



City of Pella, Iowa  
**SEASONAL FIREWORK SALES  
 PERMIT APPLICATION**

*Document updated on January 1, 2020*

**SUBMIT COMPLETED TO:**

City of Pella  
 Planning and Zoning Department  
 825 Broadway Street  
 Pella, IA 50219

This permit application must comply with the requirements and standards of [Chapter 165.12.15](#) in the Pella City Code. A pre-application meeting is recommended for those wishing to sell fireworks within the zoning jurisdiction of the City of Pella. Note: this meeting is an opportunity to meet with staff to gather information and regulations relating to firework sales but shall not be for taking any official action. Incomplete applications will not be accepted by city staff.

**PRE-APPLICATION MEETING.** The applicant must schedule and hold a preapplication meeting with city staff before submitting this application. The purpose of this meeting is to acquaint the city staff with the project, identify any potential challenges, and provide the applicant with a schedule of the city’s development procedures. The applicant shall furnish a sketch of the proposal before this meeting. Call (641) 628-0043 EXT. 2 to schedule this meeting.

APPLICANT INFORMATION	PROPERTY OWNER INFORMATION
Name:	Name:
Address:	Address:
Phone:	Phone:
Email:	Email:

**SECTION 1. SUBJECT PROPERTY INFORMATION**

Site Address: \_\_\_\_\_ Parcel ID: \_\_\_\_\_  
 Zoning District: \_\_\_\_\_ Sales Location:  Indoor  Outdoor (Peddler permit required)  
 Project Summary: \_\_\_\_\_

**SECTION 2. REQUIRED APPLICATION DOCUMENTS**

- Applications will not be considered or accepted by staff unless the following items are completed and included:
- Pre-Application meeting with city staff – Date of Meeting: \_\_\_\_\_
  - Application Forms – Completed Firework Sales and City of Pella Background Check. All signage must go through a separate application process.
  - Site Plan – A detailed site plan shall be submitted depicting the location of the sales structure in relation to its surroundings (adjacent streets, buildings, parking used by patrons, dimensions, etc.)
  - State License – A copy of your state issued Consumer Fireworks Seller License is required.
  - Temporary Firework Sales Application Fee – \$150.00. Make checks payable to City of Pella.

**SECTION 3. ACKNOWLEDGEMENTS (check which applies)**

I certify that  I am the legal owner on record, or  I have secured the property owner’s permission, to submit this application and that the above information is correct and complete to the best of my knowledge.

\_\_\_\_\_  
 Printed Name and Signature of Applicant

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Printed Name and Signature of Property Owner

\_\_\_\_\_  
 Date