

CITY OF PELLA, IOWA
TENTATIVE CITY COUNCIL MEETING AGENDA
October 6, 2015—7:00 p.m. – Public Safety Complex
Liberty Street Entrance

A. CALL TO ORDER BY MAYOR AND ROLL CALL

B. MAYOR'S COMMENTS

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
 - a. Gateway Corridor Overlay Ordinance.
 - b. Pella Sports Park and Athletic Facilities Operation Guidelines.
 - c. Department Update—Planning and Zoning; Library.
2. Approval of tentative agenda.

***PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

(Public comments are limited to 3 minutes.)

C. APPROVAL OF CONSENT AGENDA

"Consent Agenda" means that all items listed below will be automatically approved with one Roll Call vote approving the "Consent Agenda". Any City Council member may ask to pull an item from the "Consent Agenda" for discussion and a separate vote. The purpose of a "Consent Agenda" is to expedite routine items and allow Council time to discuss more important matters."

1. Approval of Minutes
 - a. Official Council Minutes for September 15, 2015.
2. Report of Committees
 - a. Policy and Planning Minutes for September 15, 2015.
 - b. Community Services Board Minutes for May 15, 2015.
 - c. Board of Adjustment Minutes for August 25, 2015.
 - d. Community Development Committee Special Minutes for August 26, 2015.
3. Petitions and Communications
 - a. Renewal of Class C Beer Permit with Class B Wine and Sunday Sales for Casey's General Store #3213.
 - b. Renewal of Class B Beer Permit (includes Wine Coolers) with Sunday Sales for Happy Joe's Pizza & Ice Cream Parlor.
 - c. Renewal of Class C Beer Permit with Sunday Sales for Casey's General Store #2575.
 - d. Renewal of Class C Beer Permit with Sunday Sales for Casey's General Store #2574.
4. Administration Reports
None

D. *PUBLIC HEARINGS

(Statutory rule may be waived and ordinance passed without further readings.)

1. a. Public Hearing on Hazel Street Reconstruction – Maple to Elm 2015.
1. b. Resolution No. 5614 entitled, "RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, ESTIMATE OF COSTS, RECEIVING BIDS AND MAKING AWARD OF CONSTRUCTION CONTRACT FOR THE HAZEL STREET RECONSTRUCTION – MAPLE TO ELM 2015".

E. PETITIONS & COMMUNICATIONS

NONE

F. PLANNING AND ZONING ITEMS

NONE

G. ADMINISTRATION REPORTS

NONE

H. RESOLUTIONS

1. Resolution No. 5615 entitled, "A RESOLUTION ENTERING INTO A 28E AGREEMENT WITH THE ALCOHOLIC BEVERAGES DIVISION FOR THE PURPOSE OF TOBACCO, ALTERNATIVE NICOTINE AND VAPOR PRODUCT COMPLIANCE IN THE CITY OF PELLA".
2. Resolution No. 5616 entitled, "RESOLUTION DECLARING AN OFFICIAL INTENT UNDER TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO REIMBURSE THE CITY FOR CERTAIN ORIGINAL EXPENDITURES PAID IN CONNECTION WITH SPECIFIED PROJECTS".
3. Resolution No. 5617 entitled, "RESOLUTION ACCEPTING VACANT LAND IN BROOKVIEW ACRES".

I. ORDINANCES

(Statutory rule may be waived and ordinance passed without further readings.)

NONE

J. CLAIMS

1. Abstract of bills No. 1944.

K. OTHER BUSINESS/*PUBLIC FORUM (any additional comments from the Public)

(Public comments are limited to 3 minutes.)

L. CLOSED SESSION

NONE

M. ADJOURNMENT

NOTICE: Items to be presented to the City Council must be in the hands of the City Clerk no later than 4:00 p.m. on the Monday before the week of the Council meeting. A packet containing the agenda and documentation for each item listed on the agenda is then prepared on Friday and delivered to each Councilmember. The next regular Council meeting is scheduled for October 20, 2015. The deadline for items is October 12, 2015. *The CITY OF PELLA encourages all citizens of Pella to attend Council meetings. Our Council Chambers are handicapped accessible and City Staff are available to give assistance if needed. If you are hearing impaired or vision impaired or a person with Limited English Proficiency and require an interpreter or reader, please contact City Hall by NOON on the Monday prior to Council meetings to arrange for assistance. (641-628-4173). TTY telephone service available for the hearing impaired through Relay Iowa 1-800-735-2942.*



THE
CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: B-1-a

SUBJECT: Gateway Corridor Ordinance

DATE: October 6, 2015

BACKGROUND:

Staff would like to discuss with Council establishing architectural design overlay districts for new single and two family residential homes in the City's Gateway Corridors. As background on this issue, recently staff has received inquiries from members of the Mayor and Council and the Historic Preservation Commission on this issue. As a result, staff believes it would be wise to discuss this issue with the Mayor and Council to see if there is interest in architectural review for residential properties within the City's Gateway Corridors.

Listed below is background information on this issue:

1. Under the City's zoning ordinance, the Gateway Corridors are identified as Clark Street, Main Street, Oskaloosa Street, Washington Street, and Vermeer Road.
2. Currently, Dutch Architectural Design is required for new commercial construction within the Gateway Corridor. The committee responsible for approving design permits is the Community Development Committee.
3. The City currently has a Dutch Residential Overlay District (DURE) for new single and two family homes for essentially the Central Business District. It is also important to note, the Community Development Committee oversees this design overlay district.
4. Outside of the Central Business District area, currently there are no architectural design requirements for new single or two family homes.

In considering architectural design criteria for new residential construction within the Gateway Corridors, it also is important to consider the requirements for the design review. For instance, will the proposed overlay districts be only for Dutch Architectural elements or will it also include historic preservation?

Once again, staff is seeking Council input and direction.

ATTACHMENTS: Draft Gateway Corridor Ordinance; Existing Gateway Corridor Overlay District; Existing DURE Overlay District

REPORT PREPARED BY: Planning and Zoning Department

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Seeking Council Direction.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.16 AND 165.18 BY ADDING NEW PROVISIONS REQUIRING DESIGN REVIEW FOR NEW SINGLE FAMILY OR TWO FAMILY CONSTRUCTION IN THE GATEWAY CORRIDOR OVERLAY DISTRICT

Be it enacted by the City Council of the City of Pella, Iowa:

SECTION 1. TEXT AMENDMENTS. The City Code of the City of Pella is hereby amended by deleting 165.16 DR Design Review District (2) and replacing with the following:

2. Site Development Regulations. A design permit is required for the following activities: Any commercial building within the DR District shall be reviewed for architectural compliance to Dutch Architectural themes or other historical significance. Architectural details include any construction, maintenance, repair, alterations, modifications, painting, repainting, signs, graphics, visual displays, outdoor furniture and fixtures. A design review permit is not required for any structure that is painted or repainted when the color used is the same as the color approved in the original building or design permit. The replacement of outdoor furniture, fixtures and visual displays that are consistent with a prior permit shall be exempt from a design review permit. **Single or two-family residential uses in a commercial zoned area are exempt from design review unless they are located in a DURE Overlay District or are located in a GC Gateway Corridor Overlay District.**

The City Code is also amended by adding the following new provision under 165.18 GC Gateway Corridor District:

4. **New single family or two family home construction in any GC Gateway Corridor Overlay District inside the City limits shall be subject to Certificate of Appropriateness historic review by the Historic Preservation Commission except for DURE Dutch Residential Overlay District areas where Community Development Committee Design Permit review pursuant to 165.16 and 165.17 applies.**

SECTION 2. NOTATION. The Zoning Administrator shall hereby record the ordinance number and date of passage of this Ordinance.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

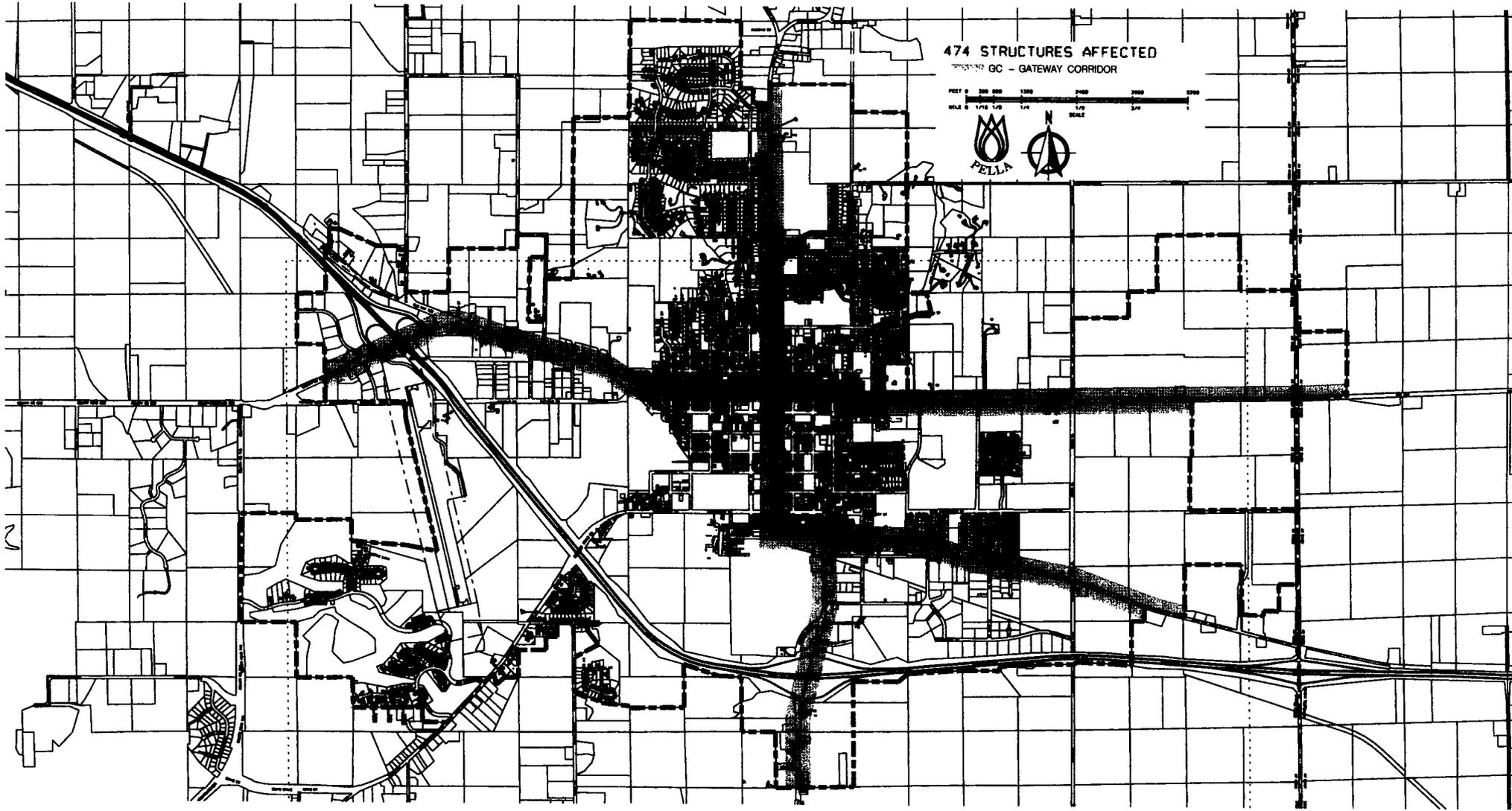
SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

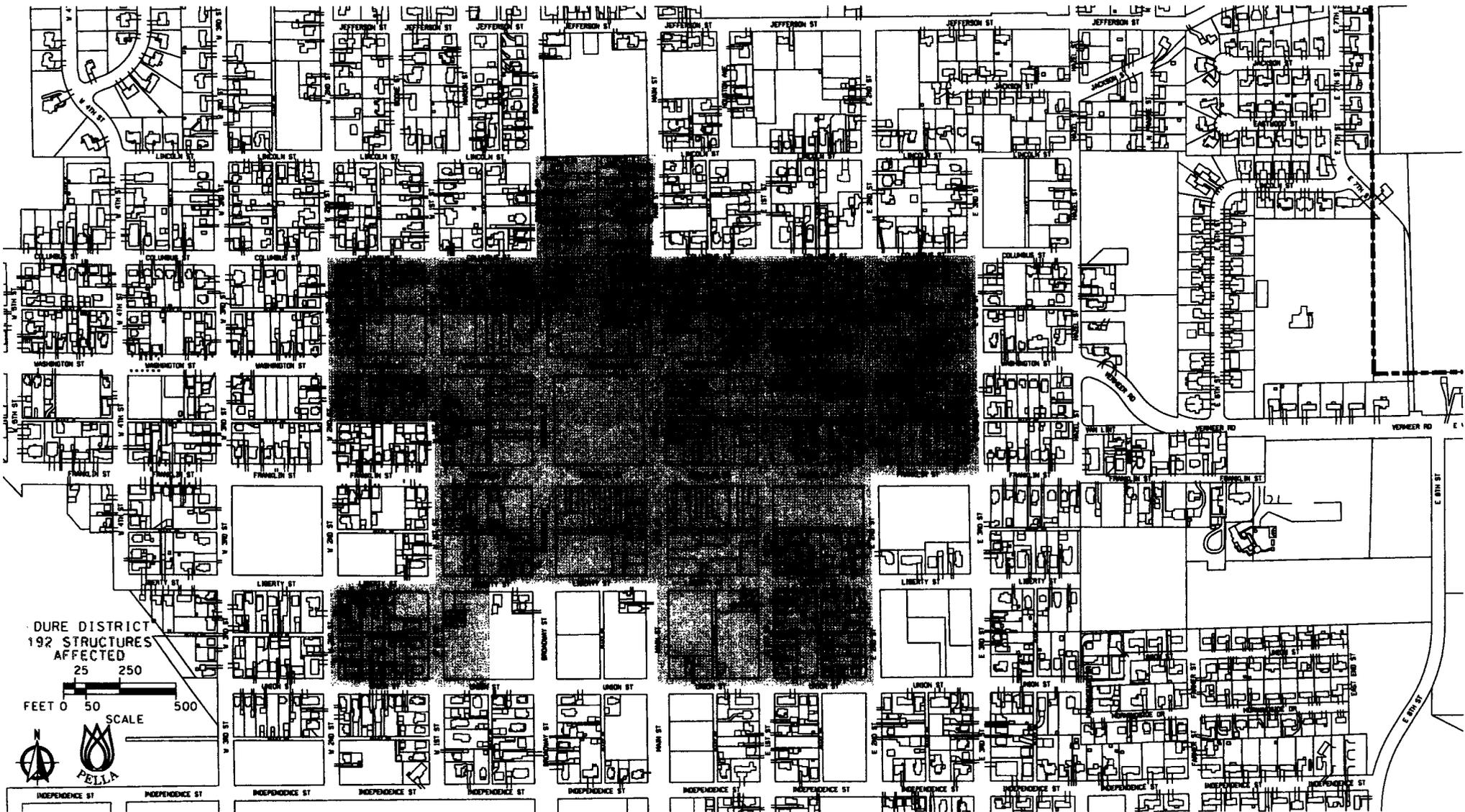
SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this _____ day of _____, 2015.

James Mueller, Mayor

ATTEST: _____
Ronda Brown, City Clerk





DURE DISTRICT
192 STRUCTURES
AFFECTED

25 250

FEET 0 50 500
SCALE



INDEPENDENCE ST



THE

CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: B-1-b

SUBJECT: Pella Sports Park and Athletic Facilities Operation Guidelines

DATE: October 6, 2015

BACKGROUND:

On March 6, 2012, the City Council approved a partnership agreement between the City of Pella and Fields for Our Future, Inc. (FOF), which is a non-profit entity that was formed for the purpose of constructing a sports park for the community. In the agreement, the parties agreed to jointly develop operating guides and maintenance procedures for the complex. Staff has worked with FOF in order to develop guidelines and proposed rates for our new Pella Sports Park and existing facilities.

The guidelines consist of two documents detailed below.

Pella Sports Park Guiding Philosophy

This document highlights the four goals of the Pella Sports Park, which are: 1) places for youth to play, 2) accessibility and safety, 3) economic vitality, and 4) community involvement.

In general, the Pella Sports Complex will be open April 1 – October 31; the facility will be kept clean and safe for users; concessions will be provided for tournaments and league play; fields will be maintained; fields will be available for ad hoc usage when not reserved; and organized league/team play will require annual lease agreements that include participant user fees.

The City of Pella will maintain the Pella Sports Park and will keep a master calendar of events scheduled at the complex.

The City and FOF will meet twice yearly to review operations and agree upon any changes.

Athletic Field Use Guidelines

This document establishes policies for all persons, organizations and groups that use any of the City's athletic fields/courts and also includes the Use Application form and rates. It also provides general information on the facilities available, field condition use restrictions and general rules and regulations.

The document outlines the field assignment priorities which include the City of Pella's own recreation programs and activities first, resident based adult and youth sport groups as second and all other user groups last. To be considered a resident-based/local team, 70% of the team members must reside within the City of Pella's Two Mile Extraterritorial Jurisdiction.

In order to reserve any of the athletic facilities, the user would need to complete a Facility Use Agreement form, pay the necessary fees by the associated deadlines and for league or tournaments provide the necessary insurance information. Cancellation fees of 25% up to 100% apply depending on when the reservation is cancelled.

Proposed Rates – Non Tournament

Pella Sports Park and Stand Alone Baseball/Softball Fields

- No charge to reserve single field “as is” (no lights)
- \$75.00 rental fee Babe Ruth field/day, drag and marking at start only
- \$37.50 rental fee Babe Ruth field per ½ day, drag and marking at start only
- \$50.00 rental fee per field/day, single field, drag and marking at start only
- \$25.00 rental fee per ½ day, single field, drag and marking at start only
- \$25.00 per field for each additional drag and chalk/paint
- \$15.00 per hour per field for lights
- \$10.00 per bag of diamond drying agent
- \$5.00 for additional bag of chalk – regardless of amount used

Tennis Courts

- \$10 rental fee per court/day
- \$3/hr single court rental (no lights)

Soccer Complex & Multipurpose Fields

- \$75.00 rental fee game field/day
- \$37.50 rental fee game field per ½ day
- \$50.00 rental fee per field/day
- \$25.00 rental fee per field per ½ day
- \$15.00 per hour for lights on game field

Proposed Rates – Tournament

Pella Sports Park

Non-Local, \$1,300 per day for the 4 plex, \$300 per day for the Babe Ruth Field
 Local \$650 per day for the 4 plex, \$250 per day for the Babe Ruth Field

Soccer Complex & Multipurpose Fields

Non-Local \$1,300 per day for the complex
 Local \$650 per day for the complex

Tennis Courts

Non-Local \$250 per day for the Caldwell Courts, \$150 per day for the Kiwanis courts
 Local \$175 per day for the Caldwell Courts, \$100 per day for Kiwanis Courts.

Prior to, and during, the development of the guidelines and rates, ten area facilities were researched. As all communities offer different facilities and levels of service, we were not able to compare “apples to apples”; however, staff feels that the proposed rates for individual field rentals and tournament rentals are fair and consistent with what other facilities in our area are charging. Below is an example of rates at various facilities for a one-day Tournament with 20 teams using four fields with a \$250/team entry fee and also for an 8 hour rental of a single field.

User Group	Pella	Lacey	Norwalk	Grimes	PCM
Local Event	\$650	\$750	\$950	\$1000	\$1000
Non Local Event	\$1300	\$1500			

Complex	Full Day (8hr) Rental of a Single Baseball Ball Field
Grimes	\$200-\$400 depending on the field
Prairie Ridge-Ankeny	\$200-\$360 depending on the field
North Liberty	\$120
City of Indianola	\$80
City of Boone	\$80
Norwalk-McAnnich	\$80
Lacey	\$50
Pella	\$50
Waverly	\$40
Nevada SCORE Plex	\$25

Proposed User Group Lease Fees

Organized or league play will be charged a reasonable per player charge per season and will required a separate lease agreement that is negotiated and approved on an annual basis. For single team user groups, a team fee may be negotiated in lieu of a participant fee. All fees will be similar in nature but may vary somewhat depending on the level of services needed, such as marked fields versus prepped fields versus open turf. Lease agreements will be tailored to the user group. Staff is recommending a range of \$10/participant per season to \$60/participant per season (some groups have 2 seasons or a longer continuous season). Examples of potential user groups may include, but is not limited to, Pella Little League, Pella Soccer Club, individual USSSA teams and Pella Warrior Cricket Team.

The Community Services Board reviewed and approved the Pella Sports Park Guiding Philosophy and Athletic Field Use Guideline, including the above rates at their September 18th meeting. The rates included above will be brought to Council for approval by resolution at a future date.

ATTACHMENTS: Pella Sports Park Guiding Philosophy and Athletic Field Use Guidelines

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Seeking Council Direction.

Guiding Philosophy for the Pella Sports Park

Fields for Our Future & the City of Pella

It is difficult to address all circumstances in written guidelines. Therefore, this document will be used as a guide to ensure that the overall goal for the complex is kept in the forefront when making decisions.

The overall Goal is to maximize the 4 pillars for the community

- Places for Youth to Play
- Accessibility and Safety
- Economic Vitality
- Community Involvement

1. Places for Youth to Play

- We will look for ways to maximize the usage of the field.
- We will look for ways to maximize the use by Pella Community and surrounding community residents (“Pella Residents”).
- The complex will be open for use all days of the week in general from dawn until dusk unless otherwise reserved/scheduled.

2. Access and safety

- The City will ensure access to, and safety of, the facility. Rules and Regulations are further detailed in the Athletic Field Use Guidelines but there are no weapons, alcohol or smoking of any kind allowed at sports facilities/city property.
- Weather permitting, the complex will be open April 1 – October 31.
 - Should weather conditions, turf/field conditions and staffing levels permit, the complex may open sooner than April 1st and may extend into the first weekend in November. The City will work closely with user groups to get them on the fields as soon as possible in the spring.
- The City will have the right to suspend usage due to field conditions that are considered hazardous to participant or may result in excessive field damage.

3. Economic vitality

- Tournaments are valued by the community for economic vitality as well as supporting community involvement.
- Tournaments, in general, will be allowed on Saturday and Sundays. However, Tournaments and league play will be balanced as much as possible. Only a reasonable amount of weekday or 3-day tournaments will be scheduled during user group seasons (i.e. Little League).
- Fields may be booked 12 months in advance however user groups past practices will be kept in consideration. As example, if a local organization would like to host an annual tournament the first weekend in June, we would keep that weekend open.

4. Community Involvement

- Community involvement comes in many forms from playing, to coaching, to watching games, to helping organize an event. Participation from the community will be encouraged at the Complex.

5. Mechanics

- The City will keep a master calendar of events scheduled at the complex.
- A lottery will be held each spring for each local organized team wishing to reserve practice times. The lottery will be announced no later than 3 weeks prior to the date of the lottery. Each team that desires practice times will need to have a single representative present during the lottery. Each team will be allowed one weekday and one weekend practice time per week. Only teams made up of 70% or more of local residents will be eligible for the draft. "Local" is within the 2-Mile Jurisdiction.
- As much as possible, fields shall be reserved appropriate to the use. As example, a coach pitch team shall not choose a practice time on the Babe Ruth field when a smaller field time is available.
- If possible, each week there will be a field time slot left open for general public reservation at the Sports Complex. At minimum, a field time slot will be kept open in town for general use.
- Games will be scheduled in accordance with past practice which includes games at 6pm and 8pm, Monday-Friday.
- Once game day schedules are set, remaining open days/times will be made available for organized practices and general public use. Make-up/rain out games may trump practices but not other scheduled games, paid field usage reservations or those reservations that are protected via user group agreements. Every attempt will be made to find a replacement field for the scheduled practice should the practice need to be cancelled due to a make-up game. This policy is across all user groups utilizing the same portions of the facility. We will attempt to build rain day slots into the master schedule.
- The City will retain scheduling priority for its programs; however, if the City should develop new programs that could conflict with current user groups, this policy may be re-evaluated.

6. Use Fees

- Fees will be set that encourage and maximizes utilization. Fees are intended to defray the costs associated with complex maintenance.
- Fees will be reasonable and comparable to similar, area facilities.
- Individual or small group non-reserved ad hoc use of a single field will have no charge.
- Individual or small group reserved use of a single field "as is" will have no charge.
- Organized or league play will be charged a reasonable per player charge per season and will required a separate lease agreement that is negotiated and approved on an annual basis. For single team user groups a team fee may be negotiated in lieu of a participant fee. All fees will be similar in nature but may vary somewhat

depending on the level of services needed. (i.e marked fields versus prepped fields versus open turf). Lease agreements will be tailored to the user group.

- Local events will be charged a fee consistent with covering a portion of the direct operating costs for the use of the complex. Local is defined as organizations based in Pella or teams made up of 70% local residents.
- State or non-local groups will be charged a fee that covers all direct operating costs of the use of the complex including but not limited to administrative and maintenance labor, materials, goods, utilities, and complex maintenance.
 - * *Conference, Regional, State or National playoff tournaments organized by a non-local group or USSSA sanctioned tournaments organized by USSSA are not considered local even if a local team is participating.*
- Fee structure may be reviewed on an annual basis.

7. The concession stand is a vital part to meeting the four pillars. It helps ensure community involvement by keeping friends, family and neighbors at the park enjoying time with neighbors and makes the park an attractive venue.

- Concessions will be open for all tournament days and league play.
 - Operation of the concession stand may be considered for other events provided the minimum cost of operation (labor, materials, goods) is met.
- Concessions will have a variety of food, including items such as sports drinks, water, candy, chips, grilled chicken sandwiches and hotdog/brats.
- Pricing will be reasonable and consistent with other City run concessions.
- The City may consider options to allow groups to share in net proceeds if they meet volunteer requirements to work during events.
- Staffing levels will be reasonable in order to minimize lines.
- The City will maintain the concessions in compliance with all laws.
- If deemed in the best interest of operations, the concessions services may be bid out to local vendors for operation.

8. Fields

- The City will provide high quality field maintenance and preparation.
- Fields will be available every day during the open season excluding days when weather conditions prohibit safe use or may cause undue damage to the fields.
- Non game day/practice preparation- baseball fields will be dragged as often as needed to provide a safe playing surface. Fields will not be marked for practices.
- Game day preparation – baseball fields will dragged and marked prior to the first game of a 2 game play.
- Tournament day preparation - The City will drag and mark fields at the start of the day. Additional dragging and marking during the day will be made available at the request of the tournament organizers, additional fees may apply.
- User groups will be provided access to equipment to supplement field preparation including batter box markers, chalk and rakes. User groups will not be allowed to operate vehicles on fields. Events/reservations requiring fields to be dragged in between games will require City Staff services to be engaged.

9. Complex Maintenance

- Restrooms will be appropriately stocked and cleaned. Restrooms will be made available during all league and tournament play and general use times. Restrooms will be closed during non-operation hours.
- Facility will be appropriately cleaned and maintained, including garbage collection and removal.
- The City will supply the first aid room with an AED and general first aid supplies including band aids, first aid cream, gauze and eye wash. User groups are encouraged to provide their own first aid supplies above and beyond what is generally included.

10. Storage

- User groups with lease agreements may be given access to store equipment on site if space is available.
 - The group will be responsible for any losses or damage to their equipment
- Separate storage areas for local user groups may be considered.

11. Procedures as we move forward

- The City and representative(s) from Field of Our Future, Inc. will meet bi-annually to discuss the guidelines and their implementation.
- Changes to the guidelines will be agreed upon by the City and FOF.

City of Pella - Community Services Department

Athletic Field Use Guidelines

Pella Sports Park, Soccer Complex, Stand Alone Fields, Tennis Courts & Multi-Purpose Fields

Purpose

The City of Pella Community Services Department has established the following policies for all persons, organizations and groups that use the City's athletic fields/courts. The City reserves the right to amend and/or add any rules as necessary to provide all users with safe and high quality facilities. These guidelines are comprised of general policies and procedures that apply to all fields and courts as well as specific guidelines and fees related to the Pella Sports Park, Soccer Complex, stand-alone fields, multi-purpose green spaces and tennis courts.

Athletic Field Assignment Priority

The City will issue athletic field use agreements based on the following priority:

1. The City of Pella's own recreation programs and activities.
2. Resident based adult and youth sports groups with 70% of team members residing within Pella's 2 mile extraterritorial jurisdiction. [Please see Appendix A for a listing of these organizations.]
3. All other user groups.

Use Application

- Organizations, groups or individuals must submit a Facility Use Agreement. The agreement is included in this packet and can also be found on-line at www.cityofpella.com.
- Applications may be made 12 months in advance of the preferred date. All reservations are made on a first come/first serve basis.
- To ensure the best possible service for field reservations, requests and full payment must be submitted at least 4 working days in advance of the event date. Requests with less than a 4 working day lead time may be considered, but the City reserves the right to refuse field use due to time constraints. Tournaments require a minimum 30-day advance request.
- Full payment is due 4 working days prior to the reservation date. Full payment is required prior to use of any facility.
- In general, facilities are available for rent from April 1-October 31, weather and field conditions permitting.
- For Tournaments/League play - applicants must furnish the City with a copy of a Certificate of Liability Insurance listing the City of Pella as additionally insured in the amount of \$1,000,000 covering property damage and bodily injury. Insurance Certificate must be received 4 working days prior to the reservation date.
- Agreements are not final until approved by the Community Services Department. An athletic field use agreement will not be considered final until full payment of fees and proof of insurance has been received. Pre-event planning meetings between the City and tournament organizers are required for all tournaments.
- All facility rules must be strictly adhered to. The Applicant and its participants will be held financially responsible for any damage to grounds, equipment or surrounding property which occurs during the event or practices. \$30/hr will be charged should excessive cleaning be required to bring the facility back to pre-rental condition.
- See appendix B for Rules and Regulations that apply to use of all City athletic facilities.
- Reservations may be cancelled by the City of Pella due to field conditions that are considered hazardous to participant or may result in excessive field damage. Should the City cancel the reservation, all reservation fees, less the non-refundable deposit, will be returned. If any part of the event has taken place, no refunds will be given. See appendix C for conditions that may determine play on fields.

Fees

The Pella Community Services Board and the City Council establish all rental fees. All fees are subject to periodic review.

Available Facilities

Pella Sports Park

The Pella Sports Park is a facility that includes 5 tournament (lighted) baseball/softball fields with permanent fences (2 each at 210 feet and 2 each at 275 feet, 1 at 300 feet). The facility has multi-purpose green spaces available to facilitate multiple fields for soccer, football, cricket, etc. The complex has a full service concession stand, restroom facility, PA system, scoreboards for the baseball/softball fields and playground. Multi-purpose green fields are also available for use.

Stand-alone Fields

In addition to the Sports Park, the Pella Community Services department also maintains five stand-alone baseball/softball fields throughout the City. Two of the baseball/softball fields are lighted. The baseball/softball fields do not offer concession stands or a PA system. Restroom facilities are limited. Contact the Community Services Department at 641.628.4571 to confirm availability of restroom facilities.

Soccer Complex

The Pella Soccer Complex is a ten-field complex, field sizes range from U6 – U19. Concessions may be available at the Soccer Complex for tournament or league play. Permanent restroom facilities are available at the Soccer Complex.

Tennis Courts

The City of Pella maintains 12 tennis courts. Four courts are located at Kiwanis Park and eight, lighted courts are available at Caldwell Park. The four Kiwanis Courts include 10 & under lines. Courts are available on a first come/first serve basis outside of scheduled usage. Restroom facilities are available near Caldwell Courts. There are no permanent restrooms available at Kiwanis; however, a port-a-let is typically made available May through September.

Sports Associations

Baseball/Softball

Pella Little League

Pella Babe Ruth

USSSA Baseball/Softball

Soccer

Pella Soccer Club

Pella Community Schools

Pella Christian Schools

Tennis

Pella Community Schools

Pella Tennis Association

Other

Pella Cricket Team – Pella Warriors

- To be considered a local team with scheduling priority, 70% of the team members must reside within the City of Pella's Two Mile Extraterritorial Jurisdiction. Teams with less than 70% local members will be considered non-resident.

Rules and Regulations

- All refuse must be collected and placed in the proper receptacles before leaving the reserved area including dugouts, bleacher areas, parking areas and playing fields. Please leave the facility in the condition it was found or better.
- No glass bottles are permitted in any athletic field facilities.
- Individuals shall not use any violent, obscene or profane language while on the field grounds nor shall anyone conduct him or herself in a disorderly manner or commit any nuisance that interrupts the normal operations.
- Character Counts! All coaches, players, parents and spectators will lead by example in demonstrating fair play and sportsmanship to all teammates and competitors by watching language used, attitude, and being respectful of all players, coaches, officials, and spectators at every event.
- Individuals shall not solicit the sale of any merchandise or solicit contributions whether public, private profit or non-profit, without the written authorization from the Pella Community Services Department.
- Fields may not be sublet to other users/agencies/organization for practices, tournaments, clinics or any other special event without written authorization of the Pella Community Services Department.
- Any violation of park rules or regulations will be cause for revocation of the athletic field permit without warning.
- Practices and games are not to exceed time specified on the permit.
- Alcoholic beverages are prohibited on City property.
- No smoking, vapor cigarettes or similar are allowed on City property.
- No weapons of any kind are allowed on City property.
- In public parks where allowed, pets must be leashed. No animals are allowed on the playing fields including dugout areas. No Pets are allowed at the Pella Sports Complex, Pella Soccer Complex or on any athletic playing fields.
- No hitting/soft tossing of any types of ball or objects into fences or structures.
- Soccer Fields: warm up in goal box areas prior to games is prohibited.
- All vehicles must park in designated marked spaces. Vehicles will be ticketed and/or towed if parked in non-designation parking areas including but not limited to drop off areas, grassy areas, entrances, service roads or trails. Vehicles of any kind are not permitted on fields or grass areas.
- No banners, sandwich boards or posting of any notices without prior approval of the Pella Community Services Department.
- Failure to use fields as scheduled without notifying the Pella Community Services Department may result in loss of time slots and forfeiture of payment. The field may also be rented out to another party for use.
- It is the policy of the City of Pella that no activities will be held while a severe weather warning is in effect. During this warning period no one is allowed on the courts, fields or in the dugouts.
- If a tornado warning is issued, patrons should leave the athletic fields and adjacent areas. Please note, the concessions stands or other buildings on site are not certified tornado or storm shelters.

Field Conditions

The City of Pella is committed to providing high quality, safe playing surfaces on all of our athletic fields. We ask for the cooperation of all user groups in protecting the turf from excessive damage due to game and practice activities. The turf is the safety surface for our athletic fields. If any of the following conditions happen to occur, scheduled games and practices should be cancelled or postponed.

1. Standing water on the field of play
2. Soil saturation
3. Walking on turf causes water to surface
 - a. Walking on turf on heels causes indentations.
 - b. Steady downpour of rain on game or practice day which could cause damage to turf or injury to participants.
4. Extreme drought conditions where 50% of the playing surface has turned dormant.
5. Visible frost, snow on grass or on frozen fields. All coaches, referees, and umpires are responsible for ensuring the safety of field playing conditions at all time during scheduled play. Safety implies the protection of the resource, as well as the participants.

FACILITY USE AGREEMENT
Pella Community Services Department
 712 Union St, Suite 104 | Pella, IA | 50219 | 641.628.4571 | bross@cityofpella.com

The name on this request is the person who will be held responsible for the terms of this permit.

Date Submitted: _____

APPLICANT INFORMATION:

Name: _____ Organization: _____

Name & Type of event: _____

Mailing Address: _____

Home Phone #: _____ Mobile #: _____

Email Address _____

Additional Contact: _____

Instructions: Complete a separate row for each field being requested. Attach additional pages as needed. Visit www.cityofpella.com or call 641.628.4571 for specific field information.

Field	Date (s)	Time To/From	Fee

**The City of Pella reserves the right to change field usage due to uncontrollable circumstances*

Will you need use of Scoreboards? Yes _____ No _____
 Will you need use of the Lights? Yes _____ No _____
 Will you require field marking? Yes _____ No _____

**scoreboards & lights may not be available on all fields*

Tournament Information:

Is this a tournament for youth or adults? Youth _____ Adult _____

Anticipated # of Teams: _____

Will a gate fee be charged? Yes _____ No _____

**Pre-event meeting required for all tournaments*

<u>To Be Completed by the City</u>	
Rental Fee:	_____
Lights:	_____
Add'l Marking:	_____
Other:	_____
Total Fee:	_____

Non-refundable application fee for tournament or complex rentals due at time of application. Full payment due 4 working days prior to the event.

The undersigned, being of legal age and in consideration of the opportunity to use the above facilities of the Pella Community Services Department, hereby agrees to assume full responsibility for any risk resulting from participating in any activity and I further agree to indemnify and hold harmless the City of Pella, its officials and officers, employees, agents and representative, from any and all claims, causes of action, demands, and expenses of every kind, resulting from or relating to third party or his/her property, arising out of use of the facilities or relating to the activity which is the subject matter of this form. Further, I agree to abide by all Park Regulations and ensure that other invited participants abide by the said regulations and assume responsibility for any theft or damage of equipment, facilities, and grounds as a result of such use and to fully reimburse the City for the expense of any theft or damage, including excessive cleanup.

SIGNATURE

DATE

2015 Fee Schedule

All fields/courts are available for use on a first come first/serve basis in "as is" condition at no charge. If guaranteed/reserved use is desired a use application permit must be processed. Fields/Courts that are marked reserved are not available for use.

Pella Sports Park and Stand Alone Baseball/Softball Fields

- No charge to reserve single field "as is" (no lights)
- \$75.00 rental fee Babe Ruth field/day, drag and marking at start only
- \$37.50 rental fee Babe Ruth field per ½ day, drag and marking at start only
- \$50.00 rental fee per field/day, single field, drag and marking at start only
- \$25.00 rental fee per ½ day, single field, drag and marking at start only
- \$25.00 per field for each additional drag and chalk/paint
- \$15 per hour per field for lights.
- \$10.00 per bag of diamond drying agent
- \$5.00 for additional bag of chalk – regardless of amount used

Tennis Courts

- \$10 rental fee per court/day
- \$3/hr single court rental (no lights)

Soccer Complex & Multipurpose Fields

- \$75.00 rental fee game field/day
- \$37.50 rental fee game field per ½ day
- \$50.00 rental fee per field/day
- \$25.00 rental fee per field per ½ day
- \$15/hr for lights on game field

Cancellations

Cancellations made less than 24 hours prior to the rental will result in forfeit of entire rental fee.

Cancellations made less than 48 hours prior to the rental will result in forfeit of 50% of the rental fee

Cancellations made less than 72 hours prior to the rental will result in forfeit of 25% of the rental fee.

Cancellations made more than 4 days prior to the rental will receive a full refund of rental fees.

2015 Tournament and Complex Rental Fee Schedule

Pella Sports Park

State, Non-Local, or Non-User Group Tournaments

- \$1,300 per day for the 4 plex, includes drag and marking at start and throughout the day (every 2 games). \$250 non-refundable deposit due at time of booking. Full payment due 4 working days prior to the event.
- \$300 per day for the Babe Ruth Field, includes drag and mark at start and throughout out the day (every two games).

Local/User Group, Events/Tournaments

- \$650 per day for the 4 plex, for tournaments regardless of the number of fields used, includes drag and marking at start and throughout the day (every 2 games). \$150 non-refundable deposit due at time of booking. Full payment due 4 working days prior to the event.
- \$250 per day for the Babe Ruth Field, includes drag and mark at start and throughout the day (every two games).

Additional Fees for Pella Sports Park Use

- \$15 per hour per field for lights.
- \$5.00 for additional bag of chalk – regardless of amount used
- \$10.00 per bag of diamond drying agent
- Full prep (drag, mark, rake) after every game, additional \$200/day

Soccer Complex & Multipurpose Fields

State, Non-Local or Non-User Group Tournaments

- \$1,300 per day for the complex, \$250 non-refundable deposit due at time of booking. Full payment due 4 working days prior to the event.

Local/User Group, Events/Tournaments

- \$650 per day for the complex, for events/tournaments regardless of the number of fields used, \$150 non-refundable deposit due at time of booking. Full payment due 4 days prior to the event.

Additional Fees

- \$15/hr for lights on game field.

Tennis Courts

State, Non-Local or Non-User Group Tournaments

- \$250 per day for the Caldwell Courts. \$50 non-refundable deposit due at time of booking. Full payment due 4 working days prior to the event. Lights available at \$15/hr per 4 courts, \$30/hr per 8 courts.
- \$150 per day for the Kiwanis courts. \$50 non-refundable deposit due at time of booking. Full payment due 4 working days prior to the event.

Local/User Group

- \$175 per day for the Caldwell Courts regardless of the number of courts used, \$25 non-refundable deposit due at time of booking. Full payment due 4 days prior to the event. Lights available at \$15/hr per 4 courts, \$30/hr per 8 courts.
- \$100 per day for Kiwanis Courts regardless of the number of courts used, \$25 non-refundable deposit due at time of booking. Full payment due 4 working days prior to the event.

Cancellations

- Cancellations made less than 24 hours prior to the rental will result in forfeit of entire rental fee.
- Cancellations made less than 48 hours prior to the rental will result in forfeit of 50% of the rental fee
- Cancellations made less than 72 hours prior to the rental will results in forfeit of 25% of the rental fee.
- Cancellations made more than 4 days prior to the rental will receive a full refund of rental fees less the non-refundable deposit.

**CITY OF PELLA, IOWA
CITY COUNCIL
OFFICIAL MINUTES
CITY OF PELLA, IOWA
September 15, 2015**

A. CALL TO ORDER BY MAYOR AND ROLL CALL

The City Council of the City of Pella, Iowa, met in regular session at the Public Safety Complex meeting room at 7:00 p.m., Mayor James Mueller presiding. Members present were: Mark De Jong, Dan L. Vander Beek, Bruce Schiebout, and Larry Peterson. Absent: Dave Vander Horst, Harold Van Stryland. City Administrator Mike Nardini, City Attorney Bob Stuyvesant, and City Clerk Ronda Brown were present. Six staff members and eight members of the general public signed the register.

B. MAYOR'S COMMENTS

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
 - a. Community Center Assessment Discussion.
 - b. Department Update—Police.
2. Approval of tentative agenda. Councilmember Vander Beek moved to approve the tentative agenda, seconded by Councilmember Peterson. On roll call the vote was: AYES: Vander Beek, Peterson, De Jong, Schiebout.
3. Announce Closed Session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

***PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

Comments were received and addressed.

C. APPROVAL OF CONSENT AGENDA

Councilmember Vander Beek moved to approve the consent agenda, seconded by Councilmember De Jong. On roll call the vote was: AYES: Vander Beek, De Jong, Schiebout, Peterson. NAYS: None. Motion carried. The following items were approved:

1. Approval of Minutes
 - a. Official Council Minutes for September 1, 2015.
2. Report of Committees
 - a. Policy and Planning Minutes for September 1, 2015.

Policy and Planning Minutes
September 1, 2015

PRESENT: Mayor Jim Mueller, Mark De Jong, Harold Van Stryland, Bruce Schiebout, Larry Peterson

ABSENT: Dave Vander Horst, Dan L. Vander Beek

OTHERS: City Staff and Visitors

The Policy and Planning meeting began at 8:35 p.m. The only item on the agenda was a Public Works update presented by Public Works Director, Denny Buyert. Below are highlights:

- The Jefferson Street Reconstruction Project is coming along nicely. The hospital has been great to work with.
- At Caldwell Park, the intersection has been removed, and new parking spaces are being paved.
- The shop building at Public Works has been pressure washed, which greatly improved the building's appearance.
- The new Jordan Well work has been completed, and staff is pleased with the result.

The meeting adjourned at 8:43 p.m.

Respectfully Submitted,
Ronda Brown, City Clerk

b. Historic Preservation Commission Minutes for July 9, 2015.

Historic Preservation Commission
Regular Meeting
July 9, 2015

1) The meeting was called to order at 6:00 p.m.

2) Roll Call.

Present: Kathy Bruxvoort, Rhonda Kermode, Jim Mansueto, Kent Oppenhuizen.

Absent: Julie Heerema Mueller.

Others Present: Jerry Byers, George Wesselhoft.

3) Elections

a) Chair. The Commission elected Jim Mansueto as Chair for 2015.

b) Vice Chair. The Commission elected Kathy Bruxvoort at Vice Chair for 2015.

4) Approval of Minutes – June 11, 2015 Meeting. The minutes were approved as submitted.

5) Review of Draft Documents.

a) Historic District Overlay Ordinance. George Wesselhoft mentioned that at the last meeting the Commission discussed setting the rules in place first before actually adopting a geographic district. In other words, taking the ordinance and the proposed architecture handbook to Planning and Zoning Commission and City Council and suggesting that these are the proposed rules but that they would not yet be imposed on any specific properties. It would be a text amendment process and if approved then the next step would be the petition process, getting the necessary signatures and having the hearings for the district establishment. Kathy Bruxvoort asked about the College Historic District and has that already been labeled a district and by who and what does that mean.

Jim Mansueto responded that the Historic Pella Trust is spearheading and is paying a historian to analyze all the homes to look at the possibility of making a historic district. His understanding is that a separate group, not the Historic Preservation Commission, would have to obtain signatures for the historic overlay. Mr. Wesselhoft clarified that as far as the proposed overlay ordinance, the first step would be the signatures and if you do not get the required signatures then you cannot go to the next step.

Mr. Mansueto stated that we could do all this and actually not have any historic districts.

There was discussion about the proposed historic district establishment process.

Rhonda Kermode mentioned that they are trying to do these things so they mesh together to do the historic district with the overlay zone and say these are the guidelines, then that offers some protection for the area.

Mr. Mansueto gave an example on North Main Street a house where they are replacing windows where they just put in vinyl double hung, that is where these guidelines would help protect the integrity, try to rehab the existing windows or if you are going to change them try to do something architecturally correct to match the house; he added that there is the possibility of getting up to 45% of your costs reimbursed through tax credits.

Ms. Kermode mentioned the Certified Local Government (CLG) program through the State of Iowa where you can get more grants but then the State has more control. There was discussion about CLG and the City of Oskaloosa as an example. Mr. Wesselhoft reviewed Section 1 of the draft ordinance where the language talks about the purpose and is found in other model ordinances. He added that the Ad Hoc Committee looked at such cities with established historic programs as Des Moines, Dubuque, Iowa City, and Mount Vernon. He mentioned in Section 2 the 60% signature threshold there was a lot of discussion about this at the Ad Hoc Committee. In particular, he noted that the draft language states that each property owner would get just one signature regardless of the number of properties they own. Jim Mansueto mentioned they looked at other cities and the Ad Hoc Committee came up with the 60 percent, but that if the Commission wants to change that is something for discussion.

Kathy Bruxvoort asked if there are 40 properties then you need signatures for 24 properties and explain the one signature per property owner. She suggested it might be helpful or a deterrent for the one signature.

Rhonda Kermode suggested how people feel really matters and that the one property owner signature requirement was intended so one could not sway the whole process. Jim Mansueto mentioned part of the reason this all happened is when Dennis Vander Beek started buying up all the homes on Main Street and tearing them down. There was further discussion about the possible process for historic overlay.

Jerry Byers suggested that staff could come up with a flow chart or process diagram as to how the process would work with Historic Preservation Commission, Planning and Zoning Commission and City Council.

Mr. Wesselhoft reviewed Sections 3-9 of the draft ordinance. In particular, the applicability section and approval criteria were mentioned. Mr. Byers mentioned the permitting process. The Commission asked staff to research other cities respective of Section 6 on economic hardship.

Jim Mansueto brought up Section 5(b)(iv) Alterations to existing structures in the historic districts which do not require a building permit and mentioned the need for communication for this type of project. There was further discussion about alterations not involving a building permit but that would require a historic permit. The Commission agreed to the suggestion by staff that in addition to the regularly scheduled meetings, that special meetings similar to the Community Development Committee be held as needed if historic applications are received once a historic district would be established.

b) Historic Preservation Handbook. George Wesselhoft summarized the draft handbook document and mentioned that it would be referenced in the proposed overlay district ordinance.

Jim Mansueto asked if on page 2 of the handbook the paragraph could be in bold face type which mentions that historic permits are required for alterations which do not take a building permit but are visible from the public street or front of the structure.

There was discussion about the 25% proposed limitation found in Sections 2.0 and 2.1 which would limit building footprint expansions. Mr. Wesselhoft mentioned that if someone for example had a 1200 square home in terms of building footprint area then they would be limited to 1500 square feet total or only 300 square feet for addition.

Ms. Kermode added that this about the character of the neighborhood and gave the example of an Arts and Crafts bungalow.

Mr. Wesselhoft mentioned under 3.0 the same 25% rule as above was listed in prior draft from the Ad Hoc Committee but was unintentionally omitted and staff will restore that provision in the draft document. The Commission directed staff to review other cities as it pertains to the building mass issue such as the 25% rule for historic review. Mr. Wesselhoft mentioned that doors and window changes would be subject to historic review under the proposal which currently someone can change out a door or window on their house without any City permit. Mr. Mansueto suggested the wording be changed for windows.

Ms. Kermode mentioned the need for education process about restoring old windows. Mr. Byers brought up an example of someone that is redoing a balcony on a historic home and they have to make the railing heights meet the Building Code. Mr. Wesselhoft noted on the draft historic permit form document there is language that says the Historic Preservation Commission does not review for zoning or building codes and that the work involved must comply with other applicable codes. There was further discussion about the handbook draft document.

Mr. Mansueto mentioned that on page 11 under Paint Color the wording to avoid glossy paint should be keep but delete very bright or all white in color.

Ms. Bruxvoort brought up ramps as an element.

Mr. Byers responded that ADA handicapped ramps could be an issue. The Commission directed staff to check with other cities in so far as handicapped ramp review under historic preservation. The Chairman asked the rest of the Commission to review the documents further before the next meeting.

6) Other Business. It was mentioned that the next meeting would be on August 20.

7) The meeting was adjourned at 7:30 p.m.

Respectfully submitted,

George Wesselhoft

Planning and Zoning Director

c. Community Development Committee Special Minutes for July 15, 2015.

Community Development Committee

Special Meeting Minutes

July 15, 2015

1.) Call the Meeting to Order

The meeting of the Community Development Committee was called to order by Chairperson Patsy Cody at 5:30 p.m.

2.) Roll Call.

Members Present: Patsy Cody, Linda Groenendyk, Jody Lautenbach, Ginny Moore, Wayne Stienstra, Robyn Van Berkum.

Members Absent: Jerry Brummel, Mike Kiser, Lori Parisee, Dennis Vander Beek.

Others Present: George Wesselhoft – Director of Planning and Zoning, Jerry Byers – CDC Secretary, Randy Jarzombek – owner representative.

3.) RAVE Property Management - 2156 Idaho Drive

Randy Jarzombek, owner representative for RAVE Property Management, spoke to the committee concerning a new building at 2156 Idaho Dr., Pella, IA 50219. Mr. Jarzombek informed the committee they are proposing a new 60 x 160 commercial building. He continued by telling the committee that the roof and wainscot would be black and the rest the building would be gray. There was discussion concerning sign types and sign placement for the structure. Wayne Steinstra asked about the stepped gable ends and whether it would be on both ends of the building. Discussion ensued about stepped gables. Jodi Lautenbach asked about shutters around the windows. Chairperson Cody asked about roofs or awnings over the individual business doors. Mr. Jarzombek commented that he would like to see something over the doors also.

The committee decided that the designs for the doors to go to the Architectural subcommittee.

Ginny Moore made a motion to accept the design with individual Dutch fronts on the front and step gables. And door and window options going to the subcommittee for approval. The colors were also accepted with the black and gray. Robyn Van Berkum second the motion. Upon vote motion passed 6 to 0.

4.) Approval of Minutes

Approval of the April 8, 2015 meeting and April 15, 2015 special meeting minutes were approved as submitted.

5.) Other Business

George Wesselhoft told the committee that Mike DeWild had resigned from the committee due to accepting a job out of town. He had been on the committee since 2001. Ginny Moore informed the Committee that she was moving into the City limits. There was discussion about Ms. Moore taking over Mike DeWild's position as city representative and finding someone to take over Ms. Moore's position with the County. There was discussion about filling out the remaining position on the Committee. There was discussion about the Taco Bell design and how nice the building was looking. There was also talk about the Leighton State Bank design and Boat's new awnings.

6.) Adjourn

Chairperson Cody adjourned the meeting at 6:02 p.m.

Respectfully submitted.

Jerry Byers

Building Official

d. Board of Adjustment Minutes for May 26, 2015.

Board of Adjustment
Meeting Minutes
May 26, 2015

1.) Call the meeting to Order

Chairperson Jim Corbett called the meeting of the Board of Adjustment to order at 6:00 p.m.

2.) Roll Call.

Members Present: Jim Corbett, Merlan Rolffs, John Van Den Berg, Lyle Vander Meiden, Byron Vander Molen.

Members Absent: Vince Nossaman, Mike Vander Wert, Glenn Van Wyk.

Others Present: George Wesselhoft – Planning and Zoning Director, Jerry Byers – Board Secretary, Chad Randol, Rick Place.

3.) Approval of Agenda

Lyle Vander Meiden made a motion to approve the agenda as submitted. Byron Vander Molen seconded the motion. The amended agenda was approved.

4.) Approval of Minutes

Lyle Vander Meiden made a motion to approve the Minutes of the May 12, 2015 meeting as submitted. Merlan Rolffs seconded the motion. The minutes were approved as submitted.

5.) Variance Application – 2086 Idaho Drive

Public Hearing on Variance Applications by Richard Place concerning a request to expand the limits on the maximum square footage for an accessory building from 937 to 1560 feet in size. He is also requesting a variance from the zoning ordinance which limits maximum height for an accessory building to 15 feet and is proposing a height of 20 feet 3 inches. Chairman Corbett asked if there were any written comments. Jerry Byers, Secretary to the Board, stated the only written comments were included in the packet. Richard Place spoke to the Board concerning his proposed accessory structure.

John Van Den Berg asked about access to the proposed structure. Lyle Vander Meiden asked why Marion County doesn't have input in the extraterritorial areas. George Wesselhoft replied that Marion County is copied with documentation for the project and they didn't have any concerns for the structure.

There was general discussion about previous projects that have come before the Board in the same general neighborhood. More discussion ensued about the height of the structure. The public hearing was closed.

6.) Variance Application – 2086 Idaho Drive

Variance Applications by Richard Place concerning a request to expand the limits on the maximum square footage, for accessory building to 1560 feet in size.

Mr. Vander Meiden made a motion to approve the variance from the maximum square footage of the structure because it fits into the neighborhood and is smaller than the neighbors building. Mr. Rolffs seconded the motion. Upon vote, motion passed 5 to 0.

7.) Variance Application – 2086 Idaho Drive

Variance Application by Richard Place concerning a request to expand the limits on the height of the structure from 15 feet to 20 feet 3 inches.

Mr. Van Den Berg made a motion to approve the variance request due to the new structure not being as high as the neighbor's structure. Byron Vander Molen seconded the motion. Upon vote, motion passed 5 to 0.

8.) Other Business There was no other business

9.) Adjournment The meeting adjourned at 6:24 p.m.

Respectfully submitted,

Jerry Byers

Building Official

e. Library Minutes for August 11, 2015.

PELLA PUBLIC LIBRARY
Board of Trustees Meeting
August 11, 2015

I. Call To Order: President Rebecca Manifold called the meeting to order at 4:03 p.m. Board members present were: Alli Bogaard, John Evenhouse, Jane Koogler, Kenny Nedder, Mary Barnes, and Praveen Mohan. Library Director Wendy Street was present.

II. Recognition of Visitors and Visitor Comments: Chris Brown, Assistant Director was present. He participated in the meeting sharing his ideas and points of view on the various subjects discussed.

III. Approval of Agenda: There were no changes to the agenda. The agenda stood as approved.

IV. Disposition of Minutes: All Board members received the July minutes prior to the meeting. The Board discussed a few minor spelling and spacing issues. John moved to approve the minutes as presented; Jane seconded the motion. The minutes were unanimously approved.

V. Approval of Bills: All Board members received the August list of bills prior to the meeting. After some general discussion and questions regarding the monthly bills, Alli moved to approve the August bills. Praveen seconded the motion. The bills were unanimously approved.

VI. Unfinished Business: None

VII. New Business:

a. 2016 Holiday Schedule:

The Board discussed the 2016 Holiday schedule of closures for the Library as presented by Wendy Street. Rebecca moved to approve the schedule as presented. Jane seconded the motion. The 2016 Holiday schedule was unanimously approved.

b. Collection Agency:

Wendy presented the Board with a summary of the collection agency's actions from the last 12 months. This agency is the same one the City of Pella uses. When the agency collects on an account, they keep 50%-60% of what they collect. This is the only cost to the Library. After some discussion, the board decided to continue using the collection agency. Wendy feels it is an effective deterrent and the library does see some return. The Board would like to continue to get annual updates on the agency's collections.

c. Selection of Integrated Library System:

The Board discussed this issue at length. Wendy, along with the other staff of the Library, are recommending the SirsiDynix Symphony system. Wendy is comfortable with a 7 year contract, but she will research the exit clause. She has shared the contract with the City of Pella attorney and he did not raise any concerns. The City of Pella has authorized a budget amendment of \$15,000 to cover the cost of this change, for this fiscal year. The Library will be responsible for \$1160 (approximately) out of the current budget to cover the rest of the expenses. Wendy is confident we can find those monies in our existing budget. We will have to budget a little differently next year because the cost of this system will be an increase compared to the system we shared with Central College. John made a motion to approve the selection of the SirsiDynix Symphony system. Jane seconded the motion and it carried unanimously.

Wendy did research the exit clause of the contract and communicated it to the Board of Trustees via email following the meeting. The exit clause states that we are responsible for 50% of the remaining contract. The city attorney did not have any objection to this section of the contract.

d. Library Card Sign-Up Month (1/2 Price Library Cards):

During the month of September, the Library generally offers replacement library cards for half price. Mary motioned for approval. Jane seconded the motion and it carried unanimously.

VIII. President's Report and Announcements:

a. Committee Appointments:

Personnel/Nominating: Alli Bogaard, Praveen Mohan and Mary Barnes. Duties include annual review of Library Director, address other personnel issues in the library as needed, draft a proposed slate of candidates for board offices.

Governance/Policy: Jane Koogler, John Evenhouse and Kenny Nedder. Duties include regular review of library policies.

IX. Director's Report:

A. Change to movie checkouts

Chris has made the necessary changes to the loan rules for movies and we have discussed the changes with staff. We will implement this change on Wednesday, August 12. Wendy also shared that the Library would be printing receipts for all video check-outs as an extra reminder to staff and patrons when the videos are due.

B. Hoopla

We are still hitting the daily lending limit, but not as often since we limited patrons to 5 checkouts a month. Fifty new users signed up to use hoopla in July; we now have 293 total users. July checkouts totaled 265. The Board will need to consider increasing the daily limit next year during our budget discussions.

C. WILBOR became Bridges

The consolidation of WILBOR and NEIBORS into Bridges went fairly smoothly, although they actually made the change on July 15 instead of July 20. This led to some confusion. There is a new name and new logo, but everything else is pretty much the same.

D. Patron complaint

On July 23, a patron complained that our computers and Internet were extremely slow. She asked why we don't get faster Internet. She said we should have spent less money on the building and more on the computers. She wanted her complaint passed to the library board. The Board discussed this issue. We are working in increasing the speed of the Internet. The City of Pella is installing a new firewall and once that is complete, we should be able to move back to the faster Mediacom service.

E. Summer Reading programs

We have had excellent participation in our Summer Reading program "Every Hero Has a Story." Although the program officially ended on July 31, we still have a few children coming in for their prizes. I don't have the final statistics yet, but here are a few estimates:

- More than 1,200 children participated in the Summer Reading program
- We have awarded almost 2,000 prizes
- Pella children logged over 12,000 hours of reading this summer!

Katie will provide a complete report next month. The 2016 theme will be "On Your Mark, Get Set, Read," and yes, Katie has already begun planning next year's activities.

F. Technical issues

We had a phone problem on July 27 from 10:00 a.m. to approximately 1:30 p.m. We were bombarded by an automated crank call that tied up our phone lines. Patrons who called us that morning most likely got a busy signal or no answer. Wendy did start the process of filing a complaint with the Pella Police. By the time she finished the paperwork to start a trace on the calls, they stopped. If this happens in the future, Wendy has the paperwork done and a trace can be done much quicker.

a. Building & Grounds

Nothing to report!

b. Staff activities

Youth Services: Dan Wardell from Iowa Public Television made a stop in Pella on his Reading Road Trip tour. Over 350 kids and adults enjoyed his story time at the two performances. Reading Road Trip is a free program provided to libraries from IPTV. Pella was one of the 65 libraries in Iowa that was chosen. This continues to be our largest attended program in the summer. We also had a bubbleologist, Geoff Atkins, perform in July to a crowd of 140. His show was all about following your dreams. This program was paid for by the Friends of the Library.

Assistant Director: This month, Chris worked on preparing for the switch to 7-day checkout for non-new movies. He worked with McGladrey to plan the firewall upgrade, did some preliminary planning for the Content DM digital content management system, and continues to work with Wendy on the possibility of a new ILS system.

Director: I worked on the state's annual statistical report, continued weeding in the 300s, and began the process of migrating our room reservation software. I continued to research Integrated Library Systems, both with sales representatives and also by talking with current customers.

G. Upcoming events

- August 19 at 3:30 p.m.: Lake Red Rock Program in the Meeting Room. Suggested for children in grades K and up.
- August 20 at 10:15 a.m.: Genealogy Club will meet in the Library Meeting Room.
- August 27 at 12:00 noon: the Brown Bag Book Club will discuss *Some Luck* by Jane Smiley.
- The Fall Session of Story Time, Tot Time and Lap Sit will start the week of September 14.
- Sign-up for LEGO Club will begin on Monday, September 14. LEGO Club will be held October through April. Sign up is required.

X. Committee reports: None

XI. Adjournment: President Rebecca Manifold adjourned the meeting at 5:11 p.m. The next regularly scheduled Board Meeting is scheduled for September 8, 2015 at 4 PM.

3. **Petitions and Communications**

- a. Renewal of Class C Liquor License with Sunday Sales for Applebee's Neighborhood Grill & Bar.

4. **Administration Reports**

None

D. *PUBLIC HEARINGS

(Statutory rule may be waived and ordinance passed without further readings.)

1. a. **Public Hearing on the Truman Road/Clark Street Sewer Lining Project 2015.** No written comments were received. Oral comments were received and addressed. Councilmember Vander Beek moved to close the public hearing, seconded by Councilmember Schiebout. On roll call the vote was: **AYES: Vander Beek, Schiebout, Peterson, De Jong. NAYS: None. Motion carried.**

SUBJECT: Resolution Approving Plans, Specifications, Form of Contract, Estimate of Costs, Receiving Bids and Making Award of Repair Contract for the Truman Road/Clark Street Sewer Lining Project 2015

DATE: September 15, 2015

BACKGROUND: This resolution approves the plans, specifications, form of contract, estimate of costs, accepts bids and awards the repair contract for the Truman Road/Clark Street Sewer Lining Project 2015 to Visu-Sewer, Inc. for \$274,554.

As background, the sanitary sewer line for the project extends from near Two Rivers Coop north of Truman Road then south and west to Clark Street and to near Hwy 163. This trunk sewer handles flow from a major portion of the east side of the City. The sewer was constructed in 1981 and has experienced serious deterioration of the interior of the pipe over time. Also included in this contract is an 8" sanitary sewer repair on Park Lane from W 3rd Street running 345 lineal feet to the east. This section of 8" was found to be severely cracked in multiple pipes during our televising & cleaning project, and we believe this lining will prevent us from digging up the entire street.

The total project provides for the lining of approximately 3,880 lineal feet of 18" and 21" sanitary sewer on Truman Road/Clark Street and 345 lineal feet of 8" sanitary sewer on Park Lane with PHE resin impregnated cured in place pipe (CIPP). Engineer's estimate for repairs on this project was \$279,575.

Two sealed bids were received on September 8, 2015 and are summarized below:

Visu-Sewer, Inc. \$274,554.00

SAK Construction LLC \$332,455.00

City staff recommends awarding the repair contract to Visu-Sewer, Inc. of Pewaukee, WI for \$274,554. If Council approves this contract, completion for the project is scheduled for July 1, 2016. This resolution also gives the Public Works Director, Denny Buyert, authorization to issue the notice to proceed once the contract, bonds, insurance certificates and appropriate permits are in proper order and fully executed.

ATTACHMENTS: Resolution, Contract, Map

REPORT PREPARED BY: Public Works Department

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve resolution.

1. b. **Resolution No. 5605 entitled, "RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, ESTIMATE OF COST, RECEIVING BIDS AND MAKING AWARD OF REPAIR CONTRACT FOR THE TRUMAN ROAD/CLARK STREET SEWER LINING 2015".** Councilmember Schiebout moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: **AYES: Schiebout, Vander Beek, Peterson, De Jong. NAYS: None. Motion carried.**

E. PETITIONS & COMMUNICATIONS

NONE

F. PLANNING AND ZONING ITEMS

NONE

G. ADMINISTRATION REPORTS

1. **Change the November 3, 2015 Council meeting to November 2, 2015.** Councilmember Schiebout moved to approve, seconded by Councilmember De Jong. On roll call the vote was: **AYES: Schiebout, De Jong, Vander Beek, Peterson. NAYS: None. Motion carried.**

SUBJECT: Request to Change the November 3rd Council Meeting to November 2nd

DATE: September 15, 2015

BACKGROUND: In order not to conflict with the City Elections being held on November 3, 2015, staff would like to request that the regular Council Meeting scheduled for November 3rd at 7:00 p.m. be changed to November 2, 2015 at 7:00 p.m.

ATTACHMENTS: None

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Change Council Date to November 2, 2015.

H. RESOLUTIONS

1. Resolution No. 5606 entitled, "A RESOLUTION ENTERING INTO A CONTRACT WITH THE GOVERNOR'S TRAFFIC SAFETY BUREAU FOR THE PURPOSE OF SPECIAL TRAFFIC ENFORCEMENT IN THE CITY OF PELLA." Councilmember Peterson moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Peterson, Schiebout, De Jong, Vander Beek. NAYS: None. Motion carried.

SUBJECT: Governor's Traffic Safety Bureau Contract for 402 Grant, 2015-2016

DATE: September 15, 2015

BACKGROUND: The Pella Police Department is requesting approval to enter into a contract with the Governor's Traffic Safety Bureau to administer the State and Community Highway Safety Grant 16-402-MOOP, Task 09-00-00. This grant provides \$13,400 in funds for special traffic enforcement efforts to include: occupant restraint, impaired driving and excessive speed violations occurring during times and at locations identified as high-risk. Further, the funding will be used to purchase one in-car video camera, one radar unit and two preliminary breath testers. There are no matching funds required.

The contract is for a time period from October 1, 2015 through September 30, 2016. Participation in this contract is beneficial to the Pella Police Department as it provides equipment for the department that would otherwise need to be purchased.

ATTACHMENTS: Resolution, Contract

REPORT PREPARED BY: Robert A. Bokinsky, Chief of Police

REPORT REVIEWED BY: CITY ADMINISTRATOR
City Clerk

RECOMMENDATION: Approve resolution.

2. Resolution No. 5607 entitled, "RESOLUTION APPROVING TEMPORARY EASEMENT PAYMENTS FOR THE OSKALOOSA STREET—PRAIRIE STREET TO E 16TH STREET RECONSTRUCTION PROJECT STP-U-5947(615)—70-63." Councilmember Vander Beek moved to approve, seconded by Councilmember De Jong. On roll call the vote was: AYES: Vander Beek, De Jong, Schiebout, Peterson. NAYS: None. Motion carried.

SUBJECT: Resolution Approving Temporary Easement Payments for the Oskaloosa Street Reconstruction, Project No: STP-U-5947(615)--70-63, IDOT Agreement No.: 05-14-STPU-046

DATE: September 15, 2015

BACKGROUND: In 2016, the City of Pella is planning to reconstruct Oskaloosa Street from Prairie Street to SE 16th Street. Approximately 58% of the \$2.6 million project is proposed to be financed with federal funds. It is important to note, when using federal funds for projects, the City must adhere to all federal regulations, which includes compensation for temporary easements.

To complete the project, the City will need to secure thirteen temporary easements (as listed below). Six easements are to accommodate ingress/egress between properties to keep access to all businesses during the different construction phases, and seven easements are for construction purposes of the new driveways, water main, storm sewer, street and associated work.

Parcel No.	Owner	Type	
		Ingress/Egress	Temp Construction
1	Nicholas Branderhorst Jr. and Lynn Kendrick Branderhorst	•	
2	Nicholas Branderhorst Jr. and Lynn Kendrick Branderhorst	•	
3	McDonalds Corporation		•
4	Morvant Enterprises		•
5	Theisen Real Estate, LLC		•
6	Deborah J. Fisher	•	
7	Aterra 38, LLC	•	•
8	Liberty Investors, LLC	•	
9	Robert Bokhoven, Henry Bokhoven, and Carol Van Andel	•	
10	Leydens Properties		•
11	S & U Real Estate, LLC		•
12	Marion County State Bank		•

When acquiring easements on a federally funded project, values of these easements must be determined by one of two methods prior to proceeding with negotiations with any property owner. The second option listed below can only be used on temporary easement where it is also believed that the easement granted by the property owner has minimal value.

- Hire a qualified appraiser to perform full appraisals (typically cost between \$1,000 to \$2,500 each)
 - The local agency can administratively through their Council or Board approve a set amount paid to all property owners for granting a temporary easement.
- All of our proposed easements are being considered beneficial to property owners along the project route by keeping everyone open for business (ingress/egress) and/or granting us additional space to construct new driveways, storm sewer, street, water mains and associated work benefitting all properties along Oskaloosa Street. Therefore, staff believes setting the easement payment at \$250 each is a reasonable amount for signing legally binding documents.

This resolution establishes \$250 as the standard payment for temporary easement for the Oskaloosa Street Reconstruction Project.

ATTACHMENTS: Resolution

REPORT PREPARED BY: Public Works Department

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK
RECOMMENDED ACTION: Approve resolution.

3. Resolution No. 5608 entitled, "RESOLUTION APPROVING CHANGE ORDER #4 (FINAL) WITH LANG CONSTRUCTION GROUP, INC FOR THE BOS LANDEN CLUB HOUSE REPAIRS." Councilmember Schiebout moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Peterson, De Jong. NAYS: None. Motion carried.

SUBJECT: Resolution Approving Change Order #4 (Final) with Lang Construction Group, Inc. for the Bos Landen Club House Repairs

DATE: September 15, 2015

BACKGROUND: This resolution approves Change Order #4 with Lang Construction Group, Inc. for the Bos Landen Club House Repairs and increases the contract amount by \$14,966 for additional items as identified below:

1. Additional concrete removal and replacement around the west stairs and deck area to meet Americans with Disabilities Act (ADA) requirements.
2. Additional steel gussets (angle brackets) on the new steel beams to allow for structural support of the exterior walls once the old wood beams were removed.
3. Additional steel cladding installed on the north end of the building to cover up a previous remodel project that had not been finished properly beyond the original plan scope.
4. Additional steel channel installed at the top of the exterior walls and 2" by 12" on the interior to allow for all thread steel rods to be left in place permanently. They also added steel cladding to cover this channel up.
5. Performed approximately twice the amount of sheet rock repair and interior painting as originally planned.
6. Relocate down spouts.

It is also important to note, the Bos Landen Club House Repair project has been completed since July 31, 2015, and this change is the final change order for the project. Furthermore, staff has reviewed this change order and believes it is reasonable and was necessary to complete the project. Listed below is a summary of the City's construction contract with Lang Construction Group, Inc.:

Original Contract	\$182,800.00
Change Order #1	7,735.00
Change Order #2	2,283.00
Change Order #3	2,581.00
<u>Change Order #4 (Final)</u>	<u>14,966.00</u>

Revised Contract Amount \$210,365.00

ATTACHMENTS: Resolution, Change Order #4 Documentation

REPORT PREPARED BY: Public Works Department

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Approve the resolution

4. Resolution No. 5609 entitled, "RESOLUTION ACCEPTING CHANGE ORDER NO. 1 WITH SCHOON CONSTRUCTION, INC. IN CONNECTION WITH EAST WASHINGTON UNDERGROUND CONVERSION PROJECT FOR IMPROVEMENTS ON EAST FRANKLIN STREET." Councilmember Vander Beek moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Vander Beek, Schiebout, Peterson, De Jong. NAYS: None. Motion carried.

SUBJECT: Resolution Approving Change Order No. 1 with Schoon Construction, Inc. in Connection with the East Washington Underground Conversion Project.

DATE: September 15, 2015

BACKGROUND: This resolution approves Change Order No. 1 with Schoon Construction, Inc. for the East Washington Street Underground Conversion Project in the amount of \$63,075. The reason for the change order is to expand the underground conversion area to include three blocks of Franklin Street east of E 3rd Street (see enclosed map) which abuts the current project area.

As background, this proposed project involves the conversion of approximately three blocks of Franklin Street of the primary and secondary overhead 4.160 kV electric system to 12.470 kV underground. Electric reliability in the area should be increased due to the increase in voltage and placement of the distribution system underground. As with past conversion projects, a contractor will install the underground conduit system and set the primary transformer pads, and City staff will install the primary and secondary cables. It should also be noted, there will also be homeowner expenses associated with this project as the homeowner will be responsible for connecting to the new electric underground lines. Depending on the customer's existing service, this cost could vary from a nominal amount up to \$1,000.

If approved by Council, the East Franklin Street infrastructure will be improved in conjunction with the East Washington Underground Conversion Project beginning in the fall of 2015. It is important to note that the substantial completion date of October 1, 2015 for East Washington Street Conversion will not change and the East Franklin Street Conversion will begin afterward. The substantial completion date for East Franklin Street will be December 1, 2015.

In considering this change order, it is important to note, the contractor is maintaining the same unit prices as what was included in the original East Washington Street Conversion project. Listed below is a financial summary of the proposed amendment:

Original Contract	\$129,506
Change Order #1(Franklin Street)	<u>63,075</u>
Total Revised Contract	<u>\$192,581</u>

On June 16, 2015, Council approved a contract with Schoon Construction, Inc. to complete the East Washington Street Underground Conversion Project. On July 7, 2015, Council approved Amendment No. 2 to the Professional Services Agreement with DGR Engineering for the East Washington Underground Conversion Project to include fees associated with the design of the East Franklin Street Conversion for \$27,500. The design has been completed by DGR Engineering and approved by City staff.

Finally, if Council approves this change order, funding will be from electric service revenues.

ATTACHMENTS: Resolution, Change Order No. 1 with Schoon Construction, Drawings, Unit Tabulation, Area Map

REPORT PREPARED BY: Electric Department

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve resolution.

5. Resolution No. 5610 entitled, "RESOLUTION ACCEPTING CHANGE ORDER NO. 1 WITH WESCO DISTRIBUTION FOR 15KV PRIMARY POWER CABLE IN CONNECTION WITH EAST WASHINGTON UNDERGROUND CONVERSION PROJECT FOR IMPROVEMENTS ON EAST FRANKLIN STREET."

Councilmember Schiebout moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Peterson, De Jong. NAYS: None. Motion carried.

SUBJECT: Resolution Approving Change Order No. 1 with Wesco Distribution for 15kV Primary Power Cable in Connection with the East Washington Underground Conversion Project.

DATE: September 15, 2015

BACKGROUND: This resolution approves Change Order No. 1 with Wesco Distribution to supply 15 kV Primary Power Cable for the East Washington Street Underground Conversion Project in the amount of \$12,110.70. The reason for the change order is to expand the underground conversion area to include three blocks of Franklin Street east of E 3rd Street (see enclosed map) which abuts the current project area.

As background, this proposed project involves the conversion of approximately three blocks of Franklin Street of the primary and secondary overhead 4.160 kV electric system to 12.470 kV underground. Electric reliability in the area should be increased due to the increase in voltage and placement of the distribution system underground. As with past conversion projects, a contractor will install the underground conduit system and set the primary transformer pads, and City staff will install the primary and secondary cables. It should also be noted, there will also be homeowner expenses associated with this project as the homeowner will be responsible for connecting to the new electric underground lines. Depending on the customer's existing service, this cost could vary from a nominal amount up to \$1,000.

In considering this change order, it is important to note, Wesco is maintaining the same unit prices as what was included when Council approved a contract on May 5, 2015 with Wesco Distribution to supply 15kV Primary Power Cable for the East Washington Street Underground Conversion Project. Listed below is a financial summary of the change order:

Original Contract:	\$16,425.00
Change Order No. 1 (Franklin St.):	<u>\$12,110.70</u>
Total Revised Contract:	<u>\$28,535.70</u>

This resolution approves Change Order No. 1 with Wesco Distribution to supply 15kV Primary Power Cable for the East Franklin Street Conversion for \$12,110.70. The previous contract to supply 15kV Primary Power Cable for East Washington Street was \$16,425.00. The total contract price incorporating this change order is \$28,535.70. If Council approves Change Order No. 1 with Wesco Distribution in the amount of \$12,110.70, funding will be from electric service revenues.

ATTACHMENTS: Resolution, Change Order No. 1 with Wesco Distribution, Map

REPORT PREPARED BY: Electric Department

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve resolution.

6. Resolution No. 5611 entitled, "RESOLUTION ACCEPTING CHANGE ORDER NO. 1 WITH IRBY CONSTRUCTION FOR SINGLE PHASE PADMOUNT TRANSFORMERS IN CONNECTION WITH EAST WASHINGTON UNDERGROUND CONVERSION PROJECT FOR IMPROVEMENTS ON EAST FRANKLIN STREET."

Councilmember Schiebout moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Peterson, De Jong. NAYS: None. Motion carried.

SUBJECT: Resolution Approving Change Order No. 1 with Irby Construction for Single Phase Padmount Transformers in Connection with the East Washington Underground Conversion Project.

DATE: September 15, 2015

BACKGROUND: This resolution approves Change Order No. 1 with Irby Construction to supply Single Phase Padmount Transformers for the East Washington Street Underground Conversion Project in the amount of \$9,234.00. The reason for the change order is to expand the underground conversion area to include three blocks of Franklin Street east of E 3rd Street (see enclosed map) which abuts the current project area.

As background, this proposed project involves the conversion of approximately three blocks of Franklin Street of the primary and secondary overhead 4.160 kV electric system to 12.470 kV underground. Electric reliability in the area should be increased due to the increase in voltage and placement of the distribution system underground. As with past conversion projects, a contractor will install the underground conduit system and set the primary transformer pads, and City staff will install the primary and secondary cables. It should also be noted, there will also be homeowner expenses associated with this project as the homeowner will be responsible for connecting to the new electric underground lines. Depending on the customer's existing service, this cost could vary from a nominal amount up to \$1,000.

In considering this change order, it is important to note, Irby Construction is maintaining the same unit prices as what was included when Council approved a contract on May 5, 2015 with Irby Construction to supply Single Phase Padmount Transformers for the East Washington Street Underground Conversion Project.

Listed below is a financial summary of the change order:

Original Contract:	\$48,523.00
Change Order No. 1 (Franklin St.):	<u>\$9,234.00</u>
Total Revised Contract:	<u>\$57,757.00</u>

This resolution approves Change Order No. 1 with Irby Construction to supply Single Phase Padmount Transformers for the East Franklin Street Conversion for \$9,234.00. The previous contract to supply Single Phase Padmount Transformers for East Washington Street was \$48,523.00. The total contract price incorporating this change order is \$57,757.00.

If Council approves Change Order No. 1 with Irby Construction in the amount of \$9,234.00, funding will be from electric service revenues.

ATTACHMENTS: Resolution, Change Order No. 1 with Irby Construction, Map

REPORT PREPARED BY: Electric Department

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve resolution.

7. Resolution No. 5612 entitled, "RESOLUTION APPROVING COMMUNICATION/DATA LINE RIGHT-OF-WAY AGREEMENT BETWEEN THE CITY OF PELLA, IOWA AND THE PELLA COMMUNITY SCHOOL DISTRICT." Councilmember Schiebout moved to approve, seconded by Councilmember Peterson. On roll call the vote was: AYES: Schiebout, Peterson, De Jong, Vander Beek. NAYS: None. Motion carried.

SUBJECT: Resolution Approving Communication/Data Line Right-Of-Way Agreement with the Pella Community School District.

DATE: September 15, 2015

BACKGROUND: The Pella Community School District would like to construct a fiber optic communication/data line to connect the new Lincoln Elementary School to their existing information technology infrastructure. This resolution approves an agreement which would allow the Pella Community School District to construct this new fiber optic communication line in the City's public right-of-way.

In considering this agreement it is important to note, the Pella Community School District will be held to the same standards and requirements as private telecommunication companies who operate in the City's public right-of-way (ROW) Listed below is a summary of the key terms of the agreement:

- The proposed term of the agreement is for twenty years.
- The proposed communication line is limited to serving only the Pella Community School facilities.
- The proposed public right-of-way (ROW) to be utilized for the communication line is identified on Exhibit 'A' of the agreement. It is important to note, this is a preliminary route which extends from the intersection of East 8th and Independence; to the intersection of Independence and East 2nd; to the intersection of East 2nd and Columbus; to the intersection of Columbus and East 1st; to the intersection of East 1st to Lincoln Street; to the new Lincoln Elementary School.
- The Pella School District will be financially responsible for all cost associated with the installation and operation of the communication/data line. This includes any repair and restoration cost needed for the public right-of-way.
 - If additional property is needed outside of the City's public ROW to install the new data line, the Pella Community School District will be responsible for acquiring the property.
 - The Pella Community School District is required to hold the City harmless from all liability claims associated with the installation and operation of the proposed communication line.
 - The proposed agreement is a non-exclusive agreement, and the City reserves the right to enter into other non-exclusive agreements with entities desiring to utilize the public right-of-way.

The Pella Community School District would like to install the proposed fiber optic line this fall so it will be ready for operation when the new Lincoln Elementary School opens in 2016.

Finally, legal counsel has reviewed the proposed agreement.

ATTACHMENTS: Resolution, Communication/Data Line Right-of-Way Agreement

REPORT PREPARED BY: City Administrator

REVIEWED BY: City Administrator
City Clerk

RECOMMENDATION: Approve resolution.

8. Resolution No. 5613 entitled, "RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR." Councilmember Vander Beek moved to approve, seconded by Councilmember De Jong. On roll call the vote was: AYES: Vander Beek, De Jong, Schiebout, Peterson. NAYS: None. Motion carried.

SUBJECT: Resolution Ordering Specifications, Form of Contract, Notice to Bidders, Setting Date for Public Hearing, and Authorizing the Taking of Bids and Authorizing Bid Opening for the Water System Improvements Division 1: RO Water Treatment Plant

DATE: September 15, 2015

BACKGROUND: This resolution establishes November 2, 2015 as the public hearing date and authorizes staff to seek bids for the Water System Improvements Division 1: RO Water Treatment Plant Improvements. The project generally consists of furnishing all labor, materials, and equipment needed for the partial demolition of the existing building and process components, construction of a new Reverse Osmosis (RO) Water Treatment Plant (WTP) to parallel the existing Lime Softening Plant. Improvements for the new RO WTP include rehabilitation of the existing Jordan well pump at the WTP site, a building addition for the RO process, forced draft aerators, an aeration detention tank, RO membrane skids, rehabilitation of the existing gravity filters, baffling and rehabilitation of the existing buried concrete clearwell, associated chemical feed systems, sitework including regrading, pavement work, and site piping, associated electrical and mechanical equipment, and other associated work and miscellaneous improvements.

As Council is aware, these proposed improvements are a key component of the City's long-term water supply plan, which is intended to meet the community's supply and treatment needs through the year 2037. Overall, the plan includes a new 3.0 million gallon per day (MGD) reverse osmosis (RO) treatment process, an additional Jordan Well and new water main, and improvements to the existing lime softening treatment plant. The estimated cost of the plan is \$16 million, and the tentative completion date for the plan is the fall of 2017.

If Council approves this resolution, critical dates for the project are as follows.

Bid Opening – October 20, 2015

Public Hearing – November 2, 2015

Issue Notice to Proceed – November 17, 2015

Completion – July 2017

The Engineer's estimate for this project is \$9,250,000.

If approved, funding for the proposed project would be a twenty year loan from the State Revolving Fund with an approximate interest rate of 2%. If Council proceeds with the project, necessary water rate increases will be evaluated on an annual basis. However, at this time staff believes rates may need to be increased an additional 23% over the next three years to fund the projected debt service for the project. For the typical residential household, this would mean an increase of approximately \$7.00 per month once the rate increases are fully phased in.

ATTACHMENTS: Resolution

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve resolution.

I. ORDINANCES

(Statutory rule may be waived and ordinance passed without further readings.)

1. Ordinance No. 901 entitled, "AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY AMENDING THE BOUNDARIES OF THE M1 DISTRICT TO INCLUDE THE PROPERTY LEGALLY DESCRIBED IN "EXHIBIT A" AND ESTABLISHING A PUD PLANNED UNIT DEVELOPMENT AGREEMENT AND DIRECTING THE ZONING ADMINISTRATOR TO NOTE THE ORDINANCE NUMBER AND DATE OF THIS CHANGE ON THE OFFICIAL ZONING MAP". Councilmember Peterson moved to place Ordinance No. 901 on its third and final reading, seconded by Councilmember De Jong. On roll call the vote was: AYES: Peterson, De Jong, Vander Beek, Schiebout. NAYS: None. Motion carried. Councilmember Schiebout moved that Ordinance No. 901 be adopted, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Peterson, De Jong. NAYS: None. Mayor Mueller declared the motion carried and the ordinance duly passed and adopted.

SUBJECT: Rezoning Application by Russ Van Wyk to Rezone Property from M2 Heavy Industrial District to M1 Limited/Light Industrial District with Planned Unit Development Agreement

DATE: September 15, 2015 (3rd Reading)

BACKGROUND:

Russ Van Wyk is requesting to rezone a 6,600 square foot parcel located at 324 South Street from M2 Heavy Industrial to M1 Limited/Light Industrial. The proposed rezoning is to accommodate a 1,925 square foot storage building. It is important to note, the minimum lot size for M1 Limited Light Industrial is 7,000 square. Therefore, a Planned Unit Development (PUD) Agreement is being proposed since this lot is only 6,600 square feet which is below the minimum standards for M1 zoning districts. Listed below is a summary of the key components of the proposed PUD agreement:

1) The building size shall be limited to 2,000 square feet or less on one story

2) The allowable use for the property shall be limited to indoor storage only

3) Type C landscaping per 165.31 shall be provided along South Street and to the property's west side which abuts residential property.

The Comprehensive Plan, Future Land Use Map targets the area proposed to be rezoned for Low Density Single Family Residential. Therefore, proposed rezoning is not consistent with the Comprehensive Plan. However, it is important to consider, the property is currently zoned M2 Heavy Industrial, which is a less restrictive zoning use type than what is currently being proposed through the PUD agreement.

The Planning and Zoning Commission at their July 27, 2015 meeting approved the rezoning (8 to 0) with direction to amend the Comprehensive Plan subject to the PUD development agreement encompassing the three criteria for building size, use and landscaping.

ATTACHMENTS: Ordinance, PUD Agreement, Zoning Map

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve Ordinance.

2. Ordinance No. 902 entitled, "AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY AMENDING THE BOUNDARIES OF THE R3 DISTRICT TO INCLUDE THE PROPERTY LEGALLY DESCRIBED IN "EXHIBIT A" AND DIRECTING THE ZONING ADMINISTRATOR TO NOTE THE ORDINANCE NUMBER AND DATE OF THIS CHANGE ON THE OFFICIAL ZONING MAP". Councilmember Vander Beek moved to place Ordinance No. 902 on its third and final reading, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Vander Beek, Schiebout, Peterson, De Jong. NAYS: None. Motion carried. Councilmember Schiebout moved that Ordinance No. 902 be adopted, seconded by Councilmember Peterson. On roll call the vote was: AYES: Schiebout, Peterson, De Jong, Vander Beek. NAYS: None. Mayor Mueller declared the motion carried and the ordinance duly passed and adopted.

SUBJECT: Rezoning Application by Alan & Karla Morrison to Rezone Property from R1C Neo-traditional Single Family Residential District to R3 Multi Family Residential District.

DATE: September 15, 2015 (3rd Reading)

BACKGROUND:

Alan & Karla Morrison are requesting to rezone two parcels located at 507 & 509 Jefferson Street from R1C Neotraditional Single Family Residential District to R3 Multiple-Family Residential District. The combined square footage of the two parcels is approximately 23,450 and the proposed use is for the construction of a new duplex.

The Comprehensive Plan, Future Land Use Map targets the area proposed to be rezoned for Medical & Assisted Living. The proposed rezoning is not consistent with the Plan. However, in 2012, the City Council rezoned 515 Jefferson Street from R1C to R3 for construction of a duplex. In addition, the applicant is requesting the R3 designation because of adjacent R3 zoning which abuts the property. There is no immediately adjacent R2 zoning.

The Planning and Zoning Commission at their July 27, 2015 meeting approved the rezoning (8 to 0) with direction to amend the Comprehensive Plan subject to use restriction that the use be limited to single or two-family residential. This restriction is included in the proposed rezoning ordinance.

ATTACHMENTS: Ordinance, Zoning Map

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve Ordinance.

J. CLAIMS

1. Abstract of bills No. 1943. Councilmember Schiebout moved to approve, seconded by Councilmember De Jong. On roll call the vote was: AYES: Schiebout, De Jong, Vander Beek, Peterson. NAYS: None. Motion carried.

K. OTHER BUSINESS/*PUBLIC FORUM (any additional comments from the Public)

NONE

L. CLOSED SESSION

1. At 7:55 p.m., Councilmember Schiebout moved to enter into closed session pursuant to Iowa Code Chapter 21.5 1 (j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Peterson, De Jong. NAYS: None. At 8:10 p.m., Councilmember Vander Beek moved to reconvene to regular session, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Vander Beek, Schiebout, Peterson, De Jong. NAYS: None. Motion carried. No action was taken regarding this closed session.

M. ADJOURNMENT

There being no further business claiming their attention, Councilmember Vander Beek moved to adjourn, seconded by Councilmember De Jong. On roll call the vote was: AYES: Vander Beek, De Jong, Schiebout, Peterson. NAYS: None. Motion carried. Meeting adjourned at 8:13 p.m.

Policy and Planning Minutes
September 15, 2015

PRESENT: Mayor Jim Mueller, Mark De Jong, Dan L. Vander Beek, Bruce Schiebout, Larry Peterson

ABSENT: Dave Vander Horst, Harold Van Stryland

OTHERS: City Staff and Visitors

The Policy and Planning meeting began at 8:14 p.m. The first discussion was concerning the Community Center assessment. As background, on May 5, 2015, the Pella City Council appointed an Ad-Hoc Committee to address use of and future plans for the Pella Community Center. The Ad-Hoc Committee was comprised of the following individuals: Barb Finney, Doug Kooyman, Julio Chiarella, Dayrel Gates, Jane Smith, Karissa Hasting, Stephen Fyfe and Council Member Mark De Jong.

On August 10th, the group convened to review the study results and make a recommendation to the City Council. The following is the Committee's final recommendation as well as some of the critical information and input which was utilized in the development of their recommendation:

Question #1:

"Make a recommendation on the community's need for a community center and whether the existing services offered within the community center could be transitioned to other facilities within the community."

Recommendation: It is beneficial to the Community to have a Community Center.

Through consideration of current uses and consultation with user groups, the Committee recommended the City continue to operate a community center. The Committee understands that a significant portion of the facility is utilized by organizations that do not have direct ties to the City of Pella, but provide a genuine community benefit that would otherwise be lost or negatively impacted with the closing the community center. While several of the organizations indicated they could transition to new locations, they also suggested that their ability to fulfill their mission would be inhibited.

Question #2

"Make a recommendation on whether to renovate the current facility or build a new facility."

Recommendation: Proceed with renovation of existing building.

The location of the current facility plays an important role in encouraging use of the facility. While the committee understood that no specific site was under consideration for a possible new facility, the Committee identified the importance of having a centralized location within the community. While the facility currently presents accessibility problems within the facility, the central location of the facility provides a location that is easily reachable by those in the community who might struggle with transportation to non-centralized location.

The most discussed topic by the Committee was the concern regarding future use of the facility and the important role the building plays in the historic preservation within our community. The general feeling of the Committee was that the building is an important community asset that should be preserved and modernized to support its current use. The renovation of the facility may present an opportunity for the community to identify unmet needs in the community and address them through additional space planning at the current facility. The Committee also expressed significant concern regarding the challenges of identifying a potential buyer with the resources to appropriately repurpose the building and limit the City's future financial investment.

Mayor Mueller thanked the Committee for their hard work and also wanted to thank the community for filling out the surveys. It was suggested that if the City proceeds with the renovation of the Community Center, the process could be similar to the renovation of the indoor pool in which focus groups would express their vision, and then Council would need to decide how it would mesh with the budget.

All the members of the Policy and Planning committee were favorable toward the Committee's recommendations. It should be noted that any renovation over \$700,000 would need a referendum.

The last item on the agenda was a Police Department update presented by Police Chief, Robert Bokinsky. Below are highlights:

- The Police Department recently had physical fitness testing. Eighteen employees improved from last year and two remained the same.
- The Citizen Police Academy kicked off last week.
- The reserve officer recruitment process is continuing. They expect to select two candidates in the next couple of weeks. Reserve officers are subjected to the same hiring process as real officers.
- The new dispatcher desk is working out very well. A big thanks to Marcia Slycord for working with the City of Des Moines and being awarded the furniture.

The meeting adjourned at 8:45 p.m.

Respectfully Submitted,
Ronda Brown, City Clerk

May 15, 2015

Present: Arvin Van Zante, Jake De Ruiter, Lauri Amelse, Cody Kooi, Teresa Thompson & Glenn Steimling

Staff: Jeanette Vaughan, Mallery Herring & Brenda Ross

Arvin made a motion to approve the minutes from the March 20th meeting. This was seconded by Teresa.

New board member Glenn Steimling was welcomed for his first meeting.

Brook Circle Park Improvements

Habitat for Humanity of Marion County in partnership with the City of Pella, the Pella Lions Club, and the Pella Boy Scouts submitted a grant application for renovating Brook Circle Park. We received news that we were successful in winning the grant. The City is also has funds budgeted in FY 15/16 to pair with the grant. Part of the process will be taking a survey of the area residents to see what improvements they would like to see but we will be adding a slide of some sort, sidewalks, and landscaping will be addressed.

Departmental update – Aquatics

- Summer concession workers have been hired. Mallery has started scheduling for the summer. There are 27 new employees hired this year.
- The Triathlon will be held on August 8th in the morning and we will be looking for volunteers.
- The outdoor pool has been filled. We are testing pumps and features. The family slide has significant leaks that will need repair. We are contacting Michael Fisher to see if there is a temporary fix we can utilize for the summer as a full repair now would mean the feature would be closed during season.
- The outdoor facility will be opening on May 25th. Hours and admission/pass prices can be found in the Aquatic Center program guide available on the city's website.

Departmental update – Parks

- Tulip dig date is May 18th. Details are in City Newsletter and will be in this week's Chronicle.
- Summer workers have all been hired and will start at the end of May once they are done with school for the year.
- Tulip Time went very well this year. The most helpful to use was we were allowed to close the restrooms at West Market Park as Port-a-Lets were used. (The restrooms are not equipped to handle heavy traffic and would constantly clog). We received many positive comments on the tulips this year, specifically the Tulip Avenue and the variety of colors.
- We also received a grant from Alliant Energy to place a handicap accessible picnic table in Central Park.

Departmental update – Art/Rec

- Registrations have started for summer art and recreation programs. The summer program is available on the City's website.
- There is a new show in the Joan Kuyper Farver Art Gallery. Steve McCoy, an Iowa native, specializes in realistic style oil paintings. Gallery is open M-F, 7:30a-4:15p, 2nd floor of the Community Center.
- Rehearsals for Union Street Players summer musical, Fiddler on the Roof, will be the week of May 18th in the auditorium.
- The Cub Scout Pak #374 will hold their end of the year program in the auditorium on Thursday, May 21st.
- Staff installed the floor tiles in the pool room that were removed due to the asbestos.
- Our new office assistant will be starting soon. The position is shared with City Hall. Our office will have Cynthia in the afternoons from 1p-4:30p.

- This was the final week for After School Art Center.

Project Status Updates

- The final items on the punch list for the Pool Project were completed yesterday. Once verified we will close out the project and release the retainage.
- The shade structures are up at the Sports Complex and they are working on the dirt work and seeding various areas. The playground structures have been installed but are not ready for use. The opening of the complex has yet to be determined.
- The Community Center Assessment Committee appointments were discussed. More information will be shared with the Board as the process proceeds. The first meeting of the committee will take place the first part of June.

4th of July planning is underway. The board was asked if they would recommend any additional activities for this year. General discussion was that there is adequate entertainment at the annual event.

Jake De Ruiter was thanked for his service on the board as a student. He will be graduating this year.

The next meeting is scheduled for Friday, June 19, at noon in room 204, at the Community Center. Cody made a motion to adjourn, seconded by Lauri. Meeting adjourned at 12:50 pm.

Respectfully submitted:

Brenda Ross

May 15, 2015

Board of Adjustment
Meeting Minutes
August 25, 2015

1.) Call the meeting to Order

Chairperson Jim Corbett called the meeting of the Board of Adjustment to order at 6:00 p.m.

2.) Roll Call.

Members Present: Jim Corbett, Vince Nossaman, Merlan Rolffs, John Van Den Berg, Lyle Vander Meiden, Mike Vander Wert.

Members Absent: Glenn Van Wyk.

Others Present: George Wesselhoft – Planning and Zoning Director, Jerry Byers – Board Secretary, Dave Melhus – Anytime Fitness.

3.) Approval of Agenda

Mike Vande Wert made a motion to approve the agenda as submitted. Lyle Vander Meiden seconded the motion. The amended agenda was approved.

4.) Approval of Minutes

Merlan Rolffs made a motion to approve the Minutes of the May 26, 2015 meeting as submitted. John Van Den Berg seconded the motion. The minutes were approved as submitted.

5.) Special Use Permit Application by Anytime Fitness, Pella, Iowa.

Public Hearing on Special Use Permit application by AT Pella Inc. (Anytime Fitness) concerning a Personal Improvement Services use at 819 Broadway Street, Pella, Iowa 50219.

Chairman Corbett asked if there were any written comments.

Jerry Byers, Secretary to the Board, stated there were no written comments.

Dave Melhus spoke to the committee about development of Anytime Fitness and about having the 51 percent of retail in the building. He continued about expansion of the training portion of their business and how they needed more room for that part of the business.

Mr. Melhus continued by explaining how they wished to take the retail portion and put the cardio program there while using the old cardio area for more training.

The public hearing was closed.

6.) Special Use Permit Application by Anytime Fitness, Pella, Iowa.

Public Hearing on Special Use Permit application by AT Pella Inc. (Anytime Fitness) concerning a Personal Improvement Services use at 819 Broadway Street, Pella, Iowa 50219.

Lyle Vander Meiden made the motion to approve based on the minimal to no retail traffic on that part of the square to support retail traffic. Stating that it would not be out of character for that part of the block.

John Van Den Berg seconded the motion.

Upon vote, motion passed 6 to 0.

7.) Other Business

Mr. Byers let the Board know that starting in September they would have a new Board Member. Her name is Karissa Hastings. He continued by letting the Board know that they were still one member down and to forward any names for possible candidates.

8.) Adjournment

The meeting adjourned at 6:12 p.m.

Respectfully submitted,
Jerry Byers
Building Official

Community Development Committee
Special Meeting Minutes
August 26, 2015

1.) Call the Meeting to Order

The meeting of the Community Development Committee was called to order by Chairperson Patsy Cody at 5:30 p.m.

2.) Roll Call.

Members Present: Patsy Cody, Linda Groenendyk, Lori Parisee, Wayne Stienstra, Robyn Van Berkum, Dennis Vander Beek.

Members Absent: Jerry Brummel, Phil Groenendyk, Mike Kiser, Jody Lautenbach, Ginny Moore.

Others Present: Jerry Byers – CDC Secretary, Dennis Vander Horst, HP Patel, Cindy Hoffman.

3.) Design Permit – Baymont Inn & Suites – 2104 Washington Street

HP Patel, owner representative for Baymont Inn & Suites, spoke to the Committee concerning colors and design elements for the hotel located at 2104 Washington Street.

Mr. Patel handed out photos showing ideas for the colors and designs for the Baymont Inn & Suites. He indicated one photo that he liked over the other ideas.

There was discussion about the colors and where they went on the building.

Linda Groenendyk made a motion to approve as submitted.

Lori Parisee second the motion.

Upon vote, motion passed 6 to 0.

4.) Design Permit – West End Auto – 1400 Washington Street

Dennis Vander Horst, owner of West End Auto at 1400 Washington Street, spoke to the Committee about design elements for a garage to be located north of the existing house.

Discussion ensued about the location of the garage.

Mr. Vander Horst stated he currently wanted to leave the garage white but in the future would like the house and garage to match the existing business.

Mr. Vander Horst showed a photo of the garage and talked about design ideas.

He continued with ideas for the house in the future.

The Committee indicated that they would like to have Mr. Vander Horst come back when he was ready for the new design elements for all of the buildings.

Mr. Vander Horst indicated that he could put shutters on the garage now also.

There was talk about the continuity of design between all of the buildings.

Ms. Cody stated she would like to have an overall design for all the buildings and for Mr. Vander Horst to come back when he was ready for all of the elements instead of doing it piece by piece design.

There was general agreement with this idea.

Robyn Van Berkem made a motion to table the design request until all elements for the garage and house are ready. At that time, Mr. Vander Horst could bring the elements of color and shutter design to the sub-committee for approval.

Wayne Steinstra seconded the motion.

Upon vote, motion pass 6 to 0.

5.) Design Permit – RAVE Properties – 2156 Idaho Drive

Dave Hopkins, owner of Hopkins Roofing, talked to the Committee about an addition to the building in the North East corner of the property at 2156 Idaho Drive.

Mr. Hopkins indicated that they were going to match the existing building with color and design.

There were no other questions for Mr. Hopkins.

Dennis Vander Beek made a motion to approve the request as submitted.

Robyn Van Berkum seconded the motion.

Upon vote, motion passed 6 to 0.

6.) Approval of Minutes

Approval of the July 15, 2015 special meeting minutes were approved as submitted.

7.) Other Business

Mr. Byers told the Committee that there was a new member for the Committee. His name is Phil Groenendyk.

8.) Adjourn

Chairperson Cody adjourned the meeting at 5:56 p.m.

Respectfully submitted.
Jerry Byers
Building Official



THE
CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: C-3-a

SUBJECT: Renewal of Class C Beer Permit for Casey's General Store #3213

DATE: October 6, 2015

BACKGROUND: Casey's General Store #3213 at 744 Washington Street has applied for renewal of their Class C Beer Permit with Class B Wine and Sunday sales. The term for the new license is 12 months and would expire on November 14, 2016. All requirements have been completed online with the state, and approval is recommended.

ATTACHMENTS: None

REPORT PREPARED BY: City Clerk

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve renewal.



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: C-3-b

SUBJECT: Renewal of Class B Beer Permit with Sunday Sales for Happy Joe's

DATE: October 6, 2015

BACKGROUND: Happy Joe's Pizza & Ice Cream Parlor Inc., dba Happy Joe's Pizza, located at 718 Broadway, has applied for renewal of their Class B Beer Permit, including wine coolers, with Sunday Sales. The term of the new license is twelve months and would expire November 16, 2016. The application was completed with the State online, and approval is recommended.

ATTACHMENTS: Application

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve renewal.



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: C-3-c

SUBJECT: Renewal of Class C Beer Permit with Sunday Sales for Casey's General Store #2575

DATE: October 6, 2015

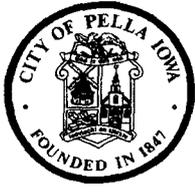
BACKGROUND: Casey's General Store #2575, located at 414 Oskaloosa Street, has applied for renewal of their Class C Beer Permit with Sunday sales. The application was completed with the state online. The term of the new license is twelve months and would expire December 7, 2016.

ATTACHMENTS: Application

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve renewal.



THE
CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: C-3-d

SUBJECT: Renewal of Class C Beer Permit with Sunday Sales for Casey's General Store #2574

DATE: October 6, 2015

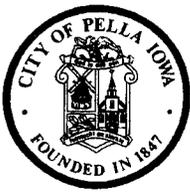
BACKGROUND: Casey's General Store #2574, located at 640 Washington Street, has applied for renewal of their Class C Beer Permit with Sunday Sales. The application was completed with the state online. The term of the new license is twelve months and would expire December 7, 2016.

ATTACHMENTS: Application

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve renewal.



THE
CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: D-1a & 1b

SUBJECT: Resolution Approving Plans, Specifications, Form of Contract, Estimate of Costs, Receiving Bids and Making Award of Construction Contract for the Hazel Street Reconstruction – Maple to Elm 2015

DATE: October 6, 2015

BACKGROUND: This resolution approves the plans, specifications, form of contract, estimate of costs, accepts bids and awards the contract for the Hazel Street Reconstruction Project. This Project includes street reconstruction of Hazel Street from Maple Street to 40' north of Elm Street. Also included in the project is the replacement of the existing 6" water main with a new 8" water main and hydrants. The project is required to be completed by May 15, 2016. In addition, the contractor will be required to delay the street reconstruction until the spring of 2016.

The engineer's estimated project cost was \$139,662.00. On September 25, 2015, a bid letting was held for this project and the City received three bids:

Blommers Construction, Inc	\$138,909.75
Pella Concrete Contractors, Inc	\$148,264.00
TK Concrete, Inc	\$162,195.00

Blommers Construction was the low bidder in the amount of \$138,909.75. The engineer for the project, Garden and Associates, has reviewed the bid proposal and is recommending awarding the contract for the project to Blommers Construction, Inc.

Financing for the street portion of the project is approximately \$99,084.75 and will be provided through Local Option Sales and Services Tax. The respective utilities will fund their portion of the project, approximately \$39,825 for water.

This resolution also gives the Public Works Director, Denny Buyert, authorization to issue the notice to proceed once the contract, bonds, insurance certificates and appropriate permits are in proper order and fully executed.

ATTACHMENTS: Resolution, Contract, Engineer's Recommendation

REPORT PREPARED BY: Public Works Department

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve resolution.

RESOLUTION NO. 5614

RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT,
ESTIMATE OF COSTS, RECEIVING BIDS AND MAKING AWARD
OF CONSTRUCTION CONTRACT FOR THE HAZEL STREET
RECONSTRUCTION – MAPLE TO ELM 2015

WHEREAS, the City deems it necessary to construct public improvements known in general as the Hazel Street Reconstruction – Maple to Elm 2015; and,

WHEREAS, on the 1st day of September, 2015 plans, specifications, form of contract, and estimate of costs were filed with the Clerk for repairs described in general as the Hazel Street Reconstruction – Maple to Elm 2015; more specifically described as:

Total street reconstruction of Hazel Street from Maple Street to 40' north of Elm Street. Also included in the project is the replacement of the existing 6" water main with a new 8" water main and hydrants.

WHEREAS, sealed bids were received on the 25th day of September for the construction of certain improvements described in general as the Hazel Street Reconstruction – Maple to Elm 2015, described in the plans and specifications, be and are hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor: Blommers Construction, Inc
1117 222nd Ave
Pella, Ia 50219
Amount of Bid: \$138,909.75

WHEREAS, funding for the street portion of the project will be from local option sales and services tax.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, IOWA:

Section 1. That the said plans, specifications, form of contract and estimate of costs are hereby adopted as the plans, specifications, form of contract and estimate of costs for said public improvements, as described in general as the Hazel Street Reconstruction – Maple to Elm 2015 and more specifically described above.

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said improvements, said contract not to be binding on the City until fully executed.

Section 3. The Public Works Director is authorized to issue the notice of award at this time and the notice to proceed once the contract, bonds, insurance certificates and appropriate permits are in proper order and fully executed.

PASSED and ADOPTED this 6th day of October, 2015.

James Mueller, Mayor

ATTEST: _____
Ronda Brown, City Clerk

BID TAB SHEET
Hazel Street Reconstruction
& Water Main Replacement
Pella, Iowa

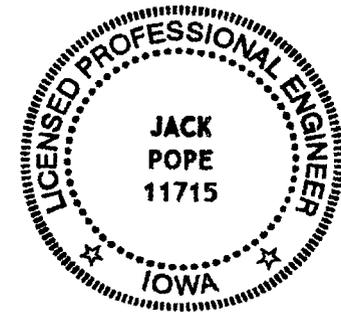
Bids received September 25, 2015
 G&A 5015042

No.	Item	Unit	Estimated Quantity	Blommers Construction Inc. 1117 222nd Avenue Pella, IA 50219		Pella Concrete Contractors Inc. 669 Highway T-14 Pella, IA 50219		TK Concrete, Inc. 1608 Fifield Road Pella, IA 50219		Engineer's Opinion of Probable Cost	
				Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
Base Bid											
1.	Mobilization	LS	1	\$10,921.00	\$10,921.00	\$7,000.00	\$7,000.00	\$9,000.00	\$9,000.00	\$8,000.00	\$8,000.00
2.	Excavation, Class 10	CY	245	\$10.50	\$2,572.50	\$20.00	\$4,900.00	\$30.00	\$7,350.00	\$13.00	\$3,185.00
3.	Subgrade Preparation	SY	1,365	\$0.75	\$1,023.75	\$1.00	\$1,365.00	\$2.00	\$2,730.00	\$1.50	\$2,047.50
4.	Granular Subbase, Class 'A' Crushed Stone	SY	1,365	\$7.00	\$9,555.00	\$7.20	\$9,828.00	\$9.00	\$12,285.00	\$7.00	\$9,555.00
5.	Compaction Testing	LS	1	\$2,000.00	\$2,000.00	\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$1,000.00	\$1,000.00
6.	Trench Compaction Testing - Water Main	LS	1	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00	\$1,000.00	\$1,000.00
7.	Water Main, Trenched, PVC, 8"	LF	475	\$25.00	\$11,875.00	\$40.00	\$19,000.00	\$40.00	\$19,000.00	\$30.00	\$14,250.00
8.	Water Service Stub, Type K Copper, 1"	EA	9	\$1,500.00	\$13,500.00	\$1,600.00	\$14,400.00	\$1,000.00	\$9,000.00	\$1,500.00	\$13,500.00
9.	Gate Valve, 8"	EA	2	\$1,600.00	\$3,200.00	\$1,400.00	\$2,800.00	\$2,000.00	\$4,000.00	\$1,350.00	\$2,700.00
10.	Tapping Valve Assembly, 8"	EA	1	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00	\$3,000.00	\$3,000.00	\$2,000.00	\$2,000.00
11.	Fire Hydrant Assembly	EA	1	\$4,500.00	\$4,500.00	\$4,200.00	\$4,200.00	\$5,000.00	\$5,000.00	\$3,500.00	\$3,500.00
12.	Removal of Existing Fire Hydrant Assembly	EA	1	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
13.	Connection to Existing Water Main	EA	3	\$750.00	\$2,250.00	\$750.00	\$2,250.00	\$1,500.00	\$4,500.00	\$1,500.00	\$4,500.00
14.	Manhole Adjustment, Minor	EA	1	\$500.00	\$500.00	\$250.00	\$250.00	\$750.00	\$750.00	\$500.00	\$500.00
15.	Pavement, PCC, 8" Thick (with 'CD' baskets)	SY	1,195	\$42.00	\$50,190.00	\$45.00	\$53,775.00	\$45.00	\$53,775.00	\$45.00	\$53,775.00
16.	PCC Pavement Samples and Testing	LS	1	\$2,000.00	\$2,000.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,250.00	\$1,000.00	\$1,000.00
17.	Removal of Sidewalk	SY	18	\$7.50	\$135.00	\$10.00	\$180.00	\$25.00	\$450.00	\$4.00	\$72.00
18.	Removal of Driveway	SY	131	\$7.50	\$982.50	\$6.00	\$786.00	\$15.00	\$1,965.00	\$5.00	\$655.00
19.	Sidewalk, PCC, 4" Thick	SY	10	\$38.00	\$380.00	\$50.00	\$500.00	\$75.00	\$750.00	\$40.00	\$400.00
20.	Sidewalk, PCC, 6" Thick	SY	6	\$50.00	\$300.00	\$55.00	\$330.00	\$100.00	\$600.00	\$45.00	\$270.00
21.	Detectable Warning	SF	16	\$35.00	\$560.00	\$30.00	\$480.00	\$37.50	\$600.00	\$30.00	\$480.00
22.	Driveway, Paved, PCC, 6" Thick	SY	116	\$40.00	\$4,640.00	\$45.00	\$5,220.00	\$40.00	\$4,640.00	\$45.00	\$5,220.00
23.	Pavement Removal	SY	1,150	\$5.50	\$6,325.00	\$5.00	\$5,750.00	\$7.00	\$8,050.00	\$6.00	\$6,900.00
24.	Conventional Seeding, Fertilizing, and Mulching	AC	0.15	\$10,000.00	\$1,500.00	\$10,000.00	\$1,500.00	\$25,000.00	\$3,750.00	\$4,000.00	\$600.00
25.	Granular Surfacing for Temporary Access	TON	50	\$20.00	\$1,000.00	\$50.00	\$2,500.00	\$25.00	\$1,250.00	\$30.00	\$1,500.00
26.	Traffic Control	LS	1	\$4,500.00	\$4,500.00	\$3,500.00	\$3,500.00	\$4,000.00	\$4,000.00	\$2,500.00	\$2,500.00
TOTAL BASE BID					\$138,909.75		\$148,264.00		\$162,195.00		\$139,609.50

I hereby state that the aforementioned bid tabulation is a fair representation of those bids received September 25, 2015 for Hazel Street Reconstruction & Water Main Replacement - Pella, Iowa - 2015.


 Jack Pope, P.E.

September 28, 2015
 License No. 11715 (Renewal Date: 12/31/15)



CONTRACT

CONTRACT NO. _____
DATE _____

THIS CONTRACT, made and entered into at Pella, Iowa this ____ day of _____, 2015, by and between the _____ City of Pella, Iowa, hereinafter called the "Jurisdiction", and _____, hereinafter called the "Contractor".

WITNESSETH:

The Contractor hereby agrees to complete the work comprising the below referenced improvement as specified in the contract documents, which are officially on file with the "Jurisdiction" in the office of City Clerk, City of Pella, Iowa. This contract includes all contract documents. The work under this contract shall be constructed in accordance with the current Urban Standard Specifications for Public Improvements, dated October 21, 2014 and as further modified by the supplemental specifications and special provisions included in said contract documents, and the Contract Attachment which is attached hereto. The Contractor further agrees to complete the work in strict accordance with said contract documents, and guarantee the work as required by law, for the time required in said contract documents, after its acceptance by the "Jurisdiction".

This contract is awarded and executed for completion of the work specified in the contract documents for the bid prices shown on the Contract Attachment: Bid Items, Quantities and Prices which were proposed by the Contractor in its proposal submitted in accordance with the Notice of Letting and Notice of Public Hearing for the following described improvements:

***HAZEL STREET RECONSTRUCTION
& WATER MAIN REPLACEMENT
PELLA, IOWA
2015***

The Contractor agrees to perform said work for and in consideration of the "Jurisdiction's" payment of the bid amount of _____ dollars (\$_____) which amount shall constitute the required amount of the performance, maintenance, and payment bond. The Contractor hereby agrees to commence work under this contract on or before a date to be specified in a written Notice to Proceed by the "Jurisdiction". Work shall be fully complete and ready for final payment within ____ consecutive working days. Liquidated damages in the amount of Six Hundred Dollars (\$600.00) per consecutive working day will be assessed for each day that the work shall remain uncompleted after the end of the contract period.

IN WITNESS WHEREOF, the Parties hereto have executed this instrument, in triplicate on the date first shown written.

JURISDICTION

CONTRACTOR

By _____

Contractor

(Seal)
ATTEST:

By _____
Signature

Title

Street Address

City, State, Zip Code

Telephone

CONTRACTOR PUBLIC REGISTRATION INFORMATION to Be Provided By:

1. All Contractors: The Contractor shall enter its Public Registration Number _____ issued by the Iowa Commissioner of Labor pursuant to Section 91C.5 of the Iowa Code.
2. Out-of-State Contractors:
 - A. Pursuant to Section 91C.7 of the Iowa Code, an out-of-state contractor, before commencing a contract in excess of five thousand dollars in value in Iowa, shall file a bond with the Division of Labor Services of the Department of Workforce Development. The contractor should contact 515-242-5871 for further information. Prior to contract execution, the City Engineer may forward a copy of this contract to the Iowa Department of Workforce Development as notification of pending construction work. It is the contractor's responsibility to comply with said Section 91C.7 before commencing this work.
 - B. Prior to entering into contract, the designated low bidder, if it be a corporation organized under the laws of a state other than Iowa, shall file with the Jurisdictional Engineer a certificate from the Secretary of the State of Iowa showing that it has complied with all provisions of Chapter 490 of the Code of Iowa, or as amended, governing foreign corporations. For further information contact the Iowa Secretary of State Office at 515-281-5204.

NOTE: All signatures on this contract must be original signatures in ink; copies or facsimile of any signature will not be accepted.

CORPORATE ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this ____ day of _____, 20 ____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ and _____, to me known, who, being by me duly sworn, did say that they are the _____, and _____, respectively, of the corporation executing the foregoing instrument; that (no seal has been procured by) (the seal affixed thereto is the seal of) the corporation; that said instrument was signed (and sealed) on behalf of the corporation by authority of this Board of Directors; that _____ and _____ acknowledged the execution of the instrument to be the voluntary act and deed of the corporation, by it and by them voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20 ____

PARTNERSHIP ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this ____ day of _____, 20 ____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ to me personally known, who being by me duly sworn, did say that the person is one of the partners of _____, a partnership, and that the instrument was signed on behalf of the partnership by authority of the partners and the partner acknowledged the execution of the instrument to be the voluntary act and deed of the partnership by it and by the partner voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20 ____

INDIVIDUAL ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this ____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ and _____, to me known to be the identical person(s) named in and who executed the foregoing instrument, and acknowledged that (he) (she) (they) executed the instrument as (his) (her) (their) voluntary act and deed.

Notary Public in and for the State of _____
My commission expires _____, 20__

LIMITED LIABILITY COMPANY ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this ____ day of _____, 20____, before me a Notary Public in and for said county, personally appeared _____, to me personally known, who being by me duly sworn did say that person is _____ of said _____, that (the seal affixed to said instrument is the seal of said OR no seal has been procured by the said) _____, and that said instrument was signed and sealed on behalf of the said _____, by authority of its managers and the said _____ acknowledged the execution of said instrument to be the voluntary act and deed of said _____, by it voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20__



THE
CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: H-1

SUBJECT: 28E Agreement with the Iowa Alcoholic Beverages Division for Tobacco, Alternative Nicotine and Vapor Product Enforcement.

DATE: October 6, 2015

BACKGROUND:

This resolution approves a 28E agreement with the Iowa Alcoholic Beverages Division and the Pella Police Department for the purpose of tobacco, alternative nicotine, and vapor product compliance in the City of Pella. Under the terms of the agreement, the Pella Police Department is required to conduct covert compliance checks at each tobacco, alternative nicotine and vapor product retailer. The Pella Police Department has participated in the program for eleven years and receives \$50 per business compliance check. The term of the agreement would be from October 6, 2015 through June 30, 2016.

ATTACHMENTS: Resolution, 28E Agreement

REPORT PREPARED BY: Robert A. Bokinsky, Chief of Police

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Approve resolution.

RESOLUTION NO. 5615

A RESOLUTION ENTERING INTO A 28E AGREEMENT WITH
THE ALCOHOLIC BEVERAGES DIVISION
FOR THE PURPOSE OF TOBACCO, ALTERNATIVE NICOTINE AND VAPOR
PRODUCT COMPLIANCE IN THE CITY OF PELLA.

WHEREAS, the Alcoholic Beverages Division and the Pella Police Department desire to enter into a contract setting forth the services to be provided by the agreement; and

WHEREAS, if the contract is approved, the Pella Police Department will participate actively with the Alcoholic Beverages Division to conduct tobacco, alternative nicotine and vapor product compliance checks with all tobacco, alternative nicotine and vapor product retailers in Pella; and

WHEREAS, if the Pella Police Department performs the services set forth in the agreement, the Alcoholic Beverages Division will pay the police department \$50.00 per business compliance check; and

WHEREAS; the term of the contract is from October 6, 2015 to June 30, 2016.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PELLA, IOWA, to enter into a contract with the Alcoholic Beverages Division for the purpose of tobacco, alternative nicotine and vapor product compliance checks in the City of Pella.

PASSED and ADOPTED this 6th day of October, 2015.

James Mueller, Mayor

ATTEST:

Ronda Brown, City Clerk

**28E AGREEMENT FOR
TOBACCO, ALTERNATIVE NICOTINE AND
VAPOR PRODUCT ENFORCEMENT**

SCHEDULE 2

THIS AGREEMENT is made and entered into on this ____ day of _____, 2015 by and between the Iowa Alcoholic Beverages Division ("ABD"), and the Pella Police Department (The "Department"). The parties agree as follows:

SECTION 1. IDENTITY OF THE PARTIES.

1.1 Iowa ABD. The ABD is authorized pursuant to Iowa Code Chapter 142A and a Memorandum of Understanding with the Iowa Department of Public Health to provide enforcement for Iowa's tobacco, alternative nicotine and vapor product laws. The ABD's address is: 1918 SE Hulsizer Road, Ankeny, Iowa 50021.

1.2 Department. The Department operates a duly recognized Iowa law enforcement agency. The Department's address is:

Pella Police Department
614 Main Street, Pella, Iowa 50219

SECTION 2. PURPOSE. The parties have entered into this Agreement for the purpose of providing and funding tobacco, alternative nicotine and vapor product enforcement activities in compliance with Iowa Code § 453A.2.

SECTION 3. TERM. The term of the Agreement shall be from the aforementioned date through June 30, 2016, unless earlier terminated in accordance with the terms of the Agreement.

SECTION 4. FILING. Pursuant to Iowa Code § 28E.8, the ABD shall electronically file the Agreement with the Iowa Secretary of State, after the parties have executed the agreement.

SECTION 5. RESPONSIBILITIES OF THE PARTIES.

5.1 Responsibilities of the Department.

5.1.1 Local Tobacco, Alternative Nicotine and Vapor Product Enforcement. The Department shall provide tobacco, alternative nicotine and vapor product enforcement of Iowa Code Chapter 453A.

5.1.2 Compliance Checks. "Compliance checks" mean activity to enforce Iowa Code § 453A.2 within the jurisdiction of the Department. Compliance checks also may include enforcement of § 453A.2 within additional jurisdictions upon agreement of the Parties. ABD shall make available to the Department the location of each

tobacco, alternative nicotine and vapor product permit holder subject to a compliance check by the Department at <https://tobacco.iowaabd.com/>.

The Department shall perform one (1) compliance check of each tobacco, alternative nicotine and vapor product permit holder within the jurisdiction of the Department during the term of the Agreement. Please note that alternative nicotine and vapor products are age-restricted pursuant to Iowa Code § 453A.2, and are therefore included in the I-PLEDGE program. Attempts to purchase alternative nicotine and vapor products may be conducted at any retailer that sells these products.

The Department shall not begin to conduct any retailer compliance checks until October 1, 2015.

The compliance check shall be completed and submitted for reimbursement to ABD by **January 15, 2016**. The Department should try to complete a compliance check of all seasonal businesses such as golf courses, marinas and bait shops before the businesses close for the 2015 business year, but not before October 1, 2015.

The Department shall conduct a second compliance check on any retailer that is found to be non-compliant during the first inspection. The second compliance check on the non-compliant retailer shall be completed and entered no later than April 15, 2016.

Clerks that fail compliance checks shall be ticketed criminally.

The Department shall, within seven (7) business days, notify the retail owner or manager of any violation. Within seventy-two (72) hours of the Department issuing a citation for a violation of Iowa Code § 453A.2(1) to a permit-holder or employee of a permit-holder, the Department must notify the local permit-issuing authority that issued the tobacco, alternative nicotine and vapor product permit to the retailer where the offense was committed.

If the Department fails to complete and submit reimbursement for compliance checks to ABD by **January 15, 2016**, ABD will consult with the Department to establish a plan for completing the remaining compliance checks. In the event that the Department fails to execute the agreed upon plan, the Department agrees that ABD may authorize the Iowa State Patrol or other law enforcement agency to conduct any remaining compliance checks.

- 5.1.3 Youth Volunteers.** Utilization of youth volunteers is strongly encouraged where feasible. The Department may compensate the youth involved in the compliance checks in a manner consistent with Section 6. Keep in mind that the federal government (SYNAR) ***will not allow minors under the age of sixteen (16)*** to be used to conduct compliance checks. Please ensure that the officers assigned to conduct the compliance checks do not work with a youth younger than age 16.

5.1.4 Routine Enforcement. In addition to conducting compliance checks, the Department agrees to regularly enforce youth tobacco, alternative nicotine and vapor product laws by ticketing youth offenders.

5.1.5 Civil Proceedings. The Department shall cooperate with city, county and state prosecutors if civil permit proceedings are initiated against a tobacco, alternative nicotine and vapor product permit holder. The Department shall also cooperate in proceedings against cited clerks and minors. Cooperation shall include, but not be limited to, sharing investigative reports and copies of issued citations, as well as providing witness statements and testimony.

5.1.6 Compliance Reports. The Department shall provide monthly reports to the ABD in the manner prescribed by the ABD.

5.1.7 Miscellaneous. The Department shall be responsible for the day-to-day administration of its tobacco, alternative nicotine and vapor product enforcement activities. The Department shall provide all office space, equipment and personnel necessary to conduct tobacco, alternative nicotine and vapor product enforcement activities under the Agreement. The Department is solely responsible for the selection, hiring, disciplining, firing and compensation of its officers.

5.2 Responsibilities of the ABD.

5.2.1 Enforcement Guidance. The ABD shall provide guidance on tobacco, alternative nicotine and vapor product enforcement to the Department, if needed, and cooperate with the Department in the performance of the Agreement.

5.2.4 Payment. The ABD shall pay the Department in the manner described in Section 6.

5.2.5 Cooperation. If ABD believes that any officer of the Department fails to perform duties in a manner that is consistent with the Agreement, the ABD shall notify the Department. The Department shall then take such action as necessary to investigate and, if appropriate, discipline or reassign the officer away from tobacco, alternative nicotine and vapor product enforcement activities. The ABD shall have no authority to discipline or reassign an officer, except that the ABD shall have the authority to stipulate that a particular officer not be assigned to provide services under the Agreement.

5.2.6 Insurance, Benefits and Compensation. The ABD shall not provide for, nor pay, any employment costs of the Department's officers including, but not limited to, worker's compensation, unemployment insurance, health insurance, life insurance and any other benefits or compensation, nor make any payroll payments with respect to the Department's officers. The ABD shall have no liability whatsoever for all such employment costs or other expenses relating to, or for the benefit of, the Department's officers.

SECTION 6. PAYMENT TO DEPARTMENT.

- 6.1 Method of Payment.** In consideration for providing the services required by the Agreement, the Department shall be paid on a flat fee basis of fifty dollars (\$50) per reported compliance check. The flat fee payment for each compliance check constitutes the full and exclusive remuneration for the compliance checks. For example, compensation of youth participants is the sole responsibility of the Department and is to be paid from the flat fee payment.
- 6.2 Eligible Claims.** Compliance checks that are conducted on or after **October 1, 2015** are eligible for payment provided that the results are reported in accordance with Section 5. Any compliance checks that were funded by a non-departmental entity are not eligible for payment.
- 6.3 Allocations.** The costs of the services referred to in Section 6.1 shall be allocated as follows:
- 6.3.1 Sole Activity.** Money paid to the Department, pursuant to the Agreement, shall be used to fund overtime of full- or part-time peace officer positions solely for tobacco, alternative nicotine and vapor product enforcement activities described in the Agreement. Money also shall be used for compensation, if any, of youth participants. In addition, the Department may use money paid pursuant to the Agreement for reasonable Department expenditures, including, but not limited to, officer training and equipment, provided that such expenditures do not impair the Department's ability to perform tobacco, alternative nicotine and vapor product enforcement activities.
- 6.3.2 Payment in Arrears.** The ABD may pay all approved invoices in arrears and in conformance with Iowa Code § 8A.514. The ABD, consistent with Iowa Code § 8A.514, may pay in less than the specified time period. Payment by the ABD in fewer than sixty (60) days, however, does not constitute an implied waiver of that Code section.

SECTION 7. ADMINISTRATION OF AGREEMENT. The ABD and the Department shall jointly administer the Agreement.

SECTION 8. NO SEPARATE ADMINISTRATIVE ENTITY. No new or separate legal or administrative entity is created by the Agreement.

SECTION 9. NO PROPERTY ACQUIRED. The ABD and the Department, in connection with the performance of the Agreement, shall acquire no real or personal property.

SECTION 10. TERMINATION.

10.1 Termination For Convenience. Following thirty (30) days written notice, either party may terminate the Agreement, in whole or in part, for convenience without the payment of any penalty or incurring any further obligation to the non-terminating party. Following termination for convenience, the non-terminating party shall be entitled to compensation, upon submission of invoices and proper proof of claim, for services provided under the Agreement to the terminating party up to and including the date of termination.

10.2 Termination for Cause. The occurrence of any one or more of the following events shall constitute cause for any party to declare another party in default of its obligations under the Agreement:

10.2.1 Failure to observe and perform any covenant, condition or obligation created by the Agreement;

10.2.2 Failure to make substantial and timely progress toward performance of the Agreement;

10.2.3 Failure of the party's work product and services to conform with any specifications noted herein;

10.2.4 Infringement of any patent, trademark, copyright, trade dress or any other intellectual property right.

10.3 Notice of Default. If there occurs a default event under Section 10.2, the non-defaulting party shall provide written notice to the defaulting party requesting that the breach or noncompliance be immediately remedied. In the event that the breach or noncompliance continues to be evidenced ten days beyond the date specified in the written notice, the non-defaulting party may either:

10.3.1 Immediately terminate the Agreement without additional written notice; or,

10.3.2 Enforce the terms and conditions of the Agreement and seek any available legal or equitable remedies.

In either event, the non-defaulting party may seek damages as a result of the breach or failure to comply with the terms of the Agreement.

SECTION 11. INDEMNIFICATION.

11.1 By ABD. Consistent with Article VII, Section 1 of the Iowa Constitution and Iowa Code Chapter 669, ABD agrees to defend and indemnify the Department and hold it harmless against any and all liabilities, damages, settlements, judgments, costs and expenses, including reasonable attorney's fees of counsel required to defend the Department,

related to or arising out of ABD's negligent or wrongful acts or omissions in the performance of the Agreement.

- 11.2 **By the Department.** Consistent with Article VII, Section 1 of the Iowa Constitution and Iowa Code Chapter 670, the Department agrees to defend and indemnify and hold the State of Iowa and ABD harmless from any and all liabilities, damages, settlements, judgments, costs and expenses, including reasonable governmental attorney's fees and the costs and expenses of attorney fees of other counsel required to defend the ABD, related to or arising from any negligent or wrongful acts or omissions of the Department in the performance of this Agreement.

SECTION 12. CONTACT PERSON.

- 12.1 **Contact Person.** At the time of execution of the Agreement, each party shall designate, in writing, a Contact Person to serve until the expiration of the Agreement or the designation of a substitute Contact Person. During the term of the Agreement, each Contact Person shall be available to meet, as otherwise mutually agreed, to plan the services being provided under the Agreement.

SECTION 13. CONTRACT ADMINISTRATION.

- 13.1 **Amendments.** The Agreement may be amended in writing from time to time by mutual consent of the parties. All amendments to the Agreement must be fully executed by the parties.
- 13.2 **Third Party Beneficiaries.** There are no third party beneficiaries to the Agreement. The Agreement is intended only to benefit ABD and the Department.
- 13.3 **Choice of Law and Forum.** The terms and provisions of the Agreement shall be construed in accordance with the laws of the State of Iowa. Any and all litigation or actions commenced in connection with the Agreement shall be brought in Des Moines, Iowa, in Polk County District Court for the State of Iowa. This provision shall not be construed as waiving any immunity to suit or liability that may be available to the State of Iowa, ABD or the Department.
- 13.4 **Assignment and Delegation.** The Agreement may not be assigned, transferred or conveyed in whole or in part without the prior written consent of the other party.
- 13.5 **Integration.** The Agreement represents the entire Agreement between the parties and neither party is relying on any representation that may have been made which is not included in the Agreement.
- 13.6 **Headings or Captions.** The paragraph headings or captions are for identification purposes only and do not limit nor construe the contents of the paragraphs.

- 13.7 Not a Joint Venture.** Nothing in the Agreement shall be construed as creating or constituting the relationship of a partnership, joint venture, association of any kind or agent and principal relationship between the parties. Each party shall be deemed an independent contractor acting toward the expected mutual benefits. No party, unless otherwise specifically provided for herein, has the authority to enter into any contract or create an obligation or liability on behalf of, in the name of, or binding upon the other party to the Agreement.
- 13.8 Supersedes Former Agreements.** The Agreement supersedes all prior Agreements between ABD and the Department for the services provided in connection with the Agreement.
- 13.9 Waiver.** Except as specifically provided for in a waiver signed by duly authorized representatives of ABD and the Department, failure by any party at any time to require performance by the other party or to claim a breach of any provision of the Agreement shall not be construed as affecting any subsequent breach or the right to require performance with respect thereto or to claim a breach with respect thereto.
- 13.10 Notices.** Notices under the Agreement shall be in writing and delivered to the representative of the party to receive notice (identified below) at the address of the party to receive notice as it appears below or as otherwise provided for by proper notice here under. This person shall be the Contact Person. The effective date for any notice under the Agreement shall be the date of delivery of such notice (not the date of mailing) which may be effected by certified U.S. Mail return receipt requested with postage prepaid thereon or by recognized overnight delivery service, such as Federal Express or UPS. Failure to accept "receipt" shall constitute delivery.

If to ABD:

Jessica Ekman
Tobacco Program Coordinator
Iowa Alcoholic Beverages Division
1918 SE Hulsizer Road
Ankeny, Iowa 50021
515-281-7434
Email: ekman@IowaABD.com

If to Department:

Chief Robert Bokinsky
Pella Police Department
614 Main Street
Pella, Iowa 50219
Email: rbokinsky@cityofpella.com

- 13.11 Cumulative Rights.** The various rights, powers, options, elections and remedies of any party provided in the Agreement, shall be construed as cumulative and not one of them is exclusive of the others or exclusive of any rights, remedies or priorities allowed

any party by law, and shall in no way affect or impair the right of any party to pursue any other equitable or legal remedy to which any party may be entitled as long as any default remains in any way un-remedied, unsatisfied or un-discharged.

- 13.12 Severability.** If any provision of the Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of the Agreement.
- 13.13 Time is of the Essence.** Time is of the essence with respect to the performance of the terms of the Agreement.
- 13.14 Authorization.** Each party to the Agreement represents and warrants to the other that:
- 13.14.1** It has the right, power and authority to enter into and perform its obligations under the Agreement.
- 13.14.2** It has taken all requisite action (corporate, statutory or otherwise) to approve execution, delivery and performance of the Agreement, and the Agreement constitutes a legal, valid and binding obligation upon itself in accordance with its terms.
- 13.15 Successors in Interest.** All the terms, provisions and conditions of the Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors, assigns and legal representatives.
- 13.16 Record Retention and Access.** The Department shall maintain books, records and documents which sufficiently and properly document and calculate all charges billed to ABD throughout the term of the Agreement for a period of at least three (3) years following the date of final payment or completion of any required audit, whichever is later. The Department shall permit the Auditor of the State of Iowa or any authorized representative of the State and where federal funds are involved, the Comptroller General of the United States or any other authorized representative of the United States government, to access and examine, audit, excerpt and transcribe any directly pertinent books, documents, papers, electronic or optically stored and created records or other records of the Department relating to orders, invoices, or payments or any other documentation or materials pertaining to the Agreement. The Department shall not impose a charge for audit or examination of the books and records.
- 13.17 Additional Provisions.** The parties agree that any Addendum, Rider or Exhibit, attached hereto by the parties, shall be deemed incorporated herein by reference.
- 13.18 Further Assurances and Corrective Instruments.** The parties agree that they shall, from time to time, execute, acknowledge and deliver, or cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for carrying out the expressed intention of the Agreement.

SECTION 14. EXECUTION.

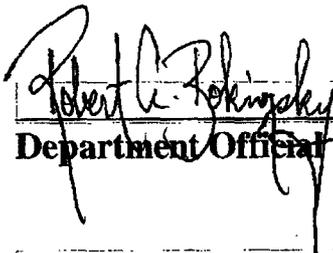
IN WITNESS WHEREOF, in consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the parties have entered into the Agreement and have caused their duly authorized representatives to execute the Agreement.

By Alcoholic Beverages Division

Stephen Larson, Administrator

Date

By Law Enforcement Agency

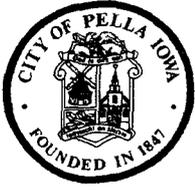


Department Official

Date

Department Witness

Date



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: H-2

SUBJECT: Resolution Declaring an Official Intent to Issue Debt to Reimburse the City for Certain Original Expenditures Paid in Connection with Improvements to the West Electric Substation and North Side Distribution Improvements

DATE: October 6, 2015

BACKGROUND:

As Council is aware, the City is in the process of constructing improvements to the Pella West Substation located at 1875 Washington Street. The overall project is roughly \$5.3 million and includes transmission, generation, and distribution improvements. This resolution would allow the City of Pella to utilize debt proceeds to reimburse any cash advances made for the proposed improvements. Listed below is a brief summary of each of the planned improvements:

Transmission Improvements

The Pella West Electrical Substation is configured on a single line breaker scheme, which means all of the electrical connections are tied to a single electric bus bar. Currently, there are six connections to the west substation, which includes one distribution transformer, one diesel plant transformer, one 69 kV capacitor bank, and three 69 kV transmission line connections. It is important to note, transmission planning standards recommend a ring bus configuration for 69 kV substations with five or more connections (see enclosed ring bus diagram). In essence, a ring bus configuration involves the establishment of one circuit breaker for each connection to the 69 kV substation. The advantage of this configuration is that faults to the electrical bus bar can be isolated without removing the entire substation from service. In comparison, our current single line breaker would require the substation to be placed out of service if a fault occurred at the station's electrical bus bar. The concern with the current single line breaker scheme is that any outage to the west substation during peak summer months could have a significant impact on the Electric Utility's ability to serve customer loads within our community. Furthermore, the Red Rock Hydroelectric Plant is scheduled to be connected to the Pella West Substation in the slot currently occupied by the 69 kV capacitor bank. Due to the number of existing connections to the Pella West Substation and the proposed connection of the Red Rock Hydroelectric Plant, staff has been evaluating over the last several months incorporating a ring bus design at this substation.

The proposed ring bus to the Pella West Substation is intended to increase electrical reliability for the City's transmission and distribution systems. Overall, the estimated cost of the ring bus is approximately \$2.3 million, which includes engineering services. It is important to note, staff believes this proposed investment of \$2.3 million is eligible for financial reimbursement through transmission rates paid by all utilities in the local pricing zone. In addition, the rate of return for this investment is 12.7% and is payable over the effective life of the improvement, which is estimated to be between 25 to 35 years.

Generation Improvements

This component of the project is approximately \$1.3 million and represents the cost to connect the Red Rock Hydro-Electric Generating Plant to the City's West Substation. Improvements include the necessary steel structures, circuit breaker, and moving the existing capacitor bank to the Clark Street Substation. It is important to note, the cost for these items will be reimbursed by Missouri River Energy Services.

Distribution Improvements

The Pella West Electrical Substation is currently configured with a single substation power transformer to feed City customers in a wide area of the electric service territory. The territory covered by the West Substation includes all customers west of Main Street and north of Liberty Street. The electrical load in this area includes the Wal-Mart commercial area, Westpoort commercial area, a significant number of residential customers, and the City's collector well system.

All of these customers are served off a single transformer and 15kV bus with one main breaker and five feeder breakers. With the reconfiguration of the 69kV ring bus, there will be an opportunity to greatly increase redundancy and reliability for the City's electric distribution system. The existing 20 MVA base generation step-up transformer will be reconfigured to a distribution load-serving transformer. An additional main breaker, 15kV bus, and four additional feeder breakers and a bus tie breaker will be added to the existing switchgear building to accommodate new underground distribution feeder lines serving the north side of town and west as identified in the 2015 Northside Distribution Study performed by DGR.

The two reconfigured load-serving transformers will be separated onto separate sections of the 69kV ring bus, with the City's 69kV transmission line to the Southeast Switching Station directly between them. In the event of a fault or failure on one transformer, it will be isolated from the other while losing only half of the distribution load. If the transformer is permanently out of service for repair or replacement, all of the load can be switched to the other using the bus tie breaker. The overall estimated cost of these improvements is \$1.7 million.

Recommendation

Later this fiscal year, staff will be proposing to the City Council to utilize debt financing to fund the transmission and distribution components of this project (approximately \$4.0 million). Due to the fact that the City could be making major equipment purchases prior to any debt issuance, staff recommends approval of this resolution as this would provide the City with the option of using debt proceeds to reimburse cash advances for the West Substation improvements.

ATTACHMENTS: Resolution; Ring Bus Diagrams

REPORT PREPARED BY: City Hall

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve resolution.

Council Member _____ introduced the following Resolution entitled "RESOLUTION DECLARING AN OFFICIAL INTENT UNDER TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO REIMBURSE THE CITY FOR CERTAIN ORIGINAL EXPENDITURES PAID IN CONNECTION WITH SPECIFIED PROJECTS" and moved that it be adopted. Council Member _____ seconded the motion to adopt, and the roll being called thereon, the vote was as follows:

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the Resolution duly adopted as follows:

Resolution No. 5616

RESOLUTION DECLARING AN OFFICIAL INTENT UNDER
TREASURY REGULATION 1.150-2 TO ISSUE DEBT TO
REIMBURSE THE CITY FOR CERTAIN ORIGINAL
EXPENDITURES PAID IN CONNECTION WITH SPECIFIED
PROJECTS

WHEREAS, the City anticipates making cash expenditures for one or more capital improvement projects generally described below (each of which shall hereinafter be referred to as a "Project"); and

WHEREAS, the City reasonably expects to issue debt to reimburse the costs of a Project; and

WHEREAS, the Council believes it is consistent with the City's budgetary and financial circumstances to issue this declaration of official intent.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, STATE OF IOWA:

Section 1. That this Resolution be and does hereby serve as a declaration of official intent under Treasury Regulation 1.150-2.

Section 2. That it is reasonably expected that capital expenditures will be made in respect of the following Project(s), from time to time and in such amounts as this Council determines to be necessary or desirable under the circumstances then and there existing.

Section 3. That the City reasonably expects to reimburse all or a portion of the following expenditures with the proceeds of bonds, notes or other indebtedness to be issued or incurred by the City in the future.

Section 4. That the total estimated costs of the Project(s), the maximum principal amount of the bonds, notes or other indebtedness to be issued for the foregoing Project(s) and the estimated dates of completion of the Project(s) are reasonably expected to be as follows:

<u>Project</u>	<u>Fund from which Original expenditures are to be Advanced</u>	<u>Total Estimated Cost</u>	<u>Amount of Borrowing Anticipated</u>	<u>Estimated Date of Completion</u>
West Substation Improvements	Electric Utility Enterprise Fund	\$2,300,000	\$2,300,000	April 30, 2017
North Side Distribution Improvements	Electric Utility Enterprise Fund	\$1,700,000	\$1,700,000	April 30, 2017

Section 5. That the City reasonably expects to reimburse the above-mentioned Project costs not later than the later of eighteen months after the capital expenditures are paid or eighteen months after the property is placed in service.

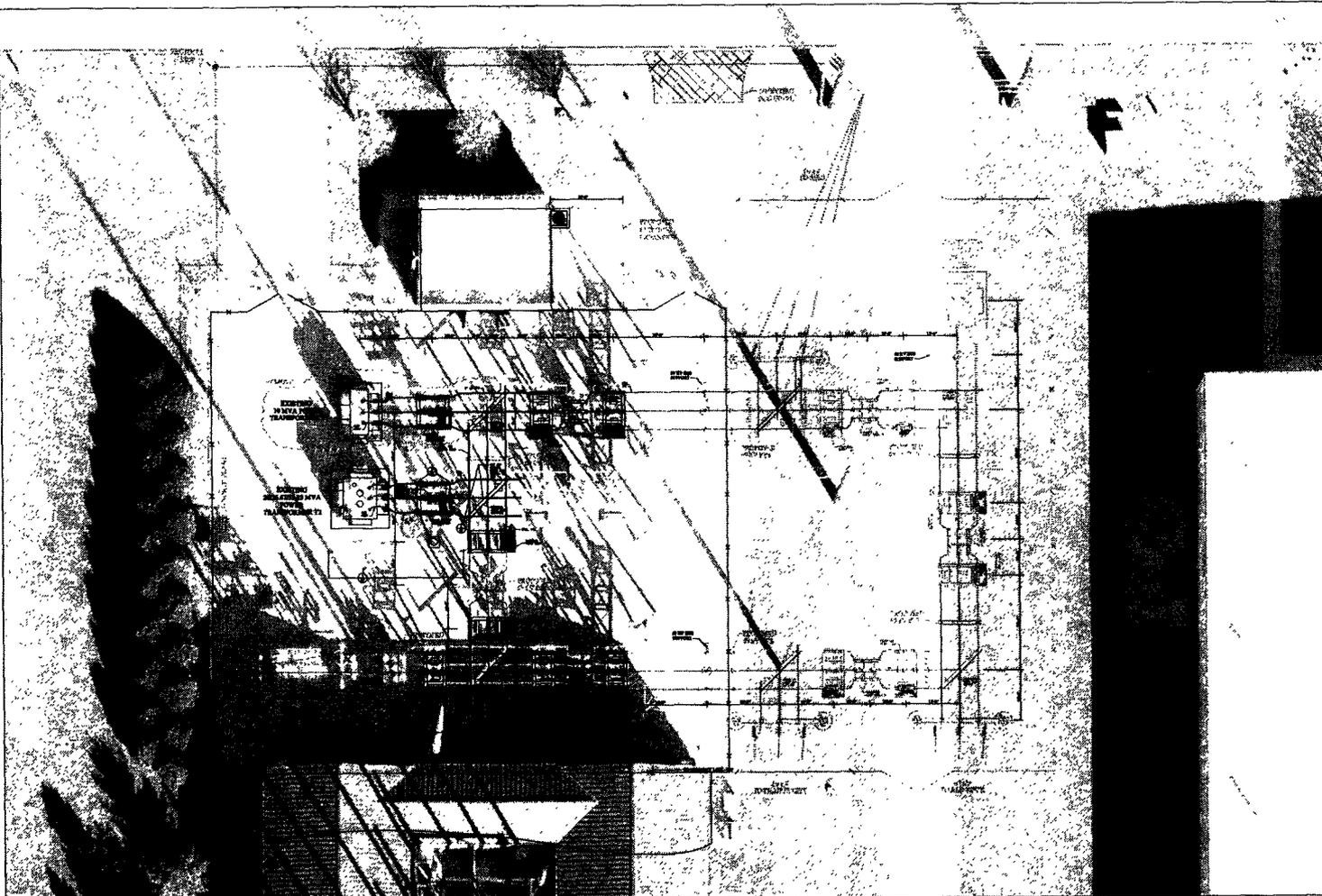
Section 6. That this Resolution be maintained by the City Clerk in an Official Intent File maintained in the office of the Clerk and available at all times for public inspection, subject to such revisions as may be necessary.

PASSED AND APPROVED this 6th day of October, 2015.

Mayor

ATTEST:

City Clerk



LEGEND

- 69 kV Substation construction
- 69 kV Transmission construction
- 69 kV Sub construction Red Rock Terminal
- 69 kV Sub construction for Distribution Improvements



PRELIMINARY
NOT FOR CONSTRUCTION

PLAN AND SUBSCRIPTION 2A.DWG

REV.	DATE	DESCRIPTION

ICER DeWitt Grant Rockert & Assoc. Co
 Consulting Engineers
 Rock Rapids, Iowa

Date: 9/12
 Designed By: T.A.B.
 Project Manager: D.H.
 Project Number: 21 043

CITY OF PELLA
 PELLA, IOWA

BUS PLAN
 WEST SUBSTATION

DWG NO.
 OPTION 2A



THE
CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: H-3

SUBJECT: Resolution Accepting Vacant Land in Brookview Acres

DATE: October 6, 2015

BACKGROUND:

This resolution accepts the donation of Lots 103 and 104 of Brookview Acres from DUGO, Inc., the developer of the Brook Circle Subdivision.

Staff believes receipt of this land would be beneficial to the City as these lots abut State Highway 163, Brook Circle and a major drainage way and could be used to provide improved access to the City's sanitary trunk sewers and drainage facilities in the area. These lots have also been deemed undesirable from a building standpoint due to proximity to State Highway 163 and drainage concerns.

In summary, our City Attorney has provided title opinion and reviewed the abstract for any liens or restrictions, and none were noted.

ATTACHMENTS: Resolution, Map, Title Opinion

REPORT PREPARED BY: Community Services

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve the resolution.

RESOLUTION NO. 5617

RESOLUTION ACCEPTING VACANT LAND IN BROOKVIEW ACRES

WHEREAS, the City has been approached by DUGO, Inc. with an offer to donate the land known as Lots 103 and 104 in Brookview Acres; and,

WHEREAS, the City of Pella has a sanitary trunk sewer running thru both Lots 103 and 104 with existing easements; and,

WHEREAS, owning these lots will improve the City's access to existing sanitary trunk sewers and drainage facilities; and,

WHEREAS, the property has been deemed free and clear of any and all liens or other restrictions which may prevent the City from freely acquiring it.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, IOWA that the City accepts the donation of Lots 103 and 104 in Brookview Acres as improved access to City of Pella facilities.

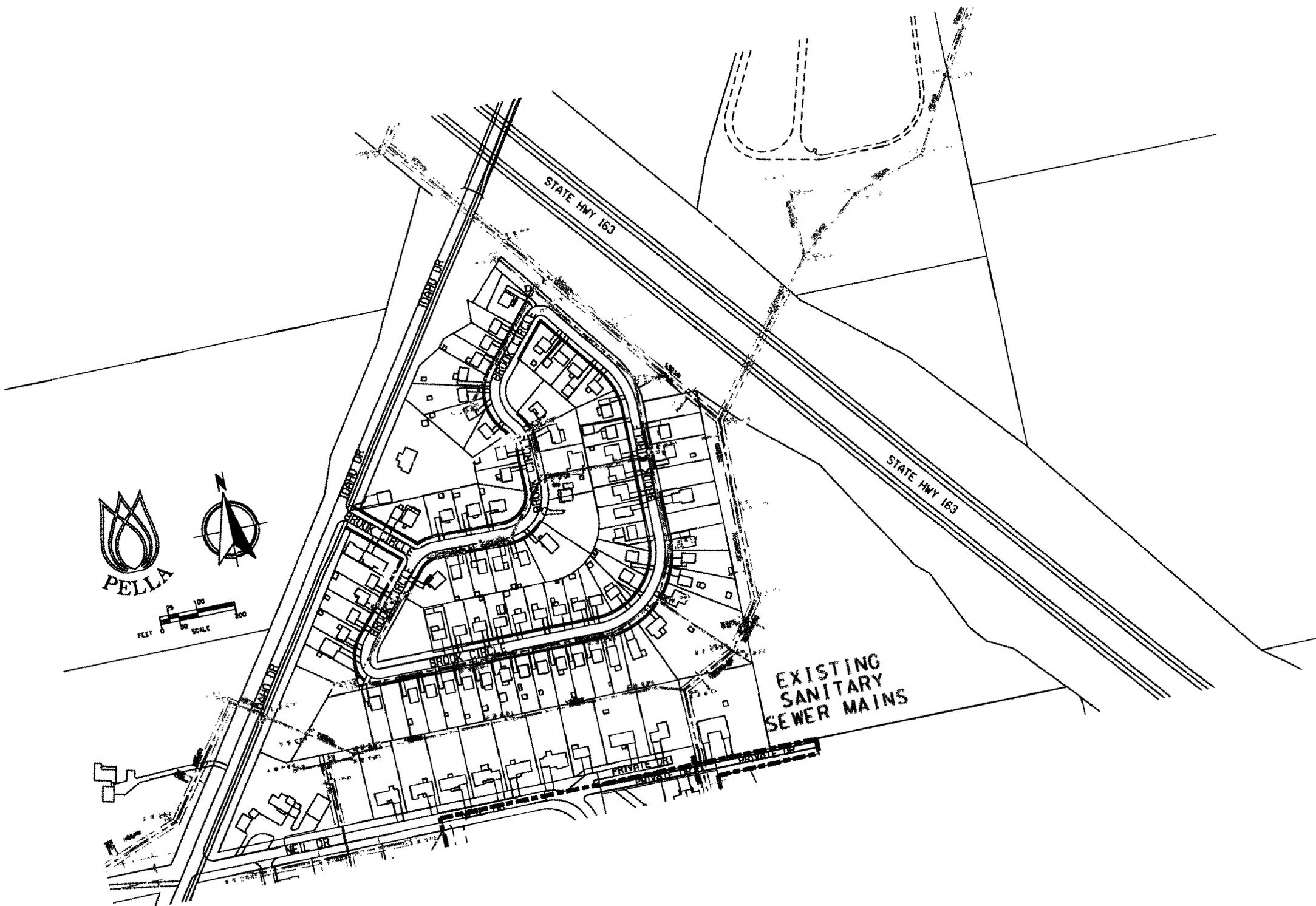
Passed and approved by the Council this 6th day of October, 2015.

APPROVED:

James Mueller, Mayor

ATTEST:

Ronda M. Brown, City Clerk



FEET 0 50 100 200
SCALE

EXISTING
SANITARY
SEWER MAINS

STATE HWY 163

STATE HWY 163

DORR DR

NEIL DR

NEIL DR

PRIVATE DR

PRIVATE DR

September 21, 2015

Sent via email

Mr. Vincent S. Klyn
Attorney at Law

vsklaw@windstream.net

Re: Dugo, Inc. – Title Opinion
Brookview Acres, Lots 103 and 104

Vince:

Attached please find a copy of the Title Opinion for Lots 103 and 104 in Brookview Acres which I prepared for the City of Pella. It is my understanding that you will be preparing the appropriate closing documents for finalization of this gift.

If you need anything further from my office in regard to this matter please feel free to contact me.

Robert L. Stuyvesant
Attorney at Law
STUYVESANT, BENTON & JUDISCH

STUYVESANT, BENTON & JUDISCH

ATTORNEYS AT LAW

1005 HIGHWAY 5

P.O. BOX 517

CARLISLE, IOWA 50047

ROBERT L. STUYVESANT
ROBERT M. BENTON
JOHN H. JUDISCH

TEL: (515) 989-3263
FAX: (515) 989-3305
e-mail: s-blawfirm@qwestoffice.net

September 21, 2015

PRELIMINARY TITLE OPINION

Mr. Denny Buyert
City of Pella
100 Truman Road
Pella, IA 50219

To Whom It May Concern:

I have examined title to the property described as:

Lots 103 and 104 in Brookview Acres, an Addition to the City of Pella, Iowa, according to the Plat thereof recorded in Book 94, Page 265, Town Lot Deed Record, except land condemned by the State of Iowa as shown in Condemnation Proceedings recorded in Book 201, Deed Record.

As disclosed by an abstract from the United States government, last certified by Marion County Abstract Co., Inc. d/b/a Marion County Title Services under date of August 28, 2015 at 5:00 p.m. containing entries on Continuation #B51744, 37 – 40 inclusive.

Title

I find merchantable title to said property, free from objections except as hereinafter mentioned, to be in Dugo, Inc., grantee, named in a Warranty Deed dated March 16, 1996 and recorded March 29, 1996 in Book 245 at Page 238 and shown at Entry #31 of Continuation #B41987 and also the grantee named in a Warranty Deed dated July 1, 2015 and recorded August 5, 2015 in Book 2015 at Page 3429 and shown at Entry #37 of Continuation #B51744.

Exceptions

1. At Entry #39 of Continuation #B51744 are shown the real estate taxes assessed for the 2014/2015 fiscal year. The first and second half of these taxes are due but not yet delinquent. This entry also reflects the fact that all prior year taxes have been paid in full.

2. At Entry #28 of Continuation #B41987 is shown a Condemnation proceedings involving the Iowa Department of Transportation and effecting a portion of Lot 103 of Brookview Acres. A review of this procedure should be made to determine how it affects the lot in question.

Mr. Denny Buyert
City of Pella
September 21, 2015
Page Two

3. At Entry #29 of Continuation #B41987 is shown a Sanitary Sewer Easement granted to the City of Pella, Iowa which grants a 15 foot wide permanent easement across part of Lot 103 of Brookview Acres Subdivision in the City of Pella, Iowa which lies immediately southwesterly of a line running from a point on the north line of said Lot 103 which is 80 feet from the northeast corner thereof to a point on the south line of said Lot 103 which is 40 feet from the southeast corner thereof.

4. At Entry #26 of Continuation #B41987 is shown the Plat procedures for Brookview Acres, City of Pella, Iowa. As part of this procedure, permanent covenants were established regarding the use of these lots.

Standard Exceptions

Parties in possession, if other than the titleholder(s), may have rights of which you must take notice not appearing in the abstract.

Easements, or claims of easements, may exist which are not shown of record and do not appear in the abstract.

Liens may exist for labor and materials furnished in the improvement of the property for a period of ninety days after the furnishing thereof without being placed of record so as to show in the abstract.

Special assessments may subsequently be filed of record against the property: i) for municipal services rendered prior to closing, and ii) by virtue of a resolution of necessity having been adopted by the taxing authority where the property is located but not certified to the County Treasurer.

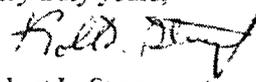
No survey has been furnished. An accurate survey may show encroachments, overlappings, or shortages not shown in the abstract. You must satisfy yourself as to the boundaries of the property and as to the location of any improvements thereon.

The abstract of title does not disclose the existence of environmental deficiencies such as underground storage tanks, wells, solid waste, hazardous wastes, asbestos, or radon gas. Liability for removal and remediation may be imposed by virtue of ownership of the property even though one may not have been responsible for the deficiency.

Mr. Denny Buyert
City of Pella
September 21, 2015
Page Three

Judgment and other searches must show clear subsequent to the date of recording of your deed. The abstract should be continued in final certified, typewritten form through the filing of your deed and returned for review and final opinion.

Very truly yours,



Robert L. Stuyvesant
Title Guaranty Division
Member No. 1663

RLS/mmp

Return Document To: Vincent S. Klyn, Klyn Law Office, P. O. Box 67, Pella, IA 50219 (641) 620-1707
Preparer Information: Vincent S. Klyn, Klyn Law Office, P. O. Box 67, Pella, IA 50219 (641) 620-1707
Tax Statements To: City of Pella, PO Box 88, 825 Broadway, Pella IA 50219

SPACE ABOVE THIS LINE FOR RECORDER

**WARRANTY DEED
(CORPORATE GRANTOR)**

For the consideration of One and 00/100 Dollar (\$1.00) and other valuable consideration, DUGO, INC., a corporation organized and existing under the laws of Iowa, does hereby convey to the CITY OF PELLA, IOWA, an Iowa Municipal corporation, the following described real estate in Marion County, Iowa:

Lots 103 and 104 in Brookview Acres, an Addition to the City of Pella, Iowa, according to the Plat thereof recorded in Book 94, Page 265, Town Lot Deed Record, except land condemned by the State of Iowa as shown in Condemnation Proceedings recorded in Book 201, Page 400, Deed Record.

(EXEMPT: Deed in which the consideration is Five Hundred Dollars or less. Section 428A.2(21), Code of Iowa.)

The Corporation hereby covenants with grantees, and successors in interest, that it holds the real estate by title in fee simple; that it has good and lawful authority to sell and convey the real estate; that the real estate is free and clear of all liens and encumbrances except as may be above stated; and it covenants to Warrant and Defend the real estate against the lawful claims of all persons except as may be above stated.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number; according to the context.

Dated this 22nd day of September, 2015.

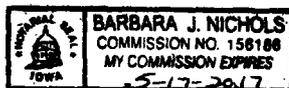
GRANTOR:

DUGO, INC.

By Goldie J. Dingeman
Goldie J. Dingeman, President and Secretary

STATE OF IOWA, MARION COUNTY, ss:

On this 22nd day of September, 2015, before me, the undersigned, a Notary Public in and for said State, personally appeared Goldie J. Dingeman, to me personally known, who, being by me duly sworn, did say that she is the President and Secretary of said corporation; that no seal has been procured by the said corporation; that said instrument was signed on behalf of said corporation by authority of its Board of Directors; and that the said Goldie J. Dingeman, as such officer, acknowledged the execution of said instrument to be the voluntary act and deed of said corporation, by it and by her voluntarily executed.



Barbara J. Nichols
Signature of Notary Public

J-1

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
ALLIANT-IES (GAS) (1060)						
090815MOL	NATURAL GAS - MOLENGRACHT	09/08/2015	10/06/2015	18.30	09/15	100.5.09.4250.6371
090815POOL	NATURAL GAS - IN POOL	09/08/2015	10/06/2015	488.92	09/15	100.5.04.4300.6371
092215CC	NATURAL GAS - CC	09/22/2015	10/06/2015	92.07	09/15	100.5.04.4100.6371
092215COMCTR	NATURAL GAS - CC	09/22/2015	10/06/2015	18.63	09/15	100.5.04.4100.6371
092315120TRUMA	NATURAL GAS SERVICE	09/23/2015	10/06/2015	16.82	09/15	350.5.05.8330.6371
092315PK	NATURAL GAS - PK	09/23/2015	10/06/2015	28.46	09/15	100.5.09.4200.6371
092415AIR	GAS BILL- AIRPORT	09/24/2015	10/06/2015	18.03	09/15	100.5.05.2200.6371
092415AIROFF	GAS BILL- AIRPORT OFFICE	09/24/2015	10/06/2015	18.03	09/15	100.5.05.2200.6371
092515198LIFT	NATURAL GAS SERVICE	09/24/2015	10/06/2015	5.72	09/15	350.5.05.8320.6371
092515PD	UTILITY - GAS EXPENSE - PD	09/25/2015	10/06/2015	355.89	09/15	100.5.01.1000.6371
092515UNIONLIFT	NATURAL GAS SERVICE	09/25/2015	10/06/2015	18.03	09/15	350.5.05.8320.6371
092815PK	NATURAL GAS - PK	09/28/2015	10/06/2015	18.03	09/15	100.5.09.4200.6371
Total ALLIANT-IES (GAS) (1060):				1,096.93		
ALTORFER INC (1069)						
WO400017394	UNIT 10 - SERVICE LEVEL 2 - PP	09/16/2015	10/06/2015	2,933.51	09/15	400.5.06.8553.9030
WO400017395	UNIT 7 - SERVICE LEVEL 2 - PP	09/16/2015	10/06/2015	2,933.51	09/15	400.5.06.8553.9030
WO400017396	UNIT 5 - SERVICE LEVEL 2 - PP	09/16/2015	10/06/2015	2,933.51	09/15	400.5.06.8553.9030
WO400017397	UNIT 14 - SERVICE LEVEL 2 - PP	09/16/2015	10/06/2015	2,933.51	09/15	400.5.06.8553.9030
WO400017398	UNIT 8 - SERVICE LEVEL 2 - PP	09/17/2015	10/06/2015	2,933.51	09/15	400.5.06.8553.9030
WO400017399	UNIT 13 - SERVICE LEVEL 2 - PP	09/17/2015	10/06/2015	2,933.51	09/15	400.5.06.8553.9030
WO400017400	UNIT 15 - SERVICE LEVEL 2 - PP	09/17/2015	10/06/2015	2,933.51	09/15	400.5.06.8553.9030
WO400017401	UNIT 6 - SERVICE LEVEL 2 - PP	09/17/2015	10/06/2015	2,933.51	09/15	400.5.06.8553.9030
WO400017402	UNIT 16 - SERVICE LEVEL 2 - PP	09/17/2015	10/06/2015	2,933.51	09/15	400.5.06.8553.9030
WO400017403	UNIT 12 - SERVICE LEVEL 2 - PP	09/17/2015	10/06/2015	2,933.51	09/15	400.5.06.8553.9030
WO400017404	UNIT 4 - SERVICE LEVEL 2 - PP	09/17/2015	10/06/2015	2,933.51	09/15	400.5.06.8553.9030
WO400017405	UNIT 9 - SERVICE LEVEL 2 - PP	09/17/2015	10/06/2015	2,933.51	09/15	400.5.06.8553.9030
WO400017406	UNIT 11 - SERVICE LEVEL 2 - PP	09/17/2015	10/06/2015	2,933.51	09/15	400.5.06.8553.9030
WO400017407	UNIT 3-SERVICE LEVEL 2 - PP	09/17/2015	10/06/2015	2,933.51	09/15	400.5.06.8553.9030
Total ALTORFER INC (1069):				41,069.14		
AMAZON (1070)						
073604453276	TRANSIT ROD - EL	08/31/2015	10/06/2015	54.28	09/15	410.5.06.8986.3730
091015	COMPUTER REPLACEMENT PROGRA	09/10/2015	10/06/2015	41.14	09/15	201.5.00.7090.6725
091015	COMPUTER REPLACEMENT PROGRA	09/10/2015	10/06/2015	121.44	09/15	201.5.00.7090.6725
091015	COMPUTER REPLACEMENT PROGRA	09/10/2015	10/06/2015	61.72	09/15	201.5.00.7090.6725
091015	COMPUTER REPLACEMENT PROGRA	09/10/2015	10/06/2015	123.48	09/15	201.5.00.7090.6725
091015	COMPUTER REPLACEMENT PROGRA	09/10/2015	10/06/2015	1,300.00	09/15	201.5.00.7099.6725
091015	COMPUTER REPLACEMENT PROGRA	09/10/2015	10/06/2015	129.99	09/15	201.5.00.7090.6725
091015	SERVER REPLACEMENT	09/10/2015	10/06/2015	70.48	09/15	201.5.00.7099.6725
091015	SERVER REPLACEMENT	09/10/2015	10/06/2015	3,699.99	09/15	201.5.00.7099.6725
091015	COMPUTER REPLACEMENT PROGRA	09/10/2015	10/06/2015	56.50	09/15	201.5.00.7090.6725
091015	SERVER REPLACEMENT	09/10/2015	10/06/2015	614.95	09/15	201.5.00.7099.6725
091015	OFFICE EQUIPMENT REPLACEMENT	09/10/2015	10/06/2015	300.29	09/15	100.5.00.6100.6543
091015	SERVER REPLACEMENT	09/10/2015	10/06/2015	160.58	09/15	201.5.00.7099.6725
091015	COMPUTER REPLACEMENT PROGRA	09/10/2015	10/06/2015	33.55	09/15	201.5.00.7090.6725
122982715585	PARCHMENT PAPER - EL	08/22/2015	10/06/2015	22.99	09/15	400.5.06.8921.9020
122988512993	WIRE FERRULES - EL	08/21/2015	10/06/2015	30.46	09/15	400.5.06.8592.9030
142961359633	CISCO SWITCH - EL	09/02/2015	10/06/2015	2,395.00	09/15	410.5.06.8978.3970
255126852961	CABLE LENGTH METER - EL	08/24/2015	10/06/2015	326.46	09/15	400.5.06.8588.9950
276394217879	TRANSIT TRIPOD - EL	08/31/2015	10/06/2015	78.00	09/15	410.5.06.8986.3730
276394954315	TRANSIT - EL	08/31/2015	10/06/2015	759.29	09/15	410.5.06.8986.3730
Total AMAZON (1070):				10,313.49		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
AMER SAFETY UTILITY CORP (1081)						
156553	PPE - EL	09/16/2015	10/06/2015	985.03	09/15	400.5.06.8588.9720
156553	TOOLS - EL	09/16/2015	10/06/2015	253.92	09/15	400.5.06.8588.9950
Total AMER SAFETY UTILITY CORP (1081):				1,238.95		
ARNOLD MOTOR SUPPLY (1126)						
37-491182	ST-25	09/08/2015	10/06/2015	4.09	09/15	115.5.05.2100.6350
37-491438	VEHICLE SUPPLIES	09/11/2015	10/06/2015	55.02	09/15	115.5.05.2100.6330
37-491507	BLDG MAINTENANCE	09/14/2015	10/06/2015	11.64	09/15	100.5.05.2200.6310
37-491580	EQUIPMENT SUPPLIES	09/15/2015	10/06/2015	99.39	09/15	115.5.05.2100.6350
37-491802	SOAP FOR WASHING TRUCK	09/17/2015	10/06/2015	7.91	09/15	100.5.02.1100.6330
37-491804	OIL FILTER	09/18/2015	10/06/2015	5.17	09/15	300.5.05.8130.6330
37-491900	OIL FILTER	09/19/2015	10/06/2015	10.34	09/15	300.5.05.8130.6330
Total ARNOLD MOTOR SUPPLY (1126):				193.56		
BAILEY, JUSTIN (1156)						
091715PD	MEALS - TRAINING - PD	09/17/2015	10/06/2015	64.00	09/15	100.5.01.1030.6260
Total BAILEY, JUSTIN (1156):				64.00		
BINNS & STEVENS SPRAYERS (1236)						
17746	DUST CONTROL-WWTP	07/29/2015	10/06/2015	4,731.00	09/15	350.5.05.8300.6320
Total BINNS & STEVENS SPRAYERS (1236):				4,731.00		
BITUMINOUS MATERIALS AND SUPPLY LP (5169)						
22130693	SPRAY PATCHER	08/31/2015	10/06/2015	774.15	09/15	115.5.05.2100.6549
Total BITUMINOUS MATERIALS AND SUPPLY LP (5169):				774.15		
BLICK ART MATERIALS (1251)						
4943365	UNDERGLAZE - ART CENTER	09/10/2015	10/06/2015	32.88	09/15	100.5.04.4110.6544
4979952	PAINT,CANVAS,PAPER - ART CENTER	09/18/2015	10/06/2015	390.42	09/15	100.5.04.4110.6544
Total BLICK ART MATERIALS (1251):				423.30		
BREUKLANDER, CLAUDETTE (5583)						
1520580029	EE REBATE - DRYER - EL	09/29/2015	10/06/2015	80.00	09/15	400.2215
1520580030	EE REBATE - REFR. - EL	09/29/2015	10/06/2015	20.00	09/15	400.2215
Total BREUKLANDER, CLAUDETTE (5583):				100.00		
BROWN SUPPLY CO INC (1354)						
61772	8" PVC PIPE	09/04/2015	10/06/2015	2,430.00	09/15	310.5.05.8183.6790
Total BROWN SUPPLY CO INC (1354):				2,430.00		
BRUXVOORT, MARK (1375)						
TRAVEL09162015	TRAVEL TO IAMU - EL	09/25/2015	10/06/2015	114.40	09/15	400.5.06.8921.9900
Total BRUXVOORT, MARK (1375):				114.40		
C L CARROLL CO INC (1407)						
JORDANWELLPP8	JORDAN WELL	09/25/2015	10/06/2015	94,532.49	09/15	310.5.05.8152.6780
JORDANWELLPP8	JORDAN WELL	09/25/2015	10/06/2015	94,532.49	10/15	310.5.05.8152.6780

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total C L CARROLL CO INC (1407):				.00		
C&H DISTRIBUTORS LLC (4589)						
11362960	SELF-TILT HOPPERS FOR SCRAP - EL	09/22/2015	10/06/2015	5,953.55	09/15	400.5.06.8588.9950
Total C&H DISTRIBUTORS LLC (4589):				5,953.55		
CARPENTER UNIFORM CO (1428)						
398203	UNIFORM EXPENSE - PD	09/23/2015	10/06/2015	5.00	09/15	100.5.01.1030.6510
398206	UNIFORM EXPENSE - PD	09/23/2015	10/06/2015	214.20	09/15	100.5.01.1010.6510
Total CARPENTER UNIFORM CO (1428):				219.20		
CDW GOVERNMENT INC (1446)						
XR21583	SERVER UPGRADES	08/27/2015	10/06/2015	3,055.23	09/15	201.5.00.7099.6725
XR32481	SOFTWARE FOR SERVER REPLACEM	08/28/2015	10/06/2015	510.16	09/15	201.5.00.7099.6725
XS39519	SERVER REPLACEMENT SOFTWARE	08/31/2015	10/06/2015	1,036.35	09/15	201.5.00.7099.6725
XW53878	RETURNED ITEM FOR SERVER	09/08/2015	10/06/2015	125.12-	09/15	201.5.00.7099.6725
XW53972	RETURNED ITEM FOR SERVER	09/08/2015	10/06/2015	125.12-	09/15	201.5.00.7099.6725
XZ80556	OFFICE 365 ANNUAL LICENSES	09/14/2015	10/06/2015	7,501.25	09/15	100.5.00.6200.6499
ZD60258	LIBRARY COMPUTER SECURITY	09/18/2015	10/06/2015	1,200.00	09/15	201.5.00.7099.6725
Total CDW GOVERNMENT INC (1446):				13,052.75		
CENTRAL IA CHAPTER APA (1457)						
79058421	10-09-15 CIAPA STATE CONF-KIM MUSGROVE	09/15/2015	09/23/2015	135.00	09/15	100.5.00.6320.6240
Total CENTRAL IA CHAPTER APA (1457):				135.00		
CENTRAL IA WATER ASSOC (1462)						
092615	WATER BILLS-ANNEXED AREA	09/26/2015	10/06/2015	1,015.30	10/15	300.5.05.8100.6416
Total CENTRAL IA WATER ASSOC (1462):				1,015.30		
CENTRAL STATES GROUP (1465)						
8106109-00	MECHANICAL SEALS	09/08/2015	10/06/2015	439.37	09/15	300.5.05.8120.6350
Total CENTRAL STATES GROUP (1465):				439.37		
CG AUTOMATION SOLUTIONS USA (1473)						
072434	HP SCADA SERVER MAINTENANCE -	09/09/2015	10/06/2015	3,699.00	09/15	400.5.06.8592.9030
Total CG AUTOMATION SOLUTIONS USA (1473):				3,699.00		
CIVIL DESIGN ADVANTAGE LLC (1509)						
17106	SPORTS PARK	09/04/2015	10/06/2015	4,066.17	09/15	203.5.08.7226.6799
Total CIVIL DESIGN ADVANTAGE LLC (1509):				4,066.17		
CLASSIC AVIATION INC (1519)						
100115	AIRPORT MANAGER PAYMENT	10/01/2015	10/06/2015	3,447.50	10/15	100.5.05.2200.6405
Total CLASSIC AVIATION INC (1519):				3,447.50		
CONTINENTAL CLAY COMPANY (1554)						
102493	CLAY - ART CENTER	09/14/2015	10/06/2015	446.70	09/15	100.5.04.4110.6544

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total CONTINENTAL CLAY COMPANY (1554):				446.70		
CONTINENTAL FIRE SPRINKLER COM (1555)						
225763	ANNUAL FIRE SYSTEM INSPECTION -	09/04/2015	10/06/2015	245.00	09/15	100.5.04.4300.6310
Total CONTINENTAL FIRE SPRINKLER COM (1555):				245.00		
CRETEX (1598)						
MR00005000	STORM SEWER PARTS	09/14/2015	10/06/2015	2,580.00	09/15	115.5.05.2120.6548
Total CRETEX (1598):				2,580.00		
DANKO EMERGENCY EQUIPMENT CO (5570)						
69170	FIRE BOOTS	08/24/2015	10/06/2015	6,413.96	09/15	201.5.02.7046.6727
Total DANKO EMERGENCY EQUIPMENT CO (5570):				6,413.96		
DATAMAXX APPLIED TECH IN (1642)						
27859	SOFTWARE UPDATE - PD	09/16/2015	10/06/2015	148.40	09/15	100.5.01.1010.6403
Total DATAMAXX APPLIED TECH IN (1642):				148.40		
DE BLOEMEN HOF LTD (1662)						
55373	3 TREES - BIG ROCK PARK	09/17/2015	10/06/2015	255.00	09/15	176.5.09.4220.6544
Total DE BLOEMEN HOF LTD (1662):				255.00		
DE LAGE LANDEN PUBLIC FINANCE LLC (4658)						
47026116	COPIER LEASE	09/03/2015	10/06/2015	160.28	09/15	100.5.00.6100.6550
47026116	COPIER LEASE	09/03/2015	10/06/2015	32.18	09/15	100.5.00.6100.6550
47026116	COPIER LEASE	09/03/2015	10/06/2015	27.90	09/15	100.5.04.4100.6543
47026116	COPIER LEASE	09/03/2015	10/06/2015	59.18	09/15	100.5.05.6500.6418
47026116	COPIER LEASE	09/03/2015	10/06/2015	51.98	09/15	400.5.06.8549.9020
47026116	COPIER LEASE	09/03/2015	10/06/2015	48.15	09/15	100.5.01.1010.6550
47026116	COPIER LEASE	09/03/2015	10/06/2015	48.16	09/15	100.5.01.1030.6550
47026116	COPIER LEASE	09/03/2015	10/06/2015	32.17	09/15	300.5.05.8120.6543
Total DE LAGE LANDEN PUBLIC FINANCE LLC (4658):				460.00		
DE RUITER EQUIPMENT (1685)						
090815PWS	CHAIN SAW PARTS	09/08/2015	10/06/2015	10.29	09/15	115.5.05.2100.6545
092115PK	TRIMMER LINE - PK	09/21/2015	10/06/2015	15.99	09/15	100.5.09.4200.6590
Total DE RUITER EQUIPMENT (1685):				26.28		
DE SCOOP! (5581)						
24-01800-03	DEPOSIT REFUND	09/29/2015	10/06/2015	96.43	10/15	400.2210
Total DE SCOOP! (5581):				96.43		
DES MOINES REGISTER, THE (1736)						
DM85162962015	1 YEAR SUBSCRIPTION - PK	07/30/2015	10/06/2015	287.80	09/15	100.5.09.4200.6220
DM85162962015	1 YEAR SUBSCRIPTION - PK	07/30/2015	10/06/2015	287.80-	10/15	100.5.09.4200.6220
Total DES MOINES REGISTER, THE (1736):				.00		

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DGR ENGINEERING (1706)						
00216310	CONSULTING - MISC - EL	09/15/2015	10/06/2015	3,466.14	09/15	400.5.06.8588.9810
00216311	CONSULT. - WEST SUB 69 KV IMPRO	09/15/2015	10/06/2015	27,510.00	09/15	410.5.06.8955.3900
00216312	CONSULTING - DISTR. CONVERSION	09/15/2015	10/06/2015	83.00	09/15	410.5.06.8974.3670
00216313	CONSULTING - ARC FLASH STUDY U	09/15/2015	10/06/2015	1,701.00	09/15	400.5.06.8588.9810
00216314	CONSULTING - WASH. ST.CONVERSI	09/15/2015	10/06/2015	954.50	09/15	410.5.06.8993.3670
00216314	CONSULTING - FRANKLIN ST CONV. -	09/15/2015	10/06/2015	5,520.00	09/15	410.5.06.8987.3670
Total DGR ENGINEERING (1706):				39,234.64		
DINGEMAN PRODUCTS (4910)						
421271	GRAVEL - BIG ROCK PARK	09/17/2015	10/06/2015	227.94	09/15	176.5.09.4220.6544
Total DINGEMAN PRODUCTS (4910):				227.94		
DOUBLE D BLASTING (1795)						
237955	POOL DRIVE	08/22/2015	10/06/2015	250.00	09/15	215.5.05.2161.6761
Total DOUBLE D BLASTING (1795):				250.00		
DUTCH MEADOWS LANDSCAPING INC (1832)						
1365	FLOWERS - BIG ROCK PARK	09/08/2015	10/06/2015	132.00	09/15	176.5.09.4220.6544
1382	BOULDERS - BIG ROCK PARK	09/23/2015	10/06/2015	368.00	09/15	176.5.09.4220.6544
Total DUTCH MEADOWS LANDSCAPING INC (1832):				500.00		
DUTCH MILL SUPPLY (1834)						
157270	TREATED LUMBER - BIG ROCK PARK	09/09/2015	10/06/2015	1,138.40	09/15	176.5.09.4220.6544
Total DUTCH MILL SUPPLY (1834):				1,138.40		
ELECTRICAL ENGINEERING (1876)						
103556-00	GENERATOR SERVICE - EL	09/15/2015	10/06/2015	343.00	09/15	400.5.06.8588.9300
Total ELECTRICAL ENGINEERING (1876):				343.00		
ELECTRONIC ENGINEERING (1878)						
1545340	PAGERS - EL	09/25/2015	10/06/2015	83.65	09/15	400.5.06.8588.9950
Total ELECTRONIC ENGINEERING (1878):				83.65		
FAIRCHILD COMMUNICATIONS (1919)						
061805	NDB MAINT CONTRACT	09/15/2015	10/06/2015	135.00	09/15	100.5.05.2200.6416
Total FAIRCHILD COMMUNICATIONS (1919):				135.00		
FASTENAL COMPANY (1929)						
IAPEA89508	HARDWARE SUPPLIES	09/08/2015	10/06/2015	70.14	09/15	300.5.05.8120.6544
IAPEA89598	PARTS	09/11/2015	10/06/2015	15.78	09/15	115.5.05.2100.6330
IAPEA89652	SAFETY GLASSES- PK	09/15/2015	10/06/2015	10.40	09/15	100.5.09.4200.6546
IAPEA89758	SAFETY SUPPLIES	09/18/2015	10/06/2015	41.16	09/15	300.5.05.8100.6546
JIAPEA89662	SAFETY GLASSES- WTP	09/15/2015	10/06/2015	4.87	09/15	300.5.05.8100.6546
Total FASTENAL COMPANY (1929):				142.35		
FIREHOUSE BRANDING LLC (5125)						
149	GTSB PROMOTIONAL ITEMS - BEVER	09/25/2015	10/06/2015	489.04	09/15	100.5.01.1030.6417

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Total FIREHOUSE BRANDING LLC (5125):				489.04		
GAMETIME (2024)						
PJI-0019650	BROOK CIRCLE PLAYGROUND EQUIP	09/01/2015	10/06/2015	16,991.53	09/15	201.5.09.7227.6799
Total GAMETIME (2024):				16,991.53		
GARDEN & ASSOCIATES LTD (2026)						
33442	JEFFERSON ST RECONSTRUCTION	09/22/2015	10/06/2015	9,442.36	09/15	215.5.05.2184.6761
33443	HAZEL ST-ELM TO MAPLE	09/22/2015	10/06/2015	2,630.65	09/15	215.5.05.2161.6761
Total GARDEN & ASSOCIATES LTD (2026):				12,073.01		
GENERAL FIRE & SAFETY (2050)						
17215	FIRST AID SUPPLIES	09/04/2015	10/06/2015	16.00	09/15	115.5.05.2100.6546
17216	FIRST AID SUPPLIES - PD	09/04/2015	10/06/2015	27.40	09/15	100.5.01.1030.6546
17217	FIRST AID SUPPLIES	09/04/2015	10/06/2015	12.10	09/15	300.5.05.8100.6546
Total GENERAL FIRE & SAFETY (2050):				55.50		
GOSELINK, ROD (4854)						
1520580025	EE REBATE - EL	09/15/2015	10/06/2015	29.06	09/15	400.2215
Total GOSELINK, ROD (4854):				29.06		
GRAYMONT WESTERN LIME INC. (2093)						
60938RI	LIME	09/09/2015	10/06/2015	4,008.62	09/15	300.5.05.8120.6503
Total GRAYMONT WESTERN LIME INC. (2093):				4,008.62		
GREATER IOWA SWIM LEAGUE (2096)						
092415POOL	SWIM TEAM FEES	09/24/2015	10/06/2015	125.00	09/15	100.5.04.4300.6564
Total GREATER IOWA SWIM LEAGUE (2096):				125.00		
GRITTERS ELECTRIC (2104)						
00075734	POWER OUTLET IN FOR WASHER - F	09/10/2015	10/06/2015	289.45	09/15	201.5.02.7040.6750
75733	AUTOMATIC DOOR OPENERS - CC	09/10/2015	10/06/2015	91.02	09/15	172.5.04.4130.6310
75733	REPAIR 3RD FLOOR LIGHTS - CC	09/10/2015	10/06/2015	119.98	09/15	100.5.04.4100.6310
75813	LIGHT BULBS - PK	09/15/2015	10/06/2015	12.06	09/15	100.5.09.4200.6310
75888	BREAKER REPLACEMENT - POOL	09/23/2015	10/06/2015	311.39	09/15	100.5.04.4300.6310
75889	REPAIR BRINKHOFF, SOCCER, KIWANI	09/23/2015	10/06/2015	1,357.79	09/15	100.5.09.4200.6310
75890	REPAIR W MARKET & ROTARY - PK	09/23/2015	10/06/2015	489.85	09/15	100.5.09.4200.6310
Total GRITTERS ELECTRIC (2104):				2,671.54		
HAASE, PAUL (2135)						
091715PD	MEALS AND LODGING - PD	09/17/2015	10/06/2015	251.81	09/15	100.5.01.1030.6260
Total HAASE, PAUL (2135):				251.81		
HACH COMPANY (2136)						
9556216	LAB SUPPLIES - WTP	09/01/2015	10/06/2015	333.89	09/15	300.5.05.8120.6547
9563693	LAB SUPPLIES - WTP	09/08/2015	10/06/2015	414.03	09/15	300.5.05.8120.6547
Total HACH COMPANY (2136):				747.92		

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HAGENS TREE SVC (2141)						
091415PK	REMOVE 2 TREES - BIG ROCK PARK	09/14/2015	10/06/2015	500.00	09/15	176.5.09.4220.6544
Total HAGENS TREE SVC (2141):				500.00		
HARDMAN, CHAD MATTHEW (2169)						
091615PD	MEAL - PD	09/16/2015	10/06/2015	7.49	09/15	100.5.01.1030.6260
Total HARDMAN, CHAD MATTHEW (2169):				7.49		
HAUPERT, BRET (2190)						
082415PD	FUEL - PD	08/24/2015	10/06/2015	33.49	09/15	100.5.01.1030.6514
Total HAUPERT, BRET (2190):				33.49		
HAWKEYE TRUCK EQUIPMENT (2197)						
117688	ST-23 PARTS	09/15/2015	10/06/2015	249.32	09/15	115.5.05.2100.6420
Total HAWKEYE TRUCK EQUIPMENT (2197):				249.32		
HAWKINS INC (2198)						
3771693RI	CHEMICALS	08/25/2015	10/06/2015	854.25	09/15	300.5.05.8120.6503
Total HAWKINS INC (2198):				854.25		
HELD, MARC (5578)						
1511580101	EE REBATE - EL	09/15/2015	10/06/2015	425.00	09/15	400.2215
Total HELD, MARC (5578):				425.00		
HOWARD R GREEN COMPANY (2290)						
100718	RO WTP	09/24/2015	10/06/2015	21,756.62	09/15	310.5.05.8182.6727
Total HOWARD R GREEN COMPANY (2290):				21,756.62		
HY-VEE (2328)						
4706439899	SNACKS-ADULT ART CLASS	09/15/2015	10/06/2015	3.99	09/15	100.5.04.4110.6544
4706599071	LUNCH FOR BOARD MEETING - CC	09/18/2015	10/06/2015	54.98	09/15	100.5.04.4100.6240
Total HY-VEE (2328):				58.97		
IA ASSN MUNICIPAL UTILIT (2335)						
10222	SAFETY TRAINING	10/01/2015	10/06/2015	2,900.67	10/15	100.5.00.6320.6546
Total IA ASSN MUNICIPAL UTILIT (2335):				2,900.67		
IA DEPT TRANSPORTATION (2361)						
28337	SNOW BLADES	09/14/2015	10/06/2015	3,385.90	09/15	115.5.05.2100.6420
Total IA DEPT TRANSPORTATION (2361):				3,385.90		
IA INSURANCE DIVISION (2375)						
509A 06-30-15	509A FILLING FEE	09/18/2015	09/23/2015	100.00	09/15	191.5.08.9200.6199
Total IA INSURANCE DIVISION (2375):				100.00		
IA LAW ENFORCEMENT INTELLIGENCE NETWORK (5170)						
092815PD	TRAINING - PD	09/28/2015	10/06/2015	350.00	09/15	100.5.01.1030.6230

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Total IA LAW ENFORCEMENT INTELLIGENCE NETWORK (5170):				350.00		
IA LEAGUE OF CITIES (2377)						
1235	BUDGET WORKSHOP-VRIEZELAAR	09/23/2015	10/06/2015	40.00	09/15	100.5.00.6100.6230
Total IA LEAGUE OF CITIES (2377):				40.00		
IA MUNICIPALITIES WORKERS' (2382)						
INV59192	WORK COMP PREMIUM	10/01/2015	10/06/2015	1,605.00	10/15	115.5.05.2100.6160
INV59192	WORK COMP PREMIUM	10/01/2015	10/06/2015	116.00	10/15	100.5.04.4100.6160
INV59192	WORK COMP PREMIUM	10/01/2015	10/06/2015	800.00	10/15	300.5.05.8100.6160
INV59192	WORK COMP PREMIUM	10/01/2015	10/06/2015	1,914.00	10/15	400.5.06.8925.9740
INV59192	WORK COMP PREMIUM	10/01/2015	10/06/2015	379.00	10/15	350.5.05.8300.6160
INV59192	WORK COMP PREMIUM	10/01/2015	10/06/2015	638.00	10/15	100.5.02.1100.6160
INV59192	WORK COMP PREMIUM	10/01/2015	10/06/2015	41.00	10/15	100.5.01.1000.6160
INV59192	WORK COMP PREMIUM	10/01/2015	10/06/2015	509.00	10/15	100.5.01.1010.6160
INV59192	WORK COMP PREMIUM	10/01/2015	10/06/2015	1,947.00	10/15	100.5.01.1030.6160
INV59192	WORK COMP PREMIUM	10/01/2015	10/06/2015	90.00	10/15	100.5.01.1070.6160
INV59192	WORK COMP PREMIUM	10/01/2015	10/06/2015	2.00	10/15	100.5.00.6000.6160
INV59192	WORK COMP PREMIUM	10/01/2015	10/06/2015	61.00	10/15	100.5.00.6100.6160
INV59192	WORK COMP PREMIUM	10/01/2015	10/06/2015	103.00	10/15	100.5.03.4000.6160
INV59192	WORK COMP PREMIUM	10/01/2015	10/06/2015	519.00	10/15	100.5.04.4300.6160
INV59192	WORK COMP PREMIUM	10/01/2015	10/06/2015	592.00	10/15	100.5.09.4200.6160
INV59192	WORK COMP PREMIUM	10/01/2015	10/06/2015	209.00	10/15	100.5.05.5000.6160
Total IA MUNICIPALITIES WORKERS' (2382):				9,525.00		
IA ONE CALL (2385)						
174011	LOCATES-EL	09/10/2015	10/06/2015	199.00	09/15	400.5.06.8588.9810
174588	LOCATES WTP	09/10/2015	10/06/2015	85.05	09/15	300.5.05.8100.6405
174588	LOCATES WWTP	09/10/2015	10/06/2015	85.05	09/15	350.5.05.8330.6405
Total IA ONE CALL (2385)				369.10		
IA PRISON INDUSTRIES (2392)						
937583	SIGNS	09/21/2015	10/06/2015	138.05	09/15	115.5.05.2100.6532
Total IA PRISON INDUSTRIES (2392):				138.05		
IA RADIO PLUS (2394)						
15090211 - 12	RADIO EXPENSE	09/30/2015	10/06/2015	32.36	09/15	100.5.00.6350.6402
Total IA RADIO PLUS (2394):				32.36		
IDEAL READY MIX COMPANY (2429)						
461158	CONCRETE	08/29/2015	10/06/2015	1,922.25	09/15	310.5.05.8183.6790
461993	CONCRETE	09/05/2015	10/06/2015	631.13	09/15	310.5.05.8183.6790
461994	CONCRETE	09/05/2015	10/06/2015	187.00	09/15	310.5.05.8183.6790
462634	CONCRETE	09/12/2015	10/06/2015	524.25	09/15	310.5.05.8183.6790
Total IDEAL READY MIX COMPANY (2429):				3,264.63		
INSURANCE STRATEGIES CONSULTIN (2455)						
2122	509A AUDIT EXPENSE	09/17/2015	10/06/2015	500.00	09/15	191.5.08.9200.6199
Total INSURANCE STRATEGIES CONSULTIN (2455):				500.00		

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IRBY (2483)						
S0084200048.006	LED STREET LIGHTS - EL	09/02/2015	10/06/2015	151.00	09/15	400.5.06.8585.9030
S008951824.001	WASHINGTON ST. TRANSFORMERS -	09/22/2015	10/06/2015	12,452.00	09/15	410.5.06.8993.3670
S009145525.001	LED STREET LIGHTS - EL	09/14/2015	10/06/2015	7,950.00	09/15	400.5.06.8585.9030
Total IRBY (2483):				20,251.00		
J J KELLER & ASSOC (2496)						
9100834482	LABOR LAW POSTERS	09/03/2015	10/06/2015	402.65	09/15	100.5.00.6320.6405
9100842385	LABOR LAW POSTERS	09/10/2015	10/06/2015	52.31	09/15	100.5.00.6320.6405
9100844403	LABOR LAW POSTERS	09/11/2015	10/06/2015	61.03	09/15	100.5.00.6320.6405
Total J J KELLER & ASSOC (2496):				515.99		
JEFF ELLIS & ASSOCIATES INC. (2518)						
20073754	MONTHLY FLAT FEE - POOL	10/01/2015	10/06/2015	833.33	09/15	100.5.04.4300.6416
Total JEFF ELLIS & ASSOCIATES INC. (2518):				833.33		
JOHN DEER FINANCIAL (2528)						
2480064	PLIERS	09/10/2015	10/06/2015	22.48	09/15	300.5.05.8120.6510
2482331	SHOP LIGHT BULBS	09/14/2015	10/06/2015	4.29	09/15	300.5.05.8120.6510
2482667	CORK - POOL	09/15/2015	10/06/2015	1.55	09/15	100.5.04.4301.6590
2482826	SHOP SUPPLIES	09/15/2015	10/06/2015	9.16	09/15	115.5.05.2100.6330
2483349	MIXING CONTAINER - POOL	09/16/2015	10/06/2015	3.98	09/15	100.5.04.4301.6310
2483368	SEVIN - PK	09/16/2015	10/06/2015	13.99	09/15	100.5.09.4200.6503
2483415	BATTERY - PK	09/16/2015	10/06/2015	7.99	09/15	100.5.09.4200.6590
2483415	TARP - POOL	09/16/2015	10/06/2015	31.99	09/15	100.5.04.4301.6590
2483422	CLEANING SUPPLIES- VEHICLES	09/16/2015	10/06/2015	28.96	09/15	300.5.05.8120.6330
2484455	STREET DEPT SUPPLIES	09/18/2015	10/06/2015	30.98	09/15	115.5.05.2100.6545
2486696	GREASE FOR FAN - CC	09/22/2015	10/06/2015	22.90	09/15	100.5.04.4100.6590
2487020	ANTIFREEZE WINTERIZE RR - PK	09/23/2015	10/06/2015	32.28	09/15	100.5.09.4200.6310
2487576	ANTIFREEZE WINTERIZE RR - PK	09/24/2015	10/06/2015	16.14	09/15	100.5.09.4200.6310
2487576	STRAPS - PK	09/24/2015	10/06/2015	19.99	09/15	100.5.09.4200.6590
2487576	GLOVES - PK	09/24/2015	10/06/2015	15.99	09/15	100.5.09.4200.6553
2487652	FURNACE FILTERS, OIL & BULBS	09/24/2015	10/06/2015	41.16	09/15	300.5.05.8120.6310
2488236	SQUEEGEE - POOL	09/25/2015	10/06/2015	19.99	09/15	100.5.04.4300.6590
2490178	GLOVES - CC	09/29/2015	10/06/2015	15.99	09/15	100.5.04.4100.6590
Total JOHN DEER FINANCIAL (2528):				339.81		
KATZ, RUSS R (5573)						
57-05022-13	DEPOSIT REFUND	09/26/2015	10/06/2015	32.50	10/15	400.2210
Total KATZ, RUSS R (5573):				32.50		
KELLY SUPPLY CO (2579)						
8157188-0	LIGHT SWITCH - PD	09/11/2015	10/06/2015	9.53	09/15	100.5.01.1000.6310
8157208-0	BULBS	09/11/2015	10/06/2015	38.00	09/15	100.5.00.6100.6310
8157253-0	RECEPTACLES - EL	09/15/2015	10/06/2015	93.14	09/15	410.5.06.8986.3730
8157360-0	BLDG REPAIRS	09/21/2015	10/06/2015	34.50	09/15	115.5.05.2100.6310
8157361-0	AMBULANCE BLDG MAINTENANCE	09/21/2015	10/06/2015	17.25	09/15	100.5.08.6400.6310
8157397-0	BLDG MAINTENANCE	09/22/2015	10/06/2015	13.87	09/15	115.5.05.2100.6310
Total KELLY SUPPLY CO (2579):				206.29		
KELTEK INC (5306)						
8554	STROBES/SAFETY	09/14/2015	10/06/2015	328.32	09/15	115.5.05.2100.6546

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Total KELTEK INC (5306):				328.32		
KEYSTONE LABORATORIES (2590)						
1Y07045	LAB-WATER TESTING	08/28/2015	10/06/2015	521.80	09/15	300.5.05.8100.6405
Total KEYSTONE LABORATORIES (2590):				521.80		
KLK CONSTRUCTION (2621)						
15067	WATER SERVICE BORE	09/08/2015	10/06/2015	2,200.00	09/15	310.5.05.8183.6790
Total KLK CONSTRUCTION (2621):				2,200.00		
KOOI, CODY (2646)						
38	VIDEO TAPING SERVICES	09/29/2015	10/06/2015	238.00	09/15	100.5.00.6350.6403
Total KOOI, CODY (2646):				238.00		
KRIZ-DAVIS COMPANY (2667)						
S101169018.001	BARE COPPER WIRE - EL	09/01/2015	10/06/2015	266.17	09/15	400.5.06.8585.9030
S101169027.001	H-TAP CONNECTOR - EL	09/01/2015	10/06/2015	94.51	09/15	400.5.06.8583.9030
S101169966.001	TWINE - EL	09/18/2015	10/06/2015	126.26	09/15	400.5.06.8584.9030
S10161913.002	LIFTING SLING - EL	09/11/2015	10/06/2015	430.14	09/15	410.5.06.8986.3730
Total KRIZ-DAVIS COMPANY (2667):				917.08		
LAMPERT LUMBER (2653)						
9096342	LUMBER,STAKES,NAILS-CONCRETE	07/29/2015	10/06/2015	22.50	09/15	310.5.05.8183.6790
9096390	LUMBER,STAKES,NAILS-CONCRETE	07/30/2015	10/06/2015	382.07	09/15	310.5.05.8183.6790
9096421	LUMBER,STAKES,NAILS-CONCRETE	07/30/2015	10/06/2015	90.00	09/15	310.5.05.8183.6790
Total LAMPERT LUMBER (2653):				494.57		
LANSER & SONS LTD,JOHN W (2713)						
1510580002	EE REBATE - QUALITY INSTALL (VEE	09/09/2015	10/06/2015	100.00	09/15	400.2215
Total LANSER & SONS LTD,JOHN W (2713):				100.00		
LASER RESOURCES LLC (4705)						
AR347557	COPIER LEASE	09/10/2015	10/06/2015	28.01	09/15	100.5.00.6100.6550
AR347557	COPIER LEASE	09/10/2015	10/06/2015	40.61	09/15	100.5.00.6100.6550
AR347557	COPIER LEASE	09/10/2015	10/06/2015	68.16	09/15	100.5.04.4100.6543
AR347557	COPIER LEASE	09/10/2015	10/06/2015	3.72	09/15	100.5.05.6500.6418
AR347557	COPIER LEASE	09/10/2015	10/06/2015	.92	09/15	400.5.06.8549.9020
AR347557	COPIER LEASE	09/10/2015	10/06/2015	40.25	09/15	100.5.01.1010.6550
AR347557	COPIER LEASE	09/10/2015	10/06/2015	40.30	09/15	100.5.01.1030.6550
AR347557	COPIER LEASE	09/10/2015	10/06/2015	25.63	09/15	300.5.05.8120.6543
Total LASER RESOURCES LLC (4705):				247.60		
LINCOLN NATIONAL (2752)						
3096510335	CTYPELLA-BL-1027246 LIFE/LTD INS	10/01/2015	10/06/2015	475.20	10/15	191.5.08.9200.6154
3096510335	CTYPELLA-BL-1027246 LIFE/LTD INS	10/01/2015	10/06/2015	84.96	10/15	191.5.08.9200.6154
3096510335	CTYPELLA-BL-1027246 LIFE/LTD INS	10/01/2015	10/06/2015	79.20	10/15	191.5.08.9200.6154
3096510335	CTYPELLA-BL-1027246 LIFE/LTD INS	10/01/2015	10/06/2015	1,209.29	10/15	191.5.08.9200.6154
Total LINCOLN NATIONAL (2752):				1,848.65		

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LISCO (2761)						
1605719	INTERNET ACCESS	09/09/2015	10/06/2015	55.56	09/15	400.5.06.8549.9020
1605719	INTERNET ACCESS	09/09/2015	10/06/2015	55.56	09/15	100.5.05.6500.6373
1605719	INTERNET ACCESS	09/09/2015	10/06/2015	55.56	09/15	400.5.06.8588.9920
1605719	INTERNET ACCESS	09/09/2015	10/06/2015	55.56	09/15	100.5.00.6200.6373
1605719	INTERNET ACCESS	09/09/2015	10/06/2015	55.56	09/15	350.5.05.8310.6373
1605719	INTERNET ACCESS	09/09/2015	10/06/2015	55.55	09/15	300.5.05.8100.6373
1605719	INTERNET ACCESS	09/09/2015	10/06/2015	55.55	09/15	100.5.01.1010.6373
1605719	INTERNET ACCESS	09/09/2015	10/06/2015	55.55	09/15	100.5.04.4100.6373
1605719	INTERNET ACCESS	09/09/2015	10/06/2015	55.55	09/15	100.5.04.4300.6373
1605941	RDSL - POLICE	09/09/2015	10/06/2015	48.00	09/15	100.5.01.1040.6373
Total LISCO (2761):				548.00		
LOGAN CONTRACTORS SUPPLY (2769)						
K38753	POOL DRIVE	09/09/2015	10/06/2015	668.83	09/15	215.5.05.2161.6761
K41362	SPRAYER PARTS	09/16/2015	10/06/2015	37.65	09/15	115.5.05.2100.6545
Total LOGAN CONTRACTORS SUPPLY (2769):				706.48		
M&M SALES COMPANY (2794)						
245795	6284173-PRINTER MAINT	09/28/2015	10/06/2015	86.53	09/15	100.5.00.6100.6403
Total M&M SALES COMPANY (2794):				86.53		
MAIURI, RYAN D (5588)						
27-19503-08	DEPOSIT REFUND	09/30/2015	10/06/2015	7.58	10/15	400.2210
Total MAIURI, RYAN D (5588):				7.58		
MARION COUNTY SENIOR NUTRITION (5586)						
093015	REFUND ROOM RENTAL	09/30/2015	10/06/2015	240.00	09/15	100.4.04.4100.4571
Total MARION COUNTY SENIOR NUTRITION (5586):				240.00		
MARTIN MARIETTA MATERIALS (2842)						
15953874	ROCK BILL - SOCCER	08/24/2015	10/06/2015	277.01	09/15	100.5.09.4200.6549
16052616	ROCK	09/03/2015	10/06/2015	764.48	09/15	310.5.05.8183.6790
16057499	POOL DRIVE	09/03/2015	10/06/2015	314.25	09/15	215.5.05.2161.6761
16071461	POOL DRIVE	09/08/2015	10/06/2015	324.97	09/15	215.5.05.2161.6761
16114704	POOL DRIVE	09/14/2015	10/06/2015	431.15	09/15	215.5.05.2161.6761
Total MARTIN MARIETTA MATERIALS (2842):				2,111.86		
MATHES, VERLAN (2855)						
2461344	SAFETY APPAREL-PP	08/07/2015	10/06/2015	104.93	09/15	400.5.06.8549.9020
Total MATHES, VERLAN (2855):				104.93		
MC GLADREY LLP (5098)						
M-4625819-019	IT SETUP FOR SCADA SERVER - EL	07/09/2015	10/06/2015	2,275.00	09/15	410.5.06.8978.3970
M-4656290-019	POLICE FIREWALL/SWITCH REPLACE	09/08/2015	10/06/2015	1,186.00	09/15	201.5.00.7099.6725
M-4656293-019	TOUGHBOOK DEPLOYMENT - PD	09/08/2015	10/06/2015	8,124.00	09/15	186.5.01.1050.6512
Total MC GLADREY LLP (5098):				11,585.00		
MEDIACOM (5331)						
091415PWS	INTERNET BILL	09/14/2015	10/06/2015	143.40	09/15	100.5.05.6500.6373

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Total MEDIACOM (5331):				143.40		
MEGGER (5584)						
5590344859	FAULT LOCATING TOOLS - EL	09/11/2015	10/06/2015	828.87	09/15	400.5.06.8588.9950
Total MEGGER (5584):				828.87		
MENNINGA PEST CONTROL (2913)						
41812	PEST CONTROL - PK	09/08/2015	10/06/2015	32.00	09/15	100.5.09.4200.6403
41969	PEST CONTROL - CC	09/11/2015	10/06/2015	92.00	09/15	100.5.04.4100.6310
42049	PEST CONTROL - SOCCER	09/08/2015	10/06/2015	26.00	09/15	100.5.09.4200.6403
42088	PEST CONTROL - CH	09/14/2015	10/06/2015	30.00	09/15	100.5.00.6100.6310
42171	PEST CONTROL - PP	09/16/2015	10/06/2015	59.92	09/15	400.5.06.8549.9020
Total MENNINGA PEST CONTROL (2913):				239.92		
METERING & TECHNOLOGY SOLUTIONS (4934)						
4054	WATER METERS	07/15/2015	10/06/2015	2,446.21	09/15	300.5.05.8140.6350
4517	WATER METER	09/09/2015	10/06/2015	2,447.32	09/15	300.5.05.8140.6350
Total METERING & TECHNOLOGY SOLUTIONS (4934):				4,893.53		
MID-AM TEXTILES INC (2955)						
090915WTP	CENTER PULL TOWELS	09/09/2015	10/06/2015	130.00	09/15	300.5.05.8100.6411
Total MID-AM TEXTILES INC (2955):				130.00		
MIDTOWN TIRE COMPANY (2961)						
153371	ST-25	09/09/2015	10/06/2015	20.00	09/15	115.5.05.2100.6350
153526	TIRE REPAIR - PK	09/10/2015	10/06/2015	16.82	09/15	100.5.09.4200.6590
153542	VEHICLE REPAIR - PD	09/10/2015	10/06/2015	16.82	09/15	100.5.01.1030.6330
Total MIDTOWN TIRE COMPANY (2961):				53.64		
MIDWEST SANITATION (2981)						
082515PWS	GARBAGE/RECYCLE	08/25/2015	10/06/2015	10.00	09/15	115.5.05.2100.6372
092915PK	PORT-O-LET BIG ROCK PARK	09/29/2015	10/06/2015	150.00	09/15	176.5.09.4220.6544
Total MIDWEST SANITATION (2981):				160.00		
MISSOURI RIVER ENERGY SERVICES (3001)						
092915	PURCHASED POWER	09/29/2015	09/29/2015	1,410,490.65	09/15	400.5.06.8555.9500
092915	TRANSMISSION	09/29/2015	09/29/2015	226,631.58	09/15	400.5.06.8565.9520
Total MISSOURI RIVER ENERGY SERVICES (3001):				1,637,122.23		
MPH INDUSTRIES INC (3038)						
667021	RADAR - PD	09/22/2015	10/06/2015	1,270.00	09/15	201.5.01.7003.6710
Total MPH INDUSTRIES INC (3038):				1,270.00		
MUNICIPAL SUPPLY INC (3052)						
0601137-IN	DISTRIBUTION SUPPLIES	09/09/2015	10/06/2015	149.00	09/15	310.5.05.8183.6790
0601669-IN	DISTRIBUTION SUPPLIES	09/14/2015	10/06/2015	1,130.00	09/15	310.5.05.8183.6790
0602256-IN	WATER METER COUPLING	09/18/2015	10/06/2015	275.00	09/15	300.5.05.8140.6350
0602366-IN	DISTRIBUTION SUPPLIES	09/21/2015	10/06/2015	2,400.50	09/15	310.5.05.8183.6790

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Total MUNICIPAL SUPPLY INC (3052):				3,954.50		
NARDINI, MIKE (3074)						
091415	EXPENSE REIMBURSEMENT	09/14/2015	10/06/2015	93.36	09/15	100.5.00.6100.6260
Total NARDINI, MIKE (3074):				93.36		
NORRIS ASPHALT PAVING (3134)						
100220	ASPHALT	08/29/2015	10/06/2015	335.22	09/15	310.5.05.8183.6790
Total NORRIS ASPHALT PAVING (3134):				335.22		
OATI (OPEN ACCESS TECH INTER) (3170)						
113910	TAGGING - EL	09/01/2015	10/06/2015	469.71	09/15	400.5.06.8565.9520
Total OATI (OPEN ACCESS TECH INTER) (3170):				469.71		
OCLC (3172)						
0000415499	MONTHLY SERVICE-LIB	08/31/2015	10/06/2015	382.73	10/15	100.5.03.4000.6422
Total OCLC (3172):				382.73		
ODYSSEY SPAS (3173)						
11464	SILT TABS - MOLENGRACHT	08/31/2015	10/06/2015	435.00	09/15	100.5.09.4250.6320
Total ODYSSEY SPAS (3173):				435.00		
O'HALLORAN INTERNATIONAL INC (3176)						
X100209337:01	ST-25	09/08/2015	10/06/2015	367.26	09/15	115.5.05.2100.6350
Total O'HALLORAN INTERNATIONAL INC (3176):				367.26		
OSKALOOSA HERALD (3200)						
083115PW	AD-TRUMAN RD/CLARK ST SEWER LI	08/31/2015	10/06/2015	40.76	09/15	360.5.05.8390.6790
083115PZ	LEGAL ADVERTISESEMENTS	08/31/2015	10/06/2015	122.64	09/15	100.5.05.5000.6414
Total OSKALOOSA HERALD (3200):				163.40		
OUTDOOR RECREATION PRODUCTS (3208)						
9160	BLOMMERS MEMORIAL BENCH - PK	09/08/2015	10/06/2015	1,243.50	09/15	176.5.09.4230.6560
9161	REPLACEMENT LEG FOR BENCH -PK	09/08/2015	10/06/2015	279.00	09/15	100.5.09.4200.6320
Total OUTDOOR RECREATION PRODUCTS (3208):				1,522.50		
PARKER, CHRISTOPHER (5575)						
1520580026	EE REBATE - EL	09/15/2015	10/06/2015	50.00	09/15	400.2215
1520580027	EE REBATE - EL	09/15/2015	10/06/2015	80.00	09/15	400.2215
Total PARKER, CHRISTOPHER (5575):				130.00		
PAYLOCITY PAYROLL (3245)						
INV0018155	PAYROLL EXPENSE	09/11/2015	10/06/2015	27.38	09/15	100.5.00.6320.6403
INV0018155	PAYROLL EXPENSE	09/11/2015	10/06/2015	4.76	09/15	300.5.05.8100.6405
INV0018155	PAYROLL EXPENSE	09/11/2015	10/06/2015	3.57	09/15	350.5.05.8310.6405
INV0018155	PAYROLL EXPENSE	09/11/2015	10/06/2015	23.81	09/15	400.5.06.8923.9820

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Total PAYLOCITY PAYROLL (3245):				59.52		
PELLA COMM SCHOOL (3264)						
1512580001	EE REBATE - CAREER ACADEMY	09/22/2015	10/06/2015	3,000.00	09/15	400.2215
1515580002	EE REBATE - CAREER ACADEMY	09/22/2015	10/06/2015	3,414.30	09/15	400.2215
Total PELLA COMM SCHOOL (3264):				6,414.30		
PELLA CONCRETE CONTRTRS (3265)						
092815JEFFERSO	JEFFERSON STREET RECONSTRUCT	09/28/2015	10/06/2015	128,094.20	09/15	215.5.05.2184.6761
Total PELLA CONCRETE CONTRTRS (3265):				128,094.20		
PELLA CONVENTION & VISITOR'S B (3267)						
091615	HOTEL/MOTEL DISTRIBUTION	09/16/2015	10/06/2015	56,465.35	09/15	100.5.08.5100.6416
Total PELLA CONVENTION & VISITOR'S B (3267):				56,465.35		
PELLA COOP ELECTRIC ASSN (3268)						
090815AIR	ELECTRIC BILL - AIRPORT	09/08/2015	10/06/2015	935.47	09/15	100.5.05.2200.6370
Total PELLA COOP ELECTRIC ASSN (3268):				935.47		
PELLA ENGRAVING CO (3272)						
132782	SILVER PLAQUE - POOL	09/02/2015	10/06/2015	7.50	09/15	100.5.04.4300.6590
133002	BOARD NAME PLATE	09/10/2015	10/06/2015	20.22	09/15	100.5.05.5000.6543
133210	WOMENS CLUB MEMORIAL PLAQUE	09/29/2015	10/06/2015	83.50	09/15	176.5.09.4230.6560
Total PELLA ENGRAVING CO (3272):				111.22		
PELLA NURSERY CO (3288)						
2069	WILD FLOWERS - BIG ROCK PARK	09/24/2015	10/06/2015	200.00	09/15	176.5.09.4220.6544
Total PELLA NURSERY CO (3288):				200.00		
PELLA PRECAST PRODUCTS INC (3291)						
12196	REPAIR OF AERATOR FOR SEPTIC S	08/31/2015	10/06/2015	567.10	09/15	100.5.05.2200.6416
Total PELLA PRECAST PRODUCTS INC (3291):				567.10		
PELLA REGIONAL HEALTH CT (3296)						
090415	FIREFIGHTER PHYSICAL	09/04/2015	10/06/2015	800.00	09/15	100.5.02.1100.6546
Total PELLA REGIONAL HEALTH CT (3296):				800.00		
PELLA RENTAL & SALES INC (3297)						
1-511719	SKID/TRACK LOADER RENTAL - BIG R	09/11/2015	10/06/2015	530.00	09/15	176.5.09.4220.6544
1-511815	CHIPPER RENTAL - BIG ROCK PARK	09/21/2015	10/06/2015	180.00	09/15	176.5.09.4220.6544
1-511889	EXCAVATOR RENTAL - BIG ROCK PA	09/16/2015	10/06/2015	225.00	09/15	176.5.09.4220.6544
1-511940	BUGGY RENTAL - BIG ROCK PARK	09/22/2015	10/06/2015	165.00	09/15	176.5.09.4220.6544
1-512019	CHIPPER RENTAL - BIG ROCK PARK	09/25/2015	10/06/2015	120.00	09/15	176.5.09.4220.6544
Total PELLA RENTAL & SALES INC (3297):				1,220.00		
PELLA TREE SERVICE INC (3302)						
4589	MULCH - BIG ROCK PARK	09/17/2015	10/06/2015	400.00	09/15	176.5.09.4220.6544

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Total PELLA TREE SERVICE INC (3302):				400.00		
PITNEY BOWES INC (3346)						
424275	POSTAGE FEES	09/16/2015	10/06/2015	85.50	09/15	100.5.00.6310.6531
Total PITNEY BOWES INC (3346):				85.50		
POST OFFICE (3371)						
092315	MAIL 12 DAY NOTICES	09/23/2015	09/23/2015	49.84	09/15	300.5.05.8100.6531
092315	MAIL 12 DAY NOTICES	09/23/2015	09/23/2015	44.86	09/15	195.5.05.8400.6531
092315	MAIL 12 DAY NOTICES	09/23/2015	09/23/2015	44.86	09/15	350.5.05.8310.6531
092315	MAIL 12 DAY NOTICES	09/23/2015	09/23/2015	59.80	09/15	400.5.06.8921.9020
093015	MAILING UTILITY BILLS	09/30/2015	09/30/2015	1,711.82	09/15	100.5.00.6310.6531
Total POST OFFICE (3371):				1,911.18		
QUAD CITY TESTING LABORATORY I (3413)						
139208	HOIST/WINCH INSPECTION	08/31/2015	10/06/2015	1,405.00	09/15	350.5.05.8310.6546
Total QUAD CITY TESTING LABORATORY I (3413):				1,405.00		
QUILL CORPORATION (3420)						
7384849	BINDERS - CITIZEN POLICE ACADEM	09/01/2015	10/06/2015	51.60	09/15	100.5.01.1050.6543
7447771	CERTIFICATES - CITIZEN POLICE ACA	09/03/2015	10/06/2015	16.79	09/15	100.5.01.1050.6543
7625854	CERTIFICATE FOLDERS - CITIZEN PO	09/10/2015	10/06/2015	23.94	09/15	100.5.01.1050.6543
Total QUILL CORPORATION (3420):				92.33		
RACOM CORPORATION (3429)						
5B109801	CAR VIDEO CAMERA CABLE - PD	09/11/2015	10/06/2015	96.50	09/15	100.5.01.1030.6350
Total RACOM CORPORATION (3429):				96.50		
RESCO (3480)						
612431-00	STREET LIGHT POLES - EL	09/08/2015	10/06/2015	9,243.73	09/15	410.5.06.8993.3670
612431-00	STREET LIGHT POLES - FRANKLIN ST	09/08/2015	10/06/2015	4,681.25	09/15	410.5.06.8987.3670
612431-00	STREET LIGHT POLES - STOCK- EL	09/08/2015	10/06/2015	5,360.70	09/15	400.5.06.8585.9030
615570-00	3-PHASE TRANSFORMER - EL	09/23/2015	10/06/2015	6,938.75	09/15	400.5.06.8584.9030
621771-00	SECONDARY CABLE - EL	09/14/2015	10/06/2015	6,527.08	09/15	410.5.06.8987.3670
Total RESCO (3480)				32,751.51		
RICOH USA INC.-DALLAS (3493)						
95503318	P&Z COPIER LEASE	09/24/2015	10/06/2015	50.03	09/15	100.5.05.5000.6403
Total RICOH USA INC.-DALLAS (3493):				50.03		
RISE BROADBAND (5487)						
10/09-11/08/15	ENTERPRISE NETWORK SERVICE - E	09/30/2015	10/06/2015	137.98	09/15	400.5.06.8562.9030
10/09-11/08/15	ENTERPRISE NETWORK SERVICE - E	09/30/2015	10/06/2015	137.98	09/15	400.5.06.8592.9030
Total RISE BROADBAND (5487):				275.96		
RUNNELLS, V FRANCES (5589)						
69-16012-10	69-16012-10	09/30/2015	10/06/2015	93.93	10/15	400.2210

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Total RUNNELLS, V FRANCES (5589):				93.93		
SADLER SIGN/DESIGN (3584)						
14058	VEHICLE DECALS - PD	09/16/2015	10/06/2015	948.00	09/15	201.5.01.7003.6710
14089	POOL DRIVE REMOVAL SIGN	09/25/2015	10/06/2015	108.80	09/15	215.5.05.2161.6761
Total SADLER SIGN/DESIGN (3584):				1,056.80		
SADLER, LESLIE & DANA (5587)						
09302015-EASEME	EASEMENT NO.1 - SADLER - EL	09/30/2015	10/06/2015	564.00	09/15	410.5.06.8987.3670
Total SADLER, LESLIE & DANA (5587):				564.00		
SCHIEBOUT, BRUCE (3607)						
093015-EASEMEN	EASEMENT NO 6 - SCHIEBOUT	09/30/2015	10/06/2015	600.00	09/15	410.5.06.8987.3670
Total SCHIEBOUT, BRUCE (3607):				600.00		
SCHLERMAN, GARY (5577)						
1511580100	EE REBATE - EL	09/15/2015	10/06/2015	60.00	09/15	400.2215
Total SCHLERMAN, GARY (5577):				60.00		
SCHOON CONSTRUCTION INC (5568)						
4772	SEWER SERVICE REPAIR - EL	09/04/2015	10/06/2015	342.50	09/15	410.5.06.8993.3670
4773	WATER SERVICE REPAIR - EL	09/04/2015	10/06/2015	775.00	09/15	410.5.06.8993.3670
Total SCHOON CONSTRUCTION INC (5568):				1,117.50		
SCHUMACHER ELEVATOR COMPANY (3633)						
90370302	1007552 ELEVATOR MAINT-CH	09/01/2015	10/06/2015	205.05	09/15	100.5.00.6100.6310
90370302	1007552 ELEVATOR MAINT-CC	09/01/2015	10/06/2015	205.05	09/15	100.5.04.4100.6310
Total SCHUMACHER ELEVATOR COMPANY (3633):				410.10		
SCHWEITZER ENGINEERING LABORATORIES INC (4506)						
68255-670055	NORTH PLANT SUB T1 DIFF RELAY -	09/11/2015	10/06/2015	2,288.41	09/15	400.5.06.8592.9030
Total SCHWEITZER ENGINEERING LABORATORIES INC (4506):				2,288.41		
SECRETARY OF STATE (3653)						
092215PD	NOTARY - ALTHEIDE - PD	09/22/2015	10/06/2015	30.00	09/15	100.5.01.1050.6405
Total SECRETARY OF STATE (3653):				30.00		
SHA-RAN WINDOW SERVICES (3668)						
091915	EXTERIOR WINDOW CLEANING - CH	09/19/2015	10/06/2015	18.00	09/15	100.5.00.6100.6310
Total SHA-RAN WINDOW SERVICES (3668):				18.00		
SHIP-IT (3681)						
79497	BOX - POOL	09/17/2015	10/06/2015	12.99	09/15	100.5.04.4301.6310
Total SHIP-IT (3681):				12.99		
SIKKEMA, SUSAN (5576)						
1511580099	EE REBATE - EL	09/15/2015	10/06/2015	30.00	09/15	400.2215

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Total SIKKEMA, SUSAN (5576):				30.00		
SIMPLEXGRINNELL LP (3709)						
81712178	FIRE ALARM MAINT - CC	09/10/2015	10/06/2015	476.08	09/15	100.5.04.4100.6310
Total SIMPLEXGRINNELL LP (3709):				476.08		
SISCO (3718)						
170198	FIXED INSURANCE COSTS	10/01/2015	10/01/2015	178.50	10/15	191.5.08.9200.6157
170198	FIXED INSURANCE COSTS	10/01/2015	10/01/2015	47,224.10	10/15	191.5.08.9200.6152
170198	FIXED INSURANCE COSTS	10/01/2015	10/01/2015	674.73	10/15	191.5.08.9200.6196
170198	FIXED INSURANCE COSTS	10/01/2015	10/01/2015	1,500.00	10/15	191.5.08.9200.6196
170198	FIXED INSURANCE COSTS	10/01/2015	10/01/2015	140.19	10/15	191.5.08.9200.6196
2213-09142015	FLEX SPENDING CLAIMS	09/15/2015	09/16/2015	949.50	09/15	191.5.08.9200.6157
2213-09222015	MEDICAL CLAIMS	09/23/2015	09/23/2015	6,595.68	09/15	191.5.08.9200.6153
2213-09232015	FLEX SPENDING CLAIMS	09/24/2015	09/24/2015	8,205.73	09/15	191.5.08.9200.6157
2213-09282015	MEDICAL CLAIMS	09/29/2015	09/29/2015	3,377.61	09/15	191.5.08.9200.6153
Total SISCO (3718):				68,846.04		
SKARSHAUG TESTING LABS (3720)						
202208	TEST GLOVES - EL	09/18/2015	10/06/2015	351.42	09/15	400.5.06.8588.9720
Total SKARSHAUG TESTING LABS (3720):				351.42		
SKYLINE READY MIX (3723)						
7554	CONCRETE	08/18/2015	10/06/2015	1,042.63	09/15	310.5.05.8183.6790
Total SKYLINE READY MIX (3723):				1,042.63		
SLYCORD, MARCIA (3726)						
092515PD	MILEAGE - MEALS - PD	09/25/2015	10/06/2015	121.25	09/15	100.5.01.1010.6260
Total SLYCORD, MARCIA (3726):				121.25		
SNYDER & ASSOCIATES INC (3748)						
115.0024.01-4	GENERAL ENGINEERING	09/08/2015	10/06/2015	1,489.50	09/15	100.5.05.5000.6405
115.0024.01-5	GENERAL ENGINEERING	08/31/2015	10/06/2015	3,521.00	09/15	100.5.05.6500.6405
115.0591.01-1	ENGINEERING SERVICES	09/08/2015	10/06/2015	580.50	09/15	100.5.05.5000.6405
28	FAA PLANNING STUDY	08/27/2015	10/06/2015	32,747.66	09/15	241.5.05.7240.6750
Total SNYDER & ASSOCIATES INC (3748):				38,338.66		
STAR EQUIPMENT CO (3800)						
01516305	BLADES	09/24/2015	10/06/2015	741.51	09/15	115.5.05.2100.6545
Total STAR EQUIPMENT CO (3800):				741.51		
STATE HYGIENIC LABORATORY (3804)						
62428	CONTRACT LABORATORY	08/31/2015	10/06/2015	459.50	09/15	350.5.05.8300.6547
Total STATE HYGIENIC LABORATORY (3804):				459.50		
STERKS DIESEL & PICKUP SPECIAL (3822)						
8693	ST-23	09/16/2015	10/06/2015	1,016.50	09/15	115.5.05.2100.6350

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total STERKS DIESEL & PICKUP SPECIAL (3822):				1,016.50		
STRAVERS TRUE VALUE (3838)						
A216609	SUPPLIES - FD	09/10/2015	10/06/2015	11.88	09/15	100.5.02.1100.6590
A216793	CLEANER - PK	09/14/2015	10/06/2015	32.50	09/15	100.5.09.4200.6553
A217003	TOILET FLAPPER -PP	09/18/2015	10/06/2015	6.41	09/15	400.5.06.8549.9020
A217323	TRASH LINERS & SOAP - POOL	09/24/2015	10/06/2015	110.26	09/15	100.5.04.4300.6590
A217378	SPRAY FOAM - EL	09/25/2015	10/06/2015	9.52	09/15	410.5.06.8993.3670
A217509	CLEANER - CC	09/29/2015	10/06/2015	28.36	09/15	100.5.04.4100.6590
E51503	CONNECTOR/BATTERIES	07/30/2015	10/06/2015	17.98	09/15	350.5.05.8330.6350
E52266	PAPER TOWELS -CH	09/15/2015	10/06/2015	42.16	09/15	100.5.00.6100.6543
E52334	KEY - PD	09/21/2015	10/06/2015	2.00	09/15	100.5.01.1000.6310
Total STRAVERS TRUE VALUE (3838)				261.07		
STUYVESANT & BENTON (3860)						
11601-S	LEGAL FEES	09/09/2015	10/06/2015	939.25	09/15	100.5.00.6100.6430
Total STUYVESANT & BENTON (3860):				939.25		
SUMMIT COMPANIES (5585)						
1159815	MONTHLY INSPECTION - EL	09/14/2015	10/06/2015	55.00	09/15	400.5.06.8588.9300
Total SUMMIT COMPANIES (5585):				55.00		
T & R SERVICE COMPANY (4569)						
76405	TRANSFORMER OIL ANALYSIS - EL	09/17/2015	10/06/2015	90.00	09/15	400.5.06.8588.9950
Total T & R SERVICE COMPANY (4569):				90.00		
TERPSTRA MASONRY (3920)						
60	CENTRAL PARK FOUNTAIN BRICK WA	08/30/2015	10/06/2015	11,150.00	09/15	201.5.09.7222.6799
Total TERPSTRA MASONRY (3920):				11,150.00		
TITAN MACHINERY (3959)						
6584275	TILLER PARTS - PK	09/14/2015	10/06/2015	22.27	09/15	100.5.09.4200.6350
Total TITAN MACHINERY (3959):				22.27		
TONY'S AUTO PARTS (3968)						
5797-199512	ADHESIVE - PK	09/10/2015	10/06/2015	5.79	09/15	100.5.09.4200.6590
5797-199557	ST-25	09/10/2015	10/06/2015	38.84	09/15	115.5.05.2100.6350
5797-200057	ST-23	09/16/2015	10/06/2015	6.38	09/15	115.5.05.2100.6350
5797-200728	ST-1	09/25/2015	10/06/2015	8.60	09/15	115.5.05.2100.6350
5797-200867	OIL - PK	09/28/2015	10/06/2015	23.88	09/15	100.5.09.4200.6350
Total TONY'S AUTO PARTS (3968):				83.49		
TOWN CRIER (3979)						
19474	COPY PAPER	08/21/2015	09/01/2015	51.00	09/15	300.5.05.8120.6543
19612	REZONING SIGNS	08/26/2015	09/01/2015	216.00	09/15	100.5.05.5000.6543
Total TOWN CRIER (3979):				267.00		
TUCKER TRUCKING, ALAN (4009)						
10719	ROCK HAULING	09/08/2015	10/06/2015	368.83	09/15	310.5.05.8183.6790

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
10720	ROCK HAULING	09/08/2015	10/06/2015	360.58	09/15	215.5.05.2161.6761
Total TUCKER TRUCKING, ALAN (4009):				729.41		
TURFWERKS (4012)						
WE0145105	BOS LANDEN IRRIGATION LEASE	09/02/2015	10/06/2015	15,907.26	09/15	105.5.08.9027.6800
WE0145105	BOS LANDEN IRRIGATION LEASE	09/02/2015	10/06/2015	662.74	09/15	105.5.08.9027.6801
Total TURFWERKS (4012):				16,570.00		
TWO RIVERS COOPERATIVE (4019)						
0223958	GRASS SEED	09/28/2015	10/06/2015	81.25	09/15	350.5.05.8330.6499
0223968	GRASS SEED	09/28/2015	10/06/2015	162.50	09/15	350.5.05.8330.6499
083115WTP	FUEL-WTP	08/31/2015	09/01/2015	799.05	09/15	300.5.05.8100.6514
083115WWTP	FUEL-WWTP	08/31/2015	10/06/2015	643.36	09/15	350.5.05.8330.6514
083115WWTP	FUEL-PWWW	08/31/2015	10/06/2015	138.55	09/15	350.5.05.8310.6514
Total TWO RIVERS COOPERATIVE (4019):				1,824.71		
UNITED PARCEL SERVICES (4036)						
0000536050395	536050-UPS	09/26/2015	10/06/2015	13.38	09/15	100.5.00.6100.6531
0000536050395	536050-UPS	09/26/2015	10/06/2015	52.55	09/15	400.5.06.8588.9920
0000536050395	536050-UPS	09/26/2015	10/06/2015	25.77	09/15	400.5.06.8588.9720
0000536050395	536050-UPS	09/26/2015	10/06/2015	57.72	09/15	100.5.04.4301.6543
Total UNITED PARCEL SERVICES (4036):				149.42		
US CELLULAR (4047)						
0101961174	CELLPHONE CHARGES	09/12/2015	10/06/2015	.52	09/15	100.5.05.5000.6373
0101961174	CELLPHONE CHARGES	09/12/2015	10/06/2015	31.64	09/15	400.5.06.8588.9920
0101961174	CELLPHONE CHARGES	09/12/2015	10/06/2015	20.90	09/15	400.5.06.8549.9020
0101961174	CELLPHONE CHARGES	09/12/2015	10/06/2015	51.35	09/15	100.5.05.6500.6373
0101961174	CELLPHONE CHARGES	09/12/2015	10/06/2015	6.03	09/15	100.5.09.4200.6373
0101961174	CELLPHONE CHARGES	09/12/2015	10/06/2015	16.45	09/15	100.5.05.6500.6373
0101961174	CELLPHONE CHARGES	09/12/2015	10/06/2015	51.09	09/15	100.5.00.6100.6373
0101961174	CELLPHONE CHARGES	09/12/2015	10/06/2015	19.35	09/15	100.5.05.5000.6373
0101961174	CELLPHONE CHARGES	09/12/2015	10/06/2015	45.91	09/15	100.5.04.4100.6373
0101961174	CELLPHONE CHARGES	09/12/2015	10/06/2015	21.45	09/15	100.5.02.1100.6373
0101961174	CELLPHONE CHARGES	09/12/2015	10/06/2015	20.91	09/15	300.5.05.8100.6373
0101961174	CELLPHONE CHARGES	09/12/2015	10/06/2015	46.91	09/15	400.5.06.8584.9030
0101961174	CELLPHONE CHARGES	09/12/2015	10/06/2015	23.45	09/15	350.5.05.8330.6373
0101961174	CELLPHONE CHARGES	09/12/2015	10/06/2015	23.46	09/15	300.5.05.8100.6373
Total US CELLULAR (4047):				252.86		
USPS-HASLER 0008014227 (5414)						
100115	REFILL POSTAGE METER	10/01/2015	10/01/2015	400.00	10/15	300.5.05.8100.6531
100115	REFILL POSTAGE METER	10/01/2015	10/01/2015	360.00	10/15	195.5.05.8400.6531
100115	REFILL POSTAGE METER	10/01/2015	10/01/2015	360.00	10/15	350.5.05.8310.6531
100115	REFILL POSTAGE METER	10/01/2015	10/01/2015	480.00	10/15	400.5.06.8921.9020
100115-2	REFILL POSTAGE METER	10/01/2015	10/06/2015	400.00	10/15	300.5.05.8100.6531
100115-2	REFILL POSTAGE METER	10/01/2015	10/06/2015	360.00	10/15	195.5.05.8400.6531
100115-2	REFILL POSTAGE METER	10/01/2015	10/06/2015	360.00	10/15	350.5.05.8310.6531
100115-2	REFILL POSTAGE METER	10/01/2015	10/06/2015	480.00	10/15	400.5.06.8921.9020
Total USPS-HASLER 0008014227 (5414):				3,200.00		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
VALLEY ENVIRONMENTAL SERVICES (4056)						
222586	PARTS WASHER RENT	08/31/2015	10/06/2015	24.83	09/15	115.5.05.2100.6330
Total VALLEY ENVIRONMENTAL SERVICES (4056):				24.83		
VAN HAAFTEN PLBG & HTG INC (4093)						
30183	BUILDING MAINTENANCE	08/27/2015	10/06/2015	124.09	09/15	115.5.05.2100.6310
Total VAN HAAFTEN PLBG & HTG INC (4093):				124.09		
VAN RHEENEN, CHAD (5582)						
1520580028	EE REBATE - EL	09/29/2015	10/06/2015	80.00	09/15	400.2215
Total VAN RHEENEN, CHAD (5582):				80.00		
VAN VARK, SUZETTE (5571)						
091715CC	REFUND GYM RENTAL FEES	09/17/2015	10/06/2015	796.74	09/15	100.4.04.4410.4500
091715CC	REFUND GYM RENTAL FEES	09/17/2015	10/06/2015	47.81	09/15	400.2140
091715CC	REFUND GYM RENTAL FEES	09/17/2015	10/06/2015	7.95	09/15	400.2141
Total VAN VARK, SUZETTE (5571):				852.50		
VAN ZANTE, MIKAYLA L (5569)						
69-61817-05	DEPOSIT REFUND	09/11/2015	10/06/2015	139.39	09/15	400.2210
Total VAN ZANTE, MIKAYLA L (5569):				139.39		
VANDER BEEK TRUCK ACCESSORIES (4190)						
19529	SAFETY LIGHTS WATER TRUCKS-PK	08/24/2015	10/06/2015	1,123.00	09/15	201.5.09.7218.6727
Total VANDER BEEK TRUCK ACCESSORIES (4190):				1,123.00		
VANDER PLOEG BAKERY (4209)						
40721	BIRTHDAY CAKE - POOL	09/19/2015	10/06/2015	17.00	09/15	100.5.04.4300.6590
Total VANDER PLOEG BAKERY (4209):				17.00		
VANDER WERFF, DAVE (5579)						
1511580102	EE REBATE - EL	09/15/2015	10/06/2015	400.00	09/15	400.2215
Total VANDER WERFF, DAVE (5579):				400.00		
VEENSTRA, GERBEN (5286)						
1510580002	EE REBATE - QUALITY INSTALL	09/09/2015	10/06/2015	350.00	09/15	400.2215
Total VEENSTRA, GERBEN (5286):				350.00		
VEENSTRA, SHAWN (4242)						
091015PD	TRAVEL - MEALS - PD	09/10/2015	10/06/2015	73.40	09/15	100.5.01.1030.6260
Total VEENSTRA, SHAWN (4242):				73.40		
VEENSTRA, SYDNEY S (5556)						
150980208	CREDIT BALANCE REFUND	09/16/2015	10/06/2015	75.44	09/15	001.1199
Total VEENSTRA, SYDNEY S (5556):				75.44		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
VERMEER CO (4946)						
1524580001	EE REBATE - COMPR. AIR	09/22/2015	10/06/2015	3,870.00	09/15	400.2215
1524580002	EE REBATE - COMPR. AIR	09/22/2015	10/06/2015	3,870.00	09/15	400.2215
Total VERMEER CO (4946):				7,740.00		
VERMEER SALES & SERVICE (4252)						
01136198	VACUUM EXCAVATOR NOZZLE - EL	09/16/2015	10/06/2015	83.23	09/15	400.5.06.8588.9950
Total VERMEER SALES & SERVICE (4252):				83.23		
VILLAGE INDUSTRIAL LAUNDRY (4263)						
86180	TOWELS - 3894	08/29/2015	10/06/2015	19.77	09/15	100.5.02.1100.6413
Total VILLAGE INDUSTRIAL LAUNDRY (4263):				19.77		
VRIEZELAAR, MOLLY (5572)						
69-14600-00	DEPOSIT REFUND	09/23/2015	10/06/2015	159.69	10/15	400.2210
Total VRIEZELAAR, MOLLY (5572):				159.69		
VRIEZELAAR, VIVIAN (4300)						
091415	2015 IUB FALL MEETING	09/14/2015	10/06/2015	51.75	09/15	100.5.00.6100.6260
09282015	CIVIC SYMPOSIUM	09/28/2015	10/06/2015	461.65	09/15	100.5.00.6100.6260
09282015	CIVIC SYMPOSIUM	09/28/2015	10/06/2015	461.65	09/15	100.5.00.6320.6260
Total VRIEZELAAR, VIVIAN (4300):				975.05		
WADDELL, RYAN (4305)						
091815PWS	SAFETY BOOT REIMBURSEMENT	09/18/2015	10/06/2015	100.00	09/15	115.5.05.2100.6546
Total WADDELL, RYAN (4305):				100.00		
WALMART COMMUNITY (4312)						
001725	JANITORIAL SUPPLIES - PD	08/20/2015	10/06/2015	37.96	09/15	100.5.01.1000.6411
003554	WEAPON CLEANING SUPPLIES - PD	09/01/2015	10/06/2015	20.59	09/15	100.5.01.1030.6544
006111	MEMORY CARDS - PD	08/29/2015	10/06/2015	27.76	09/15	100.5.01.1030.6543
006111	MEMORY CARDS - PD	08/29/2015	10/06/2015	27.76	10/15	100.5.01.1030.6543
008472	OFFICE SUPPLIES-WTP	09/08/2015	10/06/2015	54.14	09/15	300.5.05.8120.6543
008862	CUPS,PLATES,REFRESHMENTS - CITI	09/12/2015	10/06/2015	31.01	09/15	100.5.01.1050.6240
009903	MISCELLANEOUS SUPPLIES - CH	08/20/2015	10/06/2015	59.75	09/15	100.5.00.6100.6543
009903	MISCELLANEOUS SUPPLIES - CH	08/20/2015	10/06/2015	59.75	10/15	100.5.00.6100.6543
018543	BUILDING SUPPLIES	08/18/2015	10/06/2015	34.16	09/15	300.5.05.8120.6590
022124	SHOP SUPPLIES	09/22/2015	10/06/2015	94.05	09/15	115.5.05.2100.6590
031462	BUILDING SUPPLIES	08/31/2015	10/06/2015	9.26	09/15	300.5.05.8120.6590
06111	MEMORY CARDS - PD	08/29/2015	10/06/2015	27.76	10/15	100.5.01.1030.6543
1675	CLEANER - PK	08/28/2015	10/06/2015	2.97	09/15	100.5.09.4200.6553
1675	BALLOONS - ART CENTER	08/28/2015	10/06/2015	8.73	09/15	100.5.04.4110.6544
1795	CLEANER - CC	08/27/2015	10/06/2015	11.96	09/15	100.5.04.4100.6590
400	SHOWER LINERS & ORGANIZER - PO	08/25/2015	10/06/2015	50.40	09/15	100.5.04.4300.6590
4826	WATER & SPOONS - CONCESSION	08/14/2015	10/06/2015	18.76	09/15	100.5.04.4310.6530
4826	PHONE MINUTES - POOL	08/14/2015	10/06/2015	20.39	09/15	100.5.04.4301.6373
5050	STOP WATCHES - CC	08/31/2015	10/06/2015	29.31	09/15	100.5.04.4443.6510
5611	MOUTH GUARDS - CC	08/29/2015	10/06/2015	10.67	09/15	100.5.04.4446.6530
7021	PHONE - CC	09/08/2015	10/06/2015	19.88	09/15	100.5.04.4100.6543
7887	SPOONS - CONCESSION	08/20/2015	10/06/2015	2.84	09/15	100.5.04.4310.6530
7887	OFFICE SUPPLIES - POOL	08/20/2015	10/06/2015	94.26	09/15	100.5.04.4300.6590
7903	MOUTH GUARDS - CC	08/28/2015	10/06/2015	7.76	09/15	100.5.04.4446.6530

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
8113	RETURN PHONE - CC	09/09/2015	10/06/2015	19.88	09/15	100.5.04.4100.6543
8364	DUCK TAPE - POOL	08/21/2015	10/06/2015	3.37	09/15	100.5.04.4300.6590
9983	FOOTBALLS - CC	08/24/2015	10/06/2015	29.91	09/15	100.5.04.4446.6510
9983	MOUTH GUARDS - CC	08/24/2015	10/06/2015	3.88	09/15	100.5.04.4446.6530
9983	WIPES & MARKERS - CC	08/24/2015	10/06/2015	15.92	09/15	100.5.04.4100.6543
P9273007B013B5H	MISC SUPPLIES-CH	08/20/2015	10/06/2015	59.75	10/15	100.5.00.6100.6543
Total WALMART COMMUNITY (4312):				679.81		
WALZ, ALLAN & CHRIS (4317)						
1511580093	EE REBATE - EL	09/15/2015	10/06/2015	30.00	09/15	400.2215
Total WALZ, ALLAN & CHRIS (4317):				30.00		
WEB.COM (4339)						
091615	WEB SERVICE	09/16/2015	09/16/2015	29.95	09/15	100.5.00.6200.6373
Total WEB.COM (4339):				29.95		
WESCO DISTRIBUTION INC (4357)						
169926	2" DUCT COUPLERS - EL	09/11/2015	10/06/2015	199.02	09/15	400.5.06.8584.9030
173251	15 KV CABLE - EL	09/16/2015	10/06/2015	12,958.45	09/15	410.5.06.8987.3670
Total WESCO DISTRIBUTION INC (4357):				13,157.47		
WINDSTREAM (4411)						
0912442090-09241	PHONE EXPENSE FOR CITY HALL	09/24/2015	10/06/2015	242.11	09/15	100.5.00.6100.6373
0912442090-09241	PHONE EXPENSE FOR CITY HALL	09/24/2015	10/06/2015	242.11	10/15	100.5.00.6100.6373
Total WINDSTREAM (4411):				.00		
WINDSTREAM IOWA COMMUNICATIONS (4413)						
082415POOL	PHONE 0-9212 POOL	08/24/2015	10/06/2015	74.80	09/15	100.5.04.4300.6373
082515AIR	PHONE BILL- AIRPORT	08/25/2015	10/06/2015	115.83	09/15	100.5.05.2200.6373
090315FAX	PHONE 0-0011 - CC	09/03/2015	10/06/2015	41.62	09/15	100.5.04.4100.6373
091244209 09/24	PHONE 9584-CH	09/24/2015	10/06/2015	242.11	10/15	100.5.00.6100.6373
091615WWTP	TELEPHONE SERVICE- WWTP	09/16/2015	10/06/2015	25.42	09/15	350.5.05.8310.6373
09222015-1456	PHONE 1456 - EL	09/22/2015	10/06/2015	236.17	09/15	400.5.06.8549.9020
09222015-8334	PHONE 8334 - EL	09/22/2015	10/06/2015	20.05	09/15	400.5.06.8588.9920
09222015-8334	PHONE 8334 - EL	09/22/2015	10/06/2015	20.05	09/15	400.5.06.8562.9030
092415AIR	PHONE BILL- AIRPORT	09/24/2015	10/06/2015	124.18	09/15	100.5.05.2200.6373
092415CC	PHONE 6830 CC	09/24/2015	10/06/2015	101.21	09/15	100.5.04.4100.6373
092415PD	TELEPHONE BILL - PD	09/24/2015	10/06/2015	308.56	09/15	100.5.01.1010.6373
092415PK	PHONE 4299 PK	09/24/2015	10/06/2015	26.42	09/15	100.5.09.4200.6373
092415PW	PHONE BILL-PW	09/24/2015	10/06/2015	190.47	09/15	100.5.05.6500.6373
092415REC	PHONE 4571 REC	09/24/2015	10/06/2015	30.03	09/15	100.5.04.4100.6373
092415WWTP	TELEPHONE SERVICE- WWTP	09/24/2015	10/06/2015	40.19	09/15	350.5.05.8310.6373
09242015-1108	PHONE 1108 - EL	09/24/2015	10/06/2015	73.85	09/15	400.5.06.8562.9030
09242015-2300	PHONE 2300 - EL	09/24/2015	10/06/2015	48.02	09/15	400.5.06.8588.9920
09242015-4128	PHONE 4128 - EL	09/24/2015	10/06/2015	220.15	09/15	400.5.06.8588.9920
09242015-9096	PHONE 9096 - EL	09/24/2015	10/06/2015	78.94	09/15	400.5.06.8592.9030
09242015-9221	PHONE 9221 - EL	09/24/2015	10/06/2015	24.16	09/15	400.5.06.8592.9030
09242015-9221	PHONE 9221 - EL	09/24/2015	10/06/2015	24.15	09/15	400.5.06.8562.9030
Total WINDSTREAM IOWA COMMUNICATIONS (4413):				2,066.38		
YMH TORRANCE INC (5580)						
S82085	FORKLIFT REPAIR	09/24/2015	10/06/2015	631.99	09/15	300.5.05.8120.6350

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total YMH TORRANCE INC (5580):				631.99		
ZYLSTRA'S WELDING INC (4477)						
17739	STAKES - PK	08/05/2015	10/06/2015	77.90	09/15	100.5.09.4200.6590
17785	STAKES - PK	08/28/2015	10/06/2015	45.20	09/15	100.5.09.4200.6590
Total ZYLSTRA'S WELDING INC (4477):				123.10		
Grand Totals:				2,340,659.04		

Report GL Period Summary

GL Period	Amount
10/15	22,392.79-
09/15	2,363,051.83

Vendor number hash:	0
Vendor number hash - split:	0
Total number of invoices:	0
Total number of transactions:	0

Report Criteria:

Invoice Detail.Input date = 09/16/2015-10/06/2015

<u>Name</u>	<u>Pay Per Date</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>
ACH	9/18/2015	DIRECT DEPOSITS	100.2010	132,217.03
CHECK RUN	9/18/2015	PAYCHECKS	100.2010	10,872.47
				<hr/> 143,089.50
ACH	10/2/2015	DIRECT DEPOSITS	100.2010	124,694.28
CHECK RUN	10/2/2015	PAYCHECKS	100.2010	11,711.99
				<hr/> 136,406.27
Grand Totals:				<hr/> <hr/> 279,495.77

Report Criteria:

Paid transmittals included
 Unpaid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
1							
1	EFTPS	150918108	09/12/2015	74-00	SOCIAL SECURITY Pay Period: 9/12/2	100.2165	10,341.41
1	EFTPS	150918108	09/12/2015	74-00	SOCIAL SECURITY Pay Period: 9/12/2	100.2165	10,341.41
1	EFTPS	150918108	09/12/2015	75-00	MEDICARE Pay Period: 9/12/2015	100.2165	2,994.60
1	EFTPS	150918108	09/12/2015	75-00	MEDICARE Pay Period: 9/12/2015	100.2165	2,994.60
1	EFTPS	150918108	09/12/2015	76-00	FEDERAL WITHHOLDING TAX Pay Pe	100.2165	20,896.05
1	EFTPS	0	09/26/2015	74-00	SOCIAL SECURITY Pay Period: 9/26/2	100.2165	10,239.68
1	EFTPS	0	09/26/2015	74-00	SOCIAL SECURITY Pay Period: 9/26/2	100.2165	10,239.68
1	EFTPS	0	09/26/2015	75-00	MEDICARE Pay Period: 9/26/2015	100.2165	2,881.65
1	EFTPS	0	09/26/2015	75-00	MEDICARE Pay Period: 9/26/2015	100.2165	2,881.65
1	EFTPS	0	09/26/2015	76-00	FEDERAL WITHHOLDING TAX Pay Pe	100.2165	19,498.84
Total 1:							93,309.57
2							
2	IOWA DEPARTMENT OF	150918110	09/12/2015	77-00	STATE WITHHOLDING TAX Pay Period	100.2166	9,039.10
2	IOWA DEPARTMENT OF	150918110	09/12/2015	77-00	STATE WITHHOLDING TAX Pay Period	100.5.00.6100.6502	.10-
2	IOWA DEPARTMENT OF	0	09/26/2015	77-00	STATE WITHHOLDING TAX Pay Period	100.2166	8,600.84
Total 2:							17,639.84
3							
3	IPERS	150918109	09/12/2015	50-01	IPERS-REGULAR Pay Period: 9/12/201	100.2160	9,947.38
3	IPERS	150918109	09/12/2015	50-01	IPERS-REGULAR Pay Period: 9/12/201	100.2160	14,929.46
3	IPERS	150918109	09/12/2015	50-02	IPERS-ELECTED Pay Period: 9/12/201	100.2160	27.46
3	IPERS	150918109	09/12/2015	50-02	IPERS-ELECTED Pay Period: 9/12/201	100.2160	41.21
3	IPERS	150918109	09/12/2015	50-01	IPERS-REGULAR Pay Period: 9/12/201	100.5.00.6100.6502	.05
3	IPERS	0	09/26/2015	50-01	IPERS-REGULAR Pay Period: 9/26/201	100.2160	9,847.67
3	IPERS	0	09/26/2015	50-01	IPERS-REGULAR Pay Period: 9/26/201	100.2160	14,781.54
3	IPERS	0	09/26/2015	50-02	IPERS-ELECTED Pay Period: 9/26/201	100.2160	27.46
3	IPERS	0	09/26/2015	50-02	IPERS-ELECTED Pay Period: 9/26/201	100.2160	41.21
Total 3:							49,643.44
4							
4	MUNICIPAL FIRE & POLI	0	09/12/2015	51-01	MFPRSI-POLICE PENSION Pay Period:	100.2161	3,240.84
4	MUNICIPAL FIRE & POLI	0	09/12/2015	51-01	MFPRSI-POLICE PENSION Pay Period:	100.2161	9,574.35
4	MUNICIPAL FIRE & POLI	0	09/26/2015	51-01	MFPRSI-POLICE PENSION Pay Period:	100.2161	3,240.02
4	MUNICIPAL FIRE & POLI	0	09/26/2015	51-01	MFPRSI-POLICE PENSION Pay Period:	100.2161	9,571.92
Total 4:							25,627.13
5							
5	ICMA-457	150918105	09/12/2015	52-01	ICMA RETIREMENT 457 Pay Period: 9/	100.2169	4,470.00
5	ICMA-457	150918105	09/12/2015	52-02	ICMA RETIREMENT 457%(GROSS) Pa	100.2169	574.17
5	ICMA-457	0	09/26/2015	52-01	ICMA RETIREMENT 457 Pay Period: 9/	100.2169	4,470.00
5	ICMA-457	0	09/26/2015	52-02	ICMA RETIREMENT 457%(GROSS) Pa	100.2169	580.82
Total 5:							10,094.99
6							
6	ICMA-401	150918104	09/12/2015	53-00	401A Pay Period: 9/12/2015	100.2167	757.09
6	ICMA-401	0	09/26/2015	53-00	401A Pay Period: 9/26/2015	100.2167	757.09

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
Total 6:							1,514.18
7							
7	ICMA-ROTH	150918106	09/12/2015	52-05	ICMA ROTH IRA Pay Period: 9/12/2015	100.2171	997.30
7	ICMA-ROTH	0	09/26/2015	52-05	ICMA ROTH IRA Pay Period: 9/26/2015	100.2171	997.30
Total 7:							1,994.60
8							
8	AFLAC	0	09/12/2015	42-00	AFLAC SHORT TERM DISABILITY Pay	100.2152	199.25
8	AFLAC	0	09/12/2015	45-01	AFLAC ACCIDENT-SICK Pay Period: 9/	100.2152	432.39
8	AFLAC	0	09/12/2015	45-02	AFLAC CANCER Pay Period: 9/12/2015	100.2152	282.65
8	AFLAC	0	09/26/2015	42-00	AFLAC SHORT TERM DISABILITY Pay	100.2152	199.25
8	AFLAC	0	09/26/2015	45-01	AFLAC ACCIDENT-SICK Pay Period: 9/	100.2152	419.13
8	AFLAC	0	09/26/2015	45-02	AFLAC CANCER Pay Period: 9/26/2015	100.2152	282.65
Total 8:							1,815.32
9							
9	TRANSAMERICA LIFE IN	1215	09/12/2015	43-00	SUPPLIEMENTAL LIFE INSURANCE P	100.2152	232.16
9	TRANSAMERICA LIFE IN	0	09/26/2015	43-00	SUPPLIEMENTAL LIFE INSURANCE P	100.2152	232.16
Total 9:							464.32
10							
10	LINCOLN NATIONAL	1214	09/12/2015	41-01	DENTAL-SINGLE Pay Period: 9/12/201	191.4.08.9200.4795	213.69
10	LINCOLN NATIONAL	1214	09/12/2015	41-02	DENTAL-FAMILY Pay Period: 9/12/201	191.4.08.9200.4795	1,150.52
10	LINCOLN NATIONAL	1214	09/12/2015	41-01		191.4.08.9200.4795	17-
10	LINCOLN NATIONAL	1214	09/12/2015	41-01		191.4.08.9200.4795	25.13-
10	LINCOLN NATIONAL	0	09/26/2015	41-01	DENTAL-SINGLE Pay Period: 9/26/201	191.4.08.9200.4795	213.69
10	LINCOLN NATIONAL	0	09/26/2015	41-02	DENTAL-FAMILY Pay Period: 9/26/201	191.4.08.9200.4795	1,150.52
Total 10:							2,703.12
11							
11	CHILD SUPPORT RECOV	150918107	09/12/2015	56-01	CHILD SUPPORT-FLAT AMT Pay Perio	100.2158	556.14
11	CHILD SUPPORT RECOV	0	09/26/2015	56-01	CHILD SUPPORT-FLAT AMT Pay Perio	100.2158	556.14
Total 11:							1,112.28
12							
12	TEAMSTERS LOCAL UNI	0	09/26/2015	55-01	UNION DUES-PUBLIC WORKS Pay Pe	100.2154	987.00
12	TEAMSTERS LOCAL UNI	0	09/26/2015	55-02	UNION DUES-ELECTRIC Pay Period: 9	100.2153	55.00
Total 12:							1,042.00
Grand Totals:							206,960.79

Report Criteria:

Paid transmittals included

Unpaid transmittals included