



# CITY OF PELLA

## CITY COUNCIL PRELIMINARY SUMMARY MINUTES

June 21, 2022

*Preliminary summary minutes are not the official minutes of record until approved by the City Council at a subsequent Council meeting.*

### **A. CALL TO ORDER BY MAYOR AND ROLL CALL**

The City Council of the City of Pella, Iowa, met in regular session at the Public Safety Complex (614 Main Street) at 6:00 p.m., Mayor Don DeWaard presiding. Council members present were: Mark De Jong (via phone), Liz Sporrer, Lynn Branderhorst, Calvin Bandstra, Dr. Spencer Carlstone, Dave Hopkins. Absent: None.

City Administrator Mike Nardini and City Clerk Mandy Smith were present.

Eight staff members and twenty members of the general public attended in person.

Fourteen members of the general public attended via conference call.

### **B. MAYOR'S COMMENTS**

1. Approval of Tentative Agenda.  
Bandstra moved to approve, seconded by Hopkins.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
2. Reappointment of Darath Fisher to the Library Board of Trustees.  
Hopkins moved to approve, seconded by Sporrer.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

### **C. PUBLIC FORUM (for anyone wishing to address Council regarding agenda items)**

No comments were received.

### **D. APPROVAL OF CONSENT AGENDA**

Branderhorst moved to approve the consent agenda, seconded by Hopkins.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

The following items were approved:

1. Approval of Minutes
  - a. Official Council Minutes for June 7, 2022
2. Report of Committees
  - a. Policy and Planning Minutes for June 7, 2022
  - b. Civil Service Commission Minutes for February 28, 2022
  - c. Civil Service Commission Minutes for April 27, 2022
  - d. Community Development Committee Minutes for April 27, 2022
3. Petitions and Communications
  - a. Renewal of Class C Liquor License with Outdoor Service, Catering, and Sunday Sales for Pella Golf and Country Club
  - b. Renewal of Class C Liquor License with Outdoor Service, Catering, and Sunday Sales for Liberty Street Kitchen
  - c. Renewal of Class B Native Wine Permit with Sunday Sales for Ulrich Meat Market
  - d. Renewal of Class C Liquor License with Outdoor Service and Sunday Sales for Sports Page Bar and Grill
  - e. Renewal of Class C Liquor License with Outdoor Service and Sunday Sales for Your Private Bartender
  - f. Temporary Outdoor Service Privileges on a Class C Liquor License for Dutch 200 Bowl & Grill
  - g. Special Event Permit Request for 4<sup>th</sup> of July Celebration
    - i. Resolution No. 6446 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS IN CONNECTION WITH A SPECIAL EVENT KNOWN AS 4<sup>TH</sup> OF JULY CELEBRATION"

### **E. PUBLIC HEARINGS**

- 1a. Public Hearing on the proposal to convey real property to Pella Regional Health Center.  
No written or oral comments were received.  
Bandstra moved to close the public hearing, seconded by Hopkins.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

- 1b. Resolution No. 6447 entitled, "RESOLUTION APPROVING AND AUTHORIZING THE CONVEYANCE OF REAL PROPERTY TO PELLA REGIONAL HEALTH CENTER."  
Branderhorst moved to approve, seconded by Bandstra.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
- 2a. Public Hearing regarding Old City Hall Alley Reconstruction Bids.  
No written or oral comments were received.  
Bandstra moved to close the public hearing, seconded by Hopkins.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
- 2b. Resolution No. 6448 entitled, "RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT, ESTIMATE OF COSTS, RECEIVING OF BIDS, AND MAKING AWARD OF CONTRACT FOR THE OLD CITY HALL ALLEY RECONSTRUCTION PROJECT."  
Branderhorst moved to approve, seconded by Hopkins.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
- 3a. Public Hearing regarding Prairie Street Improvements Bids.  
No written or oral comments were received.  
Branderhorst moved to close the public hearing, seconded by Hopkins.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
- 3b. Resolution No. 6449 entitled, "RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT, ESTIMATE OF COSTS, RECEIVING OF BIDS, AND MAKING AWARD OF CONTRACT FOR THE PRAIRIE STREET IMPROVEMENTS PROJECT."  
Branderhorst moved to approve, seconded by Hopkins.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
- 4a. Public Hearing regarding Prairie Ridge West Sanitary Sewer Bids.  
No written or oral comments were received.  
Branderhorst moved to close the public hearing, seconded by Bandstra.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
- 4b. Resolution No. 6450 entitled, "RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT, ESTIMATE OF COSTS, RECEIVING OF BIDS, AND DEFERRING THE AWARD OF CONTRACT FOR THE PRAIRIE RIDGE WEST SANITARY SEWER PROJECT."  
Hopkins moved to approve, seconded by Sporrer.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

#### **F. PETITIONS & COMMUNICATIONS**

- 1a. Special Event Permit Request for The District After Dark.  
Branderhorst moved to approve, seconded by Bandstra.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
- 1b. Resolution No. 6451 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS IN CONNECTION WITH A SPECIAL EVENT KNOWN AS THE DISTRICT AFTER DARK."  
Sporrer moved to approve, seconded by Hopkins.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
2. Special Event Permit Request for 175<sup>th</sup> Anniversary Summer Soiree.  
Hopkins moved to approve, seconded by Sporrer.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
3. Temporary Outdoor Service Privilege on Class C Liquor License for Artisanal, LLC (DBA Dutchfix).  
Hopkins moved to approve, seconded by Sporrer.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

#### **G. RESOLUTIONS**

1. Resolution No. 6452 entitled, "RESOLUTION CALLING A SPECIAL ELECTION ON THE IMPOSITION OF A LOCAL OPTION SALES AND SERVICES TAX WITHIN THE CITY OF PELLA, IOWA."  
Bandstra moved to approve, seconded by Hopkins.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

2. Resolution No. 6453 entitled, "RESOLUTION ADOPTING ANNUAL WAGE SCALE."  
Branderhorst moved to approve, seconded by Hopkins.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
3. Resolution No. 6454 entitled, "RESOLUTION ADOPTING HEALTH PLAN PREMIUMS."  
Branderhorst moved to approve, seconded by Sporrer.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
4. Resolution No. 6455 entitled, "RESOLUTION ADOPTING A RESERVE PEACE OFFICER COMPENSATION RATE."  
Hopkins moved to approve, seconded by Sporrer.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

#### **H. CLAIMS**

1. Abstract of Bills No. 2105.  
Branderhorst moved to approve, seconded by Hopkins.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

#### **I. OTHER BUSINESS/PUBLIC FORUM (any additional comments from the public)**

One comment was received and addressed.

#### **J. POLICY AND PLANNING**

From 6:45 p.m. to 7:08 p.m., Council adjourned to the Policy and Planning meeting to hold a discussion regarding the following items, with no formal Council action taken:

1. Pella Community Ambulance transfer agreements
2. Proposed amendment to the Southwest Trunk Sewer Extension Cost Sharing Agreement
3. Drafted public access restroom agreement with the PACE Alliance

Council adjourned for a brief recess from 7:08 p.m. to 7:11 p.m.

#### **K. EXEMPT SESSION**

1. At 7:11 p.m., Branderhorst moved to enter into exempt session pursuant to Iowa Code Chapter 21.9 to discuss employment conditions of employees not covered by collective bargaining agreements, seconded by Hopkins.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

Council reconvened to open session at 7:15 p.m.

In open session, Hopkins moved to approve Resolution No. 6456 entitled, "RESOLUTION AMENDING INFECTIOUS DISEASE ACTION PLAN/POLICY RELATED TO THE COVID-19 PUBLIC HEALTH CRISIS," seconded by Sporrer.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

#### **L. ADJOURNMENT**

There being no further business claiming their attention, Bandstra moved to adjourn, seconded by Hopkins.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

Meeting adjourned at 7:16 p.m.