

COMMUNITY SERVICES BOARD  
Preliminary Minutes  
June 21, 2013

Present: Jacki Craver, Stephen Fyfe, Rich Schulte, Arvin Van Zante, Chad Klein & Chad Vande Lune

Staff: Chandler Nunnikhoven & Brenda Ross

Mike Nardini, City Administrator & Harold Van Stryland, City Council Member

Arvin made a motion to approve the minutes from the May 17<sup>th</sup> meeting. This was seconded by Rich.

### **Sports Complex**

Vision Iowa awarded Pella \$1 million for the Sports Complex. Phase I is expected to be \$7.6 to \$7.7 million. This will include adding the alternates of the concession and restrooms into the base budget. The only alternate will be lightning. Bid letting will be in early August with approval from City Council in mid-August. Earth work will start this fall, with the rest starting in the spring of 2014. The park's shop will be 50 x 150 using earth tones, matching the concession and restroom area. The group is currently looking at having a Grand Opening in September 2014.

### **Indoor Pool Renovation**

The engineers are still working on the plans and specifications. The bids will be let in November with construction slated for April through October.

### **Community Services Director Position**

Arvin, Chad VL, Stephen and staff interviewed to applicants. Of the two candidates only one of the candidates would work in meeting our needs, but there are two issues; 1) salary and 2) length of time needed off for organizational meetings. The candidate would need approximately 6-7 weeks off for conferences plus two weeks vacation time. This would be hard to justify, as the current directors are not able to attend that many conferences. More applications have been accepted and are being reviewed. A change in the process will take place with the next candidates. Staff will interview candidates and make sure they will work before being interviewed by the board members. The board was in agreement with the new procedure.

### **Board Opening**

The board was in agreement that the application submitted by Cody Kooi would be accepted. A memo will be presented to the City Council for their decision at the July 2<sup>nd</sup> council meeting. If approved he will be at the July meeting.

Next meeting will be Friday, July 19 at noon at the Police Training Room. Chad K made motion to adjourn, seconded by Arvin. Meeting adjourned at 12:57 pm.

Respectfully submitted:  
Brenda Ross  
June 21, 2013