

PELLA PUBLIC LIBRARY
Board of Trustees Meeting
June 14, 2022

I. Call to Order: President Brenda Huisman called the meeting to order at 4:00 p.m. Board members present were Suzy Card, Darath Fisher Nathan Copeland, Kristi Leonard, Dayrel Gates and Matt Van Gelder. Library Director Mara Strickler was present. Meeting held at the Library's Heritage Room.

II. Recognition of Visitors and Visitor Comments:

- 5 community members present
 - No comments presented; One question was asked regarding book donation.
 - Mara commented donated books are welcome and will be evaluated by staff to be included in the library's collection.

III. Approval of Agenda: The agenda was received by all Board members prior to the meeting. There were no changes to the agenda. The agenda stood as presented.

- **Kristi motioned for the agenda to be approved as presented, Dayrel seconded the motion.**
 - **Motion was unanimously approved**
- **Following above approval Suzy, motioned the Director's Performance Evaluation be tabled until July's meeting, Brenda seconded the motion**
 - **Motion was unanimously approved**

IV. Disposition of Minutes: All Board members received the draft minutes to last month's meeting for review.

- **Brenda motioned for meeting minutes to be approved as shared, Suzy seconded the motion**
 - **Motion was unanimously approved**

V. Approval of Bills: All Board members received the list of bills prior to the meeting. After a brief discussion and questions regarding the bills,

- **Brenda motioned for the bills to be approved as presented, Nathan seconded the motion**
 - **Motion was unanimously approved**

Discussion:

- Mara: discussed additional highlights for expense type
- Phone will transition from Windstream to Pella Fiber when services can be changed

VI. Unfinished Business:

1. Library services, staffing, and COVID-19
 - a. Story time planned
 - b. Outdoor activities will begin soon
 - i. Alternate location identified if weather conditions require.
2. Strategic Plan
 - a. Mara shared draft Strategic Plan with staff.
 - i. Staff comments were in favor of the new plan.
 - b. Brenda motioned to approve the Strategic Plan, Kristi seconded the motion**
 - i. Motion was unanimously approved**

VII. New Business:

1. Resolution No. 6442
 - a. Discussion on if the Board should draft and adopt a response the City Council.
 - b. Matt asked if there was a legal requirement to determine the date.
 - c. **Following the above discussion, Nathan motioned to draft a response to the City Council affirming resolution 6442 be included on the next special election, Dayrel seconded**
 - i. **Board vote**
 1. **Suzy - yes**
 2. **Darath - no**
 3. **Matt - no**
 4. **Dayrel - yes**
 5. **Kristi - no**
 6. **Nathan - no**
 7. **Brenda - abstain (not required)**
 - ii. **Motion failed**
 - d. **A second motion was presented; Suzy motioned to yield to City Council, when resolution 6442 shall be voted on, Darath seconded the motion**
 - i. **Motion was unanimously approved**
 - ii. **Additionally, a statement by the board president will be submitted to City Council**
 1. **Statement shall express the Board's position**

VIII. President's Report and Announcements:

1. Thank you to Mara for working with staff on strategic plan
2. City Council schedule: June 21st - Nathan, July 5th - Kristi, July 19th - Matt

IX. Director's Report:

1. Due to time constraints Mara referred to the written report.

X. Trustee Training Reports:

1. 5 hours by June 30th
2. Suzy – Crucial Conversations (Board perspective)
 - a. Additional offering in August
3. Sept. 8th Marion County Board meeting
4. Virtual conference 9th – 11th August (email to board)

XI. Committee Reports:

1. Policy Review
 - a. PA System Policy
 - b. **Brenda motioned to retain the policy as written, Kristi seconded**
 - i. **Motion was unanimously approved (Darath not present)**
2. Personnel committee
 - a. Nomination of Officers

- i. Secretary: Suzy motioned to nominate and approve Nathan Copeland as Secretary, Dayrel seconded
 - 1. **Motion was unanimously approved (Darath not present)**
- ii. Vice President: Matt motioned to nominate and approve Suzy Card as Vice President nominates, Dayrel seconded
 - 1. **Motion was unanimously approved (Darath not present)**
- iii. President: Suzy motioned to nominate and approve Brenda Huisman as President, Kristi seconded
 - 1. **Motion was unanimously approved (Darath not present)**

XII. Adjournment: President, Brenda H. adjourned the meeting at _5:15 _ p.m. The next regularly scheduled Board Meeting is scheduled for July 12, 2022.

Location: Library Heritage Room