

Pella Public Library

Board of Trustees Meeting, May 11, 2010

- I. Call To Order:

The regular meeting of the Pella Public Library Board of Trustees was called to order at 4:00 pm on Tuesday, May 11, 2010, by President Jeff Sajdak. Board members present were Joan Van Hal, Paul Scott, Don Baker, Bryce Dahm, Sarah Cottington and Lori Fredrickson. Library Director Wendy Street was also present.
- II. Recognition of Visitors and Visitor Comments:

No visitors were present
- III. Approval of Agenda:

Joan moved to approve the agenda. Sarah seconded the motion. The agenda was unanimously approved.
- IV. Disposition of Minutes:

Bryce moved to approve the minutes with the correction of Sarah's arrival time from 5:15 pm to 4:15 pm. Paul seconded the motion. The minutes were unanimously approved.
- V. Approval of Bills:

After a couple of clarifications by Wendy, Sarah moved to approve the bills. Don seconded the motion. The bills were unanimously approved.
- VI. Unfinished Business:

No unfinished business
- VII. New Business:
 - a. A new board member is needed to replace Don Baker whose term is expiring. Several very good applications were received and presented to the Board by Wendy. These were narrowed down to three and a vote taken. Grace Eduard was chosen to fill the Board vacancy. Wendy will notify both Grace and the Mayor of her selection.
 - b. SWOT Summary: The Library staff drew up a new three-year plan based on the recent SWOT sessions. Wendy will email it to the entire Board prior to the next regular meeting. Jeff strongly encouraged everyone, especially the policy committee, to take a good look at it as it will be examined in the June meeting.
- VIII. President's Report:

As reported below, Jeff and Wendy will have a meeting with the City Administrative Committee to discuss the replacement of Richard Bangma.
- IX. Director's Report:
 - a. How to fill Richard Bangma's vacant position remains an issue. Wendy and Jeff have a meeting scheduled for May 13 with the City Administrative Committee to explain the reasoning for an assistant librarian.
 - b. Computer classes finished on April 29. Reviews were good. The \$1 deposit helped reduce no-shows.
 - c. The Library has remained with Lisco for the DSL upgrade with should be completed soon.

- d. The May 6 server upgrade (which was done in conjunction with Central College) went very well.
- e. Wendy explained the summer reading programs. Children, teen and adult programs have water themes and the summer will conclude with a pool party at the Aquatic Center.
- f. The City Manager reported some complaints regarding the Library bathrooms being closed at Tulip Time.
- g. Wendy reported on the many upcoming events.

X. Committee Reports:

As stated above, the staff has completed a three-year plan for service that will be discussed at the next meeting.

XI. Adjournment:

Meeting adjourned at 5:20 pm. All members, except Sarah, remained to watch a short video on "Meetings" provided by the Northwest Library Services. The next regularly scheduled meeting of the Library Board of Trustees will be Tuesday, June 8, 2010.