

PELLA PUBLIC LIBRARY

Board of Trustees Meeting

May 8, 2012

I. Call To Order: President Jeff Sajdak called the meeting to order at 4:03 p.m. Board members present: Mary Barnes, Sarah Cottington, Bryce Dahm, Rebecca Manifold, Jeff Sajdak, Jeff Siewert, and Joan Van Hall. Library Director Wendy Street was present.

II. Recognition of Visitors and Visitor Comments: There were no visitors present or visitor comments to recognize.

III. Approval of Agenda: Bruce moved to approve the agenda as presented; Mary seconded the motion. The motion was unanimously approved.

IV. Disposition of Minutes: All Board members received the April minutes prior to the meeting. Rebecca moved to approve the minutes as presented; Jeff Siewert seconded the motion. The minutes were unanimously approved.

V. Approval of Bills: After some general discussion and questions regarding the monthly bills, Joan moved to approve the April bills with the addition of OCLC bill for \$348.36. Sarah seconded the motion. The bills were unanimously approved.

VI. Unfinished Business: Applications for Board vacancy - there have been no applicants. Wendy has approached a regular library patron, John Evenhouse. John is a Science teacher with the Pella Christian Schools. John is interested in serving and filled out an application. Rebecca made a motion for the Board to make a recommendation to the Mayor to appoint Mr. Evenhouse as a Library Board Member. Bruce seconded the motion. The motion passed unanimously.

VI. New Business: There was no new business.

VIII. President's Report and Announcements: The President had nothing to report.

IX. Director's Report:

A. Shelver position - We interviewed four applicants for the shelver position on April 30 and May 1. We will offer the position as soon as the background check is completed.

B. Food for fines - We collected seven boxes of donations for the Food Shelf and waived about \$93 in fines during Food for Fines Week, April 9-13. This was our fifth year of doing Food for Fines during National Library Week.

C. Library Building and Grounds

1. Country Landscaping repaired some spots out front where the pavers had settled and created trip hazards. The pavers are still under warranty, so the work was done free of charge.
2. The compressors have been replaced on the inside water fountains. Wendy has not received a bill yet.
3. The family of Keith Aldrich has selected a limestone bench as a memorial. We will also add a redbud tree and other plantings to the butterfly garden as part of this memorial.

D. Potential Gift

Wendy has been approached by a family wanting to donate an aviary to the library. It would be similar to the one at the Pella Regional Hospital. The donor would pay for the aviary and 3 or more years of maintenance. A service would clean the cage and care for the birds. The library staff would be responsible for giving food and water to the birds. Wendy has talked to the Friends of the library and they are willing to take on the maintenance costs (\$1500 a year) after the original gift runs out. Wendy thinks this would be a very popular addition to the library. The name of the company is Living Design based out

of Chillicothe, IL. Sarah made a motion to approve this, and Joan seconded the motion. The motion passed unanimously with the board 'tweeting' their approval.

E. Friends of the Library Activities

1. The Friends of the Library held their annual meeting on April 26. Betty Gracie and Vicki Hicks were elected to the Executive Board of the Friends.
2. The Friends Spring Book sale ended April 20. The book sale netted \$1,028.95 this year. An enthusiastic group of Pella Christian middle school students helped clean up after the book sale. We appreciated their help and enjoyed their energy.

F. Staff Activities

Youth Services: Katie has been busy preparing for our summer reading programs. She will visit each school building later this month to promote the summer programs. The summer programs begin June 4. There will be a summer reading program for every age.

Director: Wendy did a "Laughter club" program at Hilltop this month and has another one planned for next week. Wendy participated in World book Night on April 23 and gave away books as part of that program. Wendy was appointed to the program committee for the Ladies Social and Literary Society. Wendy also worked with them to order four books for the library collection to honor long-time members. Wendy has been invited to speak to the Pella Rotary Club on May 15 about "the changing role of libraries in the digital age."

Tulip Time was uneventful.

G. Upcoming events

- May 8 at 6:30 p.m.: Evening Story Time - Kids and parents join us for an evening story time with stories, songs and small craft. Story time is suggested for ages 3 and up.
- May 15 at 7:00 p.m.: L.E.M.I.N.G.S. Teen Advisory Board - Students in 6th grade and higher are welcome to join us for our monthly program.
- May 17 at 10:15 a.m.: Genealogy Club will meet in the Library Meeting Room.
- May 22 at 9:30 a.m.: The Friends of the Library Executive Board will meet in the Library Meeting Room.
- May 22 at 4:00 p.m.: Stories and More - Students in PreK- 5th grade are welcome to join us for stories and make a small craft. No sign up is necessary.
- May 31 at 12:00 noon: The Brown Bag Book Club will meet at Monarch's to make their reading selections for next year.

X. Committee reports:

- Personnel Committee: Director's evaluation - Joan is the chairperson of the committee and has nothing to report at this time.

XI. Adjournment: The meeting was adjourned at 4:35 p.m. The next regular meeting of the Library Board of Trustees will be June 12, 2012 at 4:00 p.m.

At that time, a DVD Training Session on 'Policies' was presented to those board members who had not seen it yet.