

**CITY OF PELLA, IOWA**  
**AMENDED TENTATIVE CITY COUNCIL MEETING AGENDA**  
**February 16, 2016–7:00 p.m. – Public Safety Complex**  
**Liberty Street Entrance**

**A. CALL TO ORDER BY MAYOR AND ROLL CALL**

**B. MAYOR'S COMMENTS**

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
  - a. Washington Street Parking Analysis.
2. Approval of tentative agenda.
3. Appointment of Robin Pfalzgraf to the Planning and Zoning Commission.
4. Appointments of CDC and P&Z Representatives to the Ad Hoc Gateway Corridor Committee.
5. Announce Closed Session pursuant to Iowa Code Chapter 21.5 1 (j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

**\*PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

(Public comments are limited to 3 minutes.)

**C. APPROVAL OF CONSENT AGENDA**

"Consent Agenda" means that all items listed below will be automatically approved with one Roll Call vote approving the "Consent Agenda". Any City Council member may ask to pull an item from the "Consent Agenda" for discussion and a separate vote. The purpose of a "Consent Agenda" is to expedite routine items and allow Council time to discuss more important matters."

1. Approval of Minutes
  - a. Official Council Minutes for February 2, 2016.
  - b. Official Budget Work Session Minutes for February 8, 2016.
  - c. Official Budget Work Session Minutes for February 9, 2016.
2. Report of Committees
  - a. Policy and Planning Minutes for February 2, 2016.
  - b. Planning and Zoning Commission Minutes for January 11, 2016.
  - c. Library Board of Trustees Minutes for January 12, 2016.
3. Petitions and Communications
  - a. Renewal of Class C Beer Permit with Class B Native Wine Permit and Sunday Sales for Casey's General Store #2598.
  - b. Renewal of Class C Beer Permit with Class B Native Wine Permit and Sunday Sales for Casey's General Store #2694.
  - c. Special Event-Gene Van Wyk Memorial Run.
4. Administration Reports
  - a. None

**D. \*PUBLIC HEARINGS**

(Statutory rule may be waived and ordinance passed without further readings.)

1. a. Public Hearing on Amending the Provisions Pertaining to Highway 163 Bypass Signage.
1. b. Ordinance No. 906 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.33 BY AMENDING THE PROVISIONS PERTAINING TO HIGHWAY 163 BYPASS SIGNAGE." (1<sup>st</sup> Reading)

**E. PETITIONS & COMMUNICATIONS**

1. New Garbage Haulers License for Geetings, Inc.
2. a. Special Event-23rd Annual Klompen Classic 5K.
2. b. Resolution No. 5663 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS FOR THE SPECIAL EVENT KNOWN AS "23rd ANNUAL KLOMPEN CLASSIC 5K".

## **F. PLANNING AND ZONING ITEMS**

NONE

## **G. ADMINISTRATION REPORTS**

NONE

## **H. RESOLUTIONS**

1. Resolution No. 5664 entitled, "A RESOLUTION APPROVING EXTENSION OF MORATORIUM ON THE ISSUANCE OF BUILDING PERMITS FOR SINGLE OR TWO FAMILY NEW CONSTRUCTION IN THE MAIN STREET AND WASHINGTON STREET GATEWAY CORRIDOR DISTRICTS".

2. Resolution No. 5665 entitled, "RESOLUTION ORDERING THE PREPARATION OF PLANS AND SPECIFICATIONS, FORM OF CONTRACT, NOTICE OF HEARING AND LETTING, SETTING DATE FOR PUBLIC HEARING, AUTHORIZING THE TAKING OF BIDS AND AUTHORIZING BID OPENING FOR THE WASHINGTON STREET RECONSTRUCTION PROJECT".

3. Resolution No. 5666 entitled, "A RESOLUTION CALLING FOR A PUBLIC REFERENDUM TO AUTHORIZE THE IMPOSITION OF A LOCAL SALES AND SERVICES TAX IN THE CITY OF PELLA, COUNTY OF MAHASKA, IOWA AT THE RATE OF ONE PERCENT (%)".

4. Resolution No. 5667 entitled, "RESOLUTION ACCEPTING THE PELLA SPORTS PARK PHASE 1 IMPROVEMENTS".

## **I. ORDINANCES**

(Statutory rule may be waived and ordinance passed without further readings.)

NONE

## **J. CLAIMS**

1. Abstract of bills No. 1953.

## **K. OTHER BUSINESS/\*PUBLIC FORUM (any additional comments from the Public)**

(Public comments are limited to 3 minutes.)

## **L. CLOSED SESSION**

1. Closed Session pursuant to Iowa Code Chapter 21.5 1 (j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

## **M. ADJOURNMENT**

**NOTICE:** Items to be presented to the City Council must be in the hands of the City Clerk no later than 4:00 p.m. on the Monday before the week of the Council meeting. A packet containing the agenda and documentation for each item listed on the agenda is then prepared on Friday and delivered to each Councilmember. The next regular Council meeting is scheduled for March 1, 2016. The deadline for items is February 22, 2016. *The CITY OF PELLA encourages all citizens of Pella to attend Council meetings. Our Council Chambers are handicapped accessible and City Staff are available to give assistance if needed. If you are hearing impaired or vision impaired or a person with Limited English Proficiency and require an interpreter or reader, please contact City Hall by NOON on the Monday prior to Council meetings to arrange for assistance. (641-628-4173). TTY telephone service available for the hearing impaired through Relay Iowa 1-800-735-2942.*



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: B-1-a

SUBJECT: Washington Street Parking Analysis

DATE: February 16, 2016

**BACKGROUND:** The City Council requested that staff have a traffic engineer review parking and traffic concerns caused by angle parked vehicles along the north side of Washington Street from Main Street to Broadway. Listed below is a summary of the recommendation from Snyder and Associates.

**Recommendations from Snyder & Associates:**

Based on parked vehicles encroaching into travel westbound lane, the low parking demand on the north side, and availability of alternate parking spaces, Snyder and Associates recommends to eliminate on-street parking along the north side of Washington Street between Main Street and Broadway Street. With the removal of parking on the north side, the travel lanes are reconfigured so that parked vehicles on the south side of the road will not encroach into the travel lane. The eastbound and westbound travel lane width will increase but given the traveling environment of the roadway and traffic control at either end of the block, vehicles should operate at the same speed as throughout the central business district roadways.

To compensate for the loss of parking on the north side of Washington Street, the parking spaces on the south side of Washington Street could be oriented to 60° angle as is the existing angle of other on-street angle parking in the central business district. Parking space angle of 60° requires less head rotation for the driver to view oncoming traffic. The 60° angle also allows for additional number of parking spaces within the same distance along Washington Street. With the proposed reconfiguration of lanes, the painted median does provide the extra room a vehicle would need exiting a parking space orientated at 60° angle. The reconfigured lanes will provide a continuous straight route for through traffic which is provided for through vehicle west on Washington Street and would be concurrent with driver expectations. The existing lane configurations at the intersections of Washington Street with Main Street and Broadway Street should remain the same.

The mid-block pedestrian crosswalk should also be removed. The mid-block crossing is not compliant with American with Disabilities Act standards because of the lack of curb ramps on either side and also steps on the south side between curb and sidewalk. With adjacent traffic signals on both ends of Washington Street, pedestrians should utilize the signalized crosswalks rather than the mid-block crossing, and potentially emerging from between parked cars on the south side. The removed parking on the north side reduces some of the reasons pedestrians would use the mid-block crossing. With the removal of the mid-block crossing, the no parking area adjacent and in the existing crosswalk on the south side can be used as parking spaces making up for some of the removed parking spaces. The end result is a net loss of 1 space. The Figure 2 shows proposed lane configuration with parking on the north side and mid-block pedestrian crosswalk removed.

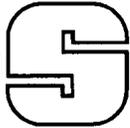
Staff is looking for Council direction if they would like to proceed with the recommendations as set forth by Snyder above. If the Council were to choose to go forward with these changes, staff would add the sandblasting removal of existing lines and the new painting to our spring contract that will be completed sometime in April or May, depending on the weather.

ATTACHMENTS: Snyder Report

REPORT PREPARED BY: Public Works Director

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Seeking Council direction.



## Memorandum

To: Denny Buyert, Pella Public Works Director

From: Justin Jackson, P.E. JJ

CC: Mark A. Perington, P.E., PTOE

Date: September 4, 2015

RE: Washington Street Parking between Broadway Street and Main Street Review  
City of Pella  
S&A Project No.: 115.0024.01

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*Location:* On street angle-parking is currently marked on the north side and south side of Washington Street between Broadway Street and Main Street on the north side of the town square in Pella.

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*Request/Concern:* The City requested review of on street parking due to safety and operation concerns with larger parked vehicles on the north side of Washington Street extending out into the westbound travel lane. The photo below shows an average length car parked on the north side of Washington Street.



**Photo1: Parked Vehicle on North Side of Washington St**

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*Existing Conditions:*

*Geometry:* Washington Street is a 2-lane urban local roadway with a width of 60.5 feet. Washington Street at Broadway Street has dedicated left turn-lanes and shared through /right turn-lanes. At Main Street, eastbound Washington Street has dedicated left turn-lane, through lane, and right turn-lane. The existing lane configuration including on street parking is shown in Figure 1.

*Speed Limit:* 20 MPH Washington Street

*Traffic Control:* The intersections of Washington Street with Broadway Street and Main Street are signalized. A mid-block pedestrian crossing has longitudinal pavement markings and pedestrian crossing sign (W11-2) with downward arrow plaque is post mounted on the edge of travel lane/parking area on the north side and south side.

*Parking Spaces:* South side = 23; north-side = 7 + 1 ADA; 45° angle stalls  
City staff commented that there are very few parked vehicles on the north side of Washington St during normal business days and evenings. During the field review on July 29, 2015, no vehicles were parked along the north side. The low parking demand on the north side is most likely due to Scholte House Museum & Gardens limited hours of operation and Wells Fargo Bank having its own off-street parking lot.

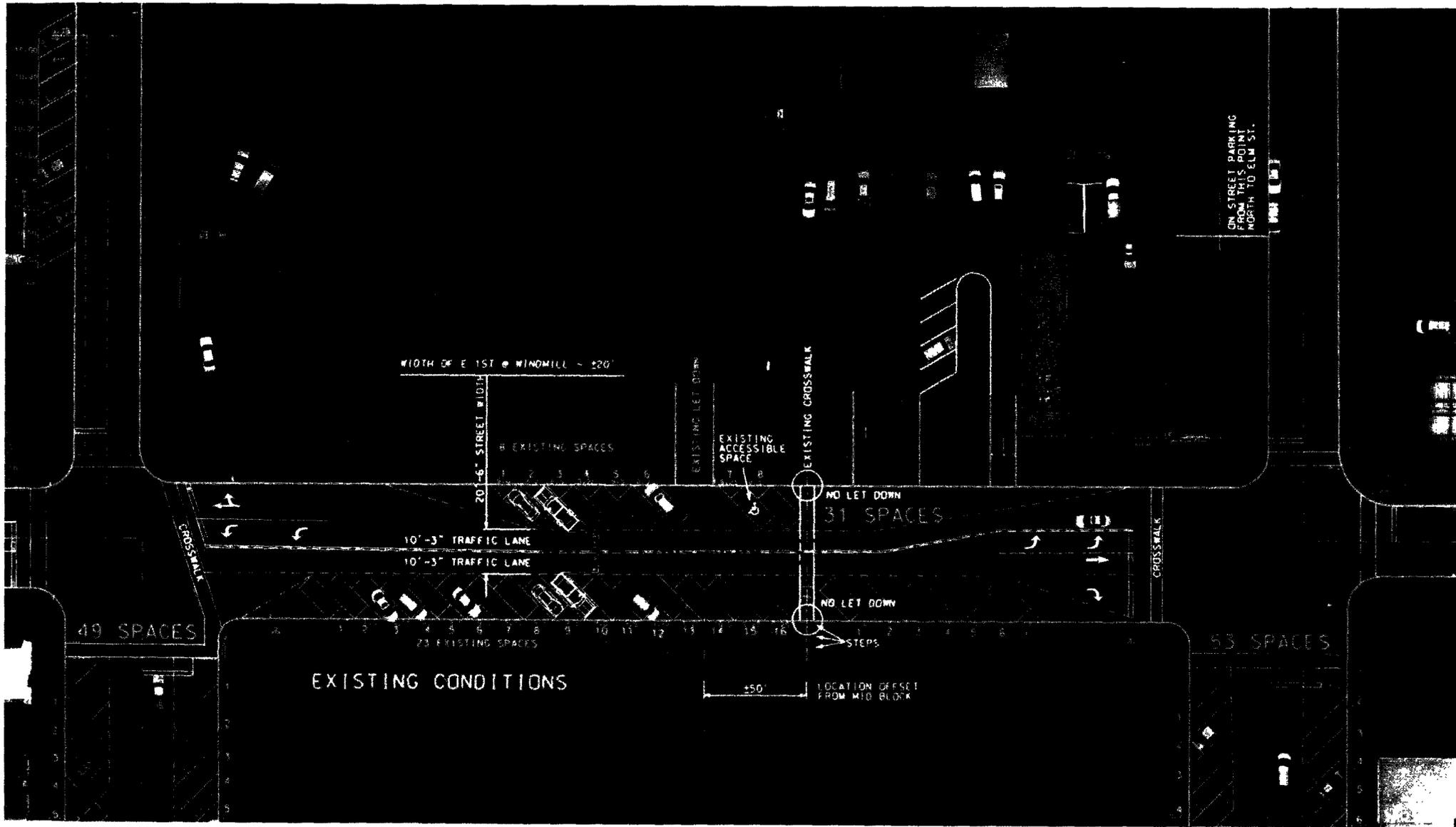
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*Collision History:* Iowa DOT 2010-2014 crash data was reviewed for the corridor. Intersection related crashes at Broadway St or Main St were excluded from the analysis. Two crashes were reported during the analysis period. Each crash involved a single vehicle with property damage only striking a sign post.

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*Recommendations:* Based on parked vehicles encroaching into travel westbound lane, the low parking demand on the north side, and availability of alternate parking spaces, it is recommend to eliminate on street parking along the north side of Washington Street between Main Street and Broadway Street. With the removal of parking on the north side, the travel lanes are reconfigured so that parked vehicles on the south side of the road will not encroach into the travel lane. The eastbound and westbound travel lane width will increase but given the traveling environment of the roadway and traffic control at either end of the block, vehicles should operate at the same speed as throughout the central business district roadways. The parking spaces on the southside of Washington Street should be oriented to 60° angle as is the existing angle of other on-street angle parking in the central business district. Parking space angle of 60° requires less head rotation for the driver to view oncoming traffic. The 60° angle also allows for additional number of parking spaces within the same distance along Washington Street. With the proposed reconfiguration of lanes, the painted median does provide the extra room a vehicle would need exiting a parking space orientated at 60° angle. The reconfigured lanes will provide continuous straight route for through traffic which is provided for through vehicle west on Washington Street and would be concurrent with driver expectations. The existing lane configurations at the intersections of Washington Street with Main Street and Broadway Street should remain the same.

The mid-block pedestrian crosswalk should also be removed. The mid-block crossing is not compliant with American with Disabilities Act standards because of the lack of curb ramps on either side and also steps on the south side between curb and sidewalk. With adjacent traffic signals on both ends of Washington Street, pedestrians should utilize the signalized crosswalks rather than the mid-block crossing, and potentially emerging from between parked cars on the south side. The removed parking on the north side reduces some of the reasons pedestrians would use the mid-block crossing. With the removal of the mid-block crossing, the no parking area adjacent and in the existing crosswalk on the south side can be used as parking spaces making up for some of the removed parking spaces. The end result is a net loss of 1 space. The Figure 2 shows proposed lane configuration with parking on the north side and mid-block pedestrian crosswalk removed.



**Figure 1: Existing Lane and Parking Layout**

Courtesy of Pella  
Public Works 7/23/15



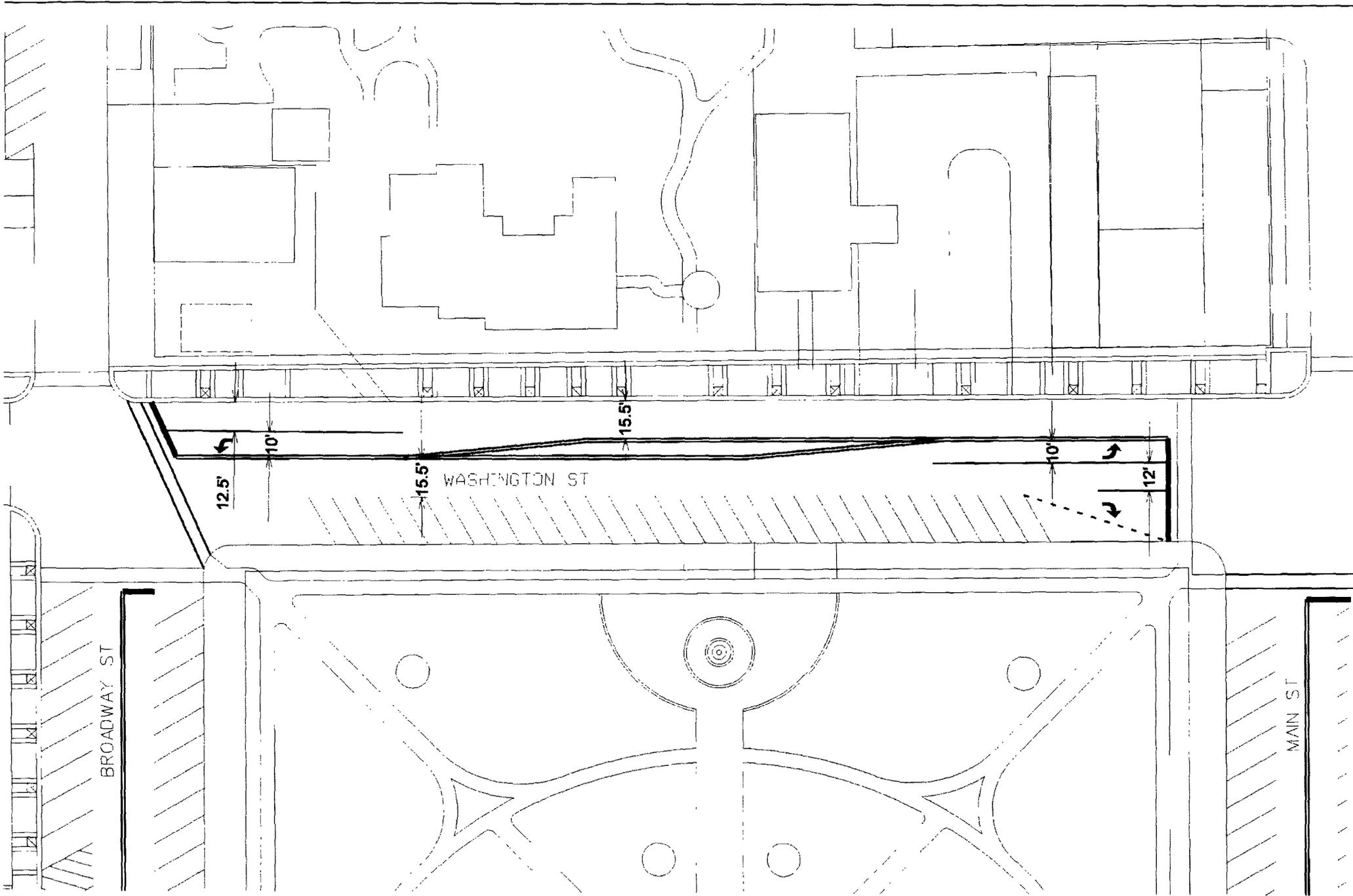


FIGURE 2: WASHINGTON ST PROPOSED LANE RECONFIGURATION  
 BROADWAY ST TO MAIN ST  
 PELLA, IOWA





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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: B-3

SUBJECT: Appointment of Robin Pfalzgraf to the Planning and Zoning Commission

DATE: February 16, 2016

**BACKGROUND:**

Robin Pfalzgraf is interesting in serving on the Planning and Zoning Commission. She moved to Pella with her family just over a year ago and lives at 1402 Main Street. She currently works as a fundraiser and event planner with HCI Hospice Care out of West Des Moines. Originally from Indiana, Robin most recently has spent time in Oskaloosa where she volunteered on the Oskaloosa Community School District Board, Oskaloosa Christian School Board, Mahaska County Housing and Urban Development Board and several other boards and committees.

Robin would fill the term of the late Nelson Bogaard which extends until May 1, 2020.

ATTACHMENTS: None

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Approve the Appointment.



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: B-4

SUBJECT: Appointment of CDC and P&Z Representatives to the Ad Hoc Gateway Corridor Committee

DATE: February 16, 2016

**BACKGROUND:**

The City Council previously appointed an Ad Hoc Gateway Corridor Committee which will be reconvening to review possible design standards for single and two family construction along the gateway corridors. It was suggested as part of this effort to include representatives from the Community Development Committee and Planning and Zoning Commission.

Patsy Cody is willing to serve as the Community Development Committee representative, and Ann Visser is interested in serving as the Planning and Zoning Commission representative.

ATTACHMENTS: None

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Approve the Appointments.

**CITY OF PELLA, IOWA  
CITY COUNCIL  
OFFICIAL MINUTES  
February 2, 2016**

**A. CALL TO ORDER BY MAYOR AND ROLL CALL**

The City Council of the City of Pella, Iowa, met in regular session at the Public Safety Complex meeting room at 7:00 p.m., Mayor James Mueller presiding. Members present were: Tony Bokhoven, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, Larry Peterson with Mark De Jong entering at 7:02. Absent: None. City Administrator Mike Nardini, City Attorney Bob Stuyvesant, and City Clerk Ronda Brown were present. Nine staff members and twenty members of the general public signed the register.

**B. MAYOR'S COMMENTS**

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
  - a. Historic Preservation Commission Recommendations.
  - b. Gateway Corridor Committee Recommendation Follow Up.
  - c. LOSST Special Election.
  - d. FY 16-17 Budget Overview.
  - e. Washington Street Parking Analysis.
2. Approval of tentative agenda. Councilmember Vander Beek moved to approve the tentative agenda, seconded by Councilmember Bokhoven. On roll call the vote was: AYES: Vander Beek, Bokhoven, Van Stryland, Schiebout, Peterson, De Jong. NAYS: None. Motion carried.

**\*PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

NONE

**C. APPROVAL OF CONSENT AGENDA**

Councilmember Vander Beek moved to approve the consent agenda, seconded by Councilmember Peterson. On roll call the vote was: AYES: Vander Beek, Peterson, De Jong, Bokhoven, Van Stryland, Schiebout. NAYS: None. Motion carried. The following items were approved:

1. Approval of Minutes
  - a. Official Council Minutes for January 19, 2016.
2. Report of Committees
  - a. Policy and Planning Minutes for January 19, 2016.

Policy and Planning Minutes  
January 19, 2016

PRESENT: Mayor Jim Mueller, Tony Bokhoven, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, Larry Peterson

ABSENT: Mark De Jong

OTHERS: City Staff and Visitors

The Policy and Planning meeting began at 7:56 p.m. First on the agenda was a presentation from Karen Eischen, Executive Director of the Pella Area Development Corporation (PADCO) that included a budget request of \$55,000. PADCO is a nonprofit economic development organization that serves the business community of Pella and enhances the growth of Pella and the region. Several business leads are being explored. Other leads have required large areas of land or large building sizes that are currently not available in Pella. A Legislative Roundtable is coming up in February and an updated Laborshed Report should be out later this year.

Council will review the budget request during the City's budget process. Council also directed Karen to provide a model of the relationship between the City and PADCO as well as models of development from other successful communities.

The second item on the agenda was a review of the Gateway Corridor Ad-Hoc Committee's recommendation. As background, at the City Council meeting on December 1, 2015, the Gateway Corridor Ad Hoc Committee was appointed and approved. The Committee was charged with making a recommendation to the City Council whether there should be design standards for new single family and two family residential homes in the City's gateway corridors. They had a target date for making a recommendation to City Council of February 16, 2016.

In order to allow time to review the issue, a moratorium on the issuance of building permits for new single and two family (duplex) homes in the Washington and Main Street corridors was approved through resolution on December 15, 2015. This moratorium extended until March 1, 2016 or until the ad hoc committee makes a recommendation to Council, whichever would occur first. The geography covered by the moratorium included Washington Street from Hazel Street proceeding west to the City limits and Main Street from the northern City limits proceeding south until the intersection with Oskaloosa Street. The Gateway Corridor Ad Hoc Committee recommended the City Council adopt design standards for new single and two family residential homes in the City's gateway corridors. Specifically, the Committee believes any new single and two family homes should be designed in a similar fashion as the existing properties which would be in close proximity to the new development.

After discussion, the Mayor and Council were in agreement that design standards for new single and two family homes in the City's Gateway Corridor should be adopted. Staff was directed to discuss design standards with consultants for a cost estimate and possibly bring back a contract for Council consideration on February 2, 2016.

The last item was a review of the Council Procedural Rules. These rules were first adopted in 2002 and are reviewed and approved in January of each even-numbered year. After discussion, there were no changes requested. Staff will bring the item for Council consideration on February 2, 2016.

The meeting adjourned at 8:47 p.m.

## b. Community Services Minutes for December 17, 2015.

### COMMUNITY SERVICES BOARD December 17, 2015

Present: Arvin Van Zante, Lauri Amelse, Stephen Fyfe, Teresa Thompson, April Cutler, and Glenn Steimling.

Staff: Jeanette Vaughan, Mallary Herring, Brenda Ross, and Cynthia Vaske.

Unless otherwise noted, all actions were taken unanimously.

Vaughan called the meeting to order at 12:10p.m.

#### Activity Report

Vaughan reported that staff has been busy preparing the budget for the next fiscal year. She mentioned that Horticulture Technician Marcy Simbro-Woodhouse has designed the flowerbeds for next year. The theme in Central Park for the summer of 2016 will be "Game Night." The park will feature popular games, such as Twister, Hungry Hippos and CandyLand. Senior Athletic Fields Maintenance Technician Kevin Vos has been working on fertilizer plans for the multi-purpose and athletic fields. Additionally, Vaughan, Herring, and Ross have been meeting with user groups to finalize lease agreements for the athletic facilities.

#### Minutes

Motion by Steimling, second by Thompson to approve the Community Services Board Meeting minutes of September 18, 2015.

#### Athletic Facility User Group Lease Agreements

Vaughan referred to the United States Specialty Sports Association (USSSA) team user agreements. Van Zante said he found it difficult to find within the agreement where the playing seasons were specified. He suggested having the playing season dates of each particular user group placed at the top of their user agreement. Staff was in agreement and will adjust them in future.

Fyfe asked whether these user groups are new to using the City's athletic facilities or if they are existing user groups. Vaughan replied that they are existing user groups.

Amelse asked whether users pay to use the fields on Truman Road. Vaughan replied that no, users do not pay to utilize that space. She said that USSSA teams seem to understand the need for payment, but that bigger user groups are struggling a little with the new user fees. Amelse said that people are likely unaware of the costs involved with maintaining these facilities. Vaughan said that user fees are not intended to cover the full cost of maintaining the facilities, in fact it is a very small piece.

Vaughan then directed staff and board members to a user group comparison chart that summarized user groups and the proposed level of service for each. She explained that the chart shows several possible options for the cricket team with varying levels of service provided, since the original level of service they requested was deemed too costly.

Vaughan mentioned that all user groups are required to have insurance, which is new for some user groups. Steimling said the fees are reasonable, especially when compared to similar facilities elsewhere. Vaughan said the Pella Soccer Club has requested an open ended number of fields and has also requested that the City purchase soccer goals based on their annual needs. She said the City needs to specifically define what will be provided to each user group in order to be able to budget appropriately for staff time and costs associated with maintaining fields.

In answer to a question, Vaughan said that each agreement will be yearly. Vaughan pointed out that there are groups that have made financial contributions to help out at the facilities in the past although they have not directly paid the City for user fees. She explained that the user fees will allow for regular maintenance of the facilities and equipment, like soccer goals.

Amelse asked whether the existing Soccer Complex will continue to be well maintained. Vaughan replied that yes, the fields will likely be maintained at an even higher level now that the City has dedicated staff to see to the maintenance. Staff will be requesting funds through the budget process for maintenance to concession building and field lights, among other things. Steimling said the user groups will begin to see the benefits of the user fees over time.

Fyfe said if a group can negotiate a lease agreement each year, then they should be able to anticipate their group's needs. Herring said that the Soccer Club will be signing their lease agreement prior to the Soccer Club's registrations. Van Zante asked whether the City would be willing to negotiate with the Soccer Club if they find that they need more fields once their registration is complete. Vaughan replied that the signed agreement would be honored but additional services would not be available. Fyfe asked whether there is a reason for preparing all of the user agreements at the same time. Vaughan replied that most user groups want to know what the fee will be before they advertise for their group's registration.

Fyfe asked whether the City has 15 fields to provide to the Soccer Club. Vaughan said the number of fields available depends on the size of the fields needed, but the Game Field will always remain in its current location. Steimling said the user groups will need to be flexible. Vaughan mentioned that in 2015 the City had approximately 450 kids registered for soccer and used less fields than the Soccer Club who had fewer than 300 kids registered. Groups may need to alter their programs to work with available space. There are also some nights where field time may be available but is not utilized, for example Wednesday and Friday evenings. She said the staff recommendation is to outline a set number of fields needed in the user agreement and then the user group can renegotiate that number the next year if needed. She mentioned that the user groups have become accustomed to making requests for space with very little notice and the City has typically honored those requests, so planning this far ahead may take some time for groups to get comfortable with. Van Zante said it is reasonable what the City is asking of them.

Motion by Van Zante, second by Steimling to approve all agreements as proposed. Agreements included are as follows: Pella Youth Football, Pella Titans U11, Pella Twins U14, Pella Thunder U9, Pella Crush U12, Pella Heat U10 and Pella Heat U12.

Ross mentioned that the groups being discussed are those that played last year. Thompson said the local schools may also request to use the fields in addition to their own spaces. Vaughan said teams from other towns may be interested in using the space, but that she may have to decline due to demand for the space by local groups. Ross said that with Pella Little League and the other groups being discussed, the City's fields have been booked solid in the past years.

Thompson asked about the future of the Independence and Peace fields. Vaughan said those fields will revert to greenspace and fences will be removed. Also, they will no longer be able to be reserved. Thompson asked whether people will still be permitted to play pickup games there. Vaughan said yes.

#### Donation Policy

Vaughan referred to the proposed Donation Policy. Steimling said it is a comprehensive policy and it can be reviewed in a year's time. Van Zante said he approves of having addendums for departments, such as the Library. Thompson said the Little Free Libraries have the potential to be projects undertaken and cared for by Boy Scouts and other groups.

Motion by Amelse, second by Thompson to approve the Community Services Donation Policy.

#### Updates

Van Zante said Union Street Players' recent production of *The Lion, the Witch, and the Wardrobe* set the record for most attended show for the troop in 2015. He said the final performance was sold out and the play was very successful. Van Zante thanked the City for its support.

Vaughan said she does not have any recent news on the pending Community Center renovation to share.

Amelse asked Herring if swimming lesson registration numbers have decreased. Herring replied that swimming lesson registrations have decreased approximately 50%. She said that could be, in part, due to a conflict with the flag football season and because of the indoor pool's closure for renovations. The Aquatic Center held a free swim lesson, which was attended by approximately 35 kids. Herring said she has found that email is the best contact between the City and pool users, instead of advertisements. Thompson asked whether the number of registrations for swim team has increased. Herring said that those numbers have remained steady.

#### Next Meeting

The next meeting is scheduled for Friday, January 15, 2016 at noon in room 204 of the Community Center.

#### Adjournment

Motion by Amelse, second by Thompson to adjourn at 12:55 p.m.

Respectfully submitted:

Cynthia Vaske

December 17, 2015

### c. Community Development Committee Minutes for December 9, 2015.

#### Community Development Committee Regular Meeting Minutes December 9, 2015

#### 1.) Call the Meeting to Order

The meeting of the Community Development Committee was called to order by acting Chairperson Patsy Cody at 5:30 p.m.

#### 2.) Roll Call

*Members Present:* Patsy Cody, Linda Groenendyk, Phil Groenendyk, Mike Kiser, Jody Lautenbach, Lori Parisee, Wayne Stienstra, Robyn Van Berkum

*Members Absent:* Jerry Brummel, Ginny Moore, Dennis Vander Beek.

*Others Present:* George Wesselhoft – Director of Planning and Zoning, Jerry Byers – CDC Secretary, Jim and Brenda Sperr – Dairy Queen.

#### 3.) Amendment to Zoning Regulation 165.33 Bypass Signage

George Wesselhoft, Director of Planning and Zoning explained to the Committee that City Council has directed staff to commission the Community Development Committee to review section 165.33 of the City of Pella Sign Ordinance in regard to the maximum area and maximum height for freestanding elevated signs. After discussion, the Committee did approve the striking of section 165.33 15 B. 1. A sign area of up to 180 square feet for signs 60 feet in height. And 2. A sign area of up to 150 square feet for signs 50 feet in height.

Wayne Stienstra made a motion to remove the 60 and 50 foot sign options in the Ordinance. Jodie Lautenbach seconded the motion.

Upon vote, motion passed 8 to 0.

#### 4.) Dairy Queen 40 foot elevated pole sign permit.

Very little discussion ensued for the pole sign request. Mike Kiser made a motion to approve as submitted. Robyn Van Berkum seconded the motion. Upon vote, motion passed 8 to 0.

#### 5.) Approval of Minutes

Approval of the September 16, 2015 Special Meeting minutes were approved as submitted.

#### 6.) Other Business

There was no other business.

#### 7.) Adjourn

Chairperson Patsy Cody adjourned the meeting at 5:49p.m.

Respectfully submitted.

Jerry Byers

Building Official

### d. Historic Preservation Commission Minutes for January 7, 2016.

#### Historic Preservation Commission Meeting January 7, 2016

1) The meeting was called to order at 6:00 p.m.

#### 2) Roll Call.

Present: Kathy Bruxvoort, Julie Heerema Mueller, Rhonda Kermode, Kent Oppenhuizen.

Absent: Jim Mansueto.

Others Present: Jerry Byers, Mike Nardini, George Wesselhoft.

3) Approval of Minutes – November 19, 2015 Meeting. The minutes were approved.

4) Follow Up to Policy & Planning Review of Draft Ordinance and Handbook Documents.

George Wesselhoft reviewed the draft historic overlay ordinance. He mentioned that staff looked at cities that the Commission has looked at before including Des Moines, Dubuque, Iowa City and Mount Vernon. He noted that City of Des Moines references tax parcel and each parcel is counted as a property, a single property counts as a single vote but a single ownership group may have more votes if they have different parcels. Iowa City looks at percentage of land area, if a protest petition is submitted they count 20% of the land area. Mr. Wesselhoft mentioned current Pella City Code which if a protest be presented duly signed by the owners of twenty percent (20%) or more of the area of the lots included in such proposed change, or by the owners of twenty percent (20%) or more of the property which is located within two hundred feet (200') of the exterior boundaries of the property for which the change is proposed, then it takes a supermajority of at least three-fourths (3/4) of all the members of the City Council to pass the rezoning.

There was discussion about the petition percentage versus the 20% protest approach under the current Code. The Commission direction was to remove the current 60% signature and use the current City Code.

Mr. Wesselhoft reviewed the draft ordinance and handbook documents as it pertains to alterations which do not trigger building permits; shutters, windows, doors, railings and repainting for example. He mentioned that at the last meeting it was discussed whether to remove those as requirements and leave them as voluntary guidelines.

Rhonda Kermode brought up the matter of demolitions. She stated you do need a permit but you do not need a very good reason to demo it. No one looks at it from a historic standpoint. Julie Heerema Mueller stated the demolitions would be under something different. Ms. Kermode mentioned three parts for historic preservation districts in most places 1) provisions for what you can demolish 2) provisions for what you can do to the exterior and 3) provisions for infill properties. There was discussion about the alterations section under the draft ordinance. The Commission discussed specifically whether demolition should be added and leave alterations out which do not require a building permit. Mike Nardini stated his impression was that if you start slowly and add stuff in over time that increases your chances and mentioned Council concern. He mentioned new building permit and addition to house were discussed, routine maintenance did not want to have authority, but they did not discuss demolition.

Ms. Mueller suggested that if they right away start imposing all kinds of regulations and people see this there might be some big objections to it. Use the guidelines to inform and educate. Then as the process goes forward you can start implementing more. The important thing is to get the historic overlay and have the handbook document. Ms. Kermode mentioned the prior petition with property owner support and the reason it got started was when all the houses got demolished. Everyone wants to keep the historic look of the neighborhood. Jerry Byers suggested that in time you can replace and fix a lot of the things that have not been done with what the Commission would be after and have options with the handbook and it is an education process.

Kathy Bruxvoort asked if the alterations under section 5 (b) iv of the draft ordinance would be deleted and leave the elements in the guidebook. There was discussion about historic review applicability under the draft ordinance as it pertains to alterations also public education. The Commission direction was to exempt alterations not requiring a building permit for certificate of appropriateness but still have a voluntary review. The Commission also directed to add demolition permit to requirement for historic review.

5) Other Business. The next meeting was set for January 21. Staff would have the revised ordinance ready for Commission recommendation.

6) The meeting was adjourned at 6:47 p.m.

Respectfully submitted,

George Wesselhoft

Planning and Zoning Director

3. Petitions and Communications

a. None

4. Administration Reports

a. None

**D. \*PUBLIC HEARINGS**

(Statutory rule may be waived and ordinance passed without further readings.)

- 1. a. Public Hearing on the Oskaloosa Street Reconstruction Project. No written comments were received. Oral comments were received and addressed. Councilmember Schiebout moved to close the public hearing, seconded by Councilmember Bokhoven. On roll call, the vote was: AYES: Schiebout, Bokhoven, Vander Beek, Van Stryland, Peterson, De Jong. NAYS: None. Motion carried.

SUBJECT: Resolution Approving the Plans, Specifications, Form of Contract, Estimate of Costs, Receiving Bids and Making Award of Construction Contract for the Oskaloosa Street Reconstruction, from Prairie Street to SE 16<sup>th</sup> Street, Project No: STP-U-5947(615)—70-63, IDOT Agreement No.: 05-14-STPU-046

DATE: February 2, 2016

BACKGROUND:

The resolution approves the plans, specifications, estimate of costs, and awards the construction contract for the Oskaloosa Street Reconstruction project. As Council is aware, this project consists of the reconstruction of approximately 4,000 linear feet of street pavement, installation of storm sewer and intakes, replacement of 1,220 linear feet of sanitary sewer, replacement of 3,285 linear feet of water main, and other associated project work.

On January 20, 2016 the Iowa Department of Transportation held a bid letting for the reconstruction of Oskaloosa Street from Prairie Street to SE 16<sup>th</sup> Street. Two bids were received and are summarized below.

Contractor	Bid Amount
Hawkeye Paving Corp.	\$2,947,778.20
Absolute Concrete Construction, Inc.	\$3,086,502.70

• Engineer's estimate - \$2,474,847.00

It is important to note, the engineer's estimate of cost was \$2,474,847. Based on a review of the bids, it appears the reason the low bidder was 19% more than the engineer's estimate was due to the price of procuring concrete and the required underground work for the project. Based on the bids received, the City engineer, Garden & Associates, does not feel re-bidding the project would lead to substantially lower bids and would delay the start of construction. Therefore Garden & Associates recommend awarding the contract to Hawkeye Paving Corp. of 801 42<sup>nd</sup> Street, Bettendorf, IA 52722 for \$2,947,778.20.

The total estimated cost of the project is \$3,154,278.20 (\$206,500 engineering and \$2,947,778.20 construction).

It is important to note, staff has identified additional funding sources to cover the higher than expected construction cost for the project. Listed below is the preliminary funding source plan for the project:

Federal Funds	\$ 1,700,000
Tax Increment Financing Fund	1,454,278
Total Funding Sources	<u>\$ 3,154,278</u>

If Council approves this construction contract, street reconstruction is scheduled to start immediately following Tulip Time and is expected to be completed by November 15, 2016. In addition, the project will be completed over five phases with Phase 1 starting at the east end of the project and proceeding westerly.

ATTACHMENTS: Resolution, Engineer's Letter of Recommendation, Contract, IDOT Vendor Ranking, Bid Tabulation, Engineer's Opinion of Costs

REPORT PREPARED BY: Public Works Department

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve resolution.

- 1. b. Resolution No. 5662 entitled, "RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, ESTIMATE OF COSTS, RECEIVING BIDS AND MAKING AWARD OF CONSTRUCTION CONTRACT FOR THE OSKALOOSA STREET RECONSTRUCTION, FROM PRAIRIE STREET TO SE 16<sup>TH</sup> STREET, PROJECT NO: STP-U-5947(615)—70-63, IDOT AGREEMENT NO.: 05-14-STPU-046". Councilmember Vander Beek moved to approve, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, De Jong, Bokhoven. NAYS: None. Motion carried.

**E. PETITIONS & COMMUNICATIONS**

NONE

**F. PLANNING AND ZONING ITEMS**

NONE

## **G. ADMINISTRATION REPORTS**

NONE

## **H. RESOLUTIONS**

1. Resolution No. 5658 entitled, "A RESOLUTION ACCEPTING THE FY 14/15 ANNUAL AUDIT". Councilmember Schiebout moved to approve, seconded by Councilmember Peterson. On roll call the vote was: AYES: Schiebout, Peterson, De Jong, Bokhoven, Vander Beek, Van Stryland. NAYS: None. Motion carried.

SUBJECT: Resolution Accepting the FY 14/15 Annual Audit

DATE: February 2, 2016

BACKGROUND: Annually, the City of Pella is required by State Code to conduct an audit by an independent accounting firm. The accounting firm of Van Maanen, Sietstra, & Meyer, PC has conducted and will be presenting the FY 14/15 audit to Council. Highlights for the year include the following:

- An unmodified opinion was given on the financial statements.
- The assets and deferred outflows of resources of the City of Pella exceeded its liabilities and deferred inflows of resources at the close of the fiscal year by \$103,057,633 (net position).
- The assets and deferred outflows of resources of the City's governmental activities exceeded liabilities and deferred inflows of resources by \$48,172,783.
- Assets and deferred outflows of resources of the business type activities exceeded liabilities and deferred inflows of resources by \$54,884,850.
- For FY 14-15, revenues for governmental activities exceeded expenses by \$3,764,039.
- Within the City's business-type activities, FY 14-15 expenses exceeded revenues by \$1,988,748, which is attributed to the completion of the decommissioning costs for the power plant. The City policy is to set rates that fund operation expenses and debt service requirements of business-type activities. In addition, rates are established to fund capital improvements either through pay-as-you go financing or through debt issues.
- At June 30, 2015, the general fund had an unassigned fund balance of \$2,036,184 or working capital of nearly 37% of annual expenditures.

The FY 15 audit is on file in the City Clerk's Office and the Pella Public Library. A representative from Van Maanen, Sietstra, & Meyer, PC will be available at the Council meeting to answer any questions concerning the audit.

ATTACHMENTS: Resolution  
REPORT PREPARED BY: FINANCE DIRECTOR  
REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve resolution.

2. Resolution No. 5659 entitled, "RESOLUTION APPROVING CITY COUNCIL PROCEDURAL RULES". Councilmember Vander Beek moved to approve, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, De Jong, Bokhoven. NAYS: None. Motion carried.

SUBJECT: Resolution Approving City Council Procedural Rules

DATE: February 2, 2016

BACKGROUND: Council Procedural Rules were adopted on September 17, 2002 to establish guidelines for conducting Council meetings that are efficient yet allow for orderly participation and sharing of ideas and opinions. The proposed Procedural Rules were reviewed by Council on January 19, 2016.

This resolution approves the Procedure Rules without change from the last revision of January 21, 2014.

ATTACHMENTS: Resolution, Council Procedural Rules  
REPORT PREPARED BY: City Administration  
REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve resolution.

3. Resolution No. 5660 entitled, "RESOLUTION ACCEPTING CHANGE ORDER NO. 1 WITH MITSUBISHI ELECTRIC POWER PRODUCTS, INC. FOR FURNISHING 69 KV SF<sub>6</sub> CIRCUIT BREAKERS IN CONNECTION WITH THE WEST SUBSTATION RING BUS CONVERSION PROJECT". Councilmember Schiebout moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Van Stryland, Peterson, De Jong, Bokhoven. NAYS: None. Motion carried.

SUBJECT: Resolution Approving Change Order No. 1 with Mitsubishi Electric Power Products, Inc. for One Additional 69 kV SF<sub>6</sub> Circuit Breaker in Connection with the West Substation Ring Bus Project.

DATE: February 2, 2016

BACKGROUND:

The resolution approves Change Order No. 1 with Mitsubishi Electric Power Products, Inc. for one additional 69 kV circuit breaker to replace an existing circuit breaker which was sold to the City of Sioux Center under the City's emergency procedures.

As background, on November 21, 2015, the City of Sioux Center, Iowa experienced a bus fault resulting in severe damage to their West Substation 15 kV switchgear. As a result, half of the City of Sioux Center lost power for nearly a day. While crews were able to switch loads to other circuits from another substation, reliability and voltage support remain a concern. Specifically, the City of Sioux Center is concerned that as temperatures rise with the warmer seasons, they would be unable to support their load. DGR Engineering has been working diligently to arrange procurement and installation of materials to facilitate the repairs to Sioux Center's West Substation. Prior to re-energization of the substation transformer, commissioning tests were performed on the 69 kV circuit breaker. The tests indicated that there were major electrical issues with the breaker and it should be replaced.

Recently, Sioux Center inquired if the City of Pella would sell our spare Mitsubishi 69 kV circuit breaker that was installed at the Southeast Switching Station. Sioux Center's request was granted under the City emergency procedures. Listed below is a summary of the sale to Sioux Center:

1. The circuit breaker was sold 'as is' with no express or implied warranty.

2. The sale price for the circuit breaker was identified as the City of Pella's cost to replace the breaker, and as a result, the City's electric utility will not occur any additional costs in assisting the City of Sioux Center.
3. The City of Sioux Center is responsible for the removal of the spare breaker and will also be responsible for the installation of the City of Pella's replacement breaker.
4. The anticipated delivery of the City's replacement breaker is March 2016, which City staff believes is a reasonable time to replace our spare circuit breaker.

On November 2, 2015, Council approved a contract with Mitsubishi Electric Power Products, Inc. (MEPPI) to supply six 69 kV SF<sub>6</sub> circuit breakers for the West Substation Ring Bus Project.

MEPPI has been contacted and has agreed to honor their unit price of \$48,793 for one additional 69 kV SF<sub>6</sub> circuit breaker. Change Order No. 1 is summarized below:

Previous Contract Price	\$ 292,758.00
Change Order #1 for one circuit breaker	<u>48,793.00</u>
<b>New Contract Price</b>	<b>\$ <u>341,551.00</u></b>

This resolution approves Change Order No. 1 with MEPPI to supply one additional 69 kV SF<sub>6</sub> circuit breaker for the West Substation Ring Bus Conversion for \$48,793. This circuit breaker will replace the one sold to Sioux Center. It is important to note that these costs are being reimbursed by the City of Sioux Center, Iowa.

ATTACHMENTS: Resolution, Change Order No. 1 with MEPPI, Letter from Sioux Center  
 REPORT PREPARED BY: Electric Department  
 REPORT REVIEWED BY: CITY ADMINISTRATOR  
 CITY CLERK  
 RECOMMENDED ACTION: Approve resolution.

4. Resolution No. 5661 entitled, "RESOLUTION APPROVING AMENDING THE DESIGN REVIEW DISTRICT DESIGN MANUAL FOR LED LIGHTING". Councilmember Schiebout moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Van Stryland, Peterson, De Jong, Bokhoven. NAYS: None. Motion carried.

SUBJECT: Resolution Approving Design Review District Design Manual Amendment for LED Lighting

DATE: February 2, 2016

BACKGROUND:

On April 6, 2010, the City Council approved the Design Review District Design Manual 3<sup>rd</sup> Edition currently in use. This is the design book that the Community Development Committee (CDC) uses to help applicants with Dutch architecture parameters. Any amendments to this document require CDC recommendation and City Council approval through resolution.

Recently, the Dairy Queen as part of their new building project requested CDC consider amending the Design Manual to permit blue LED lighting as part of their building architecture. This request stems from their corporate brand look which includes a blue light element. The current Design Manual only permits white LED lighting for building architecture.

At their January 13, 2016 meeting, the Community Development Committee approved (5 to 1) the Design Manual amendment to permit blue LED lighting. The motion specifically recommended to City Council was to amend the Design Review Manual to permit blue or white lights and to review each request on a case-by-case basis for areas outside the Central Business District (CBD).

ATTACHMENTS: Resolution: Design Review District Design Manual Amendment  
 REPORT PREPARED BY: Planning and Zoning Director  
 REPORT REVIEWED BY: CITY ADMINISTRATOR  
 CITY CLERK  
 RECOMMENDATION: Approve Resolution.

## **I. ORDINANCES**

(Statutory rule may be waived and ordinance passed without further readings.)

1. Ordinance No. 905 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.12 ZONING DISTRICT REGULATIONS BY AMENDING THE PROVISIONS PERTAINING TO COCKTAIL LOUNGE USES IN THE CENTRAL BUSINESS DISTRICT." Councilmember Bokhoven moved to place Ordinance No. 905 on its second reading, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Bokhoven, Schiebout, Peterson, De Jong, Vander Beek, Van Stryland. NAYS: None. Motion carried. It was moved by Councilmember Schiebout, and seconded by Councilmember Bokhoven that the statutory rule requiring said ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended. On roll call the vote was: AYES: Schiebout, Bokhoven, Vander Beek, Van Stryland, Peterson, De Jong. NAYS: None. Motion carried. Councilmember Schiebout moved that Ordinance No. 905 be adopted, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Van Stryland, Peterson, De Jong, Bokhoven. NAYS: None. Mayor Mueller declared the motion carried and the ordinance duly passed and adopted.

SUBJECT: Ordinance Amending Zoning Regulations. Table 165.12-2 Permitted Uses by Zoning Districts by Adding Cocktail Lounge Use as Permitted by Special Use Permit in the Central Business District.

DATE: February 2, 2016 (2<sup>nd</sup> Reading)

BACKGROUND:

The Cellar Peanut Pub would like to open an establishment at 629 Franklin Street, which is in the Central Business District (CBD). The business would serve specialty micro brews from across the country. It would not brew them at this location, only sell them. Also, since it would only serve peanuts, which is considered "Cocktail Lounge" under current City Code, it would not be a restaurant.

The current City Code does not permit Cocktail Lounge uses in the CBD, though they are permitted in the other commercial zoning districts. It is important to note the distinction in Code between Cocktail Lounge use which includes the retail sale of alcoholic beverages for consumption on the premises, including

taverns, bars, cocktail lounges and similar uses other than a restaurant. A general restaurant is permitted in the CBD, and this may include the sale of alcoholic beverages which conducted as a secondary feature of the use, producing less than fifty percent (50%) of the establishment's gross income.

After discussing this issue during multiple Policy and Planning meetings, Council directed staff to proceed with an ordinance change which would allow Cocktail Lounges in the CBD zoning district. However, this use type would be required to obtain a special use permit through the Board of Adjustment. In addition, the overall number of special use permits for Cocktail Lounge uses in the CBD would be two.

This proposed ordinance permits Cocktail Lounge uses in the CBD subject to obtaining a Special Use Permit through the Board of Adjustment. In addition, the ordinance also limits the number of special use permits in the CBD to 2 (two). It is also important to note that existing Cocktail Lounge uses in the CBD would be grandfathered in under this proposed ordinance and not subject to the special use permit requirements. The Planning and Zoning Commission at their January 11, 2016 special meeting approved this proposed ordinance on a 8 to 2 vote.

Betsy and Marty Duffy, owners of the Cellar Peanut Pub, have also requested that Council waive the third reading of the ordinance to allow them to move forward in a timely matter.

ATTACHMENTS: Ordinance, CBD Zoning Map, Special Use Permit Criteria, Request to Waive Ordinance Reading, Emails

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve Ordinance

## **J. CLAIMS**

1. Abstract of bills No. 1952. Councilmember Schiebout moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Van Stryland, Peterson, De Jong, Bokhoven. NAYS: None. Motion carried.

## **K. OTHER BUSINESS/\*PUBLIC FORUM (any additional comments from the Public)**

Comments were received and addressed.

## **L. CLOSED SESSION**

NONE

## **M. ADJOURNMENT**

There being no further business claiming their attention, Councilmember De Jong moved to adjourn, seconded by Councilmember Schiebout. On roll call the vote was: AYES: De Jong, Schiebout, Peterson, Bokhoven, Vander Beek, Van Stryland. NAYS: None. Motion carried. Meeting adjourned at 7:54 p.m.

C-1-b

**CITY OF PELLA, IOWA  
BUDGET WORK SESSION #1  
OFFICIAL MINUTES  
FEBRUARY 8, 2016**

The City Council of the City of Pella, Iowa, met for a budget work session at the Public Safety Complex meeting room on February 8, 2016 at 6:00 p.m.

PRESENT: Mayor Mueller, Mark De Jong, Dan L. Vander Beek, Harold Van Stryland, Larry Peterson, and Bruce Schiebout entering at 6:05.

ABSENT: Tony Bokhoven

STAFF: Mike Nardini-City Administrator and Ronda Brown-City Clerk were present. Thirteen staff members and one member of the general public signed the register.

Budget Work Session #1 consisted of the following:

FY 16-17 Budget and Capital Improvement Program Presentations:

- 1) Public Works (Street, Water, Wastewater)
- 2) Planning and Zoning
- 3) Police
- 4) Library
- 5) City Hall

Questions were addressed and comments were received and considered.

There being no further business claiming their attention, the meeting adjourned at 8:21 p.m.

**CITY OF PELLA, IOWA  
BUDGET WORK SESSION #2  
OFFICIAL MINUTES  
FEBRUARY 9, 2016**

The City Council of the City of Pella, Iowa, met for a budget work session at the Public Safety Complex meeting room on February 9, 2016 at 6:00 p.m.

**PRESENT:** Mayor Mueller, Mark De Jong, Harold Van Stryland, Bruce Schiebout, Larry Peterson with Dan Vander Beek entering at 6:05.

**ABSENT:** Tony Bokhoven

**STAFF:** Mike Nardini-City Administrator; Ronda Brown-City Clerk and twelve staff members signed the register.

Budget Work Session #2 consisted of the following:

FY 16-17 Budget and Capital Improvement Program Presentations:

- 1) Fire
- 2) Electric
- 3) Community Services
- 4) Council Discussion/Wrap-up

Questions were addressed and comments were received and considered.

There being no further business claiming their attention, the meeting adjourned at 8:12 p.m.

Policy and Planning Minutes  
February 2, 2016

PRESENT: Mayor Jim Mueller, Mark De Jong, Tony Bokhoven, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, Larry Peterson

ABSENT: None

OTHERS: City Staff and Visitors

The Policy and Planning meeting began at 8:01 p.m. First on the agenda was a discussion on the proposed historic overlay guidelines. As background, the City Council reviewed the overlay guidelines at the November 2, 2015 Policy & Planning meeting. During this meeting, Council raised concerns regarding the requirements to initiate an historic overlay district. In addition, Council was also concerned with the permitting requirements for alterations to existing homes within an overlay district such as window and door replacements, color changes, and other maintenance items which currently do not require a building permit.

Previously, the Historic Preservation Commission proposed to initiate an historic overlay district support of 60% of the property owners within the proposed district was required. The concern expressed by City Council was whether the support level should be measured on a parcel basis or limited strictly to property owners as proposed by the Historic Preservation Commission. In researching this issue, staff found examples of cities measuring the support on both a parcel basis and on a property owner basis. However, after discussing this issue with the Commission and the potential issues associated with measuring support on a parcel basis and property owner basis, staff and the Commission are recommending the Iowa City model for initiating an historic district.

Specifically, the process would follow an approach to what is required to rezone property within the City limits as is outlined in Chapter 165.38 of the City Code. In summary, once an application is received for a proposed historic district staff would notify all the property owners within the proposed district. In addition, staff would also notify all property owners within 200 feet of the proposed historic district. In order for the historic district to proceed, the application would need to be approved by the Historic Preservation Commission, the Planning and Zoning Commission, and the Pella City Council as an ordinance amendment to the City Code. If a petition is presented by the owners of twenty percent (20%) or more of the area included in the proposed historic district or by the owners of twenty percent (20%) or more of the property which is located within two hundred feet (200') of the exterior boundaries of the proposed historic district, then a super majority of Council would be required for approval.

The revised historic overlay district guidelines would require a permit for new structures within an historic district and for additions to existing structures. In essence, historic review would be required anytime a building permit is required. In addition, the Commission is also proposing historic review and an associated permit any time a demolition permit is required. The theory behind this proposal is anytime the structure of an entity changes within an approved historic district, then historic review should be required. This approach is also consistent with how historic district programs in Iowa are managed.

In addition, the Historic Preservation Commission is proposing for alterations which do not require a building or demolition permit, would be subject to voluntary historic review only with no certificate of appropriateness required. All decisions of the Historic Preservation Commission can be appealed to the

City Council, so if there is a disagreement between a property owner and the Historic Preservation Commission, the final decision will be made by the Pella City Council.

Jim Mansuato, representing the Historic Preservation Commission, discussed that the Commission tried to listen to Council concerns with what they were presenting with the ordinance draft.

After discussion, Council directed staff to continue to move forward with the ordinance process.

The second item was a follow-up discussion on the Gateway Corridor Committee's recommendation. At the January 19, 2016 Policy and Planning meeting, Council discussed the Gateway Corridor Committee's recommendation to adopt design standards for new single and two family residential homes in the City's gateway corridors. While the Council generally agreed with the Ad Hoc Committee's recommendation, there was a concern of the potential costs to develop design standards for the existing corridors so new development would blend in with the existing homes and businesses on the corridor. Another issue of concern was the length of time it could take to develop the standards.

Staff discussed the following options which were intended to minimize cost and the length of time required to develop new design standards for single and two family homes.

1. For new two family homes constructed in the City's gateway corridors, require a design permit from the Community Development Committee. The design standards used for the new two family homes would be the same which are used currently for new development in the City's gateway corridors.
2. Staff would propose we spend up to \$3,000 in working with a consultant on developing a code amendment which would address setback requirements for unusually large lots in the older portions of the City.
3. If there are architectural concerns on single family housing in the gateway corridors, staff would recommend we extend the current Dutch Architectural Design requirements for residential construction in the Central Business District to the areas of concern.

Staff believes the above recommended code adjustments would take approximately 90 days. This would also require the current single and two family construction moratorium for the Main Street and Washington Street Corridor areas be extended to June 1, 2016. The estimated out-of-pocket cost for the City of Pella would be up to \$3,000.

After discussion, it was decided to take staff's proposal back to the Gateway Corridor Committee for their feedback and add a Community Development Committee member and a Planning and Zoning member to the Gateway Corridor Committee for more input.

The next item was a presentation of the FY 2016-2017 Budget Overview by Finance Director Corey Goodenow. Below are highlights:

- For the fifteenth consecutive year, the City's tax rate will remain at \$10.20.
- The proposed FY 16-17 Budget includes approximately \$70,000 for one additional officer and the addition of one lieutenant position within the Police Department.
- The proposed FY 16-17 Budget includes a 7% increase in water rates, but no increases in electric or wastewater.
- The proposed FY 16-17 Budget includes several large street projects and the continued implementation of the City's long term water supply plan.

More details will be discussed at the FY 16-17 Budget work sessions scheduled for February 8th and 9th at 6:00 p.m. at the Public Safety Complex.

The next item was concerning the Mahaska County Local Option Sales and Services Tax Election. In the spring of 2016, Mahaska County will be voting on implementing a 1% Local Option Sales and Services Tax (LOSSST). The City of Pella's corporate limits include approximately 40 acres in Mahaska County. Since the City of Pella extends into Mahaska County, the City Council will need to approve a resolution authorizing uses for the LOSSST funds if the voters in Mahaska County authorize the tax.

Due to the fact that the City of Pella may have a more significant presence in the future in Mahaska County than we currently do, staff is recommending the authorized uses be general in nature. In addition, staff also recommends the term of the LOSSST match the City of Oskaloosa's in order to avoid having different expiring terms. Listed below is staff's recommendation for the Mahaska County LOSSST authorized uses:

20% for Property Tax Relief

80% for any lawful purpose including but not limited to:

Road Improvements

Park Improvements--including aquatic center improvements and bike trails.

After discussion, staff was directed to bring a resolution for Council consideration at the February 16<sup>th</sup> meeting.

The Washington Street Parking Analysis was postponed until the February 16<sup>th</sup> Policy and Planning meeting.

The meeting adjourned at 9:02 p.m.

Respectfully Submitted,  
Ronda Brown, City Clerk

Planning and Zoning Commission  
Special Meeting  
January 11, 2016

- 1) The meeting was called to order at 7:00 a.m.
- 2) Roll Call.  
Present: Craig Agan, Jim Danks, David Landon, Mike Vander Molen, Bob Smith, Mike Vander Molen, Gary Van Vark, Ervin Van Wyk, Ann Visser, Teri Vos.  
Absent: None.

Others Present: Dennis Vander Beek, Randy Bogaard, Dan Vander Beek, Jody Lautenbach, Julie Visser, Rod Visser, Betsy Duffy, Marty Duffy, Marcia Slycord, George Wesselhoft.

- 3) The Commission voted to elect Jim Danks as Chair and Bob Smith as Vice Chair for 2016.
- 4) Approval of Minutes. The minutes of the November 23, 2015 regular meeting were approved as submitted.
- 5) Public Hearing on Ordinance Amending Zoning Regulations, Table 165.12-2 Permitted Uses by Zoning Districts by Adding Cocktail Lounge Use as Permitted by Special Use Permit in the CBD Central Business District.

Written comments were received in the form of three emails (attached). All three comments were in support of the Cellar Peanut Pub and ordinance amendment.

No oral comments were received.

- 6) Ordinance Amending Zoning Regulations, Table 165.12-2 Permitted Use by Zoning Districts by Adding Cocktail Lounge Use as Permitted by Special Use Permit in the CBD Central Business District. The Cellar Peanut Pub would like to open an establishment at 629 Franklin Street, which is in the Central Business District (CBD). The business would serve specialty micro brews from across the country. It would not brew them at this location, only sell them. Also, since it would only serve peanuts, which is considered "Cocktail Lounge" under current City Code, it would not be a restaurant. The current City Code does not permit Cocktail Lounge uses in the CBD, though they are permitted in the other commercial zoning districts. It is important to note the distinction in Code between Cocktail Lounge use which includes the retail sale of alcoholic beverages for consumption on the premises, including taverns, bars, cocktail lounges and similar uses other than a restaurant. A general restaurant is permitted in the CBD, and this may include the sale of alcoholic beverages which conducted as a secondary feature of the use, producing less than fifty percent (50%) of the establishment's gross income.

The City Council at the December 1 and 15 Policy and Planning meetings discussed the request and reviewed Code information obtained by staff. Staff did not find any other city that differentiates between craft beer establishments and taverns. Based on research, it appears craft beer establishments are considered a tavern or bar from a use standpoint. Further, based on conversations with the Iowa State Planning and Zoning extension and City Attorney, staff believes it could be problematic if the City tried to define permissible zoning uses based on the product sold (i.e. draft beer versus Budweiser, etc.) rather than the allowable use. Staff also contacted Des Moines which classifies craft beer establishments as bar/tavern and requires a conditional use permit. The direction from City Council at the December 15 Policy & Planning meeting after consideration of the matter was to move forward with an ordinance that would permit Cocktail Lounge use in the CBD through Special Use Permit and limit the number of such permits issued to a maximum of two at any one time. The Board of Adjustment would review the Special Use Permit pursuant to their established criteria.

Bob Smith asked about the special use permit and whether there is discretion as to how it is issued.

George Wesselhoft responded that the Board of Adjustment would review per their criteria for special use permits and they would have to meet the criteria.

Ann Visser added that she was contacted regarding this issue more than any other issue during her time on the Commission and all comments were favorable.

There was discussion about the proposed ordinance.

Mr. Wesselhoft noted there is a separate process outside of zoning for liquor permits for the various establishments that serve alcohol.

Gary Van Vark mentioned that when the Zoning Ordinance was updated in 2001 these uses were excluded and now we are in the process of putting them back in, and we have to remember the days when they were downtown there were problems associated with them.

Jim Danks stated 2016 is a different time and problems may exist but Police seem to do a good job of managing concerns.

Ms. Visser mentioned that the people that contacted her were of a different group from what you might have otherwise.

Mr. Van Vark further mentioned parking as a concern.

Mr. Wesselhoft responded that parking is a criteria and all property owners within 200 feet would be notified of the Special Use Permit application.

David Landon suggested there could be a flip side where the clientele could actually be people that the retailers would enjoy having in their facilities.

Mike Vander Molen stated that if you have a downtown that is busy and lively that is a great asset for the community.

Ervin Van Wyk commented that he thinks this could open up a can and you just as well throw the whole thing out, where is it going to stop at.

There was further discussion about the proposed ordinance.

David Landon made a motion to recommend approval of the ordinance. Ann Visser seconded the motion. Upon vote, Landon, Visser, Agan, Danks, Haustein, Smith, Vander Molen, Vos voted yes. Van Vark, Van Wyk voted no. Motion carried 8 to 2.

- 7) A Resolution to Honor Nelson Bogaard. Vice Chair Bob Smith read the Resolution to Honor Nelson Bogaard for his 15 plus years of service to the Planning and Zoning Commission. Jim Danks added that the resolution says it all in few words as Nelson would do and they will miss him.
- 8) Other Business. George Wesselhoft mentioned the next meeting of the Commission is the regularly scheduled January 25 meeting.
- 9) The meeting was adjourned at 7:25 a.m.

Respectfully submitted,  
George Wesselhoft  
Planning and Zoning Director

From: Jody Brockway <jodybrock8@gmail.com>  
Sent: Saturday, January 09, 2016 3:36 PM  
To: George Wesselhoft  
Subject: Zoning

My husband and I just want to express our support to the Peanut Pub. I used to have them as an account when I was a wine distributor. Good people, good idea for Pella. We are not big drinkers, but would enjoy the chance to have a pleasant place to meet occasionally with friends or family.

Sincerely,  
Terry and Jody Brockway  
641.780.0995

From: Julie Richardson <jrichardson4211@aol.com>  
Sent: Sunday, January 10, 2016 3:50 PM  
To: George Wesselhoft  
Subject: Cellar Peanut Pub

Mr Wesselhoft,

I would like to show my support for the Cellar Peanut Pub! Marty and Betsy Duffy are a wonderful family and are excited to bring this one of a kind business into Pella. I think in a very short time, you will see people driving into Pella to visit this establishment and hopefully expanding their sales to other businesses as well.

Sincerely,  
Julie Visser  
jrichardson4211@aol.com

From: Amy Riddle <amyriddle@live.com>  
Sent: Sunday, January 10, 2016 10:40 PM  
To: George Wesselhoft  
Subject: Central Business District by use of a special use permit

Mr. Wesselhoft,

I fully support an amendment to rezone the Central Business District by use of a special use permit. The Cellar Peanut Pub will be a welcome addition to Pella.

Sincerely,  
Amy Riddle  
Pella, IA

**PELLA PUBLIC LIBRARY**  
Board of Trustees Meeting  
January 12, 2016

**I. Call To Order:** President Rebecca Manifold called the meeting to order at 3:59 PM. Board members present were: Mary Barnes, Jane Koogler, Rebecca Manifold, and Kenny Nedder. Library Director Wendy Street was present. Alli Bogard, John Evenhouse, and Praveen Mohan were excused.

**II. Recognition of Visitors and Visitor Comments:** There were no visitors or guests present.

**III. Approval of Agenda:** The agenda was amended to remove item **XI. Demonstration of new ILS**. The agenda was approved as amended.

**IV. Disposition of Minutes:** All Board members received the December minutes prior to the meeting. Minor spelling correction was proposed by Rebecca. Kenny moved to approve the minutes as amended; Mary seconded the motion. The minutes were unanimously approved.

**V. Approval of Bills:** All Board members received the December list of bills prior to the meeting. After some general discussion and questions regarding the monthly bills, Jane moved to approve the December bills. Mary seconded the motion. The bills were unanimously approved.

**VI. Unfinished Business:** There was no unfinished business.

**VII. New Business:** There was no new business.

**A. Progress report on Plan for Service:**

Wendy presented the Board with an update on the Plan for Service. There was some discussion of the information provided. Overall it was agreed there has been good progress.

**VIII. President's Report and Announcements:** The president did not have a report.

**A. Supporting the staff during the ILS transition:**

There was good discussion how the Board can best support the library staff during the transition. A plan was put in place to provide various treats the week of the 18<sup>th</sup>.

**IX. Director's Report:**

**A. Budget**

I made a couple of changes to the amounts requested in CIP because of the quotes I got after our last board meeting.

- Meeting Room renovation: changed the amount requested to \$5,600. This includes funds to replace the wallpaper if the walls can't be painted.
- RFID project: changed the amount to \$67,000. This includes \$43,000 for equipment and \$23,000 for supplies.

After meeting with the Finance Director and City Manager, we made two additional changes:

- The supplemental request for a washer/dryer was removed. We will ask the Friends to fund this item. In exchange, our budget for hoopla will be increased in the city budget so the Friends will not have to fund half of hoopla.
- After more discussion, we moved the architectural evaluation to FY16/17.

The budget will be presented to the City Council on February 8<sup>th</sup>.

**B. Integrated Library System progress report**

We have been concentrating on the final configuration and preparation for Go Live, as well as staff training.

Things you should know:

- We will be using an offline circulation program Jan. 18-21, so our services will be limited to checkout. We will not be able to check items in, place or fill holds, accept fines, or renew items. Patrons will not have online access to their accounts and to other services such as Bridges.
- On Jan. 11, we stopped using the Ill system for cataloging, ordering and serials.
- Nothing is due during the transition. Materials checked out now will not be due until Jan. 25.
- We have scheduled extra hours for the shelvers during the transition to help check in the backlog of materials returned.
- We are currently on-schedule and the training is going well.
- The first time patrons login to the new system, they will need to enter their PIN. This will be defaulted to the last four digits of their telephone number. They can change it after they login. They can also request an automated PIN reset if they have an email on file.

#### C. Trustee training options in 2016

Our state accreditation requires library trustees to participate in continuing education. You have a few options:

1. Attend an online webinar. The 2016 ILOC (Innovative Libraries Online Conference) will be held on January 21, 2016. ILOC is an all-day online conference and typically has a session aimed at trustees in the evening. This year's theme is "Digital Citizenship." You can find more information here:  
<http://www.statelibraryofiowa.org/ld/c-d/continuing-ed/iloc/iloc-2016>  
 Can also view the archived version if you register.
2. Bring in a trainer from the State Library to present on a topic of interest to you. This could be scheduled as part of one of our regular board meetings.
3. Watch "Trustee Dan" training videos as part of our regular monthly board meetings.
4. "Jumpstart Your Trusteeship" Online Board Series. This 3-part online series will look at methods for recruiting new members, conducting effective meetings, and highlighting publications and training opportunities to bolster board effectiveness. (<http://www.statelibraryofiowa.org/cgi-bin/cecat/>)

After much discussion the first preference will be to bring a trainer on-site to learn about the "library of the future" or similar topic. Wendy will reach out to coordinate with a target of March for the training.

#### D. Streaming video on Bridges

The Bridges team has recently announced that they are piloting a limited selection of video titles. They chose to add "Always Available" titles, which means they may be checked out by multiple patrons at one time and are only available for one year. These are purchased as a package and include titles from PBS, as well as older classics. To see what is in the collection, you can browse and filter by format. Because of budget restrictions, they will not be taking patron requests for other titles. Hopefully that will be clear on the request form. Video titles check out for 14 days. Like hoopla, they are streaming and must be viewed while connected to the internet. This is exciting news and something we have been requesting for a long time. I encourage you to try it out and let me know what you think.

#### E. Grants

We recently received notification that we will be awarded three grants:

1. Walmart awarded us \$550 for a charging station. This has already arrived and is setup behind the self-check-out machine.
2. Pella Community Foundation awarded us \$550 for a creative play dress up station for the children's area
3. Pella Community Foundation awarded us \$1,000 to purchase Playaway Launchpads, which are tablets for children loaded with educational apps.

#### F. Building & Grounds

- All of the upholstered chairs in the public areas of the library were cleaned on December 11. The bill (Schneider Chem-Dry) in this month's list of bills.
- I am not renewing the maintenance contract for our microfilm reader/printer. Our model has been discontinued and Navient won't guarantee that they can get parts. I am gathering quotes for a newer machine and looking at leasing options.

- Continuing search for an acceptable LED bulb replacement.

#### G. Staff activities

Youth Services: Holiday Story Times were offered in December. Winter/Spring story times will start the week of January 11.

Assistant Director: This month, Chris has been heavily focused on problem solving and trouble-shooting the new SirsiDynix Symphony ILS. He continues to rework our library procedures for the new system, and is exploring ways to improve workflow by incorporating features that the new system offers.

Director: I submitted a grant application to Walmart for a recharging station, which they funded. Worked on credit card set up and online ordering through Baker & Taylor.

#### H. Upcoming events

- January 12 at 4:00 p.m.: Girls LEGO Club for girls in grades K and up.
- January 16 at 10:00-11:30 a.m.: Book Bash. There will be activities based on the children's book I Spy Little Animals by Jean Marzollo. The first 100 families with children ages 0-5 will receive a copy of the book. The Book Bash is sponsored by Families First and the Pella Public Library.
- January 21 at 10:15 a.m.: Genealogy Club in the Library Meeting Room.
- January 28 at 12:00 noon: Brown Bag Book Club will discuss The Distance Between Us by Reyna Grande.

Drop In LEGO Club dates:

- Thursday, January 7 from 4:00 to 5:00 p.m. for students in grades K and up.
- Tuesday, January 12 from 6:00 to 7:00 p.m. for children of all ages with parent/caregiver.
- Wednesday, January 20 from 2:30 to 3:30 p.m. for students in grades K and up.

**X. Committee reports:** There were no committee reports.

**XI. Adjournment:** President Rebecca Manifold adjourned the meeting at 5:02 PM. The next regularly scheduled Board Meeting is scheduled for February 9, 2016 at 4:00 PM.



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: C-3-a

SUBJECT: Renew Class C Beer Permit for Casey's General Store #2598

DATE: February 16, 2016

BACKGROUND: Casey's Marketing Company, dba as Casey's General Store #2598 located at 414 S Clark St, has applied for renewal of their Class C Beer Permit with Class B Native Wine Permit and Sunday Sales.

The term of the new license is twelve months and would expire April 10, 2017. The application has been completed online with the State, and staff is recommending approval.

ATTACHMENTS: Application

REPORT PREPARED BY: Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve license renewal.

**Applicant License Application ( BC0028523 )**

<b>Name of Applicant:</b> <u>Casey's Marketing Company</u>		
<b>Name of Business (DBA):</b> <u>Casey's General Store #2598</u>		
<b>Address of Premises:</b> <u>414 S. Clark St.</u>		
<b>City</b> <u>Pella</u>	<b>County:</b> <u>Marion</u>	<b>Zip:</b> <u>50219</u>
<b>Business</b>	<u>(641) 628-1170</u>	
<b>Mailing</b>	<u>PO Box 3001</u>	
<b>City</b> <u>Ankeny</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>500218045</u>

**Contact Person**

<b>Name</b> <u>Michelle Rogness, Store Operations</u>
<b>Phone:</b> <u>[REDACTED]</u> <b>Email</b> <u>michelle.rogness@caseys.com</u>

**Classification** Class C Beer Permit (BC)

**Term:** 12 months

**Effective Date:** 04/11/2016

**Expiration Date:** 04/10/2017

**Privileges:**

Class B Native Wine Permit

Class C Beer Permit (BC)

Sunday Sales

**Status of Business**

<b>BusinessType:</b> <u>Publicly Traded Corporation</u>
<b>Corporate ID Number:</b> <u>[REDACTED]</u> <b>Federal Employer ID</b> <u>[REDACTED]</u>

**Ownership**

**Michael Richardson**

**First Name:** Michael      **Last Name:** Richardson  
**City:** Pleasant Hill      **State:** Iowa      **Zip:** 50327  
**Position:** President  
**% of Ownership:** 0.00%      **U.S. Citizen:** Yes

**42-0935283 Casey's General Stores, Inc.**

**First Name:** 42-0935283 Casey's      **Last Name:** General Stores, Inc.  
**City:** Ankeny      **State:** Iowa      **Zip:** 50021-804  
**Position:** owner  
**% of Ownership:** 100.00%      **U.S. Citizen:** Yes

**Robert C Ford**

**First Name:** Robert C      **Last Name:** Ford  
**City:** Dallas Center      **State:** Iowa      **Zip:** 50063

100

100

100

**Position:** Vice President

**% of Ownership:** 0.00%

**U.S. Citizen:** Yes

**Julia L Jackowski**

**First Name:** Julia L

**Last Name:** Jackowski

**City:** Urbandale

**State:** Iowa

**Zip:** 50322

**Position:** Assistant Secretary

**% of Ownership:** 0.00%

**U.S. Citizen:** Yes

**James Pistillo**

**First Name:** James

**Last Name:** Pistillo

**City:** Urbandale

**State:** Iowa

**Zip:** 50323

**Position:** Treasurer

**% of Ownership:** 0.00%

**U.S. Citizen:** Yes

### Insurance Company Information

**Insurance Company:** First Western Insurance

**Policy Effective Date:**

**Policy Expiration**

**Bond Effective**

**Dram Cancel Date:**

**Outdoor Service Effective**

**Outdoor Service Expiration**

**Temp Transfer Effective**

**Temp Transfer Expiration Date:**



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: C-3-b

SUBJECT: Renew Class C Beer Permit for Casey's General Store #2694

DATE: February 16, 2016

BACKGROUND: Casey's Marketing Company, dba as Casey's General Store #2694 located at 2421 Washington Street, has applied for renewal of their Class C Beer Permit with Class B Native Wine Permit and Sunday Sales.

The term of the new license is twelve months and would expire April 14, 2017. The application has been completed online with the State, and staff is recommending approval.

ATTACHMENTS: Application

REPORT PREPARED BY: Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve license renewal.

**Applicant License Application ( BC0029187 )**

<b>Name of Applicant:</b> <u>Casey's Marketing Company</u>		
<b>Name of Business (DBA):</b> <u>Casey's General Store #2694</u>		
<b>Address of Premises:</b> <u>2421 Washington St</u>		
<b>City</b> <u>Pella</u>	<b>County:</b> <u>Marion</u>	<b>Zip:</b> <u>50219</u>
<b>Business</b>	<u>(641) 628-1710</u>	
<b>Mailing</b>	<u>PO Box 3001</u>	
<b>City</b> <u>Ankeny</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>500218045</u>

**Contact Person**

<b>Name</b> <u>Michelle Rogness, Store Operations</u>	
<b>Phone:</b> <u>[REDACTED]</u>	<b>Email</b> <u>michelle.rogness@caseys.com</u>

**Classification** Class C Beer Permit (BC)

**Term:** 12 months

**Effective Date:** 04/15/2016

**Expiration Date:** 04/14/2017

**Privileges:**

Class B Native Wine Permit

Class C Beer Permit (BC)

Sunday Sales

**Status of Business**

<b>BusinessType:</b> <u>Publicly Traded Corporation</u>	
<b>Corporate ID Number:</b> <u>[REDACTED]</u>	<b>Federal Employer ID</b> <u>[REDACTED]</u>

**Ownership**

**42-0935283 Casey's General**

**Stores, Inc**

**First Name:** 42-0935283

**Last Name:** Casey's General Stores, Inc.

**City:** Ankeny

**State:** Iowa

**Zip:** 50021-804

**Position:** Owner

**% of Ownership:** 100.00%

**U.S. Citizen:** Yes

**MICHAEL RICHARDSON**

**First Name:** MICHAEL

**Last Name:** RICHARDSON

**City:** PLEASANT HILL

**State:** Iowa

**Zip:** 50327

**Position:** PRESIDENT

**% of Ownership:** 0.00%

**U.S. Citizen:** Yes

**ROBERT C. FORD**

**First Name:** ROBERT C.

**Last Name:** FORD

**City:** DALLAS CENTER

**State:** Iowa

**Zip:** 50063

100

100

100

**Position:** VICE PRESIDENT

**% of Ownership:** 0.00%

**U.S. Citizen:** Yes

**JULIA L. JACKOWSKI**

**First Name:** JULIA L.

**Last Name:** JACKOWSKI

**City:** URBANDALE

**State:** Iowa

**Zip:** 50322

**Position:** ASSISTANT SECRETARY

**% of Ownership:** 0.00%

**U.S. Citizen:** Yes

**James Pistillo**

**First Name:** James

**Last Name:** Pistillo

**City:** Urbandale

**State:** Iowa

**Zip:** 50323

**Position:** Treasurer

**% of Ownership:** 0.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

**Insurance Company:**

**Policy Effective Date:**

**Policy Expiration**

**Bond Effective**

**Dram Cancel Date:**

**Outdoor Service Effective**

**Outdoor Service Expiration**

**Temp Transfer Effective**

**Temp Transfer Expiration Date:**



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO. C-3-c

SUBJECT: Special Event – Gene Van Wyk Memorial 5K Run/Walk

DATE: February 16, 2016

**BACKGROUND:** Pella Christian High School is requesting a Special Event Permit for the 8th annual “Gene Van Wyk Memorial 5K Run/Walk” on Saturday March 26, 2016 from 9:00 a.m. to 11:00 a.m.. It is important to note, the proposed route is the same as previous years. The proposed event will start at 9:00 a.m. at Pella Christian High School and heads down Roosevelt Road, SE 9<sup>th</sup> to Truman Road, Prairie Street to South Street, SE 9<sup>th</sup> to Roosevelt, and heads back to Pella Christian High School. A map of the proposed route is included for Council’s review. Approximately 300 participants are expected. No street closures are requested. However, signage will be used.

All City Departments have reviewed the application. The fee and insurance certificate have been received, and approval is recommended.

ATTACHMENTS: Application, Department Comments

REPORT PREPARED BY: Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve permit as requested.



THE  
**CITY of PELLA**

**SPECIAL EVENTS APPLICATION**

Please make sure the application is complete before submitting it to City Hall. This includes the ~~fee~~ **payment** and the **\$1,000,000 insurance certificate**. The application should be submitted at least a month in advance of the event date.

**For Office Use Only:**

Date Received: 2/1/16 Received by: [Signature] Fee: 20 Insurance Certificate: Yes

Name of Event:

Gene Van Wyk Memorial Run/Walk Committee

Date of Application:

2-3-16

Fee Paid:  Yes  No

Make check payable to City of Pella

Attach Insurance Certificate (\$1,000,000 min) naming City of Pella "Also Insured".

Insurance Certificate:  Yes  No

Describe the Event: (Purpose of event, activities planned, number of anticipated people in attendance, history/origin of event, etc.) (Attach additional page is needed.)

5K fundraiser for PCHS, Run/Walk 5K, about 300 people, 8<sup>th</sup> year of the event.

**PROMOTER AND CONTACT PERSON INFORMATION**

Promoter's Name: <u>PCHS</u>	Contact Person: <u>Russ Van Wyk</u>
Signature: <u>[Signature]</u>	Signature: <u>[Signature]</u>
Address: <u>300 eagle lane</u>	Address: <u>300 eagle lane</u>
Phone: <u>628-4282</u> Cell Phone:	Phone: Cell Phone: <u>780-2829</u>

**EVENT INFORMATION**

DATE(S) AND TIME(S) OF EVENT: march 26<sup>th</sup>, 9:00 am - 11:00 am

DATE(S) AND TIME(S) OF SET-UP/TAKE DOWN: march 26<sup>th</sup>, 9:00 - 11:00

LOCATION OF EVENT: Name streets, parks, area, etc and ATTACH map or drawing.

PCHS

Race course uses Roosevelt / SE 9<sup>th</sup> / Truman / prairie / south St.

## EVENT INFORMATION (continued)

**DO STREETS NEED TO BE CLOSED?**  Yes  No If YES, list streets to be closed and indicate on map. Also list number of barricades needed.

Street Name	Distance on Street	Date/ Time for Street Closings		# of Barricades
		Starting:	Ending:	
		Starting:	Ending:	

**DO PARKING SPACES NEED TO BE RESERVED?**  Yes  No If spaces need to be roped off or reserved, please indicate below.

Location	# of Cones
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**WILL SIGNAGE BE USED?**  Yes  No If Yes, complete the Special Event Signage Information Sheet.

**WILL POLICE OFFICERS OR RESERVES BE NEEDED?**  Yes  No If Yes, list number needed and for what length of time. You will be billed \$30 per hour per officer.

**WILL ADDITIONAL ELECTRICITY BE REQUIRED?**  Yes  No If Yes, complete the Special Event Electrical Information Sheet.

**WILL ANY OTHER CITY SERVICES BE NEEDED?**  Yes  No If Yes, list details.

**COMPLETE LAYOUT OF THE CITY PROPERTY TO BE USED:**  Map  Drawing

If the map does not accurately show the area, then a drawing should be included. For example, the dimensions of the area to be used or a more detailed description of the area would be helpful. Please be reminded that if you are requesting the use of a park, the parking spaces around that area are not included in the permit, unless specifically requested.

**WILL THERE BE VENDOR BOOTHS?**  Yes  No If Yes, a list of the names of all vendors and a map showing the location and size of the vendor booths needs to be sent to City Hall prior to the date of the event as outlined in Sec 123.04 of the City Code (attached). The time requirement for submittal of this list is dependent upon the length and size of your event. For large events, please supply this information earlier than the one month recommendation.

**WILL ANY PART OF THE EVENT BE HELD ON PRIVATE PROPERTY?**  Yes  No If Yes, list the address of the property and have the property owner sign below giving their consent for use of their property for this special event.

Property Owner	Address	Signature of Property Owner
Pella Christian High School	306 Eagle Lane	Clyde Rinsman



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THE  
**CITY of PELLA**

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**SPECIAL EVENTS--SIGNAGE INFORMATION SHEET**

**Information Required:**

Anyone that is planning to have temporary signage associated with a Special Event Permit will need to submit the following signage information along with the Special Event Permit Application.

Type of Sign(s): <input type="checkbox"/> A-frame <input type="checkbox"/> banner <input checked="" type="checkbox"/> portable <input type="checkbox"/> sandwich board <input type="checkbox"/> traffic directional <input type="checkbox"/> vehicle mounted <input type="checkbox"/> window <input type="checkbox"/> other (please describe)	
Size of Sign(s): 1' x 2'	
Time of Sign Placement: 8:30 AM	Time of Sign Removal: 11:00 am
Colors and Materials of Proposed Sign: Painted plywood to indicate mile marker 1, 2, & 3	
Any Proposed Lighting: N/A	
Proposed Location(s) of Signage: At 3 (mi) mile markers along race route	

**Traffic Safety**

Signs shall not create a traffic hazard or impede vehicular or pedestrian traffic. Signs in the public right of way are prohibited unless expressly authorized by the Special Event Permit. The City of Pella reserves the right to require additional signage, which may be at the expense of the Special Event applicant, as determined for the safety and well being of the general public.

**Prompt Removal of Signs**

Temporary signs associated with a Special Event Permit must be removed immediately upon the termination of the event.

**Right of Approval/Denial**

The City of Pella reserves the right to approve or deny signage associated with Special Events and to determine the scheduling of such display if approved.

# Pella

## I O W A

### PUBLIC BUILDINGS

- B1. AIRPORT
- B2. CITY HALL
- B3. CHAMBER OF COMMERCE
- B4. POLICE - FIRE - AMBULANCE
- B5. COMMUNITY CENTER
- B6. COMMUNITY HOSPITAL
- B7. PUBLIC LIBRARY
- B8. PUBLIC WORKS
- B9. ELECTRIC WAREHOUSE

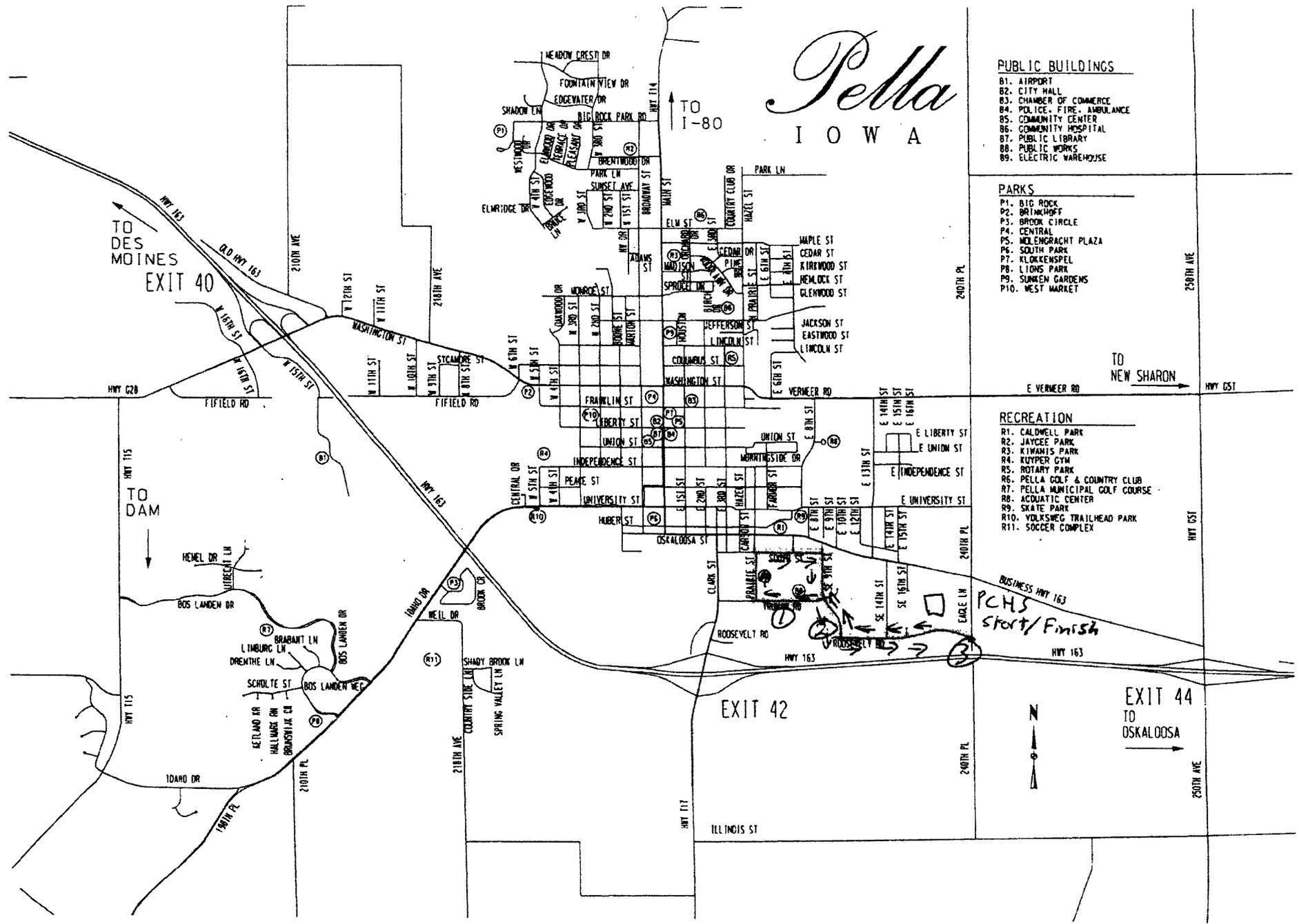
### PARKS

- P1. BIG ROCK
- P2. BRINKHOFF
- P3. BROOK CIRCLE
- P4. CENTRAL
- P5. MCLENGRAHT PLAZA
- P6. SOUTH PARK
- P7. KLOKENSPEL
- P8. LIONS PARK
- P9. SUNNEN GARDENS
- P10. WEST MARKET

### RECREATION

- R1. CALDWELL PARK
- R2. JAYCEE PARK
- R3. KIWANIS PARK
- R4. KUYPER GYM
- R5. ROTARY PARK
- R6. PELLA GOLF & COUNTRY CLUB
- R7. PELLA MUNICIPAL GOLF COURSE
- R8. AQUATIC CENTER
- R9. SKATE PARK
- R10. VOLKSWAGEN TRAILHEAD PARK
- R11. SOCCER COMPLEX

**PCHS**  
start/Finish



TO DES MOINES  
EXIT 40

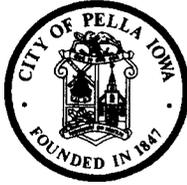
TO DAM

TO I-80

TO NEW SHARON

EXIT 42

EXIT 44  
TO OSKALOOSA



## CITY OF PELLA SPECIAL EVENTS DEPARTMENT REVIEW

	Gene Van Wyk Memorial Run
	February 9, 2015
	Ronda Brown
	March 26, 2016
	Russ Van Wyk 780-2829

This event should have police officers assigned to assist along SE 9<sup>th</sup> St. We have assisted race organizers in recent years, but without dedicated staffing for the race we cannot guarantee police coverage along the route. Otherwise this is a good event and I approve. RAB

Recommend approval. DB

Recommend approval. GW

Recommend approval. DM

No Community Services/Park services requested. Recommend approval. JV



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THE  
**CITY of PELLA**  

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**STAFF MEMO TO COUNCIL**

ITEM NO: D-1a & 1b

SUBJECT: Ordinance Amending Zoning Regulations, 165.33 Sign Regulations by Amending the Provisions Pertaining to Highway 163 Bypass Signage

DATE: February 16, 2016

**BACKGROUND:**

The City Council in 2004 amended the City Code to permit up to 60 foot pole signs for food, fuel and lodging uses located within a 1,600 foot radius of the Highway 163 interchanges at Washington Street, Clark Street and the County line. Prior to this amendment, the maximum height for a pole sign was 15 foot.

As background, this code amendment was driven by visibility concerns at the Clark Street and Highway 163 interchange. Specifically, it was felt businesses in this area needed to have signs in height of 60 feet in order to be visible from Highway 163. However, over the twelve years since this amendment has been in place, the tallest constructed at these interchanges was 30 feet. Furthermore, Dairy Queen was recently approved for a 40 foot pole for their new restaurant located in the vicinity of Clark Street and Highway 163.

Since businesses over the last twelve years have only requested to construct pole signs up to 40 feet in height, staff discussed this issue with Council during Policy and Planning on November 17, 2015. Specifically, the concern with the current maximum height of sixty feet for pole signs does not appear to be needed by businesses. Furthermore, tall signs have traditionally been viewed as contrary to the City's zoning ordinance and gateway zoning districts. For comparison purposes, staff inquired with three comparable communities who abut Interstates 80, 35, and 235. Listed below is the maximum sign height each of these communities allow for businesses located in the vicinity of an interstate interchange:

	<b>Maximum Sign Height</b>	<b>Maximum Sign Area</b>
West Des Moines	30 ft.	100 sq. ft.
Urbandale	50 ft.	300 sq. ft.
Clive	30 ft.	100* sq. ft.
<b>Pella</b>	<b>60 ft.</b>	<b>180 sq. ft.</b>
Average without Pella	36.6 ft	166.66 sq. ft.

\* Allows business owners who own 25 acres of land and have 1,000 linear feet of frontage abutting the interstate to construct a monument sign of 30 feet in height and up to 750 square in area.

After discussing this issue, Council directed staff to solicit feedback from the Community Development Committee and Planning and Zoning on this issue. For these two committees, staff proposed a draft ordinance which would limit the size of a pole sign constructed at a Highway 163 interchange to 40 feet, which was the tallest sign any business has requested over the past twelve years.

Listed below is a summary of the proposed sign code amendment:

### **Current Hwy 163 Sign Height Limitations**

- A sign area of up to 180 square feet for signs 60 feet in height.
- A sign area of up to 150 square feet for signs 50 feet in height.
- A sign area of up to 120 square feet for signs 40 feet in height.
- A sign area of up to 90 square feet for signs 30 feet in height.
- Signs less than 30 feet in height shall be limited to a maximum sign area of 50 square feet.

### **Proposed Hwy 163 Sign Height Limitations**

- A sign area of up to 120 square feet for signs 40 feet in height.
- A sign area of up to 90 square feet for signs 30 feet in height.
- Signs less than 30 feet in height shall be limited to a maximum sign area of 50 square feet.

### **Committee Actions**

The Community Development Committee (CDC) at their December 9, 2015 meeting voted 8 to 0 to recommend approval of the ordinance.

The Planning and Zoning Commission at their January 25, 2016 meeting voted 9 to 0 to recommend denial of the ordinance. Due to the fact the Ordinance amendment was denied by the Planning and Zoning Commission, a super majority of Council, three-fourths (3/4) or 5 out of 6 of the members, is required to approve this ordinance per 165.38.

### **Staff Recommendations**

Due to the fact that CDC and P&Z had different positions on the proposed sign code amendment, staff recommends Council table this ordinance at this time. In addition, staff also recommends we organize a meeting with representatives from CDC and P&Z to discuss this issue. The purpose of this joint meeting is to provide Council with additional feedback on this proposed ordinance before a formal vote is taken. Staff anticipates that we should be able to organize this meeting within the next 30 days.

If Council does not agree with the above approach and wishes to act on this proposed ordinance, then staff recommends approval of the proposed ordinance.

ATTACHMENTS: Ordinance; Highway 163 Bypass Sign Graphic

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR, CITY CLERK

RECOMMENDATION: As outlined above.

## ORDINANCE NO. 906

### AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.33 BY AMENDING THE PROVISIONS PERTAINING TO HIGHWAY 163 BYPASS SIGNAGE

Be it enacted by the City Council of the City of Pella, Iowa:

SECTION 1. TEXT AMENDMENTS. The City Code of the City of Pella is hereby amended by deleting 15. Highway 163 Bypass Signage replacing with the following:

15. Highway 163 Bypass Signage:

A. Applicability. The provisions of this section shall only apply to food, fuel or lodging uses as defined by this section for parcels within a 1600 foot radius of the center of Highway 163 and the Washington Street, Clark Street or County Highway G5T interchanges.

B. Maximum Area/Maximum Height for Freestanding Elevated Signs. Parcels meeting the above applicability requirements may have one freestanding elevated sign with areas as follows:

- (1) A sign area of up to 120 square feet for signs 40 feet in height.
- (2) A sign area of up to 90 square feet for signs 30 feet in height.
- (3) Signs less than 30 feet in height shall be limited to a maximum sign area of 50 square feet.

C. Number of Signs. Parcels meeting the applicability requirements may have one freestanding sign in addition to one freestanding elevated sign provided the additional sign is a freestanding ground sign. A minimum distance of sixty (60) feet shall be maintained between freestanding elevated signs and freestanding ground signs. A minimum distance of two hundred (200) feet shall be maintained between a freestanding elevated sign and any other freestanding elevated sign on adjacent parcels. In no case shall any parcel have more than one freestanding sign, whether ground sign or elevated, other than specified above for the Highway 163 interchange areas.

D. Wall Sign Allowance. Buildings on parcels meeting the above applicability requirements may have wall signs up to 250 square feet each per building front in area regardless of setback from the nearest public right of way provided all of the following are met:

- (1) There is no freestanding elevated sign on the parcel in question.
- (2) The wall sign if internally lit is lit with interior lit dimensional letters as defined by the following parameters:
  - (a) Fabricated dimensional letters w/ interior lighting and translucent faces. Light source may be concealed florescent tube or concealed neon.
  - (b) Company logos may be housed by a sign cabinet in the shape of the logo.
  - (c) Graphic layout may not be a line of lettering mounted to the face of a rectangular box cabinet.
- (3) The wall sign does not contain more than 2.75 square feet per front foot of wall on which the sign is placed.

(4) The wall sign, when mounted, does not obscure or cover any architectural features of the building.

(5) The wall sign cannot be affixed to any portion or obscure any portion of the roof or roof line.

This requirement shall not prohibit a business from having other wall signs provided they meet all other regulations for wall signs.

E. Maximum Sign Area Ratio. The maximum height to width or width to height ratio for wall signs and freestanding elevated sign areas under this section shall be 3 to 1.

F. Airport Restrictions. Any proposed freestanding elevated sign for the Washington Street interchange shall conform to airport height and lighting restrictions.

SECTION 2. NOTATION. The Zoning Administrator shall hereby record the ordinance number and date of passage of this Ordinance.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

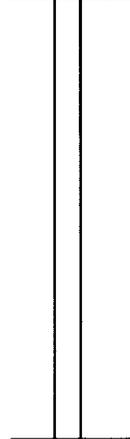
SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

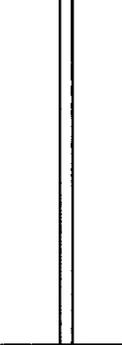
Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2016.

\_\_\_\_\_  
James Mueller, Mayor

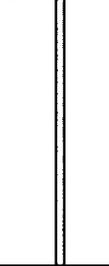
ATTEST: \_\_\_\_\_  
Ronda Brown, City Clerk



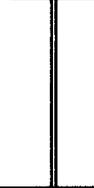
60' MAX HT  
180 SF MAX  
MAXIMUM 1:3 RATIO



50' MAX HT  
150 SF MAX  
MAXIMUM 1:3 RATIO



40' MAX HT  
120 SF MAX  
MAXIMUM 1:3 RATIO



30' MAX HT  
90 SF MAX  
MAXIMUM 1:3 RATIO



16' MIN HT  
29' MAX HT  
50 SF MAX  
MAXIMUM 1:3 RATIO



15' HT MAX  
64 SF MAX  
CC DISTRICT  
MONUMENT



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO. E-1

SUBJECT: New Commercial Garbage Hauler's License for Geetings, Inc.

DATE: February 16, 2016

BACKGROUND: Geetings, Inc., located at 214 S Clark Street, has applied for a Commercial Garbage Hauler's License. They will be hauling mainly construction materials with roll-offs loaded on trailers pulled behind pickups. Under the 28E Agreement with the Marion County landfill, all garbage/waste collected in Pella must be disposed of at the Marion County landfill with the exception of items declared as recyclable. The certificate of insurance and fee have been received, and staff is recommending approval.

ATTACHMENTS: Application

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve license.

APPLICATION FOR COMMERCIAL GARBAGE HAULER'S LICENSE

**A license fee of \$50 shall accompany the application. The license fee is not refundable.**

Name of Applicant: Geetings Inc.

Name of Business: (DBA) \_\_\_\_\_

Address of Premises: 214 S. Clark St.

City: Pella County: Marion State: IA Zip: 50219

Business Phone: 641-628-1535

Corporation Name: Geetings Inc.

Officers: Name	Address
<u>Lana Pol</u>	<u>310 Utrecht Laan</u>
<u>Tim Pol</u>	<u>1330 E. 7th St.</u>
<u>Tiffany VanZante</u>	<u>1200 Peace</u>

Mailing Address: 214 S. Clark St.  
Pella, IA 50219

Contact Person: Timothy Pol Phone: 641-780-2565

**Insurance Requirements**

- A. The following types and minimum amounts of insurance are required:
- (1) General liability for bodily injury and property damage with the following limits:
    - General aggregate limit: \$ 1,000,000.00
    - Each occurrence limit: \$ 1,000,000.00
  - (2) Automobile (equipment) liability limit:
    - \$1,000,000.00 combined single limit per accident for bodily injury and property damage.
  - (3) Worker's compensation as required by the laws of the State of Iowa and employer's liability limits of:
    - \$500,000.00 per accident.
    - \$500,000.00 each employee.
    - \$500,000.00 policy limit.
- B. The certificates of insurance must also name the City as "also insured."
- C. Each insurance policy required hereunder shall include as a part thereof provisions requiring the insurance carrier to notify the City of the expiration, cancellation or other termination of coverage not less than ten (10) days prior to the effective date of such action.

Any and all debris, garbage, refuse, waste, trash, etc. collected under this license agreement must be disposed of at the SCISWA landfill in Marion County with the exception of those items declared as recyclable. In the event items are recyclable, the licensee must identify those items (material type) expected to be hauled and their respective delivery sites (company name and address) in the space provided below:

<u>Material Type</u>	<u>Delivery Site</u>
_____	_____
_____	_____

**Delivery tickets and/or proof of delivery may be required on any and all material hauled by licensee.**

A complete listing of the number and type of collection and transportation equipment to be used.

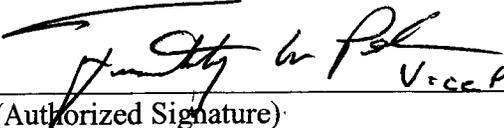
1. 13.7 cu/yd dumpsters
2. Pull behind Roll-off trailers
3. \_\_\_\_\_
4. \_\_\_\_\_

A complete description of the frequency, routes and method of collection and transportation used.

Roll-offs loaded on pull trailers behind pickups. Routes would include p/u and drop-off at customers location request.

A complete listing of the types and nature of solid waste to be collected.

Mainly construction materials

  
(Authorized Signature) Vice President Date: 10/26/15



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: E-2a & 2b

SUBJECT: Special Event – Klompen Classic 5K Run/Walk

DATE: February 16, 2016

**BACKGROUND:** Crossroads of Pella has requested a Special Event Permit for the “23rd Annual Klompen Classic 5K Wednesday May 4, 2016 from 4:00 pm to 9:00 pm. In 2015, the event had 2,400 participants. Race proceeds support Crossroads of Pella programs, which provides help to local families.

The Klompen Classic route is the same as last year. However, the Kid’s Classic route has changed and now runs on Franklin Street from Trinity Church to the Klokkenspel.

As a part of this request, the Klompen Classic promoters have requested the closing of two blocks on Broadway Street starting at the alley north of Bruxvoort’s Decorating to Lincoln Street during the race. From 5 p.m. to 8 p.m., they would like Franklin Street closed between Broadway and East 1<sup>st</sup> Street and Main Street closed from Washington Street to Liberty Street and Main Street closed from just north of Washington Street to Elm Street from 6:45 to 8:00 p.m.

They have also requested the closing of Franklin Street from 5:30 p.m. to 6:45 p.m. from E 3rd to Main Street for the Kids Classic.

The fee and the insurance certificate have been received. All pertinent City Departments have reviewed this application, and approval is recommended.

ATTACHMENTS: Resolution, Application, Department Comments, and Maps

REPORT PREPARED BY: Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve permit and resolution.

RESOLUTION NO. 5663

RESOLUTION TEMPORARILY CLOSING  
PUBLIC WAYS OR GROUNDS IN CONNECTION  
WITH THE SPECIAL EVENT KNOWN AS "23rd" ANNUAL KLOMPEN CLASSIC"

WHEREAS, Iowa Code Section 364.12(2) states "a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair and free from nuisance, with the following exceptions": and

WHEREAS, Iowa Code Section 364.12(2)(a) states "Public ways and grounds may be temporarily closed by resolution", and

WHEREAS, Klompen Classic promoters have requested the following closings on Wednesday, May 4, 2016: two blocks on Broadway St. starting at the alley north of Bruxvoort's Decorating to Lincoln St. during the race; Franklin St. between Broadway St. and East 1<sup>st</sup> St. and Main St. from Washington St. to Liberty St. from 5 p.m. to 8 p.m; and Main St. just north of Washington St. to Elm St. from 6:45 p.m. to 8:00 p.m for the 23rd Annual Klompen Classic.

They would also like Franklin St. closed from 5:30 p.m. to 6:45 p.m. between E 3rd and Main St. for the Kids Classic.

NOW THEREFORE, BE IT RESOLVED pursuant to Iowa Code Section 364.12 (2)(a), the City Council of the City of Pella does hereby temporarily close the streets as stated above.

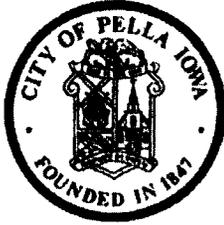
PASSED AND ADOPTED this 16th day of February, 2016.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk

2016



# THE CITY of PELLA

## SPECIAL EVENTS APPLICATION

Please make sure the application is complete before submitting it to City Hall. This includes the *fee payment* and the *\$1,000,000 insurance certificate*. The application should be submitted at least a month in advance of the event date.

<b>For Office Use Only:</b>			
Date Received: 2/5/16	Received by: [Signature]	Fee: 20	Insurance Certificate:

Name of Event: 23rd Annual Klompen Classic 5K

Date of Application: 2/4/2016	Fee Paid: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Make check payable to City of Pella
Attach Insurance Certificate (\$1,000,000 min) naming City of Pella "Also Insured". Attached	Insurance Certificate: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Tulip City

Describe the Event: (Purpose of event, activities planned, number of anticipated people in attendance, history/origin of event, etc.) (Attach additional page is needed.)

Attached - "Event Description"

### PROMOTER AND CONTACT PERSON INFORMATION

Promoter's Name: Crossroads of Pella	Contact Person: Julie Johnson
Signature: [Signature]	Signature: Julie Johnson
Address: 712 Union St #301 Pella IA 50219	Address: [Signature]
Phone: 628-1212	Cell Phone: 780-3387
Phone: 628-1212	Cell Phone: 780-9940

### EVENT INFORMATION

DATE(S) AND TIME(S) OF EVENT: Wednesday, May 4, 2016

DATE(S) AND TIME(S) OF SET-UP/TAKE DOWN: 6pm Free Kids Race 7pm Klompen Classic 5K

LOCATION OF EVENT: Name streets, parks, area, etc and ATTACH map or drawing. 8pm Awards

See Attached Map

### EVENT INFORMATION (continued)

**DO STREETS NEED TO BE CLOSED?**  Yes  No If YES, list streets to be closed and indicate on map. Also list number of barricades needed.

Main north of Washington to Elm closed at 6:45 pm.

Street Name	Distance on Street	Date/ Time for Street Closings	# of Barricades
Main/Washington corner to Liberty		Starting: Main Corner Ending: for starting line.	

**DO PARKING SPACES NEED TO BE RESERVED?**  Yes  No If spaces need to be roped off or reserved, please indicate below.

Location	# of Cones
Kids' Classic Finish: Franklin/E 3rd on both sides to Main 5:30-6:45pm.	

**WILL SIGNAGE BE USED?**  Yes  No If Yes, complete the Special Event Signage Information Sheet.

Route volunteers will hold directional signs. Streets painted.

**WILL POLICE OFFICERS OR RESERVES BE NEEDED?**  Yes  No If Yes, list number needed and for what length of time. You will be billed \$30 per hour per officer.

6 police officers billed for one hour. Lead with Police motorcycle.

**WILL ADDITIONAL ELECTRICITY BE REQUIRED?**  Yes  No If Yes, complete the Special Event Electrical Information Sheet.

**WILL ANY OTHER CITY SERVICES BE NEEDED?**  Yes  No If Yes, list details.

**COMPLETE LAYOUT OF THE CITY PROPERTY TO BE USED:**  Map  Drawing  
If the map does not accurately show the area, then a drawing should be included. For example, the dimensions of the area to be used or a more detailed description of the area would be helpful. Please be reminded that if you are requesting the use of a park, the parking spaces around that area are not included in the permit, unless specifically requested.

**WILL THERE BE VENDOR BOOTHS?**  Yes  No If Yes, a list of the names of all vendors and a map showing the location and size of the vendor booths needs to be sent to City Hall prior to the date of the event as outlined in Sec 123.04 of the City Code (attached). The time requirement for submittal of this list is dependent upon the length and size of your event. For large events, please supply this information earlier than the one month recommendation. None sponsored by Crossroads. If Tulip Time vendors wish to open for the event, that is fine with us!

**WILL ANY PART OF THE EVENT BE HELD ON PRIVATE PROPERTY?**  Yes  No If Yes, list the address of the property and have the property owner sign below giving their consent for use of their property for this special event.

Property Owner	Address	Signature of Property Owner
We will have 2 water stations for runners, but they will be in the city right of way... Next to the street or just on the street.		

# 2016 Klompen Classic 5K Event Description

## This is no tiptoe through the tulips!

The Klompen Classic 5K is renowned in Iowa as one of the first great spring races and has become a celebrated event. The Klompen Classic 5K is a race with a purpose. Revenues support the many programs of Crossroads where hope and help are offered to thousands of people in our community who need a place to turn.  
[www.crossroadspella.org](http://www.crossroadspella.org).

Visit Pella, Iowa on Wednesday, May 4, 2016 for a FREE Kids' Classic and a 5K that is fun for the whole family! The route begins and ends in Pella's quaint town square with the 5K racer route and makes its way through the Dutch community showcasing windmills, hundreds of varieties of tulips, and the Dutch food vendors. In 2015, there were 2,400 runners and walkers joining in on the fun!

## Schedule of Events – Wednesday, May 4, 2016

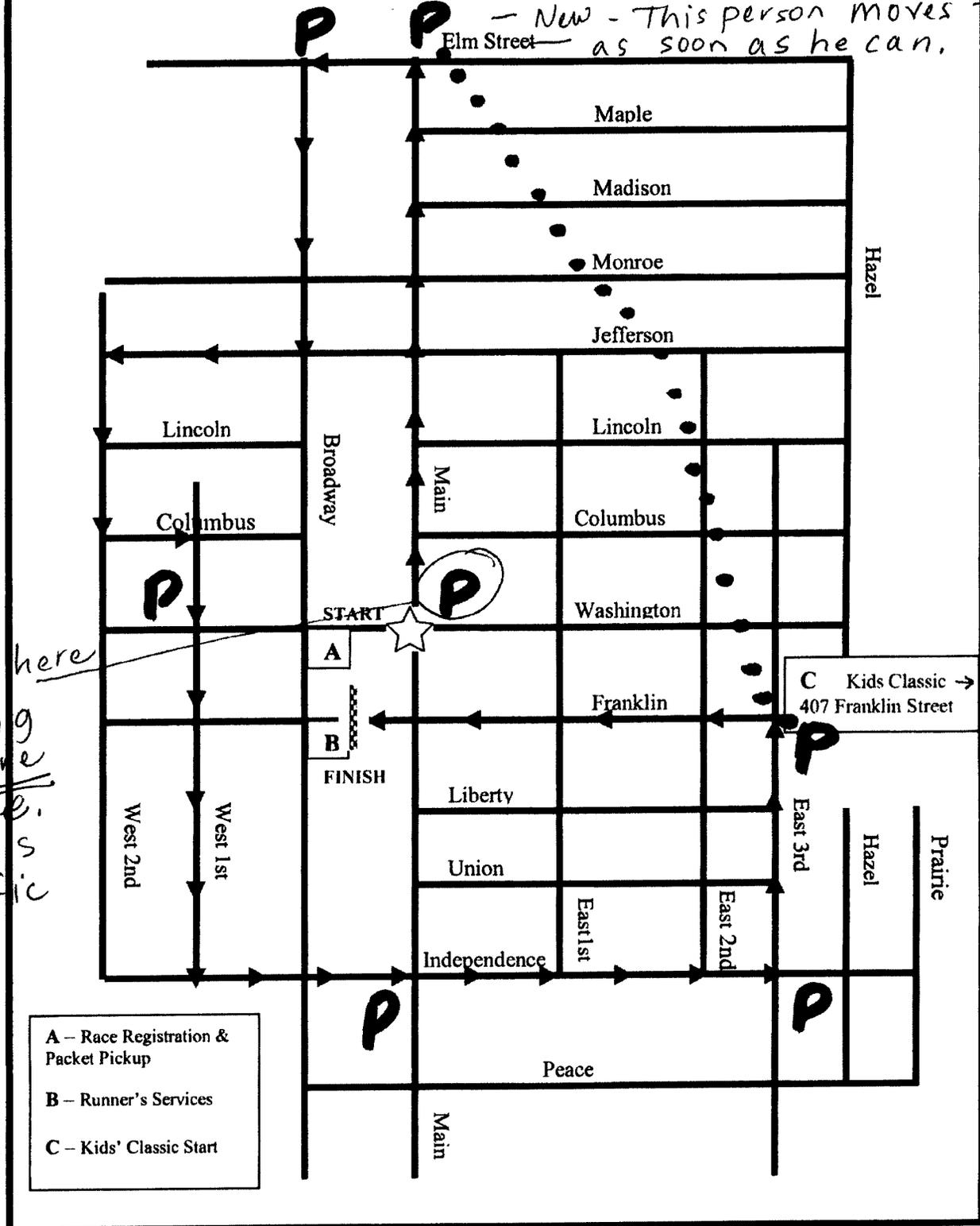
- 4:30 – 6:45pm -Registration and packet pick up on the square
- 6:00 – 6:30pm -FREE Kid's Classic Fun Run along Franklin  
(From Trinity Church to The Klokkenspel)
- 7:00 pm -Klompen Classic 5K start time
- 7:00 – 8:00pm -Klompen Classic 5K through the streets of Pella
- 8:00 – 9:00pm -Awards ceremony on the Tulip Toren
- 9:00pm -Tear down and clean up

The Klompen Classic 5K utilizes over 150 local volunteers and 70 area businesses sponsor or are directly involved in the event. We feel fortunate to have the local support necessary to pull off an event of this magnitude. Pella provides a charming setting that is unmatched in its appeal.

THANK YOU City of Pella for your support!

# 2016 Klompen Classic Run/Walk 5K

— New — This person moves to help as soon as he can.



Stays here during entire race. Keep traffic out.

- A - Race Registration & Packet Pickup
- B - Runner's Services
- C - Kids' Classic Start

P = Police



THE  
**CITY of PELLA**

**SPECIAL EVENTS--SIGNAGE INFORMATION SHEET**

**Information Required:**

Anyone that is planning to have temporary signage associated with a Special Event Permit will need to submit the following signage information along with the Special Event Permit Application.

Type of Sign(s): <input type="checkbox"/> A-frame <input type="checkbox"/> banner <input type="checkbox"/> portable <input type="checkbox"/> sandwich board <input type="checkbox"/> traffic directional <input type="checkbox"/> vehicle mounted <input type="checkbox"/> window <input type="checkbox"/> other (please describe)	
Size of Sign(s):	8 1/2 x 11
Time of Sign Placement:	Handheld during race.
Time of Sign Removal:	As race proceeds
Colors and Materials of Proposed Sign:	
Any Proposed Lighting:	None
Proposed Location(s) of Signage:	Along route, especially at corners near water stations.

**Traffic Safety**

Signs shall not create a traffic hazard or impede vehicular or pedestrian traffic. Signs in the public right of way are prohibited unless expressly authorized by the Special Event Permit. The City of Pella reserves the right to require additional signage, which may be at the expense of the Special Event applicant, as determined for the safety and well being of the general public.

**Prompt Removal of Signs**

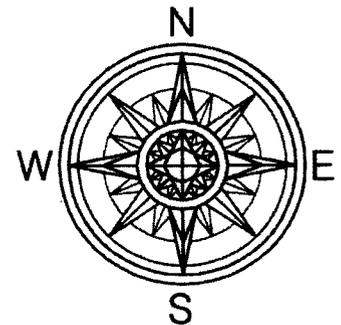
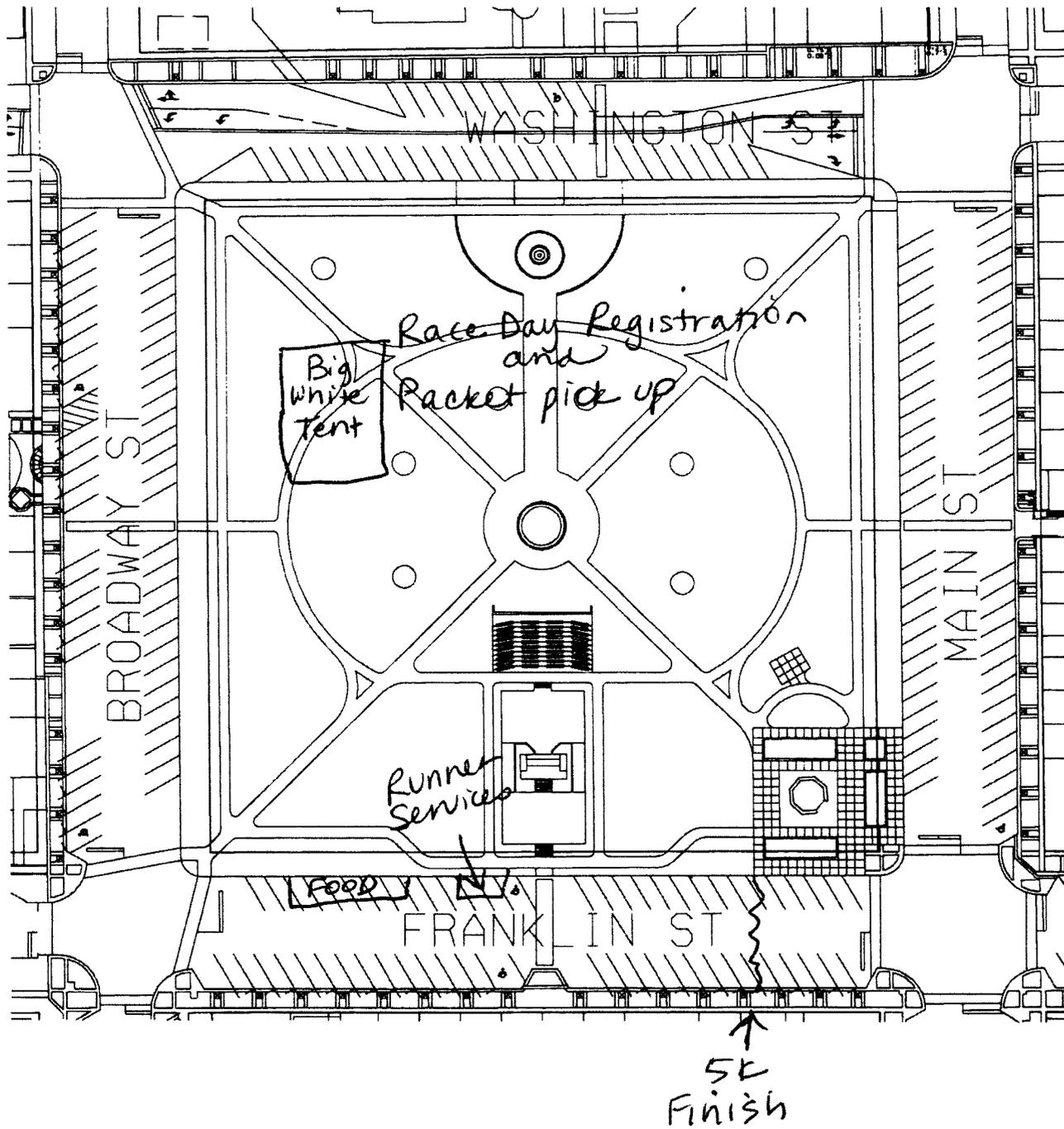
Temporary signs associated with a Special Event Permit must be removed immediately upon the termination of the event.

**Right of Approval/Denial**

The City of Pella reserves the right to approve or deny signage associated with Special Events and to determine the scheduling of such display if approved.

\* 8 1/2 x 11 "No Parking" signs.  
Main north of Washington to Lincoln School.  
Will be removed as race proceeds.





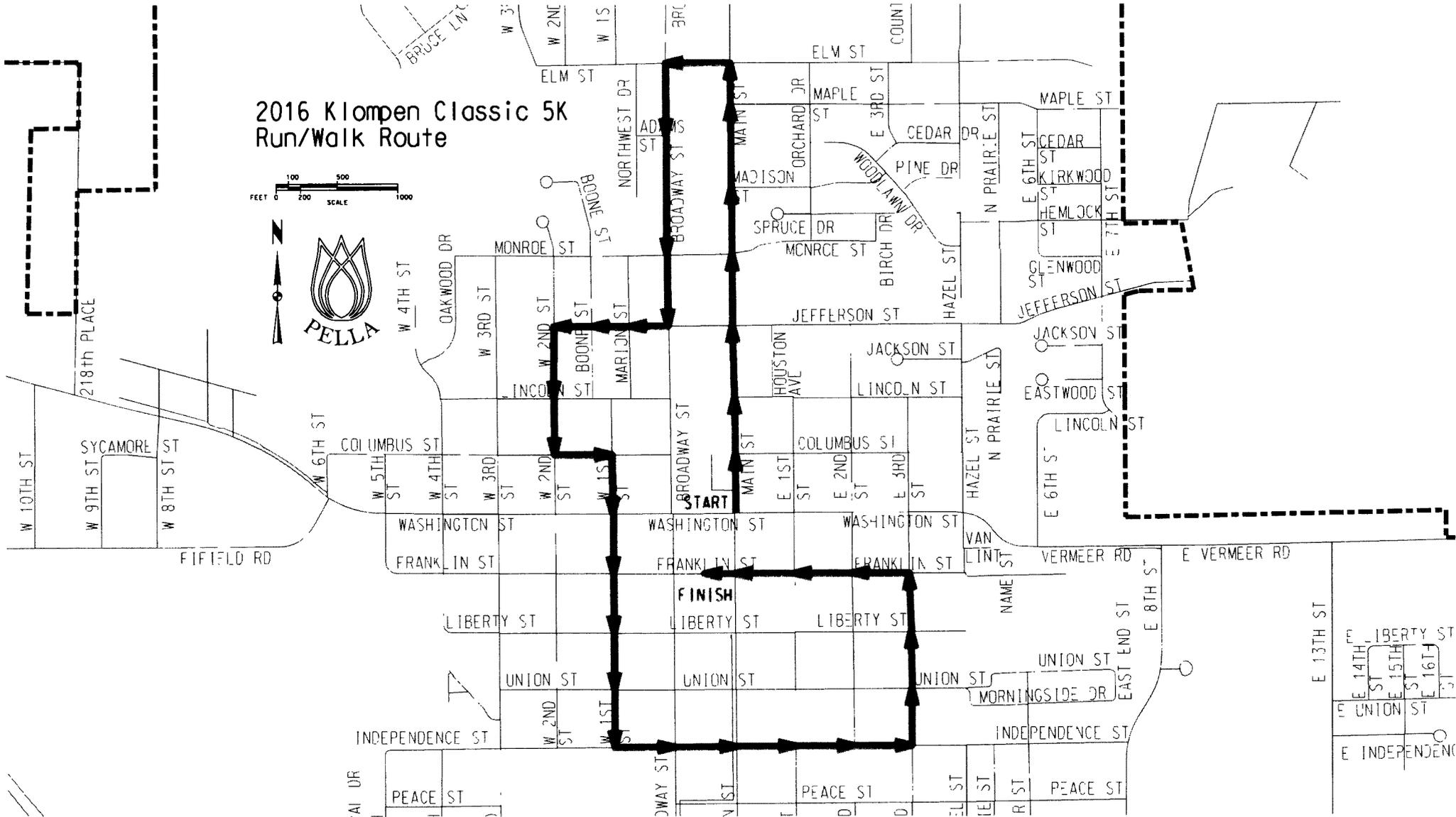
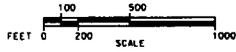
# CENTRAL PARK

Pella, Iowa

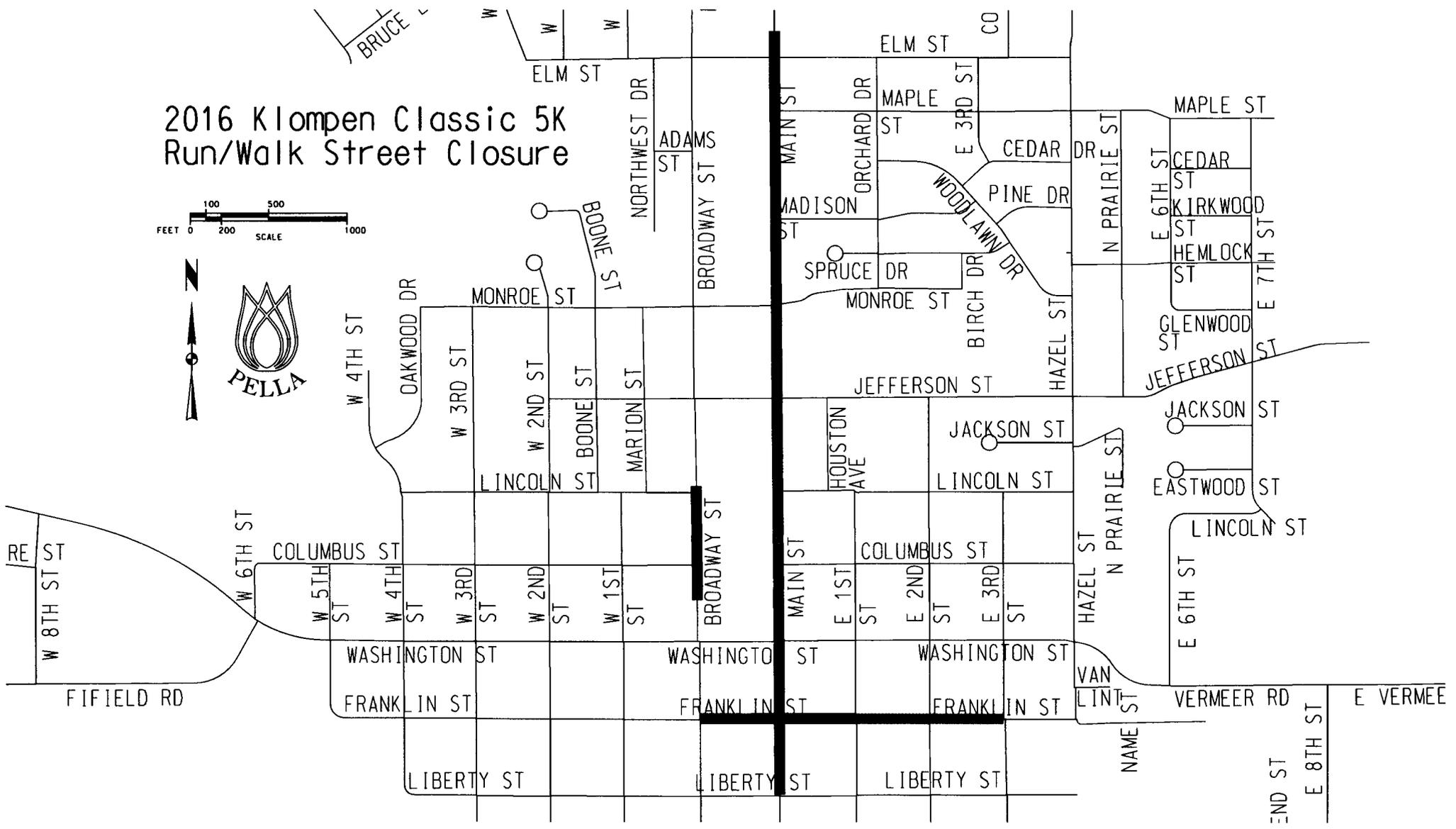
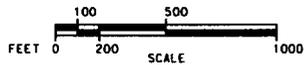
★ FREE ★  
 Kid's Classic in  
NEW LOCATION!!

Start at Trinity Church & run to  
 The <sup>parking lot</sup> E Bokenstedt at  
 625 Franklin.

# 2016 Klompen Classic 5K Run/Walk Route



# 2016 Klompen Classic 5K Run/Walk Street Closure





## CITY OF PELLA SPECIAL EVENTS DEPARTMENT REVIEW

	Klompen Classic
	February 22, 2016
	Ronda Brown
	May 4, 2016
	Julie Johnson 641-780-9940

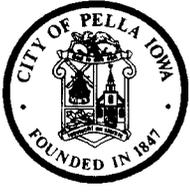
No Police motorcycle. Race will be led by a marked cruiser. Unlikely the designated officer will be able to cover both posts in a timely manner. We will cover both positions with two officers. Recommend approval. RAB

Event coordinator needs to contact Doug Rigger @ 230-0084 prior to event to coordinate barricades/cones. DB DR

Recommend approval. GW

Parks Department provides hook-ups at Tulip Toren. Recommend approval. DM

No Community Services / Parks services requested. Recommend approval. JV.



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THE  
**CITY of PELLA**  

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STAFF MEMO TO COUNCIL

ITEM NO: H-1

SUBJECT: Gateway Corridor Residential Moratorium Extension

DATE: February 16, 2016

**BACKGROUND:**

The City Council at the December 15, 2015 meeting approved Resolution 5644 which established a moratorium on new single and two family (duplex) residential construction for the Main and Washington Street gateway corridors. This moratorium was to be in place until March 1, 2016 or until the ad hoc committee makes their recommendations, whichever occurs first. This moratorium came out of a concern respective of new residential construction in the gateway corridors, in particular, duplex construction.

As background, the City Council appointed an Ad Hoc Gateway Corridor Committee on December 1, 2015 to review and consider whether design standards should be considered for the gateway corridors. This committee convened on January 7, 2016 and recommended that the City consider design standards for new single family and two family construction.

In order to give the Ad Hoc Gateway Committee time to review and make recommendation on specific design standards, it is proposed to extend the moratorium until June 15, 2016. This would allow sufficient time for the Committee to review possible standards, bring a consultant on board if needed for limited services, and adopt specific ordinance provisions through Planning and Zoning Commission and City Council.

ATTACHMENTS: Resolution

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDEATION: Approve per Council direction.

RESOLUTION NO. 5664

RESOLUTION APPROVING EXTENSION OF MORATORIUM ON THE ISSUANCE OF BUILDING PERMITS FOR SINGLE OR TWO FAMILY NEW CONSTRUCTION IN THE MAIN STREET AND WASHINGTON STREET GATEWAY CORRIDOR DISTRICTS

WHEREAS, the City Council has identified the architectural design compatibility of new single family and two family residential construction in the Gateway Corridors as a concern; and,

WHEREAS, an Ad Hoc Committee was appointed to review and make recommendations on architectural and design standards for new single family and two family residential construction in the Gateway Corridors and recommended that the City consider design standards; and,

WHEREAS, the Gateway Corridors of Main Street and Washington Street have been identified as of greatest geographic concern; and,

WHEREAS, the City would like to afford the Ad Hoc Gateway Corridor Committee adequate time to further review and make recommendations on possible design standards before any further residential construction commences.

NOW, THEREFORE, it is hereby resolved by the City Council of Pella, Iowa, that the moratorium on the issuance of building permits for new single family or two family homes (duplexes) be extended at this time specifically as it pertains to the identified Gateway Corridor areas identified in Exhibit A for Main Street and Washington Street. This moratorium extension shall be in place until June 15, 2016.

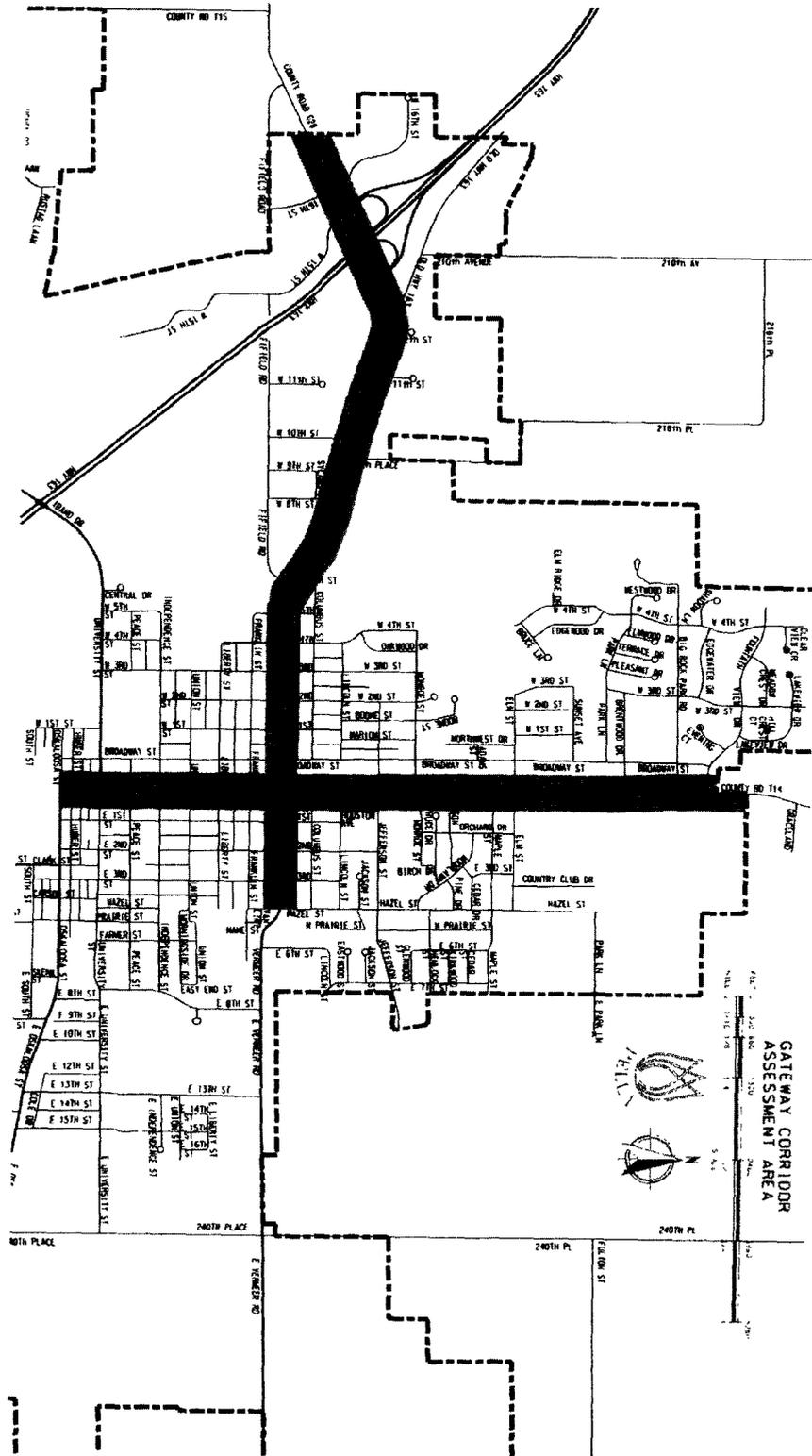
Passed and approved this 16th day of February, 2016.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk

# Exhibit A





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THE

# CITY of PELLA

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## STAFF MEMO TO COUNCIL

ITEM NO: H-2

SUBJECT: Resolution Ordering the Preparation of Plans and Specifications, Form of Contract, Notice of Hearing and Letting, Setting Date for Public Hearing, Authorizing the Taking of Bids and Authorizing Bid Opening for the Washington Street Reconstruction Project

DATE: February 16, 2016

BACKGROUND: This resolution establishes April 5, 2016 as the public hearing date and authorizes the seeking of bids for the Washington Street Reconstruction Project.

This proposed project will involve total reconstruction of Washington Street from E 1<sup>st</sup> to Hazel and widening the street from 25' to 31'. In addition, all city utilities will be replaced including water main, sanitary sewer and new storm sewer, including new sewer and water services in the right-of-way.

The City's engineer on this project, Garden & Associates, will handle the bid process and provide construction phase services for the project. The engineer's opinion of probable costs for this project is \$ 899,873.

Critical dates have been identified as:

03/24/2016	Bid Letting
04/05/2016	Public Hearing to Receive Bids and Award of Contract
05/09/2016	Approximate - Start Construction
10/15/2016	Approximate - Completion of Construction (90 Working Days)

If approved by Council, funding for the project will be provided from the Tax Increment Financing Fund. Contract documents are on file in the Public Work's office.

ATTACHMENTS:	Resolution
REPORT PREPARED BY:	Public Works Department
REPORT REVIEWED BY:	CITY ADMINISTRATOR CITY CLERK
RECOMMENDATION:	Accept resolution.

RESOLUTION NO. 5665

RESOLUTION ORDERING THE PREPARATION OF PLANS AND SPECIFICATIONS, FORM OF CONTRACT, NOTICE OF HEARING AND LETTING, SETTING DATE FOR PUBLIC HEARING, AUTHORIZING THE TAKING OF BIDS AND AUTHORIZING BID OPENING FOR THE WASHINGTON STREET RECONSTRUCTION PROJECT

WHEREAS, the City Council has deemed it advisable and necessary to construct certain improvements described in general as the "Washington Street Reconstruction Project", and has caused to be prepared plans, specifications and form of contract, on file in the office of Public Works for public inspection, for the construction of said improvements, and said plans, specifications and form of contract are deemed suitable for the making of said improvements; and

WHEREAS, before said plans, specifications, form of contract are entered into, it is necessary, pursuant to Division VI of Chapter 384 of the Code of Iowa, to hold a public hearing and to advertise for bids.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to construct improvements described in general as the Washington Street Reconstruction Project, in the manner set forth in the plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the published Notice of Hearing and Letting, said improvements being more generally described as follows:

Total reconstruction of Washington Street from E 1<sup>st</sup> to Hazel. This project will involve widening the street from 25' to 31' B/B. In addition, all city utilities will be replaced including water main, sanitary sewer and new storm sewer, including new sewer and water services in the right of way.

Section 2. That the amount of bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice of hearing and letting approved as a part of said specifications; and,

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to publish notice of hearing and letting once in the Pella Chronicle, a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall be not less than four days nor more than twenty days prior to March 24, 2016, which is hereby fixed as the date for receiving bids. Said bids are to be filed prior to 11:00 a.m. on said date; and,

BE IT FURTHER RESOLVED, that the City Clerk is hereby designated as the authority to receive and open said bids on behalf of the City of Pella, Iowa; and,

BE IT FURTHER RESOLVED, that bids shall be received and reviewed at a public meeting as provided in the notice of hearing and letting and the results of said bids shall be considered at a meeting of this Council on April 5, 2016 at 7:00 o'clock p.m.; and,

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to publish notice of hearing once in said newspaper, said publication to be not less than four days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the final plans, specifications, form of contract and estimate of costs for said project, said hearing to be at 7:00 o'clock p.m. on April 5, 2016.

PASSED and ADOPTED this 16<sup>th</sup> day of Feb, 2016.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

---

ITEM NO: H-3

SUBJECT: Resolution Calling for a Public Referendum to Authorize the Imposition of a Local Sales and Services Tax in the City of Pella, County of Mahaska, Iowa at the Rate of One Percent (1%)

DATE: February 16, 2016

**BACKGROUND:**

This resolution requests that the Mahaska County Commissioner of Elections submit a public referendum in Mahaska County on May 3, 2016 for a local option sales and services tax at the rate of one percent (1%). The proposed local option tax would be effective January 1, 2017 and remain for twenty years (20) years, ending December 31, 2036.

As background, on May 3, 2016 Mahaska County will be voting on implementing a 1% Local Option Sales and Services Tax (LOSST). As Council is aware, the City of Pella's corporate limits include approximately 40 acres in Mahaska County. Since the City of Pella extends into Mahaska County, the City Council will need to approve a resolution authorizing uses for the LOSST funds if the voters in Mahaska County authorize the tax.

The City Council discussed this issue during Policy and Planning on February 2, 2016. If the citizens of Mahaska County approve the LOSST, then resolution authorizes the following eligible items. It is important to note, these items are the same uses approved by Council during the February 2<sup>nd</sup> meeting:

20% for Property Tax Relief

80% for any lawful purpose including but not limited to:

Road Improvements

Park Improvements--including aquatic center improvements and bike trails.

ATTACHMENTS: Resolution

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve Resolution.

RESOLUTION NO. 5666

A RESOLUTION CALLING FOR A PUBLIC REFERENDUM TO AUTHORIZE THE IMPOSITION OF A LOCAL SALES AND SERVICES TAX IN THE CITY OF PELLA, COUNTY OF MAHASKA, IOWA AT THE RATE OF ONE PERCENT (1%)

WHEREAS, Chapter 423B of the Code of Iowa authorizes the imposition of certain local option taxes after an election in which the majority of the electors vote in the affirmative; and

WHEREAS, the City Council of the City of Pella, Iowa, declares its intention to participate in a special county-wide election for the purpose of permitting the electorate to pass upon the proposition of imposing a one percent (1%) sales and services tax for the City of Pella, Iowa, according to Chapter 423B of the 2009 Iowa Code.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Pella, Iowa:

Section 1. The City Council of the City of Pella, Iowa, requests the Mahaska County Commissioner of Elections to submit to the voters in the City of Pella a proposition authorizing imposition of a local sales and services tax in the City of Pella at one percent (1%) with the following terms:

A local sales and services tax shall be imposed in the City of Pella, County of Mahaska, Iowa, at the rate of one percent (1%) to be effective January 1, 2017.

The term of the local sales and services tax is twenty (20) years, ending December 31, 2036. At the end of the 20-year collection period, the sales and services tax will be discontinued, unless the electorate votes the sales and services tax in place for an additional period of time.

Section 2. Eligible items for the revenues from the sales and services tax in the City of Pella, County of Marion, Iowa are as follows:

20% for Property Tax Relief

80% for any lawful purpose including but not limited to:

Road Improvements

Park Improvements –including aquatic center improvements and bike trails

Section 3. The City Clerk is hereby authorized and directed to provide a certified copy of this resolution to the Mahaska County Commissioner of Elections of Mahaska County and to the Board of Supervisors of Mahaska County.

Passed and adopted this 16<sup>th</sup> day of February 16, 2016.

\_\_\_\_\_  
James M. Mueller, Mayor

Attest:

\_\_\_\_\_  
Ronda Brown, City Clerk



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THE  
**CITY of PELLA**  

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**STAFF MEMO TO COUNCIL**

ITEM NO: H-4

SUBJECT: Resolution Accepting The Pella Sports Park Phase 1 Improvements

DATE: February 16, 2016

BACKGROUND: This resolution approves change order #11 and accepts improvements for the Pella Sports Park. Listed below is a summary of each of these items:

**Change Order #11 – Deduct of \$35,959**

This change order reduces the City's contract with Todd Hackett Construction Co. by \$35,959. The reason for the deduction in the contract amount is attributed to liquidated damages assessed to the contractor for not meeting the project's substantial completion date of November 14, 2014. It is important to note, all of the liquidated damages represent the City's out-of-pocket costs for the twelve month delay in completing the project. Listed below is a summary of the proposed change order:

Original Contract	\$5,283,000
Previously Approved Change Orders	480,069
Change Order #11	<u>(35,959)</u>
<b>Revised Contract Amount</b>	<b><u>\$5,727,110</u></b>

**Acceptance of Project**

This resolution accepts the public improvements constructed by Todd Hackett Construction Co. which generally consist of the following: 5 baseball fields, multi-purpose fields, a paved entrance drive and parking lot, a maintenance building, a concessions building, a restroom facility, site utilities, irrigation, landscaping, and wetland mitigation.

Finally, it is important to note, the City shall retain \$254,394.65 in accordance with Chapter 573.14 of the Iowa Code.

ATTACHMENTS: Resolution, Change Order #11, Engineer's Acceptance Letter.

REPORT PREPARED BY: Public Works Department

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve resolution.

February 16, 2016

The City Council of the City of Pella, State of Iowa, met in \_\_\_\_\_ session, in the Council Chambers, 614 Main Street, Pella, Iowa, at 7:00 o'clock P.M., on the above date. There were present Mayor \_\_\_\_\_, in the chair, and the following named Council Members:

\_\_\_\_\_  
\_\_\_\_\_

Absent: \_\_\_\_\_

\* \* \* \* \*

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION ACCEPTING THE PELLA SPORTS PARK PHASE 1 IMPROVEMENTS", and moved that the same be adopted. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the following Resolution duly adopted:

*Resolution No. 5667*

RESOLUTION ACCEPTING THE PELLA SPORTS PARK PHASE 1 IMPROVEMENTS

WHEREAS, on the 7th day of August, 2013, the Mayor and Clerk of the City of Pella, Iowa, entered into a construction contract with Todd Hackett Construction Company of Muscatine IA, for the construction of certain public improvements generally described as the Pella Sports Park Phase 1 Improvements; and

WHEREAS, the contractor has fully completed the construction of the public improvements in accordance with the terms and conditions of the contract and plans and specifications, as shown by the certificate of the Engineer filed with the Clerk on February 9, 2016:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, IOWA:

Section 1. That the report of the Engineer be and the same is hereby approved and adopted, and the public improvements are hereby approved and accepted as having been fully completed in accordance with the plans, specifications and form of contract.

Section 2. That the Original Contract Sum of \$5,283,000 has been increased to \$5,763,069 as a result of previously authorized change orders.

Section 3. That the total final construction cost thereof is hereby determined to be \$5,727,110.00, as shown in the report of the Engineer and Change Order No. 11, after the deduction of \$35,959 in additional costs the City incurred due to the delayed completion of the project.

Section 4. That the City shall retain \$254,394.65 pursuant to the requirements of Iowa Code § 573.14.

PASSED AND APPROVED this 16th day of February, 2016.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk





CIVIL DESIGN ADVANTAGE

REGISTERED PROFESSIONAL ENGINEERS

**Change Order #11**

<b>PROJECT:</b> Pella Sports Park Phase 1 Improvements	<b>DATE OF ISSUANCE:</b> February 9, 2016	<b>Distribution:</b>
	<b>CONTRACT FOR:</b> Construction	<b>Owner:</b> <input checked="" type="checkbox"/>
<b>TO CONTRACTOR:</b> Todd Hackett Construction Co. 2925 Cedar Street, Suite #1 Muscatine, Iowa 52761	<b>CONTRACT DATE:</b> August 7, 2013	<b>Architect:</b> <input checked="" type="checkbox"/>
	<b>ENGINEER'S PROJECT NO:</b> 1207.287	<b>Engineer:</b> <input checked="" type="checkbox"/>
		<b>Contractor:</b> <input checked="" type="checkbox"/>

**THE CONTRACT IS CHANGED AS FOLLOWS:**

- REVISE** contract sum as a result of liquidated damages.

The Original Contract Sum was:	\$	5,283,000.00
The net change by previously authorized Change Orders is:	\$	480,069.00
The Contract Sum prior to this Change Order was:	\$	5,763,069.00
The Contract Sum will be changed by this Change Order in the amount of (see below for breakdown):	\$	(35,959.00)
Consultant Fees:	\$	(15,330.00)
Outstanding Utility Bills:	\$	(17,895.00)
Fertilizer Costs:	\$	(2,734.00)
The new Contract Sum, including this Change Order, will be:	\$	5,727,110.00

The Contract Time will be unchanged.

The date of Substantial/Final Completion as of the date if this change Order, for the fire damage repairs, is: October 8, 2015

The date of Substantial/Final Completion as of the date if this change Order, for all improvements except the fire damage repairs, is: Nov. 14, 2014

**Note:** This Change Order does not include changes in the Contract Sum, Contract Time, or Guaranteed Maximum Price, which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.



CIVIL DESIGN ADVANTAGE

100 WEST LINCOLN AVENUE, SUITE 100, PELLA, IOWA 50219

**NOT VALID UNTIL SIGNED BY THE ENGINEER, CONTRACTOR, AND THE OWNER.**

Civil Design Advantage  
**ENGINEER**

Todd Hackett Construction  
Company  
**CONTRACTOR**

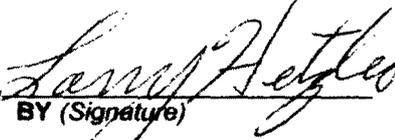
City of Pella  
**OWNER**

3405 SE Crossroads Drive  
Suite G  
Grimes, Iowa 50111  
**ADDRESS**

2925 Cedar Street  
Suite 1  
Muscatine, Iowa 52761  
**ADDRESS**

825 Broadway Street  
Pella, Iowa 50219  
**ADDRESS**

  
**BY (Signature)**

  
**BY (Signature)**

**BY (Signature)**

Keith Weggen  
**(Typed Name)**

Larry Hetzler  
**(Typed/Written Name)**

**(Typed/Written Name)**

February 9, 2016  
**DATE**

February 10, 2016  
**DATE**

**DATE**



CIVIL DESIGN ADVANTAGE L.L.C.

ENGINEERS, LANDSCAPE ARCHITECTS,  
PLANNERS & SURVEYORS

February 9, 2016

City of Pella  
ATTN: Mayor James Mueller & Pella City Council  
614 Main Street  
Pella, Iowa 50219

RE: Pella Sports Park Phase 1 Improvements – Final Completion

Dear Mayor Mueller & Pella City Council Members:

This letter is to certify that the work on the ***Pella Sports Park Phase 1 Improvements*** has been completed by the Contractor, Todd Hackett Construction Company, in substantial compliance with the drawings and specifications for the project.

All punch list items have been completed. Attached, you will find one (1) certified copy of Pay Application #16, which releases all remaining retainage for the project to the Contractor.

Upon your receipt of the Maintenance Bond and original Lien Wavers provided by the Contractor, CDA hereby recommends acceptance of the project by the City of Pella.

Should you have any questions, feel free to contact our office.

Sincerely,

CIVIL DESIGN ADVANTAGE

Keith Weggen, ASLA

Copy: Denny Buyert, City of Pella  
Mike Nardini, City of Pella  
Larry Hetzler, Todd Hackett Construction Company  
File

J-1

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>ABDO PUBLISHING COMPANY (1013)</b>						
199237	JUVENILE BOOKS-LIB	01/18/2016	02/16/2016	1,282.40	02/16	100.5.03.4000.6534
Total ABDO PUBLISHING COMPANY (1013):				1,282.40		
<b>ADAIR HOLDINGS LLC (1029)</b>						
ADAIR232016	ADAIR HOLDINGS OVERPYMT REFUN	02/02/2016	02/03/2016	485.22	02/16	100.5.01.1070.6330
Total ADAIR HOLDINGS LLC (1029):				485.22		
<b>ALLIANT-IES (GAS) (1060)</b>						
012616LIB	GAS-LIB	01/26/2016	02/16/2016	355.71	02/16	100.5.03.4000.6371
012616LIFT	NATURAL GAS-WWTP	01/26/2016	02/16/2016	90.23	02/16	350.5.05.8320.6371
01262016 - CC	NATURAL GAS - CC	01/26/2016	02/16/2016	79.70	02/16	100.5.04.4100.6371
01262016 - CC A	NATURAL GAS - CC	01/26/2016	02/16/2016	2,962.14	02/16	100.5.04.4100.6371
012716COLL/DIST	NATURAL GAS-WWTP	01/27/2016	02/16/2016	146.37	02/16	350.5.05.8330.6371
012716COLL/DIST	NATURAL GAS-WTP	01/27/2016	02/16/2016	146.36	02/16	300.5.05.8130.6371
012716PWO	GAS BILL- PWO	01/27/2016	02/16/2016	235.31	02/16	100.5.05.6500.6371
012716PWS	GAS BILL- PWS	01/27/2016	02/16/2016	719.47	02/16	100.5.05.6500.6371
012716WTP	NATURAL GAS- WTP	01/27/2016	02/16/2016	812.25	02/16	300.5.05.8120.6371
012716WWTP	NATURAL GAS-WWTP	01/27/2016	02/16/2016	103.45	02/16	350.5.05.8330.6371
012716WWTP	NATURAL GAS-WTP	01/27/2016	02/16/2016	103.44	02/16	300.5.05.8130.6371
01272016-222	UTILITIES - GAS - EL	01/27/2016	02/16/2016	895.39	02/16	400.5.06.8588.9920
012816LIFT	NATURAL GAS-WWTP	01/28/2016	02/16/2016	172.21	02/16	350.5.05.8320.6371
012916PD	UTILITY - GAS EXPENSE - PD	01/29/2016	02/16/2016	1,444.19	02/16	100.5.01.1000.6371
01292016 - POOL	NATURAL GAS - POOL	01/29/2016	02/16/2016	61.42	02/16	100.5.04.4300.6371
020116AIROFF	GAS BILL- AIR OFFICE	02/01/2016	02/16/2016	90.45	02/16	100.5.05.2200.6371
020116HANGER	GAS BILL- AIRPORT	02/01/2016	02/16/2016	312.16	02/16	100.5.05.2200.6371
Total ALLIANT-IES (GAS) (1060):				8,730.25		
<b>ALMODOVAR, EDDIE OR ALEXANDRIA (5730)</b>						
72-06025-01	DEPOSIT REFUND ON 310 PRAIRIE	02/02/2016	02/16/2016	47.69	02/16	400.2210
Total ALMODOVAR, EDDIE OR ALEXANDRIA (5730):				47.69		
<b>ALTHEIDE, HANNAH (5574)</b>						
010516PD	FUEL - PD	01/05/2016	02/16/2016	9.24	02/16	100.5.01.1030.6514
Total ALTHEIDE, HANNAH (5574):				9.24		
<b>ALTORFER INC (1069)</b>						
PC350104153	AFTERCOOLER CIP - PP	01/21/2016	02/16/2016	32,733.33	02/16	410.5.06.8951.3430
PC350104625	AFTERCOOLER CIP - PP	02/02/2016	02/16/2016	92.58	02/16	410.5.06.8951.3430
Total ALTORFER INC (1069):				32,825.91		
<b>AMAZON (1070)</b>						
011016LIB	ADULT DVDS-LIB	01/10/2016	02/16/2016	292.15	02/16	151.5.03.4000.6516
011016LIB	JUVENILE DVDS-LIB	01/10/2016	02/16/2016	151.51	02/16	151.5.03.4000.6517
011016LIB	MUSIC CDS-LIB	01/10/2016	02/16/2016	148.80	02/16	100.5.03.4000.6523
011016LIB	ADULT BOOKS-LIB	01/10/2016	02/16/2016	286.46	02/16	100.5.03.4000.6529
011016LIB	JUVENILE BOOKS-LIB	01/10/2016	02/16/2016	168.68	02/16	100.5.03.4000.6534
011016LIB	YP BOOKS-LIB	01/10/2016	02/16/2016	107.15	02/16	100.5.03.4000.6535
011016LIB	CHARGING STATION-LIB	01/10/2016	02/16/2016	550.00	02/16	151.5.03.4000.6422
011016LIB	MANAGEMENT BOOKS-LIB	01/10/2016	02/16/2016	133.02	02/16	100.5.00.6100.6230

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total AMAZON (1070):				1,837.77		
<b>AMER PLANNING ASSOCIATION (1076)</b>						
105035-1613	APA & AICP DUES	01/27/2016	02/16/2016	484.00	02/16	100.5.05.5000.6210
Total AMER PLANNING ASSOCIATION (1076):				484.00		
<b>AMER PUBLIC POWER ASSOC (1077)</b>						
274353	2016 ENG. & OPER. TECH. CONFEREN	01/13/2016	02/16/2016	1,355.00	02/16	400.5.06.8921.9900
Total AMER PUBLIC POWER ASSOC (1077):				1,355.00		
<b>ARNOLD MOTOR SUPPLY (1126)</b>						
37-498134	VEHICLE SUPPLIES- AIRPORT	01/05/2016	02/16/2016	39.87	02/16	100.5.05.2200.6330
37-499598	ST-22	01/28/2016	02/16/2016	21.87	02/16	115.5.05.2100.6350
37-499692	BATTERY-RADIO SYSTEM BACKUP	01/29/2016	02/16/2016	96.78	02/16	300.5.05.8120.6350
Total ARNOLD MOTOR SUPPLY (1126):				158.52		
<b>BAKER &amp; TAYLOR INC-BOOKS (1158)</b>						
2031564262	JUVENILE BOOK-LIB	01/05/2016	02/16/2016	109.41	02/16	100.5.03.4000.6534
2031568746	ADULT BOOKS-LIB	01/05/2016	02/16/2016	185.01	02/16	100.5.03.4000.6529
2031575727	ADULT BOOKS-LIB	01/06/2016	02/16/2016	233.23	02/16	100.5.03.4000.6529
2031602072	JUVENILE BOOK-LIB	01/13/2016	02/16/2016	10.39	02/16	100.5.03.4000.6534
2031623641	ADULT BOOKS-LIB	01/19/2016	02/16/2016	192.32	02/16	100.5.03.4000.6529
2031635130	ADULT BOOKS-LIB	01/21/2016	02/16/2016	311.35	02/16	100.5.03.4000.6529
2031635658	JUVENILE BOOK-LIB	01/22/2016	02/16/2016	142.71	02/16	100.5.03.4000.6534
2031647295	ADULT BOOKS-LIB	01/25/2016	02/16/2016	252.32	02/16	100.5.03.4000.6529
5013967688	ADULT BOOKS-LIB	01/22/2016	02/16/2016	43.64	02/16	100.5.03.4000.6529
Total BAKER & TAYLOR INC-BOOKS (1158):				1,480.38		
<b>BEACON ATHLETICS (1194)</b>						
0452318-IN	SOCCER GOALS - SP	01/21/2016	02/16/2016	8,390.00	02/16	203.5.08.7226.6799
Total BEACON ATHLETICS (1194):				8,390.00		
<b>BLICK ART MATERIALS (1251)</b>						
5570368	UNDERGLAZES & FIBER FILL - ART C	01/27/2016	02/16/2016	123.96	02/16	100.5.04.4110.6544
Total BLICK ART MATERIALS (1251):				123.96		
<b>BOUWERS, JOHN OR PENNI (5731)</b>						
30-06800-01	CREIDT BALANCE REFUND ON 1212	02/02/2016	02/16/2016	22.31	02/16	001.1199
Total BOUWERS, JOHN OR PENNI (5731):				22.31		
<b>BOWERS, JACOB A (5729)</b>						
72-11851-14	DEPOSIT REFUND	01/29/2016	02/16/2016	26.86	02/16	400.2210
Total BOWERS, JACOB A (5729):				26.86		
<b>BROBST, CURTIS L (5740)</b>						
72-09300-08	CREDIT BALANCE REFUND ON 639 1/	02/10/2016	02/16/2016	49.96	02/16	001.1199
Total BROBST, CURTIS L (5740):				49.96		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>BROWNELLS INC (1362)</b>						
12135952.00	AR-15 MAGAZINE COUPLERS - PD	01/25/2016	02/16/2016	122.07	02/16	100.5.01.1030.6510
Total BROWNELLS INC (1362):				122.07		
<b>BROWNS SHOE FIT CO #29 (1364)</b>						
29/1-29/8656	ICE CLEATS	01/14/2016	02/16/2016	30.00	02/16	350.5.05.8330.6546
29/1-29/8656	ICE CLEATS- METER READING	01/14/2016	02/16/2016	30.00	02/16	300.5.05.8100.6546
Total BROWNS SHOE FIT CO #29 (1364):				60.00		
<b>CAPITAL CITY EQUIPMENT CO (1420)</b>						
60945D	KUBOTA 3680 HYD. #302	01/29/2016	02/16/2016	138.22	02/16	100.5.09.4200.6350
Total CAPITAL CITY EQUIPMENT CO (1420):				138.22		
<b>CAPITAL SANITARY SUPPLY (1422)</b>						
C202666	GLOVES,MULTIFOLD TOWELS,TOILE	02/04/2016	02/16/2016	277.10	02/16	100.5.01.1000.6411
Total CAPITAL SANITARY SUPPLY (1422):				277.10		
<b>CARPENTER UNIFORM CO (1428)</b>						
406969	UNIFORM EXPENSE - PD	01/29/2016	02/16/2016	168.96	02/16	100.5.01.1030.6510
Total CARPENTER UNIFORM CO (1428):				168.96		
<b>CDW GOVERNMENT INC (1446)</b>						
BXH4312	UTILITY LOADING COMPUTER	02/02/2016	02/16/2016	299.58	02/16	350.5.05.8330.6510
BXH4312	UTILITY LOADING COMPUTER	02/02/2016	02/16/2016	299.57	02/16	300.5.05.8130.6510
BXK9689	PC REPLACEMENT PROGRAM	02/02/2016	02/16/2016	930.56	02/16	201.5.00.7090.6725
Total CDW GOVERNMENT INC (1446):				1,529.71		
<b>CENTER POINT LARGE PRINT (1450)</b>						
1345845	LP BOOKS-LIB	01/01/2016	02/16/2016	83.88	02/16	100.5.03.4000.6536
Total CENTER POINT LARGE PRINT (1450):				83.88		
<b>CENTRAL IA REG TRANSPORT (1461)</b>						
2016-108	TRAFFIC COUNTING LICENCES	01/20/2016	02/16/2016	106.70	02/16	100.5.05.6500.6511
Total CENTRAL IA REG TRANSPORT (1461):				106.70		
<b>CENTRAL SALT LLC (5099)</b>						
237493	SALT	01/28/2016	02/16/2016	7,024.70	02/16	115.5.05.2100.6420
Total CENTRAL SALT LLC (5099):				7,024.70		
<b>CENTRAL TIRE &amp; AUTO (1466)</b>						
18274	VEHICLE SERVICE - TRUCK E4 - EL	01/29/2016	02/16/2016	749.00	02/16	400.5.06.8588.9660
Total CENTRAL TIRE & AUTO (1466):				749.00		
<b>CITY OF PELLA (1503)</b>						
011116LIFT1	ELECTRIC SERVICE	01/11/2016	02/16/2016	2,174.90	02/16	350.5.05.8320.6370
011116LIFT1	WATER SERVICE	01/11/2016	02/16/2016	15.52	02/16	350.5.05.8320.6374
011116WTP	ELECTRICITY- WTP	01/11/2016	02/16/2016	40.20	02/16	300.5.05.8120.6370
011416LIFT2	ELECTRIC SERVICE	01/14/2016	02/16/2016	2,942.90	02/16	350.5.05.8320.6370

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
011416NTOWER	ELECTRICITY- NORTH TOWER	01/14/2016	02/16/2016	53.00	02/16	300.5.05.8120.6370
011516FIELD4	ELECTRICITY- WELL FIELD 4	01/15/2016	02/16/2016	2,982.89	02/16	300.5.05.8110.6370
011516LIFT3	ELECTRIC SERVICE	01/15/2016	02/16/2016	1,150.90	02/16	350.5.05.8320.6370
011516SENTS	ELECTRIC SERVICE	01/15/2016	02/16/2016	7,830.90	02/16	350.5.05.8300.6370
011516SENTS	WATER SERVICE	01/15/2016	02/16/2016	109.27	02/16	350.5.05.8300.6374
011516WTP	ELECTRICITY- WTP	01/15/2016	02/16/2016	8,798.75	02/16	300.5.05.8120.6370
011816HOWELL	ELECTRICITY- HOWELL	01/18/2016	02/16/2016	30.90	02/16	300.5.05.8110.6370
011816HOWELL-2	ELECTRICITY- HOWELL	01/18/2016	02/16/2016	374.90	02/16	350.5.05.8320.6370
011816JORDAN	ELECTRICITY- JORDAN	01/18/2016	02/16/2016	7,260.90	02/16	300.5.05.8110.6370
011816SHALLOW4	ELECTRICITY- SHALLOW WELL 4	01/18/2016	02/16/2016	41.70	02/16	300.5.05.8110.6370
011816SHALLOW6	ELECTRICITY- SHALLOW WELL 6	01/18/2016	02/16/2016	43.30	02/16	300.5.05.8110.6370
011816WELL2	ELECTRICITY-WELL2	01/18/2016	02/16/2016	75.20	02/16	300.5.05.8110.6370
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	2,842.00	02/16	100.5.08.2500.6370
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	370.90	02/16	100.5.04.4301.6370
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	1.00	02/16	100.5.04.4301.6374
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	710.90	02/16	100.5.05.6500.6370
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	38.02	02/16	100.5.05.6500.6374
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	42.50	02/16	100.5.05.6500.6375
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	4,046.90	02/16	100.5.04.4300.6370
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	151.52	02/16	100.5.04.4300.6374
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	1,086.90	02/16	100.5.04.4100.6370
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	54.02	02/16	100.5.04.4100.6374
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	59.50	02/16	100.5.04.4100.6375
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	1,178.90	02/16	100.5.00.6100.6370
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	20.27	02/16	100.5.00.6100.6374
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	21.25	02/16	100.5.00.6100.6375
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	2,124.65	02/16	100.5.03.4000.6370
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	16.52	02/16	100.5.03.4000.6374
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	17.00	02/16	100.5.03.4000.6375
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	1,356.50	02/16	100.5.09.4200.6370
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	119.20	02/16	100.5.09.4200.6374
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	97.75	02/16	100.5.09.4200.6375
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	1,514.33	02/16	100.5.01.1000.6370
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	33.64	02/16	100.5.01.1000.6374
01282016	PUBLIC AUTHORITY BILLING	01/28/2016	02/16/2016	29.75	02/16	100.5.01.1000.6375
01282016	PUBLIC AUTHORITY	01/28/2016	02/16/2016	42.77	02/16	100.5.05.2200.6374
01282016	PUBLIC AUTHORITY	01/28/2016	02/16/2016	745.87	02/16	100.5.02.1100.6370
01282016	PUBLIC AUTHORITY	01/28/2016	02/16/2016	918.60	02/16	100.5.09.4250.6370
01282016	PUBLIC AUTHORITY	01/28/2016	02/16/2016	47.56	02/16	100.5.09.4250.6374
01282016	PUBLIC AUTHORITY	01/28/2016	02/16/2016	2,729.45	02/16	100.5.09.4245.6370
01282016	PUBLIC AUTHORITY	01/28/2016	02/16/2016	9.62	02/16	100.5.09.4245.6374
01282016	PUBLIC AUTHORITY	01/28/2016	02/16/2016	5.87	02/16	100.5.09.4245.6374
01312016-101	UTILITIES - 101 CLARK SUB - EL	01/31/2016	02/16/2016	349.14	02/16	400.5.06.8588.9950
01312016-1011	UTILITIES - 1011 W 10TH SUB - EL	01/31/2016	02/16/2016	1,142.44	02/16	400.5.06.8588.9950
01312016-1015	UTILITIES - 1015 ROOSEVELT SUB - E	01/31/2016	02/16/2016	721.83	02/16	400.5.06.8588.9950
01312016-1108	UTILITIES - 1108 VERMEER SUB - EL	01/31/2016	02/16/2016	543.77	02/16	400.5.06.8588.9950
01312016-1875	WATER & ELECTRIC - PP	01/31/2016	02/16/2016	7,143.47	02/16	400.5.06.8549.9020
01312016-1875A	WATER - PP	01/31/2016	02/16/2016	83.02	02/16	400.5.06.8549.9020
01312016-222	UTILITIES - 222 TRUMAN - EL	01/31/2016	02/16/2016	777.57	02/16	400.5.06.8588.9920
01312016-222A	UTILITIES - 222 TRUMAN A - EL	01/31/2016	02/16/2016	35.87	02/16	400.5.06.8588.9920
01312016-515	UTILITIES - 515 HUBER SUB - EL	01/31/2016	02/16/2016	606.69	02/16	400.5.06.8588.9950
Total CITY OF PELLA (1503):				65,763.59		
<b>DE JONG DOOR SERVICE (1668)</b>						
15731	DOOR PARTS	01/29/2016	02/16/2016	40.00	02/16	115.5.05.2100.6310
15732	GARAGE DOOR SLIDE LOCKS	01/29/2016	02/16/2016	11.25	02/16	300.5.05.8130.6310
15732	GARAGE DOOR SLIDE LOCKS	01/29/2016	02/16/2016	11.25	02/16	350.5.05.8330.6310

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total DE JONG DOOR SERVICE (1668):				62.50		
<b>DE LAGE LANDEN PUBLIC FINANCE LLC (4658)</b>						
48697116	COLOR COPIER LEASE-LIB	01/16/2016	02/16/2016	99.50	02/16	100.5.03.4000.6418
48840371	COPIER LEASE - EL	02/01/2016	02/16/2016	95.71	02/16	400.5.06.8588.9920
48846854	624974-COPIER LEASE	02/02/2016	02/16/2016	159.64	02/16	100.5.00.6100.6550
48846854	624974-COPIER LEASE	02/02/2016	02/16/2016	32.18	02/16	100.5.00.6100.6550
48846854	624974-COPIER LEASE	02/02/2016	02/16/2016	27.90	02/16	100.5.04.4100.6543
48846854	624974-COPIER LEASE	02/02/2016	02/16/2016	56.50	02/16	100.5.05.6500.6418
48846854	624974-COPIER LEASE	02/02/2016	02/16/2016	50.64	02/16	400.5.06.8549.9020
48846854	624974-COPIER LEASE	02/02/2016	02/16/2016	50.48	02/16	100.5.01.1010.6550
48846854	624974-COPIER LEASE	02/02/2016	02/16/2016	50.48	02/16	100.5.01.1030.6550
48846854	624974-COPIER LEASE	02/02/2016	02/16/2016	32.18	02/16	300.5.05.8120.6543
Total DE LAGE LANDEN PUBLIC FINANCE LLC (4658):				655.21		
<b>DEMCO (1724)</b>						
5774756	SUPPLIES - LIBRARY	01/11/2016	02/16/2016	93.67	02/16	100.5.03.4000.6543
5790645	SUPPLIES - LIBRARY	01/29/2016	02/16/2016	256.82	02/16	100.5.03.4000.6543
Total DEMCO (1724):				350.49		
<b>DOWIE PEST CONTROL (1801)</b>						
18697	RODENT CONTROL-AIRPORT	01/25/2016	02/16/2016	100.00	02/16	100.5.05.2200.6310
18728	PEST CONTROL - FEB - PD	02/01/2016	02/16/2016	30.00	02/16	100.5.01.1000.6310
Total DOWIE PEST CONTROL (1801):				130.00		
<b>DUTCH MILL SUPPLY (1834)</b>						
161008	MATERIALS FOR OUTRIGGER PADS -	01/19/2016	02/16/2016	119.84	02/16	400.5.06.8588.9950
161428	BLDG MAINTENANCE	02/05/2016	02/16/2016	18.00	02/16	115.5.05.2100.6310
Total DUTCH MILL SUPPLY (1834):				137.84		
<b>ELECTRONIC ENGINEERING (1878)</b>						
1559221	PAGERS - EL	01/25/2016	02/16/2016	83.65	02/16	400.5.06.8588.9950
1561141	MICRN DIGITAL RADIO - PD	02/04/2016	02/16/2016	1,112.90	02/16	100.5.01.1010.6403
Total ELECTRONIC ENGINEERING (1878):				1,196.55		
<b>ERIKSEN CONSTRUCTION CO INC (5709)</b>						
RO/WTP PP2	RO/WTP PP2	01/29/2016	02/16/2016	155,188.20	02/16	310.5.05.8182.6727
Total ERIKSEN CONSTRUCTION CO INC (5709):				155,188.20		
<b>FASTENAL COMPANY (1929)</b>						
IAPEA91871	ICE MELT	01/12/2016	02/16/2016	8.61	02/16	115.5.05.2100.6420
IAPEA91975	PLOW PARTS	01/18/2016	02/16/2016	34.19	02/16	115.5.05.2100.6420
IAPEA92024	PLOW BOLTS	01/19/2016	02/16/2016	7.82	02/16	115.5.05.2100.6420
IAPEA92120	SNOW PARTS	01/25/2016	02/16/2016	18.00	02/16	115.5.05.2100.6420
IAPEA92138	SHOP SUPPLIES	01/26/2016	02/16/2016	12.79	02/16	115.5.05.2100.6330
IAPEA92191	HARDWARE	01/28/2016	02/16/2016	9.26	02/16	115.5.05.2100.6330
Total FASTENAL COMPANY (1929):				90.67		
<b>FELD FIRE (1937)</b>						
0288525-IN	FLASH LIGHT -FD	12/21/2015	02/16/2016	132.60	02/16	100.5.02.1100.6543

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total FELD FIRE (1937):				132.60		
<b>FOUR SEASONS YARD CARE (1980)</b>						
9143 A	MOWED & DISCED AREA - PARKS	11/02/2015	02/16/2016	750.00	02/16	100.5.09.4245.6403
9396	SNOW PLOW BITS - PK	01/28/2016	02/16/2016	400.00	02/16	100.5.09.4200.6350
Total FOUR SEASONS YARD CARE (1980):				1,150.00		
<b>FPL ENERGY HANCOCK CTY WIND (1982)</b>						
302281	PURCHASED POWER - RESALE (WIN	02/08/2016	02/08/2016	21,465.40	02/16	400.5.06.8555.9501
Total FPL ENERGY HANCOCK CTY WIND (1982):				21,465.40		
<b>FRANK DUNN CO (1984)</b>						
020416PWS	HIGH PERFORMANCE PATCH	02/04/2016	02/16/2016	588.00	02/16	115.5.05.2100.6549
Total FRANK DUNN CO (1984):				588.00		
<b>GALE/CENGAGE LEARNING INC (2017)</b>						
57003084	LP BOOKS - LIBRARY	01/06/2016	02/16/2016	74.97	02/16	100.5.03.4000.6536
57237480	ADULT BOOK-LIB	01/22/2016	02/16/2016	19.46	02/16	100.5.03.4000.6529
Total GALE/CENGAGE LEARNING INC (2017):				94.43		
<b>GALLS INC (2022)</b>						
004797454	CHEMICAL MUNITIONS - PD	01/27/2016	02/16/2016	14.22	02/16	100.5.01.1030.6510
Total GALLS INC (2022):				14.22		
<b>GONOKOBRA ENTERPRISES INC (2072)</b>						
4604	VEHICLE EXPENSE - PD	01/31/2016	02/16/2016	.75	02/16	100.5.01.1030.6330
Total GONOKOBRA ENTERPRISES INC (2072):				.75		
<b>GRAINGER INC, W W (2086)</b>						
9017664518	LUBRICANT - PP	02/04/2016	02/16/2016	74.85	02/16	410.5.06.8951.3430
Total GRAINGER INC, W W (2086):				74.85		
<b>GRAYMONT WESTERN LIME INC. (2093)</b>						
66987 RI	LIME	01/29/2016	02/16/2016	4,085.14	02/16	300.5.05.8120.6503
Total GRAYMONT WESTERN LIME INC. (2093):				4,085.14		
<b>GRITTERS ELECTRIC (2104)</b>						
00076745	SUPPLIES-LIB	01/15/2016	02/16/2016	18.19	02/16	100.5.03.4000.6310
00076806	CIRCUIT BREAKER FOR DIESEL PLAN	01/25/2016	02/16/2016	48.40	02/16	400.5.06.8549.9020
00076849	UNINTERRUPTIBLE POWER SUPPLY T	01/28/2016	02/16/2016	449.75	02/16	100.5.01.1000.6310
Total GRITTERS ELECTRIC (2104):				516.34		
<b>GUIDEPOSTS PUBLICATIONS (5360)</b>						
020316LIB	ADULT BOOK-LIB	02/03/2016	02/16/2016	17.74	02/16	100.5.03.4000.6529
Total GUIDEPOSTS PUBLICATIONS (5360):				17.74		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>HASTY AWARDS (2189)</b>						
01160797	SWIM TEAM RIBBONS - POOL	01/29/2016	02/16/2016	354.52	02/16	100.5.04.4300.6564
Total HASTY AWARDS (2189):				354.52		
<b>HAWK LABELING SYSTEMS (4554)</b>						
200921	TAPE	09/21/2015	02/16/2016	133.35	02/16	100.5.02.1100.6543
Total HAWK LABELING SYSTEMS (4554):				133.35		
<b>HAWKEYE TRUCK EQUIPMENT (2197)</b>						
120095	SNOW EQUIPMENT PART	01/25/2016	02/16/2016	542.27	02/16	115.5.05.2100.6420
120183	FLOOD LIGHT	01/28/2016	02/16/2016	480.00	02/16	115.5.05.2100.6420
120185	HYDRO CYLINDER	01/28/2016	02/16/2016	760.00	02/16	115.5.05.2100.6420
Total HAWKEYE TRUCK EQUIPMENT (2197):				1,782.27		
<b>HILL, TAYLOR A (5732)</b>						
57-07803-07	CREDIT BALANCE REFUND ON 1301	02/01/2016	02/16/2016	41.54	02/16	001.1199
Total HILL, TAYLOR A (5732):				41.54		
<b>HUISMAN, MICHAEL (5738)</b>						
1611580004	EE REBATE (HVAC) - EL	02/09/2016	02/16/2016	150.00	02/16	400.2215
Total HUISMAN, MICHAEL (5738):				150.00		
<b>HY-VEE (2328)</b>						
4348433627	SNACK FOR ADULT ART CLASS - CC	01/26/2016	02/16/2016	13.52	02/16	100.5.04.4110.6544
4356151197	MEETING EXPENSE - CH	02/08/2016	02/16/2016	56.06	02/16	100.5.00.6100.6240
4356675858	SNACK FOR ADULT ART CLASS - CC	02/09/2016	02/16/2016	9.99	02/16	100.5.04.4110.6544
Total HY-VEE (2328):				79.57		
<b>I.S.C.I.A./DEPT OF CORRECTION (2332)</b>						
012916PD	TRAINING-PD	01/29/2016	02/16/2016	150.00	02/16	100.5.01.1040.6230
Total I.S.C.I.A./DEPT OF CORRECTION (2332):				150.00		
<b>IA ASSN MUNICIPAL UTILIT (2335)</b>						
11340	SAFETY TRAININGS	01/29/2016	02/16/2016	3,672.87	02/16	100.5.00.6320.6546
200001281	2016 IAMU MEMBERSHIP DUES - EL	02/05/2016	02/16/2016	12,899.00	02/16	400.5.06.8930.9840
Total IA ASSN MUNICIPAL UTILIT (2335):				16,571.87		
<b>IA DEPT OF NAT RESOURCES (2351)</b>						
020816WWTP	STORM WATER PERMIT-WWTP	02/08/2016	02/16/2016	350.00	02/16	350.5.05.8310.6405
Total IA DEPT OF NAT RESOURCES (2351):				350.00		
<b>IA DEPT OF PUBLIC SAFETY (2358)</b>						
020316PD	IOWA SYSTEM JAN-FEB-MAR - PD	02/03/2016	02/16/2016	1,602.00	02/16	100.5.01.1010.6403
Total IA DEPT OF PUBLIC SAFETY (2358):				1,602.00		
<b>IA EMPLOYMENT CONFERENCE (5312)</b>						
5123	EMPLOYMENT TRAINING	02/01/2016	02/16/2016	590.00	02/16	100.5.00.6320.6230

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total IA EMPLOYMENT CONFERENCE (5312):				590.00		
<b>IA MUNICIPAL FINANCE OFFICER'S (2381)</b>						
02102016	IMFOA DUES - R. BROWN	02/10/2016	02/16/2016	50.00	02/16	100.5.00.6100.6210
Total IA MUNICIPAL FINANCE OFFICER'S (2381):				50.00		
<b>IA PARKS &amp; RECREATION (2386)</b>						
1824	CPO TRAINING - NUNNIKHOVEN	02/01/2016	02/16/2016	255.00	02/16	100.5.09.4200.6240
1824	CPO TRAINING - HEDRICK & WESTHO	02/01/2016	02/16/2016	245.00	02/16	100.5.04.4300.6240
Total IA PARKS & RECREATION (2386):				500.00		
<b>IA POETRY ASSOCIATION (2389)</b>						
010416LIB	ADULT BOOK-LIBRARY	01/04/2016	02/16/2016	9.00	02/16	100.5.03.4000.6529
Total IA POETRY ASSOCIATION (2389):				9.00		
<b>IA PRISON INDUSTRIES (2392)</b>						
726524	SIGN REFLECTIVITY	01/20/2016	02/16/2016	85.05	02/16	215.5.05.2192.6761
Total IA PRISON INDUSTRIES (2392):				85.05		
<b>IA TURFGRASS OFFICE (2409)</b>						
02082016 - PK	MEMBERSHIP VOS - PK	02/08/2016	02/16/2016	50.00	02/16	100.5.09.4200.6210
Total IA TURFGRASS OFFICE (2409):				50.00		
<b>IOWEA (2417)</b>						
020416WWTP	COLLECTION SYSTEM CONFERENCE	02/04/2016	02/16/2016	100.00	02/16	350.5.05.8310.6240
Total IOWEA (2417):				100.00		
<b>INT'L CODE COUNCIL INC (2463)</b>						
3079872	INTERNATIONAL CODE COUNCIL DU	01/11/2016	02/16/2016	135.00	02/16	100.5.05.5000.6210
Total INT'L CODE COUNCIL INC (2463):				135.00		
<b>JEFF ELLIS &amp; ASSOCIATES INC. (2518)</b>						
20074941	MALLARY & BEN SWIMMING COOR. T	01/26/2016	02/16/2016	450.00	02/16	100.5.04.4300.6240
Total JEFF ELLIS & ASSOCIATES INC. (2518):				450.00		
<b>JOHN DEER FINANCIAL (2528)</b>						
2505554	CAULK GUN -PK	10/27/2015	02/16/2016	3.98	02/16	100.5.09.4200.6590
2552911	CLOTHES HOOKS	01/14/2016	02/16/2016	22.46	02/16	350.5.05.8330.6310
2552911	CLOTHES HOOKS- DIST. SHOP	01/14/2016	02/16/2016	22.45	02/16	300.5.05.8130.6544
2558141	HAND SOAP/PROTECTANT	01/25/2016	02/16/2016	14.95	02/16	350.5.05.8330.6544
2558197	BUILDING MAINTENANCE	01/25/2016	02/16/2016	29.99	02/16	115.5.05.2100.6310
2558597	TRANSMISSION OIL - PK	01/26/2016	02/16/2016	42.99	02/16	100.5.09.4200.6350
2558872	TOOLS	01/27/2016	02/16/2016	50.72	02/16	350.5.05.8330.6510
2558872	TOOLS	01/27/2016	02/16/2016	50.71	02/16	300.5.05.8130.6510
2558913	TRANS OIL, SCREWDRIVER, SANDIN	01/27/2016	02/16/2016	32.47	02/16	100.5.09.4200.6590
2558994	METAL FUNNEL - PK	01/27/2016	02/16/2016	8.99	02/16	100.5.09.4200.6350
2559010	FILE/MARKER	01/27/2016	02/16/2016	17.27	02/16	350.5.05.8330.6510
2559048	SHOP SUPPLIES	01/27/2016	02/16/2016	119.99	02/16	115.5.05.2100.6510
2559650	BULBS- PWO	01/29/2016	02/16/2016	10.68	02/16	115.5.05.2100.6310

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
2559788	SCREWS/LOCK	01/29/2016	02/16/2016	14.48	02/16	350.5.05.8330.6310
2559836	TRANS OIL - PK	01/29/2016	02/16/2016	35.98	02/16	100.5.09.4200.6350
2561216	CHAIN LUBE - PD	02/01/2016	02/16/2016	15.98	02/16	100.5.01.1000.6310
2562098	SANDING DISKS, NUTS, BOLTS - PK	02/03/2016	02/16/2016	17.85	02/16	100.5.09.4200.6590
Total JOHN DEER FINANCIAL (2528):				511.94		
<b>JOHNSTON, JUDY (5696)</b>						
511350110	CREDIT BALANCE REFUND ON 1302	02/02/2016	02/16/2016	50.78	02/16	001.1199
Total JOHNSTON, JUDY (5696):				50.78		
<b>KELLY SUPPLY CO (2579)</b>						
8159305-0	LIGHT BULBS-LIB	12/23/2015	02/16/2016	470.00	02/16	201.5.03.7053.6721
8159530-0	LIGHT BULBS-LIB	01/08/2016	02/16/2016	95.00	02/16	100.5.03.4000.6310
8159830-0	SODIUM LAMP-DIST SHOP	01/25/2016	02/16/2016	20.67	02/16	300.5.05.8130.6310
8159830-0	SODIUM LAMP-DIST SHOP	01/25/2016	02/16/2016	20.67	02/16	350.5.05.8330.6310
8159874-0	SHOP LIGHTS	01/26/2016	02/16/2016	137.50	02/16	115.5.05.2100.6310
8159876-0	SHOP LIGHTS	01/26/2016	02/16/2016	540.68	02/16	115.5.05.2100.6310
8159877-0	POOL HEATER FILTERS - POOL	02/01/2016	02/16/2016	177.78	02/16	100.5.04.4300.6310
8159938-0	LIGHT FIXTURE-DIST SHOP	01/28/2016	02/16/2016	224.25	02/16	300.5.05.8130.6310
8159938-0	LIGHT FIXTURE-DIST SHOP	01/28/2016	02/16/2016	224.24	02/16	350.5.05.8330.6310
8159940-0	LIGHT FIXTURE-DIST SHOP	01/28/2016	02/16/2016	224.25	02/16	300.5.05.8130.6310
8159940-0	LIGHT FIXTURE-DIST SHOP	01/28/2016	02/16/2016	224.24	02/16	350.5.05.8330.6310
8159942-0	SODIUM LAMP-DIST SHOP	01/28/2016	02/16/2016	19.99	02/16	300.5.05.8130.6310
8159942-0	SODIUM LAMP-DIST SHOP	01/28/2016	02/16/2016	19.99	02/16	350.5.05.8330.6310
8159957-0	LIGHT FIXTURES-COLL/DIST	01/29/2016	02/16/2016	679.21	02/16	350.5.05.8330.6310
8159957-0	LIGHT FIXTURES-COLL/DIST	01/29/2016	02/16/2016	679.20	02/16	300.5.05.8130.6310
8159961-0	OUTLET BOX	01/29/2016	02/16/2016	3.77	02/16	350.5.05.8330.6310
8159994-0	SHOP LIGHTS	02/03/2016	02/16/2016	318.20	02/16	115.5.05.2100.6310
8160010-0	LIGHT BULB - PD	02/01/2016	02/16/2016	29.85	02/16	100.5.01.1000.6310
8160083-0	SHOP	02/04/2016	02/16/2016	53.14	02/16	115.5.05.2100.6310
8160112-0	VERMEER SWITCHGEAR METERING -	02/05/2016	02/16/2016	137.45	02/16	400.5.06.8586.9030
Total KELLY SUPPLY CO (2579):				4,300.08		
<b>KNIA KRLS (2630)</b>						
01312016	RADIO EXPENSE	01/31/2016	02/16/2016	330.60	02/16	100.5.00.6350.6402
16010628	RADIO ADS - POOL	01/31/2016	02/16/2016	87.95	02/16	100.5.04.4300.6402
Total KNIA KRLS (2630):				418.55		
<b>KONE INC (2643)</b>						
949187848	DUMBWAITER MAINT-LIB	01/01/2016	02/16/2016	119.46	02/16	100.5.03.4000.6310
Total KONE INC (2643):				119.46		
<b>KOORYMAN, NEOLA (5733)</b>						
9-07900-06	CREDIT BALANCE REFUND ON 205 S	02/01/2016	02/16/2016	52.09	02/16	001.1199
Total KOORYMAN, NEOLA (5733):				52.09		
<b>KRUSEMAN IMPLEMENT INC (2669)</b>						
90368	TRACTOR REPAIR-AIRPORT	01/22/2016	02/16/2016	4.34	02/16	100.5.05.2200.6350
R90405	EQUIPMENT REPAIR- AIRPORT	01/25/2016	02/16/2016	5,833.43	02/16	100.5.05.2200.6350
Total KRUSEMAN IMPLEMENT INC (2669):				5,837.77		

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<b>LAMPERT LUMBER (2653)</b>						
9103860	PAINT SUPPLIES	12/28/2015	02/16/2016	9.04	02/16	300.5.05.8130.6310
9103860	PAINT SUPPLIES	12/28/2015	02/16/2016	9.03	02/16	350.5.05.8330.6310
Total LAMPERT LUMBER (2653):				18.07		
<b>LANGSTRAAT AUTO BODY (2705)</b>						
9509	VEHICLE EXPENSE - PD	02/08/2016	02/16/2016	150.40	02/16	100.5.01.1030.6330
Total LANGSTRAAT AUTO BODY (2705):				150.40		
<b>LASER RESOURCES LLC (4705)</b>						
AR362877	COPIER USAGE - EL	02/01/2016	02/16/2016	83.15	02/16	400.5.06.8588.9920
AR363595	101596 COPIER LEASE	02/01/2016	02/16/2016	60.54	02/16	100.5.00.6100.6550
AR363595	101596 COPIER LEASE	02/01/2016	02/16/2016	34.23	02/16	100.5.00.6100.6550
AR363595	101596 COPIER LEASE	02/01/2016	02/16/2016	36.84	02/16	100.5.04.4100.6543
AR363595	101596 COPIER LEASE	02/01/2016	02/16/2016	5.06	02/16	100.5.05.6500.6418
AR363595	101596 COPIER LEASE	02/01/2016	02/16/2016	.47	02/16	400.5.06.8549.9020
AR363595	101596 COPIER LEASE	02/01/2016	02/16/2016	85.73	02/16	100.5.01.1010.6550
AR363595	101596 COPIER LEASE	02/01/2016	02/16/2016	85.73	02/16	100.5.01.1030.6550
AR363595	101596 COPIER LEASE	02/01/2016	02/16/2016	47.92	02/16	300.5.05.8120.6543
Total LASER RESOURCES LLC (4705):				439.67		
<b>LEXISNEXIS RISK SOLUTIONS (5606)</b>						
1536252-20160131	LEXIS NEXIS ACCURINT SYSTEM - PD	01/31/2016	02/16/2016	260.00	02/16	100.5.01.1040.6403
Total LEXISNEXIS RISK SOLUTIONS (5606):				260.00		
<b>LISCO (2761)</b>						
1620122	MONTHLY INTERNET- LIB	01/06/2016	02/16/2016	82.29	02/16	100.5.03.4000.6373
1623003	INTERNET ACCESS-1810	02/05/2016	02/16/2016	55.56	02/16	400.5.06.8549.9020
1623003	INTERNET ACCESS-1810	02/05/2016	02/16/2016	55.56	02/16	100.5.05.6500.6373
1623003	INTERNET ACCESS-1810	02/05/2016	02/16/2016	55.56	02/16	400.5.06.8588.9920
1623003	INTERNET ACCESS-1810	02/05/2016	02/16/2016	55.56	02/16	100.5.00.6200.6373
1623003	INTERNET ACCESS-1810	02/05/2016	02/16/2016	55.56	02/16	350.5.05.8310.6373
1623003	INTERNET ACCESS-1810	02/05/2016	02/16/2016	55.55	02/16	300.5.05.8100.6373
1623003	INTERNET ACCESS-1810	02/05/2016	02/16/2016	55.55	02/16	100.5.01.1010.6373
1623003	INTERNET ACCESS-1810	02/05/2016	02/16/2016	55.55	02/16	100.5.04.4100.6373
1623003	INTERNET ACCESS-1810	02/05/2016	02/16/2016	55.55	02/16	100.5.04.4300.6373
Total LISCO (2761):				582.29		
<b>M&amp;M SALES COMPANY (2794)</b>						
258727	6284173-PRINTER MAINT	01/29/2016	02/16/2016	58.19	02/16	100.5.00.6100.6403
Total M&M SALES COMPANY (2794):				58.19		
<b>MARCO INC (4674)</b>						
INV3040569	COPIER MAINENANCE-LIB	01/04/2016	02/16/2016	26.23	02/16	100.5.03.4000.6418
Total MARCO INC (4674):				26.23		
<b>MARION CTY BANK (2826)</b>						
01292016	ELECTRONIC BANKING SERVICES	01/29/2016	02/16/2016	125.28	02/16	100.5.00.6310.6499
Total MARION CTY BANK (2826):				125.28		

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<b>MARION CTY RECORDER (2833)</b>						
01252016	MILL FARM GRANT RECORDING	01/25/2016	02/16/2016	37.00	02/16	133.5.08.5500.6405
Total MARION CTY RECORDER (2833):				37.00		
<b>MAXIMUM SIGHT &amp; SOUND (5736)</b>						
DOWNTOWN	DOWNTOWN SPEAKERS EQUIPMENT	02/03/2016	02/16/2016	36,263.90	02/16	176.5.09.4220.6512
Total MAXIMUM SIGHT & SOUND (5736):				36,263.90		
<b>MC MASTER-CARR SUPPLY CO (2886)</b>						
47738754	FLAG SCREWS - UPTOWN SQUARE -	01/20/2016	02/16/2016	12.81	02/16	100.5.09.4200.6590
Total MC MASTER-CARR SUPPLY CO (2886):				12.81		
<b>MEDIACOM (5331)</b>						
012816PD	INTERNET EXP-PD	01/28/2016	02/16/2016	143.40	02/16	100.5.01.1010.6373
Total MEDIACOM (5331):				143.40		
<b>MENNINGA PEST CONTROL (2913)</b>						
44616	MONTHLY SERVICE-LIB	01/08/2016	02/16/2016	42.00	02/16	100.5.03.4000.6310
45072	PEST CONTROL - EL	02/01/2016	02/16/2016	41.73	02/16	400.5.06.8588.9300
Total MENNINGA PEST CONTROL (2913):				83.73		
<b>MEREDITH CORPORATION (1225)</b>						
010616LIB	ADULT BOOK-LIB	01/06/2016	02/16/2016	35.91	02/16	100.5.03.4000.6529
Total MEREDITH CORPORATION (1225):				35.91		
<b>METERING &amp; TECHNOLOGY SOLUTIONS (4934)</b>						
5553	WATER METER	02/01/2016	02/16/2016	2,448.33	02/16	310.5.05.8145.6727
Total METERING & TECHNOLOGY SOLUTIONS (4934):				2,448.33		
<b>MICROMARKETING LLC (2949)</b>						
604065	ADULT AUDIO BOOK-LIB	12/31/2015	02/16/2016	36.99	02/16	100.5.03.4000.6518
605138	ADULT AUDIO BOOK-LIB	01/14/2016	02/16/2016	45.99	02/16	100.5.03.4000.6518
605180	ADULT AUDIO BOOK-LIB	01/14/2016	02/16/2016	34.99	02/16	100.5.03.4000.6518
605778	ADULT AUDIO BOOK-LIB	01/21/2016	02/16/2016	32.99	02/16	100.5.03.4000.6518
Total MICROMARKETING LLC (2949):				150.96		
<b>MID-AM TEXTILES INC (2955)</b>						
012616WTP	PULL TOWELS & MULTIFOLD-WATER	01/26/2016	02/16/2016	119.00	02/16	300.5.05.8120.6590
012616WTP	TOWELS	01/26/2016	02/16/2016	43.00	02/16	350.5.05.8330.6544
Total MID-AM TEXTILES INC (2955):				162.00		
<b>MIDLAND SCIENTIFIC INC (2957)</b>						
5505216	LAB CHEMICALS	02/04/2016	02/16/2016	111.86	02/16	300.5.05.8120.6547
Total MIDLAND SCIENTIFIC INC (2957):				111.86		
<b>MIDWEST ALARM SERVICES (2963)</b>						
262200	FIRE ALARM INSPECTION - WW	01/28/2016	02/16/2016	300.00	02/16	350.5.05.8300.6350

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total MIDWEST ALARM SERVICES (2963):				300.00		
<b>MIDWEST SANITATION (2981)</b>						
02032016	GARBAGE HAULING	02/03/2016	02/16/2016	37,165.14	02/16	195.5.05.8400.6403
22626	YARD WASTE BAGS	01/31/2016	02/16/2016	475.00	02/16	195.5.05.8400.6544
Total MIDWEST SANITATION (2981):				37,640.14		
<b>MIDWESTONE INSURANCE SERVICES (1562)</b>						
34195	PICKUP REFUND	01/26/2016	02/16/2016	51.00	02/16	100.5.08.6405.6409
34219	PICKUP INSURANCE	02/04/2016	02/16/2016	50.00	02/16	100.5.08.6405.6409
34220	ELECTRIC PICKUP INSURANCE	02/04/2016	02/16/2016	50.00	02/16	400.5.06.8924.9000
Total MIDWESTONE INSURANCE SERVICES (1562):				49.00		
<b>MUSGROVE, KIMBERLY (5006)</b>						
01282016	PURCHASE ADDITIONAL 1099 - MISC	01/28/2016	02/16/2016	12.00	02/16	100.5.00.6100.6543
Total MUSGROVE, KIMBERLY (5006):				12.00		
<b>NAVIANT (3088)</b>						
0127508-INV	MICROFILM READER PRINTER MAINT	12/28/2015	02/16/2016	955.00	02/16	100.5.03.4000.6399
Total NAVIANT (3088):				955.00		
<b>NRG CO INC (3155)</b>						
WGI000003619	WELD WASHERS	01/14/2016	02/16/2016	145.00	02/16	350.5.05.8300.6350
WGI000003619	SHIPPING	01/14/2016	02/16/2016	13.82	02/16	350.5.05.8300.6531
WGI000003645	PRIMARY CLARIFIER CHAIN	01/20/2016	02/16/2016	678.00	02/16	350.5.05.8300.6350
WGI000003645	FREIGHT	01/20/2016	02/16/2016	41.06	02/16	350.5.05.8300.6531
Total NRG CO INC (3155):				877.88		
<b>NUNNIKHOVEN, SHAWN (3164)</b>						
020416PWS	SAFETY BOOT REIMBURSEMENT - P	02/04/2016	02/16/2016	100.00	02/16	115.5.05.2100.6546
Total NUNNIKHOVEN, SHAWN (3164):				100.00		
<b>OATI (OPEN ACCESS TECH INTER) (3170)</b>						
117427	TAGGING - EL	02/01/2016	02/16/2016	481.70	02/16	400.5.06.8565.9520
Total OATI (OPEN ACCESS TECH INTER) (3170):				481.70		
<b>OCLC (3172)</b>						
0000444112	MONTHLY SERVICE-LIB	01/31/2016	02/16/2016	382.73	02/16	100.5.03.4000.6422
Total OCLC (3172):				382.73		
<b>OFFICE DEPOT (3174)</b>						
818083837001	OFFICE SUPPLIES/CHAIRS	01/15/2016	02/16/2016	94.81	02/16	350.5.05.8310.6543
818083837001	CHAIR	01/15/2016	02/16/2016	87.96	02/16	300.5.05.8130.6510
818993442001	CHAIRS	01/20/2016	02/16/2016	399.98	02/16	350.5.05.8310.6543
818993442001	CHAIRS	01/20/2016	02/16/2016	399.98	02/16	300.5.05.8130.6544
Total OFFICE DEPOT (3174):				982.73		

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<b>O'HALLORAN INTERNATIONAL INC (3176)</b>						
X100222695:01	ST-23	01/27/2016	02/16/2016	167.24	02/16	115.5.05.2100.6350
Total O'HALLORAN INTERNATIONAL INC (3176):				167.24		
<b>OSKALOOSA HERALD (3200)</b>						
013116P&Z	LEGAL ADVERTISEMENTS	01/31/2016	02/16/2016	47.11	02/16	100.5.05.5000.6414
013116PW	OSKALOOSA ST REPLACEMENT	01/31/2016	02/16/2016	27.29	02/16	215.5.05.2191.6761
84	LEGAL PUBLICATIONS	01/31/2016	02/16/2016	537.29	02/16	100.5.00.6000.6414
Total OSKALOOSA HERALD (3200):				611.69		
<b>PADCO (3219)</b>						
12312015	FY 15-16 PADCO REIMBURSEMENT	12/31/2015	02/16/2016	52,921.11	02/16	100.5.08.5600.6416
Total PADCO (3219):				52,921.11		
<b>PELLA CAR CARE (3257)</b>						
0218108	TRUCK REPAIR 1998 CHET PICKUP -	02/01/2016	02/16/2016	857.33	02/16	400.5.06.8549.9020
Total PELLA CAR CARE (3257):				857.33		
<b>PELLA ENGRAVING CO (3272)</b>						
134929	BOKHOVEN NAME PLATE	12/04/2015	02/16/2016	18.00	02/16	100.5.00.6000.6543
Total PELLA ENGRAVING CO (3272):				18.00		
<b>PELLA GLASS/HOME IMP (3275)</b>						
87158	TRANSFORMER GREEN ENAMEL - EL	10/29/2015	02/16/2016	49.81	02/16	400.5.06.8584.9030
87506	CUT LIGHT LENS - CC	12/14/2015	02/16/2016	10.00	02/16	100.5.04.4100.6590
Total PELLA GLASS/HOME IMP (3275):				59.81		
<b>PELLA PRODUCTS (5737)</b>						
1611580003	EE REBATE (HVAC) - EL	02/09/2016	02/16/2016	150.00	02/16	400.2215
Total PELLA PRODUCTS (5737):				150.00		
<b>PELLA PUBLIC LIBRARY (3294)</b>						
012716LIB	POSTAGE-LIBRARY	01/27/2016	02/16/2016	225.00	02/16	100.5.03.4000.6531
Total PELLA PUBLIC LIBRARY (3294):				225.00		
<b>PELLA REGIONAL HEALTH CENTER (3295)</b>						
013116PD	DETAINEE MEALS - PD	01/31/2016	02/16/2016	16.00	02/16	100.5.01.1020.6425
Total PELLA REGIONAL HEALTH CENTER (3295):				16.00		
<b>PELLA RENTAL &amp; SALES INC (3297)</b>						
1-513098	CARPET CLEANER-LIB	12/09/2015	02/16/2016	50.00	02/16	100.5.03.4000.6310
1-513098	CARPET CLEANER RENTAL - CH	12/09/2015	02/16/2016	50.00	02/16	100.5.00.6100.6310
1-513098	CARPET CLEANER-LIB	12/09/2015	02/16/2016	50.00-	02/16	100.5.03.4000.6310
1-513098	CARPET CLEANER RENTAL - CH	12/09/2015	02/16/2016	50.00-	02/16	100.5.00.6100.6310
1--513098	CARPET CLEANER-LIB	12/09/2015	02/16/2016	50.00	02/16	100.5.03.4000.6310
1--513098	CARPET CLEANER-CH	12/09/2015	02/16/2016	50.00	02/16	100.5.00.6100.6310
1-513098LIB	CARPET CLEANER-LIB	12/09/2015	02/16/2016	50.00	02/16	100.5.03.4000.6310
1-513098LIB	CARPET CLEANER-LIB	12/09/2015	02/16/2016	50.00-	02/16	100.5.03.4000.6310

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Total PELLA RENTAL & SALES INC (3297):				100.00		
<b>PENGUIN RANDOM HOUSE LLC (3438)</b>						
1086166926	ADULT ADUDIOBOOKS-LIB	01/14/2016	02/16/2016	67.50	02/16	100.5.03.4000.6518
1186026491	ADULT ADUDIOBOOKS-LIB	01/01/2016	02/16/2016	26.25	02/16	100.5.03.4000.6518
1186116579	ADULT ADUDIOBOOKS-LIB	01/08/2016	02/16/2016	33.75	02/16	100.5.03.4000.6518
Total PENGUIN RANDOM HOUSE LLC (3438):				127.50		
<b>POST OFFICE (3371)</b>						
01292016	1ST CLASS PRESORT FEES, PERMIT:	01/29/2016	02/16/2016	56.25	02/16	300.5.05.8100.6531
01292016	1ST CLASS PRESORT FEES, PERMIT:	01/29/2016	02/16/2016	50.63	02/16	195.5.05.8400.6531
01292016	1ST CLASS PRESORT FEES, PERMIT:	01/29/2016	02/16/2016	50.63	02/16	350.5.05.8310.6531
01292016	1ST CLASS PRESORT FEES, PERMIT:	01/29/2016	02/16/2016	67.49	02/16	400.5.06.8921.9020
Total POST OFFICE (3371):				225.00		
<b>POWER LINE SUPPLY COMPANY (5705)</b>						
56002050	FR SAFETY CLOTHING - EL	01/26/2016	02/16/2016	251.45	02/16	400.5.06.8588.9720
56002345	FR SAFETY CLOTHING - EL	01/27/2016	02/16/2016	4,411.61	02/16	400.5.06.8588.9720
56003447	FR SAFETY CLOTHING - EL	01/29/2016	02/16/2016	100.58	02/16	400.5.06.8588.9720
56003512	FR SAFETY CLOTHING - EL	01/29/2016	02/16/2016	109.14	02/16	400.5.06.8588.9720
56003580	FR SAFETY CLOTHING -CREDIT - EL	02/01/2016	02/16/2016	471.87-	02/16	400.5.06.8588.9720
56005304	FR SAFETY CLOTHING - EL	02/08/2016	02/16/2016	535.00	02/16	400.5.06.8588.9720
56005554	FR SAFETY CLOTHING - EL	02/08/2016	02/16/2016	269.64	02/16	400.5.06.8588.9720
Total POWER LINE SUPPLY COMPANY (5705):				5,205.55		
<b>PRAXAIR DISTRIBUTION INC (3385)</b>						
54779382	CYLINDER RENTAL - EL	01/29/2016	02/16/2016	46.40	02/16	400.5.06.8588.9950
Total PRAXAIR DISTRIBUTION INC (3385):				46.40		
<b>PTM DOCUMENT SYSTEMS INC (5726)</b>						
0036559	1099 S	01/26/2016	02/16/2016	58.34	02/16	100.5.00.6100.6543
Total PTM DOCUMENT SYSTEMS INC (5726):				58.34		
<b>QUILL CORPORATION (3420)</b>						
2533609	OFFICE SUPPLIES	01/20/2016	02/16/2016	52.37	02/16	100.5.05.6500.6543
2624490	INK CARTRIDGES - PD	01/22/2016	02/16/2016	134.61	02/16	100.5.01.1010.6543
2695919	OFFICE SUPPLIES	01/26/2016	02/16/2016	96.78	02/16	100.5.05.6500.6543
2720016	SUPPLIES	01/26/2016	02/16/2016	11.59	02/16	115.5.05.2100.6590
2764370	INK CARTRIDGES - PK	01/27/2016	02/16/2016	67.59	02/16	100.5.04.4100.6543
Total QUILL CORPORATION (3420):				362.94		
<b>RACOM CORPORATION (3429)</b>						
5B114333	RADIO BATTERIES/SNOW	01/22/2016	02/16/2016	73.50	02/16	115.5.05.2100.6420
Total RACOM CORPORATION (3429):				73.50		
<b>REGENT BOOK CO (3458)</b>						
52743	ADULT BOOKS - LIBRARY	01/06/2016	02/16/2016	27.53	02/16	100.5.03.4000.6529
Total REGENT BOOK CO (3458):				27.53		

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<b>REGISTRATION SERVICES (2405)</b>						
01252016	CAFR TRAINING - GOODENOW #5370	01/25/2016	02/16/2016	290.00	02/16	100.5.00.6100.6230
020516PWS	WORKZONE SAFETY WORKSHOP	02/05/2016	02/16/2016	180.00	02/16	100.5.05.6500.6230
Total REGISTRATION SERVICES (2405):				470.00		
<b>RESCO (3480)</b>						
631725-00	GROUND SLEEVES - EL	01/22/2016	02/16/2016	128.40	02/16	400.5.06.8585.9030
632593-00	CRIMPING DIE - EL	01/29/2016	02/16/2016	52.43	02/16	400.5.06.8588.9950
Total RESCO (3480):				180.83		
<b>RICOH USA INC.-DALLAS (3493)</b>						
96214134	P&Z COPIER LEASE	01/26/2016	02/16/2016	55.03	02/16	100.5.05.5000.6403
Total RICOH USA INC.-DALLAS (3493):				55.03		
<b>RISE BROADBAND (5487)</b>						
2/9/16-3/8/16	ENTERPRISE NETWORK SERVICE - E	02/09/2016	02/16/2016	137.98	02/16	400.5.06.8562.9030
2/9/16-3/8/16	ENTERPRISE NETWORK SERVICE - E	02/09/2016	02/16/2016	137.98	02/16	400.5.06.8592.9030
Total RISE BROADBAND (5487):				275.96		
<b>ROURKE PUBLISHING LLC (3556)</b>						
INV104435	JUVENILE BOOKS-LIB	01/14/2016	02/16/2016	1,556.20	02/16	100.5.03.4000.6534
Total ROURKE PUBLISHING LLC (3556):				1,556.20		
<b>SAMPLE, SHELLY (5233)</b>						
020516PD	MEAL - PD	02/05/2016	02/16/2016	9.53	02/16	100.5.01.1020.6260
Total SAMPLE, SHELLY (5233):				9.53		
<b>SENTRY VALVE CO INC (5728)</b>						
0119 - POOL	POOL HEATER REPAIRS	01/19/2016	02/16/2016	377.18	02/16	100.5.04.4300.6310
Total SENTRY VALVE CO INC (5728):				377.18		
<b>SHA-RAN WINDOW SERVICES (3668)</b>						
01252016	WINDOW CLEANING - CH	01/25/2016	02/16/2016	18.00	02/16	100.5.00.6100.6310
Total SHA-RAN WINDOW SERVICES (3668):				18.00		
<b>SIRSIDYNIX #774271 (5739)</b>						
INVCT104143	NEW LIBRARY SYSTEM-LIB	01/31/2016	02/16/2016	15,630.00	02/16	100.5.03.4000.6422
Total SIRSIDYNIX #774271 (5739):				15,630.00		
<b>SISCO (3718)</b>						
2213-020216-F	FLEX SPENDING CLAIMS	02/03/2016	02/03/2016	1,510.32	02/16	191.5.08.9200.6157
2213-020216-M	MEDICAL CLAIMS	02/03/2016	02/03/2016	2,362.56	02/16	191.5.08.9200.6153
2213-020916-F	FLEX SPENDING CLAIMS	02/09/2016	02/09/2016	3,955.34	02/16	191.5.08.9200.6157
2213-020916-M	MEDICAL CLAIMS	02/09/2016	02/09/2016	2,612.84	02/16	191.5.08.9200.6153
Total SISCO (3718):				10,441.06		
<b>SKYLINE READY MIX (3723)</b>						
75	CONCRETE SAND	01/06/2016	02/16/2016	564.00	02/16	115.5.05.2100.6420

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total SKYLINE READY MIX (3723):				564.00		
<b>SMITH, EZEKIEL (5735)</b>						
010816PD	TOBACCO COMPLIANCE - PD	01/08/2016	02/16/2016	100.00	02/16	100.5.01.1030.6403
Total SMITH, EZEKIEL (5735):				100.00		
<b>SNYDER &amp; ASSOCIATES INC (3748)</b>						
33	FAA PLANNING STUDY	01/31/2016	02/16/2016	8,248.27	02/16	241.5.05.7240.6750
Total SNYDER & ASSOCIATES INC (3748):				8,248.27		
<b>STOREY-KENWORTHY CO (3834)</b>						
PINV357582	PAPER, BINDER, MISC	01/06/2016	02/16/2016	130.74	02/16	100.5.00.6100.6543
PINV358215	RUBBERBANDS - CC	01/07/2016	02/16/2016	4.50	02/16	100.5.04.4100.6543
PINV360158	MISC SUPPLIES	01/14/2016	02/16/2016	76.17	02/16	100.5.00.6100.6543
PINV360198	POST ITS, PENS	01/14/2016	02/16/2016	24.08	02/16	100.5.00.6100.6543
PINV360546	TOWELS - CC	01/15/2016	02/16/2016	58.72	02/16	100.5.04.4100.6590
PINV361087	INDEX FILES, FRAME - PK	01/18/2016	02/16/2016	137.27	02/16	100.5.04.4100.6543
PINV361712	PENS - CC	01/20/2016	02/16/2016	15.88	02/16	100.5.04.4100.6543
PINV362200	11 X 17 PAPER	01/21/2016	02/16/2016	56.79	02/16	100.5.00.6100.6543
PINV362972	TOILET PAPER - POOL	01/25/2016	02/16/2016	43.79	02/16	100.5.04.4300.6590
PINV362972	TOILET PAPER - CC	01/25/2016	02/16/2016	43.79	02/16	100.5.04.4100.6590
Total STOREY-KENWORTHY CO (3834):				591.73		
<b>STRAVERS TRUE VALUE (3838)</b>						
010416LIB	SUPPLIES-LIB	01/04/2016	02/16/2016	10.99	02/16	100.5.03.4000.6310
020216LIB	SUPPLIES-LIB	02/02/2016	02/16/2016	5.99	02/16	100.5.03.4000.6543
10067452	COMPUTER MONITOR DVI CABLE - E	01/28/2016	02/16/2016	27.99	02/16	400.5.06.8588.9920
354625	BLEACH, TRASH BAGS, SOAP - POOL	01/29/2016	02/16/2016	114.31	02/16	100.5.04.4300.6590
A218331	VACUUM FOR TERMINAL BUILDING	10/14/2015	02/16/2016	130.00	02/16	100.5.05.2200.6590
A218697	FILTERS	10/21/2015	02/16/2016	42.96	02/16	350.5.05.8300.6350
A222874	HARDWARE	01/04/2016	02/16/2016	10.99	02/16	115.5.05.2100.6330
A222909	PARTS FOR DRYER - FD	01/04/2016	02/16/2016	8.58	02/16	100.5.02.1100.6510
A223625	BULBS - CH	01/19/2016	02/16/2016	13.58	02/16	100.5.00.6100.6310
A223717	PARTS FOR FUEL CABINER	01/20/2016	02/16/2016	42.99	02/16	100.5.05.2200.6590
A223946	BOWL CLEANER - CC	01/26/2016	02/16/2016	32.50	02/16	100.5.04.4100.6590
A224088	NUTS & BOLTS - PK	01/29/2016	02/16/2016	10.79	02/16	100.5.09.4245.6590
A224123	SHOP TOOL	01/29/2016	02/16/2016	8.49	02/16	115.5.05.2100.6510
A224214	NUTS & BOLTS - SP	02/01/2016	02/16/2016	4.19	02/16	100.5.09.4245.6590
E50655	CELL PHONE BATTERY	06/13/2015	02/16/2016	34.99	02/16	100.5.05.5000.6543
E54576	NUTS & BOLTS - PK	01/25/2016	02/16/2016	.78	02/16	100.5.09.4200.6590
E54628	TOILET TISSUE	01/29/2016	02/16/2016	83.06	02/16	115.5.05.2100.6590
E54674	SUPPLIES- PWS	02/01/2016	02/16/2016	83.06	02/16	115.5.05.2100.6590
Total STRAVERS TRUE VALUE (3838):				666.24		
<b>STREET, WENDY K (3841)</b>						
01252016	CREDIT CARD READER/SWIPER PUR	01/25/2016	02/16/2016	62.95	02/16	100.5.03.4000.6543
Total STREET, WENDY K (3841):				62.95		
<b>STUYVESANT &amp; BENTON (3860)</b>						
11868-S	LEGAL FEES	02/02/2016	02/16/2016	1,236.67	02/16	100.5.00.6100.6430

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Total STUYVESANT & BENTON (3860):				1,236.67		
<b>SUNRISE PACKAGING (4512)</b>						
0000180843	SUPPLIES-LIB	01/05/2016	02/16/2016	64.81	02/16	100.5.03.4000.6543
Total SUNRISE PACKAGING (4512):				64.81		
<b>THOMPSON ENVIRONMENTAL CONSULT (3945)</b>						
2016-059	TITLE V RENEWAL - PP	01/31/2016	02/16/2016	2,870.10	02/16	400.5.06.8923.9820
2016-060	TITLE V REPORTING - PP	01/31/2016	02/16/2016	636.00	02/16	400.5.06.8923.9820
Total THOMPSON ENVIRONMENTAL CONSULT (3945):				3,506.10		
<b>TITAN MACHINERY (3959)</b>						
7250217 GP	ST-10 CUTTING EDGE	01/28/2016	02/16/2016	873.00	02/16	115.5.05.2100.6420
Total TITAN MACHINERY (3959):				873.00		
<b>TOMPKINS INDUSTRIES INC (3965)</b>						
403179416	PLOW PARTS	01/22/2016	02/16/2016	108.96	02/16	115.5.05.2100.6420
Total TOMPKINS INDUSTRIES INC (3965):				108.96		
<b>TONY'S AUTO PARTS (3968)</b>						
5797-208062	TOOLS	01/11/2016	02/16/2016	150.20	02/16	350.5.05.8330.6510
5797-208062	TOOLS- DIST. SHOP	01/11/2016	02/16/2016	150.19	02/16	300.5.05.8130.6510
5797-208071	PLIER SET	01/11/2016	02/16/2016	32.50	02/16	350.5.05.8330.6510
5797-208071	PLIER SET- DIST. SHOP	01/11/2016	02/16/2016	32.49	02/16	300.5.05.8130.6510
5797-208998	DIGGER DERRECK BATTERIES - EL	01/22/2016	02/16/2016	250.64	02/16	400.5.06.8588.9660
5797-209065	TIRE GAUGES - PK	01/25/2016	02/16/2016	14.51	02/16	100.5.09.4200.6350
5797-209090	TORO Z BATTERY - PK	01/25/2016	02/16/2016	45.00	02/16	100.5.09.4200.6350
5797-209189	ROLL TOWELS	01/26/2016	02/16/2016	58.96	02/16	115.5.05.2100.6330
5797-209279	PIPE FITTINGS/CLAMP	01/27/2016	02/16/2016	26.20	02/16	350.5.05.8330.6350
5797-209291	ST-17	01/27/2016	02/16/2016	18.68	02/16	115.5.05.2100.6350
5797-209465	ST-28	01/29/2016	02/16/2016	14.44	02/16	115.5.05.2100.6420
5797-209504	ST-10	01/29/2016	02/16/2016	.57	02/16	115.5.05.2100.6350
5797-209583	KUBOTA 2100 BATTERY - PK	02/01/2016	02/16/2016	82.33	02/16	100.5.09.4200.6350
5797-209622	BEARINGS	02/01/2016	02/16/2016	31.62	02/16	350.5.05.8300.6350
5797-209647	AIR FILTER, LUBE, OIL - PK	02/01/2016	02/16/2016	29.28	02/16	100.5.09.4200.6350
5797-209897	LUBE AND SOLVENT	02/04/2016	02/16/2016	62.58	02/16	350.5.05.8330.6350
5797-209975	AUTOMOTIVE BULBS, OIL DRY, 3/4 R	02/05/2016	02/16/2016	28.97	02/16	300.5.05.8120.6510
Total TONY'S AUTO PARTS (3968):				1,029.16		
<b>TOWN CRIER (3979)</b>						
012916PZ	SPRING BUILDING AD	01/29/2016	02/16/2016	37.50	02/16	100.5.05.5000.6414
8217	METER TESTING AD - EL	01/08/2016	02/16/2016	412.50	02/16	400.5.06.8597.9030
Total TOWN CRIER (3979):				450.00		
<b>TREASURER STATE OF IOWA (3992)</b>						
020916-1	STATE SALES TAX 1ST HALF OF FEB 2	02/09/2016	02/09/2016	16,000.00	02/16	400.2140
020916-2	STATE SALES TAX 2ND HALF OF JAN	02/09/2016	02/09/2016	20,208.42	02/16	400.2140
020916-2	STATE SALES TAX 2ND HALF OF JAN	02/09/2016	02/09/2016	9,560.58	02/16	400.2141
020916-2	STATE SALES TAX 2ND HALF OF JAN	02/09/2016	02/09/2016	790.36	02/16	400.2140
020916-2	STATE SALES TAX 2ND HALF OF JAN	02/09/2016	02/09/2016	131.45	02/16	400.2141
020916-2	STATE SALES TAX 2ND HALF OF JAN	02/09/2016	02/09/2016	.19	02/16	400.5.06.8930.9940

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Total TREASURER STATE OF IOWA (3992):				46,691.00		
<b>TRI-COUNTY VET CLINIC PC (4000)</b>						
249320	ANIMAL CONTROL - PD	01/31/2016	02/16/2016	251.00	02/16	100.5.01.1060.6490
Total TRI-COUNTY VET CLINIC PC (4000):				251.00		
<b>TWO RIVERS COOPERATIVE (4019)</b>						
013116AIR	FUEL- AIRPORT	01/31/2016	02/16/2016	1,418.50	02/16	100.5.05.2200.6514
013116P&Z	P&Z TRUCK FUEL	01/31/2016	02/16/2016	31.97	02/16	100.5.05.5000.6514
013116PD	FUEL -PD	01/31/2016	02/16/2016	43.17	02/16	100.5.01.1070.6514
013116PD	FUEL -PD	01/31/2016	02/16/2016	1,309.10	02/16	100.5.01.1030.6514
013116PWS	FUEL- PWS	01/31/2016	02/16/2016	580.09	02/16	115.5.05.2100.6514
013116PWS	FUEL- PWS-SNOW	01/31/2016	02/16/2016	1,319.52	02/16	115.5.05.2100.6420
013116WTP	FUEL-WTP	01/31/2016	02/16/2016	446.99	02/16	300.5.05.8100.6514
013116WWTP	FUEL	01/31/2016	02/16/2016	19.53	02/16	350.5.05.8330.6514
013116WWTP	FUEL	01/31/2016	02/16/2016	115.53	02/16	350.5.05.8310.6514
01312016 - FD	FUEL - FD	01/31/2016	02/16/2016	132.63	02/16	100.5.02.1100.6514
01312016 - PK	00512900 FUEL - PK	01/31/2016	02/16/2016	350.18	02/16	100.5.09.4200.6514
0227323	MOTOR OIL	01/19/2016	02/16/2016	37.68	02/16	350.5.05.8300.6350
STMT013116-EL	FUEL - EL	01/31/2016	02/16/2016	380.00	02/16	400.5.06.8588.9660
STMT013116-PP	FUEL - PP	01/31/2016	02/16/2016	41.28	02/16	400.5.06.8549.9020
STMT013116-PP	DIESEL FUEL - GENERATION - PP	01/31/2016	02/16/2016	45,331.46	02/16	400.5.06.8547.9220
Total TWO RIVERS COOPERATIVE (4019):				51,557.63		
<b>ULRICH MOTOR CO (4028)</b>						
211211	REPAIR/CHIP	01/04/2016	02/16/2016	51.75	02/16	115.5.05.2100.6330
Total ULRICH MOTOR CO (4028):				51.75		
<b>UNITYPOINT CLINIC - OCCUPATIONAL MED (3788)</b>						
190594	DATA MEMBERSHIP DUES	01/21/2016	02/16/2016	100.00	02/16	100.5.00.6320.6546
Total UNITYPOINT CLINIC - OCCUPATIONAL MED (3788):				100.00		
<b>USPS-HASLER 0008014227 (5414)</b>						
02012016	REFILL POSTAGE METER	02/01/2016	02/16/2016	200.00	02/16	300.5.05.8100.6531
02012016	REFILL POSTAGE METER	02/01/2016	02/16/2016	180.00	02/16	195.5.05.8400.6531
02012016	REFILL POSTAGE METER	02/01/2016	02/16/2016	180.00	02/16	350.5.05.8310.6531
02012016	REFILL POSTAGE METER	02/01/2016	02/16/2016	240.00	02/16	400.5.06.8921.9020
Total USPS-HASLER 0008014227 (5414):				800.00		
<b>VALLEY ENVIRONMENTAL SERVICES (4056)</b>						
253852	PARTS WASHER RENT	01/31/2016	02/16/2016	24.83	02/16	115.5.05.2100.6330
Total VALLEY ENVIRONMENTAL SERVICES (4056):				24.83		
<b>VAN BERKUM APPLIANCE (4061)</b>						
573683	REPAIR VACUUM - CC	01/27/2016	02/16/2016	87.94	02/16	100.5.04.4100.6590
7418	WATER FILTER- DIST. SHOP FRIDGE	01/27/2016	02/16/2016	24.98	02/16	300.5.05.8130.6544
7418	WATER FILTER	01/27/2016	02/16/2016	24.97	02/16	350.5.05.8330.6544
Total VAN BERKUM APPLIANCE (4061):				137.89		

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<b>VAN MAANEN &amp; ASSOCIATES P.C. (4115)</b>						
01302016	2015 AUDIT	01/30/2016	02/16/2016	25,250.00	02/16	100.5.00.6100.6401
Total VAN MAANEN & ASSOCIATES P.C. (4115):				25,250.00		
<b>VANDER PLOEG BAKERY (4209)</b>						
48822	BIRTHDAY CAKE - POOL	01/30/2016	02/16/2016	28.00	02/16	100.5.04.4300.6590
Total VANDER PLOEG BAKERY (4209):				28.00		
<b>VAN-WALL EQUIPMENT (5434)</b>						
03885797	JD 1445, MOWER, BLOWER, BROOM -	01/25/2016	02/16/2016	23,800.00	02/16	201.5.09.7207.6727
215724	AIR FILTER JD 1070 - PK	01/28/2016	02/16/2016	17.84	02/16	100.5.09.4200.6350
Total VAN-WALL EQUIPMENT (5434):				23,817.84		
<b>VEENSTRA, CORY (5734)</b>						
45-02100-03	CREDIT BALANCE REFUND ON 1115	02/01/2016	02/16/2016	71.26	02/16	001.1199
Total VEENSTRA, CORY (5734):				71.26		
<b>VERIZON WIRELESS (4957)</b>						
9759360620	CELLPHONES	01/23/2016	02/16/2016	54.75	02/16	100.5.05.5000.6373
9759360620	CELLPHONES	01/23/2016	02/16/2016	54.75	02/16	100.5.09.4200.6373
9759360620	CELLPHONES	01/23/2016	02/16/2016	54.75	02/16	100.5.05.6500.6373
9759360620	CELLPHONES	01/23/2016	02/16/2016	109.48	02/16	100.5.00.6100.6373
9759360620	CELLPHONES	01/23/2016	02/16/2016	54.75	02/16	100.5.09.4245.6373
9759360620	CELLPHONES	01/23/2016	02/16/2016	54.75	02/16	100.5.04.4100.6373
9759360620	CELLPHONES	01/23/2016	02/16/2016	54.75	02/16	100.5.02.1100.6373
9759360620	CELLPHONES	01/23/2016	02/16/2016	34.34	02/16	100.5.05.5000.6373
9759360621	INTERNET - PK	01/23/2016	02/16/2016	115.66	02/16	100.5.09.4200.6373
9759420014	CELLULAR TELEPHONE SERVICE - P	01/23/2016	02/16/2016	54.75	02/16	100.5.01.1040.6373
9759420014	MOBILE VIRTUAL PRIVATE NETWORK	01/23/2016	02/16/2016	200.05	02/16	100.5.01.1010.6373
Total VERIZON WIRELESS (4957):				842.78		
<b>VILLAGE INDUSTRIAL LAUNDRY (4263)</b>						
02012016	BUNKER GEAR REPAIR - FD	02/01/2016	02/16/2016	33.71	02/16	100.5.02.1100.6510
92928	MAT RENTAL 3892	01/28/2016	02/16/2016	15.00	02/16	100.5.00.6100.6310
92929	TOWEL SERVICE - EL	01/29/2016	02/16/2016	15.00	02/16	400.5.06.8588.9300
92930	TOWELS - FD	01/28/2016	02/16/2016	15.00	02/16	100.5.02.1100.6413
92931	ROLL TOWELS	01/28/2016	02/16/2016	18.50	02/16	115.5.05.2100.6403
92931	UNIFORM CLEANING	01/28/2016	02/16/2016	70.60	02/16	115.5.05.2100.6413
92932	LAUNDRY EXPENSE WWTP	01/28/2016	02/16/2016	136.57	02/16	350.5.05.8310.6413
Total VILLAGE INDUSTRIAL LAUNDRY (4263):				304.38		
<b>VISU-SEWER CLEAN &amp; SEAL INC (4271)</b>						
27363	TV,CLEAN,ROOT CUT SEWER	01/30/2016	02/16/2016	1,690.00	02/16	350.5.05.8330.6499
Total VISU-SEWER CLEAN & SEAL INC (4271):				1,690.00		
<b>VOS, KEVIN (4294)</b>						
01272016	CONFERENCE HOTEL - KEVIN VOS	01/27/2016	02/16/2016	168.00	02/16	100.5.09.4200.6240
Total VOS, KEVIN (4294):				168.00		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>WALMART COMMUNITY (4312)</b>						
007670	CLEANING & GEN SUPPLIES-DIST SH	01/07/2016	02/16/2016	9.53	02/16	300.5.05.8130.6544
007670	CLEANING & GEN SUPPLIES-DIST SH	01/07/2016	02/16/2016	9.53	02/16	350.5.05.8330.6544
010246	BATTERIES	01/10/2016	02/16/2016	4.37	02/16	300.5.05.8120.6543
018411	GENERAL SUPPLIES-DIST SHOP	12/18/2015	02/16/2016	60.04	02/16	300.5.05.8130.6544
018411	GENERAL SUPPLIES-DIST SHOP	12/18/2015	02/16/2016	60.04	02/16	350.5.05.8330.6544
018793	GENERAL SUPPLIES-WATER PLANT	12/18/2015	02/16/2016	41.21	02/16	300.5.05.8120.6590
021430	GENERAL SUPPLIES-DIST SHOP	12/21/2015	02/16/2016	9.69	02/16	300.5.05.8130.6544
021430	GENERAL SUPPLIES-DIST SHOP	12/21/2015	02/16/2016	9.69	02/16	350.5.05.8330.6544
121415LIB	SUPPLIES-LIB	12/14/2015	02/16/2016	22.95	02/16	100.5.03.4000.6543
3705	GENERAL SUPPLIES-DIST SHOP	02/05/2016	02/16/2016	21.55	02/16	300.5.05.8130.6544
3705	GENERAL SUPPLIES-DIST SHOP	02/05/2016	02/16/2016	21.55	02/16	350.5.05.8330.6544
Total WALMART COMMUNITY (4312):				270.15		
<b>WINDSTREAM IOWA COMMUNICATIONS (4413)</b>						
012516AIR	PHONE BILL- AIRPORT	01/25/2016	02/16/2016	92.65	02/16	100.5.05.2200.6373
012516PD	TELEPHONE BILL - PD	01/25/2016	02/16/2016	277.54	02/16	100.5.01.1010.6373
012516PWS	PHONE BILL- PW	01/25/2016	02/16/2016	201.81	02/16	100.5.05.6500.6373
012516WTP	TELEPHONE- WTP	01/25/2016	02/16/2016	141.88	02/16	300.5.05.8100.6373
012516WWTP	TELEPHONE SERVICE- WWTP	01/25/2016	02/16/2016	34.33	02/16	350.5.05.8310.6373
01252016	PHONE 6830 - CC	01/25/2016	02/16/2016	92.28	02/16	100.5.04.4100.6373
01252016 - CH	PHONE 9584 - CH	01/25/2016	02/16/2016	231.74	02/16	100.5.00.6100.6373
01252016 - FD	PHONE 1414 - FD	01/25/2016	02/16/2016	65.11	02/16	100.5.02.1100.6373
01252016 - PK	PHONE 4299 - PK	01/25/2016	02/16/2016	70.76	02/16	100.5.09.4200.6373
01252016 - POOL	PHONE 0-9212 - POOL	01/25/2016	02/16/2016	68.88	02/16	100.5.04.4300.6373
01252016 - REC	PHONE 4571 - REC	01/25/2016	02/16/2016	30.24	02/16	100.5.04.4100.6373
01252016-1108	PHONE 1108 - EL	01/25/2016	02/16/2016	63.75	02/16	400.5.06.8562.9030
01252016-2300	PHONE 2300 - EL	01/25/2016	02/16/2016	49.07	02/16	400.5.06.8588.9920
01252016-4128	PHONE 4128 - EL	01/25/2016	02/16/2016	235.22	02/16	400.5.06.8588.9920
01252016-9096	PHONE 9096 - EL	01/25/2016	02/16/2016	69.86	02/16	400.5.06.8592.9030
01252016-9221	PHONE 9221 - EL	01/25/2016	02/16/2016	19.53	02/16	400.5.06.8592.9030
01252016-9221	PHONE 9221 - EL	01/25/2016	02/16/2016	19.53	02/16	400.5.06.8562.9030
020316LIB	TELEPHONE-LIB	02/03/2016	02/16/2016	68.03	02/16	100.5.03.4000.6373
02032016 - REC	FAX PHONE - 0-0011- REC	02/03/2016	02/16/2016	32.35	02/16	100.5.04.4100.6373
02032016-9901	PHONE 9901 - EL	02/03/2016	02/16/2016	27.34	02/16	400.5.06.8592.9030
02032016-9901	PHONE 9901 - EL	02/03/2016	02/16/2016	11.71	02/16	400.5.06.8562.9030
Total WINDSTREAM IOWA COMMUNICATIONS (4413):				1,903.61		
<b>WINGER CONTRACTING COMPANY (4416)</b>						
150824-005	LP VAPORIZER MAINENANCE	01/27/2016	02/16/2016	400.00	02/16	350.5.05.8300.6350
Total WINGER CONTRACTING COMPANY (4416):				400.00		
<b>ZEBEC OF NORTH AMERICA INC. (4464)</b>						
25353	REPAIR FISH SLICE - POOL	12/15/2015	02/16/2016	9,050.00	02/16	201.5.04.7080.6727
Total ZEBEC OF NORTH AMERICA INC. (4464):				9,050.00		
<b>ZIEGLER INC (4466)</b>						
PC501112324	AFTERCOOLER CIP - PP	02/02/2016	02/16/2016	115.23	02/16	410.5.06.8951.3430
PC501112496	AFTERCOOLER CIP - PP	02/03/2016	02/16/2016	10.22	02/16	410.5.06.8951.3430
SW570051635	ENGINE/GENERATOR MAINTENANCE	01/28/2016	02/16/2016	4,986.13	02/16	350.5.05.8320.6350
Total ZIEGLER INC (4466):				5,111.58		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>ZIMCO SUPPLY CO (4469)</b>						
94728	ICE MELT - PK	01/07/2016	02/16/2016	475.00	02/16	100.5.09.4200.6503
Total ZIMCO SUPPLY CO (4469):				475.00		
<b>ZYLSTRA'S WELDING INC (4477)</b>						
18138	ST-23	01/11/2016	02/16/2016	12.85	02/16	115.5.05.2100.6350
18161	SOCCER STAKES - SP	01/20/2016	02/16/2016	134.80	02/16	100.5.09.4245.6590
18164	SEWER DEBRIS BASKET	01/22/2016	02/16/2016	32.65	02/16	350.5.05.8330.6510
18178	LOADER WELD JD 1070 - PK	01/27/2016	02/16/2016	25.00	02/16	100.5.09.4200.6350
18186	TOOL RACKS - SP	01/29/2016	02/16/2016	406.80	02/16	100.5.09.4245.6590
Total ZYLSTRA'S WELDING INC (4477):				612.10		
Grand Totals:				714,027.80		

Report GL Period Summary

GL Period	Amount
02/16	714,027.80

Vendor number hash: 0  
 Vendor number hash - split: 0  
 Total number of invoices: 0  
 Total number of transactions: 0

Report Criteria:

Invoice Detail.Input date = 02/03/2016-02/16/2016

## Report Criteria:

Paid transmittals included  
Unpaid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
<b>1</b>							
1	EFTPS	160205113	01/30/2016	74-00	SOCIAL SECURITY Pay Period: 1/30/2	100.2165	9,988.94
1	EFTPS	160205113	01/30/2016	74-00	SOCIAL SECURITY Pay Period: 1/30/2	100.2165	9,988.94
1	EFTPS	160205113	01/30/2016	75-00	MEDICARE Pay Period: 1/30/2016	100.2165	2,865.30
1	EFTPS	160205113	01/30/2016	75-00	MEDICARE Pay Period: 1/30/2016	100.2165	2,865.30
1	EFTPS	160205113	01/30/2016	76-00	FEDERAL WITHHOLDING TAX Pay Pe	100.2165	19,294.84
Total 1:							45,003.32
<b>2</b>							
2	IOWA DEPARTMENT OF	160205114	01/30/2016	77-00	STATE WITHHOLDING TAX Pay Period	100.2166	8,520.69
2	IOWA DEPARTMENT OF	160205114	01/30/2016	77-00		100.5.00.6100.6502	.31
Total 2:							8,521.00
<b>3</b>							
3	IPERS	0	01/30/2016	50-01	IPERS-REGULAR Pay Period: 1/30/201	100.2160	9,600.08
3	IPERS	0	01/30/2016	50-01	IPERS-REGULAR Pay Period: 1/30/201	100.2160	14,408.21
3	IPERS	0	01/30/2016	50-02	IPERS-ELECTED Pay Period: 1/30/201	100.2160	27.46
3	IPERS	0	01/30/2016	50-02	IPERS-ELECTED Pay Period: 1/30/201	100.2160	41.21
Total 3:							24,076.96
<b>4</b>							
4	MUNICIPAL FIRE & POLI	0	01/30/2016	51-01	MFPRSI-POLICE PENSION Pay Period:	100.2161	3,339.17
4	MUNICIPAL FIRE & POLI	0	01/30/2016	51-01	MFPRSI-POLICE PENSION Pay Period:	100.2161	9,864.83
Total 4:							13,204.00
<b>5</b>							
5	ICMA-457	160205110	01/30/2016	52-01	ICMA RETIREMENT 457 Pay Period: 1/	100.2169	4,170.00
5	ICMA-457	160205110	01/30/2016	52-02	ICMA RETIREMENT 457%(GROSS) Pa	100.2169	2,164.94
Total 5:							6,334.94
<b>6</b>							
6	ICMA-401	160205109	01/30/2016	53-00	401A Pay Period: 1/30/2016	100.2167	787.38
Total 6:							787.38
<b>7</b>							
7	ICMA-ROTH	160205111	01/30/2016	52-05	ICMA ROTH IRA Pay Period: 1/30/2016	100.2171	1,207.30
Total 7:							1,207.30
<b>8</b>							
8	AFLAC	0	01/30/2016	42-00	AFLAC SHORT TERM DISABILITY Pay	100.2152	170.50
8	AFLAC	0	01/30/2016	45-01	AFLAC ACCIDENT-SICK Pay Period: 1/	100.2152	397.48
8	AFLAC	0	01/30/2016	45-02	AFLAC CANCER Pay Period: 1/30/2016	100.2152	282.65
Total 8:							850.63

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
9	9 TRANSAMERICA LIFE IN	0	01/30/2016	43-00	SUPLIEMENTAL LIFE INSURANCE P	100.2152	165.66
Total 9:							165.66
10	10 LINCOLN NATIONAL	0	01/30/2016	41-01	DENTAL-SINGLE Pay Period: 1/30/201	191.4.08.9200.4795	251.40
	10 LINCOLN NATIONAL	0	01/30/2016	41-02	DENTAL-FAMILY Pay Period: 1/30/201	191.4.08.9200.4795	1,109.43
Total 10:							1,360.83
11	11 CHILD SUPPORT RECOV	160205112	01/30/2016	56-01	CHILD SUPPORT-FLAT AMT Pay Perio	100.2158	556.14
Total 11:							556.14
12	12 TEAMSTERS LOCAL UNI	1591	01/30/2016	55-01	UNION DUES-PUBLIC WORKS Pay Pe	100.2154	938.00
	12 TEAMSTERS LOCAL UNI	1591	01/30/2016	55-02	UNION DUES-ELECTRIC Pay Period: 1	100.2153	55.00
Total 12:							993.00
Grand Totals:							103,061.16

Report Criteria:

- Paid transmittals included
- Unpaid transmittals included

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<u>Name</u>	<u>Pay Per Date</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>
ACH	2/5/2016	DIRECT DEPOSITS	100.2010	122,968.23
CHECK RUN	2/5/2016	PAYCHECKS	100.2010	11,572.29
				<hr/>
				134,540.52
				<hr/>
Grand Totals:				<hr/>
				134,540.52
				<hr/> <hr/>

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