



CITY OF PELLA

CITY COUNCIL PRELIMINARY SUMMARY MINUTES

January 17, 2023

Preliminary summary minutes are not the official minutes of record until approved by the City Council at a subsequent Council meeting

A. CALL TO ORDER BY MAYOR AND ROLL CALL

The City Council of the City of Pella, Iowa, met in regular session at the Public Safety Complex (614 Main Street) at 6:00 p.m., Mayor Don DeWaard presiding. Council members present were: Mark De Jong, Liz Sporrer, Lynn Branderhorst, Calvin Bandstra, Dr. Spencer Carlstone, Dave Hopkins. Absent: None.

City Administrator Mike Nardini and City Clerk Mandy Smith were present.

Eight staff members and twenty-eight members of the general public attended in person.

Four members of the general public attended via conference call.

B. MAYOR'S COMMENTS

1. Approval of Tentative Agenda.

Branderhorst moved to approve, seconded by Hopkins.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

C. PUBLIC FORUM (for anyone wishing to address Council regarding agenda items)

One comment was received.

D. APPROVAL OF CONSENT AGENDA

De Jong moved to approve the consent agenda, seconded by Sporrer.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

The following items were approved:

1. Approval of Minutes
 - a. Official Council Minutes for January 3, 2023
2. Report of Committees
 - a. Policy and Planning Minutes for January 3, 2023
 - b. Community Development Committee Minutes for October 12, 2022
 - c. Planning and Zoning Commission Minutes for November 7, 2022
 - d. Historic Preservation Commission Minutes for November 14, 2022
3. Petitions and Communications
 - a. Renewal of Class E Retail Alcohol License and Approval to Enroll in the Automatic Renewal Program for Casey's General Store #2694
 - b. Renewal of Class E Retail Alcohol License and Approval to Enroll in the Automatic Renewal Program for Fareway Stores #995
 - c. Renewal of Class C Alcohol License for Pella Opera House

E. PUBLIC HEARINGS

- 1a. Public Hearing regarding Public Right-Of-Way Vacation in a portion of Hazel Street.

No written or oral comments were received.

Branderhorst moved to close the public hearing, seconded by De Jong.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

- 1b. Ordinance No. 1025 entitled, "AN ORDINANCE VACATING THE PUBLIC RIGHT-OF-WAY IN A PORTION OF HAZEL STREET LOCATED IN THE SOUTHEAST QUARTER OF SECTION 34 AND THE SOUTHWEST QUARTER OF SECTION 35 IN TOWNSHIP 77 NORTH, RANGE 18 WEST OF THE 5TH PRINCIPAL MERIDIAN IN THE CITY OF PELLA."

De Jong moved to place ordinance no. 1025 on its first reading, seconded by Hopkins.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

It was moved by Bandstra that the statutory rule requiring said ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended, seconded by Sporrer.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

Bandstra moved that ordinance no. 1025 be adopted, seconded by Hopkins.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

Mayor DeWaard declared the ordinance duly passed and adopted.

F. RESOLUTIONS

1. Resolution No. 6540 entitled, "RESOLUTION FIXING DATE FOR A PUBLIC HEARING ON THE PROPOSAL TO CONVEY REAL PROPERTY BY QUIT CLAIM DEED TO PELLA TIMBERVIEW, LLC, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF."

Hopkins moved to approve, seconded by Sporrer.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

2. Resolution No. 6541 entitled, "RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF A FIRST AMENDMENT TO THE AGREEMENT FOR PRIVATE DEVELOPMENT BY AND BETWEEN THE CITY OF PELLA AND RDP HOLDINGS, LLC."

Branderhorst moved to approve, seconded by De Jong.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

3. Resolution No. 6542 entitled, "RESOLUTION APPROVING ORDERING THE PREPARATION OF PLANS AND SPECIFICATIONS, FORM OF CONTRACT, NOTICE OF HEARING AND NOTICE OF LETTING, SETTING DATE FOR PUBLIC HEARING, AUTHORIZING THE TAKING OF BIDS, AND AUTHORIZING BID OPENING FOR THE MONROE STREET IMPROVEMENTS."

Branderhorst moved to approve, seconded by De Jong.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

4. Resolution No. 6543 entitled, "RESOLUTION APPROVING CHANGE ORDERS NO. 7 AND NO. 8 TO THE CONSTRUCTION CONTRACT WITH EXCEL UTILITY CONTRACTORS FOR THE FIBER TO THE HOME NETWORK CONSTRUCTION PROJECT."

Hopkins moved to approve, seconded by Sporrer.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

5. Resolution No. 6544 entitled, "RESOLUTION ACCEPTING PUBLIC IMPROVEMENTS FOR THE FIBER TO THE HOME NETWORK CONSTRUCTION PROJECT."

De Jong moved to approve, seconded by Hopkins.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

6. Resolution No. 6545 entitled, "RESOLUTION APPROVING CHANGE ORDER NO. 1 TO THE CONSTRUCTION CONTRACT WITH EXCEL UTILITY CONTRACTORS FOR THE OUTSIDE DROP SERVICE EQUIPMENT AND INSTALLATION."

De Jong moved to approve, seconded by Hopkins.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

7. Resolution No. 6546 entitled, "RESOLUTION ACCEPTING THE OUTSIDE DROP SERVICE EQUIPMENT AND INSTALLATION."

Branderhorst moved to approve, seconded by Sporrer.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

G. ORDINANCES

1. Ordinance No. 1024 entitled, "AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY CONDITIONALLY AMENDING THE BOUNDARIES OF THE RR DISTRICT TO INCLUDE THE PROPERTY GENERALLY LOCATED ALONG THE NORTH SIDE OF HEMPSTEAD DRIVE AND DIRECTING THE ZONING ADMINISTRATOR TO NOTE THE ORDINANCE NUMBER AND DATE OF THIS CHANGE ON THE OFFICIAL ZONING MAP."

Hopkins moved to place ordinance no. 1024 on its second reading, seconded by Sporrer.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

It was moved by Branderhorst that the statutory rule requiring said ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended, seconded by Sporrer.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

Hopkins moved that ordinance no. 1024 be adopted, seconded by Sporrer.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

Mayor DeWaard declared the ordinance duly passed and adopted.

H. CLAIMS

1. Abstract of Bills No. 2119.

Branderhorst moved to approve, seconded by De Jong.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

I. OTHER BUSINESS/PUBLIC FORUM (any additional comments from the public)

Comments were received and addressed.

J. ADJOURNMENT

There being no further business claiming their attention, De Jong moved to adjourn, seconded by Bandstra.

On roll call the vote was: AYES: 6, NAYS: None. Motion carried.

Meeting adjourned at 6:39 p.m.