

CITY OF PELLA, IOWA
TENTATIVE CITY COUNCIL MEETING AGENDA
March 1, 2016—7:00 p.m. – Public Safety Complex
Liberty Street Entrance

A. CALL TO ORDER BY MAYOR AND ROLL CALL

B. MAYOR'S COMMENTS

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
 - a. Review of City of Pella Fees.
2. Approval of tentative agenda.
3. Reappointment of Doug Van Gorkom as Fire Chief.
4. Reappointment of Marty Racheter to the Civil Service Commission.
5. Appointment of Amanda Schwerdtfeger to the Community Services Board.
6. Announce Closed Session pursuant to Iowa Code Chapter 21.5 1 (j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

***PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

(Public comments are limited to 3 minutes.)

C. APPROVAL OF CONSENT AGENDA

"Consent Agenda" means that all items listed below will be automatically approved with one Roll Call vote approving the "Consent Agenda". Any City Council member may ask to pull an item from the "Consent Agenda" for discussion and a separate vote. The purpose of a "Consent Agenda" is to expedite routine items and allow Council time to discuss more important matters."

1. Approval of Minutes
 - a. Official Council Minutes for February 16, 2016.
2. Report of Committees
 - a. Policy and Planning Minutes for February 16, 2016.
 - b. Community Services Board Minutes for January 21, 2016.
3. Petitions and Communications
 - a. None
4. Administration Reports
 - a. None

D. *PUBLIC HEARINGS

(Statutory rule may be waived and ordinance passed without further readings.)

1. a. Public Hearing on the City of Pella's FY 16-17 Annual Budget.
1. b. Resolution No. 5668 entitled, "RESOLUTION ADOPTING THE FY 16-17 ANNUAL BUDGET".

E. PETITIONS & COMMUNICATIONS

1. a. Special Event-Resurrected Tin Car Show.
1. b. Resolution No. 5669 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS IN CONNECTION WITH A SPECIAL EVENT KNOWN AS "RESURRECTED TIN'S 37TH ANNUAL CAR SHOW".
2. a. Special Event-Kiwanis Easter Egg Hunt.
2. b. Resolution No. 5670 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS IN CONNECTION WITH THE SPECIAL EVENT KNOWN AS "KIWANIS EASTER EGG HUNT".

F. PLANNING AND ZONING ITEMS

NONE

G. ADMINISTRATION REPORTS

NONE

H. RESOLUTIONS

NONE

I. ORDINANCES

(Statutory rule may be waived and ordinance passed without further readings.)

1. Ordinance No. 906 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.33 BY AMENDING THE PROVISIONS PERTAINING TO HIGHWAY 163 BYPASS SIGNAGE." (This item was tabled on February 16, 2016.)

2. Ordinance No. 907 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA, IOWA CHAPTER 69 PARKING REGULATIONS." (1st Reading)

J. CLAIMS

1. Abstract of bills No. 1954.

K. OTHER BUSINESS/ *PUBLIC FORUM (any additional comments from the Public)

(Public comments are limited to 3 minutes.)

L. CLOSED SESSION

1. Closed Session pursuant to Iowa Code Chapter 21.5 1 (j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

M. ADJOURNMENT

NOTICE: Items to be presented to the City Council must be in the hands of the City Clerk no later than 4:00 p.m. on the Monday before the week of the Council meeting. A packet containing the agenda and documentation for each item listed on the agenda is then prepared on Friday and delivered to each Councilmember. The next regular Council meeting is scheduled for March 15, 2016. The deadline for items is March 7, 2016. *The CITY OF PELLA encourages all citizens of Pella to attend Council meetings. Our Council Chambers are handicapped accessible and City Staff are available to give assistance if needed. If you are hearing impaired or vision impaired or a person with Limited English Proficiency and require an interpreter or reader, please contact City Hall by NOON on the Monday prior to Council meetings to arrange for assistance. (641-628-4173). TTY telephone service available for the hearing impaired through Relay Iowa 1-800-735-2942.*



THE
CITY of PELLA
 STAFF MEMO TO COUNCIL

ITEM NO: B-1-a

SUBJECT: City of Pella Fee Review

DATE: March 1, 2016

BACKGROUND: During the FY 16-17 budget review session, Council noted the desire to review fees associated with false alarms. Given the opportunity, staff also requests the Council consider additional revisions to the City's schedule of rate and fees. The following are the recommended revisions to Pella City Code Chapter 171- Schedule of Rates and Fees:

False Alarm Fees – Chapter 124: As shown in the table below, the City of Pella's false alarm rates are near the bottom of the surveyed communities.

# False Alarms	Pella	Oskaloosa	Knoxville	Pleasant Hill	W. Des Moines*	Clive
1 \$	-	\$ -	\$ -	\$ 25	\$ -	\$ -
2 \$	-	\$ -	\$ -	\$ 50	\$ -	\$ -
3 \$	15	\$ 25	\$ -	\$ 50	\$ -	\$ 75
4 \$	15	\$ 50	\$ -	\$ 75	\$ 50	\$ 100
5 \$	15	\$ 100	\$ -	\$ 75	\$ 100	\$ 150
6 \$	30	\$ 100	\$ -	\$ 75	\$ 100	\$ 150
7 \$	30	\$ 100	\$ -	\$ 100	\$ 100	\$ 150
8 \$	30	\$ 100	\$ -	\$ 100	\$ 100	\$ 150
9 \$	30	\$ 100	\$ 25	\$ 100	\$ 100	\$ 150
10 \$	30	\$ 100	\$ 25	\$ 200	\$ 100	\$ 150
11+ \$	60	\$ 100	\$ 25	\$ 200	\$ 100	\$ 150

*also has monthly monitoring fee

Based on the surveyed numbers and the City's desire to cover costs associated with false alarms as well as put in place incentives to avoid repeated false alarms, staff recommends that Council consider the following proposed rates:

- First and Second False Alarm: No Charge
- Third through Fifth False Alarm: \$50.00 Each
- Fifth through Tenth False Alarm: \$100.00 Each
- Eleventh and thereafter: \$150.00 Each

Staff believes these rates are consistent with other surveyed communities in our region and will also ensure alarm users put an emphasis on eliminating repeated false alarms.

Peddler Permit, Transient Merchant Permit – Chapter 122: As shown in the table below, the City of Pella has relatively low peddler and transient merchant fees.

Peddler Permit	<u>W. Des Moines*</u>							
	<u>Pella</u>	<u>Oskaloosa</u>	<u>Creston</u>	<u>Urbandale</u>	<u>Knoxville</u>	<u>Grinnell</u>	<u>Moines*</u>	
Application Fee	\$ 25	\$ 25	\$ 10	n/a	n/a	n/a	\$ 100.00	
Daily Permit	\$ 5	\$ 5	\$ 50	\$ 25	n/a	\$ 25	\$ 20.00	
Weekly Permit	\$ 15	\$ 15	\$ 150	\$ 75	n/a	n/a	\$ 100.00	
Monthly Permit	\$ 30	\$ 30	n/a	n/a	n/a	n/a	n/a	
90 Days	n/a	n/a	n/a	\$ 500	n/a	n/a	n/a	
Seasonal Permit/6 Months	\$ 50	n/a	\$ 500	n/a	n/a	n/a	n/a	
1 year	n/a	n/a	\$ 1,000	n/a	\$ 105	n/a	n/a	

In addition, the Pella City Code states that for a business who has been classified as a transient merchant during the previous two consecutive years, there shall be no fee, provided the business meets the following criteria:

1. The business has not changed its name, ownership or location during the previous two consecutive years.
2. The business has not changed the goods, wares, property, services or merchandise offered for sale during the previous two consecutive years.
3. The business has not had its permit revoked or suspended during the previous two consecutive years.

In order to ensure equitable treatment for those who operate brick and mortar businesses within the city limits and also to ensure administrative and enforcement time is recovered, staff recommends the following amendment to the fee structure for peddler and transient merchant permits:

Application Fee:	\$ 25.00
Daily Permit:	\$ 25.00
Weekly Permit:	\$ 75.00
Monthly Permit:	\$150.00
Seasonal Permit:	\$300.00

Also, staff recommends the removal of the exception for those merchants who have operated for two consecutive years.

Returned Electronic Payment or Returned Check – Chapter 9: The current policy of the City is to charge residents a \$13.00 fee when the City is notified of a returned electronic payment or returned check. Given the bank fees and, more importantly, the staff time necessary to process insufficient funds notifications, staff recommends Council consider adopting the following policy which would fall under Chapter 9 of the Pella City Code:

9.05 Insufficient Funds Fee

The charge for a returned electronic payment or a returned check shall be the maximum amount allowed under Iowa Code Chapter 554.3512. Returned items must be redeemed with cash, certified bank check or money order.

The current maximum for insufficient funds fees as set by State Code Chapter 554.3512 is \$30, which would be adjusted in the future when and if state code is ever amended.

ATTACHMENTS: None

REPORT PREPARED BY: Finance Director

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Seeking Council's input.



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: B-3

SUBJECT: Reappointment of Doug Van Gorkom as Fire Chief

DATE: March 1, 2016

BACKGROUND: Mayor Mueller would like to reappoint Doug Van Gorkom as the Fire Chief. Doug has served as Fire Chief since January 2005. This appointment is for a two year term and expires January 2018.

ATTACHMENTS: None

REPORT PREPARED BY: City Administration

REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Reappoint Doug Van Gorkom as Fire Chief.



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: B-4

SUBJECT: Civil Service Commission Reappointment – Marty Racheter

DATE: March 1, 2016

BACKGROUND:

Marty Racheter has served on the Civil Service Commission since 2010 and is interested in serving another four year term. Marty is a former Pella City Council Member, current member of the Pella Community Ambulance, and currently serves as the Civil Service Commission Chairperson. Her appointment complies with the State of Iowa law requiring gender equity on local commissions. Marty's four-year term would expire on April 1, 2020.

ATTACHMENTS: None

REPORT PREPARED BY: Robert A. Bokinsky, Chief of Police

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Approve the appointment.



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: B-5

SUBJECT: Community Services Board Member Appointment – Amanda Schwerdtfeger

DATE: March 1, 2016

BACKGROUND:

Amanda Schwerdtfeger has applied to fill a vacancy on the Community Services Board. Her family participates in City programs, and she has an interest in giving back to her community. Amanda is a Clinical Informatics Advisor at Pella Regional Health Center. Amanda, her husband Dan, and three children reside in Pella. Amanda's three-year term will expire on December 31, 2018.

ATTACHMENTS: None

REPORT PREPARED BY: Community Service Director

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve the appointment.

**CITY OF PELLA, IOWA
CITY COUNCIL
OFFICIAL MINUTES
February 16, 2016**

A. CALL TO ORDER BY MAYOR AND ROLL CALL

The City Council of the City of Pella, Iowa, met in regular session at the Public Safety Complex meeting room at 7:00 p.m., Mayor James Mueller presiding. Members present were: Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, Larry Peterson. Absent: Mark De Jong, Tony Bokhoven. City Administrator Mike Nardini, City Attorney Bob Stuyvesant, and City Clerk Ronda Brown were present. Eight staff members and seven members of the general public signed the register.

B. MAYOR'S COMMENTS

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
 - a. Washington Street Parking Analysis.
2. Approval of tentative agenda. Councilmember Vander Beek moved to approve the tentative agenda, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson. NAYS: None. Motion carried.
3. Appointment of Robin Pfalzgraf to the Planning and Zoning Commission. Councilmember Schiebout moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Van Stryland, Peterson. NAYS: None. Motion carried.

SUBJECT: Appointment of Robin Pfalzgraf to the Planning and Zoning Commission

DATE: February 16, 2016

BACKGROUND:

Robin Pfalzgraf is interesting in serving on the Planning and Zoning Commission. She moved to Pella with her family just over a year ago and lives at 1402 Main Street. She currently works as a fundraiser and event planner with HCI Hospice Care out of West Des Moines. Originally from Indiana, Robin most recently has spent time in Oskaloosa where she volunteered on the Oskaloosa Community School District Board, Oskaloosa Christian School Board, Mahaska County Housing and Urban Development Board and several other boards and committees.

Robin would fill the term of the late Nelson Bogaard which extends until May 1, 2020.

ATTACHMENTS: None

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve the Appointment.

4. Appointments of CDC and P&Z Representatives to the Ad Hoc Gateway Corridor Committee. Councilmember Vander Beek moved to approve, seconded by Councilmember Peterson. On roll call the vote was: AYES: Vander Beek, Peterson, Van Stryland, Schiebout. NAYS: None. Motion carried.

SUBJECT: Appointment of CDC and P&Z Representatives to the Ad Hoc Gateway Corridor Committee

DATE: February 16, 2016

BACKGROUND:

The City Council previously appointed an Ad Hoc Gateway Corridor Committee which will be reconvening to review possible design standards for single and two family construction along the gateway corridors. It was suggested as part of this effort to include representatives from the Community Development Committee and Planning and Zoning Commission.

Patsy Cody is willing to serve as the Community Development Committee representative, and Ann Visser is interested in serving as the Planning and Zoning Commission representative.

ATTACHMENTS: None

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve the Appointments.

5. Announce Closed Session pursuant to Iowa Code Chapter 21.5 1 (j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

***PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

NONE

C. APPROVAL OF CONSENT AGENDA

Councilmember Schiebout moved to approve the consent agenda, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Schiebout, Van Stryland, Peterson, Vander Beek. NAYS: None. Motion carried. The following items were approved:

1. Approval of Minutes
 - a. Official Council Minutes for February 2, 2016.
 - b. Official Budget Work Session Minutes for February 8, 2016.
 - c. Official Budget Work Session Minutes for February 9, 2016.
2. Report of Committees
 - a. Policy and Planning Minutes for February 2, 2016.

Policy and Planning Minutes February 2, 2016

PRESENT: Mayor Jim Mueller, Mark De Jong, Tony Bokhoven, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, Larry Peterson

ABSENT: None

OTHERS: City Staff and Visitors

The Policy and Planning meeting began at 8:01 p.m. First on the agenda was a discussion on the proposed historic overlay guidelines. As background, the City Council reviewed the overlay guidelines at the November 2, 2015 Policy & Planning meeting. During this meeting, Council raised concerns regarding the requirements to initiate an historic overlay district. In addition, Council was also concerned with the permitting requirements for alterations to existing homes within an overlay district such as window and door replacements, color changes, and other maintenance items which currently do not require a building permit.

Previously, the Historic Preservation Commission proposed to initiate an historic overlay district support of 60% of the property owners within the proposed district was required. The concern expressed by City Council was whether the support level should be measured on a parcel basis or limited strictly to property owners as proposed by the Historic Preservation Commission. In researching this issue, staff found examples of cities measuring the support on both a parcel basis and on a property owner basis. However, after discussing this issue with the Commission and the potential issues associated with measuring support on a parcel basis and property owner basis, staff and the Commission are recommending the Iowa City model for initiating an historic district.

Specifically, the process would follow an approach to what is required to rezone property within the City limits as is outlined in Chapter 165.38 of the City Code. In summary, once an application is received for a proposed historic district staff would notify all the property owners within the proposed district. In addition, staff would also notify all property owners within 200 feet of the proposed historic district. In order for the historic district to proceed, the application would need to be approved by the Historic Preservation Commission, the Planning and Zoning Commission, and the Pella City Council as an ordinance amendment to the City Code. If a petition is presented by the owners of twenty percent (20%) or more of the area included in the proposed historic district or by the owners of twenty percent (20%) or more of the property which is located within two hundred feet (200') of the exterior boundaries of the proposed historic district, then a super majority of Council would be required for approval.

The revised historic overlay district guidelines would require a permit for new structures within an historic district and for additions to existing structures. In essence, historic review would be required anytime a building permit is required. In addition, the Commission is also proposing historic review and an associated permit anytime a demolition permit is required. The theory behind this proposal is anytime the structure of an entity changes within an approved historic district, then historic review should be required. This approach is also consistent with how historic district programs in Iowa are managed.

In addition, the Historic Preservation Commission is proposing for alterations which do not require a building or demolition permit, would be subject to voluntary historic review only with no certificate of appropriateness required. All decisions of the Historic Preservation Commission can be appealed to the City Council, so if there is a disagreement between a property owner and the Historic Preservation Commission, the final decision will be made by the Pella City Council.

Jim Mansuato, representing the Historic Preservation Commission, discussed that the Commission tried to listen to Council concerns with what they were presenting with the ordinance draft. After discussion, Council directed staff to continue to move forward with the ordinance process.

The second item was a follow-up discussion on the Gateway Corridor Committee's recommendation. At the January 19, 2016 Policy and Planning meeting, Council discussed the Gateway Corridor Committee's recommendation to adopt design standards for new single and two family residential homes in the City's gateway corridors. While the Council generally agreed with the Ad Hoc Committee's recommendation, there was a concern of the potential costs to develop design standards for the existing corridors so new development would blend in with the existing homes and businesses on the corridor. Another issue of concern was the length of time it could take to develop the standards.

Staff discussed the following options which were intended to minimize cost and the length of time required to develop new design standards for single and two family homes.

1. For new two family homes constructed in the City's gateway corridors, require a design permit from the Community Development Committee. The design standards used for the new two family homes would be the same which are used currently for new development in the City's gateway corridors.
2. Staff would propose we spend up to \$3,000 in working with a consultant on developing a code amendment which would address setback requirements for unusually large lots in the older portions of the City.
3. If there are architectural concerns on single family housing in the gateway corridors, staff would recommend we extend the current Dutch Architectural Design requirements for residential construction in the Central Business District to the areas of concern.

Staff believes the above recommended code adjustments would take approximately 90 days. This would also require the current single and two family construction moratorium for the Main Street and Washington Street Corridor areas be extended to June 1, 2016. The estimated out-of-pocket cost for the City of Pella would be up to \$3,000.

After discussion, it was decided to take staff's proposal back to the Gateway Corridor Committee for their feedback and add a Community Development Committee member and a Planning and Zoning member to the Gateway Corridor Committee for more input.

The next item was a presentation of the FY 2016-2017 Budget Overview by Finance Director Corey Goodenow. Below are highlights:

- For the fifteenth consecutive year, the City's tax rate will remain at \$10.20.
- The proposed FY 16-17 Budget includes approximately \$70,000 for one additional officer and the addition of one lieutenant position within the Police Department.
- The proposed FY 16-17 Budget includes a 7% increase in water rates, but no increases in electric or wastewater.
- The proposed FY 16-17 Budget includes several large street projects and the continued implementation of the City's long term water supply plan.

More details will be discussed at the FY 16-17 Budget work sessions scheduled for February 8th and 9th at 6:00 p.m. at the Public Safety Complex.

The next item was concerning the Mahaska County Local Option Sales and Services Tax Election. In the spring of 2016, Mahaska County will be voting on implementing a 1% Local Option Sales and Services Tax (LOSSST). The City of Pella's corporate limits include approximately 40 acres in Mahaska County. Since the City of Pella extends into Mahaska County, the City Council will need to approve a resolution authorizing uses for the LOSSST funds if the voters in Mahaska County authorize the tax.

Due to the fact that the City of Pella may have a more significant presence in the future in Mahaska County than we currently do, staff is recommending the authorized uses be general in nature. In addition, staff also recommends the term of the LOSSST match the City of Oskaloosa's in order to avoid having different expiring terms. Listed below is staff's recommendation for the Mahaska County LOSSST authorized uses:

20% for Property Tax Relief
80% for any lawful purpose including but not limited to:
Road Improvements
Park Improvements--including aquatic center improvements and bike trails.

After discussion, staff was directed to bring a resolution for Council consideration at the February 16th meeting.
The Washington Street Parking Analysis was postponed until the February 16th Policy and Planning meeting.
The meeting adjourned at 9:02 p.m.
Respectfully Submitted,
Ronda Brown, City Clerk

b. Planning and Zoning Commission Minutes for January 11, 2016.

Planning and Zoning Commission
Special Meeting
January 11, 2016

- 1) The meeting was called to order at 7:00 a.m.
 - 2) Roll Call.
Present: Craig Agan, Jim Danks, David Landon, Mike Vander Molen, Bob Smith, Mike Vander Molen, Gary Van Vark, Ervin Van Wyk, Ann Visser, Teri Vos.
Absent: None.
Others Present: Dennis Vander Beek, Randy Bogaard, Dan Vander Beek, Jody Lautenbach, Julie Visser, Rod Visser, Betsy Duffy, Marty Duffy, Marcia Slycord, George Wesselhoft.
 - 3) The Commission voted to elect Jim Danks as Chair and Bob Smith as Vice Chair for 2016.
 - 4) Approval of Minutes. The minutes of the November 23, 2015 regular meeting were approved as submitted.
 - 5) Public Hearing on Ordinance Amending Zoning Regulations, Table 165.12-2 Permitted Uses by Zoning Districts by Adding Cocktail Lounge Use as Permitted by Special Use Permit in the CBD Central Business District.
Written comments were received in the form of three emails (attached). All three comments were in support of the Cellar Peanut Pub and ordinance amendment. No oral comments were received.
 - 6) Ordinance Amending Zoning Regulations, Table 165.12-2 Permitted Use by Zoning Districts by Adding Cocktail Lounge Use as Permitted by Special Use Permit in the CBD Central Business District. The Cellar Peanut Pub would like to open an establishment at 629 Franklin Street, which is in the Central Business District (CBD). The business would serve specialty micro brews from across the country. It would not brew them at this location, only sell them. Also, since it would only serve peanuts, which is considered "Cocktail Lounge" under current City Code, it would not be a restaurant. The current City Code does not permit Cocktail Lounge uses in the CBD, though they are permitted in the other commercial zoning districts. It is important to note the distinction in Code between Cocktail Lounge use which includes the retail sale of alcoholic beverages for consumption on the premises, including taverns, bars, cocktail lounges and similar uses other than a restaurant. A general restaurant is permitted in the CBD, and this may include the sale of alcoholic beverages which conducted as a secondary feature of the use, producing less than fifty percent (50%) of the establishment's gross income. The City Council at the December 1 and 15 Policy and Planning meetings discussed the request and reviewed Code information obtained by staff. Staff did not find any other city that differentiates between craft beer establishments and taverns. Based on research, it appears craft beer establishments are considered a tavern or bar from a use standpoint. Further, based on conversations with the Iowa State Planning and Zoning extension and City Attorney, staff believes it could be problematic if the City tried to define permissible zoning uses based on the product sold (i.e. draft beer versus Budweiser, etc.) rather than the allowable use. Staff also contacted Des Moines which classifies craft beer establishments as bar/tavern and requires a conditional use permit. The direction from City Council at the December 15 Policy & Planning meeting after consideration of the matter was to move forward with an ordinance that would permit Cocktail Lounge use in the CBD through Special Use Permit and limit the number of such permits issued to a maximum of two at any one time. The Board of Adjustment would review the Special Use Permit pursuant to their established criteria. Bob Smith asked about the special use permit and whether there is discretion as to how it is issued.
George Wesselhoft responded that the Board of Adjustment would review per their criteria for special use permits and they would have to meet the criteria. Ann Visser added that she was contacted regarding this issue more than any other issue during her time on the Commission and all comments were favorable. There was discussion about the proposed ordinance.
Mr. Wesselhoft noted there is a separate process outside of zoning for liquor permits for the various establishments that serve alcohol.
Gary Van Vark mentioned that when the Zoning Ordinance was updated in 2001 these uses were excluded and now we are in the process of putting them back in, and we have to remember the days when they were downtown there were problems associated with them. Jim Danks stated 2016 is a different time and problems may exist but Police seem to do a good job of managing concerns.
Ms. Visser mentioned that the people that contacted her were of a different group from what you might have otherwise.
Mr. Van Vark further mentioned parking as a concern.
Mr. Wesselhoft responded that parking is a criteria and all property owners within 200 feet would be notified of the Special Use Permit application. David Landon suggested there could be a flip side where the clientele could actually be people that the retailers would enjoy having in their facilities. Mike Vander Molen stated that if you have a downtown that is busy and lively that is a great asset for the community. Ervin Van Wyk commented that he thinks this could open up a can and you just as well throw the whole thing out, where is it going to stop at. There was further discussion about the proposed ordinance. David Landon made a motion to recommend approval of the ordinance. Ann Visser seconded the motion. Upon vote, Landon, Visser, Agan, Danks, Hausteine, Smith, Vander Molen, Vos voted yes. Van Vark, Van Wyk voted no. Motion carried 8 to 2.
 - 7) A Resolution to Honor Nelson Bogaard. Vice Chair Bob Smith read the Resolution to Honor Nelson Bogaard for his 15 plus years of service to the Planning and Zoning Commission. Jim Danks added that the resolution says it all in few words as Nelson would do and they will miss him.
 - 8) Other Business. George Wesselhoft mentioned the next meeting of the Commission is the regularly scheduled January 25 meeting.
 - 9) The meeting was adjourned at 7:25 a.m.
- Respectfully submitted,
George Wesselhoft
Planning and Zoning Director

c. Library Board of Trustees Minutes for January 12, 2016.

PELLA PUBLIC LIBRARY
Board of Trustees Meeting
January 12, 2016

I. Call To Order: President Rebecca Manifold called the meeting to order at 3:59 PM. Board members present were: Mary Barnes, Jane Koogler, Rebecca Manifold, and Kenny Nedder. Library Director Wendy Street was present. Alli Bogard, John Evenhouse, and Praveen Mohan were excused.

II. Recognition of Visitors and Visitor Comments: There were no visitors or guests present.

III. Approval of Agenda: The agenda was amended to remove item XI. Demonstration of new ILS. The agenda was approved as amended.

IV. Disposition of Minutes: All Board members received the December minutes prior to the meeting. Minor spelling correction was proposed by Rebecca. Kenny moved to approve the minutes as amended; Mary seconded the motion. The minutes were unanimously approved.

V. Approval of Bills: All Board members received the December list of bills prior to the meeting. After some general discussion and questions regarding the monthly bills, Jane moved to approve the December bills. Mary seconded the motion. The bills were unanimously approved.

VI. Unfinished Business: There was no unfinished business.

VII. New Business: There was no new business.

A. Progress report on Plan for Service:

Wendy presented the Board with an update on the Plan for Service. There was some discussion of the information provided. Overall it was agreed there has been good progress.

VIII. President's Report and Announcements: The president did not have a report.

A. Supporting the staff during the ILS transition:

There was good discussion how the Board can best support the library staff during the transition. A plan was put in place to provide various treats the week of the 18th.

IX. Director's Report:

A. Budget

I made a couple of changes to the amounts requested in CIP because of the quotes I got after our last board meeting.

- Meeting Room renovation: changed the amount requested to \$5,600. This includes funds to replace the wallpaper if the walls can't be painted.
- RFID project: changed the amount to \$67,000. This includes \$43,000 for equipment and \$23,000 for supplies.

After meeting with the Finance Director and City Manager, we made two additional changes:

- The supplemental request for a washer/dryer was removed. We will ask the Friends to fund this item. In exchange, our budget for hoopla will be increased in the city budget so the Friends will not have to fund half of hoopla.
- After more discussion, we moved the architectural evaluation to FY16/17.

The budget will be presented to the City Council on February 8th.

B. Integrated Library System progress report

We have been concentrating on the final configuration and preparation for Go Live, as well as staff training.

Things you should know:

- We will be using an offline circulation program Jan. 18-21, so our services will be limited to checkout. We will not be able to check items in, place or fill holds, accept fines, or renew items. Patrons will not have online access to their accounts and to other services such as Bridges.
- On Jan. 11, we stopped using the III system for cataloging, ordering and serials.
- Nothing is due during the transition. Materials checked out now will not be due until Jan. 25.
- We have scheduled extra hours for the shelvers during the transition to help check in the backlog of materials returned.
- We are currently on-schedule and the training is going well.
- The first time patrons login to the new system, they will need to enter their PIN. This will be defaulted to the last four digits of their telephone number. They can change it after they login. They can also request an automated PIN reset if they have an email on file.

C. Trustee training options in 2016

Our state accreditation requires library trustees to participate in continuing education. You have a few options:

1. Attend an online webinar. The 2016 ILOC (Innovative Libraries Online Conference) will be held on January 21, 2016. ILOC is an all-day online conference and typically has a session aimed at trustees in the evening. This year's theme is "Digital Citizenship." You can find more information here:
<http://www.statelibraryofiowa.org/ld/c-d/continuing-ed/iloc/iloc-2016>
Can also view the archived version if you register.
2. Bring in a trainer from the State Library to present on a topic of interest to you. This could be scheduled as part of one of our regular board meetings.
3. Watch "Trustee Dan" training videos as part of our regular monthly board meetings.
4. "Jumpstart Your Trusteeship" Online Board Series. This 3-part online series will look at methods for recruiting new members, conducting effective meetings, and highlighting publications and training opportunities to bolster board effectiveness. (<http://www.statelibraryofiowa.org/cgi-bin/cecat/>) After much discussion the first preference will be to bring a trainer on-site to learn about the "library of the future" or similar topic. Wendy will reach out to coordinate with a target of March for the training.

D. Streaming video on Bridges

The Bridges team has recently announced that they are piloting a limited selection of video titles. They chose to add "Always Available" titles, which means they may be checked out by multiple patrons at one time and are only available for one year. These are purchased as a package and include titles from PBS, as well as older classics. To see what is in the collection, you can browse and filter by format. Because of budget restrictions, they will not be taking patron requests for other titles. Hopefully that will be clear on the request form. Video titles check out for 14 days. Like hoopla, they are streaming and must be viewed while connected to the internet. This is exciting news and something we have been requesting for a long time. I encourage you to try it out and let me know what you think.

E. Grants

We recently received notification that we will be awarded three grants:

1. Walmart awarded us \$550 for a charging station. This has already arrived and is setup behind the self-check-out machine.
2. Pella Community Foundation awarded us \$550 for a creative play dress up station for the children's area
3. Pella Community Foundation awarded us \$1,000 to purchase Playaway Launchpads, which are tablets for children loaded with educational apps.

F. Building & Grounds

- All of the upholstered chairs in the public areas of the library were cleaned on December 11. The bill (Schneider Chem-Dry) in this month's list of bills.
- I am not renewing the maintenance contract for our microfilm reader/printer. Our model has been discontinued and Navient won't guarantee that they can get parts. I am gathering quotes for a newer machine and looking at leasing options.

Continuing search for an acceptable LED bulb replacement.

G. Staff activities

Youth Services: Holiday Story Times were offered in December. Winter/Spring story times will start the week of January 11.

Assistant Director: This month, Chris has been heavily focused on problem solving and trouble-shooting the new SirsiDynix Symphony ILS. He continues to rework our library procedures for the new system, and is exploring ways to improve workflow by incorporating features that the new system offers.

Director: I submitted a grant application to Walmart for a recharging station, which they funded. Worked on credit card set up and online ordering through Baker & Taylor.

H. Upcoming events

- January 12 at 4:00 p.m.: Girls LEGO Club for girls in grades K and up.
 - January 16 at 10:00-11:30 a.m.: Book Bash. There will be activities based on the children's book I Spy Little Animals by Jean Marzollo. The first 100 families with children ages 0-5 will receive a copy of the book. The Book Bash is sponsored by Families First and the Pella Public Library.
 - January 21 at 10:15 a.m.: Genealogy Club in the Library Meeting Room.
 - January 28 at 12:00 noon: Brown Bag Book Club will discuss The Distance Between Us by Reyna Grande.
- Drop In LEGO Club dates:
- Thursday, January 7 from 4:00 to 5:00 p.m. for students in grades K and up.
 - Tuesday, January 12 from 6:00 to 7:00 p.m. for children of all ages with parent/caregiver.
 - Wednesday, January 20 from 2:30 to 3:30 p.m. for students in grades K and up.

X. Committee reports: There were no committee reports.

XI. Adjournment: President Rebecca Manifold adjourned the meeting at 5:02 PM. The next regularly scheduled Board Meeting is scheduled for February 9, 2016 at 4:00 PM.

3. Petitions and Communications

a. Renewal of Class C Beer Permit with Class B Native Wine Permit and Sunday Sales for Casey's General Store #2598.

SUBJECT: Renew Class C Beer Permit for Casey's General Store #2598

DATE: February 16, 2016

BACKGROUND: Casey's Marketing Company, dba as Casey's General Store #2598 located at 414 S Clark St, has applied for renewal of their Class C Beer Permit with Class B Native Wine Permit and Sunday Sales.

The term of the new license is twelve months and would expire April 10, 2017. The application has been completed online with the State, and staff is recommending approval.

ATTACHMENTS: Application

REPORT PREPARED BY: Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve license renewal.

b. Renewal of Class C Beer Permit with Class B Native Wine Permit and Sunday Sales for Casey's General Store #2694.

SUBJECT: Renew Class C Beer Permit for Casey's General Store #2694

DATE: February 17, 2015

BACKGROUND: Casey's Marketing Company, dba as Casey's General Store #2694 located at 2421 Washington Street, has applied for renewal of their Class C Beer Permit with Class B Native Wine Permit and Sunday Sales.

The term of the new license is twelve months and would expire April 14, 2016. The application has been completed online with the State, and staff is recommending approval.

ATTACHMENTS: Application

REPORT PREPARED BY: Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve license renewal.

c. Special Event-Gene Van Wyk Memorial Run.

SUBJECT: Special Event – Gene Van Wyk Memorial 5K Run/Walk

DATE: February 16, 2016

BACKGROUND: Pella Christian High School is requesting a Special Event Permit for the 8th annual "Gene Van Wyk Memorial 5K Run/Walk" on Saturday March 26, 2016 from 9:00 a.m. to 11:00 a.m. It is important to note, the proposed route is the same as previous years. The proposed event will start at 9:00 a.m. at Pella Christian High School and heads down Roosevelt Road, SE 9th to Truman Road, Prairie Street to South Street, SE 9th to Roosevelt, and heads back to Pella Christian High School. A map of the proposed route is included for Council's review. Approximately 300 participants are expected. No street closures are requested. However, signage will be used.

All City Departments have reviewed the application. The fee and insurance certificate have been received, and approval is recommended.

ATTACHMENTS: Application, Department Comments

REPORT PREPARED BY: Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve permit as requested.

4. Administration Reports

a. None

D. *PUBLIC HEARINGS

(Statutory rule may be waived and ordinance passed without further readings.)

1. a. Public Hearing on Amending the Provisions Pertaining to Highway 163 Bypass Signage. No written comments were received. Oral comments were received and addressed. Councilmember Schiebout moved to close the public hearing, seconded by Councilmember Peterson. On roll call, the vote was: AYES: Schiebout, Peterson, Vander Beek, Van Stryland. NAYS: None. Motion carried.

SUBJECT: Ordinance Amending Zoning Regulations, 165.33 Sign Regulations by Amending the Provisions Pertaining to Highway 163 Bypass Signage

DATE: February 16, 2016

BACKGROUND:

The City Council in 2004 amended the City Code to permit up to 60 foot pole signs for food, fuel and lodging uses located within a 1,600 foot radius of the Highway 163 interchanges at Washington Street, Clark Street and the County line. Prior to this amendment, the maximum height for a pole sign was 15 foot. As background, this code amendment was driven by visibility concerns at the Clark Street and Highway 163 interchange. Specifically, it was felt businesses in this area needed to have signs in height of 60 feet in order to be visible from Highway 163. However, over the twelve years since this amendment has been in place, the tallest constructed at these interchanges was 30 feet. Furthermore, Dairy Queen was recently approved for a 40 foot pole for their new restaurant located in the vicinity of Clark Street and Highway 163.

Since businesses over the last twelve years have only requested to construct pole signs up to 40 feet in height, staff discussed this issue with Council during Policy and Planning on November 17, 2015. Specifically, the concern with the current maximum height of sixty feet for pole signs does not appear to be needed by businesses. Furthermore, tall signs have traditionally been viewed as contrary to the City's zoning ordinance and gateway zoning districts. For comparison purposes, staff inquired with three comparable communities who abut Interstates 80, 35, and 235. Listed below is the maximum sign height each of these communities allow for businesses located in the vicinity of an interstate interchange:

	Maximum Sign Height	Maximum Sign Area
West Des Moines	30 ft.	100 sq. ft.
Urbandale	50 ft.	300 sq. ft.
Clive	30 ft.	100* sq. ft.
Pella	60 ft.	180 sq. ft.
Average without Pella	36.6 ft	166.66 sq. ft.

* Allows business owners who own 25 acres of land and have 1,000 linear feet of frontage abutting the interstate to construct a monument sign of 30 feet in height and up to 750 square in area.

After discussing this issue, Council directed staff to solicit feedback from the Community Development Committee and Planning and Zoning on this issue. For these two committees, staff proposed a draft ordinance which would limit the size of a pole sign constructed at a Highway 163 interchange to 40 feet, which was the tallest sign any business has requested over the past twelve years.

Listed below is a summary of the proposed sign code amendment:

Current Hwy 163 Sign Height Limitations

- A sign area of up to 180 square feet for signs 60 feet in height.
- A sign area of up to 150 square feet for signs 50 feet in height.
- A sign area of up to 120 square feet for signs 40 feet in height.
- A sign area of up to 90 square feet for signs 30 feet in height.
- Signs less than 30 feet in height shall be limited to a maximum sign area of 50 square feet.

Proposed Hwy 163 Sign Height Limitations

- A sign area of up to 120 square feet for signs 40 feet in height.
- A sign area of up to 90 square feet for signs 30 feet in height.
- Signs less than 30 feet in height shall be limited to a maximum sign area of 50 square feet.

Committee Actions

The Community Development Committee (CDC) at their December 9, 2015 meeting voted 8 to 0 to recommend approval of the ordinance. The Planning and Zoning Commission at their January 25, 2016 meeting voted 9 to 0 to recommend denial of the ordinance. Due to the fact the Ordinance amendment was denied by the Planning and Zoning Commission, a super majority of Council, three-fourths (3/4) or 5 out of 6 of the members, is required to approve this ordinance per 165.38.

Staff Recommendations

Due to the fact that CDC and P&Z had different positions on the proposed sign code amendment, staff recommends Council table this ordinance at this time. In addition, staff also recommends we organize a meeting with representatives from CDC and P&Z to discuss this issue. The purpose of this joint meeting is to provide Council with additional feedback on this proposed ordinance before a formal vote is taken. Staff anticipates that we should be able to organize this meeting within the next 30 days.

If Council does not agree with the above approach and wishes to act on this proposed ordinance, then staff recommends approval of the proposed ordinance.

ATTACHMENTS: Ordinance; Highway 163 Bypass Sign Graphic

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: As outlined above.

1. b. Ordinance No. 906 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.33 BY AMENDING THE PROVISIONS PERTAINING TO HIGHWAY 163 BYPASS SIGNAGE." Councilmember Vander Beek moved to table Ordinance No. 906 until representatives from the Community Development Committee and the Planning and Zoning can meet to discuss the bypass signage further, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson. NAYS: None. Motion carried.

E. PETITIONS & COMMUNICATIONS

1. New Garbage Haulers License for Geetings, Inc. Councilmember Schiebout moved to approve, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Schiebout, Van Stryland, Peterson, Vander Beek. NAYS: None. Motion carried.

SUBJECT: New Commercial Garbage Hauler's License for Geetings, Inc.

DATE: February 16, 2016

BACKGROUND: Geetings, Inc., located at 214 S Clark Street, has applied for a Commercial Garbage Hauler's License. They will be hauling mainly construction materials with roll-offs loaded on trailers pulled behind pickups. Under the 28E Agreement with the Marion County landfill, all garbage/waste collected in Pella must be disposed of at the Marion County landfill with the exception of items declared as recyclable. The certificate of insurance and fee have been received, and staff is recommending approval.

ATTACHMENTS: Application

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve license.

2. a. Special Event-23rd Annual Klompen Classic 5K. Councilmember Vander Beek moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Vander Beek, Schiebout, Peterson, Van Stryland. NAYS: None. Motion carried.

2. b. Resolution No. 5663 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS FOR THE SPECIAL EVENT KNOWN AS "23rd ANNUAL KLOMPEN CLASSIC 5K". Councilmember Vander Beek moved to approve, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson. NAYS: None. Motion carried.

SUBJECT: Special Event – Klompen Classic 5K Run/Walk

DATE: February 16, 2016

BACKGROUND: Crossroads of Pella has requested a Special Event Permit for the "23rd Annual Klompen Classic 5K Wednesday May 4, 2016 from 4:00 pm to 9:00 pm. In 2015, the event had 2,400 participants. Race proceeds support Crossroads of Pella programs, which provides help to local families. The Klompen Classic route is the same as last year. However, the Kid's Classic route has changed and now runs on Franklin Street from Trinity Church to the Klokkenspel.

As a part of this request, the Klompen Classic promoters have requested the closing of two blocks on Broadway Street starting at the alley north of Bruxvoort's Decorating to Lincoln Street during the race. From 5 p.m. to 8 p.m., they would like Franklin Street closed between Broadway and East 1st Street and Main Street closed from Washington Street to Liberty Street and Main Street closed from just north of Washington Street to Elm Street from 6:45 to 8:00 p.m. They have also requested the closing of Franklin Street from 5:30 p.m. to 6:45 p.m. from E 3rd to Main Street for the Kids Classic. The fee and the insurance certificate have been received. All pertinent City Departments have reviewed this application, and approval is recommended.

ATTACHMENTS: Resolution, Application, Department Comments, and Maps

REPORT PREPARED BY: Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve permit and resolution.

F. PLANNING AND ZONING ITEMS

NONE

G. ADMINISTRATION REPORTS

NONE

H. RESOLUTIONS

1. Resolution No. 5664 entitled, "A RESOLUTION APPROVING EXTENSION OF MORATORIUM ON THE ISSUANCE OF BUILDING PERMITS FOR SINGLE OR TWO FAMILY NEW CONSTRUCTION IN THE MAIN STREET AND WASHINGTON STREET GATEWAY CORRIDOR DISTRICTS". Councilmember Peterson moved to approve, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Peterson, Van Stryland, Schiebout, Vander Beek. NAYS: None. Motion carried.

SUBJECT: Gateway Corridor Residential Moratorium Extension

DATE: February 16, 2016

BACKGROUND:

The City Council at the December 15, 2015 meeting approved Resolution 5644 which established a moratorium on new single and two family (duplex) residential construction for the Main and Washington Street gateway corridors. This moratorium was to be in place until March 1, 2016 or until the ad hoc committee makes their recommendations, whichever occurs first. This moratorium came out of a concern respective of new residential construction in the gateway corridors, in particular, duplex construction.

As background, the City Council appointed an Ad Hoc Gateway Corridor Committee on December 1, 2015 to review and consider whether design standards should be considered for the gateway corridors. This committee convened on January 7, 2016 and recommended that the City consider design standards for new single family and two family construction.

In order to give the Ad Hoc Gateway Committee time to review and make recommendation on specific design standards, it is proposed to extend the moratorium until June 15, 2016. This would allow sufficient time for the Committee to review possible standards, bring a consultant on board if needed for limited services, and adopt specific ordinance provisions through Planning and Zoning Commission and City Council.

ATTACHMENTS: Resolution
REPORT PREPARED BY: Planning and Zoning Director
REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK
RECOMMENDEATION: Approve per Council direction.

2. Resolution No. 5665 entitled, "RESOLUTION ORDERING THE PREPARATION OF PLANS AND SPECIFICATIONS, FORM OF CONTRACT, NOTICE OF HEARING AND LETTING, SETTING DATE FOR PUBLIC HEARING, AUTHORIZING THE TAKING OF BIDS AND AUTHORIZING BID OPENING FOR THE WASHINGTON STREET RECONSTRUCTION PROJECT". Councilmember Vander Beek moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Vander Beek, Schiebout, Peterson, Van Stryland. NAYS: None. Motion carried.

SUBJECT: Resolution Ordering the Preparation of Plans and Specifications, Form of Contract, Notice of Hearing and Letting, Setting Date for Public Hearing, Authorizing the Taking of Bids and Authorizing Bid Opening for the Washington Street Reconstruction Project

DATE: February 16, 2016

BACKGROUND: This resolution establishes April 5, 2016 as the public hearing date and authorizes the seeking of bids for the Washington Street Reconstruction Project. This proposed project will involve total reconstruction of Washington Street from E 1st to Hazel and widening the street from 25' to 31'. In addition, all city utilities will be replaced including water main, sanitary sewer and new storm sewer, including new sewer and water services in the right-of-way.

The City's engineer on this project, Garden & Associates, will handle the bid process and provide construction phase services for the project. The engineer's opinion of probable costs for this project is \$ 899,873.

Critical dates have been identified as:

03/24/2016 Bid Letting
04/05/2016 Public Hearing to Receive Bids and Award of Contract
05/09/2016 Approximate - Start Construction
10/15/2016 Approximate - Completion of Construction (90 Working Days)

If approved by Council, funding for the project will be provided from the Tax Increment Financing Fund. Contract documents are on file in the Public Work's office.

ATTACHMENTS: Resolution
REPORT PREPARED BY: Public Works Department
REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK
RECOMMENDATION: Accept resolution.

3. Resolution No. 5666 entitled, "A RESOLUTION CALLING FOR A PUBLIC REFERENDUM TO AUTHORIZE THE IMPOSITION OF A LOCAL SALES AND SERVICES TAX IN THE CITY OF PELLA, COUNTY OF MAHASKA, IOWA AT THE RATE OF ONE PERCENT (%)". Councilmember Schiebout moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Van Stryland, Peterson. NAYS: None. Motion carried.

SUBJECT: Resolution Calling for a Public Referendum to Authorize the Imposition of a Local Sales and Services Tax in the City of Pella, County of Mahaska, Iowa at the Rate of One Percent (1%)

DATE: February 16, 2016

BACKGROUND:

This resolution requests that the Mahaska County Commissioner of Elections submit a public referendum in Mahaska County on May 3, 2016 for a local option sales and services tax at the rate of one percent (1%). The proposed local option tax would be effective January 1, 2017 and remain for twenty years (20) years, ending December 31, 2036.

As background, on May 3, 2016 Mahaska County will be voting on implementing a 1% Local Option Sales and Services Tax (LOSST). As Council is aware, the City of Pella's corporate limits include approximately 40 acres in Mahaska County. Since the City of Pella extends into Mahaska County, the City Council will need to approve a resolution authorizing uses for the LOSST funds if the voters in Mahaska County authorize the tax. The City Council discussed this issue during Policy and Planning on February 2, 2016. If the citizens of Mahaska County approve the LOSST, then resolution authorizes the following eligible items. It is important to note, these items are the same uses approved by Council during the February 2nd meeting:

20% for Property Tax Relief
80% for any lawful purpose including but not limited to:
Road Improvements
Park Improvements--including aquatic center improvements and bike trails.

ATTACHMENTS: Resolution
REPORT PREPARED BY: City Administration
REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK
RECOMMENDATION: Approve Resolution.

4. Resolution No. 5667 entitled, "RESOLUTION ACCEPTING THE PELLA SPORTS PARK PHASE 1 IMPROVEMENTS". Councilmember Schiebout moved to approve, seconded by Councilmember Peterson. On roll call the vote was: AYES: Schiebout, Peterson, Vander Beek, Van Stryland. NAYS: None. Motion carried.

SUBJECT: Resolution Accepting The Pella Sports Park Phase 1 Improvements

DATE: February 16, 2016

BACKGROUND: This resolution approves change order #11 and accepts improvements for the Pella Sports Park. Listed below is a summary of each of these items:

Change Order #11 – Deduct of \$35,959

This change order reduces the City's contract with Todd Hackett Construction Co. by \$35,959. The reason for the deduction in the contract amount is attributed to liquidated damages assessed to the contractor for not meeting the project's substantial completion date of November 14, 2014. It is important to note, all of the liquidated damages represent the City's out-of-pocket costs for the twelve month delay in completing the project. Listed below is a summary of the proposed change order:

Original Contract	\$5,283,000
Previously Approved Change Orders	480,069
Change Order #11	(35,959)
Revised Contract Amount	<u>\$5,727,110</u>

Acceptance of Project

This resolution accepts the public improvements constructed by Todd Hackett Construction Co. which generally consist of the following: 5 baseball fields, multi-purpose fields, a paved entrance drive and parking lot, a maintenance building, a concessions building, a restroom facility, site utilities, irrigation, landscaping, and wetland mitigation.

Finally, it is important to note, the City shall retain \$254,394.65 in accordance with Chapter 573.14 of the Iowa Code.

ATTACHMENTS: Resolution, Change Order #11, Engineer's Acceptance Letter.

REPORT PREPARED BY: Public Works Department

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve resolution.

I. ORDINANCES

(Statutory rule may be waived and ordinance passed without further readings.)

NONE

J. CLAIMS

1. Abstract of bills No. 1953. Councilmember Schiebout moved to approve, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Schiebout, Van Stryland, Peterson, Vander Beek. NAYS: None. Motion carried.

K. OTHER BUSINESS/*PUBLIC FORUM (any additional comments from the Public)

NONE

L. CLOSED SESSION

1. At 7:44 p.m., Councilmember Schiebout moved to enter into closed session pursuant to Iowa Code Chapter 21.5 1 (j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Van Stryland, Peterson. NAYS: None. At 8:08 p.m., Councilmember Vander Beek moved to reconvene to regular session, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson. NAYS: None. Motion carried. No action was taken regarding this closed session.

M. ADJOURNMENT

There being no further business claiming their attention, Councilmember Vander Beek moved to adjourn, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson. NAYS: None. Motion carried. Meeting adjourned at 8:14 p.m.

Policy and Planning Minutes
February 16, 2016

PRESENT: Mayor Jim Mueller, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, Larry Peterson

ABSENT: Mark De Jong, Tony Bokhoven

OTHERS: City Staff and Visitors

The Policy and Planning meeting began at 8:15 p.m. The only item on the agenda was a discussion on the Washington Street Parking Analysis. As background, the City Council requested that staff have a traffic engineer review parking and traffic concerns caused by angle parked vehicles along the north side of Washington Street from Main Street to Broadway. Listed below is a summary of the recommendation from Snyder and Associates.

Based on parked vehicles encroaching into travel westbound lane, the low parking demand on the north side, and availability of alternate parking spaces, Snyder and Associates recommends to eliminate on-street parking along the north side of Washington Street between Main Street and Broadway Street. With the removal of parking on the north side, the travel lanes are reconfigured so that parked vehicles on the south side of the road will not encroach into the travel lane.

To compensate for the loss of parking on the north side of Washington Street, the parking spaces on the south side of Washington Street could be oriented to 60° angle as is the existing angle of other on-street angle parking in the central business district. The reconfigured lanes will provide a continuous straight route for through traffic which is provided for through vehicles west on Washington Street and would be concurrent with driver expectations. The existing lane configurations at the intersections of Washington Street with Main Street and Broadway Street should remain the same.

The mid-block pedestrian crosswalk should also be removed. The mid-block crossing is not compliant with American with Disabilities Act standards because of the lack of curb ramps on either side and also steps on the south side between curb and sidewalk. With adjacent traffic signals on both ends of Washington Street, pedestrians should utilize the signalized crosswalks rather than the mid-block crossing and potentially emerging from between parked cars on the south side. With the removal of the mid-block crossing, the no parking area adjacent and in the existing crosswalk on the south side can be used as parking spaces making up for some of the removed parking spaces. The end result is a net loss of 1 space.

After discussion, it was unanimous to remove the parking from the north side. Staff's plan would be to add the sandblasting removal of existing lines and the new painting to a contract that will tentatively be completed sometime in April or May.

The meeting adjourned at 8:23 p.m.

Respectfully Submitted,
Ronda Brown, City Clerk

January 21, 2016

Present: Arvin Van Zante, Stephen Fyfe, Teresa Thompson, April Cutler, and Glenn Steimling. **Absent:** Lauri Amelse.

Staff: Jeanette Vaughan, Mallary Westhoff, Chandler Nunnikhoven, Brenda Ross, and Cynthia Vaske.

Unless otherwise noted, all actions were taken unanimously.

Community Services Director Jeanette Vaughan called the meeting to order at 12:07 p.m.

Minutes

Motion by Stephen Fyfe, second by Teresa Thompson to approve the Community Services Board Meeting minutes of December 17, 2015.

Activity Report

Parks Staff will be attending Shade Tree Seminars in February and one of the sessions they will be attending is on oak rot as we are experiencing issues in Big Rock Park. Arvin Van Zante asked whether the emerald ash borer is an issue for the community. Nunnikhoven said it has not been confirmed but that it could be in Pella. Vaughan said the City plans to remove five ash trees per year until there are up to 20 left on City property. These trees will be treated in hopes of saving them. Trees that are removed will be replaced.

Aquatic Manager Mallary Westhoff said the Aquatics Department is busy planning an upcoming Princess Mermaid Party at the pool. Thirteen of the available 100 tickets have already been sold even though the event is not until July. Thompson asked about the participant limit. Westhoff said the limit is 100 children per three mermaids. She said the mermaids will be supplied by a company based in Des Moines, Iowa. Thompson suggested having a party geared toward other interests, such as a Star Wars theme. Westhoff said that she knows of a company that offers Marvel superhero parties and will look into it.

Athletic Facility User Group Lease Agreements

Vaughan referred to the Pella Soccer Club (Club) Lease Agreement. She pointed out that the participant league fee per season is \$15.00. Glenn Steimling asked whether the field arrangements have been finalized. Vaughan said yes, the Club will receive the use of a specific number of fields as part of their agreement and that the Club's needs can be discussed yearly.

Vaughan referred to the Pella Tennis Association (PTA) Lease Agreement. She said the City will charge a \$600.00 participant league fee per season. The (PTA) holds two three-week sessions and has a small adult league and the maintenance required is minimal.

Vaughan referred to the Pella Warriors Cricket Lease Agreement. The cricket team's agreement will include a May through August season with a marked cricket field and access to a storage shed. The team league fee per season is \$215.00. She said the City is comfortable with that fee and the level of service it includes.

Thompson asked whether the reservations for these facilities will be posted for the public to view. Vaughan replied that schedules will be posted on site and they will be made available to view online as well. She stressed that the most up-to-date schedules will be those posted online. However, for tennis, the City will have to see how the schedule provided by the PTA is formatted. In all cases if a field or court is not reserved, then it is open for public use. However, the City may block out specific times to mark fields and perform maintenance.

Nunnikhoven asked how the City will handle reservation cancellations. Vaughan said users can sign up at www.cityofpella.com to receive text notifications on field conditions and cancellations.

Motion by Van Zante, second by April Cutler to approve the Pella Soccer Club, Pella Tennis Association, and Pella Warriors Cricket Lease Agreements.

Vaughan said that Pella Little League has requested a meeting with Fields of Our Future, her, and City Administrator Mike Nardini to voice their concerns about their proposed lease agreement. Pella Little League does not feel that their five and six-year-old players are being treated the same as the older children in the program, due to the younger ones having to play on grass fields. Pella Little League has submitted an altered agreement, which Vaughan will review with Nardini. Vaughan said there are an estimated 650 kids involved in Pella Little League, which highlights the need for two more fields in the community.

Thompson asked about the possibility of using the Peace and Independence fields. Vaughan said that city administration and staff are against using those spaces for fields due to safety concerns. She said the new Sports Park was built, in part, because of the safety concerns of some of the in-town ball fields.

In response to a question of whether playing on grass is safe, Vaughan replied that the grass will be well-maintained and kept trimmed to an appropriate length. She said Pella Little League was concerned that the balls do not go as far on grass fields when hit. The five and six year-old players will be able to play games fields on Saturdays, so they will still get the real ballfield experience.

Vaughan said another challenge is that Pella Little League prefers to hold games at 6:00 p.m. and that their guidelines state that games for the younger age group cannot be played at 8:00 p.m. Thompson suggested having Pella Little League shorten their playing time. Vaughan said Pella Little League was not in favor of altering their program. The City will allow them to use Caldwell West and Rotary Park fields. She mentioned that the City has spent in excess of \$1,000 on all new bases and anchors for the in town fields in order to accommodate the Little League program. Pella Little League will have access to seven baseball fields, which is the same amount that they had in 2015. Steimling said the amount of interest there is in City facilities is a good problem to have.

Weddings in the Parks Policy

Vaughan referred to the proposed Weddings in the Parks Policy. She said a special event permit is required for those wishing to use the Molengracht for weddings. This policy would tie weddings in parks with shelter rentals so that they can be tracked. There has been a question of whether to allow large tents for events, but staff believes this would restrict the public use of parks. Vaughan said there has been a request to have a wedding in the meadow at Big Rock Park. Staff will work with the patron to ensure the area is mowed prior to the date.

Thompson asked how many weddings are happening on City property. Vaughan said it is hard to know, because people are able to hold weddings without informing the City. Steimling said this policy looks like a good way to keep the events organized. Cutler asked about the rental fees associated with the weddings. Vaughan explained that there is a \$25.00 rental fee per shelter time slot and said that the Molengracht rental fee for events is also \$25.00 per time slot.

Steimling suggested having a landing page on the City website for rentals, for ease of finding information and links. Staff will work on streamlining webpages to make finding the information easier. Fyfe asked about holding events in City parks, not just weddings. Vaughan stated that special event permits are required for events held in City parks that are open to the general public.

Motion by Amelse, second by Thompson to approve the Weddings in Parks Policy.

Updates

Vaughan said the operating budget for Community Services is the same as last year. Staff did submit a supplemental request to change one PT maintenance position to full time and to change the other PT Maintenance position to two seasonal mower positions. There was also a supplemental request to add two seasonal summer staff to work tournaments on weekends. It is not clear at this point if these will be approved. Vaughan said a part time custodial staff position was requested for the indoor pool, but was denied. She said the renovation created additional cleaning needs for the facility due to an increased number of restrooms and windows.

The new Concession Coordinator position, budgeted last year for \$10.50 per hour, is now posted. This position will handle concession operations for the Pool, Soccer Complex, and the Sports Park. Steimling asked that he be kept updated on available job openings for students.

Vaughan said she did not receive a lot of initial feedback from administration regarding Capital Improvement Plan (CIP) projects that were presented. For the most part they focus on improving existing facilities. With the upcoming Community Center renovation project, the City would like to discuss what projects could be included in a potential bond referendum. The list of potential projects includes an ice skating rink, adding restrooms to parks, etc. Steimling suggested including lines for pickle ball on existing tennis courts as it is a fast growing sport. Vaughan stated that there is a group that often plays pickle ball during open gym on Tuesdays. Vaughan said the City did receive a grant from Walmart to purchase a pickle ball net for the gym.

Van Zante asked whether the skate park is included in the CIP projects. Vaughan explained that the skate park would fall under Caldwell Park improvements and is mentioned in the budget narrative. She said the City has received inquiries from a local student who is interested in the state of the current skate park.

Vaughan reported that the DeVries family has requested a sand volleyball court be built in Fountain Hills Park this spring. If the City expends any funds, then it would have to go through the budget process. However, if the DeVries family pays 100% of the cost the project may be constructed sooner. However, staff schedules are very tight this spring with the opening of the new complex. She asked the Board if they had any issues with the donation as it would likely be over \$10,000. Van Zante said no, but asked at what point the City will review the DeVries' plans. Vaughan said the City will have to approve how and where the volleyball court is built. Steimling recommended that the volleyball court be placed north to south on the site, to take into consideration the sun's position. Vaughan has contacted a local contractor for pricing.

Van Zante asked whether there were any updates on the Community Center renovation. Vaughan said that the topic will come up in budget discussions. She encouraged the Board to attend the City's budget work session concerning Community Services on February 9, 2016.

Next Meeting

The next meeting is scheduled for Friday, February 19, 2016 at noon in room 204 of the Community Center.

Adjournment

Motion by Van Zante, second by Fyfe to adjourn at 1:07 p.m.

Respectfully submitted:

Cynthia Vaske

January 21, 2016



THE

CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: D-1a & 1b

SUBJECT: Public Hearing and Resolution Adopting the FY 16-17 Budget

DATE: March 1, 2016

BACKGROUND: This resolution approves the proposed FY 16-17 Budget. In February, special budget work sessions were held with the City Council, and the proposed FY 16-17 Budget is the same as previously approved budget as reviewed in the work sessions. Listed below are highlights of the proposed FY 16-17 Budget, which include all City operations:

- The FY 16-17 Budget includes projected revenues of \$45,824,935 and expenses of \$47,673,798. The overall budget has a projected drawdown of fund balance of \$1,848,862, which is attributed to the drawdown of funds from the Pella Business Corridor Fund for the use in reconstruction of Oskaloosa Street and the use of the 2015 electric capital loan proceeds for the improvements to the City's west electric substation.
- For the fifteenth consecutive year, the City's property tax rate will remain at \$10.20 per \$1,000 of taxable valuation or lower. In comparing us to similar sized communities, the City of Pella has one of the lowest tax rates in the State.
- The FY 16-17 Budget includes \$1,517,454 for the full reconstruction of Oskaloosa Street from Prairie to SE 16th and an asphalt overlay from E 3rd to Prairie. This project also involves the lining of the sanitary sewer, replacing water mains as necessary and upgrading the storm sewer system. The total project cost, which is estimated to fall within two fiscal years, is \$3,154,278. To assist in the financing for this project, the City will be utilizing \$1,700,000 of federally allocated regional transportation funding. The remaining funding is expected to be provided by the City's Pella Business Corridor Urban Renewal Area fund which identified the project as an eligible use.
- The FY 16-17 Budget includes \$960,973 for the full reconstruction of Washington Street from E. 1st to Hazel. This project, currently being engineered, follows the electric underground conversion expected to be completed by the spring of 2016. Included in this project is removal and replacement of water and wastewater mains as well as the placement of new storm water intakes and sub drains. The proposed funding for this project is from the City's Pella Business Corridor Urban Renewal Area fund.
- The FY 16-17 Budget includes \$120,000 of funding to replace the communications console and the Records Management System at the Public Safety Complex. The current system is eighteen years old and has limited operational capacity. The proposed new system will allow public safety personnel to access records efficiently, and it will also assist the Police Department in staying abreast of industry standards.

- The FY 16-17 Budget includes \$6,636,000 of funding for continuation of the City's water supply plan. Overall, the Water Supply Plan includes a new Jordan well and a 3.0 million gallon per day (mgd) Reverse Osmosis Treatment Process and improvements to the water treatment plant for an estimated cost of \$14,548,000. This project is expected to be completed by the fall of 2017 and is being financed by the State Revolving Loan program.
- In partnership with Vermeer Corporation, the FY 16-17 Budget includes \$397,500 for the replacement of the water main near the Vermeer Corporate Campus with 5,300 LF of 12'' main along with new fire hydrants every 350 to 400 feet. This project will be constructed through the water utility service revenues.
- The FY 16-17 Budget includes continued improvements to the City's electric west substation and north feeder. The total project cost is roughly \$5.3 million and includes transmission, generation, and distribution improvements. This project will allow for connection of the Red Rock Hydroelectric project in the spring of 2017 as well as improve reliability throughout the west and north areas of the City. In December of 2015, the City issued approximately \$4 million in capital loan notes to support the improvements and is expected to be reimbursed approximately \$1.3 million by the Missouri River Energy Services for the generation components of the project.
- The FY 16-17 Budget includes funds to complete the West Central underground conversion project which is estimated to cost \$628,100. The area of the City associated with the project is the Central College area, bounded by Washington Street and University Street, between W. 1st Street and W. 5th Street. This project involves converting the existing 4.2 kV overhead distribution system to a 12.5 kV underground distribution system. By increasing voltages and placing the existing electric distribution line underground, reliability in this area will improve. The City's portion of the project is tentatively scheduled to be completed in the fall of 2016. This project will be funded through electric utility service revenues.
- Personnel initiatives for FY 16-17 focus on public safety through the addition of a 17th officer. The request for the addition of an officer is a result of an increase in police focus on criminal charges. The addition of an officer will provide for adequate time to pursue and resolve these type of cases, which have become more prevalent in the community in recent years. Also, the addition of an officer will allow for the promotion of a current officer to the lieutenant, which will allow for 24/7 supervisory coverage.

There will be a PowerPoint presentation during the public hearing which will outline many of the key points. The detailed FY 16-17 proposed budget book is on file at the Library and City Hall and is available for public review.

ATTACHMENTS: Resolution, Summary Sheet, and Budget Estimate

REPORT PREPARED BY: Finance Director

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Approve Resolution

RESOLUTION NO. 5668

A RESOLUTION ADOPTING THE FY 2016/2017 ANNUAL BUDGET

WHEREAS, the statutes of the State of Iowa provide that an annual budget shall be adopted by the Corporate Authorities of the City of Pella; and,

WHEREAS, the City Council of the City of Pella has held the necessary hearing after having caused to be made the publication and notice required by law; and,

WHEREAS, the City Council of the City of Pella has reviewed the budget for Fiscal Year 2016/2017 as presented by the City Staff; and,

WHEREAS, the City Council of the City of Pella believes the aforesaid budget proposed for Fiscal Year 2016/2017 to be in the best interests of the City of Pella;

NOW THEREFORE BE IT RESOLVED BY THE PELLA CITY COUNCIL,
MARION COUNTY, IOWA:

SECTION ONE: That the Fiscal Year 2016/2017 budget for the City of Pella, Iowa, on file in the City Clerk's Office and the Pella Public Library, is hereby adopted and approved.

SECTION TWO: That this resolution shall be in full force and effect from and after its passage and approval in the manner provided by law, and the City Clerk is directed to make the filings required by law and to set up the books in accordance with the summary and details as adopted.

PASSED AND APPROVED this 1st day of March, 2016, by the City Council of the City of Pella, Iowa.

James Mueller, Mayor

ATTEST:

Ronda Brown, City Clerk

NOTICE OF PUBLIC HEARING
BUDGET ESTIMATE
 FISCAL YEAR BEGINNING JULY 1, 2016 - ENDING JUNE 30, 2017

City of Pella , Iowa

The City Council will conduct a public hearing on the proposed Budget at the Public Safety Complex
 on 3/1/2016 at 7:00 pm

The Budget Estimate Summary of proposed receipts and expenditures is shown below.
 Copies of the the detailed proposed Budget may be obtained or viewed at the offices of the Mayor,
 City Clerk, and at the Library.

The estimated Total tax levy rate per \$1000 valuation on regular property 10 20000
 The estimated tax levy rate per \$1000 valuation on Agricultural land is 3 00375

At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of,
 any part of the proposed budget

 641-628-4173
phone number

 Corey Goodenow, Finance Director
 City Clerk/Finance Officer's NAME

		Budget FY 2017	Re-est. FY 2016	Actual FY 2015
		(a)	(b)	(c)
Revenues & Other Financing Sources				
Taxes Levied on Property	1	4,751,063	4,538,718	4,562,415
Less: Uncollected Property Taxes-Levy Year	2	0	0	0
Net Current Property Taxes	3	4,751,063	4,538,718	4,562,415
Delinquent Property Taxes	4	0	0	0
TIF Revenues	5	950,005	700,003	640,576
Other City Taxes	6	1,487,745	1,453,306	1,445,595
Licenses & Permits	7	82,857	87,700	146,255
Use of Money and Property	8	127,697	108,570	441,130
Intergovernmental	9	3,558,566	3,228,102	2,355,494
Charges for Services	10	26,124,289	25,577,493	21,601,219
Special Assessments	11	0	0	0
Miscellaneous	12	1,806,320	86,414	5,201,420
Other Financing Sources	13	6,791,000	10,636,000	1,469,275
Transfers In	14	17,904,809	8,725,750	8,903,614
Total Revenues and Other Sources	15	63,584,351	55,142,058	46,766,993
Expenditures & Other Financing Uses				
Public Safety	16	2,293,959	2,186,755	2,132,520
Public Works	17	1,254,030	1,216,449	1,188,040
Health and Social Services	18	0	0	0
Culture and Recreation	19	2,355,779	2,359,649	2,079,500
Community and Economic Development	20	712,382	632,450	546,442
General Government	21	616,878	553,489	566,717
Debt Service	22	800,333	1,067,403	1,446,276
Capital Projects	23	4,206,399	2,746,409	5,903,970
Total Government Activities Expenditures	24	12,239,760	10,762,604	13,863,465
Business Type / Enterprises	25	35,288,644	33,986,934	25,219,681
Total ALL Expenditures	26	47,528,404	44,749,538	39,083,146
Transfers Out	27	17,904,809	8,725,750	8,903,614
Total Expenditures/Transfers Out	28	65,433,213	53,475,288	47,986,760
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-1,848,862	1,666,768	-1,219,767
Beginning Fund Balance July 1	30	15,763,463	14,096,695	15,316,462
Ending Fund Balance June 30	31	13,914,601	15,763,463	14,096,695

**CITY OF PELLA
SUMMARY OF FY 16-17 BUDGET**

	FY 16-17 BUDGET	FY 15-16 BUDGET	INCREASE (DECREASE)	% INCREASE (DECREASE)
REVENUE				
Property Taxes	\$ 4,751,063	\$ 4,539,483	\$ 211,580	4.66%
TIF Revenues	950,005	700,003	250,002	35.71%
Local Option Taxes	1,020,100	1,010,000	10,100	1.00%
Road Use Tax Funds	1,196,850	1,035,000	161,850	15.64%
Utility Revenue	22,118,442	21,928,050	190,392	0.87%
Bond Proceeds	6,791,000	6,836,000	(45,000)	-0.66%
Other	8,997,475	7,317,770	1,679,705	22.95%
TOTAL REVENUE	\$ 45,824,935	\$ 43,366,306	\$ 2,458,629	5.67%
EXPENSES				
Compensation & Benefits	7,996,679	7,669,031	327,648	4.27%
Operating Expenses	20,395,448	21,295,568	(900,120)	-4.23%
Developer Reimbursements	119,941	66,985	52,956	79.06%
Debt Service	2,520,071	2,253,571	266,500	11.83%
Capital Improvements	16,641,659	12,122,559	4,519,100	37.28%
TOTAL EXPENSES	\$ 47,673,798	\$ 43,407,714	\$ 4,266,084	9.83%
INCREASE (DECREASE) IN RESERVES	\$ (1,848,863)	\$ (41,408)	\$ (1,807,455)	N/A



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: E-1a & 1b

SUBJECT: Special Event Permit Request for Resurrected Tin's 37th Annual Car Show

DATE: March 1, 2016

BACKGROUND: The Resurrected Tin Car Club has requested a special event permit for "Resurrected Tin's 37th Annual Car Show" scheduled for Saturday, July 9, 2016 from 6:00 a.m. to 4:00 p.m.

As a part of this request, Resurrected Tin has requested the closing of Main Street between Washington Street and Liberty Street, and Franklin Street between Broadway Street and East 1st Street. The streets would be closed from 6:00 a.m. to 4:00 p.m. on July 9th.

All pertinent City Departments have reviewed this application and comments are attached. The fee and insurance certificate have been received, and approval is recommended.

ATTACHMENTS: Resolution, Application, Department Comments, Map

REPORT PREPARED BY: City Hall Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve special event and resolution.

RESOLUTION NO. 5669

RESOLUTION TEMPORARILY CLOSING
PUBLIC WAYS OR GROUNDS IN CONNECTION WITH
A SPECIAL EVENT KNOWN AS "RESURRECTED TIN'S 37TH ANNUAL
CAR SHOW"

WHEREAS, Iowa Code Section 364.12(1) states "a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair and free from nuisance, with the following exceptions"; and

WHEREAS, Iowa Code Section 364.12(2)(a) states "Public ways and grounds may be temporarily closed by resolution"; and

WHEREAS, the Resurrected Tin Car Club has requested the closing of Franklin Street between East 1st Street and Broadway Street and Main Street between Washington and Liberty from 6:00 a.m. to 4:00 p.m. on July 9, 2016 for the purpose of the Special Event known as "Resurrected Tin's 37th Annual Car Show."

NOW THEREFORE, BE IT RESOLVED, pursuant to Iowa Code Section 364.12 (2)(a), the City Council of the City of Pella does hereby temporarily close the streets as stated above.

PASSED AND ADOPTED this 1st day of March, 2016.

James Mueller, Mayor

ATTEST:

Ronda Brown, City Clerk



THE
CITY of PELLA

SPECIAL EVENTS APPLICATION

Please make sure the application is complete before submitting it to City Hall. This includes the *fee payment* and the *\$1,000,000 insurance certificate*. The application should be submitted at least a month in advance of the event date.

For Office Use Only:

Date Received: 2/15/16 Received by: [Signature] Fee: 20 Insurance Certificate: Yes

Name of Event: Resurrected Tin Car Show

Date of Application: <u>2-15-16</u>	Fee Paid: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Make check payable to City of Pella
Attach Insurance Certificate (\$1,000,000 min) naming City of Pella "Also Insured".	Insurance Certificate: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Describe the Event: (Purpose of event, activities planned, number of anticipated people in attendance, history/origin of event, etc.) (Attach additional page is needed.)
37th Annual Resurrected Tin "Bologna Mats" Car Show
Approximately 400 registered classic cars from around the mid-west to be on display in the downtown area

PROMOTER AND CONTACT PERSON INFORMATION

Promoter's Name: <u>Resurrected Tin Car Club</u>	Contact Person: <u>Jason Van Wyk</u>
Signature:	Signature: <u>[Signature]</u>
Date of Birth:	Date of Birth: <u>6-24-70</u>
Address:	Address: <u>219 E 1st Pella</u>
Phone:	Cell Phone: <u>780-4217</u>

EVENT INFORMATION

DATE(S) AND TIME(S) OF EVENT: Saturday, July 9 9:00am - 3:30pm
DATE(S) AND TIME(S) OF SET-UP/TAKE DOWN: July 9 6:00am - 4:00pm
LOCATION OF EVENT: Name streets, parks, area, etc and ATTACH map or drawing.
Franklin Street between East First St. and Broadway
Main Street between Liberty and Washington

EVENT INFORMATION (continued)

DO STREETS NEED TO BE CLOSED? Yes No If YES, list streets to be closed and indicate on map. Also list number of barricades needed.

Street Name	Distance on Street	Date/ Time for Street Closings	# of Barricades
Franklin	E 1st - Broadway	Starting: 6:00am Ending: 4:00pm	will contact
Main	Liberty - Washington	Starting: 6:00am Ending: 4:00pm	Patty Riegan

DO PARKING SPACES NEED TO BE RESERVED? Yes No If spaces need to be roped off or reserved, please indicate below.

Location	# of Cones

WILL SIGNAGE BE USED? Yes No If Yes, complete the Special Event Signage Information Sheet.

WILL POLICE OFFICERS OR RESERVES BE NEEDED? Yes No If Yes, list number needed and for what length of time. You will be billed \$30 per hour per officer.

WILL ADDITIONAL ELECTRICITY BE REQUIRED? Yes No If Yes, complete the Special Event Electrical Information Sheet.

WILL ANY OTHER CITY SERVICES BE NEEDED? Yes No If Yes, list details.

COMPLETE LAYOUT OF THE CITY PROPERTY TO BE USED: Map Drawing

If the map does not accurately show the area, then a drawing should be included. For example, the dimensions of the area to be used or a more detailed description of the area would be helpful. Please be reminded that if you are requesting the use of a park, the parking spaces around that area are not included in the permit, unless specifically requested.

WILL THERE BE VENDOR BOOTHS? Yes No If Yes, a list of the names of all vendors and a map showing the location and size of the vendor booths needs to be sent to City Hall prior to the date of the event as outlined in Sec 123.04 of the City Code (attached). The time requirement for submittal of this list is dependent upon the length and size of your event. For large events, please supply this information earlier than the one month recommendation.

WILL ANY PART OF THE EVENT BE HELD ON PRIVATE PROPERTY? Yes No If Yes, list the address of the property and have the property owner sign below giving their consent for use of their property for this special event.

Property Owner	Address	Signature of Property Owner



CITY OF PELLA SPECIAL EVENTS DEPARTMENT REVIEW

[REDACTED]	Resurrected Tin Car Show
	February 22, 2016
	Ronda Brown
	July 9, 2016
	Jason Van Wyk 628-2553 780-4217

[REDACTED]

Recommend approval. RAB

[REDACTED]

Event coordinator to contact Doug Rigger @ 230-0084 prior to event to coordinate barricades/cones.

[REDACTED]

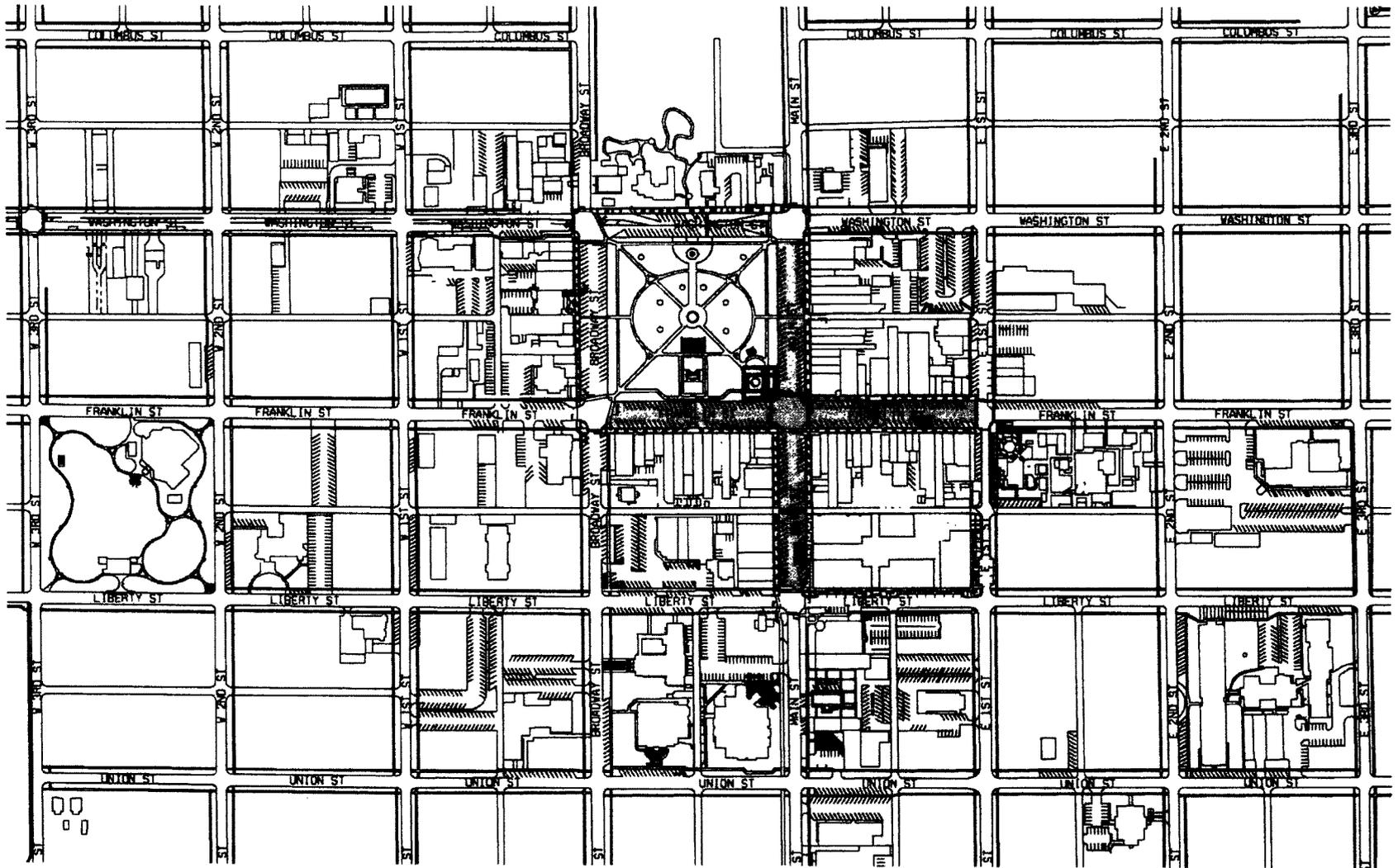
Recommend approval. GW

[REDACTED]

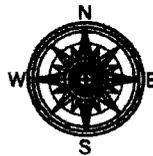
Electricity hook-up at Tulip Toren is provided by Parks Department. Please contact Parks Department prior to event. Recommend approval. DM

[REDACTED]

Parks to provide electric hook-up at Tulip Toren. Recommend approval. JV.



CENTRAL
BUSINESS
DISTRICT



Pella, Iowa



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO. E-2a & 2b

SUBJECT: Special Event Permit for Kiwanis Easter Egg Hunt

DATE: March 1, 2016

BACKGROUND: The Pella Kiwanis Club has requested a Special Event Permit for the “Kiwanis Easter Egg Hunt” on March 19, 2016. The event starts at 10:30 a.m., with set up/take down time scheduled from 8:00-11:15 a.m. The event is scheduled to take place in the grassy areas on the south side of Central Park near the Tulip Toren. Rain date is scheduled for March 26, 2016 at the same time and place. In the past, this event has had approximately 300-400 children participating.

As part of this event, the Kiwanis Club has requested the reservation of approximately 4 parking spaces on the north side of the 700 block of Franklin in front of the Tulip Toren for the Big Red Radio.

All pertinent City Departments have reviewed this application and comments are attached. The fee and insurance certificate have been received and approval is recommended.

ATTACHMENTS: Resolution, Application, Department Head Comments, Map

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: City Administrator
City Clerk

RECOMMENDATION: Approve permit and resolution.

RESOLUTION NO. 5670

RESOLUTION TEMPORARILY CLOSING
PUBLIC WAYS OR GROUNDS IN CONNECTION
WITH THE SPECIAL EVENT KNOWN AS "KIWANIS EASTER EGG HUNT"

WHEREAS, Iowa Code Section 364.12(2) states "a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair and free from nuisance, with the following exceptions"; and,

WHEREAS, Iowa Code Section 364.12(2)(a) states "Public ways and grounds may be temporarily closed by resolution"; and,

WHEREAS, the Kiwanis have requested the reservation of approximately 4 parking spaces on the north side of the 700 block of Franklin in front of the Tulip Tower. The spaces would be reserved from 8 a.m. to 11:15 a.m. during the Easter Egg Hunt on March 19, 2016 (rain date of March 26, 2016).

NOW THEREFORE, BE IT RESOLVED pursuant to Iowa Code Section 364.12 (2)(a), the City Council of the City of Pella does hereby temporarily close the parking spaces as stated above.

PASSED AND ADOPTED this 1st day of March, 2016.

James Mueller, Mayor

ATTEST:

Ronda Brown, City Clerk



THE
CITY of PELLA

SPECIAL EVENTS APPLICATION

Please make sure the application is complete before submitting it to City Hall. This includes the *fee payment* and the *\$1,000,000 insurance certificate*. The application should be submitted at least a month in advance of the event date.

For Office Use Only:

Date Received: 2/17/16 Received by: RB Fee: 20 Insurance Certificate:

Name of Event: Kinnis Easter Egg Hunt

Date of Application: <u>02/17/2016</u>	Fee Paid: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Make check payable to City of Pella
Attach Insurance Certificate (\$1,000,000 min) naming City of Pella "Also Insured".	Insurance Certificate: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Describe the Event: (Purpose of event, activities planned, number of anticipated people in attendance, history/origin of event, etc.) (Attach additional page is needed.)

Annual Kinnis Easter Egg Hunt
300-400 in attendance

PROMOTER AND CONTACT PERSON INFORMATION

Promoter's Name: <u>Mark Van Poppel</u>	Contact Person: <u>11</u>		
Signature: <u>Mark Van Poppel</u>	Signature:		
Address: <u>1301 Main Pella</u>	Address:		
Phone: <u>782-2430</u>	Cell Phone: <u>782-7612</u>	Phone:	Cell Phone:

EVENT INFORMATION

DATE(S) AND TIME(S) OF EVENT: 3/19/16 10:30 AM, Rain date of 3/26
DATE(S) AND TIME(S) OF SET-UP/TAKE DOWN: 3/19/16 8 AM - 11:15 AM
LOCATION OF EVENT: Name streets, parks, area, etc and ATTACH map or drawing.
SE + SW section of Central Park

EVENT INFORMATION (continued)

DO STREETS NEED TO BE CLOSED? Yes No If YES, list streets to be closed and indicate on map. Also list number of barricades needed.

Street Name	Distance on Street	Date/ Time for Street Closings		# of Barricades
		Starting:	Ending:	
		Starting:	Ending:	

DO PARKING SPACES NEED TO BE RESERVED? Yes No If spaces need to be roped off or reserved, please indicate below.

Location <i>4 spaces immediately south/south east of Tulp Tavern for Big Red Radio on Franklin St.</i>	# of Cones <i>4-6</i>
--	--------------------------

WILL SIGNAGE BE USED? Yes No If Yes, complete the Special Event Signage Information Sheet.

WILL POLICE OFFICERS OR RESERVES BE NEEDED? Yes No If Yes, list number needed and for what length of time. You will be billed \$30 per hour per officer.

WILL ADDITIONAL ELECTRICITY BE REQUIRED? Yes No If Yes, complete the Special Event Electrical Information Sheet.

WILL ANY OTHER CITY SERVICES BE NEEDED? Yes No If Yes, list details.

COMPLETE LAYOUT OF THE CITY PROPERTY TO BE USED: Map Drawing

If the map does not accurately show the area, then a drawing should be included. For example, the dimensions of the area to be used or a more detailed description of the area would be helpful. Please be reminded that if you are requesting the use of a park, the parking spaces around that area are not included in the permit, unless specifically requested.

WILL THERE BE VENDOR BOOTHS? Yes No If Yes, a list of the names of all vendors and a map showing the location and size of the vendor booths needs to be sent to City Hall prior to the date of the event as outlined in Sec 123.04 of the City Code (attached). The time requirement for submittal of this list is dependent upon the length and size of your event. For large events, please supply this information earlier than the one month recommendation.

WILL ANY PART OF THE EVENT BE HELD ON PRIVATE PROPERTY? Yes No If Yes, list the address of the property and have the property owner sign below giving their consent for use of their property for this special event.

Property Owner	Address	Signature of Property Owner



CITY OF PELLA SPECIAL EVENTS DEPARTMENT REVIEW

[REDACTED]	Kiwanis Easter Egg Hunt
	February 22, 2016
	Ronda Brown
	March 19—Raindate March 26, 2016
	Mark Van Roekel 780-7612

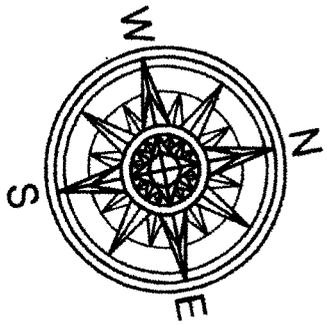
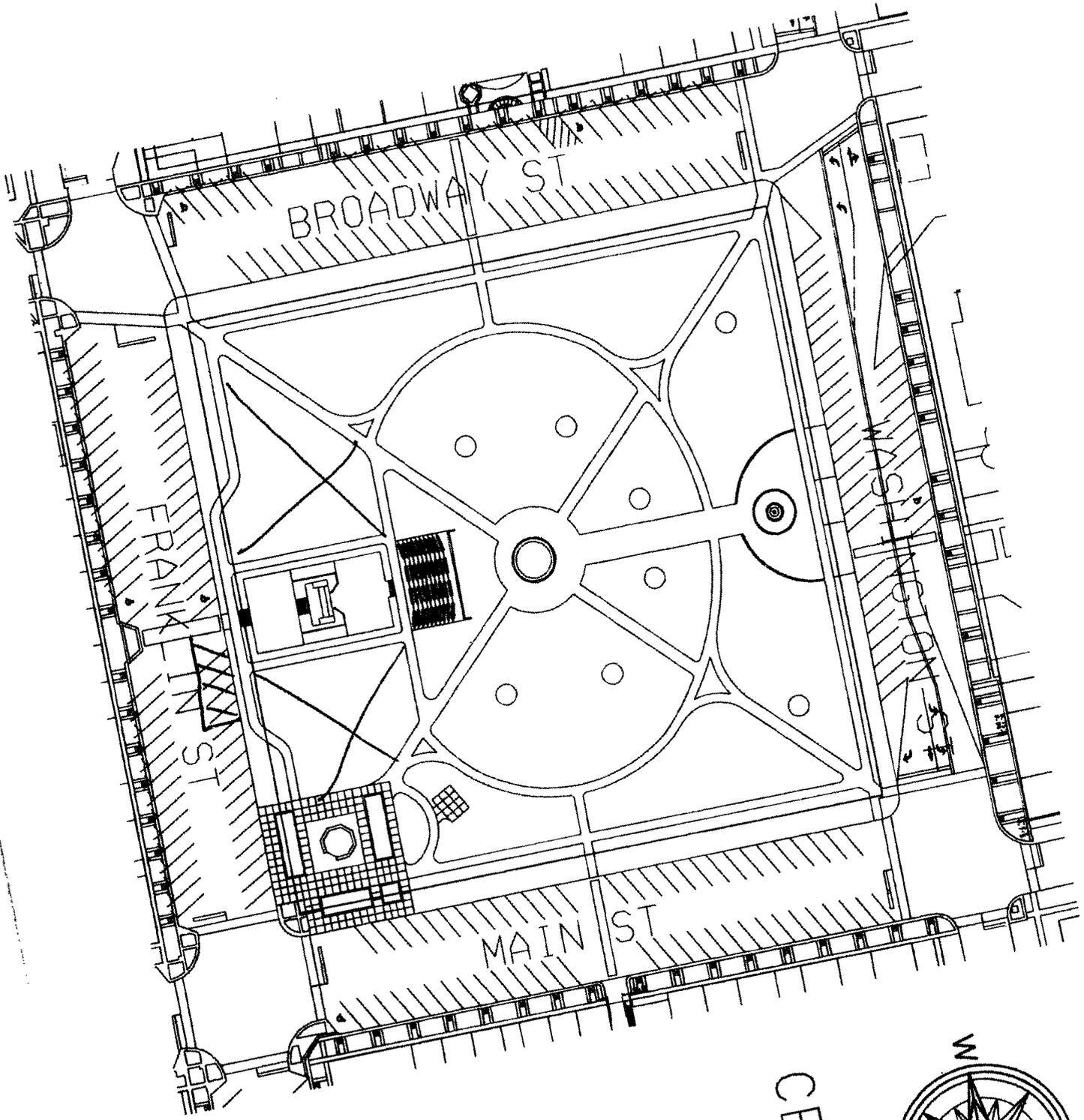
[REDACTED]
Recommend approval. RAB

[REDACTED]
Recommend approval. DB

[REDACTED]
Recommend approval. GW

[REDACTED]
Recommend approval. DM

[REDACTED]
Recommend approval. JV



CENTRAL
PARK
Pellio. 10WA



THE
CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: I-1

SUBJECT: Ordinance Amending Zoning Regulations, 165.33 Sign Regulations by Amending the Provisions Pertaining to Highway 163 Bypass Signage

DATE: March 1, 2016 (This item was tabled on February 26, 2016.)

BACKGROUND:

The City Council in 2004 amended the City Code to permit up to 60 foot pole signs for food, fuel and lodging uses located within a 1,600 foot radius of the Highway 163 interchanges at Washington Street, Clark Street and the County line. Prior to this amendment, the maximum height for a pole sign was 15 foot.

As background, this code amendment was driven by visibility concerns at the Clark Street and Highway 163 interchange. Specifically, it was felt businesses in this area needed to have signs in height of 60 feet in order to be visible from Highway 163. However, over the twelve years since this amendment has been in place, the tallest constructed at these interchanges was 30 feet. Furthermore, Dairy Queen was recently approved for a 40 foot pole for their new restaurant located in the vicinity of Clark Street and Highway 163.

Since businesses over the last twelve years have only requested to construct pole signs up to 40 feet in height, staff discussed this issue with Council during Policy and Planning on November 17, 2015. Specifically, the concern with the current maximum height of sixty feet for pole signs does not appear to be needed by businesses. Furthermore, tall signs have traditionally been viewed as contrary to the City's zoning ordinance and gateway zoning districts. For comparison purposes, staff inquired with three comparable communities who abut Interstates 80, 35, and 235. Listed below is the maximum sign height each of these communities allow for businesses located in the vicinity of an interstate interchange:

	Maximum Sign Height	Maximum Sign Area
West Des Moines	30 ft.	100 sq. ft.
Urbandale	50 ft.	300 sq. ft.
Clive	30 ft.	100* sq. ft.
Pella	60 ft.	180 sq. ft.
Average without Pella	36.6 ft	166.66 sq. ft.

* Allows business owners who own 25 acres of land and have 1,000 linear feet of frontage abutting the interstate to construct a monument sign of 30 feet in height and up to 750 square in area.

After discussing this issue, Council directed staff to solicit feedback from the Community Development Committee and Planning and Zoning on this issue. For these two committees, staff proposed a draft ordinance which would limit the size of a pole sign constructed at a Highway 163 interchange to 40 feet, which was the tallest sign any business has requested over the past twelve years.

Listed below is a summary of the proposed sign code amendment:

Current Hwy 163 Sign Height Limitations

- A sign area of up to 180 square feet for signs 60 feet in height.
- A sign area of up to 150 square feet for signs 50 feet in height.
- A sign area of up to 120 square feet for signs 40 feet in height.
- A sign area of up to 90 square feet for signs 30 feet in height.
- Signs less than 30 feet in height shall be limited to a maximum sign area of 50 square feet.

Proposed Hwy 163 Sign Height Limitations

- A sign area of up to 120 square feet for signs 40 feet in height.
- A sign area of up to 90 square feet for signs 30 feet in height.
- Signs less than 30 feet in height shall be limited to a maximum sign area of 50 square feet.

Committee Actions

The Community Development Committee (CDC) at their December 9, 2015 meeting voted 8 to 0 to recommend approval of the ordinance.

The Planning and Zoning Commission at their January 25, 2016 meeting voted 9 to 0 to recommend denial of the ordinance. Due to the fact the Ordinance amendment was denied by the Planning and Zoning Commission, a super majority of Council, three-fourths (3/4) or 5 out of 6 of the members, is required to approve this ordinance per 165.38.

At the Council meeting on February 16, 2016, Ordinance No. 906 was tabled to allow representatives from the Community Development Committee and Planning and Zoning to meet to further discuss the bypass signage issue.

ATTACHMENTS: Ordinance; Highway 163 Bypass Sign Graphic

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR, CITY CLERK

RECOMMENDATION: Table Ordinance until representatives from CDC and P&Z have met for further discussion on this topic.

ORDINANCE NO. 906

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.33 BY AMENDING THE PROVISIONS PERTAINING TO HIGHWAY 163 BYPASS SIGNAGE

Be it enacted by the City Council of the City of Pella, Iowa:

SECTION 1. TEXT AMENDMENTS. The City Code of the City of Pella is hereby amended by deleting 15. Highway 163 Bypass Signage replacing with the following:

15. Highway 163 Bypass Signage:

A. Applicability. The provisions of this section shall only apply to food, fuel or lodging uses as defined by this section for parcels within a 1600 foot radius of the center of Highway 163 and the Washington Street, Clark Street or County Highway G5T interchanges.

B. Maximum Area/Maximum Height for Freestanding Elevated Signs. Parcels meeting the above applicability requirements may have one freestanding elevated sign with areas as follows:

- (1) A sign area of up to 120 square feet for signs 40 feet in height.
- (2) A sign area of up to 90 square feet for signs 30 feet in height.
- (3) Signs less than 30 feet in height shall be limited to a maximum sign area of 50 square feet.

C. Number of Signs. Parcels meeting the applicability requirements may have one freestanding sign in addition to one freestanding elevated sign provided the additional sign is a freestanding ground sign. A minimum distance of sixty (60) feet shall be maintained between freestanding elevated signs and freestanding ground signs. A minimum distance of two hundred (200) feet shall be maintained between a freestanding elevated sign and any other freestanding elevated sign on adjacent parcels. In no case shall any parcel have more than one freestanding sign, whether ground sign or elevated, other than specified above for the Highway 163 interchange areas.

D. Wall Sign Allowance. Buildings on parcels meeting the above applicability requirements may have wall signs up to 250 square feet each per building front in area regardless of setback from the nearest public right of way provided all of the following are met:

- (1) There is no freestanding elevated sign on the parcel in question.
- (2) The wall sign if internally lit is lit with interior lit dimensional letters as defined by the following parameters:
 - (a) Fabricated dimensional letters w/ interior lighting and translucent faces. Light source may be concealed florescent tube or concealed neon.
 - (b) Company logos may be housed by a sign cabinet in the shape of the logo.
 - (c) Graphic layout may not be a line of lettering mounted to the face of a rectangular box cabinet.
- (3) The wall sign does not contain more than 2.75 square feet per front foot of wall on which the sign is placed.

(4) The wall sign, when mounted, does not obscure or cover any architectural features of the building.

(5) The wall sign cannot be affixed to any portion or obscure any portion of the roof or roof line.

This requirement shall not prohibit a business from having other wall signs provided they meet all other regulations for wall signs.

E. Maximum Sign Area Ratio. The maximum height to width or width to height ratio for wall signs and freestanding elevated sign areas under this section shall be 3 to 1.

F. Airport Restrictions. Any proposed freestanding elevated sign for the Washington Street interchange shall conform to airport height and lighting restrictions.

SECTION 2. NOTATION. The Zoning Administrator shall hereby record the ordinance number and date of passage of this Ordinance.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

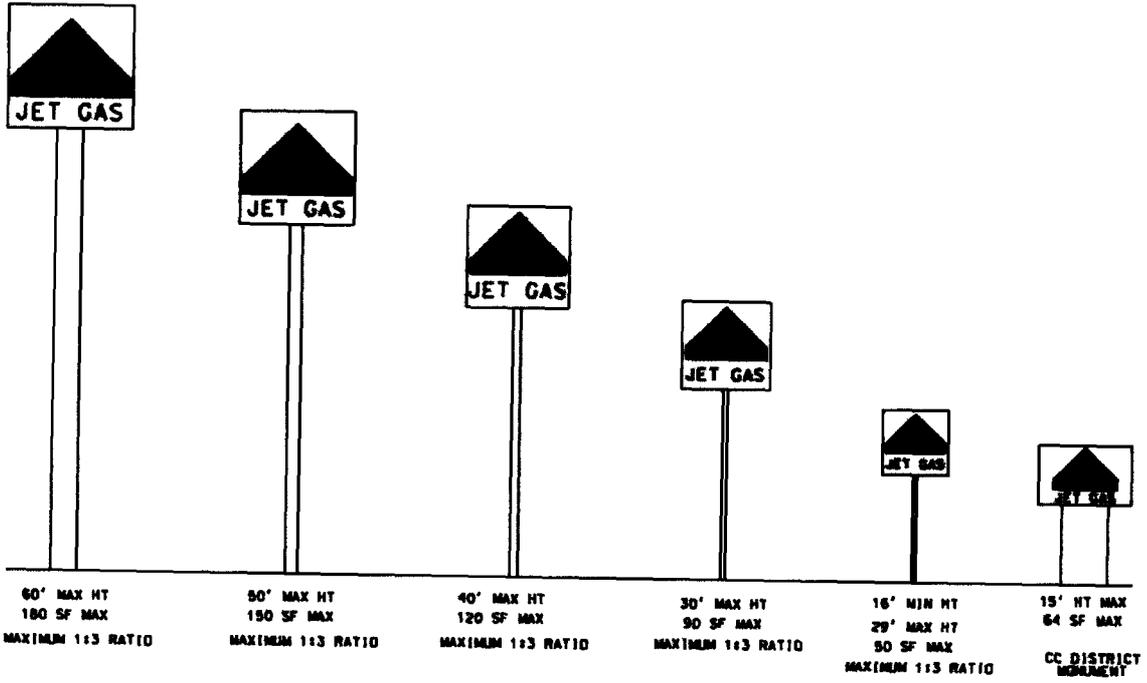
SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this _____ day of _____, 2016.

James Mueller, Mayor

ATTEST: _____
Ronda Brown, City Clerk





THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: I-2

SUBJECT: Washington Street Parking

DATE: March 1, 2016

BACKGROUND: Due to traffic flow concerns, the City contracted with Snyder and Associates to complete a traffic analysis of Washington Street between Broadway and Main Street. During the February 16, 2016 Policy and Planning meeting, the City Council discussed the recommendations made by Snyder and Associates. At the conclusion of the meeting, Council directed staff to proceed with an ordinance adopting the recommendations made by Snyder and Associates.

This proposed ordinance encompasses the recommendations of Snyder and Associates to improve the traffic flow on Washington Street from Broadway Street to Main Street. Listed below is a summary of this ordinance's proposed changes.

- The seven parking spaces on the north side of Washington Street between Broadway Street and Main Street will be removed.
- Parking spaces on the south side of Washington Street from Broadway Street to Main Street will be reconfigured from a 45 degree to a 60 degree angle. This reconfiguration will add approximately six parking spaces on the south side of Washington Street and will compensate for the removal of parking spaces on the north side of Washington Street.
- With the removal of parking on the north side of Washington Street, the west to east road lane will be reconfigured to a straighter continuous path than currently exist.
- Due to safety concerns, the mid-block pedestrian crosswalk on Washington Street between Broadway Street and Main Street will be removed.

The above changes allow for the removal of the left-right wave in the roadway, widen travel lanes, and result in a net loss of only one parking space for the entire length of the block.

It should be noted, if Ordinance No. 907 is approved, the sandblast removal of existing lines and the painting of new parking and travel lines is scheduled to be completed in April or May dependent upon weather conditions. Therefore, this ordinance would become effective after its final passage, approval, publication, and completion of the parking and travel lane reconfigurations.

ATTACHMENTS: Ordinance; Snyder and Associates Traffic Analysis

REPORT PREPARED BY: Robert A. Bokinsky, Chief of Police

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Approve ordinance.

ORDINANCE NO. 907

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA, IOWA
CHAPTER 69 PARKING REGULATIONS:

Be it Enacted by the City Council of the City of Pella, Iowa:

SECTION 1: TEXT AMENDMENT: Chapter 69.08, No Parking Zones is hereby amended by deleting the following:

No one shall stop, stand or park a vehicle in any of the following specifically designated no parking zones except when necessary to avoid conflict with other traffic or in compliance with the direction of a peace officer or traffic control signal.

<u>STREET</u>	<u>FROM</u>	<u>TO</u>	<u>SIDE</u>
Washington Street	Main Street	Broadway Street excluding adjacent street parking spaces	north

SECTION 2: TEXT AMENDMENT: Chapter 69.10, All Night Parking Prohibited is hereby amended by deleting the following:

No person, except physicians or other persons on emergency calls, shall park a vehicle on any of the following named streets between the hours of two o'clock (2:00) a.m. and six o'clock (6:00) a.m.

<u>STREET</u>	<u>FROM</u>	<u>TO</u>	<u>SIDE</u>
Washington Street	Main Street	West 1 st Street	both

SECTION 3: TEXT AMENDMENT: Chapter 69.12, Parking Limited is hereby amended by deleting the following:

Parking on the following streets shall be limited to three (3) hours from nine o'clock (9:00) a.m. to six o'clock (6:00) p.m., Monday through Saturday:

<u>STREET</u>	<u>FROM</u>	<u>TO</u>	<u>SIDE</u>
Washington Street	Main Street	Broadway Street parking spaces as designated	north
Washington Street	Mid-block crosswalk between Broadway Street and Main Street	Main Street parking spaces as designated	south

Parking on the following streets shall be unlimited day time parking (sunrise to sunset):

<u>STREET</u>	<u>FROM</u>	<u>TO</u>	<u>SIDE</u>
Washington Street	Broadway Street	Mid-block crosswalk between Main Street and Broadway Street parking spaces as designated	south

SECTION 4: TEXT AMENDMENT: Chapter 69.08, No Parking Zones is hereby amended by adding the following:

No one shall stop, stand or park a vehicle in any of the following specifically designated no parking zones except when necessary to avoid conflict with other traffic or in compliance with the direction of a peace officer or traffic control signal.

<u>STREET</u>	<u>FROM</u>	<u>TO</u>	<u>SIDE</u>
Washington Street	Main Street	Broadway Street	north

SECTION 5: TEXT AMENDMENT: Chapter 69.10, No Parking Zones is hereby amended by adding the following:

No person, except physicians or other persons on emergency calls, shall park a vehicle on any of the following named streets between the hours of two o'clock (2:00) a.m. and six o'clock (6:00) a.m.

<u>STREET</u>	<u>FROM</u>	<u>TO</u>	<u>SIDE</u>
Washington Street	Main Street	West 1 st Street	south

SECTION 6: TEXT AMENDMENT: Chapter 69.12, Parking Limited is hereby amended by adding the following:

Parking on the following streets shall be unlimited day time parking (sunrise to sunset):

<u>STREET</u>	<u>FROM</u>	<u>TO</u>	<u>SIDE</u>
Washington Street	Main Street	Broadway Street	south

SECTION 7: REPEALER. All ordinances or portions of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 8: SEVERABILITY CLAUSE. If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 9: WHEN EFFECTIVE. This Ordinance shall be in effect after its final passage, approval and publication as provided by law, and completion of the parking and travel lane reconfigurations.

PASSED, ADOPTED AND APPROVED by the Council of the City of Pella, Iowa, this _____ day of _____, 2016.

James Mueller, Mayor

ATTEST:

Ronda Brown, City Clerk

J-1

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
ACCO UNLIMITED CORP (1020)						
0160480-IN	CHEMICALS - IN POOL	02/08/2016	03/01/2016	302.20	02/16	100.5.04.4300.6503
Total ACCO UNLIMITED CORP (1020):				302.20		
AGRILAND FS (1044)						
193238	PROPANE	02/10/2016	03/01/2016	5,853.74	02/16	350.5.05.8300.6371
Total AGRILAND FS (1044):				5,853.74		
ALLIANT-IES (GAS) (1060)						
02102016 - PK	NATURAL GAS - MOLENGRACHT	02/10/2016	03/01/2016	19.55	02/16	100.5.09.4250.6371
02102016 - POOL	NATURAL GAS - POOL	02/10/2016	03/01/2016	2,649.61	02/16	100.5.04.4300.6371
Total ALLIANT-IES (GAS) (1060):				2,669.16		
ALTORFER INC (1069)						
PC350104858	AFTERCOOLER CIP - PP	02/09/2016	03/01/2016	17.20	02/16	410.5.06.8951.3430
PC350104999	AFTERCOOLER CIP - PP	02/11/2016	03/01/2016	919.24	02/16	410.5.06.8951.3430
PC350105000	AFTERCOOLER CIP - PP	02/11/2016	03/01/2016	1,593.50	02/16	410.5.06.8951.3430
PC350105035	AFTERCOOLER CIP - PP	02/12/2016	03/01/2016	289.99	02/16	410.5.06.8951.3430
PC350105036	AFTERCOOLER CIP - PP	02/12/2016	03/01/2016	30.99	02/16	410.5.06.8951.3430
PC350105069	AFTERCOOLER CIP - PP	02/13/2016	03/01/2016	1,304.71	02/16	410.5.06.8951.3430
PC350105070	AFTERCOOLER CIP - PP	02/13/2016	03/01/2016	297.86	02/16	410.5.06.8951.3430
PC350105205	AFTERCOOLER CIP - PP	02/17/2016	03/01/2016	459.63	02/16	410.5.06.8951.3430
PC350105240	AFTERCOOLER CIP - PP	02/18/2016	03/01/2016	289.99	02/16	410.5.06.8951.3430
Total ALTORFER INC (1069):				5,203.11		
AMAZON (1070)						
139510884429	SPEAKER EXTENSION - EL	01/30/2016	03/01/2016	4.95	02/16	400.5.06.8588.9920
139513802340	MONITORS - EL	01/26/2016	03/01/2016	263.98	02/16	400.5.06.8588.9920
162628132750	CABLE REPLACEMENT	02/03/2016	03/01/2016	42.00	02/16	201.5.00.7090.6725
187669109846	CABLE REPLACEMENT	02/03/2016	03/01/2016	36.88	02/16	201.5.00.7090.6725
Total AMAZON (1070):				347.81		
ARNOLD MOTOR SUPPLY (1126)						
37-500491	ST-22 PARTS	02/12/2016	03/01/2016	3.71	02/16	115.5.05.2100.6350
37-500540	EXHAUST FLUID	02/13/2016	03/01/2016	39.96	02/16	115.5.05.2100.6514
Total ARNOLD MOTOR SUPPLY (1126):				43.67		
ATERRA 38 LLC (5746)						
502 OSKALOOSA	OSKALOOSASTREETRECON	02/11/2016	03/01/2016	250.00	02/16	215.5.05.2191.6761
Total ATERRA 38 LLC (5746):				250.00		
BEELINE+BLUE (1199)						
331241	GIS SUPPLIES	02/05/2016	03/01/2016	90.88	02/16	100.5.05.6500.6540
Total BEELINE+BLUE (1199):				90.88		
BILL & RAY'S AUTO INC (5719)						
WI030049	DIGGER DERRICK REPAIR - EL	01/25/2016	03/01/2016	281.84	02/16	400.5.06.8588.9660
Total BILL & RAY'S AUTO INC (5719):				281.84		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
BLR (1260)						
16848046	FRONTLINE SUPERVISION SUBSCRIP	02/18/2016	03/01/2016	668.20	02/16	100.5.00.6320.6220
Total BLR (1260):				668.20		
BOKHOVEN, ROBERT (5747)						
509 OSKALOOSA	OSKALOOSAPROJECTRECON	02/11/2016	03/01/2016	250.00	02/16	215.5.05.2191.6761
Total BOKHOVEN, ROBERT (5747):				250.00		
BOWERS, JACOB A (5729)						
721185114	CREDIT BALANCE REFUND ON 700 1/	02/17/2016	03/01/2016	78.05	03/16	001.1199
Total BOWERS, JACOB A (5729):				78.05		
BRANDERHORST, NICHOLAS & LYNN KENDRICK (5741)						
219 OSKALOOSA	OSKALOOSA ST RECON EASEMENT	02/11/2016	03/01/2016	250.00	02/16	215.5.05.2191.6761
227 OSKALOOSA	OSKALOOSA ST RECON EASEMENT	02/11/2016	03/01/2016	250.00	02/16	215.5.05.2191.6761
Total BRANDERHORST, NICHOLAS & LYNN KENDRICK (5741):				500.00		
BROWNS SHOE FIT CO #29 (1364)						
29/1-29/9134	ICE CLEATS	02/10/2016	03/01/2016	30.00	02/16	350.5.05.8330.6546
Total BROWNS SHOE FIT CO #29 (1364):				30.00		
CAPITAL SANITARY SUPPLY (1422)						
C202866A	TRASH BAGS - PD	02/11/2016	03/01/2016	50.58	02/16	100.5.01.1000.6411
Total CAPITAL SANITARY SUPPLY (1422):				50.58		
CDW GOVERNMENT INC (1446)						
BZH8746	OFFICE 365 LICENSE	02/05/2016	03/01/2016	193.87	02/16	201.5.00.7090.6725
Total CDW GOVERNMENT INC (1446):				193.87		
CENTRAL IA WATER ASSOC (1462)						
02232016	WATER BILL - ANNEXED AREA	02/23/2016	03/01/2016	963.97	03/16	300.5.05.8100.6416
Total CENTRAL IA WATER ASSOC (1462):				963.97		
CENTRAL RESTAURANT PRODUCTS (5060)						
11369283	CONCESSION STAND TABLES - SPOR	02/12/2016	03/01/2016	3,230.95	02/16	100.5.09.4245.6590
Total CENTRAL RESTAURANT PRODUCTS (5060):				3,230.95		
CITY OF PELLA (1503)						
75-04820-01	TODD HACKETT UTILITY BILL	02/17/2016	03/01/2016	19,574.20	02/16	203.5.08.7226.6799
Total CITY OF PELLA (1503):				19,574.20		
CIVIC SYSTEMS LLC (1508)						
CVC14038	PAYMENTUS UB FILE EXPORT	02/11/2016	03/01/2016	1,800.00	02/16	201.5.00.7091.6725
Total CIVIC SYSTEMS LLC (1508):				1,800.00		
CLASSIC AVIATION INC (1519)						
03012016	AIRPORT MANAGER PAYMENT	02/22/2016	03/01/2016	3,447.50	03/16	100.5.05.2200.6405

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total CLASSIC AVIATION INC (1519):				3,447.50		
CUSTOMIZED ENERGY SOLUTIONSLTD (1622)						
1039451	TRANSMISSION - FTR'S	02/12/2016	03/01/2016	1,000.00	02/16	400.5.06.8565.9520
Total CUSTOMIZED ENERGY SOLUTIONSLTD (1622):				1,000.00		
D.J. GONGOL & ASSOCIATES INC (1629)						
11913	PUMP PARTS - WWTP	02/09/2016	03/01/2016	2,811.25	02/16	350.5.05.8320.6350
11913	SHIPPING - WWTP	02/09/2016	03/01/2016	38.57	02/16	350.5.05.8300.6531
Total D.J. GONGOL & ASSOCIATES INC (1629):				2,849.82		
DE RUITER EQUIPMENT (1685)						
020916PWS	SAW WORK	02/09/2016	03/01/2016	39.00	02/16	115.5.05.2100.6330
021816PK	AIR FILTER - PK	02/18/2016	03/01/2016	21.95	02/16	100.5.09.4200.6350
Total DE RUITER EQUIPMENT (1685):				60.95		
DGR ENGINEERING (1706)						
00218118	CONSULT. - WEST SUB 69 KV IMPRO	02/12/2016	03/01/2016	13,736.00	02/16	410.5.06.8955.3900
00218119	CONSULTING - WASHINGTON ST CO	02/12/2016	03/01/2016	45.00	02/16	410.5.06.8993.3670
00218120	CONSULTING - WEST SUB 69 KV LINE	02/12/2016	03/01/2016	3,250.00	02/16	410.5.06.8955.3900
Total DGR ENGINEERING (1706):				17,031.00		
DUTCH MILL SUPPLY (1834)						
161225	STEEL CHANNEL	02/02/2016	03/01/2016	15.00	02/16	350.5.05.8330.6310
161225	STEEL CHANNEL- DIST SHOP	02/02/2016	03/01/2016	15.00	02/16	300.5.05.8130.6310
161312	STEEL- DIST SHOP WALL	02/03/2016	03/01/2016	56.25	02/16	300.5.05.8130.6310
161312	STEEL SIDING	02/03/2016	03/01/2016	56.25	02/16	350.5.05.8330.6310
161504	BRINKHOFF WINDMILL REPAIR	02/11/2016	03/01/2016	166.66	02/16	100.5.09.4200.6320
161644	MATERIALS	02/22/2016	03/01/2016	10.40	02/16	115.5.05.2100.6545
Total DUTCH MILL SUPPLY (1834):				319.56		
ELECTRONIC ENGINEERING (1878)						
1561627	MICRN MONTHLY FEE - PD	02/10/2016	03/01/2016	72.00	02/16	100.5.01.1010.6403
Total ELECTRONIC ENGINEERING (1878):				72.00		
FASTENAL COMPANY (1929)						
IAPEA90726	RUSTOLEUM PAINT - PK	11/05/2015	03/01/2016	59.28	02/16	100.5.09.4200.6553
IAPEA90822	RESTOCK CHARGE - PK	11/10/2015	03/01/2016	.30	02/16	100.5.09.4200.6553
IAPEA92248	ICE MELT	02/02/2016	03/01/2016	17.22	02/16	115.5.05.2100.6420
IAPEA92270	GLOVES	02/03/2016	03/01/2016	10.01	02/16	115.5.05.2100.6546
IAPEA92287	HARDWARE - EL	02/05/2016	03/01/2016	33.39	02/16	400.5.06.8588.9950
IAPEA92322	ICE MELT- CBD	02/05/2016	03/01/2016	17.22	02/16	115.5.05.2100.6420
IAPEA92330	ICE MELT	02/05/2016	03/01/2016	8.61	02/16	115.5.05.2100.6420
IAPEA92383	MARKER / GLOVES	02/09/2016	03/01/2016	14.96	02/16	350.5.05.8330.6546
IAPEA92391	HARDWARE	02/09/2016	03/01/2016	6.88	02/16	115.5.05.2100.6330
Total FASTENAL COMPANY (1929):				167.87		
FELD FIRE (1937)						
0291021-IN	HYDROTEST AIR BOTTLES	02/15/2016	03/01/2016	70.00	02/16	100.5.02.1100.6510

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Total FELD FIRE (1937):				70.00		
FISHER, DEBORAH J (5745)						
412 OSKALOOSA	OSKALOOSASTREETRECON	02/11/2016	03/01/2016	250.00	02/16	215.5.05.2191.6761
Total FISHER, DEBORAH J (5745):				250.00		
GALLS INC (2022)						
004881598	CHEMICAL MUNITIONS - PD	02/11/2016	03/01/2016	42.69	02/16	100.5.01.1030.6510
Total GALLS INC (2022):				42.69		
GARDEN & ASSOCIATES LTD (2026)						
33894	EASEMENTS- RO WTP WASTE LINE	02/16/2016	03/01/2016	2,732.98	02/16	310.5.05.8167.6790
33922	WASHINGTON STREET PROJECT	02/16/2016	03/01/2016	826.50	02/16	215.5.05.2179.6761
33923	OSKALOOSA ST RECON	02/16/2016	03/01/2016	1,687.50	02/16	215.5.05.2191.6761
Total GARDEN & ASSOCIATES LTD (2026):				5,246.98		
GEHL FOODS LLC (5758)						
6416281882	CONCESSIONS EQUIPMENT	03/01/2016	03/01/2016	400.00	03/16	100.5.09.4245.6530
Total GEHL FOODS LLC (5758):				400.00		
GOODENOW, COREY (4984)						
02102016	TRAVEL TO ICT MEETING	02/10/2016	03/01/2016	47.52	02/16	100.5.00.6100.6260
Total GOODENOW, COREY (4984):				47.52		
HACH COMPANY (2136)						
9782024	LAB CHEMICALS	02/04/2016	03/01/2016	249.38	02/16	300.5.05.8120.6547
9785571	LAB SUPPLIES - WTP	02/08/2016	03/01/2016	146.70	02/16	300.5.05.8120.6547
Total HACH COMPANY (2136):				396.08		
HAWKEYE TRUCK EQUIPMENT (2197)						
120498	CUTTING EDGES FOR PICKUP PLOW	02/09/2016	03/01/2016	396.00	02/16	100.5.05.2200.6590
Total HAWKEYE TRUCK EQUIPMENT (2197):				396.00		
HAWKINS INC (2198)						
38324632RI	CHEMICALS	02/02/2016	03/01/2016	1,016.13	02/16	300.5.05.8120.6503
Total HAWKINS INC (2198):				1,016.13		
HOWARD R GREEN COMPANY (2290)						
103207	RO WATER TREATMENT	02/11/2016	03/01/2016	52,448.03	02/16	310.5.05.8182.6727
Total HOWARD R GREEN COMPANY (2290):				52,448.03		
HUSTON, MATTHEW (2320)						
021216PD	TRAVEL - MEALS/MILEAGE/LODGING	02/12/2016	03/01/2016	418.47	02/16	100.5.01.1030.6260
Total HUSTON, MATTHEW (2320):				418.47		
HY-VEE (2328)						
4357792053	SNACKS FOR ADULT ART CLASS	02/11/2016	03/01/2016	3.99	02/16	100.5.04.4110.6544

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4361039686	SNACKS FOR ADULT ART CLASS	02/16/2016	03/01/2016	3.99	02/16	100.5.04.4110.6544
4362107596	LUNCH FOR BOARD MEETING - CC	02/18/2016	03/01/2016	58.48	02/16	100.5.04.4100.6240
Total HY-VEE (2328):				66.46		
IA ASSN MUNICIPAL UTILIT (2335)						
10562	FEMA TRAINING 11/9/15 - EL	11/09/2015	03/01/2016	200.00	02/16	400.5.06.8921.9900
10574	ENERGY CONFERENCE 11/3/15 - EL	11/03/2015	03/01/2016	225.00	02/16	400.5.06.8921.9900
10575	ENERGY PRECONFERENCE 11/3/15 -	11/03/2015	03/01/2016	90.00	02/16	400.5.06.8921.9900
Total IA ASSN MUNICIPAL UTILIT (2335):				515.00		
IA DEPT OF PUBLIC HEALTH (2357)						
02012016 - POOL	REGISTRATION - INDOOR POOL	02/01/2016	03/01/2016	35.00	02/16	100.5.04.4300.6416
02012016 - POOL	REGISTRATION - OUTDOOR POOL	02/01/2016	03/01/2016	280.00	02/16	100.5.04.4301.6416
Total IA DEPT OF PUBLIC HEALTH (2357):				315.00		
IA DEPT TRANSPORTATION (2361)						
30852	PAPER - PD	01/19/2016	03/01/2016	122.04	02/16	100.5.01.1030.6543
Total IA DEPT TRANSPORTATION (2361):				122.04		
IA DIVISION OF CRIMINAL INVEST (2363)						
#8-4096-F	REPLENISH FUNDS FOR BACKGROU	03/01/2016	03/01/2016	500.00	03/16	100.1650
Total IA DIVISION OF CRIMINAL INVEST (2363):				500.00		
IA FIRE CHIEFS ASSOC. (2367)						
02232016 - FD	MEMBERSHIP DUES	02/23/2016	03/01/2016	25.00	02/16	100.5.02.1100.6210
Total IA FIRE CHIEFS ASSOC. (2367):				25.00		
IA LAW ENFORCEMENT ACADEMY (2376)						
304189	TRAINING - TEMPORARY HOLDING F	02/08/2016	03/01/2016	225.00	02/16	100.5.01.1020.6230
CR10003789	CREDIT MEMO - PD	10/15/2015	03/01/2016	100.00	02/16	100.5.01.1030.6230
Total IA LAW ENFORCEMENT ACADEMY (2376):				125.00		
IA ONE CALL (2385)						
178498	LOCATES - EL	02/08/2016	03/01/2016	21.70	02/16	400.5.06.8588.9810
178904	LOCATES WTP	02/08/2016	03/01/2016	9.45	02/16	300.5.05.8100.6405
178904	LOCATES WWTP	02/08/2016	03/01/2016	9.45	02/16	350.5.05.8330.6405
Total IA ONE CALL (2385):				40.60		
IA PRISON INDUSTRIES (2392)						
938922	FIELD DISTANCE SIGNAGE - SPORTS	02/10/2016	03/01/2016	480.00	02/16	203.5.08.7226.6799
938979	SIGNAGE FOR CALDWELL, SP, AND S	02/12/2016	03/01/2016	475.20	02/16	100.5.09.4200.6320
Total IA PRISON INDUSTRIES (2392):				955.20		
IHS GLOBAL INC. (2434)						
90327240	SAFETY SOFTWARE SUPPORT	02/06/2016	03/01/2016	329.00	02/16	100.5.00.6320.6546
Total IHS GLOBAL INC. (2434):				329.00		

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JARCO INDUSTRIES (5755)						
SO-88764166	CONCESSIONS EQUIPMENT	02/19/2016	03/01/2016	2,669.72	02/16	100.5.09.4245.6530
Total JARCO INDUSTRIES (5755):				2,669.72		
JEFF ELLIS & ASSOCIATES INC. (2518)						
20074938	SWIM LESSONS BUNDLE	01/26/2016	03/01/2016	472.00	02/16	100.5.04.4300.6416
20075279	ELLIS FEE	03/01/2016	03/01/2016	934.58	03/16	100.5.04.4300.6416
Total JEFF ELLIS & ASSOCIATES INC. (2518):				1,406.58		
JOHN DEER FINANCIAL (2528)						
2444379	JB WELD	07/08/2015	03/01/2016	4.99	02/16	300.5.05.8120.6544
2466981	PPE	08/17/2015	03/01/2016	10.99	02/16	115.5.05.2100.6546
2479189	SUPPLIES FOR TRAILER - FD	09/09/2015	03/01/2016	71.98	02/16	201.5.02.7044.6727
2480042	SUPPLIES FOR TRAILER - FD	09/11/2015	03/01/2016	51.96	02/16	201.5.02.7044.6727
2487656	SUPPLIES FOR TRAILER - FD	09/25/2015	03/01/2016	40.98	02/16	201.5.02.7044.6727
2495893	GLOVES- DIST.	10/09/2015	03/01/2016	5.50	02/16	300.5.05.8100.6546
2495893	GLOVES	10/09/2015	03/01/2016	5.49	02/16	350.5.05.8330.6546
2527310	SCREWS & ADHESIVE- DIST SHOP	12/02/2015	03/01/2016	8.49	02/16	300.5.05.8130.6310
2527310	SCREWS & ADHESIVE	12/02/2015	03/01/2016	8.49	02/16	350.5.05.8330.6310
2562023	PIPE FITTINGS	02/03/2016	03/01/2016	23.05	02/16	350.5.05.8330.6510
2562023	PIPE FITTINGS- DIST SHOP	02/03/2016	03/01/2016	23.05	02/16	300.5.05.8130.6510
2562049	PIPE FITTINGS	02/03/2016	03/01/2016	4.37	02/16	350.5.05.8330.6310
2562864	OUTLET STRIP	02/05/2016	03/01/2016	19.50	02/16	350.5.05.8310.6543
2562864	OUTLET STRIP	02/05/2016	03/01/2016	19.49	02/16	300.5.05.8120.6543
2564542	FLASHLIGHT & BATTERIES	02/08/2016	03/01/2016	36.86	02/16	300.5.05.8120.6510
2564805	ELECTRICAL SUPPLIES- DIST SHOP	02/09/2016	03/01/2016	8.18	02/16	300.5.05.8130.6310
2564805	ELECTRICAL SUPPLIES	02/09/2016	03/01/2016	8.17	02/16	350.5.05.8330.6310
2564846	DRILL BITS & ANCHOR - POOL	02/09/2016	03/01/2016	8.68	02/16	100.5.04.4300.6310
2564954	KEYS	02/09/2016	03/01/2016	5.96	02/16	350.5.05.8330.6310
2565015	BRUSH, THREADLOCK - PK	02/09/2016	03/01/2016	14.97	02/16	100.5.09.4245.6590
2565286	SCREWS- DIST. SHOP	02/10/2016	03/01/2016	7.99	02/16	300.5.05.8130.6310
2565286	SCREWS	02/10/2016	03/01/2016	7.99	02/16	350.5.05.8330.6310
2565829	PLUMBING SUPPLIES	02/11/2016	03/01/2016	3.28	02/16	350.5.05.8300.6310
2565852	SMALL EQUIPMENT PARTS	02/11/2016	03/01/2016	14.99	02/16	115.5.05.2100.6510
2565855	HARDWARE	02/11/2016	03/01/2016	9.95	02/16	300.5.05.8120.6590
2566123	SAFETY APPAREL - PP	02/12/2016	03/01/2016	79.16	02/16	400.5.06.8549.9020
2566300	CLEANER & SCRUB PADS - POOL	02/12/2016	03/01/2016	3.58	02/16	100.5.04.4300.6310
2568108	HOSE - POOL	02/16/2016	03/01/2016	8.76	02/16	100.5.04.4300.6310
2568415	BOLT - POOL	02/17/2016	03/01/2016	.78	02/16	100.5.04.4300.6310
2568473	ANCHORS - POOL	02/17/2016	03/01/2016	5.09	02/16	100.5.04.4300.6310
2569289	CAULK - POOL	02/19/2016	03/01/2016	3.49	02/16	100.5.04.4300.6310
2569539	SAFETY GLOVES - PK	02/19/2016	03/01/2016	47.97	02/16	100.5.09.4200.6546
Total JOHN DEER FINANCIAL (2528):				574.18		
KELLY SUPPLY CO (2579)						
8159994-1	BUILDING MAINTENANCE	02/08/2016	03/01/2016	1,508.10	02/16	115.5.05.2100.6310
8160138-0	ELECTRIC OUTLETS/ FITTINGS	02/08/2016	03/01/2016	34.44	02/16	300.5.05.8130.6310
8160138-0	ELECTRIC OUTLETS/ FITTINGS	02/08/2016	03/01/2016	34.45	02/16	350.5.05.8330.6310
8160207-0	CENTRAL PARK LED LIGHT - PK	02/11/2016	03/01/2016	115.00	02/16	100.5.09.4200.6320
8160225-0	PLUMBING SUPPLIES	02/11/2016	03/01/2016	3.03	02/16	350.5.05.8300.6310
8160231-0	SHOP LIGHTS	02/11/2016	03/01/2016	443.16	02/16	115.5.05.2100.6310
8160273-0	LIGHT BULBS - CC	02/15/2016	03/01/2016	8.51	02/16	100.5.04.4100.6590
8160307-0	BUILDING NEEDS	02/16/2016	03/01/2016	40.24	02/16	115.5.05.2100.6310
8160370-0	3" EXPANSION JOINT / STRAPS - EL	02/18/2016	03/01/2016	49.30	02/16	410.5.06.8993.3670
8160387-0	3/8 UNISTRUT NUTS - EL	02/19/2016	03/01/2016	32.49	02/16	410.5.06.8993.3670

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8509164-0	RETURN LIGHT - PK	02/19/2016	03/01/2016	115.00-	02/16	100.5.09.4200.6310
Total KELLY SUPPLY CO (2579):				2,153.72		
LAMPERT LUMBER (2653)						
9105174	INSULATION/STAPLES/SCREWS	02/01/2016	03/01/2016	82.42	02/16	350.5.05.8330.6310
9105174	INSULATION/STAPLES/SCREWS	02/01/2016	03/01/2016	82.41	02/16	300.5.05.8130.6310
9105193	SHEATHING	02/01/2016	03/01/2016	71.94	02/16	350.5.05.8330.6310
9105193	OSB-DIST SHOP	02/01/2016	03/01/2016	71.94	02/16	300.5.05.8130.6310
9105218	NAILS	02/02/2016	03/01/2016	3.49	02/16	350.5.05.8330.6310
9105234	SCREWS	02/02/2016	03/01/2016	8.79	02/16	350.5.05.8330.6310
9105788	SUPPLIES/SHOP	02/17/2016	03/01/2016	14.17	02/16	115.5.05.2100.6330
Total LAMPERT LUMBER (2653):				335.16		
LAUGH & SPLASH INC (5750)						
205 OSKALOOSA	OSKALOOSASTREETRECON	02/11/2016	03/01/2016	250.00	02/16	215.5.05.2191.6761
Total LAUGH & SPLASH INC (5750):				250.00		
LEYDENS PROPERTIES (5442)						
331 OSKALOOSA	OSKALOOSASTREETRECON	02/11/2016	03/01/2016	250.00	02/16	215.5.05.2191.6761
Total LEYDENS PROPERTIES (5442):				250.00		
LIBERTY INVESTORS LLC (2743)						
419 OSKALOOSA	OSKALOOSASTREETRECON	02/11/2016	03/01/2016	250.00	02/16	215.5.05.2191.6761
Total LIBERTY INVESTORS LLC (2743):				250.00		
LINCOLN NATIONAL (2752)						
3189561284	LIFE & LTD INSURANCE PREMIUM	02/10/2016	03/01/2016	475.20	03/16	191.5.08.9200.6154
3189561284	LIFE & LTD INSURANCE PREMIUM	02/10/2016	03/01/2016	83.78	03/16	191.5.08.9200.6154
3189561284	LIFE & LTD INSURANCE PREMIUM	02/10/2016	03/01/2016	79.20	03/16	191.5.08.9200.6154
3189561284	LIFE & LTD INSURANCE PREMIUM	02/10/2016	03/01/2016	1,212.18	03/16	191.5.08.9200.6155
Total LINCOLN NATIONAL (2752):				1,850.36		
LISCO (2761)						
1623219	RDSL - POLICE	02/05/2016	03/01/2016	48.00	02/16	100.5.01.1040.6373
Total LISCO (2761):				48.00		
MALLOY ELECTRIC BEARING SUPPLY (2815)						
6066013	TRANSFORMER OIL ANALYSIS - EL	02/10/2016	03/01/2016	140.00	02/16	400.5.06.8592.9030
6066014	TRANSFORMER ANALYSIS - EL	02/10/2016	03/01/2016	140.00	02/16	400.5.06.8592.9030
Total MALLOY ELECTRIC BEARING SUPPLY (2815):				280.00		
MARION COUNTY EMERGENCY MANAGEMENT (4949)						
1.26.2016.01.JDA	SUBSCRIPTION - IAMRESPONDING.C	01/26/2016	03/01/2016	338.00	02/16	100.5.02.1100.6510
Total MARION COUNTY EMERGENCY MANAGEMENT (4949):				338.00		
MARION CTY BANK (2826)						
SE 16TH STREET	OSKALOOSASTREETRECON	02/11/2016	03/01/2016	250.00	02/16	215.5.05.2191.6761

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Total MARION CTY BANK (2826):				250.00		
MARTIN MARIETTA MATERIALS (2842)						
16983936	ICE SAND	01/31/2016	03/01/2016	565.27	02/16	115.5.05.2100.6420
17024459	ICE SAND	02/08/2016	03/01/2016	496.30	02/16	115.5.05.2100.6420
Total MARTIN MARIETTA MATERIALS (2842):				1,061.57		
MAXIM TRUCKING (2863)						
8369	SNOW HAULING	02/16/2016	03/01/2016	760.00	02/16	115.5.05.2100.6420
Total MAXIM TRUCKING (2863):				760.00		
MAXIMUM SIGHT & SOUND (5736)						
37376	DOWNTOWN SPEAKERS INSTALLATI	02/18/2016	03/01/2016	5,431.00	02/16	176.5.09.4220.6512
Total MAXIMUM SIGHT & SOUND (5736):				5,431.00		
MCDONALDS CORPORATION (5742)						
309	OSKALOOSA OSKALOOSASTREETRECON	02/11/2016	03/01/2016	250.00	02/16	215.5.05.2191.6761
Total MCDONALDS CORPORATION (5742):				250.00		
MENNINGA PEST CONTROL (2913)						
44614	PEST CONTROL - SOCCER	02/01/2016	03/01/2016	26.00	02/16	100.5.09.4200.6403
45074	PEST CONTROL - PK	02/01/2016	03/01/2016	35.00	02/16	100.5.09.4200.6403
45322	PEST CONTROL - CH	02/15/2016	03/01/2016	30.00	02/16	100.5.00.6100.6310
45408	MONTHLY PEST CONTROL - CC	02/18/2016	03/01/2016	92.00	02/16	100.5.04.4100.6310
45417	PEST CONTROL - PP	02/18/2016	03/01/2016	59.92	02/16	400.5.06.8549.9020
Total MENNINGA PEST CONTROL (2913):				242.92		
MIDLAND SCIENTIFIC INC (2957)						
5505956	LAB PRINTER CARTRIDGE	02/09/2016	03/01/2016	39.72	02/16	300.5.05.8120.6547
Total MIDLAND SCIENTIFIC INC (2957):				39.72		
MIDWEST SANITATION (2981)						
22712	GARBAGE/ROLL-OFF	01/31/2016	03/01/2016	285.00	02/16	350.5.05.8310.6372
Total MIDWEST SANITATION (2981):				285.00		
MISSOURI RIVER ENERGY SERVICES (3001)						
020916	PURCHASED POWER	02/24/2016	02/24/2016	1,079,934.89	02/16	400.5.06.8555.9500
020916	TRANSMISSION	02/24/2016	02/24/2016	107,917.97	02/16	400.5.06.8565.9520
Total MISSOURI RIVER ENERGY SERVICES (3001):				1,187,852.86		
MORVANT ENTERPRISES (5743)						
313	OSKALOOSA OSKALOOSAPROJECTRECON	02/11/2016	03/01/2016	250.00	02/16	215.5.05.2191.6761
Total MORVANT ENTERPRISES (5743):				250.00		
MTI DISTRIBUTION INC (3042)						
1049605-00	BRAKE SHOES - TORO	02/04/2016	03/01/2016	320.38	02/16	100.5.09.4200.6350
1049624-00	DRUM BRAKE - TORO	02/04/2016	03/01/2016	35.72	02/16	100.5.09.4200.6350

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Total MTI DISTRIBUTION INC (3042):				356.10		
NORTHERN SAFETY CO INC (3141)						
901809431	SAFETY GLASSES	02/16/2016	03/01/2016	74.48	02/16	115.5.05.2100.6546
Total NORTHERN SAFETY CO INC (3141):				74.48		
NORTHROP GRUMMAN (3142)						
24620	WATER METER READING EQUIPMEN	02/12/2016	03/01/2016	541.50	02/16	300.5.05.8140.6510
24620	METER READING EQUIPMENT REPAI	02/12/2016	03/01/2016	541.50	02/16	350.5.05.8300.6510
Total NORTHROP GRUMMAN (3142):				1,083.00		
NSI SOLUTIONS INC (3156)						
328646	LABORATORY SAMPLES-WWTP	02/11/2016	03/01/2016	170.00	02/16	350.5.05.8300.6547
328646	FREIGHT	02/11/2016	03/01/2016	23.00	02/16	350.5.05.8300.6531
Total NSI SOLUTIONS INC (3156):				193.00		
OFFICE DEPOT (3174)						
823833599001	ERASER	02/12/2016	03/01/2016	1.68	02/16	350.5.05.8310.6543
Total OFFICE DEPOT (3174):				1.68		
PAYMENTUS GROUP INC (5756)						
US16010018	CREDIT CARD READERS	01/31/2016	03/01/2016	675.00	03/16	201.5.00.7091.6725
Total PAYMENTUS GROUP INC (5756):				675.00		
PEAK SOFTWARE SYSTEMS INC. (4510)						
16972	5 CREDIT CARD READERS ACS	02/19/2016	03/01/2016	495.00	02/16	100.5.04.4100.6543
Total PEAK SOFTWARE SYSTEMS INC. (4510):				495.00		
PELLA COOP ELECTRIC ASSN (3268)						
020916AIR	ELECTRIC BILL - AIRPORT	02/09/2016	03/01/2016	1,211.59	02/16	100.5.05.2200.6370
Total PELLA COOP ELECTRIC ASSN (3268):				1,211.59		
PELLA ENGRAVING CO (3272)						
135783	ENGRAVING-PW PLAQUE	01/27/2016	03/01/2016	9.25	02/16	300.5.05.8120.6543
135784	ENGRAVING-PW PLAQUE	01/27/2016	03/01/2016	23.98	02/16	300.5.05.8120.6543
136418	BOARD NAME PLATE	02/17/2016	03/01/2016	20.22	02/16	100.5.05.5000.6543
Total PELLA ENGRAVING CO (3272):				53.45		
PELLA PRINTING CO (3292)						
48783	NEWESLETTER - FEB 2016	01/25/2016	03/01/2016	340.00	02/16	100.5.00.6350.6417
Total PELLA PRINTING CO (3292):				340.00		
PELLA REGIONAL HEALTH CT (3296)						
020416PD	HEP B - PD	02/04/2016	03/01/2016	119.00	02/16	100.5.01.1030.6546
020416PWS	RANDOM DRUG SCREENING- PWS	02/04/2016	03/01/2016	60.00	02/16	115.5.05.2100.6546
020416WWTP	DRUG TEST-WWTP	02/04/2016	03/01/2016	30.00	02/16	350.5.05.8310.6546
02042016	EMPLOYEE HEP B - POOL	02/04/2016	03/01/2016	1,018.00	02/16	100.5.04.4300.6546

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total PELLA REGIONAL HEALTH CT (3296):				1,227.00		
PELLA RENTAL & SALES INC (3297)						
1-513631	NAIL GUN - WINDMILL - PK	02/19/2016	03/01/2016	37.00	02/16	100.5.09.4200.6320
Total PELLA RENTAL & SALES INC (3297):				37.00		
PELLA SOCCER CLUB (5753)						
02012016	SOCCER CONCESSIONS EQUIPMENT	02/01/2016	03/01/2016	215.00	02/16	100.5.09.4245.6530
Total PELLA SOCCER CLUB (5753):				215.00		
PETTY CASH (3318)						
022316PD	POSTAGE - PD	02/23/2016	03/01/2016	25.56	02/16	100.5.01.1010.6531
Total PETTY CASH (3318):				25.56		
POST OFFICE (3371)						
022416	MAIL 12 DAY NOTICES	02/24/2016	02/24/2016	52.99	02/16	300.5.05.8100.6531
022416	MAIL 12 DAY NOTICES	02/24/2016	02/24/2016	47.69	02/16	195.5.05.8400.6531
022416	MAIL 12 DAY NOTICES	02/24/2016	02/24/2016	47.69	02/16	350.5.05.8310.6531
022416	MAIL 12 DAY NOTICES	02/24/2016	02/24/2016	63.58	02/16	400.5.06.8921.9020
Total POST OFFICE (3371):				211.95		
QUILL CORPORATION (3420)						
3108971	OFFICE SUPPLIES - EL	02/08/2016	03/01/2016	175.30	02/16	400.5.06.8588.9920
3110366	GIS SUPPLIES	02/08/2016	03/01/2016	66.94	02/16	100.5.05.6500.6540
3110366	PW SUPPLIES	02/08/2016	03/01/2016	85.35	02/16	100.5.05.6500.6543
Total QUILL CORPORATION (3420):				327.59		
RAKER RHODES CIVIL LLC (5754)						
022316P&Z	REFUND- SPECIAL MEETING FEE	02/23/2016	03/01/2016	100.00	02/16	100.4.05.5000.4580
Total RAKER RHODES CIVIL LLC (5754):				100.00		
RMJ ENTERPRISES LLC (5752)						
6-02600-04	CREDIT BALANCE REFUND ON TERM	02/12/2016	03/01/2016	161.33	03/16	001.1199
60260103	CREDIT BALANCE REFUND ON 102 C	02/12/2016	03/01/2016	156.80	03/16	001.1199
6-02601-03	DEPOSIT REFUND ON TERMINATED	02/12/2016	03/01/2016	750.37	02/16	400.2210
Total RMJ ENTERPRISES LLC (5752):				1,068.50		
ROZENDAAL DRAIN CLEANING INC (3560)						
11498	UNCLOG TOILET - POOL	02/06/2016	03/01/2016	60.00	02/16	100.5.04.4300.6310
Total ROZENDAAL DRAIN CLEANING INC (3560):				60.00		
S & U REAL ESTATE LLC (5748)						
812 OSKALOOSA	OSKALOOSASTREETRECON	02/11/2016	03/01/2016	250.00	02/16	215.5.05.2191.6761
Total S & U REAL ESTATE LLC (5748):				250.00		
SCHRODER, BRENT (3621)						
02102016	ARMOR - X WATERPROOF CASES	02/10/2016	03/01/2016	215.70	02/16	300.5.05.8130.6510

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total SCHRODER, BRENT (3621):				215.70		
SCHWERDTFEGER, DAN (3645)						
205219	SAFETY FOOTWEAR - DAN S. - EL	02/08/2016	03/01/2016	308.82	02/16	400.5.06.8588.9720
Total SCHWERDTFEGER, DAN (3645):				308.82		
SISCO (3718)						
173960	FIXED INSURANCE COSTS	02/18/2016	02/18/2016	187.00	02/16	191.5.08.9200.6157
173960	FIXED INSURANCE COSTS	02/18/2016	02/18/2016	47,363.41	02/16	191.5.08.9200.6152
173960	FIXED INSURANCE COSTS	02/18/2016	02/18/2016	691.39	02/16	191.5.08.9200.6196
173960	FIXED INSURANCE COSTS	02/18/2016	02/18/2016	1,500.00	02/16	191.5.08.9200.6196
173960	FIXED INSURANCE COSTS	02/18/2016	02/18/2016	3.33	02/16	191.5.08.9200.6196
173960	FIXED INSURANCE COSTS	02/18/2016	02/18/2016	8.50	02/16	191.5.08.9200.6157
173960	FIXED INSURANCE COSTS	02/18/2016	02/18/2016	8.50	02/16	191.5.08.9200.6157
173960	FIXED INSURANCE COSTS	02/18/2016	02/18/2016	8.50	02/16	191.5.08.9200.6157
2213	FLEX SPENDING CLAIMS	02/23/2016	02/23/2016	485.74	02/16	191.5.08.9200.6157
2213-F	FLEX SPENDING CLAIMS	02/17/2016	02/17/2016	5,531.44	02/16	191.5.08.9200.6157
2213-M	MEDICAL CLAIMS	02/17/2016	02/17/2016	5,119.59	02/16	191.5.08.9200.6153
Total SISCO (3718):				60,856.40		
SKYLINE READY MIX (3723)						
93	CONCRETE SAND	01/20/2016	03/01/2016	658.00	02/16	115.5.05.2100.6420
Total SKYLINE READY MIX (3723):				658.00		
SLYCORD, MARCIA (3726)						
022416PD	TRAVEL - PD	02/24/2016	03/01/2016	50.89	02/16	100.5.01.1010.6260
Total SLYCORD, MARCIA (3726):				50.89		
SOUTHEAST IA SHRM CHAPTER #507 (3757)						
02122016	MEMBERSHIP - MARY POMMER	02/12/2016	03/01/2016	20.00	02/16	100.5.00.6320.6210
Total SOUTHEAST IA SHRM CHAPTER #507 (3757):				20.00		
SPORTS PAGE TEAM (3777)						
7358	MOUNDS & SCREENS - SPORTS PAR	02/08/2016	03/01/2016	6,583.96	02/16	203.5.08.7226.6799
Total SPORTS PAGE TEAM (3777):				6,583.96		
STAR EQUIPMENT CO (3800)						
609911	BRUSHES FOR ROTARY BROOM	02/04/2016	03/01/2016	1,180.46	02/16	100.5.05.2200.6510
Total STAR EQUIPMENT CO (3800):				1,180.46		
STRAVERS TRUE VALUE (3838)						
A224235	SUPPLIES - FD	02/02/2016	03/01/2016	19.99	02/16	100.5.02.1100.6310
A224645	HOSE - POOL	02/11/2016	03/01/2016	34.99	02/16	100.5.04.4300.6310
A224866	KEYS - CC	02/17/2016	03/01/2016	4.00	02/16	100.5.04.4100.6590
E54543	ANTENNA-MOUNTS- DIST SHOP	01/22/2016	03/01/2016	114.99	02/16	300.5.05.8130.6310
E54543	ANTENNA-MOUNTS	01/22/2016	03/01/2016	114.98	02/16	350.5.05.8330.6310
E54775	SUPPLIES - FD	02/08/2016	03/01/2016	6.99	02/16	100.5.02.1100.6310
E54781	TOWELS & FLOOR CLEANER - POOL	02/09/2016	03/01/2016	85.37	02/16	100.5.04.4300.6590

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total STRAVERS TRUE VALUE (3838):				381.31		
STROBEL, KEGAN (4844)						
021916PWS	BOOT REIMBURSEMENT	02/19/2016	03/01/2016	100.00	02/16	115.5.05.2100.6546
Total STROBEL, KEGAN (4844):				100.00		
SUMMIT COMPANIES (5585)						
1104669	REFILL EXTINGUISHER - FD	01/26/2016	03/01/2016	48.50	02/16	100.5.02.1100.6510
Total SUMMIT COMPANIES (5585):				48.50		
TAYLOR, KELLY (3902)						
65-00160-00	CREDIT BALANCE REFUND ON 1117 F	02/12/2016	03/01/2016	175.47	03/16	001.1199
Total TAYLOR, KELLY (3902):				175.47		
THEISEN REAL ESTATE LLC (5744)						
403 OSKALOOSA	OSKALOOSASTREETRECON	02/11/2016	03/01/2016	250.00	02/16	215.5.05.2191.6761
Total THEISEN REAL ESTATE LLC (5744):				250.00		
TONY'S AUTO PARTS (3968)						
5797-210106	BUILDING SUPPLIES	02/08/2016	03/01/2016	8.40	02/16	300.5.05.8130.6310
5797-210295	SHOP SUPPLIES	02/10/2016	03/01/2016	47.83	02/16	115.5.05.2100.6330
5797-210298	EQUIPMENT SUPPLIES	02/10/2016	03/01/2016	109.50	02/16	115.5.05.2100.6330
5797-210301	OIL - PK	02/10/2016	03/01/2016	12.24	02/16	100.5.09.4200.6350
5797-210386	ST-7 PARTS	02/11/2016	03/01/2016	1.85	02/16	115.5.05.2100.6330
5797-210387	LIFT PARTS	02/11/2016	03/01/2016	2.31	02/16	115.5.05.2100.6350
5797-210468	ST-22 PART	02/12/2016	03/01/2016	3.98	02/16	115.5.05.2100.6350
5797-210592	LIGHT BULB - PK	02/15/2016	03/01/2016	8.54	02/16	100.5.09.4200.6350
5797-210634	TRUCK MAINTENANCE	02/16/2016	03/01/2016	338.31	02/16	350.5.05.8310.6330
5797-210669	HOSE & FITTINGS	02/16/2016	03/01/2016	17.07	02/16	350.5.05.8300.6350
5797-210902	JET MACHINE REPAIR	02/19/2016	03/01/2016	95.46	02/16	350.5.05.8330.6350
5797-210903	PARTS	02/19/2016	03/01/2016	9.21	02/16	115.5.05.2100.6330
Total TONY'S AUTO PARTS (3968):				654.70		
TOWN CRIER (3979)						
23854	AD - METER TESTING - EL	01/13/2016	03/01/2016	82.50	02/16	400.5.06.8597.9030
24072	AD - METER TESTING - EL	01/20/2016	03/01/2016	82.50	02/16	400.5.06.8597.9030
24139	ART CENTER AD	01/27/2016	03/01/2016	44.00	02/16	100.5.04.4110.6402
24140	AD - METER TESTING - EL	01/27/2016	03/01/2016	82.50	02/16	400.5.06.8597.9030
8383	LG BOOK - POOL	02/12/2016	03/01/2016	25.73	02/16	100.5.04.4300.6590
Total TOWN CRIER (3979):				317.23		
TRANS-IOWA EQUIPMENT INC (3988)						
I7160401	ST-22 PARTS	02/12/2016	03/01/2016	287.66	02/16	115.5.05.2100.6350
Total TRANS-IOWA EQUIPMENT INC (3988):				287.66		
TUCKER TRUCKING, ALAN (4009)						
11031	TRUCKING	02/09/2016	03/01/2016	188.05	02/16	350.5.05.8330.6499
Total TUCKER TRUCKING, ALAN (4009):				188.05		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
TULIP CITY AGENCY (4010)						
203704	2272-BOILER & MACHINERY INSURAN	02/18/2016	03/01/2016	32,400.00	02/16	400.5.06.8924.9000
Total TULIP CITY AGENCY (4010):				32,400.00		
UNITYPOINT CLINIC - OCCUPATIONAL MED (3788)						
190904	RANDOM DRUG TESTING	02/04/2016	03/01/2016	74.00	02/16	100.5.00.6320.6546
Total UNITYPOINT CLINIC - OCCUPATIONAL MED (3788):				74.00		
US CELLULAR (4047)						
0123285859	491953432-CELL PHONE	02/12/2016	03/01/2016	43.88	02/16	400.5.06.8588.9920
0123285859	491953432-CELL PHONE	02/12/2016	03/01/2016	10.16	02/16	400.5.06.8549.9020
0123285859	491953432-CELL PHONE	02/12/2016	03/01/2016	64.62	02/16	100.5.05.6500.6373
0123285859	491953432-CELL PHONE	02/12/2016	03/01/2016	34.16	02/16	300.5.05.8100.6373
0123285859	491953432-CELL PHONE	02/12/2016	03/01/2016	46.91	02/16	400.5.06.8584.9030
0123285859	491953432-CELL PHONE	02/12/2016	03/01/2016	23.45	02/16	350.5.05.8330.6373
0123285859	491953432-CELL PHONE	02/12/2016	03/01/2016	23.46	02/16	300.5.05.8100.6373
Total US CELLULAR (4047):				246.64		
USA BLUE BOOK (4050)						
862215	LEVELOGGER	02/02/2016	03/01/2016	400.00	02/16	350.5.05.8330.6510
862943	LEVELOGGER	02/02/2016	03/01/2016	400.00	02/16	350.5.05.8330.6510
862943	SHIPPING	02/02/2016	03/01/2016	24.08	02/16	350.5.05.8300.6531
Total USA BLUE BOOK (4050):				824.08		
VAN ESSEN AUTO (4075)						
011816PD	VEHICLE EXPENSE - PD	01/18/2016	03/01/2016	154.95	02/16	100.5.01.1030.6330
012816PD	VEHICLE EXPENSE - PD	01/28/2016	03/01/2016	40.90	02/16	100.5.01.1030.6330
012816PD1	VEHICLE EXPENSE - PD	01/28/2016	03/01/2016	40.00	02/16	100.5.01.1030.6330
012916PD	VEHICLE EXPENSE - PD	01/29/2016	03/01/2016	171.30	02/16	100.5.01.1030.6330
Total VAN ESSEN AUTO (4075):				407.15		
VAN GORP CORPORATION (4079)						
1624580001	EE REBATE - AIR COMPRESSOR - EL	02/16/2016	03/01/2016	3,500.00	02/16	400.2215
Total VAN GORP CORPORATION (4079):				3,500.00		
VAN WERT INC (4151)						
207520	2S ELECTRIC METERS - EL	02/19/2016	03/01/2016	2,439.60	02/16	400.5.06.8586.9030
Total VAN WERT INC (4151):				2,439.60		
VAN WYK, ERVIN & VALERIE (5749)						
109 OSKALOOSA	OSKALOOSASTREETRECON	02/11/2016	03/01/2016	250.00	02/16	215.5.05.2191.6761
Total VAN WYK, ERVIN & VALERIE (5749):				250.00		
VANDER PLOEG BAKERY (4209)						
49967	BIRTHDAY CAKE - POOL	02/13/2016	03/01/2016	17.00	02/16	100.5.04.4300.6590
Total VANDER PLOEG BAKERY (4209):				17.00		
VAN-WALL EQUIPMENT (5434)						
218906	SNOW BLOWER BLADE #306 - PK	02/04/2016	03/01/2016	78.11	02/16	100.5.09.4200.6350

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
220102	OIL FILTER - PK	02/09/2016	03/01/2016	19.62	02/16	100.5.09.4200.6350
Total VAN-WALL EQUIPMENT (5434):				97.73		
VERITIV OPERATING COMPANY (5757)						
9019126385	10 CTN TRASH BAGS - PW	02/16/2016	03/01/2016	300.00	02/16	100.5.08.5200.6599
9019126385	30 CTN TRASH BAGS - PK	02/16/2016	03/01/2016	900.00	02/16	100.5.09.4200.6553
Total VERITIV OPERATING COMPANY (5757):				1,200.00		
VON BOKERN ASSOCIATES INC (4281)						
02162016	BI-ANNUAL BILLING	02/16/2016	03/01/2016	1,800.00	02/16	100.5.00.6320.6405
Total VON BOKERN ASSOCIATES INC (4281):				1,800.00		
WALMART COMMUNITY (4312)						
005403	AMMUNITION - PD	02/09/2016	03/01/2016	10.94	02/16	100.5.01.1030.6230
006591	TOILET TISSUE,PAPER TOWELS,CLE	01/20/2016	03/01/2016	81.26	02/16	100.5.01.1000.6411
009432	HDMI CABLE - PD	01/25/2016	03/01/2016	12.88	02/16	100.5.01.1030.6350
2070	PARTY SUPPLIES - POOL	01/16/2016	03/01/2016	17.89	02/16	100.5.04.4300.6590
4023	PARTY SUPPLIES - POOL	01/30/2016	03/01/2016	5.38	02/16	100.5.04.4300.6590
7219	PARTY SUPPLIES - POOL	01/25/2016	03/01/2016	8.97	02/16	100.5.04.4300.6590
7219	BATTERIES - POOL	01/25/2016	03/01/2016	16.94	02/16	100.5.04.4300.6590
7219	BANDAGES - POOL	01/25/2016	03/01/2016	5.96	02/16	100.5.04.4300.6546
9089	PARTY SUPPLIES - POOL	02/11/2016	03/01/2016	5.54	02/16	100.5.04.4300.6590
9089	VACUUM - POOL	02/11/2016	03/01/2016	48.84	02/16	100.5.04.4300.6590
Total WALMART COMMUNITY (4312):				214.60		
WESCO DISTRIBUTION INC (4357)						
226527	COMPRESSION LUGS - H TAPS - EL	11/17/2015	03/01/2016	1,172.72	02/16	410.5.06.8993.3670
254102-A	UTILITY LOCATOR REPAIR - EL	12/29/2015	03/01/2016	799.35	02/16	400.5.06.8584.9030
284345	METER SEALS - EL	02/09/2016	03/01/2016	353.10	02/16	400.5.06.8586.9030
294285	HIGH VOLTAGE DECALS - EL	02/23/2016	03/01/2016	826.04	02/16	400.5.06.8584.9030
Total WESCO DISTRIBUTION INC (4357):				805.77		
WHENTOWORK INC (4581)						
70819575-100-12-1	SCHEDULING SOFTWARE - POOL	02/11/2016	03/01/2016	440.00	02/16	100.5.04.4100.6543
Total WHENTOWORK INC (4581):				440.00		
WINDSTREAM IOWA COMMUNICATIONS (4413)						
021616WWTP	TELEPHONE SERVICE- WWTP	02/16/2016	03/01/2016	26.64	02/16	350.5.05.8310.6373
Total WINDSTREAM IOWA COMMUNICATIONS (4413):				26.64		
WORKING NIGHTS FAMILY CALENDAR (4442)						
1464	SHIFT CALENDARS - PP	12/10/2015	03/01/2016	60.10	02/16	400.5.06.8549.9020
Total WORKING NIGHTS FAMILY CALENDAR (4442):				60.10		
Grand Totals:				1,462,971.28		

GL Period	Amount
03/16	9,343.06
02/16	1,453,628.22

Vendor number hash: 0
Vendor number hash - split: 0
Total number of invoices: 0
Total number of transactions: 0

Report Criteria:

Invoice Detail.Input date = 02/17/2016-03/01/2016

Report Criteria:

Paid transmittals included
Unpaid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
1							
1	EFTPS	160219112	02/13/2016	74-00	SOCIAL SECURITY Pay Period: 2/13/2	100.2165	10,085.17
1	EFTPS	160219112	02/13/2016	74-00	SOCIAL SECURITY Pay Period: 2/13/2	100.2165	10,085.17
1	EFTPS	160219112	02/13/2016	75-00	MEDICARE Pay Period: 2/13/2016	100.2165	2,857.40
1	EFTPS	160219112	02/13/2016	75-00	MEDICARE Pay Period: 2/13/2016	100.2165	2,857.40
1	EFTPS	160219112	02/13/2016	76-00	FEDERAL WITHHOLDING TAX Pay Pe	100.2165	19,239.16
Total 1:							45,124.30
2							
2	IOWA DEPARTMENT OF	160219114	02/13/2016	77-00	STATE WITHHOLDING TAX Pay Period	100.2166	8,536.82
2	IOWA DEPARTMENT OF	160219114	02/13/2016	77-00	STATE WITHHOLDING TAX		.18
Total 2:							8,537.00
3							
3	IPERS	160219113	02/13/2016	50-01	IPERS-REGULAR Pay Period: 2/13/201	100.2160	9,701.14
3	IPERS	160219113	02/13/2016	50-01	IPERS-REGULAR Pay Period: 2/13/201	100.2160	14,559.94
3	IPERS	160219113	02/13/2016	50-02	IPERS-ELECTED Pay Period: 2/13/201	100.2160	27.46
3	IPERS	160219113	02/13/2016	50-02	IPERS-ELECTED Pay Period: 2/13/201	100.2160	41.21
3	IPERS	160219113	02/13/2016	50-01	IPERS	100.5.00.6100.6502	.01
Total 3:							24,329.76
4							
4	MUNICIPAL FIRE & POLI	1627	02/13/2016	51-01	MFPRSI-POLICE PENSION Pay Period:	100.2161	3,274.42
4	MUNICIPAL FIRE & POLI	1627	02/13/2016	51-01	MFPRSI-POLICE PENSION Pay Period:	100.2161	9,673.55
Total 4:							12,947.97
5							
5	ICMA-457	160219109	02/13/2016	52-01	ICMA RETIREMENT 457 Pay Period: 2/	100.2169	4,170.00
5	ICMA-457	160219109	02/13/2016	52-02	ICMA RETIREMENT 457%(GROSS) Pa	100.2169	2,133.26
Total 5:							6,303.26
6							
6	ICMA-401	160219108	02/13/2016	53-00	401A Pay Period: 2/13/2016	100.2167	787.38
Total 6:							787.38
7							
7	ICMA-ROTH	160219110	02/13/2016	52-05	ICMA ROTH IRA Pay Period: 2/13/2016	100.2171	1,207.30
Total 7:							1,207.30
8							
8	AFLAC	1625	02/13/2016	42-00	AFLAC SHORT TERM DISABILITY Pay	100.2152	170.50
8	AFLAC	1625	02/13/2016	45-01	AFLAC ACCIDENT-SICK Pay Period: 2/	100.2152	397.48
8	AFLAC	1625	02/13/2016	45-02	AFLAC CANCER Pay Period: 2/13/2016	100.2152	282.65
Total 8:							850.63

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
9							
9	TRANSAMERICA LIFE IN	1628	02/13/2016	43-00	SUPLIEMENTAL LIFE INSURANCE P	100.2152	165.66
Total 9:							165.66
10							
10	LINCOLN NATIONAL	1626	02/13/2016	41-01	DENTAL-SINGLE Pay Period: 2/13/201	191.4.08.9200.4795	251.40
10	LINCOLN NATIONAL	1626	02/13/2016	41-02	DENTAL-FAMILY Pay Period: 2/13/201	191.4.08.9200.4795	1,109.43
10	LINCOLN NATIONAL	1626	02/13/2016	41-02	DENTAL	191.5.08.9200.6158	82.18
10	LINCOLN NATIONAL	1626	02/13/2016	41-01	DENTAL	191.5.08.9200.6158	370.28-
10	LINCOLN NATIONAL	1626	02/13/2016	41-01	DENTAL	100.5.00.6100.6502	.20-
Total 10:							1,072.53
11							
11	CHILD SUPPORT RECOV	160219111	02/13/2016	56-01	CHILD SUPPORT-FLAT AMT Pay Perio	100.2158	556.14
Total 11:							556.14
Grand Totals:							101,881.93

Report Criteria:

Paid transmittals included

Unpaid transmittals included

<u>Name</u>	<u>Pay Per Date</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>
ACH	2/19/2016	DIRECT DEPOSITS	100.2010	123,537.40
CHECK RUN	2/19/2016	PAYCHECKS	100.2010	11,397.25
				<hr/>
				134,934.65
				<hr/>
Grand Totals:				134,934.65
				<hr/> <hr/>
