

**MINUTES OF THE CITY OF PELLA
HISTORIC PRESERVATION COMMISSION
MAY 8, 2023**

CALL TO ORDER AND ROLL CALL

Chairperson Kermode called the Historic Preservation Commission (HPC) to order in the Public Safety Complex at 5:00 p.m. Members present were: Don André, Bruce Boertje, Lorinda Bradley, Rhonda Kermode, and Lila Turnbull; absent: none. Staff present: Planning and Zoning Director Gerald Buydos, Local Programming Coordinator Monte Goodyk, and the Deputy City Clerk. No members of the public attended the meeting.

APPROVAL OF TENTATIVE AGENDA

Motion by Boertje, second by André to approve the tentative agenda. Motion carried 5-0.

APPROVAL OF MINUTES

Motion by Turnbull, second by André to approve the corrected minutes from the April 17, 2023 meeting. Motion carried 5-0.

OLD BUSINESS

Consider a Demolition Permit Application for 906 Independence St., Located Within the Collegiate Neighborhood Historic District (Tabled at the March 13, 2023 Meeting)

Central College submitted an application to demolish the building at 906 Independence St. due to extensive damage, which is located within the Collegiate Neighborhood Historic District. The building would be considered a contributing structure and, as such, the building needs to be reviewed under the standards required by code. The application was tabled by the Commission at its March 13, 2023 meeting. Kermode and André met on March 14, 2023, to tour the building so that André and Kermode could see the extent of the damage firsthand and help determine whether approving the demolition permit would be appropriate or whether the structure could reasonably be salvaged. At the April 17, 2023 meeting, the Commission tabled this item until the Central College Board of Trustees had an opportunity to consider the preservation proposal from the Pella Preservation Trust.

This item remained tabled by the Commission.

OTHER BUSINESS/WORK SESSION

Work Session to Discuss the Historic Fire Station

Kermode received a proposal from Jennifer Price, a Historic Preservation Consultant, to prepare an application to nominate the historic fire station to the National Register of Historic Places, which was shared with the Commission. The proposed cost would total \$5,100.

Planning and Zoning Director Gerald Buydos explained that this cost is unbudgeted, so he would need to speak with the City Administrator to find out whether the City could allocate funds for this project. Boertje also suggested reaching out to the Peter H. and E. Lucille Gaass Kuyper Foundation to see whether this project might be eligible for a grant. Buydos asked Boertje to send him a link to the grant application in order to review the requirements.

The Commission directed staff to review the grant application and research whether there are any funds available for this project.

André reported having toured the historic fire station during Tulip Time.

Work Session to Discuss the Proposed McClatchey Mill Historic District

Boertje wanted to have further discussion on the formation of a future potential historic overlay zone called the McClatchey Mill Historic District. This proposed district is located between Lincoln Street and Columbus Street and East First Street and East Second Street and would include 39 properties.

Boertje suggested mailing the flyers he created to the property owners in the proposed historic district. Then, when a future public input meeting is held, the Commission can ask property owners whether they think additional properties should be included in the district. Kermode will draft a letter to the property owners to be included with the flyers.

Other

Kermode mentioned that an amendment to the language of the Collegiate Neighborhood Historic District ordinance would be required, if the City were to become a Certified Local Government (CLG). She said she spoke with Mayor Don DeWaard about Pella becoming a CLG and that he did not express any issues with that. Buydos suggested Kermode email the City Administrator advising him that she spoke to the mayor about the City becoming a CLG and ask that the City proceed with the next step in that process.

Next Meeting Date

The next HPC meeting is scheduled for June 12, 2023.

Adjourned at 5:52 p.m.