



# CITY OF PELLA

## CITY COUNCIL PRELIMINARY SUMMARY MINUTES

February 2, 2021

*Preliminary summary minutes are not the official minutes of record until approved by the City Council at a subsequent Council meeting*

### **A. CALL TO ORDER BY MAYOR AND ROLL CALL**

The City Council of the City of Pella, Iowa, met in regular session at the Public Safety Complex (614 Main Street) at 6:00 p.m., Mayor Don DeWaard presiding. Council members present were: Mark De Jong, Liz Sporrer, Lynn Branderhorst, Calvin Bandstra, Bruce Schiebout, Dave Hopkins. Absent: None.

City Administrator Mike Nardini, City Clerk Mandy Smith, and four additional staff members were present in person. Due to heightened public health risks associated with the COVID-19 pandemic, this meeting was broadcast via conference call. Two staff members and six members of the general public attended the conference call.

### **B. MAYOR'S COMMENTS**

1. Announce the Policy and Planning meeting will be held before the closed session to discuss:
  - a. Funding of the Convention and Visitors Bureau
  - b. Fiscal Year 21/22 Budget Overview
2. Approval of Tentative Agenda.  
Branderhorst moved to approve, seconded by Hopkins.  
On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
3. Announce closed session pursuant to Iowa Code Chapter 388.9(1) to discuss marketing and pricing strategies or proprietary information of a city utility if its competitive position would be harmed by public disclosure not required of potential or actual competitors, and if no public purpose would be served by such disclosure.

### **\*PUBLIC FORUM (for anyone wishing to address Council regarding agenda items)**

No comments were received.

### **C. APPROVAL OF CONSENT AGENDA**

Bandstra moved to approve the consent agenda, seconded by Sporrer.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

The following items were approved:

1. Approval of Minutes
  - a. Official Council Minutes for January 19, 2021
2. Report of Committees
  - a. Historic Preservation Commission Minutes for October 12, 2020
  - b. Community Services Board Minutes for November 20, 2020
  - c. Planning and Zoning Commission Minutes for November 23, 2020

### **D. \*PUBLIC HEARINGS**

- 1a. Public Hearing regarding Planned Unit Development Amendment for Genlink.

No written or oral comments were received.

Bandstra moved to close the public hearing, seconded by Hopkins.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

- 1b. Ordinance No. 986 entitled, "AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY AMENDING THE PUD ORDINANCE FOR PROPERTY LOCATED AT OR NEAR 2110 IDAHO DRIVE, MARION COUNTY, IOWA."

De Jong moved to place ordinance no. 986 on its first reading, seconded by Branderhorst.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

- 2a. Public Hearing on the Proposal to Convey an Access Easement to Tree Haus, LLC.  
 No written or oral comments were received.  
 Bandstra moved to close the public hearing, seconded by Hopkins.  
 On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
- 2b. Resolution No. 6239 entitled, "RESOLUTION APPROVING AND AUTHORIZING THE CONVEYANCE OF AN ACCESS EASEMENT TO TREE HAUS, LLC."  
 Hopkins moved to approve, seconded by Sporrer.  
 On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
- 3a. Public Hearing regarding an application to form the Collegiate Neighborhood Historic District Overlay Zone.  
 No written or oral comments were received.  
 Branderhorst moved to close the public hearing, seconded by Schiebout.  
 On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
- 3b. Ordinance No. 987 entitled, "AN ORDINANCE DESIGNATING THE COLLEGIATE NEIGHBORHOOD AS A HISTORIC DISTRICT OVERLAY ZONE UNDER THE JURISDICTION OF THE CITY OF PELLA, MARION COUNTY, IOWA."  
 Schiebout moved to place ordinance no. 987 on its first reading, seconded by Branderhorst.  
 On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

**E. PETITIONS & COMMUNICATIONS** – None

**F. PLANNING & ZONING ITEMS** – None

**G. ADMINISTRATION REPORTS** – None

**H. RESOLUTIONS**

1. Resolution No. 6240 entitled, "RESOLUTION CERTIFYING THE POPULATION OF RECENTLY ANNEXED TERRITORY TO THE CITY OF PELLA."  
 Schiebout moved to approve, seconded by Hopkins.  
 On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
2. Resolution No. 6241 entitled, "RESOLUTION APPROVING CHANGE ORDER NO. 2 WITH WRH INC. FOR CONSTRUCTION OF THE WASTEWATER TREATMENT PLANT 2019 UPGRADES."  
 De Jong moved to approve, seconded by Hopkins.  
 On roll call the vote was:  
     AYES: 5 (De Jong, Hopkins, Sporrer, Branderhorst, Bandstra)  
     NAYS: None  
     ABSTAIN due to a conflict of interest: 1 (Schiebout)  
 Motion carried.

**I. ORDINANCES**

1. Ordinance No. 988 entitled, "AN ORDINANCE AMENDING SECTION 3.03, PRECINCTS, OF THE CITY CODE OF THE CITY OF PELLA, IOWA, FOR THE PURPOSE OF REVISING THE BOUNDARIES FOR PRECINCT 1."  
 Schiebout moved to place ordinance no. 988 on its first reading, seconded by De Jong.  
 On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
- It was moved by Bandstra that the statutory rule requiring said ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended, seconded by De Jong.  
 On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
- Branderhorst moved that ordinance no. 988 be adopted, seconded by De Jong.  
 On roll call the vote was: AYES: 6, NAYS: None. Motion carried.
- Mayor DeWaard declared the ordinance duly passed and adopted.

**I. CLAIMS**

1. Abstract of Bills No. 2072.

De Jong moved to approve, seconded by Hopkins.

On roll call the vote was:

AYES: 5 (De Jong, Hopkins, Sporrer, Branderhorst, Bandstra)

NAYS: None

ABSTAIN due to a conflict of interest: 1 (Schiebout)

Motion carried.

**K. OTHER BUSINESS / \*PUBLIC FORUM (any additional comments from the public)**

No comments were received.

At 6:42 p.m., Council went into the Policy and Planning meeting, ending at 7:38 p.m.

**L. CLOSED SESSION**

1. At 7:39 p.m., Branderhorst moved to enter into closed session pursuant to Iowa Code Chapter 388.9(1) to discuss marketing and pricing strategies or proprietary information of a city utility if its competitive position would be harmed by public disclosure not required of potential or actual competitors, and if no public purpose would be served by such disclosure, seconded by Hopkins.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

At 8:18 p.m., De Jong moved to reconvene to regular session, seconded by Schiebout.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

No action was taken regarding this closed session.

**M. ADJOURNMENT**

There being no further business claiming their attention, Bandstra moved to adjourn, seconded by Sporrer.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

Meeting adjourned at 8:19 p.m.