

COMMUNITY SERVICES BOARD
Preliminary Minutes
December 14, 2012

Present: Jacki Craver, Sher Fulker, Chad Vande Lune, Arvin Van Zante, Delaney Dugger, Stephen Fyfe, Rich Schulte & Chad Klein

Staff: Chandler Nunnikhoven, Mallary Herring, Brenda Ross & Jenny Hesseltine

Sher made a motion to call the meeting to order which was seconded by Rich.

Chad VL made a motion to approve the minutes from the November 16th meeting which was seconded by Rich.

Jill Parson-Payne's board term expires on January 1, 2013 and she has decided not to continue. Jenny asked the board to spread the word that there is an opening and to have persons interested complete an application. These applicants will be presented to the board at the January meeting for their input.

Annual Flower Bed Designs

Chandler informed the board that the flower beds in Central Park and Sunken Garden will all have a beach theme this coming summer. Parks staff and flower bed designer, Marcy Simbro-Woodhouse, came up with the idea and she designed each of the beds around this theme.

Update on Main St. Beds

Staff informed the board that the City has switched tulip bulb suppliers and there will be new varieties seen this spring. Starting with the annual flower this May, Randy Sikkema will no longer be planting the flower beds on Main and Franklin. The City is considering the idea of taking them over. This would have an impact to the current year budget of approximately \$35,000, with a yearly budget impact of \$68,000. Staff is getting estimates to have the planting contracted out as an alternative option. This item will be discussed at the January 2nd Policy and Planning meeting with the City Council to determine their interest in the City's pursuit of taking over the beds.

Indoor Pool Renovation

A presentation was given to the City Council at the December 4th meeting by project manager Phil Parrott of Shive-Hattery. Council decided that further discussions will take place during the budgeting process.

Sports Park

Fields for Our Future and City staff gave a presentation on Wednesday, December 12th to the Vision Iowa Board as a follow-up to FOF's grant request for \$1.5 million. The presentation went very well especially since the City is showing their support for the project. Vision Iowa has \$4 million to spend and \$6 million was requested from various groups. The decision may be revealed in February.

Software System

The Aquatic Center software crashed on November 26th, losing all pass information with no back-up. An emergency expense was approved by City Administrator Mike Nardini to go ahead and purchase a new software system that will be used by the entire department. The software was installed on Tuesday, December 11th at the Aquatic Center and will be installed at the Community Center on December 18th. Aquatic staff has spent quite a bit time reconstructing all pass information. The software will be able to do online registrations in the future.

Art Center Programs

The first semester of Art Center ends the week of December 10th. Starting with the second semester in January there will be no After School Art Center on Fridays. We will offer various one to two day programs for various ages. Staff hopes to have a final list of classes by the end of the year. Also starting second semester, two Mommy & Me classes for 3 year olds will be offered on Friday mornings.

Facilities Update

The curtains for the auditorium have been ordered with installment in January. The Community Center had a Building Systems Report done by Shive-Hattery in July 2012. In the report they mentioned various items that will need to be repaired/replaced in the near future. One item was the HVAC system. Staff received a quote from Van Sittert that replacement cost would be \$700,000. Staff is requesting \$20,000 in next year's CIP to have a full fledged assessment done, as piecing the known or assumed repairs into a logical CIP is proving to be very difficult and costly. A decision regarding the budget request won't be known until March.

Chad K made a motion to adjourn, which was seconded by Chad VL. The next regular board meeting will be Friday, January 18th at noon at the Police Training Room. The meeting adjourned at 1:18 pm.

Respectfully submitted:

Brenda Ross

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