

Pella Public Library

Board of Trustees Meeting, June 8, 2010

- I. Call To Order:

The regular meeting of the Pella Public Library Board of Trustees was called to order at 4:00 pm on Tuesday, June 8, 2010, by President Jeff Sajdak. Board members present were Joan Van Hal, Paul Scott, Don Baker, Bryce Dahm, Sarah Cottington and Lori Fredrickson. Library Director Wendy Street was also present.
- II. Recognition of Visitors and Visitor Comments:

No visitors were present
- III. Approval of Agenda:

Bryce moved to approve the agenda. Sarah seconded the motion. The agenda was unanimously approved.
- IV. Disposition of Minutes:

Three corrections were noted for the May minutes. Don moved to approve the minutes with the corrections. Paul seconded the motion. The minutes, with corrections, were unanimously approved.
- V. Approval of Bills:
- VI. Wendy added \$3750.00 to the bills. This is the first of four payments to be made to Central College over the next three years for the new server. Joan moved to approve the bills. Bryce seconded the motion. The bills were unanimously approved.
- VII. Unfinished Business:

Grace Edouard was appointed new Board member by the Mayor, June 1. She will fill the position vacated by Don Baker.
- VIII. New Business:
 - a. Wendy presented the Library's new 3-year Plan for Service. It was developed by the staff and based upon their SWOT session with Sarah. The Board went over the plan item-by-item. It was noted that the Library's Mission Statement remains unchanged and that many number type goals were stated as "current level or increase" due to the fact that, at some point, community involvement will be saturated. Wendy provided other explanations. Joan moved to approve the new 3-year Plan for Service. Don seconded the motion. The plan was unanimously approved.
- IX. President's Report:

No report.
- X. Director's Report:
 - a. The City Manager has not yet given Wendy permission to start filling Richard Bangma's position.
 - b. The DSL upgrade with Lisco has been completed but they had to assign a new IP address. Mark needs to reprogram our router and make some configuration changes before we can start to use the higher speed line. That should be finished soon.

- c. We replaced our 11 year old UPS (backup power) with a new, free one. It was part of the server upgrade with Central; they didn't need it so they gave it to us. It has been installed.

This means that in a power outage, nothing should be lost.

- d. Wendy is working with the Pella Welcoming team on planning some events around the theme of *Three Cups of Tea*.
 - e. Wendy's vacation (June 21-July 2) will be an in-town one due to the Library's administrator shortage.
 - f. Wendy went over the Library's upcoming events.
- XI. Committee Reports:
- a. The Governance and Policy committee reviewed the Interlibrary Loan Policy with no suggested changes.
 - b. The Governance and Policy committee reviewed the PA System Policy with one change in wording. Don moved to approve the PA System Policy. Joan seconded the motion. The policy was unanimously approved.
 - c. The Personnel and Nominating Committee presented a slate of candidates for Board of Trustees offices. These were: Jeff S.-President; Joan VH-Vice President; Lori F.-secretary. The candidates will be voted on at the next regular Board meeting.
 - d. The Personnel and Nominating Committee gave Wendy and each Board member a copy of Wendy's evaluation. Joan VanHal will deliver a copy to the City Manager.

XII. Adjournment:

Sarah left at 5:00 pm with the rest of the meeting adjourning at 5:15 pm. The next regularly scheduled meeting of the Library Board of Trustees will be July 13, 2010.