



# CITY OF PELLA

## CITY COUNCIL OFFICIAL MINUTES

August 2, 2022

### **A. CALL TO ORDER BY MAYOR AND ROLL CALL**

The City Council of the City of Pella, Iowa, met in regular session at the Public Safety Complex (614 Main Street) at 6:00 p.m., Mayor Don DeWaard presiding. Council members present were: Mark De Jong, Liz Sporrer, Lynn Branderhorst (via phone), Calvin Bandstra, Dr. Spencer Carlstone, Dave Hopkins. Absent: None.

City Administrator Mike Nardini and City Clerk Mandy Smith were present.

Ten staff members and nineteen members of the general public attended in person.

One staff member and twelve members of the general public attended via conference call.

### **B. MAYOR'S COMMENTS**

1. Approval of Tentative Agenda.

Bandstra moved to approve, seconded by Sporrer.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

2. Reappointment of Mike Kiser to the Community Development Committee.

De Jong moved to approve, seconded by Hopkins.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

BACKGROUND: Mayor DeWaard would like to reappoint Mike Kiser to serve another term on the Community Development Committee. Mike has served on this committee since 2003 and has attended 20 of the 29 meetings held during his term. He is a lifelong resident of Pella, graduating from Pella High School and Central College. Mike served in the Iowa Air National Guard and is a volunteer EMT with Pella Ambulance as well as a member of the American Legion. If approved, Mike's new three-year term would expire on August 1, 2025.

ATTACHMENTS: None

REPORT PREPARED BY: Planning and Zoning Director

REVIEWED BY: City Administrator, City Clerk

RECOMMENDATION: Approve the reappointment

### **C. PUBLIC FORUM (for anyone wishing to address Council regarding agenda items)**

One comment was received and addressed.

### **D. APPROVAL OF CONSENT AGENDA**

De Jong moved to approve the consent agenda, seconded by Hopkins.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

The following items were approved:

1. Approval of Minutes
  - a. Official Council Minutes for July 19, 2022
2. Report of Committees
  - a. Policy and Planning Minutes for July 19, 2022

PRESENT: Mayor Don DeWaard, Mark De Jong, Lynn Branderhorst, Calvin Bandstra, Dr. Spencer Carlstone, Dave Hopkins

ABSENT: Liz Sporrer

OTHERS: City staff and visitors

The Policy and Planning meeting began at 6:28 p.m.

The first item on the agenda was a discussion regarding a request from the Spirit of Pella (SOP) to enhance holiday lighting in the Central Business District by adding the following items:

- Lit tunnel, 60-foot in length, along the Avenue of Tulips in Central Park.
- Lit garland on 49 lampposts (600/700 block of Franklin Street; 700/800 block of Main Street; 800 block of Broadway Street; 700 block of Washington Street).

The SOP is offering to fully fund the cost to purchase, install, remove, and store the above items for three years and asks that the city coordinates contracts with Janssen Fabrication and Wright Outdoor Solutions to procure the necessary equipment.

At the end of the discussion, staff was directed to proceed with placing the following items on a future Council agenda for formal consideration:

1. Amendment to the reimbursement agreement with the SOP.
2. Amendment to the contract with Wright Outdoor Solutions for additional lit garland.
3. Contract with Janssen Fabrication for the lit tunnel.

The next agenda item was a discussion regarding the Timberview housing development. Timberview is proposed to be located north of the intersection of Hazel Street and East Park Lane. Phase 1 is intended to provide 37 lots (10 attached units and 27 detached units). The developer will be required to construct all on-site public infrastructure at an estimated cost of \$2.5 million for Phase 1. The developer is requesting partial reimbursement for the cost of the public infrastructure up to the lesser of 70% of the actual cost or \$1,750,000. The developer would be required to sign a minimum assessment agreement of \$450,000 per single family home and \$350,000 per townhome.

Below is an overview of the proposed developer reimbursement terms:

1. Benchmark grant of \$500,000 payable when the Phase 1 final plat is approved by Council and the Phase 1 public infrastructure and city park property is dedicated to/accepted by the city.

2. The remaining financial incentives will be Tax Increment Financing (TIF) rebates subject to:

– Revenues will first be used towards low and moderate income (LMI) housing requirements and to pay off any loans/bonds/notes incurred to make the benchmark grant.

– Developer payments will be made annually until the earlier of expiration of the tax increment collection, reaching the aggregate maximum reimbursement, or the agreement is terminated.

– Developer payments are subject to claw-back provisions if minimum housing units are not constructed within the terms of the agreement.

The ability to collect tax increment is limited to a maximum of 10 years unless an extension is approved by the school district and the county. Staff believes a 15-year TIF district is necessary to fully reimburse the developer and fund LMI requirements. For this proposed development, the city will be required to dedicate 36.77% (current percentage of Marion County families considered LMI) of the developer incentives to support LMI housing. Based on the request of up to \$1,750,000, this equates to approximately \$643,475 which can be used for additional LMI housing projects or programs such as down payment assistance for LMI households within the city.

During the preliminary platting process, Council voiced concerns regarding the need for sidewalks on Hazel Street and Country Club Drive as well as the need for an additional connection to Main Street. Staff presented the following to Council for discussion:

1. Recommend the city installs sidewalks on one side of Hazel Street, north of Elm Street, during Phase 1 of the development. The estimated cost for this item is \$100,000 to \$200,000. Council concurred with this recommendation, directing staff to proceed with securing an engineering agreement for this project.

2. Recommend the city discusses sidewalks on Country Club Drive, north of Elm Street, as well as a proposed connection to Main Street during the planning process for Phase 2 and 3.

Council member Bandstra mentioned that he noticed the placement of a future connection to Main Street is now further south than initially proposed. Mayor DeWaard and Public Works Director Denny Buyert confirmed the placement was shifted due to terrain challenges in the area north of the development. City Administrator Nardini informed Council that during the development process, the proposed plans are reviewed by the city engineer and city staff. After review, it was determined that Hazel Street can handle the Phase 1 development as proposed. Nardini added that a traffic analysis study would be completed to ensure that a connection to Main Street is necessary when planning for future phases of this development.

At the end of the discussion, staff was directed to proceed with the necessary steps to formally consider a development agreement for Timberview, as discussed.

The next agenda item was a discussion regarding proposed revisions to the Policy for Renaming City-owned Land and Facilities which was originally adopted in 2005. Staff is proposing to update this policy to approve renaming/naming requests through consideration of a resolution or ordinance. This revision would align with past practice as both the Pella Sports Park and Wonder Spelen all-inclusive playground were named through approval of project contracts. In response to a question from Council member Branderhorst, Nardini explained that new streets are named through the platting process.

At the end of the discussion, staff was directed to proceed with placing a resolution approving the proposed revisions, as presented, on a future Council agenda for formal consideration.

The last item was a discussion regarding proposed updates to the Personnel Policy Manual, including:

- Updated job classification structure to reflect changes made over the last 12-months.
- Further define employee status (full time, regular part time, limited part time, temporary/seasonal, and supervisory) and clarify benefits eligibility per status.
- Employees absent for three or more days of work will need a return-to-work document.
- Clarify that call-in hours begin when the employee reports to the department location.

At the end of the discussion, staff was directed to proceed with placing a resolution approving the proposed updates, as presented, on a future Council agenda for formal consideration.

The meeting adjourned at 7:30 p.m.

Respectfully submitted:

Mandy Smith  
City Clerk

## b. Library Board Minutes for June 14, 2022

I. Call to Order: President Brenda Huisman called the meeting to order at 4:00 p.m. Board members present were Suzy Card, Darath Fisher Nathan Copeland, Kristi Leonard, Dayrel Gates and Matt Van Gelder. Library Director Mara Strickler was present. Meeting held at the Library's Heritage Room.

II. Recognition of Visitors and Visitor Comments: 5 community members present, No comments presented; One question was asked regarding book donation. Mara commented donated books are welcome and will be evaluated by staff to be included in the library's collection.

III. Approval of Agenda: The agenda was received by all Board members prior to the meeting. There were no changes to the agenda. The agenda stood as presented. Kristi motioned for the agenda to be approved as presented, Dayrel seconded the motion. Motion was unanimously approved. Following above approval Suzy, motioned the Director's Performance Evaluation be tabled until July's meeting, Brenda seconded the motion. Motion was unanimously approved.

IV. Disposition of Minutes: All Board members received the draft minutes to last month's meeting for review. Brenda motioned for meeting minutes to be approved as shared, Suzy seconded the motion. Motion was unanimously approved.

V. Approval of Bills: All Board members received the list of bills prior to the meeting. After a brief discussion and questions regarding the bills, Brenda motioned for the bills to be approved as presented, Nathan seconded the motion. Motion was unanimously approved.

Discussion: Mara: discussed additional highlights for expense type. Phone will transition from Windstream to Pella Fiber when services can be changed.

VI. Unfinished Business:

1. Library services, staffing, and COVID-19: Story time planned. Outdoor activities will begin soon. Alternate location identified if weather conditions require.

2. Strategic Plan: Mara shared draft Strategic Plan with staff. Staff comments were in favor of the new plan. Brenda motioned to approve the Strategic Plan, Kristi seconded the motion. Motion was unanimously approved.

VII. New Business:

1. Resolution No. 6442. Discussion on if the Board should draft and adopt a response the City Council. Matt asked if there was a legal requirement to determine the date. Following the above discussion, Nathan motioned to draft a response to the City Council affirming resolution 6442 be included on the next special election, Dayrel seconded. Board vote: Suzy – yes, Darath – no, Matt – no, Dayrel – yes, Kristi – no, Nathan – no, Brenda - abstain (not required). Motion failed. A second motion was presented; Suzy motioned to yield to City Council, when resolution 6442 shall be voted on, Darath seconded the motion. Motion was unanimously approved. Additionally, a statement by the board president will be submitted to City Council. Statement shall express the Board's position.

VIII. President's Report and Announcements:

- 1. Thank you to Mara for working with staff on strategic plan.
- 2. City Council schedule: June 21st - Nathan, July 5th - Kristi, July 19th - Matt

IX. Director's Report:

- 1. Due to time constraints Mara referred to the written report.

X. Trustee Training Reports:

- 1. 5 hours by June 30<sup>th</sup>.
- 2. Suzy – Crucial Conversations (Board perspective). Additional offering in August.
- 3. Sept. 8th Marion County Board meeting.
- 4. Virtual conference 9th – 11th August (email to board).

XI. Committee Reports:

- 1. Policy Review. PA System Policy. renda motioned to retain the policy as written, Kristi seconded. Motion was unanimously approved (Darath not present).
- 2. Personnel committee. Nomination of Officers. Secretary: Suzy motioned to nominate and approve Nathan Copeland as Secretary, Dayrel seconded. Motion was unanimously approved (Darath not present). Vice President: Matt motioned to nominate and approve Suzy Card as Vice President nominates, Dayrel seconded. Motion was unanimously approved (Darath not present). President: Suzy motioned to nominate and approve Brenda Huisman as President, Kristi seconded. Motion was unanimously approved (Darath not present).

XII. Adjournment: President, Brenda H. adjourned the meeting at 5:15 p.m. The next regularly scheduled Board Meeting is scheduled for July 12, 2022. Location: Library Heritage Room.

3. Petitions and Communications

a. Special Event Permit Request for the Pella Wine Walk

BACKGROUND: The Pella Downtown Retail Group has requested a special event permit for their annual Wine Walk on Friday, October 7, 2022 from 4:00 to 8:00 p.m. Set-up is requested to begin at 2:00 p.m. with take down complete by 8:30 p.m.

This annual event provides an evening of extended shopping hours and wine tasting opportunities in downtown Pella. Participants will be required to check-in at a table placed near the Information Windmill to obtain tickets and wristbands for the purpose of ensuring participants are age 21 or older. Throughout the evening, participants will have the opportunity to stop at different wine tasting stations set-up inside a variety of downtown storefronts. In addition, the promoter is requesting to host a vendor booth underneath the Klokkenspel including fall merchandise sold by De Bloemen Hof.

All pertinent city departments have reviewed this application and comments are attached. The fee has been received. At the time of Council packet publication, the insurance certificate was still pending. Staff is recommending conditional approval of this special event permit pending receipt of the insurance certificate.

ATTACHMENTS: Application/Map, Department Comments  
 REPORT PREPARED BY: City Clerk  
 REVIEWED BY: City Administrator  
 RECOMMENDATION: Conditional approval pending receipt of the insurance certificate

b. Special Event Permit Request for the Pella Public Library Sensory Program

BACKGROUND: The Pella Public Library has requested a special event permit to host an alien themed sensory program focused on the aliens who have landed throughout Pella this summer. During the program, activities will be available that use all five senses. If approved, this event will be held at the West Market Park South Shelter House on Friday, August 12, 2022, from 10:00 to 11:30 a.m. Set-up is requested to begin at 8:00 a.m. with take down complete by 1:00 p.m. The promoter is requesting a rain date of Monday, August 15.

All pertinent city departments have reviewed this application and comments are attached. Staff is recommending approval of this special event permit.

ATTACHMENTS: Application/Map, Department Comments  
 REPORT PREPARED BY: City Clerk  
 REVIEWED BY: City Administrator  
 RECOMMENDATION: Approve special event permit

**E. PUBLIC HEARINGS**

1a. Public Hearing regarding the Pella Municipal Airport Apron Expansion project bids.

One written comment was received and included in the Council packet. No oral comments were received. Hopkins moved to close the public hearing, seconded by Sporrer.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

BACKGROUND: This resolution approves the plans, specifications, form of contract, estimate of costs, accepts bids, and defers awarding the contract for the Apron Expansion project at the Pella Municipal Airport. As background, due to additional corporate jet traffic, the existing apron has become very congested at times, causing delays. Furthermore, the existing apron does not allow for transient aircraft to park without shuffling planes. The project includes a base bid for 100' wide by 530' long six-inch thick PCC pavement. The project also includes a bid alternate to add 50' in width (for a total of 150') extending the full 530' length.

The bid opening for the project was held on July 26, 2022 with six total bids received:

Bidder	Base Bid	Alternate Bid	Total Bid
Pella Concrete Contractors	\$565,543.00	\$213,339.75	\$778,882.75
Concrete Professionals	\$588,172.00	\$221,066.55	\$809,238.55
TK Concrete	\$596,723.00	\$236,588.00	\$833,311.00
Jensen Builders	\$643,613.00	\$228,962.00	\$872,575.00
Elder Corporation	\$753,331.05	\$238,568.95	\$991,900.00
Choice Concrete	\$733,510.00	\$263,606.00	\$997,116.00

The engineer's opinion of probable costs were as follows: Base Bid \$630,292; Alternate \$233,382; Total Bid \$863,674.

After reviewing the bid proposals and checking references, Garden & Associates, the project engineer, recommends awarding the contract to the lowest responsive, responsible bidder, Pella Concrete.

Staff is recommending approval of this resolution which approves the plans, specifications, form of contract, estimate of costs, accepts bids, and defers awarding the contract to the next City Council meeting on August 16th in order to allow time for Council to discuss potential funding sources for this project. Finally, staff does not believe that delaying the award of contract by two weeks will impact the completion date for the project.

ATTACHMENTS: Resolution, Engineer's Recommendation, Bid Tabulation, Project Map, Written Comment  
REPORT PREPARED BY: Public Works Department  
REVIEWED BY: City Administrator, City Clerk  
RECOMMENDATION: Approve resolution

- 1b. Resolution No. 6472 entitled, "RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT, ESTIMATE OF COSTS, RECEIVING OF BIDS, AND DEFERRING THE AWARD OF CONTRACT FOR THE APRON EXPANSION PROJECT AT THE PELLA MUNICIPAL AIRPORT."

Hopkins moved to approve, seconded by Bandstra.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

- 2a. Public Hearing regarding the W. Washington Street and Fifield Road Intersection Improvements project bids. No written or oral comments were received.

De Jong moved to close the public hearing, seconded by Hopkins.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

BACKGROUND: This resolution rejects the bids, plans, specifications, and form of contract for the W. Washington Street and Fifield Road Intersection Improvements project. As background, this project includes all labor, material, and equipment to install a westbound right turn lane (approximately 220 LF long) plus tapers at the W. Washington Street and Fifield Road intersection.

The bid opening for the project was held on July 27, 2022 with only one bid received from TK Concrete in the amount of \$291,255. This bid is more than three times the engineer's opinion of probable costs of \$89,984.

After reviewing the bid proposal, Veenstra & Kimm, the project engineer, recommends rejecting the bid as they believe rebidding the project in early 2023 should result in additional competitive bids at a much lower cost. Staff is in agreement with the engineer's recommendation.

In summary, staff recommends approval of this resolution rejecting the bids, plans, specifications, and form of contract for the W. Washington Street and Fifield Road Intersection Improvements project.

ATTACHMENTS: Resolution, Engineer's Recommendation, Bid Tabulation, Project Map  
REPORT PREPARED BY: Public Works Department  
REVIEWED BY: City Administrator, City Clerk  
RECOMMENDATION: Approve resolution

- 2b. Resolution No. 6473 entitled, "RESOLUTION REJECTING BIDS, PLANS, SPECIFICATIONS, AND FORM OF CONTRACT FOR THE W. WASHINGTON STREET AND FIFIELD ROAD INTERSECTION IMPROVEMENTS PROJECT."

De Jong moved to approve, seconded by Hopkins.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

## **F. RESOLUTIONS**

1. Resolution No. 6474 entitled, "RESOLUTION APPROVING REVISIONS TO THE POLICY FOR RENAMING CITY-OWNED LAND AND FACILITIES."

Hopkins moved to approve, seconded by Sporrer.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

BACKGROUND: This resolution approves revisions to the Policy for Renaming City-owned Land and Facilities, as shown in the attached red-lined document. After discussing this item during the Policy and Planning meeting on July 19, Council directed staff to place this resolution on a future agenda for formal consideration.

As background, the attached policy was originally adopted by the City Council in 2005 for the purpose of ensuring a fair, objective, and consistent manner of evaluation of requests to rename city-owned land and facilities. Since that time, two city-owned facilities (Pella Sports Park and Wonder Spelen) were named through the approval of project contracts. Staff is proposing revisions to the policy to align with past practice.

In summary, staff recommends approval of this resolution approving revisions to the attached policy for renaming city-owned land and facilities.

ATTACHMENTS: Resolution, Red-Lined Policy, Revised Policy  
REPORT PREPARED BY: City Administration  
REVIEWED BY: City Administrator, City Clerk  
RECOMMENDATION: Approve resolution

2. Resolution No. 6475 entitled, "RESOLUTION ADOPTING REVISED PERSONNEL POLICY MANUAL."

De Jong moved to approve, seconded by Sporrer.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

BACKGROUND: This resolution adopts the revised Personnel Policy Manual, as shown in the attached red-lined document. After discussing this item during the Policy and Planning meeting on July 19, Council directed staff to place this resolution on a future agenda for formal consideration. Listed below is a summary of the changes reflected in the revised manual:

Updated job classification structure to reflect changes made over the last 12-months.

Employee status has been further defined and the benefit structure has been defined per status: full time, regular part time, limited part time, temporary/seasonal, and supervisory.

Regular part time: an employee regularly scheduled to work year-round, with a minimum of 20 hours, but less than 40 hours, worked per week. A regular part time employee receives paid time off (PTO) and supplemental benefits.

Limited part time: an employee working a limited/variable number of hours that averages less than 20 hours per week, in a position of indefinite duration. This is an employee whose schedule can flux and can include a variety of work assignments that may depend on seasons, departmental workload, or employee availability. Limited part time employees are not eligible for benefits.

Regular part time employees will accrue PTO by pay period, up to 40 hours per year, instead of receiving a credited amount on January 1st. A maximum of two times the annual accrual will be allowed in the PTO bank, similar to vacation accrual for consistency and equitability.

Performance evaluation review adds eligibility for annual merit step increases for all positions based on their annual performance, not biennial increases based on budgeted hours. This change encourages consistency, compliance, and best practice for all employees, and aligns all positions with current practice.

Combine holidays so regular part time and limited part time will be paid 1 ½ times their regular hourly rate for any holiday worked.

Employees absent for three or more days of work will need a return-to-work document.

Clarify that call-in hours begin when the employee reports to the department location to remove inconsistency regarding when pay calculation starts.

In summary, staff recommends approval of this resolution adopting the revised Personnel Policy Manual.

ATTACHMENTS: Resolution, Red-Lined Classification Structure, Red-Lined Personnel Policy Manual Updates

REPORT PREPARED BY: City Administration

REVIEWED BY: City Administrator, City Clerk

RECOMMENDATION: Approve resolution

### 3. Resolution No. 6476 entitled, "RESOLUTION ENTERING INTO A 28E AGREEMENT WITH THE PELLA COMMUNITY SCHOOL DISTRICT TO PROVIDE SCHOOL RESOURCE OFFICER SERVICES."

Hopkins moved to approve, seconded by Carlstone.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

BACKGROUND: This resolution approves a 28E Agreement with the Pella Community School District (PCSD) for the Police Department to provide School Resource Officer (SRO) services within the school district's facilities. As background, the PCSD is requesting to formally establish this program to provide law enforcement and related services within their facilities to maintain an atmosphere where staff and students feel safe. Agreement Terms

Below is an overview of the terms included as part of the proposed 28E Agreement:

- Assignment: SRO will be assigned to PCSD facilities for eight hours per day during the school year.
- Reassignment: The Police Department may temporarily reassign SRO to other duties on holidays, vacations, for training activities, and emergencies or other occasions as agreed upon by the parties.
- Term: The agreement is effective September 1, 2022 through August 30, 2023. The agreement will automatically renew annually unless terminated by either party with six-months' notice.
- Fees: Under this agreement, the PCSD is responsible for paying 50% of the actual annual cost of the SRO (including actual wages and benefits).

In summary, staff is recommending approval of this resolution and 28E Agreement with the PCSD to provide SRO services. The PCSD and the city recognize the benefits of the SRO program particularly to the students at the public schools within Pella. The agreement under consideration formalizes a relationship which has been proven both positive and successful during previous years. It is important to note that the proposed agreement has been reviewed by the City Attorney. Finally, the PCSD school board is scheduled to consider this agreement at their meeting on August 8th.

ATTACHMENTS: Resolution, 28E Agreement

REPORT PREPARED BY: Chief of Police

REPORT REVIEWED BY: City Administrator, City Clerk

RECOMMENDATION: Approve resolution

### 4. Resolution No. 6477 entitled, "RESOLUTION ORDERING CONSTRUCTION OF THE MATERIALS FOR THE FIBER TRANSPORT-WEST CONSTRUCTION, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR."

Bandstra moved to approve, seconded by Hopkins.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

BACKGROUND: This resolution establishes September 6, 2022 as the public hearing date and authorizes staff to seek bids for the Materials for the Fiber Transport-West construction project. As background, this project includes the materials necessary to construct a fiber optic network to connect Pella to a Point of Presence (POP) site located at Indianola Municipal Utilities (IMU) Central Office. The total length of the new construction is 41.6 miles which includes 75 feet of building entrance conduit.

The engineer for this project is NewCom Technologies. The engineer's opinion of probable costs for these materials totals \$688,871.

If approved, the proposed timeline for the project is:

Bid letting	August 17, 2022 at 2:00 p.m.
Public hearing	September 6, 2022
Award of contract	September 20, 2022
Material delivery	December 6, 2022

In summary, staff is recommending approval of this resolution establishing September 6, 2022 as the public hearing date and authorizing staff to seek bids for the Fiber Transport-West project materials.

ATTACHMENTS: Resolution, Bid Specs, Notice to Bidders and Notice of Public Hearing, Engineer's Opinion of Probable Costs

REPORT PREPARED BY: Telecommunications Director

REPORT REVIEWED BY: City Administrator, City Clerk

RECOMMENDED ACTION: Approve resolution

## **G. CLAIMS**

### 1. Abstract of Bills No. 2108.

De Jong moved to approve, seconded by Hopkins.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

## **H. OTHER BUSINESS/PUBLIC FORUM (any additional comments from the public)**

Comments were received and addressed.

## **I. POLICY AND PLANNING**

From 6:32 p.m. to 7:30 p.m., Council adjourned to the Policy and Planning meeting to hold a discussion regarding the following items, with no formal Council action taken:

1. Proposed removal of on-street parking in the 700 block of Peace Street
2. Redevelopment of the Oskaloosa Street corridor
3. City-owned property abutting the Washington Street and Hazel Street intersection
4. COVID-19 funding and project discussion

## **I. ADJOURNMENT**

There being no further business claiming their attention, Hopkins moved to adjourn, seconded by Sporrer.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

Meeting adjourned at 7:31 p.m.