

**CITY OF PELLA, IOWA**  
**TENTATIVE CITY COUNCIL MEETING AGENDA**  
**September 15, 2015--7:00 p.m. – Public Safety Complex**  
**Liberty Street Entrance**

**A. CALL TO ORDER BY MAYOR AND ROLL CALL**

**B. MAYOR'S COMMENTS**

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
  - a. Community Center Assessment Discussion.
  - b. Department Update—Police.
2. Approval of tentative agenda.
3. Announce Closed Session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

**\*PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

(Public comments are limited to 3 minutes.)

**C. APPROVAL OF CONSENT AGENDA**

"Consent Agenda" means that all items listed below will be automatically approved with one Roll Call vote approving the "Consent Agenda". Any City Council member may ask to pull an item from the "Consent Agenda" for discussion and a separate vote. The purpose of a "Consent Agenda" is to expedite routine items and allow Council time to discuss more important matters."

1. Approval of Minutes
  - a. Official Council Minutes for September 1, 2015.
2. Report of Committees
  - a. Policy and Planning Minutes for September 1, 2015.
  - b. Historic Preservation Commission Minutes for July 9, 2015.
  - c. Community Development Committee Special Minutes for July 15, 2015.
  - d. Board of Adjustment Minutes for May 26, 2015.
  - e. Library Minutes for August 11, 2015.
3. Petitions and Communications
  - a. Renewal of Class C Liquor License with Sunday Sales for Applebee's Neighborhood Grill & Bar.
4. Administration Reports  
None

**D. \*PUBLIC HEARINGS**

(Statutory rule may be waived and ordinance passed without further readings.)

1. a. Public Hearing on the Truman Road/Clark Street Sewer Lining Project 2015.
1. b. Resolution No. 5605 entitled, "RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, ESTIMATE OF COST, RECEIVING BIDS AND MAKING AWARD OF REPAIR CONTRACT FOR THE TRUMAN ROAD/CLARK STREET SEWER LINING 2015".

**E. PETITIONS & COMMUNICATIONS**

NONE

**F. PLANNING AND ZONING ITEMS**

NONE

**G. ADMINISTRATION REPORTS**

1. Change the November 3, 2015 Council meeting to November 2, 2015.

**H. RESOLUTIONS**

1. Resolution No. 5606 entitled, "A RESOLUTION ENTERING INTO A CONTRACT WITH THE GOVERNOR'S TRAFFIC SAFETY BUREAU FOR THE PURPOSE OF SPECIAL TRAFFIC ENFORCEMENT IN THE CITY OF PELLA."

2. Resolution No. 5607 entitled, "RESOLUTION APPROVING TEMPORARY EASEMENT PAYMENTS FOR THE OSKALOOSA STREET—PRAIRIE STREET TO E 16<sup>TH</sup> STREET RECONSTRUCTION PROJECT STP-U-5947(615)—70-63."

3. Resolution No. 5608 entitled, "RESOLUTION APPROVING CHANGE ORDER #4 (FINAL) WITH LANG CONSTRUCTION GROUP, INC FOR THE BOS LANDEN CLUB HOUSE REPAIRS."

4. Resolution No. 5609 entitled, "RESOLUTION ACCEPTING CHANGE ORDER NO. 1 WITH SCHOON CONSTRUCTION, INC. IN CONNECTION WITH EAST WASHINGTON UNDERGROUND CONVERSION PROJECT FOR IMPROVEMENTS ON EAST FRANKLIN STREET."

5. Resolution No. 5610 entitled, "RESOLUTION ACCEPTING CHANGE ORDER NO. 1 WITH WESCO DISTRIBUTION FOR 15KV PRIMARY POWER CABLE IN CONNECTION WITH EAST WASHINGTON UNDERGROUND CONVERSION PROJECT FOR IMPROVEMENTS ON EAST FRANKLIN STREET."

6. Resolution No. 5611 entitled, "RESOLUTION ACCEPTING CHANGE ORDER NO. 1 WITH IRBY CONSTRUCTION FOR SINGLE PHASE PADMOUNT TRANSFORMERS IN CONNECTION WITH EAST WASHINGTON UNDERGROUND CONVERSION PROJECT FOR IMPROVEMENTS ON EAST FRANKLIN STREET."

7. Resolution No. 5612 entitled, "RESOLUTION APPROVING COMMUNICATION/DATA LINE RIGHT-OF-WAY AGREEMENT BETWEEN THE CITY OF PELLA, IOWA AND THE PELLA COMMUNITY SCHOOL DISTRICT."

8. Resolution No. 5613 entitled, "RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR."

## **I. ORDINANCES**

(Statutory rule may be waived and ordinance passed without further readings.)

1. Ordinance No. 901 entitled, "AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY AMENDING THE BOUNDARIES OF THE M1 DISTRICT TO INCLUDE THE PROPERTY LEGALLY DESCRIBED IN "EXHIBIT A" AND ESTABLISHING A PUD PLANNED UNIT DEVELOPMENT AGREEMENT AND DIRECTING THE ZONING ADMINISTRATOR TO NOTE THE ORDINANCE NUMBER AND DATE OF THIS CHANGE ON THE OFFICIAL ZONING MAP. (3rd Reading)

2. Ordinance No. 902 entitled, "AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY AMENDING THE BOUNDARIES OF THE R3 DISTRICT TO INCLUDE THE PROPERTY LEGALLY DESCRIBED IN "EXHIBIT A" AND DIRECTING THE ZONING ADMINISTRATOR TO NOTE THE ORDINANCE NUMBER AND DATE OF THIS CHANGE ON THE OFFICIAL ZONING MAP". (3rd Reading)

## **J. CLAIMS**

1. Abstract of bills No. 1943.

## **K. OTHER BUSINESS/\*PUBLIC FORUM (any additional comments from the Public)**

(Public comments are limited to 3 minutes.)

## **L. CLOSED SESSION**

1. Closed Session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

## **M. ADJOURNMENT**

**NOTICE:** Items to be presented to the City Council must be in the hands of the City Clerk no later than 4:00 p.m. on the Monday before the week of the Council meeting. A packet containing the agenda and documentation for each item listed on the agenda is then prepared on Friday and delivered to each Councilmember. The next regular Council meeting is scheduled for October 6, 2015. The deadline for items is September 28, 2015. *The CITY OF PELLA encourages all citizens of Pella to attend Council meetings. Our Council Chambers are handicapped accessible and City Staff are available to give assistance if needed. If you are hearing impaired or vision impaired or a person with limited English proficiency and require an interpreter or reader, please contact City Hall by NOON on the Monday prior to Council meetings to arrange for assistance. (641-628-4173). TTY telephone service available for the hearing impaired through Relay Iowa 1-800-735-2942.*



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THE  
**CITY of PELLA**  

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**COMMITTEE MEMO TO COUNCIL**

SUBJECT: Community Center Review Committee Recommendation

DATE: September 15, 2015

**Background:**

On May 5, 2015, the Pella City Council appointed an Ad-Hoc Committee to address use of and future plans for the Pella Community Center. The Ad-Hoc Committee was comprised of the following individuals: Barb Finney, Doug Kooyman, Julio Chiarella, Dayrel Gates, Jane Smith, Karissa Hasting, Stephen Fyfe and Council Member Mark De Jong.

The Committee was tasked with the following:

- To make a recommendation on the community's need for a community center and whether the existing services offered within the community center could be transitioned to other facilities within the community.
- If the Committee determines a community center is needed, then the Committee should make a recommendation on whether to renovate the current facility or build a new facility.

The following information represents the considerations, opinions and finally the recommendation as unanimously approved by the Committee at the final meeting.

**Information:**

The initial meeting was held June 11, 2015 at the Community Center and included a brief introduction and Committee directions by Mayor Mueller. The purpose of the initial meeting was to gather general information and determine the process by which a recommendation would be made. Considerable information was provided for use by the Committee and included a general building history, rental and use information, activity report, tenant survey, cursory review of community centers across the state and an architectural building assessment. At the following meeting, the Committee participated in a facility tour that primarily focused on areas identified in the architectural assessment that would require significant investment.

Following a review of the provided information, the Committee identified the need for public input regarding the utilization of the community center. Given the desire to utilize public input in the recommendation process, a public poll was posted on the City of Pella's website and in hard copy in city facilities where the public frequently visits. The poll resulted in 715 responses and have been included with this recommendation.

**Recommendation:**

On August 10<sup>th</sup>, the group convened to review the study results and make a recommendation to the City Council. The following is the Committee's final recommendation as well as some of the critical information and input which was utilized in the development of their recommendation:

## Question #1:

*“Make a recommendation on the community’s need for a community center and whether the existing services offered within the community center could be transitioned to other facilities within the community.”*

Through consideration of current uses and consultation with user groups, the Committee recommended the City continue to operate a community center. The Committee understands that a significant portion of the facility is utilized by organizations that do not have direct ties to the City of Pella, but provide a genuine community benefit that would otherwise be lost or negatively impacted with the closing the community center. While several of the organizations indicated they could transition to new locations, they also suggested that their ability to fulfill their mission would be inhibited.

## Question #2

*“Make a recommendation on whether to renovate the current facility or build a new facility.”*

This question was discussed extensively by the Committee and received considerably more deliberation. The results of the conversation focused on three primary topics: location of the building, the structural integrity of the building and historic preservation/future use.

The location of the current facility plays an important role in encouraging use of the facility. While the committee understood that no specific site was under consideration for a possible new facility, the Committee identified the importance of having a centralized location within the community. While the facility currently presents accessibility problems within the facility, the central location of the facility provides a location that is easily reachable by those in the community who might struggle with transportation to non-centralized location.

While the Committee noted the significant costs associated with renovation, specifically the electrical and mechanical systems, the Committee also indicated the facility appears to have maintained its structural integrity. Throughout the tour of the facility, the Committee noted the much needed improvements and upgrading of the mechanical and electrical system, but also commented that the structural integrity would benefit from a significant renovation. Also mentioned by the Committee was the need for a renovation which would modify the layout of the facility to better meet the need of its current tenants. While the auditorium and the gymnasium are sufficiently meeting the needs of those user groups, the remaining space currently supports its original use as a school and would likely benefit from changes to accommodate its current purpose. This will likely include the consolidation of small settings into fewer larger spaces that would provide for a more progressive public meeting setting as well as appropriately sized office space.

Likely, the most discussed topic by the Committee was the concern regarding future use of the facility and the important role the building plays in the historic preservation within our community. The general feeling of the Committee was that the building is an important community asset that should be preserved and modernized to support its current use. It was also noted that the renovation of the facility may present an opportunity for the community to identify unmet needs in the community and address them through additional space planning at the current facility. The Committee also expressed significant concern regarding the challenges of identifying a potential buyer with the resources to appropriately repurpose the building and limit the City’s future financial investment.

**Summary:**

Following a comprehensive review of the Pella Community Center which included review of the current uses, history of the facility, tour of the facility, and architectural review, the Committee concluded that the community center provides adequate space for services that provide a significant public benefit which would likely otherwise go unfulfilled and unmet were the community center to close. Also, it was noted that, while the current facility is adequate, a renovation which includes additional space planning and reconfiguration could further enhance the functionality of the facility. When considering the development of a new facility, the Committee identified the historic nature of the building, community sentiment, structural integrity and central location as key characteristics of the current community center which led the Committee's recommendation to focus on renovation and rehabilitation.

ATTACHMENTS: Survey

REPORT PREPARED BY: City Administration & Community Services

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Seeking Council direction.

## Pella Community Center Results-

1. Are you a resident of the City of Pella? 86% -Yes 14%-No
  
2. If the answer to question #1 is yes how long have you lived in the City of Pella?
  - 11% - Does not live in Pella
  - 14% - Less than five years
  - 12% - Between five and ten years
  - 11% - Between ten and fifteen years
  - 51% - Greater than fifteen years
  
3. What is your age?
  - 1% - Under 17
  - 9% - 18 to 29
  - 22% - 30 to 39
  - 21% - 40 to 49
  - 22% - 50 to 59
  - 24% - 60+
  
4. How often do you or your family use the current facilities at the Community Center?  
This includes art center programs, gym rentals and youth basketball programs, theater performances, senior meal programs, clothing bank services, and services offered by Crossroads of Pella?
  - 4% - Daily
  - 13% - Weekly
  - 17% - Monthly
  - 56% - A few times a year
  - 11% - Never
  
5. Which of the following programs or services have you participated in the past 12 months  
(please identify all that apply)
  - 30% - Open Gym/Gym Rental
  - 35% - Union Street Players/Theater Performances
  - 28% - City of Pella Adult or Children Art Center Program
  - 22% - Crossroads of Pella
  - 10% - Senior Meal & Activities
  - 10% - Clothing Bank
  - 11% - City of Pella Children's Basketball Program
  - 12% - I have not visited the Community Center

**CITY OF PELLA, IOWA  
CITY COUNCIL  
OFFICIAL MINUTES  
CITY OF PELLA, IOWA  
September 1, 2015**

**A. CALL TO ORDER BY MAYOR AND ROLL CALL**

The City Council of the City of Pella, Iowa, met in regular session at the Public Safety Complex meeting room at 7:00 p.m., Mayor James Mueller presiding. Members present were: Mark De Jong, Harold Van Stryland, Bruce Schiebout, and Larry Peterson. Absent: Dave Vander Horst, Dan L. Vander Beek. City Administrator Mike Nardini, Acting City Attorney Bob Benton, and City Clerk Ronda Brown were present. Nine staff members and eleven members of the general public signed the register.

**B. MAYOR'S COMMENTS**

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
  - a. Department Update—Public Works.
2. Approval of tentative agenda. Councilmember Peterson moved to approve the tentative agenda, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Peterson, Van Stryland, Schiebout, De Jong.
3. Proclamation Declaring October 24, 2015 as Pella Opera House Day.

SUBJECT: Proclamation Declaring October 24, 2015 as Pella Opera House Day

DATE: September 1, 2015

BACKGROUND: The Pella Opera House is planning to celebrate the 25<sup>th</sup> Anniversary of their renovation and reopening with a gala benefit "Silver Celebration" on Saturday October 24, 2015. Kevin McQuade, Executive Director of the Pella Opera House, has requested a Proclamation declaring the October 24, 2015 as Pella Opera House Day.

ATTACHMENTS: Proclamation  
REPORT PREPARED BY: City Administration  
REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Proclaim October 24, 2015 as Pella Opera House Day.

4. Appointment of Karissa Hastings to the Board of Adjustment. Councilmember Schiebout moved to approve, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Schiebout, Van Stryland, Peterson, De Jong . NAYS: None. Motion carried.

SUBJECT: Appointment of Karissa Hastings to the Board of Adjustment

DATE: September 1, 2015

BACKGROUND:

Karissa Hastings is interested in serving on the Board of Adjustment to fill the former position of the late Larry Lautenbach. She previously has served as president of Pella Kiwanis and works for Vermeer Corporation as Product Information Specialist, Environmental. Karissa has lived in Pella all of her life and currently resides with her family at 600 Countryside Lane.

The term Karissa is filling would expire on January 1, 2017.

ATTACHMENTS: None  
REPORT PREPARED BY: Planning and Zoning Director  
REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve the Appointment.

5. Announce Closed Session pursuant to Iowa Code Chapter 21.5 1 (j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

6. Announce Closed Session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

**\*PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

NONE

### **C. APPROVAL OF CONSENT AGENDA**

Councilmember De Jong moved to approve the consent agenda, seconded by Councilmember Schiebout. On roll call the vote was: AYES: De Jong, Schiebout, Peterson, Van Stryland. NAYS: None. Motion carried. The following items were approved:

1. Approval of Minutes
  - a. Official Council Minutes for August 18, 2015.
2. Report of Committees
  - a. Policy and Planning Minutes for August 18, 2015.

#### Policy and Planning Minutes August 18, 2015

PRESENT: Mayor Jim Mueller, Dave Vander Horst, Mark De Jong, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, Larry Peterson

ABSENT: None

OTHERS: City Staff and Visitors

The Policy and Planning meeting began at 7:46 p.m. The only item on the agenda was a City Hall update. Finance Director Corey Goodenow gave a brief financial overview as of June 30, 2015, the City's year end. Below are highlights:

- The biggest changes in "Cash & Investments" were in the debt service and the local option sales tax fund & project funds, mainly due to the Sports Park and the Indoor Pool projects.
- The City's water utility revenues showed a slight decrease from 6-30-14 to 6-30-15 due to a cooler and wetter fall.
- The City's modification factor for Worker's Comp has been decreasing since 2012. Since the mod factor ties to the rates, the premiums since 2012 have shown a decrease from \$154,888 in 2012 to \$70,548 for 2016.

The meeting adjourned at 7:50 p.m.

Respectfully Submitted,  
Ronda Brown, City Clerk

3. Petitions and Communications
  - a. Renewal of Class C Liquor License with Sunday Sales for El Charro.

SUBJECT: Class C Liquor License with Sunday Sales for El Charro

DATE: September 1, 2015

BACKGROUND: El Charro, located at 514 Main Street, has applied for a renewal of their Class C Liquor License with Sunday Sales. The term of the new license is twelve months and would expire October 7, 2016. The application was completed with the State online, and approval is recommended.

ATTACHMENTS: None

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve renewal.

4. Administration Reports  
None

### **D. \*PUBLIC HEARINGS**

(Statutory rule may be waived and ordinance passed without further readings.)

NONE

### **E. PETITIONS & COMMUNICATIONS**

1.a. Special Event—Pella in Pink. Councilmember Peterson moved to approve, seconded by Councilmember De Jong. On roll call the vote was: AYES: Peterson, De Jong, Van Stryland, Schiebout. NAYS: None. Motion carried.

SUBJECT: Special Event Permit Request for "Pella in Pink"

DATE: September 1, 2015

BACKGROUND: The Young Professionals of Pella have requested a special event permit for the "Pella in Pink" Run/Walk scheduled for Saturday, October 17, 2015, set-up/take down time from 6:00-11:00 a.m. For the past several years, "Pella in Pink" has been a fund raiser for breast cancer programs at Pella Regional. It is estimated that several hundred people are expected to attend. The race is scheduled to begin at West Market Park at 8:00 a.m.

Along with this request is a resolution to close Liberty Street from W 2<sup>nd</sup> Street to W 3<sup>rd</sup> Street on October 17, 2015 from 7:30- 8:30 a.m. and also to use six barricades from 8-9 a.m. which will block W 1<sup>st</sup> Street from the alley south of Washington Street to Franklin Street; W 2<sup>nd</sup> Street from the alley south of Washington Street to Franklin Street; W 3<sup>rd</sup> Street from Washington Street to Peace Street; W 4<sup>th</sup> Street from the alley south of Washington Street to Franklin Street; and Independence Street from the alley west of Broadway to W 1<sup>st</sup>. The insurance certificate and fee have been received. All pertinent City Departments have reviewed this application, and approval is recommended.

ATTACHMENTS: Resolution, Application, Department Comments, Map

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve special event and resolution.

1.b. Resolution No. 5597 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS FOR THE SPECIAL EVENT KNOWN AS "PELLA IN PINK". Councilmember Van Stryland moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Van Stryland, Schiebout, Peterson, De Jong. NAYS: None. Motion carried.

2.a. Special Event—MidWestOne-Meal on the Molengracht. Councilmember De Jong moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: De Jong, Schiebout, Peterson, Van Stryland. NAYS: None. Motion carried.

SUBJECT: Special Event Permit for MidWestOne--Meal on the Molengracht

DATE: September 1, 2015

BACKGROUND: MidWestOne has requested a special event permit for "Meal on the Molengracht". The event is scheduled for Thursday, October 1, 2015 from 5-7 pm with setup starting on September 30, 2015 at 12:00 pm and take down until October 2, 2015 at 11:00 am. They will be serving grilled hamburgers and hot dogs in front of their location on the south side of the Molengracht as a way of saying "thank you" to their customers.

It should be noted, the special event includes a signage request for two banners to be hung on the canal railing. As a part of this request, a resolution is included that would permit the closing of the south side of the Molengracht plaza area from Main Street to the bridge from noon on September 30<sup>th</sup> to 11:00 am on October 2<sup>nd</sup>.

The insurance certificate has been received and fees have been paid. All pertinent City Departments have reviewed this application, and approval is recommended.

ATTACHMENTS: Application, Department Head Comments, Map

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve permit and resolution.

2.b. Resolution No. 5598 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS FOR THE SPECIAL EVENT KNOWN AS "MIDWESTONE-MEAL ON THE MOLENGRACHT". Councilmember Peterson moved to approve, seconded by Councilmember De Jong. On roll call the vote was: AYES: Peterson, De Jong, Van Stryland, Schiebout. NAYS: None. Motion carried.

3.a. Special Event—Addendum to the Herfst Feest Special Event—Dueling Guitars Concert. Councilmember Schiebout moved to approve, seconded by Councilmember Peterson. On roll call the vote was: AYES: Schiebout, Peterson, De Jong, Van Stryland. NAYS: None. Motion carried.

SUBJECT: Addendum to the Herfst Feest Special Event Request for Dueling Guitars Concert

DATE: September 1, 2015

BACKGROUND: At the Council meeting on August 4, 2015, a special event permit was approved for Herfst Feest for September 25-26, 2015. The Pella Chamber of Commerce has requested an addendum to that special event permit to host a live music event "Dueling Guitars" in the Molengracht area on Saturday, September 26, 2015 as the final activity of Herfst Feest. Set-up would begin at 3 p.m; live music from 5:30-9:00 p.m; and cleanup from 9-10 p.m.

As a part of this event, a resolution has also been requested that closes the Molengracht area from the bridge east to the hotel on both sides of the canal. The area will be blocked off and IDs will be required.

In addition, Monarchs has requested an extension to their liquor license in order to serve alcohol in the blocked off area. It should be noted, Monarchs currently has Outdoor Service for the small fenced in area in front of their establishment. The new privilege would allow for the Outdoor Service area to be extended from the plaza bridge east to the hotel on both sides of the canal. The liquor application has been completed online with the State, and staff is recommending approval pending receipt of dram shop certification.

All pertinent Departments have reviewed the addendum request, and approval is recommended.

ATTACHMENTS: Resolution, Chamber Request, Department Comments, Map

REPORT PREPARED BY: City Hall Staff

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve Special Event, Resolution, Liquor License Outdoor Service Area Extension for Monarchs.

3.b. Resolution No. 5599 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS FOR THE ADDENDUM TO THE SPECIAL EVENT KNOWN AS "HERFST FEEST (FALL FESTIVAL)". Councilmember De Jong moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: De Jong, Schiebout, Peterson, Van Stryland. NAYS: None. Motion carried.

3.c. Approving Liquor License Outdoor Service Extension for Monarchs. Councilmember Peterson moved to approve, seconded by Councilmember De Jong. On roll call the vote was: AYES: Peterson, De Jong, Van Stryland, Schiebout. NAYS: None. Motion carried.

## **F. PLANNING AND ZONING ITEMS**

NONE

## **G. ADMINISTRATION REPORTS**

1. Police-Trick or Treat "Beggar's Night" October 31, 2015 from 6-8 p.m. Councilmember Van Stryland moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Van Stryland, Schiebout, Peterson, De Jong. NAYS: None. Motion carried.

SUBJECT: Trick or Treat in Pella (Beggar's Night)

DATE: September 1, 2015

BACKGROUND: In the past, the City of Pella has designated one evening near Halloween as Beggar's Night. It is the City's intent to continue this tradition and designate Saturday, October 31, 2015 from 6-8 p.m. as "Beggar's Night."

Other communities, the Chamber and the Pella schools were solicited for their input regarding "Beggar's Night" with the following results:

Oskaloosa - Business participation and a parade are scheduled for the 29<sup>th</sup> of October.

Knoxville - Designated the 31<sup>st</sup> of October as Beggar's Night.

Pella Chamber of Commerce - Historically the retail members and downtown businesses do not advertise special activities associated with beggar's night.

Pella Community Schools - High school state dance/drill solo competition and state cross country meet.

Pella Christian Schools - High school state dance/drill solo competition, state cross country meet and the fall musical drama event October 29<sup>th</sup>, 30<sup>th</sup>, and 31<sup>st</sup>.

First round football playoff games are scheduled for October 28 with a weather delay game scheduled for October 29.

ATTACHMENTS: None

REPORT PREPARED BY: Robert A. Bokinsky, Chief of Police

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Proclaim Saturday, October 31, 2015 from 6-8 p.m. as "Beggar's Night" for the City of Pella.

## **H. RESOLUTIONS**

1. Resolution 5600 entitled, "RESOLUTION APPROVING THE STREET FINANCE REPORT FOR FISCAL YEAR ENDING JUNE 30, 2015". Councilmember De Jong moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: De Jong, Schiebout, Peterson, Van Stryland. NAYS: None. Motion carried.

SUBJECT: Resolution Approving the Street Finance Report for Fiscal Year 2015

DATE: September 1, 2015

BACKGROUND: Annually, the City is required by the Code of Iowa to file with the Iowa Department of Transportation a Street Finance Report in order to receive Road Use Tax funds.

The City's Street Finance Report for Fiscal Year ending June 30, 2015 is presented for approval with this resolution. FY 14/15 revenues total \$1,161,387 and expenditures total \$1,138,849. Listed below is a breakdown of the revenues and expenditures.

Revenues		Expenditures	
Road Use Tax	\$ 1,076,427	Road Way Maintenance	\$ 792,963
Tax Increment Financing	63,105	Snow and Ice Removal	56,753
Local Option Sales Tax	13,823	Engineering	76,928
Other	8,032	Street Construction	16,960
	Equipment		194,936
		Traffic Services	309
<b>Total Revenues</b>	<b><u>\$ 1,161,387</u></b>	<b>Total Expenditures</b>	<b><u>\$ 1,138,849</u></b>

ATTACHMENTS: Resolution and Street Finance Report

REPORT PREPARED BY: FINANCE DIRECTOR

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve Resolution.

2. Resolution 5601 entitled, "RESOLUTION ORDERING THE PREPARATION OF PLANS AND SPECIFICATIONS, FORM OF CONTRACT, NOTICE OF HEARING AND LETTING, SETTING DATE FOR PUBLIC HEARING, AUTHORIZING THE TAKING OF BIDS AND AUTHORIZING BID OPENING FOR THE HAZEL STREET RECONSTRUCTION-MAPLE TO ELM 2015". Councilmember Van Stryland moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Van Stryland, Schiebout, Peterson, De Jong. NAYS: None. Motion carried.

SUBJECT: Resolution Ordering the Preparation of Plans and Specifications, Form of Contract, Notice of Hearing and Letting, Setting Date for Public Hearing, Authorizing the Taking of Bids and Authorizing Bid Opening for the Hazel Street Reconstruction - Maple to Elm 2015

DATE: September 1, 2015

BACKGROUND: This resolution sets the date for the public hearing on October 6, 2015 and authorizes staff to seek bids for the Hazel Street Reconstruction - Maple to Elm 2015.

This project includes total street reconstruction of Hazel Street from Maple Street to 40' north of Elm Street. Also included in the project is the replacement of the existing 6" water main with a new 8" water main and hydrants. The project is required to be completed by May 15, 2016. In addition, the contractor will be required to delay the street reconstruction until the spring of 2016.

Engineer's estimate prepared by Garden & Associates reflect total project costs at \$139,662.

The proposed timeline for the project is:

09/25/15 Bid Letting  
10/06/15 Receive Bids and Award Contract  
10/16/15 Notice to Proceed Issued  
05/15/16 Deadline for Completion of Reconstruction

The funding source for the project is local option sales and services tax funds.  
ATTACHMENTS: Resolution; Contract documents are on file in the Clerk's office.  
REPORT PREPARED BY: Public Works Department  
REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK  
RECOMMENDATION: Accept resolution.

3. Resolution 5602 entitled, "RESOLUTION ORDERING SPECIFICATIONS, FORM OF CONTRACT, NOTICE TO BIDDERS, SETTING DATE FOR PUBLIC HEARING, AND AUTHORIZING THE TAKING OF BIDS AND AUTHORIZING BID OPENING IN CONNECTION WITH THE 69KV RING BUS IMPROVEMENTS FOR FURNISHING SUBSTATION MATERIALS FOR THE CITY OF PELLA". Councilmember Schiebout moved to approve, seconded by Councilmember De Jong. On roll call the vote was: AYES: Schiebout, De Jong, Van Stryland, Peterson. NAYS: None. Motion carried.

SUBJECT: Resolution Ordering Specifications, Form of Contract, Notice to Bidders, Setting the Public Hearing, and Authorizing the Taking of Bids and Authorizing Bid Opening in Connection with West Substation 69kV Ring Bus Improvements for Furnishing Substation Materials.

DATE: September 1, 2015

BACKGROUND: This resolution sets the Public Hearing date as October 20, 2015 and authorizes the taking of bids for substation materials for the West Substation 69kV Ring Bus Improvements.

Critical dates have been identified as:

October 08, 2015 - Bid Opening at 1:30 p.m. at City Hall  
October 20, 2015 - Public Hearing at 7:00 p.m.  
October 28, 2015 - Supplier submits bonds and signed contract

The total estimated cost for the material is \$556,200 as shown below:

\$200,000 for sixteen 69 kV GOAB Switches  
\$48,600 for twenty-seven 72 kV Lightning Arresters  
\$196,600 for various Steel Structures  
\$84,000 for twelve 69 kV Potential Transformers  
\$27,000 for three 69 kV Current Transformers

It is important to note, \$136,600 of the substation materials are for the Red Rock Hydroelectric generation connection, which will be reimbursed by Missouri River Energy Services. In addition, \$391,000 of the materials are eligible for reimbursement from the Midcontinent Independent System Operator (MISO) transmission rate recovery process.

ATTACHMENTS: Resolution, Bid Specifications  
REPORT PREPARED BY: Electric Department  
REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK  
RECOMMENDATION: Approve resolution.

4. Resolution 5603 entitled, "RESOLUTION ORDERING SPECIFICATIONS, FORM OF CONTRACT, NOTICE TO BIDDERS, SETTING DATE FOR PUBLIC HEARING, AND AUTHORIZING THE TAKING OF BIDS AND AUTHORIZING THE BID OPENING IN CONNECTION WITH THE 69KV RING BUS IMPROVEMENTS FOR FURNISHING 69 KV SF<sub>6</sub> CIRCUIT BREAKERS FOR THE CITY OF PELLA". Councilmember Van Stryland moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Van Stryland, Schiebout, Peterson, De Jong. NAYS: None. Motion carried.

SUBJECT: Resolution Ordering Specifications, Form of Contract, Notice to Bidders, Setting the Public Hearing, and Authorizing the Taking of Bids and Authorizing Bid Opening in Connection with West Substation 69 kV Ring Bus Improvement for Furnishing 69 kV SF<sub>6</sub> Circuit Breakers.

DATE: September 1, 2015

BACKGROUND: This resolution sets the Public Hearing date as October 20, 2015 and authorizes the taking of bids for 69 kV SF<sub>6</sub> circuit breakers for the West Substation 69 kV Ring Bus Improvement Project.

Critical dates have been identified as:

October 08, 2015 - Bid Opening at 1:30 p.m. at City Hall  
October 20, 2015 - Public Hearing at 7:00 p.m.  
October 28, 2015 - Supplier submits bonds and signed contract

The estimated cost for the material is \$336,000 for six 69 kV SF<sub>6</sub> Circuit Breakers.

It is important to note, \$56,000 of the circuit breakers are for the Red Rock Hydroelectric generation connection, which will be reimbursed by Missouri River Energy Services. In addition, \$280,000 of the circuit breakers are eligible for reimbursement from the Midcontinent Independent System Operator (MISO) transmission rate recovery process.

ATTACHMENTS: Resolution, Bid Specifications  
REPORT PREPARED BY: Electric Department  
REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK  
RECOMMENDED ACTION: Approve resolution.

5. Resolution 5604 entitled, "RESOLUTION APPROVING CENTRAL IOWA REGIONAL TRANSPORTATION PLANNING ALLIANCE'S AMENDMENT TO CIRTPA 28E AGREEMENT & CHANGES TO THE BYLAWS". Councilmember De Jong moved to approve, seconded by Councilmember Peterson. On roll call the vote was: AYES: De Jong, Peterson, Van Stryland, Schiebout. NAYS: None. Motion carried.

SUBJECT: Resolution Approving Amendment to the Central Iowa Regional Transportation Planning Alliance (CIRTPA) 28E Agreement and Changes to the Bylaws

DATE: September 1, 2015

BACKGROUND: The Central Iowa Regional Transportation Planning Alliance (CIRTPA) is the regional transportation planning agency for the Iowa Department of Transportation Region 11, which includes the City of Pella. The main responsibility of CIRTPA is the distribution of federal funds for road improvements.

This resolution approves an amendment to the 28E Agreement accepting Huxley as a member of the organization and makes minor housekeeping changes to the CIRTPA Bylaws.

It is important to note, Huxley will not receive any direct federal funds until their population reaches 5,000 in accordance with the Agreement. At such time when they may reach a population of 5,000, the entire CIRTPA distribution formula will need revised and voted on for approval. Huxley currently has a population of approximately 3,300.

ATTACHMENTS: Resolution; 28E Agreement and CIRTPA Bylaws

REPORT PREPARED BY: Public Works Department

REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approval resolution.

## **I. ORDINANCES**

(Statutory rule may be waived and ordinance passed without further readings.)

1. Ordinance No. 901 entitled, "AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY AMENDING THE BOUNDARIES OF THE M1 DISTRICT TO INCLUDE THE PROPERTY LEGALLY DESCRIBED IN "EXHIBIT A" AND ESTABLISHING A PUD PLANNED UNIT DEVELOPMENT AGREEMENT AND DIRECTING THE ZONING ADMINISTRATOR TO NOTE THE ORDINANCE NUMBER AND DATE OF THIS CHANGE ON THE OFFICIAL ZONING MAP. Councilmember Van Stryland moved to place Ordinance No. 901 on its second reading, seconded by Councilmember De Jong. On roll call the vote was: AYES: Van Stryland, De Jong, Schiebout, Peterson. NAYS: None. Motion carried.

SUBJECT: Rezoning Application by Russ Van Wyk to Rezone Property from M2 Heavy Industrial District to M1 Limited/Light Industrial District with Planned Unit Development Agreement

DATE: September 1, 2015 (2<sup>nd</sup> Reading)

BACKGROUND:

Russ Van Wyk is requesting to rezone a 6,600 square foot parcel located at 324 South Street from M2 Heavy Industrial to M1 Limited/Light Industrial. The proposed rezoning is to accommodate a 1,925 square foot storage building. It is important to note, the minimum lot size for M1 Limited Light Industrial is 7,000 square. Therefore, a Planned Unit Development (PUD) Agreement is being proposed since this lot is only 6,600 square feet which is below the minimum standards for M1 zoning districts. Listed below is a summary of the key components of the proposed PUD agreement:

- 1) The building size shall be limited to 2,000 square feet or less on one story
- 2) The allowable use for the property shall be limited to indoor storage only
- 3) Type C landscaping per 165.31 shall be provided along South Street and to the property's west side which abuts residential property.

The Comprehensive Plan, Future Land Use Map targets the area proposed to be rezoned for Low Density Single Family Residential. Therefore, proposed rezoning is not consistent with the Comprehensive Plan. However, it is important to consider, the property is currently zoned M2 Heavy Industrial, which is a less restrictive zoning use type than what is currently being proposed through the PUD agreement.

The Planning and Zoning Commission at their July 27, 2015 meeting approved the rezoning (8 to 0) with direction to amend the Comprehensive Plan subject to the PUD development agreement encompassing the three criteria for building size, use and landscaping.

ATTACHMENTS: Ordinance, PUD Agreement, Zoning Map

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve Ordinance.

2. Ordinance No. 902 entitled, "AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY AMENDING THE BOUNDARIES OF THE R3 DISTRICT TO INCLUDE THE PROPERTY LEGALLY DESCRIBED IN "EXHIBIT A" AND DIRECTING THE ZONING ADMINISTRATOR TO NOTE THE ORDINANCE NUMBER AND DATE OF THIS CHANGE ON THE OFFICIAL ZONING MAP". Councilmember Peterson moved to place Ordinance No. 902 on its second reading, seconded by Councilmember De Jong. On roll call the vote was: AYES: Peterson, De Jong, Van Stryland, Schiebout. NAYS: None. Motion carried.

SUBJECT: Rezoning Application by Alan & Karla Morrison to Rezone Property from R1C Neo-traditional Single Family Residential District to R3 Multi Family Residential District.

DATE: September 1, 2015 (2<sup>nd</sup> Reading)

BACKGROUND:

Alan & Karla Morrison are requesting to rezone two parcels located at 507 & 509 Jefferson Street from R1C Neotraditional Single Family Residential District to R3 Multiple-Family Residential District. The combined square footage of the two parcels is approximately 23,450 and the proposed use is for the construction of a new duplex.

The Comprehensive Plan, Future Land Use Map targets the area proposed to be rezoned for Medical & Assisted Living. The proposed rezoning is not consistent with the Plan. However, in 2012, the City Council rezoned 515 Jefferson Street from R1C to R3 for construction of a duplex. In addition, the applicant is requesting the R3 designation because of adjacent R3 zoning which abuts the property. There is no immediately adjacent R2 zoning.

The Planning and Zoning Commission at their July 27, 2015 meeting approved the rezoning (8 to 0) with direction to amend the Comprehensive Plan subject to use restriction that the use be limited to single or two-family residential. This restriction is included in the proposed rezoning ordinance.

ATTACHMENTS: Ordinance, Zoning Map  
REPORT PREPARED BY: Planning and Zoning Director  
REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK  
RECOMMENDATION: Approve Ordinance.

**J. CLAIMS**

1. Abstract of bills No. 1942. Councilmember Schiebout moved to approve, seconded by Councilmember De Jong. On roll call the vote was: AYES: Schiebout, De Jong, Van Stryland, Peterson. NAYS: None. Motion carried.

**K. OTHER BUSINESS/\*PUBLIC FORUM (any additional comments from the Public)**

Comments were received and addressed.

**L. CLOSED SESSION**

1. At 7:55 p.m., Councilmember Van Stryland moved to enter into closed session pursuant to Iowa Code Chapter 21.5 1 (j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property, seconded by Councilmember Peterson. On roll call the vote was: AYES: Van Stryland, Peterson, De Jong, Schiebout. NAYS: None. At 8:05 p.m., Councilmember Schiebout moved to reconvene to regular session, seconded by Councilmember Peterson. On roll call the vote was: AYES: Schiebout, Peterson, De Jong, Van Stryland. NAYS: None. Motion carried. No action was taken regarding this closed session.

2. At 8:06 p.m., Councilmember Van Stryland moved to enter into closed session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, seconded by Councilmember De Jong. On roll call the vote was: AYES: Van Stryland, De Jong, Schiebout, Peterson. NAYS: None. At 8:32 p.m., Councilmember Van Stryland moved to reconvene to regular session, seconded by Councilmember De Jong. On roll call the vote was: AYES: Van Stryland, De Jong, Schiebout, Peterson. NAYS: None. Motion carried. No action was taken regarding this closed session.

**M. ADJOURNMENT**

There being no further business claiming their attention, Councilmember Schiebout moved to adjourn, seconded by Councilmember De Jong. On roll call the vote was: AYES: Schiebout, De Jong, Van Stryland, Peterson. NAYS: None. Motion carried. Meeting adjourned at 8:35 p.m.

Policy and Planning Minutes  
September 1, 2015

PRESENT: Mayor Jim Mueller, Mark De Jong, Harold Van Stryland, Bruce Schiebout, Larry Peterson

ABSENT: Dave Vander Horst, Dan L. Vander Beek

OTHERS: City Staff and Visitors

The Policy and Planning meeting began at 8:35 p.m. The only item on the agenda was a Public Works update presented by Public Works Director, Denny Buyert. Below are highlights:

- The Jefferson Street Reconstruction Project is coming along nicely. The hospital has been great to work with.
- At Caldwell Park, the intersection has been removed, and new parking spaces are being paved.
- The shop building at Public Works has been pressure washed, which greatly improved the building's appearance.
- The new Jordan Well work has been completed, and staff is pleased with the result.

The meeting adjourned at 8:43 p.m.

Respectfully Submitted,  
Ronda Brown, City Clerk

Historic Preservation Commission  
Regular Meeting  
July 9, 2015

- 1) The meeting was called to order at 6:00 p.m.
- 2) Roll Call.  
Present: Kathy Bruxvoort, Rhonda Kermode, Jim Mansueto, Kent Oppenhuizen.  
Absent: Julie Heerema Mueller.  
Others Present: Jerry Byers, George Wesselhoft.
- 3) Elections
  - a) Chair. The Commission elected Jim Mansueto as Chair for 2015.
  - b) Vice Chair. The Commission elected Kathy Bruxvoort as Vice Chair for 2015.
- 4) Approval of Minutes – June 11, 2015 Meeting. The minutes were approved as submitted.
- 5) Review of Draft Documents.
  - a) Historic District Overlay Ordinance. George Wesselhoft mentioned that at the last meeting the Commission discussed setting the rules in place first before actually adopting a geographic district. In other words, taking the ordinance and the proposed architecture handbook to Planning and Zoning Commission and City Council and suggesting that these are the proposed rules but that they would not yet be imposed on any specific properties. It would be a text amendment process and if approved then the next step would be the petition process, getting the necessary signatures and having the hearings for the district establishment.

Kathy Bruxvoort asked about the College Historic District and has that already been labeled a district and by who and what does that mean.

Jim Mansueto responded that the Historic Pella Trust is spearheading and is paying a historian to analyze all the homes to look at the possibility of making a historic district. His understanding is that a separate group, not the Historic Preservation Commission, would have to obtain signatures for the historic overlay.

Mr. Wesselhoft clarified that as far as the proposed overlay ordinance, the first step would be the signatures and if you do not get the required signatures then you cannot go to the next step.

Mr. Mansueto stated that we could do all this and actually not have any historic districts.

There was discussion about the proposed historic district establishment process.

Rhonda Kermode mentioned that they are trying to do these things so they mesh together to do the historic district with the overlay zone and say these are the guidelines, then that offers some protection for the area.

Mr. Mansueto gave an example on North Main Street a house where they are replacing windows where they just put in vinyl double hung, that is where these guidelines would help protect the integrity, try to rehab the existing windows or if you are going to change them try to do something architecturally correct to match the house; he added that there is the possibility of getting up to 45% of your costs reimbursed through tax credits.

Ms. Kermode mentioned the Certified Local Government (CLG) program through the State of Iowa where you can get more grants but then the State has more control.

There was discussion about CLG and the City of Oskaloosa as an example.

Mr. Wesselhoft reviewed Section 1 of the draft ordinance where the language talks about the purpose and is found in other model ordinances. He added that the Ad Hoc Committee looked at such cities with established historic programs as Des Moines, Dubuque, Iowa City, and Mount Vernon. He mentioned in Section 2 the 60% signature threshold there was a lot of discussion about this at the Ad Hoc Committee. In particular, he noted that the draft language states that each property owner would get just one signature regardless of the number of properties they own.

Jim Mansueto mentioned they looked at other cities and the Ad Hoc Committee came up with the 60 percent, but that if the Commission wants to change that is something for discussion.

Kathy Bruxvoort asked if there are 40 properties then you need signatures for 24 properties and explain the one signature per property owner. She suggested it might be helpful or a deterrent for the one signature.

Rhonda Kermode suggested how people feel really matters and that the one property owner signature requirement was intended so one could not sway the whole process.

Jim Mansueto mentioned part of the reason this all happened is when Dennis Vander Beek started buying up all the homes on Main Street and tearing them down.

There was further discussion about the possible process for historic overlay.

Jerry Byers suggested that staff could come up with a flow chart or process diagram as to how the process would work with Historic Preservation Commission, Planning and Zoning Commission and City Council.

Mr. Wesselhoft reviewed Sections 3-9 of the draft ordinance. In particular, the applicability section and approval criteria were mentioned. Mr. Byers mentioned the permitting process. The Commission asked staff to research other cities respective of Section 6 on economic hardship.

Jim Mansueto brought up Section 5(b)(iv) Alterations to existing structures in the historic districts which do not require a building permit and mentioned the need for communication for this type of project.

There was further discussion about alterations not involving a building permit but that would require a historic permit.

The Commission agreed to the suggestion by staff that in addition to the regularly scheduled meetings, that special meetings similar to the Community Development Committee be held as needed if historic applications are received once a historic district would be established.

b) Historic Preservation Handbook. George Wesselhoft summarized the draft handbook document and mentioned that it would be referenced in the proposed overlay district ordinance.

Jim Mansueto asked if on page 2 of the handbook the paragraph could be in bold face type which mentions that historic permits are required for alterations which do not take a building permit but are visible from the public street or front of the structure.

There was discussion about the 25% proposed limitation found in Sections 2.0 and 2.1 which would limit building footprint expansions. Mr. Wesselhoft mentioned that if someone for example had a 1200 square home in terms of building footprint area then they would be limited to 1500 square feet total or only 300 square feet for addition.

Ms. Kermode added that this about the character of the neighborhood and gave the example of an Arts and Crafts bungalow.

Mr. Wesselhoft mentioned under 3.0 the same 25% rule as above was listed in prior draft from the Ad Hoc Committee but was unintentionally omitted and staff will restore that provision in the draft document.

The Commission directed staff to review other cities as it pertains to the building mass issue such as the 25% rule for historic review.

Mr. Wesselhoft mentioned that doors and window changes would be subject to historic review under the proposal which currently someone can change out a door or window on their house without any City permit.

Mr. Mansueto suggested the wording be changed for windows.

Ms. Kermode mentioned the need for education process about restoring old windows.

Mr. Byers brought up an example of someone that is redoing a balcony on a historic home and they have to make the railing heights meet the Building Code.

Mr. Wesselhoft noted on the draft historic permit form document there is language that says the Historic Preservation Commission does not review for zoning or building codes and that the work involved must comply with other applicable codes.

There was further discussion about the handbook draft document.

Mr. Mansueto mentioned that on page 11 under Paint Color the wording to avoid glossy paint should be keep but delete very bright or all white in color.

Ms. Bruxvoort brought up ramps as an element.

Mr. Byers responded that ADA handicapped ramps could be an issue.

The Commission directed staff to check with other cities in so far as handicapped ramp review under historic preservation.

The Chairman asked the rest of the Commission to review the documents further before the next meeting.

- 6) Other Business. It was mentioned that the next meeting would be on August 20.
- 7) The meeting was adjourned at 7:30 p.m.

Respectfully submitted,  
George Wesselhoft  
Planning and Zoning Director

Community Development Committee  
Special Meeting Minutes  
July 15, 2015

**1.) Call the Meeting to Order**

The meeting of the Community Development Committee was called to order by Chairperson Patsy Cody at 5:30 p.m.

**2.) Roll Call.**

*Members Present:* Patsy Cody, Linda Groenendyk, Jody Lautenbach, Ginny Moore, Wayne Stienstra, Robyn Van Berkum.

*Members Absent:* Jerry Brummel, Mike Kiser, Lori Parisee, Dennis Vander Beek.

*Others Present:* George Wesselhoft – Director of Planning and Zoning, Jerry Byers – CDC Secretary, Randy Jarzombek – owner representative.

**3.) RAVE Property Management - 2156 Idaho Drive**

Randy Jarzombek, owner representative for RAVE Property Management, spoke to the committee concerning a new building at 2156 Idaho Dr., Pella, IA 50219.

Mr. Jarzombek informed the committee they are proposing a new 60 x 160 commercial building. He continued by telling the committee that the roof and wainscot would be black and the rest the building would be gray.

There was discussion concerning sign types and sign placement for the structure.

Wayne Steinstra asked about the stepped gable ends and whether it would be on both ends of the building.

Discussion ensued about stepped gables

Jodi Lautenbach asked about shutters around the windows.

Chairperson Cody asked about roofs or awnings over the individual business doors.

Mr. Jarzombek commented that he would like to see something over the doors also.

The committee decided that the designs for the doors to go to the Architectural subcommittee.

Ginny Moore made a motion to accept the design with individual Dutch fronts on the front and step gables. And door and window options going to the subcommittee for approval. The colors were also accepted with the black and gray.

Robyn Van Berkum second the motion.

Upon vote motion passed 6 to 0.

#### **4.) Approval of Minutes**

Approval of the April 8, 2015 meeting and April 15, 2015 special meeting minutes were approved as submitted.

#### **5.) Other Business**

George Wesselhoft told the committee that Mike DeWild had resigned from the committee due to accepting a job out of town. He had been on the committee since 2001. Ginny Moore informed the Committee that she was moving into the City limits.

There was discussion about Ms. Moore taking over Mike DeWild's position as city representative and finding someone to take over Ms. Moore's position with the County.

There was discussion about filling out the remaining position on the Committee.

There was discussion about the Taco Bell design and how nice the building was looking.

There was also talk about the Leighton State Bank design and Boat's new awnings.

#### **6.) Adjourn**

Chairperson Cody adjourned the meeting at 6:02 p.m.

Respectfully submitted.  
Jerry Byers  
Building Official

Board of Adjustment  
Meeting Minutes  
May 26, 2015

**1.) Call the meeting to Order**

Chairperson Jim Corbett called the meeting of the Board of Adjustment to order at 6:00 p.m.

**2.) Roll Call.**

Members Present: Jim Corbett, Merlan Rolffs, John Van Den Berg, Lyle Vander Meiden, Byron Vander Molen.

Members Absent: Vince Nossaman, Mike Vander Wert, Glenn Van Wyk.

Others Present: George Wesselhoft – Planning and Zoning Director, Jerry Byers – Board Secretary, Chad Randol, Rick Place.

**3.) Approval of Agenda**

Lyle Vander Meiden made a motion to approve the agenda as submitted. Byron Vander Molen seconded the motion. The amended agenda was approved.

**4.) Approval of Minutes**

Lyle Vander Meiden made a motion to approve the Minutes of the May 12, 2015 meeting as submitted. Merlan Rolffs seconded the motion. The minutes were approved as submitted.

**5.) Variance Application – 2086 Idaho Drive**

Public Hearing on Variance Applications by Richard Place concerning a request to expand the limits on the maximum square footage for an accessory building from 937 to 1560 feet in size. He is also requesting a variance from the zoning ordinance which limits maximum height for an accessory building to 15 feet and is proposing a height of 20 feet 3 inches.

Chairman Corbett asked if there were any written comments.

Jerry Byers, Secretary to the Board, stated the only written comments were included in the packet.

Richard Place spoke to the Board concerning his proposed accessory structure.

John Van Den Berg asked about access to the proposed structure.

Lyle Vander Meiden asked why Marion County doesn't have input in the extraterritorial areas.

George Wesselhoft replied that Marion County is copied with documentation for the project and they didn't have any concerns for the structure.

There was general discussion about previous projects that have come before the Board in the same general neighborhood.

More discussion ensued about the height of the structure.

The public hearing was closed.

**6.) Variance Application – 2086 Idaho Drive**

Variance Applications by Richard Place concerning a request to expand the limits on the maximum square footage, for accessory building to 1560 feet in size

Mr. Vander Meiden made a motion to approve the variance from the maximum square footage of the structure because it fits into the neighborhood and is smaller than the neighbors building.

Mr. Rolffs seconded the motion. Upon vote, motion passed 5 to 0.

**7.) Variance Application – 2086 Idaho Drive**

Variance Application by Richard Place concerning a request to expand the limits on the height of the structure from 15 feet to 20 foot 3 inches.

Mr. Van Den Berg made a motion to approve the variance request due to the new structure not being as high as the neighbor's structure.

Byron Vander Molen seconded the motion. Upon vote, motion passed 5 to 0.

**8.) Other Business** There was no other business

**9.) Adjournment** The meeting adjourned at 6:24 p.m.

Respectfully submitted,  
Jerry Byers  
Building Official

**PELLA PUBLIC LIBRARY**  
Board of Trustees Meeting  
August 11, 2015

**I. Call To Order:** President Rebecca Manifold called the meeting to order at 4:03 p.m. Board members present were: Alli Bogaard, John Evenhouse, Jane Koogler, Kenny Nedder, Mary Barnes, and Praveen Mohan. Library Director Wendy Street was present.

**II. Recognition of Visitors and Visitor Comments:** Chris Brown, Assistant Director was present. He participated in the meeting sharing his ideas and points of view on the various subjects discussed.

**III. Approval of Agenda:** There were no changes to the agenda. The agenda stood as approved.

**IV. Disposition of Minutes:** All Board members received the July minutes prior to the meeting. The Board discussed a few minor spelling and spacing issues. John moved to approve the minutes as presented; Jane seconded the motion. The minutes were unanimously approved.

**V. Approval of Bills:** All Board members received the August list of bills prior to the meeting. After some general discussion and questions regarding the monthly bills, Alli moved to approve the August bills. Praveen seconded the motion. The bills were unanimously approved.

**VI. Unfinished Business:** None

**VII. New Business:**

a. **2016 Holiday Schedule:**

The Board discussed the 2016 Holiday schedule of closures for the Library as presented by Wendy Street. Rebecca moved to approve the schedule as presented. Jane seconded the motion. The 2016 Holiday schedule was unanimously approved.

b. **Collection Agency:**

Wendy presented the Board with a summary of the collection agency's actions from the last 12 months. This agency is the same one the City of Pella uses. When the agency collects on an account, they keep 50%-60% of what they collect. This is the only cost to the Library. After some discussion, the board decided to continue using the collection agency. Wendy feels it is an effective deterrent and the library does see some return. The Board would like to continue to get annual updates on the agency's collections.

c. **Selection of Integrated Library System:**

The Board discussed this issue at length. Wendy, along with the other staff of the Library, are recommending the SirsiDynix Symphony system. Wendy is comfortable with a 7 year contract, but she will research the exit clause. She has shared the contract with the City of Pella attorney and he did not raise any concerns. The City of Pella has authorized a budget amendment of \$15,000 to cover the cost of this change, for this fiscal year. The Library will be responsible for \$1160 (approximately) out of the current budget to cover the rest of the expenses. Wendy is confident we can find those monies in our existing budget. We will have to budget a little differently next year because the cost of this system will be an increase compared to the system we shared with Central College. John made a motion to approve the

selection of the SirsiDynix Symphony system. Jane seconded the motion and it carried unanimously.

*Wendy did research the exit clause of the contract and communicated it to the Board of Trustees via email following the meeting. The exit clause states that we are responsible for 50% of the remaining contract. The city attorney did not have any objection to this section of the contract.*

d. Library Card Sign-Up Month (1/2 Price Library Cards):

During the month of September, the Library generally offers replacement library cards for half price. Mary motioned for approval. Jane seconded the motion and it carried unanimously.

### **VIII. President's Report and Announcements:**

a. Committee Appointments:

**Personnel/Nominating:** Alli Bogaard, Praveen Mohan and Mary Barnes. Duties include annual review of Library Director, address other personnel issues in the library as needed, draft a proposed slate of candidates for board offices.

**Governance/Policy:** Jane Koogler, John Evenhouse and Kenny Nedder. Duties include regular review of library policies.

### **IX. Director's Report:**

A. Change to movie checkouts

Chris has made the necessary changes to the loan rules for movies and we have discussed the changes with staff. We will implement this change on Wednesday, August 12. Wendy also shared that the Library would be printing receipts for all video check-outs as an extra reminder to staff and patrons when the videos are due.

B. Hoopla

We are still hitting the daily lending limit, but not as often since we limited patrons to 5 checkouts a month. Fifty new users signed up to use hoopla in July; we now have 293 total users. July checkouts totaled 265. The Board will need to consider increasing the daily limit next year during our budget discussions.

C. WILBOR became Bridges

The consolidation of WILBOR and NEIBORS into Bridges went fairly smoothly, although they actually made the change on July 15 instead of July 20. This led to some confusion. There is a new name and new logo, but everything else is pretty much the same.

D. Patron complaint

On July 23, a patron complained that our computers and Internet were extremely slow. She asked why we don't get faster Internet. She said we should have spent less money on the building and more on the computers. She wanted her complaint passed to the library board. The Board discussed this issue. We are working in increasing the speed of the Internet. The City of Pella is installing a new firewall and once that is complete, we should be able to move back to the faster Mediacom service.

#### E. Summer Reading programs

We have had excellent participation in our Summer Reading program "Every Hero Has a Story." Although the program officially ended on July 31, we still have a few children coming in for their prizes. I don't have the final statistics yet, but here are a few estimates:

- More than 1,200 children participated in the Summer Reading program
- We have awarded almost 2,000 prizes
- Pella children logged over 12,000 hours of reading this summer!

Katie will provide a complete report next month. The 2016 theme will be "On Your Mark, Get Set, Read," and yes, Katie has already begun planning next year's activities.

#### F. Technical issues

We had a phone problem on July 27 from 10:00 a.m. to approximately 1:30 p.m. We were bombarded by an automated crank call that tied up our phone lines. Patrons who called us that morning most likely got a busy signal or no answer. Wendy did start the process of filing a complaint with the Pella Police. By the time she finished the paperwork to start a trace on the calls, they stopped. If this happens in the future, Wendy has the paperwork done and a trace can be done much quicker.

#### G. Building & Grounds

Nothing to report!

#### H. Staff activities

Youth Services: Dan Wardell from Iowa Public Television made a stop in Pella on his Reading Road Trip tour. Over 350 kids and adults enjoyed his story time at the two performances. Reading Road Trip is a free program provided to libraries from IPTV. Pella was one of the 65 libraries in Iowa that was chosen. This continues to be our largest attended program in the summer. We also had a bubbleologist, Geoff Atkins, perform in July to a crowd of 140. His show was all about following your dreams. This program was paid for by the Friends of the Library.

Assistant Director: This month, Chris worked on preparing for the switch to 7-day checkout for non-new movies. He worked with McGladrey to plan the firewall upgrade, did some preliminary planning for the Content DM digital content management system, and continues to work with Wendy on the possibility of a new ILS system.

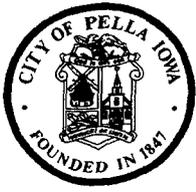
Director: I worked on the state's annual statistical report, continued weeding in the 300s, and began the process of migrating our room reservation software. I continued to research Integrated Library Systems, both with sales representatives and also by talking with current customers.

#### I. Upcoming events

- August 19 at 3:30 p.m.: Lake Red Rock Program in the Meeting Room. Suggested for children in grades K and up.
- August 20 at 10:15 a.m.: Genealogy Club will meet in the Library Meeting Room.
- August 27 at 12:00 noon: the Brown Bag Book Club will discuss *Some Luck* by Jane Smiley.
- The Fall Session of Story Time, Tot Time and Lap Sit will start the week of September 14.
- Sign-up for LEGO Club will begin on Monday, September 14. LEGO Club will be held October through April. Sign up is required.

**X. Committee reports:** None

**XI. Adjournment:** President Rebecca Manifold adjourned the meeting at 5:11 p.m. The next regularly scheduled Board Meeting is scheduled for September 8, 2015 at 4 PM.



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: C-3-a

SUBJECT: Renewal Class C Liquor License for Applebee's

DATE: September 15, 2015

BACKGROUND: Apple Corps, LP has applied for a renewal of their Class C Liquor License with Sunday Sales for Applebee's Neighborhood Grill & Bar, located at 1600 Washington. The term for the new license is 12 months and would expire on November 2, 2016. All requirements have been completed online with the State, and approval is recommended.

ATTACHMENTS: None

REPORT PREPARED BY: City Clerk

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve renewal.



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THE  
**CITY of PELLA**  

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**STAFF MEMO TO COUNCIL**

ITEM NO: D-1a & 1b

SUBJECT: Resolution Approving Plans, Specifications, Form of Contract, Estimate of Costs, Receiving Bids and Making Award of Repair Contract for the Truman Road/Clark Street Sewer Lining Project 2015

DATE: September 15, 2015

BACKGROUND: This resolution approves the plans, specifications, form of contract, estimate of costs, accepts bids and awards the repair contract for the Truman Road/Clark Street Sewer Lining Project 2015 to Visu-Sewer, Inc. for \$274,554.

As background, the sanitary sewer line for the project extends from near Two Rivers Coop north of Truman Road then south and west to Clark Street and to near Hwy 163. This trunk sewer handles flow from a major portion of the east side of the City. The sewer was constructed in 1981 and has experienced serious deterioration of the interior of the pipe over time. Also included in this contract is an 8" sanitary sewer repair on Park Lane from W 3<sup>rd</sup> Street running 345 lineal feet to the east. This section of 8" was found to be severely cracked in multiple pipes during our televising & cleaning project, and we believe this lining will prevent us from digging up the entire street.

The total project provides for the lining of approximately 3,880 lineal feet of 18" and 21" sanitary sewer on Truman Road/Clark Street and 345 lineal feet of 8" sanitary sewer on Park Lane with PHE resin impregnated cured in place pipe (CIPP). Engineer's estimate for repairs on this project was \$279,575.

Two sealed bids were received on September 8, 2015 and are summarized below:

Visu-Sewer, Inc.	\$274,554.00
SAK Construction LLC	\$332,455.00

City staff recommends awarding the repair contract to Visu-Sewer, Inc. of Pewaukee, WI for \$274,554. If Council approves this contract, completion for the project is scheduled for July 1, 2016.

This resolution also gives the Public Works Director, Denny Buyert, authorization to issue the notice to proceed once the contract, bonds, insurance certificates and appropriate permits are in proper order and fully executed.

ATTACHMENTS: Resolution, Contract, Map

REPORT PREPARED BY: Public Works Department

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Approve resolution.

RESOLUTION NO. 5605

RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT,  
ESTIMATE OF COSTS, RECEIVING BIDS AND MAKING AWARD  
OF REPAIR CONTRACT FOR THE  
TRUMAN ROAD/CLARK STREET SEWER LINING 2015

WHEREAS, the City Council has deemed it advisable and necessary to repair certain public utilities described in general as Truman Road/Clark Street Sewer Lining 2015; and,

WHEREAS, sealed bids for the project were received on September 8, 2015.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, IOWA:

Section 1. That the following bid for the repair of certain public utilities known in general as Truman Road/Clark Street Sewer Lining 2015, as further described in the plans and specifications, be and are hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor:               Visu-Sewer, Inc.  
                                  W230 N4855 Betker Drive  
                                  Pewaukee, WI 53072

Amount of Bid:         \$274,554.00

Repair work includes lining approximately 1,895 LF of 18" RCP sanitary sewer pipe with 18" resin impregnated CIPP, and line 1,985 lineal feet of 21" RCP sanitary sewer pipe with 21" resin impregnated CIPP, and line 345 lineal feet of 8" VCP sanitary sewer pipe with 8" resin impregnated CIPP, including 5 sewer services re-establishments on the 18" and 21" pipe, and 4 sewer services re-establishments on the 8" pipe and traffic control.

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the repair of said public utilities, said contract not to be binding on the City until the contract is fully executed by both parties; and,

Section 3. The Public Works Director, Denny Buyert, is authorized to issue the notice to proceed once the contract, bonds, insurance certificates and appropriate permits are in proper order and fully executed.

PASSED AND ADOPTED on September 15, 2015 by the City Council of the City of Pella, Iowa.

\_\_\_\_\_  
James Mueller, Mayor

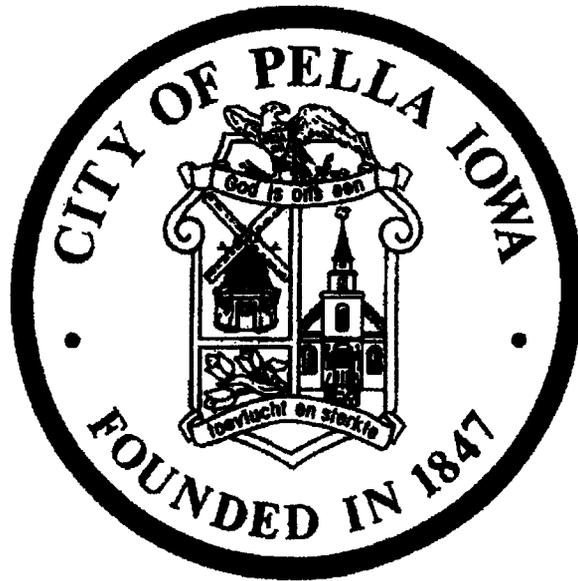
ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk

**Truman Road / Clark Street Sewer Lining Project  
(South East Outfall)  
2015**

Project Nos.: 360.5.05.8390.6790

**PROJECT AND CONTRACT DOCUMENTS**



**PUBLIC WORKS DEPARTMENT  
PELLA, IOWA**

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**Truman Road / Clark Street Sewer Lining Project  
(South East Outfall)  
2015**

**Project No.: 360.5.05.8390.6790**

## **NOTICE OF PUBLIC HEARING AND LETTING**

### **Truman Road/Clark Street Sewer Lining Project (South East Outfall) Pella, Iowa 2015**

**Time and Place for Filing Sealed Proposals.** Sealed bids for the work comprising each improvement as stated below must be filed before **11:00A.M. on September 8<sup>th</sup>, 2015** in the office of the **City of Pella located at 825 Broadway, Pella, Ia 50219.**

**Time and Place Sealed Proposals Will be Opened and Considered.** Sealed proposals will be opened and bids tabulated at **11:00 A.M. on September 8<sup>th</sup>, 2015** in the **City of Pella City Hall Building located at 825 Broadway Street, Pella, Iowa, 50219,** for consideration by the **City of Pella** at its meeting at **7:00 P.M. on Tuesday, September 15<sup>th</sup>, 2015** in the **Council Chambers, Public Safety Complex, 614 Main Street.** The **City of Pella** reserves the right to reject any and all bids.

**Time for Commencement and Completion of Work.** Work shall be commenced immediately upon approval of the contract by the Council, or as stated in the Notice to Proceed, and be completed as stated below.

**Bid Security.** Each bidder shall accompany its bid with a bid security as security that the successful bidder will enter into a contract for the work bid upon and will furnish after the award of contract a corporate surety bond, in form acceptable to the Jurisdiction, for the faithful performance of the contract, in an amount equal to one hundred percent of the amount of the contract. The bidder's security shall be in the amount fixed in the Instruction to Bidders and shall be in the form of a cashier's check, a certified check, or a bank money order drawn on a FDIC insured bank in Iowa or on a FDIC insured bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States; or a bid bond on the form provided in the contract documents with corporate surety satisfactory to the Jurisdiction. The bid shall contain no condition except as provided in the specifications.

**Contract Documents.** Copies of the contract documents and bid forms are on file at the **City of Pella, 825 Broadway, Pella, Iowa, 50219,** and are available at no cost at **Public Works Department, 100 Truman Road, Pella, Iowa 50219.**

**Public Hearing on Proposed Contract Documents and Estimated Costs.** A Public Hearing will be held by the **City of Pella** on the proposed contract documents (plans, specifications and form of contract) and estimated cost for the improvements at its meeting at **7:00 P.M. on Tuesday, September 15<sup>th</sup>, 2015** in the **Council Chambers, Public Safety Complex, 614 Main Street, Pella, Iowa.**

**Preference of Products and Labor.** By virtue of statutory authority, preference will be given to products and provisions grown and coal produced within the State of Iowa, and to Iowa domestic labor, to the extent lawfully required under Iowa statutes.

**General Project Description:**

**Line approximately 1,895 lineal feet of 18" RCP sanitary sewer pipe with 18" resin impregnated CIPP, and line 1,985 lineal feet of 21" RCP sanitary sewer pipe with 21" resin impregnated CIPP, and line 345 lineal feet of 8" VCP sanitary sewer pipe with 8" resin impregnated CIPP, including 5 sewer services re-establishments on the 18" and 21" pipe, and 4 sewer services re-establishments on the 8" pipe and traffic control.**

**Completion Date. The contract shall be fully completed and ready for final payment by July 1<sup>st</sup>, 2016. It is anticipated that the Notice to Proceed will be issued by September 28<sup>th</sup>, 2015.**

This notice is given by authority of the **City of Pella, Iowa.**

**James Mueller, Mayor**  
City of Pella, Iowa

Attest:  
**Ronda Brown**  
City Clerk

**INSTRUCTIONS TO BIDDERS**

Project Name: ***Truman Road / Clark Street Sewer Lining Project 2015  
(South East Outfall)***

Project Number: **360.5.05.8390.6790**

The work comprising the above referenced project shall be constructed in accordance with the 2015 edition of the SUDAS Standard Specifications and as further modified by supplemental specifications and special provision included in the contract documents. The terms used in the contract revision of the documents are defined in said Standard Specifications. Before submitting your bid, please review the requirements of Division One, General Provisions and Covenants, in particular the sections regarding proposal requirements, bonding, contract execution and insurance requirements. Please be certain that all documents have been completed properly, as failure to complete and sign all documents and to comply with the requirements listed below can cause your bid not to be read.

**I. BID SECURITY**

The bid security must be in the minimum amount of 10% of the total bid amount including all add alternates (do not deduct the amount of deduct alternates). Bid security shall be in the form of a cashier's check, a certified check, or a bank money order drawn on a FDIC insured bank in Iowa or drawn on a FDIC insured bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States; or a bid bond executed by a corporation authorized to contract as a surety in Iowa or satisfactory to the Jurisdiction. The bid bond must be submitted on the enclosed Bid Bond form as no other bid bond forms are acceptable. All signatures on the bid bond must be original signatures in ink; facsimile (fax) of any signature on the bid bond is not acceptable. Bid security other than said bid bond shall be made payable to ***City of Pella*** "Miscellaneous Bank Checks", and personal checks, as well as "Money Orders" and "Traveler's Checks" issued by persons, firms or corporations licensed under Chapter 533B of the Iowa Code, are not acceptable bid security.

**II. SUBMISSION OF THE PROPOSAL AND IDENTITY OF BIDDER**

- A. The proposal shall be sealed in an envelope, properly identified as the Proposal with the project title and the name and address of the bidder, and deposited with the Jurisdiction at or before the time and at the place provided in the Notice to Bidders. It is the sole responsibility of the bidder to see that its proposal is delivered to the Jurisdiction prior to the time for opening bids, along with the appropriate bid security sealed in the separate envelope identified as Bid Security and attached to the outside of the bid proposal envelope. Any proposal received after the scheduled time for the receiving of proposals will be returned to the bidder unopened and will not be considered. If the Jurisdiction provides envelopes for proposals and bid security, bidders shall be required to utilize such envelopes in the submission of their bids.

B. The following documents shall be completed, signed and returned in the Proposal envelope. The bid cannot be read if any of these documents are omitted from the Proposal envelope.

1. PROPOSAL – Complete each of the following parts:

- Part B – Acknowledgment of Addenda, if any have been issued;
- Part C – Bid Items, Quantities and Prices
- Part F – Additional Requirements;

The following documents which are proposal attachments must be completed and attached:

<u>ITEM NO.</u>	<u>DESCRIPTION OF ATTACHMENT</u>
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1.	<u>Part B</u>
2.	<u>Part C</u>
3.	<u>Part F</u>
4.	<u>Part G</u>
5.	_____
6.	_____

- Part G – Identity of Bidder;

sign the proposal; and have the signature notarized. The signature on the proposal and all proposal attachments must be an original signature in ink signed by the same individual who is the Company Owner or an authorized Officer of the Company; copies or facsimile of any signature will not be accepted.

The following documents must be submitted as printed. No alterations, additions, or deletions are permitted. If the Bidder notes a requirement in the contract documents which the Bidder believes will require a conditioned or unsolicited alternate bid, the Bidder must immediately notify the Jurisdictional Engineer in writing. The Jurisdictional Engineer will issue any necessary interpretation by an addendum.

**PROPOSAL**

**PROPOSAL: PART A – SCOPE**

The City of Pella, hereinafter called the "Jurisdiction", has need of a qualified contractor to complete the work comprising the below referenced repairs. The undersigned Bidder hereby proposes to complete the work comprising the below referenced repairs as specified in the contract documents, which are officially on file with the Jurisdiction, in the office of the City of Pella, City Hall, 825 Broadway, Pella, Iowa 50219, at the prices hereinafter provided in Part C of the Proposal, for the following described repairs:

**PROJECT DESCRIPTION:**

***Truman Road / Clark Street Sewer Lining Project 2015  
(South East Outfall)***

***Project: 360.5.05.8390.6790***

***Line approximately 1,895 lineal feet of 18" RCP sanitary sewer pipe with 18" resin impregnated CIPP, and line 1,985 lineal feet of 21" RCP sanitary sewer pipe with 21" resin impregnated CIPP, and line 345 lineal feet of 8" VCP sanitary sewer pipe with 8" resin impregnated CIPP, including 5 sewer services re-establishments on the 18" and 21" pipe, and 4 sewer services re-establishments on the 8" pipe and traffic control.***

**PROPOSAL: PART B – ACKNOWLEDGMENT OF ADDENDA**

The Bidder hereby acknowledges that all addenda become a part of the contract documents when issued, and that each such addendum has been received and utilized in the preparation of this bid. The Bidder hereby acknowledges receipt of the following addenda by inserting the number of each addendum in the blanks below:

ADDENDUM NUMBER \_\_\_\_\_ ADDENDUM NUMBER \_\_\_\_\_

ADDENDUM NUMBER \_\_\_\_\_ ADDENDUM NUMBER \_\_\_\_\_

and certifies that said addenda were utilized in the preparation of this bid.

**PROPOSAL: PART C – BID ITEMS, QUANTITIES AND PRICES**

**UNIT BID PRICE CONTRACTS:** The Bidder must provide the Unit Bid Price, the Total Bid Price, any Alternate Prices and the Total Repair Costs on the Proposal Attachment: Part C – Bid Items, Quantities, and Prices. In case of discrepancy, the Unit Bid Price governs. The quantities shown on the Proposal Attachment: Part C – Bid Items, Quantities and Prices are approximate only, but are considered sufficiently adequate for the purpose of comparing bids. The Total Repair Cost plus any alternates selected by the Jurisdiction shall be used only for comparison of bids. The Total Repair Cost, including any Add-Alternates, shall be used for determining the sufficiency of the bid security.

**BASE BID CONTRACTS:** The Bidder must provide any Bid Prices, any Alternate Prices, and the Total of the Base Bid plus any Add-Alternates on the Proposal Attachment: Part C – Bid Items, Quantities, and Prices. The Total of the Base bid plus any Alternates selected by the Jurisdiction shall be used only for comparison of bids. The Total of the Base Bid plus any Add-Alternates shall be used for determining the sufficiency of the bid security.

**PROPOSAL: PART D – GENERAL**

The Bidder hereby acknowledges that the Jurisdiction, in advertising for public bids for this project reserves the right to:

1. Reject any or all bids. Award of the contract, if any, to be to the lowest responsible, responsive bidder; and

2. Reject any or all alternates in determining the items to be included in the contract. Designation of the lowest responsible, responsive bidder to be based on comparison of the total bid plus any selected alternates; and
3. Make such alterations in the contract documents or in the proposal quantities as it determines necessary in accordance with the contract documents after execution of the contract. Such alterations shall not be considered a waiver of any conditions of the contract documents, and shall not invalidate any of the provisions thereof; and

The Bidder hereby agrees to:

1. Enter into a contract, if this proposal is selected, in the form approved by the Jurisdiction, provide proof of registration with the Iowa Division of Labor in accordance with Chapter 91C of the Iowa Code, and furnish a performance, maintenance, and payment bond; and
2. Forfeit bid security, not as a penalty but as liquidated damages, upon failure to enter into such contract and/or to furnish said bond; and
3. Commence the work on this project on or before a date to be specified in a written notice to proceed by the Jurisdiction, and to fully complete the project by July 1<sup>st</sup>, 2016; and to pay liquidated damages for noncompliance with said completion provisions at the rate of one hundred dollars (\$ 100.00) for each calendar day thereafter that the work remains incomplete.

**PROPOSAL: PART E – NON-COLLUSION AFFIDAVIT**

The Bidder hereby certifies:

1. That this proposal is not affected by, contingent on, or dependent on any other proposal submitted for any improvement with the Jurisdiction; and
2. That no individual employed by the Bidder has employed any person to solicit or procure the work on this project, nor will any employee of the Bidder make any payment or agreement for payment of any compensation in connection with the procurement of this project; and
3. That no part of the bid price received by the Bidder was or will be paid to any person, corporation, firm, association, or other organization for soliciting the bid, other than the payment of their normal compensation to persons regularly employed by the Bidder whose services in connection with the construction of the project were in the regular course of their duties for the Bidder; and
4. That this proposal is genuine and not collusive or sham; that the Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to submit a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought, by agreement or collusion, or communication or conference, with any person, to fix the bid price of the Bidder or of any other bidder, and that all statements in this proposal are true; and
5. That the individual(s) executing this proposal have the authority to execute this proposal on behalf of the Bidder.

**PROPOSAL: PART F – ADDITIONAL REQUIREMENTS**

The Bidder hereby agrees to comply with the additional requirements listed below which are included in this proposal and identified as proposal attachments:

**PROPOSAL: PART G – IDENTITY OF BIDDER**

The Bidder shall indicate whether the bid is Submitted by a/an:

- Individual, Sole Proprietorship
- Partnership
- Corporation
- Limited Liability Company
- Joint-venture: all parties must join-in and execute all documents
- Other

\_\_\_\_\_ Bidder

\_\_\_\_\_ Signature

By \_\_\_\_\_ Name (Print/Type)

\_\_\_\_\_ Title

\_\_\_\_\_ Street Address

\_\_\_\_\_ City, State, Zip Code

\_\_\_\_\_ Telephone Number

The Bidder shall enter its Public Registration Number \_\_\_\_\_ - \_\_\_\_\_ issued By the Iowa Commissioner of Labor Pursuant Section 91C.5 of the Iowa Code.

The Bidder's Public Registration Number, issued by the Iowa Commissioner of Labor pursuant to Section 91 C.5 of the Iowa Code, is as follows:

Number \_\_\_\_\_

**Type or print the name and title of the company's owner, president, CEO, etc. if a different person than entered above.**

\_\_\_\_\_ Name

\_\_\_\_\_ Title

The Bidder should contact 515-242-5871 for registration information.

Failure to provide said Registration Number shall result in the bid being read under advisement. A contract will not be executed until the Contractor is registered.

**NOTE: The signature on this proposal must be an original signature in ink; copies or facsimile of any signature will not be accepted.**

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

Notary Public in and for: State of \_\_\_\_\_ County of \_\_\_\_\_

My commission expires \_\_\_\_\_

**PROPOSAL ATTACHMENT: PART C – BID ITEMS, QUANTITIES AND PRICES**

This is a UNIT BID PRICE CONTRACT. The bidder must provide the Bid Price(s), any Alternate Price(s), and the Total of the Base Bid plus any Add-Alternates in this proposal attachment: Part C – Bid Items, quantities and prices the total of the base bid plus any alternates selected by the Jurisdiction shall be used only for comparison of bids. The total of the Base Bid plus any Add-Alternates shall be used for determining the sufficiency of the bid security.

Estimated Project Quantities

1	18" Resin Impregnated CIPP Hard Surface	135 FL		
2	18" Resin Impregnated CIPP Easement	1,760 FL		
3	21" Resin Impregnated CIPP Hard Surface	1,985 FL		
4	8" Resin Impregnated CIPP Hard Surface	345 FL		
5	Sewer Service Re-Establishment	5 EA		
6	Sewer Service Re-Establishment 8"	4 EA		
7	Traffic Control	LS		
Total Bid Price				

**PROPOSAL: PART F – ADDITIONAL REQUIREMENTS**

**A. GENERAL REQUIREMENTS**

1. **GENERAL DESCRIPTION:** The work described in these specifications shall consist of the placement of sewer lining materials as shown on the DRAWINGS and as described therein.
2. **CONTRACT TIME:** The CONTRACTOR shall commence work within ten (10) days after receiving written Notice to Proceed, and shall complete all work by July 1<sup>st</sup>, 2016. No work to be performed the week of May 2<sup>nd</sup> thru May 7<sup>th</sup>, 2016.
3. **PROJECT SPECIFICATIONS:** Unless specifically stated otherwise, all materials and all work shall conform to the "Iowa Statewide Urban Design Standards for Public Improvements", the "Iowa Statewide Urban Standard Specifications for Public Improvements" and adopted supplements.
4. **QUALIFICATIONS FOR INSTALLER:** The installer shall have installed a minimum of 200,000 lineal feet of the approved liner material. Provide list of projects, including location and contact.
5. **LINING SYSTEM:** Resin Impregnated Cured in Place Pipe (CIPP)
6. **WARRANTY:** Provide four (4) year warranty covering product and installation.
7. **INSURANCE:** Comply with bid requirements.
8. **SAFETY:** The Contractor will obey all OSHA regulations, with special attention to strictly adhering to Confined Space Entry Standard CFR 1910.146, in the event that any manholes or other potentially threatening confined spaces are entered by the Contractor's employees.
9. **PROJECT SCOPE:**
  - a. Mobilization

- b. **Televising of project sewer to determine condition and active service connection location.**
  - c. **Cleaning of project sewer in order to prepare for installation.**
  - d. **Placement of lining material within project sewer.**
  - e. **Flow control, bypass pumping, if required. Provide plan. Coordinate with City.**
  - f. **Reinstatement and reconnection of active service connections.**
  - g. **Internal inspection of project sewer upon completion.**
  - h. **All work shall be completed in accordance with ASTM-F1216 Rehabilitation of Existing Pipelines and Conduits by Inversion and Curing of Resin-Impregnated Tube and the latest version of the Statewide Urban Standard Specification, Section 4030 Pipe Rehabilitation.**
10. **PROJECT:**
- a. **CIPP lining of 135 lineal feet of 18" hard surface**
  - b. **CIPP lining of 1,760 lineal feet of 18" easement**
  - c. **CIPP lining of 1,985 lineal feet of 21" reinforced concrete pipe (RCP) hard surface**
  - d. **CIPP lining of 345 lineal feet of 8" verified clay pipe (VCP) hard surface**
11. **LINER:**
- a. **Provide liner literature, including application and installation information.**
  - b. **Finished liner thickness**
    - 18" diameter 9mm thick liner.
    - 20" diameter 12mm thick liner.
    - 21" diameter 12mm thick liner.
  - c. **Liner shall have a bonded internal polyurethane membrane which must be left on the internal surface of liner after curing.**
  - d. **Liner shall be continuous over entire length of insertion run and be as free as commercially practicable from visual defects such as foreign inclusions, dry spots, pinholes and delaminations.**
  - e. **Liner shall conform to shape of pipe existing before installation and not be out of round by more than 15%.**
  - f. **Measurement of cured liner shall not be more than 5% less than thickness specified.**
12. **MANHOLE CONNECTIONS:**
- a. **All manhole connections shall be water tight.**
  - b. **At the connection to the manhole provide a watertight seal between the host pipe and liner pipe.**
  - c. **All service connections to be watertight.**
13. **PREPARATION AND INSTALLATION:**
- a. **Televising interior of pipe prior to liner installation and provide DVD and flash drive to the City.**
  - b. **Contractor responsible for verification of pipe diameter and length.**
  - c. **Prior to installation remove mineral deposits, protruding taps, roots and other debris from sewer line to the industry standard of 95% of the pipe diameter.**
  - d. **Installation of liner according to manufacturer's specifications.**
  - e. **No liner installation longer than 500 feet without prior approval of the City.**
  - f. **Reduced pressure zone backflow preventer required for all connections to City owned fire hydrants. Backflow test certification within one year required.**
  - g. **Cure liner according to manufacturer's specifications and according to following schedule.**
    - All pipe segments shall be water inverted and hot water cured.
  - h. **Hard surface installation is defined by installation being performed by truck with platform.**
14. **SEWER SERVICE CONNECTIONS:**
- a. **Determine and record active service locations.**
  - b. **Reinstate all active service connections without excavation by using remote cutting device to a minimum of 95% of original flow capacity. Buff to remove any rough edge or surface.**
  - c. **Sanitary service shall not be out of service for more than 12 hours during the**

lining process.

15. **POST INSTALLATION TELEVISIONING:**
  - a. **Televising interior of pipe after completion of work and provide DVD and flash drive to City.**
  - b. **Use pan and tilt camera to view the sewer service lateral connections.**
  
16. **CLEANING AND RESTORATION:**

**At completion of project remove rubbish, dirt, equipment and excess material from site. Clean and restore adjacent surfaces soiled by and during course of work.**
  
17. **TRAFFIC CONTROL**
  - a. **Traffic control on the project shall be in accordance with the Manual on Uniform Traffic Control Devices (latest edition).**
  - b. **Traffic control shall be provided by the contractor.**
  
18. **STREET CLOSURES**
  - a. **Street closures are subject to City approval and must be coordinated with the City.**

**BID BOND**

KNOW ALL BY THESE PRESENTS:

That we, \_\_\_\_\_, as Principal,  
and \_\_\_\_\_, as Surety, are  
held and firmly bound unto \_\_\_\_\_  
\_\_\_\_\_, as Obligee, (hereinafter referred to as "the Jurisdiction"), in the penal sum of \_\_\_\_\_

\_\_\_\_\_ dollars (\$ \_\_\_\_\_), lawful money of the  
United States, for which payment said Principal and Surety bind themselves, their heirs,  
executors, administrators, successors, and assigns jointly and severally, firmly by these presents.

The condition of the above obligation is such that whereas the Principal has submitted to the  
Jurisdiction a certain proposal, in a separate envelope, and hereby made a part hereof, to enter  
into a contract in writing, for the following described repairs;

**Truman Road / Clark Street Sewer Lining Project 2015**  
**(South East Outfall)**

**PROJECT DESCRIPTION:**

1	18" Resin Impregnated CIPP Hard Surface	135 FL		
2	18" Resin Impregnated CIPP Easement	1,760 FL		
3	21" Resin Impregnated CIPP Hard Surface	1,985 FL		
4	8" Resin Impregnated CIPP Hard Surface	345 FL		
5	Sewer Service Re-Establishment	5 EA		
6	Sewer Service Re-Establishment 8"	4 EA		
7	Traffic Control	LS		
<b>Total Bid Price</b>				

The Surety hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired or affected by any extension of the time within which the Jurisdiction may accept such bid or execute such Contract; and said Surety does hereby waive notice of any such extension.

In the event that any actions or proceedings are initiated with respect to this Bond, the parties agree that the venue thereof shall be Marion County, State of Iowa. If legal action is required by the Jurisdiction against the Surety or Principal to enforce the provisions of the bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Surety or Principal agrees to pay the Jurisdiction all damages, costs, and attorney fees incurred by enforcing any of the provisions of this Bond. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against Surety for any amount guaranteed hereunder whether action is brought against Principal or whether Principal is joined in any such action or actions or not.

NOW, THEREFORE, if said proposal by the Principal be accepted, and the Principal shall enter into a contract with Jurisdiction in accordance with the terms of such proposal, including the provision of insurance and of a bond as may be specified in the contract documents, with good and sufficient surety for the faithful performance of such contract, for the prompt payment of labor and material furnished in the prosecution thereof, and for the maintenance of said repairs as may be required therein, then this obligation shall become null and void; otherwise, the Principal shall pay to the Jurisdiction the full amount of the bid bond, together with court costs, attorney's fees, and any other expense of recovery.

Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

SURETY:	PRINCIPAL:
_____ Surety Company	_____ Bidder
By	By
_____ Signature Attorney-in-Fact/Officer	_____ Signature
_____ Name of Attorney-in-Fact/Officer	_____ Name (Print/Type)
_____ Company Name	_____ Title
_____ Company Address	_____ Address
_____ City, State, Zip Code	_____ City, State, Zip Code
_____ Company Telephone Number	_____ Telephone Number

NOTE: All signatures on this bid bond must be original signatures in ink; copies or facsimile of any signature will not be accepted. This bond must be sealed with the Surety's raised, embossing seal. The Certificate or Power of Attorney accompanying this bond must be valid on its face and sealed with the Surety's raised, embossing seal.

**NOTICE OF AWARD**

TO: \_\_\_\_\_  
(Bidder)

Dated \_\_\_\_\_, 2015

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

OWNER'S PROJECT NO.: 360.5.05.8390.6790

PROJECT: Truman Road / Clark Street Sewer Lining Project 2015 (South East Outfall)

CONTRACT FOR: Truman Road / Clark Street Sewer Lining Project 2015 (South East Outfall)  
(Insert name of Contract as it appears in the Bidding Document)

You are notified that your Bid dated \_\_\_\_\_, 2015 for the above Contract has been considered. You are the apparent successful bidder and have been awarded a contract, said contract shall not be valid until approved by City of Pella City Council; for:

Truman Road / Clark Street Sewer Lining Project 2015 (South East Outfall)

The Contract Price of your contract is: \_\_\_\_\_  
\_\_\_\_\_ Dollars (\$) \_\_\_\_\_).

Three copies of each of the proposed Contract Documents (except Drawings) accompany this Notice of Award. Three sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within Ten (10) days of the date of this Notice of Award, that is by \_\_\_\_\_, 2015.

1. You must deliver to the OWNER three fully executed counterparts of the Contract.
2. You must deliver with the executed Contract the Contract Security (Bonds) as specified in the Instructions to Bidders, and Contract Documents.

Failure to comply with these conditions within the time specified will entitle OWNER to consider your bid abandoned, to annul this Notice of Award and to declare your Bid Security forfeited.

After you comply with those conditions, OWNER will return to you one fully signed counterpart of the Agreement with the Contract Documents attached.

\_\_\_\_\_  
(Owner)

By \_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
(Title)

(Use Certified Mail, return Receipt Requested)

**CONTRACT**

Date: \_\_\_\_\_

THIS CONTRACT, made and entered into at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by and between the City of Pella, upon order of its City Council hereinafter called the "Jurisdiction", and \_\_\_\_\_ hereinafter called the "Contractor".

**WITNESSETH:**

The Contractor hereby agrees to complete the work comprising the below referenced repairs as specified in the contract documents, which are officially on file with the Jurisdiction, in the office of the **City of Pella, City Hall, 825 Broadway**. This contract includes all contract documents. The work under this contract shall be completed in accordance with the 2015 edition of the SUDAS Standard Specifications and as further modified by the supplemental specifications and special provisions included in said contract documents, and the Contract Attachment, Item 1: General, which is attached hereto. The Contractor further agrees to complete the work in strict accordance with said contract documents, and to guarantee the work as required by law, for the time required in said contract documents, after its acceptance by the Jurisdiction.

This contract is awarded and executed for completion of the work specified in the contract documents for the bid prices shown on the Contract Attachment: Item 2: Bid Items, Quantities And Prices which were proposed by the Contractor in its proposal submitted in accordance with the Notice to Bidders and Notice of Public Hearing for the following described repairs:

The term "Contract Documents" means and includes the following:

- |   |  |
|---|--|
| A. Notice of Hearing and Letting          | H. Additional Requirements (Part F Proposal) |
| B. Instructions to Bidders                | I. Detailed Specifications                   |
| C. Bid Proposal                           | J. Construction Drawings Inclusive           |
| D. Bid Bond                               | K. Addenda Number ____ through ____          |
| E. Notice of Award                        | L. Notice to Proceed                         |
| F. Contract                               |  |
| G. Performance, Payment, Maintenance Bond |  |

**Project Name: Truman Road / Clark Street Sewer Lining Project 2015  
(South East Outfall)**

**Project Number: 360.5.05.8390.6790**

**Project Description:**

**Line approximately 1,895 lineal feet of 18" RCP sanitary sewer pipe with 18" resin impregnated CIPP, and line 1,985 lineal feet of 21" RCP sanitary sewer pipe with 21" resin impregnated CIPP, and line 345 lineal feet of 8" VCP sanitary sewer pipe with 8" resin impregnated CIPP, including 5 sewer services re-establishments on the 18" and 21" pipe, and 4 sewer services re-establishments on the 8" pipe and traffic control.**

The Contractor agrees to perform said work for and in consideration of the Jurisdiction's payment of the bid amount of \_\_\_\_\_ dollars (\$ \_\_\_\_\_) which amount shall constitute the required amount of the performance, maintenance, and payment bond. The Contractor hereby agrees to commence work under this contract on or before a date to be specified in a written notice to proceed by the Jurisdiction and to fully complete the project July 1<sup>st</sup>, 2016; and to pay liquidated damages for noncompliance with said completion provisions at the rate of One Hundred dollars (\$ 100.00) for each calendar day thereafter that the work remains incomplete.

IN WITNESS WHEREOF, the Parties hereto have executed this instrument, in triplicate on the date first shown written.

JURISDICTION

CONTRACTOR

By \_\_\_\_\_

\_\_\_\_\_  
Contractor

(Seal)  
ATTEST:

By \_\_\_\_\_  
Signature

\_\_\_\_\_

\_\_\_\_\_  
Title

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Telephone

**CONTRACTOR PUBLIC REGISTRATION INFORMATION To Be Provided By:**

1. All Contractors: The Contractor shall enter its Public Registration Number \_\_\_\_\_ - \_\_\_\_\_ issued by the Iowa Commissioner of Labor pursuant to Section 91C.5 of the Iowa Code.

2. Out-of-State Contractors:

A. Pursuant to Section 91C.7 of the Iowa Code, an out-of-state contractor, before commencing a contract in excess of five thousand dollars in value in Iowa, shall file a bond with the division of labor services of the department of workforce development. The contractor should contact 515-242-5871 for further information. Prior to contract execution, the City Engineer may forward a copy of this contract to the Iowa Department of Workforce Development as notification of pending construction work. It is the contractor's responsibility to comply with said Section 91C.7 before commencing this work.

B. Prior to entering into contract, the designated low bidder, if it be a corporation organized under the laws of a state other than Iowa, shall file with the Jurisdictional Engineer a certificate from the Secretary of the State of Iowa showing that it has complied with all the provisions of Chapter 490 of the Code of Iowa, or as amended, governing foreign corporations. For further information contact the Iowa Secretary of State Office at 515-281-5204.

NOTE: All signatures on this contract must be original signatures in ink; copies or facsimile of any signature will not be accepted.

**CORPORATE ACKNOWLEDGMENT**

State of \_\_\_\_\_ )  
 ) SS  
\_\_\_\_\_ County)

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, a Notary Public in and for the State of \_\_\_\_\_, personally appeared \_\_\_\_\_ and \_\_\_\_\_, to me known, who, being by me duly sworn, did say that they are the \_\_\_\_\_, and \_\_\_\_\_, respectively, of the corporation executing the foregoing instrument; that (no seal has been procured by) (the seal affixed thereto is the seal of) the corporation; that said instrument was signed (and sealed) on behalf of the corporation by authority of this Board of Directors; that \_\_\_\_\_ and \_\_\_\_\_ acknowledged the execution of the instrument to be the voluntary act and deed of the corporation, by it and by them voluntarily executed.

Notary Public in and for the State of \_\_\_\_\_ My commission expires \_\_\_\_\_, 20 \_\_\_\_\_

**PARTNERSHIP ACKNOWLEDGMENT**

State of \_\_\_\_\_ )  
 ) SS  
\_\_\_\_\_ County)

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, a Notary Public in and for the State of \_\_\_\_\_, personally appeared \_\_\_\_\_ to me personally known, who being by me duly sworn, did say that the person is one of the partners of \_\_\_\_\_, a partnership, and that the instrument was signed on behalf of the partnership by authority of the partners and the partner acknowledged the execution of the instrument to be the voluntary act and deed of the partnership by it and by the partner voluntarily executed.

Notary Public in and for the State of \_\_\_\_\_ My commission expires \_\_\_\_\_, 20 \_\_\_\_\_

**INDIVIDUAL ACKNOWLEDGMENT**

State of \_\_\_\_\_ )  
 ) SS  
\_\_\_\_\_ County)

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, a Notary Public in and for the State of \_\_\_\_\_, personally appeared \_\_\_\_\_ and \_\_\_\_\_, to me known to be the identical person(s) named in and who executed the foregoing instrument, and acknowledged that (he) (she) (they) executed the instrument as (his) (her) (their) voluntary act and deed.

Notary Public in and for the State of \_\_\_\_\_ My commission expires \_\_\_\_\_, 20 \_\_\_\_\_

**LIMITED LIABILITY COMPANY ACKNOWLEDGMENT**

State of \_\_\_\_\_ )  
 ) SS  
\_\_\_\_\_ County)

On this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me a Notary Public in and for said county, personally appeared \_\_\_\_\_, to me personally known, who being by me duly sworn did say that person is \_\_\_\_\_ of said \_\_\_\_\_, that (the seal affixed to said instrument is the seal of said OR no seal has been procured by the said) \_\_\_\_\_, and that said instrument was signed and sealed on behalf of the said \_\_\_\_\_, by authority of its managers and the said \_\_\_\_\_ acknowledged the execution of said instrument to be the voluntary act and deed of said \_\_\_\_\_, by it voluntarily executed.

Notary Public in and for the State of \_\_\_\_\_ My commission expires \_\_\_\_\_, 20 \_\_\_\_\_

**CONTRACT ATTACHMENT: ITEM 1: GENERAL**

**Comply in full with Part F of the Proposal.**

**CONTRACT ATTACHMENT: ITEM 2: BID ITEMS, QUANTITIES**

THIS CONTRACT IS AWARDED AND EXECUTED FOR COMPLETION OF THE WORK SPECIFIED IN THE CONTRACT DOCUMENTS FOR THE BID PRICES TABULATED BELOW AS PROPOSED BY THE CONTRACTOR IN ITS PROPOSAL SUBMITTED IN ACCORDANCE WITH THE NOTICE TO BIDDERS. ALL QUANTITIES ARE SUBJECT TO REVISION BY THE JURISDICTION. QUANTITY CHANGES WHICH AMOUNT TO TWENTY (20) PERCENT OR LESS OF THE AMOUNT BID SHALL NOT AFFECT THE UNIT BID PRICE.

Estimated Project Quantities

<b>1</b>	<b>18" Resin Impregnated CIPP Hard Surface</b>	<b>135 FL</b>		
<b>2</b>	<b>18" Resin Impregnated CIPP Easement</b>	<b>1,760FL</b>		
<b>3</b>	<b>21" Resin Impregnated CIPP Hard Surface</b>	<b>1,985 FL</b>		
<b>4</b>	<b>8" Resin Impregnated CIPP Hard Surface</b>	<b>345 FL</b>		
<b>5</b>	<b>Sewer Service Re-Establishment</b>	<b>5 EA</b>		
<b>6</b>	<b>Sewer Service Re-Establishment</b>	<b>4 EA</b>		
<b>7</b>	<b>Traffic Control</b>	<b>LS</b>		
<b>Total Bid Price</b>				

**PERFORMANCE, PAYMENT AND MAINTENANCE BOND**

KNOW ALL BY THESE PRESENTS:

That we, \_\_\_\_\_, as Principal (hereinafter the "Contractor" or "Principal" and \_\_\_\_\_, as Surety are held and firmly bound unto \_\_\_\_\_, as Obligee (hereinafter referred to as "the Jurisdiction"), and to all persons who may be injured by any breach of any of the conditions of this Bond in the penal sum of

\_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_), lawful money of the United States, for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, legal representatives and assigns, jointly or severally, firmly by these presents.

The conditions of the above obligations are such that whereas said Contractor entered into a contract with the Jurisdiction, bearing date the \_\_\_\_\_ day of \_\_\_\_\_, hereinafter the "Contract") wherein said Contractor undertakes and agrees to complete the following described repairs:

**Project Name: Truman Road / Clark Street Sewer Lining Project 2015  
(South East Outfall)**

**Project Number: 360.5.05.8390.6790**

***Project Description:***

***Line approximately 1,895 lineal feet of 18" RCP sanitary sewer pipe with 18" resin impregnated CIPP, and line 1,985 lineal feet of 21" RCP sanitary sewer pipe with 21" resin impregnated CIPP, and line 345 lineal feet of 8" VCP sanitary sewer pipe with 8" resin impregnated CIPP, including 5 sewer services re-establishments on the 18" and 21" pipe, and 4 sewer services re-establishments on the 8" pipe and traffic control.***

and to faithfully perform all the terms and requirements of said Contract within the time therein specified, in a good and workmanlike manner, and in accordance with the Contract Documents. Provided, however, that one year after the date of acceptance as complete of the work under the above referenced Contract, the maintenance portion of this Bond shall continue in force but the penal sum for maintenance shall be reduced to the sum of \_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_) which is the cost associated with those items shown on the proposal and in the Contract which require a maintenance bond period in excess of one year.

It is expressly understood and agreed by the Contractor and Surety in this bond that the following provisions are a part of this Bond and are binding upon said Contractor and Surety, to-wit:

1. **PERFORMANCE:** The Contractor shall well and faithfully observe, perform, fulfill and abide by each and every covenant, condition and part of said Contract and Contract Documents, by reference made a part hereof, for the above referenced repairs, and shall indemnify and save harmless the Jurisdiction from all outlay and expense incurred by the Jurisdiction by reason of the Contractor's default of failure to perform as required. The Contractor shall also be responsible for the default or failure to perform as required under the Contract and Contract Documents by all its subcontractors, suppliers, agents, or employees furnishing materials or providing labor in the performance of the Contract.
2. **PAYMENT:** The Contractor and the Surety on this Bond are hereby agreed to pay all just claims submitted by persons, firms, subcontractors, and corporations furnishing materials for or performing labor in the performance of the Contract on account of which this Bond is given, including but not limited to claims for all amounts due for labor, materials, lubricants, oil, gasoline, repairs on machinery, equipment and tools, consumed or used by the Contractor or any subcontractor, wherein the same are not satisfied out of the portion of the contract price which the Jurisdiction is required to retain until completion of the repairs, but the Contractor and Surety shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law. The Contractor and Surety hereby bind themselves to the obligations and conditions set forth in Chapter 573, Code of Iowa, which by this reference is made a part hereof as though fully set out herein.
3. **MAINTENANCE:** The Contractor and the Surety on this Bond hereby agree, at their own expense:
  - A. To remedy any and all defects that may develop in or result from work to be performed under the Contract within the period of four ( 4 ) years from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in the repair of said work;
  - B. To keep all work in continuous good repair; and
  - C. To pay the Jurisdiction's reasonable costs of monitoring and inspection to assure that any defects are remedied, and to repay the Jurisdiction all outlay and expense incurred as a result of Contractor's and Surety's failure to remedy any defect as required by this section.

Contractor's and Surety's agreement herein made extends to defects in workmanship or materials not discovered or known to the Jurisdiction at the time such work was accepted.

4. **GENERAL:** Every Surety on this Bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:

- A. To consent without notice to any extension of time to the Contractor in which to perform the Contract;
- B. To consent without notice to any change in the Contract or Contract Documents, which thereby increases the total contract price and the penal sum of this bond, provided that all such changes do not, in the aggregate, involve an increase of more than twenty percent of the total contract price, and that this bond shall then be released as to such excess increase; and
- C. To consent without notice that this Bond shall remain in full force and effect until the Contract is completed, whether completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage penalty is being charged against the Contractor.

The Contractor and every Surety on the bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:

- D. That no provision of this Bond or of any other contract shall be valid which limits to less than five years after the acceptance of the work under the Contract the right to sue on this Bond.
- E. That as used herein, the phrase "all outlay and expense" is not to be limited in any way, but shall include the actual and reasonable costs and expenses incurred by the Jurisdiction including interest, benefits and overhead where applicable. Accordingly, "all outlay and expense" would include but not be limited to all contract or employee expense, all equipment usage or rental, materials, testing, outside experts, attorneys fees (including overhead expenses of the Jurisdiction's staff attorneys), and all costs and expenses of litigation as they are incurred by the Jurisdiction. It is intended the Contractor and Surety will defend and indemnify the Jurisdiction on all claims made against the Jurisdiction on account of Contractor's failure to perform as required in the Contract and Contract Documents, that all agreements and promises set forth in the Contract and Contract Documents, in approved change orders, and in this Bond will be fulfilled, and that the Jurisdiction will be fully indemnified so that it will be put into the position it would have been in had the Contract been performed in the first instance as required.

In the event the Jurisdiction incurs any "outlay and expense" in defending itself with respect to any claim as to which the Contractor or Surety should have provided the defense, or in the enforcement of the promises given by the Contractor in the Contract, Contract Documents, or approved change orders, or in the enforcement of the promises given by the Contractor and Surety in this Bond, the Contractor and Surety agree that they will make the Jurisdiction whole for all such outlay and expense, provided that the Surety's obligation under this bond shall not exceed 125% of the penal sum of this bond.

In the event that any actions or proceedings are initiated with respect to this Bond, the parties agree that the venue thereof shall be Marion County, State of Iowa. If legal action is required by the Jurisdiction to enforce the provisions of this Bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Contractor and the Surety agree, jointly and severally, to pay the Jurisdiction all outlay and expense incurred therefore by the Jurisdiction. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against surety for any amount guaranteed hereunder whether action is brought against the Contractor or whether Contractor is joined in any such action or actions or not.

NOW THEREFORE, the condition of this obligation is such that if said Principal shall faithfully perform all the promises of the Principal, as set forth and provided in the Contract, in the Contract Documents, and in this Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

When a work, term, or phrase is used in this Bond, it shall be interpreted or construed first as defined in this Bond, the Contract, or the Contract Documents; second, if not defined in the Bond, Contract, or Contract Documents, it shall be interpreted or construed as defined in applicable provisions of the Iowa Code; third, if not defined in the Iowa Code, it shall be interpreted or construed according to its generally accepted meaning in the construction industry; and fourth, if it has no generally accepted meaning in the construction industry, it shall be interpreted or construed according to its common or customary usage.

Failure to specify or particularize shall not exclude terms or provisions not mentioned and shall not limit liability hereunder. The Contract and Contract Documents are hereby made a part of this Bond.

Witness our hands, in triplicate, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

**Surety Countersigned By:**

\_\_\_\_\_  
Signature of Iowa Resident Commission Agent as  
Prescribed by Chapter 515.52-57, Iowa Code.  
(Require only if Attorney-in-Fact is not also an  
Iowa Resident Commission Agent).

\_\_\_\_\_  
Name of Resident Commission Agent

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Company Telephone Number

**PRINCIPAL:**

\_\_\_\_\_  
Contractor

By: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

**SURETY:**

\_\_\_\_\_  
Surety Company

By: \_\_\_\_\_

\_\_\_\_\_  
Signature Attorney-in-Fact Officer

\_\_\_\_\_  
Name of Attorney-in-Fact Officer

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Company Telephone Number

**NOTE:**

1. All signatures on this performance, payment & maintenance bond must be original signatures in ink; copies or facsimile of any signature will not be accepted.
2. This bond must be sealed with the Surety's raised, embossing seal.
3. The Certificate or Power of Attorney accompanying this bond must be valid on its face and sealed with the Surety's raised, embossing seal.
4. The name and signature of the Surety's Attorney-in-Fact/Officer entered on this bond must be exactly as listed on the Certificate or Power of Attorney accompanying this bond.

## **ADDITIONAL REQUIREMENTS**

- 1. The repair work under this proposal shall be completed in accordance with the 2015 edition of the SUDAS Standard Specifications and as further modified by supplemental specifications and special provisions included in the contract documents.**
- 2. The Bidder hereby acknowledged and agrees to comply with any and all applicable provisions of the Jurisdiction Human Rights Ordinance, Chapter and Title VI Contract Language as attached. The Bidder specifically agrees not to discriminate against any employees or applicants for employment on the basis of age, race, religion, creed, color, sex, national origin, ancestry or disability. The Bidder further agrees to include this provision in all subcontracts for this project.**

**NOTICE TO PROCEED**

TO: \_\_\_\_\_  
(Contractor)

Dated \_\_\_\_\_, 2015

ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

OWNER'S PROJECT NO.: 360.5.05.8390.6790

PROJECT: Truman Road / Clark Street Sewer Lining Project 2015 (South East Outfall)

OWNER'S CONTRACT NO.: \_\_\_\_\_

CONTRACT FOR: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ is hereby notified work on the Truman Road / Clark Street Sewer Lining Project 2015 (South East Outfall) is to commence within ten (10) days after receipt of this Notice to Proceed or as directed by a previously established start date: \_\_\_\_\_. This project shall be completed no later than July 1<sup>st</sup>, 2016.

Before you commence work at the site, you must contact the Public Works Director to schedule a preconstruction meeting for the project.

(Use Certified Mail,  
Return Receipt Requested)

\_\_\_\_\_  
(Owner)

By \_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
(Title)

**CONTRACTOR'S PROGRESS ESTIMATE**

Owner: **City of Pella**

Date: \_\_\_\_\_

Project: **Truman Road / Clark Street Sewer Lining Project 2015** Estimate No.: \_\_\_\_\_  
**(South East Outfall)**

Project No.: **360.5.05.8390.6790**

Contractor: \_\_\_\_\_

Address: \_\_\_\_\_

Start Date: \_\_\_\_\_

**ESTIMATED QUANTITIES**

1	18" Resin Impregnated CIPP H.S.	135 FL				
2	18" Resin Impregnated CIPP Eas.	1,760 FL				
3	21" Resin Impregnated CIPP H.S.	1,985 FL				
4	8" Resin Impregnated CIPP H.S.	345 FL				
5	Sewer Service Re-Establishment	5 EA				
6	Sewer Service Re-Establishment 8"	4 EA				
7	Traffic Control	LS				
						Total
						Retained (5%)
						Previous Estimates:
						Due Contractor This Estimate:

I have reviewed this estimate and it appears to be correct.

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 (Contractor)

APPROVED: \_\_\_\_\_ Date: \_\_\_\_\_  
 City of Pella

AP1

**CERTIFICATE OF COMPLETION**

**PELLA, IOWA**

DATE: \_\_\_\_\_

Project No.: 360.5.05.8390.6790

I hereby state the work on the **Truman Road / Clark Street Sewer Lining Project 2015 (South East Outfall)**, a project in the City of Pella, Iowa has been completed and substantially complies with the Plans and Specifications approved by the City of Pella, Iowa.

The contracted portion of this project was completed by \_\_\_\_\_ and the final amount of the Contract is (\$ \_\_\_\_\_).

Upon receipt by the City of the required lien waivers, the 5% retainage (\$ \_\_\_\_\_ ) may be released for payment thirty-one (31) days after acceptance.

**PUBLIC WORKS DIRECTOR**

**ACCEPTED: CITY OF PELLA, IOWA**

BY: \_\_\_\_\_

BY: \_\_\_\_\_

TITLE:

TITLE: Mayor

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

City of Pella

**TITLE VI CONTRACT LANGUAGE**

During the performance of this contract, the contractor, for itself, its assignees, and successor in interest, (hereinafter referred to as the "contractor") agrees as follows:

1. Compliance with Regulation

The contractor shall comply with the regulations relative to nondiscrimination in federally assisted programs of the Department of Transportation (hereinafter referred to as DOT), Title 49, Code of Federal Regulations, part 21 (hereinafter referred to as the Regulations), as they may be amended from time to time, herein incorporated by reference and made part of this contract.

2. Nondiscrimination

The contractor, with regard to the work performed during the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection of and retention of subcontractors, including procurement of materials and leases of equipment. The contractor shall not participate either directly or indirectly in discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.

3. Solicitation for Subcontracts, including Procurement of Materials and Equipment

In all solicitations whether by competitive bidding or negotiations made by the contractor for work to be performed under a subcontract, including the procurement of material for leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulation relative to nondiscrimination on the grounds of race, color, sex, or national origin.

4. Information and Reports

The contractor shall provide all information and reports required by the Regulation or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the City of Pella, Iowa Department of Transportation or appropriate Federal Agency to be pertinent to ascertain compliance with such Regulation, orders and instructions. Where any information required of a contractor is in exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the Iowa Department of Transportation or the appropriate Federal Agency as needed, and shall set forth what efforts it has made to obtain the information.

5. Sanctions for Noncompliance

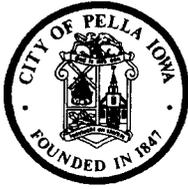
In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the City of Pella shall impose such contract sanctions as the Iowa Department of Transportation may determine to be appropriate, including, but not limited to:

- Withholding of payments to the contractor under contract until the contractor complies and/or
- Cancellation, termination, or suspension of the contract, in whole or in part.

6. Incorporations of Provisions

The contractor shall include the provisions of paragraphs (1) through (5) in every subcontract, including procurement of materials and leases of equipment, unless exempt by Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontractor or procurement as the City of Pella, Iowa Department of Transportation, or appropriate Federal Agency may direct as a means of enforcing such provisions, including sanctions for noncompliance.





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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: G-1

SUBJECT: Request to Change the November 3rd Council Meeting to November 2nd

DATE: September 15, 2015

BACKGROUND: In order not to conflict with the City Elections being held on November 3, 2015, staff would like to request that the regular Council Meeting scheduled for November 3rd at 7:00 p.m. be changed to November 2, 2015 at 7:00 p.m.

ATTACHMENTS: None

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Change Council Date to November 2, 2015.



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: H-1

SUBJECT: Governor's Traffic Safety Bureau Contract for 402 Grant, 2015-2016

DATE: September 15, 2015

**BACKGROUND:** The Pella Police Department is requesting approval to enter into a contract with the Governor's Traffic Safety Bureau to administer the State and Community Highway Safety Grant 16-402-M00P, Task 09-00-00. This grant provides \$13,400 in funds for special traffic enforcement efforts to include: occupant restraint, impaired driving and excessive speed violations occurring during times and at locations identified as high-risk. Further, the funding will be used to purchase one in-car video camera, one radar unit and two preliminary breath testers. There are no matching funds required.

The contract is for a time period from October 1, 2015 through September 30, 2016. Participation in this contract is beneficial to the Pella Police Department as it provides equipment for the department that would otherwise need to be purchased.

**ATTACHMENTS:** Resolution, Contract

**REPORT PREPARED BY:** Robert A. Bokinsky, Chief of Police

**REPORT REVIEWED BY:** CITY ADMINISTRATOR  
CITY CLERK

**RECOMMENDATION:** Approve resolution.

RESOLUTION NO. 5606

A RESOLUTION ENTERING INTO A CONTRACT WITH  
THE GOVERNOR'S TRAFFIC SAFETY BUREAU  
FOR THE PURPOSE OF SPECIAL TRAFFIC ENFORCEMENT  
IN THE CITY OF PELLA

WHEREAS, the Governor's Traffic Safety Bureau and the Pella Police Department desire to enter into a contract setting forth the services to be provided by the agreement; and,

WHEREAS, if the contract is approved, the Pella Police Department will participate in traffic enforcement efforts to address occupant restraint, impaired driving and excessive speed violations during times and at locations identified as high-risk; and,

WHEREAS, if the Pella Police Department performs the services set forth in the agreement, the Governor's Traffic Safety Bureau will pay the police department \$13,400 to include: overtime enforcement, training-related travel, the cost of one in-car video camera, two preliminary breath testers and one radar unit.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF PELLA, IOWA, to enter into a contract with the Governor's Traffic Safety Bureau for the purpose of special traffic enforcement in the City of Pella.

PASSED and ADOPTED this 15th day of September, 2015.

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James Mueller, Mayor

ATTEST:

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Ronda Brown, City Clerk

**GOVERNOR'S TRAFFIC SAFETY BUREAU  
IOWA DEPARTMENT OF PUBLIC SAFETY**

**CONTRACT NUMBER:** State and Community Highway Safety Grant  
PAP 16-402-M00P, Task 09-00-00

**ISSUING AGENCY:** DPS/Governor's Traffic Safety Bureau

**PROJECT CONTRACTOR:** Pella Police Department

**PROJECT BUDGET:** Highway Safety Funded Amount: \$13,400.00

**AGENCY/LAW/ SOURCE:** National Highway Traffic Safety Administration (NHTSA)  
Public Law 105-178, Section 402

**Submit Reimbursement Claims To:**

Denny Becker, Program Administrator  
Governor's Traffic Safety Bureau  
215 East 7th Street, 3rd Floor  
Des Moines, IA 50319-0248

**Issue Payment To:**

Pella Police Department  
614 Main St  
Pella, IA 50219-1718

**Submit Reports To:**

Denny Becker, Program Administrator  
Governor's Traffic Safety Bureau  
215 East 7th Street, 3rd Floor  
Des Moines, IA 50319-0248  
515-725-6128, FAX 515-725-6133

**Transmit Contract Information To:**

Ms. Kaci Visser  
Pella Police Department  
614 Main St  
Pella, IA 50219  
641-628-4921, FAX 641-628-9653

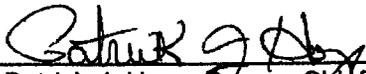
The Contractor agrees to furnish and deliver all products and perform all services set forth in the attached Special Conditions for the consideration stated herein. The rights and obligations of the parties to this contract will be subject to and governed by the Special Conditions and the General Conditions. To the extent that any specifications or other conditions which are made a part of this contract by reference or otherwise conflict, the Special Conditions and the General Conditions will control. To the extent that any inconsistency between the Special Conditions and the General Conditions exists, the Special Conditions will control. When approved, the instrument becomes a contract to accomplish the provisions contained within the Fiscal Year 2016 Highway Safety Plan, State and Community Highway Safety Grant 16-402-M00P, Task 09-00-00, and thereby constitutes an official program with the Governor's Traffic Safety Bureau. This activity meets the requirements of Public Law 112-141 and the requirements set forth in the Governor's Traffic Safety Bureau Procedures Manual, as amended.

**IN WITNESS THEREOF**, the parties hereto have executed this contract on the day and year last specified below.

**CONTRACTOR:**

By \_\_\_\_\_ Date: \_\_\_\_\_

**ISSUING AGENCY:**

By  \_\_\_\_\_ Date: 7-28-15  
Patrick J. Hoye, Bureau Chief

Effective Date: 10/01/15

Expiration Date: 09/30/16

## **SPECIAL CONDITIONS**

**Article 1.0 Identification of Parties.** This Contract is entered into by and between the Iowa Department of Public Safety/Governor's Traffic Safety Bureau (hereafter referred to as DPS/GTSB) and the Pella Police Department (hereinafter referred to as Contractor).

**Article 2.0. Statement of Purpose.**

**WHEREAS**, the Highway Safety Plan is the tool for developing and improving overall safety capabilities; improving the program management and decision-making capabilities of safety officials; addressing special problems or opportunities; and providing a coordination mechanism for the purpose of reducing traffic-related property damage, personal injury and fatal crashes, and

**WHEREAS**, the DPS/GTSB has been designated to administer the State and Community Highway Safety Programs established under Section 402 of the Moving Ahead for Progress in the 21<sup>st</sup> Century Act, as amended, and

**WHEREAS**, the Contractor has the necessary ability to develop and carry out a portion of that Highway Safety Plan,

**THEREFORE**, the parties hereto do agree as follows:

**Article 3.0 Area Covered.** The Contractor will perform all the work and services required under this Contract in connection with and respecting the following areas:

City of Pella, Iowa.

**Article 4.0 Reports and Products.** The Contractor will submit the following reports and products:

- 4.1 A Claim for Reimbursement (HSP-2) form, documentation and, if applicable, an Equipment Accountability Report (HSP-3) form for reimbursement within 90 days of the expense being paid by the Contractor with the exception of the final claim which is due into the DPS/GTSB office no later than November 15, 2016.
- 4.2 A cumulative final report due November 1, 2016 covering accomplishments of Statement of Work and Services.
- 4.3 Any reports and products deemed prudent by the Issuing Agency or Contractor.
- 4.4 A copy of all audit reports within 30 days of completion of said audit.
- 4.5 Monthly activity reports due the 15th of the following month on forms provided by the DPS/GTSB that quantify project activities as well as total departmental effort.

**Article 5.0 Designation of Officials.**

- 5.1 DPS/GTSB - The Governor's Representative for Highway Safety and the Director of the Governor's Traffic Safety Bureau are the only persons authorized to execute and approve any changes in terms, conditions, or amounts specified in this Contract.
- 5.2 Contractor Designee, Chief Robert Bokinsky, is designated to approve in writing, on behalf of the Contractor, the HSP-2 Claim for Reimbursement and any negotiated changes in this Contract.

**Article 6.0 Key Personnel.** The Contractor hereby assigns the duties and responsibilities of project administration to Ms. Kaci Visser, representing the Contractor in this agreement.

**Article 7.0 Time of Performance.** The services of the Contractor will commence on or after the effective date stipulated on the signature page and will be completed before or by the expiration date.

**Article 8.0 Modification of General Conditions.** None.

**Article 9.0 Additional Special Conditions.**

- 9.1 Expense Documentation. The Contractor will document the expenditure of such funds authorized as eligible for reimbursement in accordance with the conditions of this Contract upon submission of the HSP-2 and, for equipment, the HSP-3 as supplied by the DPS/GTSB.
- 9.2 Policies and Procedures. The Contractor will comply with all policies and procedures contained in the Iowa DPS/GTSB Policies and Procedures Manual, as amended, including appropriate attachments provided by the DPS/GTSB in accordance with Section 402 of the Moving Ahead for Progress in the 21<sup>st</sup> Century Act, and the Iowa Administrative Code, Section 661, Chapter 20.
- 9.3 Copyrights. The Federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for Federal Government purposes:
  - a. The copyright in any work developed under a grant, sub-grant, or contract under a grant or sub-grant; and
  - b. Any rights of copyright to which a grantee, sub grantee or a contractor purchases ownership with grant support.
- 9.4 Debarred, Suspended and Ineligible Status. The Contractor certifies that the Contractor and/or any of its subcontractors have not been debarred, suspended or declared ineligible by any agency of the State of Iowa or as defined in the Federal Acquisition Regulation (FAR) 48 C.F.R. Ch.1 Subpart 9.4. The Contractor will immediately notify the DPS/GTSB if the Contractor is debarred by the State or placed on the Consolidated List of Debarred, Suspended and Ineligible Contractors by a federal entity.
- 9.5 Equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes 23 CFR 1200.21. The Contractor will comply with all applicable procurement procedures and will maintain a financial management system that complies with the minimum requirements of 49 CFR 18.20.
- 9.6 Civil Rights Act - The Contractor will comply with all Federal statutes and implementing regulations relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin (and 49 CFR Part 21); (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794) and the Americans with Disabilities Act of 1990 (42 USC § 12101, *et seq.*; PL 101-336), which prohibits discrimination on the basis of disabilities (and 49 CFR Part 27); (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the comprehensive Alcohol

Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970(P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse of alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; The Civil Rights Restoration Act of 1987, which provides that any portion of a state or local entity receiving federal funds will obligate all programs or activities of that entity to comply with these civil rights laws; and, (k) the requirements of any other nondiscrimination statute(s) which may apply.

- 9.7 Buy America Act - The Contractor will comply with the provisions of the Buy America Act (49 U.S.C. 5323(j)) which contains the following requirements: Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest; that such materials are not reasonably available and of a satisfactory quality; or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.
- 9.8 Political Activity (Hatch Act) - The Contractor will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds. As such, the Contractor will not subcontract with any agency to conduct DPS/GTSB contract-related activities.
- 9.9 Lobbying Restrictions - None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

#### **Article 10.0 Conditions of Payment.**

- 10.1 Maximum Payments. It is expressly understood and agreed the maximum amount to be paid to the Contractor by the DPS/GTSB for any item of work or service will be the amount specified under Article 12.0 subject to Article 11.0 herein. It is further understood and agreed the total of all payments to the Contractor by the DPS/GTSB for all work and services required under this Contract will not exceed \$13,400.00 unless modified by written amendment of this Contract as provided in Section 1.0 of the General Conditions.
- 10.2 HSP-2 Form for Payment. All payments to the Contractor will be subject to the DPS/GTSB's receipt of an HSP-2 and documentation. If claiming equipment, an HSP-3 must also be submitted. The Contractor must perform services and receive merchandise between the effective dates of the contract and pay for expenses prior to submitting the claim for reimbursement. An HSP-2 will be submitted on a form provided by the DPS/GTSB. No payments will be made if required reports are more than two months past due unless approved by the DPS/GTSB Director.

10.3 Receipt of Federal Funds.

- a. All payments hereunder will be subject to the receipt of federal funds by the DPS/GTSB. The termination, reduction, or delay of federal funds to the DPS/GTSB may be reflected by a corresponding modification to the conditions of this Contract.
- b. Notwithstanding any other provisions of this Contract, if funds anticipated for the continued fulfillment of this Contract are at any time not forthcoming or insufficient, either through failure of the State of Iowa to appropriate funds, discontinuance or material alteration of the program for which funds were provided, the DPS/GTSB will have the right to terminate this Contract without penalty by giving not less than thirty (30) days written notice documenting the lack of funding, discontinuance or program alteration. Unless otherwise agreed to by the parties, the Contract will become null and void on the last day of the fiscal year for which appropriations were received, except that if an appropriation to cover cost of this Contract becomes available within sixty (60) days subsequent to termination under this clause, the DPS/GTSB agrees to re-enter a Contract with the terminated Contractor under the same provisions, terms and conditions as the original Contract.
- c. In the event of termination of this Contract due to non-appropriation, the exclusive, sole and complete remedy of Contractor will be payment for services rendered prior to termination.

10.4 Non-Performance Termination. If, through any cause, the Contractor shall fail to fulfill in a timely and proper manner its obligation under this contract, or if the Contractor shall violate any of the agreements or stipulations of this contract, the DPS/GTSB shall thereupon have the right to terminate this contract and withhold further payment of any kind by giving written notice to the Contractor of such termination and specifying the effective date thereof, at least thirty (30) days before such date. The DPS/GTSB shall be the sole arbitrator of whether the Contractor or its subcontractor is performing its work in a proper manner with reference to the quality of work performed by the Contractor or its subcontractor under the provisions of this contract. The Contractor and the DPS/GTSB further agree that this contract may be terminated by either party by giving written notice of such termination and specifying the effective date thereof, at least thirty (30) days before such date.

10.5 The Contractor will arrange for an audit to be performed in accordance with OMB Circular A-133 when, as a non-federal entity, the Contractor receives \$750,000.00 or more in federal funds. The federal agency, National Highway Traffic Safety Administration, Department of Transportation, passes funds through the Department of Public Safety, Governor's Traffic Safety Bureau. The Catalog of Federal Domestic Assistance (CFDA) number 20.600 applies to State & Community Highway Safety Grants. A copy of the audit report will be submitted to the DPS/GTSB within thirty (30) days after the completion of the audit.

**Article 11.0 Statement of Work and Services.** The Contractor will perform in a satisfactory and proper manner, as determined by the DPS/GTSB the following work and services:

11.1 The Contract will be monitored by the National Highway Traffic Safety Administration (NHTSA) and the DPS/GTSB. All records and documents pertaining to the project are subject to auditing and evaluation by those agencies or their designees.

- 11.2 The Contractor will absorb all costs not contained in this contract.
- 11.3 The project will be evaluated on all items contained in the Statement of Work and Services and the Budget.
- 11.4 There will be no change in the Statement of Work and Services or Budget without prior written approval of the DPS/GTSB.
- 11.5 The Contractor will comply with all requirements contained within the Policies and Procedures Manual of the DPS/GTSB.
- 11.6 All documents relative to fiscal claims will be maintained in the Contractor's office and will be available for review during regular office hours.
- 11.7 Staffing plan:
  - a. Officers to conduct 182 hours of directed overtime enforcement.
- 11.8 Contract activities:
  - a. Conduct 182 overtime hours of high visibility traffic enforcement with a maximum effort directed at occupant restraint, impaired driving and excessive speed violations during times and at locations identified as high-risk, including at least two special traffic enforcement projects, one of which will be conducted at night.
  - b. Conduct at least twelve public information/education activities aimed at improving driver safety behaviors.
  - c. Conduct and publicize results of two observational occupant protection surveys during March and August.
  - d. Purchase one NHTSA-approved radar unit and utilize for speed enforcement.
  - e. Purchase two DPS-approved preliminary breath testers (PBT) and one in-car video camera and utilize for impaired driving-related traffic enforcement.
  - f. Participate in traffic safety training with prior DPS/GTSB approval and submit a trip report within two weeks following any out-of-state travel. All travel reimbursement will be made at State of Iowa approved rates.
- 11.9 Key dates:
  - a. By November 15, 2015 and the 15th of each subsequent month through October 15, 2016, submit a monthly report as specified in Article 4.5.
  - b. By September 30, 2016, receive one radar unit, two PBTs, and one in-car video camera as specified in Article 11.8(d) and 11.8(e).
  - c. By November 1, 2016, submit an annual report as specified in Article 4.2.
  - d. By November 15, 2016, submit final claim for reimbursement.

11.10 Objective/performance measures:

- a. At least 182 hours of overtime enforcement conducted and all overtime and agency traffic enforcement contacts reported showing a sustained effort based on past performance.
- b. Twelve public information activities conducted and reported.
- c. Two occupant protection surveys completed and results publicized.
- d. One radar unit, two PBTs, and one in-car video camera purchased and utilized.
- e. At least one officer attended DPS/GTSB approved training and a trip report submitted if required.

**Article 12.0 Project Budget.**

	<u>Highway Safety Funds</u>
Personal Services	
Directed overtime enforcement	\$ 6,000.00
Training-related travel	\$ 1,000.00
Equipment	
One radar unit, two PBTs and one in-car video camera	<u>\$ 6,400.00</u>
<b>TOTAL</b>	<b>\$13,400.00</b>



THE  
**CITY of PELLA**  
 STAFF MEMO TO COUNCIL

ITEM NO: H-2

SUBJECT: Resolution Approving Temporary Easement Payments for the Oskaloosa Street Reconstruction,  
 Project No: STP-U-5947(615)--70-63, IDOT Agreement No.: 05-14-STPU-046

DATE: September 15, 2015

BACKGROUND: In 2016, the City of Pella is planning to reconstruct Oskaloosa Street from Prairie Street to SE 16<sup>th</sup> Street. Approximately 58% of the \$2.6 million project is proposed to be financed with federal funds. It is important to note, when using federal funds for projects, the City must adhere to all federal regulations, which includes compensation for temporary easements.

To complete the project, the City will need to secure thirteen temporary easements (as listed below). Six easements are to accommodate ingress/egress between properties to keep access to all businesses during the different construction phases, and seven easements are for construction purposes of the new driveways, water main, storm sewer, street and associated work.

Parcel No.	Owner	Type	
		Ingress/Egress	Temp Construction
1	Nicholas Branderhorst Jr. and Lynn Kendrick Branderhorst	•	
2	Nicholas Branderhorst Jr. and Lynn Kendrick Branderhorst	•	
3	McDonalds Corporation		•
4	Morvant Enterprises		•
5	Theisen Real Estate, LLC		•
6	Deborah J. Fisher	•	
7	Aterra 38, LLC	•	•
8	Liberty Investors, LLC	•	
9	Robert Bokhoven, Henry Bokhoven, and Carol Van Andel	•	
10	Leydens Properties		•
11	S & U Real Estate, LLC		•
12	Marion County State Bank		•

When acquiring easements on a federally funded project, values of these easements must be determined by one of two methods prior to proceeding with negotiations with any property owner. The second option listed below can only be used on temporary easement where it is also believed that the easement granted by the property owner has minimal value.

1. Hire a qualified appraiser to perform full appraisals (typically cost between \$1,000 to \$2,500 each)
2. The local agency can administratively through their Council or Board approve a set amount paid to all property owners for granting a temporary easement.

All of our proposed easements are being considered beneficial to property owners along the project route by keeping everyone open for business (ingress/egress) and/or granting us additional space to construct new driveways, storm sewer, street, water mains and associated work benefitting all properties along Oskaloosa

Street. Therefore, staff believes setting the easement payment at \$250 each is a reasonable amount for signing legally binding documents.

This resolution establishes \$250 as the standard payment for temporary easement for the Oskaloosa Street Reconstruction Project.

ATTACHMENTS: Resolution

REPORT PREPARED BY: Public Works Department

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve resolution.

RESOLUTION NO. 5607

RESOLUTION APPROVING TEMPORARY EASEMENT PAYMENTS FOR THE  
OSKALOOSA STREET – PRAIRIE STREET TO E 16<sup>TH</sup> STREET  
RECONSTRUCTION PROJECT STP-U-5947(615)--70-63

WHEREAS, the City deems it necessary to construct public improvements known in general as the Oskaloosa Street – Prairie Street to E 16<sup>th</sup> Street Reconstruction Project; and,

WHEREAS, the City is utilizing Federal funds administered by Iowa Department of Transportation (IDOT) for this project; and,

WHEREAS, the IDOT easement procurement process allows the City Council to approve a standard temporary payment in lieu of full appraisals for each property; and,

WHEREAS, it has been determined the proposed temporary easements have very minimal monetary value and are considered beneficial to all property owners along the project route to ensure access is kept open to all properties during construction and including other temporary areas required to construct the new facilities properly.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Pella, Iowa, to hereby establish \$250.00 each as the standard temporary easement payment for the Oskaloosa Street Project as referenced above.

PASSED and ADOPTED this 15<sup>th</sup> day of September 2015.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk



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THE  
**CITY of PELLA**  

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**STAFF MEMO TO COUNCIL**

ITEM NO: H-3

SUBJECT: Resolution Approving Change Order #4 (Final) with Lang Construction Group, Inc. for the Bos Landen Club House Repairs

DATE: September 15, 2015

BACKGROUND: This resolution approves Change Order #4 with Lang Construction Group, Inc. for the Bos Landen Club House Repairs and increases the contract amount by \$14,966 for additional items as identified below:

1. Additional concrete removal and replacement around the west stairs and deck area to meet Americans with Disabilities Act (ADA) requirements.
2. Additional steel gussets (angle brackets) on the new steel beams to allow for structural support of the exterior walls once the old wood beams were removed.
3. Additional steel cladding installed on the north end of the building to cover up a previous remodel project that had not been finished properly beyond the original plan scope.
4. Additional steel channel installed at the top of the exterior walls and 2" by 12" on the interior to allow for all thread steel rods to be left in place permanently. They also added steel cladding to cover this channel up.
5. Performed approximately twice the amount of sheet rock repair and interior painting as originally planned.
6. Relocate down spouts.

It is also important to note, the Bos Landen Club House Repair project has been completed since July 31, 2015, and this change is the final change order for the project. Furthermore, staff has reviewed this change order and believes it is reasonable and was necessary to complete the project. Listed below is a summary of the City's construction contract with Lang Construction Group, Inc.:

Original Contract	\$182,800.00
Change Order #1	7,735.00
Change Order #2	2,283.00
Change Order #3	2,581.00
<u>Change Order #4 (Final)</u>	<u>14,966.00</u>
Revised Contract Amount	<u>\$210,365.00</u>

ATTACHMENTS: Resolution, Change Order #4 Documentation

REPORT PREPARED BY: Public Works Department

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Approve the resolution

RESOLUTION NO. 5608

RESOLUTION APPROVING CHANGE ORDER #4 (FINAL) WITH LANG  
CONSTRUCTION GROUP, INC FOR THE BOS LANDEN CLUB HOUSE REPAIRS

WHEREAS, on March 5, 2015, the City of Pella entered into a contract with Lang Construction Group, Inc. for the Bos Landen Club House Repairs within the City of Pella; and,

WHEREAS, the City Council has deemed it advisable and necessary to adjust the contract amount with Lang Construction Group, Inc. with Change Order #4 in the amount of \$14,966; and,

WHEREAS, the following is a summary of Change Orders #4:

1. Additional concrete removal and replacement around the west stairs coming off the deck to meet ADA requirements.
2. Additional steel gussets (angle brackets) on the new steel beams to allow for structural support of the exterior walls once the old wood beams were removed.
3. Additional steel cladding installed on the north end of the building to cover up a previous remodel project that had not been finished properly beyond the original plan scope.
4. Additional steel channel installed at the top of the exterior walls and 2" by 12" on the interior to allow for all thread steel rods to be left in place permanently. They also added steel cladding to cover this channel up.
5. Performed approximately twice the amount of sheet rock repair and interior painting as originally planned.
6. Relocate down spouts.

Original Contract	\$182,800.00
Change Order #1	7,735.00
Change Order #2	2,283.00
Change Order #3	2,581.00
Change Order #4 (Final)	14,966.00
Revised Contract Amount	<u>\$210,365.00</u>

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, IOWA:

Section 1: That Change Order #4 (Final) to the City's contract with Lang Construction Group, Inc. for the Bos Landen Club House Repairs in the amount of \$14,966 as detailed in the item above be approved by Council.

PASSED AND APPROVED this 15th day of September, 2015.

\_\_\_\_\_  
James Mueller, Mayor

Attest:

\_\_\_\_\_  
Ronda Brown, City Clerk



**Bos Landen Clubhouse Repairs  
Pella, IA**

**Change Request - CR-04**

Date: 08-10-15

**Additional Paving, Steel Gussets, Coil Stock, Additional Patching and Painting**

Prepared by: Grant Mast

DESCRIPTION	QTY	UOM	LABOR UNIT	LABOR	MTL UNIT	MATERIAL	SUB UNIT	SUB	TOTAL
Project Manager	6.00	hr	\$90.00	\$540	\$0.00	\$0	\$0	\$0	\$540
Superintendent	12.00	hr	\$75.00	\$900	\$0.00	\$0	\$0	\$0	\$900
Additional Gusset Plates	1.00	LS	\$0.00	\$0	\$4,815.00	\$4,815	\$0	\$0	\$4,815
Additional Channel Iron	6.00	hr	\$75.00	\$450	\$524.70	\$525	\$0	\$0	\$975
Coil Stock	10.00	hr	\$75.00	\$750	\$774.00	\$774	\$0	\$0	\$1,524
Relocate downspouts	2.00	hr	\$75.00	\$150	\$87.84	\$88	\$0	\$0	\$238
<b>Subtotal - Contractor</b>				<b>\$2,790</b>		<b>\$6,201</b>		<b>\$0</b>	<b>\$8,991</b>
TK Concrete	1.00	ls	\$0.00	\$0	\$0.00	\$0	\$1,305	\$1,305	\$1,305
1st Interiors	1.00	ls	\$0.00	\$0	\$0.00	\$0	\$3,529	\$3,529	\$3,529
<b>Subtotal - Subcontractor</b>				<b>\$0</b>		<b>\$0</b>		<b>\$4,834</b>	<b>\$4,834</b>

**Notes:**

Net Cost of Work:		<b>\$13,825</b>
General Liability Insurance:	0.00%	\$0
Performance/Payment Bond:	0.00%	\$0
OH & Profit - Contractor Work:	10.00%	\$899
OH & Profit - Subcontractor Work:	5.00%	\$242
<b>TOTAL:</b>		<b>\$14,966</b>



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

---

ITEM NO: H-4

SUBJECT: Resolution Approving Change Order No. 1 with Schoon Construction, Inc. in Connection with the East Washington Underground Conversion Project.

DATE: September 15, 2015

**BACKGROUND:** This resolution approves Change Order No. 1 with Schoon Construction, Inc. for the East Washington Street Underground Conversion Project in the amount of \$63,075. The reason for the change order is to expand the underground conversion area to include three blocks of Franklin Street east of E 3<sup>rd</sup> Street (see enclosed map) which abuts the current project area.

As background, this proposed project involves the conversion of approximately three blocks of Franklin Street of the primary and secondary overhead 4.160 kV electric system to 12.470 kV underground. Electric reliability in the area should be increased due to the increase in voltage and placement of the distribution system underground. As with past conversion projects, a contractor will install the underground conduit system and set the primary transformer pads, and City staff will install the primary and secondary cables. It should also be noted, there will also be homeowner expenses associated with this project as the homeowner will be responsible for connecting to the new electric underground lines. Depending on the customer's existing service, this cost could vary from a nominal amount up to \$1,000.

If approved by Council, the East Franklin Street infrastructure will be improved in conjunction with the East Washington Underground Conversion Project beginning in the fall of 2015. It is important to note that the substantial completion date of October 1, 2015 for East Washington Street Conversion will not change and the East Franklin Street Conversion will begin afterward. The substantial completion date for East Franklin Street will be December 1, 2015.

In considering this change order, it is important to note, the contractor is maintaining the same unit prices as what was included in the original East Washington Street Conversion project. Listed below is a financial summary of the proposed amendment:

Original Contract	\$129,506
Change Order #1(Franklin Street)	<u>63,075</u>
Total Revised Contract	<b><u>\$192,581</u></b>

On June 16, 2015, Council approved a contract with Schoon Construction, Inc. to complete the East Washington Street Underground Conversion Project. On July 7, 2015, Council approved Amendment No. 2 to the Professional Services Agreement with DGR Engineering for the East Washington Underground Conversion Project to include fees associated with the design of the East Franklin Street Conversion for \$27,500. The design has been completed by DGR Engineering and approved by City staff.

Finally, if Council approves this change order, funding will be from electric service revenues.

ATTACHMENTS: Resolution, Change Order No. 1 with Schoon Construction, Drawings, Unit  
Tabulation, Area Map

REPORT PREPARED BY: Electric Department

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve resolution.

RESOLUTION NO. 5609

RESOLUTION ACCEPTING CHANGE ORDER NO. 1 WITH SCHOON  
CONSTRUCTION, INC. IN CONNECTION WITH EAST WASHINGTON  
UNDERGROUND CONVERSION PROJECT FOR IMPROVEMENTS ON  
EAST FRANKLIN STREET

WHEREAS, the City of Pella owns and operates an electric utility that provides electricity to residents of the City of Pella and also to residents outside the City limits but within the service area boundary established by the State of Iowa; and,

WHEREAS, on June 16, 2015, Council awarded a construction contract with Schoon Construction, Inc. for East Washington Underground Conversion Project; and,

WHEREAS, Change Order #1 is to expand the East Washington Underground Conversion Project to include approximately three (3) blocks of Franklin Street which abuts the East Washington Conversion Project; and,

WHEREAS, the City of Pella Electric Department is requesting Change Order No. 1 to the Contract Documents with Schoon Construction, Inc. for the conversion of East Franklin Street; and,

WHEREAS, Change Order No. 1 with Schoon Construction, Inc. is for \$63,075.00 and covers construction costs associated with the East Franklin Street Conversion, making the total contract cost \$192,581.00; and,

WHEREAS, Schoon Construction, Inc. has agreed to maintain their contract units prices for Change Order #1; and,

WHEREAS, Change Order No. 1 will establish a substantial completion date for the East Franklin Street Conversion of December 1, 2015; and,

WHEREAS, it is deemed in the best interest of the Electric Department to accept the terms and conditions incorporated in the Contract Documents and to execute said Change Order No. 1 to utilize the services of Schoon Construction, Inc. for said services; and,

WHEREAS, execution of this Change Order No. 1 best represents the interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA,  
IOWA:

Section 1. That Change Order No. 1 to the Contract Document with Schoon Construction, Inc. in the amount of \$63,075.00 for services relating to the East Franklin Street Conversion Project be approved.

PASSED and ADOPTED this 15th day of September, 2015.

---

James Mueller, Mayor

ATTEST:

---

Ronda Brown, City Clerk

# Change Order

No. 1

Date of Issuance: September 8, 2015

Effective Date: September 8, 2015

Project: East Washington Street  
Electric Distribution Conversion

Owner: City of Pella

Owner's Contract No.: ----

Contract: East Washington Street Electric Distribution Conversion

Date of Contract: June 16, 2015

Contractor: Schoon Construction, Inc.

Engineer's Project No.: 414950

### The Contract Documents are modified as follows upon execution of this Change Order:

Description: Increase in Contract price for approximately 2 1/2 blocks of primary and secondary electrical conversion to an underground system along Franklin Street.

### Attachments (list documents supporting change):

Change Order #1 Drawings, Change Order #1 Unit Tabulation

### CHANGE IN CONTRACT PRICE:

### CHANGE IN CONTRACT TIMES:

Original Contract Price:

\$ 129,506.00

[Increase] [Decrease] from previously approved  
Change Orders No. NA to No. NA:

\$ 0

Contract Price prior to this Change Order:

\$ 129,506.00

[Increase] [Decrease] of this Change Order:

\$ 63,075.00

Contract Price incorporating this Change Order:

\$ 192,581.00

Original Contract Times:  Working days  Calendar days

Substantial completion (days or date): October 1, 2015

Ready for final payment (days or date): October 1, 2015

[Increase] [Decrease] from previously approved Change Orders  
No. NA to No. NA:

Substantial completion (days): NA

Ready for final payment (days): NA

Contract Times prior to this Change Order:

Substantial completion (days or date): October 1, 2015

Ready for final payment (days or date): October 1, 2015

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date): December 1, 2015

Ready for final payment (days or date): December 31, 2015

Contract Times with all approved Change Orders:

Substantial completion (days or date): December 1, 2015

Ready for final payment (days or date): December 31, 2015

RECOMMENDED:

By: [Signature]  
Engineer (Authorized Signature)

Date: 9-9-15

Approved by Funding Agency (if applicable):

ACCEPTED:

By: \_\_\_\_\_  
Owner (Authorized Signature)

Date: \_\_\_\_\_

ACCEPTED:

By: [Signature]  
Contractor (Authorized Signature)

Date: 9/8/15

Date: 9/8/15

Pella.Dwg 9/8/2015 11:19 PM



**LEGEND**

- Proposed primary underground distribution line  
Hashes indicate number of phases
- |-|- Existing primary underground distribution line  
Hashes indicate number of phases
- Proposed riser
- Proposed secondary
- - - Existing secondary
- ▬ Proposed bore with conduit
- ▬ Proposed bore
- Existing pole
- ⊙ Proposed street light
- 150 (240) ▭ Proposed 30 pad mount transformer w/kVA  
( ) = secondary voltage
- 50 ▭ Proposed 10 pad mount transformer w/kVA
- ▭ Existing 30 pad mount transformer
- ▭ Existing 10 pad mount transformer
- ▭ Existing 10 sectionalizing enclosure
- ▭ Existing manhole
- Proposed pull box
- Existing meter
- ◆ Proposed secondary splice
- ⊕ Existing pad mount switch  
+ = Solid blade disconnects  
/ = Fused disconnects
- N.O. Proposed normally open point

**NOTES**

1. All primary cables shall be installed in 2" conduit(s) The Contractor shall install all conduit (complete with tracer wire and pull tape). City of Pella will pull the primary cable and make terminations.
2. 4/0 secondary cables shall be direct buried, except where noted. 350 secondary cables shall be installed in 3" conduit Contractor shall install all secondary cable City of Pella will make terminations.
3. Contractor shall install 1" conduit and handholes for street lights. City of Pella will pull the cable, install street lights and make the terminations.
4. All crossings within road R-O-W shall be in conduit at a minimum depth of 36".

REV	DATE	DESCRIPTION
0	5-15-15	RELEASED FOR CONSTRUCTION
1	9-08-15	CHANGE ORDER #1



Project Manager DJH  
 Designer SPM  
 Project Number 414950  
 Phone (712) 472-2531

CITY OF PELLA  
 PELLA, IOWA

STAKING SHEET- KEYMAP  
 EAST WASHINGTON STREET ELECTRIC  
 DISTRIBUTION CONVERSION - 2015

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KEY

STAKE NUMBER	UD -4/0 -TPLX	UD -350 -TPLX	UG -BP	UGL -HH	UM33 -PB -24x36	UR2 -24	UR4 -3P	UR5 -1P	UR5 -2P	UR5 -3P	UR6 -24	UR6 -6)	UR -LDS	Owner Installed Units ->	UD -SL -WIRE (lf)	UD -1/0 -AI	UG -37.5	UG -50	UJ1 -SL (F)	UM3 -1T (100)	
1-1																					1
1-2			1						0.225				0.010			0.355	1				2
1-3			1						0.100				0.010			0.100	1		1		2
1-4			1					0.010	0.370				0.010			0.370		1	1		2
1-5					1								0.010							1	
1-6		0.110			1								0.110								
1-7		0.150			1		0.150						0.010								
1-8		0.090			1		0.090						0.010								
1-9		0.050											0.050								
1-10		0.140			1	0.070	0.070						0.070							1	
1-11				1				0.040							0.040						
1-12				1				0.140							0.140						
314 Franklin St	0.103					0.020						0.075	0.020								
310 Franklin St	0.078								0.030			1									
308 Franklin St	0.108								0.060			1									
311 Franklin St	0.088					0.050						0.030	0.050								
309 Franklin St	0.085					0.050						0.020	0.050								
306 Franklin St	0.048					0.040							0.040								
304 Franklin St	0.078								0.040			1									
305 Franklin St	0.073					0.010							0.010								
303 Franklin St	0.088					0.065						0.015	0.065								
301 Franklin St	0.058								0.050			1									
212 Franklin St	0.098					0.020						0.070	0.020								
302 Franklin St	0.108					0.100							0.100								
807 Hazel St	0.113					0.010			0.050			1	0.010								
TOTAL	1.126	0.540	3	2	5	0.435	0.310	0.190	0.925	0.230	0.210	5	0.505		0.180	0.825	2	1	4	7	



STAKE NUMBER	UD -410 -TPLX	UD -350 -TPLX	UG -BP	USL -HH	UM33 -PB -24x36	UR2 -24	UR4 -1P	UR4 -3P	UR5 -1P	UR5 -2P	UR5 -3P	UR6 -24	UR8 (6)	UR -LDS	Owner Installed Units →	UD -SL -WIRE (11)	UD -1/0 -Al	UG -25	UG -37.5	UG -50	UJ1 -SL (F)	UM3 -1T (1/0)	UM6 -34 EA	UM6 -35 PSA
2-1			1							0.160				0.010			0.160		1		1	2	1	1
2-2			1							0.220				0.010			0.220			1		2		
2-3			1							0.120				0.010			0.120			1	1	2		
2-4			1							0.250				0.010			0.250	1				2		
2-5										0.580												2		
2-6				1		0.020	0.020			0.240				0.020		0.020	0.240				1	1		
2-7		0.120			1					0.120				0.010										
2-8		0.060		1	1			0.060	0.010							0.010								
2-9					1									0.010										
2-10		0.050			1					0.050				0.010										
2-11					1									0.010										
2-12	0.050											0.050												
213 Franklin St	0.058					0.040						0.010		0.040										
209 Franklin St	0.053					0.025						0.020		0.025										
207 Franklin St	0.098					0.035						0.010		0.035										
210 Franklin St	0.078									0.070														
204 Franklin St	0.103					0.045						0.050		0.045										
200 Franklin St	0.108					0.080						0.020		0.080										
194 Franklin St	0.068					0.040						0.020	1	0.040										
203 Vermeer Rd	0.098					0.070						0.020		0.070										
209 Van Lint Rd	0.048											0.040												
215 Van Lint Rd	0.058								0.050															
TOTAL	0.820	0.230	4	2	5	0.355	0.020	0.060	0.010	1.690	0.170	0.240	1	0.435		0.010	1.570	1	1	2	3	11	1	1

The Date: 08/20/15 14:10:00



SEE SHEET 1

SEE SHEET 1

P:\PROJECTS\15-08-001\15-08-001 STAKING.DWG

REV	DATE	DESCRIPTION
0	5-15-14	RELEASED FOR CONSTRUCTION
1	9-08-15	CHANGE ORDER #1



Project Manager DJH  
 Designer SPM  
 Project Number 414950  
 Phone (712) 472-2531

CITY OF PELLA  
 PELLA, IOWA

STAKING SHEETS  
 EAST WASHINGTON STREET ELECTRIC  
 DISTRIBUTION CONVERSION - 2015



SHEET 2 OF 2

**Change Order #1 Units**

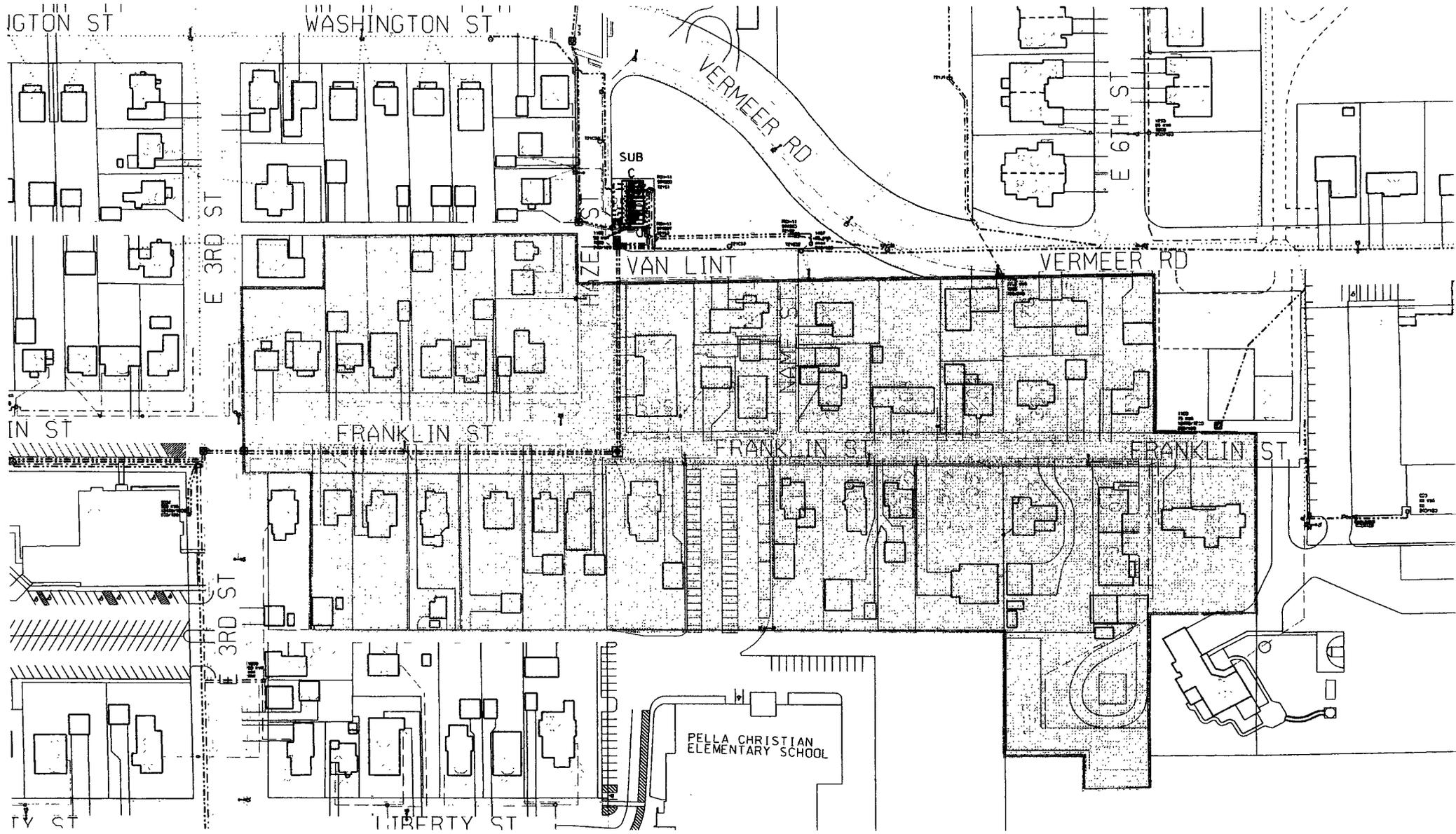
EAST WASHINGTON STREET DISTRIBUTION CONVERSION - 2015

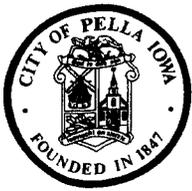
CITY OF PELLA

PELLA, IOWA

DGR Project No. 414950

			<b>Schoon Construction</b>			
Unit No.	Name and Description of Construction Unit	No. of Units				Ext. Price
			Labor	Material	L & M	L & M
UD-4/0 TPLX	Secondary cable, 600 V, 2-#4/0, 1-#2/0 Str. Al. (Mft.)	1.950	\$1,000.00	\$100.00	\$1,100.00	\$2,145.00
UD-350 TPLX	Secondary cable, 600 V, 2-#350, 1-#4/0 Str. Al. (Mft.)	0.770	1,100.00	100.00	1,200.00	924.00
UD-350 QUAD	Secondary cable, 600 V, 3-#350, 1-#4/0 Str. Al. (Mft.)		1,300.00	200.00	1,500.00	0.00
UG-BP	1Ø transformer box pad (ea.)	7	400.00	50.00	450.00	3,150.00
UG3-CP	3Ø transformer concrete pad (ea.)		650.00	200.00	850.00	0.00
USL-HH	Street light hand hole (ea.)	4	175.00	0.00	175.00	700.00
UM33-PB-24X36	Pull box, 24"W x 36"L (ea.)	10	400.00	0.00	400.00	4,000.00
UR2-(24)	Trenching, 24" deep (Mft.)	0.790	8,500.00	0.00	8,500.00	6,715.00
UR2-(36)	Trenching, 36" deep (Mft.)		9,000.00	0.00	9,000.00	0.00
UR2-(42)	Trenching, 42" deep (Mft.)		10,000.00	0.00	10,000.00	0.00
UR4-(1)1P	Conduit in trench, (1)1" (Mft.)	0.020	700.00	600.00	1,300.00	26.00
UR4-(1)2P	Conduit in trench, (1)2" (Mft.)		800.00	1,100.00	1,900.00	0.00
UR4-(1)3P	Conduit in trench, (1)3" (Mft.)	0.370	1,000.00	2,250.00	3,250.00	1,202.50
UR5-(1)1P	Bore with conduit, (1)1" (Mft.)	0.200	9,000.00	600.00	9,600.00	1,920.00
UR5-(1)2P	Bore with conduit, (1)2" (Mft.)	2.615	9,000.00	1,500.00	10,500.00	27,457.50
UR5-(2)2P	Bore with conduit, (2)2" (Mft.)		10,000.00	1,500.00	11,500.00	0.00
UR5-(6)2P	Bore with conduit, (6)2" (Mft.)		16,000.00	7,000.00	23,000.00	0.00
UR5-(1)3P	Bore with conduit, (1)3" (Mft.)	0.400	15,000.00	3,000.00	18,000.00	7,200.00
UR6-(24)	Bore without conduit, 24" deep (Mft.)	0.450	8,500.00	0.00	8,500.00	3,825.00
UR8-(6)	Core drill, 6" diameter (ea.)	6	400.00	0.00	400.00	2,400.00
UR9-D	Deep crossing (Mft.)		12,000.00	0.00	12,000.00	0.00
UR9-S	Shallow crossing (Mft.)		30,000.00	1,000.00	31,000.00	0.00
UR-LDS	Lawn damage seeding (Mft.)	0.940	1,000.00	500.00	1,500.00	1,410.00
ASP-REM	Asphalt pavement removal (sq. yd.)		60.00	0.00	60.00	0.00
ASP-REP	Asphalt replacement (ton)		400.00	100.00	500.00	0.00
PCC-REM	Concrete pavement removal (sq. yd.)		125.00	0.00	125.00	0.00
PCC-REP	Portland cement concrete replacement (cu. yd.)		335.00	225.00	560.00	0.00
MOB	Mobilization (as req'd)		9,000.00	0.00	9,000.00	0.00
<b>TOTAL - CHANGE ORDER #1</b>			<b>CONSTRUCTION TOTAL:</b>			<b>\$63,075.00</b>





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THE  
**CITY of PELLA**  

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**STAFF MEMO TO COUNCIL**

ITEM NO: H-5

SUBJECT: Resolution Approving Change Order No. 1 with Wesco Distribution for 15kV Primary Power Cable in Connection with the East Washington Underground Conversion Project.

DATE: September 15, 2015

BACKGROUND: This resolution approves Change Order No. 1 with Wesco Distribution to supply 15 kV Primary Power Cable for the East Washington Street Underground Conversion Project in the amount of \$12,110.70. The reason for the change order is to expand the underground conversion area to include three blocks of Franklin Street east of E 3<sup>rd</sup> Street (see enclosed map) which abuts the current project area.

As background, this proposed project involves the conversion of approximately three blocks of Franklin Street of the primary and secondary overhead 4.160 kV electric system to 12.470 kV underground. Electric reliability in the area should be increased due to the increase in voltage and placement of the distribution system underground. As with past conversion projects, a contractor will install the underground conduit system and set the primary transformer pads, and City staff will install the primary and secondary cables. It should also be noted, there will also be homeowner expenses associated with this project as the homeowner will be responsible for connecting to the new electric underground lines. Depending on the customer's existing service, this cost could vary from a nominal amount up to \$1,000.

In considering this change order, it is important to note, Wesco is maintaining the same unit prices as what was included when Council approved a contract on May 5, 2015 with Wesco Distribution to supply 15kV Primary Power Cable for the East Washington Street Underground Conversion Project. Listed below is a financial summary of the change order:

Original Contract:	\$16,425.00
Change Order No. 1 (Franklin St.):	<u>\$12,110.70</u>
Total Revised Contract:	<u>\$28,535.70</u>

This resolution approves Change Order No. 1 with Wesco Distribution to supply 15kV Primary Power Cable for the East Franklin Street Conversion for \$12,110.70. The previous contract to supply 15kV Primary Power Cable for East Washington Street was \$16,425.00. The total contract price incorporating this change order is \$28,535.70.

If Council approves Change Order No. 1 with Wesco Distribution in the amount of \$12,110.70, funding will be from electric service revenues.

ATTACHMENTS: Resolution, Change Order No. 1 with Wesco Distribution, Map

REPORT PREPARED BY: Electric Department

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve resolution.

RESOLUTION NO. 5610

RESOLUTION ACCEPTING CHANGE ORDER NO. 1 WITH WESCO  
DISTRIBUTION FOR 15KV PRIMARY POWER CABLE IN CONNECTION WITH  
EAST WASHINGTON UNDERGROUND CONVERSION PROJECT FOR  
IMPROVEMENTS ON EAST FRANKLIN STREET

WHEREAS, the City of Pella owns and operates an electric utility that provides electricity to residents of the City of Pella and also to residents outside the City limits but within the service area boundary established by the State of Iowa; and,

WHEREAS, on May 5, 2015, Council awarded a contract to Wesco Distribution to supply 15 kV Primary Power Cable for the East Washington Street Underground Conversion Project; and,

WHEREAS, the East Washington Underground Conversion Project has been expanded to include approximately three (3) blocks of Franklin Street which abuts the East Washington Conversion Project; and,

WHEREAS, Change Order No. 1 with Wesco Distribution is for \$12,110.70 and covers material costs associated with the East Franklin Street Conversion, making the total contract cost \$28,535.70; and,

WHEREAS, Wesco Distribution has agreed to maintain their contract unit prices for Change Order No. 1; and,

WHEREAS, Change Order No. 1 will establish a substantial completion date for the material delivery of October 1, 2015; and,

WHEREAS, it is deemed in the best interest of the Electric Department to accept the terms and conditions incorporated in the Contract Documents and to execute said Change Order No. 1 to purchase additional 15kV Primary Power Cable; and,

WHEREAS, execution of this Change Order No. 1 best represents the interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA,  
IOWA:

Section 1. That Change Order No. 1 to the Contract Document with Wesco Distribution in the amount of \$12,110.70 for materials relating to the East Franklin Street Conversion Project be approved.

PASSED and ADOPTED this 15th day of September, 2015.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk

# Change Order

No. 1

Date of Issuance September 3, 2015 Effective Date: September 3, 2015

Project: <u>Furnishing Electrical Materials</u>	Owner: <u>City of Pella</u>	Owner's Contract No.: <u>----</u>
Contract: <u>Furnishing Electrical Materials-Bid No 1</u>		Date of Contract: <u>May 5, 2015</u>
Contractor: <u>WESCO Distribution</u>		Engineer's Project No.: <u>414950</u>

**The Contract Documents are modified as follows upon execution of this Change Order:**

Description: Increase of Contract price for: Purchase an additional two (2) reels of 1 0 primary power cable. The reel sizes will be 2.765 feet each. Unit price is \$2.19 per foot.

**Attachments (list documents supporting change):**

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price:  \$ <u>16,425.00</u>	Original Contract Times. <input type="checkbox"/> Working days <input type="checkbox"/> Calendar days Substantial completion (days or date): <u>July 1, 2015</u> Ready for final payment (days or date): <u>July 1, 2015</u>
[Increase] [Decrease] from previously approved Change Orders No <u>NA</u> to No <u>NA</u> :  \$ <u>0</u>	[Increase] [Decrease] from previously approved Change Orders No <u>NA</u> to No <u>NA</u> Substantial completion (days): <u>NA</u> Ready for final payment (days): <u>NA</u>
Contract Price prior to this Change Order:  \$ <u>16,425.00</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>July 1, 2015</u> Ready for final payment (days or date) <u>July 1, 2015</u>
[Increase] [ <del>Decrease</del> ] of this Change Order:  \$ <u>12,110.70</u>	[Increase] [Decrease] of this Change Order Substantial completion (days or date): <u>NA</u> Ready for final payment (days or date): <u>NA</u>
Contract Price incorporating this Change Order:  \$ <u>28,535.70</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>October 1, 2015</u> Ready for final payment (days or date): <u>October 31, 2015</u>

RECOMMENDED:  
By: [Signature]  
Engineer (Authorized Signature)  
Date: 9-3-15  
Approved by Funding Agency (if applicable)

ACCEPTED:  
By: \_\_\_\_\_  
Owner (Authorized Signature)  
Date: \_\_\_\_\_

ACCEPTED:  
By: [Signature]  
Contractor (Authorized Signature)  
Date: 9/3/15  
Date: \_\_\_\_\_

IGTON ST

WASHINGTON ST

VERMEER RD

E 6TH ST

E 3RD ST

SUB

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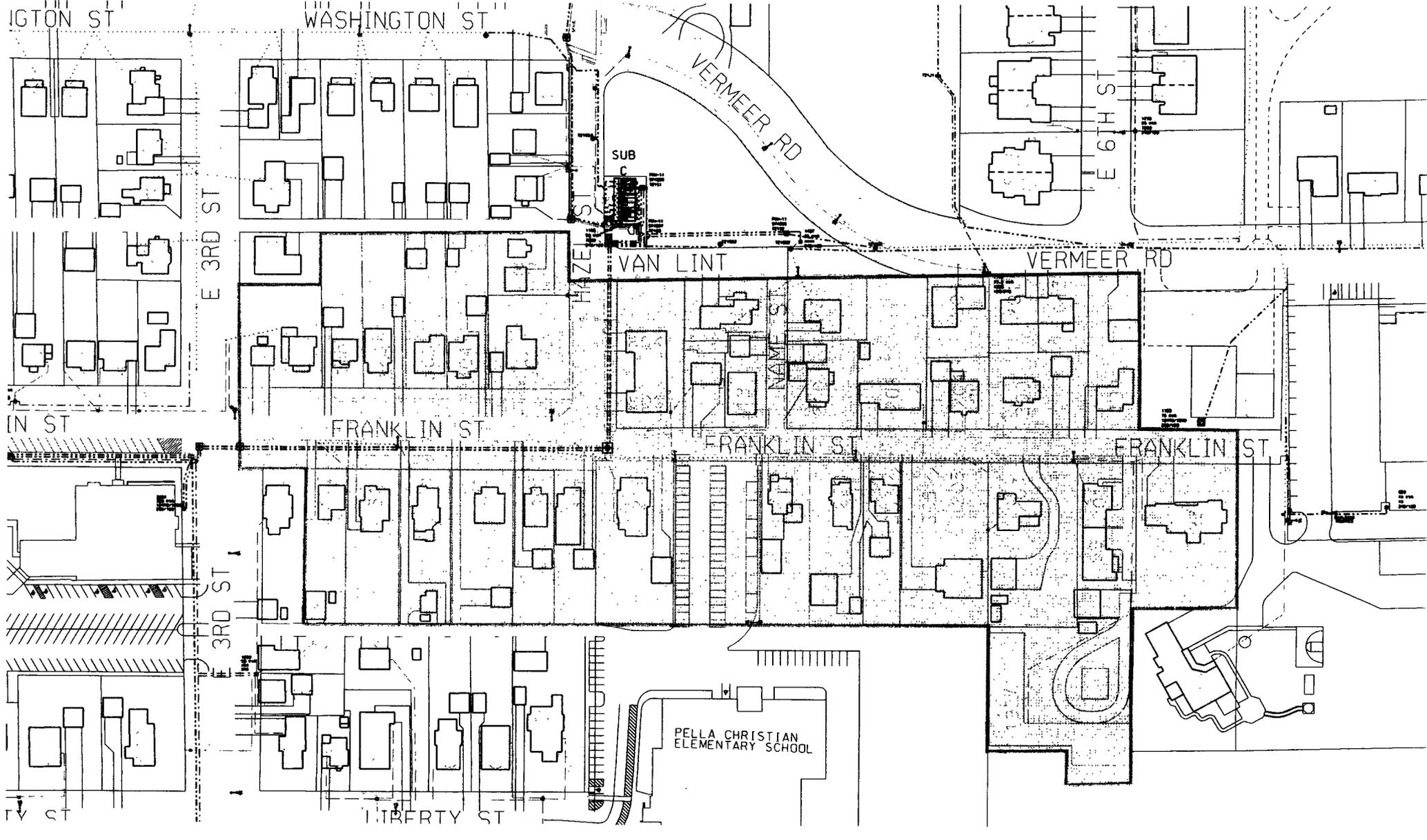
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LIBERTY ST

PELLA CHRISTIAN  
ELEMENTARY SCHOOL





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THE  
**CITY of PELLA**  

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**STAFF MEMO TO COUNCIL**

ITEM NO: H-6

SUBJECT: Resolution Approving Change Order No. 1 with Irby Construction for Single Phase Padmount Transformers in Connection with the East Washington Underground Conversion Project.

DATE: September 15, 2015

BACKGROUND: This resolution approves Change Order No. 1 with Irby Construction to supply Single Phase Padmount Transformers for the East Washington Street Underground Conversion Project in the amount of \$9,234.00. The reason for the change order is to expand the underground conversion area to include three blocks of Franklin Street east of E 3<sup>rd</sup> Street (see enclosed map) which abuts the current project area.

As background, this proposed project involves the conversion of approximately three blocks of Franklin Street of the primary and secondary overhead 4.160 kV electric system to 12.470 kV underground. Electric reliability in the area should be increased due to the increase in voltage and placement of the distribution system underground. As with past conversion projects, a contractor will install the underground conduit system and set the primary transformer pads, and City staff will install the primary and secondary cables. It should also be noted, there will also be homeowner expenses associated with this project as the homeowner will be responsible for connecting to the new electric underground lines. Depending on the customer's existing service, this cost could vary from a nominal amount up to \$1,000.

In considering this change order, it is important to note, Irby Construction is maintaining the same unit prices as what was included when Council approved a contract on May 5, 2015 with Irby Construction to supply Single Phase Padmount Transformers for the East Washington Street Underground Conversion Project. Listed below is a financial summary of the change order:

Original Contract:	\$48,523.00
Change Order No. 1 (Franklin St.):	<u>\$9,234.00</u>
Total Revised Contract:	<u>\$57,757.00</u>

This resolution approves Change Order No. 1 with Irby Construction to supply Single Phase Padmount Transformers for the East Franklin Street Conversion for \$9,234.00. The previous contract to supply Single Phase Padmount Transformers for East Washington Street was \$48,523.00. The total contract price incorporating this change order is \$57,757.00.

If Council approves Change Order No. 1 with Irby Construction in the amount of \$9,234.00, funding will be from electric service revenues.

ATTACHMENTS: Resolution, Change Order No. 1 with Irby Construction, Map

REPORT PREPARED BY: Electric Department

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve resolution.

RESOLUTION NO. 5611

RESOLUTION ACCEPTING CHANGE ORDER NO. 1 WITH IRBY  
CONSTRUCTION FOR SINGLE PHASE PADMOUNT TRANSFORMERS IN  
CONNECTION WITH EAST WASHINGTON UNDERGROUND CONVERSION  
PROJECT FOR IMPROVEMENTS ON EAST FRANKLIN STREET

WHEREAS, the City of Pella owns and operates an electric utility that provides electricity to residents of the City of Pella and also to residents outside the City limits but within the service area boundary established by the State of Iowa; and,

WHEREAS, on May 5, 2015, Council awarded a contract to Irby Construction to supply Single Phase Padmount Transformers for the East Washington Street Underground Conversion Project; and,

WHEREAS, the East Washington Underground Conversion Project has been expanded to include approximately three (3) blocks of Franklin Street which abuts the East Washington Conversion Project; and,

WHEREAS, Change Order No. 1 with Irby Construction is for \$9,234.00 and covers material costs associated with the East Franklin Street Conversion, making the total contract cost \$57,757.00; and,

WHEREAS, Irby Construction has agreed to maintain their contract unit prices for Change Order No. 1; and,

WHEREAS, Change Order No. 1 will establish a substantial completion date for the material delivery of November 15, 2015; and,

WHEREAS, it is deemed in the best interest of the Electric Department to accept the terms and conditions incorporated in the Contract Documents, and to execute said Change Order No. 1 to purchase additional Single Phase Padmount Transformers; and,

WHEREAS, execution of this Change Order No. 1 best represents the interest of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA,  
IOWA:

Section 1. That Change Order No. 1 to the Contract Document with Irby Construction in the amount of \$9,234.00 for materials relating to the East Franklin Street Conversion Project be approved.

PASSED and ADOPTED this 15th day of September, 2015.

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James Mueller, Mayor

ATTEST:

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Ronda Brown, City Clerk

# Change Order

## No. 1

Date of Issuance: September 3, 2015      Effective Date: September 3, 2015

Project: Furnishing Electrical Materials	Owner: City of Pella	Owner's Contract No.: ----
Contract: Furnishing Electrical Materials-Bid No. 3 Single Phase Transformers	Date of Contract: May 5, 2015	
Contractor: Irby Utilities	Engineer's Project No.: 414950	

**The Contract Documents are modified as follows upon execution of this Change Order:**

Description: Increase of Contract price for: Purchase an additional three (3) 37.5 KVA single phase transformers @ \$1,469 each and three (3) 50 KVA single phase transformers @ \$1,609 each. *AM*

**Attachments (list documents supporting change):**

<b>CHANGE IN CONTRACT PRICE:</b>	<b>CHANGE IN CONTRACT TIMES:</b>
----------------------------------	----------------------------------

Original Contract Price:  \$ <u>48,523.00</u>	Original Contract Times: <input type="checkbox"/> Working days <input type="checkbox"/> Calendar days Substantial completion (days or date): <u>July 15, 2015</u> Ready for final payment (days or date): <u>July 15, 2015</u>
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[Increase] [Decrease] from previously approved Change Orders No. <u>NA</u> to No. <u>NA</u> :  \$ <u>0</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>NA</u> to No. <u>NA</u> :  Substantial completion (days): <u>NA</u> Ready for final payment (days): <u>NA</u>
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Contract Price prior to this Change Order:  \$ <u>48,532.00</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>July 15, 2015</u> Ready for final payment (days or date): <u>July 15, 2015</u>
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[ <b>Increase</b> ] [ <del>Decrease</del> ] of this Change Order:  \$ <u>9,234.00</u>	[Increase] [ <del>Decrease</del> ] of this Change Order: Substantial completion (days or date): <u>NA</u> Ready for final payment (days or date): <u>NA</u>
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Contract Price incorporating this Change Order:  \$ <u>57,757.00</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>November 15, 2015</u> Ready for final payment (days or date): <u>November 30, 2015</u>
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RECOMMENDED: By: <u><i>[Signature]</i></u> Engineer (Authorized Signature) Date: <u>9-3-15</u>	ACCEPTED: By: _____ Owner (Authorized Signature) Date: _____	ACCEPTED: By: <u><i>[Signature]</i></u> Contractor (Authorized Signature) Date: <u>9/3/2015</u>
Approved by Funding Agency (if applicable): _____ _____ _____		Date: _____

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WASHINGTON ST

VERMEER RD

E 6TH ST

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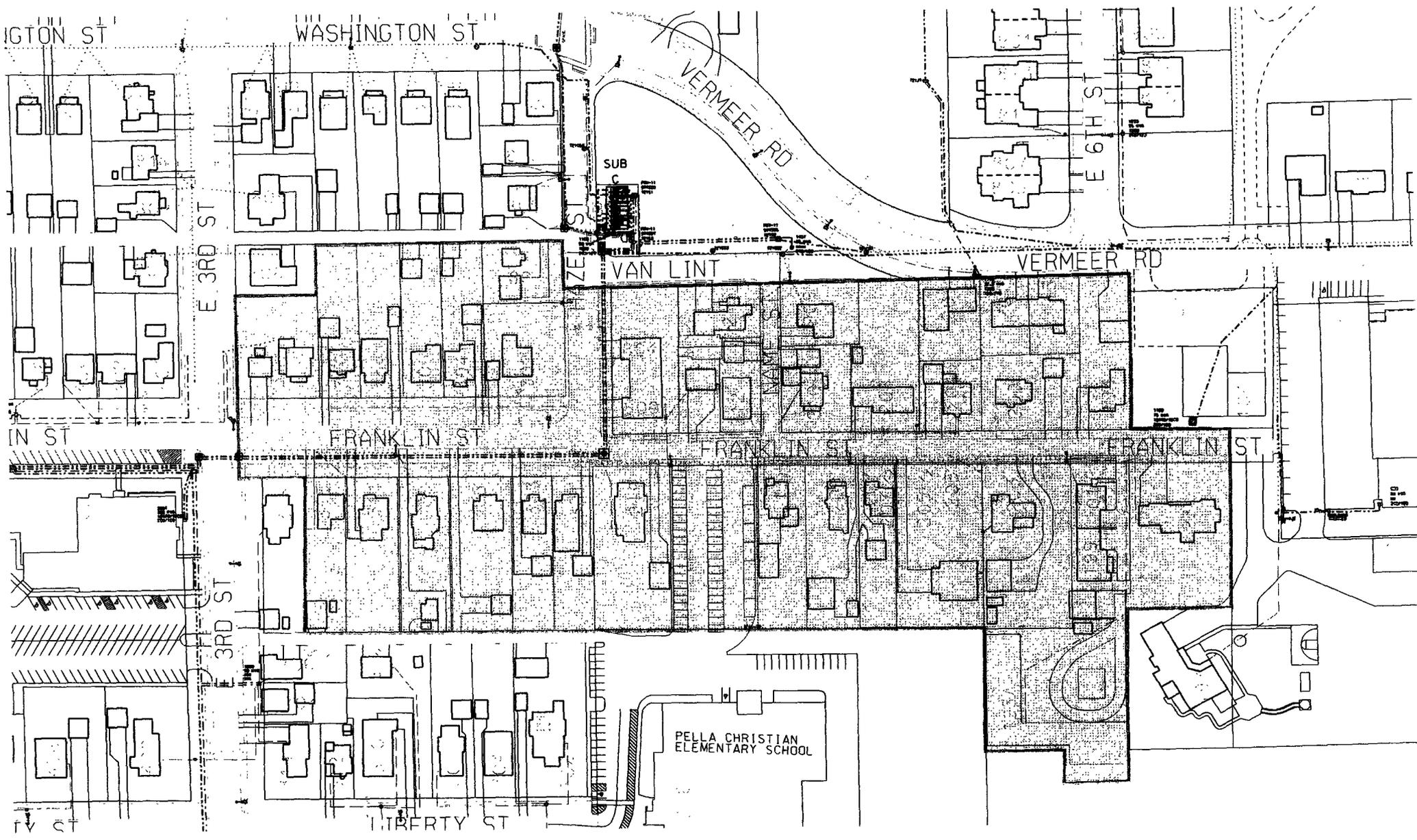
FRANKLIN ST

E 3RD ST

PELLA CHRISTIAN  
ELEMENTARY SCHOOL

LIBERTY ST

IV ST





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THE  
**CITY of PELLA**  

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STAFF MEMO TO COUNCIL

ITEM NO: H-7

SUBJECT: Resolution Approving Communication/Data Line Right-Of-Way Agreement with the Pella Community School District.

DATE: September 15, 2015

**BACKGROUND:** The Pella Community School District would like to construct a fiber optic communication/data line to connect the new Lincoln Elementary School to their existing information technology infrastructure. This resolution approves an agreement which would allow the Pella Community School District to construct this new fiber optic communication line in the City's public right-of-way.

In considering this agreement it is important to note, the Pella Community School District will be held to the same standards and requirements as private telecommunication companies who operate in the City's public right-of-way (ROW) Listed below is a summary of the key terms of the agreement:

- The proposed term of the agreement is for twenty years.
- The proposed communication line is limited to serving only the Pella Community School facilities.
- The proposed public right-of-way (ROW) to be utilized for the communication line is identified on Exhibit 'A' of the agreement. It is important to note, this is a preliminary route which extends from the intersection of East 8<sup>th</sup> and Independence; to the intersection of Independence and East 2<sup>nd</sup>; to the intersection of East 2<sup>nd</sup> and Columbus; to the intersection of Columbus and East 1<sup>st</sup>; to the intersection of East 1<sup>st</sup> to Lincoln Street; to the new Lincoln Elementary School.
- The Pella School District will be financially responsible for all cost associated with the installation and operation of the communication/data line. This includes any repair and restoration cost needed for the public right-of-way.
- If additional property is needed outside of the City's public ROW to install the new data line, the Pella Community School District will be responsible for acquiring the property.
- The Pella Community School District is required to hold the City harmless from all liability claims associated with the installation and operation of the proposed communication line.
- The proposed agreement is a non-exclusive agreement, and the City reserves the right to enter into other non-exclusive agreements with entities desiring to utilize the public right-of-way.

The Pella Community School District would like to install the proposed fiber optic line this fall so it will be ready for operation when the new Lincoln Elementary School opens in 2016.

Finally, legal counsel has reviewed the proposed agreement.

**ATTACHMENTS:** Resolution, Communication/Data Line Right-of-Way Agreement

**REPORT PREPARED BY:** City Administrator

**REVIEWED BY:** City Administrator  
City Clerk

**RECOMMENDATION:** Approve resolution.

RESOLUTION NO. 5612

RESOLUTION APPROVING COMMUNICATION/DATA LINE RIGHT-OF-WAY  
AGREEMENT BETWEEN THE CITY OF PELLA, IOWA AND THE PELLA COMMUNITY  
SCHOOL DISTRICT

WHEREAS, the Pella Community School District is currently constructing a new Lincoln Elementary School which is proposed to open in 2016; and,

WHEREAS, the Pella Community School District would like to connect the new Lincoln Elementary School to their existing information infrastructure via a fiber optic communication line; and,

WHEREAS, the most efficient and practical route for the proposed communication line is via the public right-of-way; and,

WHEREAS, the proposed communication/data line route is identified on Exhibit A of the proposed agreement; and,

WHEREAS, the proposed communication/data line agreement holds the City harmless from any and all causes of action, litigation, or damages associated with construction, operation, and maintenance of the proposed communication/data line.

NOW, THEREFORE, it is hereby resolved by the City Council of Pella, Iowa, that the Communication/Data Line Right-of-Way Agreement be formally approved at this time. Be it further resolved that the Mayor and the City Clerk of Pella, Iowa, are authorized and directed to certify a copy of this Resolution for filing with the Marion County Recorder.

Passed and approved this 15th day of September, 2015.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk

## COMMUNICATION/DATA LINE RIGHT-OF-WAY AGREEMENT

This Communication/Data Line Agreement (the 'Agreement') is entered into by and between the City of Pella, Iowa (hereinafter referred to as 'City') and the Pella Community School District (hereinafter referred to as 'School District'), as follows:

### RECITALS

- A. For good and valuable consideration the City is granting to the School District the right to construct, erect, maintain and operate a telecommunications system in the City's public right-of-way (ROW) as identified on Exhibit 'A' of this agreement.
- B. The telecommunications system operated by the School District shall be limited to serve the School District's facilities which are located in the City of Pella, Iowa. In addition, installation of the telecommunication system shall be limited to the route identified in Exhibit 'A' of this agreement.
- C. The term of this agreement is for a period of twenty (20) years beginning from the effective date of this agreement.

### **SECTION 1. ESTABLISHMENT OF AGREEMENT.**

**Item 1.** The City acknowledges and approves the School District's use of a public perpetual right-of-way for the purpose of installing, maintaining, and removing underground wires, cables and the necessary appurtenances under or on the surface of the ground. The rights granted hereunder shall include, subject to reasonable City limitation, all appropriate cables, wires, transformers, manholes, concrete pads, switching enclosures, ground connections, attachments, equipment, accessories, and appurtenances necessary and appropriate for the underground distribution of telecommunications only. Any use of the School District's infrastructure for purposes other than telecommunications for its facilities shall not be permitted under this agreement. The facilities erected hereunder shall remain the property of the School District.

**Item 2.** The real estate covered by this Agreement shall be that land located within the Right-of-Way (ROW) and within the corporate limits of the City of Pella. The School District shall have the right to ingress and egress from the above-described property and make changes and additions in its facilities as it may from time to time deem advisable. The School District shall have the right to use the streets, avenues, and alleys in the City of Pella for the purpose of laying, constructing, maintaining, replacing, and substituting lines for the distribution of telecommunications for use by the School District to serve their facilities located in the City of Pella. Such lines shall be located, arranged, and maintained so as not to endanger persons or unnecessarily hinder or obstruct the free use of streets, avenues, alleys, and bridges all as approved by the City after prior written notice thereof. In laying, repairing, and replacing telecommunications lines, the School District shall conform to all safety regulations, laws, and ordinances prescribed by the City of Pella and the State of Iowa.

**Item 3.** The School District shall have at all times the right to keep the used right-of-way clear of all buildings, structures, trees, shrubbery, undergrowth, roots, and other obstructions as may be necessary for the purposes allowed by this Agreement. The School District may use the land subject of this Agreement for the purposes consistent with the rights hereby granted, provided such use does not interfere with or endanger the City's use of facilities. The School District agrees to replace the surface, restoring the original condition as nearly as practicable.

**Item 4.** Wires, conductors, structures, and other facilities of the School District located within the City shall be placed in such reasonable locations as the City may direct, and should the City reasonably direct that any structure or construction be relocated, the School District shall remove such facilities to such new reasonable locations as are directed by the City at the School District's expense.

**Item 5.** The construction of said systems shall be in accordance with the specifications of the National Electric Safety Code issued by the United States Department of Commerce Bureau of Standards, or whatever publication shall supersede the same. Additionally, the School District shall also comply with all current telecommunications codes and requirements established and enacted by local, State and Federal Agencies. Some of these agencies are the National Telecommunications and Information Administration, Federal Communications Commission, and Homeland Security Administration. All infrastructures to be installed within the City Limits of the City of Pella or the City's subdivision jurisdiction located in urban residential, commercial, and industrial developments shall be located underground. All appurtenances shall be located outside the sight distance control areas at intersections. Wires, cables, conduits and other equipment, apparatus and construction connected therewith shall be located, erected, adjusted, and maintained so as not to endanger persons or property or unreasonably interfere with any improvement or change the City may deem proper to make, or unnecessarily hinder or obstruct the free use of the streets, avenues, alleys, highways, bridges or private or public property; and such changes, including removals, relocations, and replacement of facilities, shall be made upon order of said City within a reasonable time and at no expense to said City. The School District shall file with the Director of Public Works prior to March 1 of each year a proposed construction/reconstruction schedule.

**Item 6.** Whenever the School District , in erecting, constructing, or maintaining said systems, shall take up or disturb the pavement or sidewalk or make any excavation on the streets, avenues, alleys, highways, or public grounds of said City, such excavations shall be refilled and the pavement, sidewalk, or other improvement replaced in accordance with City approved standards and specifications at the School District's cost; but before opening or making any excavation in any street or alley, the School District shall secure from said City a written permit to do so, except in case of emergency, which permit said City shall issue to School District upon reasonable terms and conditions unless otherwise stated.

**Item 7.** The School District, in the event of fire or other emergency and upon demand of the Fire Department or other City departments of said City, immediately shall cut and remove any wires or appurtenances of the School District wherever necessary for the protection of property and persons, and no claim shall be made by the School District against said City for said cutting and removing. However, in the event of extreme emergency, whatever measures shall be taken by Public Safety Agencies to protect persons or property shall not be the subject to any claim by the School District for damage to its facilities. City trees which may grow into the School District's lines or any approved control wires and other appurtenances as provided in the previous paragraph will be trimmed by the School District at no cost to the City and as directed by the City.

**Item 8.** To the extent permitted by law, the School District shall hold said City harmless from any and all causes of action, litigation, or damages, including any claim of an employee of the School District, which may arise through or by reason of the construction, reconstruction, maintenance, and operation or for any other reason arising out of said electronic telecommunications system and any other construction hereby authorized under this Agreement. In addition to the foregoing hold harmless requirement, the School District shall have the City of Pella, Iowa, and its employees, named as additional insured on its liability insurance policy and file a Certificate of Insurance thereof with the Office of the City Clerk. The School District will retain full responsibility and liability on any abandoned or unused portion of the system.

**Item 9.** Placement of distribution appurtenances by the School District shall comply fully with City, State and Federal laws, requirements and best practices. Prior to any installation of the School Districts appurtenances, approved permits for such work shall be obtained. All fees associated with the proposed infrastructure installation shall be fully paid prior to commencing any construction.

**Item 10.** This Agreement shall be a nonexclusive agreement between the parties, and the City reserves the right to enter into other non-exclusive contracts with other telecommunications companies requesting the use of the City's right-of-way for the purposes of installing, maintaining, and removing underground wires and cables for telecommunications systems within the City of Pella, Iowa.

**Item 11.** The City shall not be responsible nor be required to institute eminent domain action for the purpose of acquiring additional property for use by the School District to install their infrastructure, if additional land is needed outside of the City's right-of-way or existing easements as outlined in this Agreement.

**Item 12.** This Agreement shall not restrict in any manner the right of the City Council or other governing body of the City in the exercise of any regulatory authority which may now or hereafter be authorized or permitted by the laws of the State of Iowa.

**SECTION 2. SEVERABILITY.** If any section, provision, or part of this agreement shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

**SECTION 3. EFFECTIVE DATE.** This Agreement shall be in effect after its final passage, and approval as required by law.

**SECTION 4. LIMITED RIGHT OF CANCELLATION.** Upon determination by the City that the School District has violated the terms of this agreement, the City reserves the right to enact a Limited Right of Cancellation of this Agreement. The School District shall have thirty days upon notice from the City to cure any violations of this agreement. If the violation is not cured within the thirty day period, the City can proceed with termination of this Agreement. In the event of cancellation of this agreement, the City reserves the right to remove the School District's telecommunications system from the City's public ROW if the School District fails to do so within thirty (30) days of formal termination by the City.

**SECTION 5. RECORDING.** Upon execution of this Agreement, the School District shall cause this Agreement to be recorded in the real estate records of the Marion County Recorder.

In witness whereof, the undersigned have executed this Agreement on this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

**CITY**

**SCHOOL DISTRICT**

By \_\_\_\_\_  
James Mueller, Mayor

By \_\_\_\_\_  
School Board President

**ATTEST**

**ATTEST**

By \_\_\_\_\_  
Ronda Brown, City Clerk

By \_\_\_\_\_  
School Board Business Manager





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THE  
**CITY of PELLA**

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**STAFF MEMO TO COUNCIL**

ITEM NO: H-8

**SUBJECT:** Resolution Ordering Specifications, Form of Contract, Notice to Bidders, Setting Date for Public Hearing, and Authorizing the Taking of Bids and Authorizing Bid Opening for the Water System Improvements Division 1: RO Water Treatment Plant

**DATE:** September 15, 2015

**BACKGROUND:** This resolution establishes November 2, 2015 as the public hearing date and authorizes staff to seek bids for the Water System Improvements Division 1: RO Water Treatment Plant Improvements. The project generally consists of furnishing all labor, materials, and equipment needed for the partial demolition of the existing building and process components, construction of a new Reverse Osmosis (RO) Water Treatment Plant (WTP) to parallel the existing Lime Softening Plant. Improvements for the new RO WTP include rehabilitation of the existing Jordan well pump at the WTP site, a building addition for the RO process, forced draft aerators, an aeration detention tank, RO membrane skids, rehabilitation of the existing gravity filters, baffling and rehabilitation of the existing buried concrete clearwell, associated chemical feed systems, sitework including regrading, pavement work, and site piping, associated electrical and mechanical equipment, and other associated work and miscellaneous improvements.

As Council is aware, these proposed improvements are a key component of the City's long-term water supply plan, which is intended to meet the community's supply and treatment needs through the year 2037. Overall, the plan includes a new 3.0 million gallon per day (MGD) reverse osmosis (RO) treatment process, an additional Jordan Well and new water main, and improvements to the existing lime softening treatment plant. The estimated cost of the plan is \$16 million, and the tentative completion date for the plan is the fall of 2017.

If Council approves this resolution, critical dates for the project are as follows.

Bid Opening – October 20, 2015  
Public Hearing – November 2, 2015  
Issue Notice to Proceed – November 17, 2015  
Completion – July 2017

The Engineer's estimate for this project is \$9,250,000.

Funding for the proposed project would be a twenty year loan from the State Revolving Fund with an approximate interest rate of 2%. If Council proceeds with the project, necessary water rate increases will be evaluated on an annual basis. However, at this time staff believes rates may need to be increased an additional 23% over the next three years to fund the projected debt service for the project. For the typical residential household, this would mean an increase of approximately \$7.00 per month once the rate increases are fully phased in .

ATTACHMENTS: Resolution

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve resolution.

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR," and moved that the same be adopted. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the following Resolution duly adopted:

*Resolution No. 5613*

RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS, AND FIXING A DATE FOR HEARING THEREON AND TAKING OF BIDS THEREFOR

WHEREAS, it is deemed advisable and necessary to construct certain public improvements described in general as the Water System Improvements Division 1: RO Water Treatment Plant; and

WHEREAS, the City has caused to be prepared plans, specifications and form of contract, together with estimate of cost, which are now on file in the office of the City Clerk for public inspection, for the construction of the public improvements; and

WHEREAS, the plans, specifications and form of contract are deemed suitable for the making of the public improvements; and

WHEREAS, before the plans, specifications, form of contract and estimate of cost may be adopted, and contract for the construction of the public improvements is entered into, it is necessary, pursuant to Chapter 26 of the Code of Iowa, to hold a public hearing and to advertise for bids:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to construct certain public improvements described in general as the Water System Improvements Division 1: RO Water Treatment Plant, in the manner set forth in the plans and specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set

out in the published Notice of Hearing and Letting; the public improvements being more generally described as follows:

Furnish all labor, materials, and equipment needed for the partial demolition of the existing building and process components, construction of a new Reverse Osmosis (RO) Water Treatment Plant (WTP) to parallel the existing Lime Softening Plant. Improvements for the new RO WTP include rehabilitation of the existing Jordan well pump at the WTP site, a building addition for the RO process, forced draft aerators, an aeration detention tank, RO membrane skids, rehabilitation of the existing gravity filters, baffling and rehabilitation of the existing buried concrete clearwell, associated chemical feed systems, sitework including regrading, pavement work, and site piping, associated electrical and mechanical equipment, and other associated work and miscellaneous improvements.

Section 2. That the amount of the bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice to bidders approved as a part of the specifications.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to publish notice to bidders once in the "The Pella Chronicle", a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall be not less than four clear days nor more than forty-five days prior to October 20, 2015, which is hereby fixed as the date for receiving bids. The bids are to be filed prior to 2:00 o'clock P.M., on such date.

The City Council hereby delegates to City Clerk or her designee the duty of receiving, opening and tabulating bids for construction of the Project. Bids shall be received and opened as provided in the public notice and the results of the bids shall be considered at the meeting of this Council on November 2, 2015, at 7:00 o'clock P.M.

BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to publish notice of hearing once in such newspaper, the publication to be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the plans, specifications, form of contract and estimate of costs for the project, the hearing to be at 7:00 o'clock P.M. on November 2, 2015.

PASSED AND APPROVED this 15th day of September, 2015.

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Mayor

ATTEST:

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City Clerk

CERTIFICATE

STATE OF IOWA )  
 ) SS  
COUNTY OF MARION )

I, the undersigned City Clerk of the City of Pella, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the City showing proceedings of the Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of public hearing and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council (a copy of the face sheet of the agenda being attached hereto) pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective city offices as indicated therein, that no vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the Council hereto affixed this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
City Clerk, City of Pella, State of Iowa

(SEAL)

STATE OF IOWA )  
 ) SS  
COUNTY OF MARION )

I, the undersigned, do hereby certify that I am now and was at the times hereinafter mentioned, the duly qualified and acting Clerk of the City of Pella, in the County of Marion, State of Iowa, and that as such Clerk and by full authority from the Council of the City, I have caused a

NOTICE OF HEARING AND LETTING  
(Water System Improvements Division 1: RO Water Treatment Plant)

of which the clipping annexed to the publisher's affidavit hereto attached is in words and figures a correct and complete copy, to be published as required by law in the "The Pella Chronicle", a legal newspaper published at least once weekly, printed wholly in the English language, published regularly and mailed through the post office of current entry for more than two years and which has had for more than two years a bona fide paid circulation recognized by the postal laws of the United States, and has a general circulation in the City, and that the Notice was published in all of the issues thereof published and circulated on the following date:

\_\_\_\_\_, 2015.

WITNESS my official signature at Pella, Iowa, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
City Clerk, City of Pella, State of Iowa

(SEAL)



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THE  
**CITY of PELLA**  

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**STAFF MEMO TO COUNCIL**

ITEM NO: I-1

SUBJECT: Rezoning Application by Russ Van Wyk to Rezone Property from M2 Heavy Industrial District to M1 Limited/Light Industrial District with Planned Unit Development Agreement

DATE: September 15, 2015 (3rd Reading)

**BACKGROUND:**

Russ Van Wyk is requesting to rezone a 6,600 square foot parcel located at 324 South Street from M2 Heavy Industrial to M1 Limited/Light Industrial. The proposed rezoning is to accommodate a 1,925 square foot storage building. It is important to note, the minimum lot size for M1 Limited Light Industrial is 7,000 square. Therefore, a Planned Unit Development (PUD) Agreement is being proposed since this lot is only 6,600 square feet which is below the minimum standards for M1 zoning districts. Listed below is a summary of the key components of the proposed PUD agreement:

- 1) The building size shall be limited to 2,000 square feet or less on one story
- 2) The allowable use for the property shall be limited to indoor storage only
- 3) Type C landscaping per 165.31 shall be provided along South Street and to the property's west side which abuts residential property.

The Comprehensive Plan, Future Land Use Map targets the area proposed to be rezoned for Low Density Single Family Residential. Therefore, proposed rezoning is not consistent with the Comprehensive Plan. However, it is important to consider, the property is currently zoned M2 Heavy Industrial, which is a less restrictive zoning use type than what is currently being proposed through the PUD agreement.

The Planning and Zoning Commission at their July 27, 2015 meeting approved the rezoning (8 to 0) with direction to amend the Comprehensive Plan subject to the PUD development agreement encompassing the three criteria for building size, use and landscaping.

ATTACHMENTS: Ordinance, PUD Agreement, Zoning Map

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Approve Ordinance.

ORDINANCE NO. 901

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY AMENDING THE BOUNDARIES OF THE M1 DISTRICT TO INCLUDE THE PROPERTY LEGALLY DESCRIBED IN "EXHIBIT A" AND ESTABLISHING A PUD PLANNED UNIT DEVELOPMENT AGREEMENT AND DIRECTING THE ZONING ADMINISTRATOR TO NOTE THE ORDINANCE NUMBER AND DATE OF THIS CHANGE ON THE OFFICIAL ZONING MAP.

Be it enacted by the City Council of the City of Pella, Iowa:

SECTION 1. ZONING AMENDMENT. The Zoning Ordinance of the City of Pella, Iowa, is hereby amended by amending the boundaries of the M1 District to include a parcel of land owned by Russ Van Wyk described in Exhibit A that is within the zoning jurisdiction of the City of Pella, Iowa, from an "M2" (Heavy Industrial Zoning District) to a "M1" (Limited/Light Industrial Zoning District) with a PUD Planned Unit Development Agreement.

SECTION 2. USE LIMITATION. Permitted land use for the property to be rezoned shall be limited to indoor storage only.

SECTION 3. OTHER DEVELOPMENT LIMITATIONS.

- a) Building size shall be limited to one building no greater than 2000 square feet in area on one story.
- b) Landscaping in the form of Type C screening pursuant to 165.31 of the Zoning Regulations shall be provided versus South Street right of way and the adjacent residential use to the west.

SECTION 4. NOTATION. The Zoning Administrator shall hereby record the ordinance number and date of passage of this Ordinance on the Official Zoning Map.

SECTION 5. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 6. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 7. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk

## Exhibit A

Lot 11 in Block 20 in the part of the City of Pella, Iowa platted and known as South East Pella, Iowa

PLANNED UNIT DEVELOPMENT  
DEVELOPMENT AGREEMENT

AGREEMENT entered into \_\_\_\_\_, 2015, between the City of Pella, Iowa, (“the City”) and Russ Van Wyk (“Developer”).

Recitals:

WHEREAS, Chapter 165.14 of the City Code of the City authorizes Planned Unit Development (“PUD”) of areas within the City; and

WHEREAS, Russ Van Wyk desires to establish a PUD on the following described real estate situated in the City of Pella, Iowa, to-wit:

Lot 11 in Block 20 in the part of the City of Pella, Iowa platted and known as South East Pella, Iowa

(hereinafter “The Development”)

WHEREAS, the Developer has prepared a “Planned Unit Development Layout Plan” and has submitted a rezoning application for The Development.

WHEREAS, Chapter 165.14 contemplates that the design and development details of a PUD as negotiated between the Developer and the City be set forth in the form of a “development contract”, which development contract is then to be adopted by ordinance in order to effectuate the adoption of the PUD; and

WHEREAS, the Developer desires to construct a 1,925 square foot storage building use under M1 building setbacks and on the 6,600 square foot lot which is 400 square foot below standard minimum for M1 of 7,000 square feet; and

WHEREAS, the Developer and the City now desire to memorialize their agreements as to the contemplated PUD for The Development in the form of this Planned Unit Development Contract;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. GENERAL PERFORMANCE STANDARDS and PROVISIONS. Development of this PUD shall conform to the standards of the M1 Limited/Light Industrial Zoning District, except as set forth in this Agreement.
2. USE RESTRICTION. Permitted land use shall be limited to indoor storage only.

3. **BUILDING SIZE RESTRICTION.** Building construction shall be limited to one building no greater than 2000 square feet in area on one story.
4. **LANDSCAPING.** Landscaping in the form of Type C landscaping pursuant to 165.31 of the Zoning Regulations shall be provided versus South Street right of way and versus adjacent existing residential use to the west.
5. **MARKET ANALYSIS.** The City agrees to waive the requirement for a market analysis under Chapter 165.14 (2)(F).
6. A notice or communication under this agreement by any party to another shall be sufficiently given if sent by registered or certified mail, postage prepaid, return receipt requested, addressed as follows:

(a) Russ Van Wyk  
1356 Hazel Street  
Pella, Iowa 50219

(b) The City of Pella  
Attention: City Administrator  
825 Broadway Street  
Pella, Iowa 50219

Executed at Pella, Iowa, on the date first set forth above.

The City of Pella

Russ Van Wyk

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James Mueller, Mayor

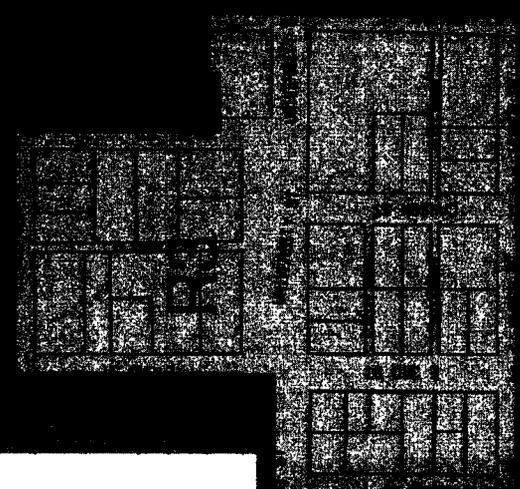
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Russ Van Wyk

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Ronda Brown, City Clerk

- RR - Rural Residential District
- R1 - Low-Density Single-Family Residential
- R1A - Medium-Density Single-Family Residential
- R1B - Medium-Density Single-Family Residential
- R1C - Medium-Density Single-Family Residential
- R2 - Two-Family Residential
- R3 - Multiple-Family Residential District
- R4 - Mobile Home Park District
- CBD - Central Business District
- CUC - Commercial - Central Business District
- CC - Community Commercial District
- CPD - Commercial - Planned Development District
- IAS - Institutional District
- LI - Light Industrial District
- MI - Medium Industrial District
- HI - Heavy Industrial District
- AI - Agricultural District
- PUD - Planned Unit Development



PROPERTY





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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: I-2

SUBJECT: Rezoning Application by Alan & Karla Morrison to Rezone Property from R1C Neo-traditional Single Family Residential District to R3 Multi Family Residential District.

DATE: September 15, 2015 (3rd Reading)

**BACKGROUND:**

Alan & Karla Morrison are requesting to rezone two parcels located at 507 & 509 Jefferson Street from R1C Neotraditional Single Family Residential District to R3 Multiple-Family Residential District. The combined square footage of the two parcels is approximately 23,450 and the proposed use is for the construction of a new duplex.

The Comprehensive Plan, Future Land Use Map targets the area proposed to be rezoned for Medical & Assisted Living. The proposed rezoning is not consistent with the Plan. However, in 2012, the City Council rezoned 515 Jefferson Street from R1C to R3 for construction of a duplex. In addition, the applicant is requesting the R3 designation because of adjacent R3 zoning which abuts the property. There is no immediately adjacent R2 zoning.

The Planning and Zoning Commission at their July 27, 2015 meeting approved the rezoning (8 to 0) with direction to amend the Comprehensive Plan subject to use restriction that the use be limited to single or two-family residential. This restriction is included in the proposed rezoning ordinance.

ATTACHMENTS: Ordinance, Zoning Map

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Approve Ordinance.

ORDINANCE NO. 902

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY AMENDING THE BOUNDARIES OF THE R3 DISTRICT TO INCLUDE THE PROPERTY LEGALLY DESCRIBED IN "EXHIBIT A" AND DIRECTING THE ZONING ADMINISTRATOR TO NOTE THE ORDINANCE NUMBER AND DATE OF THIS CHANGE ON THE OFFICIAL ZONING MAP.

Be it enacted by the City Council of the City of Pella, Iowa:

SECTION 1. ZONING AMENDMENT. The Zoning Ordinance of the City of Pella, Iowa, is hereby amended by amending the boundaries of the R3 District to include a parcel of land owned by Alan & Karla Morrison described in Exhibit A that is within the zoning jurisdiction of the City of Pella, Iowa, from an "R1C" (Neo-traditional Single Family Residential Zoning District) to a "R3" (Multiple Family Residential Zoning District).

SECTION 2. USE LIMITATION. Permitted land use for the property to be rezoned shall either be a single family home or a two family home (duplex).

SECTION 3. NOTATION. The Zoning Administrator shall hereby record the ordinance number and date of passage of this Ordinance on the Official Zoning Map.

SECTION 4. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
James Mueller, Mayor

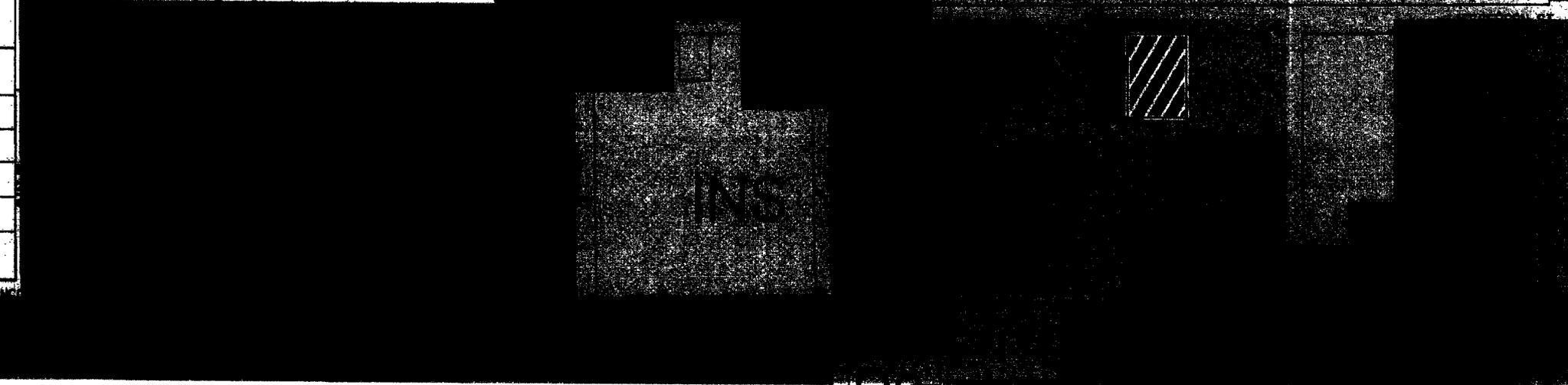
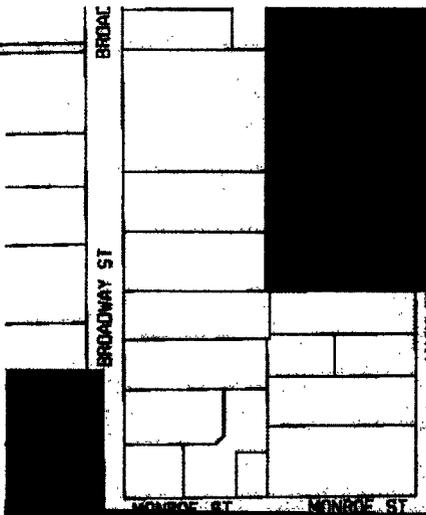
ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk

## Exhibit A

Lot 1, Block 49, North Annex and Lot 2 and the east 5 feet of Lot 3, Block 49, North Annex.

-  RR = Rural Residential District
-  R1 = Low-Density Single-Family Residential
-  R1A = Moderate-Density Single-Family Residential
-  R1B = Medium-Density Single-Family Residential
-  R1C = Neotraditional Single-Family Residential
-  R2 = Two-Family Residential
-  R3 = Multiple-Family Residential District
-  R4 = Mobile Home Park District
-  CBD = Commercial - Central Business District
-  CUC = Commercial - Mixed Use Urban Corridor
-  CC = Community Commercial District
-  CPD = Commercial - Planned Development District
-  INS = Institutional District
-  M1 = Limited/Light Industrial District
-  M2 = Heavy Industrial District
-  A1 = Agricultural District
-  PLD = Planned Unit Development



Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>ACCO UNLIMITED CORP (1020)</b>						
0155767-IN	CHEMICALS - OUTDOOR POOL	08/20/2015	09/15/2015	1,164.60	09/15	100.5.04.4301.6503
0155884-IN	VAC PLUG - INDOOR POOL	08/24/2015	09/15/2015	15.80	09/15	100.5.04.4300.6310
0156070-IN	CHEMICAL TESTS - INDOOR POOL	09/01/2015	09/15/2015	106.55	09/15	100.5.04.4300.6503
Total ACCO UNLIMITED CORP (1020):				1,286.95		
<b>AFFINITY RMC INC (5567)</b>						
5473067 001	SAFETY CLOTHING - PP	09/02/2015	09/15/2015	143.45	09/15	400.5.06.8549.9020
Total AFFINITY RMC INC (5567):				143.45		
<b>AHLERS &amp; COONEY P C (1048)</b>						
698616	LEGAL EXPENSES	08/26/2015	09/15/2015	629.00	09/15	100.5.00.6320.6414
Total AHLERS & COONEY P C (1048):				629.00		
<b>AIRGAS USA LLC (4976)</b>						
9043064616	WELDING SUPPLIES - EL	09/02/2015	09/15/2015	174.59	09/15	410.5.06.8986.3730
Total AIRGAS USA LLC (4976):				174.59		
<b>ALLIANT-IES (GAS) (1060)</b>						
082415LIB	GAS-LIB	08/24/2015	09/15/2015	48.44	09/15	100.5.03.4000.6371
082615 - PK SHOP	NATURAL GAS - PK	08/26/2015	09/15/2015	37.41	09/15	100.5.09.4200.6371
082615120TRUMA	NATURAL GAS SERVICE	08/26/2015	09/15/2015	19.23	09/15	350.5.05.8330.6371
0826154UNION	NATURAL GAS SERVICE	08/26/2015	09/15/2015	15.62	09/15	350.5.05.8320.6371
082615PD	UTILITY - GAS EXPENSE - PD	08/26/2015	09/15/2015	296.39	09/15	100.5.01.1000.6371
082715AIROFF	GAS BILL- AIRPORT OFFICE	08/27/2015	09/15/2015	16.23	09/15	100.5.05.2200.6371
082715HANGER	GAS BILL- AIRPORT	08/27/2015	09/15/2015	16.23	09/15	100.5.05.2200.6371
082715-PK	NATURAL GAS - PK	07/27/2015	09/15/2015	16.23	09/15	100.5.09.4200.6371
090215 - POOL	NATURAL GAS - OUT POOL	09/02/2015	09/15/2015	1,783.82	09/15	100.5.04.4301.6371
Total ALLIANT-IES (GAS) (1060):				2,249.60		
<b>AMAZON (1070)</b>						
081015LIB	ADULT DVDS-LIB	08/10/2015	09/15/2015	214.42	09/15	100.5.03.4000.6516
081015LIB	JUVENILE DVDS-LIB	08/10/2015	09/15/2015	253.94	09/15	100.5.03.4000.6517
081015LIB	ADULT BOOKS-LIB	08/10/2015	09/15/2015	594.33	09/15	100.5.03.4000.6529
081015LIB	JUVENILE BOOKS-LIB	08/10/2015	09/15/2015	262.04	09/15	100.5.03.4000.6534
081015LIB	YP BOOKS-LIB	08/10/2015	09/15/2015	46.29	09/15	100.5.03.4000.6535
081015LIB	SUPPLIES-LIB	08/10/2015	09/15/2015	18.69	09/15	100.5.03.4000.6543
Total AMAZON (1070):				1,389.71		
<b>AMERICAN SOCIETY OF COMPOSERS, (1088)</b>						
122014 - 50070747	ASCAP LICENSE FEE 2015	12/20/2014	09/15/2015	335.00	09/15	100.5.04.4301.6590
Total AMERICAN SOCIETY OF COMPOSERS, (1088):				335.00		
<b>ARNOLD MOTOR SUPPLY (1126)</b>						
37-490750	ST-22	08/31/2015	09/15/2015	38.68	09/15	115.5.05.2100.6350
37-490754	ST-22	08/31/2015	09/15/2015	86.00	09/15	115.5.05.2100.6350
37-490768	ST-1	08/31/2015	09/15/2015	15.32	09/15	115.5.05.2100.6350
Total ARNOLD MOTOR SUPPLY (1126):				140.00		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>AUTOMATIC DATA PROCESSING INC (1139)</b>						
1313310-08-2015	BACKGROUND CHECKS	08/30/2015	09/15/2015	29.40	09/15	100.5.00.6320.6416
Total AUTOMATIC DATA PROCESSING INC (1139):				29.40		
<b>AWWA IA SECTION REGION V (1143)</b>						
083115WTP	WATER CONFERENCE-BLAIN	08/31/2015	09/15/2015	190.00	09/15	300.5.05.8100.6240
083115WTP-2	WATER CONFERENCE-CURT J	08/31/2015	09/15/2015	190.00	09/15	300.5.05.8100.6240
Total AWWA IA SECTION REGION V (1143):				380.00		
<b>BAKER &amp; TAYLOR INC-BOOKS (1158)</b>						
2030898052	ADULT BOOKS-LIB	07/28/2015	09/15/2015	174.26	09/15	100.5.03.4000.6529
2030911899	JUVENILE BOOK-LIB	07/30/2015	09/15/2015	165.17	09/15	100.5.03.4000.6534
2030914233	ADULT BOOKS-LIB	07/31/2015	09/15/2015	131.33	09/15	100.5.03.4000.6529
2030923100	ADULT BOOKS-LIB	08/04/2015	09/15/2015	242.93	09/15	100.5.03.4000.6529
2030937146	ADULT BOOKS-LIB	08/06/2015	09/15/2015	198.76	09/15	100.5.03.4000.6529
2030950104	JUVENILE BOOK-LIB	08/10/2015	09/15/2015	33.64	09/15	100.5.03.4000.6534
2030956884	ADULT BOOKS-LIB	08/12/2015	09/15/2015	280.01	09/15	100.5.03.4000.6529
2030983826	ADULT BOOKS-LIB	08/19/2015	09/15/2015	194.72	09/15	100.5.03.4000.6529
2030991822	JUVENILE BOOK-LIB	08/20/2015	09/15/2015	235.95	09/15	100.5.03.4000.6534
5013767131	ADULT BOOKS-LIB	08/25/2015	09/15/2015	131.86	09/15	100.5.03.4000.6529
Total BAKER & TAYLOR INC-BOOKS (1158):				1,788.63		
<b>BEELINE+BLUE (1199)</b>						
324008	GIS SUPPLIES	08/26/2015	09/15/2015	85.88	09/15	100.5.05.6500.6540
Total BEELINE+BLUE (1199):				85.88		
<b>BITUMINOUS MATERIALS AND SUPPLY LP (5169)</b>						
22130614	SPRAY PATCHER	08/22/2015	09/15/2015	368.55	09/15	115.5.05.2100.6549
Total BITUMINOUS MATERIALS AND SUPPLY LP (5169):				368.55		
<b>BLICK ART MATERIALS (1251)</b>						
4882985	19 SMALL EASELS - ART CENTER	08/29/2015	09/15/2015	88.88	09/15	100.5.04.4110.6544
Total BLICK ART MATERIALS (1251):				88.88		
<b>BOYD, BOB (1314)</b>						
8265	SAFETY APPAREL-PP	08/29/2015	09/15/2015	100.70	09/15	400.5.06.8549.9020
Total BOYD, BOB (1314):				100.70		
<b>BROTHER INTERNATION CORPORATION (5566)</b>						
1012496004	PRINTER REPAIR - PD	09/03/2015	09/15/2015	119.00	09/15	100.5.01.1030.6350
Total BROTHER INTERNATION CORPORATION (5566):				119.00		
<b>BROWN, CHRISTOPHER (1356)</b>						
090315LIB	APPS FOR LIBRARY TOUCH TABLE-LI	09/03/2015	09/15/2015	96.30	09/15	151.5.03.4000.6422
Total BROWN, CHRISTOPHER (1356):				96.30		
<b>BRUXVOORT, MARK (1375)</b>						
1-527533	SAFETY BOOTS - MARK BRUXVOORT	08/26/2015	09/15/2015	162.16	09/15	400.5.06.8588.9720

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total BRUXVOORT, MARK (1375):				162.16		
<b>C L CARROLL CO INC (1407)</b>						
7	JORDAN WELL	08/21/2015	09/15/2015	336,043.50	09/15	310.5.05.8152.6780
Total C L CARROLL CO INC (1407):				336,043.50		
<b>C.R. PLUMBING LLC (5262)</b>						
1029	VALVE REPLACEMENT - POOL	09/08/2015	09/15/2015	1,166.40	09/15	100.5.04.4300.6310
1030	REPLACE TOILET - CC	09/08/2015	09/15/2015	652.11	09/15	100.5.04.4100.6310
1031	REPAIR HEADER PIPING - MOLENGR	09/08/2015	09/15/2015	3,775.76	09/15	100.5.09.4250.6320
Total C.R. PLUMBING LLC (5262):				5,594.27		
<b>CABELA'S INC (1409)</b>						
048483428	SAFETY TOE BOOTS	08/12/2015	09/15/2015	112.97	09/15	350.5.05.8330.6546
048483428	SAFETY TOE BOOTS	08/12/2015	09/15/2015	112.96	09/15	300.5.05.8100.6546
Total CABELA'S INC (1409):				225.93		
<b>CAPSTONE PRESS (1424)</b>						
C110461905	JUVENILE BOOKS-LIB	08/18/2015	09/15/2015	3,910.81	09/15	100.5.03.4000.6534
Total CAPSTONE PRESS (1424):				3,910.81		
<b>CENTER POINT LARGE PRINT (1450)</b>						
1306797	LP BOOKS-LIB	08/01/2015	09/15/2015	83.88	09/15	151.5.03.4000.6536
Total CENTER POINT LARGE PRINT (1450):				83.88		
<b>CERTIFIED POWER INC COMPANIES (1470)</b>						
40455572	SNOW EQUIPMENT	08/24/2015	09/15/2015	87.24	09/15	115.5.05.2100.6420
Total CERTIFIED POWER INC COMPANIES (1470):				87.24		
<b>CHEMSEARCH (1483)</b>						
2032645	CLEANER - POOL	09/01/2015	09/15/2015	221.35	09/15	100.5.04.4300.6590
Total CHEMSEARCH (1483):				221.35		
<b>CITY OF PELLA (1503)</b>						
081015LIFT1	ELECTRIC SERVICE	08/10/2015	09/15/2015	1,928.18	09/15	350.5.05.8320.6370
081015LIFT1	WATER SERVICE	08/10/2015	09/15/2015	15.52	09/15	350.5.05.8320.6374
081015WTP	ELECTRIC	08/10/2015	09/15/2015	56.19	09/15	300.5.05.8120.6370
081115WWTP	ELECTRIC SERVICE	08/11/2015	09/15/2015	10,799.90	09/15	350.5.05.8300.6370
081115WWTP	WATER SERVICE	08/11/2015	09/15/2015	90.52	09/15	350.5.05.8300.6374
081215LIFT3	ELECTRIC SERVICE	08/12/2015	09/15/2015	921.46	09/15	350.5.05.8320.6370
081215NTOWER	ELECTRIC	08/12/2015	09/15/2015	35.38	09/15	300.5.05.8130.6370
081315HOWELL	ELECTRIC SERVICE	08/13/2015	09/15/2015	335.82	09/15	350.5.05.8320.6370
081315HOWELL-1	ELECTRIC	08/13/2015	09/15/2015	30.90	09/15	300.5.05.8110.6370
081315LIFT2	ELECTRIC SERVICE	08/13/2015	09/15/2015	2,547.70	09/15	350.5.05.8320.6370
081315SHALLOW4	ELECTRIC	08/13/2015	09/15/2015	30.90	09/15	300.5.05.8110.6370
081315SHALLOW6	ELECTRIC	08/13/2015	09/15/2015	30.90	09/15	300.5.05.8110.6370
081715FIELD4	ELECTRIC	08/17/2015	09/15/2015	3,904.73	09/15	300.5.05.8110.6370
081715JORDAN	ELECTRIC	08/17/2015	09/15/2015	4,853.57	09/15	300.5.05.8110.6370
081715WTP	ELECTRIC	08/17/2015	09/15/2015	5,401.11	09/15	300.5.05.8120.6370
081915SHALLOW2	ELECTRIC	08/19/2015	09/15/2015	30.78	09/15	300.5.05.8110.6370

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	2,300.34	09/15	100.5.08.2500.6370
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	6,419.70	09/15	100.5.04.4301.6370
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	798.76	09/15	100.5.04.4301.6374
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	153.00	09/15	100.5.04.4301.6375
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	810.14	09/15	100.5.05.6500.6370
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	41.77	09/15	100.5.05.6500.6374
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	46.75	09/15	100.5.05.6500.6375
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	3,017.18	09/15	100.5.04.4300.6370
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	125.27	09/15	100.5.04.4300.6374
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	3,118.82	09/15	100.5.04.4100.6370
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	54.02	09/15	100.5.04.4100.6374
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	59.50	09/15	100.5.04.4100.6375
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	723.02	09/15	100.5.00.6100.6370
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	24.02	09/15	100.5.00.6100.6374
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	25.50	09/15	100.5.00.6100.6375
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	4,092.09	09/15	100.5.03.4000.6370
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	54.02	09/15	100.5.03.4000.6374
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	59.50	09/15	100.5.03.4000.6375
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	1,299.92	09/15	100.5.09.4200.6370
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	156.70	09/15	100.5.09.4200.6374
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	140.25	09/15	100.5.09.4200.6375
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	2,873.38	09/15	100.5.01.1000.6370
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	33.64	09/15	100.5.01.1000.6374
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	29.75	09/15	100.5.01.1000.6375
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	1,415.24	09/15	100.5.02.1100.6370
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	35.27	09/15	100.5.05.2200.6374
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	913.64	09/15	100.5.09.4250.6370
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	272.56	09/15	100.5.09.4250.6374
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	19.27	09/15	179.5.09.4200.6564
083115	PUBLIC AUTHORITY	08/31/2015	09/15/2015	9.62	09/15	100.5.09.4245.6374
08312015-101	UTILITIES - 101 CLARK SUB - EL	08/31/2015	09/15/2015	454.23	09/15	400.5.06.8588.9950
08312015-1011	UTILITIES - 1011 W 10TH - EL	08/31/2015	09/15/2015	585.39	09/15	400.5.06.8588.9950
08312015-1015	UTILITIES - 1015 ROOSEVELT SUB - E	08/31/2015	09/15/2015	430.06	09/15	400.5.06.8588.9950
08312015-1108	UTILITIES - 1108 VERMEER SUB - EL	08/31/2015	09/15/2015	743.72	09/15	400.5.06.8588.9950
08312015-1875	WATER & ELECTRIC - 1875 WASH. - P	08/31/2015	09/15/2015	2,540.05	09/15	400.5.06.8549.9020
08312015-1875A	WATER - 1875 WASH. - PP	08/31/2015	09/15/2015	53.02	09/15	400.5.06.8548.9030
08312015-222	UTILITIES - 222 TRUMAN - EL	08/31/2015	09/15/2015	1,299.76	09/15	400.5.06.8588.9920
08312015-222A	UTILITIES - 222 TRUMAN A - EL	08/31/2015	09/15/2015	121.47	09/15	400.5.06.8588.9920
08312015-515	UTILITIES - 515 HUBER - EL	08/31/2015	09/15/2015	789.17	09/15	400.5.06.8588.9950
Total CITY OF PELLA (1503):				67,153.07		
<b>CIVIL DESIGN ADVANTAGE LLC (1509)</b>						
16839	SPORTS PARK	08/07/2015	09/15/2015	2,112.00	09/15	203.5.08.7226.6799
Total CIVIL DESIGN ADVANTAGE LLC (1509):				2,112.00		
<b>CUSTOMIZED ENERGY SOLUTIONSLTD (1622)</b>						
1037814	TRANSMISSION - FTR'S	09/04/2015	09/15/2015	1,000.00	09/15	400.5.06.8565.9520
Total CUSTOMIZED ENERGY SOLUTIONSLTD (1622):				1,000.00		
<b>D &amp; D PUMP INC (1624)</b>						
070215PK	CONTROL BOX & PARTS - SUNKEN G	07/02/2015	09/15/2015	241.09	09/15	100.5.09.4200.6320
Total D & D PUMP INC (1624):				241.09		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>D &amp; K PRODUCTS (1625)</b>						
435049	FERTILIZER - SPORTS PARK	09/03/2015	09/15/2015	12,852.00	09/15	203.5.08.7226.6799
Total D & K PRODUCTS (1625):				12,852.00		
<b>D.J. GONGOL &amp; ASSOCIATES INC (1629)</b>						
11643	PUMP PARTS - WWTP	08/25/2015	09/15/2015	30.35	09/15	350.5.05.8320.6350
11643	SHIPPING - WWTP	08/25/2015	09/15/2015	12.02	09/15	350.5.05.8300.6531
Total D.J. GONGOL & ASSOCIATES INC (1629):				42.37		
<b>DE BLOEMEN HOF LTD (1662)</b>						
55202	3 BURNING BUSHES - CALDWELL PK	09/02/2015	09/15/2015	96.64	09/15	100.5.09.4200.6560
Total DE BLOEMEN HOF LTD (1662):				96.64		
<b>DE LAGE LANDEN PUBLIC FINANCE LLC (4658)</b>						
46832879	COLOR COPIER LEASE-LIB	08/15/2015	09/15/2015	99.50	09/15	100.5.03.4000.6418
47008776	COPIER LEASE - EL	08/31/2015	09/15/2015	95.71	09/15	400.5.06.8588.9920
Total DE LAGE LANDEN PUBLIC FINANCE LLC (4658):				195.21		
<b>DE RUITER EQUIPMENT (1685)</b>						
080115AIRPORT	LAWN MOWER-AIRPORT	08/01/2015	09/15/2015	14,923.00	09/15	201.5.05.7124.6727
080115AIRPORT	GRASSHOPPER SNOWBLOWER-AIRP	08/01/2015	09/15/2015	2,028.00	09/15	100.5.05.2200.6350
082515PWS	QUICK CUT SAW	08/25/2015	09/15/2015	6.98	09/15	115.5.05.2100.6545
082615-PK	OIL FILTERS - PK	08/26/2015	09/15/2015	19.60	09/15	100.5.09.4200.6350
082615PWS	ECHO TILLER	08/26/2015	09/15/2015	11.98	09/15	115.5.05.2100.6330
082715PK	OIL - PK	08/27/2015	09/15/2015	10.75	09/15	100.5.09.4200.6350
3600	TRIMMER REPAIR - PK	08/12/2015	09/15/2015	30.00	09/15	100.5.09.4200.6350
Total DE RUITER EQUIPMENT (1685):				17,030.31		
<b>DE WILD, DALE (5564)</b>						
1511580098	EE REBATE - EL	09/01/2015	09/15/2015	525.00	09/15	400.2215
Total DE WILD, DALE (5564):				525.00		
<b>DE YARMAN, MARTHA (5365)</b>						
1511580092	EE REBATE - EL	09/01/2015	09/15/2015	30.00	09/15	400.2215
Total DE YARMAN, MARTHA (5365):				30.00		
<b>DEMCO (1724)</b>						
5657560	SUPPLIES - LIBRARY	08/07/2015	09/15/2015	221.92	09/15	100.5.03.4000.6543
Total DEMCO (1724):				221.92		
<b>DEUR, DALE (5561)</b>						
36-15600-05	DEPOSIT REFUND	09/04/2015	09/15/2015	188.99	09/15	400.2210
Total DEUR, DALE (5561):				188.99		
<b>DIAMOND VOGEL PAINTS (1747)</b>						
277162169	PAINT MACHINE PARTS	09/03/2015	09/15/2015	56.50	09/15	115.5.05.2100.6350
Total DIAMOND VOGEL PAINTS (1747):				56.50		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>DOWIE PEST CONTROL (1801)</b>						
17918	RODENT CONTROL-AIRPORT	08/24/2015	09/15/2015	100.00	09/15	100.5.05.2200.6310
18028	PEST CONTROL - SEP- PD	09/01/2015	09/15/2015	30.00	09/15	100.5.01.1000.6310
Total DOWIE PEST CONTROL (1801):				130.00		
<b>DREYER, KATIE (1810)</b>						
081715LIB	TRAVEL TO ANKENY-LIB	08/17/2015	09/15/2015	63.25	09/15	100.5.03.4000.6260
081715LIB	SUPPLIES-LIB	08/17/2015	09/15/2015	2.68	09/15	100.5.03.4000.6543
Total DREYER, KATIE (1810):				65.93		
<b>ELECTRONIC ENGINEERING (1878)</b>						
1541852	PAGERS - EL	08/25/2015	09/15/2015	83.65	09/15	400.5.06.8588.9950
Total ELECTRONIC ENGINEERING (1878):				83.65		
<b>FASTENAL COMPANY (1929)</b>						
IAPEA88929	SAFETY GLASSES- WTP	08/11/2015	09/15/2015	4.87	09/15	300.5.05.8100.6546
IAPEA88989	SAFETY GLASSES- WTP	08/13/2015	09/15/2015	10.93	09/15	300.5.05.8100.6546
IAPEA89250	HARDWARE	08/27/2015	09/15/2015	33.01	09/15	300.5.05.8120.6590
IAPEA89286	MARKING PAINT - EL	08/27/2015	09/15/2015	99.26	09/15	400.5.06.8584.9030
IAPEA89295	4 SAFETY CANS - FUEL - PK	08/26/2015	09/15/2015	377.16	09/15	100.5.09.4200.6510
Total FASTENAL COMPANY (1929):				525.23		
<b>FOUR SEASONS YARD CARE (1980)</b>						
8799	SPRAY ROCK - DIESEL PLANT - PP	06/28/2015	09/15/2015	50.00	09/15	400.5.06.8549.9020
8799	SPRAY ROCK - WAREHOUSE - EL	06/28/2015	09/15/2015	450.25	09/15	400.5.06.8588.9300
8799	SPRAY ROCK - 69-12.5 KV SUBS - EL	06/28/2015	09/15/2015	244.58	09/15	400.5.06.8566.9030
8799	SPRAY ROCK - 69-12.5 KV SUBS - EL	06/28/2015	09/15/2015	244.58	09/15	400.5.06.8588.9950
8799	SPRAY ROCK - 4160V SUBS - EL	06/28/2015	09/15/2015	135.00	09/15	400.5.06.8588.9950
8799	SPRAY ROCK - SESS- EL	06/28/2015	09/15/2015	350.00	09/15	400.5.06.8588.9950
8800	SHOP/ SPRAY	06/28/2015	09/15/2015	166.25	09/15	115.5.05.2100.6403
8934	SEEDING	08/07/2015	09/15/2015	500.00	09/15	115.5.05.2100.6549
8934-2	MOWING-SUB B	08/07/2015	09/15/2015	31.50	09/15	400.5.06.8588.9810
8934-2	MOWING-SUB C	08/07/2015	09/15/2015	26.25	09/15	400.5.06.8588.9810
8934-2	MOWING-SUB D	08/07/2015	09/15/2015	15.75	09/15	400.5.06.8588.9810
8934-2	MOWING-SUB E-W 3RD	08/07/2015	09/15/2015	16.80	09/15	400.5.06.8588.9810
8934-2	MOWING-SUB E	08/07/2015	09/15/2015	125.00	09/15	400.5.06.8588.9810
8934-2	MOWING-SUB VM	08/07/2015	09/15/2015	31.50	09/15	400.5.06.8588.9810
8934-2	MOWING-SUB WEST 1ST	08/07/2015	09/15/2015	125.00	09/15	400.5.06.8588.9810
8934-2	MOWING-WAREHOUSE	08/07/2015	09/15/2015	131.25	09/15	400.5.06.8588.9300
8934-2	MOWING-SUB STATION 1015	08/07/2015	09/15/2015	446.25	09/15	400.5.06.8566.9030
8934-2	MOWING-SUB W-1	08/07/2015	09/15/2015	196.87	09/15	400.5.06.8562.9030
8934-2	MOWING-CLARK ST SUB STATION	08/07/2015	09/15/2015	340.00	09/15	400.5.06.8588.9810
8934-2	MOWING-SUB W-2	08/07/2015	09/15/2015	196.88	09/15	400.5.06.8549.9020
8934-2	MOWING-LIFT 1	08/07/2015	09/15/2015	131.25	09/15	350.5.05.8320.6320
8934-2	MOWING-LIFT 2	08/07/2015	09/15/2015	26.25	09/15	350.5.05.8320.6320
8934-2	MOWING-HOWELL STATION	08/07/2015	09/15/2015	21.00	09/15	350.5.05.8320.6320
8934-2	MOWING-WASTEWATER PLANT	08/07/2015	09/15/2015	787.50	09/15	350.5.05.8300.6320
8934-2	MOWING-WW HOLDING POND	08/07/2015	09/15/2015	360.00	09/15	350.5.05.8300.6320
8934-2	MOWING-HOWELL STATION-2	08/07/2015	09/15/2015	21.00	09/15	300.5.05.8110.6320
8934-2	MOWING-WATER PLANT	08/07/2015	09/15/2015	720.00	09/15	300.5.05.8120.6320
8934-2	MOWING-EXIT 41	08/07/2015	09/15/2015	180.00	09/15	115.5.05.2100.6403
8934-2	MOWING-EXIT 42	08/07/2015	09/15/2015	180.00	09/15	115.5.05.2100.6403
8956	MOWING - LIONS	08/07/2015	09/15/2015	1,360.00	09/15	100.5.09.4200.6403
8956	RENT TRACTOR & INTERSEEDER -SO	08/07/2015	09/15/2015	950.00	09/15	100.5.09.4200.6418

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
8983	LAWN SEEDING, FERTILIZE - EL	08/15/2015	09/15/2015	1,100.00	09/15	400.5.06.8549.9020
Total FOUR SEASONS YARD CARE (1980):				9,660.71		
<b>FPL ENERGY HANCOCK CTY WIND (1982)</b>						
090415	PURCHASED POWER - RESALE (WIN	09/02/2015	09/04/2015	12,773.82	09/15	400.5.06.8555.9501
Total FPL ENERGY HANCOCK CTY WIND (1982):				12,773.82		
<b>GALE/CENGAGE LEARNING INC (2017)</b>						
55642762	LP BOOKS - LIBRARY	08/05/2015	09/15/2015	50.23	09/15	151.5.03.4000.6536
55772963	LP BOOKS - LIBRARY	08/20/2015	09/15/2015	97.45	09/15	151.5.03.4000.6536
55773780	ADULT BOOK-LIB	08/20/2015	09/15/2015	19.46	09/15	100.5.03.4000.6529
Total GALE/CENGAGE LEARNING INC (2017):				167.14		
<b>GONOKOBRA ENTERPRISES INC (2072)</b>						
4530	VEHICLE EXPENSE - PD	08/31/2015	09/15/2015	26.00	09/15	100.5.01.1030.6330
Total GONOKOBRA ENTERPRISES INC (2072):				26.00		
<b>GRAYMONT WESTERN LIME INC. (2093)</b>						
59724RI	LIME	08/16/2015	09/15/2015	3,999.38	09/15	300.5.05.8120.6503
Total GRAYMONT WESTERN LIME INC. (2093):				3,999.38		
<b>GRITTERS ELECTRIC (2104)</b>						
00075666	HEATER AND BASKET REPAIR - POO	08/31/2015	09/15/2015	66.00	09/15	100.5.04.4301.6310
00075669	WINTERIZE PUMPS - POOL	08/31/2015	09/15/2015	805.67	09/15	100.5.04.4301.6310
Total GRITTERS ELECTRIC (2104):				871.67		
<b>GUIDEPOSTS PUBLICATIONS (5360)</b>						
082515LIB	ADULT BOOK-LIB	08/25/2015	09/15/2015	17.74	09/15	100.5.03.4000.6529
Total GUIDEPOSTS PUBLICATIONS (5360):				17.74		
<b>HACH COMPANY (2136)</b>						
9538194	SENSOR CAPS	08/20/2015	09/15/2015	119.00	09/15	350.5.05.8300.6547
9538194	SHIPPING	08/20/2015	09/15/2015	17.79	09/15	350.5.05.8300.6531
Total HACH COMPANY (2136):				136.79		
<b>HARTMAN, WILLIAM (5563)</b>						
1511580096	EE REBATE - EL	09/01/2015	09/15/2015	30.00	09/15	400.2215
1511580097	EE REBATE - EL	09/01/2015	09/15/2015	30.00	09/15	400.2215
Total HARTMAN, WILLIAM (5563):				60.00		
<b>HOGAN, JOHN &amp; LEANNE (5551)</b>						
1511580094	EE REBATE - EL	09/01/2015	09/15/2015	25.00	09/15	400.2215
Total HOGAN, JOHN & LEANNE (5551):				25.00		
<b>HOWARD R GREEN COMPANY (2290)</b>						
100308	RO WATER TREATMENT	09/03/2015	09/15/2015	13,069.96	09/15	310.5.05.8182.6727
99866	RO WTP MEMBRANE	08/06/2015	09/15/2015	13,227.24	09/15	310.5.05.8182.6727

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total HOWARD R GREEN COMPANY (2290):				26,297.20		
<b>HY-VEE (2328)</b>						
4705586736	SNACKS- ART CLASS	09/01/2015	09/15/2015	3.99	09/15	100.5.04.4110.6544
4706022225	SNACKS - ART CLASS	09/08/2015	09/15/2015	15.96	09/15	100.5.04.4110.6544
Total HY-VEE (2328):				19.95		
<b>IA LEAGUE OF CITIES (2377)</b>						
066497	IA LEAGE OF CITIES MEETING	08/28/2015	09/15/2015	30.00	09/15	100.5.00.6100.6240
Total IA LEAGUE OF CITIES (2377):				30.00		
<b>IA LIBRARY ASSOCIATION (2378)</b>						
082515LIB	CONFERENCE REG-LIB	08/25/2015	09/15/2015	498.00	09/15	100.5.03.4000.6240
Total IA LIBRARY ASSOCIATION (2378):				498.00		
<b>IA ONE CALL (2385)</b>						
173779	LOCATES WTP	08/10/2015	09/15/2015	84.15	09/15	300.5.05.8100.6405
173779	LOCATES WWTP	08/10/2015	09/15/2015	84.15	09/15	350.5.05.8330.6405
Total IA ONE CALL (2385):				168.30		
<b>IA RADIO PLUS (2394)</b>						
0158-083015	RADIO EXPENSE	08/30/2015	09/15/2015	20.18	09/15	100.5.00.6350.6402
Total IA RADIO PLUS (2394):				20.18		
<b>IDEAL READY MIX COMPANY (2429)</b>						
459855	CONCRETE	08/15/2015	09/15/2015	233.00	09/15	300.5.05.8130.6399
460488	CONCRETE	08/22/2015	09/15/2015	607.75	09/15	300.5.05.8130.6399
Total IDEAL READY MIX COMPANY (2429):				840.75		
<b>IDEXX DISTRIBUTION CORPORATION (2432)</b>						
292082499	BACTERIA BOTTLES	08/17/2015	09/15/2015	140.35	09/15	300.5.05.8120.6547
Total IDEXX DISTRIBUTION CORPORATION (2432):				140.35		
<b>J &amp; M TRUCK &amp; EQUIP.REPAIR INC (2493)</b>						
090115PWS	ST-23	09/01/2015	09/15/2015	840.13	09/15	115.5.05.2100.6350
090115WWTP	AIR BRAKE REPAIR	09/01/2015	09/15/2015	125.44	09/15	350.5.05.8330.6350
22090	ST-5	08/06/2015	09/15/2015	170.00	09/15	115.5.05.2100.6350
Total J & M TRUCK & EQUIP.REPAIR INC (2493):				1,135.57		
<b>JAARSMA, MIKE (5558)</b>						
36-13336-03	CREDIT BALANCE REFUND	09/03/2015	09/15/2015	8.70	09/15	001.1199
Total JAARSMA, MIKE (5558):				8.70		
<b>JAMEX INC. (2507)</b>						
88948	EQUIPMENT REPAIR-LIB	08/17/2015	09/15/2015	260.00	09/15	100.5.03.4000.6422
Total JAMEX INC. (2507):				260.00		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>JOHN DEER FINANCIAL (2528)</b>						
2464689	TRUCK MAINTENANCE	08/13/2015	09/15/2015	17.48	09/15	350.5.05.8310.6330
2468425	PAINT - PK	08/20/2015	09/15/2015	3.29	09/15	100.5.09.4200.6590
2469150	STRAP	08/21/2015	09/15/2015	5.16	09/15	350.5.05.8330.6350
2470905	FIBERGLASS POSTS	08/24/2015	09/15/2015	10.47	09/15	300.5.05.8140.6510
2471836	CONCRET MIX-VANDER KRAAN MEM	07/26/2015	09/15/2015	7.19	09/15	176.5.09.4230.6560
2471928	FILTER CARTRIDGE & GREASE FITTI	08/26/2015	09/15/2015	29.98	09/15	300.5.05.8120.6510
2471937	LED BULBS	08/26/2015	09/15/2015	9.98	09/15	100.5.00.6000.6310
2472793	PRIMER - PK	08/28/2015	09/15/2015	3.29	09/15	100.5.09.4200.6590
2472863	SEALER - CC	08/28/2015	09/15/2015	4.29	09/15	100.5.04.4100.6590
2472925	SHOP SUPPLIES	08/28/2015	09/15/2015	14.97	09/15	115.5.05.2100.6310
2473024	BATTERY & PAINT - PK	08/28/2015	09/15/2015	9.57	09/15	100.5.09.4200.6590
2475011	SHOP SUPPLIES	09/01/2015	09/15/2015	6.87	09/15	115.5.05.2100.6330
2475204	ANCHORS- POOL	09/01/2015	09/15/2015	6.49	09/15	100.5.04.4300.6590
2475730	PLUMBERS GOOP	09/02/2015	09/15/2015	4.49	09/15	300.5.05.8120.6544
2475749	PAINT SUPPLIES - POOL	09/02/2015	09/15/2015	13.58	09/15	100.5.04.4301.6310
2476011	PAINT SUPPLIES - POOL	09/03/2015	09/15/2015	37.74	09/15	100.5.04.4301.6310
2476304	SWEATSHIRTS	09/03/2015	09/15/2015	556.66	09/15	115.5.05.2100.6413
2478910	BATTERIES - EL	09/08/2015	09/15/2015	35.67	09/15	400.5.06.8588.9950
2478980	SHOP TOWELS - PK	09/08/2015	09/15/2015	3.99	09/15	100.5.09.4200.6590
2479032	TOILET FLAPPER, PHONE CORDS - E	09/08/2015	09/15/2015	14.97	09/15	400.5.06.8588.9300
Total JOHN DEER FINANCIAL (2528):				796.13		
<b>KELLY SUPPLY CO (2579)</b>						
8156874-0	POOL - 1/2 PVC CAP	08/25/2015	09/15/2015	1.20	09/15	100.5.04.4300.6590
8157063-0	LIGHT BULBS - SOUTH PK	09/03/2015	09/15/2015	79.96	09/15	100.5.09.4200.6554
8157065-0	PHOTO CONTROL - SOUTH PARK	09/03/2015	09/15/2015	9.63	09/15	100.5.09.4200.6554
Total KELLY SUPPLY CO (2579):				90.79		
<b>KEYSTONE LABORATORIES (2590)</b>						
1Y07301	WATER TESTING - PP	09/02/2015	09/15/2015	22.00	09/15	400.5.06.8548.9030
Total KEYSTONE LABORATORIES (2590):				22.00		
<b>KNIA KRLS (2630)</b>						
0180-083015	RADO EXPENSE	08/30/2015	09/15/2015	146.07	09/15	100.5.00.6350.6402
Total KNIA KRLS (2630):				146.07		
<b>KNOXVILLE JOURNAL (2638)</b>						
073115LIB	2 YEAR SUBSCRIPTION-LIB	07/31/2015	09/15/2015	64.00	09/15	100.5.03.4000.6537
Total KNOXVILLE JOURNAL (2638):				64.00		
<b>LAMPERT LUMBER (2653)</b>						
9097887	STREET SUPPLIES	08/28/2015	09/15/2015	9.98	09/15	115.5.05.2100.6545
9097888	STREET SUPPLIES	08/28/2015	09/15/2015	62.99	09/15	115.5.05.2100.6545
9097993	FENCE POSTS	08/31/2015	09/15/2015	82.35	09/15	300.5.05.8130.6544
Total LAMPERT LUMBER (2653):				155.32		
<b>LASER RESOURCES LLC (4705)</b>						
AR346568	COPIER USAGE - EL	09/01/2015	09/15/2015	56.22	09/15	400.5.06.8588.9920
AR346609	COLOR COPIER MAINT-LIB	09/01/2015	09/15/2015	97.68	09/15	100.5.03.4000.6418

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total LASER RESOURCES LLC (4705):				153.90		
<b>LINDHOME APTS (2756)</b>						
48-06209-13	CREDIT BALANCE REFUND	09/03/2015	09/15/2015	44.75	09/15	001.1199
Total LINDHOME APTS (2756):				44.75		
<b>LISCO (2761)</b>						
1603031	INTERNET SERVICE-LIB	08/06/2015	09/15/2015	92.17	09/15	100.5.03.4000.6373
Total LISCO (2761):				92.17		
<b>LOGAN CONTRACTORS SUPPLY (2769)</b>						
K35854	SPRAYER PARTS	08/31/2015	09/15/2015	13.95	09/15	115.5.05.2100.6545
R43033	SPRAY PATCHER	08/27/2015	09/15/2015	3,850.00	09/15	115.5.05.2100.6549
R43297	SPRAY PATCHER	09/02/2015	09/15/2015	1,283.33	09/15	115.5.05.2100.6549
Total LOGAN CONTRACTORS SUPPLY (2769):				5,147.28		
<b>M&amp;M SALES COMPANY (2794)</b>						
242771	6284173-PRINTER MAINT	08/28/2015	09/15/2015	120.94	09/15	100.5.00.6100.6403
Total M&M SALES COMPANY (2794):				120.94		
<b>MARCO INC (4674)</b>						
INV2753451	COPIER MAINENANCE-LIB	08/06/2015	09/15/2015	30.70	09/15	100.5.03.4000.6418
Total MARCO INC (4674):				30.70		
<b>MARION CTY BANK (2826)</b>						
082815	ELECTRONIC BANKING SERVICE	08/28/2015	09/15/2015	123.75	09/15	100.5.00.6310.6499
Total MARION CTY BANK (2826):				123.75		
<b>MARION CTY ENGINEER (2829)</b>						
1268	CONSULTANT FEES	08/26/2015	09/15/2015	1,661.10	09/15	100.5.05.6500.6405
Total MARION CTY ENGINEER (2829):				1,661.10		
<b>MARTIN MARIETTA MATERIALS (2842)</b>						
15894835	3/4 ROAD STONE	08/17/2015	09/15/2015	67.08	09/15	300.5.05.8130.6399
15922120	CALDWELL PARK LOT	08/20/2015	09/15/2015	145.96	09/15	215.5.05.2161.6761
15979216	ROCK/SPRAY PATCHER	08/27/2015	09/15/2015	494.20	09/15	115.5.05.2100.6549
16012946	ROCK	08/31/2015	09/15/2015	344.57	09/15	115.5.05.2100.6549
Total MARTIN MARIETTA MATERIALS (2842):				1,051.81		
<b>MEDIACOM (5331)</b>						
082815PD	INTERNET EXP-PD	08/28/2015	09/15/2015	135.90	09/15	100.5.01.1010.6373
Total MEDIACOM (5331):				135.90		
<b>MENNINGA PEST CONTROL (2913)</b>						
41279	PEST CONTROL - POOL	08/29/2015	09/15/2015	35.00	09/15	100.5.04.4300.6310
41811	PEST CONTROL - EL	09/08/2015	09/15/2015	41.73	09/15	400.5.06.8588.9300
41831	MONTHLY SERVICE-LIB	09/02/2015	09/15/2015	42.00	09/15	100.5.03.4000.6310

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total MENNINGA PEST CONTROL (2913):				118.73		
<b>METERING &amp; TECHNOLOGY SOLUTIONS (4934)</b>						
3547	WATER METERS	05/08/2015	09/15/2015	2,089.70	09/15	300.5.05.8140.6350
4353	WATER METER	08/20/2015	09/15/2015	261.64	09/15	300.5.05.8140.6350
4400	WATER METERS	08/26/2015	09/15/2015	708.98	09/15	300.5.05.8140.6350
4416	WATER METERS	08/27/2015	09/15/2015	2,491.98	09/15	300.5.05.8140.6350
Total METERING & TECHNOLOGY SOLUTIONS (4934):				5,552.30		
<b>MICROMARKETING LLC (2949)</b>						
583491	ADULT AUDIO BOOK-LIB	07/22/2015	09/15/2015	113.97	09/15	100.5.03.4000.6518
584001	ADULT AUDIO BOOK-LIB	07/29/2015	09/15/2015	79.99	09/15	100.5.03.4000.6518
584164	ADULT AUDIO BOOK-LIB	07/29/2015	09/15/2015	59.99	09/15	100.5.03.4000.6518
584931	ADULT AUDIO BOOK-LIB	08/05/2015	09/15/2015	34.95	09/15	100.5.03.4000.6518
585721	ADULT AUDIO BOOK-LIB	08/12/2015	09/15/2015	40.00	09/15	100.5.03.4000.6518
585853	ADULT AUDIO BOOK-LIB	08/12/2015	09/15/2015	29.99	09/15	100.5.03.4000.6518
585976	ADULT AUDIO BOOK-LIB	08/12/2015	09/15/2015	59.99	09/15	100.5.03.4000.6518
586258	ADULT AUDIO BOOK-LIB	08/19/2015	09/15/2015	39.99	09/15	100.5.03.4000.6518
586360	ADULT AUDIO BOOK-LIB	08/19/2015	09/15/2015	149.98	09/15	100.5.03.4000.6518
Total MICROMARKETING LLC (2949):				608.85		
<b>MIDTOWN TIRE COMPANY (2961)</b>						
153330	VEHICLE REPAIR - PD	09/08/2015	09/15/2015	16.82	09/15	100.5.01.1030.6330
Total MIDTOWN TIRE COMPANY (2961):				16.82		
<b>MIDWEST AUTOMATED TIME SYSTEM (2964)</b>						
56171A-2	TIME CARDS	08/04/2015	09/15/2015	16.80	09/15	100.5.05.6500.6417
Total MIDWEST AUTOMATED TIME SYSTEM (2964):				16.80		
<b>MIDWEST RENEWABLE ENERGY TRACKING (4921)</b>						
5189	MRETS - ISSUANCE FEE	09/01/2015	09/15/2015	82.58	09/15	400.5.06.8555.9501
Total MIDWEST RENEWABLE ENERGY TRACKING (4921):				82.58		
<b>MIDWEST SANITATION (2981)</b>						
083115	PORT-O-LET KIWANIS - PK	08/31/2015	09/15/2015	120.00	09/15	100.5.09.4200.6403
083115-670810	YARD WASTE BAGS	08/31/2015	09/15/2015	475.00	09/15	195.5.05.8400.6544
090815	GARBAGE HAULING	09/08/2015	09/15/2015	38,319.98	09/15	195.5.05.8400.6403
Total MIDWEST SANITATION (2981):				38,914.98		
<b>MISSOURI RIVER ENERGY SERVICES (3001)</b>						
SM00000002916	TRAINING EVENT	08/13/2015	09/15/2015	75.00	09/15	100.5.00.6100.6240
Total MISSOURI RIVER ENERGY SERVICES (3001):				75.00		
<b>MTI DISTRIBUTION INC (3042)</b>						
1027151-00	TORO WORKMAN REPAIR	08/24/2015	09/15/2015	160.30	09/15	100.5.09.4200.6350
Total MTI DISTRIBUTION INC (3042):				160.30		
<b>MUNICIPAL SUPPLY INC (3052)</b>						
0599548-IN	CONCRETE	08/21/2015	09/15/2015	155.49	09/15	350.5.05.8330.6510

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
0600696-IN	DISTRIBUTION SUPPLIES	08/31/2015	09/15/2015	317.35	09/15	300.5.05.8130.6398
0600697-IN	PILOT BITS	08/31/2015	09/15/2015	58.50	09/15	300.5.05.8130.6510
Total MUNICIPAL SUPPLY INC (3052):				531.34		
<b>N C L OF WISCONSIN INC (3063)</b>						
360440	LAB SUPPLIES - WTP	08/24/2015	09/15/2015	105.16	09/15	300.5.05.8120.6547
Total N C L OF WISCONSIN INC (3063):				105.16		
<b>NG-911 INC (5565)</b>						
20092003	POLICE CONSOLE PROJECT - PD	08/27/2015	09/15/2015	796.00	09/15	201.5.01.7010.6721
Total NG-911 INC (5565):				796.00		
<b>OAKSTONE PUBLISHING LLC (3973)</b>						
597219	SUBSCRIPTION-EMPLOYEE HEALTH	08/24/2015	09/15/2015	154.44	09/15	191.5.08.9200.6199
Total OAKSTONE PUBLISHING LLC (3973):				154.44		
<b>ODYSSEY SPAS (3173)</b>						
11460	MOLENGRACHT CHLORINE - PK	08/20/2015	09/15/2015	32.00	09/15	100.5.09.4250.6320
Total ODYSSEY SPAS (3173):				32.00		
<b>OSKALOOSA HERALD (3200)</b>						
083115-14559	LEGAL PUBLICATIONS	08/31/2015	09/15/2015	505.51	09/15	100.5.00.6000.6414
Total OSKALOOSA HERALD (3200):				505.51		
<b>OUTDOOR RECREATION PRODUCTS (3208)</b>						
9097	MEMORIAL BENCH-LIB	07/31/2015	09/15/2015	1,243.50	09/15	151.5.03.4000.6422
Total OUTDOOR RECREATION PRODUCTS (3208):				1,243.50		
<b>OVERDRIVE INC (3210)</b>						
6497-112805773-08	BRIDGES EBOOKS & AUDIOBOOKS-LI	08/18/2015	09/15/2015	92.77	09/15	151.5.03.4000.6527
Total OVERDRIVE INC (3210):				92.77		
<b>PELLA CHAMBER OF COMMERCE (3258)</b>						
082715	EMPLOYEE RECOGNITION BREAKFA	08/27/2015	09/15/2015	200.00	09/15	100.5.00.6320.6412
Total PELLA CHAMBER OF COMMERCE (3258):				200.00		
<b>PELLA CONCRETE CONTRTRS (3265)</b>						
090315PWS	PATCH-E 10TH ST	09/03/2015	09/15/2015	405.00	09/15	115.5.05.2100.6549
JEFFERSONSTPP1	JEFFERSON STREET RECONSTRUCT	08/21/2015	09/15/2015	25,036.78	09/15	215.5.05.2184.6761
Total PELLA CONCRETE CONTRTRS (3265):				25,441.78		
<b>PELLA ENGRAVING CO (3272)</b>						
132113	PLAQUE FOR MEMORIAL BENCH-LIB	08/17/2015	09/15/2015	83.50	09/15	151.5.03.4000.6422
132191	VANDER KRAAN MEMORIAL PLAQUE	08/26/2015	09/15/2015	172.25	09/15	176.5.09.4230.6560
132715	EMPLOYEE RECOGNITION	09/01/2015	09/15/2015	82.50	09/15	100.5.00.6320.6412
Total PELLA ENGRAVING CO (3272):				338.25		

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<b>PELLA GLASS/HOME IMP (3275)</b>						
86133	PAINT - PK	08/10/2015	09/15/2015	55.33	09/15	100.5.09.4200.6552
86352	DOOR CLOSER - POOL	08/24/2015	09/15/2015	125.00	09/15	100.5.04.4300.6310
Total PELLA GLASS/HOME IMP (3275):				180.33		
<b>PELLA PRINTING CO (3292)</b>						
47585	NEWSLETTER-SEPT 2015	08/25/2015	09/15/2015	340.00	09/15	100.5.00.6350.6417
Total PELLA PRINTING CO (3292):				340.00		
<b>PELLA PUBLIC LIBRARY (3294)</b>						
082515LIB	POSTAGE-LIBRARY	08/25/2015	09/15/2015	100.00	09/15	100.5.03.4000.6531
Total PELLA PUBLIC LIBRARY (3294):				100.00		
<b>PELLA REGIONAL HEALTH CENTER (3295)</b>						
083115PD	DETAINEE MEALS - PD	08/31/2015	09/15/2015	88.00	09/15	100.5.01.1020.6425
Total PELLA REGIONAL HEALTH CENTER (3295):				88.00		
<b>PELLA RENTAL &amp; SALES INC (3297)</b>						
1-511037	DUMP TRAILER RENTAL - EL	08/04/2015	09/15/2015	171.20	09/15	400.5.06.8584.9030
1-511243	WALK-BEHIND TRENCHER RENTAL -	08/11/2015	09/15/2015	109.14	09/15	400.5.06.8584.9030
1-511258	WALK-BEHIND TRENCHER RENTAL -	08/12/2015	09/15/2015	106.47	09/15	400.5.06.8584.9030
1-511509	POWER RAKE RENTAL - EL	08/25/2015	09/15/2015	40.66	09/15	400.5.06.8584.9030
Total PELLA RENTAL & SALES INC (3297):				427.47		
<b>PENGUIN RANDOM HOUSE LLC (3438)</b>						
1084630769	ADULT ADUDIOBOOKS-LIB	08/21/2015	09/15/2015	33.75	09/15	100.5.03.4000.6518
Total PENGUIN RANDOM HOUSE LLC (3438):				33.75		
<b>PLUMB SUPPLY COMPANY (3357)</b>						
3534528	WATER HEATER FLUSH- OUTDOOR P	08/31/2015	09/15/2015	112.10	09/15	100.5.04.4301.6310
Total PLUMB SUPPLY COMPANY (3357):				112.10		
<b>PRAXAIR DISTRIBUTION INC (3385)</b>						
53625545	CYLINDER RENTAL - EL	08/28/2015	09/15/2015	45.73	09/15	400.5.06.8588.9950
Total PRAXAIR DISTRIBUTION INC (3385):				45.73		
<b>QUILL CORPORATION (3420)</b>						
6597161	SUPPLIES-LIB	08/06/2015	09/15/2015	88.03	09/15	100.5.03.4000.6543
7024364	SUPPLIES-LIB	08/20/2015	09/15/2015	4.78	09/15	100.5.03.4000.6543
7037128	SUPPLIES-LIB	08/20/2015	09/15/2015	41.72	09/15	100.5.03.4000.6543
7078252	OFFICE SUPPLIES-PZ	08/21/2015	09/15/2015	51.64	09/15	100.5.05.5000.6543
7078252	OFFICE SUPPLIES-PW	08/21/2015	09/15/2015	16.45	09/15	100.5.05.6500.6543
7257064	OFFICE SUPPLIES-GIS	08/27/2015	09/15/2015	55.43	09/15	100.5.05.6500.6540
7257064	OFFICE SUPPLIES-PW	08/27/2015	09/15/2015	27.44	09/15	100.5.05.6500.6543
Total QUILL CORPORATION (3420):				285.49		
<b>RACOM CORPORATION (3429)</b>						
5B109890	POLICE CONSOLE PROJECT - PD	08/31/2015	09/15/2015	6,509.37	09/15	201.5.01.7010.6721

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total RACOM CORPORATION (3429):				6,509.37		
<b>RAMACHANDRAN, RAVI RAJU (5554)</b>						
33-09602-14	DEPOSIT REFUND	08/27/2015	09/15/2015	24.02	09/15	400.2210
Total RAMACHANDRAN, RAVI RAJU (5554):				24.02		
<b>RISE BROADBAND (5487)</b>						
9/9-10/08/15	ENTERPRISE NETWORK SERVICE - E	09/08/2015	09/15/2015	137.98	09/15	400.5.06.8592.9030
9/9-10/08/15	ENTERPRISE NETWORK SERVICE - E	09/08/2015	09/15/2015	137.98	09/15	400.5.06.8562.9030
Total RISE BROADBAND (5487):				275.96		
<b>SAFE BUILDING COMPLIANCE &amp; TEC (3587)</b>						
1572	BACK UP BUILDING INSPECTION	09/01/2015	09/15/2015	284.23	09/15	100.5.05.5000.6405
Total SAFE BUILDING COMPLIANCE & TEC (3587):				284.23		
<b>SANDERS, VINCENT (4816)</b>						
27-19501-30	DEPOSIT REFUND	08/28/2015	09/15/2015	37.22	09/15	400.2210
Total SANDERS, VINCENT (4816):				37.22		
<b>SCHELHAAS, JAY OR LISA (5559)</b>						
75-07601-01	CREDIT BALANCE REFUND	09/04/2015	09/15/2015	3.27	09/15	001.1199
Total SCHELHAAS, JAY OR LISA (5559):				3.27		
<b>SCHOON CONSTRUCTION INC (5568)</b>						
8/3-9/3/15	EAST WASH.CONVERSION - PAY EST.	09/08/2015	09/15/2015	60,699.77	09/15	410.5.06.8993.3670
Total SCHOON CONSTRUCTION INC (5568):				60,699.77		
<b>SENGUL, ALI (5560)</b>						
71-10007-13	CREDIT BALANCE REFUND	09/04/2015	09/15/2015	71.36	09/15	001.1199
Total SENGUL, ALI (5560):				71.36		
<b>SHA-RAN WINDOW SERVICES (3668)</b>						
082215	WINDOW CLEANING - CH	08/29/2015	09/15/2015	18.00	09/15	100.5.00.6100.6310
Total SHA-RAN WINDOW SERVICES (3668):				18.00		
<b>SISCO (3718)</b>						
090215	MEDICAL CLAIMS	09/02/2015	09/02/2015	8,966.07	09/15	191.5.08.9200.6153
090815	FLEX SPENDING CLAIMS	09/08/2015	09/08/2015	207.00	09/15	191.5.08.9200.6157
091115	MEDICAL CLAIMS	09/11/2015	09/11/2015	6,321.26	09/15	191.5.08.9200.6153
Total SISCO (3718):				15,494.33		
<b>SKYLINE READY MIX (3723)</b>						
7472	JEFFERSON ST	08/10/2015	09/15/2015	1,290.75	09/15	215.5.05.2184.6761
7542	E 10TH/UNIVERSITY	08/18/2015	09/15/2015	3,811.38	09/15	115.5.05.2100.6549
7543	E 10TH/UNIVERSITY	08/18/2015	09/15/2015	586.50	09/15	115.5.05.2100.6549
7647	UNIVERSITY ST/ W 3RD	08/24/2015	09/15/2015	2,414.50	09/15	115.5.05.2100.6549
7708	POOL DRIVE	08/28/2015	09/15/2015	3,470.57	09/15	215.5.05.2161.6761

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total SKYLINE READY MIX (3723):				11,573.70		
<b>SPORTS PAGE TEAM (3777)</b>						
6.150825.5910	7 SOCCER SHIRTS	08/25/2015	09/15/2015	42.00	09/15	100.5.04.4443.6530
6.150825.5911	3 FOOTBALL SHIRTS	08/25/2015	09/15/2015	53.57	09/15	100.5.04.4446.6530
6.150901.5979	120 MOUTH GUARDS	09/01/2015	09/15/2015	162.00	09/15	100.5.04.4446.6530
6.150901.5991	25 SOCCER SHIRTS	09/01/2015	09/15/2015	150.00	09/15	100.5.04.4443.6530
6.150901.5992	5 FOOTBALL SHIRTS	09/01/2015	09/15/2015	79.65	09/15	100.5.04.4446.6530
Total SPORTS PAGE TEAM (3777):				487.22		
<b>STANARD &amp; ASSOCIATES (3790)</b>						
SA000029217	POLICE OFFICER TESTING FORMS -	08/31/2015	09/15/2015	48.00	09/15	100.5.01.1050.6405
Total STANARD & ASSOCIATES (3790):				48.00		
<b>STATE HYGIENIC LABORATORY (3804)</b>						
083115WTP	LAB SYMPOSIUM	08/31/2015	09/15/2015	90.00	09/15	300.5.05.8100.6240
Total STATE HYGIENIC LABORATORY (3804):				90.00		
<b>STOREY-KENWORTHY CO (3834)</b>						
PINV316931	INTER-DEPT ENVELOPES	08/04/2015	09/15/2015	44.09	09/15	100.5.00.6100.6543
PINV317243	PAPER, MISC	08/05/2015	09/15/2015	91.10	09/15	100.5.00.6100.6543
PINV317647	LAMINATING POUCHES - CC	08/06/2015	09/15/2015	18.59	09/15	100.5.04.4100.6543
PINV318135	FILE CABINET	08/10/2015	09/15/2015	298.00	09/15	100.5.00.6100.6510
PINV318808	SEPARATOR FILE	08/12/2015	09/15/2015	47.12	09/15	100.5.00.6100.6543
PINV319365	ADDING MACHINE TAPE	08/13/2015	09/15/2015	6.84	09/15	100.5.00.6100.6543
PINV320626	TONER	08/19/2015	09/15/2015	52.29	09/15	100.5.00.6100.6543
PINV320705	WYPALL TOWELS - PK	08/19/2015	09/15/2015	87.88	09/15	100.5.09.4200.6553
PINV321988	DESK CALENDAR	08/25/2015	09/15/2015	3.39	09/15	100.5.04.4100.6543
PINV323272	PAYROLL ENVELOPES	08/31/2015	09/15/2015	136.25	09/15	100.5.00.6320.6544
PINV323431	PAPER, TISSUE, MISC	08/31/2015	09/15/2015	174.01	09/15	100.5.00.6100.6543
Total STOREY-KENWORTHY CO (3834):				959.56		
<b>STRAVERS TRUE VALUE (3838)</b>						
22-C327PD	POLICE CONSOLE PROJECT - STERE	08/27/2015	09/15/2015	9.89	09/15	201.5.01.7010.6721
A215553	CLEANING SOAP - PK	08/20/2015	09/15/2015	12.50	09/15	100.5.09.4200.6590
A215568	VACUUM PARTS - INDOOR POOL	08/20/2015	09/15/2015	5.07	09/15	100.5.04.4300.6590
A215587	EYE BOLT SNAPS - PK	08/20/2015	09/15/2015	3.29	09/15	100.5.09.4200.6590
A215835	POLICE CONSOLE PROJECT - HARD	08/25/2015	09/15/2015	4.99	09/15	201.5.01.7010.6721
A216004	KEYS - FOUNTAIN HILLS	08/28/2015	09/15/2015	8.00	09/15	100.5.09.4200.6590
A216207	TOILET CLEANER -CC	09/02/2015	09/15/2015	32.50	09/15	100.5.04.4100.6590
A216544	DOOR STOPS & BATTERIES - CC	09/09/2015	09/15/2015	17.97	09/15	100.5.04.4100.6590
E51513	BLDG MAINTENANCE-AIRPORT	07/31/2015	09/15/2015	15.96	09/15	100.5.05.2200.6310
E51575	SCOOP SHOVEL - PK	08/05/2015	09/15/2015	28.99	09/15	100.5.09.4200.6510
Total STRAVERS TRUE VALUE (3838):				139.16		
<b>TERRACON CONSULTANTS INC (3926)</b>						
T680904	PELLA SPORTS PARK	08/26/2015	09/15/2015	3,727.00	09/15	203.5.08.7226.6799
Total TERRACON CONSULTANTS INC (3926):				3,727.00		
<b>THE RESERVES AT MILL FARM (5276)</b>						
75-21031-02	CREDIT BALANCE REFUND	09/04/2015	09/15/2015	27.38	09/15	001.1199

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
75-21037-02		09/04/2015	09/15/2015	53.26	09/15	001.1199
Total THE RESERVES AT MILL FARM (5276):				80.64		
<b>THOMPSON ENVIRONMENTAL CONSULT (3945)</b>						
2015-665	TITLE V RENEWAL - PP	08/31/2015	09/15/2015	2,272.00	09/15	400.5.06.8923.9820
Total THOMPSON ENVIRONMENTAL CONSULT (3945):				2,272.00		
<b>TITAN MACHINERY (3959)</b>						
6466040GP	ST-15	08/21/2015	09/15/2015	17.40	09/15	115.5.05.2100.6350
Total TITAN MACHINERY (3959):				17.40		
<b>TONY'S AUTO PARTS (3968)</b>						
5797-197626	DIGGER DERRICK HYDRAULIC REPAI	08/14/2015	09/15/2015	12.63	09/15	400.5.06.8588.9660
5797-197785	TRUCK BATTERIES - EL	08/17/2015	09/15/2015	221.38	09/15	400.5.06.8588.9660
5797-198367	THERMOSTAT & V-BELTS	08/24/2015	09/15/2015	26.82	09/15	350.5.05.8320.6350
5797-198474	OIL FILTER	08/25/2015	09/15/2015	7.52	09/15	350.5.05.8320.6350
5797-198673	SHOP SUPPLIES	08/27/2015	09/15/2015	10.01	09/15	115.5.05.2100.6330
5797-198880	DOOR HANDLE - PK	08/31/2015	09/15/2015	17.93	09/15	100.5.09.4200.6330
5797-198910	MIRROR ADHESIVE - PK	08/31/2015	09/15/2015	5.79	09/15	100.5.09.4200.6330
5797-198976	OIL- TRACTOR - PK	09/01/2015	09/15/2015	2.93	09/15	100.5.09.4200.6350
5797-199126	SOLENOID	09/03/2015	09/15/2015	33.45	09/15	350.5.05.8300.6350
Total TONY'S AUTO PARTS (3968):				338.46		
<b>TOWN CRIER (3979)</b>						
19090	FOOTBALL OFFICIAL AD	08/05/2015	09/15/2015	55.00	09/15	100.5.04.4446.6402
19491	FOOTBALL OFFICIAL AD	08/19/2015	09/15/2015	55.00	09/15	100.5.04.4446.6402
19492	POOL AD	08/19/2015	09/15/2015	44.00	09/15	100.5.04.4300.6402
Total TOWN CRIER (3979):				154.00		
<b>TREASURER STATE OF IOWA (3992)</b>						
090915-1	STATE SALES TAX 1ST HALF OF SEP	09/09/2015	09/09/2015	16,000.00	09/15	400.2140
090915-2	STATE SALES TAX 2ND HALF OF AU	09/09/2015	09/09/2015	28,065.05	09/15	400.2140
090915-2	STATE SALES TAX 2ND HALF OF AU	09/09/2015	09/09/2015	12,631.68	09/15	400.2141
090915-2	STATE SALES TAX 2ND HALF OF AU	09/09/2015	09/09/2015	1,647.12	09/15	400.2140
090915-2	STATE SALES TAX 2ND HALF OF AU	09/09/2015	09/09/2015	274.53	09/15	400.2141
090915-2	STATE SALES TAX 2ND HALF OF AU	09/09/2015	09/09/2015	.38-	09/15	400.5.06.8930.9940
Total TREASURER STATE OF IOWA (3992):				58,618.00		
<b>TRI-COUNTY VET CLINIC PC (4000)</b>						
244794	ANIMAL CONTROL - PD	08/31/2015	09/15/2015	307.00	09/15	100.5.01.1060.6490
Total TRI-COUNTY VET CLINIC PC (4000):				307.00		
<b>TSCHETTER, LEISHA L (5555)</b>						
57-05600-01	DEPOSIT REFUND	09/02/2015	09/15/2015	8.93	09/15	400.2210
Total TSCHETTER, LEISHA L (5555):				8.93		
<b>TWO RIVERS COOPERATIVE (4019)</b>						
083115AIRPORT	FUEL- AIRPORT	08/31/2015	09/15/2015	696.37	09/15	100.5.05.2200.6514
083115OWS-2 REV	ROUND UP - REVERSE	08/31/2015	09/15/2015	80.00-	09/15	115.5.05.2100.6545
083115PD	FUEL - PD	08/31/2015	09/15/2015	61.77	09/15	100.5.01.1070.6514

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
083115PD	FUEL - PD	08/31/2015	09/15/2015	1,749.47	09/15	100.5.01.1030.6514
083115PK	FUEL - PK	08/31/2015	09/15/2015	1,747.70	09/15	100.5.09.4200.6514
083115PWS	FUEL-PWS	08/31/2015	09/15/2015	1,781.08	09/15	115.5.05.2100.6514
083115PWS-2	ROUND UP	08/31/2015	09/15/2015	80.00	09/15	115.5.05.2100.6545
083115PZ	P&Z TRUCK FUEL	08/31/2015	09/15/2015	53.74	09/15	100.5.05.5000.6514
223096	OIL	09/01/2015	09/15/2015	73.85	09/15	350.5.05.8320.6350
STMT08312015-EL	FUEL - EL	08/31/2015	09/15/2015	765.29	09/15	400.5.06.8588.9660
Total TWO RIVERS COOPERATIVE (4019):				6,929.27		
<b>ULRICH MOTOR CO (4028)</b>						
206748	ST-2	08/11/2015	09/15/2015	757.16	09/15	115.5.05.2100.6330
64276	TRUCK WINDOW REPAIR PARTS	08/28/2015	09/15/2015	133.86	09/15	300.5.05.8130.6330
Total ULRICH MOTOR CO (4028):				891.02		
<b>UNITYPOINT CLINIC - OCCUPATIONAL MED (3788)</b>						
186051	RANDOM DRUG TESTING	09/01/2015	09/15/2015	37.00	09/15	100.5.00.6320.6546
Total UNITYPOINT CLINIC - OCCUPATIONAL MED (3788):				37.00		
<b>UPBEAT INC (5289)</b>						
568336	BENCHES - OUTDOOR POOL	08/21/2015	09/15/2015	2,316.14	09/15	201.5.04.7080.6727
Total UPBEAT INC (5289):				2,316.14		
<b>USA BLUE BOOK (4050)</b>						
728752	SHOVEL	08/19/2015	09/15/2015	36.95	09/15	300.5.05.8130.6510
729029	SHOVELS & CUTTER	08/19/2015	09/15/2015	294.17	09/15	300.5.05.8130.6510
732700	MEASURING WHEEL & GASKET	08/24/2015	09/15/2015	280.72	09/15	300.5.05.8130.6510
Total USA BLUE BOOK (4050):				611.84		
<b>USPS-HASLER 0008014227 (5414)</b>						
090315	REFILL POSTAGE METER	09/03/2015	09/15/2015	200.00	09/15	300.5.05.8100.6531
090315	REFILL POSTAGE METER	09/03/2015	09/15/2015	180.00	09/15	195.5.05.8400.6531
090315	REFILL POSTAGE METER	09/03/2015	09/15/2015	180.00	09/15	350.5.05.8310.6531
090315	REFILL POSTAGE METER	09/03/2015	09/15/2015	240.00	09/15	400.5.06.8921.9020
Total USPS-HASLER 0008014227 (5414):				800.00		
<b>VAN BAALE, JOSH (4726)</b>						
090415WTP	MEAL REIMBURSEMENT	09/04/2015	09/15/2015	17.49	09/15	300.5.05.8130.6398
Total VAN BAALE, JOSH (4726):				17.49		
<b>VAN ESSEN AUTO (4075)</b>						
080315PD	VEHICLE EXPENSE - PD	08/03/2015	09/15/2015	39.00	09/15	100.5.01.1030.6330
081115PD	VEHICLE EXPENSE - PD	08/11/2015	09/15/2015	195.35	09/15	100.5.01.1030.6330
082615PD	VEHICLE EXPENSE - PD	08/26/2015	09/15/2015	39.90	09/15	100.5.01.1030.6330
082615PD1	VEHICLE EXPENSE - PD	08/26/2015	09/15/2015	51.90	09/15	100.5.01.1030.6330
Total VAN ESSEN AUTO (4075):				326.15		
<b>VAN GORKOM, DOUG (4077)</b>						
082415	PHONE PROTECTOR	08/24/2015	09/15/2015	85.58	09/15	100.5.02.1100.6510

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total VAN GORKOM, DOUG (4077):				85.58		
<b>VAN HALL, DARRELL (5557)</b>						
65-03510-02	CREDIT BALANCE REFUND	09/03/2015	09/15/2015	8.13	09/15	001.1199
Total VAN HALL, DARRELL (5557):				8.13		
<b>VAN HEMERT, CHRIS (4105)</b>						
081115LIB	MILEAGE-LIB	08/11/2015	09/15/2015	60.38	09/15	100.5.03.4000.6260
Total VAN HEMERT, CHRIS (4105):				60.38		
<b>VAN METER INDUSTRIAL INC (4121)</b>						
S8755534.001	LED PANEL LIGHT - PP	08/24/2015	09/15/2015	125.83	09/15	400.5.06.8549.9020
Total VAN METER INDUSTRIAL INC (4121):				125.83		
<b>VAN VARK, LEO (5562)</b>						
1511580095	EE REBATE - EL	09/01/2015	09/15/2015	30.00	09/15	400.2215
Total VAN VARK, LEO (5562):				30.00		
<b>VEENSTRA, SYDNEY S (5556)</b>						
15-09802-08	DEPOSIT REFUND	09/02/2015	09/15/2015	5.71	09/15	400.2210
Total VEENSTRA, SYDNEY S (5556):				5.71		
<b>VERIZON WIRELESS (4957)</b>						
9751159097	CELL PHONE	08/23/2015	09/15/2015	50.89	09/15	100.5.05.5000.6373
9751159097	CELL PHONE	08/23/2015	09/15/2015	62.90	09/15	100.5.09.4200.6373
9751159097	CELL PHONE	08/23/2015	09/15/2015	50.89	09/15	100.5.05.6500.6373
9751159097	CELL PHONE	08/23/2015	09/15/2015	41.01	09/15	100.5.00.6100.6373
9751159097	CELL PHONE	08/23/2015	09/15/2015	62.90	09/15	100.5.04.4100.6373
9751159097	CELL PHONE	08/23/2015	09/15/2015	93.68	09/15	100.5.02.1100.6373
9751159097	CELL PHONE	08/23/2015	09/15/2015	27.23	09/15	100.5.05.5000.6373
9751219900	CELLULAR TELEPHONE SERVICE - P	08/23/2015	09/15/2015	54.64	09/15	100.5.01.1040.6373
9751219900	MOBILE VIRTUAL PRIVATE NETWORK	08/23/2015	09/15/2015	50.05	09/15	100.5.01.1010.6373
Total VERIZON WIRELESS (4957):				494.19		
<b>VILLAGE INDUSTRIAL LAUNDRY (4263)</b>						
083115 - 3892	3892-MAT RENTAL	08/31/2015	09/15/2015	21.87	09/15	100.5.00.6100.6310
86179	TOWEL SERVICE - EL	08/29/2015	09/15/2015	15.00	09/15	400.5.06.8588.9300
86181	ROLL TOWELS	08/29/2015	09/15/2015	27.50	09/15	115.5.05.2100.6403
86181	UNIFORM CLEANING	08/29/2015	09/15/2015	88.60	09/15	115.5.05.2100.6413
86182	LAUNDRY SERVICE	08/29/2015	09/15/2015	134.14	09/15	350.5.05.8310.6413
Total VILLAGE INDUSTRIAL LAUNDRY (4263):				287.11		
<b>WALMART COMMUNITY (4312)</b>						
008772	BUILDING SUPPLIES	08/08/2015	09/15/2015	7.68	09/15	300.5.05.8120.6590
014535	BUILDING SUPPLIES	07/14/2015	09/15/2015	33.89	09/15	300.5.05.8120.6590
028031	OFFICE SUPPLIES-WTP	07/28/2015	09/15/2015	9.11	09/15	300.5.05.8120.6543
082515LIB	SUPPLIES-LIB	08/25/2015	09/15/2015	11.13	09/15	100.5.03.4000.6543
082515LIB	SUPPLIES-LIB	08/25/2015	09/15/2015	11.13	09/15	100.5.03.4000.6543
090115	OFFICE SUPPLIES - CH	09/01/2015	09/15/2015	14.88	09/15	100.5.00.6100.6543
090115	OFFICE SUPPLIES - CH	09/01/2015	09/15/2015	14.88	09/15	100.5.00.6100.6543

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
524400482539	OFFICE SUPPLIES - CH	09/01/2015	09/15/2015	14.88	09/15	100.5.00.6100.6543
P9273006G01PEX6	6032202000906926 SUPPLIES	07/24/2015	09/15/2015	11.13	09/15	100.5.03.4000.6543
Total WALMART COMMUNITY (4312):				76.69		
<b>WASHER SYSTEMS OF IOWA (4323)</b>						
138133	PRESSURE WASHER REPAIR - WTP	08/14/2015	09/15/2015	167.87	09/15	300.5.05.8120.6350
Total WASHER SYSTEMS OF IOWA (4323):				167.87		
<b>WINDSTREAM IOWA COMMUNICATIONS (4413)</b>						
08212015-1456	PHONE 1456 - PP	08/21/2015	09/15/2015	229.71	09/15	400.5.06.8549.9020
08212015-8334	PHONE 8334 - EL	08/21/2015	09/15/2015	20.02	09/15	400.5.06.8588.9920
08212015-8334	PHONE 8334 - EL	08/21/2015	09/15/2015	20.01	09/15	400.5.06.8562.9030
082515 - CC	PHONE 8-6830 - CC	08/25/2015	09/15/2015	102.96	09/15	100.5.04.4100.6373
082515 - REC	PHONE 8-4571 - REC	08/25/2015	09/15/2015	30.22	09/15	100.5.04.4100.6373
0825150-POOL	PHONE 0-9212 - POOL	08/25/2015	09/15/2015	74.97	09/15	100.5.04.4300.6373
082515-CH	PHONE 1-9584 - CH	08/25/2015	09/15/2015	258.29	09/15	100.5.00.6100.6373
082515-FIRE	PHONE 8-1414 - FIRE	08/25/2015	09/15/2015	63.74	09/15	100.5.02.1100.6373
082515PD	TELEPHONE BILL - PD	08/25/2015	09/15/2015	286.01	09/15	100.5.01.1010.6373
082515-PK	PHONE 8-4299 - PK	08/25/2015	09/15/2015	26.41	09/15	100.5.09.4200.6373
082515PWS	PHONE BILL- PWS	08/25/2015	09/15/2015	200.51	09/15	100.5.05.6500.6373
082515WTP	TELEPHONE-WTP	08/25/2015	09/15/2015	140.40	09/15	300.5.05.8100.6373
082515WWTP	TELEPHONE-WWTP	08/25/2015	09/15/2015	35.98	09/15	350.5.05.8310.6373
08252015-1108	PHONE 1108 - EL	08/25/2015	09/15/2015	73.85	09/15	400.5.06.8562.9030
08252015-2300	PHONE 2300 - EL	08/25/2015	09/15/2015	48.51	09/15	400.5.06.8588.9920
08252015-4128	PHONE 4128 - EL	08/25/2015	09/15/2015	241.76	09/15	400.5.06.8588.9920
08252015-9096	PHONE 9096 - EL	08/25/2015	09/15/2015	78.87	09/15	400.5.06.8592.9030
08252015-9221	PHONE 9221 - EL	08/25/2015	09/15/2015	24.12	09/15	400.5.06.8592.9030
08252015-9221	PHONE 9221 - EL	08/25/2015	09/15/2015	24.12	09/15	400.5.06.8562.9030
090315LIB	TELEPHONE-LIB	09/03/2015	09/15/2015	65.97	09/15	100.5.03.4000.6373
09032015-9901	PHONE 9901 - EL	09/03/2015	09/15/2015	33.82	09/15	400.5.06.8592.9030
09032015-9901	PHONE 9901 - EL	09/03/2015	09/15/2015	14.49	09/15	400.5.06.8562.9030
Total WINDSTREAM IOWA COMMUNICATIONS (4413):				2,094.74		
<b>ZIEGLER INC (4466)</b>						
SW570048383	FLUSH & REFILL COOLING SYSTEM	08/22/2015	09/15/2015	4,130.00	09/15	350.5.05.8300.6350
SW570048534	NEW STARTER	08/27/2015	09/15/2015	1,780.47	09/15	350.5.05.8320.6350
Total ZIEGLER INC (4466):				5,910.47		
<b>ZIMCO SUPPLY CO (4469)</b>						
92089	PARKS SEED	08/25/2015	09/15/2015	102.50	09/15	100.5.09.4200.6560
92094	PARKS- SEED	08/25/2015	09/15/2015	727.50	09/15	100.5.09.4200.6560
92096	SPORTS PARK SEED	08/25/2015	09/15/2015	1,050.00	09/15	100.5.09.4245.6560
Total ZIMCO SUPPLY CO (4469):				1,880.00		
<b>ZIMMER &amp; FRANCESCON INC (4555)</b>						
0152100-IN	WIRE ROPE ASSEMBLY	08/27/2015	09/15/2015	237.00	09/15	350.5.05.8300.6350
0152100-IN	SHIPPING	08/27/2015	09/15/2015	14.60	09/15	350.5.05.8300.6531
Total ZIMMER & FRANCESCON INC (4555):				251.60		
Grand Totals:				787,524.34		

<u>GL Period</u>	<u>Amount</u>
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<u>GL Period</u>	<u>Amount</u>
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09/15	787,524.34
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Vendor number hash:	0
Vendor number hash - split:	0
Total number of invoices:	0
Total number of transactions:	0

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Report Criteria:

Invoice Detail.Input date = 09/02/2015-09/15/2015

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Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>POST OFFICE (3371)</b>						
083115	MAILING UTILITY BILLS	08/31/2015	08/31/2015	1,649.39	08/15	100.5.00.6310.6531
Total POST OFFICE (3371):				1,649.39		
Grand Totals:				1,649.39		

Report GL Period Summary

GL Period	Amount
08/15	1,649.39

Vendor number hash: 0  
Vendor number hash - split: 0  
Total number of invoices: 0  
Total number of transactions: 0

## Report Criteria

Paid transmittals included

Unpaid transmittals included

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
1							
1	EFTPS	150904123	08/29/2015	74-00	SOCIAL SECURITY Pay Period: 8/29/2	100.2165	10,602.19
1	EFTPS	150904123	08/29/2015	74-00	SOCIAL SECURITY Pay Period: 8/29/2	100.2165	10,602.19
1	EFTPS	150904123	08/29/2015	75-00	MEDICARE Pay Period: 8/29/2015	100.2165	2,993.47
1	EFTPS	150904123	08/29/2015	75-00	MEDICARE Pay Period: 8/29/2015	100.2165	2,993.47
1	EFTPS	150904123	08/29/2015	76-00	FEDERAL WITHHOLDING TAX Pay Pe	100.2165	20,023.96
Total 1:							47,215.28
2							
2	IOWA DEPARTMENT OF	150904124	08/29/2015	77-00	STATE WITHHOLDING TAX Pay Period	100.2166	8,768.46
2	IOWA DEPARTMENT OF	150904124	08/29/2015	77-00		100.500.6100.6502	.46-
Total 2:							8,768.00
3							
3	IPERS	0	08/29/2015	50-01	IPERS-REGULAR Pay Period: 8/29/201	100.2160	9,956.09
3	IPERS	0	08/29/2015	50-01	IPERS-REGULAR Pay Period: 8/29/201	100.2160	14,942.58
3	IPERS	0	08/29/2015	50-02	IPERS-ELECTED Pay Period: 8/29/201	100.2160	27.46
3	IPERS	0	08/29/2015	50-02	IPERS-ELECTED Pay Period: 8/29/201	100.2160	41.21
Total 3:							24,967.34
4							
4	MUNICIPAL FIRE & POLI	0	08/29/2015	51-01	MFPRSI-POLICE PENSION Pay Period:	100.2161	3,239.20
4	MUNICIPAL FIRE & POLI	0	08/29/2015	51-01	MFPRSI-POLICE PENSION Pay Period:	100.2161	9,569.48
Total 4:							12,808.68
5							
5	ICMA-457	150904126	08/29/2015	52-01	ICMA RETIREMENT 457 Pay Period: 8/	100.2169	4,470.00
5	ICMA-457	150904126	08/29/2015	52-02	ICMA RETIREMENT 457%(GROSS) Pa	100.2169	600.63
Total 5:							5,070.63
6							
6	ICMA-401	150904125	08/29/2015	53-00	401A Pay Period: 8/29/2015	100.2167	757.09
Total 6:							757.09
7							
7	ICMA-ROTH	150904127	08/29/2015	52-05	ICMA ROTH IRA Pay Period: 8/29/2015	100.2171	997.30
Total 7:							997.30
8							
8	AFLAC	0	08/29/2015	42-00	AFLAC SHORT TERM DISABILITY Pay	100.2152	199.25
8	AFLAC	0	08/29/2015	45-01	AFLAC ACCIDENT-SICK Pay Period: 8/	100.2152	432.39
8	AFLAC	0	08/29/2015	45-02	AFLAC CANCER Pay Period: 8/29/2015	100.2152	282.65
Total 8:							914.29

Transmittal Number	Name	Check Number	Pay Per Date	Pay Code	Description	GL Account	Amount
9	9 TRANSAMERICA LIFE IN	0	08/29/2015	43-00	SUPPLIEMENTAL LIFE INSURANCE P	100.2152	232.16
	Total 9:						232.16
10	10 LINCOLN NATIONAL	0	08/29/2015	41-01	DENTAL-SINGLE Pay Period: 8/29/201	191.4.08.9200.4795	213.69
	10 LINCOLN NATIONAL	0	08/29/2015	41-02	DENTAL-FAMILY Pay Period: 8/29/201	191.4.08.9200.4795	1,150.52
	Total 10:						1,364.21
11	11 CHILD SUPPORT RECOV	150904128	08/29/2015	56-01	CHILD SUPPORT-FLAT AMT Pay Perio	100.2158	556.14
	Total 11:						556.14
12	12 TEAMSTERS LOCAL UNI	1183	08/29/2015	55-01	UNION DUES-PUBLIC WORKS Pay Pe	100.2154	987.00
	12 TEAMSTERS LOCAL UNI	1183	08/29/2015	55-02	UNION DUES-ELECTRIC Pay Period: 8	100.2153	55.00
	Total 12						1,042.00
	Grand Totals:						104,693.12

## Report Criteria:

Paid transmittals included

Unpaid transmittals included

<u>Name</u>	<u>Pay Per Date</u>	<u>Description</u>	<u>GL Account</u>	<u>Amount</u>
ACH	9/4/2015	DIRECT DEPOSITS	100.2010	129,513.00
CHECK RUN	9/4/2015	PAYCHECKS	100.2010	13,411.72
				<u>142,924.72</u>
<b>Grand Totals:</b>				<u><u>142,924.72</u></u>

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