

## COMMUNITY SERVICES BOARD

Preliminary Minutes

November 15, 2013

Present: Cody Kooi, Calvin Van Donselaar, Arvin Van Zante, Jacki Craver, Chad Vande Lune, Chad Klein & Teresa Thompson

Staff: Jeanette Vaughan, Chandler Nunnikhoven & Brenda Ross

Chad VL made a motion to approve the minutes from the October 18<sup>th</sup>. This was seconded by Arvin.

### **Group Rate for Aquatic Center**

Staff is proposing 15% off for groups of 75 or more. The board would like to see a piece added that if adequate supervision is not provided, the 15% discount would not be honored. Staff will e-mail revised draft to board when completed.

### **Sports Complex**

Progress meetings are held every two weeks and attended by Jeanette and/or Chandler. Staff is provided with progress reports and the board would like for them to be e-mailed to them. To date the project is on schedule. The initial sub-contractor for the field preparation work, Iowa Athletic Field Construction, did not bid all aspects of the project and a resolution could not be found. Therefore the General Contractor withdrew their contract with IA Athletic Fields. The GC is currently negotiating a new contract with Iowa Cubs for the field preparation work. Staff is very excited with this new development as Iowa Cubs is known for providing excellent work.

### **Fountain Hills Park**

Council approved the final development agreement with Larry and Rosemary De Vries. The necessary documents have been recorded with the County. We are currently waiting for the final transfer of the land. The playground equipment will be ordered before the end of the year. The board members were shown a new layout of the plans. The playground, parking, restrooms and shelter house is scheduled for spring/summer 2014.

### **Community Center Building Assessment**

The final building assessment report, \$3.1 million renovation, was given to the Mayor and City Council at their October 15<sup>th</sup> meeting. Shive/Hattery will give a presentation at the November 19<sup>th</sup> City Council Meeting. The power point presentation will be e-mailed to the board members.

### **Emerald Ash Bore**

A video was e-mailed to all members and the million dollar question is do we removed all the ash trees before they become infected or do we wait? Fairfield is the closest town to us that have trees that have been infected. Staff plans to address this issue as part of an overall tree plan for the city.

### **Indoor Pool Renovation**

A mandatory pre-bid meeting was held yesterday at the Pool, with approximately 20 individuals representing contractors/sub-contractors in attendance. There are currently 5 plan holders for the project. Bids are due December 5<sup>th</sup>.

The next meeting is scheduled for Friday, December 20<sup>th</sup>, noon in room 204, at the Community Center. Chad K made motion to adjourn, seconded by Teresa. Meeting adjourned at 12:36 pm.

Respectfully submitted:

Brenda Ross

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