

PELLA PUBLIC LIBRARY
Board of Trustees Meeting
Tuesday, March 8, 2011

I. Call to Order

The regular meeting of the Pella Public Library Board of Trustees was called to order at 4:00 pm on Tuesday, March 8, 2011, by President Jeff Sajdak. Board members present were Joan VanHal, Paul Scott, Bryce Dahm, Puja Kasariya, and Lori Fredrickson. Sarah Cottingham was absent with notice. Library Director, Wendy Street, was also present.

II. Recognition of Visitors and Visitor Comments:

No visitors were present.

III. Welcome of New Board Member:

Jeff welcomed Puja and introductions were made.

IV. Agenda:

Paul moved to approve the agenda. Bryce seconded the motion. The agenda was unanimously approved.

V. Minutes:

Two corrections to the February minutes were noted. Joan moved to approve the February minutes with corrections. Bryce seconded the motion. The February minutes with corrections were approved.

VI. Approval of Bills:

The monthly bills were reviewed. Puja moved to approve the bills. Paul seconded the motion. The bills were unanimously approved.

VII. Unfinished Business:

No unfinished business

VIII. New Business:

- a. Wendy explained that the Library will be doing a Food-4-Fines week on April 11-15. A copy of the informational flyer was given to each Board member.
- b. Wendy passed out a detailed analysis of the 2011 State Funding granted to the Library, including; how much we are getting and from what program; what money is already encumbered and how; and possible ways to spend the unencumbered monies. (All state funds must be spent within this fiscal year or be forfeited.) After much discussion and explanation of options, (especially of the WILBOR program) Bryce moved to approve Wendy's suggestions as to how to spend the unencumbered State monies. These include: offering wireless printing; starting a "Pella-only" account with the WILBOR consortium (an account with titles available only to Pella Library patrons and not shared with any other libraries); spending the

remainder on materials. Joan seconded the motion. The motion was unanimously approved.

- c. The company doing the City's new website has requested contact info for each Library Board member including address, home phone number, cell number, email, etc. We discussed what we wanted to make available online and what we have available on the Library's current website—a phone number and email address. We decided to stick with only that information. Wendy will pass on that information.

IX. Presidents Report:

Jeff had nothing to report.

X. Director's Report:

- a. Wendy reported the stats on the winter reading programs. Both the children's and the adult programs saw an increase in number of participants.
- b. In an effort to economize on the cost of supplies (a line item that will definitely be overspent this year), patrons are being offered the option of no check-out receipt. Roughly half opt for this.
- c. Pella Library's portion of the \$80,000.00 allotted to rural libraries by the Marion County Board of Supervisors is roughly \$39,400.00.
- d. Ryan has incorporated a few of the inexpensive, cost effective suggestions of the energy audit.
- e. Extended movie checkouts were introduced on February 14 with few takers. As people become familiar with this option participation may increase.
- f. The Library had its mock OSHA inspection on February 22. A few minor issues were noted by Wendy during the inspection though a formal report will not be received for another month. All of the problems that Wendy noted were minor and have been corrected.
- g. State Funding: see point viii
- h. Wendy has received two patron requests:
One request is that movies be shelved by their MPAA rating, with "G" rated movies being placed within reach of children and progressing up to "R" which are out of their reach. There are several reasons why this is not feasible. They include, but are not limited to, space, staff time, and the idea that this would be a form of censorship that the Library does not exercise on any other sort of materials. The consensus was that this request could not be honored. Wendy will communicate the decision and the reasons to the patron.
The second request was for a public phone so that a patron could eliminate his home phone and make all his phone calls, including long distance ones, from the Library. This request was also rejected because the Library had a public phone in the past that had to be removed due to vandalism and any phone that we put in wouldn't have long-distance service anyway. Wendy will also communicate with this patron.
- i. Wendy reported on upcoming events, including a "green" event at which she will share her knowledge of vermicomposting (and her worms).

XI. Committee Reports:

No reports

XII. Adjournment:

The meeting was adjourned at 5:30 pm. The next regular meeting of the Library Board of Trustees will be Tuesday, April 11, at 4:00 pm.