

PELLA PUBLIC LIBRARY
Board of Trustees Meeting
Tuesday, May 9, 2011

I. Call To Order:

The regular meeting of the Pella Public Library Board of Trustees was called to order at 4:00 pm on Tuesday, May 9, 2011, by President Jeff Sajdak. Board members present were Joan Van Hal, Bryce Dahm, Sarah Cottington, and Lori Fredrickson. Puja Kasariya was out of state on a business trip but did participate via cell phone with some varying results. Paul was absent without notice. Library Director, Wendy Street, was also present.

II. Agenda:

Bryce moved to change agenda to allow Union Street Players request to be addressed first in the meeting rather than during "New Business", thus allowing Bristol and Ashley to leave and not sit through more of the meeting than necessary. Joan seconded the motion. The motion was unanimously approved.

III. Recognition of Visitors and Visitor Comments:

Bristol Hopkins and Ashley Whittington of the Union Street Players were present. They requested that the Library sell tickets to the Players summer play, *Once Upon a Mattress*. They wanted a place where the public could buy tickets in the evenings and on weekends when the recreation center office (where they are usually sold) is closed. While the Board agreed that we whole heartedly want to support the arts, we can't be setting the precedent of selling things in the Library. Also, with summer being our busiest time, it would not be wise to give staff another task to perform. Bryce moved that we not sell the tickets, Lori seconded the motion. The motion was unanimously approved.

IV. Minutes:

Wendy pointed out three corrections to the April minutes. Joan moved to approve the minutes with corrections. Sarah seconded the motion. The corrected minutes were unanimously approved.

V. Approval of Bills:

There was discussion of the purchase of the new copy machine (see Unfinished Business). Bryce moved to approve the bills. Sarah seconded the motion. The bills were unanimously approved.

VI. Unfinished Business:

Per discussion at last month's meeting, Wendy purchased a new copy machine with the remainder of our State funding and some money from the technology budget. The Bizhub 223 from DMBS was not the cheapest machine, but it was the most economical

machine when maintenance contract and price per copy were taken into consideration. It was also the staff favorite. Wendy provided a spreadsheet breaking down all the data.

VII. New Business:

- a. Request from Union Street Players—see Visitors and Visitor Comments above.
- b. Expiring Board Terms: Both Paul and Lori's first Board terms expire in June. Both could continue for a second three-year term. Per Wendy, at the time of this meeting Paul is undecided about whether or not to serve a second term. (He later decided not to pursue a second term). Lori will not serve a second term due to family commitments. Puja also reported that she has taken a new job out-of-state negating her ability to continue on the Board. Thus, the Library Board has two (later made three) openings. Wendy will call people who have applied in the past and notify them of the openings and she will advertise in the usual manner.
- c. A Trustee Training DVD on Open Meeting s Law will be watched after tonight's meeting.

VIII. President's Report and Announcements:

Jeff had no report.

IX. Director's Report:

- a. \$72.90 in fines was waived during Food For Fines week.
- b. Wendy received three bids for the annual maintenance of the dumbwaiter. A three year contract was awarded to Kone, Inc.
- c. The Summer Reading Program has been generously supported by the local community in the amount of \$2645. Coupons have also been received from some businesses and the Blank Park Zoo.
- d. No legislation impacting libraries has been finalized.
- e. \$8,000 was raised through the Pella Reads Three Cups of Tea project. Only \$3,000 has been sent to the charity thus far, and due to the controversy concerning the charity, the committee in charge decided to hold on to the rest of the money until more information is received. There will be another meeting of the committee on May 15.
- f. The Friends held their annual meeting on April 26th. Dev DeArmond was elected President, and Jennifer Smart joined the Friends Board as Book Sale Chair. Lisa Lensing and Wanda Coleman left the board after serving two terms.
- g. The week before Tulip Time, the Electric Department ran electricity to the front of the Library for a new announcement booth. The Tulip Time steering committee expressed concern to the city manager about the Library's bathrooms being closed at Tulip Time.
- h. Cental Iowa Library service has purchased a one year subscription to the World Trade Press Databases, including: AtoZ Maps Online, AtoZ the USA, AtoZ World

Culture, AtoZ World Travel and Global Road Warrior. The subscription begins June 1 and is available to all public libraries in our service area.

- i. The city's new website is up and going. Library staff are happy that some of the things that they used to do manually are now done automatically.

X. Committee Reports:

No committee reports.

XI. Adjournment

The meeting was adjourned at 4:55 pm with all present staying to watch the training DVD. The next regular meeting of the Library Board of Trustees will be Tuesday, June 14, 2011 at 4:00 pm.