

Community Development Committee
Meeting Minutes
August 14, 2013

1. Call the Meeting to Order

The meeting of the Community Development Committee was called to order by Chairperson Ginny Moore at 5:35 p.m.

2.) Roll Call.

Members Present: Jerry Brummel, Patsy Cody, Linda Groenendyk, Mike DeWild, Mike Kiser, Ginny Moore, Wayne Stienstra, Robyn Van Berkum.

Members Absent: Jody Lautenbach, Dennis Vander Beek.

Others Present: Jerry Byers, George Wesselhoft – Director of Planning and Zoning, Ken Seeger – Downing Construction, Steve Fopma - Leighton State Bank, Bob Zandi - Kirk - Gross Company

3.) Design Permit Application – Leighton State Bank

Design Permit Application was submitted for Leighton State Bank. The application was for a 2,352 square foot drive-up bank at the site of the former BP gas station at the northeast corner of West 1st St., and Washington Street. The property is located in the CBD Central Business District, the Design Review Overlay District, and the Gateway Corridor Overlay District.

Bob Zandi, Director of Architectural Services with Kirk Gross Company, spoke to the Committee on behalf of Leighton State Bank about the design of the proposed building. He indicated drawings showing an architectural style with similar features and materials as the existing facility.

Mr. Zandi continued with more information about the building and the site. He indicated that the current house was to be moved and the existing gas station to be torn down.

Wayne Stienstra asked about having a business exit into the alley.

Mr. Zandi indicated that their exit will be in conjunction with the current alley but upon private property, providing a double wide alley exit instead of having the alley, a grass strip and then the bank exit.

Lighting and signage were discussed with lighting to match the existing structure and signage to be brought to the sub-committee at a future date.

Patsy Cody made a motion to accept the design as submitted.

Jerry Brummel seconded the motion.

Upon vote, motion was approved 8 to 0.

4.) Design Permit Application – Dahm Dental

Design Permit Application was submitted by Dahm Dental for a proposed addition to the back of their existing building at 2018 Washington St. The addition is to be 1539 square feet which would include the existing area of the garage which will be torn down and removed.

Ken Seeger with Downing Construction spoke on behalf of Dahm Dental about the project.

Mr. Seeger spoke about the demo of the existing garage, and look of the addition. He went through the floor plan explaining the rooms in the new addition and indicating the materials to be used in the construction.

He continued that there would be additional parking and a retention pond in the back corner.

Mike Kiser made a motion to approve as submitted.

Linda Groenendyk seconded the motion.

Upon vote, motion was approved 8 to 0.

5.) Design Permit Application – Marv Rus Building

Design Permit Application was submitted by Lisa Hutchinson for a proposed fence, colors, and exterior design elements to an existing building located on the north east corner of Oskaloosa and Main Street. This building used to house the used car and maintenance garage of Brom Auto.

Mr. Byers, Secretary to the Board, spoke on behalf of Ms. Hutchinson. He indicated the colors which Ms. Hutchinson would like to paint the structure then showed the Committee the style of fence they would like to use.

He continued by showing photos of design elements Ms. Hutchinson would like to do out front of the building.

There were question about what type of business it was going to be and there was concern about parking.

There was discussion about the design elements.

Mr. Wesselhoft, Director of Planning and Zoning, reminded the Committee that Ms. Hutchinson was asking for approval of the fence type and design, the colors for the building and the exterior design elements not for sale.

More discussion ensued.

Mike DeWild made a motion to approve all colors and design elements upon approval of any necessary building and zoning permits.

Seconded by Linda Groenendyk.

Upon vote, motion passed 8 to 0.

6.) Approval of the Minutes

Approval of the minutes of the July 10, 2013, Regular Meeting.

The minutes were approved as submitted.

7.) Other Business

There was no other business other than review of the 2013 Design and sign permit summaries.

8.) Adjourn

Chairperson Moore adjourned the meeting at 6:15 p.m.

Respectfully submitted.
Jerry Byers
Building Official