

CITY OF PELLA

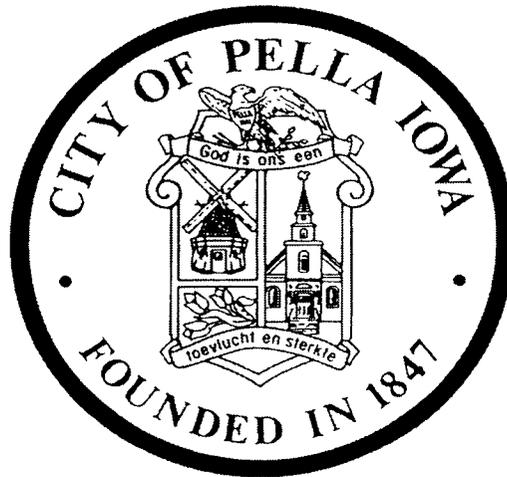


FISCAL YEAR 2013-2014 BUDGET & CAPITAL IMPROVEMENT PROGRAM

**OPERATING BUDGET
FISCAL YEAR 2013-2014**

**CAPITAL IMPROVEMENT PROGRAM
FISCAL YEARS 2014-2018**

CITY OF PELLA



OPERATING BUDGET FISCAL YEAR 2013-2014

CAPITAL IMPROVEMENT PROGRAM FISCAL YEARS 2014-2018

Jim Mueller, Mayor

City Council Members

**Dan L. Vander Beek, First Ward
Bruce Schiebout, Third Ward
Mark De Jong, At-Large**

**Harold Van Stryland, Second Ward
Larry J Peterson, Fourth Ward
David Vander Horst, At-Large**

Mike Nardini, City Administrator



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CITY of PELLA

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February 11, 2013

Honorable Mayor Mueller and City Councilmembers:

I respectfully present the proposed budget for the City of Pella for the fiscal year beginning July 1, 2013. **As the City's financial and spending plan for the year, the adoption of the budget is undoubtedly the single most important action taken by the Mayor and Council.** This budget proposal is inclusive of all City operations, including those funded by the General Fund and enterprise funds.

FY 13-14 Budget Overview

Before discussing the FY 13-14 Budget, it is important to note the City has made significant financial progress over the last several years, which includes the following:

- Over the last eight years, the City has reduced over 76% of its outstanding debt while during this same time period, we have increased operating reserves by 29%.
- The dollar amount of cash reserves for all of the City's funds equals or exceeds financial industry standards.
- For mid-sized cities, the City of Pella has one of the lowest property tax rates in the State and is one of the few not currently at the \$8.10 operational levy limit.

While the City has done an outstanding job of public financial stewardship over the years, it is also important to realize the City is also faced with a number of infrastructure and facility improvements which will require significant financial resources to complete. After considering the above factors, the proposed FY 13-14 Budget is based on the following principles:

- *Incorporation of the Community Strategic Plan. The FY 13-14 Budget is based on the strategic focus areas identified in the Pella 2020 Plan which include the following: Quality of Life; Economic Development and Tourism; Housing; Education; and Infrastructure/Transportation/Telecommunications Technology.*
- *Providing adequate funding to maintain the City's infrastructure and facilities.*
- *Preserving existing service levels while minimizing costs to the tax and rate payers.*

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FY 13-14 Budget Highlights

- For the twelfth consecutive year, the City's tax rate will remain at \$10.20. For mid-sized cities, Pella has one of the lowest tax rates in the state. One of the principle reasons we have been able to maintain our tax rate is the level of financial planning we undertake. The City's Electric, Water and Wastewater Funds are budgeted according to five year financial plans, while governmental funds are budgeted according to three year financial plans. Each of these plans includes balanced operating budgets each year. Pella is one of the few mid-sized cities in Iowa that prepares long-term financial plans for its operating budget. Staff believes this level of financial planning helps the City identify potential problem areas early which minimizes service level disruptions and helps maintain reasonably priced services for our community.
- The FY 13-14 Budget includes \$300,000 of funding for engineering services for a new Jordan well. The new well is a part of the City's long-term water supply plan which includes the new Jordan well and a 3.0 million gallon reverse osmosis treatment process. The estimated cost of the plan is \$12.6 million.
- The proposed budget includes funding for the community sports park, which is tentatively scheduled to open in the spring of 2014. It is important to note, 58% of the \$6.0 million construction budget is being funded by private donations. The remaining 42% or \$2.5 million is being funded by local option funds.
- The FY 13-14 Budget includes \$376,873 of funding for engineering design services for the Oskaloosa Street Reconstruction Project and improvements to five residential streets. It is important to note, these projects are in accordance with the City's strategic plan to upgrade the City's street network by repairing 25% of our lane miles over the next twelve years.
- The proposed budget includes the renovation of the City's indoor swimming pool which is necessary to extend the life of the facility by 20 to 30 years. The estimated cost of this renovation is \$4.0 million and is proposed to be funded by a local option sales tax bond.
- The FY 13-14 Budget includes funding in the amount of \$725,000 for the completion of the Iowa Department of Natural Resources (IDNR) mandates for our wastewater collection system. These improvements include a new 8,100 linear foot 16 inch force main which is intended to accelerate flow from Lift Station #2 to the Southeast Trunk Sewer.
- The proposed budget includes funding of \$258,000 for the continuation of the City's electrical conversion projects. As Council is aware, 70% of the electrical distribution system is underground and within the next 5 to 10 years, the City is planning on completing the remaining 30%.
- As the following chart reflects, the FY 13-14 Budget includes projected revenues of \$38,975,907 and expenses of \$39,999,531. The overall budget has a projected drawdown of fund balance of \$1,023,624 which is attributed mainly to funding capital improvements with cash on hand.

FY 13-14 Operating and Capital Budget Comparison

CITY OF PELLA				
SUMMARY OF FY 13-14 BUDGET				
	FY 13-14 BUDGET	FY 12-13 BUDGET	INCREASE (DECREASE)	INCREASE (DECREASE)
REVENUE				
Property Taxes	\$ 4,328,567	\$ 3,867,655	\$ 460,912	11.92%
TIF Revenues	420,002	1,488,931	(1,068,929)	-71.79%
Local Option Taxes	936,363	908,915	27,448	3.02%
Road Use Tax Funds	967,000	967,000	-	0.00%
Utility Revenue	21,608,310	20,740,600	867,710	4.18%
Bond Proceeds	6,575,000	3,391,000	3,184,000	N/A
Other	4,140,665	2,784,447	1,356,218	48.71%
TOTAL REVENUE	\$ 38,975,907	\$ 34,148,548	\$ 4,827,359	14.14%
EXPENSES				
Compensation & Benefits	7,184,174	7,183,973	201	0.00%
Operating Expenses	19,719,943	18,790,595	929,348	4.95%
Developer Reimbursements	259,434	209,619	49,815	23.76%
Debt Service	1,871,148	1,746,268	124,880	7.15%
Capital Improvements	10,964,832	10,873,274	91,558	0.84%
TOTAL EXPENSES	\$ 39,999,531	\$ 38,803,729	\$ 1,195,802	3.08%
INCREASE (DECREASE) IN RESERVES	\$ (1,023,624)	\$ (4,655,181)	\$ 3,631,557	N/A
Estimated Beginning Fund Balance @ July 2, 2013: \$12,166,062				
Estimated Ending Fund Balance @ June 30, 2014: \$11,142,438				

FY 13-14 Property Tax Review

In FY 13-14, there will be no increase in the City's property tax rate. For the twelfth consecutive year, the City's property tax rate will remain at \$10.20 per \$1,000 of taxable valuation. The proposed property taxes levied against real and personal property in FY 14 should generate approximately \$4,328,567 in revenues, which is an increase of 11.92% from FY 12. It is important to note most of this increase can be attributed to an additional \$39 million in taxable valuations being released from the Pella Business Corridor Fund to the City's General Fund. Without this release of valuations, the City's property tax would have needed to increase by 6.86%.

As the following chart displays, the City of Pella has one of the lowest tax rates for mid-sized cities in the state of Iowa. While we are able to maintain the property tax rate in FY 13-14, we may need to increase the tax rate in the near future to continue to provide the quality of services to which our citizens are accustomed. Factors such as the continued erosion of the City's tax base due to the residential rollback; the national housing market decline; potential state funding cuts; and expected increased contributions to state retirement systems all could lead to a property tax rate increase.

FY 13-14 Property Tax Review (continued)

Five Year Comparison of Tax Rates for Comparable Sized Cities

	FY 08-09	FY 09-10	FY 10-11	FY 11-12	FY 12-13	% Change Since FY 08-09
Creston	11.64	13.86	13.85	13.85	13.52	13.91%
Grinnell	14.42	14.42	14.42	14.42	14.42	0.00%
Indianola	11.65	11.35	11.30	11.20	11.21	-3.93%
Keokuk	14.96	14.93	15.93	15.93	15.92	6.03%
Knoxville	14.90	15.04	15.17	15.79	15.90	6.29%
Nevada	15.13	15.13	15.00	15.00	15.43	1.94%
Newton	15.66	15.66	15.35	15.30	15.00	-4.40%
Oskaloosa	15.26	14.36	14.36	14.98	14.00	-9.00%
Spencer	11.73	11.72	11.72	11.84	11.83	0.85%
Waverly	14.78	14.34	14.50	14.60	14.25	-3.72%
Windsor Heights	14.79	13.76	13.31	13.31	13.31	-11.12%
Pella	10.20	10.20	10.20	10.20	10.20	0.00%
Average without Pella	14.08	14.05	14.08	14.20	14.07	-0.29%

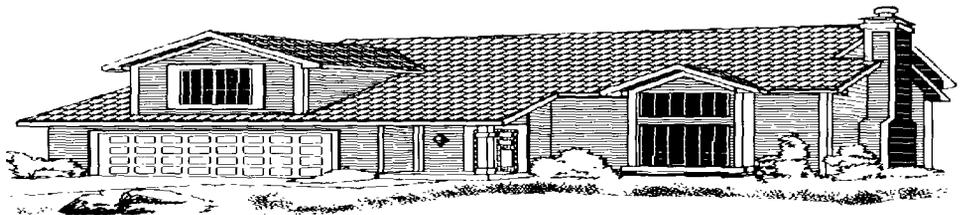
As the chart above details, the average tax rate for the above cities was \$14.07 in FY 12-13 compared to Pella's \$10.20.

Typical Residence in Pella

Due to an increase in the residential rollback for FY 14, the typical household will be paying approximately \$40 more annually in property taxes to the City in FY 14 compared to FY 13.

Distribution of Property Tax Dollars for a Typical Home in Pella

School.....	14.20*
County.....	6.75
Other.....	1.15*
City.....	10.20
Total Levy.....	32.30*
*estimated	



	Actual FY 06-07	Actual FY 07-08	Actual FY 08-09	Actual FY 09-10	Actual FY 10-11	Actual FY 11-12	Estimated FY 12-13	Proposed FY 13-14
Property Taxes Paid by Function Area								
General Government-Administration	73	68	94	95	106	95	105	115
Public Safety	248	264	275	289	326	321	342	347
Transportation	41	42	48	53	54	113	74	63
Quality of Life	227	222	242	241	275	234	263	301
Debt Service	98	84	96	105	46	44	53	51
Total City Property Tax	\$687	\$680	\$755	\$783	\$807	\$807	\$837	\$877
Property Tax Calculation								
Assessed Valuation	\$157,500	\$157,500	\$179,550	\$179,550	\$179,550	\$172,400	\$172,400	\$172,400
Rollback Percentage	46.00%	45.56%	44.08%	45.59%	46.91%	48.53%	50.53%	52.82%
Taxable Value	\$72,450	\$71,757	\$79,146	\$81,857	\$84,227	\$83,666	\$87,114	\$91,062
City Tax Rate per \$1,000 of Valuation	10.20	10.20	10.20	10.20	10.20	10.20	10.20	10.20
Gross City Tax	\$739	\$732	\$807	\$835	\$859	\$859	\$889	\$929
Less City Share of Homestead Tax Credit	(52)	(52)	(52)	(52)	(52)	(52)	(52)	(52)
Total City Property Tax	\$687	\$680	\$755	\$783	\$807	\$807	\$837	\$877

FY 13-14 Utility Rate Review

Water and Wastewater Rates

The proposed FY 13-14 Budget maintains the current water and wastewater rates. However, if Council proceeds with implementation of the City’s \$12.6 million water supply plan, water rates will need to be increased by 20-30% by June 30, 2017 to fund the plan. The tentative financing plan calls for an annual 7% increase in FY 15 thru FY 17.

Listed below is a chart which compares the City’s combined water and wastewater rates with the communities of Knoxville and Oskaloosa.

Combined Water/Sewer Rates--In City Limits

City	Minimum No Usage	7,000 gal Residential	35,000 gal Commercial	100,000 gal Industrial
Knoxville	\$30.00	\$97.39	\$398.95	\$1,099.00
Oskaloosa	\$15.28	\$77.15	\$357.43	\$1,008.08
Pella	\$31.50	\$85.75	\$302.75	\$806.50
Average without Pella	\$22.64	\$87.27	\$378.19	\$1,053.54

As the chart above indicates, our combined water and wastewater rates are very competitive with our neighboring communities. Finally, it is important to note that when comparing our rates to others in the region, one must consider the service level provided by the utilities. For instance, one community in the above chart performs minimal water treatment; our treatment process is a significant component of our budget. While this community has rates that are comparable to ours, their customers will often need to install filters and purchase a water system to obtain a higher quality of water. Unfortunately, these costs are not included in the comparison above.

Electric Rates

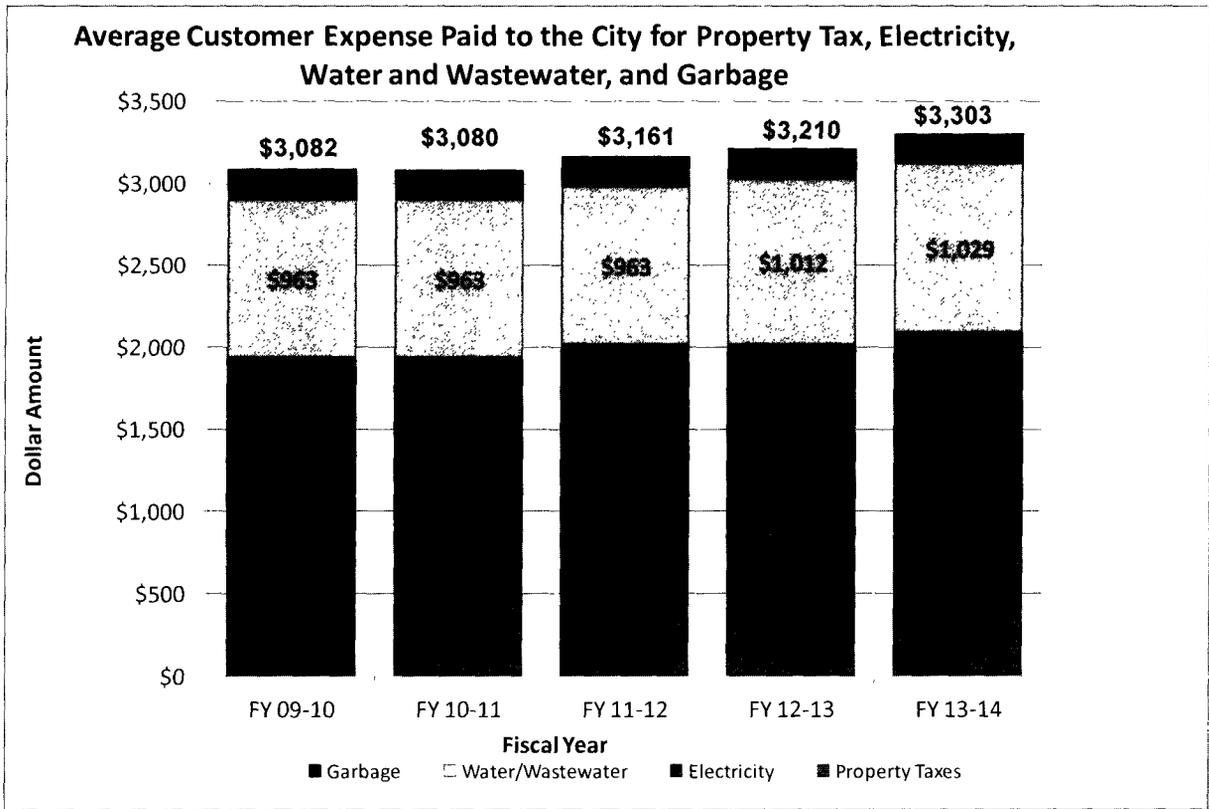
The proposed FY 13-14 Budget maintains the current electric rates. In comparing our electric rates, the latest comparison information is from calendar year 2011. As can be seen from the chart, our rates are comparable to other municipalities in Iowa.

It is important to note that our utility has exceptional reliability due to 70% of our distribution system being underground. While other utilities may have rates lower than or comparable to ours, their customers will often experience additional costs due to power outages, which are not reflected in the rate comparison table.

Average Revenue per kWh, 2011 United States and Iowa	
	All Sectors Rev/kWh
Iowa Publicly Owned	8.2
Pella City of	8.61
Ames	8.94
Indianola	8.61
Iowa Investor-Owned	7.1
Amana Society Service Co	9.88
Interstate Power and Light Co	8.68
MidAmerican Energy Co	5.97
Iowa Cooperative	9.4
Pella Cooperative Elec Assn	12.76
Chariton Valley Elec Coop, Inc	10.43
East Central Iowa Rural Elec Coop	10.68

FY 13-14 Utility Rate Review (continued)

Overall, the taxes and fees a typical resident will be paying to the City are projected to be approximately \$93 more in FY 13-14 than in FY 12-13.

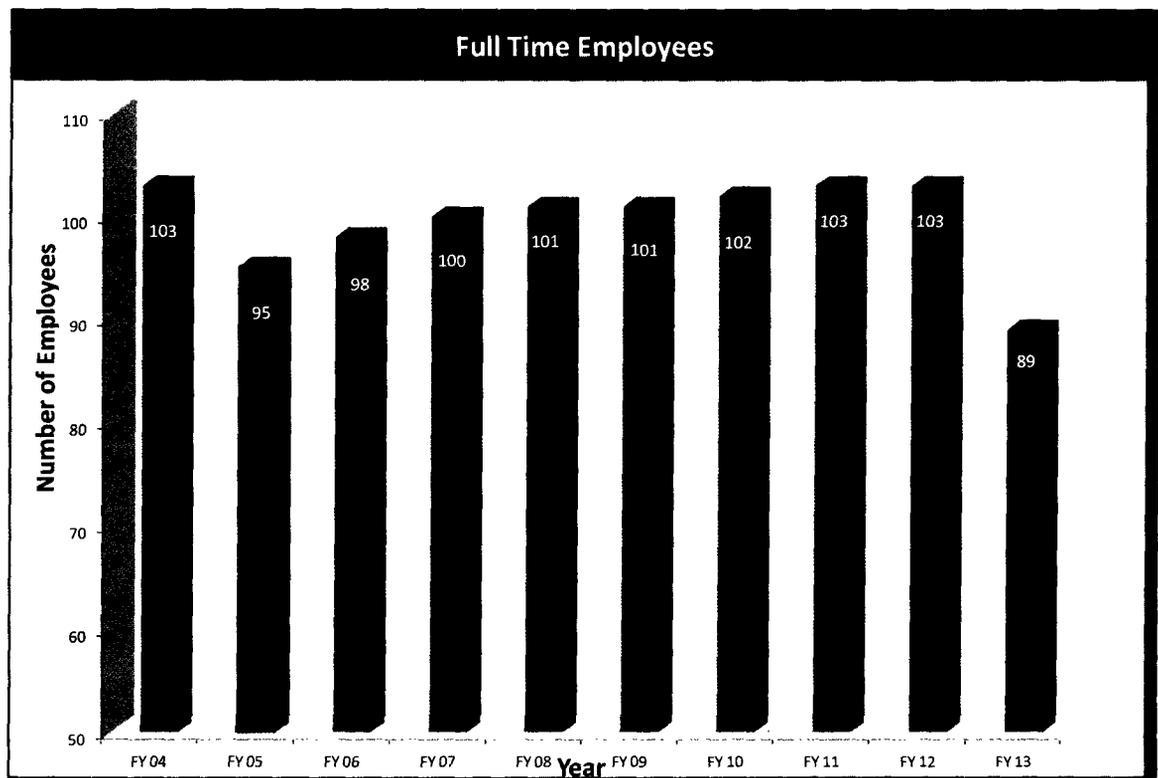


FY 13-14 Personnel Highlights

- The FY 13-14 Budget includes a 2% cost of living increase for union and non-represented employees. It is important to note, employees below the mid-point of their respective pay grade will receive step increases that are typically approximately 3%. The number of steps included in an employee’s path to the top of his or her respective scale is dependent upon employee classification or the applicable bargaining unit agreement. Overall, the FY 13-14 Budget includes \$139,768 for wage increases for the City’s employees.
- In FY 09-10, the City transitioned from a self-funded health care plan to the Iowa Governmental Health Care Plan, which incorporates self-funding in conjunction with the purchase of a high deductible health care group insurance for its member entities. Through this plan, the City has been able to lower its cost for providing health insurance for our employees from \$8,200 per full-time employee to roughly \$7,000. This health insurance savings for the City has been key in maintaining our current rates and taxes and has also helped to offset other mandated personnel increases, such as retirement contributions.

FY 13-14 Personnel Highlights (continued)

- For FY 13-14, retirement costs are projected to increase 3.00% for Iowa Public Employee Retirement System (IPERS) covered employees bringing the City's total contribution to 8.93% of earnable compensation. Likewise, retirement contributions for the City's police officers covered under the Municipal Fire and Police Retirement System of Iowa (MFPRSI) are projected to increase by 15.31% to 30.12% of earnable contributions in FY 13-14. Overall, these increases amount to an additional \$42,945 in retirement contributions for the City in FY 13-14. Unfortunately, it is likely the City will continue to experience retirement contribution increases in the future as both systems have unfunded future liabilities.
- The FY 13-14 Budget includes personnel increases of \$59,970 for expansion of the City's flower program on South Main and Franklin Streets and operation of the Community Sports Park.
- Listed below is a ten year summary of the City's authorized full-time employees. As you can see from the chart, we are still operating with fewer full-time employees than we had in FY 04, which is mainly attributed to the transition of our power supply to Missouri River Energy Services (MRES) and the closure of the City's Power Plant. However, even when adjusted for the transition to MRES, the City's workforce has remained constant over the last ten years while the community corporate boundaries have expanded by 33% and its population has increase by 5%. I believe this chart speaks volumes about the effort and dedication of the City's employees.



Capital Improvement Program

Annually, the City prepares a five year Capital Improvement Program which is used to plan for major changes to the City's infrastructure and other major capital improvements. The FY 13-14 approved capital projects, or first year projects in the Capital Improvement Program are incorporated into the FY 13-14 Budget as capital project funds.

Listed below is a description of the City's Capital Improvement Program.

What is a Capital Improvement Program?

The Capital Improvement Program (CIP) serves as a definitive guide for programming capital projects recommended for funding and represents a creative and pragmatic approach to establishing a prudent long-term capital investment strategy for the City. This is a five year plan which includes the costs, timing, sequencing and sources of funding. The first year of the five year plan is referred to as the capital budget. The capital budget is incorporated into the annual budget.

The planning of a Capital Improvements Program emphasizes these objectives:

- ◆ Ensure that future growth proceeds in an orderly and planned manner as a means to achieving a balanced economic base of commercial, residential, and public uses. Such balance is vital to the preservation and advancement of the quality of life for Pella's citizens and business persons.
- ◆ Provide the City with a long-range financial plan with which to address the capital improvement needs of a growing City in a fiscally responsible, yet progressive manner.
- ◆ Design a plan which provides efficient, coordinated, timely and economical public facilities which are sensitive to the expressed and implied needs of the community.

The total five year Capital Improvement Program amounts to \$39,749,471 in improvements and utilizes cash reserves, existing revenues, and debt financing to fund the proposed improvements.

When discussing funding for capital improvements, it is important to note the City has retired 76% of its outstanding debt over the last eight years. In addition, the City's total outstanding debt is projected to be \$8.9 million at June 30, 2013, which compares very favorably for the City when comparing ourselves to other communities whose annual budgets range from \$15.7 million to over \$40 million.

City	Population	Annual Budget	Outstanding Debt at 6/30/12
City of Altoona	14,773	39,461,032	101,425,000
City of Johnston	17,552	40,843,497	61,687,071
City of Clive	15,858	42,151,441	63,100,000
City of Knoxville	7,319	15,728,140	15,842,554
City of Oskaloosa	11,538	20,223,262	8,538,000
City of Pella	10,360	39,999,531	8,887,767
Average without Pella	13,408	31,681,474	50,118,525

Capital Improvement Program (continued)

It is also important to note when comparing debt levels with other communities is the City operates a very capital intensive electric utility, which tends to have very high debt levels. In comparison, none of the above communities operate an electric utility.

Even though we have made significant strides over the years in reducing the City's debt burden, the five year Capital Improvement Program proposes \$17.6 million in new debt issues for the following projects:

Long Term Water Supply Plan	\$12,650,000
Renovation of the City's indoor Pool	\$ 4,000,000
Deconstruction of the City's Power Plant	\$ 500,000
Electric Diesel Plant	\$ 500,000

Capital Improvement Program

If Council were to proceed with the above projects, the projected debt load thru June 30, 2018 is as follows:

	Current	FY 14	FY 15	FY 16	FY 17	FY 18
Existing Debt	\$8,885,233	\$ 9,376,000	\$ 7,740,000	\$ 6,741,000	\$ 5,974,000	\$ 5,180,000
New Debt	\$ 100,000	\$ 5,650,000	\$ 7,808,000	\$11,992,000	\$16,060,000	\$14,964,200
Total Debt	\$8,985,233	\$ 15,026,000	\$ 15,548,000	\$18,733,000	\$22,034,000	\$20,144,200

Even though the City's projected debt load will be increasing, staff believes it is still very manageable and needed to fund these important infrastructure and facility projects.

Listed below are highlights of the FY 14 Capital Improvement Projects.

General Fund Capital Projects

In FY 13-14, significant capital projects for the General Fund include the following:

Street Improvements - \$50,000

In order to fund the City's proposed pavement management plan, a contribution from the General Fund will be necessary. As a result, the FY 13-14 Budget contains a transfer from the General Fund to the Road Use Tax Fund in the amount of \$ 50,000.

General Fund Capital Projects (continued)

Regional Airport - \$110,000

The funding included in the FY 13-14 Budget is for the City's share of federally required studies for a new airport.

Police Vehicle - \$58,900

The FY 13-14 Budget includes funding for two police vehicles. The vehicles proposed are needed to provide a greater cargo area for the City's police officers.

Community Protection Sirens - \$43,000

The FY 13-14 Budget includes a new storm warning siren for the northern most segment of the community and is being driven by the new subdivision addition for Fountain Hills.

Comprehensive Plan Update - \$85,000

The last update to the Comprehensive Plan was in 2007. Best practices recommend an update every 5 to 7 years. Proposed in this update is a downtown streetscape plan which will serve as a guide if the City decides to proceed with the 'Back to Brick Program and electrical underground conversions in the Central Business District. In addition, the update also involves a housing study if Council deems this necessary. As background, the community's strategic plan identified a housing study as a potential need to assist in determining the community's need for housing.

Community Entrance and Wayfinding Signage Program - \$60,000

In FY 14, staff proposes to begin implementation of the Wayfinding Program with the installation of a community entrance sign. In future years, the directional component of the program will be implemented.



General Fund Capital Projects (continued)

Community Center Facilities Plan – \$20,000

Staff is proposing a facility analysis be performed on the Community Center to determine how to extend the life of the facility 20 to 30 years. The reason staff is proposing this analysis is because the mechanical and electrical systems for the Community Center are nearing the end of their useful lives. Since replacement of these systems is expected to be in the range of \$750,000, staff believes it is prudent to have a comprehensive analysis of needed improvements at the facility so Council can make an informed decision on the appropriate service levels of the Community Center before investing significant resources in the facility.

Road Use Tax Fund

Pavement Management Plan

In 2009, staff completed a detailed pavement management analysis of the City's street network which is updated annually to reflect improvements. Segment-by-segment inspections will be completed every five years under this system. The goal of the pavement analysis was to provide the City with a way to assess the overall condition of its street network and the estimated cost to improve the network over time. This analysis involved inspecting each segment of the City's 123 lane miles. For analysis purposes, the street network was classified by its functional characteristics as follows:

Arterial/Collectors – These streets are typically the primary and secondary entrances into our community and carry high to moderate traffic levels.

Local – These streets serve local/residential neighborhoods and typically represent low traffic levels.

The FY 14 Budget calls for the following street construction projects:

Oskaloosa Street Reconstruction from Prairie to E. 16th - \$140,000 for engineering design services; construction scheduled for the summer and fall of 2014. The proposed funding source for this improvement is the Pella Business Corridor TIF District and the total estimated cost of the project is \$2.2 million.

Local Street Improvements - \$236,873 The FY 14 Budget will dedicate \$236,873 of Local Option Sales Tax Funds for residential street improvement projects.

Local Option Fund

Indoor Pool Renovation - \$4.0 million

The City's Indoor Pool is in need of significant renovations to extend its life for the next twenty years. The FY 13-14 Budget includes funding for the renovation, which is projected to occur from September 2013 thru March 2014. The financing of this project involves a \$4.0 million Local Option Revenue Bond and would be paid by the Local Option Fund over the life of the tax.

Community Sports Park - \$2.6 million

The proposed budget includes funding for the Community Sports Park, which is tentatively scheduled to open in the spring of 2014. It is important to note, 58% of the \$6.0 million construction budget is being funded by private donations. The remaining 42% or \$2.5 million is being funded by local option funds.



Water Utility Fund

The City's Water Engineer, Howard R. Green, has completed a comprehensive analysis of the utility's infrastructure and developed a capital improvement plan for the City, which was intended to address needed improvements to the City's water distribution system and the development of short and long-term water supply plants. The emphasis of the FY 13-14 Budget for the water utility is to incorporate components of this plan.

Water Supply Plan

The FY 13-14 Budget includes \$300,000 for engineering fees for a new Jordan well which is the first stage for the City's long-term Water Supply Plan. Overall, the Water Supply Plan includes a new Jordan well and a 3.0 million gallon per day (mgd) Reverse Osmosis Treatment Process at an estimated cost of \$12.6 million. Listed below is the tentative timeline for the Water Supply Plan:

- | | |
|--------------|--|
| 2013 | Engineering design of a new Jordan well, Stage 1 plumbing modification at the Water Treatment Plant, and securing environmental permits. |
| 2014 | Engineering design for a new 3.0 mgd Reverse Osmosis Treatment Process |
| 2014 to 2015 | Construction of a new Jordan well. |
| 2015 to 2016 | Construction of a new 3.0 mgd Reverse Osmosis Treatment Process and modifications to the Water Treatment Plant. |
| Fall of 2016 | Water Supply Plan completed. |



Distribution System Improvements

The water utility analysis completed by Howard R. Green identified that approximately 15% of the City's distribution system needs to be repaired in the next 20 years and is estimated to cost approximately \$10.0 million. The FY 13-14 Budget addresses some of the most significant repairs noted by our engineers with the following improvements.

Oskaloosa Street Main Replacement - \$197,000

This project involves the replacement of the water main from Prairie Street to East 8th and will be done in conjunction with the planned street improvement for this area in the summer/fall of 2014.

Lincoln Street Main Replacement - \$126,240

This project involves the replacement of the water main from Hazel to E 2nd and is tentatively scheduled for the summer of 2014.

Wastewater Utility Fund

As Council is aware, our current wastewater treatment permit expired on November 24, 2007, and we are waiting on the IDNR to issue a new permit. When the IDNR issues our new permit, there is a chance we may have more stringent discharge standards than those under which we are currently operating. The requirements of the new permit could affect how the City's wastewater treatment plant operates. The reason for the new rules is the IDNR feels that many of Iowa's streams currently do not have an appropriate level of protection from pollutants. To ensure that all of Iowa's streams are protected, the IDNR is working on updating stream designations throughout the state. If a stream designation is changed, facilities that discharge into that stream may need to improve their treatment facilities to meet more stringent levels of protection.

The new water quality standards could have a serious impact on our wastewater facility. Statewide, the IDNR estimates the cost of compliance for construction, operation, and maintenance to be as much as \$1 billion. Therefore, it is important to realize that if we face more stringent treatment requirements from the IDNR, additional rate increases will be needed.

Wastewater Capital Improvements in FY 13-14

Listed below is a summary of the significant capital improvements planned for FY 13-14:

IDNR Mandated Improvements - \$925,000

In FY 13-14, IDNR mandated improvements are scheduled to be completed, which includes the following:

Construction of a new 8,100 linear foot force main from Lift Station #2 to 240th Avenue - \$725,000

Construction of West 4th Street Sanitary Sewer beginning at Liberty St and extending south 800 feet - \$200,000

Electric Utility Capital Projects

Electric Distribution Capital Improvement Projects

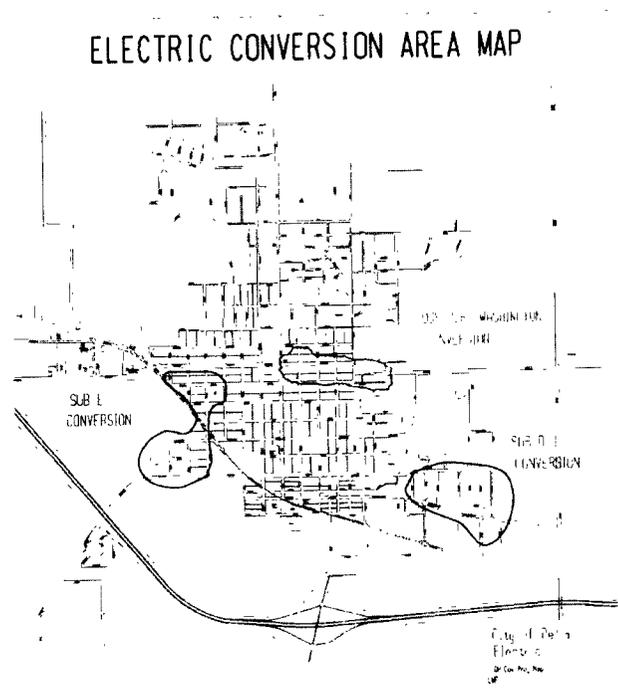
The FY 14 Budget proposes to resume conversion of the City’s electrical distribution to underground. As Council is aware, approximately 70% of the City’s distribution system is underground. The estimated cost to complete the remaining conversions is \$2.5 million.

Listed below is a summary of the conversion projects.

Sub Area D – This area is located south of Pella Community High School and generally extends from East 8th to the Sunrise Mobile Home Park. Staff proposes to complete engineering for this area in FY 14 and perform the underground conversions for this area in FY 13-14 and FY 14-15. The proposed financing source for this conversion area is electric utility revenues.

Sub Area E – This area is located south of Washington Street and west of W. 3rd Street. Staff proposes to start engineering for this project in FY 15-16 and complete the conversions by FY 17-18. The proposed funding source for this area is local option revenues.

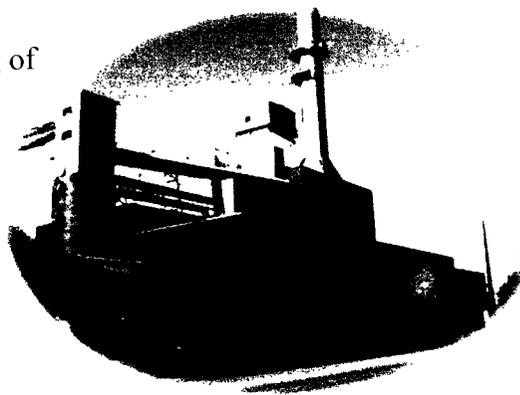
Oost Port/Washington Street – This area is located on Washington Street west of Main Street and extends to Hazel Street. This conversion project will be done in conjunction with the planned street improvements in the Central Business District.



Electric Generation Capital Improvement Projects

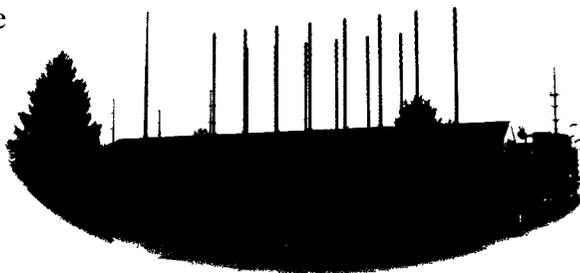
Power Plant Decommissioning - \$500,000

The FY 13-14 Budget proposes the decommissioning of the City's coal fired power plant, which is no longer needed due to the transition of the City's power supply to Missouri River Energy Services. The tentative plan is to return the area to undeveloped green space. In addition, the proposed funding source for the project is an electric revenue bond issue.



Diesel Plant Communication System Upgrade - \$500,000

The FY 13-14 Budget proposes to upgrade the communication system at the diesel plant. The upgrade is necessary to provide enhanced black start capabilities, which is important in maintaining the electric utility's reliability. In addition, the proposed funding source for the project is an electric revenue bond.



Summary

I would like to express my personal thanks to members of the City staff for their diligent efforts in developing a budget that reflects the needs of their individual departments. Even more importantly, I acknowledge and appreciate those staff members and Department Directors who have approached the budget development as a team effort.

A special note of thanks and appreciation should go to the members of the Budget Team composed of Senior Accountant Vivian Vriezelaar and City Clerk Ronda Brown, who worked collaboratively and efficiently as we developed the FY 13-14 Budget. This budget could not have been developed without these individuals.

I would also like to thank the Mayor and City Councilmembers for your interest and support in planning and conducting the financial operations of the City in a responsible and progressive manner.

Mike Nardini

Mike Nardini
City Administrator

POLICE

COST CENTER	REVENUES	EXPENSES	NET GENERAL FUND
Facility Maintenance	\$0	\$73,161	(\$73,161)
Communication Center	\$0	\$409,796	(\$409,796)
Jail	\$0	\$3,500	(\$3,500)
Patrol Operations	\$63,100	\$1,302,047	(\$1,238,947)
Investigations	\$0	\$1,720	(\$1,720)
Crime Prevention/Com Serv	\$0	\$6,100	(\$6,100)
Animal Control	\$1,400	\$2,000	(\$600)
Public Safety Support	\$0	\$68,584	(\$68,584)
TOTALS	\$64,500	\$1,866,908	(\$1,802,408)

POLICE	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	% Inc (Dec) of FY 13-14 over FY 12-13
Revenues	\$114,848	\$82,299	\$64,500	\$64,500	0.00%
Expenses	\$1,662,269	\$1,718,498	\$1,745,222	\$1,866,908	6.97%
Net General Fund Budget	(\$1,547,421)	(\$1,636,199)	(\$1,680,722)	(\$1,802,408)	7.24%

POLICE DEPARTMENT-FACILITY MAINTENANCE

FACILITY MAINTENANCE-GENERAL FUND REVENUES

	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total General Fund Revenues	\$0	\$0	\$0	\$0	\$0

FACILITY MAINTENANCE-PERSONNEL COSTS

	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.01.1000.6010 Salaries - Regular Full Time	\$14,177	\$15,033	\$16,820	\$17,195	\$375
100.5.01.1000.6020 Salaries - Regular Part Time					
100.5.01.1000.6155 Health/Dental/Life/Disability	\$3,116	\$2,658	\$2,660	\$2,660	
100.5.01.1000.6160 Worker's Compensation	\$663	\$675	\$739	\$649	(\$90)
Total Personnel	\$17,956	\$18,366	\$20,219	\$20,504	\$285
AUTHORIZED POSITIONS					
0.38 FTE Custodian					

FACILITY MAINTENANCE-SUPPLIES & SERVICES

	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
REPAIR, MAINTENANCE & UTILITIES					
100.5.01.1000.6310 Building Maintenance & Repair	\$8,606	\$6,514	\$9,153	\$9,153	
100.5.01.1000.6320 Grounds Maintenance & Repair	\$1,133	\$766	\$1,500	\$1,500	
100.5.01.1000.6340 Office Equipment Repair			\$500	\$500	
100.5.01.1000.6350 Operational-Equipment Repair					
100.5.01.1000.6370 Utility-Electric Expense	\$24,459	\$29,800	\$22,000	\$25,000	\$3,000
100.5.01.1000.6371 Utility-Gas Expense	\$10,701	\$9,127	\$13,025	\$13,025	
100.5.01.1000.6372 Utility-Refuse/Recycling			\$180	\$180	
100.5.01.1000.6374 Utility-Water Expense	\$561	\$568	\$500	\$500	
100.5.01.1000.6375 Utility-Wastewater Expense	\$397	\$397	\$400	\$400	
CONTRACTUAL SERVICES					
100.5.01.1000.6411 Janitorial Expense	\$1,369	\$1,438	\$2,399	\$2,399	
Total Supplies & Services	\$47,226	\$48,610	\$49,657	\$52,657	\$3,000
Total General Fund Expense	\$65,182	\$66,976	\$69,876	\$73,161	\$3,285

Net General Fund Budget

(\$65,182)

(\$66,976)

(\$69,876)

(\$73,161)

(\$3,285)

Budget Narrative
Department: Police
Cost Center: Facility Maintenance

Expenditures

100.5.01.1000.6010	Salaries - Regular Full Time .38 FTE Custodian (790 total hours) <i>* Increase \$375</i> <i>Due to cost of living and merit increases.</i>	\$ 17,195
100.5.01.1000.6155	Health/Dental/Life/Disability Insurance premium for employee.	\$ 2,660
100.5.01.1000.6160	Worker's Compensation Worker's compensation premiums.	\$ 649
100.5.01.1000.6310	Building Maintenance & Repair Fire alarm system maintenance, air conditioning/heating repairs, pest control, garage door repairs and building upkeep/paint.	\$ 9,153
100.5.01.1000.6320	Grounds Maintenance and Repair Ice melt, roof repair, light bulbs, flags, door locks and any ADA required improvements.	\$ 1,500
100.5.01.1000.6340	Office Equipment Repair Miscellaneous equipment repairs.	\$ 500
100.5.01.1000.6370	Utility-Electric Expense Monthly electric bills. <i>* Increase \$3,000</i> <i>Based on cost projections.</i>	\$ 25,000
100.5.01.1000.6371	Utility-Gas Expense Monthly heating fuel bills.	\$ 13,025
100.5.01.1000.6372	Utility-Refuse/Recycling Monthly garbage service bills.	\$ 180
100.5.01.1000.6374	Utility-Water Expense Monthly water bills.	\$ 500
100.5.01.1000.6375	Utility-Waste Water Expense Monthly wastewater bills.	\$ 400
100.5.01.1000.6411	Janitorial Expense	\$ 2,399

POLICE DEPARTMENT-COMMUNICATION CENTER

COMMUNICATION CENTER-GENERAL FUND REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4.01.1010.4766	Alarm Charges	\$645	\$255			
Total General Fund Revenues		\$645	\$255	\$0	\$0	\$0

COMMUNICATION CENTER-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.01.1010.6010	Salaries - Regular Full Time	\$224,205	\$241,300	\$247,086	\$336,448	\$89,362
100.5.01.1010.6020	Salaries - Regular Part Time					
100.5.01.1010.6155	Health/Dental/Life/Disability	\$40,535	\$34,557	\$35,000	\$42,000	\$7,000
100.5.01.1010.6160	Worker's Compensation	\$5,317	\$5,637	\$6,083	\$5,698	(\$385)
Total Personnel		\$270,057	\$281,494	\$288,169	\$384,146	\$95,977
AUTHORIZED POSITIONS						
5.00 FTE	Police Dispatchers					
1.00 FTE	Communications Supervisor					

COMMUNICATION CENTER-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
	STAFF DEVELOPMENT					
100.5.01.1010.6230	Training	\$430	\$365	\$1,000	\$1,500	\$500
100.5.01.1010.6240	Meetings and Conferences		\$140	\$500	\$500	
100.5.01.1010.6260	Travel	\$646	\$515	\$500	\$500	
	REPAIR, MAINTENANCE & UTILITIES					
100.5.01.1010.6330	Vehicle Repair		\$48			
100.5.01.1010.6373	Telecommunications Expense	\$6,278	\$8,339	\$7,667	\$7,667	
	CONTRACTUAL SERVICES					
100.5.01.1010.6403	Contractual Services	\$10,005	\$9,596	\$10,983	\$10,983	
100.5.01.1010.6417	Printing, Binding & Publishing Expense	\$951	\$544	\$700	\$700	
	COMMODITIES					
100.5.01.1010.6510	Equipment-Minor Equipment & Tools	\$366	\$1,067	\$1,000	\$1,000	
100.5.01.1010.6531	Postage/Shipping	\$129	\$65	\$300	\$300	
100.5.01.1010.6543	Supplies-Office	\$1,994	\$1,397	\$1,383	\$1,383	
100.5.01.1010.6550	Copier Expense	\$738	\$719	\$1,117	\$1,117	
	Total Supplies & Services	\$21,537	\$22,795	\$25,150	\$25,650	\$500

Total General Fund Expense	\$291,594	\$304,289	\$313,319	\$409,796	\$96,477
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Net General Fund Budget	(\$290,949)	(\$304,034)	(\$313,319)	(\$409,796)	(\$96,477)
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Budget Narrative
Department: Police
Cost Center: Communication Center

Revenues

100.4.01.1010.4766	Alarm Charges	\$	-
	False alarm charges.		

Expenditures

100.5.01.1010.6010	Salaries - Regular Full Time	\$	336,448
	5.00 FTE Police Dispatchers 1.00 FTE Communications Supervisor		
	* <i>Increase \$89,362</i> <i>Communications Supervisor reallocated to Communications Center from Patrol Cost Center. Includes merit and step increases for eligible personnel.</i>		
100.5.01.1010.6155	Health/Dental/Life/Disability	\$	42,000
	Insurance premiums for employees.		
	* <i>Increase \$7,000</i> <i>Communications Supervisor reallocated to Communications Center from Patrol Cost Center.</i>		
100.5.01.1010.6160	Worker's Compensation	\$	5,698
	Worker's compensation premiums.		
100.5.01.1010.6230	Training	\$	1,500
	40 hour telecommunicator training, recertifications for communications personnel, as well as orientation and new employee required certifications.		
	* <i>Increase \$500</i> <i>Management level development training for the communications supervisor specific to communications in law enforcement.</i>		
100.5.01.1010.6240	Meetings and Conferences	\$	500
	911 conference, state and federal mandatory meetings and other related in-service training for communications personnel.		
100.5.01.1010.6260	Travel	\$	500
	Mileage and meals for communications operators to travel to training.		
100.5.01.1010.6373	Telecommunications Expense	\$	7,667
	Monthly phone bill, cellular phone bills, internet service, long distance service and repairs of equipment in communications center.		

100.5.01.1010.6403	Contractual Services Computer related costs are paid from this account. These costs include: IOWA System (registration information, drivers license information, criminal history checks, sex offender information), LINXX software to run the IOWA System, IOWA System maintenance agreement, SLEUTH software enhancement, and SLEUTH support. This account also pays for ink cartridges and disks for processing data.	\$	10,983
100.5.01.1010.6417	Printing, Binding & Publishing Expense Expense of printing forms used in the communications center.	\$	700
100.5.01.1010.6510	Equipment-Minor Equipment & Tools Uniforms for communications personnel.	\$	1,000
100.5.01.1010.6531	Postage/Shipping United Parcel Service, certified mail, parking ticket letters and other miscellaneous mailings.	\$	300
100.5.01.1010.6543	Office Supplies Paper, binders, folders, pencils and ink pens for the communications center.	\$	1,383
100.5.01.1010.6550	Copier Expense Copier lease contract and maintenance agreement.	\$	1,117

POLICE DEPARTMENT-JAIL MAINTENANCE

JAIL-GENERAL FUND REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4.01.1020.4585	Holding Charges					
Total General Fund Revenues		\$0	\$0	\$0	\$0	\$0

JAIL-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total Personnel		\$0	\$0	\$0	\$0	\$0

JAIL-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
STAFF DEVELOPMENT						
100.5.01.1020.6230	Training	\$865	\$745	\$750	\$1,000	\$250
100.5.01.1020.6260	Travel	\$144	\$465	\$500	\$500	
100.5.01.1020.6417	Printing, Binding & Publishing Expense	\$117	\$177	\$500	\$500	
100.5.01.1020.6425	Care of Persons	\$528	\$5,310	\$1,000	\$1,000	
COMMODITIES						
100.5.01.1020.6510	Equipment-Minor Equipment & Tools			\$500	\$500	
100.5.01.1020.6543	Supplies-Office					
Total Supplies & Services		\$1,654	\$6,697	\$3,250	\$3,500	\$250
Total General Fund Expense		\$1,654	\$6,697	\$3,250	\$3,500	\$250

Net General Fund Budget

(\$1,654)

(\$6,697)

(\$3,250)

(\$3,500)

(\$250)

Budget Narrative
Department: Police
Cost Center: Jail

Revenues

100.4.01.1020.4585	Holding Charges Revenue from housing inmates temporarily for other departments.	\$	-
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Expenditures

100.5.01.1020.6230	Training Ten-hour jail training for new employees and five-hour jail in-service training for current staff. <i>* Increase \$250</i> <i>Training cost for jail in-service training and additional required training.</i>	\$	1,000
100.5.01.1020.6260	Travel Mileage and meals for personnel to travel to jail related trainings.	\$	500
100.5.01.1020.6417	Printing, Binding, & Publishing Expense Purchase fingerprint cards and associated fingerprint supplies to fingerprint inmates and submit to state and federal authorities as required by law.	\$	500
100.5.01.1020.6425	Care of Persons Prisoner meals and medical treatment of prisoners.	\$	1,000
100.5.01.1020.6510	Equipment-Minor Equipment & Tools Jail uniforms, blankets and associated supplies for the jail.	\$	500

POLICE DEPARTMENT-PATROL OPERATIONS

PATROL OPERATIONS-GENERAL FUND REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4.01.1030.4400	Federal Grants	\$53,156	\$10,712			
100.4.01.1030.4432	State Municipal Assistance					
100.4.01.1030.4550	Misc General Govmnt Charges	\$1,501	\$1,880	\$1,800	\$1,800	
100.4.01.1030.4720	Misc Revenue		\$730	\$1,300	\$1,300	
100.4.01.1030.4765	Court Fines	\$41,204	\$52,297	\$45,000	\$45,000	
100.4.01.1030.4775	Parking Violations	\$16,970	\$15,165	\$15,000	\$15,000	
Total General Fund Revenues		\$112,831	\$80,784	\$63,100	\$63,100	\$0

PATROL OPERATIONS-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.01.1030.6010	Salaries - Regular Full Time	\$1,022,045	\$1,070,744	\$1,091,105	\$1,095,201	\$4,096
100.5.01.1030.6155	Health/Dental/Life/Disability	\$126,626	\$109,605	\$112,000	\$105,000	(\$7,000)
100.5.01.1030.6160	Worker's Compensation	\$13,821	\$14,410	\$14,525	\$18,150	\$3,625
Total Personnel		\$1,162,492	\$1,194,759	\$1,217,630	\$1,218,351	\$721
AUTHORIZED POSITIONS						
1.00 FTE	Chief					
3.00 FTE	Lieutenants					
11.00 FTE	Police Officers					

PATROL OPERATIONS-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
	STAFF DEVELOPMENT					
100.5.01.1030.6210	Association Dues & Memberships	\$475	\$275	\$300	\$600	\$300
100.5.01.1030.6220	Subscriptions & Educational Materials	\$32	\$32	\$250	\$250	
100.5.01.1030.6230	Training	\$11,800	\$8,307	\$8,585	\$13,046	\$4,461
100.5.01.1030.6240	Meetings and Conferences	\$548	\$579	\$1,500	\$1,500	
100.5.01.1030.6260	Travel	\$3,403	\$3,898	\$2,000	\$2,000	
	REPAIR, MAINTENANCE & UTILITIES					
100.5.01.1030.6330	Vehicle Repair	\$13,149	\$15,971	\$12,000	\$12,000	
100.5.01.1030.6350	Operational Equipment Repair	\$673	\$340	\$500	\$500	
100.5.01.1030.6373	Telecommunications Expense		\$231		\$600	\$600
	CONTRACTUAL SERVICES					
100.5.01.1030.6402	Advertising Expense	\$309	\$203	\$1,500	\$500	(\$1,000)
100.5.01.1030.6403	Contractual Services	\$225	\$100	\$200	\$200	
100.5.01.1030.6405	Consultant & Professional Fees	\$2,769	\$819	\$1,000		(\$1,000)
100.5.01.1030.6406	Court & Recording Fee Expense	\$60	\$259	\$100	\$100	
100.5.01.1030.6414	Legal Expense & Publication					
100.5.01.1030.6417	Printing, Binding & Publishing Expense	\$2,738	\$2,542	\$2,000	\$2,000	
	COMMODITIES					
100.5.01.1030.6510	Equipment-Minor Equipment & Tools	\$10,274	\$9,297	\$11,375	\$12,500	\$1,125
100.5.01.1030.6514	Fuel-Vehicles/Equipment	\$25,814	\$33,797	\$25,016	\$33,500	\$8,484
100.5.01.1030.6530	Merchandise for Re-sale	\$50		\$100	\$100	
100.5.01.1030.6543	Supplies-Office	\$1,888	\$1,442	\$1,383	\$1,383	
100.5.01.1030.6544	Supplies-Other	\$348	\$154	\$800	\$800	
100.5.01.1030.6546	Supplies-Safety & Medical	\$864	\$354	\$1,000	\$1,000	
100.5.01.1030.6550	Copier Expense	\$738	\$719	\$1,117	\$1,117	
	Total Supplies & Services	\$76,157	\$79,319	\$70,726	\$83,696	\$12,970

Total General Fund Expense	\$1,238,649	\$1,274,078	\$1,288,356	\$1,302,047	\$13,691
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Net General Fund Budget	(\$1,125,818)	(\$1,193,294)	(\$1,225,256)	(\$1,238,947)	(\$13,691)
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Budget Narrative
Department: Police
Cost Center: Patrol Operations

Revenues

100.4.01.1030.4400	Federal Grants Revenue from task force, Governor's Traffic Safety Bureau grant funding, bulletproof vest funding.	\$ -
100.4.01.1030.4432	State Municipal Assistance Revenue from state initiated funding.	\$ -
100.4.01.1030.4550	Miscellaneous General Government Charges Revenue from accident report copies, case investigation reports, fingerprinting, serving warrants, itinerant merchant applications.	\$ 1,800
100.4.01.1030.4720	Miscellaneous revenue Revenue from participation in grant programs other than Federal grants.	\$ 1,300
100.4.01.1030.4765	Court fines Revenue from court fines.	\$ 45,000
100.4.01.1030.4775	Parking violations Revenue from parking violations.	\$ 15,000

Expenditures

100.5.01.1030.6010	Salaries - Regular Full Time 1.00 FTE Chief 3.00 FTE Lieutenants 11.00 FTE Police Officers <i>* Increase \$4,096 due to cost of living and merit increases. Communications Supervisor reallocated to Communications Center from Patrol cost center.</i>	\$ 1,095,201
100.5.01.1030.6155	Health/Dental/Life/Disability Insurance premiums for employees. <i>* Decreased \$47,000 due to Communications Supervisor reallocated to Communications Center from Patrol Center.</i>	\$ 105,000
100.5.01.1030.6160	Worker's Compensation Worker's compensation premiums.	\$ 18,150
100.5.01.1030.6210	Association Dues & Memberships Dues and fees such as the following: seatbelt technician fees, Iowa State SLEUTH User's Group dues, Iowa Police Executive Forum dues, and International Association of Chiefs of Police dues. <i>* Increased \$300 due to membership fees for networking with other agencies and additional training opportunities.</i>	\$ 600

100.5.01.1030.6220	Subscriptions & Educational Materials Dispatch monthly subscription and other related educational materials or subscriptions.	\$ 250
100.5.01.1030.6230	Training Patrol officer training and training supplies. Examples include: fire extinguishers rented for training, ammunition for qualification, academy training and supervisor training at ILEA. Also includes recertification for employees that have attained instructor certification in: chemical munitions, bicycle, firearms, ASP, flashlight and radar. <i>* Increased \$4,461 due to start up for training plan that focuses on enhancing investigative capacity and migrating to a use of force instructor model.</i>	\$ 13,046
100.5.01.1030.6240	Meetings and Conferences State and federal mandatory meetings, other in-service trainings and Governor's Traffic Safety Conference.	\$ 1,500
100.5.01.1030.6260	Travel Mileage for patrol officers, academy meals, personal vehicle mileage and plane tickets.	\$ 2,000
100.5.01.1030.6330	Vehicle Repair This account pays for anything in relation to the transportation fleet in the department such as servicing the vehicles, tires for patrol cars and bicycles, brakes for patrol cars and bicycles and any upkeep in conjunction with the fleet. This also includes the servicing and upkeep of the motorcycle.	\$ 12,000
100.5.01.1030.6350	Operational Equipment Repair Portable radio batteries, lapel microphone for the in-car video equipment, LCD display replacement in portables and other related repair for equipment.	\$ 500
100.5.01.1030.6373	Telecommunications Expense Cellular phone allocation expense. <i>* Increased \$600 for cellular phone allocation expense.</i>	\$ 600
100.5.01.1030.6402	Advertising Expense Advertising costs for officer openings and any other advertising costs as needed. <i>* Decreased \$1,000 due to moving funds to Community Based Education cost center.</i>	\$ 500
100.5.01.1030.6403	Contractual Services The cost of compliance checks.	\$ 200
100.5.01.1030.6405	Consultant and Professional Fees Tests associated with hiring of a patrol officer. <i>* Decreased \$1,000 due to moving funds to Community Based Education cost center.</i>	\$ -

100.5.01.1030.6406	Court and Recording Fee Expense Certified copies from the clerk of court of charges or citations. These copies are needed for proof of police action in alcohol and tobacco civil penalties.	\$ 100
100.5.01.1030.6417	Printing, Binding, & Publishing Expense Printing of citations, parking tickets, accident reports, daily officer sheets, code books, compendiums, cd rom law update materials, warning citations, mini-affidavit forms, and other related printing of forms for the patrol officers.	\$ 2,000
100.5.01.1030.6510	Equipment-Minor Equipment & Tools Uniforms for officers @ \$350/year, new officer equipment, and reserve officer uniforms @ \$75/year are paid for from this account. The replacement of worn uniform details such as patches, name tags, hats, ties, utility belt materials, bicycle supplies, bicycle equipment, bicycle uniforms, helmets, law enforcement clipboards, flashlights, camera batteries, and radar replacement parts are examples of expenditures. Also included are vehicle entry (unlocking) tools, and other associated tools specific to the bicycle patrol unit. <i>* Increased \$1,125 to include equipment such as halagan tool, entry ram and recording devices that need to be purchased.</i>	\$ 12,500
100.5.01.1030.6514	Fuel-Vehicles/Equipment Fuel for fleet of vehicles and generator fuel. <i>* Increased \$8,484 based on cost projections and account history.</i>	\$ 33,500
100.5.01.1030.6530	Merchandise for Re-sale If a vehicle is towed and the owner does not claim the vehicle, this account pays for the tow bill and the "abandoned vehicle" process is initiated.	\$ 100
100.5.01.1030.6543	Office Supplies Paper, binders, folders, pencils and ink pens for the patrol officers.	\$ 1,383
100.5.01.1030.6544	Supplies-Other General batteries, paper towels, and basic cleaning supplies for the vehicles.	\$ 800
100.5.01.1030.6546	Supplies-Safety and Medical Hepatitis vaccination, first aid supplies, and vinyl powder free gloves.	\$ 1,000
100.5.01.1030.6550	Copier Expense Copier lease contract and maintenance agreement.	\$ 1,117

POLICE DEPARTMENT-INVESTIGATIONS

INVESTIGATIONS-GENERAL FUND REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total General Fund Revenues		\$0	\$0	\$0	\$0	\$0

INVESTIGATIONS-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total Personnel		\$0	\$0	\$0	\$0	\$0

INVESTIGATIONS-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.01.1040.6260	STAFF DEVELOPMENT Travel		\$50			
100.5.01.1040.6373	REPAIR, MAINTENANCE & UTILITIES Telecommunications Expense		\$490	\$720	\$720	
100.5.01.1040.6510	COMMODITIES Equipment-Minor Equipment & Tools	\$4	\$4	\$1,000	\$1,000	
Total Supplies & Services		\$4	\$544	\$1,720	\$1,720	\$0
Total General Fund Expense		\$4	\$544	\$1,720	\$1,720	\$0

Net General Fund Budget		(\$4)	(\$544)	(\$1,720)	(\$1,720)	\$0
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Budget Narrative
Department: Police
Cost Center: Investigations

Expenditures

100.5.01.1040.6260	Travel Travel related to investigations.	\$	-
100.5.01.1040.6373	Telecommunications Expense Internet access for investigation purposes.	\$	720
100.5.01.1040.6510	Equipment-Minor Equipment & Tools Evidence supplies such as surveillance supplies, tapes, film, and replenishing burglary kit supplies.	\$	1,000

POLICE DEPARTMENT-COMMUNITY BASED EDUCATION

COMMUNITY BASED EDUCATION-GENERAL FUND REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4 01 1050 4705	Donations	\$147				
Total General Fund Revenues		\$147	\$0	\$0	\$0	\$0

COMMUNITY BASED EDUCATION-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total Personnel		\$0	\$0	\$0	\$0	\$0

COMMUNITY BASED EDUCATION-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
STAFF DEVELOPMENT						
100 5.01.1050.6230	Training				\$100	\$100
100.5 01.1050.6240	Meeting & Conferences					
100 5.01.1050.6260	Travel				\$500	\$500
100 5 01.1050 6512	Equipment - Other Equipment					
CONTRACTUAL SERVICES						
100.5 01.1050.6402	Advertising Expense				\$2,000	\$2,000
100.5.01.1050.6403	Contractual Services				\$500	\$500
100.5.01 1050 6405	Consultant & Professional Fees				\$2,000	\$2,000
100.5.01.1050.6417	Printing, Binding & Publishing				\$100	\$100
COMMODITIES						
100.5 01.1050.6510	Minor Equipment & Tools				\$500	\$500
100 5.01.1050.6531	Postage/Shipping				\$300	\$300
100 5.01.1050.6543	Supplies-Office				\$100	\$100
Total Supplies & Services		\$0	\$0	\$0	\$6,100	\$6,100
Total General Fund Expense		\$0	\$0	\$0	\$6,100	\$6,100

Net General Fund Budget		\$147	\$0	\$0	-\$6,100	(\$6,100)
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Budget Narrative
Department: Police
Cost Center: Community Based Education

Revenues

100.4.01.1050.4705	Community Based Education	\$	-
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Expenditures

100.5.01.1050.6230	Training Training for community based projects, events and handling issues with other public officials. <i>* Increased \$100, new cost center.</i>	\$	100
100.5.01.1050.6240	Meetings and Conferences Meeting and conference fees.	\$	-
100.5.01.1050.6260	Travel Mileage, meals and travel for recruiting personnel and conducting background investigations. <i>* Increased \$500, new cost center.</i>	\$	500
100.5.01.1050.6402	Advertising Expense Advertising costs for officer personnel recruiting, ordinances and advertising costs as needed. <i>* Increased \$2,000, new cost center.</i>	\$	2,000
100.5.01.1050.6403	Contractual Services Use of an inside facility during incimate weather to facilitate winterim school projects. <i>* Increased \$500, new cost center.</i>	\$	500
100.5.01.1050.6405	Consultant and Professional Fees Police officer selection test, psychological testing, retirement physical and other fees associated with personnel recruitment. <i>* Increased \$2,000, new cost center.</i>	\$	2,000
100.5.01.1050.6417	Printing, Binding & Publishing Expense Expense of printing forms used for recruiting personnel and school related projects.ms <i>* Increased \$100, new cost center.</i>	\$	100
100.5.01.1050.6510	Equipment-Minor Equipment & Tools Promotional items for college recruiting purposes. <i>* Increased \$500, new cost center.</i>	\$	500

100.5.01.1050.6531	Postage/Shipping	\$	300
	United Parcel Service, certified mail and other miscellaneous mailings for community based projects and recruitment.		
	* <i>Increased \$300. new cost center.</i>		
100.5.01.1050.6543	Office Supplies	\$	100
	Paper, binders, folders, pencils and ink pens for community based projects.		
	* <i>Increased \$100. new cost center.</i>		

POLICE DEPARTMENT-ANIMAL CONTROL

ANIMAL CONTROL-GENERAL FUND REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4.01.1060.4781	Animal Control Charges	\$1,225	\$1,260	\$1,400	\$1,400	
Total General Fund Revenues		\$1,225	\$1,260	\$1,400	\$1,400	\$0

ANIMAL CONTROL-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
	Total Personnel	\$0	\$0	\$0	\$0	\$0

ANIMAL CONTROL-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.01.1060.6490	CONTRACTUAL SERVICES					
	Other Professional Services	\$2,959	\$2,771	\$2,000	\$2,000	
	Total Supplies & Services	\$2,959	\$2,771	\$2,000	\$2,000	\$0
Total General Fund Expense		\$2,959	\$2,771	\$2,000	\$2,000	\$0

Net General Fund Budget

(\$1,734)

(\$1,511)

(\$600)

(\$600)

\$0

Budget Narrative
Department: Police
Cost Center: Animal Control

Revenues

100.4.01.1060.4781	Animal Control Charges	\$	1,400
	Revenue from reclamation of dogs and cats.		

Expenditures

100.5.01.1060.6490	Other Professional Services Expense	\$	2,000
	Billing from Tri-County Veterinary Clinic on a monthly basis for boarding and the euthanasia of cats and dogs.		

POLICE DEPARTMENT-PUBLIC SAFETY SUPPORT

PUBLIC SAFETY SUPPORT-GENERAL FUND REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total General Fund Revenues		\$0	\$0	\$0	\$0	\$0

PUBLIC SAFETY SUPPORT-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.01.1070.6010	Salaries - Regular Full Time	\$51,362	\$53,272	\$57,087	\$58,350	\$1,263
100.5.01.1070.6155	Health/Dental/Life/Disability	\$8,201	\$6,995	\$7,000	\$7,000	
100.5.01.1070.6160	Worker's Compensation	\$1,024	\$1,147	\$1,254	\$1,084	(\$170)
Total Personnel		\$60,587	\$61,414	\$65,341	\$66,434	\$1,093
AUTHORIZED POSITIONS						
1.00 FTE	Police & Fire Support Specialist					

PUBLIC SAFETY SUPPORT-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.01.1070.6330	REPAIR, MAINTENANCE & UTILITIES Vehicle Repair	\$100	\$144		\$300	\$300
COMMODITIES						
100.5.01.1070.6510	Equipment-Minor Equipment & Tools	\$453	\$410		\$350	\$350
100.5.01.1070.6514	Fuel-Vehicles/Equipment	\$945	\$963	\$860	\$1,000	\$140
100.5.01.1070.6543	Supplies-Office	\$242	\$212	\$500	\$500	
Total Supplies & Services		\$1,640	\$1,729	\$1,360	\$2,150	\$790

Total General Fund Expense	\$62,227	\$63,143	\$66,701	\$68,584	\$1,883
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Net General Fund Budget	(\$62,227)	(\$63,143)	(\$66,701)	(\$68,584)	(\$1,883)
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Budget Narrative
Department: Police
Cost Center: Public Safety Support

Expenditures

100.5.01.1070.6010	Salaries - Regular Full Time 1.00 FTE Police and Fire Support Specialist <i>* Increase \$1,263</i> <i>Due to cost of living and merit increase.</i>	\$ 58,350
100.5.01.1070.6155	Health/Dental/Life/Disability Insurance premiums for employee.	\$ 7,000
100.5.01.1070.6160	Worker's Compensation Worker's compensation premiums.	\$ 1,084
100.5.01.1070.6330	Vehicle Repair Repairs to vehicle. <i>* Increase \$300</i> <i>Based on cost projections.</i>	\$ 300
100.5.01.1070.6510	Equipment-Minor Equipment & Tools Uniforms and other equipment to perform functions of position. <i>* Increase \$350</i> <i>Based on cost projections.</i>	\$ 350
100.5.01.1070.6514	Fuel-Vehicles/Equipment Fuel for department vehicle. <i>* Increase \$140</i> <i>Based on cost projections.</i>	\$ 1,000
100.5.01.1070.6543	Supplies-Office General office supplies, paper and ink cartridges.	\$ 500

**CITY OF PELLA
2014-2018 CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Department Police

		PROJECTED DOLLARS					
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
PROJECTS							
Police Vehicles	CFF	\$58,897	\$45,550	\$46,000	\$49,700	\$65,000	\$265,147
Community Protection Sirens	CFF	\$43,000	\$5,000	\$5,000	\$5,000	\$5,000	\$63,000
Patrol Rifles	CFF	\$22,206					\$22,206
Tasers	CFF		\$7,652				\$7,652
Air Handling Unit King Valve	CFF	\$2,000					\$2,000
Garage Door Openers	CFF		\$2,500				\$2,500
Traffic Trailer	CFF		\$8,322				\$8,322
Automatic External Defibrillator	CFF	\$4,085					\$4,085
Records Management System	CFF		\$100,000				\$100,000
Uninterruptible Power Source	CFF	\$20,000					\$20,000
Repeater System	CFF	\$12,500					\$12,500
Emergency Medical Dispatch	CFF				\$27,500		\$27,500
Security Door	CFF	\$2,500					\$2,500
TOTAL COSTS		\$165,188	\$169,024	\$51,000	\$82,200	\$70,000	\$537,412
FUNDING SOURCES							
Local Option Sales Tax							
Capital Facilities Fund		\$165,188	\$169,024	\$51,000	\$82,200	\$70,000	\$537,412
TOTAL		\$165,188	\$169,024	\$51,000	\$82,200	\$70,000	\$537,412

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Police Vehicles

Division _____ Total Cost of Project \$265,147

Priority Rating _____
Project # 201.5.01.7003.6710

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Patrol Vehicle	\$42,347	\$44,000	\$46,000	\$48,000	\$50,000	\$230,347
Task Force Vehicle	\$15,000				\$15,000	\$30,000
Design & Engineering						
Construction						
Contingency						
Other - Police Bicycle	\$1,550	\$1,550		\$1,700		\$4,800
TOTAL COSTS	\$58,897	\$45,550	\$46,000	\$49,700	\$65,000	\$265,147
FUNDING SOURCES						
Capital Facilities Fund	\$58,897	\$45,550	\$46,000	\$49,700	\$65,000	\$265,147
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$58,897	\$45,550	\$46,000	\$49,700	\$65,000	\$265,147
FISCAL IMPACT						
Fund _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Two-wheel drive pursuit rated Tahoe PPV purchased on state bid Prices include all emergency and auxiliary equipment Vehicle replacement schedule is as follows
 FY 13/14-Vehicle #750-2004 Harley Davidson M/C will be used as a trade-in to replace vehicle #760 The motorcycle will not be replaced
 FY 13/14-Vehicle #780-New in FY 08/09, primary, current mileage 102,674
 FY 13/14-Vehicle #760-Durango/Task Force, current mileage 162,634 (2,000 miles/month
 Vehicle #770-Task Force to be retired-Transmission is out (use as trade-in or sold at auction)
 FY 14/15-Vehicle #740-New in FY 09/10, primary patrol, current mileage 83,860
 FY 15/16-Vehicle #730-New in FY 10/11, primary patrol, current mileage 48,421
 FY 16/17-Vehicle #720-New in FY 11/12, primary patrol, current mileage 13,393
 FY 17/18-Vehicle #700-New in FY 07/08, dedicated training vehicle, current mileage 73,841 Use for trade-in for new #710 and #710 will replace #700
 FY 17/18-Vehicle #710-New in FY 12/13, supervisor & command platform, 4WD, current mileage 2,618

JUSTIFICATION:

1 With the specialized equipment carried by our officers, we have literally out grown the Chevrolet Impala The Impala is difficult to get in and out of, the passenger compartment is confining, and the trunk capacity is insufficient The Tahoe PPV provides exceptional storage space, a roomy passenger compartment, and is pursuit rated The Tahoe PPV is the only vehicle designed from the start as a dedicated police vehicle The PPV has a projected useful life of seven (7) years versus the Impala's five (5) year life
 2 The current task force vehicle is a forfeiture with over 162,000 miles, and is accruing an additional 2,000 miles per month There are no appropriate forfeited vehicles available from the MINE task force Member agencies of the task force were polled, and all have purchased U/C fleet vehicles through their respective budget processes

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Community Protection Sirens

Division _____ Total Cost of Project \$63,000

Priority Rating _____
Project # 201.5.01.7002.6727

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment	\$38,000					\$38,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other (maintenance)	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
TOTAL COSTS	\$43,000	\$5,000	\$5,000	\$5,000	\$5,000	\$63,000
FUNDING SOURCES						
Capital Facilities Fund	\$43,000	\$5,000	\$5,000	\$5,000	\$5,000	\$63,000
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax						
TOTAL	\$43,000	\$5,000	\$5,000	\$5,000	\$5,000	\$63,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

A ten horn outdoor warning siren is proposed for emerging developments on the City's north end. The horn will operate from the existing outdoor warning network and will be of similar design.

JUSTIFICATION:

The emergence of the Wesley Life project and Phase 3 of the Fountain Hills development will leave a number of City residences outside of the outdoor warning system coverage area during severe weather. The entire Wesley Life project is currently outside of the coverage area of the closest siren. Maintenance fees to service existing sites remain stable.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Patrol Rifles

Division _____ Total Cost of Project \$22,206

Priority Rating _____
 Project # 201.5.01.7011.6727

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment	\$22,206					\$22,206
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other (maintenance)						
TOTAL COSTS	\$22,206	\$0	\$0	\$0	\$0	\$22,206
FUNDING SOURCES						
Capital Facilities Fund	\$22,206					\$22,206
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax						
TOTAL	\$22,206	\$0	\$0	\$0	\$0	\$22,206
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

The purchase of seven patrol rifles to replace the 12 gauge shotgun as a secondary weapon. The new weapons will include a much improved sight system allowing for more accurate fire. The patrol rifle also allows for a longer effective range, higher round capacity, and much greater ease of operation.

JUSTIFICATION:

The adversary regularly arms himself with weapons that far exceed the capabilities of police officers' weapons. The shotgun operates from a bead sight that does not allow for a precision shot, and is nearly invisible in reduced light. The majority of police agencies in Iowa have converted to the patrol rifle, and the I.L.E.A. Firearms Training staff is pushing for 100% conversion statewide within the next few years.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Tasers

Division _____ Total Cost of Project \$7,652

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment		\$7,652				\$7,652
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other (maintenance)						
TOTAL COSTS	\$0	\$7,652	\$0	\$0	\$0	\$7,652
FUNDING SOURCES						
Capital Facilities Fund		\$7,652				\$7,652
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax						
TOTAL	\$0	\$7,652	\$0	\$0	\$0	\$7,652
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Electronic control devices, commonly referred to by the brand name of Taser, serve as an additional less than lethal force option. Carried in a tactical leg holster, the ECD is easily deployed and delivers electrical current to disrupt voluntary control of muscles causing "neuromuscular incapacitation".

JUSTIFICATION:

The ECD is a popular and rapidly growing less than lethal force alternative for law enforcement. The Marion County S.O. and Knoxville P.D. currently carry the devices and report exceptional results. In the past year several incidents have occurred where officers would have benefited from having the use of an electronic control device. Agencies that have adopted the Taser report a considerable drop in workman's comp injuries, especially those attributed to resistive persons.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Air Handling Unit King Valve

Division _____ Total Cost of Project \$2,000

Priority Rating _____
Project # 201.5.01.7008.6727

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment	\$2,000					\$2,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$2,000	\$0	\$0	\$0	\$0	\$2,000
FUNDING SOURCES						
Capital Facilities Fund	\$2,000					\$2,000
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax						
TOTAL	\$2,000	\$0	\$0	\$0	\$0	\$2,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replacement of the King valve on the air conditioner line of the compressor is recommended by the City's Facilities and Ground Maintenance Technician.

JUSTIFICATION:

The current air conditioner line on the compressor is original equipment installed when the Public Safety building opened in 1996. A recent inspection of the facility and its operating systems caused the recommendation.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Garage Door Openers

Division _____ Total Cost of Project \$2,500

Priority Rating _____

Project # _____

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment		\$2,500				\$2,500
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other (maintenance)						
TOTAL COSTS	\$0	\$2,500	\$0	\$0	\$0	\$2,500
FUNDING SOURCES						
Capital Facilities Fund		\$2,500				\$2,500
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax						
TOTAL	\$0	\$2,500	\$0	\$0	\$0	\$2,500
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Commercial/Industrial garage door openers for the Police Department's Sally Port and storage garages. The replacement includes limit switches and the mechanical operating system.

JUSTIFICATION:

The garage door openers are used quite frequently and have been repaired by City personnel and DeJong Doors several times. The system has surpassed the life expectancy (17 years old) and limit switch boxes have been rebuilt two times. It is important for prisoner security and during an emergency that the garage doors are operational.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Speed Monitor Traffic Trailer

Division _____ Total Cost of Project \$8,322

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment		\$8,322				\$8,322
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$8,322	\$0	\$0	\$0	\$8,322
FUNDING SOURCES						
Capital Facilities Fund		\$8,322				\$8,322
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax						
TOTAL	\$0	\$8,322	\$0	\$0	\$0	\$8,322
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

A portable trailer that can be deployed on any road in the community. The trailer provides for the prominent display of a speed limit sign, and a radar sign board which advises motorists of their speed. The system comes with a computer that allows for the recording of data and analysis of speeds over a designated period of time.

JUSTIFICATION:

When drivers exceed posted limits, the risk of fatal collisions increases exponentially. Law enforcement has tried a number of traffic calming methods; however, studies clearly establish that driver feedback signs are the most effective tool. The deployment of the speed enforcement trailer will serve as a cost effective and community friendly alternative to saturation patrols.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Automatic External Defibrillators

Division _____ Total Cost of Project \$4,085

Priority Rating _____
Project # 201.5.01.7004.6727

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment	\$4,085					\$4,085
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$4,085	\$0	\$0	\$0	\$0	\$4,085
FUNDING SOURCES						
Capital Facilities Fund	\$4,085					\$4,085
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax						
TOTAL	\$4,085	\$0	\$0	\$0	\$0	\$4,085
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Automatic external defibrillators (AED) are a life saving tool for officers responding to certain ambulance calls. This proposal is for refurbished models. Police personnel are almost always the first to arrive at the scene of an EMS call, and the AED applied to non-responsive persons diagnoses the condition and may even deliver a life saving shock to the patient.

JUSTIFICATION: The American Hospital Association 2008 Estimated Useful Lives of Depreciable Hospital Assets lists the estimated service period of a defibrillator at five years. Since several AEDs at the department were purchased all at one time, the units need to be replaced en masse.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Records Management System

Division _____ Total Cost of Project \$100,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment		\$100,000				\$100,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$100,000	\$0	\$0	\$0	\$100,000
FUNDING SOURCES						
Capital Facilities Fund		\$100,000				\$100,000
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax						
TOTAL	\$0	\$100,000	\$0	\$0	\$0	\$100,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

The Records Management System (RMS) is an agency-wide system that provides for the storage, retrieval, retention, manipulation, archiving, and viewing of information, records, documents, or files pertaining to law enforcement operations. Our active system is SLEUTH, which has been abandoned in droves by Iowa law enforcement agencies.

JUSTIFICATION:

The existing system is primitive in the world of electronic data. SLEUTH was adopted by the Pella PD in 1987 and upgraded twice since. We receive no support from the company, and the antiquated system is not supported by contemporary servers. This has left us in a state where we cannot properly backup our data.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Uninterrupted Power Source

Division _____ Total Cost of Project \$20,000

Priority Rating _____
Project # 201.5.01.7012.6725

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment	\$20,000					\$20,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$20,000	\$0	\$0	\$0	\$0	\$20,000
FUNDING SOURCES						
Capital Facilities Fund	\$20,000					\$20,000
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax						
TOTAL	\$20,000	\$0	\$0	\$0	\$0	\$20,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

The Uninterrupted Power Supply (UPS) protects our computers and electronically driven operational systems against loss of power. A properly functioning UPS assures that systems receive a continuous and uninterrupted supply of power during crises or simple power outages; allowing for seamless operations when needed most. The UPS covers the surge and restoration periods between commercial and generator power.

JUSTIFICATION:

The existing UPS is 20 years old, easily surpasses its load capability, and is not a UPS in its purest form. Service and support are no longer provided for the existing model and it is nothing more than battery power when a commercial power outage occurs. A recent loss of power resulted in system interruptions (e.g. loss of computer service from the Iowa System, the City network, RMS, telephone service - including no 911 capability in Pella.) An administrator had to respond from home to restore the systems.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Repeater System

Division _____ Total Cost of Project \$12,500

Priority Rating _____
Project # 201.5.01.7001.6727

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment	\$12,500					\$12,500
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$12,500	\$0	\$0	\$0	\$0	\$12,500
FUNDING SOURCES						
Capital Facilities Fund	\$12,500					\$12,500
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax						
TOTAL	\$12,500	\$0	\$0	\$0	\$0	\$12,500
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Vehicle repeaters serve as a signal conduit for the police radio. The vehicle repeater accepts the transmission from a portable radio and repeats it to the repeater tower via the vehicle mobile radio. Thus, we are extending the mobile radio coverage for all officers using their portable radios whenever they are within 1/2 mile of the patrol vehicle.

JUSTIFICATION:

There are radio dead spots on Highway 163, South Clark St., and Highway T-17 (Elevator Road), and virtually everywhere outside the city limits. In these dead spots officers attempting to use their portable radios cannot transmit a message capable of being heard by our Communications Center or even other officers in their immediate vicinity. This is an officer safety issue, and one that occurs frequently.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Emergency Medical Dispatch

Division _____ Total Cost of Project \$27,500

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment				\$27,500		\$27,500
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$27,500	\$0	\$27,500
FUNDING SOURCES						
Capital Facilities Fund				\$27,500		\$27,500
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax						
TOTAL	\$0	\$0	\$0	\$27,500	\$0	\$27,500
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Software based Emergency Medical Dispatch system that allows Communications Section call-takers to provide emergency callers with correct medical information and guidance until first responders arrive on scene.

JUSTIFICATION:

Our Communications Center supports Pella Community Ambulance and handles all incoming 911 medical calls for our community. Callers are often in crisis and reach out to dispatchers, asking what to do. The EMD process allows the dispatcher to provide correct information which is both medically and legally supported.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Police Project Title Security Door

Division _____ Total Cost of Project \$2,500

Priority Rating _____
Project # 201.5.01.7009.6727

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment	\$2,500					\$2,500
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other (maintenance)						
TOTAL COSTS	\$2,500	\$0	\$0	\$0	\$0	\$2,500
FUNDING SOURCES						
Capital Facilities Fund	\$2,500					\$2,500
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$2,500	\$0	\$0	\$0	\$0	\$2,500
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Wiring and locking device to control the door accessing the Police Communications and Patrol areas from the community room hallway. The system will need to operate through our Zetron System.

JUSTIFICATION:

Community Room traffic frequently finds its way into the Police Department's operations area, with unfortunate timing on occasion. The Communications Center is a restricted area under Criminal Justice Information System (CJIS) Security Policy 7.2.2.

FIRE

COST CENTER	REVENUES	EXPENSES	NET GENERAL FUND
Fire	\$3,500	\$75,421	(\$71,921)
TOTALS	\$3,500	\$75,421	(\$71,921)

FIRE	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	% Inc (Dec) of FY 13-14 over FY 12-13
Revenues	\$3,823	\$4,332	\$3,500	\$3,500	0.00%
Expenses	\$59,851	\$56,233	\$103,603	\$75,421	-27.20%
Net General Fund Budget	\$56,028	\$51,901	\$100,103	\$71,921	-28.15%

FIRE DEPARTMENT

FIRE DEPARTMENT-GENERAL FUND REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4 02.1100 4475	Township Contributions	\$3,698	\$4,332	\$3,500	\$3,500	
100 4.02.1100.4480	Fire/EMT Service Grants					
100.4.02.1100.4705	Private Source Contributions					
100.4.02.1100 4720	Misc Revenue	\$125				
Total General Fund Revenues		\$3,823	\$4,332	\$3,500	\$3,500	\$0

FIRE DEPARTMENT-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.02.1100.6021	Salaries - Part Time	\$969	\$969	\$63,000	\$35,000	(\$28,000)
100 5 02.1100 6155	Health/Dental/Life/Disability	\$494	\$475	\$560	\$560	
100.5.02 1100.6160	Worker's Compensation	\$2,676	\$3,038	\$3,273	\$3,091	(\$182)
Total Personnel		\$4,139	\$4,482	\$66,833	\$38,651	(\$28,182)
AUTHORIZED POSITIONS						
1.00 FTE	Chief					
1.00 FTE	Assistant Chief					
All Other Positions Are Volunteer						

FIRE DEPARTMENT - SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
	STAFF DEVELOPMENT					
100.5.02.1100.6210	Association Dues & Memberships	\$325	\$289	\$300	\$300	
100.5.02.1100.6220	Subscriptions & Educational Material					
100.5.02.1100.6230	Training	\$5,235	\$1,485	\$1,500	\$1,500	
100.5.02.1100.6260	Travel	\$541	\$271	\$250	\$450	\$200
	REPAIR, MAINT & UTILITIES					
100.5.02.1100.6310	Building Maintenance & Repair	\$1,969	\$1,456	\$1,700	\$1,700	
100.5.02.1100.6330	Vehicle Repair	\$5,418	\$3,473	\$5,500	\$5,350	(\$150)
100.5.02.1100.6340	Office Equipment Repair					
100.5.02.1100.6370	Utility-Electric Expense	\$12,047	\$14,678	\$11,000	\$11,000	
100.5.02.1100.6373	Telecommunications Expense	\$1,061	\$1,017	\$1,120	\$1,120	
	CONTRACTUAL SERVICES					
100.5.02.1100.6403	Contractual Services					
100.5.02.1100.6413	Laundry Expense	\$180	\$210	\$200	\$250	\$50
100.5.02.1100.6416	Payment to Other Agencies	\$631		\$600	\$350	(\$250)
	COMMODITIES					
100.5.02.1100.6510	Equipment-Minor Equip & Tools	\$6,431	\$4,271	\$5,850	\$5,850	
100.5.02.1100.6514	Fuel-Vehicles/Equipment	\$1,798	\$2,786	\$1,700	\$1,700	
100.5.02.1100.6531	Postage/Shipping					
100.5.02.1100.6543	Supplies-Office	\$190	\$186	\$200	\$200	
100.5.02.1100.6546	Supplies-Safety & Medical	\$4,081	\$6,239	\$4,000	\$4,000	
100.5.02.1100.6562	Volunteer Fire Dept Reimbursements	\$15,795	\$15,157	\$2,800	\$2,800	
100.5.02.1100.6590	Supplies-Building & Grounds	\$10	\$233	\$50	\$200	\$150
100.5.02.1100.6599	Other Supplies-Grant Expenditures					
	Total Supplies & Services	\$55,712	\$51,751	\$36,770	\$36,770	\$0
Total General Fund Expense		\$59,851	\$56,233	\$103,603	\$75,421	(\$28,182)
Net General Fund Budget		(\$56,028)	(\$51,901)	(\$100,103)	(\$71,921)	\$28,182

Budget Narrative
Department: Fire
Cost Center: Fire

Revenues

100.4.02.1100.4475	Township Contributions Township contribution for Fire Station and reimbursement for fuel.	\$ 3,500
100.4.02.1100.4480	Fire/EMT Service Grants Grant money awarded to the fire department.	\$ -

Expenditures

100.5.02.1100.6021	Salaries-Part Time Fire Chief--\$2,500 per year, Assistant Fire Chief--\$1,300 per year. Training Officers \$1,000 per year, Captain \$1,100 per year. Secretary \$600, Treasurer \$600, Firemen \$500 each plus volunteer firefighters paid per call out. <i>* Decreased \$28,000 due to pay schedule approved by Council.</i>	\$ 35,000
100.5.02.1100.6155	Health/Dental/Life/Disability Volunteer Fire AD&D	\$ 560
100.5.02.1100.6160	Worker's Compensation Worker's compensation premiums for firefighters.	\$ 3,091
100.5.02.1100.6210	Association Dues & Memberships Memberships and dues such as the IA Firemen's Association dues and the National Fire Protection membership.	\$ 300
100.5.02.1100.6230	Training Training such as schooling, manuals, and handbooks.	\$ 1,500
100.5.02.1100.6260	Travel Travel related expense for volunteer firefighters. <i>* Increased \$200 for fire school and Hazmat training.</i>	\$ 450
100.5.02.1100.6310	Building Maintenance & Repair Fire Station maintenance and repair.	\$ 1,700
100.5.02.1100.6330	Vehicle Repair Vehicle repair and maintenance. <i>* Decreased \$150 based on past expenditures.</i>	\$ 5,350
100.5.02.1100.6370	Utility-Electric Expense Electrical costs for Fire Station.	\$ 11,000

100.5.02.1100.6373	Telecommunications Expense Telephone and cell phone.	\$	1,120
100.5.02.1100.6413	Laundry Expense Includes cleaning such items as mops, towels, mats, and rags. <i>* Increased \$50 based on past expenditures.</i>	\$	250
100.5.02.1100.6416	Payments to Other Agencies Covers payment to other agencies. <i>* Decreased \$250 based on past expenditures.</i>	\$	350
100.5.02.1100.6510	Equipment-Minor Equipment & Tools Minor tools and equipment such as pagers, batteries, blue lights, fire nozzles, and fire extinguisher supplies.	\$	5,850
100.5.02.1100.6514	Fuel-Vehicles/Equipment Fuel costs for fire department vehicles.	\$	1,700
100.5.02.1100.6543	Supplies-Office Copy paper, fax machine and printer ribbons.	\$	200
100.5.02.1100.6546	Supplies-Safety & Medical Firefighter physicals and shots.	\$	4,000
100.5.02.1100.6562	Volunteer Fire Dept Reimbursements Reimbursements for volunteer firefighters expenses.	\$	2,800
100.5.02.1100.6590	Supplies-Building and Grounds Cleaning supplies and other building and grounds needs. <i>* Increased \$150 based on past expenditures.</i>	\$	200

**CITY OF PELLA
2014-2018 CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Department Fire

		PROJECTED DOLLARS					
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
PROJECTS							
Building Repair & Maintenance	CFF	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
Replace Bunker Gear	CFF/RFD	\$6,000	\$6,000	\$36,400	\$6,000	\$6,000	\$60,400
Repair Hose Tower	CFF		\$24,000				\$24,000
Replace Shingles	CFF	\$6,400					\$6,400
Utility Trailer	CFF/RFD	\$3,500					\$3,500
Flat Screen TV	CFF/RFD	\$1,500					\$1,500
Lockout/Tagout Kits	CFF/RFD	\$400					\$400
Equipment	CFF/RFD	\$10,000					\$10,000
TOTAL COSTS		\$32,800	\$35,000	\$41,400	\$11,000	\$11,000	\$131,200
FUNDING SOURCES							
Capital Facilities Fund		\$22,100	\$32,000	\$23,200	\$8,000	\$8,000	\$93,300
Rural Fire Department		\$10,700	\$3,000	\$18,200	\$3,000	\$3,000	\$37,900
TOTAL		\$32,800	\$35,000	\$41,400	\$11,000	\$11,000	\$131,200

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Fire Project Title Building Maintenance

Division _____ Total Cost of Project \$25,000

Project # 201.5.02.7040.6750

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
TOTAL COSTS	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
FUNDING SOURCES						
Capital Facilities Fund	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Repairs to the existing fire station and old fire station.

JUSTIFICATION:

Ongoing maintenance is needed to keep the buildings in good condition.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Fire Project Title Replace Worn Out Bunker Gear

Division _____ Total Cost of Project \$60,400

Project #	201.5.02.7046.6727	PROJECTED DOLLARS					TOTAL
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS							
Equipment		\$6,000	\$6,000	\$36,400	\$6,000	\$6,000	\$60,400
Land & Right-of-Way							
Design & Engineering							
Construction							
Contingency							
Other							
TOTAL COSTS		\$6,000	\$6,000	\$36,400	\$6,000	\$6,000	\$60,400
FUNDING SOURCES							
Capital Facilities Fund		\$3,000	\$3,000	\$18,200	\$3,000	\$3,000	\$30,200
Electric Fund							
Water Fund							
Wastewater Fund							
Rural Fire Dept.		\$3,000	\$3,000	\$18,200	\$3,000	\$3,000	\$30,200
TOTAL		\$6,000	\$6,000	\$36,400	\$6,000	\$6,000	\$60,400
FISCAL IMPACT							
Fund:							
Operating Revenues							
Operating Savings							
Operating Costs							
TOTAL		\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Bunker gear, coats, pants, boots and helmets.

JUSTIFICATION:

Replace worn and unsafe bunker gear yearly plus purchase gear for new firemen. The original bunker gear was purchased in 2006. Life of the gear is 10 years. FY 15-16, replace all of the bunker gear.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Fire Project Title Replace Rotten Boards & Paint Hose Tower

Division _____ Total Cost of Project \$24,000

Project #	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction		\$24,000				\$24,000
Contingency						
Other						
TOTAL COSTS	\$0	\$24,000	\$0	\$0	\$0	\$24,000
FUNDING SOURCES						
Capital Facilities Fund		\$24,000				\$24,000
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$24,000	\$0	\$0	\$0	\$24,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replace any rotten boards including trim boards and paint the exterior of hose tower and window trim.

JUSTIFICATION:

The structure has been painted and some boards replaced twice since it was built in 1986. There are rotten boards and peeling paint on the hose tower and windows.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Fire Project Title Replace Bell & Hose Tower Roof Shingles

Division _____ Total Cost of Project \$6,400

Priority Rating _____
Project # 201.5.02.7040.6750

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$6,400					\$6,400
Contingency						
Other						
TOTAL COSTS	\$6,400	\$0	\$0	\$0	\$0	\$6,400
FUNDING SOURCES						
Capital Facilities Fund	\$6,400					\$6,400
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$6,400	\$0	\$0	\$0	\$0	\$6,400
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replace shingles on bell and hose tower roof.

JUSTIFICATION:

Bad wood shake shingles have not been replaced since 1987.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Fire Project Title Utility Trailer for Rescue Equipment

Division _____ Total Cost of Project \$3,500

Priority Rating _____
Project # 201.5.02.7048.6710

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment	\$3,500					\$3,500
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$3,500	\$0	\$0	\$0	\$0	\$3,500
FUNDING SOURCES						
Capital Facilities Fund	\$1,750					\$1,750
Electric Fund						
Water Fund						
Wastewater Fund						
Rural Fire Dept.	\$1,750					\$1,750
TOTAL	\$1,750	\$0	\$0	\$0	\$0	\$1,750
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Utility trailer to haul bins, trench shoring rescue equipment and other equipment to the scene. Currently the equipment is stored in the fire station and has to be loaded in pickups or fire trucks.

JUSTIFICATION:

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Fire Project Title 52" Flat Screen TV

Division _____ Total Cost of Project \$1,500

Priority Rating _____
Project # 201.5.02.7045.6727

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment	\$1,500					\$1,500
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$1,500	\$0	\$0	\$0	\$0	\$1,500
FUNDING SOURCES						
Capital Facilities Fund	\$750					\$750
Electric Fund						
Water Fund						
Wastewater Fund						
Rural Fire Dept.	\$750					\$750
TOTAL	\$1,500	\$0	\$0	\$0	\$0	\$1,500
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

JUSTIFICATION:

The present TV mounted on the wall is 25". Need a larger TV screen for training.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Fire Project Title Lockout Tagout Kits

Division _____ Total Cost of Project \$400

Priority Rating _____
Project # 201.5.02.7045.6727

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment	\$400					\$400
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$400	\$0	\$0	\$0	\$0	\$400
FUNDING SOURCES						
Capital Facilities Fund	\$200					\$200
Electric Fund						
Water Fund						
Wastewater Fund						
Rural Fire Dept.	\$200					\$200
TOTAL	\$400	\$0	\$0	\$0	\$0	\$400
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

JUSTIFICATION:

The kits would be used to secure utilities at a fire scene. For example: padlock gas meter when it is shut off; same for electric meter when it is removed.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Fire Project Title Grain Bin/Trench Rescue Equipment

Division _____ Total Cost of Project \$10,000

Priority Rating _____
Project # 201.5.02.7045.6727

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment	\$10,000					\$10,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$10,000	\$0	\$0	\$0	\$0	\$10,000
FUNDING SOURCES						
Capital Facilities Fund	\$5,000					\$5,000
Electric Fund						
Water Fund						
Wastewater Fund						
Rural Fire Dept.	\$5,000					\$5,000
TOTAL	\$10,000	\$0	\$0	\$0	\$0	\$10,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Miscellaneous equipment items such as helmets, dust masks, hammers, saw horses, power saw, shoring, small shovels, palm nailer, crowbars and numerous other items.

JUSTIFICATION:

Training on grain and trench rescue was recommended by Tim Neal, IAMU Safety Specialist on 1/17/12. If a accident occurs the first responders would be the Pella Fire Department and the Pella Community Ambulance. Half of the cost will be paid by the Rural Department.

LIBRARY

COST CENTER	REVENUES	EXPENSES	NET GENERAL FUND
Library	\$57,500	\$567,274	(\$509,774)
TOTALS	\$57,500	\$567,274	(\$509,774)

LIBRARY	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	% Inc (Dec) of FY 13-14 over FY 12-13
Revenues	\$60,646	\$63,920	\$55,500	\$57,500	3.60%
Expenses	\$498,039	\$501,181	\$553,681	\$567,274	2.46%
Net General Fund Budget	(\$437,393)	(\$437,261)	(\$498,181)	(\$509,774)	2.33%

LIBRARY

LIBRARY-GENERAL FUND REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4.03.4000.4440	State Grants	\$153	\$57			
100.4.03.4000.4465	County Contributions	\$38,430	\$42,695	\$35,000	\$37,000	\$2,000
100.4.03.4000.4720	Misc. Revenue					
100.4.03.4000.4765	Library Fines & Charges	\$22,063	\$21,168	\$20,500	\$20,500	
Total General Fund Revenues		\$60,646	\$63,920	\$55,500	\$57,500	\$2,000

LIBRARY-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.03.4000.6010	Salaries - Regular Full Time	\$200,272	\$196,506	\$238,576	\$245,026	\$6,450
100.5.03.4000.6020	Salaries - Regular Part Time	\$123,528	\$132,064	\$146,717	\$151,393	\$4,676
100.5.03.4000.6021	Salaries - Part Time	\$3,347	\$1,184			
100.5.03.4000.6030	Salaries - Temporary/Seasonal					
100.5.03.4000.6155	Health/Dental/Life/Disability	\$28,315	\$21,520	\$25,340	\$25,340	
100.5.03.4000.6160	Worker's Compensation	\$1,823	\$1,824	\$2,023	\$1,650	(\$373)
100.5.03.4000.6170	Unemployment Compensation					
Total Personnel		\$357,285	\$353,098	\$412,656	\$423,409	\$10,753
AUTHORIZED POSITIONS						
1.00 FTE	Director					
1.00 FTE	Children's Librarian					
1.00 FTE	Assistant Library Director					
0.60 FTE	Library Assistant II - Part Time (1250 hrs)					
3.44 FTE	Library Assistants I - Part Time Employees (6969 hours total)					
0.47 FTE	Student Shelves-Part Time (975 hrs)					
0.62 FTE	Custodian (1290 hrs)					

LIBRARY-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
	STAFF DEVELOPMENT					
100.5.03.4000.6210	Association Dues & Memberships	\$10	\$10	\$15	\$10	(\$5)
100.5.03.4000.6240	Meetings and Conferences	\$1,358	\$812	\$1,000	\$1,355	\$355
100.5.03.4000.6260	Travel	\$274	\$917	\$1,000	\$2,020	\$1,020
	REPAIR, MAINT & UTILITIES					
100.5.03.4000.6310	Building Maintenance & Repair	\$6,693	\$12,559	\$8,150	\$8,745	\$595
100.5.03.4000.6340	Office Equipment Repair	\$1,319	\$306	\$750	\$670	(\$80)
100.5.03.4000.6370	Utility-Electric Expense	\$34,263	\$40,939	\$36,000	\$36,000	
100.5.03.4000.6371	Utility-Gas Expense	\$3,067	\$2,239	\$4,900	\$4,300	(\$600)
100.5.03.4000.6372	Utility-Refuse/Recycling					
100.5.03.4000.6373	Telecommunications Expense	\$1,672	\$2,348	\$2,145	\$2,145	
100.5.03.4000.6374	Utility-Water Expense	\$504	\$555	\$560	\$560	
100.5.03.4000.6375	Utility-Wastewater Expense	\$515	\$567	\$630	\$810	\$180
100.5.03.4000.6399	Other Maintenance & Repair	\$7,946	\$6,736	\$7,650	\$8,350	\$700
	CONTRACTUAL SERVICES					
100.5.03.4000.6402	Advertising Expense	\$100	\$229	\$80	\$80	
100.5.03.4000.6415	Medical/Wellness Expense			\$30	\$30	
100.5.03.4000.6422	Technology Services Expense	\$13,758	\$15,861	\$16,400	\$18,370	\$1,970
	COMMODITIES					
100.5.03.4000.6510	Equipment-Minor Equipment & Tools					
100.5.03.4000.6511	Equipment-Office Equipment					
100.5.03.4000.6515	Furniture-Fixtures					
100.5.03.4000.6516	Adult Videos	\$2,403	\$1,636	\$1,200	\$1,200	
100.5.03.4000.6517	Juvenile Videos	\$2,326	\$1,652	\$1,200	\$1,200	
100.5.03.4000.6518	Adult Audios	\$4,018	\$2,849	\$4,000	\$4,000	
100.5.03.4000.6519	Juvenile Audios	\$621	\$146	\$1,900	\$500	(\$1,400)
100.5.03.4000.6523	Music (cds, mp3s, etc.)	\$380	\$457	\$500	\$500	
100.5.03.4000.6529	Adult Books	\$18,810	\$19,185	\$16,225	\$16,225	
100.5.03.4000.6531	Postage/Shipping	\$2,700	\$2,700	\$2,800	\$2,800	
100.5.03.4000.6534	Juvenile Books	\$12,501	\$13,310	\$12,225	\$12,225	
100.5.03.4000.6535	YA Books	\$1,467	\$1,552	\$1,500	\$1,500	
100.5.03.4000.6536	Reference Books	\$1,541	\$1,471	\$1,500	\$1,500	
100.5.03.4000.6537	Print Subscriptions	\$8,813	\$7,074	\$7,500	\$7,500	
100.5.03.4000.6538	Online Subscriptions	\$2,898	\$1,269	\$1,300	\$1,405	\$105
100.5.03.4000.6543	Supplies-Office	\$8,709	\$8,254	\$7,500	\$7,500	
100.5.03.4000.6544	Supplies-Other	\$2,088	\$2,450	\$2,365	\$2,365	
100.5.03.4000.6564	Programming Costs					
	Total Supplies & Services	\$140,754	\$148,083	\$141,025	\$143,865	\$2,840
Total General Fund Expense		\$498,039	\$501,181	\$553,681	\$567,274	\$13,593
Net General Fund Budget		(\$437,393)	(\$437,261)	(\$498,181)	(\$509,774)	(\$11,593)

Budget Narrative
Department: Library
Cost Center: Library

Revenues

100.4.03.4000.4465	County Contributions Payments from Marion County for serving County residents <i>* Increase \$2,000 based on recent years.</i>	\$	37,000
100.4.03.4000.4765	Library Fines & Charges Fines and Charges for overdue library materials.	\$	20,500

Expenditures

100.5.03.4000.6010	Salaries-Regular Full Time 1.00 FTE Director 1.00 FTE Children's Librarian 1.00 FTE Assistant Library Director 0.62 FTE Custodian (1290 hrs) <i>* Increase \$6,450 per City Hall estimate (\$2,850 for merit increases)</i>	\$	245,026
100.5.03.4000.6020	Salaries-Regular Part Time 0.60 FTE Library Assistant II - Part Time (1250 hrs) 3.44 FTE Library Assistant I - Part Time Employees (6969 hrs) 0.47 FTE Student Shelves-Part Time (975 hrs) <i>* Increase \$4,676 per City Hall estimate (\$1,718 for merit increases)</i>	\$	151,393
100.5.03.4000.6021	Salaries-Part Time	\$	-
100.5.03.4000.6155	Health/Dental/Life/Disability Insurance premiums for employees.	\$	25,340
100.5.03.4000.6160	Worker's Compensation Worker's Compensation premiums for all employees.	\$	1,650
100.5.03.4000.6210	Association Dues & Memberships Iowa OCLC Users Group <i>* Decrease \$5 to reflect recent spending.</i>	\$	10
100.5.03.4000.6240	Meetings and Conferences Iowa Library Association annual conference and other training opportunities. <i>* Increased \$355 to send 3 staff to conference.</i>	\$	1,355
100.5.03.4000.6260	Travel Mileage to various meetings & workshops. <i>* Increased \$1,020 to send 3 staff to conference.</i>	\$	2,020

100.5.03.4000.6310	Building Maintenance & Repair Includes elevator inspections, pest control, boiler inspection, repairs to HVAC, furnace filters, light bulbs. <i>* Increased \$595 to replace public task chairs.</i>	\$	8,745
100.5.03.4000.6340	Office Equipment Repair Repair to photocopiers, microfilm reader/printers. <i>* Decrease \$80 to reflect recent spending.</i>	\$	670
100.5.03.4000.6370	Utility-Electric Expense Electricity for the Library.	\$	36,000
100.5.03.4000.6371	Utility-Gas Expense Gas for the Library. <i>* Decrease \$600 to reflect recent spending.</i>	\$	4,300
100.5.03.4000.6373	Telecommunications Expense Phone and internet for the Library.	\$	2,145
100.5.03.4000.6374	Utility-Water Monthly water bills.	\$	560
100.5.03.4000.6375	Utility Waste Water Monthly waste water bills. <i>* Increase \$180 for expected rate increase</i>	\$	810
100.5.03.4000.6399	Other Maintenance & Repair Service contracts with 3M for checkin/checkout stations, self check machine, security gates and sensitizing/desensitizing equipment. <i>* Increase \$700 for 3M contract increase</i>	\$	8,350
100.5.03.4000.6402	Advertising Newspaper advertising for position vacancies.	\$	80
100.5.03.4000.6415	Medical/Wellness Expense Back assessments for new hires.	\$	30
100.5.03.4000.6422	Technology Services Expense Monthly OCLC expenses, Ill contract with Central college, Filtering software, Anti-virus software, Self-check software. <i>* Increased \$1,970 for a dedicated web content filtering appliance.</i>	\$	18,370
100.5.03.4000.6516	Adult Videos Videos & DVDs.	\$	1,200
100.5.03.4000.6517	Juvenile Videos Videos & DVDs.	\$	1,200
100.5.03.4000.6518	Adult Audios Books on tape and books on CD.	\$	4,000
100.5.03.4000.6519	Juvenile Audios Books on tape & CD, kits, and puppets. <i>* Decrease \$1,400 to meet target number</i>	\$	500

100.5.03.4000.6523	Music CDs.	\$	500
100.5.03.4000.6529	Adult Books Books for adult reading level.	\$	16,225
100.5.03.4000.6531	Postage/Shipping Postage/Shipping for Library.	\$	2,800
100.5.03.4000.6534	Juvenile Books Books for children.	\$	12,225
100.5.03.4000.6535	YA Books Books for youth.	\$	1,500
100.5.03.4000.6536	Large Print Books Books printed in large type for the sight impaired.	\$	1,500
100.5.03.4000.6537	Print Subscriptions Magazine & newspaper subscriptions.	\$	7,500
100.5.03.4000.6538	Online Subscriptions Subscriptions to online, full text databases. * Increase \$105 for EbscoHost price increase	\$	1,405
100.5.03.4000.6543	Supplies-Office Copy paper, toner, library processing supplies.	\$	7,500
100.5.03.4000.6544	Supplies-Other Cleaning supplies and toilet paper.	\$	2,365

LIBRARY TRUST- REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
151.4.03.4000.4300	Interest	\$499	\$480			
151 4 03.4000.4440	State Grants	\$11,619	\$8,031	\$9,000	\$9,000	
151.4.03 4000 4705	Private Source Contributions	\$23,738	\$21,954	\$5,000	\$5,000	

Total Carnegie-Viersen Gift/Mem. Trust Revenues		\$35,856	\$30,465	\$14,000	\$14,000	\$0
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LIBRARY TRUST-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
151 5.03.4000.6320	Grounds Maintenance & Repair					
151.5 03.4000.6422	Technology Services Expense	\$8,007	\$10,043	\$10,000	\$10,000	
151.5.03.4000 6510	Equipment - Minor Equipment					
151.5.03.4000 6511	Equipment - Office Equipment					
151 5.03.4000.6515	Furniture-Fixtures					
151 5.03.4000.6516	Adult Videos	\$1,464	\$1,470	\$2,500	\$2,500	
151.5.03 4000 6517	Juvenile Videos	\$1,418	\$1,364	\$2,500	\$2,500	
151.5.03.4000 6518	Adult Audios	\$1,128		\$500	\$500	
151.5 03 4000.6519	Juvenile Audios	\$500			\$1,400	\$1,400
151.5.03.4000 6522	Periodicals & Sennals					
151 5 03.4000.6526	Ebooks	\$350		\$350	\$350	
151.5 03.4000.6527	Misc AV		\$1,232	\$1,200	\$1,235	\$35
151.5 03.4000 6529	Adult Books	\$6,642	\$6,041	\$7,775	\$7,775	
151.5.03 4000.6534	Juvenile Books	\$3,890	\$3,254	\$3,000	\$3,000	
151.5 03.4000.6535	YA Books	\$865	\$409	\$2,175	\$2,175	
151.5 03 4000.6536	Large Print Books	\$518	\$510	\$500	\$500	
151 5 03.4000 6537	Print Subscriptions	\$30	\$30	\$100	\$100	
151.5 03.4000 6564	Programming Costs	\$1,602	\$514	\$1,000	\$1,000	

Total Carnegie-Viersen Gift/Mem. Trust Expense		\$26,414	\$24,867	\$31,600	\$33,035	\$1,435
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Net Trust Budget		\$9,442	\$5,598	(\$17,600)	(\$19,035)	(\$1,435)
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Revenues-Library Trust Fund

151.4.03.4000.4400 State grants \$ 9,000
Enrich Iowa, Open Access, Access Plus and Direct State Aid.

151.4.03.4000.4705 Private Source Contributions \$ 5,000

Expenditures-Library Trust Fund

151.5.03.4000.6422 Technology Services \$ 10,000

151.5.03.4000.6516 Adult Videos \$ 2,500

151.5.03.4000.6517 Juvenile Videos \$ 2,500

151.5.03.4000.6518 Adult Audios \$ 500

151.5.03.4000.6519 Juvenile Audios \$ 1,400
* Increase \$1,400 to offset cut in regular budget

151.5.03.4000.6526 Ebooks \$ 350

151.5.03.4000.6527 Misc. AV (Downloadable audiobooks and ebooks) \$ 1,235
* Increase \$35 for WILBOR price increase

151.5.03.4000.6529 Adult Books \$ 7,775

151.5.03.4000.6534 Juvenile Books \$ 3,000

151.5.03.4000.6535 YA Books \$ 2,175

151.5.03.4000.6536 Large Print Books \$ 500

151.5.03.4000.6537 Print Subscriptions \$ 100

151.5.03.4000.6564 Programming Costs \$ 1,000
Supplies and prizes for programs, speaker's fees

**CITY OF PELLA
2014-2018 CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Department Library

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
PROJECTS						
Carpet replacement CFF		\$9,000				\$9,000
Light bulb replacement CFF			\$4,000			\$4,000
TOTAL COSTS	\$0	\$9,000	\$4,000	\$0	\$0	\$13,000
FUNDING SOURCES						
Capital Facilities		\$9,000	\$4,000			\$13,000
TOTAL	\$0	\$9,000	\$4,000	\$0	\$0	\$13,000

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Library Project Title Carpet replacement

Division _____ Total Cost of Project \$9,000

Priority Rating 1
Project # _____

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-way						
Design & Engineering						
Construction						
Contingency						
Other		\$9,000				\$9,000
TOTAL COSTS	\$0	\$9,000	\$0	\$0	\$0	\$9,000
FUNDING SOURCES						
Carnegie Viersen Van Gorp Trust						
Capital Facilities Fund		\$9,000				\$9,000
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$9,000	\$0	\$0	\$0	\$9,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replace worn carpeting behind the Circulation Desk and in the staff work area.

JUSTIFICATION:

The carpet is worn in the heavy traffic areas behind the circulation desk, the staff work area, offices and back hallway. It is unsightly because of stains and wear. As it continues to wear and fray, it will become a safety concern.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Library Project Title Light bulb replacement

Division _____ Total Cost of Project \$4,000

Priority Rating 2
Project # _____

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment						
Land & Right-of-way						
Design & Engineering						
Construction						
Contingency						
Other			\$4,000			\$4,000
TOTAL COSTS	\$0	\$0	\$4,000	\$0	\$0	\$4,000
FUNDING SOURCES						
Carnegie Viersen Van Gorp Trust						
Capital Facilities Fund			\$4,000			\$4,000
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$0	\$4,000	\$0	\$0	\$4,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Light bulb and ballast replacement every 5 years.

JUSTIFICATION:

The light bulbs in the high overhead fixtures of the great room need to be replaced once every five years. Bulbs are estimated at \$2,400, and ballasts at \$1,600.

COMMUNITY SERVICES

COST CENTER	REVENUES	EXPENSES	NET GENERAL FUND
Community Center	\$18,300	\$157,289	(\$138,989)
Art Center	\$13,700	\$20,321	(\$6,621)
Aquatics-Indoor	\$41,000	\$263,462	(\$222,462)
Aquatics-Outdoor	\$151,000	\$210,073	(\$59,073)
Concessions	\$26,500	\$17,729	\$8,771
Recreation	\$38,600	\$195,793	(\$157,193)
Parks	\$4,000	\$439,392	(\$435,392)
Sports Park	\$16,000	\$131,563	(\$115,563)
Molengracht	\$41,000	\$29,218	\$11,782
TOTALS	\$350,100	\$1,464,840	(\$1,114,740)

COMMUNITY SERVICES	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	% Inc (Dec) of FY 13-14 over FY 112-13
Revenues	\$326,936	\$380,335	\$375,500	\$350,100	-6.76%
Expenses	\$1,242,159	\$1,174,280	\$1,256,226	\$1,464,840	16.61%
Net General Fund Budget	(\$915,223)	(\$793,945)	(\$880,726)	(\$1,114,740)	26.57%

COMMUNITY SERVICES DEPARTMENT-COMMUNITY CENTER

COMMUNITY CENTER-GENERAL FUND REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4 04.4100.4571	Community Center Fees	\$15,570	\$15,912	\$15,200	\$15,200	
100.4 04.4100.4573	Auditorium Fees	\$3,647	\$2,998	\$3,500	\$3,000	(\$500)
100.4 04.4100.4755	Recreation Concessions		\$66	\$100	\$100	
Total General Fund Revenues		\$19,217	\$18,976	\$18,800	\$18,300	(\$500)

COMMUNITY CENTER-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100 5 04.4100.6010	Salaries - Regular Full Time	\$101,835	\$70,891	\$75,252	\$76,931	\$1,679
100 5.04.4100 6020	Salaries - Regular Part Time					
100 5 04 4100.6021	Salaries - Part Time					
100.5 04.4100 6030	Salaries - Temporary/Seasonal					
100.5 04.4100 6155	Health/Dental/Life/Disability	\$16,061	\$8,544	\$8,750	\$8,750	
100.5 04 4100 6160	Worker's Compensation	\$934	\$876	\$888	\$1,078	\$190
100.5.04 4100 6170	Unemployment Compensation		\$500			
Total Personnel		\$118,830	\$80,811	\$84,890	\$86,759	\$1,869
0.25 FTE	Comm Svc Tech					
1.00 FTE	Community Center Manager					

COMMUNITY CENTER-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
	STAFF DEVELOPMENT					
100.5.04.4100.6210	Association Dues & Memberships	\$540	\$570	\$550	\$570	\$20
100.5.04.4100.6220	Subscriptions/Educational Materials	\$32	\$32	\$40	\$40	
100.5.04.4100.6240	Meetings and Conferences	\$597	\$939	\$900	\$900	
100.5.04.4100.6260	Travel	\$295				
	REPAIR, MAINT & UTILITIES					
100.5.04.4100.6310	Building Maintenance & Repair	\$14,083	\$10,996	\$12,000	\$12,000	
100.5.04.4100.6370	Utility-Electric Expense	\$17,934	\$22,184	\$18,000	\$22,200	\$4,200
100.5.04.4100.6371	Utility-Gas Expense	\$18,502	\$14,261	\$18,550	\$14,300	(\$4,250)
100.5.04.4100.6373	Telecommunications Expense	\$1,871	\$2,346	\$1,900	\$2,350	\$450
100.5.04.4100.6374	Utility-Water Expense	\$714	\$905	\$720	\$905	\$185
100.5.04.4100.6375	Utility-Wastewater Expense	\$740	\$942	\$750	\$942	\$192
	CONTRACTUAL SERVICES					
100.5.04.4100.6402	Advertising Expense	\$306	\$357	\$300	\$300	
100.5.04.4100.6416	Payment to Other Agencies		\$75	\$2,200	\$5,200	\$3,000
100.5.04.4100.6417	Printing, Binding & Publishing	\$284				
	COMMODITIES					
100.5.04.4100.6531	Postage/Shipping	\$24	\$19	\$100	\$100	
100.5.04.4100.6543	Supplies-Office	\$5,317	\$5,074	\$5,350	\$6,323	\$973
100.5.04.4100.6546	Supplies-Safety & Medical	\$90	\$17	\$100	\$100	
100.5.04.4100.6565	Auditorium/Gallery Expenses					
100.5.04.4100.6590	Supplies-Building & Ground	\$4,181	\$3,084	\$4,300	\$4,300	
	Total Supplies & Services	\$65,510	\$61,801	\$65,760	\$70,530	\$4,770
Total General Fund Expense		\$184,340	\$142,612	\$150,650	\$157,289	\$6,639
Net General Fund Budget		(\$165,123)	(\$123,636)	(\$131,850)	(\$138,989)	(\$7,139)

Budget Narrative

Department: Community Services

Cost Center: Community Center

Revenues

100.4.04.4100.4571	Community Center Fees Room rentals and leases.	\$ 15,200
100.4.04.4100.4573	Auditorium Fees Auditorium Fees <i>* Decreased \$500 based on FY 11/12 history.</i>	\$ 3,000
100.4.04.4100.4755	Community Center Concessions Commission from pop machine sales.	\$ 100

Expenditures

100.5.04.4100.6010	Salaries - Regular Full Time 1.00 FTE Community Center Manager .25 FTE Comm Svc Tech <i>* Increased \$1679 due to cost of living.</i>	\$ 76,931
100.5.04.4100.6155	Health Insurance Health insurance for full time employees.	\$ 8,750
100.5.04.4100.6160	Worker's Comp Worker's comp premium for covered workers.	\$ 1,078
100.5.04.4100.6210	Association Dues & Memberships Dues to Iowa Park & Recreation Assn. <i>* Increased \$20 based on FY 11/12 history.</i>	\$ 570
100.5.04.4100.6220	Subscriptions/Educational Materials Subscription Pella Chronicle	\$ 40
100.5.04.4100.6240	Meetings & Conferences Lunch for board meetings and conference fees.	\$ 900
100.5.04.4100.6310	Building Repair & Maintenance Paint, elevator maintenance, boiler maintenance, boiler parts, boiler inspection, boiler chemicals, plumbing supplies, electrical supplies, fire extinguishers inspection, pest control.	\$ 12,000
100.5.04.4100.6370	Utility – Electric Electric usage for the Community Center. <i>* Increased \$4200 based on FY 11/12 history.</i>	\$ 22,200
100.5.04.4100.6371	Utility – Gas Natural gas usage for the Community Center. <i>* Decreased \$4250 based on FY 11/12 history.</i>	\$ 14,300

100.5.04.4100.6373	Telecommunications Telephone expense for 5 lines and DSL service. <i>* Increased \$450 based on FY 11/12 history.</i>	\$ 2,350
100.5.04.4100.6374	Utility – Water Water usage for the Community Center <i>* Increased \$185 based on FY 11/12 history.</i>	\$ 905
100.5.04.4100.6375	Utility – Wastewater Wastewater usage for the Community Center <i>* Increased \$192 based on FY 11/12 history.</i>	\$ 942
100.5.04.4100.6402	Advertising Advertising expense for Community Center programs.	\$ 300
100.5.04.4100.6416	Payment to Other Agencies Background check for interns, art center volunteers and volunteer coaches. Customer care package for Sportsman Software for Aquatic Center and Community Center <i>* Increased \$3000 for Sportsman Care Package.</i>	\$ 5,200
100.5.04.4100.6531	Postage/Shipping Shipping of packages for Community Center, Aquatics & Parks.	\$ 100
100.5.04.4100.6543	Supplies – Office Copier paper, ink cartridges, pens, pencils, toner, envelopes and maintenance contract on copy machine for Community Center, Aquatics and Parks. <i>* Increased \$973 based on new software</i>	\$ 6,323
100.5.04.4100.6546	Supplies – Safety & Medical First aid supplies, safety seminars and Hepatitis shots.	\$ 100
100.5.04.4100.6590	Supplies – Building & Ground Cleaning supplies, toilet paper, paper towels, soap, trash bags, keys, peat moss, vacuum bags, light bulbs, filters and ice melt.	\$ 4,300

COMMUNITY CENTER TRUST FUND-REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Clothing Bank Trust						
170.4.04.4120.4300	Interest on Investments			\$10	\$10	
170.4.04.4120.4750	Clothing Bank Sales			\$2,300	\$2,300	
Auditorium Trust						
172.4.04.4130.4300	Interest on Investments			\$10	\$10	
172.4.04.4130.4705	Private Source Contributions			\$4,000	\$4,000	
172.4.04.4130.5000	Transfer In					
Total Community Center Trust Fund Revenues		\$0	\$0	\$6,320	\$6,320	\$0

COMMUNITY CENTER TRUST FUND-EXPENDITURES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Clothing Bank Trust						
170.5.04.4120.6563	Clothing Bank Sales			\$2,300	\$2,300	
Auditorium Trust						
172.5.04.4130.6310	Building Maintenance & Repair			\$4,000	\$4,000	
172.5.04.4130.6403	Contractual Services					
172.5.04.4130.6565	Auditorium/Gallery Expenses					
Total Community Center Trust Fund Expense		\$0	\$0	\$6,300	\$6,300	\$0

Revenues - Clothing Bank & Community Center Trust Funds

170.4.04.4120.4300	Interest on Investments	\$ 10
170.4.04.4120.4750	Clothing Bank Sales Fees collected from the sale of clothing.	\$ 2,300
172.4.04.4130.4300	Interest on Investments	\$ 10
172.4.04.4130.4705	Private Source Contributions - Community Center Fees collected from donations or grants.	\$ 4,000

Expenditures - Clothing Bank & Community Center Trust Funds

170.5.04.4120.6563	Clothing Bank Sales Trust Christmas time donations to Crossroads, Pella Food Bank and Free Medical Clinic	\$ 2,300
172.5.04.4130.6310	Building Maintenance & Repairs Upgrades to building from donations or grants.	\$ 4,000

COMMUNITY SERVICES DEPARTMENT-ART CENTER

ART CENTER-GENERAL FUND REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4.04.4110.4572	Summer Art Program Fees	\$3,387	\$2,215	\$3,400	\$2,200	(\$1,200)
100.4.04.4110.4576	Open Studio Art Fees	\$823	\$1,556	\$800	\$1,500	\$700
100.4.04.4110.4577	After School Art Fees	\$9,590	\$9,831	\$11,000	\$10,000	(\$1,000)
Total General Fund Revenues		\$13,800	\$13,602	\$15,200	\$13,700	(\$1,500)

ART CENTER-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.04.4110.6020	Salaries - Regular Part Time					
100.5.04.4110.6021	Salaries - Part Time	\$14,769	\$14,711	\$15,885	\$15,921	\$36
100.5.04.4110.6030	Salaries - Temporary/Seasonal					
	Total Personnel	\$14,769	\$14,711	\$15,885	\$15,921	\$36
0.29 FTE	Lead Art Instructor (600 hrs)					
0.45 FTE	Art Center Instructors (928 hrs)					

ART CENTER-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.04.4110.6240	STAFF DEVELOPMENT Meetings & Conferences					
100.5.04.4110.6260	Travel					
100.5.04.4110.6402	CONTRACTUAL SERVICES Advertising Expense	\$495	\$302	\$500	\$400	(\$100)
100.5.04.4110.6403	Contractual Services		\$210			
100.5.04.4110.6416	Payment to Other Agencies	\$225				
		\$3,488				
100.5.04.4110.6544	COMMODITIES Supplies-Other		\$3,881	\$4,000	\$4,000	
	Total Supplies & Services	\$4,208	\$4,393	\$4,500	\$4,400	(\$100)

Total General Fund Expense	\$18,977	\$19,104	\$20,385	\$20,321	(\$64)
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Net General Fund Budget	(\$5,177)	(\$5,502)	(\$5,185)	(\$6,621)	(\$1,436)
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PELLA ART CENTER TRUST-REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
174.4.04.4110.4300	Interest on Investments	\$29	\$27	\$30	\$30	
174.4.04.4110.4705	Private Source Contributions	\$4,694	\$2,093	\$2,000	\$2,000	

Total Pella Art Center Trust-Revenues	\$4,723	\$2,120	\$2,030	\$2,030	\$0
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PELLA ART CENTER TRUST-EXPENDITURES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
174.5.04.4110.6544	Art Center Trust Supplies	\$5,487	\$2,563	\$2,000	\$2,000	

Total Community Center Trust Fund Expense	\$5,487	\$2,563	\$2,000	\$2,000	\$0
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Net Trust Budget	(\$764)	(\$443)	\$30	\$30	\$0
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Budget Narrative
Department: Community Services
Cost Center: Art Center

Revenues

100.4.04.4110.4572	Summer Art Program Fees Fees received from summer programs. <i>* Decreased \$1200 based on FY 11/12 history.</i>	\$ 2,200
100.4.04.4110.4576	Open Studio Art Fee Fees received from open studio. <i>* Increased \$700 based on FY 11/12 history.</i>	\$ 1,500
100.4.04.4110.4577	After School Art Fees Fees received from after school art programs. <i>* Decreased \$1000 based on FY 11/12 history.</i>	\$ 10,000

Expenditures

100.5.04.4110.6021	Salaries - Part Time 0.29 FTE Art Center Lead Instructor (600 hrs.) 0.45 FTE Art Center Instructors (928 hrs.) <i>* Increased \$36</i>	\$ 15,921
100.5.04.4110.6402	Advertising Expense Advertising Art Center programs. <i>* Decreased \$100 based on FY 11/12 history.</i>	\$ 400
100.5.04.4110.6544	Supplies – Other Clay, glazing, film developing supplies, batteries, film, copies.	\$ 4,000

Revenues - Art Center Trust Funds

174.4.04.4110.4300	Interest on Investments	\$ 30
174.4.04.4110.4705	Private Source Contributions - Art Center Fees collected from donations.	\$ 2,000

Expenditures - Art Center Trust Funds

174.5.04.4110.6544	Art Center Trust Supplies Gallery reception for young artist show, grant projects and supplies.	\$ 2,000
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COMMUNITY SERVICES DEPARTMENT-AQUATICS INDOOR

AQUATICS INDOOR-GENERAL FUND REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4.04.4300.4574	Aquatic Fees	\$101,201	\$129,723	\$120,000	\$41,000	(\$79,000)
100.4.04.4300.4720	Misc Revenue		\$138			
Total General Fund Revenues		\$101,201	\$129,861	\$120,000	\$41,000	(\$79,000)

AQUATICS INDOOR-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.04.4300.6010	Salaries - Regular Full Time	\$95,141	\$83,466	\$89,371	\$92,013	\$2,642
100.5.04.4300.6020	Salaries - Regular Part Time	\$31,394	\$29,093	\$29,903	\$30,798	\$895
100.5.04.4300.6021	Salaries - Part Time	\$24,704	\$40,456	\$60,787	\$36,393	(\$24,394)
100.5.04.4300.6030	Salaries - Temporary/Seasonal	\$50	\$285	\$1,358	\$1,361	\$3
100.5.04.4300.6155	Health/Dental/Life/Disability	\$11,408	\$13,992	\$14,000	\$14,000	
100.5.04.4300.6160	Worker's Compensation	\$7,810	\$8,520	\$8,524	\$10,967	\$2,443
100.5.04.4300.6170	Unemployment Compensation					
Total Personnel		\$170,507	\$175,812	\$203,943	\$185,532	(\$18,411)
1.00 FTE	Aquatics Manager	1.01 FTE	Instructors (2,107 hrs)			
1.00 FTE	Aquatics Coordinator II	0.07 FTE	Lifeguard Senior (140 hrs)			
0.50 FTE	Custodian (1,040 hrs)	0.07 FTE	Water Aerobics Instructor (150 hrs)			
0.59 FTE	Lifeguard/Instructor (1220 hrs)	0.08 FTE	Cashiers (161 hrs)			
1.57 FTE	Lifeguards (3,256 hrs)		Swim Team Instructor			

AQUATICS INDOOR-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.04.4300.6240	STAFF DEVELOPMENT Meetings & Conferences	\$455	\$508	\$1,100	\$1,000	(\$100)
	REPAIR, MAINT & UTILITIES					
100.5.04.4300.6310	Building Maintenance & Repair	\$9,463	\$7,860	\$12,000	\$5,600	(\$6,400)
100.5.04.4300.6370	Utility-Electric Expense	\$32,244	\$37,951	\$32,300	\$38,000	\$5,700
100.5.04.4300.6371	Utility-Gas Expense	\$16,452	\$12,571	\$16,500	\$7,650	(\$8,850)
100.5.04.4300.6373	Telecommunications Expense	\$1,163	\$1,466	\$1,200	\$1,475	\$275
100.5.04.4300.6374	Utility-Water Expense	\$2,461	\$2,617	\$2,500	\$1,875	(\$625)
100.5.04.4300.6375	Utility-Wastewater Expense					
	CONTRACTUAL SERVICES					
100.5.04.4300.6402	Advertising Expense	\$695	\$303	\$800	\$800	
100.5.04.4300.6416	Payments to Other Agencies	\$1,938	\$1,028	\$7,550	\$10,490	\$2,940
100.5.04.4300.6421	Tax Expense			\$2,000	\$2,000	
100.5.04.4300.6425	Care of Person					
	COMMODITIES					
100.5.04.4300.6503	Chemicals	\$3,083	\$2,977	\$3,100	\$700	(\$2,400)
100.5.04.4300.6531	Postage/Shipping					
100.5.04.4300.6543	Supplies-Office					
100.5.04.4300.6546	Supplies-Safety & Medical	\$4,414	\$5,888	\$4,700	\$5,670	\$970
100.5.04.4300.6564	Programming Costs	\$394	\$1,120	\$400		(\$400)
100.5.04.4300.6590	Supplies-Building & Ground	\$9,048	\$3,323	\$10,000	\$2,670	(\$7,330)
	Total Supplies & Services	\$81,810	\$77,612	\$94,150	\$77,930	(\$16,220)
Total General Fund Expense		\$252,317	\$253,424	\$298,093	\$263,462	(\$34,631)
Net General Fund Budget		(\$151,116)	(\$123,563)	(\$178,093)	(\$222,462)	(\$44,369)

Budget Narrative

Department: Community Services

Cost Center: Aquatics-Indoor

Revenues

100.4.04.4300.4574 **Indoor Swimming Pool Fees** \$ 41,000
Estimated revenues from Indoor Aquatic Center.
** Decreased \$79,000 due to closing of pool August through April.*

Expenditures

100.5.04.4300.6010 **Salaries-Regular Full Time** \$ 92,013
1.00 FTE Aquatics Manager
1.00 FTE Aquatics Coordinator II
** Increased \$2,642*

100.5.04.4300.6020 **Salaries-Regular Part Time** \$ 30,798
0.50 FTE Custodian (1,040 hrs.)
0.59 FTE Lifeguard/Instructor (1,220 hrs.)
** Increased \$895*

100.5.04.4300.6021 **Salaries-Part Time** \$ 36,393
1.57 FTE Lifeguards (3,256 hrs.)
Swim Team Coach (\$1700 winter, \$1100 summer)
1.01 FTE Instructors (2,107 hrs)
0.07 FTE Lifeguard Senior (140 hrs.)
0.07 FTE Water Aerobics Instructors (150 hrs.)
** Decreased \$24,394 due to closing of pool August through April.*

100.5.04.4300.6030 **Salaries - Temporary/Seasonal** \$ 1,361
0.08 FTE Cashiers (161 hrs.)
** Increased \$3*

100.5.04.4300.6155 **Health/Dental/Life/Disability** \$ 14,000
Insurance premium for two full time employee.

100.5.04.4300.6160 **Worker's compensation** \$ 10,967
Worker's comp premiums for covered workers.

100.5.04.4300.6240 **Meetings & Conferences** \$ 1,000
Ellis training for manager and coordinator II.

100.5.04.4300.6310 **Building Maintenance & Repair** \$ 5,600
Repair and maintain boiler, water heaters, air conditioner,
plumbing and electrical, power washer maintenance, pest control.
** Decreased \$6,400 due to closing of pool August through April.*

100.5.04.4300.6370 **Utility – Electric** \$ 38,000
Electrical usage at Indoor Pool.
** Increased \$5700 based on FY 11/12 history*

100.5.04.4300.6371	Utility – Gas Natural gas usage at Indoor Pool. * <i>Decreased \$8,850 based on FY 11/12 history and closing of pool August through April.</i>	\$ 7,650
100.5.04.4300.6373	Telecommunications Telephone and DSL. * <i>Increased \$275 based on FY 11/12 history</i>	\$ 1,475
100.5.04.4300.6374	Utility – Water Water usage at the Indoor Pool. * <i>Decreased \$625 due to closing of pool August through April.</i>	\$ 1,875
100.5.04.4300.6402	Advertising Expense Advertising programs for the Indoor Pool.	\$ 800
100.5.04.4300.6416	Payment to Other Agencies State pool inspections, Ellis & Assoc audits and lifeguard/instructor recertification's. * <i>Increased \$2940 for new Standard Ellis payment plan</i>	\$ 10,490
100.5.04.4300.6452	Care of Persons Uniforms for employees	\$ 2,000
100.5.04.4300.6503	Chemicals Chlorine and filter cleaner for the Indoor Pool. * <i>Decreased \$2,400 due to closing of pool August through April.</i>	\$ 700
100.5.04.4300.6546	Supplies – Safety & Medical Hepatitis shots, employee physicals, safety seminars, and first aid supplies * <i>Increased \$970 based on FY 11/12 history</i>	\$ 5,670
100.5.04.4300.6564	Programming Costs – Swim Team Swim team registrations. * <i>Decreased \$400 due to closing of pool August through April.</i>	
100.5.04.4300.6590	Supplies – Building & Ground Cleaning supplies, toilet paper, paper towels, trash can liners light bulbs, filters, leaf bags, kickboards and batteries. * <i>Decreased \$7,330 based on FY 11/12 history and closing of pool August through April.</i>	\$ 2,670

COMMUNITY SERVICES DEPARTMENT-AQUATICS OUTDOOR

AQUATICS OUTDOOR-GENERAL FUND REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4 04.4301.4574	Outdoor Swimming Pool Fees	\$123,146	\$149,077	\$150,000	\$151,000	\$1,000
100.4.04.4301.4705	Private Source Contributions	\$1,300				
Total General Fund Revenues		\$124,446	\$149,077	\$150,000	\$151,000	\$1,000

AQUATICS OUTDOOR-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.04.4301.6020	Salaries - Regular Part Time	\$4,327	\$4,147			
100.5.04.4301.6021	Salaries - Part Time	\$58,840	\$126,834	\$130,301	\$130,666	\$365
100.5.04.4301.6030	Salaries - Temporary/Seasonal	\$40,869	-\$3,752	\$12,907	\$12,907	
100.5 04.4301.6160	Worker's Compensation					
100.5.04.4301.6170	Unemployment Compensation					
Total Personnel		\$104,036	\$127,229	\$143,208	\$143,573	\$365
0.25 FTE	Aquatic Coordinator I (520 hrs)	6.00 FTE	Lifeguards (12,482 hrs)			
0.38 FTE	Instructors (787 hrs)	0.80 FTE	Cashiers (1,654 hrs)			

AQUATICS OUTDOOR-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
	STAFF DEVELOPMENT					
100.5.04.4301.6240	Meetings & Conferences	\$393	\$39			
	REPAIR, MAINT & UTILITIES					
100.5.04.4301.6310	Building Maintenance & Repair	\$6,830	\$5,350	\$9,000	\$9,000	
100.5.04.4301.6370	Utility-Electric Expense	\$20,728	\$24,623	\$21,000	\$24,650	\$3,650
100.5.04.4301.6371	Utility-Gas Expense	\$7,026	\$4,443	\$7,100	\$4,450	(\$2,650)
100.5.04.4301.6373	Telecommunications Expense	\$201	\$192	\$200	\$200	
100.5.04.4301.6374	Utility-Water Expense	\$5,517	\$9,194	\$5,520	\$9,200	\$3,680
100.5.04.4301.6375	Utility-Wastewater Expense	\$619	\$529	\$620	\$550	(\$70)
	CONTRACTUAL SERVICES					
100.5.04.4301.6402	Advertising Expense	\$904	\$404	\$1,000	\$500	(\$500)
100.5.04.4301.6416	Payments to Other Agencies	\$1,483	\$348	\$2,900	\$350	(\$2,550)
100.5.04.4301.6421	Tax Expense					
	COMMODITIES					
100.5.04.4301.6503	Chemicals	\$13,340	\$15,313	\$13,500	\$14,000	\$500
100.5.04.4301.6545	Program Operating Adj	\$20,491	\$19,111			
100.5.04.4301.6590	Supplies-Building & Ground	\$2,897	\$3,736	\$3,696	\$3,600	(\$96)
	Total Supplies & Services	\$80,429	\$83,282	\$64,536	\$66,500	\$1,964
Total General Fund Expense		\$184,465	\$210,511	\$207,744	\$210,073	\$2,329
Net General Fund Budget		(\$60,019)	(\$61,434)	(\$57,744)	(\$59,073)	(\$1,329)

Budget Narrative
Department: Community Services
Cost Center: Aquatics-Outdoor

Revenues

100.4.04.4301.4574	Outdoor Swimming Pool Fees	\$ 151,000
	Estimated revenues from Outdoor Aquatic Center.	
	* <i>Increased \$1,000</i>	

Expenditures

100.5.04.4301.6020	Salaries - Regular Part Time	\$ -
	* <i>Decreased \$18,961 due to reallocating hours.</i>	
100.5.04.4301.6021	Salaries - Part Time	\$ 130,666
	6.00 FTE Lifeguards (12,482 hrs.)	
	.38 FTE Instructors (787 hrs.)	
	.25 FTE Aquatic Coordinator I (520 hrs.)	
	* <i>Increased \$365</i>	
100.5.04.4301.6030	Salaries - Temporary/Seasonal	\$ 12,907
	0.80 FTE Cashiers (1,654 hrs.)	
100.5.04.4301.6310	Building Maintenance & Repair	\$ 9,000
	Repair and maintain boiler, water heaters, air conditioner, plumbing and electrical.	
100.5.04.4301.6370	Utility – Electric	\$ 24,650
	Electrical usage at Outdoor Pool.	
	* <i>Increased \$3650 based on FY 11/12 history.</i>	
100.5.04.4301.6371	Utility – Gas	\$ 4,450
	Natural gas usage at Outdoor Pool.	
	* <i>Decreased \$2650 based on FY 11/12 history.</i>	
100.5.04.4301.6373	Telecommunications	\$ 200
	Patron usage telephone.	
100.5.04.4301.6374	Utility – Water	\$ 9,200
	Water usage at the Outdoor Pool.	
	* <i>Increased \$3680 based on FY 11/12 history.</i>	
100.5.04.4301.6375	Utility – Wastewater	\$ 550
	Wastewater usage at the Outdoor Pool.	
	* <i>Decreased \$70 based on FY 11/12 history.</i>	
100.5.04.4301.6402	Advertising Expense	\$ 500

Advertising programs for the Outdoor Pool.
* *Decreased \$500 based on FY 11/12 history.*

100.5.04.4301.6416 Payment to Other Agencies \$ 350
State pool inspections.
* *Decreased \$2550 reallocating accounts*

100.5.04.4301.6503 Chemicals \$ 14,000
Chlorine and filter cleaner for the Outdoor Pool.
* *Increased \$500 based on FY 11/12 history.*

100.5.04.4301.6590 Supplies – Building & Ground \$ 3,600
Cleaning supplies, toilet paper, paper towels, trash can liners, tubes
light bulbs, filters, leaf bags, kickboards, bug spray and batteries.
* *Decreased \$96 based on FY 11/12 history.*

COMMUNITY SERVICES DEPARTMENT-CONCESSIONS

CONCESSIONS-GENERAL FUND REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4.04.4310.4760	Aquatic Center Concessions	\$22,932	\$25,477	\$25,950	\$26,500	\$550

Total General Fund Revenues		\$22,932	\$25,477	\$25,950	\$26,500	\$550
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CONCESSIONS-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.04.4310.6030 100.5.04.4310.6160	Salaries - Temporary/Seasonal Worker's Compensation	\$4,506	\$5,360	\$5,729	\$5,729	
	Total Personnel	\$4,506	\$5,360	\$5,729	\$5,729	\$0
0.35 FTE	Concession Workers (734 hrs)					

CONCESSIONS-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.04.4310.6530	COMMODITIES Merchandise for Resale	\$12,676	\$11,683	\$13,246	\$12,000	(\$1,246)
	Total Supplies & Services	\$12,676	\$11,683	\$13,246	\$12,000	(\$1,246)

Total General Fund Expense		\$17,182	\$17,043	\$18,975	\$17,729	(\$1,246)
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Net General Fund Budget		\$5,750	\$8,434	\$6,975	\$8,771	\$1,796
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Budget Narrative

Department: Community Services

Cost Center: Concessions

Revenues

100.4.04.4310.4760	Aquatic Center Concession	\$ 26,500
	Estimated revenues from concession sales.	
	<i>* Increased \$550 based on FY 11/12 history.</i>	

Expenditures

100.5.04.4310.6030	Salaries – Temporary/Seasonal	\$ 5,729
	0.35 FTE Concession Workers (734 hrs.)	
100.5.04.4310.6530	Merchandise for Resale	\$ 12,000
	Cost to purchase concession supplies: hot dogs, chips, pop, water, candy, ice cream, popcorn and other supplies.	
	<i>* Decreased \$1,246 based on FY 11/12 history.</i>	

COMMUNITY SERVICES-RECREATION

RECREATION-GENERAL FUND REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100 4 04 4400 4720	Other Miscellaneous Revenues	\$113	\$664	\$150	\$50	(\$100)
100 4 04 4400 4750	Merchandise Sales	\$75	\$70	\$100	\$100	
100 4 04 4400 4800	Sales of Fixed Assets					
100.4 04 4410.4500	Gym Rental	\$1,797	\$2,747	\$2,000	\$2,700	\$700
100 4 04 4410 4700	Public Contributions					
100 4 04.4420.4500	Coed Volleyball	\$233	\$275	\$400	\$300	(\$100)
100 4 04 4422 4500	Women's Volleyball	\$401	\$451	\$550	\$400	(\$150)
100 4 04.4423.4500	Sand Volleyball		\$420		\$400	\$400
100 4 04 4424 4500	Men's Softball	\$673	\$561	\$700	\$550	(\$150)
100 4 04 4425.4500	Coed Softball	\$280	\$1,061	\$300	\$1,000	\$700
100 4 04.4442 4500	Youth Basketball	\$5,668	\$5,126	\$5,600	\$5,100	(\$500)
100 4 04 4443.4500	Youth Soccer	\$25,552	\$22,062	\$25,600	\$22,000	(\$3,600)
100 4.04.4444.4500	Youth Tennis					
100 4 04 4445 4500	Youth Tumbling					
100 4 04 4446 4500	Youth Football	\$6,123	\$5,860	\$6,150	\$5,800	(\$350)
100 4 04 4447 4500	Little Tyke Ball					
100 4.04.4449.4500	Youth Baseball/Softball					
100 4 04 4450 4500	Kickball		\$187		\$200	\$200
100 4.04 4499.4500	Golden Service Van					
Total General Fund Revenues		\$40,915	\$39,484	\$41,550	\$38,600	(\$2,950)

RECREATION-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100 5 04 4424 6030	Salaries - Temporary/Seasonal					
100 5 04 4442 6030	Salaries - Temporary/Seasonal	\$1,719	\$1,951	\$1,977	\$1,982	\$5
100.5 04 4443 6030	Salaries - Temporary/Seasonal	\$2,398	\$2,349	\$2,476	\$2,476	
100 5 04 4444 6030	Salaries - Temporary/Seasonal					
100.5.04 4446 6030	Salaries - Temporary/Seasonal	\$1,615	\$1,736	\$1,977	\$1,982	\$5
100 5 04.4460 6021	Salaries - Part Time					
100 5.04 4499 6020	Salaries - Regular Part Time	-\$967				
100 5 04 4499 6030	Salaries - Temporary/Seasonal					
	Total Personnel	\$4,765	\$6,036	\$6,430	\$6,440	\$10
0 05 FTE	1 Basketball Supervisor (\$1,500) Little Tyke Basketball \$200 Youth Soccer Officials (100 hrs) 1 Soccer Supervisor (\$1,500)			1 Football Supervisor (\$1,500) Little Tyke Football (\$200)		

RECREATION-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
RECREATION - GYM RENTAL - 4410						
100 5 04 4410.6510	Equipment-Minor Equip & Tools	\$0	\$0	\$0	\$0	\$0
RECREATION - CO-ED VOLLEYBALL - 4420						
100 5 04 4420 6402	Advertising Expense	\$20	\$20	\$20	\$20	
100 5 04 4420.6416	Payment to Other Agencies					
100 5 04 4420 6510	Equipment-Minor Equip & Tools	\$20	\$50	\$50	\$50	
		\$40	\$70	\$70	\$70	\$0
RECREATION - WOMEN'S VOLLEYBALL - 4422						
100 5 04 4422.6402	Advertising Expense	\$20	\$20	\$20	\$20	
100 5 04.4422.6510	Equipment-Minor Equip & Tools	\$20	\$50	\$50	\$50	
		\$40	\$70	\$70	\$70	\$0
RECREATION - SAND VOLLEYBALL - 4423						
100 5 04 4423.6402	Advertising Expense		\$123		\$42	\$42
100 5 04 4423 6510	Equipment-Minor Equip & Tools					
		\$0	\$123	\$0	\$42	\$42
RECREATION - MEN'S SOFTBALL - 4424						
100 5 04 4424 6402	Advertising Expense	\$40	\$42	\$40	\$42	\$2
100 5 04 4424 6416	Payment to Other Agencies	\$326	\$264	\$240	\$240	
100 5 04 4424 6510	Equipment-Minor Equip & Tools	\$477	\$272	\$480	\$300	(\$180)
		\$843	\$578	\$760	\$582	(\$178)
RECREATION - CO-ED SOFTBALL - 4425						
100 5 04.4425 6402	Advertising Expense	\$40	\$164	\$40	\$42	\$2
100 5.04.4425 6416	Payment to Other Agencies	\$106	\$150	\$240	\$240	
100 5 04 4425 6510	Equipment-Minor Equip & Tools	\$90	\$144	\$120	\$150	\$30
		\$236	\$458	\$400	\$432	\$32
RECREATION - YOUTH BASKETBALL - 4442						
100.5 04 4442 6402	Advertising Expense	\$120	\$171	\$160	\$160	
100 5 04.4442.6416	Payment to Other Agencies	\$195	\$30			
100 5 04.4442 6510	Equipment-Minor Equip & Tools			\$50	\$50	
100.5.04.4442.6530	Merchandise for Resale	\$1,137	\$762	\$1,150	\$1,150	
		\$1,452	\$963	\$1,360	\$1,360	\$0
RECREATION - YOUTH SOCCER - 4443						
100.5 04 4443 6350	Operational Equipment Repair					
100 5 04 4443.6372	Utility-Refuse/Recycling	\$576	\$677	\$720	\$720	
100.5 04 4443 6402	Advertising Expense	\$95	\$145	\$120	\$145	\$25
100 5 04.4443.6416	Payment to Other Agencies	\$1,790	\$1,025	\$200	\$200	
100 5 04 4443 6503	Chemicals					
100 5 04 4443 6510	Equipment-Minor Equip & Tools	\$46	\$491	\$500	\$500	
100 5 04 4443 6514	Fuel-Vehicles/Equipment					
100 5 04 4443.6530	Merchandise for Resale	\$4,506	\$3,820	\$4,000	\$3,800	(\$200)
100 5 04 4443 6590	Supplies-Building & Grounds					
		\$7,013	\$6,158	\$5,540	\$5,365	(\$175)

RECREATION-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
RECREATION - YOUTH TENNIS - 4444						
100.5 04.4444.6402	Advertising Expense	\$45				
100 5 04 4444 6416	Payment to Other Agencies					
		\$45	\$0	\$0	\$0	\$0
RECREATION - FLAG FOOTBALL - 4446						
100 5.04 4446 6372	Utility-Refuse/Recycling	\$158	\$150	\$240	\$240	
100 5 04.4446 6402	Advertising Expense	\$135	\$148	\$160	\$150	(\$10)
100 5.04 4446 6416	Payment to Other Agencies	\$455	\$410			
100 5.04 4446.6510	Equipment-Minor Equip & Tools		\$237	\$200	\$200	
100 5 04 4446 6530	Merchandise for Resale	\$1,839	\$781	\$1,000	\$800	(\$200)
		\$2,429	\$1,726	\$1,600	\$1,390	(\$210)
RECREATION - KICKBALL - 4450						
100.5.04.4450 6402	Advertising Expense		\$239		\$42	\$42
		\$0	\$239	\$0	\$42	\$42
RECREATION - BASEBALL - 4449						
100.5.04 4449.6402	Advertising Expense					
100.5 04.4449 6416	Payment to Other Agencies					
100 5 04 4449 6510	Equipment-Minor Equip & Tools					
100 5 04 4449 6530	Merchandise for Resale					
		\$0	\$0	\$0	\$0	\$0
RECREATION -SOFTBALL - 4454						
100 5.04.4454 6402	Advertising Expense					
100 5 04 4454 6416	Payment to Other Agencies					
100 5.04.4454.6510	Equipment-Minor Equip & Tools					
100 5 04 4454 6530	Merchandise for Resale					
		\$0	\$0	\$0	\$0	\$0
RECREATION-GOLF COURSE MAINT. - 4460						
100 5 04 4460 6350	Operation Equip Repair					
100.5.04.4460 6397	Irrigation Repairs					
100 5 04 4460 6403	Contractual Services	\$147,454	\$52,366	\$90,000	\$140,000	\$50,000
100 5.04.4460.6418	Rents & Leases-Equip & Veh					
100 5 04.4460.6500	Contingency				\$40,000	\$40,000
100 5 04.4460.6513	Fertilizer					
100 5 04 4460.6514	Fuel-Vehicles/Equipment					
100 5.04 4460 6599	Other Supplies-Misc					
		\$147,454	\$52,366	\$90,000	\$180,000	\$90,000
Total S & S Specific Programs		\$159,552	\$62,751	\$99,800	\$189,353	\$89,553
Total General Fund Expense		\$164,317	\$68,787	\$106,230	\$195,793	\$89,563
Net General Fund Budget		(\$123,402)	(\$29,303)	(\$64,680)	(\$157,193)	(\$92,513)

Budget Narrative
Department: Community Services
Cost Center: Recreation Programs

Revenues

100.4.04.4400.4750	Miscellaneous Fees Selling tickets to Adventureland <i>* Decreased \$100 based on FY 11/12 history.</i>	\$ 50
100.4.04.4400.4750	Miscellaneous Recreation Fees Rental of various games	\$ 100
100.4.04.4410.4500	Gym Rental Fees Fees collected for gym rentals. <i>* Increased \$700 based on FY 11/12 history.</i>	\$ 2,700
100.4.04.4420.4500	Coed Volleyball Fees Estimated fees collected for Coed Volleyball program. <i>* Decreased \$100 based on FY 11/12 history.</i>	\$ 300
100.4.04.4422.4500	Women's Volleyball Fees Estimated fees collected for Women's Volleyball program. <i>* Decreased \$150 based on FY 11/12 history.</i>	\$ 400
100.4.04.4423.4500	Coed Sand Volleyball Fees Estimated fees collected for Coed Sand Volleyball program. <i>* Increased \$400 new programs in FY 11/12.</i>	\$ 400
100.4.04.4424.4500	Men's Softball Fees Estimated fees collected for Men's Softball program. <i>* Decreased \$150 based on FY 11/12 history.</i>	\$ 550
100.4.04.4425.4500	Coed Softball Fees Estimated fees collected for Coed Softball program. <i>* Increased \$700 based on FY 11/12 history.</i>	\$ 1,000
100.4.04.4442.4500	Youth Basketball Estimated fees collected for our Youth Basketball & Little Tyke Basketball programs. <i>* Decreased \$500 based on FY 11/12 history.</i>	\$ 5,100
100.4.04.4443.4500	Youth Soccer Fees Estimated fees collected for our Youth Soccer & Little Tyke Soccer programs. <i>* Decreased \$3600 based on FY 11/12 history.</i>	\$ 22,000
100.4.04.4446.4500	Youth Football Fees Estimated fees collected for our Youth Football and Little Tyke Football programs. <i>* Decreased \$350 based on FY 11/12 history.</i>	\$ 5,800
100.4.04.4450.4500	Adult Kickball Kickball tournaments. <i>* Increased \$200 new program in FY 11/12.</i>	\$ 200

Expenditures

100.5.04.4420.6402	Advertising – Coed Volleyball Advertising Adult Coed Volleyball program.	\$ 20
100.5.04.4420.6510	Equipment – Minor & Tools – Coed Volleyball Volleyballs	\$ 50
100.5.04.4422.6402	Advertising – Women’s Volleyball Advertising Adult Women Volleyball program.	\$ 20
100.5.04.4422.6510	Equipment – Minor & Tools – Women’s Volleyball Volleyballs	\$ 50
100.5.04.4423.6402	Advertising – Coed Sand Volleyball Advertising Adult Coed Sand Volleyball program. <i>* Increased \$200 new program in FY 11/12.</i>	\$ 42
100.5.04.4424.6402	Advertising – Men’s Softball Advertising Men's Softball program <i>* Increased \$2 based on FY 11/12 history.</i>	\$ 42
100.5.04.4424.6416	Payment to Other Agencies – Men’s Softball Port-o-let fee for May and June.	\$ 240
100.5.04.4424.6510	Equipment – Minor & Tools – Men’s Softball Cost to purchase softballs <i>* Decreased \$180 based on FY 11/12 history.</i>	\$ 300
100.5.04.4425.6402	Advertising – Coed Softball Advertising Adult Coed Softball program. <i>* Increased \$2 based on FY 11/12 history.</i>	\$ 42
100.5.04.4425.6416	Payment to Other Agencies – Coed Softball Port-o-let fee for August and September	\$ 240
100.5.04.4425.6510	Equipment – Minor & Tools – Co-Ed Softball Cost to purchase softballs. <i>* Increased \$30 based on FY 11/12 history.</i>	\$ 150
100.5.04.4442.6030	Salaries – Temporary/Seasonal - Youth Basketball Supervisor fee \$1,500 Little Tyke Basketball \$200 <i>* Increased \$5</i>	\$ 1,982
100.5.04.4442.6402	Advertising – Youth Basketball Advertising Youth Basketball programs.	\$ 160
100.5.04.4442.6510	Equipment – Minor & Tools – Youth Basketball Cost to purchase basketballs or nets.	\$ 50
100.5.04.4442.6530	Merchandise for Resale – Youth Basketball Estimated cost to purchase t-shirts.	\$ 1,150
100.5.04.4443.6030	Salaries – Temporary/Seasonal - Youth Soccer Supervisor fee (\$1,500) 0.05 FTE Officials (100 hrs.)	\$ 2,476

100.5.04.4443.6372	Utility – Refuse/Recycling – Youth Soccer Estimated cost to rent port-o-lets (3 for 2 months @ \$120 month)	\$ 720
100.5.04.4443.6402	Advertising – Youth Soccer Advertising Youth Soccer programs. <i>* Increased \$25 based on FY 11/12 history.</i>	\$ 145
100.5.04.4443.6416	Payment to Other Agencies – Youth Soccer Pay Central College Soccer Teams for Little Tyke fee \$200.	\$ 200
100.5.04.4443.6510	Equipment – Minor & Tools – Youth Soccer Soccer balls, nets, whistles and stop watches.	\$ 500
100.5.04.4443.6530	Merchandise for Resale – Youth Soccer Estimated cost to purchase t-shirts. <i>* Decreased \$200 based on FY 11/12 history.</i>	\$ 3,800
100.5.04.4446.6030	Salaries – Temporary/Seasonal - Youth Football Supervisor fee (\$1,500) Little Tyke fee (\$200) <i>* Increased \$5</i>	\$ 1,982
100.5.04.4446.6372	Utility – Refuse/Recycling – Youth Football Estimated cost to rent port-o-let	\$ 240
100.5.04.4446.6402	Advertising – Youth Football Advertise Youth Football programs. <i>* Decreased \$10 based on FY 11/12 history.</i>	\$ 150
100.5.04.4446.6510	Equipment – Minor & Tools– Youth Football Estimated cost to purchase footballs and flag belts.	\$ 200
100.5.04.4446.6530	Merchandise for Resale – Youth Football Estimated cost to purchase t-shirts and mouth guards. <i>* Decreased \$200 based on FY 11/12 history.</i>	\$ 800
100.5.04.4450.6402	Advertising – Kickball Tournaments Advertise Kickball Tournaments. <i>* Increased \$42 new program in FY 11/12.</i>	\$ 42
100.5.04.4460.6403	Contractual Services - Bos Landen Golf Course	\$ 140,000
100.5.04.4460.6500	Contingency	\$ 40,000

PELLA COMMUNITY CENTER SCHOLARSHIP TRUST-REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
177.4.04.4400.4300	Interest on Investments	\$1	\$1			
177.4.04.4400.4705	Private Source Contributions					
Total Pella Community Center Trust-Revenues		\$1	\$1	\$0	\$0	\$0

PELLA COMMUNITY CENTER SCHOLARSHIP TRUST-EXPENDITURES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
177 5 04.4400.6564	Programming Costs	\$349	\$260	\$450	\$260	(\$190)
Total Community Center Trust Fund Expense		\$349	\$260	\$450	\$260	(\$190)
Net Trust Budget		(\$348)	(\$259)	(\$450)	(\$260)	\$190

Revenues - Trust Funds

177.4.04.4400.4300	Interest on Investments	\$	-
177.4.04.4400.4705	Private Source Contributions - Scholarship Fees collected from donations.	\$	-

Expenditures - Trust Funds

177.5.04.4400.6564	Programming Costs Scholarship assistance	\$	260
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PARKS

PARKS-GENERAL FUND REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4.09.4200.4310	Shelter House Rentals	\$4,025	\$3,580	\$4,000	\$4,000	
100.4.09.4200.4400	Federal Grants & Reimbursements					
100.4.09.4200.4440	State Grants					
100.4.09.4200.4500	Little League					
100.4.09.4200.4720	Misc. Revenue		\$278			
100.4.09.4200.4800	Sale of Fixed Assets	\$400				
Total General Fund Revenues		\$4,425	\$3,858	\$4,000	\$4,000	\$0

PARKS-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.09.4200.6010	Salaries - Regular Full Time	\$179,459	\$220,507	\$225,222	\$162,414	(\$62,808)
100.5.09.4200.6020	Salaries - Regular Part Time					
100.5.09.4200.6021	Salaries - Part Time	\$48,581	\$35,416	\$33,756	\$54,024	\$20,268
100.5.09.4200.6030	Salaries - Temporary/Seasonal	\$12,735	\$12,234	\$20,249	\$30,373	\$10,124
100.5.09.4200.6155	Health/Dental/Life/Disability	\$27,704	\$29,934	\$29,750	\$22,750	(\$7,000)
100.5.09.4200.6160	Worker's Compensation	\$11,318	\$9,722	\$10,917	\$8,366	(\$2,551)
100.5.09.4200.6170	Unemployment Compensation					
Total Personnel		\$279,797	\$307,813	\$319,894	\$277,927	(\$41,967)

AUTHORIZED POSITIONS

1.00 FTE	Parks Manager
0.50 FTE	Senior Facilities & Ground Tech (1,040 hrs)
1.00 FTE	Horticulture Technician
0.53 FTE	Maintenance Worker Soccer Complex (1,100 hrs)
1.20 FTE	Maintenance Worker (2,500 hrs)
1.64 FTE	Seasonals (6 @ 570 hrs each)
0.75 FTE	Comm Service Tech (1,560 hrs)

PARKS-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
STAFF DEVELOPMENT						
100.5.09.4200.6210	Association Dues & Memberships	\$50	\$80	\$50	\$50	
100.5.09.4200.6220	Subscriptions/Educational Materials	\$78	\$100	\$100	\$325	\$225
100.5.09.4200.6240	Meetings and Conferences	\$1,608	\$1,058	\$1,330	\$1,380	\$50
100.5.09.4200.6260	Travel	\$36		\$50		(\$50)
REPAIR, MAINT & UTILITIES						
100.5.09.4200.6310	Building Maintenance & Repair	\$13,085	\$14,952	\$9,050	\$9,050	
100.5.09.4200.6320	Grounds Maintenance & Repair	\$3,978	\$5,564	\$4,000	\$4,300	\$300
100.5.09.4200.6330	Vehicle Repair	\$3,482	\$8,922	\$4,500	\$4,000	(\$500)
100.5.09.4200.6350	Operational Equipment Repair	\$11,956	\$5,405	\$5,070	\$5,270	\$200
100.5.09.4200.6370	Utility-Electric Expense	\$8,501	\$10,678	\$8,500	\$10,700	\$2,200
100.5.09.4200.6371	Utility-Gas Expense	\$2,181	\$1,663	\$2,200	\$2,200	
100.5.09.4200.6373	Telecommunications Expense	\$763	\$881	\$780	\$900	\$120
100.5.09.4200.6374	Utility-Water Expense	\$1,403	\$3,333	\$1,410	\$3,350	\$1,940
100.5.09.4200.6375	Utility-Waste Water Expense	\$960	\$1,200	\$1,000	\$1,200	\$200
100.5.09.4200.6396	Storm Cleanup					
100.5.09.4200.6397	Irrigation Repairs	\$4,387	\$1,706	\$2,400	\$1,700	(\$700)
CONTRACTUAL SERVICES						
100.5.09.4200.6402	Advertising Expense	\$60	\$158	\$100	\$150	\$50
100.5.09.4200.6403	Contractual Services	\$7,904	\$9,512	\$12,000	\$12,000	
100.5.09.4200.6417	Printing, Binding & Publishing Exp					
100.5.09.4200.6418	Equipment Rentals	\$358	\$35	\$475	\$3,325	\$2,850
100.5.09.4200.6425	Care of Persons	\$674	\$568	\$700	\$700	
COMMODITIES						
100.5.09.4200.6503	Chemicals	\$2,270	\$4,136	\$3,300	\$3,300	
100.5.09.4200.6510	Equipment-Minor Equipment & Tools	\$1,055	\$862	\$1,000	\$965	(\$35)
100.5.09.4200.6513	Fertilizer	\$6,461	\$7,502	\$6,500	\$6,500	
100.5.09.4200.6514	Fuel-Vehicles/Equipment	\$10,772	\$10,700	\$11,000	\$11,000	
100.5.09.4200.6531	Postage/Shipping					
100.5.09.4200.6533	Sand & Dirt					
100.5.09.4200.6543	Supplies-Office					
100.5.09.4200.6544	Supplies-Other					
100.5.09.4200.6546	Supplies-Safety & Medical	\$1,137	\$1,316	\$1,150	\$1,300	\$150
100.5.09.4200.6549	Street Maintenance Supplies	\$187	\$502	\$200	\$1,000	\$800
100.5.09.4200.6551	Communication Supplies					
100.5.09.4200.6552	Paint Supplies	\$5,397	\$5,552	\$3,000	\$4,500	\$1,500
100.5.09.4200.6553	Janitorial Supplies	\$1,792	\$2,163	\$1,800	\$2,000	\$200
100.5.09.4200.6554	Electrical Supplies	\$2,330	\$2,884	\$1,500	\$2,300	\$800
100.5.09.4200.6555	Plumbing Supplies	\$154	\$40	\$200	\$100	(\$100)
100.5.09.4200.6558	Athletic Field Supplies	\$462	\$409	\$500	\$400	(\$100)
100.5.09.4200.6559	Other Surfacing Materials	\$965				
100.5.09.4200.6560	Trees, Shrubs & Turf	\$8,592	\$20,466	\$11,400	\$19,400	\$8,000
100.5.09.4200.6561	Tulip Bulbs & Flowers	\$33,086	\$30,576	\$33,100	\$42,600	\$9,500
100.5.09.4200.6590	Supplies-Building & Grounds	\$4,640	\$2,063	\$5,890	\$5,500	(\$390)
Total Supplies & Services		\$140,764	\$154,986	\$134,255	\$161,465	\$27,210

Total General Fund Expense	\$420,561	\$462,799	\$454,149	\$439,392	(\$14,757)
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Net General Fund Budget	(\$416,136)	(\$458,941)	(\$450,149)	(\$435,392)	\$14,757
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Budget Narrative
Department: Community Services
Cost Center: Parks

Revenues

100.4.09.4200.4310	Shelter House Rentals	\$	4,000
	Estimated fees collected for shelter rentals.		

Expenditures

100.5.09.4200.6010	Salaries-Regular Full Time	\$	162,414
	1.00 FTE Parks Manager .50 FTE Senior Facilities & Ground Tech (1,040 hrs.) 1.00 FTE Horticulture Technician .75 FTE Comm Svc Tech (1,560 hrs.)		
	<i>* Decreased \$62,808 portion of Senior Facilities & Ground Tech position moved to Sports Park and Director wages removed.</i>		

100.5.09.4200.6021	Salaries-Part Time	\$	54,024
	0.53 FTE Maintenance Worker Soccer Complex (1,100 hrs.) 1.20 FTE Maintenance Worker (2,500 hrs.)		
	<i>* Increased \$20,268 due to adding a part-time position to plant tulips.</i>		

100.5.09.4200.6030	Salaries-Seasonal	\$	30,373
	1.64 FTE Seasonal (6 @ 570 hrs. each)		
	<i>* Increased \$10,124 added 2 seasonals to cover staff that was moved to the Sport Park and to help plant tulips.</i>		

100.5.09.4200.6155	Health/Dental/Life/Disability	\$	22,750
	Insurance premiums for four full time employees.		

100.5.09.4200.6160	Worker's Compensation	\$	8,366
	Estimated worker's compensation premiums for all employees.		

100.5.09.4200.6210	Association Dues & Memberships	\$	50
	Iowa Sports Turf Managers dues.		

100.5.09.4200.6220	Subscriptions/Educational Materials	\$	325
	Subscriptions to Arbor Day Foundation, Horticulture, Garden Gate and Des Moines Register.		
	<i>* Increased \$225 for Des Moines Register.</i>		

100.5.09.4200.6240	Meetings & Conferences	\$	1,380
	Iowa Turf Grass Conference, Applicators Training, Travel Expense		
	<i>* Increased \$50 due to Travel Expense line item.</i>		

100.5.09.4200.6260	Travel Expense	\$	-
	<i>* Decreased \$50 moved to Meeting & Conference line item.</i>		

100.5.09.4200.6310	Building Repair & Maintenance	\$	9,050
	Repairs and maintenance to shelter houses, windmills, shop and Molengracht canal, contractor for plumbing and/or electrical repairs.		

100.5.09.4200.6320	Grounds Repair & Maintenance Playground equipment repairs/replacements, trash receptacles park bench repairs, landscape materials, concrete, water/drinking fountains repairs, flagpoles. <i>* Increased \$300 based on FY 11/12 history.</i>	\$ 4,300
100.5.09.4200.6330	Vehicle Repair & Maintenance Vehicle repair and maintenance such as tires, oil, antifreeze, hoses, spark plugs, filters and belts, repair windshield. <i>* Decreased \$500.</i>	\$ 4,000
100.5.09.4200.6350	Operational Equipment Repair Repair and maintain mowers, tractors, weed eater, chain saws seeder, spreader, aerifier and snow blades/brush/blower. <i>* Increased \$200 based on FY 11/12 history.</i>	\$ 5,270
100.5.09.4200.6370	Utility – Electric Electricity cost for shelter houses, maintenance building, tennis courts, ball fields and lights in parks. <i>* Decreased \$2200 based on FY 11/12 history.</i>	\$ 10,700
100.5.09.4200.6371	Utility – Gas Estimated cost for natural gas to the maintenance building.	\$ 2,200
100.5.09.4200.6373	Telecommunications Telephone bills and cell phone bills. <i>* Increased \$120 based on FY 11/12 history.</i>	\$ 900
100.5.09.4200.6374	Utility – Water Estimated costs for water to shelter houses, drinking fountains, soccer & Caldwell ponds, canal and maintenance building. <i>* Increased \$1940 filling pond at Soccer Complex.</i>	\$ 3,350
100.5.09.4200.6375	Utility – Wastewater Estimated costs for wastewater to shelter houses and maintenance building. <i>* Increased \$200 based on FY 11/12 history.</i>	\$ 1,200
100.5.09.4200.6397	Irrigation Repairs Soccer Complex field sprinkle heads, valves, pvc pipes & controller parts. <i>* Decreased \$700 based on FY 11/12 history.</i>	\$ 1,700
100.5.09.4200.6402	Advertising Advertising job openings. <i>* Increased \$50 based on FY 11/12 history.</i>	\$ 150
100.5.09.4200.6403	Contractual Services Pest Control, port-o-lets, weed control spraying, aeration services. <i>* Increased \$4000 based on FY 11/12 history.</i>	\$ 12,000
100.5.09.4200.6418	Equipment Rentals Rental of lift, auger, air compressor and nailer. <i>* Increased \$2,850 to store tulip time float and supplies.</i>	\$ 3,325
100.5.09.4200.6425	Care of Persons Cost of upkeep and replacement of uniforms.	\$ 700

100.5.09.4200.6503	Chemicals Herbicides, fungicides, insecticides, pond treatment and ice melt.	\$ 3,300
100.5.09.4200.6510	Equipment – Minor Equipment/Tools New equipment/tools such as drills, ladders, saw blades, screw drivers, hammers, wrenches and miscellaneous hand tools. <i>* Decreased \$35 based on FY 11/12 history.</i>	\$ 965
100.5.09.4200.6513	Fertilizer Fertilizer for parks and athletic fields.	\$ 6,500
100.5.09.4200.6514	Fuel Vehicles/Equipment Fuel costs for vehicles and equipment.	\$ 11,000
100.5.09.4200.6546	Supplies – Safety & Medical First aid supplies, back assessments for new employees, gloves safety glasses, hearing protection and hepatitis shots. <i>* Increased \$150 based on FY 11/12 history.</i>	\$ 1,300
100.5.09.4200.6549	Street Maintenance Supplies Soccer complex and Big Rock Park road/parking lot gravel & dust control. <i>* Increased \$800 based on FY 11/12 history.</i>	\$ 1,000
100.5.09.4200.6552	Paint Supplies Athletic fields, park benches, building, shelters and equipment. <i>* Increased \$1500 based on FY 11/12 history.</i>	\$ 4,500
100.5.09.4200.6553	Janitorial Supplies Cleaning supplies, toilet paper, trash bags, paper towels, soap <i>* Increased \$200 based on FY 11/12 history.</i>	\$ 2,000
100.5.09.4200.6554	Electrical Supplies Lights, electrical wire, ballasts, outlets, capacitors. <i>* Increased \$800 based on FY 11/12 history.</i>	\$ 2,300
100.5.09.4200.6555	Plumbing Supplies Repairs to sinks, faucets, toilets, valves, pipe for restrooms. <i>* Decreased \$100 based on FY 11/12 history.</i>	\$ 100
100.5.09.4200.6558	Athletic Field Supplies Ball diamond chalk, infield clay materials and drying agents. <i>* Decreased \$100 based on FY 11/12 history.</i>	\$ 400
100.5.09.4200.6560	Trees, Shrubs and Turf Mulch, peat moss, topdressing, grass seed, sand, dirt, trees and tree removal. <i>* Increased \$4,000 to remove hazardous trees.</i>	\$ 19,400
100.5.09.4200.6561	Tulip Bulbs & Flowers Tulip bulbs and flowers for the various parks, library, electric plant, community center, water treatment plant, public works office and city hall. <i>* Increased \$9,500 for additional flowers along south Main & Franklin.</i>	\$ 42,600

100.5.09.4200.6590	Supplies – Building & Grounds	\$	5,500
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Christmas roping/wreaths/lights, keys, locks, nuts, bolts, washers, screws, straps, ties, chains, taps, signs, fire extinguisher repair and annual service, emergency exit supplies, batteries, flags, film and development, building wood, glass, cabinets/shelving.

** Decreased \$390 based on FY 11/12 history.*

VAN GORP TRUST- REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
165.4.08.5990.4300	Interest	\$841	\$785	\$850	\$850	
165.4.08.5990.4705	Private Sources-Contributions					
Total Van Gorp Trust Revenues		\$841	\$785	\$850	\$850	\$0

VAN GORP TRUST-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
165.5.08.5990.6310	Building Maint & Repair	\$3,550				
Total Van Gorp Trust Expense		\$3,550	\$0	\$0	\$0	\$0

Net Trust Budget		(\$2,709)	\$785	\$850	\$850	\$0
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PARKS TRUST- REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
176.4.09.4210.4705	Private Sources-Contributions	\$600	\$4,000	\$6,000		
176.4.09.4210.4710	Reimbursements	\$3,001				
176.4.09.4220.4300	Interest	\$128	\$109	\$130	\$110	(\$20)
176.4.09.4220.4310	Shelter House Reservation Fees					
176.4.09.4220.4705	Private Sources-Contributions	\$2,894	\$3,049	\$1,500	\$1,500	
176.4.09.4230.4705	Donations - Tree Memorials	\$1,025	\$6,750	\$3,000	\$3,000	
176.4.09.4240.4705	Private Sources-Big Rock Park					
Total Parks Development Trust Revenues		\$7,648	\$13,908	\$10,630	\$4,610	(\$6,020)

PARKS TRUST-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
176.5.09.4210.6544	Supplies-Other	\$1,525	\$553	\$1,500	\$1,000	(\$500)
176.5.09.4210.6561	Tulip Bulbs	\$3,877	\$3,914	\$4,000		(\$4,000)
176.5.09.4220.6512	Equipment-Other Equipment					
176.5.09.4220.6544	Supplies-Other	\$4,706	\$3,835	\$1,000		(\$1,000)
176.5.09.4230.6560	Tree Memorials	\$1,056	\$6,173	\$3,000	\$3,000	
176.5.09.4240.6544	Supplies-Other-Big Rock Park	\$5,068				

Total Parks Development Trust Expense		\$16,232	\$14,475	\$9,500	\$4,000	(\$5,500)
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Net Trust Budget		(\$8,584)	(\$567)	\$1,130	\$610	(\$520)
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SOCCER COMPLEX- REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
178.4.09.4443.4300	Interest	\$2	\$1	\$5	\$5	\$0
178.4.09.4443.4705	Private Sources-Contributions					
178.4.09.4443.5000	Transfers In					

Total Soccer Complex Trust Revenues		\$2	\$1	\$5	\$5	\$0
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SOCCER COMPLEX-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
178.5.09.4443.6510	Equipment-Minor Equipment & Tools	\$1,523	\$675			\$0
178.5.09.4443.6590	Supplies-Building & Grounds					\$0

Total Soccer Complex Trust Expense		\$1,523	\$675	\$0	\$0	\$0
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Net Trust Budget		(\$1,521)	(\$674)	\$5	\$5	\$0
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COMMUNITY GARDENS TRUST FUND- REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
179.4.09.4200.4300	Interest				\$5	\$5
179.4.09.4200.4310	Rent				\$600	\$600
Total Community Gardens Trust Revenues		\$0	\$0	\$0	\$605	\$605

COMMUNITY GARDENS-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
179.5.09.4200.6564	Programming Costs				\$150	\$150
Total Soccer Community Gardens Trust Expense		\$0	\$0	\$0	\$150	\$150

Net Trust Budget		\$0	\$0	\$0	\$455	\$455
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Revenues--Van Gorp Trust Fund

165.4.08.5990.4300	Interest on Investments Interest earned on investments.	\$	850
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Revenues--Parks Development Trust Fund

176.4.09.4210.4705	Private Source Contributions-Tulip Lanes	\$	-
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176.4.09.4220.4300	Interest on Investments Interest earned on investments.	\$	110
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176.4.09.4220.4705	Private Source Contribution - Donations for Parks.	\$	1,500
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176.4.09.4230.4705	Donations - Tree Memorials Donations will off set expenses.	\$	3,000
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Expenditures--Parks Development Trust Fund

176.5.09.4210.6544	Miscellaneous Supplies – Tulip Lanes	\$	-
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176.5.09.4210.6561	Tulip Bulbs & Flowers – Lane	\$	-
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176.5.09.4220.6544	Miscellaneous Supplies 4th of July supplies.	\$	1,000
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176.5.09.4230.6560	Tree Memorials Donations will off set expenses	\$	3,000
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176.5.09.4240.6544	Supplies-Other - Big Rock Park Donations will off set expenses.	\$	-
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Revenues--Soccer Complex Trust Fund

178.4.09.4443.4300	Interest on Investments Interest earned on investments.	\$	5
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178.4.09.4443.4705	Private Source Contributions	\$	-
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Expenditures--Soccer Complex Trust Fund

178.5.09.4443.6510	Equipment - Minor Equipment & Tools	\$	-
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178.5.09.4443.6590	Supplies - Building & Grounds	\$	-
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Revenues--Community Gardens Trust Fund

179.4.09.4200.4300	Interest on Investments Interest earned on investments.	\$	5
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179.4.09.4200.4310	Rent	\$	600
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Expenditures--Community Gardens Trust Fund

179.5.09.4200.6564	Programming Costs	\$	150
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SPORTS PARK

SPORTS PARK-GENERAL FUND REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4.09.4245.4310	Rent				\$11,000	\$11,000
100.4.09.4245.4760	Concessions				\$5,000	\$5,000
Total General Fund Revenues		\$0	\$0	\$0	\$16,000	\$16,000

SPORTS PARK-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.09.4245.6010	Salaries - Regular Full Time				\$26,148	\$26,148
100.5.09.4245.6021	Salaries - Part Time				\$25,011	\$25,011
100.5.09.4245.6030	Salaries - Temporary/Seasonal				\$5,329	\$5,329
100.5.09.4245.6155	Health/Dental/Life/Disability				\$3,500	\$3,500
100.5.09.4245.6160	Worker's Compensation					
Total Personnel		\$0	\$0	\$0	\$59,988	\$59,988
AUTHORIZED POSITIONS						
0.50 FTE	Senior Facilities & Ground Tech (1,040 hrs.)					
0.82 FTE	FTE Maintenance Worker (1,700 hrs.)					
0.29 FTE	Seasonal (600 hrs.)					

SPORTS PARK-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
	REPAIR, MAINT & UTILITIES					
100.5.09.4245.6310	Building Maintenance & Repair				\$1,500	\$1,500
100.5.09.4245.6350	Operational Equipment Repair				\$2,000	\$2,000
100.5.09.4245.6370	Utility-Electric Expense				\$18,000	\$18,000
100.5.09.4245.6371	Utility-Gas Expense				\$3,000	\$3,000
100.5.09.4245.6374	Utility-Water Expense				\$4,500	\$4,500
100.5.09.4245.6375	Utility-Waste Water Expense				\$800	\$800
100.5.09.4245.6397	Irrigation Repairs				\$1,750	\$1,750
	CONTRACTUAL SERVICES					
100.5.09.4245.6403	Contractual Services				\$11,000	\$11,000
100.5.09.4245.6418	Equipment Rentals				\$200	\$200
100.5.09.4245.6425	Care of Persons				\$500	\$500
	COMMODITIES					
100.5.09.4245.6503	Chemicals				\$2,475	\$2,475
100.5.09.4245.6510	Equipment-Minor Equipment & Tools				\$1,800	\$1,800
100.5.09.4245.6513	Fertilizer				\$3,500	\$3,500
100.5.09.4245.6514	Fuel-Vehicles/Equipment				\$6,600	\$6,600
100.5.09.4245.6546	Supplies-Safety & Medical				\$650	\$650
100.5.09.4245.6551	Communication Supplies				\$1,200	\$1,200
100.5.09.4245.6552	Paint Supplies				\$700	\$700
100.5.09.4245.6553	Janitorial Supplies				\$1,200	\$1,200
100.5.09.4245.6558	Athletic Field Supplies				\$4,000	\$4,000
100.5.09.4245.6560	Trees, Shrubs & Turf				\$2,800	\$2,800
100.5.09.4200.6590	Supplies-Building & Grounds				\$3,400	\$3,400
	Total Supplies & Services	\$0	\$0	\$0	\$71,575	\$71,575

Total General Fund Expense	\$0	\$0	\$0	\$131,563	\$131,563
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Net General Fund Budget	\$0	\$0	\$0	(\$115,563)	(\$115,563)
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Budget Narrative
Department: Community Services
Cost Center: Sports Park

Revenues

100.4.04.4330.4310	Rental Income Estimated fees collected for field rentals and crop rental.	\$	11,000
100.4.04.4330.4760	Concessions Estimated fees collected from concession stand.	\$	5,000

Expenditures

100.5.04.4330.6010	Salaries-Regular Full Time .50 FTE Senior Facilities & Ground Tech (1,040 hrs.)	\$	26,148
100.5.04.4330.6021	Salaries-Part Time 0.82 FTE Maintenance Worker (1,700 hrs.)	\$	25,011
100.5.04.4330.6030	Salaries-Seasonal .29 FTE Seasonal (600 hrs.)	\$	5,329
100.5.09.4245.6155	Health/Dental/Life/Disability Insurance premiums for full time employees.	\$	3,500
100.5.04.4330.6320	Grounds Repair & Maintenance Playground equipment repairs/replacements, trash receptacles park bench repairs, landscape materials, concrete, water/drinking fountains repairs, flagpoles.	\$	1,500
100.5.04.4330.6350	Operational Equipment Repair Repair and maintain mowers, tractors, weed eater, chain saws seeder, spreader, aerifier and snow blades/brush/blower.	\$	2,000
100.5.04.4330.6370	Utility – Electric Electricity cost for concession stand, maintenance building, ball fields lights and parking lot lights.	\$	18,000
100.5.04.4330.6371	Utility – Gas Estimated cost for natural gas to the maintenance building.	\$	3,000
100.5.04.4330.6374	Utility – Water Estimated costs for water to restrooms, drinking fountains, irrigation and maintenance building.	\$	4,500
100.5.04.4330.6375	Utility – Wastewater Estimated costs for wastewater to restrooms and maintenance building.	\$	800
100.5.04.4330.6397	Irrigation Repairs Repairs or parks for field sprinkle heads, valves, pvc pipes & controller parts.	\$	1,750
100.5.04.4330.6403	Contractual Services Pest control, mowing non-developed area & aeration services.	\$	11,000

100.5.04.4330.6418	Equipment Rentals Rental of equipment.	\$	200
100.5.04.4330.6425	Care of Persons Cost of upkeep and replacement of uniforms.	\$	500
100.5.04.4330.6503	Chemicals Herbicides, fungicides, insecticides and ice melt.	\$	2,475
100.5.04.4330.6510	Equipment – Minor Equipment/Tools New equipment/tools such as drills, ladders, saw blades, screw drivers, hammers, wrenches and miscellaneous hand tools.	\$	1,800
100.5.04.4330.6513	Fertilizer Fertilizer for athletic fields.	\$	3,500
100.5.04.4330.6514	Fuel Vehicles/Equipment Fuel costs for vehicles and equipment.	\$	6,600
100.5.04.4330.6546	Supplies – Safety & Medical First aid supplies, back assessments for new employees, gloves safety glasses, hearing protection and hepatitis shots.	\$	650
100.5.04.4330.6551	Communications Supplies Radios for employees.	\$	1,200
100.5.04.4330.6552	Paint Supplies Athletic fields paint.	\$	700
100.5.04.4330.6553	Janitorial Supplies Cleaning supplies, toilet paper, trash bags, paper towels, soap	\$	1,200
100.5.04.4330.6558	Athletic Field Supplies Ball diamond chalk, infield clay materials and drying agents.	\$	4,000
100.5.04.4330.6560	Trees, Shrubs and Turf Mulch, topdressing, grass seed, sand and dirt.	\$	2,800
100.5.04.4330.6590	Supplies – Building & Grounds Keys, locks, nuts, bolts, washers, screws, straps, ties, chains, fire extinguisher repair and annual services, batteries, flags, and annual service, emergency exit supplies, batteries, flags.	\$	3,400

PARKS - MOLENGRACHT

MOLENGRACHT-GENERAL FUND REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4.09.4250.4310	Rent - Storage			\$6,000	\$6,000	
100.4.09.4250.4721	Parking Fees			\$35,000	\$35,000	
Total General Fund Revenues		\$0	\$0	\$41,000	\$41,000	\$0

MOLENGRACHT-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total Personnel		\$0	\$0	\$0	\$0	\$0

MOLENGRACHT-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
REPAIR, MAINT & UTILITIES						
100.5.09.4250.6320	Grounds Maintenance & Repair			\$2,800	\$2,800	
100.5.09.4250.6370	Utility-Electric Expense			\$22,418	\$22,418	
100.5.09.4250.6371	Utility-Gas Expense			\$2,000	\$2,000	
100.5.09.4250.6374	Utility-Water Expense			\$2,000	\$2,000	
Total Supplies & Services		\$0	\$0	\$29,218	\$29,218	\$0

Total General Fund Expense		\$0	\$0	\$29,218	\$29,218	\$0
Net General Fund Budget		\$0	\$0	\$11,782	\$11,782	\$0

Budget Narrative
Department: Community Services
Cost Center: Molengracht

Revenues

100.4.09.4250.4310	Rent - Storage Rental of storage units in the Molengracht.	\$	6,000
100.4.09.4250.4721	Parking Fees Parking fees collected from the Molengracht garage.	\$	35,000

Expenditures

100.5.09.4250.6320	Grounds Maintenance & Repair Maintenance and repair expense for the Molengracht	\$	2,800
100.5.09.4250.6370	Utility-Electric Expense Electric expense for the Molengracht garage.	\$	22,418
100.5.09.4250.6371	Utility-Gas Expense Gas expense for the Molengracht garage.	\$	2,000
100.5.09.4250.6374	Utility-Water Expense Water expense for the Molengracht garage.	\$	2,000

**CITY OF PELLA
2014-2018 CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Department Community Services

		PROJECTED DOLLARS					
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
PROJECTS							
Community Center	CFF/GO Bond	\$20,000	\$810,572				\$830,572
Indoor Pool Renovation	LOST/GO Bond	\$4,000,000					\$4,000,000
AC Body Slides	CFF	\$21,000					\$21,000
AC Lights	CFF	\$4,000					\$4,000
AC Lobster Floatable	CFF			\$7,000			\$7,000
AC Raft Slides	CFF		\$57,000				\$57,000
AC Play Unit	CFF			\$30,000			\$30,000
AC Repainting	CFF				\$67,000		\$67,000
AC Shark Floatable	CFF					\$7,500	\$7,500
Sports Complex Equip	LOST	\$100,000					\$100,000
Sports Complex	LOST/Fields of Our Future	\$2,606,443	\$952,381	\$238,095			\$3,796,919
Mower Replacement	CFF	\$43,500	\$8,000	\$24,000	\$60,000		\$135,500
Vehicle Replacement	CFF		\$25,500		\$27,500		\$53,000
Resurface Tennis Courts	CFF/Pella Schools	\$47,500					\$47,500
Level Bricks @ Central	CFF	\$8,000					\$8,000
WM Shelter Roof & Gutters	CFF/Trust Fund	\$14,500					\$14,500
Central Park Windmill	CFF	\$4,500					\$4,500
Lighting Central Park	CFF	\$22,000	\$5,000				\$27,000
Brook Circle Playground	CFF	\$5,000					\$5,000
Canal Repainting	CFF				\$12,000		\$12,000
TOTAL COSTS		\$6,896,443	\$1,858,453	\$299,095	\$166,500	\$7,500	\$9,227,991
FUNDING SOURCES							
Capital Facilities Fund		\$165,250	\$95,500	\$61,000	\$166,500	\$7,500	\$495,750
Van Gorp Trust Fund		\$10,000					\$10,000
GO Bond			\$810,572				\$810,572
Pella Community Schools		\$14,750					\$14,750
Fields of Our Future		\$1,511,737	\$552,381	\$138,095			\$2,202,213
Local Option Sales Tax		\$1,194,706	\$400,000	\$100,000			\$1,694,706
Local Option Sales Tax / GO Bond		\$4,000,000					\$4,000,000
TOTAL COSTS		\$6,896,443	\$1,858,453	\$299,095	\$166,500	\$7,500	\$9,227,991

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Community Center

Division Community Center Total Cost of Project \$830,572

Priority Rating _____
Project # 201.5.04.7076.6750

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering	\$20,000					\$20,000
Construction		\$810,572				\$810,572
Contingency						
Other						
TOTAL COSTS	\$20,000	\$810,572	\$0	\$0	\$0	\$830,572
FUNDING SOURCES						
Capital Facilities Fund	\$20,000					\$20,000
Electric Fund						
Water Fund						
Wastewater Fund						
GO Bond		\$810,572				\$810,572
TOTAL	\$20,000	\$810,572	\$0	\$0	\$0	\$830,572
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

FY 13/14 - Detailed Study on the entire building - \$20,000
 FY 14/15 - Implementation Phase - Replace carpet in hallways and stairwells \$17,500, replace front steps & front doors \$10,000, Tuck-pointing/caulking entire building \$79,747, Heating/cooling entire building \$700,000, Electrical breaker boxes (3) \$3,325.

JUSTIFICATION:

Shive-Hattery Architecture & Engineering was hired in July 2012 to present the City with a Building Systems Report. The report revealed that mechanical and electrical units are nearing the end of their useful life and a detail study of the entire building needs to be done to extend the life of the building 20 to 30 years. Before proceeding with the study recommendations, these items will be reviewed with Council.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Indoor Pool Renovation

Division Pool Total Cost of Project \$4,000,000

Priority Rating _____
Project # 202.5.04.7065.6750

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						\$985,851
Land & Right-of-Way						\$985,851
Design & Engineering	\$985,851					\$2,608,339
Construction	\$2,608,339					\$405,810
Contingency	\$405,810					
Other						
TOTAL COSTS	\$4,000,000	\$0	\$0	\$0	\$0	\$4,000,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax / GO Bond	\$4,000,000					
TOTAL	\$4,000,000	\$0	\$0	\$0	\$0	\$4,000,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Renovation of the current Pella Indoor Pool to extend its life an additional 20-30 years.

JUSTIFICATION:

Significant infrastructure needs at the indoor pool have been discussed for quite some time. A recent preliminary report conducted by Shive-Hattery Architecture and Engineering firm indicates that to continue with these needs not being addressed would be to not fully reap the benefits of our facility. It is important that these repairs be made within the next 5 years, according to the architect.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Body Slides

Division Aquatics Total Cost of Project \$21,000

Priority Rating _____
Project # 201.5.04.7080.6727

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$21,000					\$21,000
Contingency						
Other						
TOTAL COSTS	\$21,000	\$0	\$0	\$0	\$0	\$21,000
FUNDING SOURCES						
Capital Facilities Fund	\$21,000					\$21,000
Electric Fund						
Water Fund						
Wastewater Fund						
LOST						
TOTAL	\$21,000	\$0	\$0	\$0	\$0	\$21,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Complete maintenance package to restore the body slides at the Aquatic Center. This would include interior surface waxing and buffing, cleaning the exterior, gel coat repairs, seam alignment, recaulk joints, and repainting exterior.

JUSTIFICATION:

The original 2004 Aquatic Center needs rejuvenating and ultra violet protecting to restore the appearance of the slides to maximize the potential 30 year life span. It also reduces further solar degradation. This process will last approximately 10 years. This will also include a professional inspection of the slides and steel components. Over the years the slides will settle and will need to be realigned.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Lights

Division Aquatics Total Cost of Project \$4,000

Priority Rating _____
Project # 201.5.04.7080.6727

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment	\$4,000					\$4,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$4,000	\$0	\$0	\$0	\$0	\$4,000
FUNDING SOURCES						
Capital Facilities Fund	\$4,000					\$4,000
Electric Fund						
Water Fund						
Wastewater Fund						
LOST						
TOTAL	\$4,000	\$0	\$0	\$0	\$0	\$4,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replacing all overhead lights at the Aquatic Center. Every 5 years this will need to be completed to prevent lights from going out. This will also keep the lights bright to provide proper lighting at night.

JUSTIFICATION:

The original 2008 Aquatic Center lights have not been replaced since we opened, with the exception of two that needed repair. The life span for these lights is set at 5 years. This will need to be a reoccurring project to keep the overhead lights in proper working order.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Lobster Floatable

Division Aquatics Total Cost of Project \$7,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment			\$7,000			\$7,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$7,000	\$0	\$0	\$7,000
FUNDING SOURCES						
Capital Facilities Fund			\$7,000			\$7,000
Electric Fund						
Water Fund						
Wastewater Fund						
LOST						
TOTAL	\$0	\$0	\$7,000	\$0	\$0	\$7,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Refurbishment of the lobster floatable. This would be used to fix the exterior coating that has been worn down and ripped due to normal usage

JUSTIFICATION:

There are holes starting to form in the lobster, that if not fixed will continue to grow larger and will eventually make the lobster unusable in the pool. By having the floatable refurbished, this will extend its life span.

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2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Raft Slides

Division Aquatics Total Cost of Project \$57,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction		\$57,000				\$57,000
Contingency						
Other						
TOTAL COSTS	\$0	\$57,000	\$0	\$0	\$0	\$57,000
FUNDING SOURCES						
Capital Facilities Fund		\$57,000				\$57,000
Electric Fund						
Water Fund						
Wastewater Fund						
LOST						
TOTAL	\$0	\$57,000	\$0	\$0	\$0	\$57,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Complete maintenance package to restore the raft slides at the Aquatic Center. This would include interior surface waxing and buffing, cleaning the exterior, gel coat repairs, seam alignment, recaulk joints, and repainting exterior.

JUSTIFICATION: The original 2008 Aquatic Center Adventure River needs rejuvenating and ultra violet protecting to restore the appearance of the slides to maximize the potential 30 year life span. It also reduces further solar degradation. This process will last approximately 10 years. This will also include a professional inspection of the slides and steel components. Over the years the slides will settle and will need to be realigned.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Aquatic Play Unit
 Division Aquatics Total Cost of Project \$30,000

Priority Rating _____
 Project # _____

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction			\$30,000			\$30,000
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$30,000	\$0	\$0	\$30,000
FUNDING SOURCES						
Capital Facilities Fund			\$30,000			\$30,000
Electric Fund						
Water Fund						
Wastewater Fund						
Lost						
TOTAL	\$0	\$0	\$30,000	\$0	\$0	\$30,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Restoration of the play structure unit to include sandblasting and recoating steel frame work, repair fiberglass damage and re-gel coat to stairs and decking. Check and clean valves and interactive components.

JUSTIFICATION:

The play structure is a highly used attraction at the Aquatic Center. Due to weather and the amount of use that it receives various parts have to be replaced to keep the structure safe. Staff has replaced part of the slide and will be replacing the inner tunnel for the 2013 summer season. This maintenance package will extend the life of the play structure and make sure that all parts are working correctly.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Aquatic Center Repainting

Division Aquatics Total Cost of Project \$67,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction				\$67,000		\$67,000
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$67,000	\$0	\$67,000
FUNDING SOURCES						
Capital Facilities Fund				\$67,000		\$67,000
Electric Fund						
Water Fund						
Wastewater Fund						
LOST						
TOTAL	\$0	\$0	\$0	\$67,000	\$0	\$67,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Repaint both pools at the Pella Family Aquatic Center.

JUSTIFICATION:

The main pool was repainted in May 2011 as part of the underwater light repair project. The Adventure River was repainted in September 2011 by Ramsey Paint Contract at a cost of \$23,000. At the time, the contractor recommended repainting the facility approximately every 6 years.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Aquatic Center Floatable

Division Aquatics Total Cost of Project \$7,500

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment					\$7,500	\$7,500
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$0	\$7,500	\$7,500
FUNDING SOURCES						
Capital Facilities Fund					\$7,500	\$7,500
Electric Fund						
Water Fund						
Wastewater Fund						
LOST						
TOTAL	\$0	\$0	\$0	\$0	\$7,500	\$7,500
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Refurbishment of the shark floatable. This would be used to fix the exterior coating that has been worn down and ripped due to normal usage.

JUSTIFICATION:

Over time the floatables show signs of usage. In the past there have been holes in the outer coating. If these holes are not taken care of the floatable will rip more and eventually will be unable to be used in the pool. By refurbishing the floatables it will extend their life span and allow the aquatic center to keep this highly utilized feature.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Sports Complex Equipment

Division Park Total Cost of Project \$100,000

Priority Rating _____
Project # 203.5.08.7226.6799

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment	\$100,000					\$100,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$100,000	\$0	\$0	\$0	\$0	\$100,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax	\$100,000					\$100,000
TOTAL	\$100,000	\$0	\$0	\$0	\$0	\$100,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Equipment needed to maintain the fields to game level playing.

JUSTIFICATION:

See attachement for individual list of items.

<u>Sports Park Equipment</u>	<u>Quantity</u>	<u>Total Price</u>
Toro 4000 Diesel	1	\$ 60,000.00
Batters box template	1	\$ 240.00
Drag Mat	1	\$ 340.00
Chalk Marker	2	\$ 300.00
Aluminum Rakes	3	\$ 140.00
Push Mower	1	\$ 450.00
Outfield Paint Striper	1	\$ 125.00
Roller Squeegee	2	\$ 130.00
Tamp	1	\$ 85.00
Bases for five fields		\$ 5,000.00
Toro Utility Vehicle HDX 4WD	1	\$ 25,690.00
Weed-Eaters	2	\$ 500.00
Leaf Blowers	2	\$ 400.00
Extra Mower Blades	1	\$ 300.00
Sand Infield Mix on hand (2 Tons)		\$ 2,000.00
Hand Sprayer	1	\$ 150.00
Infield Dry Mix ("Turface") 80 bags		\$ 650.00
Trailer	1	\$ 3,500.00
	Total	\$ 100,000.00

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Sports Complex

Division Park Total Cost of Project \$6,000,000

Priority Rating _____
Project # 203.5.08.7226.6799

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$2,606,443	\$952,381	\$238,095			\$3,796,919
Contingency						
Other						
TOTAL COSTS	\$2,606,443	\$952,381	\$238,095	\$0	\$0	\$3,796,919
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
Fields of Our Future	\$1,511,737	\$552,381	\$138,095			\$2,202,213
Local Option Sales Tax	\$1,094,706	\$400,000	\$100,000			\$1,594,706
TOTAL	\$2,606,443	\$952,381	\$238,095	\$0	\$0	\$3,796,919
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: The sports park is a joint effort between the City of Pella and Fields of Our Future. An agreement has been made in which the City will pay 42% of costs and Fields of Our Future will pay the remaining 58%. FY 12/13 City expenses are estimated at \$905,294. The City's total commitment is \$2,500,000.

JUSTIFICATION: The sports park provides consolidation of facilities to enable concessions, restrooms, bleachers, picnic tables, play areas, parking and other amenities.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Mower Replacement Schedule

Division Parks Total Cost of Project \$135,500

Priority Rating
Project # 201.5.09.7207.6727

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment	\$43,500	\$8,000	\$24,000	\$60,000		\$135,500
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$43,500	\$8,000	\$24,000	\$60,000	\$0	\$135,500
FUNDING SOURCES						
Capital Facilities Fund	\$43,500	\$8,000	\$24,000	\$60,000		\$135,500
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$43,500	\$8,000	\$24,000	\$60,000	\$0	\$135,500
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

FY 13/14 - John Deere 4100 has 3,400 hours currently with repairs costing over \$4,000 - This piece of equipment is the most important piece of equipment for snow removal and tilling flower beds. Its other purpose is mowing ball fields. This tractor has various problems. The engine is showing signs of failing and the fenders are rusting out. Fenders are important in keeping the cab on for safety during snow removal. Other problems are a leaking hydraulic cylinder, leaking fuel line, parking brake does not engage part of the time and all tires need replacement. \$15,000 was rolled over from FY 12/13 CIP

FY 13/14 - John Deere 485 has 1,920 hours currently with repairs costing over \$2,000 This tractor is important for snow removal in the Molengracht while mowing other parks around town. Signs of engine failure are evident and it will be lucky if it makes it through the winter months.

FY 14/15 - Kubota F2260 has 2100 hours currently with repairs costing over \$1,500.

FY 15/16 - Kubota 3660 has 1,700 hours and by 15/16 will have over 2,400 hours.

FY 16/17 - New regulations came out in 2013 regarding diesel engines over 25 HP called the Tier 4 program, which will have an increase of 15% effective August 2013. This machine is showing signs of failure in the hydraulic pumps costing over \$5,000 with machine hours running close to 3,500 hours. This mower runs constantly during the mowing months at the soccer complex. Having this type of mower allows for other work to be done rather than sitting on the mower all day. This mower was bought used. This was originally scheduled for FY 13/14.

JUSTIFICATION:

FY 13/14 - Trade in John Deere 4100 - Age - 1999 - Size - 60 inch mower deck, four wheel drive, three point hitch

FY 13/14 - Replace John Deere 485 - Age - 2005 - Size - 62 inch mower deck. Life Expectancy - A similar model of the John Deere 445 and 485 model would have a life expectancy of 6 years. The life expectancy of a similar model of the 4100 would have a life expectancy of 10 years.

FY 14/15 - Trade in Kubota F2260 - Age - 2000 - Size - 60 inch mower deck. This mower will have close to 2,400 hours on it by 2014.

FY 15/16 - Trade in Kubota 3660. Age - 2006. Size - 72 in mower deck.

FY 16/17 - Trade in Toro 4500. Age - 2004. Size - 10 ft. deck.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Vehicle Replacement Schedule

Division Parks Total Cost of Project \$53,000

Priority Rating _____
Project # 201.5.09.7204.6710

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment		\$25,500		\$27,500		\$53,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$25,500	\$0	\$27,500	\$0	\$53,000
FUNDING SOURCES						
Capital Facilities Fund		\$25,500		\$27,500		\$53,000
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$25,500	\$0	\$27,500	\$0	\$53,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

FY 14/15 - Staff will purchase a vehicle similar to the 1990 Chevy 2500 truck. It's main purpose is plowing snow from the bike path, sections at the pool, Molengracht and skate park. This truck is also crucial in the success of our flower program to water flowers. This truck was given to our department from Public Works and was used as a brine/salt truck. The bed of the truck is full of holes, engine takes oil and the tires will need replacement by 2014. It currently has 76,000 miles.

FY 16/17 - Staff will purchase a vehicle similar to the 1995 Ford F250 which is used as our all-around work truck throughout the seasons. This truck hauls trailers, trash and garbage. If replaced during this fiscal year, it will have about 93,000 miles on it. Currently it has steering problems with other minor problems as well. It currently has 83,000 miles.

JUSTIFICATION:

The Parks Department will be purchasing two new trucks within the next five years due to the limited availability of handed down trucks from other departments. If and when available, Parks will still continue to take handed down trucks to replace the remaining aging fleet

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Resurface Tennis Courts

Division Community Center Total Cost of Project \$47,500

Priority Rating
Project # 201.5.09.7208.6799

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$47,500					\$47,500
Contingency						
Other						
TOTAL COSTS	\$47,500	\$0	\$0	\$0	\$0	\$47,500
FUNDING SOURCES						
Capital Facilities Fund	\$32,750					\$32,750
Electric Fund						
Water Fund						
Wastewater Fund						
Pella Comm Schools	\$14,750					\$14,750
TOTAL	\$47,500	\$0	\$0	\$0	\$0	\$47,500
FISCAL IMPACT						
Fund:						
Operating Revenues-Pella Comm Schools	\$14,750					\$14,750
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$14,750

DESCRIPTION:

FY 13/14 The tennis courts at Caldwell (\$29,500) and Kiwanis (\$18,000) need to be re-surfaced and have the lines repainted for safety concerns. There have been discussions with the Pella Tennis Association regarding grant funding and the possibility of new private indoor courts.

JUSTIFICATION:

In Sept 2006 the Caldwell tennis courts were resurfaced by Tennis Services of Iowa at a total cost of \$42,700. These courts need to be re-surfaced for many reasons, one being a safety concern. Various citizens of Pella have expressed concern about the cracks in the decking. Players may trip in these cracks. Lines also need to be re-painted. In the past, the Pella Community Schools have paid for half of the cost of repairs made to the Caldwell Park courts; we expect the same arrangement in this situation.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Level Bricks at Central Park

Division Parks Total Cost of Project \$8,000

Priority Rating _____
Project # 201.5.09.7222.6799

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$8,000					\$8,000
Contingency						
Other						
TOTAL COSTS	\$8,000	\$0	\$0	\$0	\$0	\$8,000
FUNDING SOURCES						
Capital Facilities Fund	\$8,000					\$8,000
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$8,000	\$0	\$0	\$0	\$0	\$8,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

FY 13/14 - Level the bricks at Central Park sundial and windmill. In FY 12/13 bricks were leveled at the fountain.

JUSTIFICATION:

The bricks at Central Park surrounding the fountain, sundial and the windmill are starting to become uneven. This will create a tripping hazard to the citizens of Pella and all the thousands of visitors to Central Park during Tulip Time.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title West Market Park Shelter Roof

Division Parks Total Cost of Project \$14,500

Priority Rating _____
 Project # 201.5.09.7225.6799

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$14,500					\$14,500
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$0	\$0	\$14,500
FUNDING SOURCES						
Capital Facilities Fund	\$4,500					\$4,500
Van Gorp Trust Fund	\$10,000					\$10,000
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$14,500	\$0	\$0	\$0	\$0	\$14,500
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

FY 13/14 - Replace the shingles on the south shelter house at West Market Park. Also, add gutters on the north side of the shelter house to keep water away from the foundation wall.

JUSTIFICATION:

The asphalt shingles are starting to show signs of wear and some shingles are missing. A gutter is needed to keep water away from the foundation wall. This is creating holes in the soil along the wall while also creating cracks in the foundation.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Central Park Windmill Repairs

Division Parks Total Cost of Project \$4,500

Priority Rating _____
Project # 201.5.09.7222.6799

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$4,500					\$4,500
Contingency						
Other						
TOTAL COSTS	\$4,500	\$0	\$0	\$0	\$0	\$4,500
FUNDING SOURCES						
Capital Facilities Fund	\$4,500					\$4,500
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$4,500	\$0	\$0	\$0	\$0	\$4,500
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL						

DESCRIPTION:

Build and install 8 windows for above the walkway section. Remove old windows, some shingles, install flashing and re-install shingles.

JUSTIFICATION:

The building is deteriorating, windows are leaking water causing mildew and rot damage. This building is used as an information booth for visitors throughout the year.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Lighting Central Park

Division Parks Total Cost of Project \$27,000

Priority Rating _____
Project # 201.5.09.7214.6790

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$22,000	\$5,000				\$27,000
Contingency						
Other						
TOTAL COSTS	\$22,000	\$5,000	\$0	\$0	\$0	\$27,000
FUNDING SOURCES						
Capital Facilities Fund	\$22,000	\$5,000				\$27,000
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$22,000	\$5,000	\$0	\$0	\$0	\$27,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

FY 13/14 - Rewire existing interior park lights and for water display fountain. FY 14/15 - Provide with the recent electric renovation two portable 100 amp circuit boards for special events in Central Park.

JUSTIFICATION:

Central Park - The current interior park light pole wiring along with light ballasts is deteriorating and needs total replacement to maintain pedestrian lighting in the park. The two portable circuit boards would provide electricity for special events in the middle of the park. Safety issues can exist when using electrical cords extensively on the ground for the events. This project would complete the Central Park electrical renovation.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Brook Circle Playground

Division Parks Total Cost of Project \$5,000

Priority Rating
Project # 201.5.09.7227.6799

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment	\$5,000					\$5,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$5,000	\$0	\$0	\$0	\$0	\$5,000
FUNDING SOURCES						
Capital Facilities Fund	\$5,000					\$5,000
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$5,000	\$0	\$0	\$0	\$0	\$5,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Build a new playground at Brook Circle Park.

JUSTIFICATION:

A new playground is needed at Brook Circle Park. City staff has removed most of the old equipment due to safety standards given to us by a certified playground inspector. This park is used by many neighborhood children and will need to be replaced. Currently they only have a basketball hoop, including a cement pad to play on and one climbing structure. Many citizens in this part of town have shown interest in having a new playground similiar to other parks. Some grading and new landscaping will also need to be done to make sure water is shed correctly.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Community Services Project Title Molengracht Canal Repainting

Division Parks Total Cost of Project \$12,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction				\$12,000		\$12,000
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$12,000	\$0	\$12,000
FUNDING SOURCES						
Capital Facilities Fund				\$12,000		\$12,000
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$0	\$0	\$12,000	\$0	\$12,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL						

DESCRIPTION:

FY 16/17 - Repaint the Molengracht Canal.

JUSTIFICATION:

The Molengracht was repainted Sept 2006 by Brummel Painting at a total cost of \$4,750 and also in Sept 2011 by the same contractor for \$10,580, including repair of deteriorating concrete areas. This has been done on average about every six years since it was built; this time frame is appropriate. This is needed to keep the canal looking clean and neat for all who visit and work in the Molengracht.

Planning and Zoning

COST CENTER	REVENUES	EXPENSES	NET GENERAL FUND
Planning and Zoning	\$44,964	\$206,090	(\$161,126)
TOTALS	\$44,964	\$206,090	(\$161,126)

Planning and Zoning	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	% Inc (Dec) of FY 13-14 over FY 12-13
Revenues	\$41,820	\$54,609	\$44,805	\$44,964	0.35%
Expenses	\$187,745	\$186,876	\$202,454	\$206,090	1.80%
Net General Fund Budget	(\$145,925)	(\$132,267)	(\$157,649)	(\$161,126)	2.21%

PUBLIC WORKS DEPARTMENT-PLANNING & ZONING

PLANNING & ZONING-GENERAL FUND REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 11-12	Inc (Dec) of FY 13-14 over FY 12-13
100.4.05.5000.4120	Building and Construction Permits	\$16,281	\$20,298	\$9,000	\$9,000	
100.4.05.5000.4580	Zoning Fees	\$5,115	\$5,280	\$5,305	\$5,464	\$159
100.4.05.5000.4581	Inspection Fees	\$20,424	\$29,031	\$30,500	\$30,500	
100.4.05.5000.4710	Reimbursements					
100.4.05.5000.4782	Code Enforcement Fines					
100.4.05.5000.4800	Sales of Fixed Assets					
Total General Fund Revenues		\$41,820	\$54,609	\$44,805	\$44,964	\$159

PLANNING & ZONING-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 11-12	Inc (Dec) of FY 13-14 over FY 12-13
100.5.05.5000.6010	Salaries - Regular Full Time	\$154,262	\$161,074	\$172,162	\$176,061	\$3,899
100.5.05.5000.6020	Salaries - Regular Part Time					
100.5.05.5000.6030	Salaries - Temporary/Seasonal					
100.5.05.5000.6155	Health/Dental/Life/Disability	\$16,916	\$14,552	\$14,560	\$14,560	
100.5.05.5000.6160	Worker's Compensation	\$3,007	\$3,226	\$3,492	\$3,229	(\$263)
100.5.05.5000.6170	Unemployment Compensation					
Total Personnel		\$174,185	\$178,852	\$190,214	\$193,850	\$3,636
AUTHORIZED POSITIONS						
0.08 FTE	Receptionist/Office Support					
1.00 FTE	Planning and Zoning Director					
1.00 FTE	Building Official					

PLANNING & ZONING-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 11-12	Inc (Dec) of FY 13-14 over FY 12-13
	STAFF DEVELOPMENT					
100.5.05.5000.6210	Association Dues & Memberships	\$599	\$624	\$750	\$750	
100.5.05.5000.6220	Subscriptions/Educational Materials	\$589	\$200	\$385	\$385	
100.5.05.5000.6230	Training	\$900	\$470	\$500	\$500	
100.5.05.5000.6240	Meetings and Conferences	\$516	\$105	\$800	\$800	
100.5.05.5000.6260	Travel	\$583				
	CONTRACTUAL SERVICES					
100.5.05.5000.6373	Telecommunications Expense	\$260	\$273	\$280	\$280	
100.5.05.5000.6403	Contractual Services	\$5,063	\$2,140	\$3,204	\$3,204	
100.5.05.5000.6405	Consultant & Professional Fees	\$262	\$251	\$1,000	\$1,000	
100.5.05.5000.6414	Legal Expense & Publication	\$1,067	\$1,261	\$1,611	\$1,611	
100.5.05.5000.6417	Printing, Binding & Publishing	\$188	\$66	\$100	\$100	

PLANNING & ZONING-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 11-12	Inc (Dec) of FY 13-14 over FY 12-13
	COMMODITIES					
100.5.05.5000.6510	Equip-Minor Equip & Tools	\$12		\$100	\$100	
100.5.05.5000.6514	Fuel-Vehicles/Equipment	\$1,181	\$936	\$1,711	\$1,711	
100.5.05.5000.6531	Postage & Shipping	\$239	\$266	\$349	\$349	
100.5.05.5000.6540	Supplies-Blueprint & Drafting	\$144	\$250	\$250	\$250	
100.5.05.5000.6543	Supplies-Office	\$1,430	\$988	\$1,000	\$1,000	
100.5.05.5000.6544	Supplies-Other	\$527	\$194	\$200	\$200	
	Total Supplies & Services	\$13,560	\$8,024	\$12,240	\$12,240	\$0
Total General Fund Expense		\$187,745	\$186,876	\$202,454	\$206,090	\$3,636
Net General Fund Budget		(\$145,925)	(\$132,267)	(\$157,649)	(\$161,126)	(\$3,477)

Budget Narrative
Department: Planning and Zoning
Cost Center: Planning and Zoning

Revenues

100.4.05.5000.4120	Building & Construction Permits	\$	9,000
100.4.05.5000.4580	Zoning Fees Re-zoning, Board of Adjustment, platting, site-plans, sign permits & special meeting fees. <i>* Increase \$159 based on estimates.</i>	\$	5,464
100.4.05.5000.4581	Inspection Fees Fees collected for building inspections.	\$	30,500

Expenditures

100.5.05.5000.6010	Salaries-Regular Full Time 1.00 FTE Planning and Zoning Director 0.08 FTE Receptionist/Office Support 1.00 FTE Building Official <i>* Increase \$3,899 based on cost of living and merit increases.</i>	\$	176,061
100.5.05.5000.6155	Health/Dental/Life/Disability Insurance for employees.	\$	14,560
100.5.05.5000.6160	Worker's Compensation Worker's Compensation premiums.	\$	3,229
100.5.05.5000.6210	Association Dues & Memberships Various dues, fees, and memberships such as membership in American Planning Association and Iowa Planning/Building Chapters.	\$	750
100.5.05.5000.6220	Subscriptions/Educational Materials Subscriptions, books, periodicals and manuals necessary in the management of the department.	\$	385
100.5.05.5000.6230	Training Training for department staff, including seminars and position related programs.	\$	500
100.5.05.5000.6240	Meetings and Conferences Professional meetings and conferences for department staff such as Iowa Planning and Iowa Association of Building Officials meetings.	\$	800
100.5.05.5000.6260	Travel Reimbursement when employees attend meeting and conferences.	\$	
100.5.05.5000.6373	Telecommunications Expense Building Official cell phone.	\$	280
100.5.05.5000.6403	Contractual Services Contractual services for Department such as copy machine lease.	\$	3,204

100.5.05.5000.6405	Consultant and Professional Fees Professional fees for City Engineer. Includes preliminary reviews or other cases where applicants are not being billed as pass through.	\$	1,000
100.5.05.5000.6414	Legal Expense & Publication Expense for minor legal fees and publishing legal notices and ads.	\$	1,611
100.5.05.5000.6417	Printing, Binding & Publishing Printing costs for various documents, permits, and supplies.	\$	100
100.5.05.5000.6510	Equip-Minor Equip and Tools Safety tools and equipment for Building Official.	\$	100
100.5.05.5000.6514	Fuel-Vehicles/Equipment Fuel and maintenance of departmental vehicles.	\$	1,711
100.5.05.5000.6531	Postage & Shipping Postage and shipping costs for site plans, subdivisions and other documents mailed to City Engineer and professionals.	\$	349
100.5.05.5000.6540	Supplies-Blueprint & Drafting Supplies used in development of maps, files, and plans.	\$	250
100.5.05.5000.6543	Supplies-Office General office supplies, paper, and ink cartridges.	\$	1,000
100.5.05.5000.6544	Supplies-Other Non-office supplies such as stakes and boards used in posting notices and permits, nameplates, and other miscellaneous items.	\$	200

**CITY OF PELLA
2014-2018 CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Department Planning & Zoning

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
PROJECTS						
Comprehensive Plan CFF/WWW/Elec	\$85,000					\$85,000
Wayfinding (Welcoming) CFF	\$60,000					\$60,000
Vehicles CFF			\$3,500			\$3,500
Wayfinding (Veh & Ped) CFF			\$45,120			\$45,120
TOTAL COSTS	\$145,000	\$0	\$48,620	\$0	\$0	\$193,620
FUNDING SOURCES						
Capital Facilities Fund	\$111,000		\$48,620			\$159,620
Water	\$8,500					\$8,500
Wastewater	\$8,500					\$8,500
Electric	\$17,000					\$17,000
Local Option Sales Tax						
TOTAL	\$145,000	\$0	\$48,620	\$0	\$0	\$193,620

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Planning & Zoning Project Title Comprehensive Plan

Division _____ Total Cost of Project \$85,000

Priority Rating Medium

Project # 201.5.05.7186.6795

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment						
Land & Right -of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$85,000	\$0	\$0	\$0	\$0	\$85,000
FUNDING SOURCES						
Capital Facilities Fund	\$51,000					\$51,000
Electric Fund	\$8,500					\$8,500
Water Fund	\$8,500					\$8,500
Wastewater Fund	\$17,000					\$17,000
TOTAL	\$85,000	\$0	\$0	\$0	\$0	\$85,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Full update to Comprehensive Plan.

JUSTIFICATION:

The Comprehensive Plan's last update was 2007. The Comprehensive Plan is used regularly as a development guide, including developments in the City and two mile jurisdiction.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Planning & Zoning Project Title Wayfinding Signage (Welcoming)

Division _____ Total Cost of Project \$60,000

Priority Rating Medium
Project # 201.5.05.7185.6799

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other	\$60,000					\$60,000
TOTAL COSTS	\$60,000	\$0	\$0	\$0	\$0	\$60,000
FUNDING SOURCES						
Capital Facilities Fund	\$60,000					\$60,000
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Fund						
TOTAL	\$60,000	\$0	\$0	\$0	\$0	\$60,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL						

DESCRIPTION:

Implementation of way finding welcoming signage component.

JUSTIFICATION:

The City retained RDG to develop a City wide wayfinding signage plan, which calls for new vehicular way finding and pedestrian signage for destination way finding and new City welcome signs.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Planning & Zoning Project Title Vehicle Replacement

Division _____ Total Cost of Project \$3,500

Priority Rating Medium

Project # 201.5.05.7180.6710

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment			\$3,500			\$3,500
Land & Right -of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$3,500	\$0	\$0	\$3,500
FUNDING SOURCES						
Capital Facilities Fund			\$3,500			\$3,500
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$0	\$3,500	\$0	\$0	\$3,500
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: This is for replacement of the Building Official's truck in FY 15-16 when the current truck reaches 15 years of age.

JUSTIFICATION: The history of the Department has been to obtain used vehicles from Police and Public Works Departments. At this time the only vehicle the P&Z Department has is the Building Official's truck, which is heavily used for inspections as well as code enforcement duties. A 4 by 4 pickup truck is needed due to construction site access as well as access for rural, two mile extraterritorial zoning jurisdiction properties where drives may be unpaved.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Planning & Zoning Project Title Wayfinding Signage (Vehicular, Pedestrian)

Division _____ Total Cost of Project \$45,120

Priority Rating Medium
Project # 201.5.05.7185.6799

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other			\$45,120			\$45,120
TOTAL COSTS	\$0	\$0	\$45,120	\$0	\$0	\$45,120
FUNDING SOURCES						
Capital Facilities Fund			\$45,120			\$45,120
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Fund						
TOTAL	\$0	\$0	\$45,120	\$0	\$0	\$45,120
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL						

DESCRIPTION:

Implementation of way finding signage, including vehicular way finding and redo pedestrian way finding.

JUSTIFICATION:

The City retained RDG to develop a City wide wayfinding signage plan, which calls for new vehicular way finding and pedestrian signage for destination way finding.

PUBLIC WORKS-NON WATER/WASTEWATER

COST CENTER	REVENUES	EXPENSES	NET GENERAL FUND
Administration	\$4,100	\$218,783	(\$214,683)
Street Operations	\$967,000	\$852,607	\$114,393
Airport	\$25,300	\$75,830	(\$50,530)
Storm Water	\$0	\$26,000	(\$26,000)
TOTALS	\$996,400	\$1,173,220	(\$176,820)

PW-NON WA/WW	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	% Inc (Dec) of FY 13-14 over FY 12-13
Revenues	\$1,007,340	\$1,013,805	\$996,400	\$996,400	0.00%
Expenses	\$1,094,474	\$1,074,859	\$1,164,348	\$1,173,220	0.76%
Net General Fund Budget	(\$87,134)	(\$61,054)	(\$167,948)	(\$176,820)	5.28%

PUBLIC WORKS DEPARTMENT-ADMINISTRATION DIVISION

ADMINISTRATION DIVISION-REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4.05.6500.4190	Misc Licenses & Permits	\$2,798	\$1,757	\$2,600	\$2,600	
100.4.05.6500.4720	Misc Revenues	\$4,084	\$1,869	\$1,500	\$1,500	
Total General Fund Revenues		\$6,882	\$3,626	\$4,100	\$4,100	\$0

ADMINISTRATION DIVISION-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.05.6500.6010	Salaries - Regular Full Time	\$147,522	\$148,436	\$155,385	\$159,506	\$4,121
100.5.05.6500.6020	Salaries - Regular Part Time					
100.5.05.6500.6030	Salaries - Temporary/Seasonal					
100.5.05.6500.6155	Health/Dental/Life/Disability	\$19,107	\$16,301	\$16,310	\$16,310	
100.5.05.6500.6160	Worker's Compensation					
100.5.05.6500.6170	Unemployment Compensation					
Total Personnel		\$166,629	\$164,737	\$171,695	\$175,816	\$4,121
AUTHORIZED POSITIONS						
0.08 FTE	Public Works Director					
0.08 FTE	Administrative Support Specialist					
1.00 FTE	GIS Engineering Coordinator					
0.67 FTE	PW Mechanic					
0.50 FTE	Building Maint Tech					

ADMINISTRATION DIVISION-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
	STAFF DEVELOPMENT					
100.5.05.6500.6210	Association Dues & Memberships	\$1,585	\$1,584	\$1,600	\$1,600	
100.5.05.6500.6220	Subscriptions/Educational Materials	\$202	\$138	\$400	\$400	
100.5.05.6500.6230	Training	\$336		\$600	\$600	
100.5.05.6500.6240	Meetings and Conferences	\$582	\$273	\$600	\$1,000	\$400
100.5.05.6500.6250	Education Reimbursement					
100.5.05.6500.6260	Travel	\$258	\$138	\$380	\$380	
	REPAIR, MAINT & UTILITIES					
100.5.05.6500.6321	Sidewalk Maintenance & Repairs					
100.5.05.6500.6370	Utility-Electric Expense	\$8,903	\$10,014	\$9,000	\$9,000	
100.5.05.6500.6371	Utility-Gas Expense	\$6,884	\$3,877	\$8,120	\$8,120	
100.5.05.6500.6372	Utility-Refuse/Recycling			\$50	\$50	
100.5.05.6500.6373	Telecommunications Expense	\$3,218	\$4,932	\$3,687	\$3,687	
100.5.05.6500.6374	Utility-Water Expense	\$444	\$549	\$450	\$550	\$100
100.5.05.6500.6375	Utility-Waste Water Expense	\$469	\$581	\$450	\$580	\$130
100.5.05.6500.6396	Storm Cleanup					
	CONTRACTUAL SERVICES					
100.5.05.6500.6403	Contractual Services					
100.5.05.6500.6405	Consultant & Professional Fees	\$10,470	\$6,369	\$8,500	\$8,500	
100.5.05.6500.6417	Printing, Binding & Publishing	\$393	\$603	\$350	\$350	
100.5.05.6500.6418	Rents & Leases - Equip/Vehicles	\$1,296	\$1,263	\$1,300	\$1,300	
100.5.05.6500.6499	Other Contractual Services	\$2,209	\$2,300	\$2,300	\$2,300	
	COMMODITIES					
100.5.05.6500.6511	Equipment-Office Equipment	\$132	\$268	\$250	\$250	
100.5.05.6500.6531	Postage/Shipping	\$10	\$25	\$50	\$50	
100.5.05.6500.6540	Supplies-Blue Print & Drafting	\$2,256	\$2,798	\$2,700	\$2,700	
100.5.05.6500.6543	Supplies-Office	\$1,413	\$1,523	\$1,550	\$1,550	
100.5.05.6500.6544	Supplies-Other					
	Total Supplies & Services	\$41,060	\$37,235	\$42,337	\$42,967	\$630

Total General Fund Expense	\$207,689	\$201,972	\$214,032	\$218,783	\$4,751
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Net General Fund Budget	(\$200,807)	(\$198,346)	(\$209,932)	(\$214,683)	(\$4,751)
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Budget Narrative
Department: Public Works
Cost Center: Administration

Revenues

100.4.05.6500.4190	Misc Licenses & Permits Excavation, sidewalk and driveway permits.	\$	2,600
100.4.05.6500.4720	Misc Revenues Scrap meter, vacation fees, map/printing fees, admin fees.	\$	1,500

Expenditures

100.5.05.6500.6010	Salaries-Regular Full Time .08 FTE Public Works Director .08 FTE Administrative Support Specialist 1 FTE GIS Engineering Coordinator 0.67 FTE PW Mechanic 0.50 FTE Building Maint Tech	\$	159,506
100.5.05.6500.6155	Health/Dental/Life/Disability Insurance for employees.	\$	16,310
100.5.05.6500.6210	Association Dues & Memberships Various dues, fees, and memberships such as membership in the American Public Works Association and CIRPTA.	\$	1,600
100.5.05.6500.6220	Subscriptions/Educational Materials Subscriptions, books, periodicals and manuals necessary for reference in the department. Examples include the MUTCD, Urban Design Standards and Specifications, and IOSH manuals.	\$	400
100.5.05.6500.6230	Training Cost for training materials.	\$	600
100.5.05.6500.6240	Meetings and Conferences Cost to attend various workshops, seminars, and meetings.	\$	1,000
100.5.05.6500.6260	Travel Mileage reimbursement if an employee drives personal vehicle.	\$	380
100.5.05.6500.6370	Utility-Electric Expense Costs for electric usage.	\$	9,000
100.5.05.6500.6371	Utility-Gas Expense Costs for heating fuel.	\$	8,120
100.5.05.6500.6372	Utility-Refuse/Recycling Costs for garbage/recycling.	\$	50

100.5.05.6500.6373	Telecommunications Expense Costs for land line, cell phone and internet expenses.	\$	3,687
100.5.05.6500.6374	Utility-Water Expense Costs for water usage.	\$	550
100.5.05.6500.6375	Utility-Wastewater Expense Costs for wastewater treatment.	\$	580
100.5.05.6500.6405	Consultant & Professional Fees Contract engineering studies and consultations, recording fees.	\$	8,500
100.5.05.6500.6417	Printing, Binding & Publishing Printing costs for various documents, permits and supplies.	\$	350
100.5.05.6500.6418	Rents & Leases - Equipment Copier lease.	\$	1,300
100.5.05.6500.6499	Other Contractual Services Costs associated with aerial photography.	\$	2,300
100.5.05.6500.6511	Equipment-Office Equipment Minor office equipment purchases and repairs.	\$	250
100.5.05.6500.6531	Postage/Shipping Costs for mailing/shipping items.	\$	50
100.5.05.6500.6540	Supplies - Blueprint & Drafting Supplies used in development of maps, files and plans.	\$	2,700
100.5.05.6500.6543	Supplies-Office General office operational supplies.	\$	1,550

PUBLIC WORKS DEPARTMENT-STREETS DIVISION

STREETS DIVISION-REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 12-13 over FY 12-13
115.4.05.2100.4300	Interest					
115.4.05.2100.4400	Federal Grants & Reimbursements	\$52,660				
115.4.05.2100.4430	State Road Use Taxes	\$853,222	\$894,540	\$879,000	\$879,000	
115.4.05.2100.4433	Time 21 Revenue	\$60,352	\$87,359	\$88,000	\$88,000	
115.4.05.2100.4440	State Grants					
115.4.05.2100.4570	Misc Charges for Services	\$390	\$3,370			
115.4.05.2100.4705	Private Source - Contribution					
115.4.05.2100.4710	Reimbursements					
115.4.05.2100.4715	Refunds					
115.4.05.2100.4720	Misc Revenue					
115.4.05.2100.4800	Sales of Fixed Assets	\$5,673				
Total Road Use Tax Fund Revenues		\$972,297	\$985,269	\$967,000	\$967,000	\$0

STREETS DIVISION-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 12-13 over FY 12-13
115.5.05.2100.6010	Salaries - Regular Full Time	\$440,968	\$443,195	\$462,139	\$475,188	\$13,049
115.5.05.2100.6020	Salaries - Regular Part Time					
115.5.05.2100.6021	Salaries - Part Time					
115.5.05.2100.6030	Salaries - Temporary/Seasonal	\$10,405	\$9,905	\$13,809	\$13,194	(\$615)
115.5.05.2100.6155	Health/Dental/Life/Disability	\$68,813	\$58,020	\$59,220	\$59,220	
115.5.05.2100.6160	Worker's Compensation	\$29,658	\$28,166	\$31,005	\$31,005	
115.5.05.2100.6170	Unemployment Compensation					
Total Personnel		\$549,844	\$539,286	\$566,173	\$578,607	\$12,434
AUTHORIZED POSITIONS						
0.32 FTE	PW Director	2.00 FTE	PW Technician			
0.32 FTE	Administrative Support Specialist	0.50 FTE	Building Maint. Technician			
1.00 FTE	PW Superintendent	0.32 FTE	Receptionist/Office Support			
1.00 FTE	PW Foreman	0.73 FTE	Seasonals (1524 hrs)			
3.00 FTE	PW Specialist					

STREETS DIVISION-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 12-13 over FY 12-13
	REPAIR, MAINT & UTILITIES					
115.5.05.2100.6210	Association Dues & Memberships			\$300	\$300	
115.5.05.2100.6230	Training					
115.5.05.2100.6310	Building Maintenance & Repair	\$6,440	\$3,747	\$5,500	\$5,500	
115.5.05.2100.6330	Vehicle Repair	\$8,293	\$9,430	\$9,000	\$9,000	
115.5.05.2100.6350	Operational Equipment Repair	\$28,825	\$26,116	\$23,000	\$23,000	
115.5.05.2100.6372	Utility-Refuse/Recycling	\$28	\$86	\$150	\$150	
115.5.05.2100.6396	Storm Cleanup					
	CONTRACTUAL SERVICES					
115.5.05.2100.6402	Advertising Expense	\$360	\$126	\$500	\$500	
115.5.05.2100.6403	Contractual Services	\$9,059	\$7,163	\$7,500	\$7,500	
115.5.05.2100.6405	Consultant & Professional Fees					
115.5.05.2100.6411	Janitorial Expense					
115.5.05.2100.6413	Laundry Expense	\$1,499	\$2,120	\$2,000	\$2,000	
115.5.05.2100.6418	Rents & Leases - Equip/Vehicles	\$2,960	\$493	\$1,000	\$1,000	
115.5.05.2100.6420	Snow Removal		\$34,212	\$56,200	\$56,200	
115.5.05.2100.6425	Care of Persons	\$241	\$256	\$1,000	\$1,000	
115.5.05.2100.6490	Other Professional Services					
	COMMODITIES					
115.5.05.2100.6500	Contingency			\$8,530		(8,530)
115.5.05.2100.6510	Equipment-Minor Equipment/Tools	\$2,206	\$1,896	\$6,500	\$6,500	
115.5.05.2100.6514	Fuel-Vehicles/Equipment	\$43,594	\$37,174	\$27,350	\$27,350	
115.5.05.2100.6530	Merchandise for Re-sale					
115.5.05.2100.6532	Posts/Signs	\$10,710	\$8,096	\$10,000	\$10,000	
115.5.05.2100.6545	Supplies-Program Operating	\$28,303	\$19,089	\$19,000	\$19,000	
115.5.05.2100.6546	Supplies-Safety & Medical	\$3,922	\$4,586	\$4,500	\$4,500	
115.5.05.2100.6549	Supplies-Street Maint	\$96,750	\$88,828	\$99,000	\$99,000	
115.5.05.2100.6590	Supplies-Building & Grounds	\$460	\$1,210	\$1,500	\$1,500	
	Total Supplies & Services	\$243,650	\$244,628	\$282,530	\$274,000	(8,530)

Total Road Use Tax Fund Expense	\$793,494	\$783,914	\$848,703	\$852,607	\$3,904
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Net Road Use Tax Fund Budget	\$178,803	\$201,355	\$118,297	\$114,393	(\$3,904)
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Budget Narrative
Department: Public Works
Cost Center: Streets

Revenues

115.4.05.2100.4430	State Road Use Taxes	\$ 879,000
	State road use taxes.	
115.4.05.2100.4433	Time 21 Revenue	\$ 88,000

Expenditures

115.5.05.2100.6010	Personnel Costs/Salaries	\$ 475,188
	0.32 FTE PW Director 3.00 FTE PW Specialist 0.50 FTE Building Maint Technician 0.32 Receptionist/Office Support 1.00 FTE PW Superintendent 2.00 FTE PW Technician 1.00 FTE Foreman 0.32 FTE Admin Support Specialist * Increased \$13,049 cost of living	
115.5.05.2100.6030	Salaries-Temporary/Seasonal	\$ 13,194
	0.73 FTE Seasonals (1524 hrs)	
115.5.05.2100.6155	Health/Dental/Life/Disability	\$ 59,220
	Insurance for employees.	
115.5.05.2100.6160	Workman's Comp	\$ 31,005
	Workman's Compensation premiums.	
115.5.05.2100.6210	Association Dues & Memberships	\$ 300
	Various dues, fees, and memberships.	
115.5.05.2100.6310	Building Maintenance & Repair	\$ 5,500
	Cost for all building repairs and maintenance for the Public Works office and buildings. Includes exterior improvements as well as mechanical needs within the facility.	
115.5.05.2100.6330	Vehicle Repair	\$ 9,000
	Vehicle repair and maintenance associated with Public Works vehicles. This ranges from general maintenance issues to larger problems.	
115.5.05.2100.6350	Operational Equipment Repair	\$ 23,000
	Equipment repair costs for street and snow removal equipment. This provides for general maintenance to larger scale problems. The equipment includes the loaders, backhoe, dump trucks, and sweeper.	
115.5.05.2100.6372	Utility-Refuse/Recycling	\$ 150
	Public Works' shop and office's solid waste. Recycling needs are also handled through this line item.	
115.5.05.2100.6402	Advertising Expense	\$ 500
	Cost for all of the items that are placed in the newspaper. These include Christmas tree pick-up schedules, street projects, and snow.	

115.5.05.2100.6403	Contractual Services Costs for items such as right of way tree removals, emergency services, pest control, and laundry expenses (roll towels, etc.)	\$	7,500
115.5.05.2100.6413	Laundry Expense Uniform expense for employees in the Street division.	\$	2,000
115.5.05.2100.6418	Rents and Leases for Equipment and Vehicles Rentals/leases of items such as for county services (mowing and ditching), trenchers, fork lifts, rental agencies.	\$	1,000
115.5.05.2100.6420	Snow Removal Snow and ice control activities including materials (salt/sand), rentals (contracted snow removal from Central Business Dist.), fuel and snow blades/edges. This amount is based on averages, but if the snow fall exceeds normal averages, the cost can fluctuate greatly.	\$	56,200
115.5.05.2100.6425	Care of Persons Supplies for meetings and meals with snow removal and other events.	\$	1,000
115.5.05.2100.6500	Contingency Contingency for unforeseen expenditures.		
115.5.05.2100.6510	Equipment-Minor Equipment & Tools Replacement of street department items such as radios, pumps, power washers, steel forms, cut-off saws, etc.	\$	6,500
115.5.05.2100.6514	Fuel-Vehicles/Equipment Fuel costs for all Public Works' vehicles and equipment. This includes diesel, gasohol, and unleaded.	\$	27,350
115.5.05.2100.6532	Posts and Signs Costs for items that involve the upgrading of existing signage as well as bringing this program up to the City Code and MUTCD standards for construction practices.	\$	10,000
115.5.05.2100.6545	Supplies for Program Operating Street maintenance supplies such as crack seal, forms, concrete, blades, tack coat, and cold patch.	\$	19,000
115.5.05.2100.6546	Supplies-Safety & Medical Safety related items such as first aid kits, fire extinguishers, safety vests, ear protection, safety glasses, drug tests, and safety meetings.	\$	4,500
115.5.05.2100.6549	Supplies-Street Maintenance Street maintenance items such as concrete, hot mix asphalt, major chloride (dust control), grader blades, & other expenses.	\$	99,000
115.5.05.2100.6590	Supplies-Buildings/Grounds Building/ground supplies such as mechanical supplies, hardware products, and other items needed for general upkeep.	\$	1,500

PUBLIC WORKS DEPARTMENT - AIRPORT

AIRPORT-GENERAL FUND REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4.05.2200.4310	Rents & Royalties	\$23,791	\$24,910	\$25,300	\$25,300	
100.4.05.2200.4445	IA Dept of Transportation					
100.4.05.2200.4800	Sales of Fixed Assets	\$4,370				
Total General Fund Revenues		\$28,161	\$24,910	\$25,300	\$25,300	\$0

AIRPORT-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
	Total Personnel	\$0	\$0	\$0	\$0	\$0
AUTHORIZED POSITIONS		Airport is staffed by FBO-Classic Aviation.				

AIRPORT-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
	STAFF DEVELOPMENT					
100.5.05.2200.6210	Association Dues & Memberships	\$150		\$150	\$150	
100.5.05.2200.6240	Meetings and Conferences					
100.5.05.2200.6260	Travel			\$230	\$230	
	REPAIR, MAINT & UTILITIES					
100.5.05.2200.6310	Building Maintenance & Repair	\$688	\$5,851	\$2,600	\$2,600	
100.5.05.2200.6320	Grounds Maintenance & Repair					
100.5.05.2200.6330	Vehicle Repair	\$34		\$1,300	\$1,300	
100.5.05.2200.6350	Operational Equipment Repair	\$2,249	\$1,926	\$3,700	\$3,700	
100.5.05.2200.6370	Utility-Electric Expense	\$12,650	\$11,104	\$10,700	\$10,700	
100.5.05.2200.6371	Utility-Gas Expense	\$1,221	\$1,527	\$1,400	\$1,500	\$100
100.5.05.2200.6373	Telecommunications Expense	\$493	\$541	\$458	\$505	\$47
100.5.05.2200.6374	Utility-Water Expense	\$333	\$342	\$270	\$340	\$70
	CONTRACTUAL SERVICES					
100.5.05.2200.6402	Advertising Expense			\$50	\$50	
100.5.05.2200.6405	Consultant & Professional Fees	\$39,396	\$39,396	\$41,370	\$41,370	
100.5.05.2200.6410	Insurance Expense-Liability					
100.5.05.2200.6416	Payment to Other Agencies	\$1,895	\$1,030	\$1,685	\$1,685	
	COMMODITIES					
100.5.05.2200.6510	Equipment-Minor Equipment/Tools		\$904	\$1,000	\$1,000	
100.5.05.2200.6514	Fuel-Vehicles/Equipment	\$5,284	\$4,186	\$6,000	\$6,000	
100.5.05.2200.6544	Supplies-Other	\$147				
100.5.05.2200.6546	Supplies-Safety & Medical					
100.5.05.2200.6590	Supplies-Building & Grounds	\$10,261	\$3,397	\$4,700	\$4,700	
	Total Supplies & Services	\$74,801	\$70,204	\$75,613	\$75,830	\$217
Total General Fund Expense		\$74,801	\$70,204	\$75,613	\$75,830	\$217
Net General Fund Budget		(\$46,640)	(\$45,294)	(\$50,313)	(\$50,530)	(\$217)

Budget Narrative
Department: Public Works
Cost Center: Airport

Revenues

100.4.05.2200.4310	Rents & Royalties Airport hangar fees.	\$	25,300
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Expenditures

100.5.05.2200.6010	Salaries Staffed by FBO-Classic Aviation. Contract is \$3,447.50/mo. Expense is shown under consultant and professional fees.	\$	-
100.5.05.2200.6210	Association Dues & Memberships Associated dues and memberships.	\$	150
100.5.05.2200.6260	Travel Travel expenses and mileage to meetings and training activities for staff and committee members.	\$	230
100.5.05.2200.6310	Building Maintenance and Repair General repairs and upkeep of the terminal building and hangars.	\$	2,600
100.5.05.2200.6330	Vehicle Repair Repairs for vehicles used for snow removal & transportation.	\$	1,300
100.5.05.2200.6350	Operational Equipment Repair Expenses in the upkeep of mowers, snow removal equipment, fuel system, AWAS, lights and wind direction indicators.	\$	3,700
100.5.05.2200.6370	Utility-Electric Expense Electrical costs to operate the facility.	\$	10,700
100.5.05.2200.6371	Utility-Gas Expense Fuel to heat the facility.	\$	1,500
100.5.05.2200.6373	Telecommunications Expense Phone and fax expense.	\$	505
100.5.05.2200.6374	Utility-Water Expense Water usage for the facility.	\$	340
100.5.05.2200.6402	Advertising Expense Advertising costs for notices and information.	\$	50
100.5.05.2200.6405	Consultant & Professional Fees Covers Field Base Operator's contract.(Current contract in effect through 2015)	\$	41,370
100.5.05.2200.6416	Payment to Other Agencies Upkeep of communications equipment and permits.(IDNR permits, Air NDB quarterly maint.)	\$	1,685

100.5.05.2200.6510	Equipment-Minor Equipment/Tools Purchase and upkeep of small equipment at the facility.	\$	1,000
100.5.05.2200.6514	Fuel-Vehicles/Equipment Fuel costs for airport operations.	\$	6,000
100.5.05.2200.6590	Supplies-Building & Grounds Materials needed in the upkeep of the facility such as weed control measures, paint, and ice control material.	\$	4,700

PUBLIC WORKS DEPARTMENT - STORM WATER

STORM WATER - REVENUES

	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total Storm Water Revenues	\$0	\$0	\$0	\$0	\$0

STORM WATER - PERSONNEL COSTS

	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total Personnel	\$0	\$0	\$0	\$0	\$0

STORM WATER - SUPPLIES & SERVICES

	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
115.5.05.2120.6548 COMMODITIES Supplies-Sewer & Drainage	\$18,490	\$18,769	\$26,000	\$26,000	
Total Supplies & Services	\$18,490	\$18,769	\$26,000	\$26,000	\$0
Total Storm Water Expense	\$18,490	\$18,769	\$26,000	\$26,000	\$0

Net Storm Water Budget	(\$18,490)	(\$18,769)	(\$26,000)	(\$26,000)	\$0
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Budget Narrative

Department: Public Works

Cost Center: Storm Water

Expenditures

115.5.05.2120.6548	Supplies-Sewer/Drainage General construction and maintenance of existing storm sewer system. Items include castings, pipe cleaning and televising, and secondary tile installations.	\$26,000
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**CITY OF PELLA
2014-2018 CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Department Public Works-Streets

		PROJECTED DOLLARS					TOTAL
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
PROJECTS							
Oskaloosa St Reconstruction	TIF/CIRTPA	\$ 140,000	\$ 2,044,896				\$ 2,184,896
Jefferson St Reconstruction	LOST	\$ 45,000	\$ 265,000				\$ 310,000
Vermeer Road Reconstruction	GO Bond		\$ 167,500	\$ 2,065,450			\$ 2,232,950
Broadway St Reconstruction	LOST			\$ 267,000	\$ 321,000		\$ 588,000
Washington St. Reconstruction	GO Bond					\$ 455,325	\$ 455,325
Residential Local Street Imp.	LOST	\$ 236,873	\$ 239,265	\$ 241,682	\$ 244,123	\$ 246,588	\$ 1,208,531
Central Business District Maint.	TIF	\$ 26,000	\$ 26,000	\$ 22,300	\$ 22,300	\$ 22,300	\$ 118,900
1-Ton Truck	RUT	\$ 45,000					\$ 45,000
Pickup Trucks	RUT			\$ 25,000			\$ 25,000
Dump Truck	RUT		\$ 150,000		\$ 160,000		\$ 310,000
End Loader	RUT	\$ 140,000					\$ 140,000
Joint Sealer	RUT				\$ 40,000		\$ 40,000
Sidewalk/Bicycle Trail Maint.	CFF	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000
Volksweg Trail Rehab	CFF		\$ 65,000				\$ 65,000
Sign Retroreflectivity Program	RUT			\$ 15,000	\$ 15,000	\$ 15,000	\$ 45,000
Pavement Markings	RUT	\$ 10,000		\$ 10,000			\$ 20,000
Morningside/Union Outfall	UI	\$ 35,000					\$ 35,000
Brinkoff Storm Sewer	UI					\$ 80,500	\$ 80,500
Huber St Storm Sewer	UI	\$ 15,000					\$ 15,000
TOTAL COSTS		\$ 697,873	\$ 2,962,661	\$ 2,651,432	\$ 807,423	\$ 824,713	\$ 7,944,102
FUNDING SOURCES							
Capital Facilities Fund		\$ 5,000	\$ 70,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 90,000
Road Use Tax		\$ 195,000	\$ 150,000	\$ 50,000	\$ 215,000	\$ 15,000	\$ 625,000
Pella Business Corridor (TIF)		\$ 166,000	\$ 770,896	\$ 22,300	\$ 22,300	\$ 22,300	\$ 1,003,796
CIRTPA			\$ 1,300,000				\$ 1,300,000
LOST		\$ 281,873	\$ 504,265	\$ 508,682	\$ 565,123	\$ 246,588	\$ 2,106,531
Unidentified Funding Source		\$ 50,000				\$ 80,500	\$ 130,500
Bond Proceeds-RUT			\$ 167,500	\$ 2,065,450		\$ 455,325	\$ 2,688,275
TOTAL		\$ 697,873	\$ 2,962,661	\$ 2,651,432	\$ 807,423	\$ 824,713	\$ 7,944,102

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Oskaloosa Reconstruction

Division Streets Total Cost of Project \$2,184,896

Priority Rating _____
Project # 232.5.08.7152.6761

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Project Design	\$140,000					\$140,000
Construction Observation		\$143,000				\$143,000
Construction		\$1,901,896				\$1,901,896
Contingency						
Other						
TOTAL COSTS	\$140,000	\$2,044,896	\$0	\$0	\$0	\$2,184,896
FUNDING SOURCES						
RUT						
CIRTPA		\$1,300,000				\$1,300,000
TIF	\$140,000	\$744,896				\$884,896
I-Jobs						
TOTAL	\$140,000	\$2,044,896	\$0	\$0	\$0	\$2,184,896
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Full reconstruction of Oskaloosa Street from Prairie to E. 16th Street and an asphalt overlay from E. 3rd to Prairie. This project would also involve lining sanitary sewer, replacing water mains as necessary and upgrading the storm sewer system.

JUSTIFICATION:

These costs reflect a total reconstruction involving removal of existing street surface, subgrade inspection, subgrade recompaction if needed and replacing with a new poured concrete surface from Prairie to E. 16th. An asphalt overlay will be used from E. 3rd Street to Prairie. The current overlay is showing signs of deterioration throughout the identified area. Aging sanitary sewer and water mains will also be addressed as needed. Budgeted amount above covers the street portion only.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Jefferson St. Reconstruction

Division Streets Total Cost of Project \$310,000

Priority Rating _____
Project # 215.5.05.2184.6761

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Project Design	\$45,000					\$45,000
Construction Observation						
Construction		\$265,000				\$265,000
Contingency						
Other						
TOTAL COSTS	\$45,000	\$265,000	\$0	\$0	\$0	\$310,000
FUNDING SOURCES						
RUT						
CIRTPA						
TIF						
Bond Proceeds-RUT						
LOST	\$45,000	\$265,000				\$310,000
TOTAL	\$45,000	\$265,000	\$0	\$0	\$0	\$310,000
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Full reconstruction of Jefferson Street E. 2nd to Hazel and an asphalt overlay from Main St. to E. 2nd.

JUSTIFICATION:

These costs reflect a total reconstruction involving removal of existing street surface, subgrade inspection, subgrade recompaction if needed and replacing with a new poured concrete surface from E. 2nd to Hazel. An asphalt overlay will be used from Main St. to E. 2nd. The current overlay is showing signs of deterioration throughout the identified area. A new 8" water main will be installed from Main St. to Hazel (see Water Budget) . New storm sewers and subdrains will also be added.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Vermeer Rd. Reconstruction

Division _____ Total Cost of Project \$2,232,950

Priority Rating _____
Project # 232.5.05.7156.6790

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Project Design		\$167,500				\$167,500
Construction Observation			\$167,500			\$167,500
Construction			\$1,897,950			\$1,897,950
Contingency						
Other						
TOTAL COSTS	\$0	\$167,500	\$2,065,450	\$0	\$0	\$2,232,950
FUNDING SOURCES						
Pella Business Corridor TIF						
Vermeer Match						
Bond Proceeds		\$167,500	\$2,065,450			\$2,232,950
TOTAL	\$0	\$167,500	\$2,065,450	\$0	\$0	\$2,232,950
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Full reconstruction of Vermeer Rd from E 8th to 240th and an asphalt overlay from E 6th to E 8th. Also includes the construction of a bicycle trail from E 8th St to 240th.

JUSTIFICATION:

Street system is failing in this area and is in need of improvements. Vermeer Corporation expressed a desire to extend the City's trail system to their location along Vermeer Rd.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Broadway St. Reconstruction

Division Streets Total Cost of Project \$588,000

Priority Rating _____

Project # _____

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land and Right-of-Way			\$76,550			\$76,550
Design & Engineering			\$190,450	\$321,000		\$511,450
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$267,000	\$321,000	\$0	\$588,000
FUNDING SOURCES						
RUT						
TIF						
LOST			\$267,000	\$321,000		\$588,000
Bond Proceeds-RUT						
TOTAL	\$0	\$0	\$267,000	\$321,000	\$0	\$588,000
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Full reconstruction and widening of Broadway from Jefferson to Monroe and an asphalt overlay from Monroe to Adams

JUSTIFICATION:

These costs reflect a total reconstruction, including subgrade and storm sewer improvements, from Jefferson to Monroe. Also included is an 2" asphalt mill and overlay from Monroe to Adams.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Washington St. Reconstruction

Division Streets Total Cost of Project \$455,325

Priority Rating _____

Project # _____

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land and Right-of-Way						
Design & Engineering						
Construction					\$455,325	\$455,325
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$0	\$455,325	\$455,325
FUNDING SOURCES						
CIRPTA						
RUT						
Bond Proceeds					\$455,325	\$455,325
Local Option Sales Tax						
TOTAL	\$0	\$0	\$0	\$0	\$455,325	\$455,325
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Full reconstruction and widening of Washington St. from E 1st to Hazel. 1,401 LF of 31' back of curb to back of curb.

JUSTIFICATION:

These costs reflect a total reconstruction involving removal of existing street surface, subgrade preparation and repaving with new 8" PCC pavement with load transfer baskets. Includes installation of storm sewer, intakes, subdrains, etc.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Residential Local Street Improvements

Division Streets Total Cost of Project \$1,208,531

Priority Rating _____
Project # 215.5.05.2161.6761

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land and Right-of-Way						
Design & Engineering						
Construction	\$236,873	\$239,265	\$241,682	\$244,123	\$246,588	\$1,208,531
Contingency						
Other						
TOTAL COSTS	\$236,873	\$239,265	\$241,682	\$244,123	\$246,588	\$1,208,531
FUNDING SOURCES						
CIRPTA						
RUT						
*Funding Source Unidentified						
Local Option Sales Tax	\$236,873	\$239,265	\$241,682	\$244,123	\$246,588	\$1,208,531
TOTAL	\$236,873	\$239,265	\$241,682	\$244,123	\$246,588	\$1,208,531
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Local streets identified for complete reconstruction or asphalt overlays. Prioritized list identified by the pavement management program and based on Overall Condition Index (OCI). List may be adjusted annually based on economies of location and the type of improvement.

JUSTIFICATION:

Some local streets will require complete reconstruction while others can be overlaid. Overlays are maintenance tools used to prolong a street's life. Asphalt overlays restore the crown to ensure proper drainage and seals the surface. Overlays are an important maintenance program that reduces the number of complete reconstructions required. Those streets that have deteriorated to a point where an overlay is not sufficient will be reconstructed. This program will ensure that the City keeps pace with the necessary street repairs. Total reconstruction projects will also require reviewing and considering replacing any utilities located under the pavement. This will add additional costs and may adjust the scheduling of projects.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Central Business District Maint.

Division Streets Total Cost of Project \$118,900

Priority Rating _____

Project # 232.5.08.7157.6799

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land and Right-of-Way						
Design & Engineering						
Construction	\$26,000	\$26,000	\$22,300	\$22,300	\$22,300	\$118,900
Contingency						
Other						
TOTAL COSTS	\$26,000	\$26,000	\$22,300	\$22,300	\$22,300	\$118,900
FUNDING SOURCES						
TIF	\$26,000	\$26,000	\$22,300	\$22,300	\$22,300	\$118,900
RUT						
TOTAL	\$26,000	\$26,000	\$22,300	\$22,300	\$22,300	\$118,900
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replacement and repair of brick sidewalks; maintenance and rehabilitation of alley structures; maintenance of parking lots; replacement and trimming of trees; replacement of tree grates; repairs, maintenance and rehabilitation of lights poles and other fixtures in the CBD area.

JUSTIFICATION:

Tourism plays a large part in our community. Maintaining the appearance and condition of the Central Business District is very important to keep visitors coming to our community. In addition to normal repairs and maintenance more specific improvements may be planned as needed. FY 13/14 & 15/16 include rehabilitation of 20 light posts on Main Street south to Pella Corp and multiple tree/grate replacements. FY 16-17 includes an overlay for the Town Crier parking lot. For the next several years we will continue to contract for repair of individual sidewalk bricks at the City's expense. With the bricks deteriorating from the bottom up, we will need to start planning for complete reconstruction from back of curb to face of buildings

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title 1 Ton Truck

Division Streets Total Cost of Project \$45,000

Priority Rating _____
 Project # 215.5.05.2160.6710

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment	\$45,000					\$45,000
Land and Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$45,000	\$0	\$0	\$0	\$0	\$45,000
FUNDING SOURCES						
RUT	\$45,000					\$45,000
TOTAL	\$45,000	\$0	\$0	\$0	\$0	\$45,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

FY 13/14 Replacement of the 1997 Chevrolet 1-ton (ST-9). If at time of change out the vehicles have remaining useful life they will be cycled to another department within the City. FY 13/14 vehicle will be cycled to the Wastewater collection crew.

JUSTIFICATION:

Replacements to keep equipment updated and reliable.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Pickup Trucks

Division Streets Total Cost of Project \$25,000

Priority Rating _____

Project # 215.5.05.2168.6710

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment			\$25,000			\$25,000
Land and Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$25,000	\$0	\$0	\$25,000
FUNDING SOURCES						
RUT			\$25,000			\$25,000
TOTAL	\$0	\$0	\$25,000	\$0	\$0	\$25,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

FY 15/16 replaces the 1997 Chevrolet (ST-16). If at time of change out the vehicles have remaining useful life they will be cycled to another department within the City.

JUSTIFICATION:

Replacement to keep equipment updated, reliable, and hold down repair costs.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Dump Truck Replacement

Division Streets Total Cost of Project \$310,000

Priority Rating _____

Project # 215.05.05.2171.6723

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment		\$150,000		\$160,000		\$310,000
Land and Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$150,000	\$0	\$160,000	\$0	\$310,000
FUNDING SOURCES						
RUT		\$150,000		\$160,000		\$310,000
TOTAL	\$0	\$150,000	\$0	\$160,000	\$0	\$310,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

FY 14/15 the 1992 F700 (ST-5) is scheduled for replacement. FY 16/17 the 2000 International dump truck (ST-17) is scheduled for replacement. If at time of change out the vehicles have remaining useful life they will be cycled to another department within the City. FY 14/15 vehicle will be cycled to the Wastewater collection crew.

JUSTIFICATION:

Trucks like these fill the role of emergency vehicles for response to snow emergencies and disaster events. They are an essential part of daily activities, including storm sewer projects, street maintenance and repair projects, water and wastewater repairs. Replacement of this equipment is vital to maintain low cost operations as well as reliability in times of emergencies. The cost estimate provided includes the chassis as well as equipment attached to the vehicle. As the City continues to grow and add more miles of streets and other utilities, it is important to continue to upgrade this equipment. These vehicles are currently on a 15 year change out program.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title End Loader

Division Streets Total Cost of Project \$140,000

Priority Rating _____
Project # 201.5.05.7137.6723

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment	\$140,000					\$140,000
Land and Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$140,000	\$0	\$0	\$0	\$0	\$140,000
FUNDING SOURCES						
RUT	\$140,000					\$140,000
Federal Appropriation						
Capital Facilities Fund						
*Funding Source Unidentified						
TOTAL	\$140,000	\$0	\$0	\$0	\$0	\$140,000
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replace 2000 End Loader. (Unit to be traded in on purchase of new unit)

JUSTIFICATION:

The end loader is used on a daily basis and is utilized by all three divisions. This piece of equipment fills an important role in snow emergencies and disaster events. It is an essential part of daily activities, including storm sewer projects, street maintenance and repair projects, water and wastewater repairs. Replacement of this equipment is vital to maintain low cost operations as well as reliability in times of emergencies. This piece of equipment is currently on a 12 year change out program.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Joint Sealer

Division Streets Total Cost of Project \$40,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment				\$40,000		\$40,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$40,000	\$0	\$40,000
FUNDING SOURCES						
Capital Facilities Fund						
RUT				\$40,000		\$40,000
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$0	\$0	\$40,000	\$0	\$40,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replacement of 1997 Craftco joint sealer that is extensively used to reseal pavement joints.

JUSTIFICATION:

To keep equipment updated and reliable. The current unit was purchased in 1997 and will need to be replaced within 5 years. This unit allows us to achieve preventative maintenances goals for all roadways. Keeping moisture out of joints extends the life of street surfaces.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Sidewalk and Bicycle Trail Repair & Maint.

Division Streets Total Cost of Project \$25,000

Priority Rating _____
Project # 201.5.05.7115.6790

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land and Right-of-Way						
Design & Engineering						
Construction	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
Contingency						
Other						
TOTAL COSTS	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
FUNDING SOURCES						
RUT						
Federal Appropriation						
Capital Facilities Fund	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
*Funding Source Unidentified						
TOTAL	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Work completed under this heading includes repair and maintenance on sidewalks, let downs (ADA ramps) and the bicycle trail system that fall under the City's responsibility. Repairs may include a combination of mud jacking to raise panels or the complete replacement of concrete.

JUSTIFICATION:

It is important to address sidewalks and the bicycle trail system on a continual basis so that we do not fall behind in maintenance and repair. The trail and sidewalk systems have reached an age where preventative maintenance is imperative to maintain the safety and integrity of the trails and to extend useful life.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Volksweg Trail Rehab

Division Streets Total Cost of Project \$65,000

Priority Rating _____

Project #	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land and Right-of-Way						
Design & Engineering						
Construction		\$65,000				\$65,000
Contingency						
Other						
TOTAL COSTS	\$0	\$65,000	\$0	\$0	\$0	\$65,000
FUNDING SOURCES						
RUT						
Federal Appropriation						
Capital Facilities Fund		\$65,000				\$65,000
*Funding Source Unidentified						
TOTAL	\$0	\$65,000	\$0	\$0	\$0	\$65,000
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: 2" Hot Mix Asphalt (HMA) Overlay from West 5th to City limits.

JUSTIFICATION: This is important to maintain the integrity of the trail and extend its useful life. It is also important for the safety of those using the trail.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Sign Retroreflectivity Federal Mandate

Division Streets Total Cost of Project \$45,000

Priority Rating _____

Project # 201.5.05.7134.6727

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment			\$15,000	\$15,000	\$15,000	\$45,000
Land and Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$15,000	\$15,000	\$15,000	\$45,000
FUNDING SOURCES						
RUT			\$15,000	\$15,000	\$15,000	\$45,000
Federal Appropriation						
*Funding Source Unidentified						
TOTAL	\$0	\$0	\$15,000	\$15,000	\$15,000	\$45,000
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Implement a sign assessment and management program to comply with anticipated updates to retroreflectivity mandates.

JUSTIFICATION:

Minimum reflectivity on signage is being debated and it is anticipated that new mandates by the Federal Highway Administration (FHWA) to promote safety and improve sign visibility will take place in the next couple years. According to current discussions on possible new rules public agencies will need to:

- replace any regulatory, warning or ground-mounted guide signs.
- replace any street name signs and overhead guide signs.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Pavement Markings

Division Streets Total Cost of Project \$20,000

Priority Rating _____
 Project # 201.5.05.7138.6761

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other	\$10,000		\$10,000			\$20,000
TOTAL COSTS	\$10,000	\$0	\$10,000	\$0	\$0	\$20,000
FUNDING SOURCES						
Capital Facilities Fund						
RUT	\$10,000		\$10,000			\$20,000
Water Fund						
Wastewater Fund						
TOTAL	\$10,000	\$0	\$10,000	\$0	\$0	\$20,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL						

DESCRIPTION: Painting of roadway markings. This project is completed every other year.

JUSTIFICATION: Federal guidelines require arterial roadways to be painted. Reflectivity standards are to be maintained to allow for safe travel of motorists.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Morningside/Union Outfall

Division Streets Total Cost of Project \$35,000

Priority Rating

Project # 201.5.05.7112.6790

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land and Right-of-Way						
Design & Engineering						
Construction	\$35,000					\$35,000
Contingency						
Other						
TOTAL COSTS	\$35,000	\$0	\$0	\$0	\$0	\$35,000
FUNDING SOURCES						
Federal Appropriation						
*Funding Source Unidentified	\$35,000					\$35,000
TOTAL	\$35,000	\$0	\$0	\$0	\$0	\$35,000
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Upgrade to a trunk storm sewer outfall and stream bank protection.

JUSTIFICATION:

The Morningside/Union storm water outfall discharge is located close to private property. Immediate attention is needed in this area to stabilize the banks of the creek to prevent further erosion. Right-of-way is nonexistent here which will require working with the current property owner for access during repairs.

2013-2017 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Brinkhoff Park Storm Sewer

Division Streets Total Cost of Project \$80,500

Priority Rating _____

Project # _____

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land and Right-of-Way						
Design & Engineering					\$10,500	\$10,500
Construction					\$70,000	\$70,000
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$0	\$80,500	\$80,500
FUNDING SOURCES						
Federal Appropriation						
*Funding Source Unidentified					\$80,500	\$80,500
TOTAL	\$0	\$0	\$0	\$0	\$80,500	\$80,500
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replacement, with extension, of existing storm sewer lines.

JUSTIFICATION:

Current system is a bubbler or head pressure relief outfall. Most of the storm water outflows run across the Central College property, which has resulted in complaints. The existing system will need to be inspected and engineering used to effectively reroute the lines.

2011-2015 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Huber St. Storm Sewer

Division Streets Total Cost of Project \$15,000

Priority Rating _____
Project # 201.5.05.7139.6790

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land and Right-of-Way						
Design & Engineering						
Construction	\$15,000					\$15,000
Contingency						
Other						
TOTAL COSTS	\$15,000	\$0	\$0	\$0	\$0	\$15,000
FUNDING SOURCES						
Federal Appropriation						
*Funding Source Unidentified	\$15,000					\$15,000
TOTAL	\$15,000	\$0	\$0	\$0	\$0	\$15,000
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Storm sewer replacement in the 700 block of Huber St.

JUSTIFICATION:

The current system in this area was installed in 1955. It is showing signs of collapse and has root problems. In addition, the line at 8" is undersized for the amount of storm water that it receives which causes it to flood on a frequent basis.

**CITY OF PELLA
2014-2018 CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Department Public Works-Airport

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
PROJECTS						
Rehabilitate Airport Pavement FAA 90/10	\$330,151			\$153,345		\$483,496
Regional Airport FAA 90/10	\$110,000	\$280,000	\$121,791			\$511,791
TOTAL COSTS	\$440,151	\$280,000	\$121,791	\$153,345	\$0	\$995,287
FUNDING SOURCES						
Equipment Sales						
Capital Facilities Fund						
FAA	\$396,136	\$252,000	\$109,612	\$138,011		\$895,758
General Fund/Internal Loans	\$44,015	\$28,000	\$12,179	\$15,335		\$99,529
TOTAL	\$440,151	\$280,000	\$121,791	\$153,345	\$0	\$995,287

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Rehabilitate Airport Pavement

Division Airport Total Cost of Project \$483,496

Priority Rating _____

Project # 201.5.05.7122.6799

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering	\$330,151					\$330,151
Construction				\$153,345		\$153,345
Other						
TOTAL COSTS	\$330,151	\$0	\$0	\$153,345	\$0	\$483,496
FUNDING SOURCES						
Capital Facilities Fund						
FAA	\$297,136			\$138,011		\$435,147
General Fund/Internal Loans	\$33,015			\$15,334		\$48,349
TOTAL	\$330,151	\$0	\$0	\$153,345	\$0	\$483,496
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Repairs, maintenance and/or replacement of failing pavement . FY 14 involves full depth patching and joint sealing.

JUSTIFICATION:

Joint sealing and pavement repairs are necessary to prolong the pavement life and maintain the runway in safe condition for aircraft.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Regional Airport

Division Airport Total Cost of Project \$511,791

Priority Rating _____

Project # 241.5.05.7240.6750

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Replacement Airport Project FAA 90/10	\$110,000	\$280,000	\$121,791			\$511,791
Other						
TOTAL COSTS	\$110,000	\$280,000	\$121,791	\$0	\$0	\$511,791
FUNDING SOURCES						
Capital Facilities Fund						
FAA	\$99,000	\$252,000	\$109,612			\$460,612
General Fund/Internal Loans	\$11,000	\$28,000	\$12,179			\$51,179
TOTAL	\$110,000	\$280,000	\$121,791	\$0	\$0	\$511,791
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

New regional airport.

JUSTIFICATION:

The new regional airport is to be located between Pella and Oskaloosa. Costs to include preliminary site selection, AGIS/ALP master plan and environmental documentation all as required by the FAA and IDOT.

WATER

COST CENTER	REVENUES	EXPENSES	NET FUND
Water Operations	\$2,104,640	\$860,201	\$1,244,439
Wells	\$0	\$99,350	(\$99,350)
Water Treatment	\$0	\$258,600	(\$258,600)
Water Distribution	\$0	\$36,800	(\$36,800)
Water Meters	\$0	\$44,390	(\$44,390)
TOTALS	\$2,104,640	\$1,299,341	\$805,299

WATER	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	% Inc (Dec) of FY 13-14 over FY 12-13
Revenues	\$2,129,610	\$2,299,609	\$1,958,515	\$2,104,640	7.46%
Expenses	\$1,312,619	\$1,367,024	\$1,259,821	\$1,299,341	3.14%
Net Water Fund Budget	\$816,991	\$932,585	\$698,694	\$805,299	15.26%

PUBLIC WORKS DEPARTMENT - WATER OPERATIONS

WATER OPERATIONS -REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
300.4.05.8100.4300	Interest	\$12,679	\$10,512	\$15,000	\$15,000	
300.4.05.8100.4310	Rent	\$24,840	\$26,910	\$21,800		(\$21,800)
300.4.05.8100.4400	Federal Grants					
300.4.05.8100.4520	Water Residential	\$1,123,303	\$1,147,999	\$1,884,715	\$2,052,640	\$167,925
300.4.05.8100.4521	Water Commercial	\$282,254	\$325,599			
300.4.05.8100.4522	Water Power Plant	\$189,614	\$245,577			
300.4.05.8100.4524	Water Central College	\$83,626	\$97,868			
300.4.05.8100.4525	Water Vermeer	\$68,234	\$76,007			
300.4.05.8100.4526	Water Pella Corp	\$113,762	\$111,428			
300.4.05.8100.4527	Water - All Other Classes	\$192,070	\$219,298			
300.4.05.8100.4528	Resale Water Sales	\$1,461	\$1,194			
300.4.05.8100.4560	Water Tap	\$106	\$928			
300.4.05.8100.4570	Misc. Revenues	\$1,334	\$732	\$2,000	\$2,000	
300.4.05.8100.4710	Meter Reading Reimbursement	\$30,400	\$30,600	\$30,000	\$30,000	
300.4.05.8100.4735	Sales/Fuel Tax Refunds	\$5,927	\$4,957	\$4,000	\$4,000	
300.4.05.8100.4750	Mdse & Contract Work Revenues			\$1,000	\$1,000	
300.4.05.8100.4780	Miscellaneous Fines					
300.4.05.8100.4800	Sales of Fixed Assets					
Total Water Operations Revenues		\$2,129,610	\$2,299,609	\$1,958,515	\$2,104,640	\$146,125

WATER OPERATIONS-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
300.5.05.8100.6010	Salaries - Regular Full Time	\$608,184	\$620,777	\$612,073	\$618,968	\$6,895
300.5.05.8100.6155	Health/Dental/Life/Disability	\$90,904	\$78,600	\$75,200	\$75,250	\$50
300.5.05.8100.6160	Worker's Compensation	\$14,455	\$14,838	\$15,000	\$15,000	
300.5.05.8100.6170	Unemployment Compensation					
Total Personnel		\$713,543	\$714,215	\$702,273	\$709,218	\$ 6,945
AUTHORIZED POSITIONS						
2.00FTE	Water Operator (2)	0.36FTE Admin Support Specialist				
1.00FTE	Water Operator Lead	0.22FTE Mechanic				
1.00FTE	Water Superintendent	3.00FTE Water Maintenance (3)				
0.36FTE	Receptionist/Office Support	1.00FTE Meter Repair Tech				
1.00FTE	Dist Collection Foreman	0.98FTE Administrative Staff				
0.36FTE	Public Works Director					

WATER OPERATIONS-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
	STAFF DEVELOPMENT					
300.5.05.8100.6210	Association Dues & Memberships	\$675	\$704	\$677	\$677	
300.5.05.8100.6220	Subscriptions/Educational Materials	\$153	\$30	\$200	\$200	
300.5.05.8100.6240	Meetings and Conferences	\$1,334	\$850	\$1,600	\$1,600	
300.5.05.8100.6250	Education Reimbursement			\$100	\$100	
300.5.05.8100.6260	Travel	\$330	\$143	\$800	\$800	
300.5.05.8100.6299	Other Staff Development					
	REPAIR, MAINT & UTILITIES					
300.5.05.8100.6310	Building Maintenance & Repair					
300.5.05.8100.6320	Grounds Maintenance & Repair		(\$4)			
300.5.05.8100.6330	Vehicle Repair					
300.5.05.8100.6340	Office Equipment Repair					
300.5.05.8100.6350	Operational Equipment Repair					
300.5.05.8100.6370	Utility-Electric Expense					
300.5.05.8100.6372	Utility-Refuse/Recycling					
300.5.05.8100.6373	Telecommunications Expense	\$2,079	\$2,090	\$1,600	\$1,600	
300.5.05.8100.6399	Other Maintenance & Repair					
	CONTRACTUAL SERVICES					
300.5.05.8100.6402	Advertising Expense	\$287	\$1,321	\$500	\$500	
300.5.05.8100.6405	Consultant & Professional Fees	\$7,718	\$10,382	\$8,000	\$11,000	\$3,000
300.5.05.8100.6409	Insurance Expense-Property	\$12,901	\$13,630	\$7,725	\$7,725	
300.5.05.8100.6410	Insurance Expense-Liability	\$3,622	\$3,882	\$9,270	\$9,270	
300.5.05.8100.6411	Janitorial Expense	\$296	\$444	\$800	\$400	(\$400)
300.5.05.8100.6413	Laundry Expense	\$330	\$848	\$1,400	\$1,400	
300.5.05.8100.6414	Legal Expense & Publication					
300.5.05.8100.6416	Payments to Other Agencies	\$10,351	\$12,485	\$14,488	\$14,488	
300.5.05.8100.6433	Franchise Fees	\$51,438	\$55,639	\$47,118	\$51,316	\$4,198
	COMMODITIES					
300.5.05.8100.6500	Contingency Reserve					
300.5.05.8100.6510	Equipment-Minor Equipment/Tools	\$17		\$600		(\$600)
300.5.05.8100.6512	Equipment-Other Equipment					
300.5.05.8100.6514	Fuel-Vehicles/Equipment	\$9,757	\$11,089	\$10,000	\$10,500	\$500
300.5.05.8100.6530	Merchandise for Re-sale	\$15,151	\$4,245	\$100		(\$100)
300.5.05.8100.6531	Postage/Shipping	\$3,679	\$4,098	\$3,700	\$3,700	
300.5.05.8100.6541	Supplies-City Hall Allocations	\$30,614	\$27,753	\$30,430	\$33,207	\$2,777
300.5.05.8100.6543	Supplies-Office					
300.5.05.8100.6544	Supplies-Other	\$29	\$61	\$250		(\$250)
300.5.05.8100.6546	Supplies-Safety & Medical	\$1,724	\$2,141	\$2,500	\$2,500	
	Total Supplies & Services	\$152,485	\$151,831	\$141,858	\$150,983	\$9,125

Total Water Operations Expense	\$866,028	\$866,046	\$844,131	\$860,201	\$16,070
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Net Water Operations Budget	\$1,263,582	\$1,433,563	\$1,114,384	\$1,244,439	\$130,055
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Budget Narrative
Department: Water
Cost Center: Water Operations

Revenues

300.4.05.8100.4300	Interest Interest earned on water reserves.	\$ 15,000
300.4.05.8100.4310	Rent Nextel tower rent Nextel sold and we are removing cell antennas from the water tower	\$ -
300.4.05.8100.4520	Water Service Fees Revenue from water sales. <i>* Increased \$167,925 based on current projections.</i>	\$ 2,052,640
300.4.05.8100.4750	Misc. Revenues	\$ 2,000
300.4.05.8100.4710	Meter Reading Reimbursement Payment from Wastewater and Electric for meter reading.	\$ 30,000
300.4.05.8100.4735	Sales/Fuel Tax Refunds	\$ 4,000
300.4.05.8100.4750	Merchandise & Contract Work Revenues Administrative fees for sale of materials and repairs to services.	\$ 1,000

Expenditures

300.5.05.8100.6010	Salaries - Regular Full Time 2.00FTE Water Operator 0.36FTE Public Works Director 1.00FTE Water Operator Lead 0.36FTE Admin Support Spec 1.00FTE Water Superintendent 0.22FTE Mechanic 3.00FTE Water Maintenance 1.00FTE Meter Repair Tech 1.00FTE Dist Collection Foreman 0.98FTE Administration Staff 0.36 FTE Receptionist/Office Support <i>* Increased \$6,895 based on wage assumptions.</i>	\$ 618,968
300.5.05.8100.6155	Health/Dental/Life/Disability Insurance for employees. <i>* Increased \$50 based on assumptions.</i>	\$ 75,250
300.5.05.8100.6160	Worker's Compensation Worker's Compensation premiums.	\$ 15,000
300.5.05.8100.6210	Association Dues & Memberships Memberships and dues including memberships to Central Iowa Rural Water and American Water Works Association.	\$ 677
300.5.05.8100.6220	Subscriptions & Educational Materials Covers the cost of books from the AWWA and other reference	\$ 200

materials.

300.5.05.8100.6240	Meetings and Conferences Training seminars and other meetings to keep the licensed personnel up to date.	\$	1,600
300.5.05.8100.6250	Education Reimbursement Reimbursement for home study courses and other educational study.	\$	100
300.5.05.8100.6260	Travel Travel related expense reimbursement for attending classes and overnight stays.	\$	800
300.5.05.8100.6373	Telecommunications Expense Internet and telephone expense.	\$	1,600
300.5.05.8100.6402	Advertising Expense Advertising costs which includes hydrant flushing ads and consumer confidence report ads.	\$	500
300.5.05.8100.6405	Consultant & Professional Fees Water supply fee for the DNR, laboratory fees, and engineering fees. <i>* Increased \$3,000 for required DNR TTHM's & HAAS's testing.</i>	\$	11,000
300.5.05.8100.6409	Insurance Expense-Property Property insurance.	\$	7,725
300.5.05.8100.6410	Insurance Expense-Liability Liability insurance.	\$	9,270
300.5.05.8100.6411	Janitorial Expense Monthly janitorial charges which includes towels, mop heads, and dust mops. <i>* Decreased \$400 based on past history.</i>	\$	400
300.5.05.8100.6413	Laundry Expense Uniform costs for employees	\$	1,400
300.5.05.8100.6416	Payments to Other Agencies Covers payment to Central Iowa Water Association for customers within the City limits.	\$	14,488
300.5.05.8100.6433	Franchise Fees Utility contribution to general fund for use of right-of-way. <i>* Increased \$4,198 based on projections.</i>	\$	51,316
300.5.05.8100.6510	Equipment-Minor Equipment & Tools Replace equipment such as printers, copy machine and all other office equipment. <i>* Line item not needed, Have office supplies line item already.</i>	\$	-
300.5.05.8100.6514	Fuel-Vehicles/Equipment Fuel costs for water department. <i>* Increased \$500 based on 11/12 budget actual use.</i>	\$	10,500

300.5.05.8100.6530	Merchandise for Re-sale	\$	-
	· City fuel supply reimbursed by each department.		
	* <i>Line item not needed, getting fuel from COOP.</i>		
300.5.05.8100.6531	Postage/Shipping	\$	3,700
	Postage and shipping costs which includes a portion of the costs for mailing the utility bills.		
300.5.05.8100.6541	Supplies-City Hall Allocations	\$	33,207
	Allocation for supplies and services from City Hall.		
	* <i>Increased \$2,777. City hall line item.</i>		
300.5.05.8100.6544	Supplies-Other	\$	-
	Miscellaneous supplies.		
	* <i>Line item not needed. Used to help balance the budget.</i>		
300.5.05.8100.6546	Supplies-Safety & Medical	\$	2,500
	Safety related items such as first aid kits, fire extinguishers, and safety training.		

PUBLIC WORKS DEPARTMENT - WELLS

WELLS - REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total Wells Revenues		\$0	\$0	\$0	\$0	\$0

WELLS - PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total Personnel		\$0	\$0	\$0	\$0	\$0

WELLS - SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
	REPAIR, MAINT & UTILITIES					
300.5.05.8110.6310	Building Maintenance & Repair	\$11	\$228	\$1,000	\$1,000	
300.5.05.8110.6320	Grounds Maintenance & Repair	\$510	\$56	\$500	\$350	(\$150)
300.5.05.8120.6330	Vehicle Repair					
300.5.05.8110.6350	Operational Equipment Repair	\$12,990	\$7,400	\$6,000	\$6,000	
300.5.05.8110.6370	Utility-Electric Expense	\$67,865	\$90,136	\$69,400	\$92,000	\$22,600
300.5.05.8110.6399	Other Maintenance & Repair					
	CONTRACTUAL SERVICES					
300.5.05.8110.6402	Advertising Expense					
Total Supplies & Services		\$81,376	\$97,820	\$76,900	\$99,350	\$22,450

Total Wells Expense		\$81,376	\$97,820	\$76,900	\$99,350	\$22,450
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Net Wells Budget		(\$81,376)	(\$97,820)	(\$76,900)	(\$99,350)	(\$22,450)
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Budget Narrative
Department: Water
Cost Center: Wells

Expenditures

300.5.05.8110.6310	Building Maintenance & Repair Well house repairs and maintenance costs.	\$	1,000
300.5.05.8110.6320	Grounds Maintenance & Repair Well fields ground maintenance and repair costs. This includes mowing Howell Station and the well field. <i>* Decreased \$150 based on past history.</i>	\$	350
300.5.05.8110.6350	Operational Equipment Repair Equipment repair and maintenance costs. This includes pumps, meters, and electrical box repairs.	\$	6,000
300.5.05.8110.6370	Utility-Electric Expense Electrical costs to run the pumps and heaters. <i>* Increased \$92,000 based on past expenditures and projected pump usage.</i>	\$	92,000

PUBLIC WORKS DEPARTMENT - WATER TREATMENT

WATER TREATMENT - REVENUES

	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total Water Treatment Revenues	\$0	\$0	\$0	\$0	\$0

WATER TREATMENT - PERSONNEL COSTS

	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total Personnel	\$0	\$0	\$0	\$0	\$0

WATER TREATMENT - SUPPLIES & SERVICES

	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
REPAIR, MAINT & UTILITIES					
300.5 05.8120.6310 Building Maintenance & Repair	\$1,351	\$2,958	\$2,500	\$2,500	
300.5.05.8120.6320 Grounds Maintenance & Repair	\$5,806	\$3,657	\$5,800	\$5,800	
300.5.05.8120.6330 Vehicle Repair	\$888	\$73	\$1,500	\$1,500	
300 5.05.8120.6350 Operational Equipment Repair	\$13,620	\$24,200	\$16,000	\$16,000	
300.5.05.8120.6370 Utility-Electric Expense	\$42,376	\$55,084	\$45,000	\$45,000	
300.5.05.8120.6371 Utility-Gas Expense	\$17,695	\$10,744	\$21,000	\$21,000	
300.5.05.8120.6399 Other Maintenance & Repair	\$40,183	\$153	\$2,500	\$2,500	
CONTRACTUAL SERVICES					
300.5.05.8120.6418 Rents & Leases - Equip/Vehicles		\$784	\$1,000	\$1,000	
300.5 05.8120.6499 Other Contractual Services		\$100,190	\$54,000	\$54,000	
COMMODITIES					
300.5.05.8120.6503 Chemicals	\$90,332	\$100,961	\$90,000	\$90,000	
300 5.05.8120.6510 Equipment-Minor Equipment/Tools	\$3,220	\$1,509	\$2,500	\$2,500	
300.5.05.8120.6531 Postage/Shipping					
300.5.05.8120.6543 Supplies-Office	\$1,747	\$1,974	\$1,300	\$2,300	\$1,000
300.5.05.8120.6544 Supplies-Other	\$875	\$538	\$2,500	\$2,500	
300.5.05.8120.6547 Supplies-Scientific & Lab	\$10,234	\$9,406	\$9,000	\$10,000	\$1,000
300 5.05.8120.6590 Supplies-Building & Grounds	\$2,121	\$1,890	\$2,000	\$2,000	
Total Supplies & Services	\$230,448	\$314,121	\$256,600	\$258,600	\$2,000
Total Water Treatment Expense	\$230,448	\$314,121	\$256,600	\$258,600	\$2,000
Net Water Treatment Budget	(\$230,448)	(\$314,121)	(\$256,600)	(\$258,600)	(\$2,000)

Budget Narrative
Department: Water
Cost Center: Water Treatment

Expenditures

300.5.05.8120.6310	Building Maintenance & Repair Building repairs and maintenance at the water plant and elevated storage towers. storage towers.	\$ 2,500
300.5.05.8120.6320	Grounds Maintenance & Repair Lawn mowing and grounds maintenance at the facility	\$ 5,800
300.5.05.8120.6330	Vehicle Repair Vehicle repair and maintenance.	\$ 1,500
300.5.05.8120.6350	Operational Equipment Repair Repairs, maintenance and replacement of equipment such as lime slaker parts, online pH meter repairs, turbidimeter repairs, LMI pump repairs and piping and valve repairs.	\$ 16,000
300.5.05.8120.6370	Utility-Electric Expense Electric costs to run the water plant.	\$ 45,000
300.5.05.8120.6371	Utility-Gas Expense Natural Gas expense to heat plant.	\$ 21,000
300.5.05.8120.6399	Other Maintenance & Repair Costs to repair high service pumps and tower equipment.	\$ 2,500
300.5.05.8120.6418	Rents & Leases - Equipment & Vehicles Costs related to rental equipment such as backhoe and pump rental.	\$ 1,000
300.5.05.8120.6499	Other Contractual Services Lagoon cleaning.	\$ 54,000
300.5.05.8120.6503	Chemicals Costs associated with treatment chemicals such as lime, fluoride, phosphate, CO2, and gas chlorine.	\$ 90,000
300.5.05.8120.6510	Equipment-Minor Equipment & Tools Repair or replace broken or worn out tools, pumps or related small equipment.	\$ 2,500
300.5.05.8120.6543	Supplies-Office Office supplies, paper, ink, cartridges, etc. and copier lease. * Increased \$1000 based on 11/12 budget actual use.	\$ 2,300
300.5.05.8120.6544	Supplies-Other This covers multiple miscellaneous supplies, nuts, bolts, fittings, valves and other shop and mechanical miscellaneous items.	\$ 2,500

300.5.05.8120.6547	Supplies-Scientific & Lab This covers all lab supplies and chemicals needed for testing. <i>* Increased \$1000 based on 11/12 budget actual use.</i>	\$ 10,000
300.5.05.8120.6590	Supplies-Building & Grounds This covers cleaning supplies, grass seed, floor maintenance supplies and vacuum cleaner bags.	\$ 2,000

PUBLIC WORKS DEPARTMENT - WATER DISTRIBUTION

WATER DISTRIBUTION - REVENUES

	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total Water Distribution Revenues	\$0	\$0	\$0	\$0	\$0

WATER DISTRIBUTION - PERSONNEL COSTS

	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total Personnel	\$0	\$0	\$0	\$0	\$0

WATER DISTRIBUTION - SUPPLIES & SERVICES

	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
REPAIR, MAINT & UTILITIES					
300.5.05.8130.6310 Building Maintenance & Repair	\$873	\$59	\$500	\$500	
300.5.05.8130.6330 Vehicle Repair	\$1,465	\$2,531	\$1,700	\$1,700	
300.5.05.8130.6350 Operational Equipment Repair	\$2,836	\$1,039	\$2,500	\$2,500	
300.5.05.8130.6371 Utility-Gas Expense	\$252	\$154	\$700	\$700	
300.5.05.8130.6398 Emergency System Repairs	\$16,427	\$16,334	\$11,300	\$11,300	
300.5.05.8130.6399 Other Maintenance & Repair	\$53,689	\$20,256	\$15,000	\$14,000	(\$1,000)
COMMODITIES					
300.5.05.8130.6510 Equipment-Minor Equipment/Tools	\$3,526	\$9,690	\$5,000	\$5,000	
300.5.05.8130.6512 Equipment-Other Equipment	\$429				
300.5.05.8130.6544 Supplies-Other		\$805	\$1,100	\$1,100	
Total Supplies & Services	\$79,497	\$50,868	\$37,800	\$36,800	(\$1,000)

Total Water Distribution Expense	\$79,497	\$50,868	\$37,800	\$36,800	(\$1,000)
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Net Water Distribution Budget	(\$79,497)	(\$50,868)	(\$37,800)	(\$36,800)	\$1,000
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Budget Narrative
Department: Water
Cost Center: Water Distribution

		Expenditures	
300.5.05.8130.6310	Building Maintenance & Repair Building repairs and maintenance to the distribution shop.		\$ 500
300.5.05.8130.6330	Vehicle Repair Vehicle repair and maintenance.		\$ 1,700
300.5.05.8130.6350	Operational Equipment Repair Equipment repairs such as tap machine, bits and quickie saw repair.		\$ 2,500
300.5.05.8130.6371	Utility -Gas Expense Natural Gas expense to heat cold distribution shop.		\$ 700
300.5.05.8130.6398	Emergency System Repairs Emergency repairs such as main breaks, hydrant breaks, concrete patches, and rock used in emergency repairs.		\$ 11,300
300.5.05.8130.6399	Other Maintenance & Repair Distribution maintenance and repair. This includes valve replacements, hydrant repair and replacement, and main repair and replacement. <i>* Decreased \$1000 to balance the budget.</i>		\$ 14,000
300.5.05.8130.6510	Equipment-Minor Equipment & Tools Repair or replacement tools and equipment such as hammers, punches, tapping bits, prod rods, and quickie saw blades.		\$ 5,000
300.5.05.8130.6544	Supplies-Other Covers all nuts, bolts, fittings, and miscellaneous hardware.		\$ 1,100

PUBLIC WORKS DEPARTMENT - WATER METERS

WATER METERS - REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total Water Meters Revenues		\$0	\$0	\$0	\$0	\$0

WATER METERS - PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total Personnel		\$0	\$0	\$0	\$0	\$0

WATER METERS - SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
	REPAIR, MAINT & UTILITIES					
300.5.05.8140.6320	Grounds Maintenance & Repair					
300.5.05.8140.6330	Vehicle Repair	\$334	\$1,908	\$1,500	\$1,500	
300.5.05.8140.6350	Operational Equipment Repair	\$43,596	\$32,566	\$33,700	\$33,700	
300 5 05.8140.6399	Other Maintenance & Repair					
	COMMODITIES					
300.5 05.8140.6510	Equipment-Minor Equipment/Tools	\$4,406	\$361	\$2,500	\$2,500	
300.5.05.8140.6530	Merchandise for Re-sale	\$6,934	\$3,334	\$6,690	\$6,690	
Total Supplies & Services		\$55,270	\$38,169	\$44,390	\$44,390	\$0

Total Water Meters Expense		\$55,270	\$38,169	\$44,390	\$44,390	\$0
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Net Water Meters Budget		(\$55,270)	(\$38,169)	(\$44,390)	(\$44,390)	\$0
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Budget Narrative

Department: Water

Cost Center: Water Meters

Expenditures

300.5.05.8140.6330	Vehicle Repair Vehicle repair and maintenance.	\$ 1,500
300.5.05.8140.6350	Operational Equipment Repair Repair and replace meters. This covers the change out system for the City.	\$ 33,700
300.5.05.8140.6510	Equipment-Minor Equipment & Tools Miscellaneous tools and fittings used in meter maintenance such as flanges, drill bits, bolts, screws, seal wire and lead seals.	\$ 2,500
300.5.05.8140.6530	Merchandise for Re-sale One years inventory that covers new meter installations for new construction.	\$ 6,690

**CITY OF PELLA
2014-2018 CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Department Public Works--Water

		PROJECTED DOLLARS					
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
PROJECTS							
Membrane Treatment Addition	SRF		\$ 600,000	\$ 8,052,000			\$ 8,652,000
Source Water - Jordan Well	SRF	\$ 300,000	\$ 2,738,000				\$ 3,038,000
Distribution Improvements	WI	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000
Lincoln Main Replacement, Hazel to E. 2nd	WI	\$ 126,240					\$ 126,240
Pickup truck	WI	\$ 25,000			\$ 25,000		\$ 50,000
Shallow Well Rehab	WI	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
GAC Removal and Replacement	WI	\$ 29,400			\$ 48,000		\$ 77,400
Aerator Balls and Nozzles	WI		\$ 8,000			\$ 8,000	\$ 16,000
Water Tower inspections	WI		\$ 10,000			\$ 10,000	\$ 20,000
Clearwell Baffling	WI				\$ 242,000		\$ 242,000
Jordan Well Parts and Rebuild	WI					\$ 60,000	\$ 60,000
East Filter Backwash Control & Valves	WI	\$ 86,000					\$ 86,000
Motor Replacement, Ranney	WI		\$ 25,000				\$ 25,000
HS Pump Valves & Piping	WI			\$ 110,000			\$ 110,000
Aerator/Head Tank Dist. Box	WI		\$ 25,000				\$ 25,000
Piping Replacement & Cleaning	WI	\$ 5,000					\$ 5,000
SCADA system update	WI	\$ 15,000				\$ 15,000	\$ 30,000
Clean Out Lime Lagoon Piping	WI		\$ 3,000		\$ 3,000		\$ 6,000
Lime Lagoon Cleaning	WI	\$ 120,000			\$ 120,000		\$ 240,000
Water Meter Replacement	WI	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
Ranney Well Pumps & Pipe	WI				\$ 45,000		\$ 45,000
Lagoon Overflow Gate Replacement	WI	\$ 7,000					\$ 7,000
Shallow Well Pump Replacement	WI	\$ 15,000	\$ 15,000				\$ 30,000
Clearwell Repair	WI	\$ 25,000					\$ 25,000
Clearwell Cleaning	WI					\$ 15,000	\$ 15,000
Jefferson St Main Repair	WI		\$ 172,500				\$ 172,500
Backhoe	WI		\$ 60,000				\$ 60,000
Backup Generator	SRF	\$ 350,000					\$ 350,000
Oskaloosa St Water Mains	TIF	\$ 197,000					\$ 197,000
Parks Buildings	WI/LOST	\$ 66,666					\$ 66,666
TOTAL COSTS		\$ 1,557,306	\$ 3,846,500	\$ 8,352,000	\$ 673,000	\$ 298,000	\$ 14,726,806
FUNDING SOURCES							
Water Improvement		\$ 676,973	\$ 508,500	\$ 300,000	\$ 673,000	\$ 298,000	\$ 2,456,473
Bond Proceeds							\$ 197,000
Pella Business Corridor		\$ 197,000					\$ 197,000
State Revolving Fund		\$ 650,000	\$ 3,338,000	\$ 8,052,000	\$ -	\$ -	\$ 12,040,000
Local Option Sales Tax		\$ 33,333					\$ 33,333
TOTAL		\$ 1,557,306	\$ 3,846,500	\$ 8,352,000	\$ 673,000	\$ 298,000	\$ 14,726,806

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Membrane Treatment Addition

Division Water Treatment Total Cost of Project \$8,652,000

Priority Rating
Project # 310.5.05.8182.6727

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Pilot Plant Testing						
Design & Engineering		\$600,000	\$400,000			\$1,000,000
Construction			\$7,652,000			\$7,652,000
Contingency						
Other						
TOTAL COSTS	\$0	\$600,000	\$8,052,000	\$0	\$0	\$8,652,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
State Revolving Fund		\$600,000	\$8,052,000			\$8,652,000
	\$0	\$600,000	\$8,052,000	\$0	\$0	\$8,652,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Construction of a membrane treatment facility and the associated building reconstruction/additions to accommodate this entirely new process which will be replacing our existing lime softening treatment facility.

JUSTIFICATION:

The best technology available for the treatment of Jordan water is the membrane system. This upgrade will allow for an increase in plant production capabilities due to the need for an additional and more consistent water source, which has been identified as the Jordan Aquifer. Our current treatment plant is not equipped to handle large volumes of high mineral content water (Jordan water). Also, portions of the lime plant are at the end of their life cycle.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Source Water - Jordan Well

Division Water Treatment Total Cost of Project \$3,138,000

Priority Rating
Project # 310.5.05.8152.6780

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering	\$300,000	\$300,000				\$600,000
Construction		\$2,438,000				\$2,438,000
Contingency						
Other						
TOTAL COSTS	\$300,000	\$2,738,000	\$0	\$0	\$0	\$3,038,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
State Revolving Fund	\$300,000	\$2,738,000				\$3,038,000
TOTAL	\$300,000	\$2,738,000	\$0	\$0	\$0	\$3,038,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Construction of a new Jordan Well near Howell Station along with a pump house structure and connecting transmission main. FY 12/13 expenses estimated at \$100,000.

JUSTIFICATION: Continued degradation of the shallow aquifers of the Des Moines River have led to the decline of the available water in the City's well field at that location. The City currently faces the possibility of not meeting its peak demand for usage. In addition, IDNR criteria (Firm Capacity) calls for the City to have enough capacity to meet its peak day demand with its largest supply source out of service.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Distribution Maintenance

Division Water Treatment Total Cost of Project \$750,000

Priority Rating

Project # 310.5.05.8183.6790

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000
Contingency						
Other						
TOTAL COSTS	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000
Wastewater Fund						
Unidentified Funding Source						
TOTAL	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$750,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Distribution projects will be reevaluated each year to address issues that cause the most concern. Below includes those issues currently at the top of our list.

Neil Drive Loop	Install an 8" water main to loop the system.
East 8th to East 10th Loop	Install an 8" water main to loop the system.
Vermeer Rd to E 6th Loop	Install an 8" main to loop the system
Country Club to Hazel Loop	Install an 8" water main to loop the system.
Northwest Dr. Main	Replace the 4" line on Northwest drive south of Elm Street to the dead-end
Jackson St Replacement	This will replace the 4" water main on Jackson street from Hazel to North Prairie
North Prairie to Lincoln Loop	Connect the dead end line on North Prairie to Main near Lincoln St.

JUSTIFICATION:

Dead end lines inhibit fire flows due to lack of pressure. These situations may also increase the potential for bacteria growth due to lack of circulation in the system. This also causes many houses to be dependent on one valve or a single feed and contributes to dirty water complaints.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works - Water Project Title Lincoln Main Replacement, Hazel to E. 2nd

Division Water Treatment Total Cost of Project \$126,240

Priority Rating
Project # 310.5.05.8180.6790

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering	\$10,520					\$10,520
Construction	\$105,200					\$105,200
Contingency	\$10,520					\$10,520
Other						
TOTAL COSTS	\$126,240	\$0	\$0	\$0	\$0	\$126,240
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$126,240					\$126,240
Wastewater Fund						
Unidentified Funding Source						
	\$126,240	\$0	\$0	\$0	\$0	\$126,240
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replace water main on Lincoln from E. 2nd to Hazel.

JUSTIFICATION:

We have experienced numerous main breaks in this area.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Pickup replacement

Division Water Treatment Total Cost of Project \$50,000

Priority Rating
Project # 310.5.05.8192.6710

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment	\$25,000			\$25,000		\$50,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$25,000	\$0	\$0	\$25,000	\$0	\$50,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$25,000			\$25,000		\$50,000
Wastewater Fund						
TOTAL	\$25,000	\$0	\$0	\$25,000	\$0	\$50,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replacement of a 1998 pickup in FY 13/14. Replacement of a 1998 pickup in FY 16/17.

JUSTIFICATION:

Currently there are two 1998 trucks that are in need of replacement. The transmission for the unit budgeted for replacement is weak and has been slipping during use. The second 1998 pickup is beginning to incur high maintenance and repair costs.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Shallow Well Rehab

Division Water Treatment Total Cost of Project \$100,000

Priority Rating

Project # 310.5.05.8196.6799

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Contingency						
Other						
TOTAL COSTS	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Wastewater Fund						
TOTAL	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Address bacteria and iron problems by shock chlorination and bio film chemical addition.

JUSTIFICATION:

The shallow wells are high in iron and need to be cleaned on an annual basis in order to continue to provide adequate water for our needs.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title GAC Removal and Reinstall

Division Water Treatment Total Cost of Project \$77,400

Priority Rating
Project # 310.5.05.8189.6780

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$29,400			\$48,000		\$77,400
Contingency						
Other						
TOTAL COSTS	\$29,400	\$0	\$0	\$48,000	\$0	\$77,400
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$29,400			\$48,000		\$77,400
Wastewater Fund						
	\$29,400	\$0	\$0	\$48,000	\$0	\$77,400
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Removal and reinstallation of granular activated carbon (GAC). The useful life of carbon is 4-5 years.

JUSTIFICATION:

GAC is used to help remove pesticides and organic matter in the water. This helps our total trihalomethane (TTHM) levels in the system. After 4-5 years, the carbon pores are filled up and replacement is required.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Aerator Balls and Nozzles

Division Water Treatment Total Cost of Project \$16,000

Priority Rating

Project # 310.5.05.8199.6780

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment		\$8,000			\$8,000	\$16,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$8,000	\$0	\$0	\$8,000	\$16,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund		\$8,000			\$8,000	\$16,000
Wastewater Fund						
TOTAL	\$0	\$8,000	\$0	\$0	\$8,000	\$16,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

This is to purchase new packed tower aerator media and nozzles.

JUSTIFICATION:

The iron in the water is precipitated out during aeration. During use the media and nozzles become plugged with iron making them less efficient. We have determined the useful life is approximately 3 years before replacement is necessary.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Water Tower Inspections (3 year)

Division Water Treatment Total Cost of Project \$20,000

Priority Rating
Project # 310.5.05.8168.6780

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering		\$10,000			\$10,000	\$20,000
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$10,000	\$0	\$0	\$10,000	\$20,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund		\$10,000			\$10,000	\$20,000
Wastewater Fund						
TOTAL	\$0	\$10,000	\$0	\$0	\$10,000	\$20,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Maintenance inspection of the interiors of the north and south water towers. Inspections are completed every three years. Budget allows for minor repairs.

JUSTIFICATION:

This activity is performed every three years to demonstrate due diligence in maintenance of the distribution system.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Clear Well Baffling

Division Water Treatment Total Cost of Project \$242,000

Priority Rating

Project # 310.5.05.8184.6780

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction				\$242,000		\$242,000
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$242,000	\$0	\$242,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund				\$242,000		\$242,000
Wastewater Fund						
TOTAL	\$0	\$0	\$0	\$242,000	\$0	\$242,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Installation of baffles in the clear well to prevent short circuiting.

JUSTIFICATION:

The clear well must be maintained at a minimum level to comply with the chlorine contact time requirements of the surface water treatment rule. Most of the effective volume of the clear well is committed to storage necessary to meet the CT requirements. Baffling will prevent short circuiting and break through. This will allow the clear well to operate at lower levels while still meeting contact time requirements.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Jordan Well Parts and Rebuild

Division Water Treatment Total Cost of Project \$60,000

Priority Rating
Project # 310.5.05.8195.6780

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment					\$60,000	\$60,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$0	\$60,000	\$60,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund					\$60,000	\$60,000
Wastewater Fund						
Unidentified Funding Source						
	\$0	\$0	\$0	\$0	\$60,000	\$60,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Pull and inspect the Jordan Well pumping unit. Bad materials in the column pipe, oil shaft and pumping unit will be replaced.

JUSTIFICATION:

Due to the corrosive nature of this well, the pump and associated piping needs to be inspected and possibly replaced every 4 - 6 years.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title East Filter Backwash and Control Valves

Division Water Treatment Total Cost of Project \$86,000

Priority Rating

Project # 310.5.05.8153.6780

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment	\$86,000					\$86,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$86,000	\$0	\$0	\$0	\$0	\$86,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$86,000					\$86,000
Wastewater Fund						
Unidentified Funding Source						
	\$86,000	\$0	\$0	\$0	\$0	\$86,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replace valves and piping on the East Filter Bank.

JUSTIFICATION:

The East bank of filters have not been in service since 1996 due to extensive pipe rust and valves that no longer operate. This will bring those filters back online.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Motor Replacement, Ranney

Division Water Treatment Total Cost of Project \$25,000

Priority Rating
Project #

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment		\$25,000				\$25,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$25,000	\$0	\$0	\$0	\$25,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund		\$25,000				\$25,000
Wastewater Fund						
Unidentified Funding Source						
	\$0	\$25,000	\$0	\$0	\$0	\$25,000
FISCAL IMPACT						
Fund. _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replace two motors at the Ranney Collector Well.

JUSTIFICATION:

Replacement of two motors at the Ranney well with high efficient motors. The Ranney has a total of three motors and one has been replaced in 09/10.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title High Service Pump Valves and Piping

Division Water Treatment Total Cost of Project \$110,000

Priority Rating
Project #

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction			\$110,000			\$110,000
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$110,000	\$0	\$0	\$110,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund			\$110,000			\$110,000
Wastewater Fund						
Unidentified Funding Source						
	\$0	\$0	\$110,000	\$0	\$0	\$110,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replacement of backflow valves and pipes.

JUSTIFICATION:

The pipes and backflow valves have become extremely rusty and in need of replacement. The backflow valves no longer work.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Aerator Head Tank Distribution Box

Division Water Treatment Total Cost of Project \$25,000

Priority Rating
Project #

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction		\$25,000				\$25,000
Contingency						
Other						
TOTAL COSTS	\$0	\$25,000	\$0	\$0	\$0	\$25,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund		\$25,000				\$25,000
Wastewater Fund						
Unidentified Funding Source						
	\$0	\$25,000	\$0	\$0	\$0	\$25,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replacement of the aerator head tank.

JUSTIFICATION:

The current head tank has rusted through and we have put temporary patches to hold it. The Hydrogen Sulfide gas that is removed is extremely aggressive and has destroyed the current tank.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Piping Replacement & Cleaning

Division Water Treatment Total Cost of Project \$5,000

Priority Rating
Project # 310.5.05.8175.6727

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$5,000					\$5,000
Contingency						
Other						
TOTAL COSTS	\$5,000	\$0	\$0	\$0	\$0	\$5,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$5,000					\$5,000
Wastewater Fund						
Unidentified Funding Source						
	\$5,000	\$0	\$0	\$0	\$0	\$5,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replace 6" lime feed pipe.
Clean lime from interior piping in the treatment plant.

JUSTIFICATION:

The current 6" lime feed pipe is over half plugged with lime scale and needs to be replaced. The piping to and from the splitter box have scaled up with lime over the years and have reduced the size of the piping by 50%. This process will remove the lime scale from the interior of the pipe.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title SCADA upgrades

Division Water Treatment Total Cost of Project \$30,000

Priority Rating
Project # 310.5.05.8194.6780

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$15,000				\$15,000	\$30,000
Contingency						
Other						
TOTAL COSTS	\$15,000	\$0	\$0	\$0	\$15,000	\$30,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$15,000				\$15,000	\$30,000
Wastewater Fund						
Unidentified Funding Source						
TOTAL	\$15,000	\$0	\$0	\$0	\$15,000	\$30,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Update SCADA system software and computer along with program upgrades. 13/14 upgrades include Ranney Well control and monitoring from the water treatment plant.

JUSTIFICATION:

The SCADA (Supervisory Control and Data Acquisition) system is used to monitor all processes in the plant along with data acquisition. The data is used for monthly reporting to the Iowa DNR and also to keep track of our daily performance. It also includes a dialer system which calls out operators in the event of an alarm condition at the water plant.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Lime Lagoon pipe cleaning

Division Water Treatment Total Cost of Project \$6,000

Priority Rating

Project #

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction		\$3,000		\$3,000		\$6,000
Contingency						
Other						
TOTAL COSTS	\$0	\$3,000	\$0	\$3,000	\$0	\$6,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund		\$3,000		\$3,000		\$6,000
Wastewater Fund						
Unidentified Funding Source						
TOTAL	\$0	\$3,000	\$0	\$3,000	\$0	\$6,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Remove sand and lime from piping that runs all wastes to the lime lagoon.

JUSTIFICATION:

This piping is used to drain all lime and filter backwashes from the treatment plant to the lime lagoon. The solids slowly build up and eventually plug the line. This processes keeps the line operational.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Lime Lagoon cleaning

Division Water Treatment Total Cost of Project \$240,000

Priority Rating
Project # 310.5.05.8163.6799

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$120,000			\$120,000		\$240,000
Contingency						
Other						
TOTAL COSTS	\$120,000	\$0	\$0	\$120,000	\$0	\$240,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$120,000			\$120,000		\$240,000
Wastewater Fund						
Unidentified Funding Source						
TOTAL	\$120,000	\$0	\$0	\$120,000	\$0	\$240,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Remove lime buildup from the lime lagoon.

JUSTIFICATION:

The lime lagoon is used as storage for waste discharged from the lime treatment process. This lagoon has reached it's intended capacity. Annual removals are adequate however larger amounts removed on a bi-annual basis will function better operationally. Currently the top of the overflow is sandbagged to keep lime from spilling into the creek.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Water Meter Replacement

Division Water Treatment Total Cost of Project \$100,000

Priority Rating
Project # 310.5.05.8145.6727

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$20,000	\$20,000	\$20,000	\$0	\$20,000	\$80,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
Wastewater Fund						
Unidentified Funding Source						
TOTAL	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Purchase of multiple water meters 2" and larger on an annual basis.

JUSTIFICATION:

As water meters age they tend to record less water than is actually used which reduces revenues collected. Although this is not significant on a per meter basis it does add up over time and increases based on the number of older meters in the system. We currently have over 4,000 meters in the system. Normal change procedure is to replace meters every 10-12 years. Budget constraints over the past several years have caused the change out program to fall behind. An annual CIP project for change outs on large meters (2" and above) will help get the large meter change out program back on track and allow for operating funds to be used to maintain the program on smaller meter change outs thus ensuring that we are collecting water revenues based on accurate usage.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Ranney Well Pump and Pipe Replacement

Division Water Treatment Total Cost of Project \$45,000

Priority Rating

Project #

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment				\$40,500		\$40,500
Land & Right-of-Way						
Design & Engineering				\$4,500		\$4,500
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$45,000	\$0	\$45,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund				\$45,000		\$45,000
Wastewater Fund						
Unidentified Funding Source						
TOTAL	\$0	\$0	\$0	\$45,000	\$0	\$45,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replace pumps, piping and shafts in the Ranney Collector Well.

JUSTIFICATION:

The well pumps run constantly and over the years start to wear out and wear down. This will replace the pumps, pipe and shafts for the Ranney Well.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Lagoon Gate

Division Water Treatment Total Cost of Project \$7,000

Priority Rating

Project # 310.5.05.8175.6727

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$7,000					\$7,000
Contingency						
Other						
TOTAL COSTS	\$7,000	\$0	\$0	\$0	\$0	\$7,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$7,000					\$7,000
Wastewater Fund						
Unidentified Funding Source						
TOTAL	\$7,000	\$0	\$0	\$0	\$0	\$7,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Replace the overflow gate on the lime lagoon.

JUSTIFICATION: The lime lagoon overflow gate controls the water level in the lagoon and helps to keep the lime from running over. The overflow gate has been inoperable for many years. Currently a steel plate has been placed in front of the gate to keep the lime from overflowing into the creek which does not allow us to control the water level. Without adequate control of the water level the lime lagoon storage and removal process is negatively affected.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Shallow Well Pump Replacement

Division Water Treatment Total Cost of Project \$30,000

Priority Rating
Project # 310.5.05.8170.6780

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment	\$15,000	\$15,000				\$30,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$15,000	\$15,000	\$0	\$0	\$0	\$30,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$15,000	\$15,000				\$30,000
Wastewater Fund						
Unidentified Funding Source						
TOTAL	\$15,000	\$15,000	\$0	\$0	\$0	\$30,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Replacement of 4 pumps and piping for the shallow wells.

JUSTIFICATION: All of the shallow well pumps are extremely old. The pumps have slowed down over the years due to wear and tear. This will be used to replace all 4 pumps and piping.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Clearwell Repair

Division Water Treatment Total Cost of Project \$25,000

Priority Rating

Project # 310.5.05.8184.6780

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency	\$25,000					\$25,000
Other						
TOTAL COSTS	\$25,000	\$0	\$0	\$0	\$0	\$25,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund	\$25,000					\$25,000
Wastewater Fund						
Unidentified Funding Source						
TOTAL	\$25,000	\$0	\$0	\$0	\$0	\$25,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Repair issues with the clearwell lid. There is a large crack that is allowing water to seep into the well.

JUSTIFICATION:

The clearwell is a 4 million gallon underground storage reservoir. We have noticed our turbidity climbs a little during large rainfall events. The clearwell lid is concrete and rainwater is getting into the tank due to a large crack and spalling concrete. This needs to be repaired.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Clearwell Cleaning

Division Water Treatment Total Cost of Project \$15,000

Priority Rating
Project #

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction					\$15,000	\$15,000
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$0	\$15,000	\$15,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund					\$15,000	\$15,000
Wastewater Fund						
Unidentified Funding Source						
TOTAL	\$0	\$0	\$0	\$0	\$15,000	\$15,000
FISCAL IMPACT						
Fund. _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Cleaning the sludge and sediment off the bottom of the clearwell.

JUSTIFICATION:

The clearwell is a 4 million gallon underground storage reservoir. Over time sludge and solids build up on the bottom. This will remove those solids and help keep bacteria and turbidity from getting out of control.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Jefferson St. Main Replacement

Division Water Distribution Total Cost of Project \$172,500

Priority Rating
Project # 310.5.05.8191.6790

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering		\$22,500				\$22,500
Construction		\$150,000				\$150,000
Contingency						
Other						
TOTAL COSTS	\$0	\$172,500	\$0	\$0	\$0	\$172,500
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund		\$172,500				\$172,500
Wastewater Fund						
State Revolving Fund						
	\$0	\$172,500	\$0	\$0	\$0	\$172,500
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Replace the water main on Jefferson St. from Main to Hazel.

JUSTIFICATION: This area has had an excessive amount of breaks over the last few years. Due to its close proximity to the North tower, this main has significant pressure and breaks result in substantial damage to streets and subgrade. Service to the Hospital is also another factor to be considered. This project coincides with street removal/replacement project.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title Backhoe & Attachments

Division Water Treatment Total Cost of Project \$60,000

Priority Rating _____

Project # _____

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment		\$60,000				\$60,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$60,000	\$0	\$0	\$0	\$60,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund		\$60,000				\$60,000
Wastewater Fund						
TOTAL	\$0	\$60,000	\$0	\$0	\$0	\$60,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replacement of the 1992 Case backhoe and associated equipment.

JUSTIFICATION:

The current Case backhoe is past it's useful life expectancy and some of the equipment used on it needs to be replaced. With the number of water main projects the distribution crew has been working on, reliable equipment is necessary to keep the projects moving along. The distribution crew has saved thousands of dollars installing it's own water mains. The cost of this equipment is shared with Wastewater.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Water Project Title _____ Backup Generator _____

Division Water Treatment Total Cost of Project \$350,000

Priority Rating _____
Project # 310.5.05.8189.6727

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment	\$350,000					\$350,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$350,000	\$0	\$0	\$0	\$0	\$350,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
State Revolving Fund	\$350,000					\$350,000
TOTAL	\$350,000	\$0	\$0	\$0	\$0	\$350,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Backup generation for the water treatment plant and well.

JUSTIFICATION:

Due to the City outsourcing it's electricity we no longer have priority for getting electricity back during an outage. DNR requires backup power for the water plant. We avoided installation previously using the City crew as backup to get us online immediately. Without that security we need to install generators to keep the plant running and satisfy the IDNR.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works - Water Project Title Oskaloosa Main Replacement

Division Water Treatment Total Cost of Project \$197,000

Priority Rating

Project # 310.5.05.8145.6790

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering	\$25,000					\$25,000
Construction	\$147,000					\$147,000
Contingency	\$25,000					\$25,000
Other						
TOTAL COSTS	\$197,000	\$0	\$0	\$0	\$0	\$197,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
State Revolving Fund						
TIF	\$197,000					\$197,000
	\$197,000	\$0	\$0	\$0	\$0	\$197,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replace water main on Oskaloosa St from Prairie to E. 8th.

JUSTIFICATION:

We have experienced numerous main breaks in this area.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Parks Buildings

Division Water Distribution Total Cost of Project \$100,000

Priority Rating _____

Project # 203.5.05.7101.6750

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment						
Land and Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other	\$100,000					\$100,000
TOTAL COSTS	\$100,000	\$0	\$0	\$0	\$0	\$100,000
FUNDING SOURCES						
LOST	\$33,333					\$33,333
RUT						
Water Fund	\$33,333					\$33,333
Wastewater Fund	\$33,334					\$33,334
TOTAL	\$100,000	\$0	\$0	\$0	\$0	\$100,000
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

The parks department will be relocating to the sports park in a new building and the water distribution crew and the wastewater collection crew will be moving to the parks buildings.

JUSTIFICATION:

The water distribution crew and the wastewater collection crew will be able to work more efficiently by being in one building and they will also be close to where their equipment is stored. This will also help alleviate some of the Public Work's shortage on storage buildings.

WASTEWATER

COST CENTER	REVENUES	EXPENSES	NET FUND
Wastewater Operations	\$2,072,769	\$804,277	\$1,268,492
Wastewater Treatment	\$0	\$109,681	(\$109,681)
Lift Stations	\$0	\$159,700	(\$159,700)
Wastewater Collection	\$0	\$74,100	(\$74,100)
TOTALS	\$2,072,769	\$1,147,758	\$925,011

WASTEWATER	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	% Inc (Dec) of FY 13-14 over FY 12-13
Revenues	\$1,786,343	\$1,823,966	\$1,942,865	\$2,072,769	6.69%
Expenses	\$1,086,043	\$1,122,024	\$1,179,242	\$1,147,758	-2.67%
Net Wastewater Fund Budget	\$700,300	\$701,942	\$763,623	\$925,011	21.13%

PUBLIC WORKS DEPARTMENT - WASTEWATER OPERATIONS

WASTEWATER OPERATIONS - REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
350.4.05.8300.4300	Interest	\$8,326	\$6,117	\$5,000	\$5,000	
350.4.05.8300.4310	Rents & Royalties	\$14,675	\$15,588	\$15,937	\$15,588	(\$349)
350.4.05.8300.4530	Wastewater Service Fees	\$1,735,715	\$1,761,544	\$1,907,928	\$2,038,181	\$130,253
350.4.05.8300.4560	Connect/Re-Connect Fees	\$240	\$25,345			
350.4.05.8300.4570	Misc Charges for Services		\$90			
350.4.05.8300.4600	Special Assessments					
350.4.05.8300.4720	Miscellaneous Revenue	\$27,387	\$15,282	\$14,000	\$14,000	
350.4.05.8300.4800	Sales of Fixed Assets					
Total Wastewater Operations Revenues		\$1,786,343	\$1,823,966	\$1,942,865	\$2,072,769	\$129,904

WASTEWATER OPERATIONS - PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
350.5.05.8300.6010	Salaries - Regular Full Time	\$404,860	\$455,691	\$475,475	\$478,561	\$3,086
350.5.05.8300.6020	Salaries - Regular Part Time					
350.5.05.8300.6155	Health/Dental/Life/Disability	\$59,501	\$52,925	\$56,460	\$56,350	(\$110)
350.5.05.8300.6160	Worker's Compensation	\$6,708	\$6,327	\$7,900	\$7,900	
350.5.05.8300.6170	Unemployment Compensation					
Total Personnel		\$471,069	\$514,943	\$539,835	\$542,811	\$2,976
AUTHORIZED POSITIONS						
2.00 FTE	Wastewater Operator	2.00 FTE	Wastewater Maintenance			
1.00 FTE	Wastewater Operator Lead	0.24 FTE	Receptionist/Office Support			
1.00 FTE	Wastewater Superintendent	0.11 FTE	Mechanic			
0.24 FTE	Admin Support Specialist	0.50 FTE	Distribution Collection Foreman			
0.24 FTE	Public Works Director					

WASTEWATER OPERATIONS-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
350.5 05.8300.6220	STAFF DEVELOPMENT Subscriptions/Educational Materials					
	REPAIR, MAINT & UTILITIES					
350.5.05 8300.6310	Building Maintenance & Repair	\$1,016	\$1,649	\$800	\$800	
350.5.05 8300.6320	Grounds Maintenance & Repair	\$7,089	\$6,430	\$6,400	\$6,400	
350.5.05 8300.6330	Vehicle Repair	\$1,048	\$583	\$1,500	\$1,000	(\$500)
350.5.05 8300.6350	Operational Equipment Repair	\$40,181	\$47,021	\$36,000	\$36,000	
350.5.05 8300.6370	Utility-Electric Expense	\$115,029	\$127,921	\$104,244	\$108,602	\$4,358
350.5 05.8300.6371	Utility-Gas Expense	\$22,915	\$33,232	\$30,000	\$30,000	
350.5.05 8300.6373	Telecommunications Expense		\$64			
350.5.05 8300.6374	Utility-Water Expense	\$2,022	\$2,071	\$2,000	\$2,000	
350.5 05.8300.6399	Other Maintenance & Repair	\$11,870	\$11,870	\$12,500	\$13,000	\$500
	COMMODITIES					
350.5.05 8300.6403	Contractual Services	\$9,600	\$9,400	\$10,000	\$10,000	
350.5.05 8300.6405	Consultant & Professional Fees					
350.5.05 8300.6433	Franchise Fees	\$34,797	\$35,261	\$38,159	\$40,764	\$2,605
350.5.05 8300.6499	Other Contractual Services		\$505			
350.5.05 8300.6503	Chemicals	\$1,699	\$2,031	\$2,500	\$2,500	
350.5 05.8300.6510	Equipment-Minor Equipment/Tools	\$2,592	\$947	\$1,500	\$1,500	
350.5.05 8300.6514	Fuel-Vehicles/Equipment	\$1,815	\$3,134	\$3,000	\$3,000	
350.5.05 8300.6530	Merchandise for Re-sale					
350.5.05 8300.6531	Postage/Shipping	\$3,150	\$2,745	\$2,500	\$2,500	
350.5.05 8300.6546	Supplies-Safety & Medical	\$4				
350.5.05 8300.6547	Supplies-Scientific & Lab	\$2,772	\$2,500	\$3,400	\$3,400	
	Total Supplies & Services	\$257,599	\$287,364	\$254,503	\$261,466	\$6,963

Total Wastewater Operations Expense	\$728,668	\$802,307	\$794,338	\$804,277	\$9,939
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Net Wastewater Operations Budget	\$1,057,675	\$1,021,659	\$1,148,527	\$1,268,492	\$119,965
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Budget Narrative
Department: Wastewater
Cost Center: Wastewater Operations

Revenues

350.4.05.8300.4300	Interest Interest earned on wastewater reserves.	\$ 5,000
350.4.05.8300.4310	Rents & Royalties <i>* Decreased \$349.</i>	\$ 15,588
350.4.05.8300.4530	Wastewater Service Fees Revenue from wastewater fees. <i>* Increased \$130,253 based on revenue projections and a rate increase.</i>	\$ 2,038,181
350.4.05.8300.4560	Connect/Re-Connect Fees Connect fees in identified districts.	\$ -
350.4.05.8300.4570	Misc. Charges for Services	
350.4.05.8300.4720	Misc. Revenue	\$ 14,000

Expenditures

350.5.05.8300.6010	Salaries 2.00 FTE Wastewater Operators 1 00 FTE Wastewater Operator Lead 1.00 FTE Wastewater Superintendent 0.50 FTE Distribution Collection Foreman 2.00 FTE Wastewater Maintenance .24 FTE Public Works Director .24 FTE Receptionist/Office Support 0.11 FTE Mechanic 0.24 FTE Admin Support Specialist <i>* Increased \$3,086.</i>	\$ 478,561
350.5.05.8300.6155	Health/Dental/Life/Disability Insurance Insurance for covered workers. <i>* Decreased \$110.</i>	\$ 56,350
350.5.05.8300.6160	Worker's Compensation Insurance costs for covered workers.	\$ 7,900
350.5.05.8300.6310	Building Maintenance & Repair Maintenance of buildings at the Wastewater Treatment Plant such as painting, caulking, and roof repair.	\$ 800
350.5.05.8300.6320	Grounds Maintenance & Repair Maintenance and repair of grounds at the Wastewater Treatment Plant such as weed control, contract mowing, and turf repair (seeding or contract landscaping).	\$ 6,400
350.5.05.8300.6330	Vehicle Repair Maintenance of the Ag Chem sludge application vehicle. <i>* Decreased \$500 based on history.</i>	\$ 1,000

350.5.05.8300.6350	Operational Equipment Repair Maintenance and repair of the process equipment located at the Wastewater Treatment Plant. This includes such items as pump repairs, electrical control repairs, motor repairs, treatment tank repairs, engine/generator repairs.	\$ 36,000
350.5.05.8300.6370	Utility-Electric Expense Electrical usage at the Wastewater Treatment Plant. <i>* Increased \$4,358 based on history and anticipated increase in rates.</i>	\$ 108,602
350.5.05.8300.6371	Utility-Gas Expense Cost of liquid propane for heating of buildings and the primary digester at the Wastewater Treatment Plant.	\$ 30,000
350.5.05.8300.6374	Utility-Water Expense Water usage at the Wastewater Treatment Plant.	\$ 2,000
350.5.05.8300.6399	Other Maintenance & Repair Repair of sewage grinders that are located at the headworks of the Wastewater Treatment Plant and at the three original lift stations. <i>* Increased \$500 based on increase in cost of grinder repair.</i>	\$ 13,000
350.5.05.8300.6403	Contractual Services (Meter Reading Reimbursement) Wastewater's portion of labor for meter reading.	\$ 10,000
350.5.05.8300.6433	Franchise Fees Payment to General Fund for operating a utility in the City. <i>* Increased \$2,605 due to rate increase.</i>	\$ 40,764
350.5.05.8300.6503	Chemicals Polymer for sludge thickening and sodium hypochlorite for control of filamentous organisms in the activated sludge treatment process at the Wastewater Treatment Plant.	\$ 2,500
350.5.05.8300.6510	Equipment-Minor Equipment & Tools Cost of new or replacement tools or equipment: hand tools (wrenches, gear pullers, and screwdrivers), electrical tools (hand grinders, drills, saws), pneumatic tools (impact wrenches, chisels), and chemical metering pumps.	\$ 1,500
350.5.05.8300.6514	Fuel-Vehicles/Equipment Fuel for the operation of the sludge application vehicle.	\$ 3,000
350.5.05.8300.6531	Postage/Shipping Shipping costs for sending or receiving equipment, parts, and materials.	\$ 2,500
350.5.05.8300.6547	Supplies-Scientific & Lab Purchase equipment, chemicals and supplies for the operation of the State Certified Laboratory at the Wastewater Treatment Plant.	\$ 3,400

Budget Narrative

Department: Wastewater

Cost Center: Wastewater Treatment

Expenditures

350.5.05.8310.6210	Association Dues & Memberships Various dues, fees, and memberships. Examples are Storm Water Discharge Permit Fee, State Certified Lab Fee, NPDES Permit, Operator Certification Fees, and WEF Membership Fee. <i>* Decreased \$100 based on history.</i>	\$	300
350.5.05.8310.6220	Subscriptions/Educational Materials Subscriptions, books, periodicals or manuals necessary for reference at the Wastewater Treatment Plant. <i>* Decreased \$100 based on history.</i>	\$	200
350.5.05.8310.6240	Meeting and Conferences Various training workshops for the staff at the Wastewater Plant.	\$	400
350.5.05.8310.6260	Travel Mileage reimbursement for travel to workshops or meetings if employee drives personal vehicle.	\$	100
350.5.05.8310.6330	Vehicle Repair Repair and maintenance of pickups at the Wastewater Treatment Plant.	\$	1,000
350.5.05.8310.6372	Utility-Refuse/Recycling Dumpster and recycling services at the Wastewater Treatment Plant. <i>* Decreased \$100 based on history.</i>	\$	400
350.5.05.8310.6373	Telecommunications Expense Internet, cellular phone service, and telephone service for the Wastewater Treatment Plant. <i>* Increased \$300 based on history.</i>	\$	1,500
350.5.05.8310.6402	Advertising Expense Advertising expense such as job openings and rental of land.	\$	200
350.5.05.8310.6405	Consultant & Professional Fees Various contract services such as contract laboratory service, engineering service, and random drug and alcohol testing.	\$	7,000
350.5.05.8310.6409	Insurance Expense-Property Property insurance premiums.	\$	14,400
350.5.05.8310.6410	Insurance Expense-Liability Liability insurance premiums.	\$	15,700
350.5.05.8310.6413	Laundry Expense Uniform expense for employees in the Wastewater Department who are in daily contact with wastewater and wastewater byproducts.	\$	2,000

350.5.05.8310.6414	Legal Expense & Publication Legal publications such as application for storm water discharge permit, application for NPDES permit, and notice of project bidding.	\$ 100
350.5.05.8310.6500	Contingency Reserve Provides for unforeseen expenses in any of the various line items in the Wastewater Treatment and Collection budgets.	\$ 22,874
350.5.05.8310.6510	Equipment-Minor Equipment & Tools Minor equipment and tools for the Wastewater Treatment Plant. Examples include garbage disposal, telephone, two way radio, and fax/copier/printer machine.	\$ 100
350.5.05.8310.6514	Fuel-Vehicles/Equipment Fuel to operate the pickup trucks for the Wastewater Treatment Plant. Also provides fuel for miscellaneous equipment such as pumps, mowers, trimmers and tractor. <i>* Increased \$500 based on history.</i>	\$ 5,000
350.5.05.8310.6531	Postage/Shipping Provides for a portion of refilling the postage meter at City Hall and for Wastewater's share of mailing the utility bills.	\$ 3,000
350.5.05.8310.6541	City Hall Allocation Cost for various supplies and services for City Hall that are directly related to the operation of the Wastewater Department. <i>* Increased \$2,777.</i>	\$ 33,207
350.5.05.8310.6543	Supplies-Office Office supplies for use at the Wastewater Treatment Plant. <i>* Decreased \$100 based on history.</i>	\$ 400
350.5.05.8310.6544	Supplies-Other Minor supplies and services that do not fit the definition for any other line items.	\$ 300
350.5.05.8310.6546	Supplies-Safety & Medical Safety supplies and services for the Wastewater Treatment Plant. Examples are supplies for confined space entry, hoist inspections, first aid supplies, and fire extinguisher testing. <i>* Increased \$300 based on history.</i>	\$ 1,500

PUBLIC WORKS DEPARTMENT - LIFT STATIONS

LIFT STATIONS - REVENUES

	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total Lift Stations Revenues	\$0	\$0	\$0	\$0	\$0

LIFT STATIONS - PERSONNEL COSTS

	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total Personnel	\$0	\$0	\$0	\$0	\$0

LIFT STATIONS - SUPPLIES & SERVICES

	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
REPAIR, MAINT & UTILITIES					
350.5.05.8320.6310 Building Maintenance & Repair	\$402	\$2,059	\$500	\$500	
350.5.05.8320.6320 Grounds Maintenance & Repair	\$1,779	\$1,240	\$1,500	\$1,500	
350.5.05.8320.6350 Operational Equipment Repair	\$30,016	\$9,279	\$12,000	\$12,000	
350.5.05.8320.6370 Utility-Electric Expense	\$57,455	\$40,999	\$55,000	\$50,000	(\$5,000)
350.5.05.8320.6371 Utility-Gas Expense	\$2,816	\$3,540	\$2,800	\$2,800	
350.5.05.8320.6373 Telecommunications Expense	\$2,329	\$2,364	\$2,200	\$2,400	\$200
350.5.05.8320.6374 Utility-Water Expense	\$174	\$174	\$200	\$200	
COMMODITIES					
350.5.05.8320.6503 Chemicals	\$80,578	\$91,949	\$75,000	\$90,000	\$15,000
350.5.05.8320.6510 Equipment-Minor Equipment/Tools	\$9		\$300	\$300	
350.5.05.8320.6546 Supplies-Safety & Medical		\$128			
Total Supplies & Services	\$175,558	\$151,732	\$149,500	\$159,700	\$10,200

Total Lift Stations Expense	\$175,558	\$151,732	\$149,500	\$159,700	\$10,200
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Net Lift Stations Budget	(\$175,558)	(\$151,732)	(\$149,500)	(\$159,700)	(\$10,200)
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Budget Narrative
Department: Wastewater
Cost Center: Lift Stations

Expenditures

350.5.05.8320.6310	<p>Building Maintenance & Repair Minor maintenance of buildings at the four lift stations. Examples include painting, caulking, and roof repairs.</p>	\$ 500
350.5.05.8320.6320	<p>Grounds Maintenance & Repair Maintenance and repair of grounds at the four lift stations. Examples include weed control, turf repair (seeding or contract landscaping), and contract mowing.</p>	\$ 1,500
350.5.05.8320.6350	<p>Operational Equipment Repair Maintenance and repair of the process equipment located at the four lift stations. This includes such items as pump repairs, electrical control repairs, motor repairs, treatment tank repairs, and engine/generator repairs.</p>	\$ 12,000
350.5.05.8320.6370	<p>Utility-Electric Expense Electrical usage at the four lift stations. * <i>Decreased \$5,000 based on history.</i></p>	\$ 50,000
350.5.05.8320.6371	<p>Utility-Gas Expense Cost of liquid propane for two lift stations and natural gas for two lift stations for building heat purposes.</p>	\$ 2,800
350.5.05.8320.6373	<p>Telecommunication Expense Communication network between the Wastewater Treatment Plant and the four lift stations. * <i>Increased \$200 based on history.</i></p>	\$ 2,400
350.5.05.8320.6374	<p>Utility-Water Expense Water usage at the lift stations.</p>	\$ 200
350.5.05.8320.6503	<p>Chemicals Provides for Bioxide. This is a chemical used at lift stations to treat for hydrogen sulfide gas. * <i>Increased \$15,000 based on increase in cost of chemical and increased usage during drought conditions.</i></p>	\$ 90,000
350.5.05.8320.6510	<p>Equipment-Minor Equipment & Tools Cost of minor equipment and tools for use at the four lift stations. Includes chemical metering pumps and tanks to store chemicals.</p>	\$ 300

PUBLIC WORKS DEPARTMENT - WASTEWATER COLLECTION

WASTEWATER COLLECTION - REVENUES

	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total Wastewater Collection Revenues	\$0	\$0	\$0	\$0	\$0

WASTEWATER COLLECTION - PERSONNEL COSTS

	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
350.5.05.8330.6010 Salaries - Regular Full Time					
Total Personnel	\$0	\$0	\$0	\$0	\$0

WASTEWATER COLLECTION - SUPPLIES & SERVICES

	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
STAFF DEVELOPMENT					
350.5.05.8330.6230 Training					
350.5.05.8330.6240 Meetings and Conferences			\$100	\$100	
REPAIR, MAINT & UTILITIES					
350.5.05.8330.6310 Building Maintenance & Repair	\$6	\$4	\$100	\$100	
350.5.05.8330.6320 Grounds Maintenance & Repair					
350.5.05.8330.6330 Vehicle Repair	\$500		\$800	\$800	
350.5.05.8330.6350 Operational Equipment Repair	\$1,891	\$1,916	\$2,000	\$2,000	
350.5.05.8330.6399 Other Maintenance & Repair	\$90,861	\$42,105	\$100,000	\$45,000	(\$55,000)
CONTRACTUAL SERVICES					
350.5.05.8330.6405 Consultant & Professional Fees	\$959	\$504	\$800	\$800	
350.5.05.8330.6499 Other Contractual Services	\$8,499	\$44,394	\$20,000	\$20,000	
COMMODITIES					
350.5.05.8330.6503 Chemicals					
350.5.05.8330.6510 Equipment-Minor Equipment/Tools	\$2,626	\$2,859	\$1,500	\$1,500	
350.5.05.8330.6514 Fuel-Vehicles/Equipment	\$1,104	\$2,479	\$2,500	\$2,500	
350.5.05.8330.6544 Supplies-Other	\$236		\$200	\$100	(\$100)
350.5.05.8330.6546 Supplies-Safety & Medical	\$1,710	\$910	\$1,200	\$1,200	
Total Supplies & Services	\$108,392	\$95,171	\$129,200	\$74,100	(\$55,100)

Total Wastewater Collection Expense	\$108,392	\$95,171	\$129,200	\$74,100	(\$55,100)
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Net Wastewater Collection Budget	(\$108,392)	(\$95,171)	(\$129,200)	(\$74,100)	\$55,100
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Budget Narrative

Department: Wastewater

Cost Center: Wastewater Collection

Expenditures

350.5.05.8330.6240	Meetings and Conferences Various training workshops for the Collection System staff	\$ 100
350.5.05.8330.6310	Building Maintenance & Repair Maintenance and repair of the Collection/Distribution building located on the Public Works campus. Examples are painting, caulking, and roof repair.	\$ 100
350.5.05.8330.6330	Vehicle Repair Repair of the pickup and jet machine truck as used by the Collection Department.	\$ 800
350.5.05.8330.6350	Operational Equipment Repair Repair to the various pieces of equipment utilized by the Collection Department such as backhoe repair (shared expense with Water Distribution and Street Department), sewer jet repair, cut-off saw repair, and sewer vac repair (shared expense with Street Department).	\$ 2,000
350.5.05.8330.6399	Other Maintenance & Repair Cleaning and televising of approximately 40,000 feet of sanitary sewer a year. At this rate, the entire system would be done in 10 years <i>* Decreased \$55,000 based on scope of this year's project.</i>	\$ 45,000
350.5.05.8330.6405	Consultant & Professional Fees Various contract services such as Iowa One Call utility locate service and minor engineering services	\$ 800
350.5.05.8330.6499	Other Contractual Services Provides for services and repairs to the sanitary sewer system. Examples include manhole rebuilds and repairs, open-cut repairs to lines and subsequent repairs to streets or property, root control, etc	\$ 20,000
350.5.05.8330.6510	Equipment-Minor Equipment & Tools New equipment and tools such as two way radios, cut-off saws, sewer tools, and hand tools.	\$ 1,500
350.5.05.8330.6514	Fuel-Vehicles/Equipment Fuel for the vehicles and equipment used by the Collection sewer vac Department. Examples include pickup truck, backhoe, jet machine, unit, saws, and pumps.	\$ 2,500
350.5.05.8330.6544	Supplies-Other Misc. minor supplies <i>* Decreased \$100 based on history.</i>	\$ 100
350.5.05.8330.6546	Supplies-Safety & Medical Various safety supplies and services for the Sewer Collection entry Department. Examples include first aid supplies and confined space supplies and equipment	\$ 1,200

PUBLIC WORKS DEPARTMENT - WASTEWATER TREATMENT

WASTEWATER TREATMENT - REVENUES

	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total Wastewater Treatment Revenues	\$0	\$0	\$0	\$0	\$0

WASTEWATER TREATMENT - PERSONNEL COSTS

	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Total Personnel	\$0	\$0	\$0	\$0	\$0

WASTEWATER TREATMENT - SUPPLIES & SERVICES

	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
STAFF DEVELOPMENT					
350.5.05.8310.6210 Association Dues & Memberships	\$377	\$67	\$400	\$300	(\$100)
350.5.05.8310.6220 Subscriptions/Educational Materials	\$165	\$235	\$300	\$200	(\$100)
350.5.05.8310.6240 Meetings and Conferences	\$85	\$203	\$400	\$400	
350.5.05.8310.6260 Travel	\$122		\$100	\$100	
REPAIR, MAINT & UTILITIES					
350.5.05.8310.6310 Building Maint & Repair	\$17				
350.5.05.8310.6330 Vehicle Repair	\$124	\$103	\$1,000	\$1,000	
350.5.05.8310.6370 Utility-Electric Expense			\$500	\$400	(\$100)
350.5.05.8310.6372 Utility-Refuse/Recycling	\$215				
350.5.05.8310.6373 Telecommunications Expense	\$1,039	\$1,332	\$1,200	\$1,500	\$300
CONTRACTUAL SERVICES					
350.5.05.8310.6402 Advertising Expense	\$185		\$200	\$200	
350.5.05.8310.6405 Consultant & Professional Fees	\$4,845	\$5,084	\$7,000	\$7,000	
350.5.05.8310.6409 Insurance Expense-Property	\$18,663	\$19,602	\$14,400	\$14,400	
350.5.05.8310.6410 Insurance Expense-Liability	\$5,774	\$5,937	\$15,700	\$15,700	
350.5.05.8310.6413 Laundry Expense	\$1,793	\$1,780	\$2,000	\$2,000	
350.5.05.8310.6414 Legal Expense & Publication		\$15	\$100	\$100	
350.5.05.8310.6416 Payments to Other Agencies					
350.5.05.8310.6417 Printing, Binding & Publishing					

WASTEWATER TREATMENT - SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
	COMMODITIES					
350 5.05 8310.6500	Contingency Reserve			\$22,874	\$22,874	
350 5 05.8310 6510	Equipment-Minor Equipment & Tools			\$100	\$100	
350.5.05 8310.6514	Fuel-Vehicles/Equipment	\$4,500	\$4,713	\$4,500	\$5,000	\$500
350.5.05.8310.6531	Postage/Shipping	\$3,252	\$3,304	\$3,000	\$3,000	
350.5.05.8310.6541	Supplies-City Hall Allocation	\$30,614	\$27,753	\$30,430	\$33,207	\$2,777
350.5 05.8310 6543	Supplies-Office	\$345	\$262	\$500	\$400	(\$100)
350.5.05 8310.6544	Supplies-Other	\$213	\$247	\$300	\$300	
350 5.05.8310.6546	Supplies-Safety & Medical	\$1,097	\$2,177	\$1,200	\$1,500	\$300
	Total Supplies & Services	\$73,425	\$72,814	\$106,204	\$109,681	\$3,477
Total Wastewater Treatment Expense		\$73,425	\$72,814	\$106,204	\$109,681	\$3,477
Net Wastewater Treatment Budget		(\$73,425)	(\$72,814)	(\$106,204)	(\$109,681)	(\$3,477)

**CITY OF PELLA
2014-2018 CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Department Public Works--Wastewater Treatment/Collection

PROJECTS		PROJECTED DOLLARS					TOTAL
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
Lift Station #2 Force Main	SRF	\$ 725,000					\$ 725,000
Collection System Repairs	SI	\$ 50,000					\$ 50,000
SCADA Upgrade	SI			\$ 20,000			\$ 20,000
UV Lamp Purchase	SI		\$ 5,000		\$ 5,000		\$ 10,000
Pickup Truck Purchase	SI				\$ 30,000		\$ 30,000
Methane Engine Overhaul	SI		\$ 30,000				\$ 30,000
Hot Water Supply/Return Replace	SI	\$ 25,000					\$ 25,000
Airport Land Improvements	UI	\$ 16,000					\$ 16,000
Sludge Application Tractor & Tank	SI					\$ 210,000	\$ 210,000
Ultraviolet Disinfection Replacement	UI					\$ 350,000	\$ 350,000
West 4th Sanitary Sewer	SRF	\$ 200,000					\$ 200,000
Influent Screening	UI	\$ 752,100					\$ 752,100
Grinder Control Modifications	SI	\$ 7,000					\$ 7,000
Manhole Rehab	SI	\$ 20,000		\$ 20,000		\$ 20,000	\$ 60,000
Sewer Lining Truman/Clark Streets	SI		\$ 261,750				\$ 261,750
Mainline Sewer Camera	UI		\$ 70,000				\$ 70,000
Sanitary Sewer Replace 600 Block Franklin	TIF	\$ 5,000	\$ 140,000				\$ 145,000
Lift Station #4 Upgrade	SI	\$ 56,000					\$ 56,000
Final Clarifier #1 Renovate	SI	\$ 20,000					\$ 20,000
Backhoe	SI		\$ 30,000				\$ 30,000
Oskaloosa Sanitary Sewer	TIF		\$ 80,000				\$ 80,000
Parks Buildings	SI	\$ 33,334					\$ 33,334
TOTAL COSTS		\$ 1,909,434	\$ 616,750	\$ 40,000	\$ 35,000	\$ 580,000	\$ 3,181,184
FUNDING SOURCES							
State Revolving Fund	SRF	\$ 925,000		\$ -	\$ -	\$ -	\$ 925,000
Pella Business Corridor (TIF)	TIF	\$ 5,000	\$ 220,000	\$ -	\$ -	\$ -	\$ -
Sewer Improvement Fund	SI	\$ 211,334	\$ 326,750	\$ 40,000	\$ 35,000	\$ 230,000	\$ 843,084
Unidentified Funding Source	UI	\$ 768,100	\$ 70,000	\$ -	\$ -	\$ 350,000	\$ 1,188,100
TOTAL		\$ 1,909,434	\$ 616,750	\$ 40,000	\$ 35,000	\$ 580,000	\$ 3,181,184

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Lift Station #2 Force Main

Division Wastewater Collection Total Cost of Project \$725,000

Priority Rating _____

Project # 360.5.05.8387.6780

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Engineering & Inspection	\$25,000					\$25,000
Construction	\$700,000					\$700,000
Contingency						
Other						
TOTAL COSTS	\$725,000	\$0	\$0	\$0	\$0	\$725,000
FUNDING SOURCES						
State Revolving Fund	\$725,000					\$725,000
TOTAL	\$725,000	\$0	\$0	\$0	\$0	\$725,000
FISCAL IMPACT						
Fund. _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Construction of a 16 inch force main to carry the discharge from Lift Station #2 to the Southeast Area Trunk Sewer.

JUSTIFICATION:

This is one of the projects that is mandated by IDNR in order to prevent both the bypass of raw sewage and the back-up of raw sewage into basements. Following periods of heavy rainfall, the Northeast Trunk Sewer and Lift Stations experience a significant amount of extraneous flow. This project would allow for more efficient removal of this elevated flow thus providing faster relief to surcharged sewers. This improvement carried a high priority in the Sanitary Sewer and Water System Study of 1998 as a Category 2 Improvement.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Collection System Repairs

Division Wastewater Collection Total Cost of Project \$50,000

Priority Rating _____
Project # 360.5.05.8360.6767

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$50,000					
Contingency						
Other						
TOTAL COSTS	\$50,000	\$0	\$0	\$0	\$0	\$50,000
FUNDING SOURCES						
SRF						
Sewer Improvement Fund	\$50,000					
TOTAL	\$50,000	\$0	\$0	\$0	\$0	\$50,000
FISCAL IMPACT						
Fund _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Repairs to the sanitary sewer system on Park Lane and Lincoln Street.

JUSTIFICATION:

These are necessary repairs that were discovered during the annual cleaning and inspecting program. Both repairs exceed depth conditions for City equipment.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title SCADA Upgrade

Division Wastewater Treatment Total Cost of Project \$20,000

Priority Rating _____
Project # 360.5.05.8357.6725

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment			\$20,000			\$20,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$20,000	\$0	\$0	\$20,000
FUNDING SOURCES						
Sewer Improvement Fund			\$20,000			\$20,000
TOTAL	\$0	\$0	\$20,000	\$0	\$0	\$20,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replacement of the Supervisory Control and Data Acquisition computer at the Wastewater Treatment Plant.

JUSTIFICATION:

This computer monitors conditions and controls some operations at the Wastewater Treatment Plant and Lift Stations. Computer will be 3 years old upon replacement. Replacement is recommended on a 3 year period in order to maintain reliability.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title UV Lamp Purchase

Division Wastewater Treatment Total Cost of Project \$10,000

Priority Rating _____
Project # 360.5.05.8352.6727

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment		\$5,000		\$5,000		\$10,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$5,000	\$0	\$5,000	\$0	\$10,000
FUNDING SOURCES						
Sewer Improvement Fund		\$5,000		\$5,000		\$10,000
TOTAL	\$0	\$5,000	\$0	\$5,000	\$0	\$10,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Purchase of lamps utilized in the ultraviolet disinfection unit at the Wastewater Treatment Plant.

JUSTIFICATION: Ordinary maintenance requires the replacement of burned out lamps on a regular basis.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Pickup Truck Purchase

Division Wastewater Treatment Total Cost of Project \$30,000

Priority Rating _____
Project # 360.5.05.8362.6710

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment				\$30,000		\$30,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$30,000	\$0	\$30,000
FUNDING SOURCES						
Sewer Improvement Fund				\$30,000		\$30,000
TOTAL	\$0	\$0	\$0	\$30,000	\$0	\$30,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replacement of the 2007 Ford 3/4 ton pickup.

JUSTIFICATION:

Keep essential equipment updated and reliable.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Methane Engine Overhaul

Division Wastewater Treatment Total Cost of Project \$30,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment		\$30,000				\$30,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$30,000	\$0	\$0	\$0	\$30,000
FUNDING SOURCES						
Sewer Improvement Fund		\$30,000				\$30,000
TOTAL	\$0	\$30,000	\$0	\$0	\$0	\$30,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$55,000
Operating Costs						
TOTAL	\$11,000	\$11,000	\$11,000	\$11,000	\$11,000	\$55,000

DESCRIPTION:

Overhaul of the engine that utilizes methane for the generation of electricity at the Wastewater Treatment Plant.

JUSTIFICATION:

The engine/generator set produced an average net amount of \$11,000 of electricity per year the last few years. Normal routine maintenance is needed for this equipment. Engine should have approximately 25,000 hours of runtime since last overhaul if work is conducted on this schedule.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public-Works-Wastewater Project Title Hot Water Supply-Return

Division Wastewater Treatment Total Cost of Project \$25,000

Priority Rating _____
Project # 360.5.05.8368.6750

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$25,000					\$25,000
Contingency						
Other						
TOTAL COSTS	\$25,000	\$0	\$0	\$0	\$0	\$25,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
Sewer Improvement Fund	\$25,000					\$25,000
TOTAL	\$25,000	\$0	\$0	\$0	\$0	\$25,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replacement of the hot water heating system supply and return lines for the Grit Building and Plant Pump House at the WWTP.

JUSTIFICATION:

The existing supply and return lines are 30+ years old. They are steel lines that have previously been repaired for leaks 2 times and are now leaking again. The lines are 7 foot deep in some areas making leak detection difficult. They would be replaced with plastic lines that are less prone to leakage.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Airport Land Improvements

Division Wastewater Treatment Total Cost of Project \$16,000

Priority Rating _____
Project # 360.5.05.8361.6799

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$16,000					\$16,000
Contingency						
Other						
TOTAL COSTS	\$16,000	\$0	\$0	\$0	\$0	\$16,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
*Funding Source Unidentified	\$16,000					\$16,000
TOTAL	\$16,000	\$0	\$0	\$0	\$0	\$16,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Terraces, tiling and waterway construction at the land owned by the Wastewater Department adjacent to the City of Pella Municipal Airport. This project is a land improvement activity to control runoff and erosion and was designed by the Natural Resources Conservation Service.

JUSTIFICATION: Erosion is causing a problem with siltation in a pond on property directly to the east of the City's property. These improvements will greatly reduce the amount of soil erosion. The establishment of grassy waterways was a recommendation of the IDNR in regard to the land application of biosolids on this property.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Sludge Application Tractor & Tank

Division Wastewater Treatment Total Cost of Project \$210,000

Priority Rating _____

Project # _____

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment					\$210,000	\$210,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
TOTAL COSTS	\$0	\$0	\$0	\$0	\$210,000	\$210,000
FUNDING SOURCES						
SRF					\$210,000	\$210,000
Sewer Improvement Fund						
*Funding Source Unidentified						
TOTAL	\$0	\$0	\$0	\$0	\$210,000	\$210,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replace current 1999 sludge disposal vehicle.

JUSTIFICATION:

This vehicle is used to field inject biosolids from the plant. The truck will be 16 years old on this schedule. Replacement is necessary to maintain reliability.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Ultraviolet Disinfection Replacement

Division Wastewater Treatment Total Cost of Project \$350,000

Priority Rating _____

Project # _____

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment					\$350,000	\$350,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
TOTAL COSTS	\$0	\$0	\$0	\$0	\$350,000	\$350,000
FUNDING SOURCES						
SRF						
Sewer Improvement Fund					\$350,000	\$350,000
*Funding Source Unidentified						
TOTAL	\$0	\$0	\$0	\$0	\$350,000	\$350,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Replace current ultraviolet disinfection system.

JUSTIFICATION:

The 1998 V&K study identified this unit for replacement in 15 years. New water quality standards will drive this project and may require new upgraded equipment in the near future.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title West 4th Sanitary Sewer

Division Wastewater Collection Total Cost of Project \$200,000

Priority Rating _____
Project # 360.5.05.8371.6790

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design						
Construction	\$200,000					\$200,000
Contingency						
Other						
TOTAL COSTS	\$200,000	\$0	\$0	\$0	\$0	\$200,000
FUNDING SOURCES						
State Revolving Fund	\$200,000					\$200,000
TOTAL	\$200,000	\$0	\$0	\$0	\$0	\$200,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Construction of a 15 inch gravity relief sanitary sewer.

JUSTIFICATION:

This is one of the projects that is mandated by IDNR in order to prevent both the bypass of raw sewage and the back-up of raw sewage into basements. Following periods of heavy rainfall, the area upstream of this relief sewer experiences basement back-ups. This relief sewer will allow this extraneous flow to drain more efficiently.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Influent Screening

Division Wastewater Treatment Total Cost of Project \$752,100

Priority Rating _____

Project # 360.5.05.8384.6727

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$752,100					\$752,100
Contingency						
Other						
TOTAL COSTS	\$752,100	\$0	\$0	\$0	\$0	\$752,100
FUNDING SOURCES						
Sewer Improvement Fund						
State Revolving Fund						
Unidentified Funding Source	\$752,100					\$752,100
TOTAL	\$752,100	\$0	\$0	\$0	\$0	\$752,100
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Removal of the existing macerators at the Wastewater Treatment Plant and the installation of screening equipment in its place.

JUSTIFICATION:

The addition of screening will reduce the objectionable materials that are currently partially ground up and remain in the waste stream where they cause problems by plugging pipes and pumps and are applied to the land when the sludge is hauled. These materials are really garbage and should be going to the landfill. The new screens will remove this material. This was a recommended project in the V&K Study of 1998 and also was listed in the April 2009 IDNR inspection report. This project has the potential to become mandated in the future. Renewal of the treatment permit with more stringent requirements could also require this project as well.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Grinder Control Modifications

Division Wastewater Treatment Total Cost of Project \$7,000

Priority Rating _____
Project # 360.5.05.8393.6727

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment	\$7,000					\$7,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$7,000	\$0	\$0	\$0	\$0	\$7,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
Sewer Improvement Fund	\$7,000					\$7,000
TOTAL	\$7,000	\$0	\$0	\$0	\$0	\$7,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Automation of three existing grinders at the headworks of the wastewater treatment plant.

JUSTIFICATION:

Grinder operation currently is manual, turning on and off when operators are present. This project would allow for automatic starting and stopping of grinders as flows into the plant increase or decrease thus matching grinder operation to flow levels.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Manhole Rehab

Division Wastewater Collection Total Cost of Project \$60,000

Priority Rating _____
Project # 360.5.05.8394.6790

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment	\$20,000		\$20,000		\$20,000	\$60,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$20,000	\$0	\$20,000	\$0	\$20,000	\$60,000
FUNDING SOURCES						
Capital Facilities Fund						
Sewer Improvement Fund	\$20,000		\$20,000		\$20,000	\$60,000
Water Fund						
Wastewater Fund						
TOTAL	\$20,000	\$0	\$20,000	\$0	\$20,000	\$60,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

This project provides for the rehabilitation of approximately 15 sanitary sewer manholes in the system for each project year. Rehabilitation includes patching of damaged areas, the application of a spray liner from top to bottom and repairs to the base of each manhole.

JUSTIFICATION:

The manholes that are to be rehabilitated are in various stages of decay. Most are of brick construction and in excess of 50 years old. Rehabilitation will provide needed structural integrity, reduce I and I into the sanitary sewer system and improve water flow through the base of each manhole.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Sewer Lining Truman-Clark Streets

Division Wastewater Collection Total Cost of Project \$261,750

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment		\$261,750				\$261,750
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$261,750	\$0	\$0	\$0	\$261,750
FUNDING SOURCES						
Capital Facilities Fund						
Sewer Improvement Fund		\$261,750				\$261,750
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$261,750	\$0	\$0	\$0	\$261,750
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

This project provides for the lining of approximately 4,000 lineal feet of 18" and 21" sanitary sewer. This sewer was installed around 1981 and conveys sanitary sewage to the wastewater treatment plant for roughly 75% of the City.

JUSTIFICATION:

This pipe was inspected fall of 2010 and is constructed of reinforced concrete. Each length of pipe has a rubber o-ring seal to deter leakage. The concrete has deteriorated to the point that several rubber o-ring are now falling out of the joints and there is exposed aggregate over this entire length of sewer. This pipe is essential to the sanitary sewer system. We need to be proactive and begin repairs now before failures occur.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Mainline Sewer Camera

Division Wastewater Collection Total Cost of Project \$70,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment		\$70,000				\$70,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$70,000	\$0	\$0	\$0	\$70,000
FUNDING SOURCES						
Capital Facilities Fund						
Sewer Improvement Fund						
Water Fund						
Unidentified Funding Source		\$70,000				\$70,000
TOTAL	\$0	\$70,000	\$0	\$0	\$0	\$70,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Purchase of a self-propelled mainline camera to enable the City to do their own televising of both sanitary and storm sewers.

JUSTIFICATION:

The purchase of this camera would allow the City to inspect sanitary and storm sewer pipes on their own. It would allow the City to better monitor their root control program as well as do regular inspections on the City's sanitary and storm sewer systems.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Sanitary Sewer Replace 600 Block Franklin

Division Wastewater Collection Total Cost of Project \$145,000

Priority Rating
Project # 360.5.05.8395.6790

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Inspection	\$5,000					\$5,000
Equipment						
Land & Right-of-Way						
Design & Engineering		\$20,000				\$20,000
Construction		\$100,000				\$100,000
Contingency		\$20,000				\$20,000
Other						
TOTAL COSTS	\$5,000	\$140,000	\$0	\$0	\$0	\$145,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
Pella Business Corridor (TIF)	\$5,000	\$140,000				\$145,000
TOTAL	\$5,000	\$140,000	\$0	\$0	\$0	\$145,000
FISCAL IMPACT						
Fund:						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

FY 13/14 includes thorough inspection, including televising, of the system in question. FY 14/15 includes design and construction of approximately 115 feet of 8 inch diameter sanitary sewer to replace the sewer that lies under downtown businesses from Boats Furniture west to the rear of Century 21 Real Estate. This project would include extending services from the new sewer to existing buildings. There is also water main work included in this project.

JUSTIFICATION:

Access to this segment of sewer is extremely limited should it need to be cleaned or repaired. The access manhole is in the basement bathroom closet of Boats Furniture and most of the sewer is under existing buildings. With a food service business, George's Pizza, discharging to the sewer the likelihood of the need for maintenance increases as does for the potential for backups of raw sewage into businesses in the area.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Lifts Station #4 Upgrade

Division Wastewater Treatment Total Cost of Project \$56,000

Priority Rating _____
Project # 360.5.05.8381.6780

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment	\$25,000					\$25,000
Land & Right-of-Way	\$20,000					\$20,000
Design & Engineering	\$6,000					\$6,000
Construction						
Contingency	\$5,000					\$5,000
Other						
TOTAL COSTS	\$56,000	\$0	\$0	\$0	\$0	\$56,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
Sewer Improvement Fund	\$56,000					\$56,000
TOTAL	\$56,000	\$0	\$0	\$0	\$0	\$56,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Upgrade of the lift station to accommodate design flow in the force main that serves it and the installation of 4 automatic air release valves. The upgrade includes control and motor modifications, purchase of a spare pump and 4 new air release valves.

JUSTIFICATION:

This lift station has a problem providing design velocities in the force main that serves the lift station. The pumps are undersized and as a result solids settle out in the force main. When this happens there is gas formation as a result of the solids decomposing creating pockets of gas that in turn create an artificially high head pressure.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Final Clarifier #1 Renovate

Division Wastewater Treatment Total Cost of Project \$20,000

Priority Rating _____
Project # 360.5.05.8369.6780

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$20,000					\$20,000
Contingency						
Other						
TOTAL COSTS	\$20,000	\$0	\$0	\$0	\$0	\$20,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund	\$20,000					\$20,000
TOTAL	\$20,000	\$0	\$0	\$0	\$0	\$20,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Coating of the metal components and repairs and coating of the concrete floor in final clarifier #1 at the WWTP.

JUSTIFICATION:

This tank is part of the original construction of the WWTP. It is 30+ years old with a concrete floor and metal components for process equipment. The concrete floor has since cracked and spalled causing leakage and potential structural damage. Metal components have rusted and need to be coated in order to prolong their life.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works-Wastewater Project Title Backhoe & Attachements

Division Wastewater Treatment Total Cost of Project \$30,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment		\$30,000				\$30,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$30,000	\$0	\$0	\$0	\$30,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund		\$30,000				\$30,000
TOTAL	\$0	\$30,000	\$0	\$0	\$0	\$30,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Replacement of the 1992 Case backhoe and associated equipment.

JUSTIFICATION: Cost of this piece of equipment is shared with the Water Distribution division. The current Case backhoe is past it's useful life expectancy and some of the equipment used on it needs to be replaced. With the number of water /wastewater main projects the crew has been working on, reliable equipment is necessary to keep the projects moving along.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works - Water Project Title Oskaloosa Sewer Main Replacement

Division Wastewater Collection Total Cost of Project \$80,000

Priority Rating
Project #

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction		\$80,000				\$80,000
Contingency						
Other						
TOTAL COSTS	\$0	\$80,000	\$0	\$0	\$0	\$80,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
State Revolving Fund						
TIF		\$80,000				\$80,000
	\$0	\$80,000	\$0	\$0	\$0	\$80,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Replace and/or line sanitary sewer main on Oskaloosa St from Prairie to E. 8th.

JUSTIFICATION: This project coincides with street and water main work. Age and condition of sanitary main in this section warrants repairs.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Public Works Project Title Parks Buildings

Division Wastewater Collection Total Cost of Project \$100,000

Priority Rating _____
Project # 203.5.05.7101.6750

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment						
Land and Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other	\$100,000					\$100,000
TOTAL COSTS	\$100,000	\$0	\$0	\$0	\$0	\$100,000
FUNDING SOURCES						
LOST	\$33,333					\$33,333
RUT						
Water Fund	\$33,333					\$33,333
Wastewater Fund	\$33,334					\$33,334
TOTAL	\$100,000	\$0	\$0	\$0	\$0	\$100,000
FISCAL IMPACT						
Fund:						
Federal Appropriation						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

The parks department will be relocating to the sports park in a new building and the water distribution crew and the wastewater collection crew will be moving to the parks buildings.

JUSTIFICATION:

The water distribution crew and the wastewater collection crew will be able to work more efficiently by being in one building and they will also be close to where their equipment is stored. This will also help alleviate some of the Public Work's shortage on storage buildings.

ELECTRIC

COST CENTER	REVENUES	EXPENSES	NET FUND
Electric Operating Revenues	\$18,660,151	\$0	\$18,660,151
Production	\$0	\$12,531,365	(\$12,531,365)
Transmission	\$0	\$2,208,689	(\$2,208,689)
Distribution	\$0	\$1,180,476	(\$1,180,476)
Admin & General	\$0	\$1,836,330	(\$1,836,330)
TOTALS	\$18,660,151	\$17,756,860	\$903,291

ELECTRIC	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	% Inc (Dec) of FY 13-14 over FY 12-13
Revenues	\$17,939,610	\$18,163,630	\$17,276,989	\$18,660,151	8.01%
Expenses	\$15,040,261	\$17,462,172	\$17,218,453	\$17,756,860	3.13%
Net Electric Fund Budget	\$2,899,350	\$701,458	\$58,536	\$903,291	1443.14%

ELECTRIC DEPARTMENT

ELECTRIC OPERATIONS-REVENUES

		ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGET FY 12-13	BUDGET FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
400.4.06.8500.4300	Interest	\$66,864	\$64,852	\$85,000	\$50,000	(\$35,000)
400.4.06.8500.4301	Interest-WSEC-4	\$646	\$870			
400.4.06.8500.4310	Rents & Royalties					
400.4.06.8500.4400	Federal Grants	\$20,186	\$7,878			
400.4.06.8500.4510	Electric Sales-Retail	\$15,750,100	\$16,948,000	\$16,350,989	\$16,920,521	\$569,532
400.4.06.8500.4518	Electric - WSEC4 Sales	\$1,903,011	\$787,925			
400.4.06.8500.4519	Electric Sales-Wholesale	\$123,011	\$127,737			
400.4.06.8500.4550	Penalties	\$19,152	\$18,215	\$4,000	\$4,000	
400.4.06.8500.4570	Misc Charges for Service	\$22,634	\$37,407	\$20,000	\$20,000	
400.4.06.8500.4706	Green power contributions					
400.4.06.8500.4720	Miscellaneous Revenues	\$8,335	\$89,079	\$6,000	\$248,160	\$242,160
400.4.06.8500.4721	Trans. Line Loss Revenue	\$21,641	\$1,845	\$500,000	\$1,106,470	\$606,470
400.4.06.8500.4722	Diesel Capacity Pmt		\$77,400	\$306,000	\$306,000	
400.4.06.8500.4800	Sales of Fixed Assets	\$4,029	\$2,422	\$5,000	\$5,000	
400.4.06.8500.4900	Sale of SO2 Allowances					
Total Electric Operations Revenues		\$17,939,610	\$18,163,630	\$17,276,989	\$18,660,151	\$1,383,162

Budget Narrative
Department: Electric
Revenue

		Revenues	
400.4.06.8500.4300	Interest On Investments Projected average cash reserve. <i>* Decreased \$35,000 based on current interest rates.</i>	\$	50,000
400.4.06.8500.4310	Rents & Royalties Return on transmission assets	\$	-
400.4.06.8500.4510	Electric Sales-Retail Estimated sales to all classes of customers. <i>* Increased \$569,532 based on historical load factor trends.</i>	\$	16,920,521
400.4.06.8500.4519	Electric Sales-Wholesale Estimated revenue from market sales, energy and capacity.	\$	-
400.4.06.8500.4550	Penalties Estimated revenue from late payments.	\$	4,000
400.4.06.8500.4570	Miscellaneous Charges for Service Estimated revenue for meter installs, electric hook-ups, and other electric services.	\$	20,000
400.4.06.8500.4706	Green Power Contributions Contributions for green power purchases.	\$	-
400.4.06.8500.4720	Miscellaneous Revenues Estimated revenue from EPA's Sulfur Dioxide Allowance auction, dividend checks, Financial Transmission Rights (FTRs) and other non-operating revenue. <i>* Increased \$242,160 due to collecting FTRs</i>	\$	248,160
400.4.06.8500.4721	Transmission Revenue Estimated revenue from MISO Attachment O submissions. <i>* Increased \$606,470 due to first full year of collection.</i>	\$	1,106,470
400.4.06.8500.4722	Electric - Diesel Capacity Payment Estimated revenue from MRES using diesel plant capacity.	\$	306,000
400.4.06.8500.4800	Sales of Fixed Assets/Refunds Sales of used wire, scrap metal, and parts at salvage value. Return of deposits on gas cylinders and barrels.	\$	5,000
400.4.06.8500.4900	Gain on Sale of SO2 Allowances Sales of banked SO2 Allowances to cover expenses associated with boiler damage.	\$	-

ELECTRIC DEPARTMENT-PRODUCTION

PRODUCTION EXPENSES

		ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGET FY 12-13	BUDGET FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
400.5 07 8500 9010	Operation-Supervision Labor	\$98,336	\$111,207	\$66,570		(\$66,570)
400 5 06 8501 9200	Fuel-Natural Gas	\$214,129	\$418,731			
400 5 06 8501 9210	Fuel-Coal	\$3,399,880	\$4,214,291			
400 5 06 8501 9250	Fuel-Handling Expense	\$103,391	\$93,336			
400 5 06 8501 9255	Biofuel-Handling Expense					
400 5 06 8501 9260	Ash Disposal Expense	\$64,790	\$76,384			
400 5.07 8502 9010	Steam Expense-Boiler Labor	\$412,270	\$431,751	\$57,515		(\$57,515)
400 5 06 8502 9020	Steam Exp-Boiler Mtrls & Supplies	\$46,070	\$35,351			
400 5 06.8502 9060	Steam Expense/Boiler Chemicals	\$11,620	\$12,324			
400 5 07 8505 9010	Electric Expense Labor	\$141,528	\$141,575	\$56,155		(\$56,155)
400 5 06.8505 9020	Electric Exp-Elec Mtrls & Supplies	\$5,183	\$2,062			
400 5 06 8505 9050	Electric Expense/Water	\$186,055	\$241,808			
400 5 06 8505 9060	Elec Exp-Cooling Tower Chemicals	\$63,578	\$44,826			
400 5 07 8506 9010	Miscellaneous Steam Power-Labor	\$40,726	\$41,163			
400 5.06 8506 9020	Misc Steam Power-General Exp	\$26,424	\$17,630			
400 5 06 8509 9270	Allowance Expense	\$37,135	\$26,345			
400 5 07 8510 9010	Maint.-Supervision-Labor	\$63,295	\$65,434	\$66,570		(\$66,570)
400 5 06 8511.9030	Maint Structure-Labor & Mtrls	\$53,302	\$22,367	\$3,345		(\$3,345)
400 5 06 8512 9030	Maint. Boiler/Furnace-Labor & Mtrls	\$126,471	\$109,228	\$10,035		(\$10,035)
400 5.06 8513 9030	Maint Turbine Apparatus-Labor & Mtrls	\$66,290	\$29,292	\$6,690		(\$6,690)
400 5.06 8514 9020	Miscellaneous	\$2,926	\$2,686			
400 5 06 8515.9400	Maint. of Steam Plant-Boiler Apparatus	\$67,684	\$58,988	\$10,035		(\$10,035)
400 5 06.8515 9410	Maint. of Steam Plant-Elec Equip	\$42,620	\$25,047	\$3,210		(\$3,210)
400 5.07 8546 9010	Operation Supervision/Diesel	\$13,736	\$25,249	\$12,600	\$73,150	\$60,550
400 5.06 8547 9220	Fuel Diesel	\$8,998	\$90,432	\$45,320	\$46,341	\$1,021
400 5 06 8548 9030	Generation Expenses/Diesel Plant	\$15,676	\$19,066	\$34,760	\$102,000	\$67,240
400 5 06 8549 9020	Misc. Diesel Plant	\$52,632	\$50,660	\$57,500	\$58,797	\$1,297
400 5 06 8552.9020	Maint. of Structures/Diesel Plant		\$1,035			
400 5 06.8553 9030	Maint/Diesel Plant-Equip Labor & Mtrls	\$37,560	\$99,307	\$54,640	\$93,451	\$38,811
400 5 06 8555 9500	Purchased Power	\$4,347,360	\$5,968,891	\$11,929,953	\$12,157,626	\$227,673
400 5.06 8555.9501	Purchased Power - Resale	\$238,823	\$237,918			
400 5.06.8555 9502	Non-Excessive Energy (MISO Wind)		\$4,012			
400 5.07 8556.9510	System Control - Load Dispatching	\$68,275	\$69,122	\$44,906		(\$44,906)
400 5 06.8557 9950	Other Expenses		\$20,889			
400 5.06.8501 4210	Fuel - Coal WSEC4					
400 5.06 8501 4220	Fuel - Misc WSEC4	\$870,420	\$330,343			
400 5 06 8514.4020	O&M WSEC4 (Generation)	\$538,864	\$166,728			

Total Electric Production Expenses	\$11,466,048	\$13,305,478	\$12,459,804	\$12,531,365	\$71,561
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Budget Narrative
Department: Electric
Cost Center: Production

Expenditures

400.5.07.8546.9010	Operation Supervision/Diesel A. Labor .05 FTE Electric Director .05 FTE Distribution Superintendent .65 FTE Electric Superintendent	\$	73,150
400.5.06.8547.9220	Fuel-Diesel Estimated diesel usage	\$	46,341
400.5.06.8548.9030	Generation Expense/Diesel Plant A. Labor .10 FTE SCADA Tech .60 FTE PP Supervisor .80 FTE Operating Engineers Estimated overtime B. Materials and Supplies Costs incurred in operating prime movers, generators and electric equipment in other power generating stations. Includes water, chemicals, lubricants, and control system oils.	\$	102,000
		\$	96,654
		\$	5,346
400.5.06.8549.9020	Misc./Diesel Plant All general expenses: 1. Electric usage for heating 2. Care of grounds, mowing 3. Telephone 4. First aid/safety supplies 5. General supplies, misc.	\$	58,797
400.5.06.8552.9020	Maint. Of Structures/Diesel Plant Costs incurred in maintenance of facilities used in other power generation.	\$	-
400.5.06.8553.9030	Maintenance Diesel Plant Equipment Labor & Materials A. Labor Estimated overtime B. Materials and Supplies Includes Altorfer maintenance.	\$	93,451
		\$	-
400.5.06.8555.9500	Purchased Power Based on the current power supply plan.	\$	12,157,626
400.5.06.8555.9501	Purchased Power - Resale Estimated amount of purchased power from FPL - wind energy. This energy is resold to the markets.	\$	-

ELECTRIC DEPARTMENT-TRANSMISSION

TRANSMISSION EXPENSES

		ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGET FY 12-13	BUDGET FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
400.5.06.8560.9010	Operation Supervision/Engineering					
400.5.07.8561.9510	Load Dispatching				\$119,905	\$119,905
400.5.06.8562.9030	Station Expenses	\$2,259	\$6,030	\$2,855	\$2,885	\$30
400.5.06.8563.9030	Overhead Line Expenses	\$213	\$1,375	\$4,390	\$4,482	\$92
400.5.06.8565.9520	Expenses by Others	\$638,907	\$942,668	\$1,775,290	\$2,022,407	\$247,117
400.5.06.8566.9030	Miscellaneous Expenses					
400.5.07.8568.9010	Maint.-Supervision Labor	\$2,786	\$2,496	\$3,446	\$19,495	\$16,049
400.5.06.8569.9030	Maint.-Structures	\$1,220	\$14	\$2,040	\$2,060	\$20
400.5.06.8570.9030	Maint.-Station Equipment	\$23,884	\$25,675	\$54,630	\$32,252	(\$22,378)
400.5.06.8571.9600	Maint-Overhead Lines Towers/Fixtures	\$627	\$278,645			
400.5.07.8571.9610	Maint-Overhead Lines Conductors/Devices	\$2,816	\$2,001	\$5,104	\$5,203	\$99
400.5.07.8571.9620	Maint.-Overhead Lines Right-Of-Way					
400.5.06.8573.4020	O&M WSEC4 (Transmission)	\$816	\$61			

Total Electric Transmission Expenses	\$673,527	\$1,258,965	\$1,847,755	\$2,208,689	\$360,934
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Budget Narrative
Department: Electric
Cost Center: Transmission Operating

Expenditures

400.5.07.8561.9510	Load Dispatching A. Labor .20 FTE SCADA Tech .20 FTE PP Supervisor 1.60 FTE Operating Engineers Estimated overtime		\$ 119,905
400.5.06.8562.9030	Transmission - Station Expenses Cost of materials used and expenses incurred in operating transmission substations and switching station equipment (equipment that changes transmission to distribution voltage is classified distribution).		\$ 2,885
400.5.06.8563.9030	Transmission - Overhead Line Expenses A. Labor .03 FTE Lineman B. Overhead Line Expenses Labor, materials used and expenses incurred in the operation of transmission lines (inspection, testing, switching, and line patrol).	\$ 1,906 \$ 2,576	\$ 4,482
400.5.06.8565.9520	Transmission -Expenses by Others Transmission expenses payable to others for the transmission of the utility's electricity over transmission facilities owned by others.		\$ 2,022,407
400.5.06.8566.9030	Transmission - Miscellaneous Expenses A. Labor B. Misc. Transmission Expenses Cost of materials used and expenses incurred in transmission map and record work, transmission office expenses, and other transmission expenses.	\$ - \$ -	\$ -

Budget Narrative
Department: Electric
Cost Center: Transmission Maintenance

Expenditures

400.5.07.8568.9010	Transmission - Maint.-Supervision-Labor		\$ 19,495
	A. Labor	\$ 19,495	
	.05 FTE Electric Director		
	.05 FTE Distribution Superintendent		
	.05 FTE Assistant Distribution Superintendent		
	.05 FTE Electric Superintendent		
400.5.06.8569.9030	Transmission - Maint.-Structures		\$ 2,060
	A. Labor	\$ -	
	B. Maint.-Structures	\$ 2,060	
	Labor, materials used and expenses incurred in the maintenance of buildings used for transmission.		
400.5.06.8570.9030	Transmission - Maint.-Station Equipment		\$ 32,252
	A. Labor	\$ 30,212	
	.05 FTE Distribution Superintendent		
	.06 FTE Lineman		
	.25 FTE SCADA Technician		
	.05 FTE Electric Superintendent		
	B. Maint.-Station Equipment	\$ 2,040	
	Labor, materials used and expenses incurred in the maintenance of transmission station equipment. Substation breaker maintenance.		
400.5.06.8571.9600	Transmission - Maint.-Overhead Lines – Towers and Fixtures		\$ -
	A. Labor	\$ -	
	B. Maint.-Overhead Lines	\$ -	
	Labor, materials used and expenses incurred in line relocation, re-adjustment of guys and braces, straightening poles and treating of poles.		
400.5.06.8571.9610	Transmission - Maint.-Overhead Lines – Conductors and Devices		\$ 5,203
	A. Labor	\$ 1,906	
	.03 FTE Lineman		
	B. Maint.-Overhead Lines	\$ 3,297	
	Labor, materials and expenses incurred in maintenance of switches, cleaning insulators, re-sagging, tree trimming and R.O.W cleaning for transmission conductors and devices.		
400.5.07.8571.9620	Transmission – Maint.-Overhead Lines - Right-Of-Way		\$ -
	A. Labor		
	Labor on public or private roads when done at the utility's expense.		
400.5.06.8573.4020	O&M WSEC4 (Transmission)		\$ -
	Estimate of transmission related O&M for WSEC4		

ELECTRIC DEPARTMENT-DISTRIBUTION

DISTRIBUTION EXPENSES

		ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGET FY 12-13	BUDGET FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
400 5 07 8580 9010	Operation-Supervision Labor	\$54,395	\$44,594	\$80,445	\$152,816	\$72,371
400 5 07 8581 9510	Load Dispatch				\$119,905	\$119,905
400 5 06 8583.9030	Overhead Line Expense	(\$7,701)	\$85,895	\$50,990	\$53,816	\$2,826
400 5 06 8584 9030	Underground Line Expense	\$165,860	\$204,684	\$329,970	\$335,915	\$5,945
400 5 06 8585.9030	Street Lighting/Traffic Signals *	\$21,973	\$40,537	\$17,305	\$17,571	\$266
400 5.06 8586 9030	Meter Expense	\$40,026	\$27,206	\$39,435	\$42,817	\$3,382
400 5 07 8587 9650	Customer Installations	\$184	\$429	\$3,680	\$3,813	\$133
400 5 06 8588 9300	Misc Dist Exp-Buildings & Grounds	\$7,449	\$4,072	\$10,200	\$11,220	\$1,020
400 5 06 8588 9660	Misc Dist Exp-Vehicle Expenses	\$18,686	\$25,761	\$24,080	\$26,253	\$2,173
400 5 06 8588 9720	Misc Dist Exp-Safety & Training	\$53,707	\$50,579	\$46,150	\$49,131	\$2,981
400 5.06 8588 9810	Misc Dist Exp-Contract Services	\$42,833	\$33,136	\$30,605	\$33,666	\$3,061
400 5 06 8588 9920	Misc Dist Exp-Office Expenses	\$76,674	\$77,161	\$125,485	\$22,440	(\$103,045)
400 5 06 8588 9950	Dist Exp-Miscellaneous	\$116,310	\$113,881	\$106,912	\$83,498	(\$23,414)
400 5 07 8590.9010	Maint-Supervision/Labor	\$46,269	\$34,954	\$56,875	\$58,136	\$1,261
400 5.06 8592 9030	Maint-Station Equipment	\$34,676	\$39,547	\$67,155	\$43,308	(\$23,847)
400 5 07 8593 9600	Maint OH Lines-Poles, Towers, Fixtures	\$4,953	\$7,034	\$18,400	\$19,065	\$665
400 5 07 8593 9610	Maint OH Lines-Conductors, Devices	\$30,698	\$38,120	\$36,795	\$38,130	\$1,335
400.5 06 8594 9610	Maint UG Lines-Conductors, Devices	\$5,936	\$4,804	\$29,435	\$30,504	\$1,069
400.5 06 8595 9030	Maint Line-Transformers	\$5,576	\$2,202	\$6,620	\$6,863	\$243
400 5 06 8596.9030	Maint-Street Lighting/Traffic Signals *	\$13,825	\$11,814	\$19,146	\$19,811	\$665
400 5 06 8597 9030	Maintenance-Meters	\$14,559	\$26,997	\$11,320	\$11,798	\$478
Total Electric Distribution Expenses		\$746,888	\$873,407	\$1,111,003	\$1,180,476	\$69,473

***Reallocated to City Contributions**

FY 10-11	\$35,798
FY 11-12	\$52,351
Budget FY 12-13	\$36,451
Budget FY 13-14	\$37,382

Budget Narrative
Department: Electric
Cost Center: Distribution

Expenditures

400.5.07.8580.9010	Operation-Supervision-Labor A. Labor .60 FTE Electric Director .65 FTE Distribution Superintendent .125 FTE Assistant Distribution Superintendent .05 FTE Electric Superintendent	\$ 152,816
400.5.07.8581.9510	Load Dispatch A. Labor .20 SCADA Tech .20 PP Supervisor 1.6 FTE Operating Engineers Estimated overtime	\$ 119,905
400.5.06.8583.9030	Overhead Line Expenses A. Labor .58 FTE Lineman Estimated overtime B. Overhead Line Expenses Cost of materials used and expenses incurred in the operation of overhead distribution. Inspecting and testing lightning arrestors, switches, grounds, transferring loads and switching for operational purposes. Inspecting and testing transformers, changing transformer taps, removing, re-setting and replacing transformers, voltage regulators and capacitors with or without change in capacity.	\$ 53,816
	A. Labor	\$ 36,986
	B. Overhead Line Expenses	\$ 16,830
400.5.06.8584.9030	Underground Line Expenses A. Labor 1.64 FTE Lineman Estimated overtime B. Underground Line Expenses Cost of materials used and expenses incurred in the operation of underground distribution lines. Removing, re-setting and replacing padmount transformers, voltage regulators or capacitors with or without change in capacity.	\$ 335,915
	A. Labor	\$ 104,095
	B. Underground Line Expenses	\$ 231,820
400.5.06.8585.9030	Street Lighting/Traffic Signals A. Labor .12 FTE Lineman B. Street Lighting/Traffic Signal Expenses	\$ 17,571
	A. Labor	\$ 7,626
	B. Street Lighting/Traffic Signal Expenses	\$ 9,945

400.5.06.8586.9030	Meter Expenses		\$ 42,817
	A. Labor	\$ 9,151	
	.14 FTE Lineman Estimated overtime		
	B. Meter Expenses	\$ 33,666	
	Cost of materials used and expenses incurred in the operation of customer meters and associated equipment. Removing and re-setting meters, inspection and testing meters, clerical work on meter records, checking operation of demand meters, consolidation of meter installation. Meter testing.		
400.5.07.8587.9650	Customer Installations		\$ 3,813
	A. Labor		
	.06 FTE Lineman		
400.5.06.8588.9300	Misc. Distribution Expenses - Building & Grounds		\$ 11,220
	Cost of materials and expenses incurred in maintaining building and grounds including janitorial services, pest control, and lawn care.		
400.5.06.8588.9660	Misc. Distribution Expenses - Vehicle Expenses		\$ 26,253
	A. Labor	\$ 3,813	
	.06 FTE Lineman		
	B. Distribution Expenses - Vehicle Expenses	\$ 22,440	
	Cost of materials and expenses incurred in maintaining vehicles		
400.5.06.8588.9720	Misc. Distribution Expenses - Safety & Training		\$ 49,131
	A. Labor	\$ 26,691	
	.42 FTE Lineman		
	B. Distribution Expenses - Safety & Training	\$ 22,440	
	Cost of materials used and expenses incurred with safety and training.		
	1. Personnel - Testing of gloves, sleeves, and trucks.	\$ 1,600	
	2. Training (Includes Apprenticeship Training)	\$ 11,240	
	3. Safety Clothing (9 x \$325)	\$ 2,925	
	4. Community Education/Training	\$ 1,500	
	5. Safety Equipment & Other Related Expenses	\$ 5,175	
400.5.06.8588.9810	Misc. Distribution Expenses - Contract Services		\$ 33,666
	Estimated expenses for consultants and contract labor. Includes boring contracts, lawn care contracts, IA One Call faxes, engineer consulting, and disposal of transformers.		
400.5.06.8588.9920	Misc. Distribution Expenses - Office Expenses		\$ 22,440
	A. Labor	\$ -	
	B. Distribution Expenses - Office Expenses	\$ 22,440	
	1. Utilities		
	2. Office Supplies		
	3. Photocopy and Printing Expense(s)		
	4. Dispatching		
	5. Books, Periodicals, Subscriptions		
	6. Other Related Office Expenses		

400.5.06.8588.9950	Distribution Expenses - Miscellaneous		\$ 83,498
	A. Labor	\$ 58,812	
	.66 FTE Lineman		
	.25 FTE Distribution SCADA Tech		
	Estimated overtime		
	B. Distribution Expenses - Miscellaneous	\$ 24,686	
	Cost of materials used and expenses incurred in distribution system operation including general records or physical characteristics of lines and substations, such as capacities, ground resistance records, joint pole maps and records, distribution system voltage and load records, misc. mapping expenses, maps and prints, service interruption and trouble records.		
400.5.07.8590.9010	Maintenance - Supervision - Labor		\$ 58,136
	A. Labor		
	.825 FTE Assistant Superintendent		
400.5.06.8592.9030	Maintenance Station Equipment		\$ 43,308
	A. Labor	\$ 15,252	
	.24 FTE Lineman		
	Estimated overtime		
	B. Maintenance - Station Equipment	\$ 28,056	
	Cost of expenses involved in maintenance of substation distribution equipment including transformers, circuit breakers and relays. Stations which change electricity from transmission to distribution voltage shall be classified as distribution stations. SCADA Upgrades.		
	C. SCADA Equipment Maintenance Agreement		
400.5.07.8593.9600	Maint. Overhead Lines - Poles, Towers, Fixtures		\$ 19,065
	A. Labor	\$ 19,065	
	.30 FTE Lineman		
	B. Maintenance - Poles, Towers, Fixtures	\$ -	
	Cost of material for re-aligning and straightening poles, crossarms, braces, pins, brackets, stubbing poles, pole treatment.		
400.5.07.8593.9610	Maint. Overhead Lines - Conductors & Devices		\$ 38,130
	A. Labor	\$ 38,130	
	.60 FTE Lineman		
	Estimated standby time and overtime		
	B. Maintenance - Conductors & Devices	\$ -	
	Cost of material for re-sagging lines, refusing line cutouts, transferring loads for maintenance purposes, tree trimming, repair of line cutouts, line switches, capacitors, oil reclosures, re-sagging service wire, replace brackets.		
400.5.06.8594.9610	Maint. Underground Lines - Conductors & Devices		\$ 30,504
	A. Labor	\$ 30,504	
	.48 FTE Lineman		
	Estimated overtime		
	B. Maintenance - Underground Conductors & Devices	\$ -	
	Repairing conductors and splices, switches, cutouts, junction box and potheads. Moving or changing position of conduit or pipe		

400.5.06.8595.9030	Maintenance Line Transformers		\$ 6,863	\$ 6,863
	A. Labor	\$	6,863	
	.11 FTE Lineman			
	B. Maintenance - Line Transformers	\$	-	
	Rewinding transformers, refusing or replacing transformer cutouts, and lightning arrestors.			
400.5.06.8596.9030	Maintenance - Street Lighting & Traffic Signals		\$ 19,065	\$ 19,811
	A. Labor	\$	19,065	
	.30 FTE Lineman			
	B. Maintenance - Street Lighting & Traffic Signals	\$	746	
	Repair or replacement of photo controls and refractors, bulbs, etc.			
400.5.06.8597.9030	Maintenance - Meters		\$ 10,676	\$ 11,798
	A. Labor	\$	10,676	
	.17 FTE Lineman			
	B. Maintenance - Meters	\$	1,122	
	Inspecting and testing incidental to maintenance, repairs to meters and meter testing equipment, includes also meter seals.			

ELECTRIC DEPARTMENT-ADMINISTRATION & GENERAL

ADMINISTRATION & GENERAL EXPENSES

		ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGET FY 12-13	BUDGET FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
400 5 06 8902 9010	Meter Reader Labor	\$20,877	\$21,200	\$22,442	\$22,666	\$224
400 5 07.8903 9010	Billing/Collection Labor	\$31,650	\$30,749	\$34,764	\$30,235	(\$4,529)
400.5 06 8909 9000	Energy Conservation Expense			\$2,040	\$2,060	\$20
400 5 07 8920 9010	General Office Salaries	\$201,801	\$235,997	\$233,388	\$362,404	\$129,016
400 5 06 8921 9020	Office Supplies Exp	\$5,541	\$4,707	\$8,161	\$8,243	\$82
400 5.06 8921 9900	Office Sup Exp-Training/Travel, Meetings	\$4,406	\$3,180	\$12,241	\$12,363	\$122
400 5 06 8921 9910	Office Sup Exp-City Hall Allocation	\$110,791	\$102,027	\$103,142	\$61,312	(\$41,830)
400 5 06 8923 9820	Outside Services/Legal & Consulting Fees	\$34,332	\$65,566	\$30,603	\$30,909	\$306
400 5.06 8923 9830	Outside Services/Auditor Fees & Exp					
400 5 06 8924 9000	Property Insurance *	\$177,454	\$186,067	\$168,317	\$170,000	\$1,683
400 5 06.8925 9700	Injuries & Damages-Prevention	\$58	\$59	\$510	\$515	\$5
400 5 06 8925 9740	Injuries & Damage-Insurance	\$62,656	\$58,382	\$64,712	\$65,359	\$647
400 5.06 8925 9750	Injuries & Damages-Ins Settlements			\$500	\$500	\$0
400 5 06 8925 9750	Injuries & Damages-Storm Damage	\$23,169				
400 5 06.8926 9710	Employee Benefits	\$548,412	\$470,508	\$497,062	\$278,946	(\$218,116)
400 5 06 8926 9730	Employee Benefits/Physicals			\$1,020	\$1,030	\$10
400 5 06 8928 9850	Regulatory Commission Expense	\$139,906	\$119,677			\$0
400 5 06.8930.9300	Misc Exp-Structures & Buildings			\$510	\$515	\$5
400 5 06 8930 9320	Misc Exp-Maint Office Furniture/Equip			\$510	\$515	\$5
400 5 06 8930 9840	Misc Exp-Membership Fees/Dues	\$89,512	\$82,117	\$79,300	\$80,093	\$793
400 5 06 8930.9930	Misc Exp-Advertising	\$513	\$236	\$2,040	\$2,060	\$20
400 5 06 8930 9940	Misc Exp-Property & Use Taxes	\$88,959	\$90,055	\$41,359	\$41,773	\$414
400 5 06.8935.4020	O&M WSEC4 (A&G)	\$111,213	\$45,244			\$0
Total Electric Admin & General Expenses		\$1,651,249	\$1,515,771	\$1,302,621	\$1,171,498	(\$131,123)

*Reallocated to City Contributions

\$500 of property insurance is allocated each year for insuring the Community Center boilers

Budget Narrative
Department: Electric
Cost Center: Administration & General

Expenditures

400.5.06.8902.9010	Meter Reader Labor A. Labor	\$	22,666
400.5.07.8903.9010	Billing/Collection Labor A. Labor .33 FTE Receptionist/Clerk .33 FTE Utility Billing Specialist B. Billing/Collection Expense Deposit Interest Expense	\$	30,235
		\$	26,732
		\$	3,503
400.5.06.8909.9000	Energy Conservation Expense A. Labor B. A&G - Energy Conservation Expense	\$	2,060
		\$	2,060
400.5.07.8920.9010	General Office Salaries A. Labor 0.30 FTE Electric Director 1.00 FTE Management Analyst 0.20 FTE Distribution Superintendent 0.20 FTE Electric Superintendent 0.54 FTE City Administrator 0.54 FTE Admin/Finance Director 0.18 FTE HR/Payroll Specialist 0.18 FTE Management Analyst 0.18 FTE Admin. Support 0.54 FTE Senior Accountant	\$	362,404
		\$	362,404
400.5.06.8921.9020	Office Supplies-Expenses Utilities, office supplies, and expenses, postage, photocopy and printing, and miscellaneous books, periodicals, and bulletins.	\$	8,243
400.5.06.8921.9900	Office Supplies-Expenses-Training/Travel & Meetings Meals, travel and meeting expenses. Includes training, general conference attendance expenses and interview expenses.	\$	12,363
400.5.06.8921.9910	Office Supplies-Expenses-Training/City Hall Supply Allocation Fees paid to City Hall for miscellaneous city-wide expenses such as computer services, utility billing expenses, and City Hall utilities.	\$	61,312
400.5.06.8923.9820	Outside Services/Legal & Consultant Fees Legal and environmental fees, consulting fees and payroll processing. Includes: 1. Thompson Environmental Consulting 2. Ahlers & Cooney P.C 3. Reising & Reising Inc. 4. Automated Data Processing	\$	30,909
400.5.06.8923.9830	Outside Services/Auditors Fees and Expenses Annual audit, accounting advisory services.	\$	-

400.5.06.8924.9000	Property Insurance	\$ 170,000														
	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"><u>General Insurance</u></td> <td style="width: 50%;"><u>Liability Insurance</u></td> </tr> <tr> <td>1. Autos & Trucks</td> <td>1. Umbrella Liability</td> </tr> <tr> <td>2. Inland Marine</td> <td>2. General Liability</td> </tr> <tr> <td>3. Misc. Property- 69kV line</td> <td></td> </tr> <tr> <td>4. General Property</td> <td></td> </tr> <tr> <td>5. Boiler Policy</td> <td></td> </tr> </table>	<u>General Insurance</u>	<u>Liability Insurance</u>	1. Autos & Trucks	1. Umbrella Liability	2. Inland Marine	2. General Liability	3. Misc. Property- 69kV line		4. General Property		5. Boiler Policy				
<u>General Insurance</u>	<u>Liability Insurance</u>															
1. Autos & Trucks	1. Umbrella Liability															
2. Inland Marine	2. General Liability															
3. Misc. Property- 69kV line																
4. General Property																
5. Boiler Policy																
400.5.06.8925.9700	Injuries & Damages/Prevention	\$ 515														
	Safety tapes, safety manuals, books, hearing and drug tests.															
400.5.06.8925.9740	Injuries & Damages Insurance	\$ 65,359														
	Worker's compensation premiums payable to the IMWCA.															
400.5.06.8925.9750	Injuries & Damages/Insurance Settlements	\$ 500														
	Estimated amount of damages resulting from insurance claims.															
400.5.06.8926.9710	Employee Benefits	\$ 278,946														
	<table border="0" style="width: 100%;"> <tr> <td style="width: 50%;">A. Labor</td> <td style="width: 50%; text-align: right;">\$ 278,946</td> </tr> <tr> <td colspan="2">All general benefits are recorded to this account. Includes all health, disability, life, AD&D, vacation, and sick pay.</td> </tr> <tr> <td colspan="2">B. Unemployment</td> </tr> </table>	A. Labor	\$ 278,946	All general benefits are recorded to this account. Includes all health, disability, life, AD&D, vacation, and sick pay.		B. Unemployment										
A. Labor	\$ 278,946															
All general benefits are recorded to this account. Includes all health, disability, life, AD&D, vacation, and sick pay.																
B. Unemployment																
400.5.06.8926.9730	Employee Benefits/Physicals	\$ 1,030														
	Cost for new employee physicals and work related medical attention.															
400.5.06.8928.9850	Regulatory Commission Expenses	\$ -														
400.5.06.8930.9300	General Adv.-Misc Expenses/Structure & Building	\$ 515														
	Cost for repairs and maintenance associated with administrative areas in the distribution warehouse and the power plant.															
400.5.06.8930.9320	General Adv.-Misc Expenses/Maint. Office Furniture & Equipment	\$ 515														
	Cost for repair, replacement and maintenance associated with the offices' furniture and equipment at the distribution warehouse and the power plant.															
400.5.06.8930.9840	General Adv.-Misc. Expenses/Memberships Fees & Dues	\$ 80,093														
	<table border="0" style="width: 100%;"> <tr> <td colspan="2">Membership fees and dues in trade, technical and professional associations for Utility and its employees.</td> </tr> <tr> <td>1. IAMU Electric Utility Dues & Assessment</td> <td style="text-align: right;">\$ 14,793</td> </tr> <tr> <td>2. APPA</td> <td style="text-align: right;">\$ 9,000</td> </tr> <tr> <td>3. IUB</td> <td style="text-align: right;">\$ 7,000</td> </tr> <tr> <td>4. IUB IA Energy & Global Warming Ctrs Assessment</td> <td style="text-align: right;">\$ 16,000</td> </tr> <tr> <td>5. MMTG Dues</td> <td style="text-align: right;">\$ 25,000</td> </tr> <tr> <td>6. NERC</td> <td style="text-align: right;">\$ 8,300</td> </tr> </table>	Membership fees and dues in trade, technical and professional associations for Utility and its employees.		1. IAMU Electric Utility Dues & Assessment	\$ 14,793	2. APPA	\$ 9,000	3. IUB	\$ 7,000	4. IUB IA Energy & Global Warming Ctrs Assessment	\$ 16,000	5. MMTG Dues	\$ 25,000	6. NERC	\$ 8,300	
Membership fees and dues in trade, technical and professional associations for Utility and its employees.																
1. IAMU Electric Utility Dues & Assessment	\$ 14,793															
2. APPA	\$ 9,000															
3. IUB	\$ 7,000															
4. IUB IA Energy & Global Warming Ctrs Assessment	\$ 16,000															
5. MMTG Dues	\$ 25,000															
6. NERC	\$ 8,300															
400.5.06.8930.9930	General Advertising-Misc Expenses/Advertising	\$ 2,060														
	Cost for advertising, newsletters, promotions, and other public relations items.															
400.5.06.8930.9940	General Adv.-Misc Expenses/Property & Use Taxes	\$ 41,773														
	Estimated use taxes and property taxes.															

ELECTRIC DEPARTMENT-NON-OPERATING

NON-OPERATING EXPENSES

		ACTUAL FY 10-11	ACTUAL FY 11-12	BUDGET FY 12-13	BUDGET FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
400.5.06.8938.9970	Comm Exp-Ind/Economic Development*	\$50,000	\$50,000	\$50,000	\$50,000	
400.5.06.8938.9971	Comm Exp-Community Celebrations*	\$6,185	\$7,634	\$5,000	\$30,000	\$25,000
400.5.07.8938.9972	Comm Exp-Interdepartmental Assist.*	\$2,526	\$661			
400.5.06.8939.9040	Payment in Lieu of Taxes*	\$443,836	\$440,031	\$442,270	\$584,832	\$142,562
400.5.06.8942.9950	Contingency Reserve		\$10,225			
Total Electric Non-Operating Expenses		\$502,548	\$508,551	\$497,270	\$664,832	\$167,562

*Reallocated to City Contributions	A&G	O&M	Insurance	Total
FY 10-11	\$502,548	\$37,623	\$500	\$540,671
FY 11-12	\$508,551	\$52,351	\$500	\$561,402
Budget FY 12-13	\$497,270	\$36,451	\$500	\$534,221
Budget FY 13-14	\$639,832	\$37,382	\$500	\$677,714

Budget Narrative
Department: Electric
Cost Center: Non-operating

Expenditures

400.5.06.8938.9970	Community Expenses/Industrial-Economic Development PADCO Economic Development		\$	50,000
400.5.06.8938.9971	Community Expenses/Community Celebrations 1 Christmas Lighting * Increase \$25,000 for new Christmas Decorations. 2. Banners & Flags		\$	30,000
		\$	27,500	
		\$	2,500	
400.5.07.8938.9972	Community Expenses/Interdepartmental Assistance Labor		\$	-
400.5.06.8939.9040	Replacement Tax/Payment In Lieu of Taxes Net amount of property taxes which would be collected if the Municipal Utility were a private enterprise The charge is computed based on 4% of revenues which includes community expenses.		\$	584,832
400.5.06.8942.9950	Contingency Reserve		\$	-

CITY OF PELLA 2017-2018 CAPITAL IMPROVEMENT PROGRAM SUMMARY

Department Electric-Production/Distribution

		PROJECTED DOLLARS					
		FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
PROJECTS-Production							
Plant Decommissioning	Bond	\$ 500,000					\$ 500,000
Diesel Plant Controls Upgrade	Bond	\$ 500,000					\$ 500,000
Production Subtotal		\$1,000,000	\$0	\$0	\$0	\$0	\$1,000,000
PROJECTS-Distribution							
Vehicle Replacement	EI	\$ 25,000		\$ 100,000	\$ 30,000		\$ 155,000
Sub D Extension	EI	\$ 168,328	\$ 168,328				\$ 336,656
Sub D Area Conversion	EI	\$ 258,000	\$ 515,800	\$ 386,700			\$ 1,160,500
Sub E Area Conversion	LOST			\$ 70,200	\$ 280,800	\$ 351,000	\$ 702,000
Brook Circle Cable Replacement	EI				\$ 250,000		\$ 250,000
Distribution Subtotal		\$ 451,328	\$ 684,128	\$ 556,900	\$ 560,800	\$ 351,000	\$ 2,604,156
TOTAL COSTS		\$ 1,451,328	\$ 684,128	\$ 556,900	\$ 560,800	\$ 351,000	\$ 3,604,156
FUNDING SOURCES							
Electric Improvement		\$ 451,328	\$ 684,128	\$ 486,700	\$ 280,000		\$1,902,156
Bond Proceeds		\$ 1,000,000					\$1,000,000
Local Option Sales Tax				\$ 70,200	\$ 280,800	\$ 351,000	\$ 702,000
TOTAL		\$ 1,451,328	\$ 684,128	\$ 556,900	\$ 560,800	\$ 351,000	\$ 3,604,156

BUDGET NARRATIVE
DEPARTMENT: ELECTRIC PRODUCTION -CIP

		\$ 1,000,000
3030 Miscellaneous Intangible Plant	\$ -	\$ -
3110 Structures		\$ 500,000
1 Power Plant Decommissioning 410.5.06.8953.3110	\$ 500,000	
3140 Turbogenerator Units	\$ -	\$ -
3160 Miscellaneous Power Plant Equipment	\$ -	\$ -
3430 Prime Movers		\$ -
1 Diesel Plant (aftercoolers) 410.5.06.8951.3430	\$ -	
3460 Miscellaneous Power Plant Equipment		\$ 500,000
1 Diesel Plant (RICE) 410.5.06.8951.3460	\$ -	
2 Diesel Plant Controls Upgrade 410.5.06.8968.3460	\$ 500,000	
3900 Structures and Improvements		\$ -
1 Asbestos Removal 410.5.06.8950.3900	\$ -	

BUDGET NARRATIVE
DEPARTMENT: ELECTRIC DISTRIBUTION -CIP

		\$ 451,328
3030 Miscellaneous Intangible Plant		-
3520 Structures and Improvements	\$ -	-
3530 Station Equipment		-
1. SE Switching Station 410.5.06.8981.3530	\$ -	
2. New Plant Substation 410.5.06.8982.3530	\$ -	
3650 Overhead Conductors and Devices	\$ -	-
3670 Underground Projects		\$ 426,328
1. Vermeer Service 410.5.06.8991.3670	\$ -	
2. Sub D Area Conversion 410.5.06.8974.3670	\$ 258,000	
3. Sub D Extension 410.5.06.8986.3670	\$ 168,328	
3700 Meters		-
3900 Structures and Improvements		-
3920 Transportation Equipment		\$ 25,000
1. Vehicle Replacement 410.5.06.8984.3920	\$ 25,000	
3970 Communication Equipment		-
SCADA Communication Upgrade 410.5.06.8977.3970	\$ -	
3980 Misc. Distribution Equipment	\$ -	-

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Electric Project Title Plant Decommissioning

Division Production Total Cost of Project \$500,000

Priority Rating _____
Project # 410.5.06.8953.3110

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$500,000					\$500,000
Contingency						
Other						
TOTAL COSTS	\$500,000	\$0	\$0	\$0	\$0	\$500,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
Electric Bond	\$500,000					\$500,000
TOTAL	\$500,000	\$0	\$0	\$0	\$0	\$500,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

In FY 12-13, staff plans to seek bids for decommissioning the power plant, whereby equipment is salvaged, asbestos removed, scrap metals salvaged, and plant demolished and removed from the site.

JUSTIFICATION:

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Electric Project Title Diesel Plant Controls Upgrade

Division Production Total Cost of Project \$500,000

Priority Rating
Project # 410.5.06.8968.3460

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$500,000					\$500,000
Contingency						
Other						
TOTAL COSTS	\$500,000	\$0	\$0	\$0	\$0	\$500,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
Electric Bond	\$500,000					\$500,000
TOTAL	\$500,000	\$0	\$0	\$0	\$0	\$500,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

In FY 12-13, staff plans to contract with an engineer for design and seek bids for installation of communication and control system upgrades at the diesel plant. Staff estimated cost of the project is \$500,000.

JUSTIFICATION:

The current communications system between the diesel generating units and the supervisory control and data acquisition (DP SCADA) are obsolete and replacement parts are no longer available for many components in this system. With the retirement of the Power Plant, joining MRES, and WMMPA construction of the Red Rock Hydro Project, the operational needs for the Diesel Plant have changed from when it was first built. As a result, changes in the black start functionality, isolated operation capabilities, voltage and VAR control, and remote operation need to be reevaluated and updated.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Electric Project Title Vehicle Replacement

Division Distribution Total Cost of Project \$155,000

Priority Rating _____
Project # 410.5.06.8984.3920

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment	\$25,000		\$100,000	\$30,000		\$155,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$25,000	\$0	\$100,000	\$30,000	\$0	\$155,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund	\$25,000		\$100,000	\$30,000		\$155,000
Water Fund						
Wastewater Fund						
TOTAL	\$25,000	\$0	\$100,000	\$30,000	\$0	\$155,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

FY 13/14 - Replace 1998 1/2 ton pickup truck (locator truck).
 FY 15/16 - Replace 1994 Large bucket truck.
 FY 16/17 - Replace 2001 3/4 4-wheel drive pickup used for underground.

JUSTIFICATION:

FY 13/14 - Pickup - age and usage dictate replacement.
 FY 15/16 - Bucket Truck - age and usage dictate replacement.
 FY 16/17 - Pickup - age and usage dictate replacement.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Electric Project Title Sub D Extension

Division Distribution Total Cost of Project \$336,656

Priority Rating _____
Project # 410.5.06.8986.3670

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$168,328	\$168,328				\$336,656
Contingency						
Other						
TOTAL COSTS	\$168,328	\$168,328	\$0	\$0	\$0	\$336,656
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund	\$168,328	\$168,328				\$336,656
Water Fund						
Wastewater Fund						
TOTAL	\$168,328	\$168,328	\$0	\$0	\$0	\$336,656
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: This project involves extension of the Sub D Feeder east along Oskaloosa St. to a point on 240th Place where it would tie to the 240th feeder.

JUSTIFICATION: This project will provide a circuit on which to place load converted from 4160 volts currently fed from Sub D and give feeder capacity to any loads that develop in this area. Related project - Sub D area conversion.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Electric Project Title Sub D Area Conversion

Division Distribution Total Cost of Project \$1,289,440

Priority Rating
Project # 410.5.06.8974.3670

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction	\$258,000	\$515,800	\$386,700			\$1,160,500
Contingency						
Other						
TOTAL COSTS	\$258,000	\$515,800	\$386,700	\$0	\$0	\$1,160,500
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund	\$258,000	\$515,800	\$386,700			\$1,160,500
Water Fund						
Wastewater Fund						
Local Option Sales Tax						
TOTAL	\$258,000	\$515,800	\$386,700	\$0	\$0	\$1,160,500
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Convert existing 4.16 kV overhead circuits to 12.5 kV circuits installed underground. FY 12-13 \$128,940 allocated.

JUSTIFICATION:

Service at 12.5 kV avoids losses associated with transformation, reduces line loading and ultimately improves service. This project improves system reliability, aesthetics and establishes additional circuit ties.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Electric Project Title Sub E Area Conversion

Division Distribution Total Cost of Project \$702,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering			\$70,200			\$70,200
Construction				\$280,800	\$351,000	\$631,800
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$70,200	\$280,800	\$351,000	\$702,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund						
Water Fund						
Wastewater Fund						
Local Option Sales Tax			\$70,200	\$280,800	\$351,000	\$702,000
TOTAL	\$0	\$0	\$70,200	\$280,800	\$351,000	\$702,000
FISCAL IMPACT						
Fund. _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Convert existing 4.16 kV overhead circuits to 12.5 kV circuits installed underground.

JUSTIFICATION:

Service at 12.5 kV avoids losses associated with transformation, reduces line loading and ultimately improves service. This project improves system reliability, aesthetics and establishes additional circuit ties.

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department Electric Project Title Brook Circle Cable Replacement

Division Distribution Total Cost of Project \$250,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					TOTAL
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering				\$250,000		\$250,000
Construction						
Contingency						
Other						
TOTAL COSTS	\$0	\$0	\$0	\$250,000	\$0	\$250,000
FUNDING SOURCES						
Capital Facilities Fund						
Electric Fund				\$250,000		\$250,000
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$0	\$0	\$250,000	\$0	\$250,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Convert existing 2.4 kV underground circuits to 7.2 kV operation.

JUSTIFICATION: Service at 7.2 kV avoids losses associated with transformation; some areas are radial feed.

CITY HALL

COST CENTER	REVENUES	EXPENSES	NET GENERAL FUND
Mayor and Council	\$16,172	\$42,610	(\$26,438)
City Administration	\$65,376	\$384,454	(\$319,078)
Billing and Collection	\$32,838	\$32,838	\$0
Human Resources - Payroll	\$19,088	\$105,932	(\$86,844)
Public Information	\$4,962	\$13,056	(\$8,094)
Van Service	\$2,900	\$21,370	(\$18,470)
TOTALS	\$141,336	\$600,260	(\$458,924)

CITY HALL	Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	% Inc (Dec) of FY 13-14 over FY 12-13
Revenues	\$184,041	\$169,914	\$185,800	\$141,336	-23.93%
Expenses	\$539,399	\$538,136	\$575,005	\$600,260	4.39%
Net General Fund Budget	(\$355,358)	(\$368,222)	(\$389,205)	(\$458,924)	17.91%

MAYOR & COUNCIL

MAYOR & COUNCIL - REIMBURSEMENT OF COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4.00.6000.4710	Reimbursement From Utilities	\$21,023	\$20,172	\$22,986	\$16,172	(\$6,814)

Total Reimbursements to General Fund		\$21,023	\$20,172	\$22,986	\$16,172	(\$6,814)
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MAYOR & COUNCIL - PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.00.6000.6010	Salaries - Regular Full Time					
100.5.00.6000.6020	Salaries - Regular Part Time					
100.5.00.6000.6050	Fee-Based	\$23,491	\$23,630	\$23,600	\$23,600	
100.5.00.6000.6155	Health/Dental/Life/Disability					
100.5.00.6000.6160	Worker's Compensation	\$56	\$52	\$56	\$50	(\$6)
	Total Personnel	\$23,547	\$23,682	\$23,656	\$23,650	(\$6)
AUTHORIZED POSITIONS						
	Mayor and City Council					

MAYOR & COUNCIL - SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
	STAFF DEVELOPMENT					
100.5.00.6000.6210	Assoc Dues & Memberships	\$3,023		\$3,047	\$3,200	\$153
100.5.00.6000.6230	Training		\$175	\$250	\$250	
100.5.00.6000.6240	Meetings and Conferences	\$15	\$476	\$250	\$250	
100.5.00.6000.6260	Travel	\$4,470	\$4,365	\$6,150	\$6,150	
	REPAIR, MAINT & UTILITIES					
100.5.00.6000.6310	Building Maintenance & Repair		\$60	\$200	\$200	
	CONTRACTUAL SERVICES					
100.5.00.6000.6414	Legal Expense & Publication	\$4,860	\$5,036	\$4,900	\$4,747	(\$153)
100.5.00.6000.6417	Printing, Binding, & Publishing					
100.5.00.6000.6495	Codification Expenses	\$1,916	\$2,387	\$2,563	\$2,563	
100.5.00.6000.6499	Other Contractual Services	\$1,145	\$1,083	\$1,200	\$1,200	
	COMMODITIES					
100.5.00.6000.6500	Contingency-Council Fund					
100.5.00.6000.6510	Equipment-Minor Equip & Tools					
100.5.00.6000.6543	Supplies-Office	\$16		\$100	\$100	
100.5.00.6000.6544	Supplies-Other		\$144	\$300	\$300	
	Total Supplies & Services	\$15,445	\$13,726	\$18,960	\$18,960	\$0

Total General Fund Expense	\$38,992	\$37,408	\$42,616	\$42,610	(\$6)
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Net General Fund Budget	(\$17,969)	(\$17,236)	(\$19,630)	(\$26,438)	(\$6,808)
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Budget Narrative
Department: Administration
Cost Center: Mayor and Council

Expenditures

100.5.00.6000.6050	Fee-Based Mayor and 6 Council members.	\$ 23,600
100.5.00.6000.6160	Worker's Compensation	\$ 50
100.5.00.6000.6210	Association Dues & Memberships IA League of Cities membership fees. <i>* Increase \$153 based on prior membership fees.</i>	\$ 3,200
100.5.00.6000.6230	Training Training expense.	\$ 250
100.5.00.6000.6240	Meetings and Conferences Meeting and conference expense.	\$ 250
100.5.00.6000.6260	Travel Meeting and conference expense.	\$ 6,150
100.5.00.6000.6310	Building Maintenance & Repair Council Chamber maintenance & repair.	\$ 200
100.5.00.6000.6414	Legal Expense & Publication Publishing legal notices. <i>* Decrease \$153.</i>	\$ 4,747
100.5.00.6000.6495	Codification Expenses Upkeep of the City Code.	\$ 2,563
100.5.00.6000.6499	Other Contractual Services Laserfiche Software Support and User Licenses	\$ 1,200
100.5.00.6000.6543	Supplies-Office Offices supplies for Mayor and Council	\$ 100
100.5.00.6000.6544	Supplies-Other Other supplies for Mayor and Council	\$ 300

CITY ADMINISTRATION

CITY ADMINISTRATION - REIMBURSEMENT OF COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4.00.6000.4710	Reimbursement From Utilities	\$113,074	\$105,647	\$92,899	\$65,376	(\$27,523)
100.4.00.6100.4705	Private Source Contributions		\$400			
Total Reimbursements		\$113,074	\$106,047	\$92,899	\$65,376	(\$27,523)

CITY ADMINISTRATION - PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.00.6100.6010	Salaries - Regular Full Time	\$173,356	\$178,785	\$187,575	\$195,817	\$8,242
100.5.00.6100.6020	Salaries - Regular Part Time					
100.5.00.6100.6155	Health/Dental/Life/Disability	\$16,975	\$14,482	\$14,490	\$15,610	\$1,120
100.5.00.6100.6160	Worker's Compensation	\$1,124	\$1,106	\$1,227	\$990	(\$237)
100.5.00.6100.6170	Unemployment Compensation					
Total Personnel		\$191,455	\$194,373	\$203,292	\$212,417	\$9,125
AUTHORIZED POSITIONS						
0.33 FTE	City Administrator					
0.33 FTE	Admin/Finance Director					
0.33 FTE	Senior Accountant					
0.62 FTE	Management Analyst					
0.62 FTE	Administrative Support Specialist					

CITY ADMINISTRATION - SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
	STAFF DEVELOPMENT					
100.5.00.6100.6210	Association Dues & Memberships	\$1,998	\$2,292	\$2,000	\$2,000	
100.5.00.6100.6220	Subscriptions/Ed Materials	\$217	\$398	\$400	\$400	
100.5.00.6100.6230	Training	\$1,934	\$2,262	\$2,520	\$2,520	
100.5.00.6100.6240	Meetings and Conferences	\$2,784	\$2,100	\$2,800	\$2,500	(\$300)
100.5.00.6100.6260	Travel	\$2,829	\$1,645	\$2,800	\$2,800	
	REPAIR, MAINT & UTILITIES					
100.5.00.6100.6310	Building Maintenance & Repair	\$9,771	\$2,302	\$4,000	\$4,000	
100.5.00.6100.6320	Grounds Maintenance & Repair					
100.5.00.6100.6330	Vehicle Repair					
100.5.00.6100.6340	Office Equipment Repair	\$558		\$1,200	\$1,000	(\$200)
100.5.00.6100.6370	Utility-Electric Expense	\$9,685	\$10,026	\$9,300	\$10,000	\$700
100.5.00.6100.6371	Utility-Gas Expense					
100.5.00.6100.6372	Utility-Refuse/Recycling					
100.5.00.6100.6373	Telecommunications Expense	\$4,591	\$5,284	\$4,987	\$5,300	\$313
100.5.00.6100.6374	Utility-Water Expense	\$286	\$349	\$200	\$400	\$200
100.5.00.6100.6375	Utility-Sewer Expense	\$311	\$353	\$300	\$400	\$100
	CONTRACTUAL SERVICES					
100.5.00.6100.6401	Accounting & Auditing Expense	\$21,650	\$22,650	\$24,200	\$24,200	
100.5.00.6100.6402	Advertising Expense	\$120				
100.5.00.6100.6403	Contractual Services	\$7,915	\$3,531	\$6,000	\$6,000	
100.5.00.6100.6405	Consultant & Professional Fees	\$75,707	\$78,131	\$73,160	\$73,160	
100.5.00.6100.6406	Court & Recording Fee Expense					
100.5.00.6100.6411	Janitorial Exp	\$72	\$137	\$400	\$300	(\$100)
100.5.00.6100.6414	Legal Expense & Publication					
100.5.00.6100.6417	Printing, Binding, & Publishing	\$2,740	\$2,171	\$1,500	\$2,000	\$500
100.5.00.6100.6418	Rents & Leases - Equipment/Veh	\$914	\$970	\$1,070	\$970	(\$100)
100.5.00.6100.6422	Technology Services Expense					
100.5.00.6100.6430	City Attorney Expense	\$13,930	\$19,676	\$16,700	\$16,700	
100.5.00.6100.6431	Outside Legal Counsel	\$13,418	\$12,319	\$3,000	\$3,000	
100.5.00.6100.6490	Other Professional Services	\$75	\$160			
	COMMODITIES					
100.5.00.6100.6502	Cash Short/Over	(\$20)	(\$28)			
100.5.00.6100.6510	Equipment-Minor Equip/Tools	\$218	\$602	\$1,000	\$1,000	
100.5.00.6100.6531	Postage/Shipping	\$365	\$360	\$500	\$387	(\$113)
100.5.00.6100.6543	Supplies-Office	\$9,134	\$6,185	\$8,600	\$7,600	(\$1,000)
100.5.00.6100.6544	Supplies-Other	\$119	\$119			
100.5.00.6100.6546	Supplies-Safety & Medical	\$23,014	\$17,093			
100.5.00.6100.6550	Copier Expense	\$5,052	\$4,959	\$5,400	\$5,400	
100.5.00.6100.6590	Supplies-Building & Grounds					
	Total Supplies & Services	\$209,387	\$196,046	\$172,037	\$172,037	\$0
Total General Fund Expense		\$400,842	\$390,419	\$375,329	\$384,454	\$9,125
Net General Fund Budget		(\$287,768)	(\$284,372)	(\$282,430)	(\$319,078)	(\$36,648)

Budget Narrative

Department: Administration

Cost Center: Administration

Expenditures

100.5.00.6100.6010	Salaries-Regular Full Time 0.33 FTE City Administrator 0.33 FTE Admin/Finance Director 0.33 FTE Senior Accountant 0.62 FTE Management Analyst 0.62 FTE Administrative Support Specialist <i>* Increased \$8,242 due to COLA, merit increases and reallocations between departments.</i>	\$ 195,817
100.5.00.6100.6155	Health/Dental/Life/Disability Health insurance for FTE positions.	\$ 15,610
100.5.00.6100.6160	Worker's Compensation	\$ 990
100.5.00.6100.6210	Association Dues & Memberships Dues and memberships such as GFOA (Government Finance Officers Assoc) and ICMA (Int'l City Managers Assoc).	\$ 2,000
100.5.00.6100.6220	Subscriptions/Educational Materials IA League of Cities subscription services and education materials.	\$ 400
100.5.00.6100.6230	Training Staff training.	\$ 2,520
100.5.00.6100.6240	Meetings and Conferences Conferences/meetings for administration staff. <i>* Decreased \$300 based on actual expenses.</i>	\$ 2,500
100.5.00.6100.6260	Travel Travel expense for staff.	\$ 2,800
100.5.00.6100.6310	Building Maintenance & Repair Repair and maintenance to City Hall.	\$ 4,000
100.5.00.6100.6340	Office Equipment Repair Printer and fax repair.	\$ 1,000
100.5.00.6100.6370	Utility-Electric Expense Electric costs for City Hall. <i>* Increased \$700 based on past expenditures.</i>	\$ 10,000
100.5.00.6100.6373	Telecommunications Expense Phone and internet access.	\$ 5,300

100.5.00.6100.6374	Utility-Water Expense Water costs for City Hall.	\$ 400
100.5.00.6100.6375	Utility-Wastewater Expense Wastewater costs for City Hall. <i>* Increased \$100 based on actual expenses.</i>	\$ 400
100.5.00.6100.6401	Accounting & Auditing Expense Auditing expense for City audits.	\$ 24,200
100.5.00.6100.6403	Contractual Services Financial System Support. <i>* Decreased \$180 based on actual expenses.</i>	\$ 6,000
100.5.00.6100.6405	Computer & Professional Fees Computer consultant fees.	\$ 73,160
100.5.00.6100.6411	Janitorial Expense Costs for cleaning City Hall.	\$ 300
100.5.00.6100.6417	Printing, Binding & Publishing AP checks, business cards, budget books & misc. <i>* Increased \$500 based on actual expenses.</i>	\$ 2,000
100.5.00.6100.6418	Rents & Leases - Equipment & Vehicles Postage meter lease.	\$ 970
100.5.00.6100.6430	City Attorney Expense Fees paid for City Attorney representation.	\$ 16,700
100.5.00.6100.6431	Outside Legal Counsel Legal fee consultation. <i>* Increased \$1,000 based on actual expenses.</i>	\$ 3,000
100.5.00.6100.6510	Equipment-Minor Equipment/Tools Office equipment such as file cabinets, chairs, and calculators.	\$ 1,000
100.5.00.6100.6531	Postage/Shipping Annual bulk mail fee, post office box rental and other shipping costs.	\$ 387
100.5.00.6100.6543	Supplies-Office Office supplies such as copy and computer paper, envelopes, stampers, binders, file folders, and stationary supplies. <i>* Decreased \$1,000 based on past expenditures.</i>	\$ 7,600
100.5.00.6100.6550	Copier Expense Lease/maintenance agreement for copiers.	\$ 5,400

ADMINISTRATION - BILLING AND COLLECTION

BILLING & COLLECTION - REIMBURSEMENTS OF COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4.00.6000.4710	Reimbursement From Utilities	\$36,426	\$28,088	\$32,838	\$32,838	
Total Reimbursements to General Fund		\$36,426	\$28,088	\$32,838	\$32,838	\$0

BILLING & COLLECTION- PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.00.6310.6010 100.5.00.6310.6155	Salaries - Regular Full Time Health/Dental/Life/Disability					
	Total Personnel	\$0	\$0	\$0	\$0	\$0
AUTHORIZED POSITIONS						

BILLING & COLLECTION - SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.00.6310.6230	STAFF DEVELOPMENT Training	\$68		\$75	\$75	
100.5.00.6310.6403	CONTRACTUAL SERVICES Contractual Services	\$1,735	\$2,414	\$1,735	\$2,420	\$685
100.5.00.6310.6405	Consultant & Pro Fees	\$11,254	\$3,802	\$7,600	\$7,600	
100.5.00.6310.6417	Printing, Binding & Publishing	\$5,951	\$3,678	\$6,000	\$4,513	(\$1,487)
100.5.00.6310.6499	Other Contractual Services	\$1,027	\$1,327	\$1,028	\$1,330	\$302
100.5.00.6310.6531	COMMODITIES Postage/Shipping	\$16,392	\$16,866	\$16,400	\$16,900	\$500
100.5.00.6310.6544	Supplies-Other					
	Total Supplies & Services	\$36,427	\$28,087	\$32,838	\$32,838	\$0
Total General Fund Expense		\$36,427	\$28,087	\$32,838	\$32,838	\$0
Net General Fund Budget		-\$1	\$1	\$0	\$0	\$0

Budget Narrative

Department: Administration

Cost Center: Billing and Collection

Expenditures

100.5.00.6310.6230	Training Staff training to keep current on utility issues.	\$ 75
100.5.00.6310.6403	Contractual Services Folding machine maintenance agreement. <i>* Increased \$685 based past expenditures.</i>	\$ 2,420
100.5.00.6310.6405	Consultant and Professional Fees Billing system software support.	\$ 7,600
100.5.00.6310.6417	Printing, Binding & Publishing Printing utility bills and 12-day notices, deposit slips <i>* Decreased \$1,487 based on actual expenses.</i>	\$ 4,513
100.5.00.6310.6499	Other Contractual Services Bank charges for ACH payments	\$ 1,330
100.5.00.6310.6531	Postage/Shipping Postage/shipping for utility billing. <i>* Increased \$500 based on increased postage.</i>	\$ 16,900

ADMINISTRATION - HUMAN RESOURCES/PAYROLL

HUMAN RESOURCES/PAYROLL - REIMBURSEMENT OF COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4.00.6000.4710	Reimbursement From Utilities	\$6,536	\$8,048	\$27,127	\$19,088	(\$8,039)
Total Reimbursements to General Fund		\$6,536	\$8,048	\$27,127	\$19,088	(\$8,039)

HUMAN RESOURCES/PAYROLL- PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.00.6320.6010	Salaries - Regular Full Time	\$34,331	\$34,975	\$35,627	\$51,363	\$15,736
100.5.00.6320.6155	Health/Dental/Life/Disability	\$3,772	\$3,218	\$3,220	\$4,340	\$1,120
	Total Personnel	\$38,103	\$38,193	\$38,847	\$55,703	\$16,856
AUTHORIZED POSITIONS						
0.62 FTE	Payroll/Human Resources Specialist					

HUMAN RESOURCES/PAYROLL - SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
	STAFF DEVELOPMENT					
100.5.00.6320.6210	Assoc Dues & Memberships	\$872	\$448	\$800	\$800	
100.5.00.6320.6220	Subscriptions & Ed Materials	\$915	\$806	\$925	\$925	
100.5.00.6320.6230	Training	\$1,854	\$669	\$1,500	\$1,500	
100.5.00.6320.6240	Meetings and Conferences	\$385	\$240	\$650	\$650	
100.5.00.6320.6260	Travel	\$157	\$252	\$150	\$150	
	CONTRACTUAL SERVICES					
100.5.00.6320.6402	Advertising Expense					
100.5.00.6320.6403	Contractual Services			\$11,330	\$11,330	
100.5.00.6320.6405	Consultant & Professional Fees	\$5,145	\$7,575	\$9,200	\$9,200	
100.5.00.6320.6412	Labor Relations Expense	\$945	\$2,036	\$2,100	\$2,100	
100.5.00.6320.6414	Legal Expense & Publication	\$1,058	\$1,253	\$920	\$920	
100.5.00.6320.6416	Payment to Other Agencies	\$775	\$1,378	\$1,000	\$1,000	
100.5.00.6320.6417	Printing, Binding & Publishing			\$100	\$100	
100.5.00.6320.6431	Legal Counsel					
100.5.00.6320.6544	Supplies-Other		\$245	\$100	\$100	
100.5.00.6320.6546	Supplies-Safety & Medical			\$21,454	\$21,454	
	Total Supplies & Services	\$12,106	\$14,902	\$50,229	\$50,229	\$0
Total General Fund Expense		\$50,209	\$53,095	\$89,076	\$105,932	\$16,856
Net General Fund Budget		(\$43,673)	(\$45,047)	(\$61,949)	(\$86,844)	(\$24,895)

Budget Narrative
Department: Administration
Cost Center: Human Resources/Payroll

Expenditures

100.5.00.6320.6010	Salaries-Regular Full Time .62 FTE Payroll/Human Resources Specialist <i>* Increased \$15,736 due to department reallocations.</i>	\$	51,363
100.5.00.6320.6155	Health/Dental/Life/Disability Insurance for FTE position.	\$	4,340
100.5.00.6320.6210	Association Dues & Memberships Dues and memberships	\$	800
100.5.00.6320.6220	Subscriptions & Educational Materials Employment law subscriptions and other related educational materials necessary for compliance of human resource issues.	\$	925
100.5.00.6320.6230	Training Training and training materials to keep city staff current on payroll/human resource issues.	\$	1,500
100.5.00.6320.6240	Meetings and Conferences Meetings and conferences to keep human resource staff current on payroll/human resource and public employer labor relations issues.	\$	650
100.5.00.6320.6260	Travel Travel expense for training and conferences.	\$	150
100.5.00.6320.6403	Contractual Services City Hall Automated Data Processing payroll fees	\$	11,330
100.5.00.6320.6405	Consultant and Professional Fees League of Cities, PERB, union negotiation fees	\$	9,200
100.5.00.6320.6412	Labor Relations Expense - Employee Relations Committee Length of Service Awards, summer picnic, Christmas party.	\$	2,100
100.5.00.6320.6414	Legal Expense and Publication	\$	920
100.5.00.6320.6416	Payment to Other Agencies Background checks for new employees.	\$	1,000
100.5.00.6320.6417	Printing, Binding & Publishing	\$	100
100.5.00.6320.6544	Supplies-Other	\$	100
100.5.00.6320.6546	Supplies-Safety & Medical Safety training with IA-IL Safety Council, safety audits, hearing tests, and Drug and Alcohol Compliance.	\$	21,454

ADMINISTRATION - PUBLIC INFORMATION

PUBLIC INFORMATION - REIMBURSEMENT OF COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4.00.6000.4710	Reimbursement From Utilities	\$6,982	\$4,848	\$7,050	\$4,962	(\$2,088)

Total Reimbursements		\$6,982	\$4,848	\$7,050	\$4,962	(\$2,088)
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PUBLIC INFORMATION - SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
	CONTRACTUAL SERVICES					
100.5.00.6350.6402	Advertising Expense	\$2,518	\$2,452	\$2,500	\$2,500	
100.5.00.6350.6403	Contractual Services	\$2,811	\$2,492	\$5,100	\$5,100	
100.5.00.6350.6414	Legal Expense & Publication					
100.5.00.6350.6417	Printing, Binding & Publishing	\$7,600	\$4,033	\$5,456	\$5,456	
100.5.00.6350.6422	Technology Services Expense					
100.5.00.6350.6499	Other Contractual Services					
	Total Supplies & Services	\$12,929	\$8,977	\$13,056	\$13,056	\$0

Total General Fund Expense		\$12,929	\$8,977	\$13,056	\$13,056	\$0
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Net General Fund Budget		(\$5,947)	(\$4,129)	(\$6,006)	(\$8,094)	(\$2,088)
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Budget Narrative

Department: Administration

Cost Center: Public Information

Expenditures

100.5.00.6350.6402	Advertising Expense Radio advertising	\$ 2,500
100.5.00.6350.6403	Contractual Services Televising Council Meetings and archival copies	\$ 5,100
100.5.00.6350.6417	Printing, Binding & Publishing Printing of the City Newsletter	\$ 5,456

ADMINISTRATION - CITY VAN

BILLING & COLLECTION - REIMBURSEMENTS OF COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4.00.6360.4500	Van Fees	\$2,964	\$2,711	\$2,900	\$2,900	

Total Reimbursements to General Fund		\$2,964	\$2,711	\$2,900	\$2,900	\$0
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BILLING & COLLECTION- PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.00.6360.6020	Salaries - Regular Part Time	\$20,786	\$20,149	\$22,090	\$21,370	(\$720)
	Total Personnel	\$20,786	\$20,149	\$22,090	\$21,370	(\$720)
AUTHORIZED POSITIONS						
0.75 FTE	Van Drivers (1560 hrs)					

CITY VAN - SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.5.00.6360.6331	REPAIR, MAINT & UTILITIES Vehicle Repair		\$4			
100.5.00.6360.6514	COMMODITIES Fuel-Vehicles/Equipment		(\$3)			
	Total Supplies & Services	\$0	\$1	\$0	\$0	\$0

Total General Fund Expense	\$20,786	\$20,150	\$22,090	\$21,370	(\$720)
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Net General Fund Budget	-\$17,822	-\$17,439	-\$19,190	(\$18,470)	\$720
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Budget Narrative
Department: Administration
Cost Center: City Van

Revenues

100.4.00.6360.4500	Van Fees	\$ 2,900
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Expenditures

100.5.00.6360.6020	Salaries-Regular Part-Time Van Drivers	\$ 21,370
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100.5.00.6360.6331	Vehicle Repair Will be paid from trust fund until \$0 balance	\$ -
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100.5.00.6360.6514	Fuel-Vehicles All expenses for fuel will be reimbursed from the Pella Corp Foundation	\$ -
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PELLA COMMUNITY VAN TRUST-REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
175.4.04.4499.4300	Interest on Investments	\$9				
175.4.04.4499.4705	Private Source Contributions					

Total Pella Community Center Trust-Revenues		\$9	\$0	\$0	\$0	\$0
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PELLA COMMUNITY VAN TRUST-EXPENDITURES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
175.5.04.4499.6330	Vehicle Repair	\$801		\$850	\$850	\$0

Total Community Center Trust Fund Expense		\$801	\$0	\$850	\$850	\$0
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Net Trust Budget		(\$792)	\$0	(\$850)	(\$850)	\$0
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Revenues - Trust Funds

175.4.04.4499.4300	Interest on Investments	\$	-
175.4.04.4499.4705	Private Source Contributions - City Van Fees collected from donations.	\$	-

Expenditures - Trust Funds

175.5.04.4499.6330	Vehicle Repair - City Van Repairs and maintenance to City Van.	\$	850
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GENERAL FUND-NON DEPARTMENTAL

NON-DEPARTMENTAL-GENERAL FUND REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
100.4 08.6400.4000	General Fund Property Tax	\$3,006,006	\$3,022,492	\$2,976,910	\$3,437,731	\$460,821
100.4.08.6400.4003	Ag Land Taxes	\$5,904	\$6,117	\$6,852	\$6,120	(\$732)
100.4.08.6400.4060	Utility Replacement	\$10,450	\$11,430	\$11,345	\$11,345	
100.4 08.6400.4065	Utility Franchise Tax	\$133,628	\$140,422	\$131,100	\$141,500	\$10,400
100.4 08.6400.4080	Mobile Home Taxes	\$3,422	\$3,479	\$4,300	\$4,300	
100.4.08.5100.4085	Hotel/Motel Tax	\$266,406	\$293,166	\$275,000	\$318,000	\$43,000
100.4 08.6400.4100	Beer and Liquor License	\$9,050	\$13,296	\$9,000	\$13,300	\$4,300
100.4.08.6400.4105	Cigarette Permits	\$1,375	\$825	\$1,100	\$1,100	
100.4 08.6400.4190	Miscellaneous Permits	\$980	\$1,175	\$1,000	\$1,000	
100.4 08.6400.4300	Interest Income	\$10,793	\$12,556	\$12,000	\$14,000	
100.4.08.6400.4420	Payment in Lieu of Taxes	\$443,836	\$440,031	\$442,270	\$584,832	\$142,562
100.4.08.6400.4431	Bank Franchise Tax					
100.4 08.6400.4600	Assessments					
100.4.08.6400.4715	Refunds					
100.4.08.6400.4720	Miscellaneous Revenues	\$49	\$4,174	\$1,000	\$1,000	
100.4 08.6410.4310	Rents - Molengracht		\$5,151			
100.4.08.6410.4721	Parking Fees Molengracht		\$33,230			
Total General Fund Revenues		\$3,891,899	\$3,987,544	\$3,871,877	\$4,534,228	\$660,351

NON-DEPARTMENTAL GENERAL FUND EXPENDITURES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
REPAIR, MAINT. & UTILITIES						
100.5.08.2500.6370	Electric Exp. - City Street Lights	\$31,836	\$35,560	\$32,640	\$32,640	
100.5.08.6400.6310	Building Maint -Ambulance	\$2,669	\$1,170	\$1,122	\$1,122	
100.5.08.6410.6370	Utility-Electric Exp - Molengracht	\$20,252	\$20,062			
100.5.08.6410.6371	Utility-Gas Exp. - Molengracht	\$2,026	\$1,027			
100.5.08.6410.6374	Utility-Water Exp - Molengracht	\$2,097	\$1,748			
CONTRACTUAL SERVICES						
100.5.08.6400.6403	Contractual Services-Code Enf		\$175			
100.5.08.6405.6409	Insurance Expense-Property	\$44,420	\$46,615	\$49,500	\$49,500	
100.5.08.6405.6410	Insurance Expense-Liability	\$13,324	\$13,193	\$18,000	\$14,550	(\$3,450)
100.5.08.5100.6416	Pymts to Agencies-Hotel/Motel	\$159,844	\$175,900	\$165,000	\$190,800	\$25,800
100.5.08.5200.6416	Pymts to Agencies-Hist. Society	\$5,000	\$5,000	\$5,100	\$5,100	
100.5.08.5600.6416	Pymts to Agencies-Chamber	\$1,688	\$1,839	\$1,530	\$1,530	
100.5.08.6400.6416	Reimbursement for City Band	\$8,991	\$9,000	\$9,180	\$9,180	
100.5.08.6400.6431	Legal Consul	\$83,779	\$1,384			
100.5.08.6400.6499	Other Contractual Services	\$7,800	\$7,800	\$7,956	\$7,956	
COMMODITIES						
100.5.08.6400.6500	Contingency Expense	\$18,820	\$26,964			
100.5.08.6410.6544	Grounds Supplies - Molengracht	\$2,852				
100.5.08.5200.6599	Other Supplies - Tulip Time	\$5,970	\$3,554	\$6,324	\$9,324	\$3,000
Total General Fund Expenditures		411,368	350,991	296,352	321,702	\$25,350

Net General Fund Budget	3,480,531	\$3,636,553	\$3,575,525	\$4,212,526	\$635,001
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Budget Narrative
Department: Non Departmental
Cost Center: Non Departmental

Revenues

100.4.08.6400.4000	General Fund Property Tax Net property taxes. <i>* Increased \$460,821 based on projected revenue.</i>	\$ 3,437,731
100.4.08.6400.4003	Agland Taxes Agland property taxes. <i>* Decreased \$742 based on projected revenue.</i>	\$ 6,120
100.4.08.6400.4060	Utility Replacement Utility Replacement Tax	\$ 11,345
100.4.08.6400.4065	Utility Franchise Tax Franchise Fees - Water, Wastewater & Mediacom. <i>* Increased \$10,400 based on projected revenue.</i>	\$ 141,500
100.4.08.6400.4080	Mobile Home Taxes Mobile home property taxes.	\$ 4,300
100.4.08.5100.4085	Hotel/Motel Tax Hotel & motel taxes. <i>* Increased \$43,000 based on projected revenue.</i>	\$ 318,000
100.4.08.6400.4100	Beer and Liquor License License fees to sell beer and liquor. <i>* Increased \$4,300 based on previous years.</i>	\$ 13,300
100.4.08.6400.4105	Cigarette Permits Permit fees to sell cigarettes.	\$ 1,100
100.4.08.6400.4190	Miscellaneous Permits Misc. permits such as special event and peddler's permits.	\$ 1,000
100.4.08.6400.4300	Interest Income Interest earned on investments and bank accounts. <i>* Increased \$2,000 based on current interest rates.</i>	\$ 14,000
100.4.08.6400.4420	Payment in Lieu of Taxes Electric fee to cover unpaid electric property taxes.	\$ 584,832
100.4.08.6400.4720	Miscellaneous Revenues Misc. revenues such as making copies and other misc. fees.	\$ 1,000

Expenditures

100.5.08.2500.6370	Electric Expense - City Street Lights Electric expense for street lights.	\$ 32,640
100.5.08.6400.6310	Building Maintenance-Ambulance Maintenance expenses for the Ambulance building.	\$ 1,122
100.5.08.6405.6409	Insurance Expense-Property Property insurance for all general fund property. <i>* Increased \$1,500 based on current projections.</i>	\$ 49,500
100.5.08.6405.6410	Insurance Expense-Liability Liability insurance for all general fund property. <i>* Decreased \$3,450 based on past expenditures.</i>	\$ 14,550
100.5.08.5100.6416	Payments to Other Agencies - Hotel/Motel Payment to Pella Convention & Visitor's Bureau for their portion of hotel/motel tax revenue. <i>* Increased \$25,800 based on revenues.</i>	\$ 190,800
100.5.08.5200.6416	Payments to Other Agencies - Historical Society Tulip bulb reimbursement and tulip time expenses.	\$ 5,100
100.5.08.5600.6416	Payments to Other Agencies - Chamber Chamber membership fee.	\$ 1,530
100.5.08.6400.6416	Reimbursement for City Band Reimbursement for the City band players.	\$ 9,180
100.5.08.6400.6499	Other Contractual Services Fireworks.	\$ 7,956
100.5.08.6400.6500	Contingency Expense	\$ -
100.5.08.5200.6599	Other Supplies-Tulip Time Tulip Time expenses <i>* Increased \$3,000 for redoing the float.</i>	\$ 9,324

ENVIRONMENTAL SERVICES

ENVIRONMENTAL SERVICES- REVENUES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
195.4.05.8400.4300	Interest on Investments	\$272	\$305			
195.4.05.8400.4501	Garbage Fees	\$566,561	\$577,518	\$596,968	\$596,968	
195.4.05.8400.4502	Environmental Services Fees	\$16,241	\$16,403			
195.4.05.8400.4503	Garbage Fuel Cost Adjustment	\$11,020	\$23,596			
195.4.05.8400.4720	Misc Revenue	\$884	\$725			
195.4.05.8400.4751	Yard Waste Bag Sales	\$6,678	\$6,432	\$10,000	\$10,000	

Total General Fund Revenues	\$601,656	\$624,979	\$606,968	\$606,968	\$0
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ENVIRONMENTAL SERVICES DIVISION-PERSONNEL COSTS

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
195.5.05.8400.6010	Salaries - Regular Full Time	\$30,181	\$31,238	\$31,290	\$26,732	(\$4,558)
195.5.05.8400.6020	Salaries - Regular Part Time					
195.5.05.8400.6155	Health/Dental/Life/Disability	\$4,520	\$4,617	\$4,620	\$4,620	
195.5.05.8400.6160	Worker's Compensation					
195.5.05.8400.6170	Unemployment Compensation					
	Total Personnel	\$34,701	\$35,855	\$35,910	\$31,352	(\$4,558)
AUTHORIZED POSITIONS						
0.33 FTE	Utility Billing Specialist					
0.33 FTE	Accounting Clerk					

ENVIRONMENTAL SERVICES DIVISION-SUPPLIES & SERVICES

		Actual FY 10-11	Actual FY 11-12	Budget FY 12-13	Request FY 13-14	Inc (Dec) of FY 13-14 over FY 12-13
Solid Waste						
195.5.05.8400.6403	Contract for Environ. Services	\$457,399	\$477,535	\$453,067	\$453,067	
195.5.05.8400.6500	Contingency					
195.5.05.8400.6531	Postage & Shipping	\$3,224	\$3,296	\$3,300	\$3,300	
195.5.05.8400.6541	City Hall-Supplies Allocation	\$12,022	\$9,270	\$10,850	\$10,850	
195.5.05.8400.6545	Supplies-Program Operating	\$5,101	\$968	\$7,720	\$7,720	
Total Supplies & Services-Solid Waste		\$477,746	\$491,069	\$474,937	\$474,937	\$0
Yard Waste						
195.5.05.8400.6350	Operational Equipment Repair					
195.5.05.8400.6373	Telecommunications Expense					
195.5.05.8400.6402	Advertising Expense					
195.5.05.8400.6414	Legal Expense & Publication		\$22			
195.5.05.8400.6544	Supplies-Other	\$6,315	\$7,265	\$10,000	\$10,000	
195.5.08.8400.6546	Supplies-Safety & Medical					
Total Supplies & Services-Yard Waste		\$6,315	\$7,287	\$10,000	\$10,000	\$0
Total Fund Expense		\$518,762	\$534,211	\$520,847	\$516,289	(\$4,558)
Net Fund Budget		\$82,894	\$90,768	\$86,121	\$90,679	\$4,558

Budget Narrative
Department: Administration
Cost Center: Environmental Services

Revenues

195.4.05.8400.4501	Garbage Fees Garbage collection fees.	\$ 596,968
195.4.05.8400.4751	Yard Waste Bag Sales Sale of yard waste bags.	\$ 10,000

Expenditures

195.5.05.8400.6010	Salaries-Regular Full Time <i>* Decreased \$4,558 based on current allocations.</i>	\$ 26,732
195.5.05.8400.6155	Health/Dental/Life/Disability	\$ 4,620
195.5.05.8400.6403	Contractual Services Contract with Midwest Sanitation.	\$ 453,067
195.5.05.8400.6500	Contingency Expense	\$ -
195.5.05.8400.6531	Postage & Shipping Postage & shipping costs. <i>* Increased \$1,000 based on current postage costs.</i>	\$ 3,300
195.5.05.8400.6541	Supplies-City Hall Allocation Cost for various supplies and services for City Hall that are directly related to the operation of Environmental Services. <i>* Decreased \$3,140 based on City Hall budget.</i>	\$ 10,850
195.5.05.8400.6545	Supplies-Program Operating Cost for new bins, garbage totes (\$4,000), stickers and misc supplies. <i>* Decreased \$1,000 due to fewer new totes needed.</i>	\$ 7,720
195.5.05.8400.6544	Supplies-Other Yard waste bags.	\$ 10,000

**CITY OF PELLA
2014-2018 CAPITAL IMPROVEMENT PROGRAM SUMMARY**

Department City Hall

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
PROJECTS						
Information Technology Compensation Study Split CFF	\$35,000	\$25,000 \$50,000	\$25,000	\$25,000	\$25,000	\$135,000 \$50,000
TOTAL COSTS	\$35,000	\$75,000	\$25,000	\$25,000	\$25,000	\$185,000
FUNDING SOURCES						
Capital Facilities Fund	\$8,750	\$56,250	\$6,250	\$6,250	\$6,250	\$83,750
Electric Fund	\$8,750	\$6,250	\$6,250	\$6,250	\$6,250	\$33,750
Water Fund	\$8,750	\$6,250	\$6,250	\$6,250	\$6,250	\$33,750
Wastewater Fund	\$8,750	\$6,250	\$6,250	\$6,250	\$6,250	\$33,750
TOTAL	\$35,000	\$75,000	\$25,000	\$25,000	\$25,000	\$185,000

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department City Hall Project Title Information Technology

Division _____ Total Cost of Project \$135,000

Priority Rating _____
Project # 201.5.00.7090.6725

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment	\$35,000	\$25,000	\$25,000	\$25,000	\$25,000	\$135,000
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other						
TOTAL COSTS	\$35,000	\$25,000	\$25,000	\$25,000	\$25,000	\$135,000
FUNDING SOURCES						
Capital Facilities Fund	\$8,750	\$6,250	\$6,250	\$6,250	\$6,250	\$33,750
Electric Fund	\$8,750	\$6,250	\$6,250	\$6,250	\$6,250	\$33,750
Water Fund	\$8,750	\$6,250	\$6,250	\$6,250	\$6,250	\$33,750
Wastewater Fund	\$8,750	\$6,250	\$6,250	\$6,250	\$6,250	\$33,750
TOTAL	\$35,000	\$25,000	\$25,000	\$25,000	\$25,000	\$135,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION: Annual hardware and software expenditures for the City's computer network.

JUSTIFICATION:

2014-2018 CAPITAL IMPROVEMENT PROJECT

Department City Hall Project Title Pay Plan and Compensation Study

Division Human Resource Department Total Cost of Project \$50,000

Priority Rating _____
Project # _____

	PROJECTED DOLLARS					
	FY 13-14	FY 14-15	FY 15-16	FY 16-17	FY 17-18	TOTAL
COSTS						
Equipment						
Land & Right-of-Way						
Design & Engineering						
Construction						
Contingency						
Other		\$50,000				\$50,000
TOTAL COSTS	\$0	\$50,000	\$0	\$0	\$0	\$50,000
FUNDING SOURCES						
Capital Facilities Fund		\$50,000				\$50,000
Electric Fund						
Water Fund						
Wastewater Fund						
TOTAL	\$0	\$50,000	\$0	\$0	\$0	\$50,000
FISCAL IMPACT						
Fund: _____						
Operating Revenues						
Operating Savings						
Operating Costs						
TOTAL	\$0	\$0	\$0	\$0	\$0	\$0

DESCRIPTION:

Conduct comparison of existing wage classification system and benefit packages for non union and union employees with other municipalities and similar private sector positions in Pella community in order to develop a new classification system of positions with appropriate salary ranges.

JUSTIFICATION:

Staff is concerned about the adequacy of the present wage classification program. This program was adopted in February, 2000 establishing a Decision Band Method of Merit Classification (DBMTM) system developed by Fox-Lawson.