

COMMUNITY SERVICES BOARD
Preliminary Minutes
July 20, 2012

Present: Jacki Craver, Sher Fulker, Chad Vande Lune, Stephen Fyfe, Joella Gerber & Chad Klein

Staff: Brenda Ross, & Jenny Hesseltine

Council Member: Harold Van Stryland

Sher made a motion to approve the minutes from the June 15 meeting. This was seconded by Joella.

Sports Park

Jenny gave an update on the Pella Sports Park, noting that 6 proposals for engineering and design were received. The review committee, made up of 7 members including Council members Peterson and Vander Beek staff Denny Buyert and Jenny Hesseltine, and three members of the Fields for Our Future board, interviewed 4 firms. By unanimous decision the contract was awarded to the firm Civil Design Advantage for the not to exceed amount of \$412,510. The next step is to create a steering committee. Chad Klein volunteered to be on the committee as a representative of the CSB. The motion was made by Jacki and seconded by Chad VL that Chad Klein serve on the committee. Construction is anticipated to start in the spring of 2013.

Community Center Lease Agreements

Staff gave an update on how the new lease agreements are working. Since the City has taken back the renting of the dining room and room 204 from Tulip City Golden Agers, the Christ Redeemer Church and Weight Watchers have elected to host their weekly meeting elsewhere. This is believed to be due to a miscommunication between Tulip City Golden Agers and the two sub-lessees before the City took over the leases. The dining room is currently rented out for Thanksgiving and Christmas Day for family dinners. Staff will look into more promotion of the various rental opportunities in the Community Center.

Fountain Hills Park

Staff did hear from the De Vries' that they will be ready to move forward with the park land dedication in Fountain Hills soon. Staff is working with the family to ensure everything is prepared. The main items to determine early on are the budget and the expectations of what components will be included in the park.

West Market Park

On July 11, 20 interns from Vermeer Mfg. removed 12" of decomposed mulch and ground cloth. This was unpaid but mandatory for each intern. Staff then dug various drain holes under slides and swings and inspected all the equipment and support beams. Only one cross brace needs to be repaired. On July 17, 75 volunteers from Pella Christian High School Cross County, Football and Volleyball teams replaced all the mulch. The playground not only looks much better, but will also serve the needs of residents well into the future with this new surfacing.

Brook Circle Park

Brook Circle Park is in need of restoration, as a playground inspection has informed staff that the equipment is no longer recommended for resident use. As staff has been working on this situation, several in the community have stepped forward to assist, many without solicitation. The original owner of the Brook Circle development still owns several vacant lots in the subdivision, one of which is

immediately adjacent to the park. She has provided the City with a letter of intent to donate the lot to expand the park. The City Attorney has completed his title opinion on the property to be donated adjacent to the existing park and that donation will go before the Council for approval at the August 7 City Council meeting. This additional land would be a great asset to the park, especially because it will allow staff direct access to the property for maintenance. Currently, the slope entering the park from the street prohibits staff from being able to drive into the park directly with lawn mowers and other equipment. With the hope of this new lot, staff has pursued bids for earth work that would allow for direct access. One contractor who provided a bid for a concrete slab for a basketball hoop has volunteered to donate the earth work, a value of more than \$2,000. Staff has worked directly with Sports Page Sporting Goods to purchase a basketball hoop for the park. Sports Page has been very generous in discounting the price of a Goalsetter MVP hoop and encouraging their staff to volunteer their time for installation so that it will come at no charge to the City. In addition, staff was approached by a ministry team of Third Reformed Church who would like to volunteer all of the labor for whatever projects are undertaken at the park. First, they plan to repaint the shelter house once temperatures cool.

The process staff plans to follow for this park restoration is as follows. Throughout the process, staff plans to receive input from the Brook Circle residents through a group that has been established in the neighborhood, in part by the Third Church ministry.

- Finalize donation of additional park land at August 7 City Council meeting.
- Hire contractor to perform dirt work, allowing staff to enter the park with heavy equipment.
- With the help of Public Works, remove all existing playground equipment, mulch and railroad ties.
- Advertise to receive sealed bids for the sale of the playground equipment as is.
- Same contractor mentioned above will pour concrete slab for basketball hoop and hoop will be installed by Sports Page.
- Assess budget and amount received from sale of old equipment to determine amount available to spend on a new standalone playground piece.
- Receive bids, purchase playground equipment and solicit volunteers from Third Church and the neighborhood for its installation.
- With the Community Services Board, develop a plan for the park for future years, incorporating the newly donated land.

Pool

Since the last board meeting, the Aquatic Center Staff received both summer audits from Ellis and Associates. Their overall score was an “exceeds expectations” rating. Jenny commended the Aquatic staff for their outstanding job in receiving an “exceeds expectations” ratings on both summer audits. Receiving this rating with many new guards for whom this was the first audit of their life guarding careers speaks to the level of attention and detail that Mallery and Robin place on training new guards and ensuring that they are the best guards in the industry. Jenny mentioned that she is proud of them and the work they have accomplished. We will have one more audit for the year (May – April), which will be conducted at the indoor facility at some time after the Aquatic Center closes for the season.

Tentatively the pool will close for the season August 17th or 18th, depending of staffing. Public input sessions, regarding the indoor pool, will begin the week of July 30th. August 3rd at noon is the meeting for input from the Community Services Board.

Chad VL made a motion to adjourn with seconded by Chad K. Next meeting will be Friday, August 3 for the Indoor Pool input session. It will be held at noon in the Police Training Room. The next regular board meeting will be Friday, August 17 at noon at the Police Training Room. The meeting adjourned

at 1:19 pm.

Respectfully submitted:

Brenda Ross

July 20, 2012