

COMMUNITY SERVICES BOARD
Preliminary Minutes
July 19, 2013

Present: Teresa Thompson, Cody Kooi, Stephen Fyfe, Calvin Van Donselaar, Arvin Van Zante, Chad Klein & Chad Vande Lune

Staff: Jeanette Vaughn, Mallary Herring, Chandler Nunnikhoven & Brenda Ross

Mike Nardini, City Administrator & Dave Vander Horst, City Council Member

Stephen made a motion to approve the minutes from the June 21st. This was seconded by Arvin.

The new director was introduced to the board members.

Sports Complex

The plans and specifications for this project have been taken out by over 50 firms. The bids will be presented to Council at the August 6th City Council meeting. A ground breaking ceremony will be held in September with a Grand Opening in September 2014.

Indoor Pool Renovation

The engineers are to present the final plans to Council in August, with bid letting in November and Council approval in December. With this early date, it will give time for rebidding if necessary. From now to October the City will work with the school district on easements. Construction is slated for April through October 2014. A competition pool will be Phase II as we are seeking private donations.

Fountain Hills Park

A proposal will be presented to Council at the August 6th meeting with a current budget of \$170,000. If council approves the concept, it will return to this group for design input. The proposal includes playground, parking, restrooms and shelter house, with possible installation in late fall or early spring.

North Main Street Beds

The City has received a request from the Tulip Time Steering Committee to install 31 flower beds along N. Main Street from Washington to Sunken Gardens. As part of their request, the Steering Committee has committed to providing volunteers to plant tulips for this fall only. Other costs associated with creating the additional beds include the following:

Excavation of beds (Fall 2013)	\$8,800
Tulip Purchase	\$2,700
Summer Annuals	\$2,800

As you may recall, in 2013, the City assumed the responsibility of the flower bed lanes on South Main and Franklin Street. Also to keep in mind, in 2014, Parks will be responsible for the maintenance and care at the Pella Sports Park.

Council approved to add flower beds on North Main Street, staff will work to try to get volunteers to help with planting both the tulips in the fall as well as the annuals in spring. In the event that volunteers can't be recruited, the parks department budget will need to be increased to cover additional labor. The additional cost for the FY 13/14 budget, assuming volunteer labor is provided, is \$14,300. This will bring the total number of tulip bulbs planted to 104,485.

Community Center Building Assessment

At the August 6th City Council Meeting, staff will be asking permission to have Shive/Hattery do a complete building assessment for approximately \$20,000, which is in the FY 13/14 CIP. In July 2012 they did a Building Systems Report which revealed that mechanical and electrical units are nearing the end of their useful life and a detail study of the entire building needs to be done to extend the life of the building 20 to 30 years. A question was raised wanting to know if when the school deeded the property to the City was there any stipulations. Mike said that he would look into this matter.

Windmill from Bike Parts

PPI is creating a windmill sculpture out of bike parts for RAGBRAI. Following the RAGBRAI event, it is being built with potential to become a permanent sculpture and wondered if the City would be interested in placing it possibility by the Water Treatment Plant near the trail. This would be a great way to give some attention to the trail and incorporate artwork into that corridor into the community. The board wanted to know who would maintain it and for how long?

Next meeting will be Friday, August 16 at noon at the Police Training Room. Chad K made motion to adjourn, seconded by Chad VL. Meeting adjourned at 12:43 pm.

Respectfully submitted:

Brenda Ross
July 19, 2013