

PELLA PUBLIC LIBRARY
Board of Trustees Meeting
March 8, 2023

Mission Statement: Pella Public Library enriches our community by welcoming, creating, and nurturing curious minds and lifelong learners.

I. Call To Order: President Brenda Huisman called the meeting to order at ___4:00___ p.m. Board members present were: Suzy Card, Nathan Copeland, Darath Fisher, Matt Van Gelder, Kristi Leonard (attending virtually) and Dayrel Gates. Library Director Mara Strickler was present. No Board members were absent.

II. Recognition of Visitors and Visitor Comments: There were no guests present.

Comments/Questions:

- none

III. Approval of Agenda: The agenda was received by all Board members prior to the meeting.

- Suzy presented a motion to accept the agenda as presented, Nathan seconded.
- Motion was unanimously approved.

IV. Disposition of Minutes: All Board members received the previous month's minutes prior to the meeting.

- Dayrel moved to approve the minutes as presented; Suzy seconded the motion.
- Motion was unanimously approved.

V. Approval of Bills: All Board members received March's list of bills prior to the meeting.

- After discussion and questions regarding the monthly bills, Darath motioned to approve the current month's bills. Matt seconded the motion.
- Motion was unanimously approved.

At the end of January (59% through FY), annual budget of 54.5% spent.

VI. Unfinished Business:

- Review of 23/24 operating budget
 - No draft available
 - Special budget meeting required, Wednesday March 22nd @4pm

VII. New Business:

- Plans for National Library Week
 - Focus on five local business partnerships.
- State funding spending
- Review City financial policy and status of Gift and Memorial fund
 - 150 Fund: Restricted use funds.
 - 151 Fund: Unrestricted use funds.
 - Van Gorp Trust: Use for repair and maintenance of library building.
 - City has an investment policy to follow for municipal funds.

VIII. President's Report and Announcements: The president did not have documented report.

- Discussed City Council attendance schedule:
 - Nathan: March 21st
 - Suzy: April 4th
 - Dayrel: April 18th

IX. Director's Report: highlights from Director's Report

- Library Phone Service transitioning to Pella Fiber
- Statistics
 - o Shifted funds from Des Moines Children's Museum to Blank Park Zoo
- Upcoming events

X. Trustee Training report

- Review: In Service to Iowa – Section 3 Library Personnel
 - o Discussed hard copy of Library Governance documents availability upon request.
 - o 4:49 start – 4:59 end
 - o 10 minutes of training collected during this session.
- Marion County annual Trustee training (September 7th, 2023 in Knoxville)

XI. Committee reports:

- Personnel/Nominating: none
- Governance/Policy
 - o 6.1 Collection Development Policy
 - Tabled until full board is available.

XII. Adjournment: President Brenda Huisman adjourned the meeting at __5:07__ p.m. The next regularly scheduled Board Meeting is scheduled for April 11, 2023 (confirm), located in the Library's meeting room.