

**CITY OF PELLA, IOWA**  
**TENTATIVE CITY COUNCIL MEETING AGENDA**  
**April 5, 2016—7:00 p.m. – Public Safety Complex**  
**Liberty Street Entrance**

**A. CALL TO ORDER BY MAYOR AND ROLL CALL**

**B. MAYOR'S COMMENTS**

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
  - a. Proposed Amendment #1 to the City's Power Supply Contract.
2. Approval of tentative agenda.
3. Proclamation Declaring the Month of April 2016 as Sexual Assault Awareness Month.
4. Announce Closed Session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

**\*PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

(Public comments are limited to 3 minutes.)

**C. APPROVAL OF CONSENT AGENDA**

"Consent Agenda" means that all items listed below will be automatically approved with one Roll Call vote approving the "Consent Agenda". Any City Council member may ask to pull an item from the "Consent Agenda" for discussion and a separate vote. The purpose of a "Consent Agenda" is to expedite routine items and allow Council time to discuss more important matters."

1. Approval of Minutes
  - a. Official Council Minutes for March 15, 2016.
2. Report of Committees
  - a. Policy and Planning Minutes for March 15, 2016.
3. Petitions and Communications
  - a. Renewal of Class B Native Wine Permit with Living Quarters for Silver Lining Enterprises.
  - b. Renewal of Class C Beer Permit with Sunday Sales for Git-N-Go Convenience Stores #38.
4. Administration Reports
  - a. None

**D. \*PUBLIC HEARINGS**

(Statutory rule may be waived and ordinance passed without further readings.)

1. a. Public Hearing on the Washington Street Reconstruction Project.
1. b. Resolution No. 5674 entitled, "RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT, ESTIMATE OF COSTS, RECEIVING BIDS AND MAKING AWARD OF CONSTRUCTION CONTRACT FOR THE WASHINGTON STREET RECONSTRUCTION PROJECT".

**E. PETITIONS & COMMUNICATIONS**

1. a. Special Event-2016 Tulip Time Festival.
1. b. Resolution No. 5675 entitled, "A RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS FOR THE SPECIAL EVENT KNOWN AS "2016 TULIP TIME FESTIVAL".

**F. PLANNING AND ZONING ITEMS**

NONE

**G. ADMINISTRATION REPORTS**

1. Tobacco Enforcement: Casey's General Store #2598.

**H. RESOLUTIONS**

1. Resolution No. 5676 entitled, "RESOLUTION ADOPTING A SMALL POWER PRODUCTION AND CO-GENERATION POLICY THAT SETS RULES AND GUIDELINES TO FULFILL THE CITY'S OBLIGATION TO PURCHASE POWER FROM QUALIFYING FACILITIES UNDER THE PUBLIC POWER UTILITIES REGULATORY POLICY ACT OF 1978".

2. Resolution No. 5677 entitled, "RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS, APPROVING PLANS, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFORE IN CONNECTION WITH THE WEST SUBSTATION RING BUS IMPROVEMENTS FOR THE PELLA ELECTRIC DEPARTMENT."

3. Resolution 5678 entitled, "RESOLUTION APPROVING CHANGE ORDER #1 WITH ERIKSEN CONSTRUCTION COMPANY."

**I. ORDINANCES**

(Statutory rule may be waived and ordinance passed without further readings.)

1. Ordinance No. 906 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.33 BY AMENDING THE PROVISIONS PERTAINING TO HIGHWAY 163 BYPASS SIGNAGE." (This item was tabled on February 16, 2016.)

2. Ordinance No. 908 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA, IOWA CHAPTER 171 SCHEDULE OF RATES AND FEES." (2nd Reading)

3. Ordinance No. 909 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA, IOWA CHAPTER 69 PARKING REGULATIONS". (1<sup>st</sup> Reading)

**J. CLAIMS**

1. Abstract of bills No. 1956.

**K. OTHER BUSINESS/\*PUBLIC FORUM (any additional comments from the Public)**

(Public comments are limited to 3 minutes.)

**L. CLOSED SESSION**

1. Closed Session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

**M. ADJOURNMENT**

**NOTICE:** Items to be presented to the City Council must be in the hands of the City Clerk no later than 4:00 p.m. on the Monday before the week of the Council meeting. A packet containing the agenda and documentation for each item listed on the agenda is then prepared on Friday and delivered to each Councilmember. The next regular Council meeting is scheduled for April 19, 2016. The deadline for items is April 11, 2016. *The CITY OF PELLA encourages all citizens of Pella to attend Council meetings. Our Council Chambers are handicapped accessible and City Staff are available to give assistance if needed. If you are hearing impaired or vision impaired or a person with Limited English Proficiency and require an interpreter or reader, please contact City Hall by NOON on the Monday prior to Council meetings to arrange for assistance. (641-628-4173). TTY telephone service available for the hearing impaired through Relay Iowa 1-800-735-2942.*



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO. B-1-a

SUBJECT: Proposed Power Supply Amendment #1 with Missouri River Energy Services and Western Minnesota Municipal Power Agency

DATE: April 5, 2016

**BACKGROUND:**

Staff would like to discuss with Council the proposed Amendment #1 to the City's power supply contract with Missouri River Energy Services (MRES) and the Western Minnesota Municipal Power Agency (WMPA). The reasons for the amendment are to address the significant changes that have occurred in the way power is contractually delivered from MRES to the City of Pella. Listed below is an overview of the key terms of the proposed amendment.

**Power Supply Delivery to the City of Pella**

In the fall of 2015, the Western Area Power Administration (WAPA) joined the Southwest Power Pool (SPP), which is a Regional Transmission Organization (RTO). As a result, MRES is no longer able to deliver power and energy via a contractual path from WAPA to the City of Pella as identified in our current power supply contract. Rather, power resources are now contractually delivered via a financial transaction from the Midcontinent Independent System Operator (MISO), which is our RTO. Since power supply is no longer delivered via a contractual path, changes are necessary to our current power supply agreement to align with how power is contractually delivered to the City of Pella.

Enclosed for Council's review is a summary of Amendment #1 prepared by MRES. This document is intended to provide a high level overview of our power supply delivery and the various changes associated with Amendment #1.

**Term of the Proposed Agreement**

MRES is proposing an eleven year extension of our current power supply agreement. The proposed term is from January 1, 2017 to January 1, 2057. The reason for the extension is to accommodate the financing needs of our power supply provider. It is staff's understanding in order for MRES and WMPA to retain a strong credit rating, it is beneficial for them to have power supply contracts with their members with remaining terms between 25 to 40 years. In addition, long-term agreements also allow MRES the necessary security to plan for future generation needs for its members.

## **Summary**

The City of Pella is nearing our five year anniversary as a member in Missouri River Energy Services. From staff's standpoint, we have been extremely pleased with our membership. In addition, we believe MRES is a vital component in managing our electric utility.

Finally, MRES has incorporated all of the suggested changes proposed by staff and the Bradshaw Law Firm, and staff is recommending proceeding with the proposed contract amendment.

ATTACHMENTS: MRES Amendment Summary

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK  
BRADSHAW LAW FIRM

RECOMMENDATION: Proceed with Amendment #1 to the Power Supply Agreement.

Summary of Amendment 1  
to the  
Missouri Basin Municipal Power Agency  
Pella Power Supply Agreement

General Overview

Amendment 1 to the Pella Power Supply Agreement (“Pella Agreement”) addresses significant changes caused by the decision of the Western Area Power Administration (“WAPA”) to join the Southwest Power Pool (“SPP”), and reflect the fact that the Integrated System (“IS”) transmission facilities were moved into SPP (which now has functional control over those facilities). As a result, Missouri River Energy Services (“MRES”) is no longer able to deliver power and energy to Members at the IS outlet as required by the current Power Sale Agreements with Members. This change also means that for the first time all MRES Members and generating resources are part of a Regional Transmission Organization (“RTO”) – either the Midcontinent Independent System Operator (“MISO”) or SPP – which operate separate energy markets, and establish a different way to operate bulk transmission networks. For these reasons, the MRES Board of Directors (“Board”) has taken this opportunity to thoroughly review the Power Sale Agreement (S-1) (“S-1 Agreement”) that it has with most of its Members, as well as the Pella Agreement. The proposed amendments to these agreements address these changes, eliminate outdated references, and accurately reflect the current financial (not physical) markets for both power supply and delivery.

Revisions also include an eleven-year extension of the term of the S-1 Agreement and Pella Agreement to accommodate future power supply and transmission financing, and to maintain the strong financial ratings necessary for economical financing. New provisions are added to clarify or reflect current practices and legal requirements, and to provide additional protection for expenses caused by the independent decisions of individual Members. The amendment adds clarifying language where necessary, and is intended to maintain the relative position of the parties in terms of benefits and burdens.

Key concepts:

- A. The Power Requirements obligation (new Section 3) is revised to separate it from physical delivery, and to clarify that the services and products required by the tariff of the respective RTO are included in Supplemental Power. Corresponding changes are made to the Rates section (new Section 7) to separate costs related to Supplemental Power (new Schedule B), from transmission (new Schedule C).
- B. Transmission Service (new Section 6) is now a separate section that replaces the concept of “delivery.” It expands the MRES obligation by changing the Point of Delivery to the boundary of the RTO transmission system (not just the IS [which eliminates the need for

individual transmission service agreements between MRES and certain individual Members]). It states that the services and products required by the tariff of the respective RTO are included in Transmission Service, and corresponding changes were made to the Rates section (new Section 7) to separate Transmission Service costs (new Schedule C) from Supplemental Power costs (new Schedule B). Each Member continues to pay for services based on the transmission zone in which each is located, and each remains responsible for any transmission from the Point of Delivery to the town gate.

- C. New Section 16, Renewable Resource Generation, is added to reflect and clarify current practices. Members that own or make arrangements to acquire local utility-scale renewable resources connected directly to their distribution system are allowed to generate up to five percent of their own energy from those resources. Member renewable energy must be sold directly to MRES, and MRES must then sell it back to the Member, to maintain consistency with the Supplemental Power obligation that requires MRES to provide and the Member to purchase from MRES all power and energy over and above their WAPA allocation.
- D. New Section 20, Privacy and Security of Information on Individuals, is added to expressly acknowledge laws that require certain data to be treated as confidential. It establishes procedures to designate confidential information exchanged under the S-1 Agreement and how the Parties will address any request for disclosure information that is confidential or otherwise restricted from dissemination.

#### Section by Section Changes:

RECITALS: These are updated to reflect changes prompted by WAPA's move into SPP, with all Members and Resources now in RTOs, and changes from physical markets to financial energy (and capacity) markets that require the separation of the Supplemental Power obligation from transmission-related obligations. The S-1 Agreements continue as security for the repayment of bonds financed by Western Minnesota.

- 1. DEFINITIONS: This new section was added for the convenience of readers to list the definitions of particular words, phrases, and acronyms used in the S-1 Agreement.
- 2. TERM: This entire section has been reorganized to more closely follow the format of the S-1 Agreements.
  - a. Sub-paragraph (a) reflects the date on which the Pella Agreement first became effective. It also extends the term, making the Agreement effective January 2, 2017, through January 1, 2057 (effectively an 11 year extension), and continuing thereafter as provided by law.
  - b. Sub-paragraph (b) is modified to reflect the outcome of the disposition of Pella's interest in Walter Scott 4.
  - c. Sub-paragraph (c) is modified to delete the first paragraph (which was moved up to sub-paragraph (a)).

3. **SALE OF POWER AND ENERGY:**
  - a. This subparagraph (a) defines the Power Requirements obligation to eliminate references to delivery and energy acquisition points, and to specify that charges for Power Requirements include power and energy, and those products and services (including ancillary services) required by RTO tariffs.
    - i. Renewable Energy Credits (“RECs”): Changes to this subsection clarify the REC obligation as it corresponds to the renewable energy provided to Iowa Members taking service under the S-1 Agreement.
    - ii. Green Energy: This subsection changes Green “Power” to Green “Energy,” changes the percentage to an amount specified by the Member, for a mutually agreeable term of years, and includes in the charge for Green Energy the cost of capacity, if any, required to back up the Green Energy.
  - b. Power Requirements Delivery Obligation: deleted (see Section 7, Transmission Service)
  - c. Sub-paragraphs d-f have minor changes or deletions, as indicated, and are re-lettered (as appropriate). The take-and-pay subparagraph is revised to specifically apply to only Power Requirements.
4. **REQUIREMENTS TO RECEIVE POWER REQUIREMENTS:** The title of this Section is changed, and the term “Point(s) of Delivery” is capitalized to indicate it is a defined term. All delivery issues are moved to Section 7, Transmission Service.
5. **MEASUREMENT OF POWER REQUIREMENTS AND TRANSMISSION SERVICE:** The Section title is changed, and text is revised to reflect Power Requirements are separate from Transmission Service. It also provides that Schedule A shall set forth both Point(s) of Measurement and Point(s) of Delivery. A sentence was added to establish that revisions to Schedule A can be made by mutual agreement.
6. **TRANSMISSION SERVICE:** The Section title is changed, and outdated references are removed.
  - a. The Transmission Service obligation of MRES is to arrange for the physical delivery of Power Requirements. Transmission Service now extends to the boundary of the RTO, not the outlet of the IS.
  - b. The Point(s) of Delivery, Point(s) of Measurement, delivery voltage, power factor, special conditions, and other conditions of service are established in Schedule A, which may be revised by mutual agreement of the Parties.
  - c. As a condition of receiving Transmission Service, Municipality must meet Load Serving Requirements imposed by North American Electric Reliability Corporation (“NERC”), the Midwest Reliability Organization (“MRO”), or the Transmission Owner. If Municipality fails to do so, MRES may remedy the deficiency and charge the Municipality for the cost (and any related fine or assessment imposed on and paid by MRES) to do so. Any such cost, fine or charge will not become part of the general

S-1 revenue requirements, but will be the responsibility of the individual Municipality.

- d. This subparagraph includes a take-and-pay provision specifically related to Transmission Service.

- 7. **RATES AND S-1 RESOURCE PAYMENT:** This Section is revised substantially to provide more consistency with the format of the S-1 Agreement, and much of the language has been moved from one subsection to another, as indicated in the markup. The substantive changes include separate paragraphs for Supplemental Power (subparagraphs b-d) and for Transmission Service (subparagraph e), and to provide more specificity regarding those charges.
  - a. Subsection (a) revisions eliminate “Energy Acquisition Points” and all references to IS delivery. It also refers to the two separate rate schedules for power supply and for transmission service.
  - b. Subsection (b) revisions identify and include those costs related to Power Requirements, including products and services needed to provide power and energy in energy (and capacity) markets as provided in Section 3(a), and other specific charges in the Supplemental Power Rate Schedule B.
  - c. Subsection (c) includes *new language* to reference the two existing potential surcharges in the Pella Agreement, and expressly refers to the Board authority to include separate surcharges for the Municipality(s) to which the surcharge(s) apply.
  - d. Subsection (d) is the existing language relating to the Competitive Transition Charge, with minor modifications to reflect the change from a single rate schedule to two rate schedules, *i.e.* one for Supplemental Power and one for Transmission Service.
  - e. *New subsection* (e) identifies costs related to Transmission Service. It reflects the detail relating to products and services included in providing Transmission Service as stated in Section 6 and included in the Transmission Service Rate Schedule C. As is the case today, Transmission Service charges are based on the transmission zone in which each S-1 Member is located. These provisions make the Transmission Service Agreement between MRES and Pella unnecessary, and it will be separately amended to terminate upon the effective date of Amendment 1 to the Pella Agreement.)
  - f. Subsection (f) uses existing language that requires the Board to review the rates in Schedules B and C annually, with minor modifications.
  - g. Subsection (g) uses existing language relating to notice of revised rates, and is moved to follow immediately after the provision for the Board’s annual rate review, giving a more logical flow for the notices relating to rates. The changes reflect the separate rate schedules for Supplemental Power and Transmission Service.
  - h. This subsection has been revised to reflect that the S-1 Resource Payment was made as contemplated in the original Pella Agreement.
- 8. **COVENANTS OF AGENCY:** Minor changes reflect the transformation to financial markets, rather than physical markets.

9. COVENANTS OF MUNICIPALITY:
  - a. Subsection (a) includes a sentence previously in Section 6(a) relating to the Municipality's obligation to make payments as operating expenses. It is moved here because the existing language is more of a covenant than a rate matter.
  - b. Subsection (b) has a minor modification for consistency.
  - c. Subsection (c) is revised, consistent with Section 17, Assignments, to require 90 days' (rather than 14) notice if a Member plans to sell its distribution system.
10. METER READINGS AND PAYMENT OF BILLS: Minor changes.
11. METERING: Minor changes.
12. RIGHT TO ACCESS: Minor changes.
13. UNCONTROLLABLE FORCES:
  - a. Subsection (a) adds to the items expressly included as uncontrollable forces events including terrorism, war, cybercrimes, and the inability of MRES, an RTO Market or Transmission Provider to deliver energy as well as a *new notice provision* to enhance communication when an uncontrollable force prevents performance by a Party.
  - b. Subsection (b) adds a *new right* for a Municipality to run its own internal generation to serve its load (and coordinate with MRES if it does so) in the event of an uncontrollable force that prevents the acquisition of Supplemental Power. It continues to retain the Municipality's right to use a third party supplier under such emergency circumstances.
14. COOPERATION BETWEEN AGENCY AND MUNICIPALITY: This Section deletes the sub-paragraphs because the first one, relating to a press release, is now irrelevant, and the remaining sub-paragraph is updated consistent with Federal Emergency Management Agency regulations to facilitate the Municipality's ability to seek federal reimbursement in the event of a disaster.
15. CONSTRUCTION, OPERATION AND MAINTENANCE OF MUNICIPAL ELECTRIC SYSTEM: Replaces the National Electric Safety Code reference with Prudent Utility Practices, and clarifies that it does not release Municipality from any NERC or MRO obligations.
16. RENEWABLE RESOURCE GENERATION: This *new provision* is added to reflect existing practice. It allows generation from Municipality's locally owned or acquired, utility-scale renewable resources (does not include customer-owned generation) if those resources are connected directly to Municipality's distribution system. Municipality may generate up to five percent of its energy from local renewable resources (calculated based

on the most recent annual Supplemental energy from MRES). It also requires that MRES purchase the renewable energy from Municipality and resell it to Municipality to maintain consistency with the Supplemental Power obligation that requires all of Municipality's Supplemental Power to be supplied by MRES. These and other terms and conditions will be the subject of a separate Member renewable resource agreement between Municipality and MRES.

17. ASSIGNMENTS: Minor changes.
18. RECORDS AND ACCOUNTS: Minor changes.
19. INFORMATION: Minor changes.
20. PRIVACY AND SECURITY OF INFORMATION ON INDIVIDUALS: This *new Section* was added at the suggestion of a Member city attorney. It expressly addresses circumstances in which state or federal law requires that certain data or information exchanged pursuant to the S-1 Agreement be protected from public disclosure. It also addresses the designation of such information when it is exchanged, and the obligations of the Parties in the event a request to disclose such records is made.
21. AMENDMENT: Minor changes.
22. OPINIONS AS TO VALIDITY: Minor changes.
23. NOTICES: Minor changes.
24. WAIVERS: Minor changes.
25. SEVERABILITY: Minor changes.
26. SECURITY FOR POWER SUPPLY CONTRACTS: Minor changes.
27. NEW POWER SUPPLIER(S); PARTIES TO THIS AGREEMENT: This paragraph from the S-1 Agreement is added to the Pella Agreement for consistency.
28. GOVERNING LAW: Minor change.
29. ENTIRE AGREEMENT: *New Section* added to ensure that any legal interpretation of the S-1 Agreement will include not only the numbered sections, but also the recitals (which might otherwise be disregarded by a court) and the Schedules.

Schedule A: Point(s) of Delivery, Measurement, and Adjustments

This Schedule is specifically tailored to each community and identifies the exact facilities where power and energy is exchanged and measured, as well as any required adjustments or other conditions. It must be signed by both Municipality and MRES, and the Parties must agree to any future revisions.

Schedule B: S-1 Supplemental Power Rate Schedule

For transactions beginning on January 2, 2017, this Schedule will contain only Supplemental Power-related charges. As is required by the S-1 Agreement, the 2017 rates will not be established until October 2016, and for that reason this Schedule B is only a draft of the format of Schedule B.

Schedule C: S-1 Transmission Service Rate Schedule

For transactions beginning on January 2, 2017, this Schedule will contain only Transmission Service-related charges. As is required by the S-1 Agreement, the 2017 rates will not be established until October 2016, and for that reason this Schedule C is only a draft of the format of Schedule C.



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: B-3

SUBJECT: Proclamation Declaring the Month of April as Sexual Assault Awareness Month

DATE: April 5, 2016

BACKGROUND: Crisis Intervention Services is requesting a Proclamation declaring the Month of April as Sexual Assault Awareness Month.

ATTACHMENTS: Proclamation

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Proclaim the month of April as Sexual Assault Awareness Month.

# City Of Pella

## Proclamation from the Office of the Mayor

### PROCLAMATION DECLARING THE MONTH OF APRIL 2016 AS SEXUAL ASSAULT AWARENESS MONTH

WHEREAS, Sexual Assault Awareness Month calls attention to the fact that sexual violence is widespread and impacts every person in this community; and,

WHEREAS, the community should be aware that sexual abuse happens among men, women, students, youth, and children; and,

WHEREAS, child sexual abuse prevention must be a priority to confront the reality of sexual assault; and,

WHEREAS, we must work together to educate our community about sexual violence prevention, supporting survivors, and speaking out against harmful attitudes and actions; and,

WHEREAS, Crisis Intervention Services requests public support and assistance in efforts to reduce sexual assault and work towards a society where all women, men and children can live free from violence and exploitation.

NOW, THEREFORE, I, James Mueller, Mayor of the City of Pella, do hereby proclaim the month of April 2016 as Sexual Assault Awareness month.

Dated this 5th day of April, 2016.

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Mayor James Mueller



**CITY OF PELLA, IOWA  
CITY COUNCIL  
OFFICIAL MINUTES  
March 15, 2016**

**A. CALL TO ORDER BY MAYOR AND ROLL CALL**

The City Council of the City of Pella, Iowa, met in regular session at the Public Safety Complex meeting room at 7:00 p.m., Mayor James Mueller presiding. Members present were: Mark De Jong, Tony Bokhoven, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, Larry Peterson. Absent: None. City Administrator Mike Nardini and City Clerk Ronda Brown were present. Nine staff members and six members of the general public signed the register.

**B. MAYOR'S COMMENTS**

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
  - a. Small Power Production and Cogeneration Policy.
  - b. City of Pella Code of Ordinances 69 Parking Restrictions Review.
2. Approval of tentative agenda. Councilmember Vander Beek moved to approve the tentative agenda, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, De Jong, Bokhoven. NAYS: None. Motion carried.
3. Appointment of Susan Reiter to the Board of Adjustment. Councilmember Peterson moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Peterson, Schiebout, De Jong, Bokhoven, Vander Beek, Van Stryland. NAYS: None. Motion carried.

SUBJECT: Appointment of Susan Reiter to the Board of Adjustment

DATE: March 15, 2016

**BACKGROUND:**

Susan Reiter is interested in serving on the Board of Adjustment. Susan is retired but previously worked 22 years as a legal clerk for San Diego County, California as well as 14 years for Pella Corporation in International Sales. Susan is familiar with zoning and codes and worked with builders when she was at Pella Corporation. She has lived in Pella since 1998 and currently resides at 1325 Main Street.

Susan would fill the term of John Van Den Berg whose term expired January 4, 2016. Her term would expire on January 4, 2021.

ATTACHMENTS: None

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve the Appointment.

4. Appointment of Randy Borgerding to the South Central Regional Airport Agency. Councilmember Van Stryland moved to approve, seconded by Councilmember De Jong. On roll call the vote was: AYES: Van Stryland, De Jong, Bokhoven, Vander Beek, Schiebout, Peterson. NAYS: None. Motion carried.

SUBJECT: Appointment of Randy Borgerding to the South Central Regional Airport Agency

DATE: March 15, 2016

**BACKGROUND:**

Mayor Mueller would like to appoint Randy Borgerding to the South Central Regional Airport Agency Board. As background on this appointment, Randy is well versed in the aviation industry and has approximately thirty years of experience in the field. In addition, for the last thirteen Randy has served as the Chief Aircraft Maintenance Specialist for Pella Corporation. Randy and his wife reside at 1020 Edgewater Drive and have three children currently attending college. If approved by Council, Randy would fill the term of Steve Van Weelden whose term will expire on April 1, 2016. Randy's proposed term would be for four years and would begin on April 2, 2016 and extend to April 1, 2020.

ATTACHMENTS: None

REPORT PREPARED BY: City Administrator

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve the Appointment.

**\*PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

NONE

**C. APPROVAL OF CONSENT AGENDA**

Councilmember Schiebout moved to approve the consent agenda, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Schiebout, Van Stryland, Peterson, De Jong, Bokhoven, Vander Beek. NAYS: None. Motion carried. The following items were approved:

1. Approval of Minutes
  - a. Official Council Minutes for March 1, 2016.

## 2. Report of Committees

### a. Policy and Planning Minutes for March 1, 2016.

#### Policy and Planning Minutes March 1, 2016

PRESENT: Mayor Jim Mueller, Mark De Jong, Tony Bokhoven, Harold Van Stryland, Bruce Schiebout, Larry Peterson

ABSENT: Dan L. Vander Beek

OTHERS: City Staff and Visitors

The Policy and Planning meeting began at 8:17 p.m. The only item on the agenda was a review of several current City of Pella fees. As background, during the FY 16-17 budget review session, Council noted the desire to review fees associated with false alarms. Staff did research and found that the City's false alarm rates are near the bottom of the surveyed communities.

Based on the surveyed numbers and the City's desire to cover costs associated with false alarms as well as put in place incentives to avoid repeated false alarms, staff recommended that Council consider the following proposed rates:

First and Second False Alarm: No Charge  
Third through Fifth False Alarm: \$50.00 each  
Fifth through Tenth False Alarm: \$100.00 each  
Eleventh and thereafter: \$150.00 each

The Fire Department believes the fee increase is justified. After discussion, staff was directed to proceed with the proposed rates.

Another rate reviewed was that of the Peddler-Transient Merchant Permit – Chapter 122. The City's rate is again relatively low when compared to surveyed communities. In addition, the Pella City Code states that for a business who has been classified as a transient merchant during the previous two consecutive years, there shall be no fee, provided the business meets the following criteria:

1. The business has not changed its name, ownership or location during the previous two consecutive years.
2. The business has not changed the goods, wares, property, services or merchandise offered for sale during the previous two consecutive years.
3. The business has not had its permit revoked or suspended during the previous two consecutive years.

In order to ensure equitable treatment for those who operate brick and mortar businesses within the city limits and also to ensure administrative and enforcement time is recovered, staff recommended the following amendment to the fee structure for peddler-transient merchant permits as well as the removal of the exception for those merchants who have operated for two consecutive years:

|                  | Current Fee | Proposed Fee |
|------------------|-------------|--------------|
| Application Fee: | \$25.00     | \$ 25.00     |
| Daily Permit:    | \$ 5.00     | \$ 25.00     |
| Weekly Permit:   | \$15.00     | \$ 75.00     |
| Monthly Permit:  | \$30.00     | \$150.00     |
| Seasonal Permit: | \$50.00     | \$300.00     |

After discussion, staff was directed to proceed with the proposed fees.

The final fee reviewed was for a returned electronic payment or returned check. The current policy of the City is to charge residents a \$13.00 fee when the City is notified of a returned electronic payment or returned check. Given the bank fees and, more importantly, the staff time necessary to process insufficient funds notifications, staff recommended Council consider adopting the following policy which would fall under Chapter 9 of the Pella City Code:

"The charge for a returned electronic payment or a returned check shall be the maximum amount allowed under Iowa Code Chapter 554.3512. Returned items must be redeemed with cash, certified bank check or money order."

The current maximum for insufficient fund fees as set by State Code Chapter 554.3512 is \$30, which would be adjusted in the future when and if state code is ever amended. After discussion, staff was directed to proceed with the proposed return check fee.

All of the proposed fees listed above will be presented as an ordinance change for consideration at the March 15, 2016 Council meeting.

The meeting adjourned at 8:37 p.m.

Respectfully Submitted,

Ronda Brown, City Clerk

### b. Planning and Zoning Commission Minutes from January 25, 2016.

#### Planning and Zoning Commission Regular Meeting January 25, 2016

- 1) The meeting was called to order at 7:00 p.m.
- 2) Roll Call.  
Present: Craig Agan, Jim Danks, Cathy Haustein, David Landon, Bob Smith, Mike Vander Molen, Gary Van Vark, Ann Visser, Teri Vos.  
Absent: Ervin Van Wyk.  
Others Present: Greg Ebeling, Robert Vos, George Wesselhoft.
- 3) Approval of Minutes. The minutes of the January 11, 2016 special meeting were approved as submitted.
- 4) Public Hearing on Ordinance Amending Zoning Regulations, 165.33 Sign Regulations by Amending the Provisions Pertaining to Highway 163 Bypass Signage.  
No written or oral comments were received.
- 5) Ordinance Amending Zoning Regulations, 165.33 Sign Regulations by Amending the Provisions Pertaining to Highway 163 Bypass Signage. The City Council in 2004 after extensive review by ad hoc sign committee amended the City Code to permit taller pole signs for food, fuel and lodging uses for the Highway 163 interchanges at Washington Street, Clark Street and the County line. Specifically, the following options were provided:
  - 1) A sign area of up to 180 square feet for signs 60 feet in height
  - 2) A sign area of up to 150 square feet for signs 50 feet in height.
  - 3) A sign area of up to 120 square feet for signs 40 feet in height.
  - 4) A sign area of up to 90 square feet for signs 30 feet in height.
  - 5) Signs less than 30 feet in height shall be limited to a maximum sign area of 50 square feet.

Casey's convenience stores at Westport and South Clark Street previously were the only uses that have utilized this option and they opted to only go up to 30 feet for maximum height. Recently Dairy Queen was approved for a 40 foot pole sign at their new business location. In light of businesses only opting or considering 30 or 40 foot tall signs, staff sought Council direction as to whether this ordinance provision should be amended to limit the maximum height to 40 feet. City Council at the November 17 Policy & Planning meeting directed staff to prepare the ordinance amendment.

The Community Development Committee at their December 9, 2015 meeting recommended approval of the ordinance amendment.

Gary Van Vark stated that they went through a lot of turmoil getting it done the first time to put up the 60 foot sign and just because nobody has used that up to this point he does not think it is necessary that we really change this; someone could very well come down the road, do something and their corporate structure might be to have a sign that is 60 feet. Why then will we have to go back to change the ordinance again to make it possible because we obviously will change our mind again. He stated he cannot support it. He realizes that Council has directed but that does not mean we have to approve it or be in favor of it. Mr. Van Vark thinks there is a good chance someone will come down the road such as the east side at the county line and they will want a tall sign over the hill. He stated he is not going to vote for it. David Landon questioned whether it was staff that brought it to Council and made the suggestion to consider the ordinance. George Wesselhoft explained that it was brought before the Council at Policy & Planning and conveyed that no one has done the taller signs and asked whether they would want to keep the ordinance the same or amend the Code.

Cathy Hausteine asked if there was an aesthetic concern that the big signs are ugly or that they do not fit in with the town as she does not understand.

Mr. Wesselhoft responded that one potential concern would be that since no one has done a 60 foot tall sign it might be jarring because no one has done it. Craig Agan asked if there was no uproar about this issue. Mr. Wesselhoft responded there has been no uproar and when the Community Development Committee approved the ordinance in December the approval for the Dairy Queen 40 foot tall sign was on the same agenda.

Mr. Van Vark stated let the City Council use their supermajority voting capability and override the Commission if they want to do it that way.

Mike Vander Molen stated he agrees with Mr. Van Vark and sees this as a solution to a problem that does not really exist and he does not understand it at all. David Landon made a motion to recommend to deny the proposed ordinance amendment. Gary Van Vark seconded the motion. There was further discussion on the ordinance. Upon vote, all voted yes. Motion carried 9 to 0.

- 6) Site Plan for the Pella Community School District. The Pella Community School District is proposing building addition, parking modifications and detention for the existing high school facility. The building addition would be 18,714 square feet in size.

Gary Van Vark asked Mr. Ebeling in a nutshell what the new building addition consists of.

Greg Ebeling explained that the biggest part of the addition would be a new student center with new lunch room which will hold about 350 students compared to 250 students currently, so it will move them to a two period lunch section instead of a three period lunch. Because they are going out that way that is where the weight room is so the fitness room and weight room have to be moved. It will wrap around the east gym. There will also be a new prep area where students receive their lunch and two new lockers rooms. Essentially locker rooms, student lunch area, and fitness room and wrestling room. Bob Smith asked whether they will have to raise the grade there.

Mr. Ebeling yes that it will stay the same grade until it reaches a certain point then it will change. Gary Van Vark asked if the Ag department and shop has been moved into the Career Academy. Mr. Ebeling responded yes. anything that was in this facility has now been moved and after this addition is made then the art room will be where the current lunch room is.

Gary Van Vark made a motion to approve the site plan. Bob Smith seconded the motion. Upon vote, all voted yes. Motion carried 9 to 0.

- 7) Other Business. Mr. Wesselhoft briefly reviewed the 2015 Development Report.

- 8) The meeting was adjourned at 7:20 p.m.

Respectfully submitted,

George Wesselhoft

Planning and Zoning Director

### c. Community Development Committee Minutes from January 13, 2016.

#### Community Development Committee Regular Meeting Minutes January 13, 2016

- 1.) Call the Meeting to Order

The meeting of the Community Development Committee was called to order by Chairperson Patsy Cody at 5:30 p.m.

- 2.) Roll Call.

*Members Present:* Jerry Brummel, Patsy Cody, Phil Groenendyk, Ginny Moore, Lori Parisee, Dennis Vander Beek.

*Members Absent:* Linda Groenendyk, Mike Kiser, Jody Lautenbach, Wayne Stienstra, Robyn Van Berkum.

*Others Present:* George Wesselhoft – Director of Planning and Zoning, Jerry Byers – CDC Secretary, Jim and Brenda Sperr – Dairy Queen.

- 3.) Design Manual Change for LED Colors

Dairy Queen as part of their corporate branding is proposing blue LED lighting for their new restaurant building. The Design Review District Design Manual only permits white or non-colored LED lighting for buildings. The Dairy Queen is requesting an amendment to the Design Manual to permit blue LED building lighting.

Jim & Brenda Sperr passed around photos showing the blue led lights that attach to the architectural eyebrow at the north and west side of the building.

Secretary to the Committee Jerry Byers stated to the committee that they were to make a either make a recommendation to the City Council for a change to the Design Manual or not, depending on the committee's decision. Chairperson Cody informed the rest of the Community Development Committee and the Sperrs that in the past, the committee has always said no to neon and only allowed white accent lighting.

Mr. Sperr informed the committee that the blue was the corporate color for Dairy Queen and a part of their corporate look. He continued by indicating that where on the building the lighting would occur.

Mr. Wesselhoft informed the committee that it would be a change to the Design Manual to allow colors or just blue. He continued by stating that there would be a design permit with any application for an architectural design element and that the committee was just changing the Design Manual to allow for it if that is the decision. Then the committee would have the opportunity to review the element on a case-by-case situation.

Ms. Moore stated that when Applebee's asked for the red lighting for their corporate image, the committee elected to deny their application because the committee had said white only. The committee also denied blue lights for Holiday Inn architectural feature.

Ms. Moore felt that the committee set a precedent for not allowing color in lights. Mr. Vander Beek agreed with Ms. Moore but asked at what time do you make changes to reflect new design?

Discussion ensued.

Ms. Sperr asked if there was a difference between someone wanting a color on lighting and the colors for a corporate franchise.

Mr. Groenendyk made the comment that each site should be made on a case-by-case basis. He continued by saying that he understood if the downtown was all white lights. Phil Groenendyk made a motion to recommend to City Council to amend the Design Review Manual to allow blue or white lights and to review each request on a case-by-case basis for businesses outside the Central Business District (CBD).

Jerry Brummel second the motion. Upon vote, Brummel – yes, Cody – yes, Groenendyk – yes, Moore – no, Parisee – yes, Vander Beek – yes. Motion passed 5 to 1.

- 4.) Election of Officers

Discussion ensued concerning election of officers. Jerry Brummel made a motion to elect Patsy Cody as Chairperson and Ginny Moore as Vice Chairperson.

Lori Parisee seconded the motion. Upon vote, motion carried. Patsy Cody will be committee Chairperson for 2016 and Ginny Moore will serve as Vice Chairperson. The Design Sub-committee consists of Dennis Vander Beek, Ginny Moore, and Lori Parisee.

The Sign Sub-committee consists of Patsy Cody, Robyn Van Berkum, and Jerry Brummel.

- 5.) Approval of Minutes

Approval of the minutes of the December 9, 2015, Regular Meeting. The minutes were approved as submitted

6.) 2015 Design and Sign Permit Summaries

There was no discussion concerning the design and permit summaries.

7.) Other Business

There was no other business.

8.) Adjourn

Chairperson Cody adjourned the meeting at 6:25 p.m.

Respectfully submitted.

Jerry Byers

Building Official

#### d. Board of Adjustment Minutes from December 14, 2015.

Board of Adjustment

Meeting Minutes

December 14, 2015

1.) Call the meeting to Order

Chairperson Jim Corbett called the meeting of the Board of Adjustment to order at 6:00 p.m.

2.) Roll Call.

Members Present: Jim Corbett, Karissa Hastings, Vince Nossaman, Merlan Rolffs, Jane Smith, John Van Den Berg, Lyle Vander Meiden, Mike Vander Wert, Glenn Van Wyk.

Members Absent: No members were absent

Others Present: George Wesselhoft – Planning and Zoning Director, Jerry Byers – Board Secretary, Mike Nardini – City Administrator, Gary Van Vark, Denny Van Zante, Ed Pelds, Katherine Seekamp, Joe Seekamp, Sherri Seekamp, Caleb Woods, Mikal Woods, Nancy Van Roekel, Eileen Hiemstra, Rich Hiemstra, Steve Woodhouse, JoAnne Dyar, LeAnne Krell, Dennis Vander Beek, Joyce Vander Beek, Joan Haman, Ken Haman, Laura Nieboer, Jim Nieboer, Jan Erichen, Jennifer Spotten, Dan Spotten, Bernice Van Gorp, Sandie McDaniel, Candace DePenning, Scott DePenning, Michael Robinson, Chris Robinson, Lynn Branderhorst, Nick Branderhorst, Dody Boat, Josh Cowman, Ann Visser, Cathy Haustein, Robin Vos, Jon DeNooy, Dan Comstock, David Kermode, Rhonda Kermode, Monica Newendorp, Vince Newendorp, Payson Nossaman, John Vander Wert, Sayne Stienstra, Jacqueline Hale, Dan Houser, Mark DeJong, Don Andie, Kris Andie, Fred Kreykes, Dennis Vander Horst, Angie Viersen, Arla Rietveld, Chris Brown, Willie Van Essen, Robert Van Essen, Emely Wiersma, Bret Wiersma, Lance Van Zee, Aaron Vander Meiden, Byron Vander Meiden, Kyle Winward, Bruce Boertje, Daryl Gates, Nate Vander Struck, Larry Peterson, Derek Bradford, Shelley Jean Bradford, Verna Van Dyk, Merlin Van Dyk, Bruce Thompson, Keith Van Nimwegen. *(Others were present)*

3.) Welcome new member

Chairperson Corbett welcomed new Board of Adjustment Member Jane Smith.

4.) Approval of Agenda

Lyle Vander Meiden made a motion to approve the agenda as submitted. Glenn Van Wyk seconded the motion. Upon vote, all voted yes. The agenda was approved.

5.) Approval of Minutes

John Van Den Berg made a motion to approve the Minutes of the November 9, 2015 meeting as submitted. Vince Nossaman seconded the motion. Upon vote, all voted yes. The minutes were approved as submitted.

6.) Public Hearing on a variance application by Casey's Marketing Company.

Public Hearing on Variance Application by Casey's Marketing Company Concerning a Site Plan for a Proposed New Convenience Store (Casey's General Store) Located at 505 – 513 main Street & 705 Union (Legal description: Lot 1, except the West 70.00 feet thereof, and all of Lots 4 and 5 in Block 61 in the City of Pella, Iowa). Chairperson Corbett explained to the audience that Casey's first has a chance to explain why they are requesting a variance. Then the microphone will be open for public comments. He continued by asking that everyone state their name and address and limit comments to three minutes. Chairperson Corbett asked if there were any written comments.

Jerry Byers, secretary to the Board told the Board that there were 10 sets of written comments. Darrell and Karen Dobernecker, Brenda Munson, Eileen Hiemstra, Bruce Boertje, Adam and Jacqueline Hale, Citizen Petition, Don Andre, Keith Van Nimwegen, Dave and Rhonda Kermode, Verna Van Dyk. *(Attached)* Chairperson Corbett asked for a motion and a second to enter the comments into the record. Mike Vander Wert made a motion to enter the written comments into the record. Karissa Hastings seconded the motion. Upon vote, motion passed 9 to 0.

Chairperson Corbett opened the floor to public comments. Ed Pelds, of Pelds Engineering Company, representative for Casey's Marketing Company spoke to the Board concerning building a new Casey's General Store. Mr. Pelds, spoke about the lot being a dual frontage lot and the issue with not being able to put the parking to the rear of the store. He continued by explaining how by moving the building to the rear of the lot would keep parking, lighting, canopy and other element to the front of the store and create a buffer from residential neighbors.

He stated that Casey's is trying to be good neighbors and still have the best use for this site. Vince Nossaman asked the question, "if the request for variances are denied, does Casey's have a plan B", "and are they prepared to re-configure the building that would meet the zoning for the property and build on that property?" Leanne Krell, Assistant General Counsel for Casey's General Stores, Inc., stated that the use was zoned correctly and Casey's is asking for variance for several reasons. If Casey's turn the building any other direction, we have concerns about buffer to the neighborhood, and safety concerns with the operation of a Casey's store. She continued by stating that Casey's did not have an option B or one that suits that property. Mr. Nossaman indicated that he just wanted to make sure that if the variances were denied, that there wasn't another option on the table and that the Board was not saddling the neighbors with a bigger problem by denying the variances.

Mr. Nossaman continued by telling the audience that it is possible to configure a building on that property that by denying the variances that they could have bigger issues. Ms. Krell stated that they have had their engineers and draftsmen look at other options for the building, but that there were still other issues with buffers and safety for their industry. Mr. Nossaman asked Robert Benton, City of Pella attorney, if Casey's does configure a building on the lot that meets all of the zoning requirements, do the citizens have any other process to challenge the project?

He continued by stating that if the Board denies the variances that Casey's may develop a plan B, even though they may not have one at this time. He asked if there is any other recourse that the people may have concerning that they just don't want a Casey's as a neighbor. Mr. Benton, stated that at this time, Casey's is saying they do not have a plan B. He continued by saying that there is a way for Casey's to not have to ask for a variance. Ms. Krell stated that the ground is zoned properly and that Casey's can build without asking for a variance. But to build the building as they currently can, would not be as friendly to the neighborhood as the building design they are asking the variances for.

Mr. Benton indicated to the audience that there could be other businesses that could build on the lot other than a Casey's. These other businesses could build without needing to come and ask for a variance.

Casey's could absolutely put their store in that location stated Ms. Krell: They don't think it would be the right thing to do given the neighborhood, they want to do this right, well, and something good for the community.

John Van Den Berg asked what their hardship would be and if they are closing other stations.

Ms. Krell stated that they are proposing to close three stations and their employees are aware of that, and Casey's wants to put the new store to replace those three to better serve the needs of the City.

Chairperson Corbett opened the floor to Pella Citizens.

Don Andre, 601 W. 1<sup>st</sup>, spoke about how unregulated growth contributed to problems. He gave a list of his concerns for the City and the property in question. Jim Nieboer, 514 Broadway, indicated he was a safety manager and that he worked in risk management. He expressed concern about safety issues associated with the proposed building and the neighborhood.

Rhonda Kermode, 510 Broadway Street, had concerns about the hardship going to the land owner, not the applicant. She continued by stating that a reasonable profit was due the land owner but not the maximum profit. She stated that the hardships associated with the property were of the making of the land owner and Casey's.

Ms. Kermode continued by stating the hardships that would be bestowed upon her own property by having a "Super Casey's" in her back yard. She submitted pictures of Casey's in neighboring towns into the record. *(Attached)*

Chairperson Corbett asked Legal Counsel to explain how Casey's is able to apply based on them not owning the property.

Mr. Benton stated that they have a property interest that allows them to come before the Board to ask for a variance. Mr. Nossaman asked if the variance, if approved, would stay with the property. Mr. Benton stated that he thought that the variance would not stay with the property due to the differences in projects with another entity. There was more discussion about the variance process. Joan Haman, 707 Union, made note of the 1112 signature petition that asked the Board of Adjustment to deny the variances. She commented on Sherman Hills and Valley Junction in Des Moines as examples of historical areas. She also stated that a Casey's would bring down the property values for the houses and that there was going to be a vote at Council concerning a moratorium on Gateway corridors.

Chairperson Corbett asked about the moratorium. Mr. Wesselhoft informed the audience that the moratorium only pertains to single family and two family homes. Commercial construction, as long as they met City codes, would not be affected.

Mr. Corbett asked Mr. Wesselhoft to address the use and appropriateness of commercial zoning along Main Street.

Mr. Wesselhoft continued by stating vehicle service use and food sales convenience were a permitted use. Mr. Corbett asked about the Comprehensive Plan and the Gateway Corridor. Mr. Wesselhoft went on to say that after talking to the City Attorney, the Comprehensive Plan is just a guide and not binding for a developer. Ken Haman, 707 Union, talked about his hardship of having a Casey's next to his house would be imposed by others. He continued that the Vander Beek Trust bought the properties on speculation so if he has a hardship, which would be self-imposed. Eileen Hiemstra, 807 W. 2<sup>nd</sup> Street, had concerns that this variance would set a precedent along Main Street and that it would go against current zoning, the Gateway Overlay District and the Comprehensive Plan for the City.

Laurie Nieboer, 514 Broadway, informed the audience that she was a customer of Casey's and that she didn't have any problems with Mr. Vander Beek developing the properties along Main Street. However, she did feel that there could be a better use for the property in question other than building a Casey's there. She went on to talk about the Gateway Overlay District and about how beautiful and quaint the city is.

Mr. Nossaman spoke to the fact that something worse could be built on the property. Wayne Stienstra, 1019 Park Lane, commented that he owns a historic home on the National Register, and that he is on the Community Development Committee and that once you grant an exception, the exception usually becomes the rule.

Michael Robinson, 513 Broadway, stated that he bought gas at Casey's because all of the little businesses were run out by big Casey's. He continued by saying he had seen multiple variances approved over the years and that communities are trying to get back what they once had. He continued by stating that he was afraid of losing historic buildings to new development.

Mr. Robinson continued with concerns over property rights and that the houses that were on the property were part of the actual fabric of Americans. He said that if progress was not watched we would end up with blighted neighborhoods.

He asked the question why we have zoning as this is an inappropriate place to put a Casey's. He continued by stating there are other places in Pella to put a convenience store. Doty Boat, 915 Elm Street, asked if the building permit had been issued.

Mr. Byers confirmed that it had not been issued. Ms. Boat said that Casey's could just turn around and leave. Kaleb Woods, 610 Peace Street, area supervisor for Pella and Knoxville, commented that the building in question is not a Mega Casey's, or a Super Casey's but a standard Casey's store. He continued by stating that a new store would provide restrooms for Tulip Time, would help with traffic around the square, provide area for delivery trucks, better parking for customers and allow more room for inventory in the stores.

Mason Ouderkerk, Ouderkerk Law Firm, Indianola, Iowa, represent David and Rhonda Kermode, commented that he would not go over again all of the issues presented. He did address that the need is to focus on the property in question. He talked about hardship for the owner of the property and if there was one. He did comment that another building for Casey's or another business could go in and comply with the Gateway Overlay. He stated what the board needed to address if they wanted a building that did not comply with the setbacks as the other buildings along the block. Mr. Ouderkerk continued by stating that Casey's submitted a case in Iowa called Greenawalt vs Dubuque regarding hardship and use of the property. Mr. Ouderkerk went on to talk about hardship. Chairperson Corbett asked Legal Counsel about the criteria for meeting hardship.

Mr. Benton said he would take a moment and read City of Pella Code concerning zoning hardship. Ms. Krell stated there were two types of variances that boards look at. One being use and the other being dimensional. They are not asking for a use variance because the property is zoned commercial. They are asking for a variance on the dimensions and setbacks of the property. The use is permitted, but is there a hardship for this particular lot due to safety and being a corner lot. She also addressed the statements of a Mega Casey's or a Super Casey's, or a truck stop. It is a standard Casey's. We are not going to see a lot of truck traffic. She continued by saying there are Casey's in historic areas. They have one in Valley Junction and Galena, IL, and are used to working with historic areas.

Michael Robinson spoke that he doesn't want any Casey's there. Arla Zanten, 2506 Scholte Straat, concerned about safety, and that the variance would make things safer. If they don't get the variance, and decide to build, would they have all these safety issues? Allis DeJong, 514 W. 3<sup>rd</sup> Street, also expressed concerns about safety and traffic turning on Main Street. Bob Van Essen, 511 Broadway, stated he does not want this to happen. Joe SeeKamp, 507 Broadway, we don't want Casey's anywhere around due to driving down property prices.

Randy Lunsford, 507 W. 1<sup>st</sup> Street, started off by asking how everyone knows that a new Casey's would drive down property prices. He commented that there is a 1000 signatures, yet there are 9000 others who could want a new Casey's.

There was discussion on property values. Kyle Windward, 603 Peace Street, stated that it was ironic that Casey's keeps presenting about safety. He indicated that he has daughters that walk to the Library and Community Center and yet know there will be more traffic. He asked about turn lanes and crosswalks. Scott DePenning, 1009 Broadway, talked about Comprehensive Plan. He stated that he has a hard time seeing a Casey's fit the Comprehensive Plan for that neighborhood. Keith Van Nimwegen, 503 Main Street, (owner) said the Casey's in Valley Junction is half the size of the Casey's they want to build here.

Dan Comstock, 610 Huber Street, said he had heard a lot of concerns about safety issues. Mr. Comstock told a story about walking along Oskaloosa Street and vehicles running the lights at the corner of Oskaloosa and Clark coming out of the Casey's on the corner. He continued about concerns with traffic. Ed Pelds, Pelds Engineering, addressed traffic issues with controlled choke points and two distinct exits from the store. He commented that you want people to exit onto the street instead of exiting from an alley. The public hearing was closed.

7.) Variance Application by Casey's Marketing Company – street side yard parking.

Variance Application by Casey's Marketing Company Concerning a Site Plan for a Proposed New Conveyance Store (Casey's General Store) Located at 505 – 513 main Street & 705 Union (Legal description: Lot 1, except the West 70.00 feet thereof, and all of Lots 4 and 5 in Block 61 in the City of Pella, Iowa).

Variance A. – Table 165.12-3 Summary of Site Development Regulations CUC District Maximum amount of Total Parking located in the Street Yard of 35 percent. Casey's proposed 100 percent of parking in street yard. Vince Nossaman said he would make a motion. He read the criteria from the report "The authorization of the variance will not be of substantial detriment to the adjacent property and the character of the district will not be changed by granting of the variance".

Mr. Nossaman continued by asking City of Pella Legal Counsel, if he would need to read every criteria or could he have a blanket statement for the motion. Mr. Benton informed Mr. Nossaman that now was not the time to leave anything unsaid. Mr. Nossaman continued, "I appreciate everything Casey's has done in

trying to produce a plat that would be safe for the City of Pella". He continued, "It is kind of a unique location, but yet not as there are other locations in the corridor that would be a corner lot that would have the same problems that you got. While you have done your best to have something safe and convenient for everyone I still don't think that it is the only option on the property. That you could do something else there too". Mr. Nossaman said he was going to make a motion to deny the variance. He continued by saying "I feel that by granting a variance would have an extreme hardship on the adjoining properties and that I do believe that property values will go down on properties adjacent to this in the immediate vicinity of it". "I do think that all of the other business in that area are going to have to play by the same rules. I don't think that it is asking something special that isn't asked of all of the other properties that are going to be built or have been built, using Leighton State Bank as an example." "I do think that by granting it we are pushing the envelope and setting a precedent to the properties that are of a similar nature. That once we grant this to Casey's we are leaving the door open to precedent." Mr. Nossaman made a motion to deny the variance. Mike Vander Wert seconded the motion. Upon vote, motion to deny passed 9 to 0.

8.) Variance Application by Casey's Marketing Company – parking areas to side or rear.

Variance B. – 165.18 (1) (B) Parking areas shall be located along the side of the buildings or in the rear of the building. Casey's proposed parking in the front of the building. Lyle Vander Meiden made a motion to deny using the same criteria as the first motion.

Merlan Rolffs seconded the motion. Upon vote, motion passed to deny, 9 to 0.

9.) Variance Application by Casey's Marketing Company – maximum building setback.

Variance C. - 165.18 (1) (D) (1) The maximum building setback from the public right of way shall be based on the average of setbacks within 200 feet (composite 16' 4" plus or minus) or 20 feet, whichever is less. Casey's proposed 118 foot front setback.

Lyle Vander Meiden made a motion to deny based on the same criteria. Glenn Van Wyk seconded the motion. Upon vote, motion passed to deny, 9 to 0.

10.) Other Business

Mr. Vander Meiden spoke to the audience and thanked everyone in the audience and applauded their input and the process. He spoke about the uniqueness of Pella and about pride and ownership in the community and the process of government in a community.

11.) Adjournment

The meeting adjourned at 8:20p.m.

Respectfully submitted,

Jerry Byers

Building Official

## e. Library Board of Trustees Minutes from February 9, 2016.

### PELLA PUBLIC LIBRARY Board of Trustees Meeting February 9, 2016

I. Call To Order: President Rebecca Manifold called the meeting to order at 3:59 p.m. Board members present were: Alli Bogaard, Kenny Nedder, Praveen Mohan, Jane Koogler, John Evenhouse and Mary Barnes. Library Director Wendy Street was present.

II. Recognition of Visitors and Visitor Comments: None

III. Approval of Agenda: There were no changes to the agenda. The agenda stood as approved.

IV. Disposition of Minutes: All Board members received the January minutes prior to the meeting. Rebecca moved to approve the minutes. Jane seconded the motion. The minutes were unanimously approved.

V. Approval of Bills: All Board members received the February list of bills prior to the meeting. The Board discussed the bills and questions were answered. Alli moved to approve the bills. Jane seconded the motion. The bills were unanimously approved.

VI. Unfinished Business: None

VII. New Business:

Microfilm reader/printer: The current reader is approximately 15 years old. Our annual maintenance contract is \$955/year. The company is no longer guaranteeing that they can get parts for the machine. Wendy wanted to cancel the maintenance contract, however the penalty would have been the amount of the annual maintenance contract due to time constraints, so she renewed the contract for one more year. Wendy did solicit bids for new machines and they are \$6,000 - \$10,000, plus \$600 - \$1,000/year in maintenance contracts. The machines would also require a PC. The current machine is rarely used. Wendy has not purchased toner for the machine for at least 2 years. The only microfilm not digitized yet is some county records, 2-3 reels, and would cost approximately \$600 to digitize, and we would need permission from the Historical Society to do so. By not purchasing a new machine, we would not lose any content from our collection as all the information is available on-line (except those 2-3 reels of county records). As the current machine is now covered under a maintenance contract through 2016, Jane moved to defer this discussion until fall 2016. Praveen 2nded the motion and it carried.

VIII. President's Report and Announcements: None

IX. Director's Report:

#### A. Budget

- The Architectural Services CIP project got moved back to FY 18-19 to "accommodate some of the other large construction projects expected to take place in the next few years." However, the city manager assures us that city staff and city council will have a work session outside of the budget process to discuss how best to handle the various projects which may require a bond referendum. These would include the Public Safety Complex, the Community Center and the Library.
- The Friends of the Library agreed to fund the washer/dryer in 2016.
- Wendy also attended the Marion County Board of Supervisor's budget meeting. There is an \$80,000 budget for the 5 libraries in Marion County. Each library gets \$3000 and then the rest is distributed to each library according to their circulation rates among rural patrons. The libraries asked for a \$5000 increase to the overall budget.

#### B. Integrated Library System

For the most part, the transition has gone well. We have had some issues with family cards and bills transferred from the old system, but we are working through those manually. Credit cards are being accepted and we have had several transactions.

#### C. Trustee training options in 2016

1. I contacted the State Library about a class on "the future of libraries." They don't have anyone prepared to talk on that subject, but Marianne Mori offered to do a session on "library trends."
2. I found an archived webinar from the American Library Association called "The Future of Libraries." It is a Q&A format, is 1 hour long, and was recorded March, 2015. It is intended for librarians, not trustees, so there is a fair amount of jargon.

The Board of Trustees has agreed to do option #1. Wendy will schedule this ASAP. We plan to do the training from 4-5 PM and hold our meeting 5-6 PM.

**D. Staff activities**

Youth Services: In January, we hosted an ELMA Book Bash. Over 200 children and parents attended. The Family Winter Reading Program started on January 26.

Assistant Director: This month, Chris supervised the Go Live of the new SirsiDynix system. He has been troubleshooting, modifying configurations, coming up with new procedures, and providing one-on-one training as needed to staff members.

Director: I worked primarily on adjustments to the new system, getting credit card payments set up and working, online ordering, collections and statistics. I also gathered the Marion County library statistics and prepared the presentation to the County Board of Supervisors.

**E. Upcoming events**

- February 9 at 4:00 p.m.: Girls LEGO Club for girls in grades K and up. Sign up is required and limited to 20. Sign up at the Circulation Desk.
- February 9 at 7:00 p.m.: L.E.M.I.N.G.S. Teen Group. Any students in 6th grade and higher are welcome to join us for our monthly program.
- February 11-15: Friends of the Library book sale in the Meeting Room.
- Wednesday, February 17 from 2:30 to 3:30 p.m.: Drop in LEGO Club for students in grades K and up.
- February 18 at 10:15 a.m.: Genealogy club.
- February 25 at 12:00 noon: The Brown Bag Book Club will discuss *Pioneer Women: Voices from the Kansas Frontier* by Joanna Stratton. Bring your lunch and bring a friend.
- Genealogy classes will be held on Monday nights beginning Feb. 29.

**X. Committee reports:**

- Review of Personnel Policy: no changes
- Revision of Fines and Fees Policy: language was added to accommodate the Library now accepting credit card payments. John motioned to accept the policy as revised. Praveen seconded the motion and it carried.
- The Board noticed some issues with the statistics. Wendy reported that it was difficult to run the statistics this time due to the change over of systems. She will have Teresa review the statistics and correct any mistakes.

**XI. Adjournment:** President Rebecca Manifold adjourned the meeting at 4:58 p.m. The next regularly scheduled Board Meeting is scheduled for March 8, 2016 at 4 PM.

**3. Petitions and Communications**

a. None

**4. Administration Reports**

a. None

**D. \*PUBLIC HEARINGS**

NONE

**E. PETITIONS & COMMUNICATIONS**

1. Special Event-Easter Sunrise Service. Councilmember Vander Beek moved to approve, seconded by Councilmember Bokhoven. On roll call the vote was: AYES: Vander Beek, Bokhoven, Van Stryland, Schiebout, Peterson, De Jong. NAYS: None. Motion carried.

SUBJECT: Special Event Permit for Easter Sunrise Service  
 DATE: March 15, 2016  
 BACKGROUND:  
 Brian Nolder, pastor of the Christ the Redeemer Church, has requested a Special Event permit for an "Easter Sunrise Service" on Sunday, March 27, 2016 from 6:45-8:00 a.m. The event is scheduled to take place on the north stage of the Tulip Toren. An estimated 30-50 people are expected to attend. All pertinent City Departments have reviewed this application and comments are attached. The fee and insurance certificate have been received and approval is recommended.  
 ATTACHMENTS: Application, Department Head Comments, Map  
 REPORT PREPARED BY: City Administration  
 REPORT REVIEWED BY: City Administrator  
 City Clerk  
 RECOMMENDATION: Approve special event permit.

**F. PLANNING AND ZONING ITEMS**

NONE

**G. ADMINISTRATION REPORTS**

1. Change the regular Council Meeting on May 3, 2016 to May 2, 2016. Councilmember De Jong moved to approve, seconded by Councilmember Peterson. On roll call the vote was: AYES: De Jong, Peterson, Bokhoven, Vander Beek, Van Stryland, Schiebout. NAYS: None. Motion carried.

SUBJECT: Request to Change the May 3, 2016 Council Meeting to May 2, 2016  
 DATE: March 15, 2016  
 BACKGROUND:  
 Due to the grand opening of the Pella Sports Park scheduled for May 3, 2016, staff would like to request that the regular Council meeting date be changed from Tuesday, May 3rd to Monday, May 2nd at 7:00 p.m.  
 ATTACHMENTS: None

REPORT PREPARED BY: City Administration  
REPORT REVIEWED BY: CITY ADMINISTRATOR  
City Clerk  
RECOMMENDATION: Change Council Meeting from May 3 to May 2, 2016

## H. RESOLUTIONS

1. Resolution No. 5671 entitled, "RESOLUTION ACCEPTING IMPROVEMENTS AND AUTHORIZING FINAL PAYMENT TO NORTHSTAR DEMOLITION AND REMEDIATION FOR WORK ASSOCIATED WITH THE PROJECT KNOWN AS THE 38MW POWER PLANT DECONSTRUCTION PROJECT". Councilmember Bokhoven moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Bokhoven, Schiebout, Peterson, De Jong, Vander Beek, Van Stryland. NAYS: None. Motion carried.

SUBJECT: Resolution Accepting Improvements and Authorizing Final Payment for the 38MW Power Plant Deconstruction Project.

DATE: March 15, 2016

BACKGROUND:

This resolution accepts the improvements and authorizes final payment to NorthStar Demolition and Remediation, LP for work associated with the project known as Power Plant Deconstruction Project. The project consisted of the removal of the City's power plant from its current site and restoration of the area to green space.

Listed below is a summary of the construction contract:

|  |                        |
|--|------------------------|
| <b>Original Contract Price</b>                           | <b>\$ 1,388,000.00</b> |
| Change Order No. 1 (Additional Asbestos Abatement)       | 15,215.00              |
| Change Order No. 2 (Revised Substantial Completion Date) | 0.00                   |
| <b>Final Construction Contract</b>                       | <b>\$ 1,403,215.00</b> |
| Less Previous Payments                                   | (\$1,333,054.25)       |
| <b>Final Amount Due Contractor</b>                       | <b>\$ 70,160.75</b>    |

Finally, the engineer for the project, Burns and McDonnell, has approved the closeout documents and is recommending acceptance of the project.

ATTACHMENTS: Resolution, Engineer's Statement, Final Payment Documents

REPORT PREPARED BY: Electric Department

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve resolution.

2. Resolution No. 5672 entitled, "RESOLUTION APPROVING A LEASE AGREEMENT FOR THE RENTAL OF 400 SQUARE FEET OF THE MOLENGRACHT PLAZA FOR OUTDOOR DINING". Councilmember Schiebout moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Van Stryland, Peterson, De Jong, Bokhoven. NAYS: None. Motion carried.

SUBJECT: Resolution Approving a Lease Agreement for the Rental of 400 Square Feet of the Molengracht Plaza for Outdoor Dining

DATE: March 15, 2016

BACKGROUND:

Staff has received a request from Kellie Phillips, owner of Monarch's Restaurant and Lounge located in the Molengracht Plaza, to renew a lease agreement for the use of 400 square feet outside of their establishment for an outdoor dining area. It is important to note, they have had a lease agreement with the City for the same area since 2011.

Below are highlights of the lease agreement with Monarch's:

- Monarch's will pay \$.50 per square foot for 400 square feet for a total of \$200.
- The term of the lease is from April 1, 2016 to October 31, 2016.
- During the term of the lease, Monarch's will provide comprehensive general-liability insurance coverage in the amount of \$1,000,000 that names the City as additional insured.
- Hours of operation are limited to between 6:00 a.m. and 12:00 midnight.
- Monarch's may play quiet music which does not disturb those utilizing adjoining publically owned space. The purpose of playing the music is to add to the atmosphere, and the same music that is played inside the restaurant is played in the outdoor space. This item was added in 2012, and no complaints have been reported.

It is also important to note that the City has the authority to utilize the space for special events or other City functions during the contract period.

ATTACHMENTS: Resolution; Agreement; Map

REPORT PREPARED BY: Community Services Department

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve the resolution.

3. Resolution No. 5673 entitled, "A RESOLUTION APPROVING PELLA FARMER'S MARKET EXEMPTION FROM THE REQUIRED PEDDLERS, SOLICITORS AND TRANSIENT MERCHANT LICENSE". Councilmember Vander Beek moved to approve, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, De Jong, Bokhoven. NAYS: None. Motion carried.

SUBJECT: Pella Farmer's Market

DATE: March 15, 2016

BACKGROUND: For 2016, the Pella Farmer's Market is scheduled to be held in the parking area of First Reformed Church, 603 Broadway on Thursdays from 3-6 p.m and Saturdays from 9 a.m.-12 p.m. The Market is scheduled to run from late April through mid-October.

According to the Pella City Code, participants in the market are considered peddlers and as such would be subject to obtaining permits. However, according to Pella City Code, by resolution, the Pella City Council may exempt the Pella Farmer's Market from the required permit if the event is declared to be of City-wide interest.

This resolution would exempt the Pella Farmer's Market from obtaining a peddler permit. If approved, this license exemption would be valid for one year from date of resolution upon the condition that the Pella Farmer's Market complies with all other applicable City Code requirements. This includes requiring the sponsor to maintain a list of vendors that includes, names, addresses, and current sales tax permit information.

ATTACHMENTS: Resolution  
REPORT PREPARED BY: City Hall  
REPORT REVIEWED BY: CITY ADMINISTRATOR  
City Clerk  
RECOMMENDATION: Approve resolution.

## **I. ORDINANCES**

(Statutory rule may be waived and ordinance passed without further readings.)

1. Ordinance No. 906 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.33 BY AMENDING THE PROVISIONS PERTAINING TO HIGHWAY 163 BYPASS SIGNAGE." (This item was tabled on February 16, 2016.) There was no motion made. Therefore, the item remains tabled.

SUBJECT: Ordinance Amending Zoning Regulations, 165.33 Sign Regulations by Amending the Provisions Pertaining to Highway 163 Bypass Signage  
DATE: March 15, 2016 (This item was tabled on February 16, 2016.)

### **BACKGROUND:**

The City Council in 2004 amended the City Code to permit up to 60 foot pole signs for food, fuel and lodging uses located within a 1,600 foot radius of the Highway 163 interchanges at Washington Street, Clark Street and the County line. Prior to this amendment, the maximum height for a pole sign was 15 foot. As background, this code amendment was driven by visibility concerns at the Clark Street and Highway 163 interchange. Specifically, it was felt businesses in this area needed to have signs in height of 60 feet in order to be visible from Highway 163. However, over the twelve years since this amendment has been in place, the tallest constructed at these interchanges was 30 feet. Furthermore, Dairy Queen was recently approved for a 40 foot pole for their new restaurant located in the vicinity of Clark Street and Highway 163.

Since businesses over the last twelve years have only requested to construct pole signs up to 40 feet in height, staff discussed this issue with Council during Policy and Planning on November 17, 2015. Specifically, the concern with the current maximum height of sixty feet for pole signs does not appear to be needed by businesses. Furthermore, tall signs have traditionally been viewed as contrary to the City's zoning ordinance and gateway zoning districts. For comparison purposes, staff inquired with three comparable communities who abut Interstates 80, 35, and 235. Listed below is the maximum sign height each of these communities allow for businesses located in the vicinity of an interstate interchange:

|                       | <b>Maximum Sign Height</b> | <b>Maximum Sign Area</b> |
|-----------------------|----------------------------|--------------------------|
| West Des Moines       | 30 ft.                     | 100 sq. ft.              |
| Urbandale             | 50 ft.                     | 300 sq. ft.              |
| Clive                 | 30 ft.                     | 100* sq. ft.             |
| <b>Pella</b>          | <b>60 ft.</b>              | <b>180 sq. ft.</b>       |
| Average without Pella | 36.6 ft                    | 166.66 sq. ft.           |

\* Allows business owners who own 25 acres of land and have 1,000 linear feet of frontage abutting the interstate to construct a monument sign of 30 feet in height and up to 750 square in area.

After discussing this issue, Council directed staff to solicit feedback from the Community Development Committee and Planning and Zoning on this issue. For these two committees, staff proposed a draft ordinance which would limit the size of a pole sign constructed at a Highway 163 interchange to 40 feet, which was the tallest sign any business has requested over the past twelve years.

Listed below is a summary of the proposed sign code amendment:

### **Current Hwy 163 Sign Height Limitations**

A sign area of up to 180 square feet for signs 60 feet in height.

A sign area of up to 150 square feet for signs 50 feet in height.

A sign area of up to 120 square feet for signs 40 feet in height.

A sign area of up to 90 square feet for signs 30 feet in height.

Signs less than 30 feet in height shall be limited to a maximum sign area of 50 square feet.

### **Proposed Hwy 163 Sign Height Limitations**

A sign area of up to 120 square feet for signs 40 feet in height.

A sign area of up to 90 square feet for signs 30 feet in height.

Signs less than 30 feet in height shall be limited to a maximum sign area of 50 square feet.

### **Committee Actions**

The Community Development Committee (CDC) at their December 9, 2015 meeting voted 8 to 0 to recommend approval of the ordinance.

The Planning and Zoning Commission at their January 25, 2016 meeting voted 9 to 0 to recommend denial of the ordinance. Due to the fact the Ordinance amendment was denied by the Planning and Zoning Commission, a super majority of Council, three-fourths (3/4) or 5 out of 6 of the members, is required to approve this ordinance per 165.38.

At the Council meeting on February 16, 2016, Ordinance No. 906 was tabled to allow representatives from the Community Development Committee and Planning and Zoning to meet to further discuss the bypass signage issue.

ATTACHMENTS: Ordinance; Highway 163 Bypass Sign Graphic

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR,

CITY CLERK

RECOMMENDATION: Table Ordinance until representatives from CDC and P&Z have met for further discussion on this topic.

2. Ordinance No. 907 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA, IOWA CHAPTER 69 PARKING REGULATIONS." Councilmember Vander Beek moved to place Ordinance No. 907 on its second reading, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, De Jong, Bokhoven. NAYS: None. Motion carried. It was moved by

Councilmember Vander Beek and seconded by Councilmember De Jong that the statutory rule requiring said ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended. On roll call the vote was: AYES: Vander Beek, De Jong, Bokhoven, Van Stryland, Schiebout, Peterson. NAYS: None. Motion carried. Councilmember Vander Beek moved that Ordinance No. 907 be adopted, seconded by Councilmember De Jong. On roll call the vote was: AYES: Vander Beek, De Jong, Bokhoven, Van Stryland, Schiebout, Peterson. NAYS: None. Mayor Mueller declared the motion carried and the ordinance duly passed and adopted.

SUBJECT: Washington Street Parking

DATE: March 15, 2016 (2<sup>nd</sup> Reading)

BACKGROUND: Due to traffic flow concerns, the City contracted with Snyder and Associates to complete a traffic analysis of Washington Street between Broadway and Main Street. During the February 16, 2016 Policy and Planning meeting, the City Council discussed the recommendations made by Snyder and Associates. At the conclusion of the meeting, Council directed staff to proceed with an ordinance adopting the recommendations made by Snyder and Associates.

This proposed ordinance encompasses the recommendations of Snyder and Associates to improve the traffic flow on Washington Street from Broadway Street to Main Street. Listed below is a summary of this ordinance's proposed changes.

- The eight parking spaces on the north side of Washington Street between Broadway Street and Main Street will be removed.
- Parking spaces on the south side of Washington Street from Broadway Street to Main Street will be reconfigured from a 45 degree to a 60 degree angle. This reconfiguration will add approximately seven parking spaces on the south side of Washington Street and will compensate for the removal of parking spaces on the north side of Washington Street.
- With the removal of parking on the north side of Washington Street, the west to east road lane will be reconfigured to a straighter continuous path than currently exist.
- Due to safety concerns, the mid-block pedestrian crosswalk on Washington Street between Broadway Street and Main Street will be removed.

The above changes allow for the removal of the left-right wave in the roadway, widen travel lanes, and result in a net loss of only one parking space for the entire length of the block.

It should be noted, if Ordinance No. 907 is approved, the sandblast removal of existing lines and the painting of new parking and travel lines is scheduled to be completed in April or May dependent upon weather conditions. Therefore, this ordinance would become effective after its final passage, approval, publication, and completion of the parking and travel lane reconfigurations.

ATTACHMENTS: Ordinance; Snyder and Associates Traffic Analysis

REPORT PREPARED BY: Robert A. Bokinsky, Chief of Police

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve ordinance.

3. Ordinance No. 908 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA, IOWA CHAPTER 171 SCHEDULE OF RATES AND FEES." Councilmember Vander Beek moved to place Ordinance No. 908 on its first reading, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, De Jong, Bokhoven. NAYS: None. Motion carried.

SUBJECT: Amending Chapter 171 Schedule of Rates and Fees

DATE: March 15, 2016

BACKGROUND: At the March 1<sup>st</sup> Council meeting, staff reviewed and received recommendations for updating three sections of Chapter 171 – Schedule of Rates and Fees. The three sections reviewed and included in the proposed ordinance make changes to the City's returned electronic payment and returned check fee, false alarm fees, and peddlers/transient merchant fees. The following is additional information utilized in developing the proposed fee structure for each of the three sections.

| # False Alarms | Pella |        |       | Oskaloosa |        | Knoxville |        | Pleasant Hill |        | W. Des Moines* |        | Clive  |
|----------------|-------|--------|-------|-----------|--------|-----------|--------|---------------|--------|----------------|--------|--------|
|                | \$    | \$     | \$    | \$        | \$     | \$        | \$     | \$            | \$     | \$             | \$     |        |
| 1              | \$ -  | \$ -   | \$ -  | \$ -      | \$ -   | \$ 25     | \$ -   | \$ -          | \$ -   | \$ -           | \$ -   | \$ -   |
| 2              | \$ -  | \$ -   | \$ -  | \$ -      | \$ -   | \$ 50     | \$ -   | \$ -          | \$ -   | \$ -           | \$ -   | \$ -   |
| 3              | \$ 15 | \$ 25  | \$ -  | \$ -      | \$ 50  | \$ 75     | \$ 50  | \$ -          | \$ 75  | \$ 50          | \$ 75  | \$ 100 |
| 4              | \$ 15 | \$ 50  | \$ -  | \$ -      | \$ 75  | \$ 100    | \$ 100 | \$ -          | \$ 100 | \$ 100         | \$ 100 | \$ 150 |
| 5              | \$ 15 | \$ 100 | \$ -  | \$ -      | \$ 75  | \$ 100    | \$ 100 | \$ -          | \$ 100 | \$ 100         | \$ 100 | \$ 150 |
| 6              | \$ 30 | \$ 100 | \$ -  | \$ -      | \$ 75  | \$ 100    | \$ 100 | \$ -          | \$ 100 | \$ 100         | \$ 100 | \$ 150 |
| 7              | \$ 30 | \$ 100 | \$ -  | \$ -      | \$ 100 | \$ 100    | \$ 100 | \$ -          | \$ 100 | \$ 100         | \$ 100 | \$ 150 |
| 8              | \$ 30 | \$ 100 | \$ -  | \$ -      | \$ 100 | \$ 100    | \$ 100 | \$ -          | \$ 100 | \$ 100         | \$ 100 | \$ 150 |
| 9              | \$ 30 | \$ 100 | \$ 25 | \$ 25     | \$ 100 | \$ 100    | \$ 100 | \$ 100        | \$ 100 | \$ 100         | \$ 100 | \$ 150 |
| 10             | \$ 30 | \$ 100 | \$ 25 | \$ 25     | \$ 200 | \$ 200    | \$ 200 | \$ 200        | \$ 200 | \$ 200         | \$ 200 | \$ 150 |
| 11+            | \$ 60 | \$ 100 | \$ 25 | \$ 25     | \$ 200 | \$ 200    | \$ 200 | \$ 200        | \$ 200 | \$ 200         | \$ 200 | \$ 150 |

\*also has monthly monitoring fee

**False Alarm Fees – Chapter 124:** The following is false alarm rate information obtained from surveyed communities.

Based on the surveyed numbers and the City's desire to cover costs associated with false alarms as well as put in place incentives to avoid repeated false alarms, the proposed ordinance includes the following rates:

- First and Second False Alarm: No Charge
- Third through Fifth False Alarm: \$50.00 Each
- Fifth through Tenth False Alarm: \$100.00 Each
- Eleventh and thereafter: \$150.00 Each

Staff believes these rates are consistent with other surveyed communities in our region and will also ensure alarm users put an emphasis on eliminating repeated false alarms.

**Peddler Permit, Transient Merchant Permit – Chapter 122:** The following are peddler/transient merchant permit fees obtained from surveyed communities.

| Peddler Permit                  |              |                  |                |                  |                  |                 |                | <u>W. Des</u> |
|---------------------------------|--------------|------------------|----------------|------------------|------------------|-----------------|----------------|---------------|
|                                 | <u>Pella</u> | <u>Oskaloosa</u> | <u>Creston</u> | <u>Urbandale</u> | <u>Knoxville</u> | <u>Grinnell</u> | <u>Moines*</u> |               |
| <b>Application Fee</b>          | \$ 25        | \$ 25            | \$ 10          | n/a              | n/a              | n/a             | \$ 100.00      |               |
| <b>Daily Permit</b>             | \$ 5         | \$ 5             | \$ 50          | \$ 25            | n/a              | \$ 25           | \$ 20.00       |               |
| <b>Weekly Permit</b>            | \$ 15        | \$ 15            | \$ 150         | \$ 75            | n/a              | n/a             | \$ 100.00      |               |
| <b>Monthly Permit</b>           | \$ 30        | \$ 30            | n/a            | n/a              | n/a              | n/a             | n/a            |               |
| <b>90 Days</b>                  | n/a          | n/a              | n/a            | \$ 500           | n/a              | n/a             | n/a            |               |
| <b>Seasonal Permit/6 Months</b> | \$ 50        | n/a              | \$ 500         | n/a              | n/a              | n/a             | n/a            |               |
| <b>1 year</b>                   | n/a          | n/a              | \$ 1,000       | n/a              | \$ 105           | n/a             | n/a            |               |

In addition, the Pella City Code states that for a business who has been classified as a transient merchant during the previous two consecutive years, there shall be no fee, provided the business meets the following criteria:

1. The business has not changed its name, ownership or location during the previous two consecutive years.
2. The business has not changed the goods, wares, property, services or merchandise offered for sale during the previous two consecutive years.
3. The business has not had its permit revoked or suspended during the previous two consecutive years.

It order to ensure equitable treatment for those who operate brick and mortar businesses within the city limits and also to ensure administrative and enforcement time is recovered, the proposed ordinance amends the fee of peddler and transient merchant permits to the following:

|                  |          |
|------------------|----------|
| Application Fee: | \$ 25.00 |
| Daily Permit:    | \$ 25.00 |
| Weekly Permit:   | \$ 75.00 |
| Monthly Permit:  | \$150.00 |
| Seasonal Permit: | \$300.00 |

Also, the proposed ordinance removes the exception for those merchants who have operated for two consecutive years.

**Returned Electronic Payment or Returned Check – Chapter 9:** The City's current returned fee policy charges residents a \$13.00 fee when the City is notified of a returned electronic payment or returned check. Given the bank fees and, more importantly, the staff time necessary to processes insufficient funds notifications, the proposed ordinance amends Chapter 9 of the Pella City Code to include the following:

**9.05 Insufficient Funds Fee**

The charge for a returned electronic payment or a returned check shall be the maximum amount allowed under Iowa Code Chapter 554.3512.

The current maximum for insufficient funds fees as set by State Code Chapter 554.3512 is \$30, which would be adjusted in the future when and if State Code is ever amended.

ATTACHMENTS: Ordinance  
 REPORT PREPARED BY: Finance Director  
 REPORT REVIEWED BY: CITY ADMINISTRATOR  
 CITY CLERK  
 RECOMMENDATION: Approve ordinance.

**J. CLAIMS**

1. Abstract of bills No. 1955. Councilmember Schiebout moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Van Stryland, Peterson, De Jong, Bokhoven. NAYS: None. Motion carried.

**K. OTHER BUSINESS/ \*PUBLIC FORUM (any additional comments from the Public)**

NONE

**L. CLOSED SESSION**

NONE

**M. ADJOURNMENT**

There being no further business claiming their attention, Councilmember Vander Beek moved to adjourn, seconded by Councilmember Bokhoven. On roll call the vote was: AYES: Vander Beek, Bokhoven, Van Stryland, Schiebout, Peterson, De Jong. NAYS: None. Motion carried. Meeting adjourned at 7:32 p.m.

Policy and Planning Minutes  
March 15, 2016

PRESENT: Mayor Jim Mueller, Mark De Jong, Tony Bokhoven, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, Larry Peterson

ABSENT: None

OTHERS: City Staff and Visitors

The Policy and Planning meeting began at 7:36 p.m. The first item was a discussion of the proposed Distributed Generation Workbook which was compiled by Missouri River Energy Services (MRES) and is intended to meet the requirements of the Public Power Utilities Regulatory Policy Act of 1978 (PURPA).

As background, PURPA is intended to encourage the use of cogeneration and small production facilities where such devices might utilize alternate fuels and thus might make a significant contribution to the nation's effort to conserve energy resources. These facilities are referred to as a Qualifying Facility (QF). Under federal regulations, utilities are required to interconnect and operate parallel with a QF. Furthermore, utilities are also required to buy and sell power to a QF at nondiscriminatory rates. It is important to note, municipal utilities can establish rates for purchasing power from a QF based on their avoided costs. Due to the highly capital intensive nature of the electric industry, avoided costs are typically related to the utility's cost of purchasing or not burning fuel for their customer load. The avoided cost rate under this policy is 3.04 cents per kWh and is adjusted by MRES on an annual basis. This rate represents the avoided cost by MRES in providing power for their customer load.

Staff answered questions on this item and noted that the document will change in the future. Therefore, it is a benefit to the City to have MRES helping with issues like this. Staff was directed to prepare a resolution to approve the Distributed Generation Workbook for Council's consideration on April 5, 2016.

The second item at Policy and Planning was a request from Dr. Allen's office to remove the three hour parking restriction during the day for the nine diagonal parking spaces which are located on the south side of Washington Street immediately west of the intersection of Broadway Street and Washington Street. Currently, these spaces are subject to a three hour parking limitation from 9:00 a.m. to 6:00 p.m. except for Sundays and holidays. It should be noted, this area is subject to no parking from 2:00 a.m. to 6:00 a.m., which would continue to remain as is.

The reason for this request is as follows:

1. Dr. Allen's practice is expanding, which will also increase the need for employee parking.
2. Businesses on the northwest side of the town square could benefit from this change.
3. These nine spaces appear to be underutilized during traditional business hours.
4. The diagonal spaces located on the south side of the west half of the block from Washington Street between Broadway Street and Main Street do not have a three hour restriction. Therefore, this requested change would simply be extending this area ½ block to the west.

After discussion, the Policy and Planning committee were in favor of going ahead with the changes to Dr. Allen's request.

A second parking request was to remove the 2:00 a.m. to 6:00 a.m. parking restriction on the east side of Broadway Street from the alley south of Franklin Street to Liberty Street. The request is attributed to employees who work in the downtown area that arrive to work prior to 6:00 a.m.

As background, recently staff discovered the City's 2:00 a.m. to 6:00 a.m. parking restriction signs were removed in this area. Once this issue was discovered, staff immediately reinstalled the parking restriction signs for this area. Unfortunately, this unauthorized removal of the City's parking signs may have mislead business owners and employees into believing parking was allowed in this area from 2:00 a.m. to 6:00 a.m.

After discussion, the Policy and Planning committee directed staff to proceed with removing the 2-6 am parking restriction for spaces on the east side of Broadway Street from the alley south of Franklin street to Liberty Street.

Both parking changes will be presented as an ordinance change for consideration at the April 5, 2016 Council meeting.

The meeting adjourned at 8:03 p.m.

Respectfully Submitted,  
Ronda Brown, City Clerk



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: C-3-a

SUBJECT: Renewal of Class B Native Wine Permit for Silver Lining Enterprises LLC

DATE: April 5, 2016

BACKGROUND: Lorie Melhus, owner of Silver Lining Enterprises LLC, has applied for a renewal of a Class B Native Wine Permit with living quarters privilege for her store at 733 Franklin Street. The term of the new license is twelve months and would expire April 30, 2017. The application has been completed online with the State, and staff is recommending approval.

ATTACHMENTS: License Application

REPORT PREPARED BY: City Clerk

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve license.

**Applicant License Application ( WBN000877 )**

|                                |                                      |                |  |
|--------------------------------|--------------------------------------|----------------|--|
| <b>Name of Applicant:</b>      | <u>Silver Lining Enterprises LLC</u> |                |  |
| <b>Name of Business (DBA):</b> | <u>Silver Lining Enterprises LLC</u> |                |  |
| <b>Address of Premises:</b>    | <u>733 Franklin Street</u>           |                |  |
| <b>City</b>                    | <u>Pella</u>                         | <b>County:</b> | <u>Marion</u> <b>Zip:</b> <u>50219</u> |
| <b>Business</b>                | <u>(641) 780-3836</u>                |                |  |
| <b>Mailing</b>                 | <u>733 Franklin Street</u>           |                |  |
| <b>City</b>                    | <u>Pella</u>                         | <b>State</b>   | <u>IA</u> <b>Zip:</b> <u>50219</u>     |

**Contact Person**

|               |                       |              |                                 |
|---------------|-----------------------|--------------|---------------------------------|
| <b>Name</b>   | <u>Lorie Melhus</u>   |              |                                 |
| <b>Phone:</b> | <u>(641) 780-3836</u> | <b>Email</b> | <u>silverlining33@gmail.com</u> |

**Classification** Class B Native Wine Permit (WBN)

**Term:** 12 months

**Effective Date:** 05/01/2016

**Expiration Date:** 04/30/2017

**Privileges:**

Class B Native Wine Permit (WBN)

Living Quarters

**Status of Business**

|                             |                                  |                            |                   |
|-----------------------------|----------------------------------|----------------------------|-------------------|
| <b>BusinessType:</b>        | <u>Limited Liability Company</u> |                            |                   |
| <b>Corporate ID Number:</b> | <u>[REDACTED]</u>                | <b>Federal Employer ID</b> | <u>[REDACTED]</u> |

**Ownership**

**Lorie Melhus**

**First Name:** Lorie

**Last Name:** Melhus

**City:** Pella

**State:** Iowa

**Zip:** 50219

**Position:** Owner

**% of Ownership:** 100.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

|                                  |                                       |
|----------------------------------|---------------------------------------|
| <b>Insurance Company:</b>        |                                       |
| <b>Policy Effective Date:</b>    | <b>Policy Expiration</b>              |
| <b>Bond Effective</b>            | <b>Dram Cancel Date:</b>              |
| <b>Outdoor Service Effective</b> | <b>Outdoor Service Expiration</b>     |
| <b>Temp Transfer Effective</b>   | <b>Temp Transfer Expiration Date:</b> |



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO. C-3-b

SUBJECT: Renewal of Class C Beer Permit for Git-N-Go Convenience Store #38

DATE: April 5, 2016

BACKGROUND: Git-N-Go Convenience Store #38, located at 209 Oskaloosa Street, has applied for renewal of their Class C Beer Permit with Sunday Sales.

The application has been completed online with the State. The term of the new license is twelve months and would expire June 1, 2017. Staff is recommending approval.

ATTACHMENTS: Application

REPORT PREPARED BY: Administrative Accounts Clerk

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve renewal.

**Applicant License Application ( BC0027999 )**

|   |                              |                          |
|---|------------------------------|--------------------------|
| <b>Name of Applicant:</b> <u>Git-N-Go Convenience Stores, Inc.</u>    |                              |                          |
| <b>Name of Business (DBA):</b> <u>Git-N-Go Convenience Stores #38</u> |                              |                          |
| <b>Address of Premises:</b> <u>209 Oskaloosa</u>                      |                              |                          |
| <b>City</b> <u>Pella</u>  | <b>County:</b> <u>Marion</u> | <b>Zip:</b> <u>50219</u> |
| <b>Business</b> <u>(515) 288-8565</u>                                 |                              |                          |
| <b>Mailing</b> <u>2716 Indianola Ave.</u>                             |                              |                          |
| <b>City</b> <u>DesMoines</u>  | <b>State</b> <u>IA</u>       | <b>Zip:</b> <u>50315</u> |

**Contact Person**

|                                     |  |  |
|-------------------------------------|--|--|
| <b>Name</b> <u>Karen Comstock</u>   |  |  |
| <b>Phone:</b> <u>(515) 288-8565</u> | <b>Email</b> <u>karengng@outlook.com</u> |  |

**Classification** Class C Beer Permit (BC)

**Term:** 12 months

**Effective Date:** 06/02/2016

**Expiration Date:** 06/01/2017

**Privileges:**

Class C Beer Permit (BC)

Sunday Sales

**Status of Business**

|  |  |  |
|--|--|--|
| <b>BusinessType:</b> <u>Privately Held Corporation</u> |  |  |
| <b>Corporate ID Number:</b> <u>[REDACTED]</u>          | <b>Federal Employer ID</b> <u>[REDACTED]</u> |  |

**Ownership**

**Dennis Flora**

**First Name:** Dennis

**Last Name:** Flora

**City:** Des Moines

**State:** Iowa

**Zip:** 50315

**Position:** Owner

**% of Ownership:** 100.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

|  |                                       |
|--|---------------------------------------|
| <b>Insurance Company:</b> <u>First Western Insurance</u> |                                       |
| <b>Policy Effective Date:</b>                            | <b>Policy Expiration</b>              |
| <b>Bond Effective</b>                                    | <b>Dram Cancel Date:</b>              |
| <b>Outdoor Service Effective</b>                         | <b>Outdoor Service Expiration</b>     |
| <b>Temp Transfer Effective</b>                           | <b>Temp Transfer Expiration Date:</b> |



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: D-1a & 1b

SUBJECT: Resolution Approving the Plans, Specifications, Form of Contract, Estimate of Costs, Receiving Bids and Making Award of Construction Contract for the Washington Street Reconstruction Project

DATE: April 5, 2016

**BACKGROUND:**

This resolution approves the plans, specifications, estimate of costs, and awards the construction contract for the Washington Street Reconstruction Project. This proposed project will involve total reconstruction of Washington Street from E 1<sup>st</sup> to Hazel and widening the street from 25' to 31'. In addition, all city utilities will be replaced including water main, sanitary sewer and new storm sewer, including new sewer and water services in the right-of-way.

On March 24, 2016, a bid letting was held for this project and the City received two bids:

|                            |                |
|----------------------------|----------------|
| Blommers Construction, Inc | \$ 877,172.00  |
| TK Concrete, Inc           | \$1,224,361.50 |

The engineer's estimated project cost was \$899,873.

Blommers was the low bidder in the amount of \$877,172.00. The engineer for the project, Garden and Associates, has reviewed the bid proposal and is recommending awarding the contract for the project to Blommers Construction of Pella, IA.

If approved by Council, the project is scheduled to start immediately following Tulip Time with an estimated completion date of October 15, 2016. Funding for the project will be provided from the Tax Increment Financing Fund.

This resolution also gives the Public Works Director, Denny Buyert, authorization to issue the notice to proceed once the contract, bonds, insurance certificates and appropriate permits are in proper order and fully executed.

ATTACHMENTS: Resolution, Bid Summary, Bid Tabulation, Engineer's Recommendation, Contract Form.

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Approve resolution.

RESOLUTION NO. 5674

RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT,  
ESTIMATE OF COSTS, RECEIVING BIDS AND MAKING AWARD OF CONSTRUCTION  
CONTRACT FOR THE WASHINGTON STREET RECONSTRUCTION PROJECT

WHEREAS, the City deems it necessary to construct public improvements known in general as the Washington Street Reconstruction Project—E 1<sup>st</sup> Street to Hazel Street; and,

WHEREAS, on February 16, 2016 plans, specifications, form of contract, and estimate of costs were filed with the Clerk for the Washington Street Reconstruction Project--more specifically described as:

Total reconstruction of Washington Street from E 1<sup>st</sup> Street to Hazel Street and widening the street from 25' to 31'. In addition, all city utilities will be replaced including water main, sanitary sewer and new storm sewer, including new sewer and water services in the right-of-way.

WHEREAS, sealed bids were received on the 24th day of March for the construction of certain improvements described in general as the Washington Street Reconstruction Project; and,

WHEREAS, funding for the project will be from the Tax Increment Financing Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, IOWA:

Section 1. That the said plans, specifications, form of contract and estimate of costs are hereby adopted as the plans, specifications, form of contract and estimate of costs for said public improvements, as described in general as the Washington Street Reconstruction Project and more specifically described above.

Section 2. That the following bid for the Washington Street Reconstruction Project be and is hereby accepted, the same being the lowest responsible bid received for said work, and the project awarded to:

Contractor: Blommers Construction, Inc  
1117 222nd Ave  
Pella, Ia 50219  
Amount of Bid: \$877,172.00

Section 3. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said improvements, said contract not to be binding on the City until fully executed.

Section 4. The Public Works Director is authorized to issue the notice of award and the notice to proceed once the contract, bonds, insurance certificates and appropriate permits are in proper order and fully executed.

PASSED and ADOPTED this 5th day of April, 2016.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST: \_\_\_\_\_  
Ronda Brown, City Clerk



# GARDEN & ASSOCIATES, LTD.

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1701 3<sup>rd</sup> Avenue East, Suite 1 • P.O. Box 451 • Oskaloosa, IA 52577

Phone: 641.672.2526 • Fax: 641.672.2091

March 25, 2016

Denny Buyert  
Public Works Director  
100 Truman Road  
Pella, IA 50219

RE: Washington Street Reconstruction  
Pella, Iowa  
G&A 5014118

Dear Denny:

Bids for the referenced work were received on March 24, 2016. As shown on the attached bid tabulation a total of two (2) bids were received.

The low bid for the project was received from Blommers Construction, Inc. of Pella in the amount of \$877,972.00. The Engineer's Opinion of Probable Costs for the work was \$901,123.00. Garden & Associates Ltd. is familiar with Blommers Construction, Inc. and their work and we recommend award of contract to Blommers Construction, Inc.

Enclosed is the Notice of Award, should the council award the project, please sign all three (3) copies of the award, keep one (1) copy for the City records and return the remaining copies to Garden & Associates.

Also enclosed are the original bids.

If you have any questions, please contact me at 641-672-2526.

Sincerely,  
**GARDEN & ASSOCIATES, LTD.**

Jack Pope, P.E.

Enc: Notice of Award (3 copies)  
Original Bids

JP/js

**ENGINEERS AND SURVEYORS**  
OSKALOOSA, IOWA                      CRESTON, IOWA

**BID TAB SHEET**  
**Washington Street Reconstruction**  
**Sanitary Sewer & Water Main Replacement**  
**Pella, Iowa - 2016**

Bids received March 24, 2016  
 G&A 5014118

| No.                   | Item   | Unit | Estimated Quantity | Blommers Construction, Inc.<br>1117 222nd Ave.<br>Pella, IA 50219 |                     | TK Concrete, Inc.<br>1608 Fifield Road<br>Pella, IA 50219 |                       | Engineer's Opinion<br>of<br>Probable Cost |                     |
|-----------------------|--|------|--------------------|---|---------------------|---|-----------------------|---|---------------------|
|                       |  |      |                    | Unit Price  | Extended Price      | Unit Price  | Extended Price        | Unit Price                                | Extended Price      |
| <b>Base Bid</b>       |  |      |                    |   |                     |   |                       |   |                     |
| 1                     | Excavation, Class 10   | CY   | 2,050              | \$11.50   | \$23,575.00         | \$18.50   | \$37,925.00           | \$12.00                                   | \$24,600.00         |
| 2                     | Subgrade Preparation   | SY   | 6,340              | \$1.00  | \$6,340.00          | \$2.50  | \$15,850.00           | \$2.50                                    | \$15,850.00         |
| 3                     | Granular Subbase, Modified Subbase                                     | SY   | 6,340              | \$7.00  | \$44,380.00         | \$8.00  | \$50,720.00           | \$7.50                                    | \$47,550.00         |
| 4                     | Compaction Testing   | LS   | 1                  | \$2,000.00  | \$2,000.00          | \$3,500.00  | \$3,500.00            | \$3,000.00                                | \$3,000.00          |
| 5                     | Trench Foundation  | TON  | 50                 | \$25.00   | \$1,250.00          | \$40.00   | \$2,000.00            | \$30.00                                   | \$1,500.00          |
|                       | Trench Compaction Testing - Sanitary Sewer, Storm Sewer and Water Main | LS   | 1                  | \$12,500.00   | \$12,500.00         | \$12,000.00   | \$12,000.00           | \$5,000.00                                | \$5,000.00          |
| 6                     | Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 8"                | LF   | 507                | \$33.00   | \$16,731.00         | \$43.50   | \$22,054.50           | \$40.00                                   | \$20,280.00         |
| 8                     | Sanitary Sewer Gravity Main, Trenched, PVC or TRUSS, 10"               | LF   | 941                | \$38.00   | \$35,758.00         | \$41.50   | \$39,051.50           | \$45.00                                   | \$42,345.00         |
| 9                     | Sanitary Sewer Gravity Main, Trenched, C900 PVC, 10"                   | LF   | 38                 | \$51.00   | \$1,938.00          | \$68.00   | \$2,584.00            | \$60.00                                   | \$2,280.00          |
| 10                    | Sanitary Sewer Service Stub, PVC, 4"                                   | LF   | 965                | \$18.00   | \$17,370.00         | \$33.60   | \$32,424.00           | \$30.00                                   | \$28,950.00         |
| 11                    | Sanitary Sewer Service Stub, PVC, 6"                                   | LF   | 75                 | \$21.00   | \$1,575.00          | \$51.00   | \$3,825.00            | \$35.00                                   | \$2,625.00          |
| 12                    | Removal of Sanitary Sewer, ≤ 15" Dia.                                  | LF   | 1,480              | \$7.00  | \$10,360.00         | \$30.00   | \$44,400.00           | \$4.00                                    | \$5,920.00          |
| 13                    | Storm Sewer, Trenched, PVC, 10"  | LF   | 30                 | \$30.00   | \$900.00            | \$55.00   | \$1,650.00            | \$35.00                                   | \$1,050.00          |
| 14                    | Storm Sewer, Trenched, RCP, 12"  | LF   | 28                 | \$50.00   | \$1,400.00          | \$82.00   | \$2,296.00            | \$40.00                                   | \$1,120.00          |
| 15                    | Storm Sewer, Trenched, RCP, 15"  | LF   | 779                | \$45.00   | \$35,055.00         | \$59.00   | \$45,961.00           | \$45.00                                   | \$35,055.00         |
| 16                    | Storm Sewer, Trenched, RCP, 18"  | LF   | 219                | \$49.00   | \$10,731.00         | \$70.50   | \$15,439.50           | \$50.00                                   | \$10,950.00         |
| 17                    | Removal of Storm Sewer, ≤ 18" Dia.                                     | LF   | 925                | \$5.50  | \$5,087.50          | \$30.00   | \$27,750.00           | \$4.00                                    | \$3,700.00          |
| 18                    | Subdrain, Perforated PE, 4"  | LF   | 3,145              | \$7.00  | \$22,015.00         | \$15.00   | \$47,175.00           | \$8.00                                    | \$25,160.00         |
|                       | Footing Drain Collector, (Secondary Storm Sewer), PVC or PVCC, 8"      | LF   | 300                | \$26.00   | \$7,800.00          | \$15.50   | \$4,650.00            | \$12.00                                   | \$3,600.00          |
| 20                    | Footing Drain Cleanout, PVC or PVCC, 8"                                | EA   | 1                  | \$900.00  | \$900.00            | \$720.00  | \$720.00              | \$250.00                                  | \$250.00            |
| 21                    | Subdrain Outlets and Connections, CMP, 6"                              | EA   | 6                  | \$100.00  | \$600.00            | \$700.00  | \$4,200.00            | \$150.00                                  | \$900.00            |
| 22                    | Water Main, Trenched, PVC, 8"  | LF   | 1,505              | \$27.50   | \$41,387.50         | \$25.00   | \$37,625.00           | \$30.00                                   | \$45,150.00         |
| 23                    | Water Main, Trenchless, RJ PVC, 8"                                     | LF   | 200                | \$50.50   | \$10,100.00         | \$40.50   | \$8,100.00            | \$60.00                                   | \$12,000.00         |
| 24                    | Water Service Stub, Type K Copper, 1"                                  | EA   | 36                 | \$1,500.00  | \$54,000.00         | \$910.00  | \$32,760.00           | \$1,600.00                                | \$57,600.00         |
| 25                    | Gate Valve, 8"   | EA   | 10                 | \$1,750.00  | \$17,500.00         | \$2,760.00  | \$27,600.00           | \$1,700.00                                | \$17,000.00         |
| 26                    | Fire Hydrant Assembly  | EA   | 3                  | \$5,000.00  | \$15,000.00         | \$9,960.00  | \$29,880.00           | \$3,900.00                                | \$11,700.00         |
| 27                    | Removal of Existing Fire Hydrant Assembly                              | EA   | 3                  | \$500.00  | \$1,500.00          | \$900.00  | \$2,700.00            | \$500.00                                  | \$1,500.00          |
| 28                    | Connection to Existing Water Main                                      | EA   | 8                  | \$2,000.00  | \$16,000.00         | \$3,125.00  | \$25,000.00           | \$2,000.00                                | \$16,000.00         |
| 29                    | Manhole, Type SW-301, 48" Dia.   | EA   | 4                  | \$6,200.00  | \$24,800.00         | \$5,100.00  | \$20,400.00           | \$3,800.00                                | \$15,200.00         |
| 30                    | Manhole, Type SW-401, 48" Dia.   | EA   | 3                  | \$2,000.00  | \$6,000.00          | \$5,460.00  | \$16,380.00           | \$3,400.00                                | \$10,200.00         |
| 31                    | Intake, Type SW-501 Single Grate                                       | EA   | 2                  | \$2,200.00  | \$4,400.00          | \$4,920.00  | \$9,840.00            | \$3,000.00                                | \$6,000.00          |
| 32                    | Intake, Type SW-502 Single Grate, 48" Dia.                             | EA   | 2                  | \$2,300.00  | \$4,600.00          | \$4,920.00  | \$9,840.00            | \$3,500.00                                | \$7,000.00          |
| 33                    | Manhole  | EA   | 1                  | \$2,400.00  | \$2,400.00          | \$6,240.00  | \$6,240.00            | \$4,000.00                                | \$4,000.00          |
| 34                    | Intake, Type SW-505 Double Grate                                       | EA   | 2                  | \$2,800.00  | \$5,600.00          | \$7,320.00  | \$14,640.00           | \$3,500.00                                | \$7,000.00          |
| 35                    | Flush Type Manhole   | EA   | 2                  | \$3,300.00  | \$6,600.00          | \$7,800.00  | \$15,600.00           | \$4,500.00                                | \$9,000.00          |
| 36                    | Manhole Adjustment, Minor  | EA   | 1                  | \$500.00  | \$500.00            | \$500.00  | \$500.00              | \$500.00                                  | \$500.00            |
| 37                    | Pavement, PCC, 8" Thick (with 'CD' baskets)                            | SY   | 5,680              | \$43.00   | \$244,240.00        | \$55.00   | \$312,400.00          | \$45.00                                   | \$255,600.00        |
| 38                    | PCC Pavement Samples and Testing                                       | LS   | 1                  | \$3,000.00  | \$3,000.00          | \$12,500.00   | \$12,500.00           | \$3,000.00                                | \$3,000.00          |
| 39                    | Removal of Sidewalk  | SY   | 188                | \$8.00  | \$1,504.00          | \$10.00   | \$1,880.00            | \$5.00                                    | \$940.00            |
| 40                    | Removal of Driveway  | SY   | 647                | \$8.00  | \$5,176.00          | \$10.00   | \$6,470.00            | \$6.00                                    | \$3,882.00          |
| 41                    | Sidewalk, PCC, 4" Thick  | SY   | 78                 | \$40.00   | \$3,120.00          | \$50.00   | \$3,900.00            | \$40.00                                   | \$3,120.00          |
| 42                    | Sidewalk, PCC, 6" Thick  | SY   | 94                 | \$44.00   | \$4,136.00          | \$58.50   | \$5,499.00            | \$42.00                                   | \$3,948.00          |
| 43                    | Detectable Warning   | SF   | 192                | \$35.00   | \$6,720.00          | \$35.00   | \$6,720.00            | \$32.00                                   | \$6,144.00          |
| 44                    | Driveway, Paved, PCC, 6" Thick   | SY   | 602                | \$44.00   | \$26,488.00         | \$38.50   | \$23,177.00           | \$42.00                                   | \$25,284.00         |
| 45                    | Pavement Removal   | SY   | 5,020              | \$5.50  | \$27,610.00         | \$9.00  | \$45,180.00           | \$6.00                                    | \$30,120.00         |
| 46                    | Conventional Seeding, Fertilizing, and Mulching                        | AC   | 0.85               | \$15,000.00   | \$12,750.00         | \$6,300.00  | \$5,355.00            | \$8,000.00                                | \$6,800.00          |
| 47                    | SWPPP Preparation  | LS   | 1                  | \$2,000.00  | \$2,000.00          | \$2,000.00  | \$2,000.00            | \$1,000.00                                | \$1,000.00          |
| 48                    | SWPPP Management   | LS   | 1                  | \$1,500.00  | \$1,500.00          | \$10,750.00   | \$10,750.00           | \$1,000.00                                | \$1,000.00          |
| 49                    | SWPPP Qualifying Rainfall Event Inspection                             | EA   | 10                 | \$500.00  | \$5,000.00          | \$150.00  | \$1,500.00            | \$500.00                                  | \$5,000.00          |
| 50                    | Mobilization   | LS   | 1                  | \$48,975.00   | \$48,975.00         | \$90,000.00   | \$90,000.00           | \$30,000.00                               | \$30,000.00         |
| 51                    | Granular Surfacing for Temporary Access                                | TON  | 550                | \$18.00   | \$9,900.00          | \$25.00   | \$13,750.00           | \$25.00                                   | \$13,750.00         |
| 52                    | Traffic Control  | LS   | 1                  | \$7,200.00  | \$7,200.00          | \$10,000.00   | \$10,000.00           | \$10,000.00                               | \$10,000.00         |
| <b>TOTAL BASE BID</b> |  |      |                    |   | <b>\$877,972.00</b> |   | <b>\$1,224,361.50</b> |   | <b>\$901,123.00</b> |

Bold and Underlined indicates corrected price.  
 Bold and Italicized indicates corrected total.

I hereby state that the aforementioned bid tabulation is a fair representation of those bids received March 24, 2016 for Washington Street Reconstruction - Sanitary Sewer & Water Main Replacement - Pella, Iowa - 2016.

*Jack Pope*  
 Jack Pope, P.E.

3-24-2016  
 License No. 11715 (Renewal Date: 12/31/17)



**CONTRACT**

CONTRACT NO. \_\_\_\_\_  
DATE \_\_\_\_\_

THIS CONTRACT, made and entered into at Pella, Iowa this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by and between the \_\_\_\_\_ City of Pella, Iowa, hereinafter called the "Jurisdiction", and \_\_\_\_\_, hereinafter called the "Contractor".

**WITNESSETH:**

The Contractor hereby agrees to complete the work comprising the below referenced improvement as specified in the contract documents, which are officially on file with the "Jurisdiction" in the office of City Clerk, City of Pella, Iowa. This contract includes all contract documents. The work under this contract shall be constructed in accordance with the current Urban Standard Specifications for Public Improvements, dated October 21, 2014 and as further modified by the supplemental specifications and special provisions included in said contract documents, and the Contract Attachment which is attached hereto. The Contractor further agrees to complete the work in strict accordance with said contract documents, and guarantee the work as required by law, for the time required in said contract documents, after its acceptance by the "Jurisdiction".

This contract is awarded and executed for completion of the work specified in the contract documents for the bid prices shown on the Contract Attachment: Bid Items, Quantities and Prices which were proposed by the Contractor in its proposal submitted in accordance with the Notice of Letting and Notice of Public Hearing for the following described improvements:

***WASHINGTON STREET RECONSTRUCTION  
SANITARY SEWER & WATER MAIN REPLACEMENT  
PELLA, IOWA  
2016***

The Contractor agrees to perform said work for and in consideration of the "Jurisdiction's" payment of the bid amount of \_\_\_\_\_ dollars (\$ \_\_\_\_\_) which amount shall constitute the required amount of the performance, maintenance, and payment bond. The Contractor hereby agrees to commence work under this contract on or before a date to be specified in a written Notice to Proceed by the "Jurisdiction". Work shall be fully complete and ready for final payment within 90 consecutive working days. Liquidated damages in the amount of Six Hundred Dollars (\$600.00) per consecutive working day will be assessed for each day that the work shall remain uncompleted after the end of the contract period.

IN WITNESS WHEREOF, the Parties hereto have executed this instrument, in triplicate on the date first shown written.

JURISDICTION

CONTRACTOR

By \_\_\_\_\_

\_\_\_\_\_  
Contractor

(Seal)  
ATTEST:

By \_\_\_\_\_  
Signature

\_\_\_\_\_

\_\_\_\_\_  
Title

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Telephone

**CONTRACTOR PUBLIC REGISTRATION INFORMATION to Be Provided By:**

1. **All Contractors:** The Contractor shall enter its Public Registration Number \_\_\_\_\_ issued by the Iowa Commissioner of Labor pursuant to Section 91C.5 of the Iowa Code.
2. **Out-of-State Contractors:**
  - A. Pursuant to Section 91C.7 of the Iowa Code, an out-of-state contractor, before commencing a contract in excess of five thousand dollars in value in Iowa, shall file a bond with the Division of Labor Services of the Department of Workforce Development. The contractor should contact 515-242-5871 for further information. Prior to contract execution, the City Engineer may forward a copy of this contract to the Iowa Department of Workforce Development as notification of pending construction work. It is the contractor's responsibility to comply with said Section 91C.7 before commencing this work.
  - B. Prior to entering into contract, the designated low bidder, if it be a corporation organized under the laws of a state other than Iowa, shall file with the Jurisdictional Engineer a certificate from the Secretary of the State of Iowa showing that it has complied with all provisions of Chapter 490 of the Code of Iowa, or as amended, governing foreign corporations. For further information contact the Iowa Secretary of State Office at 515-281-5204.

NOTE: All signatures on this contract must be original signatures in ink; copies or facsimile of any signature will not be accepted.

CORPORATE ACKNOWLEDGMENT

State of \_\_\_\_\_ )  
 ) SS  
\_\_\_\_\_ County)

On this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, before me, the undersigned, a Notary Public in and for the State of \_\_\_\_\_, personally appeared \_\_\_\_\_ and \_\_\_\_\_, to me known, who, being by me duly sworn, did say that they are the \_\_\_\_\_, and \_\_\_\_\_, respectively, of the corporation executing the foregoing instrument; that (no seal has been procured by) (the seal affixed thereto is the seal of) the corporation; that said instrument was signed (and sealed) on behalf of the corporation by authority of this Board of Directors; that \_\_\_\_\_ and \_\_\_\_\_ acknowledged the execution of the instrument to be the voluntary act and deed of the corporation, by it and by them voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of \_\_\_\_\_  
My commission expires \_\_\_\_\_, 20 \_\_\_\_

PARTNERSHIP ACKNOWLEDGMENT

State of \_\_\_\_\_ )  
 ) SS  
\_\_\_\_\_ County)

On this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, before me, the undersigned, a Notary Public in and for the State of \_\_\_\_\_, personally appeared \_\_\_\_\_ to me personally known, who being by me duly sworn, did say that the person is one of the partners of \_\_\_\_\_, a partnership, and that the instrument was signed on behalf of the partnership by authority of the partners and the partner acknowledged the execution of the instrument to be the voluntary act and deed of the partnership by it and by the partner voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of \_\_\_\_\_  
My commission expires \_\_\_\_\_, 20 \_\_\_\_

INDIVIDUAL ACKNOWLEDGMENT

State of \_\_\_\_\_ )  
 ) SS  
\_\_\_\_\_ County)

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, a Notary Public in and for the State of \_\_\_\_\_, personally appeared \_\_\_\_\_ and \_\_\_\_\_, to me known to be the identical person(s) named in and who executed the foregoing instrument, and acknowledged that (he) (she) (they) executed the instrument as (his) (her) (their) voluntary act and deed.

\_\_\_\_\_  
Notary Public in and for the State of \_\_\_\_\_  
My commission expires \_\_\_\_\_, 20\_\_\_\_

LIMITED LIABILITY COMPANY ACKNOWLEDGMENT

State of \_\_\_\_\_ )  
 ) SS  
\_\_\_\_\_ County)

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me a Notary Public in and for said county, personally appeared \_\_\_\_\_, to me personally known, who being by me duly sworn did say that person is \_\_\_\_\_ of said \_\_\_\_\_, that (the seal affixed to said instrument is the seal of said OR no seal has been procured by the said) \_\_\_\_\_, and that said instrument was signed and sealed on behalf of the said \_\_\_\_\_, by authority of its managers and the said \_\_\_\_\_ acknowledged the execution of said instrument to be the voluntary act and deed of said \_\_\_\_\_, by it voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State of \_\_\_\_\_  
My commission expires \_\_\_\_\_, 20\_\_\_\_





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THE  
**CITY of PELLA**  

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STAFF MEMO TO COUNCIL

ITEM NO. E-1a & 1b

SUBJECT: Special Event Permit Request for Pella Tulip Festival

DATE: April 5, 2016

BACKGROUND: The Pella Historical Society is requesting a Special Event Permit for "2016 Tulip Time Festival" for Tuesday, May 3, 2016--5:00 p.m. through Monday, May 9, 2016—12:00 noon.

A resolution requesting street closings for "2016 Tulip Time Festival" is the same as last year.

Listed below are streets/alleys that are requested to be permanently closed in the downtown area and those used as the staging area for the parade. In addition, there are streets temporarily closed during the parade and others with controlled access.

Streets/Alleys permanently closed during Tulip Time 2016

- Broadway Street from Liberty Street north to Washington Street
- Main Street from Liberty Street north to Washington Street
- East 1<sup>st</sup> Street from the alley south of Franklin north to the alley north of Franklin
- Franklin Street from East 3<sup>rd</sup> Street to W 2<sup>nd</sup> Street
- Alley from Main Street to East 1<sup>st</sup> Street between Franklin and Washington Streets
- Alley from Main Street to East 1<sup>st</sup> Street between Franklin and Liberty Streets
- Alley from East 1<sup>st</sup> to East 2<sup>nd</sup> Streets between Franklin and Liberty Streets
- West 2<sup>nd</sup> Street from Liberty Street north to Franklin Street
- Liberty Street from West 2<sup>nd</sup> to West 3<sup>rd</sup>

Streets closed permanently as staging area for parade during Tulip Time 2016

- Independence Street from East 3<sup>rd</sup> Street west to Main Street
- East 1<sup>st</sup> Street from Independence Street north to Union Street
- East 2<sup>nd</sup> Street from Independence Street north to Union Street

Streets temporarily closed during Tulip Time 2016 for parade or traffic congestion

- Main Street from University Street north to Liberty Street
- Washington Street from Main Street west to Broadway Street

Streets with controlled access during Tulip Time 2016 for the parade

- Washington Street from East 1<sup>st</sup> Street west to Main Street
- Washington Street from Broadway Street west to West 1<sup>st</sup> Street
- Main Street from Washington Street north to Columbus Street
- Broadway Street from Washington Street north to Columbus Street

All pertinent City Departments have reviewed this application and comments are attached. The appropriate fee and insurance certificate have been received, and approval is recommended.

ATTACHMENTS: Resolution, Map, Application, Department Comments

REPORT PREPARED BY: Administrative Accounts Clerk

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve permit and resolution.

## RESOLUTION NO. 5675

### RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS IN CONNECTION WITH THE SPECIAL EVENT KNOWN AS "2016 TULIP TIME FESTIVAL"

WHEREAS, Iowa Code Section 364.12(1) states "a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair and free from nuisance, with the following exceptions" and

WHEREAS, Iowa Code Section 364.12(2)(a) states "Public ways and grounds may be temporarily closed by resolution", and

WHEREAS, the Pella Historical Society has requested a special event permit for "2016 Tulip Time Festival" for Tuesday, May 3, 2016--5:00 p.m. through Monday, May 9, 2016—12:00 p.m. and the following streets closures are requested:

#### Streets/Alleys permanently closed during Tulip Time 2016

- Broadway Street from Liberty Street north to Washington Street
- Main Street from Liberty Street north to Washington Street
- East 1<sup>st</sup> Street from the alley south of Franklin north to the alley north of Franklin
- Franklin Street from East 3<sup>rd</sup> Street to W 2<sup>nd</sup> Street (new)
- Alley from Main Street to East 1<sup>st</sup> Street between Franklin and Washington Streets
- Alley from Main Street to East 1<sup>st</sup> Street between Franklin and Liberty Streets
- Alley from East 1<sup>st</sup> to East 2<sup>nd</sup> Streets between Franklin and Liberty Streets
- West 2<sup>nd</sup> Street from Liberty Street north to Franklin Street
- Liberty Street from West 2<sup>nd</sup> to West 3<sup>rd</sup>

#### Streets closed permanently as staging area for parade during Tulip Time 2016

- Independence Street from East 3<sup>rd</sup> Street west to Main Street
- East 1<sup>st</sup> Street from Independence Street north to Union Street
- East 2<sup>nd</sup> Street from Independence Street north to Union Street

#### Streets temporarily closed during Tulip Time 2016 for parade or traffic congestion

- Main Street from University Street north to Liberty Street
- Washington Street from Main Street west to Broadway Street

#### Streets with controlled access during Tulip Time 2016 for the parade

- Washington Street from East 1<sup>st</sup> Street west to Main Street
- Washington Street from Broadway Street west to West 1<sup>st</sup> Street
- Main Street from Washington Street north to Columbus Street
- Broadway Street from Washington Street north to Columbus Street

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Pella hereby temporarily closes the above named streets at the date and time so stated.

PASSED AND ADOPTED this 5th day of April, 2016.

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James Mueller, Mayor

ATTEST:

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Ronda Brown, City Clerk



THE  
**CITY of PELLA**

**SPECIAL EVENTS APPLICATION**

Please make sure the application is complete before submitting it to City Hall. This includes the *fee payment* and the *\$1,000,000 insurance certificate*. The application should be submitted at least a month in advance of the event date.

|                              |                        |  |  |
|------------------------------|------------------------|--|--|
| <b>For Office Use Only:</b>  |                        |  |  |
| Date Received: <u>3/4/16</u> | Received by: <u>RB</u> | Fee: <input checked="" type="checkbox"/> | Insurance Certificate: <u>coming after April 1, 2016</u> |

Name of Event: 2016 Tulip Time Festival

|   |  |
|---|--|
| Date of Application: 03/01/2016   | Fee Paid: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No<br>Make check payable to City of Pella |
| Attach Insurance Certificate (\$1,000,000 min) naming City of Pella "Also Insured". | Insurance Certificate: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No                           |

Describe the Event: (Purpose of event, activities planned, number of anticipated people in attendance, history/origin of event, etc.) (Attach additional page is needed.) Tulip Time is the annual festival that began in 1935 To promote and recognize the town's unique Dutch heritage. It draws approximately 150,000 spectators and features parades, stage entertainment, food vendors, and a variety of other activities. An economic impact study commissioned for the 2014 event estimated an overall impact of \$2,700,000 to the community.

**PROMOTER AND CONTACT PERSON INFORMATION**

|  |  |
|--|--|
| Promoter's Name: Pella Historical Society and Museum | Contact Person: Paul Jones                             |
| Signature: <u>[Signature]</u>                        | Signature: <u>[Signature]</u>                          |
| Address: 507 Franklin Street, Pella, IA 50219        | Address: 969 202 <sup>nd</sup> Avenue, Pella, IA 50219 |
| Phone: 628-2409                                      | Cell Phone: <u>780-3283</u>                            |
| Cell Phone: <u>780-3283</u>                          | Phone: 628-8705  |
|  | Cell Phone: 780-3283                                   |

**EVENT INFORMATION**

|  |
|--|
| DATE(S) AND TIME(S) OF EVENT: May 5-7, 7:30 AM to 10:30 PM   |
| DATE(S) AND TIME(S) OF SET-UP/TAKE DOWN: May 3, 5:00 PM to May <sup>9</sup> <del>11</del> , Noon. (OK) |
| LOCATION OF EVENT: Name streets, parks, area, etc and ATTACH map or drawing.                           |

**EVENT INFORMATION (continued)**

**DO STREETS NEED TO BE CLOSED?**  Yes  No If YES, list streets to be closed and indicate on map. Also list number of barricades needed. Please see attachments.

| Street Name | Distance on Street | Date/ Time for Street Closings |         | # of Barricades |
|-------------|--------------------|--------------------------------|---------|-----------------|
|             |                    | Starting:                      | Ending: |                 |
|             |                    | Starting:                      | Ending: |                 |
|             |                    | Starting:                      | Ending: |                 |

**DO PARKING SPACES NEED TO BE RESERVED?**  Yes  No If spaces need to be roped off or reserved, please indicate below.

Location: **6 spaces beneath 700 Main Street (5 hourly and one leaseholder).** # of Cones **None**

**WILL SIGNAGE BE USED?**  Yes  No If Yes, complete the Special Event Signage Information Sheet.

**WILL POLICE OFFICERS OR RESERVES BE NEEDED?**  Yes  No If Yes, list number needed and for what length of time. You will be billed \$30 per hour per officer.

**WILL ADDITIONAL ELECTRICITY BE REQUIRED?**  Yes  No If Yes, complete the Special Event Electrical Information Sheet.

**WILL ANY OTHER CITY SERVICES BE NEEDED?**  Yes  No If Yes, list details.

Please see attachment #3.

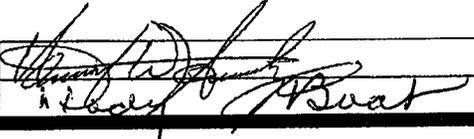
**COMPLETE LAYOUT OF THE CITY PROPERTY TO BE USED:**  Map  Drawing

If the map does not accurately show the area, then a drawing should be included. For example, the dimensions of the area to be used or a more detailed description of the area would be helpful. Please be reminded that if you are requesting the use of a park, the parking spaces around that area are not included in the permit, unless specifically requested.

**WILL THERE BE VENDOR BOOTHS?**  Yes  No If Yes, a list of the names of all vendors and a map showing the location and size of the vendor booths needs to be sent to City Hall prior to the date of the event as outlined in Sec 123.04 of the City Code (attached). The time requirement for submittal of this list is dependent upon the length and size of your event. For large events, please supply this information earlier than the one month recommendation. **Please see attachment #1.**

**WILL ANY PART OF THE EVENT BE HELD ON PRIVATE PROPERTY?**  Yes  No If Yes, list the address of the property and have the property owner sign below giving their consent for use of their property for this special event.

|                |         |                             |
|----------------|---------|-----------------------------|
| Property Owner | Address | Signature of Property Owner |
|----------------|---------|-----------------------------|

|                     |                   |  |
|---------------------|-------------------|--|
| Vermeer Corporation | 2110 Vermeer Road |  |
| Vermeer Delta Inc.  | 1417 Washington   |  |



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THE  
**CITY of PELLA**

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**SPECIAL EVENTS--SIGNAGE INFORMATION SHEET**

**Information Required:**

Anyone that is planning to have temporary signage associated with a Special Event Permit will need to submit the following signage information along with the Special Event Permit Application.

|   |                                      |
|---|--------------------------------------|
| Type of Sign(s): <input type="checkbox"/> A-frame <input checked="" type="checkbox"/> banner <input checked="" type="checkbox"/> portable <input checked="" type="checkbox"/> sandwich board <input checked="" type="checkbox"/> traffic directional <input checked="" type="checkbox"/> vehicle mounted<br><input checked="" type="checkbox"/> window <input type="checkbox"/> other (please describe) |                                      |
| Size of Sign(s): Varied   |                                      |
| Time of Sign Placement: May 4 Afternoon/Evening   | Time of Sign Removal: May 9, Morning |
| Colors and Materials of Proposed Sign: Varied   |                                      |
| Any Proposed Lighting:  |                                      |
| Proposed Location(s) of Signage: <b>Please see attachment #4.</b>   |                                      |

**Traffic Safety**

Signs shall not create a traffic hazard or impede vehicular or pedestrian traffic. Signs in the public right of way are prohibited unless expressly authorized by the Special Event Permit. The City of Pella reserves the right to require additional signage, which may be at the expense of the Special Event applicant, as determined for the safety and well being of the general public.

**Prompt Removal of Signs**

Temporary signs associated with a Special Event Permit must be removed immediately upon the termination of the event.

**Right of Approval/Denial**

The City of Pella reserves the right to approve or deny signage associated with Special Events and to determine the scheduling of such display if approved.



## ATTACHMENT #1

### Tulip Time 2016 Amenities Siting:

|                             |  |
|-----------------------------|--|
| Car Show:                   | Parking Lot of Wells Fargo Bank  |
| Tractor Show:               | Franklin Street between West 1st and West 2nd and West 2nd St at intersection. |
| Cheese Market:              | 700 Block Franklin front of Tulip Tower  |
| 3 ft. Wooden Shoes:         | South side of Vermeer Windmill on Brick Plaza (moveable)                       |
| Feesthouden on Tulip Toren: | 9:00 am – 10:00 pm Thursday, Friday, and Saturday                              |

### Portable Toilets:

|   |   |
|---|---|
| *Eye Care Partners  | 8 Standard (1 sink)                       |
| *PRHC Pharmacy  | 8 Standard (1 sink)                       |
| *Sunken Gardens   | 4 Standard                                |
| *Caseys North   | 7 Standard (1 sink) – 1 handicapped       |
| *Trinity Church   | 4 Standard                                |
| *Historical Village   | 2 Standard                                |
| *Panda Garden   | 3 Standard                                |
| *West Market Park<br>(West 2nd St. center of block, in the grass on east side of park)            | 5 Standard – 1 handicapped – hand washing |
| *West Market Park<br>(Liberty St. south center of park, near loading zone, west side of sidewalk) | 5 Standard                                |
| *West Market Park<br>(Franklin St. sidewalk in center of block @ Franklin)                        | 4 Standard – hand washing                 |
| *Pella Christian Grade<br>Liberty St @ handicap parking   | 1 Standard                                |
| Grass area near bike rack   | 2 Standard                                |
| *Dollar General Parking   | 8 Standard (1 sink) – 1 handicapped       |
| *Jr. High Field-Independence St.  | 1 Standard                                |
| *Alley @ 713 East 1 <sup>st</sup>   | 7 Standard (1 sink)                       |
| *Vermeer Parking Lot Saturday   | 2 Standard                                |
| *East 9 <sup>th</sup> Street  | 1 Dump Station                            |
| *Delta Building   | 2 Friday & Saturday                       |
| *65 Standard – 3 handicapped (5 sinks & 1 dump station)   |   |

### Dining Facilities:

- \*Trinity Reformed Church – 407 Franklin
- \*Memorial Building – 829 Broadway
- \*Graham Conference Center @ Central College

## **Food Booths:**

- \*3 – Off Street parking south of US Bank
  - \*5 – Off Street parking for Post Office on Broadway
  - \*3 – Off Street parking for Identity Group East Side
  - \*1 – In front of 631 Franklin Street
  - \*2 – E. 1st across from Vermeer Mill entrance
  - \*1 – SW corner of E 1st and Franklin
  - \*3 – NE corner of E 1st and Franklin
  - \*2 – near 803 E 1st
  - \*2 – near 800 E 1st
  - \*2 – off street parking North Side of Post Office
  - \*4 – Happy Joes/Subway parking lot, 700 Block Broadway
  - \*1 – Trinity Church parking lot
  - \*2 – Corner of Main and Liberty, SW corner
  - \*1 – Klockenspiel
- \*18 permanent vendor tents/carts in Molengracht Plaza.

## ATTACHMENT #2

### **Street/Alleys permanently closed during Tulip Time 2016:**

- \*Broadway Street from Liberty Street north to Washington Street
- \*Main Street from Liberty Street north to Washington Street
- \*East 1st Street from the alley S of Franklin N to the alley N of Franklin
- \*Franklin Street from E. 3rd to W 2nd Street
- \*Alley from Main to E 1st Street between Franklin and Washington Street
- \*Alley from Main to E 1st Street between Franklin and Liberty Street
- \*Alley from E 1st to E 2nd Street between Franklin and Liberty Street
- \*W 2nd Street from Liberty Street north to Franklin Street
- \*Liberty Street from West 2nd to West 3rd
- \*Other parking lots designated handicapped

### **Streets closed permanently as staging area for parade during Tulip Time 2016:**

- \*Independence Street from E 3rd Street west to Main Street
- \*E 1st Street from Independence Street north to Union Street
- \*E 2nd Street from Independence Street north to Union Street

### **Street temporarily closed during Tulip Time 2016 for the parade or traffic congestion:**

- \*Main Street from University Street north to Liberty Street
- \*Washington Street from Main Street west to Broadway Street

### **Streets with controlled access during Tulip Time 2016 for the parade:**

- \*Washington Street East 1st Street west to Main Street
- \*Washington Street from Broadway Street west to W 1st Street
- \*Main Street from Washington Street north to Columbus Street
- \*Broadway Street from Washington Street north to Columbus Street

### **Rope Barricades Manned by Steering Committee Volunteers**

- \*Union Street & East 1st Street 7:30 AM to 9:30 PM
- \*Union Street & East 2nd Street 7:30 AM to 9:30 PM
- \*Independence & East 3rd 7:30 AM to 9:30 PM
- \*Independence & Comm. 1st C.U 7:30 AM to 9:30 PM
- \*Franklin & East 3rd 7:30 AM to 9:30 PM
- \*East 1st @ Panda Garden 7:30 AM to 9:30 PM
- \*Liberty @ Library entrance 7:30 AM to 9:30 PM
- \*East 2nd & Liberty 7:30 AM to 9:30 PM
- \*Block of East 2nd & Washington 7:30 AM to 9:30 PM
- \*Union Main to Broadway 7:30 AM to 9:30 PM
- \*Liberty Street East of West 3rd 7:30 AM to 9:30 PM
- \*West 2nd Street South of Franklin 7:30 AM to 9:30 PM
- \*Franklin Street East of West 2nd 7:30 AM to 9:30 PM

### **Temporary No Parking Signs**

Streets/Alleys permanently closed during Tulip Time and Streets closed permanently as staging area for parade (listed above)

**Molengracht Parking Garage – 5 hourly and 1 leaseholder parking spaces reserved for Steering Committee members' vehicles and carts under 700 Main.**

### **Parade Route for Tulip Time 2016:**

- \*Starting at Main Street and Independence Street
- \*North on Main Street to Franklin Street
- \*West on Franklin Street to Broadway Street
- \*North on Broadway Street to Washington Street
- \*East on Washington Street to Main Street
- \*South on Main Street to Franklin Street
- \*East on Franklin Street to East 3rd Street

### **Controlled Streets/Alleys during Tulip Time 2016:**

- \*Posted no parking on Hazel between Franklin and Columbus
- \*Posted no parking on East side of E 1<sup>st</sup> between Liberty and Union
- \*Posted no parking on East side of E 2<sup>nd</sup> between Washington & Franklin
- \*Posted no parking on South side of Washington east of E 3rd
- \*Posted no parking on South side of Franklin east of E 3rd
- \*Posted no parking in the alley from West 4th Street to West 3rd Street between Franklin and Liberty
- \*Posted no parking on West 4th Street north from Liberty 120'
- \*Posted no parking on Liberty Street east from West 4th 120'
- \*Posted no parking in Alley between Franklin and Washington from East 3rd Street to East 1st Street
- \*Posted no parking in Alley between Franklin and Liberty from West 2nd Street to Broadway Street
- \*Posted no parking @ Liberty & Broadway (NW corner Broadway near fire hydrant)
- \*Posted no parking Liberty Street @ East 1st NE corner
- \*Posted two-hour parking at West Market Park (from 6:00 a.m. Wednesday, through 9:00 p.m. Saturday– on Franklin Street)
- \*Posted no overnight parking in the Pella Library Parking Lot. No parking for anything other than private passenger vehicles.
- \*Posted no parking on Houston Street between Jefferson and Lincoln

### **Tour Wagon Route during Tulip Time 2016:**

Beginning at Main & Franklin – west on Franklin to Broadway, north to Washington, west to W 3rd, south to Independence, east to Main, south to University, west to Broadway, north to Union, east to E 3rd, north to Columbus, west to E 2nd, north to Jefferson, west to Houston south to Lincoln, east E 1st, south to Columbus, east to E 2nd, south to Franklin, west on Franklin. Drop off at Historical; move back to start at Main and Franklin.

Beginning at 4:00 p.m. at Franklin and Main - north on Main to Washington, west on Washington to West 3rd, then pick up above route

### **Bus Parking:**

- \*Busses shall be parked on the East Side of SE 9th Street.  
Overflow on Roosevelt

## ATTACHMENT #3

### Requested City Services

#### Electrical hook-ups:

- \*Franklin Street ½ block west of Broadway, 3 in north parking, 2 in south parking
- \*Franklin Street ½ block east of East 1st, 3 in north parking, 2 in south parking
- \*Broadway, 1 block south of Franklin, 5 in west parking, 5 in east parking
- \*Intersection of Main & Washington, 1 in NE corner, 1 in SE corner
- \*East 1st Street, ½ block north of Franklin, 2 in east parking, 2 in west parking
- \*East 1st Street, ½ block south of Franklin, 1 in west parking
- \*West 2nd Street, 1 block south of Franklin, 2 in west parking
- \*West Market Park (twenty 110 volt/20 amp outlets)

#### Police:

- \*Traffic control before, during and after parades
- \*Traffic control for congested areas especially Main & Franklin
- \*Traffic control Highway 163 bypass at Exit 40
- \*Monitor street/alley closures, rope barricades, staging areas and parade route for problems
- \*Bus staging
- \*Restriction of snapper, popper and smoke bombs – anything that emits smoke, popping or loud noises.
- \*Traffic control during and after parade at East 3rd and Franklin
- \*Traffic control at University and Main 1:00 to 2:30 pm and 7:00 to 8:30 pm.

#### Public Works & Parks:

- \*Arrange for staffing of barricades on Broadway and Main, Franklin ½ block west of Broadway, Main at Washington, Main at Liberty, Franklin at East 2nd
- \*Place temporary signs at various locations for parking, tour wagons, float staging and traffic control
- \*Place and maintain barrels around central business district for public garbage disposal
- \*Coordinate and assist with garbage pickup and disposal. Locations and number of dumpsters to be used.
- \*Keep water tanks filled for street scrubbers
- \*Keep water tanks filled for hand washing stations
- \*Remove debris from the event area each night.
- \*Provide additional support if possible
- \*Reserve West Market Park shelters

#### City Hall:

- \*No Temp Peddler permits issued for week of Tulip Time.
- \*Steering Committee controls sidewalks in permit area during festival. Request no store merchandise, signs, or items on sidewalks in the downtown business area.

## ATTACHMENT #4

### SIGNS

#### **Signs for parking shuttle:**

Vermeer Rd E of Pavilion  
244th just south of Vermeer Rd  
W 15th  
Washington St

#### **Signs for No Parking Bus Shuttle Route**

Corner of Liberty & E 3rd  
E 1st & Liberty  
E Union  
W 1st St

#### **Signs for Shuttle Stops**

Main & Lincoln  
Scholte House  
Central Park West  
Central Park East  
Dutch Market Park N  
Dutch Market Park S  
Handicapped Parking      Liberty St  
Historical Parking

#### **Sign for Tour Bus**

Oskaloosa St

#### **Tulip Time Banners on street lamp posts**

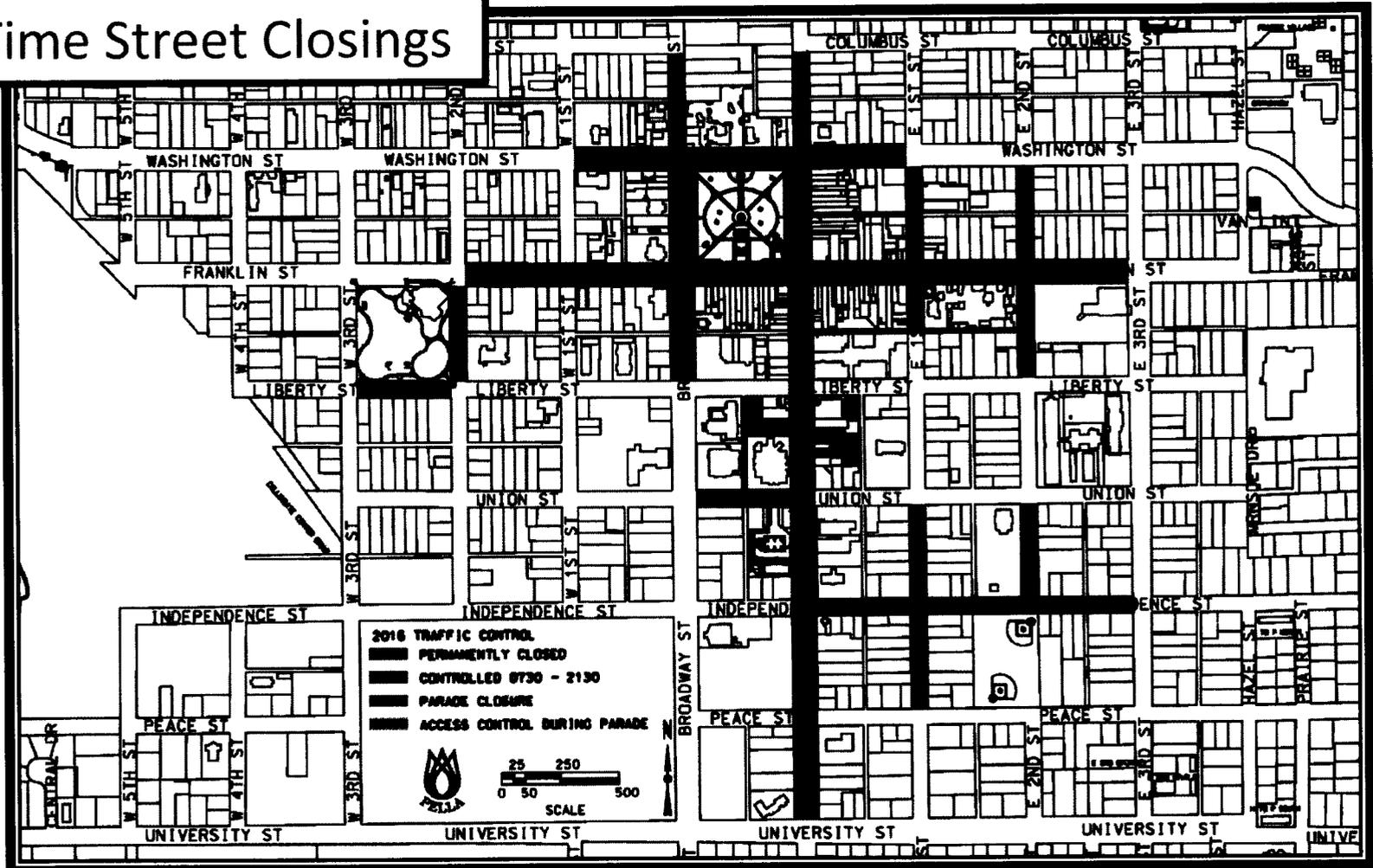
#### **Signs for Handicapped**

**Broadway north of City Hall?**  
**Washington between Broadway and Main?**  
Liberty Street (between Main and Broadway)  
Alley between Public Library and Community Center

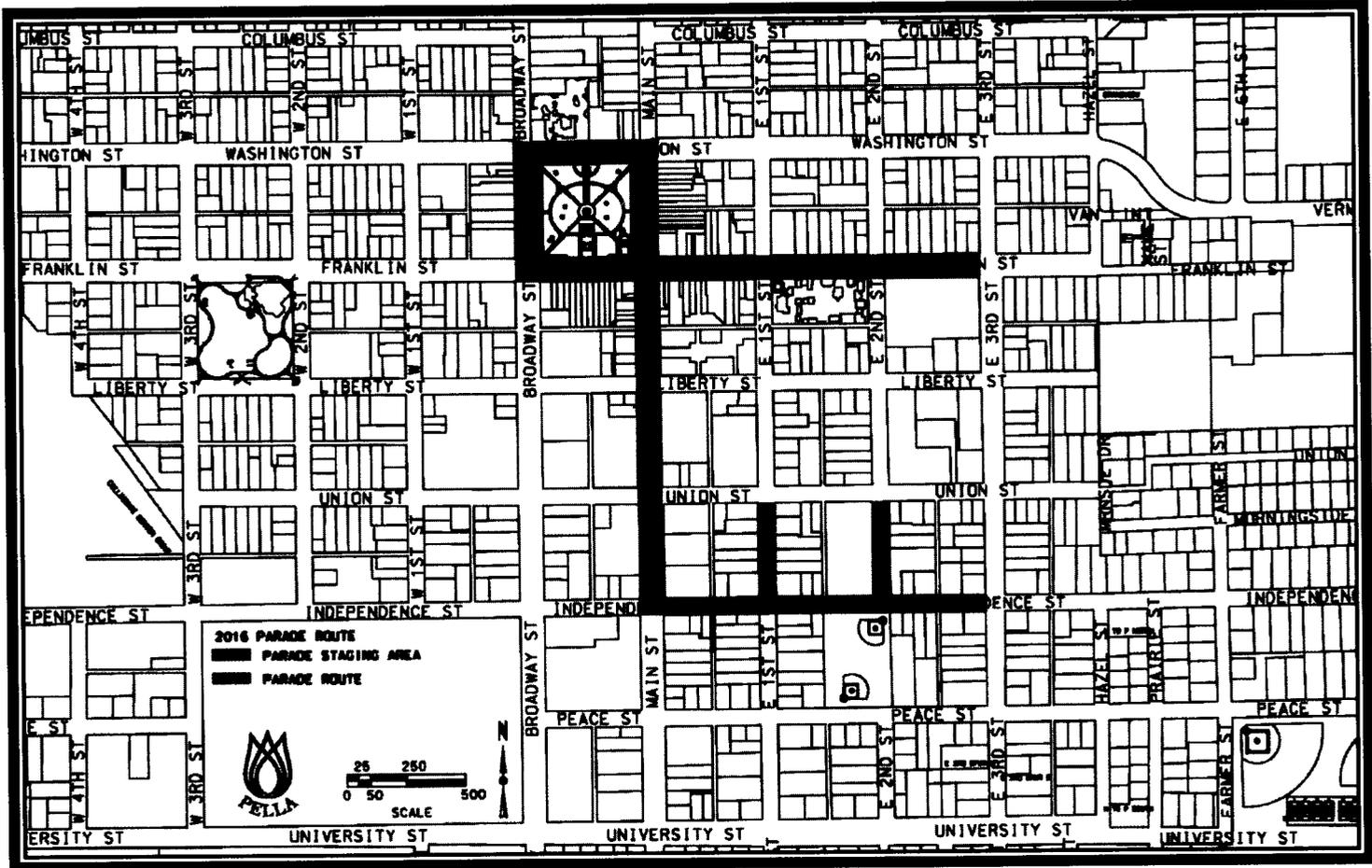
#### **Signs for Tour Wagons**

Houston Ave (center of grass area between street & sidewalk)

# Tulip Time Street Closings



# Tulip Time Parade Route





## CITY OF PELLA SPECIAL EVENTS DEPARTMENT REVIEW

|            |                          |
|------------|--------------------------|
| [REDACTED] | Tulip Time 2016          |
| [REDACTED] | March 21, 2016           |
| [REDACTED] | Ronda Brown              |
| [REDACTED] | May 5-7                  |
| [REDACTED] | Paul Jones, 641-780-3283 |

[REDACTED]

Recommend approval. RAB

[REDACTED]

Event coordinator needs to contact Doug Rigger @ 230-0084 prior to event to coordinate cones/barricades. DR DB

[REDACTED]

Recommend approval. GW

[REDACTED]

Any changes from last year's hook-up locations and any other requests should be communicated to the Electric Department at 628-2581. Recommend approval.  
NS

[REDACTED]

Community Services staff will attend Steering Committee meetings. Any changes from last year's event or any other requests should be communicated via the meetings or by calling the office at 628-4571. JV



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: G-1

SUBJECT: Tobacco Enforcement

DATE: April 5, 2016

**BACKGROUND:** The City of Pella and the Iowa Alcoholic Beverages Division entered into an agreement in October 2015 requiring the City of Pella to conduct covert compliance checks at each tobacco, alternative nicotine and vapor product retailer. As a result of the compliance checks in January 2016, one clerk of a Pella business was cited criminally for selling tobacco to persons under the legal age. The business, Casey's General Store #2598, was cited for a first offense.

The disposition of the criminal case was a paid fine. After the criminal case, civil prosecution is required by the Iowa Attorney General's Office. A Notice of Hearing, Hearing Complaint and Acknowledgement/Settlement Agreement was sent via certified mail to the business regarding the violation.

A representative from Casey's has signed the Acknowledgement/Settlement Agreement and has remitted the civil penalty of \$300 to the City of Pella in lieu of a public hearing. With Council approval, the Mayor will sign the Order Accepting Acknowledgement/Settlement Agreement-1st Violation.

**ATTACHMENTS:** Acknowledgement/Settlement Agreement-1<sup>st</sup> Violation  
Order Accepting Acknowledgement/Settlement Agreement-1<sup>st</sup> Violation

**REPORT PREPARED BY:** Robert A. Bokinsky, Chief of Police

**REPORT REVIEWED BY:** CITY CLERK  
CITY ADMINISTRATOR

**RECOMMENDATION:** Accept Acknowledgement/Settlement Agreement from Casey's General Store #2598.

BEFORE THE PELLA CITY COUNCIL

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|                             |   |                                   |
|-----------------------------|---|-----------------------------------|
| IN RE:                      | : |                                   |
|                             | : |                                   |
| Casey's General Store #2598 | : |                                   |
| License No. P16-03          | : | <b>ACKNOWLEDGEMENT/SETTLEMENT</b> |
| 414 S. Clark                | : | <b>AGREEMENT</b>                  |
| Pella, IA 50219             | : | <b>1<sup>ST</sup> VIOLATION</b>   |
|                             | : |                                   |

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I (we) hereby knowingly and voluntarily acknowledge that we have received the Notice of Hearing and the Complaint in the above case. I (we) hereby knowingly and voluntarily acknowledge the facts and allegations contained in the complaint attached hereto and incorporated herein by reference, and knowingly and voluntarily admit that the same are true and correct. I (we) hereby knowingly and voluntarily waive hearing, and submit to the statutory penalties prescribed by Iowa law. I (we) understand that the violation on January 8, 2016 will count as an official "First Violation" of Iowa Code section 453A.2 pursuant to Iowa Code section 453A.22. I (we) have enclosed a check for the amount of \$300.00 made payable to the City of Pella to settle the above-referenced complaint.

Casey's Marketing Commission \_\_\_\_\_  
By Amy D. Costello \_\_\_\_\_  
Amy D. Costello, Legal Counsel

Date: 2/29/16

NOTE: This must be signed by an individual licensee or permittee, or in the case of another business entity, by individual(s) who have authority to bind the entity.

**If you decide to sign this ACKNOWLEDGMENT/SETTLEMENT AGREEMENT and waive your appearance at a hearing, this document, properly signed and dated, along with your \$300.00 check made payable to the "City of Pella", should be returned to: Robert L. Stuyvesant, PO Box 517, Carlisle, Iowa 50047**

BEFORE THE PELLA CITY COUNCIL

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|                             |   |   |
|-----------------------------|---|---|
| IN RE:                      | : |   |
|                             | : |   |
| Casey's General Store #2598 | : |   |
| License No. P16-03          | : | <b>ORDER ACCEPTING</b>                      |
| 414 S. Clark                | : | <b>ACKNOWLEDGEMENT/SETTLEMENT</b>           |
| Pella, IA 50219             | : | <b>AGREEMENT – 1<sup>ST</sup> VIOLATION</b> |
|                             | : |   |

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On this \_\_\_\_ day of April, 2016, in lieu of a public hearing on the matter, the Pella City Council approves the attached Acknowledgment/Settlement Agreement between the above-captioned permittee and the City of Pella.

THEREFORE, the Pella City Council FINDS that the above-captioned permittee has remitted to the "City of Pella" a civil penalty in the amount of three hundred (\$300.00) for a violation that occurred on January 8, 2016. Be advised that this sanction will count as a first violation of Iowa Code section 453A.2(1), pursuant to Iowa Code section 453A.22(2)(a).

IT IS THEREFORE ORDERED that the judgment in this matter is hereby satisfied.

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MAYOR, City of Pella



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: H-1

SUBJECT: Resolution Adopting a Small Power Production and Cogeneration Policy

DATE: April 5, 2016

**BACKGROUND:** This resolution approves the City's Distributed Generation Workbook as the City's policy for customers who install renewable generation facilities that qualify under the Public Power Utilities Regulatory Policy Act of 1978 (PURPA). It is important to note, proposed Distributed Generation Workbook which was compiled by Missouri River Energy Services (MRES) and is intended to meet the requirements of (PURPA). Furthermore, the City Council discussed this issue during the March 15, 2016 Policy and Planning meeting.

As background, PURPA is intended to encourage the use of cogeneration and small production facilities where such devices might utilize alternate fuels and thus might make a significant contribution to the nation's effort to conserve energy resources. These facilities are referred to as a Qualifying Facility (QF). Under federal regulations, utilities are required to interconnect and operate parallel with a QF. Furthermore, utilities are also required to buy and sell power to a QF at nondiscriminatory rates. It is important to note, municipal utilities can establish rates for purchasing power from a QF based on their avoided costs. Due to the highly capital intensive nature of the electric industry, avoided costs are typically related to the utility's cost of purchasing or not burning fuel for their customer load. The avoided cost rate under this policy is 3.04 cents per kWh and is adjusted by MRES on an annual basis. This rate represents the avoided cost by MRES in providing power for their customer load.

In summary, this policy is intended to meet federal regulations as well establish the policies and procedures for customers who wish to install renewable generation facilities for their home or business.

**ATTACHMENTS:** Resolution; Distributed Generation Workbook

**REPORT PREPARED BY:** Electric Distribution

**REPORT REVIEWED BY:** CITY ADMINISTRATOR  
CITY CLERK

**RECOMMENDED ACTION:** Approve Resolution.

RESOLUTION NO. 5676

RESOLUTION ADOPTING A SMALL POWER PRODUCTION AND CO-GENERATION POLICY THAT SETS RULES AND GUIDELINES TO FULFILL THE CITY'S OBLIGATION TO PURCHASE POWER FROM QUALIFYING FACILITIES UNDER THE PUBLIC POWER UTILITIES REGULATORY POLICY ACT OF 1978

WHEREAS, the City of Pella owns and operates an electric utility that provides electricity to residents of the City of Pella and also to residents outside the City limits but within the service area boundary established by the State of Iowa; and,

WHEREAS, the City Council has deemed it advisable and necessary to authorize and implement a Small Power Production and Co-Generation Policy; and,

WHEREAS, the Public Utilities Regulatory Policy Act of 1978 (PURPA), as amended, requires a utility to buy power and sell power to Qualifying Facilities; and,

WHEREAS, the City of Pella and MRES filed a Petition of Waiver, which specifies the obligations of the City of Pella and MRES to a QF with the Federal Energy Regulatory Commission (FERC) on Section 2010 of PURPA and have been granted such waiver by the FERC; and,

WHEREAS, the City of Pella and MRES agreed to comply with "Rules of Compliance" as part of the Waiver; and,

WHEREAS, the City of Pella has drafted guidelines and documents to implement the Rules of Compliance known as the "Distributed Generation Workbook" to accommodate QFs in interconnection and power purchase arrangements, which are subject to be updated periodically.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, IOWA:

That in recognition of the above statements, the City of Pella hereby adopts the Distributed Generation Workbook as the "Small Power Production and Co-Generation Policy."

PASSED and ADOPTED this 5th day of April, 2016.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: H-2

SUBJECT: Resolution Setting the Public Hearing Date, Authorizing the Taking of Bids and Authorizing the Bid Opening for the Construction of the West Substation Ring Bus Improvements.

DATE: April 5, 2016

BACKGROUND: This resolution sets the Public Hearing date as May 2, 2016 and authorizes the taking of bids for the construction of the West Substation Ring Bus Improvements.

The work consists of modification of a 69 kV substation, including concrete foundations, bus work, installation of steel structures, 69 kV switches, PT's, and 69 kV circuit breakers.

The Engineer's estimate for the construction is \$3,000,000.

Critical dates have been identified as:

|                |                                       |
|----------------|---------------------------------------|
| April 21, 2016 | Bid Opening at 1:30 p.m. at City Hall |
| May 2, 2016    | Public Hearing at 7:00 p.m.           |
| May 6, 2017    | Substantial Completion                |

ATTACHMENTS: Resolution, Plans and Specifications on file at City Hall

REPORT PREPARED BY: Electric Department

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve resolution.

RESOLUTION NO. 5677

RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS, APPROVING PLANS, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFORE IN CONNECTION WITH THE WEST SUBSTATION RING BUS IMPROVEMENTS FOR THE PELLA ELECTRIC DEPARTMENT

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the West Substation Ring Bus Improvement Project, and has caused to be prepared plans, specifications and form of contract, together with estimate of cost, on file in the office of the Clerk for public inspection, for the construction of said public improvements, and said plans, specifications and form of contract are deemed suitable for the construction of said public improvements; and

WHEREAS, before said plans, specifications, form of contract and estimate of cost may be adopted, and contract for the construction of the public improvements entered into, it is necessary, pursuant to Division VI of Chapter 384 of the Code of Iowa, to hold a public hearing and to advertise for bids,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the West Substation Ring Bus Improvement Project, in the manner set forth in the plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the published Notice of Hearing and Letting, said public improvements being more generally described as follows:

The work consists of modification of a 69 kV substation, including concrete foundations, bus work, installation of steel structures, 69 kV switches, PT's, and 69 kV circuit breakers.

Section 2. That the amount of bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice of public notice approved as a part of said specifications; and,

BE IT FURTHER RESOLVED, that the Clerk be and is hereby directed to publish notice to bidders once in the Pella Chronicle, a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall be not less than four clear days nor more than forty-five days prior to April 21, 2016, which is hereby fixed as the date for receiving bids. Said bids are to be filed prior to 1:30 p.m. on said date; and,

BE IT FURTHER RESOLVED, that bids shall be received and opened at a public meeting as provided in the public notice and the results of said bids shall be considered at a meeting of this Council on May 2, 2016 at 7:00 o'clock p.m.; and,

BE IT FURTHER RESOLVED, that the City Clerk is hereby designated as the authority to receive and open said bids on behalf of the City of Pella, Iowa; and,

PASSED and ADOPTED this 5<sup>th</sup> day of April, 2016.

\_\_\_\_\_  
Jim Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk



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THE  
**CITY of PELLA**  

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**STAFF MEMO TO COUNCIL**

ITEM NO: H-3

SUBJECT: Resolution Approving Change Order #1 with Eriksen Construction Co., Inc.  
Water Systems Improvements, Division 1: RO Water Treatment Plant

DATE: April 5, 2016

**BACKGROUND:**

On November 17, 2015, the City Council awarded a construction contract to Eriksen Construction Co., Inc. in the amount of \$8,655,000.00 for improvements to the City's water treatment plant and structural improvements to the City's clearwell. While constructing the improvements to the clearwell the contractor uncovered a tar like substance on the roof of the clearwell which will need to be removed. To remedy this issue Eriksen Construction Co., Inc. and the City's engineer Howard R. Green are requesting approval of Change Order #1, for the amount of \$86,598.81. It should be noted this change order will not extend the project's final completion date of July 28, 2017. Listed below is a summary of the requested change order:

| <u>Item</u>                        | <u>Description of Change Order Request Item</u> | <u>Cost</u>               | <u>Time</u>   |
|------------------------------------|---|---------------------------|---------------|
| 1.                                 | Revisions to clearwell roof design              | \$0.00                    | None          |
| 2.                                 | East Bank Filter influent pipes (credit)        | -\$2,370.00               | None          |
| 3.                                 | Removal of clearwell tar from existing roof     | \$88,968.81               | None          |
| <b>Total Change Order Request:</b> |   | <b><u>\$86,598.81</u></b> | <b>0 Days</b> |

- 1. Revisions to roof design for the clearwell** - This change order does not include any adjustment to the contract price, however, it does include design change for the clearwell roof. These revisions include eliminating the controlled low-strength material (CLSM) as a light-weight material to build up the slope on the new cast-in-place concrete roof. In lieu of the CLSM product, a rigid insulation and polyethylene sheet shall be installed with two 4-inch concrete slabs. The epoxy injection for structural crack repair may be eliminated as part of this RFP as the bottom 4-inch slab will provide a completely sealed barrier above the existing concrete roof. Contractor shall provide two 3'x8' access hatches (one per clearwell cell) with manufactured access doors instead of cutting wider openings in the existing High Service Pump Accesses. Contractor shall provide temporary 12-inch PVC pipe to replace the capacity of the three existing 10-inch finished water lines.

2. **Contract deduction of \$2,370 for the east bank filter influent pipes** - The plans called for the removal of the three 8-inch influent pipes to the east bank filters, which includes core drilling the existing wall sleeve, installation of new 8-inch pipe, installation of modular casing seal, and grouting the penetration flush with the existing vertical concrete face. Field observations indicate that the existing 8-inch influent wall sleeves are in good condition and can be reused. Eliminating the core drill, all new pipe sleeve, modular casing seal, and grout.
  
3. **Addition of \$88,968.81 for removal of tar from the roof of the clearwell tar** - The plans identified that all existing loose tar/paper was to be removed from the clearwell in order to expose cracks in the clearwell roof for repair. This item will completely remove all existing asphaltic materials with a full sandblast prior to placement of the new clearwell roof system. Once the dirt was completely removed it was discovered that the tar paper had originally been sealed down with large quantities of tar. The Iowa Department of Natural Resources (IDNR) was consulted with this matter and highly recommended that the tar substance be completely removed to prevent any future contamination concerns.

**Contract Summary**

If Council approves Change Order #1 as recommended by staff, listed below is a contract summary:

|  |                              |
|--|------------------------------|
| Original Construction Contract             | \$8,655,000.00               |
| Change Order #1                            | <u>86,598.81</u>             |
| <b>Total Revised Construction Contract</b> | <b><u>\$8,741,598.81</u></b> |

**Staff's Recommendation**

The removal of the tar like substance from the roof of the City's clearwell is recommended by the IDNR. As a result, staff and the City's engineer Howard R Green are recommending approval of Change Order #1.

ATTACHMENTS: Resolution, Change Order #1; Engineer's Recommendation; Change Order #1;

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve Change Order #1

RESOLUTION NO. 5678

RESOLUTION APPROVING CHANGE ORDER #1 WITH ERIKSEN CONSTRUCTION CO., INC. FOR CONSTRUCTION OF A NEW RO WATER TREATMENT PLANT

WHEREAS, on November 17, 2015, the City Council awarded a contract with Eriksen Construction Co., Inc. of Blair Nebraska for the New RO Water Treatment Plant; and,

WHEREAS, Change Order #1 in the amount of \$86,598.81 is for the additional increases and decreases as summarized in the following table:

| <u>Item</u>                        | <u>Description of Change Order Request Item</u> | <u>Cost</u>                | <u>Time</u>   |
|------------------------------------|---|----------------------------|---------------|
| 1.                                 | Revisions to clearwell roof design              | \$ 0.00                    | None          |
| 2.                                 | East Bank Filter influent pipes (credit)        | \$ (2,370.00)              | None          |
| 3.                                 | Removal of clearwell tar from existing roof     | <u>88,968.81</u>           | None          |
| <b>Total Change Order Request:</b> |   | <b><u>\$ 86,598.81</u></b> | <b>0 Days</b> |

WHEREAS, Change Order #1 does not extend the project completion date of July 28, 2017; and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, IOWA that Change Order #1 to the City's contract with Eriksen Construction Co., Inc. for the New RO Water Treatment Plant is approved in the amount of \$86,598.81, thereby increasing the total contraction contract to \$8,741,598.81.

PASSED AND APPROVED this 5th day of April, 2016.

\_\_\_\_\_  
James Mueller, Mayor

Attest:

\_\_\_\_\_  
Ronda Brown, City Clerk



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: I-1

SUBJECT: Ordinance Amending Zoning Regulations, 165.33 Sign Regulations by Amending the Provisions Pertaining to Highway 163 Bypass Signage

DATE: April 5, 2016 (This item was tabled on February 16, 2016.)

**BACKGROUND:**

This ordinance was tabled during the February 16, 2016 City Council meeting to provide staff with an opportunity to seek additional input from both the Planning and Zoning Commission (P&Z) and the Community Development Committee (CDC). Recently staff did conduct a joint meeting with representatives of these two committees which was beneficial to all parties involved

During the Council meeting staff will be providing an update on the joint meeting with representatives of P&Z and CDC.

Listed below the staff memo as originally presented for this proposed ordinance.

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The City Council in 2004 amended the City Code to permit up to 60 foot pole signs for food, fuel and lodging uses located within a 1,600 foot radius of the Highway 163 interchanges at Washington Street, Clark Street and the County line. Prior to this amendment, the maximum height for a pole sign was 15 foot.

As background, this code amendment was driven by visibility concerns at the Clark Street and Highway 163 interchange. Specifically, it was felt businesses in this area needed to have signs in height of 60 feet in order to be visible from Highway 163. However, over the twelve years since this amendment has been in place, the tallest constructed at these interchanges was 30 feet. Furthermore, Dairy Queen was recently approved for a 40 foot pole for their new restaurant located in the vicinity of Clark Street and Highway 163.

Since businesses over the last twelve years have only requested to construct pole signs up to 40 feet in height, staff discussed this issue with Council during Policy and Planning on November 17, 2015. Specifically, the concern with the current maximum height of sixty feet for pole signs does not appear to be needed by businesses. Furthermore, tall signs have traditionally been viewed as contrary to the City's zoning ordinance and gateway zoning districts. For comparison purposes, staff inquired with three comparable communities who abut Interstates 80, 35, and 235. Listed below is the maximum sign height each of these communities allow for businesses located in the vicinity of an interstate interchange:

|                       | <b>Maximum Sign Height</b> | <b>Maximum Sign Area</b> |
|-----------------------|----------------------------|--------------------------|
| West Des Moines       | 30 ft.                     | 100 sq. ft.              |
| Urbandale             | 50 ft.                     | 300 sq. ft.              |
| Clive                 | 30 ft.                     | 100* sq. ft.             |
| <b>Pella</b>          | <b>60 ft.</b>              | <b>180 sq. ft.</b>       |
| Average without Pella | 36.6 ft                    | 166.66 sq. ft.           |

\* Allows business owners who own 25 acres of land and have 1,000 linear feet of frontage abutting the interstate to construct a monument sign of 30 feet in height and up to 750 square in area.

After discussing this issue, Council directed staff to solicit feedback from the Community Development Committee and Planning and Zoning on this issue. For these two committees, staff proposed a draft ordinance which would limit the size of a pole sign constructed at a Highway 163 interchange to 40 feet, which was the tallest sign any business has requested over the past twelve years.

Listed below is a summary of the proposed sign code amendment:

#### **Current Hwy 163 Sign Height Limitations**

- A sign area of up to 180 square feet for signs 60 feet in height.
- A sign area of up to 150 square feet for signs 50 feet in height.
- A sign area of up to 120 square feet for signs 40 feet in height.
- A sign area of up to 90 square feet for signs 30 feet in height.
- Signs less than 30 feet in height shall be limited to a maximum sign area of 50 square feet.

#### **Proposed Hwy 163 Sign Height Limitations**

- A sign area of up to 120 square feet for signs 40 feet in height.
- A sign area of up to 90 square feet for signs 30 feet in height.
- Signs less than 30 feet in height shall be limited to a maximum sign area of 50 square feet.

#### **Committee Actions**

The Community Development Committee (CDC) at their December 9, 2015 meeting voted 8 to 0 to recommend approval of the ordinance.

The Planning and Zoning Commission at their January 25, 2016 meeting voted 9 to 0 to recommend denial of the ordinance. Due to the fact the Ordinance amendment was denied by the Planning and Zoning Commission, a super majority of Council, three-fourths (3/4) or 5 out of 6 of the members, is required to approve this ordinance per 165.38.

At the Council meeting on February 16, 2016, Ordinance No. 906 was tabled to allow representatives from the Community Development Committee and Planning and Zoning to meet to further discuss the bypass signage issue.

ATTACHMENTS: Ordinance; Highway 163 Bypass Sign Graphic

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR, CITY CLERK

RECOMMENDATION: Table Ordinance until representatives from CDC and P&Z have met for further discussion on this topic.

## ORDINANCE NO. 906

### AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.33 BY AMENDING THE PROVISIONS PERTAINING TO HIGHWAY 163 BYPASS SIGNAGE

Be it enacted by the City Council of the City of Pella, Iowa:

SECTION 1. TEXT AMENDMENTS. The City Code of the City of Pella is hereby amended by deleting 15. Highway 163 Bypass Signage replacing with the following:

#### 15. Highway 163 Bypass Signage:

A. Applicability. The provisions of this section shall only apply to food, fuel or lodging uses as defined by this section for parcels within a 1600 foot radius of the center of Highway 163 and the Washington Street, Clark Street or County Highway G5T interchanges.

B. Maximum Area/Maximum Height for Freestanding Elevated Signs. Parcels meeting the above applicability requirements may have one freestanding elevated sign with areas as follows:

- (1) A sign area of up to 120 square feet for signs 40 feet in height.
- (2) A sign area of up to 90 square feet for signs 30 feet in height.
- (3) Signs less than 30 feet in height shall be limited to a maximum sign area of 50 square feet.

C. Number of Signs. Parcels meeting the applicability requirements may have one freestanding sign in addition to one freestanding elevated sign provided the additional sign is a freestanding ground sign. A minimum distance of sixty (60) feet shall be maintained between freestanding elevated signs and freestanding ground signs. A minimum distance of two hundred (200) feet shall be maintained between a freestanding elevated sign and any other freestanding elevated sign on adjacent parcels. In no case shall any parcel have more than one freestanding sign, whether ground sign or elevated, other than specified above for the Highway 163 interchange areas.

D. Wall Sign Allowance. Buildings on parcels meeting the above applicability requirements may have wall signs up to 250 square feet each per building front in area regardless of setback from the nearest public right of way provided all of the following are met:

- (1) There is no freestanding elevated sign on the parcel in question.
- (2) The wall sign if internally lit is lit with interior lit dimensional letters as defined by the following parameters:
  - (a) Fabricated dimensional letters w/ interior lighting and translucent faces. Light source may be concealed florescent tube or concealed neon.
  - (b) Company logos may be housed by a sign cabinet in the shape of the logo.
  - (c) Graphic layout may not be a line of lettering mounted to the face of a rectangular box cabinet.
- (3) The wall sign does not contain more than 2.75 square feet per front foot of wall on which the sign is placed.

(4) The wall sign, when mounted, does not obscure or cover any architectural features of the building.

(5) The wall sign cannot be affixed to any portion or obscure any portion of the roof or roof line.

This requirement shall not prohibit a business from having other wall signs provided they meet all other regulations for wall signs.

E. Maximum Sign Area Ratio. The maximum height to width or width to height ratio for wall signs and freestanding elevated sign areas under this section shall be 3 to 1.

F. Airport Restrictions. Any proposed freestanding elevated sign for the Washington Street interchange shall conform to airport height and lighting restrictions.

SECTION 2. NOTATION. The Zoning Administrator shall hereby record the ordinance number and date of passage of this Ordinance.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

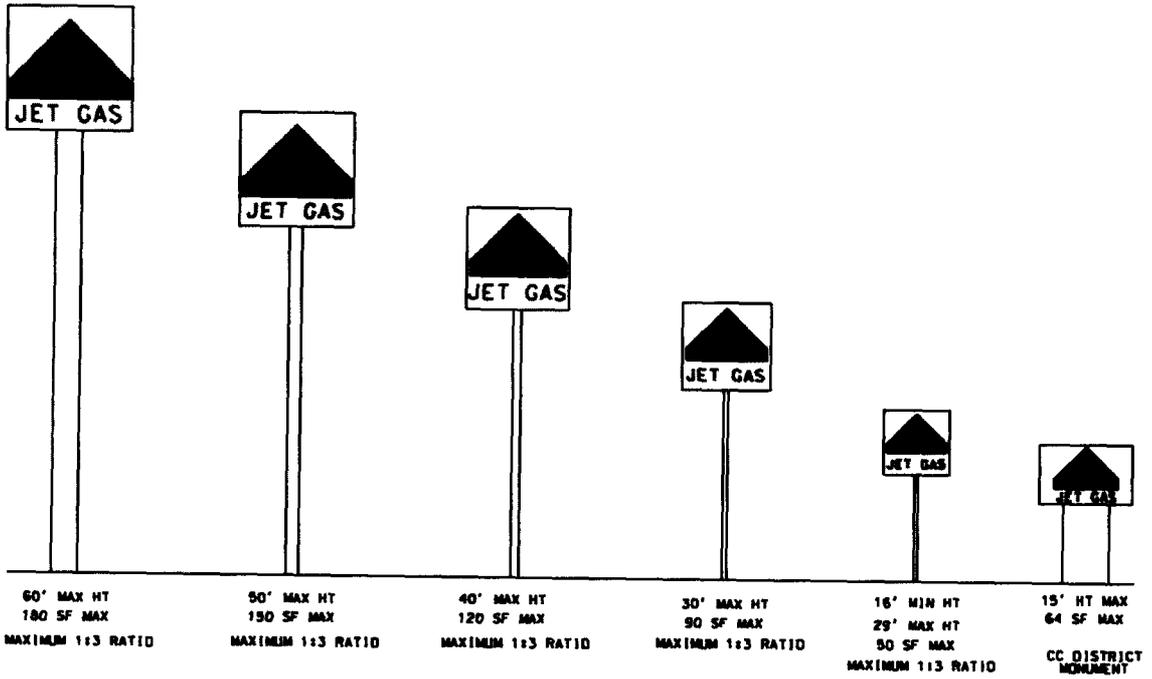
SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

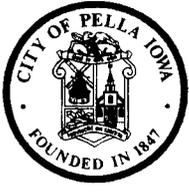
SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST: \_\_\_\_\_  
Ronda Brown, City Clerk





THE  
**CITY of PELLA**  
 STAFF MEMO TO COUNCIL

ITEM NO: I-2

SUBJECT: Amending Chapter 171 Schedule of Rates and Fees

DATE: April 5, 2016 (2<sup>nd</sup> Reading)

BACKGROUND: At the March 1<sup>st</sup> Council meeting, staff reviewed and received recommendations for updating three sections of Chapter 171 – Schedule of Rates and Fees. The three sections reviewed and included in the proposed ordinance make changes to the City’s returned electronic payment and returned check fee, false alarm fees, and peddlers/transient merchant fees. The following is additional information utilized in developing the proposed fee structure for each of the three sections.

**False Alarm Fees – Chapter 124:** The following is false alarm rate information obtained from surveyed communities.

| # False Alarms | Pella | Oskaloosa | Knoxville | Pleasant Hill | W. Des Moines* | Clive  |
|----------------|-------|-----------|-----------|---------------|----------------|--------|
| 1              | \$ -  | \$ -      | \$ -      | \$ 25         | \$ -           | \$ -   |
| 2              | \$ -  | \$ -      | \$ -      | \$ 50         | \$ -           | \$ -   |
| 3              | \$ 15 | \$ 25     | \$ -      | \$ 50         | \$ -           | \$ 75  |
| 4              | \$ 15 | \$ 50     | \$ -      | \$ 75         | \$ 50          | \$ 100 |
| 5              | \$ 15 | \$ 100    | \$ -      | \$ 75         | \$ 100         | \$ 150 |
| 6              | \$ 30 | \$ 100    | \$ -      | \$ 75         | \$ 100         | \$ 150 |
| 7              | \$ 30 | \$ 100    | \$ -      | \$ 100        | \$ 100         | \$ 150 |
| 8              | \$ 30 | \$ 100    | \$ -      | \$ 100        | \$ 100         | \$ 150 |
| 9              | \$ 30 | \$ 100    | \$ 25     | \$ 100        | \$ 100         | \$ 150 |
| 10             | \$ 30 | \$ 100    | \$ 25     | \$ 200        | \$ 100         | \$ 150 |
| 11+            | \$ 60 | \$ 100    | \$ 25     | \$ 200        | \$ 100         | \$ 150 |

\*also has monthly monitoring fee

Based on the surveyed numbers and the City’s desire to cover costs associated with false alarms as well as put in place incentives to avoid repeated false alarms, the proposed ordinance includes the following rates:

- First and Second False Alarm: No Charge
- Third through Fifth False Alarm: \$50.00 Each
- Fifth through Tenth False Alarm: \$100.00 Each
- Eleventh and thereafter: \$150.00 Each

Staff believes these rates are consistent with other surveyed communities in our region and will also ensure alarm users put an emphasis on eliminating repeated false alarms.

**Peddler Permit, Transient Merchant Permit – Chapter 122:** The following are peddler/transient merchant permit fees obtained from surveyed communities.

**Peddler Permit**

|                                 | <u>Pella</u> | <u>Oskaloosa</u> | <u>Creston</u> | <u>Urbandale</u> | <u>Knoxville</u> | <u>Grinnell</u> | <u>W. Des Moines*</u> |
|---------------------------------|--------------|------------------|----------------|------------------|------------------|-----------------|-----------------------|
| <b>Application Fee</b>          | \$ 25        | \$ 25            | \$ 10          | n/a              | n/a              | n/a             | \$ 100.00             |
| <b>Daily Permit</b>             | \$ 5         | \$ 5             | \$ 50          | \$ 25            | n/a              | \$ 25           | \$ 20.00              |
| <b>Weekly Permit</b>            | \$ 15        | \$ 15            | \$ 150         | \$ 75            | n/a              | n/a             | \$ 100.00             |
| <b>Monthly Permit</b>           | \$ 30        | \$ 30            | n/a            | n/a              | n/a              | n/a             | n/a                   |
| <b>90 Days</b>                  | n/a          | n/a              | n/a            | \$ 500           | n/a              | n/a             | n/a                   |
| <b>Seasonal Permit/6 Months</b> | \$ 50        | n/a              | \$ 500         | n/a              | n/a              | n/a             | n/a                   |
| <b>1 year</b>                   | n/a          | n/a              | \$ 1,000       | n/a              | \$ 105           | n/a             | n/a                   |

In addition, the Pella City Code states that for a business who has been classified as a transient merchant during the previous two consecutive years, there shall be no fee, provided the business meets the following criteria:

1. The business has not changed its name, ownership or location during the previous two consecutive years.
2. The business has not changed the goods, wares, property, services or merchandise offered for sale during the previous two consecutive years.
3. The business has not had its permit revoked or suspended during the previous two consecutive years.

In order to ensure equitable treatment for those who operate brick and mortar businesses within the city limits and also to ensure administrative and enforcement time is recovered, the proposed ordinance amends the fee of peddler and transient merchant permits to the following:

|                  |          |
|------------------|----------|
| Application Fee: | \$ 25.00 |
| Daily Permit:    | \$ 25.00 |
| Weekly Permit:   | \$ 75.00 |
| Monthly Permit:  | \$150.00 |
| Seasonal Permit: | \$300.00 |

Also, the proposed ordinance removes the exception for those merchants who have operated for two consecutive years.

**Returned Electronic Payment or Returned Check – Chapter 9:** The City’s current returned fee policy charges residents a \$13.00 fee when the City is notified of a returned electronic payment or returned check. Given the bank fees and, more importantly, the staff time necessary to process insufficient funds notifications, the proposed ordinance amends Chapter 9 of the Pella City Code to include the following:

**9.05 Insufficient Funds Fee**

The charge for a returned electronic payment or a returned check shall be the maximum amount allowed under Iowa Code Chapter 554.3512.

The current maximum for insufficient funds fees as set by State Code Chapter 554.3512 is \$30, which would be adjusted in the future when and if State Code is ever amended.

ATTACHMENTS: Ordinance

REPORT PREPARED BY: Finance Director

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Approve ordinance.

ORDINANCE NO. 908

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA, IOWA  
CHAPTER 171 SCHEDULE OF RATES AND FEES

Be it Enacted by the City Council of the City of Pella, Iowa:

**SECTION 1: TEXT AMENDMENT:** Section 1B. Chapter 9 Fees: (Administrative Fees and Charges), is hereby amended by deleting the section in its entirety and replacing the section with the following:

| <b><u>Description</u></b>                                   | <b><u>Fee</u></b>   |
|---|---|
| 24-Hour Disconnect Notice Posting                           | \$25.00 each  |
| Administrative Fee Added to the Sale and/or Resale of Goods | 15% of cost   |
| Engineering Fees for Development                            | Cost passed on to developer                                 |
| Deposit – Commercial Accounts                               | Largest monthly bill prior 12 months                        |
| Deposit – Residential Accounts                              | Largest monthly bill prior 12 months                        |
| Returned Check/Insufficient Funds                           | The maximum amount allowed under Iowa Code Chapter 554.3512 |

**SECTION 2: TEXT AMENDMENT:** Section 14. Chapter 122 Fees: (Peddlers, Transient Merchants), is hereby amended by deleting the section in its entirety and replacing the section with the following:

| <b><u>Description</u></b> | <b><u>Fee</u></b> |
|---------------------------|-------------------|
| Application Fee           | \$25.00           |
| Daily Permit              | \$25.00           |
| Weekly Permit             | \$75.00           |
| Monthly Permit            | \$150.00          |
| Seasonal Permit           | \$300.00          |

**SECTION 3: TEXT AMENDMENT:** Section 16. Chapter 124 Fees: (False Alarm), is hereby amended by deleting the section in its entirety and replacing the section with the following:

| <b><u>Description</u></b>  | <b><u>Fee</u></b> |
|--|-------------------|
| First and second false alarm   | No Charge         |
| Third through fifth false alarm  | \$50.00 each      |
| Sixth through tenth false alarm  | \$100.00 each     |
| Eleventh and every false alarm thereafter  | \$150.00 each     |
| alarm users with over fifteen false alarms per calendar year will be required to pay \$150.00 for each false alarm for the next calendar year until the number of false alarms is reduced to fifteen for a calendar year |                   |

**SECTION 4: REPEALER.** All ordinances or portions of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

**SECTION 5: SEVERABILITY CLAUSE.** If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 6: WHEN EFFECTIVE.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

**PASSED, ADOPTED AND APPROVED** by the Council of the City of Pella, Iowa, this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: I-3

SUBJECT: City of Pella Code of Ordinances 69 Parking Restrictions

DATE: April 5, 2016

**BACKGROUND:**

At the March 15th Policy and Planning meeting, Council discussed requests to change parking restrictions in the areas of the Central Business District. At the conclusion of the discussion Council directed staff to proceed with an ordinance amendment which would make the following changes to the City's parking ordinance:

**700 Block of Washington**

This proposed ordinance removes the three hour parking limitation from 9:00 a.m. to 6:00 p.m. except for Sundays and holidays for the nine diagonal parking spaces which are located on the south side of Washington Street immediately west of the intersection of Broadway Street and Washington Street. It should be noted, this area is subject to no parking from 2:00 a.m. to 6:00 a.m., which would continue to remain as is.

As background on this proposal, staff received a request from Dr. Allen's office to remove the three hour parking restriction for this area of the 700 block of Washington Street

The reason for this request is as follows:

1. Dr. Allen's practice is expanding, which will also increase the need for employee parking.
2. Businesses on the northwest side of the town square could benefit from this change.
3. These nine spaces appear to be underutilized during traditional business hours.
4. The diagonal spaces located on the south side of the west half of the block from Washington Street between Broadway Street and Main Street do not have a three hour restriction.  
Therefore, this requested change would simply be extending this area ½ block to the west.

**700 Block of Broadway**

This proposed ordinance amendment removes the 2:00 a.m. to 6:00 a.m. parking restriction on the east side of Broadway Street from the alley south of Franklin Street to Liberty Street. The reason for this change is attributed to employees who work in the downtown area that arrive to work prior to 6:00 a.m.

ATTACHMENTS: Ordinance

REPORT PREPARED BY: Robert A. Bokinsky, Chief of Police

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Approve ordinance.

ORDINANCE NO. 909

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA, IOWA  
CHAPTER 69 PARKING REGULATIONS

Be it Enacted by the City Council of the City of Pella, Iowa:

**SECTION 1: TEXT AMENDMENT:** Chapter 69.10, All Night Parking Prohibited is hereby amended by deleting the following:

No person, except physicians or other persons on emergency calls, shall park a vehicle on any of the following named streets between the hours of two o'clock (2:00) a.m. and six o'clock (6:00) a.m.

| <u>STREET</u>   | <u>FROM</u>  | <u>TO</u>         | <u>SIDE</u> |
|-----------------|--------------|-------------------|-------------|
| Broadway Street | Union Street | Washington Street | both        |

**SECTION 2: TEXT AMENDMENT:** Chapter 69.12, Parking Limited is hereby amended by deleting the following:

Parking on the following streets shall be limited to three (3) hours from nine o'clock (9:00) a.m. to six o'clock (6:00) p.m., Monday through Saturday:

| <u>STREET</u>     | <u>FROM</u>     | <u>TO</u>  | <u>SIDE</u> |
|-------------------|-----------------|--|-------------|
| Washington Street | Broadway Street | West 1 <sup>st</sup> Street<br>parking spaces as<br>designated | south       |

**SECTION 3: TEXT AMENDMENT:** Chapter 69.10, All Night Parking Prohibited is hereby amended by adding the following:

No person, except physicians or other persons on emergency calls, shall park a vehicle on any of the following named streets between the hours of two o'clock (2:00) a.m. and six o'clock (6:00) a.m.

| <u>STREET</u>   | <u>FROM</u>  | <u>TO</u>         | <u>SIDE</u> |
|-----------------|--|-------------------|-------------|
| Broadway Street | Union Street   | Washington Street | west        |
| Broadway Street | Union Street   | Liberty Street    | east        |
| Broadway Street | alley between Liberty<br>Street and Franklin<br>Street | Washington Street | east        |

**SECTION 4: TEXT AMENDMENT:** Chapter 69.12, Parking Limited is hereby amended by adding the following:

Parking on the following streets shall be limited to three (3) hours from nine o'clock (9:00) a.m. to six o'clock (6:00) p.m., Monday through Saturday:

| <u>STREET</u>     | <u>FROM</u>   | <u>TO</u>                   | <u>SIDE</u> |
|-------------------|---|-----------------------------|-------------|
| Washington Street | alley between Broadway Street and West 1 <sup>st</sup> Street | West 1 <sup>st</sup> Street | south       |

Parking on the following streets shall be unlimited day time parking (sunrise to sunset):

| <u>STREET</u>     | <u>FROM</u>     | <u>TO</u>   | <u>SIDE</u> |
|-------------------|-----------------|---|-------------|
| Washington Street | Broadway Street | alley between Broadway Street and West 1 <sup>st</sup> Street | south       |

**SECTION 5: REPEALER.** All ordinances or portions of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

**SECTION 6: SEVERABILITY CLAUSE.** If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**SECTION 7: WHEN EFFECTIVE.** This Ordinance shall be in effect after its final passage, approval and publication as provided by law.

**PASSED, ADOPTED AND APPROVED** by the Council of the City of Pella, Iowa, this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk

J-1

| Invoice                                 | Description                     | Invoice Date | Due Date   | Total Cost | Period | GL Account         |
|---|---------------------------------|--------------|------------|------------|--------|--------------------|
| <b>AG BELT INC (1041)</b>               |                                 |              |            |            |        |                    |
| 03162016 - CC                           | BELTS FOR AIR HANDLER - CC      | 03/16/2016   | 04/05/2016 | 211.04     | 03/16  | 100.5.04.4100.6310 |
| Total AG BELT INC (1041):               |                                 |              |            | 211.04     |        |                    |
| <b>AHLERS &amp; COONEY P C (1048)</b>   |                                 |              |            |            |        |                    |
| 706627                                  | 2015 ELECTRIC REVENUE LEGAL FEE | 02/26/2016   | 04/05/2016 | 15,400.29  | 03/16  | 401.5.06.9076.6802 |
| Total AHLERS & COONEY P C (1048):       |                                 |              |            | 15,400.29  |        |                    |
| <b>ALLIANT-IES (GAS) (1060)</b>         |                                 |              |            |            |        |                    |
| 022516120TRUMA                          | NATURAL GAS SERVICE             | 02/25/2016   | 04/05/2016 | 51.70      | 03/16  | 350.5.05.8330.6371 |
| 022516120TRUMA                          | NATURAL GAS SERVICE             | 02/25/2016   | 04/05/2016 | 51.70      | 03/16  | 300.5.05.8130.6371 |
| 022516140TRUMA                          | NATURAL GAS SERVICE             | 02/25/2016   | 04/05/2016 | 113.01     | 03/16  | 300.5.05.8130.6371 |
| 022516140TRUMA                          | NATURAL GAS SERVICE             | 02/25/2016   | 04/05/2016 | 113.01     | 03/16  | 350.5.05.8330.6371 |
| 03092016                                | NATURAL GAS - MOLENGRACHT       | 03/09/2016   | 04/05/2016 | 17.43      | 03/16  | 100.5.09.4250.6371 |
| 031116AIR                               | GAS BILL-AIRPORT                | 03/11/2016   | 04/05/2016 | 151.05     | 03/16  | 100.5.05.2200.6371 |
| 03232016 - CC                           | NATURAL GAS - CC                | 03/23/2016   | 04/05/2016 | 1,211.80   | 03/16  | 100.5.04.4100.6371 |
| 03232016 - CC-A                         | NATURAL GAS - CC                | 03/23/2016   | 04/05/2016 | 76.48      | 03/16  | 100.5.04.4100.6371 |
| 032416PWO                               | GAS BILL-PWO                    | 03/24/2016   | 04/05/2016 | 119.26     | 03/16  | 100.5.05.6500.6371 |
| 032416PWS                               | GAS BILL-PWS                    | 03/24/2016   | 04/05/2016 | 252.22     | 03/16  | 100.5.05.6500.6371 |
| 03242016-222TRU                         | UTILITIES - 222 TRUMAN - EL     | 03/24/2016   | 04/05/2016 | 317.07     | 03/16  | 400.5.06.8588.9920 |
| 032516WWTP                              | NATURAL GAS-WWTP                | 03/25/2016   | 04/05/2016 | 46.70      | 03/16  | 350.5.05.8320.6371 |
| Total ALLIANT-IES (GAS) (1060):         |                                 |              |            | 2,521.43   |        |                    |
| <b>AMAZON (1070)</b>                    |                                 |              |            |            |        |                    |
| 03102016                                | COLLECTION LOCATE COMPUTER      | 03/10/2016   | 04/05/2016 | 959.98     | 03/16  | 350.5.05.8330.6510 |
| 03102016                                | COMMUNICATIONS CONSOLE IMPRO    | 03/10/2016   | 04/05/2016 | 150.00     | 03/16  | 201.5.01.7010.6721 |
| 03102016                                | COMMUNICATIONS CONSOLE IMPRO    | 03/10/2016   | 04/05/2016 | 277.99     | 03/16  | 201.5.01.7010.6721 |
| 03102016                                | COMMUNICATIONS CONSOLE IMPRO    | 03/10/2016   | 04/05/2016 | 59.59      | 03/16  | 201.5.01.7010.6721 |
| 03102016                                | COMMUNICATIONS CONSOLE IMPRO    | 03/10/2016   | 04/05/2016 | 277.99     | 03/16  | 201.5.01.7010.6721 |
| 03102016                                | DISTRIBUTION LOCATE COMPUTER    | 03/10/2016   | 04/05/2016 | 959.98     | 03/16  | 300.5.05.8130.6510 |
| 03102016                                | COMMUNICATIONS CONSOLE IMPRO    | 03/10/2016   | 04/05/2016 | 64.02      | 03/16  | 201.5.01.7010.6721 |
| 03102016                                | ROPE FOR PARKS                  | 03/10/2016   | 04/05/2016 | 41.83      | 03/16  | 100.5.09.4245.6590 |
| 03102016                                | ROPE FOR PARKS                  | 03/10/2016   | 04/05/2016 | 91.83      | 03/16  | 100.5.09.4245.6590 |
| 03102016                                | COMMUNICATIONS CONSOLE IMPRO    | 03/10/2016   | 04/05/2016 | 36.07      | 03/16  | 201.5.01.7010.6721 |
| 045890559918                            | UPS BATTERIES - EL              | 03/07/2016   | 04/05/2016 | 620.90     | 03/16  | 400.5.06.8921.9020 |
| 078416048795                            | CLEANING SUPPLIES - EL          | 02/25/2016   | 04/05/2016 | 29.76      | 03/16  | 400.5.06.8588.9920 |
| 078416048795                            | RACKMOUNT SHELF -EL             | 02/25/2016   | 04/05/2016 | 108.60     | 03/16  | 400.5.06.8588.9920 |
| 085183861031                            | RACKMOUNT KVM SWITCH - EL       | 03/04/2016   | 04/05/2016 | 623.94     | 03/16  | 400.5.06.8588.9920 |
| 085187927651                            | COOLER EXHAUST KIT - EL         | 03/05/2016   | 04/05/2016 | 127.36     | 03/16  | 400.5.06.8588.9920 |
| 085188737088                            | OFFICE SUPPLIES - EL            | 03/05/2016   | 04/05/2016 | 12.09      | 03/16  | 400.5.06.8588.9920 |
| 085188737088                            | COOLER ACCESSORIES - EL         | 03/05/2016   | 04/05/2016 | 818.43     | 03/16  | 400.5.06.8588.9920 |
| 085188802653                            | RACKMOUNT COOLER - EL           | 03/04/2016   | 04/05/2016 | 756.54     | 03/16  | 400.5.06.8588.9920 |
| Total AMAZON (1070):                    |                                 |              |            | 6,016.90   |        |                    |
| <b>ARNOLD MOTOR SUPPLY (1126)</b>       |                                 |              |            |            |        |                    |
| 37-499851                               | BATTERY FOR SPREADER            | 02/02/2016   | 04/05/2016 | 95.38      | 03/16  | 100.5.05.2200.6350 |
| 37-502139                               | OIL FILTERS                     | 03/09/2016   | 04/05/2016 | 15.14      | 03/16  | 300.5.05.8130.6330 |
| 37-502278                               | CONNECTORS - PD                 | 03/10/2016   | 04/05/2016 | 15.40      | 03/16  | 100.5.01.1000.6310 |
| Total ARNOLD MOTOR SUPPLY (1126):       |                                 |              |            | 125.92     |        |                    |
| <b>ATLANTIC ULTRAVIOLET CORP (1132)</b> |                                 |              |            |            |        |                    |
| 254077                                  | UV BALLASTS                     | 03/15/2016   | 04/05/2016 | 2,660.00   | 03/16  | 350.5.05.8300.6350 |
| 254077                                  | SHIPPING                        | 03/15/2016   | 04/05/2016 | 109.04     | 03/16  | 350.5.05.8300.6531 |

| Invoice                                     | Description                   | Invoice Date | Due Date   | Total Cost | Period | GL Account         |
|---|-------------------------------|--------------|------------|------------|--------|--------------------|
| Total ATLANTIC ULTRAVIOLET CORP (1132):     |                               |              |            | 2,769.04   |        |                    |
| <b>AUTHNET GATEWAY BILLING (5770)</b>       |                               |              |            |            |        |                    |
| 030216                                      | FEB 2016 CREDIT CARD FEES     | 03/02/2016   | 03/16/2016 | 87.00      | 03/16  | 100.5.04.4100.6416 |
| Total AUTHNET GATEWAY BILLING (5770):       |                               |              |            | 87.00      |        |                    |
| <b>AUTOMATIC DATA PROCESSING INC (1139)</b> |                               |              |            |            |        |                    |
| 1313310-03-2016                             | BACKGROAUND CHECKS            | 03/27/2016   | 04/05/2016 | 113.34     | 03/16  | 100.5.00.6320.6416 |
| Total AUTOMATIC DATA PROCESSING INC (1139): |                               |              |            | 113.34     |        |                    |
| <b>AWWA IA SECTION REGION V (1143)</b>      |                               |              |            |            |        |                    |
| 031616WTP                                   | WATER CONFERENCE-BLAIN        | 03/16/2016   | 04/05/2016 | 190.00     | 03/16  | 300.5.05.8100.6240 |
| 032116WWTP                                  | AWWA SPRING SHORT COURSE      | 03/21/2016   | 04/05/2016 | 220.00     | 03/16  | 350.5.05.8310.6240 |
| 032116WWTP2                                 | AWWA SPRING SHORT COURSE      | 03/21/2016   | 04/05/2016 | 220.00     | 03/16  | 350.5.05.8310.6240 |
| Total AWWA IA SECTION REGION V (1143):      |                               |              |            | 630.00     |        |                    |
| <b>BEACON ATHLETICS (1194)</b>              |                               |              |            |            |        |                    |
| 0454596-IN                                  | FIELD 1 WINDSCREENS & TIES    | 03/11/2016   | 04/05/2016 | 912.00     | 03/16  | 203.5.08.7226.6799 |
| 0454597-IN                                  | BATTING CAGE PROTECTORS       | 03/11/2016   | 04/05/2016 | 195.00     | 03/16  | 100.5.09.4245.6590 |
| Total BEACON ATHLETICS (1194):              |                               |              |            | 1,107.00   |        |                    |
| <b>BRADSHAW FOWLER PROCTOR (1324)</b>       |                               |              |            |            |        |                    |
| 225561                                      | LEGAL FEES - WEST SUB - EL    | 03/17/2016   | 04/05/2016 | 23.00      | 03/16  | 410.5.06.8955.3900 |
| Total BRADSHAW FOWLER PROCTOR (1324):       |                               |              |            | 23.00      |        |                    |
| <b>BROWN, CHRISTOPHER (1356)</b>            |                               |              |            |            |        |                    |
| 1620580005                                  | EE REBATE - DRYER             | 03/29/2016   | 04/05/2016 | 80.00      | 03/16  | 400.2215           |
| 1620580006                                  | EE REBATE - REFRIGERATOR      | 03/29/2016   | 04/05/2016 | 20.00      | 03/16  | 400.2215           |
| 1620580007                                  | EE REBATE - LED               | 03/29/2016   | 04/05/2016 | 9.00       | 03/16  | 400.2215           |
| Total BROWN, CHRISTOPHER (1356):            |                               |              |            | 109.00     |        |                    |
| <b>BRUMMEL, JERRY (1366)</b>                |                               |              |            |            |        |                    |
| 471999                                      | INSTALL SUNDIAL LETTERS - PK  | 03/14/2016   | 04/05/2016 | 245.00     | 03/16  | 201.5.09.7222.6799 |
| Total BRUMMEL, JERRY (1366):                |                               |              |            | 245.00     |        |                    |
| <b>BRUXVOORT DECORATING (1370)</b>          |                               |              |            |            |        |                    |
| 5174  | WASHING MACHINE               | 02/23/2016   | 04/05/2016 | 399.50     | 03/16  | 350.5.05.8330.6510 |
| 5174  | WASHING MACHINE               | 02/23/2016   | 04/05/2016 | 399.50     | 03/16  | 300.5.05.8130.6510 |
| Total BRUXVOORT DECORATING (1370):          |                               |              |            | 799.00     |        |                    |
| <b>C.R. PLUMBING LLC (5262)</b>             |                               |              |            |            |        |                    |
| 1066  | PIPE / DRAIN REPAIR - IN POOL | 03/14/2016   | 04/05/2016 | 202.08     | 03/16  | 100.5.04.4300.6310 |
| Total C.R. PLUMBING LLC (5262):             |                               |              |            | 202.08     |        |                    |
| <b>CAPITAL SANITARY SUPPLY (1422)</b>       |                               |              |            |            |        |                    |
| C205709                                     | CLEANING SUPPLIES - PK        | 03/24/2016   | 04/05/2016 | 65.08      | 03/16  | 100.5.09.4245.6553 |

| Invoice  | Description                       | Invoice Date | Due Date   | Total Cost | Period | GL Account         |
|--|-----------------------------------|--------------|------------|------------|--------|--------------------|
| Total CAPITAL SANITARY SUPPLY (1422):          |                                   |              |            | 65.08      |        |                    |
| <b>CARPENTER UNIFORM CO (1428)</b>             |                                   |              |            |            |        |                    |
| 409461   | UNIFORM EXPENSE - PD              | 03/10/2016   | 04/05/2016 | 74.99      | 03/16  | 100.5.01.1030.6510 |
| Total CARPENTER UNIFORM CO (1428):             |                                   |              |            | 74.99      |        |                    |
| <b>CENTRAL IA WATER ASSOC (1462)</b>           |                                   |              |            |            |        |                    |
| 2/10/2016-3/10/201                             | WATER BILLS - ANNEXED AREA        | 03/23/2016   | 04/05/2016 | 981.68     | 03/16  | 300.5.05.8100.6416 |
| Total CENTRAL IA WATER ASSOC (1462):           |                                   |              |            | 981.68     |        |                    |
| <b>CENTRAL SALT LLC (5099)</b>                 |                                   |              |            |            |        |                    |
| 241924   | SALT                              | 03/18/2016   | 04/05/2016 | 3,498.10   | 03/16  | 115.5.05.2100.6420 |
| Total CENTRAL SALT LLC (5099):                 |                                   |              |            | 3,498.10   |        |                    |
| <b>CITY OF PELLA (1503)</b>                    |                                   |              |            |            |        |                    |
| 021216   | NTOWER ELECTRICITY- TOWER STORAGE | 02/12/2016   | 04/05/2016 | 62.70      | 03/16  | 300.5.05.8130.6370 |
| 021216   | NTOWER ELECTRICITY- TOWER STORAGE | 02/12/2016   | 04/05/2016 | 62.70      | 03/16  | 300.5.05.8130.6370 |
| 021216   | NTOWER ELECTRICITY- TOWER STORAGE | 02/12/2016   | 04/05/2016 | 62.70      | 04/16  | 300.5.05.8130.6370 |
| 03142016                                       | PETTY CASH FOR SOCCER AND SPO     | 03/14/2016   | 04/05/2016 | 750.00     | 03/16  | 100.1120           |
| 03142016                                       | PETTY CASH FOR SOCCER AND SPO     | 03/14/2016   | 04/05/2016 | 750.00     | 04/16  | 100.1120           |
| 7504830/7504840                                | TODD HACKETT UTILITY BILLS        | 03/10/2016   | 04/05/2016 | 431.02     | 03/16  | 203.5.08.7226.6799 |
| Total CITY OF PELLA (1503):                    |                                   |              |            | 493.72     |        |                    |
| <b>CLASSIC AVIATION INC (1519)</b>             |                                   |              |            |            |        |                    |
| 04012016                                       | AIRPORT MANAGER PAYMENT           | 04/01/2016   | 04/05/2016 | 3,447.50   | 04/16  | 100.5.05.2200.6405 |
| Total CLASSIC AVIATION INC (1519):             |                                   |              |            | 3,447.50   |        |                    |
| <b>CMI INC (1527)</b>                          |                                   |              |            |            |        |                    |
| 820761   | PRELIMINARY BREATH TESTERS-PD     | 03/21/2016   | 04/05/2016 | 698.00     | 03/16  | 201.5.01.7003.6710 |
| Total CMI INC (1527):                          |                                   |              |            | 698.00     |        |                    |
| <b>CUSTOMIZED ENERGY SOLUTIONSLTD (1622)</b>   |                                   |              |            |            |        |                    |
| 1039821  | TRANSMISSION - FTR'S              | 03/15/2016   | 04/05/2016 | 1,000.00   | 03/16  | 400.5.06.8565.9520 |
| Total CUSTOMIZED ENERGY SOLUTIONSLTD (1622):   |                                   |              |            | 1,000.00   |        |                    |
| <b>D &amp; K PRODUCTS (1625)</b>               |                                   |              |            |            |        |                    |
| 0439926-IN                                     | FERTILIZER - SPORTS PARK          | 03/18/2016   | 04/05/2016 | 760.00     | 03/16  | 100.5.09.4245.6513 |
| 0439927-IN                                     | HERBICIDE - SPORTS PARK           | 03/18/2016   | 04/05/2016 | 773.32     | 03/16  | 100.5.09.4245.6503 |
| Total D & K PRODUCTS (1625):                   |                                   |              |            | 1,533.32   |        |                    |
| <b>D.J. GONGOL &amp; ASSOCIATES INC (1629)</b> |                                   |              |            |            |        |                    |
| 11950  | PUMP PARTS - WWTP                 | 03/03/2016   | 04/05/2016 | 2,052.45   | 03/16  | 350.5.05.8320.6350 |
| 11950  | SHIPPING - WWTP                   | 03/03/2016   | 04/05/2016 | 19.16      | 03/16  | 350.5.05.8300.6531 |
| Total D.J. GONGOL & ASSOCIATES INC (1629):     |                                   |              |            | 2,071.61   |        |                    |
| <b>DE JONG DOOR SERVICE (1668)</b>             |                                   |              |            |            |        |                    |
| 15859  | DOOR PARTS                        | 03/04/2016   | 04/05/2016 | 30.00      | 03/16  | 115.5.05.2100.6310 |
| 15897  | OVERHEARD DOOR MAINTENANCE        | 03/08/2016   | 04/05/2016 | 110.00     | 03/16  | 350.5.05.8300.6310 |

| Invoice   | Description                      | Invoice Date | Due Date   | Total Cost | Period | GL Account         |
|---|----------------------------------|--------------|------------|------------|--------|--------------------|
| Total DE JONG DOOR SERVICE (1668):              |                                  |              |            | 140.00     |        |                    |
| <b>DE LAGE LANDEN PUBLIC FINANCE LLC (4658)</b> |                                  |              |            |            |        |                    |
| 49222836  | 624974-COPIER LEASE              | 03/04/2016   | 04/05/2016 | 160.92     | 03/16  | 100.5.00.6100.6550 |
| 49222836  | 624974-COPIER LEASE              | 03/04/2016   | 04/05/2016 | 32.18      | 03/16  | 100.5.00.6100.6550 |
| 49222836  | 624974-COPIER LEASE              | 03/04/2016   | 04/05/2016 | 27.90      | 03/16  | 100.5.04.4100.6543 |
| 49222836  | 624974-COPIER LEASE              | 03/04/2016   | 04/05/2016 | 64.18      | 03/16  | 100.5.05.6500.6418 |
| 49222836  | 624974-COPIER LEASE              | 03/04/2016   | 04/05/2016 | 50.65      | 03/16  | 400.5.06.8549.9020 |
| 49222836  | 624974-COPIER LEASE              | 03/04/2016   | 04/05/2016 | 45.99      | 03/16  | 100.5.01.1010.6550 |
| 49222836  | 624974-COPIER LEASE              | 03/04/2016   | 04/05/2016 | 46.00      | 03/16  | 100.5.01.1030.6550 |
| 49222836  | 624974-COPIER LEASE              | 03/04/2016   | 04/05/2016 | 32.18      | 03/16  | 300.5.05.8120.6543 |
| Total DE LAGE LANDEN PUBLIC FINANCE LLC (4658): |                                  |              |            | 460.00     |        |                    |
| <b>DE RUITER EQUIPMENT (1685)</b>               |                                  |              |            |            |        |                    |
| 030316PWS                                       | SPEED SCREED                     | 03/03/2016   | 04/05/2016 | 5.86       | 03/16  | 115.5.05.2100.6350 |
| 032916PWS                                       | SAW/STREETS                      | 03/29/2016   | 04/05/2016 | 1,537.83   | 03/16  | 115.5.05.2100.6510 |
| Total DE RUITER EQUIPMENT (1685):               |                                  |              |            | 1,543.69   |        |                    |
| <b>DGR ENGINEERING (1706)</b>                   |                                  |              |            |            |        |                    |
| 00218640  | CONSULTING - MISC - EL           | 03/16/2016   | 04/05/2016 | 88.00      | 03/16  | 400.5.06.8588.9810 |
| 00218641  | CONSULT. - WEST SUB 69 KV IMPRO  | 03/16/2016   | 04/05/2016 | 2,388.50   | 03/16  | 410.5.06.8955.3900 |
| 00218642  | CONSULTING - WASHINGTON ST CO    | 03/16/2016   | 04/05/2016 | 446.00     | 03/16  | 410.5.06.8993.3670 |
| 00218643  | CONSULTING - WEST SUB 69 KV LINE | 03/16/2016   | 04/05/2016 | 1,300.00   | 03/16  | 410.5.06.8955.3900 |
| Total DGR ENGINEERING (1706):                   |                                  |              |            | 4,222.50   |        |                    |
| <b>DIAMOND VOGEL PAINTS (1747)</b>              |                                  |              |            |            |        |                    |
| 277165763                                       | PAINT-SCHOOL XING                | 03/22/2016   | 04/05/2016 | 438.25     | 03/16  | 115.5.05.2100.6545 |
| Total DIAMOND VOGEL PAINTS (1747):              |                                  |              |            | 438.25     |        |                    |
| <b>DOUG'S TREE SERVICE (1799)</b>               |                                  |              |            |            |        |                    |
| 031816PWS                                       | STREET TREE REMOVAL ROW          | 03/18/2016   | 04/05/2016 | 1,560.00   | 03/16  | 215.5.05.2193.6799 |
| Total DOUG'S TREE SERVICE (1799):               |                                  |              |            | 1,560.00   |        |                    |
| <b>ELECTRICAL ENGINEERING (1876)</b>            |                                  |              |            |            |        |                    |
| 204657-00                                       | MOTOR REPAIR                     | 03/09/2016   | 04/05/2016 | 1,375.25   | 03/16  | 350.5.05.8300.6350 |
| Total ELECTRICAL ENGINEERING (1876):            |                                  |              |            | 1,375.25   |        |                    |
| <b>ELECTRONIC ENGINEERING (1878)</b>            |                                  |              |            |            |        |                    |
| 1566240   | PAGERS - EL                      | 03/25/2016   | 04/05/2016 | 83.65      | 03/16  | 400.5.06.8588.9950 |
| Total ELECTRONIC ENGINEERING (1878):            |                                  |              |            | 83.65      |        |                    |
| <b>ELLIOTT EQUIPMENT CO (1883)</b>              |                                  |              |            |            |        |                    |
| 133589  | VALVES                           | 02/25/2016   | 04/05/2016 | 1,217.56   | 03/16  | 350.5.05.8330.6350 |
| 133589  | SHIPPING                         | 02/25/2016   | 04/05/2016 | 19.72      | 03/16  | 350.5.05.8300.6531 |
| 133891  | CAM ROLLER KIT                   | 03/18/2016   | 04/05/2016 | 233.00     | 03/16  | 350.5.05.8330.6350 |
| 133891  | SHIPPING                         | 03/18/2016   | 04/05/2016 | 17.23      | 03/16  | 350.5.05.8300.6531 |
| Total ELLIOTT EQUIPMENT CO (1883):              |                                  |              |            | 1,487.51   |        |                    |

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|--|---------------------------------|--------------|------------|------------|--------|--------------------|
| <b>EMERGENCY MEDICAL PROD INC (1891)</b>   |                                 |              |            |            |        |                    |
| 1812208                                    | AED PADS, BATTERIES, PULSE OXIM | 03/22/2016   | 04/05/2016 | 882.02     | 03/16  | 100.5.04.4300.6546 |
| Total EMERGENCY MEDICAL PROD INC (1891):   |                                 |              |            | 882.02     |        |                    |
| <b>ERIKSEN CONSTRUCTION CO INC (5709)</b>  |                                 |              |            |            |        |                    |
| ROWTP PP4                                  | RO/WTP PP4                      | 03/25/2016   | 04/05/2016 | 213,130.40 | 03/16  | 310.5.05.8152.6780 |
| Total ERIKSEN CONSTRUCTION CO INC (5709):  |                                 |              |            | 213,130.40 |        |                    |
| <b>FAIRCHILD COMMUNICATIONS (1919)</b>     |                                 |              |            |            |        |                    |
| 061913                                     | NDB MAINT CONTRACT              | 03/15/2016   | 04/05/2016 | 135.00     | 03/16  | 100.5.05.2200.6416 |
| Total FAIRCHILD COMMUNICATIONS (1919):     |                                 |              |            | 135.00     |        |                    |
| <b>FASTENAL COMPANY (1929)</b>             |                                 |              |            |            |        |                    |
| IAPEA92525                                 | FLAMMABLE CABINET               | 02/16/2016   | 04/05/2016 | 384.42     | 03/16  | 350.5.05.8330.6546 |
| IAPEA92525                                 | FLAMMABLE CABINET               | 02/16/2016   | 04/05/2016 | 384.41     | 03/16  | 300.5.05.8130.6510 |
| IAPEA92554                                 | FASTENERS                       | 02/17/2016   | 04/05/2016 | 6.00       | 03/16  | 350.5.05.8330.6350 |
| IAPEA92554                                 | FASTENERS                       | 02/17/2016   | 04/05/2016 | 6.00       | 03/16  | 300.5.05.8130.6350 |
| IAPEA92556                                 | CREDIT                          | 02/17/2016   | 04/05/2016 | 3.00-      | 03/16  | 350.5.05.8330.6350 |
| IAPEA92556                                 | CREDIT                          | 02/17/2016   | 04/05/2016 | 3.00-      | 03/16  | 300.5.05.8130.6350 |
| IAPEA92589                                 | HAND CLEANER                    | 02/18/2016   | 04/05/2016 | 22.85      | 03/16  | 350.5.05.8330.6544 |
| IAPEA92589                                 | HAND CLEANER                    | 02/18/2016   | 04/05/2016 | 22.84      | 03/16  | 300.5.05.8130.6544 |
| IAPEA92611                                 | DRILL BITS                      | 02/19/2016   | 04/05/2016 | 9.23       | 03/16  | 350.5.05.8330.6510 |
| IAPEA92611                                 | DRILL BITS                      | 02/19/2016   | 04/05/2016 | 9.22       | 03/16  | 300.5.05.8130.6510 |
| IAPEA92850                                 | SHOP TOOLS                      | 03/03/2016   | 04/05/2016 | 140.03     | 03/16  | 115.5.05.2100.6510 |
| IAPEA92943                                 | HARDWARE                        | 03/09/2016   | 04/05/2016 | 18.60      | 03/16  | 300.5.05.8120.6544 |
| IAPEA92979                                 | RAINSUIT/VEST/GLOVES            | 03/10/2016   | 04/05/2016 | 39.51      | 03/16  | 350.5.05.8330.6546 |
| IAPEA92979                                 | RAINSUIT/VEST/GLOVES            | 03/10/2016   | 04/05/2016 | 39.51      | 03/16  | 300.5.05.8100.6546 |
| IAPEA92989                                 | PPE                             | 03/11/2016   | 04/05/2016 | 11.78      | 03/16  | 115.5.05.2100.6546 |
| IAPEA93071                                 | PPE                             | 03/15/2016   | 04/05/2016 | 37.10      | 03/16  | 115.5.05.2100.6546 |
| IAPEA93088                                 | MARKING PAINT - EL              | 03/16/2016   | 04/05/2016 | 178.33     | 03/16  | 400.5.06.8584.9030 |
| IAPEA93108                                 | MARKING PAINT - EL              | 03/17/2016   | 04/05/2016 | 178.33-    | 03/16  | 400.5.06.8584.9030 |
| IAPEA93148                                 | MARKING PAINT - EL              | 03/18/2016   | 04/05/2016 | 132.36     | 03/16  | 400.5.06.8584.9030 |
| Total FASTENAL COMPANY (1929):             |                                 |              |            | 1,257.86   |        |                    |
| <b>FELD FIRE (1937)</b>                    |                                 |              |            |            |        |                    |
| 0291167-IN                                 | FUNCTION TEST SCBAS             | 02/16/2016   | 04/05/2016 | 1,438.10   | 03/16  | 100.5.02.1100.6510 |
| 0292538-IN                                 | PART FOR PALM NAILER - FD       | 03/16/2016   | 04/05/2016 | 9.00       | 03/16  | 201.5.02.7044.6727 |
| Total FELD FIRE (1937):                    |                                 |              |            | 1,447.10   |        |                    |
| <b>FIRE SERVICE TRAINING BUREAU (1954)</b> |                                 |              |            |            |        |                    |
| 001226                                     | FFI CERTIFICATION - FD          | 03/10/2016   | 04/05/2016 | 50.00      | 03/16  | 100.5.02.1100.6230 |
| Total FIRE SERVICE TRAINING BUREAU (1954): |                                 |              |            | 50.00      |        |                    |
| <b>GARDEN &amp; ASSOCIATES LTD (2026)</b>  |                                 |              |            |            |        |                    |
| 34007                                      | WASHINGTON STREET PROJECT       | 03/23/2016   | 04/05/2016 | 2,035.05   | 03/16  | 215.5.05.2179.6761 |
| 34008                                      | OSKALOOSA ST RECON              | 03/23/2016   | 04/05/2016 | 8,709.30   | 03/16  | 215.5.05.2191.6761 |
| 34009                                      | VERMEER TRAIL                   | 03/23/2016   | 04/05/2016 | 2,772.19   | 03/16  | 201.5.09.7205.6799 |
| 34010                                      | RESIDENTIAL LOCAL ST WATER MAI  | 03/23/2016   | 04/05/2016 | 436.25     | 03/16  | 310.5.05.8178.6790 |
| Total GARDEN & ASSOCIATES LTD (2026):      |                                 |              |            | 13,952.79  |        |                    |

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| <b>GENERAL FIRE &amp; SAFETY (2050)</b>      |                                 |              |            |            |        |                    |
| 20979  | FIRST AID SUPPLIES              | 03/11/2016   | 04/05/2016 | 39.75      | 03/16  | 300.5.05.8100.6546 |
| Total GENERAL FIRE & SAFETY (2050):          |                                 |              |            | 39.75      |        |                    |
| <b>GLOBAL PAYMENTS GLOBAL STL (5771)</b>     |                                 |              |            |            |        |                    |
| 030216                                       | FEB 2016 CREDIT CARD FEES       | 03/02/2016   | 03/16/2016 | 22.37      | 03/16  | 100.5.04.4100.6416 |
| Total GLOBAL PAYMENTS GLOBAL STL (5771):     |                                 |              |            | 22.37      |        |                    |
| <b>GOODENOW, COREY (4984)</b>                |                                 |              |            |            |        |                    |
| 03112016                                     | MILEAGE TO COURTHOUSE           | 03/11/2016   | 04/05/2016 | 17.17      | 03/16  | 100.5.00.6100.6260 |
| Total GOODENOW, COREY (4984):                |                                 |              |            | 17.17      |        |                    |
| <b>GOSSELINK, CORY (2079)</b>                |                                 |              |            |            |        |                    |
| 032316WWTP                                   | STEEL TOE BOOT REIMBURSEMENT    | 03/23/2016   | 04/05/2016 | 100.00     | 03/16  | 300.5.05.8100.6546 |
| Total GOSSELINK, CORY (2079):                |                                 |              |            | 100.00     |        |                    |
| <b>GRAPHIC CONTROLS LLC (2089)</b>           |                                 |              |            |            |        |                    |
| MF5887                                       | CHART RECORDER PAPER DISCS      | 03/15/2016   | 04/05/2016 | 106.21     | 03/16  | 300.5.05.8120.6510 |
| Total GRAPHIC CONTROLS LLC (2089):           |                                 |              |            | 106.21     |        |                    |
| <b>GRAYMONT WESTERN LIME INC. (2093)</b>     |                                 |              |            |            |        |                    |
| 69065RI                                      | LIME                            | 03/16/2016   | 04/05/2016 | 4,044.32   | 03/16  | 300.5.05.8120.6503 |
| Total GRAYMONT WESTERN LIME INC (2093):      |                                 |              |            | 4,044.32   |        |                    |
| <b>GRIMES ASPHALT AND PAVING CORP (2101)</b> |                                 |              |            |            |        |                    |
| 10100  | COLD MIX                        | 03/09/2016   | 04/05/2016 | 413.18     | 03/16  | 115.5.05.2100.6549 |
| 10138  | AC COLD MIX - PW                | 03/18/2016   | 04/05/2016 | 468.66     | 03/16  | 115.5.05.2100.6549 |
| Total GRIMES ASPHALT AND PAVING CORP (2101): |                                 |              |            | 881.84     |        |                    |
| <b>GRITTERS ELECTRIC (2104)</b>              |                                 |              |            |            |        |                    |
| 201852                                       | DRILL WORK                      | 03/10/2016   | 04/05/2016 | 78.00      | 03/16  | 115.5.05.2100.6350 |
| 201910                                       | INSTALL ELECTRICAL SUIT DRYER - | 03/22/2016   | 04/05/2016 | 585.25     | 03/16  | 100.5.04.4300.6310 |
| 201911                                       | MOTOR CONTACTOR HEATERS         | 03/22/2016   | 04/05/2016 | 21.69      | 03/16  | 350.5.05.8300.6350 |
| Total GRITTERS ELECTRIC (2104):              |                                 |              |            | 684.94     |        |                    |
| <b>HAGENS TREE SVC (2141)</b>                |                                 |              |            |            |        |                    |
| 02182016                                     | ASH TREE REMOVAL CIP PROJECT -  | 02/18/2016   | 04/05/2016 | 1,625.00   | 03/16  | 201.5.09.7230.6799 |
| 032216PWS                                    | ROW TREE REMOVAL                | 03/22/2016   | 04/05/2016 | 1,950.00   | 03/16  | 215.5.05.2193.6799 |
| Total HAGENS TREE SVC (2141):                |                                 |              |            | 3,575.00   |        |                    |
| <b>HAUPERT, BRET (2190)</b>                  |                                 |              |            |            |        |                    |
| 032316PD                                     | FUEL - PD                       | 03/23/2016   | 04/05/2016 | 36.56      | 03/16  | 100.5.01.1030.6514 |
| Total HAUPERT, BRET (2190):                  |                                 |              |            | 36.56      |        |                    |
| <b>HEWITT'S SERVICE CENTER LTD (2244)</b>    |                                 |              |            |            |        |                    |
| 335565                                       | TOW SERVICE                     | 02/18/2016   | 04/05/2016 | 250.00     | 03/16  | 115.5.05.2100.6420 |

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| Total HEWITT'S SERVICE CENTER LTD (2244):        |                                |              |            | 250.00     |        |                    |
| <b>HOWARD R GREEN COMPANY (2290)</b>             |                                |              |            |            |        |                    |
| 103637   | RO/WTP                         | 03/09/2016   | 04/05/2016 | 53,333.61  | 03/16  | 310.5.05.8182.6727 |
| Total HOWARD R GREEN COMPANY (2290):             |                                |              |            | 53,333.61  |        |                    |
| <b>HY-VEE (2328)</b>                             |                                |              |            |            |        |                    |
| 4374450964                                       | SNACKS FOR ADULT ART CLASS     | 03/10/2016   | 04/05/2016 | 8.38       | 03/16  | 100.5.04.4110.6544 |
| 4386018345                                       | ADULT ART CLASS SNACKS - CC    | 03/29/2016   | 04/05/2016 | 11.68      | 03/16  | 100.5.04.4110.6544 |
| 566404   | SAMPLER ICE                    | 03/22/2016   | 04/05/2016 | 11.94      | 03/16  | 350.5.05.8300.6546 |
| Total HY-VEE (2328):                             |                                |              |            | 32.00      |        |                    |
| <b>IA BIKE &amp; FITNESS (2339)</b>              |                                |              |            |            |        |                    |
| 032816130757316                                  | BICYCLE REPAIR - PD            | 03/28/2016   | 04/05/2016 | 23.97      | 03/16  | 100.5.01.1030.6330 |
| Total IA BIKE & FITNESS (2339):                  |                                |              |            | 23.97      |        |                    |
| <b>IA DEPT OF INSPECTIONS &amp; APPEA (2350)</b> |                                |              |            |            |        |                    |
| 03162016   | - SOCCE SOCCER CONCESSIONS FEE | 03/16/2016   | 04/05/2016 | 67.50      | 04/16  | 100.5.09.4245.6530 |
| 03182016   | - SP SPORTS PARK CONCESSIONS   | 03/18/2016   | 04/05/2016 | 67.50      | 04/16  | 100.5.09.4245.6530 |
| Total IA DEPT OF INSPECTIONS & APPEA (2350):     |                                |              |            | 135.00     |        |                    |
| <b>IA DEPT OF NAT RESOURCES (2351)</b>           |                                |              |            |            |        |                    |
| WEST SUB 2016                                    | 3Y STORM WATER PERMIT-WEST SU  | 03/29/2016   | 04/05/2016 | 350.00     | 03/16  | 410.5.06.8955.3900 |
| Total IA DEPT OF NAT RESOURCES (2351):           |                                |              |            | 350.00     |        |                    |
| <b>IA DEPT TRANSPORTATION (2361)</b>             |                                |              |            |            |        |                    |
| 032416   | REGISTRATION FEE-2016 FORD     | 03/23/2016   | 03/24/2016 | 1,344.20   | 03/16  | 410.5.06.8984.3920 |
| Total IA DEPT TRANSPORTATION (2361):             |                                |              |            | 1,344.20   |        |                    |
| <b>IA LAW ENFORCEMENT ACADEMY (2376)</b>         |                                |              |            |            |        |                    |
| 304368   | TRAINING - TEMPORARY HOLDING F | 03/04/2016   | 04/05/2016 | 150.00     | 03/16  | 100.5.01.1020.6230 |
| Total IA LAW ENFORCEMENT ACADEMY (2376):         |                                |              |            | 150.00     |        |                    |
| <b>IA LEAGUE OF CITIES (2377)</b>                |                                |              |            |            |        |                    |
| 069228   | MEETING EXPENSE                | 03/04/2016   | 04/05/2016 | 75.00      | 03/16  | 100.5.00.6100.6240 |
| Total IA LEAGUE OF CITIES (2377):                |                                |              |            | 75.00      |        |                    |
| <b>IA ONE CALL (2385)</b>                        |                                |              |            |            |        |                    |
| 179044   | LOCATES - EL                   | 03/08/2016   | 04/05/2016 | 83.00      | 03/16  | 400.5.06.8588.9810 |
| 179278   | LOCATES-WTP                    | 03/08/2016   | 04/05/2016 | 32.85      | 03/16  | 300.5.05.8100.6405 |
| 179278   | LOCATES-WWTP                   | 03/08/2016   | 04/05/2016 | 32.85      | 03/16  | 350.5.05.8330.6405 |
| Total IA ONE CALL (2385):                        |                                |              |            | 148.70     |        |                    |
| <b>IA PRISON INDUSTRIES (2392)</b>               |                                |              |            |            |        |                    |
| 939255   | SOCCER FIELD SIGNAGE           | 03/21/2016   | 04/05/2016 | 46.00      | 03/16  | 100.5.09.4245.6558 |
| Total IA PRISON INDUSTRIES (2392):               |                                |              |            | 46.00      |        |                    |

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| <b>IA STATE UNIVERSITY (2406)</b>              |                                 |              |            |            |        |                    |
| 58003  | GTSB TRAINING - PD              | 03/29/2016   | 04/05/2016 | 100.00     | 03/16  | 100.5.01.1030.6230 |
| Total IA STATE UNIVERSITY (2406):              |                                 |              |            | 100.00     |        |                    |
| <b>IDEAL READY MIX COMPANY (2429)</b>          |                                 |              |            |            |        |                    |
| 473186   | CONCRETE                        | 03/12/2016   | 04/05/2016 | 709.38     | 03/16  | 310.5.05.8183.6790 |
| Total IDEAL READY MIX COMPANY (2429):          |                                 |              |            | 709.38     |        |                    |
| <b>IMG INC (5783)</b>                          |                                 |              |            |            |        |                    |
| 3008   | CBD PATCHING                    | 03/14/2016   | 04/05/2016 | 679.00     | 03/16  | 201.5.05.7116.6790 |
| Total IMG INC (5783):                          |                                 |              |            | 679.00     |        |                    |
| <b>INDIAN HILLS COMMUNITY COLLEGE (2440)</b>   |                                 |              |            |            |        |                    |
| LR 66  | FIRE SCHOOL                     | 03/22/2016   | 04/05/2016 | 120.00     | 03/16  | 100.5.02.1100.6230 |
| Total INDIAN HILLS COMMUNITY COLLEGE (2440):   |                                 |              |            | 120.00     |        |                    |
| <b>IRBY (2483)</b>                             |                                 |              |            |            |        |                    |
| S009464035.001                                 | GEL CAP CONNECTORS - EL         | 03/01/2016   | 04/05/2016 | 155.00     | 03/16  | 400.5.06.8585.9030 |
| S009488344.001                                 | PHOTO CELLS FOR LED LIGHTS - EL | 03/24/2016   | 04/05/2016 | 1,600.00   | 03/16  | 400.5.06.8585.9030 |
| S009499020.001                                 | PHOTO CELLS FOR STREET LIGHTS - | 03/21/2016   | 04/05/2016 | 250.00     | 03/16  | 400.5.06.8585.9030 |
| S009501411.001                                 | LED REFRACTORS - EL             | 03/23/2016   | 04/05/2016 | 150.00     | 03/16  | 400.5.06.8585.9030 |
| Total IRBY (2483):                             |                                 |              |            | 2,155.00   |        |                    |
| <b>JAARSMA BAKERY (2499)</b>                   |                                 |              |            |            |        |                    |
| 1121386  | STAFF TREATS - PK               | 03/29/2016   | 04/05/2016 | 14.84      | 03/16  | 100.5.09.4200.6425 |
| Total JAARSMA BAKERY (2499)                    |                                 |              |            | 14.84      |        |                    |
| <b>JEFF ELLIS &amp; ASSOCIATES INC. (2518)</b> |                                 |              |            |            |        |                    |
| 20075759                                       | ELLIS FEE - POOL                | 04/01/2016   | 04/05/2016 | 934.58     | 04/16  | 100.5.04.4300.6416 |
| Total JEFF ELLIS & ASSOCIATES INC (2518):      |                                 |              |            | 934.58     |        |                    |
| <b>JESTER INSURANCE SERVICES (5782)</b>        |                                 |              |            |            |        |                    |
| 127118   | EXCESS UMBRELA INSURANCE        | 03/14/2016   | 04/05/2016 | 21,830.40  | 03/16  | 410.5.06.8955.3970 |
| Total JESTER INSURANCE SERVICES (5782):        |                                 |              |            | 21,830.40  |        |                    |
| <b>JOHN DEERE FINANCIAL (2528)</b>             |                                 |              |            |            |        |                    |
| 2571861  | PUMP/SAW/IMPACT DRIVER          | 02/24/2016   | 04/05/2016 | 113.99     | 03/16  | 350.5.05.8330.6510 |
| 2571861  | PUMP/SAW/IMPACT DRIVER          | 02/24/2016   | 04/05/2016 | 113.98     | 03/16  | 300.5.05.8130.6510 |
| 2579211  | SHOP SUPPLIES                   | 03/10/2016   | 04/05/2016 | 8.99       | 03/16  | 115.5.05.2100.6330 |
| 2579237  | BATTERIES - EL                  | 03/10/2016   | 04/05/2016 | 120.12     | 03/16  | 400.5.06.8588.9950 |
| 2579311  | SEALANT - POOL                  | 03/10/2016   | 04/05/2016 | 49.90      | 03/16  | 100.5.04.4301.6310 |
| 2579343  | SIGN POSTS - SPORTS PARK        | 03/10/2016   | 04/05/2016 | 628.30     | 03/16  | 100.5.09.4245.6590 |
| 2579802  | HARDWARE & PLUMBING PARTS       | 03/11/2016   | 04/05/2016 | 13.95      | 03/16  | 300.5.05.8120.6544 |
| 2581379  | FUEL CAP & GEAR OIL - PK        | 03/14/2016   | 04/05/2016 | 24.88      | 03/16  | 100.5.09.4200.6590 |
| 2581525  | ROPE & SNAPS                    | 03/14/2016   | 04/05/2016 | 21.08      | 03/16  | 350.5.05.8300.6320 |
| 2581581  | DIESEL OIL - PK                 | 03/14/2016   | 04/05/2016 | 27.38      | 03/16  | 100.5.09.4200.6350 |
| 2581591  | SAFETY FOOTWEAR - DAN H. - EL   | 03/14/2016   | 04/05/2016 | 139.99     | 03/16  | 400.5.06.8588.9720 |
| 2582407  | GREASE GUN & TRANS. OIL - PK    | 03/16/2016   | 04/05/2016 | 54.97      | 03/16  | 100.5.09.4200.6590 |
| 2582476  | UNIFORMS                        | 03/16/2016   | 04/05/2016 | 59.99      | 03/16  | 115.5.05.2100.6413 |
| 2582620  | PAINT - PK                      | 03/16/2016   | 04/05/2016 | 44.77      | 03/16  | 100.5.09.4200.6552 |

| Invoice                                  | Description                     | Invoice Date | Due Date   | Total Cost | Period | GL Account         |
|--|---------------------------------|--------------|------------|------------|--------|--------------------|
| 2583331                                  | PARTS/DRILL                     | 03/17/2016   | 04/05/2016 | 2.98       | 03/16  | 115.5.05.2100.6330 |
| 2583540                                  | DRILL BITS - EL                 | 03/18/2016   | 04/05/2016 | 47.97      | 03/16  | 400.5.06.8588.9950 |
| 2585739                                  | SHOP VAC/HARDWARE               | 03/22/2016   | 04/05/2016 | 83.39      | 03/16  | 300.5.05.8120.6590 |
| 2585813                                  | FILTER & BATTERIES              | 03/22/2016   | 04/05/2016 | 26.27      | 03/16  | 300.5.05.8120.6590 |
| 2586419                                  | GORILLA TAPE & PLASTIC          | 03/23/2016   | 04/05/2016 | 27.98      | 03/16  | 300.5.05.8120.6544 |
| 2586738                                  | CAR CLEANING SUPPLIES - EL      | 03/24/2016   | 04/05/2016 | 10.30      | 03/16  | 400.5.06.8588.9660 |
| 2586775                                  | BROOMS, KNIVES, BOLTS, TAPE, SQ | 03/24/2016   | 04/05/2016 | 91.43      | 03/16  | 100.5.09.4205.6310 |
| Total JOHN DEERE FINANCIAL (2528):       |                                 |              |            | 1,712.61   |        |                    |
| <b>KELLY SUPPLY CO (2579)</b>            |                                 |              |            |            |        |                    |
| 8160771-0                                | CAT 5 CABLE - PD                | 03/10/2016   | 04/05/2016 | 91.20      | 03/16  | 100.5.01.1000.6310 |
| Total KELLY SUPPLY CO (2579):            |                                 |              |            | 91.20      |        |                    |
| <b>KEYSTONE LABORATORIES (2590)</b>      |                                 |              |            |            |        |                    |
| 1Z01462                                  | LAB TESTING                     | 02/25/2016   | 04/05/2016 | 79.30      | 03/16  | 300.5.05.8100.6405 |
| Total KEYSTONE LABORATORIES (2590):      |                                 |              |            | 79.30      |        |                    |
| <b>KUBACKI, ROBERT OR PATRICE (5780)</b> |                                 |              |            |            |        |                    |
| 27-05200-10                              | CREDIT BALANCE REFUND ON 513 F  | 03/16/2016   | 04/05/2016 | 95.29      | 04/16  | 001.1199           |
| Total KUBACKI, ROBERT OR PATRICE (5780): |                                 |              |            | 95.29      |        |                    |
| <b>LAMPERT LUMBER (2653)</b>             |                                 |              |            |            |        |                    |
| 9106736                                  | BLDG MAINTENANCE                | 03/11/2016   | 04/05/2016 | 64.99      | 03/16  | 115.5.05.2100.6310 |
| 9107488                                  | FORM LUMBER                     | 03/28/2016   | 04/05/2016 | 12.18      | 03/16  | 115.5.05.2100.6545 |
| Total LAMPERT LUMBER (2653):             |                                 |              |            | 77.17      |        |                    |
| <b>LASER RESOURCES LLC (4705)</b>        |                                 |              |            |            |        |                    |
| AR367194                                 | 101596 COPIER LEASE             | 03/01/2016   | 04/05/2016 | 40.42      | 03/16  | 100.5.00.6100.6550 |
| AR367194                                 | 101596 COPIER LEASE             | 03/01/2016   | 04/05/2016 | 54.15      | 03/16  | 100.5.00.6100.6550 |
| AR367194                                 | 101596 COPIER LEASE             | 03/01/2016   | 04/05/2016 | 47.40      | 03/16  | 100.5.04.4100.6543 |
| AR367194                                 | 101596 COPIER LEASE             | 03/01/2016   | 04/05/2016 | 9.03       | 03/16  | 100.5.05.6500.6418 |
| AR367194                                 | 101596 COPIER LEASE             | 03/01/2016   | 04/05/2016 | .32        | 03/16  | 400.5.06.8549.9020 |
| AR367194                                 | 101596 COPIER LEASE             | 03/01/2016   | 04/05/2016 | 37.05      | 03/16  | 100.5.01.1010.6550 |
| AR367194                                 | 101596 COPIER LEASE             | 03/01/2016   | 04/05/2016 | 37.09      | 03/16  | 100.5.01.1030.6550 |
| AR367194                                 | 101596 COPIER LEASE             | 03/01/2016   | 04/05/2016 | 21.57      | 03/16  | 300.5.05.8120.6543 |
| Total LASER RESOURCES LLC (4705):        |                                 |              |            | 247.03     |        |                    |
| <b>LINCOLN NATIONAL (2752)</b>           |                                 |              |            |            |        |                    |
| 04052016                                 | LIFE & LTD INSURANCE PREMIUM    | 04/05/2016   | 04/05/2016 | 507.60     | 04/16  | 191.5.08.9200.6154 |
| 04052016                                 | LIFE & LTD INSURANCE PREMIUM    | 04/05/2016   | 04/05/2016 | 80.24      | 04/16  | 191.5.08.9200.6154 |
| 04052016                                 | LIFE & LTD INSURANCE PREMIUM    | 04/05/2016   | 04/05/2016 | 84.60      | 04/16  | 191.5.08.9200.6154 |
| 04052016                                 | LIFE & LTD INSURANCE PREMIUM    | 04/05/2016   | 04/05/2016 | 1,268.92   | 04/16  | 191.5.08.9200.6155 |
| Total LINCOLN NATIONAL (2752):           |                                 |              |            | 1,941.36   |        |                    |
| <b>LOGAN CONTRACTORS SUPPLY (2769)</b>   |                                 |              |            |            |        |                    |
| K83837                                   | SAW BLADE                       | 03/10/2016   | 04/05/2016 | 850.00     | 03/16  | 115.5.05.2100.6545 |
| Total LOGAN CONTRACTORS SUPPLY (2769):   |                                 |              |            | 850.00     |        |                    |
| <b>MANATTS INC (2817)</b>                |                                 |              |            |            |        |                    |
| 802061                                   | ALLEY REPAIR                    | 03/17/2016   | 04/05/2016 | 401.63     | 03/16  | 115.5.05.2100.6549 |

| Invoice                                      | Description                    | Invoice Date | Due Date   | Total Cost   | Period | GL Account         |
|--|--------------------------------|--------------|------------|--------------|--------|--------------------|
| 802186                                       | W 4TH STORM                    | 03/21/2016   | 04/05/2016 | 408.63       | 03/16  | 115.5.05.2120.6548 |
| Total MANATTS INC (2817):                    |                                |              |            | 810.26       |        |                    |
| <b>MARTIN MARIETTA MATERIALS (2842)</b>      |                                |              |            |              |        |                    |
| 17108215                                     | ROCK                           | 02/22/2016   | 04/05/2016 | 474.19       | 03/16  | 350.5.05.8330.6499 |
| 17131505                                     | SHOP AREA ROCK - PK            | 02/25/2016   | 04/05/2016 | 75.47        | 03/16  | 100.5.09.4200.6590 |
| 17152937                                     | ICE SAND                       | 02/29/2016   | 04/05/2016 | 566.98       | 03/16  | 115.5.05.2100.6420 |
| 17202463                                     | ROCK                           | 03/07/2016   | 04/05/2016 | 108.55       | 03/16  | 310.5.05.8183.6790 |
| 17222759                                     | BIG ROCK ROAD ROCK - PK        | 03/10/2016   | 04/05/2016 | 76.48        | 03/16  | 100.5.09.4200.6549 |
| 17248593                                     | BIG ROCK ROAD ROCK - PK        | 03/14/2016   | 04/05/2016 | 217.98       | 03/16  | 100.5.09.4200.6549 |
| 17266976                                     | ROCK BILL                      | 03/17/2016   | 04/05/2016 | 602.90       | 03/16  | 115.5.05.2100.6549 |
| 17267171                                     | STORM SEWER                    | 03/17/2016   | 04/05/2016 | 260.28       | 03/16  | 115.5.05.2120.6548 |
| Total MARTIN MARIETTA MATERIALS (2842)       |                                |              |            | 2,382.83     |        |                    |
| <b>MC MASTER-CARR SUPPLY CO (2886)</b>       |                                |              |            |              |        |                    |
| 52226832                                     | INDICATOR LIGHT BULBS          | 03/14/2016   | 04/05/2016 | 287.85       | 03/16  | 350.5.05.8300.6350 |
| Total MC MASTER-CARR SUPPLY CO (2886):       |                                |              |            | 287.85       |        |                    |
| <b>MEDALIST MANUFACTURING INC (2898)</b>     |                                |              |            |              |        |                    |
| 86891  | SPORTS PARK FIELD DISTANCE MET | 03/24/2016   | 04/05/2016 | 35.28        | 03/16  | 100.5.09.4245.6590 |
| Total MEDALIST MANUFACTURING INC (2898):     |                                |              |            | 35.28        |        |                    |
| <b>MEDIACOM (5331)</b>                       |                                |              |            |              |        |                    |
| 031416PW                                     | INTERNET BILL                  | 03/14/2016   | 04/05/2016 | 143.40       | 03/16  | 100.5.05.6500.6373 |
| Total MEDIACOM (5331):                       |                                |              |            | 143.40       |        |                    |
| <b>MENNINGA PEST CONTROL (2913)</b>          |                                |              |            |              |        |                    |
| 45600  | PEST CONTROL - SOCCER COMPLEX  | 03/18/2016   | 04/05/2016 | 26.00        | 03/16  | 100.5.09.4200.6403 |
| 45850  | PEST CONTROL - CH              | 03/21/2016   | 04/05/2016 | 30.00        | 03/16  | 100.5.00.6100.6310 |
| 45882  | PEST CONTROL - CC              | 03/18/2016   | 04/05/2016 | 92.00        | 03/16  | 100.5.04.4100.6310 |
| 45893  | PEST CONTROL - PP              | 03/17/2016   | 04/05/2016 | 59.92        | 03/16  | 400.5.06.8549.9020 |
| Total MENNINGA PEST CONTROL (2913):          |                                |              |            | 207.92       |        |                    |
| <b>MGIA - IOWA CHAPTER (5784)</b>            |                                |              |            |              |        |                    |
| MGIA031116                                   | TRAINING - PD                  | 03/17/2016   | 04/05/2016 | 600.00       | 03/16  | 100.5.01.1030.6230 |
| Total MGIA - IOWA CHAPTER (5784):            |                                |              |            | 600.00       |        |                    |
| <b>MIDTOWN TIRE COMPANY (2961)</b>           |                                |              |            |              |        |                    |
| 158228                                       | TIRE                           | 03/14/2016   | 04/05/2016 | 44.50        | 03/16  | 350.5.05.8330.6330 |
| 158228                                       | TIRE                           | 03/14/2016   | 04/05/2016 | 44.50        | 03/16  | 300.5.05.8130.6330 |
| 158322                                       | TIRE REPAIR                    | 03/14/2016   | 04/05/2016 | 16.82        | 03/16  | 115.5.05.2100.6330 |
| Total MIDTOWN TIRE COMPANY (2961):           |                                |              |            | 105.82       |        |                    |
| <b>MISSOURI RIVER ENERGY SERVICES (3001)</b> |                                |              |            |              |        |                    |
| 032516                                       | PURCHASED POWER                | 03/25/2016   | 03/25/2016 | 1,014,204.09 | 03/16  | 400.5.06.8555.9500 |
| 032516                                       | TRANSMISSION                   | 03/25/2016   | 03/25/2016 | 93,221.35    | 03/16  | 400.5.06.8565.9520 |
| Total MISSOURI RIVER ENERGY SERVICES (3001): |                                |              |            | 1,107,425.44 |        |                    |

| Invoice   | Description                     | Invoice Date | Due Date   | Total Cost | Period | GL Account         |
|---|---------------------------------|--------------|------------|------------|--------|--------------------|
| <b>MPH INDUSTRIES INC (3038)</b>                |                                 |              |            |            |        |                    |
| 669200  | RADAR - PD                      | 03/09/2016   | 04/05/2016 | 995.00     | 03/16  | 201.5.01.7003.6710 |
| Total MPH INDUSTRIES INC (3038):                |                                 |              |            | 995.00     |        |                    |
| <b>MUNICIPAL SUPPLY INC (3052)</b>              |                                 |              |            |            |        |                    |
| 0616030-IN                                      | DISTRIBUTION PIPE & FITTINGS    | 03/10/2016   | 04/05/2016 | 6,614.25   | 03/16  | 310.5.05.8183.6790 |
| 0616102-IN                                      | STORM SEWER                     | 03/11/2016   | 04/05/2016 | 96.75      | 03/16  | 115.5.05.2120.6548 |
| 0616103-IN                                      | REPAIR CLAMP                    | 03/11/2016   | 04/05/2016 | 900.10     | 03/16  | 300.5.05.8130.6398 |
| Total MUNICIPAL SUPPLY INC (3052):              |                                 |              |            | 7,611.10   |        |                    |
| <b>MURPHY TRACTOR &amp; EQUIPMENT CO (3056)</b> |                                 |              |            |            |        |                    |
| 491097  | BACKHOE REPAIR                  | 03/08/2016   | 04/05/2016 | 16.59      | 03/16  | 350.5.05.8330.6350 |
| 491097  | BACKHOE REPAIR                  | 03/08/2016   | 04/05/2016 | 16.58      | 03/16  | 115.5.05.2100.6350 |
| 491097  | BACKHOE REPAIR                  | 03/08/2016   | 04/05/2016 | 16.58      | 03/16  | 300.5.05.8130.6350 |
| Total MURPHY TRACTOR & EQUIPMENT CO (3056)      |                                 |              |            | 49.75      |        |                    |
| <b>MUSGROVE, KIMBERLY (5006)</b>                |                                 |              |            |            |        |                    |
| 03222016  | CIVIC CONFERENCE MILEAGE        | 03/22/2016   | 04/05/2016 | 62.32      | 03/16  | 100.5.00.6320.6260 |
| 03292016  | CENTRAL IA APA MEETING MILEAGE  | 03/29/2016   | 04/05/2016 | 51.03      | 03/16  | 100.5.00.6320.6260 |
| Total MUSGROVE, KIMBERLY (5006):                |                                 |              |            | 113.35     |        |                    |
| <b>NALCO (3070)</b>                             |                                 |              |            |            |        |                    |
| 64096758  | CHEMICALS - PP                  | 03/08/2016   | 04/05/2016 | 641.77     | 03/16  | 400.5.06.8548.9030 |
| Total NALCO (3070):                             |                                 |              |            | 641.77     |        |                    |
| <b>NSI SOLUTIONS INC (3156)</b>                 |                                 |              |            |            |        |                    |
| 329692  | LABORATORY TEST SAMPLES         | 03/21/2016   | 04/05/2016 | 194.00     | 03/16  | 350.5.05.8300.6547 |
| 329692  | SHIPPING                        | 03/21/2016   | 04/05/2016 | 25.00      | 03/16  | 350.5.05.8300.6531 |
| Total NSI SOLUTIONS INC (3156):                 |                                 |              |            | 219.00     |        |                    |
| <b>O'REILLY AUTO PARTS (3193)</b>               |                                 |              |            |            |        |                    |
| 0339-352006                                     | PARTS/ST-2                      | 03/18/2016   | 04/05/2016 | 100.08     | 03/16  | 115.5.05.2100.6330 |
| Total O'REILLY AUTO PARTS (3193):               |                                 |              |            | 100.08     |        |                    |
| <b>OSKALOOSA HERALD (3200)</b>                  |                                 |              |            |            |        |                    |
| 022916PZ  | LEGAL ADVERTISESEMENTS          | 02/29/2016   | 04/05/2016 | 78.52      | 03/16  | 100.5.05.5000.6414 |
| Total OSKALOOSA HERALD (3200):                  |                                 |              |            | 78.52      |        |                    |
| <b>PACE SUPPLY (3218)</b>                       |                                 |              |            |            |        |                    |
| 10003692  | MOUND CLAY, CLAY BRICKS, PITCHI | 03/10/2016   | 04/05/2016 | 1,813.00   | 03/16  | 100.5.09.4245.6558 |
| 10003693  | FERTILIZER - SPORTS PARK        | 03/10/2016   | 04/05/2016 | 2,370.00   | 03/16  | 100.5.09.4245.6513 |
| Total PACE SUPPLY (3218):                       |                                 |              |            | 4,183.00   |        |                    |
| <b>PELLA CHRONICLE (3259)</b>                   |                                 |              |            |            |        |                    |
| 032916PD  | SUBSCRIPTION - PD               | 03/29/2016   | 04/05/2016 | 32.00      | 03/16  | 100.5.01.1030.6220 |
| Total PELLA CHRONICLE (3259):                   |                                 |              |            | 32.00      |        |                    |

| Invoice  | Description                       | Invoice Date | Due Date   | Total Cost | Period | GL Account         |
|--|-----------------------------------|--------------|------------|------------|--------|--------------------|
| <b>PELLA CONVENTION &amp; VISITOR'S B (3267)</b> |                                   |              |            |            |        |                    |
| 03282016   | HOTEL/MOTEL DISTRIBUTION          | 03/28/2016   | 04/05/2016 | 44,003.69  | 03/16  | 100.5.08.5100.6416 |
| Total PELLA CONVENTION & VISITOR'S B (3267):     |                                   |              |            | 44,003.69  |        |                    |
| <b>PELLA COOP ELECTRIC ASSN (3268)</b>           |                                   |              |            |            |        |                    |
| 030816AIR  | ELEC BILL-AIRPORT                 | 03/08/2016   | 04/05/2016 | 1,152.66   | 03/16  | 100.5.05.2200.6370 |
| Total PELLA COOP ELECTRIC ASSN (3268):           |                                   |              |            | 1,152.66   |        |                    |
| <b>PELLA CORPORATION (3269)</b>                  |                                   |              |            |            |        |                    |
| 1614580001                                       | EE REBATE - BLDG 15 - LIGHT. RETR | 03/15/2016   | 04/05/2016 | 4,158.00   | 03/16  | 400.2215           |
| Total PELLA CORPORATION (3269):                  |                                   |              |            | 4,158.00   |        |                    |
| <b>PELLA ENGRAVING CO (3272)</b>                 |                                   |              |            |            |        |                    |
| 133135   | BUILDING SIGNS - SPORTS PARK      | 03/16/2016   | 04/05/2016 | 749.91     | 03/16  | 203.5.08.7226.6799 |
| 133385   | FIELD NAME SIGNS - SPORTS PARK    | 03/16/2016   | 04/05/2016 | 3,443.25   | 03/16  | 203.5.08.7226.6799 |
| 136781   | PUBLIC SAFETY VOLUNTEER APPRE     | 03/21/2016   | 04/05/2016 | 169.62     | 03/16  | 100.5.08.6400.6500 |
| 136782   | PUBLIC SAFETY VOLUNTEER APPRE     | 03/21/2016   | 04/05/2016 | 121.08     | 03/16  | 100.5.08.6400.6500 |
| 137359   | BOARD NAME PLATE                  | 03/21/2016   | 04/05/2016 | 20.22      | 03/16  | 100.5.05.5000.6543 |
| Total PELLA ENGRAVING CO (3272):                 |                                   |              |            | 4,504.08   |        |                    |
| <b>PELLA REGIONAL HEALTH CT (3296)</b>           |                                   |              |            |            |        |                    |
| 03042016   | HEP B NEW EMPLOYEE - POOL         | 03/04/2016   | 04/05/2016 | 429.00     | 03/16  | 100.5.04.4300.6546 |
| 03042016-EL                                      | PRE-EMPLOYMENT PHYSICAL - EL      | 03/04/2016   | 04/05/2016 | 394.00     | 03/16  | 400.5.06.8926.9730 |
| Total PELLA REGIONAL HEALTH CT (3296):           |                                   |              |            | 823.00     |        |                    |
| <b>PELLA RENTAL &amp; SALES INC (3297)</b>       |                                   |              |            |            |        |                    |
| 1-513908   | STORM SEWER RENTAL                | 03/22/2016   | 04/05/2016 | 235.00     | 03/16  | 115.5.05.2100.6418 |
| 513538   | TABLE-METER ROOM                  | 02/04/2016   | 04/05/2016 | 60.00      | 03/16  | 300.5.05.8140.6510 |
| Total PELLA RENTAL & SALES INC (3297):           |                                   |              |            | 295.00     |        |                    |
| <b>PETTY CASH (3318)</b>                         |                                   |              |            |            |        |                    |
| 031416   | SOCCER/SPORTS PARK PETTY CASH     | 03/14/2016   | 04/05/2016 | 750.00     | 03/16  | 100.1120           |
| Total PETTY CASH (3318):                         |                                   |              |            | 750.00     |        |                    |
| <b>PLUMB SUPPLY COMPANY (3357)</b>               |                                   |              |            |            |        |                    |
| 3798906  | TILE/STORM                        | 03/11/2016   | 04/05/2016 | 14.42      | 03/16  | 115.5.05.2120.6548 |
| 3806330  | SUMP/STORM                        | 03/17/2016   | 04/05/2016 | 14.42      | 03/16  | 115.5.05.2120.6548 |
| Total PLUMB SUPPLY COMPANY (3357):               |                                   |              |            | 28.84      |        |                    |
| <b>POST OFFICE (3371)</b>                        |                                   |              |            |            |        |                    |
| 032316   | MAIL 12 DAY NOTICES               | 03/23/2016   | 03/23/2016 | 59.29      | 03/16  | 300.5.05.8100.6531 |
| 032316   | MAIL 12 DAY NOTICES               | 03/23/2016   | 03/23/2016 | 53.36      | 03/16  | 195.5.05.8400.6531 |
| 032316   | MAIL 12 DAY NOTICES               | 03/23/2016   | 03/23/2016 | 53.36      | 03/16  | 350.5.05.8310.6531 |
| 032316   | MAIL 12 DAY NOTICES               | 03/23/2016   | 03/23/2016 | 71.16      | 03/16  | 400.5.06.8921.9020 |
| 033116   | POSTAGE FOR MAILING UTILITY BILL  | 03/31/2016   | 03/31/2016 | 1,696.15   | 03/16  | 100.5.00.6310.6531 |
| Total POST OFFICE (3371):                        |                                   |              |            | 1,933.32   |        |                    |
| <b>POWER LINE SUPPLY COMPANY (5705)</b>          |                                   |              |            |            |        |                    |
| 56015009   | FR SAFETY CLOTHING - EL           | 03/14/2016   | 04/05/2016 | 1,959.71   | 03/16  | 400.5.06.8588.9720 |

| Invoice                                     | Description                   | Invoice Date | Due Date   | Total Cost | Period | GL Account         |
|---|-------------------------------|--------------|------------|------------|--------|--------------------|
| Total POWER LINE SUPPLY COMPANY (5705):     |                               |              |            | 1,959.71   |        |                    |
| <b>PRAXAIR DISTRIBUTION INC (3385)</b>      |                               |              |            |            |        |                    |
| 72493865                                    | CYLINDER RENTAL - EL          | 02/29/2016   | 04/05/2016 | 46.40      | 03/16  | 400.5.06.8588.9950 |
| Total PRAXAIR DISTRIBUTION INC (3385):      |                               |              |            | 46.40      |        |                    |
| <b>PREGON, KANDIS OR COREY (5781)</b>       |                               |              |            |            |        |                    |
| 69-50900-09                                 | DEPOSIT REFUND ON 509 SUNRISE | 03/05/2016   | 04/05/2016 | 95.57      | 04/16  | 400.2210           |
| Total PREGON, KANDIS OR COREY (5781):       |                               |              |            | 95.57      |        |                    |
| <b>QUILL CORPORATION (3420)</b>             |                               |              |            |            |        |                    |
| 3793950                                     | OFFICE SUPPLIES               | 03/02/2016   | 04/05/2016 | 63.19      | 03/16  | 100.5.05.5000.6543 |
| 3933787                                     | CASH REGISTER - SPORTS PARK   | 03/08/2016   | 04/05/2016 | 113.99     | 03/16  | 100.5.09.4245.6530 |
| 4023660                                     | SAFE - SPORTS PARK            | 03/10/2016   | 04/05/2016 | 491.98     | 03/16  | 100.5.09.4245.6530 |
| 4290675                                     | CASH TRAYS - CC               | 03/18/2016   | 04/05/2016 | 66.32      | 03/16  | 100.5.04.4100.6543 |
| 4326911                                     | PAPER - PD                    | 03/21/2016   | 04/05/2016 | 255.92     | 03/16  | 100.5.01.1010.6417 |
| Total QUILL CORPORATION (3420):             |                               |              |            | 991.40     |        |                    |
| <b>RACOM CORPORATION (3429)</b>             |                               |              |            |            |        |                    |
| 5B115672                                    | SOFTWARE RELOAD - PD          | 03/11/2016   | 04/05/2016 | 142.50     | 03/16  | 100.5.01.1010.6403 |
| Total RACOM CORPORATION (3429):             |                               |              |            | 142.50     |        |                    |
| <b>REGULATORY COMPLIANCE SERVICE (3459)</b> |                               |              |            |            |        |                    |
| 160324N02                                   | PCB MANAGEMENT TRAINING - EL  | 03/24/2016   | 04/05/2016 | 795.00     | 03/16  | 400.5.06.8588.9720 |
| 160324N02-2                                 | PCB MANAGEMENT CONSULTING - E | 03/24/2016   | 04/05/2016 | 395.00     | 03/16  | 400.5.06.8588.9950 |
| Total REGULATORY COMPLIANCE SERVICE (3459): |                               |              |            | 1,190.00   |        |                    |
| <b>REINEKE, SETH (3464)</b>                 |                               |              |            |            |        |                    |
| 00720169407                                 | SAFETY FOOTWEAR - EL          | 03/23/2016   | 04/05/2016 | 325.00     | 03/16  | 400.5.06.8588.9720 |
| Total REINEKE, SETH (3464):                 |                               |              |            | 325.00     |        |                    |
| <b>RESCO (3480)</b>                         |                               |              |            |            |        |                    |
| 629973-00                                   | GOAB SWITCHES - EL            | 03/25/2016   | 04/05/2016 | 96,716.23  | 03/16  | 410.5.06.8955.3900 |
| 638764-00                                   | STREET LIGHT BULBS - EL       | 03/22/2016   | 04/05/2016 | 417.30     | 03/16  | 400.5.06.8585.9030 |
| Total RESCO (3480):                         |                               |              |            | 97,133.53  |        |                    |
| <b>RICOH USA INC.-DALLAS (3493)</b>         |                               |              |            |            |        |                    |
| 96383092                                    | P&Z COPIER LEASE              | 02/24/2016   | 04/05/2016 | 91.16      | 03/16  | 100.5.05.5000.6403 |
| Total RICOH USA INC.-DALLAS (3493):         |                               |              |            | 91.16      |        |                    |
| <b>RSM US LLP (5657)</b>                    |                               |              |            |            |        |                    |
| M-4763882-226                               | LICENSE RENEWAL-WWTP          | 02/29/2016   | 04/05/2016 | 149.00     | 03/16  | 350.5.05.8310.6510 |
| M-4768055-019                               | FEB 2016 IT SERVICES          | 03/08/2016   | 04/05/2016 | 6,517.00   | 03/16  | 100.5.00.6200.6405 |
| M-4768064-019                               | SWITCH/FIREWALL REPLACEMENT   | 03/08/2016   | 04/05/2016 | 2,659.00   | 03/16  | 201.5.00.7099.6725 |
| M-4772879-226                               | ANTI VIRUS PROTECTION         | 03/16/2016   | 04/05/2016 | 900.00     | 03/16  | 100.5.00.6200.6403 |
| Total RSM US LLP (5657):                    |                               |              |            | 10,225.00  |        |                    |

| Invoice  | Description                   | Invoice Date | Due Date   | Total Cost | Period | GL Account         |
|--|-------------------------------|--------------|------------|------------|--------|--------------------|
| <b>SAFE BUILDING COMPLIANCE &amp; TEC (3587)</b> |                               |              |            |            |        |                    |
| 1823   | BACK UP ELECTRICAL INSPECTION | 02/29/2016   | 04/05/2016 | 261.08     | 03/16  | 100.5.05.5000.6403 |
| Total SAFE BUILDING COMPLIANCE & TEC (3587):     |                               |              |            | 261.08     |        |                    |
| <b>SCHUMACHER ELEVATOR COMPANY (3633)</b>        |                               |              |            |            |        |                    |
| 90382614   | ELEVATOR MAINTENANCE - CH     | 03/01/2016   | 04/05/2016 | 212.11     | 03/16  | 100.5.00.6100.6310 |
| 90382614   | ELEVATOR MAINTENANCE - CC     | 03/01/2016   | 04/05/2016 | 212.12     | 03/16  | 100.5.04.4100.6310 |
| Total SCHUMACHER ELEVATOR COMPANY (3633):        |                               |              |            | 424.23     |        |                    |
| <b>SHA-RAN WINDOW SERVICES (3668)</b>            |                               |              |            |            |        |                    |
| 03172016   | WINDOW CLEANING - CH          | 03/17/2016   | 04/05/2016 | 36.00      | 03/16  | 100.5.00.6100.6310 |
| Total SHA-RAN WINDOW SERVICES (3668):            |                               |              |            | 36.00      |        |                    |
| <b>SISCO (3718)</b>                              |                               |              |            |            |        |                    |
| 175047   | FIXED INSURANCE COSTS         | 03/23/2016   | 03/23/2016 | 178.50     | 03/16  | 191.5.08.9200.6157 |
| 175047   | FIXED INSURANCE COSTS         | 03/23/2016   | 03/23/2016 | 48,756.45  | 03/16  | 191.5.08.9200.6152 |
| 175047   | FIXED INSURANCE COSTS         | 03/23/2016   | 03/23/2016 | 708.05     | 03/16  | 191.5.08.9200.6196 |
| 175047   | FIXED INSURANCE COSTS         | 03/23/2016   | 03/23/2016 | 1,500.00   | 03/16  | 191.5.08.9200.6196 |
| 175047   | FIXED INSURANCE COSTS         | 03/23/2016   | 03/23/2016 | 3.38       | 03/16  | 191.5.08.9200.6196 |
| 2213-031516F                                     | FLEX SPENDING CLAIMS          | 03/15/2016   | 03/16/2016 | 2,500.63   | 03/16  | 191.5.08.9200.6157 |
| 2213-031516M                                     | MEDICAL CLAIMS                | 03/15/2016   | 03/16/2016 | 162.79     | 03/16  | 191.5.08.9200.6153 |
| 2213-032416F                                     | FLEX SPENDING CLAIMS          | 03/24/2016   | 03/24/2016 | 6,220.11   | 03/16  | 191.5.08.9200.6157 |
| 2213-032416M                                     | MEDICAL CLAIMS                | 03/24/2016   | 03/24/2016 | 12,721.14  | 03/16  | 191.5.08.9200.6153 |
| 2213-032916F                                     | FLEX SPENDING CLAIMS          | 03/29/2016   | 03/29/2016 | 1,626.24   | 03/16  | 191.5.08.9200.6157 |
| 2213-032916M                                     | MEDICAL CLAIMS                | 03/29/2016   | 03/29/2016 | 3,186.62   | 03/16  | 191.5.08.9200.6153 |
| Total SISCO (3718):                              |                               |              |            | 77,563.91  |        |                    |
| <b>SKARSHAUG TESTING LABS (3720)</b>             |                               |              |            |            |        |                    |
| 206976   | TEST EQUIPMENT - EL           | 03/04/2016   | 04/05/2016 | 354.16     | 03/16  | 400.5.06.8588.9720 |
| Total SKARSHAUG TESTING LABS (3720):             |                               |              |            | 354.16     |        |                    |
| <b>SKILLPATH SEMINARS (5786)</b>                 |                               |              |            |            |        |                    |
| 05102016   | CUSTOMER TRAINING             | 03/29/2016   | 04/05/2016 | 299.00     | 04/16  | 100.5.00.6100.6230 |
| Total SKILLPATH SEMINARS (5786):                 |                               |              |            | 299.00     |        |                    |
| <b>SMITH, HOLLY (3734)</b>                       |                               |              |            |            |        |                    |
| 031616PD   | TRAVEL EXPENSE - PD           | 03/16/2016   | 04/05/2016 | 31.32      | 03/16  | 100.5.01.1010.6260 |
| Total SMITH, HOLLY (3734):                       |                               |              |            | 31.32      |        |                    |
| <b>SNYDER &amp; ASSOCIATES INC (3748)</b>        |                               |              |            |            |        |                    |
| 115.1004.01-1                                    | ENGINEERING FEES              | 03/09/2016   | 04/05/2016 | 2,520.75   | 03/16  | 100.5.05.5000.6403 |
| 116.0024.01-1                                    | ENGINEERING FEES              | 03/09/2016   | 04/05/2016 | 63.25      | 03/16  | 100.5.05.5000.6403 |
| 35   | FAA PLANNING STUDY            | 03/16/2016   | 04/05/2016 | 12,215.52  | 03/16  | 241.5.05.7240.6750 |
| Total SNYDER & ASSOCIATES INC (3748):            |                               |              |            | 14,799.52  |        |                    |
| <b>SPORTS PAGE TEAM (3777)</b>                   |                               |              |            |            |        |                    |
| 1679   | T-SHIRTS PWS                  | 03/29/2016   | 04/05/2016 | 270.00     | 03/16  | 115.5.05.2100.6413 |
| Total SPORTS PAGE TEAM (3777):                   |                               |              |            | 270.00     |        |                    |

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|---------------------------------------|---------------------------------|--------------|------------|------------|--------|--------------------|
| <b>SPURGEON, NATE (4791)</b>          |                                 |              |            |            |        |                    |
| LAMAR#181                             | TRAILER REPAIR PARTS - EL       | 03/16/2016   | 04/05/2016 | 98.41      | 03/16  | 400.5.06.8588.9660 |
| ZAPPOS-23247786                       | SAFETY FOOTWEAR - EL            | 03/25/2016   | 04/05/2016 | 325.00     | 03/16  | 400.5.06.8588.9720 |
| Total SPURGEON, NATE (4791):          |                                 |              |            | 423.41     |        |                    |
| <b>STAR EQUIPMENT CO (3800)</b>       |                                 |              |            |            |        |                    |
| 01523967                              | BRUSHES FOR SWEEPER BROOM       | 02/09/2016   | 03/15/2016 | 1,180.46-  | 03/16  | 100.5.05.2200.6350 |
| 01525703                              | BRUSH CONTROL/RENTAL            | 03/15/2016   | 04/05/2016 | 300.00     | 03/16  | 115.5.05.2100.6418 |
| 01525705                              | BRUSH/VEG CONTROL               | 03/15/2016   | 04/05/2016 | 1,660.00   | 03/16  | 115.5.05.2100.6418 |
| Total STAR EQUIPMENT CO (3800):       |                                 |              |            | 779.54     |        |                    |
| <b>STIVERSON, MARY ELLEN (5785)</b>   |                                 |              |            |            |        |                    |
| 33-03906-10                           | DEPOSIT REFUND FOR 714 W 1ST AP | 03/29/2016   | 04/05/2016 | 36.44      | 04/16  | 400.2210           |
| Total STIVERSON, MARY ELLEN (5785):   |                                 |              |            | 36.44      |        |                    |
| <b>STRAVERS TRUE VALUE (3838)</b>     |                                 |              |            |            |        |                    |
| A225716                               | LIGHT BULBS                     | 03/07/2016   | 04/05/2016 | 5.99       | 03/16  | 350.5.05.8330.6310 |
| A226475                               | TOILET BOWL CLEANER - SOCCER    | 03/23/2016   | 04/05/2016 | 32.50      | 03/16  | 100.5.09.4245.6553 |
| A226475                               | TOILET BOWL CLEANER - SPORTS P  | 03/23/2016   | 04/05/2016 | 32.50      | 03/16  | 100.5.09.4245.6553 |
| A226505                               | NUTS & BOLTS - PK               | 03/24/2016   | 04/05/2016 | 3.28       | 03/16  | 100.5.09.4200.6590 |
| A226590                               | MOP, BUCKET, LINER - SPORTS PAR | 03/25/2016   | 04/05/2016 | 101.98     | 03/16  | 100.5.09.4205.6590 |
| A226673                               | PARTS                           | 03/28/2016   | 04/05/2016 | 2.49       | 03/16  | 115.5.05.2100.6330 |
| E55201                                | TRASH BAGS - POOL               | 03/15/2016   | 04/05/2016 | 69.98      | 03/16  | 100.5.04.4300.6590 |
| E55208                                | TOILET PAPER, TOWELS - CH       | 03/16/2016   | 04/05/2016 | 125.22     | 03/16  | 100.5.00.6100.6543 |
| E55297                                | SUPPLIES                        | 03/24/2016   | 04/05/2016 | 30.95      | 03/16  | 100.5.05.6500.6543 |
| Total STRAVERS TRUE VALUE (3838):     |                                 |              |            | 404.89     |        |                    |
| <b>STREET, WENDY K (3841)</b>         |                                 |              |            |            |        |                    |
| 02092016                              | MEETING WITH COUNTY SUPERVISOR  | 02/09/2016   | 04/05/2016 | 15.66      | 03/16  | 100.5.03.4000.6260 |
| 03032016                              | FURNITURE- ONLINE ORDER         | 03/03/2016   | 04/05/2016 | 375.00     | 03/16  | 151.5.03.4000.6422 |
| Total STREET, WENDY K (3841):         |                                 |              |            | 390.66     |        |                    |
| <b>STREICHER'S (3842)</b>             |                                 |              |            |            |        |                    |
| 17131505                              | SHOP AREA ROCK - PK             | 02/25/2016   | 04/05/2016 | 75.47      | 03/16  | 100.5.09.4200.6590 |
| 17131505                              | SHOP AREA ROCK - PK             | 02/25/2016   | 04/05/2016 | 75.47-     | 04/16  | 100.5.09.4200.6590 |
| Total STREICHER'S (3842):             |                                 |              |            | .00        |        |                    |
| <b>STUYVESANT &amp; BENTON (3860)</b> |                                 |              |            |            |        |                    |
| 11925-S                               | LEGAL FEES                      | 03/09/2016   | 03/17/2016 | 1,970.06   | 03/16  | 100.5.00.6100.6430 |
| Total STUYVESANT & BENTON (3860):     |                                 |              |            | 1,970.06   |        |                    |
| <b>SUMMIT COMPANIES (5585)</b>        |                                 |              |            |            |        |                    |
| 1113111                               | ANNUAL SERVICE 2 EXTINGUISHERS  | 03/17/2016   | 04/05/2016 | 63.35      | 03/16  | 100.5.04.4100.6310 |
| 1113114                               | FIRE EXTINGUISHER INSPECTIONS - | 03/17/2016   | 04/05/2016 | 129.75     | 03/16  | 100.5.01.1000.6310 |
| 1113119                               | MONTHLY INSPECTION - EL         | 03/17/2016   | 04/05/2016 | 55.00      | 03/16  | 400.5.06.8588.9300 |
| Total SUMMIT COMPANIES (5585):        |                                 |              |            | 248.10     |        |                    |
| <b>SWIMMING POOL SUPPLY CO (3884)</b> |                                 |              |            |            |        |                    |
| 144115                                | DIVING BOARD STEPS - POOL       | 03/11/2016   | 04/05/2016 | 7,540.00   | 03/16  | 201.5.04.7080.6727 |

| Invoice                                    | Description                      | Invoice Date | Due Date   | Total Cost | Period | GL Account         |
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| Total SWIMMING POOL SUPPLY CO (3884):      |                                  |              |            | 7,540.00   |        |                    |
| <b>SYMBOL ARTS (3886)</b>                  |                                  |              |            |            |        |                    |
| 0252480-IN                                 | ART CHARGE - PD                  | 03/07/2016   | 04/05/2016 | 750.00     | 03/16  | 201.5.01.7003.6710 |
| Total SYMBOL ARTS (3886):                  |                                  |              |            | 750.00     |        |                    |
| <b>THE BIGWORD INC (4614)</b>              |                                  |              |            |            |        |                    |
| INV533250                                  | INVESTIGATION - INTERPRETER - PD | 02/29/2016   | 04/05/2016 | 2.75       | 03/16  | 100.5.01.1040.6434 |
| Total THE BIGWORD INC (4614):              |                                  |              |            | 2.75       |        |                    |
| <b>TITAN MACHINERY (3959)</b>              |                                  |              |            |            |        |                    |
| 7210209 GP                                 | SCOUT MANUAL - PK                | 01/21/2016   | 04/05/2016 | 83.82      | 03/16  | 100.5.09.4200.6350 |
| Total TITAN MACHINERY (3959):              |                                  |              |            | 83.82      |        |                    |
| <b>TODD HACKETT CONSTRUCTION CO (4830)</b> |                                  |              |            |            |        |                    |
| 03102016                                   | TODD HACKETT UTILITY BILLS       | 03/10/2016   | 04/05/2016 | 431.02     | 03/16  | 203.5.08.7226.6799 |
| 03102016                                   | TODD HACKETT UTILITY BILLS       | 03/10/2016   | 04/05/2016 | 431.02-    | 04/16  | 203.5.08.7226.6799 |
| Total TODD HACKETT CONSTRUCTION CO (4830): |                                  |              |            | .00        |        |                    |
| <b>TONY'S AUTO PARTS (3968)</b>            |                                  |              |            |            |        |                    |
| 5797-212388                                | HOSE FITTINGS                    | 03/10/2016   | 04/05/2016 | 13.38      | 03/16  | 350.5.05.8330.6350 |
| 5797-212395                                | HOSE FITTINGS                    | 03/10/2016   | 04/05/2016 | 7.17       | 03/16  | 350.5.05.8330.6350 |
| 5797-212407                                | HOSE/FITTINGS                    | 03/10/2016   | 04/05/2016 | 53.34      | 03/16  | 350.5.05.8330.6350 |
| 5797-212531                                | HOSE FITTINGS                    | 03/11/2016   | 04/05/2016 | 13.38      | 03/16  | 350.5.05.8330.6350 |
| 5797-212532                                | HOSE FITTINGS                    | 03/11/2016   | 04/05/2016 | 6.55       | 03/16  | 350.5.05.8330.6350 |
| 5797-212653                                | TORQUE WRENCH                    | 03/14/2016   | 04/05/2016 | 28.00      | 03/16  | 350.5.05.8330.6510 |
| 5797-212653                                | TORQUE WRENCH                    | 03/14/2016   | 04/05/2016 | 27.99      | 03/16  | 300.5.05.8130.6510 |
| 5797-212754                                | SHOP SUPPLIES                    | 03/15/2016   | 04/05/2016 | 11.10      | 03/16  | 115.5.05.2100.6330 |
| 5797-212785                                | FUEL BARREL HOSE - SPORTS PARK   | 03/16/2016   | 04/05/2016 | 138.62     | 03/16  | 100.5.09.4245.6514 |
| 5797-212793                                | OIL & COOLANT - PK               | 03/16/2016   | 04/05/2016 | 36.87      | 03/16  | 100.5.09.4200.6350 |
| 5797-213367                                | OIL WRENCHES                     | 03/24/2016   | 04/05/2016 | 18.58      | 03/16  | 300.5.05.8130.6510 |
| Total TONY'S AUTO PARTS (3968):            |                                  |              |            | 354.98     |        |                    |
| <b>TOWN CRIER (3979)</b>                   |                                  |              |            |            |        |                    |
| 24854                                      | ADVERTISING-PWS                  | 02/17/2016   | 04/05/2016 | 66.00      | 03/16  | 115.5.05.2100.6402 |
| 24995                                      | AQUATIC SUMMER EMPLOYMENT AD     | 02/24/2016   | 04/05/2016 | 44.00      | 03/16  | 100.5.04.4300.6402 |
| 24995                                      | PARK SUMMER EMPLOYMENT AD        | 02/24/2016   | 04/05/2016 | 66.00      | 03/16  | 100.5.09.4200.6402 |
| 24995                                      | PW SUMMER EMPLOYMENT AD          | 02/24/2016   | 04/05/2016 | 22.00      | 03/16  | 115.5.05.2100.6402 |
| Total TOWN CRIER (3979):                   |                                  |              |            | 198.00     |        |                    |
| <b>TRANS-IOWA EQUIPMENT INC (3988)</b>     |                                  |              |            |            |        |                    |
| I7160494                                   | ST-22 PARTS                      | 03/03/2016   | 04/05/2016 | 278.77     | 03/16  | 115.5.05.2100.6350 |
| Total TRANS-IOWA EQUIPMENT INC (3988):     |                                  |              |            | 278.77     |        |                    |
| <b>TWO RIVERS COOPERATIVE (4019)</b>       |                                  |              |            |            |        |                    |
| 022916WTP                                  | FUEL                             | 02/29/2016   | 04/05/2016 | 479.22     | 03/16  | 300.5.05.8100.6514 |
| Total TWO RIVERS COOPERATIVE (4019):       |                                  |              |            | 479.22     |        |                    |

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| <b>ULRICH MOTOR CO (4028)</b>                      |                                  |              |            |            |        |                    |
| 032316   | PICKUP - EL DISTR                | 03/23/2016   | 03/23/2016 | 26,884.00  | 03/16  | 410.5.06.8984.3920 |
| Total ULRICH MOTOR CO (4028):                      |                                  |              |            | 26,884.00  |        |                    |
| <b>UNITED PARCEL SERVICES (4036)</b>               |                                  |              |            |            |        |                    |
| 0000536050136                                      | UPS SHIPPING                     | 03/26/2016   | 04/05/2016 | 21.48      | 03/16  | 400.5.06.8588.9920 |
| 0000536050136                                      | UPS SHIPPING                     | 03/26/2016   | 04/05/2016 | 59.52      | 03/16  | 100.5.03.4000.6531 |
| Total UNITED PARCEL SERVICES (4036):               |                                  |              |            | 81.00      |        |                    |
| <b>UNITYPOINT CLINIC - OCCUPATIONAL MED (3788)</b> |                                  |              |            |            |        |                    |
| 191202   | RANDOM DRUG TESTING EXPENSE      | 03/04/2016   | 04/05/2016 | 148.00     | 03/16  | 100.5.00.6320.6546 |
| Total UNITYPOINT CLINIC - OCCUPATIONAL MED (3788): |                                  |              |            | 148.00     |        |                    |
| <b>UPBEAT INC (5289)</b>                           |                                  |              |            |            |        |                    |
| 575140   | TRASH RECEPTACLE - PK            | 03/21/2016   | 04/05/2016 | 987.67     | 03/16  | 100.5.09.4245.6590 |
| Total UPBEAT INC (5289):                           |                                  |              |            | 987.67     |        |                    |
| <b>US CELLULAR (4047)</b>                          |                                  |              |            |            |        |                    |
| 0127706964   | 491953432-CELL PHONE             | 03/12/2016   | 04/05/2016 | 46.25      | 03/16  | 400.5.06.8588.9920 |
| 0127706964   | 491953432-CELL PHONE             | 03/12/2016   | 04/05/2016 | 10.16      | 03/16  | 400.5.06.8549.9020 |
| 0127706964   | 491953432-CELL PHONE             | 03/12/2016   | 04/05/2016 | 64.36      | 03/16  | 100.5.05.6500.6373 |
| 0127706964   | 491953432-CELL PHONE             | 03/12/2016   | 04/05/2016 | 34.16      | 03/16  | 300.5.05.8100.6373 |
| 0127706964   | 491953432-CELL PHONE             | 03/12/2016   | 04/05/2016 | 46.91      | 03/16  | 400.5.06.8584.9030 |
| 0127706964   | 491953432-CELL PHONE             | 03/12/2016   | 04/05/2016 | 23.45      | 03/16  | 350.5.05.8330.6373 |
| 0127706964   | 491953432-CELL PHONE             | 03/12/2016   | 04/05/2016 | 23.46      | 03/16  | 300.5.05.8100.6373 |
| Total US CELLULAR (4047):                          |                                  |              |            | 248.75     |        |                    |
| <b>USA BLUE BOOK (4050)</b>                        |                                  |              |            |            |        |                    |
| 887936   | FIRE HOSE SWIVEL ADAPTERS        | 03/02/2016   | 04/05/2016 | 560.97     | 03/16  | 300.5.05.8120.6350 |
| Total USA BLUE BOOK (4050):                        |                                  |              |            | 560.97     |        |                    |
| <b>VAN GORP CORPORATION (4079)</b>                 |                                  |              |            |            |        |                    |
| 1614580002   | EE REBATE - 7 LIGHTS IN ENG OFF. | 03/22/2016   | 04/05/2016 | 35.00      | 03/16  | 400.2215           |
| Total VAN GORP CORPORATION (4079):                 |                                  |              |            | 35.00      |        |                    |
| <b>VAN ZANTE, CHRISTOPHER L (5234)</b>             |                                  |              |            |            |        |                    |
| 15-01508-18  | DEPOSIT REFUND ON 500 LIBERTY    | 03/11/2016   | 04/05/2016 | 37.99      | 03/16  | 400.2210           |
| Total VAN ZANTE, CHRISTOPHER L (5234):             |                                  |              |            | 37.99      |        |                    |
| <b>VANDER BEEK TRUCK ACCESSORIES (4190)</b>        |                                  |              |            |            |        |                    |
| 20789  | JD 1445 SAFETY LIGHTS - PK       | 02/22/2016   | 04/05/2016 | 496.00     | 03/16  | 201.5.09.7218.6727 |
| Total VANDER BEEK TRUCK ACCESSORIES (4190):        |                                  |              |            | 496.00     |        |                    |
| <b>VISU-SEWER CLEAN &amp; SEAL INC (4271)</b>      |                                  |              |            |            |        |                    |
| 27466  | TRUMAN RD/CLARK ST SEWER LININ   | 03/05/2016   | 04/05/2016 | 261,389.55 | 03/16  | 360.5.05.8390.6790 |
| Total VISU-SEWER CLEAN & SEAL INC (4271):          |                                  |              |            | 261,389.55 |        |                    |

| Invoice                                      | Description                  | Invoice Date | Due Date   | Total Cost | Period | GL Account         |
|--|------------------------------|--------------|------------|------------|--------|--------------------|
| <b>WALMART COMMUNITY (4312)</b>              |                              |              |            |            |        |                    |
| 000902                                       | ADAPTER - PD                 | 02/23/2016   | 04/05/2016 | 29.94      | 03/16  | 100.5.01.1010.6543 |
| 001166                                       | JANITORIAL SUPPLIES - PD     | 03/02/2016   | 04/05/2016 | 161.64     | 03/16  | 100.5.01.1000.6411 |
| 001166                                       | JANITORIAL SUPPLIES - PD     | 03/02/2016   | 04/05/2016 | 161.64     | 04/16  | 100.5.01.1000.6411 |
| 001597                                       | SHELVING - SPORTS PARK       | 03/10/2016   | 04/05/2016 | 42.78      | 03/16  | 100.5.09.4245.6530 |
| 001992                                       | BULIDING MAINTENANCE PWO     | 03/01/2016   | 04/05/2016 | 59.10      | 03/16  | 115.5.05.2100.6310 |
| 004816                                       | CREDIT - ADAPTER - PD        | 03/04/2016   | 04/05/2016 | 29.94      | 03/16  | 100.5.01.1010.6543 |
| 005167                                       | BAGS,TAGS - PD               | 03/04/2016   | 04/05/2016 | 4.36       | 03/16  | 100.5.01.1010.6543 |
| 008719                                       | SOAP, WATER                  | 02/18/2016   | 04/05/2016 | 5.73       | 03/16  | 100.5.00.6100.6543 |
| 008719                                       | SOAP, WATER                  | 02/18/2016   | 04/05/2016 | 5.73       | 04/16  | 100.5.00.6100.6543 |
| 011633                                       | BUILDING SUPPLIES-WTP        | 03/11/2016   | 04/05/2016 | 27.37      | 03/16  | 300.5.05.8120.6503 |
| 016232                                       | BUILDING SUPPLIES-WTP        | 02/16/2016   | 04/05/2016 | 48.75      | 03/16  | 300.5.05.8120.6503 |
| 022263                                       | MTG SUPPLIES                 | 02/22/2016   | 04/05/2016 | 14.80      | 03/16  | 100.5.05.6500.6240 |
| 022263-C                                     | MTG SUPPLIES                 | 02/22/2016   | 04/05/2016 | 50         | 03/16  | 100.5.05.6500.6240 |
| 026780                                       | BUILDING SUPPLIES-COLL/DIST  | 02/26/2016   | 04/05/2016 | 22.24      | 03/16  | 350.5.05.8330.6544 |
| 026780                                       | BUILDING SUPPLIES-COLL/DIST  | 02/26/2016   | 04/05/2016 | 22.23      | 03/16  | 300.5.05.8130.6544 |
| 03162016 - PK                                | SHELVES FOR SOUND SYSTEM     | 03/16/2016   | 04/05/2016 | 68.48      | 03/16  | 176.5.09.4220.6512 |
| 03162016 - PK                                | WIFI EXTENDER                | 03/16/2016   | 04/05/2016 | 44.97      | 03/16  | 100.5.04.4100.6543 |
| 03162016 - PK                                | TISSUE, PLATES, BOWLS        | 03/16/2016   | 04/05/2016 | 12.46      | 03/16  | 100.5.04.4100.6590 |
| 03162016 - PK                                | MONITORS                     | 03/16/2016   | 04/05/2016 | 198.00     | 03/16  | 100.5.04.4100.6543 |
| 03162016 - PK                                | RETURN WIFI EXTENDER         | 03/16/2016   | 04/05/2016 | 44.97      | 03/16  | 100.5.04.4100.6543 |
| 03162016 - PK                                | CLEANER                      | 03/16/2016   | 04/05/2016 | 11.76      | 03/16  | 100.5.04.4100.6590 |
| 03162016 - PK                                | T SHIRTS, PAINT - ART CENTER | 03/16/2016   | 04/05/2016 | 44.20      | 03/16  | 100.5.04.4110.6544 |
| 604900246556                                 | SOAP, WATER                  | 02/18/2016   | 04/05/2016 | 5.73       | 03/16  | 100.5.00.6100.6543 |
| 606200790919                                 | JANITORIAL SUPPLIES - PD     | 03/02/2016   | 04/05/2016 | 161.64     | 03/16  | 100.5.01.1000.6411 |
| Total WALMART COMMUNITY (4312):              |                              |              |            | 743.40     |        |                    |
| <b>WATER SAFETY PRODUCTS (4330)</b>          |                              |              |            |            |        |                    |
| 159363                                       | MASKS - POOL                 | 03/16/2016   | 04/05/2016 | 146.70     | 03/16  | 100.5.04.4301.6590 |
| 159363-FRT                                   | MASKS - POOL                 | 03/16/2016   | 04/05/2016 | 29.40      | 03/16  | 100.5.04.4301.6590 |
| Total WATER SAFETY PRODUCTS (4330):          |                              |              |            | 176.10     |        |                    |
| <b>WEB.COM (4339)</b>                        |                              |              |            |            |        |                    |
| 032516                                       | MONTHLY WEB SERVICE          | 03/25/2016   | 03/25/2016 | 29.95      | 03/16  | 100.5.00.6200.6403 |
| Total WEB.COM (4339):                        |                              |              |            | 29.95      |        |                    |
| <b>WINDSTREAM IOWA COMMUNICATIONS (4413)</b> |                              |              |            |            |        |                    |
| 021816COLL/DIST                              | TELEPHONE SERVICE-COLL/DIST  | 02/18/2016   | 04/05/2016 | 40.22      | 03/16  | 350.5.05.8330.6373 |
| 021816COLL/DIST                              | TELEPHONE SERVICE-COLL/DIST  | 02/18/2016   | 04/05/2016 | 40.21      | 03/16  | 300.5.05.8130.6373 |
| 031616WWTP                                   | TELEPHONE SERVICE            | 03/16/2016   | 04/05/2016 | 26.73      | 03/16  | 350.5.05.8310.6373 |
| 031816COLL/DIST                              | TELEPHONE SERVICE-COLL/DIST  | 03/18/2016   | 04/05/2016 | 40.73      | 03/16  | 350.5.05.8330.6373 |
| 031816COLL/DIST                              | TELEPHONE SERVICE-COLL/DIST  | 03/18/2016   | 04/05/2016 | 40.73      | 03/16  | 300.5.05.8130.6373 |
| 03222016-1456                                | PHONE 1456 - PP              | 03/22/2016   | 04/05/2016 | 230.80     | 03/16  | 400.5.06.8549.9020 |
| 03222016-8334                                | PHONE 8334 - EL              | 03/22/2016   | 04/05/2016 | 26.08      | 03/16  | 400.5.06.8588.9920 |
| 03222016-8334                                | PHONE 8334 - EL              | 03/22/2016   | 04/05/2016 | 26.07      | 03/16  | 400.5.06.8562.9030 |
| 032416PD                                     | TELEPHONE BILL - PD          | 03/24/2016   | 04/05/2016 | 293.13     | 03/16  | 100.5.01.1010.6373 |
| 032416PWS                                    | PHONE BILL                   | 03/24/2016   | 04/05/2016 | 250.74     | 03/16  | 100.5.05.6500.6373 |
| 032416WWTP                                   | TELEPHONE SERVICE            | 03/24/2016   | 04/05/2016 | 35.51      | 03/16  | 350.5.05.8310.6373 |
| 03242016 - CC                                | PHONE 6830- CC               | 03/24/2016   | 04/05/2016 | 112.79     | 03/16  | 100.5.04.4100.6373 |
| 03242016 - CH                                | PHONE EXPENSE - CH           | 03/24/2016   | 04/05/2016 | 265.02     | 03/16  | 100.5.00.6100.6373 |
| 03242016 - FD                                | PHONE 1414 - FD              | 03/24/2016   | 04/05/2016 | 85.81      | 03/16  | 100.5.02.1100.6373 |
| 03242016 - PK                                | PHONE - 4299 - PK            | 03/24/2016   | 04/05/2016 | 143.62     | 03/16  | 100.5.09.4200.6373 |
| 03242016 - POOL                              | PHONE 9212 - POOL            | 03/24/2016   | 04/05/2016 | 83.78      | 03/16  | 100.5.04.4300.6373 |
| 03242016 - REC                               | PHONE 4571 - REC             | 03/24/2016   | 04/05/2016 | 32.72      | 03/16  | 100.5.04.4100.6373 |
| 03242016-1108                                | PHONE 1108 - EL              | 03/24/2016   | 04/05/2016 | 73.96      | 03/16  | 400.5.06.8562.9030 |

| Invoice                                      | Description     | Invoice Date | Due Date   | Total Cost   | Period | GL Account         |
|--|-----------------|--------------|------------|--------------|--------|--------------------|
| 03242016-2300                                | PHONE 2300 - EL | 03/24/2016   | 04/05/2016 | 60.07        | 03/16  | 400.5.06.8588.9920 |
| 03242016-4128                                | PHONE 4128 - EL | 03/24/2016   | 04/05/2016 | 307.48       | 03/16  | 400.5.06.8588.9920 |
| 03242016-9096                                | PHONE 9096 - EL | 03/24/2016   | 04/05/2016 | 80.07        | 03/16  | 400.5.06.8592.9030 |
| 03242016-9221                                | PHONE 9221 - EL | 03/24/2016   | 04/05/2016 | 25.18        | 03/16  | 400.5.06.8592.9030 |
| 03242016-9221                                | PHONE 9221 - EL | 03/24/2016   | 04/05/2016 | 25.19        | 03/16  | 400.5.06.8562.9030 |
| Total WINDSTREAM IOWA COMMUNICATIONS (4413): |                 |              |            | 2,346.64     |        |                    |
| Grand Totals:                                |                 |              |            | 2,081,439.97 |        |                    |

Report GL Period Summary

| GL Period | Amount       |
|-----------|--------------|
| 04/16     | 5,498.18     |
| 03/16     | 2,075,941.79 |

Vendor number hash: 0  
 Vendor number hash - split: 0  
 Total number of invoices: 0  
 Total number of transactions: 0

## Report Criteria:

Paid transmittals included  
Unpaid transmittals included

| Transmittal Number | Name                  | Check Number | Pay Per Date | Pay Code | Description                        | GL Account         | Amount    |
|--------------------|-----------------------|--------------|--------------|----------|------------------------------------|--------------------|-----------|
| <b>1</b>           |                       |              |              |          |                                    |                    |           |
| 1                  | EFTPS                 | 160318115    | 03/12/2016   | 74-00    | SOCIAL SECURITY Pay Period: 3/12/2 | 100.2165           | 10,261.60 |
| 1                  | EFTPS                 | 160318115    | 03/12/2016   | 74-00    | SOCIAL SECURITY Pay Period: 3/12/2 | 100.2165           | 10,261.60 |
| 1                  | EFTPS                 | 160318115    | 03/12/2016   | 75-00    | MEDICARE Pay Period: 3/12/2016     | 100.2165           | 2,902.15  |
| 1                  | EFTPS                 | 160318115    | 03/12/2016   | 75-00    | MEDICARE Pay Period: 3/12/2016     | 100.2165           | 2,902.15  |
| 1                  | EFTPS                 | 160318115    | 03/12/2016   | 76-00    | FEDERAL WITHHOLDING TAX Pay Pe     | 100.2165           | 19,959.78 |
| 1                  | EFTPS                 | 160401119    | 03/26/2016   | 74-00    | SOCIAL SECURITY Pay Period: 3/26/2 | 100.2165           | 10,347.79 |
| 1                  | EFTPS                 | 160401119    | 03/26/2016   | 74-00    | SOCIAL SECURITY Pay Period: 3/26/2 | 100.2165           | 10,347.79 |
| 1                  | EFTPS                 | 160401119    | 03/26/2016   | 75-00    | MEDICARE Pay Period: 3/26/2016     | 100.2165           | 2,993.34  |
| 1                  | EFTPS                 | 160401119    | 03/26/2016   | 75-00    | MEDICARE Pay Period: 3/26/2016     | 100.2165           | 2,993.34  |
| 1                  | EFTPS                 | 160401119    | 03/26/2016   | 76-00    | FEDERAL WITHHOLDING TAX Pay Pe     | 100.2165           | 21,535.16 |
| Total 1:           |                       |              |              |          |                                    |                    | 94,504.70 |
| <b>2</b>           |                       |              |              |          |                                    |                    |           |
| 2                  | IOWA DEPARTMENT OF    | 160318116    | 03/12/2016   | 77-00    | STATE WITHHOLDING TAX Pay Period   | 100.2166           | 8,647.25  |
| 2                  | IOWA DEPARTMENT OF    | 160318116    | 03/12/2016   | 77-00    | STATE WITHHOLDING TAX              | 100.5.00.6100.6502 | .25-      |
| 2                  | IOWA DEPARTMENT OF    | 0            | 03/26/2016   | 77-00    | STATE WITHHOLDING TAX Pay Period   | 100.2166           | 9,142.00  |
| Total 2:           |                       |              |              |          |                                    |                    | 17,789.00 |
| <b>3</b>           |                       |              |              |          |                                    |                    |           |
| 3                  | IPERS                 | 160318117    | 03/12/2016   | 50-01    | IPERS-REGULAR Pay Period: 3/12/201 | 100.2160           | 9,858.20  |
| 3                  | IPERS                 | 160318117    | 03/12/2016   | 50-01    | IPERS-REGULAR Pay Period: 3/12/201 | 100.2160           | 14,795.71 |
| 3                  | IPERS                 | 160318117    | 03/12/2016   | 50-02    | IPERS-ELECTED Pay Period: 3/12/201 | 100.2160           | 27.46     |
| 3                  | IPERS                 | 160318117    | 03/12/2016   | 50-02    | IPERS-ELECTED Pay Period: 3/12/201 | 100.2160           | 41.21     |
| 3                  | IPERS                 | 160318117    | 03/12/2016   | 50-01    | IPERS-REGULAR                      | 100.2160           | .10       |
| 3                  | IPERS                 | 0            | 03/26/2016   | 50-01    | IPERS-REGULAR Pay Period: 3/26/201 | 100.2160           | 9,953.49  |
| 3                  | IPERS                 | 0            | 03/26/2016   | 50-01    | IPERS-REGULAR Pay Period: 3/26/201 | 100.2160           | 14,938.66 |
| 3                  | IPERS                 | 0            | 03/26/2016   | 50-02    | IPERS-ELECTED Pay Period: 3/26/201 | 100.2160           | 27.46     |
| 3                  | IPERS                 | 0            | 03/26/2016   | 50-02    | IPERS-ELECTED Pay Period: 3/26/201 | 100.2160           | 41.21     |
| Total 3            |                       |              |              |          |                                    |                    | 49,683.50 |
| <b>4</b>           |                       |              |              |          |                                    |                    |           |
| 4                  | MUNICIPAL FIRE & POLI | 1695         | 03/12/2016   | 51-01    | MFPRSI-POLICE PENSION Pay Period:  | 100.2161           | 3,274.42  |
| 4                  | MUNICIPAL FIRE & POLI | 1695         | 03/12/2016   | 51-01    | MFPRSI-POLICE PENSION Pay Period:  | 100.2161           | 9,673.55  |
| 4                  | MUNICIPAL FIRE & POLI | 1695         | 03/12/2016   | 51-01    | MFPRSI-POLICE PENSION              | 100.5.00.6100.6502 | .06-      |
| 4                  | MUNICIPAL FIRE & POLI | 0            | 03/26/2016   | 51-01    | MFPRSI-POLICE PENSION Pay Period:  | 100.2161           | 3,274.42  |
| 4                  | MUNICIPAL FIRE & POLI | 0            | 03/26/2016   | 51-01    | MFPRSI-POLICE PENSION Pay Period:  | 100.2161           | 9,673.55  |
| Total 4:           |                       |              |              |          |                                    |                    | 25,895.88 |
| <b>5</b>           |                       |              |              |          |                                    |                    |           |
| 5                  | ICMA-457              | 160318112    | 03/12/2016   | 52-01    | ICMA RETIREMENT 457 Pay Period: 3/ | 100.2169           | 4,170.00  |
| 5                  | ICMA-457              | 160318112    | 03/12/2016   | 52-02    | ICMA RETIREMENT 457%(GROSS) Pa     | 100.2169           | 2,133.26  |
| 5                  | ICMA-457              | 160401116    | 03/26/2016   | 52-01    | ICMA RETIREMENT 457 Pay Period: 3/ | 100.2169           | 3,620.00  |
| 5                  | ICMA-457              | 160401116    | 03/26/2016   | 52-02    | ICMA RETIREMENT 457%(GROSS) Pa     | 100.2169           | 2,135.75  |
| Total 5:           |                       |              |              |          |                                    |                    | 12,059.01 |
| <b>6</b>           |                       |              |              |          |                                    |                    |           |
| 6                  | ICMA-401              | 160318111    | 03/12/2016   | 53-00    | 401A Pay Period: 3/12/2016         | 100.2167           | 787.38    |

| Transmittal Number | Name                 | Check Number | Pay Per Date | Pay Code | Description                         | GL Account         | Amount     |
|--------------------|----------------------|--------------|--------------|----------|-------------------------------------|--------------------|------------|
| 6                  | ICMA-401             | 160401115    | 03/26/2016   | 53-00    | 401A Pay Period: 3/26/2016          | 100.2167           | 787.38     |
| Total 6:           |                      |              |              |          |                                     |                    | 1,574.76   |
| 7                  |                      |              |              |          |                                     |                    |            |
| 7                  | ICMA-ROTH            | 160318113    | 03/12/2016   | 52-05    | ICMA ROTH IRA Pay Period: 3/12/2016 | 100.2171           | 1,207.30   |
| 7                  | ICMA-ROTH            | 160401117    | 03/26/2016   | 52-05    | ICMA ROTH IRA Pay Period: 3/26/2016 | 100 2171           | 1,207.30   |
| Total 7:           |                      |              |              |          |                                     |                    | 2,414.60   |
| 8                  |                      |              |              |          |                                     |                    |            |
| 8                  | AFLAC                | 1693         | 03/12/2016   | 42-00    | AFLAC SHORT TERM DISABILITY Pay     | 100.2152           | 170.50     |
| 8                  | AFLAC                | 1693         | 03/12/2016   | 45-01    | AFLAC ACCIDENT-SICK Pay Period: 3/  | 100.2152           | 397.48     |
| 8                  | AFLAC                | 1693         | 03/12/2016   | 45-02    | AFLAC CANCER Pay Period: 3/12/2016  | 100.2152           | 282.65     |
| 8                  | AFLAC                | 0            | 03/26/2016   | 42-00    | AFLAC SHORT TERM DISABILITY Pay     | 100.2152           | 170.50     |
| 8                  | AFLAC                | 0            | 03/26/2016   | 45-01    | AFLAC ACCIDENT-SICK Pay Period: 3/  | 100.2152           | 397.48     |
| 8                  | AFLAC                | 0            | 03/26/2016   | 45-02    | AFLAC CANCER Pay Period: 3/26/2016  | 100.2152           | 282.65     |
| Total 8:           |                      |              |              |          |                                     |                    | 1,701.26   |
| 9                  |                      |              |              |          |                                     |                    |            |
| 9                  | TRANSAMERICA LIFE IN | 1694         | 03/12/2016   | 43-00    | SUPPLIEMENTAL LIFE INSURANCE P      | 100.2152           | 165.66     |
| 9                  | TRANSAMERICA LIFE IN | 0            | 03/26/2016   | 43-00    | SUPPLIEMENTAL LIFE INSURANCE P      | 100.2152           | 165.66     |
| Total 9:           |                      |              |              |          |                                     |                    | 331.32     |
| 10                 |                      |              |              |          |                                     |                    |            |
| 10                 | LINCOLN NATIONAL     | 1696         | 03/12/2016   | 41-01    | DENTAL-SINGLE Pay Period: 3/12/201  | 191.4.08.9200.4795 | 251.40     |
| 10                 | LINCOLN NATIONAL     | 1696         | 03/12/2016   | 41-02    | DENTAL-FAMILY Pay Period: 3/12/201  | 191.4.08.9200.4795 | 1,191.61   |
| 10                 | LINCOLN NATIONAL     | 1696         | 03/12/2016   | 41-01    | DENTAL-SINGLE                       | 100.5.00.6100.6502 | .20        |
| 10                 | LINCOLN NATIONAL     | 1696         | 03/12/2016   | 41-02    | DENTAL-FAMILY                       | 191.5.08.9200.6158 | 82.18      |
| 10                 | LINCOLN NATIONAL     | 0            | 03/26/2016   | 41-01    | DENTAL-SINGLE Pay Period: 3/26/201  | 191.4.08.9200.4795 | 251.40     |
| 10                 | LINCOLN NATIONAL     | 0            | 03/26/2016   | 41-02    | DENTAL-FAMILY Pay Period: 3/26/201  | 191.4.08.9200.4795 | 1,150.52   |
| Total 10:          |                      |              |              |          |                                     |                    | 2,762.55   |
| 11                 |                      |              |              |          |                                     |                    |            |
| 11                 | CHILD SUPPORT RECOV  | 160318114    | 03/12/2016   | 56-01    | CHILD SUPPORT-FLAT AMT Pay Perio    | 100.2158           | 556.14     |
| 11                 | CHILD SUPPORT RECOV  | 160401118    | 03/26/2016   | 56-01    | CHILD SUPPORT-FLAT AMT Pay Perio    | 100.2158           | 556.14     |
| Total 11:          |                      |              |              |          |                                     |                    | 1,112.28   |
| 12                 |                      |              |              |          |                                     |                    |            |
| 12                 | TEAMSTERS LOCAL UNI  | 1719         | 03/26/2016   | 55-01    | UNION DUES-PUBLIC WORKS Pay Pe      | 100.2154           | 967.00     |
| 12                 | TEAMSTERS LOCAL UNI  | 1719         | 03/26/2016   | 55-02    | UNION DUES-ELECTRIC Pay Period: 3   | 100.2153           | 55.00      |
| Total 12:          |                      |              |              |          |                                     |                    | 1,022.00   |
| Grand Totals:      |                      |              |              |          |                                     |                    | 210,850.86 |

| Transmittal<br>Number | Name | Check<br>Number | Pay Per<br>Date | Pay<br>Code | Description | GL<br>Account | Amount |
|-----------------------|------|-----------------|-----------------|-------------|-------------|---------------|--------|
|-----------------------|------|-----------------|-----------------|-------------|-------------|---------------|--------|

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Report Criteria:

Paid transmittals included

Unpaid transmittals included

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| <u>Name</u>   | <u>Pay Per Date</u> | <u>Description</u> | <u>GL Account</u> | <u>Amount</u>     |
|---------------|---------------------|--------------------|-------------------|-------------------|
| ACH           | 3/18/2016           | DIRECT DEPOSITS    | 100.2010          | 127,492.50        |
| CHECK RUN     | 3/18/2016           | PAYCHECKS          | 100.2010          | 9,318.09          |
| ACH           | 4/1/2016            | DIRECT DEPOSITS    | 100.2010          | 132,718.18        |
| CHECK RUN     | 4/1/2016            | PAYCHECKS          | 100.2010          | 7,567.37          |
| Grand Totals: |                     |                    |                   | <u>277,096.14</u> |

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