

COMMUNITY SERVICES BOARD

Preliminary Minutes

March 21, 2014

Present: Cody Kooi, Calvin Van Donselaar, Arvin Van Zante, Jacki Craver, Stephen Fyfe, April Cutler & Chad Vande Lune

Staff: Jeanette Vaughan, Mallary Herring, & Chandler Nunnikhoven

Chad Vande Lune made a motion to approve the minutes from the February 21, 2014 meeting. This was seconded by Stephen Fyfe.

Activity Report

It was pointed out that the Central Park benches looked very nice and you could tell all the hard work that the Parks crew has put into repairing them. A question was asked about the One Step Community Garden grant. Community services received a grant from Hy-Vee for \$750 to put in two raised community garden beds at the Community Center. These beds will be used by the senior meals program. They will be responsible for maintain the beds. The produce that is grown will be used at the senior meal site.

Indoor Pool Renovation

Staff has been working with Garling Construction to ready the facility for them to take on Monday April 7th. Signs have been posted at the facility to let patrons know when the facility will be closing. Staff has run an ad in the paper, posted notices on the city website and emailed patrons through the Sportsman software system. Staff has Central College students coming on Tuesday March 25th to help move the larger items out of the facility. Everything is moving along smoothly and will be ready to go on April 7th.

American In Bloom

The City is participating in the America In Bloom national awards program this summer. Judges will come to town this summer to evaluate the City on 6 criteria on July 14th & 15th. A committee is being formed as part of the event; there are 8 people from the community on the committee so far. The committee's first meeting will be April 1st. They will be looking at setting tour sites and ideas to entertain the judges.

Department Update - Aquatics

- Staff is working on the summer brochure. This will include all the summer programs, registration dates, schedules, and facility rules. This is set to be release in April.
- The third Lifeguarding Course of the year will begin on Tuesday March 25th. There are 11 registered for the class and all plan to apply to work at the Pella Aquatic Center this summer.
- Staff is reviewing the applications for summer workers. Interviews will be held the week of March 24th for the supervisor position. After that decision had been made new lifeguarding and admissions concessions staff will start being interviewed. Returning staff has until March 28th to decide if they will be working again this summer.
- Mallary will be attending the Iowa Parks and Recreation Association, IPRA conference the first week of April. It is being held in Cedar Rapids this year.

Department Update – Parks

- The parks crew is starting to get back into the parks and get them ready for the warmer weather. On Friday March 21st staff spent 3 hours cleaning up trash around town. They found a lot trash from the cold winter.
- Tuesday March 25th staff will be cleaning out the Molengracht parking garage. This is a yearly cleaning that occurs and requires all staff to get the job done.
- Staff is getting the Tulip Time float out of storage and ready for the parades.

- Next week staff will be working on getting everything ready for spring with putting out benches around town, getting the soccer complex ready, working the garden creatures for Central park, and getting the summer equipment ready.
- There were about 50 people who attended the Emerald Ash Boar meeting that was held in the Auditorium. This was a great turn out.
- There will be an article in the Tulip Time Magazine about the City flower beds and tulips. Chandler was interviewed for the article. It is a great way to show off all the hard work that goes into making the City look beautiful.

Department Update – Art/Rec

- There are 75 1st and 2nd graders signed up for the Jr. Basketball program. The addition of first graders to this program was new this year. Staff believes that the increase in participation is in part due to being able to target age groups and send them a registration reminder email through the Sportsman software system.
- A \$250 grant was received from the Pella Rolscreen Foundation to add to the scholarship fund. This fund is used for low income families so they can participate in learning programs offered through the City.

Community Center Building Assessment

Staff met with City Administration, Shiver-Hattery Engineer, and Public Works Director to go over the Community Center Study. It is still being discussed as to what direction to go with the Community Center Building. A committee will be formed involving Council members to help make this decision.

The next meeting is scheduled for Friday, April 11th, noon in room 204, at the Community Center. A week earlier than normal due to Good Friday. Arvin made motion to adjourn, seconded by Cody. Meeting adjourned at 12:47 pm.

Respectfully submitted:
Mallary Herring
March 27, 2014