

PELLA PUBLIC LIBRARY
Board of Trustees Meeting
June 14, 2011

I. Call To Order:

The regular meeting of the Pella Public Library Board of Trustees was called to order at 4:00 pm on Tuesday, June 14, 2011, by Vice-president Joan Van Hal. Board members present were Bryce Dahm, Sarah Cottington, Paul Scott and Lori Fredrickson. Jeff Sajdak was absent with notice. Puja Kasariya, who was in the process of moving out-of-state, joined the meeting at 4:45 pm for a brief good-bye. Library Director, Wendy Street was also present.

II. Recognition of Visitors and Visitor Comments:

No visitors present.

III. Farewell to outgoing Board Members

Expressions of gratitude, including snacks provided by Wendy, were given to the three outgoing Board members; Puja, Paul and Lori

IV. Approval of Agenda:

Paul moved to approve the agenda as presented. Bryce seconded the motion. The motion was unanimously approved.

V. Minutes:

All Board members, but not Wendy, had received the May minutes via email. Sarah moved to approve the emailed minutes. Bryce seconded the motion. May minutes were unanimously approved.

VI. Approval of Bills:

After some general questions regarding the budgeting process, including what happens to any surplus monies that the Library might have on June 30 (they go back to the City), Sarah moved to approve the bills. Paul seconded the motion. The bills were unanimously approved.

VII. Unfinished Business:

There was no unfinished business.

VIII. New Business:

a. Three Board candidates, including one at-large (outside the city limits), need to be presented to the Mayor. Wendy presented several applications from citizens within the city limits and reported one verbal indication of willingness to serve from Dr. Bob Leonard, who lives outside of the City limits. These applicants were discussed. Bryce moved to nominate Dr. Bob Leonard to the "at large" position. Sarah seconded the motion. The motion was unanimously approved.

Mary Barnes, Rebecca Manifold and Kathy Peterson were nominated to fill the remaining two positions. A vote was taken and Mary Barnes and Rebecca Manifold were selected.

Wendy will present the Mayor with the names of Dr. Bob Leonard, Mary Barnes and Rebecca Manifold as potential candidates to fill the vacant Board positions.

b. The nominating committee present (Paul and Lori) presented a slate of new officers as follows:

President: Jeff Sajdak
Vice President: Joan Van Hal
Secretary: Sarah Cottington

IX. Vice-President's Report and Announcements:

None

X. Director's Report:

- a. Legislation impacting Libraries mentioned at the May meeting is still pending.
- b. Wendy reported on the willingness of Library staff to fill in during the three week illness of a part-time library assistant.
- c. The Iowa Work Force Development office in Pella may close. Should the office close, Wendy has been approached regarding the possibility of the Library picking up the slack with a computer in the Library designated for filling out unemployment forms, applying for jobs, etc. Wendy expects that it would require a lot of staff time. There is nothing definite regarding IWFD at this time but we may receive a proposal for this in the future.
- d. The five new World Trade databases are up and going and can be accessed through the "Do Research" page on the Library website.
- e. Wendy reported that some kids using the Library on their own this summer are complaining about the filters on the Library computers (mostly because they can't access games). Some parents have phoned Wendy and she informed them that the filter can be turned off for a child if a parent is present to request it. They have been satisfied with this answer.
- f. Wendy reported on upcoming events.

XI. Committee Reports:

The Personnel/Nominating committee completed Wendy's yearly evaluation Puja and Paul discussed it with Wendy and emailed a copy to Jeff. Puja will email a copy to all Board members. Wendy will pass the evaluation on to the City administrator.

XII. Adjournment:

The meeting was adjourned at 4:45 pm. The next regular meeting of the Library Board of Trustees will be Tuesday, July 12, 2011 at 4:00 pm.