

COMMUNITY SERVICES BOARD
Preliminary Minutes
April 19, 2013

Present: Jacki Craver, Stephen Fyfe, Calvin Van Donselaar, Teresa Thompson, Rich Schulte, Arvin Van Zante & Chad Klein

Staff: Chandler Nunnikhoven, Mallary Herring, & Mike Nardini

Stephen F made a motion to approve the minutes from the March 15th meeting. This was seconded by Jacki.

Sports Park

The timeline for bidding the project the second week of June is still on schedule. The committee is expecting to receive the environment permit by the end of May. This project should take about 11 months to complete. This includes the construction of the facility and the amount of time to have grass growing. Staff is looking at an opening of May 2015 with a possible opening for fall sports in 2014. Vision Iowa had a board meeting in April to talk about where the project was financially and fundraising. The group expressed to Vision Iowa that all fundraising was complete. Staff should be hearing in the next two weeks to have the board come visit the town and site and negotiate the amount of grant money awarded. This should be done before the May 14 Vision Iowa board meeting. Questions were asked about alternatives priority and opening. Response was that the concession stand is the first alternate priority and would discuss later if funds were available. Both the board and staff were agreement about making sure the complex is ready before allowing play.

Indoor Pool Renovation

The timeline for the Indoor pool renovation was discussed and the two options that are being explored by staff and Shive-Hattery. Staff is looking into making accommodations for the swim team winter season and separating the construction into phases. The board said that they would like to see the construction split if possible. Materials were shown to the board and they gave input into the colors and materials that could be used at the Indoor Pool.

Board Opening

Sher has resigned her position as a Community Services Board member. Staff asked if the board would like to contact those who applied with that last board opening. The board was open to this idea and would like to talk about this at the next meeting. The board members are to bring ideas of people they would like to recommend to the board meeting in May. The high school students were also informed that their team would be expiring. Calvin expressed that he wanted to extend his term for one more year.

Pella Garden Club Signage

Pella Garden Club expressed wanting to post signage in the tulip beds in Central and Sunken parks. An example of the proposed wording and signage was shown to the board. The board was against having the signage in the tulip beds. They did not want to take away from the beauty of the beds and advertising on City propriety.

Bike Trail Mileage Markers

The boy scouts are working on a project to put mileage markers along the bike trail within city limits of Pella. The board thought that this was a good idea. It will need to be worked out with the staff

where to start and stop the numbers because there are numbers in other communities. These signs will only be used in the city limits of Pella and the trails go throughout Marion County.

Community Services Director Position

Staff handed out job description to the board meeting for the Community Services Director position. This position will be in charge of the Community Services Department, act as a liaison for the Bos Landen gold course, and complete special project for the City Administrator. This should take about 25% of the job. City Administration will be looking at the candidates and see what projects will be a good fit with that candidate. It is first priority to have a good fit with the Community Services Department. It was left up to the board if they would like to be involved with the interview process. At the next meeting there will be nominations of who should help with the interview process. There will be two to three people on this committee.

Next meeting will be Friday, May 17 at noon at the Police Training Room. Chad K made motion to adjourn, seconded by Rich. Meeting adjourned at 1:20 pm.

Respectfully submitted:
Mallary Herring
April 22, 2013