

COMMUNITY SERVICES BOARD  
Preliminary Minutes  
August 24, 2012

Present: Jacki Craver, Sher Fulker, Chad Vande Lune, Stephen Fyfe, Arvin Van Zante, Rich Schulte & Chad Klein

Staff: Mallary Herring, Chandler Nunnikhoven, Brenda Ross & Jenny Hesseltine

Council Member: Dave Vander Horst

Chad VL made a motion to approve the minutes from the July 20<sup>th</sup> meeting. This was seconded by Rich.

**Indoor Pool Renovation**

A total of four (4) input sessions have been held, with nearly 40 residents attending the open session. Shive-Hattery has compiled all the information and presented it to staff on August 23<sup>rd</sup>. This information will be presented to the City Council at an upcoming meeting. The board will continue to receive updates as new information is available.

**Sports Park**

Jenny gave an update on the Pella Sports Park, noting that Chad Klein is the representative from the board to the Sports Park Steering Committee. The committee met at the Lacey Complex in Oskaloosa to go over the likes and dislikes of the complex. A total of three (3) master plan layouts were presented to the committee and the committee narrowed it down to one (1) plan at the last meeting. Several board members expressed that they have received comments asking that the current fields be maintained as they are closer to homes than the new complex will be.

**South Park Renaming Request**

In 2004 a request was brought before the Parks Board asking to rename South Park to De Haan Park. This request was denied, but the board gave approval for the family to place a sign detailing the history of the park. The family is now asking about the sign placement and would like to place their sign in the location of the current sign, northeast corner of the park. They would like the current sign, which is not specific to South Park, but rather gives a history of Pella, moved to Central Park where it will be viewed by more visitors. The family would have to go through all the proper channels and follow the Pella Sign Ordinance and the board would like to have final say on the wording of the sign. The board was supportive of moving the existing sign to Central Park and moving forward with the process of the De Haan family having a new sign created.

**Union Street Players Agreement**

In 1990 a resolution was approved by City Council which gives USP rehearsal space free of charge and a space for ticket sales in return for 25% of their revenue to a maximum of \$200 per performance. The \$200 minimum has since been increased to \$300, but no record has been found to support any such formal action being taken. USP has expressed the desire to hold classes in lieu of shows, especially this coming spring. USP has contributed to many upgrades in the auditorium in regards to the lighting and sound system. City staff has plans to grow and use the auditorium more in the future.

The Board agreed that USP and the City have a unique relationship that should be upheld in such a way that does not prohibit USP from providing quality programming to the community due to an inability to pay rental fees. Therefore, they would like to see the existing agreement remain with no

additional charges for other uses of the facilities such as for workshops or classes. The board also expressed that USP should be held to the same cleaning standards as renters. The current rental policy states that if facility users do not clean up after themselves, they will be assessed a cleaning fee, which is a minimum of \$50 per hour for any cleaning or maintenance that is required to bring the facility back to the proper condition. If costs for materials are needed for repairs or clean-up, they will be billed for materials cost in addition to the charge of \$50 per hour. If staff overtime is required in order to bring the facility back to the proper condition prior to its next use, those hours will be billed to the renter at the rate of \$70 per hour.

The board also felt it would be appropriate for USP events to be included in City publications, including the website and the monthly newsletter. They would like to see this as part of the resolution.

The board would like this message conveyed to USP for discussion at their next board meeting prior to an updated resolution being proposed to the City Council.

### **Tulips in Central Park**

Staff would like to remove two (2) small, round tulip/flower beds between the sundial and the fountain, one on each side of the sidewalk. In their place staff will plant tulips/flowers along the walkway from the sundial to the fountain. Staff believes that this will showcase the corridor between the sundial and the fountain better and will be a great photo opportunity for many. Currently, many people take pictures of the corridor from one feature to the other, but get very few tulips or flowers in their shots. With the corridor being lined with plant life, the view will be enhanced significantly. If issues arise, the beds can easily be replaced next year. The board thought it was a good idea to keep things fresh and new and gave their approval.

The next regular board meeting will be Friday, September 21 at noon at the Police Training Room. The meeting adjourned at 1:10 pm.

Respectfully submitted:  
Brenda Ross  
August 24, 2012