



CITY OF PELLA

CITY COUNCIL OFFICIAL MINUTES

October 11, 2018

A. CALL TO ORDER BY MAYOR AND ROLL CALL

The City Council of the City of Pella, Iowa, met in special session at the City Hall Conference Room at noon, Mayor Jim Mueller presiding (via phone). Council members present were: Mark De Jong, Bruce Schiebout, Larry Peterson, Lynn Branderhorst (via phone). Absent: Tony Bokhoven, Harold Van Stryland. City Administrator Mike Nardini and City Clerk Mandy Smith were present. No staff members and two members of the general public signed the register.

B. MAYOR'S COMMENTS

1. Approval of Tentative Agenda.
Schiebout moved to approve, seconded by De Jong.
On roll call the vote was:
AYES: Schiebout, De Jong, Branderhorst, Peterson.
NAYS: None.
Motion carried.

***PUBLIC FORUM (for anyone wishing to address Council regarding agenda items)**

No comments were received.

C. PETITIONS & COMMUNICATIONS

- 1a. Special Event Permit Request for the Collegiate Historic District Block Party.
Peterson moved to approve, seconded by Schiebout.
On roll call the vote was:
AYES: Peterson, Schiebout, De Jong, Branderhorst.
NAYS: None.
Motion carried.

BACKGROUND: The Historic Pella Trust has requested to reschedule their previously approved special event permit for the Collegiate Historic District Block Party. Originally the event was scheduled on Saturday, October 6, 2018. Due to rain, the promoter is requesting to reschedule the event to Saturday, October 13, 2018, from 10:00 a.m. to 2:00 p.m. Set-up is proposed to begin at 8:00 a.m. and take down ending by 4:00 p.m.

As background, the promoter is proposing this event to celebrate the Collegiate Historic District being placed on the National Register of Historic Places. Between 100 and 200 people are expected to attend this event which would feature an open house, displays showing projects in historic homes, as well as games to educate visitors about the history of the district and architecture of the homes. Catered food and beverages would be available for attendees to enjoy. The promoter is also requesting to have the Big Red Radio broadcasting on-site during the event.

A resolution is included with this request to close the following street segments and parking spaces from 8:00 a.m. to 4:00 p.m. on Saturday, October 13, 2018: 500 block of Broadway Street; 15 parking spaces on the south side of the Community Center, along Union Street; and 15 parking spaces on the west side of the Community Center, along Broadway Street.

All pertinent City departments have reviewed this application and comments are attached. The fee and insurance certificate have been received, and approval is recommended.

ATTACHMENTS: Resolution, Application, Map, Department Comments
REPORT PREPARED BY: City Clerk
REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK
RECOMMENDATION: Approve special event permit and resolution

- 1b. Resolution No. 5910 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS IN CONNECTION WITH A SPECIAL EVENT KNOWN AS THE COLLEGIATE HISTORIC DISTRICT BLOCK PARTY."
De Jong moved to approve, seconded by Schiebout.
On roll call the vote was:
AYES: De Jong, Schiebout, Peterson, Branderhorst.
NAYS: None.
Motion carried.

D. OTHER BUSINESS / *PUBLIC FORUM (any additional comments from the public)

Comments were received and addressed.

E. ADJOURNMENT

There being no further business claiming their attention, Peterson moved to adjourn, seconded by De Jong.

On roll call the vote was:

AYES: Peterson, De Jong, Branderhorst, Schiebout.

NAYS: None.

Motion carried.

Meeting adjourned at 12:06 p.m.