

**CITY OF PELLA, IOWA**  
**TENTATIVE CITY COUNCIL MEETING AGENDA**  
**November 17, 2015–7:00 p.m. – Public Safety Complex**  
**Liberty Street Entrance**

**A. CALL TO ORDER BY MAYOR AND ROLL CALL**

**B. MAYOR'S COMMENTS**

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
  - a. Credit Card and Debit Card Payments.
  - b. Highway 163 Pole Signage
  - c. Discussion on Gateway Corridor.
  - d. Klokkenspel Repair Request.
2. Approval of tentative agenda.

**\*PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

(Public comments are limited to 3 minutes.)

**C. APPROVAL OF CONSENT AGENDA**

"Consent Agenda" means that all items listed below will be automatically approved with one Roll Call vote approving the "Consent Agenda". Any City Council member may ask to pull an item from the "Consent Agenda" for discussion and a separate vote. The purpose of a "Consent Agenda" is to expedite routine items and allow Council time to discuss more important matters."

1. Approval of Minutes
  - a. Official Council Minutes for November 2, 2015.
2. Report of Committees
  - a. Policy and Planning Minutes for November 2, 2015.
  - B. Library Minutes for October 13, 2015.
3. Petitions and Communications
  - a. Renewal of Class B Beer License with Class C Native Wine Permit and Sunday Sales for Pella Excit-A-Bowl.
  - b. Renewal of Class C Liquor License with Catering, Outdoor Service, and Sunday Sales for Sports Page Grill.
  - c. Renewal of Class C Liquor License with Catering, Outdoor Service, and Sunday Sales and Ownership Change for Central College.
4. Administration Reports
  - a. None

**D. \*PUBLIC HEARINGS**

(Statutory rule may be waived and ordinance passed without further readings.)

1. a. Resolution No. 5631 entitled, "RESOLUTION RATIFYING, CONFIRMING AND APPROVING PUBLICATION OF NOTICE OF PUBLIC HEARING FOR THE ISSUANCE OF NOT TO EXCEED \$4,000,000 ELECTRIC REVENUE CAPITAL LOAN NOTES".
  1. b. Public Hearing on the Authorization of a Loan Agreement and the Issuance of Notes to Evidence the Obligation of the City Thereunder. (Not to Exceed \$4,000,000 Electric Revenue Capital Loan Notes)
  1. c. Resolution No. 5632 entitled, "RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$4,000,000 ELECTRIC REVENUE CAPITAL LOAN NOTES".
    1. d. Resolution No. 5633 entitled, "RESOLUTION APPROVING ELECTRONIC BIDDING PROCEDURES AND OFFICIAL STATEMENT".

## **E. PETITIONS & COMMUNICATIONS**

1. a. Special Event—Sinterklaas Parade.
1. b. Resolution No. 5634 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS IN CONNECTION WITH A SPECIAL EVENT KNOWN AS "SINTERKLAAS PARADE".

## **F. PLANNING AND ZONING ITEMS**

NONE

## **G. ADMINISTRATION REPORTS**

NONE

## **H. RESOLUTIONS**

1. Resolution No. 5635 entitled, "RESOLUTION FIXING DATE FOR A PUBLIC HEARING ON THE PROPOSAL TO ENTER INTO A DEVELOPMENT AGREEMENT WITH PELLA CORPORATION, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF".
2. Resolution No. 5636 entitled, "RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF PELLA AND DEWILD GRANT RECKERT AND ASSOCIATES COMPANY D/B/A DGR ENGINEERING IN CONNECTION WITH 2016 DISTRIBUTION IMPROVEMENTS".
3. Resolution No. 5637 entitled, "RESOLUTION AUTHORIZING EXECUTION OF AMENDING EXHIBIT A OF THE PELLA ELECTRIC POWER UTILITY COLLECTIVE BARGAINING AGREEMENT".

## **I. ORDINANCES**

(Statutory rule may be waived and ordinance passed without further readings.)

1. Ordinance No. 903 entitled, "AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY AMENDING THE BOUNDARIES OF THE M1 DISTRICT TO INCLUDE THE PROPERTY LEGALLY DESCRIBED IN "EXHIBIT A" AND DIRECTING THE ZONING ADMINISTRATOR TO NOTE THE ORDINANCE NUMBER AND DATE OF THIS CHANGE ON THE OFFICIAL ZONING MAP." (3rd Reading)

## **J. CLAIMS**

1. Abstract of bills No. 1947.

## **K. OTHER BUSINESS/\*PUBLIC FORUM (any additional comments from the Public)**

(Public comments are limited to 3 minutes.)

## **L. CLOSED SESSION CLOSED SESSION**

None

## **M. ADJOURNMENT**

**NOTICE:** Items to be presented to the City Council must be in the hands of the City Clerk no later than 4:00 p.m. on the Monday before the week of the Council meeting. A packet containing the agenda and documentation for each item listed on the agenda is then prepared on Friday and delivered to each Councilmember. The next regular Council meeting is scheduled for December 1, 2015. The deadline for items is November 24, 2015. *The CITY OF PELLA encourages all citizens of Pella to attend Council meetings. Our Council Chambers are handicapped accessible and City Staff are available to give assistance if needed. If you are hearing impaired or vision impaired or a person with Limited English Proficiency and require an interpreter or reader, please contact City Hall by NOON on the Monday prior to Council meetings to arrange for assistance. (641-628-4173). TTY telephone service available for the hearing impaired through Relay Iowa 1-800-735-2942.*



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THE  
**CITY of PELLA**  

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**STAFF MEMO TO COUNCIL**

ITEM NO: B-1-a

SUBJECT: Credit and Debit Card Payments

DATE: November 17, 2015

**BACKGROUND:**

Staff would like to discuss with Council accepting credit cards and debit cards as a payment form for city services such as utility billing, recreation programs, library services, and other city related functions. As background, over the past several years, the City has seen an increase in the number of requests from the City's customers wanting to pay for City services via credit and debit cards. Customers often cite convenience as the reasons for making payments via a credit and debit card. In addition, many customers would also like to pay for City services via the internet and potentially through an automated phone system. Furthermore, staff believes the time spent on some tasks may be reduced if the City accepted credit and debit card payments. For instance, if the City accepted credit and debit cards for payment, staff believes there would be fewer utility disconnections which would decrease the amount of time spent on account collection procedures.

A key issue to address in considering accepting credit and debit card payments is the cost of this payment form and whether this should be passed on to the customer. In today's society, particularly in private business, it is common place for the product or service provider to absorb any convenience fee. That said, handling of credit card fees by municipal entities varies significantly. Municipalities who have historically accepted credit cards appear to be more likely to pass the convenience fee to the customers. Likewise, municipalities who have followed the private business model or more recently began accepting credit cards appear more likely to absorb the fee. Furthermore, the fee structure for utilities can range from a set transaction amount if the City were to absorb the fees to a percentage of the total transaction if the City were to pass the fees on to the customer. Based on the research performed by staff, we believe the fees will be in the range of approximately \$2.50 per transaction if the City covered the fee. Under this scenario, staff estimates the annual cost to the City would be approximately \$20,000. However, this amount could be potentially reduced by collecting on utility accounts when the customer's only viable means of avoiding disconnecting their services is payment by a credit card. Furthermore, the cost of accepting credit and debit card payments could be reduced by greater utilization of participants in the City's recreation program. Likewise, if the City were to pass along the fee to the end user, the cost to the customer would be around 3% of the transaction amount.

During the Policy and Planning presentation, staff will also be discussing various forms our customers could make payment to the City if we accepted credit and debit cards. These include online payments via the City's website, automated phone systems, and via mobile phones.

## Summary

Staff is seeking Council direction on accepting credit and debit card payments for City services. Specifically, does the City Council want to offer this additional payment option to city residents/customers? If the Council is interested in providing this service, then staff would like Council's input on the following question:

*What convenience fee model, city or customer paid, is the Council interested in pursuing?*

Finally, it should be noted that if Council chooses to proceed with accepting credit and debit card payments, staff would like to proceed within the parameters as outlined in the memo in incorporating this new payment form.

ATTACHMENTS:                   None

REPORT PREPARED BY:       City Administration

REPORT REVIEWED BY:       CITY ADMINISTRATOR  
  CITY CLERK

RECOMMENDED ACTION: Approve the acceptance of credit and debit cards as a payment form for City services.



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: B-1-b

SUBJECT: Highway 163 Pole Signage

DATE: November 17, 2015

**BACKGROUND:**

In 2004 after extensive review by an ad hoc sign committee, the City Council amended the City Code to permit taller pole signs for food, fuel and lodging uses for the Highway 163 interchanges at Washington Street, Clark Street and the County line. Specifically, the following options were provided:

- (1) A sign area of up to 180 square feet for signs 60 feet in height.
- (2) A sign area of up to 150 square feet for signs 50 feet in height.
- (3) A sign area of up to 120 square feet for signs 40 feet in height.
- (4) A sign area of up to 90 square feet for signs 30 feet in height.
- (5) Signs less than 30 feet in height shall be limited to a maximum sign area of 50 square feet.

Casey's convenience stores at Westpoort and South Clark Street are the only businesses that have utilized this option, and they opted to only go up to 30 feet for maximum height.

Another business that would qualify for bypass pole signage is contemplating a 40 foot tall sign. In light of this and the Casey's signs not exceeding the 30 feet height, staff is seeking Council direction as to whether this ordinance provision should be amended to limit the maximum height to 40 feet. This proposal would be in line with what businesses have opted or are considering for this type of sign. Again, this would only pertain to the Highway 163 interchange areas and only for qualified food, fuel and lodging uses.

ATTACHMENTS: Existing City Code – Highway 163 Bypass Signage

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Council direction needed.

15. Highway 163 Bypass Signage:

A. Applicability. The provisions of this section shall only apply to food, fuel or lodging uses as defined by this section for parcels within a 1600 foot radius of the center of Highway 163 and the Washington Street, Clark Street or County Highway G5T interchanges.

B. Maximum Area/Maximum Height for Freestanding Elevated Signs. Parcels meeting the above applicability requirements may have one freestanding elevated sign with areas as follows:

(1) A sign area of up to 180 square feet for signs 60 feet in height.

(2) A sign area of up to 150 square feet for signs 50 feet in height.

(3) A sign area of up to 120 square feet for signs 40 feet in height.

(4) A sign area of up to 90 square feet for signs 30 feet in height.

(5) Signs less than 30 feet in height shall be limited to a maximum sign area of 50 square feet.

C. Number of Signs. Parcels meeting the applicability requirements may have one freestanding sign in addition to one freestanding elevated sign provided the additional sign is a freestanding ground sign. A minimum distance of sixty (60) feet shall be maintained between freestanding elevated signs and freestanding ground signs. A minimum distance of two hundred (200) feet shall be maintained between a freestanding elevated sign and any other freestanding elevated sign on adjacent parcels. In no case shall any parcel have more than one freestanding sign, whether ground sign or elevated, other than specified above for the Highway 163 interchange areas.

D. Wall Sign Allowance. Buildings on parcels meeting the above applicability requirements may have wall signs up to 250 square feet each per building front in area regardless of setback from the nearest public right of way provided all of the following are met:

(1) There is no freestanding elevated sign on the parcel in question.

(2) The wall sign if internally lit is lit with interior lit dimensional letters as defined by the following parameters :

(a) Fabricated dimensional letters w/ interior lighting and translucent faces. Light source may be concealed florescent tube or concealed neon.

(b) Company logos may be housed by a sign cabinet in the shape of the logo.

(c) Graphic layout may not be a line of lettering mounted to the face of a rectangular box cabinet.

(3) The wall sign does not contain more than 2.75 square feet per front foot of wall on which the sign is placed. *(Ord. 672 - May 05 Supp.)*

(4) The wall sign, when mounted, does not obscure or cover any architectural features of the building.

(5) The wall sign cannot be affixed to any portion or obscure any portion of the roof or roof line.

This requirement shall not prohibit a business from having other wall signs provided they meet all other regulations for wall signs.

E. **Maximum Sign Area Ratio.** The maximum height to width or width to height ratio for wall signs and freestanding elevated sign areas under this section shall be 3 to 1.

F. **Airport Restrictions.** Any proposed freestanding elevated sign for the Washington Street interchange shall conform to airport height and lighting restrictions.

*(Ord. 658 - Oct. 04 Supp.)*



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: B-1-c

SUBJECT: Gateway Corridor Discussion

DATE: November 17, 2015

**BACKGROUND:**

During the October 6, 2015 Policy and Planning meeting, City Council discussed potential design review standards for new single and two family homes in the City's gateway corridors. While the discussion involved all of the corridors, most of the concern centered on Washington Street from downtown to the western corporate limits. After discussing the issue, Council decided to form an ad-hoc committee to review each of the corridors.

Since the ad-hoc committee is expected to be appointed at the December 1, 2015 Council meeting, staff received a request from a member of the Mayor and Council to discuss a moratorium for the Washington Street Corridor. Specifically, the moratorium would be for new single and two family homes constructed on the Washington Street Corridor and would last until the ad-hoc committee made a recommendation on residential design standards for this corridor or until March 1, 2016, whichever comes first.

ATTACHMENTS: None

REPORT PREPARED BY: City Staff

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Seeking Council direction.



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: B-1-d

SUBJECT: Pella Historical Society Klokkenspel Funding Request

DATE: November 17, 2015

**BACKGROUND:** Members from the Pella Historical Society will be in attendance to discuss funding of repairs to the Klokkenspel. According to the Pella Historical Society, three of the five bells that sit on top of the Klokkenspel are corroded and need to be refurbished. Recently, the Historical Society received a proposal from the Verdin Company to refurbish the bells (see attached). According to the proposal, all five bells will be refurbished and the expected cost of the repair is \$24,955 plus applicable taxes. It should be noted, the timeframe for completing the project is undefined in the proposal.

According to the Klokkenspel ownership and maintenance agreement (enclosed), the City of Pella is the owner of the real estate and structure of the Klokkenspel Plaza. Likewise, the Pella Historical Society owns the Klokkenspel equipment and is also responsible for maintenance.

Staff does not have a recommendation on this matter because the Pella Historical Society has not stated their financial request. However, if Council approves contributing to this repair then the following conditions should be met:

1. A timeline for completing the repairs should be required of the contractor. In addition, the project should be completed before 2016 Tulip Time festival.
2. Any payment from the City should be on a reimbursement basis and only after the repairs have been made.

ATTACHMENTS: Verdin Proposal, Klokkenspel Maintenance Agreement

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: None

**The Verdin Company Proposal**

**for:**

**Fabrication of  
Automatic Bell Ringing Equipment**

**Pella Historical Society & Museums  
Pella, Iowa**

**October 7, 2015**

**Submitted by  
Jim Verdin  
President**



## FABRICATION AGREEMENT FOR AUTOMATIC BELL RINGING EQUIPMENT

This Fabrication Agreement (this "Agreement") is made and effective this \_\_\_\_\_ day of (month), 20\_\_ (the Effective Date) by and between THE VERDIN COMPANY, an Ohio corporation located at 444 Reading Road, Cincinnati, Ohio 45202 ("Verdin") and **Pella Historical Society and Museums, Pella, Iowa** ("Purchaser").

### MECHANICAL BELL RINGING EQUIPMENT

**VI Bell Striker Unit:** Five (5) VI Bell Striker Units will be provided for your bells.

The Verdin VI bell striker unit is custom designed to ring a bell that is mounted in a stationary position, with the striker housed within the bell to be rung. The frame is made of steel with the clapper ball fabricated of mild steel for optimum quality and richness of tone. The clapper ball and stem are constructed with proper weight and dimensions as determined by the bell. The clapper pivot is bushed with nylon igus type bearings. The clapper is operated by electromagnetic coils that operate on a nominal voltage of 240 volts DC, which is furnished by an associated driver board. The magnetic coil is wound with copper wire, wrapped in a special tape and coated with an electrical resin. The VI bell striker is treated with yellow zinc chromate plating and then finished with an exterior grade, satin black powder coating. This double protection against corrosion will give the striker a long life.

**DIGITAL BELL RINGING CONTROLLER** – Verdin shall provide an electronic bell controller. This electronic device will be the primary user interface and will allow simple and reliable operation of your bell system. Each digital bell ringing controller is specifically configured to properly operate the bells and bell ringing equipment as listed above.

**Digital Bell Controller 870:** The bell control module is designed to control both stationary bells and swinging bells. The driver boards will be furnished with the stationary bell solenoid strikers. The striker price will include these driver boards. Driver boards are solid state devices which will convert to 220 VAC to approximately 200 VDC through a bridge rectifier to operate the D. C. solenoids. Each driver board is equipped with an automatic cut-out circuit. The automatic cut-out circuit will be activated by any short circuit in a solenoid, rectifier, or if the circuit should cause the solenoid to be ON more than three continuous minutes. After the defect has been corrected, there is a re-set button to place the driver unit back into operation. For swinging bells, the driver boards, as used with stationary bells, will be replaced with solid state relays, one for each bell.

- A. Dimensions: 13.0" L x 7.5" H x 2.25" D. The modules are metal and will be painted in matte black/ gold finish. Keypad operation can be inhibited via a user pass code. The electrical current requirement will be 1 amp at 115 volts AC. The output control voltage is 12 volts DC.
- B. The all new Digital Bell Controller 870 is furnished as a shelf mounted unit or a wall mounted unit where required. The time will be adjusted unattended in the Spring and the Fall of the year (to accommodate Daylight Savings Time).
- C. The enclosure will contain basic components for operation of the bell(s) as follows:

1. Parent solid state control board.
  2. 1 Push Button for instant toll. (Each time the instant toll button is depressed, the largest bell of system will strike one blow.)
  3. 1 Stop Button (used to stop any bell function.)
  4. 1 Fuse block.
  5. 1 AC power cord.
  6. Cover panels and labels.
  7. Plug in for output control wires.
  8. 5 Quick start buttons
- D.** The Verdin DBC 870 Bell Controller is a micro-processor directed program control system comprising a highly accurate crystal-controlled clock with a digital time base program memory, programming keypad and display, and required input and output interfacing especially designed for the control of bell ringing schedules. This system can also operate and tower clock synchronization, and time-strike functions, if these functions have been ordered for this installation.
- E.** The control system maintains accurate present time in accordance with internal crystal-controlled time base. One or more independent program control channels may be provided, which shall be used to control assigned bell ringing function(s). Program times may be programmed at any minute interval of the day, and a given time of operation may be on each day of the week or on one or more days only. For daily operation at a given time, only one program instruction is required. The DBC 850 has 10,000 program points.
- F.** In case of power failure, internal time base is maintained by means of internal back-up batteries (which are constantly kept charged when normal power is available). A programming electronic key-code is provided to prevent unauthorized use. All program times are held in Non Volatile flash memory that does not require a battery.
- G.** All initial time setting and bell ringing schedule programming is done by means of a simple, twenty character touch keypad mounted on the panel with associated alpha/numeric display. Programming is simplified with easily understood prompts being furnished to the user at all steps during programming or setting.
- H.** The system is provided with fully automatic daylight saving time set feature. At any time a time change is to occur, the master clock will then set itself automatically to the new time (and will at the same time reset any tower clock(s) that may be controlled by this system to the new time).
1. **Doppler.** This solid state device is designed to simulate the effect of a swinging bell through the use of a stationary bell striker. The modular printed circuit board is provided with three (3) adjustments for regulating tempo or rate of striking, regulating alternate hard/soft strikes and for regulating rhythm; thus all functions may be adjusted for the weight of the bell to be struck.
  2. **Hour and Half-Hour Strike.** This microprocessor-controlled time strike system shall be included as a part of the Master Program Controller. The mode of operation is as follows:
    - a) The proper number of each hour will be struck on the bell being controlled, (at a standard rate of one strike each three seconds), at all hours when the hour strike is programmed to be in operation.

- b) One strike on the bell will mark the half hour, if the system is programmed to do so. The unit can be programmed to omit striking at any desired hour, half-hour, or range of hours.
3. **Westminster Chime and Hour Strike:** This microprocessor-controlled time strike system shall be included. The mode of operation is as follows:
- a) Sixteen (16) notes of the Westminster Chime on four (4) bells of the proper notes, followed by the hour strike on the largest bell of the four, or on a lower toned bell (if available), on the hour.
  - b) Each quarter hour will play as follows: four notes at quarter past the hour; eight notes at half past the hour, and twelve notes at three-quarters past hour.
  - c) The operation can be programmed to omit striking at any desired time or range of times; and can also be programmed for the hour strike only, without chime, at any hours or range of hours that is desired. If it is desired to omit any quarters at all times, these can be turned off individually at the circuit board, in order to further simplify programming.
  - d) The time strike function is easily programmable by means of the 16 character touch keypad, with easily understandable prompts appearing on the display to aid the user.

## **TERMS & CONDITIONS**

1. **Installation of the Bell Ringing Equipment.** Verdin and/or representatives of Verdin will install the bell ringing equipment included in this Agreement at the job site on a date agreed to by the parties. Verdin shall provide the labor, tools, and equipment necessary to complete the installation. All workmen employed or engaged by Verdin to perform the installation are covered by property damage and public liability insurance. If any portion of the bell ringing equipment cannot be installed on the installation date for any reason other than the failure of Verdin to supply the bell and related components in accordance with the terms of this Agreement, Purchaser shall be responsible for paying any additional costs or expenses incurred by Verdin resulting from such delay, including without limitation, the fees or wages of Verdin's installation representatives, equipment rental costs, storage costs, or mobilization costs at the job site.
2. **Limited Warranty.** Verdin warrants the Bell Ringing Equipment to be free from defects in materials and workmanship for the periods shown below after the date of installation, provided the Bell Ringing Equipment and its components are maintained in accordance with instructions provided by Verdin. To the extent permitted by applicable law, for each product, Purchaser's exclusive remedy and Verdin's exclusive liability for any loss, damage, or destruction resulting from any non-conformity of any shipment made by Verdin to Purchaser under this Agreement or from any defects in the Bell Ringing Equipment within the warranty period will be limited strictly to the repair or replacement, at Verdin's discretion, of any nonconforming or defective materials upon examination of such by Verdin. Verdin shall have a reasonable time to repair or replace any nonconforming materials, including the time

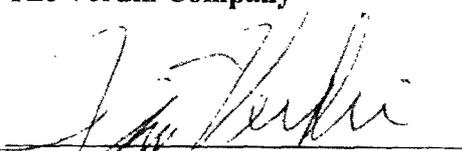
for the manufacture or replacement of such materials. THIS WARRANTY IS IN LIEU OF ANY AND ALL OTHER WARRANTIES, EXPRESS OR IMPLIED.

- a. Bell Ringing Equipment: 3 years
3. **Purchaser Responsibilities.** Purchaser shall provide at its own expense the items and services listed below in connection with the installation of the Bell Ringing Equipment.
  - a. **Electrical Wiring.** Purchaser will be responsible for providing all electrical wiring and conduit (including all final connections to tower base, striker leads, mounting of electrical panels, or splicing of wires) from a source designated by the Purchaser and in accordance with specifications provided by Verdin.
  - b. **Cranes, Hoists, Man-Lifts.** Purchaser will provide all necessary cranes, hoists, or lifts (including the operators of such equipment) that are required to (i) offload the equipment from the delivery vehicle; (ii) move the equipment to the designated site where it will be stored until such time as the installation is scheduled to take place; and (iii) complete the installation.
  - c. **Licenses/Permits.** Purchaser will obtain at its expense any necessary licenses, permits, or engineering stamps for the construction and installation of the outlined equipment
  - d. **Access to Job Site.** Purchaser will arrange to provide sufficient access to the job site to enable Verdin to install the outlined equipment.
4. **No Liability for Damages.** TO THE EXTENT PERMITTED BY APPLICABLE LAW, IN NO EVENT SHALL VERDIN BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES WHATSOEVER, INCLUDING, WITHOUT LIMITATION, DAMAGES FOR ECONOMIC LOSS OR LOSS OF PROFITS SUFFERED OR INCURRED BY PURCHASER IN CONNECTION WITH ANY BREACH OF THIS AGREEMENT BY VERDIN EVEN IF PURCHASER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
5. **Liability for Negligence.** Neither party shall be responsible for personal injury or property damage or loss except that resulting from its own negligence or the negligence of those within its control or employ.
6. **Freight.** The Verdin Company will be responsible for the freight charges of the Bell Ringing Equipment to the jobsite.
7. **Delivery.** Upon receipt of order, down payment in accordance with the terms delineated below and approved shop drawings, the above listed equipment shall be shipped within 90 to 120 days.
8. **Payment Terms.** The total Purchase Price for the Bell Ringing Equipment shall be **\$24,955.00** (excluding taxes), and shall be paid to Verdin in U.S. Dollars in accordance with the following schedule:
  - a. \$12,477.50 upon the execution of this Agreement.
  - b. \$12,477.50 upon shipment to the jobsite.

9. **Change Orders.** Verdin, in its discretion, may accept any additions, deletions, or changes to this Agreement without invalidating this Agreement, provided that all such changes are authorized by a written amended purchase order signed by Purchaser and Verdin (the "Change Order"). Such Change Order shall specify any additional charges (or credits) to the Customer and the payment terms for such charges. The Change Order shall become effective only upon acceptance by Verdin.
  
10. **Force Majeure.** To the extent permitted by applicable law, Verdin shall not be liable for any loss or damage, including consequential loss, from the failure wholly or in part to fulfill the terms of this Agreement by reason force majeure, including labor strike, lock-out, trade dispute, fire, drought, flood, bad weather, interruption of transport, restriction by Government or other competent authority, destruction of premises, plant or machinery failure, shortage of power supplies, or inability to obtain adequate supplies.
  
11. **Governing Law.** The parties agree that any dispute or default arising from this Agreement shall be governed by the laws of the State of Ohio.
  
12. **Entire Agreement.** This Agreement constitutes the entire understanding between the parties and supersedes all prior negotiations or representations, either written or oral.

**IN WITNESS WHEREOF**, the parties hereto have caused this instrument to be executed on the date first above written.

**The Verdin Company**

By:   
Jim Verdin  
President

**Pella Historical Society & Museums**  
**Pella, Iowa**

By: (print name)

(Signature)

Title: \_\_\_\_\_

Date Accepted: \_\_\_\_\_

Contract No.

080006

Name: Klokkenspel Ownership and Maintenance Agreement

Date: March 18, 2008

Comment: Klokkenspel Plaza and Equipment

## **KLOKKENSPEL OWNERSHIP AND MAINTENANCE AGREEMENT**

IT IS AGREED BY AND BETWEEN the City of Pella, Iowa, and the Pella Historical Society, as follows:

WHEREAS, the City of Pella is the owner of a parcel of real estate, which is referred to as the Klokkenspel Plaza and which is described as follows, to wit:

The West 28 1/2 feet of the East 54 feet of Lot 3, except the West 9 inches thereof, all in Block 40 in the City of Pella, Iowa;

The South 50 feet of the East 23 feet of the West 46 feet of Lot 3 in Block 40 in the City of Pella, Iowa;

The South 50 feet of the West 72 feet of Lot 2 in Block 40 in the Original Town of Pella, Iowa, according to recorded plat thereof, together with and subject to existing easements, if any, and except the following described real estate: commencing at the Southeast corner of said tract, thence Northwesterly to a point on the North line of said tract, which is 50 feet west of the East boundary line of said tract, thence East along the North line of said tract to the East line of said tract, thence South to the point of beginning.

The South 50 feet of the E1/2 of Lot 3 in Block 40 in the City of Pella, Iowa.

WHEREAS, the City of Pella owns the structure which is part of the Klokkenspel Plaza, and

WHEREAS, the Pella Historical Society owns the Klokkenspel equipment which is described in Exhibit A attached hereto,

WHEREAS, the City of Pella and the Pella Historical Society desire to document their continued ownership, operation and maintenance of the Klokkenspel Plaza and the Klokkenspel equipment.

IT IS AGREED:

1. The City of Pella will retain ownership of the above-described real estate and will continue to provide electricity and insurance for said property. Also, the City of Pella will be responsible for all structural and mechanical equipment (HVAC) repairs and maintenance, including the courtyard.

2. The Pella Historical Society will be responsible for the operation and maintenance of the Klokkenspel equipment. The Pella Historical Society shall be responsible for the Klokkenspel equipment, including maintenance, upkeep and insurance on this unit.

3. Access to the Klokkenspel equipment and any necessary easements shall be the responsibility of the Pella Historical Society.

4. This Agreement shall continue for a period of 99 years from the date of the execution hereof.

5. This agreement shall be binding upon the parties hereto, their heirs, successors and assigns.

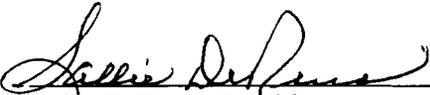
6. This agreement shall not be modified or amended except by written instrument to that effect.

7. This agreement may be terminated by mutual consent of both parties.

Dated this 18th day of March, 2008.

THE PELLA HISTORICAL SOCIETY

THE CITY OF PELLA, IOWA

  
\_\_\_\_\_  
Sally DeReus, President

  
\_\_\_\_\_  
Darrell D. Dobernecker, Mayor

  
\_\_\_\_\_  
Ronda Brown, City Clerk

**KLOKKENSPEL OWNERSHIP MAINTENANCE AGREEMENT  
EXHIBIT A**

**KLOKKENSPEL INVENTORY**

1. Gen 4 Tyme Stryke Control Cabinet
2. Animated figures
3. Transport Platforms
4. Shades
5. Relay Cabinets-located in the west rooms
6. Electronic keyboard
7. Speakers-inside and out
8. Cast bells-outside above roof
9. Two 42" diameter clocks
10. All wiring and lighting associated with the operation of items 1-9.

E A S E M E N T  
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WHEREAS, Kenneth L. De Wild and Marcia J. De Wild, husband and wife, First Party, have previously by Warranty Deed dated the \_\_\_\_\_ day of \_\_\_\_\_, 1983, and recorded in Book \_\_\_\_\_, Page \_\_\_\_\_, of \_\_\_\_\_, Marion County Recorder's office, conveyed to the City of Pella, Iowa, Second Party, the following described real estate situated in Marion County, Iowa, to-wit:

The South 50 feet of the East 23 feet of the West 46 feet of Lot 3 in Block 40 in the City of Pella, Iowa,

and,

WHEREAS, First Party, has retained ownership of the following described real estate which adjoins the real estate first described and which is situated in Marion County, Iowa, to-wit:

The east 23 feet of the West 46 feet of Lot 3 in Block 40 in the City of Pella, Iowa, except the South 50 feet thereof,

and,

WHEREAS, pursuant to a real estate contract between the parties dated the \_\_\_\_\_ day of \_\_\_\_\_, 1983, but not recorded, certain easement rights in the respective tracts of real estate were created, and,

WHEREAS, the parties hereto desire to formalize of record said easement rights for the purpose of appraising the public of them;

NOW, THEREFORE, and in consideration of the legal documents previously referred to, as well as the mutual promises contained herein, the parties hereto agree as follows:

1. RENOVATION EASEMENT. First Party hereby grants unto Second Party a temporary construction easement over the real estate second described for the purpose of renovating, constructing on, and decorating the south and east walls of First Party's building located on the real estate second described. This temporary easement shall be for a period of up to five years. Upon completion of the renovation, construction and decoration herein provided, any further maintenance and repair of the walls shall be at First Party's expense; provided, however, that Second Party shall have the option of providing the necessary maintenance and repair for the purpose of maintaining the overall quality of the area. In that event, First Party hereby grants unto Second Party a continuing and permanent easement over the real estate second described for maintenance and repair of the walls. Said easement, as well as First Party's obligation to maintain and repair, shall run with the land and bind the respective successors in interest of the parties. Second Party agrees to indemnify, defend and hold harmless First Party from any liability resulting from Second Party's use of the real estate second described under the provisions of these easements so long as said liability is not the result of First Party's acts or negligence or the acts or negligence of First Party's agents or employees. Second Party agrees to maintain appropriate insurance for this purpose. The easements created hereunder shall be in furtherance of the purposes set forth in Paragraph 15(d) of the contract previously referred to.

2. CONSTRUCTION AND REPAIR EASEMENT. Second Party hereby grants unto First Party a permanent construction easement over both the real estate first described and the real estate second described for the purpose of repairing, constructing, and maintaining the existing building located on the real estate second described and any additional building which may be constructed on the real estate second described. First Party shall bear the expense of any repairs necessary for damage done both to the real estate first described and the real estate second described as a result of the repair, construction and maintenance. First Party agrees to indemnify, defend and hold harmless Second Party from any liability resulting from First Party's use of the real estate first described and the real estate second described under the provisions of this easement so long as said liability is not the result of Second Party's acts or negligence or the acts or negligence of Second Party's agents or employees. First Party agrees to maintain appropriate insurance for this purpose. This easement shall run with the land and bind the respective successors in interest of the parties. The easement created hereunder shall be in furtherance of the purposes set forth in Paragraph 15(f) of the contract previously referred to.

3. LANDSCAPING EASEMENT. First Party hereby grants unto Second Party a permanent landscaping easement over such portion of the real estate second described which does not have any building or structure placed upon it at the time of this easement for the purpose of landscaping and decorating said portion of the real estate second described (including, but not limited to, placement of trees, bushes, sidewalks and lighting) in furtherance of the mall concept discussed in the contract previously referred to. This easement shall run with the land and bind the respective successors in interest of the parties; provided, however, that First Party shall have the right and privilege, at any time, to terminate this easement, or such portion of it as may be necessary, for the purpose (and only for the purpose) of constructing a permanent building or structure upon the real estate second described. First Party agrees to give Second Party sixty days notice, in writing, of its intent to terminate this easement and of the extent to which it is necessary to terminate this easement. Second Party agrees to pay all expenses relating to the installation, repair and maintenance of the landscape and decoration hereunder for so long as Second Party is using the real estate second described, or a portion of it, under this easement, and Second Party further agrees that it shall have no claim against First Party for any reimbursement in the event First Party exercises its right to terminate as provided herein; provided, however, that Second Party shall have the right to reclaim and remove any decorative items and/or equipment placed upon the real estate second described under this easement. Second Party agrees to indemnify, defend and hold harmless First Party from any liability resulting from Second Party's use of the real estate second described under the provisions of this easement so long as said liability is not the result of First Party's acts or negligence or the acts or negligence of First Party's agents or employees. Second Party agrees to maintain appropriate insurance for this purpose. The easement created hereunder shall be in furtherance of the purposes set forth in Paragraph 16(c) of the contract previously referred to.

4. WALKWAY EASEMENT. First Party hereby grants unto Second Party a temporary construction easement over so much of the building located upon the real estate second described as may be necessary to adjoin a walkway to the east wall of said building, which walkway may possibly be built on the following described real estate situated in Marion County, Iowa, to-wit:

The West 28½ feet of the East 54 feet of Lot 3, except the West 9 inches thereof, all in Block 40 in the City of Pella, Iowa.

This temporary easement shall be for a period of up to five years. All costs of construction shall be at Second Party's expense. Upon completion of the walkway, First Party hereby grants unto Second Party a permanent access easement over such portion of the building located upon the real estate second described for the purpose of adjoining said walkway to the east wall of said building. Said easement shall run with the land and bind the respective successors in interest of the parties. Janitorial expense and heating and cooling expense shall be shared equally by First Party and the owner of the real estate whose building adjoins the east end of the walkway. Second Party agrees to indemnify, defend and hold harmless First Party from liability resulting from the construction of said walkway so long as said liability is not the result of First Party's acts or negligence or the acts or negligence of First Party's agents or employees. Second Party agrees to maintain appropriate insurance for this purpose. The easements created hereunder shall be in furtherance of the purposes set forth in Paragraph 15(e) of the contract previously referred to.

Dated this 20 day of Dec, 1983.

FIRST PARTY:

Kenneth L. De Wild  
Kenneth L. De Wild

Marcia J. De Wild  
Marcia J. De Wild

SECOND PARTY:

CITY OF PELLA, IOWA

By \_\_\_\_\_  
Johnny A. Menninga - Mayor

By \_\_\_\_\_  
Robert J. Allen, City Clerk

State of Iowa, County of Marion, ss:

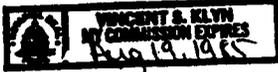
On this \_\_\_\_\_ day of \_\_\_\_\_, 1983, before me; the undersigned, a Notary Public in and for said County, in said State, personally appeared Johnny A. Menninga and Robert J. Allen, to me personally known, who being by me duly sworn, did say that they are the Mayor and City Clerk respectively, of said City of Pella, Iowa; that the seal affixed thereto is the seal of said City; that said instrument was signed and sealed on behalf of said City by authority of its City Council; and that the said Johnny A. Menninga and Robert J. Allen, as such officers, acknowledged the execution of said instrument to be the voluntary act and deed of said City, by it and by them voluntarily executed.

\_\_\_\_\_  
Notary Public in and for the State  
of Iowa



State of Iowa, County of Marion, ss:

On this 14th day of December, 1983, before me, the undersigned, a Notary Public in and for said County, in said State, personally appeared Kenneth L. De Wild to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that he executed the same as his voluntary act and deed.



V. Klyn  
Notary Public in and for the State  
of Iowa

State of Michigan, County of Ottawa, ss:

On this 20 day of Dec, 1983, before me, the undersigned, a Notary Public in and for said County, in said State, personally appeared Marcia J. De Wild to me known to be the identical person named in and who executed the foregoing instrument, and acknowledged that she executed the same as her voluntary act and deed.

David J. Degenhardt  
Notary Public in and for the State  
of Michigan

**DAVID J. DEGENHARDT**  
Notary Public, Ottawa County, MI  
Commission Expires Apr. 6, 1987

**CITY OF PELLA, IOWA  
CITY COUNCIL  
OFFICIAL MINUTES  
CITY OF PELLA, IOWA  
November 2, 2015**

**A. CALL TO ORDER BY MAYOR AND ROLL CALL**

The City Council of the City of Pella, Iowa, met in regular session at the Public Safety Complex meeting room at 7:00 p.m., Mayor James Mueller presiding. Members present were: Mark De Jong, Dave Vander Horst, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, and Larry Peterson. Absent: None. City Administrator Mike Nardini, City Attorney Bob Stuyvesant, and City Clerk Ronda Brown were present. Ten staff members and eight members of the general public signed the register.

**B. MAYOR'S COMMENTS**

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
  - a. Historic Preservation Commission Recommendations.
  - b. E-Billing and Credit Card Acceptance.
  - c. Section 42 Housing Request.
2. Approval of tentative agenda. Councilmember Vander Beek moved to approve the tentative agenda, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, De Jong, Vander Horst.

**\*PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

NONE

**C. APPROVAL OF CONSENT AGENDA**

Councilmember Vander Beek moved to approve the consent agenda, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Vander Beek, Schiebout, Peterson, De Jong, Vander Horst, Van Stryland. NAYS: None. Motion carried. The following items were approved:

1. Approval of Minutes
  - a. Official Council Minutes for October 20, 2015.
2. Report of Committees
  - a. Policy and Planning Minutes for October 20, 2015.

Policy and Planning Minutes  
October 20, 2015

No Policy and Planning Meeting was held.  
Respectfully Submitted,  
Ronda Brown, City Clerk

**b. Library Board Minutes for September 8, 2015.**

PELLA PUBLIC LIBRARY  
Board of Trustees Meeting  
September 8, 2015

I. Call To Order: President Rebecca Manifold called the meeting to order at 4:07 p.m. Board members present were: Alli Bogaard, John Evenhouse, Kenny Nedder, and Mary Barnes. Board members absent were Praveen Mohan and Jane Koogler. Library Director Wendy Street was present.

II. Recognition of Visitors and Visitor Comments: None

III. Approval of Agenda: There were no changes to the agenda. The agenda stood as approved.

IV. Disposition of Minutes: All Board members received the August minutes prior to the meeting. Mary moved to approve the minutes with a correction to the spelling of Praveen's name; John seconded the motion. The minutes were unanimously approved.

V. Approval of Bills: All Board members received the September list of bills prior to the meeting. The OCLC bill came in after printing in the amount of \$382.73. After some general discussion and questions regarding the monthly bills, Alli moved to approve the August bills. Kenny seconded the motion. The bills were unanimously approved.

VI. Unfinished Business: None

VII. New Business:

a. Summer Reading Program:

Wendy provided a summary of the 2015 summer reading program. Out of five programs, three saw an increase in participants. The percentage of children completing the program increased to 70% (from 66% last year). The prizes and rewards were well received, especially the experience prizes. The end of the program pool party had the largest attendance in history.

b. Annual Report:

Wendy presented the Board with her annual report for FY 2014/2015. There was some discussion of the information provided on the report and a couple of suggestions for min changes. Overall it looks great.

VIII. President's Report and Announcements: None

IX. Director's Report:

a. Integrated Library System

We are moving forward with the implementation of SirsiDynix's Symphony ILS. The contract has been approved and signed. We had our first conference call with our project manager Sheryl Wray on Aug. 24. We sent them our first batch of data files and they are currently analyzing the data. The library is starting to get back some training informat and decision trees based on the data files they have already analyzed. We will have more features with this system than our previous one and some decisions will need to be ma on whether or not we want those features activated. An example is patrons could have the option of depositing money on their account to cover future late fees.

b. Digital collection online

Chris Brown created a small digital collection using OCLC's ContentDM software. The collection consists of some historical documents and pictures that were in the basement. The software is free and OCLC will host 100 items for free. You can see what Chris has done so far by clicking on the "Digital Collections" tab on our catalog page.

c. Change to movie checkouts

The change has gone fairly smoothly and we have heard positive feedback from our users. We did have a drop in the number of movie checkouts in August (compared to Augu of last year), which may or may not be due to the longer checkout period.

d. Hoopla

We stopped hitting our daily budget limit in mid-August. In the month of August, we spent \$461 of our \$500 budget. I don't know if this is because the newness has worn off, because the 5 checkouts per month limit has slowed people down, or if this is just a temporary lull. 31 new users registered in August. The dollars we do not spend when we do hit our monthly limit do roll-over to the next month. Wendy will continue to monitor the usage of this service and we can determine if any changes need to be made at a later d

e. Building & Grounds

- The new memorial bench installed in the butterfly garden on August 17. The bill for the bench and the memorial plaque are in this month's list of bills.
- The digital touch table arrived Aug. 25 and Chris has it set up and ready to go. We are waiting for the electrician to install an outlet for it. There are some problems with t box surrounding the outlet in the floor not fitting the outlet that needs to be put in. The box is in cement so it is not easily fixed.
- We have been getting quotes for the quiet room and hope to start on that project soon.

f. Staff activities

Youth Services: August was spent scheduling experience prize tours/parties with winners, finishing up summer reading and planning upcoming story times. On August 11, we our annual bubble and sidewalk chalk story time outside with 30 kids and parents attending. Park Ranger Spry came on August 19 to present about being a Park Ranger.

Assistant Director: This month, Chris worked with Wendy to begin planning the implementation of the SirsiDynix Symphony ILS. He received and set up the new children's digital interactive touch table, and continued to work on adding materials to the library's digital collections.

Director: Wendy submitted the annual report required by the State Library and also prepared the annual report in your board packets. She worked with Evanced to set up and modify a test site for their new meeting room reservation software. She will be working with 2 Central students this semester for a non-profit writing class. Planned projects include updating our brochure and grant writing. Wendy hopes to have them write grants for a dramatic play area and launch pads (educational tablets) for children.

g. Upcoming events

- September 14 at 10:00 a.m.: LEGO Club Sign Up. LEGO Club will be held during the months of October-April. Sign up is required.
- September 15 at 7:00 p.m.: L.E.M.M.I.N.G.S. Teen Group. Students in 6th grade and higher are welcome to join us for monthly program.
- September 17 at 10:15 a.m.: Genealogy Club. Anyone interested in family history research is welcome.
- September 23 at 2:00 p.m.: Afternoon Movie. Join us to watch a movie on the big screen in the meeting room. Children under the age of 5 must be accompanied by a m person watching the movie with them and children under the age of 8 must be accompanied by a mature person in the library during the program.
- September 24 at noon: The Brown Bag Book Club will discuss *Deep Down Dark* by Hector Tobar. Bring your lunch and bring a friend!
- September 26 at 10:00-11:30 a.m.: Book Bash. There will be activities based on a firehouse theme. The first 100 families with children ages 0-5 will receive a copy of 1 book *Firehouse!* by Mark Teague. The Book Bash is sponsored by Vermeer Charitable Foundation.
- September 28 at 7:00 p.m.: Celtic Fingerstyle guitarist Jerry Barlow will perform in the Library Meeting Room.

X. Committee reports:

Policy Committee: Reviewed the Bylaws and Sex Offenders policies. No changes were recommended.

a. Policy Committee: Revised Behavior in the Library policy. Clarified language regarding the prohibition of consumption or possession of alcohol or controlled substances the library. Added language prohibiting any animals from access to the library unless they are service animals. Therapy animals do not qualify as service animals. John moved approve the changes to the Behavior in the Library policy. Mary seconded and the motion carried.

XI. Adjournment: President Rebecca Manifold adjourned the meeting at 4:57 p.m. The next regularly scheduled Board Meeting is scheduled for October 13, 2015 at 4 PM.

## c. Historic Preservation Commission Minutes for August 20, 2015.

Historic Preservation Commission  
Regular Meeting  
August 20, 2015

1) The meeting was called to order at 6:00 p.m.

2) Roll Call.

Present: Kathy Bruxvoort, Jim Mansueto, Julie Heerema Mueller, Kent Oppenhuizen.

Absent: Rhonda Kermode.

Others Present: Nicole Presley (Pella Chronicle), Jerry Byers, George Wesselhoft.

3) Approval of Minutes – July 9, 2015 Meeting. The minutes were approved as submitted.

4) Review of Draft Documents.

a) Historic District Overlay Ordinance (follow up items from last meeting)

George Wesselhoft reviewed the process chart and the percentages for petitions. He explained that there is already a petition and neighbor notice process built into the existing Zoning Ordinance that would apply to a rezoning and said that the staff recommendation would be whatever petition process the Commission decides that it mirror the existing one so that a second step is not needed. Mr. Wesselhoft mentioned that Des Moines uses a 51% rule where the district can be initiated by petition with the signatures of property owners that represent 51% of the total number of parcels of real estate within the proposed district.

Julie Heerema Mueller asked why was the 60% chosen for the draft ordinance.

Jim Mansueto responded that the 60% was a conservative number that the Ad Hoc Committee proposed.

There was further discussion about the petition requirement. The Committee consensus was to keep the 60% for petition where each property owner (whether they own one or more properties) gets just one "vote".

Mr. Wesselhoft reviewed economic hardship provisions from Dubuque and explained that Dubuque uses 16 criteria and that their Historic Commission also regulates demolitions of historic structures whereas the current draft ordinance for Pella does not. Mr. Wesselhoft and Mr. Jerry Byers gave examples of possible situations where there could be potential economic hardship to an applicant if they are proposing a change to their structure that requires a historic certificate of appropriateness and the Commission criteria option is a more expensive option than an option which does not meet the criteria.

The Commission discussed the section further and came to the consensus that case by case language should be added to paragraph C. under 6. On the top of page 4.

b) Historic Preservation Handbook (follow up items from last meeting)

Mr. Wesselhoft provided follow up information on regulating the building mass of structures. He mentioned in Des Moines, the Commission has the authority to limit the size of an addition or new building to something less than what would be allowed by zoning or building codes. In general, additions should be smaller than the original building and located in the least visible position on the lot as possible. In Dubuque, their architectural design guidelines manual has guidelines for new buildings that include building mass, scale and design; new construction should fit within the context of established patterns but not necessarily copy them. While Davenport has language built into their Code for certificate of appropriateness review criteria. He mentioned that some of the language is already in the draft Handbook such as roofs, not doing dissimilar roofs, and the 25% rule for additions to generally not exceed 25% of the footprint of the original structure. Kathy Bruxvoort asked what the concern was with the building mass. Jim Mansueto responded that there are two items, duplex construction where they take the duplex lot line to lot line, another is where there are two story homes and then they put in a one story ranch. Mr. Mansueto asked Kent Oppenhuizen about the scale of his addition to his historic home. It was noted that Mr. Oppenhuizen under strict application of the 25% rule would not have been able to do his addition.

Ms. Mueller stated she would not want to limit it with a percentage.

Mr. Mansueto suggested we need to give the Commission the opportunity to review because what you do not want to do is discourage building in these areas. There was further discussion about building mass. Jerry Byers suggested you could run initial calculations like is done with Board of Adjustment for detached accessory structures and you start with a base number. Jim Mansueto stated that lot size, architectural style and visibility by neighbors should be criteria. The Commission consensus was to follow the 25% generally but have language about exceptions being considered based on lot size, architectural style and visibility by neighbors. This for both new construction and additions.

Mr. Wesselhoft reviewed ADA and preservation information. He summarized the U.S. Department of Interior preservation brief and a sample ADA case from Iowa City. They try to suggest maintaining the historical integrity of the structure while meeting ADA requirements at the same time. For example, in Iowa City they recommend having an accessible ramp on the side of the structure so it does not detract from the front of the structure. Mr. Wesselhoft mentioned that in checking with other cities ADA related requests would not likely be frequent but staff could add something to the draft Handbook for ADA.

Ms. Mueller stated she thinks we should as there is someone in her neighborhood that has a ramp and it is out there.

Mr. Byers mentioned the ADA is federal requirements and you have to be careful because you still have to meet the minimum requirements.

The Commission asked staff to add similar language to Iowa City that we will work with applicant for design that meets historic and ADA requirements.

The Commission unanimously moved to approve the four above items discussed for the draft ordinance and handbook documents:

-Keeping the 60% for petition level

-Economic hardship provision –adding case by case language to paragraph C. under number 6 on top of page 4 of the draft ordinance

-Building mass – adding language such that exceptions would be considered based on lot size, architecture, and visibility for both new and additions and alterations

-ADA – add a new paragraph comparable to the Iowa City language

Mr. Wesselhoft mentioned that preamble language from a 1994 historic preservation effort was provided by Rhonda Kermode and adapted into a Pella History introduction in the draft handbook. Other changes include text language changes as highlighted in the draft from the last meeting.

The Commission directed staff to use a picture of the historic home restored by Wayne Stienstra just north of the alley at 925 Broadway Street instead of a commercial downtown picture for the history introduction part of the Handbook.

Mr. Mansueto suggested that a description of the benefits of why they would want to be in a historic district including tax benefits if they go through the process and then along with that reference the Department of Interior National Park Service standards and try to follow.

Mr. Wesselhoft suggested that such information could be in the Handbook guidelines or other information could be in supplemental information sheets that go with historic preservation permit documents. The Commission consensus was to add general language to the Handbook after the history opening section.

There was further discussion about the process that would be involved to establish a historic district and the role of the Historic Pella Trust.

5) Other Business. The next meeting of the Commission is scheduled for September 17 at 6 pm. The Commission also discussed the Gateway Corridors. They asked staff to work on a separate ordinance amendment for Planning and Zoning Commission and City Council consideration that would require design review for single and two family residential new construction in the Gateway Corridors. Mr. Wesselhoft mentioned he would provide the Committee with a Gateway Corridor Overlay Map for the next meeting.

6) The meeting was adjourned at 7:00 p.m.

Respectfully submitted,

George Wesselhoft

Planning and Zoning Director

### 3. Petitions and Communications

#### a. Renewal of Class C Liquor License for Kaldera.

SUBJECT: Renewal of Class C Liquor License for Kaldera, Corp.

DATE: November 2, 2015

BACKGROUND: Kaldera, located at 1205 Washington, has applied for renewal of their Class C Liquor License. The application was completed with the state online. The term of the new license is twelve months and would expire November 30, 2016.

ATTACHMENTS: None

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve renewal.

### 4. Administration Reports

#### a. Urban Renewal Report for Fiscal Year 2015.

SUBJECT: Urban Renewal Report for Fiscal Year 2015

DATE: November 2, 2015

BACKGROUND: Annually, the City is required to file an Urban Renewal Report with the State of Iowa. The purpose of the report is to increase the transparency of local government reporting of tax increment financing (TIF) districts. The report provides a snapshot of each TIF district for the fiscal year showing such elements as valuations by class, the total increment collected, projects within each TIF, and the debt associated with each urban renewal area.

The enclosed Urban Renewal Report is for the fiscal year ended June 30, 2015 and includes the following TIF districts: Bos Landen, High Point, Mill Farm and the Pella Business Corridor.

The report identifies a TIF fund balance of \$1,216,381 at June 30, 2015. In addition, the report also identifies total outstanding TIF debt of \$2,063,228.

ATTACHMENTS: Urban Renewal Report  
 REPORT PREPARED BY: Finance  
 REPORT REVIEWED BY: CITY ADMINISTRATOR  
 CITY CLERK  
 RECOMMENDED ACTION: Approve Urban Renewal Report.

**D. \*PUBLIC HEARINGS**

(Statutory rule may be waived and ordinance passed without further readings.)

1. a. Public Hearing on Water System Improvements Division 1: RO Water Treatment Plant. No written comments were received. Oral comments were received and addressed. Councilmember Vander Beek moved to close the public hearing, seconded by Councilmember Peterson. On roll call the vote was: AYES: Vander Beek, Peterson, De Jong, Vander Horst, Van Stryland, Schiebout. NAYS: None. Motion carried.

SUBJECT: Public Hearing and Resolutions for the Construction of the Water System Improvements  
 Division 1: RO Water Treatment Plant

DATE: November 2, 2015

**BACKGROUND:**

Resolutions 5623 and 5624 adopts the plans, specifications, form of contract, estimate of cost, and awards the construction contract to Eriksen Construction Co., Inc. for the Water System Improvements Division 1 improvements. These improvements consist of furnishing all labor, materials, and equipment needed for the partial demolition of the existing building and process components, and construction of a new Reverse Osmosis (RO) Water Treatment Plant (WTP) to parallel the existing Lime Softening Plant. Improvements for the new RO WTP include rehabilitation of the existing Jordan well pump at the WTP site, a building addition for the RO process, forced draft aerators, an aeration detention tank, RO membrane skids, rehabilitation of the existing gravity filters, baffling and rehabilitation of the existing buried concrete clearwell, associated chemical feed systems, sitework including regrading, pavement work, and site piping, associated electrical and mechanical equipment, and other associated work and miscellaneous improvements.

As Council is aware, these proposed improvements are a key component of the City's long-term water supply plan, which is intended to meet the community's supply and treatment needs through the year 2037. Overall, the plan includes a new 3.0 million gallon per day (MGD) reverse osmosis (RO) treatment process, an additional Jordan Well and new water main, and improvements to the existing lime softening treatment plant. The estimated cost of the plan is \$16 million, and the tentative completion date for the plan is the fall of 2017.

On October 20, 2015 a bid letting was held for this project. Six bids were received and are summarized below.

Bidder	Base Bid	Bid as % of Engineer's OPCC	Bid Alternate A
Eriksen Construction Co., Inc.	\$8,655,000	-6.43%	\$8,730,000
Story Construction Co.	\$8,987,000	-2.84%	\$9,007,000
Gridor Construction, Inc.	\$9,289,000	0.42%	\$9,369,000
Rice Lake Contracting	\$9,369,400	1.29%	\$9,378,400
Williams Brothers Co., Inc.	\$9,430,000	1.95%	\$9,440,000
Arrowhead Contracting	\$10,931,000	18.17%	\$10,941,000

Eriksen Construction Co., Inc. is the apparent low bidder with a bid of \$8,655,000 for the Base Bid. Eriksen's Base Bid is approximately 6.4% lower than the Engineer's Opinion of Probable Construction cost (OPCC) of \$9,250,000.

It is important to note, the Base Bid includes a complete project with a two-pump system for the RO treatment equipment. The only difference between the Base Bid and Bid Alternate A is that the Alternate included a one-pump system as opposed to the two-pump system for the RO treatment equipment. Based on analysis by HR Green, staff believes the two pump system would likely be more energy efficient than a single pump system and would likely result in lower operating costs. Therefore, staff is recommending the City Council proceed with the Base Bid or the two pump system.

Eriksen's Base Bid included RO equipment supplied by Harn R/O Systems. References were provided for both Eriksen and Harn R/O Systems. Eriksen Construction is a Contractor with whom HR Green is familiar and has successfully completed similar work in the past. HR Green has also successfully worked with Harn R/O Systems on a project with a similar application of direct RO treatment of deep wells.

**Engineer and Staff Recommendation**

HR Green believes Eriksen and Harn R/O are qualified to complete this project. Therefore, HR Green and staff are recommending the City Council award the construction contract for the Division 1: RO Water Treatment Plant project to Eriksen Construction Co., Inc. for the base bid amount of \$8,655,000.

If Council approves this construction contract, the project is scheduled to be substantially completed and ready for operation on or before April 14, 2017, and shall be fully complete on or before July 28, 2017.

**Funding Source**

If approved, funding for the proposed project would be a twenty year loan from the State Revolving Fund with an approximate interest rate of 2%. If Council proceeds with the project, necessary water rate increases will be evaluated on an annual basis. However, at this time staff believes rates may need to be increased an additional 23% over the next three years to fund the projected debt service for the project. For the typical residential household, this would mean an increase of approximately \$7.00 per month once the rate increases are fully phased in.

ATTACHMENTS: Resolutions, Contract, Bid Summary/Engineer's Recommendation.  
 REPORT PREPARED BY: Public Works Department  
 REPORT REVIEWED BY: CITY ADMINISTRATOR  
 CITY CLERK

RECOMMENDED ACTION: Approve Resolutions No. 5623 & 5624.

1. b. Resolution No. 5623 entitled, "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST FOR THE WATER SYSTEM IMPROVEMENTS DIVISION 1: RO WATER TREATMENT PLANT". Councilmember Vander Horst moved to approve, seconded by Councilmember

Schiebout. On roll call the vote was: AYES: Vander Horst, Schiebout, Peterson, De Jong, Vander Beek, Van Stryland. NAYS: None. Motion carried.

1. c. Resolution No. 5624 entitled, "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT FOR THE WATER SYSTEM IMPROVEMENTS DIVISION 1: RO WATER TREATMENT PLANT". Councilmember Schiebout moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Van Stryland, Peterson, De Jong, Vander Horst. NAYS: None. Motion carried.

## **E. PETITIONS & COMMUNICATIONS**

1. Special Event—2015 Christmas Tour of Homes. Councilmember Vander Beek moved to approve, seconded by Councilmember De Jong. On roll call the vote was: AYES: Vander Beek, De Jong, Vander Horst, Van Stryland, Schiebout, Peterson. NAYS: None. Motion carried.

SUBJECT: Special Event Permit Request for 2015 Christmas Tour of Homes

DATE: November 2, 2015

BACKGROUND: Pella Convention and Visitors Bureau has requested a special event permit for "2015 Christmas Tour of Homes" scheduled for Thursday, December 3rd from 1:00 p.m. to 9:00 p.m.; Friday, December 4th from 10:00 a.m. to 9:00 p.m.; and Saturday, December 5th from 10:00 a.m. to 2:00 p.m. Set-up/take down time is requested for Wednesday, December 2nd from 9:00 am through Saturday, December 5th at 5:00 pm. The houses on tour this year are located at 1357 Main Street, 2400 Drenthe Laan, 2070 Hawthorne Drive, and 909 W 3<sup>rd</sup> Street. A shuttle service will run from the United Methodist Church at 1414 University Street to the house at 2070 Hawthorne. No personal vehicles will be allowed due to parking issues and one-lane only traffic. The event will also include refreshments at the Pella Opera House, 611 Franklin. Signage will be used to identify the locations on the tour. No street closures have been requested.

All pertinent City Departments have reviewed this application and comments are attached. The fee and insurance certificate have been received, and approval is recommended.

ATTACHMENTS: Application, Department Comments, Map

REPORT PREPARED BY: City Hall Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve special event.

2. a. Special Event—Holiday Season in Pella. Councilmember Vander Beek moved to approve, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, De Jong, Vander Horst. NAYS: None. Motion carried.

SUBJECT: Special Event Permit for Holiday Season in Pella

DATE: November 2, 2015

BACKGROUND: Pella Chamber of Commerce has requested a special event permit for "Holiday Season in Pella", which includes special holiday events in the downtown area. The requested dates are November 23—Dec 19. Listed below are details of the event:

Nov. 23: Tree Lighting Ceremony with Children's Community Choir @ 6 pm; roaming street entertainers; Santa at the Information Windmill 5-8 pm; horse-drawn carriage rides 5-8 pm

Nov. 28: Horse-drawn carriage rides 10 am-5 pm; roaming and in-store street entertainers

Dec. 4: Horse-drawn carriage rides 1 pm-8 pm; roaming and in-store entertainers

Dec. 5: Horse-drawn carriage rides 10 am-2:30 pm; Free hot cocoa bar in front of Klokkenspel; roaming and in-store entertainers; Santa in Information Windmill 11 am-2 pm

Dec. 12: Horse-drawn carriage rides 11 am-4 pm; Santa at Windmill 11 am-2 pm; free hot cocoa bar in front of Klokkenspel; roaming and in-store entertainers

Dec. 19: Horse-drawn carriage rides 12-4 pm; Santa at Windmill 11 am-2 pm; free hot cocoa bar in front of Klokkenspel; roaming and in-store entertainers

No street closures have been requested. However, a resolution is included with this request to reserve six parking spaces on Franklin Street south of the Information Windmill to load/unload passengers for the carriage rides on November 23, 28 and December 4, 5, 12, & 19.

The fee and insurance certificate have been received. All pertinent City Departments have reviewed this application, and approval is recommended.

ATTACHMENTS: Resolution, Application, Department Comments, Map

REPORT PREPARED BY: City Hall Staff

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve Special Event and Resolution.

2. b. Resolution No. 5625 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS FOR THE SPECIAL EVENT KNOWN AS "HOLIDAY SEASON IN PELLA". Councilmember Vander Horst moved to approve, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Horst, Van Stryland, Schiebout, Peterson, De Jong, Vander Beek. NAYS: None. Motion carried.

3. New Commercial Garbage Hauler's License for Tomorrow's Resources. Councilmember Schiebout moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Van Stryland, Peterson, De Jong, Vander Horst. NAYS: None. Motion carried.

SUBJECT: New Commercial Garbage Hauler's License for Tomorrow's Resources

DATE: November 2, 2015

BACKGROUND: Tomorrow's Resources, owned by Kevin Van Weelden, located at 2080 Mc Kimber in Harvey, Ia has applied for a Commercial Garbage Hauler's License. This company will be hauling general refuse and demolition material. Under the 28E Agreement with the Marion County landfill, all garbage/waste collected in Pella must be disposed of at the Marion County landfill with the exception of items declared as recyclable.

Tomorrow's Resources has previously had a Commercial Garbage Hauler's License, but it expired in September, 2015. Therefore, they are required to reapply for a new license. The application, certificate of insurance, and the \$50 fee have been received.

ATTACHMENTS: None

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve license.

**4. Renewal of Class C Liquor License with Living Quarters Privilege for the Lamp Post Lounge.**  
Councilmember De Jong moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: De Jong, Schiebout, Peterson, Vander Horst, Vander Beek, Van Stryland. NAYS: None. Motion carried.

SUBJECT: Renewal of Class C Liquor License for The Lamp Post Lounge, Corp.

DATE: November 2, 2015

BACKGROUND: The Lamp Post Lounge, located at 813 Washington Street, has applied for renewal of their Class C liquor license with Living Quarters Privilege. The application was completed with the state online. The term of the proposed license would be for twelve months and expire on October 30, 2016. It should be noted that over the course of the past three (3) years the Pella Police Department has investigated criminal incidents, disorderly and assaultive behaviors, and discovered violations of state and city liquor laws directly associated with the Lamp Post Lounge. This pattern of misconduct is out of character for the community and for other local businesses holding liquor licenses. A summary of noteworthy calls for service associated with the Lamp Post Lounge during the period 2013-2015 follows:

<u>Date</u>	<u>Incident</u>
3/24/13	Fight investigated by Marion Co S.O.
3/24/13	Ambulance Call - Injured elbow incurred during fight
3/30/13	Assault/Public Intoxication (1 arrest)
1/26/14	Auto stolen from Lamp Post parking lot. Owner left wallet and ID in the vehicle.
3/15/14	Stolen Vehicle; Intoxicated patron drove away in the wrong vehicle.
11/01/14	Patron from the bar fighting with other patrons - Public Intoxication arrest
12/06/14	Patrons fighting - 1 assault arrest.
3/29/15	After hours consumption on premises
3/29/15	Over serving (approximately 40 patrons of college age in a highly intoxicated state)
5/10/15	Underage on premises (1 charged)
5/10/15	Underage on premises (4 charged with false ID's, 3 underage consumption)
5/10/15	Underage on premises (25-30; two charged)
5/28/15	Altercation/Public Intoxication arrest - Intoxicated patron attempting to drive.
8/23/15	Assault investigated - no charges filed.

Further, the Iowa Department of Public Safety recently filed a complaint against The Lamp Post Lounge for violating Section 123.49(2)(b) of the Iowa Code for selling or permitting the consumption of an alcoholic beverage to an individual between the hours of 2:00 AM and 8:00 AM on Sunday, March 29, 2015.  
Staff Recommendation

In considering the renewal of the Lamp Post Lounge liquor license, the applicant needs to show they have both 'good financial standing' and a 'good reputation', which indicates they will comply with all laws and rules governing the license. After reviewing the number and severity of incidents on the previous page, staff believes it is questionable whether the Lamp Post Lounge satisfies the 'good reputation' requirement for their liquor license. As a result, the Police Department and City Administration are recommending conditional approval of the liquor license renewal. Specifically, staff is recommending by Tuesday, November 17, 2015 the Lamp Post Lounge receives approval by the Pella Police Department of an action plan that addresses the following issues:

1. A plan of action to prevent the selling to and consumption of alcohol by underage individuals.
2. A plan of action to prevent the overconsumption of alcohol by patrons.
3. A plan of action to abide by all state and local requirements in selling alcohol.

Secondly, staff is recommending that any additional issues of non-compliance by the Lamp Post Lounge with regards to their liquor license could result in revocation of their liquor license.

ATTACHMENTS: State of Iowa Applicant Requirements for Liquor Licenses

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Conditional approval of liquor license subject to the Pella Police Department approving an action plan that addresses previous non-compliance issues/violations by Tuesday, November 17, 2015. In addition, any future violations of the Lamp Post Lounge's liquor license could result in revocation of their liquor license.

## **F. PLANNING AND ZONING ITEMS**

NONE

## **G. ADMINISTRATION REPORTS**

NONE

## **H. RESOLUTIONS**

1. Resolution No. 5626 entitled, "RESOLUTION APPROVING CHANGE ORDER #10 WITH TODD HACKETT CONSTRUCTION CO. FOR THE PELLA SPORTS PARK, PHASE I IMPROVEMENTS". Councilmember Peterson moved to approve, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Peterson, Van Stryland, Schiebout, De Jong, Vander Horst, Vander Beek. NAYS: None. Motion carried.

SUBJECT: Resolution Approving Change Order #10 for the Pella Sports Park, Phase I Improvements

DATE: November 2, 2015

BACKGROUND: This resolution approves Change Order #10 in the total amount of \$2,316.00 with Todd Hackett Construction Co. for the Pella Sports Park. Listed below is a summary of the Change Order:

*Change Order #10 Summary*

1. Add sidewalks adjacent to batting cage (approximately 824 SF) and main entry sidewalk (approximately 92 SF) and change bike rack locations as shown on attached drawing. This includes relocating planted shrubs to accommodate new bike rack location.  
Add \$6,006.00
2. Seeding Changes
  - a. Change from Type 3 to Type 4 Seed for areas around the pond that are not established. Total of 0.7 acre. Deduct \$ (773.50)
  - b. Deducted for areas seeded as Type 1 that should have been seeded as Type 3. Total 0.75 acre. Deduct \$ (370.50)
  - c. Deducted for seeding along west fence line, south of the building switch from Type 3 to Type 1. Total of 0.6 acre. Deduct \$ (296.00)
3. Change in steel gutters to seamless aluminum gutters and downspouts on the concession building. Deduct \$ (2,250.00)

Total for Change Order #10 is: \$ 2,316.00

Construction Contract Summary:

If Council approves this Change Order, the City's contract with Todd Hackett Construction would be revised as follows:

Original Construction Contract:	\$5,283,000
CO #1-9	477,753
CO #10	2,316
Revised Construction Contract:	<u>\$5,763,069</u>

It should be noted, Fields for Our Future has agreed to fund 100% of the cost of Change Order #10 for a total of \$2,316.00.

Substantial Completion Date

Change Order #10 also extends the substantial completion date for the project from November 10, 2014 to November 14, 2014.

ATTACHMENTS: Resolution, Change Order #10 w/attachments

REPORT PREPARED BY: Public Works Department

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve resolution.

2. Resolution No. 5627 entitled, "RESOLUTION MAKING AWARD OF CONTRACT FOR MATERIALS FOR THE WEST SUBSTATION RING BUS CONVERSION PROJECT". Councilmember Schiebout moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Van Stryland, Peterson, De Jong, Vander Horst. NAYS: None. Motion carried.

SUBJECT: Resolution Making Award of Contract for Materials for the West Substation Ring Bus Conversion Project

DATE: November 2, 2015

BACKGROUND: This resolution awards material contracts to the following vendors for the West Substation Ring Bus Conversion Project. The cumulative engineer's estimate for the above bid packages is \$498,000. It is important to note that \$229,941.70 of the \$322,546.28 costs are

Description of Items Bid	Bid Received	Low Bidder	Manufacturer	Bid Award
Gang Operated Air Break Switches	3	Resco	Hubbell	\$ 85,072.00
69kV Lightning Arresters	3	V&S Schuler	V&S Schuler	\$ 18,057.06
Galvanized Steel Structures	4	Galvanizers, Inc.	Galvanizers, Inc.	\$ 129,933.22
69kV Potential Transformers	3	Resco	Ritz	\$ 74,115.00
69kV Current Transformers	3	Resco	Ritz	\$ 15,369.00
<b>Total</b>				<b>\$ 322,546.28</b>

eligible for reimbursement from the Midcontinent Independent System Operator (MISO) transmission rate recovery process. In addition, approximately \$77,403.77 of the above materials will be allocated to the Red Rock Hydroelectric project and ultimately be reimbursed by Western Minnesota Municipal Power Agency (WMMPA), the financial agency of Missouri River Energy Services. Staff would also like to mention the above bids include \$10,031.69 for 69kV lightning arresters for the Southeast Switching Station.

ATTACHMENTS: Resolution, Bid Summary, Engineer's Recommendation

REPORT PREPARED BY: Electric Department

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve resolution.

3. Resolution No. 5628 entitled, "RESOLUTION MAKING AWARD OF CONTRACT FOR 69 KV SF<sub>6</sub> CIRCUIT BREAKERS FOR THE WEST SUBSTATION RING BUS CONVERSION PROJECT". Councilmember Schiebout

moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Van Stryland, Peterson, De Jong, Vander Horst. NAYS: None. Motion carried.

SUBJECT: Resolution Making Award of Contract for 69 kV SF<sub>6</sub> Circuit Breakers for the West Substation Ring Bus Conversion Project  
 DATE: November 2, 2015  
 BACKGROUND: This resolution awards a contract for 69 kV SF<sub>6</sub> Circuit Breakers for the West Substation Ring Bus Conversion Project Mitsubishi Electric Power Products.  
 At the bid opening on October 8, 2015, two bids were received and are summarized below.  
 \$296,250 for six ABB Brand Circuit Breakers by Guggenmos & Associates  
 \$292,758 for six Mitsubishi Brand Circuit Breakers by Mitsubishi Electric Power Products  
 The engineer's estimate for the six circuit breakers is \$336,000 or \$56,000 per circuit breaker. It is important to note that \$243,965 of these costs are eligible for reimbursement from the Midcontinent Independent System Operator (MISO) transmission rate recovery process. In addition, the remaining \$48,793 or one circuit breaker will be allocated to the Red Rock Hydroelectric project and ultimately be reimbursed by Western Minnesota Municipal Power Agency (WMMPA), the financial agency of Missouri River Energy Services.  
 ATTACHMENTS: Resolution, Bid Summary, Engineer's Recommendation  
 REPORT PREPARED BY: Electric Department  
 REPORT REVIEWED BY: CITY ADMINISTRATOR  
 CITY CLERK  
 RECOMMENDATION: Approve resolution.

4. Resolution No. 5629 entitled, "RESOLUTION ACCEPTING CHANGE ORDER NO. 1 WITH GALVANIZERS, INC. FOR FURNISHING SUBSTATION MATERIALS – STEEL STRUCTURES IN CONNECTION WITH THE WEST SUBSTATION RING BUS CONVERSION PROJECT". Councilmember Vander Horst moved to approve, seconded by Councilmember De Jong. On roll call the vote was: AYES: Vander Horst, De Jong, Vander Beek, Van Stryland, Schiebout, Peterson. NAYS: None. Motion carried.

SUBJECT: Resolution Approving Change Order No. 1 with Galvanizers, Inc. for Additional Substation Materials in Connection with the West Substation Ring Bus Conversion Project.  
 DATE: November 2, 2015  
 BACKGROUND: On November 2, 2015, Council will be considering approval of a contract with Galvanizers, Inc. to supply substation materials for the West Substation Ring Bus Conversion Project. Since the time of the bid opening on October 8<sup>th</sup>, Missouri River Energy Services received word from Midcontinent Independent System Operator (MISO) that a power factor correcting capacitor bank would be a required component of the Red Rock Hydroelectric Project 69 kV transmission line. That capacitor bank would need to be located at the West Substation and construction would be incorporated into the ring bus conversion project. The materials required from Galvanizers, Inc. consists of the following material:

One 69 kV GOAB Switch Structure	\$ 2,205.48
One Grounding Platform	\$ 460.94
Anchor Bolts – 69 kV Circuit Breaker	\$ 26.73
Anchor Bolts – GOAB Structure	\$ 133.30
<b>Increase in Contract Price to Galvanizers, Inc.</b>	<b>\$ 2,826.45</b>
Previous Contract Price	\$ 129,933.22
Contract Price incorporating this Change Order	<u>\$ 132,759.67</u>

This resolution approves Change Order No. 1 with Galvanizers, Inc. to supply substation materials for the West Substation Ring Bus Conversion for \$2,826.45. It is important to note that these costs will be reimbursed by Western Minnesota Municipal Power Agency (WMMPA), the financial agency of MRES that is funding the Red Rock Hydroelectric Project.  
 Staff is requesting that Council approve Change Order No. 1 in the amount of \$2,826.45.  
 ATTACHMENTS: Resolution, Change Order No. 1 with Galvanizers, Inc.  
 REPORT PREPARED BY: Electric Department  
 REPORT REVIEWED BY: CITY ADMINISTRATOR  
 CITY CLERK  
 RECOMMENDED ACTION: Approve resolution.

5. Resolution No. 5630 entitled, "RESOLUTION ACCEPTING CHANGE ORDER NO. 1 WITH RESCO FOR FURNISHING SUBSTATION MATERIALS – GOAB SWITCH IN CONNECTION WITH THE WEST SUBSTATION RING BUS CONVERSION PROJECT". Councilmember Vander Beek moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Vander Beek, Schiebout, Peterson, De Jong, Vander Horst, Van Stryland. NAYS: None. Motion carried.

SUBJECT: Resolution Approving Change Order No. 1 with Rural Electric Supply Cooperative (RESCO) for Additional Substation Materials in Connection with the West Substation Ring Bus Conversion Project.  
 DATE: November 2, 2015  
 BACKGROUND: On November 2, 2015, Council will be considering approval of a contract with Rural Electric Supply Cooperative (RESCO) to supply substation materials for the West Substation Ring Bus Conversion Project. Since the time of the bid opening on October 8<sup>th</sup>, Missouri River Energy Services received word from Midcontinent Independent System Operator (MISO) that a power factor correcting capacitor bank would be a required component of the Red Rock Hydroelectric Project 69 kV transmission line. That capacitor bank would need to be located at the West Substation and construction would be incorporated into the ring bus conversion project. The materials required from RESCO consists of the following material:

One 69 kV GOAB Switch	\$ 5,317.00
Increase in Contract Price to RESCO	<u>\$ 5,317.00</u>
Previous Contract Price	\$ 85,072.00
Contract Price incorporating this Change Order	<u>\$ 90,389.00</u>

This resolution approves Change Order No. 1 with RESCO to supply substation materials for the West Substation Ring Bus Conversion for \$5,317.00. It is important to note that these costs will be reimbursed by Western Minnesota Municipal Power Agency (WMMPA), the financial agency of MRES that is funding the Red Rock Hydroelectric Project.

Staff is requesting that Council approve Change Order No. 1 in the amount of \$5,317.00.

ATTACHMENTS: Resolution, Change Order No. 1 with RESCO

REPORT PREPARED BY: Electric Department

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve resolution.

## **I. ORDINANCES**

(Statutory rule may be waived and ordinance passed without further readings.)

1. Ordinance No. 903 entitled, "AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY AMENDING THE BOUNDARIES OF THE M1 DISTRICT TO INCLUDE THE PROPERTY LEGALLY DESCRIBED IN "EXHIBIT A" AND DIRECTING THE ZONING ADMINISTRATOR TO NOTE THE ORDINANCE NUMBER AND DATE OF THIS CHANGE ON THE OFFICIAL ZONING MAP." Councilmember Vander Horst moved to place Ordinance No. 903 on its second reading, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Vander Horst, Vander Beek, Van Stryland, Schiebout, Peterson, De Jong. NAYS: None. Motion carried.

SUBJECT: Rezoning Application by Marc Vande Noord to Rezone Property from A1 Agricultural District to M1 Limited/Light Industrial District

DATE: November 2, 2015 (2<sup>nd</sup> Reading)

BACKGROUND:

Marc Vande Noord is requesting to rezone the property located immediately south of Lots 5 and 6 of Graceland Addition off Graceland Road. The parcel is 1.06 acres in size. The current zoning is A1 Agricultural, and the proposed zoning is M1 Limited/Light Industrial. The proposed use is a storage development which would be adjacent to the applicant's existing storage facility to the north on Graceland Road.

The Comprehensive Plan, Future Land Use Map targets the area proposed to be rezoned for Low Density Residential. Therefore, the rezoning proposal is not consistent with the Plan.

The Planning and Zoning Commission at their September 28, 2015 meeting approved the rezoning (7 to 0) with direction to amend the Comprehensive Plan and with condition that the use be limited to indoor storage.

ATTACHMENTS: Ordinance, Zoning Map, Citizen Letter

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Recommend approval per Planning and Zoning Commission recommendation.

## **J. CLAIMS**

1. Abstract of bills No. 1946. Councilmember Schiebout moved to approve, seconded by Councilmember De Jong. On roll call the vote was: AYES: Schiebout, De Jong, Vander Horst, Vander Beek, Van Stryland, Peterson. NAYS: None. Motion carried.

## **K. OTHER BUSINESS/\*PUBLIC FORUM (any additional comments from the Public)**

(Comments were received and addressed.)

## **L. CLOSED SESSION**

NONE

## **M. ADJOURNMENT**

There being no further business claiming their attention, Councilmember Vander Horst moved to adjourn, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Vander Horst, Vander Beek, Van Stryland, Schiebout, Peterson, De Jong. NAYS: None. Motion carried. Meeting adjourned at 7:50 p.m.

Policy and Planning Minutes  
November 2, 2015

PRESENT: Mayor Jim Mueller, Mark De Jong, Dave Vander Horst, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, Larry Peterson

ABSENT: None

OTHERS: City Staff and Visitors

The Policy and Planning meeting began at 7:50 p.m. The first discussion was concerning a Section 42 housing request from the Overland Property Group. The City's original development agreement with the Mill Farm Partners for The Reserves at Mill Farms stated the City's support was up to \$290,000 in tax increment rebates over 15 years and was contingent on actual tax payments received by the City of Pella. In addition, the development agreement stated the City would rebate up to \$20,000 in development fee waivers or the actual cost of the waivers, whichever is less. Actual fee waivers only totaled \$12,503.61.

When the Iowa Finance Authority (IFA) awarded tax credits for the project, they based the local contribution on the maximum amount of \$20,000 of fee waivers. IFA has informed City staff the local contribution from the City of Pella needs to total \$20,000. If the City does not contribute an additional \$7,496.39, then IFA could remove the tax credits for the project, which totaled over \$4.0 million.

If this happens, the developers may need to sell the project, which could force the development to revert to market rents. A denial of the additional \$7,496.39 could also be a factor in the future if the City ever wants to apply for another Section 42 housing project in Pella.

Staff recommended that if the City contributes an additional \$7,496.39 to the development, the TIF amount should be adjusted from \$290,000 to \$297,496.39. Also recommended was that the developer should be responsible for all legal and out of pocket costs the City incurs in amending their development agreement to accommodate this request.

Rex Vanier, representing the Overland Property Group, was present to answer questions about the request. After discussion, the Council was unanimous with adjusting the TIF amount to \$297,496.39 and having the legal and out of pocket costs paid by Overland Property Group.

The second item discussed was the Historic Preservation Commission recommendations on the historic overlay district ordinance and architecture handbook documents. The draft overlay district ordinance is the framework ordinance which sets forth the regulations pertaining to any historic districts which would be established. This ordinance does not establish any historic districts, so this ordinance would not apply to any specific properties until such time that the first historic district is established through separate ordinance overlay rezoning process. Below are highlights of the District Overlay Zone.

- Historic District Overlay Zone – This section lists the purposes of the historic overlay zone.
- Authority – This section spells out the process by which City Council may designate historic districts. Important to note: Signatures of at least 60% of property owners in the proposed historic district consenting to being included in the historic district must be obtained by the requester and submitted before overlay rezoning can commence. If a

property owner owns more than one property, they shall still only be permitted one signature as needed for purposes of this provision.

There was discussion from Council about this in that some thought each property should get a signature and others said it's not about the parcels, but about the people. Staff was instructed to research other models from other towns and bring back the information for more discussion.

- **Historic Review** – This section entails what types of projects are subject to historic review. This would include new single and two family construction, alterations to existing structures within the historic district that require a building permit, alterations to existing structures within the historic district that do not require a building permit but are visible from a public street. It is important to note that properties subject to review of the Community Development Committee (CDC) will continue under CDC's jurisdiction (i.e. commercial, multi-family, and non-residential properties).

The draft handbook is similar to the CDC Design Manual, as it sets forth the general design parameters for historic preservation. This handbook is intended to provide property owners, contractors, and designers with guidance to ensure that proposed projects conform to the historic preservation guidelines. Listed below is a summary of the major issues covered by the handbook.

- **Historic Review Process** – Historic review by the Commission would be required for all construction projects that require a regulated building permit. Examples of common projects that require a regulated building permit and historic review include: 1) Construction of a new primary or accessory structure, 2) Construction of an addition to a primary or accessory structure and 3) Construction or reconstruction of decks, porches and ramps. Historic review would also be required for alterations to existing structures in the historic districts which do not require a building permit but are visible from a public street or front of the structure.
- **Guidelines for New Construction** – These pages include guidelines for new primary and accessory structure. In particular to note, the Commission discussed the massing rule such that new buildings should not be less than or more than 25% of the average footprint of structures with 200 feet on the same side of the block. Language was added to allow exceptions being considered based on lot size, architectural style and visibility by neighbors as criteria.
- **Guidelines for Additions and Alterations** – These pages pertain to additions and alterations. Similar to above, the 25% rule was discussed by the Commission with exceptions being considered based on lot size, architectural style and visibility by neighbors as criteria. Exemptions would include alterations which are not located in the front of the structure and are not reasonably visible from a public street.

There was discussion about taking liberties away from people by requiring too many rules. George Wesselhoft, Planning and Zoning Director, stated there would be an appeal process to City Council if there was a grievance. Staff was directed to get more information about changing out windows and paint. It was noted that the Pella Historic Preservation Handbook was a good resource. The goal is to try to protect the neighborhood, not become big brother. The question was asked how will people know where the housing district is if they are newly buying the property. Staff will ask the Historic Preservation Commission for their input.

The third item on the agenda concerning e-billing and credit cards was deferred until the next meeting on November 17, 2015

The meeting adjourned at 8:54 p.m.

Respectfully Submitted,  
Ronda Brown, City Clerk

**PELLA PUBLIC LIBRARY**  
Board of Trustees Meeting  
October 13, 2015

**I. Call To Order:** President Rebecca Manifold called the meeting to order at 4:03 p.m. Board members present were: Alli Bogaard, John Evenhouse, Kenny Nedder, Praveen Mohan, Jane Koogler, and Mary Barnes. Library Director Wendy Street was present.

**II. Recognition of Visitors and Visitor Comments:** None

**III. Approval of Agenda:** There were no changes to the agenda. The agenda stood as approved.

**IV. Disposition of Minutes:** All Board members received the September minutes prior to the meeting. Alli moved to approve the minutes. Praveen seconded the motion. The minutes were unanimously approved.

**V. Approval of Bills:** All Board members received the October list of bills prior to the meeting. After some general discussion and questions regarding the monthly bills, Praveen moved to approve the September bills. Jane seconded the motion. The bills were unanimously approved.

**VI. Unfinished Business:** None

**VII. New Business:**

**Policy Questions for new ILS:**

As the new system is being configured, there are ways that the new system is doing things. Some of these differences may be completely new options, but others may necessitate a change in library policy.

1. The first policy question discussed was, "Do we want to allow patrons to have credits on their accounts? If so, how much? Will we refund unused credits if someone moves?" Staff recommended that we allow credits as a convenience for users, but set a limit of \$25 and not issue refunds. The board discussed this question at length and decided to follow the staff's recommendation. We will allow credits of up to \$25 on accounts, but will not issue refunds.
2. Do we want an alternate loan period for high demand items?" The alternate loan period would kick in automatically when a specified hold threshold is reached. The staff recommends we implement this feature only if we change the checkout period for books to a longer loan period. The Board decided to wait on this option and discuss if/when we change the book loan period.
3. We will set default prices for items that do not have a price listed in the record. Our current default prices are \$25 for everything except art prints which are \$100. The staff feel these are still reasonable amounts and it rarely happens. The Board agrees.
4. We will be able to block patrons who have a specified number of overdue items or items that are overdue by a certain amount of time. Currently, patrons are only blocked when an overdue item reaches "billed" status, which is about 2 months for books. Staff felt they needed more information regarding this option, especially in light of #5 (see below)
5. Our current system does not assess a fine until the item is checked in or renewed. The new system will count accruing fines against the \$10 block amount. Once an item is overdue, the patron's account will start accruing fines. They will be blocked once they reach the \$10 amount. Staff thinks that this will essentially eliminate the need for #4. The Board would like to see how this all works out once we are up and running and will make changes as necessary.
6. Family accounts will be linked now instead of multiple people sharing a single account.

**VIII. President's Report and Announcements:** None

## **IX. Director's Report:**

### **a. Integrated Library System progress report**

In October, we will complete our policy profiling and will have training sessions on Circulation, Cataloging, Authority control, and Reports. In November, SirsiDynix will do a test data load, we will load the client software on our staff workstations, and we'll have training on System Administration, Serials, Acquisitions and Enterprise. In December, we will review the test data and do final system configuration. Our target date for going live with the new system is January 21. The change over to the new system will be seamless to the public. There may be some glitches but Wendy is hopeful those will be minor and manageable. Kenny asked if the company offered any publicity notices we could use to notify the patrons of the changes. Our website will look much different and it will be easier to update and make changes to the site.

### **b. Hoopla**

We are no longer hitting our daily budget limit, but patrons continue to register for and use hoopla. We will continue to monitor usage, and may actively promote the service again in the spring. We had 32 new users in September and 368 overall. We are paid through April 2016 and we want to make sure we use all the pre-paid dollars, \$6000.

### **c. Building & Grounds**

- The digital touch table was installed on Sept. 21 and has been quite popular. We don't have a way to get statistics from it, but we do observe people using it.
- Three new floor outlets were installed. They will be handy for laptop users.
- The new firewall was finally installed on Sept. 24 and the filter configured shortly afterwards. We are enjoying the speedy internet!
- Someone ran into the wrought iron fence in the parking lot and did quite a bit of damage. We are exploring options for fixing, replacing or removing it. We may need to think about getting curb stops.
- We hope to complete the light bulb replacement in the next couple of months. Wendy is going to buy some now and try out before replacing all of them as it is very expensive, however we will save on the electric bill. We will need to do a new budget request for the light replacement as it is now a different plan than what we submitted before.

### **d. Staff activities**

The City held its annual Employee Recognition Breakfast on Sept. 23. Several library employees were recognized for their years of service with the City:

Nancy Moreland: 5 years

Carol Weihe: 10 years

Chris Van Hemert: 10 years

Vivian Koolstra: 25 years

Judy Sents: 25 years.

Youth Services: Weekly Story Times, Tot Times and Lap Sits started in September. LEGO Club sign up also started in September. All after school programs will start in October.

Assistant Director: This month, Chris has focused heavily on helping Wendy prepare for the SirsiDynix transition. He ran reports, and manually dumped all of the Millennium data out of the system and into a format that SirsiDynix could work with, interpreting the various files for SirsiDynix as necessary. Chris was also nominated and won a Character Counts award!!

Director: I have been working on the transition to our new ILS, evaluating meeting room scheduling software, and a variety of building projects. I also planned and publicized three adult programs and trained four new volunteers.

Jim Bebo, our Experience Works employee, has completed scanning our collection of obituary cards from 1999 to the present. The scanned cards have been added to the Marion County GenWeb site.

e. Iowa Library Association conference

Chris, Katie and I will all attend the Iowa Library Association conference in Des Moines on October 14-16.

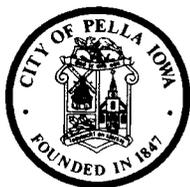
f. Upcoming events

- October 9-October 18: Friends of the Library Book Sale in the Library Meeting Room. Books for all ages will be available for the donation of your choice. The book sale is restocked daily, so come early and come often!
- October 13 at 4:00 p.m.: Girls Only LEGO® program for girls in grades K to 6th grade.
- October 13 at 6:30 p.m.: Night Time Drop-In LEGO®. All ages are welcome to participate. Children will need to have parent or caregiver with them while attending this program.
- October 13 at 7:00 p.m.: L.E.M.M.I.N.G.S. Teen Group for students in 6th grade and higher.
- October 19 at 7:00 p.m.: Art Quilts of the Midwest. Linzee Kull McCray will share information about traditional quilts, the modern quilt movement, and art quilts.
- October 21 at 2:30 p.m.: Drop-In LEGO® for children in grades K and up. No sign up is needed. Children under the age of 8 need to have an adult in the library while attending this program.
- October 22 at 10:15 a.m.: Genealogy Club will meet in the library meeting room. The program will be about using the Find A Grave website.
- Oct. 29 at 12:00 noon: The Brown Bag Book Club will discuss *Hello from the Gillespies* by Monica McInerney.
- Nov. 3 at 7:00 p.m.: Adult Coloring. Coloring isn't just for kids! Relieve some stress, get creative, and stimulate your brain with coloring. The library will provide supplies, or you may bring your own. For ages 16 and up.

**X. Committee reports:**

- a. Policy Committee: Revised Circulation Policy. Updated loan period for new vs older DVDs. John motioned for the changes to be approved. Kenny seconded the motion and it carried.

**XI. Adjournment:** President Rebecca Manifold adjourned the meeting at 5:04 p.m. The next regularly scheduled Board Meeting is scheduled for November 10, 2015 at 4 PM.



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO. C-3-a

SUBJECT: New Class B Beer Permit for Pella Excit-A-Bowl

DATE: November 17, 2015

BACKGROUND: Pella Excit-A-Bowl, located at 204 SE 9<sup>th</sup> Street, has applied for a new Class B Beer Permit with Class C Native Wine and Sunday Sales Privileges. The term of the new license is twelve months and would be effective from January 1, 2016 through December 31, 2016.

The application has been completed with the State online, and staff recommends approval.

ATTACHMENTS: Application

REPORT PREPARED BY: Administrative Accounts Clerk

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve license.

**Applicant License Application ( BB0035449 )**

<b>Name of Applicant:</b>	<u>Excit-A-Bowl, Inc.</u>		
<b>Name of Business (DBA):</b>	<u>Pella Excit-A-Bowl</u>		
<b>Address of Premises:</b>	<u>204 SE 9th Street</u>		
<b>City</b>	<u>Pella</u>	<b>County:</b>	<u>Marion</u> <b>Zip:</b> <u>50219</u>
<b>Business</b>	<u>(641) 628-3010</u>		
<b>Mailing</b>	<u>204 SE 9th Street</u>		
<b>City</b>	<u>Pella</u>	<b>State</b>	<u>IA</u> <b>Zip:</b> <u>50219</u>

**Contact Person**

<b>Name</b>	<u>Dave Erickson</u>		
<b>Phone:</b>	<u>(641) 628-4949</u>	<b>Email</b>	<u>davide@heritagelace.net</u>

**Classification** Class B Beer (BB) (Includes Wine Coolers)

**Term:** 12 months

**Effective Date:** 01/01/2016

**Expiration Date:** 12/31/2016

**Privileges:**

Class B Beer (BB) (Includes Wine Coolers)

Class C Native Wine Permit (On-Premise)

Sunday Sales

**Status of Business**

<b>BusinessType:</b>	<u>Privately Held Corporation</u>		
<b>Corporate ID Number:</b>	<u>[REDACTED]</u>	<b>Federal Employer ID</b>	<u>[REDACTED]</u>

**Ownership**

**Martin Heerema**

**First Name:** Martin **Last Name:** Heerema  
**City:** Pella **State:** Iowa **Zip:** 50219  
**Position:** Owner  
**% of Ownership:** 50.00% **U.S. Citizen:** Yes

**Mark De Cook**

**First Name:** Mark **Last Name:** De Cook  
**City:** Pella **State:** Iowa **Zip:** 50219  
**Position:** Owner  
**% of Ownership:** 50.00% **U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b> <u>Auto Owners Insurance Company</u>
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THE  
**CITY of PELLA**  

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STAFF MEMO TO COUNCIL

ITEM NO: C-3-b

SUBJECT: Renewal of Class C Liquor License for Sports Page Grill

DATE: November 17, 2015

**BACKGROUND:** The SP Grill, Inc., dba Sports Page Grill, located at 1111 West 16<sup>th</sup> Street, has applied for renewal of their Class C Liquor License with Catering, Outdoor Service, and Sunday Sales privileges. The application was completed with the State online. The term of the new license is twelve months and would expire December 31, 2016.

ATTACHMENTS: Application

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve renewal.

**Applicant License Application ( LC0038874 )**

<b>Name of Applicant:</b> <u>THE SP GRILL, INC.</u>		
<b>Name of Business (DBA):</b> <u>Sports Page Grill</u>		
<b>Address of Premises:</b> <u>1111 West 16th St.</u>		
<b>City</b> <u>Pella</u>	<b>County:</b> <u>Marion</u>	<b>Zip:</b> <u>50219</u>
<b>Business</b>	<u>(641) 620-1149</u>	
<b>Mailing</b>	<u>1111 West 16th St.</u>	
<b>City</b> <u>Pella</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>50219</u>

**Contact Person**

<b>Name</b> <u>Joseph Ripperger</u>	
<b>Phone:</b> <u>(515) 681-3058</u>	<b>Email</b> <u>joe@thesportspagegrill.com</u>

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 01/01/2016

**Expiration Date:** 12/31/2016

**Privileges:**

Catering Privilege

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

**Status of Business**

<b>BusinessType:</b> <u>Privately Held Corporation</u>	
<b>Corporate ID Number:</b> <u>[REDACTED]</u>	<b>Federal Employer ID</b> <u>[REDACTED]</u>

**Ownership**

**Joseph Ripperger**

**First Name:** Joseph

**Last Name:** Ripperger

**City:** Indianola

**State:** Iowa

**Zip:** 50125

**Position:** President

**% of Ownership:** 51.00%

**U.S. Citizen:** Yes

**Amanda Ripperger**

**First Name:** Amanda

**Last Name:** Ripperger

**City:** Indianola

**State:** Iowa

**Zip:** 50125

**Position:** Secretary

**% of Ownership:** 49.00%

**U.S. Citizen:** Yes

**Insurance Company Information**



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: C-3-c

SUBJECT: Renewal of Class C Liquor License for Central College

DATE: November 17, 2015

**BACKGROUND:** Central College, located at 812 University, has applied for renewal of their Class C liquor license with Catering Privilege, Outdoor Service, and Sunday Sales. Also to note is a change of ownership where Central staffing has changed. The application was completed with the state online. The term of the new license is twelve months and would expire November 30, 2016.

ATTACHMENTS: Application

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve renewal.

**Applicant License Application ( LC0038832 )**

<b>Name of Applicant:</b> <u>Central College</u>		
<b>Name of Business (DBA):</b> <u>Central College</u>		
<b>Address of Premises:</b> <u>812 University</u>		
<b>City</b> <u>Pella</u>	<b>County:</b> <u>Marion</u>	<b>Zip:</b> <u>50219</u>
<b>Business</b> <u>(641) 628-5273</u>		
<b>Mailing</b> <u>812 University</u>		
<b>City</b> <u>Pella</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>50219</u>

**Contact Person**

<b>Name</b> <u>Tom Johnson</u>		
<b>Phone:</b> <u>(641) 628-5273</u>	<b>Email</b> <u>claypoola@central.edu</u>	

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 12/01/2015

**Expiration Date:** 11/30/2016

**Privileges:**

Catering Privilege

Class C Liquor License (LC) (Commercial)

Outdoor Service

Sunday Sales

**Status of Business**

<b>BusinessType:</b> <u>Privately Held Corporation</u>		
<b>Corporate ID Number:</b> <u>[REDACTED]</u>	<b>Federal Employer ID</b> <u>[REDACTED]</u>	

**Ownership**

**Margaret Tungseth**

**First Name:** Margaret

**Last Name:** Tungseth

**City:** Pella

**State:** Iowa

**Zip:** 50219

**Position:** Treasurer

**% of Ownership:** 0.00%

**U.S. Citizen:** Yes

**Sheryl Kamerick**

**First Name:** Sheryl

**Last Name:** Kamerick

**City:** Pella

**State:** Iowa

**Zip:** 50219

**Position:** Assistant Treasurer

**% of Ownership:** 0.00%

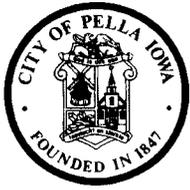
**U.S. Citizen:** Yes

**Mark Putnam**

**First Name:** Mark

**Last Name:** Putnam





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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: D-1a & 1b & 1c & 1d

SUBJECT: Issuance of Not to Exceed \$4,000,000 of Electric Revenue Capital Loan Notes

DATE: November 17, 2015

**BACKGROUND:**

As Council is aware, the City is in the process of constructing improvements to the Pella West Substation located at 1875 Washington Street. The overall project is roughly \$5.3 million and includes transmission, generation, and distribution improvements. If approved, the included resolutions and public hearing would allow the City of Pella to utilize a \$4 million, ten year note to pay for the City's share of the project which includes \$2.3 million on transmission improvements and \$1.7 in distribution improvements. As noted below, the remaining \$1.3 million will be reimbursed by Missouri River Energy Services.

As per statutory guidelines, Resolution No. 5631 would ratify, confirm and approve the public notification which was published in the November 5, 2015 Pella Chronicle. Following the public hearing regarding the proceedings, Council will then consider Resolution No. 5632 which will institute proceedings to take additional action to authorize the loan agreement and declare official intent as well as an additional Resolution No. 5633 approving electronic bidding and official statement.

The City, in conjunction with our Financial Advisor, Public Financial Management, Inc., has prepared a preliminary Official Statement outlining the details of the proposed sale of the Notes. Subject to revisions from bond counsel, Ahlers & Cooney, and Public Financial Management, Inc., this Official Statement will be distributed in connection with the offering of the Notes for sale.

The bidding for the Notes is scheduled for December 15, 2015. The terms of the sale include language to permit the use of electronic bidding. Per Iowa Code, Council needs to approve that the recommended procedure for bidding will provide reasonable security and maintain the integrity of the competitive bidding process and facilitate the delivery of bids by interested parties.

These Notes will be payable from the net earnings of the Municipal Electric Utility and shall not constitute general obligations or be payable in any manner by taxation by the City of Pella. The following is a summary of the three major components of the project.

**Transmission Improvements**

The Pella West Electrical Substation is configured on a single line breaker scheme, which means all of the electrical connections are tied to a single electric bus bar. Currently, there are six connections to the west substation, which includes one distribution transformer, one diesel plant transformer, one 69 kV capacitor bank, and three 69 kV transmission line connections. It is important to note, transmission planning standards recommend a ring bus configuration for 69 kV substations with five or more connections (see enclosed ring bus diagram). In essence, a ring bus configuration involves the establishment of one circuit breaker for each

connection to the 69 kV substation. The advantage of this configuration is that faults to the electrical bus bar can be isolated without removing the entire substation from service. In comparison, our current single line breaker would require the substation to be placed out of service if a fault occurred at the station's electrical bus bar. The concern with the current single line breaker scheme is that any outage to the west substation during peak summer months could have a significant impact on the Electric Utility's ability to serve customer loads within our community. Furthermore, the Red Rock Hydroelectric Plant is scheduled to be connected to the Pella West Substation in the slot currently occupied by the 69 kV capacitor bank. Due to the number of existing connections to the Pella West Substation and the proposed connection of the Red Rock Hydroelectric Plant, staff has been evaluating over the last several months incorporating a ring bus design at this substation.

The proposed ring bus to the Pella West Substation is intended to increase electrical reliability for the City's transmission and distribution systems. Overall, the estimated cost of the ring bus is approximately \$2.3 million, which includes engineering services. It is important to note, staff believes this proposed investment of \$2.3 million is eligible for financial reimbursement through transmission rates paid by all utilities in the local pricing zone. In addition, the rate of return for this investment is 12.7% and is payable over the effective life of the improvement, which is estimated to be between 25 to 35 years.

### **Generation Improvements**

This component of the project is approximately \$1.3 million and represents the cost to connect the Red Rock Hydro-Electric Generating Plant to the City's West Substation. Improvements include the necessary steel structures, circuit breaker, and moving the existing capacitor bank to the Clark Street Substation. It is important to note, the cost for these items will be reimbursed by Missouri River Energy Services.

### **Distribution Improvements**

The Pella West Electrical Substation is currently configured with a single substation power transformer to feed City customers in a wide area of the electric service territory. The territory covered by the West Substation includes all customers west of Main Street and north of Liberty Street. The electrical load in this area includes the Wal-Mart commercial area, Westpoort commercial area, a significant number of residential customers, and the City's collector well system.

All of these customers are served off a single transformer and 15kV bus with one main breaker and five feeder breakers. With the reconfiguration of the 69kV ring bus, there will be an opportunity to greatly increase redundancy and reliability for the City's electric distribution system. The existing 20 MVA base generation step-up transformer will be reconfigured to a distribution load-serving transformer. An additional main breaker, 15kV bus, and four additional feeder breakers and a bus tie breaker will be added to the existing switchgear building to accommodate new underground distribution feeder lines serving the north side of town and west as identified in the 2015 Northside Distribution Study performed by DGR.

The two reconfigured load-serving transformers will be separated onto separate sections of the 69kV ring bus, with the City's 69kV transmission line to the Southeast Switching Station directly between them. In the event of a fault or failure on one transformer, it will be isolated from the other while losing only half of the distribution load. If the transformer is permanently out of service for repair or replacement, all of the load can be switched to the other using the bus tie breaker. The overall estimated cost of these improvements is \$1.7 million.

## **Recommendation**

Given the size and scope of the improvements noted above, staff recommends approval of the included resolutions, which would result in the authorization of the taking of bids to fund capital improvements at the City's west substation.

**ATTACHMENTS:** Public Hearing Resolution, Resolution Approving Official Statement and Electronic Bidding, Resolution Authorizing Additional Action, Public Hearing Notice

**REPORT PREPARED BY:** City Administration

**REPORT REVIEWED BY:** CITY ADMINISTRATOR  
CITY CLERK

**RECOMMENDED ACTION:** Approve resolutions.

(This Notice to be posted)

NOTICE AND CALL OF PUBLIC MEETING

Governmental Body:       The City Council of the City of Pella, State of Iowa.  
Date of Meeting:         November 17, 2015.  
Time of Meeting:         \_\_\_\_\_ o'clock \_\_\_\_\_.M.  
Place of Meeting:         Public Safety Building, 614 Main Street, Pella, Iowa.

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for the meeting is as follows:

Not to exceed \$4,000,000 Electric Revenue Capital Loan Notes

- Resolution Ratifying, Confirming and Approving Publication of Notice of Public Hearing
- Public hearing on the authorization of a Loan Agreement and the issuance of Notes to evidence the obligation of the City thereunder.
- Resolution instituting proceedings to take additional action.
- Resolution approving electronic bidding procedures and Official Statement.

Such additional matters as are set forth on the additional \_\_\_\_\_ page(s) attached hereto.  
(number)

This notice is given at the direction of the Mayor pursuant to Chapter 21, Code of Iowa, and the local rules of the governmental body.

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City Clerk, City of Pella, State of Iowa

November 17, 2015

The City Council of the City of Pella, State of Iowa, met in \_\_\_\_\_ session, in the Public Safety Building, 614 Main Street, Pella, Iowa, at \_\_\_\_\_ o'clock \_\_\_\_\_.M., on the above date. There were present Mayor \_\_\_\_\_, in the chair, and the following named Council Members:

\_\_\_\_\_  
\_\_\_\_\_

Absent: \_\_\_\_\_

\* \* \* \* \*

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION RATIFYING, CONFIRMING AND APPROVING PUBLICATION OF NOTICE OF PUBLIC HEARING FOR THE ISSUANCE OF NOT TO EXCEED \$4,000,000 ELECTRIC REVENUE CAPITAL LOAN NOTES ", and moved that the same be adopted. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION RATIFYING, CONFIRMING AND  
APPROVING PUBLICATION OF NOTICE OF PUBLIC  
HEARING FOR THE ISSUANCE OF NOT TO EXCEED  
\$4,000,000 ELECTRIC REVENUE CAPITAL LOAN NOTES

WHEREAS, the City of Pella, State of Iowa, is in need of funds to carry out the purpose of providing funds to pay costs of improvements and extensions to the Municipal Electric Utility, including construction of transmission system improvements including a ring bus configuration for the Pella West Substation and distribution system improvements including transformers, breakers, distribution feeder lines, and related improvements, and it is deemed necessary and advisable that the City should authorize a Loan Agreement and the issuance of not to exceed \$4,000,000 Electric Revenue Capital Loan Notes, as authorized by Sections 384.24A and 384.83 of the Code of Iowa, for the purpose of providing funds to pay costs thereof;

WHEREAS, before said Notes may be issued, it was necessary to comply with the provisions of said Code, and to publish a notice of the proposal to enter into a Loan Agreement and issue such Notes and of the time and place of the meeting at which it is proposed to take action on the issuance of the Notes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, STATE OF IOWA:

Section 1. That the action of the City Clerk setting a public hearing before the City Council to meet at the Public Safety Building, 614 Main Street, Pella, Iowa, at \_\_\_\_ o'clock \_\_\_\_ .M., the 17th day of November, 2015, for the purpose of taking action on the matter of entering into a Loan Agreement and the issuance of not to exceed \$4,000,000 Electric Revenue Capital Loan Notes of the City, the proceeds of which will be used to provide funds to pay costs

of improvements and extensions to the Municipal Electric Utility, including construction of transmission system improvements including a ring bus configuration for the Pella West Substation and distribution system improvements including transformers, breakers, distribution feeder lines, and related improvements, is hereby ratified, confirmed and approved.

Section 2. That the City Clerk has caused publication to be made of a notice of said meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in the City, with the publication to be not less than four clear days nor more than twenty days before the date of the public meeting on the issuance of the Notes.

Section 3. That the form of notice of public hearing and publication thereof are hereby ratified, confirmed and approved.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of the authorization of a Loan Agreement and the issuance of not to exceed \$4,000,000 Electric Revenue Capital Loan Notes, in order to provide funds to pay costs of improvements and extensions to the Municipal Electric Utility, including construction of transmission system improvements including a ring bus configuration for the Pella West Substation and distribution system improvements including transformers, breakers, distribution feeder lines, and related improvements, and that notice of the proposed action by the Council to institute proceedings for the authorization of the Loan Agreement and the issuance of the Notes, had been published pursuant to the provisions of Sections 384.24A and 384.83 of the City Code of Iowa, as amended.

The Mayor then asked the Clerk whether any written objections had been filed by any city resident or property owner to the proposal. The Clerk advised the Mayor and the Council that \_\_\_\_\_ written objections had been filed. The Mayor then called for oral objections to the proposal and \_\_\_\_\_ were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed.

(Attach here a summary of objections received or made, if any)

The Council then considered the proposed action and the extent of objections thereto.

Whereupon, Council Member \_\_\_\_\_ introduced and delivered to the Clerk the Resolution hereinafter set out entitled "RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$4,000,000 ELECTRIC REVENUE CAPITAL LOAN NOTES", and moved:

- that the Resolution be adopted.
- to ADJOURN and defer action on the Resolution and the proposal to institute proceedings for the issuance of bonds to the meeting to be held at \_\_\_\_\_ o'clock \_\_\_\_\_.M. on the \_\_\_\_\_ day of \_\_\_\_\_, 2015, at this place.

Council Member \_\_\_\_\_ seconded the motion. The roll was called and the vote was,

AYES: \_\_\_\_\_  
\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the measure duly adopted.

RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$4,000,000 ELECTRIC REVENUE CAPITAL LOAN NOTES

WHEREAS, pursuant to notice published as required by law, this Council has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan Agreement and the issuance of not to exceed \$4,000,000 Electric Revenue Capital Loan Notes, for the purpose of paying costs of improvements and extensions to the Municipal Electric Utility, including construction of transmission system improvements including a ring bus configuration for the Pella West Substation and distribution system improvements including transformers, breakers, distribution feeder lines, and related improvements., and has considered the extent of objections received from residents or property owners as to the proposal and, accordingly the following action is now considered to be in the best interests of the City and residents thereof:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, STATE OF IOWA:

Section 1. That this Council does hereby institute proceedings and take additional action for the authorization of a Loan Agreement and issuance in the manner required by law of not to exceed \$4,000,000 Electric Revenue Capital Loan Notes, for the foregoing purpose.

Section 2. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the electric fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above loan agreement. The amounts so advanced shall be reimbursed from the proceeds of the Loan Agreement not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the loan amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

Council Member \_\_\_\_\_ introduced the following resolution entitled "RESOLUTION APPROVING ELECTRONIC BIDDING PROCEDURES AND OFFICIAL STATEMENT", and moved that the resolution be adopted. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION APPROVING ELECTRONIC BIDDING  
PROCEDURES AND OFFICIAL STATEMENT

WHEREAS, in conjunction with its financial advisor, Public Financial Management, the City has caused a Preliminary Official Statement to be prepared outlining the details of the proposed sale of the Notes.

WHEREAS, the Council has received information from its Financial Advisor evaluating and recommending the procedure hereinafter described for electronic, facsimile and internet bidding to maintain the integrity and security of the competitive bidding process and to facilitate the delivery of bids by interested parties; and

WHEREAS, the Council deems it in the best interests of the City and the residents thereof to receive bids to purchase such Notes by means of both sealed and electronic internet communication; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, STATE OF IOWA:

Section 1. That the preliminary Official Statement in the form presented to this meeting be and the same hereby is approved as to form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission, subject to such revisions, corrections or modifications as the Mayor and Clerk, upon the advice of bond counsel and the City's Financial Advisor, shall determine to be appropriate, and is authorized to be distributed in connection with the offering of the Notes for sale.

Section 2. That the receipt of electronic bids by facsimile machine and through the PARITY® competitive bidding system described in the Notice of Sale are hereby found and determined to provide reasonable security and to maintain the integrity of the competitive

bidding process, and to facilitate the delivery of bids by interested parties in connection with the offering at public sale.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk



NOTICE OF MEETING OF THE CITY COUNCIL OF THE CITY OF PELLA, STATE OF IOWA, ON THE MATTER OF THE PROPOSED AUTHORIZATION OF A LOAN AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$4,000,000 ELECTRIC REVENUE CAPITAL LOAN NOTES, AND THE PUBLIC HEARING ON THE AUTHORIZATION AND ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the City Council of the City of Pella, State of Iowa, will hold a public hearing on the 17th day of November, 2015, at 7 o'clock P.M., in the Council Chambers, 614 Main Street, Pella, Iowa, at which meeting the Council proposes to take additional action for the authorization of a Loan Agreement and the issuance of not to exceed \$4,000,000 Electric Revenue Capital Loan Notes, in order to provide funds to pay the costs of improvements and extensions to the Municipal Electric Utility, including construction of transmission system improvements including a ring bus configuration for the Pella West Substation and distribution system improvements including transformers, breakers, distribution feeder lines, and related improvements. The Notes will not constitute general obligations or be payable in any manner by taxation, but will be payable from and secured by the net revenues of the Municipal Electric Utility.

At the above meeting, the Council shall receive oral or written objections from any resident or property owner of the City to the above action. After all objections have been received and considered, the Council will at this meeting or at any adjournment thereof, take additional action for the authorization of a Loan Agreement and the issuance of Notes or will abandon the proposal to issue the Notes.

This Notice is given by order of the City Council of the City of Pella, State of Iowa, as provided by Sections 384.24A and 384.83 of the City Code of Iowa, as amended.

Dated this 2nd day of November, 2015.

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City Clerk, City of Pella, State of Iowa

(End of Notice)



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: E-1a & 1b

SUBJECT: Special Event Permit Request for Sinterklaas Day Parade

DATE: November 17, 2015

**BACKGROUND:** Pella Historical Society has requested a Special Event Permit for the "Sinterklaas Parade," Saturday, November 28, 2015 from 9:00 a.m. to 11:00 a.m. The event celebrates the community's Dutch heritage tradition and consists of a strolling Volks parade and a brief program on the Tulip Toren. This is the 39<sup>th</sup> year for the event.

As a part of this request, the following street segments are being requested to be closed on an as needed basis from 9:00-11:00 a.m. on November 28th: Franklin Street between E 2<sup>nd</sup> and Broadway, the intersection of E 1<sup>st</sup> and Franklin, and the intersection of Main and Franklin Street. All pertinent City Departments have reviewed this application and comments are attached. The fee and insurance certificate have been received and approval is recommended.

**ATTACHMENTS:** Resolution, Application, Department Comments, Map

**REPORT PREPARED BY:** City Hall Staff

**REPORT REVIEWED BY:** CITY ADMINISTRATOR  
CITY CLERK

**RECOMMENDED ACTION:** Approve Special Event and Resolution.

RESOLUTION NO. 5634

RESOLUTION TEMPORARILY CLOSING  
PUBLIC WAYS OR GROUNDS IN CONNECTION WITH  
A SPECIAL EVENT KNOWN AS "SINTERKLAAS PARADE"

WHEREAS, Iowa Code Section 364.12(1) states "a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair and free from nuisance, with the following exceptions"; and

WHEREAS, Iowa Code Section 364.12(2)(a) states "Public ways and grounds may be temporarily closed by resolution"; and

WHEREAS, the Pella Historical Society has made a request to close the following street segments on an as needed basis from 9:00-11:00 a.m. on November 28, 2015: Franklin Street between E 2<sup>nd</sup> and Broadway, the intersection of E 1<sup>st</sup> and Franklin, and the intersection of Main and Franklin Street for the purpose of the Special Event known as the "Sinterklaas Parade."

NOW THEREFORE, BE IT RESOLVED, pursuant to Iowa Code Section 364.12 (2)(a), the City Council of the City of Pella does hereby temporarily close Franklin Street between East 2nd Street and Broadway Street as stated above.

PASSED AND ADOPTED this 17th day of November, 2015.

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James Mueller, Mayor

ATTEST:

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Ronda Brown, City Clerk



THE  
**CITY of PELLA**

**SPECIAL EVENTS APPLICATION**

Please make sure the application is complete before submitting it to City Hall. This includes the *fee payment* and the *\$1,000,000 insurance certificate*. The application should be submitted at least a month in advance of the event date.

**For Office Use Only:**

Date Received: 10/30/15 Received by: M Fee: 20 Insurance Certificate: Yes

Name of Event: Sinterklaas Parade

Date of Application: 10/29/2015

Fee Paid:  Yes  No

Make check payable to City of Pella

Attach Insurance Certificate (\$1,000,000 min) naming City of Pella "Also Insured".

Insurance Certificate:  Yes  No

Describe the Event: (Purpose of event, activities planned, number of anticipated people in attendance, history/origin of event, etc.) (Attach additional page is needed.)

Sinterklaas Parade from 507 Franklin Street ending at Tulip Toren.

**PROMOTER AND CONTACT PERSON INFORMATION**

Promoter's Name: <u>Pella Historical Museums</u>	Contact Person: <u>Shauna Grundey</u>
Signature: <u>Shauna Grundey</u>	Signature: <u>Shauna Grundey</u>
Address: <u>507 Franklin Street</u>	Address: <u>507 Franklin Street</u>
<u>Pella, IA 50219</u>	<u>Pella, Iowa 50219</u>
Phone: <u>641-628-4311</u> Cell Phone: <u>—</u>	Phone: <u>641-628-4311</u> Cell Phone: <u>641-780-8012</u>

**EVENT INFORMATION**

DATE(S) AND TIME(S) OF EVENT: 11/28/2015 - 9:00am - 10:30am

DATE(S) AND TIME(S) OF SET-UP/TAKE DOWN: 11/27/15 + 11/28/15

LOCATION OF EVENT: Name streets, parks, area, etc and ATTACH map or drawing.

507 Franklin Street - west to Tulip Toren.

## EVENT INFORMATION (continued)

**DO STREETS NEED TO BE CLOSED?**  Yes  No If YES, list streets to be closed and indicate on map. Also list number of barricades needed.

Street Name	Distance on Street	Date/ Time for Street Closings	# of Barricades
Main St	intersection of Franklin	Starting: 9 am Ending: 11 am	As needed
East 1st St.	intersection of Franklin	Starting: 9 am Ending: 11 am	As needed

**DO PARKING SPACES NEED TO BE RESERVED?**  Yes  No If spaces need to be roped off or reserved, please indicate below.

Location	# of Cones

**WILL SIGNAGE BE USED?**  Yes  No If Yes, complete the Special Event Signage Information Sheet.

**WILL POLICE OFFICERS OR RESERVES BE NEEDED?**  Yes  No If Yes, list number needed and for what length of time. You will be billed \$30 per hour per officer.

**WILL ADDITIONAL ELECTRICITY BE REQUIRED?**  Yes  No If Yes, complete the Special Event Electrical Information Sheet.

**WILL ANY OTHER CITY SERVICES BE NEEDED?**  Yes  No If Yes, list details.

**COMPLETE LAYOUT OF THE CITY PROPERTY TO BE USED:**  Map  Drawing

If the map does not accurately show the area, then a drawing should be included. For example, the dimensions of the area to be used or a more detailed description of the area would be helpful. Please be reminded that if you are requesting the use of a park, the parking spaces around that area are not included in the permit, unless specifically requested.

**WILL THERE BE VENDOR BOOTHS?**  Yes  No If Yes, a list of the names of all vendors and a map showing the location and size of the vendor booths needs to be sent to City Hall prior to the date of the event as outlined in Sec 123.04 of the City Code (attached). The time requirement for submittal of this list is dependent upon the length and size of your event. For large events, please supply this information earlier than the one month recommendation.

**WILL ANY PART OF THE EVENT BE HELD ON PRIVATE PROPERTY?**  Yes  No If Yes, list the address of the property and have the property owner sign below giving their consent for use of their property for this special event.

Property Owner	Address	Signature of Property Owner





## CITY OF PELLA SPECIAL EVENTS DEPARTMENT REVIEW

<b>Event:</b>	Sinterklaas Parade
<b>Add Comments by:</b>	November 9, 2015
<b>City Hall Contact:</b>	Ronda Brown
<b>Date of Event:</b>	11/28/15
<b>If questions, contact:</b>	Shayna Grundey 641.628.4311 or 641.780.8012

### Police-Comments

Recommend approval. RAB

### Public Works-Comments

Event coordinator to contact Doug Rigger @ 230-0084 to coordinate barricades/cones. DR DB

### Planning & Zoning-Comments

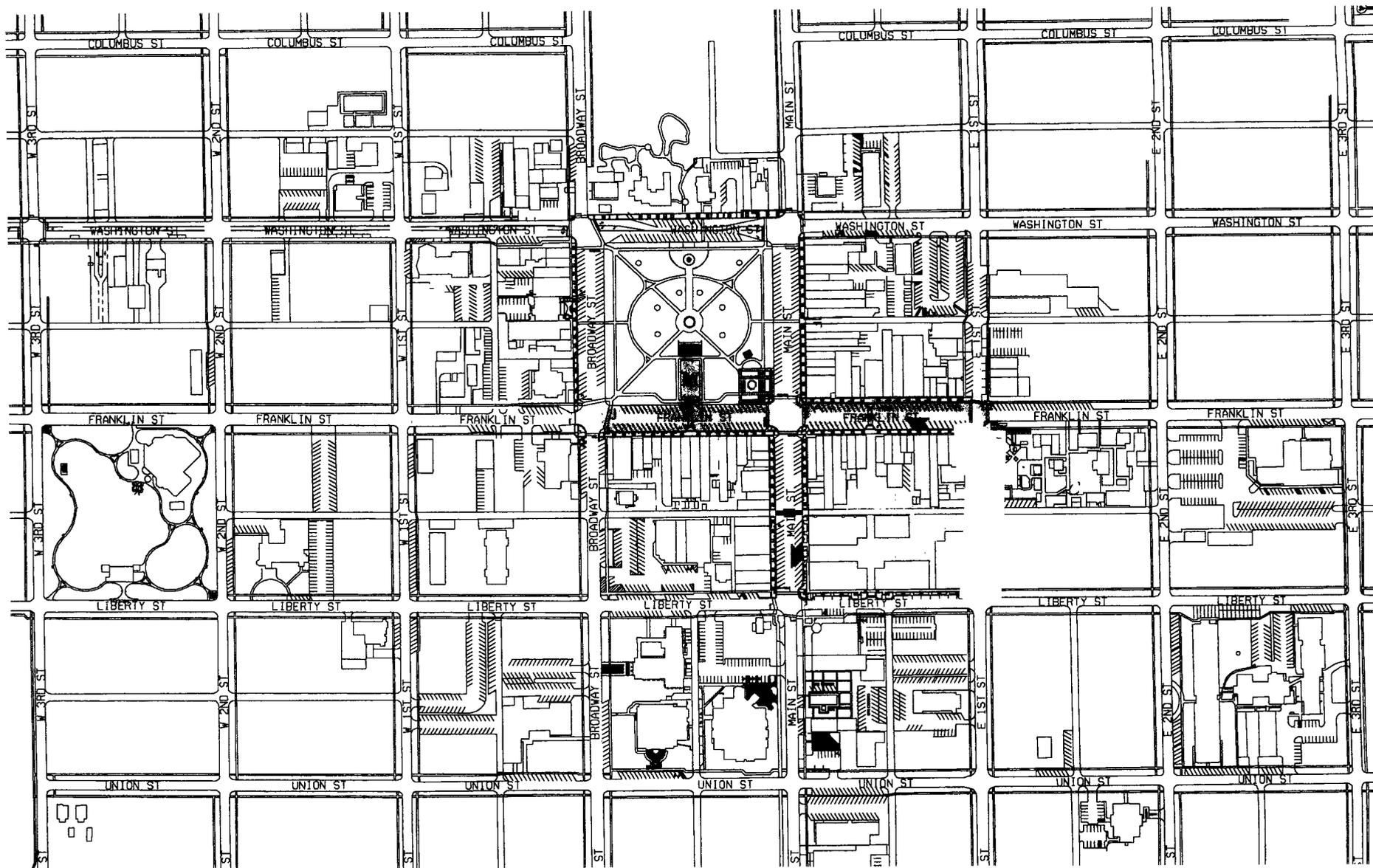
Recommend approval. GW

### Electric-Comments

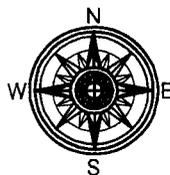
Electricity hook-up at Tulip Toren is provided by Parks Department. Recommend approval. DM

### Community Services/Parks-Comments

Recommend approval. JV



CENTRAL  
BUSINESS  
DISTRICT



Pella, Iowa



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THE  
**CITY of PELLA**  

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**STAFF MEMO TO COUNCIL**

ITEM NO: H-1

SUBJECT: Resolution Fixing Date for a Public Hearing on the Proposal to Enter into a Development Agreement with Pella Corporation

DATE: November 17, 2015

**BACKGROUND:** This resolution establishes December 1, 2015 as the public hearing date for a proposed economic development agreement with Pella Corporation and the Iowa Economic Development Authority.

On June 2, 2015, Council approved a conditional resolution of support to provide incentives in a private development agreement between the City of Pella and Pella Corporation. At the time, the conditional resolution of support was necessary for Pella Corporation to secure financial incentives from the Iowa Economic Development Authority (IEDA).

As part of the IEDA development agreement, Pella Corporation must secure local match equivalent to 20% of the direct financial assistance provided by the IEDA. As a result, the IEDA's financial assistance largely depends on the Council's approval of the proposed development agreement.

### **Background Information**

Pella Corporation is a family-owned and professionally managed privately-held company, headquartered in Pella for more than 90 years. Pella Corporation is seeking direct economic assistance from the Iowa Economic Development Authority in an effort to continue with their innovative Insynctive platform launch. As part of the platform, Pella Corporation will continue leading the fenestration industry through integrated sense, shading and venting technology solutions.

### **Project Description**

In order to continue the development of the platform, Pella Corporation plans to invest \$8.6 million dollars in total project cost. In addition, they also plan to create an additional 38 high quality jobs which are needed to support the project. To assist with this development, Pella Corporation is requesting \$152,000 in economic development incentives from the State of Iowa. In order to secure the state's financial incentive package, Pella Corporation is required to have a community local match of 20% or \$30,400.

### **Iowa Economic Development Authority Proposed Incentives and Required Local Match**

In order to encourage the continued development of the Insynctive platform resulting in the creation of 38 additional jobs, the Iowa Economic Development Authority has approved a preliminary financial incentive package of \$152,000, which is subject to the local match requirements for direct financial assistance. In order to secure the financial incentives from the Iowa Economic Development Authority, Pella Corporation must secure a local match equivalent to 20% of the direct financial assistance provided by the IEDA.

It is important to note, the proposed financial incentives for are half, or \$30,400, of the original commitment approved by the City Council on June 2, 2015. Based on the incentive package proposed by the Iowa Economic Development Authority, Pella Corporation no longer requires the 0% loan which was included in the original proposal. Listed below is a comparison of the financial incentives proposed by IEDA and the City of Pella:

Financial Incentive	IEDA Contribution	City of Pella Contribution
Forgivable Loan	\$152,000	\$30,400

### **Summary of Key Terms of the Development Agreement**

Listed below is a summary of the key terms of the proposed development agreement with Pella Corporation:

- 1) The agreement is contingent upon the developer securing a grant agreement from the Iowa Economic Development Authority through the High Quality Jobs Program. In addition, Pella Corporation would be required to invest approximately \$3.3 million in equipment and \$5.3 million in research and development for a total project cost of \$8.6 million, thereby creating 38 additional high quality jobs.
- 2) To assist the Developer with the project, the City would offer the following financial incentives:
  - A) \$30,400 forgivable loan subject to Council approved terms and conditions in the City's development agreement which would be payable from the Pella Business Corridor Urban Renewal Area TIF Fund.
  - B) The forgivable loan will be forgiven at the rate of 20% of the total amount of the Forgivable Loan initially granted to Developer, per year, for five years, beginning December 31, 2016.
  - B) The developer must fulfill the City's applicable legislative requirements, including state agency approvals.

ATTACHMENTS: Resolution  
REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve Resolution.

**(These agenda item(s) should be incorporated with the other items in your regular agenda and posted/published as required.)**

AGENDA ITEM(S)

Governmental Body: The City Council of the City of Pella in the State of Iowa.  
Date of Meeting: November 17, 2015.  
Time of Meeting: 7:00 P.M.  
Place of Meeting: Council Chambers, 614 Main Street, Pella, Iowa.

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for the meeting is as follows:

Pella Business Corridor Urban Renewal Plan

- Resolution fixing date for a public hearing on the proposal to enter into a Development Agreement with Pella Corporation.

Such additional matters as are set forth on the additional \_\_\_\_\_ page(s) attached hereto.  
(number)

This notice is given at the direction of the Mayor pursuant to Chapter 21, Code of Iowa, and the local rules of the governmental body.

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City Clerk, City of Pella in the State of Iowa

November 17, 2015

The City Council of the City of Pella in the State of Iowa, met in \_\_\_\_\_ session, in the Council Chambers, 614 Main Street, Pella, Iowa, at 7:00 P.M., on the above date. There were present Mayor \_\_\_\_\_, in the chair, and the following named Council Members:

\_\_\_\_\_  
\_\_\_\_\_

Absent: \_\_\_\_\_

\* \* \* \* \*

Council Member \_\_\_\_\_ then introduced the following proposed Resolution entitled "RESOLUTION FIXING DATE FOR A PUBLIC HEARING ON THE PROPOSAL TO ENTER INTO A DEVELOPMENT AGREEMENT WITH PELLA CORPORATION, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the same be adopted. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the Resolution duly adopted as follows:

RESOLUTION NO. \_\_\_\_\_

RESOLUTION FIXING DATE FOR A PUBLIC HEARING ON  
THE PROPOSAL TO ENTER INTO A DEVELOPMENT  
AGREEMENT WITH PELLA CORPORATION, AND  
PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, in furtherance of the objectives of the Urban Renewal Act, the City has undertaken a program for the development of an economic development area in the City and, in this connection, is engaged in carrying out urban renewal project activities in an area known as the Pella Business Corridor Urban Renewal Area (the "Area" or "Urban Renewal Area"), which unified several urban renewal areas of the City consisting of the Molengracht, West Interchange and Southgate Urban Renewal Areas. The Pella Business Corridor Urban Renewal Plan has been further amended 5 times, most recently by Amendment No. 5 approved by Resolution No. 5371 on August 20, 2013, and the plan, as amended, is hereinafter referred to as the "Urban Renewal Plan" or "Plan"; and

WHEREAS, a copy of the foregoing Urban Renewal Plan, as amended, has been recorded among the land records in the office of the Recorder of Marion County, Iowa; and

WHEREAS, it is desirable that properties within the Area be redeveloped as part of the overall redevelopment area covered by said Plan; and

WHEREAS, the City has received a proposal from Pella Corporation (the "Developer"), in the form of a proposed Development Agreement (the "Agreement") by and between the City and the Developer, pursuant to which, among other things, the Developer would agree to engage in certain Economic Development activities (as defined in the Agreement) on certain real property located within the Pella Business Corridor Urban Renewal Area as defined and legally described in the Agreement and consisting of investing in machinery and equipment, research and development, and the creation of 38 High Quality jobs, as outlined in the proposed Agreement; and

WHEREAS, the Agreement further proposes that the City will make a Forgivable Loan in the amount of Thirty Thousand Four Hundred Dollars (\$30,400) to be forgiven at the rate of 20% of the total amount of the Forgivable Loan initially granted to Developer, per year, for five (5) years, beginning on December 31, 2016 and ending on December 31, 2020, subject to the terms and conditions outlined in the proposed Development Agreement.

WHEREAS, Iowa Code Chapters 15A and 403 (the "Urban Renewal Law") authorize cities to make grants for economic development in furtherance of the objectives of an urban renewal project and to appropriate such funds and make such expenditures as may be necessary to carry out the purposes of said Chapter, and to levy taxes and assessments for such purposes; and

WHEREAS, the Council has determined that the Agreement is in the best interests of the City and the residents thereof and that the performance by the City of its obligations thereunder is a public undertaking and purpose and in furtherance of the Plan and the Urban Renewal Law and, further, that the Agreement and the City's performance thereunder is in furtherance of appropriate economic development activities and objectives of the City within the meaning of Chapters 15A and 403 of the Iowa Code, taking into account the factors set forth therein; and

WHEREAS, neither the Urban Renewal Law nor any other Code provision sets forth any procedural action required to be taken before said economic development activities can occur under the Agreement, and pursuant to Section 364.6 of the City Code of Iowa, it is deemed sufficient if the action hereinafter described be taken and the City Clerk publish notice of the proposal and of the time and place of the meeting at which the Council proposes to take action thereon and to receive oral and/or written objections from any resident or property owner of said City to such action.

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF PELLA IN THE STATE OF IOWA:

Section 1. That this Council meet in the Council Chambers, 614 Main Street, Pella, Iowa, at 7:00 P.M. on December 1, 2015, for the purpose of taking action on the matter of the proposal to enter into a Development Agreement with Pella Corporation.

Section 2. That the City Clerk is hereby directed to cause at least one publication to be made of a notice of said meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in said City, said publication to be not less than four (4) clear days nor more than twenty (20) days before the date of said public meeting.

Section 3. The notice of the proposed action shall be in substantially the following form:

**(One publication required)**

**NOTICE OF PUBLIC HEARING OF THE CITY COUNCIL OF  
THE CITY OF PELLA IN THE STATE OF IOWA, ON THE  
MATTER OF THE PROPOSAL TO ENTER INTO A  
DEVELOPMENT AGREEMENT WITH PELLA  
CORPORATION, AND THE HEARING THEREON**

PUBLIC NOTICE is hereby given that the Council of the City of Pella in the State of Iowa, will hold a public hearing on December 1, 2015, at 7:00 P.M. in the Council Chambers, 614 Main Street, Pella, Iowa, at which meeting the Council proposes to take action on the proposal to enter into a Development Agreement (the "Agreement") with Pella Corporation (the "Developer").

The Agreement would obligate Developer to engage in certain Economic Development activities (as defined in the Agreement) on certain real property located within the Pella Business Corridor Urban Renewal Area as defined and legally described in the Agreement and consisting of investing in machinery and equipment, research and development, and the creation of 38 High Quality jobs, as outlined in the proposed Development Agreement; and

The Agreement would further obligate the City to make a Forgivable Loan in the amount of Thirty Thousand Four Hundred Dollars (\$30,400) to be forgiven at the rate of 20% of the total amount of the Forgivable Loan initially granted to Developer, per year, for five (5) years, beginning on December 31, 2016 and ending on December 31, 2020, subject to the terms and conditions outlined in the proposed Development Agreement.

A copy of the Agreement is on file for public inspection during regular business hours in the office of the City Clerk, City Hall, City of Pella, Iowa.

At the above meeting the Council shall receive oral or written objections from any resident or property owner of said City, to the proposal to enter into the Agreement with the Developer. After all objections have been received and considered, the Council will at this meeting or at any adjournment thereof, take additional action on the proposal or will abandon the proposal to authorize said Agreement.

This notice is given by order of the City Council of the City of Pella in the State of Iowa, as provided by Section 364.6 of the City Code of Iowa.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

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City Clerk, City of Pella in the State of Iowa

(End of Notice)

PASSED AND APPROVED this 17th day of November, 2015.

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Mayor

ATTEST:

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City Clerk

CERTIFICATE

STATE OF IOWA )  
 ) SS  
COUNTY OF MARION )

I, the undersigned City Clerk of the City of Pella, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of public hearing and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council (a copy of the face sheet of the agenda being attached hereto) pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective city offices as indicated therein, that no vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
City Clerk, City of Pella, State of Iowa

(SEAL)



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: H-2

SUBJECT: Resolution Approving an Engineering Services Agreement with DeWild Grant Reckert and Associates Company d/b/a DGR Engineering for the 2016 Distribution Improvements

DATE: November 17, 2015

**BACKGROUND:** This resolution approves an Engineering Services Agreement with DGR Engineering in the amount of \$88,100 for engineering services relating to the 2016 Distribution Improvements. The proposed improvements include the conversion of approximately ten blocks of the overhead electric system to an underground system in the Central College area bounded by Washington and University Streets between West 1<sup>st</sup> and West 5<sup>th</sup> Streets. Along with the placement of the distribution line underground, the voltages on these lines will be increased from 4.160 kV to 12.470 kV. As result, electric reliability in the area should be increased due to the increase in voltage and placement of the distribution system underground. As with past conversion projects, a contractor will install the underground conduit system and set the primary transformer pads, and City staff will install the primary and secondary cables. The estimated construction cost for the project is approximately \$540,000.

It should be noted, there is also a homeowner expense associated with this project. The City's responsibility replaces overhead electric distribution lines with new underground lines to the structure. The homeowner is responsible for hooking up to the new lines. Depending on the customer's existing service, this cost could vary from a nominal cost up to a \$1,000.

This resolution would approve an engineering agreement that includes a lump sum amount of \$68,100 for the design and bid phases as well as an estimated \$20,000 hourly fee for the preliminary/planning phases and construction/final phases for a total of \$88,100. It should be noted that approval will be sought from the City of Pella if more hours are needed to complete the project. The schedule for the project is as follows:

Plans and Spec Complete	April 21, 2016
Bid Opening	May 19, 2016
Construction Start	June 27, 2016

The Engineer's total estimated project cost including engineering is approximately \$628,100.

Due to the historical knowledge of the City's electrical system and an established relationship, staff recommends the approval of the agreement with DGR. The Electric Department has worked with DGR consultants since the early 90s and believes they have good baseline knowledge of our systems and operations. Furthermore, the total engineering services of \$88,100 is approximately 14% of the estimated total project cost, which staff believes is very reasonable. Finally, if Council approves this contract, electric utility revenues will fund the anticipated improvements.

ATTACHMENTS: Resolution, Engineering Services Agreement, Map of Central College Conversion Area

REPORT PREPARED BY: Electric Department

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Approve resolution.

RESOLUTION NO. 5636

RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT  
BETWEEN THE CITY OF PELLA AND DEWILD GRANT RECKERT AND  
ASSOCIATES COMPANY D/B/A DGR ENGINEERING IN CONNECTION WITH  
2016 DISTRIBUTION IMPROVEMENTS

WHEREAS, the City of Pella owns and operates an electric utility that provides electricity to residents of the City of Pella and also to residents outside the City limits but within the service area boundary established by the State of Iowa; and,

WHEREAS, the City of Pella Electric Department is requesting a Professional Services Agreement for engineering services with DGR Engineering for 2016 Distribution Improvements; and,

WHEREAS these improvements include conversion of the primary and secondary overhead electric system to an underground system in the Central College area bounded by Washington Street and University Street between West First and West Fifth Streets; and,

WHEREAS, the contract includes a lump sum amount of \$68,100 for design and bidding phases as well as an estimated \$20,000 hourly fee for the preliminary & planning and construction & final phases for an estimated total amount of \$88,100; and,

WHEREAS, approval will be sought from the City of Pella if more hours are needed to complete the project; and,

WHEREAS, it is deemed in the best interest of the Electric Department and the City of Pella to accept the terms and condition of the Professional Services Agreement with DGR Engineering for said services.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PELLA, IOWA that the Professional Services Agreement with DGR Engineering for engineering services as listed above relating to the proposed 2016 Distribution Improvements be approved.

PASSED AND ADOPTED this 17th day of November, 2015.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk

**DGR ENGINEERING**  
**Agreement for Professional Services**

THIS AGREEMENT is entered into on the 17<sup>th</sup> day of November, 2015, by and between City of Pella, Iowa, hereinafter referred to as "Client" and DeWild Grant Reckert and Associates Company, d/b/a DGR Engineering, hereinafter referred to as "Consultant".

WHEREAS, Client requires professional services for **2016 Distribution Improvements** and,

WHEREAS, Consultant is willing to provide such services upon the terms and conditions hereinafter set forth,

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties agree to the following general terms and conditions:

**1. BASIC AGREEMENT:**

- 1.1. SCOPE OF WORK:** The Scope of Work for this Project shall be documented in a manner consistent with the format of Exhibit A to this Agreement and shall be considered an integral part of this Agreement.
- 1.2. GENERAL:** This Agreement sets forth the general terms and conditions which will apply to all services rendered. Consultant shall provide or cause to be provided the services set forth in this Agreement and any subsequent amendments; and Client shall pay Consultant for such services as set forth in Paragraph 3.3.
- 1.3. TERM:** This Agreement shall be effective on the date shown above, until terminated as provided in paragraph 4.2 below.

**2. CONSULTANT'S RESPONSIBILITIES:**

- 2.1. SERVICES PROVIDED:** Exhibit A will describe services to be performed and deliverables, if any, to be provided. Consultant shall not be obligated to perform any services unless and until Client and Consultant agree as to the scope of Consultant's services, time for performance, Consultant's compensation, and Client's responsibilities. All services shall be subject to the terms and conditions of this Agreement.
- 2.2. STANDARD OF CARE:** The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services.
- 2.3. INDEPENDENT CONTRACTOR:** All labor, material and equipment necessary to complete the Services shall be provided by Consultant as an independent contractor. Consultant shall be solely responsible for the means and methods used to complete its Services. Consultant is not an employee of or in a joint venture with Client.
- 2.4. TIMELINESS OF PERFORMANCE:** The Consultant will perform its Services with reasonable diligence and expediency consistent with sound professional practices.

### 3. CLIENT'S RESPONSIBILITY:

- 3.1. DUTY TO PROVIDE INFORMATION:** Client agrees to provide Consultant with any and all documents, including but not limited to, structural documents, geotechnical reports and other technical information regarding the location where Services are to be performed (the "Site"), if any, which are available to Client and which relate to the Services. Client shall be responsible for, and Consultant may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, documents and other information furnished by Client to Consultant under the Agreement. Consultant may use such requirements, reports, data, documents and information in performing or furnishing Services under the Agreement. Client shall make decisions and carry out its other responsibilities in a timely manner under the Agreement so as not to delay Consultant's Services.
- 3.2. PERMITS AND LICENSES:** Client agrees to timely obtain and provide all licenses, permits, registrations, certificates and government or agency approvals that may be required to commence and/or complete Client's Project.
- 3.3. PAYMENT AND TERMS:** Consultant shall prepare invoices in accordance with its standard invoicing practices and Exhibit A. Consultant shall submit its invoices to Client on a monthly basis. Invoices are due and payable within 30 days of receipt. If Client fails to make any payment due Consultant for services and expenses within 30 days after receipt of Consultant's invoice, then Client will be considered in breach of the payment terms of this Agreement, and the compounded amount due Consultant will be increased.

If Client disputes an invoice, Client may withhold until resolution of the disputed portion only that portion so disputed, and must pay the undisputed portion.

Client shall pay all governmental taxes and fees applicable to Engineer's services. If after the Effective Date of this Agreement any governmental entity takes a legislative action that imposes sales or use taxes, fees, or charges on Consultant's services or compensation different than as described by Exhibit A, then the Consultant may invoice such new taxes, fees, or charges as a Reimbursable Expense to which a factor of 1.0 shall be applied. Client shall reimburse Consultant for the cost of such invoiced new taxes, fees, and charges; such reimbursement shall be in addition to the compensation to which Consultant is entitled under the terms of this Agreement.

### 4. GENERAL CONSIDERATIONS:

- 4.1. OWNERSHIP OF DOCUMENTS:** All data, reports, drawings, specifications, record drawings, work-product, and other deliverables (whether in printed or electronic format) provided by or furnished by Consultant pursuant to the Agreement (the "Documents") are instruments of service in respect to this Project, and Consultant shall retain an ownership and property interest therein (including the right of reuse at the discretion of Consultant) whether or not the Project is completed. Notwithstanding the foregoing, upon completion of the project or termination of the services and payment of all monies due the Consultant, Consultant hereby grants to Client a royalty-free, non-exclusive unlimited license to utilize Consultant's Documents provided to Client as part of the Services to the extent necessary for the construction, operation, maintenance or repair of the Project or any unit or component thereof. Client may also make and retain copies of Documents for information and reference in connection with use on the Project by Client and others. Such Documents

are not intended or represented to be suitable for reuse by Client or others on extensions of the Project or on any other project. Any such reuse or modification without written verification or adaptation by Consultant, as appropriate for the specific purpose intended, will be at Client's sole risk and without liability or legal exposure to Consultant, its officers, directors, employees, agents, or Consultants. Client shall indemnify and hold harmless Consultant, its officers, directors, partners, employees, agents, and its Consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting there from.

- 4.2. SUSPENSION AND TERMINATION:** If the client is in breach of the payment terms or otherwise is in material breach of this Agreement, the Consultant may suspend performance of services upon seven (7) days' notice to the Client. The Consultant shall have no liability to the Client, and the Client agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this Agreement by the Client. Upon receipt of payment in full of all outstanding sums due from the Client, or curing of such other breach which caused the Consultant to suspend services, the Consultant shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

Either party may terminate this Agreement by giving the other party a written seven (7) days' notice of its intent to terminate. Client shall pay for all services rendered and all reimbursable costs incurred by Consultant up to the date of termination. Payment to Consultant shall be made within 30 days of the date of termination.

- 4.3. INSURANCE:** Consultant will purchase and maintain such insurance as is reasonable and necessary for the Services being performed. The insurance required by this section shall include the coverage and be written for not less than the limits of liability and coverage as hereinafter provided, or as required by law, whichever is greater.

Workers Compensation:	Statutory Limits in state where Project is located
Commercial Gen. Liability:	\$1,000,000 per occurrence \$1,000,000 general aggregate
Professional Errors and Omissions:	\$1,000,000 per claim \$1,000,000 general aggregate

Upon Client's request, Consultant shall deliver to Client certificates of insurance evidencing the coverage set forth above.

- 4.4. OPINIONS OF COST:** Consultant's opinions of probable Construction Cost are to be made on the basis of Consultant's experience and qualifications and represent Consultant's estimate as an experienced and qualified professional generally familiar with the construction industry. However, because Consultant has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Consultant cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by Consultant. If Client requires greater assurance as to probable Construction Cost, Client must employ an independent cost estimator.

- 4.5. STATUS DURING CONSTRUCTION:** If Construction Observation is included in the scope of services, the Consultant shall visit the Project site at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by the Client and the Consultant, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow the Consultant, as an experienced professional, to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Construction Contract Documents.

Based on this general observation, the Consultant shall keep the Client informed about the progress of the Work and shall endeavor to inform the Client of observed deficiencies in the Work. If the Client desires more extensive project observation or full-time project representation, the Client shall request that such services be provided by the Consultant as Additional Services.

The Consultant shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Construction Contract Documents.

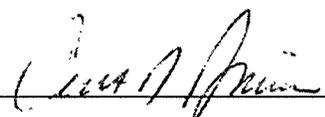
The Consultant shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The Consultant does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Construction Contract Documents or any applicable laws, codes, rules or regulations.

## **5. MISCELLANEOUS PROVISIONS:**

- 5.1. MUTUAL WAIVERS:** To the fullest extent permitted by law, Client and Consultant (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that Consultant's total liability to Client and to all construction contractors and subcontractors on construction related to any services provided, due to Consultant's negligent acts, errors, or omissions, shall be limited to \$50,000 or the total amount of compensation received by Consultant, whichever is greater.
- 5.2. CODE COMPLIANCE:** The Consultant shall exercise usual and customary professional care in its efforts to comply with applicable laws, codes and regulations in effect as of the date of this Agreement issued by Client to Consultant. Design changes made necessary by newly enacted laws, codes and regulations after the Agreement date shall entitle the Consultant to a reasonable adjustment in the schedule and additional compensation based upon Consultant's Standard Fee Schedule in effect when the work is completed. In the event of a conflict between laws, codes and regulations of various governmental entities having jurisdiction over a Project under this Agreement, the Consultant shall notify the Client of the nature and impact of such conflict. The Client agrees to cooperate and work with the Consultant in an effort to resolve this conflict.

- 5.3. **DISPUTE RESOLUTION:** The Parties agree to submit all disputes between them to formal non-binding mediation prior to exercising their rights under the Agreement or under law.
- 5.4. **SEVERABILITY:** Any term or provision of this Agreement found to be invalid or unenforceable under any applicable statute or rule of law shall be deemed omitted and the remainder of this Agreement shall remain in full force and effect.
- 5.5. **ASSIGNMENT:** Neither Client nor Consultant may assign, sublet, or transfer any rights under or interest (including, but without limitation, monies that are due or may become due) under the Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Agreement.
- 5.6. **GOVERNING LAW and JURISDICTION:** Client and Consultant agree that the Contract Documents and any legal actions concerning their validity, interpretation and performance shall be governed by the laws of the State in which the project is located.

**IN WITNESS WHEREOF,** the parties hereto have executed this Agreement for Professional Services as of the date first above written.

<u>City of Pella, Iowa</u> (Client)	<b>DeWild Grant Reckert and Associates Company</b> <b>d/b/a DGR Engineering</b> (Consultant)
By: _____	By: <u></u>
Title: _____ (Authorized signature and Title)	Title: <u>Vicki FALCIONE</u> (Authorized signature and Title)
Address: <u>825 Broadway</u>	Address: <u>1302 South Union Street</u>
City: <u>Pella, IA 50219</u>	City: <u>Rock Rapids, IA 51246</u>
Phone: <u>641-628-4173</u>	Phone: <u>712-472-2531</u>

**Exhibit A**  
**Scope of Work**

DGR Engineering (Consultant) agrees to provide to: City of Pella, Iowa (Client), the professional services described below for the Project identified below.

**PROJECT NAME: 2016 Distribution Improvements**

**PROJECT DESCRIPTION:** The project covered by this engineering services agreement includes the following:

- Conversion of the primary and secondary overhead electric system to an underground system in the Central College area bounded by Washington Street and University St between West 1<sup>st</sup> St and West 5<sup>th</sup> St as discussed by City staff.

**DGR CONTACT PERSON: Dennis Haselhoff, Project Manager**

**CLIENT CONTACT PERSON: Nate Spurgeon, Electric Distribution Superintendent**

**SCOPE OF WORK:** We will perform the following services under this contract:

Preliminary Planning Phase:

- Develop a preliminary layout of the primary electric circuitry.
- Provide a cost estimate for the proposed construction.

Design Phase:

- Accomplish the fieldwork necessary to locate/relocate the electric lines and related equipment.
- Develop contract documents and specifications for installation of the major components of the project.
- Develop staking sheets detailing the required work to be constructed.
- Develop material lists for major materials. This list would be used to acquire bids for the materials.

Bidding Phase:

- Provide bidding documents to interested bidders, issue plan holder lists, and respond to bidder questions.

- Assist City in receiving bids, attend bid openings, analyze bids, develop spreadsheets detailing bid results, and make recommendations of award of contracts.
- Issue material specifications to prospective bidders for furnishing major materials.

Construction Phase:

- Construction phase services, including preconstruction conferences, occasional project observations, shop drawing review, processing of contractor pay requests, and coordination with the contractor.

Final Phase:

- Final project work, including final walk-through, development of punch lists, development of project closeout documents, and assembly of record information.

**FEE ARRANGEMENT:** We propose to bill for our time to complete this portion of the work at our Hourly rates in effect when the work is done. If additional assistance is needed beyond the appropriated hourly fees, we will seek authorization from the City of Pella and if approved, we will bill for those tasks at our Hourly rates. The 2015 Hourly Fee Schedule A is attached as Appendix I.

We estimate that the fee for each component of the work will be as follows:

Preliminary/Planning Phase (estimate – hourly):	\$ 2,000
Design Phase (Lump Sum):	\$ 65,100
Bidding Phase (Lump Sum):	\$ 3,000
Construction & Final Phases (estimate – hourly):	<u>\$ 18,000</u>

**TOTAL                    \$ 88,100**

**PRELIMINARY SCHEDULE:** We propose the following schedule to complete the design.

Plans and Specs Complete	April 21, 2016
Bid Opening	May 19, 2016
Construction Start	June 27, 2016

**SPECIAL TERMS AND CONDITIONS:** None.

Appendix 1

# DGR ENGINEERING

Rock Rapids, IA – Sioux Falls, SD – Sioux City, IA – Ankeny, IA

JANUARY 2015

## HOURLY FEE SCHEDULE A

<b>Personnel Grade</b>	<b>Engineer Hourly Rate</b>	<b>Technician Hourly Rate</b>	<b>Administrative Hourly Rate</b>
01	\$78	\$46	\$42
02	\$83	\$49	\$44
03	\$88	\$54	\$46
04	\$94	\$58	\$48
05	\$102	\$62	\$52
06	\$111	\$66	\$56
07	\$120	\$70	\$60
08	\$130	\$75	\$64
09	\$140	\$79	\$69
10	\$150	\$83	\$75
11	\$159	\$87	\$81
12	\$171	\$92	\$90
13	\$184	\$99	\$107
14	\$191	\$106	\$133
15	\$196	\$114	\$174

Reimbursable Expenses:

1. Company vehicles, all at the IRS standard mileage rate in effect at the time.
2. Other travel, subsistence, lodging at actual out-of-pocket cost.
3. GPS Survey Equipment (when used) at \$31.25 per hour.
4. ATV and UTV Equipment (when applicable) at \$12.50 per hour.






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THE  
**CITY of PELLA**  
 STAFF MEMO TO COUNCIL

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ITEM NO: H-3

SUBJECT: Resolution Authorizing Amendment of the Electric Power Utility Collective Bargaining Agreement

DATE: November 17, 2015

**BACKGROUND:**

This resolution approves amendment to the Electric Power Utility Collective Bargaining Agreement. The amendment increases the hourly compensation for Journey Lineperson and Distribution Apprentice position. The reason the amendment is being proposed is to better align the Electric Distribution Division with the market and to be able to recruit journey lineperson positions to the City of Pella.

As background on this issue, Journey Lineperson status takes approximately 7,000 hours of on the job experience working as an electric lineperson and passing a series of examinations by the Iowa Association of Municipal Utilities. As a result, it takes approximately four years to become a Journey Lineperson. The City’s electric distribution division is authorized for six full-time lineperson positions. Unfortunately, the Department has recently lost two linepersons to outside employment.

**Proposed Distribution Lineperson Compensation**

The City of Pella’s compensation for apprentice linepersons ranges from the initial entry wage of \$19.10 per hour to \$27.91 per hour for the final step in the journeyman process. Currently, the City of Pella compensates journeyman at a rate of \$29.38 per hour. Based on market research, staff is recommending the following wage scale for Journey Lineperson and Apprentice Lineperson positions which would be effective on November 22, 2015:

Journey Lineperson	--	--	--	\$33.25
	<b><u>Step 1</u></b>	<b><u>Step 2</u></b>	<b><u>Step 3</u></b>	<b><u>Step 4</u></b>
Apprentice	\$24.94	\$26.60	\$29.93	\$31.59

**Estimated Cost of Wage Proposal:**

The estimated additional annual cost for these wage adjustments for the Electric Power Utility union employees are as follows:

- FY 16 – \$28,355.
- FY 17 – \$48,612.
- FY 18 – \$48,611.

**Summary:**

This resolution authorizes the City Administrator to execute the amended Exhibit A of the Electric Power Utility Collective Bargaining Agreement. Staff believes the proposed wage adjustment is needed to recruit and retain Journey Linepersons within the Electric Distribution Division. It is also important to note, the Electric Union has approved the proposed wage adjustment.

**ATTACHMENTS:** Resolution, Exhibit A of the Electric Power Utility Collective Bargaining Agreement

**REPORT PREPARED BY:** City Administration

**REPORT REVIEWED BY:** CITY ADMINISTRATOR  
CITY CLERK

**RECOMMENDATION:** Approve Resolution.

RESOLUTION NO. 5637

RESOLUTION AUTHORIZING EXECUTION OF AMENDING EXHIBIT A OF THE PELLA ELECTRIC POWER UTILITY COLLECTIVE BARGAINING AGREEMENT

WHEREAS, the City of Pella, Iowa, and the International Brotherhood of Teamsters, Chauffeurs, Warehousemen and Helpers of America, Local No. 238, have been engaged in collective bargaining for the purpose of reaching an agreement between the City and the employees in the Electric Power Utility, concerning the straight-time hourly wage rates of the Journey Lineperson and Apprentice Lineperson job classifications; and,

WHEREAS, said parties have reached an agreement which both agree to be mutually beneficial to the City and its employees for said period.

NOW, THEREFORE, BE IT RESOLVED that Exhibit A of said collective bargaining agreement is hereby amended effective November 22, 2015; and,

BE IT RESOLVED that the City Administrator is hereby authorized to execute the amended Exhibit A of the Electric Power Utility Collective Bargaining Agreement between the City of Pella, Iowa, and the International Brotherhood of Teamsters, Chauffeurs, Warehousemen and Helpers of America, Local No. 238 and that the City Clerk is hereby directed to submit said agreement to the appropriate officials.

PASSED and ADOPTED this 17<sup>th</sup> day of November 2015.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk

The City of Pella and Teamsters Local 238 have agreed to the following changes to the 2015-2018 Electric Power Utility collective bargaining agreement.

**EXHIBIT A**

**JOB CLASSIFICATION AND STRAIGHT-TIME HOURLY WAGE RATES**

Effective **July 1, 2015**, the straight-time hourly wage rate in all classifications and progressions shall be:

	<u>Start</u>	<u>After Probation (6 Months)</u>	<u>After 18 Months</u>	<u>After 24 Months</u>
<b><u>PRODUCTION</u></b>				
Electric Systems Operator	22.31	22.91	23.49	24.07
Electric Systems Operator-above pay scale				24.53
<b><u>DISTRIBUTION</u></b>				
Utility Locator	19.79	20.68	21.55	22.41
Journey Lineperson	--	--	--	29.38
	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>
*Apprentice	19.10	22.04	24.97	27.91

Effective **November 22, 2015**, the straight-time hourly wage rate in all classifications and progressions shall be:

	<u>Start</u>	<u>After Probation (6 Months)</u>	<u>After 18 Months</u>	<u>After 24 Months</u>
<b><u>PRODUCTION</u></b>				
Electric Systems Operator	22.31	22.91	23.49	24.07
Electric Systems Operator-above pay scale				24.53
<b><u>DISTRIBUTION</u></b>				
Utility Locator	19.79	20.68	21.55	22.41
Journey Lineperson	--	--	--	33.25
	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>
*Apprentice	24.94	26.60	29.93	31.59

Effective **July 1, 2016**, the straight-time hourly wage rate in all classifications and progressions shall be:

	<u>Start</u>	<u>After Probation (6 Months)</u>	<u>After 18 Months</u>	<u>After 24 Months</u>
<b><u>PRODUCTION</u></b>				
Electric Systems Operator	22.84	23.44	24.02	24.60
Electric Systems Operator-above pay scale				24.82
<b><u>DISTRIBUTION</u></b>				
Utility Locator	20.32	21.21	22.08	22.94
Journey Lineperson	--	--	--	33.78
	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>
*Apprentice	25.34	27.02	30.40	32.09

Effective **July 1, 2017**, the straight-time hourly wage rate in all classifications and progressions shall be:

	<u>Start</u>	<u>After Probation (6 Months)</u>	<u>After 18 Months</u>	<u>After 24 Months</u>
<b><u>PRODUCTION</u></b>				
Electric Systems Operator	23.36	23.96	24.54	25.12
Electric Systems Operator-above pay scale				25.12
<b><u>DISTRIBUTION</u></b>				
Utility Locator	20.84	21.73	22.60	23.46
Journey Lineperson	--	--	--	34.30
	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>
*Apprentice	25.73	27.44	30.87	32.59

**\*APPRENTICE COMPENSATION** See page 22

**LEADPERSONS** See page 22

**NIGHT DIFFERENTIAL** See page 22

**PROMOTION TO HIGHER PAYING CLASSIFICATION** See page 22

**APPRENTICE COMPENSATION**

An Apprentice shall be paid for each hour spent on the job at the following schedule of wages based upon a percentage of the prevailing Journeyman wage rate.

The following information regarding apprenticeship applies to current employees or newly hired employees who are enrolled in the IAMU apprenticeship program requiring 6,000 hours of on the job training. For any current Apprentice to advance to the next compensation step, they need to pass an evaluation by the Electric Distribution Superintendent, receive approval of the City, complete 1,500 hours of on-the-job training (OJT) and successfully complete 144 hours of related instruction.

- 1st 1,500 hrs. of OJT & 144 hrs. of related instruction 75% of Journeyman rate.
- 2nd 1,500 hrs. of OJT & 144 hrs. of related instruction 80% of Journeyman rate.
- 3rd 1,500 hrs. of OJT & 144 hrs. of related instruction 90% of Journeyman rate.
- 4th 1,500 hrs. of OJT & 144 hrs. of related instruction 95% of Journeyman rate.

Any employees (current or new) who have not acquired Journey Lineperson status and are not enrolled in the apprenticeship program will follow the revised Standards of Apprenticeship developed by IAMU requiring 7,000 hours of on the job training. The complete apprenticeship program requirements is available from the City's Human Resources Department. For any new Apprentice to advance to the next compensation step, they need to pass an evaluation by the Electric Distribution Superintendent, receive approval of the City, complete on-the-job training (OJT) hours according to the following schedule and successfully complete the required hours of related instruction.

- 1st twelve months/2000 hours of OJT & 144 hrs. of related instruction 75% of Journeyman rate.
- 2nd twelve months/2,000 hours of OJT & 144 hrs. of related instruction 80% of Journeyman rate.
- 3rd twelve months/2,000 hours of OJT & 144 hrs. of related instruction 90% of Journeyman rate.
- 4th six months/1000 hours of OJT & 144 hrs. of related instruction 95% of Journeyman rate.

FOR THE CITY

FOR THE UNION

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: I-1

SUBJECT: Rezoning Application by Marc Vande Noord to Rezone Property from A1 Agricultural District to M1 Limited/Light Industrial District

DATE: November 17, 2015 (3rd Reading)

**BACKGROUND:**

Marc Vande Noord is requesting to rezone the property located immediately south of Lots 5 and 6 of Graceland Addition off Graceland Road. The parcel is 1.06 acres in size. The current zoning is A1 Agricultural, and the proposed zoning is M1 Limited/Light Industrial. The proposed use is a storage development which would be adjacent to the applicant's existing storage facility to the north on Graceland Road.

The Comprehensive Plan, Future Land Use Map targets the area proposed to be rezoned for Low Density Residential. Therefore, the rezoning proposal is not consistent with the Plan.

The Planning and Zoning Commission at their September 28, 2015 meeting approved the rezoning (7 to 0) with direction to amend the Comprehensive Plan and with condition that the use be limited to indoor storage.

ATTACHMENTS: Ordinance, Zoning Map, Citizen Letter

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Recommend approval per Planning and Zoning Commission recommendation.

ORDINANCE NO. 903

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY AMENDING THE BOUNDARIES OF THE M1 DISTRICT TO INCLUDE THE PROPERTY LEGALLY DESCRIBED IN "EXHIBIT A" AND DIRECTING THE ZONING ADMINISTRATOR TO NOTE THE ORDINANCE NUMBER AND DATE OF THIS CHANGE ON THE OFFICIAL ZONING MAP.

Be it enacted by the City Council of the City of Pella, Iowa:

SECTION 1. ZONING AMENDMENT. The Zoning Ordinance of the City of Pella, Iowa, is hereby amended by amending the boundaries of the M1 District to include a parcel of land owned by Marc Vande Noord described in Exhibit A that is within the extraterritorial zoning jurisdiction of the City of Pella, Iowa, from an "A1" (Agricultural Zoning District) to a "M1" (Limited/Light Industrial Zoning District).

SECTION 2. USE LIMITATION. Permitted land use for the property to be rezoned shall be limited to indoor storage only.

SECTION 3. NOTATION. The Zoning Administrator shall hereby record the ordinance number and date of passage of this Ordinance on the Official Zoning Map.

SECTION 4. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
James Mueller, Mayor

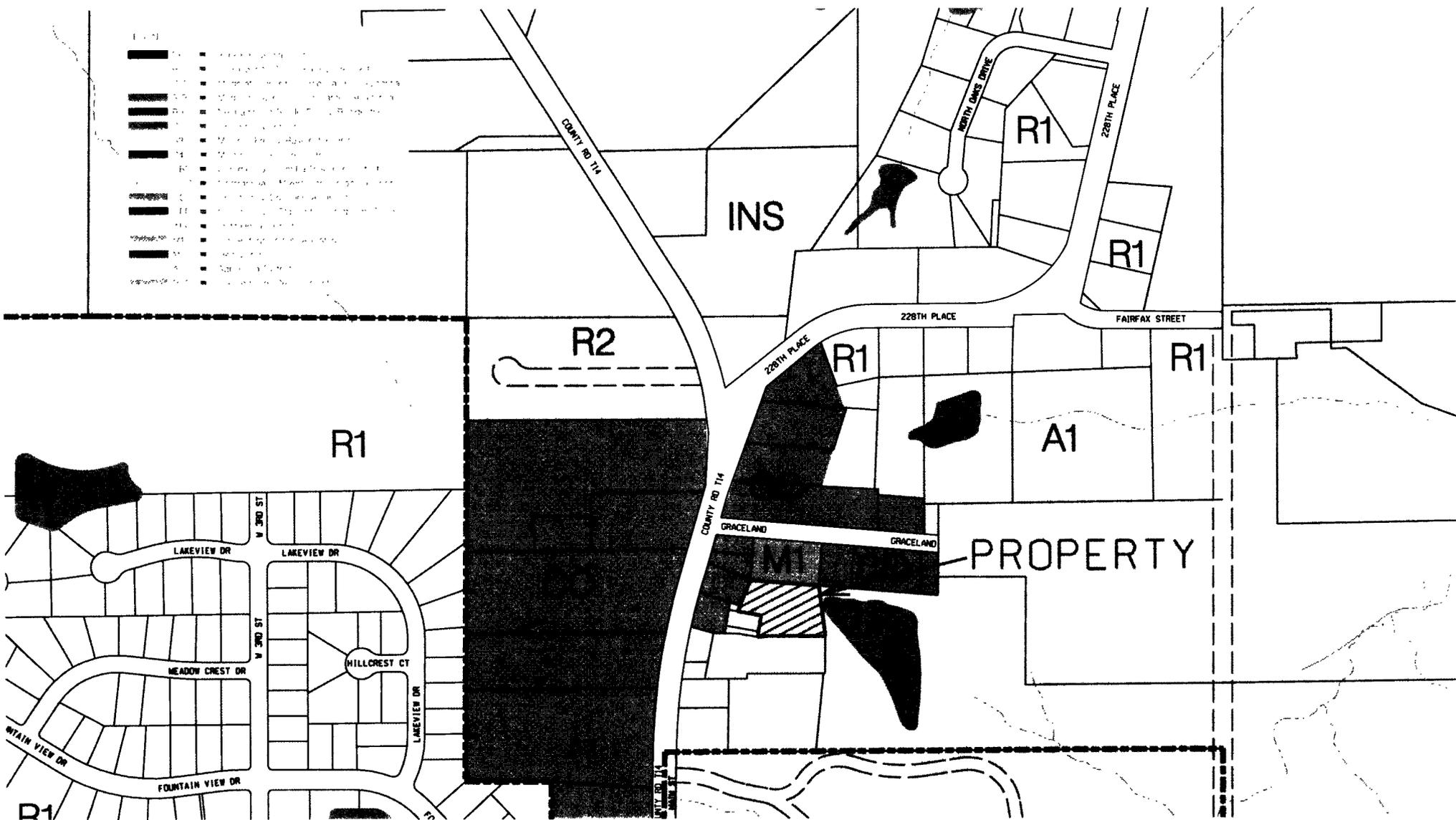
ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk

## Exhibit A

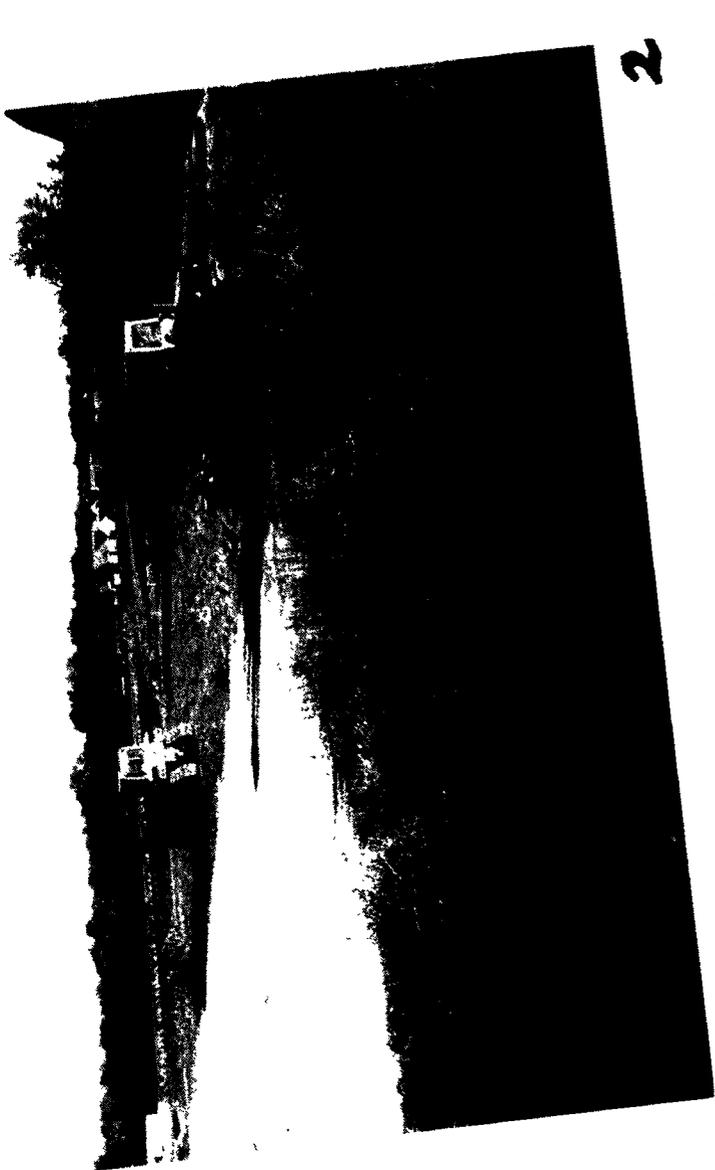
Parcel H of Lot 2 of the South Half of the NE¼ of Section 34, Township 77 North,  
Range 18 West of the 5<sup>th</sup> PM, Marion County, Iowa

- Legend
- 1. Single-family detached
  - 2. Single-family attached
  - 3. Medium-density residential
  - 4. High-density residential
  - 5. Office
  - 6. Retail
  - 7. Industrial
  - 8. Public use
  - 9. Community center
  - 10. School
  - 11. Church
  - 12. Cemetery
  - 13. Park
  - 14. Utility
  - 15. Other



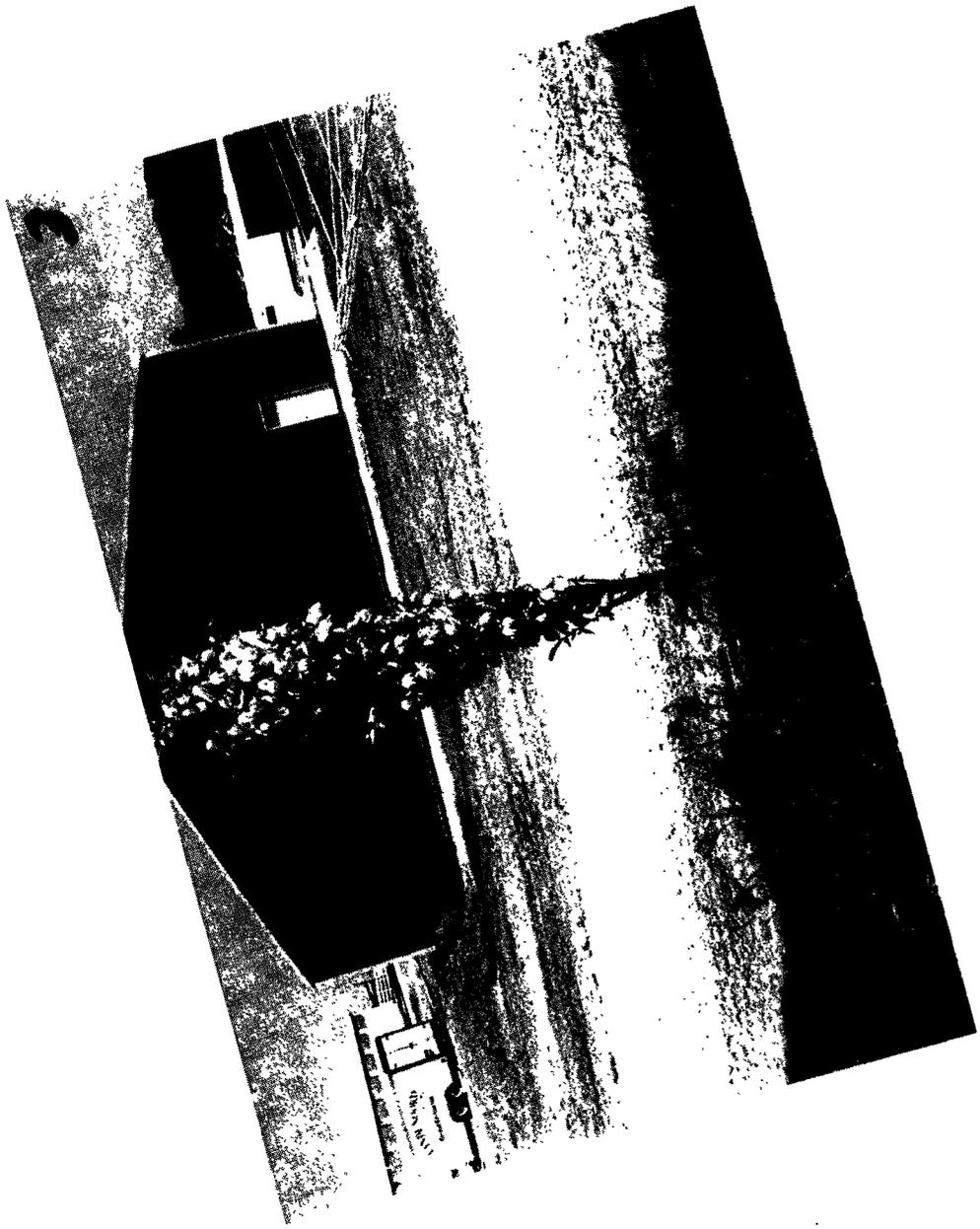


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J-1

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>3M PCB1698 (1004)</b>						
OF66351	SERVICE AGREEMENTS-LIB	10/09/2015	11/17/2015	7,861.00	11/15	100.5.03.4000.6399
Total 3M PCB1698 (1004):				7,861.00		
<b>ACCO UNLIMITED CORP (1020)</b>						
0157095-IN	CHEMICALS - INDOOR POOL	10/27/2015	11/17/2015	704.90	11/15	100.5.04.4300.6503
Total ACCO UNLIMITED CORP (1020):				704.90		
<b>AFFINITY RMC INC (5567)</b>						
5473067002	SAFETY APPAREL - PP	10/20/2015	11/17/2015	255.31	11/15	400.5.06.8549.9020
5473067003	SAFETY APPAREL - PP	10/20/2015	11/17/2015	61.20	11/15	400.5.06.8549.9020
Total AFFINITY RMC INC (5567):				316.51		
<b>AHLERS &amp; COONEY P C (1048)</b>						
701069	WEST SUBSTATION LEGAL FEES	10/28/2015	11/17/2015	3,933.00	11/15	410.5.06.8955.3900
701174	MILL FARM LEGAL FEES	10/26/2015	11/17/2015	60.00	11/15	133.5.08.5500.6405
701175	URBAN RENEWAL LEGAL FEES	10/26/2015	11/17/2015	291.50	11/15	132.5.08.5500.6490
701308	WATER SUPPLY PLAN LEGAL FEES	10/30/2015	11/17/2015	397.50	11/15	310.5.05.8152.6780
701309	RO TREATMENT PLANT LEGAL FEES	10/30/2015	11/17/2015	4,134.00	11/15	310.5.05.8152.6780
701653	LEGAL EXPENSES	10/23/2015	11/17/2015	51.00	11/15	100.5.00.6320.6414
Total AHLERS & COONEY P C (1048):				8,867.00		
<b>AIR-MACH (1051)</b>						
100141	ST-4 OIL SERVICE	10/23/2015	11/17/2015	77.00	11/15	115.5.05.2100.6350
Total AIR-MACH (1051):				77.00		
<b>ALLIANT-IES (GAS) (1060)</b>						
102115LIB	GAS-LIB	10/21/2015	11/17/2015	98.73	11/15	100.5.03.4000.6371
102215PWO	GAS BILL- PWO	10/22/2015	11/17/2015	19.20	11/15	100.5.05.6500.6371
102715AIRHANGE	GAS BILL- AIRPORT	10/27/2015	11/17/2015	17.43	11/15	100.5.05.2200.6371
102715AIROFFICE	GAS BILL- AIROFF	10/27/2015	11/17/2015	21.85	11/15	100.5.05.2200.6371
102815 - PK	NATURAL GAS - PK	10/28/2015	11/17/2015	17.98	11/15	100.5.09.4200.6371
1105150-IN	NATURAL GAS - IN POOL	11/05/2015	11/17/2015	1,053.46	11/15	100.5.04.4300.6371
Total ALLIANT-IES (GAS) (1060):				1,228.65		
<b>ALTEC INDUSTRIES INC (1067)</b>						
5239404	DIGGER/ DERRICK REPAIRS - EL	10/26/2015	11/17/2015	1,292.64	11/15	400.5.06.8588.9660
Total ALTEC INDUSTRIES INC (1067):				1,292.64		
<b>AMAZON (1070)</b>						
080146155938	EAR PLUGS, SAFERTY GLASSES - EL	09/11/2015	11/17/2015	46.07	11/15	400.5.06.8588.9720
080146155938	CABLE CUTTING TOOL - EL	09/11/2015	11/17/2015	45.60	11/15	400.5.06.8588.9950
101015LIB	ADULT DVD'S-LIB	10/10/2015	11/17/2015	432.82	11/15	100.5.03.4000.6516
101015LIB	JUVENILE DVD'S-LIB	10/10/2015	11/17/2015	188.18	11/15	100.5.03.4000.6517
101015LIB	ADULT BOOKS-LIB	10/10/2015	11/17/2015	595.74	11/15	100.5.03.4000.6529
101015LIB	JUVENILE BOOKS-LIB	10/10/2015	11/17/2015	280.44	11/15	100.5.03.4000.6534
101015LIB	YP BOOKS-LIB	10/10/2015	11/17/2015	66.86	11/15	100.5.03.4000.6535
101015LIB	SUPPLIES-LIB	10/10/2015	11/17/2015	115.43	11/15	100.5.03.4000.6543
205524878337	THUMB DRIVE - EL	10/07/2015	11/17/2015	74.99	11/15	400.5.06.8588.9950
208276880550	PORTABLE HARD DRIVE - EL	10/02/2015	11/17/2015	86.99	11/15	400.5.06.8588.9950
221034232926	INK CARTRIDGES - EL	09/04/2015	11/17/2015	168.53	11/15	400.5.06.8588.9950

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total AMAZON (1070):				2,101.65		
<b>ARNOLD MOTOR SUPPLY (1126)</b>						
37-35947	TRUCK PARTS - FD	10/27/2015	11/17/2015	45.23	11/15	100.5.02.1100.6330
37-494464	BULB - FD	10/31/2015	11/17/2015	1.14	11/15	100.5.02.1100.6330
Total ARNOLD MOTOR SUPPLY (1126):				46.37		
<b>BAKER &amp; TAYLOR INC-BOOKS (1158)</b>						
2031061482	ADULT BOOKS-LIB	09/09/2015	11/17/2015	312.00	11/15	100.5.03.4000.6529
2031143732	ADULT BOOKS-LIB	09/28/2015	11/17/2015	54.57	11/15	100.5.03.4000.6529
2031147108	ADULT BOOKS-LIB	09/29/2015	11/17/2015	152.32	11/15	100.5.03.4000.6529
2031162047	JUVENILE BOOK-LIB	10/01/2015	11/17/2015	292.24	11/15	100.5.03.4000.6534
2031178140	YP BOOKS-LIB	10/06/2015	11/17/2015	26.05	11/15	100.5.03.4000.6535
2031180615	ADULT BOOKS-LIB	10/06/2015	11/17/2015	235.31	11/15	100.5.03.4000.6529
2031211614	JUVENILE BOOK-LIB	10/13/2015	11/17/2015	117.51	11/15	100.5.03.4000.6534
2031213290	ADULT BOOKS-LIB	10/13/2015	11/17/2015	328.01	11/15	100.5.03.4000.6529
2031222273	YP BOOKS-LIB	10/14/2015	11/17/2015	47.43	11/15	100.5.03.4000.6535
2031222278	JUVENILE BOOK-LIB	10/14/2015	11/17/2015	195.18	11/15	100.5.03.4000.6534
2031222322	ADULT BOOKS-LIB	10/14/2015	11/17/2015	322.28	11/15	100.5.03.4000.6529
2031247027	ADULT BOOKS-LIB	10/20/2015	11/17/2015	216.38	11/15	100.5.03.4000.6529
2031259526	ADULT BOOKS-LIB	10/22/2015	11/17/2015	259.26	11/15	100.5.03.4000.6529
2031277022	JUVENILE BOOK-LIB	10/26/2015	11/17/2015	60.55	11/15	100.5.03.4000.6534
5013850959	ADULT BOOKS-LIB	10/23/2015	11/17/2015	105.92	11/15	100.5.03.4000.6529
Total BAKER & TAYLOR INC-BOOKS (1158):				2,725.01		
<b>BELDEN, DUSTIN (5626)</b>						
42-03800-03	CREDIT BALANCE REFUND	11/05/2015	11/17/2015	123.76	11/15	001.1199
Total BELDEN, DUSTIN (5626):				123.76		
<b>BLICK ART MATERIALS (1251)</b>						
5155144	CANVAS, POMS, EYES - ART CENTER	10/28/2015	11/17/2015	230.65	11/15	100.5.04.4110.6544
Total BLICK ART MATERIALS (1251):				230.65		
<b>BOS LANDEN GOLF RESORT (1303)</b>						
11/2/2015	BOS LANDEN OP SUBSIDY & EXPENS	11/02/2015	11/17/2015	72,567.55	11/15	100.5.04.4460.6403
Total BOS LANDEN GOLF RESORT (1303):				72,567.55		
<b>BROWN, CHRISTOPHER (1356)</b>						
101915LIB	MEAL/LODGING-LIB	10/19/2015	11/17/2015	251.76	11/15	100.5.03.4000.6240
Total BROWN, CHRISTOPHER (1356):				251.76		
<b>CAPITAL SANITARY SUPPLY (1422)</b>						
C194723A	CLEANING SUPPLIES-LIB	10/15/2015	11/17/2015	47.13	11/15	100.5.03.4000.6544
Total CAPITAL SANITARY SUPPLY (1422):				47.13		
<b>CARPENTER UNIFORM CO (1428)</b>						
401225	UNIFORM EXPENSE - PD	11/03/2015	11/17/2015	60.74	11/15	100.5.01.1030.6510
Total CARPENTER UNIFORM CO (1428):				60.74		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>CENTER POINT LARGE PRINT (1450)</b>						
1324257	LP BOOKS-LIB	10/01/2015	11/17/2015	83.88	11/15	100.5.03.4000.6535
Total CENTER POINT LARGE PRINT (1450):				83.88		
<b>CENTRAL TIRE &amp; AUTO (1466)</b>						
16828	TIRE MOUNT & BALANCE	10/23/2015	11/17/2015	76.00	11/15	300.5.05.8130.6330
Total CENTRAL TIRE & AUTO (1466):				76.00		
<b>CHEMSEARCH (1483)</b>						
2067295	BLUE STREAK AND WIPE OUT - PK	10/01/2015	11/17/2015	572.33	11/15	100.5.09.4200.6553
Total CHEMSEARCH (1483):				572.33		
<b>CHEN, LI HUI (5633)</b>						
30-14300-12	DEPOSIT REFUND	11/09/2015	11/17/2015	113.51	11/15	400.2210
Total CHEN, LI HUI (5633):				113.51		
<b>CITY OF PELLA (1503)</b>						
101215LIFT1	ELECTRIC SERVICE- LIFT 1	10/12/2015	11/17/2015	1,278.90	11/15	350.5.05.8320.6370
101215LIFT1	WATER SERVICE- LIFT 1	10/12/2015	11/17/2015	19.27	11/15	350.5.05.8320.6374
101215WTP	ELECTRICITY- WTP	10/12/2015	11/17/2015	38.10	11/15	300.5.05.8120.6370
101415LIFT3	ELECTRIC SERVICE- LIFT 3	10/14/2015	11/17/2015	478.90	11/15	350.5.05.8320.6370
101415WWTP	ELECTRIC SERVICE- WWTP	10/14/2015	11/17/2015	12,230.90	11/15	350.5.05.8300.6370
101415WWTP	WATER SERVICE- WWTP	10/14/2015	11/17/2015	101.77	11/15	350.5.05.8300.6374
101515HOWELL	ELECTRIC SERVICE- HOWELL	10/15/2015	11/17/2015	274.90	11/15	350.5.05.8320.6370
101515HOWELL-1	ELECTRICITY- HOWELL	10/15/2015	11/17/2015	30.90	11/15	300.5.05.8110.6370
101515JORDAN	ELECTRICITY- JORDAN	10/15/2015	11/17/2015	4,246.85	11/15	300.5.05.8110.6370
101515NTOWER	ELECTRICITY- NORTH WATER TOWE	10/15/2015	11/17/2015	42.40	11/15	300.5.05.8110.6370
101515SHALLOW	ELECTRICITY- SHALLOW WELL 2	10/15/2015	11/17/2015	66.50	11/15	300.5.05.8110.6370
101515SHALLOW	ELECTRICITY- SHALLOW WELL 4	10/15/2015	11/17/2015	30.90	11/15	300.5.05.8110.6370
101515SHALLOW	ELECTRICITY- SHALLOW WELL 6	10/15/2015	11/17/2015	31.00	11/15	300.5.05.8110.6370
101515WELLFIELD	ELECTRICITY- WELL FIELD 4	10/15/2015	11/17/2015	3,770.21	11/15	300.5.05.8110.6370
101515WTP	ELECTRICITY- WTP	10/15/2015	11/17/2015	4,132.65	11/15	300.5.05.8120.6370
101615LIFT2	ELECTRIC SERVICE- LIFT 2	10/16/2015	11/17/2015	1,406.90	11/15	350.5.05.8320.6370
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	3,199.31	11/15	100.5.08.2500.6370
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	350.90	11/15	100.5.04.4301.6370
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	21.99	11/15	100.5.04.4301.6374
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	17.00	11/15	100.5.04.4301.6375
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	550.90	11/15	100.5.05.6500.6370
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	34.27	11/15	100.5.05.6500.6374
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	38.25	11/15	100.5.05.6500.6375
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	3,270.90	11/15	100.5.04.4300.6370
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	215.27	11/15	100.5.04.4300.6374
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	1,606.90	11/15	100.5.04.4100.6370
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	54.02	11/15	100.5.04.4100.6374
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	59.50	11/15	100.5.04.4100.6375
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	538.90	11/15	100.5.00.6100.6370
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	24.02	11/15	100.5.00.6100.6374
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	25.50	11/15	100.5.00.6100.6375
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	2,808.20	11/15	100.5.03.4000.6370
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	16.52	11/15	100.5.03.4000.6374
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	17.00	11/15	100.5.03.4000.6375
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	1,266.70	11/15	100.5.09.4200.6370
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	201.70	11/15	100.5.09.4200.6374
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	148.75	11/15	100.5.09.4200.6375

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	2,228.35	11/15	100.5.01.1000.6370
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	37.39	11/15	100.5.01.1000.6374
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	34.00	11/15	100.5.01.1000.6375
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	1,097.55	11/15	100.5.02.1100.6370
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	31.52	11/15	100.5.05.2200.6374
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	1,210.40	11/15	100.5.09.4250.6370
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	122.56	11/15	100.5.09.4250.6374
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	15.52	11/15	179.5.09.4200.6564
10292015	PUBLIC AUTHORITY	10/29/2015	11/17/2015	9.62	11/15	100.5.09.4245.6374
10312015-101	UTILITIES - 101 CLARK SUB - EL	10/31/2015	11/17/2015	282.27	11/15	400.5.06.8588.9950
10312015-1011	UTILITIES - 1011 W 10TH SUB - EL	10/31/2015	11/17/2015	689.19	11/15	400.5.06.8588.9950
10312015-1015	UTILITIES - 1015 ROOSEVELT SUB - E	10/31/2015	11/17/2015	325.28	11/15	400.5.06.8588.9950
10312015-1108	UTILITIES - 1108 VERMEER SUB - EL	10/31/2015	11/17/2015	644.14	11/15	400.5.06.8588.9950
10312015-1875	WATER & ELECTRIC - 1875 WASH. - P	10/31/2015	11/17/2015	3,098.21	11/15	400.5.06.8549.9020
10312015-1875A	WATER - 1875 WASH. A - PP	10/31/2015	11/17/2015	32.77	11/15	400.5.06.8548.9030
10312015-222	UTILITIES -222 TRUMAN - EL	10/31/2015	11/17/2015	923.52	11/15	400.5.06.8588.9920
10312015-222A	UTILITIES - 222 TRUMAN A - EL	10/31/2015	11/17/2015	207.07	11/15	400.5.06.8588.9920
10312015-515	UTILITIES - 515 HUBER - EL	10/31/2015	11/17/2015	444.91	11/15	400.5.06.8588.9950
Total CITY OF PELLA (1503):				54,081.82		
<b>CLAIMFOX INC (5625)</b>						
26133594	INVESTIGATION - PD	10/22/2015	11/17/2015	37.65	11/15	100.5.01.1040.6434
Total CLAIMFOX INC (5625):				37.65		
<b>CONTRACTOR SOLUTIONS (1559)</b>						
1-502132	FORM BOARD - FD	10/23/2015	11/17/2015	240.00	11/15	201.5.02.7044.6727
Total CONTRACTOR SOLUTIONS (1559):				240.00		
<b>COX, SHANE (1588)</b>						
102215PD	TRAINING - TRAVEL - PD	10/22/2015	11/17/2015	59.80	11/15	100.5.01.1030.6280
Total COX, SHANE (1588):				59.80		
<b>CUNNINGHAM, CHRISTOPHER &amp; ABBY (5627)</b>						
24-13100-13	REFUND CREDIT BALANCE	11/05/2015	11/17/2015	132.75	11/15	001.1199
Total CUNNINGHAM, CHRISTOPHER & ABBY (5627):				132.75		
<b>DANKO EMERGENCY EQUIPMENT CO (5570)</b>						
70438	BOOTS - FD	10/19/2015	11/17/2015	523.45	11/15	201.5.02.7046.6727
Total DANKO EMERGENCY EQUIPMENT CO (5570):				523.45		
<b>DE LAGE LANDEN PUBLIC FINANCE LLC (4658)</b>						
47571004	COLOR COPIER LEASE-LIB	10/17/2015	11/17/2015	99.50	11/15	100.5.03.4000.6418
47727006	COPIER LEASE - EL	11/02/2015	11/17/2015	95.71	11/15	400.5.06.8588.9920
47735292	624974-COPIER LEASE	11/03/2015	11/17/2015	157.50	11/15	100.5.00.6100.6550
47735292	624974-COPIER LEASE	11/03/2015	11/17/2015	32.18	11/15	100.5.00.6100.6550
47735292	624974-COPIER LEASE	11/03/2015	11/17/2015	27.90	11/15	100.5.04.4100.6543
47735292	624974-COPIER LEASE	11/03/2015	11/17/2015	61.44	11/15	100.5.05.6500.6418
47735292	624974-COPIER LEASE	11/03/2015	11/17/2015	51.30	11/15	400.5.06.8549.9020
47735292	624974-COPIER LEASE	11/03/2015	11/17/2015	48.75	11/15	100.5.01.1010.6550
47735292	624974-COPIER LEASE	11/03/2015	11/17/2015	48.75	11/15	100.5.01.1030.6550
47735292	624974-COPIER LEASE	11/03/2015	11/17/2015	32.18	11/15	300.5.05.8120.6543

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>Total DE LAGE LANDEN PUBLIC FINANCE LLC (4658):</b>				<b>655.21</b>		
<b>DE RUITER EQUIPMENT (1685)</b>						
101915	PUSH MOWER WHEEL & LINE - PK	10/19/2015	11/17/2015	45.14	11/15	100.5.09.4200.6350
102715	BAGGER PARTS / MOWER REPAIR - P	10/27/2015	11/17/2015	34.08	11/15	100.5.09.4200.6350
102715PWS	QUICK-CUT SAW	10/27/2015	11/17/2015	23.88	11/15	115.5.05.2100.6545
110415	BAGGER PARTS / MOWER REPAIR - P	11/04/2015	11/17/2015	35.98	11/15	100.5.09.4200.6350
<b>Total DE RUITER EQUIPMENT (1685):</b>				<b>139.08</b>		
<b>DE VROOMEN BULB CO INC (1703)</b>						
VF149381	TULIP BULBS - PK	09/22/2015	11/17/2015	10,775.95	11/15	100.5.09.4200.6561
VF151597	TULIPS ORDER - PK	10/16/2015	11/17/2015	1,840.00	11/15	100.5.09.4200.6561
VF152414	TULIPS - PK	10/23/2015	11/17/2015	11,453.80	11/15	100.5.09.4200.6561
<b>Total DE VROOMEN BULB CO INC (1703):</b>				<b>24,069.75</b>		
<b>DICKINSON CO INC (1753)</b>						
J15084	TRAFFIC SIGNAL LOOP REPLACEME	10/31/2015	11/17/2015	1,250.00	11/15	400.5.06.8585.9030
<b>Total DICKINSON CO INC (1753):</b>				<b>1,250.00</b>		
<b>DMACC (1776)</b>						
103015WWTP	WASTEWATER WORKSHOP	10/30/2015	11/02/2015	450.00	11/15	350.5.05.8310.6240
<b>Total DMACC (1776):</b>				<b>450.00</b>		
<b>DOWIE PEST CONTROL (1801)</b>						
18422	PEST CONTROL - NOV - PD	11/02/2015	11/17/2015	30.00	11/15	100.5.01.1000.6310
<b>Total DOWIE PEST CONTROL (1801):</b>				<b>30.00</b>		
<b>DREYER, KATIE (1810)</b>						
100115LIB	MILEAGE/LUNCH-LIB	10/01/2015	11/17/2015	116.16	11/15	100.5.03.4000.6260
<b>Total DREYER, KATIE (1810):</b>				<b>116.16</b>		
<b>DRISH, COLTON D (5619)</b>						
33-09624-26	DEPOSIT REFUND	10/30/2015	11/17/2015	94.35	11/15	400.2210
<b>Total DRISH, COLTON D (5619):</b>				<b>94.35</b>		
<b>EVOQUA WATER TECHNOLOGIES LLC (3696)</b>						
902368336	BIOXIDE	10/15/2015	11/02/2015	10,562.52	11/15	350.5.05.8320.6503
<b>Total EVOQUA WATER TECHNOLOGIES LLC (3696):</b>				<b>10,562.52</b>		
<b>FASTENAL COMPANY (1929)</b>						
IAPEA90413	TOOLS - EL	10/20/2015	11/17/2015	15.73	11/15	400.5.06.8588.9950
IAPEA90441	ANCHORS + EPOXY - EL	10/21/2015	11/17/2015	22.77	11/15	400.5.06.8588.9950
IAPEA90475	NUTS, BOLTS, WASHERS - EL	10/22/2015	11/17/2015	25.51	11/15	400.5.06.8588.9950
IAPEA90539	WIRE TERMINALS - EL	10/27/2015	11/17/2015	54.50	11/15	400.5.06.8586.9030
IAPEA90548	PALLET JACK - PK	10/27/2015	11/17/2015	349.99	11/15	100.5.09.4200.6510
IAPEA90585	WIRE TERMINALS - EL	10/30/2015	11/17/2015	14.37	11/15	400.5.06.8586.9030
IAPEA90631	SOCKET BITS - EL	10/30/2015	11/17/2015	12.16	11/15	400.5.06.8588.9950

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total FASTENAL COMPANY (1929):				495.03		
<b>FISCHER BROS LLC (5238)</b>						
1582	TUBE SLIDE CIP - POOL	10/19/2015	11/17/2015	13,261.20	11/15	201.5.04.7080.6727
Total FISCHER BROS LLC (5238):				13,261.20		
<b>FOUR SEASONS YARD CARE (1980)</b>						
9079	PARKS WEED SPRAY - PK	10/08/2015	11/17/2015	3,870.00	11/15	100.5.09.4200.6403
9079	RIVER ROCK - PK	10/08/2015	11/17/2015	75.00	11/15	100.5.09.4200.6560
9079	SPRAYER, TRACTOR, SKID LOADER	10/08/2015	11/17/2015	850.00	11/15	100.5.09.4245.6560
9120	CONTRACT MOWING - PK	10/08/2015	11/17/2015	640.00	11/15	100.5.09.4200.6403
Total FOUR SEASONS YARD CARE (1980):				5,435.00		
<b>FOX APPARATUS REPAIR &amp; MAIN (1981)</b>						
1293	TRUCK REPAIR - FD	10/22/2015	11/17/2015	1,352.20	11/15	100.5.02.1100.6330
Total FOX APPARATUS REPAIR & MAIN (1981):				1,352.20		
<b>FPL ENERGY HANCOCK CTY WIND (1982)</b>						
103115	PURCHASED POWER - RESALE (WIN	11/06/2015	11/06/2015	23,107.84	11/15	400.5.06.8555.9501
Total FPL ENERGY HANCOCK CTY WIND (1982):				23,107.84		
<b>FRANK DUNN CO (1984)</b>						
102815PWS	HIGH PERFORMANCE PATCH/SEAL	10/28/2015	11/02/2015	1,896.00	11/15	115.5.05.2100.6549
102815PWS	VOLKSWEG TRAIL SEAL	10/28/2015	11/02/2015	1,700.00	11/15	201.5.05.7132.6799
Total FRANK DUNN CO (1984):				3,596.00		
<b>G &amp; L CLOTHING (2010)</b>						
2-166158	SAFETY CLOTHING - EL	11/04/2015	11/17/2015	271.76	11/15	400.5.06.8588.9720
Total G & L CLOTHING (2010):				271.76		
<b>GALE/CENGAGE LEARNING INC (2017)</b>						
56435004	LP BOOKS - LIBRARY	10/07/2015	11/17/2015	101.96	11/15	100.5.03.4000.6536
56547556	ADULT BOOK-LIB	10/22/2015	11/17/2015	19.46	11/15	100.5.03.4000.6529
Total GALE/CENGAGE LEARNING INC (2017):				121.42		
<b>GILBERT, NANCY (5640)</b>						
1511580109	EE REBATE - EL	10/27/2015	11/17/2015	525.00	11/15	400.2215
Total GILBERT, NANCY (5640):				525.00		
<b>GILBERT, VICTORIA D (5623)</b>						
69-61825-16	DEPOSIT REFUND	11/02/2015	11/17/2015	112.81	11/15	400.2210
Total GILBERT, VICTORIA D (5623):				112.81		
<b>GONOKOBRA ENTERPRISES INC (2072)</b>						
4557	VEHICLE EXPENSE - PD	10/31/2015	11/17/2015	16.50	11/15	100.5.01.1030.6330
Total GONOKOBRA ENTERPRISES INC (2072):				16.50		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>GRAYMONT WESTERN LIME INC. (2093)</b>						
63055RI	LIME - WTP	10/22/2015	11/02/2015	4,004.00	11/15	300.5.05.8120.6503
Total GRAYMONT WESTERN LIME INC. (2093):				4,004.00		
<b>GRITTERS ELECTRIC (2104)</b>						
00076171	SOCCER POND PUMP REPAIR - PK	10/27/2015	11/17/2015	56.00	11/15	100.5.09.4200.6397
00076172	STAGE LIGHTS REPAIR - CC	10/27/2015	11/17/2015	370.27	11/15	100.5.04.4100.6310
Total GRITTERS ELECTRIC (2104):				426.27		
<b>GUIDEPOSTS PUBLICATIONS (5360)</b>						
102215LIB	ADULT BOOK-LIB	10/22/2015	11/17/2015	17.74	11/15	100.5.03.4000.6529
Total GUIDEPOSTS PUBLICATIONS (5360):				17.74		
<b>H EUGENE DE HEER (5632)</b>						
102615SPORTS	SPORTS PARK	10/26/2015	11/17/2015	150.00	11/15	203.5.08.7226.6799
Total H EUGENE DE HEER (5632):				150.00		
<b>H.W. WILSON PRODUCT LINE (5017)</b>						
332495	JUVENILE BOOKS-LIB	06/05/2015	11/17/2015	252.50	11/15	151.5.03.4000.6534
333428	YP BOOK-LIB	06/23/2015	11/17/2015	242.00	11/15	100.5.03.4000.6535
Total H.W. WILSON PRODUCT LINE (5017):				494.50		
<b>HALVORSON TRANE (2155)</b>						
00217176	MOTOR-LIB	09/09/2015	11/17/2015	175.06	11/15	100.5.03.4000.6310
Total HALVORSON TRANE (2155):				175.06		
<b>HANSEN, DAVID M (5620)</b>						
63-36400-02	DEPOSIT REFUND	10/30/2015	11/17/2015	69.76	11/15	400.2210
Total HANSEN, DAVID M (5620):				69.76		
<b>HAWKINS INC (2198)</b>						
3791755	CHLORINE & FLUORIDE	10/22/2015	11/17/2015	1,133.38	11/15	300.5.05.8120.6503
Total HAWKINS INC (2198):				1,133.38		
<b>HESELTINE, JENNY OR BRAD (2241)</b>						
66-06804-01	CREDIT BALANCE REFUND	11/06/2015	11/17/2015	84.38	11/15	001.1199
Total HESSELTINE, JENNY OR BRAD (2241):				84.38		
<b>HUSTON, MATTHEW (2320)</b>						
110715PD	MEALS - TRAINING - PD	11/07/2015	11/17/2015	68.40	11/15	100.5.01.1030.6260
110715PD1	TRAVEL - PARKING - PD	11/07/2015	11/17/2015	3.00	11/15	100.5.01.1030.6260
110715PD2	MEAL-PD	11/07/2015	11/17/2015	8.66	11/15	100.5.01.1030.6260
Total HUSTON, MATTHEW (2320):				80.06		
<b>HY-VEE (2328)</b>						
4301580994	SNACKS - ADULT ART CENTER	11/10/2015	11/17/2015	3.80	11/15	100.5.04.4110.6544
433193908	SNACKS - ADULT ART CENTER	10/27/2015	11/17/2015	18.99	11/15	100.5.04.4110.6544
645621	SAMPLER ICE	10/28/2015	11/17/2015	11.94	11/15	350.5.05.8300.6547

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Total HY-VEE (2328):				34.73		
<b>IA LAW ENFORCEMENT ACADEMY (2376)</b>						
303594	TRAINING - FIREARMS INSTRUCTOR	10/28/2015	11/17/2015	150.00	11/15	100.5.01.1030.6230
Total IA LAW ENFORCEMENT ACADEMY (2376):				150.00		
<b>IA MUNICIPALITIES WORKERS' (2382)</b>						
INV59516	WORK COMP PREIMIUM INSTALLMEN	11/01/2015	11/17/2015	1,605.00	11/15	115.5.05.2100.6160
INV59516	WORK COMP PREIMIUM INSTALLMEN	11/01/2015	11/17/2015	116.00	11/15	100.5.04.4100.6160
INV59516	WORK COMP PREIMIUM INSTALLMEN	11/01/2015	11/17/2015	800.00	11/15	300.5.05.8100.6160
INV59516	WORK COMP PREIMIUM INSTALLMEN	11/01/2015	11/17/2015	1,914.00	11/15	400.5.06.8925.9740
INV59516	WORK COMP PREIMIUM INSTALLMEN	11/01/2015	11/17/2015	379.00	11/15	350.5.05.8300.6160
INV59516	WORK COMP PREIMIUM INSTALLMEN	11/01/2015	11/17/2015	638.00	11/15	100.5.02.1100.6160
INV59516	WORK COMP PREIMIUM INSTALLMEN	11/01/2015	11/17/2015	41.00	11/15	100.5.01.1000.6160
INV59516	WORK COMP PREIMIUM INSTALLMEN	11/01/2015	11/17/2015	509.00	11/15	100.5.01.1010.6160
INV59516	WORK COMP PREIMIUM INSTALLMEN	11/01/2015	11/17/2015	1,947.00	11/15	100.5.01.1030.6160
INV59516	WORK COMP PREIMIUM INSTALLMEN	11/01/2015	11/17/2015	90.00	11/15	100.5.01.1070.6160
INV59516	WORK COMP PREIMIUM INSTALLMEN	11/01/2015	11/17/2015	2.00	11/15	100.5.00.6000.6160
INV59516	WORK COMP PREIMIUM INSTALLMEN	11/01/2015	11/17/2015	61.00	11/15	100.5.00.6100.6160
INV59516	WORK COMP PREIMIUM INSTALLMEN	11/01/2015	11/17/2015	103.00	11/15	100.5.03.4000.6160
INV59516	WORK COMP PREIMIUM INSTALLMEN	11/01/2015	11/17/2015	519.00	11/15	100.5.04.4300.6160
INV59516	WORK COMP PREIMIUM INSTALLMEN	11/01/2015	11/17/2015	592.00	11/15	100.5.09.4200.6160
INV59516	WORK COMP PREIMIUM INSTALLMEN	11/01/2015	11/17/2015	209.00	11/15	100.5.05.5000.6160
Total IA MUNICIPALITIES WORKERS' (2382):				9,525.00		
<b>IA ONE CALL (2385)</b>						
174819	LOCATES-EL	10/07/2015	11/17/2015	211.80	11/15	400.5.06.8588.9810
Total IA ONE CALL (2385):				211.80		
<b>IA PRISON INDUSTRIES (2392)</b>						
937984	SIGNS	10/21/2015	11/17/2015	185.46	11/15	115.5.05.2100.6532
Total IA PRISON INDUSTRIES (2392):				185.46		
<b>IA RADIO PLUS (2394)</b>						
15100175	RADIO EXPENSE	10/25/2015	11/17/2015	24.36	11/15	100.5.00.6350.6402
Total IA RADIO PLUS (2394):				24.36		
<b>IA UTILITIES BOARD (2410)</b>						
41442	2016 ANNUAL EST. ASSESSMENT - EL	10/30/2015	11/17/2015	16,249.62	11/15	400.5.06.8930.9840
Total IA UTILITIES BOARD (2410):				16,249.62		
<b>IDEUM INC (5630)</b>						
INV2015-217	TOUCH TABLE-LIB	08/21/2015	11/17/2015	8,973.72	11/15	151.5.03.4000.6422
Total IDEUM INC (5630):				8,973.72		
<b>IRBY (2483)</b>						
S008951824.005	37.5 KVA TRANSFORMER - EL	10/28/2015	11/17/2015	1,469.00	11/15	410.5.06.8987.3670
S009134777.001	BUCKET TRUCK DIELECTRIC TESTIN	10/26/2015	11/17/2015	3,755.00	11/15	400.5.06.8588.9720

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Total IRBY (2483):				5,224.00		
<b>JENNINGS, ADAM (5621)</b>						
69-16016-13	DEPOSIT REFUND	10/30/2015	11/17/2015	28.69	11/15	400.2210
Total JENNINGS, ADAM (5621):				28.69		
<b>JOHN DEER FINANCIAL (2528)</b>						
2495185	DUCT TAPE	10/08/2015	11/17/2015	22.47	11/15	300.5.05.8130.6510
2498305	SUPPLIES-LIB	10/14/2015	11/17/2015	9.34	11/15	100.5.03.4000.6310
2504915	SQUEEGEE	10/26/2015	11/17/2015	24.98	11/15	100.5.00.6100.6411
2505472	DROP CORD - CC	10/27/2015	11/17/2015	26.99	11/15	100.5.04.4100.6590
2505477	SCREWS & WASHERS - PK	10/27/2015	11/17/2015	9.17	11/15	100.5.09.4200.6590
2505587	PROPANE	10/27/2015	11/17/2015	6.98	11/15	350.5.05.8300.6510
2505943	GLOVES - PK	10/28/2015	11/17/2015	18.98	11/15	100.5.09.4200.6590
2506494	PAINT SUPPLIES - EL	10/29/2015	11/17/2015	21.52	11/15	410.5.06.8993.3670
2506656	ELECTRICITY	10/29/2015	11/17/2015	2.99	11/15	300.5.05.8130.6330
2506703	TEMPORARY WATER SUPPLY - EL	10/29/2015	11/17/2015	10.96	11/15	400.5.06.8588.9300
2507132	TRANSFORMER PRIMER - EL	10/30/2015	11/17/2015	59.98	11/15	410.5.06.8993.3670
2507137	HARDWARE, WASHER FLUID & HAND	10/30/2015	11/17/2015	28.15	11/15	300.5.05.8120.6510
2509339	FIBERGLASS POSTS- WATER METER	11/03/2015	11/17/2015	13.96	11/15	300.5.05.8140.6510
2509365	WIRE BRUSHES - EL	11/03/2015	11/17/2015	3.38	11/15	410.5.06.8993.3670
2510372	NUTS & BOLTS - PK	11/05/2015	11/17/2015	1.53	11/15	100.5.09.4200.6590
2511055	PPE	11/06/2015	11/17/2015	8.99	11/15	115.5.05.2100.6546
2511055	BUILDING SUPPLIES-PW	11/06/2015	11/17/2015	12.96	11/15	115.5.05.2100.6310
Total JOHN DEER FINANCIAL (2528):				283.33		
<b>KELLY SUPPLY CO (2579)</b>						
8157791-0	BALLAST-LIB	10/12/2015	11/17/2015	13.87	11/15	100.5.03.4000.6310
8158105-0	CONTACTOR	10/26/2015	11/17/2015	82.65	11/15	350.5.05.8300.6350
8158143-0	PVC ADAPTERS - EL	10/27/2015	11/17/2015	2.31	11/15	410.5.06.8993.3670
Total KELLY SUPPLY CO (2579):				98.83		
<b>KLEIN, LARRY D (5637)</b>						
1511580105	EE REBATE - EL	10/27/2015	11/17/2015	525.00	11/15	400.2215
Total KLEIN, LARRY D (5637):				525.00		
<b>KNIA KRLS (2630)</b>						
15100279	RADIO EXPENSE	10/25/2015	11/17/2015	264.48	11/15	100.5.00.6350.6402
Total KNIA KRLS (2630):				264.48		
<b>KONE INC (2643)</b>						
949114215	DUMBWAITER MAINT-LIB	10/01/2015	11/17/2015	115.47	11/15	100.5.03.4000.6310
Total KONE INC (2643):				115.47		
<b>KRUSEMAN IMPLEMENT INC (2669)</b>						
89280	MOWER- AIRPORT	10/30/2015	11/17/2015	159.27	11/15	100.5.05.2200.6350
Total KRUSEMAN IMPLEMENT INC (2669):				159.27		
<b>LAMPERT LUMBER (2653)</b>						
9099640	SUPPLIES-LIB	10/05/2015	11/17/2015	22.97	11/15	100.5.03.4000.6310

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9099705	REROD - PK	10/06/2015	11/17/2015	9.18	11/15	100.5.09.4200.6590
9100206	SUPPLIES FOR TRAILER - FD	10/14/2015	11/17/2015	100.35	11/15	201.5.02.7044.6727
Total LAMPERT LUMBER (2653):				132.50		
<b>LASER RESOURCES LLC (4705)</b>						
AR352738	COLOR COPIER MAINT-LIB	11/01/2015	11/17/2015	49.60	11/15	100.5.03.4000.6418
AR353100	COPIER USAGE - EL	11/01/2015	11/17/2015	54.74	11/15	400.5.06.8588.9920
AR353517	101596 COPIER LEASE	11/01/2015	11/17/2015	4.25	11/15	100.5.00.6100.6550
AR353517	101596 COPIER LEASE	11/01/2015	11/17/2015	31.60	11/15	100.5.00.6100.6550
AR353517	101596 COPIER LEASE	11/01/2015	11/17/2015	33.21	11/15	100.5.04.4100.6543
AR353517	101596 COPIER LEASE	11/01/2015	11/17/2015	.78	11/15	100.5.05.6500.6418
AR353517	101596 COPIER LEASE	11/01/2015	11/17/2015	.09	11/15	400.5.06.8549.9020
AR353517	101596 COPIER LEASE	11/01/2015	11/17/2015	33.78	11/15	100.5.01.1010.6550
AR353517	101596 COPIER LEASE	11/01/2015	11/17/2015	33.73	11/15	100.5.01.1030.6550
AR353517	101596 COPIER LEASE	11/01/2015	11/17/2015	26.08	11/15	300.5.05.8120.6543
Total LASER RESOURCES LLC (4705):				267.86		
<b>LEXISNEXIS RISK DATA MANAGEMENT (5606)</b>						
1536252-20151031	LEXIS NEXIS ACCURINT SYSTEM - PD	10/31/2015	11/17/2015	256.50	11/15	100.5.01.1040.6403
Total LEXISNEXIS RISK DATA MANAGEMENT (5606):				256.50		
<b>LINCOLN NATIONAL (2752)</b>						
3114516463	CTYPELLA-BL-1027246 LIFE/LTD INS	10/09/2015	11/10/2015	469.80	11/15	191.5.08.9200.6154
3114516463	CTYPELLA-BL-1027246 LIFE/LTD INS	10/09/2015	11/10/2015	82.60	11/15	191.5.08.9200.6154
3114516463	CTYPELLA-BL-1027246 LIFE/LTD INS	10/09/2015	11/10/2015	78.30	11/15	191.5.08.9200.6154
3114516463	CTYPELLA-BL-1027246 LIFE/LTD INS	10/09/2015	11/10/2015	1,184.58	11/15	191.5.08.9200.6155
Total LINCOLN NATIONAL (2752):				1,815.28		
<b>LINDHOME APTS (2756)</b>						
48-06208-14	CREDIT BALANCE REFUND	11/05/2015	11/17/2015	14.65	11/15	001.1199
Total LINDHOME APTS (2756):				14.65		
<b>LISCO (2761)</b>						
110420150-1810	INTERNET ACCESS	11/04/2015	11/17/2015	55.56	11/15	400.5.06.8549.9020
110420150-1810	INTERNET ACCESS	11/04/2015	11/17/2015	55.56	11/15	100.5.05.6500.6373
110420150-1810	INTERNET ACCESS	11/04/2015	11/17/2015	55.56	11/15	400.5.06.8588.9920
110420150-1810	INTERNET ACCESS	11/04/2015	11/17/2015	55.56	11/15	100.5.00.6200.6373
110420150-1810	INTERNET ACCESS	11/04/2015	11/17/2015	55.56	11/15	350.5.05.8310.6373
110420150-1810	INTERNET ACCESS	11/04/2015	11/17/2015	55.55	11/15	300.5.05.8100.6373
110420150-1810	INTERNET ACCESS	11/04/2015	11/17/2015	55.55	11/15	100.5.01.1010.6373
110420150-1810	INTERNET ACCESS	11/04/2015	11/17/2015	55.55	11/15	100.5.04.4100.6373
110420150-1810	INTERNET ACCESS	11/04/2015	11/17/2015	55.55	11/15	100.5.04.4300.6373
1609746	INTERNET ACCESS-LIB	10/07/2015	11/17/2015	92.17	11/15	100.5.03.4000.6373
1612695	RDSL - POLICE	11/04/2015	11/17/2015	48.00	11/15	100.5.01.1040.6373
Total LISCO (2761):				640.17		
<b>M&amp;M SALES COMPANY (2794)</b>						
249127	6284173-PRINTER MAINT	10/28/2015	11/17/2015	107.15	11/15	100.5.00.6100.6403
Total M&M SALES COMPANY (2794):				107.15		

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<b>MARION CTY ABSTRACT CO (2824)</b>						
B41987	ENGINEERING SERVICES-WWTP	11/10/2015	11/17/2015	175.00	11/15	350.5.05.8310.6405
B51744	ENGINEERING SERVICES-WWTP	09/02/2015	11/17/2015	100.00	11/15	350.5.05.8310.6405
Total MARION CTY ABSTRACT CO (2824):				275.00		
<b>MARION CTY BANK (2826)</b>						
10302015	ELECTRONIC BANKING FEES	10/30/2015	11/17/2015	125.10	11/15	100.5.00.6310.6499
Total MARION CTY BANK (2826):				125.10		
<b>MARION CTY RECORDER (2833)</b>						
B41987	ENGINEERING SERVICES-WWTP	11/10/2015	11/17/2015	175.00	11/15	350.5.05.8310.6405
B41987	ENGINEERING SERVICES-WWTP	11/10/2015	11/17/2015	175.00	11/15	350.5.05.8310.6405
B51744	ENGINEERING SERVICES-WWTP	09/02/2015	11/17/2015	100.00	11/15	350.5.05.8310.6405
B51744	ENGINEERING SERVICES-WWTP	09/02/2015	11/17/2015	100.00	11/15	350.5.05.8310.6405
Total MARION CTY RECORDER (2833):				.00		
<b>MARTIN MARIETTA MATERIALS (2842)</b>						
16363663	ROCK BILL	10/15/2015	11/17/2015	134.16	11/15	115.5.05.2100.6549
16363674	SPORTS PARK ROCK - PK	10/15/2015	11/17/2015	115.44	11/15	100.5.09.4245.6590
16393131	ROCK - SPORTS PARK	10/19/2015	11/17/2015	75.08	11/15	100.5.09.4245.6320
16444211	ROAD STONE - OOSTPORT ALLEY - E	10/26/2015	11/17/2015	66.20	11/15	410.5.06.8993.3670
Total MARTIN MARIETTA MATERIALS (2842):				390.88		
<b>MATICE, LANE A (4833)</b>						
51-18021-08	CREDIT BALANCE REFUND	11/05/2015	11/17/2015	82.70	11/15	001.1199
Total MATICE, LANE A (4833):				82.70		
<b>MC GLADREY LLP (5098)</b>						
M-4678162-019	SCADA IT SERVICE - EL	10/09/2015	11/17/2015	485.00	11/15	410.5.06.8978.3970
Total MC GLADREY LLP (5098):				485.00		
<b>MEDIACOM (5331)</b>						
102815PD	INTERNET EXP-PD	10/28/2015	11/17/2015	135.90	11/15	100.5.01.1010.6373
Total MEDIACOM (5331):				135.90		
<b>MENNINGA PEST CONTROL (2913)</b>						
42710	SHOP SPRAY - PK	10/05/2015	11/17/2015	26.00	11/15	100.5.09.4200.6403
43384	PEST CONTROL - EL	11/02/2015	11/17/2015	41.73	11/15	400.5.06.8588.9300
43397	PEST CONTROL - POOL	11/06/2015	11/17/2015	35.00	11/15	100.5.04.4300.6310
43417	MONTHLY SERVICE-LIB	11/03/2015	11/17/2015	42.00	11/15	100.5.03.4000.6310
Total MENNINGA PEST CONTROL (2913):				144.73		
<b>METERING &amp; TECHNOLOGY SOLUTIONS (4934)</b>						
4866	WATER METERS	10/22/2015	11/17/2015	2,446.69	11/15	300.5.05.8140.6350
4907	WATER METERS	10/29/2015	11/17/2015	2,446.95	11/15	300.5.05.8140.6350
Total METERING & TECHNOLOGY SOLUTIONS (4934):				4,893.64		
<b>MICROMARKETING LLC (2949)</b>						
592449	ADULT AUDIO BOOK-LIB	10/08/2015	11/17/2015	35.00	11/15	100.5.03.4000.6518

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
593146	ADULT AUDIO BOOK-LIB	10/15/2015	11/17/2015	59.99	11/15	100.5.03.4000.6518
594452	JUVENILE AUDIO BOOK-LIB	10/22/2015	11/17/2015	9.99	11/15	100.5.03.4000.6519
Total MICROMARKETING LLC (2949):				104.98		
<b>MIDTOWN TIRE COMPANY (2961)</b>						
152335	TIRE REPAIR - PK	08/03/2015	11/17/2015	16.82	11/15	100.5.09.4200.6350
153328	TIRE REPAIR - PK	09/08/2015	11/17/2015	20.00	11/15	100.5.09.4200.6590
Total MIDTOWN TIRE COMPANY (2961):				36.82		
<b>MIDWEST SANITATION (2981)</b>						
09302015	GARBAGE HAULING	09/30/2015	11/17/2015	4.59	11/15	195.5.05.8400.6403
10312015	YARD WASTE BAGS	10/31/2015	11/17/2015	950.00	11/15	195.5.05.8400.6544
11012015	GARBAGE HAULING	11/01/2015	11/17/2015	38,027.90	11/15	195.5.05.8400.6403
619383 - 103115	PORT-O-LET - PK	10/31/2015	11/17/2015	93.33	11/15	100.5.09.4200.6403
619383 - 103115	PORT-O-LET - SOCCER	10/31/2015	11/17/2015	288.00	11/15	100.5.04.4443.6372
619383 - 103115	PORT-O-LET - FB	10/31/2015	11/17/2015	96.00	11/15	100.5.04.4446.6372
Total MIDWEST SANITATION (2981):				39,459.82		
<b>MUNICIPAL SUPPLY INC (3052)</b>						
0606682-IN	STORM SEWER	10/29/2015	11/17/2015	161.50	11/15	115.5.05.2120.6548
0606989-IN	DISTRIBUTION SUPPLIES-PRAIRIE W	10/30/2015	11/17/2015	4,561.51	11/15	310.5.05.8183.6790
0607332-IN	DISTRIBUTION SUPPLIES-PRAIRIE W	10/30/2015	11/17/2015	2,124.50	11/15	310.5.05.8183.6790
Total MUNICIPAL SUPPLY INC (3052):				6,847.51		
<b>MURPHY TRACTOR &amp; EQUIPMENT CO (3056)</b>						
420233	ST-30	10/27/2015	11/17/2015	411.88	11/15	300.5.05.8130.6350
Total MURPHY TRACTOR & EQUIPMENT CO (3056):				411.88		
<b>N C L OF WISCONSIN INC (3063)</b>						
363359	LABORATOR SUPPLIES	10/23/2015	11/17/2015	527.20	11/15	350.5.05.8300.6547
363359	SHIPPING	10/23/2015	11/17/2015	108.91	11/15	350.5.05.8300.6531
Total N C L OF WISCONSIN INC (3063):				636.11		
<b>NARDINI, MIKE (3074)</b>						
11092015	TRAINING REIMURSEMENT	11/09/2015	11/17/2015	56.36	11/15	100.5.00.6100.6240
Total NARDINI, MIKE (3074):				56.36		
<b>NORRIS ASPHALT PAVING (3134)</b>						
100285	ASPHALT	10/17/2015	11/17/2015	792.54	11/15	310.5.05.8183.6790
Total NORRIS ASPHALT PAVING (3134):				792.54		
<b>OATI (OPEN ACCESS TECH INTER) (3170)</b>						
115247	TAGGING - EL	11/01/2015	11/17/2015	469.71	11/15	400.5.06.8565.9520
Total OATI (OPEN ACCESS TECH INTER) (3170):				469.71		
<b>OCLC (3172)</b>						
0000426959	MONTHLY SERVICE-LIB	10/31/2015	11/17/2015	382.73	11/15	100.5.03.4000.6422

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total OCLC (3172):				<u>382.73</u>		
<b>O'REILLY AUTO PARTS (3193)</b>						
0339-345421	U-JOINT	10/30/2015	11/17/2015	11.99	11/15	300.5.05.8130.6330
Total O'REILLY AUTO PARTS (3193):				<u>11.99</u>		
<b>OSKALOOSA HERALD (3200)</b>						
10/01-10/31/15-EL	PUBLIC HEARING AD - EL	10/31/2015	11/17/2015	78.15	11/15	410.5.06.8955.3900
10/01-10/31/15-LIH	AD - ENERGY ASSISTANCE - LIHEAP -	10/22/2015	11/17/2015	123.75	11/15	400.5.06.8930.9930
103115WTP	RO WTP-LEGAL AD	10/31/2015	11/17/2015	185.14	11/15	310.5.05.8182.6727
10312015	LEGAL PUBLICATIONS	10/31/2015	11/17/2015	448.68	11/15	100.5.00.6000.6414
Total OSKALOOSA HERALD (3200):				<u>835.72</u>		
<b>OVERDRIVE INC (3210)</b>						
6497-09372514310	EBOOKS-LIB	10/13/2015	11/17/2015	83.94	11/15	151.5.03.4000.6526
Total OVERDRIVE INC (3210):				<u>83.94</u>		
<b>PALANJIAN, AMY (5638)</b>						
1511580106	EE REBATE - EL	10/27/2015	11/17/2015	175.00	11/15	400.2215
Total PALANJIAN, AMY (5638):				<u>175.00</u>		
<b>PEFFERS, WENDY (5636)</b>						
1520580032	EE REBATE - EL	10/27/2015	11/17/2015	36.00	11/15	400.2215
Total PEFFERS, WENDY (5636):				<u>36.00</u>		
<b>PELLA CAR CARE (3257)</b>						
0216268	#115 TRUCK REPAIR - PK	10/23/2015	11/17/2015	57.95	11/15	100.5.09.4200.6330
Total PELLA CAR CARE (3257):				<u>57.95</u>		
<b>PELLA CHAMBER OF COMMERCE (3258)</b>						
10292015	EMPLOYEE CHRISTMAS PARTY	10/29/2015	11/17/2015	150.00	11/15	100.5.00.6320.6412
12190	CHAMBER MEMBERSHIP MEETING	10/30/2015	11/17/2015	40.00	11/15	100.5.00.6100.6240
Total PELLA CHAMBER OF COMMERCE (3258):				<u>190.00</u>		
<b>PELLA COOP ELECTRIC ASSN (3268)</b>						
110215AIR	ELECTRIC BILL - AIRPORT	11/02/2015	11/17/2015	1,001.94	11/15	100.5.05.2200.6370
Total PELLA COOP ELECTRIC ASSN (3268):				<u>1,001.94</u>		
<b>PELLA ENGRAVING CO (3272)</b>						
123712	SUNDIAL REPLACEMENT PLAQUE	10/27/2015	11/17/2015	419.48	11/15	201.5.09.7222.6799
Total PELLA ENGRAVING CO (3272):				<u>419.48</u>		
<b>PELLA MOTORS (3287)</b>						
74138	ST-3 PARTS	11/02/2015	11/17/2015	74.70	11/15	115.5.05.2100.6330
Total PELLA MOTORS (3287):				<u>74.70</u>		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>PELLA NURSERY CO (3288)</b>						
033808	IRRIGATION BLOW OUT - OUT POOL	10/30/2015	11/17/2015	93.50	11/15	100.5.04.4301.6310
Total PELLA NURSERY CO (3288):				93.50		
<b>PELLA PRINTING CO (3292)</b>						
3292	DEPOSIT RECEIPTS	10/06/2015	11/17/2015	204.00	11/15	100.5.00.6310.6417
48082	NEWSLETTER - NOV 2015	10/26/2015	11/17/2015	340.00	11/15	100.5.00.6350.6417
Total PELLA PRINTING CO (3292):				544.00		
<b>PELLA PUBLIC LIBRARY (3294)</b>						
102715LIB	POSTAGE-LIBRARY	10/27/2015	11/17/2015	250.00	11/15	100.5.03.4000.6531
Total PELLA PUBLIC LIBRARY (3294):				250.00		
<b>PELLA REGIONAL HEALTH CENTER (3295)</b>						
103115PD	DETAINEE MEALS - PD	10/31/2015	11/17/2015	64.00	11/15	100.5.01.1020.6425
Total PELLA REGIONAL HEALTH CENTER (3295):				64.00		
<b>PELLA RENTAL &amp; SALES INC (3297)</b>						
1-512251	RENTAL FOR BROOK CIRCLE PK	10/09/2015	11/17/2015	241.50	11/15	201.5.09.7227.6799
1-512608	EXCAVATOR RENTAL	10/27/2015	11/17/2015	235.00	11/15	115.5.05.2100.6418
Total PELLA RENTAL & SALES INC (3297):				476.50		
<b>PENGUIN RANDOM HOUSE LLC (3438)</b>						
1085099773	ADULT ADUDIOBOOKS-LIB	10/01/2015	11/17/2015	56.25	11/15	100.5.03.4000.6518
1085117160	ADULT ADUDIOBOOKS-LIB	10/01/2015	11/17/2015	33.75	11/15	100.5.03.4000.6518
1085252928	ADULT ADUDIOBOOKS-LIB	10/16/2015	11/17/2015	33.75	11/15	100.5.03.4000.6518
Total PENGUIN RANDOM HOUSE LLC (3438):				123.75		
<b>PLUMB SUPPLY COMPANY (3357)</b>						
3623670	MESH SAND CLOTH	11/02/2015	11/17/2015	10.77	11/15	300.5.05.8130.6510
3627862	COPPER TUBE CUTTER	11/04/2015	11/17/2015	82.89	11/15	300.5.05.8130.6510
Total PLUMB SUPPLY COMPANY (3357):				93.66		
<b>PRAIRIE VILLAGE COOP (5628)</b>						
39-10704-02	CREDIT BALANCE REFUND	11/05/2015	11/17/2015	3.45	11/15	001.1199
Total PRAIRIE VILLAGE COOP (5628):				3.45		
<b>PRAXAIR DISTRIBUTION INC (3385)</b>						
54179221	CYLINDER RENTAL - EL	10/30/2015	11/17/2015	45.21	11/15	400.5.06.8588.9950
Total PRAXAIR DISTRIBUTION INC (3385):				45.21		
<b>QUILL CORPORATION (3420)</b>						
8937803	SUPPLIES-LIB	10/22/2015	11/17/2015	128.79	11/15	100.5.03.4000.6543
8950540	STORAGE CABINET - SPORTS PARK	10/23/2015	11/17/2015	618.99	11/15	100.5.09.4200.6590
9027888	WYPALL WIPES - CC	10/26/2015	11/17/2015	85.49	11/15	100.5.04.4100.6590
9160441	SUPPLIES-LIB	10/29/2015	11/17/2015	47.50	11/15	100.5.03.4000.6543
Total QUILL CORPORATION (3420):				880.77		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>RACOM CORPORATION (3429)</b>						
5B111358	CAMERA - PD	10/30/2015	11/17/2015	472.50	11/15	100.5.01.1030.6510
5B111891	LIGHT FOR 715 PUMPER - FD	10/30/2015	11/17/2015	260.70	11/15	100.5.02.1100.6330
5B112309	INSTANT RECALL RECORDER REPAI	10/30/2015	11/17/2015	190.00	11/15	100.5.01.1010.6373
Total RACOM CORPORATION (3429):				923.20		
<b>REGENT BOOK CO (3458)</b>						
52295	ADULT BOOKS - LIBRARY	10/13/2015	11/17/2015	56.47	11/15	100.5.03.4000.6529
Total REGENT BOOK CO (3458):				56.47		
<b>RESCO (3480)</b>						
622534-00	TRANSFORMER BOX PADS - EL	10/27/2015	11/17/2015	5,059.07	11/15	410.5.06.8987.3670
622534-01	SECONDARY BOXES - EL	10/28/2015	11/17/2015	2,837.27	11/15	410.5.06.8987.3670
626089-00	ELBOW ARRESTERS, SEALING KITS -	10/27/2015	11/17/2015	1,530.10	11/15	410.5.06.8993.3670
626201-00	STREET LIGHT WIRE - EL	11/04/2015	11/17/2015	887.83	11/15	410.5.06.8986.3730
626363-00	COLD SHRINK ELBOW SEALS - EL	10/28/2015	11/17/2015	489.53	11/15	410.5.06.8993.3670
Total RESCO (3480):				10,803.80		
<b>RISE BROADBAND (5487)</b>						
11/09-12/08/15	ENTERPRISE NETWORK SERVICE - E	11/11/2015	11/17/2015	137.98	11/15	400.5.06.8592.9030
11/09-12/08/15	ENTERPRISE NETWORK SERVICE - E	11/11/2015	11/17/2015	137.98	11/15	400.5.06.8562.9030
Total RISE BROADBAND (5487):				275.96		
<b>ROSS, BRENDA (3550)</b>						
111015	2 PNEUMATIC THERMOSTATS	11/10/2015	11/17/2015	149.90	11/15	100.5.04.4100.6310
Total ROSS, BRENDA (3550):				149.90		
<b>RUPPERT, JODI &amp; ERIC (5622)</b>						
71-10137-20	CREDIT BALANCE REFUND	10/30/2015	11/17/2015	4.25	11/15	001.1199
Total RUPPERT, JODI & ERIC (5622):				4.25		
<b>SAFE BUILDING COMPLIANCE &amp; TEC (3587)</b>						
1654	BACK UP ELECTRICAL INSPECTIONS	11/01/2015	11/17/2015	365.90	11/15	100.5.05.5000.6403
Total SAFE BUILDING COMPLIANCE & TEC (3587):				365.90		
<b>SANDRY FIRE SUPPLY LLC (5634)</b>						
49132	WASHER FOR GEAR - FD	10/28/2015	11/17/2015	7,000.00	11/15	201.5.02.7044.6727
Total SANDRY FIRE SUPPLY LLC (5634):				7,000.00		
<b>SCHOON CONSTRUCTION INC (5568)</b>						
10/6-11/4/15	EAST WASH.CONVERSION - PAY EST.	11/11/2015	11/17/2015	40,002.69	11/15	410.5.06.8993.3670
Total SCHOON CONSTRUCTION INC (5568):				40,002.69		
<b>SCHULDT, DUSTIN (3630)</b>						
110715PD	TRAVEL - MEALS/LODGING - PD	11/07/2015	11/17/2015	156.10	11/15	100.5.01.1030.6260
Total SCHULDT, DUSTIN (3630):				156.10		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>SCHURMAN, JULIA A (5629)</b>						
71-10114-14	CREDIT BALANCE REFUND	11/05/2015	11/17/2015	35.73	11/15	001.1199
Total SCHURMAN, JULIA A (5629):				35.73		
<b>SHA-RAN WINDOW SERVICES (3668)</b>						
11012015	WINDOW CLEANING - CH	11/01/2015	11/17/2015	18.00	11/15	100.5.00.6100.6310
Total SHA-RAN WINDOW SERVICES (3668):				18.00		
<b>SIMPLEXGRINNELL LP (3709)</b>						
78200977	ANNUAL FIRE ALARM TEST & INSPEC	10/27/2015	11/17/2015	828.51	11/15	100.5.04.4100.6310
Total SIMPLEXGRINNELL LP (3709):				828.51		
<b>SISCO (3718)</b>						
2213-10072015	FLEX SPENDING CLAIMS	10/07/2015	11/03/2015	89.71	11/15	191.5.08.9200.6157
2213-11022015	FLEX SPENDING CLAIMS	11/03/2015	11/03/2015	180.64	11/15	191.5.08.9200.6157
2213-11022015-M	MEDICAL CLAIMS	11/03/2015	11/03/2015	3,297.19	11/15	191.5.08.9200.6153
221311092015-F	FLEX SPENDING CLAIMS	11/09/2015	11/10/2015	420.60	11/15	191.5.08.9200.6157
2213-11092015-M	MEDICAL CLAIMS	11/10/2015	11/10/2015	330.47	11/15	191.5.08.9200.6153
Total SISCO (3718):				4,318.61		
<b>SLYCORD, MARCIA (3726)</b>						
111115PD	MILEAGE - MEALS - PD	11/11/2015	11/17/2015	179.81	11/15	100.5.01.1010.6260
Total SLYCORD, MARCIA (3726):				179.81		
<b>SNACK EXPRESS (5397)</b>						
967-CR 986,89,80,9	CONCESSION ITEMS-REFUND CK	09/01/2015	11/17/2015	511.20	11/15	100.5.04.4310.6530
Total SNACK EXPRESS (5397):				511.20		
<b>SNAP-ON TOOLS (3742)</b>						
11021516264	TOOLBOX	11/02/2015	11/17/2015	500.00	11/15	350.5.05.8330.6510
11021516264	TOOLBOX- DISTRIBUTION SHOP	11/02/2015	11/17/2015	500.00	11/15	300.5.05.8130.6510
Total SNAP-ON TOOLS (3742):				1,000.00		
<b>SNYDER &amp; ASSOCIATES INC (3748)</b>						
115.0024.01-6	GENERAL ENGINEERING	10/28/2015	11/17/2015	112.00	11/15	100.5.05.6500.6405
30	FAA PLANNING STUDY	10/29/2015	11/17/2015	11,330.55	11/15	241.5.05.7240.6750
Total SNYDER & ASSOCIATES INC (3748):				11,442.55		
<b>STOREY-KENWORTHY CO (3834)</b>						
PINV332262	10050061006543	10/05/2015	11/17/2015	159.73	11/15	100.5.00.6100.6543
PINV335106	PAPER, STICKY NOTES	10/14/2015	11/17/2015	108.11	11/15	100.5.00.6100.6543
PINV336670	PEN REFILLS	10/20/2015	11/17/2015	2.69	11/15	100.5.00.6100.6543
PINV337192	INK FOR PRINTER - CC	10/21/2015	11/17/2015	31.98	11/15	100.5.04.4100.6543
PINV339240	PENS	10/28/2015	11/17/2015	15.81	11/15	100.5.00.6100.6543
Total STOREY-KENWORTHY CO (3834):				318.32		
<b>STRAVERS TRUE VALUE (3838)</b>						
10066961	SUPPLIES-LIB	10/05/2015	11/17/2015	7.80	11/15	100.5.03.4000.6310
A216231	LIGHT BULBS FOR WINDSOCK	09/02/2015	11/17/2015	29.98	11/15	100.5.05.2200.6590

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
A217001	BRACKETS FOR TRAILER - FD	09/17/2015	11/17/2015	18.83	11/15	201.5.02.7044.6727
A219034	BATTERIES - FD	10/28/2015	11/17/2015	29.98	11/15	100.5.02.1100.6510
A219516	HAND TOWEL ROLLS - PK	11/05/2015	11/17/2015	77.99	11/15	100.5.09.4200.6552
A219517	TOILET BOWEL CLEANER	11/05/2015	11/17/2015	32.50	11/15	100.5.09.4200.6553
E52549	BATHROOM SUPPLIES - SPORTS PAR	10/07/2015	11/17/2015	1,117.41	11/15	100.5.09.4245.6553
E52760	BATHROOM SUPPLIES - SPORTS PAR	10/20/2015	11/17/2015	512.02	11/15	100.5.09.4245.6590
E52841	BATHROOM TOWELS	10/28/2015	11/17/2015	42.16	11/15	100.5.00.6100.6310
E52874	SOAP & TOWELS - POOL	10/30/2015	11/17/2015	106.22	11/15	100.5.04.4300.6590
E53071	TOILET PAPER	11/10/2015	11/17/2015	83.06	11/15	100.5.00.6100.6543
Total STRAVERS TRUE VALUE (3838):				2,057.95		
<b>STREET, WENDY K (3841)</b>						
10192015	IOWA LIBRARY ASSOCIATION CONFE	10/19/2015	11/17/2015	173.56	11/15	100.5.03.4000.6240
Total STREET, WENDY K (3841):				173.56		
<b>STUYVESANT &amp; BENTON (3860)</b>						
11712-S	LEGAL EXPENSE	11/04/2015	11/17/2015	770.00	11/15	100.5.00.6100.6430
Total STUYVESANT & BENTON (3860):				770.00		
<b>SUMMIT COMPANIES (5585)</b>						
10212015	RECHARGE EXTINGUISHERS	10/21/2015	11/17/2015	123.60	11/15	100.5.02.1100.6510
Total SUMMIT COMPANIES (5585):				123.60		
<b>T &amp; T SPRINKLER SERVICE INC (5631)</b>						
15-7269	SOCCER COMPLEX IRRIGATION REP	11/02/2015	11/17/2015	2,255.58	11/15	100.5.09.4200.6397
Total T & T SPRINKLER SERVICE INC (5631):				2,255.58		
<b>TASTE OF HOME BOOKS (3897)</b>						
102915LIB	ADULT BOOKS-LIB	10/29/2015	11/17/2015	31.98	11/15	100.5.03.4000.6529
Total TASTE OF HOME BOOKS (3897):				31.98		
<b>THOMPSON ENVIRONMENTAL CONSULT (3945)</b>						
2015-827	TITLE V RENEWAL - PP	10/31/2015	11/17/2015	568.00	11/15	400.5.06.8923.9820
Total THOMPSON ENVIRONMENTAL CONSULT (3945):				568.00		
<b>TONY'S AUTO PARTS (3968)</b>						
5797-202207	SHOP TOOLS	10/15/2015	11/17/2015	18.13	11/15	115.5.05.2100.6510
5797-202307	SHOP TOOL	10/16/2015	11/17/2015	9.96	11/15	115.5.05.2100.6510
5797-202315	SHOP TOOL	10/16/2015	11/17/2015	7.16	11/15	115.5.05.2100.6510
5797-202634	ALLEN WRENCHES - EL	10/21/2015	11/17/2015	8.76	11/15	400.5.06.8588.9950
5797-202964	TAR MACHINE	10/26/2015	11/17/2015	6.44	11/15	115.5.05.2100.6549
5797-202965	VEHICLE SUPPLIES	10/26/2015	11/17/2015	65.76	11/15	300.5.05.8130.6330
5797-203028	REAR VIEW MIRROR- RETURN	10/27/2015	11/17/2015	26.17	11/15	300.5.05.8130.6330
5797-203030	PARTS	10/27/2015	11/17/2015	5.64	11/15	115.5.05.2100.6330
5797-203112	SHOP TOOLS	10/28/2015	11/17/2015	46.24	11/15	115.5.05.2100.6510
5797-203201	V-BELTS	10/29/2015	11/17/2015	18.68	11/15	350.5.05.8300.6350
5797-203272	SHOP TOOL	10/30/2015	11/17/2015	5.20	11/15	115.5.05.2100.6510
5797-203316	ST-17	10/30/2015	11/17/2015	23.99	11/15	115.5.05.2100.6350
5797-203424	ST-29	11/02/2015	11/17/2015	21.91	11/15	115.5.05.2100.6330

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total TONY'S AUTO PARTS (3968):				211.70		
<b>TOWN CRIER (3979)</b>						
20991	LITTLE TYKE FB AD	10/07/2015	11/17/2015	44.00	11/15	100.5.04.4446.6402
20992	EE APPLIANCE PICKUP AD - EL	10/07/2015	11/17/2015	77.00	11/15	400.5.06.8909.9000
21388	LETTERHEAD	10/21/2015	11/17/2015	188.00	11/15	100.5.00.6100.6543
21389	ENVELOPES	10/21/2015	11/17/2015	356.00	11/15	100.5.00.6100.6543
21435	PROJECT SHARE AD - EL	10/21/2015	11/17/2015	99.00	11/15	400.5.06.8930.9930
Total TOWN CRIER (3979):				764.00		
<b>TREASURER STATE OF IOWA (3992)</b>						
110615-2OCT	STATE SALES TAX 2ND HALF OF OC	11/06/2015	11/06/2015	21,768.92	11/15	400.2140
110615-2OCT	STATE SALES TAX 2ND HALF OF OC	11/06/2015	11/06/2015	9,702.68	11/15	400.2141
110615-2OCT	STATE SALES TAX 2ND HALF OF OC	11/06/2015	11/06/2015	593.53	11/15	400.2140
110615-2OCT	STATE SALES TAX 2ND HALF OF OC	11/06/2015	11/06/2015	98.92	11/15	400.2141
110615-2OCT	STATE SALES TAX 2ND HALF OF OC	11/06/2015	11/06/2015	.05	11/15	400.5.06.8930.9940
11062015-NOV1	STATE SALES TAX 1ST HALF OF NOV	11/06/2015	11/06/2015	16,000.00	11/15	400.2140
Total TREASURER STATE OF IOWA (3992):				48,164.00		
<b>TRI-COUNTY VET CLINIC PC (4000)</b>						
246723	ANIMAL CONTROL - PD	10/31/2015	11/17/2015	165.00	11/15	100.5.01.1060.6490
Total TRI-COUNTY VET CLINIC PC (4000):				165.00		
<b>TWO RIVERS COOPERATIVE (4019)</b>						
101915AIR	FUEL- AIRPORT	10/31/2015	11/17/2015	23.49	11/15	100.5.05.2200.6514
103115	FUEL - PK	10/31/2015	11/17/2015	1,156.24	11/15	100.5.09.4200.6514
103115PD	FUEL - PD	10/31/2015	11/17/2015	57.32	11/15	100.5.01.1070.6514
103115PD	FUEL - PD	10/31/2015	11/17/2015	1,538.75	11/15	100.5.01.1030.6514
103115PWS	FUEL- PWS	10/31/2015	11/17/2015	1,763.29	11/15	115.5.05.2100.6514
103115WTP	FUEL-WTP	10/31/2015	11/17/2015	331.29	11/15	300.5.05.8100.6514
10312015	FUEL - FD	10/31/2015	11/17/2015	75.58	11/15	100.5.02.1100.6514
STMT10/31/15-EL	FUEL - EL	10/31/2015	11/17/2015	815.64	11/15	400.5.06.8588.9660
Total TWO RIVERS COOPERATIVE (4019):				5,761.60		
<b>UNITYPOINT HEALTH-HEARING TESTS (5635)</b>						
3020IN695	HEARING TESTS	11/04/2015	11/17/2015	1,150.05	11/15	100.5.00.6320.6546
Total UNITYPOINT HEALTH-HEARING TESTS (5635):				1,150.05		
<b>USPS-HASLER 0008014227 (5414)</b>						
11092015	REFILL POSTAGE METER	11/09/2015	11/17/2015	360.00	11/15	195.5.05.8400.6531
11092015	REFILL POSTAGE METER	11/09/2015	11/17/2015	360.00	11/15	350.5.05.8310.6531
11092015	REFILL POSTAGE METER	11/09/2015	11/17/2015	480.00	11/15	400.5.06.8921.9020
11092015	REFILL POSTAGE METER	11/09/2015	11/17/2015	400.00	11/15	300.5.05.8100.6531
Total USPS-HASLER 0008014227 (5414):				1,600.00		
<b>VALLEY ENVIRONMENTAL SERVICES (4056)</b>						
234262	PARTS WASHER	10/30/2015	11/17/2015	24.83	11/15	115.5.05.2100.6330
Total VALLEY ENVIRONMENTAL SERVICES (4056):				24.83		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>VAN BERKUM PARTNERS (4062)</b>						
2765	OVERPAID INVOICE 2765	10/28/2015	11/17/2015	2.25	11/15	400.4.06.8500.4720
Total VAN BERKUM PARTNERS (4062):				2.25		
<b>VAN ESSEN AUTO (4075)</b>						
100715PD	VEHICLE EXPENSE - PD	10/07/2015	11/17/2015	60.76	11/15	100.5.01.1030.6330
102115PD	VEHICLE EXPENSE - PD	10/21/2015	11/17/2015	41.90	11/15	100.5.01.1030.6330
Total VAN ESSEN AUTO (4075):				102.66		
<b>VEENSTRA, SHAWN (4242)</b>						
103015PD	TRAVEL - MEALS/LODGING - PD	10/30/2015	11/17/2015	187.64	11/15	100.5.01.1030.6260
103015PD1	TRAVEL - MEAL - PD	10/30/2015	11/17/2015	8.36	11/15	100.5.01.1030.6260
Total VEENSTRA, SHAWN (4242):				196.00		
<b>VER PLOEG, WILMA (5639)</b>						
1511580107	EE REBATE - EL	10/27/2015	11/17/2015	400.00	11/15	400.2215
Total VER PLOEG, WILMA (5639):				400.00		
<b>VERIZON WIRELESS (4957)</b>						
150249610	RECORDS PRESERVATION - PD	10/29/2015	11/17/2015	100.00	11/15	100.5.01.1040.6434
9754447039	SPORTS PARK INTERNET - PK	10/23/2015	11/17/2015	174.03	11/15	100.5.09.4200.6373
9754507446	MOBILE VIRTUAL PRIVATE NETWORK	10/23/2015	11/17/2015	200.05	11/15	100.5.01.1010.6373
9754507446	CELLULAR TELEPHONE SERVICE - P	10/23/2015	11/17/2015	54.60	11/15	100.5.01.1040.6373
Total VERIZON WIRELESS (4957):				528.68		
<b>VERMEER SALES &amp; SERVICE (4252)</b>						
01137280	WATER LOCATOR-LEADS	11/04/2015	11/17/2015	65.00	11/15	300.5.05.8130.6510
Total VERMEER SALES & SERVICE (4252):				65.00		
<b>VILLAGE INDUSTRIAL LAUNDRY (4263)</b>						
88959	MAT RENTAL 3892	10/29/2015	11/17/2015	15.00	11/15	100.5.00.6100.6310
88960	TOWEL SERVICE - EL	10/29/2015	11/17/2015	15.00	11/15	400.5.06.8588.9300
88961	TOWELS - FD	10/29/2015	11/17/2015	15.00	11/15	100.5.02.1100.6413
88962	ROLL TOWELS- PW	10/29/2015	11/17/2015	21.00	11/15	115.5.05.2100.6403
88962	UNIFORM CLEANING- PW	10/29/2015	11/17/2015	70.60	11/15	115.5.05.2100.6413
Total VILLAGE INDUSTRIAL LAUNDRY (4263):				136.60		
<b>WALLACE, SHARON E (5624)</b>						
33-03906-08	DEPOSIT REFUND	11/02/2015	11/17/2015	29.14	11/15	400.2210
Total WALLACE, SHARON E (5624):				29.14		
<b>WALMART COMMUNITY (4312)</b>						
029419	BUILDING SUPPLIES	10/29/2015	11/17/2015	55.28	11/15	350.5.05.8310.6544
029419	BLEACH- WWTP	10/29/2015	11/17/2015	8.82	11/15	350.5.05.8300.6547
029419	WINDSHIELD WASHER FLUID	10/29/2015	11/17/2015	5.68	11/15	350.5.05.8310.6330
530700714920	EMPLOYEE RELATIONS PARTY EXPE	11/03/2015	11/17/2015	7.47	11/15	100.5.00.6320.6412
Total WALMART COMMUNITY (4312):				77.25		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>WEB.COM (4339)</b>						
110915	MONTHLY WEB SERVICE	11/09/2015	11/09/2015	29.95	11/15	100.5.00.6200.6373
Total WEB.COM (4339):				29.95		
<b>WESCO DISTRIBUTION INC (4357)</b>						
206578	ELECTRICAL TAPE - EL	10/23/2015	11/17/2015	646.39	11/15	410.5.06.8993.3670
206955	METER SOCKET PARTS - EL	10/26/2015	11/17/2015	45.77	11/15	410.5.06.8993.3670
212290	STREET LIGHT FUSES - EL	10/30/2015	11/17/2015	1,265.28	11/15	410.5.06.8986.3730
Total WESCO DISTRIBUTION INC (4357):				1,957.44		
<b>WINDSTREAM (4411)</b>						
741999	PHONE & REPAIR CHARGES -CC	10/26/2015	11/17/2015	342.44	11/15	100.5.04.4100.6543
Total WINDSTREAM (4411):				342.44		
<b>WINDSTREAM IOWA COMMUNICATIONS (4413)</b>						
102615 - 8-4571	PHONE- 4571	10/26/2015	11/17/2015	29.00	11/15	100.5.04.4100.6373
1026150-4299	PHONE 42990-PK	10/26/2015	11/17/2015	26.40	11/15	100.5.09.4200.6373
1026150-6830	PHONE 6830 - CC	10/26/2015	11/17/2015	90.28	11/15	100.5.04.4100.6373
1026150-9212	PHONE 0-9212 - POOL	10/26/2015	11/17/2015	64.28	11/15	100.5.04.4300.6373
102615PD	TELEPHONE BILL - PD	10/26/2015	11/17/2015	288.99	11/15	100.5.01.1010.6373
102615PWS	PHONE BILL - PW	10/26/2015	11/17/2015	192.41	11/15	100.5.05.6500.6373
102615WTP	TELEPHONE- WTP	10/26/2015	11/17/2015	141.73	11/15	300.5.05.8100.6373
102615WWTP	TELEPHONE SERVICE- WWTP	10/26/2015	11/17/2015	35.00	11/15	350.5.05.8310.6373
10262015	PHONE 9584 - CH	10/26/2015	11/17/2015	251.27	11/15	100.5.00.6100.6373
10262015 - 1414	PHONE 1414 - FD	10/26/2015	11/17/2015	63.90	11/15	100.5.02.1100.6373
10262015-1108	PHONE 1108 - EL	10/26/2015	11/17/2015	63.50	11/15	400.5.06.8562.9030
10262015-2300	PHONE 2300 - EL	10/26/2015	11/17/2015	50.05	11/15	400.5.06.8588.9920
10262015-4128	PHONE 4128 - EL	10/26/2015	11/17/2015	238.27	11/15	400.5.06.8588.9920
10262015-9096	PHONE 9096 - EL	10/26/2015	11/17/2015	68.58	11/15	400.5.06.8592.9030
10262015-9221	PHONE 9221 - EL	10/26/2015	11/17/2015	19.00	11/15	400.5.06.8592.9030
10262015-9221	PHONE 9221 - EL	10/26/2015	11/17/2015	19.01	11/15	400.5.06.8562.9030
110415-0011	PHONE FAX 0-0011	11/04/2015	11/17/2015	31.01	11/15	100.5.04.4100.6373
110415LIB	TELEPHONE-LIB	11/04/2015	11/17/2015	68.64	11/15	100.5.03.4000.6373
11042015-9901-EL	PHONE 9901 - EL	11/04/2015	11/17/2015	26.61	11/15	400.5.06.8592.9030
11042015-9901-EL	PHONE 9901 - EL	11/04/2015	11/17/2015	11.40	11/15	400.5.06.8562.9030
Total WINDSTREAM IOWA COMMUNICATIONS (4413):				1,779.33		
<b>ZYLSTRA'S WELDING INC (4477)</b>						
17937	SNOW EQUIPMENT REPAIR	10/16/2015	11/17/2015	67.00	11/15	115.5.05.2100.6420
17942	SNOW EQUIPMENT REPAIR	10/20/2015	11/17/2015	47.25	11/15	115.5.05.2100.6420
17975	SNOW EQUIPMENT REPAIR	10/29/2015	11/17/2015	203.00	11/15	115.5.05.2100.6420
Total ZYLSTRA'S WELDING INC (4477):				317.25		
Grand Totals				501,378.17		

Report GL Period Summary

GL Period	Amount
11/15	501,378.17

Vendor number hash: 0

Vendor number hash - split: 0  
Total number of invoices: 0  
Total number of transactions: 0

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Report Criteria:  
Invoice Detail Input date = 11/03/2015-11/17/2015

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## Report Criteria:

Paid transmittals included  
Unpaid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
<b>1</b>							
1	EFTPS	151113111	11/07/2015	74-00	SOCIAL SECURITY Pay Period: 11/7/2	100.2165	10,270.13
1	EFTPS	151113111	11/07/2015	74-00	SOCIAL SECURITY Pay Period: 11/7/2	100.2165	10,270.13
1	EFTPS	151113111	11/07/2015	75-00	MEDICARE Pay Period: 11/7/2015	100.2165	2,913.31
1	EFTPS	151113111	11/07/2015	75-00	MEDICARE Pay Period: 11/7/2015	100.2165	2,913.31
1	EFTPS	151113111	11/07/2015	76-00	FEDERAL WITHHOLDING TAX Pay Pe	100.2165	19,564.72
Total 1:							45,931.60
<b>2</b>							
2	IOWA DEPARTMENT OF	151113112	11/07/2015	77-00	STATE WITHHOLDING TAX Pay Period	100.2166	8,711.60
2	IOWA DEPARTMENT OF	151113112	11/07/2015	77-00		100.500.6100.6502	.40
Total 2:							8,712.00
<b>3</b>							
3	IPERS	0	11/07/2015	50-01	IPERS-REGULAR Pay Period: 11/7/201	100.2160	9,914.78
3	IPERS	0	11/07/2015	50-01	IPERS-REGULAR Pay Period: 11/7/201	100.2160	14,880.60
3	IPERS	0	11/07/2015	50-02	IPERS-ELECTED Pay Period: 11/7/201	100.2160	27.46
3	IPERS	0	11/07/2015	50-02	IPERS-ELECTED Pay Period: 11/7/201	100.2160	41.21
Total 3:							24,864.05
<b>4</b>							
4	MUNICIPAL FIRE & POLI	0	11/07/2015	51-01	MFPRSI-POLICE PENSION Pay Period:	100.2161	3,261.71
4	MUNICIPAL FIRE & POLI	0	11/07/2015	51-01	MFPRSI-POLICE PENSION Pay Period:	100.2161	9,636.00
Total 4:							12,897.71
<b>5</b>							
5	ICMA-457	151113115	11/07/2015	52-01	ICMA RETIREMENT 457 Pay Period: 1	100.2169	4,470.00
5	ICMA-457	151113115	11/07/2015	52-02	ICMA RETIREMENT 457%(GROSS) Pa	100.2169	574.98
Total 5:							5,044.98
<b>6</b>							
6	ICMA-401	151113114	11/07/2015	53-00	401A Pay Period: 11/7/2015	100.2167	757.09
Total 6:							757.09
<b>7</b>							
7	ICMA-ROTH	151113116	11/07/2015	52-05	ICMA ROTH IRA Pay Period: 11/7/2015	100.2171	997.30
Total 7:							997.30
<b>8</b>							
8	AFLAC	0	11/07/2015	42-00	AFLAC SHORT TERM DISABILITY Pay	100.2152	199.25
8	AFLAC	0	11/07/2015	45-01	AFLAC ACCIDENT-SICK Pay Period: 1	100.2152	419.13
8	AFLAC	0	11/07/2015	45-02	AFLAC CANCER Pay Period: 11/7/2015	100.2152	282.65
Total 8:							901.03

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
9	9 TRANSAMERICA LIFE IN	0	11/07/2015	43-00	SUPLIEMENTAL LIFE INSURANCE P	100.2152	232.16
Total 9:							232.16
10	10 LINCOLN NATIONAL	0	11/07/2015	41-01	DENTAL-SINGLE Pay Period: 11/7/201	191.4.08.9200.4795	213.69
	10 LINCOLN NATIONAL	0	11/07/2015	41-02	DENTAL-FAMILY Pay Period: 11/7/201	191.4.08.9200.4795	1,150.52
Total 10:							1,364.21
11	11 CHILD SUPPORT RECOV	151113113	11/07/2015	56-01	CHILD SUPPORT-FLAT AMT Pay Perio	100.2158	556.14
Total 11:							556.14
12	12 TEAMSTERS LOCAL UNI	1358	11/07/2015	55-01	UNION DUES-PUBLIC WORKS Pay Pe	100.2154	987.00
	12 TEAMSTERS LOCAL UNI	1358	11/07/2015	55-02	UNION DUES-ELECTRIC Pay Period: 1	100.2153	55.00
Total 12:							1,042.00
Grand Totals							103,300.27

## Report Criteria:

Paid transmittals included

Unpaid transmittals included

<u>Name</u>	<u>Pay Per Date</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>
ACH	11/13/2015	DIRECT DEPOSITS	100.2010	127,045.51
CHECK RUN	11/13/2015	PAYCHECKS	100.2010	11,143.46
				<hr/> 138,188.97 <hr/>
Grand Totals:				<hr/> 138,188.97 <hr/> <hr/>

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