

COMMUNITY SERVICES BOARD  
Preliminary Minutes  
September 20, 2013

Present: Teresa Thompson, Cody Kooi, Calvin Van Donselaar, Arvin Van Zante, Lauri Amelse, Jacki Craver & Chad Vande Lune

Staff: Jeanette Vaughan, Mallary Herring, Chandler Nunnikhoven & Brenda Ross

Chad VL made a motion to approve the minutes from the July 19<sup>th</sup>. This was seconded by Arvin.

### **Sports Complex**

There are progress meeting every two weeks which Chandler will attend. The road will be in by this fall and they are installing pipes to the shop building and concession building. Most of the work being completed now is moving dirt. A ground breaking ceremony was held in September 13<sup>th</sup> and it was very well attended.

### **Indoor Pool Renovation**

The engineers will do a follow up meeting with Council before the bid letting in November and Council approval in December. Construction is slated for April through October 2014.

### **Fountain Hills Park**

A proposed development agreement is being reviewed by the City attorney. If agreed upon by the De Vries it will go to Council for approval this fall. Larry and Rosie De Vries have agreed to give another lot in lieu of their \$50,000 donation. This lot would allow for the park to be closer to the road and not behind the houses. The proposal includes playground, parking, restrooms and shelter house. Installation of the play ground equipment to take place in FY 13/14 and shelter house, parking, etc. in FY 14/15.

### **Brook Circle Park**

The playground equipment (\$3000) was ordered and will be installed by mid-October. The dirt work will be done next week by the Park's crew. A flyer was hung on the shelter house asking for input on color choices but none was received. 3 Brook Circle residents have expressed interest in providing input on future park amenities. Additional park improvements to be discussed during the next budget session.

### **Tennis Court Rehab (Crack repair, resurfacing & line painting)**

FY13/14 budget included \$29,500 for Caldwell (with the school paying half of that) and \$18,000 for Kiwanis. Only one vendor, out of the three solicited, submitted a bid. That bid was for \$93,050: Caldwell \$54,690 (\$27,345 to be paid by the school). Kiwanis \$38,360 (\$12,000 to be paid for by the Kiwanis Club and the Tennis Club). Jeanette will ask for a budget amendment in the amount of \$20,955 in order to complete the entire project. If approved, the work will be done in June 2014. This work will be guaranteed for the next 5 years.

### **West Market Shelter Roof**

The bid was awarded to Koopman Construction in the amount of \$9,991.18 and this was budgeted for \$14,000, ten of which will come from the Hap Van Gorp Trust Fund. The work will be completed by the end of September and will include new gutters.

## **Community Center Building Assessment**

On September 12<sup>th</sup>, three engineers from Shive/Hattery did a walk through assessment of the building with Ryan and Cliff. Their final report will be done by the end of October.

### **Other Items:**

- It was decided to leave the meeting day and time as it stands, the 3<sup>rd</sup> Friday at noon.
- Mallary was asked by a patron for a special rate for groups over 200. The group will come from 3-5 pm and will not exceed capacity. She will submit a proposal at the October meeting for the board's review.
- The beds are ready for tulip bulbs which will be planted on October 26<sup>th</sup> by Pella High and Pella Christian Cross County Teams. The Pella Garden Club will give the City \$11,500 donation to be used for these beds.
- The board has been asked to check out the web site of American Bloom and see if there is any interest in participating in this project. Fees would include an entry fee of \$1000 plus the expense to have the judges come and judge various parks. The board will give their input at the October meeting.
- Various trees and branches down due to the wind storm last night.
- An additional 16 more trees have been added to the dangerous tree list.
- The theme for Central Park flower beds in 2014 will be garden insects.
- The trees in the Molengracht will be removed and replaced with prairie grasses and annual flowers.

Next meeting will be Friday, October 18 at noon in room 204 (Jeanette's office) at the Community Center. Jacki made motion to adjourn, seconded by Chad VL. Meeting adjourned at 1:15 pm.

Respectfully submitted:

Brenda Ross

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