

**PELLA PUBLIC LIBRARY**  
Board of Trustees Meeting  
February 11, 2014

**I. Call To Order:** President Mary Barnes called the meeting to order at 4:00 p.m. Board members present: Sarah Cottingham, Jane Koogler, Rebecca Manifold, Praveen Mohan, and Library Director Wendy Street were present. Board Members John Evenhouse and Jeff Siewert were excused absences.

**II. Recognition of Visitors and Visitor Comments:** There were no visitors or guests present.

**III. Approval of Agenda:** There were no changes to the agenda. The agenda stood as approved.

**IV. Disposition of Minutes:** All Board members received the January 2014 minutes prior to the meeting. Rebecca moved to approve the minutes as received; Jane seconded the motion. The minutes were unanimously approved.

**V. Approval of Bills:** All Board members received the February list of bills prior to the meeting. After some general discussion and questions regarding the monthly bills, Praveen moved to approve the February bills. Jane seconded the motion. The bills were unanimously approved.

**VI. Unfinished Business:** There was no unfinished business to discuss.

**VII. New Business:** Upcoming vacancy on the board - Jeff Siewert's 1<sup>st</sup> term will be up this summer at the end of June and he has decided not to renew his term. The board will need to appoint a candidate to the mayor for approval. Rebecca's 1<sup>st</sup> term will also be finishing at the end of June. Wendy asked the board to submit potential candidates to her.

**VIII. President's Report and Announcements:** President Mary Barnes did not have anything new to report.

**IX. Director's Report:**

- A. Marion County Award** - The Library was recently awarded the 'Best Library and Genealogy Club' in Marion County.
- B. Patron Complaint** - Wendy received a complaint regarding a DVD in the library's collection from a library patron. The issue was discussed. Wendy will keep the board updated on this issue.
- C. Budget** - As of this writing, our supplemental request (for newer public computers) has been cut from the budget request, but everything else remains as submitted. The budget hearings with City Council will be Feb. 10 and 11 from 6:00 to 9:00 p.m. The library presentation was on the 10<sup>th</sup>, the night prior to the board meeting.
- D. County Statistics** – Annually, Wendy has contacted other librarians in Marion County and compiled the utilization statistics to present to the Marion County Board of Supervisors. The number of items checked out from Marion County libraries by rural residents of the county during 2013 are as follows:

<u>Library</u>	<u>Rural Circ</u>	<u>Total %</u>
Bussey	1,122	1.2 %
Knoxville	23,494	25.1 %
Melcher-Dallas	2,091	2.2 %
Pella	58,863	63 %
Webb-Shadle	7,890	8.4 %
<b>Total</b>	<b>93,460</b>	

The formula used to divide the county appropriation is \$3,000 base payment to each library and the remainder allocated according to the percentages shown above. Pella's percentage increased from 55% to 63%. We should receive an increase in county funding unless the Supervisors decrease the total funding. We have requested a meeting with the Board of Supervisors, but do not have a date yet.

- E. Building and Grounds** – The final two bills for last month’s boiler issues were in the board packet (one from C.H. McGuinness and one from Halvorson Trane). The boiler has been working fine since these repairs were made.
- F. Legislation that Impacts Libraries** - HF2055, a bill that would grant parental access to the library records of their children, has passed out of subcommittee and will be considered by the full House. Currently, records of items checked out from public libraries are confidential under state law. The Iowa Library Association opposes this bill because it usurps local control. Wendy will include some background information in the board packets and this was discussed at the meeting.
- G. Staff Activities** - Barry Johnson was promoted from shelver to Library Assistant I and started his new duties on February 3. We will now begin the process of hiring a new shelver ... again. Sigh.
- H. Beginning Genealogy Classes** - We are offering Beginning Genealogy workshops on Thursday evenings in February. The first session was Feb. 6 at 7:00 p.m. in the library meeting room. The workshops are intended for absolute beginners—no experience necessary. The workshops are free and open to the public, ages 12 and up. Brent Martin, a member of the Genealogy Club, is teaching the workshops.
- I. 1000 Books Before Kindergarten** – Experts tell us children need to hear a thousand stories read aloud before they begin to learn to read for themselves. In January, we launched a new program to encourage families to read to their children before they start school. Families will keep track of the reading they do, and children receive a small prize for every 100 books read. When they reach 1000 books, the child receives a certificate and a free book. This program has been well received with more than 30 children signed up. At least one family has already read 400 books!
- J. Family Winter Reading Program** - Family Winter Reading program. Our Winter Reading program this year is a family program with an Olympics theme. The program will run through the month of February. Families will complete various activities, including reading, on a game board. Completed forms will be entered in a drawing for a “Family Night” gift basket. Each child in the family will receive a small prize for completing the program. The Family Winter Reading program is for families with children ages 4 and up. There is also a baby program for families with babies up to 3 years old.
- K. Upcoming Events** –
- February 11 at 6:30 p.m.: Family Story Time. Kids and parents may join us for an evening story time with stories, songs and small craft. Suggested for ages 3 and up.
  - February 12 at 2:45 p.m.: Afternoon Movie. Please join us to watch a movie on the big screen in the meeting room.
  - February 17 at 4:00 p.m.: Kidz & Kriiterz with story-teller Kevin Kling.
  - February 20 at 10:15 a.m.: Genealogy club will meet in the Meeting Room.
  - February 20 at 4:00 p.m.: Rock, Paper, Scissors. Kids in grades 3rd to 5th are welcome to join us to make a craft and discuss books.
  - February 25 at 7:00 p.m.: Book Discussion of Little Wolves by Thomas Maltman, the 2014 All Iowa Reads selection.
  - February 27 at 12:00 noon: The Brown Bag Book Club will discuss The Last Runaway by Tracy Chevalier. If you can’t attend, join the discussion at [www.anywherebookclub.com](http://www.anywherebookclub.com).

**X. Committee reports:** There were no reports from any of the committees.

**XI. Adjournment:** President Mary Barnes adjourned the meeting at 5:12 p.m. The next regularly scheduled Board Meeting is scheduled for March 11th, 2014.