

PELLA PUBLIC LIBRARY
Board of Trustees Meeting
November 8, 2011

I. Call To Order:

The regular meeting of the Pella Public Library Board of Trustees was called to order at 4:00 pm on Tuesday, November 8, 2011, by President Jeff Sajdak. Board members present were: Jeff Siewert, Joan Van Hal, Bryce Dahm, Sarah Cottington, Mary Barnes and Rebecca Manifold. Library Director, Wendy Street was also present.

II. Recognition of Visitors and Visitor Comments:

There were no visitors present or visitor comments to recognize.

III. Approval of Agenda:

Bryce moved to approve the agenda as presented. Joan seconded the motion. The motion was unanimously approved.

IV. Minutes:

All Board members had received the October minutes prior to the meeting. Rebecca made a motion to approve the minutes as presented. Mary seconded the motion. The October minutes were unanimously approved.

V. Approval of Bills:

After some general discussion and questions regarding the monthly bills, Sarah moved to approve the October Bills. Mary seconded the motion. The bills were unanimously approved.

VI. Unfinished Business:

A. Tulip Time - Wendy did not have any further information from Mr. Kelvin Bokhoven. The Board decided to continue to table the issue and have Wendy make an attempt to follow-up with Mr. Bokhoven for the requested information.

VII. New Business:

- A. Set December 9 as staff in-service day - After some general discussion and questions regarding the staff in-service day, Rebecca made a motion to approve. Bryce seconded the motion. The December 9th staff in-service day was unanimously approved.
- B. Discussion of budget priorities - Wendy asked the Board what they would believe to be budget priorities. The City has not released budget figures for 2012 yet but Wendy is anticipating this soon. The Board gave a sample, but not all-inclusive list of priorities to include: staff, current programs, and current maintenance and support.

VIII. President's Report and Announcements:

The President had nothing to report.

IX. Director's Report

A. Assistant Director Search - We have received 5 applications and some of them are very promising. The closing date is Nov. 22. Wendy hopes to do phone interviews after Thanksgiving and set up in-person interviews in early December. The Board decided they would like to be involved in the interview process on a limited basis.

B. Pella Community Foundation grant request – Wendy submitted a grant request to the PCF for a laptop computer lab. The request is for 3 laptops and the Friends have agreed to buy 3 additional laptops. The laptop lab would allow the library to hold computer classes in the meeting room or even out of the library. When not in use for classes, the laptops would be available for use in the library.

C. City application form for boards & commissions - The city is in the process of developing an application form that citizens could fill out to indicate an interest in serving on a city board or commission. It will be available on the city website and also in printed form. A draft copy is attached. We could use this instead of or in addition to the form we have used in the past.

D. Katie's award - At the Iowa Library Association conference, Katie received the Mr. Anderson Award. It is a \$200 award given to a children's librarian to attend the conference. It is a drawing, not a competitive award, but still exciting. Congratulations, Katie!

E. Upcoming events -

Nov. 10 at 1:00 p.m.: AARP Safe Driving class

November 12 at 1:00 p.m.: Book launch and discussion of *On Mended Wings: Transforming Lives and Communities in Nicaragua* by Carol Van Klompenburg with Donna Biddle.

November 17 at 10:15: Genealogy club

November 17 at 12 noon: BROWN BAG BOOK CLUB will discuss *The Master* by Colm Toibin.

November 22 at 7 p.m.: L.E.M.M.I.N.G.S. Teen Advisory Board. Any students in 6th grade and higher are welcome to join us for monthly program.

November 29 at 4:00 p.m.: Stories and More. Students in PreK- 5th grade are welcome to join us for stories and to make a small craft. No sign up is necessary.

X. Committee reports – None of the committees had anything to report.

XI. Adjournment

The meeting was adjourned at 4:46 p.m. The next regular meeting of the Library Board of Trustees will be December 13, 2011 at 4:00 p.m.

XII. DVD training segment: Membership

Members of the Library Board of Trustees viewed the Membership Training DVD segment regarding Finances. The segment was about 10 minutes in length.