

CITY OF PELLA, IOWA
TENTATIVE CITY COUNCIL MEETING AGENDA
January 5, 2016–7:00 p.m. – Public Safety Complex
Liberty Street Entrance

A. CALL TO ORDER BY MAYOR AND ROLL CALL

B. MAYOR'S COMMENTS

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
 - a. Convention and Visitors Bureau Presentation.
 - b. Positively Pella Request.
 - c. Naming Ballfields at Pella Sports Park.
2. Approval of tentative agenda.
3. Proclamation Thanking Nelson Bogaard for His Service to the Planning and Zoning Commission.
4. Reappointment of Ronda Brown as City Clerk.
5. Reappointment of Robert L. Stuyvesant as City Attorney.
6. Reappointment of Mark De Jong as Mayor Pro Tem.
7. Reappointment of Jim Corbett to Board of Adjustment.
8. Oath of Office for Reserve Police Officer Hunter Boertje.

***PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

(Public comments are limited to 3 minutes.)

C. APPROVAL OF CONSENT AGENDA

"Consent Agenda" means that all items listed below will be automatically approved with one Roll Call vote approving the "Consent Agenda". Any City Council member may ask to pull an item from the "Consent Agenda" for discussion and a separate vote. The purpose of a "Consent Agenda" is to expedite routine items and allow Council time to discuss more important matters."

1. Approval of Minutes
 - a. Official Council Minutes for December 15, 2015.
2. Report of Committees
 - a. Policy and Planning Minutes for December 15, 2015.
 - b. Community Services Board Minutes for September 18, 2015.
 - c. Board of Adjustment Minutes for November 9, 2015.
 - d. Community Development Committee Special Minutes for September 16, 2015.
3. Petitions and Communications
 - a. Designate The Pella Chronicle as Official Newspaper for 2016.
 - b. Renewal of Class E Liquor License with Wine, Carryout Beer, and Sunday Sales for Wal-Mart Supercenter #751.
4. Administration Reports
 - a. None

D. *PUBLIC HEARINGS

(Statutory rule may be waived and ordinance passed without further readings.)

1. a. Public Hearing on Furnishing 69 kV Control Panels in Connection with the West Substation 69 kV Ring Bus Improvements.
1. b. Resolution No. 5651 entitled, "RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT, ESTIMATE OF COSTS, RECEIVING BIDS, AND MAKING AWARD OF CONTRACT FOR FURNISHING 69 KV CONTROL PANELS FOR THE WEST SUBSTATION RING BUS CONVERSION PROJECT".

E. PETITIONS & COMMUNICATIONS

NONE

F. PLANNING AND ZONING ITEMS

NONE

G. ADMINISTRATION REPORTS

NONE

H. RESOLUTIONS

1. Resolution No. 5652 entitled, "RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF AN AMENDMENT TO THE AGREEMENT FOR PRIVATE DEVELOPMENT BY AND BETWEEN THE CITY OF PELLA AND CASTLE METAL, INC.".
2. Resolution No. 5653 entitled, "A RESOLUTION NAMING DEPOSITORIES".

I. ORDINANCES

(Statutory rule may be waived and ordinance passed without further readings.)

1. Ordinance No. 904 entitled, "AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY AMENDING THE BOUNDARIES OF THE R2 DISTRICT TO INCLUDE THE PROPERTY LEGALLY DESCRIBED IN "EXHIBIT A" AND DIRECTING THE ZONING ADMINISTRATOR TO NOTE THE ORDINANCE NUMBER AND DATE OF THIS CHANGE ON THE OFFICIAL ZONING MAP". (2nd Reading)

J. CLAIMS

1. Abstract of bills No. 1950.

K. OTHER BUSINESS/*PUBLIC FORUM (any additional comments from the Public)

(Public comments are limited to 3 minutes.)

L. CLOSED SESSION

NONE

M. ADJOURNMENT

NOTICE: Items to be presented to the City Council must be in the hands of the City Clerk no later than 4:00 p.m. on the Monday before the week of the Council meeting. A packet containing the agenda and documentation for each item listed on the agenda is then prepared on Friday and delivered to each Councilmember. The next regular Council meeting is scheduled for January 19, 2016. The deadline for items is January 11, 2016. *The CITY OF PELLA encourages all citizens of Pella to attend Council meetings. Our Council Chambers are handicapped accessible and City Staff are available to give assistance if needed. If you are hearing impaired or vision impaired or a person with Limited English Proficiency and require an interpreter or reader, please contact City Hall by NOON on the Monday prior to Council meetings to arrange for assistance. (641-628-4173). TTY telephone service available for the hearing impaired through Relay Iowa 1-800-735-2942.*



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: B-1-a

SUBJECT: Convention and Visitors Bureau (CVB) Presentation

DATE: January 5, 2016

BACKGROUND:

Jill Vandervoort, Convention and Visitors Bureau (CVB) Director, will be in attendance to present the CVB's 2016 Budget and associated goals. As background on this item, in 2013 the City Council approved the current Hotel/Motel Distribution Agreement with the Pella Chamber of Commerce. Listed below is a summary of the key components of the agreement:

- The term of the current agreement is from July 1, 2013 to June 30, 2018.
- The Chamber of Commerce's primary responsibility under the agreement is to operate a Convention and Visitors Bureau for the City of Pella.
- In exchange for operating the CVB, the Chamber of Commerce receives 60% of the hotel/motel tax collected within the corporate limits.

Listed below is a financial summary of the hotel/motel taxes collected and the annual distributions to the CVB:

	2012	2013	2014	2015	2016*
Hotel/Motel Taxes Collected	\$293,166	\$302,805	\$289,500	\$339,245	\$347,000
Distributions to the Chamber	\$175,900	\$181,683	\$173,700	\$203,547	\$208,200

ATTACHMENTS: CVB 2016 Budget; Goals for 2016; Hotel/Motel Distribution Agreement.

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Informational Item.

2016 PELLA CVB MARKETING INITIATIVES

- * Traveling Semi-wrap advertising Pella
- * TV commercial frequency year-round
- * Replacement of the I-80 Directional Signage
- * Replace photos on our tradeshow booth
- * Des Moines Home & Garden Show
- * Heavier focus on Social Media (Instagram, Facebook)
- * Consistency of Constant Contact emails to our visitor database
- * Level #2 Educational Session for front line employees
- * FAM (Familiarization) Tour for local meeting planners to visit our Pella meeting facilities and hotels. Attempting to encourage keeping more corporate conferences/training, here in Pella.
- * Create a Pella Kerstmarkten (outdoor Dutch Christmas market)



Hotel/Motel Distribution Agreement

This Agreement is entered into by and between the City of Pella, Iowa, a municipal corporation, hereinafter referred to as the "CITY", and the Pella Chamber of Commerce, hereinafter referred to as the "CHAMBER".

WHEREAS, the CITY placed on the April 9, 1996, Election Ballot a measure asking voters if the CITY shall adopt an ordinance pursuant to the provisions of Chapter 422A, Code of Iowa, imposing a Hotel and Motel tax at the rate of seven percent (7%) to be levied against the rental of all hotel/motel rooms as defined in said Chapter 422A and located within the corporate limits of said CITY; and

WHEREAS, said measure was favored by a majority of the voters as provided by said Chapter 422A; and

WHEREAS, the CITY desires to enter into an agreement with the CHAMBER for the operation of a Convention & Visitors Bureau (CVB) so as to provide services to effectively promote and develop visitor and convention business within the City of Pella to the resulting economic benefit of its citizens; and

WHEREAS, the CITY has proposed to provide revenue generated from the hotel and motel tax to the CHAMBER in support of the CVB so as to carry out on behalf of the CITY such visitor, conference and convention development.

NOW, THEREFORE, and in consideration of the mutual promises contained herein, the parties hereto agree as follows:

1. **TERM.** This agreement shall become binding upon each party and effective upon the execution thereof by both parties. The term of this Agreement shall be for a period commencing on July 1, 2013 and ending on June 30, 2018, or the effective date of termination of this Agreement pursuant to Paragraph 4 below, whichever is earlier.
2. **CHAMBER PERFORMANCE.**
 - a. **Operation.** The CHAMBER will operate the CVB as a nonprofit entity under the auspices of the CHAMBER. All legal and corporate liability shall be vested within this entity. Matters relating to the purpose, meetings, officers, staffing and other operational issues and conditions shall be adopted in the Bylaws of the CVB or otherwise determined by the CHAMBER.
 - b. **Audit.** The CHAMBER agrees that it will maintain books of account in accordance with generally accepted accounting standards, together with necessary documentation to support all expenditures by the nature of expenditure and amount. The books shall be subject to independent audit. CITY may periodically request an audit and shall receive a copy thereof, all at the cost of the CHAMBER.

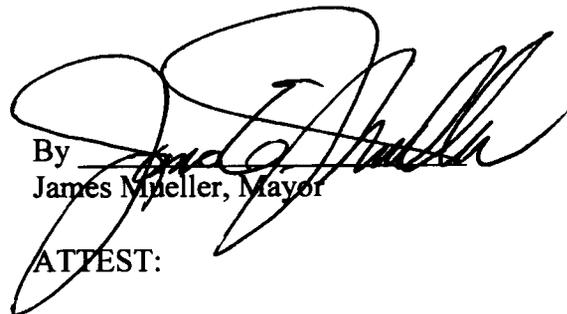
- c. CVB Board of Directors. The membership of the CVB Board of Directors shall consist of thirteen (13) members, eleven (11) of whom shall be jointly appointed by the CITY and CHAMBER. The CHAMBER shall establish the qualifications of these eleven (11) board members in the CVB Bylaws. The twelfth (12th) member shall be the City Administrator, or his/her designee, who shall serve as a nonvoting, ex-officio member. The thirteenth (13th) member shall be the Chamber Director, or his/her designee, who shall serve as a nonvoting, ex-officio member.
 - d. Time of Performance. The services of the CHAMBER under this Agreement are to commence as of July 1, 2013 and shall continue for the term of this Agreement as determined under Paragraph 1 above.
 - e. Debt. The CHAMBER shall not borrow money or issue bonds for a CVB purpose without prior approval of the CITY.
 - f. Budget. The CHAMBER shall submit a CVB budget of operations and a statement of goals for the forthcoming fiscal year to the CITY at least thirty (30) days prior to the commencement of the fiscal year. The CHAMBER shall submit annual financial statements and report of operations to the CITY within ninety (90) days following completion of the fiscal year.
3. **CITY PERFORMANCE.** The CITY shall pay to the CHAMBER sixty percent (60%) of the hotel/motel tax revenue received by the CITY from the Iowa Department of Revenue during the term of this agreement. This amount shall constitute the complete contribution from the CITY for all services to be rendered under this Agreement.
4. **TERMINATION.** This Agreement may be terminated by either party by the giving of written notice to the other party of intent to terminate the Agreement. If notice is given, the date of termination shall be the date, which is thirty (30) days following the date of notice. The notice shall be promptly delivered to the other party, either by personal service or by certified mail, return receipt requested. In the event of termination by notice by the CHAMBER to the CITY, the CITY shall, as of the date of notice, have no further obligation to perform under Paragraph 3 above. In the event of termination by notice by the CITY to the CHAMBER, the CITY shall, as of the date of notice, have no further obligation to perform under Paragraph 3 above, except that as soon as practicable after the date of termination, the CITY shall reimburse the CHAMBER for the amount of its outstanding liabilities as of the date of notice, including liabilities incurred or contracted for but not invoiced prior to said date, so long as the liability represents an obligation to deliver goods or services, including professional contracted or CVB employee services, to the CHAMBER which does not extend beyond one (1) year from the date of termination.
5. **ASSIGNABILITY.** The CHAMBER shall not transfer or otherwise assign any interest in the Agreement without prior approval of the CITY.

6. **HOLD HARMLESS.** It is understood between the parties that the CITY'S responsibility under this Agreement is limited to the performance specified under Paragraph 3 above. The CHAMBER shall operate and be entirely responsible for the CVB. Accordingly, the CHAMBER shall maintain all required Workers' Compensation coverage, liability coverage, and any other needed insurance relative to the day-to-day operations of the CVB. The CITY is an entirely separate entity from the CHAMBER and the CVB and is not liable for the debts, obligations, errors, omissions, torts, or actions of either entity. By execution of the Agreement, the CHAMBER agrees to indemnify and hold harmless the CITY from any liability whatsoever arising under the terms of this Agreement, or the operation of the CVB, and shall defend the CITY against any such liability, including payment of attorney fees and related costs.
7. **CVB EMPLOYEES.** Persons employed by the CVB are employees of the CVB and/or CHAMBER and are not employees of the CITY.
8. **BINDING EFFECT.** This Agreement shall inure to the benefit of and bind the respective successors in interest of the parties hereto.

Dated this 18th day of June, 2013.

CITY OF PELLA, IOWA:

PELLA CHAMBER OF COMMERCE:

By 
James Mueller, Mayor

By 
Trevor Castle, President

ATTEST:

By 
Ronda Brown, City Clerk

By 
Karen Eischen, Executive Director



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: B-1-b

SUBJECT: Positively Pella Request

DATE: January 5, 2016

BACKGROUND: Lyndsey Van Soelen, Director of Positively Pella, will be in attendance to discuss a potential City sponsorship of Positively Pella.

As background, Positively Pella is a service that is intended to provide prospective and new residents with resources to promote a smooth transition into the Pella Community. Some additional services Positively Pella offers include the following: new resident events, complimentary personal welcome meetings for new residents, a weekly calendar of events e-mail, printed relocation guides, and community tours (for employers).

ATTACHMENTS: Positively Pella informational items.

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Informational Item.



POSITIVELY PELLA

Positively Pella's Gold Sponsors:

Central College
Pella Corporation
Pella Regional Health Center
Precision Pulley & Idler
Vermeer Corporation

Positively Pella's Silver Sponsors:

Home Ready
Leighton State Bank
Marion County Bank
MidWestOne Bank
Pella Convention & Visitors Bureau
Pella Recreation Center
The Work of Our Hands

Thank you to our generous community partners!

Relocating is a BIG decision! That's why we provide information about the community to potential new residents on our web site, community tours, and relocation guides. Having someone to talk through questions and provide recommendations is also really helpful!

Moving to a new community is tough. But we do what we can to make it less stressful. By providing resources like rental search help, childcare referrals and contacts to necessary services, it increases the chance that the moving experience will be a positive one, which often means people feel better about the community in which they live in the long run.

Happy, connected people are more likely to stick around. So not only are we helping people get here, we help them find all the community has to offer!

More than just altruistic. While helping people is worthwhile in it's own right, providing these services just makes sense. We can better recruit quality employees for our workforce, grow our community's tax base, and help ensure stability in the long-term with people who are excited about calling Pella home.

BY THE NUMBERS

~20
households moving to the Pella area per month

136
community tours with prospective employees & new residents in 2015

80,000+
page views annually in the relocation section of www.pella.org, with

50,000+
pageviews specifically looking at rental housing

2,855
e-mail contacts receive the weekly calendar of events

750
print relocation guides mailed or given out every year

5
new resident parties per year with

35-80
new residents at each event

2000
the year in which Positively Pella was founded

Positively Pella Benefits of Gold Year 2014

Benefits of Gold Sponsorship

- Free community tours for your new employees and candidates to familiarize them with the Pella community
- Two members (one vote, as does each sponsor) on the Positively Pella Board of Directors to maximize the benefits for sponsors and the community, and set the direction of the program
- Advertising as a sponsor on www.pella.org, weekly e-calendar of events, and print materials
- 50% discount on advertisements in Positively Pella's print publications

Support to the community with the following programs:

- Community Tours & new resident meetings
- Rental search assistance
- Childcare search assistance
- General relocation assistance
- New Resident Welcome Events
- Weekly E-Calendar of Events
- Annual surveys of new resident needs
- Young Professionals- Positively Pella does much of the organizing and promoting of YP events as well as serves as Chamber Liaison on the YP Board.

Financial considerations:

- Positively Pella is solely funded by Gold Sponsors, Silver Sponsors, and advertising revenue.
- Positively Pella is a small non-profit, and believes in careful stewardship of funding and looking for creative sources of revenue. Since 2012, Positively Pella has grown and expanded the Silver Sponsor program (smaller sponsorships from a wider base of donors) to over 10% of the overall budget.



THE

CITY of PELLA

COMMITTEE MEMO TO COUNCIL

ITEM NO: B-1-c

SUBJECT: Naming of Ball Fields at the Pella Sports Park

DATE: January 5, 2016

Background:

On March 6, 2012, the Pella City Council approved a 28E agreement between the City of Pella and Fields for Our Future, Inc. (FOF) for the purpose of constructing a sports park for the community. Under section 13 of the agreement, it states that names for major components of the complex, including the names of individual fields and the concession stand will be subject to approval of the City.

FOF is proposing field names as listed below. At this time, they are not proposing to name the concession stand.

1. Blake Van Vark Memorial Field
2. LDJ Field
3. De Vries Field
4. Marion County Bank Field
5. PPI Field

Section 13 of the agreement also states that the City will provide a location for donor recognition. FOF is in the final stages of planning a donor wall to be located on the west side of the concessions building. The final design has not yet been decided; however, it will look similar to the draft layout attached to this memo. FOF plans to acknowledge donations in excess of \$1,000.

Summary

At this time, staff is seeking Council input on whether or not to proceed with naming the fields as identified above.

ATTACHMENTS: Proposed Signage Draft, Donor Wall Design Draft

REPORT PREPARED BY: Community Services

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Approve Fields for Our Future's naming request.

4

**MARION COUNTY
BANK FIELD**



2

LDJ FIELD



3

**DE VRIES
FIELD**



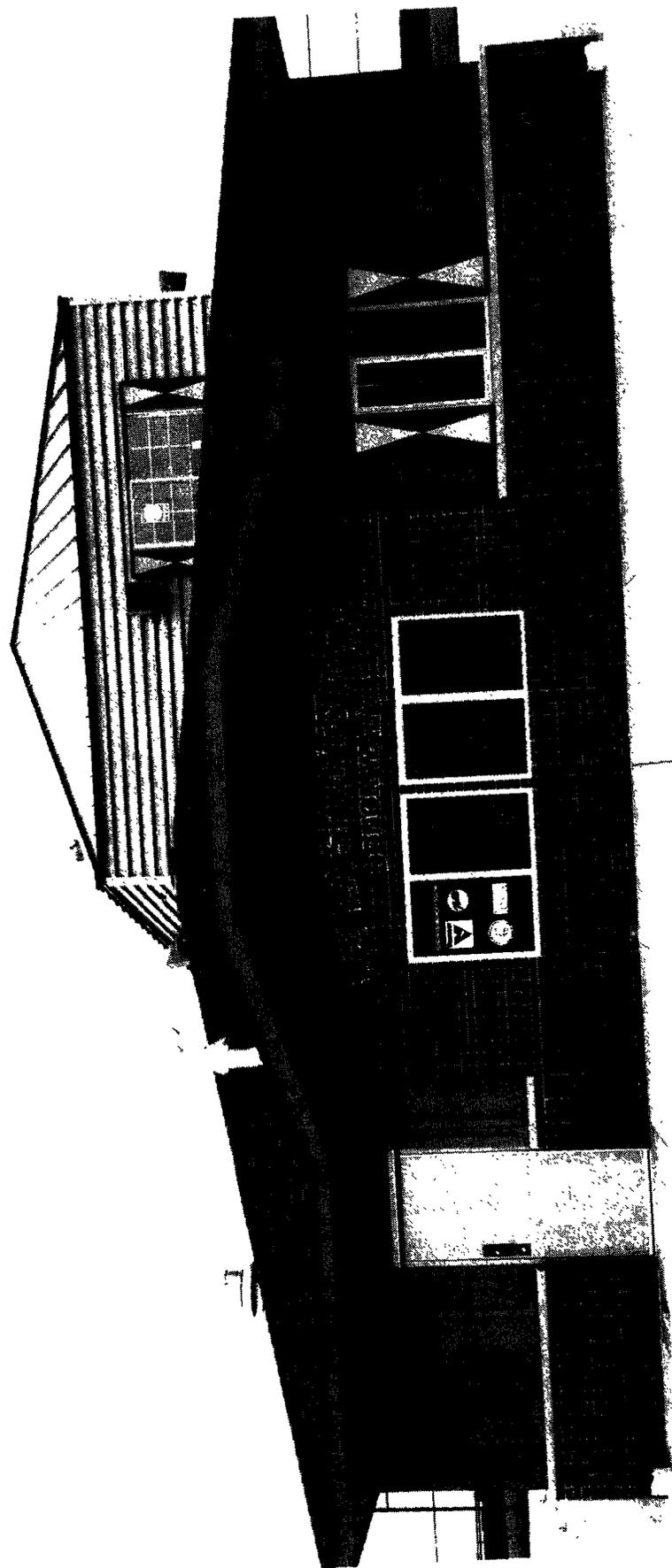
1

**BLAKE VAN VARK
MEMORIAL FIELD**

5

PPI FIELD







THE

CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: B-3

SUBJECT: Proclamation Recognizing Nelson Bogaard for Years of Service on the Planning and Zoning Commission

DATE: January 5, 2016

BACKGROUND:

The City would like to recognize the late Nelson Bogaard for his years of outstanding service to the Pella Planning and Zoning Commission. Nelson faithfully served for fifteen years on the Commission.

ATTACHMENTS: Proclamation

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: None

City Of Pella

Proclamation from the Office of the Mayor

PROCLAMATION OF RECOGNITION FOR NELSON BOGAARD FOR HIS YEARS OF SERVICE ON THE PLANNING AND ZONING COMMISSION

Proclamation from the Mayor of the City of Pella recognizing Nelson Bogaard for his years of service on the Planning and Zoning Commission of the City of Pella

WHEREAS, Nelson Bogaard served on the Planning and Zoning Commission beginning on May 2, 2000; and,

WHEREAS, Nelson was an active and faithful member of the Commission; and,

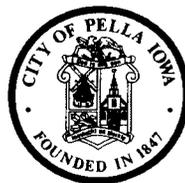
WHEREAS, Nelson also was a successful businessman in the community for fifty years; and,

WHEREAS, Nelson's fifteen years of service to the City on the Planning and Zoning Commission were greatly appreciated and his perspective as a business owner, developer and contractor were always beneficial.

NOW THEREFORE, I, James Mueller, Mayor of Pella, on behalf of the Pella City Council and citizens of Pella, do hereby posthumously recognize Nelson Bogaard for his fifteen years of service to the Planning and Zoning Commission.

Dated this 5th day of January, 2016.

Mayor James Mueller





THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: B-4

SUBJECT: Reappointment of Ronda Brown as City Clerk

DATE: January 5, 2016

BACKGROUND: The City Code requires the Council to appoint a City Clerk at its first meeting in January following the regular City Election. Ronda Brown has served as City Clerk since July 2004. This appointment is for a two year term and expires January 2018.

ATTACHMENTS: None

REPORT PREPARED BY: City Administration

REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Reappoint Ronda Brown as City Clerk.



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: B-5

SUBJECT: Reappointment of Robert L. Stuyvesant as City Attorney

DATE: January 5, 2016

BACKGROUND: Mayor Mueller would like to reappoint Robert L. Stuyvesant as City Attorney. Bob has served as Pella's City Attorney since September 2003. This appointment is for a two year term that expires in January 2018.

ATTACHMENTS: None

REPORT PREPARED BY: City Administration

REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Reappoint Bob Stuyvesant as City Attorney.



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: B-6

SUBJECT: Reappointment of Mark De Jong as Mayor Pro Tem

DATE: January 5, 2016

BACKGROUND: Mayor Mueller requests the reappointment of Mark De Jong as Mayor Pro Tem. The Mayor Pro Tem performs the duties of Mayor in cases of absence or inability of the Mayor to perform such duties. Mark has been a Councilmember since 1978 and was first appointed Mayor Pro Tem in January 1984. This appointment runs for a two year term to expire January 2018.

ATTACHMENTS: None

REPORT PREPARED BY: City Administration

REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Reappoint Mark De Jong as Mayor Pro Tem.



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: B-7

SUBJECT: Reappointment of Jim Corbett to the Board of Adjustment

DATE: January 5, 2016

BACKGROUND:

Jim Corbett has served on the Board of Adjustment since January 4, 2011 and is interested in serving another five year term. Jim is employed by Pella Regional Health Center as Plan Operations Manager, Safety Officer, and Security Officer. He has a Bachelor of Science degree in Mechanical Engineering from Iowa State University and resides at 605 East Fifteenth Street. Currently Jim also serves on the Building Code Board of Appeals.

Jim's new term would expire January 4, 2021.

ATTACHMENTS: None

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Approve the reappointment.



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: B-8

SUBJECT: New Hire for Reserve Police Officer – Hunter Boertje

DATE: January 5, 2016

BACKGROUND: Hunter Boertje of Pella, Iowa has accepted a position as a police reserve police officer with the City of Pella. Hunter is a graduate of Pella Community High School and attended the DMACC Career Academy Criminal Justice course. He currently works at Vermeer Manufacturing and plans to attend college as a criminal justice major in the near future.

ATTACHMENTS: Oath

REPORT PREPARED BY: Robert A. Bokinsky, Chief of Police

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Administer Oath of Office.

OATH OF OFFICE

STATE OF IOWA, MARION COUNTY, ss. PELLA, IOWA

I, Hunter Boertje, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Iowa, and that I will faithfully and impartially to the best of my ability discharge the duties of the office of Reserve Police Officer in Pella, County of Marion, State of Iowa, as now and hereafter required by law.

Reserve Police Officer

Subscribed and sworn to before me this 5th day of January, 2016.

James Mueller, Mayor

ATTEST:

Ronda Brown, City Clerk

**CITY OF PELLA, IOWA
OFFICIAL MINUTES
CITY OF PELLA, IOWA
December 15, 2015**

A. CALL TO ORDER BY MAYOR AND ROLL CALL

The City Council of the City of Pella, Iowa, met in regular session at the Public Safety Complex meeting room at 7:00 p.m., Mayor James Mueller presiding. Members present were: Mark De Jong, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, and Larry Peterson. Absent: Dave Vander Horst. City Administrator Mike Nardini, City Attorney Bob Stuyvesant, and City Clerk Ronda Brown were present. Nine staff members and nineteen members of the general public signed the register.

B. MAYOR'S COMMENTS

M-1 Proclamation Thanking Councilmember Dave Vander Horst for His Service was moved to the beginning of the Mayor's comments. Dave's wife, Brenda, received the proclamation on Dave's behalf.

SUBJECT: Proclamation Thanking Dave Vander Horst for Four Years of Service as At-Large Councilmember

DATE: December 15, 2015

BACKGROUND: Dave Vander Horst has served as At-Large Councilmember on the City Council for the last four years with his term ending on December 31, 2015. This proclamation is intended to show the City's appreciation for Dave's service to our community.

ATTACHMENTS: Proclamation
REPORT PREPARED BY: City Administration
REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION:

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
 - a. Cellar Peanut Pub Request.
2. Approval of tentative agenda. Councilmember Vander Beek moved to approve the tentative agenda, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Vander Beek, Schiebout, Peterson, De Jong, Van Stryland.
3. Reappointment of Marv Tysseling to the Airport Committee. Councilmember Vander Beek moved to approve, seconded by Councilmember De Jong. On roll call the vote was: AYES: Vander Beek, De Jong, Van Stryland, Schiebout, Peterson. NAYS: None. Motion carried.

SUBJECT: Reappointment of Marv Tysseling to the Airport Committee

DATE: December 15, 2015

BACKGROUND:

Marv Tysseling has served on the Airport Committee since 1998 and would like to be reappointed to a (2) two year term. Marv is retired, and he & his wife live at 1421 Broadway, Pella. His new term would expire on January 1, 2018.

ATTACHMENTS: None
REPORT PREPARED BY: Public Works Department
REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve the reappointment.

4. Reappointment of Teresa Thompson to the Community Services Board. Councilmember Van Stryland moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Van Stryland, Schiebout, Peterson, De Jong, Vander Beek. NAYS: None. Motion carried.

SUBJECT: Community Services Board Reappointment – Teresa Thompson

DATE: December 15, 2015

BACKGROUND:

Teresa Thompson has been on the Community Services Board since February 5, 2013 and would like to be reappointed to another term. She is the guidance counselor for the Pella High School and resides with her family at 2320 Dakota Drive. She has a love for recreational activities and is involved in many of the programs that are offered through the City. Her term would expire January 1, 2019.

ATTACHMENTS: None
REPORT PREPARED BY: Community Service Director
REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve the reappointment.

5. Reappointment of Stephen Fyfe to the Community Services Board. Councilmember Vander Beek moved to approve, seconded by Councilmember De Jong. On roll call the vote was: AYES: Vander Beek, De Jong, Van Stryland, Schiebout, Peterson. NAYS: None. Motion carried.

SUBJECT: Community Services Board Reappointment – Stephen Fyfe

DATE: December 15, 2015

BACKGROUND:

Stephen Fyfe has been on the Community Services Board since April 1, 2008 and is interested in serving another term. He is a Professor of Computer Science at Central College. Stephen has been a resident of Pella for over 14 years and lives at 1553 Pleasant Drive. His three daughters have all participated in the Community Center and City recreation programs. His term would expire on January 1, 2019.

ATTACHMENTS: None

REPORT PREPARED BY: Community Services Department

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve the reappointment.

6. Reappointment of Lauri Amelse to the Community Services Board. Councilmember Vander Beek moved to approve, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, De Jong. NAYS: None. Motion carried.

SUBJECT: Community Services Board Reappointment - Lauri Amelse

DATE: December 15, 2015

BACKGROUND:

Lauri has served on the Community Services Board since March 1, 2007 and would like to be reappointed to another term. She sells real estate for Prudential First of Pella Realty and resides with her family at 1020 Meadow Crest. In order to re-stagger terms, Lauri will be reappointed for a single year. Her new term would expire January 1, 2017.

ATTACHMENTS: None

REPORT PREPARED BY: Community Services Director

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve the reappointment.

7. Reappointment of Arvin Van Zante to the Community Services Board. Councilmember De Jong moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: De Jong, Schiebout, Peterson, Vander Beek, Van Stryland. NAYS: None. Motion carried.

SUBJECT: Community Services Board Reappointment – Arvin Van Zante

DATE: December 15, 2015

BACKGROUND:

Arvin Van Zante has been on the Community Services Board since March 6, 2007 and is interested in serving another term. He is a long-time participant in community theatre and is well known to Union Street Player audiences and has been involved in productions in Pella, Newton, Des Moines, and Knoxville. Arvin is retired from Pella Corporation and resides with his wife Patricia at 1117 Big Rock Road. Arvin's term would expire on January 1, 2019.

ATTACHMENTS: None

REPORT PREPARED BY: Community Services Department

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve the reappointment.

8. Announce Closed Session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

***PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

NONE

C. APPROVAL OF CONSENT AGENDA

Councilmember Vander Beek moved to approve the consent agenda, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, De Jong. NAYS: None. Motion carried. The following items were approved:

1. Approval of Minutes
 - a. Official Council Minutes for December 1, 2015.
2. Report of Committees
 - a. Policy and Planning Minutes for December 1, 2015.

Policy and Planning Minutes
December 1, 2015

PRESENT: Mayor Jim Mueller, Mark De Jong, Dan L. Vander Beck, Harold Van Stryland, Larry Peterson

ABSENT: Dave Vander Horst, Bruce Schiebout

OTHERS: City Staff and Visitors

The Policy and Planning meeting began at 7:30 p.m. The only item on the agenda was a request from the Cellar Peanut Pub. As background, the Cellar Peanut Pub would like to open an establishment at 629 Franklin Street, which is in the Central Business District (CBD). This business is already established in Oskaloosa and serves specialty micro brews from across the country. It would not brew them at this location, only sell them. Also, it would only serve peanuts, which under current City Code would be classified as "cocktail lounge" use, not "restaurant" use. There is a distinction in Code between a "restaurant" and "cocktail lounge" use which includes the retail sale of alcoholic beverages for consumption on the premises, including taverns, bars, cocktail lounges and similar uses other than a restaurant. A general restaurant is permitted in the CBD, and this may include the sale of alcoholic beverages which conducted as a secondary feature of the use, producing less than fifty percent (50%) of the establishment's gross income. Although historically in the past there have been bars in the downtown (the 1977 Comprehensive Plan for example identified two existing taverns in downtown Pella), these were permitted under the City Code at the time. The current City Code for the CBD does not permit such uses. Marty and Betsy Duffy, owners of the Cellar Peanut Pub, were in attendance to answer questions about their plans for 629 Franklin. After discussion, the Mayor and Council were all in support of having the Cellar Peanut Pub in the downtown. It was unclear how to make that happen without creating other unforeseen problems. Three would like to use a text amendment approach, and two suggested a special use permit. Therefore, staff was directed to check with other cities for options on how to word a text amendment and present back to Policy and Planning on December 15, 2015.

The meeting adjourned at 8:03 p.m.

Respectfully Submitted,
Ronda Brown, City Clerk

b. Planning and Zoning Commission Minutes for September 28, 2015.

Planning and Zoning Commission
Regular Meeting
September 28, 2015

- 1) The meeting was called to order at 7:00 p.m.
- 2) Roll Call.
Present: Jim Danks, Cathy Haustein, Bob Smith, Mike Vander Molen, Ervin Van Wyk, Ann Visser, Teri Vos.
Absent: Craig Agan, Nelson Bogaard, David Landon, Gary Van Vark.
Others Present: Marc Vande Noord, Bruce Willemsen, George Wesselhoft.
- 3) Approval of Minutes. The minutes of the July 27, 2015 regular meeting were approved as submitted.
- 4) Public Hearing on Rezoning Application by Marc Vande Noord to Rezone Property from A1 Agricultural District to M1 Limited/Light Industrial District (Legal Description: Parcel H of Lot 2 of the South Half of the NE¼ of Section 34, Township 77 North, Range 18 West of the 5th PM, Marion County, Iowa). No written or oral comments were received.
- 5) Rezoning Application by Marc Vande Noord to Rezone Property from A1 Agricultural District to M1 Limited/Light Industrial District. Marc Vande Noord submitted a rezoning application for the property located immediately south of Lots 5 and 6 of Graceland Addition off Graceland Road. The parcel is 1.06 acres in size. The current zoning is A1 Agricultural. The proposed zoning is M1 Limited/Light Industrial. The proposed use is a storage development which would be adjacent the applicant's existing storage facility to the north on Graceland Road. The Comprehensive Plan, Future Land Use Map targets the area proposed to be rezoned for Low Density Residential. Therefore the rezoning proposal is not consistent with the Plan.
Bob Smith asked about access for the property which it was noted that access would be through Mr. Vande Noord's existing development off Graceland Road. Cathy Haustein asked if ownership of the two properties was the same to which Mr. Vande Noord responded yes.
Bob Smith made a motion approve with direction to amend the Comprehensive Plan and with condition that the only permitted use shall be indoor storage. Ann Visser seconded the motion. Upon vote, all voted yes. Motion carried 7 to 0.
- 6) The meeting was adjourned at 7:08 p.m.
Respectfully submitted,
George Wesselhoft
Planning and Zoning Director

c. Library Minutes for November 10, 2015.

PELLA PUBLIC LIBRARY
Board of Trustees Meeting
November 10, 2015

I. Call To Order: President Rebecca Manifold called the meeting to order at 3:58 p.m. Board members present were: Alli Bogaard, John Evenhouse, Kenny Nedder, Praveen Mohan, Jane Koogler, and Mary Barnes. Library Director Wendy Street was present.

II. Recognition of Visitors and Visitor Comments: None

III. Approval of Agenda: There were no changes to the agenda. The agenda stood as approved.

IV. Disposition of Minutes: All Board members received the October minutes prior to the meeting. Kenny moved to approve the minutes. Mary seconded the motion. The minutes were unanimously approved.

V. Approval of Bills: All Board members received the November list of bills prior to the meeting. The Board discussed the annual expense of 3M service contracts in the amount of \$7,861.00. This is an annual expense that covers the security gates, self-check-out station and the 3 check out stations at the desk. After more general discussion of the bills, Jane moved to approve the September bills. Praveen seconded the motion. The bills were unanimously approved.

VI. Unfinished Business: None

VII. New Business:

Budget Priorities:

Existing CIP Requests – Replace carpet in the Story Time room FY 16/17

Building consultant in FY 18/19 to draw plans for a remodel or addition- Wendy is considering moving this up to next year as the community center will be remodeled at that time. It may be that a bond referendum is necessary for that project and it makes sense for the library remodel/addition to be a part of that referendum as well.

Possible new CIP requests – Meeting Room Carpet (discussion around painting the meeting room as well)

Replace/Re-upholster Chairs

Replace the self-check machine (9 years old) and the 3rd circulation terminal (16 years old)

RFID conversion - \$0.25/tag and we have about 80,000 materials. It would allow for a quicker check-out and we could explore an automatic materials sorter with this.

Possible Supplemental Requests – Stackable washer/dryer – for our puppets, toys in the kitchenette, the check-out toys, legos, towels, and the dress up station we hope to get through grant money. Charging Station – for patron’s devices

VIII. President’s Report and Announcements: None

IX. Director’s Report:

A. Integrated Library System progress report

We have started training on the new system. This month, Chris will install client software on some of our workstations and SirsiDynix will provide access to a practice database so staff can become familiar with the software. They will have a practice database and a practice module. On December 11, the staff training day, all staff will be working on familiarizing themselves with the new system. They are also starting to test some of the conversion of data to make sure that it converts properly.

B. Hoopla

We currently have 384 people registered to use hoopla. They have checked out over 1,800 items. Since we limited users to 5 checkouts per month, they are no longer running up against the daily budget limit. The Board discussed this and decided to leave the Hoopla limit as it is and will re-evaluate in February. The new system may have to go live without Hoopla because of a compatibility issue between SirsiDynix and Hoopla. They have promised that it will eventually work where patrons just go to one website for all check-outs, but in the beginning it may stay as it is now, where you have to leave our website and go to Hoopla’s for checking out.

C. Building & Grounds

Nothing to report.

D. Staff activities

Youth Services: Katie attended the Iowa Library Association Conference in October. She came back with ideas to implement and was able to network with other youth services librarians. We have had great attendance at story time, tot time and lap sit programs.

Assistant Director: This month, Chris and Wendy worked as a team to map the data fields in the old Millennium system to new SirsiDynix data, and set up system policies. He cataloged and introduced a new rubber craft stamp collection to the library, and worked with Brad Meek of McGladrey to replace and speed up library computers. Chris also attended the Iowa Library Association Conference.

Director: I sent in my recertification application to the State Library this month, and attended SirsiDynix training on Circulation, Cataloging, Authorities and Reports. I worked with two Central students to write two grant applications to submit to the Pella Community Foundation. One application was for a dress up area in the children’s section and the other was for launch pads for the library collection. Launch pads are educational tablets geared toward 3-5 year olds. The two students will also be working on a new brochure for the library and a user satisfaction survey. I spoke to the noon Kiwanis about our online offerings, taught two computer classes, attended the ILA conference, and trained three new volunteers. Wendy also attended the Iowa Library Association Conference.

E. Friends of the Library

The Friends of the Library grossed over \$1,000 from their October book sale. Because they have a surplus of donated books, they will be holding an additional book sale February 11-15.

The Friends are now holding their annual membership drive. I have included membership forms in your packets in case you are interested in supporting the Friends.

F. Upcoming events

- November 10 at 7:00 p.m.: L.E.M.M.I.N.G.S. Teen Group for students in 6th grade and up.
- November 19 at 10:15 a.m.: Genealogy Club will meet in the Meeting Room. Brent Martin will do a program on “DNA Genealogy.”
- November 19 at 12:00 noon: Brown Bag Book Club will discuss *Me Before You* by JoJo Moyes.
- Story Time, Tot Time and Lap Sit will be offered the month of November. Call the library for days and times.
- Saturday story time is offered every Saturday at 10:30 a.m. Saturday story time is suggested for ages 3 and up with parents.
- Drop In LEGO Club:
 - Thursday, November 4 from 4:00-5:00 p.m. for students in grades K and up.
 - Tuesday, November 10 from 6 to 7 p.m. for children of all ages with parent/caregiver.
 - Wednesday, November 18 from 2:30 to 3:30 p.m. for students in grades K and up.

X. Committee reports: None

XI. Adjournment: President Rebecca Manifold adjourned the meeting at 4:42 p.m. The next regularly scheduled Board Meeting is scheduled for December 8, 2015 at 4 PM.

3. Petitions and Communications

a. Renewal of Class C Liquor License with Class B Wine Permit and Sunday Sales for the Pella Opera House.

SUBJECT: Liquor License Renewal for Pella Opera House

DATE: December 15, 2015

BACKGROUND: The Pella Opera House, located 611 Franklin, has applied for renewal of their Class C Liquor License with Class B wine permit and Sunday Sales. The term of the new license is twelve months and would expire January 30, 2017. All requirements have been completed online with the State, and approval is recommended.

ATTACHMENTS: Application
REPORT PREPARED BY: City Hall Receptionist
REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve renewal.

b. Renewal of Special C Liquor License with Sunday Sales for Yamato Japanese Steak House.

SUBJECT: Liquor License Renewal for Yamato Japanese Steak House

DATE: December 15, 2015

BACKGROUND: Yamato Japanese Steak House, located at 1590 Washington, has applied for renewal of their Special Class C Liquor License (Beer/Wine) with Sunday Sales Privileges. The term of the new license is twelve months and would expire January 21, 2017. All requirements have been completed online with the State, and approval is recommended.

ATTACHMENTS: Application

REPORT PREPARED BY: City Clerk

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve license.

4. Administration Reports

a. None

D. *PUBLIC HEARINGS

(Statutory rule may be waived and ordinance passed without further readings.)

1. a. Public Hearing on a Rezoning Application by Kevin Langstraat to Rezone Property from M1 Limited/Light Industrial District to R2 Two Family Residential District. A written letter was received and was included in the Council packet. Oral comments were received and addressed. Councilmember Vander Beek moved to close the public hearing, seconded by Councilmember De Jong. On roll call the vote was: AYES: Vander Beek, De Jong, Van Stryland, Schiebout, Peterson. NAYS: None. Motion carried.

SUBJECT: Rezoning Application by Kevin Langstraat to Rezone Property from M1 Limited/Light Industrial District to R2 Two Family Residential District

DATE: December 15, 2015

BACKGROUND:

Kevin Langstraat is requesting to rezone 194 Franklin Street from M1 Limited/Light Industrial to R2 Two Family Residential. This is an 11,400 square foot lot with an existing legal nonconforming single family residential use.

The purpose of the rezoning request is to bring the use into conformance with Code so that a new house can be placed on the property. A new house cannot be placed on the property until the property would be rezoned. The existing house would be removed.

The Comprehensive Plan, Future Land Use Map targets the area proposed to be rezoned for Low Density Residential.

The Planning and Zoning Commission at their November 23, 2015 meeting approved the rezoning (9 to 0).

ATTACHMENTS: Ordinance, Zoning Map, Citizen Letter

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approval Ordinance.

1. b. Ordinance No. 904 entitled, "AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY AMENDING THE BOUNDARIES OF THE R2 DISTRICT TO INCLUDE THE PROPERTY LEGALLY DESCRIBED IN "EXHIBIT A" AND DIRECTING THE ZONING ADMINISTRATOR TO NOTE THE ORDINANCE NUMBER AND DATE OF THIS CHANGE ON THE OFFICIAL ZONING MAP". Councilmember Schiebout moved to place Ordinance No. 904 on its first reading, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Van Stryland, Peterson, De Jong. NAYS: None. Motion carried.

2. a. Resolution No. 5642 entitled, "RESOLUTION RATIFYING, CONFIRMING AND APPROVING THE PUBLICATION OF A NOTICE OF PUBLIC HEARING FOR THE AUTHORIZATION TO ENTER INTO AN AMENDMENT TO THE DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF PELLA AND MILL FARM PARTNERS, LLC.". Councilmember Schiebout moved to approve, seconded by Councilmember Peterson. On roll call the vote was: AYES: Schiebout, Peterson, De Jong, Vander Beek, Van Stryland. NAYS: None. Motion carried.

SUBJECT: Proposal to Enter into an Amendment to the Development Agreement with Mill Farm Partners, LLC.

DATE: December 15, 2015

BACKGROUND:

These resolutions approve the public hearing date of December 15, 2015 and approve Amendment #1 to the City's development agreement with the Mill Farm Partners, LLC. As background, at the November 2nd Council Meeting, the City Council reviewed a request from the Mill Farm Partners, LLC. for a reallocation of economic development incentives of \$7,596.29 for the Reserves of Mill Farm. After discussing this request, Council directed staff to proceed with this proposed amendment.

As background, on August 20, 2013 the City Council approved a development agreement with the Mill Farm Partners LLC., which included economic development incentives of \$310,000 to support construction of the Reserves at Mill Farm. As Council is aware, this \$5.1 million project is a 32 unit Section 42 apartment complex which was recently constructed in the View Point Subdivision in Pella, adjacent to the Sports Page Grill and across from the Ulrich dealership. Specifically, the development agreement authorized up to \$290,000 in tax increment financing (TIF) rebates over 15 years which were contingent on actual tax payments received by the City of Pella. The agreement also included up to \$20,000 in development fee waivers or actual cost of the waivers, whichever was less. It is important to note, the developer was also awarded tax credits thru the Iowa Finance Authority (IFA). The tax credit award was based on several factors, with one of the factors being the local contribution of \$310,000 by the City of Pella.

Iowa Finance Authority

Recently the Mill Farm Partners L.L.C., were contacted by IFA concerning the local contribution for their project, specifically the development fee waivers of up to \$20,000. The issue at hand is the actual development fee waivers totaled \$12,403.63. Even though the City's development agreement clearly states the development fee waivers were based on the actual cost of the waivers and up to \$20,000, IFA has taken the position the local contribution needs to total

\$310,000. Hence, IFA has informed the City of Pella the local contribution was short by \$7,596.29 (development fee waiver maximum of \$20,000 minus actual waiver amount of \$12,403.63 = \$7,596.29). Enclosed for Council's review is a letter from IFA concerning the City's local contribution.

Mill Farm Partners L.L.C.

In a letter dated October 23, 2015 to the City of Pella, the developer requested a payment of \$7,596.29 in order to meet the IFA's local contribution for the tax credits for the development (see enclosed letter). The developers indicated they have sold over \$4 million in tax credits to investors. The dilemma is if the local contribution is not met, the developer would need to pay back the tax credits to the investors which would likely cause the development to change from Section 42 Affordable Housing Complex to market based rents. The developer also took responsibility for this issue.

Staff Proposal

In reviewing this matter, staff does not believe the City was at fault in this matter, and the City is not obligated to do anything to resolve this issue. However, the City Council should consider that if IFA believes the local contribution has not been met and does not issue tax credits for the development, then the affordable housing aspect of the housing complex may be lost. As Council is aware, this was one of the main reasons the City awarded economic development incentives to the development was because it was targeted towards affordable housing. Secondly, if the City of Pella decides in the future to apply for another Section 42 Housing Project, then not meeting the required local match for this project could be a detriment in obtaining future awards from IFA.

After considering the need for affordable housing in our community, the investment of approximately \$5.1 million by the developers in constructing this project, and the fact the City Council previously authorized expending up to \$310,000 in economic development incentives for this development, staff is recommending the City Council authorize an additional \$7,596.29 through TIF rebates to the developer to satisfy the local match. As the table below shows, this additional TIF rebate will not increase the \$310,000 previously authorized by the City Council for economic development incentives:

	Original	Proposed
TIF Tax Rebates	\$ 290,000.00	\$ 297,596.29
Building Fee Waivers*	20,000.00	12,403.71
Total	\$ 310,000.00	\$ 310,000.00

Summary

* Not to exceed

Resolution 5643 approves Amendment #1 to the City's development agreement with the Mill Farm Partners L.L.C. The amendment increases the tax increment financing rebates by \$7,596.29, while also offsetting the development fee waivers by the same amount. Therefore, the City's total authorized economic development incentives for the development will remain at \$310,000.

Finally, it should be noted, the amendment also requires the developer to reimburse the City for our legal fees and out-of-pocket costs in processing this amendment.

ATTACHMENTS: Resolutions; Amendment to the Development Agreement; Letter from IFA; October 23, 2015 letter from Mill Farm Partners L.L.C.
REPORT PREPARED BY: City Administration
REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK
RECOMMENDED ACTION: Approve Resolutions.

2. b. Public Hearing on the Proposal to Enter into an Amendment to the Development Agreement by and between the City of Pella and Mill Farm Partners, LLC. No written or oral comments were received. Councilmember Vander Beek moved to close the public hearing, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, De Jong. NAYS: None. Motion carried.

2. c. Resolution No. 5643 entitled, "RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF AN AMENDMENT TO THE DEVELOPMENT AGREEMENT BY AND BETWEEN THE CITY OF PELLA AND MILL FARM PARTNERS, LLC.". Councilmember Vander Beek moved to approve, seconded by Councilmember De Jong. On roll call the vote was: AYES: Vander Beek, De Jong, Van Stryland, Schiebout, Peterson. NAYS: None. Motion carried.

E. PETITIONS & COMMUNICATIONS

NONE

F. PLANNING AND ZONING ITEMS

NONE

G. ADMINISTRATION REPORTS

NONE

H. RESOLUTIONS

1. Resolution No. 5644 entitled, "RESOLUTION APPROVING MORATORIUM ON THE ISSUANCE OF BUILDING PERMITS FOR SINGLE OR TWO FAMILY NEW CONSTRUCTION IN THE MAIN STREET AND WASHINGTON STREET GATEWAY CORRIDOR DISTRICTS". Councilmember Peterson moved to approve, seconded by Councilmember De Jong. On roll call the vote was: AYES: Peterson, De Jong, Van Stryland, Schiebout. NAYS: None. ABSTENTION: Dan Vander Beek. Motion carried.

SUBJECT: Resolution Ordering Specifications, Form of Contract, Notice to Bidders, Setting the Public Hearing, and Authorizing the Taking of Bids and Authorizing Bid Opening in Connection with West Substation 69kV Ring Bus Improvements for Furnishing 69 kV Control Panels.
DATE: December 15, 2015

BACKGROUND: This resolution establishes January 5, 2016 as the public hearing date and authorizes staff to take bids for 69 kV Control Panels. This material will be used in conjunction with the West Substation 69kV Ring Bus Improvements.

The material is described in general as follows:

Four (4) transmission line breaker control panels, two (2) distribution transformer control panels, one (1) transformer bus and breaker failure control panel, one (1) capacitor bank control panel, one (1) communications equipment panel, one (1) synchronism control panel with related controls and accessories.

Critical dates have been identified as:

December 17, 2015	Notice to Bidders Published
December 22, 2015	Bid Opening
January 5, 2016	Council Awards Contract
January 15, 2016	Supplier Submits Bonds and Signed Contract
January 19, 2016	Council Executes Contract

The engineer's estimated cost is \$264,000 for ten 69 kV Control Panels.

It is important to note that \$99,000 of these costs are eligible for reimbursement from the Midcontinent Independent System Operator (MISO) transmission rate recovery process. Another portion, \$93,000, will be reimbursed by Western Minnesota Municipal Power Agency (WMMPA), the financial agency of MRES that is funding the Red Rock Hydroelectric Project. The remaining \$72,000 are related to distribution functions and will be the responsibility of the City of Pella.

ATTACHMENTS: Resolution, Engineer's Estimate, Agreement, (Bid Documents on file at City Hall)

REPORT PREPARED BY: Electric Department

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve resolution.

2. Resolution No. 5645 entitled, "RESOLUTION ORDERING SPECIFICATIONS, FORM OF CONTRACT, NOTICE TO BIDDERS, SETTING DATE FOR PUBLIC HEARING, AND AUTHORIZING THE TAKING OF BIDS AND AUTHORIZING THE BID OPENING IN CONNECTION WITH THE 69 KV RING BUS IMPROVEMENTS FOR FURNISHING 69 KV CONTROL PANELS FOR THE CITY OF PELLA". Councilmember Schiebout moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Van Stryland, Peterson, De Jong. NAYS: None. Motion carried.

SUBJECT: Resolution Ordering Specifications, Form of Contract, Notice to Bidders, Setting the Public Hearing, and Authorizing the Taking of Bids and Authorizing Bid Opening in Connection with West Substation 69kV Ring Bus Improvements for Furnishing 69 kV Control Panels.

DATE: December 15, 2015

BACKGROUND: This resolution establishes January 5, 2016 as the public hearing date and authorizes staff to take bids for 69 kV Control Panels. This material will be used in conjunction with the West Substation 69kV Ring Bus Improvements.

The material is described in general as follows:

Four (4) transmission line breaker control panels, two (2) distribution transformer control panels, one (1) transformer bus and breaker failure control panel, one (1) capacitor bank control panel, one (1) communications equipment panel, one (1) synchronism control panel with related controls and accessories.

Critical dates have been identified as:

December 17, 2015	Notice to Bidders Published
December 22, 2015	Bid Opening
January 5, 2016	Council Awards Contract
January 15, 2016	Supplier Submits Bonds and Signed Contract
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It is important to note that \$99,000 of these costs are eligible for reimbursement from the Midcontinent Independent System Operator (MISO) transmission rate recovery process. Another portion, \$93,000, will be reimbursed by Western Minnesota Municipal Power Agency (WMMPA), the financial agency of MRES that is funding the Red Rock Hydroelectric Project. The remaining \$72,000 are related to distribution functions and will be the responsibility of the City of Pella.

ATTACHMENTS: Resolution, Engineer's Estimate, Agreement, (Bid Documents on file at City Hall)

REPORT PREPARED BY: Electric Department

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve resolution.

3. Resolution No. 5646 entitled, "RESOLUTION APPOINTING BANKERS TRUST COMPANY OF DES MOINES, IOWA, TO SERVE AS PAYING AGENT, NOTE REGISTRAR, AND TRANSFER AGENT, APPROVING THE PAYING AGENT AND NOTE REGISTRAR AND TRANSFER AGENT AGREEMENT AND AUTHORIZING THE EXECUTION OF THE AGREEMENT". Councilmember Schiebout moved to approve, seconded by Councilmember Peterson. On roll call the vote was: AYES: Schiebout, Peterson, De Jong, Vander Beek, Van Stryland. NAYS: None. Motion carried.

SUBJECT: \$4,000,000 Electric Revenue Capital Loan Notes, Series 2015

DATE: December 15, 2015

BACKGROUND: On December 1 2015, the City Council received bids and directed the sale of Electric Revenue Capital Loan Notes, Series 2015 in the amount of \$4,000,000 to D.A. Davidson & Co. of Denver, Colorado. It is important to note, the true interest cost for the bond sale to D.A. Davidson was 2.06% over a ten year term. Equally important to note, the proceeds from the Notes will be used to fund distribution and transmission improvements to the City's west substation.

In order to facilitate the bond sale to D.A. Davidson, the City Council will need to approve the following items:

Agenda Item H-3; Resolution No. 5645 – Appointing Bankers Trust as Paying Agent, Note Register, and Transfer Agent.

This resolution appoints Bankers Trust Company of Des Moines as paying agent, note registrar and transfer agent and authorizes the Mayor and City Clerk to sign the Agreement with Bankers Trust on behalf of the City.

As background, this agreement is necessary to comply with the requirements for governing the registration, transfer and payment of registered notes. It is important to note, the term of this agreement is over the life of the bond issue; however, it can be canceled by either party via a ninety day notice. In addition, the annual fee charged by Bankers Trust for these services is \$500.

Agenda Item H-4; Approval of Tax Exemption Certificate

The Tax Exemption Certificate sets out in detail a number of facts, promises and obligations which must be met and agreed to by the City in order to maintain these Notes as tax exempt. These requirements primarily include arbitrage requirements for the bond proceeds and restrictions for private duty use. It is important to note, staff has reviewed these requirements with legal counsel, and we are recommending approval of the tax exemption certificate.

Agenda Item H-5; Approval of Continuing Disclosure Certificate

The Continuing Disclosure Certificate requires the City to provide annual financial information and operating data to certain information repositories so long as the Notes are outstanding. In addition, the City is also obligated to provide notice to the repositories if certain material events occur which could impact the Municipal Electric Utility's ability to pay the principal and interest on the Notes. Potential material events include the following items:

1. Bond payment delinquencies or other material non-payment related defaults.
2. Unscheduled draws on debt reserve funds.
3. Adverse bond tax-exempt opinions issued by the IRS.
4. Bond rating changes.
5. Modifications to the rights of the bond holders.

Agenda Item H-6; Resolution No. 5646 – Approving Form of Loan Document and Authorize Issuance of \$4,000,000 in Electric Revenue Capital Loan Notes, Series 2015.

This resolution approves the terms and conditions for a form of loan document and authorizes the issuance of \$4,000,000 in Electric Revenue Capital Loan Notes, Series 2015.

The key terms are summarized below:

- 2.06% interest rate.
- 10 year term.
- Debt reserve fund will be funded by a \$334,375 cash contribution to the utilities debt service reserve fund.
- Payment from Electric Revenues.
- No rate increase necessary.

ATTACHMENTS: Resolutions, Bond Documents

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve the Resolutions and Certificates.

4. Approval of Tax Exemption Certificate. Councilmember Schiebout moved to approve, seconded by Councilmember De Jong. On roll call the vote was: AYES: Schiebout, De Jong, Vander Beek, Van Stryland, Peterson. NAYS: None. Motion carried.

5. Approval of Continuing Disclosure Certificate. Councilmember Schiebout moved to approve, seconded by Councilmember Peterson. On roll call the vote was: AYES: Schiebout, Peterson, De Jong, Vander Beek, Van Stryland. NAYS: None. Motion carried.

6. Resolution No. 5647 entitled, "A RESOLUTION APPROVING AND AUTHORIZING A FORM OF LOAN AGREEMENT AND AUTHORIZING AND PROVIDING FOR THE ISSUANCE AND SECURING THE PAYMENT OF \$4,000,000 ELECTRIC REVENUE CAPITAL LOAN NOTES, SERIES 2015, OF THE CITY OF PELLA, STATE OF IOWA, UNDER THE PROVISIONS OF THE CITY CODE OF IOWA, AND PROVIDING FOR A METHOD OF PAYMENT OF THE NOTES". Councilmember De Jong moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: De Jong, Schiebout, Peterson, Vander Beek, Van Stryland. NAYS: None. Motion carried.

7. Resolution No. 5648 entitled, "RESOLUTION APPROVING CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE'S REPRESENTATION FOR 2016". Councilmember Vander Beek moved to approve, seconded by Councilmember De Jong. On roll call the vote was: AYES: Vander Beek, De Jong, Van Stryland, Schiebout, Peterson. NAYS: None. Motion carried.

SUBJECT: Resolution Approving Representatives to the Central Iowa Regional Transportation Planning Alliance for 2016

DATE: December 15, 2015

BACKGROUND: The Central Iowa Regional Transportation Planning Alliance (CIRTPA) manages the distribution of federal funds provided through the state for the upkeep and improvement of roads.

Annually, they request its member governments to appoint or reappoint representatives to the CIRTPA Transportation Policy Committee (TPC) and the Transportation Technical Committee (TTC). The City of Pella is entitled to one primary representative and one alternate representative to both the TPC and the TTC.

This resolution approves Denny Buyert, Public Works Director, as the primary representative and Michael Brown, GIS Manager, as the alternate for both committees.

ATTACHMENTS: Resolution

REPORT PREPARED BY: Public Works Department

REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Approval resolution.

8. Resolution No. 5649 entitled, "RESOLUTION AUTHORIZING THE SUBMITTAL OF THE FIVE YEAR CAPITAL IMPROVEMENT PROGRAM FOR THE PELLA MUNICIPAL AIRPORT FOR POSSIBLE FY 2017 THROUGH FY 2021 FEDERAL AVIATION ADMINISTRATION GRANTS". Councilmember Vander Beek moved to approve, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, De Jong. NAYS: None. Motion carried.

SUBJECT: Resolution Authorizing the Submittal of the Five Year Capital Improvement Program for the Pella Municipal Airport for Possible FY 2017 Through 2021 Federal Aviation Administration (FAA) Grants.

DATE: December 15, 2015

BACKGROUND: Annually, the City of Pella is eligible to receive \$150,000 in entitlement funds from the federal government for improvements at the Pella Municipal Airport. To receive federal assistance, the City must submit to the Federal Aviation Administration (FAA) a projected five year Capital Improvement Program (CIP) and Long Range Needs Assessment.

The five year CIP can change annually with the needs and priorities of the facility, and the City is not obligated to undertake any of the projects. Rather, this plan will be used as a guide in drafting the capital improvement plan for the City's annual budget process. Major items included in the plan are:

- FY 2017 pavement repairs and joint sealing to the airport runway for an estimated cost of \$403,973.00. Funding for the CIP projects will be 90% from federal funds with a 10% local match as shown below.

	Federal--90%	Local--10%	Total
FY 2017	\$363,575.70	\$40,397.30	\$403,973.00

ATTACHMENTS: Resolution, Airport Improvement Program

REPORT PREPARED BY: Public Works Department

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve the resolution.

9. Resolution No. 5650 entitled, "RESOLUTION APPROVING CHANGE ORDER #1 WITH PELLA CONCRETE CONTRACTORS FOR THE JEFFERSON STREET RECONSTRUCTION PROJECT". Councilmember Schiebout moved to approve, seconded by Councilmember Peterson. On roll call the vote was: AYES: Schiebout, Peterson, De Jong, Vander Beek, Van Stryland. NAYS: None. Motion carried.

SUBJECT: Resolution Approving Change Order #1 for the Jefferson Street Reconstruction Project

DATE: December 15, 2015

BACKGROUND: This resolution approves Change Order #1 in the total amount of \$13,160 with Pella Concrete Contractors for the Jefferson Street Reconstruction Project. Listed below is a summary of the major Change Order additions:

1. \$5,760 for 324 linear feet of sidewalk on the south side of Jefferson Street to allow access from E 2nd Street.
2. \$5,750 to relocate the existing 6" sanitary sewer service to Pella Regional Hospital which was found to be in conflict with the new storm sewer.
3. \$2,900 to change the hospital's 6" water service to an 8" water service.
4. The remaining adjustments were minor quantity changes realized during the reconstruction.
5. The substantial completion date was changed from 60 days to 68 days. The additional days were allowed for an unexpected 300 feet of sidewalk that was needed, the relocation of the hospital's sanitary sewer service that was in conflict with the new storm sewer, and the relocation of a high pressure gas main by Alliant Energy. It should be noted that the contractor has used 65 of the 68 days with everything completed except a little grading and seeding that will be done in the spring (2 or 3 days). This segment of Jefferson Street is expected to be open by mid December.

Total for Change Order #1 is an increase of \$13,160.

If Council approves this resolution, the City's Contract with Pella Concrete Contractors would be revised from \$435,759 to \$448,919.

ATTACHMENTS: Resolution, Change Order #1

REPORT PREPARED BY: Public Works Department

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve resolution.

I. ORDINANCES

(Statutory rule may be waived and ordinance passed without further readings.)

NONE

J. CLAIMS

1. Abstract of bills No. 1949. Councilmember Schiebout moved to approve, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Schiebout, Van Stryland, Peterson, De Jong, Vander Beek. NAYS: None. Motion carried.

K. OTHER BUSINESS/*PUBLIC FORUM (any additional comments from the Public)

NONE

L. CLOSED SESSION

1. At 8:00 p.m., Councilmember Peterson moved to enter into closed session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental

body in that litigation, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Peterson, Vander Beek, Van Stryland, Schiebout, De Jong. NAYS: None. At 8:15 p.m., Councilmember Vander Beek moved to reconvene to regular session, seconded by Councilmember De Jong. On roll call the vote was: AYES: Vander Beek, De Jong, Van Stryland, Schiebout, Peterson. NAYS: None. Motion carried. No action was taken regarding this closed session.

M. PROCLAMTION

1. Proclamation Thanking Councilmember Dave Vander Horst for His Service. This proclamation was presented at the beginning of the meeting.

N. ADJOURNMENT

There being no further business claiming their attention, Councilmember Vander Beek moved to adjourn, seconded by Councilmember De Jong. On roll call the vote was: AYES: Vander Beek, De Jong, Van Stryland, Schiebout, Peterson. NAYS: None. Motion carried. Meeting adjourned at 8:18 p.m.

Policy and Planning Minutes
December 15, 2015

PRESENT: Mayor Jim Mueller, Mark De Jong, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, Larry Peterson

ABSENT: Dave Vander Horst

OTHERS: City Staff and Visitors

The Policy and Planning meeting began at 8:18 p.m. The only item on the agenda was a request from the Cellar Peanut Pub. As background, the Cellar Peanut Pub would like to open an establishment at 629 Franklin Street, which is in the Central Business District (CBD). The business would serve specialty micro brews from across the country. It would not brew them at this location, only sell them. Also, since it would only serve peanuts, which is considered "Cocktail Lounge" under current City Code, it would not be a restaurant.

The current City Code for the CBD does not permit "Cocktail Lounge" use. It is important to note the distinction in Code between a "Cocktail Lounge" use which includes the retail sale of alcoholic beverages for consumption on the premises, including taverns, bars, cocktail loungers and similar uses other than a restaurant. A general restaurant is permitted in the CBD, and this may include the sale of alcoholic beverages which conducted as a secondary feature of the use, producing less than fifty percent (50%) of the establishment's gross income.

At the December 1st Policy and Planning meeting, the direction given staff was to consider a text amendment versus a special use permit or rezoning. Specifically, Council wanted to potentially allow craft beer establishments in the Central Business District while maintaining the existing zoning restrictions for traditional bars and taverns. In researching this issue, staff did not find any other city that differentiates between craft beer establishments and taverns. Based on staff's research, it appears craft beer establishments are considered a tavern or bar from a use stand point. Furthermore, based on conversations with the Iowa State Planning and Zoning extension office, staff believes it could be problematic if the City tried to define permissible zoning uses based on the product sold (i.e. craft beer vs Budweiser, etc) rather than the allowable use.

Based on the direction staff received on December 1, 2015, it appeared Council wanted to allow craft beer establishments in the Central Business District but was also concerned with a potential proliferation of bars in the downtown.

After discussion, staff was directed to draft a text amendment with the following:

1. A craft beer establishment would be considered a bar or tavern.
2. Bars or taverns operating in the Central Business District (CBD) would need to obtain a special use permit. By requiring a special use permit, the Board of Adjustment will consider a number of items before a bar or tavern is allowed in the Central Business District. This could include, traffic conditions, operating hours, outside storage, development density, neighboring properties, and residential and church concerns. The Board of Adjustment would have wide authority in granting special use permits, and violations of the special use permit could result in immediate revocation of the permit.

After discussion, staff was directed to draft an ordinance that would limit the number of special use permits to two in the CBD. Since any zoning amendment is required to be initiated by the Planning and Zoning Commission, the item will be on the Planning and Zoning Special meeting agenda for January 11, 2016.

Concerning the special zoning issues with permitting microbreweries in the Central Business District, staff requested additional time to perform the necessary research on this issue.

The meeting adjourned at 9:12 p.m.

Respectfully Submitted,
Ronda Brown, City Clerk

September 18, 2015

Present: Arvin Van Zante, Lauri Amelse, Teresa Thompson, and Glenn Steimling

Staff: Jeanette Vaughan, Mallary Herring, Chandler Nunnikhoven, Kevin Vos, Cynthia Vaske, and Brenda Ross

Unless otherwise noted, all actions were taken unanimously.

Vaughan called the meeting to order at 12:03 p.m.

Minutes

Motion by Amelse, second by Thompson to approve the Community Services Board Meeting minutes of May 15, 2015.

Introductions

Introductions of staff and Community Services Board members were made.

Guiding Philosophy for the Pella Sports Park

Vaughan reviewed with staff and Board members the guiding philosophy verbiage for the Pella Sports Park. Van Zante asked whether a bike path will be constructed. Vaughan replied that Fields for Our Future, Inc. (FOF) will be contributing around \$300,000.00 for a bike trail, Vermeer will contribute approximately \$700,000.00, and the City of Pella will contribute around \$100,000.00. It is possible that a future referendum for the Community Center would include a bike trail.

Vaughan said FOF is working on designing an entrance sign for the Sports Park. Van Zante stated that he is concerned about the ability of children to reach the complex without a motorized vehicle. Vaughan replied that Garden & Associates, LTD will be working on the Vermeer portion of the land acquisition for a trail. She said the plan is to begin construction around Tulip Time 2016. The City did apply for a Rural Energy for America Program (REAP) grant, but the City was not awarded any funding. However, the City still has some available options.

Vaughan said, in looking at the Access and Safety portion of the Guiding Philosophy, that the April 1st through October 31st dates are flexible for when the complex will be open.

Vaughan referred to the Economic Vitality portion of the Guiding Philosophy. She said three-day tournaments would be difficult for the complex and staff to support. Steimling said having more than a two-day tournament for kids is difficult.

Vaughan referred to the Mechanics portion of the Guiding Philosophy. She said the proposed lottery for teams wanting to reserve practice times will be a quick process. It would be possible for teams to switch times amongst themselves after they are assigned. Vaughan mentioned that the practice and game times of users will be protected in their lease agreements with the City. However, there is the potential that a team's time may be bumped if they are not paying the City for usage of the facility.

In regards to the Use Fees portion of the Guiding Philosophy, Vaughan said she did three months of research on comparable facilities. She said the City will never be able to support the facility solely from fees. Oskaloosa's Lacey Recreation Complex charges \$1,500.00 per day for a non-local tournament, while the City is proposing to charge \$1,300.00 per day.

Vaughan said the City will run a concession stand similar to the one at the Aquatic Center. There is the potential for profit and bidding out the management of the concession stand is something the City could consider. She said Hy-Vee has not shown interest in managing it.

Vaughan referred to the Fields portion of the Guiding Philosophy. She said only City staff will be permitted to operate vehicles on fields. Van Zante asked what dragging a field entails. Vos said dragging a field involves scarifying it and filling in lows spots, using various techniques to keep the surface consistent and provide for drainage. He said hand raking done by those without proper training can cause issues, and the City wants to maintain a high-quality playing surface. Nunnikhoven said hand raking can cause material to be pushed into the grass, creating lips, which can create an unsafe area for players and cause injuries. Vos said the City wants to have a safe playing surface, while also being aesthetically pleasing.

Vaughan referred to the Storage portion of the Guiding Philosophy. She said Prairie Ridge Sports Complex in Ankeny, Iowa allows user groups to create sheds. The City may consider allowing sheds to be built that fit certain criteria.

Athletic Field Use Guidelines

Vaughan said the City's use application is standard, and the packet refers to the Sports Park, stand-alone fields, the Soccer Complex, and the tennis courts. She said the City will likely not have portable fencing available for a while, due to cost.

Vaughan referred to Appendix B: Rules and Regulations. She asked staff and Board members to let her know if something should be added to the list.

Steimling referred to Appendix C: Field Conditions. He asked if Vos will be the staff member charged with checking soil saturation of the fields. Vos replied yes.

Facility Use Agreement

Vaughan said, for tournaments, the City will need to collect more information than is currently requested on the Facility Use Agreement form. Amelse asked who will be responsible for making sure that the rules and regulations are followed. Vaughan replied that Vos will. She said if staff is working at the complex, they will take care of minor infractions. However, if anything serious occurs, then the Police will be called. Vos said it is helpful that the City will know who will be practicing when and on what field, so that could help narrow down who is at fault. Also, Vos will be present for tournaments. Vaughan said the City is tentatively looking into security systems for the complex. She said she was told by the Police Department to make sure that any cameras that are purchased have adequate resolution. Van Zante asked when there will be staff present at the Sports Park. Vaughan replied that staff will be present Monday through Friday and during tournaments. There will also be staff present on game nights to manage the concessions.

Steimling said an issue to consider is that of pedophiles. Thompson asked if the Sports Park parking lot is lighted. Nunnikhoven responded yes. Van Zante said the parking lot will likely be patrolled periodically by the police.

Steimling asked where the availability schedule for the complex will be posted. Vaughan replied that the schedule will be posted online. Staff will also post hard copies at the complex.

Thompson asked whether there will be batting cages at the complex. Vaughan said yes, and she is looking into batting cage charges, which could be worked into lease agreements with Little League. Nunnikhoven said batting cages are high traffic areas and require quite a bit of maintenance. Vaughan said she has looked into pitching machines and their associated costs. Thompson suggested reviewing the batting cages at the end of one year to see whether the need for pitching machines is there.

Vaughan referred to the sample lease agreement documents. She said whether a user group is charged per player or per team will depend on the level of service that they require. She said she did ask Little League whether they are interested in using the concession stands as a fundraising method, but they declined.

Vaughan said the fees range from \$10.00 to \$60.00 per participant and the City is looking at increasing the fees by \$10.00. She said Little League would pay approximately \$12,000 per season and the Pella Soccer Club would pay approximately \$6,000 per season. The Pella Soccer Club currently pays the City nothing for use of its fields.

Vaughan mentioned that users are paying for the convenience of having several sports in one place, hard surface parking, and permanent restrooms, among other things. Thompson asked whether local companies will be able to place signs at the complex for advertising purposes. Vaughan said no. Nunnikhoven said there has been discussion of having a donor wall on the side of the concession stand. Vaughan mentioned that advertising signs would be one more thing that would have to require maintenance. She said the City will work with special events, but there will not be advertising at the complex year round.

Amelse said she pays close to \$16.00 per person to watch her son play in indoor tournaments. She asked if Vaughan knew why many outdoor tournaments do not charge fees to those who come to watch. Vaughan said the City decided not to track whether users are making money from those coming to watch events.

Van Zante asked how the City defines a “for-profit” entity. Vaughan said Pella City Administrator Mike Nardini would like to eliminate the \$325.00 per day fee for a local not-for-profit tournament and only charge \$650.00 per day for local tournaments and \$1,300.00 per day for non-local tournaments. This would eliminate the for-profit and not-for-profit designations. She said \$650.00 will cover staff, but not materials. However, the City is not in this to make money. Ross said non-local tournaments will benefit the local economy, with hotel stays, restaurant visits, etc. Vaughan said Lacey Recreation Complex books 17 to 18 tournaments per year. Van Zante said even if the City books 15 non-local tournaments per year, that is only \$39,000.00 in revenue. The operating cost of the complex are estimated to be \$175,000.00 per year.

Vaughan mentioned that while Pella will charge less than Lacey Recreation Complex, Pella has one less field. She said several user groups are interested in renting both the Lacey and Pella complexes for tournaments. Vos said with the Soccer Complex, there is more mowing, grass seed, and fertilizer involved. Also, it takes longer to mark soccer fields than baseball fields. Steimling said he can see people wanting to use the green space for activities other than soccer or cricket, such as ultimate Frisbee.

Vaughan said it has been brought to her attention that some City Council members do not want any of the in-town fields in use next year, once the complex is open. Nunnikhoven said he disagrees and it is important for communities to have neighborhood ball fields.

Thompson asked how users will be notified of the lottery system. Vaughan said it will be posted on the City website, in local newspapers, and through word-of-mouth. She said the City also has contact information for previous users.

Motion by Van Zante, second by Steimling to approve the Guiding Philosophy for the Pella Sports Park.

Motion by Van Zante, second by Steimling to approve the 2015 Fee Schedule, with the elimination of the \$325.00 per day fee for local non-profit tournaments and the elimination of the distinction between for-profit and non-profit users.

Amelse said it is apparent that a lot of research went into these documents being reviewed.

Updates

Van Zante said 1,517 people attended Union Street Players' recent production of Fiddler on the Roof. He said the drama camp was also well-received.

Vaughan reported that 715 surveys were returned regarding Community Center usage.

Next Meeting

The next meeting is scheduled for Friday, November 20, 2015 at noon in room 204 of the Community Center.

Adjournment

Motion by Amelse, second by Van Zante to adjourn at 1:18 p.m.

Respectfully submitted:

Cynthia Vaske

September 18, 2015

Board of Adjustment
Meeting Minutes
November 9, 2015

1.) Call the meeting to Order

Chairperson Jim Corbett called the meeting of the Board of Adjustment to order at 6:00 p.m.

2.) Roll Call.

Members Present: Jim Corbett, Vince Nossaman, Merlan Rolffs, John Van Den Berg, Lyle Vander Meiden, Mike Vander Wert, Karissa Hastings.

Members Absent: Glenn Van Wyk.

Others Present: Mike Nardini – City Administrator, George Wesselhoft – Planning and Zoning Director, Jerry Byers – Board Secretary, Dwaine Meyer, Dan Vander Beek, Ross Davidson, T Waldmann Williams, Brett Wiersma, Emily Wiersma, Kosta Bastas, Renee Bastas, Wayne Steinstra, Jim Nieboer, Lauri Nieboer, Merlan Van Dyk, Verna Van Dyk, Keith Van Nimwegen, Joe Seekamp, Sherri Seekamp, JoAnne Dyar, Gary Van Vark, Michael Robinson, Christine Robinson, Caleb Woods, Dennis Vander Beek, Joyce Vander Beek, Darrell Dobernecker, Adam Hale, Jacqueline Hale, Dan Spotten, Jen Spotten, Fred Kreykes, Wally Pelds, Dennis Vander Horst, Mike Brown, Ronda Brown, Bob Van Essen, Willeda Van Essen, Ken Haman, Joan Haman, Rhonda Kermode, Dave Kermode, Rich Heimstra, Eileen Heimstra, Ray Bisbee, Julie Bisbee, Jim De Boer, Jane Smith.

3.) Approval of Agenda

Merlan Rolffs made a motion to approve the agenda as submitted. Mike Vander Wert seconded the motion. Upon vote, all voted yes. The agenda was approved.

4.) Approval of Minutes

John Van Den Berg made a motion to approve the Minutes of the September 22, 2015 meeting as submitted. Lyle Vander Meiden seconded the motion. Upon vote, all voted yes. The minutes were approved as submitted.

5.) Public Hearing on Variance Application by Casey's Marketing Company for a proposed new Convenience Store (Casey's General Store) located at 505-513 Main Street and 705 Union Street.

Chairperson Corbett asked Mr. Byers if there were any written. No written comments were received.

Chairperson Corbett informed the crowd that the Board of Adjustment was a nine member board and that seven members were present and a minimum of five members would have to vote yes for any motion to pass. He continued by stating that the applicant could ask for a continuance until all Board members were present.

David Kermode, neighbor at 510 Broadway, spoke to the Board about how fast the process was going and that they had only seven days from receiving notice about the project. He indicated that more time would allow them the time to compile a list of objections.

Mr. Chairman said that the applicant can ask for a continuance but was unsure if an audience member could.

Bob Benton, City Attorney, asked Mr. Kermode if he was asking because he wanted the delay or because he wanted more than seven members of the Board present.

Mr. Kermode stated that democratic process would be better served with a delay.

Michael Robinson, neighbor at 513 Broadway, asked for a continuance due to he felt that it was poorly announced to the neighborhood. He continued by stating that he didn't get a notice and he felt that the meeting did not live up to the spirit of the Iowa Open Meetings Act. He continued by stating that this was a rush to judgement and a foregone conclusion that the Board was going to grant a variance. He continued by stating that this is not how a democracy is supposed to work, and he would like a continuance so others could be informed of the meeting.

Mr. Benton informed the audience that only the applicant (Casey's General Stores) could ask for a continuance.

Discussion ensued.

Wally Pelds, with Leo Pelds Engineering, representing Casey's General Stores, stated that they were not opposed to deferring this to allow citizens more time to review the information presented. They did not ask for this timeline, they are just complying with what was asked of them by the law.

Mr. Benton stated that Casey's would have to request a continuance or not.

Mr. Pelds respectively requested a continuance for the next meeting.

There was discussion as to the Board's next action and the request to have all members present.

Vince Nossaman made a motion to support the continuance request of Casey's General Stores.

Merlan Rolffs seconded the motion.

Upon vote, motion passed seven to zero to allow for the continuance request.

6.) Other Business

None

7.) Adjournment

The meeting adjourned at 6:18p.m.

Respectfully submitted,
Jerry Byers
Building Official

Community Development Committee
Special Meeting Minutes
September 16, 2015

1.) Acting Chairman Vote

Robyn Van Berkum nominated Wayne Stienstra as acting Chairperson. Lorie Parisee seconded the motion. Upon vote, motion passed unanimously.

2.) Call the Meeting to Order

The meeting of the Community Development Committee was called to order by acting Chairperson Wayne Steinstra at 5:30 p.m.

3.) Roll Call.

Members Present: Linda Groendendyk, Phil Groendendyk, Mike Kiser, Lori Parisee, Wayne Stienstra, Robyn Van Berkum, Dennis Vander Beek, Patsy Cody (5:44).

Members Absent: Jerry Brummel, Jody Lautenbach, Ginny Moore.

Others Present: George Wesselhoft – Director of Planning and Zoning, Jerry Byers – CDC Secretary, Travis DeWitt – Pro Image Sign & Lighting.

4.) Sign Permit – Mattress Wholesale Center

Travis DeWitt, representative for Mattress Wholesale Center, 504 Oskaloosa Street, Pella, Iowa, spoke to the Committee about what he feels was a temporary solution to an existing problem due to the existing canopies located at the old Movie Gallery property.

He continued by stating there was a temporary lease and the owner doesn't want to put money into a sign, until the business establishes a footing, in the community, and signs a long term lease.

Lori Parisee asked if there was a logo for Mattress Wholesale Center.

Mr. DeWitt stated that the design submitted is the same signage used on all of the stores and was his brand.

Mr. DeWitt said that the reason they did such a large white area on the signs is that the old Movie Gallery was so large and they had to cover up the old sign.

Robyn Van Berkum asked about covering the old sign with something that had a more attractive shape.

There was discussion about shape of the sign.

Mr. DeWitt stated that in his professional opinion that the awning has to come down at some time to provide a professional looking sign.

The Committee gave Mr. DeWitt some input for design options.

Discussion ensued.

Mr. DeWitt said he would submit a couple new sign options to Planning and Zoning Staff for approval by the Sign Sub-Committee.

Lori Parisee made a motion to have Mattress Wholesale Warehouse submit two addition options with pin stripping in the corners to soften the sign. The options will be reviewed by subcommittee as well as emailed to all Committee members for input.

Linda Groendendyk second the motion.

Upon vote, motion passed 8 to 0.

5.) Approval of Minutes

Approval of the August 26, 2015 Special Meeting minutes were approved as submitted.

6.) Other Business

There was discussion about downtown vacancies and business use and percentage of retail.

7.) Adjourn

Acting Chairperson Wayne Stienstra adjourned the meeting at 6:06 p.m.

Respectfully submitted.
Jerry Byers
Building Official



THE
CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: C-3-a

SUBJECT: Official Newspaper Designation

DATE: January 5, 2016

BACKGROUND: The Iowa Code requires the City of Pella to designate an official newspaper for legal publications. The Pella Chronicle has a long relationship with the City and meets all four requirements outlined in the Code of Iowa Chapter 618.3 which are:

1. A newspaper of general circulation that has been published at least once a week for at least fifty weeks per year within the area and regularly mailed through the post office of entry for at least two years.
2. Has a list of subscribers who have paid, or promised to pay, at more than a nominal rate, for copies to be received during a stated period.
3. Devotes at least 25% of its total column space in more than one-half of its issues during any 12 month period to information of a public character other than advertising.
4. Is paid for by at least 50% of the persons or subscribers to whom it is distributed.

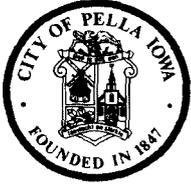
Staff recommends designating the Pella Chronicle as the official newspaper for 2016 for the City of Pella.

ATTACHMENTS: None

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Designate the Pella Chronicle as the Official Newspaper for 2016.



THE
CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: C-3-b

SUBJECT: Renewal of Class E Liquor License for Wal-Mart Stores, Inc.

DATE: January 5, 2016

BACKGROUND: Wal-Mart Stores, Inc., DBA Wal-Mart Supercenter #751, located at 1650 Washington Street, has applied for renewal of their Class E Liquor License with wine, carryout beer, and Sunday Sales privileges. The application was completed with the State online. The term of the new license is twelve months and would expire January 31, 2017.

ATTACHMENTS: Application

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve renewal.

City: Rogers State: Arkansas Zip: 72758
Position: SVP & Chief Compliance
Officer
% of Ownership: 0.00% U.S. Citizen: Yes

Jeff Davis

First Name: Jeff Last Name: Davis
City: Rogers State: Arkansas Zip: 72758
Position: Treasurer
% of Ownership: 0.00% U.S. Citizen: Yes

Andrea Marie Lazenby

First Name: Andrea Marie Last Name: Lazenby
City: Rogers State: Arkansas Zip: 72745
Position: Assistant Secretary
% of Ownership: 0.00% U.S. Citizen: Yes

James Robert Renfrow

First Name: James Robert Last Name: Renfrow
City: Fayetteville State: Arkansas Zip: 72701
Position: Asst. Sec
% of Ownership: 0.00% U.S. Citizen: Yes

Insurance Company Information

Insurance Company:	<u>Safeco Insurance Co</u>		
Policy Effective Date:	<u>02/01/2016</u>	Policy Expiration	<u>01/01/1900</u>
Bond Effective	<u>2</u>	Dram Cancel Date:	
Outdoor Service Effective		Outdoor Service Expiration	
Temp Transfer Effective		Temp Transfer Expiration Date:	



THE
CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: D-1a & 1b

SUBJECT: Resolution Approving Plans, Specifications, Form of Contract, Estimate of Costs, Receiving Bids, and Making Award of Contract for Furnishing 69kV Control Panels for the West Substation Ring Bus Conversion Project

DATE: January 5, 2016

BACKGROUND: This resolution approves plans, specifications, form of contract, estimate of costs, receives bids, and makes award of contract for furnishing 69kv control panels for the West Substation Ring Bus Conversion Project. Listed below is a description of the project material:

Four (4) transmission line breaker control panels, two (2) distribution transformer control panels, one (1) transformer bus and breaker failure control panel, one (1) capacitor bank control panel, one (1) communications equipment panel, one (1) synchronism control panel with related controls and accessories.

At the bid opening on December 22, 2015, three bids were received and are summarized below.

Electrical Power Products (EP ²)	\$251,559
HK Scholz	\$255,800
Schweitzer Engineering Laboratories	\$400,538

After reviewing the bid proposals, the project Engineer, DGR, recommends awarding the contract to Electrical Power Products (EP²) of 1800 Hull Avenue, Des Moines in the amount of \$251,559. The engineer's estimate was \$264,000. The Electric Distribution Superintendent is very familiar with EP², having commissioned many substation control buildings in previous years, and believes the company's quality control is exceptional.

It is important to note that \$100,032 of these costs are eligible for reimbursement thru the Midcontinent Independent System Operator (MISO) transmission rate recovery process. In addition, \$90,433, will be reimbursed by Western Minnesota Municipal Power Agency (WMMPA), the financial agency of MRES that is funding the Red Rock Hydroelectric Project. The remaining \$61,094 will be part of the substation distribution upgrades.

This resolution approves the purchase of the 69kV control panels from EP² in the amount of \$251,559 and authorizes the Electric Distribution Superintendent to issue the notice to proceed once the Agreements are in proper order and fully executed.

ATTACHMENTS: Resolution, Bid Summary, Engineer's Recommendation

REPORT PREPARED BY: Electric Department

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Approve resolution.

RESOLUTION NO. 5651

RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT,
ESTIMATE OF COSTS, RECEIVING BIDS, AND MAKING AWARD OF CONTRACT FOR
FURNISHING 69KV CONTROL PANELS FOR THE WEST SUBSTATION RING BUS
CONVERSION PROJECT

WHEREAS, the City of Pella owns and operates an electric utility that provides electricity to residents of the City of Pella and also to residents outside the City limits but within the service area boundary established by the State of Iowa; and,

WHEREAS, on the 15th day of December, 2015 plans, specifications, form of contract, and estimate of costs were filed with the Clerk for material for the West Substation Ring Bus Conversion Project; the material more specifically described as:

69 kV Control Panels consisting of: Four (4) transmission line breaker control panels, two (2) distribution transformer control panels, one (1) transformer bus and breaker failure control panel, one (1) capacitor bank control panel, one (1) communications equipment panel, one (1) synchronism control panel with related controls and accessories.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA,
IOWA:

Section 1. That said plans, specifications, form of contract, and estimate of costs for the 69kV Control Panels are hereby adopted.

Section 2. The engineer's estimate of costs was \$264,000.

Section 3. The following bid for the 69 kV Control Panels be accepted, the same being the lowest responsible bid received for the materials:

Award Bid to: Electrical Power Products, Inc.
1800 Hull Ave.
Des Moines, IA 50313

Bid Amount: \$251,559

Section 4. That the Mayor and Clerk are hereby directed to execute the contract with Electrical Power Products for 69 kV Control Panels for the West Substation Ring Bus Conversion Project.

Section 5. The Electric Superintendent is authorized to issue the notice to proceed once Agreements are in proper order and fully executed.

PASSED and ADOPTED this 5th day of January, 2016.

James Mueller, Mayor

ATTEST: _____
Ronda Brown, City Clerk

BID SUMMARY

**FURNISHING 69 kV CONTROL PANELS
CITY OF PELLA
PELLA, IOWA**



ENGINEERING
1302 South Union Street
Rock Rapids, IA 51246
DGR Project No. 414943

December 22, 2015
1:30 p.m.
City Office; 825 Broadway

Bidder and Address	Bid Security	Total Base Price	Comments
Electrical Power Products, Inc. 1800 Hull Avenue Des Moines, IA 50313	10% Bid Bond	\$251,559.00	Delivery: Approximately 6/8/16
Harold K Scholz Company 7800 Serum Avenue Ralston, NE 68127	10% Bid Bond	\$255,800.00	Delivery: By 7/22/16 per contract
Schweitzer Engineering Laboratories, Inc. 2350 NE Hopkins Court Pullman, WA 99163	10% Bid Bond	\$400,538.00	Delivery: By 7/22/16 per contract

*Nine (9) full relay and control panels and one (1) sync panel



December 23, 2015

Nate Spurgeon
Superintendent – Electric Distribution
City of Pella
222 Truman Road
Pella, IA 50219

**Re: Recommendation of Award of Contract
Furnishing 69 kV Control Panels
DGR Project No. 414943**

Dear Nate:

We have reviewed the bids received on December 22, 2015 for the above referenced project. Three (3) bids were received; a summary of the bid results is enclosed. We have checked the bids for mathematical accuracy and compliance with the bid specifications. We are hereby prepared to offer the following recommendation.

The low bidder, Electrical Power Products, Inc. (EP2), submitted a price of \$251,559.00. DGR Engineering has worked previously with EP2 on numerous substation projects and has no concerns with the quality of their product or their capability to perform well on this contract.

Thus, we recommend that you award this contract to EP2 for a total price of \$251,559.00. As directed in the bidding instructions, note that taxes, as applicable, are not included in this price and will be added to the final invoice.

Please review our recommendation and feel free to contact Dennis or me with any questions you or the Council may have. Please let us know when an award has been made, and we will prepare the contract documents for signatures.

Sincerely,

DGR Engineering

A handwritten signature in black ink that reads 'Paul Konechne'.

Paul Konechne, P.E.
PDK:djh



THE

CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: H-1

SUBJECT: Resolution Approving an Amendment to a Development Agreement with Castle Metal, Inc.

DATE: January 5, 2016

BACKGROUND:

This resolution approves an amendment to the City's development agreement with Castle Metal that was approved by Council on July 1, 2014. The development agreement was necessary for Castle Metal to secure financial incentives from the Iowa Economic Development Authority (IEDA). Recently, City staff was contacted by the attorney representing Castle Metal, Inc. who indicated that due to financial concerns, the timeline for the project had been delayed. As a result, Castle Metal is not able to complete construction or hire new employees by the deadlines provided in the approved development agreement. As a result, Castle Metal, Inc. has requested to amend the development agreement, to extend the project's completion and milestone dates by one year. In addition to the amending of associated dates, they have also requested a change in the tax increment financing (TIF) rebate schedule to accommodate the upcoming sunset date associated with the City's associated TIF district. It should be noted that while the proposed TIF rebate schedule has changed, the total amount of all incentives, including TIF, will remain the same.

Background Information

As a reminder, Castle Metal, Inc. is a subsidiary of Kasteel Metal B.V., which is a leading Dutch worker of steel and aluminum. Castle Metal plans to lease a 40,000 square foot existing facility within the corporate limits in order to conduct its specialty steel working operations. Specialties will be laser cutting, automatic bending and robot welding in combination with after-treatment as pickling and powder coating. Stainless steel parts for milking robots will be the company's main focus. These products will be sold only to Lely USA with the possibility of additional customers being added once the company is established in Pella.

Project Description

Castle Metal has proposed to lease a facility located at 214 S. Clark Street. To prepare the facility for production, extensive improvements would need to be made that include the construction of new walls, improvements to the foundation, and installation of heating, cooling, and ventilation systems.

Castle Metal estimates the required investment to the existing facility will be approximately \$290,000 in real property improvements and \$2,955,000 for machinery and equipment. In addition, within three years Castle Metal is expected to create twenty-six high quality jobs. It is important to note, Castle Metal believes twenty-five of these new positions would have a wage of \$17.54 per hour or greater by the third year.

Economic Development Assistance

As previously mentioned, in order to secure the financial incentives from the Iowa Economic Development Authority, Castle Metal, Inc. is required to secure a local match equivalent to 20% of the direct financial assistance provided by the IEDA and the required match for the tax credits provided by IEDA, which is based on the value of increased local taxes computed under the five year sliding scale used for tax abatement under Chapter 427 of the Iowa Code.

Listed below is a comparison of the financial incentives approved in the original agreement by IEDA and the City of Pella:

Financial Incentive	IEDA Contribution	City of Pella Contribution
Forgivable Loan	\$100,000	\$20,000
60 month no interest loan	100,000	20,000
Tax Credits	184,200	-
Tax Increment Financing	-	21,100
Total Incentives	<u>\$384,200</u>	<u>\$61,100</u>

Proposed Amendment

The following are the proposed material requests from the Developer as they relate to the original agreement:

<u>Items</u>	<u>Original</u>	<u>Amended</u>
Period to Construct	Minimum Improvements must be completed by December 31, 2015	Minimum Improvements must be completed by December 31, 2016
First Full Assessment	First Assessment including improvements is January 1, 2016	First Assessment including improvements is January 1, 2017
Original Valuation	The date which establishes the base value is January 1, 2015	The date which establishes the base value is January 1, 2016
Employment Requirements	26 Full Time Employees - November 1, 2016 thru October 15, 2021	26 Full Time Employee s - November 1, 2017 thru October 15, 2022
Economic Dev Grants	June 1, 2018 75% of Tax Increments for Fiscal Year 17-18 June 1, 2019 60% of Tax Increments for Fiscal Year 18-19 June 1, 2020 45% of Tax Increments for Fiscal Year 19-20 June 1, 2021 45% of Tax Increments for Fiscal Year 20-21	June 1, 2019 75% of Tax Increments for Fiscal Year 18-19 June 1, 2020 75% of Tax Increments for Fiscal Year 19-20 June 1, 2021 75% of Tax Increments for Fiscal Year 20-21
Termination Date	December 31, 2021	December 31, 2022

It should be noted that the proposed amendment is wholly contingent on the approval of Castle Metal receiving an extension from the Iowa Economic Development Authority, to which they are expected to present by April of 2016.

Summary

Castle Metal, Inc. has requested to delay their economic development project by one year and amend the contract to allow for such a delay. In addition to the amending of associated dates, they have also requested a change in the TIF rebate schedule to accommodate the upcoming sunset date associated with the City's associated TIF district. While the proposed TIF rebate schedule has changed, the total amount of all incentives, including TIF, will remain the same. In addition, this amendment is contingent on Castle Metal, Inc. receiving approval from the Iowa Economic Development Authority (IEDA). If Castle Metal, Inc. has not received approval by December 31, 2016 from the IEDA to amend the State Agreement to extend the time for construction of the project, this amendment is null and void.

ATTACHMENTS: Resolution

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve resolution.

January 5, 2016

The City Council of the City of Pella in the State of Iowa, met in _____ session, in the Public Safety Complex, 614 Main Street, Pella, Iowa, at 7:00 o'clock P.M., on the above date. There were present Mayor _____, in the chair, and the following named Council Members:

Absent: _____

* * * * *

The Council then considered the proposed action and the extent of objections thereto.

Whereupon, Council Member _____ introduced and delivered to the Clerk the Resolution hereinafter set out entitled "RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF AN AMENDMENT TO THE AGREEMENT FOR PRIVATE DEVELOPMENT BY AND BETWEEN THE CITY OF PELLA AND CASTLE METAL, INC., and moved:

 that the Resolution be adopted.

 to ADJOURN and defer action on the Resolution and the proposal to the meeting to be held at _____ o'clock __.M. on the _____ day of _____, 2016, at this place.

Council Member _____ seconded the motion. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the measure duly adopted.

RESOLUTION NO. 5652

RESOLUTION APPROVING AND AUTHORIZING EXECUTION OF
AN AMENDMENT TO THE AGREEMENT FOR PRIVATE
DEVELOPMENT BY AND BETWEEN THE CITY OF PELLA AND
CASTLE METAL, INC.

WHEREAS, by Resolution No. 4016, adopted February 18, 2003, this Council found and determined that certain areas located within the City are eligible and should be designated as an urban renewal area under Iowa law, and approved and adopted the Pella Business Corridor Urban Renewal Plan (the "Plan") for the Pella Business Corridor Urban Renewal Area (the "Urban Renewal Area" or "Area") which unified several urban renewal areas of the City consisting of the Molengracht, West Interchange and Southgate Urban Renewal Areas. The Pella Business Corridor Urban Renewal Plan has been further amended 5 times, most recently by Amendment No. 5 approved by Resolution No. 5371 on August 20, 2013, and the plan, as amended, is hereinafter referred to as the "Urban Renewal Plan", described therein, which Plan, as amended, is on file in the office of the Recorder of Marion County; and

WHEREAS, it is desirable that properties within the Area be redeveloped as part of the overall redevelopment area covered by said Plan; and

WHEREAS, the City and Castle Metal, Inc. (the "Developer") previously entered into that certain Agreement for Private Development dated the 10th day of September 2014 ("Agreement") wherein the Developer agreed to construct certain Minimum Improvements on property located within the Urban Renewal Area; and

WHEREAS, due to delays with the Project, the City and Developer now desire to amend the Agreement to extend the timeline for completion and modify the schedule of Economic Development Grants described in the Agreement; and

WHEREAS, the Amendment proposes that the City will make up to three (3) consecutive annual payments of a percentage of Economic Development Grants to Developer, the cumulative total for all such payments not to exceed the lesser of \$21,100, or the amount accrued under the formula outlined in the proposed Amendment, under the terms and following satisfaction of the conditions set forth in the Amendment; and

WHEREAS, Iowa Code Chapters 15A and 403 authorize cities to make loans and grants for economic development in furtherance of the objectives of an urban renewal project and to appropriate such funds and make such expenditures as may be necessary to carry out the purposes of said Chapters, and to levy taxes and assessments for such purposes; and

WHEREAS, the Council has determined that the Amendment is in the best interests of the City and the residents thereof and that the performance by the City of its obligations thereunder is a public undertaking and purpose and in furtherance of the Plan and the Urban Renewal Law and, further, that the Amendment and the City's performance thereunder is in furtherance of appropriate economic development activities and objectives of the City within the

meaning of Chapters 15A and 403 of the Iowa Code taking into account any or all of the factors set forth in Chapter 15A, to wit:

- a. Businesses that add diversity to or generate new opportunities for the Iowa economy should be favored over those that do not.
- b. Development policies in the dispensing of the funds should attract, retain, or expand businesses that produce exports or import substitutes or which generate tourism-related activities.
- c. Development policies in the dispensing or use of the funds should be targeted toward businesses that generate public gains and benefits, which gains and benefits are warranted in comparison to the amount of the funds dispensed.
- d. Development policies in dispensing the funds should not be used to attract a business presently located within the state to relocate to another portion of the state unless the business is considering in good faith to relocate outside the state or unless the relocation is related to an expansion which will generate significant new job creation. Jobs created as a result of other jobs in similar Iowa businesses being displaced shall not be considered direct jobs for the purpose of dispensing funds; and

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF PELLA IN THE STATE OF IOWA:

Section 1. That the performance by the City of its obligations under the Amendment, including but not limited to making of loans and grants to the Developer in connection with the development of the Development Property under the terms set forth in the Amendment, be and is hereby declared to be a public undertaking and purpose and in furtherance of the Plan and the Urban Renewal Law and, further, that the Amendment and the City's performance thereunder is in furtherance of appropriate economic development activities and objectives of the City within the meaning of Chapters 15A and 403 of the Iowa Code, taking into account the factors set forth therein.

Section 2. That the form and content of the Amendment, the provisions of which are incorporated herein by reference, be and the same hereby are in all respects authorized, approved and confirmed, and the Mayor and the City Clerk be and they hereby are authorized, empowered and directed to execute, attest, seal and deliver the Amendment for and on behalf of the City in substantially the form and content now before this meeting, but with such changes, modifications, additions or deletions therein as shall be approved by such officers, and that from and after the execution and delivery of the Amendment, the Mayor and the City Clerk are hereby authorized, empowered and directed to do all such acts and things and to execute all such documents as may be necessary to carry out and comply with the provisions of the Amendment as executed.

PASSED AND APPROVED this ____ day of _____, 2016.

Mayor

ATTEST:

City Clerk

AMENDMENT TO AGREEMENT FOR PRIVATE DEVELOPMENT

DEVELOPER: Castle Metal, Inc.
AMENDMENT NUMBER: One
EFFECTIVE DATE: January ____, 2016

THIS AMENDMENT TO AGREEMENT FOR PRIVATE DEVELOPMENT is made by and between the CITY OF PELLA, IOWA, a municipality (hereinafter called "City"), established pursuant to the Code of Iowa and acting under the authorization of Chapters 15A and 403 of the Code of Iowa, as amended ("Urban Renewal Act"), and CASTLE METAL, INC., an Iowa corporation ("Developer").

WHEREAS, pursuant to the Agreement for Private Development ("Agreement"), Developer has agreed to occupy certain real property, build certain Minimum Improvements, and create and retain employment in the community by December 31, 2015;

WHEREAS, the Developer has requested an amendment of the Agreement to extend the period of time by which Developer is required to meet its obligations under the Agreement; and

WHEREAS, the Developer has requested an amendment to the schedule of property tax rebates to be provided by the City pursuant to the Agreement; and

WHEREAS, the City Council approved the Developer's requested amendment to the Agreement, effective as of the Effective Date stated above.

NOW, THEREFORE, the Agreement is amended as follows:

1. **EXTENSION OF PERIOD TO CONSTRUCT MINIMUM IMPROVEMENTS.** All references to the date by which the Minimum Improvements must be constructed in Section 2.2(k), Section 3.3, Section 8.3(a)(iii), Section 10.1, Section 10.2, and Exhibit B shall be changed from "December 31, 2015" or "December 2015" to "December 31, 2016".
2. **DATE OF FIRST FULL ASSESSMENT.** All references to the date upon which the Minimum Improvements will first be subject to full assessment for property tax purposes in Section 10.1 and Section 10.2 shall be changed from "January 1, 2016" to "January 1, 2017."
3. **VALUE OF EXISTING FACILITIES.** The reference in Section 10.1 to the date at which the value of the existing facilities located on the Development Property will be established for purposes of determining the amount of Economic Development Grants to which Developer is entitled for the construction of the Minimum Improvements shall be changed from "January 1, 2015" to "January 1, 2016."
4. **DATES OF EMPLOYMENT.**
 - a. All references in Section 6.6 to the date by which Developer is required to hire and employ at least 26 Full-Time Equivalent Jobs at the Minimum Improvements shall be changed from "October 1, 2016" and "November 1, 2016" to "November 1, 2017."

b. The reference in Section 6.6 to the date through which Developer is required to maintain at least 26 Full-Time Equivalent Jobs at the Minimum Improvements shall be changed from "October 15, 2021" to "October 15, 2022."

5. DATES OF CERTIFICATIONS.

a. All references in Section 6.6 and Section 6.7 to the date of the Developer's first certification shall be changed from "October 15, 2016" to "October 15, 2017."

b. The reference in Section 6.7 to the date of the Developer's last certification shall be changed from "October 15, 2021" to "October 15, 2022."

c. All references in Section 6.6 and Section 6.7 to the date of the first certification for which Developer must maintain an average of 26 Full-Time Equivalent Jobs shall be changed from "October 15, 2017" to "October 15, 2018," and the reference in Section 6.6 to the period during which such average is calculated shall be changed from "November 1, 2016 to October 1, 2017" to "November 1, 2017 to October 1, 2018."

d. The reference in Section 8.3(a)(ii) to the date by which the City will determine that the certification provided by Developer indicates that Developer is in compliance with the obligations of the Agreement shall be changed from "2017" to "2018."

6. DATES OF FORGIVENESS OF FORGIVABLE LOAN. The reference in Section 8.3(a) to the beginning of the five-year period over which the forgivable loan granted by the City to the Developer will be forgiven assuming all obligations are met shall be changed from "December 31, 2017" to "December 31, 2018."

7. DATES OF ECONOMIC DEVELOPMENT GRANTS.

a. The reference in Section 10.1 to the date of debt certification to the Auditor by the City for purposes of the Economic Development Grants shall be changed from "December 1, 2016" to December 1, 2017."

b. All references in Section 10.1 to the date on which the Economic Development Grants will commence shall be changed from "June 1, 2018" to "June 1, 2019."

c. The schedule of dates and percentages for the Economic Development Grants in Section 10.1 shall be deleted and replaced with the following:

June 1, 2019	75% of Tax Increments for Fiscal Year 18-19
June 1, 2020	75% of Tax Increments for Fiscal Year 19-20
June 1, 2021	75% of Tax Increments for Fiscal Year 20-21

d. The date referenced in the fifth paragraph of Section 10.1 describing the impact of delays in the completion of the Minimum Improvements shall be changed from "June 1, 2019" to "June 1, 2020," and the maximum years over which rebates will be received by Developer shall be changed from "4 years" to "3 years."

e. The example in the fourth paragraph of Section 10.2 shall be deleted and replaced with the following:

Example: assuming completion by December 2016 and first full assessment on January 1, 2017, if Developer certifies in October 2017 and the City certifies to the County by December 1, 2017, the first Economic Development Grant would be paid to Developer on June 1, 2019 (for 75% of the Tax Increment for fiscal year 2018-2019).

- f. The description in Section 10.3 of the period over which the Economic Development Grants are to be paid shall be changed from “four years” to “three years.”
8. **TERMINATION DATE.** The date referenced in Section 13.8 and Exhibit D by which the Agreement will terminate, unless terminated earlier under the provisions of the Agreement, shall be changed from “December 31, 2021” to “December 31, 2022.”
9. **STATE AGREEMENT.** Approval of this Amendment and fulfillment of the obligations required hereunder by the City is wholly contingent upon the Developer’s receipt of approval from the Iowa Economic Development Authority to amend the Economic Development Assistance Contract (Contract Number 14-DF/TC-001) (“State Agreement”). If, by December 31, 2016 the Developer has not received approval from the Iowa Economic Development Authority to amend the State Agreement to extend the time for construction of the Project, this Amendment is null and void.
10. **PROMISSORY NOTES.** Prior to the funding of either the No Interest Loan or the Forgivable Loan, Developer shall provide the security described in the Agreement, including executed promissory notes in the forms attached to the Agreement, but with adjustments to dates due to the extensions granted hereunder, as required by the City.

Unless otherwise indicated, all terms used in this Amendment shall have the same meanings and definitions as provided in the Agreement.

Except as otherwise revised above, the terms, provisions, and conditions of the Agreement and related exhibits shall remain unchanged and are in full force and effect:

FOR DEVELOPER:

SIGNATURE

PRINT/TYPE NAME, TITLE

Date

FOR THE CITY:

SIGNATURE

James Mueller, Mayor

PRINT/TYPE NAME, TITLE

Date

SIGNATURE

Ronda Brown, City Clerk

PRINT/TYPE NAME, TITLE

Date



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: H-2

SUBJECT: Resolution Approving Depositories

DATE: January 5, 2016

BACKGROUND:

Iowa Code Chapter 12C requires cities to approve financial institutions where public funds are deposited.

This resolution approves the following list of financial institutions to be depositories of the City of Pella funds and also maintains their authorized deposit levels of \$20 million.

DEPOSITORY NAME	APPROVED MAXIMUM BALANCE
U S Bank	\$20,000,000
Marion County Bank	\$20,000,000
Wells Fargo	\$20,000,000
MidWestOne	\$20,000,000
Leighton State Bank	\$20,000,000

ATTACHMENTS: Resolution

REPORT PREPARED BY: Finance Department

REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Approve Resolution.

RESOLUTION NO. 5653

A RESOLUTION NAMING DEPOSITORIES

WHEREAS, Iowa Code Chapter 12C requires cities to approve financial institutions where public funds are deposited; and,

WHEREAS, the financial institutions to be depositories of the City of Pella funds have an authorized deposit level of \$20 million.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Pella, Iowa that the following list of financial institutions with the approved maximum balance be approved to be depositories of the City of Pella funds in conformance with all applicable provisions of Iowa Code.

DEPOSITORY NAME	APPROVED MAXIMUM BALANCE
U S Bank	\$20,000,000
Marion County Bank	\$20,000,000
Wells Fargo	\$20,000,000
MidWestOne	\$20,000,000
Leighton State Bank	\$20,000,000

Passed and adopted this 5th day of January, 2016.

James Mueller, Mayor

ATTEST:

Ronda Brown, City Clerk



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: I-1

SUBJECT: Rezoning Application by Kevin Langstraat to Rezone Property from M1 Limited/Light Industrial District to R2 Two Family Residential District

DATE: January 5, 2016 (2nd Reading)

BACKGROUND:

Kevin Langstraat is requesting to rezone 194 Franklin Street from M1 Limited/Light Industrial to R2 Two Family Residential. This is an 11,400 square foot lot with an existing legal nonconforming single family residential use.

The purpose of the rezoning request is to bring the use into conformance with Code so that a new house can be placed on the property. A new house cannot be placed on the property until the property would be rezoned. The existing house would be removed.

The Comprehensive Plan, Future Land Use Map targets the area proposed to be rezoned for Low Density Residential.

The Planning and Zoning Commission at their November 23, 2015 meeting approved the rezoning (9 to 0).

ATTACHMENTS: Ordinance, Zoning Map, Citizen Letter

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Approval Ordinance.

ORDINANCE NO. 904

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY AMENDING THE BOUNDARIES OF THE R2 DISTRICT TO INCLUDE THE PROPERTY LEGALLY DESCRIBED IN "EXHIBIT A" AND DIRECTING THE ZONING ADMINISTRATOR TO NOTE THE ORDINANCE NUMBER AND DATE OF THIS CHANGE ON THE OFFICIAL ZONING MAP

Be it enacted by the City Council of the City of Pella, Iowa:

SECTION 1. ZONING AMENDMENT. The Zoning Ordinance of the City of Pella, Iowa, is hereby amended by amending the boundaries of the R2 District to include a parcel of land owned by Kevin and Amanda Langstraat described in Exhibit A that is within the zoning jurisdiction of the City of Pella, Iowa, from an "M1" (Limited/Light Industrial Zoning District) to a "R2" (Two Family Residential Zoning District).

SECTION 2. NOTATION. The Zoning Administrator shall hereby record the ordinance number and date of passage of this Ordinance on the Official Zoning Map.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this ____ day of _____, 20__.

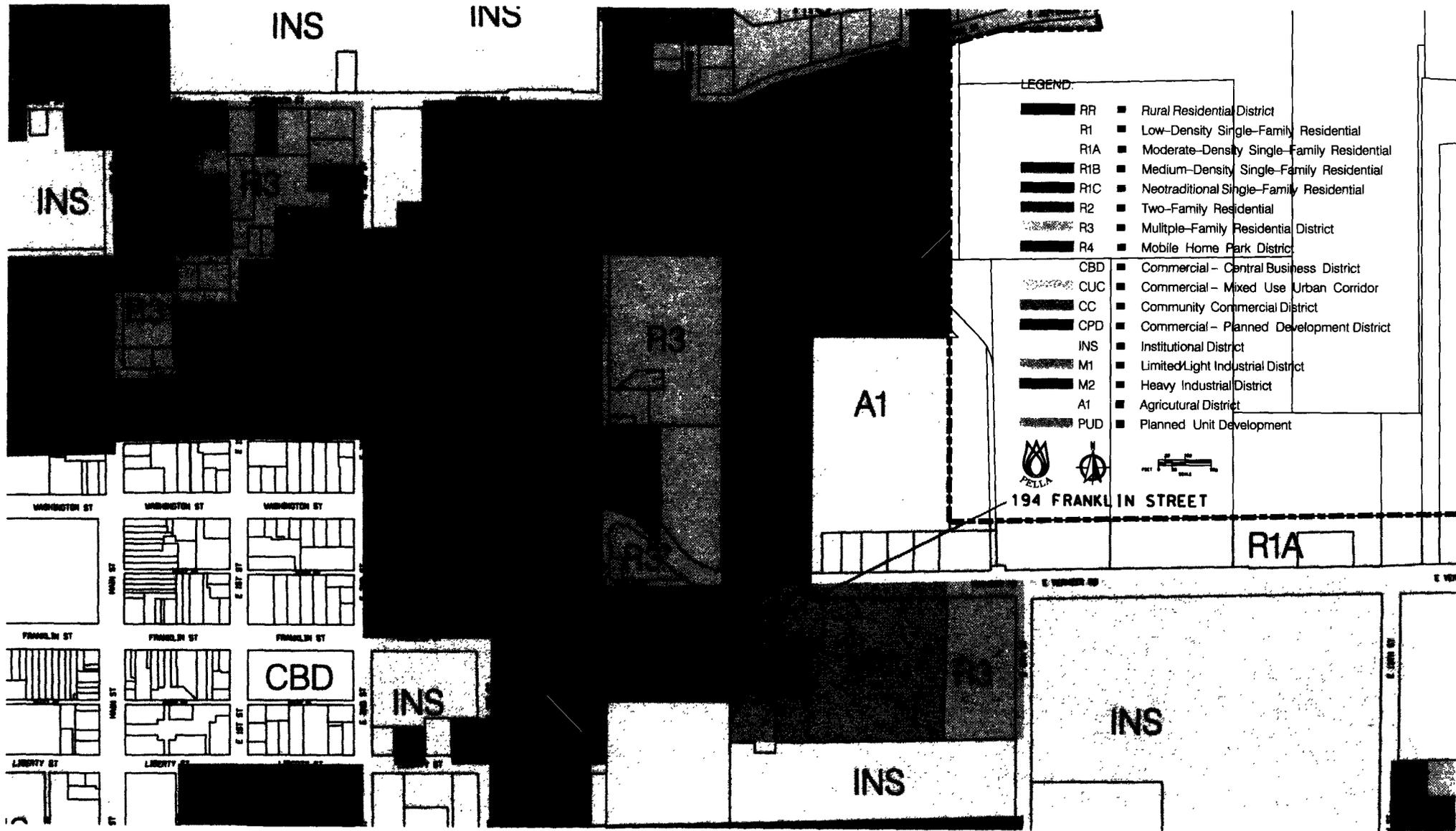
James Mueller, Mayor

ATTEST:

Ronda Brown, City Clerk

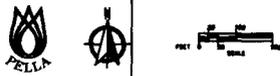
Exhibit A

Part of the NW quarter of the NW quarter of Section 11, Township 76 North, Range 18 West of the 5th P.M. described as follows: Beginning at a point 589 feet East and 18 feet south of the NW Corner of Said Section 11, Thence South 190 feet, Thence East 60 feet, Thence North 190 feet, Thence West 60 feet to the Place of Beginning



LEGEND:

- RR ■ Rural Residential District
- R1 ■ Low-Density Single-Family Residential
- R1A ■ Moderate-Density Single-Family Residential
- R1B ■ Medium-Density Single-Family Residential
- R1C ■ Neotraditional Single-Family Residential
- R2 ■ Two-Family Residential
- R3 ■ Multiple-Family Residential District
- R4 ■ Mobile Home Park District
- CBD ■ Commercial - Central Business District
- CUC ■ Commercial - Mixed Use Urban Corridor
- CC ■ Community Commercial District
- CPD ■ Commercial - Planned Development District
- INS ■ Institutional District
- M1 ■ Limited/Light Industrial District
- M2 ■ Heavy Industrial District
- A1 ■ Agricultural District
- PUD ■ Planned Unit Development



194 FRANKLIN STREET

R1A

E 8TH ST

E 9TH

E 10TH

December 7, 2015

George Wesselhoft, AICP
Planning and Zoning Director
City of Pella
100 Truman Road
Pella, IA 50219

Dear Mr Wesselhoft:

We have received information sent by the Planning & Zoning of the City of Pella regarding a zoning change to a property at 194 Franklin. We are not given exact information as to what building or buildings or to what this pertains. This property is some distance from our properties in this area, so we are unsure how this would affect us.

We would like to call the following to your attention:

This street is very narrow. Although this street is marked as a "dead end" street, we have quite a lot of traffic and it is very busy. If cars are parked on the street, moving traffic cannot meet at that location. When this street was planned back in the early history of Pella, it was probably wide enough for the use of the local residents that lived in this section of the street. Today we have additional houses and businesses for which this street is used. People also use this street as an easy exit to the Vermeer Road since No Name Street is no longer feasible for that. In order to have as much information as possible, it might be wise for the city to conduct an electronic traffic count of this section of Franklin Street.

We believe that there are no plans to widen this street. It would seem logical, then, that all circumstances be considered whenever something new is introduced for this area, contemplating whether or not this would help to resolve the traffic problem or add to it. It would seem reasonable to have a long term plan in place instead of spot zoning changes as they arise.

We ask that this zoning board take the above information into serious consideration before making any changes, especially zoning changes to this area.

Please call if you have questions of us.

Travis Gene & Patricia Kamerick
209 Franklin Street
Pella, IA 50219

641-628-3846

J-1

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
ACCO UNLIMITED CORP (1020)						
0157699-IN	CHEMICALS - INDOOR POOL	12/04/2015	01/05/2016	430.80	12/15	100.5.04.4300.6503
0157821-IN	PUMPS CLEANING - OUTDOOR POOL	12/14/2015	01/05/2016	111.25	12/15	100.5.04.4301.6310
0157822-IN	PUMP CLEANING - OUTDOOR POOL	12/14/2015	01/05/2016	114.10	12/15	100.5.04.4301.6310
0157823-IN	PUMPS CLEANING - OUTDOOR POOL	12/14/2015	01/05/2016	127.50	12/15	100.5.04.4301.6310
0157824-IN	AQ PUMPS CLEANING - OUTDOOR P	12/14/2015	01/05/2016	127.50	12/15	100.5.04.4301.6310
Total ACCO UNLIMITED CORP (1020):				911.15		
ACME MATERIALS CO (1022)						
265103	SOCCER TOP DRESSING SAND	12/09/2015	01/05/2016	828.73	12/15	100.5.09.4200.6560
Total ACME MATERIALS CO (1022):				828.73		
ALLIANT-IES (GAS) (1060)						
12082015 - IN POO	NATURAL GAS - IN POOL	12/08/2015	01/05/2016	1,659.22	12/15	100.5.04.4300.6371
12082015 - PK	MOLENGRACHT HEATERS - PK	12/08/2015	01/05/2016	18.96	12/15	100.5.09.4250.6371
12082015 - PK	MOLENGRACHT HEATERS - PK	12/08/2015	01/05/2016	25.84	12/15	100.5.09.4250.6371
12232015-222	UTILITIES - GAS - EL	12/23/2015	01/05/2016	297.01	12/15	400.5.06.8588.9920
Total ALLIANT-IES (GAS) (1060):				2,001.03		
AMAZON (1070)						
001520987069	PRINTER RIBBON - EL	11/20/2015	01/05/2016	23.10	12/15	400.5.06.8588.9920
097409174530	LED HOLIDAY LIGHTS - EL	12/08/2015	01/05/2016	143.96	12/15	400.5.06.8938.9971
099675245730	LED HOLIDAY LIGHTS - EL	11/26/2015	01/05/2016	54.18	12/15	400.5.06.8938.9971
149934106573	FR HAT - EL	11/30/2015	01/05/2016	34.99	12/15	400.5.06.8588.9720
164195983661	BACKUP TAPES - EL	11/30/2015	01/05/2016	9.00	12/15	400.5.06.8592.9030
164199066393	FR SWEATSHIRT - EL	11/30/2015	01/05/2016	229.99	12/15	400.5.06.8588.9720
164199376209	BACKUP TAPES - EL	11/30/2015	01/05/2016	6.00	12/15	400.5.06.8592.9030
196384488463	LED HOLIDAY LIGHTS - EL	11/17/2015	01/05/2016	1,949.26	12/15	400.5.06.8938.9971
199949567956	3" WEATHERHEAD - EL	12/03/2015	01/05/2016	51.52	12/15	410.5.06.8993.3670
216360138233	SHOP TOWELS - EL	11/10/2015	01/05/2016	122.58	12/15	400.5.06.8588.9950
216367646211	SHOP TOWELS - EL	11/10/2015	01/05/2016	61.29	12/15	400.5.06.8588.9950
260078296252	FR PANTS - EL	11/10/2015	01/05/2016	75.99	12/15	400.5.06.8588.9720
Total AMAZON (1070):				2,761.86		
BEACON ATHLETICS (1194)						
0451553-IN	50 FT BASE ANCHORS - SP	12/07/2015	01/05/2016	373.38	12/15	203.5.08.7226.6799
Total BEACON ATHLETICS (1194):				373.38		
BISNETT, RACAE V (5660)						
69.61701.17	CREDIT BAL REFUND ON TERM ACCT	12/18/2015	01/05/2016	91.53	01/16	001.1199
Total BISNETT, RACAE V (5660):				91.53		
BLICK ART MATERIALS (1251)						
5377992	CANVAS & PAINT - ART CENTER	12/16/2015	01/05/2016	343.29	12/15	100.5.04.4110.6544
5382218	GLUE GUNS & STICKS - ART CENTER	12/17/2015	01/05/2016	182.33	12/15	100.5.04.4110.6544
Total BLICK ART MATERIALS (1251):				525.62		
CARPENTER UNIFORM CO (1428)						
403934	UNIFORM EXPENSE - PD	12/11/2015	01/05/2016	143.14	12/15	100.5.01.1030.6510
404294	UNIFORM EXPENSE - PD	12/16/2015	01/05/2016	173.93	12/15	100.5.01.1030.6510
404563	UNIFORM EXPENSE - PD	12/21/2015	01/05/2016	117.30	12/15	100.5.01.1030.6510

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Total CARPENTER UNIFORM CO (1428):				434.37		
CARTEGRAPH SYSTEMS INC (1437)						
SIN000505	CARTEGRAPH ANNUAL FEE	09/02/2015	01/05/2016	1,548.00	12/15	115.5.05.2100.6549
Total CARTEGRAPH SYSTEMS INC (1437):				1,548.00		
CENTRAL COLLEGE (1451)						
15-10700-06	CREDIT BALANCE REFUND	12/29/2015	01/05/2016	12.93	01/16	001.1199
15-10800-07	CREDIT BALANCE REFUND	12/29/2015	01/05/2016	42.27	01/16	001.1199
Total CENTRAL COLLEGE (1451):				55.20		
CENTRAL IA CHAPTER APA (1457)						
2016 MBR-KM	MEMBERSHIP-KIM MUSGROVE	12/22/2015	01/05/2016	24.00	01/16	100.5.00.6320.6210
2016 MEMBERSHI	MEMBERSHIP-MARY POMMER	01/01/2016	01/05/2016	24.00	01/16	100.5.00.6320.6210
Total CENTRAL IA CHAPTER APA (1457):				48.00		
CENTRAL IA WATER ASSOC (1462)						
122315	WATER BILLS - ANNEXED AREA	12/23/2015	01/05/2016	1,062.25	01/16	300.5.05.8100.6416
Total CENTRAL IA WATER ASSOC (1462):				1,062.25		
CENTRAL TIRE & AUTO (1466)						
17567	BATTERIES- LIFT	12/11/2015	01/05/2016	322.00	12/15	115.5.05.2100.6350
17567	BATTERIES- LIFT	12/11/2015	01/05/2016	322.00	12/15	300.5.05.8120.6350
Total CENTRAL TIRE & AUTO (1466):				644.00		
CHEMSEARCH (1483)						
2140219	TEST STRIP - CC	12/10/2015	01/05/2016	20.95	12/15	100.5.04.4100.6590
2140219	CLEANER - PK	12/10/2015	01/05/2016	242.74	12/15	100.5.09.4200.6590
Total CHEMSEARCH (1483):				263.69		
CITY OF PELLA (1503)						
110915WTP	ELECTRICITY- WATER PLANT	11/09/2015	01/05/2016	50.40	12/15	300.5.05.8120.6370
111315NTOWER	ELECTRICITY- N. WATER TOWER	11/13/2015	01/05/2016	47.30	12/15	300.5.05.8130.6370
111615HOWELL-1	ELECTRICITY- HOWELL	11/16/2015	01/05/2016	30.90	12/15	300.5.05.8110.6370
111615JORDAN	ELECTRICITY- JORDAN	11/16/2015	01/05/2016	4,334.15	12/15	300.5.05.8110.6370
111615SHALLOW	ELECTRICITY- SHALLOW WELL 2	11/16/2015	01/05/2016	30.90	12/15	300.5.05.8110.6370
111615SHALLOW	ELECTRICITY- SHALLOW WELL 4	11/16/2015	01/05/2016	30.90	12/15	300.5.05.8110.6370
111615SHALLOW	ELECTRICITY- SHALLOW WELL 6	11/16/2015	01/05/2016	30.90	12/15	300.5.05.8110.6370
111615WELLFIELD	ELECTRICITY- WELL FIELD 4	11/16/2015	01/05/2016	3,151.85	12/15	300.5.05.8110.6370
111615WTP	ELECTRICITY- WATER PLANT	11/16/2015	01/05/2016	4,317.15	12/15	300.5.05.8120.6370
Total CITY OF PELLA (1503):				12,024.45		
CIVIC SYSTEMS LLC (1508)						
12172015	CASH RECEIPTING IMPORT	12/17/2015	01/05/2016	2,000.00	12/15	201.5.00.7091.6725
Total CIVIC SYSTEMS LLC (1508):				2,000.00		
CIVIL DESIGN ADVANTAGE LLC (1509)						
17758	SPORTS PARK	12/04/2015	01/05/2016	384.00	12/15	203.5.08.7226.6799

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Total CIVIL DESIGN ADVANTAGE LLC (1509):				384.00		
CLASSIC AVIATION INC (1519)						
010116	AIRPORT MANAGER	01/01/2016	01/05/2016	3,447.50	01/16	100.5.05.2200.6405
Total CLASSIC AVIATION INC (1519):				3,447.50		
CNM OUTDOOR EQUIPMENT (4782)						
117585	TINE KIT - BLS TILLER - PK	12/21/2015	01/05/2016	188.00	12/15	100.5.09.4200.6350
Total CNM OUTDOOR EQUIPMENT (4782):				188.00		
COLEMAN MOORE COMPANY (5683)						
0018901-IN	JEFFERSON ST RECON	12/11/2015	01/05/2016	1,020.00	12/15	215.5.05.2184.6761
Total COLEMAN MOORE COMPANY (5683):				1,020.00		
CROSSROADS OF PELLA LTD (1600)						
12212015	PROJECT SHARE TO CROSSROADS	12/21/2015	01/05/2016	1,296.50	12/15	400.2220
Total CROSSROADS OF PELLA LTD (1600):				1,296.50		
CUSTOMIZED ENERGY SOLUTIONSLTD (1622)						
1038812	TRANSMISSION - FTR'S	12/10/2015	01/05/2016	1,000.00	12/15	400.5.06.8565.9520
Total CUSTOMIZED ENERGY SOLUTIONSLTD (1622):				1,000.00		
DE JONG DOOR SERVICE (1668)						
15487	BELT FOR DOOR OPENER - MOLENG	12/08/2015	01/05/2016	105.00	12/15	100.5.09.4250.6320
15527	FRONT DOOR REPAIR - FD	12/08/2015	01/05/2016	266.00	12/15	100.5.02.1100.6310
Total DE JONG DOOR SERVICE (1668):				371.00		
DE LAGE LANDEN PUBLIC FINANCE LLC (4658)						
48118531	COPIER LEASE	12/04/2015	01/05/2016	162.85	12/15	100.5.00.6100.6550
48118531	COPIER LEASE	12/04/2015	01/05/2016	32.18	12/15	100.5.00.6100.6550
48118531	COPIER LEASE	12/04/2015	01/05/2016	27.90	12/15	100.5.04.4100.6543
48118531	COPIER LEASE	12/04/2015	01/05/2016	57.30	12/15	100.5.05.6500.6418
48118531	COPIER LEASE	12/04/2015	01/05/2016	52.26	12/15	400.5.06.8549.9020
48118531	COPIER LEASE	12/04/2015	01/05/2016	47.66	12/15	100.5.01.1010.6550
48118531	COPIER LEASE	12/04/2015	01/05/2016	47.67	12/15	100.5.01.1030.6550
48118531	COPIER LEASE	12/04/2015	01/05/2016	32.18	12/15	300.5.05.8120.6543
Total DE LAGE LANDEN PUBLIC FINANCE LLC (4658):				460.00		
DE RUITER EQUIPMENT (1685)						
121015	SHARPEN CHAINS / SCREWS - PK	12/10/2015	01/05/2016	17.70	12/15	100.5.09.4200.6590
Total DE RUITER EQUIPMENT (1685):				17.70		
DGR ENGINEERING (1706)						
00217461	CONSULTING - MISC - EL	12/10/2015	01/05/2016	85.50	12/15	400.5.06.8588.9810
00217462	CONSULT. - WEST SUB 69 KV IMPRO	12/10/2015	01/05/2016	9,170.00	12/15	410.5.06.8955.3900
00217463	CONSULTING - WASH./OOSTPORT EN	12/10/2015	01/05/2016	2,285.28	12/15	410.5.06.8993.3670
00217464	2016 DISTR. IMPROVEMENTS ENGIN.-	12/10/2015	01/05/2016	539.50	12/15	400.5.06.8588.9810

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Total DGR ENGINEERING (1706):				12,080.28		
DIAMOND VOGEL PAINTS (1747)						
277164379	EPOXY FLOOR PAINT-DIST SHOP	12/24/2015	01/05/2016	71.07	12/15	300.5.05.8130.6310
277164379	FLOOR PAINT	12/24/2015	01/05/2016	71.07	12/15	350.5.05.8330.6310
Total DIAMOND VOGEL PAINTS (1747):				142.14		
DUTCH MILL SUPPLY (1834)						
159976	ELEVATOR CEILING TILE - CC	12/14/2015	01/05/2016	19.50	12/15	100.5.04.4100.6310
159988	STORM SEWER	12/16/2015	01/05/2016	9.40	12/15	115.5.05.2120.6548
Total DUTCH MILL SUPPLY (1834):				28.90		
ELECTRONIC ENGINEERING (1878)						
1555812	PAGERS - EL	12/25/2015	01/05/2016	83.65	12/15	400.5.06.8588.9950
Total ELECTRONIC ENGINEERING (1878):				83.65		
EVOQUA WATER TECHNOLOGIES LLC (3696)						
902443098	BIOXIDE	12/15/2015	01/05/2016	9,397.80	12/15	350.5.05.8320.6503
Total EVOQUA WATER TECHNOLOGIES LLC (3696):				9,397.80		
FALCON, FERMIN (5686)						
1511580123	EE REBATE - EL	12/15/2015	01/05/2016	25.00	12/15	400.2215
Total FALCON, FERMIN (5686):				25.00		
FASTENAL COMPANY (1929)						
IAPEA91188	HARDWARE - EL	12/02/2015	01/05/2016	7.23	12/15	400.5.06.8588.9950
IAPEA91203	HARDWARE - EL	12/03/2015	01/05/2016	30.06	12/15	400.5.06.8588.9950
IAPEA91204	HARDWARE- DIST. SHOP	12/03/2015	01/05/2016	12.47	12/15	300.5.05.8130.6510
IAPEA91204	HARDWARE	12/03/2015	01/05/2016	12.46	12/15	350.5.05.8330.6510
IAPEA91212	SHOP HARDWARE	12/03/2015	01/05/2016	21.67	12/15	115.5.05.2100.6330
IAPEA91222	HARDWARE	12/03/2015	01/05/2016	8.64	12/15	300.5.05.8130.6510
IAPEA91240	HARDWARE - EL	12/04/2015	01/05/2016	324.28	12/15	400.5.06.8588.9950
IAPEA91247	ST-1/ SNOW PARTS	12/04/2015	01/05/2016	4.10	12/15	115.5.05.2100.6420
IAPEA91280	OOSPORT HARDWARE-LIGHTING CO	12/07/2015	01/05/2016	9.47	12/15	410.5.06.8993.3670
IAPEA91337	CENTRAL PARK SUNDIAL FIGURE SC	12/09/2015	01/05/2016	1.82	12/15	100.5.09.4200.6590
Total FASTENAL COMPANY (1929):				432.20		
FED EX FREIGHT EAST (1933)						
3645040976	SHIPPING	12/02/2015	01/05/2016	145.12	12/15	350.5.05.8300.6531
Total FED EX FREIGHT EAST (1933):				145.12		
FIRE SERVICE TRAINING BUREAU (1954)						
000797	TRAINING BOOKS	12/15/2015	01/05/2016	386.00	12/15	100.5.02.1100.6230
Total FIRE SERVICE TRAINING BUREAU (1954):				386.00		
FOUR SEASONS YARD CARE (1980)						
9167	FRONT 9 ACRES TILL/CULTIVATE - SP	11/15/2015	01/05/2016	250.00	12/15	203.5.08.7226.6799
9167	SOCCER COMPLEX AERATION	11/15/2015	01/05/2016	5,900.00	12/15	100.5.09.4200.6403
9167	WEST MARKET AERATION	11/15/2015	01/05/2016	250.00	12/15	100.5.09.4200.6403

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9167	TOP PRESSING - SOCCER	11/15/2015	01/05/2016	1,500.00	12/15	100.5.09.4200.6403
9200	MOWING- WAREHOUSE	11/30/2015	01/05/2016	26.25	12/15	400.5.06.8588.9300
9200	MOWING- CLARK ST SUB	11/30/2015	01/05/2016	85.00	12/15	400.5.06.8588.9810
9200	MOWING- WATER PLANT	11/30/2015	01/05/2016	157.50	12/15	300.5.05.8120.6320
Total FOUR SEASONS YARD CARE (1980):				8,168.75		
G & D ELECTRIC INC (2009)						
121415WTP	SCISSOR LIFT MOTOR REPAIR	12/14/2015	01/05/2016	110.00	12/15	300.5.05.8120.6350
Total G & D ELECTRIC INC (2009):				110.00		
GOEMAAT, ROBERTA (5688)						
1511580125	EE REBATE - EL	12/15/2015	01/05/2016	425.00	12/15	400.2215
Total GOEMAAT, ROBERTA (5688):				425.00		
GONOKOBRA ENTERPRISES INC (2072)						
4577	VEHICLE EXPENSE - PD	11/30/2015	01/05/2016	38.50	12/15	100.5.01.1030.6330
Total GONOKOBRA ENTERPRISES INC (2072):				38.50		
GRAGG, ADAM L (5666)						
271950132	CREDIT BALANCE REFUND	12/02/2015	01/05/2016	91.16	12/15	001.1199
Total GRAGG, ADAM L (5666):				91.16		
GRAGG, DAVID OR ROSE (5693)						
45-01600-08	CREDIT BALANCE REFUND	12/29/2015	01/05/2016	93.85	01/16	001.1199
Total GRAGG, DAVID OR ROSE (5693):				93.85		
GRAYMONT WESTERN LIME INC. (2093)						
64727RI	LIME	12/03/2015	01/05/2016	3,983.98	12/15	300.5.05.8120.6503
Total GRAYMONT WESTERN LIME INC. (2093):				3,983.98		
HAUPERT, BRET (2190)						
122715PD	MEALS - PD	12/27/2015	01/05/2016	36.31	12/15	100.5.01.1030.6260
122715PD	FUEL - PD	12/27/2015	01/05/2016	59.39	12/15	100.5.01.1030.6514
Total HAUPERT, BRET (2190):				95.70		
HAWKEYE TRUCK EQUIPMENT (2197)						
119341	CUTTING EDGE/ SNOW	12/16/2015	01/05/2016	436.00	12/15	115.5.05.2100.6420
119399	ACCESSORIES	12/18/2015	01/05/2016	106.00	12/15	115.5.05.2100.6330
17881	PLOW INSTALL	12/16/2015	01/05/2016	6,150.00	12/15	215.5.05.2168.6710
17881	PLOW INSTALL	12/16/2015	01/05/2016	1,525.00	12/15	115.5.05.2100.6420
17881	PLOW INSTALL	12/16/2015	01/05/2016	1,525.00	12/15	115.5.05.2100.6330
Total HAWKEYE TRUCK EQUIPMENT (2197):				9,742.00		
HEARTSILL FENCING LLC (5684)						
427	FENCE REPLACEMENT	12/12/2015	01/05/2016	1,504.35	12/15	300.5.05.8120.6320
Total HEARTSILL FENCING LLC (5684):				1,504.35		

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HOFER, IVAN D (5682)						
30-13700-08	CREDIT BAL REF ON TERM ACCT	12/17/2015	01/05/2016	215.01	01/16	001.1199
Total HOFER, IVAN D (5682):				215.01		
HOWARD R GREEN COMPANY (2290)						
102190	RO WTP	12/10/2015	01/05/2016	25,636.94	12/15	310.5.05.8182.6727
Total HOWARD R GREEN COMPANY (2290):				25,636.94		
HY-VEE (2328)						
387007	SUPPLIES	12/17/2015	01/05/2016	21.00	12/15	100.5.05.6500.6543
4318795578	SNACKS FOR ADULT ART CLASS	12/08/2015	01/05/2016	13.52	12/15	100.5.04.4110.6544
4319369290	EMPLOYEE CHRISTMAS PARTY	12/09/2015	01/05/2016	13.91	12/15	100.5.00.6320.6412
4319728764	EMPLOYEE CHRISTMAS PARTY	12/10/2015	01/05/2016	5.54	12/15	100.5.00.6320.6412
4323132744	SNACKS FOR ADULT ART CLASS	12/15/2015	01/05/2016	13.72	12/15	100.5.04.4110.6544
4324362803	BOARD LUNCH - CC	12/17/2015	01/05/2016	54.98	12/15	100.5.04.4100.6240
Total HY-VEE (2328):				122.67		
IA ASSN MUNICIPAL UTILIT (2335)						
11031	IUB ENERGY EFFICIENCY PLAN - EL	12/21/2015	01/05/2016	150.00	12/15	400.5.06.8923.9820
Total IA ASSN MUNICIPAL UTILIT (2335):				150.00		
IA LAW ENFORCEMENT ACADEMY (2376)						
303888	TRAINING - TELECOMMUNICATOR BA	12/07/2015	01/05/2016	275.00	12/15	100.5.01.1010.6230
303912	TRAINING - INSTRUCTOR DEVELOPM	12/11/2015	01/05/2016	100.00	12/15	100.5.01.1030.6230
Total IA LAW ENFORCEMENT ACADEMY (2376):				375.00		
IA MUNICIPALITIES WORKERS' (2382)						
INV60164	WORK COMP PREM INSTALLMENT #7	01/01/2016	01/05/2016	1,605.00	01/16	115.5.05.2100.6160
INV60164	WORK COMP PREM INSTALLMENT #7	01/01/2016	01/05/2016	116.00	01/16	100.5.04.4100.6160
INV60164	WORK COMP PREM INSTALLMENT #7	01/01/2016	01/05/2016	800.00	01/16	300.5.05.8100.6160
INV60164	WORK COMP PREM INSTALLMENT #7	01/01/2016	01/05/2016	1,914.00	01/16	400.5.06.8925.9740
INV60164	WORK COMP PREM INSTALLMENT #7	01/01/2016	01/05/2016	379.00	01/16	350.5.05.8300.6160
INV60164	WORK COMP PREM INSTALLMENT #7	01/01/2016	01/05/2016	638.00	01/16	100.5.02.1100.6160
INV60164	WORK COMP PREM INSTALLMENT #7	01/01/2016	01/05/2016	41.00	01/16	100.5.01.1000.6160
INV60164	WORK COMP PREM INSTALLMENT #7	01/01/2016	01/05/2016	509.00	01/16	100.5.01.1010.6160
INV60164	WORK COMP PREM INSTALLMENT #7	01/01/2016	01/05/2016	1,947.00	01/16	100.5.01.1030.6160
INV60164	WORK COMP PREM INSTALLMENT #7	01/01/2016	01/05/2016	90.00	01/16	100.5.01.1070.6160
INV60164	WORK COMP PREM INSTALLMENT #7	01/01/2016	01/05/2016	2.00	01/16	100.5.00.6000.6160
INV60164	WORK COMP PREM INSTALLMENT #7	01/01/2016	01/05/2016	61.00	01/16	100.5.00.6100.6160
INV60164	WORK COMP PREM INSTALLMENT #7	01/01/2016	01/05/2016	103.00	01/16	100.5.03.4000.6160
INV60164	WORK COMP PREM INSTALLMENT #7	01/01/2016	01/05/2016	519.00	01/16	100.5.04.4300.6160
INV60164	WORK COMP PREM INSTALLMENT #7	01/01/2016	01/05/2016	592.00	01/16	100.5.09.4200.6160
INV60164	WORK COMP PREM INSTALLMENT #7	01/01/2016	01/05/2016	209.00	01/16	100.5.05.5000.6160
Total IA MUNICIPALITIES WORKERS' (2382):				9,525.00		
IA ONE CALL (2385)						
176489	LOCATES-EL	12/08/2015	01/05/2016	108.10	12/15	400.5.06.8588.9810
176989	LOCATES WTP	12/08/2015	01/05/2016	48.60	12/15	300.5.05.8100.6405
176989	LOCATES-WWTP	12/08/2015	01/05/2016	48.60	12/15	350.5.05.8300.6405
Total IA ONE CALL (2385):				205.30		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
IA PRISON INDUSTRIES (2392)						
386040	CLEANING SUPPLIES	12/16/2015	01/05/2016	120.95	12/15	115.5.05.2100.6510
Total IA PRISON INDUSTRIES (2392):				120.95		
IDEAL READY MIX COMPANY (2429)						
469906	CONCRETE- DISTRIBUTION SHOP	12/05/2015	01/05/2016	95.75	12/15	300.5.05.8130.6310
469906	CONCRETE- DISTRIBUTION SHOP	12/05/2015	01/05/2016	95.75	12/15	350.5.05.8330.6310
469907	CONCRETE	12/05/2015	01/05/2016	439.25	12/15	300.5.05.8130.6398
470362	JEFFERSON ST STORM	12/12/2015	01/05/2016	753.00	12/15	215.5.05.2184.6761
Total IDEAL READY MIX COMPANY (2429):				1,383.75		
IMPACT COMMUNITY ACTION PARTNERSHIP (5681)						
UVC:2155 SQN:62	69-16002-17 PAMELA J JENNINGS	12/14/2015	01/05/2016	480.00	01/16	001.1199
UVC:2155 SQN:626	75-21028-01 SANDRA L MUELLER	12/29/2015	01/05/2016	263.08	01/16	001.1199
Total IMPACT COMMUNITY ACTION PARTNERSHIP (5681):				743.08		
IRBY (2483)						
S008951824.007	50+37 5 KVA TRANSFORMERS - EL	12/01/2015	01/05/2016	7,625.00	12/15	410.5.06.8987.3670
S008951824.009	FRANKLIN-50 KV TRANSFORMER - EL	12/04/2015	01/05/2016	1,609.00	12/15	410.5.06.8987.3670
S009227917.003	SECONDARY CONNECTORS - EL	12/04/2015	01/05/2016	823.20	12/15	410.5.06.8987.3670
Total IRBY (2483):				10,057.20		
JEFF ELLIS & ASSOCIATES INC. (2518)						
20074487	MONTHLY ELLIS FEE	01/01/2016	01/05/2016	934.58	01/16	100.5.04.4300.6416
Total JEFF ELLIS & ASSOCIATES INC. (2518):				934.58		
JL TIME & ATTENDANCE COMPANY (2526)						
9917	TIME CLOCK RACK	12/09/2015	01/05/2016	45.00	12/15	350.5.05.8310.6543
9917	SHPPING	12/09/2015	01/05/2016	13.82	12/15	350.5.05.8300.6531
Total JL TIME & ATTENDANCE COMPANY (2526):				58.82		
JL TIME & ATTENDANCE COMPANY INC (5680)						
9896	TIME CLOCK RIBBON	12/02/2015	01/05/2016	12.47	12/15	350.5.05.8310.6543
9896	TIME CLOCK RIBBON	12/02/2015	01/05/2016	12.47	12/15	300.5.05.8120.6543
9898	TIME CLOCK/CARD- DISTRIBUTION S	12/02/2015	01/05/2016	389.92	12/15	350.5.05.8310.6543
9898	TIME CLOCK/CARD- DISTRIBUTION S	12/02/2015	01/05/2016	389.92	12/15	300.5.05.8120.6543
Total JL TIME & ATTENDANCE COMPANY INC (5680):				804.78		
JOHN DEER FINANCIAL (2528)						
2526744	GLOVES & GALV. ELBOW	12/01/2015	01/05/2016	12.98	12/15	300.5.05.8100.6546
2530569	ELECTRICAL SUPPLIES- DIST. SHOP	12/07/2015	01/05/2016	57.35	12/15	300.5.05.8130.6310
2530569	ELECTRICAL SUPPLIES	12/07/2015	01/05/2016	57.36	12/15	350.5.05.8330.6310
2530834	ELECTRICAL SUPPLIES- DIST. SHOP	12/07/2015	01/05/2016	9.46	12/15	300.5.05.8130.6310
2531120	PAINT & BLDG SUPPLIES	12/08/2015	01/05/2016	205.82	12/15	350.5.05.8330.6310
2531120	PAINT & BLDG SUPPLIES- DIST SHOP	12/08/2015	01/05/2016	205.81	12/15	300.5.05.8130.6310
2531699	MINOR EQUIPMENT - SHOP	12/09/2015	01/05/2016	13.26	12/15	300.5.05.8120.6510
2531723	PAINT & PAINT SUPPLIES	12/09/2015	01/05/2016	21.49	12/15	350.5.05.8330.6310
2531723	PAINT & PAINT SUPPLIES- DIST. SHO	12/09/2015	01/05/2016	21.48	12/15	300.5.05.8130.6310
2532703	PAINT/ DOOR KNOBS	12/11/2015	01/05/2016	36.48	12/15	350.5.05.8330.6310
2532703	PAINT/ DOOR KNOBS- DIST. SHOP	12/11/2015	01/05/2016	36.47	12/15	300.5.05.8130.6310
2532851	FLAG POLE ROPE - PK	12/11/2015	01/05/2016	116.25	12/15	100.5.09.4200.6320

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
2534695	MURIACTIC ACID	12/14/2015	01/05/2016	7.99	12/15	350.5.05.8330.6310
2534751	NEW SHOP WRENCHES & AIR COMP	12/14/2015	01/05/2016	467.46	12/15	100.5.09.4200.6590
2535193	FUEL STABILIZER / ANTI FREEZE	12/15/2015	01/05/2016	62.34	12/15	100.5.09.4200.6590
2535230	MOP & MOP BUCKET	12/15/2015	01/05/2016	94.98	12/15	300.5.05.8130.6544
2535275	SHOP SUPPLIES- PPE	12/15/2015	01/05/2016	14.99	12/15	115.5.05.2100.6546
2535300	PAINTING SUPPLIES	12/15/2015	01/05/2016	11.53	12/15	300.5.05.8130.6310
2535300	PAINTING SUPPLIES	12/15/2015	01/05/2016	11.53	12/15	350.5.05.8330.6510
2537558	PAINT MIXER/TAPE/SEA FOAM/RULE	12/18/2015	01/05/2016	69.47	12/15	100.5.09.4200.6590
2539641	BULB	12/21/2015	01/05/2016	3.99	12/15	350.5.05.8330.6310
2539641	SCRAPER	12/21/2015	01/05/2016	15.99	12/15	350.5.05.8330.6510
2539745	GLOVES - CC	12/21/2015	01/05/2016	15.99	12/15	100.5.04.4100.6590
2539889	CLEANING SUPPLIES - VEHICLES - EL	12/21/2015	01/05/2016	29.98	12/15	400.5.06.8588.9660
2540425	BATTERY CHARGER/BLO-GUN/PLUG	12/22/2015	01/05/2016	131.49	12/15	350.5.05.8330.6510
2540425	BATTERY CHARGER/BLO-GUN/PLUG	12/22/2015	01/05/2016	131.48	12/15	300.5.05.8130.6510
2540545	PAINT & ROLLER	12/22/2015	01/05/2016	63.48	12/15	350.5.05.8330.6310
2540545	PAINT & ROLLER	12/22/2015	01/05/2016	63.47	12/15	300.5.05.8130.6310
2540545	DRILL BIT	12/22/2015	01/05/2016	9.99	12/15	350.5.05.8330.6510
2541933	ELECTRICAL SUPPLIES & MOP-DIST	12/24/2015	01/05/2016	9.86	12/15	300.5.05.8130.6310
2541933	ELECTRICAL SUPPLIES & MOP-DIST	12/24/2015	01/05/2016	9.86	12/15	350.5.05.8330.6310
Total JOHN DEER FINANCIAL (2528):				2,020.08		
KELLY SUPPLY CO (2579)						
8158819-0	ELECTRICAL SUPPLIES- DIST. SHOP	12/02/2015	01/05/2016	290.13	12/15	300.5.05.8130.6310
8158819-0	ELECTRICAL SUPPLIES- COLLECTIO	12/02/2015	01/05/2016	290.13	12/15	350.5.05.8330.6310
8158888-0	AMBULANCE BLDG REPAIRS	12/07/2015	01/05/2016	5.31	12/15	100.5.08.6400.6310
8158925-0	FLUORESCENT LAMPS	12/08/2015	01/05/2016	88.86	12/15	300.5.05.8120.6310
8158961-0	PVC CONDUIT - EL	12/09/2015	01/05/2016	4.90	12/15	400.5.06.8588.9950
8159044-0	AIR LINE - SP SHOP	12/17/2015	01/05/2016	129.20	12/15	100.5.09.4200.6310
8159106-0	TOILET HEX WRENCH - SP	12/17/2015	01/05/2016	57.14	12/15	100.5.09.4245.6510
8159106-0 FRT	TOILET HEX WRENCH - SP	12/17/2015	01/05/2016	12.50	12/15	100.5.09.4245.6510
8159246-0	FAUCET REPAIR PARTS	12/21/2015	01/05/2016	20.78	12/15	350.5.05.8330.6310
8509089-0	RETURN LIGHT - STREET LIGHTS	12/17/2015	01/05/2016	122.70	12/15	100.5.09.4200.6310
Total KELLY SUPPLY CO (2579):				776.25		
KLEVEN, TERRENCE (5687)						
1511580124	EE REBATE - EL	12/15/2015	01/05/2016	525.00	12/15	400.2215
Total KLEVEN, TERRENCE (5687):				525.00		
KLK CONSTRUCTION (2621)						
15107	UNDERGROUND INSTALLATION - EL	12/10/2015	01/05/2016	11,426.90	12/15	400.5.06.8588.9810
Total KLK CONSTRUCTION (2621):				11,426.90		
KOOI, CODY (2646)						
37-1	BOA SOUND SUPPORT	12/16/2015	01/05/2016	30.00	12/15	100.5.05.5000.6240
Total KOOI, CODY (2646):				30.00		
LAMPERT LUMBER (2653)						
9102461-1	DOOR HARDWARE & KEYS- DIST. SH	11/25/2015	01/05/2016	45.68	12/15	300.5.05.8130.6310
9102837	LUMBER- DIST. SHOP	12/04/2015	01/05/2016	23.56	12/15	300.5.05.8130.6310
9102837	LUMBER- COLLECTION SHOP	12/04/2015	01/05/2016	23.56	12/15	350.5.05.8330.6310
9102897	INSULATION- DIST. SHOP	12/07/2015	01/05/2016	40.99	12/15	300.5.05.8130.6310
9102897	INSULATION	12/07/2015	01/05/2016	40.99	12/15	350.5.05.8330.6310
9103137	LUMBER	12/11/2015	01/05/2016	17.60	12/15	350.5.05.8330.6310

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9103137	LUMBER- DIST. SHOP	12/11/2015	01/05/2016	17.59	12/15	300.5.05.8130.6310
9103377	DOORS/DOOR INSTALL SUPPLIES	12/16/2015	01/05/2016	177.51	12/15	350.5.05.8330.6310
9103377	DOORS/DOOR INSTALL SUPPLIES	12/16/2015	01/05/2016	177.51	12/15	300.5.05.8130.6310
9103378	LUMBER	12/16/2015	01/05/2016	19.18	12/15	350.5.05.8330.6310
9103744	LUMBER	12/23/2015	01/05/2016	15.57	12/15	350.5.05.8330.6310
9103744	LUMBER	12/23/2015	01/05/2016	15.56	12/15	300.5.05.8130.6310
9103745	LUMBER	12/23/2015	01/05/2016	13.45	12/15	350.5.05.8330.6310
9103745	LUMBER	12/23/2015	01/05/2016	13.45	12/15	300.5.05.8130.6310
9103771	PAINT	12/23/2015	01/05/2016	73.98	12/15	350.5.05.8330.6310
9103771	PAINT	12/23/2015	01/05/2016	73.98	12/15	300.5.05.8130.6310
9103833	BRUSHES & POLYURETHANE-DIST S	12/24/2015	01/05/2016	10.49	12/15	300.5.05.8130.6310
9103833	BRUSHES & POLYURETHANE-DIST S	12/24/2015	01/05/2016	10.48	12/15	350.5.05.8330.6310
Total LAMPERT LUMBER (2653):				811.13		
LASER RESOURCES LLC (4705)						
AR357218	101596 COPIER LEASE	12/01/2015	01/05/2016	31.30	12/15	100.5.00.6100.6550
AR357218	101596 COPIER LEASE	12/01/2015	01/05/2016	49.00	12/15	100.5.00.6100.6550
AR357218	101596 COPIER LEASE	12/01/2015	01/05/2016	64.55	12/15	100.5.04.4100.6543
AR357218	101596 COPIER LEASE	12/01/2015	01/05/2016	2.91	12/15	100.5.05.6500.6418
AR357218	101596 COPIER LEASE	12/01/2015	01/05/2016	1.14	12/15	400.5.06.8549.9020
AR357218	101596 COPIER LEASE	12/01/2015	01/05/2016	31.94	12/15	100.5.01.1010.6550
AR357218	101596 COPIER LEASE	12/01/2015	01/05/2016	31.99	12/15	100.5.01.1030.6550
AR357218	101596 COPIER LEASE	12/01/2015	01/05/2016	2.41	12/15	300.5.05.8120.6543
Total LASER RESOURCES LLC (4705):				215.24		
LEXISNEXIS RISK DATA MANAGEMENT (5606)						
1536252-20151130	LEXIS NEXIS ACCURINT SYSTEM - PD	11/30/2015	01/05/2016	260.00	12/15	100.5.01.1040.6403
Total LEXISNEXIS RISK DATA MANAGEMENT (5606):				260.00		
LINCOLN NATIONAL (2752)						
3149368613	CTYPELLA-BL-1027246 LIFE/LTD INS	12/10/2015	01/05/2016	464.40	01/16	191.5.08.9200.6154
3149368613	CTYPELLA-BL-1027246 LIFE/LTD INS	12/10/2015	01/05/2016	81.42	01/16	191.5.08.9200.6154
3149368613	CTYPELLA-BL-1027246 LIFE/LTD INS	12/10/2015	01/05/2016	77.40	01/16	191.5.08.9200.6154
3149368613	CTYPELLA-BL-1027246 LIFE/LTD INS	12/10/2015	01/05/2016	1,187.05	01/16	191.5.08.9200.6155
Total LINCOLN NATIONAL (2752):				1,810.27		
LINDHOME APTS (2756)						
48-06201-05	CREDIT BALANCE REFUND	12/29/2015	01/05/2016	52.87	01/16	001.1199
Total LINDHOME APTS (2756):				52.87		
LISCO (2761)						
1616120	RDSL - POLICE	12/08/2015	01/05/2016	48.00	12/15	100.5.01.1040.6373
Total LISCO (2761):				48.00		
MARION CTY CLERK OF COURT (2827)						
110615PZ	CODE ENFORCEMENT LEGAL EXPEN	11/06/2015	12/17/2015	170.00	12/15	100.5.05.5000.6414
Total MARION CTY CLERK OF COURT (2827):				170.00		
MARION CTY ENVIRONMENTAL HEALT (2830)						
1052	POOL INSPECTION	11/10/2015	01/05/2016	243.00	12/15	100.5.04.4300.6416

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total MARION CTY ENVIRONMENTAL HEALT (2830):				243.00		
MARION CTY EXTENSION (2831)						
1218151	PESTICIDE TAPP. TRAINING - PK	12/18/2015	01/05/2016	105.00	12/15	100.5.09.4200.6240
Total MARION CTY EXTENSION (2831):				105.00		
MARION CTY RECORDER (2833)						
110615PZ	CODE ENFORCEMENT LEGAL EXPEN	11/06/2015	12/15/2015	170.00	12/15	100.5.05.5000.6414
12182015-EL	RECORDED EASEMENTS-FRANKLIN	12/08/2015	01/05/2016	200.00	12/15	410.5.06.8987.3670
Total MARION CTY RECORDER (2833):				30.00		
MARTIN MARIETTA MATERIALS (2842)						
16715632	ROCK BILL	12/10/2015	01/05/2016	198.12	12/15	115.5.05.2100.6549
16715633	ROADSTONE - PK	12/10/2015	01/05/2016	73.23	12/15	100.5.09.4200.6320
16715672	JEFFERSON ST STORM	12/10/2015	01/05/2016	363.31	12/15	215.5.05.2184.6761
Total MARTIN MARIETTA MATERIALS (2842):				634.66		
MAUER SUPPLY (2860)						
316463	POWER WASHER OIL - POOL	12/16/2015	01/05/2016	34.20	12/15	100.5.04.4300.6310
Total MAUER SUPPLY (2860):				34.20		
MC GRIFF, DARRIN L (5685)						
72-06402-04	CREDIT BALANCE REFUND	12/28/2015	01/05/2016	108.00	01/16	001.1199
Total MC GRIFF, DARRIN L (5685):				108.00		
MEDIACOM (5331)						
112815PD	INTERNET EXP-PD	11/28/2015	01/05/2016	135.90	12/15	100.5.01.1010.6373
Total MEDIACOM (5331):				135.90		
MENNINGA PEST CONTROL (2913)						
43411	PEST CONTROL - SOCCER	12/04/2015	01/05/2016	26.00	12/15	100.5.09.4200.6403
44308	PEST CONTROL - CH	12/21/2015	01/05/2016	30.00	12/15	100.5.00.6100.6310
44387	PEST CONTROL - CC	12/17/2015	01/05/2016	92.00	12/15	100.5.04.4100.6310
Total MENNINGA PEST CONTROL (2913):				148.00		
MIDTOWN TIRE COMPANY (2961)						
156141	ST-15 TIRES	12/16/2015	01/05/2016	580.00	12/15	115.5.05.2100.6350
156307	BATTERY	12/21/2015	01/05/2016	62.50	12/15	350.5.05.8330.6330
156307	BATTERY	12/21/2015	01/05/2016	62.50	12/15	300.5.05.8130.6330
156372	VEHICLE REPAIR - PD	12/24/2015	01/05/2016	16.82	12/15	100.5.01.1030.6330
Total MIDTOWN TIRE COMPANY (2961):				721.82		
MISSOURI RIVER ENERGY SERVICES (3001)						
121715	TRANSMISSION	01/01/2016	01/01/2016	167,180.46	12/15	400.5.06.8565.9520
121715	PURCHASED POWER	01/01/2016	01/01/2016	794,150.27	12/15	400.5.06.8555.9500
Total MISSOURI RIVER ENERGY SERVICES (3001):				961,330.73		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
MOODY'S INVESTORS SERVIC (3017)						
P0185932	2015 ELECTRIC BOND FEES	12/15/2015	01/05/2016	12,000.00	12/15	401.5.06.9076.6802
Total MOODY'S INVESTORS SERVIC (3017):				12,000.00		
MUNICIPAL SUPPLY INC (3052)						
0610602-IN	STORM SEWER- JEFFERSON ST	12/10/2015	01/05/2016	1,634.50	12/15	215.5.05.2184.6761
Total MUNICIPAL SUPPLY INC (3052):				1,634.50		
MUSGROVE, KIMBERLY (5006)						
12162015	IOWA APA MEETING TRAVEL	12/16/2015	01/05/2016	54.16	12/15	100.5.00.6320.6260
Total MUSGROVE, KIMBERLY (5006):				54.16		
N C L OF WISCONSIN INC (3063)						
365443	LAB SUPPLIES - WTP	12/09/2015	01/05/2016	311.54	12/15	300.5.05.8120.6547
Total N C L OF WISCONSIN INC (3063):				311.54		
NARDINI, MIKE (3074)						
12222015	MILEAGE REIMBURSEMENT	12/22/2015	01/05/2016	82.82	12/15	100.5.00.6100.6260
Total NARDINI, MIKE (3074):				82.82		
NORTHWAY WELL & PUMP CO (3145)						
14558	SHALLOW WELL CLEANING & REPAIR	11/30/2015	01/05/2016	6,508.00	12/15	310.5.05.8196.6799
14559	SHALLOW WELL CLEANING	11/30/2015	01/05/2016	5,000.00	12/15	310.5.05.8196.6799
Total NORTHWAY WELL & PUMP CO (3145):				11,508.00		
OSKALOOSA HERALD (3200)						
113015PZ	LEGAL ADVERTISEMENTS	11/30/2015	01/05/2016	53.09	12/15	100.5.05.5000.6414
Total OSKALOOSA HERALD (3200):				53.09		
PELLA CHAMBER OF COMMERCE (3258)						
12314	CHAMBER MEMBERSHIP	12/16/2015	01/05/2016	1,928.00	12/15	100.5.08.5600.6416
Total PELLA CHAMBER OF COMMERCE (3258):				1,928.00		
PELLA CONVENTION & VISITOR'S B (3267)						
12182015	HOTEL/MOTEL DISTRIBUTION	12/18/2015	01/05/2016	70,897.68	12/15	100.5.08.5100.6416
Total PELLA CONVENTION & VISITOR'S B (3267):				70,897.68		
PELLA COOP ELECTRIC ASSN (3268)						
120715AIR	ELECTRIC BILL - AIRPORT	12/07/2015	01/05/2016	598.88	12/15	100.5.05.2200.6370
Total PELLA COOP ELECTRIC ASSN (3268):				598.88		
PELLA ENGRAVING CO (3272)						
134907	BOARD NAME PLATE	12/02/2015	01/05/2016	20.22	12/15	100.5.05.5000.6543
Total PELLA ENGRAVING CO (3272):				20.22		
PELLA FIRE DEPARTMENT (3274)						
010116	FIRE DEPT REIMBURSEMENT	01/01/2016	01/05/2016	2,800.00	01/16	100.5.02.1100.6562

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total PELLA FIRE DEPARTMENT (3274):				2,800.00		
PELLA IMAGING CONSULTANTS (3280)						
12222015	FIREFIGHTER PHYSICAL EXPENSES	12/22/2015	01/05/2016	32.00	12/15	100.5.02.1100.6546
Total PELLA IMAGING CONSULTANTS (3280):				32.00		
PELLA REGIONAL HEALTH CT (3296)						
11132015	HEB B SHOTS	11/13/2015	01/05/2016	119.00	12/15	100.5.02.1100.6546
120415	EMPLOYEE HEP B	12/04/2015	01/05/2016	595.00	12/15	100.5.04.4300.6546
120415PWS	RANDOM DRUG SCREENING- PWS	12/04/2015	01/05/2016	30.00	12/15	115.5.05.2100.6546
120415-TEST11061	RANDOM DRUG TEST - EL	12/04/2015	01/05/2016	30.00	12/15	400.5.06.8925.9700
120415WTP	RANDOM DRUG SCREENING- WTP	12/04/2015	01/05/2016	30.00	12/15	300.5.05.8100.6405
120415WWTP	DRUG TEST- WWTP	12/04/2015	01/05/2016	30.00	12/15	350.5.05.8310.6546
Total PELLA REGIONAL HEALTH CT (3296):				834.00		
PLUMB SUPPLY COMPANY (3357)						
3689583	STORM PARTS	12/18/2015	01/05/2016	5.75	12/15	115.5.05.2120.6548
Total PLUMB SUPPLY COMPANY (3357):				5.75		
POST OFFICE (3371)						
122315	MAIL 12 DAY NOTICES	12/23/2015	12/23/2015	58.81	12/15	300.5.05.8100.6531
122315	MAIL 12 DAY NOTICES	12/23/2015	12/23/2015	52.93	12/15	195.5.05.8400.6531
122315	MAIL 12 DAY NOTICES	12/23/2015	12/23/2015	52.93	12/15	350.5.05.8310.6531
122315	MAIL 12 DAY NOTICES	12/23/2015	12/23/2015	70.56	12/15	400.5.06.8921.9020
Total POST OFFICE (3371):				235.23		
QUILL CORPORATION (3420)						
1137287	PRINTER PK & PAPER CC	12/03/2015	01/05/2016	239.89	12/15	100.5.04.4100.6543
1289849	DUST MOP WITH HANDLE - POOL	12/09/2015	01/05/2016	49.98	12/15	100.5.04.4300.6590
1317996	WIRELESS MOUSE - PK	12/09/2015	01/05/2016	9.99	12/15	100.5.04.4100.6543
1550327	CLEANING SUPPLIES	12/16/2015	01/05/2016	99.11	12/15	115.5.05.2100.6545
1635956	OFFICE SUPPLIES - EL	12/18/2015	01/05/2016	12.63	12/15	400.5.06.8588.9920
1708763	BOXES,DVDS,PAPER - PD	12/22/2015	01/05/2016	87.47	12/15	100.5.01.1010.6543
1708961	INK CARTRIDGES- PD	12/22/2015	01/05/2016	359.02	12/15	100.5.01.1030.6543
Total QUILL CORPORATION (3420):				858.09		
RACOM CORPORATION (3429)						
15INV1174	NEW PAGERS	12/17/2015	01/05/2016	2,564.66	12/15	201.5.02.7044.6727
15INV1175	NEW PAGERS	12/17/2015	01/05/2016	2,733.35	12/15	201.5.02.7044.6727
5B113152	BATTERY FOR PAGER - FD	12/11/2015	01/05/2016	170.00	12/15	100.5.02.1100.6510
5B113236	LIGHT BAR REPAIR - PD	12/11/2015	01/05/2016	47.50	12/15	100.5.01.1030.6350
Total RACOM CORPORATION (3429):				5,515.51		
RESCO (3480)						
630370-00	TRANSFORMER SECONDARY BLOCK	12/21/2015	01/05/2016	353.10	12/15	410.5.06.8987.3670
630459-00	SPLICES - EL	12/14/2015	01/05/2016	40.13	12/15	400.5.06.8583.9030
630459-00	PHOTO CELLS - EL	12/14/2015	01/05/2016	254.12	12/15	400.5.06.8585.9030
630459-00	SPLICE TAPE - EL	12/14/2015	01/05/2016	679.24	12/15	400.5.06.8584.9030
Total RESCO (3480):				1,326.59		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
RSM US LLP (5657)						
M-4713642-019	NOVEMBER IT SERVICE	12/07/2015	01/05/2016	6,850.00	12/15	100.5.00.6200.6403
M-4717747-226	ANTIVIRUS PROTECTION	12/16/2015	01/05/2016	778.00	12/15	100.5.00.6200.6499
Total RSM US LLP (5657):				7,628.00		
SAFE BUILDING COMPLIANCE & TEC (3587)						
1690	BACK UP ELECTRICAL INSPECTIONS	12/04/2015	01/05/2016	567.18	12/15	100.5.05.5000.6403
Total SAFE BUILDING COMPLIANCE & TEC (3587):				567.18		
SCHUMACHER ELEVATOR COMPANY (3633)						
90375108	ELEVATOR MAINTENANCE - CH	12/01/2015	01/05/2016	212.12	12/15	100.5.00.6100.6310
90375108	ELEVATOR MAINTENANCE - CC	12/01/2015	01/05/2016	212.11	12/15	100.5.04.4100.6310
Total SCHUMACHER ELEVATOR COMPANY (3633):				424.23		
SISCO (3718)						
172500	FIXED INSURANCE COSTS	12/17/2015	12/17/2015	170.00	12/15	191.5.08.9200.6157
172500	FIXED INSURANCE COSTS	12/17/2015	12/17/2015	45,413.15	12/15	191.5.08.9200.6152
172500	FIXED INSURANCE COSTS	12/17/2015	12/17/2015	658.07	12/15	191.5.08.9200.6196
172500	FIXED INSURANCE COSTS	12/17/2015	12/17/2015	1,500.00	12/15	191.5.08.9200.6196
172500	FIXED INSURANCE COSTS	12/17/2015	12/17/2015	3.36	12/15	191.5.08.9200.6196
2213-12142015-F	FLEX SPENDING CLAIMS	12/16/2015	12/16/2015	2,021.66	12/15	191.5.08.9200.6157
2213-12142015-M	MEDICAL CLAIMS	12/16/2015	12/16/2015	4,286.01	12/15	191.5.08.9200.6153
2213-12212015-F	FLEX SPENDING CLAIMS	12/23/2015	12/23/2015	233.60	12/15	191.5.08.9200.6157
2213-12212015-M	MEDICAL CLAIMS	12/23/2015	12/23/2015	3,935.49	12/15	191.5.08.9200.6153
Total SISCO (3718):				58,221.34		
SKARSHAUG TESTING LABS (3720)						
204840	TEST EQUIPMENT - EL	12/22/2015	01/05/2016	1,641.93	12/15	400.5.06.8588.9720
Total SKARSHAUG TESTING LABS (3720):				1,641.93		
SKUNK RIVER BLOCK/PALLET (3722)						
24161	FISH SLIDE CRATE/PALLET	12/10/2015	01/05/2016	1,175.00	12/15	201.5.04.7080.6727
Total SKUNK RIVER BLOCK/PALLET (3722):				1,175.00		
SMITH, HOLLY (3734)						
121715PD	TRAVEL - TRAINING - PD	12/17/2015	01/05/2016	64.98	12/15	100.5.01.1020.6260
Total SMITH, HOLLY (3734):				64.98		
SNYDER & ASSOCIATES INC (3748)						
31	FAA PLANNING STUDY	11/30/2015	01/05/2016	21,052.80	12/15	241.5.05.7240.6750
Total SNYDER & ASSOCIATES INC (3748):				21,052.80		
STAR EQUIPMENT CO (3800)						
01521324	INV. TIP WHITE	12/15/2015	01/05/2016	40.80	12/15	115.5.05.2100.6545
Total STAR EQUIPMENT CO (3800):				40.80		
STATE OF IOWA AUDITOR (3806)						
12222015	SCRAA AUDIT FILING FEES	12/22/2015	01/05/2016	100.00	12/15	141.5.05.2200.6401

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total STATE OF IOWA AUDITOR (3806):				100.00		
STRAVERS TRUE VALUE (3838)						
A221655	FLAG POLE SNAPS - PK	12/11/2015	01/05/2016	34.10	12/15	100.5.09.4200.6320
A221809	CLEANER - CC	12/14/2015	01/05/2016	78.49	12/15	100.5.04.4100.6590
A221902	SUPPLIES - FD	12/15/2015	01/05/2016	13.98	12/15	100.5.02.1100.6413
A221924	SUPPLIES - FD	12/15/2015	01/05/2016	5.00	12/15	100.5.02.1100.6413
A222106	TELEPHONE CORD - PD	12/18/2015	01/05/2016	7.49	12/15	100.5.01.1010.6373
A222285	LOCKSET/PAINT SUPPLIES/BLEACH	12/22/2015	01/05/2016	20.10	12/15	350.5.05.8330.6510
A222285	LOCKSET/PAINT SUPPLIES/BLEACH	12/22/2015	01/05/2016	20.10	12/15	300.5.05.8130.6310
A222310	LIGHT BULB	12/22/2015	01/05/2016	14.95	12/15	350.5.05.8330.6544
E53859	SUPPLIES - FD	12/15/2015	01/05/2016	5.78	12/15	100.5.02.1100.6413
E53869	BATHROOM TOWELS	12/15/2015	01/05/2016	42.16	12/15	100.5.00.6100.6543
E53870	TRASH BAGS & SOAP - POOL	12/15/2015	01/05/2016	179.67	12/15	100.5.04.4300.6590
E53889	LIGHT BULBS - PD	12/16/2015	01/05/2016	2.99	12/15	100.5.01.1000.6310
E53893	SWITCH - PD	12/16/2015	01/05/2016	4.29	12/15	100.5.01.1000.6310
Total STRAVERS TRUE VALUE (3838):				429.10		
STREET, WENDY K (3841)						
12072015	REIMBURSE BOOK PURCHASE	12/07/2015	01/05/2016	39.58	12/15	100.5.03.4000.6529
Total STREET, WENDY K (3841):				39.58		
SUBSURFACE SOLUTIONS (5692)						
10386	UNDERGROUND LOCATOR - EL	12/09/2015	01/05/2016	8,808.47	12/15	400.5.06.8584.9030
Total SUBSURFACE SOLUTIONS (5692):				8,808.47		
TERRY-DURIN CO (3928)						
324163	LED SHOP FIXTURES - EL	12/16/2015	01/05/2016	757.56	12/15	400.5.06.8588.9300
Total TERRY-DURIN CO (3928):				757.56		
THE RESERVES AT MILL FARM (5276)						
75-21022-02	CREDIT BALANCE REFUND-APT 203A	12/29/2015	01/05/2016	16.79	01/16	001.1199
Total THE RESERVES AT MILL FARM (5276):				16.79		
TITAN MACHINERY (3959)						
567669	CL TRUCK REPAIR - FD	11/23/2015	01/05/2016	663.45	12/15	100.5.02.1100.6330
Total TITAN MACHINERY (3959):				663.45		
TONY'S AUTO PARTS (3968)						
5797-206099	BATTERY LUGS & TERMINAL GUARD	12/10/2015	01/05/2016	12.99	12/15	300.5.05.8120.6350
5797-206292	AIR GUN & 1/4" SUPPLY BIB - PK	12/14/2015	01/05/2016	183.04	12/15	100.5.09.4200.6510
5797-206345	CARB/ CHOKE CLEANER	12/15/2015	01/05/2016	5.00	12/15	300.5.05.8120.6510
5797-206459	ST-22	12/16/2015	01/05/2016	2.38	12/15	115.5.05.2100.6350
5797-206461	SHOP SUPPLIES	12/16/2015	01/05/2016	10.63	12/15	115.5.05.2100.6330
5797-206623	IMPACT WRENCH SET - PK	12/18/2015	01/05/2016	95.49	12/15	100.5.09.4200.6510
5797-206824	VEHICLE EXPENSE - PD	12/22/2015	01/05/2016	6.65	12/15	100.5.01.1070.6330
Total TONY'S AUTO PARTS (3968):				316.18		
TOWN CRIER (3979)						
22639	METER CARDS	11/30/2015	01/05/2016	110.00	12/15	300.5.05.8140.6510

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
22640	METER IN/OUT CARDS	11/30/2015	01/05/2016	104.00	12/15	300.5.05.8140.6510
Total TOWN CRIER (3979):				214.00		
TREAT AMERICA (3993)						
506918	MEAL - TRAINING - PD	12/10/2015	01/05/2016	47.22	12/15	100.5.01.1030.6260
Total TREAT AMERICA (3993):				47.22		
TUCKER TRUCKING, ALAN (4009)						
10985	JEFFERSON ST RECON	12/20/2015	01/05/2016	90.00	12/15	215.5.05.2161.6761
Total TUCKER TRUCKING, ALAN (4009):				90.00		
UNITED PARCEL SERVICES (4036)						
0000536050525	536050-UPS	12/26/2015	01/05/2016	37.93	01/16	100.5.03.4000.6531
0000536050525	536050-UPS	12/26/2015	01/05/2016	41.10	01/16	100.5.05.5000.6531
0000536050525	536050-UPS	12/26/2015	01/05/2016	22.38	01/16	100.5.02.1100.6531
Total UNITED PARCEL SERVICES (4036):				101.41		
UNITYPOINT CLINIC - OCCUPATIONAL MED (3788)						
188233	RANDOM DRUG TESTING EXPENSE	12/04/2015	01/05/2016	111.00	12/15	100.5.00.6320.6546
Total UNITYPOINT CLINIC - OCCUPATIONAL MED (3788):				111.00		
US CELLULAR (4047)						
0114624967	491953432-CELL PHONE	12/12/2015	01/05/2016	42.83	12/15	400.5.06.8588.9920
0114624967	491953432-CELL PHONE	12/12/2015	01/05/2016	3.89	12/15	400.5.06.8549.9020
0114624967	491953432-CELL PHONE	12/12/2015	01/05/2016	61.64	12/15	100.5.05.6500.6373
0114624967	491953432-CELL PHONE	12/12/2015	01/05/2016	60.08	12/15	100.5.00.6100.6373
0114624967	491953432-CELL PHONE	12/12/2015	01/05/2016	29.90	12/15	300.5.05.8100.6373
0114624967	491953432-CELL PHONE	12/12/2015	01/05/2016	51.90	12/15	400.5.06.8584.9030
0114624967	491953432-CELL PHONE	12/12/2015	01/05/2016	28.45	12/15	350.5.05.8330.6373
0114624967	491953432-CELL PHONE	12/12/2015	01/05/2016	28.45	12/15	300.5.05.8100.6373
Total US CELLULAR (4047):				307.14		
VAN BERKUM APPLIANCE (4061)						
558349	VACUUM BAGS - CC	12/18/2015	01/05/2016	24.95	12/15	100.5.04.4100.6590
Total VAN BERKUM APPLIANCE (4061):				24.95		
VAN ESSEN AUTO (4075)						
110415PD	VEHICLE EXPENSE - PD	11/04/2015	01/05/2016	39.90	12/15	100.5.01.1030.6330
112315PD	VEHICLE EXPENSE - PD	11/23/2015	01/05/2016	37.95	12/15	100.5.01.1030.6330
Total VAN ESSEN AUTO (4075):				77.85		
VAN WERT INC (4151)						
207438	METERS 16S CL320 - EL	12/17/2015	01/05/2016	1,605.00	12/15	400.5.06.8586.9030
Total VAN WERT INC (4151):				1,605.00		
VANDER PLOEG BAKERY (4209)						
48423	EMPLOYEE CHRISTMAS PARTY	12/11/2015	01/05/2016	66.00	12/15	100.5.00.6320.6412
48451	BIRTHDAY CAKE - POOL	12/12/2015	01/05/2016	17.00	12/15	100.5.04.4300.6590
49577	BIRTHDAY CAKE - POOL	12/19/2015	01/05/2016	28.00	12/15	100.5.04.4300.6590

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total VANDER PLOEG BAKERY (4209):				111.00		
VISSER, KACI (4270)						
122115PD	MEALS- TRAINING - PD	12/21/2015	01/05/2016	41.00	12/15	100.5.01.1020.6260
Total VISSER, KACI (4270)				41.00		
WALMART COMMUNITY (4312)						
000248	CASSETTE TAPES FOR COUNCIL	12/11/2015	01/05/2016	15.92	12/15	100.5.00.6100.6543
002783	BUILDING SUPPLIES	12/02/2015	01/05/2016	15.89	12/15	300.5.05.8120.6590
002828	INK CARTRIDGE - FD	12/03/2015	01/05/2016	37.97	12/15	100.5.02.1100.6543
004739	JANITORIAL SUPPLIES - PD	12/10/2015	01/05/2016	102.80	12/15	100.5.01.1000.6411
016674	BUILDING SUPPLIES	11/16/2015	01/05/2016	8.92	12/15	300.5.05.8120.6590
016891	SUPPLIES- PW	12/16/2015	01/05/2016	26.76	12/15	100.5.05.6500.6543
023783	JANITORIAL SUPPLIES - WTP	11/23/2015	01/05/2016	12.32	12/15	300.5.05.8100.6411
12162015	SURGE PROTECTORS	12/16/2015	01/05/2016	58.65	12/15	100.5.09.4200.6590
12162015	FLOOR MATS	12/16/2015	01/05/2016	39.76	12/15	100.5.09.4200.6590
12162015	CANDY FOR ART CENTER	12/16/2015	01/05/2016	31.66	12/15	100.5.04.4110.6544
12162015 - CC	WIPES AND BROOM	12/16/2015	01/05/2016	18.95	12/15	100.5.04.4300.6590
12162015 - CC	BIRTHDAY PARTY SUPPLIES	12/16/2015	01/05/2016	5.38	12/15	100.5.04.4300.6590
12162015 - CC	BIRTHDAY PARTY SUPPLIES	12/16/2015	01/05/2016	8.15	12/15	100.5.04.4300.6590
534400012576	EMPLOYEE CHRISTMAS PARTY	12/10/2015	01/05/2016	8.91	12/15	100.5.00.6320.6412
Total WALMART COMMUNITY (4312):				392.04		
WESCO DISTRIBUTION INC (4357)						
226530	COPPER H TAPS - EL	11/17/2015	01/05/2016	530.72	12/15	410.5.06.8987.3670
245044	PVC CONDUIT - EL	12/14/2015	01/05/2016	133.94	12/15	400.5.06.8588.9950
247207	PVC COUPLERS - EL	12/16/2015	01/05/2016	19.90	12/15	400.5.06.8588.9950
Total WESCO DISTRIBUTION INC (4357):				684.56		
WINDSTREAM (4411)						
283347	PHONE MAINTENANCE	12/15/2015	01/05/2016	750.00	12/15	100.5.00.6100.6373
Total WINDSTREAM (4411):				750.00		
WINDSTREAM IOWA COMMUNICATIONS (4413)						
112415WTP	TELEPHONE	11/24/2015	01/05/2016	141.47	12/15	300.5.05.8100.6373
12042015 - CC	PHONE - O-0011 - FAX	12/04/2015	01/05/2016	31.35	12/15	100.5.04.4100.6373
12042015-9901	PHONE 9901 - EL	12/04/2015	01/05/2016	26.61	12/15	400.5.06.8592.9030
12042015-9901	PHONE 9901 - EL	12/04/2015	01/05/2016	11.40	12/15	400.5.06.8562.9030
121615WWTP	TELEPHONE SERVICE	12/16/2015	01/05/2016	25.40	12/15	350.5.05.8310.6373
12222015-1456	PHONE 1456 - EL	12/22/2015	01/05/2016	236.94	12/15	400.5.06.8549.9020
12222015-8334	PHONE 8334- EL	12/22/2015	01/05/2016	20.04	12/15	400.5.06.8588.9920
12222015-8334	PHONE 8334- EL	12/22/2015	01/05/2016	20.04	12/15	400.5.06.8562.9030
122315PD	TELEPHONE BILL - PD	12/23/2015	01/05/2016	285.62	12/15	100.5.01.1010.6373
122315WTP	TELEPHONE	12/23/2015	01/05/2016	141.76	12/15	300.5.05.8100.6373
12232015-4128	PHONE 4128 - EL	12/23/2015	01/05/2016	235.34	12/15	400.5.06.8588.9920
Total WINDSTREAM IOWA COMMUNICATIONS (4413):				1,175.97		
WOLFF, NATHAN (5197)						
122115PD	MEALS - PD	12/21/2015	01/05/2016	20.70	12/15	100.5.01.1030.6260
Total WOLFF, NATHAN (5197):				20.70		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
ZIEGLER INC (4466)						
SW570050683	PREVENTATIVE MAINTENANCE	12/17/2015	01/05/2016	2,958.11	12/15	350.5.05.8320.6350
SW570050684	PREVENTATIVE MAINTENANCE	12/17/2015	01/05/2016	851.81	12/15	350.5.05.8320.6350
SW570050685	PREVENTATIVE MAINTENANCE	12/17/2015	01/05/2016	851.81	12/15	350.5.05.8320.6350
SW570050686	PREVENTATIVE MAINTENANCE	12/17/2015	01/05/2016	1,027.34	12/15	350.5.05.8300.6350
SW570050687	PREVENTATIVE MAINTENANCE	12/17/2015	01/05/2016	681.45	12/15	350.5.05.8320.6350
Total ZIEGLER INC (4466):				6,370.52		
Grand Totals:				1,337,470.28		

Report GL Period Summary

GL Period	Amount
01/16	21,105.34
12/15	1,316,364.94

Vendor number hash:	0
Vendor number hash - split	0
Total number of invoices:	0
Total number of transactions	0

Report Criteria

Invoice Detail.Input date = 12/16/2015-01/05/2016

Report Criteria:

Paid transmittals included
Unpaid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
1							
1	EFTPS	121223111	12/19/2015	74-00	SOCIAL SECURITY Pay Period: 12/19/	100.2165	12,524.90
1	EFTPS	121223111	12/19/2015	74-00	SOCIAL SECURITY Pay Period: 12/19/	100.2165	12,524.90
1	EFTPS	121223111	12/19/2015	75-00	MEDICARE Pay Period: 12/19/2015	100.2165	3,508.69
1	EFTPS	121223111	12/19/2015	75-00	MEDICARE Pay Period: 12/19/2015	100.2165	3,508.69
1	EFTPS	121223111	12/19/2015	76-00	FEDERAL WITHHOLDING TAX Pay Pe	100.2165	23,661.44
Total 1:							55,728.62
2							
2	IOWA DEPARTMENT OF	121223116	12/19/2015	77-00	STATE WITHHOLDING TAX Pay Period	100.2166	10,641.85
2	IOWA DEPARTMENT OF	121223116	12/19/2015	77-00		100.5.00.6100.6502	.15
Total 2:							10,642.00
3							
3	IPERS	121223117	12/19/2015	50-01	IPERS-REGULAR Pay Period: 12/19/20	100.2160	9,977.54
3	IPERS	121223117	12/19/2015	50-01	IPERS-REGULAR Pay Period: 12/19/20	100.2160	14,972.30
3	IPERS	121223117	12/19/2015	50-02	IPERS-ELECTED Pay Period: 12/19/20	100.2160	27.46
3	IPERS	121223117	12/19/2015	50-02	IPERS-ELECTED Pay Period: 12/19/20	100.2160	41.21
3	IPERS	121223117	12/19/2015	50-01		100.5.00.6100.6502	2.46
Total 3:							25,020.97
4							
4	MUNICIPAL FIRE & POLI	1492	12/19/2015	51-01	MFPRSI-POLICE PENSION Pay Period:	100.2161	3,266.37
4	MUNICIPAL FIRE & POLI	1492	12/19/2015	51-01	MFPRSI-POLICE PENSION Pay Period:	100.2161	9,649.78
4	MUNICIPAL FIRE & POLI	1492	12/19/2015	51-01		100.5.00.6100.6502	.12-
Total 4:							12,916.03
5							
5	ICMA-457	121223114	12/19/2015	52-01	ICMA RETIREMENT 457 Pay Period: 1	100.2169	4,470.00
5	ICMA-457	121223114	12/19/2015	52-02	ICMA RETIREMENT 457%(GROSS) Pa	100.2169	576.88
Total 5:							5,046.88
6							
6	ICMA-401	121223113	12/19/2015	53-00	401A Pay Period: 12/19/2015	100.2167	787.38
Total 6:							787.38
7							
7	ICMA-ROTH	121223115	12/19/2015	52-05	ICMA ROTH IRA Pay Period: 12/19/201	100.2171	1,247.30
Total 7:							1,247.30
8							
8	AFLAC	1490	12/19/2015	42-00	AFLAC SHORT TERM DISABILITY Pay	100.2152	170.50
8	AFLAC	1490	12/19/2015	45-01	AFLAC ACCIDENT-SICK Pay Period: 1	100.2152	397.48
8	AFLAC	1490	12/19/2015	45-02	AFLAC CANCER Pay Period: 12/19/201	100.2152	282.65

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
Total 8:							850.63
9	9 TRANSAMERICA LIFE IN	1493	12/19/2015	43-00	SUPPLIEMENTAL LIFE INSURANCE P	100.2152	165.66
Total 9:							165.66
10	10 LINCOLN NATIONAL	1491	12/19/2015	41-01	DENTAL-SINGLE Pay Period: 12/19/20	191.4.08.9200.4795	213.69
	10 LINCOLN NATIONAL	1491	12/19/2015	41-02	DENTAL-FAMILY Pay Period: 12/19/20	191.4.08.9200.4795	1,150.52
	10 LINCOLN NATIONAL	1491	12/19/2015	41-01		100.5.00.6100.6502	.17-
Total 10:							1,364.04
11	11 CHILD SUPPORT RECOV	121223112	12/19/2015	56-01	CHILD SUPPORT-FLAT AMT Pay Perio	100.2158	556.14
Total 11:							556.14
Grand Totals:							114,325.65

Report Criteria:

- Paid transmittals included
- Unpaid transmittals included

<u>Name</u>	<u>Pay Per Date</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>
ACH	12/23/2015	DIRECT DEPOSITS	100.2010	127,079.90
CHECK RUN	12/23/2015	PAYCHECKS	100.2010	44,098.91
				<hr/> 171,178.81 <hr/>
Grand Totals:				<hr/> 171,178.81 <hr/>
