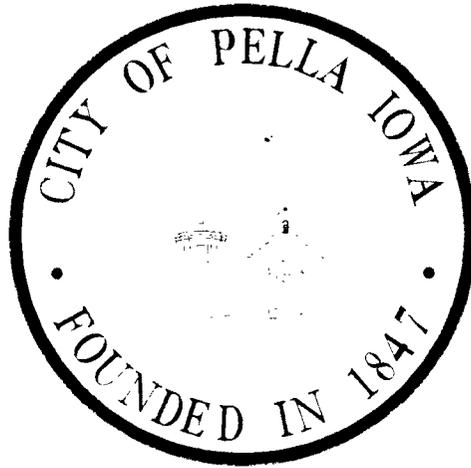


CITY OF PELLA

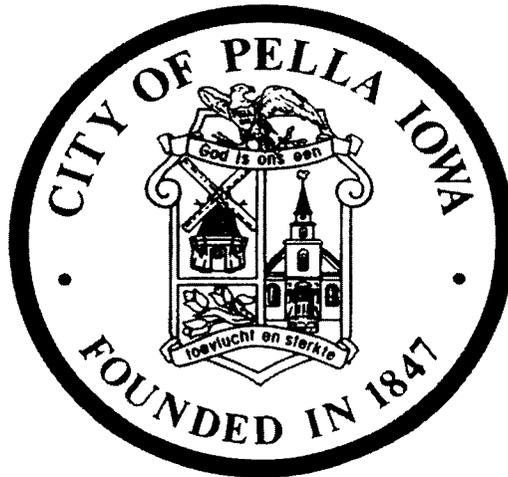


FISCAL YEAR 2014-2015 BUDGET & CAPITAL IMPROVEMENT PROGRAM

**OPERATING BUDGET
FISCAL YEAR 2014-2015**

**CAPITAL IMPROVEMENT PROGRAM
FISCAL YEARS 2015-2019**

CITY OF PELLA



OPERATING BUDGET FISCAL YEAR 2014-2015

CAPITAL IMPROVEMENT PROGRAM FISCAL YEARS 2015-2019

Jim Mueller, Mayor

City Council Members

**Dan L. Vander Beek, First Ward
Bruce Schiebout, Third Ward
Mark De Jong, At-Large**

**Harold Van Stryland, Second Ward
Larry J Peterson, Fourth Ward
David Vander Horst, At-Large**

Mike Nardini, City Administrator



T H E

CITY of PELLA

"A Touch of Holland"

"Home of the Famous Jolly Festival"



825 Broadway • P.O. Box 88 • Pella, Iowa 50219

Phone 641-628-4173 • Fax 641-628-3120

TTY Services (Text Telephone) • Relay Iowa 1-800-735-2942

February 7, 2014

Honorable Mayor Mueller and City Councilmembers:

We respectfully present the proposed budget for the City of Pella for the fiscal year beginning July 1, 2014. **As the City's financial and spending plan for the year, the adoption of the budget is undoubtedly the single most important action taken by the Mayor and Council.** This budget proposal is inclusive of all City operations, including those funded by the General Fund and enterprise funds.

FY 14-15 Budget Overview

When discussing the City of Pella's FY 14-15 Budget, it is important to realize the City's finances are in excellent condition which is evident from the following:

- The City's cash reserves for all of its funds equal or exceed financial industry standards.
- The City of Pella has one of the lowest property tax rates in the State of Iowa.
- Over the last nine years, the City has reduced over 76% of its outstanding debt while during this same time period, we have increased operating reserves by 29%.

While the City has done an outstanding job of public financial stewardship over the years, it is also important to realize the City is also faced with infrastructure and facility improvements which will require financial resources to complete. After considering the above factors, the proposed FY 14-15 Budget is based on the following principles:

- *The completion of several significant projects that are currently underway and include the construction of the Pella Sports Park, renovation of the City's Indoor Pool, deconstruction of the City's Power Plant, and completion of the Southeast Underground Conversion Project.*
- *Continuation of the City's aggressive street improvement plan to improve 25% of the Community's street network by 2024.*
- *Incorporation of the Community Strategic Plan with emphasis on the strategic focus areas identified in the Pella 2020 Plan which includes the following: Quality of Life; Economic Development and Tourism; Housing; Education; and Infrastructure/Transportation/Telecommunications Technology.*
- *Providing adequate funding to maintain the City's infrastructure and existing service levels.*

POLICE
TEL 641-628-4121
FAX 641-628-3033

LIBRARY
TEL 641-628-4275
FAX 641-628-1737

COMMUNITY SERVICES
TEL 641-628-4571
FAX 641-628-3211

ELECTRIC
TEL 641-628-2551
FAX 641-628-1642

PUBLIC WORKS
TEL 641-628-1631
FAX 641-628-1620

PLANNING & ZONING
TEL 641-628-1631
FAX 641-628-1620

FY 14-15 Budget Highlights

- For the thirteenth consecutive year, the City's tax rate will remain at \$10.20 or lower. For mid-sized cities, Pella has one of the lowest tax rates in the state. One of the principle reasons we have been able to maintain our tax rate is the level of financial planning we undertake. The City's Electric, Water and Wastewater Funds are budgeted according to five year financial plans, while governmental funds are budgeted according to three year financial plans. Each of these plans includes balanced operating budgets each year. Pella is one of the few mid-sized cities in Iowa that prepares long-term financial plans for its operating budget. Staff believes this level of financial planning helps the City identify potential problem areas early which minimizes service level disruptions and helps maintain reasonably priced services for our community.
- The FY 14-15 Budget includes \$854,000 of funding for the reconstruction of Oskaloosa Street from East 3rd Street to East 16th Street. It is important to note, the total project cost is approximately \$2.5 million and is estimated to be completed by late fall of 2016.
- In addition to the reconstruction of Oskaloosa Street, the FY 14-15 includes \$40,000 of funding for engineering design services for the Jefferson Street Reconstruction Project from East 2nd to Hazel. The total estimated cost of this project is \$517,000 and is estimated to be completed by the fall of 2016. Furthermore, the FY 14-15 Budget also includes \$175,000 for residential street improvement projects.
- The 14-15 Budget includes \$1,639,700 of funding for construction of a new Jordan Well, which is part of the City's estimated \$14 million long-term water supply plan. Overall, the plan includes one new Jordan Well and water main connecting to the City's water treatment plant, a new 3.0 million gallon per day (MGD) reverse osmosis treatment plant and improvements to the City's existing water treatment plant. The completion date for the plan is tentatively set for late 2016 to potentially late 2017 depending on the timing of securing the necessary permits.
- Staff is proposing the addition of a patrol officer for the Police Department, which will bring the City's sworn officer total to 16. The new position is needed to maintain existing service levels and will allow the department to create a new detective position, which should facilitate enhanced criminal investigations. The estimated cost of the new position is \$70,700.
- Recently, the City had a life extension analysis performed on the Community Center which identified approximately \$3.2 million in capital improvements to extend the life of the facility for twenty to thirty years. Due to the significant amount of funding required for the facility, staff is proposing we assemble a committee consisting of Councilmembers, staff, and engineers to assess the proposed improvements to determine if they should be incorporated over a five to ten year period of time or if a comprehensive renovation should be scheduled within the next twenty four months. Depending on the timing and scope of the improvements, adjustments may need to be made to the City's tax rate to provide adequate funding for the projects.

FY 14-15 Budget Highlights (continued)

- The FY 14-15 Budget includes \$15,000 of funding for development of a long-term facility plan and cost estimates for the City’s Public Safety Complex. This analysis is being driven primarily by the need for additional space for the City’s Fire Department. Depending on Council direction, this analysis could also involve potential facility modifications to accommodate the needs of the Pella Community Ambulance Service. Finally, if Council proceeds with this planning effort, it is staff’s intent to have this analysis discussed at the same time the proposed improvements to the City’s Community Center are evaluated.
- While this budget proposal does not propose any rate increases for City utilities, the City may need to enact an Energy Cost Adjustment of approximately two percent to fund the recent 5.3% power supply increase from Missouri River Energy Services (MRES). The increase from MRES is projected to increase power supply costs approximately \$800,000 for the City of Pella. It is important to note, the increase from MRES was needed to fund the proposed \$260 million Lake Red Rock Hydroelectric Facility. During FY 14-15, staff plans to monitor load growth for the Electric Utility and then make a recommendation to Council in the fall of 2014 regarding supply plan and compliance with the Environmental Protection Agency’s new emission standards.
- As the following chart reflects, the FY 14-15 Budget includes projected revenues of \$37,836,740 and expenses of \$40,787,954. The overall budget has a projected drawdown of fund balance of \$2,951,214 which is attributed mainly to timing differences for the completion of the Indoor Pool Renovation and Power Plant Deconstruction projects. For both of these projects, the City is projected to expend nearly \$2.5 million in FY 14-15 while the bond proceeds for the project were received in FY 13-14. The remaining fund balance drawdown is attributed to funding the Oskaloosa Street Reconstruction project with cash on hand.

CITY OF PELLA					
SUMMARY OF FY 14-15 BUDGET					
	FY 14-15		FY 13-14	INCREASE	% INCREASE
	BUDGET		BUDGET	(DECREASE)	(DECREASE)
REVENUE					
Property Taxes	\$ 4,665,656	\$	4,328,570	\$ 337,086	7.79%
TIF Revenues	650,000		420,002	229,998	54.76%
Local Option Taxes	963,465		936,363	27,102	2.89%
Road Use Tax Funds	967,000		967,000	-	0.00%
Utility Revenue	21,407,380		21,608,310	(200,930)	-0.93%
Bond Proceeds	1,639,700		6,575,000	(4,935,300)	N/A
Other	7,551,296		5,677,852	1,873,444	33.00%
TOTAL REVENUE	\$ 37,844,497	\$	40,513,097	\$ (2,668,600)	-6.59%
EXPENSES					
Compensation & Benefits	7,391,645		7,184,174	207,471	2.89%
Operating Expenses	20,138,571		19,719,943	418,628	2.12%
Developer Reimbursements	149,449		259,434	(109,985)	-42.39%
Debt Service	2,525,924		1,871,148	654,776	34.99%
Capital Improvements	10,712,365		12,512,423	(1,800,058)	-14.39%
TOTAL EXPENSES	\$ 40,917,954	\$	41,547,122	\$ (629,168)	-1.51%
INCREASE (DECREASE) IN RESERVES	\$ (3,073,457)	\$	(1,034,025)	\$ (2,039,432)	N/A
Estimated Beginning Fund Balance @ June 30, 2014: \$15,040,000					
Estimated Beginning Fund Balance @ June 30, 2015: \$12,088,786					

FY 14-15 Property Tax Review

The proposed property tax rate for FY 14-15 maintains the \$10.20 per taxable \$1,000 valuation for the thirteenth straight year. The continuation of this rate is expected to generate approximately \$4,665,506, an increase of \$336,936 over FY 13-14. The 7.78% growth in property taxes can largely be attributed to the State’s 2013 Assessment Limitation, commonly referred to as the “rollback”, which increased 1.5836% for residential properties. In addition to an increase in the assessment limitation, increased property tax collection can also be contributed to new development and a revaluation of a significant number of properties.

The following chart demonstrates the history of Pella’s flat levy rate and levy rates for comparable sized cities.

Five Year Comparison of Tax Rates for Comparable Sized Cities

	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14	% Change Since FY 09-10
Creston	13.86	13.85	13.85	13.52	12.95	-6.57%
Grinnell	14.42	14.42	14.42	14.42	14.42	0.00%
Indianola	11.35	11.30	11.20	11.21	11.20	-1.32%
Keokuk	14.93	15.93	15.93	15.92	15.90	6.50%
Knoxville	15.04	15.17	15.79	15.90	15.90	5.72%
Nevada	15.13	15.00	15.00	15.43	15.33	1.32%
Newton	15.66	15.35	15.30	15.00	15.15	-3.26%
Oskaloosa	14.36	14.36	14.98	14.00	14.00	-2.51%
Spencer	11.72	11.72	11.84	11.83	11.83	0.94%
Waverly	14.34	14.50	14.60	14.25	14.25	-0.63%
Windsor Heights	13.76	13.31	13.31	13.31	13.90	1.02%
Pella	10.20	10.20	10.20	10.20	10.15	-0.49%
Average without Pella	14.05	14.08	14.20	14.07	14.08	0.11%

Effective with the 2013 assessment limitation order is the impact of the first phase of 2013 Iowa Acts Senate File 295, which lowers the annual growth limit from 4% to 3% for residential property classification and incorporates an assessment limitation for commercial, industrial and railroad to 95%. Future impacts of the 2013 property tax reform bill include the further reduction of commercial taxable valuation to 90% in FY 2016 and the creation of a new property tax classification, multi-family residential, which will take effect in FY 16-17 and gradually rollback until it reaches the residential rollback rate.

For FY 14-15, the State of Iowa is expected to reimburse, or “backfill”, cities for lost revenue associated with the new commercial property assessment limitation. The expected revenues received as backfill for the fiscal year covered in this budget is anticipated to amount to approximately \$95,000. As in FY 15, the State’s standing appropriation bill is expected to backfill lost revenues through FY 18, at which time the annual appropriation will be capped.

While difficult to determine the full extent of lost revenue that will result from property tax reform, it does emphasize the importance of maintaining strong general fund reserves. Currently, the City’s general fund reserves equal approximately 42% of annual operating expenditures for the general fund. This level of fund balance will provide the City with a degree of flexibility in the event there is a material loss of property revenue in the future.

Capital Improvement Program (continued)

It is also important to note when comparing debt levels with other communities is the City operates a very capital intensive electric utility, which tends to have very high debt levels. In comparison, none of the above communities operate an electric utility.

Even though we have made significant strides over the years in reducing the City's debt burden, the five year Capital Improvement Program proposes \$14.0 million in new debt issues for the City's Long Term Water Supply Plan.

Capital Improvement Program

If Council were to proceed with the above projects, the projected debt load through June 30, 2019 is as follows:

	FY 14	FY 15	FY 16	FY 17	FY 18	FY 19
Existing Debt	\$ 10,130,000	\$ 14,799,000	\$ 14,831,700	\$ 18,565,400	\$ 21,970,900	\$ 21,926,000
New Debt	\$ 6,700,000	\$ 1,639,700	\$ 5,123,700	\$ 4,832,500	\$ 1,824,100	\$ -
Total Debt	\$ 16,830,000	\$ 16,438,700	\$ 19,955,400	\$ 23,397,900	\$ 23,795,000	\$ 21,926,000

Even

though the City's projected debt load will be increasing, staff believes it is still very manageable and needed to fund this important infrastructure and facility projects.

Listed below are highlights of the FY 14 Capital Improvement Projects.

General Fund Capital Projects

In FY 14-15, significant capital projects for the General Fund include the following:

Public Safety Records Management System - \$100,000

The FY 14-15 Budget includes \$100,000 of funding to replace the records management system for the Public Safety Complex. The current system is seventeen years old and has limited operational capacity. The proposed new system will allow public safety personnel to access records efficiently, and it will also assist the Police Department in staying abreast of industry standards.

Pella Aquatic Center - \$45,300

For the past several years the Pella Outdoor Aquatic Center has been a regional destination for summer time fun for south central Iowa. As the original facility and lazy river addition near ten years of age, it is recommended to refurbish the slides and play structures to ensure these units continue to meet the public's service level expectations as well as providing a safe environment for users of the facility. Included



Capital Improvement Program (continued)

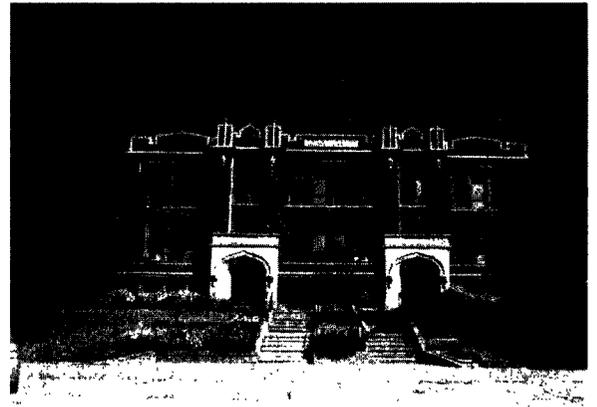
in the FY 14-15 Budget is \$45,300 to refurbish the main play structure in the original pool and the associated floatables and diving boards. In addition, the City's five year Capital Improvement Program includes \$260,800 in funding for refurbishments of the aquatic center's slides and structures along with painting the respective pool basins.

Public Safety Complex Facility Assessment - \$15,000

The FY 14-15 Budget includes \$15,000 for a long-term conceptual plan for the Public Safety Complex. The reason this plan is being proposed is due to additional space needs of the Pella Fire Department and potential facility modifications needed by the Pella Ambulance Service.

Community Center

Recently, the City had a life extension analysis performed on the Community Center which identified approximately \$3.2 million in capital improvements to extend the life of the facility for twenty to thirty years. If Council proceeds with the Public Safety Complex Assessment, staff would propose assembling a committee consisting of Councilmembers, staff, and engineers to assess both the Community Center and the Public Safety Complex facilities and the proposed improvements to determine if they should be incorporated over a five to ten year period of time or if a comprehensive renovation should be scheduled within the next twenty four months. Depending on the timing and scope of the improvements, adjustments may need to be made to the City's tax rate to provide adequate funding for the projects.



Community Entrance and Wayfinding Signage Program

Staff proposes in the FY 14-15 Budget the City solicit donations for the two community entrance signs and the vehicle wayfinding program. The estimated cost for two entrance signs and a core district wayfinding program is \$100,000. If staff is unable to raise the entire amount for these programs, then staff proposes the balance of these items would be funded in the FY 15-16 Budget through local option revenues.



Road Use Tax Fund

Pavement Management Plan

In 2009, staff completed a detailed pavement management analysis of the City's street network which is updated annually to reflect improvements. Segment-by-segment inspections will be completed every five years under this system. The goal of the payment management analysis was to provide the City with a way to assess the overall condition of its street network and the estimated cost to improve the network over time. This analysis involved inspecting each segment of the City's 123 lane miles. For analysis purposes, the street network was classified by its functional characteristics as follows:

Arterial/Collectors – These streets are typically the primary and secondary entrances into our community and carry high to moderate traffic levels.

Local – These streets serve local/residential neighborhoods and typically represent low traffic levels.

The FY 15 Budget calls for the following street construction projects:

Oskaloosa Street Reconstruction from Prairie to E. 16th - \$854,000 for water, sanitary sewer main replacement and street construction, which will run through FY 15-16. Total estimated cost for this project is \$2.5 million, which will consists of both Pella Business Corridor TIF District funding and federal assistance through the regional planning association.

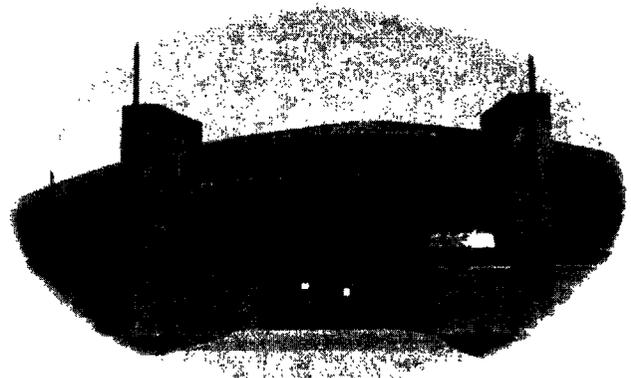
Local Street Improvements - \$175,000 The FY 15 Budget also dedicates \$175,000 of Local Option Sales Tax for the residential street improvement projects.

Local Option Fund

Listed below is a summary of the capital projects for the Local Option fund in FY 14-15:

Indoor Pool Renovation - \$1,882,000

The renovation of the City's Indoor Pool is scheduled to begin in March of 2014 and is tentatively scheduled for completion in November of this year. The FY 14-15 Budget includes \$1,882,000 in funding for the project, which will be provided from a proposed \$3.2 million bond issue in the spring of 2014. The financing for this bond issue will be from local option taxes through the year 2024. Finally, is important to note, the overall cost of the renovation for the Indoor Pool is approximately \$4.0 million, which includes replacement of the roof for the facility in 2011.



Local Option Fund (continued)

Pella Sports Park - \$3,374,700

The proposed budget includes funding of \$3,374,700 for the Pella Sports Park, which is tentatively scheduled to open in the spring of 2015. The City's projected funding for FY 14-15 is \$609,391, which will be provided by local option funding. Overall, the City's funding commitment of \$2,657,000 is approximately 34% of the \$7.8 million project. It is also important to note, this project would not be possible without the generous support from the following major contributing partners: *Pella Rolscreen Foundation; Peter H. and E. Lucille Gaass Kuyper Foundation; Vermeer Charitable Foundation; Vision Iowa; and Fields For Our Future.*



Water Utility Fund

The FY 14-15 Budget includes \$1,639,700 of funding for a new Jordan well which is the first stage for the City's long-term Water Supply Plan. Overall, the Water Supply Plan includes a new Jordan well and a 3.0 million gallon per day (mgd) Reverse Osmosis Treatment Process at an estimated cost of \$14.0 million. Listed below is the tentative timeline for the Water Supply Plan:

- 2014 to 2015 Construction of a new Jordan well
- 2014 to 2015 Engineering design for a new 3.0 mgd Reverse Osmosis Treatment Process
- 2015 to 2016 Construction of a new 3.0 mgd Reverse Osmosis Treatment Process and modifications to the Water Treatment Plant.
- 2016 to 2017 Water Supply Plan completed.



In discussing the City's long-term water supply plan, it is important to note the time period needed to secure the necessary environmental permits for the project could delay components of the plan which has the potential to delay the project's completion date. For this reason the timelines noted above are approximate dates subject to securing the necessary environmental permits.

Water Utility Fund (continued)

Distribution System Improvements

Oskaloosa Street Main Replacement - \$197,000

This project involves the replacement of the water main from Prairie Street to East 8th and will be done in conjunction with the planned street improvement for this area in the summer/fall of 2015.

Wastewater Utility Fund

As Council is aware, our current wastewater treatment permit expired on November 24, 2007, and we are waiting on the IDNR to issue a new permit. When the IDNR issues our new permit, there is a chance we may have more stringent discharge standards than those under which we are currently operating. The requirements of the new permit could affect how the City's wastewater treatment plant operates. The reason for the new rules is the IDNR feels that many of Iowa's streams currently do not have an appropriate level of protection from pollutants. To ensure that all of Iowa's streams are protected, the IDNR is working on updating stream designations throughout the state. If a stream designation is changed, facilities that discharge into that stream may need to improve their treatment facilities to meet more stringent levels of protection.

The new water quality standards could have a serious impact on our wastewater facility. Statewide, the IDNR estimates the cost of compliance for construction, operation, and maintenance to be as much as \$1 billion. Therefore, it is important to realize that if we face more stringent treatment requirements from the IDNR, additional rate increases will be needed.

Wastewater Capital Improvements in FY 14-15

Listed below is a summary of the significant capital improvements planned for FY 14-15:

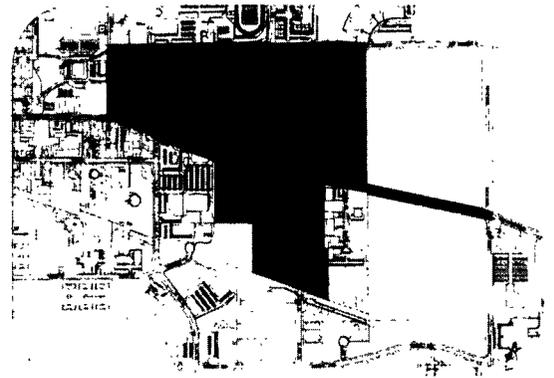
Sanitary Sewer Lining: Truman-Clark Streets - \$261,790

This project involves lining of approximately 4,000 lineal feet of 18" and 21" sanitary sewer lines. This line was originally installed around 1981 and conveys sanitary sewage for approximately 75% of the City. Based on past inspections, staff believes a lining of this pipe is necessary to avoid future failures.

Electric Utility Capital Projects

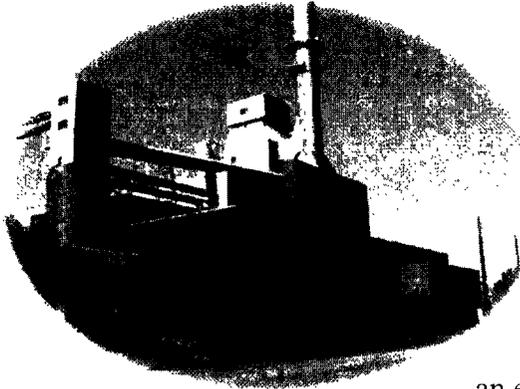
Electric Distribution Capital Improvement Projects - \$284,000

The FY 15 Budget includes funds to complete the Southeast Conversion project. The total project cost is \$1.1 million, and staff believes approximately \$284,000 will be expended in FY 14-15 to complete the conversions. Once this project is completed, nearly 80% of our distribution system will be underground. Finally, it is important to note, staff is proposing to utilize local option funding to complete the conversion projects in FY 14-15.



Electric Generation Capital Improvement Projects

Power Plant Decommissioning - \$580,720



The FY 14-15 Budget includes funding to complete the decommissioning of the City's coal fired power plant, which is no longer needed due to the transition of the City's power supply to Missouri River Energy Services. The estimated completion date is July of 2014 and the tentative plan is to return the area to undeveloped green space.

In addition, the funding source for the project is an electric revenue bond issued in FY 13-14.

Lake Red Rock Hydroelectric Facility

Construction is scheduled to begin in 2014 for the Lake Red Rock Hydroelectric project. What this means locally is greater reliability for our own electric customers. This project is great news for the greater Red Rock area as well. It is estimated to provide economic benefits of nearly \$250 million dollars to a four-county region during its construction with over 700 jobs. Completion is anticipated in late 2015.

The output of the plant is expected to be approximately 36 megawatts, but up to 55 megawatts should be achievable when water levels are highest. Once operations at the new plant begin, this will be the second largest hydropower generating facility in the State of Iowa. The new facility will be capable of providing power to approximately 18,000 homes and businesses within the Missouri River membership.

While this project is not a City project, it is important to note, the new hydroelectric facility is planned to directly connect to the City's West Diesel Plant Substation. As a part of this connection, we may need to make modifications to our substation in order to receive

power from the new facility. As of the date of this letter we do not have firm estimates for these modifications but it should be noted that the costs will be allocated based on benefit between Missouri River Energy Services and the City of Pella.

Summary

We would like to express our personal thanks to members of the City staff for their diligent efforts in developing a budget that reflects the needs of their individual departments. Even more importantly, we acknowledge and appreciate those staff members and Department Directors who have approached the budget development as a team effort.

A special note of thanks and appreciation should go to the members of the Budget Team composed of Senior Accountant Vivian Vriezelaar and City Clerk Ronda Brown, who worked collaboratively and efficiently as we developed the FY 14-15 Budget. This budget could not have been developed without these individuals.

We would also like to thank the Mayor and City Councilmembers for your interest and support in planning and conducting the financial operations of the City in a responsible and progressive manner.



Corey Goodenow
Finance Director



Mike Nardini
City Administrator

Adoption of Budget and Certification of City Taxes

FISCAL YEAR BEGINNING JULY 1, 2014 - ENDING JUNE 30, 2015

The City of: PELLA County Name: MARION Date Budget Adopted: 3/4/14
(Date) xxx/xxx/xx

At a meeting of the City Council, held after the public hearing as required by law, as specified above, the proposed budget was adopted as summarized and attached hereto, and tax levies, as itemized below, were approved for all taxable property of this City. There is attached a Long Term Debt Schedule Form 703 for the debt service needs, if any.

641-628-4173
Telephone Number

[Signature]
Signature

County Auditor Date Stamp
MAR 12 2014
MARION COUNTY AUDITOR

January 1, 2013 Property Valuations

	With Gas & Electric	Without Gas & Electric	Last Official Census
Regular 2a	457,113,833	455,582,668	10,352
DEBT SERVICE 3a	480,061,007	478,574,907	
Ag Land 4a	1,826,798		

TAXES LEVIED

Code Sec.	Dollar Limit	Purpose	(A) Request with Utility Replacement	(B) Property Taxes Levied	(C) Rate
384.1	8.10000	Regular General levy	5 3,673,486	3,661,181	43 8.03626
(384)		Non-Voted Other Permissible Levies			
12(8)	0.67500	Contract for use of Bridge	6	0	44 0
12(10)	0.95000	Opr & Maint publicly owned Transit	7	0	45 0
12(11)	Amt Nec	Rent, Ins. Maint of Civic Center	8	0	46 0
12(12)	0.13500	Opr & Maint of City owned Civic Center	9	0	47 0
12(13)	0.06750	Planning a Sanitary Disposal Project	10	0	48 0
12(14)	0.27000	Aviation Authority (under sec.330A.15)	11	0	49 0
12(16)	0.06750	Levee Impr. fund in special charter city	13	0	51 0
12(18)	Amt Nec	Liability, property & self insurance costs	14 65,600	65,381	52 0.14351
12(22)	Amt Nec	Support of a Local Emerg.Mgmt.Comm.	462	0	465 0
(384)		Voted Other Permissible Levies			
12(1)	0.13500	Instrumental/Vocal Music Groups	15	0	53 0
12(2)	0.81000	Memorial Building	16	0	54 0
12(3)	0.13500	Symphony Orchestra	17	0	55 0
12(4)	0.27000	Cultural & Scientific Facilities	18	0	56 0
12(5)	As Voted	County Bridge	19	0	57 0
12(6)	1.35000	Missi or Missouri River Bridge Const.	20	0	58 0
12(9)	0.03375	Aid to a Transit Company	21	0	59 0
12(17)	0.20500	Maintain Institution received by gift/devise	22	0	60 0
12(19)	1.00000	City Emergency Medical District	463	0	466 0
12(21)	0.27000	Support Public Library	23	0	61 0
28E.22	1.50000	Unified Law Enforcement	24	0	62 0
Total General Fund Regular Levies (5 thru 24)			25 3,739,086	3,726,562	
384.1	3.00375	Ag Land	26 5,487	5,487	63 3.00375
Total General Fund Tax Levies (25 + 26)			27 3,744,573	3,732,049	Do Not Add
Special Revenue Levies					
384.8	0.27000	Emergency (if general fund at levy limit)	28	0	64 0
384.6	Amt Nec	Police & Fire Retirement	29 263,940	263,058	0.57741
	Amt Nec	FICA & IPERS (if general fund at levy limit)	30	Not at 8.10 Limit	Not at 8.10 Limit
Rules	Amt Nec	Other Employee Benefits	31 396,598	395,268	0.86761
Total Employee Benefit Levies (29,30,31)			32 660,538	658,326	65 1.44502
Sub Total Special Revenue Levies (28+32)			33 660,538	658,326	
Valuation					
386	As Req	With Gas & Elec	Without Gas & Elec		
	SSMID 1 (A)	(B)	(C)	34	66 0
	SSMID 2 (A)	(B)	(C)	35	67 0
	SSMID 3 (A)	(B)	(C)	36	68 0
	SSMID 4 (A)	(B)	(C)	37	69 0
	SSMID 5 (A)	(B)	(C)	555	555 0
	SSMID 6 (A)	(B)	(C)	556	556 0
	SSMID 7 (A)	(B)	(C)	1177	0
Total SSMID			38 0	0	Do Not Add
Total Special Revenue Levies			39 660,538	658,326	
384.4	Amt Nec	Debt Service Levy 76.10(6)	40 276,135	275,281	70 0.57521
384.7	0.67500	Capital Projects (Capital Improv. Reserve)	41	0	71 0
Total Property Taxes (27+39+40+41)			42 4,681,246	4,665,656	72 10.20000

COUNTY AUDITOR - I certify the budget is in compliance with ALL the following:
 Budgets that **DO NOT** meet ALL the criteria below are not statutorily compliant & must be returned to the city for correction.

- 1) The prescribed Notice of Public Hearing Budget Estimate (Form 631.1) was lawfully published, or posted if applicable, and notarized, filed proof was evidenced.
- 2) Budget hearing notices were published or posted not less than 10 days, nor more than 20 days, prior to the budget hearing
- 3) Adopted property taxes do not exceed published or posted amounts.
- 4) Adopted expenditures do not exceed published or posted amounts in each of the nine program areas, or in total.
- 5) The budget file uploaded to the SUBMIT Area matched the paper copy certified by the city to this office.

[Signature]
(County Auditor)

CHECK CITY VALUATIONS
 Taxable Valuations: By Class By Levy Authority

Commercial & Industrial Replacement Claim Estimation

This sheet has been designed to allow each city to estimate the amount of property tax reimbursement that will be received from the State for each fund.

The City of PELLA

	(A) Commercial - Non-TIF	(B) Commercial - TIF	(C) Industrial - Non-TIF	(D) Industrial - TIF
1 Taxable	135,743,662	9,352,100	48,048,000	13,595,074
2 Assessed	142,888,065	9,844,316	50,576,842	14,310,604

	REPLACEMENT \$	FILLS TO:
3 General Fund	\$79,125	REVENUES, LINE 18, COL (C)
4 Special Fund	\$13,978	REVENUES, LINE 18, COL (D)
5 Debt Fund	\$6,259	REVENUES, LINE 18, COL (F)

* Please input the amount of revenue being received from State of Iowa sources in the form of grants or reimbursements below. Separate the revenues by fund receiving the money. The information below will flow to REVENUES line 18.

	General	Special Revenue	TIF Sp. Revenue	Debt Service	Capital Projects	Proprietary
Other State Grants & Reimbursements	18	\$37,000	\$12,000			

Commercial & Industrial Replacement Claim Estimation

For SSMIDs

The City of PELLA

		(A) Commercial - Reg	(B) Industrial - Reg	Replacement \$
SSMID 1	1	Taxable		
	2	Assessed	0	\$0
SSMID 2	1	Taxable		
	2	Assessed	0	\$0
SSMID 3	1	Taxable		
	2	Assessed	0	\$0
SSMID 4	1	Taxable		
	2	Assessed	0	\$0
SSMID 5	1	Taxable		
	2	Assessed	0	\$0
SSMID 6	1	Taxable		
	2	Assessed	0	\$0
SSMID 7	1	Taxable		
	2	Assessed	0	\$0

1	Special Fund		REPLACEMENT \$	\$0
---	--------------	--	----------------	-----

Fund Balance Worksheet for City of

PELLA

		2013		2014		2015																	
(1)		* Annual Report FY		(2)		(3)		General		TIF		Debt Serv		Capt Proj		Permanent		Total Government		Proprietary		Grand Total	
		(A)		(B)		(C)		(D)		(E)		(F)		(G)		(H)		(I)		(J)			
Beginning Fund Balance July 1		2,055,887	2,135,802	1,260,412	5,465	150,731	186,699	5,794,996	19,643,731	25,438,727													
Actual Revenues Except Beg Bal		5,429,891	3,164,137	1,461,640	961,995	3,008,950	551	14,027,164	32,529,821	46,556,985													
Actual Expenditures Except End Bal		5,428,741	3,323,580	884,598	962,228	3,015,420	295	13,614,862	36,795,366	50,410,228													
Ending Fund Balance June 30		2,057,037	1,976,359	1,837,454	5,232	144,261	186,955	6,207,298	15,378,186	21,585,484													
				TIF		Special																	
		General		Spec Rev		Rev		Debt Serv		Capt Proj		Permanent		Tot Govt		Proprietary		Grand Total					
** Re-Estimated FY		2,057,037		1,976,359		1,837,454		5,232		144,261		186,955		6,207,298		15,378,186		21,585,484					
Beginning Fund Balance		6,004,111	2,793,954	420,002	4,193,366	8,021,382	850	21,433,665	33,286,876	54,720,541													
Re-Est Revenues		5,999,033	3,675,752	1,027,704	4,194,963	6,088,374	10,000	20,995,826	32,871,728	53,867,554													
Re-Est Expenditures		2,062,115	1,094,561	1,229,752	3,635	2,077,269	177,805	6,645,137	15,793,334	22,438,471													
Ending Fund Balance				TIF		Special																	
		General		Spec Rev		Rev		Debt Serv		Capt Proj		Permanent		Tot Govt		Proprietary		Grand Total					
** Budget FY		2,062,115		1,094,561		1,229,752		3,635		2,077,269		177,805		6,645,137		15,793,334		22,438,471					
Beginning Fund Balance		6,306,051	3,128,850	650,000	1,336,017	4,956,460	569	16,377,947	30,297,448	46,675,395													
Revenues		6,309,369	3,472,857	1,310,642	1,331,358	7,023,901	0	19,448,127	30,300,725	49,748,852													
Expenditures		2,058,797	750,554	569,110	8,294	9,828	178,374	3,574,957	15,790,057	19,365,014													
Ending Fund Balance				TIF		Special																	

* The figures in section (1) are taken from FORM F-66(A-2) STATE OF IOWA FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2013

** The remaining two sections are filled in by the software once ALL worksheets are completed.

RE-ESTIMATED EXPENDITURES SCHEDULE PAGE 1

RE-ESTIMATED Fiscal Year Ending 2014

Fiscal Years

(A)	(B)	GENERAL (C)	SPECIAL REVENUE (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	Fiscal Years	
									RE-ESTIMATED 2014 (J)	ACTUAL 2013 (K)
GOVERNMENT ACTIVITIES										
PUBLIC SAFETY										
Police Department/Crime Prevention	1	1,856,408							1,856,408	1,765,912
Jail	2	3,500							3,500	3,185
Emergency Management	3								0	0
Flood Control	4								0	0
Fire Department	5	75,421							75,421	75,102
Ambulance	6								0	0
Building Inspections	7								0	0
Miscellaneous Protective Services	8								0	0
Animal Control	9	2,000							2,000	2,944
Other Public Safety	10								0	0
TOTAL (lines 1 - 10)	11	1,937,329	0	0	0	0	0	0	1,937,329	1,847,143
PUBLIC WORKS										
Roads, Bridges, & Sidewalks	12	217,459	822,407						1,039,866	927,600
Parking - Meter and Off-Street	13								0	0
Street Lighting	14	34,194							34,194	34,194
Traffic Control and Safety	15								0	0
Snow Removal	16								56,200	69,436
Highway Engineering	17								0	0
Street Cleaning	18								0	0
Airport	19	75,830							75,830	83,058
Garbage	20								0	0
Other Public Works	21								0	0
TOTAL (lines 12 - 21)	22	327,483	878,607	0	0	0	0	0	1,206,090	1,114,288
HEALTH & SOCIAL SERVICES										
Welfare Assistance	23								0	0
City Hospital	24								0	0
Payments to Private Hospitals	25								0	0
Health Regulation and Inspection	26								0	0
Water, Air, and Mosquito Control	27								0	0
Community Mental Health	28								0	0
Other Health and Social Services	29								0	0
TOTAL (lines 23 - 29)	30	0	0	0	0	0	0	0	0	0
CULTURE & RECREATION										
Library Services	31	567,274	33,035						600,309	575,280
Museum, Band and Theater	32								0	0
Parks	33	538,198	4,000						542,198	508,872
Recreation	34	687,657	260						687,917	495,699
Cemetery	35								0	0
Community Center, Zoo, & Marina	36	157,289	4,000						161,289	202,808
Other Culture and Recreation	37	20,321	4,450						24,771	125,637
TOTAL (lines 31 - 37)	38	1,970,739	45,745	0	0	0	0	0	2,016,484	1,908,296

RE-ESTIMATED REVENUES DETAIL
RE-ESTIMATED Fiscal Year Ending 2014

(A)	(B)	2014							Fiscal Years	
		GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	RE-ESTIMATED 2014 (J)	ACTUAL 2013 (K)
REVENUES & OTHER FINANCING SOURCES										
1	Taxes Levied on Property	3,444,575	595,730		274,999				4,315,304	3,851,629
2	Less: Uncollected Property Taxes - Levy Year								0	
3	Net Current Property Taxes (line 1 minus line 2)	3,444,575	595,730		274,999				4,315,304	3,851,629
4	Delinquent Property Taxes								0	
5	TIF Revenues			420,002					420,002	1,460,029
Other City Taxes:										
6	Utility Tax Replacement Excise Taxes	10,559	1,828							
7	Utility franchise tax (flowa Code Chapter 364.2)	141,500			817				13,204	14,231
8	Parimutuel wager tax								141,500	136,430
9	Gaming wager tax								0	0
10	Mobile Home Taxes	4,300							4,300	4,971
11	Hotel/Motel Taxes	318,000							318,000	302,845
12	Other Local Option Taxes		953,831						953,831	944,294
13	Subtotal - Other City Taxes (lines 6 thru 12)	474,359	955,659		817				1,430,835	1,402,771
14	Licenses & Permits	103,000							103,000	93,058
15	Use of Money & Property	46,800	765					850	134,003	152,265
Intergovernmental:										
16	Federal Grants & Reimbursements									
17	Road Use Taxes		967,000			396,136			396,136	451,234
18	Other State Grants & Reimbursements	37,000	9,000						967,000	991,368
19	Local Grants & Reimbursements	588,332	248,000			10,700			46,000	26,971
20	Subtotal - Intergovernmental (lines 16 thru 19)	625,332	1,224,000	0	0	406,836		0	847,032	278,615
Charges for Fees & Service										
21	Water Utility									
22	Sewer Utility									
23	Electric Utility									
24	Gas Utility									
25	Parking	35,000							35,000	31,592
26	Airport									
27	Landfill/Garbage									
28	Hospital									
29	Transit									
30	Cable TV, Internet & Telephone									
31	Housing Authority									
32	Storm Water Utility									
33	Other Fees & Charges for Service	321,014							321,014	374,292
34	Subtotal - Charges for Service (lines 21 thru 33)	356,014	0	0	0	0	0	21,824,865	22,180,879	21,487,436
35	Special Assessments									
36	Miscellaneous	53,100	17,800			1,526,487			3,318,017	2,637,266
Other Financing Sources										
37	Regular Operating Transfers In	890,931	0		189,430				11,854,423	10,917,517
38	Internal TIF Loan, Transfers In				528,120	6,049,909			768,270	655,099
39	Subtotal ALL Operating Transfers In	890,931	0	0	717,550	6,088,059	0	0	12,622,693	11,572,616
40	Proceeds of Debt (Excluding TIF Internal Borrowing)									
41	Proceeds of Capital Asset Sales				3,200,000				7,934,640	2,147,860
42	Subtotal-Other Financing Sources (lines 36 thru 39)	890,931	0	0	3,917,550	6,088,059	0	9,665,793	20,562,333	13,724,343
Total Revenues except for beginning fund balance										
43	(lines 3, 4, 5, 12, 13, 14, 19, 33, 34, 35, & 39)	6,004,111	2,793,954	420,002	4,193,366	8,021,382	850	33,286,876	54,720,541	46,556,985
44	Beginning Fund Balance July 1	2,057,037	1,976,359	1,837,454	5,232	144,261	186,955	15,378,186	21,585,484	25,438,727
45	TOTAL REVENUES & BEGIN BALANCE (lines 41+42)	8,061,148	4,770,313	2,257,456	4,198,598	8,165,643	187,805	48,665,062	76,306,025	71,995,712

EXPENDITURES SCHEDULE PAGE 1
Fiscal Year Ending 2015

Fiscal Years

GOVERNMENT ACTIVITIES (A)	(B)	GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2015 (J)	RE-ESTIMATED 2014 (K)	ACTUAL 2013 (L)	
PUBLIC SAFETY												
Police Department/Crime Prevention	1	2,009,630							2,009,630	1,856,408	1,765,912	
Jail	2	3,500							3,500	3,185	0	
Emergency Management	3								0	0	0	
Flood Control	4								0	0	0	
Fire Department	5	74,758							74,758	75,421	75,102	
Ambulance	6								0	0	0	
Building Inspections	7								0	0	0	
Miscellaneous Protective Services	8								0	0	0	
Animal Control	9	2,000							2,000	2,000	2,944	
Other Public Safety	10								0	0	0	
TOTAL (lines 1 - 10)	11	2,089,888	0	0	0	0	0	0	2,089,888	1,937,329	1,847,143	
PUBLIC WORKS												
Roads, Bridges, & Sidewalks	12	175,956	862,417						1,038,373	1,039,866	927,600	
Parking - Meter and Off-Street	13								0	0	0	
Street Lighting	14	34,194							34,194	34,194	34,194	
Traffic Control and Safety	15								0	0	0	
Snow Removal	16	56,200							56,200	56,200	69,436	
Highway Engineering	17								0	0	0	
Street Cleaning	18								0	0	0	
Airport (if not Enterprise)	19	90,030							90,030	75,830	83,068	
Garbage (if not Enterprise)	20								0	0	0	
Other Public Works	21								0	0	0	
TOTAL (lines 12 - 21)	22	356,380	862,417	0	0	0	0	0	1,218,797	1,206,090	1,114,288	
HEALTH & SOCIAL SERVICES												
Welfare Assistance	23								0	0	0	
City Hospital	24								0	0	0	
Payments to Private Hospitals	25								0	0	0	
Health Regulation and Inspection	26								0	0	0	
Water, Air, and Mosquito Control	27								0	0	0	
Community Mental Health	28								0	0	0	
Other Health and Social Services	29								0	0	0	
TOTAL (lines 23 - 29)	30	0	0	0	0	0	0	0	0	0	0	
CULTURE & RECREATION												
Library Services	31	588,744	35,035						623,779	600,309	575,280	
Museum, Band and Theater	32								0	0	0	
Parks	33	639,255	4,000						643,255	542,198	508,872	
Recreation	34	749,124	260						749,384	687,917	495,699	
Cemetery	35								0	0	0	
Community Center, Zoo, & Marina	36	193,542	4,000						197,542	161,289	202,808	
Other Culture and Recreation	37	19,421	4,450						23,871	24,771	125,637	
TOTAL (lines 31 - 37)	38	2,190,086	47,745	0	0	0	0	0	2,237,831	2,016,484	1,908,296	

EXPENDITURES SCHEDULE PAGE 2
Fiscal Year Ending 2015

Fiscal Years

	(A)	(B)	2015										ACTUAL 2013 (L)			
			GENERAL (C)	SPECIAL REVENUES (D)	TIF SPECIAL REVENUES (E)	DEBT SERVICE (F)	CAPITAL PROJECTS (G)	PERMANENT (H)	PROPRIETARY (I)	BUDGET 2015 (J)	RE-ESTIMATED 2014 (K)					
GOVERNMENT ACTIVITIES CONT.																
COMMUNITY & ECONOMIC DEVELOPMENT																
Community Beautification		39											0	0		
Economic Development		40	260,836										260,836	206,336	196,719	
Housing and Urban Renewal		41											0	0	0	
Planning and Zoning		42	221,916										221,916	206,090	194,048	
Other Com & Econ Development		43			149,449								149,449	259,434	229,499	
TOTAL (lines 39 - 44)		45	482,752	0	149,449								632,201	671,860	620,266	
GENERAL GOVERNMENT																
Mayor, Council, & City Manager		46	26,427										26,427	26,438	39,388	
Clerk, Treasurer, & Finance Adm		47	355,111										355,111	352,669	146,321	
Elections		48											0	0	0	
Legal Services & City Attorney		49	16,700										16,700	16,700	23,393	
City Hall & General Buildings		50	1,328										1,328	1,122	181,756	
Tort Liability		51	83,000										83,000	80,500	80,223	
Other General Government		52	54,903										54,903	47,604	51,639	
TOTAL (lines 46 - 52)		53	537,469	0	0								537,469	525,033	522,720	
DEBT SERVICE																
Gov Capital Projects		54					1,331,358						1,331,358	994,963	962,228	
TIF Capital Projects		55						7,023,901					7,023,901	6,069,685	2,903,653	
TOTAL CAPITAL PROJECTS		56						7,023,901					7,023,901	6,089,685	3,015,420	
TOTAL Government Activities Expenditures (lines 11+22+30+38+45+53+54+57)		58	5,656,575	910,162	149,449		1,331,358	7,023,901					15,071,445	13,441,444	9,990,361	
BUSINESS TYPE ACTIVITIES																
Proprietary: Enterprise & Budgeted ISF																
Water Utility		59														
Sewer Utility		60														
Electric Utility		61														
Gas Utility		62														
Airport		63														
Landfill/Garbage		64														
Transit		65														
Cable TV, Internet & Telephone		66														
Housing Authority		67														
Storm Water Utility		68														
Other Business Type (city hosp, ISF, parking, etc.)		69														
Enterprise DEBT SERVICE		70														
Enterprise CAPITAL PROJECTS		71														
Enterprise TIF CAPITAL PROJECTS		72														
TOTAL Business Type Expenditures (lines 59 - 73)		73														
TOTAL ALL EXPENDITURES (lines 58+74)		74	5,656,575	910,162	149,449		1,331,358	7,023,901					40,917,954	27,804,728	28,847,251	
Regular Transfers Out		75	652,794	2,562,695									4,454,216	41,246,172	38,837,612	
Internal TIF Loan / Repayment		76			1,161,193								7,669,705	11,854,423	10,917,517	
TOTAL ALL Transfers Out		77	652,794	2,562,695	1,161,193		0	0					1,161,193	768,270	655,099	
TOTAL Expenditures & Fund Transfers Out (lines 75-78)		78	6,309,369	3,472,857	1,310,642		1,331,358	7,023,901					49,748,852	53,868,865	50,410,228	
Ending Fund Balance June 30		79	2,058,797	750,554	569,110		8,294	8,517		178,374			19,363,703	22,437,160	21,585,484	

* A continuing appropriation is the unexpended budgeted amount from a prior year's capital project. The entry is made on the Con Approps page that must accompany the budget forms if used SEE INSTRUCTIONS FOR USE

The last two columns will fill in once the Re-Est forms are completed

REVENUES DETAIL
Fiscal Year Ending 2015

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
		GENERAL	SPECIAL	TIF	DEBT	CAPITAL	PERMANENT	PROPRIETARY	BUDGET	RE-ESTIMATED	ACTUAL
		(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
REVENUES & OTHER FINANCING SOURCES											
Taxes Levied on Property	1	3,732,049	658,326		275,281	0			4,665,656	4,315,304	3,851,629
Less: Uncollected Property Taxes - Levy Year	2					0			0	0	0
Net Current Property Taxes (line 1 minus line 2)	3	3,732,049	658,326		275,281	0			4,665,656	4,315,304	3,851,629
Delinquent Property Taxes	4					0			0	0	0
TIF Revenues	5			650,000					650,000	420,002	1,460,029
Other City Taxes:											
Utility Tax Replacement Excise Taxes	6	12,524	2,212		854	0			15,590	13,204	14,231
Utility franchise tax (Iowa Code Chapter 364.2)	7	101,084							101,084	141,500	136,430
Pannmutuel wager tax	8								0	0	0
Gaming wager tax	9								0	0	0
Mobile Home Taxes	10	4,300							4,300	4,300	4,971
Hotel/Motel Taxes	11	318,000							318,000	318,000	302,845
Other Local Option Taxes	12		963,465						963,465	953,831	944,294
Subtotal - Other City Taxes (lines 6 thru 12)	13	435,908	965,677		854	0			1,402,439	1,430,835	1,402,771
Licenses & Permits	14	73,500							73,500	103,000	93,058
Use of Money & Property	15	62,700	770				569	76,338	140,377	134,003	152,265
Intergovernmental:											
Federal Grants & Reimbursements	16					396,500			396,500	396,136	451,234
Road Use Taxes	17		967,000						967,000	967,000	991,368
Other State Grants & Reimbursements	18	116,125	25,978	0	6,259	0		0	148,362	46,000	26,971
Local Grants & Reimbursements	19	445,288	250,505			17,000			712,793	847,032	278,615
Subtotal - Intergovernmental (lines 16 thru 19)	20	561,413	1,243,483	0	6,259	413,500		0	2,224,655	2,256,168	1,748,188
Charges for Fees & Service:											
Water Utility	21							2,080,365	2,080,365	2,053,640	2,039,904
Sewer Utility	22							2,085,331	2,085,331	2,068,956	1,859,346
Electric Utility	23							18,901,411	18,901,411	17,095,301	16,554,237
Gas Utility	24							0	0	0	0
Parking	25	35,000							35,000	35,000	31,592
Airport	26										0
Landfill/Garbage	27							631,273	631,273	606,968	628,065
Hospital	28										0
Transit	29										0
Cable TV, Internet & Telephone	30										0
Housing Authority	31										0
Storm Water Utility	32										0
Other Fees & Charges for Service	33	368,571							368,571	321,014	374,292
Subtotal - Charges for Service (lines 21 thru 33)	34	403,571	0		0	0	0	23,696,360	24,101,951	22,180,879	21,487,436
Special Assessments	35										0
Miscellaneous	36	63,100	17,800			2,865,319			2,946,219	3,318,017	2,637,266
Other Financing Sources:											
Regular Operating Transfers In	37	973,810	242,794		520,930	1,429,141		4,503,030	7,669,705	11,854,423	10,917,517
Internal TIF Loan Transfers In	38				532,693	248,500		380,000	1,161,193	768,270	655,099
Subtotal ALL Operating Transfers In	39	973,810	242,794	0	1,053,623	1,677,641	0	4,883,030	8,830,898	12,622,693	11,572,616
Proceeds of Debt (Excluding TIF Internal Borrowing)	40							1,639,700	1,639,700	7,934,640	2,147,860
Proceeds of Capital Asset Sales	41							0	0	5,000	3,867
Subtotal-Other Financing Sources (lines 38 thru 40)	42	973,810	242,794	0	1,053,623	1,677,641	0	6,522,730	10,470,598	20,562,333	13,724,343
Total Revenues except for beginning fund balance (lines 3, 4, 5, 13, 14, 15, 20, 34, 35, & 41)	43	6,306,051	3,128,850	650,000	1,336,017	4,956,460	569	30,297,448	46,675,395	54,720,541	46,556,985
Beginning Fund Balance July 1	44	2,062,115	1,094,561	1,229,752	3,635	2,075,958	177,805	15,793,334	22,437,160	21,585,484	25,438,727
TOTAL REVENUES & BEGIN BALANCE (lines 12-43)	45	8,368,166	4,223,411	1,879,752	1,339,652	7,032,418	178,374	46,090,782	69,112,555	76,306,025	71,995,715

CITY OF

PELLA

ADOPTED BUDGET SUMMARY
YEAR ENDED JUNE 30, 2015

Fiscal Years

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
		GENERAL REVENUES	SPECIAL REVENUES	TIF SPECIAL REVENUES	DEBT SERVICE	CAPITAL PROJECTS	PERMANENT	PROPRIETARY	BUDGET	RE-ESTIMATED	ACTUAL
		(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
Revenues & Other Financing Sources											
Taxes Levied on Property	1	3,732,049	658,326		275,281	0			4,665,656	4,315,304	3,851,629
Less: Uncollected Property Taxes-Levy Year	2	0	0		0	0			0	0	0
Net Current Property Taxes	3	3,732,049	658,326		275,281	0			4,665,656	4,315,304	3,851,629
Delinquent Property Taxes	4	0	0		0	0			0	0	0
TIF Revenues	5			650,000					650,000	420,002	1,460,029
Other City Taxes	6	435,908	965,677		854	0			1,402,439	1,430,835	1,402,771
Licenses & Permits	7	73,500	0						73,500	103,000	93,058
Use of Money and Property	8	62,700	770	0	0	0	569	76,338	140,377	134,003	152,265
Intergovernmental	9	561,413	1,243,483	0	6,259	413,500	0	0	2,224,655	2,256,168	1,748,188
Charges for Fees & Service	10	403,571	0	0	0	0	0	23,698,380	24,101,951	22,180,879	21,487,436
Special Assessments	11	0	0	0	0	0	0	0	0	0	0
Miscellaneous	12	63,100	17,800		282,394	2,865,319	0	0	2,946,219	3,318,017	2,637,266
Sub-Total Revenues	13	5,332,241	2,886,056	650,000	282,394	3,278,819	569	23,774,718	36,204,797	34,158,208	32,832,642
Other Financing Sources:											
Total Transfers In	14	973,810	242,794	0	1,053,623	1,677,641	0	4,883,030	8,830,898	12,622,693	11,572,616
Proceeds of Debt	15	0	0	0	0	0	0	1,639,700	1,639,700	7,934,640	2,147,860
Proceeds of Capital Asset Sales	16	0	0	0	0	0	0	0	0	5,000	3,867
Total Revenues and Other Sources	17	6,306,051	3,128,850	650,000	1,336,017	4,956,460	569	30,297,448	46,675,395	54,720,541	46,556,985
Expenditures & Other Financing Uses											
Public Safety	18	2,089,888	0	0	0				2,089,888	1,937,329	1,847,143
Public Works	19	356,380	862,417	0	0				1,218,797	1,206,090	1,114,288
Health and Social Services	20	0	0	0	0				0	0	0
Culture and Recreation	21	2,190,086	47,745	0	0				2,237,831	2,016,484	1,908,296
Community and Economic Development	22	482,752	0	149,449	0				632,201	671,860	620,266
General Government	23	537,469	0	0	0				537,469	525,033	522,720
Debt Service	24	0	0	0	1,331,358				1,331,358	994,963	962,228
Capital Projects	25	0	0	0	0	7,023,901			7,023,901	6,088,374	3,015,420
Total Government Activities Expenditures	26	5,656,575	910,162	149,449	1,331,358	7,023,901	0	25,846,509	15,071,445	13,440,133	9,990,361
Business Type Proprietary: Enterprise & ISF	27								25,846,509	27,804,728	28,847,251
Total Gov & Bus Type Expenditures	28	5,656,575	910,162	149,449	1,331,358	7,023,901	0	25,846,509	40,917,954	41,244,861	38,837,612
Total Transfers Out	29	652,794	2,562,695	1,161,193	0	0	0	4,454,216	8,830,898	12,622,693	11,572,616
Total ALL Expenditures/Fund Transfers Out	30	6,309,369	3,472,857	1,310,642	1,331,358	7,023,901	0	30,300,725	49,748,852	53,867,554	50,410,228
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	31	-3,318	-344,007	-660,642	4,659	-2,067,441	569	-3,277	-3,073,457	852,987	-3,853,243
Beginning Fund Balance July 1	33	2,062,115	1,094,561	1,229,752	3,635	2,077,269	177,805	15,793,334	22,438,471	21,585,484	25,438,727
Ending Fund Balance June 30	34	2,058,797	750,554	569,110	8,294	9,828	178,374	15,790,057	19,365,014	22,438,471	21,585,484

LONG TERM DEBT SCHEDULE
GENERAL OBLIGATION BONDS, TIF BONDS, REVENUE BONDS, LOANS, LEASE-PURCHASE PAYMENTS

Fiscal Year
2015

City Name: PELLA

(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)
Project Name	Amount of Issue	Date Certified to County Auditor	Principal Due FY 2015	Interest Due FY 2015	Bond Reg/Other Fees Due FY 2015	Total Obligation Due FY 2015	Paid from Funds OTHER THAN Current Year Property Taxes	Amount Paid by Current Year Debt Service Levy
	(B)	(C)	(D)	+(E)	+(F)	=(G)	-(H)	=(I)
(1) 2006 G.O. Refunding of Library Debt	2,260,000	March 2006	255,000	21,135		276,135		276,135
(2) 2008A G.O. Refunding Capital Loan Notes	1,230,000	April 2008	130,000	20,905		150,905	150,905	0
(3) 2008B G.O. Refunding Urban Renewal Cap Ln Notes	1,420,000	April 2008	120,000	31,088		151,088	151,088	0
(4) 2010A Refunding Capital Loan Notes	1,253,000	Jan 2010	224,000	6,720		230,720	230,720	0
(5) 2010A Refunding Capital Loan Notes-Sewer	862,000	Jan 2010	156,000	4,680		160,680	160,680	0
(6) 2014 G.O. Local Option Sales & Services Tax Bond	3,200,000	March 2014	320,000	93,134		413,134	413,134	0
(7) Water Fund								0
(8) 2007 Water Revenue	2,540,000	March 2007	285,000	10,915		305,915	305,915	0
(9) 2014 State Revolving Loan Wastewater Fund	1,150,000							0
(10) 1999 State Revolving Loan	2,800,000	December 1999	156,000	21,580		177,580	177,580	0
(11) 2000 State Revolving Loan	641,000	December 2000	30,000	4,200		34,200	34,200	0
(12) 2000 State Revolving Loan	1,604,000	December 2000	90,000	12,565		102,565	102,565	0
(13) 2011 State Revolving Loan	4,800,000	September 2011		142,000		142,000	142,000	0
(14) Electric								0
(15) 2014 Electric Revenue Capital Loan Notes	3,500,000	February 2014	255,000	117,832		372,832	372,832	0
(16)								0
(17)								0
(18)								0
(19)								0
(20)								0
(21)								0
(22)								0
(23)								0
(24)								0
(25)								0
(26)								0
(27)								0
(28)								0
(29)								0
(30)								0
TOTALS			2,031,000	466,714	0	2,517,714	2,241,579	276,135

NOTICE OF PUBLIC HEARING BUDGET ESTIMATE

FISCAL YEAR BEGINNING JULY 1, 2014 - ENDING JUNE 30, 2015

City of PELLA, Iowa

The City Council will conduct a public hearing on the proposed Budget at The Public Safety Complex
 on 3/4/2014 at 7:00 pm
(Date) xx/xx/xx (hour)

The Budget Estimate Summary of proposed receipts and expenditures is shown below.
 Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor,
 City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property \$ 10.20000
 The estimated tax levy rate per \$1000 valuation on Agricultural land is \$ 3.00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part
 of the proposed budget.

641-628-4173
 phone number

Corey Goodenow
 City Clerk/Finance Officer's NAME

		Budget FY 2015	Re-estimated FY 2014	Actual FY 2013
		(a)	(b)	(c)
Revenues & Other Financing Sources				
Taxes Levied on Property	1	4,665,656	4,315,304	3,851,629
Less Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	4,665,656	4,315,304	3,851,629
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	650,000	420,002	1,460,029
Other City Taxes	6	1,402,439	1,430,835	1,402,771
Licenses & Permits	7	73,500	103,000	93,058
Use of Money and Property	8	140,377	134,003	152,265
Intergovernmental	9	2,224,655	2,256,168	1,748,188
Charges for Fees & Service	10	24,101,951	22,180,879	21,487,436
Special Assessments	11	0	0	0
Miscellaneous	12	2,946,219	3,318,017	2,637,266
Other Financing Sources	13	10,470,598	20,562,333	13,724,343
Total Revenues and Other Sources	14	46,675,395	54,720,541	46,556,985
Expenditures & Other Financing Uses				
Public Safety	15	2,089,888	1,937,329	1,847,143
Public Works	16	1,218,797	1,206,090	1,114,288
Health and Social Services	17	0	0	0
Culture and Recreation	18	2,237,831	2,016,484	1,908,296
Community and Economic Development	19	632,201	671,860	620,266
General Government	20	537,469	525,033	522,720
Debt Service	21	1,331,358	994,963	962,228
Capital Projects	22	7,023,901	6,088,374	3,015,420
Total Government Activities Expenditures	23	15,071,445	13,440,133	9,990,361
Business Type / Enterprises	24	25,846,509	27,804,728	28,847,251
Total ALL Expenditures	25	40,917,954	41,244,861	38,837,612
Transfers Out	26	8,830,898	12,622,693	11,572,616
Total ALL Expenditures/Transfers Out	27	49,748,852	53,867,554	50,410,228
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	28	-3,073,457	852,987	-3,853,243
Beginning Fund Balance July 1	29	22,438,471	21,585,484	25,438,727
Ending Fund Balance June 30	30	19,365,014	22,438,471	21,585,484

POLICE

COST CENTER	REVENUES	EXPENSES	NET GENERAL FUND
Facility Maintenance	\$0	\$75,523	(\$75,523)
Communication Center	\$0	\$427,917	(\$427,917)
Jail	\$0	\$3,500	(\$3,500)
Patrol Operations	\$63,100	\$1,427,449	(\$1,364,349)
Investigations	\$0	\$1,720	(\$1,720)
Crime Prevention/Com Serv	\$0	\$6,100	(\$6,100)
Animal Control	\$1,400	\$2,000	(\$600)
Public Safety Support	\$0	\$70,921	(\$70,921)
TOTALS	\$64,500	\$2,015,130	(\$1,950,630)

POLICE	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	% Inc (Dec) of FY 14-15 over FY 13-14
Revenues	\$82,299	\$80,525	\$64,500	\$64,500	0.00%
Expenses	\$1,717,814	\$1,771,372	\$1,866,508	\$2,015,130	7.96%
Net General Fund Budget	(\$1,635,515)	(\$1,690,847)	(\$1,802,008)	(\$1,950,630)	8.25%

POLICE DEPARTMENT-FACILITY MAINTENANCE

FACILITY MAINTENANCE-GENERAL FUND REVENUES

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Total General Fund Revenues	\$0	\$0	\$0	\$0	\$0

FACILITY MAINTENANCE-PERSONNEL COSTS

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.01 1000.6010 Salaries - Regular Full Time	\$15,033	\$15,131	\$17,195	\$17,621	\$426
100.5.01 1000.6020 Salaries - Regular Part Time					
100.5.01.1000.6155 Health/Dental/Life/Disability	\$2,658	\$2,658	\$2,660	\$3,000	\$340
100.5.01 1000.6160 Worker's Compensation	\$675	\$521	\$649	\$601	(\$48)
Total Personnel	\$18,366	\$18,310	\$20,504	\$21,222	\$718
AUTHORIZED POSITIONS					
0.38 FTE	Custodian				

FACILITY MAINTENANCE-SUPPLIES & SERVICES

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
REPAIR, MAINTENANCE & UTILITIES					
100.5.01 1000.6310 Building Maintenance & Repair	\$6,514	\$16,471	\$9,153	\$9,153	
100.5.01 1000.6320 Grounds Maintenance & Repair	\$766	\$290	\$1,500	\$1,500	
100.5.01.1000.6340 Office Equipment Repair			\$500	\$500	
100.5.01 1000.6370 Utility-Electric Expense	\$29,800	\$25,497	\$25,000	\$26,644	\$1,644
100.5.01 1000.6371 Utility-Gas Expense	\$9,127	\$9,265	\$13,025	\$13,025	
100.5.01 1000.6372 Utility-Refuse/Recycling			\$180	\$180	
100.5.01 1000.6374 Utility-Water Expense	\$568	\$491	\$500	\$500	
100.5.01.1000.6375 Utility-Wastewater Expense	\$397	\$371	\$400	\$400	
CONTRACTUAL SERVICES					
100.5.01 1000.6411 Janitorial Expense	\$1,438	\$1,205	\$2,399	\$2,399	
COMMODITIES					
100.5.01 1000.6514 Fuel-Vehicles/Equipment		\$55			
Total Supplies & Services	\$48,610	\$53,645	\$52,657	\$54,301	\$1,644
Total General Fund Expense	\$66,976	\$71,955	\$73,161	\$75,523	\$2,362

Net General Fund Budget	(\$66,976)	(\$71,955)	(\$73,161)	(\$75,523)	(\$2,362)
--------------------------------	-------------------	-------------------	-------------------	-------------------	------------------

Budget Narrative
Department: Police
Cost Center: Facility Maintenance

Expenditures

100.5.01.1000.6010	Salaries - Regular Full Time .38 FTE Custodian (790 total hours) <i>* Increase \$426 due to cost of living and merit increases.</i>	\$ 17,621
100.5.01.1000.6155	Health/Dental/Life/Disability Insurance premium for employee.	\$ 3,000
100.5.01.1000.6160	Worker's Compensation Worker's compensation premiums.	\$ 601
100.5.01.1000.6310	Building Maintenance & Repair Fire alarm system maintenance, air conditioning/heating repairs, pest control, garage door repairs and building upkeep/paint.	\$ 9,153
100.5.01.1000.6320	Grounds Maintenance and Repair Ice melt, roof repair, light bulbs, flags, door locks and any ADA required improvements.	\$ 1,500
100.5.01.1000.6340	Office Equipment Repair Miscellaneous equipment repairs.	\$ 500
100.5.01.1000.6370	Utility-Electric Expense Monthly electric bills <i>* Increase \$1,644 due to proposed electric rate increase.</i>	\$ 26,644
100.5.01.1000.6371	Utility-Gas Expense Monthly heating fuel bills.	\$ 13,025
100.5.01.1000.6372	Utility-Refuse/Recycling Monthly garbage service bills.	\$ 180
100.5.01.1000.6374	Utility-Water Expense Monthly water bills.	\$ 500
100.5.01.1000.6375	Utility-Waste Water Expense Monthly wastewater bills.	\$ 400
100.5.01.1000.6411	Janitorial Expense	\$ 2,399

POLICE DEPARTMENT-COMMUNICATION CENTER

COMMUNICATION CENTER-GENERAL FUND REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.4.01.1010.4766	Alarm Charges	\$255	\$255			
Total General Fund Revenues		\$255	\$255	\$0	\$0	\$0

COMMUNICATION CENTER-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.01.1010.6010	Salaries - Regular Full Time	\$241,300	\$254,003	\$336,448	\$349,932	\$13,484
100.5.01.1010.6020	Salaries - Regular Part Time					
100.5.01.1010.6155	Health/Dental/Life/Disability	\$34,557	\$34,980	\$42,000	\$47,400	\$5,400
100.5.01.1010.6160	Worker's Compensation	\$5,637	\$4,566	\$5,698	\$4,935	(\$763)
Total Personnel		\$281,494	\$293,549	\$384,146	\$402,267	\$18,121
AUTHORIZED POSITIONS						
5.00 FTE	Police Dispatchers					
1.00 FTE	Communications Supervisor					

COMMUNICATION CENTER-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
	STAFF DEVELOPMENT					
100.5.01.1010.6230	Training	\$365	\$255	\$1,500	\$1,500	
100.5.01.1010.6240	Meetings and Conferences	\$140		\$500	\$500	
100.5.01.1010.6260	Travel	\$515	\$474	\$500	\$500	
	REPAIR, MAINTENANCE & UTILITIES					
100 5 01.1010.6330	Vehicle Repair	\$48				
100.5.01.1010.6373	Telecommunications Expense	\$8,339	\$8,551	\$7,667	\$7,667	
	CONTRACTUAL SERVICES					
100.5.01.1010.6403	Contractual Services	\$9,596	\$8,806	\$10,983	\$10,983	
100.5.01.1010.6417	Printing, Binding & Publishing Expense	\$544	\$415	\$700	\$700	
	COMMODITIES					
100.5.01.1010.6510	Equipment-Minor Equipment & Tools	\$1,067	\$414	\$1,000	\$1,000	
100.5.01.1010.6531	Postage/Shipping	\$65	\$68	\$300	\$300	
100.5.01.1010.6543	Supplies-Office	\$1,397	\$1,591	\$1,383	\$1,383	
100.5.01.1010.6550	Copier Expense	\$719	\$865	\$1,117	\$1,117	
	Total Supplies & Services	\$22,795	\$21,439	\$25,650	\$25,650	\$0

Total General Fund Expense	\$304,289	\$314,988	\$409,796	\$427,917	\$18,121
-----------------------------------	------------------	------------------	------------------	------------------	-----------------

Net General Fund Budget	(\$304,034)	(\$314,733)	(\$409,796)	(\$427,917)	(\$18,121)
--------------------------------	--------------------	--------------------	--------------------	--------------------	-------------------

Budget Narrative
Department: Police
Cost Center: Communication Center

Revenues

100.4.01.1010.4766	Alarm Charges False alarm charges.	\$	-
--------------------	--	----	---

Expenditures

100.5.01.1010.6010	Salaries - Regular Full Time 5.00 FTE Police Dispatchers 1.00 FTE Administrative Services Manager <i>* Increase \$13,484 due to cost of living and merit increases.</i>	\$	349,932
100.5.01.1010.6155	Health/Dental/Life/Disability Insurance premiums for employees.	\$	47,400
100.5.01.1010.6160	Worker's Compensation Worker's compensation premiums.	\$	4,935
100.5.01.1010.6230	Training 40 hour telecommunicator training, recertifications for communications personnel, as well as orientation and new employee required certifications.	\$	1,500
100.5.01.1010.6240	Meetings and Conferences 911 conference, state and federal mandatory meetings and other related in-service training for communications personnel.	\$	500
100.5.01.1010.6260	Travel Mileage and meals for communications operators to travel to training.	\$	500
100.5.01.1010.6373	Telecommunications Expense Monthly phone bill, cellular phone bills, internet service, long distance service and repairs of equipment in communications center.	\$	7,667
100.5.01.1010.6403	Contractual Services Computer related costs are paid from this account. These costs include: IOWA System (registration information, drivers license information, criminal history checks, sex offender information), LINXX software to run the IOWA System, IOWA System maintenance agreement, SLEUTH software enhancement, and SLEUTH support. This account also pays for ink cartridges and disks for processing data.	\$	10,983

100.5.01.1010.6417	Printing, Binding & Publishing Expense Expense of printing forms used in the communications center.	\$	700
100.5.01.1010.6510	Equipment-Minor Equipment & Tools Uniforms for communications personnel.	\$	1,000
100.5.01.1010.6531	Postage/Shipping United Parcel Service, certified mail, parking ticket letters and other miscellaneous mailings.	\$	300
100.5.01.1010.6543	Office Supplies Paper, binders, folders, pencils and ink pens for the communications center.	\$	1,383
100.5.01.1010.6550	Copier Expense Copier lease contract and maintenance agreement. other miscellaneous mailings.	\$	1,117

POLICE DEPARTMENT-JAIL MAINTENANCE

JAIL-GENERAL FUND REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100 4 01.1020.4585	Holding Charges					

Total General Fund Revenues		\$0	\$0	\$0	\$0	\$0
------------------------------------	--	------------	------------	------------	------------	------------

JAIL-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Total Personnel		\$0	\$0	\$0	\$0	\$0

JAIL-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
STAFF DEVELOPMENT						
100.5.01.1020.6230	Training	\$745	\$1,110	\$1,000	\$1,000	
100.5.01.1020.6260	Travel	\$465	\$474	\$500	\$500	
100.5.01.1020.6417	Printing, Binding & Publishing Expense	\$177		\$500	\$500	
100.5.01.1020.6425	Care of Persons	\$5,310	\$1,601	\$1,000	\$1,000	
COMMODITIES						
100.5.01.1020.6510	Equipment-Minor Equipment & Tools			\$500	\$500	
100.5.01.1020.6543	Supplies-Office					
Total Supplies & Services		\$6,697	\$3,185	\$3,500	\$3,500	\$0

Total General Fund Expense		\$6,697	\$3,185	\$3,500	\$3,500	\$0
-----------------------------------	--	----------------	----------------	----------------	----------------	------------

Net General Fund Budget		(\$6,697)	(\$3,185)	(\$3,500)	(\$3,500)	\$0
--------------------------------	--	------------------	------------------	------------------	------------------	------------

Budget Narrative
Department: Police
Cost Center: Jail

Revenues

100.4.01.1020.4585	Holding Charges Revenue from housing inmates temporarily for other departments.	\$	-
---------------------------	---	-----------	----------

Expenditures

100.5.01.1020.6230	Training Ten-hour jail training for new employees and five-hour jail in-service training for current staff.	\$	1,000
---------------------------	---	-----------	--------------

100.5.01.1020.6260	Travel Mileage and meals for personnel to travel to jail related trainings.	\$	500
---------------------------	---	-----------	------------

100.5.01.1020.6417	Printing, Binding, & Publishing Expense Purchase fingerprint cards and associated fingerprint supplies to fingerprint inmates and submit to state and federal authorities as required by law.	\$	500
---------------------------	---	-----------	------------

100.5.01.1020.6425	Care of Persons Prisoner meals and medical treatment of prisoners.	\$	1,000
---------------------------	--	-----------	--------------

100.5.01.1020.6510	Equipment-Minor Equipment & Tools Jail uniforms, blankets and associated supplies for the jail.	\$	500
---------------------------	---	-----------	------------

POLICE DEPARTMENT-PATROL OPERATIONS

PATROL OPERATIONS-GENERAL FUND REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.4.01.1030.4400	Federal Grants	\$10,712	\$6,887			
100.4.01.1030.4432	State Municipal Assistance					
100.4.01.1030.4550	Misc General Govmnt Charges	\$1,880	\$2,348	\$1,800	\$1,800	
100.4.01.1030.4705	Private Source Contributions		\$2,000			
100.4.01.1030.4720	Misc Revenue	\$730	\$6,027	\$1,300	\$1,300	
100.4.01.1030.4765	Court Fines	\$52,297	\$40,364	\$45,000	\$45,000	
100.4.01.1030.4775	Parking Violations	\$15,165	\$21,244	\$15,000	\$15,000	

Total General Fund Revenues		\$80,784	\$78,870	\$63,100	\$63,100	\$0
------------------------------------	--	-----------------	-----------------	-----------------	-----------------	------------

PATROL OPERATIONS-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.01.1030.6010	Salaries - Regular Full Time	\$1,070,744	\$1,115,851	\$1,095,201	\$1,191,877	\$96,676
100.5.01.1030.6155	Health/Dental/Life/Disability	\$109,605	\$109,021	\$105,000	\$126,400	\$21,400
100.5.01.1030.6160	Worker's Compensation	\$14,410	\$14,549	\$18,150	\$18,751	\$601
Total Personnel		\$1,194,759	\$1,239,421	\$1,218,351	\$1,337,028	\$118,677
AUTHORIZED POSITIONS						
1.00 FTE	Chief					
3.00 FTE	Lieutenants					
12.00 FTE	Police Officers					

PATROL OPERATIONS-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
	STAFF DEVELOPMENT					
100.5.01.1030.6210	Association Dues & Memberships	\$275	\$393	\$600	\$600	
100.5.01.1030.6220	Subscriptions & Educational Materials	\$32	\$32	\$250	\$250	
100.5.01.1030.6230	Training	\$8,307	\$6,066	\$13,046	\$17,420	\$4,374
100.5.01.1030.6240	Meetings and Conferences	\$579	\$746	\$1,500	\$856	(\$644)
100.5.01.1030.6260	Travel	\$3,898	\$3,432	\$2,000	\$3,200	\$1,200
	REPAIR, MAINTENANCE & UTILITIES					
100.5.01.1030.6330	Vehicle Repair	\$15,971	\$11,176	\$12,000	\$12,000	
100.5.01.1030.6350	Operational Equipment Repair	\$340	\$696	\$500	\$500	
100.5.01.1030.6373	Telecommunications Expense	\$231	\$577	\$600	\$600	
	CONTRACTUAL SERVICES					
100.5.01.1030.6402	Advertising Expense	\$203	\$209	\$500	\$500	
100.5.01.1030.6403	Contractual Services	\$100	\$106	\$200	\$200	
100.5.01.1030.6405	Consultant & Professional Fees	\$819	\$1,791			
100.5.01.1030.6406	Court & Recording Fee Expense	\$259	\$120	\$100	\$100	
100.5.01.1030.6414	Legal Expense & Publication					
100.5.01.1030.6417	Printing, Binding & Publishing Expense	\$2,542	\$2,161	\$2,000	\$2,000	
	COMMODITIES					
100.5.01.1030.6510	Equipment-Minor Equipment & Tools	\$9,297	\$10,340	\$12,500	\$14,295	\$1,795
100.5.01.1030.6514	Fuel-Vehicles/Equipment	\$33,797	\$32,012	\$33,500	\$33,500	
100.5.01.1030.6530	Merchandise for Re-sale		\$100	\$100	\$100	
100.5.01.1030.6531	Postage/Shipping		\$51			
100.5.01.1030.6543	Supplies-Office	\$1,442	\$1,330	\$1,383	\$1,383	
100.5.01.1030.6544	Supplies-Other	\$154	\$577	\$800	\$800	
100.5.01.1030.6546	Supplies-Safety & Medical	\$354	\$531	\$1,000	\$1,000	
100.5.01.1030.6550	Copier Expense	\$719	\$865	\$1,117	\$1,117	
	Total Supplies & Services	\$79,319	\$73,311	\$83,696	\$90,421	\$6,725

Total General Fund Expense	\$1,274,078	\$1,312,732	\$1,302,047	\$1,427,449	\$125,402
-----------------------------------	--------------------	--------------------	--------------------	--------------------	------------------

Net General Fund Budget	(\$1,193,294)	(\$1,233,862)	(\$1,238,947)	(\$1,364,349)	(\$125,402)
--------------------------------	----------------------	----------------------	----------------------	----------------------	--------------------

Budget Narrative
Department: Police
Cost Center: Patrol Operations

Revenues

100.4.01.1030.4400	Federal Grants Revenue from task force, Governor's Traffic Safety Bureau grant funding, bulletproof vest funding.	\$ -
100.4.01.1030.4432	State Municipal Assistance Revenue from state initiated funding	\$ -
100.4.01.1030.4550	Miscellaneous General Government Charges Revenue from accident report copies, case investigation reports, fingerprinting, serving warrants, itinerant merchant applications.	\$ 1,800
100.4.01.1030.4720	Miscellaneous revenue Revenue from participation in grant programs other than Federal grants.	\$ 1,300
100.4.01.1030.4765	Court fines Revenue from court fines.	\$ 45,000
100.4.01.1030.4775	Parking violations Revenue from parking violations.	\$ 15,000

Expenditures

100.5.01.1030.6010	Salaries - Regular Full Time 1.00 FTE Chief 3.00 FTE Lieutenants 12.00 FTE Police Officers <i>* Increase \$96,676 due to cost of living, merit increases and additional officer.</i>	\$ 1,191,877
100.5.01.1030.6155	Health/Dental/Life/Disability Insurance premiums for employees.	\$ 126,400
100.5.01.1030.6160	Worker's Compensation Worker's compensation premiums.	\$ 18,751
100.5.01.1030.6210	Association Dues & Memberships Dues and fees such as the following: seatbelt technician fees, Iowa State SLEUTH User's Group dues, Iowa Police Executive Forum dues, and International Association of Chiefs of Police dues.	\$ 600
100.5.01.1030.6220	Subscriptions & Educational Materials Dispatch monthly subscription and other related educational materials or subscriptions.	\$ 250

100.5.01.1030.6230	Training Patrol officer training and training supplies. Examples include: fire extinguishers rented for training, ammunition for qualification, academy training and supervisor training at ILEA. Also includes recertification for employees that have attained instructor certification in: chemical munitions, bicycle, firearms, ASP, flashlight and radar. <i>* Increased \$4,374 due to additional officer.</i>	\$ 17,420
100.5.01.1030.6240	Meetings and Conferences State and federal mandatory meetings, other in-service trainings and Governor's Traffic Safety Conference. <i>* Decrease \$644 money allocated to another cost center.</i>	\$ 856
100.5.01.1030.6260	Travel Mileage for patrol officers, academy meals, personal vehicle mileage and plane tickets. <i>* Increased \$1,200 due to additional officer.</i>	\$ 3,200
100.5.01.1030.6330	Vehicle Repair This account pays for anything in relation to the transportation fleet in the department such as servicing the vehicles, tires for patrol cars and bicycles, brakes for patrol cars and bicycles and any upkeep in conjunction with the fleet.	\$ 12,000
100.5.01.1030.6350	Operational Equipment Repair Portable radio batteries, lapel microphone for the in-car video equipment, LCD display replacement in portables and other related repair for equipment.	\$ 500
100.5.01.1030.6373	Telecommunications Expense Cellular phone allocation expense.	\$ 600
100.5.01.1030.6402	Advertising Expense Advertising costs for officer openings and any other advertising costs as needed.	\$ 500
100.5.01.1030.6403	Contractual Services The cost of compliance checks.	\$ 200
100.5.01.1030.6405	Consultant and Professional Fees Tests associated with hiring of a patrol officer.	\$ -
100.5.01.1030.6406	Court and Recording Fee Expense Certified copies from the clerk of court of charges or citations. These copies are needed for proof of police action in alcohol and tobacco civil penalties.	\$ 100
100.5.01.1030.6417	Printing, Binding, & Publishing Expense Printing of citations, parking tickets, accident reports, daily officer sheets, code books, compendiums, cd rom law update materials, warning citations, mini-affidavit forms, and other related printing of forms for the patrol officers.	\$ 2,000

100.5.01.1030.6510	Equipment-Minor Equipment & Tools Uniforms for officers @ \$350/year, new officer equipment, and reserve officer uniforms @ \$75/year are paid for from this account. The replacement of worn uniform details such as patches, name tags, hats, ties, utility belt materials, bicycle supplies, bicycle equipment, bicycle uniforms, helmets, law enforcement clipboards, flashlights, camera batteries, and radar replacement parts are examples of expenditures. Also included are vehicle entry (unlocking) tools, and other associated tools specific to the bicycle patrol unit <i>* Increased \$1,795 due to additional officer.</i>	\$ 14,295
100.5.01.1030.6514	Fuel-Vehicles/Equipment Fuel for fleet of vehicles and generator fuel.	\$ 33,500
100.5.01.1030.6530	Merchandise for Re-sale If a vehicle is towed and the owner does not claim the vehicle, this account pays for the tow bill and the "abandoned vehicle" process is initiated.	\$ 100
100.5.01.1030.6543	Office Supplies Paper, binders, folders, pencils and ink pens for the patrol officers.	\$ 1,383
100.5.01.1030.6544	Supplies-Other General batteries, paper towels, and basic cleaning supplies for the vehicles.	\$ 800
100.5.01.1030.6546	Supplies-Safety and Medical Hepatitis vaccination, first aid supplies, and vinyl powder free gloves.	\$ 1,000
100.5.01.1030.6550	Copier Expense Copier lease contract and maintenance agreement.	\$ 1,117

POLICE DEPARTMENT-INVESTIGATIONS

INVESTIGATIONS-GENERAL FUND REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Total General Fund Revenues		\$0	\$0	\$0	\$0	\$0

INVESTIGATIONS-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Total Personnel		\$0	\$0	\$0	\$0	\$0

INVESTIGATIONS-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.01.1040.6260	STAFF DEVELOPMENT Travel	\$50				
100.5.01.1040.6373	REPAIR, MAINTENANCE & UTILITIES Telecommunications Expense	\$490	\$653	\$720	\$720	
100.5.01.1040.6510	COMMODITIES Equipment-Minor Equipment & Tools	\$4	\$797	\$1,000	\$1,000	
Total Supplies & Services		\$4	\$1,450	\$1,720	\$1,720	\$0
Total General Fund Expense		\$4	\$1,450	\$1,720	\$1,720	\$0

Net General Fund Budget		(\$4)	(\$1,450)	(\$1,720)	(\$1,720)	\$0
--------------------------------	--	--------------	------------------	------------------	------------------	------------

Budget Narrative
Department: Police
Cost Center: Investigations

Expenditures

100.5.01.1040.6260	Travel Travel related to investigations.	\$	-
100.5.01.1040.6373	Telecommunications Expense Internet access for investigation purposes.	\$	720
100.5.01.1040.6510	Equipment-Minor Equipment & Tools Evidence supplies such as surveillance supplies, tapes, film, and replenishing burglary kit supplies.	\$	1,000

POLICE DEPARTMENT-COMMUNITY BASED EDUCATION

COMMUNITY BASED EDUCATION-GENERAL FUND REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100 4 01 1050 4705	Donations					
Total General Fund Revenues		\$0	\$0	\$0	\$0	\$0

COMMUNITY BASED EDUCATION-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Total Personnel		\$0	\$0	\$0	\$0	\$0

COMMUNITY BASED EDUCATION-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
STAFF DEVELOPMENT						
100 5 01.1050 6230	Training			\$100	\$100	
100 5 01.1050 6240	Meeting & Conferences					
100 5 01.1050 6260	Travel			\$500	\$500	
100 5 01.1050 6512	Equipment - Other Equipment					
CONTRACTUAL SERVICES						
100 5 01 1050 6402	Advertising Expense			\$2,000	\$2,000	
100 5 01.1050 6403	Contractual Services			\$500	\$500	
100.5.01.1050 6405	Consultant & Professional Fees			\$2,000	\$2,000	
100 5.01 1050 6417	Printing, Binding & Publishing			\$100	\$100	
COMMODITIES						
100 5 01 1050.6510	Minor Equipment & Tools			\$500	\$500	
100 5 01 1050.6531	Postage/Shipping			\$300	\$300	
100 5 01.1050.6543	Supplies-Office			\$100	\$100	
Total Supplies & Services		\$0	\$0	\$6,000	\$6,100	\$100
Total General Fund Expense		\$0	\$0	\$6,000	\$6,100	\$100

Net General Fund Budget		\$0	\$0	(\$6,000)	(\$6,100)	(\$100)
--------------------------------	--	------------	------------	------------------	------------------	----------------

Budget Narrative
Department: Police
Cost Center: Community Based Education

Revenues

100.4.01.1050.4705	Community Based Education	\$	-
---------------------------	----------------------------------	-----------	----------

Expenditures

100.5.01.1050.6230	Training Training for community based projects, events and handling issues with other public officials.	\$	100
100.5.01.1050.6240	Meetings and Conferences Meeting and conference fees.	\$	-
100.5.01.1050.6260	Travel Mileage, meals and travel for recruiting personnel and conducting background investigations.	\$	500
100.5.01.1050.6402	Advertising Expense Advertising costs for officer personnel recruiting, ordinances and advertising costs as needed.	\$	2,000
100.5.01.1050.6403	Contractual Services Use of an inside facility during incimate weather to facilitate winterim school projects.	\$	500
100.5.01.1050.6405	Consultant and Professional Fees Police officer selection test, psychological testing, retirement physical and other fees associated with personnel recruitment.	\$	2,000
100.5.01.1050.6417	Printing, Binding & Publishing Expense Expense of printing forms used for recruiting personnel and school related projects.	\$	100
100.5.01.1050.6510	Equipment-Minor Equipment & Tools Promotional items for college recruiting purposes.	\$	500
100.5.01.1050.6531	Postage/Shipping United Parcel Service, certified mail and other miscellaneous mailing for community based projects and recruitment.	\$	300
100.5.01.1050.6543	Office Supplies Paper, binders, folders, pencils and ink pens for community based projects.	\$	100

POLICE DEPARTMENT-ANIMAL CONTROL

ANIMAL CONTROL-GENERAL FUND REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.4.01.1060.4781	Animal Control Charges	\$1,260	\$1,400	\$1,400	\$1,400	

Total General Fund Revenues		\$1,260	\$1,400	\$1,400	\$1,400	\$0
------------------------------------	--	----------------	----------------	----------------	----------------	------------

ANIMAL CONTROL-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
	Total Personnel	\$0	\$0	\$0	\$0	\$0

ANIMAL CONTROL-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.01.1060.6490	CONTRACTUAL SERVICES Other Professional Services	\$2,771	\$2,944	\$2,000	\$2,000	
	Total Supplies & Services	\$2,771	\$2,944	\$2,000	\$2,000	\$0

Total General Fund Expense		\$2,771	\$2,944	\$2,000	\$2,000	\$0
-----------------------------------	--	----------------	----------------	----------------	----------------	------------

Net General Fund Budget		(\$1,511)	(\$1,544)	(\$600)	(\$600)	\$0
--------------------------------	--	------------------	------------------	----------------	----------------	------------

Budget Narrative
Department: Police
Cost Center: Animal Control

Revenues

100.4.01.1060.4781	Animal Control Charges	\$ 1,400
	Revenue from reclamation of dogs and cats.	

Expenditures

100.5.01.1060.6490	Other Professional Services Expense	\$ 2,000
	Billing from Tri-County Veterinary Clinic on a monthly basis for boarding and the euthanasia of cats and dogs.	

POLICE DEPARTMENT-PUBLIC SAFETY SUPPORT

PUBLIC SAFETY SUPPORT-GENERAL FUND REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Total General Fund Revenues		\$0	\$0	\$0	\$0	\$0

PUBLIC SAFETY SUPPORT-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.01.1070.6010	Salaries - Regular Full Time	\$53,272	\$54,544	\$58,350	\$59,788	\$1,438
100.5.01.1070.6155	Health/Dental/Life/Disability	\$6,995	\$6,996	\$7,000	\$7,900	\$900
100.5.01.1070.6160	Worker's Compensation	\$1,147	\$871	\$1,084	\$1,083	(\$1)
Total Personnel		\$61,414	\$62,411	\$66,434	\$68,771	\$2,337
AUTHORIZED POSITIONS						
1.00 FTE	Police & Fire Support Specialist					

PUBLIC SAFETY SUPPORT-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.01.1070.6330	REPAIR, MAINTENANCE & UTILITIES Vehicle Repair	\$144	\$437	\$300	\$300	
COMMODITIES						
100.5.01.1070.6510	Equipment-Minor Equipment & Tools	\$410	\$126	\$350	\$350	
100.5.01.1070.6514	Fuel-Vehicles/Equipment	\$963	\$1,011	\$1,000	\$1,000	
100.5.01.1070.6543	Supplies-Office	\$212	\$133	\$500	\$500	
Total Supplies & Services		\$1,585	\$1,707	\$1,850	\$2,150	\$300

Total General Fund Expense	\$62,999	\$64,118	\$68,284	\$70,921	\$2,637
-----------------------------------	-----------------	-----------------	-----------------	-----------------	----------------

Net General Fund Budget	(\$62,999)	(\$64,118)	(\$68,284)	(\$70,921)	(\$2,637)
--------------------------------	-------------------	-------------------	-------------------	-------------------	------------------

Budget Narrative
Department: Police
Cost Center: Public Safety Support

Expenditures

100.5.01.1070.6010	Salaries - Regular Full Time 1.00 FTE Police and Fire Support Specialist <i>* Increase \$1,438 due to cost of living and merit increase.</i>	\$ 59,788
100.5.01.1070.6155	Health/Dental/Life/Disability Insurance premiums for employee.	\$ 7,900
100.5.01.1070.6160	Worker's Compensation Worker's compensation premiums.	\$ 1,083
100.5.01.1070.6330	Vehicle Repair Repairs to vehicle.	\$ 300
100.5.01.1070.6510	Equipment-Minor Equipment & Tools Uniforms and other equipment to perform functions of position.	\$ 350
100.5.01.1070.6514	Fuel-Vehicles/Equipment Fuel for department vehicle.	\$ 1,000
100.5.01.1070.6543	Supplies-Office General office supplies, paper and ink cartridges.	\$ 500

**CITY OF PELLA
2015-2019 CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Department Police

		PROJECTED DOLLARS					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
PROJECTS							
Police Vehicles	CFF	\$54,424	\$58,161	\$62,769	\$25,000	\$67,176	\$267,530
Community Protection Sirens	CFF	\$21,000	\$21,000	\$21,000	\$7,000	\$7,000	\$77,000
Tasers	CFF			\$8,652			\$8,652
Garage Door Openers	CFF	\$3,350					\$3,350
Radar Speed Sign	CFF	\$3,200					\$3,200
Records Management System	CFF	\$100,000					\$100,000
Communications Console	CFF				\$30,000		\$30,000
Emergency Medical Dispatch	CFF					\$27,500	\$27,500
Entry Door	CFF			\$5,000			\$5,000
TOTAL COSTS		\$181,974	\$79,161	\$97,421	\$62,000	\$101,676	\$522,232
FUNDING SOURCES							
Local Option Sales Tax							
Capital Facilities Fund		\$181,974	\$79,161	\$97,421	\$62,000	\$101,676	\$522,232
TOTAL		\$181,974	\$79,161	\$97,421	\$62,000	\$101,676	\$522,232

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Police Vehicles

Division _____ Total Cost of Project \$267,530

Priority Rating _____
Project # 201.5.01.7003.6710

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Patrol Vehicle	\$52,874	\$58,161	\$61,069		\$67,176	\$239,280
Task Force Vehicle				\$25,000		\$25,000
Design & Engineering						
Construction						
Contingency						
Other - Police Bicycle	\$1,550		\$1,700			\$3,250
TOTAL COSTS	\$54,424	\$58,161	\$62,769	\$25,000	\$67,176	\$267,530
FUNDING SOURCES						
Capital Facilities Fund	\$54,424	\$58,161	\$62,769	\$25,000	\$67,176	\$267,530
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$54,424	\$58,161	\$62,769	\$25,000	\$67,176	\$267,530
FISCAL IMPACT						
Fund. _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

AWD pursuit rated Ford Interceptor Utility purchased on state bid (with local preference calculation). Prices include all emergency and auxiliary equipment
Vehicle replacement schedule is as follows:
FY 14/15-Vehicle #740 - New in FY 09/10, primary patrol, current mileage 104,238 Roll to Z-3 or transfer to City fleet
FY 15/16-Vehicle #730 - New in FY 10/11, primary patrol, current mileage 76,927
FY 16/17-Vehicle #720 - New in FY 11/12, primary patrol, current mileage 48,947
FY 17/18-Vehicle #700 - New in FY 07/08, Training vehicle, and primary vehicle for investigator. Current mileage 81,909. Move to City fleet #760 will move to primary investigator vehicle. No purchase of patrol vehicle in this budget cycle. Purchase of new Task Force vehicle.
FY 18/19-Vehicle #780 - New in FY 13/14, Ford Interceptor Utility will be replaced

JUSTIFICATION:

The police department will continue to follow its fleet management plan of replacing one patrol vehicle each year. With the creation of an investigator position we will assign #700 to this officer for investigative work in addition to his training utility. In FY 17-18, there will be no replacement of a patrol vehicle as #710 (Chevy Tahoe) is due to rotate out that year, but has a useful life of 7 years. #710 will rotate out of the fleet in FY 19-20.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Community Protection Sirens

Division _____ Total Cost of Project \$77,000

Priority Rating _____
 Project # 201.5.01.7002.6727

	PROJECTED DOLLARS					TOTAL
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other (maintenance)	\$21,000	\$21,000	\$21,000	\$7,000	\$7,000	\$77,000
TOTAL COSTS	\$21,000	\$21,000	\$21,000	\$7,000	\$7,000	\$77,000
FUNDING SOURCES						
Capital Facilities Fund	\$21,000	\$21,000	\$21,000	\$7,000	\$7,000	\$77,000
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax						
TOTAL	\$21,000	\$21,000	\$21,000	\$7,000	\$7,000	\$77,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

The six 1993/1994 vintage sirens require an upgrade to amplifiers, controller, battery charger and radio equipment. Two upgrades each fiscal year for three years will complete the project.

JUSTIFICATION:

Maintenance fees to service existing sites remain stable. The proposed upgrades will incorporate a service on every site and repair as needed.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Tasers

Division _____ Total Cost of Project \$8,652

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					TOTAL
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	
COSTS						
Equipment			\$8,652			\$8,652
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other (maintenance)						
TOTAL COSTS	\$0	\$0	\$8,652	\$0	\$0	\$8,652
FUNDING SOURCES						
Capital Facilities Fund			\$8,652			\$8,652
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax						
TOTAL	\$0	\$0	\$8,652	\$0	\$0	\$8,652
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Electronic control devices, commonly referred to by the brand name of Taser, serve as an additional less than lethal force option. Carried in a tactical leg holster, the ECD is easily deployed and delivers electrical current to disrupt voluntary control of muscles causing "neuromuscular incapacitation".

JUSTIFICATION:

The ECD is a popular and rapidly growing less than lethal force alternative for law enforcement. The Marion County S.O. and Knoxville P.D. currently carry the devices and report exceptional results. Every year several incidents occur where officers could have benefited from the use of an electronic control device. Agencies that have adopted the Taser report a considerable drop in workman's comp injuries, especially those attributed to resistive persons.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Garage Door Openers

Division _____ Total Cost of Project \$3,350

Priority Rating _____
Project # 201.5.01.7009.6727

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$3,350					\$3,350
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other (maintenance)						
TOTAL COSTS	\$3,350	\$0	\$0	\$0	\$0	\$3,350
FUNDING SOURCES						
Capital Facilities Fund	\$3,350					\$3,350
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax						
TOTAL	\$3,350	\$0	\$0	\$0	\$0	\$3,350
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Commercial/Industrial garage door openers for the Police Department's Sally Port and storage garages. The replacement includes limit switches and the mechanical operating system.

JUSTIFICATION:

The garage door openers are used many times each day and have been repaired by City personnel and DeJong Doors several times. The system has surpassed its life expectancy (17 years old) and limit switch boxes have been rebuilt two times. Doors that operated properly on demand are important on a daily basis during officer-prisoner contacts, as well as during emergencies when they present.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Radar Speed Sign

Division _____ Total Cost of Project \$3,200

Priority Rating _____
Project # 201.5.01.7013.6727

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$3,200					\$3,200
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$3,200	\$0	\$0	\$0	\$0	\$3,200
FUNDING SOURCES						
Capital Facilities Fund	\$3,200					\$3,200
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax						
TOTAL	\$3,200	\$0	\$0	\$0	\$0	\$3,200
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: A portable yet prominent LED display sign that could potentially be displayed in tandem with a speed limit sign on any road in the community. The device gives motorists immediate feedback on their speeds as they pass through a target area. The system comes with a computer that allows for the recording and analysis of data over a defined period of time.

JUSTIFICATION: The risk of fatal collisions increases exponentially when drivers exceed posted limits. Law enforcement regularly employs a number of traffic calming methods; however, studies clearly establish that driver feedback signs are the most effective tool. The deployment of the speed enforcement sign will serve as a cost effective and community friendly alternative to saturation patrols and will promote a safer driving environment.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Records Management System

Division _____ Total Cost of Project \$100,000

Priority Rating _____
Project # 201.5.01.7005.6799

	PROJECTED DOLLARS					TOTAL
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	
COSTS						
Equipment	\$100,000					\$100,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$100,000	\$0	\$0	\$0	\$0	\$100,000
FUNDING SOURCES						
Capital Facilities Fund	\$100,000					\$100,000
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax						
TOTAL	\$100,000	\$0	\$0	\$0	\$0	\$100,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

The Records Management System (RMS) is an agency-wide system that provides for the storage, retrieval, retention, manipulation, archiving, and viewing of data, records, documents, evidence or files pertaining to law enforcement operations. We currently employ an operating system that is 17 years old, has limited operational capacity, does not access data useful to managers or officers, and has failed horribly to stay abreast of industry needs.

JUSTIFICATION:

In the world of police electronic data management our existing system is quite primitive and has caused the department to create work arounds that leave us vulnerable. SLEUTH was adopted by the Pella PD in 1987 and upgraded twice since. We receive very poor support from the company, and the antiquated system is not supported by contemporary servers. This has left us in a state where we cannot properly backup our data.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Communications Console Reconstruction

Division _____ Total Cost of Project \$30,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment				\$30,000		\$30,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$30,000	\$0	\$30,000
FUNDING SOURCES						
Capital Facilities Fund				\$30,000		\$30,000
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax						
TOTAL	\$0	\$0	\$0	\$30,000	\$0	\$30,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

The communications console is designed to handle an older generation of obsolete equipment, and a lesser volume of equipment than is required for modern policing/dispatching. The current furniture is rigid and limits us to monitor positions. Further, existing monitor positions are not designed for flat screen monitors which are the current standard. Each call station requires six monitors in addition to a shared area with four monitors (16 monitor positions will soon be necessary).

JUSTIFICATION:

A more contemporary console design will have the flexibility to allow for a considerable number of monitors. We expect to add monitors for Iowa-MOC, CAD/RMS, and an incident response program requested by the Pella FD and Pella Community Ambulance. Also, enhancements to E911 will require this work to grow. To accommodate the growth, we have already experienced monitor openings in the console have been expanded by cutting bigger openings with a jigsaw, and flat screen monitors are propped into place with stacks of telephone books taped together.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Emergency Medical Dispatch

Division _____ Total Cost of Project \$27,500

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment					\$27,500	\$27,500
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$0	\$27,500	\$27,500
FUNDING SOURCES						
Capital Facilities Fund					\$27,500	\$27,500
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax						
TOTAL	\$0	\$0	\$0	\$0	\$27,500	\$27,500
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Software based Emergency Medical Dispatch system that allows Communications Section call-takers to provide emergency callers with correct medical information and guidance until first responders arrive on scene.

JUSTIFICATION:

Our Communications Center supports Pella Community Ambulance and handles all incoming 911 medical calls for our community. Callers are often in crisis and reach out to dispatchers, asking what to do. The EMD process allows the dispatcher to provide correct information which is both medically and legally supported.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Entry Door

Division _____ Total Cost of Project \$5,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					TOTAL
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	
COSTS						
Equipment			\$5,000			\$5,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$5,000	\$0	\$0	\$5,000
FUNDING SOURCES						
Capital Facilities Fund			\$5,000			\$5,000
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$0	\$5,000	\$0	\$0	\$5,000
FISCAL IMPACT						
Fund. _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

North entry door replacement due to corrosion.

JUSTIFICATION:

The City's Building and Grounds Maintenance Technician recommend the replacement of the exterior entry door into the department's booking room. This is an electronically controlled high security door. Due to the door's location and constant exposure to the weather, the door is showing signs of advanced corrosion inside the door and behind the weather stripping.

FIRE

COST CENTER	REVENUES	EXPENSES	NET GENERAL FUND
Fire	\$2,900	\$74,758	(\$71,858)
TOTALS	\$2,900	\$74,758	(\$71,858)

FIRE	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	% Inc (Dec) of FY 14-15 over FY 13-14
Revenues	\$4,332	\$5,036	\$3,500	\$2,900	-17.14%
Expenses	\$56,233	\$75,102	\$75,421	\$74,758	-0.88%
Net General Fund Budget	\$51,901	\$70,066	\$71,921	\$71,858	-0.09%

FIRE DEPARTMENT

FIRE DEPARTMENT-GENERAL FUND REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100 4 02 1100.4475	Township Contributions	\$4,332	\$4,981	\$3,500	\$2,900	(\$600)
100 4 02 1100 4480	Fire/EMT Service Grants					
100 4 02.1100 4705	Private Source Contributions		\$50			
100 4 02 1100.4720	Misc Revenue		\$5			
Total General Fund Revenues		\$4,332	\$5,036	\$3,500	\$2,900	(\$600)

FIRE DEPARTMENT-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100 5 02.1100 6021	Salaries - Part Time	\$969	\$34,182	\$35,000	\$35,750	\$750
100 5 02 1100 6155	Health/Dental/Life/Disability	\$475	\$496	\$560	\$500	(\$60)
100.5 02 1100 6160	Worker's Compensation	\$3,038	\$2,472	\$3,091	\$3,028	(\$63)
Total Personnel		\$4,482	\$37,150	\$38,651	\$39,278	\$627
AUTHORIZED POSITIONS						
1 00 FTE	Chief					
1.00 FTE	Assistant Chief					
All Other Positions Are Volunteer						

FIRE DEPARTMENT - SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
	STAFF DEVELOPMENT					
100 5 02 1100 6210	Association Dues & Memberships	\$289	\$311	\$300	\$320	\$20
100 5 02 1100 6220	Subscriptions & Educational Material					
100 5 02 1100 6230	Training	\$1,485	\$1,372	\$1,500	\$1,500	
100 5 02 1100 6260	Travel	\$271	\$128	\$450	\$300	(\$150)
	REPAIR, MAINT & UTILITIES					
100 5 02 1100.6310	Building Maintenance & Repair	\$1,456	\$1,437	\$1,700	\$1,700	
100 5 02 1100.6330	Vehicle Repair	\$3,473	\$2,639	\$5,350	\$3,500	(\$1,850)
100 5 02 1100 6340	Office Equipment Repair					
100.5 02 1100.6370	Utility-Electric Expense	\$14,678	\$12,558	\$11,000	\$11,000	
100 5.02 1100 6373	Telecommunications Expense	\$1,017	\$1,193	\$1,120	\$1,120	
	CONTRACTUAL SERVICES					
100 5.02 1100.6403	Contractual Services					
100 5 02.1100 6413	Laundry Expense	\$210	\$180	\$250	\$175	(\$75)
100 5 02 1100 6416	Payment to Other Agencies			\$350	\$100	(\$250)
	COMMODITIES					
100 5 02 1100.6510	Equipment-Minor Equip & Tools	\$4,271	\$9,271	\$5,850	\$7,565	\$1,715
100.5 02.1100 6514	Fuel-Vehicles/Equipment	\$2,786	\$2,644	\$1,700	\$1,100	(\$600)
100 5 02 1100.6531	Postage/Shipping					
100 5 02 1100 6543	Supplies-Office	\$186	\$182	\$200	\$200	
100 5 02 1100.6546	Supplies-Safety & Medical	\$6,239	\$1,783	\$4,000	\$4,000	
100 5 02 1100 6562	Volunteer Fire Dept Reimbursements	\$15,157	\$4,155	\$2,800	\$2,800	
100 5 02 1100.6590	Supplies-Building & Grounds	\$233	\$99	\$200	\$100	(\$100)
100 5 02.1100.6599	Other Supplies-Grant Expenditures					
	Total Supplies & Services	\$51,751	\$37,952	\$36,770	\$35,480	(\$1,290)
Total General Fund Expense		\$56,233	\$75,102	\$75,421	\$74,758	(\$663)
Net General Fund Budget		(\$51,901)	(\$70,066)	(\$71,921)	(\$71,858)	\$63

Budget Narrative
Department: Fire
Cost Center: Fire

Revenues

100.4.02.1100.4475 **Township Contributions** \$ 2,900
Township contribution for Fire Station.

100.4.02.1100.4480 **Fire/EMT Service Grants** \$ -
Grant money awarded to the fire department.

Expenditures

100.5.02.1100.6021 **Salaries-Part Time** \$ 35,750
Fire Chief--\$2,500 per year, Assistant Fire Chief--\$1,300 per year.
Training Officers \$1,000 per year, Captain \$1,100 per year.
Secretary \$600, Treasurer \$600, Firemen \$500 each plus
volunteer firefighters paid per call out.
* *Increased 750 due to past expenditures.*

100.5.02.1100.6155 **Health/Dental/Life/Disability** \$ 500
Volunteer Fire AD&D

100.5.02.1100.6160 **Worker's Compensation** \$ 3,028
Worker's compensation premiums for firefighters.

100.5.02.1100.6210 **Association Dues & Memberships** \$ 320
Memberships and dues such as the IA Firemen's Association dues
and the National Fire Protection membership.

100.5.02.1100.6230 **Training** \$ 1,500
Training such as schooling, manuals, and handbooks.

100.5.02.1100.6260 **Travel** \$ 300
Travel related expense for volunteer firefighters.

100.5.02.1100.6310 **Building Maintenance & Repair** \$ 1,700
Fire Station maintenance and repair.

100.5.02.1100.6330 **Vehicle Repair** \$ 3,500
Vehicle repair and maintenance.
* *Decreased \$1,850 based on past expenditures.*

100.5.02.1100.6370 **Utility-Electric Expense** \$ 11,000
Electrical costs for Fire Station.

100.5.02.1100.6373	Telecommunications Expense Telephone and cell phone.	\$	1,120
100.5.02.1100.6413	Laundry Expense Includes cleaning such items as mops, towels, mats, and rags.	\$	175
100.5.02.1100.6416	Payments to Other Agencies Covers payment to other agencies. <i>* Decreased \$250 based on past expenditures.</i>	\$	100
100.5.02.1100.6510	Equipment-Minor Equipment & Tools Minor tools and equipment such as pagers, batteries, blue lights, fire nozzles, and fire extinguisher supplies. <i>* Increased \$1,715 based on past expenditures.</i>	\$	7,565
100.5.02.1100.6514	Fuel-Vehicles/Equipment Fuel costs for fire department vehicles.	\$	1,100
100.5.02.1100.6543	Supplies-Office Copy paper, fax machine and printer ribbons.	\$	200
100.5.02.1100.6546	Supplies-Safety & Medical Firefighter physicals and shots.	\$	4,000
100.5.02.1100.6562	Volunteer Fire Dept Reimbursements Reimbursements for volunteer firefighters expenses.	\$	2,800
100.5.02.1100.6590	Supplies-Building and Grounds Cleaning supplies and other building and grounds needs.	\$	100

CITY OF PELLA 2015-2019 CAPITAL IMPROVEMENT PROGRAM SUMMARY

Department Fire

		PROJECTED DOLLARS					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
PROJECTS							
Building Repair/Fac Assessmnt	CFF	\$22,500	\$7,500	\$7,500	\$7,500	\$7,500	\$52,500
Replace Bunker Gear	CFF/RFD	\$6,000	\$36,400	\$6,000	\$6,000	\$6,000	\$60,400
Repair Hose Tower	CFF	\$30,500					\$30,500
Utility Trailer	CFF/RFD	\$8,000					\$8,000
Rescue Equipment	CFF/RFD	\$20,000					\$20,000
Aerial/Ladder Inspection	CFF	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$5,000
TOTAL COSTS		\$88,000	\$44,900	\$14,500	\$14,500	\$14,500	\$176,400
FUNDING SOURCES							
Capital Facilities Fund		\$71,000	\$26,700	\$11,500	\$11,500	\$11,500	\$132,200
Rural Fire Department		\$17,000	\$18,200	\$3,000	\$3,000	\$3,000	\$44,200
TOTAL		\$88,000	\$44,900	\$14,500	\$14,500	\$14,500	\$176,400

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Fire Project Title Building Maintenance/Facility Assessment

Division _____ Total Cost of Project \$62,500

Priority Rating _____
Project # 201.5.02.7040.6750

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering	\$15,000					
Construction						
Contingency	\$7,500	\$7,500	\$7,500	\$7,500	\$7,500	\$37,500
Other						
TOTAL COSTS	\$22,500	\$7,500	\$7,500	\$7,500	\$7,500	\$62,500
FUNDING SOURCES						
Capital Facilities Fund	\$22,500	\$7,500	\$7,500	\$7,500	\$7,500	\$52,500
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$22,500	\$7,500	\$7,500	\$7,500	\$7,500	\$62,500
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Repairs to the existing fire station and old fire station and facility needs assessment. Additional space is needed to house the trench and corn bin rescue trailer and equipment.

JUSTIFICATION:

Increased from \$5,000 per year to \$7,500 due to rising cost of labor and material. Ongoing maintenance is needed to keep the buildings in good condition. Also, a needs assessment is in order, estimated at \$15,000, to determine possible solutions to the limited available space for accommodating current and future equipment.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Fire Project Title Replace Worn Out Bunker Gear

Division _____ Total Cost of Project \$60,400

Priority Rating _____
Project # 201.5.02.7046.6727

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$6,000	\$36,400	\$6,000	\$6,000	\$6,000	\$60,400
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$6,000	\$36,400	\$6,000	\$6,000	\$6,000	\$60,400
FUNDING SOURCES						
Capital Facilities Fund	\$3,000	\$18,200	\$3,000	\$3,000	\$3,000	\$30,200
Electric Fund						
Water Fund						
Wastewater Fund						
Rural Fire Dept.	\$3,000	\$18,200	\$3,000	\$3,000	\$3,000	\$30,200
TOTAL	\$6,000	\$36,400	\$6,000	\$6,000	\$6,000	\$60,400
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Bunker gear, coats, pants, boots and helmets.

JUSTIFICATION:

Replace worn and unsafe bunker gear yearly plus purchase gear for new firemen. The original bunker gear was purchased in 2006. Life of the gear is 10 years. FY 15-16, replace all of the bunker gear.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Fire Project Title Replace Rotten Boards & Reside Hose Tower

Division _____ Total Cost of Project \$30,500

Priority Rating _____
Project # 201.5.02.7040.6750

	PROJECTED DOLLARS					TOTAL
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$30,500					\$30,500
Contingency						
Other						
TOTAL COSTS	\$30,500	\$0	\$0	\$0	\$0	\$30,500
FUNDING SOURCES						
Capital Facilities Fund	\$30,500					\$30,500
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$30,500	\$0	\$0	\$0	\$0	\$30,500
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Remove wood siding on hose tower and replace with a painted steel siding.

JUSTIFICATION:

The structure has been painted and some boards replaced twice since it was built in 1986. Remove wood siding and replace with painted steel siding to make it maintenance free.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Fire Project Title Utility Trailer

Division _____ Total Cost of Project \$8,000

Priority Rating _____
 Project # 201.5.02.7048.6710

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$8,000					\$8,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$8,000	\$0	\$0	\$0	\$0	\$8,000
FUNDING SOURCES						
Capital Facilities Fund	\$4,000					\$4,000
Electric Fund						
Water Fund						
Wastewater Fund						
Rural Fire Dept	\$4,000					\$4,000
TOTAL	\$8,000	\$0	\$0	\$0	\$0	\$8,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

16 foot utility trailer

JUSTIFICATION:

Utility trailer to be used to house trench/grain bin rescue equipment. The cost would be split with the Rural Fire Dept.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Fire Project Title Trench/Grain Bin Rescue Equipment

Division _____ Total Cost of Project \$20,000

Priority Rating _____
Project # 201.5.02.7044.6727

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$20,000					\$20,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$20,000	\$0	\$0	\$0	\$0	\$20,000
FUNDING SOURCES						
Capital Facilities Fund	\$10,000					\$10,000
Electric Fund						
Water Fund						
Wastewater Fund						
Rural Fire Dept	\$10,000					\$10,000
TOTAL	\$20,000	\$0	\$0	\$0	\$0	\$20,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Trench/grain bin rescue equipment.

JUSTIFICATION:

Purchase equipment and supplies for rescue trailer such as pumps, plywood, hydraulic jacks and other shoring material or other misc. items that may be needed. This cost would be split with the rural fire dept.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Fire Project Title Aerial/Ladder Inspection

Division _____ Total Cost of Project \$5,000

Priority Rating _____
Project # 201.5.02.7049.6710

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$5,000
TOTAL COSTS	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$5,000
FUNDING SOURCES						
Capital Facilities Fund	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$5,000
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$5,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Aerial and ladder inspection.

JUSTIFICATION:

Safety check of aerial and ladders including turn table. This inspection is required every year by the National Fire Protection Association.

LIBRARY

COST CENTER	REVENUES	EXPENSES	NET GENERAL FUND
Library	\$57,500	\$588,744	(\$531,244)
TOTALS	\$57,500	\$588,744	(\$531,244)

LIBRARY	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	% Inc (Dec) of FY 14-15 over FY 13-14
Revenues	\$63,920	\$59,278	\$57,500	\$57,500	0.00%
Expenses	\$501,181	\$542,600	\$567,274	\$588,744	3.78%
Net General Fund Budget	(\$437,261)	(\$483,322)	(\$509,774)	(\$531,244)	4.21%

LIBRARY

LIBRARY-GENERAL FUND REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100 4.03 4000 4440	State Grants	\$57				
100.4 03 4000.4465	County Contributions	\$42,695	\$38,100	\$37,000	\$37,000	
100 4.03.4000 4720	Misc. Revenue					
100 4.03.4000.4765	Library Fines & Charges	\$21,168	\$21,178	\$20,500	\$20,500	
Total General Fund Revenues		\$63,920	\$59,278	\$57,500	\$57,500	\$0

LIBRARY-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100 5.03 4000 6010	Salaries - Regular Full Time	\$196,506	\$233,397	\$245,026	\$261,674	\$16,648
100 5.03.4000.6020	Salaries - Regular Part Time	\$132,064	\$136,602	\$151,393	\$152,685	\$1,292
100 5 03.4000 6021	Salaries - Part Time	\$1,184	\$247			
100 5.03.4000 6030	Salaries - Temporary/Seasonal					
100 5 03 4000 6155	Health/Dental/Life/Disability	\$21,520	\$25,326	\$25,340	\$28,600	\$3,260
100 5 03.4000 6160	Worker's Compensation	\$1,824	\$1,321	\$1,650	\$1,465	(\$185)
100 5.03 4000.6170	Unemployment Compensation					
Total Personnel		\$353,098	\$396,893	\$423,409	\$444,424	\$21,015

AUTHORIZED POSITIONS

1 00 FTE	Director
1.00 FTE	Children's Librarian
1.00 FTE	Assistant Library Director
0.60 FTE	Library Assistant II - Part Time (1,250 hrs)
3 44 FTE	Library Assistants I - Part Time Employees (6,969 hours total)
0.47 FTE	Student Shelves-Part Time (975 hrs)
0.62 FTE	Custodian (1,290 hrs)

LIBRARY-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
	STAFF DEVELOPMENT					
100.5.03.4000.6210	Association Dues & Memberships	\$10	\$10	\$10	\$10	
100.5.03.4000.6240	Meetings and Conferences	\$812	\$664	\$1,355	\$1,000	(\$355)
100.5.03.4000.6260	Travel	\$917	\$1,019	\$2,020	\$1,000	(\$1,020)
	REPAIR, MAINT & UTILITIES					
100.5.03.4000.6310	Building Maintenance & Repair	\$12,559	\$12,594	\$8,745	\$8,745	
100.5.03.4000.6340	Office Equipment Repair	\$306	\$692	\$670	\$670	
100.5.03.4000.6370	Utility-Electric Expense	\$40,939	\$35,847	\$36,000	\$37,500	\$1,500
100.5.03.4000.6371	Utility-Gas Expense	\$2,239	\$2,551	\$4,300	\$4,000	(\$300)
100.5.03.4000.6372	Utility-Refuse/Recycling					
100.5.03.4000.6373	Telecommunications Expense	\$2,348	\$1,715	\$2,145	\$2,000	(\$145)
100.5.03.4000.6374	Utility-Water Expense	\$555	\$624	\$560	\$560	
100.5.03.4000.6375	Utility-Wastewater Expense	\$567	\$555	\$810	\$810	
100.5.03.4000.6399	Other Maintenance & Repair	\$6,736	\$8,753	\$8,350	\$8,750	\$400
	CONTRACTUAL SERVICES					
100.5.03.4000.6402	Advertising Expense	\$229	\$42	\$80	\$80	
100.5.03.4000.6415	Medical/Wellness Expense			\$30	\$30	
100.5.03.4000.6422	Technology Services Expense	\$15,861	\$15,621	\$18,370	\$19,300	\$930
	COMMODITIES					
100.5.03.4000.6510	Equipment-Minor Equipment & Tools					
100.5.03.4000.6511	Equipment-Office Equipment					
100.5.03.4000.6515	Furniture-Fixtures					
100.5.03.4000.6516	Adult Videos	\$1,636	\$1,869	\$1,200	\$1,200	
100.5.03.4000.6517	Juvenile Videos	\$1,652	\$1,611	\$1,200	\$1,200	
100.5.03.4000.6518	Adult Audios	\$2,849	\$3,964	\$4,000	\$4,000	
100.5.03.4000.6519	Juvenile Audios	\$146	\$179	\$500	\$500	
100.5.03.4000.6523	Music (cds, mp3s, etc.)	\$457	\$493	\$500	\$500	
100.5.03.4000.6529	Adult Books	\$19,185	\$20,729	\$16,225	\$16,225	
100.5.03.4000.6531	Postage/Shipping	\$2,700	\$2,700	\$2,800	\$2,700	(\$100)
100.5.03.4000.6534	Juvenile Books	\$13,310	\$12,716	\$12,225	\$12,225	
100.5.03.4000.6535	YA Books	\$1,552	\$1,265	\$1,500	\$1,500	
100.5.03.4000.6536	Reference Books	\$1,471	\$1,433	\$1,500	\$1,500	
100.5.03.4000.6537	Print Subscriptions	\$7,074	\$6,950	\$7,500	\$7,000	(\$500)
100.5.03.4000.6538	Online Subscriptions	\$1,269	\$1,558	\$1,405	\$1,450	\$45
100.5.03.4000.6543	Supplies-Office	\$8,254	\$7,569	\$7,500	\$7,500	
100.5.03.4000.6544	Supplies-Other	\$2,450	\$1,984	\$2,365	\$2,365	
100.5.03.4000.6564	Programming Costs					
	Total Supplies & Services	\$148,083	\$145,707	\$143,865	\$144,320	\$455

Total General Fund Expense	\$501,181	\$542,600	\$567,274	\$588,744	\$21,470
-----------------------------------	------------------	------------------	------------------	------------------	-----------------

Net General Fund Budget	(\$437,261)	(\$483,322)	(\$509,774)	(\$531,244)	(\$21,470)
--------------------------------	--------------------	--------------------	--------------------	--------------------	-------------------

Budget Narrative
Department: Library
Cost Center: Library

Revenues

100.4.03.4000.4465	County Contributions Payments from Marion County for serving County residents	\$	37,000
100.4.03.4000.4765	Library Fines & Charges Fines and Charges for overdue library materials.	\$	20,500

Expenditures

100.5.03.4000.6010	Salaries-Regular Full Time 1.00 FTE Director 1.00 FTE Children's Librarian 1.00 FTE Assistant Library Director 0.62 FTE Custodian (1,290 hrs) <i>* Increase \$16,648 per City Hall estimate (\$3,856 for merit increases)</i>	\$	261,674
100.5.03.4000.6020	Salaries-Regular Part Time 0.60 FTE Library Assistant II - Part Time (1,250 hrs) 3.44 FTE Library Assistant I - Part Time Employees (6,969 hrs) 0.47 FTE Student Shelves-Part Time (975 hrs) <i>* Increase \$1,292 per City Hall estimate</i>	\$	152,685
100.5.03.4000.6021	Salaries-Part Time	\$	-
100.5.03.4000.6155	Health/Dental/Life/Disability Insurance premiums for employees.	\$	28,600
100.5.03.4000.6160	Worker's Compensation Worker's Compensation premiums for all employees.	\$	1,465
100.5.03.4000.6210	Association Dues & Memberships Iowa OCLC Users Group	\$	10
100.5.03.4000.6240	Meetings and Conferences Iowa Library Association annual conference and other training opportunities. <i>* Decrease \$355 (no ARSL conference)</i>	\$	1,000
100.5.03.4000.6260	Travel Mileage to various meetings & workshops. <i>* Decrease \$1,020 (no ARSL conference)</i>	\$	1,000
100.5.03.4000.6310	Building Maintenance & Repair Includes elevator inspections, pest control, boiler inspection, repairs to HVAC, furnace filters, light bulbs.	\$	8,745
100.5.03.4000.6340	Office Equipment Repair Repair to photocopiers, microfilm reader/printers.	\$	670

100.5.03.4000.6370	Utility-Electric Expense Electricity for the Library. <i>* Increase \$1,500 to reflect recent spending</i>	\$	37,500
100.5.03.4000.6371	Utility-Gas Expense Gas for the Library. <i>* Decrease \$300 to reflect recent spending.</i>	\$	4,000
100.5.03.4000.6373	Telecommunications Expense Phone and internet for the Library. <i>* Decrease \$145 to reflect recent spending.</i>	\$	2,000
100.5.03.4000.6374	Utility-Water Monthly water bills.	\$	560
100.5.03.4000.6375	Utility Waste Water Monthly waste water bills.	\$	810
100.5.03.4000.6399	Other Maintenance & Repair Service contracts with 3M for checkin/checkout stations, self check machine, security gates and sensitizing/desensitizing equipment. <i>* Increase \$400 for 3M contract increase</i>	\$	8,750
100.5.03.4000.6402	Advertising Newspaper advertising for position vacancies.	\$	80
100.5.03.4000.6415	Medical/Wellness Expense Back assessments for new hires.	\$	30
100.5.03.4000.6422	Technology Services Expense Monthly OCLC expenses, Ill contract with Central college, Filtering software, Anti-virus software, Self-check software. <i>* Decrease \$1,070; added \$2,000 for library user computers.</i>	\$	19,300
100.5.03.4000.6516	Adult Videos Videos & DVDs.	\$	1,200
100.5.03.4000.6517	Juvenile Videos Videos & DVDs.	\$	1,200
100.5.03.4000.6518	Adult Audios Books on tape and books on CD.	\$	4,000
100.5.03.4000.6519	Juvenile Audios Books on tape & CD, kits, and puppets.	\$	500
100.5.03.4000.6523	Music CDs.	\$	500
100.5.03.4000.6529	Adult Books Books for adult reading level.	\$	16,225
100.5.03.4000.6531	Postage/Shipping Postage/Shipping for Library. <i>* Decrease \$100 to meet target number</i>	\$	2,700

100.5.03.4000.6534	Juvenile Books Books for children.	\$	12,225
100.5.03.4000.6535	YA Books Books for youth.	\$	1,500
100.5.03.4000.6536	Large Print Books Books printed in large type for the sight impaired.	\$	1,500
100.5.03.4000.6537	Print Subscriptions Magazine & newspaper subscriptions. <i>* Decrease \$500 to meet target number</i>	\$	7,000
100.5.03.4000.6538	Online Subscriptions Subscriptions to online, full text databases. <i>* Increase \$45 for EbscoHost price increase</i>	\$	1,450
100.5.03.4000.6543	Supplies-Office Copy paper, toner, library processing supplies.	\$	7,500
100.5.03.4000.6544	Supplies-Other Cleaning supplies and toilet paper.	\$	2,365

LIBRARY TRUST- REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
151 4.03 4000.4300	Interest	\$480				
151 4 03.4000.4440	State Grants	\$8,031		\$9,000	\$12,000	\$3,000
151.4.03 4000 4705	Private Source Contributions	\$21,954		\$5,000	\$5,000	

Total Carnegie-Viersen Gift/Mem. Trust Revenues	\$30,465	\$0	\$14,000	\$17,000	\$3,000
--	-----------------	------------	-----------------	-----------------	----------------

LIBRARY TRUST-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
151.5 03.4000 6320	Grounds Maintenance & Repair					
151.5.03 4000 6422	Technology Services Expense	\$10,043		\$10,000	\$12,000	\$2,000
151.5 03.4000.6510	Equipment - Minor Equipment					
151.5.03 4000 6511	Equipment - Office Equipment					
151.5 03 4000.6515	Furniture-Fixtures					
151 5.03.4000 6516	Adult Videos	\$1,470		\$2,500	\$2,500	
151 5.03 4000.6517	Juvenile Videos	\$1,364		\$2,500	\$2,500	
151 5 03 4000 6518	Adult Audios			\$500	\$500	
151 5.03.4000.6519	Juvenile Audios			\$1,400	\$1,400	
151 5 03.4000.6522	Periodicals & Serials					
151 5.03.4000.6526	Ebooks			\$350	\$350	
151.5 03.4000 6527	Misc AV	\$1,232		\$1,235	\$1,235	
151 5.03.4000.6529	Adult Books	\$6,041		\$7,775	\$7,775	
151.5 03.4000.6534	Juvenile Books	\$3,254		\$3,000	\$3,000	
151 5.03.4000 6535	YA Books	\$409		\$2,175	\$2,175	
151.5.03 4000.6536	Large Print Books	\$510		\$500	\$500	
151.5 03.4000.6537	Print Subscriptions	\$30		\$100	\$100	
151 5.03.4000.6564	Programming Costs	\$514		\$1,000	\$1,000	

Total Carnegie-Viersen Gift/Mem. Trust Expense	\$24,867	\$0	\$33,035	\$35,035	\$2,000
---	-----------------	------------	-----------------	-----------------	----------------

Net Trust Budget	\$5,598	\$0	(\$19,035)	(\$18,035)	\$1,000
-------------------------	----------------	------------	-------------------	-------------------	----------------

Revenues-Library Trust Fund

151.4.03.4000.4400	State grants Enrich Iowa, Open Access, Access Plus and Direct State Aid. <i>* Increase \$3,000 per State Library estimate</i>	\$	12,000
--------------------	--	----	--------

151.4.03.4000.4705	Private Source Contributions	\$	5,000
--------------------	-------------------------------------	----	-------

Expenditures-Library Trust Fund

151.5.03.4000.6422	Technology Services <i>* Increase \$2,000 to reflect state funding increase</i>	\$	12,000
--------------------	---	----	--------

151.5.03.4000.6516	Adult Videos	\$	2,500
--------------------	---------------------	----	-------

151.5.03.4000.6517	Juvenile Videos	\$	2,500
--------------------	------------------------	----	-------

151.5.03.4000.6518	Adult Audios	\$	500
--------------------	---------------------	----	-----

151.5.03.4000.6519	Juvenile Audios	\$	1,400
--------------------	------------------------	----	-------

151.5.03.4000.6526	Ebooks	\$	350
--------------------	---------------	----	-----

151.5.03.4000.6527	Misc. AV (Downloadable audiobooks and ebooks)	\$	1,235
--------------------	--	----	-------

151.5.03.4000.6529	Adult Books	\$	7,775
--------------------	--------------------	----	-------

151.5.03.4000.6534	Juvenile Books	\$	3,000
--------------------	-----------------------	----	-------

151.5.03.4000.6535	YA Books	\$	2,175
--------------------	-----------------	----	-------

151.5.03.4000.6536	Large Print Books	\$	500
--------------------	--------------------------	----	-----

151.5.03.4000.6537	Print Subscriptions	\$	100
--------------------	----------------------------	----	-----

151.5.03.4000.6564	Programming Costs Supplies and prizes for programs, speaker's fees	\$	1,000
--------------------	--	----	-------

**CITY OF PELLA
2015-2019 CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Department Library

		PROJECTED DOLLARS					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
PROJECTS							
Carpet replacement	CFF	\$9,000					\$9,000
Light bulb replacement	CFF		\$4,000				\$4,000
Architect design services	CFF					\$25,000	\$25,000
TOTAL COSTS		\$9,000	\$4,000	\$0	\$0	\$25,000	\$38,000
FUNDING SOURCES							
Capital Facilities		\$9,000	\$4,000			\$25,000	\$38,000
TOTAL		\$9,000	\$4,000	\$0	\$0	\$25,000	\$38,000

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Library Project Title Carpet replacement

Division _____ Total Cost of Project \$9,000

Priority Rating 1
Project # 201.5.03.7054.6727

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-way						
Design & Engineering						
Construction						
Contingency						
Other	\$9,000					\$9,000
TOTAL COSTS	\$9,000	\$0	\$0	\$0	\$0	\$9,000
FUNDING SOURCES						
Carnegie Viersen Van Gorp Trust						
Capital Facilities Fund	\$9,000					\$9,000
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$9,000	\$0	\$0	\$0	\$0	\$9,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replace worn carpeting behind the Circulation Desk and in the staff work area

JUSTIFICATION:

The carpet is worn in the heavy traffic areas behind the circulation desk, the staff work area, offices and back hallway. It is unsightly because of stains and wear. As it continues to wear and fray, it will become a safety concern.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Library Project Title Light bulb replacement

Division _____ Total Cost of Project \$4,000

Priority Rating 2
Project # _____

	PROJECTED DOLLARS					TOTAL
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	
COSTS						
Equipment						
Land & Right-of-way						
Design & Engineering						
Construction						
Contingency						
Other		\$4,000				\$4,000
TOTAL COSTS	\$0	\$4,000	\$0	\$0	\$0	\$4,000
FUNDING SOURCES						
Carnegie Viersen Van Gorp Trust						
Capital Facilities Fund		\$4,000				\$4,000
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$4,000	\$0	\$0	\$0	\$4,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Light bulb and ballast replacement every 5 years

JUSTIFICATION:

The light bulbs in the high overhead fixtures of the great room need to be replaced once every five years. Bulbs are estimated at \$2,400, and ballasts at \$1,600. We will continue to search for economical replacement fixtures or retrofit kits to convert these lights to LED

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Library Project Title Architect design services

Division _____ Total Cost of Project \$25,000

Priority Rating 3
Project # _____

	PROJECTED DOLLARS					TOTAL
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	
COSTS						
Equipment						
Land & Right-of-Way					\$25,000	\$25,000
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$0	\$25,000	\$25,000
FUNDING SOURCES						
Capital Facilities Fund					\$25,000	\$25,000
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$0	\$0	\$0	\$25,000	\$25,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Hire an architect to design a building remodel or mezzanine addition, and to create architectural plans.

JUSTIFICATION:

We need to adapt our building to address changing user needs and expectations, such as additional meeting room space, technology labs, and makerspaces. An architect will determine whether a remodel or mezzanine addition would be the best solution for our needs, and create the plans.

COMMUNITY SERVICES

COST CENTER	REVENUES	EXPENSES	NET GENERAL FUND
Community Center	\$18,600	\$193,542	(\$174,942)
Art Center	\$13,700	\$19,421	(\$5,721)
Aquatics-Indoor	\$90,126	\$330,009	(\$239,883)
Aquatics-Outdoor	\$151,000	\$210,814	(\$59,814)
Concessions	\$26,500	\$18,229	\$8,271
Recreation	\$38,715	\$190,072	(\$151,357)
Parks	\$3,100	\$483,494	(\$480,394)
Sports Park	\$16,000	\$133,161	(\$117,161)
Molengracht	\$41,000	\$22,600	\$18,400
TOTALS	\$398,741	\$1,601,342	(\$1,202,601)

COMMUNITY SERVICES	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	% Inc (Dec) of FY 14-15 over FY 13-14
Revenues	\$380,335	\$383,614	\$350,100	\$398,741	13.89%
Expenses	\$1,173,891	\$1,303,876	\$1,464,840	\$1,601,342	9.32%
Net General Fund Budget	(\$793,556)	(\$920,262)	(\$1,114,740)	(\$1,202,601)	7.88%

COMMUNITY SERVICES DEPARTMENT-COMMUNITY CENTER

COMMUNITY CENTER-GENERAL FUND REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100 4 04 4100 4571	Community Center Fees	\$15,912	\$12,998	\$15,200	\$15,200	
100 4 04.4100.4573	Auditorium Fees	\$2,998	\$3,249	\$3,000	\$3,300	\$300
100 4 04 4100 4755	Recreation Concessions	\$66	\$98	\$100	\$100	
Total General Fund Revenues		\$18,976	\$16,345	\$18,300	\$18,600	\$300

COMMUNITY CENTER-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100 5 04 4100 6010	Salaries - Regular Full Time	\$70,891	\$74,104	\$76,931	\$108,698	\$31,767
100 5 04 4100 6020	Salaries - Regular Part Time					
100 5 04 4100 6021	Salaries - Part Time					
100 5 04 4100 6030	Salaries - Temporary/Seasonal					
100 5 04 4100 6155	Health/Dental/Life/Disability	\$8,544	\$8,745	\$8,750	\$12,561	\$3,811
100 5 04 4100 6160	Worker's Compensation	\$876	\$863	\$1,078	\$844	(\$234)
100 5 04 4100 6170	Unemployment Compensation	\$500				
Total Personnel		\$80,811	\$83,712	\$86,759	\$122,103	\$35,344
0 25 FTE	Comm Svc Tech					
1 00 FTE	Community Center Manager					
0 34 FTE	Community Services Director					

COMMUNITY CENTER-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
	STAFF DEVELOPMENT					
100 5 04 4100 6210	Association Dues & Memberships	\$570	\$540	\$570	\$600	\$30
100 5 04 4100 6220	Subscriptions/Educational Materials	\$32	\$32	\$40	\$32	(\$8)
100.5 04 4100 6240	Meetings and Conferences	\$939	\$933	\$900	\$950	\$50
100 5 04.4100 6260	Travel					
	REPAIR, MAINT & UTILITIES					
100 5 04 4100 6310	Building Maintenance & Repair	\$10,996	\$18,666	\$12,000	\$12,000	
100 5 04 4100.6370	Utility-Electric Expense	\$22,184	\$20,742	\$22,200	\$21,000	(\$1,200)
100 5 04 4100 6371	Utility-Gas Expense	\$14,261	\$18,806	\$14,300	\$18,800	\$4,500
100 5 04 4100 6373	Telecommunications Expense	\$2,346	\$2,470	\$2,350	\$2,500	\$150
100 5 04 4100 6374	Utility-Water Expense	\$905	\$647	\$905	\$650	(\$255)
100 5 04 4100 6375	Utility-Wastewater Expense	\$942	\$694	\$942	\$700	(\$242)
	CONTRACTUAL SERVICES					
100.5 04.4100 6402	Advertising Expense	\$357	\$318	\$300	\$300	
100.5 04 4100.6416	Payment to Other Agencies	\$75	\$645	\$5,200	\$4,000	(\$1,200)
100.5 04 4100 6417	Printing, Binding & Publishing					
	COMMODITIES					
100 5 04 4100.6531	Postage/Shipping	\$19	\$33	\$100	\$100	
100 5 04.4100.6543	Supplies-Office	\$5,074	\$20,713	\$6,323	\$6,707	\$384
100 5 04 4100 6546	Supplies-Safety & Medical	\$17	\$35	\$100	\$100	
100 5 04 4100 6565	Auditorium/Gallery Expenses					
100 5 04 4100 6590	Supplies-Building & Ground	\$3,084	\$2,604	\$4,300	\$3,000	(\$1,300)
	Total Supplies & Services	\$61,801	\$87,878	\$70,530	\$71,439	\$909

Total General Fund Expense	\$142,612	\$171,590	\$157,289	\$193,542	\$36,253
-----------------------------------	------------------	------------------	------------------	------------------	-----------------

Net General Fund Budget	(\$123,636)	(\$155,245)	(\$138,989)	(\$174,942)	(\$35,953)
--------------------------------	--------------------	--------------------	--------------------	--------------------	-------------------

Budget Narrative
Department: Community Services
Cost Center: Community Center

Revenues

100.4.04.4100.4571	Community Center Fees Room rentals and leases.	\$ 15,200
100.4.04.4100.4573	Auditorium Fees Auditorium Fees <i>* Increased \$300 based on FY 12/13 history.</i>	\$ 3,300
100.4.04.4100.4755	Community Center Concessions Commission from pop machine sales.	\$ 100

Expenditures

100.5.04.4100.6010	Salaries - Regular Full Time 1.00 FTE Community Center Manager 0.25 FTE Comm Svc Tech 0.34 FTE Community Services Director <i>* Increased \$31,767 based on cost of living & addition of Director's salary.</i>	\$ 108,698
100.5.04.4100.6155	Health Insurance Health insurance for full time employees.	\$ 12,561
100.5.04.4100.6160	Worker's Comp Worker's comp premium for covered workers.	\$ 844
100.5.04.4100.6210	Association Dues & Memberships Dues to Iowa Park & Recreation Assn.	\$ 600
100.5.04.4100.6220	Subscriptions/Educational Materials Subscription Pella Chronicle.	\$ 32
100.5.04.4100.6240	Meetings & Conferences Lunch for board meetings and conference fees.	\$ 950
100.5.04.4100.6310	Building Repair & Maintenance Paint, elevator maintenance, boiler maintenance, boiler parts, boiler inspection, boiler chemicals, plumbing supplies, electrical supplies, fire extinguishers inspection, pest control.	\$ 12,000
100.5.04.4100.6370	Utility – Electric Electric usage for the Community Center. <i>* Decreased \$1,200 based on a 3 year average.</i>	\$ 21,000
100.5.04.4100.6371	Utility – Gas Natural gas usage for the Community Center. <i>* Increased \$4,500 based on a 3 year average.</i>	\$ 18,800

100.5.04.4100.6373	Telecommunications Telephone expense for 5 lines and DSL service.	\$ 2,500
100.5.04.4100.6374	Utility – Water Water usage for the Community Center	\$ 650
100.5.04.4100.6375	Utility – Wastewater Wastewater usage for the Community Center	\$ 700
100.5.04.4100.6402	Advertising Advertising expense for Community Center programs.	\$ 300
100.5.04.4100.6416	Payment to Other Agencies Background check for interns, art center volunteers and volunteer coaches. Customer care package for Sportsman Software for Aquatic Center and Community Center <i>* Decreased \$1,200 fewer background checks being done.</i>	\$ 4,000
100.5.04.4100.6531	Postage/Shipping Shipping of packages for Community Center, Aquatics & Parks.	\$ 100
100.5.04.4100.6543	Supplies – Office Copier paper, ink cartridges, pens, pencils, toner, envelopes and maintenance contract on copy machine for Community Center, Aquatics and Parks.	\$ 6,707
100.5.04.4100.6546	Supplies – Safety & Medical First aid supplies, safety seminars and Hepatitis shots.	\$ 100
100.5.04.4100.6590	Supplies – Building & Ground Cleaning supplies, toilet paper, paper towels, soap, trash bags, keys, peat moss, vacuum bags, light bulbs, filters and ice melt. <i>* Decreased \$1,300 based on recent trends.</i>	\$ 3,000

COMMUNITY CENTER TRUST FUND-REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Clothing Bank Trust						
170 4.04.4120 4300	Interest on Investments		\$4	\$10	\$10	
170 4 04 4120.4750	Clothing Bank Sales		\$2,229	\$2,300	\$2,300	
Auditorium Trust						
172 4 04 4130 4300	Interest on Investments		\$4	\$10	\$10	
172 4 04 4130 4705	Private Source Contributions		\$10,000	\$4,000	\$4,000	
172 4 04 4130 5000	Transfer In					
Total Community Center Trust Fund Revenues		\$0	\$12,237	\$6,320	\$6,320	\$0

COMMUNITY CENTER TRUST FUND-EXPENDITURES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Clothing Bank Trust						
170 5.04 4120 6563	Clothing Bank Sales		\$2,198	\$2,300	\$2,300	
Auditorium Trust						
172 5 04.4130.6310	Building Maintenance & Repair		\$11,525	\$4,000	\$4,000	
172 5 04 4130 6403	Contractual Services					
172 5 04 4130 6565	Auditorium/Gallery Expenses					
Total Community Center Trust Fund Expense		\$0	\$13,723	\$6,300	\$6,300	\$0

Revenues - Clothing Bank & Community Center Trust Funds

170.4.04.4120.4300	Interest on Investments	\$ 10
170.4.04.4120.4750	Clothing Bank Sales Fees collected from the sale of clothing.	\$ 2,300
172.4.04.4130.4300	Interest on Investments	\$ 10
172.4.04.4130.4705	Private Source Contributions - Community Center Fees collected from donations or grants.	\$ 4,000

Expenditures - Clothing Bank & Community Center Trust Funds

170.5.04.4120.6563	Clothing Bank Sales Trust Christmas time donations to Crossroads, Pella Food Bank and Free Medical Clinic	\$ 2,300
172.5.04.4130.6310	Building Maintenance & Repairs Upgrades to building from donations or grants.	\$ 4,000

COMMUNITY SERVICES DEPARTMENT-ART CENTER

ART CENTER-GENERAL FUND REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.4.04.4110.4572	Summer Art Program Fees	\$2,215	\$1,843	\$2,200	\$2,200	
100.4.04.4110.4576	Open Studio Art Fees	\$1,556	\$1,089	\$1,500	\$1,500	
100.4.04.4110.4577	After School Art Fees	\$9,831	\$9,251	\$10,000	\$10,000	
Total General Fund Revenues		\$13,602	\$12,183	\$13,700	\$13,700	\$0

ART CENTER-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.04.4110.6020	Salaries - Regular Part Time					
100.5.04.4110.6021	Salaries - Part Time	\$14,711	\$14,184	\$15,921	\$15,921	
100.5.04.4110.6030	Salaries - Temporary/Seasonal					
Total Personnel		\$14,711	\$14,184	\$15,921	\$15,921	\$0
0.29 FTE	Lead Art Instructor (600 hrs)					
0.45 FTE	Art Center Instructors (928 hrs)					

ART CENTER-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.04.4110.6240	STAFF DEVELOPMENT					
	Meetings & Conferences					
100.5.04.4110.6260	Travel					
	CONTRACTUAL SERVICES					
100.5.04.4110.6402	Advertising Expense	\$302	\$580	\$400	\$500	\$100
100.5.04.4110.6403	Contractual Services					
100.5.04.4110.6416	Payment to Other Agencies	\$210				
	COMMODITIES					
100.5.04.4110.6544	Supplies-Other	\$3,881	\$2,731	\$4,000	\$3,000	(\$1,000)
	Total Supplies & Services	\$4,393	\$3,311	\$4,400	\$3,500	(\$900)
Total General Fund Expense		\$19,104	\$17,495	\$20,321	\$19,421	(\$900)
Net General Fund Budget		(\$5,502)	(\$5,312)	(\$6,621)	(\$5,721)	\$900

PELLA ART CENTER TRUST-REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
174.4.04.4110.4300	Interest on Investments	\$27	\$18	\$30	\$30	
174.4.04.4110.4705	Private Source Contributions	\$2,093	\$2,698	\$2,000	\$2,000	
Total Pella Art Center Trust-Revenues		\$2,120	\$2,716	\$2,030	\$2,030	\$0

PELLA ART CENTER TRUST-EXPENDITURES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
174.5.04.4110.6544	Art Center Trust Supplies	\$2,563	\$5,115	\$2,000	\$2,000	
Total Community Center Trust Fund Expense		\$2,563	\$5,115	\$2,000	\$2,000	\$0
Net Trust Budget		(\$443)	(\$2,399)	\$30	\$30	\$0

Budget Narrative
Department: Community Services
Cost Center: Art Center

Revenues

100.4.04.4110.4572	Summer Art Program Fees Fees received from summer programs.	\$ 2,200
100.4.04.4110.4576	Open Studio Art Fee Fees received from open studio.	\$ 1,500
100.4.04.4110.4577	After School Art Fees Fees received from after school art programs	\$ 10,000

Expenditures

100.5.04.4110.6021	Salaries - Part Time 0.29 FTE Art Center Lead Instructor (600 hrs.) 0.45 FTE Art Center Instructors (928 hrs.)	\$ 15,921
100.5.04.4110.6402	Advertising Expense Advertising Art Center programs.	\$ 500
100.5.04.4110.6544	Supplies – Other Clay, glazing, film developing supplies, batteries, film, copies <i>* Decreased \$1,000 based on FY 12/13 history.</i>	\$ 3,000

Revenues - Art Center Trust Funds

174.4.04.4110.4300	Interest on Investments	\$ 30
174.4.04.4110.4705	Private Source Contributions - Art Center Fees collected from donations.	\$ 2,000

Expenditures - Art Center Trust Funds

174.5.04.4110.6544	Art Center Trust Supplies Gallery reception for young artist show, grant projects and supplies.	\$ 2,000
--------------------	---	----------

COMMUNITY SERVICES DEPARTMENT-AQUATICS INDOOR

AQUATICS INDOOR-GENERAL FUND REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100 4.04.4300.4574	Aquatic Fees	\$129,723	\$129,551	\$41,000	\$90,126	\$49,126
100.4.04.4300.4720	Misc Revenue	\$138				
Total General Fund Revenues		\$129,861	\$129,551	\$41,000	\$90,126	\$49,126

AQUATICS INDOOR-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100 5.04.4300.6010	Salaries - Regular Full Time	\$83,466	\$84,082	\$92,013	\$141,025	\$49,012
100 5.04.4300.6020	Salaries - Regular Part Time	\$29,093	\$9,318	\$30,798	\$31,260	\$462
100 5.04.4300.6021	Salaries - Part Time	\$40,456	\$69,311	\$36,393	\$39,979	\$3,586
100 5.04.4300.6030	Salaries - Temporary/Seasonal	\$285	\$501	\$1,361	\$1,371	\$10
100 5.04.4300.6155	Health/Dental/Life/Disability	\$13,992	\$11,660	\$14,000	\$18,407	\$4,407
100 5.04.4300.6160	Worker's Compensation	\$8,520	\$8,790	\$10,967	\$9,377	(\$1,590)
100 5.04.4300.6170	Unemployment Compensation					
Total Personnel		\$175,812	\$183,662	\$185,532	\$241,419	\$55,887
1.00 FTE	Aquatics Manager	0.65 FTE	Instructors (1,350 hrs)			
1.00 FTE	Aquatics Coordinator II	0.04 FTE	Lifeguard Senior (95 hrs)			
0.33 FTE	Community Services Director	0.05 FTE	Water Aerobics Instructor (100 hrs)			
0.50 FTE	Custodian (1,040 hrs)	0.08 FTE	Cashiers (161 hrs)			
0.59 FTE	Lifeguard/Instructor (1,220 hrs)		Swim Team Instructor			
0.98 FTE	Lifeguards (2,045 hrs)					

AQUATICS INDOOR-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.04.4300.6240	STAFF DEVELOPMENT Meetings & Conferences	\$508	\$1,089	\$1,000	\$1,000	
	REPAIR, MAINT & UTILITIES					
100.5.04.4300.6310	Building Maintenance & Repair	\$7,860	\$12,627	\$5,600	\$5,600	
100.5.04.4300.6370	Utility-Electric Expense	\$37,951	\$35,846	\$38,000	\$36,000	(\$2,000)
100.5.04.4300.6371	Utility-Gas Expense	\$12,571	\$14,065	\$7,650	\$14,000	\$6,350
100.5.04.4300.6373	Telecommunications Expense	\$1,466	\$1,492	\$1,475	\$1,500	\$25
100.5.04.4300.6374	Utility-Water Expense	\$2,617	\$1,831	\$1,875	\$1,850	(\$25)
100.5.04.4300.6375	Utility-Wastewater Expense					
	CONTRACTUAL SERVICES					
100.5.04.4300.6402	Advertising Expense	\$303	\$788	\$800	\$800	
100.5.04.4300.6416	Payments to Other Agencies	\$1,028	\$10,669	\$10,490	\$12,000	\$1,510
100.5.04.4300.6421	Tax Expense					
100.5.04.4300.6425	Care of Person		\$1,633	\$2,000	\$3,000	\$1,000
	COMMODITIES					
100.5.04.4300.6503	Chemicals	\$2,977	\$4,493	\$700	\$3,000	\$2,300
100.5.04.4300.6531	Postage/Shipping					
100.5.04.4300.6543	Supplies-Office					
100.5.04.4300.6546	Supplies-Safety & Medical	\$5,888	\$5,079	\$5,670	\$5,670	
100.5.04.4300.6564	Programming Costs	\$1,120	\$1,483		\$1,500	\$1,500
100.5.04.4300.6590	Supplies-Building & Ground	\$3,323	\$3,116	\$2,670	\$2,670	
	Total Supplies & Services	\$77,612	\$94,211	\$77,930	\$88,590	\$10,660
Total General Fund Expense		\$253,424	\$277,873	\$263,462	\$330,009	\$66,547
Net General Fund Budget		(\$123,563)	(\$148,322)	(\$222,462)	(\$239,883)	(\$17,421)

Budget Narrative
Department: Community Services
Cost Center: Aquatics-Indoor

Revenues

100.4.04.4300.4574	Indoor Swimming Pool Fees Estimated revenues from Indoor Aquatic Center. <i>* Increased \$49,126. Previous budget included being closed for 6 months for renovation</i>	\$ 90,126
---------------------------	--	------------------

Expenditures

100.5.04.4300.6010	Salaries-Regular Full Time 1.00 FTE Aquatics Manager 1.00 FTE Aquatics Coordinator II 0.33 FTE Community Services Director <i>* Increased \$49,012 based on cost of living & addition of Director's salary.</i>	\$ 141,025
100.5.04.4300.6020	Salaries-Regular Part Time 0.50 FTE Custodian (1,040 hrs.) 0.59 FTE Lifeguard/Instructor (1,220 hrs.)	\$ 31,260
100.5.04.4300.6021	Salaries-Part Time 0.98 FTE Lifeguards (2,045 hrs.) Swim Team Coach (\$1700 winter, \$1100 summer) 0.65 FTE Instructors (1,350 hrs.) 0.04 FTE Lifeguard Senior (95 hrs.) 0.05 FTE Water Aerobics Instructors (100 hrs.) <i>* Increased \$3,586. Previous budget included being closed for 6 months for renovation</i>	\$ 39,979
100.5.04.4300.6030	Salaries - Temporary/Seasonal 0.08 FTE Cashiers (161 hrs.)	\$ 1,371
100.5.04.4300.6155	Health/Dental/Life/Disability Insurance premium for two full time employee.	\$ 18,407
100.5.04.4300.6160	Worker's compensation Worker's comp premiums for covered workers.	\$ 9,377
100.5.04.4300.6240	Meetings & Conferences Ellis training for manager and coordinator II.	\$ 1,000
100.5.04.4300.6310	Building Maintenance & Repair Repair and maintain boiler, water heaters, air conditioner, plumbing and electrical, power washer maintenance, pest control.	\$ 5,600
100.5.04.4300.6370	Utility – Electric Electrical usage at Indoor Pool. <i>* Decreased \$2,000 based on FY 12/13 history</i>	\$ 36,000

100.5.04.4300.6371	Utility – Gas Natural gas usage at Indoor Pool. <i>* Increased \$6,350 based on FY 12/13 history</i>	\$ 14,000
100.5.04.4300.6373	Telecommunications Telephone and DSL.	\$ 1,500
100.5.04.4300.6374	Utility – Water Water usage at the Indoor Pool.	\$ 1,850
100.5.04.4300.6402	Advertising Expense Advertising programs for the Indoor Pool.	\$ 800
100.5.04.4300.6416	Payment to Other Agencies State pool inspections, Ellis & Assoc audits and lifeguard/instructor recertification's and lifeguard training manuals. <i>* Increased \$1,510 for Ellis & Assoc monthly fee increase.</i>	\$ 12,000
100.5.04.4300.6452	Care of Persons Uniforms for employees <i>* Increased \$1,000 new swim suits for lifeguards.</i>	\$ 3,000
100.5.04.4300.6503	Chemicals Chlorine and filter cleaner for the Indoor Pool. <i>* Increased \$2,300 based on FY 12/13 history.</i>	\$ 3,000
100.5.04.4300.6546	Supplies – Safety & Medical Hepatitis shots, employee physicals, safety seminars, and first aid supplies.	\$ 5,670
100.5.04.4300.6564	Programming Costs – Swim Team Swim team registrations, mileage to meets and ribbons <i>* Increased \$1,500 based on FY 12/13 history.</i>	\$ 1,500
100.5.04.4300.6590	Supplies – Building & Ground Cleaning supplies, toilet paper, paper towels, trash can liners light bulbs, filters, leaf bags, kickboards and batteries.	\$ 2,670

COMMUNITY SERVICES DEPARTMENT-AQUATICS OUTDOOR

AQUATICS OUTDOOR-GENERAL FUND REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.4.04.4301.4574	Outdoor Swimming Pool Fees	\$149,077	\$129,834	\$151,000	\$151,000	
100.4.04.4301.4705	Private Source Contributions					
Total General Fund Revenues		\$149,077	\$129,834	\$151,000	\$151,000	\$0

AQUATICS OUTDOOR-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.04.4301.6020	Salaries - Regular Part Time	\$4,147	\$151			
100.5.04.4301.6021	Salaries - Part Time	\$126,834	\$103,671	\$130,666	\$130,707	\$41
100.5.04.4301.6030	Salaries - Temporary/Seasonal	-\$3,752	\$10,947	\$12,907	\$12,907	
100.5.04.4301.6160	Worker's Compensation					
100.5.04.4301.6170	Unemployment Compensation					
Total Personnel		\$127,229	\$114,769	\$143,573	\$143,614	\$41
0.25 FTE	Aquatic Coordinator I (520 hrs)	6.00 FTE	Lifeguards (12,482 hrs)			
0.38 FTE	Instructors (787 hrs)	0.80 FTE	Cashiers (1,654 hrs)			

AQUATICS OUTDOOR-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.04.4301.6240	STAFF DEVELOPMENT Meetings & Conferences	\$39				
	REPAIR, MAINT & UTILITIES					
100.5.04.4301.6310	Building Maintenance & Repair	\$5,350	\$11,248	\$9,000	\$11,500	\$2,500
100.5.04.4301.6370	Utility-Electric Expense	\$24,623	\$20,763	\$24,650	\$20,800	(\$3,850)
100.5.04.4301.6371	Utility-Gas Expense	\$4,443	\$4,530	\$4,450	\$4,550	\$100
100.5.04.4301.6373	Telecommunications Expense	\$192	\$243	\$200	\$250	\$50
100.5.04.4301.6374	Utility-Water Expense	\$9,194	\$6,117	\$9,200	\$6,500	(\$2,700)
100.5.04.4301.6375	Utility-Wastewater Expense	\$529	\$455	\$550	\$500	(\$50)
	CONTRACTUAL SERVICES					
100.5.04.4301.6402	Advertising Expense	\$404	\$546	\$500	\$500	
100.5.04.4301.6416	Payments to Other Agencies	\$348	\$1,340	\$350	\$600	\$250
100.5.04.4301.6421	Tax Expense					
	COMMODITIES					
100.5.04.4301.6503	Chemicals	\$15,313	\$18,589	\$14,000	\$19,000	\$5,000
100.5.04.4301.6545	Program Operating Adj	\$19,111				
100.5.04.4301.6590	Supplies-Building & Ground	\$3,736	\$2,462	\$3,600	\$3,000	(\$600)
	Total Supplies & Services	\$83,282	\$66,293	\$66,500	\$67,200	\$700
Total General Fund Expense		\$210,511	\$181,062	\$210,073	\$210,814	\$741
Net General Fund Budget		(\$61,434)	(\$51,228)	(\$59,073)	(\$59,814)	(\$741)

Budget Narrative
Department: Community Services
Cost Center: Aquatics-Outdoor

Revenues

100.4.04.4301.4574	Outdoor Swimming Pool Fees Estimated revenues from Outdoor Aquatic Center.	\$	151,000
---------------------------	--	-----------	----------------

Expenditures

100.5.04.4301.6021	Salaries - Part Time 6.00 FTE Lifeguards (12,482 hrs.) 0.38 FTE Instructors (787 hrs.) 0.25 FTE Aquatic Coordinator I (520 hrs.)	\$	130,707
100.5.04.4301.6030	Salaries - Temporary/Seasonal 0.80 FTE Cashiers (1,654 hrs.)	\$	12,907
100.5.04.4301.6310	Building Maintenance & Repair Repair and maintain boiler, water heaters, air conditioner, plumbing and electrical. <i>* Increased \$2,500 based on FY 12/13 history.</i>	\$	11,500
100.5.04.4301.6370	Utility – Electric Electrical usage at Outdoor Pool. <i>* Decreased \$3,850 based on FY 12/13 history.</i>	\$	20,800
100.5.04.4301.6371	Utility – Gas Natural gas usage at Outdoor Pool.	\$	4,550
100.5.04.4301.6373	Telecommunications Patron usage telephone.	\$	250
100.5.04.4301.6374	Utility – Water Water usage at the Outdoor Pool. <i>* Decreased \$2,700 based on FY 12/13 history.</i>	\$	6,500
100.5.04.4301.6375	Utility – Wastewater Wastewater usage at the Outdoor Pool.	\$	500
100.5.04.4301.6402	Advertising Expense Advertising programs for the Outdoor Pool.	\$	500
100.5.04.4301.6416	Payment to Other Agencies State pool inspections. <i>* Increased \$250 based on past history.</i>	\$	600
100.5.04.4301.6503	Chemicals Chlorine and filter cleaner for the Outdoor Pool. <i>* Increased \$5,000 due increased costs.</i>	\$	19,000

100.5.04.4301.6590	Supplies – Building & Ground	\$	3,000
	Cleaning supplies, toilet paper, paper towels, trash can liners, tubes light bulbs, filters, leaf bags, kickboards, bug spray and batteries.		
	* <i>Decreased \$600 based on FY 12/13 history.</i>		

COMMUNITY SERVICES DEPARTMENT-CONCESSIONS

CONCESSIONS-GENERAL FUND REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.4.04.4310.4760	Aquatic Center Concessions	\$25,477	\$22,158	\$26,500	\$26,500	
Total General Fund Revenues		\$25,477	\$22,158	\$26,500	\$26,500	\$0

CONCESSIONS-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100 5.04.4310.6030 100.5.04.4310.6160	Salaries - Temporary/Seasonal Worker's Compensation	\$5,360	\$4,574	\$5,729	\$5,729	
	Total Personnel	\$5,360	\$4,574	\$5,729	\$5,729	\$0
0.35 FTE	Concession Workers (734 hrs)					

CONCESSIONS-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.04.4310.6530	COMMODITIES Merchandise for Resale	\$11,683	\$12,397	\$12,000	\$12,500	\$500
	Total Supplies & Services	\$11,683	\$12,397	\$12,000	\$12,500	\$500
Total General Fund Expense		\$17,043	\$16,971	\$17,729	\$18,229	\$500

Net General Fund Budget		\$8,434	\$5,187	\$8,771	\$8,271	(\$500)
--------------------------------	--	----------------	----------------	----------------	----------------	----------------

Budget Narrative
Department: Community Services
Cost Center: Concessions

Revenues

100.4.04.4310.4760	Aquatic Center Concession	\$ 26,500
	Estimated revenues from concession sales.	

Expenditures

100.5.04.4310.6030	Salaries – Temporary/Seasonal	\$ 5,729
	0.35 FTE Concession Workers (734 hrs.)	

100.5.04.4310.6530	Merchandise for Resale	\$ 12,500
	Cost to purchase concession supplies: hot dogs, chips, pop, water, candy, ice cream, popcorn and other supplies.	
	<i>* Increased \$500 based on FY 12/13 history.</i>	

COMMUNITY SERVICES-RECREATION

RECREATION-GENERAL FUND REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100 4 04.4400 4720	Other Miscellaneous Revenues	\$664	\$39	\$50		(\$50)
100.4 04 4400 4750	Merchandise Sales	\$70	\$135	\$100	\$140	\$40
100 4 04 4400 4800	Sales of Fixed Assets					
100.4.04 4410 4500	Gym Rental	\$2,747	\$1,686	\$2,700	\$2,700	
100.4 04 4410.4700	Public Contributions					
100.4 04.4420.4500	Coed Volleyball	\$275	\$475	\$300	\$500	\$200
100 4 04.4422 4500	Women's Volleyball	\$451	\$314	\$400	\$400	
100 4 04 4423 4500	Sand Volleyball	\$420	\$420	\$400	\$400	
100 4.04.4424 4500	Men's Softball	\$561	\$673	\$550	\$675	\$125
100 4 04 4425 4500	Coed Softball	\$1,061	\$673	\$1,000	\$1,000	
100.4 04.4442 4500	Youth Basketball	\$5,126	\$4,737	\$5,100	\$5,100	
100.4 04.4443 4500	Youth Soccer	\$22,062	\$18,700	\$22,000	\$22,000	
100 4 04 4444 4500	Youth Tennis					
100.4.04 4445 4500	Youth Tumbling					
100 4 04 4446 4500	Youth Football	\$5,860	\$5,423	\$5,800	\$5,800	
100 4 04 4447 4500	Little Tyke Ball					
100.4.04.4449.4500	Youth Baseball/Softball					
100 4.04 4450 4500	Kickball	\$187	\$98	\$200		(\$200)
100.4 04 4499 4500	Golden Service Van					

Total General Fund Revenues	\$39,484	\$33,373	\$38,600	\$38,715	\$115
------------------------------------	-----------------	-----------------	-----------------	-----------------	--------------

RECREATION-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.04 4424 6030	Salaries - Temporary/Seasonal					
100 5 04 4442 6030	Salaries - Temporary/Seasonal	\$1,951	\$1,830	\$1,982	\$1,830	(\$152)
100.5.04 4443 6030	Salaries - Temporary/Seasonal	\$2,349	\$2,412	\$2,476	\$2,476	
100.5 04.4444 6030	Salaries - Temporary/Seasonal					
100 5 04 4446 6030	Salaries - Temporary/Seasonal	\$1,736	\$1,637	\$1,982	\$1,830	(\$152)
100 5 04.4460.6010	Salaries - Regular Full Time				\$74,596	\$74,596
100 5.04 4460 6021	Salaries - Part Time		\$31,007			
100.5.04 4460 6155	Health/Dental/Life/Disability		\$2,915		\$7,900	\$7,900
100 5 04.4460 6160	Worker's Compensation				\$590	\$590
100.5.04 4499.6020	Salaries - Regular Part Time					
100 5 04.4499 6030	Salaries - Temporary/Seasonal					
	Total Personnel	\$6,036	\$39,801	\$6,440	\$89,222	\$82,782
	1 Basketball Supervisor (\$1,500)					1 Football Supervisor (\$1,500)
	Little Tyke Basketball \$200					Little Tyke Football (\$200)
0 05 FTE	Youth Soccer Officials (100 hrs)					
	1 Soccer Supervisor (\$1,500)					
1 00 FTE	Golf Superintendent					

RECREATION-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
RECREATION - GYM RENTAL - 4410						
100 5 04 4410.6510	Equipment-Minor Equip & Tools	\$0	\$0	\$0	\$0	\$0
RECREATION - CO-ED VOLLEYBALL - 4420						
100 5 04.4420.6402	Advertising Expense	\$20	\$21	\$20	\$21	\$1
100 5 04 4420 6416	Payment to Other Agencies	\$50	\$50	\$50	\$50	
100 5 04 4420 6510	Equipment-Minor Equip & Tools	\$70	\$71	\$70	\$71	\$1
RECREATION - WOMEN'S VOLLEYBALL - 4422						
100.5 04 4422 6402	Advertising Expense	\$20	\$21	\$20	\$21	\$1
100 5 04 4422 6510	Equipment-Minor Equip & Tools	\$50	\$50	\$50	\$50	
		\$70	\$71	\$70	\$71	\$1
RECREATION - SAND VOLLEYBALL - 4423						
100 5 04.4423 6402	Advertising Expense	\$123	\$42	\$42	\$42	
100.5 04 4423 6510	Equipment-Minor Equip & Tools	\$123	\$42	\$42	\$42	\$0
RECREATION - MEN'S SOFTBALL - 4424						
100 5 04 4424 6402	Advertising Expense	\$42	\$42	\$42	\$42	
100 5 04 4424 6416	Payment to Other Agencies	\$264	\$240	\$240	\$240	
100 5 04 4424.6510	Equipment-Minor Equip & Tools	\$272	\$300	\$300	\$300	
		\$578	\$282	\$582	\$582	\$0
RECREATION - CO-ED SOFTBALL - 4425						
100 5 04 4425 6402	Advertising Expense	\$164	\$42	\$42	\$42	
100 5 04 4425 6416	Payment to Other Agencies	\$150	\$240	\$240	\$240	
100 5 04 4425 6510	Equipment-Minor Equip & Tools	\$144	\$100	\$150	\$150	
		\$458	\$382	\$432	\$432	\$0
RECREATION - YOUTH BASKETBALL - 4442						
100 5 04 4442 6402	Advertising Expense	\$171	\$200	\$160	\$200	\$40
100 5 04 4442 6416	Payment to Other Agencies	\$30				
100.5 04 4442 6510	Equipment-Minor Equip & Tools		\$88	\$50	\$100	\$50
100.5 04 4442.6530	Merchandise for Resale	\$762	\$821	\$1,150	\$1,000	(\$150)
		\$963	\$1,109	\$1,360	\$1,300	(\$60)
RECREATION - YOUTH SOCCER - 4443						
100 5 04 4443 6350	Operational Equipment Repair					
100.5 04 4443 6372	Utility-Refuse/Recycling	\$677	\$684	\$720	\$700	(\$20)
100 5 04 4443 6402	Advertising Expense	\$145	\$123	\$145	\$145	
100.5 04 4443 6416	Payment to Other Agencies	\$1,025	\$200	\$200	\$200	
100 5 04 4443 6503	Chemicals					
100 5 04 4443 6510	Equipment-Minor Equip & Tools	\$491		\$500	\$500	
100 5.04 4443 6514	Fuel-Vehicles/Equipment					
100 5.04 4443.6530	Merchandise for Resale	\$3,820	\$3,707	\$3,800	\$3,800	
100 5 04 4443 6590	Supplies-Building & Grounds					
		\$6,158	\$4,714	\$5,365	\$5,345	(\$20)

RECREATION-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
RECREATION - YOUTH TENNIS - 4444						
100 5 04 4444 6402	Advertising Expense					
100 5 04 4444 6416	Payment to Other Agencies					
		\$0	\$0	\$0	\$0	\$0
RECREATION - FLAG FOOTBALL - 4446						
100 5 04 4446 6372	Utility-Refuse/Recycling	\$150	\$180	\$240	\$200	(\$40)
100 5 04 4446 6402	Advertising Expense	\$148	\$165	\$150	\$170	\$20
100 5 04 4446 6416	Payment to Other Agencies	\$410	\$200			
100 5 04 4446 6510	Equipment-Minor Equip & Tools	\$237	\$141	\$200	\$200	
100 5 04 4446 6530	Merchandise for Resale	\$781	\$782	\$800	\$1,100	\$300
		\$1,576	\$1,468	\$1,390	\$1,670	\$280
RECREATION - KICKBALL - 4450						
100 5 04 4450 6402	Advertising Expense	\$239	\$42	\$42		(\$42)
		\$0	\$42	\$42	\$0	(\$42)
RECREATION - BASEBALL - 4449						
100 5 04 4449 6402	Advertising Expense					
100 5 04 4449 6416	Payment to Other Agencies					
100 5 04 4449 6510	Equipment-Minor Equip & Tools					
100 5 04 4449 6530	Merchandise for Resale					
		\$0	\$0	\$0	\$0	\$0
RECREATION - SOFTBALL - 4454						
100 5 04 4454 6402	Advertising Expense					
100 5 04 4454 6416	Payment to Other Agencies					
100 5 04 4454 6510	Equipment-Minor Equip & Tools					
100 5 04 4454 6530	Merchandise for Resale					
		\$0	\$0	\$0	\$0	\$0
RECREATION-GOLF COURSE MAINT. - 4460						
100 5 04 4460 6350	Operation Equip Repair					
100 5 04 4460 6397	Irrigation Repairs					
100 5 04 4460 6403	Contractual Services	\$52,366	\$91,420	\$140,000	\$66,200	(\$73,800)
100 5 04 4460 6418	Rents & Leases-Equip & Veh					
100 5 04 4460 6500	Contingency			\$40,000	\$25,137	(\$14,863)
100 5 04 4460 6513	Fertilizer					
100 5 04 4460 6514	Fuel-Vehicles/Equipment					
100 5 04 4460 6599	Other Supplies-Misc					
		\$52,366	\$91,420	\$180,000	\$91,337	(\$88,663)
Total S & S Specific Programs		\$62,362	\$99,601	\$189,353	\$100,850	(\$88,503)
Total General Fund Expense		\$68,398	\$139,402	\$195,793	\$190,072	(\$5,721)
Net General Fund Budget		(\$28,914)	(\$106,029)	(\$157,193)	(\$151,357)	\$5,836

Budget Narrative
Department: Community Services
Cost Center: Recreation Programs

Revenues

100.4.04.4400.4750	Miscellaneous Fees <i>* Decreased \$50 as we are no longer selling tickets to other facilities.</i>	\$ -
100.4.04.4400.4750	Miscellaneous Recreation Fees Rental of various games	\$ 140
100.4.04.4410.4500	Gym Rental Fees Fees collected for gym rentals	\$ 2,700
100.4.04.4420.4500	Coed Volleyball Fees Estimated fees collected for Coed Volleyball program. <i>* Increased \$200 based on FY 12/13 history.</i>	\$ 500
100.4.04.4422.4500	Women's Volleyball Fees Estimated fees collected for Women's Volleyball program.	\$ 400
100.4.04.4423.4500	Coed Sand Volleyball Fees Estimated fees collected for Coed Sand Volleyball program.	\$ 400
100.4.04.4424.4500	Men's Softball Fees Estimated fees collected for Men's Softball program. <i>* Increased \$125 based on FY 12/13 history.</i>	\$ 675
100.4.04.4425.4500	Coed Softball Fees Estimated fees collected for Coed Softball program.	\$ 1,000
100.4.04.4442.4500	Youth Basketball Estimated fees collected for our Youth & Little Tyke Programs.	\$ 5,100
100.4.04.4443.4500	Youth Soccer Fees Estimated fees collected for our Youth Soccer & Little Tyke Soccer programs.	\$ 22,000
100.4.04.4446.4500	Youth Football Fees Estimated fees collected for our Youth Football and Little Tyke Football programs.	\$ 5,800
100.4.04.4450.4500	Adult Kickball Not offering kickball tournament due to low numbers last year. <i>* Decreased \$200 dropping program.</i>	\$ -

Expenditures

100.5.04.4420.6402	Advertising – Coed Volleyball Advertising Adult Coed Volleyball program.	\$ 21
100.5.04.4420.6510	Equipment – Minor & Tools – Coed Volleyball Volleyballs	\$ 50

100.5.04.4422.6402	Advertising – Women’s Volleyball Advertising Adult Women Volleyball program.	\$	21
100.5.04.4422.6510	Equipment – Minor & Tools – Women’s Volleyball Volleyballs	\$	50
100.5.04.4423.6402	Advertising – Coed Sand Volleyball Advertising Adult Coed Sand Volleyball program.	\$	42
100.5.04.4424.6402	Advertising – Men’s Softball Advertising Men’s Softball program	\$	42
100.5.04.4424.6416	Payment to Other Agencies – Men’s Softball Port-o-let fee for May and June.	\$	240
100.5.04.4424.6510	Equipment – Minor & Tools – Men’s Softball Cost to purchase softballs	\$	300
100.5.04.4425.6402	Advertising – Coed Softball Advertising Adult Coed Softball program.	\$	42
100.5.04.4425.6416	Payment to Other Agencies – Coed Softball Port-o-let fee for August and September	\$	240
100.5.04.4425.6510	Equipment – Minor & Tools – Co-Ed Softball Cost to purchase softballs.	\$	150
100.5.04.4442.6030	Salaries – Temporary/Seasonal - Youth Basketball Supervisor fee \$1,500 Little Tyke Basketball \$200 <i>* Decreased \$152</i>	\$	1,830
100.5.04.4442.6402	Advertising – Youth Basketball Advertising Youth Basketball programs.	\$	200
100.5.04.4442.6510	Equipment – Minor & Tools – Youth Basketball Cost to purchase basketballs or nets.	\$	100
100.5.04.4442.6530	Merchandise for Resale – Youth Basketball Estimated cost to purchase t-shirts. <i>* Decreased \$150 based on FY 12/13 history.</i>	\$	1,000
100.5.04.4443.6030	Salaries – Temporary/Seasonal - Youth Soccer Supervisor fee (\$1,500) 0.05 FTE Officials (100 hrs.)	\$	2,476
100.5.04.4443.6372	Utility – Refuse/Recycling – Youth Soccer Estimated cost to rent port-o-lets (3 for 2 months @ \$120 month)	\$	700
100.5.04.4443.6402	Advertising – Youth Soccer Advertising Youth Soccer programs.	\$	145
100.5.04.4443.6416	Payment to Other Agencies – Youth Soccer Pay Central College Soccer Teams for Little Tyke fee \$200.	\$	200
100.5.04.4443.6510	Equipment – Minor & Tools – Youth Soccer Soccer balls, nets, whistles and stop watches.	\$	500

100.5.04.4443.6530	Merchandise for Resale – Youth Soccer Estimated cost to purchase t-shirts.	\$ 3,800
100.5.04.4446.6030	Salaries – Temporary/Seasonal - Youth Football Supervisor fee (\$1,500) Little Tyke fee (\$200)	\$ 1,830
100.5.04.4446.6372	Utility – Refuse/Recycling – Youth Football Estimated cost to rent port-o-let	\$ 200
100.5.04.4446.6402	Advertising – Youth Football Advertise Youth Football programs.	\$ 170
100.5.04.4446.6510	Equipment – Minor & Tools– Youth Football Estimated cost to purchase footballs and flag belts.	\$ 200
100.5.04.4446.6530	Merchandise for Resale – Youth Football Estimated cost to purchase t-shirts and mouth guards. <i>* Increased \$300 based on FY 12/13 history.</i>	\$ 1,100
100.5.04.4450.6402	Advertising – Kickball Tournaments Not offering kickball tournament due to low numbers last year.	\$ -
100.5.04.4460.6010	Salaries - Regular Full Time 1.00 FTE Golf Superintendent	\$ 74,596
100.5.04.4460.6155	Health/Dental/Life/Disability Insurance premium.	\$ 7,900
100.5.04.4460.6160	Worker's Comp Worker's comp premium for covered workers.	\$ 590
100.5.04.4460.6403	Contractual Services - Bos Landen Golf Course	\$ 66,200
100.5.04.4460.6500	Contingency	\$ 25,137

PELLA COMMUNITY CENTER SCHOLARSHIP TRUST-REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
177.4.04.4400.4300	Interest on Investments	\$1				
177.4.04.4400.4705	Private Source Contributions					
Total Pella Community Center Trust-Revenues		\$1	\$0	\$0	\$0	\$0

PELLA COMMUNITY CENTER SCHOLARSHIP TRUST-EXPENDITURES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
177.5.04.4400.6564	Programming Costs	\$260	\$416	\$260	\$260	
Total Community Center Trust Fund Expense		\$260	\$416	\$260	\$260	\$0
Net Trust Budget		(\$259)	(\$416)	(\$260)	(\$260)	\$0

Revenues - Trust Funds

177.4.04.4400.4300	Interest on Investments	\$	-
177.4.04.4400.4705	Private Source Contributions - Scholarship Fees collected from donations.	\$	-

Expenditures - Trust Funds

177.5.04.4400.6564	Programming Costs Scholarship assistance	\$	260
--------------------	---	----	-----

PARKS

PARKS-GENERAL FUND REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.4.09.4200.4310	Shelter House Rentals	\$3,580	\$3,085	\$4,000	\$3,100	(\$900)
100.4.09.4200.4400	Federal Grants & Reimbursements					
100.4.09.4200.4440	State Grants					
100.4.09.4200.4500	Little League					
100.4.09.4200.4720	Misc. Revenue	\$278				
100.4.09.4200.4800	Sale of Fixed Assets					
Total General Fund Revenues		\$3,858	\$3,085	\$4,000	\$3,100	(\$900)

PARKS-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.09.4200.6010	Salaries - Regular Full Time	\$220,507	\$210,030	\$162,414	\$199,158	\$36,744
100.5.09.4200.6020	Salaries - Regular Part Time					
100.5.09.4200.6021	Salaries - Part Time	\$35,416	\$36,370	\$54,024	\$55,365	\$1,341
100.5.09.4200.6030	Salaries - Temporary/Seasonal	\$12,234	\$22,428	\$30,373	\$30,373	
100.5.09.4200.6155	Health/Dental/Life/Disability	\$29,934	\$28,567	\$22,750	\$28,282	\$5,532
100.5.09.4200.6160	Worker's Compensation	\$9,722	\$6,703	\$8,366	\$7,355	(\$1,011)
100.5.09.4200.6170	Unemployment Compensation					
Total Personnel		\$307,813	\$304,098	\$277,927	\$320,533	\$42,606
AUTHORIZED POSITIONS						
1.00 FTE	Parks Manager	0.75 FTE Comm Service Tech (1,560 hrs)				
0.33 FTE	Community Services Director					
0.50 FTE	Senior Facilities & Ground Tech (1,040 hrs)					
1.00 FTE	Horticulture Technician					
0.58 FTE	Maintenance Worker Soccer Complex (1,200 hrs)					
1.15 FTE	Maintenance Worker (2,400 hrs)					
1.64 FTE	Seasonals (6 @ 570 hrs each)					

PARKS-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
STAFF DEVELOPMENT						
100.5.09.4200.6210	Association Dues & Memberships	\$80	\$50	\$50	\$50	
100.5.09.4200.6220	Subscriptions/Educational Materials	\$100	\$25	\$325	\$325	
100.5.09.4200.6240	Meetings and Conferences	\$1,058	\$578	\$1,380	\$700	(\$680)
100.5.09.4200.6260	Travel					
REPAIR, MAINT & UTILITIES						
100.5.09.4200.6310	Building Maintenance & Repair	\$14,952	\$1,019	\$9,050	\$7,000	(\$2,050)
100.5.09.4200.6320	Grounds Maintenance & Repair	\$5,564	\$6,379	\$4,300	\$5,300	\$1,000
100.5.09.4200.6330	Vehicle Repair	\$8,922	\$5,549	\$4,000	\$4,000	
100.5.09.4200.6350	Operational Equipment Repair	\$5,405	\$13,357	\$5,270	\$7,411	\$2,141
100.5.09.4200.6370	Utility-Electric Expense	\$10,678	\$10,436	\$10,700	\$10,500	(\$200)
100.5.09.4200.6371	Utility-Gas Expense	\$1,663	\$2,101	\$2,200	\$2,100	(\$100)
100.5.09.4200.6373	Telecommunications Expense	\$881	\$783	\$900	\$800	(\$100)
100.5.09.4200.6374	Utility-Water Expense	\$3,333	\$2,077	\$3,350	\$2,300	(\$1,050)
100.5.09.4200.6375	Utility-Waste Water Expense	\$1,200	\$1,125	\$1,200	\$1,300	\$100
100.5.09.4200.6396	Storm Cleanup					
100.5.09.4200.6397	Irrigation Repairs	\$1,706	\$323	\$1,700	\$1,000	(\$700)
CONTRACTUAL SERVICES						
100.5.09.4200.6402	Advertising Expense	\$158	\$277	\$150	\$400	\$250
100.5.09.4200.6403	Contractual Services	\$9,512	\$17,817	\$12,000	\$12,000	
100.5.09.4200.6417	Printing, Binding & Publishing Exp					
100.5.09.4200.6418	Equipment Rentals	\$35	\$230	\$3,325	\$3,325	
100.5.09.4200.6425	Care of Persons	\$568	\$602	\$700	\$700	
COMMODITIES						
100.5.09.4200.6503	Chemicals	\$4,136	\$2,156	\$3,300	\$3,300	
100.5.09.4200.6510	Equipment-Minor Equipment & Tools	\$862	\$855	\$965	\$1,500	\$535
100.5.09.4200.6513	Fertilizer	\$7,502	\$8,310	\$6,500	\$7,500	\$1,000
100.5.09.4200.6514	Fuel-Vehicles/Equipment	\$10,700	\$13,460	\$11,000	\$11,000	
100.5.09.4200.6531	Postage/Shipping					
100.5.09.4200.6533	Sand & Dirt					
100.5.09.4200.6543	Supplies-Office					
100.5.09.4200.6544	Supplies-Other					
100.5.09.4200.6546	Supplies-Safety & Medical	\$1,316	\$1,152	\$1,300	\$1,300	
100.5.09.4200.6549	Street Maintenance Supplies	\$502	\$1,197	\$1,000	\$1,000	
100.5.09.4200.6551	Communication Supplies					
100.5.09.4200.6552	Paint Supplies	\$5,552	\$4,537	\$4,500	\$4,500	
100.5.09.4200.6553	Janitorial Supplies	\$2,163	\$1,718	\$2,000	\$2,000	
100.5.09.4200.6554	Electrical Supplies	\$2,884	\$1,009	\$2,300	\$1,300	(\$1,000)
100.5.09.4200.6555	Plumbing Supplies	\$40	\$231	\$100	\$250	\$150
100.5.09.4200.6558	Athletic Field Supplies	\$409	\$1,161	\$400	\$500	\$100
100.5.09.4200.6559	Other Surfacing Materials					
100.5.09.4200.6560	Trees, Shrubs & Turf	\$20,466	\$14,438	\$19,400	\$15,500	(\$3,900)
100.5.09.4200.6561	Tulip Bulbs & Flowers	\$30,576	\$58,159	\$42,600	\$48,600	\$6,000
100.5.09.4200.6590	Supplies-Building & Grounds	\$2,063	\$4,731	\$5,500	\$5,500	
Total Supplies & Services		\$154,986	\$175,842	\$161,465	\$162,961	\$1,496
Total General Fund Expense		\$462,799	\$479,940	\$439,392	\$483,494	\$44,102
Net General Fund Budget		(\$458,941)	(\$476,855)	(\$435,392)	(\$480,394)	(\$45,002)

Budget Narrative
Department: Community Services
Cost Center: Parks

Revenues

100.4.09.4200.4310	Shelter House Rentals	\$ 3,100
	Estimated fees collected for shelter rentals.	

Expenditures

100.5.09.4200.6010	Salaries-Regular Full Time	\$ 199,158
	1.00 FTE Parks Manager 0.50 FTE Senior Facilities & Ground Tech (1,040 hrs.) 1.00 FTE Horticulture Technician 0.75 FTE Comm Svc Tech (1,560 hrs.) 0.33 FTE Community Services Director <i>* Increased \$36,744 based on cost of living & addition of Director's salary.</i>	
100.5.09.4200.6021	Salaries-Part Time	\$ 55,365
	1.73 FTE Maintenance Workers (3 @ 1200 hrs. each) <i>* Increased \$1,341.</i>	
100.5.09.4200.6030	Salaries-Seasonal	\$ 30,373
	1.64 FTE Seasonal (6 @ 570 hrs. each)	
100.5.09.4200.6155	Health/Dental/Life/Disability	\$ 28,282
	Insurance premiums for full time employees.	
100.5.09.4200.6160	Worker's Compensation	\$ 7,355
	Estimated worker's compensation premiums for all employees.	
100.5.09.4200.6210	Association Dues & Memberships	\$ 50
	Iowa Sports Turf Managers dues.	
100.5.09.4200.6220	Subscriptions/Educational Materials	\$ 325
	Subscriptions to Arbor Day Foundation, Horticulture, Garden Gate and Des Moines Register.	
100.5.09.4200.6240	Meetings & Conferences	\$ 700
	Iowa Turf Grass Conference, Applicators Training, Travel Expense <i>* Decreased \$680 based on FY 12/13 history.</i>	
100.5.09.4200.6310	Building Repair & Maintenance	\$ 7,000
	Repairs and maintenance to shelter houses, windmills, shop and Molengracht canal, contractor for plumbing and/or electrical repairs. <i>* Decreased \$2,050 based on new shop.</i>	
100.5.09.4200.6320	Grounds Repair & Maintenance	\$ 5,300
	Playground equipment repairs/replacements, trash receptacles park bench repairs, landscape materials, concrete, water/drinking fountains repairs, flagpoles. <i>* Increased \$1,000 based on FY 12/13 history.</i>	

100.5.09.4200.6330	Vehicle Repair & Maintenance Vehicle repair and maintenance such as tires, oil, antifreeze, hoses, spark plugs, filters and belts, repair windshield.	\$ 4,000
100.5.09.4200.6350	Operational Equipment Repair Repair and maintain mowers, tractors, weed eater, chain saws seeder, spreader, aerifier and snow blades/brush/blower. <i>* Increased \$2,141 based on recent trends with aging equipment.</i>	\$ 7,411
100.5.09.4200.6370	Utility – Electric Electricity cost for shelter houses, maintenance building, tennis courts, ball fields and lights in parks. <i>* Decreased \$200 based on FY 12/13 history.</i>	\$ 10,500
100.5.09.4200.6371	Utility – Gas Estimated cost for natural gas to the maintenance building.	\$ 2,100
100.5.09.4200.6373	Telecommunications Telephone bills and cell phone bills.	\$ 800
100.5.09.4200.6374	Utility – Water Estimated costs for water to shelter houses, drinking fountains, soccer & Caldwell ponds, canal and maintenance building. <i>* Decreased \$1,050 based on FY 12/13 history.</i>	\$ 2,300
100.5.09.4200.6375	Utility – Wastewater Estimated costs for wastewater to shelter houses and maintenance building.	\$ 1,300
100.5.09.4200.6397	Irrigation Repairs Soccer Complex field sprinkle heads, valves, pvc pipes & controller parts. <i>* Decreased \$700 based on FY 12/13 history.</i>	\$ 1,000
100.5.09.4200.6402	Advertising Advertising job openings. <i>* Increased \$250 based on FY 12/13 history.</i>	\$ 400
100.5.09.4200.6403	Contractual Services Pest Control, port-o-lets, weed control spraying, aeration services.	\$ 12,000
100.5.09.4200.6418	Equipment Rentals Rental of lift, auger, air compressor and nailer.	\$ 3,325
100.5.09.4200.6425	Care of Persons Cost of upkeep and replacement of uniforms.	\$ 700
100.5.09.4200.6503	Chemicals Herbicides, fungicides, insecticides, pond treatment and ice melt.	\$ 3,300
100.5.09.4200.6510	Equipment – Minor Equipment/Tools New equipment/tools such as drills, ladders, saw blades, screw drivers, hammers, wrenches and miscellaneous hand tools. <i>* Increased \$535 based on FY 12/13 history.</i>	\$ 1,500

100.5.09.4200.6513	Fertilizer Fertilizer for parks and athletic fields. <i>* Increased \$1,000 based on FY 12/13 history.</i>	\$ 7,500
100.5.09.4200.6514	Fuel Vehicles/Equipment Fuel costs for vehicles and equipment.	\$ 11,000
100.5.09.4200.6546	Supplies – Safety & Medical First aid supplies, back assessments for new employees, gloves safety glasses, hearing protection and hepatitis shots.	\$ 1,300
100.5.09.4200.6549	Street Maintenance Supplies Soccer complex and Big Rock Park road/parking lot gravel & dust control.	\$ 1,000
100.5.09.4200.6552	Paint Supplies Athletic fields, park benches, building, shelters and equipment.	\$ 4,500
100.5.09.4200.6553	Janitorial Supplies Cleaning supplies, toilet paper, trash bags, paper towels, soap	\$ 2,000
100.5.09.4200.6554	Electrical Supplies Lights, electrical wire, ballasts, outlets, capacitors. <i>* Decreased \$1,000 based on FY 12/13 history.</i>	\$ 1,300
100.5.09.4200.6555	Plumbing Supplies Repairs to sinks, faucets, toilets, valves, pipe for restrooms. <i>* Increased \$150 based on FY 12/13 history.</i>	\$ 250
100.5.09.4200.6558	Athletic Field Supplies Ball diamond chalk, infield clay materials and drying agents	\$ 500
100.5.09.4200.6560	Trees, Shrubs and Turf Mulch, peat moss, topdressing, grass seed, sand, dirt, trees and tree removal. <i>* Decreased \$3,900 based on several hazardous trees being removed in 2013.</i>	\$ 15,500
100.5.09.4200.6561	Tulip Bulbs & Flowers Tulip bulbs and flowers for the various parks, library, electric plant, community center, water treatment plant, public works office and city hall. <i>* Increased \$6,000 for additional flower beds.</i>	\$ 48,600
100.5.09.4200.6590	Supplies – Building & Grounds Christmas roping/wreaths/lights, keys, locks, nuts, bolts, washers, screws, straps, ties, chains, taps, signs, fire extinguisher repair and annual service, emergency exit supplies, batteries, flags, film and development, building wood, glass, cabinets/shelving.	\$ 5,500

VAN GORP TRUST- REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
165 4.08.5990 4300	Interest	\$785	\$532	\$850	\$550	(\$300)
165.4.08 5990.4705	Private Sources-Contributions					
Total Van Gorp Trust Revenues		\$785	\$532	\$850	\$550	(\$300)

VAN GORP TRUST-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
165 5.08 5990 6310	Building Maint & Repair					
Total Van Gorp Trust Expense		\$0	\$0	\$0	\$0	\$0
Net Trust Budget		\$785	\$532	\$850	\$550	(\$300)

PARKS TRUST- REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
176 4.09.4210 4705	Private Sources-Contributions	\$4,000				
176.4.09.4210.4710	Reimbursements					
176.4.09.4220.4300	Interest	\$109	\$65	\$110	\$110	
176.4.09.4220.4310	Shelter House Reservation Fees					
176.4.09.4220.4705	Private Sources-Contributions	\$3,049	\$10,926	\$1,500	\$1,500	
176.4.09.4230.4705	Donations - Tree Memorials	\$6,750	\$4,700	\$3,000	\$3,000	
176.4.09.4240.4705	Private Sources-Big Rock Park		\$100			
Total Parks Development Trust Revenues		\$13,908	\$15,791	\$4,610	\$4,610	\$0

PARKS TRUST-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
176.5.09.4210.6544	Supplies-Other	\$553	\$830	\$1,000	\$1,000	
176.5.09.4210.6561	Tulip Bulbs	\$3,914	\$2,352			
176.5.09.4220.6512	Equipment-Other Equipment					
176.5.09.4220.6544	Supplies-Other	\$3,835	\$503			
176.5.09.4230.6560	Tree Memorials	\$6,173	\$4,312	\$3,000	\$3,000	
176.5.09.4240.6544	Supplies-Other-Big Rock Park		\$1,392			
Total Parks Development Trust Expense		\$14,475	\$9,389	\$4,000	\$4,000	\$0
Net Trust Budget		(\$567)	\$6,402	\$610	\$610	\$0

SOCCER COMPLEX- REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
178.4.09.4443.4300	Interest	\$1		\$5	\$5	
178.4.09.4443.4705	Private Sources-Contributions					
178.4.09.4443.5000	Transfers In					
Total Soccer Complex Trust Revenues		\$1	\$0	\$5	\$5	\$0

SOCCER COMPLEX-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
178.5.09.4443.6510	Equipment-Minor Equipment & Tools	\$675				
178.5.09.4443.6590	Supplies-Building & Grounds					
Total Soccer Complex Trust Expense		\$675	\$0	\$0	\$0	\$0
Net Trust Budget		(\$674)	\$0	\$5	\$5	\$0

COMMUNITY GARDENS TRUST FUND- REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
179.4.09.4200.4300	Interest		\$2	\$5	\$5	
179.4.09.4200.4310	Rent		\$600	\$600	\$600	

Total Community Gardens Trust Revenues		\$0	\$602	\$605	\$605	\$0
---	--	------------	--------------	--------------	--------------	------------

COMMUNITY GARDENS-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
179.5.09.4200.6564	Programming Costs		\$198	\$150	\$150	

Total Soccer Community Gardens Trust Expense		\$0	\$198	\$150	\$150	\$0
---	--	------------	--------------	--------------	--------------	------------

Net Trust Budget		\$0	\$404	\$455	\$455	\$0
-------------------------	--	------------	--------------	--------------	--------------	------------

Revenues--Van Gorp Trust Fund

165.4.08.5990.4300	Interest on Investments Interest earned on investments.	\$	550
--------------------	--	----	-----

Revenues--Parks Development Trust Fund

176.4.09.4220.4300	Interest on Investments Interest earned on investments.	\$	110
--------------------	--	----	-----

176.4.09.4220.4705	Private Source Contribution - Donations for Parks.	\$	1,500
--------------------	---	----	-------

176.4.09.4230.4705	Donations - Tree/Bench Memorials Donations will off set expenses.	\$	3,000
--------------------	--	----	-------

Expenditures--Parks Development Trust Fund

176.5.09.4220.6544	Miscellaneous Supplies 4th of July supplies.	\$	1,000
--------------------	---	----	-------

176.5.09.4230.6560	Tree/Bench Memorials Donations will off set expenses.	\$	3,000
--------------------	--	----	-------

Revenues--Soccer Complex Trust Fund

178.4.09.4443.4300	Interest on Investments Interest earned on investments.	\$	5
--------------------	--	----	---

178.4.09.4443.4705	Private Source Contributions	\$	-
--------------------	------------------------------	----	---

Expenditures--Soccer Complex Trust Fund

178.5.09.4443.6510	Equipment - Minor Equipment & Tools	\$	-
--------------------	-------------------------------------	----	---

178.5.09.4443.6590	Supplies - Building & Grounds	\$	-
--------------------	-------------------------------	----	---

Revenues--Community Gardens Trust Fund

179.4.09.4200.4300	Interest on Investments Interest earned on investments.	\$	5
--------------------	--	----	---

179.4.09.4200.4310	Rent	\$	600
--------------------	------	----	-----

Expenditures--Community Gardens Trust Fund

179.5.09.4200.6564	Programming Costs Interest earned on investments.	\$	150
--------------------	--	----	-----

SPORTS PARK

SPORTS PARK-GENERAL FUND REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100 4.09.4245.4310	Rent			\$11,000	\$11,000	
100 4.09.4245.4760	Concessions			\$5,000	\$5,000	
Total General Fund Revenues		\$0	\$0	\$16,000	\$16,000	\$0

SPORTS PARK-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100 5.09.4245.6010	Salaries - Regular Full Time			\$26,148	\$26,800	\$652
100 5.09.4245.6021	Salaries - Part Time			\$25,011	\$25,507	\$496
100 5.09.4245.6030	Salaries - Temporary/Seasonal			\$5,329	\$5,329	
100 5.09.4245.6155	Health/Dental/Life/Disability			\$3,500	\$3,950	\$450
100 5.09.4245.6160	Worker's Compensation					
Total Personnel		\$0	\$0	\$59,988	\$61,586	\$1,598
AUTHORIZED POSITIONS						
0.50 FTE	Senior Facilities & Ground Tech (1,040 hrs.)					
0.82 FTE	FTE Maintenance Worker (1,700 hrs.)					
0.29 FTE	Seasonal (600 hrs.)					

SPORTS PARK-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
	REPAIR, MAINT & UTILITIES					
100 5.09.4245.6310	Building Maintenance & Repair			\$1,500	\$1,500	
100 5.09.4245.6350	Operational Equipment Repair			\$2,000	\$2,000	
100 5.09.4245.6370	Utility-Electric Expense			\$18,000	\$18,000	
100 5.09.4245.6371	Utility-Gas Expense			\$3,000	\$3,000	
100 5.09.4245.6374	Utility-Water Expense			\$4,500	\$4,500	
100 5.09.4245.6375	Utility-Waste Water Expense			\$800	\$800	
100 5.09.4245.6397	Irrigation Repairs			\$1,750	\$1,750	
	CONTRACTUAL SERVICES					
100 5.09.4245.6403	Contractual Services			\$11,000	\$11,000	
100 5.09.4245.6418	Equipment Rentals			\$200	\$200	
100 5.09.4245.6425	Care of Persons			\$500	\$500	
	COMMODITIES					
100 5.09.4245.6503	Chemicals			\$2,475	\$2,475	
100 5.09.4245.6510	Equipment-Minor Equipment & Tools			\$1,800	\$1,800	
100 5.09.4245.6513	Fertilizer			\$3,500	\$3,500	
100 5.09.4245.6514	Fuel-Vehicles/Equipment			\$6,600	\$6,600	
100 5.09.4245.6546	Supplies-Safety & Medical			\$650	\$650	
100 5.09.4245.6551	Communication Supplies			\$1,200	\$1,200	
100 5.09.4245.6552	Paint Supplies			\$700	\$700	
100 5.09.4245.6553	Janitorial Supplies			\$1,200	\$1,200	
100 5.09.4245.6558	Athletic Field Supplies			\$4,000	\$4,000	
100 5.09.4245.6560	Trees, Shrubs & Turf			\$2,800	\$2,800	
100 5.09.4245.6590	Supplies-Building & Grounds			\$3,400	\$3,400	
	Total Supplies & Services	\$0	\$0	\$71,575	\$71,575	\$0
Total General Fund Expense		\$0	\$0	\$131,563	\$133,161	\$1,598
Net General Fund Budget		\$0	\$0	(\$115,563)	(\$117,161)	(\$1,598)

Budget Narrative
Department: Community Services
Cost Center: Sports Park

Revenues

100.4.09.4245.4310	Rental Income Estimated fees collected for field rentals and crop rental.	\$	11,000
100.4.09.4245.4760	Concessions Estimated fees collected from concession stand.	\$	5,000

Expenditures

100.5.09.4245.6010	Salaries-Regular Full Time 0.50 FTE Senior Facilities & Ground Tech (1,040 hrs.)	\$	26,800
100.5.09.4245.6021	Salaries-Part Time 0.82 FTE Maintenance Worker (1,700 hrs.)	\$	25,507
100.5.09.4245.6030	Salaries-Seasonal 0.29 FTE Seasonal (600 hrs.)	\$	5,329
100.5.09.4245.6155	Health/Dental/Life/Disability Insurance premiums for full time employees.	\$	3,950
100.5.09.4245.6320	Grounds Repair & Maintenance Playground equipment repairs/replacements, trash receptacles park bench repairs, landscape materials, concrete, water/drinking fountains repairs, flagpoles.	\$	1,500
100.5.09.4245.6350	Operational Equipment Repair Repair and maintain mowers, tractors, weed eater, chain saws seeder, spreader, aerifier and snow blades/brush/blower.	\$	2,000
100.5.09.4245.6370	Utility – Electric Electricity cost for concession stand, maintenance building, ball fields lights and parking lot lights.	\$	18,000
100.5.09.4245.6371	Utility – Gas Estimated cost for natural gas to the maintenance building.	\$	3,000
100.5.09.4245.6374	Utility – Water Estimated costs for water to restrooms, drinking fountains, irrigation and maintenance building.	\$	4,500
100.5.09.4245.6375	Utility – Wastewater Estimated costs for wastewater to restrooms and maintenance building.	\$	800
100.5.09.4245.6397	Irrigation Repairs Repairs or parts for field sprinkle heads, valves, pvc pipes & controller parts.	\$	1,750
100.5.09.4245.6403	Contractual Services Pest control, mowing non-developed area & aeration services.	\$	11,000

100.5.09.4245.6418	Equipment Rentals Rental of equipment.	\$	200
100.5.09.4245.6425	Care of Persons Cost of upkeep and replacement of uniforms.	\$	500
100.5.09.4245.6503	Chemicals Herbicides, fungicides, insecticides and ice melt.	\$	2,475
100.5.09.4245.6510	Equipment – Minor Equipment/Tools New equipment/tools such as drills, ladders, saw blades, screw drivers, hammers, wrenches and miscellaneous hand tools.	\$	1,800
100.5.09.4245.6513	Fertilizer Fertilizer for athletic fields.	\$	3,500
100.5.09.4245.6514	Fuel Vehicles/Equipment Fuel costs for vehicles and equipment.	\$	6,600
100.5.09.4245.6546	Supplies – Safety & Medical First aid supplies, back assessments for new employees, gloves safety glasses, hearing protection and hepatitis shots.	\$	650
100.5.09.4245.6551	Communications Supplies Radios for employees.	\$	1,200
100.5.09.4245.6552	Paint Supplies Athletic fields paint.	\$	700
100.5.09.4245.6553	Janitorial Supplies Cleaning supplies, toilet paper, trash bags, paper towels, soap	\$	1,200
100.5.09.4245.6558	Athletic Field Supplies Ball diamond chalk, infield clay materials and drying agents.	\$	4,000
100.5.09.4245.6560	Trees, Shrubs and Turf Mulch, topdressing, grass seed, sand and dirt.	\$	2,800
100.5.09.4245.6590	Supplies – Building & Grounds Keys, locks, nuts, bolts, washers, screws, straps, ties, chains, fire extinguisher repair and annual services, batteries, flags, and annual service, emergency exit supplies, batteries, flags.	\$	3,400

PARKS - MOLENGRACHT

MOLENGRACHT-GENERAL FUND REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.4.09.4250.4310	Rent - Storage		\$5,493	\$6,000	\$6,000	
100.4.09.4250.4721	Parking Fees		\$31,592	\$35,000	\$35,000	
Total General Fund Revenues		\$0	\$37,085	\$41,000	\$41,000	\$0

MOLENGRACHT-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Total Personnel		\$0	\$0	\$0	\$0	\$0

MOLENGRACHT-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
REPAIR, MAINT & UTILITIES						
100.5.09.4250.6320	Grounds Maintenance & Repair		\$2,036	\$2,800	\$2,800	
100.5.09.4250.6370	Utility-Electric Expense		\$15,143	\$22,418	\$17,000	(\$5,418)
100.5.09.4250.6371	Utility-Gas Expense		\$472	\$2,000	\$800	(\$1,200)
100.5.09.4250.6374	Utility-Water Expense		\$1,892	\$2,000	\$2,000	
Total Supplies & Services		\$0	\$19,543	\$29,218	\$22,600	(\$6,618)
Total General Fund Expense		\$0	\$19,543	\$29,218	\$22,600	(\$6,618)
Net General Fund Budget		\$0	\$17,542	\$11,782	\$18,400	\$6,618

Budget Narrative
Department: Community Services
Cost Center: Molengracht

Revenues

100.4.09.4250.4310	Rent - Storage Rental of storage units in the Molengracht.	\$	6,000
100.4.09.4250.4721	Parking Fees Parking fees collected from the Molengracht garage.	\$	35,000

Expenditures

100.5.09.4250.6320	Grounds Maintenance & Repair Maintenance and repair expense for the Molengracht	\$	2,800
100.5.09.4250.6370	Utility-Electric Expense Electric expense for the Molengracht garage. <i>* Decreased \$5,418 based on FY 12/13 history</i>	\$	17,000
100.5.09.4250.6371	Utility-Gas Expense Gas expense for the Molengracht garage. <i>* Decreased \$1,200 based on FY 12/13 history</i>	\$	800
100.5.09.4250.6374	Utility-Water Expense Water expense for the Molengracht garage.	\$	2,000

**CITY OF PELLA
2015-2019 CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Department Community Services

		PROJECTED DOLLARS					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
PROJECTS							
Indoor Pool Renovation	LOST/GO Bond	\$1,882,117	\$30,000				\$1,912,117
AC Floatables	CFF	\$7,000			\$22,500		\$29,500
AC Light Poles & Benches	CFF	\$9,000					\$9,000
AC Diving Boards	CFF	\$6,300					\$6,300
AC Raft Slides	CFF		\$100,000				\$100,000
AC Fish Slide	CFF		\$16,000				\$16,000
AC Play Unit	CFF	\$32,000					\$32,000
AC Repainting	CFF			\$67,000			\$67,000
AC Slide Canopy	CFF			\$10,000			\$10,000
AC Lights	CFF					\$7,000	\$7,000
Sports Complex	LOST/FOF	\$3,374,710					\$3,374,710
Mower Replacement	CFF	\$8,000	\$24,000		\$60,000	\$99,000	\$191,000
Vehicle Replacement	CFF	\$25,500		\$27,500		\$29,500	\$82,500
Lighting Central Park	CFF	\$5,000					\$5,000
Brook Circle Playground	UI					\$25,000	\$25,000
Drinking Fountains	CFF	\$5,000					\$5,000
Landscaping Improvements	CFF	\$5,000		\$5,000		\$5,000	\$15,000
Vermeer Trail	CFF/Vermeer Mfg	\$309,000					\$309,000
Rotary Park Bathroom Update	CFF		\$12,000				\$12,000
Sidewalk Repairs	CFF		\$6,500		\$6,500		\$13,000
Sunken Gardens Renovation	CFF			\$30,000			\$30,000
Molengracht Canal Repair & Pair	CFF			\$12,000			\$12,000
Handicap Accessible Playground	UI				\$125,000		\$125,000
Molengracht Concrete Repairs	CFF					\$100,000	\$100,000
Kiwanis Tennis Court Imprv	CFF					\$40,000	\$40,000
TOTAL COSTS		\$5,668,627	\$188,500	\$151,500	\$214,000	\$305,500	\$6,528,127
FUNDING SOURCES							
Capital Facilities Fund		\$311,800	\$158,500	\$151,500	\$89,000	\$280,500	\$991,300
Unfunded					\$125,000	\$25,000	\$150,000
Vermeer Mfg		\$100,000					\$100,000
Fields of Our Future(FOF)		\$2,765,319					\$2,765,319
Local Option Sales Tax		\$609,391					\$609,391
Local Option Sales Tax / GO Bond		\$1,882,117	\$30,000				\$1,912,117
TOTAL COSTS		\$5,668,627	\$188,500	\$151,500	\$214,000	\$305,500	\$6,528,127

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Indoor Pool Renovation

Division Pool Total Cost of Project \$1,912,117

Priority Rating _____
Project # 202.5.04.7065.6750

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						\$25,000
Design & Engineering	\$25,000					\$25,000
Construction	\$1,857,117	\$30,000				\$1,887,117
Contingency						
Other						
TOTAL COSTS	\$1,882,117	\$30,000	\$0	\$0	\$0	\$1,912,117
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax / GO Bond	\$1,882,117	\$30,000				\$1,912,117
TOTAL	\$1,882,117	\$30,000	\$0	\$0	\$0	\$1,912,117
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Renovation of the current Pella Indoor Pool to extend its life an additional 20-30 years.

JUSTIFICATION:

This is a continuation of a project that is currently underway and spanning multiple fiscal years. The project consists of repairs and improvements to the mechanical system, boiler, air handling system, pool deck and basin, sprinkler system, exterior sealing, locker rooms, meeting room/public spaces and office area. Construction is slated to start in April 2014 and be completed in November 2014.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Floatables Refurbishment

Division Aquatics Total Cost of Project \$29,500

Priority Rating _____
Project # 201.5.04.7080.6727

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$7,000			\$22,500		\$29,500
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$7,000	\$0	\$0	\$22,500	\$0	\$29,500
FUNDING SOURCES						
Capital Facilities Fund	\$7,000			\$22,500		\$29,500
Electric Fund						
Water Fund						
Wastewater Fund						
LOST						
TOTAL	\$7,000	\$0	\$0	\$22,500	\$0	\$29,500
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

FY 14/15: Refurbishment of the lobster floatable including repairs to the exterior coating.
FY 17/18 Refurbishment of the shark floatable (\$7,500) and multiple small floatables (\$15,000).

JUSTIFICATION:

The floatables are popular features at the aquatic facility. Over time the floatables develop cracks, holes and in general the exterior surface starts to breakdown. Floatable refurbishment is needed every 6-7 years. Routine maintenance of aquatic features is necessary to extend the life of the features, maintain safety and retain the appeal of the facility.

- The body of the lobster has been damaged as a result of normal wear and tear including a large hole on the tail. Should this hole become larger we will no longer be able to utilize this feature. 2014 replacement cost of the Lobster floatable is \$15,000.
- There are six small floatables that are developing holes and showing cracks in the outer coating - two dragons that squirt water, a turtle, starfish, stingray and crab. The shark was last refurbished in 2012.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Aquatic Refinish light poles and benches

Division Aquatics Total Cost of Project \$9,000

Priority Rating _____
Project # 201.5.04.7080.6727

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$9,000					\$9,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$9,000	\$0	\$0	\$0	\$0	\$9,000
FUNDING SOURCES						
Capital Facilities Fund	\$9,000					\$9,000
Electric Fund						
Water Fund						
Wastewater Fund						
LOST						
TOTAL	\$9,000	\$0	\$0	\$0	\$0	\$9,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

The Aquatic Center light poles and benches need to be sand blasted, re-coated, and painted.

JUSTIFICATION:

The light poles and benches at the aquatic facility, in addition to normal aging, are in a very corrosive environment. As a result the light poles and benches are fading and rusting. Routine maintenance of these items is necessary to extend useful life, keep the facility looking nice and in good repair.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Aquatic Center Diving Board

Division Aquatics Total Cost of Project \$6,300

Priority Rating
Project # 201.5.04.7080.6727

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$6,300					\$6,300
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$6,300	\$0	\$0	\$0	\$0	\$6,300
FUNDING SOURCES						
Capital Facilities Fund	\$6,300					\$6,300
Electric Fund						
Water Fund						
Wastewater Fund						
LOST						
TOTAL	\$6,300	\$0	\$0	\$0	\$0	\$6,300
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Refinish two diving boards and their stands. Includes replacing the non-slip coating and re-coating the stands to inhibit rust formation.

JUSTIFICATION:

It is necessary for diving boards to be refinished every 6-7 years to ensure that there is sufficient texture present to prevent slipping accidents. The diving boards are 10 years old and the non slip texture coating is starting to wear on the end. The paint coating on the stands is also starting to fail. Once exposed the metal will rust. Routine maintenance of these items is necessary to extend useful life, keep the facility safe and in good repair.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Raft Slides

Division Aquatics Total Cost of Project \$100,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction		\$100,000				\$100,000
Contingency						
Other						
TOTAL COSTS	\$0	\$100,000	\$0	\$0	\$0	\$100,000
FUNDING SOURCES						
Capital Facilities Fund		\$100,000				\$100,000
Electric Fund						
Water Fund						
Wastewater Fund						
LOST						
TOTAL	\$0	\$100,000	\$0	\$0	\$0	\$100,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Complete maintenance package to restore the raft slides at the Aquatic Center. This would include interior surface waxing and buffing, cleaning the exterior, gel coat repairs, seam alignment, joint caulking, and repainting exterior.

JUSTIFICATION:

The original 2008 Aquatic Center Adventure River needs rejuvenating and ultra violet protecting to reduce further solar degradation in order to maximize the potential 30 year life span of this feature. This preventative maintenance process will last approximately 8-10 years. A professional inspection of the slides and steel components is also included in this work. Over the years the slides will settle and need to be realigned. The 2012 inspection report indicates significant wear of the protective gel coat, and joints are currently leaking. The current 2014 replacement cost of this feature is \$400,000.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Aquatic Fish Slide

Division Aquatics Total Cost of Project \$16,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment		\$16,000				\$16,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$16,000	\$0	\$0	\$0	\$16,000
FUNDING SOURCES						
Capital Facilities Fund		\$16,000				\$16,000
Electric Fund						
Water Fund						
Wastewater Fund						
LOST						
TOTAL	\$0	\$16,000	\$0	\$0	\$0	\$16,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Refurbishment of the fish slide including repairs to the exterior coating that has been worn down and cracked due to normal usage.

JUSTIFICATION:

The fish slide feature is developing cracks on the slide and at the top of the stairs. If this is not fixed, holes will form on the slide and patrons will no longer be able to use this feature. Refurbishing will extend the life of this feature and allow the aquatic center to keep this highly utilized area in operation. In addition to routine maintenance, full restoration of this feature is needed every 8-10 years.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Aquatic Play Unit

Division Aquatics Total Cost of Project \$32,000

Priority Rating
Project # 2015.04.7080.6727

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$32,000					\$32,000
Contingency						
Other						
TOTAL COSTS	\$32,000	\$0	\$0	\$0	\$0	\$32,000
FUNDING SOURCES						
Capital Facilities Fund	\$32,000					\$32,000
Electric Fund						
Water Fund						
Wastewater Fund						
Lost						
TOTAL	\$32,000	\$0	\$0	\$0	\$0	\$32,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Restoration of the play structure unit includes sandblasting and recoating the steel frame work, repair fiberglass damage and re-gel coat to stairs and decking. Check and clean valves and interactive components.

JUSTIFICATION:

The play structure is a highly used attraction at the Aquatic Center. Due to weather and the amount of use that it receives, various parts have to be replaced in order to keep the structure safe. Staff has replaced part of the slide and the inner tunnel for the 2013 summer season. This maintenance package will extend the life of the play structure and make sure that all parts are working correctly. In addition to routine maintenance, full restoration of this feature is needed every 8-10 years.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Aquatic Center Repainting

Division Aquatics Total Cost of Project \$67,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					TOTAL
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering			\$67,000			\$67,000
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$67,000	\$0	\$0	\$67,000
FUNDING SOURCES						
Capital Facilities Fund			\$67,000			\$67,000
Electric Fund						
Water Fund						
Wastewater Fund						
LOST						
TOTAL	\$0	\$0	\$67,000	\$0	\$0	\$67,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Repaint both pools at the Pella Family Aquatic Center.

JUSTIFICATION:

The main pool was repainted in May 2011 and the Adventure River was repainted in September 2011 . It is recommended to re-paint the facility approximately every 5 years.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Aquatic Center Slide Canopies

Division Aquatics Total Cost of Project \$10,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment			\$10,000			\$10,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$10,000	\$0	\$0	\$10,000
FUNDING SOURCES						
Capital Facilities Fund			\$10,000			\$10,000
Electric Fund						
Water Fund						
Wastewater Fund						
LOST						
TOTAL	\$0	\$0	\$10,000	\$0	\$0	\$10,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Purchase new slide canopies for the Body Slides, Raft slides, and Drop slide.

JUSTIFICATION:

The canopies are put in place at the top of each slide every summer and removed for storage during the winter. These canopies are weathered and showing signs of fading, tearing and grime. They provide shade at the top of the tower for patrons and staff. They also protect the amount of wear on the deck material. Routine replacement of these items is necessary to extend useful life, keep the facility looking nice, safe, and in good repair. Canopies have an expected life span of 8 years. The existing canopies are from the original install.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Lights

Division Aquatics Total Cost of Project \$7,000

Priority Rating
Project # 201.5.04.7080.6727

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment					\$7,000	\$7,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$0	\$7,000	\$7,000
FUNDING SOURCES						
Capital Facilities Fund					\$7,000	\$7,000
Electric Fund						
Water Fund						
Wastewater Fund						
LOST						
TOTAL	\$0	\$0	\$0	\$0	\$7,000	\$7,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replacing all overhead lights at the Aquatic Center to maintain proper lighting and safety of the complex.

JUSTIFICATION:

Overhead lights are on a 5-year replacement schedule. This is necessary to keep these lights in proper working order and to maintain safety at the complex. The original 2008 Aquatic Center lights will be replaced in FY 13/14 and this will be the next installment of the 5 year maintenance plan.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Sports Complex

Division Park Total Cost of Project \$3,374,710

Priority Rating _____
Project # 203.5.08.7226.6799

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$260,000					\$260,000
Land & Right-of-Way						\$86,710
Design & Engineering	\$86,710					\$86,710
Construction	\$3,028,000					\$3,028,000
Contingency						
Other						
TOTAL COSTS	\$3,374,710	\$0	\$0	\$0	\$0	\$3,374,710
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
Fields of Our Future	\$2,765,319					\$2,765,319
Local Option Sales Tax	\$609,391					\$609,391
TOTAL	\$3,374,710	\$0	\$0	\$0	\$0	\$3,374,710
FISCAL IMPACT						
Fund. _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

The Pella Sports Park is a joint effort between the City of Pella and Fields of Our Future. An agreement has been made in which the City will pay 42% of costs and Fields of Our Future will pay the remaining 58%. The City's total project commitment is \$2,500,000.

JUSTIFICATION:

The Sports Park provides consolidation of ball fields and utility fields to enable concessions, restrooms, bleachers, picnic tables, play areas, parking and other amenities to be in the same location. This is a multi-year project that is currently underway. Substantial completion is expected in August 2014.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Mower Replacement Schedule
 Division Parks Total Cost of Project \$191,000

Priority Rating _____
 Project # 201.5.09.7207.6727

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$8,000	\$24,000		\$60,000	\$99,000	\$191,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$8,000	\$24,000	\$0	\$60,000	\$99,000	\$191,000
FUNDING SOURCES						
Capital Facilities Fund	\$8,000	\$24,000		\$60,000	\$99,000	\$191,000
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$8,000	\$24,000	\$0	\$60,000	\$99,000	\$191,000
FISCAL IMPACT						
Fund _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

<p>FY 14/15 Replace Kubota F2260 - Year 2000 - Size - 60 inch mower deck FY 15/16 Replace Kubota 3660 Year 2006. Size - 72 in mower deck FY 17/18 Replace Toro 4500 Year 2004 Size - 10 ft. deck FY 18/19 - 1. Replace Toro 4000. Year 2003 Size - 8 ft deck FY 18/19 - 2. Replace John Deere 1070 Year 1998 Size - 6 ft. deck</p>

JUSTIFICATION:

Replacements are needed to keep equipment updated, reliable, and control repair costs Tractors and mowers are on a 10-year change out cycle Change outs are extended provided the equipment is operational, in acceptable condition and safe to operate Equipment is traded-in on purchases

FY 14/15 - Kubota F2260 has 2100 hours currently with repairs costing over \$1,500

FY 15/16 - Kubota 3660 has 1,700 hours and by 15/16 will have over 2,400 hours Used in all areas of operation including mowing and snow removal activities.

FY 17/18 - Toro 4500 is showing signs of failure in the hydraulic pumps costing over \$5,000 with machine hours running close to 4,200 hours This mower runs constantly during the mowing months at the soccer complex This type of mower is essential for large areas.

FY 18/19

- 1.** Toro 4000 has various mechanical problems; the hydraulic pumps are showing signs of impending failure, the motor tends to overheat in the summer months and the hydraulic motors are beginning to weaken Motor currently has 2500 hours. Used for mowing large, open areas in parks.
- 2.** This 1998 John Deere 1070 tractor is in constant use for large projects such as loading dump trucks with sand, soil, mulch, etc. It is also used for aeration purposes and loading our top-dressing materials This machine currently has over 2,100 hours and is beginning to show its age Without this machine, our large projects cannot be completed

Additional equipment slated for replacement as soon as budget allows is the 14 year old infield rake machine This is one of the most important pieces of equipment for ball field safety. The brakes are weakening, transmission is fading and tires have half tread.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Vehicle Replacement Schedule

Division Parks Total Cost of Project \$82,500

Priority Rating _____
Project # 201.5.09.7204.6710

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$25,500		\$27,500		\$29,500	\$82,500
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$25,500	\$0	\$27,500	\$0	\$29,500	\$82,500
FUNDING SOURCES						
Capital Facilities Fund	\$25,500		\$27,500		\$29,500	\$82,500
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$25,500	\$0	\$27,500	\$0	\$29,500	\$82,500
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

FY 14/15 - Replace the 1990 Chevy 2500 truck. This truck is crucial in the success of our flower watering program. This truck was given to our department from Public Works and was used as a brine/salt truck. As a result, the truck bed is rusted and full of holes. Other maintenance issues include the engine takes oil and the tires need to be replaced. It currently has 80,300 miles.

FY 16/17 - Replace the 1995 Ford F250 which is used as our all-around work truck throughout the seasons. This truck hauls trailers, trash and garbage. Currently it has steering problems with other minor issues as well. It currently has 87,000 miles.

FY 18/19- Replace 1987 Dodge 250. Used as an all around truck for Park activities. At 27 years old, this is the oldest truck in the City Fleet and shows its age by needing constant repairs. Currently has 99,343 miles.

JUSTIFICATION:

The Parks Department requests to purchase trucks in the next five years due to the limited availability of handed down vehicles from other departments. If and when available, Parks will still continue to take handed down trucks or purchase used trucks to replace the remaining aging fleet. Replacement is needed to keep equipment updated, reliable, and control repair costs. The average age of the Park's truck fleet is 18, our newest vehicle is 12 years old. Trucks are on a 15-year change out cycle.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Lighting Central Park

Division Parks Total Cost of Project \$5,000

Priority Rating _____
Project # 201.5.09.7214.6790

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$5,000					\$5,000
Contingency						
Other						
TOTAL COSTS	\$5,000	\$0	\$0	\$0	\$0	\$5,000
FUNDING SOURCES						
Capital Facilities Fund	\$5,000					\$5,000
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$5,000	\$0	\$0	\$0	\$0	\$5,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Provide two portable 100 amp circuit boards for special events in Central Park.

JUSTIFICATION:

The two portable circuit boards would provide electricity for special events in the middle of the park. Safety issues can exist when using electrical cords extensively on the ground for the events. This project would complete the Central Park electrical renovation.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Brook Circle Playground

Division Parks Total Cost of Project \$25,000

Priority Rating _____
Project # 201.5.09.7227.6799

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment					\$25,000	\$25,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$0	\$25,000	\$25,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
Grants/Donations					\$25,000	\$25,000
TOTAL	\$0	\$0	\$0	\$0	\$25,000	\$25,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Add an additional playground system which will include slide(s), multi-level deck and interactive panels. Prior to adding the final component the area will need to be surveyed to locate property lines. Also included is construction of a fence to block off the telephone box from the park side.

JUSTIFICATION:

In 2012 the existing equipment was removed due to safety concerns highlighted during an inspection by a certified playground inspector. Since the removal of the old equipment a basketball court and hoop has been installed, as well as a new swing set, see saw and whirly seat. Residents in this neighborhood have requested facilities similar to those in other parks. This phase of the project will complete the renovation of the playground at Brook Circle.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Drinking Fountains

Division Parks Total Cost of Project \$5,000

Priority Rating
Project # 201.5.09.7218.6727

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$5,000					\$5,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$5,000	\$0	\$0	\$0	\$0	\$5,000
FUNDING SOURCES						
Capital Facilities Fund	\$5,000					\$5,000
Van Gorp Trust Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$5,000	\$0	\$0	\$0	\$0	\$5,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replace drinking fountains at West Market Park, South Park and Gymnasium.
Renovate drinking fountain in Central Park.

JUSTIFICATION:

The drinking fountains at various parks and in the gym are old and failing. We receive many requests by the public each year to repair and upgrade these fountains.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Landscaping Improvements

Division Parks Total Cost of Project \$15,000

Priority Rating _____
Project # 201.5.09.7229.6799

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$5,000		\$5,000		\$5,000	\$15,000
Contingency						
Other						
TOTAL COSTS	\$5,000	\$0	\$5,000	\$0	\$5,000	\$15,000
FUNDING SOURCES						
Capital Facilities Fund	\$5,000		\$5,000		\$5,000	\$15,000
Van Gorp Trust Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$5,000	\$0	\$5,000	\$0	\$5,000	\$15,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

FY 14-15: Library landscaping to be revitalized. Remove deteriorated ground cloth, replace dead/dying plantings, update plantings to better suit the area and replace mulch.
 FY 16-17 Removal and installation of shrubs and plantings around the Tulip Toren in Central Park.
 FY 18-19 Removal and installation of plantings at Lions Park. Other areas to be determined based on need.

JUSTIFICATION:

Over time, landscaped areas need to be completely overhauled to improve appearance and health - dead or dying plants need to be replaced, mulch refreshed and layouts or plantings changed or updated to suit the area.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Vermeer Bicycle Trail

Division Parks Total Cost of Project \$309,000

Priority Rating _____
Project # 232.5.05.7156.6790

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land and Right-of-Way						
Design & Engineering						
Construction	\$309,000					\$309,000
Contingency						
Other						
TOTAL COSTS	\$309,000	\$0	\$0	\$0	\$0	\$309,000
FUNDING SOURCES						
Pella Business Corridor TIF	\$209,000					\$209,000
Vermeer Match	\$100,000					\$100,000
TOTAL	\$309,000	\$0	\$0	\$0	\$0	\$309,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Construct a bicycle trail from Madison Elementary School to Vermeer Mfg.

JUSTIFICATION:

Vermeer Manufacturing expressed a desire to extend the City's trail system to their location. Trail to be constructed 10 feet in width starting at the end of the sidewalk at Madison Elementary School on the north side of University, then going east along University and crossing 240th Street, then north along the east side of 240th Street to Vermeer Road to be continued internally by Vermeer Mfg.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Rotary Park Bathroom Update

Division Parks Total Cost of Project \$12,000

Priority Rating
Project # 201.5.09.7225.6799

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction		\$12,000				\$12,000
Contingency						
Other						
TOTAL COSTS	\$0	\$12,000	\$0	\$0	\$0	\$12,000
FUNDING SOURCES						
Capital Facilities Fund		\$12,000				\$12,000
Van Gorp Trust Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$12,000	\$0	\$0	\$0	\$12,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Reconstruct the bathroom at Rotary Park.

JUSTIFICATION:

The bathroom has privacy issues due to a failing door system, the concrete is cracked, toilet flushing is inconsistent, there are drainage issues, the roof is degrading, and the building has a frequent, strong odor of sewage that is a main complaint of those using the facility. This facility has increasing maintenance issues and is an eye sore in one of our most highly used parks.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Sidewalk Repairs

Division Parks Total Cost of Project \$13,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction		\$6,500		\$6,500		\$13,000
Contingency						
Other						
TOTAL COSTS	\$0	\$6,500	\$0	\$6,500	\$0	\$13,000
FUNDING SOURCES						
Capital Facilities Fund		\$6,500		\$6,500		\$13,000
Van Gorp Trust Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$6,500	\$0	\$6,500	\$0	\$13,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

It is important to address the sidewalk system in our Parks (includes Library walks) on a continual basis so that we do not fall behind in maintenance and repair.

JUSTIFICATION:

The sidewalk systems have reached an age where preventative maintenance on a reoccurring basis is imperative to maintain safety, integrity and to extend useful life.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Sunken Gardens Renovation & Windmill Repairs

Division Parks Total Cost of Project \$30,000

Priority Rating _____

Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction			\$30,000			\$30,000
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$30,000	\$0	\$0	\$30,000
FUNDING SOURCES						
Capital Facilities Fund			\$30,000			\$30,000
Van Gorp Trust Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$0	\$30,000	\$0	\$0	\$30,000
FISCAL IMPACT						
Fund. _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Complete repairs to the windmill's siding, decking and roof. Add remaining street beds on Main Street up to Sunken Gardens, redesign flower bed layouts, replace soils to improve growth, and replace trees that have died.

JUSTIFICATION:

Sunken Gardens is one of the most beautiful parks in Pella and is a popular tourist stop during Tulip Time. Now it is time to revitalize, repair and update this park. The windmill was last renovated in 1987 and is deteriorating at an alarming rate.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Molengracht Canal Repair & Painting

Division Parks Total Cost of Project \$12,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction			\$12,000			\$12,000
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$12,000	\$0	\$0	\$12,000
FUNDING SOURCES						
Capital Facilities Fund			\$12,000			\$12,000
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$0	\$12,000	\$0	\$0	\$12,000
FISCAL IMPACT						
Fund. _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL						

DESCRIPTION:

Repair and paint the Molengracht Canal.

JUSTIFICATION:

In order to keep the Molengracht canal neat, clean and beautiful for our residents, visitors and business owners it needs to be painted and the concrete repaired as needed a minimum of every 6 six years. The canal has been painted in 2006 (Brummel Painting- \$4,750) and painted and concrete repaired in 2011 (Brummel Painting \$10,580).

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Handicap Accessible Playground

Division Parks Total Cost of Project \$125,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction				\$125,000		\$125,000
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$125,000	\$0	\$125,000
FUNDING SOURCES						
Capital Facilities Fund						
Van Gorp Trust Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
Grants/Donations				\$125,000		\$125,000
TOTAL	\$0	\$0	\$0	\$125,000	\$0	\$125,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Add a playground system to an existing park that is fully handicap accessible for children of all ages and abilities.

JUSTIFICATION:

Our community has several nice parks but would benefit greatly from a park that can be utilized by children of all ages and abilities. This park would include interactive play panels, which are installed at the ground level to be wheelchair accessible; transfer decks and shallow steps improve access for children with mobility impairments who are not limited to wheelchair access, while ramps allow children who use a wheelchair to join the fun. Sensory, tactile, and cognitive development components to create fun while helping kids to learn and improve motor skills.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Molengracht Plaza Concrete & Railing Repairs

Division Parks Total Cost of Project \$100,000

Priority Rating _____

Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction					\$100,000	\$100,000
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$0	\$100,000	\$100,000
FUNDING SOURCES						
Capital Facilities Fund					\$100,000	\$100,000
Van Gorp Trust Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$0	\$0	\$0	\$100,000	\$100,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replace damaged/failing concrete banding, refinish railings, paint the main bridge and install additional circulation in canal to keep it clean from debris and accumulation of algae.

JUSTIFICATION:

Originally completed in 2000, the Molengracht plaza is at a stage where more than routine maintenance is required to restore the area. The concrete banding is failing causing tripping hazards, railings and posts are rusting and the main drawbridge paint/coating has worn away. This area is popular in the summer time for outdoor events and needs to be updated.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Kiwanis Tennis Court Improvements

Division Parks Total Cost of Project \$40,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction					\$40,000	\$40,000
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$0	\$40,000	\$40,000
FUNDING SOURCES						
Capital Facilities Fund					\$40,000	\$40,000
Van Gorp Trust Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
Donations						
TOTAL	\$0	\$0	\$0	\$0	\$40,000	\$40,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Complete renovation of the court surface, installation of Armor crack repair system, and line painting.

JUSTIFICATION:

Complete renovation of the court system to extend life of the facility. There is significant cracking in the surface of the court, the surfacing has completely deteriorated and needs to be reapplied. These courts have not been resurfaced since 1996.

Planning and Zoning

COST CENTER	REVENUES	EXPENSES	NET GENERAL FUND
Planning and Zoning	\$59,330	\$221,916	(\$162,586)
TOTALS	\$59,330	\$221,916	(\$162,586)

Planning and Zoning	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	% Inc (Dec) of FY 14-15 over FY 13-14
Revenues	\$54,609	\$80,637	\$44,964	\$59,330	31.95%
Expenses	\$186,876	\$194,047	\$206,090	\$221,916	7.68%
Net General Fund Budget	(\$132,267)	(\$113,410)	(\$161,126)	(\$162,586)	0.91%

PUBLIC WORKS DEPARTMENT-PLANNING & ZONING

PLANNING & ZONING-GENERAL FUND REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.4.05.5000.4120	Building and Construction Permits	\$20,298	\$42,693	\$9,000	\$25,000	\$16,000
100.4.05.5000.4580	Zoning Fees	\$5,280	\$3,610	\$5,464	\$3,830	(\$1,634)
100.4.05.5000.4581	Inspection Fees	\$29,031	\$34,334	\$30,500	\$30,500	
100.4.05.5000.4710	Reimbursements					
100.4.05.5000.4782	Code Enforcement Fines					
100.4.05.5000.4800	Sales of Fixed Assets					
Total General Fund Revenues		\$54,609	\$80,637	\$44,964	\$59,330	\$14,366

PLANNING & ZONING-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.05.5000.6010	Salaries - Regular Full Time	\$161,074	\$166,675	\$176,061	\$188,857	\$12,796
100.5.05.5000.6020	Salaries - Regular Part Time					
100.5.05.5000.6030	Salaries - Temporary/Seasonal					
100.5.05.5000.6155	Health/Dental/Life/Disability	\$14,552	\$14,552	\$14,560	\$18,170	\$3,610
100.5.05.5000.6160	Worker's Compensation	\$3,226	\$2,589	\$3,229	\$3,116	(\$113)
100.5.05.5000.6170	Unemployment Compensation					
Total Personnel		\$178,852	\$183,816	\$193,850	\$210,143	\$16,293
AUTHORIZED POSITIONS						
0.15 FTE	Admin Support Tech					
0.15 FTE	Receptionist/Office Clerk					
1.00 FTE	Planning and Zoning Director					
1.00 FTE	Building Official					

PLANNING & ZONING-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
	STAFF DEVELOPMENT					
100.5.05.5000.6210	Association Dues & Memberships	\$624	\$659	\$750	\$750	
100.5.05.5000.6220	Subscriptions/Educational Materials	\$200	\$144	\$385	\$385	
100.5.05.5000.6230	Training	\$470	\$320	\$500	\$500	
100.5.05.5000.6240	Meetings and Conferences	\$105	\$340	\$800	\$648	(\$152)
100.5.05.5000.6260	Travel					
	CONTRACTUAL SERVICES					
100.5.05.5000.6373	Telecommunications Expense	\$273	\$366	\$280	\$820	\$540
100.5.05.5000.6403	Contractual Services	\$2,140	\$3,198	\$3,204	\$3,204	
100.5.05.5000.6405	Consultant & Professional Fees	\$251	\$2,150	\$1,000	\$1,000	
100.5.05.5000.6414	Legal Expense & Publication	\$1,261	\$868	\$1,611	\$1,611	
100.5.05.5000.6417	Printing, Binding & Publishing	\$66	\$100	\$100	\$100	

PLANNING & ZONING-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
	COMMODITIES					
100.5.05.5000.6510	Equip-Minor Equip & Tools			\$100	\$100	
100.5.05.5000.6514	Fuel-Vehicles/Equipment	\$936	\$599	\$1,711	\$1,005	(\$706)
100.5.05.5000.6531	Postage & Shipping	\$266	\$181	\$349	\$200	(\$149)
100.5.05.5000.6540	Supplies-Blueprint & Drafting	\$250	\$54	\$250	\$250	
100.5.05.5000.6543	Supplies-Office	\$988	\$1,082	\$1,000	\$1,000	
100.5.05.5000.6544	Supplies-Other	\$194	\$170	\$200	\$200	
	Total Supplies & Services	\$8,024	\$10,231	\$12,240	\$11,773	(\$467)
Total General Fund Expense		\$186,876	\$194,047	\$206,090	\$221,916	\$15,826
Net General Fund Budget		(\$132,267)	(\$113,410)	(\$161,126)	(\$162,586)	(\$1,460)

Budget Narrative
Department: Planning and Zoning
Cost Center: Planning and Zoning

Revenues

100.4.05.5000.4120	Building & Construction Permits * Increase \$16,000 based estimates and due to reallocations.	\$ 25,000
100.4.05.5000.4580	Zoning Fees Re-zoning, Board of Adjustment, platting, site-plans, sign permits & special meeting fees. * Decrease \$1,634 based on estimates.	\$ 3,830
100.4.05.5000.4581	Inspection Fees Fees collected for building inspections.	\$ 30,500

Expenditures

100.5.05.5000.6010	Salaries-Regular Full Time 1.00 FTE Planning and Zoning Director 0.15 FTE Receptionist/Office Support 0.15 FTE Admin Support Tech 1.00 FTE Building Official * Increase \$12,796 based on cost of living and merit increases.	\$ 188,857
100.5.05.5000.6155	Health/Dental/Life/Disability Insurance for employees.	\$ 18,170
100.5.05.5000.6160	Worker's Compensation Worker's Compensation premiums.	\$ 3,116
100.5.05.5000.6210	Association Dues & Memberships Various dues, fees, and memberships such as membership in American Planning Association and Iowa Planning/Building Chapters.	\$ 750
100.5.05.5000.6220	Subscriptions/Educational Materials Subscriptions, books, periodicals and manuals necessary in the management of the department.	\$ 385
100.5.05.5000.6230	Training Training for department staff, including seminars and position related programs.	\$ 500
100.5.05.5000.6240	Meetings and Conferences Professional meetings and conferences for department staff such as Iowa Planning and Iowa Association of Building Officials meetings. * Decrease \$152 based on estimates.	\$ 648
100.5.05.5000.6260	Travel Reimbursement when employees attend meeting and conferences.	\$
100.5.05.5000.6373	Telecommunications Expense Building Official and P&Z Director cell phones.	\$ 820

100.5.05.5000.6403	Contractual Services Contractual services for Department such as copy machine lease.	\$	3,204
100.5.05.5000.6405	Consultant and Professional Fees Professional fees for City Engineer. Includes preliminary reviews or other cases where applicants are not being billed as pass through.	\$	1,000
100.5.05.5000.6414	Legal Expense & Publication Expense for minor legal fees and publishing legal notices and ads.	\$	1,611
100.5.05.5000.6417	Printing, Binding & Publishing Printing costs for various documents, permits, and supplies.	\$	100
100.5.05.5000.6510	Equip-Minor Equip and Tools Safety tools and equipment for Building Official.	\$	100
100.5.05.5000.6514	Fuel-Vehicles/Equipment Fuel and maintenance of departmental vehicles. <i>* Decrease \$706 based on estimates.</i>	\$	1,005
100.5.05.5000.6531	Postage & Shipping Postage and shipping costs for site plans, subdivisions and other documents mailed to City Engineer and professionals. <i>* Decrease \$149 based on estimates.</i>	\$	200
100.5.05.5000.6540	Supplies-Blueprint & Drafting Supplies used in development of maps, files, and plans.	\$	250
100.5.05.5000.6543	Supplies-Office General office supplies, paper, and ink cartridges.	\$	1,000
100.5.05.5000.6544	Supplies-Other Non-office supplies such as stakes and boards used in posting notices and permits, nameplates, and other miscellaneous items.	\$	200

**CITY OF PELLA
2015-2019 CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Department Planning & Zoning

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
PROJECTS						
Comprehensive Plan CFF/WWW/Elec						
Wayfinding (Welcoming) CFF						
Vehicles CFF		\$3,500				\$3,500
Wayfinding (Veh & Ped) CFF						
TOTAL COSTS	\$0	\$3,500	\$0	\$0	\$0	\$3,500
FUNDING SOURCES						
Capital Facilities Fund		\$3,500				\$3,500
Water						
Wastewater						
Electric						
Local Option Sales Tax						
TOTAL	\$0	\$3,500	\$0	\$0	\$0	\$3,500

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Planning & Zoning Project Title Vehicle Replacement

Division _____ Total Cost of Project \$3,500

Priority Rating Medium

Project # 201.5.05.7180.6710

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment		\$3,500				\$3,500
Land & Right -of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$3,500	\$0	\$0	\$0	\$3,500
FUNDING SOURCES						
Capital Facilities Fund		\$3,500				\$3,500
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$3,500	\$0	\$0	\$0	\$3,500
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

This is for replacement of the Building Official's truck in FY 15-16 when the current truck reaches 15 years of age.

JUSTIFICATION:

The history of the Department has been to obtain used vehicles from Police and Public Works Departments. At this time the only vehicle the P&Z Department has is the Building Official's truck, which is heavily used for inspections as well as code enforcement duties. A 4 by 4 pickup truck is needed due to construction site access as well as access for rural, two mile extraterritorial zoning jurisdiction properties where drives may be unpaved.

PUBLIC WORKS-NON WATER/WASTEWATER

COST CENTER	REVENUES	EXPENSES	NET GENERAL FUND
Administration	\$4,100	\$232,156	(\$228,056)
Street Operations	\$967,000	\$836,417	\$130,583
Airport	\$25,300	\$78,030	(\$52,730)
Storm Water	\$0	\$26,000	(\$26,000)
TOTALS	\$996,400	\$1,172,603	(\$176,203)

PW-NON WAWW	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	% Inc (Dec) of FY 14-15 over FY 13-14
Revenues	\$1,013,805	\$1,019,456	\$996,400	\$996,400	0.00%
Expenses	\$1,074,859	\$1,080,094	\$1,173,220	\$1,172,603	-0.05%
Net General Fund Budget	(\$61,054)	(\$60,638)	(\$176,820)	(\$176,203)	-0.35%

PUBLIC WORKS DEPARTMENT-ADMINISTRATION DIVISION

ADMINISTRATION DIVISION-REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	inc (Dec) of FY 14-15 over FY 13-14
100.4.05.6500.4190	Misc Licenses & Permits	\$1,757	\$1,225	\$2,600	\$2,600	
100.4.05.6500.4720	Misc Revenues	\$1,869	\$2,903	\$1,500	\$1,500	
Total General Fund Revenues		\$3,626	\$4,128	\$4,100	\$4,100	\$0

ADMINISTRATION DIVISION-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	inc (Dec) of FY 14-15 over FY 13-14
100.5.05.6500.6010	Salaries - Regular Full Time	\$148,436	\$153,021	\$159,506	\$169,044	\$9,538
100.5.05.6500.6020	Salaries - Regular Part Time					
100.5.05.6500.6030	Salaries - Temporary/Seasonal					
100.5.05.6500.6155	Health/Dental/Life/Disability	\$16,301	\$16,301	\$16,310	\$20,145	\$3,835
100.5.05.6500.6160	Worker's Compensation					
100.5.05.6500.6170	Unemployment Compensation					
Total Personnel		\$164,737	\$169,322	\$175,816	\$189,189	\$13,373
AUTHORIZED POSITIONS						
0.08 FTE	Public Works Director	0.15 FTE Receptionist/Office Clerk				
0.15 FTE	Administrative Support Tech					
1.00 FTE	GIS Engineering Coordinator					
0.67 FTE	PW Mechanic					
0.50 FTE	Building Maint Tech					

ADMINISTRATION DIVISION-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
	STAFF DEVELOPMENT					
100.5.05.6500.6210	Association Dues & Memberships	\$1,584	\$1,630	\$1,600	\$1,600	
100.5.05.6500.6220	Subscriptions/Educational Materials	\$138	\$495	\$400	\$400	
100.5.05.6500.6230	Training		\$65	\$600	\$600	
100.5.05.6500.6240	Meetings and Conferences	\$273	\$413	\$1,000	\$1,000	
100.5.05.6500.6250	Education Reimbursement					
100.5.05.6500.6260	Travel	\$138	\$573	\$380	\$380	
	REPAIR, MAINT & UTILITIES					
100.5.05.6500.6321	Sidewalk Maintenance & Repairs					
100.5.05.6500.6370	Utility-Electric Expense	\$10,014	\$9,300	\$9,000	\$9,000	
100.5.05.6500.6371	Utility-Gas Expense	\$3,877	\$4,414	\$8,120	\$8,120	
100.5.05.6500.6372	Utility-Refuse/Recycling		\$13	\$50	\$50	
100.5.05.6500.6373	Telecommunications Expense	\$4,932	\$3,499	\$3,687	\$3,687	
100.5.05.6500.6374	Utility-Water Expense	\$549	\$517	\$550	\$550	
100.5.05.6500.6375	Utility-Waste Water Expense	\$581	\$519	\$580	\$580	
100.5.05.6500.6396	Storm Cleanup					
	CONTRACTUAL SERVICES					
100.5.05.6500.6403	Contractual Services					
100.5.05.6500.6405	Consultant & Professional Fees	\$6,369	\$6,630	\$8,500	\$8,500	
100.5.05.6500.6417	Printing, Binding & Publishing	\$603	\$107	\$350	\$350	
100.5.05.6500.6418	Rents & Leases - Equip/Vehicles	\$1,263	\$1,536	\$1,300	\$1,300	
100.5.05.6500.6499	Other Contractual Services	\$2,300	\$2,112	\$2,300	\$2,300	
	COMMODITIES					
100.5.05.6500.6511	Equipment-Office Equipment	\$268	\$123	\$250	\$250	
100.5.05.6500.6531	Postage/Shipping	\$25	\$8	\$50	\$50	
100.5.05.6500.6540	Supplies-Blue Print & Drafting	\$2,798	\$2,340	\$2,700	\$2,700	
100.5.05.6500.6543	Supplies-Office	\$1,523	\$1,564	\$1,550	\$1,550	
100.5.05.6500.6544	Supplies-Other					
	Total Supplies & Services	\$37,235	\$35,858	\$42,967	\$42,967	\$0

Total General Fund Expense	\$201,972	\$205,180	\$218,783	\$232,156	\$13,373
-----------------------------------	------------------	------------------	------------------	------------------	-----------------

Net General Fund Budget	(\$198,346)	(\$201,052)	(\$214,683)	(\$228,056)	(\$13,373)
--------------------------------	--------------------	--------------------	--------------------	--------------------	-------------------

Budget Narrative
Department: Public Works
Cost Center: Administration

Revenues

100.4.05.6500.4190	Misc Licenses & Permits Excavation, sidewalk and driveway permits.	\$	2,600
100.4.05.6500.4720	Misc Revenues Scrap meter, vacation fees, map/printing fees, admin fees.	\$	1,500

Expenditures

100.5.05.6500.6010	Salaries-Regular Full Time 0.08 FTE Public Works Director 0.15 FTE Administrative Support Specialist 1.00 FTE GIS Engineering Coordinator 0.67 FTE PW Mechanic 0.50 FTE Building Maint Tech 0.15 FTE Receptionist/Office Clerk	\$	169,044
100.5.05.6500.6155	Health/Dental/Life/Disability Insurance for employees.	\$	20,145
100.5.05.6500.6210	Association Dues & Memberships Various dues, fees, and memberships such as membership in the American Public Works Association and CIRPTA.	\$	1,600
100.5.05.6500.6220	Subscriptions/Educational Materials Subscriptions, books, periodicals and manuals necessary for reference in the department. Examples include the MUTCD, Urban Design Standards and Specifications, and IOSH manuals.	\$	400
100.5.05.6500.6230	Training Cost for training materials.	\$	600
100.5.05.6500.6240	Meetings and Conferences Cost to attend various workshops, seminars, and meetings.	\$	1,000
100.5.05.6500.6260	Travel Mileage reimbursement if an employee drives personal vehicle.	\$	380
100.5.05.6500.6370	Utility-Electric Expense Costs for electric usage.	\$	9,000
100.5.05.6500.6371	Utility-Gas Expense Costs for heating fuel.	\$	8,120
100.5.05.6500.6372	Utility-Refuse/Recycling Costs for garbage/recycling.	\$	50

100.5.05.6500.6373	Telecommunications Expense Costs for land line, cell phone and internet expenses.	\$	3,687
100.5.05.6500.6374	Utility-Water Expense Costs for water usage.	\$	550
100.5.05.6500.6375	Utility-Wastewater Expense Costs for wastewater treatment.	\$	580
100.5.05.6500.6405	Consultant & Professional Fees Contract engineering studies and consultations, recording fees.	\$	8,500
100.5.05.6500.6417	Printing, Binding & Publishing Printing costs for various documents, permits and supplies.	\$	350
100.5.05.6500.6418	Rents & Leases - Equipment Copier lease.	\$	1,300
100.5.05.6500.6499	Other Contractual Services Costs associated with aerial photography.	\$	2,300
100.5.05.6500.6511	Equipment-Office Equipment Minor office equipment purchases and repairs.	\$	250
100.5.05.6500.6531	Postage/Shipping Costs for mailing/shipping items.	\$	50
100.5.05.6500.6540	Supplies - Blueprint & Drafting Supplies used in development of maps, files and plans.	\$	2,700
100.5.05.6500.6543	Supplies-Office General office operational supplies	\$	1,550

PUBLIC WORKS DEPARTMENT-STREETS DIVISION

STREETS DIVISION-REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
115.4 05.2100 4300	Interest					
115.4.05.2100.4400	Federal Grants & Reimbursements					
115.4.05.2100.4430	State Road Use Taxes	\$894,540	\$849,669	\$879,000	\$879,000	
115.4.05.2100.4433	Time 21 Revenue	\$87,359	\$141,699	\$88,000	\$88,000	
115.4 05.2100.4440	State Grants					
115.4 05.2100.4570	Misc Charges for Services	\$3,370	\$60			
115.4.05.2100.4705	Private Source - Contribution					
115.4.05.2100.4710	Reimbursements					
115.4.05.2100.4715	Refunds					
115.4.05.2100.4720	Misc Revenue					
115.4.05.2100.4800	Sales of Fixed Assets					
Total Road Use Tax Fund Revenues		\$985,269	\$991,428	\$967,000	\$967,000	\$0

STREETS DIVISION-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
115.5.05.2100.6010	Salaries - Regular Full Time	\$443,195	\$457,823	\$475,188	\$456,439	(\$18,749)
115.5.05.2100.6020	Salaries - Regular Part Time					
115.5.05.2100.6021	Salaries - Part Time					
115.5.05.2100.6030	Salaries - Temporary/Seasonal	\$9,905	\$9,730	\$13,194	\$13,195	\$1
115.5.05.2100.6155	Health/Dental/Life/Disability	\$58,020	\$59,186	\$59,220	\$61,778	\$2,558
115.5.05.2100.6160	Worker's Compensation	\$28,166	\$22,181	\$31,005	\$31,005	
115.5.05.2100.6170	Unemployment Compensation					
Total Personnel		\$539,286	\$548,920	\$578,607	\$562,417	(\$16,190)
AUTHORIZED POSITIONS						
0.32 FTE	PW Director	0.73 FTE Seasonals (1,524 hrs)				
1.00 FTE	PW Superintendent					
1.00 FTE	PW Foreman					
3.00 FTE	PW Specialist					
2.00 FTE	PW Technician					
0.50 FTE	Building Maint. Technician					

STREETS DIVISION-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
	REPAIR, MAINT & UTILITIES					
115.5 05.2100.6210	Association Dues & Memberships		\$276	\$300	\$300	
115.5.05.2100.6230	Training					
115.5.05.2100.6310	Building Maintenance & Repair	\$3,747	\$3,126	\$5,500	\$5,500	
115.5.05.2100.6330	Vehicle Repair	\$9,430	\$5,867	\$9,000	\$9,000	
115.5.05.2100.6350	Operational Equipment Repair	\$26,116	\$9,529	\$23,000	\$23,000	
115.5.05.2100.6372	Utility-Refuse/Recycling	\$86	\$170	\$150	\$150	
115.5.05.2100.6396	Storm Cleanup					
	CONTRACTUAL SERVICES					
115.5.05.2100.6402	Advertising Expense	\$126	\$161	\$500	\$500	
115.5.05.2100.6403	Contractual Services	\$7,163	\$5,070	\$7,500	\$7,500	
115.5.05.2100.6405	Consultant & Professional Fees					
115.5.05.2100.6411	Janitorial Expense					
115.5.05.2100.6413	Laundry Expense	\$2,120	\$1,617	\$2,000	\$2,000	
115.5.05.2100.6418	Rents & Leases - Equip/Vehicles	\$493	\$1,555	\$1,000	\$1,000	
115.5.05.2100.6420	Snow Removal	\$34,212	\$52,782	\$56,200	\$56,200	
115.5.05.2100.6425	Care of Persons	\$256	\$285	\$1,000	\$1,000	
115.5.05.2100.6490	Other Professional Services					
	COMMODITIES					
115.5.05.2100.6500	Contingency					
115.5.05.2100.6510	Equipment-Minor Equipment/Tools	\$1,896	\$3,132	\$6,500	\$6,500	
115.5.05.2100.6514	Fuel-Vehicles/Equipment	\$37,174	\$36,021	\$27,350	\$27,350	
115.5.05.2100.6530	Merchandise for Re-sale					
115.5.05.2100.6532	Posts/Signs	\$8,096	\$6,376	\$10,000	\$10,000	
115.5.05.2100.6545	Supplies-Program Operating	\$19,089	\$21,369	\$19,000	\$19,000	
115.5.05.2100.6546	Supplies-Safety & Medical	\$4,586	\$4,236	\$4,500	\$4,500	
115.5.05.2100.6549	Supplies-Street Maint	\$88,828	\$68,781	\$99,000	\$99,000	
115.5.05.2100.6590	Supplies-Building & Grounds	\$1,210	\$1,166	\$1,500	\$1,500	
	Total Supplies & Services	\$244,628	\$221,519	\$274,000	\$274,000	\$0
Total Road Use Tax Fund Expense		\$783,914	\$770,439	\$852,607	\$836,417	(\$16,190)
Net Road Use Tax Fund Budget		\$201,355	\$220,989	\$114,393	\$130,583	\$16,190

Budget Narrative
Department: Public Works
Cost Center: Streets

Revenues

115.4.05.2100.4430	State Road Use Taxes State road use taxes.	\$	879,000
115.4.05.2100.4433	Time 21 Revenue	\$	88,000

Expenditures

115.5.05.2100.6010	Personnel Costs/Salaries 0.32 FTE PW Director 3.00 FTE PW Specialist 0.50 FTE Building Maint Technician 2.00 FTE PW Technician 1.00 FTE PW Superintendent 1.00 FTE Foreman <i>* Decreased \$18,749 due to reallocation of wages.</i>	\$	456,439
115.5.05.2100.6030	Salaries-Temporary/Seasonal 0.73 FTE Seasonals (1,524 hrs)	\$	13,195
115.5.05.2100.6155	Health/Dental/Life/Disability Insurance for employees.	\$	61,778
115.5.05.2100.6160	Workman's Comp Workman's Compensation premiums.	\$	31,005
115.5.05.2100.6210	Association Dues & Memberships Various dues, fees, and memberships.	\$	300
115.5.05.2100.6310	Building Maintenance & Repair Cost for all building repairs and maintenance for the Public Works office and buildings. Includes exterior improvements as well as mechanical needs within the facility.	\$	5,500
115.5.05.2100.6330	Vehicle Repair Vehicle repair and maintenance associated with Public Works vehicles. This ranges from general maintenance issues to larger problems.	\$	9,000
115.5.05.2100.6350	Operational Equipment Repair Equipment repair costs for street and snow removal equipment. This provides for general maintenance to larger scale problems. The equipment includes the loaders, backhoe, dump trucks, and sweeper.	\$	23,000
115.5.05.2100.6372	Utility-Refuse/Recycling Public Works' shop and office's solid waste. Recycling needs are also handled through this line item.	\$	150
115.5.05.2100.6402	Advertising Expense Cost for all of the items that are placed in the newspaper. These include Christmas tree pick-up schedules, street projects, and snow.	\$	500

115.5.05.2100.6403	Contractual Services Costs for items such as right of way tree removals, emergency services, pest control, and laundry expenses (roll towels, etc).	\$	7,500
115.5.05.2100.6413	Laundry Expense Uniform expense for employees in the Street division.	\$	2,000
115.5.05.2100.6418	Rents and Leases for Equipment and Vehicles Rentals/leases of items such as for county services (mowing and ditching), trenchers, fork lifts, rental agencies.	\$	1,000
115.5.05.2100.6420	Snow Removal Snow and ice control activities including materials (salt/sand), rentals (contracted snow removal from Central Business Dist.), fuel and snow blades/edges. This amount is based on averages, but if the snow fall exceeds normal averages, the cost can fluctuate greatly.	\$	56,200
115.5.05.2100.6425	Care of Persons Supplies for meetings and meals with snow removal and other events.	\$	1,000
115.5.05.2100.6500	Contingency Contingency for unforeseen expenditures.		
115.5.05.2100.6510	Equipment-Minor Equipment & Tools Replacement of street department items such as radios, pumps, power washers, steel forms, cut-off saws, etc.	\$	6,500
115.5.05.2100.6514	Fuel-Vehicles/Equipment Fuel costs for all Public Works' vehicles and equipment. This includes diesel, gasohol, and unleaded.	\$	27,350
115.5.05.2100.6532	Posts and Signs Costs for items that involve the upgrading of existing signage as well as bringing this program up to the City Code and MUTCD standards for construction practices	\$	10,000
115.5.05.2100.6545	Supplies for Program Operating Street maintenance supplies such as crack seal, forms, concrete, blades, tack coat, and cold patch.	\$	19,000
115.5.05.2100.6546	Supplies-Safety & Medical Safety related items such as first aid kits, fire extinguishers, safety vests, ear protection, safety glasses, drug tests, and safety meetings.	\$	4,500
115.5.05.2100.6549	Supplies-Street Maintenance Street maintenance items such as concrete, hot mix asphalt, major chloride (dust control), grader blades, & other expenses.	\$	99,000
115.5.05.2100.6590	Supplies-Buildings/Grounds Building/ground supplies such as mechanical supplies, hardware products, and other items needed for general upkeep.	\$	1,500

PUBLIC WORKS DEPARTMENT - AIRPORT

AIRPORT-GENERAL FUND REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100 4.05.2200.4310	Rents & Royalties	\$24,910	\$23,900	\$25,300	\$25,300	
100.4.05.2200.4445	IA Dept of Transportation					
100.4.05.2200.4800	Sales of Fixed Assets					
Total General Fund Revenues		\$24,910	\$23,900	\$25,300	\$25,300	\$0

AIRPORT-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
	Total Personnel	\$0	\$0	\$0	\$0	\$0
AUTHORIZED POSITIONS		Airport is staffed by FBO-Classic Aviation.				

AIRPORT-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
	STAFF DEVELOPMENT					
100 5.05.2200.6210	Association Dues & Memberships		\$150	\$150	\$150	
100 5.05.2200.6240	Meetings and Conferences					
100 5.05.2200.6260	Travel			\$230	\$230	
	REPAIR, MAINT & UTILITIES					
100 5.05.2200.6310	Building Maintenance & Repair	\$5,851	\$375	\$2,600	\$4,800	\$2,200
100 5.05.2200.6320	Grounds Maintenance & Repair					
100 5.05.2200.6330	Vehicle Repair		\$50	\$1,300	\$1,300	
100 5.05.2200.6350	Operational Equipment Repair	\$1,926	\$2,499	\$3,700	\$3,700	
100 5.05.2200.6370	Utility-Electric Expense	\$11,104	\$14,478	\$10,700	\$10,700	
100 5.05.2200.6371	Utility-Gas Expense	\$1,527	\$1,163	\$1,500	\$1,500	
100 5.05.2200.6373	Telecommunications Expense	\$541	\$775	\$505	\$505	
100 5.05.2200.6374	Utility-Water Expense	\$342	\$557	\$340	\$340	
	CONTRACTUAL SERVICES					
100 5.05.2200.6402	Advertising Expense			\$50	\$50	
100 5.05.2200.6405	Consultant & Professional Fees	\$39,396	\$41,041	\$41,370	\$41,370	
100 5.05.2200.6410	Insurance Expense-Liability					
100 5.05.2200.6416	Payment to Other Agencies	\$1,030	\$13,293	\$1,685	\$1,685	
	COMMODITIES					
100 5.05.2200.6510	Equipment-Minor Equipment/Tools	\$904	\$584	\$1,000	\$1,000	
100 5.05.2200.6514	Fuel-Vehicles/Equipment	\$4,186	\$3,002	\$6,000	\$6,000	
100 5.05.2200.6544	Supplies-Other					
100 5.05.2200.6546	Supplies-Safety & Medical					
100 5.05.2200.6590	Supplies-Building & Grounds	\$3,397	\$5,091	\$4,700	\$4,700	
	Total Supplies & Services	\$70,204	\$83,058	\$75,830	\$78,030	\$2,200
Total General Fund Expense		\$70,204	\$83,058	\$75,830	\$78,030	\$2,200
Net General Fund Budget		(\$45,294)	(\$59,158)	(\$50,530)	(\$52,730)	(\$2,200)

Budget Narrative
Department: Public Works
Cost Center: Airport

Revenues

100.4.05.2200.4310	Rents & Royalties Airport hangar fees.	\$	25,300
--------------------	--	----	--------

Expenditures

100.5.05.2200.6010	Salaries Staffed by FBO-Classic Aviation. Contract is \$3,447.50/mo. Expense is shown under consultant and professional fees.	\$	-
100.5.05.2200.6210	Association Dues & Memberships Associated dues and memberships.	\$	150
100.5.05.2200.6260	Travel Travel expenses and mileage to meetings and training activities for staff and committee members.	\$	230
100.5.05.2200.6310	Building Maintenance and Repair General repairs and upkeep of the terminal building and hangars. <i>*Increase \$2,200 for Pest Control</i>	\$	4,800
100.5.05.2200.6330	Vehicle Repair Repairs for vehicles used for snow removal & transportation.	\$	1,300
100.5.05.2200.6350	Operational Equipment Repair Expenses in the upkeep of mowers, snow removal equipment, fuel system, AWAS, lights and wind direction indicators.	\$	3,700
100.5.05.2200.6370	Utility-Electric Expense Electrical costs to operate the facility.	\$	10,700
100.5.05.2200.6371	Utility-Gas Expense Fuel to heat the facility.	\$	1,500
100.5.05.2200.6373	Telecommunications Expense Phone and fax expense.	\$	505
100.5.05.2200.6374	Utility-Water Expense Water usage for the facility.	\$	340
100.5.05.2200.6402	Advertising Expense Advertising costs for notices and information.	\$	50
100.5.05.2200.6405	Consultant & Professional Fees Covers Field Base Operator's contract.(Current contract in effect through 2015)	\$	41,370
100.5.05.2200.6416	Payment to Other Agencies Upkeep of communications equipment and permits.(IDNR permits, Air NDB quarterly maint.)	\$	1,685

100.5.05.2200.6510	Equipment-Minor Equipment/Tools Purchase and upkeep of small equipment at the facility.	\$	1,000
100.5.05.2200.6514	Fuel-Vehicles/Equipment Fuel costs for airport operations.	\$	6,000
100.5.05.2200.6590	Supplies-Building & Grounds Materials needed in the upkeep of the facility such as weed control	\$	4,700

PUBLIC WORKS DEPARTMENT - STORM WATER

STORM WATER - REVENUES

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Total Storm Water Revenues	\$0	\$0	\$0	\$0	\$0

STORM WATER - PERSONNEL COSTS

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Total Personnel	\$0	\$0	\$0	\$0	\$0

STORM WATER - SUPPLIES & SERVICES

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
115.5.05.2120.6548 COMMODITIES Supplies-Sewer & Drainage	\$18,769	\$21,417	\$26,000	\$26,000	
Total Supplies & Services	\$18,769	\$21,417	\$26,000	\$26,000	\$0
Total Storm Water Expense	\$18,769	\$21,417	\$26,000	\$26,000	\$0

Net Storm Water Budget	(\$18,769)	(\$21,417)	(\$26,000)	(\$26,000)	\$0
-------------------------------	------------	------------	------------	------------	-----

Budget Narrative

Department: Public Works

Cost Center: Storm Water

Expenditures

115.5.05.2120.6548	Supplies-Sewer/Drainage	\$26,000
	General construction and maintenance of existing storm sewer system. Items include castings, pipe cleaning and televising, and secondary tile installations.	

**CITY OF PELLA
2015-2019 CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Department Public Works-Streets

		PROJECTED DOLLARS					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
PROJECTS							
Oskaloosa St Reconstruction	TIF/CIRTPA	\$ 619,000	\$ 1,532,896				\$ 2,151,896
Jefferson St Reconstruction	LOST	\$ 40,000	\$ 265,000				\$ 305,000
Broadway St Reconstruction	LOST				\$ 76,550	\$ 511,450	\$ 588,000
Washington St Reconstruction	LOST		\$ 69,000	\$ 455,325			\$ 524,325
Residential Local Street Imp	LOST	\$ 175,000	\$ 325,000				\$ 500,000
Central Business District Maint	TIF	\$ 26,000	\$ 22,300	\$ 22,300	\$ 22,300	\$ 22,300	\$ 115,200
Pickup Trucks	RUT		\$ 25,000		\$ 28,000		\$ 53,000
Dump Truck	RUT	\$ 150,000		\$ 160,000			\$ 310,000
Joint Sealer	RUT			\$ 40,000			\$ 40,000
Sidewalk/Bicycle Trail Maint	CFF	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000
Sign Retroreflectivity Program	RUT		\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 60,000
Pavement Markings	RUT		\$ 10,000				\$ 10,000
Concrete Saw	RUT	\$ 26,000					\$ 26,000
Street Tree Removal	RUT			\$ 15,000	\$ 20,000	\$ 25,000	\$ 60,000
Tractor & Mower	RUT				\$ 60,000		\$ 60,000
TOTAL COSTS		\$ 1,041,000	\$ 2,269,196	\$ 712,625	\$ 226,850	\$ 578,750	\$ 4,828,421
FUNDING SOURCES							
Capital Facilities Fund		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000
Road Use Tax		\$ 176,000	\$ 50,000	\$ 230,000	\$ 123,000	\$ 40,000	\$ 619,000
Pella Business Corridor (TIF)		\$ 248,500	\$ 651,696	\$ 22,300	\$ 22,300	\$ 22,300	\$ 967,096
CIRTPA		\$ 396,500	\$ 903,500				\$ 1,300,000
LOST		\$ 215,000	\$ 659,000	\$ 455,325	\$ 76,550	\$ 511,450	\$ 1,917,325
Unidentified Funding Source							\$ -
Bond Proceeds-RUT		\$ -					\$ -
TOTAL		\$ 1,041,000	\$ 2,269,196	\$ 712,625	\$ 226,850	\$ 578,750	\$ 4,828,421

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Oskaloosa Reconstruction

Division Streets Total Cost of Project \$2,151,896

Priority Rating _____
Project # 232.5.08.7152.6761

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						\$107,000
Project Design	\$107,000					\$107,000
Construction Observation	\$36,000	\$107,000				\$143,000
Construction	\$476,000	\$1,425,896				\$1,901,896
Contingency						
Other						
TOTAL COSTS	\$619,000	\$1,532,896	\$0	\$0	\$0	\$2,151,896
FUNDING SOURCES						
RUT						\$1,300,000
CIRTPA	\$396,500	\$903,500				\$851,896
TIF	\$222,500	\$629,396				
I-Jobs						
TOTAL	\$619,000	\$1,532,896	\$0	\$0	\$0	\$2,151,896
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Full reconstruction of Oskaloosa Street from Prairie to E. 16th Street and an asphalt overlay from E. 3rd to Prairie. This project would also involve lining sanitary sewer, replacing water mains as necessary and upgrading the storm sewer system.

JUSTIFICATION:

These costs reflect a total reconstruction involving removal of existing street surface, subgrade inspection, subgrade recompaction if needed and replacing with a new poured concrete surface from Prairie to E. 16th. An asphalt overlay will be used from E. 3rd Street to Prairie. The current overlay is showing signs of deterioration throughout the identified area. Aging sanitary sewer and water mains will also be addressed as needed. Budgeted amount above covers the street portion only.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Jefferson St. Reconstruction

Division Streets Total Cost of Project \$305,000

Priority Rating _____
Project # 215.5.05.2184.6761

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Project Design	\$40,000					\$40,000
Construction Observation						
Construction		\$265,000				\$265,000
Contingency						
Other						
TOTAL COSTS	\$40,000	\$265,000	\$0	\$0	\$0	\$305,000
FUNDING SOURCES						
RUT						
CIRTPA						
TIF						
Bond Proceeds-RUT						
LOST	\$305,000					\$305,000
TOTAL	\$305,000	\$0	\$0	\$0	\$0	\$305,000
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Full reconstruction of Jefferson Street E. 2nd to Hazel and an asphalt overlay from Main St. to E. 2nd.

JUSTIFICATION:

These costs reflect a total reconstruction involving removal of existing street surface, subgrade inspection, subgrade recompaction if needed and replacing with a new poured concrete surface from E. 2nd to Hazel. An asphalt overlay will be used from Main St. to E. 2nd. The current overlay is showing signs of deterioration throughout the identified area. A new 8" water main will be installed from Main St. to Hazel (see Water Budget). New storm sewers and subdrains will also be added.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Broadway St. Reconstruction

Division Streets Total Cost of Project \$588,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land and Right-of-Way						
Design & Engineering				\$76,550		\$76,550
Construction					\$511,450	\$511,450
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$76,550	\$511,450	\$588,000
FUNDING SOURCES						
RUT						
TIF						
LOST				\$76,550	\$511,450	\$588,000
Bond Proceeds-RUT						
TOTAL	\$0	\$0	\$0	\$76,550	\$511,450	\$588,000
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Full reconstruction and widening of Broadway from Jefferson to Monroe and an asphalt overlay from Monroe to Adams

JUSTIFICATION:

These costs reflect a total reconstruction, including subgrade and storm sewer improvements, from Jefferson to Monroe. Also included is an 2" asphalt mill and overlay from Monroe to Adams.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Washington St. Reconstruction

Division Streets Total Cost of Project \$524,325

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land and Right-of-Way						
Design & Engineering		\$69,000				\$69,000
Construction			\$455,325			\$455,325
Contingency						
Other						
TOTAL COSTS	\$0	\$69,000	\$455,325	\$0	\$0	\$524,325
FUNDING SOURCES						
CIRPTA						
RUT						
Bond Proceeds		\$69,000	\$455,325			\$524,325
Local Option Sales Tax						
TOTAL	\$0	\$69,000	\$455,325	\$0	\$0	\$524,325
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Full reconstruction and widening of Washington St. from E 1st to Hazel. 1,401 LF of 31' back of curb to back of curb.

JUSTIFICATION:

These costs reflect a total reconstruction involving removal of existing street surface, subgrade preparation and repaving with new 8" PCC pavement with load transfer baskets. Includes installation of storm sewer, intakes, subdrains, etc.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Residential Local Street Improvements

Division Streets Total Cost of Project \$500,000

Priority Rating
Project # 215.5.05.2161.6761

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land and Right-of-Way						
Design & Engineering						
Construction	\$175,000	\$325,000				\$500,000
Contingency						
Other						
TOTAL COSTS	\$175,000	\$325,000	\$0	\$0	\$0	\$500,000
FUNDING SOURCES						
CIRPTA						
RUT						
*Funding Source Unidentified						
Local Option Sales Tax	\$175,000	\$325,000				\$500,000
TOTAL	\$175,000	\$325,000	\$0	\$0	\$0	\$500,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Local streets identified for complete reconstruction or asphalt overlays. Prioritized list identified by the pavement management program and based on Overall Condition Index (OCI). List may be adjusted annually based on economies of location and the type of improvement.

JUSTIFICATION: Some local streets will require complete reconstruction while others can be overlaid. Overlays are maintenance tools used to prolong a street's life. Asphalt overlays restore the crown to ensure proper drainage and seals the surface. Overlays are an important maintenance program that reduces the number of complete reconstructions required. Those streets that have deteriorated to a point where an overlay is not sufficient will be reconstructed. This program will ensure that the City keeps pace with the necessary street repairs. Total reconstruction projects will also require reviewing and considering replacing any utilities located under the pavement. This will add additional costs and may adjust the scheduling of projects.

Planned Projects FY 14/15 - See page 2

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Residential Local Street Improvements
Division Streets Total Cost of Project _____

1. **HAZEL ST** - Maple to Elm Street: Total reconstruction including all utilities.

2. **POOL DR** - Remove Pool Dr from University Street to 250 feet east of Prairie Street then add a left handed cul de sac off the east end of Huber with additional parking to the east and reconstructing a new access from University to the shelter house parking lot.

3. **W 3RD ST** - Sunset St south approximately 350 feet more or less. Salvaging the curb and gutter sections and repaving the center 20 feet and including the intersection.

4. **UNION** - East curb line of E 3rd east 230 feet to Morningside Drive total reconstruct and widen from 18' to 27' back of curb including all utilities.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Central Business District Maint.

Division Streets Total Cost of Project \$115,200

Priority Rating _____
Project # 232.5.08.7157.6799

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land and Right-of-Way						
Design & Engineering						
Construction	\$26,000	\$22,300	\$22,300	\$22,300	\$22,300	\$115,200
Contingency						
Other						
TOTAL COSTS	\$26,000	\$22,300	\$22,300	\$22,300	\$22,300	\$115,200
FUNDING SOURCES						
TIF	\$26,000	\$22,300	\$22,300	\$22,300	\$22,300	\$115,200
RUT						
TOTAL	\$26,000	\$22,300	\$22,300	\$22,300	\$22,300	\$115,200
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Replacement and repair of brick sidewalks; maintenance and rehabilitation of alley structures; maintenance of parking lots; replacement and trimming of trees; replacement of tree grates; repairs, maintenance and rehabilitation of lights poles and other fixtures in the CBD area.

JUSTIFICATION: Tourism plays a large part in our community. Maintaining the appearance and condition of the Central Business District is very important to keep visitors coming to our community. In addition to normal repairs and maintenance more specific improvements may be planned as needed. FY 13/14 & 15/16 include rehabilitation of 20 light posts on Main Street south to Pella Corp and multiple tree/grate replacements. FY 16-17 includes an overlay for the Town Crier parking lot. For the next several years we will continue to contract for repair of individual sidewalk bricks at the City's expense. With the bricks deteriorating from the bottom up, we will need to start planning for complete reconstruction from back of curb to face of buildings.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Pickup Trucks

Division Streets Total Cost of Project \$53,000

Priority Rating _____
Project # 215.5.05.2168.6710

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment		\$25,000		\$28,000		\$53,000
Land and Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$25,000	\$0	\$28,000	\$0	\$53,000
FUNDING SOURCES						
RUT		\$25,000		\$28,000		\$53,000
TOTAL	\$0	\$25,000	\$0	\$28,000	\$0	\$53,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

FY 15/16 replaces the 1997 Chevrolet (ST-16) and FY 17/18 replaces a 1996 Chevrolet. If at time of change out the vehicles have remaining useful life they will be cycled to another department within the City.

JUSTIFICATION:

Replacement to keep equipment updated, reliable, and hold down repair costs.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Dump Truck Replacement

Division Streets Total Cost of Project \$310,000

Priority Rating _____
Project # 215.05.05.2171.6723

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$150,000		\$160,000			\$310,000
Land and Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$150,000	\$0	\$160,000	\$0	\$0	\$310,000
FUNDING SOURCES						
RUT	\$150,000		\$160,000			\$310,000
TOTAL	\$150,000	\$0	\$160,000	\$0	\$0	\$310,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

FY 14/15 the 2000 International dump truck (ST-25) is scheduled for replacement. FY 16/17 the 2000 International dump truck (ST-17) is scheduled for replacement. If at time of change out the vehicles have remaining useful life they will be cycled to another department within the City. FY 14/15 vehicle will be cycled to the Wastewater collection crew.

JUSTIFICATION:

Trucks like these fill the role of emergency vehicles for response to snow emergencies and disaster events. They are an essential part of daily activities, including storm sewer projects, street maintenance and repair projects, water and wastewater repairs. Replacement of this equipment is vital to maintain low cost operations as well as reliability in times of emergencies. The cost estimate provided includes the chassis as well as equipment attached to the vehicle. As the City continues to grow and add more miles of streets and other utilities, it is important to continue to upgrade this equipment. These vehicles are currently on a 15 year change out program.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Joint Sealer

Division Streets Total Cost of Project \$40,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment			\$40,000			\$40,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$40,000	\$0	\$0	\$40,000
FUNDING SOURCES						
Capital Facilities Fund						
RUT			\$40,000			\$40,000
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$0	\$40,000	\$0	\$0	\$40,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replacement of 1997 Craftco joint sealer that is extensively used to reseal pavement joints.

JUSTIFICATION:

To keep equipment updated and reliable. The current unit was purchased in 1997 and will need to be replaced within 5 years. This unit allows us to achieve preventative maintenances goals for all roadways. Keeping moisture out of joints extends the life of street surfaces.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Sidewalk and Bicycle Trail Repair & Maint.

Division Streets Total Cost of Project \$25,000

Priority Rating _____
Project # 201.5.05.7115.6790

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land and Right-of-Way						
Design & Engineering						
Construction	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
Contingency						
Other						
TOTAL COSTS	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
FUNDING SOURCES						
RUT						
Federal Appropriation						
Capital Facilities Fund	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
*Funding Source Unidentified						
TOTAL	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Work completed under this heading includes repair and maintenance on sidewalks, let downs (ADA ramps) and the bicycle trail system that fall under the City's responsibility. Repairs may include a combination of mud jacking to raise panels or the complete replacement of concrete.

JUSTIFICATION:

It is important to address sidewalks and the bicycle trail system on a continual basis so that we do not fall behind in maintenance and repair. The trail and sidewalk systems have reached an age where preventative maintenance is imperative to maintain the safety and integrity of the trails and to extend useful life.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Sign Retroreflectivity Federal Mandate

Division Streets Total Cost of Project \$60,000

Priority Rating _____
Project # 201.5.05.7134.6727

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment		\$15,000	\$15,000	\$15,000	\$15,000	\$60,000
Land and Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$15,000	\$15,000	\$15,000	\$15,000	\$60,000
FUNDING SOURCES						
RUT		\$15,000	\$15,000	\$15,000	\$15,000	\$60,000
Federal Appropriation						
*Funding Source Unidentified						
TOTAL	\$0	\$15,000	\$15,000	\$15,000	\$15,000	\$60,000
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Implement a sign assessment and management program to comply with anticipated updates to retroreflectivity mandates.

JUSTIFICATION:

Minimum reflectivity on signage is being debated and it is anticipated that new mandates by the Federal Highway Administration (FHWA) to promote safety and improve sign visibility will take place in the next couple years. According to current discussions on possible new rules public agencies will need to:

- replace any regulatory, warning or ground-mounted guide signs.
- replace any street name signs and overhead guide signs.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Pavement Markings

Division Streets Total Cost of Project \$10,000

Priority Rating
Project # 201.5.05.7138.6761

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other		\$10,000				\$10,000
TOTAL COSTS	\$0	\$10,000	\$0	\$0	\$0	\$10,000
FUNDING SOURCES						
Capital Facilities Fund						
RUT		\$10,000				\$10,000
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$10,000	\$0	\$0	\$0	\$10,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL						

DESCRIPTION:

Painting of roadway markings. This project is completed every other year.

JUSTIFICATION:

Federal guidelines require arterial roadways to be painted. Reflectivity standards are to be maintained to allow for safe travel of motorists.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Concrete Saw

Division Streets Total Cost of Project \$26,000

Priority Rating _____
Project # 215.5.05.2187.6799

	PROJECTED DOLLARS					TOTAL
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$26,000					\$26,000
Contingency						
Other						
TOTAL COSTS	\$26,000	\$0	\$0	\$0	\$0	\$26,000
FUNDING SOURCES						
RUT	\$26,000					\$26,000
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$26,000	\$0	\$0	\$0	\$0	\$26,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Concrete saw unit

JUSTIFICATION:

We use this saw anytime concrete removal and/or replacement is involved including sawing contraction joints in new pavement. Current saw has a bad engine (4 cylinder) that has been overhauled once already and is over 15 years old and beyond its useful life.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Street Tree Removal

Division Streets Total Cost of Project \$60,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction			\$15,000	\$20,000	\$25,000	\$60,000
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$15,000	\$20,000	\$25,000	\$60,000
FUNDING SOURCES						
RUT			\$15,000	\$20,000	\$25,000	\$60,000
TOTAL	\$0	\$0	\$15,000	\$20,000	\$25,000	\$60,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Removal of dead, dying and diseased ash trees from public street right of way

JUSTIFICATION: Due to the infestation of the emerald ash borer has reach Iowa and is spreading

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Tractor/Mower

Division Streets Total Cost of Project \$60,000

Priority Rating _____

Project # _____

	PROJECTED DOLLARS					TOTAL
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering				\$60,000		\$60,000
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$60,000	\$0	\$60,000
FUNDING SOURCES						
RUT				\$60,000		\$60,000
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$0	\$0	\$60,000	\$0	\$60,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

50-60 H.P. Tractor with a 12 foot rough mower (Brush hog type)

JUSTIFICATION:

Our 1974 John Deere 2040 tractor is showing extreme wear and using large quantities of oil. We mow many acres of City right of way and other city owned properties with this unit.

**CITY OF PELLA
2015-2019 CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Department Public Works-Airport

	PROJECTED DOLLARS					TOTAL
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	
PROJECTS						
Rehabilitate Airport Pavement FAA 90/10 Regional Airport CFF	\$10,300	\$10,100	\$330,151			\$330,151 \$20,400
TOTAL COSTS	\$10,300	\$10,100	\$330,151	\$0	\$0	\$350,551
FUNDING SOURCES						
Equipment Sales						
Capital Facilities Fund	\$10,300	\$10,100	\$43,115	\$12,000	\$12,000	\$87,515
FAA			\$297,136			\$297,136
General Fund/Internal Loans						
TOTAL	\$10,300	\$10,100	\$340,251	\$12,000	\$12,000	\$384,651

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Rehabilitate Airport Pavement

Division Airport Total Cost of Project \$330,151

Priority Rating _____
Project # 201.5.05.7122.6799

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction			\$330,151			\$330,151
Other						
TOTAL COSTS	\$0	\$0	\$330,151	\$0	\$0	\$330,151
FUNDING SOURCES						
Capital Facilities Fund						
FAA			\$297,136			\$297,136
General Fund/Internal Loans			\$33,015			\$33,015
TOTAL	\$0	\$0	\$330,151	\$0	\$0	\$330,151
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Repairs, maintenance, panel replacement of failing pavement and joint sealing. FY 14/15 and FY16/17 involves full depth patching and major joint sealing.

JUSTIFICATION:

Joint sealing and pavement repairs are necessary to prolong the pavement life and maintain the runway in safe condition for aircraft.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Regional Airport

Division Airport Total Cost of Project \$20,400

Priority Rating _____
Project # 241.5.05.7240.6750

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Regional Airport Planning Studies	\$10,300	\$10,100				\$20,400
Other						
TOTAL COSTS	\$10,300	\$10,100	\$0	\$0	\$0	\$20,400
FUNDING SOURCES						
Capital Facilities Fund	\$10,300	\$10,100	\$10,100	\$12,000	\$12,000	\$54,500
FAA						
General Fund/Internal Loans						
TOTAL	\$10,300	\$10,100	\$10,100	\$12,000	\$12,000	\$54,500
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

New regional airport.

JUSTIFICATION:

The new regional airport is to be located between Pella and Oskaloosa. Costs to include preliminary site selection, AGIS/ALP master plan and environmental documentation all as required by the FAA and IDOT.

WATER

COST CENTER	REVENUES	EXPENSES	NET FUND
Water Operations	\$2,095,365	\$917,134	\$1,178,231
Wells	\$0	\$100,000	(\$100,000)
Water Treatment	\$0	\$256,962	(\$256,962)
Water Distribution	\$0	\$44,200	(\$44,200)
Water Meters	\$0	\$44,090	(\$44,090)
TOTALS	\$2,095,365	\$1,362,386	\$732,979

WATER	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	% Inc (Dec) of FY 14-15 over FY 13-14
Revenues	\$2,299,609	\$2,122,385	\$2,104,640	\$2,095,365	-0.44%
Expenses	\$1,367,024	\$1,268,291	\$1,299,341	\$1,362,386	4.85%
Net Water Fund Budget	\$932,585	\$854,094	\$805,299	\$732,979	-8.98%

PUBLIC WORKS DEPARTMENT - WATER OPERATIONS

WATER OPERATIONS -REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
300.4.05.8100.4300	Interest	\$10,512	\$6,984	\$15,000	\$15,000	
300.4.05.8100.4310	Rent	\$26,910	\$41,400			
300.4.05.8100.4400	Federal Grants					
300.4.05.8100.4520	Water Service Fees	\$2,223,776	\$2,028,755	\$2,052,640	\$2,043,365	(\$9,275)
300.4.05.8100.4528	Resale Water Sales	\$1,194	\$2,323			
300.4.05.8100.4560	Water Tap	\$928	\$1,219			
300.4.05.8100.4570	Misc. Revenues	\$732	\$7,607	\$2,000	\$2,000	
300.4.05.8100.4710	Meter Reading Reimbursement	\$30,600	\$30,600	\$30,000	\$30,000	
300.4.05.8100.4735	Sales/Fuel Tax Refunds	\$4,957	\$3,497	\$4,000	\$4,000	
300.4.05.8100.4750	Mdse & Contract Work Revenues			\$1,000	\$1,000	
300.4.05.8100.4780	Miscellaneous Fines					
300.4.05.8100.4800	Sales of Fixed Assets					
Total Water Operations Revenues		\$2,299,609	\$2,122,385	\$2,104,640	\$2,095,365	(\$9,275)

WATER OPERATIONS-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
300.5.05.8100.6010	Salaries - Regular Full Time	\$620,777	\$615,007	\$618,968	\$664,469	\$45,501
300.5.05.8100.6155	Health/Dental/Life/Disability	\$78,600	\$73,978	\$75,250	\$85,914	\$10,664
300.5.05.8100.6160	Worker's Compensation	\$14,838	\$11,161	\$15,000	\$12,000	(\$3,000)
300.5.05.8100.6170	Unemployment Compensation					
Total Personnel		\$714,215	\$700,146	\$709,218	\$762,383	\$53,165
AUTHORIZED POSITIONS						
2.00 FTE	Water Operator (2)	0.41 FTE Admin Support Specialist				
1.00 FTE	Water Operator Lead	0.22 FTE Mechanic				
1.00 FTE	Water Superintendent	3.00 FTE Water Maintenance (3)				
0.41 FTE	Receptionist/Office Support	1.00 FTE Meter Repair Tech				
0.50 FTE	Dist Collection Foreman					
0.36 FTE	Public Works Director					

WATER OPERATIONS-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
	STAFF DEVELOPMENT					
300.5.05.8100.6210	Association Dues & Memberships	\$704	\$704	\$677	\$777	\$100
300.5.05.8100.6220	Subscriptions/Educational Materials	\$30		\$200	\$200	
300.5.05.8100.6240	Meetings and Conferences	\$850	\$1,270	\$1,600	\$1,600	
300.5.05.8100.6250	Education Reimbursement		\$100	\$100	\$100	
300.5.05.8100.6260	Travel	\$143	\$725	\$800	\$1,000	\$200
300.5.05.8100.6299	Other Staff Development					
	REPAIR, MAINT & UTILITIES					
300.5.05.8100.6310	Building Maintenance & Repair					
300.5.05.8100.6320	Grounds Maintenance & Repair	(\$4)				
300.5.05.8100.6330	Vehicle Repair					
300.5.05.8100.6340	Office Equipment Repair					
300.5.05.8100.6350	Operational Equipment Repair					
300.5.05.8100.6370	Utility-Electric Expense					
300.5.05.8100.6372	Utility-Refuse/Recycling					
300.5.05.8100.6373	Telecommunications Expense	\$2,090	\$2,165	\$1,600	\$1,800	\$200
300.5.05.8100.6399	Other Maintenance & Repair					
	CONTRACTUAL SERVICES					
300.5.05.8100.6402	Advertising Expense	\$1,321	\$1,505	\$500	\$500	
300.5.05.8100.6405	Consultant & Professional Fees	\$10,382	\$8,417	\$11,000	\$11,000	
300.5.05.8100.6409	Insurance Expense-Property	\$13,630	\$18,662	\$7,725	\$7,725	
300.5.05.8100.6410	Insurance Expense-Liability	\$3,882	\$6,832	\$9,270	\$9,270	
300.5.05.8100.6411	Janitorial Expense	\$444	\$428	\$400	\$900	\$500
300.5.05.8100.6413	Laundry Expense	\$848	\$1,015	\$1,400	\$1,800	\$400
300.5.05.8100.6414	Legal Expense & Publication					
300.5.05.8100.6416	Payments to Other Agencies	\$12,485	\$11,641	\$14,488	\$14,488	
300.5.05.8100.6433	Franchise Fees	\$55,639	\$50,851	\$51,316	\$51,084	(\$232)
	COMMODITIES					
300.5.05.8100.6500	Contingency Reserve					
300.5.05.8100.6510	Equipment-Minor Equipment/Tools					
300.5.05.8100.6512	Equipment-Other Equipment					
300.5.05.8100.6514	Fuel-Vehicles/Equipment	\$11,089	\$12,610	\$10,500	\$12,500	\$2,000
300.5.05.8100.6530	Merchandise for Re-sale	\$4,245	(\$4,252)			
300.5.05.8100.6531	Postage/Shipping	\$4,098	\$3,743	\$3,700	\$4,000	\$300
300.5.05.8100.6541	Supplies-City Hall Allocations	\$27,753	\$30,081	\$33,207	\$33,207	
300.5.05.8100.6543	Supplies-Office					
300.5.05.8100.6544	Supplies-Other	\$61	\$44			
300.5.05.8100.6546	Supplies-Safety & Medical	\$2,141	\$2,815	\$2,500	\$2,800	\$300
	Total Supplies & Services	\$151,831	\$149,356	\$150,983	\$154,751	\$3,768
Total Water Operations Expense		\$866,046	\$849,502	\$860,201	\$917,134	\$56,933
Net Water Operations Budget		\$1,433,563	\$1,272,883	\$1,244,439	\$1,178,231	(\$66,208)

Budget Narrative
Department: Water
Cost Center: Water Operations

Revenues

300.4.05.8100.4300	Interest Interest earned on water reserves.	\$ 15,000
300.4.05.8100.4310	Rent	
300.4.05.8100.4520	Water Service Fees Revenue from water sales. <i>* Decreased \$9,275 based on current projections.</i>	\$ 2,043,365
300.4.05.8100.4750	Misc. Revenues	\$ 2,000
300.4.05.8100.4710	Meter Reading Reimbursement Payment from Wastewater and Electric for meter reading.	\$ 30,000
300.4.05.8100.4735	Sales/Fuel Tax Refunds	\$ 4,000
300.4.05.8100.4750	Merchandise & Contract Work Revenues Administrative fees for sale of materials and repairs to services.	\$ 1,000

Expenditures

300.5.05.8100.6010	Salaries - Regular Full Time 2.00 FTE Water Operator 0.36 FTE Public Works Director 1.00 FTE Water Operator Lead 0.41 FTE Admin Support Spec 1.00 FTE Water Superintendent 0.22 FTE Mechanic 3.00 FTE Water Maintenance 1.00 FTE Meter Repair Tech 0.50 FTE Dist Collection Foreman 0.41 FTE Receptionist/Office Support <i>* Increased \$45,501 based on wage assumptions.</i>	\$ 664,469
300.5.05.8100.6155	Health/Dental/Life/Disability Insurance for employees. <i>* Increased \$10,664 based on assumptions.</i>	\$ 85,914
300.5.05.8100.6160	Worker's Compensation Worker's Compensation premiums.	\$ 12,000
300.5.05.8100.6210	Association Dues & Memberships Memberships and dues including memberships to Central Iowa Rural Water and American Water Works Association. <i>* Increased \$100 based on projections.</i>	\$ 777
300.5.05.8100.6220	Subscriptions & Educational Materials Covers the cost of books from the AWWA and other reference materials.	\$ 200

300.5.05.8100.6240	Meetings and Conferences Training seminars and other meetings to keep the licensed personnel up to date.	\$ 1,600
300.5.05.8100.6250	Education Reimbursement Reimbursement for home study courses and other educational study.	\$ 100
300.5.05.8100.6260	Travel Travel related expense reimbursement for attending classes and overnight stays. <i>* Increased \$200 based on projections.</i>	\$ 1,000
300.5.05.8100.6373	Telecommunications Expense Internet and telephone expense. <i>* Increased \$200 based on past history.</i>	\$ 1,800
300.5.05.8100.6402	Advertising Expense Advertising costs which includes hydrant flushing ads and consumer confidence report ads.	\$ 500
300.5.05.8100.6405	Consultant & Professional Fees Water supply fee for the DNR, laboratory fees, and engineering fees.	\$ 11,000
300.5.05.8100.6409	Insurance Expense-Property Property insurance.	\$ 7,725
300.5.05.8100.6410	Insurance Expense-Liability Liability insurance	\$ 9,270
300.5.05.8100.6411	Janitorial Expense Monthly janitorial charges which includes towels, mop heads, and dust mops. <i>* Increased \$500 based on past history.</i>	\$ 900
300.5.05.8100.6413	Laundry Expense Uniform costs for employees <i>* Increased \$400 based on number of employees needing uniforms.</i>	\$ 1,800
300.5.05.8100.6416	Payments to Other Agencies Covers payment to Central Iowa Water Association for customers within the City limits.	\$ 14,488
300.5.05.8100.6433	Franchise Fees Utility contribution to general fund for use of right-of-way. <i>* Decreased \$232 based on projections.</i>	\$ 51,084
300.5.05.8100.6514	Fuel-Vehicles/Equipment Fuel costs for water department. <i>* Increased \$2,000 based on 12/13 budget actual use.</i>	\$ 12,500

300.5.05.8100.6531	Postage/Shipping Postage and shipping costs which includes a portion of the costs for mailing the utility bills. <i>* Increased \$300 based on projections.</i>	\$ 4,000
300.5.05.8100.6541	Supplies-City Hall Allocations Allocation for supplies and services from City Hall.	\$ 33,207
300.5.05.8100.6546	Supplies-Safety & Medical Safety related items such as first aid kits, fire extinguishers, and safety training. <i>* Increased \$300 based on projections.</i>	\$ 2,800

PUBLIC WORKS DEPARTMENT - WELLS

WELLS - REVENUES

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Total Wells Revenues	\$0	\$0	\$0	\$0	\$0

WELLS - PERSONNEL COSTS

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Total Personnel	\$0	\$0	\$0	\$0	\$0

WELLS - SUPPLIES & SERVICES

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
REPAIR, MAINT & UTILITIES					
300.5.05.8110.6310 Building Maintenance & Repair	\$228		\$1,000	\$1,000	
300.5.05.8110.6320 Grounds Maintenance & Repair	\$56	\$80	\$350	\$1,000	\$650
300.5.05.8110.6330 Vehicle Repair					
300.5.05.8110.6350 Operational Equipment Repair	\$7,400	\$14,477	\$6,000	\$6,000	
300.5.05.8110.6370 Utility-Electric Expense	\$90,136	\$89,998	\$92,000	\$92,000	
300.5.05.8110.6399 Other Maintenance & Repair					
CONTRACTUAL SERVICES					
300.5.05.8110.6402 Advertising Expense					
Total Supplies & Services	\$97,820	\$104,555	\$99,350	\$100,000	\$650

Total Wells Expense	\$97,820	\$104,555	\$99,350	\$100,000	\$650
----------------------------	----------	-----------	----------	-----------	-------

Net Wells Budget	(\$97,820)	(\$104,555)	(\$99,350)	(\$100,000)	(\$650)
-------------------------	------------	-------------	------------	-------------	---------

Budget Narrative
Department: Water
Cost Center: Wells

Expenditures

300.5.05.8110.6310	Building Maintenance & Repair Well house repairs and maintenance costs.	\$ 1,000
300.5.05.8110.6320	Grounds Maintenance & Repair Well fields ground maintenance and repair costs. This includes mowing Howell Station and the well field. <i>* Increased \$650 due to gravel road needing repair.</i>	\$ 1,000
300.5.05.8110.6350	Operational Equipment Repair Equipment repair and maintenance costs This includes pumps, meters, and electrical box repairs.	\$ 6,000
300.5.05.8110.6370	Utility-Electric Expense Electrical costs to run the pumps and heaters.	\$ 92,000

PUBLIC WORKS DEPARTMENT - WATER TREATMENT

WATER TREATMENT - REVENUES

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Total Water Treatment Revenues	\$0	\$0	\$0	\$0	\$0

WATER TREATMENT - PERSONNEL COSTS

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Total Personnel	\$0	\$0	\$0	\$0	\$0

WATER TREATMENT - SUPPLIES & SERVICES

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
REPAIR, MAINT & UTILITIES					
300.5.05.8120.6310 Building Maintenance & Repair	\$2,958	\$2,302	\$2,500	\$2,500	
300.5.05.8120.6320 Grounds Maintenance & Repair	\$3,657	\$3,832	\$5,800	\$4,800	(\$1,000)
300.5.05.8120.6330 Vehicle Repair	\$73	\$873	\$1,500	\$1,500	
300.5.05.8120.6350 Operational Equipment Repair	\$24,200	\$12,326	\$16,000	\$16,000	
300.5.05.8120.6370 Utility-Electric Expense	\$55,084	\$50,222	\$45,000	\$50,000	\$5,000
300.5.05.8120.6371 Utility-Gas Expense	\$10,744	\$9,745	\$21,000	\$12,162	(\$8,838)
300.5.05.8120.6399 Other Maintenance & Repair	\$153	\$586	\$2,500	\$3,500	\$1,000
CONTRACTUAL SERVICES					
300.5.05.8120.6418 Rents & Leases - Equip/Vehicles	\$784		\$1,000	\$1,000	
300.5.05.8120.6499 Other Contractual Services	\$100,190	\$58,518	\$54,000	\$54,000	
COMMODITIES					
300.5.05.8120.6503 Chemicals	\$100,961	\$95,825	\$90,000	\$90,000	
300.5.05.8120.6510 Equipment-Minor Equipment/Tools	\$1,509	\$2,155	\$2,500	\$2,500	
300.5.05.8120.6531 Postage/Shipping					
300.5.05.8120.6543 Supplies-Office	\$1,974	\$1,969	\$2,300	\$2,000	(\$300)
300.5.05.8120.6544 Supplies-Other	\$538	\$677	\$2,500	\$2,500	
300.5.05.8120.6547 Supplies-Scientific & Lab	\$9,406	\$11,942	\$10,000	\$12,000	\$2,000
300.5.05.8120.6590 Supplies-Building & Grounds	\$1,890	\$1,318	\$2,000	\$2,500	\$500
Total Supplies & Services	\$314,121	\$252,290	\$258,600	\$256,962	(\$1,638)
Total Water Treatment Expense	\$314,121	\$252,290	\$258,600	\$256,962	(\$1,638)

Net Water Treatment Budget **(\$314,121)** **(\$252,290)** **(\$258,600)** **(\$256,962)** **\$1,638**

Budget Narrative
Department: Water
Cost Center: Water Treatment

Expenditures

300.5.05.8120.6310	Building Maintenance & Repair Building repairs and maintenance at the water plant and elevated storage towers. storage towers.	\$ 2,500
300.5.05.8120.6320	Grounds Maintenance & Repair Lawn mowing and grounds maintenance at the facility. <i>* Decreased \$1,000 based on 12/13 budget actual use.</i>	\$ 4,800
300.5.05.8120.6330	Vehicle Repair Vehicle repair and maintenance.	\$ 1,500
300.5.05.8120.6350	Operational Equipment Repair Repairs, maintenance and replacement of equipment such as lime slaker parts, online pH meter repairs, turbidimeter repairs, LMI pump repairs and piping and valve repairs.	\$ 16,000
300.5.05.8120.6370	Utility-Electric Expense Electric costs to run the water plant. <i>* Increased \$5,000 based on 12/13 budget actual use.</i>	\$ 50,000
300.5.05.8120.6371	Utility-Gas Expense Natural Gas expense to heat plant. <i>* Decreased \$8,838 based on 12/13 budget actual use.</i>	\$ 12,162
300.5.05.8120.6399	Other Maintenance & Repair Costs to repair high service pumps and tower equipment. <i>* Increased \$1,000 based on projections.</i>	\$ 3,500
300.5.05.8120.6418	Rents & Leases - Equipment & Vehicles Costs related to rental equipment such as backhoe and pump rental.	\$ 1,000
300.5.05.8120.6499	Other Contractual Services Lagoon cleaning.	\$ 54,000
300.5.05.8120.6503	Chemicals Costs associated with treatment chemicals such as lime, fluoride, phosphate, CO2, and gas chlorine.	\$ 90,000
300.5.05.8120.6510	Equipment-Minor Equipment & Tools Repair or replace broken or worn out tools, pumps or related small equipment.	\$ 2,500
300.5.05.8120.6543	Supplies-Office Office supplies, paper, ink, cartridges, etc. and copier lease. <i>* Decreased \$300 based on 12/13 budget actual use.</i>	\$ 2,000

300.5.05.8120.6544	Supplies-Other This covers multiple miscellaneous supplies, nuts, bolts, fittings, valves and other shop and mechanical miscellaneous items.	\$ 2,500
300.5.05.8120.6547	Supplies-Scientific & Lab This covers all lab supplies and chemicals needed for testing. <i>* Increased \$2,000 based on 12/13 budget actual use.</i>	\$ 12,000
300.5.05.8120.6590	Supplies-Building & Grounds This covers cleaning supplies, grass seed, floor maintenance supplies and vacuum cleaner bags. <i>* Increased \$500 based on projections.</i>	\$ 2,500

PUBLIC WORKS DEPARTMENT - WATER DISTRIBUTION

WATER DISTRIBUTION - REVENUES

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Total Water Distribution Revenues	\$0	\$0	\$0	\$0	\$0

WATER DISTRIBUTION - PERSONNEL COSTS

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Total Personnel	\$0	\$0	\$0	\$0	\$0

WATER DISTRIBUTION - SUPPLIES & SERVICES

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
REPAIR, MAINT & UTILITIES					
300.5.05.8130.6310 Building Maintenance & Repair	\$59	\$17	\$500	\$500	
300.5.05.8130.6330 Vehicle Repair	\$2,531	\$4,006	\$1,700	\$3,000	\$1,300
300.5.05.8130.6350 Operational Equipment Repair	\$1,039	\$927	\$2,500	\$2,500	
300.5.05.8130.6371 Utility-Gas Expense	\$154	\$88	\$700	\$400	(\$300)
300.5.05.8130.6398 Emergency System Repairs	\$16,334	\$20,708	\$11,300	\$16,300	\$5,000
300.5.05.8130.6399 Other Maintenance & Repair	\$20,256	(\$3,332)	\$14,000	\$14,000	
COMMODITIES					
300.5.05.8130.6510 Equipment-Minor Equipment/Tools	\$9,690	\$4,869	\$5,000	\$6,000	\$1,000
300.5.05.8130.6512 Equipment-Other Equipment					
300.5.05.8130.6544 Supplies-Other	\$805	\$1,147	\$1,100	\$1,500	\$400
Total Supplies & Services	\$50,868	\$28,430	\$36,800	\$44,200	\$7,400

Total Water Distribution Expense	\$50,868	\$28,430	\$36,800	\$44,200	\$7,400
---	-----------------	-----------------	-----------------	-----------------	----------------

Net Water Distribution Budget	(\$50,868)	(\$28,430)	(\$36,800)	(\$44,200)	(\$7,400)
--------------------------------------	-------------------	-------------------	-------------------	-------------------	------------------

Budget Narrative

Department: **Water**

Cost Center: **Water Distribution**

Expenditures

300.5.05.8130.6310	Building Maintenance & Repair Building repairs and maintenance to the distribution shop.	\$ 500
300.5.05.8130.6330	Vehicle Repair Vehicle repair and maintenance. <i>* Increased \$1,300 based on 12/13 actual budget use.</i>	\$ 3,000
300.5.05.8130.6350	Operational Equipment Repair Equipment repairs such as tap machine, bits and quickie saw repair.	\$ 2,500
300.5.05.8130.6371	Utility -Gas Expense Natural gas expense to heat cold distribution shop. <i>* Decreased \$300 based on past history.</i>	\$ 400
300.5.05.8130.6398	Emergency System Repairs Emergency repairs such as main breaks, hydrant breaks, concrete patches, and rock used in emergency repairs. <i>* Increased \$5,000 based on past history.</i>	\$ 16,300
300.5.05.8130.6399	Other Maintenance & Repair Distribution maintenance and repair. This includes valve replacements, hydrant repair and replacement, and main repair and replacement.	\$ 14,000
300.5.05.8130.6510	Equipment-Minor Equipment & Tools Repair or replacement tools and equipment such as hammers, punches, tapping bits, prod rods, and quickie saw blades. <i>* Increased \$1,000 based on projections.</i>	\$ 6,000
300.5.05.8130.6544	Supplies-Other Covers all nuts, bolts, fittings, and miscellaneous hardware. <i>* Increased \$400 based on projections.</i>	\$ 1,500

PUBLIC WORKS DEPARTMENT - WATER METERS

WATER METERS - REVENUES

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 13-14	Inc (Dec) of FY 14-15 over FY 13-14
Total Water Meters Revenues	\$0	\$0	\$0	\$0	\$0

WATER METERS - PERSONNEL COSTS

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 13-14	Inc (Dec) of FY 14-15 over FY 13-14
Total Personnel	\$0	\$0	\$0	\$0	\$0

WATER METERS - SUPPLIES & SERVICES

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 13-14	Inc (Dec) of FY 14-15 over FY 13-14
REPAIR, MAINT & UTILITIES					
300.5.05.8140.6320 Grounds Maintenance & Repair					
300.5.05.8140.6330 Vehicle Repair	\$1,908	\$648	\$1,500	\$1,200	(\$300)
300.5.05.8140.6350 Operational Equipment Repair	\$32,566	\$27,474	\$33,700	\$33,700	
300.5.05.8140.6399 Other Maintenance & Repair					
COMMODITIES					
300.5.05.8140.6510 Equipment-Minor Equipment/Tools	\$361	\$836	\$2,500	\$2,500	
300.5.05.8140.6530 Merchandise for Re-sale	\$3,334	\$4,556	\$6,690	\$6,690	
Total Supplies & Services	\$38,169	\$33,514	\$44,390	\$44,090	(\$300)

Total Water Meters Expense	\$38,169	\$33,514	\$44,390	\$44,090	(\$300)
-----------------------------------	-----------------	-----------------	-----------------	-----------------	----------------

Net Water Meters Budget	(\$38,169)	(\$33,514)	(\$44,390)	(\$44,090)	\$300
--------------------------------	-------------------	-------------------	-------------------	-------------------	--------------

Budget Narrative
Department: Water
Cost Center: Water Meters

Expenditures

300.5.05.8140.6330	Vehicle Repair Vehicle repair and maintenance. <i>* Decreased \$300 based on past history and new vehicle.</i>	\$ 1,200
300.5.05.8140.6350	Operational Equipment Repair Repair and replace meters. This covers the change out system for the City.	\$ 33,700
300.5.05.8140.6510	Equipment-Minor Equipment & Tools Miscellaneous tools and fittings used in meter maintenance such as flanges, drill bits, bolts, screws, seal wire and lead seals.	\$ 2,500
300.5.05.8140.6530	Merchandise for Re-sale One years inventory that covers new meter installations for new construction.	\$ 6,690

**CITY OF PELLA
2015-2019 CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Department Public Works--Water

PROJECTS	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
Water Supply Plan	SRF \$ 1,639,700	\$ 5,123,700	\$ 4,832,500	\$ 1,795,600		\$ 13,391,500
Distribution Improvements	WI \$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Pickup truck	WI \$ 25,000			\$ 27,000	\$ 27,000	\$ 79,000
Shallow Well Rehab	WI \$ 20,000	\$ 20,000				\$ 40,000
Aerator Balls and Nozzles	WI \$ 8,000			\$ 8,000		\$ 16,000
Water Tower inspections	WI \$ 5,000			\$ 10,000		\$ 15,000
Jordan Well Parts and Rebuild	WI			\$ 60,000		\$ 60,000
Motor Replacement, Ranney	WI \$ 25,000					\$ 25,000
SCADA system update	WI				\$ 15,000	\$ 15,000
Clean Out Lime Lagoon Piping	WI \$ 3,000		\$ 3,000		\$ 3,000	\$ 9,000
Lime Lagoon Cleaning	WI		\$ 120,000			\$ 120,000
Water Meter Replacement	WI \$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Shallow Well Pump Replacement	WI \$ 15,000					\$ 15,000
Jefferson St Main Repair	WI	\$ 172,500				\$ 172,500
Excavator & Trailer	WI \$ 81,333					\$ 81,333
Dump Truck Box	WI \$ 13,333					\$ 13,333
Backhoe	WI				\$ 60,000	\$ 60,000
Residential Local Main Replace	WI	\$ 61,000				\$ 61,000
Washington St Main Replace	WI	\$ 18,000	\$ 120,000			\$ 138,000
Broadway St Main Replace	WI			\$ 20,250	\$ 135,000	\$ 155,250
Oskaloosa St Main Replace	TIF \$ 167,000					\$ 167,000
TOTAL COSTS	\$ 2,112,366	\$ 5,505,200	\$ 5,185,500	\$ 2,030,850	\$ 350,000	\$ 15,183,916
FUNDING SOURCES						
Water Improvement	\$ 305,666	\$ 381,500	\$ 353,000	\$ 235,250	\$ 350,000	\$ 1,625,416
Bond Proceeds						
Pella Business Corridor	\$ 167,000					\$ 167,000
State Revolving Fund	\$ 1,639,700	\$ 5,123,700	\$ 4,832,500	\$ 1,795,600	\$ -	\$ 13,391,500
Local Option Sales Tax						\$ -
TOTAL	\$ 2,112,366	\$ 5,505,200	\$ 5,185,500	\$ 2,030,850	\$ 350,000	\$ 15,183,916

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Water Supply Plan

Division Water Treatment Total Cost of Project \$13,391,500

Priority Rating
Project # 310.5.05.8152.6780

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering	\$544,700	\$423,200	\$374,000			\$1,341,900
Construction	\$1,095,000	4,700,500	\$4,458,500	\$1,795,600		\$12,049,600
Contingency						
Other						
TOTAL COSTS	\$1,639,700	\$5,123,700	\$4,832,500	\$1,795,600	\$0	\$13,391,500
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
State Revolving Fund	\$1,639,700	\$5,123,700	\$4,832,500	\$1,795,600		\$13,391,500
TOTAL	\$1,639,700	\$5,123,700	\$4,832,500	\$1,795,600	\$0	\$13,391,500
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Construction of a new Jordan Well, construction of a new 3.0 mgd Reverse Osmosis Treatment Process and modifications to the Water Treatment Plant. The current estimated cost of the design and construction is roughly \$14 million dollars.

JUSTIFICATION:

Continued degradation of the shallow aquifers of the Des Moines River have led to the decline of the available water in the City's well field at that location. The City currently faces the possibility of not meeting its peak demand for usage. In addition, IDNR criteria (Firm Capacity) calls for the City to have enough capacity to meet its peak day demand with its largest supply source out of service.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Distribution Maintenance

Division Water Treatment Total Cost of Project \$500,000

Priority Rating
Project # 310.5.05.8183.6790

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Contingency						
Other						
TOTAL COSTS	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
Wastewater Fund						
Unidentified Funding Source						
TOTAL	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Distribution projects will be reevaluated each year to address issues that cause the most concern. Below includes those issues currently at the top of our list.	
Neil Drive Loop	Install an 8" water main to loop the system.
East 8th to East 10th Loop	Install an 8" water main to loop the system.
Hazel, University to Peace	Replace an 8" main that has multiple breaks.
Country Club to Hazel Loop	Install an 8" water main to loop the system.
Northwest Dr. Main	Replace the 4" line on Northwest drive south of Elm Street to the dead-end
Jackson St. Replacement	This will replace the 4" water main on Jackson street from Hazel to North Prairie.
North Prairie to Lincoln Loop	Connect the dead end line on North Prairie to Main near Lincoln St.

JUSTIFICATION:

Dead end lines inhibit fire flows due to lack of pressure. These situations may also increase the potential for bacteria growth due to lack of circulation in the system. This also causes many houses to be dependent on one valve or a single feed and contributes to dirty water complaints.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Pickup replacement

Division Water Treatment Total Cost of Project \$79,000

Priority Rating
Project # 310.5.05.8192.6710

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$25,000			\$27,000	\$27,000	\$79,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$25,000	\$0	\$0	\$27,000	\$27,000	\$79,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$25,000			\$27,000	\$27,000	\$79,000
Wastewater Fund						
TOTAL	\$25,000	\$0	\$0	\$27,000	\$27,000	\$79,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Two of the 1998 pickups had serious issues in 13/14. Had one scheduled to replace and used an old electric department truck to get us by until 14/15. Others include replacement of a 2007 and 2008 pickup going on a 10 year changeout.

JUSTIFICATION:

We are currently using an old electric department truck that was scheduled for acution because of expensive repairs to get our 18 year old pickup running again. Included are replacements of 10 year old pickups.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Shallow Well Rehab

Division Water Treatment Total Cost of Project \$40,000

Priority Rating
Project # 310.5.05.8196.6799

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$20,000	\$20,000				\$40,000
Contingency						
Other						
TOTAL COSTS	\$20,000	\$20,000	\$0	\$0	\$0	\$40,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$20,000	\$20,000				\$40,000
Wastewater Fund						
TOTAL	\$20,000	\$20,000	\$0	\$0	\$0	\$40,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Address bacteria and iron problems by shock chlorination and bio film chemical addition.

JUSTIFICATION: The shallow wells are high in iron and need to be cleaned on an annual basis in order to continue to provide adequate water for our needs.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Aerator Balls and Nozzles

Division Water Treatment Total Cost of Project \$16,000

Priority Rating
Project # 310.5.05.8199.6780

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$8,000			\$8,000		\$16,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$8,000	\$0	\$0	\$8,000	\$0	\$16,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$8,000			\$8,000		\$16,000
Wastewater Fund						
TOTAL	\$8,000	\$0	\$0	\$8,000	\$0	\$16,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

This is to purchase new packed tower aerator media and nozzles.

JUSTIFICATION:

The iron in the water is precipitated out during aeration. During use the media and nozzles become plugged with iron making them less efficient. We have determined the useful life is approximately 3 years before replacement is necessary.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Water Tower Inspections (3 year)

Division Water Treatment Total Cost of Project \$15,000

Priority Rating
Project # 310.5.05.8168.6780

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering	\$5,000			\$10,000		\$15,000
Construction						
Contingency						
Other						
TOTAL COSTS	\$5,000	\$0	\$0	\$10,000	\$0	\$15,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$5,000			\$10,000		\$15,000
Wastewater Fund						
TOTAL	\$5,000	\$0	\$0	\$10,000	\$0	\$15,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Maintenance inspection of the interiors of the north and south water towers. Inspections are completed every three years. Budget allows for minor repairs.

JUSTIFICATION:

This activity is performed every three years to demonstrate due diligence in maintenance of the distribution system.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Jordan Well Parts and Rebuild

Division Water Treatment Total Cost of Project \$60,000

Priority Rating
Project # 310.5.05.8195.6780

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment				\$60,000		\$60,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$60,000	\$0	\$60,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund				\$60,000		\$60,000
Wastewater Fund						
Unidentified Funding Source						
	\$0	\$0	\$0	\$60,000	\$0	\$60,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Pull and inspect the Jordan Well pumping unit. Bad materials in the column pipe, oil shaft and pumping unit will be replaced.

JUSTIFICATION:

Due to the corrosive nature of this well, the pump and associated piping needs to be inspected and possibly replaced every 4 - 6 years.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Motor Replacement, Ranney

Division Water Treatment Total Cost of Project \$25,000

Priority Rating
Project # 310.5.05.8169.6780

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$25,000					\$25,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$25,000	\$0	\$0	\$0	\$0	\$25,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$25,000					\$25,000
Wastewater Fund						
Unidentified Funding Source						
	\$25,000	\$0	\$0	\$0	\$0	\$25,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replace two motors at the Ranney Collector Well.

JUSTIFICATION:

Replacement of two motors at the Ranney well with high efficient motors. The Ranney has a total of three motors and one has been replaced in 09/10.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title SCADA upgrades

Division Water Treatment Total Cost of Project \$15,000

Priority Rating
Project # 310.5.05.8194.6780

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction					\$15,000	\$15,000
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$0	\$15,000	\$15,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund					\$15,000	\$15,000
Wastewater Fund						
Unidentified Funding Source						
TOTAL	\$0	\$0	\$0	\$0	\$15,000	\$15,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Update SCADA system software and computer along with program upgrades. 13/14 upgrades include Ranney Well control and monitoring from the water treatment plant.

JUSTIFICATION: The SCADA (Supervisory Control and Data Acquisition) system is used to monitor all processes in the plant along with data acquisition. The data is used for monthly reporting to the Iowa DNR and also to keep track of our daily performance. It also includes a dialer system which calls out operators in the event of an alarm condition at the water plant.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Lime Lagoon pipe cleaning

Division Water Treatment Total Cost of Project \$9,000

Priority Rating
Project # 310.5.05.8175.6727

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$3,000		\$3,000		\$3,000	\$9,000
Contingency						
Other						
TOTAL COSTS	\$3,000	\$0	\$3,000	\$0	\$3,000	\$9,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$3,000		\$3,000		\$3,000	\$9,000
Wastewater Fund						
Unidentified Funding Source						
TOTAL	\$3,000	\$0	\$3,000	\$0	\$3,000	\$9,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Remove sand and lime from piping that runs all wastes to the lime lagoon.

JUSTIFICATION:

This piping is used to drain all lime and filter backwashes from the treatment plant to the lime lagoon. The solids slowly build up and eventually plug the line. This processes keeps the line operational.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Lime Lagoon cleaning

Division Water Treatment Total Cost of Project \$120,000

Priority Rating
Project # 310.5.05.8163.6799

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction			\$120,000			\$120,000
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$120,000	\$0	\$0	\$120,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund			\$120,000			\$120,000
Wastewater Fund						
Unidentified Funding Source						
TOTAL	\$0	\$0	\$120,000	\$0	\$0	\$120,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Remove lime buildup from the lime lagoon.

JUSTIFICATION:

The lime lagoon is used as storage for waste discharged from the lime treatment process. This lagoon has reached it's intended capacity. Annual removals are adequate however larger amounts removed on a bi-annual basis will function better operationally. Currently the top of the overflow is sandbagged to keep lime from spilling into the creek.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Water Meter Replacement

Division Water Treatment Total Cost of Project \$50,000

Priority Rating
Project # 310.5.05.8145.6727

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
Wastewater Fund						
Unidentified Funding Source						
TOTAL	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Purchase of multiple water meters 2" and larger on an annual basis.

JUSTIFICATION:

As water meters age they tend to record less water than is actually used which reduces revenues collected. Although this is not significant on a per meter basis it does add up over time and increases based on the number of older meters in the system. We currently have over 4,000 meters in the system. Normal change procedure is to replace meters every 10-12 years. Budget constraints over the past several years have caused the change out program to fall behind. An annual CIP project for change outs on large meters (2" and above) will help get the large meter change out program back on track and allow for operating funds to be used to maintain the program on smaller meter change outs thus ensuring that we are collecting water revenues based on accurate usage.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Shallow Well Pump Replacement

Division Water Treatment Total Cost of Project \$15,000

Priority Rating

Project # 310.5.05.8170.6780

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$15,000					\$15,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$15,000	\$0	\$0	\$0	\$0	\$15,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$15,000					\$15,000
Wastewater Fund						
Unidentified Funding Source						
TOTAL	\$15,000	\$0	\$0	\$0	\$0	\$15,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replacement of 1 pump and piping for the shallow wells.

JUSTIFICATION:

All of the shallow well pumps are extremely old. The pumps have slowed down over the years due to wear and tear. This will be used to replace 1 pump and piping.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Jefferson St. Main Replacement

Division Water Distribution Total Cost of Project \$172,500

Priority Rating
Project # 310.5.05.8191.6790

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering		\$22,500				\$22,500
Construction		\$150,000				\$150,000
Contingency						
Other						
TOTAL COSTS	\$0	\$172,500	\$0	\$0	\$0	\$172,500
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund		\$172,500				\$172,500
Wastewater Fund						
State Revolving Fund						
	\$0	\$172,500	\$0	\$0	\$0	\$172,500
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Replace the water main on Jefferson St. from Main to Hazel.

JUSTIFICATION: This area has had an excessive amount of breaks over the last few years. Due to its close proximity to the North tower, this main has significant pressure and breaks result in substantial damage to streets and subgrade. Service to the Hospital is also another factor to be considered. This project coincides with street removal/replacement project.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Excavator, trailer and attachments

Division Water Treatment Total Cost of Project \$81,333

Priority Rating _____
Project # 310.5.05.8159.6723

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$81,333					\$81,333
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$81,333	\$0	\$0	\$0	\$0	\$81,333
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$81,333					\$81,333
Wastewater Fund						
TOTAL	\$81,333	\$0	\$0	\$0	\$0	\$81,333
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Mini track backhoe with an ideal digging depth of 3' - 8'. This unit is capable of turning 360 degrees, this helps keeping the excavation safer. This unit is built for mainline pipe installation.

JUSTIFICATION:

Cost of this piece of equipment is shared with the Wastewater Distribution Division. With the number of Water/Wastewater main projects the crew has been working on we have been renting this type of unit on various in-house projects. It is extremely versatile in tight narrow conditions and when digging around existing utilities. Reliable equipment such as this are necessary to keep the projects moving in a timely fashion.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Dump Truck Box

Division Water/Wastewater Total Cost of Project \$13,333

Priority Rating _____
Project # 310.5.05.8159.6723

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$13,333					\$13,333
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$13,333	\$0	\$0	\$0	\$0	\$13,333
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$13,333					\$13,333
Wastewater Fund						
TOTAL	\$13,333	\$0	\$0	\$0	\$0	\$13,333
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replacement of 1992 Ford dump truck used by the Sewer Collection/Water Distribution Department. Department recommends the purchase of a new box to go on the 2000 International that Streets is replacing. Funding would be 33% Water Fund and 66% Wastewater Fund.

JUSTIFICATION:

Existing truck is 20+ years old and has experienced heavy usage over the years. The box is severely rusted and the truck is difficult to handle. Could be classified as unsafe for highway use due to excessive wear on chassis components. Adding a tandem dump truck to the fleet increases efficiency by allowing for larger payloads. This department handles all maintenance on water and sewer mains and is in need of replacement of the truck currently in use. This truck could also be utilized by the street department for various tasks. Hauling larger loads such as sand & gravel from the quarries.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Backhoe

Division Water Treatment Total Cost of Project \$60,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment					\$60,000	\$60,000
Land and Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$0	\$60,000	\$60,000
FUNDING SOURCES						
LOST						
RUT						
Water Fund					\$60,000	\$60,000
Wastewater Fund						
TOTAL	\$0	\$0	\$0	\$0	\$60,000	\$60,000
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Replacement of the 1992 Case Backhoe and associated equipment.

JUSTIFICATION: Cost of this piece of equipment is shared with the Water Distribution Division- with the number of Water/Wastewater main projects the crew has been working on. Reliable equipment is necessary to keep the projects moving along.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Residential Local Street Imp/Water Main

Division Water Total Cost of Project \$61,000

Priority Rating _____

Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land and Right-of-Way						
Design & Engineering						
Construction		\$53,000				\$53,000
Contingency		\$8,000				\$8,000
Other						
TOTAL COSTS	\$0	\$61,000	\$0	\$0	\$0	\$61,000
FUNDING SOURCES						
LOST						
RUT						
Water Fund		\$61,000				\$61,000
Wastewater Fund						
TOTAL	\$0	\$61,000	\$0	\$0	\$0	\$61,000
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Water main repair & replacement supporting residential street improvements.

JUSTIFICATION:

Make any repair and replacements needed while street improvements project is

PLANNED PROJECTS FY 14/15 INVOLVING WATER MAIN:

1. HAZEL - Maple to Elm
2. UNION - E 3rd to Morningside

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Washington St Main Replace

Division Water Total Cost of Project \$138,000

Priority Rating _____

Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land and Right-of-Way						
Design & Engineering		\$18,000				\$18,000
Construction			\$120,000			\$120,000
Contingency						
Other						
TOTAL COSTS	\$0	\$18,000	\$120,000	\$0	\$0	\$138,000
FUNDING SOURCES						
LOST						
RUT						
Water Fund		\$18,000	\$120,000			\$138,000
Wastewater Fund						
TOTAL	\$0	\$18,000	\$120,000	\$0	\$0	\$138,000
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Street to be reconstructed and widened.

JUSTIFICATION:

Water main is in very poor condition and needs 8" upgrades.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Broadway St Main Replace

Division Water Total Cost of Project \$155,250

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land and Right-of-Way						
Design & Engineering				\$20,250		\$20,250
Construction					\$135,000	\$135,000
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$20,250	\$135,000	\$155,250
FUNDING SOURCES						
LOST						
RUT						
Water Fund				\$20,250	\$135,000	\$155,250
Wastewater Fund						
TOTAL	\$0	\$0	\$0	\$20,250	\$135,000	\$155,250
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Street to be reconstructed and widened.

JUSTIFICATION:

Water main is in very poor condition and needs 8" upgrades.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Oskaloosa St Main Replace

Division Water Total Cost of Project \$197,000

Priority Rating
Project # 310.5.05.8145.6790

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land and Right-of-Way						
Design & Engineering						
Construction	\$167,000					\$167,000
Contingency						
Other						
TOTAL COSTS	\$167,000	\$0	\$0	\$0	\$0	\$167,000
FUNDING SOURCES						
LOST						
RUT						
Water Fund						
Wastewater Fund						
Pella Business Corridor	\$167,000					\$167,000
TOTAL	\$167,000	\$0	\$0	\$0	\$0	\$167,000
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Street to be reconstructed.

JUSTIFICATION:

Water main is in very poor condition and needs 8" upgrades.

WASTEWATER

COST CENTER	REVENUES	EXPENSES	NET FUND
Wastewater Operations	\$2,105,669	\$827,318	\$1,278,351
Wastewater Treatment	\$0	\$108,382	(\$108,382)
Lift Stations	\$0	\$160,100	(\$160,100)
Wastewater Collection	\$0	\$125,110	(\$125,110)
TOTALS	\$2,105,669	\$1,220,910	\$884,759

WASTEWATER	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	% Inc (Dec) of FY 14-15 over FY 13-14
Revenues	\$1,823,966	\$1,894,365	\$2,072,769	\$2,105,669	1.59%
Expenses	\$1,122,024	\$1,208,534	\$1,147,758	\$1,220,910	6.37%
Net Wastewater Fund Budget	\$701,942	\$685,831	\$925,011	\$884,759	-4.35%

PUBLIC WORKS DEPARTMENT - WASTEWATER OPERATIONS

WASTEWATER OPERATIONS - REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
350.4.05.8300.4300	Interest	\$6,117	\$1,556	\$5,000	\$5,000	
350.4.05.8300.4310	Rents & Royalties	\$15,588	\$15,337	\$15,588	\$15,338	(\$250)
350.4.05.8300.4530	Wastewater Service Fees	\$1,761,544	\$1,858,986	\$2,038,181	\$2,071,331	\$33,150
350.4.05.8300.4560	Connect/Re-Connect Fees	\$25,345	\$360			
350.4.05.8300.4570	Misc Charges for Services	\$90				
350.4.05.8300.4600	Special Assessments					
350.4.05.8300.4720	Miscellaneous Revenue	\$15,282	\$18,126	\$14,000	\$14,000	
350.4.05.8300.4800	Sales of Fixed Assets					
Total Wastewater Operations Revenues		\$1,823,966	\$1,894,365	\$2,072,769	\$2,105,669	\$32,900

WASTEWATER OPERATIONS - PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
350.5.05.8300.6010	Salaries - Regular Full Time	\$455,691	\$469,931	\$478,561	\$525,007	\$46,446
350.5.05.8300.6020	Salaries - Regular Part Time					
350.5.05.8300.6155	Health/Dental/Life/Disability	\$52,925	\$52,766	\$56,350	\$65,611	\$9,261
350.5.05.8300.6160	Worker's Compensation	\$6,327	\$4,618	\$7,900	\$4,500	(\$3,400)
350.5.05.8300.6170	Unemployment Compensation					
Total Personnel		\$514,943	\$527,315	\$542,811	\$595,118	\$52,307
AUTHORIZED POSITIONS						
2.00 FTE	Wastewater Operator	2.00 FTE	Wastewater Maintenance			
1.00 FTE	Wastewater Operator Lead	0.29 FTE	Receptionist/Office Support			
1.00 FTE	Wastewater Superintendent	0.11 FTE	Mechanic			
0.29 FTE	Admin Support Specialist	0.50 FTE	Distribution Collection Foreman			
0.24 FTE	Public Works Director					

WASTEWATER OPERATIONS-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
	STAFF DEVELOPMENT					
350.5.05.8300.6220	Subscriptions/Educational Materials					
	REPAIR, MAINT & UTILITIES					
350.5.05.8300.6310	Building Maintenance & Repair	\$1,649	\$865	\$800	\$800	
350.5.05.8300.6320	Grounds Maintenance & Repair	\$6,430	\$3,896	\$6,400	\$6,400	
350.5.05.8300.6330	Vehicle Repair	\$583	\$904	\$1,000	\$1,000	
350.5.05.8300.6350	Operational Equipment Repair	\$47,021	\$39,826	\$36,000	\$40,000	\$4,000
350.5.05.8300.6370	Utility-Electric Expense	\$127,921	\$122,061	\$108,602	\$120,000	\$11,398
350.5.05.8300.6371	Utility-Gas Expense	\$33,232	\$17,482	\$30,000	\$25,000	(\$5,000)
350.5.05.8300.6373	Telecommunications Expense	\$64				
350.5.05.8300.6374	Utility-Water Expense	\$2,071	\$3,288	\$2,000	\$2,000	
350.5.05.8300.6399	Other Maintenance & Repair	\$11,870	\$25,274	\$13,000	\$13,500	\$500
	COMMODITIES					
350.5.05.8300.6403	Contractual Services	\$9,400	\$9,400	\$10,000	\$10,000	
350.5.05.8300.6405	Consultant & Professional Fees					
350.5.05.8300.6433	Franchise Fees	\$35,261	\$37,205	\$40,764		(\$40,764)
350.5.05.8300.6499	Other Contractual Services	\$505				
350.5.05.8300.6503	Chemicals	\$2,031	\$2,219	\$2,500	\$2,500	
350.5.05.8300.6510	Equipment-Minor Equipment/Tools	\$947	\$1,325	\$1,500	\$1,500	
350.5.05.8300.6514	Fuel-Vehicles/Equipment	\$3,134	\$2,747	\$3,000	\$3,000	
350.5.05.8300.6530	Merchandise for Re-sale					
350.5.05.8300.6531	Postage/Shipping	\$2,745	\$1,554	\$2,500	\$2,500	
350.5.05.8300.6546	Supplies-Safety & Medical		\$8			
350.5.05.8300.6547	Supplies-Scientific & Lab	\$2,500	\$4,295	\$3,400	\$4,000	\$600
	Total Supplies & Services	\$287,364	\$272,349	\$261,466	\$232,200	(\$29,266)
Total Wastewater Operations Expense		\$802,307	\$799,664	\$804,277	\$827,318	\$23,041
Net Wastewater Operations Budget		\$1,021,659	\$1,094,701	\$1,268,492	\$1,278,351	\$9,859

Budget Narrative
Department: Wastewater
Cost Center: Wastewater Operations

Revenues

350.4.05.8300.4300	Interest Interest earned on wastewater reserves.	\$	5,000
350.4.05.8300.4310	Rents & Royalties <i>* Decreased \$250.</i>	\$	15,338
350.4.05.8300.4530	Wastewater Service Fees Revenue from wastewater fees <i>* Increased \$33,150 based on revenue projections</i>	\$	2,071,331
350.4.05.8300.4560	Connect/Re-Connect Fees Connect fees in identified districts	\$	-
350.4.05.8300.4570	Misc. Charges for Services	\$	-
350.4.05.8300.4720	Misc. Revenue	\$	14,000

Expenditures

350.5.05.8300.6010	Salaries 2.00 FTE Wastewater Operators 1.00 FTE Wastewater Operator Lead 1.00 FTE Wastewater Superintendent 0.50 FTE Distribution Collection Foreman 2.00 FTE Wastewater Maintenance 0.24 FTE Public Works Director 0.29 FTE Receptionist/Office Support 0.11 FTE Mechanic 0.29 FTE Admin Support Specialist <i>* Increased \$46,446</i>	\$	525,007
350.5.05.8300.6155	Health/Dental/Life/Disability Insurance Insurance for covered workers <i>* Increased \$9,261.</i>	\$	65,611
350.5.05.8300.6160	Worker's Compensation Insurance costs for covered workers.	\$	4,500
350.5.05.8300.6310	Building Maintenance & Repair Maintenance of buildings at the Wastewater Treatment Plant such as painting, caulking, and roof repair	\$	800
350.5.05.8300.6320	Grounds Maintenance & Repair Maintenance and repair of grounds at the Wastewater Treatment Plant such as weed control, contract mowing, and turf repair (seeding or contract landscaping).	\$	6,400
350.5.05.8300.6330	Vehicle Repair Maintenance of the Ag Chem sludge application vehicle	\$	1,000

350.5.05.8300.6350	Operational Equipment Repair Maintenance and repair of the process equipment located at the Wastewater Treatment Plant. This includes such items as pump repairs, electrical control repairs, motor repairs, treatment tank repairs, engine/generator repairs. <i>* Increased \$4,000 based on current expenditures, past history and constantly increasing pricing for repair equipment.</i>	\$ 40,000
350.5.05.8300.6370	Utility-Electric Expense Electrical usage at the Wastewater Treatment Plant <i>* Increased \$11,398 based on past history and current expenditures.</i>	\$ 120,000
350.5.05.8300.6371	Utility-Gas Expense Cost of liquid propane for heating of buildings and the primary digester at the Wastewater Treatment Plant <i>* Decreased \$5,000 based on current pricing and past history.</i>	\$ 25,000
350.5.05.8300.6374	Utility-Water Expense Water usage at the Wastewater Treatment Plant.	\$ 2,000
350.5.05.8300.6399	Other Maintenance & Repair Repair of sewage grinders that are located at the headworks of the Wastewater Treatment Plant and at the three original lift stations <i>* Increased \$500 based on increase in cost of grinder repair</i>	\$ 13,500
350.5.05.8300.6403	Contractual Services (Meter Reading Reimbursement) Wastewater's portion of labor for meter reading.	\$ 10,000
350.5.05.8300.6433	Franchise Fees Payment to General Fund for operating a utility in the City	\$ -
350.5.05.8300.6503	Chemicals Polymer for sludge thickening and sodium hypochlorite for control of filamentous organisms in the activated sludge treatment process at the Wastewater Treatment Plant	\$ 2,500
350.5.05.8300.6510	Equipment-Minor Equipment & Tools Cost of new or replacement tools or equipment: hand tools (wrenches, gear pullers, and screwdrivers), electrical tools (hand grinders, drills, saws), pneumatic tools (impact wrenches, chisels), and chemical metering pumps	\$ 1,500
350.5.05.8300.6514	Fuel-Vehicles/Equipment Fuel for the operation of the sludge application vehicle.	\$ 3,000
350.5.05.8300.6531	Postage/Shipping Shipping costs for sending or receiving equipment, parts, and materials	\$ 2,500
350.5.05.8300.6547	Supplies-Scientific & Lab Purchase equipment, chemicals and supplies for the operation of the State Certified Laboratory at the Wastewater Treatment Plant <i>* Increased \$600 based on current expenditures and past history.</i>	\$ 4,000

PUBLIC WORKS DEPARTMENT - WASTEWATER TREATMENT

WASTEWATER TREATMENT - REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Total Wastewater Treatment Revenues						
		\$0	\$0	\$0	\$0	\$0

WASTEWATER TREATMENT - PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Total Personnel						
		\$0	\$0	\$0	\$0	\$0

WASTEWATER TREATMENT - SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
	STAFF DEVELOPMENT					
350 5.05.8310.6210	Association Dues & Memberships	\$67	\$67	\$300	\$200	(\$100)
350.5.05.8310.6220	Subscriptions/Educational Materials	\$235		\$200	\$100	(\$100)
350 5.05.8310.6240	Meetings and Conferences	\$203	\$410	\$400	\$400	
350.5.05.8310.6260	Travel		\$57	\$100	\$100	
	REPAIR, MAINT & UTILITIES					
350.5.05.8310.6310	Building Maint & Repair					
350.5.05.8310.6330	Vehicle Repair	\$103	\$550	\$1,000	\$1,000	
350.5 05.8310.6370	Utility-Electric Expense			\$400	\$300	(\$100)
350.5.05.8310.6372	Utility-Refuse/Recycling			\$400	\$300	(\$100)
350.5.05.8310.6373	Telecommunications Expense	\$1,332	\$1,589	\$1,500	\$1,500	
	CONTRACTUAL SERVICES					
350.5.05.8310.6402	Advertising Expense		\$147	\$200	\$200	
350.5.05.8310.6405	Consultant & Professional Fees	\$5,084	\$7,881	\$7,000	\$5,800	(\$1,200)
350.5.05.8310.6409	Insurance Expense-Property	\$19,602	\$22,860	\$14,400	\$14,400	
350.5.05.8310.6410	Insurance Expense-Liability	\$5,937	\$8,286	\$15,700	\$15,700	
350 5.05.8310.6413	Laundry Expense	\$1,780	\$2,018	\$2,000	\$2,000	
350.5.05.8310.6414	Legal Expense & Publication	\$15	\$128	\$100	\$1,300	\$1,200
350.5.05.8310.6416	Payments to Other Agencies					
350.5.05.8310.6417	Printing, Binding & Publishing					

WASTEWATER TREATMENT - SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	inc (Dec) of FY 14-15 over FY 13-14
	COMMODITIES					
350.5.05.8310.6500	Contingency Reserve			\$22,874	\$22,874	
350.5.05.8310.6510	Equipment-Minor Equipment & Tools			\$100	\$100	
350.5.05.8310.6514	Fuel-Vehicles/Equipment	\$4,713	\$4,482	\$5,000	\$4,000	(\$1,000)
350.5.05.8310.6531	Postage/Shipping	\$3,304	\$2,955	\$3,000	\$3,000	
350.5.05.8310.6541	Supplies-City Hall Allocation	\$27,753	\$30,081	\$33,207	\$33,208	\$1
350.5.05.8310.6543	Supplies-Office	\$262	\$384	\$400	\$400	
350.5.05.8310.6544	Supplies-Other	\$247	\$438	\$300	\$300	
350.5.05.8310.6546	Supplies-Safety & Medical	\$2,177	\$1,149	\$1,500	\$1,500	
	Total Supplies & Services	\$72,814	\$83,482	\$109,681	\$108,382	(\$1,299)
Total Wastewater Treatment Expense		\$72,814	\$83,482	\$109,681	\$108,382	(\$1,299)
Net Wastewater Treatment Budget		(\$72,814)	(\$83,482)	(\$109,681)	(\$108,382)	\$1,299

Budget Narrative

Department: **Wastewater**

Cost Center: **Wastewater Treatment**

Expenditures

350.5.05.8310.6210	Association Dues & Memberships Various dues, fees, and memberships. Examples are Storm Water Discharge Permit Fee, State Certified Lab Fee, NPDES Permit, Operator Certification Fees, and WEF Membership Fee. <i>* Decreased \$100 based on history.</i>	\$	200
350.5.05.8310.6220	Subscriptions/Educational Materials Subscriptions, books, periodicals or manuals necessary for reference at the Wastewater Treatment Plant. <i>* Decreased \$100 based on history.</i>	\$	100
350.5.05.8310.6240	Meeting and Conferences Various training workshops for the staff at the Wastewater Plant.	\$	400
350.5.05.8310.6260	Travel Mileage reimbursement for travel to workshops or meetings if employee drives personal vehicle.	\$	100
350.5.05.8310.6330	Vehicle Repair Repair and maintenance of pickups at the Wastewater Treatment Plant.	\$	1,000
350.5.05.8310.6372	Utility-Refuse/Recycling Dumpster and recycling services at the Wastewater Treatment Plant <i>* Decreased \$100 based on history.</i>	\$	300
350.5.05.8310.6373	Telecommunications Expense Internet, cellular phone service, and telephone service for the Wastewater Treatment Plant.	\$	1,500
350.5.05.8310.6402	Advertising Expense Advertising expense such as job openings and rental of land.	\$	200
350.5.05.8310.6405	Consultant & Professional Fees Various contract services such as contract laboratory service, engineering service, and random drug and alcohol testing. <i>* Decreased \$1,200 by moving expense to 8310.6414</i>	\$	5,800
350.5.05.8310.6409	Insurance Expense-Property Property insurance premiums.	\$	14,400
350.5.05.8310.6410	Insurance Expense-Liability Liability insurance premiums.	\$	15,700
350.5.05.8310.6413	Laundry Expense Uniform expense for employees in the Wastewater Department who are in daily contact with wastewater and wastewater byproducts.	\$	2,000

350.5.05.8310.6414	Legal Expense & Publication Legal publications such as application for storm water discharge permit, application for NPDES permit, and notice of project bidding. <i>* Increased \$1,200 by receiving expense from 8310.6405</i>	\$ 1,300
350.5.05.8310.6500	Contingency Reserve Provides for unforeseen expenses in any of the various line items in the Wastewater Treatment and Collection budgets.	\$ 22,874
350.5.05.8310.6510	Equipment-Minor Equipment & Tools Minor equipment and tools for the Wastewater Treatment Plant. Examples include garbage disposal, telephone, two way radio, and fax/copier/printer machine.	\$ 100
350.5.05.8310.6514	Fuel-Vehicles/Equipment Fuel to operate the pickup trucks for the Wastewater Treatment Plant. Also provides fuel for miscellaneous equipment such as pumps, mowers, trimmers and tractor. <i>* Decreased \$1,000 based on current budget expenditure.</i>	\$ 4,000
350.5.05.8310.6531	Postage/Shipping Provides for a portion of refilling the postage meter at City Hall and for Wastewater's share of mailing the utility bills.	\$ 3,000
350.5.05.8310.6541	City Hall Allocation Cost for various supplies and services for City Hall that are directly related to the operation of the Wastewater Department.	\$ 33,208
350.5.05.8310.6543	Supplies-Office Office supplies for use at the Wastewater Treatment Plant.	\$ 400
350.5.05.8310.6544	Supplies-Other Minor supplies and services that do not fit the definition for any other line items	\$ 300
350.5.05.8310.6546	Supplies-Safety & Medical Safety supplies and services for the Wastewater Treatment Plant. Examples are supplies for confined space entry, hoist inspections, first aid supplies, and fire extinguisher testing.	\$ 1,500

PUBLIC WORKS DEPARTMENT - LIFT STATIONS

LIFT STATIONS - REVENUES

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Total Lift Stations Revenues	\$0	\$0	\$0	\$0	\$0

LIFT STATIONS - PERSONNEL COSTS

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Total Personnel	\$0	\$0	\$0	\$0	\$0

LIFT STATIONS - SUPPLIES & SERVICES

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
REPAIR, MAINT & UTILITIES					
350.5.05.8320.6310 Building Maintenance & Repair	\$2,059	\$27	\$500	\$400	(\$100)
350.5.05.8320.6320 Grounds Maintenance & Repair	\$1,240	\$1,444	\$1,500	\$1,500	
350.5.05.8320.6350 Operational Equipment Repair	\$9,279	\$16,538	\$12,000	\$15,000	\$3,000
350.5.05.8320.6370 Utility-Electric Expense	\$40,999	\$45,798	\$50,000	\$50,000	
350.5.05.8320.6371 Utility-Gas Expense	\$3,540	\$2,578	\$2,800	\$2,800	
350.5.05.8320.6373 Telecommunications Expense	\$2,364	\$2,167	\$2,400		(\$2,400)
350.5.05.8320.6374 Utility-Water Expense	\$174	\$269	\$200	\$200	
COMMODITIES					
350.5.05.8320.6503 Chemicals	\$91,949	\$123,778	\$90,000	\$90,000	
350.5.05.8320.6510 Equipment-Minor Equipment/Tools		\$1,889	\$300	\$200	(\$100)
350.5.05.8320.6546 Supplies-Safety & Medical	\$128				
Total Supplies & Services	\$151,732	\$194,488	\$159,700	\$160,100	\$400

Total Lift Stations Expense	\$151,732	\$194,488	\$159,700	\$160,100	\$400
------------------------------------	------------------	------------------	------------------	------------------	--------------

Net Lift Stations Budget	(\$151,732)	(\$194,488)	(\$159,700)	(\$160,100)	(\$400)
---------------------------------	--------------------	--------------------	--------------------	--------------------	----------------

Budget Narrative
Department: Wastewater
Cost Center: Lift Stations

Expenditures

350.5.05.8320.6310	Building Maintenance & Repair Minor maintenance of buildings at the four lift stations. Examples include painting, caulking, and roof repairs. <i>* Decreased \$100 based on past history and current expenditures</i>	\$ 400
350.5.05.8320.6320	Grounds Maintenance & Repair Maintenance and repair of grounds at the four lift stations. Examples include weed control, turf repair (seeding or contract landscaping), and contract mowing.	\$ 1,500
350.5.05.8320.6350	Operational Equipment Repair Maintenance and repair of the process equipment located at the four lift stations. This includes such items as pump repairs, electrical control repairs, motor repairs, treatment tank repairs, and engine/generator repairs. <i>* Increased \$3,000 based on current budget expenditures, past history and age of equipment.</i>	\$ 15,000
350.5.05.8320.6370	Utility-Electric Expense Electrical usage at the four lift stations.	\$ 50,000
350.5.05.8320.6371	Utility-Gas Expense Cost of liquid propane for two lift stations and natural gas for two lift stations for building heat purposes.	\$ 2,800
350.5.05.8320.6373	Telecommunication Expense Communication network between the Wastewater Treatment Plant and the four lift stations. <i>* Decreased \$2,400 based on disconnection of phone line communication between the lift stations and the main treatment plant.</i>	\$ -
350.5.05.8320.6374	Utility-Water Expense Water usage at the lift stations.	\$ 200
350.5.05.8320.6503	Chemicals Provides for Bioxide. This is a chemical used at lift stations to treat for hydrogen sulfide gas.	\$ 90,000
350.5.05.8320.6510	Equipment-Minor Equipment & Tools Cost of minor equipment and tools for use at the four lift stations. Includes chemical metering pumps and tanks to store chemicals. <i>* Decreased \$100 based on current expenditures.</i>	\$ 200

PUBLIC WORKS DEPARTMENT - WASTEWATER COLLECTION

WASTEWATER COLLECTION - REVENUES

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Total Wastewater Collection Revenues	\$0	\$0	\$0	\$0	\$0

WASTEWATER COLLECTION - PERSONNEL COSTS

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
350.5.05.8330.6010 Salaries - Regular Full Time					
Total Personnel	\$0	\$0	\$0	\$0	\$0

WASTEWATER COLLECTION - SUPPLIES & SERVICES

	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
STAFF DEVELOPMENT					
350.5.05.8330.6230 Training					
350.5.05.8330.6240 Meetings and Conferences			\$100	\$100	
REPAIR, MAINT & UTILITIES					
350.5.05.8330.6310 Building Maintenance & Repair	\$4		\$100	\$100	
350.5.05.8330.6320 Grounds Maintenance & Repair					
350.5.05.8330.6330 Vehicle Repair		\$225	\$800	\$800	
350.5.05.8330.6350 Operational Equipment Repair	\$1,916	\$2,079	\$2,000	\$2,000	
350.5.05.8330.6371 Utility-Gas Expense				\$1,000	\$1,000
350.5.05.8330.6399 Other Maintenance & Repair	\$42,105	\$95,224	\$45,000	\$90,000	\$45,000
CONTRACTUAL SERVICES					
350.5.05.8330.6405 Consultant & Professional Fees	\$504	\$454	\$800	\$800	
350.5.05.8330.6413 Laundry Expense		\$155			
350.5.05.8330.6499 Other Contractual Services	\$44,394	\$23,770	\$20,000	\$22,510	\$2,510
COMMODITIES					
350.5.05.8330.6510 Equipment-Minor Equipment/Tools	\$2,859	\$1,493	\$1,500	\$1,500	
350.5.05.8330.6514 Fuel-Vehicles/Equipment	\$2,479	\$4,343	\$2,500	\$5,000	\$2,500
350.5.05.8330.6544 Supplies-Other		\$181	\$100	\$100	
350.5.05.8330.6546 Supplies-Safety & Medical	\$910	\$2,976	\$1,200	\$1,200	
Total Supplies & Services	\$95,171	\$130,900	\$74,100	\$125,110	\$51,010

Total Wastewater Collection Expense	\$95,171	\$130,900	\$74,100	\$125,110	\$51,010
--	-----------------	------------------	-----------------	------------------	-----------------

Net Wastewater Collection Budget	(\$95,171)	(\$130,900)	(\$74,100)	(\$125,110)	(\$51,010)
---	-------------------	--------------------	-------------------	--------------------	-------------------

Budget Narrative

Department: **Wastewater**

Cost Center: **Wastewater Collection**

Expenditures

350.5.05.8330.6240	Meetings and Conferences Various training workshops for the Collection System staff	\$ 100
350.5.05.8330.6310	Building Maintenance & Repair Maintenance and repair of the Collection/Distribution building located on the Public Works campus. Examples are painting, caulking, and roof repair.	\$ 100
350.5.05.8330.6330	Vehicle Repair Repair of the pickup and jet machine truck as used by the Collection Department.	\$ 800
350.5.05.8330.6350	Operational Equipment Repair Repair to the various pieces of equipment utilized by the Collection Department such as backhoe repair (shared expense with Water Distribution and Street Department), sewer jet repair, cut-off saw repair, and sewer vac repair (shared expense with Street Department)	\$ 2,000
350.5.05.8330.6371	Utility-Gas Expense Cost of natural gas to heat collection distribution shop (old parks shop) <i>* Increased \$1,000 to cover half the cost of heating the collection/distribution shop.</i>	\$ 1,000
350.5.05.8330.6399	Other Maintenance & Repair Cleaning and televising of approximately 40,000 feet of sanitary sewer a year. At this rate, the entire system would be done in 10 years. <i>* Increased \$45,000 based on scope of this year's project.</i>	\$ 90,000
350.5.05.8330.6405	Consultant & Professional Fees Various contract services such as Iowa One Call utility locate service and minor engineering services.	\$ 800
350.5.05.8330.6499	Other Contractual Services Provides for services and repairs to the sanitary sewer system. Examples include manhole rebuilds and repairs, open-cut repairs to lines and subsequent repairs to streets or property, root control, etc. <i>* Increased \$2,510 based on current budget expenditures and past history.</i>	\$ 22,510
350.5.05.8330.6510	Equipment-Minor Equipment & Tools New equipment and tools such as two way radios, cut-off saws, sewer tools, and hand tools.	\$ 1,500

350.5.05.8330.6514	Fuel-Vehicles/Equipment Fuel for the vehicles and equipment used by the Collection sewer vac Department. Examples include pickup truck, backhoe, jet machine, unit, saws, and pumps * <i>Increased \$2,500 based on current budget expenditures and past history.</i>	\$ 5,000
350.5.05.8330.6544	Supplies-Other Misc minor supplies.	\$ 100
350.5.05.8330.6546	Supplies-Safety & Medical Various safety supplies and services for the Sewer Collection entry Department. Examples include first aid supplies and confined space supplies and equipment.	\$ 1,200

**CITY OF PELLA
2015-2019 CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Department Public Works--Wastewater Treatment/Collection

		PROJECTED DOLLARS					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
PROJECTS							
SCADA Upgrade	SI			\$ 25,000			\$ 25,000
UV Lamp Purchase	SI	\$ 5,000		\$ 5,000		\$ 5,000	\$ 15,000
Pickup Truck Purchase	SI			\$ 30,000			\$ 30,000
Methane Engine Overhaul	SI		\$ 30,000				\$ 30,000
Sludge Application Tractor & Tank	SI				\$ 210,000		\$ 210,000
Influent Screening	UI	\$ 750,000					\$ 750,000
Manhole Rehab	SI		\$ 20,000		\$ 20,000		\$ 40,000
Sewer Lining Truman/Clark Streets	SI	\$ 261,750					\$ 261,750
Mainline Sewer Camera	UI	\$ 15,000					\$ 15,000
Sanitary Sewer Replace 600 Block Franklin	TIF	\$ 145,000					\$ 145,000
Excavator & Trailer	SI	\$ 40,667					\$ 40,667
Oskaloosa Sanitary Sewer	TIF	\$ 68,000					\$ 68,000
Dump Truck Box	SI	\$ 6,667					\$ 6,667
Backhoe	SI					\$ 30,000	\$ 30,000
Residential Local Sewer Repair	SI		\$ 27,600				\$ 27,600
Jefferson St Sewer Repair	SI		\$ 40,250				\$ 40,250
Washington St Sewer Repair	SI			\$ 109,250			\$ 109,250
Broadway St Sewer Repair	SI				\$ 13,500	\$ 90,000	\$ 103,500
TOTAL COSTS		\$ 1,292,084	\$ 117,850	\$ 169,250	\$ 243,500	\$ 125,000	\$ 1,947,684
FUNDING SOURCES							
State Revolving Fund	SRF	\$ -		\$ -	\$ -	\$ -	\$ -
Pella Business Corridor (TIF)	TIF	\$ 213,000	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer Improvement Fund	SI	\$ 314,084	\$ 117,850	\$ 169,250	\$ 243,500	\$ 125,000	\$ 969,684
Unidentified Funding Source	UI	\$ 765,000	\$ -	\$ -	\$ -	\$ -	\$ 765,000
TOTAL		\$ 1,292,084	\$ 117,850	\$ 169,250	\$ 243,500	\$ 125,000	\$ 1,947,684

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title SCADA Upgrade

Division Wastewater Treatment Total Cost of Project \$25,000

Priority Rating _____
Project # 360.5.05.8357.6725

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment			\$25,000			\$25,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$25,000	\$0	\$0	\$25,000
FUNDING SOURCES						
Sewer Improvement Fund			\$25,000			\$25,000
TOTAL	\$0	\$0	\$25,000	\$0	\$0	\$25,000
FISCAL IMPACT						
Fund. _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replacement of the Supervisory Control and Data Acquisition computer at the Wastewater Treatment Plant.

JUSTIFICATION:

This computer monitors conditions and controls some operations at the Wastewater Treatment Plant and Lift Stations. Computer will be 3 years old upon replacement. Replacement is recommended on a 3 year period in order to maintain reliability.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title UV Lamp Purchase

Division Wastewater Treatment Total Cost of Project \$15,000

Priority Rating _____
Project # 360.5.05.8352.6727

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$5,000		\$5,000		\$5,000	\$15,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$5,000	\$0	\$5,000	\$0	\$5,000	\$15,000
FUNDING SOURCES						
Sewer Improvement Fund	\$5,000		\$5,000		\$5,000	\$15,000
TOTAL	\$5,000	\$0	\$5,000	\$0	\$5,000	\$15,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Purchase of lamps utilized in the ultraviolet disinfection unit at the Wastewater Treatment Plant.

JUSTIFICATION:

Ordinary maintenance requires the replacement of burned out lamps on a regular basis.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Pickup Truck Purchase

Division Wastewater Treatment Total Cost of Project \$30,000

Priority Rating _____
Project # 360.5.05.8362.6710

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment			\$30,000			\$30,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$30,000	\$0	\$0	\$30,000
FUNDING SOURCES						
Sewer Improvement Fund			\$30,000			\$30,000
TOTAL	\$0	\$0	\$30,000	\$0	\$0	\$30,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replacement of the 2007 Ford 3/4 ton pickup.

JUSTIFICATION:

Keep essential equipment updated and reliable.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Methane Engine Overhaul

Division Wastewater Treatment Total Cost of Project \$30,000

Priority Rating _____
Project # 360.5.05.8354.6727

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment		\$30,000				\$30,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$30,000	\$0	\$0	\$0	\$30,000
FUNDING SOURCES						
Sewer Improvement Fund		\$30,000				\$30,000
TOTAL	\$0	\$30,000	\$0	\$0	\$0	\$30,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$55,000
Operating Costs						
TOTAL	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$55,000

DESCRIPTION: Overhaul of the engine that utilizes methane for the generation of electricity at the Wastewater Treatment Plant.

JUSTIFICATION: The engine/generator set produced an average net amount of \$11,000 of electricity per year the last few years. Normal routine maintenance is needed for this equipment. Engine should have approximately 25,000 hours of runtime since last overhaul if work is conducted on this schedule.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Sludge Application Tractor & Tank

Division Wastewater Treatment Total Cost of Project \$210,000

Priority Rating _____

Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment				\$210,000		\$210,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
TOTAL COSTS	\$0	\$0	\$0	\$210,000	\$0	\$210,000
FUNDING SOURCES						
SRF				\$210,000		\$210,000
Sewer Improvement Fund						
*Funding Source Unidentified						
TOTAL	\$0	\$0	\$0	\$210,000	\$0	\$210,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replace current 1999 sludge disposal vehicle.

JUSTIFICATION:

This vehicle is used to field inject biosolids from the plant. The truck will be 18 years old on this schedule. Replacement is necessary to maintain reliability.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Influent Screening

Division Wastewater Treatment Total Cost of Project \$750,000

Priority Rating _____
Project # 360.5.05.8384.6727

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$750,000					\$750,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$750,000	\$0	\$0	\$0	\$0	\$750,000
FUNDING SOURCES						
Sewer Improvement Fund						
State Revolving Fund						
Unidentified Funding Source	\$750,000					\$750,000
TOTAL	\$750,000	\$0	\$0	\$0	\$0	\$750,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Removal of the existing macerators at the Wastewater Treatment Plant and the installation of screening equipment in its place.

JUSTIFICATION: The addition of screening will reduce the objectionable materials that are currently partially ground up and remain in the waste stream where they cause problems by plugging pipes and pumps and are applied to the land when the sludge is hauled. These materials are really garbage and should be going to the landfill. The new screens will remove this material. This was a recommended project in the V&K Study of 1998 and also was listed in the April 2009 IDNR inspection report. This project has the potential to become mandated in the future. Renewal of the treatment permit with more stringent requirements could require this project as well.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Manhole Rehab

Division Wastewater Collection Total Cost of Project \$40,000

Priority Rating _____
Project # 360.5.05.8394.6790

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment		\$20,000		\$20,000		\$40,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$20,000	\$0	\$20,000	\$0	\$40,000
FUNDING SOURCES						
Capital Facilities Fund						
Sewer Improvement Fund		\$20,000		\$20,000		\$40,000
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$20,000	\$0	\$20,000	\$0	\$40,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: This project provides for the rehabilitation of approximately 15 sanitary sewer manholes in the system for each project year. Rehabilitation includes patching of damaged areas, the application of a spray liner from top to bottom and repairs to the base of each manhole.

JUSTIFICATION: The manholes that are to be rehabilitated are in various stages of decay. Most are of brick construction and in excess of 50 years old. Rehabilitation will provide needed structural integrity, reduce I and I into the sanitary sewer system and improve water flow through the base of each manhole.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Sewer Lining Truman-Clark Streets

Division Wastewater Collection Total Cost of Project \$261,750

Priority Rating _____
Project # 360.5.05.8390.6790

	PROJECTED DOLLARS					TOTAL
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	
COSTS						
Equipment	\$261,750					\$261,750
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$261,750	\$0	\$0	\$0	\$0	\$261,750
FUNDING SOURCES						
Capital Facilities Fund						
Sewer Improvement Fund	\$261,750					\$261,750
Water Fund						
Wastewater Fund						
TOTAL	\$261,750	\$0	\$0	\$0	\$0	\$261,750
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

This project provides for the lining of approximately 4,000 lineal feet of 18" and 21" sanitary sewer. This sewer was installed around 1981 and conveys sanitary sewage to the wastewater treatment plant for roughly 75% of the City.

JUSTIFICATION:

This pipe was inspected fall of 2010 and is constructed of reinforced concrete. Each length of pipe has a rubber o-ring seal to deter leakage. The concrete has deteriorated to the point that several rubber o-rings are now falling out of the joints and there is exposed aggregate over this entire length of sewer. This pipe is essential to the sanitary sewer system. We need to be proactive and begin repairs now before failures occur.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Mainline Sewer Camera

Division Wastewater Collection Total Cost of Project \$15,000

Priority Rating _____
Project # 360.5.05.8365.6727

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$15,000					\$15,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$15,000	\$0	\$0	\$0	\$0	\$15,000
FUNDING SOURCES						
Capital Facilities Fund						
Sewer Improvement Fund						
Water Fund						
Unidentified Funding Source	\$15,000					\$15,000
TOTAL	\$15,000	\$0	\$0	\$0	\$0	\$15,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Purchase of a sewer jetter-propelled mainline camera to enable the City to do their own televising of both sanitary and storm sewers.

JUSTIFICATION:

The purchase of this camera would allow the City to inspect sanitary and storm sewer pipes on their own. It would allow the City to better monitor their root control program as well as do regular inspections on the City's sanitary and storm sewer systems. It would also give us the ability to have same day identification of sewer related problems.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Sanitary Sewer Replace 600 Block Franklin

Division Wastewater Collection Total Cost of Project \$140,000

Priority Rating _____
Project # 360.5.05.8395.6790

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Inspection						
Equipment						
Land & Right-of-Way						
Design & Engineering	\$20,000					\$20,000
Construction	\$105,000					\$105,000
Contingency	\$20,000					\$20,000
Other						
TOTAL COSTS	\$145,000	\$0	\$0	\$0	\$0	\$145,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
Pella Business Corridor (TIF)	\$145,000					\$145,000
TOTAL	\$145,000	\$0	\$0	\$0	\$0	\$145,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

FY 13/14 includes thorough inspection, including televising, of the system in question. FY 14/15 includes design and construction of approximately 115 feet of 8 inch diameter sanitary sewer to replace the sewer that lies under downtown businesses from Boats Furniture west to the rear of Century 21 Real Estate. This project would include extending services from the new sewer to existing buildings. There is also water main work included in this project.

JUSTIFICATION:

Access to this segment of sewer is extremely limited should it need to be cleaned or repaired. The access manhole is in the basement bathroom closet of Boats Furniture and most of the sewer is under existing buildings. With a food service business, George's Pizza, discharging to the sewer, the likelihood of the need for maintenance increases as does for the potential for backups of raw sewage into businesses in the area.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Excavator, trailer and attachments

Division Wastewater Treatment Total Cost of Project \$40,667

Priority Rating _____
Project # 360.5.05.8373.6723

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$40,667					\$40,667
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$40,667	\$0	\$0	\$0	\$0	\$40,667
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund	\$40,667					\$40,667
TOTAL	\$40,667	\$0	\$0	\$0	\$0	\$40,667
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Mini track backhoe with an ideal digging depth of 3'-8'. This unit is capable of turning 360 degrees; this helps keeping the excavation safer. This unit is built for mainline pipe installation.

JUSTIFICATION:

Cost of this piece of equipment is shared with the Water Distribution division. We have been renting this type of unit on various in-house projects. It is extremely versatile in tight narrow conditions when digging around existing utilities. With the number of Water/Wastewater main projects the crew has been working on, reliable equipment is necessary to keep the projects moving along.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works - Water Project Title Oskaloosa Sewer Main Replacement

Division Wastewater Collection Total Cost of Project \$68,000

Priority Rating
Project # 360.5.05.8396.6790

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$68,000					\$68,000
Contingency						
Other						
TOTAL COSTS	\$68,000	\$0	\$0	\$0	\$0	\$68,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
State Revolving Fund						
TIF	\$68,000					\$68,000
	\$68,000	\$0	\$0	\$0	\$0	\$68,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replace and/or line sanitary sewer main on Oskaloosa St from Prairie to E. 8th.

JUSTIFICATION:

This project coincides with street and water main work. Age and condition of sanitary main in this section warrants repairs.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Dump Truck Box

Division Wastewater Collection Total Cost of Project \$6,667

Priority Rating
Project # 360.5.05.8373.6723

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$6,667					\$6,667
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$6,667	\$0	\$0	\$0	\$0	\$6,667
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund	\$6,667					\$6,667
TOTAL	\$6,667	\$0	\$0	\$0	\$0	\$6,667
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replacement of 1992 Ford dump truck used by the Sewer Collection/Water Distribution Department. Department recommends the purchase of a new box to go on the 2000 International that Streets is replacing. Funding would be 33% Water Fund and 66% Wastewater Fund.

JUSTIFICATION:

Existing truck is 20+ years old and has experienced heavy usage over the years. The box is severely rusted and the truck is difficult to handle. Could be classified as unsafe for highway use due to excessive wear on chassis components. Adding a tandem dump truck to the fleet increases efficiency by allowing for larger payloads. This department handles all maintenance on water and sewer mains and is in need of replacement of the truck currently in use. This truck could also be utilized by the street department for various tasks. Hauling larger loads such as sand & gravel from the quarries.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Backhoe

Division Wastewater Treatment Total Cost of Project \$30,000

Priority Rating _____

Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment					\$30,000	\$30,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$0	\$30,000	\$30,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund					\$30,000	\$30,000
TOTAL	\$0	\$0	\$0	\$0	\$30,000	\$30,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replacement of the 1992 Case backhoe and associated equipment.

JUSTIFICATION:

Cost of this piece of equipment is shared with the Water Distribution Division-with the number of Water/Wastewater main projects the crew has been working on. Reliable equipment is necessary to keep the projects moving along.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Residential Local Street Imp/Sanitary Sewer

Division Wastewater Total Cost of Project \$27,600

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering		\$3,600				\$3,600
Construction		\$24,000				\$24,000
Contingency						
Other						
TOTAL COSTS	\$0	\$27,600	\$0	\$0	\$0	\$27,600
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund		\$27,600				\$27,600
TOTAL	\$0	\$27,600	\$0	\$0	\$0	\$27,600
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Sanitary sewer repair & replacement supporting residential street improvements.

JUSTIFICATION: Make any repair and replacements needed while street improvement project is underway.

PLANNED PROJECTS FY15/16 INVOLVING SANITARY SEWERS:
1. HAZEL - Maple to Elm
2. UNION - E 3rd to Morningside

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Jefferson St Sewer Repair

Division Wastewater Total Cost of Project \$40,250

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering		\$6,038				\$6,038
Construction		\$34,212				\$34,212
Contingency						
Other						
TOTAL COSTS	\$0	\$40,250	\$0	\$0	\$0	\$40,250
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund		\$40,250				\$40,250
TOTAL	\$0	\$40,250	\$0	\$0	\$0	\$40,250
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Full reconstruction of Jefferson Street, E. 2nd to Hazel.

JUSTIFICATION:

New storm sewers and subdrains will be installed.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Washington St Sewer Repair

Division Wastewater Total Cost of Project \$109,250

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					TOTAL
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering			\$16,388			\$16,388
Construction			\$92,862			\$92,862
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$109,250	\$0	\$0	\$109,250
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund			\$109,250			\$109,250
TOTAL	\$0	\$0	\$109,250	\$0	\$0	\$109,250
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Full reconstruction and widening of Washington St. from E 1st to Hazel.

JUSTIFICATION:

Installation of storm sewer, intakes, subdrains, etc.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Broadway St Sewer Repair

Division Wastewater Total Cost of Project \$103,500

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering				\$13,500		\$13,500
Construction					\$90,000	\$90,000
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$13,500	\$90,000	\$103,500
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund				\$13,500	\$90,000	\$103,500
TOTAL	\$0	\$0	\$0	\$13,500	\$90,000	\$103,500
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Full reconstruction and widening of Broadway from Jefferson.

JUSTIFICATION:

Storm sewer improvements will be made during reconstruction of the street.

ELECTRIC

COST CENTER	REVENUES	EXPENSES	NET FUND
Electric Operating Revenues	\$19,188,869	\$0	\$19,188,869
Production	\$0	\$12,987,574	(\$12,987,574)
Transmission	\$0	\$2,594,593	(\$2,594,593)
Distribution	\$0	\$1,061,298	(\$1,061,298)
Admin & General	\$0	\$1,439,667	(\$1,439,667)
TOTALS	\$19,188,869	\$18,083,132	\$1,105,737

ELECTRIC	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	% Inc (Dec) of FY 14-15 over FY 13-14
Revenues	\$18,163,630	\$17,988,622	\$18,660,151	\$19,188,869	2.83%
Expenses	\$17,462,172	\$18,294,679	\$17,756,860	\$18,083,132	1.84%
Net Electric Fund Budget	\$701,458	(\$306,057)	\$903,291	\$1,105,737	22.41%

ELECTRIC DEPARTMENT

ELECTRIC OPERATIONS-REVENUES

		ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGET FY 13-14	BUDGET FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
400 4.06 8500 4300	Interest	\$64,852	\$36,037	\$50,000	\$41,000	(\$9,000)
400 4.06 8500 4301	Interest-WSEC-4	\$870				
400 4.06 8500.4310	Rents & Royalties					
400 4 06.8500 4400	Federal Grants	\$7,878				
400.4 06.8500 4510	Electric Sales-Retail	\$16,948,000	\$16,257,508	\$16,920,521	\$16,671,411	(\$249,110)
400 4 06 8500.4518	Electric - WSEC4 Sales	\$787,925				
400 4 06 8500 4519	Electric Sales-Wholesale	\$127,737	\$229,119		\$246,458	\$246,458
400 4 06 8500 4550	Penalties	\$18,215	\$18,198	\$4,000	\$4,000	
400 4 06 8500 4570	Misc Charges for Service	\$37,407	\$49,412	\$20,000	\$20,000	
400 4 06 8500 4706	Green power contributions					
400 4 06 8500.4720	Miscellaneous Revenues	\$89,079	\$342,585	\$248,160	\$195,000	(\$53,160)
400 4 06 8500 4721	Trans Revenue	\$1,845	\$740,497	\$1,106,470	\$1,700,000	\$593,530
400 4 06 8500 4722	Diesel Capacity Pmt	\$77,400	\$311,400	\$306,000	\$306,000	
400 4 06 8500 4800	Sales of Fixed Assets	\$2,422	\$3,866	\$5,000	\$5,000	
400 4 06 8500 4900	Sale of SO2 Allowances					
Total Electric Operations Revenues		\$18,163,630	\$17,988,622	\$18,660,151	\$19,188,869	\$528,718

Budget Narrative
Department: Electric
Revenue

Revenues

400.4.06.8500.4300	Interest On Investments Projected average cash reserve. <i>* Decreased \$9,000 based cash balances.</i>	\$	41,000
400.4.06.8500.4310	Rents & Royalties Return on transmission assets	\$	-
400.4.06.8500.4510	Electric Sales-Retail Estimated sales to all classes of customers. <i>* Decreased \$249,110 based on revenue projections.</i>	\$	16,671,411
400.4.06.8500.4519	Electric Sales-Wholesale Estimated revenue from MRES for FPL wind.	\$	246,458
400.4.06.8500.4550	Penalties Estimated revenue from late payments.	\$	4,000
400.4.06.8500.4570	Miscellaneous Charges for Service Estimated revenue for meter installs, electric hook-ups, and other electric services.	\$	20,000
400.4.06.8500.4706	Green Power Contributions Contributions for green power purchases.	\$	-
400.4.06.8500.4720	Miscellaneous Revenues Estimated revenue from EPA's Sulfur Dioxide Allowance auction, dividend checks, Financial Transmission Rights (FTRs) and other non-operating revenue.	\$	195,000
400.4.06.8500.4721	Transmission Revenue Estimated revenue from MISO Attachment O submissions.	\$	1,700,000
400.4.06.8500.4722	Electric - Diesel Capacity Payment Estimated revenue from MRES using diesel plant capacity.	\$	306,000
400.4.06.8500.4800	Sales of Fixed Assets/Refunds Sales of used wire, scrap metal, and parts at salvage value. Return of deposits on gas cylinders and barrels.	\$	5,000
400.4.06.8500.4900	Gain on Sale of SO2 Allowances Sales of banked SO2 Allowances to cover expenses associated with boiler damage.	\$	-

ELECTRIC DEPARTMENT-PRODUCTION

PRODUCTION EXPENSES

		ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGET FY 13-14	BUDGET FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
400 5 07 8500.9010	Operation-Supervision Labor	\$111,207	\$123,094			
400 5.06 8501 9200	Fuel-Natural Gas	\$418,731				
400.5.06 8501.9210	Fuel-Coal	\$4,214,291				
400 5.06 8501.9250	Fuel-Handling Expense	\$93,336	\$746			
400 5 06.8501 9255	Biofuel-Handling Expense					
400.5 06.8501 9260	Ash Disposal Expense	\$76,384				
400 5.07.8502 9010	Steam Expense-Boiler Labor	\$431,751	\$81,795			
400 5 06 8502 9020	Steam Exp-Boiler Mtrls & Supplies	\$35,351	\$5,602			
400.5 06.8502 9060	Steam Expense/Boiler Chemicals	\$12,324				
400 5.07 8505 9010	Electric Expense Labor	\$141,575	\$66,911			
400.5 06 8505 9020	Electric Exp-Elec Mtrls & Supplies	\$2,062				
400 5 06 8505.9050	Electric Expense/Water	\$241,808	\$2,509			
400 5.06 8505 9060	Elec Exp-Cooling Tower Chemicals	\$44,826	(\$139)			
400 5 07.8506 9010	Miscellaneous Steam Power-Labor	\$41,163	\$35,673			
400 5 06 8506 9020	Misc Steam Power-General Exp	\$17,630	\$13,267			
400.5 06 8509.9270	Allowance Expense	\$26,345	\$7,245			
400 5.07.8510.9010	Maint -Supervision-Labor	\$65,434	\$67,056			
400.5 06 8511 9030	Maint. Structure-Labor & Mtrls	\$22,367	\$23,264			
400.5.06 8512 9030	Maint Boiler/Furnace-Labor & Mtrls	\$109,228	\$58,318			
400 5 06 8513.9030	Maint Turbine Apparatus-Labor & Mtrls	\$29,292	\$10,105			
400 5.06 8514.9020	Miscellaneous	\$2,686	\$1,260			
400 5 06 8515 9400	Maint. of Steam Plant-Boiler Apparatus	\$58,988	\$72,447			
400 5.06 8515.9410	Maint of Steam Plant-Elec Equip	\$25,047	\$5,801			
400 5.07 8546 9010	Operation Supervision/Diesel	\$25,249	\$18,517	\$73,150	\$82,083	\$8,933
400 5.06 8547.9220	Fuel Diesel	\$90,432	\$93,268	\$46,341	\$46,341	
400 5.06 8548.9030	Generation Expenses/Diesel Plant	\$19,066	\$62,540	\$102,000	\$121,570	\$19,570
400 5.06 8549 9020	Misc. Diesel Plant	\$50,660	\$49,372	\$58,797	\$66,167	\$7,370
400 5 06.8552 9020	Maint. of Structures/Diesel Plant	\$1,035	\$12,714			
400 5.06.8553.9030	Maint/Diesel Plant-Equip Labor & Mtrls	\$99,307	\$38,548	\$93,451	\$85,027	(\$8,424)
400 5.06 8555 9500	Purchased Power	\$5,968,891	\$11,705,392	\$12,157,626	\$12,337,748	\$180,122
400 5 06.8555.9501	Purchased Power - Resale	\$237,918	\$231,354		\$248,638	\$248,638
400 5.06.8555 9502	Non-Excessive Energy (MISO Wind)	\$4,012				
400.5 07 8556 9510	System Control - Load Dispatching	\$69,122	\$48,089			
400 5 06 8557 9950	Other Expenses	\$20,889	\$292,444			
400 5.06.8501.4210	Fuel - Coal WSEC4					
400 5.06 8501.4220	Fuel - Misc WSEC4	\$330,343				
400 5 06 8514 4020	O&M WSEC4 (Generation)	\$166,728				
Total Electric Production Expenses		\$13,305,478	\$13,127,192	\$12,531,365	\$12,987,574	\$456,209

Budget Narrative
Department: Electric
Cost Center: Production

Expenditures

400.5.07.8546.9010	Operation Supervision/Diesel A. Labor .05 FTE Distribution Superintendent .75 FTE Operations Superintendent	\$	82,083
400.5.06.8547.9220	Fuel-Diesel Estimated diesel usage	\$	46,341
400.5.06.8548.9030	Generation Expense/Diesel Plant A. Labor .10 FTE SCADA Tech .60 FTE PP Supervisor .80 FTE El. System Operator Estimated overtime B. Materials and Supplies Costs incurred in operating prime movers, generators and electric equipment in other power generating stations. Includes water, chemicals, lubricants, and control system oils.	\$	121,570
	A. Labor	\$	113,970
	B. Materials and Supplies	\$	7,600
400.5.06.8549.9020	Misc./Diesel Plant All general expenses: 1. Electric usage for heating 2. Care of grounds, mowing 3. Telephone 4. First aid/safety supplies 5. General supplies, misc.	\$	66,167
400.5.06.8552.9020	Maint. Of Structures/Diesel Plant Costs incurred in maintenance of facilities used in other power generation	\$	-
400.5.06.8553.9030	Maintenance Diesel Plant Equipment Labor & Materials A Labor Estimated overtime B. Materials and Supplies Includes Altorfer maintenance.	\$	85,027
	A Labor	\$	-
	B. Materials and Supplies	\$	85,027
400.5.06.8555.9500	Purchased Power Based on MRES projections.	\$	12,337,748
400.5.06.8555.9501	Purchased Power - Resale Estimated amount of purchased power from FPL - wind energy. This energy is purchased from FPL and resold to MRES	\$	248,638

ELECTRIC DEPARTMENT-TRANSMISSION

TRANSMISSION EXPENSES

		ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGET FY 13-14	BUDGET FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
400 5 06 8560 9010	Operation Supervision/Engineering		\$58,177	\$119,905	\$137,313	\$17,408
400 5 07 8561 9510	Load Dispatching		\$3,872	\$2,885	\$2,885	
400 5 06.8562 9030	Station Expenses	\$6,030	\$3,872	\$2,885	\$2,885	
400.5.06 8563 9030	Overhead Line Expenses	\$1,375	\$8,266	\$4,482	\$4,536	\$54
400 5 06 8565 9520	Expenses by Others	\$942,668	\$2,032,820	\$2,022,407	\$2,365,000	\$342,593
400 5 06 8566 9030	Miscellaneous Expenses		\$518			
400 5 07 8568 9010	Maint -Supervision Labor	\$2,496	\$5,736	\$19,495	\$14,626	(\$4,869)
400 5 06.8569 9030	Maint -Structures	\$14	\$1,236	\$2,060	\$2,060	
400 5 06 8570 9030	Maint -Station Equipment	\$25,675	\$39,518	\$32,252	\$66,213	\$33,961
400 5 06 8571 9600	Maint-Overhead Lines Towers/Fixtures	\$278,645	\$293			
400 5.07 8571 9610	Maint-Overhead Lines Conductors/Devices	\$2,001	\$469	\$5,203	\$1,960	(\$3,243)
400 5.07 8571 9620	Maint -Overhead Lines Right-Of-Way					
400 5.06 8573.4020	O&M WSEC4 (Transmission)	\$61				

Total Electric Transmission Expenses	\$1,258,965	\$2,150,905	\$2,208,689	\$2,594,593	\$385,904
---	--------------------	--------------------	--------------------	--------------------	------------------

Budget Narrative
Department: Electric
Cost Center: Transmission Operating

Expenditures

400.5.07.8561.9510	Load Dispatching A. Labor .20 FTE SCADA Tech .20 FTE PP Supervisor 1 60 FTE El. System Operator Estimated overtime	\$ 137,313
400.5.06.8562.9030	Transmission - Station Expenses Cost of materials used and expenses incurred in operating transmission substations and switching station equipment (equipment that changes transmission to distribution voltage is classified distribution).	\$ 2,885
400.5.06.8563.9030	Transmission - Overhead Line Expenses A. Labor .03 FTE Lineman B. Overhead Line Expenses Labor, materials used and expenses incurred in the operation of transmission lines (inspection, testing, switching, and line patrol).	\$ 1,960 \$ 2,576 \$ 4,536
400.5.06.8565.9520	Transmission -Expenses by Others Transmission expenses payable to others for the transmission of the utility's electricity over transmission facilities owned by others.	\$ 2,365,000
400.5.06.8566.9030	Transmission - Miscellaneous Expenses A. Labor B. Misc. Transmission Expenses Cost of materials used and expenses incurred in transmission map and record work, transmission office expenses, and other transmission expenses.	\$ - \$ - \$ -

Budget Narrative
Department: Electric
Cost Center: Transmission Maintenance

Expenditures

400.5.07.8568.9010	Transmission - Maint.-Supervision-Labor	\$ 14,626	\$ 14,626
	A. Labor	\$ 14,626	
	.05 FTE Distribution Superintendent		
	.05 FTE Distribution Supervisor		
	.05 FTE Operations Superintendent		
400.5.06.8569.9030	Transmission - Maint.-Structures		\$ 2,060
	A. Labor	\$ -	
	B. Maint.-Structures	\$ 2,060	
	Labor, materials used and expenses incurred in the maintenance of buildings used for transmission.		
400.5.06.8570.9030	Transmission - Maint.-Station Equipment		\$ 66,213
	A Labor	\$ 34,173	
	.05 FTE Distribution Superintendent		
	.06 FTE Lineman		
	.25 FTE SCADA Technician		
	.05 FTE Operations Superintendent		
	B. Maint.-Station Equipment	\$ 32,040	
	Labor, materials used and expenses incurred in the maintenance of transmission station equipment. Substation breaker maintenance.		
	* Increased by \$32,000 due to major breaker maintenance		
400.5.06.8571.9600	Transmission - Maint.-Overhead Lines – Towers and Fixtures		\$ -
	A. Labor	\$ -	
	B. Maint.-Overhead Lines	\$ -	
	Labor, materials used and expenses incurred in line relocation, re-adjustment of guys and braces, straightening poles and treating of poles.		
400.5.06.8571.9610	Transmission - Maint.-Overhead Lines – Conductors and Devices		\$ 1,960
	A. Labor	\$ 1,960	
	.03 FTE Lineman		
	B. Maint.-Overhead Lines	\$ -	
	Labor, materials and expenses incurred in maintenance of switches, cleaning insulators, re-sagging, tree trimming and R.O.W cleaning for transmission conductors and devices.		
400.5.07.8571.9620	Transmission – Maint.-Overhead Lines - Right-Of-Way		\$ -
	A Labor		
	Labor on public or private roads when done at the utility's expense.		

ELECTRIC DEPARTMENT-DISTRIBUTION

DISTRIBUTION EXPENSES

		ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGET FY 13-14	BUDGET FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
400 5 07 8580 9010	Operation-Supervision Labor	\$44,594	\$77,954	\$152,816	\$92,996	(\$59,820)
400.5 07 8581 9510	Load Dispatch		\$58,178	\$119,905	\$137,313	\$17,408
400 5 06 8583 9030	Overhead Line Expense	\$85,895	(\$19,962)	\$53,816	\$54,851	\$1,035
400 5 06 8584 9030	Underground Line Expense	\$204,684	\$684,538	\$335,915	\$207,245	(\$128,670)
400.5 06 8585 9030	Street Lighting/Traffic Signals *	\$40,537	\$77,327	\$17,571	\$17,784	\$213
400 5 06 8586 9030	Meter Expense	\$27,206	\$18,172	\$42,817	\$43,073	\$256
400 5.07 8587 9650	Customer Installations	\$429	\$346	\$3,813	\$3,920	\$107
400 5 06 8588 9300	Misc Dist Exp-Buildings & Grounds	\$4,072	\$5,679	\$11,220	\$11,220	
400.5 06 8588.9660	Misc Dist Exp-Vehicle Expenses	\$25,761	\$34,513	\$26,253	\$37,420	\$11,167
400 5 06.8588 9720	Misc Dist Exp-Safety & Training	\$50,579	\$45,421	\$49,131	\$49,553	\$422
400 5 06.8588 9810	Misc Dist Exp-Contract Services	\$33,136	\$59,348	\$33,666	\$40,000	\$6,334
400 5 06.8588 9920	Misc Dist Exp-Office Expenses	\$77,161	\$112,855	\$22,440	\$22,440	
400 5 06 8588 9950	Dist Exp-Miscellaneous	\$113,881	\$99,051	\$83,498	\$105,110	\$21,612
400 5 07 8590.9010	Maint-Supervision/Labor	\$34,954	\$67,590	\$58,136	\$72,025	\$13,889
400 5 06 8592 9030	Maint-Station Equipment	\$39,547	\$77,703	\$43,308	\$36,696	(\$6,612)
400 5.07 8593 9600	Maint OH Lines-Poles, Towers, Fixtures	\$7,034	\$2,814	\$19,065	\$19,599	\$534
400 5 07 8593.9610	Maint OH Lines-Conductors, Devices	\$38,120	\$26,803	\$38,130	\$39,197	\$1,067
400.5 06 8594.9610	Maint UG Lines-Conductors, Devices	\$4,804	\$11,788	\$30,504	\$31,358	\$854
400 5 06.8595 9030	Maint Line-Transformers	\$2,202	\$2,364	\$6,863	\$7,056	\$193
400 5 06 8596 9030	Maint-Street Lighting/Traffic Signals *	\$11,814	\$10,834	\$19,811	\$20,345	\$534
400 5 06 8597 9030	Maintenance-Meters	\$26,997	\$14,683	\$11,798	\$12,097	\$299

Total Electric Distribution Expenses	\$873,407	\$1,467,999	\$1,180,476	\$1,061,298	(\$119,178)
---	------------------	--------------------	--------------------	--------------------	--------------------

***Reallocated to City Contributions**

FY 11-12	\$52,351
FY 12-13	\$86,331
Budget FY 13-14	\$37,382
Budget FY 14-15	\$38,129

Budget Narrative
Department: Electric
Cost Center: Distribution

Expenditures

400.5.07.8580.9010	Operation-Supervision-Labor		\$	92,996
	A Labor			
	75 FTE Distribution Superintendent			
	125 FTE Distribution Supervisor			
	05 FTE Operations Superintendent			
400.5.07.8581.9510	Load Dispatch		\$	137,313
	A. Labor			
	20 FTE SCADA Tech			
	20 FTE PP Supervisor			
	1 6 FTE EI Systems Operator			
	Estimated overtime			
400.5.06.8583.9030	Overhead Line Expenses		\$	54,851
	A. Labor	\$	38,021	
	582 FTE Lineman			
	Estimated overtime			
	B Overhead Line Expenses	\$	16,830	
	Cost of materials used and expenses incurred in the operation of overhead distribution Inspecting and testing lightning arrestors, switches, grounds, transferring loads and switching for operational purposes. Inspecting and testing transformers, changing transformer taps, removing, re-setting and replacing transformers, voltage regulators and capacitors with or without change in capacity			
400.5.06.8584.9030	Underground Line Expenses		\$	207,245
	A Labor	\$	107,009	
	1.638 FTE Lineman			
	Estimated overtime			
	B Underground Line Expenses	\$	100,236	
	Cost of materials used and expenses incurred in the operation of underground distribution lines. Removing, re-setting and replacing padmount transformers, voltage regulators or capacitors with or without change in capacity			
400.5.06.8585.9030	Street Lighting/Traffic Signals		\$	17,784
	A Labor	\$	7,839	
	12 FTE Lineman			
	B Street Lighting/Traffic Signal Expenses	\$	9,945	
400.5.06.8586.9030	Meter Expenses		\$	43,073
	A. Labor	\$	9,407	
	.144 FTE Lineman			
	Estimated overtime			
	B. Meter Expenses	\$	33,666	
	Cost of materials used and expenses incurred in the operation of customer meters and associated equipment Removing and re-setting meters, inspection and testing meters, clerical work on meter records, checking operation of demand meters, consolidation of meter installation Meter testing			

400.5.07.8587.9650	Customer Installations		\$ 3,920
	A. Labor		
	.06 FTE Lineman		
400.5.06.8588.9300	Misc. Distribution Expenses - Building & Grounds		\$ 11,220
	Cost of materials and expenses incurred in maintaining building and grounds including janitorial services, pest control, and lawn care		
400.5.06.8588.9660	Misc. Distribution Expenses - Vehicle Expenses		\$ 37,420
	A. Labor	\$ 3,920	
	.06 FTE Lineman		
	B. Distribution Expenses - Vehicle Expenses	\$ 33,500	
	Cost of materials and expenses incurred in maintaining vehicles		
400.5.06.8588.9720	Misc. Distribution Expenses - Safety & Training		\$ 49,553
	A. Labor	\$ 27,438	
	42 FTE Lineman		
	B. Distribution Expenses - Safety & Training	\$ 22,115	
	Cost of materials used and expenses incurred with safety and training		
	1 Personnel - Testing of gloves, sleeves, and trucks	\$ 1,600	
	2 Training (Includes Apprenticeship Training)	\$ 11,240	
	3 Safety Clothing (8 x \$325)	\$ 2,600	
	4 Community Education/Training	\$ 1,500	
	5 Safety Equipment & Other Related Expenses	\$ 5,175	
400.5.06.8588.9810	Misc. Distribution Expenses - Contract Services		\$ 40,000
	Estimated expenses for consultants and contract labor. Includes boring contracts, lawn care contracts, IA One Call faxes, engineer consulting, and disposal of transformers.		
400.5.06.8588.9920	Misc. Distribution Expenses - Office Expenses		\$ 22,440
	A. Labor		
	B. Distribution Expenses - Office Expenses	\$ 22,440	
	1 Utilities		
	2 Office Supplies		
	3. Photocopy and Printing Expense(s)		
	4 Dispatching		
	5 Books, Periodicals, Subscriptions		
	6. Other Related Office Expenses		
400.5.06.8588.9950	Distribution Expenses - Miscellaneous		\$ 105,110
	A. Labor	\$ 63,110	
	.66 FTE Lineman		
	.25 FTE Distribution SCADA Tech		
	Estimated overtime		
	B. Distribution Expenses - Miscellaneous	\$ 42,000	
	Cost of materials used and expenses incurred in distribution system operation including general records or physical characteristics of lines and substations, such as capacities, ground resistance records, joint pole maps and records, distribution system voltage and load records, misc. mapping expenses, maps and prints, service interruption and trouble records		

400.5.07.8590.9010	Maintenance - Supervision - Labor		\$	72,025
	A. Labor			
	825 FTE Distribution Supervisor			
400.5.06.8592.9030	Maintenance Station Equipment		\$	36,696
	A Labor	\$	15,679	
	.24 FTE Lineman			
	Estimated overtime			
	B Maintenance - Station Equipment	\$	21,017	
	Cost of expenses involved in maintenance of substation			
	distribution equipment including transformers, circuit breakers			
	and relays Stations which change electricity from transmission			
	to distribution voltage shall be classified as distribution stations			
	SCADA Upgrades			
	C. SCADA Equipment Maintenance Agreement			
400.5.07.8593.9600	Maint. Overhead Lines - Poles, Towers, Fixtures		\$	19,599
	A Labor	\$	19,599	
	.30 FTE Lineman			
	B Maintenance - Poles, Towers, Fixtures	\$	-	
	Cost of material for re-aligning and straightening poles,			
	crossarms, braces, pins, brackets, stubbing poles, pole treatment			
400.5.07.8593.9610	Maint. Overhead Lines - Conductors & Devices		\$	39,197
	A Labor	\$	39,197	
	.60 FTE Lineman			
	Estimated standby time and overtime			
	B. Maintenance - Conductors & Devices	\$	-	
	Cost of material for re-sagging lines, refusing line cutouts,			
	transferring loads for maintenance purposes, tree trimming,			
	repair of line cutouts, line switches, capacitors, oil reclosures,			
	re-sagging service wire, replace brackets			
400.5.06.8594.9610	Maint. Underground Lines - Conductors & Devices		\$	31,358
	A. Labor	\$	31,358	
	48 FTE Lineman			
	Estimated overtime			
	B. Maintenance - Underground Conductors & Devices	\$	-	
	Repairing conductors and splices, switches, cutouts, junction			
	box and potheads Moving or changing position of conduit or pipe			
400.5.06.8595.9030	Maintenance Line Transformers		\$	7,056
	A Labor	\$	7,056	
	.108 FTE Lineman			
	B. Maintenance - Line Transformers	\$	-	
	Rewinding transformers, refusing or replacing transformer			
	cutouts, and lightning arrestors.			
400.5.06.8596.9030	Maintenance - Street Lighting & Traffic Signals		\$	20,345
	A Labor	\$	19,599	
	.30 FTE Lineman			
	B Maintenance - Street Lighting & Traffic Signals	\$	746	
	Repair or replacement of photo controls and refractors, bulbs, etc			
400.5.06.8597.9030	Maintenance - Meters		\$	12,097
	A Labor	\$	10,975	
	.168 FTE Lineman			
	B Maintenance - Meters	\$	1,122	
	Inspecting and testing incidental to maintenance, repairs to			
	meters and meter testing equipment, includes also meter seals.			

ELECTRIC DEPARTMENT-ADMINISTRATION & GENERAL

ADMINISTRATION & GENERAL EXPENSES

		ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGET FY 13-14	BUDGET FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
400 5 06 8902 9010	Meter Reader Labor	\$21,200	\$21,360	\$22,666	\$22,666	
400 5 07 8903 9010	Billing/Collection Labor	\$30,749	\$38,250	\$30,235	\$19,815	(\$10,420)
400 5.06 8909 9000	Energy Conservation Expense			\$2,060	\$8,195	\$6,135
400 5 07 8920 9010	General Office Salaries	\$235,997	\$221,404	\$362,404	\$296,854	(\$65,550)
400 5 06 8921 9020	Office Supplies Exp	\$4,707	\$7,135	\$8,243	\$8,243	
400 5.06 8921 9900	Office Sup Exp-Training/Travel, Meetings	\$3,180	\$4,430	\$12,363	\$12,363	
400.5 06 8921 9910	Office Sup Exp-City Hall Allocation	\$102,027	\$109,030	\$61,312	\$109,030	\$47,718
400 5 06 8923 9820	Outside Services/Legal & Consulting Fees	\$65,566	\$26,421	\$30,909	\$30,909	
400 5.06.8923 9830	Outside Services/Auditor Fees & Exp					
400 5.06.8924 9000	Property Insurance *	\$186,067	\$137,225	\$170,000	\$140,000	(\$30,000)
400 5 06 8925 9700	Injuries & Damages-Prevention	\$59		\$515	\$515	
400 5 06 8925 9740	Injures & Damage-Insurance	\$58,382	\$32,646	\$65,359	\$34,000	(\$31,359)
400 5 06 8925 9750	Injuries & Damages-Ins Settlements		\$1,443	\$500		(\$500)
400 5 06 8925 9750	Injuries & Damages-Storm Damage					
400 5 06 8926 9710	Employee Benefits	\$470,508	\$218,891	\$278,946	\$194,889	(\$84,057)
400 5 06.8926 9730	Employee Benefits/Physicals		\$144	\$1,030		(\$1,030)
400 5 06 8928 9850	Regulatory Commission Expense	\$119,677	\$82,081			
400 5 06 8930 9300	Misc Exp-Structures & Buildings			\$515		(\$515)
400 5 06 8930 9320	Misc Exp-Maint Office Furniture/Equip			\$515		(\$515)
400.5 06.8930 9840	Misc Exp-Membership Fees/Dues	\$82,117	\$60,797	\$80,093	\$69,300	(\$10,793)
400 5.06 8930 9930	Misc Exp-Advertising	\$236	\$820	\$2,060	\$1,000	(\$1,060)
400 5 06 8930 9940	Misc Exp-Property & Use Taxes	\$90,055	\$81,494	\$41,773	\$42,000	\$227
400 5 06.8935 4020	O&M WSEC4 (A&G)	\$45,244				
Total Electric Admin & General Expenses		\$1,515,771	\$1,043,571	\$1,171,498	\$989,779	(\$181,719)

***Reallocated to City Contributions**

\$500 of property insurance is allocated each year for insuring the Community Center boilers

Budget Narrative
Department: Electric
Cost Center: Administration & General

Expenditures

400.5.06.8902.9010	Meter Reader Labor A. Labor	\$	22,666
400.5.07.8903.9010	Billing/Collection Labor A. Labor 0.33 FTE Utility Billing Specialist B. Billing/Collection Expense Deposit Interest Expense	\$	19,815
		\$	16,312
		\$	3,503
400.5.06.8909.9000	Energy Conservation Expense A. Labor 0.1 FTE Management Analyst B. A&G - Energy Conservation Expense	\$	8,195
		\$	7,995
		\$	200
400.5.07.8920.9010	General Office Salaries A. Labor 0.90 FTE Management Analyst 0.10 FTE Operations Superintendent 0.10 FTE Distribution Superintendent 0.50 FTE City Administrator 0.34 FTE Finance Director 0.18 FTE HR/Payroll Specialist 0.18 FTE Management Analyst 0.41 FTE Admin. Acct Clerk 0.18 FTE Admin Support 0.34 FTE Senior Accountant	\$	296,854
		\$	296,854
400.5.06.8921.9020	Office Supplies-Expenses Utilities, office supplies, and expenses, postage, photocopy and printing, and miscellaneous books, periodicals, and bulletins.	\$	8,243
400.5.06.8921.9900	Office Supplies-Expenses-Training/Travel & Meetings Meals, travel and meeting expenses. Includes training, general conference attendance expenses and interview expenses.	\$	12,363
400.5.06.8921.9910	Office Supplies-Expenses-Training/City Hall Supply Allocation Fees paid to City Hall for miscellaneous city-wide expenses such as computer services, utility billing expenses, and City Hall utilities.	\$	109,030
400.5.06.8923.9820	Outside Services/Legal & Consultant Fees Legal and environmental fees, consulting fees and payroll processing. Includes: 1. Thompson Environmental Consulting 2. Ahlers & Cooney P.C 3. Reising & Reising Inc. 4. Automated Data Processing	\$	30,909
400.5.06.8923.9830	Outside Services/Auditors Fees and Expenses Annual audit, accounting advisory services.	\$	-

400.5.06.8924.9000	Property Insurance	\$ 140,000														
	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"><u>General Insurance</u></td> <td style="width: 50%;"><u>Liability Insurance</u></td> </tr> <tr> <td>1. Autos & Trucks</td> <td>1. Umbrella Liability</td> </tr> <tr> <td>2. Inland Marine</td> <td>2. General Liability</td> </tr> <tr> <td>3. Misc. Property- 69kV line</td> <td></td> </tr> <tr> <td>4. General Property</td> <td></td> </tr> <tr> <td>5. Boiler Policy</td> <td></td> </tr> <tr> <td colspan="2">* Reduced by \$30K (boiler machinery less plant coverage)</td> </tr> </table>	<u>General Insurance</u>	<u>Liability Insurance</u>	1. Autos & Trucks	1. Umbrella Liability	2. Inland Marine	2. General Liability	3. Misc. Property- 69kV line		4. General Property		5. Boiler Policy		* Reduced by \$30K (boiler machinery less plant coverage)		
<u>General Insurance</u>	<u>Liability Insurance</u>															
1. Autos & Trucks	1. Umbrella Liability															
2. Inland Marine	2. General Liability															
3. Misc. Property- 69kV line																
4. General Property																
5. Boiler Policy																
* Reduced by \$30K (boiler machinery less plant coverage)																
400.5.06.8925.9700	Injuries & Damages/Prevention	\$ 515														
	Safety tapes, safety manuals, books, hearing and drug tests.															
400.5.06.8925.9740	Injuries & Damages Insurance	\$ 34,000														
	Worker's compensation premiums payable to the IMWCA.															
400.5.06.8925.9750	Injuries & Damages/Insurance Settlements	\$ -														
	Estimated amount of damages resulting from insurance claims.															
400.5.06.8926.9710	Employee Benefits	\$ 194,889														
	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">A. Labor</td> <td style="width: 50%; text-align: right;">\$ 194,889</td> </tr> <tr> <td colspan="2">All general benefits are recorded to this account. Includes all health, disability, life, AD&D, vacation, and sick pay.</td> </tr> <tr> <td colspan="2">B. Unemployment</td> </tr> </table>	A. Labor	\$ 194,889	All general benefits are recorded to this account. Includes all health, disability, life, AD&D, vacation, and sick pay.		B. Unemployment										
A. Labor	\$ 194,889															
All general benefits are recorded to this account. Includes all health, disability, life, AD&D, vacation, and sick pay.																
B. Unemployment																
400.5.06.8926.9730	Employee Benefits/Physicals	\$ -														
	Cost for new employee physicals and work related medical attention.															
400.5.06.8928.9850	Regulatory Commission Expenses	\$ -														
400.5.06.8930.9300	General Adv.-Misc Expenses/Structure & Building	\$ -														
	Cost for repairs and maintenance associated with administrative areas in the distribution warehouse and the power plant.															
400.5.06.8930.9320	General Adv.-Misc Expenses/Maint. Office Furniture & Equipment	\$ -														
	Cost for repair, replacement and maintenance associated with the offices' furniture and equipment at the distribution warehouse and the power plant.															
400.5.06.8930.9840	General Adv.-Misc. Expenses/Memberships Fees & Dues	\$ 69,300														
	<table border="0" style="width: 100%;"> <tr> <td colspan="2">Membership fees and dues in trade, technical and professional associations for Utility and its employees.</td> </tr> <tr> <td>1. IAMU Electric Utility Dues & Assessment</td> <td style="text-align: right;">\$ 15,000</td> </tr> <tr> <td>2. APPA</td> <td style="text-align: right;">\$ 9,000</td> </tr> <tr> <td>3. IUB</td> <td style="text-align: right;">\$ 7,000</td> </tr> <tr> <td>4. IUB IA Energy & Global Warming Ctrs Assessment</td> <td style="text-align: right;">\$ 18,000</td> </tr> <tr> <td>5. MMTG Dues</td> <td style="text-align: right;">\$ 12,000</td> </tr> <tr> <td>6. NERC</td> <td style="text-align: right;">\$ 8,300</td> </tr> </table>	Membership fees and dues in trade, technical and professional associations for Utility and its employees.		1. IAMU Electric Utility Dues & Assessment	\$ 15,000	2. APPA	\$ 9,000	3. IUB	\$ 7,000	4. IUB IA Energy & Global Warming Ctrs Assessment	\$ 18,000	5. MMTG Dues	\$ 12,000	6. NERC	\$ 8,300	
Membership fees and dues in trade, technical and professional associations for Utility and its employees.																
1. IAMU Electric Utility Dues & Assessment	\$ 15,000															
2. APPA	\$ 9,000															
3. IUB	\$ 7,000															
4. IUB IA Energy & Global Warming Ctrs Assessment	\$ 18,000															
5. MMTG Dues	\$ 12,000															
6. NERC	\$ 8,300															
400.5.06.8930.9930	General Advertising-Misc Expenses/Advertising	\$ 1,000														
	Cost for advertising, newsletters, promotions, and other public relations items.															
400.5.06.8930.9940	General Adv.-Misc Expenses/Property & Use Taxes	\$ 42,000														
	Estimated use taxes and property taxes.															

ELECTRIC DEPARTMENT-NON-OPERATING

NON-OPERATING EXPENSES

		ACTUAL FY 11-12	ACTUAL FY 12-13	BUDGET FY 13-14	BUDGET FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
400.5.06.8938.9970	Comm Exp-Ind/Economic Development*	\$50,000	\$50,000	\$50,000	\$0	(\$50,000)
400.5.06.8938.9971	Comm Exp-Community Celebrations*	\$7,634	\$8,309	\$30,000	\$7,500	(\$22,500)
400.5.07.8938.9972	Comm Exp-Interdepartmental Assist.*	\$661	\$964			
400.5.06.8939.9040	Payment in Lieu of Taxes*	\$440,031	\$445,739	\$584,832	\$442,388	(\$142,444)
400.5.06.8942.9950	Contingency Reserve	\$10,225				
Total Electric Non-Operating Expenses		\$508,551	\$505,012	\$664,832	\$449,888	(\$214,944)

***Reallocated to City Contributions**

	A&G	O&M	Insurance	Total
FY 11-12	\$508,551	\$52,351	\$500	\$561,402
FY 12-13	\$505,012	\$86,331	\$500	\$591,843
Budget FY 13-14	\$639,832	\$37,382	\$500	\$677,714
Budget FY 14-15	\$449,888	\$38,129	\$500	\$488,517

Budget Narrative
Department: Electric
Cost Center: Non-operating

Expenditures

400.5.06.8938.9970	Community Expenses/Industrial-Economic Development PADCO Economic Development <i>* Decreased \$50,000-moved to General Fund</i>	\$	-
400.5.06.8938.9971	Community Expenses/Community Celebrations Christmas Lighting	\$	7,500
400.5.07.8938.9972	Community Expenses/Interdepartmental Assistance Labor	\$	-
400.5.06.8939.9040	Replacement Tax/Payment In Lieu of Taxes Net amount of property taxes which would be collected if the Municipal Utility were a private enterprise The charge is computed based on the estimated megawatt hours sold @ \$2.35 per MWH	\$	442,388
400.5.06.8942.9950	Contingency Reserve	\$	-

**CITY OF PELLA
2015-2019 CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Department Electric-Production/Distribution

		PROJECTED DOLLARS					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
PROJECTS-Production							
Plant Decommissioning	Bond	\$ 580,720					\$ 580,720
Diesel Plant Controls Upgrade	Bond	\$ 28,300					\$ 28,300
Diesel Plant Lighting Retrofit	EI	\$ 10,500					\$ 10,500
Production Subtotal		\$619,520	\$0	\$0	\$0	\$0	\$619,520
PROJECTS-Distribution							
Interruption	EI	\$ 20,000					\$ 20,000
69kV Metering at SESS	EI	\$ 35,000					\$ 35,000
Service Extension to RRHP	EI	\$ 66,000					\$ 66,000
Dist CIP Contingency	EI		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 400,000
Meter Reading Equipment	EI	\$ 8,500					\$ 8,500
New North Feeder Engineering	EI	\$ 15,000					\$ 15,000
Sub D Area Conversion	LOST	\$ 209,994					\$ 209,994
Hydraulic Excavator	LOST	\$ 75,000					\$ 75,000
Washington Street Conversion	EI		\$ 344,930				\$ 344,930
Distribution Subtotal		\$ 429,494	\$ 444,930	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,174,424
TOTAL COSTS		\$ 1,049,014	\$ 444,930	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,793,944
FUNDING SOURCES							
Electric Improvement		\$ 155,000	\$ 444,930	\$ 100,000	\$ 100,000	\$ 100,000	\$ 899,930
Bond Proceeds		\$ 609,020	\$ -	\$ -	\$ -	\$ -	\$ 609,020
Local Option Sales Tax		\$ 284,994					\$ 284,994
TOTAL		\$ 1,049,014	\$ 444,930	\$ 100,000	\$ 100,000	\$ 100,000	\$1,793,944

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Electric Project Title Plant Decommissioning

Division Production Total Cost of Project \$580,720

Priority Rating _____
 Project # 410.5.06.8953.3110

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering	\$52,000					\$52,000
Construction	\$418,720					\$418,720
Contingency	\$110,000					\$110,000
Other						
TOTAL COSTS	\$580,720	\$0	\$0	\$0	\$0	\$580,720
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
Electric Bond	\$580,720					\$580,720
TOTAL	\$580,720	\$0	\$0	\$0	\$0	\$580,720
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Decommissioning the power plant, whereby equipment is salvaged, asbestos removed, scrap metals salvaged, and plant demolished and removed from the site. Budget - FY 11/12 \$203,696, FY 12/13 \$509,429, FY 13/14 \$1,852,500, FY 14/15 \$580,720.

JUSTIFICATION:

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Electric Project Title Diesel Plant Controls Upgrade

Division Production Total Cost of Project \$28,300

Priority Rating _____
Project # 410.5.06.8968.3460

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$28,300					\$28,300
Contingency						
Other						
TOTAL COSTS	\$28,300	\$0	\$0	\$0	\$0	\$28,300
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
Electric Bond	\$28,300					\$28,300
TOTAL	\$28,300	\$0	\$0	\$0	\$0	\$28,300
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Installation of communication and control system upgrades at the diesel plant. FY12/13-\$16,536, FY13/14-\$546,700, FY14/15-\$28,300, Total Project Cost \$591,536.

JUSTIFICATION:

The current communications system between the diesel generating units and the supervisory control and data acquisition (DP SCADA) are obsolete and replacement parts are no longer available for many components in this system. With the retirement of the Power Plant, joining MRES, and WMMPA construction of the Red Rock Hydro Project, the operational needs for the Diesel Plant have changed from when it was first built. As a result, changes in the black start functionality, isolated operation capabilities, voltage and VAR control, and remote operation need to be reevaluated and updated.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Electric Project Title Diesel Plant Lighting Retrofit

Division Production Total Cost of Project \$10,500

Priority Rating _____
Project # 410.5.06.8951.3150

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$10,500					\$10,500
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$10,500	\$0	\$0	\$0	\$0	\$10,500
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund	\$10,500					\$10,500
Water Fund						
Wastewater Fund						
TOTAL	\$10,500	\$0	\$0	\$0	\$0	\$10,500
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: In FY 14/15, staff plans to retrofit/replace 90 existing 8ft HO T12 fluorescent fixtures with newer more efficient 2 tube 4ft T8/T5.

JUSTIFICATION: DOE has mandated T12 florescent lights be phased out, Staff plans to work with Bright Energy Solutions through their rebate program to find the most cost effective means of retrofitting or replacement of the existing fixtures. The simple payback for change out is expected to be just less than 1 year.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Electric Project Title Interrupter

Division Distribution Total Cost of Project \$20,000

Priority Rating _____
Project # 410.5.06.8976.3650

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$20,000					\$20,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$20,000	\$0	\$0	\$0	\$0	\$20,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund	\$20,000					\$20,000
Water Fund						
Wastewater Fund						
Local Option Sales Tax						
TOTAL	\$20,000	\$0	\$0	\$0	\$0	\$20,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Purchase of two overhead 3-phase interrupters to replace aging electromechanical reclosers on North Main and Prairie Street.

JUSTIFICATION:

Replacement parts for controls are no longer available from the mfg. In lieu of replacing controllers, it is more cost effective to replace the entire recloser. The current reclosers were purchased reconditioned in 1992, when the lines were rebuilt to 12.47 kV.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Electric Project Title 69 kV Metering at SESS

Division Distribution Total Cost of Project \$35,000

Priority Rating
Project # 410.5.06.8981.3530

	PROJECTED DOLLARS					TOTAL
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	
COSTS						
Equipment						
Land & Right-of-Way						\$3,000
Design & Engineering	\$3,000					\$29,000
Construction	\$29,000					\$3,000
Contingency	\$3,000					
Other						
TOTAL COSTS	\$35,000	\$0	\$0	\$0	\$0	\$35,000
FUNDING SOURCES						
Capital Facilities Fund						\$35,000
Electric Fund	\$35,000					
Water Fund						
Wastewater Fund						
TOTAL	\$35,000	\$0	\$0	\$0	\$0	\$35,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs		(\$25,000)	(\$25,000)	(\$25,000)	(\$25,000)	(\$100,000)
TOTAL	\$0	(\$25,000)	(\$25,000)	(\$25,000)	(\$25,000)	(\$100,000)

DESCRIPTION:

Install 3 new 69 kV CT's and related wiring at the SESS on the Beacon line. Alternate – If agreement between MidAmerican and CIPCO is reached, low-side metering at all substation transformers may be installed in lieu of 69kV CTs at a lower cost.

JUSTIFICATION:

Reduce costs associated with losses on the Beacon line. Last estimate of the cost of losses is \$25,000/yr. Revenue recover for this project is anticipated to be partially offset by Attachment O revenues, in addition to annual operating cost will be reduced.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Electric Project Title Service Extension to RRHP

Division Distribution Total Cost of Project \$66,000

Priority Rating
Project # 410.5.06.8980.3670

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$66,000					\$66,000
Contingency						
Other						
TOTAL COSTS	\$66,000	\$0	\$0	\$0	\$0	\$66,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund	\$66,000					\$66,000
Water Fund						
Wastewater Fund						
TOTAL	\$66,000	\$0	\$0	\$0	\$0	\$66,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Service to Red Rock Hydroelectric Project. Service will serve as temporary, as well as permanent power. Cost includes wire, metering cabinet, S&C switch, misc. meter wiring, meter, and splices. The contractor will provide the duct, splice boxes, transformer pad, switch base and pad for primary metering.

JUSTIFICATION:

Once project is complete, this could serve as an emergency backup source to the wells that are currently fed radial. Metering will be bi-directional.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Electric Project Title Distribution CIP Contingency

Division _____ Total Cost of Project \$400,000

Priority Rating _____

Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency		\$100,000	\$100,000	\$100,000	\$100,000	\$400,000
Other						
TOTAL COSTS	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$400,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund		\$100,000	\$100,000	\$100,000	\$100,000	\$400,000
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$100,000	\$100,000	\$100,000	\$100,000	\$400,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Fund balance proforma reflects \$100,000 contingency fund each Yr. Staff has submitted five new CIP projects totaling \$144,500 for FY 14/15 (69 kV Metering at SESS, Service Extension to RRHP, Interrupter, Meter Reading Equip., New North Feeder Engineering). Please note a \$25,000 reduction in operating costs due to metering changes will help offset the difference between the project cost and fund balance contingency amount of \$100,000.

JUSTIFICATION:

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Electric Project Title Meter Reading Equipment

Division Distribution Total Cost of Project \$8,500

Priority Rating
Project # 410.5.06.8999.3980

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$8,500					\$8,500
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$8,500	\$0	\$0	\$0	\$0	\$8,500
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund	\$8,500					\$8,500
Water Fund						
Wastewater Fund						
TOTAL	\$8,500	\$0	\$0	\$0	\$0	\$8,500
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

The FC200 handheld are our current meter data collection devices. These units will replace the FC200's with new FC300 handhelds and remote reading devices. Electric's allocation is \$8500, total cost is \$25,500.

JUSTIFICATION:

The FC200 has had limited service and support since December 2011. All repair services for these units will end as of December 2014. We currently have an extended service agreement on our units to postpone the purchase of replacement devices but that will no longer be an option as of December 2014.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Electric Project Title New North Feeder – Engineering

Division Distribution Total Cost of Project \$15,000

Priority Rating _____
 Project # 410.5.06.8975.3670

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering	\$15,000					\$15,000
Construction						
Contingency						
Other						
TOTAL COSTS	\$15,000	\$0	\$0	\$0	\$0	\$15,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund	\$15,000					\$15,000
Water Fund						
Wastewater Fund						
TOTAL	\$15,000	\$0	\$0	\$0	\$0	\$15,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Engineering for a new feeder to accommodate load growth on the north side of town. Construction costs TBD once engineering is complete.

JUSTIFICATION: New load growth associated with Wesley Life and Fountain Hills Developments necessitate the need for this project.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Electric Project Title Sub D Area Conversion

Division Distribution Total Cost of Project \$209,994

Priority Rating _____
 Project # 410.5.06.8974.3670

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$209,994					\$209,994
Contingency						
Other						
TOTAL COSTS	\$209,994	\$0	\$0	\$0	\$0	\$209,994
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax	\$209,994					\$209,994
TOTAL	\$209,994	\$0	\$0	\$0	\$0	\$209,994
FISCAL IMPACT						
Fund. _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Convert existing 4.16 kV overhead circuits to 12.5 kV circuits installed underground. FY 13-14 \$855,006 allocated.

JUSTIFICATION:

Service at 12.5 kV avoids losses associated with transformation, reduces line loading and ultimately improves service. This project improves system reliability, aesthetics and establishes additional circuit ties.

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Electric Project Title Hydraulic Excavator

Division Distribution Total Cost of Project \$75,000

Priority Rating _____
Project # 410.5.06.8974.3670

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$75,000					\$75,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$75,000	\$0	\$0	\$0	\$0	\$75,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund	\$75,000					\$75,000
Local Option Sales Tax						
TOTAL	\$75,000	\$0	\$0	\$0	\$0	\$75,000
FISCAL IMPACT						
Fund _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Excavator - Using the 2014 rental rates from Pella Rental \$235/day or \$705/wk. The rental cost for the listed projects exceeds the cost of a new excavator before the last project is completed. Harder to quantify and not included are the benefits and cost savings of having the unit available for day-to-day and after hours use, and any residual value.

JUSTIFICATION:

Major benefit: Especially useful in residential back lots where facilities are difficult access and space is limited.

Day-to-day use: Install, repair, replace, relocate, and leveling equipment. Repair, replace, and relocate cables and services.

After hours use: Access to equipment after hours to perform emergency repair/replacement

Projects use: Set equipment, dig and backfill around pedestals, transformers, and secondary services lines.

2013 Dist. Conversion Project: Contract completion- July 1, 2014, Project completion – December 31, 2014 Setting equipment, customer cutovers, and retire facilities - March 1, 2014 thru Oct 31, 2014 (34 wks.)

Washington St Conversion: Project Completion – December 31, 2015. Setting equipment, customer cutovers, and retire facilities – March 1, 2015 thru Oct 31, 2015 (34 wks.)

Sub E Area Conversion: Project Completion – December 31, 2017. Setting equipment, customer cutovers, and retire facilities – June 1, 2016 thru Oct 31, 2016 (21 wks.)

Setting equipment, customer cutovers, and retire facilities– June 1, 2017 thru Oct 31, 2017 (21 wks.)

Project use only - 110 (wks.) * \$705 (rate/wk.) = \$77,550

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department Electric Project Title Oostport/Washington Conversion

Division Distribution Total Cost of Project \$344,930

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction		\$307,253				\$307,253
Contingency		\$37,677				\$37,677
Other						
TOTAL COSTS	\$0	\$344,930	\$0	\$0	\$0	\$344,930
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund		\$344,930				\$344,930
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$344,930	\$0	\$0	\$0	\$344,930
FISCAL IMPACT						
Fund. _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Convert existing 4.16kV overhead circuits to 12.5kV underground circuits. Construction-\$191,664, Street lights \$59,518 Oostpoort Alley \$56,070 and Contingency \$37,677. Total Project-\$344,930.

JUSTIFICATION:

Service at 12.5kV avoids losses associated with transformation, reduces line loading, and ultimately improves service. This project improves system reliability, aesthetics, and establishes additional circuit ties.

CITY HALL

COST CENTER	REVENUES	EXPENSES	NET GENERAL FUND
Mayor and Council	\$16,172	\$42,599	(\$26,427)
City Administration	\$37,322	\$303,906	(\$266,584)
IT Services	\$28,055	\$83,900	(\$55,845)
Billing and Collection	\$32,838	\$32,838	\$0
Human Resources - Payroll	\$19,088	\$107,761	(\$88,673)
Public Information	\$4,962	\$13,056	(\$8,094)
Van Service	\$0	\$0	\$0
TOTALS	\$138,437	\$584,060	(\$445,623)

CITY HALL	Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	% Inc (Dec) of FY 14-15 over FY 13-14
Revenues	\$167,203	\$183,583	\$141,336	\$138,437	-2.05%
Expenses	\$517,986	\$592,853	\$600,260	\$584,060	-2.70%
Net General Fund Budget	(\$350,783)	(\$409,270)	(\$458,924)	(\$445,623)	-2.90%

MAYOR & COUNCIL

MAYOR & COUNCIL - REIMBURSEMENT OF COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.4.00.6000.4710	Reimbursement From Utilities	\$20,172	\$21,250	\$16,172	\$16,172	
Total Reimbursements to General Fund		\$20,172	\$21,250	\$16,172	\$16,172	\$0

MAYOR & COUNCIL - PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.00.6000.6010	Salaries - Regular Full Time					
100.5.00.6000.6020	Salaries - Regular Part Time					
100.5.00.6000.6050	Fee-Based	\$23,630	\$23,640	\$23,600	\$23,600	
100.5.00.6000.6155	Health/Dental/Life/Disability					
100.5.00.6000.6160	Worker's Compensation	\$52	\$36	\$50	\$39	(\$11)
Total Personnel		\$23,682	\$23,676	\$23,650	\$23,639	(\$11)
AUTHORIZED POSITIONS						
	Mayor and City Council					

MAYOR & COUNCIL - SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
	STAFF DEVELOPMENT					
100.5.00.6000.6210	Assoc Dues & Memberships		\$6,427	\$3,200	\$3,300	\$100
100.5.00.6000.6230	Training	\$175	\$55	\$250	\$250	
100.5.00.6000.6240	Meetings and Conferences	\$476	\$75	\$250	\$250	
100.5.00.6000.6260	Travel	\$4,365	\$2,676	\$6,150	\$6,150	
	REPAIR, MAINT & UTILITIES					
100.5.00.6000.6310	Building Maintenance & Repair	\$60		\$200	\$200	
	CONTRACTUAL SERVICES					
100.5.00.6000.6414	Legal Expense & Publication	\$5,036	\$4,305	\$4,747	\$4,747	
100.5.00.6000.6417	Printing, Binding, & Publishing					
100.5.00.6000.6495	Codification Expenses	\$2,387	\$1,091	\$2,563	\$2,463	(\$100)
100.5.00.6000.6499	Other Contractual Services	\$1,083	\$1,083	\$1,200	\$1,200	
	COMMODITIES					
100.5.00.6000.6500	Contingency-Council Fund					
100.5.00.6000.6510	Equipment-Minor Equip & Tools					
100.5.00.6000.6543	Supplies-Office			\$100	\$100	
100.5.00.6000.6544	Supplies-Other	\$144		\$300	\$300	
	Total Supplies & Services	\$13,726	\$15,712	\$18,960	\$18,960	\$0

Total General Fund Expense	\$37,408	\$39,388	\$42,610	\$42,599	(\$11)
-----------------------------------	-----------------	-----------------	-----------------	-----------------	---------------

Net General Fund Budget	(\$17,236)	(\$18,138)	(\$26,438)	(\$26,427)	\$11
--------------------------------	-------------------	-------------------	-------------------	-------------------	-------------

Budget Narrative
Department: Administration
Cost Center: Mayor and Council

Expenditures

100.5.00.6000.6050	Fee-Based Mayor and 6 Council members.	\$ 23,600
100.5.00.6000.6160	Worker's Compensation	\$ 39
100.5.00.6000.6210	Association Dues & Memberships IA League of Cities membership fees. <i>* Increase \$100 based on prior membership fees.</i>	\$ 3,300
100.5.00.6000.6230	Training Training expense.	\$ 250
100.5.00.6000.6240	Meetings and Conferences Meeting and conference expense.	\$ 250
100.5.00.6000.6260	Travel Meeting and conference expense.	\$ 6,150
100.5.00.6000.6310	Building Maintenance & Repair Council Chamber maintenance & repair.	\$ 200
100.5.00.6000.6414	Legal Expense & Publication Publishing legal notices.	\$ 4,747
100.5.00.6000.6495	Codification Expenses Upkeep of the City Code. <i>* Decrease \$100.</i>	\$ 2,463
100.5.00.6000.6499	Other Contractual Services Laserfiche Software Support and User Licenses	\$ 1,200
100.5.00.6000.6543	Supplies-Office Offices supplies for Mayor and Council	\$ 100
100.5.00.6000.6544	Supplies-Other Other supplies for Mayor and Council	\$ 300

CITY ADMINISTRATION

CITY ADMINISTRATION - REIMBURSEMENT OF COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.4.00.6000.4710	Reimbursement From Utilities	\$105,647	\$92,673	\$65,376	\$37,322	(\$28,054)
100.4.00.6100.4705	Private Source Contributions	\$400				
Total Reimbursements		\$106,047	\$92,673	\$65,376	\$37,322	(\$28,054)

CITY ADMINISTRATION - PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.00.6100.6010	Salaries - Regular Full Time	\$178,785	\$197,111	\$195,817	\$187,899	(\$7,918)
100.5.00.6100.6020	Salaries - Regular Part Time					
100.5.00.6100.6155	Health/Dental/Life/Disability	\$14,482	\$16,416	\$15,610	\$16,985	\$1,375
100.5.00.6100.6160	Worker's Compensation	\$1,106	\$792	\$990	\$815	(\$175)
100.5.00.6100.6170	Unemployment Compensation					
Total Personnel		\$194,373	\$214,319	\$212,417	\$205,699	(\$6,718)
AUTHORIZED POSITIONS						
0.25 FTE	City Administrator					
0.33 FTE	Finance Director					
0.33 FTE	Senior Accountant					
0.62 FTE	Management Analyst					
0.62 FTE	Administrative Support Specialist					

CITY ADMINISTRATION - SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
	STAFF DEVELOPMENT					
100.5.00.6100.6210	Association Dues & Memberships	\$2,292	\$865	\$2,000	\$2,000	
100.5.00.6100.6220	Subscriptions/Ed Materials	\$398	\$1,218	\$400	\$800	\$400
100.5.00.6100.6230	Training	\$2,262	\$1,518	\$2,520	\$2,520	
100.5.00.6100.6240	Meetings and Conferences	\$2,100	\$1,431	\$2,500	\$2,500	
100.5.00.6100.6260	Travel	\$1,645	\$582	\$2,800	\$2,800	
	REPAIR, MAINT & UTILITIES					
100.5.00.6100.6310	Building Maintenance & Repair	\$2,302	\$3,449	\$4,000	\$4,000	
100.5.00.6100.6320	Grounds Maintenance & Repair					
100.5.00.6100.6330	Vehicle Repair					
100.5.00.6100.6340	Office Equipment Repair			\$1,000	\$1,000	
100.5.00.6100.6370	Utility-Electric Expense	\$10,026	\$10,043	\$10,000	\$10,000	
100.5.00.6100.6371	Utility-Gas Expense					
100.5.00.6100.6372	Utility-Refuse/Recycling					
100.5.00.6100.6373	Telecommunications Expense	\$5,284	\$5,244	\$5,300	\$4,630	(\$670)
100.5.00.6100.6374	Utility-Water Expense	\$349	\$396	\$400	\$400	
100.5.00.6100.6375	Utility-Sewer Expense	\$353	\$412	\$400	\$400	
	CONTRACTUAL SERVICES					
100.5.00.6100.6401	Accounting & Auditing Expense	\$22,650	\$23,300	\$24,200	\$24,285	\$85
100.5.00.6100.6402	Advertising Expense		\$105			
100.5.00.6100.6403	Contractual Services	\$3,531	\$5,947	\$6,000	\$6,000	
100.5.00.6100.6405	Consultant & Professional Fees	\$78,131	\$76,989	\$73,160		(\$73,160)
100.5.00.6100.6406	Court & Recording Fee Expense					
100.5.00.6100.6411	Janitorial Exp	\$137	\$114	\$300	\$300	
100.5.00.6100.6414	Legal Expense & Publication					
100.5.00.6100.6417	Printing, Binding, & Publishing	\$2,171	\$1,631	\$2,000	\$2,000	
100.5.00.6100.6418	Rents & Leases - Equipment/Veh	\$970	\$970	\$970	\$970	
100.5.00.6100.6422	Technology Services Expense					
100.5.00.6100.6430	City Attorney Expense	\$19,676	\$14,938	\$16,700	\$16,700	
100.5.00.6100.6431	Outside Legal Counsel	\$12,319	\$8,455	\$3,000	\$3,000	
100.5.00.6100.6490	Other Professional Services	\$160	\$48			
	COMMODITIES					
100.5.00.6100.6502	Cash Short/Over	(\$28)	(\$18)			
100.5.00.6100.6510	Equipment-Minor Equip/Tools	\$602	\$1,280	\$1,000	\$1,000	
100.5.00.6100.6531	Postage/Shipping	\$360	\$395	\$387	\$387	
100.5.00.6100.6543	Supplies-Office	\$6,185	\$6,836	\$7,600	\$7,600	
100.5.00.6100.6544	Supplies-Other	\$119	\$112			
100.5.00.6100.6546	Supplies-Safety & Medical	\$17,093	\$329			
100.5.00.6100.6550	Copier Expense	\$4,959	\$5,092	\$5,400	\$4,915	(\$485)
100.5.00.6100.6590	Supplies-Building & Grounds					
	Total Supplies & Services	\$196,046	\$171,681	\$172,037	\$98,207	(\$73,830)
Total General Fund Expense		\$390,419	\$386,000	\$384,454	\$303,906	(\$80,548)
Net General Fund Budget		(\$284,372)	(\$293,327)	(\$319,078)	(\$266,584)	\$52,494

Budget Narrative
Department: Administration
Cost Center: Administration

Expenditures

100.5.00.6100.6010	Salaries-Regular Full Time 0.25 FTE City Administrator 0.33 FTE Finance Director 0.33 FTE Senior Accountant 0.62 FTE Management Analyst 0.62 FTE Administrative Support Specialist <i>* Decreased \$7,918 due to reallocations between departments.</i>	\$ 187,899
100.5.00.6100.6155	Health/Dental/Life/Disability Health insurance for FTE positions.	\$ 16,985
100.5.00.6100.6160	Worker's Compensation	\$ 815
100.5.00.6100.6210	Association Dues & Memberships Dues and memberships such as GFOA (Government Finance Officers Assoc) and ICMA (Int'l City Managers Assoc).	\$ 2,000
100.5.00.6100.6220	Subscriptions/Educational Materials IA League of Cities subscription services and education materials. <i>* Increased \$400 based on actual expenses.</i>	\$ 800
100.5.00.6100.6230	Training Staff training.	\$ 2,520
100.5.00.6100.6240	Meetings and Conferences Conferences/meetings for administration staff.	\$ 2,500
100.5.00.6100.6260	Travel Travel expense for staff.	\$ 2,800
100.5.00.6100.6310	Building Maintenance & Repair Repair and maintenance to City Hall.	\$ 4,000
100.5.00.6100.6340	Office Equipment Repair Printer and fax repair.	\$ 1,000
100.5.00.6100.6370	Utility-Electric Expense Electric costs for City Hall.	\$ 10,000
100.5.00.6100.6373	Telecommunications Expense Phone and internet access.	\$ 4,630
100.5.00.6100.6374	Utility-Water Expense Water costs for City Hall.	\$ 400

100.5.00.6100.6375	Utility-Wastewater Expense Wastewater costs for City Hall.	\$ 400
100.5.00.6100.6401	Accounting & Auditing Expense Auditing expense for City audits.	\$ 24,285
100.5.00.6100.6403	Contractual Services Financial System Support & Printer Maint.	\$ 6,000
100.5.00.6100.6405	Computer & Professional Fees Computer consultant fees. <i>* This expense was moved to IT Services</i>	\$ -
100.5.00.6100.6411	Janitorial Expense Costs for cleaning City Hall.	\$ 300
100.5.00.6100.6417	Printing, Binding & Publishing AP checks, business cards, budget books & misc.	\$ 2,000
100.5.00.6100.6418	Rents & Leases - Equipment & Vehicles Postage meter lease.	\$ 970
100.5.00.6100.6430	City Attorney Expense Fees paid for City Attorney representation.	\$ 16,700
100.5.00.6100.6431	Outside Legal Counsel Legal fee consultation.	\$ 3,000
100.5.00.6100.6510	Equipment-Minor Equipment/Tools Office equipment such as file cabinets, chairs, and calculators.	\$ 1,000
100.5.00.6100.6531	Postage/Shipping Annual bulk mail fee, post office box rental and other shipping costs.	\$ 387
100.5.00.6100.6543	Supplies-Office Office supplies such as copy and computer paper, envelopes, stampers, binders, file folders, and stationary supplies.	\$ 7,600
100.5.00.6100.6550	Copier Expense Lease/maintenance agreement for copiers. <i>* Decreased \$485 based on actual expenses.</i>	\$ 4,915

ADMINISTRATION - CITY IT SERVICES

CITY IT SERVICES - REIMBURSEMENTS OF COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.4.00.6000.4710	Reimbursement From Utilities				\$28,055	\$28,055
Total Reimbursements to General Fund		\$0	\$0	\$0	\$28,055	\$28,055

CITY IT SERVICES - SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.00.6200.6373	REPAIR, MAINT & UTILITIES Telecommunications Expense				\$670	\$670
100.5.00.6200.6403	CONTRACTUAL SERVICES Contractual Services				\$3,670	\$3,670
100.5.00.6200.6405	Computer & Professional Fees				\$79,560	\$79,560
Total Supplies & Services		\$0	\$0	\$0	\$83,900	\$83,900
Total General Fund Expense		\$0	\$0	\$0	\$83,900	\$83,900
Net General Fund Budget		\$0	\$0	\$0	(\$55,845)	(\$55,845)

Budget Narrative
Department: Administration
Cost Center: City IT Services

Expenditures

100.5.00.6200.6373	Telecommunications Expense Internet Access	\$ 670
100.5.00.6200.6403	Contractual Services Website hosting and website address fee	\$ 3,670
100.5.00.6200.6405	Computer & Professional Fees Computer consultant fees	\$ 79,560

ADMINISTRATION - BILLING AND COLLECTION

BILLING & COLLECTION - REIMBURSEMENTS OF COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.4.00.6000.4710	Reimbursement From Utilities	\$28,088	\$35,330	\$32,838	\$32,838	
Total Reimbursements to General Fund		\$28,088	\$35,330	\$32,838	\$32,838	\$0

BILLING & COLLECTION- PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.00.6310.6010 100.5.00.6310.6155	Salaries - Regular Full Time Health/Dental/Life/Disability					
	Total Personnel	\$0	\$0	\$0	\$0	\$0
AUTHORIZED POSITIONS						

BILLING & COLLECTION - SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.00.6310.6230	STAFF DEVELOPMENT Training		\$48	\$75	\$75	
	CONTRACTUAL SERVICES					
100.5.00.6310.6403	Contractual Services	\$2,414	\$2,487	\$2,420	\$2,420	
100.5.00.6310.6405	Consultant & Pro Fees	\$3,802	\$7,604	\$7,600	\$7,600	
100.5.00.6310.6417	Printing, Binding & Publishing	\$3,678	\$6,182	\$4,513	\$4,513	
100.5.00.6310.6499	Other Contractual Services	\$1,327	\$1,286	\$1,330	\$1,330	
	COMMODITIES					
100.5.00.6310.6531	Postage/Shipping	\$16,866	\$17,723	\$16,900	\$16,900	
100.5.00.6310.6544	Supplies-Other					
	Total Supplies & Services	\$28,087	\$35,330	\$32,838	\$32,838	\$0
Total General Fund Expense		\$28,087	\$35,330	\$32,838	\$32,838	\$0
Net General Fund Budget		\$1	\$0	\$0	\$0	\$0

Budget Narrative
Department: Administration
Cost Center: Billing and Collection

Expenditures

100.5.00.6310.6230	Training Staff training to keep current on utility issues.	\$ 75
100.5.00.6310.6403	Contractual Services Folding machine maintenance agreement.	\$ 2,420
100.5.00.6310.6405	Consultant and Professional Fees Billing system software support.	\$ 7,600
100.5.00.6310.6417	Printing, Binding & Publishing Printing utility bills and 12-day notices, deposit slips	\$ 4,513
100.5.00.6310.6499	Other Contractual Services Bank charges for ACH payments	\$ 1,330
100.5.00.6310.6531	Postage/Shipping Postage/shipping for utility billing.	\$ 16,900

ADMINISTRATION - HUMAN RESOURCES/PAYROLL

HUMAN RESOURCES/PAYROLL - REIMBURSEMENT OF COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100 4.00 6000 4710	Reimbursement From Utilities	\$8,048	\$22,385	\$19,088	\$19,088	
Total Reimbursements to General Fund		\$8,048	\$22,385	\$19,088	\$19,088	\$0

HUMAN RESOURCES/PAYROLL- PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100 5.00.6320.6010	Salaries - Regular Full Time	\$34,975	\$48,372	\$51,363	\$52,634	\$1,271
100.5.00.6320.6155	Health/Dental/Life/Disability	\$3,218	\$4,102	\$4,340	\$4,898	\$558
	Total Personnel	\$38,193	\$52,474	\$55,703	\$57,532	\$1,829
AUTHORIZED POSITIONS						
0.62 FTE	Payroll/Human Resources Specialist					

HUMAN RESOURCES/PAYROLL - SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
	STAFF DEVELOPMENT					
100.5.00.6320.6210	Assoc Dues & Memberships	\$448	\$548	\$800	\$800	
100.5.00.6320.6220	Subscriptions & Ed Materials	\$806	\$961	\$925	\$925	
100.5.00.6320.6230	Training	\$669	\$1,212	\$1,500	\$1,500	
100.5.00.6320.6240	Meetings and Conferences	\$240	\$320	\$650	\$650	
100.5.00.6320.6260	Travel	\$252	\$93	\$150	\$150	
	CONTRACTUAL SERVICES					
100.5.00.6320.6402	Advertising Expense					
100.5.00.6320.6403	Contractual Services		\$10,059	\$11,330	\$11,330	
100.5.00.6320.6405	Consultant & Professional Fees	\$7,575	\$8,900	\$9,200	\$9,200	
100.5.00.6320.6412	Labor Relations Expense	\$2,036	\$2,489	\$2,100	\$2,100	
100.5.00.6320.6414	Legal Expense & Publication	\$1,253	\$3,090	\$920	\$920	
100.5.00.6320.6416	Payment to Other Agencies	\$1,378	\$1,019	\$1,000	\$1,000	
100.5.00.6320.6417	Printing, Binding & Publishing		\$128	\$100	\$100	
100.5.00.6320.6431	Legal Counsel					
100.5.00.6320.6544	Supplies-Other	\$245	\$1,580	\$100	\$100	
100.5.00.6320.6546	Supplies-Safety & Medical		\$11,061	\$21,454	\$21,454	
	Total Supplies & Services	\$14,902	\$41,460	\$50,229	\$50,229	\$0

Total General Fund Expense	\$53,095	\$93,934	\$105,932	\$107,761	\$1,829
-----------------------------------	-----------------	-----------------	------------------	------------------	----------------

Net General Fund Budget	(\$45,047)	(\$71,549)	(\$86,844)	(\$88,673)	(\$1,829)
--------------------------------	-------------------	-------------------	-------------------	-------------------	------------------

Budget Narrative

Department: Administration

Cost Center: Human Resources/Payroll

Expenditures

100.5.00.6320.6010	Salaries-Regular Full Time .62 FTE Payroll/Human Resources Specialist <i>* Increased \$1,271 based on current wages.</i>	\$	52,634
100.5.00.6320.6155	Health/Dental/Life/Disability Insurance for FTE position.	\$	4,898
100.5.00.6320.6210	Association Dues & Memberships Dues and memberships	\$	800
100.5.00.6320.6220	Subscriptions & Educational Materials Employment law subscriptions and other related educational materials necessary for compliance of human resource issues.	\$	925
100.5.00.6320.6230	Training Training and training materials to keep city staff current on payroll/human resource issues.	\$	1,500
100.5.00.6320.6240	Meetings and Conferences Meetings and conferences to keep human resource staff current on payroll/human resource and public employer labor relations issues.	\$	650
100.5.00.6320.6260	Travel Travel expense for training and conferences.	\$	150
100.5.00.6320.6403	Contractual Services City Hall Paylocity payroll fees	\$	11,330
100.5.00.6320.6405	Consultant and Professional Fees League of Cities, PERB, union negotiation fees	\$	9,200
100.5.00.6320.6412	Labor Relations Expense - Employee Relations Committee Length of Service Awards, summer picnic, Christmas party.	\$	2,100
100.5.00.6320.6414	Legal Expense and Publication	\$	920
100.5.00.6320.6416	Payment to Other Agencies Background checks for new employees.	\$	1,000
100.5.00.6320.6417	Printing, Binding & Publishing	\$	100
100.5.00.6320.6544	Supplies-Other	\$	100
100.5.00.6320.6546	Supplies-Safety & Medical Safety training with IA-IL Safety Council, safety audits, hearing tests, and Drug and Alcohol Compliance.	\$	21,454

ADMINISTRATION - PUBLIC INFORMATION

PUBLIC INFORMATION - REIMBURSEMENT OF COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.4.00.6000 4710	Reimbursement From Utilities	\$4,848	\$9,213	\$4,962	\$4,962	

Total Reimbursements	\$4,848	\$9,213	\$4,962	\$4,962	\$0
-----------------------------	----------------	----------------	----------------	----------------	------------

PUBLIC INFORMATION - SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
	CONTRACTUAL SERVICES					
100.5 00.6350.6402	Advertising Expense	\$2,452	\$2,452	\$2,500	\$2,500	
100.5 00 6350.6403	Contractual Services	\$2,492	\$9,640	\$5,100	\$5,100	
100.5.00.6350 6414	Legal Expense & Publication					
100.5.00.6350.6417	Printing, Binding & Publishing	\$4,033	\$4,965	\$5,456	\$5,456	
100.5 00.6350.6422	Technology Services Expense					
100.5.00 6350 6499	Other Contractual Services					
	Total Supplies & Services	\$8,977	\$17,057	\$13,056	\$13,056	\$0

Total General Fund Expense	\$8,977	\$17,057	\$13,056	\$13,056	\$0
-----------------------------------	----------------	-----------------	-----------------	-----------------	------------

Net General Fund Budget	(\$4,129)	(\$7,844)	(\$8,094)	(\$8,094)	\$0
--------------------------------	------------------	------------------	------------------	------------------	------------

Budget Narrative

Department: Administration

Cost Center: Public Information

Expenditures

100.5.00.6350.6402	Advertising Expense Radio advertising	\$ 2,500
100.5.00.6350.6403	Contractual Services Televising Council Meetings and archival copies	\$ 5,100
100.5.00.6350.6417	Printing, Binding & Publishing Printing of the City Newsletter	\$ 5,456

ADMINISTRATION - CITY VAN

BILLING & COLLECTION - REIMBURSEMENTS OF COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.4.00.6360.4500	Van Fees	\$2,711	\$2,732	\$2,900		(\$2,900)
Total Reimbursements to General Fund		\$2,711	\$2,732	\$2,900	\$0	(\$2,900)

BILLING & COLLECTION- PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100 5.00.6360.6020	Salaries - Regular Part Time	\$20,149	\$21,154	\$21,370		(\$21,370)
	Total Personnel	\$20,149	\$21,154	\$21,370	\$0	(\$21,370)
	AUTHORIZED POSITIONS					

CITY VAN - SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100.5.00.6360.6331	REPAIR, MAINT & UTILITIES Vehicle Repair	\$4				
100.5.00.6360.6514	COMMODITIES Fuel-Vehicles/Equipment	(\$3)	(\$10)			
	Total Supplies & Services	\$1	-\$10	\$0	\$0	\$0
Total General Fund Expense		\$20,150	\$21,144	\$21,370	\$0	(\$21,370)
Net General Fund Budget		-\$17,439	-\$18,412	-\$18,470	\$0	\$18,470

Budget Narrative
Department: Administration
Cost Center: City Van

Revenues

100.4.00.6360.4500	Van Fees	\$	-
--------------------	----------	----	---

Expenditures

100.5.00.6360.6020	Salaries-Regular Part-Time Van Drivers	\$	-
--------------------	--	----	---

100.5.00.6360.6331	Vehicle Repair Will be paid from trust fund until \$0 balance	\$	-
--------------------	---	----	---

100.5.00.6360.6514	Fuel-Vehicles All expenses for fuel will be reimbursed from the Pella Corp Foundation	\$	-
--------------------	---	----	---

PELLA COMMUNITY VAN TRUST-REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
175.4 04.4499.4300	Interest on Investments		\$4			
175.4 04.4499.4705	Private Source Contributions					
Total Pella Community Center Trust-Revenues		\$0	\$4	\$0	\$0	\$0

PELLA COMMUNITY VAN TRUST-EXPENDITURES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
175.5.04.4499.6330	Vehicle Repair		\$1,930	\$850		(\$850)
Total Community Center Trust Fund Expense		\$0	\$1,930	\$850	\$0	(\$850)
Net Trust Budget		\$0	(\$1,926)	(\$850)	\$0	\$850

Revenues - Trust Funds

175.4.04.4499.4300	Interest on Investments	\$	-
175.4.04.4499.4705	Private Source Contributions - City Van Fees collected from donations.	\$	-

Expenditures - Trust Funds

175.5.04.4499.6330	Vehicle Repair - City Van Repairs and maintenance to City Van.	\$	-
--------------------	---	----	---

GENERAL FUND-NON DEPARTMENTAL

NON-DEPARTMENTAL-GENERAL FUND REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
100 4 08.6400.4000	General Fund Property Tax	\$3,022,492	\$2,976,847	\$3,437,731	\$3,726,562	\$288,831
100 4.08.6400.4003	Ag Land Taxes	\$6,117	\$5,372	\$6,120	\$5,487	(\$633)
100 4.08.6400.4060	Utility Replacement	\$11,430	\$11,110	\$11,345	\$12,524	\$1,179
100 4 08.6400.4065	Utility Franchise Tax	\$140,422	\$136,430	\$141,500	\$101,084	(\$40,416)
100.4.08.6400.4080	Mobile Home Taxes	\$3,479	\$4,020	\$4,300	\$4,300	
100.4.08.5100.4085	Hotel/Motel Tax	\$293,166	\$302,845	\$318,000	\$318,000	
100.4.08.6400.4100	Beer and Liquor License	\$13,296	\$12,735	\$13,300	\$13,300	
100.4.08.6400.4105	Cigarette Permits	\$825	\$881	\$1,100	\$1,100	
100.4.08.6400.4190	Miscellaneous Permits	\$1,175	\$1,190	\$1,000	\$1,000	
100.4.08.6400.4300	Interest Income	\$12,556	\$8,405	\$14,000	\$14,000	
100.4.08.6400.4420	Payment in Lieu of Taxes	\$440,031	\$445,739	\$584,832	\$442,388	(\$142,444)
100.4.08.6400.4433	State Backfill Revenues				\$93,062	\$93,062
100 4.08.6400.4715	Refunds					
100 4.08.6400.4720	Miscellaneous Revenues	\$4,174	\$2,308	\$1,000	\$1,000	
100 4.08.6410.4310	Rents - Molengracht	\$5,151				
100 4.08.6410.4721	Parking Fees Molengracht	\$33,230				
Total General Fund Revenues		\$3,987,544	\$3,907,882	\$4,534,228	\$4,733,807	\$199,579

NON-DEPARTMENTAL GENERAL FUND EXPENDITURES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
REPAIR, MAINT. & UTILITIES						
100.5.08.2500.6370	Electric Exp. - City Street Lights	\$35,560	\$34,194	\$32,640	\$34,194	\$1,554
100.5.08.6400.6310	Building Maint.-Ambulance	\$1,170	\$1,328	\$1,122	\$1,328	\$206
100.5.08.6410.6370	Utility-Electric Exp. - Molengracht	\$20,062				
100.5.08.6410.6371	Utility-Gas Exp. - Molengracht	\$1,027				
100.5.08.6410.6374	Utility-Water Exp. - Molengracht	\$1,748				
CONTRACTUAL SERVICES						
100 5.08.2200.6416	Pymts to Agencies-SCRAA				\$12,000	\$12,000
100.5.08.6400.6403	Contractual Services-Code Enf	\$175	\$45			
100 5.08.6405.6409	Insurance Expense-Property	\$46,615	\$60,484	\$49,500	\$62,000	\$12,500
100 5.08.6405.6410	Insurance Expense-Liability	\$13,193	\$19,739	\$14,550	\$21,000	\$6,450
100.5.08.5100.6416	Pymts to Agencies-Hotel/Motel	\$175,900	\$181,683	\$190,800	\$190,800	
100.5.08.5200.6416	Pymts to Agencies-Hist. Society	\$5,000	\$5,000	\$5,100	\$5,000	(\$100)
100.5.08.5600.6416	Pymts-Agencies-Chamber/PADCO	\$1,839	\$1,892	\$1,530	\$56,892	\$55,362
100 5.08.6400.6416	Reimbursement for City Band	\$9,000	\$9,128	\$9,180	\$9,128	(\$52)
100.5.08.6400.6431	Legal Consul	\$1,384	(\$1,000)			
100 5.08.6400.6499	Other Contractual Services	\$7,800	\$8,456	\$7,956	\$8,456	\$500
COMMODITIES						
100 5.08.6400.6500	Contingency Expense	\$26,964	\$10,609			
100 5.08.6410.6544	Grounds Supplies - Molengracht					
100.5.08.5200.6599	Other Supplies - Tulip Time	\$3,554	\$8,144	\$9,324	\$8,144	(\$1,180)
Total General Fund Expenditures		350,991	339,702	321,702	408,942	\$87,240

Net General Fund Budget

3,636,553

\$3,568,180

\$4,212,526

\$4,324,865

\$112,339

Budget Narrative
Department: Non Departmental
Cost Center: Non Departmental

Revenues

100.4.08.6400.4000	General Fund Property Tax Net property taxes. <i>* Increased \$288,831 based on projected valuations.</i>	\$ 3,726,562
100.4.08.6400.4003	Agland Taxes Agland property taxes. <i>* Decreased \$633 based on projected valuations.</i>	\$ 5,487
100.4.08.6400.4060	Utility Replacement Utility Replacement Tax	\$ 12,524
100.4.08.6400.4065	Utility Franchise Tax Franchise Fees - Water & Mediacom. <i>* Decreased \$40,416 due to eliminating Wastewater Franchise Fee.</i>	\$ 101,084
100.4.08.6400.4080	Mobile Home Taxes Mobile home property taxes.	\$ 4,300
100.4.08.5100.4085	Hotel/Motel Tax Hotel & motel taxes.	\$ 318,000
100.4.08.6400.4100	Beer and Liquor License License fees to sell beer and liquor.	\$ 13,300
100.4.08.6400.4105	Cigarette Permits Permit fees to sell cigarettes.	\$ 1,100
100.4.08.6400.4190	Miscellaneous Permits Misc. permits such as special event and peddler's permits.	\$ 1,000
100.4.08.6400.4300	Interest Income Interest earned on investments and bank accounts. <i>* Increased \$2,000 based on current interest rates.</i>	\$ 14,000
100.4.08.6400.4420	Payment in Lieu of Taxes Electric fee to cover unpaid electric property taxes. <i>* Decreased \$142,444 based on projected revenue.</i>	\$ 442,388
100.4.08.6400.4720	State Backfill Revenue State of Iowa will backfill revenue lost due to the property tax rollback.	\$ 93,062
100.4.08.6400.4720	Miscellaneous Revenues Misc. revenues such as making copies and other misc. fees.	\$ 1,000

Expenditures

100.5.08.2500.6370	Electric Expense - City Street Lights Electric expense for street lights. <i>* Increased \$1,554 based on past expenditures.</i>	\$ 34,194
100.5.08.6400.6310	Building Maintenance-Ambulance Maintenance expenses for the Ambulance building. <i>* Increased \$206 based on past expenditures.</i>	\$ 1,328
100.5.08.2200.6416	Payments to Other Agencies - SCRAA City's portion of operating expenses per 28E agreement.	\$ 12,000
100.5.08.6405.6409	Insurance Expense-Property Property insurance for all general fund property. <i>* Increased \$12,500 based on review of property.</i>	\$ 62,000
100.5.08.6405.6410	Insurance Expense-Liability Liability insurance for all general fund property. <i>* Increased \$6,450 based on past expenditures.</i>	\$ 21,000
100.5.08.5100.6416	Payments to Other Agencies - Hotel/Motel Payment to Pella Convention & Visitor's Bureau for their portion of hotel/motel tax revenue.	\$ 190,800
100.5.08.5200.6416	Payments to Other Agencies - Historical Society Tulip bulb reimbursement and tulip time expenses.	\$ 5,000
100.5.08.5600.6416	Payments to Other Agencies - Chamber and PADCO Chamber membership fee and PADCO payment. <i>* Increased \$55,362 moving PADCO payment to the City from Electric.</i>	\$ 56,892
100.5.08.6400.6416	Reimbursement for City Band Reimbursement for the City band players.	\$ 9,128
100.5.08.6400.6499	Other Contractual Services Fireworks.	\$ 8,456
100.5.08.6400.6500	Contingency Expense	\$ -
100.5.08.5200.6599	Other Supplies-Tulip Time Tulip Time expenses <i>* Decreased \$1,180 based on past expenditures.</i>	\$ 8,144

ENVIRONMENTAL SERVICES

ENVIRONMENTAL SERVICES- REVENUES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
195.4.05.8400.4300	Interest on Investments	\$305	\$362			
195.4.05.8400.4501	Garbage Fees	\$577,518	\$580,650	\$596,968	\$621,273	\$24,305
195.4.05.8400.4502	Environmental Services Fees	\$16,403	\$16,417			
195.4.05.8400.4503	Garbage Fuel Cost Adjustment	\$23,596	\$25,497			
195.4.05.8400.4720	Misc Revenue	\$725	\$410			
195.4.05.8400.4751	Yard Waste Bag Sales	\$6,432	\$5,500	\$10,000	\$10,000	

Total General Fund Revenues	\$624,979	\$628,836	\$606,968	\$631,273	\$24,305
------------------------------------	------------------	------------------	------------------	------------------	-----------------

ENVIRONMENTAL SERVICES DIVISION-PERSONNEL COSTS

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
195.5.05.8400.6010	Salaries - Regular Full Time	\$31,238	\$38,846	\$26,732	\$31,234	\$4,502
195.5.05.8400.6020	Salaries - Regular Part Time					
195.5.05.8400.6155	Health/Dental/Life/Disability	\$4,617	\$5,002	\$4,620	\$2,607	(\$2,013)
195.5.05.8400.6160	Worker's Compensation					
195.5.05.8400.6170	Unemployment Compensation					
	Total Personnel	\$35,855	\$43,848	\$31,352	\$33,841	\$2,489
AUTHORIZED POSITIONS						
0.33 FTE	Utility Billing Specialist					
0.41 FTE	Admin Accounting Clerks (2)					

ENVIRONMENTAL SERVICES DIVISION-SUPPLIES & SERVICES

		Actual FY 11-12	Actual FY 12-13	Budget FY 13-14	Request FY 14-15	Inc (Dec) of FY 14-15 over FY 13-14
Solid Waste						
195.5 05.8400.6403	Contract for Environ. Services	\$477,535	\$436,358	\$453,067	\$477,798	\$24,731
195.5.05.8400.6500	Contingency					
195.5.05.8400.6531	Postage & Shipping	\$3,296	\$2,909	\$3,300	\$3,300	
195.5.05.8400.6541	City Hall-Supplies Allocation	\$9,270	\$11,659	\$10,850	\$10,850	
195.5.05.8400.6545	Supplies-Program Operating	\$968	\$5,208	\$7,720	\$7,720	
Total Supplies & Services-Solid Waste		\$491,069	\$456,134	\$474,937	\$499,668	\$24,731
Yard Waste						
195.5.05.8400.6350	Operational Equipment Repair					
195.5.05.8400.6373	Telecommunications Expense					
195.5.05.8400.6402	Advertising Expense					
195.5.05.8400.6414	Legal Expense & Publication	\$22				
195.5.05.8400.6544	Supplies-Other	\$7,265	\$3,837	\$10,000	\$10,000	
195.5.08.8400.6546	Supplies-Safety & Medical					
Total Supplies & Services-Yard Waste		\$7,287	\$3,837	\$10,000	\$10,000	\$0
Total Fund Expense		\$534,211	\$503,819	\$516,289	\$543,509	\$27,220
Net Fund Budget		\$90,768	\$125,017	\$90,679	\$87,764	(\$2,915)

Budget Narrative
Department: Administration
Cost Center: Environmental Services

Revenues

195.4.05.8400.4501	Garbage Fees Garbage collection fees. <i>* Increased \$24,305 based on projections including fuel cost adj.</i>	\$ 621,273
195.4.05.8400.4751	Yard Waste Bag Sales Sale of yard waste bags.	\$ 10,000

Expenditures

195.5.05.8400.6010	Salaries-Regular Full Time 0.33 FTE Utility Billing Specialist 0.625 FTE Administrative Accounts Clerk 0.625 FTE Administrative Accounts Clerk <i>* Increased \$4,502 based on current allocations.</i>	\$ 31,234
195.5.05.8400.6155	Health/Dental/Life/Disability	\$ 2,607
195.5.05.8400.6403	Contractual Services Contract with Midwest Sanitation. <i>* Increased \$24,731 to include fuel cost adj.</i>	\$ 477,798
195.5.05.8400.6500	Contingency Expense	\$ -
195.5.05.8400.6531	Postage & Shipping Postage & shipping costs.	\$ 3,300
195.5.05.8400.6541	Supplies-City Hall Allocation Cost for various supplies and services for City Hall that are directly related to the operation of Environmental Services.	\$ 10,850
195.5.05.8400.6545	Supplies-Program Operating Cost for new bins, garbage totes (\$4,000), stickers and misc supplies.	\$ 7,720
195.5.05.8400.6544	Supplies-Other Yard waste bags.	\$ 10,000

CITY OF PELLA 2015-2019 CAPITAL IMPROVEMENT PROGRAM SUMMARY

Department City Hall

		PROJECTED DOLLARS					
		FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
PROJECTS							
Information Technology	Split	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Compensation Study	CFF					\$50,000	\$50,000
TOTAL COSTS		\$25,000	\$25,000	\$25,000	\$25,000	\$75,000	\$175,000
FUNDING SOURCES							
Capital Facilities Fund		\$6,250	\$6,250	\$6,250	\$6,250	\$56,250	\$81,250
Electric Fund		\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$31,250
Water Fund		\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$31,250
Wastewater Fund		\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$31,250
TOTAL		\$25,000	\$25,000	\$25,000	\$25,000	\$75,000	\$175,000

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department City Hall Project Title Information Technology

Division _____ Total Cost of Project \$125,000

Priority Rating _____
 Project # 201.5.00.7090.6725

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
FUNDING SOURCES						
Capital Facilities Fund	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$31,250
Electric Fund	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$31,250
Water Fund	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$31,250
Wastewater Fund	\$6,250	\$6,250	\$6,250	\$6,250	\$6,250	\$31,250
TOTAL	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$125,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Annual hardware and software expenditures for the City's computer network. This includes approximately ten new computers, one new server and various hardware and software licenses.

JUSTIFICATION:

2015-2019 CAPITAL IMPROVEMENT PROJECT

Department City Hall Project Title Pay Plan and Compensation Study

Division Human Resource Department Total Cost of Project \$50,000

Priority Rating _____

Project # _____

	PROJECTED DOLLARS					
	FY 14-15	FY 15-16	FY 16-17	FY 17-18	FY 18-19	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other					\$50,000	\$50,000
TOTAL COSTS	\$0	\$0	\$0	\$0	\$50,000	\$50,000
FUNDING SOURCES						
Capital Facilities Fund					\$50,000	\$50,000
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$0	\$0	\$0	\$50,000	\$50,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Conduct comparison of existing wage classification system and benefit packages for non union and union employees with other municipalities and similar private sector positions in Pella community in order to develop a new classification system of positions with appropriate salary ranges.

JUSTIFICATION: Staff is concerned about the adequacy of the present wage classification program. This program was adopted in February, 2000 establishing a Decision Band Method of Merit Classification (DBMTM) system developed by Fox-Lawson.