

## COMMUNITY SERVICES BOARD

January 20, 2023

**Present:** Stephen Fyfe, Nathan Guess, Mike Lyons, Amanda Schwerdtfeger, Kayla Stehlik, Arvin Van Zante

**Absent:** Glenn Steimling,

**Staff:** Jeanette Vaughan, Chandler Nunnikhoven, Dyan Parker, Kevin Vos

12:02pm Community Services Director Jeanette Vaughan called the meeting to order.

**Minutes** - Motion by Van Zante, seconded by Schwerdtfeger to approve the Community Services Board Meeting minutes of November 18, 2022. Motion carried 6-0

### **Discussion Items**

**Lease Agreements** – Vaughan outlined the submitted 2023 user agreements. 10 total agreements including 9 USSSA Teams and Pella Soccer Club. All user fees remained the same as last year. Pella Little has yet to submit their signed agreement. They asked the city to consider lowering their user fee rate. Vaughan stated that as their rates for rookies and above have remained the same since 2016 that we would like for them to provide research on what other little league organizations pay to lease field space. Vaughan asked if they would consider providing field maintenance or taking over concessions operations to help offset costs. No response has been received.

Motion by Fyfe, second by Guess to approve lease agreements from 9 USSSA Teams and Pella Soccer Club. Motion carried 6-0

**New Board Member** – Vaughan welcomed Kayla Stehlik as the newest board member.

**Recreation Center Update** – Vaughan discussed the public input session and presentation held on January 11. There was mixed feedback from the attendees but overall, a lot of good comments and suggestions. The design is about 20% design complete. Next step will be working on building materials and site work. Phase 2 drawings are due February 14<sup>th</sup> after which time Council will discuss the project timeline and funding. Guess mentioned that overflow areas for participants and spectator for larger events would be important. Vaughan reported that a fundraising committee lead by the mayor is working on creating a brochure and will be out asking for donations soon.

**Community Center Building Update** – Vaughan noted an ad hoc committee has been formed. Schwerdtfeger and Van Zante are on the committee representing the board. Group meetings are every other Thursday. Proposals were received from 5 firms with the two top firms being interviewed by a sub-committee. A decision has not yet been made on the firm.

### **Open Discussion:**

Guess wanted to thank everyone in Community Services Department for the work that has been put into all the various projects that are going.

Van Zante reminded everyone to stop by and look at the new south entrance doors on the Community Center. The Friends of the Community Center received a \$3,500 grant from Pella Community Foundation to help with the \$7,000 cost of the door restoration.

### **Department Updates:**

### **Parks/Chandler Nunnikhoven**

- Bids were sent out for the annuals flower program. Planting marigolds in the roadside street beds this year. The parks such as Central Park and Sunken Gardens will remain with multiple plant varieties. Schwerdtfeger asked if fact sheets could be published about the marigolds to increase interest in them.
- Bids were sent out for West Market South shelter repairs. Repair and seal basement of south shelter.
- Will be painting in the Community Center last week of January.
- Annual organization and cleaning at the Parks Shop is underway.
- Emma Hannigan from the Iowa DNR was in Pella on 1.18.23 for tree risk assessment. This is usually done every other year.
- Staff is helping with the repairs at the Bos Landen Club House.
- Repairs on seasonal equipment
- Annual equipment inventory has been completed. The items covered are trucks all the way down to string trimmers.

### **Golf & Athletic Fields/Kevin Vos**

- Equipment and building maintenance/repair underway. Great teamwork with Parks employees helping.
- Staff open positions & hiring underway.
- Golf conference center project has begun. Demolition in kitchen has started and elevator work will begin next.

### **Aquatics/Jeanette Vaughan for Meyers**

- Still dealing with HVAC issues. We are waiting for bearings for the main motor.
- Indoor pool remains busy with swim team, swim lessons, open swim, lap swim and aerobics.
- Early Bird summer passes are currently available for residents until February 28.
- Already offering training classes for Summer Pool Season. Lifeguards are still needed.
- Currently discussing pool booklets as an option again this year.

### **Art & Rec/ Jeanette Vaughan for Brenda Ross**

- Art classes will begin the week of Monday, January 23. We have added an afterschool class on Thursdays. The three art teachers are sharing the teaching of the Thursday class.
- Art Instructors are working on summer art classes.
- There were 17 skate rentals during the cold weather in December. Hoping to build ice soon. Schwerdtfeger asked about a chiller system in the future. Vaughan noted that it is in the future budget options but has not been chosen to be in our current budget.
- The draw for fields times for USSSA teams is on Tuesday, January 24<sup>th</sup>.

### **Adjournment**

Motion by Schwerdtfeger, seconded by Guess to adjourn the Community Services Board Meeting.  
Motion carried 6-0

The next meeting is scheduled for Friday, February 17, 2023 at noon in room 204, in the Community Center.

Meeting adjourned at 12:44 pm.

Respectfully submitted:

Dyan Parker

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