

PELLA PUBLIC LIBRARY
Board of Trustees Meeting
Tuesday, April 12, 2011

I. Call To Order:

The regular meeting of the Pella Public Library Board of Trustees was called to order at 4:00 pm on Tuesday, April 12, 2011, by President Jeff Sajdak. Board members present were Joan Van Hal, Bryce Dahm, Puja Kasariya, Sarah Cottingham, and Lori Fredrickson. Library Director, Wendy Street, was also present. Paul Scott was absent without notice.

II. Recognition of Visitors and Visitor Comments:

There were no visitors present.

III. Agenda:

Bryce moved to approve the agenda. Lori seconded the motion. The agenda was unanimously approved.

IV. Minutes:

Wendy pointed out one correction to the minutes—Food for Fines is for the entire week of April 11-15—not just one day. Joan moved to approve the minutes with the correction. Bryce seconded the motion. The minutes with correction were unanimously approved.

V. Unfinished Business:

a. Proposed revisions of 2011 State Funding spending:

In March the Board approved the spending of the 2011 State Funding to which Wendy has proposed two changes:

First, she received a bill for \$350 from WILBOR (for eBooks July 1, 2011 to June 30, 2010) that she was not expecting to receive until July. Wendy proposes paying it now out of our State funds. Joan moved to pay the WILBOR bill now with State Funds. Bryce seconded the motion. It was unanimously agreed to pay the WILBOR bill now rather than waiting until July.

Second, the eleven year old staff copier is in need of repairs which will cost around \$1,000. In addition, the public copier is old, gives poor copies, and will need servicing soon also. Wendy proposed using the remaining State funding and money from our technology budget to replace the two machines with one networked machine. The only drawback is getting some sort of counting mechanism on it to count copies made by the public.

There was much discussion of options based on research that Wendy has done and also different scenarios, including using the public copier until it completely konks

out. We also discussed a True Count counting mechanism that could be added to the copier for only around \$350.

Bryce moved that Wendy use her discretion to select a new copier to replace both the staff and public copier and that State funds and the technology budget be used to pay for it. He proposed using the True Count system as the counter. Sarah seconded the motion. The proposal was unanimously approved.

VI. Approval of Bills:

Sarah moved to approve the bills. Joan seconded the motion. The bills were unanimously approved.

VII. President's Report and Announcements:

Jeff had nothing to report

VIII. Director's Report

- a. Due to a decision by the Iowa Attorney General, Library materials cannot be given away without first having been offered to the public. Because of this, the Library will no longer be able to donate their weeded books to the Friends for book sales. Wendy and our Friends of the Library group have already figured out how to handle our discarded books and book sales in order to comply with this ruling.
- b. There is \$2,700 dollars in a memorial for Keith Aldrich that his widow would like to be used for a bench or landscaping. Wendy has discussed options with grounds and maintenance and, pending Board approval, will discuss it with Marilyn Aldrich. The Board agrees that either option will be fine so Wendy will contact Marilyn to go over some ideas.
- c. The community has been very generous with donations for the summer reading programs. The themes for this year are "One World, Many Stories" for children; "You are Here", for teens; and "Novel Destinations" for adults.
- d. Wendy made the Board aware of two pieces of legislation that would impact public libraries if passed. One would require a policy regarding access to adult rated materials for patrons under 17 years of age. The other is part of the Education Budget that will decrease funding to libraries.
- e. Public Works staff painted the light poles around the Library.
- f. Wendy has been working with a Central College Student on a grant application to the Marion County Community Foundation. The grant requests funds for a subscription to a language learning database called Mango languages.
- g. Wendy has been purchasing titles for our private collection on WILBOR. She has spent about ½ the money allotted.
- h. Because no volunteer came forward, Wendy and Sara will be teaching the computer classes offered by the Library starting April 12.
- i. Wendy reported on upcoming events.

IX. Committee Reports:

The Policy committee presented a revision of the Library materials Selection Policy. Sarah moved to approve the revision. Joan seconded the motion. The revision was unanimously approved. They also presented a revision of the Displays Policy. Joan moved to approve the revised policy, Sarah seconded the motion. The revised policy was unanimously approved.

The Reference Policy and the Unattended Children Policy were also reviewed by the policy committee without any proposed changes.

X. New Business:

All members and Wendy remained after the meeting to watch a DVD training video on open records Law and patron privacy.

XI. Adjournment

The meeting was adjourned at 5:10 pm with all present staying to watch the training DVD. The next regular meeting of the Library Board of Trustees will be Tuesday, May 10, 2011 at 4:00 pm.