

**MINUTES OF THE CITY OF PELLA  
COMMUNITY DEVELOPMENT COMMITTEE  
AUGUST 9, 2017**

Chairperson Cody called the Community Development Committee to order in the City Hall Conference Room at 5:30 p.m. Members present were: Leah Bokinsky, Patsy Cody, Linda Groenendyk (arrived at 5:31 p.m.), Mike Kiser, Jody Lautenbach, Wayne Stienstra, Robyn Van Berkum, and Dennis Vander Beek. Absent: Jerry Brummel and Phil Groenendyk. Staff present: Zoning Administrator Bryce Johnson, Deputy City Clerk Cynthia Vaske, and Finance Director Corey Goodenow.

Unless otherwise noted, all actions were taken unanimously.

**INTRODUCTIONS**

New member, Bokinsky, introduced herself to the Community Development Committee (CDC).

**APPROVAL OF MINUTES**

**Motion** by Van Berkum, second by Kiser to approve the minutes from the June 30, 2017 meeting.

**ACTION ITEMS:**

**Requesting Approval of a Design Permit for a New Building at 2610 Washington Street**

The applicant is proposing to construct a 448-square foot building at 2610 Washington Street. Per the *Design Review District Design Manual*, the proposed design falls under the category of a “Major Project” requiring full committee review and approval of a design permit. The building has been designed to reflect Pella’s unique Dutch character, while matching with surrounding structures and similar businesses. In evaluating this design application, staff believes the structure meets the minimum requirements with regard to the Dutch-themed architectural elements listed in the *Design Review District Design Manual*. Applicant Jason Bandstra was present to answer questions from the CDC.

**Motion** by Van Berkum, second by L. Groenendyk to approve the design permit with the condition of using black and white striped fabric awnings. Bandstra inquired about the process for potentially making modifications to the design. Zoning Administrator Bryce Johnson explained that minor modifications might go before a subcommittee, while major modifications would need to come before the full CDC.

**OTHER BUSINESS / PUBLIC FORUM**

Van Berkum left at 5:48 p.m.

Cody suggested that staff bring the Dutch color palette to all future CDC meetings as well as samples of building materials provided by applicants.

Adjourned at 5:59 p.m.