

**CITY OF PELLA, IOWA**  
**TENTATIVE CITY COUNCIL MEETING AGENDA**  
**July 19, 2016—7:00 p.m. – Public Safety Complex**  
**Liberty Street Entrance**

**A. CALL TO ORDER BY MAYOR AND ROLL CALL**

**B. MAYOR'S COMMENTS**

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:  
NONE
2. Approval of tentative agenda.

**\*PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

(Public comments are limited to 3 minutes.)

**C. APPROVAL OF CONSENT AGENDA**

"Consent Agenda" means that all items listed below will be automatically approved with one Roll Call vote approving the "Consent Agenda". Any City Council member may ask to pull an item from the "Consent Agenda" for discussion and a separate vote. The purpose of a "Consent Agenda" is to expedite routine items and allow Council time to discuss more important matters."

1. Approval of Minutes
  - a. Official Council Minutes for July 5, 2016.
2. Report of Committees
  - a. Policy and Planning Minutes for July 5, 2016.
  - b. Library Minutes for June 14, 2016.
3. Petitions and Communications
  - a. Renewal of Class C Liquor License with Catering, Outdoor Sales, and Sunday Sales for Billyjak's Saloon.
  - b. Special Event—Crop Walk.
  - c. Renewal of Class A Liquor License with Outdoor Service and Sunday Sales for Pella Golf & Country Club.
4. Administration Reports
  - a. None

**D. \*PUBLIC HEARINGS**

(Statutory rule may be waived and ordinance passed without further readings.)

1. a. Public Hearing on rezoning for Pella Christian Grade School.
1. b. Ordinance No. 913 entitled, "AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY AMENDING THE BOUNDARIES OF THE INS DISTRICT TO INCLUDE THE PROPERTY LEGALLY DESCRIBED IN "EXHIBIT A" AND DIRECTING THE ZONING ADMINISTRATOR TO NOTE THE ORDINANCE NUMBER AND DATE OF THIS CHANGE ON THE OFFICIAL ZONING MAP". (1<sup>st</sup> Reading)
2. a. Public Hearing on the West Central Electric Underground Conversion Project.
2. b. Resolution No. 5705 entitled, "RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT, ESTIMATE OF COSTS, RECEIVING BIDS AND MAKING AWARD OF CONTRACT FOR THE CONSTRUCTION OF THE WEST CENTRAL ELECTRIC UNDERGROUND CONVERSION PROJECT".
3. a. Public Hearing on "Furnishing Water System Materials—Vermeer Road Utility Project, Pella, Iowa"
3. b. Resolution No. 5707 entitled, "RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT, ESTIMATE OF COSTS, RECEIVING BIDS AND MAKING AWARD OF CONTRACT FOR MATERIAL FOR THE FURNISHING OF WATER SYSTEM MATERIALS FOR THE VERMEER ROAD UTILITY PROJECT, PELLA, IOWA".

**E. PETITIONS & COMMUNICATIONS**

1. Fox Engineering Presentation.
2. New Liquor License for The Wijn House.
3. Special Event—Freedom Walk.
4. a. Special Event—T-Bucket Ford Regional Event.

4. b. Resolution No. 5708 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS FOR THE SPECIAL EVENT KNOWN AS "T-BUCKET FORD REGIONAL EVENT".

5. a. Special Event—Jump Heroes 5K Run/Walk.

5. b. Resolution No. 5709 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS FOR THE SPECIAL EVENT KNOWN AS "JUMP HEROES 5K RUN/WALK".

#### **F. PLANNING AND ZONING ITEMS**

NONE

#### **G. ADMINISTRATION REPORTS**

NONE

#### **H. RESOLUTIONS**

1. Resolution No. 5710 entitled, "A RESOLUTION CALLING FOR A PUBLIC REFERENDUM TO AUTHORIZE THE IMPOSITION OF A LOCAL SALES AND SERVICES TAX IN THE CITY OF PELLA, COUNTY OF MAHASKA, IOWA AT THE RATE OF ONE PERCENT (1%)".

#### **I. ORDINANCES**

(Statutory rule may be waived and ordinance passed without further readings.)

1. Ordinance No. 910 entitled, "AN ORDINANCE AMENDING WATER RATES OF THE CITY OF PELLA, IOWA." (3rd Reading)

2. Ordinance No. 911 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.11 CLASSIFICATION OF USES BY AMENDING THE PROVISIONS PERTAINING TO RESIDENTIAL USE TYPES AND AMENDING TABLE 165.12-2 PERMITTED USES BY ZONING DISTRICTS. (2<sup>nd</sup> Reading)

3. Ordinance No. 912 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING REGULATIONS, 165.16 AND 165.17 BY AMENDING THE PROVISIONS PERTAINING TO THE DESIGN REVIEW AND DUTCH RESIDENTIAL DESIGN REVIEW OVERLAY DISTRICTS". (2<sup>nd</sup> Reading)

#### **J. CLAIMS**

1. Abstract of bills No. 1963.

#### **K. OTHER BUSINESS/\*PUBLIC FORUM (any additional comments from the Public)**

(Public comments are limited to 3 minutes.)

#### **L. CLOSED SESSION**

NONE

#### **M. ADJOURNMENT**

**NOTICE:** Items to be presented to the City Council must be in the hands of the City Clerk no later than 4:00 p.m. on the Monday before the week of the Council meeting. A packet containing the agenda and documentation for each item listed on the agenda is then prepared on Friday and delivered to each Councilmember. The next regular Council meeting is scheduled for August 2 2016. The deadline for items is July 25, 2016. *The CITY OF PELLA encourages all citizens of Pella to attend Council meetings. Our Council Chambers are handicapped accessible and City Staff are available to give assistance if needed. If you are hearing impaired or vision impaired or a person with Limited English Proficiency and require an interpreter or reader, please contact City Hall by NOON on the Monday prior to Council meetings to arrange for assistance. (641-628-4173). TTY telephone service available for the hearing impaired through Relay Iowa 1-800-735-2942.*

**CITY OF PELLA, IOWA  
CITY COUNCIL  
OFFICIAL MINUTES  
JULY 5, 2016**

**A. CALL TO ORDER BY MAYOR AND ROLL CALL**

The City Council of the City of Pella, Iowa, met in regular session at the Public Safety Complex meeting room at 7:00 p.m., Mayor James Mueller presiding. Members present were: Mark De Jong, Tony Bokhoven, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, Larry Peterson. Absent: None. City Administrator Mike Nardini, City Attorney Bob Stuyvesant, and City Clerk Ronda Brown were present. Eight staff members and eight members of the general public signed the register.

**B. MAYOR'S COMMENTS**

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:

NONE

2. Approval of tentative agenda. Councilmember Vander Beek moved to approve the tentative agenda, seconded by Councilmember Bokhoven. On roll call the vote was: AYES: Vander Beek, Bokhoven, Van Stryland, Schiebout, Peterson, De Jong. NAYS: None. Motion carried.

3. Announce Closed Session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

4. Announce Closed Session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

**\*PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

NONE

**C. APPROVAL OF CONSENT AGENDA**

Councilmember Vander Beek moved to approve the consent agenda, seconded by Councilmember De Jong. On roll call the vote was: AYES: Vander Beek, De Jong, Bokhoven, Van Stryland, Schiebout, Peterson. NAYS: None. Motion carried. The following items were approved:

1. Approval of Minutes
  - a. Official Council Minutes for June 21, 2016.
2. Report of Committees
  - a. Policy and Planning Minutes for June 21, 2016.

Policy and Planning Minutes  
June 21, 2016

PRESENT: Mayor Jim Mueller, Mark De Jong, Tony Bokhoven, Dan L. Vander Beek, Harold Van Stryland, Larry Peterson  
ABSENT: Bruce Schiebout  
OTHERS: None  
No meeting was held.  
Respectfully Submitted,  
Ronda Brown, City Clerk

3. Petitions and Communications
  - a. None
4. Administration Reports
  - a. None

**D. \*PUBLIC HEARINGS**

(Statutory rule may be waived and ordinance passed without further readings.)

1. a. Public Hearing on Amending the City Code Pertaining to Residential Use Types. No written comments were received. Oral comments were addressed. Councilmember Vander Beek moved to close the

public hearing, seconded by Councilmember Bokhoven. On roll call the vote was: AYES: Vander Beek, Bokhoven, Van Stryland, Schiebout, Peterson, De Jong. NAYS: None. Motion carried.

SUBJECT: Amendments to Chapter 165 Zoning Regulations by Amending the Provisions Pertaining to 165.11 Zoning Classification of Uses, Table 165.12-2 Permitted Uses by Zoning Districts

DATE: July 5, 2016

BACKGROUND:

This proposed ordinance amendment would add additional housing definitions to the City Code. The purpose of the new definitions is to assist and provide guidance to housing developers.

**Ordinance for Additional Housing Definitions**

This proposed ordinance amendment adds the three housing definitions below. In addition, it also adds single family attached and townhome residential as permitted uses in the City zoning code.

(1.) *Single-Family Residential (Detached)*: A single-family residential use in which one dwelling unit is located on a single lot, with no physical or structural connection to any other dwelling unit.

(2.) *Single-Family Residential (Attached)*: A single-family residential use in which one dwelling unit is located on a single lot and is attached by a party wall to only one other adjacent dwelling unit on another single lot. Said party wall shall meet the requirements of the City's Building Code.

(3.) *Townhouse Residential*: The use of a site for three or more attached dwelling units, each occupied by one family and separated by party walls extending from foundation through roof without openings. Each townhouse unit must have at least two exposed exterior walls and be located on a separate lot. Said party walls shall meet the requirements of the City's Building Code.

The ordinance proposes to add Single-Family Attached to 165.12 12-2 Permitted Uses by Zoning Districts under Residential Uses with P for permitted use added under the R1A, R1B, R1C, R2 and R3 Districts. The R1A, R1B and R1C Districts are single family residential districts but which have somewhat smaller lot size requirements than the standard R1 District. The R2 District is the Two Family Residential Zoning District which permits both single family homes and duplexes while R3 is Multiple Family Residential.

The ordinance proposes to add Townhouse Residential to 165.12 12-2 Permitted Uses by Zoning District under Residential Uses with P for permitted use added under R3 District. The R3 is the Multiple Family Residential Zoning District.

**Summary**

Staff is recommending approval of this proposed ordinance amendment which would add additional housing definitions to the city code. It is important to note, the Planning and Zoning Commission approved the proposed amendment on a 10-0 vote at their June 27, 2016 meeting.

ATTACHMENTS: Ordinance

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve Ordinance.

1. b. Ordinance No. 911 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.11 CLASSIFICATION OF USES BY AMENDING THE PROVISIONS PERTAINING TO RESIDENTIAL USE TYPES AND AMENDING TABLE 165.12-2 PERMITTED USES BY ZONING DISTRICTS. Councilmember Schiebout moved to place Ordinance No. 911 on its first reading, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Schiebout, Van Stryland, Peterson, De Jong, Bokhoven, Vander Beek. NAYS: None. Motion carried.

2. a. Public Hearing on Amending the City Code Pertaining to the Design Review and Dutch Residential Design Review Overlay Districts. No written comments were received. Oral comments were addressed. Councilmember Bokhoven moved to close the public hearing, seconded by Councilmember Peterson. On roll call the vote was: AYES: Bokhoven, Peterson, De Jong, Vander Beek, Van Stryland, Schiebout. NAYS: None. Motion carried.

SUBJECT: Amendments to Chapter 165 Zoning Regulations by Amending the Provisions Pertaining to Design Review in 165.16 and 165.17

DATE: July 5, 2016

BACKGROUND:

This proposed ordinance amendment would establish a design review district for new single and two family homes along the Washington Street and Main Street Corridors. This new design district is identified as the Dutch Residential District – Gateway Corridor (DURE-GC). Listed below is a summary of the main provisions of the design district:

1. **Existing Design Review District for Residential Properties** - In considering this proposed design district, it is important to note new residential properties in the Central Business District are subject to design review standards. This design review district is identified as the Dutch Residential District Central Business District (DURE-CBD). The proposed design district is based on the same concepts utilized in the DURE-CBD.

2. **Properties Subject to Review** - The properties subject to DURE-GC review would be residential properties along West Washington Street west of the DURE-CBD extending to the city limits and Washington Street east of the DURE-CBD to Hazel Street (see map). In addition, the new design district would extend south of the DURE-CBD along Main Street to Oskaloosa Street and north of the DURE-CBD to Elm Street (see map).

3. **Design Review Permit** – The design standards under this proposed ordinance would be for new construction only:

A. Any new residential building (building used for residential purposes) or residential building addition, residential accessory structure.

B. It is important to note, setback requirements and other bulk regulations would be pursuant to the underlying base zoning district and Gateway Corridor Overlay District standards, including Section 165.18 D(4).

C. A design permit would be reviewed and issued by the Community Development Committee.

**Revisions to the Dutch Residential Design District Manual**

In order to accommodate the proposed Gateway Corridor Overlay District, staff is proposing modifications to the Dutch Residential Design District Manual which would be administered by the Community Development Committee. The main adjustment will be simply differentiating between design DURE-CBD and DURE-GC as per the proposed ordinance. The intention is to designate different design standards with the CBD area more traditional or Netherlands style

Dutch. Likewise the Gateway Corridor area would include early 20<sup>th</sup> century residential styles. The intention for the Gateway Corridor Design Standards is to simply fit in with the existing neighborhood. Therefore, the proposed standards are less rigid than those in the CBD. In addition, there is a proposed change to the Dutch Residential Design Manual in regards to garages and parking. Clarification language was added to emphasize the preference for garages to be installed in the rear yard. If it is not feasible to install a garage in the rear yard, they would be allowed to be attached to the housing unit as long as the garage is a minimum of five feet behind the front façade. The intention of this clarification is not to have the garage as the dominant feature of the front façade.

**Summary**

Staff is recommending approval of this proposed ordinance amendment which would establish a design review district for new single and two family homes along the Washington Street and Main Street Corridors. It is important to note, the Planning and Zoning Commission approved the proposed amendment on an 8-2 vote at their June 27, 2016 meeting.

ATTACHMENTS: Ordinance; Map, Proposed Design Manual

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve Ordinance.

2. b. Ordinance No. 912 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING REGULATIONS, 165.16 AND 165.17 BY AMENDING THE PROVISIONS PERTAINING TO THE DESIGN REVIEW AND DUTCH RESIDENTIAL DESIGN REVIEW OVERLAY DISTRICTS". Councilmember De Jong moved to place Ordinance No. 912 on its first reading, seconded by Councilmember Schiebout. On roll call the vote was: AYES: De Jong, Schiebout, Peterson, Bokhoven, Vander Beek, Van Stryland. NAYS: None. Motion carried.

**E. PETITIONS & COMMUNICATIONS**

1. Marion County Habitat for Humanity Brook Circle Park Presentation. Lisa Crabbs, Executive Director for Marion County Habitat for Humanity, provided an update on the Brook Circle Park Improvement Project.

SUBJECT: Marion County Habitat for Humanity Brook Circle Park Presentation

DATE: July 5, 2016

BACKGROUND:

Lisa Crabbs, Executive Director for Marion County Habitat for Humanity, will provide an update on the Brook Circle Park Improvement Project. This project was a partnership between Habitat for Humanity, Wellmark Foundation, Pella Boy Scouts and the City of Pella.

ATTACHMENTS: None

REPORT PREPARED BY: Community Service Director

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: No Action

**F. PLANNING AND ZONING ITEMS**

NONE

**G. ADMINISTRATION REPORTS**

NONE

**H. RESOLUTIONS**

1. Resolution No. 5706 entitled, "RESOLUTION ORDERING SPECIFICATIONS, FORM OF CONTRACT, NOTICE TO BIDDERS, SETTING THE PUBLIC HEARING, AND AUTHORIZING THE TAKING OF BIDS AND AUTHORIZING BID OPENING IN CONNECTION WITH FURNISHING WATER SYSTEM MATERIALS—VERMEER ROAD UTILITY PROJECT—PELLA, IOWA." Councilmember Schiebout moved to approve, seconded by Councilmember Peterson. On roll call the vote was: AYES: Schiebout, Peterson, De Jong, Bokhoven, Vander Beek, Van Stryland. NAYS: None. Motion carried.

SUBJECT: Resolution Ordering Specifications, Form of Contract, Notice to Bidders, Setting the Public Hearing, and Authorizing the Taking of Bids and Authorizing Bid Opening in Connection with "Furnishing Water System Materials—Vermeer Road Utility Project, Pella, Iowa"

DATE: July 5, 2016

BACKGROUND: This resolution sets the public hearing date as June 19, 2016 and authorizes the taking of bids for the materials necessary to construct an extension of water main on Vermeer Road running east-west from 240<sup>th</sup> Street to 250<sup>th</sup> Street and north-south beginning at 250<sup>th</sup> Street and running north 970 feet. This project is expected to be constructed through a development agreement with Vermeer Corporation, scheduled to be presented to the Council at the July 19<sup>th</sup> meeting, by which the City of Pella will publicly bid and purchase the necessary materials and Vermeer Corporation will construct the project in accordance with City approved plans and specification.

This project was included in the FY 2017 budget and should greatly improve the City's water infrastructure in this area. It should also be noted, this improvement will accommodate future development in the area, should it occur.

Critical dates have been identified as:

July 14, 2016 - Bid Opening at 10:00 am at City Hall

July 19, 2016 - Public Hearing and Award at 7:00 p.m.

As noted above, this project is expected to be a joint project between the City of Pella and Vermeer for which the terms and conditions of the project will be incorporated into a development agreement and presented to the Council for approval in advance of the bid award on July 19th. The engineer's estimate of the project, were the City to undertake the project alone through the utilization of a private contractor, is approximately \$500,000. Given the partnership with Vermeer Corporation, the City's total estimated cost, which will only include materials, is estimated at \$246,000. It should be noted that the project is expected to get underway immediately following the award of bids and will likely be completed by the fall of 2016.

Given the significant savings associated with the development agreement and the improved service associated with this project, staff is recommending Council approve the resolution ordering specifications, form of contract, notice to bidders, setting the public hearing and authorizing bid opening in connection with "Furnishing Water System Materials--Vermeer Road Utility Project--Pella, Iowa".

ATTACHMENTS: Resolution, Bid Specifications  
 REPORT PREPARED BY: City Administration  
 REPORT REVIEWED BY: CITY ADMINISTRATOR  
 CITY CLERK  
 RECOMMENDED ACTION: Approve resolution.

**I. ORDINANCES**

(Statutory rule may be waived and ordinance passed without further readings.)

1. Ordinance No. 910 entitled, "AN ORDINANCE AMENDING WATER RATES OF THE CITY OF PELLA, IOWA." Councilmember Schiebout moved to place Ordinance No. 910 on its second reading, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Van Stryland, Peterson, De Jong, Bokhoven. NAYS: None. Motion carried.

SUBJECT: Ordinance Amending Water Rates of the City of Pella  
 DATE: July 5, 2016 (2<sup>nd</sup> Reading)  
 BACKGROUND:

**Purpose**

The FY 16-17 Budget includes a 7% increase in the City's water rates which is needed to fund the long term water supply plan. Listed below is background information on the proposed increase.

**Long-term Water Supply Plan**

The City's long-term water supply plan is intended to meet the community's supply and treatment needs through the year 2037. Overall the plan includes a new 3.0 million gallon per day (MGD) reverse osmosis (RO) treatment process, an additional Jordan Well and new water main, and improvements to the existing lime softening treatment plant. The estimated cost of the plan is \$16 million, and the tentative completion date for the plan is the fall of 2017.

**Proposed Rate Structure**

The proposed rate increase of 7% would be effective for utility bills due August 20, 2016 for July usage. At that time, the base fee for inside the City limits would increase from \$15.52 per month to \$16.61 per month. In addition to the increase in base fee, the ordinance would amend the cost per 1,000 gallons from \$3.75 to \$4.01.

**Impact of Water Rate Increases**

The proposed ordinance represents a water rate increase of 7% for all customer classes. The following chart represents the impact of the water rate increase in both dollar amount and percentage of increase for different customer types inside the City limits. As you can see, for the average residential customer using 7,000 gallons per month, the proposed increase is \$2.91 per month. For the average commercial customer using 35,000 gallons per month, the proposed increase is \$10.19 per month. For the average industrial customer using 100,000 gallons per month, the proposed increase is \$27.09 per month.

Customer Class	Usage (Gallons)	Current Rate	Proposed Rate	Monthly Increase	Percentage Increase
Residential	7,000	\$41.77	\$44.68	\$2.91	7%
Commercial	35,000	\$146.77	\$156.96	\$10.19	7%
Industrial	100,000	\$390.52	\$417.61	\$27.09	7%

**Comparable Cities**

The chart below compares water rates of similar sized cities in our region. For the average residential user, Pella would continue to have the highest rate by a minimal amount. For the average commercial user, Pella would pay just slightly more than the City of Knoxville and would still be significantly less than the City of Oskaloosa. For the industrial user, the City of Pella would continue to remain very competitive with the City of Knoxville and continue to be significantly less than the City of Oskaloosa.

It is important to note that when comparing our rates to others in the region one must consider the service level provided by the utilities. For instance, there are utilities who perform minimal water treatment. In comparison, our water treatment process is a significant component of our rates. In order to compensate for the lack of water treatment, their customers will often need to install additional filtration systems to obtain a higher quality of water. Unfortunately, these costs are typically not included in water rate comparisons.

**Water Rate Comparisons--In City Limits**

City	Residential	Commercial	Industrial	Base Fee
Knoxville	\$8.00	\$28.00	\$140.00	\$400.00
Oskaloosa	\$10.26	\$58.26	\$250.28	\$696.04
Pella	\$15.52	\$41.77	\$146.77	\$390.52
Pella Proposed	\$16.61	\$44.68	\$156.96	\$417.61

**Summary**

This ordinance would approve a 7% increase in the City's water rates. The proposed increase is needed to fund the City's long term water supply plan. This proposed rate increase reflects the second of four projected rate increases. Once fully implemented, the rate increases are expected to result in an overall 20-30% increase. However, future rate increases will be implemented on an incremental basis. The reason for this approach is to potentially minimize the financial impact to the rate payers while at the same time ensuring the utility has adequate cash flows to fund the plan.

Staff is requesting to waive the 3<sup>rd</sup> and final reading of this ordinance, so it can be approved and published in a timely matter.

ATTACHMENTS: Ordinance  
 REPORT PREPARED BY: City Administration  
 REPORT REVIEWED BY: CITY ADMINISTRATOR  
 CITY CLERK  
 RECOMMENDATION: Approve Ordinance.

## **J. CLAIMS**

1. Abstract of bills No. 1962. Councilmember Schiebout moved to approve, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Schiebout, Van Stryland, Peterson, De Jong, Bokhoven, Vander Beek. NAYS: None. Motion carried.

## **K. OTHER BUSINESS/\*PUBLIC FORUM (any additional comments from the Public)**

Comments were received and addressed.

## **L. CLOSED SESSION**

1. At 7:54 p.m., Councilmember Van Stryland moved to enter into closed session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, seconded by Councilmember Peterson. On roll call the vote was: AYES: Van Stryland, Peterson, De Jong, Bokhoven, Vander Beek, Schiebout. NAYS: None. Councilmember Vander Beek did not attend this closed session. At 8:55 p.m., Councilmember Schiebout moved to reconvene to regular session, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Schiebout, Van Stryland, Peterson, De Jong, Bokhoven. NAYS: None. Motion carried. No action was taken regarding this closed session.

2. At 8:58 p.m., Councilmember Vander Beek moved to enter into closed session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, seconded by Councilmember Bokhoven. On roll call the vote was: AYES: Vander Beek, Bokhoven, Van Stryland, Schiebout, Peterson, De Jong. NAYS: None. At 9:08 p.m., Councilmember Vander Beek moved to reconvene to regular session, seconded by Councilmember Bokhoven. On roll call the vote was: AYES: Vander Beek, Bokhoven, Van Stryland, Schiebout, Peterson, De Jong. NAYS: None. Motion carried. No action was taken regarding this closed session.

## **M. ADJOURNMENT**

There being no further business claiming their attention, Councilmember Peterson moved to adjourn, seconded by Councilmember Bokhoven. On roll call the vote was: AYES: Peterson, Bokhoven, Vander Beek, Van Stryland, Schiebout, De Jong. NAYS: None. Motion carried. Meeting adjourned at 9:13 p.m.

C-2-a

Policy and Planning Minutes  
July 5, 2016

PRESENT: Mayor Jim Mueller, Mark De Jong, Tony Bokhoven, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, Larry Peterson

ABSENT: None

OTHERS: None

No meeting was held.

Respectfully Submitted,  
Ronda Brown, City Clerk

**PELLA PUBLIC LIBRARY**  
Board of Trustees Meeting  
June 14, 2016

**I. Call To Order:** President Rebecca Manifold called the meeting to order at 4:03 PM. Board members present were: Mary Barnes, Rebecca Manifold, John Evenhouse, and Kenny Nedder. Library Director Wendy Street was present. Ali Bogard, Jane Koogler, and Praveen Mohan were excused.

**II. Recognition of Visitors and Visitor Comments:** Rachel Sparks was present. She is a new board member. Her term will start July 1, 2016.

**III. Approval of Agenda:** There were no changes to the agenda. The agenda stood as approved.

**IV. Disposition of Minutes:** All Board members received the May minutes prior to the meeting. A minor spelling correction was proposed by Rebecca. Kenny moved to approve the minutes as amended; Mary seconded the motion. The minutes were unanimously approved.

**V. Approval of Bills:** All Board members received the May list of bills prior to the meeting. After some general discussion and questions regarding the monthly bills, John moved to approve the May bills. Rebecca seconded the motion. The bills were unanimously approved.

**VI. Unfinished Business:** There was no unfinished business.

**VII. New Business:** There was no new business.

**VIII. President's Report and Announcements:**

A. **Recognition of service: Mary Barnes:**

Rebecca led a recognition and thank you for Mary's years of service on the Library Board. Mary's term on the board has ended effective at the end of the month. There was some general reflection on the changes and progress made over the past years.

**IX. Director's Report:**

A. **Summer Reading Program**

As of June 6, we have given out 952 reading logs and already awarded 224 prizes. Twenty one kids have already received their level three prizes.

B. **State Funding**

- The new book drop was installed May 26. Most people like it, although we have had one complaint that it is too high.
- I ordered the new hand dryers. They have arrived but have not been installed.
- I decided to renew Evanced (our current meeting room reservation software) for one more year.
- We have run into a problem with our plan for 4G backup for our internet connection. Our IT consultants originally greenlighted this option, but have now changed their minds and are recommending against 4G as a backup. We have already purchased the device they recommended. Although we can return it, we will get a credit, not a refund. How do you want us to proceed?
  - After general discussion on the value, lower cost compared with other solutions, and Pella Corporation's good success with this type of a solution, it was recommended to continue to move forward pursuing the 4G backup internet connection.

C. **Building Remodel**

As you know, our long range plan calls for an architectural assessment in 2018 to determine if a remodel and/or mezzanine addition would best meet our needs for future growth. This expense has been approved in our CIP budget for FY18/19. Because there are a couple of other potentially large building projects coming up in the

city, there has been some discussion about changing the timelines to make them all coincide. It doesn't make sense to pass a bond referendum to remodel the Community Center in 2017 and then need another bond referendum in 2019 for the library. The other potential project is an expansion of the Fire Department section of the Public Safety complex. City Council will discuss the timing and the possibility of combining the projects at their June 21 meeting. This will be a Policy & Planning item, and will be discussed *after* the regular Council meeting, so I can't give you an exact time. I encourage one or more of you to attend.

#### D. Building & Grounds

- Halvorson Trane serviced our air conditioner on May 12 and came back on May 20 to replace a faulty part. I haven't received the bills yet, but they will be considerable.
- The LED light bulbs for the large fixtures in the great room were installed May 23. The ballasts for the pole fixtures were installed May 24. There is a bill in your packet from Gritters for the electrical conversion of the large fixtures. We have applied for a rebate on the bulbs with Bright Energy Solutions.
- I met with a representative from Iowa Audio Video about a white noise system for the library. He has not gotten back to me with a cost, but he said it would be "expensive."
- A new wireless access point was installed near the Quiet Room to improve signal strength in that area.
- Unfortunately, we will not be able to install a washer/dryer in the basement, so we are looking for an alternate location.

#### E. Staff activities

Youth Services Librarian: Katie visited all of our area schools in May to promote the summer reading program. Summer Reading is now in full swing, and programs start next week.

Assistant Director: This month Chris completed a couple of staff performance reviews and worked on upgrading the library laptop fleet to Windows 10. He also worked on moving the 4G Internet backup project forward.

Director: I attended two webinars, finished weeding the 600s, organized the Adult Summer Reading Program, and did several volunteer orientations.

#### F. Upcoming events

- June 9, 16, and 23 at 12:00 p.m.: **Theater Thursday** in the Meeting Room. Kids and parents are welcome to bring a sack lunch to the library at 12:00 p.m. The movie will start at 12:30 p.m. Children under the age of 5 must have a parent or mature person in the room watching the movie. Children under the age of 8 must have a parent or mature person in the library while watching the movie. For the movie title, please call the library.
- June 13 at 7:00 p.m.: Book signing by **author Bob Brink** in the Meeting Room. Brink, an Iowa native, is the author of two novels.
- June 14 at 7:00 p.m.: **Family Fun Night**. Join us for outdoor games and fun. We will meet in the Meeting Room at 7:00 p.m. All ages are welcome. The program will be held rain or shine.
- June 16 at 10:15 a.m.: **Genealogy Club** meeting in the Heritage Room.
- June 30 at 12:00 noon: **Brown Bag Book Club**. Call the library for the book title to be discussed.
- June 30 at 3:00 p.m.: **Pockets Full of Fun** (puppet and ventriloquist show) at the JKF Auditorium in the Community Center. All ages are welcome.
- **Story Time** will be offered on June 13, 20 and 27 at 10:30 a.m.
- **Tot Time** will be offered on June 14, 21 and 28 at 10:15 and 11:00 a.m.
- **Saturday Story time** is offered every Saturday at 10:30 a.m. Saturday story time is suggested for ages 3 and up with parents.

### X. Committee reports:

#### A. Personnel/Nominating:

- 1) Proposed slate of officers: It was discussed that the same officers had agreed to serve in the same positions for another year. The proposed officers will be Rebecca as President, Praveen as Vice

President, and Alli as Secretary. There will be a vote on these proposed officers during the July board meeting.

2) Director's evaluation: There was no update.

B. Governance/Policy:

- 1) Review of PA System Policy (no changes recommended). Revision of InterLibrary Loan Policy. Rebecca motioned for the revision to be approved as presented. Mary seconded and the motion carried.
- 2) A new revision of Fines & Fees Policy was presented by Wendy. John motioned for the revision to be approved as presented. Mary seconded and the motion carried.
- 3) Wendy requested confirmation on a discussion to taking credit cards in person or online but not over the phone. This position was confirmed by all.

**XI. Adjournment:** President Rebecca Manifold adjourned the meeting at 4:55 PM. The next regularly scheduled Board Meeting is scheduled for July 12, 2016 at 4:00 PM.



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO. C-3-a

SUBJECT: Renewal of Class C Liquor License for Billyjak's

DATE: July 19, 2016

BACKGROUND: Billyjak Enterprises Corporation, dba Billyjak's Saloon, located at 514 ½ Main, has applied for renewal of their Class C liquor license with Catering, Outdoor Service, and Sunday Sales. The application has been completed online with the State. The term for the new license is 12 months and would expire July 20, 2017. Staff is recommending approval.

ATTACHMENTS: Application

REPORT PREPARED BY: Administrative Accounts Clerk

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve renewal of Liquor License.

**Applicant License Application ( LC0037025 )**

<b>Name of Applicant:</b> <u>Billyjak Enterprises Corporation</u>		
<b>Name of Business (DBA):</b> <u>Billyjak's Saloon</u>		
<b>Address of Premises:</b> <u>514 1/2 Main Street</u>		
<b>City</b> <u>Pella</u>	<b>County:</b> <u>Marion</u>	<b>Zip:</b> <u>50219</u>
<b>Business</b>	<u>(641) 628-0113</u>	
<b>Mailing</b>	<u>514 1/2 Main Street</u>	
<b>City</b> <u>Pella</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>50219</u>

**Contact Person**

<b>Name</b> <u>William Harkins</u>	
<b>Phone:</b> <u>(641) 660-3396</u>	<b>Email</b> <u>billyjaksaloon@gmail.com</u>

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 07/21/2016

**Expiration Date:** 07/20/2017

**Privileges:**

- Catering Privilege
- Class C Liquor License (LC) (Commercial)
- Outdoor Service
- Sunday Sales

**Status of Business**

<b>Business Type:</b> <u>Privately Held Corporation</u>	
<b>Corporate ID Number:</b> <u>[REDACTED]</u>	<b>Federal Employer ID</b> <u>[REDACTED]</u>

**Ownership**

**William Harkins**

**First Name:** William                      **Last Name:** Harkins  
**City:** Pella                                      **State:** Iowa                      **Zip:** 50219  
**Position:** owner/president  
**% of Ownership:** 100.00%                      **U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b> <u>Cincinnati Specialty Underwriters</u>	
<b>Policy Effective Date:</b> <u>07/21/2016</u>	<b>Policy Expiration</b> <u>07/21/2017</u>
<b>Bond Effective</b>	<b>Dram Cancel Date:</b>
<b>Outdoor Service Effective</b>	<b>Outdoor Service Expiration</b>



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: C-3-b

SUBJECT: Special Event Permit Request for Crop Walk

DATE: July 19, 2016

BACKGROUND: Larry Happel has requested a special event permit for the Pella Crop Walk scheduled for September 25, 2016 starting at 2:00 p.m. Set up/take down is scheduled from 12:30-3:30 p.m.

As background, Crop Walk promotes awareness and raises funds for local and international hunger relief projects. The sponsors estimate there will be 50-75 participants. The 5K walk begins and ends at the Tulip Toren following the same route as the Klompen Classic, using the sidewalks.

The required insurance certificate and fee have been received. All pertinent City Departments have reviewed this application, and approval is recommended.

ATTACHMENTS: Application, Map, Department Comments

REPORT PREPARED BY: City Hall Staff

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve special event.



THE  
**CITY of PELLA**

**SPECIAL EVENTS APPLICATION**

Please make sure the application is complete before submitting it to City Hall. This includes the *fee payment* and the *\$1,000,000 insurance certificate*. The application should be submitted at least a month in advance of the event date.

<b>For Office Use Only:</b>			
Date Received: 7/6/16	Received by: [Signature]	Fee: \$20	Insurance Certificate: Yes

Name of Event: Pella CROP. Walk for World Hunger

Date of Application: July 5, 2016	Fee Paid: <input type="checkbox"/> Yes <input type="checkbox"/> No Make check payable to City of Pella
Attach Insurance Certificate (\$1,000,000 min) naming City of Pella "Also Insured".	Insurance Certificate: <input type="checkbox"/> Yes <input type="checkbox"/> No.

Describe the Event: (Purpose of event, activities planned, number of anticipated people in attendance, history/origin of event, etc.) (Attach additional page is needed.)  
 Annual walk to raise money for world hunger -- 75% to Church World Service, 25% to Pella Food Shelf

**PROMOTER AND CONTACT PERSON INFORMATION**

Promoter's Name:		Contact Person: Larry Happel	
Signature:		Signature: [Signature]	
Address:		Address: 2310 Bas Lander Drive #1, Pella, IA	
Phone:	Cell Phone:	Phone: 628-5278	Cell Phone: 780-6118

**EVENT INFORMATION**

DATE(S) AND TIME(S) OF EVENT: Sunday, Sept. 25, 2016, 2 p.m.

DATE(S) AND TIME(S) OF SET-UP/TAKE DOWN: Sept. 25, 12:30 p.m. - 3:30 p.m.

LOCATION OF EVENT: Name streets, parks, area, etc and ATTACH map or drawing.  
 Walk starts on Franklin Street in front of Tulip Toren. Also ends same location. Walk follows Klompen Classic route.

## EVENT INFORMATION (continued)

**DO STREETS NEED TO BE CLOSED?**  Yes  No If YES, list streets to be closed and indicate on map. Also list number of barricades needed.

Street Name	Distance on Street	Length of Time for Street Closings	# of Barricades

**DO PARKING SPACES NEED TO BE RESERVED?**  Yes  No If spaces need to be roped off or reserved, please indicate below.

Location	# of Cones

**WILL SIGNAGE BE USED?**  Yes  No If Yes, complete the Special Event Signage Information Sheet.  
*Signs will mark route w/put on sidewalks in morning, removed in afternoon.*

**WILL POLICE OFFICERS OR RESERVES BE NEEDED?**  Yes  No If Yes, list number needed and for what length of time. You will be billed \$30 per hour per officer.

**WILL ADDITIONAL ELECTRICITY BE REQUIRED?**  Yes  No If Yes, complete the Special Event Electrical Information Sheet.

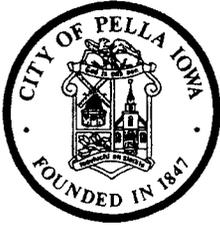
**WILL ANY OTHER CITY SERVICES BE NEEDED?**  Yes  No If Yes, list details.

**COMPLETE LAYOUT OF THE CITY PROPERTY TO BE USED:**  Map  Drawing  
 If the map does not accurately show the area, then a drawing should be included. For example, the dimensions of the area to be used or a more detailed description of the area would be helpful. Please be reminded that if you are requesting the use of a park, the parking spaces around that area are not included in the permit, unless specifically requested. *We will have a table for water/refreshments for participants*

**WILL THERE BE VENDOR BOOTHS?**  Yes  No If Yes, a list of the names of all vendors and a map showing the location and size of the vendor booths needs to be sent to City Hall prior to the date of the event as outlined in Sec 123.04 of the City Code (attached). The time requirement for submittal of this list is dependent upon the length and size of your event. For large events, please supply this information earlier than the one month recommendation.

**WILL ANY PART OF THE EVENT BE HELD ON PRIVATE PROPERTY?**  Yes  No If Yes, list the address of the property and have the property owner sign below giving their consent for use of their property for this special event.

Property Owner	Address	Signature of Property Owner



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THE  
**CITY of PELLA**

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**SPECIAL EVENTS--SIGNAGE INFORMATION SHEET**

**Information Required:**

Anyone that is planning to have temporary signage associated with a Special Event Permit will need to submit the following signage information along with the Special Event Permit Application.

Type of Sign(s): <input type="checkbox"/> A-frame <input type="checkbox"/> banner <input type="checkbox"/> portable <input type="checkbox"/> sandwich board <input type="checkbox"/> traffic directional <input type="checkbox"/> vehicle mounted <input type="checkbox"/> window <input checked="" type="checkbox"/> other (please describe)	
Size of Sign(s): 8.5" x 11"	
Time of Sign Placement: Sunday 7 am	Time of Sign Removal: Sunday 3 pm
Colors and Materials of Proposed Sign: Paper - taped to sidewalk	
Any Proposed Lighting:	
Proposed Location(s) of Signage: Thruout route	

**Traffic Safety**

Signs shall not create a traffic hazard or impede vehicular or pedestrian traffic. Signs in the public right of way are prohibited unless expressly authorized by the Special Event Permit. The City of Pella reserves the right to require additional signage, which may be at the expense of the Special Event applicant, as determined for the safety and well being of the general public.

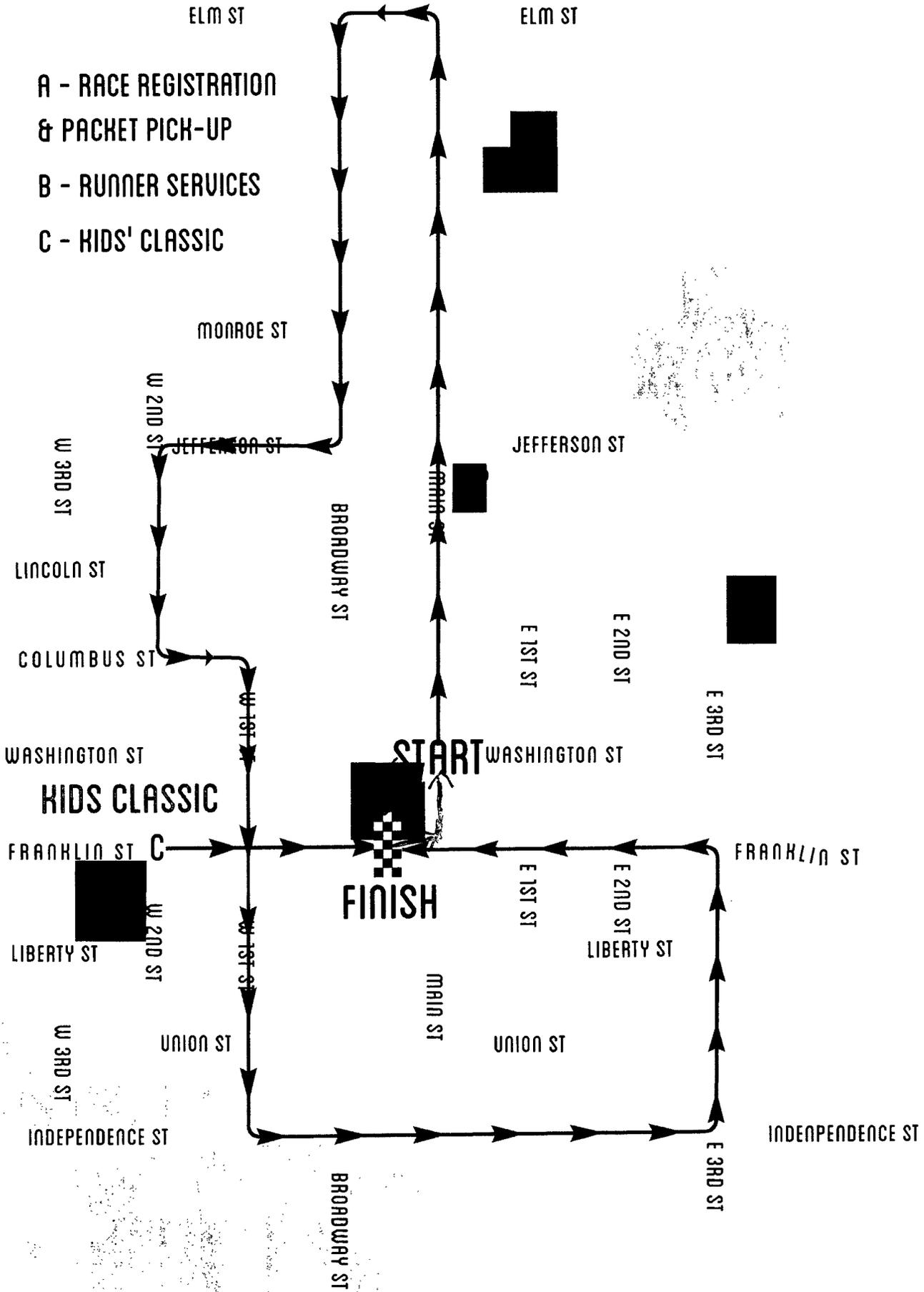
**Prompt Removal of Signs**

Temporary signs associated with a Special Event Permit must be removed immediately upon the termination of the event.

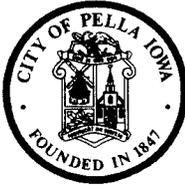
**Right of Approval/Denial**

The City of Pella reserves the right to approve or deny signage associated with Special Events and to determine the scheduling of such display if approved.

Pella CROP Walk  
Sunday, Sept. 25, 2016



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## CITY OF PELLA SPECIAL EVENTS DEPARTMENT REVIEW

<b>Event:</b>	Pella Crop Walk for World Hunger
<b>Add Comments by:</b>	July 11, 2016
<b>City Manager Contact:</b>	Ronda Brown
<b>Date of Review:</b>	September 25, 2016
<b>If questions, contact:</b>	Larry Happel 628.5278 or 780.6118

**Public Comments:**

Recommend approval. RAB

**Police Comments:**

Recommend approval. DB

**Fire & EMS Comments:**

Recommend approval. MB

**Public Works Comments:**

Recommend approval. DM

**Community Services - Comments:**

No Parks/CS services requested. Recommend approval. JV



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO. C-3-c

SUBJECT: Renewal of Class A Liquor License for Pella Golf & Country Club

DATE: July 19, 2016

BACKGROUND: Pella Golf & Country Club, located at 600 Elm Street, has applied for renewal of their Class A liquor license with Outdoor Service and Sunday Sales. The application was completed with the state online. The term of the new license is twelve months and would expire July 23, 2017.

At this time, the dram shop insurance is still pending. Staff recommends approval of the license pending receipt of dram shop insurance and approval from the Alcoholic Beverages Division.

ATTACHMENTS: Application

REPORT PREPARED BY: Administrative Accounts Clerk

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve pending receipt of dram shop insurance.

**Applicant License Application ( LA0000331 )**

<b>Name of Applicant:</b>	<u>Pella Golf &amp; Country Club</u>		
<b>Name of Business (DBA):</b>	<u>Pella Golf &amp; Country Club</u>		
<b>Address of Premises:</b>	<u>600 Elm</u>		
<b>City</b>	<u>Pella</u>	<b>County:</b>	<u>Marion</u> <b>Zip:</b> <u>5021900</u>
<b>Business</b>	<u>(641) 628-4564</u>		
<b>Mailing</b>	<u>600 Elm St</u>		
<b>City</b>	<u>Pella</u>	<b>State</b>	<u>IA</u> <b>Zip:</b> <u>502190000</u>

**Contact Person**

<b>Name</b>	<u>Chris Konop</u>		
<b>Phone:</b>	<u>(641) 780-1984</u>	<b>Email</b>	<u>konop30@hotmail.com</u>

**Classification** Class A Liquor License (LA) (Private Club)

**Term:** 12 months

**Effective Date:** 07/24/2016

**Expiration Date:** 07/23/2017

**Privileges:**

Class A Liquor License (LA) (Private Club)

Outdoor Service

Sunday Sales

**Status of Business**

<b>BusinessType:</b>	<u>Privately Held Corporation</u>		
<b>Corporate ID Number:</b>	<u>79849</u>	<b>Federal Employer ID</b>	<u>1999147-079-023</u>

**Ownership**

**Roger Hugen**

**First Name:** Roger **Last Name:** Hugen  
**City:** Pella **State:** Iowa **Zip:** 50219  
**Position:** Secretary  
**% of Ownership:** 0.00% **U.S. Citizen:** Yes

**Chris Konop**

**First Name:** Chris **Last Name:** Konop  
**City:** Pella **State:** Iowa **Zip:** 50219  
**Position:** Manager  
**% of Ownership:** 0.00% **U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b>	<u>Netherlands Insurance Company</u>
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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: D-1a & 1b

SUBJECT: Rezoning for Pella Christian Grade School

DATE: July 19, 2016

**BACKGROUND:**

Pella Christian Grade School is requesting to rezone three properties located at 302 Liberty Street, 301 Franklin Street, and 219 Franklin Street from R2 Two Family Residential to INS Institutional District. The purpose of the rezoning request is to support the proposed 40,000 square foot addition to the current Pella Christian Grade School. It is staff's understanding the proposed properties for this rezoning application will be used for additional parking and driveway access for Pella Christian Grade School. The parcel sizes are as follows: 302 Liberty Street: 16,512 square feet; 301 Franklin Street: 9,600 square feet; 219 Franklin Street: 20,000 square feet.

**Zoning**

The current zoning for these properties is R2 Two Family Residential. This district is intended to provide locations for medium density residential areas for single-family and two-family use with supporting and appropriate community facilities. Its regulations are intended to minimize traffic congestion and to assure that density is consistent with the carrying capacity of infrastructure.

The requested zoning classification for these properties is Institutional District (INS). This district accommodates a variety of Institutional uses such as college campus environments, schools, churches, hospitals, medical campus and elder care facilities. The district is designed to provide appropriate space regulations and assure that facilities are served with adequate parking facilities.

Staff does not believe there are any spot zoning concerns associated with this request because these properties are adjacent and in close proximity to an existing institutional use.

**Comprehensive Plan**

The Comprehensive Plan, Future Land Use Map, targets the proposed properties for Low Density Residential. However, it is also important to note, Pella Christian Grade School abuts two of these properties and is in close proximity to the third. Furthermore, the Land Use Compatibility Matrix of the Comprehensive Plan suggests compatibility between Institutional Uses and Low Density Residential Uses.

**Summary**

This proposed ordinance would amend the boundaries of the INS District to include three parcels of land owned by Pella Christian Grade School (302 Liberty Street, 301 Franklin Street, and 219 Franklin Street) from R2 Two Family Residential to INS Institutional District. If the ordinance is approved, a resolution to amend the Comprehensive Plan, Future Land Use Map will be submitted for Council consideration at a future meeting.

It should be noted, the Planning and Zoning Commission at their June 27, 2016 meeting approved the rezoning on a 10 to 0 vote and also recommended an amendment to the Comprehensive Plan, Future Land Use Map on a 10 to 0 vote.

ATTACHMENTS: Ordinance

REPORT PREPARED BY: Planning and Zoning

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Consider Planning and Zoning recommendation and approve rezoning request.

ORDINANCE NO. 913

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY AMENDING THE BOUNDARIES OF THE INS DISTRICT TO INCLUDE THE PROPERTY LEGALLY DESCRIBED IN "EXHIBIT A" AND DIRECTING THE ZONING ADMINISTRATOR TO NOTE THE ORDINANCE NUMBER AND DATE OF THIS CHANGE ON THE OFFICIAL ZONING MAP

Be it enacted by the City Council of the City of Pella, Iowa:

SECTION 1. ZONING AMENDMENT. The Zoning Ordinance of the City of Pella, Iowa, is hereby amended by amending the boundaries of the INS District to include parcels of land owned by Pella Christian Grade School described in Exhibit A that is within the zoning jurisdiction of the City of Pella, Iowa, from an "R2" (Two Family Residential Zoning District) to an "INS" (Institutional Zoning District) for all parcels.

SECTION 2. NOTATION. The Zoning Administrator shall hereby record the ordinance number and date of passage of this Ordinance on the Official Zoning Map.

SECTION 3. COMPREHENSIVE PLAN UPDATE. Council hereby instructs staff to proceed with a resolution that updates the Future Land Use Map of the Comprehensive Plan to reflect the Institutional Zoning of the applicable properties.

SECTION 4. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. WHEN EFFECTIVE. This ordinance shall be in effect from and After its final passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk

## Exhibit A

**Legal Description:**

Lot 8 in Block 43 of the Original Plat of the City of Pella, Iowa, according to the plat thereof recorded June 12, 1848, except the East 12' thereof.  
(Locally known as 302 Liberty Street)

**Legal Description:**

The East ½ of Lot 1 in Block 43 of the Original Plat of the City of Pella, Iowa, according to the plat thereof recorded June 12, 1848.  
(Locally known as 301 Franklin Street)

**Legal Description:**

Lot 13 in East Annex, an addition to the City of Pella, Iowa, except easement extending Eastward from the alley in Block 43 in the City of Pella, Iowa, and also except the West 6' thereof.  
(Locally known as 219 Franklin Street)



T H E  
**CITY of PELLA**  
 STAFF MEMO TO COUNCIL

ITEM NO: D-2a & 2b

SUBJECT: Resolution Approving Plans, Specifications, Form of Contract, Estimate of Costs, Receiving Bids and Making Award of Construction Contract for the West Central Electric Underground Conversion Project

DATE: July 19, 2015

BACKGROUND: This resolution approves the plans, specifications, form of contract, and estimate of costs, accepts bids, and awards the contract for the West Central Electric Underground Conversion Project to Anderson Underground of Sauk Rapids, MN in the amount of \$221,398.35

The project consists of installation of underground conduit and secondary cable for the electric distribution system, including installing all below grade equipment such as box pads and pull boxes. The boundaries for this phase are Washington Street (north), University Street (south), West Fifth Street, including Central Drive (west), and West First Street (east)—see attached map.

The bid opening was held at 1:30 on July 7, 2016. Five bids were received and are summarized below.

Anderson Underground	Sauk Rapids, MN	Yes	\$221,398.35
Dig America	St. Cloud, MN	Yes	\$247,206.53
AEI Construction	Perham, MN	Yes	\$275,294.77
MP Nexlevel	Maple Lake, MN	Yes	\$292,247.60
S & F Underground	Grinnell, IA	Yes	\$367,349.75

After reviewing the bid proposals, the project Engineer, DGR, recommends awarding the contract to Anderson Underground of Sauk Rapids, MN in the amount of \$221,398.35. The estimate for construction was \$275,000 - \$290,000. The Engineer's estimate for the total project is \$540,000.

If Council approves this resolution, the Notice to Proceed is scheduled to be issued on or before August 1, 2016. This project has a substantial completion date of November 15, 2016. This resolution also gives the City Administrator and Electric Director authorization to issue the notice to proceed once the contract, bonds, insurance certificates and appropriate permits are in proper order and fully executed.

ATTACHMENTS: Resolution, Bid Summary, Bid Tabulation, Engineer's Recommendation, Contract

REPORT PREPARED BY: Electric Department

REPORT REVIEWED BY: CITY ADMINISTRATOR  
 CITY CLERK

RECOMMENDED ACTION: Approve resolution.

RESOLUTION NO. 5705

RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT,  
ESTIMATE OF COSTS, RECEIVING BIDS AND MAKING AWARD OF CONTRACT  
FOR THE CONSTRUCTION OF THE WEST CENTRAL ELECTRIC  
UNDERGROUND CONVERSION PROJECT

WHEREAS, the City of Pella owns and operates an electric utility that provides electricity to residents of the City of Pella and also to residents outside the City limits but within the service area boundary established by the State of Iowa; and,

WHEREAS, on the 21st day of June, 2016, plans, specifications, form of contract, and estimate of costs were filed with the Clerk for construction described in general as the West Central Electric Underground Conversion Project; more specifically described as:

Installation of underground conduit and secondary cable for the electric distribution system, including installing all below grade equipment such as box pads and pull boxes and related equipment. The boundaries for this phase are Washington Street (north), University Street (south), West Fifth Street, including Central Drive (west), and West First Street (east).

WHEREAS, sealed bids for the construction of certain improvements described in general as the West Central Electric Underground Conversion Project, described in the plans and specifications, be and are hereby accepted, the lowest responsible bid received for said work, as follows:

Contractor: Anderson Underground  
Sauk Rapids, MN  
Amount of Base Bid: \$221,398.35

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, IOWA:

Section 1. That the said plans, specifications, form of contract and estimate of costs are hereby adopted as the plans, specifications, form of contract and estimate of costs for said public improvements, as described in general as the West Central Electric Underground Conversion Project and more specifically described above.

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said improvements, said contract not to be binding on the City until all contract documents are in proper order and fully executed.

Section 3. The City Administrator and Electric Director are authorized to issue the notice to proceed once the contract, bonds, insurance certificates and appropriate permits are in proper order and fully executed.

PASSED and ADOPTED this 19th day of July, 2016.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST: \_\_\_\_\_  
Ronda Brown, City Clerk

**BID SUMMARY**

**WEST CENTRAL CONVERSION - 2016  
CITY OF PELLA  
PELLA, IOWA**

**DGR**  
**ENGINEERING**  
1302 South Union Street  
Rock Rapids, IA 51246  
DGR Project No. 414953

**Bid Letting: July 7, 2016 - 1:30 p.m.  
Pella City Offices  
Page 1 of 1**

<b>Bidder and Address</b>	<b>Bid Security</b>	<b>Total Base Bid</b>	<b>Comments</b>
<b>Anderson Underground</b> 4985 Quail Rd NE Sauk Rapids, MN 56379	10% Bond	\$221,398.35	
<b>Dig America, Inc.</b> 25135 22nd Avenue St. Cloud, MN 56301	10% Bond	\$247,206.53	
<b>AEI Construction, Inc.</b> 150 2nd Street SW Perham, MN 56573	10% Bond	\$275,294.77	
<b>MP Nexlevel, LLC</b> 500 County Road 37 E Maple Lake, MN 55358	10% Bond	\$292,247.60	
<b>S &amp; F Underground</b> 603 Penrose Street Grinnell, IA 50112	10% Bond	\$367,349.75	



Unit No.	Name and Description of Construction Unit	No. of Units	Anderson Underground				Dig America, Inc.				AEI Construction, Inc.			
			Labor	Material	L & M	Ext. Price L & M	Labor	Material	L & M	Ext. Price L & M	Labor	Material	L & M	Ext. Price L & M
UD-4/0 TPLX	Secondary cable, 600 V, 2-#4/0, 1-#2/0 Str. Al. (Mft.)	11.756	\$850.00	\$0.00	\$850.00	\$9,992.60	\$840.00	\$90.00	\$930.00	\$10,933.08	\$1,750.00	\$0.00	\$1,750.00	\$20,573.00
UD-350 TPLX	Secondary cable, 600 V, 2-#350, 1-#4/0 Str. Al. (Mft.)	0.950	1,000.00	0.00	1,000.00	950.00	900.00	90.00	990.00	940.50	1,750.00	0.00	1,750.00	1,662.50
UD-12 TW	Tracer wire, installed with primary conduit (Mft.)	11.450	500.00	150.00	650.00	7,442.50	750.00	180.00	930.00	10,648.50	500.00	0.15	500.15	5,726.72
UG-8P	1Ø transformer box pad (ea.)	21	350.00	30.00	380.00	7,980.00	500.00	0.00	500.00	10,500.00	550.00	0.00	550.00	11,550.00
USL-HH	Street light hand hole (ea.)	45	250.00	20.00	270.00	12,150.00	200.00	0.00	200.00	9,000.00	250.00	0.00	250.00	11,250.00
UM33-PB-24x36	Pull box, 24"W x 36"L (ea.)	24	350.00	30.00	380.00	9,120.00	350.00	0.00	350.00	8,400.00	400.00	0.00	400.00	9,600.00
UR5-(1)1P	Bore with conduit, (1)1" (Mft.)	1.765	6,500.00	350.00	6,850.00	12,090.25	7,500.00	650.00	8,150.00	14,384.75	10,500.00	0.30	10,500.30	18,533.03
UR5-(2)1P	Bore with conduit, (2)1" (Mft.)	0.080	7,000.00	650.00	7,650.00	612.00	8,500.00	960.00	9,460.00	756.80	10,500.00	0.59	10,500.59	840.05
UR5-(1)2P	Bore with conduit, (1)2" (Mft.)	9.220	7,500.00	750.00	8,250.00	76,065.00	7,500.00	1,140.00	8,640.00	79,660.80	10,500.00	0.79	10,500.79	96,817.28
UR5-(2)2P	Bore with conduit, (2)2" (Mft.)	2.220	8,500.00	1,450.00	9,950.00	22,089.00	8,500.00	1,940.00	10,440.00	23,176.80	11,000.00	1.58	11,001.58	24,423.51
UR5-(3)2P	Bore with conduit, (3)2" (Mft.)	0.770	9,500.00	2,150.00	11,650.00	8,970.50	10,500.00	2,740.00	13,240.00	10,194.80	11,500.00	2.36	11,502.36	8,856.82
UR5-(4)2P	Bore with conduit, (4)2" (Mft.)	0.040	10,500.00	2,850.00	13,350.00	534.00	29,000.00	3,540.00	32,540.00	1,301.60	12,500.00	3.15	12,503.15	500.13
UR5-(5)2P	Bore with conduit, (5)2" (Mft.)	0.040	11,000.00	3,550.00	14,550.00	582.00	42,000.00	4,340.00	46,340.00	1,853.60	13,500.00	3.94	13,503.94	540.16
UR5-(1)3P	Bore with conduit, (1)3" (Mft.)	0.340	9,000.00	1,750.00	10,750.00	3,655.00	12,000.00	2,270.00	14,270.00	4,851.80	10,500.00	1.87	10,501.87	3,570.64
UR5-(1)1P, (1)2P	Bore with conduit, (1)1" (1)2" (Mft.)	1.140	7,750.00	950.00	8,700.00	9,918.00	8,000.00	1,450.00	9,450.00	10,773.00	11,000.00	1.08	11,001.08	12,541.23
UR5-(1)1P, (2)2P	Bore with conduit, (1)1" (2)2" (Mft.)	0.990	8,750.00	1,550.00	10,300.00	10,197.00	9,000.00	2,250.00	11,250.00	11,137.50	12,500.00	1.87	12,501.87	12,376.85
UR5-(1)1P, (3)2P	Bore with conduit, (1)1" (3)2" (Mft.)	0.610	9,750.00	2,450.00	12,200.00	7,442.00	11,500.00	3,050.00	14,550.00	8,875.50	13,000.00	2.17	13,002.17	7,931.32
UR5-(1)1P, (4)2P	Bore with conduit, (1)1" (4)2" (Mft.)	0.050	10,750.00	3,150.00	13,900.00	695.00	32,000.00	3,850.00	35,850.00	1,792.50	14,000.00	3.45	14,003.45	700.17
UR5-(1)1P, (5)2P	Bore with conduit, (1)1" (5)2" (Mft.)	0.030	11,250.00	3,850.00	15,100.00	453.00	43,000.00	4,650.00	47,650.00	1,429.50	15,000.00	4.23	15,004.23	450.13
UR5-(1)1P, (6)2P	Bore with conduit, (1)1" (6)2" (Mft.)	0.030	12,500.00	4,450.00	16,950.00	508.50	45,000.00	5,440.00	50,440.00	1,513.20	16,000.00	5.02	16,005.02	480.15
UR5-(1)2P, (1)3P	Bore with conduit, (1)2" (1)3" (Mft.)	0.390	10,000.00	2,450.00	12,450.00	4,855.50	14,000.00	2,580.00	16,580.00	6,466.20	11,000.00	2.66	11,002.66	4,291.04
UR5-(2)2P, (1)3P	Bore with conduit, (2)2" (1)3" (Mft.)	0.230	12,000.00	3,150.00	15,150.00	3,484.50	16,000.00	3,870.00	19,870.00	4,570.10	12,000.00	3.45	12,003.45	2,760.79
UR8-(6)	Core drill, 6" diameter (ea.)	13	150.00	30.00	180.00	2,340.00	500.00	0.00	500.00	6,500.00	100.00	30.76	130.76	1,699.88
UR-LDS	Lawn damage seeding (Mft.)	0.940	250.00	550.00	800.00	752.00	650.00	0.00	650.00	611.00	750.00	307.63	1,057.63	994.17
ASP-REM	Asphalt pavement removal (sq. yd.)	5.0	100.00	0.00	100.00	500.00	36.00	0.00	36.00	180.00	20.00	6.15	26.15	130.75
ASP-REP	Asphalt replacement (ton)	1.0	175.00	175.00	350.00	350.00	480.00	0.00	480.00	480.00	200.00	344.54	544.54	544.54
PCC-REM	Concrete pavement removal (sq. yd.)	5.0	200.00	0.00	200.00	1,000.00	100.00	0.00	100.00	500.00	20.00	6.15	26.15	130.75
PCC-REP	Portland cement concrete replacement (cu. yd.)	1.0	175.00	175.00	350.00	350.00	575.00	0.00	575.00	575.00	250.00	307.63	557.63	557.63
JUM33-PB	Pull box removal (ea.)	1	250.00	0.00	250.00	250.00	400.00	0.00	400.00	400.00	200.00	61.53	261.53	261.53
MOB	Mobilization (as req'd)	1	6,070.00	0.00	6,070.00	6,070.00	2,300.00	2,500.00	4,800.00	4,800.00	15,000.00	0.00	15,000.00	15,000.00
<b>TOTAL - CONSTRUCTION BASE BID</b>			<b>TOTAL BASE BID: \$221,398.35</b>				<b>TOTAL BASE BID: \$247,206.53</b>				<b>TOTAL BASE BID: \$275,294.77</b>			



Unit No.	Name and Description of Construction Unit	No. of Units	MP Nexlevel, LLC				S & F Underground			
					Bid Security: 10% Bond				Bid Security: 10% Bond	
			Labor	Material	L & M	Ext. Price L & M	Labor	Material	L & M	Ext. Price L & M
UD-4/0 TPLX	Secondary cable, 600 V, 2-#4/0, 1-#2/0 Str. Al. (Mft.)	11.756	\$1,750.00	\$0.00	\$1,750.00	\$20,573.00	\$1,500.00	\$500.00	\$2,000.00	\$23,512.00
UD-350 TPLX	Secondary cable, 600 V, 2-#350, 1-#4/0 Str. Al. (Mft.)	0.950	2,225.00	0.00	2,225.00	2,113.75	2,000.00	100.00	2,100.00	1,995.00
UD-12 TW	Tracer wire, installed with primary conduit (Mft.)	11.450	450.00	307.63	757.63	8,674.86	250.00	200.00	450.00	5,152.50
UG-BP	1Ø transformer box pad (ea.)	21	495.00	0.00	495.00	10,395.00	600.00	0.00	600.00	12,600.00
USL-HH	Street light hand hole (ea.)	45	425.00	0.00	425.00	19,125.00	200.00	0.00	200.00	9,000.00
UM33-PB-24x36	Pull box, 24"W x 36"L (ea.)	24	500.00	0.00	500.00	12,000.00	450.00	0.00	450.00	10,800.00
UR5-(1)1P	Bore with conduit, (1)1" (Mft.)	1.765	8,000.00	307.63	8,307.63	14,662.97	9,000.00	650.00	9,650.00	17,032.25
UR5-(2)1P	Bore with conduit, (2)1" (Mft.)	0.080	8,000.00	615.25	8,615.25	689.22	9,500.00	100.00	9,600.00	768.00
UR5-(1)2P	Bore with conduit, (1)2" (Mft.)	9.220	9,250.00	738.30	9,988.30	92,092.13	8,500.00	8,000.00	16,500.00	152,130.00
UR5-(2)2P	Bore with conduit, (2)2" (Mft.)	2.220	10,250.00	1,476.60	11,726.60	26,033.05	9,000.00	3,800.00	12,800.00	28,416.00
UR5-(3)2P	Bore with conduit, (3)2" (Mft.)	0.770	12,000.00	2,214.90	14,214.90	10,945.47	11,000.00	2,100.00	13,100.00	10,087.00
UR5-(4)2P	Bore with conduit, (4)2" (Mft.)	0.040	16,000.00	2,953.20	18,953.20	758.13	22,000.00	300.00	22,300.00	892.00
UR5-(5)2P	Bore with conduit, (5)2" (Mft.)	0.040	25,000.00	3,691.50	28,691.50	1,147.66	23,000.00	350.00	23,350.00	934.00
UR5-(1)3P	Bore with conduit, (1)3" (Mft.)	0.340	9,750.00	1,722.70	11,472.70	3,900.72	15,000.00	700.00	15,700.00	5,338.00
UR5-(1)1P, (1)2P	Bore with conduit, (1)1" (1)2" (Mft.)	1.140	9,750.00	1,045.93	10,795.93	12,307.36	9,000.00	1,500.00	10,500.00	11,970.00
UR5-(1)1P, (2)2P	Bore with conduit, (1)1" (2)2" (Mft.)	0.990	12,000.00	1,784.23	13,784.23	13,646.39	10,000.00	2,100.00	12,100.00	11,979.00
UR5-(1)1P, (3)2P	Bore with conduit, (1)1" (3)2" (Mft.)	0.610	15,000.00	2,522.53	17,522.53	10,688.74	20,000.00	2,000.00	22,000.00	13,420.00
UR5-(1)1P, (4)2P	Bore with conduit, (1)1" (4)2" (Mft.)	0.050	25,000.00	3,260.83	28,260.83	1,413.04	22,500.00	200.00	22,700.00	1,135.00
UR5-(1)1P, (5)2P	Bore with conduit, (1)1" (5)2" (Mft.)	0.030	25,000.00	3,999.13	28,999.13	869.97	25,000.00	200.00	25,200.00	756.00
UR5-(1)1P, (6)2P	Bore with conduit, (1)1" (6)2" (Mft.)	0.030	29,000.00	4,737.43	33,737.43	1,012.12	26,000.00	400.00	26,400.00	792.00
UR5-(1)2P, (1)3P	Bore with conduit, (1)2" (1)3" (Mft.)	0.390	14,000.00	2,461.00	16,461.00	6,419.79	17,000.00	1,400.00	18,400.00	7,176.00
UR5-(2)2P, (1)3P	Bore with conduit, (2)2" (1)3" (Mft.)	0.230	15,000.00	3,199.30	18,199.30	4,185.84	18,000.00	1,200.00	19,200.00	4,416.00
UR8-(6)	Core drill, 6" diameter (ea.)	13	450.00	30.76	480.76	6,249.88	425.00	0.00	425.00	5,525.00
UR-LDS	Lawn damage seeding (Mft.)	0.940	2,000.00	1,845.75	3,845.75	3,615.01	1,500.00	600.00	2,100.00	1,974.00
ASP-REM	Asphalt pavement removal (sq. yd.)	5.0	21.00	49.22	70.22	351.10	300.00	0.00	300.00	1,500.00
ASP-REP	Asphalt replacement (ton)	1.0	350.00	239.95	589.95	589.95	400.00	200.00	600.00	600.00
PCC-REM	Concrete pavement removal (sq. yd.)	5.0	21.00	123.05	144.05	720.25	350.00	0.00	350.00	1,750.00
PCC-REP	Portland cement concrete replacement (cu. yd.)	1.0	350.00	492.20	842.20	842.20	500.00	200.00	700.00	700.00
IUM33-PB	Pull box removal (ea.)	1	225.00	0.00	225.00	225.00	500.00	0.00	500.00	500.00
MOB	Mobilization (as req'd)	1	6,000.00	0.00	6,000.00	6,000.00	24,500.00	0.00	24,500.00	24,500.00
<b>TOTAL - CONSTRUCTION BASE BID</b>			<b>TOTAL BASE BID:</b>				<b>\$292,247.60</b>	<b>TOTAL BASE BID:</b>		<b>\$367,349.75</b>



July 8, 2016

Nate Spurgeon  
(Via E-mail only)

**RE: Construction – Recommendation for Contract Award  
West Central Conversion - 2016  
DGR Project No. 414953**

Dear Nate:

We have completed our analysis of the bids that were taken on July 7, 2016 for the above referenced project. Bids were received from five different contractors for the work, ranging in price from \$221,398.35 to \$367,349.75.

A bid summary form and a detailed bid tabulation form is included for your use. We will be sending a copy of the bid summary and bid tabulation form to each of the bidders. We have verified all mathematical calculations and are prepared to offer the following recommendation.

We recommend that you award this contract to Anderson Underground from Sauk Rapids, MN. This firm submitted the low bid on the project in the amount of \$221,398.35. We have experience in working with Anderson Underground and they have successfully completed the type of installation work that is planned for this project. Anderson has indicated they have sufficient manpower and equipment to complete this project on schedule, and they are comfortable with the pricing submitted.

Our estimate for this contract was \$270,000 - \$290,000 and as a result of the bid prices received, the project is below the contract estimate and well within the overall budget. Please present our recommendation for approval of award at your upcoming Council meeting. Once the award has been made, we will prepare contract documents for signature. Feel free to contact me with any questions you or the Council may have.

Best Regards,

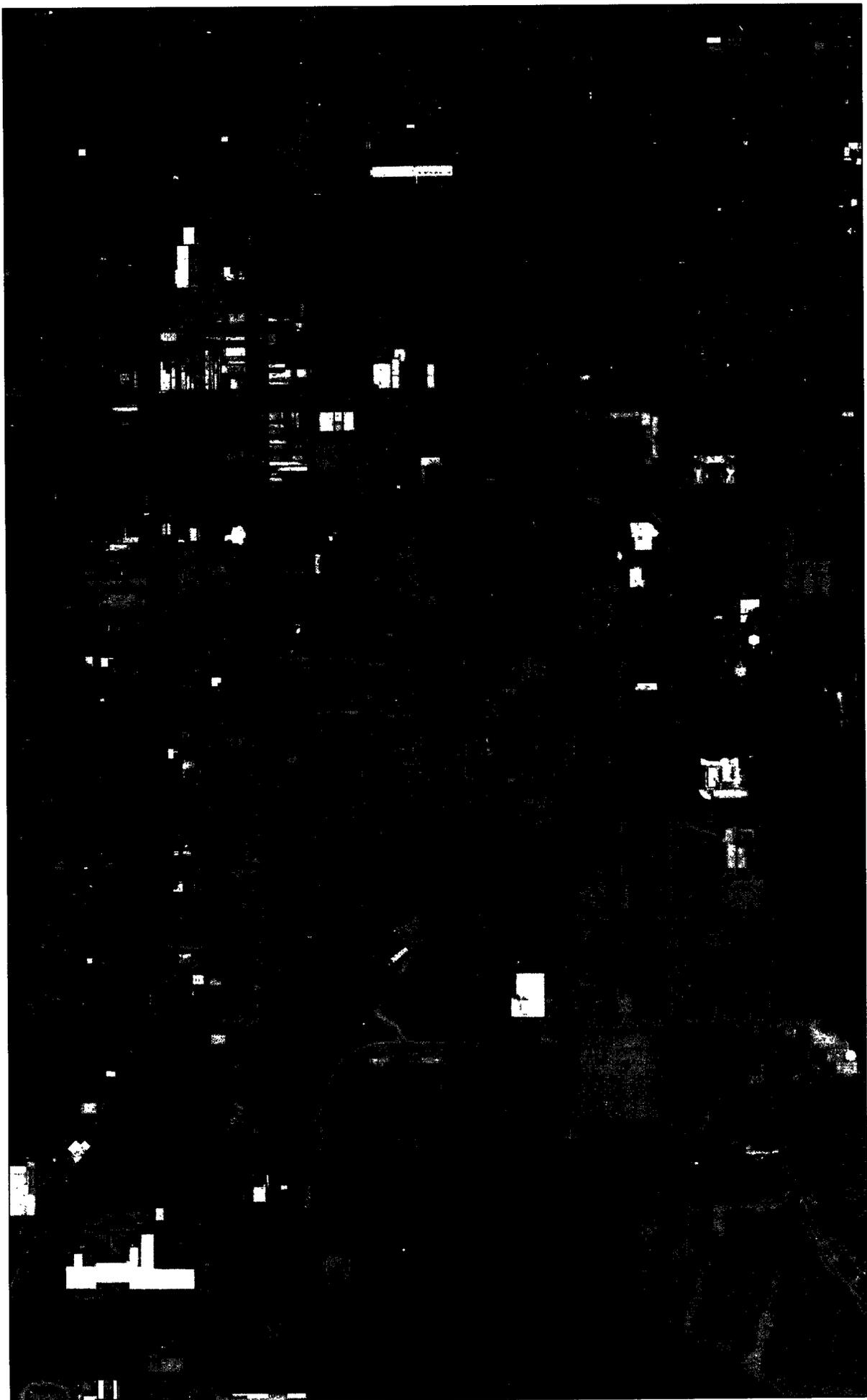
DGR Engineering

A handwritten signature in black ink, appearing to read 'Dennis Haselhoff', written over a white background.

Dennis Haselhoff, P.E.

DJH:spm

Enclosures



AGREEMENT  
BETWEEN OWNER AND CONTRACTOR  
FOR CONSTRUCTION CONTRACT (STIPULATED PRICE)

THIS AGREEMENT is by and between City of Pella, Iowa (“Owner”) and \_\_\_\_\_ (“Contractor”).

Owner and Contractor hereby agree as follows:

**ARTICLE 1 – WORK**

1.01 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

Installation of underground conduit and secondary cable, including installing all below grade equipment such as box pads and pull boxes.

**ARTICLE 2 – THE PROJECT**

2.01 The Project, of which the Work under the Contract Documents is a part, is generally described as follows:

Installation of underground conduit and secondary cable, including installing all below grade equipment such as box pads and pull boxes.

**ARTICLE 3 – ENGINEER**

3.01 The Project has been designed by DGR Engineering.

3.02 The Owner has retained DGR Engineering (“Engineer”) to act as Owner’s representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer in the Contract Documents in connection with the completion of the Work in accordance with the Contract Documents.

**ARTICLE 4 – CONTRACT TIMES**

4.01 *Time of the Essence*

A. All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.02 *Contract Times: Dates*

A. The Work will be substantially completed on or before November 15, 2016, and completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before December 15, 2016.

#### 4.03 *Liquidated Damages*

- A. Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.01 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the times specified in Paragraph 4.02 above, plus any extensions thereof allowed in accordance with the Contract. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):
1. Substantial Completion: Contractor shall pay Owner \$500 for each day that expires after the time (as duly adjusted pursuant to the Contract) specified in Paragraph 4.02.A above for Substantial Completion until the Work is substantially complete.
  2. Completion of Remaining Work: After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Owner \$500 for each day that expires after such time until the Work is completed and ready for final payment.
  3. Liquidated damages for failing to timely attain Substantial Completion and final completion are not additive and will not be imposed concurrently.

### **ARTICLE 5 – CONTRACT PRICE**

- 5.01 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents the amounts that follow, subject to adjustment under the Contract:
- A. For all Work, at the prices stated in Contractor's Bid, attached hereto as an exhibit.
  - B. For all Unit Price Work, an amount equal to the sum of the established unit price for each separately identified item of Unit Price Work times the estimated quantity of that item as indicated in the Contractor's Bid.

As provided in Paragraph 11.03 of the General Conditions, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by Engineer as provided in Paragraph 9.07 of the General Conditions. Unit prices have been computed as provided in Paragraph 11.03 of the General Conditions.

### **ARTICLE 6 – PAYMENT PROCEDURES**

#### 6.01 *Submittal and Processing of Payments*

- A. Contractor shall submit Applications for Payment in accordance with Article 15 of the General Conditions. Applications for Payment will be processed by Engineer as provided in the General Conditions.

#### 6.02 *Progress Payments; Retainage*

- A. Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment on or about the first day of each month during performance of the Work as provided in Paragraph 6.02.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments will be measured by the Schedule of Values established as provided in the General Conditions (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no Schedule of Values, as provided elsewhere in the Contract.
  - 1. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract
    - a. 95 percent of Work completed (with the balance being retainage); and
    - b. 0 percent (with the balance being retainage) of cost of materials and equipment not incorporated in the Work (but delivered, suitably stored, and accompanied by documentation satisfactory to Owner.
- B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 95 percent of the Work completed, less such amounts set off by Owner pursuant to Paragraph 15.01.E of the General Conditions, and less 200 percent of Engineer's estimate of the value of Work to be completed or corrected as shown on the punch list of items to be completed or corrected prior to final payment.

#### 6.03 *Final Payment*

- A. Upon final completion and acceptance of the Work in accordance with Paragraph 15.06 of the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said Paragraph 15.06.

### **ARTICLE 7 – INTEREST**

- 7.01 All amounts not paid when due shall bear interest at the rate of 7 percent per annum.

## ARTICLE 8 – CONTRACTOR’S REPRESENTATIONS

- 8.01 In order to induce Owner to enter into this Contract, Contractor makes the following representations:
- A. Contractor has examined and carefully studied the Contract Documents, and any data and reference items identified in the Contract Documents.
  - B. Contractor has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
  - C. Contractor is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
  - D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings. If no such reports have been made available to Contractor, Contractor agrees that none are required from Owner.
  - E. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (3) Contractor’s safety precautions and programs.
  - F. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
  - G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
  - H. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.

- I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
- J. Contractor's entry into this Contract constitutes an incontrovertible representation by Contractor that without exception all prices in the Agreement are premised upon performing and furnishing the Work required by the Contract Documents.

## **ARTICLE 9 – CONTRACT DOCUMENTS**

### 9.01 *Contents*

- A. The Contract Documents consist of the following:
  1. This Agreement (pages 1 to ~~8~~, inclusive).
  2. Performance bond (pages 1 to 2, inclusive).
  3. Payment bond (pages 1 to 2, inclusive).
  4. General Conditions (pages 1 to 65, inclusive).
  5. Supplementary Conditions (pages SC-1 to SC-8, inclusive).
  6. Specifications as listed in the table of contents of the Project Manual.
  7. Drawings (not attached but incorporated by reference) consisting of 22 sheets with each sheet bearing the following general title: West Central Conversion - 2016.
  8. Addenda (numbers \_\_\_ to \_\_\_, inclusive).
  9. Exhibits to this Agreement (enumerated as follows):
    - a. Contractor's Bid (pages \_\_\_ to \_\_\_, inclusive).
  10. The following which may be delivered or issued on or after the Effective Date of the Contract and are not attached hereto:
    - a. Notice to Proceed.
    - b. Work Change Directives.
    - c. Change Orders.
    - d. Field Orders.

- B. The documents listed in Paragraph 9.01.A are attached to this Agreement (except as expressly noted otherwise above).
- C. There are no Contract Documents other than those listed above in this Article 9.
- D. The Contract Documents may only be amended, modified, or supplemented as provided in the General Conditions.

## **ARTICLE 10 – MISCELLANEOUS**

### *10.01 Terms*

- A. Terms used in this Agreement will have the meanings stated in the General Conditions and the Supplementary Conditions.

### *10.02 Assignment of Contract*

- A. Unless expressly agreed to elsewhere in the Contract, no assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, money that may become due and money that is due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

### *10.03 Successors and Assigns*

- A. Owner and Contractor each binds itself, its successors, assigns, and legal representatives to the other party hereto, its successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

### *10.04 Severability*

- A. Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

### *10.05 Contractor's Certifications*

- A. Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.05:

1. “corrupt practice” means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process or in the Contract execution;
2. “fraudulent practice” means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
3. “collusive practice” means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
4. “coercive practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

*IN WITNESS WHEREOF, Owner and Contractor have signed this Agreement.*

This Agreement will be effective on \_\_\_\_\_ (which is the Effective Date of the Contract)

OWNER:

CONTRACTOR:

City of Pella, IA \_\_\_\_\_

\_\_\_\_\_

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

*(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)*

Attest: \_\_\_\_\_

Attest: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Address for giving notices:

Address for giving notices:

City of Pella \_\_\_\_\_

\_\_\_\_\_

825 Broadway \_\_\_\_\_

\_\_\_\_\_

Pella, Iowa 50219 \_\_\_\_\_

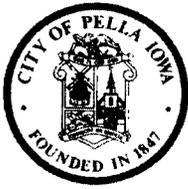
\_\_\_\_\_

License

No.: \_\_\_\_\_

*(where applicable)*

*(If Owner is a corporation, attach evidence of authority to sign. If Owner is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of this Agreement.)*



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# CITY of PELLA

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## STAFF MEMO TO COUNCIL

ITEM NO: D-3a & 3b

SUBJECT: Resolution Approving Plans, Specifications, Form of Contract, Estimate of Costs, Receiving Bids and Making Award of Contract for the Furnishing of Water System Materials—Vermeer Road Utility Project, Pella, Iowa

DATE: July 19, 2016

BACKGROUND: This resolution approves the plans, specifications, form of contract, and estimate of costs, accepts bids, and awards the contract for the materials associated with the Vermeer Road Utility Project, Pella, Iowa. The project consists of the materials necessary for the construction of a new 12" water main along Vermeer Road from 240th Place to 250th Street and along 250th Street from Vermeer Road to 900 feet north.

As Council is aware, this is a joint project between the City of Pella and Vermeer Corporation in which the City will provide the materials for the new public water main and Vermeer Corporation will install the main. Once the project is completed, Vermeer Corporation will dedicate the new main back to the City of Pella, and it will become part of the City's water infrastructure. The proposed development agreement will be presented for Council's consideration in August of 2016.

On July 14, 2016, bids were received and are summarized below.

HD Supply Waterworks	Complete	\$212,884.00
Municipal Supply Inc.	Complete	\$220,481.00
Brown Supply Company	Complete	\$214,408.80
Utility Equipment Company	Incomplete	\$212,785.11

After reviewing the bid proposals, the project Engineer, Garden and Associates, recommends awarding the contract to the lowest responsible bidder HD Supply Waterworks with a total bid of \$212,884. It should be noted, the bid from Utility Equipment Company did not meet the bid specifications requirements. The engineer's estimate for material was \$246,000.

This resolution approves the purchase of materials listed above in the amount of \$212,884 to HD Supply Waterworks. It also authorizes the City Clerk and Public Works Director to sign the material agreement and gives the Public Works Director the authority to issue the notice to proceed once the material agreement is in proper order and fully executed.

ATTACHMENTS: Resolution, Bid Summary, Engineer's Recommendation

REPORT PREPARED BY: Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Approve resolution.

RESOLUTION NO. 5707

RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT,  
ESTIMATE OF COSTS, RECEIVING BIDS AND MAKING AWARD OF CONTRACT  
FOR THE FURNISHING OF WATER SYSTEM MATERIALS FOR THE VERMEER ROAD  
UTILITY PROJECT, PELLA, IOWA

WHEREAS, the City of Pella owns and operates a water utility that provides water to residents of the City of Pella and also to residents outside the City limits but within the service area boundary; and,

WHEREAS, on the 5th day of July, 2016 plans, specifications, form of contract, and estimate of cost were filed with the Clerk for material for the Furnishing of Water System Materials—Vermeer Road Utility Project; the material more specifically described as:

Materials necessary for the construction of a new 12” water main construction along Vermeer Road from 240<sup>th</sup> Place to 250<sup>th</sup> Street and along 250<sup>th</sup> Street from Vermeer Road to 900 feet north.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, IOWA:

Section 1. That the said plans, specifications, form of contract and estimate of costs are hereby adopted, as described above and fully described in the contract documents, and awarded to HD Supply Water Works in the amount of \$212,884.00.

Section 2. That the City Clerk and Public Works Director are hereby directed to execute contracts with the suppliers for said materials, said contracts not to be binding on the City until all contract documents are in proper order and fully executed.

Section 3. The Public Works Director is authorized to issue the notice to proceed once agreements are in proper order and fully executed.

PASSED and ADOPTED this 19<sup>th</sup> day of July, 2016.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST: \_\_\_\_\_  
Ronda Brown, City Clerk

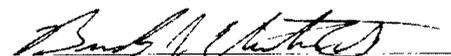
**BID TAB SHEET**  
**Furnishing Water System Materials**  
**Vermeer Road Utility Project**  
**Pella, Iowa**

Bids received July 14, 2016  
 G&A 4016150

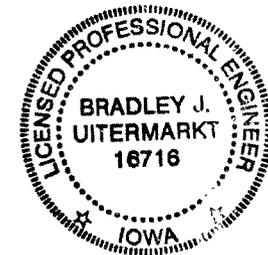
No.	Item	Unit	Estimated Quantity	Utility Equipment Company 5615 NE 22nd Street Des Moines, IA 50313		HD Supply 2800 SE Gateway Drive Grimes, IA 50111		Brown Supply Co. 23937 580th Ave. Ames, IA 50010		Municipal Supply, Inc. 1550 NE 51st Avenue Des Moines, IA 50313		Engineer's Opinion of Probable Cost	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1	Water Main, Trenchless, RJ-C900 DR 18 PVC, 12"	LF	5,650	\$26.12	\$147,578.00	\$26.20	\$148,030.00	\$26.38	\$149,047.00	\$26.72	\$150,968.00	\$30.00	\$169,500.00
2	Water Main, Trenched, C900 DR 18 PVC, 6"	LF	500	\$3.12	\$1,560.00	\$3.15	\$1,575.00	\$3.22	\$1,610.00	\$3.28	\$1,640.00	\$5.00	\$2,500.00
3	Gate Valve, 6" MJ	EA	20	\$519.76	\$10,395.20	\$550.00	\$11,000.00	\$538.00	\$10,760.00	\$599.00	\$11,980.00	\$580.00	\$11,600.00
4	Gate Valve, 12" MJ	EA	7	\$1,468.32	\$10,278.24	\$1,550.00	\$10,850.00	\$1,466.00	\$10,262.00	\$1,688.00	\$11,816.00	\$1,715.00	\$12,005.00
5	Stainless Steel Tapping Valve, 12" x 12" MJ	EA	1	\$2,751.10	\$2,751.10	\$2,800.00	\$2,800.00	\$2,786.00	\$2,786.00	\$2,864.00	\$2,864.00	\$1,230.00	\$1,230.00
6	Stainless Steel Tapping Valve, 8" x 8" MJ	EA	1	\$1,472.31	\$1,472.31	\$1,575.00	\$1,575.00	\$1,626.00	\$1,626.00	\$1,379.00	\$1,379.00	\$645.00	\$645.00
7	Fire Hydrant-5 1/4 x 5 1/2" Bury Clow "Medallion" or Mueller "Super Centurion"	EA	13	\$1,917.28	\$24,924.64	\$1,900.00	\$24,700.00	\$1,815.00	\$23,595.00	\$1,960.00	\$25,480.00	\$2,160.00	\$28,080.00
8	6" x 12" Holding Spool	EA	13	\$71.18	\$925.34	\$65.00	\$845.00	\$85.00	\$1,105.00	\$69.50	\$903.50	\$85.00	\$1,105.00
9	6" MJ Tee	EA	7	\$65.16	\$456.12	\$100.00	\$700.00	\$122.00	\$854.00	\$136.00	\$952.00	\$80.00	\$560.00
10	12" MJ Tee	EA	2	\$195.48	\$390.96	\$250.00	\$500.00	\$276.00	\$552.00	\$257.00	\$514.00	\$390.00	\$780.00
11	12" x 6" MJ Anchor Tee	EA	13	\$135.91	\$1,766.83	\$160.00	\$2,080.00	\$198.00	\$2,574.00	\$184.00	\$2,392.00	\$160.00	\$2,080.00
12	12" Cap	EA	2	\$56.23	\$112.46	\$75.00	\$150.00	\$82.00	\$164.00	\$79.00	\$158.00	\$105.00	\$210.00
13	Reducer, 12" x 8" MJ	EA	1	\$66.65	\$66.65	\$105.00	\$105.00	\$108.00	\$108.00	\$89.00	\$89.00	\$165.00	\$165.00
14	12" Couplers	EA	6	\$319.65	\$1,917.90	\$145.00	\$870.00	\$162.00	\$972.00	\$153.00	\$918.00	\$415.00	\$2,490.00
15	Tracer Wire	LF	6,500	\$0.14	\$910.00	\$0.17	\$1,105.00	\$0.255	\$1,655.00	\$0.24	\$1,560.00	\$0.17	\$1,105.00
16	Retainer Glands "Grip Rings", 6"	EA	92	\$29.06	\$2,673.52	\$26.50	\$2,438.00	\$29.80	\$2,741.60	\$27.00	\$2,484.00	\$80.00	\$7,360.00
17	Retainer Glands "Grip Rings", 8"	EA	1	\$44.49	\$44.49	\$36.00	\$36.00	\$44.20	\$44.20	\$47.75	\$47.75	\$85.00	\$85.00
18	Retainer Glands "Grip Rings", 12"	EA	47	\$97.05	\$4,561.35	\$75.00	\$3,525.00	\$95.60	\$4,493.20	\$92.25	\$4,335.75	\$95.00	\$4,465.00
<b>TOTAL BID</b>					<b>\$212,785.11</b>		<b>\$212,884.00</b>		<b>\$214,949.00</b>		<b>\$220,481.00</b>		<b>\$245,965.00</b>

**Bold and Underlined** indicates corrected price  
**Bold and Italicized** indicates corrected total

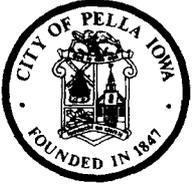
I hereby state that the aforementioned bid tabulation is a fair representation of those bids received July 14, 2016 for Furnishing Water System Materials - Vermeer Road Utility Project - Pella, Iowa

  
 Bradley J. Uitermarkt, P.E.

7/14/16  
 License No. 16716 (Renewal Date: 12/31/16)







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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: E-1

SUBJECT: Fox Engineering Presentation

DATE: July 19, 2016

**BACKGROUND:**

In June 2016, the Iowa Department of Natural Resources (IDNR) issued a draft National Pollutant Discharge Elimination System (NPDES) permit for our Wastewater Treatment Plant. Initial review indicates that the new effluent limits and the schedules set forth in the draft permit to meet these new requirements seem to be in line with what other communities have been receiving over the last several years.

Fox Engineering will be in attendance to discuss the draft permit and the steps necessary to comply with the new discharge limits.

ATTACHMENTS: Draft NPDES Permit

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Information Item

**DRAFT**

**IOWA DEPARTMENT OF NATURAL RESOURCES**  
**National Pollutant Discharge Elimination System (NPDES) Permit**

**OWNER NAME & ADDRESS**

CITY OF PELLA  
825 BROADWAY STREET  
PELLA, IA 50219

**FACILITY NAME & ADDRESS**

PELLA CITY OF STP  
2269 ILLINOIS DRIVE  
PELLA, IA 50219

Section 22, T76N, R18W  
Marion County

**IOWA NPDES PERMIT NUMBER:** 6368006

**DATE OF ISSUANCE:**

**DATE OF EXPIRATION:**

**YOU ARE REQUIRED TO FILE FOR**

**RENEWAL OF THIS PERMIT BY:**

**EPA NUMBER:** IA0043869

This permit is issued pursuant to the authority of section 402(b) of the Clean Water Act (33 U.S.C 1342(b)), Iowa Code section 455B.174, and rule 567-64.3, Iowa Administrative Code. You are authorized to operate the disposal system and to discharge the pollutants specified in this permit in accordance with the effluent limitations, monitoring requirements and other terms set forth in this permit.

You may appeal any condition of this permit by filing a written notice of appeal and request for administrative hearing with the director of this department within 30 days of your receipt of this permit.

Any existing unexpired Iowa operation permit or Iowa NPDES permit previously issued by the department for the facility identified above is revoked by the issuance of this permit. This provision does not apply to any authorization to discharge under the terms and conditions of a general permit issued by the department or to any permit issued exclusively for the discharge of stormwater.

FOR THE DEPARTMENT OF NATURAL RESOURCES

By \_\_\_\_\_

Ryan Olive  
NPDES Section  
ENVIRONMENTAL SERVICES DIVISION

**Facility Name:** PELLA CITY OF STP

**Permit Number:** 6368006

**Outfall No.:** 001 DISCHARGE FROM AN ACTIVATED SLUDGE WASTEWATER TREATMENT FACILITY.

**Receiving Stream:** SENTS CREEK

**Route of Flow:** SENTS CREEK

Class A2 waters are secondary contact recreational use waters in which recreational or other uses may result in contact with the water that is either incidental or accidental. During the recreational use, the probability of ingesting appreciable quantities of water is minimal. Class A2 uses include fishing, commercial and recreational boating, any limited contact incidental to shoreline activities and activities in which users do not swim or float in the water body while on a boating activity.

Waters designated Class B(WW2) are those in which flow or other physical characteristics are capable of supporting a resident aquatic community that includes a variety of native nongame fish and invertebrate species. The flow and other physical characteristics limit the maintenance of warm water game fish populations. These waters generally consist of small perennially flowing streams.

**Outfall No.:** 002 BYPASS AT EQUALIZATION BASIN OVERFLOW AT TREATMENT PLANT

**Receiving Stream:** SENTS CREEK

**Route of Flow:** SENTS CREEK

Class A2 waters are secondary contact recreational use waters in which recreational or other uses may result in contact with the water that is either incidental or accidental. During the recreational use, the probability of ingesting appreciable quantities of water is minimal. Class A2 uses include fishing, commercial and recreational boating, any limited contact incidental to shoreline activities and activities in which users do not swim or float in the water body while on a boating activity.

Waters designated Class B(WW2) are those in which flow or other physical characteristics are capable of supporting a resident aquatic community that includes a variety of native nongame fish and invertebrate species. The flow and other physical characteristics limit the maintenance of warm water game fish populations. These waters generally consist of small perennially flowing streams.

**Outfall No.:** 003 BYPASS AT EQUALIZATION BASIN OVERFLOW AT 228TH PL

**Receiving Stream:** THUNDER CREEK

**Route of Flow:** THUNDER CREEK

Class A2 waters are secondary contact recreational use waters in which recreational or other uses may result in contact with the water that is either incidental or accidental. During the recreational use, the probability of ingesting appreciable quantities of water is minimal. Class A2 uses include fishing, commercial and recreational boating, any limited contact incidental to shoreline activities and activities in which users do not swim or float in the water body while on a boating activity.

Waters designated Class B(WW2) are those in which flow or other physical characteristics are capable of supporting a resident aquatic community that includes a variety of native nongame fish and invertebrate species. The flow and other physical characteristics limit the maintenance of warm water game fish populations. These waters generally consist of small perennially flowing streams.

**Facility Name:** PELLA CITY OF STP

**Permit Number:** 6368006

**Bypasses from any portion of a treatment facility or from a sanitary sewer collection system designed to carry only sewage are prohibited.**

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

**Effluent Limitations:**

You are prohibited from discharging pollutants except in compliance with the following effluent limitations:

**The following dates are approximate while Permit is in Draft**

**001 DISCHARGE FROM AN ACTIVATED SLUDGE WASTEWATER TREATMENT FACILITY.**

<i>Outfall: 001 Effective Dates: Permit Issue Date to Permit Expire Date</i>			
<u>Parameter</u>	<u>Season</u>	<u>Limit Type</u>	<u>Limits</u>
<b>CBOD5</b>		<b>85% Removal Required</b>	
	Yearly	7 Day Average	40 MG/L 1134 LBS/DAY
	Yearly	30 Day Average	25 MG/L 709 LBS/DAY
<b>TOTAL SUSPENDED SOLIDS</b>		<b>85% Removal Required</b>	
	Yearly	7 Day Average	45 MG/L 1276 LBS/DAY
	Yearly	30 Day Average	30 MG/L 851 LBS/DAY
<b>ACUTE TOXICITY, CERIODAPHNIA</b>			
	Yearly	Daily Maximum	1 NO TOXICITY
<b>ACUTE TOXICITY, PIMEPHALES</b>			
	Yearly	Daily Maximum	1 NO TOXICITY
<b>PH</b>			
	Yearly	Daily Maximum	9.0 STD UNITS
	Yearly	Minimum	6.5 STD UNITS

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

Outfall: 001 Effective Dates: 09/01/2016 to 12/31/2020

Parameter	Season	Limit Type	Limits
<b>AMMONIA NITROGEN (N)</b>			
	JAN	30 Day Average	39 MG/L 894 LBS/DAY
	JAN	Daily Maximum	39 MG/L 894 LBS/DAY
	FEB	30 Day Average	47 MG/L 1053 LBS/DAY
	FEB	Daily Maximum	47 MG/L 1053 LBS/DAY
	MAR	30 Day Average	33 MG/L 756 LBS/DAY
	MAR	Daily Maximum	33 MG/L 756 LBS/DAY
	APR	30 Day Average	23 MG/L 537 LBS/DAY
	APR	Daily Maximum	23 MG/L 537 LBS/DAY
	MAY	30 Day Average	23 MG/L 537 LBS/DAY
	MAY	Daily Maximum	23 MG/L 537 LBS/DAY
	JUN	30 Day Average	23 MG/L 537 LBS/DAY
	JUN	Daily Maximum	23 MG/L 537 LBS/DAY
	JUL	30 Day Average	24 MG/L 557 LBS/DAY
	JUL	Daily Maximum	24 MG/L 557 LBS/DAY
	AUG	30 Day Average	21 MG/L 473 LBS/DAY
	AUG	Daily Maximum	21 MG/L 473 LBS/DAY
	SEP	30 Day Average	28 MG/L 616 LBS/DAY
	SEP	Daily Maximum	28 MG/L 616 LBS/DAY
	OCT	30 Day Average	28 MG/L 638 LBS/DAY
	OCT	Daily Maximum	28 MG/L 638 LBS/DAY
	NOV	30 Day Average	23 MG/L 537 LBS/DAY
	NOV	Daily Maximum	23 MG/L 537 LBS/DAY
	DEC	30 Day Average	28 MG/L 638 LBS/DAY
	DEC	Daily Maximum	28 MG/L 638 LBS/DAY

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

<i>Outfall: 001 Effective Dates: 09/01/2016 to 12/31/2020</i>			
<u>Parameter</u>	<u>Season</u>	<u>Limit Type</u>	<u>Limits</u>
<b>COLIFORM, FECAL</b>			
	APR	Daily Maximum	17.883 10*3#/100 ML
	MAY	Daily Maximum	17.883 10*3#/100 ML
	JUN	Daily Maximum	17.883 10*3#/100 ML
	JUL	Daily Maximum	17.883 10*3#/100 ML
	AUG	Daily Maximum	17.883 10*3#/100 ML
	SEP	Daily Maximum	17.883 10*3#/100 ML
	OCT	Daily Maximum	17.883 10*3#/100 ML

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

<b>Outfall: 001 Effective Dates: 01/01/2021 to 08/31/2021</b>			
<b>Parameter</b>	<b>Season</b>	<b>Limit Type</b>	<b>Limits</b>
<b>AMMONIA NITROGEN (N)</b>			
	JAN	30 Day Average	5.2 MG/L 146.5 LBS/DAY
	JAN	Daily Maximum	15.2 MG/L 430.7 LBS/DAY
	FEB	30 Day Average	5.8 MG/L 164.8 LBS/DAY
	FEB	Daily Maximum	14.2 MG/L 402.6 LBS/DAY
	MAR	30 Day Average	4.5 MG/L 128.8 LBS/DAY
	MAR	Daily Maximum	14.7 MG/L 416.5 LBS/DAY
	APR	30 Day Average	2.1 MG/L 59.5 LBS/DAY
	APR	Daily Maximum	15.7 MG/L 445.2 LBS/DAY
	MAY	30 Day Average	1.8 MG/L 52.0 LBS/DAY
	MAY	Daily Maximum	11.8 MG/L 337.1 LBS/DAY
	JUN	30 Day Average	1.3 MG/L 38.2 LBS/DAY
	JUN	Daily Maximum	8.6 MG/L 245.0 LBS/DAY
	JUL	30 Day Average	1.1 MG/L 30.6 LBS/DAY
	JUL	Daily Maximum	6.9 MG/L 195.2 LBS/DAY
	AUG	30 Day Average	1.0 MG/L 28.0 LBS/DAY
	AUG	Daily Maximum	6.6 MG/L 187.9 LBS/DAY
	SEP	30 Day Average	1.5 MG/L 42.1 LBS/DAY
	SEP	Daily Maximum	8.0 MG/L 226.6 LBS/DAY
	OCT	30 Day Average	2.8 MG/L 79.6 LBS/DAY
	OCT	Daily Maximum	10.7 MG/L 303.4 LBS/DAY
	NOV	30 Day Average	3.4 MG/L 96.6 LBS/DAY
	NOV	Daily Maximum	14.7 MG/L 416.5 LBS/DAY
	DEC	30 Day Average	4.0 MG/L 112.1 LBS/DAY
	DEC	Daily Maximum	16.0 MG/L 452.6 LBS/DAY

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

<i>Outfall: 001 Effective Dates: 01/01/2021 to 08/31/2021</i>			
<u>Parameter</u>	<u>Season</u>	<u>Limit Type</u>	<u>Limits</u>
<b>DISSOLVED OXYGEN</b>			
	Yearly	Minimum	5.0 MG/L
<b>E. COLI</b>			
	MAR	Geometric Mean	630 #/100 ML
	APR	Geometric Mean	630 #/100 ML
	MAY	Geometric Mean	630 #/100 ML
	JUN	Geometric Mean	630 #/100 ML
	JUL	Geometric Mean	630 #/100 ML
	AUG	Geometric Mean	630 #/100 ML
	SEP	Geometric Mean	630 #/100 ML
	OCT	Geometric Mean	630 #/100 ML
	NOV	Geometric Mean	630 #/100 ML

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

**Non-Standard Effluent Limits**

Outfall #	Description
001	COLIFORM, FECAL "17.883 10*3#/100" MEANS 17,883 ORGANISMS PER 100ML.

**Monitoring and Reporting Requirements**

- (a) Samples and measurements taken shall be representative of the volume and nature of the monitored wastewater.
- (b) Analytical and sampling methods specified in 40 CFR Part 136 or other methods approved in writing by the department shall be utilized. Samples collected for operational testing need not be analyzed by approved analytical methods; however, commonly accepted test methods should be used.
- (c) You are required to report all data including calculated results needed to determine compliance with the limitations contained in this permit. The results of any monitoring not specified in this permit performed at the compliance monitoring point and analyzed according to 40 CFR Part 136 shall be included in the calculation and reporting of any data submitted in accordance with this permit. This includes daily maximums and minimums and 30-day and 7-day averages for all parameters that have concentration (mg/l) and mass (lbs/day) limits. In addition, flow data shall be reported in million gallons per day (MGD).
- (d) Results of all monitoring shall be recorded on forms provided by, or approved by, the department, and shall be submitted to the appropriate regional field office of the department by the fifteenth day following the close of the reporting period. Your reporting period is on a MONTHLY basis, ending on the last day of each reporting period.
- (e) Any records of monitoring activities and results shall include for all samples: the date, exact place and time of the sampling; the dates the analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses.
- (f) Chapter 63 of the Iowa Administrative Code contains further explanation of these monitoring requirements.

**All dates are approximate while Permit is in Draft**

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

Outfall	Wastewater Parameter	Sample Frequency	Sample Type	Monitoring Location
The following monitoring requirements shall be in effect from Permit Issue Date to Permit Expire Date				
001	BIOCHEMICAL OXYGEN DEMAND (BOD5)	2 TIMES PER WEEK	24 HOUR COMPOSITE	RAW WASTE
001	FLOW	7/WEEK OR DAILY	24 HOUR TOTAL	RAW WASTE
001	NITROGEN, TOTAL (AS N)	1 TIME PER WEEK	24 HOUR COMPOSITE	RAW WASTE
001	NITROGEN, TOTAL KJELDAHL (AS N)	1 EVERY MONTH	24 HOUR COMPOSITE	RAW WASTE
001	PH	2 TIMES PER WEEK	GRAB	RAW WASTE
001	PHOSPHORUS, TOTAL (AS P)	1 TIME PER WEEK	24 HOUR COMPOSITE	RAW WASTE
001	TEMPERATURE	2 TIMES PER WEEK	GRAB	RAW WASTE
001	TOTAL SUSPENDED SOLIDS	2 TIMES PER WEEK	24 HOUR COMPOSITE	RAW WASTE
001	ACUTE TOXICITY, CERIODAPHNIA	1 EVERY 12 MONTHS	24 HOUR COMPOSITE	EFFLUENT AFTER DISINFECTION
001	ACUTE TOXICITY, PIMEPHALES	1 EVERY 12 MONTHS	24 HOUR COMPOSITE	EFFLUENT AFTER DISINFECTION
001	AMMONIA NITROGEN (N)	2 TIMES PER WEEK	24 HOUR COMPOSITE	EFFLUENT AFTER DISINFECTION
001	CBOD5	2 TIMES PER WEEK	24 HOUR COMPOSITE	EFFLUENT AFTER DISINFECTION
001	COPPER, TOTAL (AS CU)	1 EVERY MONTH	24 HOUR COMPOSITE	EFFLUENT AFTER DISINFECTION
001	CYANIDE, TOTAL (AS CN)	1 EVERY MONTH	GRAB	EFFLUENT AFTER DISINFECTION
001	DISSOLVED OXYGEN	2 TIMES PER WEEK	GRAB	EFFLUENT AFTER DISINFECTION

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

Outfall	Wastewater Parameter	Sample Frequency	Sample Type	Monitoring Location
The following monitoring requirements shall be in effect from Permit Issue Date to Permit Expire Date				
001	NITROGEN, TOTAL (AS N)	1 TIME PER WEEK	24 HOUR COMPOSITE	EFFLUENT AFTER DISINFECTION
001	PH	5 TIMES PER WEEK	GRAB	EFFLUENT AFTER DISINFECTION
001	PHOSPHORUS, TOTAL (AS P)	1 TIME PER WEEK	24 HOUR COMPOSITE	EFFLUENT AFTER DISINFECTION
001	SILVER, TOTAL (AS AG)	1 EVERY MONTH	24 HOUR COMPOSITE	EFFLUENT AFTER DISINFECTION
001	TEMPERATURE	2 TIMES PER WEEK	GRAB	EFFLUENT AFTER DISINFECTION
001	TOTAL SUSPENDED SOLIDS	2 TIMES PER WEEK	24 HOUR COMPOSITE	EFFLUENT AFTER DISINFECTION
The following monitoring requirements shall be in effect from 09/01/2016 to 12/31/2020				
001	COLIFORM, FECAL	1 EVERY 3 MONTHS	GRAB	EFFLUENT AFTER DISINFECTION
The following monitoring requirements shall be in effect from 01/01/2021 to 08/31/2021				
001	E. COLI	GEO. MEAN 1/3 MONTHS	GRAB	EFFLUENT AFTER DISINFECTION

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

### Special Monitoring Requirements

**Outfall # Description**

**001 AMMONIA NITROGEN (N)**

Ammonia shall be sampled and analyzed using an EPA approved method specified in 40 CFR 136 or using the Timberline Method Ammonia-001 alternative test procedure.

**NITROGEN, TOTAL (AS N)**

Total nitrogen shall be determined by testing for Total Kjeldahl Nitrogen (TKN) and nitrate + nitrite nitrogen and reporting the sum of the TKN and nitrate + nitrite results (reported as N). Nitrate + nitrite can be analyzed together or separately.

**E. COLI**

The limit for E. coli of 630 org/100 ml specified on page 8 of this permit for outfall(s) 001 is a geometric mean. The disinfection season is established in the Iowa Administrative Code, Subparagraph 567 IAC 61.3(3)"a"(1), and is in effect from March 15 to November 15. Any disinfection system (chlorine, UV light, etc.) shall be operated to comply with the limit during the entire disinfection season whenever wastewater is being discharged from outfall(s) 001.

The facility must collect and analyze a minimum of five samples in one calendar month during each 3-month period from March 15 to November 15. The 3-month periods are March – May, June – August, and September – November. The collection of five samples in each 3-month period will result in a minimum of 15 samples being collected during a calendar year. For example, for the first 3-month period, the operator may choose April as the calendar month to collect the 5 individual E. coli samples to determine compliance with the limits. The operator may also choose the months of March or May as well, as long as each of the 5 samples is collected during a single calendar month. The same principle applies to the other two 3-month periods during the disinfection season. The following requirements apply to the individual samples collected in one calendar month:

Samples must be spaced over one calendar month.

No more than one sample can be collected on any one day.

There must be a minimum of two days between each sample.

No more than two samples may be collected in a period of seven consecutive days.

If the effluent has been disinfected using chlorine, ultraviolet light (UV), or any other process intended to disrupt the biological integrity of the E. coli, the samples shall be analyzed using the Most Probable Number method found in Standard Method 9223B (Colilert® or Colilert-18® made by IDEXX Laboratories, Inc.). If the effluent has not been disinfected the samples may be analyzed using either the MPN method above or EPA Method 1603: Escherichia coli (E. coli) in water by membrane filtration using modified membrane-thermotolerant E. coli agar (modified mTEC) or mColiBlue-24® made by the Hach Company.

The geometric mean must be calculated using all valid sample results collected during a month. The geometric mean formula is as follows: Geometric Mean = (Sample one \* Sample two \* Sample three \* Sample four \* Sample five... Sample N)<sup>(1/N)</sup>, which is the Nth root of the result of the multiplication of all of the sample results where N = the number of samples. If a sample result is a less than value, the value reported by the lab without the less than sign should be used in the geometric mean calculation.

**Facility Name:** PELLA CITY OF STP

**Permit Number:** 6368006

**E. COLI (Continued)**

The geometric mean can be calculated in one of the following ways:

Use a scientific calculator that can calculate the powers of numbers.

Enter the samples in Microsoft Excel and use the function "GEOMEAN" to perform the calculation.

Use the geometric mean calculator on the Iowa DNR webpage at:

<http://www.iowadnr.gov/InsideDNR/RegulatoryWater/NPDESWastewaterPermitting/NPDESOperatorInformation/BacteriaSampling.aspx>.

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

**Significant Industrial User Discharges:**

Significant Industrial User: PELLA CORPORATION

Outfall # Outfall Description

001 EFFLUENT (WASTE) FROM THE PRETREATMENT FACILITY PRIOR TO MIXING WITH ANY OTHER WASTESTREAM FLOWS.

**Significant Industrial User Effluent Limitations**

You are prohibited from discharging pollutants except in compliance with the following effluent limitations:

<b>PELLA CORPORATION</b>				
<b>Outfall: 001 Effective Dates: Issue to Expiration</b>				
<u>Parameter</u>	<u>Season</u>	<u>Limit Type</u>	<u>Limit Values</u>	
<b>FLOW</b>				
	Yearly	30 Day Average	0.080 MGD	
	Yearly	Daily Maximum	0.100 MGD	
<b>ZINC, TOTAL (AS ZN)</b>				
	Yearly	30 Day Average	1.48 MG/L	0.99 LBS/DAY
	Yearly	Daily Maximum	2.61 MG/L	1.74 LBS/DAY
<b>CADMIUM, TOTAL (AS CD)</b>				
	Yearly	30 Day Average	0.26 MG/L	0.17 LBS/DAY
	Yearly	Daily Maximum	0.69 MG/L	0.46 LBS/DAY
<b>CHROMIUM, TOTAL (AS CR)</b>				
	Yearly	30 Day Average	1.71 MG/L	1.14 LBS/DAY
	Yearly	Daily Maximum	2.77 MG/L	1.85 LBS/DAY
<b>CYANIDE, TOTAL (AS CN)</b>				
	Yearly	30 Day Average	0.65 MG/L	0.43 LBS/DAY
	Yearly	Daily Maximum	1.20 MG/L	0.80 LBS/DAY
<b>NICKEL, TOTAL (AS NI)</b>				
	Yearly	30 Day Average	2.38 MG/L	1.59 LBS/DAY
	Yearly	Daily Maximum	3.98 MG/L	2.66 LBS/DAY

Facility Name: PELLA CITY OF STP

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<b>SILVER, TOTAL (AS AG)</b>			
	Yearly	30 Day Average	0.24 MG/L 0.16 LBS/DAY
	Yearly	Daily Maximum	0.43 MG/L 0.29 LBS/DAY
<b>TOTAL TOXIC ORGANICS</b>			
	Yearly	Daily Maximum	2.13 MG/L 1.42 LBS/DAY
<b>COPPER, TOTAL (AS CU)</b>			
	Yearly	30 Day Average	2.07 MG/L 1.38 LBS/DAY
	Yearly	Daily Maximum	3.38 MG/L 2.26 LBS/DAY
<b>LEAD, TOTAL (AS PB)</b>			
	Yearly	30 Day Average	0.43 MG/L 0.29 LBS/DAY
	Yearly	Daily Maximum	0.69 MG/L 0.46 LBS/DAY
<b>PH</b>			
	Yearly	Daily Maximum	10.0 STD UNITS
	Yearly	MINIMUM	6.0 STD UNITS

**Facility Name:** PELLA CITY OF STP

**Permit Number:** 6368006

### **Monitoring and Reporting Requirements**

- (a) Samples and measurements taken shall be representative of the volume and nature of the monitored wastewater.
- (b) Analytical and sampling methods specified in 40 CFR Part 136 or other methods approved in writing by the department shall be utilized. Samples collected for operational testing need not be analyzed by approved analytical methods; however, commonly accepted test methods should be used.
- (c) You are required to report all data including calculated results needed to determine compliance with the limitations contained in this permit. The results of any monitoring not specified in this permit performed at the compliance monitoring point and analyzed according to 40 CFR Part 136 shall be included in the calculation and reporting of any data submitted in accordance with this permit. This includes daily maximums and minimums and 30-day and 7-day averages for all parameters that have concentration (mg/l) and mass (lbs/day) limits. In addition, flow data shall be reported in million gallons per day (MGD).
- (d) Results of all monitoring shall be recorded on forms provided by, or approved by, the department, and shall be submitted to the appropriate regional field office of the department by the fifteenth day following the close of the reporting period. Your reporting period is on a MONTHLY basis, ending on the last day of each reporting period.
- (e) Any records of monitoring activities and results shall include for all samples: the date, exact place and time of the sampling; the dates the analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses.
- (f) Chapter 63 of the Iowa Administrative Code contains further explanation of these monitoring requirements.

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

PELLA CORPORATION				
Outfall	Wastewater Parameter	Sample Frequency	Sample Type	Monitoring Location
001	CADMIUM, TOTAL (AS CD)	1 TIME PER WEEK	24 HOUR COMPOSITE	PRIOR TO DISCHARGE TO CITY SEWER
001	CHROMIUM, TOTAL (AS CR)	1 TIME PER WEEK	24 HOUR COMPOSITE	PRIOR TO DISCHARGE TO CITY SEWER
001	COPPER, TOTAL (AS CU)	1 TIME PER WEEK	24 HOUR COMPOSITE	PRIOR TO DISCHARGE TO CITY SEWER
001	CYANIDE, TOTAL (AS CN)	1 TIME PER WEEK	GRAB	PRIOR TO DISCHARGE TO CITY SEWER
001	FLOW	1 TIME PER WEEK	24 HOUR TOTAL	PRIOR TO DISCHARGE TO CITY SEWER
001	LEAD, TOTAL (AS PB)	1 TIME PER WEEK	24 HOUR COMPOSITE	PRIOR TO DISCHARGE TO CITY SEWER
001	NICKEL, TOTAL (AS NI)	1 TIME PER WEEK	24 HOUR COMPOSITE	PRIOR TO DISCHARGE TO CITY SEWER
001	PH	1 TIME PER WEEK	GRAB	PRIOR TO DISCHARGE TO CITY SEWER
001	SILVER, TOTAL (AS AG)	1 TIME PER WEEK	24 HOUR COMPOSITE	PRIOR TO DISCHARGE TO CITY SEWER
001	TOTAL TOXIC ORGANICS	1 EVERY MONTH	GRAB	PRIOR TO DISCHARGE TO CITY SEWER
001	ZINC, TOTAL (AS ZN)	1 TIME PER WEEK	24 HOUR COMPOSITE	PRIOR TO DISCHARGE TO CITY SEWER

**Facility Name:** PELLA CITY OF STP

**Permit Number:** 6368006

**Significant Industrial User Discharges:**

**Significant Industrial User:** VERMEER MANUFACTURING

**Outfall #    Outfall Description**

001        TREATED PROCESS WASTEWATER FOLLOWING PRETREATMENT AND PRIOR TO MIXING WITH  
SANITARY WASTEWATER.

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

**Significant Industrial User Effluent Limitations**

You are prohibited from discharging pollutants except in compliance with the following effluent limitations:

<b>VERMEER MANUFACTURING</b>				
<b>Outfall: 001 Effective Dates: Issue to Expiration</b>				
<u>Parameter</u>	<u>Season</u>	<u>Limit Type</u>	<u>Limit Values</u>	
<b>FLOW</b>				
	Yearly	30 Day Average	0.30 MGD	
	Yearly	Daily Maximum	0.65 MGD	
<b>BIOCHEMICAL OXYGEN DEMAND (BOD5)</b>				
	Yearly	30 Day Average	1800 LBS/DAY	
	Yearly	Daily Maximum	1800 LBS/DAY	
<b>TOTAL SUSPENDED SOLIDS</b>				
	Yearly	30 Day Average	1000 LBS/DAY	
	Yearly	Daily Maximum	1000 LBS/DAY	
<b>ZINC, TOTAL (AS ZN)</b>				
	Yearly	30 Day Average	1.48 MG/L	3.7 LBS/DAY
	Yearly	Daily Maximum	2.61 MG/L	6.53 LBS/DAY
<b>CADMIUM, TOTAL (AS CD)</b>				
	Yearly	30 Day Average	0.26 MG/L	0.65 LBS/DAY
	Yearly	Daily Maximum	0.69 MG/L	1.73 LBS/DAY
<b>CHROMIUM, TOTAL (AS CR)</b>				
	Yearly	30 Day Average	1.71 MG/L	4.28 LBS/DAY
	Yearly	Daily Maximum	2.77 MG/L	6.93 LBS/DAY
<b>CYANIDE, TOTAL (AS CN)</b>				
	Yearly	30 Day Average	0.65 MG/L	1.63 LBS/DAY
	Yearly	Daily Maximum	1.2 MG/L	3.00 LBS/DAY
<b>NICKEL, TOTAL (AS NI)</b>				
	Yearly	30 Day Average	2.38 MG/L	5.95 LBS/DAY

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

<b>VERMEER MANUFACTURING</b>			
<b>Outfall: 001 Effective Dates: Issue to Expiration</b>			
<u>Parameter</u>	<u>Season</u>	<u>Limit Type</u>	<u>Limit Values</u>
<b>NICKEL, TOTAL (AS NI)</b>			
	Yearly	Daily Maximum	3.98 MG/L 9.96 LBS/DAY
<b>OIL AND GREASE (PETROLEUM)</b>			
	Yearly	Daily Maximum	100 MG/L
<b>SILVER, TOTAL (AS AG)</b>			
	Yearly	30 Day Average	0.24 MG/L 0.60 LBS/DAY
	Yearly	Daily Maximum	0.43 MG/L 1.07 LBS/DAY
<b>TOTAL TOXIC ORGANICS</b>			
	Yearly	Daily Maximum	2.13 MG/L 5.33 LBS/DAY
<b>COPPER, TOTAL (AS CU)</b>			
	Yearly	30 Day Average	2.07 MG/L 5.18 LBS/DAY
	Yearly	Daily Maximum	3.38 MG/L 8.46 LBS/DAY
<b>LEAD, TOTAL (AS PB)</b>			
	Yearly	30 Day Average	0.43 MG/L 1.07 LBS/DAY
	Yearly	Daily Maximum	0.69 MG/L 1.73 LBS/DAY
<b>PH</b>			
	Yearly	Daily Maximum	10 STD UNITS
	Yearly	MINIMUM	5.5 STD UNITS
<b>OIL AND GREASE (NON-PETROLEUM)</b>			
	Yearly	Daily Maximum	300 MG/L

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

### Monitoring and Reporting Requirements

- (a) Samples and measurements taken shall be representative of the volume and nature of the monitored wastewater.
- (b) Analytical and sampling methods specified in 40 CFR Part 136 or other methods approved in writing by the department shall be utilized. Samples collected for operational testing need not be analyzed by approved analytical methods; however, commonly accepted test methods should be used.
- (c) You are required to report all data including calculated results needed to determine compliance with the limitations contained in this permit. The results of any monitoring not specified in this permit performed at the compliance monitoring point and analyzed according to 40 CFR Part 136 shall be included in the calculation and reporting of any data submitted in accordance with this permit. This includes daily maximums and minimums and 30-day and 7-day averages for all parameters that have concentration (mg/l) and mass (lbs/day) limits. In addition, flow data shall be reported in million gallons per day (MGD).
- (d) Results of all monitoring shall be recorded on forms provided by, or approved by, the department, and shall be submitted to the appropriate regional field office of the department by the fifteenth day following the close of the reporting period. Your reporting period is on a MONTHLY basis, ending on the last day of each reporting period.
- (e) Any records of monitoring activities and results shall include for all samples: the date, exact place and time of the sampling; the dates the analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses.
- (f) Chapter 63 of the Iowa Administrative Code contains further explanation of these monitoring requirements.

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

VERMEER MANUFACTURING				
Outfall	Wastewater Parameter	Sample Frequency	Sample Type	Monitoring Location
001	BIOCHEMICAL OXYGEN DEMAND (BOD5)	2 TIMES PER WEEK	24 HOUR COMPOSITE	EFFLUENT FROM PRETREATMENT PROCESS
001	CADMIUM, TOTAL (AS CD)	1 TIME PER WEEK	24 HOUR COMPOSITE	EFFLUENT FROM PRETREATMENT PROCESS
001	CHROMIUM, TOTAL (AS CR)	1 TIME PER WEEK	24 HOUR COMPOSITE	EFFLUENT FROM PRETREATMENT PROCESS
001	COPPER, TOTAL (AS CU)	1 TIME PER WEEK	24 HOUR COMPOSITE	EFFLUENT FROM PRETREATMENT PROCESS
001	CYANIDE, TOTAL (AS CN)	1 TIME PER WEEK	GRAB	EFFLUENT FROM PRETREATMENT PROCESS
001	FLOW	1 TIME PER WEEK	24 HOUR TOTAL	EFFLUENT FROM PRETREATMENT PROCESS
001	LEAD, TOTAL (AS PB)	1 TIME PER WEEK	24 HOUR COMPOSITE	EFFLUENT FROM PRETREATMENT PROCESS
001	NICKEL, TOTAL (AS NI)	1 TIME PER WEEK	24 HOUR COMPOSITE	EFFLUENT FROM PRETREATMENT PROCESS
001	OIL AND GREASE (PETROLEUM)	1 TIME PER WEEK	GRAB	EFFLUENT FROM PRETREATMENT PROCESS
001	OIL AND GREASE (NON-PETROLEUM)	1 TIME PER WEEK	GRAB	EFFLUENT FROM PRETREATMENT PROCESS
001	PH	2 TIMES PER WEEK	GRAB	EFFLUENT FROM PRETREATMENT PROCESS
001	SILVER, TOTAL (AS AG)	1 TIME PER WEEK	24 HOUR COMPOSITE	EFFLUENT FROM PRETREATMENT PROCESS
001	TOTAL SUSPENDED SOLIDS	2 TIMES PER WEEK	24 HOUR COMPOSITE	EFFLUENT FROM PRETREATMENT PROCESS
001	TOTAL TOXIC ORGANICS	1 EVERY MONTH	GRAB	EFFLUENT FROM PRETREATMENT PROCESS
001	ZINC, TOTAL (AS ZN)	1 TIME PER WEEK	24 HOUR COMPOSITE	EFFLUENT FROM PRETREATMENT PROCESS

**Facility Name:** PELLA CITY OF STP

**Permit Number:** 6368006

**Significant Industrial User Discharges:**

**Significant Industrial User:** RING-O-MATIC MANUFACTURING COMPANY

**Outfall #    Outfall Description**

001        TREATED PROCESS WASTEWATER FOLLOWING PRETREATMENT AND PRIOR TO MIXING WITH  
SANITARY WASTEWATER.

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

**Significant Industrial User Effluent Limitations**

You are prohibited from discharging pollutants except in compliance with the following effluent limitations:

<b>RING-O-MATIC MANUFACTURING COMPANY</b>				
<b>Outfall: 001 Effective Dates: Issue to Expiration</b>				
<u>Parameter</u>	<u>Season</u>	<u>Limit Type</u>	<u>Limit Values</u>	
<b>FLOW</b>				
	Yearly	30 Day Average	0.000170 MGD	
	Yearly	Daily Maximum	0.0060 MGD	
<b>ZINC, TOTAL (AS ZN)</b>				
	Yearly	30 Day Average	1.480 MG/L 0.002098 LBS/DAY	
	Yearly	Daily Maximum	2.610 MG/L 0.003700 LBS/DAY	
<b>CADMIUM, TOTAL (AS CD)</b>				
	Yearly	30 Day Average	0.070 MG/L 0.000099 LBS/DAY	
	Yearly	Daily Maximum	0.11 MG/L 0.000156 LBS/DAY	
<b>CHROMIUM, TOTAL (AS CR)</b>				
	Yearly	30 Day Average	1.710 MG/L 0.002424 LBS/DAY	
	Yearly	Daily Maximum	2.770 MG/L 0.003927 LBS/DAY	
<b>CYANIDE, TOTAL (AS CN)</b>				
	Yearly	30 Day Average	0.650 MG/L 0.000922 LBS/DAY	
	Yearly	Daily Maximum	1.200 MG/L 0.001701 LBS/DAY	
<b>NICKEL, TOTAL (AS NI)</b>				
	Yearly	30 Day Average	2.380 MG/L 0.003374 LBS/DAY	
	Yearly	Daily Maximum	3.980 MG/L 0.005643 LBS/DAY	
<b>SILVER, TOTAL (AS AG)</b>				
	Yearly	30 Day Average	0.240 MG/L 0.000340 LBS/DAY	
	Yearly	Daily Maximum	0.430 MG/L 0.000610 LBS/DAY	
<b>TOTAL TOXIC ORGANICS</b>				
	Yearly	Daily Maximum	2.130 MG/L 0.003020 LBS/DAY	

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

**RING-O-MATIC MANUFACTURING COMPANY**

*Outfall: 001 Effective Dates: Issue to Expiration*

<u>Parameter</u>	<u>Season</u>	<u>Limit Type</u>	<u>Limit Values</u>
<b>COPPER, TOTAL (AS CU)</b>			
	Yearly	30 Day Average	2.070 MG/L 0.002935 LBS/DAY
	Yearly	Daily Maximum	3.380 MG/L 0.004792 LBS/DAY
<b>LEAD, TOTAL (AS PB)</b>			
	Yearly	30 Day Average	0.430 MG/L 0.000610 LBS/DAY
	Yearly	Daily Maximum	0.690 MG/L 0.000978 LBS/DAY
<b>PH</b>			
	Yearly	Daily Maximum	10.00 STD UNITS
	Yearly	MINIMUM	5.5 STD UNITS

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

### Monitoring and Reporting Requirements

- (a) Samples and measurements taken shall be representative of the volume and nature of the monitored wastewater.
- (b) Analytical and sampling methods specified in 40 CFR Part 136 or other methods approved in writing by the department shall be utilized. Samples collected for operational testing need not be analyzed by approved analytical methods; however, commonly accepted test methods should be used.
- (c) You are required to report all data including calculated results needed to determine compliance with the limitations contained in this permit. The results of any monitoring not specified in this permit performed at the compliance monitoring point and analyzed according to 40 CFR Part 136 shall be included in the calculation and reporting of any data submitted in accordance with this permit. This includes daily maximums and minimums and 30-day and 7-day averages for all parameters that have concentration (mg/l) and mass (lbs/day) limits. In addition, flow data shall be reported in million gallons per day (MGD).
- (d) Results of all monitoring shall be recorded on forms provided by, or approved by, the department, and shall be submitted to the appropriate regional field office of the department by the fifteenth day following the close of the reporting period. Your reporting period is on a MONTHLY basis, ending on the last day of each reporting period.
- (e) Any records of monitoring activities and results shall include for all samples: the date, exact place and time of the sampling; the dates the analyses were performed; who performed the analyses; the analytical techniques or methods used; and the results of such analyses.
- (f) Chapter 63 of the Iowa Administrative Code contains further explanation of these monitoring requirements.

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

RING-O-MATIC MANUFACTURING COMPANY				
Outfall	Wastewater Parameter	Sample Frequency	Sample Type	Monitoring Location
001	CADMIUM, TOTAL (AS CD)	1 TIME PER WEEK	24 HOUR COMPOSITE	PRIOR TO DISCHARGE TO CITY SEWER
001	CHROMIUM, TOTAL (AS CR)	1 TIME PER WEEK	24 HOUR COMPOSITE	PRIOR TO DISCHARGE TO CITY SEWER
001	COPPER, TOTAL (AS CU)	1 TIME PER WEEK	24 HOUR COMPOSITE	PRIOR TO DISCHARGE TO CITY SEWER
001	CYANIDE, TOTAL (AS CN)	1 TIME PER WEEK	GRAB	PRIOR TO DISCHARGE TO CITY SEWER
001	FLOW	2 TIMES PER WEEK	24 HOUR TOTAL	PRIOR TO DISCHARGE TO CITY SEWER
001	LEAD, TOTAL (AS PB)	1 TIME PER WEEK	24 HOUR COMPOSITE	PRIOR TO DISCHARGE TO CITY SEWER
001	NICKEL, TOTAL (AS NI)	1 TIME PER WEEK	24 HOUR COMPOSITE	PRIOR TO DISCHARGE TO CITY SEWER
001	PH	1 TIME PER WEEK	GRAB	PRIOR TO DISCHARGE TO CITY SEWER
001	SILVER, TOTAL (AS AG)	1 TIME PER WEEK	24 HOUR COMPOSITE	PRIOR TO DISCHARGE TO CITY SEWER
001	TOTAL TOXIC ORGANICS	1 TIME PER WEEK	GRAB	PRIOR TO DISCHARGE TO CITY SEWER
001	ZINC, TOTAL (AS ZN)	1 TIME PER WEEK	24 HOUR COMPOSITE	PRIOR TO DISCHARGE TO CITY SEWER

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

Outfall Number: 001

#### Ceriodaphnia and Pimephales Toxicity Effluent Testing

1. For facilities that have not been required to conduct toxicity testing by a previous NPDES permit, the initial annual toxicity test shall be conducted within three (3) months of permit issuance. For facilities that have been required to conduct toxicity testing by a previous NPDES permit, the initial annual toxicity test shall be conducted within twelve months (12) of the last toxicity test.
2. The test organisms that are to be used for acute toxicity testing shall be Ceriodaphnia dubia and Pimephales promelas. The acute toxicity testing procedures used to demonstrate compliance with permit limits shall be those listed in 40 CFR Part 136 and adopted by reference in rule 567--63.1(1). The method for measuring acute toxicity is specified in USEPA, October 2002, Methods for Measuring the Acute Toxicity of Effluents and Receiving Waters to Freshwater and Marine Organisms, Fifth Edition. U.S. Environmental Protection Agency, Office of Water, Washington, D.C., EPA 821-R-02-012.
3. The diluted effluent sample must contain a minimum of 100.00 % effluent and no more than 0.00 % of culture water.
4. One valid positive toxicity result will require, at a minimum, quarterly testing for effluent toxicity until three successive tests are determined not to be positive.
5. Two successive valid positive toxicity results or three positive results out of five successive valid effluent toxicity tests will require a toxicity reduction evaluation to be completed to eliminate the toxicity.
6. A non-toxic test result shall be indicated as a "1" on the monthly operation report. A toxic test result shall be indicated as a "2" on the monthly operation report. DNR Form 542-1381 shall also be submitted to the DNR field office along with the monthly operation report.

#### Ceriodaphnia and Pimephales Toxicity Effluent Limits

The maximum limit of "1" for the parameters Acute Toxicity, Ceriodaphnia and Acute Toxicity, Pimephales means no positive toxicity results.

Definition: "Positive toxicity result" means a statistical difference of mortality rate between the control and the diluted effluent sample. For more information see USEPA, October 2002, Methods for Measuring the Acute Toxicity of Effluents and Receiving Waters to Freshwater and Marine Organisms, Fifth Edition, U.S. Environmental Protection Agency, Office of Water, Washington, D.C., EPA 821-R-02-012.

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

### Design Capacity

#### Design: 1

The design capacity for the treatment works is specified in Construction Permit Number 79-475-S, issued Tuesday, September 25, 1979.

The treatment plant is designed to treat:

- \* An average dry weather (ADW) flow of 2.3040 Million Gallons Per Day (MGD).
- \* An average wet weather (AWW) flow of 3.4000 Million Gallons Per Day (MGD).
- \* A maximum wet weather (MWW) flow of 5.5000 Million Gallons Per Day (MGD).
- \* A design 5-day biochemical oxygen demand (BOD5) load of 4660 lbs/day.
- \* A design Total Kjeldahl Nitrogen (TKN) load of 587.00 lbs/day.

Operator Certification Type/Grade: WW/IV

Wastes in such volumes or quantities as to exceed the design capacity of the treatment works or reduce the effluent quality below that specified in the operation permit of the treatment works are considered to be a waste which interferes with the operation or performance of the treatment works and are prohibited by rule IAC 567-62.1(7).

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

### SEWAGE SLUDGE HANDLING AND DISPOSAL REQUIREMENTS

"Sewage sludge" is solid, semisolid, or liquid residue generated during the treatment of domestic sewage in a treatment works. Sewage sludge does not include the grit and screenings generated during preliminary treatment.

1. The permittee shall comply with all existing Federal and State laws and regulations that apply to the use and disposal of sewage sludge and with technical standards developed pursuant to Section 405(d) of the Clean Water Act when such standards are promulgated. If an applicable numerical limit or management practice for pollutants in sewage sludge is promulgated after issuance of this permit that is more stringent than a sludge pollutant limit or management practice specified in existing Federal or State laws or regulations, this permit shall be modified, or revoked and reissued, to conform to the regulations promulgated under Section 405(d) of the Clean Water Act. The permittee shall comply with the limitation no later than the compliance deadline specified in the applicable regulations.
2. The permittee shall provide written notice to the Department of Natural Resources prior to any planned changes in sludge disposal practices.
3. Land application of sewage sludge shall be conducted in accordance with criteria established in rule IAC 567--67.1 through 67.11 (455B).

**Facility Name:** PELLA CITY OF STP  
**Permit Number:** 6368006

### MAJOR CONTRIBUTING INDUSTRIES LIMITATIONS, MONITORING AND REPORTING REQUIREMENTS

1. You are required to notify the department, in writing, of any of the following:

(a) 180 days prior to the introduction of pollutants to your facility from a significant industrial user. A significant industrial user means an industrial user of a treatment works that:

(1) Discharges an average of 25,000 gallons per day or more of process wastewater excluding sanitary, noncontact cooling and boiler blowdown wastewater;  
(2) Contributes a process waste stream which makes up five percent or more of the average dry weather hydraulic or organic capacity of the publicly-owned treatment works:

(3) Is subject to Categorical Pretreatment Standards under 40 CFR 403.6 and 40 CFR Chapter I, Subchapter N; or

(4) Is designated by the department as a significant industrial user on the basis that the contributing industry, either singly or in combination with other contributing industries, has a reasonable potential for adversely affecting the operation of or effluent quality from the publicly-owned treatment works or for violating any pretreatment standards or requirements.

(b) 60 days prior to a proposed expansion, production increase or process modification that may result in the discharge of a new pollutant or a discharge in excess of limitations stated in the existing treatment agreement.

(c) 10 days prior to any commitment by you to accept waste from any new significant industrial user. Your written notification must include a new or revised treatment agreement in accordance with rule 64.3(5)(455B).

2. You shall require all users of your facility to comply with Sections 204(b), 307 and 308 of the Clean Water Act.

Section 204(b) requires that all users of the treatment works constructed with funds provided under Sections 201(g) or 601 of the Act to pay their proportionate share of the costs of operation, maintenance and replacement of the treatment works.

Section 307 of the Act requires users to comply with pretreatment standards promulgated by EPA for pollutants that would cause interference with the treatment process or would pass through the treatment works.

Section 308 of the Act requires users to allow access at reasonable times to state and EPA inspectors for the purpose of sampling the discharge and reviewing and copying records.

3. You shall limit and monitor pollutants for each significant industrial user as required elsewhere in this permit, and submit sample results to the department monthly. Your report shall be submitted by the fifteenth day of the following month.

Revised: June 16, 2009 CAC

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

Ammonia Nitrogen, *E. coli* and DO Compliance Schedule

1. The facility shall make necessary improvements to meet ammonia nitrogen, *E. coli* and DO limits according to the following schedule:
  - Complete a Self-Assessment Matrix and submit a Work Record Request form to DNR's Wastewater Engineering Section by *[Insert date of 3 months from permit issuance]*. The forms and instructions are available on the DNR website at <http://www.iowadnr.gov/InsideDNR/RegulatoryWater/WastewaterConstruction.aspx>. Questions on the forms should be directed to either Terry Kirschenman at 515/725-8422 or Emy Liu at 515-725-8421.
  - Submit progress report by *[Insert 12 months from permit issuance date]*.
  - Submit a Facility Plan by *[Insert 15 months from permit issuance date]*. The Facility Plan shall be in accordance with Chapter 11.2 of the Iowa Wastewater Facilities Design Standards adopted April 25, 1979.
  - Submit progress report by *[Insert 24 months from permit issuance date]*.
  - Submit final plans and specifications by *[Insert 30 months from permit issuance date]*.
  - Award contract for construction of wastewater treatment improvements by *[Insert 35 months from permit issuance date]*.
  - Submit progress report by *[Insert 44 months from permit issuance date]*.
  - Complete construction of wastewater treatment improvements by *[Insert 51 months from permit issuance date]*.
  - Achieve compliance with all final ammonia nitrogen, *E. coli* and DO limits by *[Insert 52 months from permit issuance date]*.

Within fourteen (14) days following all dates of compliance, the permittee shall provide written notice of compliance with the scheduled event. All written notices and progress reports shall be sent to the following address:

Iowa Department of Natural Resources  
Environmental Services Division  
Regional Office # 5  
7900 Hickman Road Suite 200  
Windsor Heights, IA 50324

Facility Name: PELLA CITY OF STP

Permit Number: 6368006

### Nutrient Reduction Requirements

In support of the Iowa Nutrient Reduction Strategy you shall prepare and submit a report that evaluates the feasibility and reasonableness of reducing the amounts of nitrogen and phosphorus discharged into surface water. The report shall be submitted no later than *{twenty-four months from the issuance date}* and shall address the following:

- ▲ A description of the existing treatment facility with particular emphasis on its capabilities for removing nitrogen and phosphorus. The description shall include monitoring data that define the current amounts of total nitrogen (TKN+nitrate+nitrite) and total phosphorus in both the raw wastewater and the final effluent.
- ▲ A description and evaluation of operational changes to the existing treatment facility that could be implemented to reduce the amounts of total nitrogen and total phosphorus discharged in the final effluent and the feasibility and reasonableness of each. Your evaluation must discuss the projected degree of total nitrogen and total phosphorus reduction achievable for each operational change. When evaluating feasibility you must consider what, if any, effect operational changes would have on the removal of other pollutants (e.g. CBOD<sub>5</sub>, TSS). When evaluating reasonableness you shall include estimates of the additional cost, if any, to implement such changes and for a publicly-owned treatment works the impact on user rates.
- ▲ A description and evaluation of new or additional treatment technologies that would achieve significant reductions in the amounts of total nitrogen and total phosphorus discharged in the final effluent with a goal of achieving annual average concentrations of 10 mg/L total nitrogen and 1 mg/L total phosphorus for plants treating typical domestic strength sewage. For purposes of this evaluation typical domestic sewage is considered to contain approximately 25 – 35 mg/L total nitrogen and 4 - 8 mg/L total phosphorus. For plants treating wastewater with total nitrogen and/or total phosphorus concentrations greater than typical domestic strength sewage, the evaluation shall include the projected reductions in the total nitrogen and phosphorus effluent concentrations achievable with the application of feasible and reasonable treatment technology with a goal of achieving at least a 66 % reduction in nitrogen and 75% reduction in total phosphorus. For each treatment technology the report shall assess its feasibility, reasonableness, practicability, the availability of equipment, capital costs, annual operating costs, impact on user rates and any non-water quality environmental impacts (e.g. additional air pollution, increased sludge production, etc.).
- ▲ Based on the evaluations of operational changes and new or additional treatment technologies the report must select the preferred method(s) for reducing total nitrogen and total phosphorus in the final effluent, the rationale for the selected method(s) and an estimate of the effluent quality achievable.
- ▲ The report must include a schedule for making operational changes and/or installing new or additional treatment technologies to achieve the concentration and/or percentage removal goals listed above. Additional financial justification must be included in the report if no operational changes or treatment technologies are feasible or reasonable.

The schedule will be incorporated into the NPDES permit by amendment. Effluent discharge limits will be based on one full year of operating data after implementation of the operational changes or completion of plant modifications and a six month optimization period.

The report shall be sent to the following address:

Ryan Olive  
NPDES Section  
Iowa Department of Natural Resources  
502 East 9th Street  
Des Moines, IA 50319

## STANDARD CONDITIONS

### 1. ADMINISTRATIVE RULES

Rules of this Department that govern the operation of your facility in connection with this permit are published in Part 567 of the Iowa Administrative Code (IAC) in Chapters 60-65, 67, and 121. Reference to the term "rule" in this permit means the designated provision of Part 567 of the IAC. Reference to the term "CFR" means the Code of Federal Regulations.

### 2. DEFINITIONS

- (a) 7 day average means the sum of the total daily discharges by mass, volume, or concentration during a 7 consecutive day period, divided by the total number of days during the period that measurements were made. Four 7 consecutive day periods shall be used each month to calculate the 7-day average. The first 7-day period shall begin with the first day of the month.
- (b) 30 day average means the sum of the total daily discharges by mass, volume, or concentration during a calendar month, divided by the total number of days during the month that measurements were made.
- (c) Daily maximum means the total discharge by mass, volume, or concentration during a twenty-four hour period.

### 3. DUTY TO COMPLY

You must comply with all conditions of this permit. Any permit noncompliance constitutes a violation of the Clean Water Act and is grounds for enforcement action; permit termination, revocation and reissuance, or modification; or denial of a permit renewal application. Issuance of this permit does not relieve you of the responsibility to comply with all local, state and federal laws, ordinances, regulations or other legal requirements applying to the operation of your facility. *{See 40 CFR 122.41(a) and 567 IAC 64.7(4)"e"}*

### 4. DUTY TO PROVIDE INFORMATION

You must furnish to the Director, within a reasonable time, any information the Director may request to determine compliance with this permit or determine whether cause exists for modifying, revoking and reissuing, or terminating this permit, in accordance with 567 IAC 64.3(11)(c). You must also furnish to the Director, upon request, copies of any records required to be kept by this permit.

### 5. NEED TO HALT OR REDUCE ACTIVITY

It shall not be a defense for a permittee in an enforcement action that it would have been necessary to halt or reduce the permitted activity in order to maintain compliance with the conditions of this permit. *{See 40 CFR 122.41(c) and 567 IAC 64.7(7)"j"}*

### 6. DUTY TO MITIGATE

You shall take all reasonable steps to minimize or prevent any discharge in violation of this permit which has a reasonable likelihood of adversely affecting human health or the environment. *{See 40 CFR 122.41(d) and 567 IAC 64.7(7)"i"}*

### 7. PROPERTY RIGHTS

This permit does not convey any property rights of any sort or any exclusive privilege. *{See 567 IAC 64.4(3)"b"}*

### 8. TRANSFER OF TITLE OR OWNER ADDRESS CHANGE

If title to your facility, or any part of it, is transferred the new owner shall be subject to this permit. You are required to notify the new owner of the requirements of this permit in writing prior to any transfer of title. The Director shall be notified in writing within 30 days of the transfer. No transfer of the authorization to discharge from the facility represented by the permit shall take place prior to notifying the department of the transfer of title. Whenever the address of the owner is changed, the department shall be notified in writing within 30 days of the address change. Electronic notification is not sufficient; all title transfers or address changes must be reported to the department by mail. *{See 567 IAC 64.14}*

### 9. PROPER OPERATION AND MAINTENANCE

All facilities and control systems shall be operated as efficiently as possible and maintained in good working order. A sufficient number of staff, adequately trained and knowledgeable in the operation of your facility shall be retained at all times and adequate laboratory controls and appropriate quality assurance procedures shall be provided to maintain compliance with the conditions of this permit. *{See 40 CFR 122.41(e) and 567 IAC 64.7(7)"f"}*

### 10. PERMIT MODIFICATION, SUSPENSION OR REVOCATION

- (a) This permit may be modified, suspended, or revoked and reissued for cause including but not limited to those specified in 567 IAC 64.3(11).
- (b) This permit may be modified due to conditions or information on which this permit is based, including any new standard the department may adopt that would change the required effluent limits. *{See 567 IAC 64.3(11)}*
- (c) If a toxic pollutant is present in your discharge and more stringent standards for toxic pollutants are established under Section 307(a) of the Clean Water Act, this permit will be modified in accordance with the new standards. *{See 40 CFR 122.62(a)(6) and 567 IAC 64.7(7)"g"}*

The filing of a request for a permit modification, revocation or suspension, or a notification of planned changes or anticipated noncompliance does not stay any permit condition.

### 11. DUTY TO REAPPLY AND PERMIT CONTINUATION

If you wish to continue to discharge after the expiration date of this permit, you must file a complete application for reissuance at least 180 days prior to the expiration date of this permit. If a timely and sufficient application is submitted, this permit will remain in effect until the Department makes a final determination on the permit application. *{See 567 IAC 64.8(1) and Iowa Code 17A.18}*

### 12. SIGNATORY REQUIREMENTS

Applications, reports or other information submitted to the Department in connection with this permit must be signed and certified as required by 567 IAC 64.3(8).

## STANDARD CONDITIONS

### 22. NOTICE OF CHANGED CONDITIONS

You are required to notify the director of any changes in existing conditions or information on which this permit is based. This includes, but is not limited to, the following:

- (a) If your facility is a publicly owned treatment works (POTW) or otherwise may accept waste for treatment from an indirect discharger or industrial contributor (See 567 IAC 64.3(5) for further notice requirements).
- (b) If your facility is a POTW and there is any substantial change in the volume or character of pollutants being introduced to the POTW by a source introducing pollutants into the POTW at the time of issuance of the permit. *{See 40 CFR 122.42(b)}*
- (c) As soon as you know or have reason to believe that any activity has occurred or will occur which would result in the discharge of any toxic pollutant which is not limited in this permit. *{See 40 CFR 122.42(a)}*
- (d) If you have begun or will begin to use or manufacture as an intermediate or final product or byproduct any toxic pollutant which was not reported in the permit application.
- (e) No construction activity that will result in disturbance of one acre or more shall be initiated without first obtaining coverage under NPDES General Permit No. 2 for "Storm water discharge associated with construction activity".

### 23. BYPASSES

- (a) Definition. "Bypass" means the diversion of waste streams from any portion of a treatment facility or collection system. A bypass does not include internal operational waste stream diversions that are part of the design of the treatment facility, maintenance diversions where redundancy is provided, diversions of wastewater from one point in a collection system to another point in a collection system, or wastewater backups into buildings that are caused in the building lateral or private sewer line.
- (b) Prohibitions.
  - i. Bypasses from any portion of a treatment facility or from a sanitary sewer collection system designed to carry only sewage are prohibited.
  - ii. Bypass is prohibited and the department may not assess a civil penalty against a permittee for bypass if the permittee has complied with all of the following:
    - (1) Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage; and
    - (2) There were no feasible alternatives to the bypass such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate backup equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventive maintenance; and
    - (3) The permittee submitted notices as required by paragraph (d) of this section.

- (c) The Director may approve an anticipated bypass after considering its adverse effects if the Director determines that it will meet the three conditions listed above and a request for bypass has been submitted to the Department in accordance with 567 IAC 63.6(2).
- (d) Reporting bypasses. Bypasses shall be reported in accordance with 567 IAC 63.6.

### 24. UPSET PROVISION

- (a) Definition. "Upset" means an exceptional incident in which there is unintentional and temporary noncompliance with technology based permit effluent limitations because of factors beyond the reasonable control of the permittee. An upset does not include noncompliance to the extent caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventive maintenance, or careless or improper operation.
- (b) Effect of an upset. An upset constitutes an affirmative defense in an action brought for noncompliance with such technology based permit effluent limitations if the requirements of paragraph "c" of this condition are met. No determination made during administrative review of claims that noncompliance was caused by upset, and before an action for noncompliance, is final administrative action subject to judicial review.
- (c) Conditions necessary for demonstration of an upset. A permittee who wishes to establish the affirmative defense of upset shall demonstrate through properly signed operating logs or other relevant evidence that:
  - i. An upset occurred and that the permittee can identify the cause(s) of the upset;
  - ii. The permitted facility was at the time being properly operated;
  - iii. The permittee submitted notice of the upset to the Department in accordance with 567 IAC 63.6(3); and
  - iv. The permittee complied with any remedial measures required in accordance with 567 IAC 63.6(6)"b".
- (d) Burden of Proof. In any enforcement proceeding, the permittee seeking to establish the occurrence of an upset has the burden of proof.

### 25. SEVERABILITY

The provisions of this permit are severable and if any provision or application of any provision to any circumstance is found to be invalid by this department or a court of law, the application of such provision to other circumstances, and the remainder of this permit, shall not be affected by such finding.

## **National Pollutant Discharge Elimination System**

**Notice Date: 6-16-2016**

The Iowa Department of Natural Resources is proposing to approve an application for reissuance of an NPDES (National Pollutant Discharge Elimination System) permit for the discharges described below:

### **DISCHARGER NAME AND ADDRESS:**

PELLA CITY OF STP  
2269 ILLINOIS DRIVE  
PELLA, IOWA 50219

**LOCATION: Township: 76 Range: 18 Section: 22 County: Marion**

### **DESCRIPTION OF DISCHARGES**

001 DISCHARGE FROM AN ACTIVATED SLUDGE WASTEWATER TREATMENT FACILITY.

**RECEIVING STREAM: SENTS CREEK**

Stabilized sludge is applied to local land according to state regulations.

Anyone wishing to comment on or object to the proposed issuance of this permit must do so in writing within forty-five (45) days of the date shown at the top of this notice. All comments received will be considered in the final determination. If no objections are received within forty-five (45) days, the Department will issue a final permit. You may request the Department hold a public hearing by submitting a written request stating specific reasons why a hearing should be held.

Comments, objections, and requests for hearings may be submitted online using the Wastewater Permit Information Exchange system at <https://programs.iowadnr.gov/wwpie/>. Comments, objections, and requests for hearings may also be addressed to the: Iowa Department of Natural Resources, NPDES Section, 502 East 9th Street, Des Moines, IA 50319.

Copies of the proposed permit and other information may be viewed on WWPIE at the web address noted above. This information is also on file and available for public inspection from 8:00 AM to 4:30 PM Monday through Friday at the above street address. In addition, copies of this information may be requested by calling Ryan Olive at (515) 725-1235 or e-mail at [ryan.olive@dnr.iowa.gov](mailto:ryan.olive@dnr.iowa.gov).



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: E-2

SUBJECT: New Class C Native Wine Permit for The Wijn House

DATE: July 19, 2016

**BACKGROUND:** Jeremy and Tara Kohlhaas have applied for a new Class C Native Wine permit for their new business, The Wijn House, located at 615 Franklin. The application has been filed online with the State to be effective September 1, 2016. The term of the new license is twelve months and would expire August 31, 2017.

It should be noted that on June 28, 2016, the Board of Adjustment approved a special use permit for the Wijn House.

At this time, the dram shop insurance is still pending. Staff recommends approval of the license pending receipt of dram shop insurance and approval from the Alcoholic Beverages Division.

ATTACHMENTS: Application

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve license contingent upon receipt of dram shop insurance and ABD approval.

**Applicant License Application ( )**

<b>Name of Applicant:</b> <u>The Wijn House LLC</u>		
<b>Name of Business (DBA):</b> <u>The Wijn House</u>		
<b>Address of Premises:</b> <u>615 Franklin St</u>		
<b>City</b> <u>Pella</u>	<b>County:</b> <u>Marion</u>	<b>Zip:</b> <u>50219</u>
<b>Business</b>	<u>(641) 204-1551</u>	
<b>Mailing</b>	<u>1110 E 7th St</u>	
<b>City</b> <u>Pella</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>50219</u>

**Contact Person**

<b>Name</b> <u>Tara Kohlhaas</u>
<b>Phone:</b> <u>(641) 204-1551</u> <b>Email</b> <u>thewijnhouse@gmail.com</u>

**Classification** Class C Native Wine (WCN)

**Term:** 12 months

**Effective Date:** 09/01/2016

**Expiration Date:** 01/01/1900

**Privileges:**

Class C Native Wine (WCN)

**Status of Business**

<b>BusinessType:</b> <u>Limited Liability Company</u>
<b>Corporate ID Number:</b> <u>523784</u> <b>Federal Employer ID</b> <u>81-2812797</u>

**Ownership**

**Jeremy Kohlhaas**

**First Name:** Jeremy      **Last Name:** Kohlhaas  
**City:** Pella      **State:** Iowa      **Zip:** 50219  
**Position:** owner  
**% of Ownership:** 50.00%      **U.S. Citizen:** Yes

**Tara Kohlhaas**

**First Name:** Tara      **Last Name:** Kohlhaas  
**City:** Pella      **State:** Iowa      **Zip:** 50219  
**Position:** owner  
**% of Ownership:** 50.00%      **U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b> <u>Integrity Insurance</u>
<b>Policy Effective Date:</b> <b>Policy Expiration</b>



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO. E-3

SUBJECT: Special Event Permit Request – Freedom Walk

DATE: July 19, 2016

**BACKGROUND:** Emily Van Gent has requested a special event permit for “Freedom Walk”. The event is scheduled for October 15, 2016 from 9-11:00 a.m. with set-up for the event beginning at 7:30 a.m and take down by noon. The Freedom Walk will be held on sidewalks with participants walking in a silent single file as a remembrance to human trafficking survivors and to raise awareness and funds. This is the first year the event is scheduled to be held in Pella, but the third year globally with anti-trafficking organization A21. It is estimated that 50 people will participate.

The route will begin at the Tulip Toren and head west on Franklin, north on Broadway, west onto Washington, south on W 3rd, east through Central's Campus, south on Broadway, east on University, north on Main, east through the Molengracht, north on East 1st, west on Franklin and ending at the Tulip Toren.

All pertinent City Departments have reviewed this application, and comments are attached. The insurance certificate and fee have been received, and approval is recommended.

ATTACHMENTS: Application, Map, Department Head Comments

REPORT PREPARED BY: Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve permit as requested.



**EVENT INFORMATION (continued)**

**DO STREETS NEED TO BE CLOSED?**  Yes  No If YES, list streets to be closed and indicate on map. Also list number of barricades needed.

Street Name	Distance on Street	Date/ Time for Street Closings		# of Barricades
		Starting:	Ending:	
		Starting:	Ending:	
		Starting:	Ending:	

**DO PARKING SPACES NEED TO BE RESERVED?**  Yes  No If spaces need to be roped off or reserved, please indicate below.

Location	# of Cones
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**WILL SIGNAGE BE USED?**  Yes  No If Yes, complete the Special Event Signage Information Sheet.

**WILL POLICE OFFICERS OR RESERVES BE NEEDED?**  Yes  No If Yes, list number needed and for what length of time. You will be billed \$30 per hour per officer.

**WILL ADDITIONAL ELECTRICITY BE REQUIRED?**  Yes  No If Yes, complete the Special Event Electrical Information Sheet.

**WILL ANY OTHER CITY SERVICES BE NEEDED?**  Yes  No If Yes, list details.

**COMPLETE LAYOUT OF THE CITY PROPERTY TO BE USED:**  Map  Drawing  
 If the map does not accurately show the area, then a drawing should be included. For example, the dimensions of the area to be used or a more detailed description of the area would be helpful. Please be reminded that if you are requesting the use of a park, the parking spaces around that area are not included in the permit, unless specifically requested.

**WILL THERE BE VENDOR BOOTHS?**  Yes  No If Yes, a list of the names of all vendors and a map showing the location and size of the vendor booths needs to be sent to City Hall prior to the date of the event as outlined in Sec 123.04 of the City Code (attached). The time requirement for submittal of this list is dependent upon the length and size of your event. For large events, please supply this information earlier than the one month recommendation.

*2 small booths from Freedom Walk - one for registration & one for purchase of*

**WILL ANY PART OF THE EVENT BE HELD ON PRIVATE PROPERTY?**  Yes  No If Yes, list the address of the property and have the property owner sign below giving their consent for use of their property for this special event.

Property Owner: Central College Address: 812 University St. Signature of Property Owner: [Signature]

Property Owner	Address	Signature of Property Owner
<u>Central College</u>	<u>812 University St.</u>	<u>[Signature]</u>

*SM*



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THE  
**CITY of PELLA**

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**SPECIAL EVENTS--SIGNAGE INFORMATION SHEET**

**Information Required:**

Anyone that is planning to have temporary signage associated with a Special Event Permit will need to submit the following signage information along with the Special Event Permit Application.

Type of Sign(s):  A-frame  banner  portable  sandwich board  traffic directional  vehicle mounted  
 window  other (please describe)

Size of Sign(s): 8x10 14x20 approx:

Time of Sign Placement: Time of Sign Removal:

Colors and Materials of Proposed Sign: black, red & white card stock

Any Proposed Lighting:

Proposed Location(s) of Signage: carried by individuals during walk

↳ will give statistics & info about human trafficking

**Traffic Safety**

Signs shall not create a traffic hazard or impede vehicular or pedestrian traffic. Signs in the public right of way are prohibited unless expressly authorized by the Special Event Permit. The City of Pella reserves the right to require additional signage, which may be at the expense of the Special Event applicant, as determined for the safety and well being of the general public.

**Prompt Removal of Signs**

Temporary signs associated with a Special Event Permit must be removed immediately upon the termination of the event.

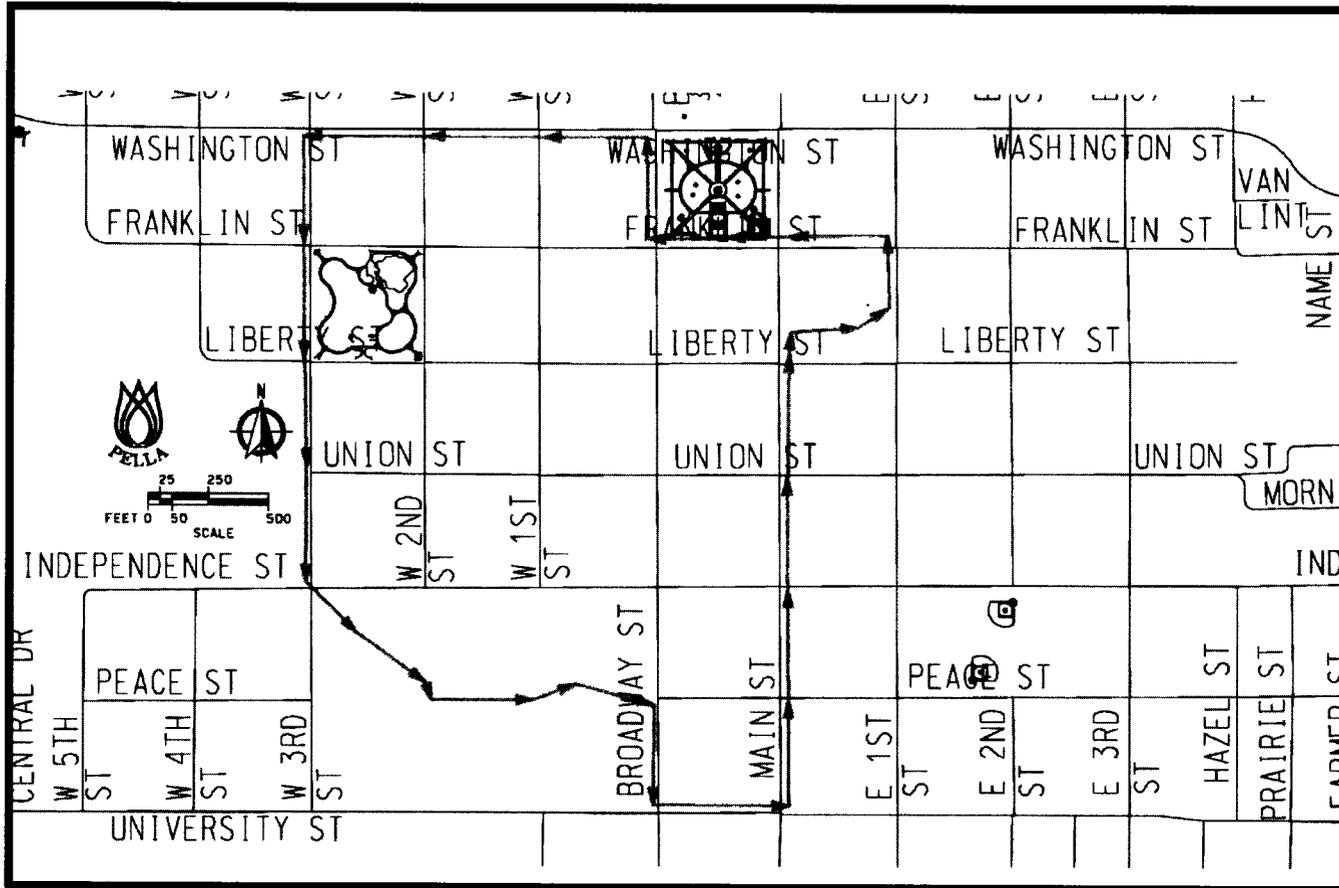
**Right of Approval/Denial**

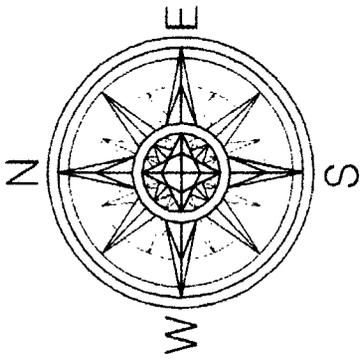
The City of Pella reserves the right to approve or deny signage associated with Special Events and to determine the scheduling of such display if approved.

The Freedom Walk will be held on sidewalks with participants walking in a silent single file.

The route will begin at the Tulip Toren going east on Franklin, left on main, right on Lincoln, right on East 2nd, right on Washington, left on East 1st, through the Molengracht, left onto main, right onto Peace Street, through Central campus, right onto West 3rd, right onto Washington, right onto Broadway, and left onto Franklin ending at the Tulip Toren.

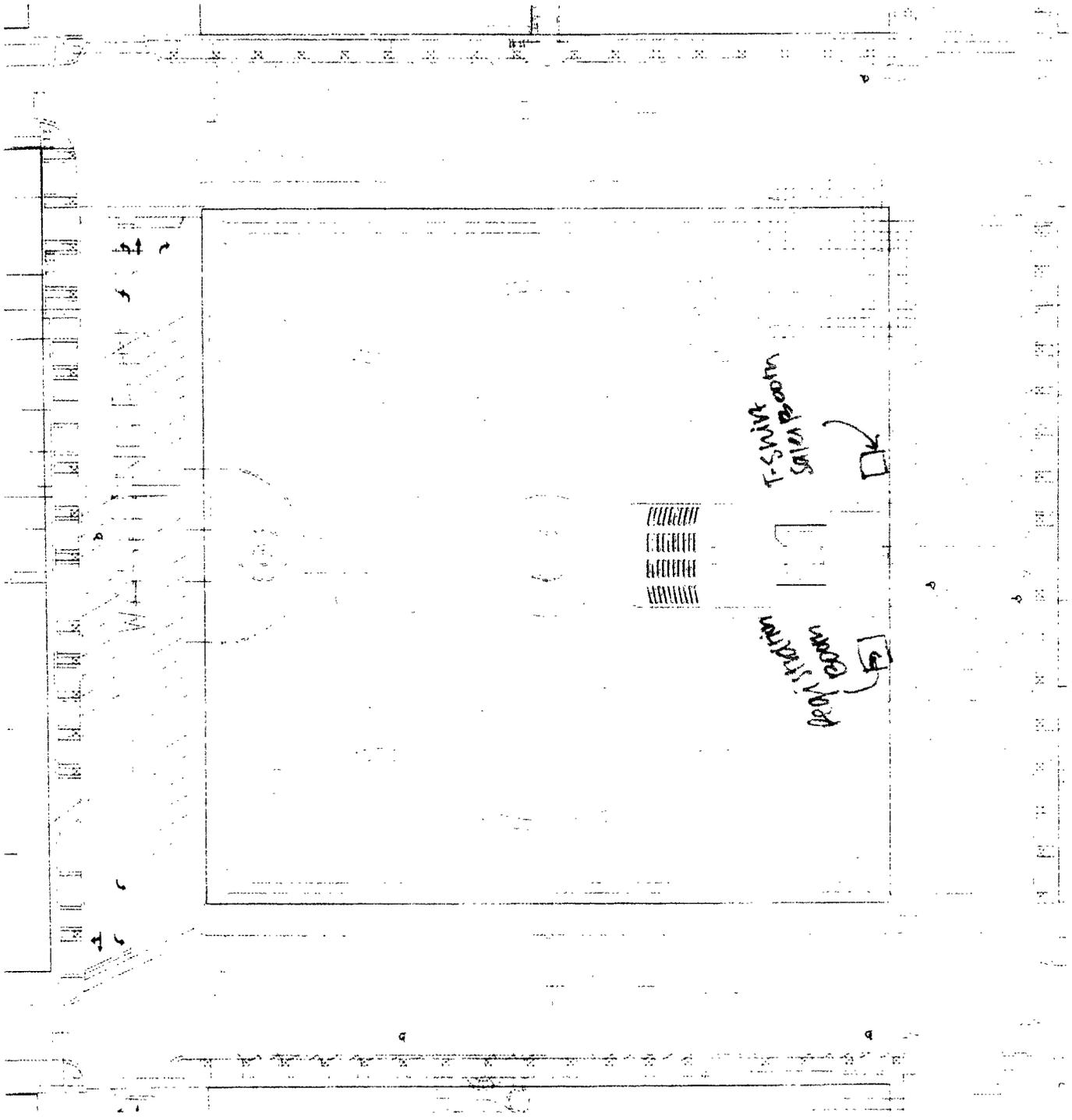
# Revised Freedom Walk Route





# CENTRAL PARK

Pella, Iowa





## CITY OF PELLA SPECIAL EVENTS DEPARTMENT REVIEW

<b>Event:</b>	Freedom Walk
<b>App. Submitted by:</b>	June 28, 2016
<b>City Staff Contact:</b>	Ronda Brown
<b>Date of Event:</b>	October 15, 2016
<b>If questions, contact:</b>	Emily Van Gent 712-540-8515

**Recommendation:**

Recommend approval. RAB

**Comments:**

Route will need to change if the Washington Street Project is still in progress at that time. DB  
Note: New route was submitted that avoids the Washington Street Project area.

**Final Approval:**

Recommend approval. GW

**Event Status:**

Recommend approval. DM

**Committee Approval:**

Recommend approval. JV



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO. E-4a & 4b

SUBJECT: Special Event Permit Request – T-Bucket Ford Regional Event

DATE: July 19, 2016

**BACKGROUND:** The Pella Convention and Visitors Bureau has requested a special event permit for “T-Bucket Ford Regional Event”. The event is scheduled for Saturday, July 23, 2016 from 9 am to 1 pm. Set-up for the event would begin at 6:00 am with take down by 1:30 pm.

The T-Bucket Club is a hot rod club focused on the Model T based hot rods commonly known as T-Buckets. This group is scheduled to spend three days in Pella for their regional event and would like to display their vehicles on Saturday.

As a part of this request, a resolution is included that would permit the closing of Broadway Street from City Hall north to Washington Street from 6:00 a.m to 1:30 p.m. on Saturday, July 23, 2016.

All pertinent City Departments have reviewed this application, and comments are attached. The insurance certificate and fee have been received, and approval is recommended.

ATTACHMENTS: Resolution, Application, Map, Department Head Comments

REPORT PREPARED BY: Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve permit and resolution as requested.

RESOLUTION NO. 5708

RESOLUTION TEMPORARILY CLOSING  
PUBLIC WAYS OR GROUNDS FOR  
THE SPECIAL EVENT KNOWN AS  
“T-BUCKET FORD REGIONAL EVENT”

WHEREAS, Iowa Code Section 364.12(2) states "a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair and free from nuisance, with the following exceptions": and

WHEREAS, Iowa Code Section 364.12(2) states "Public ways and grounds may be temporarily closed by resolution", and

WHEREAS, Pella Convention and Visitors Bureau has requested the closing of Broadway Street from City Hall north to Washington Street from 6:00 a.m to 1:30 p.m. on Saturday, July 23, 2016 for the purpose of the Special Event known as the "T-Bucket Ford Regional Event".

NOW THEREFORE BE IT RESOLVED pursuant to Iowa Code Section 364.12 (2)(a), the City Council of the City of Pella does hereby temporarily close the streets as stated above.

PASSED AND ADOPTED this 19th day of July, 2016.

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James Mueller, Mayor

ATTEST:

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Ronda Brown, City Clerk



THE  
**CITY of PELLA**

**SPECIAL EVENTS APPLICATION**

Please make sure the application is complete before submitting it to City Hall. This includes the *fee payment* and the *\$1,000,000 insurance certificate*. The application should be submitted at least a month in advance of the event date.

**For Office Use Only:**

Date Received: 7-1-15 Received by: AG Fee: \$20 Insurance Certificate: Yes

Name of Event:  
T-BUCKET FORD REGIONAL EVENT

Date of Application: <u>7-1-2016</u>	Fee Paid: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Make check payable to City of Pella
Attach Insurance Certificate (\$1,000,000 min) naming City of Pella "Also Insured".	Insurance Certificate: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Describe the Event: (Purpose of event, activities planned, number of anticipated people in attendance, history/origin of event, etc.) (Attach additional page is needed.)  
THIS CLUB WE SPEND 3 DAYS IN PELLA FOR THEIR REGIONAL EVENT. THEY WILL ENJOY ATTRACTIONS, EATERIES, SHOPPING AND DRIVES AROUND THE LAKE WHILE MEETING AND OVERNIGHTING AT AMERICINN. THEY WOULD LIKE TO PARK AND DISPLAY THEIR T-BUCKET FORDS FROM 9AM-1PM ON SATURDAY, JULY 23. THIS WOULD BE WEST SIDE OF THE SQUARE - 30 SPACES.

**PROMOTER AND CONTACT PERSON INFORMATION**

Promoter's Name: <u>PELLA CONVENTION VISITORS BUREAU</u>	Contact Person: <u>GLENN HAMM</u>
Signature: <u>[Signature]</u>	Signature:
Address: <u>818 WASHINGTON ST.</u>	Address:
Phone: <u>628-2626</u> Cell Phone: <u>781-5989</u>	Phone: <u>641.745.7440</u> Cell Phone:

**EVENT INFORMATION**

DATE(S) AND TIME(S) OF EVENT: 9am-1pm; SATURDAY, July 23  
DATE(S) AND TIME(S) OF SET-UP/TAKE DOWN: 6am - BLOCK OFF AND REMOVED @ 1:30 P.M.  
LOCATION OF EVENT: Name streets, parks, area, etc and ATTACH map or drawing.  
BROADWAY, WEST SIDE OF SQUARE, 800 BLOCK.

## EVENT INFORMATION (continued)

**DO STREETS NEED TO BE CLOSED?**  Yes  No If YES, list streets to be closed and indicate on map. Also list number of barricades needed.

Street Name	Distance on Street	Date/ Time for Street Closings	# of Barricades
BROADWAY 825-839	WASHINGTON CORNER TO CITY HALL CROSSWALK	Starting: <sup>BLOCK AT</sup> 6:00 AM Ending: 1:30 PM Starting: " Ending: "	3 PER END (6) OR (8)

**DO PARKING SPACES NEED TO BE RESERVED?**  Yes  No If spaces need to be roped off or reserved, please indicate below.

Location	# of Cones

**WILL SIGNAGE BE USED?**  Yes  No If Yes, complete the Special Event Signage Information Sheet.

**WILL POLICE OFFICERS OR RESERVES BE NEEDED?**  Yes  No If Yes, list number needed and for what length of time. You will be billed \$30 per hour per officer.

**WILL ADDITIONAL ELECTRICITY BE REQUIRED?**  Yes  No If Yes, complete the Special Event Electrical Information Sheet.

**WILL ANY OTHER CITY SERVICES BE NEEDED?**  Yes  No If Yes, list details.

**COMPLETE LAYOUT OF THE CITY PROPERTY TO BE USED:**  Map  Drawing

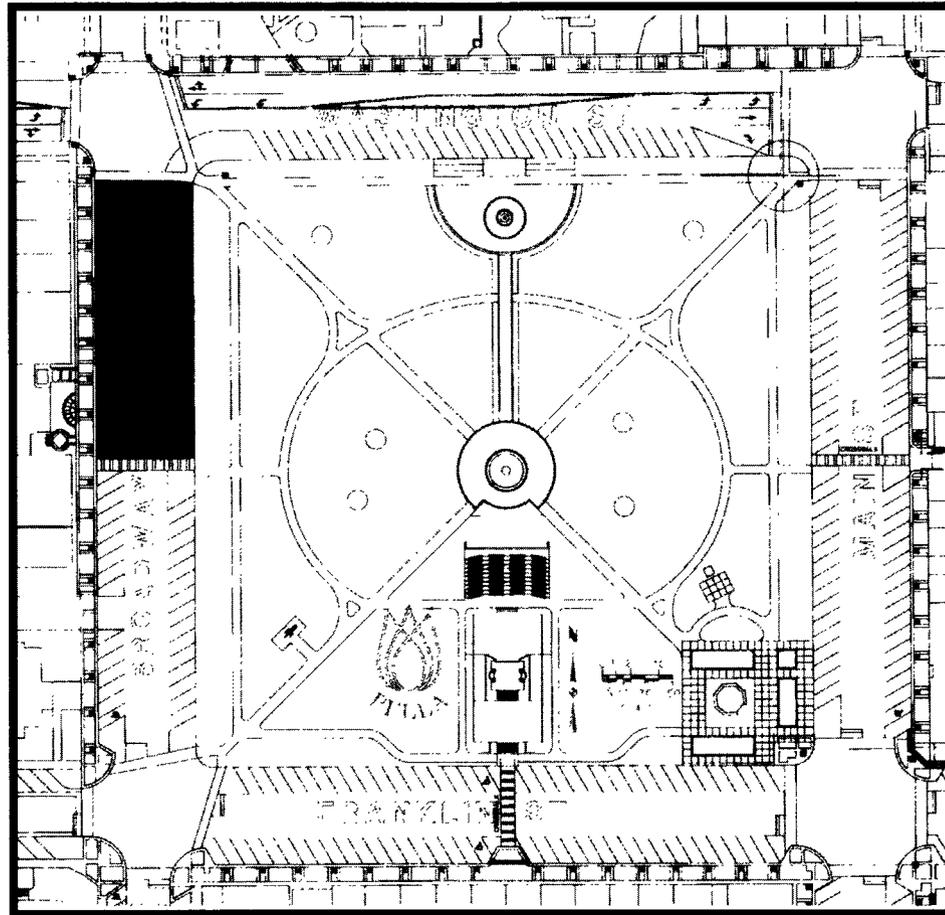
If the map does not accurately show the area, then a drawing should be included. For example, the dimensions of the area to be used or a more detailed description of the area would be helpful. Please be reminded that if you are requesting the use of a park, the parking spaces around that area are not included in the permit, unless specifically requested.

**WILL THERE BE VENDOR BOOTHS?**  Yes  No If Yes, a list of the names of all vendors and a map showing the location and size of the vendor booths needs to be sent to City Hall prior to the date of the event as outlined in Sec 123.04 of the City Code (attached). The time requirement for submittal of this list is dependent upon the length and size of your event. For large events, please supply this information earlier than the one month recommendation.

**WILL ANY PART OF THE EVENT BE HELD ON PRIVATE PROPERTY?**  Yes  No If Yes, list the address of the property and have the property owner sign below giving their consent for use of their property for this special event.

Property Owner	Address	Signature of Property Owner

# T-Bucket Street Closure Request





## CITY OF PELLA SPECIAL EVENTS DEPARTMENT REVIEW

<b>Event:</b>	T-Bucket Ford Regional Event
<b>Add Comments by:</b>	July 11, 2016
<b>City Job Contact:</b>	Ronda Brown
<b>Date of Event:</b>	July 23, 2016
<b>If questions, contact:</b>	Jill Vandevort

### **Public Comments**

Recommend approval. RAB

### **Risk Management Comments**

Event coordinator needs to contact Doug Rigger @ 230-0084 prior to event to coordinate barricades/cones. DR DB

### **Planning & Public Comments**

Recommend approval. MB

### **Electric Comments**

Recommend approval. DM

### **Community Services/Parks Comments**

No Parks/CS services requested. Recommend approval. JV



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO. E-5a & 5b

SUBJECT: Special Event Permit Request for "JUMP Heroes 5K Run/Walk"

DATE: July 19, 2016

BACKGROUND: George Clark is requesting a special event permit for September 17, 2016 from 7:30-10:00 a.m. for "JUMP Heroes 5K Run/Walk". The event is a benefit race for Journey Up Mentoring of Pella (JUMP), a local non-profit organization that matches adult mentors with children in kindergarten through 8<sup>th</sup> grade. Their mission has been to provide successful mentoring relationships for youth to launch them towards better citizenship. They anticipate approximately 150 runners/walkers. The event starts and ends at Schipper Stadium on the campus of Central College.

As a part of this request, a resolution is included that would permit the closing of several streets from 7:30 a.m. to 10:00 a.m. on Saturday, September 17, 2016 as listed below:

Alley between W 2nd Street & W 3rd Street  
W 2nd Street from Independence Street to Liberty Street  
Liberty Street from W 2nd Street to Broadway Street  
Broadway Street from Liberty Street to South Street  
Independence Street from W 4th Street to W 2nd Street  
Huber Street from Broadway Street to W 1st Street  
W 1<sup>st</sup> from Huber Street to South Street  
W 4<sup>th</sup> from Peace Street to Independence Street  
W 5<sup>th</sup> from Peace Street to Independence Street

It should be noted, part of this event will take place on private property owned by Central College and Pella Corporation and a signature has been obtained from their representatives.

The required fee and insurance certificate have been received. All pertinent City Departments have reviewed this application, and approval is recommended.

ATTACHMENTS: Resolution, Application with Department Head Comments, Map

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve special event permit and resolution.

RESOLUTION NO. 5709

RESOLUTION TEMPORARILY CLOSING  
PUBLIC WAYS OR GROUNDS FOR  
THE SPECIAL EVENT KNOWN AS  
"JUMP HEROES 5K RUN/WALK"

WHEREAS, Iowa Code Section 364.12(2) states "a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair and free from nuisance, with the following exceptions": and

WHEREAS, Iowa Code Section 364.12(2) states "Public ways and grounds may be temporarily closed by resolution", and

WHEREAS, George Clark has requested the closing of several streets listed below on September 17, 2016 from 7:30-10:30 am for the purpose of the Special Event known as the "JUMP HEROES 5K RUN/WALK".

Alley between W 2nd Street & W 3rd Street  
W 2nd Street from Independence Street to Liberty Street  
Liberty Street from W 2nd Street to Broadway Street  
Broadway Street from Liberty Street to South Street  
Independence Street from W 4th Street to W 2nd Street  
Huber Street from Broadway Street to W 1st Street  
W 1<sup>st</sup> from Huber Street to South Street  
W 4<sup>th</sup> from Peace Street to Independence Street  
W 5<sup>th</sup> from Peace Street to Independence Street

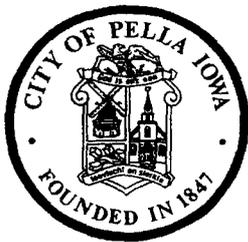
NOW THEREFORE BE IT RESOLVED pursuant to Iowa Code Section 364.12 (2)(a), the City Council of the City of Pella does hereby temporarily close the streets as stated above.

PASSED AND ADOPTED this 19th day of July, 2016.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk



THE  
**CITY of PELLA**

**SPECIAL EVENTS APPLICATION**

Please make sure the application is complete before submitting it to City Hall. This includes the *fee payment* and the *\$1,000,000 insurance certificate*. The application should be submitted at least a month in advance of the event date.

<b>For Office Use Only:</b>			
Date Received: 6/22/16	Received by: [Signature]	Fee: Yes	Insurance Certificate: Yes

Name of Event: **JUMP HEROES 5K RUN/WALK**

Date of Application: 6/20/2016	Fee Paid: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Make check payable to City of Pella
Attach Insurance Certificate (\$1,000,000 min) naming City of Pella "Also Insured".	Insurance Certificate: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Describe the Event: (Purpose of event, activities planned, number of anticipated people in attendance, history/origin of event, etc.) (Attach additional page is needed.)

**PROMOTER AND CONTACT PERSON INFORMATION**

Promoter's Name: George A Clark	Contact Person: George A Clark
Signature: [Signature]	Signature: [Signature]
Address: 1211 Park Lane, Pella, IA	Address: 1211 Park Lane, Pella, IA
Phone: 628-7646 Cell Phone: 641-295-3257	Phone: 628-7646 Cell Phone: 641-295-3257

**EVENT INFORMATION**

DATE(S) AND TIME(S) OF EVENT: 9-17-2016 @ 8:00 AM.

DATE(S) AND TIME(S) OF SET-UP/TAKE DOWN: Same day (7:30 am / 10:00 am)

LOCATION OF EVENT: Name streets, parks, area, etc and ATTACH map or drawing.

The City of Pella	Special Events Application
Name of Event: JUMP Heroes 5K Run/Walk	Date: 9/17/16

**DESCRIBE THE EVENT:**

The 4th annual JUMP Heroes 5K is a benefit race for **Journey Up Mentoring of Pella (JUMP)**, a local non-profit organization that matches adult mentors with children in kindergarten through 8th grade. For 25 years, our mission has been to provide successful mentoring relationships for youth - thereby launching them towards better citizenship in their homes, schools, and communities. Each year we maintain approximately 30-35 mentor/mentee matches. Our mentors are individuals, couples, and families from our community as well as students from Central College.

We believe our mentors are heroic individuals who walk with and encourage their extraordinary mentees. The JUMP Heroes 5K was born out of a desire to raise awareness about our cause, but more importantly, as an opportunity to celebrate the adults who mentor and the children we serve. All of the proceeds from this race go to support JUMP's mission. As a non-profit organization, we are fully funded by the members of our community.

The JUMP 5K participation increased from 61 participants in 2014 to 101 in 2015. Our hope is to have 150 runners/walkers take part in this year's event.

**LOCATION OF EVENT:**

The JUMP Heroes 5K race will begin in Schipper Stadium on the campus of Central College. After running a lap on the track, participants will head east on the the collegiate access road, running across West 3<sup>rd</sup> Street, through the alley to West 2<sup>nd</sup> where they will proceed north. Once they reach Liberty Street, they will turn right and move east to Broadway Street. They will then turn right on Broadway and proceed south, crossing Union Street, Independence Street, Peace Street and University Street, and then finally turning right on Huber Street. They will then quickly turn left on West 1<sup>st</sup> Street and run south to South Street where they will turn left and proceed back to Broadway. At Broadway, participants will turn left and proceed north, across University Street back to Liberty where they will turn left and run/walk west to West 2<sup>nd</sup> Street. At West 2<sup>nd</sup> they will turn left and then right onto Independence Street. They will run/walk west, back across West 3<sup>rd</sup>, and take a left onto West 4<sup>th</sup>. Running south to Peace Street, they will turn right and cross West 5<sup>th</sup> before finishing on the track at Schipper Stadium (Central College). (\*Please see attached highlighted map).

DO STREETS NEED TO BE CLOSED? (YES/NO): YES If YES, list streets to be closed and indicate on map. Also list number of barricades needed.

Street Name:	Distance on Street:	Date/Time for Closings:	# of Barricades
West 3 <sup>rd</sup> (*only across street to alley)	(east) to West 2 <sup>nd</sup> Street	9/17/16—7:30 to 9:00 am	20 Total Barricades
West 2 <sup>nd</sup> Street	(north) to Liberty Street		*per Doug Rigger's directive
Liberty Street	(east) to Broadway Street		
Broadway Street	(south) to Huber Street		
Huber Street	(west) to West 1 <sup>st</sup> Street		
West 1 <sup>st</sup> Street	(south) to South Street		
South Street	(east) to Broadway	*At this point in the race, the course doubles back to West 2 <sup>nd</sup> moving south to Independence	
Independence	(west) to West 4 <sup>th</sup> Street		
West 4 <sup>th</sup> Street	(south) to Peace Street		
Peace Street	(west) to West 5 <sup>th</sup> Street	*The course then ends on campus	

DO PARKING SPACES NEED TO BE RESERVED? (YES/NO): NO If spaces need to be roped off or reserved, please indicate below.

Location: TBD	# of Cones:
---------------	-------------

WILL SIGNAGE BE USED? (YES/NO): YES If YES, complete the Special Event Signage Information Sheet.

WILL POLICE OFFERS OR RESERVES BE NEEDED? (YES/NO): YES If YES, list number needed and for what length of time. You will be billed \$30/hour per officer. \*We will need (2) officers from 8 to 9 am, per Lt.

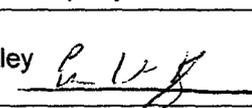
WILL ADDITIONAL ELECTRICITY BE REQUIRED? (YES/NO): NO If YES, complete the Special Event Electrical Information Sheet.

WILL ANY OTHER CITY SERVICES BE NEEDED? (YES/NO): NO If YES, list details.

COMPLETE MAP OF THE CITY PROPERTY TO BE USED: (MAP/DRAWING) \*Attached If the map does not accurately show the area, then a drawing should be included.

WILL THERE BE VENDOR BOOTHS? (YES/NO): NO If YES, a list of all vendors and a map showing the location and size of the vendor booths needs to be sent to City Hall prior to the date of the event.

WILL ANY PART OF THE EVENT BE HELD ON PRIVATE PROPERTY? (YES/NO): YES If YES, list the address of the property and have the property owner sign below giving their consent for use of their property for this special event.

Property Owner:	Address:	Signature of Property Owner:
Central College	812 University (*race will start and finish in Schipper Stadium on Central College's campus	Eric Van Kley 

DO STREETS NEED TO BE CLOSED? (YES/NO): YES If YES, list streets to be closed and indicate on map. Also list number of barricades needed.

Street Name:	Distance on Street:	Date/Time for Closings:	# of Barricades
West 3 <sup>rd</sup> (*only across street to alley)	(east) to West 2 <sup>nd</sup> Street	9/17/16—7:30 to 9:00 am	20 Total Barricades
West 2 <sup>nd</sup> Street	(north) to Liberty Street		*per Doug Rigger's directive
Liberty Street	(east) to Broadway Street		
Broadway Street	(south) to Huber Street		
Huber Street	(west) to West 1 <sup>st</sup> Street		
West 1 <sup>st</sup> Street	(south) to South Street		
South Street	(east) to Broadway	*At this point in the race, the course doubles back to West 2 <sup>nd</sup> moving south to Independence	
Independence	(west) to West 4 <sup>th</sup> Street		
West 4 <sup>th</sup> Street	(south) to Peace Street		
Peace Street	(west) to West 5 <sup>th</sup> Street	*The course then ends on campus	

DO PARKING SPACES NEED TO BE RESERVED? (YES/NO): NO If spaces need to be roped off or reserved, please indicate below.

Location: TBD	# of Cones:
---------------	-------------

WILL SIGNAGE BE USED? (YES/NO): YES If YES, complete the Special Event Signage Information Sheet.

WILL POLICE OFFERS OR RESERVES BE NEEDED? (YES/NO): YES If YES, list number needed and for what length of time. You will be billed \$30/hour per officer. \*We will need (2) officers from 8 to 9 am, per Lt.

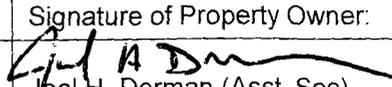
WILL ADDITIONAL ELECTRICITY BE REQUIRED? (YES/NO): NO If YES, complete the Special Event Electrical Information Sheet.

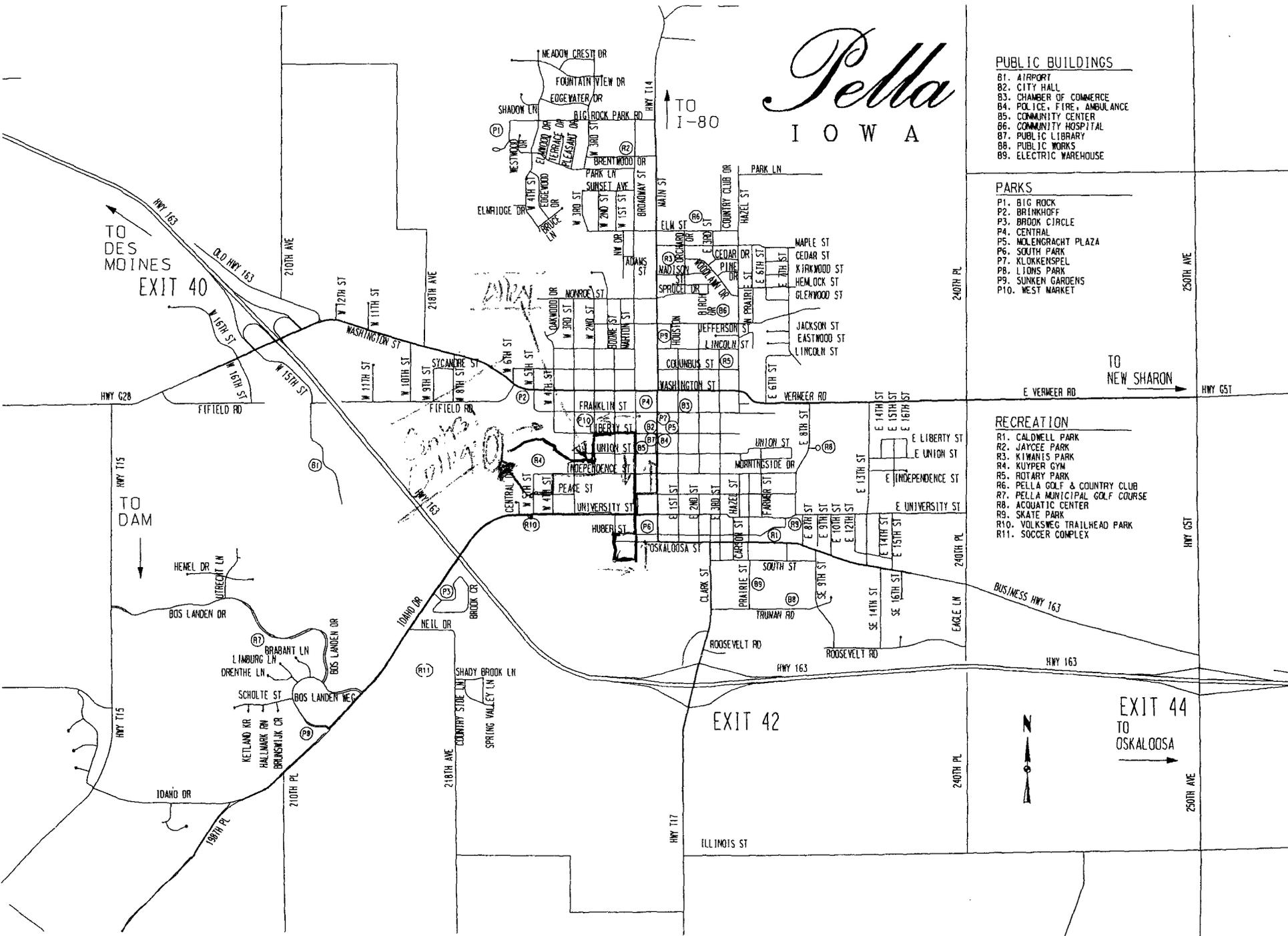
WILL ANY OTHER CITY SERVICES BE NEEDED? (YES/NO): NO If YES, list details.

COMPLETE MAP OF THE CITY PROPERTY TO BE USED: (MAP/DRAWING) \*Attached If the map does not accurately show the area, then a drawing should be included.

WILL THERE BE VENDOR BOOTHS? (YES/NO): NO If YES, a list of all vendors and a map showing the location and size of the vendor booths needs to be sent to City Hall prior to the date of the event.

WILL ANY PART OF THE EVENT BE HELD ON PRIVATE PROPERTY? (YES/NO): YES If YES, list the address of the property and have the property owner sign below giving their consent for use of their property for this special event.

Property Owner:	Address:	Signature of Property Owner:
Pella Corporation	102 Main Street Pella, Iowa	 Joel H. Dorman (Asst. Sec)



# Pella

IOWA

### PUBLIC BUILDINGS

- B1. AIRPORT
- B2. CITY HALL
- B3. CHAMBER OF COMMERCE
- B4. POLICE, FIRE, AMBULANCE
- B5. COMMUNITY CENTER
- B6. COMMUNITY HOSPITAL
- B7. PUBLIC LIBRARY
- B8. PUBLIC WORKS
- B9. ELECTRIC WAREHOUSE

### PARKS

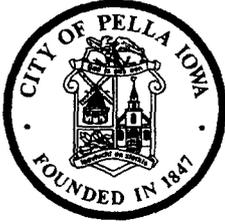
- P1. BIG ROCK
- P2. BRINKHOFF
- P3. BROOK CIRCLE
- P4. CENTRAL
- P5. MOLENGRACHT PLAZA
- P6. SOUTH PARK
- P7. KORKENSPEL
- P8. LIONS PARK
- P9. SUNKEN GARDENS
- P10. WEST MARKET

### RECREATION

- R1. CALDWELL PARK
- R2. JAYCEE PARK
- R3. KIWANIS PARK
- R4. KUYPER GYM
- R5. ROTARY PARK
- R6. PELLA GOLF & COUNTRY CLUB
- R7. PELLA MUNICIPAL GOLF COURSE
- R8. AQUATIC CENTER
- R9. SKATE PARK
- R10. VOLKSWEG TRAILHEAD PARK
- R11. SOCCER COMPLEX



EXIT 44  
TO OSKALOOSA



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THE  
**CITY of PELLA**

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**SPECIAL EVENTS--SIGNAGE INFORMATION SHEET**

**Information Required:**

Anyone that is planning to have temporary signage associated with a Special Event Permit will need to submit the following signage information along with the Special Event Permit Application.

Type of Sign(s): <input type="checkbox"/> A-frame <input type="checkbox"/> banner <input type="checkbox"/> portable <input type="checkbox"/> sandwich board <input checked="" type="checkbox"/> traffic directional <input type="checkbox"/> vehicle mounted <input type="checkbox"/> window <input type="checkbox"/> other (please describe) <i>hand held</i>	
Size of Sign(s): <i>2x3 ft</i>	
Time of Sign Placement: <i>7:45 am</i>	Time of Sign Removal: <i>9:30 am</i>
Colors and Materials of Proposed Sign:	
Any Proposed Lighting:	
Proposed Location(s) of Signage:	

**Traffic Safety**

Signs shall not create a traffic hazard or impede vehicular or pedestrian traffic. Signs in the public right of way are prohibited unless expressly authorized by the Special Event Permit. The City of Pella reserves the right to require additional signage, which may be at the expense of the Special Event applicant, as determined for the safety and well being of the general public.

**Prompt Removal of Signs**

Temporary signs associated with a Special Event Permit must be removed immediately upon the termination of the event.

**Right of Approval/Denial**

The City of Pella reserves the right to approve or deny signage associated with Special Events and to determine the scheduling of such display if approved.



## CITY OF PELLA SPECIAL EVENTS DEPARTMENT REVIEW

[REDACTED]	Jump Heroes 5K Run/Walk
	6-28-2016
	Ronda Brown
	September 17, 2016
	George Clark 628-7646 or 641-295-3257

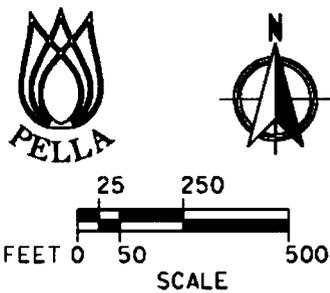
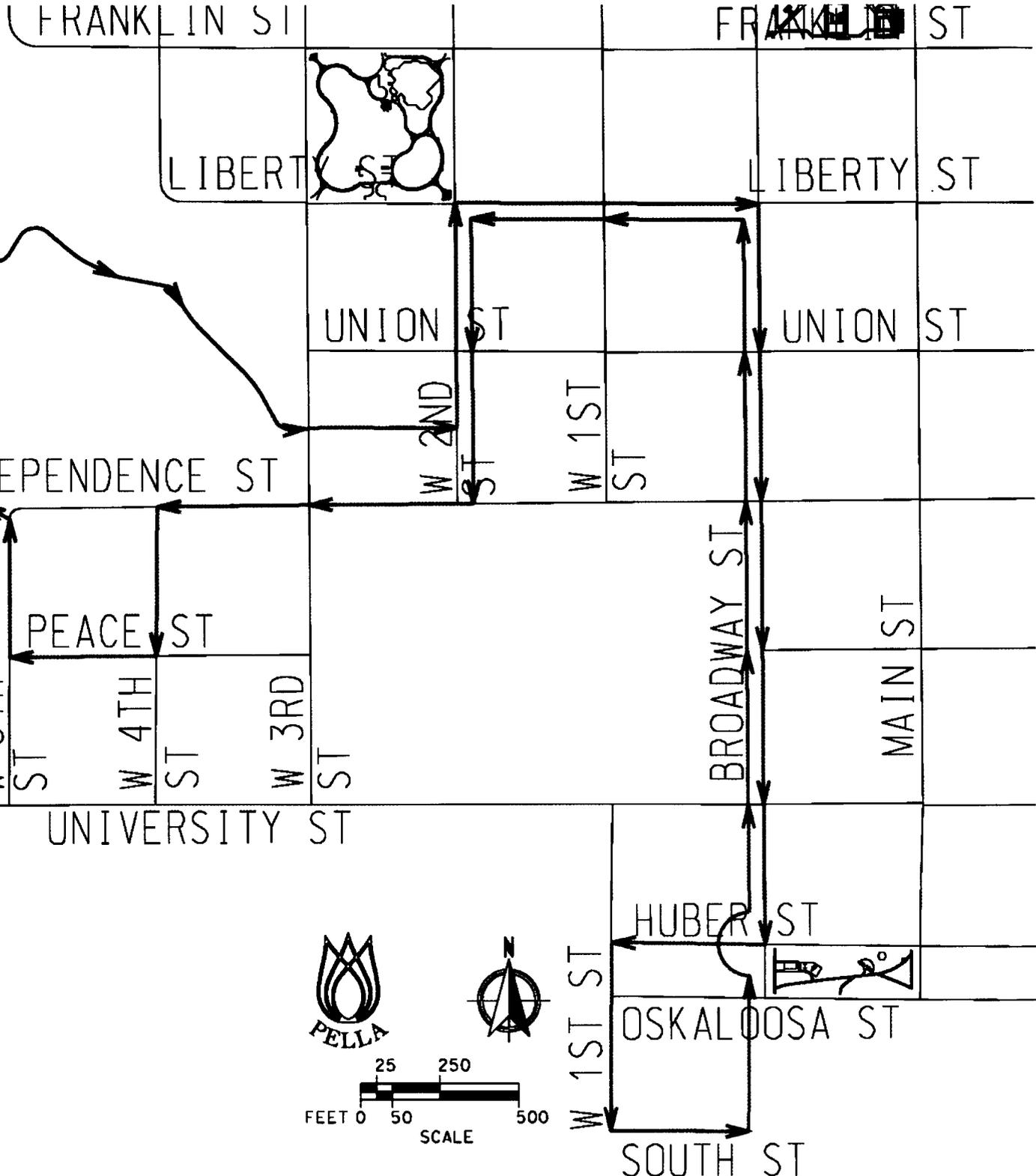
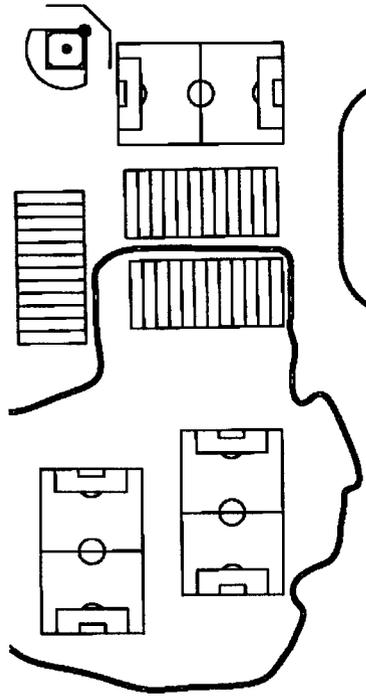
[REDACTED]  
Recommend approval. RAB

[REDACTED]  
Event coordinator needs to contact Doug Rigger @ 230-0084 prior to event to coordinate barricades/cones. DR DB

[REDACTED]  
Recommend approval. GW

[REDACTED]  
Recommend approval. DM

[REDACTED]  
Recommend approval. JV





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THE  
**CITY of PELLA**  

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**STAFF MEMO TO COUNCIL**

ITEM NO: H-1

SUBJECT: Resolution Calling for a Public Referendum to Authorize the Imposition of a Local Sales and Services Tax in the City of Pella, County of Mahaska, Iowa at the Rate of One Percent (1%)

DATE: July 19, 2016

**BACKGROUND:**

On February 16, 2016, Council approved a resolution requesting that the Mahaska County Commissioner of Elections submit a public referendum in Mahaska County on May 3, 2016 for a local option sales and services tax at the rate of one percent (1%). The proposed local option tax would be effective January 1, 2017 and remain for twenty years (20) years, ending December 31, 2036.

Since there were no votes cast on May 3, 2016 in our jurisdiction, the public measure was considered failed. The Mahaska County Board of Supervisors recently adopted a resolution to place the question on the General election ballot for November 8, 2016, and the City of Pella may submit ballot language for the General election.

As Council is aware, the City of Pella's corporate limits include approximately 40 acres in Mahaska County. Since the City of Pella extends into Mahaska County, the City Council will need to approve a resolution authorizing uses for the LOSST funds if the voters in Mahaska County authorize the tax.

Staff would like to include the same language for the General Election ballot as previously approved in February. If the citizens of Mahaska County approve the LOSST, then this resolution authorizes the following eligible items.

20% for Property Tax Relief

80% for any lawful purpose including but not limited to:

Road Improvements

Park Improvements--including aquatic center improvements and bike trails.

ATTACHMENTS: Resolution

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve Resolution.

RESOLUTION NO. 5710

A RESOLUTION CALLING FOR A PUBLIC REFERENDUM TO AUTHORIZE THE IMPOSITION OF A LOCAL SALES AND SERVICES TAX IN THE CITY OF PELLA, COUNTY OF MAHASKA, IOWA AT THE RATE OF ONE PERCENT (1%)

WHEREAS, Chapter 423B of the Code of Iowa authorizes the imposition of certain local option taxes after an election in which the majority of the electors vote in the affirmative; and

WHEREAS, the City Council of the City of Pella, Iowa, declares its intention to participate in the General election for the purpose of permitting the electorate to pass upon the proposition of imposing a one percent (1%) sales and services tax for the City of Pella, Iowa, according to Chapter 423B of the 2009 Iowa Code.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Pella, Iowa:

Section 1. The City Council of the City of Pella, Iowa, requests the Mahaska County Commissioner of Elections to submit to the voters in the City of Pella a proposition authorizing imposition of a local sales and services tax in the City of Pella at one percent (1%) with the following terms:

A local sales and services tax shall be imposed in the City of Pella, County of Mahaska, Iowa, at the rate of one percent (1%) to be effective January 1, 2017.

The term of the local sales and services tax is twenty (20) years, ending December 31, 2036. At the end of the 20-year collection period, the sales and services tax will be discontinued, unless the electorate votes the sales and services tax in place for an additional period of time.

Section 2. Eligible items for the revenues from the sales and services tax in the City of Pella, County of Mahaska, Iowa are as follows:

20% for Property Tax Relief

80% for any lawful purpose including but not limited to:

Road Improvements

Park Improvements –including aquatic center improvements and bike trails

Section 3. The City Clerk is hereby authorized and directed to provide a certified copy of this resolution to the Mahaska County Commissioner of Elections of Mahaska County and to the Board of Supervisors of Mahaska County.

Passed and adopted this 19<sup>th</sup> day of July, 2016.

\_\_\_\_\_  
James M. Mueller, Mayor

Attest:

\_\_\_\_\_  
Ronda Brown, City Clerk



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: I-1

SUBJECT: Ordinance Amending Water Rates of the City of Pella

DATE: July 19, 2016 (3rd Reading)

BACKGROUND:

**Purpose**

The FY 16-17 Budget includes a 7% increase in the City's water rates which is needed to fund the long term water supply plan. Listed below is background information on the proposed increase.

**Long-term Water Supply Plan**

The City's long-term water supply plan is intended to meet the community's supply and treatment needs through the year 2037. Overall the plan includes a new 3.0 million gallon per day (MGD) reverse osmosis (RO) treatment process, an additional Jordan Well and new water main, and improvements to the existing lime softening treatment plant. The estimated cost of the plan is \$16 million, and the tentative completion date for the plan is the fall of 2017.

**Proposed Rate Structure**

The proposed rate increase of 7% would be effective for utility bills due August 20, 2016 for July usage. At that time, the base fee for inside the City limits would increase from \$15.52 per month to \$16.61 per month. In addition to the increase in base fee, the ordinance would amend the cost per 1,000 gallons from \$3.75 to \$4.01.

**Impact of Water Rate Increases**

The proposed ordinance represents a water rate increase of 7% for all customer classes. The following chart represents the impact of the water rate increase in both dollar amount and percentage of increase for different customer types inside the City limits. As you can see, for the average residential customer using 7,000 gallons per month, the proposed increase is \$2.91 per month. For the average commercial customer using 35,000 gallons per month, the proposed increase is \$10.19 per month. For the average industrial customer using 100,000 gallons per month, the proposed increase is \$27.09 per month.

Customer Class	Usage (gallons)	Current Rate	Proposed Rate	Increase (\$)	Increase (%)
Residential	7,000	\$41.77	\$44.68	\$2.91	7%
Commercial	35,000	\$146.77	\$156.96	\$10.19	7%
Industrial	100,000	\$390.52	\$417.61	\$27.09	7%

## Comparable Cities

The chart below compares water rates of similar sized cities in our region. For the average residential user, Pella would continue to have the highest rate by a minimal amount. For the average commercial user, Pella would pay just slightly more than the City of Knoxville and would still be significantly less than the City of Oskaloosa. For the industrial user, the City of Pella would continue to remain very competitive with the City of Knoxville and continue to be significantly less than the City of Oskaloosa.

It is important to note that when comparing our rates to others in the region one must consider the service level provided by the utilities. For instance, there are utilities who perform minimal water treatment. In comparison, our water treatment process is a significant component of our rates. In order to compensate for the lack of water treatment, their customers will often need to install additional filtration systems to obtain a higher quality of water. Unfortunately, these costs are typically not included in water rate comparisons.

**Water Rate Comparisons--In City Limits**

	Residential	Commercial	Industrial	Fire
Knoxville	\$8.00	\$28.00	\$140.00	\$400.00
Oskaloosa	\$10.26	\$58.26	\$250.28	\$696.04
<b>Pella</b>	<b>\$15.52</b>	<b>\$41.77</b>	<b>\$146.77</b>	<b>\$390.52</b>
<b>Pella Proposed</b>	<b>\$16.61</b>	<b>\$44.68</b>	<b>\$156.96</b>	<b>\$417.61</b>

### Summary

This ordinance would approve a 7% increase in the City's water rates. The proposed increase is needed to fund the City's long term water supply plan. This proposed rate increase reflects the second of four projected rate increases. Once fully implemented, the rate increases are expected to result in an overall 20-30% increase. However, future rate increases will be implemented on an incremental basis. The reason for this approach is to potentially minimize the financial impact to the rate payers while at the same time ensuring the utility has adequate cash flows to fund the plan.

ATTACHMENTS: Ordinance

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Approve Ordinance.

ORDINANCE NO. 910

AN ORDINANCE AMENDING WATER RATES  
OF THE CITY OF PELLA, IOWA

Be it Enacted by the City Council or the City of Pella, Iowa:

SECTION ONE:

Chapter 171 Section 8 be hereby amended by deleting the subsection in its entirety and substituting in place thereof the following:

**Description**

Water-Hydrant meter installation +	\$ 30.00
Hydrant meter water usage per water rates	
Water – new user (not previously assessed) per lineal front ft.	\$ 8.00
Water hookup fee outside of Corporate Limits	\$800.00
Water reconnect	\$ 30.00
Water reconnect after hours	\$ 60.00
Water – Temporary Vacancy	\$ 30.00
Water vending (located at water treatment) 120 gallons per	\$ .25
Water Laboratory Fees:	
Total Coliform Bacteria	\$ 10.00
Nitrate	\$ 13.00
Bacteria and Nitrate	\$ 22.00
Fluoride	\$ 12.00

Monthly Water Rates:

Rates within the Corporate Limits per 1,000 gallons used

Water User Minimum Charge	\$16.61 per month
Water Use Rate	\$ 4.01 per 1k gal.
Secondary Meter (Garden Meter)	\$ 5.21 per month

Rates outside Corporate Limits per 1,000 gallons used

Water User Minimum Charge	\$24.91 per month
Water Use Rate	\$ 6.02 per 1k gal.
Secondary Meter (Garden Meter)	\$ 7.82 per month

All ordinances or portions of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION TWO:

This Ordinance shall be in effect with utility bills due August 20, 2016 after its final passage, approval and publication as provided by law.

SECTION THREE:

If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**PASSED and ADOPTED** by the Council of the City of Pella, Iowa, this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: I-2

SUBJECT: Amendments to Chapter 165 Zoning Regulations by Amending the Provisions Pertaining to 165.11 Zoning Classification of Uses, Table 165.12-2 Permitted Uses by Zoning Districts

DATE: July 19, 2016 (2<sup>nd</sup> Reading)

**BACKGROUND:**

This proposed ordinance amendment would add additional housing definitions to the City Code. The purpose of the new definitions is to assist and provide guidance to housing developers.

**Ordinance for Additional Housing Definitions**

This proposed ordinance amendment adds the three housing definitions below. In addition, it also adds single family attached and townhome residential as permitted uses in the City zoning code.

(1.) *Single-Family Residential (Detached)*: A single-family residential use in which one dwelling unit is located on a single lot, with no physical or structural connection to any other dwelling unit.

(2.) *Single-Family Residential (Attached)*: A single-family residential use in which one dwelling unit is located on a single lot and is attached by a party wall to only one other adjacent dwelling unit on another single lot. Said party wall shall meet the requirements of the City's Building Code.

(3.) *Townhouse Residential*: The use of a site for three or more attached dwelling units, each occupied by one family and separated by party walls extending from foundation through roof without openings. Each townhouse unit must have at least two exposed exterior walls and be located on a separate lot. Said party walls shall meet the requirements of the City's Building Code.

The ordinance proposes to add Single-Family Attached to 165.12 12-2 Permitted Uses by Zoning Districts under Residential Uses with P for permitted use added under the R1A, R1B, R1C, R2 and R3 Districts. The R1A, R1B and R1C Districts are single family residential districts but which have somewhat smaller lot size requirements than the standard R1 District. The R2 District is the Two Family Residential Zoning District which permits both single family homes and duplexes while R3 is Multiple Family Residential.

The ordinance proposes to add Townhouse Residential to 165.12 12-2 Permitted Uses by Zoning District under Residential Uses with P for permitted use added under R3 District. The R3 is the Multiple Family Residential Zoning District.

**Summary**

Staff is recommending approval of this proposed ordinance amendment which would add additional housing definitions to the city code. It is important to note, the Planning and Zoning Commission approved the proposed amendment on a 10-0 vote at their June 27, 2016 meeting.

ATTACHMENTS: Ordinance

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve Ordinance.

## ORDINANCE NO. 911

### AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.11 CLASSIFICATION OF USES BY AMENDING THE PROVISIONS PERTAINING TO RESIDENTIAL USE TYPES AND AMENDING 165.12-2 PERMITTED USES

Be it enacted by the City Council of the City of Pella, Iowa:

SECTION 1. TEXT AMENDMENTS. The City Code of the City of Pella is hereby amended by deleting 165.11 2. Residential Use Types and replacing with the following:

#### 165.11 CLASSIFICATION OF USES

2. Residential Use Types. Residential use types include uses providing wholly or primarily non-transient living accommodations. They exclude institutional living arrangements providing 24-hour skilled nursing or medical care, forced residence or therapeutic settings.

*A. Single-Family Residential* – the use of a site for one dwelling unit, occupied by one family. Mobile home units (manufactured homes not on permanent foundations) are not a single-family use type.

(1.) *Single-Family Residential (Detached)*: A single-family residential use in which one dwelling unit is located on a single lot, with no physical or structural connection to any other dwelling unit.

(2.) *Single-Family Residential (Attached)*: A single-family residential use in which one dwelling unit is located on a single lot and is attached by a party wall to only one other adjacent dwelling unit on another single lot. Said party wall shall meet the requirements of the City's Building Code

*B. Duplex* – the use of a legally described lot for two dwelling units, each occupied by one family within a single building, excluding manufactured or mobile home units, but including modular housing units.

*C. Townhouse Residential* - The use of a site for three or more attached dwelling units, each occupied by one family and separated by party walls extending from foundation through roof without openings. Each townhouse unit must have at least two exposed exterior walls and be located on a separate lot. Said party walls shall meet the requirements of the City's Building Code

*D. Multiple-Family Residential* – the use of a site for three or more dwelling units within one building in any vertical or horizontal arrangement or any number of units designed as part of a multi use building.

*E. Group Residential* – the use of a site for a residence by more than four unrelated persons, not defined as a family, on a weekly or longer basis. Typical uses would include fraternities, sororities or college dormitories.

*F. Home Occupation / Home Office* – an accessory use conducted entirely within a dwelling unit by its inhabitants, which is clearly incidental to the residential use of the dwelling unit or residential structure and does not change the residential character of its site. A home occupation or home office is a business, profession, occupation or trade conducted for gain or support.

*G. Manufactured Home Residential* – use of a site for one or more manufactured home dwellings.

*H. Mobile Home Park* – use of a site under single ownership for one or more mobile home units. Generally, the land on which mobile homes are placed in a mobile home park is leased from the owner of the facility.

*I. Mobile Home Subdivision* – division of a tract of land into lots that meet all the requirements of the City’s Subdivision Ordinance for the location of mobile homes. Generally, a lot within a mobile home subdivision is owned by the owner of the mobile home placed upon such lot.

*J. Retirement Residence* – a building or group of buildings which provides residential facilities for more than four residents of at least 55 years of age, or households headed by a householder of at least 55 years of age. A retirement residence may provide a range of residential building types and may also provide support services to residents, including but not limited to food service, general health supervision, medication services, housekeeping services, personal services, recreation facilities and transportation services. The retirement residence may accommodate food preparation in independent units or meal service in one or more common areas. Retirement residences may include additional health care supervision or nursing care.

The City Code of the City of Pella is hereby amended by adding Single-Family Attached to Table 165.12-2 Permitted Uses by Zoning Districts under Residential Uses with P for permitted use added under the R1A, R1B, R1C, R2 and R3 Districts.

The City Code of the City of Pella is hereby amended by adding Townhouse Residential to Table 165.12-2 Permitted Uses by Zoning District under Residential Uses with P for permitted use added under R3 District.

SECTION 2. NOTATION. The Zoning Administrator shall hereby record the ordinance number and date of passage of this Ordinance.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST: \_\_\_\_\_  
Ronda Brown, City Clerk



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THE

# CITY of PELLA

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## STAFF MEMO TO COUNCIL

ITEM NO: I-3

SUBJECT: Amendments to Chapter 165 Zoning Regulations by Amending the Provisions Pertaining to Design Review in 165.16 and 165.17

DATE: July 19, 2016 (2<sup>nd</sup> Reading)

**BACKGROUND:**

This proposed ordinance amendment would establish a design review district for new single and two family homes along the Washington Street and Main Street Corridors. This new design district is identified as the Dutch Residential District – Gateway Corridor (DURE-GC). Listed below is a summary of the main provisions of the design district:

- 1. Existing Design Review District for Residential Properties** - In considering this proposed design district, it is important to note new residential properties in the Central Business District are subject to design review standards. This design review district is identified as the Dutch Residential District Central Business District (DURE-CBD). The proposed design district is based on the same concepts utilized in the DURE-CBD.
- 2. Properties Subject to Review** - The properties subject to DURE-GC review would be residential properties along West Washington Street west of the DURE-CBD extending to the city limits and Washington Street east of the DURE-CBD to Hazel Street (see map). In addition, the new design district would extend south of the DURE-CBD along Main Street to Oskaloosa Street and north of the CURE-CBD to Elm Street (see map).
- 3. Design Review Permit** – The design standards under this proposed ordinance would be for new construction only:
  - A. Any new residential building (building used for residential purposes) or residential building addition, residential accessory structure.
  - B. It is important to note, setback requirements and other bulk regulations would be pursuant to the underlying base zoning district and Gateway Corridor Overlay District standards, including Section 165.18 D(4).
  - C. A design permit would be reviewed and issued by the Community Development Committee.

***Revisions to the Dutch Residential Design District Manual***

In order to accommodate the proposed Gateway Corridor Overlay District, staff is proposing modifications to the Dutch Residential Design District Manual which would be administered by the Community Development Committee. The main adjustment will be simply differentiating between design DURE-CBD and DURE-GC as per the proposed ordinance. The intention is to designate different design standards with the CBD area more traditional or Netherlands style Dutch. Likewise the Gateway Corridor area would include early 20<sup>th</sup> century residential styles. The intention for the Gateway Corridor Design Standards is to simply fit in with the existing neighborhood. Therefore, the proposed standards are less rigid than those in the CBD.

In addition, there is a proposed change to the Dutch Residential Design Manual in regards to garages and parking. Clarification language was added to emphasize the preference for garages to be installed in the rear yard. If it is not feasible to install a garage in the rear yard, they would be allowed to be attached to the housing unit as long as the garage is a minimum of five feet behind the front façade. The intention of this clarification is not to have the garage as the dominant feature of the front façade.

**Summary**

Staff is recommending approval of this proposed ordinance amendment which would establish a design review district for new single and two family homes along the Washington Street and Main Street Corridors. It is important to note, the Planning and Zoning Commission approved the proposed amendment on an 8-2 vote at their June 27, 2016 meeting.

ATTACHMENTS: Ordinance; Map, Proposed Design Manual

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve Ordinance.

## ORDINANCE NO. 912

### AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.16 DESIGN REVIEW DISTRICT AND 165.17 DUTCH RESIDENTIAL DISTRICT

Be it enacted by the City Council of the City of Pella, Iowa:

SECTION 1. TEXT AMENDMENTS. The City Code of the City of Pella is hereby amended by deleting 165.16 and 165.17 and replacing with the following:

#### **165.16 DR – DESIGN REVIEW DISTRICT.**

The (DR) Design Review District is intended to preserve and promote “Dutch Architecture” for commercial businesses. Development in the DR District must accommodate design and architectural parameters that are consistent with the heritage of the community. These architectural themes promote Pella as an attractive and unique community.

1. Permitted Uses. Uses permitted in the DR Design Review Overlay District are those permitted in the underlying base district.

2. Applicability. A design review permit is required for the following activities:

A. Any new commercial building within the DR District, or any existing commercial building within the DR District for which architectural detail modifications are proposed, shall be reviewed for architectural compliance to Dutch Architectural themes or other historical significance. Architectural detail modifications subject to review include any construction, maintenance, repair, alterations, modifications, painting, repainting, signs, graphics, visual displays, outdoor furniture and fixtures.

B. A design review permit is not required for any structure that is painted or repainted when the color used is the same as the color approved in the original building or design permit.

C. The replacement of outdoor furniture, fixtures and visual displays that are consistent with a prior permit shall be exempt from a design review permit.

D. Single or two-family residential uses in a commercial zoned area are exempted from design review unless they are located in a DURE Overlay District.

3. Community Development Committee Review. A design permit is reviewed by a committee comprised of nine (9) members, who are appointed by the City Council. The committee shall be known as the Community Development Committee. Each member shall be appointed for a term of three (3) years and shall be eligible for reappointment. A Chairperson shall be chosen from the members to serve for one year. The Chairperson can be reelected provided that no more than three (3) consecutive years have been served. The Committee shall meet at least once a month or more frequently as required to adequately fulfill any required duties.

A. The Committee shall advise the Building Official concerning all applications for building permits or design permits within the Design Review District, and to act in an advisory capacity to the City Council and the Mayor in all matters pertaining in the development of the Business District.

B. The Community Development Committee shall have the authority to inform the various departments of the City of any violations regarding architectural details, materials or colors. The Committee shall recommend to these departments appropriate action in compliance with current ordinances that are in force at the time of violation; subject to appeal procedures.

C. The Committee shall have the authority to review design permits for the placement, repair, alterations, modification, painting or repainting of any sign, graphic, visual display or outdoor furniture or fixtures, and to make recommendations to the various departments of the City concerning such requests.

D. The Community Development Committee shall not have the authority to bind the City by contract.

A design permit shall be required for any change of use from residential to commercial in the Design Review District.

#### 4. Building/Design Permits.

A. Whenever application is made for a building/design permit for any building within the Design Review District, the Building Official shall refer said application, together with the plan and specifications for the proposed work, to the Committee for its recommendations.

B. The Committee shall review the proposed plans and specifications. The review shall include the proposed appearance, colors, texture, materials and architectural design of the exterior, including the front, sides, rear and roof of said building, and also including all parts of the building that are in a visual line from all areas or any alterations, modification or repair or any courtyard, fence or dependency thereof. The *Design Review District Design Manual* shall be used by both the applicant and the Committee for determining permitted Dutch architectural elements and colors. Architectural elements or colors which are not specifically identified in the *Design Review District Design Manual* may only be used upon approval of the Community Development Committee. After due consideration, the Committee shall promptly report to the Building Official its recommendations, including such changes, if any, as in the judgment of the Committee are reasonably necessary to comply with the requirements of this section. The Building Official shall take no action on the application for a permit until the expiration of fourteen (14) days or until the Building Official has received the recommendation of the Committee in writing, whichever occurs first.

C. The Committee shall also review the proposed plans and specifications, so far as they relate to the placement, alteration, modifications, repair of any signs, graphic, visual display, outdoor furniture or fixtures with respect to the appearance, colors, texture, materials and architecture and design factors of the sign, visual display, outdoor furniture or fixture, including all parts of same that are visible from all areas.

5. Building/Design Permit Denial. If the Committee recommends denial of a building/design permit, said recommendation must be delivered to the Building Official, who shall notify the applicant that the building/design permit shall not be issued and the reason therefor. The Building Official may proceed with issuance of a building/design permit upon amendment of the application to conform with the recommendations of the Committee pursuant to the powers and duties of the Building Official. Any person denied a building/design permit by the Building Official pursuant to the recommendation of the Committee may appeal the denial within thirty (30) days after notification of the denial to the City Council.

6. Violations and Penalties. Any person who violates, disobeys, omits, neglects or refuses to comply with or who resists enforcement of any of the provisions of this section, upon conviction, shall be in violation of this Code of Ordinances and subject to penalty for each offense.

Proceeding with any construction work or repair work requiring a permit without applying for a permit shall be considered an offense and punishable by the provisions of this section. All departments, officials and employees of the City who are vested with the duty or authority to

issue permits or licenses shall issue no such permit or license for any use, structure or purpose if the same would not conform to the provisions of this section.

7. Commercial Zoning District Rezoning. Any land rezoned to a commercial zoning district or annexed into the corporate limits as a commercial zoning district shall be concurrently rendered part of the DR Design Review Overlay District. The boundaries of the DR Design Review Overlay District shall be the same as the boundaries of the land that is being rezoned commercial.

8. Extraterritorial Zoning. Any land rezoned to a commercial zoning district as part of extraterritorial zoning jurisdiction shall be rendered part of the DR Design Review Overlay District concurrent with the adoption of extraterritorial zoning.

#### **165.17 DURE – DUTCH RESIDENTIAL DISTRICT.**

The (DURE) Dutch Residential District is intended to preserve and promote “Dutch Architecture” for new residential developments as well as to promote the long-term enhancement of residential properties in two areas of the community: (1) in and around the Central Business District (CBD), and (2) along Pella’s Gateway Corridors (GC). These two subdistricts of the DURE District shall be referenced as DURE-CBD and DURE-GC. Development in the DURE District must accommodate design and architectural parameters that are consistent with the heritage of the community. These architectural themes promote Pella as an attractive and unique community.

1. Permitted Uses. Uses permitted in the DURE Dutch Residential District are those permitted in the underlying base district.

2. Properties Subject to DURE Review. The properties subject to DURE-CBD review is established as the former DURE central business district area. The properties subject to DURE-GC review are those properties in the West Washington Street west of the DURE-CBD to the City limits and Washington Street east of the DURE-CBD to Hazel Street; Main Street including south of the DURE-CBD to Oskaloosa Street in the South Main Street portion and north of the DURE-CBD to Elm Street; all of said areas part of the Gateway Corridor (GC) Overlay District areas that have frontage on those two streets and are either currently in residential use or on which residential buildings can be built under the current zoning.

3. Applicability. A design review permit is required for the following activities:

A. Any new residential building (building used for residential purposes) or residential building addition, residential accessory structure, a fence or wall associated with a structure used for residential purposes, or architectural modifications to existing residential buildings within the DURE District shall be reviewed for architectural compliance to Dutch Architectural themes. Architectural modifications for which design review is required include any construction, maintenance, repair, alterations, modifications, painting, or repainting.

B. A design permit is not required for any structure that is painted or repainted when the color used is the same as the color approved in the original building or design permit.

C. Exemptions. Residences in existence at the time of adoption of this Zoning Ordinance are hereby exempted from all the provisions of the DURE District. This exemption shall in no way exempt residential structures used for commercial purposes in commercial districts from the Design Review District requirements. Further, in such cases where an existing residence is demolished or destroyed and a new residential structure is to be constructed, all the requirements of the DURE District shall apply.

4. Design Permits. A design permit for the DURE District is reviewed by the Community Development Committee and Building Official following the same procedure as specified for a Design Review District design permit. Whenever application is made for a design permit for any building within the Dutch Residential District, the Building Official shall refer said application, together with the plan and specifications for the proposed work, to the Committee for its recommendations. The Committee shall review the proposed plans and specifications. The review shall include the proposed appearance, colors, texture, materials and architectural design of the exterior, including the front, sides, rear and roof of said building, and also including all parts of the building that are in a visual line from all areas or any alterations, modification or repair or any courtyard, fence or dependency thereof. The *Dutch Residential Design Manual* shall be used by both the applicant and the Committee for determining permitted Dutch architectural elements and colors. Architectural elements, colors or building styles which are not specifically identified in the *Dutch Residential Design Manual* may only be used upon approval by the Community Development Committee. After due consideration, the Committee shall promptly report to the Building Official its recommendations, including such changes, if any, as in the judgment of the Committee are reasonably necessary to comply with the requirements of this section. The Building Official shall take no action on the application for a permit until the expiration of fourteen (14) days or until the Building Official has received the recommendation of the Committee in writing, whichever occurs first.

5. DURE District Setbacks and Lot Coverage. Within the DURE-GC subdistrict, the front yard setback and other bulk regulations shall be pursuant to the underlying base zoning district and Gateway Corridor Overlay District standards, including Section 165.18 D(4). Within the DURE-CBD subdistrict, the intent of allowing lesser setbacks and smaller lot sizes than would otherwise be required by the underlying base zoning district is to develop in a manner that is more consistent with urban residential developments in the Netherlands which often have minimal setbacks and are in relatively close proximity compared to American standards. The following setbacks and lot coverage standards shall apply to all new residential construction in the DURE-CBD subdistrict except in the following situations:

A. Where the front setback has generally been already established by adjacent residential or commercial buildings. In such instances, the average front yard setback of structures within 200 feet shall apply. All other setback requirements and minimum green space requirements shall still apply if applicable per this section.

B. Where the setbacks listed below would require a greater setback than the base underlying zoning district requires (example: requiring a 3'6" side yard setback where no side yard setback is required by the underlying base zoning).

C. Where a new subdivision or residential development is being created in the DURE-CBD subdistrict and the Community Development Committee determines that other setback and lot coverage standards are acceptable while still consistent with Pella's Dutch heritage and the character of Dutch residential neighborhoods in the Netherlands. In no case, however, shall any setback or lot coverage standards determined by the Committee be more stringent than those of the underlying base district (example: requiring a larger setback than would be required in the underlying base zoning district).

D. Where the lot for new residential construction in the DURE-CBD subdistrict is an existing lot of record at the time of adoption of this zoning ordinance and there is no resubdivision or replatting of land as part of the new residential construction. In such cases, the minimum/maximum lot frontage requirements and the minimum lot area requirements of the

DURE-CBD subdistrict shall not apply. Setback requirements shall still apply where applicable per this section.

**DURE-CBD Subdistrict Bulk Regulations:**

**Regulator**

**DURE-CBD**

Minimum Lot Area (square feet)

One-family dwelling

Duplex/Townhouse

Multiple-family dwelling\*

4,000 square feet

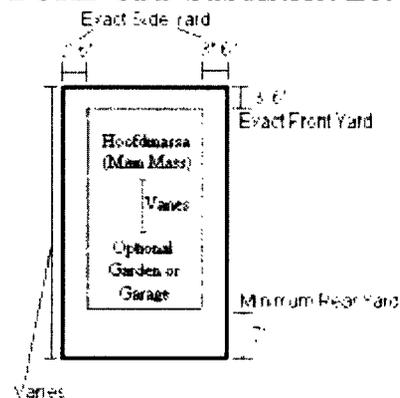
4,000 square feet

5,500 square feet

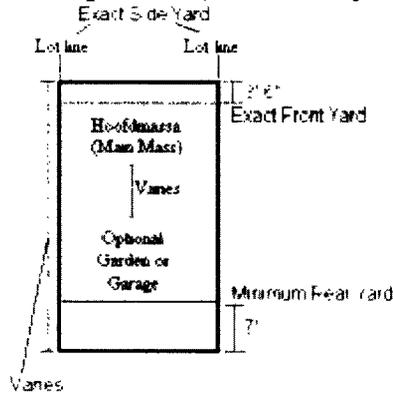
Minimum Lot Width (feet)	Minimum	Maximum
One-family dwelling	40	50
Duplex	40	80
Townhouse	40	None
Multi-Family	55	None

Minimum Yards (feet)	
Front Yard	3'6"*
Side Yard	3'6" or lot line
Rear Yard	7' minimum
Minimum yards apply only where underlying base zoning district allows as a permitted use	
*Exact setback, not minimum for one-family only, all other uses—minimum	

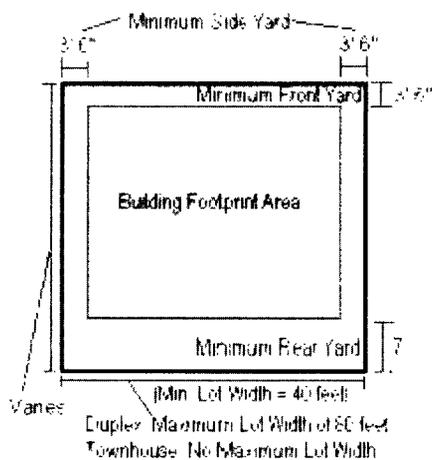
**DURE-CBD Subdistrict Lot Setbacks**



### Lot Option A (One Family Dwelling)



### Lot Option B (One Family Dwelling)



### Lot Option C (Townhouse or Duplex)

#### 6. DURE District Garages and Other Accessory Structures.

A. Garages and other accessory structures for one-family structures are permitted only on the side of the building footprint area facing the rear yard. In no case shall a garage or accessory structure be located closer to the rear property line or alley than five (5) feet. Parking for one-family residences shall be in a garage or hard-surfaced parking area situated to the rear of the main structure with access to an alley. Existing lots of record at the time of adoption of this Zoning Ordinance, including resubdivisions thereto, are exempt from the alley requirement when no alley is accessible. The preferred alternative in this situation is to locate the garage or parking area to the rear of the main structure, accessed from the street by a driveway alongside the house. If this is not feasible, an attached garage can be considered, provided the garage is recessed a minimum of five feet behind the front facade. The intent is that the garage not be the dominant element of the façade.

B. Garages for duplex, townhouse and multi-family structures are also preferred to be located in the rear yard, accessed by a driveway alongside the dwelling. If this arrangement is not feasible, garages may be permitted on the front side of the structure facing the street provided that they are attached to the main structure and have a minimum recess of five feet behind the front facade. The intent is that the garage not be the dominant element of the façade.

7. Design Permit Denial. If the Committee recommends denial of a design permit, said recommendation must be delivered to the Building Official, who shall notify the applicant that

the design permit shall not be issued and the reason therefor. The Building Official may proceed with issuance of a design permit upon amendment of the application to conform with the recommendations of the Committee pursuant to the powers and duties of the Building Official. Any person denied a design permit by the Building Official pursuant to the recommendation of the Committee may appeal the denial within thirty (30) days after notification of the denial to the City Council.

8. Violations and Penalties. Any person who violates, disobeys, omits, neglects or refuses to comply with or who resists enforcement of any of the provisions of this section, upon conviction, shall be in violation of this Code of Ordinances and subject to penalty for each offense. Proceeding with any construction work or repair work requiring a permit without applying for a permit shall be considered an offense and punishable by the provisions of this section. All departments, officials and employees of the City who are vested with the duty or authority to issue permits or licenses shall issue no such permit or license for any use, structure or purpose if the same would not conform to the provisions of this section.

SECTION 2. NOTATION. The Zoning Administrator shall hereby record the ordinance number and date of passage of this Ordinance.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST: \_\_\_\_\_  
Ronda Brown, City Clerk





## Dutch Residential Design Manual –2<sup>nd</sup> Edition Draft

### **PROPOSED REVISION TO INCORPORATE GATEWAY CORRIDORS**

**Gary Lozano, RDG 040616**

This manual is meant to be used in conjunction with the Dutch Residential (DURE) Overlay District regulations of the Pella Zoning Ordinance. Please also refer to the DURE District regulations as these zoning regulations shall apply for Dutch Residential in conjunction with Community Development Committee review.

#### **Purpose**

The Dutch Residential (DURE) District is intended to preserve and promote “Dutch Architecture” for new residential developments as well as to promote the long term enhancement of residential properties in and around the downtown and along Pella’s gateway corridors. Development in the DURE District must accommodate design and architectural parameters that are consistent with the heritage of the community. These architectural themes promote Pella as an attractive and unique community and seek to capture the essence of residential neighborhoods found in the Netherlands. This design manual used in conjunction with the DURE District regulations in the Pella Zoning Ordinance provides a unique framework to allow developers to have significantly reduced minimum lot size and building setback requirements in exchange for the requirement of Dutch residential architecture.

#### **Community Development Committee**

The Community Development Committee (CDC) was established by the City Council to oversee Dutch Architecture review. The CDC is a design review committee that reviews new building, additions, exterior modifications and repainting in the Design Review (DR) District and the DURE District. A Design Permit is required for any such modifications or new construction in the DR and DURE Districts. No building permit will be issued until the Community Development Committee approves the architectural design of the proposed new building or modifications.



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### **Pictorial Examples of Dutch Residential Architecture**



*This design manual used in conjunction with the DURE District regulations in the Pella Zoning Ordinance provides a unique framework to allow developers to have significantly reduced minimum lot size and building setback requirements in exchange for the requirement of Dutch residential architecture.*







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## **I. DESIGN REVIEW STANDARDS FOR THE DURE-CBD SUBDISTRICT**

The following design review standards are applicable to the Central Business District subdistrict of the Dutch Residential Overlay District. It is intended that the more stringent standards for consistency with traditional Dutch residential architecture be applied in the CBD area. These standards are required to assure consistency and compatibility with the high-quality existing architecture. Also, in the CBD there will be more intense, larger-scale development, including mixed residential/commercial projects. These projects can greatly impact perceptions of the Central Business District and therefore warrant the application of quality architectural standards.

### **A. Typical Dutch Residential Elements**

The elements listed below are representative of typical Dutch Residential elements. The following are acceptable elements, upon review and approval of the Community Development Committee. Other architectural elements may be allowed upon approval of the Community Development Committee.

- Red colored brick
- Stucco (in some cases)
- Gable
- Steep roof
- Different bonds of masonry
- Mixture of brick and concrete elements
- Geometric decorations
- Keystoning
- Mullions
- Bay windows
- Stucco decoration around windows
- Stucco decoration around entry door
- Fascia
- Dormers
- Faux shutters or real shutters
- Hip treatments
- Steps
- Railings
- Pedestrian lighting

### **B. Architectural Facades, Exterior Walls and Elevations**

Brick is the primary acceptable exterior wall material. Stucco-like material and wood are also acceptable in some instances but shall be treated only as an exception. Wall material selection shall be approved by the Community Development Committee.



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Building facades of all residential buildings shall be consistent with the character, massing, volume, and materials of the building typology. Variety in building massing is encouraged for non-street fronting portions of the building as this is often found in residential districts in the Netherlands.

### **C. Roofs**

Roof styles and pitches for residential buildings shall be in a manner consistent with the building typology. Flat roofs on the main body of residential structures are generally prohibited. Sloped and steeped roofs are strongly encouraged.

Clay tile, imitation clay tile or slate are the primary acceptable roof materials for sloped roofs on all buildings in the Dutch Residential District. Roof tile or slate selection or deviation from this primary acceptable standard shall be approved by the Community Development Committee.

Skylights, solar collectors, or other rooftop equipment must be integrated as part of the roof design. Roof mounted equipment, including any satellite or television dishes or antennae, are generally prohibited. Antennae or satellite dishes shall be placed in the rear yard and screened from view from public streets or pedestrian areas.

## **II. DESIGN REVIEW STANDARDS FOR THE DURE-GC SUBDISTRICT**

The intent of the application of residential design standards in Pella’s Gateway Corridors is to both promote the community’s Dutch heritage and to insure compatibility with the existing character of residential development. There are many examples of existing residential development along the Gateway Corridors that exhibit Dutch residential architecture elements. However, other early 20<sup>th</sup> century residential styles are also evident along the corridors; primarily Colonial Revival and Craftsman. It is not the intent here to prepare an academic categorization of existing homes by historical period or style. What is important is the identification of architectural elements that can be deemed acceptable for new construction or architectural modification requests.

The DURE-CBD design standards above require utilization of specific materials characteristic of Dutch residential architecture. Within the Gateway Corridors, the approach is to require incorporation of specific Dutch or “period-compatible” housing style elements, while permitting use of typical residential construction materials. The following sections identify the appropriate housing style elements that should be exhibited in proposed development along Pella’s Gateway Corridors.

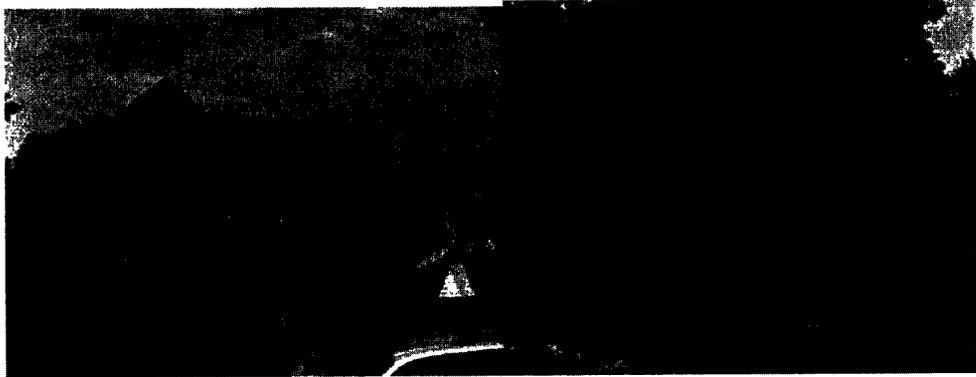
The following house style elements are deemed appropriate for new development and to provide a guide for the review of proposed home modifications within the Gateway Corridors. The bulleted elements under each style are deemed acceptable, upon review



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and approval of the Community Development Committee. Other architectural elements may be allowed upon approval of the Community Development Committee.

### A. Pella Early Dutch Eclectic



While not conforming to a generally-recognized style, the above homes are characteristic of a number of residences along the corridors. The style elements include:

- Red colored brick or wood siding
- Gable
- Steep roof
- Tall, narrow windows, often in pairs, arched and with mullions



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### B. Dutch Colonial Revival



The first three homes above are located along Washington St. in Pella. The fourth (lower right) is included to show a “typical” Dutch colonial revival home. The typical design elements of this style include:

- Wood siding or red brick walls
- Steep gambrel roof
- Flared eaves
- Continuous dormer
- Side wall orientation to street, with entrance in middle
- Federal or Georgian entrance detail



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### C. Colonial Revival Reference



This style covers a wide range of houses along the corridor. While these homes are not good “textbook” examples of the Colonial Revival style, they do exhibit some of the style characteristics. The following are typical elements of the Colonial Revival style.

- Symmetrical façade
- Rectangular
- 2 stories
- Brick or wood siding
- Simple, classical detailing
- Gable roof
- Pillars and columns
- Multi-pane, double-hung windows with shutters
- Dormers
- Temple-like entrance: porticos topped by pediment
- Fireplaces

### D. Craftsman



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Typical elements of the Craftsman style include:

- ❑ A low-pitched, gabled roof.
- ❑ A front porch
- ❑ Tapered columns
- ❑ A partially paned door
- ❑ Multi-pane instead of single-pane windows
- ❑ Earthy colors
- ❑ Single dormers
- ❑ Stone details
- ❑ Exposed rafter tails and beams under deep roof eaves.
- ❑ Knee braces

### **III. DESIGN REVIEW STANDARDS APPLICABLE TO BOTH THE DURE-CBD AND DURE-GC SUBDISTRICTS**

#### **A. Garages**

##### Single Family Dutch Residential:

Garage door widths shall not exceed nine (9) feet. No more than two garage doors shall be permitted per residential lot in the DURE-CBD area and no more than three garage doors in the DURE-GC area. Garage doors shall be designed so as to be compatible with the architectural character of the residence. Garages and other accessory structures are permitted only on the side of the main structure facing the rear yard. In no case shall a garage or accessory structure be located closer than five (5) feet to the rear property line or alley or located within the side yard setbacks. Parking for residences shall be in a garage or hard surfaced parking area situated to the rear of the main structure with access to an alley. Existing lots of record, including resubdivisions thereto, in the DURE district around the downtown are exempt from the alley requirement when no alley is accessible. The preferred alternative in this situation is to locate the garage or parking area to the rear of the main structure, accessed from the street by a driveway alongside the house. If this is not feasible, an attached garage can be considered, provided the garage is recessed a minimum of 5 feet behind the front facade. The intent is that the garage not be the dominant element of the façade.



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Duplex or Townhouse Dutch Residential: Garages for duplex, townhouse and multifamily structures are also preferred to be located in the rear yard, accessed by a driveway alongside the dwelling. If this arrangement is not feasible, garages may be permitted on the front side of the structure facing the street provided that they are attached to the main structure and have a minimum recess of 5 feet behind the front facade. The intent is that the garage not be the dominant element of the façade.

### **B. Alleys**

Alleys as part of a new residential subdivision in the DURE-CBD Subdistrict in general are encouraged. Alleys are required for new one family Dutch residential developments except for existing lots of record in the DURE-CBD subdistrict around the downtown.

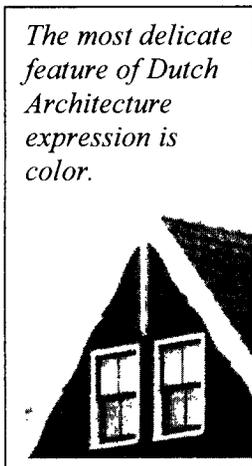
### **C. Screened Porches or Patio Enclosures**

Screened enclosures are permitted only within the interior areas of the site and not along the front or other street-fronting facades. All screened enclosures shall be approved by the Community Development Committee.

### **D. Variety in Design**

Variety in architectural design, including building floor plan, ornamentation and colors is strongly encouraged. New residential subdivisions which are created under a DURE District are especially encouraged to have a variety of architecture.

### **E. Architectural Colors**



*The most delicate feature of Dutch Architecture expression is color.*

The most delicate feature of Dutch Architecture expression is color. All painted and material colors should be representative of the respective residential building typology and avoid bright, harsh, bold, or invasive pigmentation. Colors shall be chosen from the *Dutch Color Palette*. Other color selections may only be used upon approval of the Community Development Committee. The color of roofing and siding materials is extremely important. Selection shall be made from a limited palette as described in the *Dutch Color Palette*. Both initial and weathered color characteristics should be considered when selecting specific colors. Other color selections or building material selections may only be used upon approval of the Community Development Committee. All specific colors, both before initial construction and subsequent repainting are subject to Community Development Committee approval.

### **Dutch Color Palette Index of Pantone Colors**



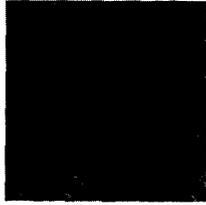
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Reds	Yellows	Greens	Greens	Blues	Blues	Blues	Browns	Trim colors
1797C	7401U	555C	578U	5463C	307U	657U	4625U	871U
1807C	7402U	347C	579U	5473C	308U	658U	4695C	872U
485C	7403U	348C	580U	5483C	309U	659U	462C	873U
201C	7404U	349C		5493C	3105U	660U	463C	874U
202C	7405U	350C	Blues	5503C	3115U	661U	4625C	875U
1795C	7406U	371C	7474U	5513C	3125U	662U	4635C	876U
7420C	7407U	621C	7475U	5523C	3145U		4645C	877U
186C	7499U	622C	7476U	642C	3155U	Violets	4655C	
187C	7506C	623C	7477U	643C	3165U	2665U	4665C	Greys
188C	7508C	624C	7474C	644C	539U	2685U	4675C	Cool grey 1U
	7411C	625C	7475C	645C	540U	2695U	4685C	Cool grey 2U
Orange	141C	626C	7476C	646C	541U	2735U	726C	Cool grey 3U
173C	1205C	627C	7477C	647C	542U	2745U	727C	Cool grey 4U
174C	1215C	5605C	327U	648C	543U	2755U	728C	Cool grey 5U
175C		5615C	328U	649C	544U	2765U	729C	Cool grey 6U
158C		5625C	329U	650C	545U	663U	730C	Cool grey 7U
159C		5635C	330U	651C	5463U	664U	731C	Cool grey 8U
160C		5645C	539C	652C	5473U	665U	732C	Cool grey 9U
158U		5655C	540C	653C	5483U	666U	719U	Cool grey 10U
159U		5665C	541C	654C	5493U	667U	720U	Cool grey 11U
160U		448C	542C	655C	5503U	668U	721U	420C
		449C	543C	283U	5513U	669U	722U	421C
		450C	544C	284U	5523U	256U	723U	422C
		451C	545C	285U	628U	257U	724U	423C
		452C	5395C	286U	629U	258U	725U	424C
		453C	5405C	287U	630U	259U		425C
		454C	5415C	288U	631U	260U		426C
		5743C	5425C	289U	632U	261U		
		5753C	5435C	290U	633U	262U		
		5763C	5445C	291U	634U	7443C		
		5773C	5455C	292U	642U	7444C		
		5783C	546C	293U	643U	7445C		
		5793C	547C	294U	644U	7446C		
		5803C	548C	295U	645U	7447C		
		574U	549C	296U	646U	7448C		
		575U	550C	304U	647U	7449C		
		576U	551C	305U	648U			
		577U	552C	306U	656U			

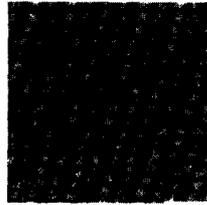
### Dutch Residential (DURE-CBD) Overlay District Roof Tiles and Brick Palette



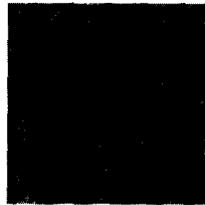
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Roof Tile 01



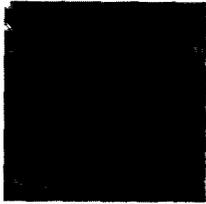
Roof Tile 02



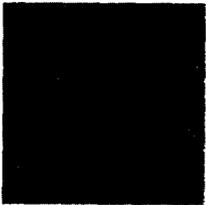
Roof Tile 03



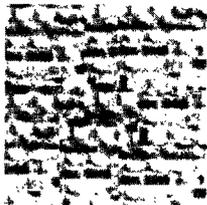
Roof Tile 04



Roof Tile 05



Brick 01



Brick 02



Brick 03



Brick 04

\*Other roof or exterior materials may be approved by the Community Development Committee provided they are in keeping with residential Dutch architecture

**Combinations - Examples**



Brick 04/Roof Tile 03



White 04/Green 05/Roof Tile 05



Brown 02/Brick 03

**Other Resources**



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Amsterdam Heritage web page ([www.bmz.amsterdam.nl/adam/intro/intro.html](http://www.bmz.amsterdam.nl/adam/intro/intro.html))

*This web resource has excellent pictorial and descriptive data on Dutch architecture. If web page address changes, you can use search engines to look for “Amsterdam Heritage” or “Dutch Architecture”.*

Pella web page: [www.cityofpella.com](http://www.cityofpella.com)

Pella’s own web page can provide additional contextual information for those unfamiliar with Pella.

J-1

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>ACCO UNLIMITED CORP (1020)</b>						
0164062-IN	CHEMICALS - OUT POOL	06/23/2016	07/19/2016	2,370.80	06/16	100.5.04.4301.6503
0164267-IN	CHLORINE - OUT POOL	06/30/2016	07/19/2016	2,048.80	06/16	100.5.04.4301.6503
Total ACCO UNLIMITED CORP (1020):				4,419.60		
<b>AHLERS &amp; COONEY P C (1048)</b>						
714389	LEGAL EXPENSE	06/24/2016	07/19/2016	126.00	06/16	100.5.00.6320.6414
Total AHLERS & COONEY P C (1048):				126.00		
<b>ALLEN BLASTING AND COATING INC (5908)</b>						
18979	STRUCTURAL PAINTING - PP	06/27/2016	07/19/2016	13,325.20	06/16	410.5.06.8951.3150
Total ALLEN BLASTING AND COATING INC (5908):				13,325.20		
<b>ALLIANCE CONNECT (5852)</b>						
07012016EL	ENTERPRISE COMMUNICATIONS-OF	07/01/2016	07/19/2016	174.73	06/16	400.5.06.8588.9920
07012016EL	ENTERPRISE COMMUNICATIONS-TR	07/01/2016	07/19/2016	174.73	06/16	400.5.06.8562.9030
07012016EL	ENTERPRISE COMMUNICATIONS-DIS	07/01/2016	07/19/2016	174.74	06/16	400.5.06.8592.9030
07012016EL	ENTERPRISE COMMUNICATIONS-GE	07/01/2016	07/19/2016	174.73	06/16	400.5.06.8549.9020
Total ALLIANCE CONNECT (5852):				698.93		
<b>ALLIANT-IES (GAS) (1060)</b>						
062316LIB	GAS-LIB	06/23/2016	07/19/2016	74.32	06/16	100.5.03.4000.6371
062416198LIFT	NATURAL GAS SERVICE	06/24/2016	07/19/2016	18.79	06/16	350.5.05.8320.6371
062416PWO	GAS BILL- PWO	06/24/2016	07/19/2016	19.40	06/16	100.5.05.6500.6371
062416PWS	GAS BILL- PWS	06/24/2016	07/19/2016	25.33	06/16	100.5.05.6500.6371
062416WTP	GAS BILL- WTP	06/24/2016	07/19/2016	18.03	06/16	300.5.05.8120.6371
062716PD	UTILITY - GAS EXPENSE - PD	06/27/2016	07/19/2016	278.20	06/16	100.5.01.1000.6371
062816AIRHANG	GAS BILL- AIRPORT	06/28/2016	07/19/2016	27.07	06/16	100.5.05.2200.6371
062816AIROFF	GAS BILL- AIR OFF	06/28/2016	07/19/2016	20.29	06/16	100.5.05.2200.6371
06282016 - PK	NATURAL GAS - PK	06/28/2016	07/19/2016	19.83	06/16	100.5.09.4200.6373
06282016-222TRU	UTILITY - GAS - 222 TRUMAN- EL	06/28/2016	07/19/2016	18.65	06/16	400.5.06.8588.9920
Total ALLIANT-IES (GAS) (1060):				519.91		
<b>AMAZON (1070)</b>						
061016LIB	ADULT DVDS-LIB	06/10/2016	07/19/2016	292.83	06/16	100.5.03.4000.6516
061016LIB	JUVENILE DVDS-LIB	06/10/2016	07/19/2016	156.33	06/16	100.5.03.4000.6517
061016LIB	ADULT BOOKS-LIB	06/10/2016	07/19/2016	487.63	06/16	100.5.03.4000.6529
061016LIB	JUVENILE BOOKS-LIB	06/10/2016	07/19/2016	20.07	06/16	100.5.03.4000.6534
061016LIB	YP BOOKS-LIB	06/10/2016	07/19/2016	72.93	06/16	100.5.03.4000.6535
061016LIB	SUPPLIES-LIB	06/10/2016	07/19/2016	31.96	06/16	100.5.03.4000.6543
061016LIB	SUPPLIES CABLE & GROMMET-LIB	06/10/2016	07/19/2016	47.88	06/16	100.5.03.4000.6422
061016LIB	HAND DRYERS-LIB	06/10/2016	07/19/2016	1,200.00	06/16	151.5.03.4000.6422
Total AMAZON (1070):				2,309.63		
<b>ARNOLD MOTOR SUPPLY (1126)</b>						
37-509647	ST-22	07/02/2016	07/19/2016	41.26	07/16	115.5.05.2100.6350
Total ARNOLD MOTOR SUPPLY (1126):				41.26		
<b>AUTHNET GATEWAY BILLING (5770)</b>						
070116	JUN 2016 CREDIT CARD FEES	07/01/2016	07/06/2016	131.40	07/16	100.5.04.4100.6416

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total AUTHNET GATEWAY BILLING (5770):				131.40		
<b>BAILEY, JUSTIN (1156)</b>						
063016PD	UNIFORM EXPENSE - PD	06/30/2016	07/19/2016	76.93	06/16	100.5.01.1030.6510
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<b>BAKER &amp; TAYLOR INC-BOOKS (1158)</b>						
2032051404	ADULT BOOKS-LIB	05/31/2016	07/19/2016	89.61	06/16	100.5.03.4000.6529
2032052772	JUVENILE BOOK-LIB	06/01/2016	07/19/2016	3.59	06/16	100.5.03.4000.6534
2032070930	ADULT BOOKS-LIB	06/07/2016	07/19/2016	252.90	06/16	100.5.03.4000.6529
2032081162	JUVENILE BOOK-LIB	06/10/2016	07/19/2016	167.73	06/16	100.5.03.4000.6534
2032086310	ADULT BOOKS-LIB	06/14/2016	07/19/2016	339.42	06/16	100.5.03.4000.6529
2032092255	ADULT BOOKS-LIB	06/15/2016	07/19/2016	324.47	06/16	100.5.03.4000.6529
2032092451	JUVENILE BOOK-LIB	06/16/2016	07/19/2016	99.30	06/16	100.5.03.4000.6534
2032092504	YP BOOKS-LIB	06/16/2016	07/19/2016	4.79	06/16	100.5.03.4000.6535
2032098612	ADULT BOOKS-LIB	06/20/2016	07/19/2016	87.56	06/16	100.5.03.4000.6529
2032102737	ADULT BOOKS-LIB	06/21/2016	07/19/2016	212.51	06/16	100.5.03.4000.6529
2032108640	ADULT BOOKS-LIB	06/23/2016	07/19/2016	262.08	06/16	100.5.03.4000.6529
2032117448	JUVENILE BOOK-LIB	06/27/2016	07/19/2016	138.95	06/16	100.5.03.4000.6534
2032117493	YP BOOKS-LIB	06/27/2016	07/19/2016	10.63	06/16	100.5.03.4000.6535
Total BAKER & TAYLOR INC-BOOKS (1158):				1,993.54		
<b>BAKER ELECTRIC INC (5898)</b>						
83056-01	JORDAN WELL VFD REPLACEMENT	06/27/2016	07/19/2016	8,330.00	06/16	300.5.05.8110.6350
Total BAKER ELECTRIC INC (5898):				8,330.00		
<b>BAKER TECHNOLOGY SOLUTIONS LLC (5891)</b>						
2653	SECURITY CAMERAS - SPORTS PARK	06/22/2016	07/19/2016	33,447.35	06/16	203.5.08.7226.6799
2653-TAX CR	SECURITY CAMERAS - SPORTS PARK	06/22/2016	07/19/2016	2,093.28-	06/16	203.5.08.7226.6799
Total BAKER TECHNOLOGY SOLUTIONS LLC (5891):				31,354.07		
<b>BENTLEY SYSTEMS INC (1208)</b>						
47758712	MICROSTATION SUBSCRIPTION- EL	07/06/2016	07/19/2016	438.50	07/16	400.5.06.8588.9920
47758713	GIS SUPPLIES	07/06/2016	07/19/2016	219.25	07/16	100.5.05.6500.6540
Total BENTLEY SYSTEMS INC (1208):				657.75		
<b>BLOM, HERB (5207)</b>						
1611580047	EE REBATE - AC TUNE- UP - EL	07/12/2016	07/19/2016	30.00	07/16	400.2215
Total BLOM, HERB (5207):				30.00		
<b>BLOMMERS CONSTRUCTION (1256)</b>						
WASHINGTON ST	WASHINGTON STREET PROJECT-PP2	07/09/2016	07/19/2016	217,705.85	07/16	215.5.05.2179.6761
Total BLOMMERS CONSTRUCTION (1256):				217,705.85		
<b>BLYZO FISH FARM (1263)</b>						
07012016	FISH FOR CALDWEL/ CARP FOR SP	07/01/2016	07/19/2016	497.50	07/16	100.5.09.4200.6590
Total BLYZO FISH FARM (1263):				497.50		

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<b>BOSUN SUPPLIES (1306)</b>						
P135067	SHACKLE WITH PINS - OUT POOL	05/16/2016	07/19/2016	112.85	06/16	100.5.04.4301.6590
Total BOSUN SUPPLIES (1306):				112.85		
<b>BROWNS SHOE FIT CO #29 (1364)</b>						
12924PD	UNIFORM EXPENSE - PD	06/28/2016	07/19/2016	110.00	06/16	100.5.01.1010.6510
12984PD	UNIFORM EXPENSE - PD	06/30/2016	07/19/2016	120.00	06/16	100.5.01.1010.6510
Total BROWNS SHOE FIT CO #29 (1364):				230.00		
<b>BRUMMEL, JERRY (1366)</b>						
685483	PAINT NEW DOORS - FD	06/27/2016	07/19/2016	2,476.03	06/16	201.5.02.7040.6750
Total BRUMMEL, JERRY (1366)				2,476.03		
<b>CAPITAL SANITARY SUPPLY (1422)</b>						
C207859A	CLEANING SUPPLIES - LIBRARY	05/05/2016	07/19/2016	53.60	06/16	100.5.03.4000.6544
Total CAPITAL SANITARY SUPPLY (1422):				53.60		
<b>CDW GOVERNMENT INC (1446)</b>						
DLD4020	MEMORY AND GRAPHICS CARD - PD	06/20/2016	07/19/2016	552.52	06/16	201.5.01.7010.6721
DLL0230	COMPUTER - PD	06/21/2016	07/19/2016	2,039.78	06/16	201.5.01.7010.6721
Total CDW GOVERNMENT INC (1446):				2,592.30		
<b>CENTER POINT LARGE PRINT (1450)</b>						
1377623	LARGE PRINT BOOKS-LIB	06/01/2016	07/19/2016	86.28	06/16	151.5.03.4000.6536
Total CENTER POINT LARGE PRINT (1450):				86.28		
<b>CENTRAL IA REG TRANSPORT (1461)</b>						
190	FY 2017 ASSESSMENT	06/22/2016	07/19/2016	1,346.00	06/16	100.5.05.6500.6210
Total CENTRAL IA REG TRANSPORT (1461):				1,346.00		
<b>CITY OF PELLA (1503)</b>						
061016COLL/DIST	ELECTRICITY	06/10/2016	07/19/2016	110.14	06/16	350.5.05.8330.6370
061016COLL/DIST	ELECTRICITY	06/10/2016	07/19/2016	110.15	06/16	300.5.05.8130.6370
061016WTP	ELECTRIC SERVICE	06/10/2016	07/19/2016	78.10	06/16	300.5.05.8120.6370
061316-LIFT1	ELECTRIC SERVICE	06/13/2016	07/19/2016	894.90	06/16	350.5.05.8320.6370
061316-LIFT1	WATER SERVICE	06/13/2016	07/19/2016	15.52	06/16	350.5.05.8320.6374
061516WELLFLD4	ELECTRIC SERVICE	06/15/2016	07/19/2016	4,280.45	06/16	300.5.05.8110.6370
061516WTP	ELECTRIC SERVICE	06/15/2016	07/19/2016	3,993.00	06/16	300.5.05.8120.6370
061516WWTP	ELECTRIC SERVICE	06/15/2016	07/19/2016	9,030.90	06/16	350.5.05.8300.6370
061516WWTP	WATER SERVICE	06/15/2016	07/19/2016	259.27	06/16	350.5.05.8300.6374
061616HOWELL-1	ELECTRIC SERVICE	06/16/2016	07/19/2016	30.90	06/16	300.5.05.8110.6370
061616HOWELL-LIF	ELECTRIC SERVICE	06/16/2016	07/19/2016	226.90	07/16	350.5.05.8320.6370
061616JORDAN	ELECTRIC SERVICE	06/16/2016	07/19/2016	5,520.90	06/16	300.5.05.8110.6370
061616LIFT3	ELECTRIC SERVICE	06/16/2016	07/19/2016	510.90	06/16	350.5.05.8320.6370
061616NTOWER	ELECTRIC SERVICE	06/16/2016	07/19/2016	36.70	06/16	300.5.05.8130.6370
061616SHALLOW2	ELECTRIC SERVICE	06/16/2016	07/19/2016	219.40	06/16	300.5.05.8110.6370
061616SHALLOW4	ELECTRIC SERVICE	06/16/2016	07/19/2016	41.10	06/16	300.5.05.8110.6370
061616SHALLOW6	ELECTRIC SERVICE	06/16/2016	07/19/2016	256.20	06/16	300.5.05.8110.6370
062016LIFT2	ELECTRIC SERVICE	06/20/2016	07/19/2016	1,438.90	06/16	350.5.05.8320.6370
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	2,492.08	06/16	100.5.08.2500.6370
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	5,490.90	06/16	100.5.04.4301.6370

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06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	2,702.76	06/16	100.5.04.4301.6374
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	136.00	06/16	100.5.04.4301.6375
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	578.90	06/16	100.5.05.6500.6370
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	38.02	06/16	100.5.05.6500.6374
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	42.50	06/16	100.5.05.6500.6375
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	3,262.90	06/16	100.5.04.4300.6370
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	124.27	06/16	100.5.04.4300.6374
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	1,714.90	06/16	100.5.04.4100.6370
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	53.02	06/16	100.5.04.4100.6374
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	59.50	06/16	100.5.04.4100.6375
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	638.90	06/16	100.5.00.6100.6370
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	23.02	06/16	100.5.00.6100.6374
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	25.50	06/16	100.5.00.6100.6375
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	2,927.90	06/16	100.5.03.4000.6370
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	53.02	06/16	100.5.03.4000.6374
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	59.50	06/16	100.5.03.4000.6375
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	1,000.10	06/16	100.5.09.4200.6370
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	159.06	06/16	100.5.09.4200.6374
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	161.50	06/16	100.5.09.4200.6375
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	2,863.98	06/16	100.5.01.1000.6370
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	35.39	06/16	100.5.01.1000.6374
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	34.00	06/16	100.5.01.1000.6375
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	1,410.62	06/16	100.5.02.1100.6370
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	41.77	06/16	100.5.05.2200.6374
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	1,206.90	06/16	100.5.09.4250.6370
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	234.06	06/16	100.5.09.4250.6374
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	30.52	06/16	179.5.09.4200.6564
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	2,117.57	06/16	100.5.09.4245.6370
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	19.87	06/16	100.5.09.4245.6374
06302016	PUBLIC AUTHORITY	06/30/2016	07/19/2016	8.62	06/16	100.5.09.4245.6374
06302016-101	UTILITIES - 101 CLARK SUB - EL	06/30/2016	07/19/2016	267.39	06/16	400.5.06.8588.9950
06302016-1011	UTILITIES - 1011 W 10TH SUB - EL	06/30/2016	07/19/2016	618.46	06/16	400.5.06.8588.9950
06302016-1015	UTILITIES - 1015 ROOSEVELT SUB - E	06/30/2016	07/19/2016	293.50	06/16	400.5.06.8588.9950
06302016-1108	UTILITIES - 1108 VERMEER SUB	06/30/2016	07/19/2016	706.95	06/16	400.5.06.8588.9950
06302016-1875	WATER & ELECTRIC - PP	06/30/2016	07/19/2016	3,172.04	06/16	400.5.06.8549.9020
06302016-1875A	WATER - PP	06/30/2016	07/19/2016	131.77	06/16	400.5.06.8548.9030
06302016-222	UTILITIES - 222 TRUMAN - EL	06/30/2016	07/19/2016	531.04	06/16	400.5.06.8588.9920
06302016-222A	UTILITIES - 222 TRUMAN A - EL	06/30/2016	07/19/2016	34.80	06/16	400.5.06.8588.9920
06302016-515	UTILITIES - 515 HUBER SUB - EL	06/30/2016	07/19/2016	538.53	06/16	400.5.06.8588.9950
Total CITY OF PELLA (1503):				63,096.36		
<b>CIVIC SYSTEMS LLC (1508)</b>						
CVC14437	UB & CR SUPPORT	06/27/2016	07/19/2016	4,119.00	06/16	100.5.00.6310.6405
CVC14437	BUILDING PERMIT SUPPORT	06/27/2016	07/19/2016	1,091.00	06/16	100.5.05.5000.6403
CVC14437	GL, AP, AR, MI EXCEL, AND AM SUPP	06/27/2016	07/19/2016	2,296.00	06/16	100.5.00.6100.6403
CVC14437	PR, ACA SUPPORT	06/27/2016	07/19/2016	1,950.00	06/16	100.5.00.6320.6403
Total CIVIC SYSTEMS LLC (1508)				9,456.00		
<b>COX, SHANE (1588)</b>						
063016PD	TRAINING - TRAVEL - PD	06/30/2016	07/19/2016	178.83	06/16	100.5.01.1030.6260
Total COX, SHANE (1588):				178.83		
<b>CRAID, ZACH C (5892)</b>						
51-18045-22	DEPOSIT REFUND	07/05/2016	07/19/2016	10.63	07/16	400.2210

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Total CRAID, ZACH C (5892):				10.63		
<b>CUSTOMIZED ENERGY SOLUTIONSLTD (1622)</b>						
1041001	TRANSMISSION - FTR'S	07/07/2016	07/19/2016	1,000.00	06/16	400.5.06.8565.9520
Total CUSTOMIZED ENERGY SOLUTIONSLTD (1622):				1,000.00		
<b>DAVIS, WILLIAM C (5900)</b>						
1611580039	EE REBATE -AC TUNE-UP - EL	07/12/2016	07/19/2016	30.00	07/16	400.2215
Total DAVIS, WILLIAM C (5900):				30.00		
<b>DE BLOEMEN HOF LTD (1662)</b>						
59338	REPLACEMENT TREES - PK	06/30/2016	07/19/2016	843.17	06/16	201.5.09.7230.6799
Total DE BLOEMEN HOF LTD (1662):				843.17		
<b>DE LAGE LANDEN PUBLIC FINANCE LLC (4658)</b>						
50453462	COLOR COPIER LEASE-LIB	06/11/2016	07/19/2016	99.50	06/16	100.5.03.4000.6418
50681444	COPIER LEASE - EL	07/02/2016	07/19/2016	95.71	07/16	400.5.06.8588.9920
50689930	624974-COPIER LEASE	07/04/2016	07/19/2016	157.01	07/16	100.5.00.6100.6550
50689930	624974-COPIER LEASE	07/04/2016	07/19/2016	32.18	07/16	100.5.00.6100.6550
50689930	624974-COPIER LEASE	07/04/2016	07/19/2016	27.90	07/16	100.5.04.4100.6543
50689930	624974-COPIER LEASE	07/04/2016	07/19/2016	63.96	07/16	100.5.05.6500.6418
50689930	624974-COPIER LEASE	07/04/2016	07/19/2016	50.93	07/16	400.5.06.8549.9020
50689930	624974-COPIER LEASE	07/04/2016	07/19/2016	47.92	07/16	100.5.01.1010.6550
50689930	624974-COPIER LEASE	07/04/2016	07/19/2016	47.92	07/16	100.5.01.1030.6550
50689930	624974-COPIER LEASE	07/04/2016	07/19/2016	32.18	07/16	300.5.05.8120.6543
Total DE LAGE LANDEN PUBLIC FINANCE LLC (4658):				655.21		
<b>DE RUITER EQUIPMENT (1685)</b>						
06072016	CHAIN SAW ITEMS - EL	06/07/2016	07/19/2016	50.80	06/16	400.5.06.8588.9950
07082016	OIL & SCREWS - PK	07/08/2016	07/19/2016	11.75	07/16	100.5.09.4200.6590
Total DE RUITER EQUIPMENT (1685):				62.55		
<b>DE VRIES, LARRY (4967)</b>						
71-00025-07	CREDIT BALANCE REFUND ON 704 E	07/07/2016	07/19/2016	156.64	07/16	001.1199
Total DE VRIES, LARRY (4967)				156.64		
<b>DEMCO (1724)</b>						
5902723	SUPPLIES - LIBRARY	06/24/2016	07/19/2016	111.57	06/16	100.5.03.4000.6543
Total DEMCO (1724)				111.57		
<b>DES MOINES STAMP MFG CO (1737)</b>						
1073370	"CITY OF PELLA" STAMPS	07/06/2016	07/19/2016	120.85	07/16	100.5.00.6100.6543
Total DES MOINES STAMP MFG CO (1737).				120.85		
<b>DIAMOND VOGEL PAINTS (1747)</b>						
277167505	PAINT FOR PLOWS	06/14/2016	07/19/2016	162.23	06/16	115.5.05.2100.6420
277167874	PLOW PAINT	07/01/2016	07/19/2016	84.36	07/16	115.5.05.2100.6420
277168044	PLOW PAINT	07/06/2016	07/19/2016	34.80	07/16	115.5.05.2100.6420
277168087	PLOW PAINT	07/07/2016	07/19/2016	34.80	07/16	115.5.05.2100.6420

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Total DIAMOND VOGEL PAINTS (1747):				246.59		
<b>DICKINSON CO INC (1753)</b>						
J16069	SIREN UPGRADE - PD	07/02/2016	07/19/2016	6,500.00	07/16	201.5.01.7002.6727
Total DICKINSON CO INC (1753):				6,500.00		
<b>DOWIE PEST CONTROL (1801)</b>						
19553	PEST CONTROL - JUL - PD	07/01/2016	07/19/2016	30.00	07/16	100.5.01.1000.6310
Total DOWIE PEST CONTROL (1801):				30.00		
<b>DREY, KEVIN (5906)</b>						
1611580046	EE REBATE - AC TUNE-UP - EL	07/12/2016	07/19/2016	30.00	07/16	400.2215
Total DREY, KEVIN (5906):				30.00		
<b>DUTCH MILL SUPPLY (1834)</b>						
168106	LUMBER FOR BROOK CIRCLE STAIRS	07/11/2016	07/19/2016	36.00	07/16	100.5.09.4200.6320
Total DUTCH MILL SUPPLY (1834):				36.00		
<b>DXP ENTERPRISES (1838)</b>						
48008219	EXPANSION JOINT	06/29/2016	07/19/2016	381.40	06/16	350.5.05.8320.6350
48008219	FREIGHT	06/29/2016	07/19/2016	48.45	06/16	350.5.05.8300.6531
Total DXP ENTERPRISES (1838):				429.85		
<b>ELECTRONIC ENGINEERING (1878)</b>						
80002053	MICRN YEARLY SUBSCRIPTION -PD	07/01/2016	07/19/2016	216.00	07/16	100.5.01.1010.6403
80002488	PAGERS - EL	06/25/2016	07/19/2016	83.65	07/16	400.5.06.8588.9950
Total ELECTRONIC ENGINEERING (1878):				299.65		
<b>ERIKSEN CONSTRUCTION CO INC (5709)</b>						
RO/WTP PP7	RO WTP PP7	07/01/2016	07/19/2016	759,686.83	07/16	310.5.05.8182.6727
Total ERIKSEN CONSTRUCTION CO INC (5709):				759,686.83		
<b>FASTENAL COMPANY (1929)</b>						
IAPEA95267	BOLT BIN, BOLTS, & NUTS - PK	07/11/2016	07/19/2016	462.02	07/16	100.5.09.4200.6590
IAPEA	PPE	06/30/2016	07/19/2016	37.10	06/16	115.5.05.2100.6546
IAPEA	SHOP HARDWARE	06/30/2016	07/19/2016	21.62	06/16	115.5.05.2100.6330
IAPEA94898	FISH PAD - OUT POOL	06/20/2016	07/19/2016	11.77	06/16	100.5.04.4301.6310
IAPEA94911	FISH PAD - OUT POOL	06/21/2016	07/19/2016	1.80	06/16	100.5.04.4301.6310
IAPEA94947	GAS CAN - PK	06/22/2016	07/19/2016	96.45	06/16	100.5.09.4200.6590
IAPEA95044	SHOP SUPPLIES	06/28/2016	07/19/2016	41.94	06/16	115.5.05.2100.6330
Total FASTENAL COMPANY (1929):				672.70		
<b>FEENEY, ALEX M (5846)</b>						
711012017	CREDIT BALANCE REFUND	07/07/2016	07/19/2016	82.36	07/16	001.1199
Total FEENEY, ALEX M (5846):				82.36		
<b>FINDAWAY WORLD LLC (1948)</b>						
188865	REPLACEMENT LAUNCHPAD-LIB	06/30/2016	07/19/2016	109.99	06/16	151.5.03.4000.6422

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Total FINDAWAY WORLD LLC (1948):				109.99		
<b>FLAHERTY, JOSEPH (5893)</b>						
71-10103-16	CREDIT BALANCE REFUND	07/05/2016	07/19/2016	34.00	07/16	001.1199
Total FLAHERTY, JOSEPH (5893):				34.00		
<b>FORTERRA PIPE &amp; PRECAST (5899)</b>						
07071601	E 3RD STORM SEWER	07/07/2016	07/19/2016	5,810.00	07/16	115.5.05.2120.6548
Total FORTERRA PIPE & PRECAST (5899):				5,810.00		
<b>FOUR SEASONS YARD CARE (1980)</b>						
9637	MOWING-SUB B	07/07/2016	07/19/2016	18.90	06/16	400.5.06.8588.9810
9637	MOWING-SUB C	07/07/2016	07/19/2016	21.00	06/16	400.5.06.8588.9810
9637	MOWING-SUB E	07/07/2016	07/19/2016	12.60	06/16	400.5.06.8588.9810
9637	MOWING-SUB E 1ST SUB	07/07/2016	07/19/2016	75.00	06/16	400.5.06.8588.9810
9637	MOWING-SUB VM	07/07/2016	07/19/2016	25.20	06/16	400.5.06.8588.9810
9637	MOWING-WAREHOUSE	07/07/2016	07/19/2016	78.75	06/16	400.5.06.8588.9300
9637	MOWING-SUBSTATION 1015	07/07/2016	07/19/2016	357.00	06/16	400.5.06.8566.9030
9637	MOWING-SUB W-1	07/07/2016	07/19/2016	118.12	06/16	400.5.06.8562.9030
9637	MOWING-CLARK ST SUB STATION	07/07/2016	07/19/2016	540.00	06/16	400.5.06.8588.9810
9637	MOWING-SUB W-2	07/07/2016	07/19/2016	118.13	06/16	400.5.06.8549.9020
9637	MOWING-LIFT1	07/07/2016	07/19/2016	52.50	06/16	350.5.05.8320.6320
9637	MOWING-LIFT 2	07/07/2016	07/19/2016	10.50	06/16	350.5.05.8320.6320
9637	MOWING-HOWELL STATION 1	07/07/2016	07/19/2016	12.60	06/16	350.5.05.8320.6320
9637	MOWING-WASTEWATER PLANT	07/07/2016	07/19/2016	472.50	06/16	350.5.05.8300.6320
9637	MOWING-WW HOLDING POND	07/07/2016	07/19/2016	360.00	06/16	350.5.05.8300.6320
9637	MOWING-HOWELL STATION 2	07/07/2016	07/19/2016	12.60	06/16	300.5.05.8110.6320
9637	MOWING-WATER PLANT	07/07/2016	07/19/2016	472.50	06/16	300.5.05.8120.6320
9637	MOWING-WATER TOWER	07/07/2016	07/19/2016	65.00	06/16	300.5.05.8110.6320
9637	MOWING-JORDAN WELL	07/07/2016	07/19/2016	150.00	06/16	300.5.05.8110.6320
9637	MOWING-COLL/DIST SHOP	07/07/2016	07/19/2016	40.00	06/16	300.5.05.8120.6320
9637	MOWING-COLL/EXIT 41	07/07/2016	07/19/2016	180.00	06/16	115.5.05.2100.6403
9637	MOWING-COLL/EXIT 42	07/07/2016	07/19/2016	180.00	06/16	115.5.05.2100.6403
9655	WEED SPRAY - PK	06/15/2016	07/19/2016	450.00	06/16	100.5.09.4200.6403
9655	SKID LOADER RENTAL	06/15/2016	07/19/2016	150.00	06/16	100.5.09.4200.6418
9655	SPRAY RENTAL & CRAB GRASS CON	06/15/2016	07/19/2016	480.00	06/16	100.5.09.4245.6418
9655	CONTRACT MOWING	06/15/2016	07/19/2016	1,040.00	06/16	100.5.09.4200.6403
9672	SPRAY ROCK AREA - EL	06/17/2016	07/19/2016	2,300.00	06/16	400.5.06.8588.9300
9674	MOW LAWN	06/17/2016	07/19/2016	75.00	06/16	350.5.05.8330.6320
9678	ROW VEG CONTROL	06/17/2016	07/19/2016	500.00	06/16	115.5.05.2100.6403
9679	SEED BROOK CIRCLE PARK	06/17/2016	07/19/2016	850.00	06/16	201.5.09.7227.6799
9729	PARKS WEED SPRAYING	06/29/2016	07/19/2016	450.00	06/16	100.5.09.4200.6403
Total FOUR SEASONS YARD CARE (1980):				9,667.90		
<b>FPL ENERGY HANCOCK CTY WIND (1982)</b>						
324601	PURCHASED POWER - RESALE (WIN	07/11/2016	07/11/2016	15,216.57	07/16	400.5.06.8555.9501
Total FPL ENERGY HANCOCK CTY WIND (1982):				15,216.57		
<b>GALE/CENGAGE LEARNING INC (2017)</b>						
58186248	LARGE PRINT BOOKS-LIB	06/09/2016	07/19/2016	75.72	06/16	151.5.03.4000.6536
58257321	ADULT BOOK-LIB	06/22/2016	07/19/2016	19.46	06/16	100.5.03.4000.6529

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Total GALE/CENGAGE LEARNING INC (2017):				95.18		
<b>GANGEL, SCOTT E (5847)</b>						
391067013	CREDIT BALANCE REFUND	07/07/2016	07/19/2016	31.42	07/16	001.1199
Total GANGEL, SCOTT E (5847):				31.42		
<b>GLOBAL PAYMENTS GLOBAL STL (5771)</b>						
070116	JUN 2016 CREDIT CARD FEES	07/01/2016	07/06/2016	1,252.64	07/16	100.5 04.4100.6416
Total GLOBAL PAYMENTS GLOBAL STL (5771):				1,252.64		
<b>GONOKOBRA ENTERPRISES INC (2072)</b>						
4674	VEHICLE EXPENSE - PD	06/30/2016	07/19/2016	31.50	06/16	100.5.01.1030.6330
Total GONOKOBRA ENTERPRISES INC (2072):				31.50		
<b>GOODENOW, COREY (4984)</b>						
07132016	NBI TRAINING	07/13/2016	07/19/2016	63.00	07/16	100.5.00.6100.6230
Total GOODENOW, COREY (4984):				63.00		
<b>GRAYMONT WESTERN LIME INC. (2093)</b>						
74983 R	LIME	06/30/2016	07/19/2016	4,036.47	06/16	300.5.05.8120.6503
Total GRAYMONT WESTERN LIME INC. (2093):				4,036.47		
<b>GRITTERS ELECTRIC (2104)</b>						
202486	SERVICE CALL-LIB	06/10/2016	07/19/2016	25.00	06/16	100.5.03.4000.6310
Total GRITTERS ELECTRIC (2104):				25.00		
<b>GUIDEPOSTS PUBLICATIONS (5360)</b>						
062316LIB	ADULT BOOK-LIB	06/23/2016	07/19/2016	17.74	06/16	100.5.03.4000.6529
Total GUIDEPOSTS PUBLICATIONS (5360):				17.74		
<b>HACH COMPANY (2136)</b>						
9987600	D.O. PROBE ADAPTER	06/23/2016	07/19/2016	32.89	06/16	350.5.05.8300.6350
Total HACH COMPANY (2136):				32.89		
<b>HAGENS TREE SVC (2141)</b>						
06262016	MULCH FOR BROOK CIRCLE PARK	06/26/2016	07/19/2016	100.00	06/16	201.5.09.7227.6799
Total HAGENS TREE SVC (2141):				100.00		
<b>HALVORSON TRANE (2155)</b>						
00222425	HVAC REPAIRS-LIB	06/23/2016	07/19/2016	2,025.03	06/16	100.5.03.4000.6310
Total HALVORSON TRANE (2155):				2,025.03		
<b>HAWKEYE PAVING CORPORATION (5795)</b>						
OSKALOOSASTRE	OSKALOOSA PROJECT-PP4	06/30/2016	07/19/2016	547,678.23	06/16	215.5.05.2191.6761
Total HAWKEYE PAVING CORPORATION (5795):				547,678.23		

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<b>HERNANDEZ, CARLOS G (5420)</b>						
69-61824-19	CREDIT BALANCE REFUND	07/07/2016	07/19/2016	92.29	07/16	001.1199
Total HERNANDEZ, CARLOS G (5420):				92.29		
<b>HOPKINS ROOFING INC (5894)</b>						
75-31655-01	CREDIT BALANCE REFUND	07/13/2016	07/19/2016	105.97	07/16	001.1199
75-35260-01	CREDIT BALANCE REFUND	07/07/2016	07/19/2016	49.82	07/16	001.1199
Total HOPKINS ROOFING INC (5894):				155.79		
<b>HOWARD R GREEN COMPANY (2290)</b>						
105758	RO WTP/JORDAN WELL	07/05/2016	07/19/2016	36,365.87	06/16	310.5.05.8182.6727
Total HOWARD R GREEN COMPANY (2290):				36,365.87		
<b>HUMMERT INTERNATIONAL INC (4677)</b>						
20823	HAND SPRAY	05/04/2016	07/19/2016	83.98	06/16	100.5.09.4200.6590
Total HUMMERT INTERNATIONAL INC (4677):				83.98		
<b>HUSTED, ALBERT (5902)</b>						
1611580042	EE REBATE - AC TUNE-UP - EL	07/12/2016	07/19/2016	30.00	07/16	400.2215
Total HUSTED, ALBERT (5902):				30.00		
<b>HY-VEE (2328)</b>						
5733997541	ICE - POOL	06/28/2016	07/19/2016	7.96	06/16	100.5.04.4301.6546
5735155446		06/30/2016	07/19/2016	7.96	06/16	100.5.04.4301.6546
5736148409	CONCESSIONS FOOD - SPORTS PAR	07/01/2016	07/19/2016	3.98	07/16	100.5.09.4245.6530
5738626540	ICE - POOL	07/05/2016	07/19/2016	7.96	07/16	100.5.04.4301.6590
5740522055	ICE - POOL	07/08/2016	07/19/2016	7.96	07/16	100.5.04.4301.6590
5742486110	POPCICLES - POOL	07/11/2016	07/19/2016	13.93	07/16	100.5.04.4301.6590
Total HY-VEE (2328):				49.75		
<b>IA ASSN MUNICIPAL UTILIT (2335)</b>						
13535	EL SAFETY TRAINING - EL	06/30/2016	07/19/2016	1,732.00	06/16	400.5.06.8588.9720
Total IA ASSN MUNICIPAL UTILIT (2335):				1,732.00		
<b>IA DEPT OF NAT RESOURCES (2351)</b>						
070116SPORTSPA	SPORTS PARK	07/01/2016	07/19/2016	175.00	07/16	203.5.08.7226.6799
Total IA DEPT OF NAT RESOURCES (2351):				175.00		
<b>IA DEPT OF NATURAL RES (2352)</b>						
063016WTP	ANNUAL WATER SUPPLY FEE	06/30/2016	07/19/2016	1,202.38	06/16	300.5.05.8100.6405
Total IA DEPT OF NATURAL RES (2352):				1,202.38		
<b>IA DIVISION OF LABOR SERVICES (2364)</b>						
062316LIB	BOILER PERMIT-LIB	06/23/2016	07/19/2016	40.00	06/16	100.5.03.4000.6310
150375	WATER HEATER CERT - CC	06/24/2016	07/19/2016	40.00	06/16	100.5.04.4100.6310
Total IA DIVISION OF LABOR SERVICES (2364):				80.00		

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<b>IA MUNICIPALITIES WORKERS' (2382)</b>						
INV61775	WORK COMP PREMIUM	07/01/2016	07/19/2016	1,453.00	07/16	115.5.05.2100.6160
INV61775	WORK COMP PREMIUM	07/01/2016	07/19/2016	99.00	07/16	100.5.04.4100.6160
INV61775	WORK COMP PREMIUM	07/01/2016	07/19/2016	833.00	07/16	300.5.05.8100.6160
INV61775	WORK COMP PREMIUM	07/01/2016	07/19/2016	1,566.00	07/16	400.5.06.8925.9740
INV61775	WORK COMP PREMIUM	07/01/2016	07/19/2016	329.00	07/16	350.5.05.8300.6160
INV61775	WORK COMP PREMIUM	07/01/2016	07/19/2016	669.00	07/16	100.5.02.1100.6160
INV61775	WORK COMP PREMIUM	07/01/2016	07/19/2016	38.00	07/16	100.5.01.1000.6160
INV61775	WORK COMP PREMIUM	07/01/2016	07/19/2016	467.00	07/16	100.5.01.1010.6160
INV61775	WORK COMP PREMIUM	07/01/2016	07/19/2016	2,573.00	07/16	100.5.01.1030.6160
INV61775	WORK COMP PREMIUM	07/01/2016	07/19/2016	82.00	07/16	100.5.01.1070.6160
INV61775	WORK COMP PREMIUM	07/01/2016	07/19/2016	2.00	07/16	100.5.00.6000.6160
INV61775	WORK COMP PREMIUM	07/01/2016	07/19/2016	64.00	07/16	100.5.00.6100.6160
INV61775	WORK COMP PREMIUM	07/01/2016	07/19/2016	96.00	07/16	100.5.03.4000.6160
INV61775	WORK COMP PREMIUM	07/01/2016	07/19/2016	470.00	07/16	100.5.04.4300.6160
INV61775	WORK COMP PREMIUM	07/01/2016	07/19/2016	523.00	07/16	100.5.09.4200.6160
INV61775	WORK COMP PREMIUM	07/01/2016	07/19/2016	177.00	07/16	100.5.05.5000.6160
Total IA MUNICIPALITIES WORKERS' (2382):				9,441.00		
<b>IA PRISON INDUSTRIES (2392)</b>						
940545	SIGNS & POSTS - SPORTS PARK	06/28/2016	07/19/2016	304.04	06/16	100.5.09.4245.6590
Total IA PRISON INDUSTRIES (2392):				304.04		
<b>IA RADIO PLUS (2394)</b>						
16060358	RADIO ADS - POOL	06/26/2016	07/19/2016	48.72	06/16	100.5.04.4301.6402
Total IA RADIO PLUS (2394):				48.72		
<b>IDEAL READY MIX COMPANY (2429)</b>						
481579	ST. PATCH	06/25/2016	07/19/2016	1,115.00	06/16	115.5.05.2100.6549
481580	SIDEWALK REPAIR	06/25/2016	07/19/2016	200.00	06/16	201.5.05.7115.6790
481580	CURB/GUTTER	06/25/2016	07/19/2016	301.75	06/16	115.5.05.2100.6549
481581	CONCRETE - EL	06/25/2016	07/19/2016	328.75	06/16	400.5.06.8584.9030
482373	CONCRETE-HEMEL DR	06/29/2016	07/19/2016	1,941.51	06/16	115.5.05.2100.6549
Total IDEAL READY MIX COMPANY (2429):				3,887.01		
<b>IDEXX DISTRIBUTION CORPORATION (2432)</b>						
3004053181	LAB BACTERIA TESTING SUPPLIES	06/20/2016	07/19/2016	771.27	06/16	300.5.05.8120.6547
Total IDEXX DISTRIBUTION CORPORATION (2432):				771.27		
<b>INDUSTRIAL FILTER MFG. INC (2444)</b>						
190181	FILTER	06/28/2016	07/19/2016	397.00	06/16	350.5.05.8330.6350
190181	SHIPPING	06/28/2016	07/19/2016	51.18	06/16	350.5.05.8300.6531
190203	FILTERS	06/29/2016	07/19/2016	318.00	06/16	350.5.05.8330.6350
190203	SHIPPING	06/29/2016	07/19/2016	71.82	06/16	350.5.05.8300.6531
Total INDUSTRIAL FILTER MFG. INC (2444):				838.00		
<b>J &amp; M DISPLAYS INC (2490)</b>						
23280	FIREWORKS FOR 4TH OF JULY	07/07/2016	07/19/2016	10,000.00	07/16	100.5.08.6400.6499
Total J & M DISPLAYS INC (2490)				10,000.00		

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<b>JEFF ELLIS &amp; ASSOCIATES INC. (2518)</b>						
20077555	SWIMMING LESSON CARDS - POOL	06/29/2016	07/19/2016	102.00	06/16	100.5.04.4300.6590
20077704	SUPERVISOR TRAINING - POOL	07/01/2016	07/19/2016	177.00	07/16	100.5.04.4300.6416
Total JEFF ELLIS & ASSOCIATES INC. (2518):				279.00		
<b>JOHN DEERE FINANCIAL (2528)</b>						
07072016	PAINT BRUSHES & ROLLERS - POOL	07/07/2016	07/19/2016	25.25	07/16	100.5.04.4301.6590
2653347	HOSE CLAMP - POOL	06/28/2016	07/19/2016	2.68	06/16	100.5.04.4301.6310
2653405	WATER PUMP/GLOVES - PK	06/28/2016	07/19/2016	269.99	06/16	100.5.09.4200.6590
2653933	SHOP SUPPLIES	06/29/2016	07/19/2016	32.93	06/16	115.5.05.2100.6330
2653961	AIR CONDITIONER REPAIR - POOL	06/29/2016	07/19/2016	3.82	06/16	100.5.04.4300.6310
2654770	OSKALOOSA ST PROJECT	06/30/2016	07/19/2016	6.38	06/16	215.5.05.2191.6761
2655483	TRIMMER - EL	07/01/2016	07/19/2016	483.27	07/16	400.5.06.8588.9950
2655527	RATCHET STRAP	07/01/2016	07/19/2016	12.99	06/16	300.5.05.8120.6510
2655530	AIR COMPRESSOR-FILTER VALVES	07/01/2016	07/19/2016	389.97	06/16	300.5.05.8120.6590
2655801	ELECTRICAL SUPPLIES - PP	07/01/2016	07/19/2016	12.78	07/16	400.5.06.8549.9020
2655803	SAFETY APPAREL - PP	07/01/2016	07/19/2016	109.11	07/16	400.5.06.8549.9020
2657685	BATTERY, TAPE, BRUSHES - PK	07/05/2016	07/19/2016	24.74	07/16	100.5.09.4200.6590
2657739	JACK, FOOT, WASHERS, BOLTS - PK	07/05/2016	07/19/2016	44.77	07/16	100.5.09.4200.6590
2658335	HITCH PIN, KNIFE, EAR MUFFS, PLIER	07/06/2016	07/19/2016	85.23	07/16	100.5.09.4245.6510
2659251	TOOLS - EL	07/07/2016	07/19/2016	90.01	07/16	400.5.06.8588.9950
Total JOHN DEERE FINANCIAL (2528):				1,593.92		
<b>KELLY SUPPLY CO (2579)</b>						
8162956-0	BALLAST-LIB	06/17/2016	07/19/2016	13.87	06/16	100.5.03.4000.6310
8163011-0	FURNACE FILTERS-LIB	06/21/2016	07/19/2016	47.95	06/16	100.5.03.4000.6310
8163011-1	FURNACE FILTERS-LIB	06/29/2016	07/19/2016	57.54	06/16	100.5.03.4000.6310
8163213-0	PVC FISHING POLES - PK	06/28/2016	07/19/2016	19.31	06/16	100.5.09.4200.6590
8163257-0	GFCI REPAIR - POOL	06/30/2016	07/19/2016	103.27	06/16	100.5.04.4301.6310
8163288-0	ELECTRICAL TAPE, DETECTOR - PK	07/01/2016	07/19/2016	39.37	07/16	100.5.09.4200.6554
8163290-0	ELECTRICAL FISH TAPE - PK	07/01/2016	07/19/2016	38.77	07/16	100.5.09.4200.6554
8163327-0	BRINKHOFF PHOTO CELL - PK	07/05/2016	07/19/2016	13.47	07/16	100.5.09.4200.6320
8163382-0	BALL VALVES	07/07/2016	07/19/2016	90.58	07/16	350.5.05.8300.6350
Total KELLY SUPPLY CO (2579):				424.13		
<b>KEYSTONE LABORATORIES (2590)</b>						
1Z05288	CONTRACT LAB	06/29/2016	07/19/2016	62.50	06/16	350.5.05.8300.6547
Total KEYSTONE LABORATORIES (2590):				62.50		
<b>KNIA KRLS (2630)</b>						
16060298	RADIO EXPENSE	06/26/2016	07/19/2016	315.40	06/16	100.5.00.6350.6402
16060639	RADIO ADS - POOL	06/26/2016	07/19/2016	334.80	06/16	100.5.04.4301.6402
Total KNIA KRLS (2630):				650.20		
<b>LAMPERT LUMBER (2653)</b>						
9112789	SHOP SUPPLIES	06/28/2016	07/19/2016	744.31	06/16	115.5.05.2100.6330
9112886	SHOP KEYS	06/30/2016	07/19/2016	12.45	06/16	115.5.05.2100.6330
9112926	STREET SUPPLIES	06/30/2016	07/19/2016	5.58	06/16	115.5.05.2100.6545
Total LAMPERT LUMBER (2653)				762.34		
<b>LASER RESOURCES LLC (4705)</b>						
AR381393	COPIER USAGE - EL	07/01/2016	07/19/2016	34.61	06/16	400.5.06.8588.9920

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AR381454	COPIER MAINT-LIB	07/01/2016	07/19/2016	22.37	06/16	100.5.03.4000.6418
AR381455	COLOR COPIER MAINT-LIB	07/01/2016	07/19/2016	37.09	06/16	100.5.03.4000.6418
AR382359	101596 COPIER LEASE	07/01/2016	07/19/2016	22.46	07/16	100.5.00.6100.6550
AR382359	101596 COPIER LEASE	07/01/2016	07/19/2016	63.99	07/16	100.5.00.6100.6550
AR382359	101596 COPIER LEASE	07/01/2016	07/19/2016	113.88	07/16	100.5.04.4100.6543
AR382359	101596 COPIER LEASE	07/01/2016	07/19/2016	5.31	07/16	100.5.05.6500.6418
AR382359	101596 COPIER LEASE	07/01/2016	07/19/2016	.31	07/16	400.5.06.8549.9020
AR382359	101596 COPIER LEASE	07/01/2016	07/19/2016	42.31	07/16	100.5.01.1010.6550
AR382359	101596 COPIER LEASE	07/01/2016	07/19/2016	42.27	07/16	100.5.01.1030.6550
AR382359	101596 COPIER LEASE	07/01/2016	07/19/2016	23.62	07/16	300.5.05.8120.6543
Total LASER RESOURCES LLC (4705):				408.22		
<b>LEXISNEXIS RISK SOLUTIONS (5606)</b>						
1536252-20160630	LEXIS NEXIS ACCURINT SYSTEM - PD	06/30/2016	07/19/2016	520.00	06/16	100.5.01.1040.6403
Total LEXISNEXIS RISK SOLUTIONS (5606):				520.00		
<b>LISCO (2761)</b>						
1640154	INTERNET SERVICE-LIB	06/08/2016	07/19/2016	85.27	06/16	100.5.03.4000.6373
1642997	INTERNET ACCESS-1810	07/07/2016	07/19/2016	55.88	07/16	400.5.06.8549.9020
1642997	INTERNET ACCESS-1810	07/07/2016	07/19/2016	55.89	07/16	100.5.05.6500.6373
1642997	INTERNET ACCESS-1810	07/07/2016	07/19/2016	55.89	07/16	400.5.06.8588.9920
1642997	INTERNET ACCESS-1810	07/07/2016	07/19/2016	55.89	07/16	100.5.00.6200.6373
1642997	INTERNET ACCESS-1810	07/07/2016	07/19/2016	55.89	07/16	350.5.05.8310.6373
1642997	INTERNET ACCESS-1810	07/07/2016	07/19/2016	55.89	07/16	300.5.05.8100.6373
1642997	INTERNET ACCESS-1810	07/07/2016	07/19/2016	55.89	07/16	100.5.01.1010.6373
1642997	INTERNET ACCESS-1810	07/07/2016	07/19/2016	55.89	07/16	100.5.04.4100.6373
1642997	INTERNET ACCESS-1810	07/07/2016	07/19/2016	55.89	07/16	100.5.04.4300.6373
Total LISCO (2761):				588.27		
<b>LITTLE PRINCESS PARTIES (5911)</b>						
071616	MERMAIDS	07/16/2016	07/19/2016	507.00	07/16	100.5.04.4301.6590
Total LITTLE PRINCESS PARTIES (5911):				507.00		
<b>LOGAN CONTRACTORS SUPPLY (2769)</b>						
L21410	STIFF WITCH BROOM	06/22/2016	07/19/2016	83.90	06/16	115.5.05.2100.6350
Total LOGAN CONTRACTORS SUPPLY (2769):				83.90		
<b>M&amp;M SALES COMPANY (2794)</b>						
274904	6284173-PRINTER MAINT	06/30/2016	07/19/2016	37.04	06/16	100.5.00.6100.6403
Total M&M SALES COMPANY (2794):				37.04		
<b>MACH 3 ENTERPRISES (5897)</b>						
012816LIB	PROGRAM-LIB	01/28/2016	07/19/2016	300.00	06/16	151.5.03.4000.6564
Total MACH 3 ENTERPRISES (5897):				300.00		
<b>MAHASKA BOTTLING/PEPSI-COLA (2803)</b>						
1002362	CONCESSIONS POP - SPORTS PARK	06/29/2016	07/19/2016	214.70	06/16	100.5.09.4245.6530
1002367	CONCESSION POP - POOL	06/29/2016	07/19/2016	250.70	06/16	100.5.04.4310.6530
1002995	CONCESSION POP - POOL	07/06/2016	07/19/2016	155.50	07/16	100.5.04.4310.6530

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Total MAHASKA BOTTLING/PEPSI-COLA (2803):				620.90		
<b>MARION CTY BANK (2826)</b>						
06302016	ELECTRONIC BANKING SERVICES	06/30/2016	07/19/2016	126.81	06/16	100.5.00.6310.6499
Total MARION CTY BANK (2826):				126.81		
<b>MARLOW, RONALD (5905)</b>						
1611580045	EE REBATE - AC TUNE-UP - EL	07/12/2016	07/19/2016	30.00	07/16	400.2215
Total MARLOW, RONALD (5905):				30.00		
<b>MARTIN MARIETTA MATERIALS (2842)</b>						
17947597	ROCK BILL	06/23/2016	07/19/2016	70.05	06/16	115.5.05.2100.6549
17989812	ROCK AT WAREHOUSE - EL	06/27/2016	07/19/2016	702.10	06/16	400.5.06.8588.9300
Total MARTIN MARIETTA MATERIALS (2842)				772.15		
<b>MC GRIFF, PAIGE N (5164)</b>						
51-18040-11	CREDIT BALANCE REFUND	07/07/2016	07/19/2016	9.53	07/16	001.1199
Total MC GRIFF, PAIGE N (5164):				9.53		
<b>MEDIACOM (5331)</b>						
062816PD	INTERNET EXP-PD	06/28/2016	07/19/2016	135.90	06/16	100.5.01.1010.6373
Total MEDIACOM (5331):				135.90		
<b>MENNINGA PEST CONTROL (2913)</b>						
47714	MONTHLY SERVICE-LIB	06/17/2016	07/19/2016	42.00	06/16	100.5.03.4000.6310
48230	PEST CONTROL - EL	07/01/2016	07/19/2016	44.94	07/16	400.5.06.8588.9300
48367	PEST CONTROL - POOL	07/08/2016	07/19/2016	42.50	07/16	100.5.04.4300.6310
Total MENNINGA PEST CONTROL (2913):				129.44		
<b>MICROMARKETING LLC (2949)</b>						
624382	ADULT AUDIO BOOK-LIB	06/01/2016	07/19/2016	74.99	06/16	100.5.03.4000.6518
624593	ADULT AUDIO BOOK-LIB	06/01/2016	07/19/2016	45.00	06/16	100.5.03.4000.6518
625245	ADULT AUDIO BOOK-LIB	06/07/2016	07/19/2016	127.96	06/16	100.5.03.4000.6518
626147	ADULT AUDIO BOOK-LIB	06/14/2016	07/19/2016	54.98	06/16	100.5.03.4000.6518
626712	ADULT AUDIO BOOK-LIB	06/16/2016	07/19/2016	18.00	06/16	100.5.03.4000.6518
628022	ADULT AUDIO BOOK-LIB	06/27/2016	07/19/2016	39.99	06/16	100.5.03.4000.6518
628164	ADULT AUDIO BOOK-LIB	06/27/2016	07/19/2016	35.00	06/16	100.5.03.4000.6518
Total MICROMARKETING LLC (2949):				395.92		
<b>MIDTOWN TIRE COMPANY (2961)</b>						
161466	TIRE REPAIR - VALVE STEM - PK	07/05/2016	07/19/2016	16.82	07/16	100.5.09.4200.6330
Total MIDTOWN TIRE COMPANY (2961):				16.82		
<b>MIDWEST SANITATION (2981)</b>						
07062016	GARBAGE HAULING	07/06/2016	07/19/2016	38,035.80	07/16	195.5.05.8400.6403
38131-2	EQUIPMENT RENTAL-ENVIRONMENT	05/31/2016	07/19/2016	500.00	07/16	195.5.05.8400.6545
43063	CALDWELL PORT- O - LETS - PK	06/30/2016	07/19/2016	290.00	06/16	100.5.09.4200.6403
43063	KIWANIS PORT - O - LETS - PK	06/30/2016	07/19/2016	130.00	06/16	100.5.09.4200.6403

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Total MIDWEST SANITATION (2981):				38,955.80		
<b>MIDWEST TAPE LLC (5330)</b>						
94112164	HOOPLA-LIB	06/30/2016	07/19/2016	490.97	06/16	151.5.03.4000.6527
Total MIDWEST TAPE LLC (5330):				490.97		
<b>MOUGIN, MATTHEW R (5895)</b>						
71-10143-11	CREDIT BALANCE REFUND	07/07/2016	07/19/2016	57.36	07/16	001.1199
Total MOUGIN, MATTHEW R (5895):				57.36		
<b>MTI DISTRIBUTION INC (3042)</b>						
1075319-00	AIR FILLERS - PK	06/30/2016	07/19/2016	95.50	06/16	100.5.09.4200.6350
Total MTI DISTRIBUTION INC (3042):				95.50		
<b>MUNICIPAL SUPPLY INC (3052)</b>						
0625169-IN	DIST SUPPLIES	06/14/2016	07/19/2016	1,250.80	06/16	310.5.05.8183.6790
0625172-IN	DIST SUPPLIES	06/14/2016	07/19/2016	147.60	06/16	310.5.05.8183.6790
Total MUNICIPAL SUPPLY INC (3052):				1,398.40		
<b>NALCO (3070)</b>						
64290865	CHEMICALS - PP	05/03/2016	07/19/2016	641.77	06/16	400.5.06.8548.9030
64457866	CHEMICALS - PP	06/23/2016	07/19/2016	1,260.81	06/16	400.5.06.8548.9030
Total NALCO (3070):				1,902.58		
<b>NEW AMSTERDAM LLC (5909)</b>						
310.5.05.8182.6727	PERPETUAL & TEMPORARY EASEME	07/12/2016	07/19/2016	10,000.00	07/16	310.5.05.8182.6727
Total NEW AMSTERDAM LLC (5909):				10,000.00		
<b>OATI (OPEN ACCESS TECH INTER) (3170)</b>						
121510	TAGGING - EL	07/01/2016	07/19/2016	481.70	07/16	400.5.06.8565.9520
Total OATI (OPEN ACCESS TECH INTER) (3170):				481.70		
<b>OCLC (3172)</b>						
0000472627	MONTHLY SERVICE-LIB	06/30/2016	07/19/2016	382.73	06/16	100.5.03.4000.6422
Total OCLC (3172):				382.73		
<b>O'HALLORAN INTERNATIONAL INC (3176)</b>						
X100236774:01	ST-25	06/28/2016	07/19/2016	24.28	06/16	115.5.05.2100.6350
X100236774:02	ST-5	06/30/2016	07/19/2016	105.23	06/16	115.5.05.2100.6350
Total O'HALLORAN INTERNATIONAL INC (3176):				129.51		
<b>OSKALOOSA HERALD (3200)</b>						
14559-063016	LEGAL PUBLICATIONS	06/30/2016	07/19/2016	468.22	06/16	100.5.00.6000.6414
Total OSKALOOSA HERALD (3200):				468.22		
<b>OVERMYER, KILE (5907)</b>						
1-571657	SAFETY APPAREL - EL	06/23/2016	07/19/2016	288.09	06/16	400.5.06.8588.9720

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Total OVERMYER, KILE (5907):				288.09		
<b>OXMOOR HOUSE INC (3214)</b>						
061016LIB	ADULT BOOKS-LIB	06/10/2016	07/19/2016	36.91	06/16	100.5.03.4000.6529
Total OXMOOR HOUSE INC (3214):				36.91		
<b>PELLA CAR CARE (3257)</b>						
0220874	F-350 DOOR REPAIR #104 - PK	06/27/2016	07/19/2016	1,032.15	06/16	100.5.09.4200.6330
0221144	TRUCK REPAIR #133 - PK	07/12/2016	07/19/2016	1,885.16	07/16	100.5.09.4200.6330
Total PELLA CAR CARE (3257):				2,917.31		
<b>PELLA CONCRETE CONTRTRS (3265)</b>						
07082016	TRAFFIC CONES - FD	07/08/2016	07/19/2016	102.00	07/16	100.5.02.1100.6230
Total PELLA CONCRETE CONTRTRS (3265):				102.00		
<b>PELLA COOP ELECTRIC ASSN (3268)</b>						
062916AIRPORT	ELEC BILL-AIRPORT	06/29/2016	07/19/2016	914.76	06/16	100.5.05.2200.6370
Total PELLA COOP ELECTRIC ASSN (3268):				914.76		
<b>PELLA ENGRAVING CO (3272)</b>						
140205	NAME PLATE FROM SCRAA MEMBER	07/11/2016	07/19/2016	18.00	07/16	141.5.05.2200.6417
Total PELLA ENGRAVING CO (3272):				18.00		
<b>PELLA NURSERY CO (3288)</b>						
034128	REPLACEMENT TREES (PLANTED) - P	06/30/2016	07/19/2016	1,920.00	06/16	201.5.09.7230.6799
034139	IRRIGATION - POOL	07/01/2016	07/19/2016	9.00	07/16	100.5.04.4301.6310
Total PELLA NURSERY CO (3288):				1,929.00		
<b>PELLA PRINTING CO (3292)</b>						
49892	NEWSLETTER - JULY 2016	06/22/2016	07/19/2016	340.00	06/16	100.5.00.6350.6417
Total PELLA PRINTING CO (3292):				340.00		
<b>PELLA PUBLIC LIBRARY (3294)</b>						
062916LIB	POSTAGE-LIBRARY	06/29/2016	07/19/2016	300.00	06/16	100.5.03.4000.6531
Total PELLA PUBLIC LIBRARY (3294):				300.00		
<b>PELLA REGIONAL HEALTH CENTER (3295)</b>						
063016PD	DETAINEE MEALS - PD	06/30/2016	07/19/2016	40.00	06/16	100.5.01.1020.6425
Total PELLA REGIONAL HEALTH CENTER (3295):				40.00		
<b>PELLA REGIONAL HEALTH CT (3296)</b>						
063016PD	HEPATITIS VACCINATION - PD	06/30/2016	07/19/2016	119.00	06/16	100.5.01.1030.6546
063016WWTP	PULMONARY FUNCTION TEST	06/30/2016	07/19/2016	193.00	06/16	350.5.05.8310.6546
070416PWS	PRE-EMPLOYMENT PHYSICAL	07/04/2016	07/19/2016	197.00	07/16	115.5.05.2100.6546
07042016	PREWORK SCREEN & HEP B VAC - P	07/04/2016	07/19/2016	584.00	07/16	100.5.04.4300.6546
07042016-KILE	NEW EMPLOYEE PHYSICAL - EL	07/04/2016	07/19/2016	197.00	06/16	400.5.06.8926.9730
742016	PHYSICALS - FD	07/04/2016	07/19/2016	1,443.00	07/16	100.5.02.1100.6546

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Total PELLA REGIONAL HEALTH CT (3296):				2,733.00		
<b>PELLA RENTAL &amp; SALES INC (3297)</b>						
1-515698	DUNK TANK - 4TH OF JULY	07/05/2016	07/19/2016	150.00	07/16	100.5.09.4200.6418
Total PELLA RENTAL & SALES INC (3297):				150.00		
<b>PENGUIN RANDOM HOUSE LLC (3438)</b>						
1087773698	ADULT ADUDIOBOOKS-LIB	06/17/2016	07/19/2016	24.00	06/16	100.5.03.4000.6518
Total PENGUIN RANDOM HOUSE LLC (3438):				24.00		
<b>PLUMB SUPPLY COMPANY (3357)</b>						
3949547	WALL FAUCET - POOL	07/06/2016	07/19/2016	51.95	07/16	100.5.04.4301.6310
Total PLUMB SUPPLY COMPANY (3357):				51.95		
<b>POWER LINE SUPPLY COMPANY (5705)</b>						
56047031	SAFETY APPAREL - PP	07/07/2016	07/19/2016	237.54	07/16	400.5.06.8549.9020
56047032	SAFETY APPAREL - PP	07/07/2016	07/19/2016	118.77	07/16	400.5.06.8549.9020
Total POWER LINE SUPPLY COMPANY (5705):				356.31		
<b>PRAIRIE VILLAGE COOP (5628)</b>						
39-10654-10	CREDIT BALANCE REFUND	07/01/2016	07/19/2016	12.77	07/16	001.1199
Total PRAIRIE VILLAGE COOP (5628)				12.77		
<b>QUILL CORPORATION (3420)</b>						
06242016	TRASH CAN - CC	06/21/2016	07/19/2016	59.99	06/16	100.5.04.4100.6310
6557794	SUPPLIES-LIB	06/10/2016	07/19/2016	63.99	06/16	100.5.03.4000.6543
6802745	TABLES FOR MTG ROOMS - CC	06/21/2016	07/19/2016	531.09	06/16	100.5.04.4100.6310
6804999	CHAIRS FOR MTG ROOM - CC	06/21/2016	07/19/2016	1,038.43	06/16	100.5.04.4100.6310
6921013	OFFICE SUPPLY - EL	06/24/2016	07/19/2016	86.59	06/16	400.5.06.8588.9920
6955455	PAPER - PD	06/27/2016	07/19/2016	123.34	06/16	100.5.01.1010.6543
6956031	OFFICE SUPPLIES PW	06/27/2016	07/19/2016	80.05	06/16	100.5.05.6500.6543
7013770	USB MEMORY STICKS - PD	06/29/2016	07/19/2016	78.39	06/16	100.5.01.1030.6544
7066112	INK CARTRIDGE - PK	06/30/2016	07/19/2016	69.98	06/16	100.5.04.4100.6543
92974842	TABLES FOR MTG ROOM - CC	06/22/2016	07/19/2016	280.76	06/16	100.5.04.4100.6310
Total QUILL CORPORATION (3420):				2,412.61		
<b>RACOM CORPORATION (3429)</b>						
5B117610	PAGER REPAIR - FD	06/30/2016	07/19/2016	167.50	06/16	100.5.02.1100.6510
5B118268	REPROGRAM RADIOS - FD	06/30/2016	07/19/2016	570.00	06/16	100.5.02.1100.6510
5B118322	SERVICE CALL - DOOR ALARM/RECO	06/30/2016	07/19/2016	190.00	06/16	100.5.01.1010.6373
Total RACOM CORPORATION (3429):				927.50		
<b>RDG PLANNING &amp; DESIGN (3444)</b>						
30411	CONSULTING SERVICES	05/31/2016	07/19/2016	4,776.94	06/16	100.5.05.5000.6405
Total RDG PLANNING & DESIGN (3444):				4,776.94		
<b>RICOH USA INC.-DALLAS (3493)</b>						
97078679	P&Z COPIER LEASE	06/24/2016	07/19/2016	52.83	06/16	100.5.05.5000.6403

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Total RICOH USA INC.-DALLAS (3493):				52.83		
<b>RILCO (3502)</b>						
0265357-IN	VEHICLE OIL	06/21/2016	07/19/2016	925.91	06/16	115.5.05.2100.6330
0265357-IN	EQUIPMENT OIL	06/21/2016	07/19/2016	665.29	06/16	115.5.05.2100.6350
Total RILCO (3502):				1,591.20		
<b>RSM US LLP (5657)</b>						
M-4875849-226	COMPUTER PARTS	06/29/2016	07/19/2016	78.00	06/16	201.5.00.7093.6750
Total RSM US LLP (5657):				78.00		
<b>S &amp; S MILLWORK INC (5896)</b>						
79-10170-00	CREDIT BALANCE REFUND	07/07/2016	07/19/2016	105.56	07/16	001.1199
Total S & S MILLWORK INC (5896):				105.56		
<b>SAFE BUILDING COMPLIANCE &amp; TEC (3587)</b>						
1964	BACK UP BUILDING INSPECTION	06/30/2016	07/19/2016	262.30	06/16	100.5.05.5000.6405
Total SAFE BUILDING COMPLIANCE & TEC (3587):				262.30		
<b>SAFETY KLEEN SYSTEMS INC (3590)</b>						
70444758	SERVICE - PARTS WASHER - PP	06/28/2016	07/19/2016	217.16	06/16	400.5.06.8549.9020
Total SAFETY KLEEN SYSTEMS INC (3590):				217.16		
<b>SHA-RAN WINDOW SERVICES (3668)</b>						
063016PD	EXTERIOR WINDOW CLEANING - PD	06/30/2016	07/19/2016	50.00	06/16	100.5.01.1000.6320
Total SHA-RAN WINDOW SERVICES (3668):				50.00		
<b>SISCO (3718)</b>						
2213-070516-M	MEDICAL CLAIMS	07/06/2016	07/06/2016	3,543.71	07/16	191.5.08.9200.6153
2213-070616-F	FLEX SPENDING CLAIMS	07/06/2016	07/06/2016	1,177.77	07/16	191.5.08.9200.6157
2213-071216-F	FLEX SPENDING CLAIMS	07/12/2016	07/12/2016	861.24	07/16	191.5.08.9200.6157
2213-071216-M	MEDICAL CLAIMS	07/12/2016	07/12/2016	3,429.02	07/16	191.5.08.9200.6153
Total SISCO (3718):				9,011.74		
<b>SLEUTH SYSTEMS (3724)</b>						
MN1900395-R	SOFTWARE SUPPORT - PD	07/12/2016	07/19/2016	2,835.50	07/16	100.5.01.1010.6403
Total SLEUTH SYSTEMS (3724):				2,835.50		
<b>SNACK EXPRESS (5397)</b>						
1219	CONCESSION ITEMS - POOL	06/27/2016	07/19/2016	1,019.60	06/16	100.5.04.4310.6530
1223	CONCESSION FOOD - POOL	06/30/2016	07/19/2016	1,116.60	06/16	100.5.04.4310.6530
27515	CONCESSION ITMES - POOL	06/14/2016	07/19/2016	2,622.80	06/16	100.5.04.4310.6530
27518	RETURN CONCESSION ITEMS - POOL	06/14/2016	07/19/2016	32.40	06/16	100.5.04.4310.6530
Total SNACK EXPRESS (5397):				4,726.60		
<b>SNYDER &amp; ASSOCIATES INC (3748)</b>						
38	PLANNING STUDY	06/22/2016	07/19/2016	12,911.34	06/16	241.5.05.7240.6750

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Total SNYDER & ASSOCIATES INC (3748):				12,911.34		
<b>SOUTH CENTRAL IOWA SOLID WASTE (3756)</b>						
364549	TULIP TIME SWEEPING/TRASH	05/11/2016	07/19/2016	212.75	06/16	100.5.08.5200.6599
364550	TULIP TIME SWEEPING/TRASH	05/11/2016	07/19/2016	251.23	06/16	100.5.08.5200.6599
367769	SHOP WASTE - PK	06/30/2016	07/19/2016	10.00	06/16	100.5.09.4200.6310
Total SOUTH CENTRAL IOWA SOLID WASTE (3756):				473.98		
<b>SPORTS PAGE TEAM (3777)</b>						
2654	POLOS - POOL	07/11/2016	07/19/2016	236.91	07/16	100.5.04.4300.6416
Total SPORTS PAGE TEAM (3777):				236.91		
<b>STAM GARDEN CENTER &amp; NURSERY LLC (4643)</b>						
546677	ANNUAL FLOWERS - PK	06/06/2016	07/19/2016	5,023.00	06/16	100.5.09.4200.6561
Total STAM GARDEN CENTER & NURSERY LLC (4643):				5,023.00		
<b>STOREY-KENWORTHY CO (3834)</b>						
PINV398040	PAPER/TONER/NOTES	06/07/2016	07/19/2016	136.61	06/16	100.5.00.6100.6543
PINV399276	GARBAGE BAGS	06/10/2016	07/19/2016	28.48	06/16	100.5.00.6100.6543
PINV401047	SHEET PROTECTORS	06/17/2016	07/19/2016	70.42	06/16	100.5.00.6100.6543
PINV401570	PENS/MOISTENER	06/20/2016	07/19/2016	54.26	06/16	100.5.00.6100.6543
PINV402692	PAPER/CLIPS/TOWELS	06/23/2016	07/19/2016	137.52	06/16	100.5.00.6100.6543
Total STOREY-KENWORTHY CO (3834):				427.29		
<b>STRAVERS TRUE VALUE (3838)</b>						
061716LIB	SUPPLIES-LIB	06/17/2016	07/19/2016	3.79	06/16	100.5.03.4000.6310
A231413	CABLE TIES - PK	06/23/2016	07/19/2016	8.49	06/16	100.5.09.4200.6590
A231621	TOILET BOWL CLEANER - PK	06/27/2016	07/19/2016	32.50	06/16	100.5.09.4200.6553
A231664	DUST MASK - PK	06/28/2016	07/19/2016	15.99	06/16	100.5.09.4200.6590
A231692	KEY - PK	06/28/2016	07/19/2016	4.00	06/16	100.5.09.4200.6590
A231715	TAPE	06/28/2016	07/19/2016	3.98	06/16	300.5.05.8130.6544
A231771	PAPER TOWELS	06/29/2016	07/19/2016	30.95	06/16	100.5.05.6500.6543
A232134	BUILDING LOCK - PK	07/07/2016	07/19/2016	9.49	07/16	100.5.09.4200.6590
A232376	FELT AND GLUE - PD	07/12/2016	07/19/2016	11.48	07/16	100.5.01.1000.6310
E56876	HOSE - PK	06/24/2016	07/19/2016	13.99	06/16	100.5.09.4200.6590
E56957	HAND SOAP - SPORTS PARK	06/29/2016	07/19/2016	128.00	06/16	100.5.09.4200.6553
Total STRAVERS TRUE VALUE (3838):				262.66		
<b>STUYVESANT &amp; BENTON (3860)</b>						
12111-S	LEGAL FEES	07/07/2016	07/19/2016	1,321.65	07/16	100.5.00.6100.6430
Total STUYVESANT & BENTON (3860):				1,321.65		
<b>SUNNY SLOPE GREENHOUSE (3871)</b>						
0042841	PERENNIALS - PK	07/09/2016	07/19/2016	30.00	07/16	100.5.09.4200.6590
Total SUNNY SLOPE GREENHOUSE (3871):				30.00		
<b>TACTICAL SOLUTIONS (5910)</b>						
5611	BULLETPROOF VESTS - PD	06/21/2016	07/19/2016	8,650.00	06/16	100.5.01.1030.6510

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Total TACTICAL SOLUTIONS (5910):				8,650.00		
<b>THOMPSON ENVIRONMENTAL CONSULT (3945)</b>						
2016-500	TITLE V PERMIT - PP	06/30/2016	07/19/2016	159.00	06/16	400.5.06.8923.9820
Total THOMPSON ENVIRONMENTAL CONSULT (3945)				159.00		
<b>TONY'S AUTO PARTS (3968)</b>						
5797-218597	OIL - EL	06/06/2016	07/19/2016	44.97	06/16	400.5.06.8588.9660
5797-218668	PS FLUID - EL	06/07/2016	07/19/2016	15.51	06/16	400.5.06.8588.9660
5797-219082	BATTERY - EL	06/13/2016	07/19/2016	115.19	06/16	400.5.06.8588.9660
5797-219622	BOLTS - PK	06/20/2016	07/19/2016	1.31	06/16	100.5.09.4200.6590
5797-220137	BATTERY - PK	06/27/2016	07/19/2016	93.59	06/16	100.5.09.4200.6350
5797-220224	SHOP SUPPLIES	06/28/2016	07/19/2016	24.84	06/16	115.5.05.2100.6330
5797-220243	PIPE PLUGS	06/28/2016	07/19/2016	18.80	06/16	350.5.05.8320.6350
5797-220340	OIL, FILTER - EL	06/29/2016	07/19/2016	39.36	06/16	400.5.06.8588.9660
5797-220408	AIR FILTER - PK	06/30/2016	07/19/2016	14.04	06/16	100.5.09.4200.6350
5797-221113	V-BELT	07/11/2016	07/19/2016	57.03	07/16	350.5.05.8300.6350
Total TONY'S AUTO PARTS (3968)				424.64		
<b>TOWN CRIER (3979)</b>						
28324	NEWSPAPER AD	06/22/2016	07/19/2016	115.50	06/16	350.5.05.8310.6402
28373	AD FOR SHELVER-LIB	06/22/2016	07/19/2016	38.50	06/16	100.5.03.4000.6402
28451	AD-SEWER CLEANING	06/29/2016	07/19/2016	115.50	06/16	350.5.05.8310.6402
Total TOWN CRIER (3979):				269.50		
<b>TRANS-IOWA EQUIPMENT INC (3988)</b>						
P00012	GUTTER BROOM	06/28/2016	07/19/2016	290.04	06/16	115.5.05.2100.6350
Total TRANS-IOWA EQUIPMENT INC (3988):				290.04		
<b>TREASURER STATE OF IOWA (3991)</b>						
6194002065	IRBY TAX 2ND QTR 2016 - EL	07/12/2016	07/19/2016	841.61	06/16	400.5.06.8585.9030
6194002065	MIDTOWN TIRE TAX 2ND QTR 2016 -	07/12/2016	07/19/2016	225.68	06/16	400.5.06.8588.9660
6194002065	FOUR SEASONS TAX 2ND QTR 2016 -	07/12/2016	07/19/2016	645.75	06/16	400.5.06.8588.9300
6194002065	MALLOY TAX 2ND QTR 2016 - EL	07/12/2016	07/19/2016	145.53	06/16	400.5.06.8592.9030
6194002065	2ND QTR SALES TAX - EL	07/12/2016	07/19/2016	1,929.43	06/16	400.5.06.8930.9940
070716-1	STATE SALES TAX 1ST HALF OF JUL 2	07/07/2016	07/07/2016	16,000.00	07/16	400.2140
070716-2	STATE SALES TAX 2ND HALF OF JUN	07/07/2016	07/07/2016	24,292.36	07/16	400.2140
070716-2	STATE SALES TAX 2ND HALF OF JUN	07/07/2016	07/07/2016	10,773.39	07/16	400.2141
070716-2	STATE SALES TAX 2ND HALF OF JUN	07/07/2016	07/07/2016	5,931.04	07/16	400.2140
070716-2	STATE SALES TAX 2ND HALF OF JUN	07/07/2016	07/07/2016	988.52	07/16	400.2141
070716-2	STATE SALES TAX 2ND HALF OF JUN	07/07/2016	07/07/2016	31-	07/16	400.5.06.8930.9940
Total TREASURER STATE OF IOWA (3991).				61,773.00		
<b>TRI-COUNTY VET CLINIC PC (4000)</b>						
254200	ANIMAL CONTROL - PD	06/30/2016	07/19/2016	736.00	06/16	100.5.01.1060.6490
Total TRI-COUNTY VET CLINIC PC (4000):				736.00		
<b>TURFWERKS (4012)</b>						
WE0145109	LEASE PAYMENT	07/06/2016	07/19/2016	16,088.03	07/16	105.5.08.9027.6800
WE0145109	LEASE INTEREST PAYMENT	07/06/2016	07/19/2016	481.97	07/16	105.5.08.9027.6801

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total TURFWERKS (4012):				16,570.00		
<b>TWO RIVERS COOPERATIVE (4019)</b>						
063016AIRPORT	FUEL-AIRPORT	06/30/2016	07/19/2016	696.10	06/16	100.5.05.2200.6514
063016PD	FUEL -PD	06/30/2016	07/19/2016	1,668.88	06/16	100.5.01.1030.6514
063016PD	FUEL -PD	06/30/2016	07/19/2016	55.76	06/16	100.5.01.1070.6514
063016PWS	FUEL-PWS	06/30/2016	07/19/2016	1,751.08	06/16	115.5.05.2100.6514
063016PWS	ST PROJECTS/SEED	06/30/2016	07/19/2016	93.70	06/16	115.5.05.2100.6545
063016PZ	FUEL-P&Z	06/30/2016	07/19/2016	37.23	06/16	100.5.05.5000.6514
063016WWTP	FUEL -	06/30/2016	07/19/2016	120.58	06/16	350.5.05.8310.6514
063016WWTP	FUEL	06/30/2016	07/19/2016	55.19	06/16	350.5.05.8330.6514
06302016 - PK	FUEL - PK	06/30/2016	07/19/2016	1,808.17	06/16	100.5.09.4200.6514
06302016 - SP	NATIVE AREA SPRAY - SP	06/30/2016	07/19/2016	192.64	06/16	203.5.08.7226.6799
4019	FUEL - FD	06/30/2016	07/19/2016	43.74	06/16	100.5.02.1100.6514
STMT06302016-EL	FUEL - EL	06/30/2016	07/19/2016	569.90	06/16	400.5.06.8588.9660
STMT06302016-PP	FUEL - EL	06/30/2016	07/19/2016	38.50	06/16	400.5.06.8588.9660
STMT06302016-PP	FUEL - PP	06/30/2016	07/19/2016	43.50	06/16	400.5.06.8549.9020
STMT06302016-PP	DIESEL FUEL - PP	06/30/2016	07/19/2016	22,462.44	06/16	400.5.06.8547.9220
Total TWO RIVERS COOPERATIVE (4019):				29,637.41		
<b>ULRICH MOTOR CO (4028)</b>						
216131	VEHICLE EXPENSE - PD	06/14/2016	07/19/2016	29.19	06/16	100.5.01.1030.6330
Total ULRICH MOTOR CO (4028):				29.19		
<b>UNITED STATES TREASURY (5089)</b>						
07012016	42-6005115 CITY OF PELLA FORM 720	07/07/2016	07/19/2016	172.12	07/16	191.5.08.9200.6195
Total UNITED STATES TREASURY (5089):				172.12		
<b>UNITYPOINT CLINIC - OCCUPATIONAL MED (3788)</b>						
195530	DRUG TESTING PROGRAM	07/06/2016	07/19/2016	74.00	07/16	100.5.00.6320.6546
Total UNITYPOINT CLINIC - OCCUPATIONAL MED (3788):				74.00		
<b>USPS-HASLER 0008014227 (5414)</b>						
07122016	REFILL POSTAGE METER	07/12/2016	07/19/2016	200.00	07/16	300.5.05.8100.6531
07122016	REFILL POSTAGE METER	07/12/2016	07/19/2016	180.00	07/16	195.5.05.8400.6531
07122016	REFILL POSTAGE METER	07/12/2016	07/19/2016	180.00	07/16	350.5.05.8310.6531
07122016	REFILL POSTAGE METER	07/12/2016	07/19/2016	240.00	07/16	400.5.06.8921.9020
Total USPS-HASLER 0008014227 (5414):				800.00		
<b>VALLEY ENVIRONMENTAL SERVICES (4056)</b>						
286868	PARTS WASHER	06/30/2016	07/19/2016	24.83	06/16	115.5.05.2100.6330
Total VALLEY ENVIRONMENTAL SERVICES (4056):				24.83		
<b>VAN ENGEN, SONJA (5904)</b>						
1611580044	EE REBATE - HVAC - EL	07/12/2016	07/19/2016	400.00	07/16	400.2215
Total VAN ENGEN, SONJA (5904):				400.00		
<b>VAN ESSEN AUTO (4075)</b>						
050916PD	VEHICLE EXPENSE - PD	05/09/2016	07/19/2016	40.65	06/16	100.5.01.1030.6330
051916PD	VEHICLE EXPENSE - PD	05/19/2016	07/19/2016	40.40	06/16	100.5.01.1030.6330

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
060116PD	VEHICLE EXPENSE - PD	06/01/2016	07/19/2016	37.65	06/16	100.5.01.1030.6330
061516PD	VEHICLE EXPENSE - PD	06/15/2016	07/19/2016	41.65	06/16	100.5.01.1030.6330
061516PD1	VEHICLE EXPENSE - PD	06/15/2016	07/19/2016	52.15	06/16	100.5.01.1030.6330
061616PD	VEHICLE EXPENSE - PD	06/16/2016	07/19/2016	41.15	06/16	100.5.01.1030.6330
061716PD	VEHICLE EXPENSE - PD	06/17/2016	07/19/2016	10.00	06/16	100.5.01.1030.6330
Total VAN ESSEN AUTO (4075):				263.65		
<b>VAN GORKOM, DOUG (4077)</b>						
07112016	PARTS FOR EQUIPMENT REIMBURSE	07/11/2016	07/19/2016	51.20	07/16	100.5.02.1100.6510
Total VAN GORKOM, DOUG (4077):				51.20		
<b>VAN METER INDUSTRIAL INC (4121)</b>						
S9279936.001	SWITCHES - PP	06/20/2016	07/19/2016	216.66	06/16	400.5.06.8553.9030
Total VAN METER INDUSTRIAL INC (4121):				216.66		
<b>VAN WYK, STAN (5903)</b>						
1611580043	EE REBATE - AC TUNE-UP - EL	07/12/2016	07/19/2016	60.00	07/16	400.2215
Total VAN WYK, STAN (5903):				60.00		
<b>VANDER PLOEG BAKERY (4209)</b>						
45826	BIRTHDAY CAKE - POOL	07/09/2016	07/19/2016	17.00	07/16	100.5.04.4300.6590
Total VANDER PLOEG BAKERY (4209):				17.00		
<b>VAN-WALL EQUIPMENT (5434)</b>						
338066	OIL LINE PARTS #307 - PK	06/23/2016	07/19/2016	80.54	06/16	100.5.09.4200.6350
Total VAN-WALL EQUIPMENT (5434):				80.54		
<b>VEENSTRA, SHAWN (4242)</b>						
063016PD	CITIZEN POLICE ACADEMY MEALS - P	06/30/2016	07/19/2016	54.82	06/16	100.5.01.1050.6240
Total VEENSTRA, SHAWN (4242):				54.82		
<b>VER MEER, JIM (5901)</b>						
1611580040	EE REBATES - AC TUNE-UP - EL	07/12/2016	07/19/2016	30.00	07/16	400.2215
1611580041	EE REBATES - AC TUNE-UP - EL	07/12/2016	07/19/2016	30.00	07/16	400.2215
Total VER MEER, JIM (5901):				60.00		
<b>VERIZON WIRELESS (4957)</b>						
9767558441	CELL PHONES	06/23/2016	07/19/2016	54.73	06/16	100.5.05.5000.6373
9767558441	CELL PHONES	06/23/2016	07/19/2016	54.73	06/16	100.5.09.4200.6373
9767558441	CELL PHONES	06/23/2016	07/19/2016	54.73	06/16	100.5.05.6500.6373
9767558441	CELL PHONES	06/23/2016	07/19/2016	54.73	06/16	100.5.00.6100.6373
9767558441	CELL PHONES	06/23/2016	07/19/2016	54.73	06/16	100.5.09.4245.6373
9767558441	CELL PHONES	06/23/2016	07/19/2016	54.73	06/16	100.5.04.4100.6373
9767558441	CELL PHONES	06/23/2016	07/19/2016	54.73	06/16	100.5.02.1100.6373
9767558441	CELL PHONES	06/23/2016	07/19/2016	34.32	06/16	100.5.05.5000.6373
9767558442	INTERNET - PK	06/23/2016	07/19/2016	224.99	06/16	100.5.09.4200.6373
9767621508	CELLULAR TELEPHONE SERVICE - P	06/23/2016	07/19/2016	54.73	06/16	100.5.01.1040.6373
9767621508	MOBILE VIRTUAL PRIVATE NETWORK	06/23/2016	07/19/2016	200.05	06/16	100.5.01.1010.6373

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total VERIZON WIRELESS (4957):				897.20		
<b>VILLAGE INDUSTRIAL LAUNDRY (4263)</b>						
99489	MAT RENTAL - CH	06/23/2016	07/19/2016	15.00	06/16	100.5.00.6100.6310
99490	TOWEL SERVICE - EL	06/23/2016	07/19/2016	15.00	06/16	400.5.06.8588.9300
99492	TOWELS - FD	06/23/2016	07/19/2016	15.00	06/16	100.5.02.1100.6413
99495	ROLL TOWELS	06/23/2016	07/19/2016	21.00	06/16	115.5.05.2100.6403
99495	UNIFORM CLEANING	06/23/2016	07/19/2016	72.50	06/16	115.5.05.2100.6413
99498	LAUNDRY EXPENSE WWTP	06/23/2016	07/19/2016	221.78	06/16	350.5.05.8310.6413
Total VILLAGE INDUSTRIAL LAUNDRY (4263):				360.28		
<b>WALMART COMMUNITY (4312)</b>						
061316LIB	SUPPLIES-LIB	06/13/2016	07/19/2016	15.44	06/16	100.5.03.4000.6543
Total WALMART COMMUNITY (4312)				15.44		
<b>WALSH DOOR &amp; HARDWARE CO (4315)</b>						
702698	SECURITY DOOR - PD	06/14/2016	07/19/2016	6,806.09	06/16	201.5.01.7009.6727
Total WALSH DOOR & HARDWARE CO (4315):				6,806.09		
<b>WEB DEVELOPMENT BY BRIAN MCMILLIN LLC (4627)</b>						
APR-2016	WEBSITE EXPENSE	04/24/2016	07/19/2016	150.00	06/16	141.5.05.2200.6405
Total WEB DEVELOPMENT BY BRIAN MCMILLIN LLC (4627):				150.00		
<b>WESCO DISTRIBUTION INC (4357)</b>						
414001	15KV WIRE - EL	06/28/2016	07/19/2016	30,724.80	06/16	410.5.06.8952.3670
418543	PPE HARDHATS - PP	07/01/2016	07/19/2016	240.08	06/16	400.5.06.8549.9020
418543	PPE HARDHATS - EL	07/01/2016	07/19/2016	240.08	06/16	400.5.06.8588.9720
Total WESCO DISTRIBUTION INC (4357):				31,204.96		
<b>WINDSTREAM IOWA COMMUNICATIONS (4413)</b>						
062416AIR	PHONE BILL-AIRPORT	06/24/2016	07/19/2016	31.35	06/16	100.5.05.2200.6373
062416PD	TELEPHONE BILL - PD	06/24/2016	07/19/2016	290.55	06/16	100.5.01.1010.6373
062416PW	PHONE BILL-PW	06/24/2016	07/19/2016	241.12	06/16	100.5.05.6500.6373
062416WTP	TELEPHONE-WTP	06/24/2016	07/19/2016	163.31	06/16	300.5.05.8100.6373
062416WWTP	TELEPHONE SERVICE-WWTP	06/24/2016	07/19/2016	34.80	06/16	350.5.05.8310.6373
070616LIB	TELEPHONE-LIB	07/06/2016	07/19/2016	107.06	06/16	100.5.03.4000.6373
07062016	PHONE - 0-0011 FAX 0 CC	07/06/2016	07/19/2016	43.77	07/16	100.5.04.4100.6373
07062016-9901	PHONE 9901 - EL	07/06/2016	07/19/2016	35.25	06/16	400.5.06.8592.9030
07062016-9901	PHONE 9901 - EL	07/06/2016	07/19/2016	15.11	06/16	400.5.06.8562.9030
Total WINDSTREAM IOWA COMMUNICATIONS (4413)				962.32		
<b>ZEBEC OF NORTH AMERICA INC. (4464)</b>						
29879	RIVER TUBES - POOL	07/05/2016	07/19/2016	652.56	07/16	100.5.04.4301.6590
Total ZEBEC OF NORTH AMERICA INC. (4464)				652.56		
<b>ZYLSTRA'S WELDING INC (4477)</b>						
18503	ST-23	06/06/2016	07/19/2016	295.20	06/16	115.5.05.2100.6350
18506	CUT STAINLESS STEEL PIPE - POOL	06/09/2016	07/19/2016	25.00	06/16	100.5.04.4301.6590
18530	CALDWELL PARK GRILL PLATE - PK	06/23/2016	07/19/2016	57.95	06/16	100.5.09.4200.6320

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Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
	Total ZYLSTRA'S WELDING INC (4477):			378.15		
	Grand Totals:			2,067,341.31		

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Report GL Period Summary

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GL Period	Amount
07/16	1,176,969.85
06/16	890,371.46

Vendor number hash: 0  
Vendor number hash - split: 0  
Total number of invoices: 0  
Total number of transactions: 0

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Report Criteria:

Invoice Detail.Input date = 07/06/2016-07/19/2016

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## Report Criteria:

Paid transmittals included  
Unpaid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
<b>1</b>							
1	EFTPS	160708176	07/02/2016	74-00	SOCIAL SECURITY Pay Period: 7/2/20	100.2165	14,027.38
1	EFTPS	160708176	07/02/2016	74-00	SOCIAL SECURITY Pay Period: 7/2/20	100.2165	14,027.38
1	EFTPS	160708176	07/02/2016	75-00	MEDICARE Pay Period: 7/2/2016	100.2165	3,785.90
1	EFTPS	160708176	07/02/2016	75-00	MEDICARE Pay Period: 7/2/2016	100.2165	3,785.90
1	EFTPS	160708176	07/02/2016	76-00	FEDERAL WITHHOLDING TAX Pay Pe	100.2165	28,941.42
<b>Total 1:</b>							<b>64,567.98</b>
<b>2</b>							
2	IOWA DEPARTMENT OF	160708177	07/02/2016	77-00	STATE WITHHOLDING TAX	100.5.00.6100.6502	.36-
2	IOWA DEPARTMENT OF	160708177	07/02/2016	77-00	STATE WITHHOLDING TAX Pay Period	100.2166	10,782.36
<b>Total 2:</b>							<b>10,782.00</b>
<b>3</b>							
3	IPERS	0	07/02/2016	50-01	IPERS-REGULAR Pay Period: 7/2/2016	100.2160	11,119.81
3	IPERS	0	07/02/2016	50-01	IPERS-REGULAR Pay Period: 7/2/2016	100.2160	16,689.02
3	IPERS	0	07/02/2016	50-02	IPERS-ELECTED Pay Period: 7/2/2016	100.2160	27.46
3	IPERS	0	07/02/2016	50-02	IPERS-ELECTED Pay Period: 7/2/2016	100.2160	41.21
<b>Total 3:</b>							<b>27,877.50</b>
<b>4</b>							
4	MUNICIPAL FIRE & POLI	0	07/02/2016	51-01	MFPRSI-POLICE PENSION Pay Period:	100.2161	3,312.73
4	MUNICIPAL FIRE & POLI	0	07/02/2016	51-01	MFPRSI-POLICE PENSION Pay Period:	100.2161	9,134.70
<b>Total 4:</b>							<b>12,447.43</b>
<b>5</b>							
5	ICMA-457	160708173	07/02/2016	52-01	ICMA RETIREMENT 457 Pay Period: 7/	100.2169	3,670.00
5	ICMA-457	160708173	07/02/2016	52-02	ICMA RETIREMENT 457%(GROSS) Pa	100.2169	2,259.19
<b>Total 5:</b>							<b>5,929.19</b>
<b>6</b>							
6	ICMA-401	160708172	07/02/2016	53-00	401A Pay Period: 7/2/2016	100.2167	787.38
<b>Total 6:</b>							<b>787.38</b>
<b>7</b>							
7	ICMA-ROTH	160708174	07/02/2016	52-05	ICMA ROTH IRA Pay Period: 7/2/2016	100.2171	1,207.30
<b>Total 7:</b>							<b>1,207.30</b>
<b>8</b>							
8	AFLAC	0	07/02/2016	42-00	AFLAC SHORT TERM DISABILITY Pay	100.2152	170.50
8	AFLAC	0	07/02/2016	45-01	AFLAC ACCIDENT-SICK Pay Period: 7/	100.2152	397.48
8	AFLAC	0	07/02/2016	45-02	AFLAC CANCER Pay Period: 7/2/2016	100.2152	282.65
<b>Total 8:</b>							<b>850.63</b>

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
9	9 TRANSAMERICA LIFE IN	0	07/02/2016	43-00	SUPLIEMENTAL LIFE INSURANCE P	100.2152	165.66
Total 9:							165.66
11	11 CHILD SUPPORT RECOV	160708175	07/02/2016	56-01	CHILD SUPPORT-FLAT AMT Pay Perio	100.2158	556.14
Total 11							556.14
12	12 TEAMSTERS LOCAL UNI	1970	07/02/2016	55-01	UNION DUES-PUBLIC WORKS Pay Pe	100.2154	916.00
	12 TEAMSTERS LOCAL UNI	1970	07/02/2016	55-02	UNION DUES-ELECTRIC Pay Period: 7	100.2153	55.00
Total 12:							971.00
13	13 METLIFE SMALL BUSINE	0	07/02/2016	41-01	DENTAL-SINGLE Pay Period: 7/2/2016	191.4.08.9200.4795	196.02
	13 METLIFE SMALL BUSINE	0	07/02/2016	41-02	DENTAL-FAMILY Pay Period: 7/2/2016	191.4.08.9200.4795	1,083.00
Total 13:							1,279.02
Grand Totals:							127,421.23

## Report Criteria:

Paid transmittals included

Unpaid transmittals included

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<u>Name</u>	<u>Pay Per Date</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>
ACH	7/8/2016	DIRECT DEPOSITS	100.2010	164,870.06
CHECK RUN	7/8/2016	PAYCHECKS	100.2010	15,227.98
Grand Totals:				<u>180,098.04</u>

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