

# Rental Information

- **To rent either facility at the Pella Aquatic Center/Indoor Pool complex, call the Aquatic Center office at 641-628-1882 or stop in at the office located at 602 E 8th Street.**
- **Anyone wishing to rent the facilities must make arrangements with the Aquatic Manager or Asst. Aquatic Manger at least two weeks in advance.**
- **All scheduling will be done on a first come, first served, and one day less than a calendar year basis.**
- **The Community Services Department reserves the right to decline a reservation to any organization or individual for any reason. Rental will only be made to an adult. Minor(s) access to the building without adult supervision during non-business hours is not allowed.**
- **User fee is to be paid prior to use and received in the Aquatic Center Office the reservation is not confirmed until the fee is paid. A 30% non-refundable deposit is due at time of booking.**
- **Refunds of rental fees will not be made if a reservation is cancelled fewer than three (3) days prior to the reserved date. All fees may be refunded only in the event of the most extraordinary circumstances as determined by the City of Pella in lieu of death, serious injury, dangerous weather, etc.**
- **The Pella Aquatic Center and Indoor Pool may be rented after regular scheduled hours Mondays though Saturdays. This schedule varies by the season. No rentals will be allowed past 8:00 pm for the Aquatic Center.**
- **The rental of any Pella Aquatic facility includes the labor for all lifeguards and management staff required by the State of Iowa and Ellis & Associates. Lifeguards must always be present and on stand before any patrons may enter the water. Renting the facility without lifeguards and management staff present is not an option.**
- **All rentals will be sent a rental contract that must be signed before rental is held.**



# **Splish Splash Host a Birthday Bash!**



Have your next birthday at the Pella Aquatic Center where all the planning is done and you can have all the fun! Must be booked through the Aquatic Manager or Assistant Aquatic Manager.

- Private room on the deck for 2 hours
    - 10 youth and 2 supervising individual admissions
  - 12 cupcakes from Cranberry Stone Bakery white, chocolate, or mix of 2
    - Plates, napkins, table cloths, and cups provided
- Themes: Race Car, Shark, Under the Sea, Mermaid Sparkle, Tropical
- Must make reservation with 30% non-refundable deposit at time of booking.
  - Cost Residents:\$95.00 Non-resident \$120.00
  - Available Fridays: 3:45pm-5:45pm or 4:00pm-6:00pm
  - Available Saturdays: 11:00am-1:00pm or 12:00pm-2:00pm
- \* Must be booked at least 2 weeks in advance.
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## **Rent the Whole Facility**

Rent the entire Indoor pool after hours for a taste of summer during the winter.

Please call 641-628-1882 for more information.

Rentals must be booked through the Aquatic Manager or Assistant Aquatic Manager.

\*Rentals must be booked at least 2 weeks in advance and will be based on staff availability.