

**CITY OF PELLA, IOWA
TENTATIVE CITY COUNCIL MEETING AGENDA
December 20, 2016–7:00 p.m. – Public Safety Complex
Liberty Street Entrance**

A. CALL TO ORDER BY MAYOR AND ROLL CALL

B. MAYOR'S COMMENTS

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
 - a. Special Use Permit Procedures and Minor Modifications Review.
 - b. Community Services Fees.
 - c. Strategic Plan Updates – Police and Public Works.
2. Approval of tentative agenda.
3. Appointment of Mandy Smith as City Clerk.

***PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

(Public comments are limited to 3 minutes.)

C. APPROVAL OF CONSENT AGENDA

"Consent Agenda" means that all items listed below will be automatically approved with one Roll Call vote approving the "Consent Agenda". Any City Council member may ask to pull an item from the "Consent Agenda" for discussion and a separate vote. The purpose of a "Consent Agenda" is to expedite routine items and allow Council time to discuss more important matters."

1. Approval of Minutes
 - a. Official Council Minutes for December 6, 2016.
 - b. Official Special Council Minutes for December 13, 2016.
2. Report of Committees
 - a. Policy and Planning Minutes for December 6, 2016.
 - b. Library Board of Trustees Minutes for November 8, 2016.
3. Petitions and Communications
 - a. None
4. Administration Reports
 - a. None

D. *PUBLIC HEARINGS

(Statutory rule may be waived and ordinance passed without further readings.)

- 1a. Public Hearing on Amending the City Code to Allow Pet Services as an Allowable Use Type in the Central Business District.
- 1b. Ordinance No. 918 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.12 ZONING DISTRICT REGULATIONS BY AMENDING THE PROVISIONS PERTAINING TO PET SERVICES USE IN THE CENTRAL BUSINESS DISTRICT". (1st Reading)

E. PETITIONS & COMMUNICATIONS

NONE

F. PLANNING AND ZONING ITEMS

NONE

G. ADMINISTRATION REPORTS

NONE

H. RESOLUTIONS

1. Resolution No. 5736 entitled, "RESOLUTION APPROVING CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE'S REPRESENTATION FOR 2017".

I. ORDINANCES

(Statutory rule may be waived and ordinance passed without further readings.)

1. Ordinance No. 917 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA, IOWA CHAPTER 65.01 STOP INTERSECTIONS AND 65.02 YIELD INTERSECTIONS". (2nd Reading)

J. CLAIMS

1. Abstract of bills No. 1973.

K. OTHER BUSINESS/*PUBLIC FORUM (any additional comments from the Public)

(Public comments are limited to 3 minutes.)

L. CLOSED SESSION

NONE

M. ADJOURNMENT

NOTICE Items to be presented to the City Council must be in the hands of the City Clerk no later than 4:00 p.m. on the Monday before the week of the Council meeting. A packet containing the agenda and documentation for each item listed on the agenda is then prepared on Friday and delivered to each Councilmember. The next regular Council meeting is scheduled for January 3, 2017. The deadline for items is December 27, 2016. *The CITY OF PELLA encourages all citizens of Pella to attend Council meetings. Our Council Chambers are handicapped accessible and City Staff are available to give assistance if needed. If you are hearing impaired or vision impaired or a person with Limited English Proficiency and require an interpreter or reader, please contact City Hall by NOON on the Monday prior to Council meetings to arrange for assistance. (641-628-4173). TTY telephone service available for the hearing impaired through Relay Iowa 1-800-735-2942.*



THE
CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: B-1-a

SUBJECT: Special Use Permit Procedures and Minor Modifications Review

DATE: December 20, 2016

BACKGROUND: The purpose of this work session is to discuss the following draft ordinances:

A draft ordinance which would add additional criteria for Special Use Permits

A draft ordinance which would add powers and duties of the Board of Adjustment for minor modifications

Draft Use Ordinance for Special Use Permits Criteria

This proposed draft ordinance is intended to provide guidance to the Board of Adjustment in reviewing special use permit requests. As background, currently the only Code requirements for the Board of Adjustment to follow in reviewing special use permits are the following site development related requirements:

Land Use Compatibility/Development Density

Site Development/Parking/Landscaping

Height and Scale

Operating Characteristics

Public Infrastructure

In comparison, the proposed criteria are intended to provide direction regarding the land use compatibility aspects of special use permits. In addition, the proposed criteria summarize the main requirements for issuing a special use permit. Listed on the following page below are the proposed criteria:

- (1) Will be in harmony with the general purpose, goals, objectives and standards of the Comprehensive Plan and this Code;
- (2) Will not have a substantial, undue, or adverse effect upon adjacent property, the character of the neighborhood, traffic conditions, parking, utility facilities, and other matters affecting the public health, safety and general welfare;
- (3) Will be constructed, arranged, or operated so as not to dominate the immediate vicinity or to interfere with the development and use of neighboring property in accordance with the applicable district regulations;
- (4) Will be served adequately by essential public facilities and services such as highways, streets, parking spaces, police and fire protection, drainage structures, refuse disposal, water and sewers, and schools; or that the persons or agencies responsible for the establishment of the proposed use will provide adequately for such services;
- (5) Will not result in the destruction, loss, or damage of any natural, scenic, or historic feature of significant importance;
- (6) Complies with all additional standards imposed on it by the provisions of the district in which such special use may be authorized.

It should be noted, the above criteria are intended to supplement and not supplant the existing site development criteria.

Draft Use Ordinance for Minor Modifications

Staff has been in discussions with both the Planning and Zoning Commission and Board of Adjustment regarding potential Code amendments for a Minor Modification Policy. This issue was discussed as a result of a concern in meeting the hardship provisions in granting variances. As background, the criteria to grant a variance listed under the Iowa Code are difficult to achieve. The following criteria must be satisfied before a variance can be granted:

1. “The land in question cannot yield reasonable return if used only for the purpose allowed in the zone;
2. The plight of the landowner is due to unique circumstances and not to general conditions in the neighborhood, which may reflect the unreasonableness of the ordinance itself; and
3. The use to be authorized by variance will not alter the essential character of locality.”

In regards to criteria #1 on the previous page, a reasonable return has been determined by the Iowa Supreme Court to mean all beneficial use of the land is deprived. Therefore, the property cannot be used for any other use allowed in the underlying zoning district. Further, the deprivation cannot be from the owner’s own making or simply a loss of value or inconvenience. From a practical standpoint, it is very unlikely a property owner can satisfy the hardship requirement to obtain a variance. To address this issue, the following additions are being proposed to the City Code:

Hardship Definition

Section 165.43-3 (A) (7) is a proposed addition to the City Code which is intended to better define the hardship requirement for granting a variance. Specifically, this code section defines a hardship similar to the Iowa Supreme Court. Furthermore, this definition also helps differentiate between a variance and the proposed minor modifications.

(7) The land in question cannot yield a reasonable return from any use permitted by the regulations of the district in which the land is located. Failure to yield a reasonable return may only be shown by proof that the owner has been deprived of all beneficial or productive use of the land in question. It is not sufficient merely to show that the value of the land has been depreciated by the regulations or that a variance would permit the owner to maintain a more profitable use.

Minor Modifications

This section of Code is being added to allow the Board of Adjustment to grant minor modifications for the following items:

- A. Reduce the required minimum front and rear yard setbacks for principal structures in the residential districts by no more than five feet, based on the setback standards.
- B. Reduce the required minimum interior and street side setbacks for principal structures in the residential districts by no more than two feet and five feet, respectively, based on the setback standards in the district.
- C. Increase the maximum height of a detached garage in the residential districts to 20 feet or the height of the principal structure, whichever is less as measured at the midpoint of the roof slope halfway between the top of the sidewall and peak of the structure.
- D. Allow an addition to an existing legal nonconforming structure to extend no closer to the property line than an adjoining portion of the existing structure.
- E. Allow an increase in the aggregate maximum size of all accessory structures on a property by 15% above the square footage requirements allowed in 165.30(3.E). This minor modification does not apply to cases where the principal structures is setback from the rear lot line by 200% or more of the minimum required rear yard for the district, as described in 165.30(3.E).
- F. Reduce the minimum required front, interior and street side, and rear yard setbacks in the residential districts, without limit, as required to provide handicap accessible ramps to a dwelling or allow reconstruction of a historically accurate structure.

In order to grant a minor modification, the applicant will need to meet the following standards:

Granting the minor modification would be in the public interest, meaning that the applicant must demonstrate that the modification will not:

Adversely impact the land on which the minor modification is requested and the surrounding properties;

Substantially increase the congestion of buildings, people, or motor vehicles;

Endanger the public health or safety, or otherwise be materially detrimental to the welfare of nearby neighbors or the public at large;

Unduly tax public utilities or governmental services; or materially injure the enjoyment, use, development, or value of the property in the vicinity.

In addition, the applicant will also need to explain how the property in question will benefit by approval of the minor modification without negatively impacting the neighborhood.

Summary

Staff has reviewed and discussed changes to the City's zoning code with both the Planning and Zoning Commission and Board of Adjustment. Both the Board and Commission were in support of the proposed changes, and staff would like to receive feedback on the proposed amendments.

ATTACHMENTS: Proposed Ordinance 164.43, Proposed Ordinance 165.37

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Seeking Council direction.

ORDINANCE NO.

AN ORDINANCE AMENDING ZONING ORDINANCE 165.37-1 PERTAINING TO
THE CRITERIA REVIEW FOR A SPECIAL USE PERMIT

Be it enacted by the City Council of the City of Pella, Iowa:

SECTION 1. TEXT AMENDMENTS. The City Code of the City of Pella is hereby amended by deleting the following provisions to Chapter 165, Zoning Ordinance, 165.37-1(F) and replacing with the following:

F. Criteria for Review. The Board of Adjustment shall review and act upon the request based on the general criteria described below and further established in Table 165.36/37-1 and conformance with applicable regulations in this Zoning Ordinance.

The proposed use:

1. Will be in harmony with the general purpose, goals, objectives and standards of the Comprehensive Plan and this Code;
2. Will not have a substantial, undue, or adverse effect upon adjacent property, the character of the neighborhood, traffic conditions, parking, utility facilities, and other matters affecting the public health, safety and general welfare;
3. Will be constructed, arranged, or operated so as not to dominate the immediate vicinity or to interfere with the development and use of neighboring property in accordance with the applicable district regulations;
4. Will be served adequately by essential public facilities and services such as highways, streets, parking spaces, police and fire protection, drainage structures, refuse disposal, water and sewers, and schools; or that the persons or agencies responsible for the establishment of the proposed use will provide adequately for such services;
5. Will not result in the destruction, loss, or damage of any natural, scenic, or historic feature of significant importance;
6. Complies with all additional standards imposed on it by the provisions of the district in which such special use may be authorized.

SECTION 2. NOTATION. The Zoning Administrator shall hereby record the ordinance number and date of passage of this Ordinance.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this _____ day of _____, 20__.

James Mueller, Mayor

ATTEST: _____
Ronda Brown, City Clerk

ORDINANCE NO.

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY
AMENDING CHAPTER 165, ZONING ORDINANCE, 165.43 BY ADDING
PROVISIONS PERTAINING TO THE POWERS AND DUTIES OF THE BOARD OF
ADJUSTMENT

Be it enacted by the City Council of the City of Pella, Iowa:

SECTION 1. TEXT AMENDMENTS. The City Code of the City of Pella is hereby amended by adding the following provisions to Chapter 165, Zoning Ordinance, 165.43-3(A) as follows:

(7) The land in question cannot yield a reasonable return from any use permitted by the regulations of the district in which the land is located. Failure to yield a reasonable return may only be shown by proof that the owner has been deprived of all beneficial or productive use of the land in question. It is not sufficient merely to show that the value of the land has been depreciated by the regulations or that a variance would permit the owner to maintain a more profitable use.

SECTION 2. TEXT AMENDMENTS. The City Code of the City of Pella is hereby amended by adding the following provisions to Chapter 165, Zoning Ordinance, 165.43-3(H) as follows:

H. The Board of Adjustment may hear and review applications for and authorize minor modifications from the requirements of this Code in compliance with the applicable provisions set out below.

(1) The Board of Adjustment may hear and review applications for and authorize minor modifications from the requirements of this Code in compliance with the applicable provisions set out below.

a. Reduce the required minimum front and rear yard setbacks for principal structures in the residential districts by no more than five feet, based on the setback standards.

b. Reduce the required minimum interior and street side setbacks for principal structures in the residential districts by no more than two feet and five feet, respectively, based on the setback standards in the district.

c. Increase the maximum height of a detached garage in the residential districts to 20 feet or the height of the principal structure, whichever is less as measured at the midpoint of the roof slope halfway between the top of the sidewall and peak of the structure

d. Allow an addition to an existing legal nonconforming structure to extend no closer to the property line than an adjoining portion of the existing structure.

e. Allow an increase in the aggregate maximum size of all accessory structures on a property by 15% above the square footage requirements allowed in 165.30(3.E). This minor modification does not apply to cases where the principal structure is setback from the rear lot line by 200% or more of the minimum required rear yard for the district, as described in 165.30(3.E)

f. Reduce the minimum required front, interior and street side, and rear yard setbacks in the residential districts, without limit, as required to provide handicap accessible ramps to a dwelling or allow reconstruction of a historically accurate structure.

(2) Approval Criteria. The decision to approve, approve with conditions, or deny an exception must recite the findings upon which the approval or denial is based which shall include the following:

a. General Guidelines. The power to grant a minor modification should be exercised under circumstances where approval of the exception will maximize a property owner's use of property and better carry out the intent of this Code and the Comprehensive Plan than strict adherence to this Code.

b. Obligation of Applicant. A minor modification shall not be approved unless the applicant establishes the existence of each of the following conditions:

i. Granting the minor modification would be in the public interest, meaning that the applicant must explain how the modification will not: Adversely impact the land on which the minor modification is requested and the surrounding properties; Substantially increase the congestion of buildings, people, or motor vehicles; Endanger the public health or safety, or otherwise be materially detrimental to the welfare of nearby neighbors or the public at large; Unduly tax public utilities or governmental services; or Materially injure the enjoyment, use, development, or value of the property in the vicinity.

ii. The property in question will benefit by approval of the minor modification without negatively impacting the neighborhood.

SECTION 3. NOTATION. The Zoning Administrator shall hereby record the ordinance number and date of passage of this Ordinance.

SECTION 4. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this _____ day of _____, 20____.

James Mueller, Mayor

ATTEST: _____
Ronda Brown, City Clerk



THE
CITY of PELLA

COMMITTEE MEMO TO COUNCIL

ITEM NO: B-1-b

SUBJECT: Community Services Fees

DATE: December 20, 2016

BACKGROUND: Community Services fees are set by resolution at the Council level and adjusted as needed. Staff and the Community Services Board have reviewed the current rates and are recommending the following adjustments for Council approval:

General Fees

Game Rentals

Currently, rentals are \$5 per game. Staff is proposing to clarify this is for a one-day rental only. Staff would also like to increase the maximum per day fee to \$10 to account for higher priced games or equipment rental.

Room Rental

Room rental rates have a minimum of \$8 per hour and a maximum of \$18 per hour. Staff recommends raising the maximum to \$27 per hour to accommodate for the Community Center's kitchen and dining area.

Auditorium Light System

The sound and lighting systems available for use in the auditorium belong to Union Street Players (USP). If a renter desires to use either system, a member of USP would need to be hired to operate the equipment. The rate schedule currently includes fees for use of the sound system only. Staff proposes adding the same fee for use of the lighting system. These are upgraded amenities and rental of the auditorium does not require the use of these systems. Renters can choose to bring in their own sound system, if needed, and use existing house lighting. The per hour fee would be a minimum of \$10 and maximum of \$12.

Aquatic Fees

Daily Entrance Fees

Staff is recommending the elimination of resident and non-resident rates for daily admittance fees at the aquatic facility and charging a single admittance fee. This is the most challenging rate for staff to enforce without conflict especially during the busy summer months. It also causes significant delays in the admission line during busy periods. In Iowa, pools are trending slightly towards not charging resident vs. non-resident daily admittance rates. In a recent survey by the Iowa Parks & Rec Association, 60% percent of facilities were charging a single entrance fee. The proposed daily admittance rate is slightly lower than other facilities in Iowa with similar features. The two most similar facilities to ours, Clive and Cascade River in Ankeny, charge an \$8 daily entrance fee for their outdoor facilities.

Indoor Daily Senior/Youth	\$4	\$5	\$5
Indoor Daily Adult	\$5	\$6	\$6
Outdoor Daily Senior/Youth	\$5	\$6	\$6
Outdoor Daily Adult	\$6	\$7	\$7

Resident and non-resident rates would still apply to passes, programming and rentals at the Aquatic facility.

Indoor Lane Rental

Staff is recommending removal of the indoor lane rental fee. This rate was used solely for renting the facility to the USA Swim Team. Their use and associated fees are now covered in their user agreement.

Early Bird Summer Pass Fee

Staff recommends adding a 5% discount fee, for residents only, on summer pool passes purchased April 1 to April 30. This would allow for passes to be purchased prior to the rush at the beginning of the season and on opening day. It would also allow for residents to receive additional savings. Early Bird discounts are offered at other facilities including West Des Moines, Clive and Ankeny.

Summer Family Pass	\$199	\$199	\$239	N/A
Summer Adult Pass	\$88	\$88	\$106	N/A
Summer Senior/Youth Pass	\$75	\$75	\$95	N/A

Athletic Facilities

Field Reservations

Currently athletic fields are available for half and full day rentals. However, during our first season of operation at the Pella Sports Park, we received multiple hourly rental requests and far fewer requests for half or full day rentals. Staff would like to recommend eliminating the half and full day rates and adding an hourly rate. The hourly rate would not include any staff services or lights. Additional services would be available for a fee. Fees for additional services and rates for tournaments will remain the same.

Standard Fields or Green Space	\$25	\$50	\$100
Babe Ruth or Soccer Game Field	\$37.50	\$75	\$150

Participation Fees for User Groups

Current fee range is \$10-\$60 per participant based on the level of service required. The fee is negotiated with the user group on an annual basis. Staff recommends reducing the range to \$5-\$60 per participant. This reduction is due to athletic surfaces, such as the tennis courts, which do not need daily preparation.

ATTACHMENTS: Red-lined Resolution

REPORT PREPARED BY: Community Services Staff

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Seeking Council direction on whether to proceed with the fee changes as listed above.

RESOLUTION NO. _____

RESOLUTION APPROVING COMMUNITY SERVICES FEES

WHEREAS, on March 16, 2010 the City Council deemed that the Pella Community Services fees are to be approved by resolution; and

WHEREAS, the following is the revised fee schedule including adjustments to existing athletic facilities and fees for the new Pella Sports Park and City recreation programming:

<u>Description</u>		<u>Fees</u>	
		<u>min</u>	<u>max</u>
Adult Athletic Programs	per team	\$50.00	\$200.00
Art Center Programs		\$ 2.00	\$100.00
Auditorium Rental	per hour	\$22.00	\$ 27.00
Auditorium – Use of Sound System	per hour	\$10.00	\$ 12.00
<u>Auditorium -- Use of Lighting System</u>	<u>per hour</u>	<u>\$10.00</u>	<u>\$ 12.00</u>
Games Rental (\$30/game deposit required)	per game/day	<u>\$ 5.00</u>	<u>\$ 5.0010.00</u>
Gymnasium Rental	per hour	\$22.00	\$ 27.00
Little Tyke Ball Programs	resident	\$20.00	\$ 30.00
Little Tyke Ball Programs	non-resident	\$24.00	\$ 34.00
Room Rental	per hour	\$ 8.00	<u>\$ 18.0027.00</u>
Shelter Rentals	per time slot	\$25.00	\$ 30.00
Youth Basketball	resident	\$40.00	\$ 50.00
Youth Basketball	non-resident	\$48.00	\$ 58.00
Youth Flag Football	resident	\$40.00	\$ 50.00
Youth Flag Football	non-resident	\$48.00	\$ 58.00
Youth Soccer	resident	\$40.00	\$ 50.00
Youth Soccer	non-resident	\$48.00	\$ 58.00

ATHLETIC FACILITIES

Pella Sports Park and Stand Alone Baseball/Softball Fields – Non-Tournament

- ~~No charge~~ \$10/hr to reserve single field “as is” (no lights)
- ~~\$75~~ 15.00/hr rental fee Babe Ruth field/day, drag and marking at start only “as is” (no lights)
- ~~\$37.50~~ rental fee Babe Ruth field per ½ day, drag and marking at start only
- ~~\$50.00~~ rental fee per field/day, single field, drag and marking at start only
- ~~\$25.00~~ rental fee per ½ day, single field, drag and marking at start only
- \$25.00 per field for each additional drag and chalk/paint
- \$15.00 per hour per field for lights
- \$10.00 per bag of diamond drying agent
- \$5.00 for additional bag of chalk – regardless of amount used
- \$10.00 per hour for single batting cage rental, no pitching machine
- \$30.00 per hour for single batting cage rental, with pitching machine

Tennis Courts– Non-Tournament

- ~~\$10.00~~ rental fee per court/day
- \$3.00 per hour single court rental

Soccer Complex & Multipurpose Fields– Non-Tournament

- ~~\$75.00~~ 15.00/hr rental fee game field/day (no lights)
- ~~\$37.50~~ rental fee game field per ½ day
- ~~\$50.00~~ rental fee per field/day
- ~~\$25.00~~ rental fee per field per ½ day \$10.00/hr to reserve single field “as is” (no lights)
- \$15.00 per hour for lights on game field

Pella Sports Park – Tournament Rates

Non-Local,	\$1,300 per day for the 4 plex, \$300 per day for the Babe Ruth Field
Local	\$650 per day for the 4 plex, \$250 per day for the Babe Ruth Field

Soccer Complex & Multipurpose Fields – Tournament Rates

Non-Local	\$1,300 per day for the complex
Local	\$650 per day for the complex

Tennis Courts – Tournament Rates

Non-Local	\$250 per day for the Caldwell Courts, \$150 per day for the Kiwanis courts
Local	\$175 per day for the Caldwell Courts, \$100 per day for the Kiwanis courts

Participation Fees for User Groups

~~\$40~~ \$5-\$60 per participant, negotiated with the user group on an annual basis.

Local is defined by the 2-Mile Extraterritorial Jurisdiction. Services provided in the rental fees are included in the Operations Guidelines as on file at the Community Services Department. Rates do not include tax.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, IOWA that the Community Services Fees be adopted, and effective ~~October 20, 2015~~January 1, 2017.

PASSED and ADOPTED this ~~20th~~20th day of ~~October~~December, ~~2015~~2016.

James Mueller, Mayor

ATTEST:

Ronda Brown, City Clerk



THE
CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: B-3

SUBJECT: Appointment of Mandy Smith as City Clerk

DATE: December 20, 2016

BACKGROUND: The upcoming retirement of Ronda Brown has created the need to appoint a new City Clerk. Therefore, staff is requesting the appointment of Mandy Smith as City Clerk effective December 31, 2016. Mandy has over ten years of Administrative and Human Resources experience. She resides with her family at 777 183rd Place in Pella.

The City Code requires Council to appoint a City Clerk at its first meeting in January following the regular City Election. Therefore, this appointment will expire in January 2018.

ATTACHMENTS: None

REPORT PREPARED BY: City Administration

REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Appoint Mandy Smith as City Clerk.

**CITY OF PELLA, IOWA
CITY COUNCIL
OFFICIAL MINUTES
December 6, 2016**

A. CALL TO ORDER BY MAYOR AND ROLL CALL

The City Council of the City of Pella, Iowa, met in regular session at the Public Safety Complex meeting room at 7:00 p.m., Mayor Jim Mueller presiding. Members present were: Mark De Jong, Tony Bokhoven, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, Larry Peterson. City Administrator Mike Nardini, City Attorney Bob Stuyvesant, and City Clerk Ronda Brown were present. Nine staff members and seven members of the general public signed the register.

B. MAYOR'S COMMENTS

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
 - a. Structures in the Public Right-of-Way – Central College.
 - b. Economic Developmental Request.
 - c. Parking and Weight Limits on Washington Street from E 1st to Hazel Street.
2. Approval of tentative agenda. Councilmember Vander Beek moved to approve the tentative agenda, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, De Jong, Bokhoven. NAYS: None. Motion carried.
3. Appointment of Angela Adam to the Library Board of Trustees. Councilmember Peterson moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Peterson, Schiebout, De Jong, Bokhoven, Vander Beek, Van Stryland. NAYS: None. Motion carried.

SUBJECT: Appointment to the Library Board of Trustees

DATE: December 6, 2016

BACKGROUND:

There is a vacancy on the Pella Public Library Board of Trustees due to the resignation of Alli Bogaard. Angela Adam is interested in serving out the remainder of the term, which runs until July 1, 2017. Mrs. Adam would then be eligible for a second term.

Angela Adam is an administrator at Jefferson Place in Pella. In her application to the Board of Trustees, she stated, "I love this community. the people, the culture, and the library! I would like to do my part in serving its patrons and the community."

One member of the Library Board must be a resident of rural Marion County. Angela and her family live at 1818 Elk Horn Court in Marion County. The Marion County Board of Supervisors will also confirm her appointment.

ATTACHMENTS: None

REPORT PREPARED BY: Library staff

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve the appointment.

4. Announce Closed Session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

***PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

NONE.

C. APPROVAL OF CONSENT AGENDA

Councilmember Vander Beek moved to approve the consent agenda, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, DeJong, Bokhoven. NAYS: None. Motion carried. The following items were approved:

1. Approval of Minutes
 - a. Official Council Minutes for November 15, 2016.
2. Report of Committees
 - a. Policy and Planning Minutes for November 15, 2016.

Policy and Planning Minutes

November 15, 2016

PRESENT: Mayor Jim Mueller, Mark De Jong, Tony Bokhoven, Harold Van Stryland, Bruce Schiebout, Larry Peterson

ABSENT: Dan L. Vander Beek

OTHERS: City Staff and Visitors

The Policy and Planning meeting began at 7:09 p.m. The first item discussed was a presentation from Pella Area Development Corporation (PADCO) Board Member Roger Brown concerning the merging of the Pella Chamber of Commerce, PADCO, Pella Convention & Visitors Bureau, and Positively Pella into Pella Area Community & Economic Alliance (PACE). The Alliance will consist of the following six councils: Downtown Development, Business Development, Economic Development, Workforce, Events, and Destination Development. A request was made for the City to be a governmental partner at a \$30,000 level. A decision will be made in the near future.

The next item discussed was the Elm Street/Hazel Street intersection. As background, Pella residents living near the Elm Street/Hazel Street intersection have submitted a petition asking that the intersection be converted to a three-way stop. Their concerns involve vehicle speeds, the failure of drivers to remain within their designated lanes, and the frequent presence of children and pedestrians. Residents attribute the increased safety concern to Elm/Hazel essentially being an uncontrolled intersection. At the encouragement of the Police and Public Works Departments, twenty-two (22) signees representing the immediate neighborhood signed a petition.

At the end of the discussion, staff was directed to prepare for Council's consideration an ordinance to convert the Elm Street/Hazel Street intersection to a three-way-stop.

Next on the agenda were updates from the Community Services Department and the Electric Department on future needs. Community Services Director Jeanette Vaughan discussed a potential renovation to the current Community Center and additional quality of life amenities. Electric Director Nate Spurgeon discussed challenges with the Vermeer Substation, installing a transformer and switchgear at the Southeast Switching Station, and a response to the high level of interest in solar energy.

The meeting adjourned at 8:33 p.m.

Respectfully Submitted,

Ronda Brown, City Clerk

3. Petitions and Communications

a. Renewal of Class C Liquor License with Catering, Outdoor Service, and Sunday Sales Privileges for Sports Page Grill.

SUBJECT: Renewal of Class C Liquor License for Sports Page Grill

DATE: December 6, 2016

BACKGROUND: The SP Grill, Inc., dba Sports Page Grill, located at 1111 West 16th Street, has applied for renewal of their Class C Liquor License with Catering, Outdoor Service, and Sunday Sales privileges. The application was completed with the State online. The term of the new license is twelve months and would expire December 31, 2017.

ATTACHMENTS: Application

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve renewal.

4. Administration Reports

a. None

D. *PUBLIC HEARINGS

NONE

E. PETITIONS & COMMUNICATIONS

NONE

F. PLANNING AND ZONING ITEMS

NONE

G. ADMINISTRATION REPORTS

NONE

H. RESOLUTIONS

1. Resolution No. 5733 entitled, "A RESOLUTION ACCEPTING THE FY 15/16 ANNUAL AUDIT". Councilmember Vander Beek moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Vander Beek, Schiebout, Peterson, De Jong, Bokhoven, Van Stryland. NAYS: None. Motion carried.

SUBJECT: Resolution Accepting the FY 15/16 Annual Audit

DATE: December 6, 2016

BACKGROUND: Annually, the City of Pella is required by State Code to conduct an audit by an independent accounting firm. The accounting firm of Van Maanen, Sietstra, & Meyer, PC has conducted and will be presenting the FY 15/16 audit to Council. Highlights for the year include the following:

- An unmodified opinion was given on the financial statements.
- The assets and deferred outflows of resources of the City of Pella exceeded its liabilities and deferred inflows of resources at the close of the fiscal year by \$106,351,949 (net position).
- The assets and deferred outflows of resources of the City's governmental activities exceeded liabilities and deferred inflows of resources by \$50,276,515.

- Assets and deferred outflows of resources of the business type activities exceeded liabilities and deferred inflows of resources by \$56,075,434.
- For FY 15-16, revenues for governmental activities exceeded expenses by \$2,103,732.
- Within the City's business-type activities, FY 15-16 revenues exceeded expenditures by \$1,190,584.
- At June 30, 2016, the general fund had an unassigned fund balance of \$2,110,919 or working capital of nearly 36% of annual expenditures.

The FY 16 audit is on file in the City Clerk's Office and the Pella Public Library. A representative from Van Maanen, Sietstra, & Meyer, PC will be available at the Council meeting to answer any questions concerning the audit.

ATTACHMENTS: Resolution
 REPORT PREPARED BY: FINANCE DIRECTOR
 REPORT REVIEWED BY: CITY ADMINISTRATOR
 CITY CLERK
 RECOMMENDED ACTION: Approve resolution.

I. ORDINANCES

1. Ordinance No. 917 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA, IOWA CHAPTER 65.01 STOP INTERSECTIONS AND 65.02 YIELD INTERSECTIONS". Councilmember Bokhoven moved to place Ordinance No. 917 on its first reading, seconded by Councilmember Peterson. On roll call the vote was: AYES: Bokhoven, Peterson, De Jong, Vander Beek, Van Stryland, Schiebout. NAYS: None. Motion carried.

SUBJECT: Ordinance Amending the City Code of the City of Pella, Iowa 65.01 Stop Intersections and 65.02 Yield Intersections

DATE: December 6, 2016

BACKGROUND:

At the Policy and Planning meeting on November 15, 2016, staff was directed to proceed with a 3-way stop at the intersection of Elm Street/Hazel Street due to safety concerns from the Police Department, Public Works, and citizens living in the area.

This ordinance deletes the yield sign at the north entrance of Hazel Street/Elm Street and replaces it with a stop sign. In addition, two new stop signs would be added, one at the west entrance of Elm Street/Hazel Street and the other at the south entrance of Hazel Street/Elm Street.

ATTACHMENTS: Ordinance; Neighborhood Petition; Intersection Maps; Policy and Planning Memo 11-15-16

REPORT PREPARED BY: Robert A. Bokinsky, Chief of Police

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve ordinance.

J. CLAIMS

1. Abstract of bills No. 1972. Councilmember Schiebout moved to approve, seconded by Councilmember Bokhoven. On roll call the vote was: AYES: Schiebout, Bokhoven, Vander Beek, Van Stryland, Peterson, DeJong. NAYS: None. Motion carried.

K. OTHER BUSINESS/*PUBLIC FORUM (any additional comments from the Public)

NONE.

L. CLOSED SESSION

1. At 7:15 p.m., Councilmember Vander Beek moved to enter into closed session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, seconded by Councilmember De Jong. On roll call the vote was: AYES: Vander Beek, De Jong, Bokhoven, Van Stryland, Schiebout, Peterson. NAYS: None. At 7:30 p.m., Councilmember Vander Beek moved to reconvene to regular session, seconded by Councilmember De Jong. On roll call the vote was: AYES: Vander Beek, De Jong, Bokhoven, Van Stryland, Schiebout, Peterson. NAYS: None. Motion carried. No action was taken regarding this closed session.

M. ADJOURNMENT

There being no further business claiming their attention, Councilmember Vander Beek moved to adjourn, seconded by Councilmember Bokhoven. On roll call the vote was: AYES: Vander Beek, Bokhoven, Van Stryland, Schiebout, Peterson, De Jong. NAYS: None. Motion carried. Meeting adjourned at 7:35 p.m.

**CITY OF PELLA, IOWA
SPECIAL CITY COUNCIL
OFFICIAL MINUTES
December 13, 2016**

A. CALL TO ORDER BY MAYOR AND ROLL CALL

The City Council of the City of Pella, Iowa, met in special session at the City Hall conference room at 12:00 p.m., Mayor Pro Tem Mark De Jong presiding. Members present were: Tony Bokhoven, Dan L. Vander Beek, Bruce Schiebout, Larry Peterson. Absent: Harold Van Stryland, Mayor Jim Mueller. City Administrator Mike Nardini and City Clerk Ronda Brown were present. Two staff members and no members of the general public signed the register.

B. MAYOR'S COMMENTS

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
NONE

2. Approval of tentative agenda. Councilmember Vander Beek moved to approve the tentative agenda, seconded by Councilmember Bokhoven. On roll call the vote was: AYES: Vander Beek, Bokhoven, Schiebout, Peterson, De Jong. NAYS: None. Motion carried.

***PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

NONE

C. APPROVAL OF CONSENT AGENDA

"Consent Agenda" means that all items listed below will be automatically approved with one Roll Call vote approving the "Consent Agenda". Any City Council member may ask to pull an item from the "Consent Agenda" for discussion and a separate vote. The purpose of a "Consent Agenda" is to expedite routine items and allow Council time to discuss more important matters."

NONE

D. *PUBLIC HEARINGS

(Statutory rule may be waived and ordinance passed without further readings.)

NONE

E. PETITIONS & COMMUNICATIONS

1a. Special Event Permit Amendment for Holiday Season in Pella. Councilmember Vander Beek moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Vander Beek, Schiebout, Peterson, De Jong, Bokhoven. NAYS: None. Motion carried.

SUBJECT: Special Event Permit Amendment for Holiday Season in Pella

DATE: December 13, 2016

BACKGROUND: Pella Chamber of Commerce has requested to amend their Special Event permit for "Holiday Season in Pella", which was originally approved on November 1, 2016. The request is to have an additional day for the horse drawn carriage ride on Friday December 23rd from 4:30 to 7:30 p.m.

A resolution is included with this request to reserve six parking spaces on Franklin Street south of the Information Windmill to load/unload passengers for the carriage rides on December 23rd. The carriage route will remain the same as the original Special Event permit.

It should be noted, the insurance certificate has been modified to extend through December 23rd. All pertinent City Departments have reviewed this application, and approval is recommended.

ATTACHMENTS: Resolution, Email Request, Department Comments

REPORT PREPARED BY: City Hall Staff

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve Amendment to Special Event Permit and Resolution.

1b. Resolution No. 5734 entitled, "TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS FOR THE SPECIAL EVENT KNOWN AS "HOLIDAY SEASON IN PELLA". Councilmember Bokhoven moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Bokhoven, Vander Beek, Schiebout, Peterson, De Jong. NAYS: None. Motion carried.

F. PLANNING AND ZONING ITEMS

NONE

G. ADMINISTRATION REPORTS

NONE

H. RESOLUTIONS

1. Resolution No. 5735 entitled, "A RESOLUTION IN SUPPORT OF THE PROPOSED TERMS TO BE INCLUDED IN AN AGREEMENT FOR PRIVATE DEVELOPMENT BY AND BETWEEN THE CITY AND AGILE MANUFACTURING LTD." Councilmember Schiebout moved to approve, seconded by Councilmember Bokhoven. On roll call the vote was: AYES: Schiebout, Bokhoven, Vander Beek, Peterson, De Jong. NAYS: None. Motion carried.

SUBJECT: Resolution in Support of the Proposed Terms to be Included in an Agreement for Private Development by and between the City and Agile Manufacturing Ltd.

DATE: December 13, 2016

BACKGROUND: At the Policy and Planning meeting on December 6, 2016, a request from Agile Manufacturing Ltd. was discussed concerning a community local match to secure financial assistance from the Iowa Economic Development Authority (IEDA). After discussion, staff was directed to prepare a resolution of conditional support for Council's consideration.

As background, Agile Manufacturing Ltd. plans to provide 3D printing services to industrial companies and manufacturing resellers of 3D printing machines. The customer base will consist of industrial companies covering every industry from agriculture, aerospace, medical, and consumer goods.

The company plans to lease existing space currently available in Pella. Current plans include significant construction and modification of the select location starting in late December 2016, in anticipation of a February 1, 2017 operational date.

Based on estimates from Agile Manufacturing Ltd., the investment in machinery and equipment for the proposed operations is expected to amount to \$1,605,000. In addition, fifteen new jobs would be created within three years. It is important to note, Agile Manufacturing Ltd. believes all fifteen of these new positions would have a wage of \$19.35 per hour or greater after three years.

This resolution gives support for the Agile Manufacturing Ltd. project and shows that the City intends to meet IEDA's requirements for the community local match. Once IEDA receives the resolution of support, they will draft a financial assistance agreement with Agile Manufacturing Ltd. Likewise, the City would also have a separate development agreement with Agile Manufacturing Ltd. which will be approved at a later date.

Key conditions of the resolution are as follows:

- The City's offer is subject to applicable legislative requirements, state agency approvals, and negotiation of an acceptable development agreement. It is important to note, the City's development agreement would require the project and associated created jobs to take place in Pella.
- The City's proposed local match would closely match the economic development incentives provided by the State of Iowa but on a lesser scale. Specifically the City's incentives would include economic development grants in the form of a \$9,000 forgivable loan and a \$9,000 zero percent loan, for a total of \$18,000. The forgivable loan will be forgiven in equal amounts over a five year period.
- Annually, Agile Manufacturing Ltd. would need to certify they were in compliance with the terms of the City's development agreement. This would include certification that the anticipated capital investment has been made, the project is still operational, and the required milestones for job creation have been met.

It is important to note, the resolution is conditioned on the fact that the Pella City Council has not held the necessary hearings and proceedings required under Iowa law to provide the economic incentives. As a result, formal action by the Council will be required at a later date.

ATTACHMENTS: Resolution

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve resolution.

I. ORDINANCES

(Statutory rule may be waived and ordinance passed without further readings.)

NONE

J. CLAIMS

NONE

K. OTHER BUSINESS/*PUBLIC FORUM (any additional comments from the Public)

NONE

L. CLOSED SESSION

NONE

M. ADJOURNMENT

There being no further business claiming their attention, Councilmember Bokhoven moved to adjourn, seconded by Councilmember Peterson. On roll call the vote was: AYES: Bokhoven, Peterson, De Jong, Vander Beek, Schiebout. NAYS: None. Motion carried. Meeting adjourned at 12:08 p.m.

C-2-a

Policy and Planning Minutes
December 6, 2016

PRESENT: Mayor Jim Mueller, Mark De Jong, Tony Bokhoven, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, Larry Peterson

ABSENT: None

OTHERS: City Staff and Visitors

The Policy and Planning meeting began at 7:35 p.m. The first item discussed was an Economic Development request from Agile Manufacturing, Ltd. for a community local match to secure financial assistance from the Iowa Economic Development Authority (IEDA).

As background, Agile Manufacturing, Ltd. plans to provide 3D printing services to industrial companies and manufacturing resellers of 3D printing machines. The company plans to lease existing space currently available in Pella. Current plans include significant construction and modification of the select location starting in late December 2016, in anticipation of a February 1, 2017 operational date.

The estimated investment in machinery and equipment is \$1,605,000. In addition, fifteen new jobs are expected to be created within three years. The IEDA has approved a preliminary financial incentive package of \$147,300, which is subject to a local match requirement equivalent to 20% of the direct financial assistance and tax credit assistance. This equates to a City of Pella contribution of a \$9,000 forgivable loan and a \$9,000 sixty month no interest loan.

To proceed with providing the local match for Agile Manufacturing, Ltd., the City will be required to provide a Letter of Intent for the project which states the City intends to meet IEDA's requirements for the community local match. Once IEDA receives the City's Letter of Intent, they will draft a financial assistance agreement with Agile Manufacturing, Ltd. The City would also have a separate development agreement with Agile Manufacturing, Ltd.

At the end of the discussion, staff was directed to move forward with providing a Letter of Intent which will be considered at an upcoming Special Council Meeting.

The next item was a request from Central College representatives Tom Johnson and Mike Lubberden to improve wayfinding by placing light poles and banners in the public right-of-way on Independence Street from West 3rd Street to the Kuyper Gymnasium.

City staff believes an amendment to the City's current right-of-way agreement with Central College will be necessary in order to remove liability and hold the City harmless for Central College's private structures located in the City's public right-of-way.

It was unanimous to have staff proceed with amending the right-of-way agreement.

The last item on the agenda was a discussion to remove parking from the north side of Washington Street from East 1st to Hazel Street as well as removing the existing five-ton weight limit for this

section of Washington Street. During the recent reconstruction, Washington Street was widened from 26 feet to 31 feet in order to accommodate higher levels of traffic, including additional truck traffic. Therefore, staff believes parking should be removed from the north side of Washington Street from East 1st to Hazel Street to make a smooth traffic flow. In addition, after the street reconstruction, the five-ton weight limit is unnecessary, and staff recommends removal.

At the end of the discussion, staff was directed to prepare an ordinance for Council consideration that would remove parking on the north side of Washington Street from East 1st to Hazel Street as well as an ordinance that would remove the five-ton weight limit.

The meeting adjourned at 8:17 p.m.

Respectfully Submitted,
Ronda Brown, City Clerk

PELLA PUBLIC LIBRARY
Board of Trustees Meeting
November 8, 2016

I. Call To Order: President Rebecca Manifold called the meeting to order at 4:07 p.m. Board members present were: Rebecca Manifold, Jane Koogler, Rachel Sparks, John Evenhouse, Praveen Mohan, and Kenny Nedder. Library Director Wendy Street was present.

II. Recognition of Visitors and Visitor Comments: There were no visitors or guests present.

III. Approval of Agenda: There were no changes to the agenda. The agenda stood as approved.

IV. Disposition of Minutes: All Board members received the October 2016 minutes prior to the meeting. Praveen moved to approve the minutes with a minor correction. Rachel seconded the motion. The minutes were unanimously approved.

V. Approval of Bills: All Board members received the November list of bills prior to the meeting. After some general discussion and questions regarding the monthly bills, John moved to approve the November bills. Kenny seconded the motion. The bills were unanimously approved.

VI. Unfinished Business:

- A. Board Vacancy (Alli Bogaard) – All Board members reviewed board candidate applications presented by Wendy. After a discussion of the potential strengths of each candidate using the scoring matrix as a guide, Rebecca motioned to recommend to the Mayor and Council Angela Adam serve the remainder of Alli's term. Jane seconded the motion and it carried.

VII. New Business:

- A. FY 2017/2018 Budget Planning – Wendy has not yet received the target number or any budget forms from City Hall. Wendy led a discussion regarding the potential needs of the library to be a consideration when preparing the budget.
 - a. The following CIP priorities were agreed upon:
 - i. Column mounted OPACs to access the online catalog from the stacks.
 - ii. Additional CD shelving unit to address overflow and children's CDs.
 - b. The following supplemental request priorities were agreed upon:
 - i. Replacement computers for public PCs.
 - ii. Increase our Hoopla budget to keep up with demand for this service.
 - iii. An additional part time staff position to help with children/teen programming.

VIII. President's Report and Announcements: The president did not have a report.

IX. Director's Report:

A. Change in renewals

An update to our circulation software allowed us to change the way our system handles renewals. If you renew within 3 days of the due date, the renewal will add an additional circulation period on to the original due date, not the date of renewal.

This means when you receive your courtesy notice, you can immediately renew your items without losing any of your original 2 weeks. We think everyone will like this feature.

B. Staff training day

The library will be closed all day on Friday, Dec. 9 for staff training. In the morning, State Law Librarian Mandy Easter and Library Consultant MaryAnn Mori will lead a workshop on "Dealing with difficult patrons." In the afternoon, we will work on shifting several collections to maximize shelf space. We will also have Schneider Chem-Dry cleaning chairs.

C. Winterim student

A Pella Christian student has asked to do her Winterim internship at the library. Winterim is a 7 day internship that gives students some “on the job” experience in a field that interests them. The dates are Jan 4-6 and Jan. 9-12. We are excited to introduce this student to the library profession.

D. Building and grounds

- FaxScan24 update: Once the phone line has been installed, we’ll get the equipment ordered.
- You may have noticed KLK digging and boring on library grounds in late October. They were installing conduit that will provide electrical service to the Casey’s being built south of the library. An unfortunate by-product of the boring was some settling of the parking spaces in the alley. Those spaces are currently closed because they are a trip hazard. The Electric Director has contacted KLK and asked them to remedy the situation.

E. Staff activities

Youth Services: We hosted a Family Fun Night on Oct. 18 with 14 kids and adults attending. Marla Mertz, Marion County Conservationist, led a program on how animals prepare for fall and winter. Girls LEGO Club had 6 attend with three women from Vermeer helping out.

Assistant Director: This month, Chris attended the Iowa Library Association conference, where he presented a breakout session on ‘Computer Networking in Libraries.’ He completed two performance evaluations and worked to resolve issues with scan-to-email on our photocopiers. He also oversaw a minor version upgrade of SirsiDynix Symphony.

Director: The State Library finally opened the annual report tool, so I was able to complete the state annual report in October. I also completed the ADA checklist and I finished weeding the adult nonfiction!

F. Media Plan

I recently read the e-book “Sticky and Easy” by Dr. Bob Leonard of KNIA/KRLS. The book is his advice to non-profits on how to get better media coverage for their events. One of his suggestions for library boards (Dr. Bob is on the board of the Knoxville Public Library) is to have an agenda item called “Media Plan.” This is an opportunity for the board to brainstorm ways the library board (not the library staff) can promote library programs and issues. The board discussed this topic and agreed it would be good have a similar media plan and review in future board meetings.

G. Upcoming events

- November 8 at 6:30 p.m.: **Night Time Drop In LEGO®.**
- November 9 at 3:00 p.m.: **Afternoon Movie.**
- November 15 at 4:00 p.m.: **Girls Only LEGO® program.**
- November 15, 22, and 29 at 6:30 p.m.: **Discover Moldova.** Exchange student Ana Cobzac will share about her country and its customs, and teach some of its beautiful language.
- November 17 at 10:15 a.m.: **Genealogy Club** will meet in the Meeting Room.
- November 17 at 12:00 noon: **Brown Bag Book Club** will discuss *Jane Eyre* by Charlotte Bronte.
- November 17 at 4:00 p.m.: **Kids Book Club** is for children in grades 2nd to 6th. This month the group will read *Best Christmas Pageant Ever* by Barbara Robinson.
- Holiday hours: The library will close at 5:00 p.m. on Wednesday, Nov. 23. The library will be closed all day on Thursday, Nov. 24 and Friday, Nov. 25. The library will be open regular hours (10:00 a.m. to 5:00 p.m.) on Saturday, Nov. 26.

X. Committee reports: There were no committee reports.

XI. Adjournment: President Rebecca Manifold adjourned the meeting at 5:16 p.m. The next regularly scheduled Board Meeting is scheduled for December 13th.



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: D-1a & 1b

SUBJECT: Ordinance Amending Zoning Regulations, Table 165.12-2 Permitted Use by Zoning Districts by Adding Pet Services Use as Permitted by Special Use Permit in the CBD Central Business District

DATE: December 20, 2016

BACKGROUND:

This proposed ordinance would authorize Pet Services as an allowable use type in the Central Business District (CBD) Zoning District subject to obtaining a special use permit through the Board of Adjustment. Currently, Pet Services is not an allowable use in the CBD; however, they are allowed by right in the City's other commercial zoning districts which includes CUC-Mixed Use Urban Commercial Corridor and CC-Community Commercial District.

Listed below is the zoning definition of Pet Services:

Pet Services – retail sales, incidental pet health services and grooming and boarding, when totally within a building, of dogs, cats, birds, fish, and similar small animals customarily used as household pets. Typical uses include pet stores, small animal clinics, dog bath and clipping salons, and pet grooming shops, but exclude uses for livestock and large animals.

As background on this request, at the November 1st Policy and Planning session, the City Council heard a request from Ms. Christy Dykstra regarding a desire to open a pet bakery in the CBD. Following the discussion, Council directed the Planning and Zoning Commission to review allowing Pet Services in the CBD subject to obtaining a special use permit from the Board of Adjustment. On November 28th, the Planning and Zoning Commission met to consider the proposed ordinance, which resulted in the commission's approval.

Proposed Pet Bakery

The proposed ordinance resulted from a request from Ms. Christy Dykstra who would like to open a new business in the City's Central Business District (CBD), which would sell handmade specialty items from an onsite bakery. In addition, Ms. Dykstra would like to sell bulk and pre-packaged treats, most of which would come from various suppliers, as well as high-quality and unique toys and accessories (leashes, collars, beds, Dutch costumes) for dogs. Furthermore, the store may offer dog grooming services as well. Ms. Dykstra also informed staff that she would like to have pets allowed in her store.

In reviewing the commercial use types under the City Code, the City Attorney and staff determined that appropriate classification of the proposed business would be "Pet Services". In reviewing this request, staff believes Ms. Dykstra's proposal could be a good fit for the Central Business District depending on its location.

Special Use Permit

If this proposed text amendment is approved, Pet Services would be able to operate in the Central Business District subject to obtaining a special use permit. The special use permit would allow the Board of Adjustment to evaluate the request utilizing the following broad based standards:

1. The proposed business will be in harmony with the general purpose, goals, objectives, and standards of the Comprehensive Plan and this Code;
2. The proposed business will not have a substantial, undue, or adverse effect upon adjacent property, the character of the neighborhood, traffic conditions, parking, utility facilities, and other matters affecting the public health, safety, and general welfare;
3. The proposed business will be constructed, arranged, or operated so as not to dominate the immediate vicinity or to interfere with the development and use of neighboring property in accordance with the applicable district regulations;
4. The establishment will be served adequately by essential public facilities and services such as highways, streets, parking spaces, police and fire protection, drainage structures, refuse disposal, water and sewers, and schools; or that the persons or agencies responsible for the establishment of the proposed use will provide adequately for such services;
5. Complies with all additional standards imposed on it by the provisions of the district in which such special use may be authorized.

In addition, before granting the special use permit, the Board of Adjustment would be required to hold a public hearing and notify neighboring property owners of the application. This process would also provide a forum for any adjacent property owners who may have concerns with the proposed business. Furthermore, the Board of Adjustment has wide authority in granting special use permits including, but not limited to, any use or operating hour restrictions.

Recommendation

Staff is recommending approval of the proposed ordinance which would allow Pet Services to operate in the CBD subject to obtaining a special use permit. Staff believes this will provide the property owners with additional options for utilizing their property in the CBD. Staff also believes the proposed ordinance provides the Board of Adjustment with ample discretion to determine which Pet Uses would be a good fit for our downtown.

ATTACHMENTS: Ordinance, Owner Communication

REPORT PREPARED BY: City Administration

REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Approve ordinance.

ORDINANCE NO. 918

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.12 ZONING DISTRICT REGULATIONS BY AMENDING THE PROVISIONS PERTAINING TO PET SERVICES USE IN THE CENTRAL BUSINESS DISTRICT

Be it enacted by the City Council of the City of Pella, Iowa:

SECTION 1. TEXT AMENDMENTS. The City Code of the City of Pella is hereby amended by amending Chapter 165, Zoning Ordinance, 165.12 Zoning District Regulations as follows:

Amendment to Table 165.12-2 Permitted Uses by Zoning Districts by adding S for Special Use Permit requirement for Pet Services Use in the CBD Central Business District.

SECTION 2. NOTATION. The Zoning Administrator shall hereby record the ordinance number and date of passage of this Ordinance.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this ____ day of _____, 20 ____.

James Mueller, Mayor

ATTEST: _____
Ronda Brown, City Clerk

From: Christy Dykstra [<mailto:christydathome@aol.com>]

Sent: Monday, November 21, 2016 11:20 AM

To: Mike Nardini <mnardini@cityofpella.com>

Subject: Planning & Zoning Meeting Input

Hi, Mike,

Looking ahead to the Planning & Zoning meeting, would the following information be relevant or helpful?

According to the preliminary numbers in a short survey sent out by the Pella Chamber of Commerce:

- 82% of respondents own at least one dog.
- 76% of respondents said their dog is either pampered like royalty or pampered occasionally.
- 82% of respondents would consider buying one or more of the products Faux Paws Bakery would sell.
- Over 62% said they would consider buying Dutch-themed dog treats such as Doggie Dutch Letters, Snoopwafels, Paw-fertjes, tulip-shaped dog cookies, etc.
- 45% of respondents (54/120) use grooming services for their dog.
- Nearly half (49%) of respondents (52/107) experienced difficulties getting a grooming appointment and/or left Pella to seek grooming services.

In general, many people are looking for places they can shop, eat, and travel that allow pets. This is evidenced by articles and websites such as the following:

- "Top 10 Dog Friendly Shopping in Iowa" (<https://www.bringfido.com/attraction/shops/state/iowa/>) It states, "If you live to shop, you'll be happy to know that many high-end boutiques and major retailers in Iowa welcome well-behaved pets in their stores. Browse through our pet friendly shopping directory for a list of our favorites in Iowa. They often keep a stash of dog bones under the counter!"
- "34 Surprisingly Dog-Friendly Stores" (<https://www.care.com/c/stories/6229/34-surprisingly-dog-friendly-stores/>)
- <http://petfriendlytravel.com/malls>
- dogfriendly.com
(http://www.dogfriendly.com/server/travel/uscities/guides/us/FOLDERsc/usonline_sc6863090th.shtml)

Dog Bakeries near Pella that allow dogs into the store:

Treats on a Leash - historic Mainstream in downtown Ames

Jett and Monkey's Dog Shoppe - East Village in downtown Des Moines

Three Dog Bakery - West Des Moines strip mall

Brown Dog Bakery - Ankeny strip mall (between Hu Hot and Panera)

Woofables Gourmet Dog Bakery - Coralville strip mall

Petsakes - Altoona

Please let me know if there is anything you may need from me before the meeting.

Thank you,
Christy

KREYKES LAW OFFICE
Attorneys and Counselors at Law
700 Main Street, Suite 201
Pella, IA 50219

Fred J. Kreykes
Wesley A. Chaplin
Andrew G. Aeilts

Telephone: 641-628-2383
Facsimile: 641-628-9082
email: wes@kreykeslaw.com

December 15, 2016

Mike Nardini and Pella City Counsel
mnardini@cityofpella.com

RE: Petitioning for Special Use Permit in the Central Business District

Gentlemen:

Please be advised this office represents Christy Dykstra and her new business, Faux Paws Bakery, LLC. Ms. Dykstra has made application for a special use permit to allow her new business be located in the Central Business District (hereinafter referred to as "the CBD"). Ms. Dykstra and her family have lived in Pella for nearly 10 years. Her husband, Tim, is an emergency room physician at the Pella Regional Health Center. The Dykstra's have 4 children, 2 of whom currently attend Pella High School and 2 of which graduated from Pella High School and now attend Central College. The Dykstra family is heavily involved in our community, and have noticed an opportunity to open a unique business in the CBD.

Ms. Dykstra's business is Faux Paws Bakery, LLC. This is a new business entity. The business will be engaged in the sale of Dutch-themed, handmade specialty dog items from an on-site bakery. Faux Paws Bakery, LLC creates dog treats which incorporate Dutch themes, making these items unique to Pella. These bakery items include Doggy Dutch Letters (flavored with peanut butter or cheese), "Snoopwafels", and Dutch-themed dog cookies in shapes such as windmills, tulips and wooden shoes. The items are healthy for pets, and made with high quality ingredients. Faux Paws Bakery retail space would also like to sell dog birthday cakes, gift baskets and seasonal dog bakery items. The bakery could also have a variety of bulk treats available as well as Dutch dog costumes, clothing for animals with Central, Pella High School and Pella Christian colors and logos, and toys and animal accessories such as leashes, collars and beds. The tagline of Faux Paws Bakery is "A Touch of Pella for your Pet" and would draw heavily on foot traffic from tourists and local individuals.

The market for treats and foods for pets made with natural ingredients continues to expand. The tourism market in Pella is also strong, and consumers are looking for

unique Pella or Dutch-themed items when they shop in our retail district. As a result, location of Faux Paws Bakery, LLC in the CBD is crucial to the success of the business.

In addition to offering the dog bakery items described above, Faux Paws Bakery, LLC may at some point in the future like to offer pet grooming services on-site. The pet grooming industry has consistently posted strong gains for the past decade and has grown even amid recession. As anyone who has attempted to schedule an appointment with a dog groomer in Pella can attest, it is difficult to find an open appointment. Pella residents are being forced to leave the community to go to groomers in other communities in order to meet their dog's needs. Faux Paws Bakery, LLC would like to expand into this area, after the retail bakery is established, in an effort to keep this business in Pella and benefit our citizens.

Legal counsel for the City has identified that Faux Paws Bakery, LLC would be classified as "Pet Services" and given CC or CUC designation even if grooming services were not offered. It is our position that the business should be allowed into the CBD through a Special Use Permit. The overwhelming majority of the sales at Faux Paws Bakery, LLC will come from retail products, including dog treats baked on site. As a result, the business will provide "specialty retailing or retailing orientated to Pella and its surrounding vicinity" as provided under the description of "limited retail services" in City Ordinance 165.11. Faux Paws Bakery, LLC will strengthen downtown's role as a "center for trade, service and civic life", which complies with the CBD description in City Ordinance 165.12-1, which explains the purpose of base zoning districts. The CBD definition states that "mixed uses are encouraged within the CBD district with the primary use type being retail commercial." Faux Paws Bakery, LLC's proposed use would match exactly with the encouraged uses within the CBD.

It is important to note what Faux Paws Bakery, LLC is not: It is not a pet store, and it is not a clinic for the treatment of animals. Faux Paws Bakery is a bakery, which just happens to manufacture products that are consumed by animals, as opposed to humans. The bakery method is the same. The business also would offer retail products associated with pet ownership. When you also consider the Dutch nature of the bakery products, and how that supports the CBD's purpose to group retail uses designed to strengthen the town center's role "as a center for trade, service and civic life", it is only fitting that Faux Paws Bakery, LLC be allowed a Special Use Permit within the CBD.

If you have further questions regarding our request on behalf of Faux Paws Bakery, LLC please advise. Thank you for your consideration of Faux Paws Bakery's request.

Very truly yours,

Wesley A. Chaplin



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: H-1

SUBJECT: Resolution Approving Representatives to the Central Iowa Regional Transportation Planning Alliance for 2017

DATE: December 20, 2016

BACKGROUND: The Central Iowa Regional Transportation Planning Alliance (CIRTPA) manages the distribution of federal funds provided through the state for the upkeep and improvement of roads.

Annually, they request its member governments to appoint or reappoint representatives to the CIRTPA Transportation Policy Committee (TPC) and the Transportation Technical Committee (TTC). The City of Pella is entitled to one primary representative and one alternate representative to both the TPC and the TTC.

This resolution approves Denny Buyert, Public Works Director, as the primary representative and Doug Riggen, Street Superintendent, as the alternate for both committees.

ATTACHMENTS: Resolution

REPORT PREPARED BY: Public Works Department

REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Approval resolution.

RESOLUTION NO. 5736

RESOLUTION APPROVING CENTRAL IOWA REGIONAL
TRANSPORTATION PLANNING ALLIANCE'S
REPRESENTATION FOR 2017

WHEREAS, the City of Pella, Iowa, is a member of the Central Iowa Regional Transportation Planning Alliance (CIRTPA), as organized under Iowa Code Chapter 28E; and,

WHEREAS, annually, the Central Iowa Regional Transportation Planning Alliance requests its member governments to appoint or re-appoint, by resolution, persons to represent that member government on the CIRTPA Transportation Policy Committee (TPC) and on the CIRTPA Transportation Technical Committee (TTC).

NOW, THEREFORE, BE IT RESOLVED, that the City of Pella, Iowa, hereby appoints Denny Buyert, Public Works Director, as the 2017 Primary Representative on the CIRTPA TPC and TTC, and Doug Rigger, Street Superintendent, as the 2017 Alternate Representative on the CIRTPA TPC and TTC.

PASSED and APPROVED this 20th day of December 2016.

James Mueller, Mayor

ATTEST:

Ronda Brown, City Clerk



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: I-1

SUBJECT: Ordinance Amending the City Code of the City of Pella, Iowa 65.01 Stop Intersections and 65.02 Yield Intersections

DATE: December 20, 2016 (2nd Reading)

BACKGROUND:

At the Policy and Planning meeting on November 15, 2016, staff was directed to proceed with a 3-way stop at the intersection of Elm Street/Hazel Street due to safety concerns from the Police Department, Public Works, and citizens living in the area.

This ordinance deletes the yield sign at the north entrance of Hazel Street/Elm Street and replaces it with a stop sign. In addition, two new stop signs would be added, one at the west entrance of Elm Street/Hazel Street and the other at the south entrance of Hazel Street/Elm Street.

ATTACHMENTS: Ordinance; Neighborhood Petition; Intersection Maps; Policy and Planning Memo 11-15-16

REPORT PREPARED BY: Robert A. Bokinsky, Chief of Police

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Approve ordinance.

ORDINANCE NO. 917

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA, IOWA
CHAPTER 65.01 STOP INTERSECTIONS AND 65.02 YIELD INTERSECTIONS:

Be it Enacted by the City Council of the City of Pella, Iowa:

SECTION 1: TEXT AMENDMENTS:

- A. Chapter 65.01; Stop Intersections; is hereby amended by inserting the following:

<u>Intersection</u>	<u>Location</u>
ELM STREET Hazel Street	west entrance
HAZEL STREET Elm Street	north and south entrances

- B. Chapter 65.02; Yield Intersections; is hereby amended by deleting the following:

<u>Intersection</u>	<u>Location</u>
HAZEL STREET Elm Street	north entrance

SECTION 2: REPEALER. All ordinances or portions of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 3: SEVERABILITY CLAUSE. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 4: WHEN EFFECTIVE. This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

PASSED AND APPROVED by the Council of the City of Pella, Iowa, this _____ day of _____, 2016.

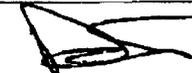
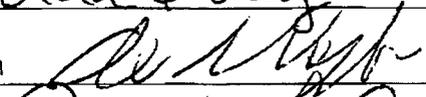
James Mueller, Mayor

ATTEST:

Ronda Brown, City Clerk

Petition to Control the Traffic at the Intersection of Elm St. and Hazel St.

Petition summary and background	As citizens living within 200 feet of the intersection of Elm St. and Hazel St. in Pella, IA, we are formally requesting that the intersection of Elm St. and Hazel St. be controlled with a 3 way stop to control traffic from the north, west, and south. For some reason unknown to us, this is the only uncontrolled intersection on both Elm St. and Hazel St. and it sees substantial traffic for being a residential street. For years we have watched cars go around the corner at substantial speeds, cutting the corner short and infringing oncoming traffic in their lane, and nearly causing accidents as residents back out of their driveways. With numerous young children in the area we are also afraid for their safety. Some of us have verbally requested to the City of Pella authorities to install stop signs at this intersection to no avail. Please take the above signatures as a call to action and have 3 stop signs installed within 30 days of receiving this petition. Thank you.
Action petitioned for	We, the undersigned, are concerned citizens who urge our leaders to act now to install a 3 way stop at the intersection.

Printed Name	Signature	Address	Date
Elizabeth Sittner	Elizabeth Sittner	301 ELM STREET (on corner!)	8/23/2016
Daniel A. Turner		302 Elm, Pella	8/23/16
Orana Turner	Orana Turner	302 Elm, Pella	8-23-16
Ron de Bruin	Ron de Bruin	306 Elm Pella	8-25-16
Shirley DeBruin	Shirley DeBruin	306 Elm Pella	8-25-16
Roger Haug	Roger Haug	308 Elm Pella	8-25-16
Lora Haug Lora Haug	Lora Haug	308 Elm Pella	8-25-16
Alan Naakfgeboren		300 Elm Pella	8-25-16
Jerry Brummel	Jerry Brummel	1404 Hazel Pella	8-25-16
Bob Pappal	Robert Pappal	1400 Hazel Pella	8-25-16

Printed Name	Signature	Address	Date
JUNE VANDENOORD	June Vande Noord	204 Elm St	8-25-16
Dwight Hessing	Dwight Hessing	1353 Hazel St.	8-25-16
Jean Orgraaf	Jean Orgraaf	305 Elm St St	8-25-16
Douglas Polling	Douglas Polling	1417 Hazel	8-26-16
Clarence Rempel	Clarence Rempel	1409 Hazel	8-31-16
Amy Van Wyk	Amy Van Wyk	1356 Hazel	8-31-16
Lynn Cooper	Lynn Cooper	205 Hazel Elm	8-31-16
Mark Cooper	Mark Cooper	205 Elm	8-31-16
Mary Vander Wilt	Mary Vander Wilt	1354 Hazel	8-31-16
Don Van Maanen	Don Van Maanen	1413 Hazel	8-31-18
Dee Veldhuizen	Nancy Veldhuizen	1418 Hazel	8-31-16
Allison Markley	Allison Markley	1423 Hazel Street	

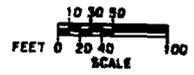
COUNTY CLUB DR

ELM ST

PRIVATE DR

MAPLE ST

HAZEL ST



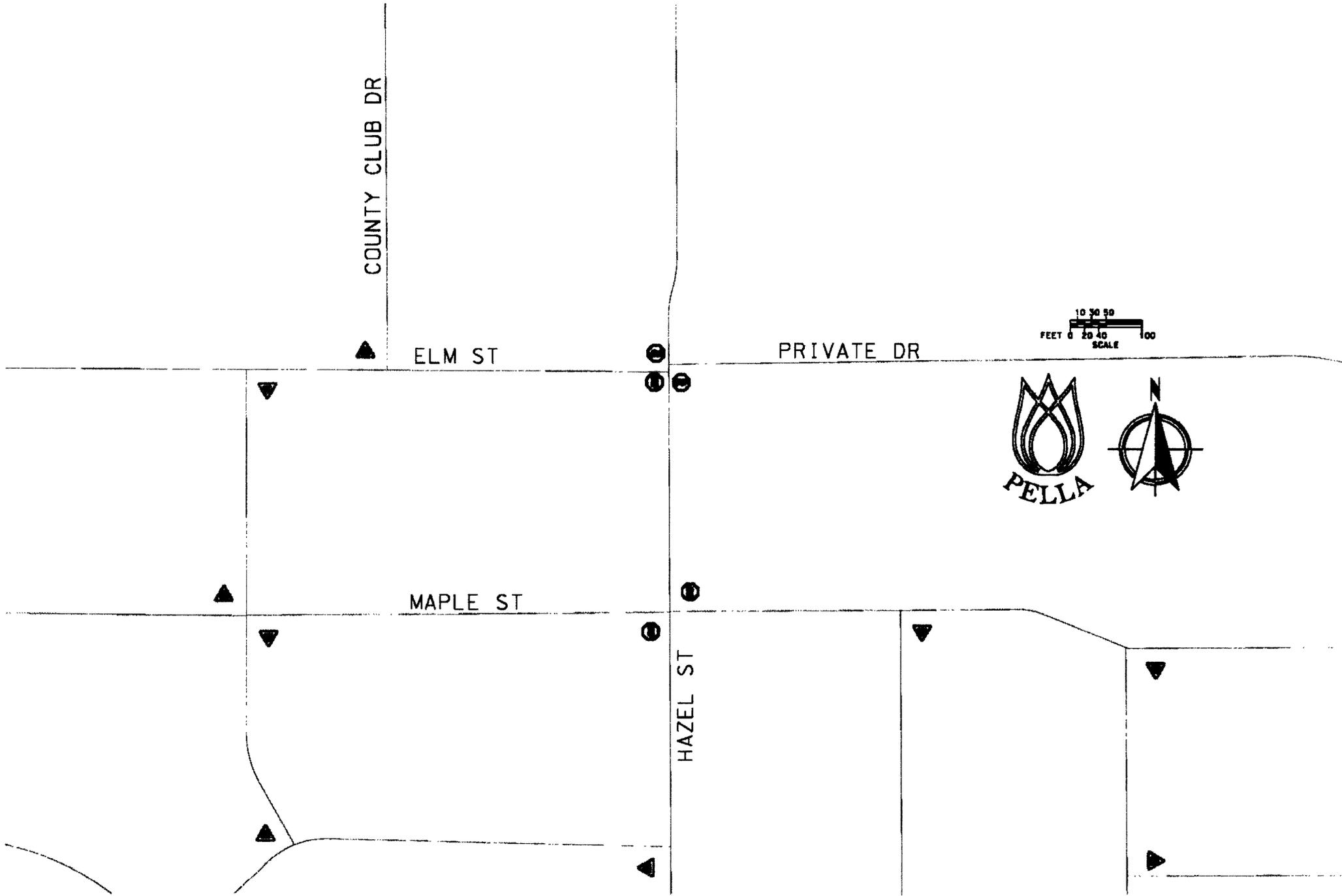
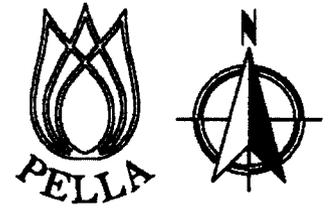
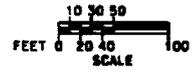
COUNTY CLUB DR

ELM ST

PRIVATE DR

MAPLE ST

HAZEL ST





THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: B-1-c

SUBJECT: Proposed Ordinance Amending the City Code of the City of Pella, Iowa 65.01 Stop Intersections and 65.02 Yield Intersections

DATE: November 15, 2016

BACKGROUND: Pella residents living near the Elm Street/Hazel Street intersection have submitted a petition asking that the intersection be converted to a three-way stop. Their concerns involve vehicle speeds, the failure of drivers to remain within their designated lanes, and the frequent presence of children and pedestrians. Residents attribute the enlarged danger to Elm/Hazel essentially being an uncontrolled intersection. At the encouragement of the Police and Public Works Departments, twenty-two (22) signees representing the immediate neighborhood signed a petition. The following information is for your consideration.

DESCRIPTION OF INTERSECTION: Listed below is a description of the travel patterns of the Elm St./Hazel St. intersection.

1. **FROM THE NORTH - SOUTHBOUND HAZEL:** The only traffic control found at the intersection is a Yield sign placed here, facing north from the intersection. This section of roadway feeds 23 residences on Hazel St. and Park Lane, and terminates in a dead end.
2. **FROM THE EAST – PRIVATE DRIVEWAY:** A single lane paved private driveway proceeds from the intersection to the east. The driveway grants vehicular access to only six homes, and any traffic control installed for this travel way would be the responsibility of the private owners.
3. **FROM THE SOUTH – NORTHBOUND HAZEL:** This route is a well-traveled two lane collector road. The speed limit is 25 mph, and there is no traffic control present at the intersection for these drivers.
4. **FROM THE WEST – EASTBOUND ELM:** This route is a well-traveled two lane collector road. The speed limit is 25 mph, and there is no traffic control present at the intersection for these drivers.
5. One may easily argue that a fifth approach is in play at this intersection. The paved driveway for the residence at 1400 Hazel Street (Pippel residence) is to the immediate north of the private driveway described in #2, and empties onto Hazel St. in the NE portion of the intersection.

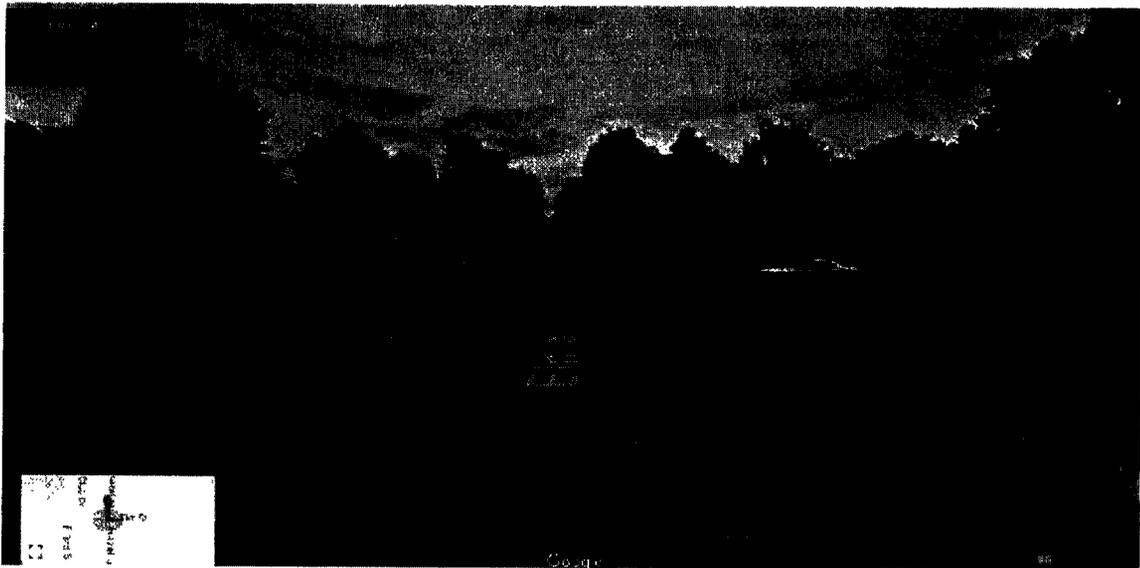
EXISTING TRAFFIC CONTROL: The existing traffic control for the Elm St./Hazel St. intersection is limited to a Yield sign facing north and controlling Hazel St. traffic approaching from the north. Elm St. is posted No Parking on the south side of the street. Hazel St. is posted No Parking on both the east and west sides of the street. The speed limit for all public approaches to the intersection is 25 mph.

DANGEROUS CONDITIONS: Staff believes there is a need for a three-way stop intersection at Elm St./Hazel St. The conditions of concern include:

1. Both Elm St. and Hazel St. are well-traveled preferred roadways. The roads intersect at right angles; however, all approaches have a clear straight pathway through the intersection with no stop signs present. A strong potential exists for motor vehicle collisions; these being collisions where neither driver encroaches upon the other's right-of-way.
2. Motorists traveling eastbound through the intersection and entering the paved private drive must yield to vehicles traveling northbound on Hazel. There is nothing physically present at the location that causes a motorist to realize he must yield other than driving experience in the intersection. (see photo)
3. Motorists entering the intersection from the north must yield to all traffic. Northbound traffic on Hazel St. nearly always turns left from Hazel St. onto Elm St. Unfortunately, this traffic rarely if ever signals that they are making this turn. Thus it is reasonable for a vehicle stationed at the yield sign to drive into the intersection assuming that the north bound vehicle intends to continue through the intersection north on Hazel St.
4. A pedestrian sidewalk is present just to the south of Elm St. This path is for persons walking east-west along Elm. Upon reaching the intersection, the sidewalk crosses Hazel St. where it continues along the east side of the street for pedestrians walking in a north-south direction. Pedestrians using the sidewalk and crossing Hazel St. from west to east must not only look right and left prior to crossing, but they must turn 180° to the rear to assure vehicles approaching from the rear do not turn into them.

PROPOSED SOLUTION: After discussions between Chief Robert Bokinsky, Denny Buyert – Public Works Director, and Dan Turner (representing the immediate neighborhood) all parties are in agreement that the best solution for the Elm St. and Hazel St. intersection is to make it a three-way stop intersection with changes made as follows:

- a. **Yield sign converted to stop sign** – The Yield sign posted at the north side of the intersection on Hazel St. should be replaced with a Stop Sign.
- b. **Stop Sign Posted** – Where eastbound Elm St. traffic has no traffic control in place at the intersection, a Stop sign should be erected.
- c. **Stop Sign Posted** – Where northbound Hazel St. has no traffic control posted at the intersection, a Stop sign should be erected.
- d. **Cautionary signage** in the form of red flags attached to the stop signs should be displayed to alert and educate the public of the new traffic controls in place.



Photograph taken of immediate area; standing on Elm St. facing east toward the intersection.

ATTACHMENTS: Draft Ordinance; Neighborhood Petition; Intersection Maps

REPORT PREPARED BY: Robert A. Bokinsky, Chief of Police

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Proceed with Proposed Ordinance.

J-1

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
AHLERS & COONEY P C (1048)						
720724	LEGAL EXPENSE	11/29/2016	12/20/2016	386.00	12/16	100.5.00.6100.6431
721475	LEGAL EXPENSE	11/30/2016	12/20/2016	1,195.02	12/16	100.5.00.6320.6414
Total AHLERS & COONEY P C (1048)				1,581.02		
ALLIANT-IES (GAS) (1060)						
112216LIB	GAS-LIB	11/22/2016	12/20/2016	131.13	12/16	100.5.03.4000.6371
112316120TRUMA	NATURAL GAS SERVICE	11/23/2016	12/20/2016	8.41	12/16	350.5.05.8330.6371
112316120TRUMA	NATURAL GAS SERVICE	11/23/2016	12/20/2016	8.41	12/16	300.5.05.8130.6371
112316WTP	NATURAL GAS- WTP	11/23/2016	12/20/2016	209.22	12/16	300.5.05.8120.6371
112816198LIFT	NATURAL GAS SERVICE	11/28/2016	12/20/2016	29.86	12/16	350.5.05.8320.6371
112916AIRHANG	GAS BILL- AIRPORT HANGER	11/29/2016	12/20/2016	51.76	12/16	100.5.05.2200.6371
112916AIROFF	GAS BILL- AIRPORT OFFICE	11/29/2016	12/20/2016	36.98	12/16	100.5.05.2200.6371
112916PK	NATURAL GAS - PK	11/29/2016	12/20/2016	22.79	12/16	100.5.09.4200.6371
12082016 - MGRAC	NATURAL GAS - MOLENGRACHT	12/08/2016	12/20/2016	18.63	12/16	100.5.09.4250.6371
12082016 - POOL	NATURAL GAS - POOL	12/08/2016	12/20/2016	1,391.02	12/16	100.5.04.4300.6371
12092016 - MGRAC	NATURAL GAS - MOLENGRACHT	12/09/2016	12/20/2016	18.63	12/16	100.5.09.4250.6371
Total ALLIANT-IES (GAS) (1060):				1,926.84		
AMAZON (1070)						
111016LIB	ADULT DVDS-LIB	11/10/2016	12/20/2016	212.14	12/16	100.5.03.4000.6516
111016LIB	JUVENILE DVDS-LIB	11/10/2016	12/20/2016	246.28	12/16	100.5.03.4000.6517
111016LIB	MUSIC CDS-LIB	11/10/2016	12/20/2016	15.46	12/16	100.5.03.4000.6523
111016LIB	ADULT BOOKS-LIB	11/10/2016	12/20/2016	499.50	12/16	100.5.03.4000.6529
111016LIB	JUVENILE BOOKS-LIB	11/10/2016	12/20/2016	593.52	12/16	100.5.03.4000.6534
111016LIB	YP BOOKS-LIB	11/10/2016	12/20/2016	10.22	12/16	100.5.03.4000.6535
111016LIB	SUPPLIES-LIB	11/10/2016	12/20/2016	22.49	12/16	100.5.03.4000.6543
111016LIB	CLEANING SUPPLIES-LIB	11/10/2016	12/20/2016	19.04	12/16	100.5.03.4000.6544
Total AMAZON (1070):				1,618.65		
ARNOLD MOTOR SUPPLY (1126)						
37-519092	EQUIPMENT PARTS	11/29/2016	12/20/2016	16.93	12/16	115.5.05.2100.6350
Total ARNOLD MOTOR SUPPLY (1126)				16.93		
AUREON COMMUNICATIONS (6029)						
12012016	ENTERPRISE COMMUNICATIONS - EL	12/01/2016	12/20/2016	241.25	12/16	400.5.06.8549.9020
12012016	ENTERPRISE COMMUNICATIONS - EL	12/01/2016	12/20/2016	241.24	12/16	400.5.06.8588.9920
12012016	ENTERPRISE COMMUNICATIONS - EL	12/01/2016	12/20/2016	241.25	12/16	400.5.06.8562.9030
12012016	ENTERPRISE COMMUNICATIONS - EL	12/01/2016	12/20/2016	241.24	12/16	400.5.06.8592.9030
Total AUREON COMMUNICATIONS (6029):				964.98		
AUTHNET GATEWAY BILLING (5770)						
11302016	NOV 2016 CREDIT CARD FEES	12/01/2016	12/07/2016	39.60	12/16	100.5.04.4100.6416
Total AUTHNET GATEWAY BILLING (5770):				39.60		
BAKER & TAYLOR INC-BOOKS (1158)						
2032406690	ADULT BOOKS-LIB	10/27/2016	12/20/2016	224.96	12/16	100.5.03.4000.6529
2032407040	ADULT BOOKS-LIB	10/27/2016	12/20/2016	228.87	12/16	100.5.03.4000.6529
2032407059	JUVENILE BOOK-LIB	10/27/2016	12/20/2016	46.71	12/16	100.5.03.4000.6534
2032422331	ADULT BOOKS-LIB	11/02/2016	12/20/2016	187.05	12/16	100.5.03.4000.6529
2032432958	JUVENILE BOOK-LIB	11/08/2016	12/20/2016	14.75	12/16	100.5.03.4000.6534
2032433007	YP BOOKS-LIB	11/07/2016	12/20/2016	47.36	12/16	100.5.03.4000.6535

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
2032433752	ADULT BOOKS-LIB	11/08/2016	12/20/2016	348.92	12/16	100.5.03.4000.6529
2032439994	JUVENILE BOOK-LIB	11/10/2016	12/20/2016	89.55	12/16	100.5.03.4000.6534
2032445481	ADULT BOOKS-LIB	11/14/2016	12/20/2016	199.85	12/16	100.5.03.4000.6529
2032456545	ADULT BOOKS-LIB	11/17/2016	12/20/2016	199.43	12/16	100.5.03.4000.6529
2032464636	JUVENILE BOOK-LIB	11/22/2016	12/20/2016	47.54	12/16	100.5.03.4000.6534
2032465662	ADULT BOOKS-LIB	11/22/2016	12/20/2016	260.13	12/16	100.5.03.4000.6529
5014337592	ADULT BOOKS-LIB	11/15/2016	12/20/2016	32.37	12/16	100.5.03.4000.6529
Total BAKER & TAYLOR INC-BOOKS (1158):				1,927.49		
BANDSTRA, ZACHARY OR CRISTA (1171)						
45-14200-08	DEPOSIT REFUND	12/02/2016	12/20/2016	9.82	12/16	400.2210
Total BANDSTRA, ZACHARY OR CRISTA (1171):				9.82		
BFG SUPPLY COMPANY (1233)						
719216	FUNGICIDE FOR TULIPS - PK	11/28/2016	12/20/2016	311.70	12/16	100.5.09.4200.6503
Total BFG SUPPLY COMPANY (1233)				311.70		
BIBLIOTHECA LLC (6110)						
S10020181-US	ANNUAL SUPPORT & MAIN-LIB	10/31/2016	12/20/2016	8,254.05	12/16	100.5.03.4000.6399
Total BIBLIOTHECA LLC (6110)				8,254.05		
BLOMMERS CONSTRUCTION (1256)						
112916AIR	AIRPORT RUNWAY	11/29/2016	12/20/2016	1,922.50	12/16	100.5.05.2200.6310
WASHINGTONSTP	WASHINGTON STREET PROJECT-PP8	12/08/2016	12/20/2016	10,000.00	12/16	215.5.05.2179.6761
Total BLOMMERS CONSTRUCTION (1256):				11,922.50		
BOKINSKY, ROBERT A. (1283)						
120216PD	MEALS - INVESTIGATION - PD	12/02/2016	12/20/2016	60.00	12/16	100.5.01.1030.6260
Total BOKINSKY, ROBERT A (1283):				60.00		
BREADEAUX PIZZA (1334)						
1628580001	EE REBATE - EL	12/13/2016	12/20/2016	150.00	12/16	400.2215
Total BREADEAUX PIZZA (1334):				150.00		
C L CARROLL CO INC (1407)						
JORDANWELLPP1	JORDAN WELL PP15	11/11/2016	12/20/2016	7,380.00	12/16	310.5.05.8152.6780
Total C L CARROLL CO INC (1407):				7,380.00		
CALGON CARBON CORPORATION (6115)						
90028216	CARBON- EAST FILTERS	11/16/2016	12/20/2016	25,270.00	12/16	310.5.05.8189.6780
Total CALGON CARBON CORPORATION (6115):				25,270.00		
CAPITAL SANITARY SUPPLY (1422)						
C221908	CLEANING SUPPLIES - LIBRARY	11/28/2016	12/20/2016	514.32	12/16	100.5.03.4000.6544
Total CAPITAL SANITARY SUPPLY (1422):				514.32		
CARPENTER UNIFORM CO (1428)						
424152	UNIFORM EXPENSE - PD	10/03/2016	12/20/2016	142.97	12/16	100.5.01.1030.6510

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
429042	UNIFORM EXPENSE - PD	12/05/2016	12/20/2016	121.98	12/16	100.5.01.1030.6510
429065	UNIFORM EXPENSE - PD	12/06/2016	12/20/2016	95.96	12/16	100.5.01.1030.6510
429341	UNIFORM EXPENSE - PD	12/09/2016	12/20/2016	130.99	12/16	100.5.01.1030.6510
429428	UNIFORM EXPENSE - PD	12/09/2016	12/20/2016	425.94	12/16	100.5.01.1030.6510
Total CARPENTER UNIFORM CO (1428):				917.84		
CENTER POINT LARGE PRINT (1450)						
1424011	LARGE PRINT BOOKS-LIB	11/01/2016	12/20/2016	86.28	12/16	100.5.03.4000.6536
Total CENTER POINT LARGE PRINT (1450)				86.28		
CENTRAL IA CHAPTER APA (1457)						
79058421-2017	MEMBERSHIP-KIM MUSGROVE	12/14/2016	12/20/2016	24.00	12/16	100.5.00.6320.6210
Total CENTRAL IA CHAPTER APA (1457):				24.00		
CITY OF PELLA (1503)						
110916COLL/DIST	ELECTRIC SERVICE	11/09/2016	12/20/2016	112.12	12/16	350.5.05.8330.6370
110916COLL/DIST	ELECTRICITY	11/09/2016	12/20/2016	112.12	12/16	300.5.05.8130.6370
110916LIFT1	ELECTRIC SERVICE	11/09/2016	12/20/2016	702.90	12/16	350.5.05.8320.6370
110916LIFT1	WATER SERVICE	11/09/2016	12/20/2016	16.61	12/16	350.5.05.8320.6374
110916WTP	ELECTRICITY	11/09/2016	12/20/2016	52.20	12/16	300.5.05.8120.6370
111116LIFT3	ELECTRIC SERVICE	11/11/2016	12/20/2016	382.90	12/16	350.5.05.8320.6370
111116WWTP	ELECTRIC SERVICE	11/11/2016	12/20/2016	8,230.90	12/16	350.5.05.8300.6370
111116WWTP	WATER SERVICE	11/11/2016	12/20/2016	225.13	12/16	350.5.05.8300.6374
111416HOWELL	ELECTRIC SERVICE	11/14/2016	12/20/2016	238.90	12/16	350.5.05.8320.6370
111416JORDAN	ELECTRICITY	11/14/2016	12/20/2016	30.90	12/16	300.5.05.8110.6370
111416LIFT2	ELECTRIC SERVICE	11/14/2016	12/20/2016	1,214.90	12/16	350.5.05.8320.6370
111416NTOWER	ELECTRICITY	11/14/2016	12/20/2016	44.30	12/16	300.5.05.8120.6370
111416SHALLOW2	ELECTRICITY	11/14/2016	12/20/2016	30.90	12/16	300.5.05.8110.6370
111416SHALLOW4	ELECTRICITY	11/14/2016	12/20/2016	40.30	12/16	300.5.05.8110.6370
111416SHALLOW6	ELECTRICITY	11/14/2016	12/20/2016	30.90	12/16	300.5.05.8110.6370
111516FIELD4	ELECTRICITY	11/15/2016	12/20/2016	3,669.05	12/16	300.5.05.8110.6370
111516WTP	ELECTRICITY	11/15/2016	12/20/2016	3,480.55	12/16	300.5.05.8120.6370
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	2,686.38	12/16	100.5.08.2500.6370
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	310.90	12/16	100.5.04.4301.6370
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	514.90	12/16	100.5.05.6500.6370
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	48.69	12/16	100.5.05.6500.6374
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	51.00	12/16	100.5.05.6500.6375
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	4,322.90	12/16	100.5.04.4300.6370
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	237.16	12/16	100.5.04.4300.6374
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	1,118.90	12/16	100.5.04.4100.6370
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	96.81	12/16	100.5.04.4100.6374
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	102.00	12/16	100.5.04.4100.6375
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	410.90	12/16	100.5.00.6100.6370
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	24.63	12/16	100.5.00.6100.6374
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	25.50	12/16	100.5.00.6100.6375
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	2,492.00	12/16	100.5.03.4000.6370
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	56.71	12/16	100.5.03.4000.6374
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	59.50	12/16	100.5.03.4000.6375
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	788.60	12/16	100.5.09.4200.6370
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	134.04	12/16	100.5.09.4200.6374
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	123.25	12/16	100.5.09.4200.6375
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	2,117.27	12/16	100.5.01.1000.6370
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	41.87	12/16	100.5.01.1000.6374
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	38.25	12/16	100.5.01.1000.6375
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	1,042.83	12/16	100.5.02.1100.6370

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	32.65	12/16	100.5.05.2200.6374
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	888.60	12/16	100.5.09.4250.6370
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	89.93	12/16	100.5.09.4250.6374
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	16.61	12/16	179.5.09.4200.6564
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	747.91	12/16	100.5.09.4245.6370
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	5.21	12/16	100.5.09.4245.6374
11302016	PUBLIC AUTHORITY BILLS	11/30/2016	12/20/2016	9.22	12/16	100.5.09.4245.6374
11302016-101	UTILITIES - 101 CLARK SUB - EL	11/30/2016	12/20/2016	276.38	12/16	400.5.06.8588.9950
11302016-1011	UTILITIES - 1011 W 10TH SUB - EL	11/30/2016	12/20/2016	309.44	12/16	400.5.06.8588.9950
11302016-1015	UTILITIES - 1015 ROOSEVELT SUB - E	11/30/2016	12/20/2016	263.43	12/16	400.5.06.8588.9950
11302016-1108	UTILITIES -1108 VERMEER SUB - EL	11/30/2016	12/20/2016	343.26	12/16	400.5.06.8588.9950
11302016-1875	WATER & ELECTRIC - 1875 WASH. - P	11/30/2016	12/20/2016	3,812.37	12/16	400.5.06.8549.9020
11302016-1875A	WATER - 1875 WASH. A - PP	11/30/2016	12/20/2016	64.73	12/16	400.5.06.8548.9030
11302016-222	UTILITIES - 222 TRUMAN - EL	11/30/2016	12/20/2016	651.95	12/16	400.5.06.8588.9920
11302016-222A	UTILITIES - 222 TRUMAN A - EL	11/30/2016	12/20/2016	35.97	12/16	400.5.06.8588.9920
11302016-515	UTILITIES - 515 HUBER SUB - EL	11/30/2016	12/20/2016	272.85	12/16	400.5.06.8588.9950
Total CITY OF PELLA (1503)				43,281.08		
CROSSROADS OF PELLA LTD (1600)						
12122016	DONATION FROM CLOTHING BANK F	12/12/2016	12/20/2016	1,400.00	12/16	170.5.04.4120.6563
Total CROSSROADS OF PELLA LTD (1600).				1,400.00		
CUSTOMIZED ENERGY SOLUTIONSLTD (1622)						
1042904	TRANSMISSION - FTR'S	12/05/2016	12/20/2016	1,000.00	12/16	400.5.06.8565.9520
Total CUSTOMIZED ENERGY SOLUTIONSLTD (1622)				1,000.00		
DAVE SCHMITT CONSTRUCTION CO. INC (4747)						
112316ROWTPPP3	RO WASTE & RAW WATER MAIN	11/23/2016	12/20/2016	261,840.90	12/16	310.5.05.8182.6727
Total DAVE SCHMITT CONSTRUCTION CO. INC (4747):				261,840.90		
DE COOK, ROBERT (6109)						
120616ROWTP	RO WTP-EASEMENT	12/06/2016	12/20/2016	1,500.00	12/16	310.5.05.8182.6727
Total DE COOK, ROBERT (6109)				1,500.00		
DE JONG DOOR SERVICE (1668)						
17010	DOOR OPENER REMOTE INSTALL - E	12/05/2016	12/20/2016	265.50	12/16	400.5.06.8588.9300
Total DE JONG DOOR SERVICE (1668):				265.50		
DE LAGE LANDEN PUBLIC FINANCE LLC (4658)						
52340520	COLOR COPIER LEASE-LIB	11/12/2016	12/20/2016	99.50	12/16	100.5.03.4000.6418
52506206	COPIER LEASE - EL	01/15/2016	12/20/2016	95.71	12/16	400.5.06.8588.9920
52521895	624974-COPIER LEASE	12/05/2016	12/20/2016	165.01	12/16	100.5.00.6100.6550
52521895	624974-COPIER LEASE	12/05/2016	12/20/2016	32.18	12/16	100.5.00.6100.6550
52521895	624974-COPIER LEASE	12/05/2016	12/20/2016	27.90	12/16	100.5.04.4100.6543
52521895	624974-COPIER LEASE	12/05/2016	12/20/2016	59.60	12/16	100.5.05.6500.6418
52521895	624974-COPIER LEASE	12/05/2016	12/20/2016	50.87	12/16	400.5.06.8549.9020
52521895	624974-COPIER LEASE	12/05/2016	12/20/2016	46.13	12/16	100.5.01.1010.6550
52521895	624974-COPIER LEASE	12/05/2016	12/20/2016	46.13	12/16	100.5.01.1030.6550
52521895	624974-COPIER LEASE	12/05/2016	12/20/2016	32.18	12/16	300.5.05.8120.6543
Total DE LAGE LANDEN PUBLIC FINANCE LLC (4658)				655.21		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
DE RUITER EQUIPMENT (1685)						
120616PWS	PUMP MOTOR	12/06/2016	12/20/2016	7.49	12/16	115 5.05.2100.6350
Total DE RUITER EQUIPMENT (1685):				7.49		
DEMCO (1724)						
6001716	SUPPLIES - LIBRARY	11/04/2016	12/20/2016	105.19	12/16	100.5.03.4000.6543
6011155	SUPPLIES - LIBRARY	11/18/2016	12/20/2016	127.39	12/16	100.5.03.4000.6543
Total DEMCO (1724):				232.58		
DIAMOND VOGEL PAINTS (1747)						
277170891	PAINT	11/03/2016	12/20/2016	23.20	12/16	115 5.05.2100 6330
Total DIAMOND VOGEL PAINTS (1747):				23.20		
DOBERNECKER, DARRELL (1780)						
1611580133	EE REBATE HVAC - EL	12/06/2016	12/20/2016	425.00	12/16	400.2215
Total DOBERNECKER, DARRELL (1780):				425.00		
DOTY, MATT (1794)						
1611580135	EE REBATE HVAC - EL	12/06/2016	12/20/2016	425.00	12/16	400 2215
Total DOTY, MATT (1794):				425.00		
DOWIE PEST CONTROL (1801)						
20421	RODENT CONTROL-AIRPORT	11/21/2016	12/20/2016	100.00	12/16	100.5 05.2200.6310
20470	PEST CONTROL - DEC - PD	12/05/2016	12/20/2016	30.00	12/16	100 5.01 1000.6310
Total DOWIE PEST CONTROL (1801):				130.00		
DREYER, KATIE (1810)						
113016LIB	BOOK-LIB	11/30/2016	12/20/2016	40.00	12/16	100 5.03 4000.6534
113016LIB	WORKSHOP EXPENSES-LIB	11/30/2016	12/20/2016	58.86	12/16	100.5 03 4000.6260
Total DREYER, KATIE (1810):				98.86		
DUTCH MILL SUPPLY (1834)						
169602	NAILS - PSP	11/04/2016	12/20/2016	9.00	12/16	100 5.09.4245 6590
Total DUTCH MILL SUPPLY (1834):				9.00		
EAGLE ELECTRIC INC (1845)						
2971	CAP BANK CONTROL PANEL WIRING	12/07/2016	12/20/2016	353.33	12/16	400.5 06 8562.9030
Total EAGLE ELECTRIC INC (1845):				353.33		
EBSCO (1854)						
1527933	1 YR SUBSCRIPTION - LIBRARY	12/02/2016	12/20/2016	56.67	12/16	100.5.03.4000.6537
Total EBSCO (1854):				56.67		
EMC INSURANCE COMPANIES (1888)						
1240148	LEGAL FEES	11/28/2016	12/20/2016	3,000.00	12/16	100.5.00.6100.6431
Total EMC INSURANCE COMPANIES (1888):				3,000.00		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
ERIKSEN CONSTRUCTION CO INC (5709)						
ROWTPPP12	RO WTP PP12	11/30/2016	12/20/2016	693,766.24	12/16	310.5.05.8182.6727
Total ERIKSEN CONSTRUCTION CO INC (5709):				693,766.24		
ETHANOL PRODUCTS CO2 (1909)						
CO2174247	CO2 - WTP	11/28/2016	12/20/2016	857.32	12/16	300.5.05.8120.6503
Total ETHANOL PRODUCTS CO2 (1909)				857.32		
EXTRAS (1915)						
1612580004	EE REBATE - EL	12/06/2016	12/20/2016	50.00	12/16	400.2215
Total EXTRAS (1915):				50.00		
FAIRCHILD COMMUNICATIONS (1919)						
061991	NDB MAINT CONTRACT	12/15/2016	12/20/2016	135.00	12/16	100.5.05.2200.6416
Total FAIRCHILD COMMUNICATIONS (1919)				135.00		
FASTENAL COMPANY (1929)						
IAPEA97811	SHOP TOOL	11/14/2016	12/20/2016	112.49	12/16	115.5.05.2100.6510
IAPEA98176	JACK - PK	12/05/2016	12/20/2016	372.95	12/16	100.5.09.4200.6510
Total FASTENAL COMPANY (1929):				485.44		
FIRST REFORMED CHURCH (1957)						
12122016	DONATION FROM CLOTHING BANK F	12/12/2016	12/20/2016	150.00	12/16	170.5.04.4120.6563
Total FIRST REFORMED CHURCH (1957):				150.00		
FLETCHER-REINHARDT CO (1971)						
S1145586.001	RACHET CUTTER - EL	10/07/2016	12/20/2016	315.44	12/16	400.5.06.8583.9030
S1145586.003	BUCKET PAD - EL	10/10/2016	12/20/2016	137.11	12/16	400.5.06.8583.9030
S1145586.005	HAND LINE HOOK - EL	10/20/2016	12/20/2016	20.82	12/16	400.5.06.8583.9030
S1145586.006	CHANNEL LOCK PLIERS - EL	10/25/2016	12/20/2016	56.29	12/16	400.5.06.8588.9950
S1145586.008	LINE COVER-UP HOSE - EL	10/27/2016	12/20/2016	984.23	12/16	400.5.06.8583.9030
S1145586.009	COVER UP BLANKET - EL	11/08/2016	12/20/2016	181.25	12/16	400.5.06.8583.9030
S1145586.010	OVERHEAD LINE MATERIALS - EL	11/01/2016	12/20/2016	1,687.64	12/16	400.5.06.8583.9030
S1145586.012	LINE HOISTS - EL	11/04/2016	12/20/2016	4,245.80	12/16	400.5.06.8583.9030
Total FLETCHER-REINHARDT CO (1971):				7,628.58		
FOOD SHELF (1975)						
12122016	DONATION FROM CLOTHING BANK F	12/12/2016	12/20/2016	150.00	12/16	170.5.04.4120.6563
Total FOOD SHELF (1975):				150.00		
FOPMA, LEAH B (6113)						
1611580131	EE REBATE - EL	12/06/2016	12/20/2016	275.00	12/16	400.2215
Total FOPMA, LEAH B (6113)				275.00		
FOUR SEASONS YARD CARE (1980)						
10003	AERATION - SOCCER	11/25/2016	12/20/2016	5,900.00	12/16	100.5.09.4205.6403
10003	AERATION - PSP	11/25/2016	12/20/2016	5,900.00	12/16	100.5.09.4245.6403
10003	TOPDRESSING - SOCCER	11/25/2016	12/20/2016	1,500.00	12/16	100.5.09.4205.6403
10003	TOPDRESSING - PSP	11/25/2016	12/20/2016	1,500.00	12/16	100.5.09.4245.6403

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
10003	SKID LOADER RENTAL - PSP	11/25/2016	12/20/2016	150.00	12/16	100.5.09.4245.6418
10023	REMOVE BATTING CAGES	11/29/2016	12/20/2016	1,250.00	12/16	100.5.09.4200.6310
10023	BROADLEAF CONTROL	11/29/2016	12/20/2016	3,850.00	12/16	100.5.09.4200.6418
Total FOUR SEASONS YARD CARE (1980).				20,050.00		
FOX ENGINEERING ASSOCIATES INC (5933)						
40814	WWTP FACILITY PLANNING	11/30/2016	12/20/2016	1,725.00	12/16	350.5.05.8310.6405
Total FOX ENGINEERING ASSOCIATES INC (5933):				1,725.00		
FPL ENERGY HANCOCK CTY WIND (1982)						
347077	PURCHASED POWER - RESALE (WIN	12/02/2016	12/07/2016	22,524.48	12/16	400.5.06.8555.9501
Total FPL ENERGY HANCOCK CTY WIND (1982):				22,524.48		
FYNAARDT, DANIEL OR KATELYNN (6106)						
45-11400-07	DEPOSIT REFUND	12/06/2016	12/20/2016	22.73	12/16	400.2210
Total FYNAARDT, DANIEL OR KATELYNN (6106):				22.73		
GALE/CENGAGE LEARNING INC (2017)						
59332669	LARGE PRINT BOOKS-LIB	11/03/2016	12/20/2016	25.49	12/16	100.5.03.4000.6536
59395512	LARGE PRINT BOOKS-LIB	11/16/2016	12/20/2016	100.45	12/16	100.5.03.4000.6536
59407582	ADULT BOOK-LIB	11/18/2016	12/20/2016	19.46	12/16	100.5.03.4000.6529
Total GALE/CENGAGE LEARNING INC (2017)				145.40		
GLOBAL PAYMENTS GLOBAL STL (5771)						
11302016	NOV 2016 CREDIT CARD FEES	12/01/2016	12/07/2016	117.00	12/16	100.5.04.4100.6416
Total GLOBAL PAYMENTS GLOBAL STL (5771):				117.00		
GONOKOBRA ENTERPRISES INC (2072)						
4743	VEHICLE EXPENSE - PD	11/30/2016	12/20/2016	44.75	12/16	100.5.01.1030.6330
Total GONOKOBRA ENTERPRISES INC (2072)				44.75		
GRAYMONT WESTERN LIME INC. (2093)						
83552RI	LIME	11/22/2016	12/20/2016	4,027.05	12/16	300.5.05.8120.6503
Total GRAYMONT WESTERN LIME INC. (2093):				4,027.05		
GRIMES ASPHALT AND PAVING CORP (2101)						
11857	COLD MIX	11/30/2016	12/20/2016	183.96	12/16	115.5.05.2100.6549
Total GRIMES ASPHALT AND PAVING CORP (2101):				183.96		
GRITTERS ELECTRIC (2104)						
209454	HIGH SERVICE MOTOR REPAIRS	11/23/2016	12/20/2016	1,524.93	12/16	300.5.05.8110.6350
209485	INSTALL OUTLETS IN CENTRAL PK	11/28/2016	12/20/2016	464.97	12/16	100.5.09.4200.6310
209486	INSTALL CEILING FANS - INDOOR PO	11/29/2016	12/20/2016	2,079.18	12/16	201.5.04.7083.6721
Total GRITTERS ELECTRIC (2104):				4,069.08		
GUIDEPOSTS PUBLICATIONS (5360)						
111516LIB	ADULT BOOK-LIB	11/15/2016	12/20/2016	17.74	12/16	100.5.03.4000.6529

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total GUIDEPOSTS PUBLICATIONS (5360):				17.74		
HAWKEYE PAVING CORPORATION (5795)						
OSKALOOSAPP10	OSKALOOSA PROJECT-PP10	12/09/2016	12/20/2016	71,718.00	12/16	215.5.05.2191.6761
Total HAWKEYE PAVING CORPORATION (5795):				71,718.00		
HELLAND, REBECCA (6114)						
1611580134	EE REBATE - EL	12/06/2016	12/20/2016	20.64	12/16	400.2215
Total HELLAND, REBECCA (6114):				20.64		
HY-VEE (2328)						
746799	SAMPLER ICE	11/29/2016	12/20/2016	7.96	12/16	350.5.05.8300.6547
Total HY-VEE (2328):				7.96		
IA ONE CALL (2385)						
186716	LOCATES - EL	12/07/2016	12/20/2016	206.30	12/16	400.5.06.8588.9810
Total IA ONE CALL (2385):				206.30		
IA TURFGRASS OFFICE (2409)						
135100	CONFERENCE NUNNIKHOVEN - PARK	12/06/2016	12/20/2016	195.00	12/16	100.5.09.4200.6240
135100-A	CONFERENCE VOS - PARKS	12/06/2016	12/20/2016	195.00	12/16	100.5.09.4200.6240
135280	CONFERENCE MARLOW - PARKS	12/07/2016	12/20/2016	230.00	12/16	100.5.09.4200.6240
Total IA TURFGRASS OFFICE (2409):				620.00		
IDEAL ENERGY (6060)						
1614580010	EE REBATE - HEARTHSTONE THE CO	12/13/2016	12/20/2016	7,464.00	12/16	400.2215
1614580012	EE REBATE - HEARTHSTONE JEFFER	12/06/2016	12/20/2016	1,230.00	12/16	400.2215
1614580013	EE REBATE - HEARTHSTONE FAIR HA	12/06/2016	12/20/2016	9,660.00	12/16	400.2215
Total IDEAL ENERGY (6060):				18,354.00		
INSTITUTE OF PUBLIC AFFAIRS (2453)						
923	MUNICIPAL HANDBOOKS	12/14/2016	12/20/2016	67.00	12/16	100.5.00.6100.6220
Total INSTITUTE OF PUBLIC AFFAIRS (2453):				67.00		
JAARSMA TRIPP, KATHY (5924)						
1611580136	EE REBATE - 2 THERMOSTATS - EL	12/13/2016	12/20/2016	50.00	12/16	400.2215
Total JAARSMA TRIPP, KATHY (5924):				50.00		
JAKUBIAK, MICHELLE S (6103)						
15-24400-11	DEPOSIT REFUND	12/01/2016	12/20/2016	171.21	12/16	400.2210
Total JAKUBIAK, MICHELLE S (6103):				171.21		
JIMMY JOHNS (2523)						
12082016	MEETING EXPENSE - HOUSEACC	12/08/2016	12/20/2016	46.51	12/16	100.5.00.6100.6240
12092016	MEETING EXPENSE - HOUSEACC	12/09/2016	12/20/2016	43.82	12/16	100.5.00.6100.6240
Total JIMMY JOHNS (2523):				90.33		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
JOHN DEERE FINANCIAL (2528)						
2734802	PVC & SUPPLIES	11/21/2016	12/20/2016	17.56	12/16	300.5.05.8130.6510
2736198	CHEMICAL PITCHER - PK	11/23/2016	12/20/2016	8.99	12/16	100.5.09.4200.6590
2736958	SCREW DRIVERS	11/25/2016	12/20/2016	22.49	12/16	350.5.05.8330.6510
2736958	SCREW DRIVERS	11/25/2016	12/20/2016	22.48	12/16	300.5.05.8130.6510
2739594	FUEL STABILIZER - PK	11/28/2016	12/20/2016	5.99	12/16	100.5.09.4200.6590
2740720	NUTS & BOLTS - PK	11/30/2016	12/20/2016	.89	12/16	100.5.09.4200.6590
2740813	SHOWER HEAD - POOL	11/30/2016	12/20/2016	18.99	12/16	100.5.04.4300.6310
2741412	WWTP GROUNDS MAINTENANCE	12/01/2016	12/20/2016	162.99	12/16	350.5.05.8300.6320
2741643	CONNECTORS, WRENCH SETS, MARK	12/01/2016	12/20/2016	53.95	12/16	100.5.09.4200.6590
2744468	SEA FOAM - PK	12/05/2016	12/20/2016	34.95	12/16	100.5.09.4200.6590
2744490	RATCHET STRAP #102 - PK	12/05/2016	12/20/2016	24.99	12/16	100.5.09.4200.6590
2745982	PPE	12/07/2016	12/20/2016	34.98	12/16	115.5.05.2100.6546
2745999	PPE	12/07/2016	12/20/2016	22.99	12/16	115.5.05.2100.6546
2746621	GLOVES & SCRAPERS	12/08/2016	12/20/2016	69.97	12/16	300.5.05.8120.6544
Total JOHN DEERE FINANCIAL (2528)				502.21		
KELLY SUPPLY CO (2579)						
8166408	AIR FILTERS - POOL	11/22/2016	12/20/2016	115.69	12/16	100.5.04.4300.6310
81664220	BALLAST-LIB	11/22/2016	12/20/2016	58.57	12/16	100.5.03.4000.6310
8166661-0	RECEPTACLE COVER PLATE - EL	11/29/2016	12/20/2016	1.49	12/16	400.5.06.8588.9300
8166698-0	INCANDESCENT LAMPS	11/30/2016	12/20/2016	66.16	12/16	300.5.05.8120.6590
8166795-0	LIGHT BULBS - POOL	12/05/2016	12/20/2016	9.20	12/16	100.5.09.4200.6310
8166856-0	REPAIR FLAG LIGHTS	12/06/2016	12/20/2016	22.84	12/16	100.5.00.6000.6310
Total KELLY SUPPLY CO (2579)				273.95		
KERNS, KYLE E (6107)						
36-02400-24	DEPOSIT REFUND	12/06/2016	12/20/2016	13.69	12/16	400.2210
Total KERNS, KYLE E (6107)				13.69		
KEYSTONE LABORATORIES (2590)						
1Z10415	LAB TESTING	11/29/2016	12/20/2016	507.00	12/16	300.5.05.8100.6405
1Z10416	CONTRACT LABORATORY	11/29/2016	12/20/2016	982.80	12/16	350.5.05.8310.6405
Total KEYSTONE LABORATORIES (2590)				1,489.80		
KLINGNER & ASSOC PC (5937)						
52501	PROJECT ANALYSIS	12/05/2016	12/20/2016	400.00	12/16	201.5.01.7000.6750
Total KLINGNER & ASSOC PC (5937)				400.00		
KNIA KRLS (2630)						
16110281	RADIO EXPENSE - 0180	11/27/2016	12/20/2016	272.40	12/16	100.5.00.6350.6402
Total KNIA KRLS (2630)				272.40		
KRIZ-DAVIS COMPANY (2667)						
S101419739.002	POWER LINE DRILL BIT - EL	12/02/2016	12/20/2016	102.07	12/16	400.5.06.8583.9030
Total KRIZ-DAVIS COMPANY (2667)				102.07		
KRUSEMAN IMPLEMENT INC (2669)						
96947	EQUIPMENT REPAIR	12/06/2016	12/20/2016	689.75	12/16	100.5.05.2200.6350

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total KRUSEMAN IMPLEMENT INC (2669):				689.75		
LAMPERT LUMBER (2653)						
9121559	REROD	11/29/2016	12/20/2016	27.54	12/16	115.5.05.2100.6545
9121735	STREET TOOL	12/01/2016	12/20/2016	26.79	12/16	115.5.05.2100.6545
Total LAMPERT LUMBER (2653):				54.33		
LANDSTAR RANGER INC (6108)						
9523815	SHIPPING-FILTER MEDIA	11/18/2016	12/20/2016	625.00	12/16	310.5.05.8189.6780
Total LANDSTAR RANGER INC (6108):				625.00		
LASER RESOURCES LLC (4705)						
AR403187	101596 COPIER LEASE	12/01/2016	12/20/2016	19.01	12/16	100.5.00.6100.6550
AR403187	101596 COPIER LEASE	12/01/2016	12/20/2016	68.48	12/16	100.5.00.6100.6550
AR403187	101596 COPIER LEASE	12/01/2016	12/20/2016	30.81	12/16	100.5.04.4100.6543
AR403187	101596 COPIER LEASE	12/01/2016	12/20/2016	2.45	12/16	100.5.05.6500.6418
AR403187	101596 COPIER LEASE	12/01/2016	12/20/2016	.21	12/16	400.5.06.8549.9020
AR403187	101596 COPIER LEASE	12/01/2016	12/20/2016	21.90	12/16	100.5.01.1010.6550
AR403187	101596 COPIER LEASE	12/01/2016	12/20/2016	21.85	12/16	100.5.01.1030.6550
AR403187	101596 COPIER LEASE	12/01/2016	12/20/2016	11.99	12/16	300.5.05.8120.6543
AR403245	COPIER MAINT-LIB	12/01/2016	12/20/2016	18.85	12/16	100.5.03.4000.6418
AR403246	COLOR COPIER MAINT-LIB	12/01/2016	12/20/2016	44.49	12/16	100.5.03.4000.6418
AR403543	COPIER USAGE - EL	12/01/2016	12/20/2016	21.10	12/16	400.5.06.8588.9920
Total LASER RESOURCES LLC (4705):				261.14		
LEXISNEXIS RISK SOLUTIONS (5606)						
1536252-20161130	LEXIS NEXIS ACCURINT SYSTEM - PD	11/30/2016	12/20/2016	260.00	12/16	100.5.01.1040.6403
Total LEXISNEXIS RISK SOLUTIONS (5606):				260.00		
LISCO (2761)						
1661008	INTERNET ACCESS-1810	12/06/2016	12/20/2016	55.88	12/16	400.5.06.8549.9020
1661008	INTERNET ACCESS-1810	12/06/2016	12/20/2016	55.89	12/16	100.5.05.6500.6373
1661008	INTERNET ACCESS-1810	12/06/2016	12/20/2016	55.89	12/16	400.5.06.8588.9920
1661008	INTERNET ACCESS-1810	12/06/2016	12/20/2016	55.89	12/16	100.5.00.6200.6373
1661008	INTERNET ACCESS-1810	12/06/2016	12/20/2016	55.89	12/16	350.5.05.8310.6373
1661008	INTERNET ACCESS-1810	12/06/2016	12/20/2016	55.89	12/16	300.5.05.8100.6373
1661008	INTERNET ACCESS-1810	12/06/2016	12/20/2016	55.89	12/16	100.5.01.1010.6373
1661008	INTERNET ACCESS-1810	12/06/2016	12/20/2016	55.89	12/16	100.5.04.4100.6373
1661008	INTERNET ACCESS-1810	12/06/2016	12/20/2016	55.89	12/16	100.5.04.4300.6373
1661222	RDSL - POLICE	12/06/2016	12/20/2016	51.00	12/16	100.5.01.1040.6373
1663851	RDSL - POLICE	12/06/2016	12/20/2016	5.00	12/16	100.5.01.1040.6373
Total LISCO (2761):				559.00		
MAILFINANCE INC (5552)						
N6257300	MAIL MACHINE LEASE	11/23/2016	12/20/2016	213.33	12/16	100.5.00.6100.6418
Total MAILFINANCE INC (5552):				213.33		
MARION CTY BANK (2826)						
11302016	ELECTRONIC BANKING SERVICE	11/30/2016	12/20/2016	126.45	12/16	100.5.00.6310.6499

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total MARION CTY BANK (2826):				126.45		
MATHES, GARY (6089)						
1620580049	EE REBATE - LED - EL	12/13/2016	12/20/2016	12.00	12/16	400.2215
1620580051	EE REBATE - LED - EL	12/13/2016	12/20/2016	24.00	12/16	400.2215
Total MATHES, GARY (6089)				36.00		
MC MASTER-CARR SUPPLY CO (2886)						
92370666	FLOOR SWEEPING COMPOUND - EL	12/08/2016	12/20/2016	221.49	12/16	400.5.06.8588.9300
Total MC MASTER-CARR SUPPLY CO (2886):				221.49		
MEDALIST MANUFACTURING INC (2898)						
87487	SWITCH LABEL PLATES - EL	12/01/2016	12/20/2016	62.00	12/16	410.5.06.8955.3900
Total MEDALIST MANUFACTURING INC (2898)				62.00		
MEDIACOM (5331)						
112816PD	INTERNET EXP-PD	11/28/2016	12/20/2016	149.90	12/16	100.5.01.1010.6373
Total MEDIACOM (5331):				149.90		
MENNINGA PEST CONTROL (2913)						
51248	MONTHLY SERVICE-LIB	11/14/2016	12/20/2016	42.00	12/16	100.5.03.4000.6310
51714	PEST CONTROL - POOL	12/06/2016	12/20/2016	42.50	12/16	100.5.04.4300.6310
51826	PEST CONTROL - EL	12/05/2016	12/20/2016	44.94	12/16	400.5.06.8588.9300
51836	PEST CONTROL - PK SHOP	12/05/2016	12/20/2016	40.00	12/16	100.5.09.4200.6403
51836	PEST CONTROL - SPORTS PARK	12/05/2016	12/20/2016	30.00	12/16	100.5.09.4245.6403
51971	PEST CONTROL - CC	12/12/2016	12/20/2016	92.00	12/16	100.5.00.6100.6310
Total MENNINGA PEST CONTROL (2913)				291.44		
METERING & TECHNOLOGY SOLUTIONS (4934)						
7748	WATER METERS	11/28/2016	12/20/2016	2,448.08	12/16	300.5.05.8140.6350
Total METERING & TECHNOLOGY SOLUTIONS (4934):				2,448.08		
MICROMARKETING LLC (2949)						
644614	ADULT AUDIO BOOK-LIB	10/27/2016	12/20/2016	35.00	12/16	100.5.03.4000.6518
644907	ADULT AUDIO BOOK-LIB	11/01/2016	12/20/2016	29.99	12/16	100.5.03.4000.6518
646304	ADULT AUDIO BOOK-LIB	11/08/2016	12/20/2016	153.97	12/16	100.5.03.4000.6518
Total MICROMARKETING LLC (2949):				218.96		
MIDTOWN TIRE COMPANY (2961)						
165672	TIRE REPAIR - PK	11/23/2016	12/20/2016	14.00	12/16	100.5.09.4200.6330
165790	ST-10	11/29/2016	12/20/2016	85.00	12/16	115.5.05.2100.6350
165863	2 NEW TIRES JD 445 - PK	12/01/2016	12/20/2016	230.00	12/16	100.5.09.4200.6350
166031	1 NEW TIRE #102 - PK	12/07/2016	12/20/2016	144.00	12/16	100.5.09.4200.6330
Total MIDTOWN TIRE COMPANY (2961)				473.00		
MIDWEST BREATHING AIR SY (2965)						
20732	AIR TEST - FD	11/01/2016	12/20/2016	118.80	12/16	100.5.02.1100.6510

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total MIDWEST BREATHING AIR SY (2965).				118.80		
MIDWEST COURT REPORTING LLC (6116)						
2695	SCRAA PUBLIC HEARING TRANSCRIP	12/04/2016	12/20/2016	230.10	12/16	241.5.05.7240.6750
Total MIDWEST COURT REPORTING LLC (6116):				230.10		
MIDWEST SANITATION (2981)						
55988	YARD WASTE BAGS	11/30/2016	12/20/2016	1,425.00	12/16	195.5.05.8400.6544
56035	KIWANIS PORT - O - LETS - PK	11/30/2016	12/20/2016	130.00	12/16	100.5.09.4200.6403
NOVEMBER - 16	GARBAGE HAULING	12/05/2016	12/20/2016	38,844.25	12/16	195.5.05.8400.6403
Total MIDWEST SANITATION (2981)				40,399.25		
MIDWEST TAPE LLC (5330)						
94559256	HOOPLA-LIB	11/30/2016	12/20/2016	500.01	12/16	151.5.03.4000.6527
Total MIDWEST TAPE LLC (5330)				500.01		
MISSOURI RIVER ENERGY SERVICES (3001)						
SM00000003778	INFRARED SCANNING - EL	11/23/2016	12/20/2016	583.25	12/16	400.5.06.8588.9950
SM00000003789	INFRARED SCANNING - EL	11/23/2016	12/20/2016	332.70	12/16	400.5.06.8588.9950
Total MISSOURI RIVER ENERGY SERVICES (3001):				915.95		
MMIT BUSINESS SOLUTIONS GROUP (2794)						
291231	6284173-PRINTER MAINTENANCE	11/29/2016	12/20/2016	28.52	12/16	100.5.00.6100.6403
Total MMIT BUSINESS SOLUTIONS GROUP (2794)				28.52		
MUNICIPAL SUPPLY INC (3052)						
0644185-IN	DISTRIBUTION SUPPLIES	11/30/2016	12/20/2016	283.72	12/16	310.5.05.8183.6790
0644268-IN	DISTRIBUTION SUPPLIES	12/06/2016	12/20/2016	5,925.45	12/16	310.5.05.8183.6790
Total MUNICIPAL SUPPLY INC (3052)				6,209.17		
MUSGROVE, KIMBERLY (5006)						
12082016	MILEAGE REIMBURSEMENT	12/08/2016	12/20/2016	102.06	12/16	100.5.00.6320.6260
Total MUSGROVE, KIMBERLY (5006):				102.06		
NEOPOST USA INC (5553)						
N6257301	NEOPOST MAILING LEASE	11/23/2016	12/20/2016	482.85	12/16	100.5.00.6100.6418
N6257301	NEOPOST MAILING LEASE	11/23/2016	12/20/2016	482.85	12/16	195.5.05.8400.6531
N6257301	NEOPOST MAILING LEASE	11/23/2016	12/20/2016	482.85	12/16	300.5.05.8100.6531
N6257301	NEOPOST MAILING LEASE	11/23/2016	12/20/2016	482.85	12/16	350.5.05.8310.6531
N6257301	NEOPOST MAILING LEASE	11/23/2016	12/20/2016	482.85	12/16	400.5.06.8921.9020
Total NEOPOST USA INC (5553):				2,414.25		
NORTHROP GRUMMAN (3142)						
25121M	WARRANTY- METER READING EQUIP	12/07/2016	12/20/2016	541.50	12/16	300.5.05.8100.6405
25121M	WARRANTY- METER READING EQUIP	12/07/2016	12/20/2016	541.50	12/16	350.5.05.8300.6510
Total NORTHROP GRUMMAN (3142).				1,083.00		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
NOSSAMAN MDLVZ LLC, MARLA (6112)						
1611580137	EE REBATE FOR HVAC 1107 BROAD	12/13/2016	12/20/2016	425.00	12/16	400 2215
Total NOSSAMAN MDLVZ LLC, MARLA (6112):				425.00		
OATI (OPEN ACCESS TECH INTER) (3170)						
125001	TAGGING - EL	12/01/2016	12/20/2016	481.70	12/16	400.5 06.8565.9520
Total OATI (OPEN ACCESS TECH INTER) (3170)				481.70		
OCLC (3172)						
0000502285	MONTHLY SERVICE-LIB	11/30/2016	12/20/2016	395.58	12/16	100 5 03.4000.6422
Total OCLC (3172)				395.58		
OFFICE OF AUDITOR OF STATE (3806)						
12022016	STATE FILING FEE	12/02/2016	12/20/2016	850.00	12/16	100 5.00.6100.6401
Total OFFICE OF AUDITOR OF STATE (3806):				850.00		
PAYMENTUS GROUP INC (5756)						
US16110281	NOV 2016 TRANSACTION FEES	11/30/2016	12/20/2016	648.40	12/16	100 5.00.6310.6403
Total PAYMENTUS GROUP INC (5756)				648.40		
PELLA ENGRAVING CO (3272)						
143584	YEARS OF SERVICE NAMEPLATE	11/30/2016	12/20/2016	23.98	12/16	350.5 05 8310.6544
Total PELLA ENGRAVING CO (3272)				23.98		
PELLA GLASS/HOME IMP (3275)						
91267	PAINT-LIB	11/03/2016	12/20/2016	14.48	12/16	100.5 03 4000.6310
Total PELLA GLASS/HOME IMP (3275):				14.48		
PELLA PRINTING CO (3292)						
50965	NEWSLETTER - DEC 2016	11/23/2016	12/20/2016	340.00	12/16	100 5.00.6350.6417
Total PELLA PRINTING CO (3292):				340.00		
PELLA PUBLIC LIBRARY (3294)						
120116LIB	POSTAGE-LIBRARY	12/01/2016	12/20/2016	200.00	12/16	100.5.03 4000.6531
Total PELLA PUBLIC LIBRARY (3294):				200.00		
PELLA REGIONAL HEALTH CENTER (3295)						
113016PD	DETAINEE MEALS - PD	11/30/2016	12/20/2016	48.00	12/16	100.5 01.1020.6425
Total PELLA REGIONAL HEALTH CENTER (3295):				48.00		
PELLA REGIONAL HEALTH CT (3296)						
1142016	PHYSICAL - FD	11/04/2016	12/20/2016	498.00	12/16	100.5.02.1100.6546
12042016	STAFF HEP B VACCINE - POOL	12/04/2016	12/20/2016	119.00	12/16	100.5.04.4300.6546
Total PELLA REGIONAL HEALTH CT (3296):				617.00		
PENGUIN RANDOM HOUSE LLC (3438)						
1089184986	ADULT ADUDIOBOOKS-LIB	11/03/2016	12/20/2016	33.75	12/16	100.5.03.4000.6518

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
1089319973	ADULT ADUDIOBOOKS-LIB	11/11/2016	12/20/2016	24.00	12/16	100.5.03.4000.6518
1089476496	ADULT AUDIO BOOK-LIB	11/22/2016	12/20/2016	30.00	12/16	100.5.03.4000.6518
Total PENGUIN RANDOM HOUSE LLC (3438):				87.75		
PETTY CASH (3318)						
001982	FUEL	09/01/2016	12/20/2016	5.54	12/16	115.5.05.2100.6514
003718	2-STROKE GAS	10/03/2016	12/20/2016	5.43	12/16	115.5.05.2100.6514
004161	FUEL	11/04/2016	12/20/2016	5.39	12/16	115.5.05.2100.6514
010092	FUEL	10/10/2016	12/20/2016	5.50	12/16	115.5.05.2100.6514
010759	2-STROKE FUEL	11/10/2016	12/20/2016	5.31	12/16	115.5.05.2100.6514
01262R	FUEL	10/12/2016	12/20/2016	13.79	12/16	300.5.05.8100.6514
020720	2-STROKE GAS	09/20/2016	12/20/2016	5.31	12/16	115.5.05.2100.6514
023966	FUEL- PWA	08/23/2016	12/20/2016	5.54	12/16	115.5.05.2100.6514
028072	FUEL- PWS	07/28/2016	12/20/2016	6.28	12/16	115.5.05.2100.6514
1261020	FUEL	07/19/2016	12/20/2016	13.00	12/16	300.5.05.8100.6514
1395662	PREMIUM FUEL	12/07/2016	12/20/2016	12.00	12/16	300.5.05.8100.6514
2137493	FUEL	09/26/2016	12/20/2016	5.31	12/16	300.5.05.8100.6514
R4203B	PREMIUM FUEL	07/20/2016	12/20/2016	8.26	12/16	350.5.05.8330.6514
R4203B	PREMIUM FUEL	07/20/2016	12/20/2016	8.25	12/16	300.5.05.8100.6514
Total PETTY CASH (3318):				104.91		
POST OFFICE (3371)						
2017-BOX 345	P O BOX 345 RENTAL	12/01/2016	12/20/2016	110.00	12/16	100.5.00.6100.6531
Total POST OFFICE (3371):				110.00		
POWER LINE SUPPLY COMPANY (5705)						
56079084	PVC CONDUIT - EL	10/12/2016	12/20/2016	14,970.69	12/16	410.5.06.8991.3670
56094639	MAN HOLES - EL	11/30/2016	12/20/2016	19,842.08	12/16	410.5.06.8991.3670
56095334	MAN HOLES - EL	12/01/2016	12/20/2016	19,842.08	12/16	410.5.06.8991.3670
56095560	MAN HOLES - EL	12/02/2016	12/20/2016	19,842.08	12/16	410.5.06.8991.3670
56096209	STINGER COVER - EL	12/05/2016	12/20/2016	346.66	12/16	400.5.06.8583.9030
Total POWER LINE SUPPLY COMPANY (5705):				74,843.59		
PREMIER STORAGE (4505)						
1282	4 MONTHS RENTAL STORAGE UNIT -	11/29/2016	12/20/2016	700.00	12/16	100.5.09.4200.6418
1283	4 MONTHS RENTAL STORAGE UNIT -	11/29/2016	12/20/2016	360.00	12/16	100.5.09.4200.6418
Total PREMIER STORAGE (4505):				1,060.00		
PRIVATE HOUSING (3395)						
12-03600-16	CREDIT BALANCE REFUND	12/13/2016	12/20/2016	40.25	12/16	001.1199
6-08900-11	CREDIT BALANCE REFUND	12/01/2016	12/20/2016	131.34	12/16	001.1199
Total PRIVATE HOUSING (3395):				171.59		
QUILL CORPORATION (3420)						
1553700	SUPPLIES-LIB	11/03/2016	12/20/2016	68.24	12/16	100.5.03.4000.6543
1940886	SUPPLIES-LIB	11/17/2016	12/20/2016	61.11	12/16	100.5.03.4000.6543
2107890	OFFICE SUPPLIES - EL	11/23/2016	12/20/2016	319.36	12/16	400.5.06.8588.9920
2270422	OFFICE SUPPLIES-GIS	12/01/2016	12/20/2016	27.27	12/16	100.5.05.6500.6540
2270422	OFFICE SUPPLIES-PW	12/01/2016	12/20/2016	31.64	12/16	100.5.05.6500.6543
2270422	OFFICE SUPPLIES-PZ	12/01/2016	12/20/2016	19.40	12/16	100.5.05.5000.6543
2313441	OFFICE SUPPLIES-GIS	12/02/2016	12/20/2016	36.95	12/16	100.5.05.6500.6540
2313441	OFFICE SUPPLIES-PZ	12/02/2016	12/20/2016	28.25	12/16	100.5.05.5000.6543

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total QUILL CORPORATION (3420):				592.22		
RACOM CORPORATION (3429)						
5B122578	ANTENNA - FD	11/28/2016	12/20/2016	13.70	12/16	100.5.02.1100.6510
Total RACOM CORPORATION (3429):				13.70		
REGENT BOOK CO (3458)						
54227	ADULT BOOKS - LIBRARY	11/02/2016	12/20/2016	29.53	12/16	100.5.03.4000.6529
Total REGENT BOOK CO (3458):				29.53		
RESCO (3480)						
664173-00	600A TERMINATION ELBOWS - EL	12/02/2016	12/20/2016	1,810.44	12/16	400.5.06.8584.9030
Total RESCO (3480):				1,810.44		
RICOH USA INC.-DALLAS (3493)						
97894778	P&Z COPIER LEASE	11/25/2016	12/20/2016	50.03	12/16	100.5.05.5000.6403
Total RICOH USA INC.-DALLAS (3493):				50.03		
RSM US LLP (5657)						
P-4970820-226	MICROSOFT OFFICE RENEWAL	11/29/2016	12/20/2016	9,372.00	12/16	100.5.00.6200.6403
R-4974347-019	MAILBOX AUTHENTICATION	12/02/2016	12/20/2016	15.00	12/16	100.5.00.6200.6499
Total RSM US LLP (5657):				9,387.00		
RYUN, TERESA (6111)						
24-11200-04	DEPOSIT REFUND	12/08/2016	12/20/2016	109.73	12/16	400.2210
Total RYUN, TERESA (6111):				109.73		
SADLER SIGN/DESIGN (3584)						
15514	SIGNS FOR TRUCK - PK	11/30/2016	12/20/2016	89.00	12/16	100.5.09.4200.6330
Total SADLER SIGN/DESIGN (3584):				89.00		
SAFARILAND (3586)						
I010-039606	URINE COLLECTION KITS - PD	11/30/2016	12/20/2016	40.41	12/16	100.5.01.1040.6510
Total SAFARILAND (3586):				40.41		
SCHAEFFER MANUFACTURING (3602)						
SE101087-INV1	LUBRICANTS	12/05/2016	12/20/2016	628.50	12/16	350.5.05.8300.6350
Total SCHAEFFER MANUFACTURING (3602):				628.50		
SECRETARY OF STATE (3653)						
12022016	NOTARY RENEWAL - ELSLOO	12/02/2016	12/20/2016	30.00	12/16	100.5.00.6100.6210
Total SECRETARY OF STATE (3653):				30.00		
SHA-RAN WINDOW SERVICES (3668)						
11272016	WINDOW CLEANING - CH	11/27/2016	12/20/2016	18.00	12/16	100.5.00.6100.6310

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total SHA-RAN WINDOW SERVICES (3668):				18.00		
SHIP-IT (3681)						
5325	SHIPPING	10/18/2016	12/20/2016	31.11	12/16	300.5.05.8100.6531
Total SHIP-IT (3681):				31.11		
SIRSIDYNIX #774271 (5739)						
INVMT030019	ILS ANNUAL RENEWAL-LIB	10/27/2016	12/20/2016	14,650.00	12/16	100.5.03.4000.6422
INVMT030019	ILS ANNUAL RENEWAL-LIB	10/27/2016	12/20/2016	1,800.00	12/16	151.5.03.4000.6422
Total SIRSIDYNIX #774271 (5739)				16,450.00		
SISCO (3718)						
2213-120616-F	FLEX SPENDING CLAIMS	12/07/2016	12/07/2016	674.49	12/16	191.5.08.9200.6157
2213-120616-M	MEDICAL CLAIMS	12/07/2016	12/07/2016	1,575.47	12/16	191.5.08.9200.6153
2213-121316-F	FLEX SPENDING CLAIMS	12/13/2016	12/13/2016	300.00	12/16	191.5.08.9200.6157
Total SISCO (3718)				2,549.96		
SOUTH CENTRAL IOWA SOLID WASTE (3756)						
377794	LAND FILL FEE - PK	12/05/2016	12/20/2016	34.04	12/16	100.5.09.4200.6590
Total SOUTH CENTRAL IOWA SOLID WASTE (3756)				34.04		
ST MARYS CHURCH (6104)						
15-10200-00	CREDIT BALANCE REFUND	12/01/2016	12/20/2016	84.34	12/16	001.1199
Total ST MARYS CHURCH (6104)				84.34		
STATE HYGIENIC LABORATORY (3804)						
98701	LAB TESTING	11/30/2016	12/20/2016	386.50	12/16	300.5.05.8100.6405
Total STATE HYGIENIC LABORATORY (3804)				386.50		
STOREY-KENWORTHY CO (3834)						
440078	SOAP - PK	11/17/2016	12/20/2016	116.54	12/16	100.5.09.4200.6553
440200	TOWELS - CC	11/17/2016	12/20/2016	60.52	12/16	100.5.04.4100.6590
442220	SANITIZER & MOUSE - CC	11/28/2016	12/20/2016	164.91	12/16	100.5.04.4100.6590
442222	LABEL TAPE - CC	11/28/2016	12/20/2016	28.74	12/16	100.5.04.4100.6543
442983	TOLIET PAPER - CC	11/30/2016	12/20/2016	45.90	12/16	100.5.04.4100.6590
PINV437244	FILE FOLDERS, PLANNERS, CALEND	11/08/2016	12/20/2016	149.29	12/16	100.5.00.6100.6543
PINV439285	FILE FOLDERS, BINDERS - CH	11/15/2016	12/20/2016	178.58	12/16	100.5.00.6100.6543
PINV439390	LEGAL PADS - CH	11/15/2016	12/20/2016	88.00	12/16	100.5.00.6100.6543
PINV441095	MOUSE, RECYCLING BIN - CH	11/21/2016	12/20/2016	42.31	12/16	100.5.00.6100.6543
PINV441181	BILLING STATEMENT ENVELOPES	11/22/2016	12/20/2016	1,403.73	12/16	100.5.00.6310.6417
PINV441195	BILLING STATEMENT ENVELOPES - C	11/22/2016	12/20/2016	1,653.73	12/16	100.5.00.6310.6417
Total STOREY-KENWORTHY CO (3834)				3,932.25		
STRAVERS TRUE VALUE (3838)						
10068604	CARD READER- PD	12/08/2016	12/20/2016	59.98	12/16	100.5.01.1030.6417
112116LIB	HAND SOAP-LIB	11/21/2016	12/20/2016	72.34	12/16	100.5.03.4000.6544
A239479	KEY - CC	12/01/2016	12/20/2016	2.00	12/16	100.5.04.4100.6590
E59698	SOAP - POOL	12/06/2016	12/20/2016	150.54	12/16	100.5.04.4300.6590
E59745	LOCKER LOCK MECHANISM - PD	12/08/2016	12/20/2016	10.99	12/16	100.5.01.1000.6310
E59814	PAPER TOWELS - POOL	12/12/2016	12/20/2016	73.38	12/16	100.5.04.4300.6590

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
E59839	PAPER TOWELS/TP	12/13/2016	12/20/2016	125.22	12/16	100.5.00.6100.6543
S239252	AIRPORT RUNWAY	11/28/2016	12/20/2016	27.66	12/16	100.5.05.2200.6310
STRA1IN8843	CARD READER- PD	12/02/2016	12/20/2016	20.00	12/16	100.5.01.1030.6417
Total STRAVERS TRUE VALUE (3838)				542.11		
STREET, WENDY K (3841)						
11282016	BOOK ORDER REIMBURSEMENT	11/28/2016	12/20/2016	37.95	12/16	100.5.03.4000.6529
12082016	MILEAGE REIMBURSEMENT	12/08/2016	12/20/2016	39.96	12/16	100.5.03.4000.6260
Total STREET, WENDY K (3841)				77.91		
STUYVESANT & BENTON (3860)						
12363-S	CITY ATTORNEY FEE	12/12/2016	12/20/2016	535.00	12/16	100.5.00.6100.6430
Total STUYVESANT & BENTON (3860)				535.00		
SUMMIT COMPANIES (5585)						
1257273	FIRE EXTINGUISHER ANNUAL MAINT-	12/07/2016	12/20/2016	100.50	12/16	100.5.03.4000.6310
Total SUMMIT COMPANIES (5585)				100.50		
SUNRISE PACKAGING (4512)						
0000184045	SUPPLIES-LIB	11/17/2016	12/20/2016	134.93	12/16	100.5.03.4000.6543
Total SUNRISE PACKAGING (4512)				134.93		
THE WELL RESOURCE CENTER (5428)						
12052016	CREDIT BALANCE REFUND ON SHER	12/05/2016	12/20/2016	48.64	12/16	001.1199
Total THE WELL RESOURCE CENTER (5428)				48.64		
TONY'S AUTO PARTS (3968)						
5797-229741	BATTERY	11/11/2016	12/20/2016	54.00	12/16	300.5.05.8130.6330
5797-229741	BATTERY	11/11/2016	12/20/2016	53.99	12/16	350.5.05.8330.6330
5797-230832	LUBE - PK	11/29/2016	12/20/2016	9.26	12/16	100.5.09.4200.6590
5797-230930	EQUIPMENT PARTS	11/30/2016	12/20/2016	14.73	12/16	115.5.05.2100.6350
5797-230933	VEHICLE MAINTENANCE - EL	11/30/2016	12/20/2016	9.48	12/16	400.5.06.8588.9660
5797-231335	FLAG POLE LIGHTS	12/06/2016	12/20/2016	12.17	12/16	100.5.00.6100.6310
Total TONY'S AUTO PARTS (3968)				153.63		
TOWN CRIER (3979)						
32007	LETTERHEAD - CH	11/11/2016	12/20/2016	188.00	12/16	100.5.00.6100.6417
Total TOWN CRIER (3979):				188.00		
TREASURER STATE OF IOWA (3992)						
12072016	SIATE SALES TAX 1ST HALF OF DEC	12/07/2016	12/07/2016	16,000.00	12/16	400.2140
12072016-2	STATE SALES TAX 2ND HALF OF NO	12/07/2016	12/07/2016	17,584.96	12/16	400.2140
12072016-2	STATE SALES TAX 2ND HALF OF NO	12/07/2016	12/07/2016	8,322.50	12/16	400.2141
12072016-2	STATE SALES TAX 2ND HALF OF NO	12/07/2016	12/07/2016	429.47	12/16	400.2140
12072016-2	STATE SALES TAX 2ND HALF OF NO	12/07/2016	12/07/2016	71.55	12/16	400.2141
12072016-2	STATE SALES TAX 2ND HALF OF NO	12/07/2016	12/07/2016	48-	12/16	400.5.06.8930.9940
Total TREASURER STATE OF IOWA (3992).				42,408.00		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
TRI-COUNTY VET CLINIC PC (4000)						
259090	ANIMAL CONTROL - PD	11/30/2016	12/20/2016	640.00	12/16	100.5.01.1060.6490
Total TRI-COUNTY VET CLINIC PC (4000)				640.00		
TWO RIVERS COOPERATIVE (4019)						
113016PD	FUEL - PD	11/30/2016	12/20/2016	1,545.45	12/16	100.5.01.1030.6514
113016PD	FUEL - CE	11/30/2016	12/20/2016	47.82	12/16	100.5.05.5100.6514
113016PK	FUEL - PK	11/30/2016	12/20/2016	695.65	12/16	100.5.09.4200.6514
113016PWS	FUEL - PWS	11/30/2016	12/20/2016	1,698.28	12/16	115.5.05.2100.6514
113016PWS-1	PPE - PWS	11/30/2016	12/20/2016	23.85	12/16	115.5.05.2100.6545
113016PZ	P&Z FUEL	11/30/2016	12/20/2016	33.22	12/16	100.5.05.5000.6514
113016WTP	FUEL - WTP	11/30/2016	12/20/2016	982.03	12/16	300.5.05.8100.6514
113016WWTP	FUEL - WWTP	11/30/2016	12/20/2016	127.56	12/16	350.5.05.8310.6514
113016WWTP	FUEL - WWTP	11/30/2016	12/20/2016	39.39	12/16	350.5.05.8330.6514
11302016 - FD	FUELD - FD	11/30/2016	12/20/2016	128.28	12/16	100.5.02.1100.6514
STMT11/30/2016DI	FUEL - EL	11/30/2016	12/20/2016	1,076.54	12/16	400.5.06.8588.9660
Total TWO RIVERS COOPERATIVE (4019):				6,398.07		
ULRICH MOTOR CO (4028)						
67217	VEHICLE REPAIR	11/23/2016	12/20/2016	59.85	12/16	300.5.05.8130.6330
Total ULRICH MOTOR CO (4028):				59.85		
UNITYPOINT CLINIC - OCCUPATIONAL MED (3788)						
199572	RANDOM DRUG TESTING	12/02/2016	12/20/2016	74.00	12/16	100.5.00.6320.6546
Total UNITYPOINT CLINIC - OCCUPATIONAL MED (3788)				74.00		
UNITYPOINT HEALTH-HEARING TESTS (5635)						
3020IN3124	HEARING TESTS	11/30/2016	12/20/2016	1,314.10	12/16	100.5.00.6320.6546
Total UNITYPOINT HEALTH-HEARING TESTS (5635)				1,314.10		
USPS-HASLER 0008014227 (5414)						
12012016	REFILL POSTAGE METER	12/01/2016	12/20/2016	200.00	12/16	300.5.05.8100.6531
12012016	REFILL POSTAGE METER	12/01/2016	12/20/2016	180.00	12/16	195.5.05.8400.6531
12012016	REFILL POSTAGE METER	12/01/2016	12/20/2016	180.00	12/16	350.5.05.8310.6531
12012016	REFILL POSTAGE METER	12/01/2016	12/20/2016	240.00	12/16	400.5.06.8921.9020
Total USPS-HASLER 0008014227 (5414):				800.00		
VALUE ENGINEERED LIGHTING LLC (5829)						
120516COP	LIGHTS FOR FLAG	12/05/2016	12/20/2016	224.50	12/16	100.5.00.6100.6310
Total VALUE ENGINEERED LIGHTING LLC (5829):				224.50		
VAN BERKUM PARTNERS (4062)						
2122	PHONE LINE FOR FAX - LIB	12/01/2016	12/20/2016	150.00	12/16	100.5.03.4000.6310
Total VAN BERKUM PARTNERS (4062)				150.00		
VAN ESSEN AUTO (4075)						
111116PD	VEHICLE EXPENSE - PD	11/11/2016	12/20/2016	311.28	12/16	100.5.01.1030.6330
111516PD	VEHICLE EXPENSE - PD	11/15/2016	12/20/2016	585.83	12/16	100.5.01.1030.6330
111716PD	VEHICLE EXPENSE - PD	11/17/2016	12/20/2016	43.50	12/16	100.5.01.1030.6330
112316PD	VEHICLE EXPENSE - PD	11/23/2016	12/20/2016	228.29	12/16	100.5.01.1030.6330

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total VAN ESSEN AUTO (4075):				1,168.90		
VAN GORKOM, DOUG (4077)						
IA029IN2581	A-WIRELESS PHONE CHARGER-FD	12/09/2016	12/20/2016	37.44	12/16	100.5.02.1100.6373
Total VAN GORKOM, DOUG (4077):				37.44		
VAN GORP, TODD (5802)						
2748249	SAFETY FOOTWEAR - EL	12/10/2016	12/20/2016	149.23	12/16	400.5.06.8588.9720
Total VAN GORP, TODD (5802)				149.23		
VAN HAAFTEN PLBG & HTG INC (4093)						
32279	REPAIR 3RD FLOOR AC - CC	10/04/2016	12/20/2016	1,529.04	12/16	100.5.04.4100.6310
Total VAN HAAFTEN PLBG & HTG INC (4093):				1,529.04		
VAN MAANEN & ASSOCIATES P.C. (4115)						
698	AUDIT SERVICES	11/30/2016	12/20/2016	25,990.00	12/16	100.5.00.6100.6401
Total VAN MAANEN & ASSOCIATES P.C. (4115):				25,990.00		
VAN MAANEN ELECTRIC INC (6102)						
016190	OUTDOOR WARNING SIREN REPAIR -	12/01/2016	12/20/2016	694.00	12/16	201.5.01.7002.6727
Total VAN MAANEN ELECTRIC INC (6102)				694.00		
VANDER PLOEG BAKERY (4209)						
12102016 - POOL	BIRTHDAY CAKE - POOL	12/10/2016	12/20/2016	17.00	12/16	100.5.04.4300.6590
51963	EMPLOYEE CHRISTMAS PARTY	12/09/2016	12/20/2016	55.00	12/16	100.5.00.6320.6412
Total VANDER PLOEG BAKERY (4209):				72.00		
VERIZON WIRELESS (4957)						
160263256	RECORDS PRESERVATION - PD	12/06/2016	12/20/2016	100.00	12/16	100.5.01.1040.6434
9775301221	BACK UP INTERNET-LIB	11/22/2016	12/20/2016	20.02	12/16	100.5.03.4000.6373
97758211	CELLPHONES	11/23/2016	12/20/2016	54.70	12/16	100.5.09.4200.6373
97758211	CELLPHONES	11/23/2016	12/20/2016	54.70	12/16	100.5.05.6500.6373
97758211	CELLPHONES	11/23/2016	12/20/2016	54.70	12/16	100.5.00.6100.6373
97758211	CELLPHONES	11/23/2016	12/20/2016	54.70	12/16	100.5.09.4245.6373
97758211	CELLPHONES	11/23/2016	12/20/2016	54.70	12/16	100.5.04.4100.6373
97758211	CELLPHONES	11/23/2016	12/20/2016	54.70	12/16	100.5.02.1100.6373
97758211	CELLPHONES	11/23/2016	12/20/2016	34.30	12/16	100.5.05.5000.6373
97758211	CELLPHONES	11/23/2016	12/20/2016	34.30	12/16	300.5.05.8100.6373
9775910724	MOBILE VIRTUAL PRIVATE NETWORK	11/23/2016	12/20/2016	200.07	12/16	100.5.01.1010.6373
9775910724	CELLULAR TELEPHONE SERVICE - P	11/23/2016	12/20/2016	54.70	12/16	100.5.01.1040.6373
Total VERIZON WIRELESS (4957):				771.59		
VILLAGE INDUSTRIAL LAUNDRY (4263)						
105798	MAT RENTAL - CH	11/29/2016	12/20/2016	15.00	12/16	100.5.00.6100.6310
105799	TOWEL SERVICE - EL	11/29/2016	12/20/2016	15.00	12/16	400.5.06.8588.9300
105800	TOWELS - FD	11/29/2016	12/20/2016	15.00	12/16	100.5.02.1100.6413
105801	ROLL TOWELS	11/29/2016	12/20/2016	21.00	12/16	115.5.05.2100.6403
105801	UNIFORM CLEANING	11/29/2016	12/20/2016	72.50	12/16	115.5.05.2100.6413
105802	LAUNDRY EXPENSE WWTP	11/29/2016	12/20/2016	175.12	12/16	350.5.05.8310.6413

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total VILLAGE INDUSTRIAL LAUNDRY (4263)				313.62		
VRIEZELAAR, VIVIAN (4300)						
12022016	BUDGET WORKSHOP	12/02/2016	12/20/2016	51.84	12/16	100.5.00.6100.6260
Total VRIEZELAAR, VIVIAN (4300)				51.84		
WALMART COMMUNITY (4312)						
102516LIB	SUPPLIES-LIB	10/25/2016	12/20/2016	15.79	12/16	100.5.03.4000.6543
634400162396	MEETING SUPLIES	12/09/2016	12/20/2016	21.20	12/16	100.5.00.6100.6543
Total WALMART COMMUNITY (4312)				36.99		
WEB.COM (4339)						
26396040	MONTHLY WEB SERVICE	11/28/2016	12/07/2016	29.95	12/16	100.5.00.6200.6403
Total WEB.COM (4339):				29.95		
WESCO DISTRIBUTION INC (4357)						
539203	COVER-UP BLANKET - EL	12/01/2016	12/20/2016	131.10	12/16	400.5.06.8583.9030
541113	METER SEALS - EL	12/05/2016	12/20/2016	353.10	12/16	400.5.06.8586.9030
Total WESCO DISTRIBUTION INC (4357)				484.20		
WESSELHOFT, GEORGE (4359)						
1611580132	EE REBATE - EL	12/06/2016	12/20/2016	25.00	12/16	400.2215
Total WESSELHOFT, GEORGE (4359).				25.00		
WILSON, DAVID M (6105)						
71-10031-16	DEPOSIT REFUND	12/01/2016	12/20/2016	28.92	12/16	400.2210
Total WILSON, DAVID M (6105)				28.92		
WINDSTREAM IOWA COMMUNICATIONS (4413)						
111816COLL/DIST	PHONE SERVICE- COLL/DIST	11/18/2016	12/20/2016	46.14	12/16	300.5.05.8130.6373
111816COLL/DIST	PHONE SERVICE- COLL/DIST	11/18/2016	12/20/2016	46.14	12/16	350.5.05.8330.6373
112516AIR	PHONE BILL- AIR	11/25/2016	12/20/2016	113.47	12/16	100.5.05.2200.6373
112516CC	PHONE 6830- CC	11/25/2016	12/20/2016	104.37	12/16	100.5.04.4100.6373
112516PD	TELEPHONE BILL - PD	11/25/2016	12/20/2016	275.53	12/16	100.5.01.1010.6373
112516PK	PHONE 4299 - PK	11/25/2016	12/20/2016	70.27	12/16	100.5.09.4200.6373
112516POOL	PHONE 0-9212 POOL	11/25/2016	12/20/2016	77.73	12/16	100.5.04.4300.6373
112516PWS	PHONE BILL- PWS	11/25/2016	12/20/2016	232.52	12/16	100.5.05.6500.6373
112516REC	PHONE 4571 - CC	11/25/2016	12/20/2016	30.45	12/16	100.5.04.4100.6373
112516WTP	TELEPHONE- WTP	11/25/2016	12/20/2016	162.96	12/16	300.5.05.8100.6373
112516WWTP	PHONE SERVICE- WWTP	11/25/2016	12/20/2016	39.36	12/16	350.5.05.8310.6373
11252016 - CH	PHONE - 9584 - CH	11/25/2016	12/20/2016	246.86	12/16	100.5.00.6100.6373
11252016 - FD	PHONE - FD	11/25/2016	12/20/2016	85.01	12/16	100.5.02.1100.6373
11252016-9096	PHONE 9096 - EL	11/25/2016	12/20/2016	80.60	12/16	400.5.06.8592.9030
120516LIB	TELEPHONE-LIB	12/05/2016	12/20/2016	96.26	12/16	100.5.03.4000.6373
12052016 - CC	PHONE 0-0011 - FAX - CC	12/05/2016	12/20/2016	43.72	12/16	100.5.04.4100.6373
Total WINDSTREAM IOWA COMMUNICATIONS (4413)				1,751.39		
Grand Totals:				1,490,827.24		

<u>GL Period</u>	<u>Amount</u>
------------------	---------------

<u>GL Period</u>	<u>Amount</u>
------------------	---------------

12/16	1,490,827.24
-------	--------------

Vendor number hash:	0
Vendor number hash - split	0
Total number of invoices:	0
Total number of transactions:	0

Report Criteria

Vendor.Vendor number = {<>} 1014

Invoice Detail.Input date = 12/07/2016-12/20/2016

Report Criteria:

Paid transmittals included
Unpaid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
1							
1	EFTPS	161209135	12/03/2016	74-00	SOCIAL SECURITY Pay Period: 12/3/2	100.2165	10,800.29
1	EFTPS	161209135	12/03/2016	74-00	SOCIAL SECURITY Pay Period: 12/3/2	100.2165	10,800.29
1	EFTPS	161209135	12/03/2016	75-00	MEDICARE Pay Period: 12/3/2016	100.2165	3,519.22
1	EFTPS	161209135	12/03/2016	75-00	MEDICARE Pay Period: 12/3/2016	100.2165	3,519.22
1	EFTPS	161209135	12/03/2016	76-00	FEDERAL WITHHOLDING TAX Pay Pe	100.2165	27,779.33
Total 1:							56,418.35
2							
2	IOWA DEPARTMENT OF	161209136	12/03/2016	77-00	STATE WITHHOLDING TAX Pay Period	100.2166	11,141.52
2	IOWA DEPARTMENT OF	161209136	12/03/2016	77-00	STATE WITHHOLDING TAX	100.5.00.6100.6502	.48
Total 2:							11,142.00
3							
3	IPERS	0	12/03/2016	50-01	IPERS-REGULAR Pay Period: 12/3/201	100.2160	10,669.61
3	IPERS	0	12/03/2016	50-01	IPERS-REGULAR Pay Period: 12/3/201	100.2160	16,013.43
3	IPERS	0	12/03/2016	50-02	IPERS-ELECTED Pay Period: 12/3/201	100.2160	27.46
3	IPERS	0	12/03/2016	50-02	IPERS-ELECTED Pay Period: 12/3/201	100.2160	41.21
Total 3:							26,751.71
4							
4	MUNICIPAL FIRE & POLI	0	12/03/2016	51-01	MFPRSI-POLICE PENSION Pay Period:	100.2161	3,800.87
4	MUNICIPAL FIRE & POLI	0	12/03/2016	51-01	MFPRSI-POLICE PENSION Pay Period	100.2161	10,480.71
Total 4:							14,281.58
5							
5	ICMA-457	161209132	12/03/2016	52-01	ICMA RETIREMENT 457 Pay Period: 1	100.2169	4,030.00
5	ICMA-457	161209132	12/03/2016	52-02	ICMA RETIREMENT 457%(GROSS) Pa	100.2169	639.22
Total 5:							4,669.22
6							
6	ICMA-401	161209131	12/03/2016	53-00	401A Pay Period: 12/3/2016	100.2167	818.88
Total 6:							818.88
7							
7	ICMA-ROTH	161209133	12/03/2016	52-05	ICMA ROTH IRA Pay Period: 12/3/2016	100.2171	1,352.30
Total 7:							1,352.30
8							
8	AFLAC	0	12/03/2016	42-00	AFLAC SHORT TERM DISABILITY Pay	100.2152	170.50
8	AFLAC	0	12/03/2016	45-01	AFLAC ACCIDENT-SICK Pay Period: 1	100.2152	397.48
8	AFLAC	0	12/03/2016	45-02	AFLAC CANCER Pay Period: 12/3/2016	100.2152	282.65
Total 8:							850.63

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
9	9 TRANSAMERICA LIFE IN	0	12/03/2016	43-00	SUPPLIEMENTAL LIFE INSURANCE P	100.2152	162.41
Total 9:							162.41
11	11 CHILD SUPPORT RECOV	161209134	12/03/2016	56-01	CHILD SUPPORT-FLAT AMT Pay Perio	100.2158	556.14
Total 11							556.14
12	12 TEAMSTERS LOCAL UNI	2287	12/03/2016	55-01	UNION DUES-PUBLIC WORKS Pay Pe	100.2154	999.00
	12 TEAMSTERS LOCAL UNI	2287	12/03/2016	55-02	UNION DUES-ELECTRIC Pay Period: 1	100.2153	56.00
Total 12:							1,055.00
13	13 METLIFE SMALL BUSINE	0	12/03/2016	41-01	DENTAL-SINGLE Pay Period: 12/3/201	191.4.08 9200.4795	185.13
	13 METLIFE SMALL BUSINE	0	12/03/2016	41-02	DENTAL-FAMILY Pay Period: 12/3/201	191.4.08 9200.4795	1,155.20
Total 13:							1,340.33
Grand Totals.							119,398.55

Report Criteria.

Paid transmittals included
Unpaid transmittals included

<u>Name</u>	<u>Pay Date</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>
ACH	12/9/2016	DIRECT DEPOSITS	100.2010	161,726.87
CHECK RUN	12/9/2016	PAYCHECKS	100.2010	5,270.03

Grand Totals:

166,996.90
