

**MINUTES OF THE CITY OF PELLA
COMMUNITY DEVELOPMENT COMMITTEE
APRIL 14, 2021**

Chairperson Cody called the Community Development Committee (CDC) to order in the Public Safety Complex at 5:30 p.m. Members present were: Patsy Cody, Linda Groenendyk (arrived at 5:33 p.m.), Nancy Henry, Shelly Riggen, Wayne Stienstra, Caryn Van Hemert, Dennis Vander Beek, and Christi Vander Voort; absent: Jerry Brummel, Mike Kiser, and Lowell Olivier-Shaw. Staff present: Code Enforcement Officer Jared Parker and the Deputy City Clerk. Due to heightened public health risks associated with the COVID-19 pandemic, accommodations were made to broadcast this meeting via conference call. No members of the public joined the conference call and one member of the public attended in person.

APPROVAL OF TENTATIVE AGENDA

Motion by Van Hemert, second by Stienstra to approve the tentative agenda. Motion carried 7-0.

APPROVAL OF MINUTES

Motion by Vander Beek, second by Riggen to approve the minutes from the March 10, 2021 meeting. Motion carried 7-0.

Cody welcomed Riggen to the Committee.

NEW BUSINESS

Consider a Design Permit Application to Alter the Exterior at 812 E. Oskaloosa St.

Groenendyk arrived at 5:33 p.m.

Jen Vos is proposing new paint for her building at 812 E. Oskaloosa St. The building itself already meets the design requirements and the applicant is only requesting to change the color of the siding and replace the windows.

The building is predominantly sided with a yellow-tan tone, with red-brown trim and unpainted brick being significant parts of the design. The applicant is requesting to install a darker shade of siding (Monogram's Hearthstone). The proposed windows will be a dark brown (Pella Windows PR0151 Brown) instead of the existing white. The applicant has provided color samples that are not on the Pella Color Palette, but the following historic colors are similar:

For the Siding:

- Sherwin-Williams' Roycroft Suede SW 2848
- Benjamin Moore's Lenox Tan HC-44

For the Windows:

- Benjamin Moore's Tudor Brown HC-185

These colors appear to meet the Pella Color Palette requirements.

In evaluating this design application, staff finds the proposed application meets the requirements listed in the *Design Review District Design Manual* (Design Manual). Therefore, staff recommends the application be approved as submitted.

Vander Beek suggested that the applicant consider installing windows with grilles. Henry asked for clarification on whether what Vander Beek is suggesting is something the applicant is required to do, per the Design Manual. Cody said it is an option, but not a requirement. The Design Manual lists various Dutch elements that can be chosen from for design. Henry said that since the building already meets the design requirements with a number of Dutch elements, she thinks it is the CDC's responsibility to allow the applicant to make alterations to their building, as long as they meet the design guidelines.

Vander Beek suggested the applicant side the front portion of the building a different color than the back portion, to allow for a two-tone look. Stienstra agreed. Van Hemert stated it would be in keeping with the Dutch look of having a house and barn connected. Vander Beek stated the building is located on the Oskaloosa Street corridor and these alterations would present a nice look for those passing by.

Vos asked Vander Beek for suggestions on a complementary color for the back of the building. Vander Beek said he would leave that decision up to Vos. He mentioned that the El Charro Mexican Restaurant and Nederlander's Golf building had color schemes where one business was painted one color scheme and then it was reversed on the other building.

Van Hemert stated that Vos' proposed alterations to the building will be nice improvements to the building. Cody agreed.

Material samples were passed around to the Committee. Vos estimated the proposed lap siding to be approximately six inches wide. She stated that the current shutters on the building are rotten and will be removed. The back of the building has two doors and will be painted the color of the windows.

Vos stated she is not opposed to adding grilles to the windows.

Motion by Van Hemert, second by Henry to approve the design permit as submitted, with the recommendation that the applicant install windows with grilles and side the back of the building a complementary color to the front, to create a two-tone look. Motion carried 8-0.

OTHER BUSINESS / PUBLIC FORUM

Other

Cody stated there is an exciting project that will be coming before the CDC in the near future for design review. She asked that the Committee review the Design Manual, as well as research modern Dutch architecture. She stated that the CDC needs to stay true to what makes Pella what it is, while also looking to the future.

Van Hemert agreed with Cody and stated that there are some architectural features, such as gambrel and hip roofs, that are not mentioned in the Design Manual, even though they are found in Dutch architecture.

Stienstra stated that Orange City, Iowa has quite a bit of Dutch architecture and has done a nice job with it.

Henry said that she has noticed a couple of temporary banners in town that have become worn and frayed. She asked whether there are any requirements for temporary signs to be maintained and in good repair. Code Enforcement Officer Jared Parker explained that there is an ordinance that requires signs be in good repair. Temporary signs are also only permitted to be erected for 30 consecutive days at a time, with a 30-day gap in between postings. He asked the CDC to let him know if there are any signs that are out of compliance. Henry stated that the two signs in questions are located at 422 E. Oskaloosa St. and 309 Oskaloosa St. Staff will look into this matter.

Vander Beek stated that the Mattress Wholesale Center business has been out of business for years and their sign is still hanging on the building.

Cody asked for an update on the City Planner position. Parker stated that the City has hired a City Planner, Gerald Buydos, who will start on May 3, 2021. Cody thanked Parker for filling in as the interim City Planner.

Next Meeting Date

The next regular meeting is scheduled for May 12, 2021.

Adjourned at 5:51 p.m.