

CITY OF PELLA, IOWA
TENTATIVE CITY COUNCIL MEETING AGENDA
August 4, 2015–7:00 p.m. – Public Safety Complex
Liberty Street Entrance

A. CALL TO ORDER BY MAYOR AND ROLL CALL

B. MAYOR'S COMMENTS

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
 - a. Department Update—Community Services.
2. Approval of tentative agenda.
3. Appointment of Marc Vande Noord to the Building Code Board of Appeals.
4. Reappointment of Virginia Moore to the Community Development Committee.
5. Reappointment of Jody Lautenbach to the Community Development Committee.
6. Reappointment of Dennis Vander Beek to the Community Development Committee.
7. Reappointment of Wayne Stienstra to the Community Development Committee.
8. Reappointment of Lori Parisee to the Community Development Committee.

***PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

(Public comments are limited to 3 minutes.)

C. APPROVAL OF CONSENT AGENDA

"Consent Agenda" means that all items listed below will be automatically approved with one Roll Call vote approving the "Consent Agenda". Any City Council member may ask to pull an item from the "Consent Agenda" for discussion and a separate vote. The purpose of a "Consent Agenda" is to expedite routine items and allow Council time to discuss more important matters."

1. Approval of Minutes
 - a. Official Council Minutes for July 21, 2015.
2. Report of Committees
 - a. Policy and Planning Minutes for July 21, 2015.
 - b. Building Code Board of Appeals for December 4, 2014.
 - c. Community Development Committee Minutes for April 8, 2015.
 - d. Community Development Committee Special Minutes for April 15, 2015.
3. Petitions and Communications
 - a. Special Event—Knights of Columbus Soccer Challenge.
4. Administration Reports
None

D. *PUBLIC HEARINGS

(Statutory rule may be waived and ordinance passed without further readings.)

NONE

E. PETITIONS & COMMUNICATIONS

- 1.a. Special Event—Herfst Feest (Fall Festival).
- 1.b. Resolution No. 5589 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS FOR THE SPECIAL EVENT KNOWN AS "Herfst Feest (Fall Festival)".

F. PLANNING AND ZONING ITEMS

NONE

G. ADMINISTRATION REPORTS

NONE

H. RESOLUTIONS

1. Resolution 5590 entitled, "RESOLUTION APPROVING THE INSURANCE POLICY BETWEEN LINCOLN FINANCIAL GROUP AND THE CITY OF PELLA".

2. Resolution 5591 entitled, "RESOLUTION APPROVING ENGINEERING SERVICES AGREEMENT WITH GARDEN & ASSOCIATES FOR THE WASHINGTON STREET-E 1ST STREET TO HAZEL STREET RECONSTRUCTION PROJECT".

I. ORDINANCES

(Statutory rule may be waived and ordinance passed without further readings.)

1. Ordinance No. 899 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.33 BY ADDING NEW PROVISIONS PERTAINING TO MENU SIGNS FOR DRIVE-THROUGH RESTAURANT USES". (3rd Reading)

2. Ordinance No. 897 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.33 BY ADDING NEW PROVISIONS PERTAINING TO PREVIEW MENU SIGNS FOR DRIVE-THROUGH RESTAURANT USES". (3rd Reading)

3. Ordinance No. 900 entitled, "AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY AMENDING THE BOUNDARIES OF THE M1 DISTRICT TO INCLUDE THE PROPERTY LEGALLY DESCRIBED IN "EXHIBIT A" AND DIRECTING THE ZONING ADMINISTRATOR TO NOTE THE ORDINANCE NUMBER AND DATE OF THIS CHANGE ON THE OFFICIAL ZONING MAP". (2nd Reading)

J. CLAIMS

1. Abstract of bills No. 1940.

K. OTHER BUSINESS/*PUBLIC FORUM (any additional comments from the Public)

(Public comments are limited to 3 minutes.)

L. CLOSED SESSION

NONE

M. ADJOURNMENT

NOTICE: Items to be presented to the City Council must be in the hands of the City Clerk no later than 4:00 p.m. on the Monday before the week of the Council meeting. A packet containing the agenda and documentation for each item listed on the agenda is then prepared on Friday and delivered to each Councilmember. The next regular Council meeting is scheduled for August 18, 2015. The deadline for items is August 10, 2015. *The CITY OF PELLA encourages all citizens of Pella to attend Council meetings. Our Council Chambers are handicapped accessible and City Staff are available to give assistance if needed. If you are hearing impaired or vision impaired or a person with Limited English Proficiency and require an interpreter or reader, please contact City Hall by NOON on the Monday prior to Council meetings to arrange for assistance. (641-628-4173). TTY telephone service available for the hearing impaired through Relay Iowa 1-800-735-2942.*



THE
CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: B-3

SUBJECT: Appointment of Marc Vande Noord to the Building Code Board of Appeals

DATE: August 4, 2015

BACKGROUND:

Marc Vande Noord is interested in serving on the Building Code Board of Appeals. Marc would fill Chris Davidson's vacant position which expired August 1, 2015. As this position is one of two extraterritorial members required under Code, Chris is no longer eligible because he moved into the City limits.

Marc is a building contractor with 27 years of experience and specializes in custom home building. Marc resides at 501 E. Park Lane. His term would expire August 1, 2020.

ATTACHMENTS: None

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve the Appointment.



THE
CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: B-4

SUBJECT: Reappointment of Virginia Moore to the Community Development Committee

DATE: August 4, 2015

BACKGROUND:

Virginia Moore is interested in serving another term on the Community Development Committee. Virginia was first appointed on March 6, 2007 as one of the Marion County extraterritorial members. Recently, she moved into the City limits and is no longer eligible to serve for the County but is interested in filling a vacant City position created by Committee member Mike De Wild's resignation.

Virginia currently resides at 400 E. 13th Street and has lived in the Pella area for over twelve years. She is currently employed by Boat's Home Furnishings where she has worked over 7 years. Virginia has attended 17 out of the last 22 meetings.

Since this reappointment would fill Mike De Wild's former term, Virginia's term will expire on August 1, 2017.

ATTACHMENTS: None

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve the Reappointment.



THE
CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: B-5

SUBJECT: Reappointment of Jody Lautenbach to the Community Development Committee

DATE: August 4, 2015

BACKGROUND:

Jody Lautenbach is interested in serving another term on the Community Development Committee. She has served on the CDC since August 21, 2012, serving in one of two Marion County 28E positions. Jody has lived in Pella all her life, attended Pella Community Schools and then graduated from Central College with a degree in Sociology. She has worked at Enduro Corporation, PPI and was Broker of Century 21 Premier Associates. Currently, Jody sells real estate for Prudential First of Pella Realty and does property management. She and her husband reside at 1021 218th Avenue.

The Marion County Board of Supervisors approved Jody's reappointment at their July 28, 2015 meeting. She has attended 17 out of the last 22 meetings. Her new term would expire on August 1, 2018.

ATTACHMENTS: None

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve the Reappointment.



THE
CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: B-6

SUBJECT: Reappointment of Dennis Vander Beek to the Community Development Committee

DATE: August 4, 2015

BACKGROUND:

Dennis Vander Beek is interested in serving another term on the Community Development Committee. His term expired August 1, 2015. He has served on the Committee since August 15, 2006. Dennis has lived in Pella his entire life, having worked for Pella Corporation for 37 years. Dennis and his wife live at 914 Hazel Street.

Dennis has attended 18 of the last 22 meetings. His new term would expire on August 1, 2018.

ATTACHMENTS: None

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve the Reappointment.



THE
CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: B-7

SUBJECT: Reappointment of Wayne Stienstra to the Community Development Committee

DATE: August 4, 2015

BACKGROUND:

Wayne Stienstra is interested in serving another term on the Community Development Committee. His term expired August 1, 2015. Wayne has served on the Committee since January 7, 2003. He is an active historic preservationist and a member of the Historic Pella Trust. He resides at 1019 Park Lane.

Wayne has attended 16 of the last 22 meetings. His new term would expire on August 1, 2018.

ATTACHMENTS: None

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Approve the Reappointment.



THE
CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: B-8

SUBJECT: Reappointment of Lori Parisee to the Community Development Committee

DATE: August 4, 2015

BACKGROUND:

Lori Parisee is interested in serving another term on the Community Development Committee. Lori has served on the CDC since September 3, 2013. She is the store owner of Embellish and has lived in Pella for 10 years. Her family resides at 306 Utrecht Laan.

Lori has attended 9 out of the last 16 meetings. Her new term will expire August 1, 2018.

ATTACHMENTS: None

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Approve the Reappointment.

**CITY OF PELLA, IOWA
CITY COUNCIL
OFFICIAL MINUTES
CITY OF PELLA, IOWA
July 21, 2015**

A. CALL TO ORDER BY MAYOR AND ROLL CALL

The City Council of the City of Pella, Iowa, met in regular session at the Public Safety Complex meeting room at 7:00 p.m., Mayor James Mueller presiding. Members present were: Mark De Jong, Dave Vander Horst, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, and Larry Peterson. Absent: None. City Administrator Mike Nardini, City Attorney Bob Stuyvesant, and City Clerk Ronda Brown were present. Eight staff members and eight members of the general public signed the register.

B. MAYOR'S COMMENTS

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
 - a. Project Updates.
2. Approval of tentative agenda. Councilmember Vander Beek moved to approve the tentative agenda, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, De Jong, Vander Horst.
3. Announce Closed Session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.
4. Announce Closed Session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

***PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

NONE

C. APPROVAL OF CONSENT AGENDA

Councilmember Vander Beek moved to approve the consent agenda, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, De Jong, Vander Horst. NAYS: None. Motion carried. The following items were approved:

1. Approval of Minutes
 - a. Official Council Minutes for July 7, 2015.
2. Report of Committees
 - a. Policy and Planning Minutes for July 7, 2015.

Policy and Planning Minutes
July 7, 2015

PRESENT: Mayor Jim Mueller, Mark De Jong, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, Larry Peterson

ABSENT: Dave Vander Horst

OTHERS: City Staff and Visitors

The Policy and Planning meeting began at 8:34 p.m. The only items on the agenda were department updates from Planning and Zoning and the Pella Public Library.

Highlights are listed below:

Library:

- Summer reading program "Every Hero Has a Story" is going well. They have given out 1,200 reading logs and have awarded over 1,100 prizes. The reading program ends July 31, 2015.
- Hoopla was launched on May 11. It offers streaming movies, music, audio books, e-books and more. Hoopla is free to users and has been extremely popular so far.
- A \$9,800 grant was received from the Marion County Community Foundation. The money will be used to purchase a digital touch table for the children's area of the library.

Planning and Zoning:

- New building permit valuations for 2015 total \$10,796,724 to date.
- A request to rezone from A1 Agricultural to M1 Industrial has been received from Missouri River Energy Services for a storage building on property located southwest of the corner of 198th Place and 216th Place.
- Alan & Karla Morrison are requesting to rezone 507 and 509 Jefferson Street vacant lots from R1C Residential to R3 Residential for the proposed use as a duplex. P&Z will consider 7-27-15.
- Russ Van Wyk is requesting to rezone the vacant property of 324 South Street from M2 Industrial to M1 Industrial for the proposed use as a storage building. P&Z will consider 7-27-15.

- RAVE Property Management LLC is proposing a 9,600 foot building for office use at 2156 Idaho Drive. It is zoned CC Community Commercial and is located just outside the City limits.
- Jerry Byers gave the status of the following ongoing projects: the Career Academy, Lincoln School, Leighton State Bank, Marion State Bank, Vermeer Corporation, and Taco Bell.

The meeting adjourned at 8:48 p.m.
 Respectfully Submitted,
 Ronda Brown, City Clerk

b. Historic Preservation Commission Minutes from June 11, 2015.

Historic Preservation Commission
 First Meeting
 June 11, 2015

- 1) The meeting was called to order at 6:00 p.m.
- 2) Roll Call.

Present: Kathy Bruxvoort, Julie Heerema Mueller, Rhonda Kermode, Jim Mansueto, Kent Oppenhuizen.

Absent: None.

Others Present: Jim Mueller, George Wesselhoft.

- 3) Introductions.

- 4) Purpose of the Historic Preservation Commission.

George Wesselhoft mentioned the documents provided as part of the agenda packed. He mentioned the City Council adopted ordinance Chapter 33 Historic Preservation Commission sets the framework to start the process for historic preservation program in Pella.

Mayor Mueller stated that this is one of the things we feel strongly about, preserving the historical integrity of the community, as it is one of the differentiators that we have between all the other communities in Iowa. He mentioned the diminishing tree canopies as well as historical sites and we want to encourage everybody to maintain and expand our uniqueness that what makes us who we are and historic preservation is one of those avenues. People that visit comment on strong historic presence, neat buildings and unique homes and we want to make sure we preserve and encourage that as we develop the expertise and expand on the things we are going to determine. He concluded by stating this is a really important project and thanked the members for volunteering for the Historic Preservation Commission.

Mr. Wesselhoft reviewed the draft documents provided with the meeting packet, starting with the procedural rules. The procedural rules would cover such things as election of Chair and Vice Chair similar to Planning and Zoning Commission and the other committees. Quorum and voting and other things are also covered. He mentioned the other two items that came out of the Ad Hoc Committee process, including the Draft Historic District Overlay Ordinance and also the Draft Historic Preservation Handbook (a design manual). Mr. Wesselhoft mentioned the initial proposed historic district near Central College. Jim Mansueto stated that the Historic Pella Trust is trying to get historic designation for what they call the Collegiate District; because the homes in that area are historically significant from the late 1800s to the 1950s. The Trust has hired an architectural historian Will Page. He is researching each contributing home in the area and they are looking to apply for National Historic Register. Mr. Mansueto added that a lot of people have misconceptions of what that entails. It does not mean you cannot change your house but it does allow you to apply for tax credits where you can get up to 45% of your construction costs reimbursed to you if you follow historic preservation guidelines. The Handbook document the Ad Hoc Committee worked on would be a reference manual. Mr. Mansueto mentioned that he and Rhonda Kermode with their involvement with the Trust and serving on the Commission cannot participate in the petition process to initiate historic preservation district establishment.

There was discussion about the historic district designation process and the steps.

Rhonda Kermode mentioned that being on the historic registry that does not protect the house; the only way to protect the structures is to do the zoning overlay.

Jim Mansueto mentioned the Draft Handbook which would cover the different architectural elements and there would need to be an education piece.

Julie Heerema Mueller mentioned the example of window replacement on their home with custom windows that fit in the original sashes and understands the older home but also we cannot be so terribly strict that you cannot weatherize your home.

Jim Mueller added that their windows were a Pella Corporation precision fit and thinks we need to be sensitive. There was further discussion.

- 5) Review of Draft Documents.

a) Draft Commission Procedural Rules. The Commission moved to adopt the procedural rules which were modeled after Planning and Zoning Commission.

b) Ad Hoc Committee -Draft Historic District Overlay Ordinance. The Commission will consider the Draft Ordinance further at the next meeting.

c) Ad Hoc Committee -Draft Historic Preservation Handbook. The Commission will consider the Draft Handbook further at the next meeting.

6) Next Steps and Meeting Schedule. The Commission decided on July 9 at 6:00 p.m. for the next meeting. Thereafter the Commission will meet regularly on the third Thursday of the month starting in August. The next meeting agenda will include election of the Chair and Vice Chair and review of the Ad Hoc Committee draft documents for Historic District ordinance and Preservation Handbook.

- 7) The meeting was adjourned at 6:35 p.m.

Respectfully submitted,

George Wesselhoft

Planning and Zoning Director

c. Library Board Minutes from June 9, 2015.

PELLA PUBLIC LIBRARY
 Board of Trustees Meeting
 June 9, 2015

I. Call To Order: President Mary Barnes called the meeting to order at 4:05 P.M. Board members present were Jane Koogler, Rebecca Manifold, and Praveen Mohan. Library Director Wendy Street and Assistant Director Chris Brown were present. Recently appointed board member Kenny Nedder, whose term will start from July 2015, was also present. Alli Bogaard, John Evenhouse, and Sarah Cottingham were excused absences.

II. Recognition of Visitors and Visitor Comments: There were no visitors or guests present.

III. Approval of Agenda: There were no changes to the agenda. The agenda stood as approved.

IV. Disposition of Minutes: All Board members received the May minutes prior to the meeting. Jane moved to approve the minutes as presented and Praveen seconded the motion. The minutes were unanimously approved.

V. Approval of Bills: All Board members received the June list of bills prior to the meeting. After some general discussion and questions regarding the monthly bills, Rebecca moved to approve the bills and Jane seconded the motion. The bills were unanimously approved.

VI. Unfinished Business:

a. Mediacom internet and content filtering: If we eliminate our LISCO DSL connection and use Mediacom as our sole internet provider, we would need an Internet content filter. The proposal is to purchase a Cisco Cloud Web Security license and install it on the new firewall. The cost of the firewall will come from the City's IT budget.

The decision was to move forward with Mediacom internet soon when feasible.

VII. New Business:

a. Integrated Library System (ILS): We currently share our ILS with Central College Library. Neither Library is happy with our current vendor. So several options for ILS including OCLC Worldshare Management System, Sirsi Dynix Symphony, Innovative Millennium and Innovative Sierra were discussed extensively. The final decision will be made after we have all the information including pricing for the different systems.

VIII. President's Report and Announcements: The president did not have a report.

IX. Director's Report:

A. Hoopla: 155 patrons registered for hoopla and checked out 499 items in May. It has been a successful launch. Since so many people are using hoopla, we are hitting our daily spending ceiling regularly. This is frustrating for patrons, but we have the daily limit in place so we don't exceed our budget.

B. Changes to the Statistical Report: Teresa and Wendy re-worked the monthly statistical report to include more information.

a. DVD/VHS loan periods: It has been decided by the committee that extended checkout will be offered on the new DVDs only

b. Older DVDs will have the checkout period of 1 week and renewal period of 1 week

C. State Funding update

a. The bill for Syndetics modules for the catalog is included in this month's list. The modules will be installed after payment is received.

b. The laptop bar has been ordered and it is expected to be delivered in 3-4 months.

c. E-visitware cash register and credit card processing: With the recent developments on ILS, Wendy suggested that we may need to put this project on hold and the board agreed to the same.

D. Shelfari: Chris installed a new free widget on our catalog page. New books added to the collection are featured on a shelf graphic. It only works for books, so other materials are not included.

E. Changes to WILBOR: The State Library has announced that WILBOR will be merged with NEIBORS, the other e-book/audio books consortium in Iowa. We expect more updates in the coming months.

F. Building & Grounds:

a. New landscaping has been done on the south side of the library.

b. The replacement TVSS was installed June 1.

c. The "Public Writing, Public Libraries" project was installed on May 19.

d. The ICN has informed that our ICN classroom capabilities will no longer function as they complete network upgrades. We were offered the option of upgrading our equipment at our expense and paying a new monthly fee, but Wendy declined since our ICN classroom gets very little use.

e. The memorial bench in the butterfly garden has deteriorated to the extent that we need to replace it. The wooden bench was originally a memorial for Maribelle Van Tuyl. I have contacted the family and they do not wish to replace it. Wendy will go ahead and replace the bench with one of the black metal benches the city typically uses for memorials.

f. We had a complaint about the three-hour limit in our parking lot. A patron using the library got a parking ticket because he was here for longer than three hours. Wendy referred him to the City Council since parking time limits are set by City Code.

g. Central College Student accounts:

We recently learned that Central College is no longer withholding grades from the students who have outstanding long overdue items at the Pella Public Library. Since we had been treating Central students differently because of this arrangement, we need to reconsider our Circulation Policy in light of this change. Right now, we accept only a Central College ID as ID and proof of address. We would like to start holding Central College students to the same standard as our other users and require proof of their permanent (home) address.

G. Staff activities

i. Youth Services: During May, Katie promoted the Summer Reading Program by visiting both Pella Community elementary schools, Jefferson Intermediate and Pella Christian Grade School. She also finished preparations for the program.

ii. Assistant Director: This month, Chris finished cataloging the general interest Vertical Files. He contacted various ILS vendors, synthesized information, and set up demonstrations. He also integrated Hoopla records into the library catalog, arranged staff training on Hoopla, and promoted the service.

iii. Director: I prepared the Adult Summer Reading Program, did two Laughter Clubs at Pella High School, continued weeding in the adult non-fiction, began Kenny Nedder's board orientation, did two performance evaluations, and taught the hoopla classes.

H. Wendy will be on vacation June 10-21. In case of emergency, she can be reached by cell phone and she will also check email. Chris Brown and Katie Dreyer are very capable of handling day-to-day issues in the library in her absence.

I. Upcoming events

o Theater Thursdays. June 4, June 11, and June 18 at 12:00 p.m. Kids and parents are welcome to bring a sack lunch to the library meeting room. Lunch will be at 12:00 p.m. followed by a movie starting at 12:30 p.m. Children under the age of five must be accompanied by a parent or mature person in the room watching the movie. Children under the age of eight must be accompanied by a parent or mature person in the library while watching the movie. Please call the library for the movie titles.

o Magician Rick Eugene will perform on June 11 at 10:30 a.m. in the JKF Auditorium in the Community Center. All ages are welcome.

o Open LEGO Play June 12 from 10:00 to 11:30 a.m. and June 26 from 2:00 to 3:30 p.m. No sign up is needed; LEGOs are provided. Children under the age of five must be accompanied by a parent or mature person in the room while attending the program. Children under the age of eight must be accompanied by an adult or mature person in the library while attending the program.

o Brown Bag Book Club will meet June 28 at 12:00 noon in the library meeting room.

o Saturday Story time is offered every Saturday at 10:30 a.m. Saturday story time is suggested for ages 3 and up with parents.

o Weekly Story Time and Tot Time will start again in July.

X. Committee reports:

1. The Personnel & Nominating Committee proposed the following slate of officers starting in July 2015

President: Rebecca Manifold

Vice President: Praveen Mohan

Secretary: Alli Bogaard

Current president and the board agreed to the same.

2. The Personal & Nominating Committee also did the Director's performance evaluation. The committee felt that a Wendy has done a great job and suggested an increase to her salary. The board unanimously agreed to the same.

XI. Adjournment: President Mary Barnes adjourned the meeting at 6:06 P.M. The next regularly scheduled Board Meeting is scheduled for July 14, 2015.

3. Petitions and Communications

a. Special Event--Crop Walk.

SUBJECT: Special Event Permit Request for Crop Walk

DATE: July 21, 2015

BACKGROUND: Larry Happel has requested a special event permit for the Pella Crop Walk scheduled for October 4, 2015 starting at 2:00 p.m. Set up/take down is scheduled from 12:00-4:00 p.m. Crop Walk promotes awareness and raises funds for local and international hunger relief projects. With estimated walkers of 50-75, the 5K walk begins and ends at the Tulip Toren following the same route as the Klompen Classic, using the sidewalks.

The required insurance certificate and fee have been received. All pertinent City Departments have reviewed this application, and approval is recommended.

ATTACHMENTS: Resolution, Application, Map, Department Comments

REPORT PREPARED BY: City Hall Staff

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve special event.

4. Administration Reports

None

D. *PUBLIC HEARINGS

(Statutory rule may be waived and ordinance passed without further readings.)

1. a. Public Hearing on Rezoning Application by Missouri River Energy Services to Rezone Property from A1 Agricultural District to M1 Limited/Light Industrial District. No written or oral comments were received. Councilmember Schiebout moved to close the public hearing, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Van Stryland, Peterson, De Jong, Vander Horst. NAYS: None. Motion carried.

SUBJECT: Rezoning Application by Missouri River Energy Services to Rezone Property from A1 Agricultural District to M1 Limited/Light Industrial District
DATE: July 21, 2015

BACKGROUND:

Missouri River Energy Services (MRES) is requesting to rezone a 3.44 acre parcel located at the southwest corner of 198th Place and 216th Place. This property is located in the Marion County Extraterritorial Zoning Jurisdiction. The current zoning is A1 Agricultural. The proposed zoning is M1 Limited/Light Industrial.

The proposed use includes a proposed metal storage building, approximately 60 by 100 feet in size constructed to facilitate the long term storage of various fixtures, jigs and large spare parts to assist with the operation of the Red Rock Hydroelectric Plant. The site in question was chosen due to its proximity to the Red Rock Hydroelectric construction site. In addition, MRES believes the impact to the existing road system will likely be lessened if the storage facility is located in close proximity to the construction site.

The Comprehensive Plan--Future Land Use Map targets the area proposed to be rezoned for Preserve which includes areas that should be preserved as natural green space and are primarily defined by the floodplains. Therefore, the proposal to rezone the property to M1 Limited/Light Industrial is not consistent with the Comprehensive Plan. It should also be noted, the proposed rezoning parcel is located in the Flood Plain Overlay District. Therefore, if the rezoning would be approved, prior to development, the necessary flood plain permitting would be required in addition to a site plan. This would include meeting 165.15 Flood Plain Overlay District requirements along with any other governmental approvals (IDNR, for example) as applicable.

The Planning and Zoning Commission approved a conditional rezoning (7 to 1 with 1 abstention) at their June 22, 2015 meeting. The condition or limitation is that the permitted land use for the property be limited to indoor storage only. It is important to note, this condition is included in the proposed ordinance.

ATTACHMENTS: Ordinance, Zoning Map

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve ordinance per Planning and Zoning Commission recommendation.

1. b. Ordinance No. 900 entitled, "AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY AMENDING THE BOUNDARIES OF THE M1 DISTRICT TO INCLUDE THE PROPERTY LEGALLY DESCRIBED IN "EXHIBIT A" AND DIRECTING THE ZONING ADMINISTRATOR TO NOTE THE ORDINANCE NUMBER AND DATE OF THIS CHANGE ON THE OFFICIAL ZONING MAP". Councilmember Vander Beek moved to place Ordinance No. 900 on its first reading, seconded by Councilmember Vander Horst. On roll call the vote was: AYES: Vander Beek, Vander Horst, Van Stryland, Schiebout, Peterson, De Jong. NAYS: None. Motion carried.

E. PETITIONS & COMMUNICATIONS

1.a. Special Event—MH4H Color Blast Fun Run. Councilmember Peterson moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Peterson, Schiebout, De Jong, Vander Horst, Vander Beek, Van Stryland. NAYS: None. Motion carried.

SUBJECT: Special Event Permit Request for MH4H Color Blast Fun Run (5K)

DATE: July 21, 2015

BACKGROUND: Many Hands for Haiti (MH4H) has requested a special event permit for the "MH4H Color Blast 5K" to be held on Saturday, September 26, 2015. The proposed run would take place from 9:00-11:00 a.m. with set-up starting at 6:00 a.m. and take-down until 1:00 p.m.

The 5K event would start and end at the Mango Tree. Along the route, MH4H plans to have color stations where runners will have a different colored powder thrown at them. The MH4H Color Blast 5K is holding this event to help raise funds for and awareness of their ministry for Haiti. As a part of this event, a resolution has also been requested that closes several streets. They are listed below:

1. 700 Block of Main from 6-11 a.m.
- The following streets have been requested to be closed from 7:00 a.m. to 1:00 p.m.
2. Liberty Street from W 4th to E 2nd and E 3rd to Hazel.
3. W 3rd from Franklin to Peace.
4. Franklin from W 4th to W 3rd and E 2nd to Van Lint.
5. Independence from W 4th to Broadway.
6. W 4th from Franklin to Liberty and Independence to Peace.
7. Peace from W 4th to W 3rd and Broadway to Farmer.
8. Broadway from Independence to Peace.
9. Farmer from Peace to Morningside.
10. Morningside to Union.
11. Union to Liberty to Pella Christian Grade School north to Franklin.

The fee and insurance certificate have been received, and approval is recommended. However, it should be noted that Public Works commented that the streets last year were a mess, so it is a concern with the route being closer to the downtown area.

ATTACHMENTS: Resolution, Application, Department Comments, Map
REPORT PREPARED BY: City Hall Staff
REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK
RECOMMENDED ACTION: Approve Special Event and Resolution.

1.b. Resolution No. 5587 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS FOR THE SPECIAL EVENT KNOWN AS "MH4H COLOR BLAST FUN RUN". Councilmember Vander Beek moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Vander Beek, Schiebout, Peterson, De Jong, Vander Horst, Van Stryland. NAYS: None. Motion carried.

2.a. Special Event—Leighton State Bank & VSR Financial Services Open House. Councilmember Vander Beek moved to approve, seconded by Councilmember De Jong. On roll call the vote was: AYES: Vander Beek, De Jong, Vander Horst, Van Stryland, Schiebout, Peterson. NAYS: None. Motion carried.

SUBJECT: Special Event Permit for Leighton State Bank & VSR Financial Services Open House
DATE: July 21, 2015

BACKGROUND: Leighton State Bank has requested a special event permit for "Leighton State Bank & VSR Financial Services Open House". The event is scheduled for Thursday, September 3, 2015 from 2-7 pm with setup starting at 1:45 pm and take down until 7:15 pm. The proposed event is to celebrate the renovations and new construction at Leighton State Bank & VSR Financial Services. Activities include guided tours, free giveaways, door prizes, children activities, and a complimentary meal catered by Central College. The event will be open to the public with an estimated 2,000 attendees.

As a part of this event, a resolution has also been requested to close 1/2 block on West 1st Street from the corner of Washington going north to the alley on September 3, 2015 from 1:45 pm to 7:15 pm.

The insurance certificate has been received and fees have been paid. All pertinent City Departments have reviewed this application, and approval is recommended.

ATTACHMENTS: Application, Department Head Comments, Map
REPORT PREPARED BY: City Administration
REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve special event permit and resolution.

2.b. Resolution No. 5588 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS FOR THE SPECIAL EVENT KNOWN AS "LEIGHTON STATE BANK & VSR FINANCIAL SERVICES OPEN HOUSE". Councilmember Schiebout moved to approve, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Schiebout, Van Stryland, Peterson, De Jong, Vander Horst, Vander Beek. NAYS: None. Motion carried.

F. PLANNING AND ZONING ITEMS

NONE

G. ADMINISTRATION REPORTS

NONE

H. RESOLUTIONS

NONE

I. ORDINANCES

(Statutory rule may be waived and ordinance passed without further readings.)

1. Ordinance No. 896 entitled, "AN ORDINANCE AMENDING WATER RATES OF THE CITY OF PELLA IOWA". Councilmember Vander Horst moved to place Ordinance No. 896 on its third reading, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Vander Horst, Vander Beek, Van Stryland, Schiebout, Peterson, De Jong. NAYS: None. Motion carried. Councilmember Vander Beek moved that Ordinance No. 896 be adopted, seconded by Councilmember De Jong. On roll call the vote was: AYES: Vander Beek, De Jong, Vander Horst, Van Stryland, Schiebout, Peterson. NAYS: None. Mayor Mueller declared the motion carried and the ordinance duly passed and adopted.

SUBJECT: Ordinance Amending Water Rates of the City of Pella

DATE: July 21, 2015 (3rd Reading)

BACKGROUND:

Purpose

As discussed at the June 2nd Policy and Planning meeting, the FY 15-16 Budget includes a 7% increase in the City's water rates which is needed to fund the long term water supply plan. Listed below is background information on the proposed increase.

Long-term Water Supply Plan

The City's long-term water supply plan is intended to meet the community's supply and treatment needs through the year 2037. Overall the plan includes a new 3.0 million gallon per day (MGD) reverse osmosis (RO) treatment process, an additional Jordan Well and new water main, and improvements to the existing lime softening treatment plant. The estimated cost of the plan is \$16 million, and the tentative completion date for the plan is the fall of 2016. However, it is important to note, the time period needed to secure the necessary permits for the project could delay components of the plan, which has the potential to delay the project's completion date.

Proposed Rate Structure

The proposed rate increase of 7% would be effective for utility bills due September 20, 2015 for August usage. At that time, the base fee for inside the City limits would increase from \$14.50 per month to \$15.52 per month. In addition to the increase in base fee, the ordinance would amend the cost per 1,000 gallons from \$3.50 to \$3.75.

Impact of Water Rate Increases

The proposed ordinance represents a water rate increase of 7% for all customer classes. The following chart represents the impact of the water rate increase in both dollar amount and percentage of increase for different customer types inside the City limits. As you can see, for the average residential customer using 4,000 gallons per month, the proposed increase is \$2.02 per month. For the average commercial customer using 35,000 gallons per month, the proposed increase is \$9.77 per month. For the average industrial customer using 100,000 gallons per month, the proposed increase is \$26.02 per month.

Customer Type	Usage (Gallons)	Current Rate	Proposed Rate	Monthly Increase	Percentage Increase
Residential	4,000	\$28.50	\$30.52	\$2.02	7%
Commercial	35,000	\$137.00	\$146.77	\$9.77	7%
Industrial	100,000	\$364.50	\$390.52	\$26.02	7%

Comparable Cities

The chart below compares water rates of similar sized cities in our region. For the average residential user, Pella would continue to have the highest rate by a minimal amount. For the average commercial user, Pella would pay just slightly more than the City of Knoxville and still significantly less than the City of Oskaloosa. For the industrial user, the City of Pella would continue to maintain the lowest rates in the region.

It is important to note that when comparing our rates to others in the region one must consider the service level provided by the utilities. For instance, there are utilities who perform minimal water treatment. In comparison, our water treatment process is a significant component of our rates. In order to compensate for the lack of water treatment, their customers will often need to install additional filtration systems to obtain a higher quality of water.

Unfortunately, these costs are typically not included in water rate comparisons.

Water Rate Comparisons--In City Limits

City	Residential	Commercial	Industrial	Other
Knoxville	\$8.00	\$16.00	\$140.00	\$400.00
Oskaloosa	\$10.26	\$27.43	\$240.04	\$632.32
Pella	\$14.50	\$28.50	\$137.00	\$364.50
Pella Proposed	\$15.52	\$30.52	\$146.59	\$390.02

Summary

As stated previously, the proposed 7% rate increase is needed to fund the City's long term water supply plan. Overall, rates are projected to increase by 20% to 30% to fully fund the plan. However, future rate increases will be implemented on an incremental basis. The reason for this approach is to potentially minimize the financial impact to the rate payers while at the same time ensuring the utility has adequate cash flows to fund the plan.

ATTACHMENTS: Ordinance

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve ordinance.

2. Ordinance No. 899 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.33 BY ADDING NEW PROVISIONS PERTAINING TO MENU SIGNS FOR DRIVE-THROUGH RESTAURANT USES". Councilmember Vander Beek moved to place Ordinance No. 899 on its second reading, seconded by Councilmember Peterson. On roll call the vote was: AYES: Vander Beek, Peterson, De Jong, Van Stryland, Schiebout. NAYS: Vander Horst. Motion carried.

SUBJECT: Ordinances Amending Zoning Regulations Amendments to Zoning Regulations 165.33 Signs Regulations by Amending the Provisions for Drive-Through Menu Signs and Adding New Provisions for Preview Menu Signs

DATE: July 21, 2015 (2nd Reading)

BACKGROUND:

These proposed ordinances would increase the allowable area for menu board signs and allow an additional menu sign for restaurants with drive-through lanes. Currently, the City Code allows one menu board and the square footage is limited to 24 square feet. If Council approves these ordinances, restaurants with drive-through lanes would be allowed two menu signs with a total square footage of 64 square feet.

As background on this request, Dairy Queen plans to build a new restaurant on Lot 3 of Gateway Commercial Park, west of Country Inn & Suites Hotel and south of Casey's on Roosevelt Road. Dairy Queen would also like to move their existing business location menu board sign, which is approximately 40 square feet, to their new location. However, the maximum size limit for menu board signs under the City Code is 24 square feet. As a result, Dairy Queen requested an amendment to the City's sign ordinance to accommodate their existing menu board sign.

At the March 24, 2015 Policy and Planning meeting, Council discussed the latest industry trends for menu board signage and the Dairy Queen request. After discussing these issues, Council directed staff to prepare these two sign ordinances. The Community Development Committee unanimously approved these proposed ordinances at their April 11, 2015 meeting. However, the Planning and Zoning Commission tabled the ordinances at the April 27, 2015 meeting to allow for additional research on menu signs.

Based on staff's research, it appears the existing menu sign ordinance dates back to the 1976 Code. Furthermore, based on a recent survey, it appears City of Pella's allowable menu sign limit of 24 square feet is less than other comparable communities. Enclosed for Council's review is a summary of the survey results. After reviewing the above information, the Planning and Zoning Commission recommended approval of both ordinances (8 to 0) at their June 8, 2015 special meeting.

ATTACHMENTS: Ordinances; Expanded Menu Sign Survey Summary

REPORT PREPARED BY: Planning and Zoning Department

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve the Ordinances.

3. Ordinance No. 897 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.33 BY ADDING NEW PROVISIONS PERTAINING TO PREVIEW MENU SIGNS FOR DRIVE-THROUGH RESTAURANT USES". Councilmember Vander Beek moved to place Ordinance No. 897 on its second reading, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, De Jong. NAYS: Vander Horst. Motion carried.

4. Ordinance No. 898 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.12 ZONING DISTRICT REGULATIONS BY AMENDING THE PROVISIONS PERTAINING TO PERSONAL IMPROVEMENT SERVICES USES IN THE CENTRAL BUSINESS DISTRICT". Councilmember Vander Horst moved to place Ordinance No. 898 on its second reading, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Vander Horst, Schiebout, De Jong, Vander Beek, Van Stryland. NAYS: Peterson. It was moved by Councilmember Schiebout and seconded by Councilmember Vander Beek that the statutory rule requiring said ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended. On roll call the vote was: AYES: Schiebout, Vander Beek, Van Stryland, Peterson, De Jong, Vander Horst. NAYS: None. Motion carried. Councilmember Schiebout moved that Ordinance No. 898 be adopted, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Van Stryland, Peterson, De Jong, Vander Horst. NAYS: None. Mayor Mueller declared the motion carried and the ordinance duly passed and adopted.

SUBJECT: Ordinance Amending Zoning Regulations 165.12 by Amending the Provisions Pertaining to Personal Improvement Services Uses in the Central Business District

DATE: July 21, 2015 (2nd Reading)

BACKGROUND:

As part of a request by Anytime Fitness concerning their Personal Improvement Services use in the Central Business District (CBD) at 819 Broadway Street, the City Council at the March 24, April 7 and May 19 Policy & Planning meetings discussed the specific request and CBD zoning in general. Over the course of the three meetings, they reviewed three options to accommodate the request: 1) a global text amendment for the CBD to permit Personal Improvement Services by right 2) a CBD overlay district specifically for the west and north sides of the town square and 3) an ordinance to permit Personal Improvement Services by Special Use Permit.

As background, Anytime Fitness is defined under the zoning code as a Personal Improvement Service. This use type also includes driving schools, health or physical fitness studios, music schools, reducing salons, dance studios, handicraft and hobby instruction. In 2004, the Zoning Ordinance was amended to allow Personal Improvements Services in the CBD as long as 51% of the building's square footage was dedicated to retail services and the retail component was located in the front of the building. The reason for the retail component was due to concerns about the need to protect retail services in the CBD. Likewise, the intent was to provide flexibility for the CBD property owners by allowing them additional zoning uses for their property. As a result, the

compromise ordinance was adopted. In 2012, a Zoning Ordinance amendment was adopted to accommodate Anytime Fitness by allowing Personal Improvement Services to place signage on the front of the building.

Anytime Fitness is requesting to utilize the space in Wear Me Out (previously Remember When, a scrapbooking store) as additional exercise space, which would be below the 51% retail threshold in this request. This would necessitate an amendment to the Zoning Ordinance in so far as how Personal Improvement Services is permitted in the CBD Central Business District. The existing and proposed building layout is as follows:

Current Building Layout (7584 square feet total)

3916 square feet retail and general 51.6%

3668 square feet fitness 48.4%

Proposed Building Layout (7584 square feet total)

2877 square feet retail other (3916-1039) 37.9%

4707 square feet fitness (3668 + 1039) 62.1%

After reviewing the request by Anytime Fitness, it appears retail services would be a minor component of their business. In addition, non-retail uses would be located in the front of the building.

The City Council at the May 19 Policy and Planning meeting with four Planning and Zoning Commission members in attendance gave direction to proceed with a Special Use Permit ordinance. In terms of the proposed ordinance, any new Personal Improvement Services uses proposed for the CBD Central Business District or significant modifications to existing such uses would require a Special Use Permit through the Board of Adjustment. This would mean case by case review with neighbor notification at a public hearing similar to other Special Use Permits that the Board already considers under the Zoning Ordinance.

The Planning and Zoning Commission recommended approval of the ordinance (8 to 0) at their June 8, 2015 special meeting.

ATTACHMENTS: Ordinance
REPORT PREPARED BY: Planning and Zoning Department
REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK
RECOMMENDED ACTION: Approve the Ordinance.

J. CLAIMS

1. Abstract of bills No. 1939. Councilmember Schiebout moved to approve, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Schiebout, Van Stryland, Peterson, De Jong, Vander Horst, Vander Beek. NAYS: None. Motion carried.

K. OTHER BUSINESS/*PUBLIC FORUM (any additional comments from the Public)

Comments were received and addressed.

L. CLOSED SESSION

1. At 7:47 p.m., Councilmember Peterson moved to enter into closed session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, seconded by Councilmember Vander Horst. On roll call the vote was: AYES: Peterson, Vander Horst, Vander Beek, Van Stryland, Schiebout, De Jong. NAYS: None. At 8:13 p.m., Councilmember Vander Beek moved to reconvene to regular session, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, De Jong, Vander Horst. NAYS: None. Motion carried. No action was taken regarding this closed session.

1. At 8:16 p.m., Councilmember De Jong moved to enter into closed session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: De Jong, Vander Beek, Van Stryland, Schiebout, Peterson, Vander Horst. NAYS: None. At 9:04 p.m., Councilmember Vander Beek moved to reconvene to regular session, seconded by Councilmember Vander Horst. On roll call the vote was: AYES: Vander Beek, Vander Horst, Van Stryland, Schiebout, Peterson, De Jong. NAYS: None. Motion carried. No action was taken regarding this closed session.

M. ADJOURNMENT

There being no further business claiming their attention, Councilmember Peterson moved to adjourn, seconded by Councilmember Vander Horst. On roll call the vote was: AYES: Peterson, Vander Horst, Vander Beek, Van Stryland, Schiebout, De Jong. NAYS: None. Motion carried. Meeting adjourned at 9:07 p.m.

Policy and Planning Minutes
July 21, 2015

PRESENT: Mayor Jim Mueller, Mark De Jong, Dave Vander Horst, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, Larry Peterson

ABSENT: None

OTHERS: City Staff and Visitors

The Policy and Planning meeting began at 9:08 p.m. Mike Nardini gave a brief update on street lights in Pella's non-electrical service territory. The City's electric department is planning to install 13 street lights on the Washington Street corridor from Wal-Mart heading west. If street lights were to be added to the Fifield area, the estimated cost for 80 additional lights would be \$130,000 if City crews installed them. Since City crews would have to work the installation around other pending projects, it would take an estimated 3 years to complete. If a contractor was hired for a quicker completion, the estimated cost could be around \$260,000.

Lyle Vander Meiden was in attendance with a request that the City consider installing street lights in the Fifield Business Park area. Lyle and Kathy Vander Meiden recently bought the property at 815 W 10th. He felt the comprehensive plan was not being followed in protecting the safety and improving traffic circulation by his new property.

There was discussion about how to pay for the new street lights and whether a franchise agreement with the Pella Cooperative Electric should be addressed. Staff was directed to prioritize and work on an action plan.

The meeting adjourned at 9:20 p.m.

Respectfully Submitted,
Ronda Brown, City Clerk

**Building Code Board of Appeals
Meeting Minutes
December 4, 2014**

1.) Call to order

The meeting of the Building Code Appeals Board was called to order at 12:00 p.m. on December 4, 2014 in the Public Works Conference Room at 100 Truman Road, Pella, Iowa 50219.

2.) Roll Call

Members Present: Jim Corbett, Brent Lanser, Dave Gritters, Chris Davidson, Julio Chiarella

Members Absent: No members were absent.

Others Present: Jerry Byers, George Wesselhoft

3.) Election of Officers

Chris Davidson nominated Brent Lanser as chairperson. Jim Corbett seconded the motion. Upon vote, motion passed.

4.) Approval of the Minutes – November 14, 2013

The November 14, 2013 Building Code Board of Appeals minutes were approved as submitted.

5.) New Business

Energy Codes

Jerry Byers, Building Official spoke to the Building Board about his concerns of the State of Iowa Energy Codes.

He continued by giving the board handouts about how the process of the Energy Code got to where it is within the State of Iowa.

Mr. Byers went on to tell the board about how he would like to continue throughout 2015 with an education program about the Energy Code, which is state mandated, and try to help contractors with the necessary documents and help them understand the principles involved during 2015. Then after a year of education, implement the code for 2016.

Chris Davidson asked when the Energy Code took effect in Iowa. Mr. Byers stated that the State of Iowa implemented the code on January 1, 2010.

Mr. Byers continued by talking to the Board about the possibility of updating all Building Codes to the 2015 version on January 1 of 2016. He indicated that the State of Iowa was going to implement the 2015 Building Codes during the first part of the year and by waiting the six months after the state, for implementation, any problems or issues with the new code could be averted.

He continued by asking the board that by doing this then the Building Code and Energy Code could all be updated at the same time with implementation on January 1, 2016.

There was discussion about the Energy Code.

Mr. Davidson spoke about the options available to meet the Energy Code Requirements and concerns with the time required to get permits in other jurisdictions.

He continued by explaining where the liability goes depending on which path a builder chooses.

Discussion ensued concerning construction practices to meet the Code.

Jim Corbett asked about the ability to certify builders.

Discussion ensued.

Mr. Davidson commented that anything the board could do to keep things simple. He continued by telling of the first time he went through the REScheck process.

Julio Chiarella expressed concern about the possible need for more inspectors or help implementing all the upcoming requirements.

Brent Lanser asked about outside firms that could help with inspections on a part time basis.

George Wesselhoft explained that Safe Building of Slater, Iowa currently does backup services for the City.

Mr. Chiarella asked about contractor licensing.

Mr. Byers explained the process of going from a Residential Contractor, to a Building Contractor, to a General Contractor concerning their licensing

in other States. He continued by saying that the State of Iowa currently does not follow those standards.

Mr. Gritters commented about making a motion by the Board, that they are accepting the proposed process for implementation of the State mandated Energy Code presented by Mr. Byers.

Mr. Corbett made a motion to accept the implementation process for State Energy Code adoption.

Mr. Chiarella seconded the motion.

Upon vote, motion passed 5 to 0.

6.) Adjournment

The Building Board Code of Appeals meeting was adjourned at 12:50 p.m.

Respectfully Submitted,
Jerry Byers, Building Official

Community Development Committee
Regular Meeting Minutes
April 8, 2015

1) Call the Meeting to Order

The meeting of the Community Development Committee was called to order by Chairperson Patsy Cody at 5:30 p.m.

2) Roll Call

Members Present: Patsy Cody, Linda Groenendyk, Mike Kiser, Jody Lautenbach, Lori Parisee, Wayne Stienstra, Robyn Van Berkum, Dennis Vander Beek.

Members Absent: Jerry Brummel, Mike De Wild, Ginny Moore.

Others Present: Jim Speer, Brenda Speer, Troy Vander Molen, George Wesselhoft.

3) Design Permit Applications

a) Dairy Queen (Gateway Commercial Park, Lot 3) – *Re-approval of Expired Permit.* Dairy Queen is requesting re-approval of their Design Permit that was approved on February 12, 2014 and has expired as there is a six month expiration time. No changes to the Design Permit are proposed.

Dennis Vander Beek made a motion to approve the Design Permit. Robyn Van Berkum seconded the motion. Upon vote, all voted yes. Motion carried 8 to 0.

4) Drive Through Restaurant Menu Sign Ordinances

a) Menu Sign and Preview Menu Sign Ordinances. Dairy Queen plans to build a new restaurant on Lot 3 of Gateway Commercial Park, west of Country Inn & Suites Hotel and south of Casey's on Roosevelt Road. They would like to move their existing business location menu board sign, which is nonconforming in so far as size, to their new location. The maximum size limit is 24 square feet for drive through restaurant menu board sign. Dairy Queen is requesting allowance to accommodate their existing sign which they indicate to be 106" by 54" (39.75 square feet). Under Sign Code the existing sign cannot be approved through a sign permit for the new location. City Council at the February 17, 2015 Policy and Planning directed Staff and the Committee to look into this sign type area to see if the Code should be changed with respect to sign area.

The Committee discussed the request at the March 11, 2015 meeting. The unanimous consensus of the Committee was to recommend a change to the Code to accommodate the request with a new menu board maximum size area of 40 square feet. City Council at the March 24, 2015 Policy and Planning meeting gave direction to prepare the menu board sign ordinance amendment but also to consider additional option for menu preview sign. Currently the Sign Code does

not permit an additional menu sign beyond the one main sign. Some drive-through restaurants utilize a preview menu board sign in addition to the main menu sign to help with customer ordering. The proposed menu sign ordinance would allow a new square footage maximum of 40 square feet instead of the current 24 square feet. The proposed preview menu sign ordinance would allow an additional menu sign in conjunction with the drive thru lane up to 24 square feet. Total new square footage allowed for all menu signage would therefore be 64 square feet versus the existing 24 square feet.

George Wesselhoft added that Ankeny's Code allows two drive thru signs at 30 square feet maximum each, so the proposed two ordinances would allow 4 square feet more in total than Ankeny's Code by comparison.

Robyn Van Berkum made a motion to recommend approval of the sign ordinance amendments. Lori Parisee seconded the motion. Upon vote, all voted yes. Motion carried 8 to 0.

5) Approval of Minutes

- a) Minutes of February 25, 2015 Special Meeting. The minutes were approved as submitted.
- b) Minutes of March 11, 2015 Regular Meeting. The minutes were approved as submitted.

6) Design and Sign Permit Summaries

There was no discussion about the 2015 Design Permit and Sign Permit summaries to date.

7) Other Business

Troy Vander Molen stated he is representing Kinetic Edge Physical Therapy which prior was known as Work Systems Rehab Fitness, a year ago they moved a portion of their business, Restoration Place, to the second story of Molengracht in the Grachtenhuis East building. In January of this year, they moved the remainder of their business. They take up about 6,200 square feet on the second floor of Grachtenhuis East of the Molengracht. They recognize the sign position for their business on the second story on the frontage has been an inconvenience for their clients with difficulty in finding them. He mentioned the placement of the temporary sign right above the entrance to the stairwell on the south side facing Liberty Street and also the Restoration Place signage. He asked the Committee for their input and asked for consideration since the south stairwell entry is the access to their business that a change of code be allowed so they can place a sign at that location. Mr. Vander Molen also mentioned the Hanlon Chiropractic sign on the Grachtenhuis West building that is a little higher but still not at an access point to that business.

There was discussion about the signage in the Molengracht and need for Kinetic Edge signage and options for access identification.

Robyn Van Berkum asked if the staircase mentioned is used by other businesses.

Troy Vander Molen responded it is, that currently they occupy 6,200 square feet of the approximately 10,000 square feet on the second story and the only other business is Apples of Gold. There is really only one additional lease available spot in the second level.

Mr. Vander Molen mentioned the building directory signage which is not easily noticeable as people are driving by or walking by. He said they are trying to make it really clear to their customers where they are and how to get to them.

Jody Lautenbach asked what the address is for the business.

Mr. Vander Molen responded it is 604 Liberty Street, Suite 227.

Lori Parisee asked for clarification on the access point for the business and is it where they and Apples of Gold both access and does the temporary sign help.

Mr. Vander Molen responded in the affirmative to both but a permanent sign would need to be consistent with the Restoration Place sign location.

There was further discussion. It was noted that the permanent wall sign for Kinetic Edge Physical Therapy could not be placed where the temporary sign is located because of the frontage requirement under Sign Code.

Patsy Cody stated this is a tough one and asked whether there is an option to do door signage.

George Wesselhoft mentioned there is the option under Sign Code to do a joint identification wall sign, which could be a larger sign than the current building directory sign and have corporate logos such as the Veel Hoeden sign on Main Street.

Dennis Vander Beek asked if a transom sign would be an option.

Jody Lautenbach said basically Kinetic Edge is the only business on the inside of the canal and mentioned other businesses in the Molengracht such as KNIA.

Patsy Cody asked for clarification that the main problem is visibility from the street for the south door.

Troy Vander Molen responded in the affirmative.

Lori Parisee suggested both visibility and understanding as to business location.

Jody Lautenbach asked about the two kiosks on Main Street and East Second Street and who owns them and provides access.

Patsy Cody responded she thinks the Chamber maintains the kiosks and asked about a shingle sign.

George Wesselhoft mentioned a directory sign as a shingle such as Grachtenhuis East on the canal side but there is already a shingle sign above the stairwell entry door facing Liberty Street.

Robyn Van Berkum stated this is a new problem for the Committee with the issue of second story businesses.

There was further discussion about sign options for businesses on the second story on the Molengracht. Mike Kiser left at 5:50 p.m. Lori Parisee left at 6:12 p.m.

The Committee direction was to have a special on site meeting on April 15 to further review the site and sign options for the business. Staff would follow up with the Committee.

8) Adjourn

Chairperson Cody adjourned the meeting at 6:15 p.m.

Respectfully submitted.

George Wesselhoft

Planning and Zoning Director

Community Development Committee
Special Meeting Minutes
April 15, 2015

1.) Call the Meeting to Order

The meeting of the Community Development Committee was called to order by Vice Chairperson Ginny Moore at 5:30 p.m.

2.) Roll Call.

Members Present: Ginny Moore, Dennis Vander Beek, Mike DeWild, Wayne Steinstra, Linda Groenendyk, Jodi Lautenbach, Lori Parisee.

Members Absent: Patsy Cody, Mike Kiser, Jerry Brummel, Robyn Van Berkum.

Others Present: George Wesselhoft – Director of Planning and Zoning, Jerry Byers – CDC Secretary, Tim Sadler – sign contractor, Troy Vander Molen – Kinetic Edge Physical Therapy.

3.) Kinetic Edge Physical Therapy

Committee review was requested by Kinetic Edge Physical Therapy for a sign to be located above the entry doors on the south side stairwell of the Grachtenhuis East building of the Molengracht.

Troy Vander Molen, spoke on behalf of Kinetic Edge Physical Therapy, by stating that the building design does not draw attention the stairwell entrances. He continued by stating the stairwell entrances look just like the business entrances on the first floor, making it difficult for his customers to find the doors to the second level.

Mike DeWild asked which space they were located in and mentioned other tenant signage.

Mr. Vander Molen informed the committee that they were located in the west end and along the north side of the building. That their frontage to the south was just the first two spaces on the west end of the building and not above the stairwell on the east end of the building.

Linda Groenendyk stated that the building needs generic signage to draw attention to the stairwell entrances.

Discussion ensued about signage for the second floor stairwells. Ideas included wall signage, shingle signage, and door signage.

George Wesselhoft stated that a wall sign per Code must be placed on a wall which is associated with the leased space. He continued by stating that unless a business leased the stairwell space and uses it specific to their business, then a wall sign for a business would not be allowed on the wall.

Mr. Sadler commented that Kinetic Edge Physical Therapy wanted visible signage on the south side of the building indicating to their customers where they could gain access to the business.

Much discussion ensued about sign locations, sizes, types, and placement. It was noted that the Restoration Place signs would be removed.

Mr. Sadler suggested that the Apples of Gold sign, as an idea, could be moved up on the wall.

The Committee ultimately discussed the option for a joint identification wall sign that could be placed above the second story stairwell entrance door on the south side facing Liberty Street.

4.) Adjourn

Vice-Chairperson Moore adjourned the meeting at 6:12 p.m.

Respectfully submitted.
Jerry Byers
Building Official



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO. C-3-a

SUBJECT: Special Event Permit for Knights of Columbus Soccer Challenge

DATE: August 4, 2015

BACKGROUND: The Knights of Columbus are requesting a special event permit for the Knights of Columbus Soccer Challenge 2015. Approximately one hundred and eighty youth are expected to compete in the competition that involves the basic skill of kicking the penalty kick.

There are four rounds of competition held at the Pella Soccer Complex—main field. The dates and times are as follows:

Local: September 14-17 from 5-8 p.m. each night (rain date September 21-24 from 5-8 p.m.)

District: October 3 from 10 a.m. to noon

Regional: October 10 from 10 a.m. to noon

State: October 17 from 10 a.m. to noon

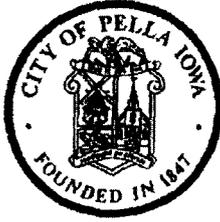
The insurance certificate has been received and fees have been paid. All pertinent City Departments have reviewed this application, and approval is recommended.

ATTACHMENTS: Application, Department Head Comments

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve permit.



THE
CITY of PELLA

SPECIAL EVENTS APPLICATION

Please make sure the application is complete before submitting it to City Hall. This includes the ~~fee~~ payment and the **\$1,000,000 insurance certificate**. The application should be submitted at least a month in advance of the event date.

For Office Use Only:			
Date Received: <u>2/15/15</u>	Received by: <u>[Signature]</u>	Fee: <u>\$45.00</u>	Insurance Certificate: <u>yes</u>

Name of Event: Knights of Columbus Soccer Challenge

Date of Application: <u>6/28/15</u> <u>7/13/15</u>	Fee Paid: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Attach Insurance Certificate (\$1,000,000 min) naming City of Pella "Also Insured".	Make check payable to City of Pella
	Insurance Certificate: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Describe the Event: (Purpose of event, activities planned, number of anticipated people in attendance, history/origin of event, etc.) (Attach additional page is needed.)
Kids age 10-14 compete by kicking penalty kicks into soccer goal. Approximately 180 kids expected to participate. I believe this is the 10th year that we have held this event in Pella

PROMOTER AND CONTACT PERSON INFORMATION

Promoter's Name: <u>Pella Knights of Columbus</u>	Contact Person: <u>Todd Wieser</u>
Signature: <u>[Signature]</u>	Signature: <u>[Signature]</u>
Address: <u>St Marys Church 726 28th Plce Pella IA</u>	Address: <u>1409 West 2nd Pella IA 50219</u>
Phone: <u>628-3078</u> Cell Phone:	Phone: <u>628-8539</u> Cell Phone: <u>780-1009</u>

EVENT INFORMATION

DATE(S) AND TIME(S) OF EVENT: <u>9/14-17 5pm-8pm, 9/21-24 5pm-8pm (rain date)</u>
DATE(S) AND TIME(S) OF SET-UP/TAKE DOWN: <u>10/3 10am-12, 10/10 10am-12, 10/17</u>
LOCATION OF EVENT: Name streets, parks, area, etc and ATTACH map or drawing. <u>10am-12</u> <u>Pella Soccer Complex, main game field</u>

EVENT INFORMATION (continued)

DO STREETS NEED TO BE CLOSED? Yes No If YES, list streets to be closed and indicate on map. Also list number of barricades needed.

Street Name	Distance on Street	Date/ Time for Street Closings		# of Barricades
		Starting:	Ending:	
		Starting:	Ending:	

DO PARKING SPACES NEED TO BE RESERVED? Yes No If spaces need to be roped off or reserved, please indicate below.

Location	# of Cones

WILL SIGNAGE BE USED? Yes No If Yes, complete the Special Event Signage Information Sheet.

WILL POLICE OFFICERS OR RESERVES BE NEEDED? Yes No If Yes, list number needed and for what length of time. You will be billed \$30 per hour per officer.

WILL ADDITIONAL ELECTRICITY BE REQUIRED? Yes No If Yes, complete the Special Event Electrical Information Sheet.

WILL ANY OTHER CITY SERVICES BE NEEDED? Yes No If Yes, list details.

- will need use of four soccer goals

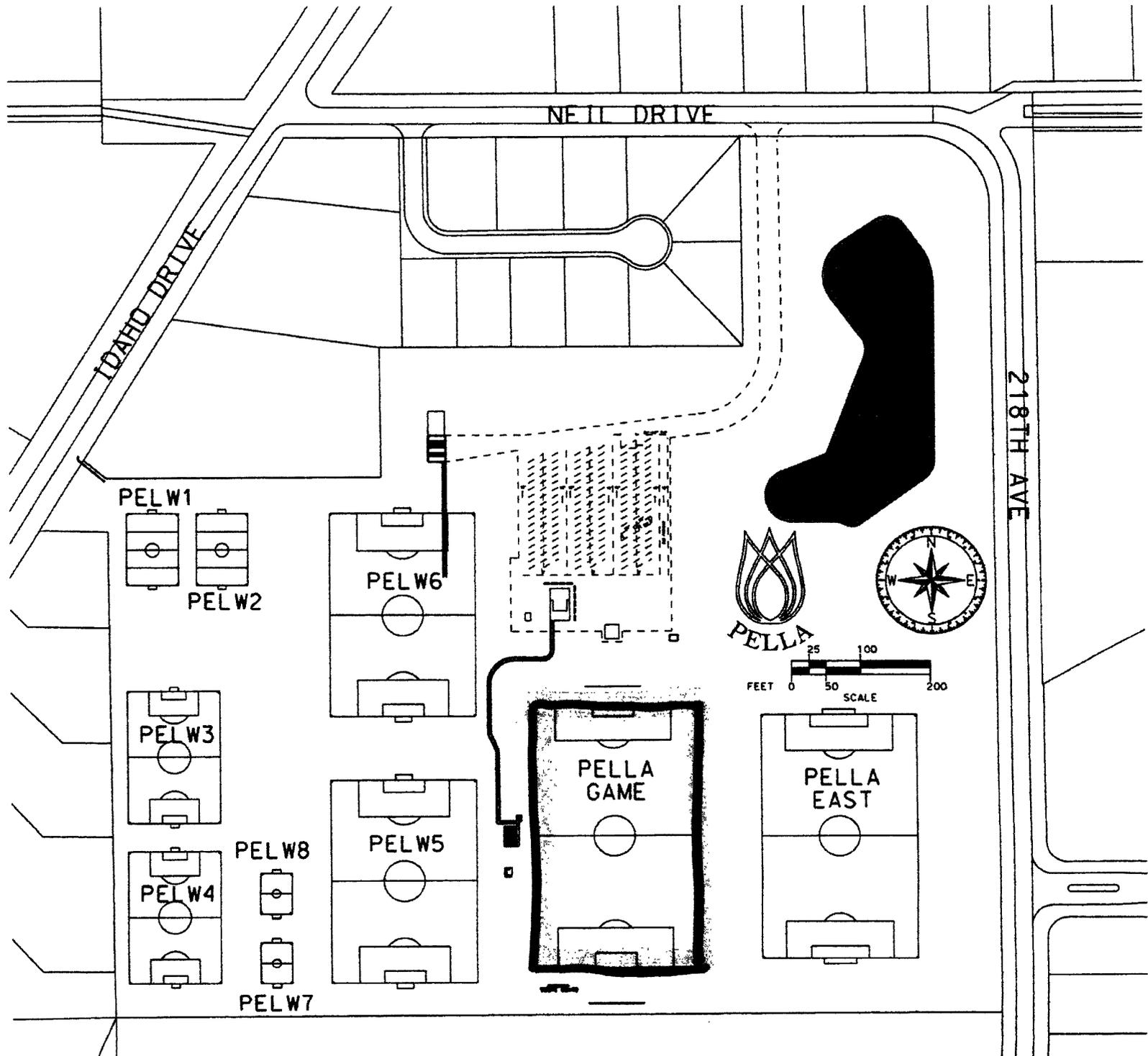
COMPLETE LAYOUT OF THE CITY PROPERTY TO BE USED: Map Drawing

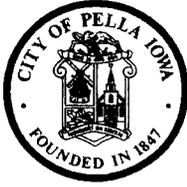
If the map does not accurately show the area, then a drawing should be included. For example, the dimensions of the area to be used or a more detailed description of the area would be helpful. Please be reminded that if you are requesting the use of a park, the parking spaces around that area are not included in the permit, unless specifically requested.

WILL THERE BE VENDOR BOOTHS? Yes No If Yes, a list of the names of all vendors and a map showing the location and size of the vendor booths needs to be sent to City Hall prior to the date of the event as outlined in Sec 123.04 of the City Code (attached). The time requirement for submittal of this list is dependent upon the length and size of your event. For large events, please supply this information earlier than the one month recommendation.

WILL ANY PART OF THE EVENT BE HELD ON PRIVATE PROPERTY? Yes No If Yes, list the address of the property and have the property owner sign below giving their consent for use of their property for this special event.

Property Owner	Address	Signature of Property Owner





CITY OF PELLA SPECIAL EVENTS DEPARTMENT REVIEW

Event	Knights of Columbus Soccer Challenge
Date	July 20, 2015
City Park Contact	Ronda Brown
Date of Review	Sept. 14-17 with Raindate Sept. 21-14 plus October 3, 10 & 17
Event Review Contact	Todd Wieser 628.8539 or cell: 780-1009

[REDACTED]

Recommend approval. RAB

[REDACTED]

Recommend approval. DB

[REDACTED]

Recommend approval. GW

[REDACTED]

Recommend approval. DM

[REDACTED]

Game Field approved for use for the dates/times indicated on the application. JV



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: E-1a & 1b

SUBJECT: Special Event Permit Request for Herfst Feest (Fall Festival)

DATE: August 4, 2015

BACKGROUND: The Pella Chamber of Commerce has requested a special event permit for the “Herfst Feest (Fall Festival)” to be held on September 25-26, 2015. Set-up would start at 12:00 p.m. on Friday the 25th and take down would run until 8:00 p.m. on Saturday the 26th. The proposed event features activities and entertainment designed to bring visitors to Pella for the weekend. Activities Friday night include a Bacon Fest and a Wine Walk. Saturday activities include a Pancake Breakfast, Color Blast Run (approved July 21, 2015), Farmers Market in downtown area, Brew Club samples in stores, Art in the Park, Artisans inside the Historical Village, baking contest, and activities for children.

As a part of this event, a resolution has also been requested that closes several streets. They are listed below:

1. 700 Block of Franklin on Sept. 26, 2015 from 7:00 a.m.--8:00 p.m
2. 800 Block of Main on Sept. 25 from 12:00 p.m to Sept. 26 to 9:00 p.m.
3. It should be noted that the 700 Block of Main was approved by Council on July 21, 2015 for closure on Sept. 26 from 7:00 a.m.–11:00 a.m. as part of the Many Hands for Haiti Color Run.

In addition, a “No Through Street” sign has been requested for the intersection of E 1st Street and Franklin for traffic heading west on Sept. 26 from 7:00 a.m.--8:00 p.m. Also, there is a request to keep available parking spaces by the Klokkenspel area for retail vendors if needed on Sept. 26 from 9:00 a.m.--6:00 pm.

The fee and insurance certificate have been received and approval is recommended.

ATTACHMENTS: Resolution, Application, Department Comments, Map

REPORT PREPARED BY: City Hall Staff

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve Special Event and Resolution.

RESOLUTION NO. 5589

RESOLUTION TEMPORARILY CLOSING
PUBLIC WAYS OR GROUNDS FOR THE SPECIAL EVENT KNOWN AS
“HERFST FEEST (FALL FESTIVAL)”

WHEREAS, Iowa Code Section 364.12 (2) states that “a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair, and free from nuisance, with the following exceptions”; and

WHEREAS, Iowa Code Section 364.12 (2)(a) states that "Public ways and grounds may be temporarily closed by resolution"; and

WHEREAS, the Pella Chamber has requested the following street closings as follows for the purpose of the Special Event known as “HERFST FEEST (FALL FESTIVAL)”:

1. 700 Block of Franklin on Sept. 26, 2015 from 7:00 a.m.--8:00 p.m
2. 800 Block of Main on Sept. 25 from 12:00 p.m to Sept. 26 to 9:00 p.m.

WHEREAS, the Pella Chamber has also requested a “No Through Street” sign for the intersection of E 1st Street and Franklin for traffic heading west on Sept. 26 from 7:00 a.m.--8:00 p.m. Also, there is a request to keep available parking spaces by the Klokkenspel area for retail vendors if needed on Sept. 26 from 9:00 a.m.--6:00 pm.

NOW THEREFORE, BE IT RESOLVED pursuant to Iowa Code Section 364.12 (2)(a), the City Council of the City of Pella does hereby temporarily close the streets and public ways as stated above.

PASSED AND ADOPTED this 4th day of August, 2015.

James Mueller, Mayor

ATTEST:

Ronda Brown, City Clerk



THE
CITY of PELLA

SPECIAL EVENTS APPLICATION

Please make sure the application is complete before submitting it to City Hall. This includes the *fee payment* and the *\$1,000,000 insurance certificate*. The application should be submitted at least a month in advance of the event date.

For Office Use Only:			
Date Received: 7/9/15	Received by: RB	Fee: Yes	Insurance Certificate: Yes

Name of Event: Nerfst Feest (Fall Festival)

Date of Application:	Fee Paid: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Make check payable to City of Pella
Attach Insurance Certificate (\$1,000,000 min) naming City of Pella "Also Insured".	Insurance Certificate: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Describe the Event: (Purpose of event, activities planned, number of anticipated people in attendance, history/origin of event, etc.) (Attach additional page is needed.) Fall festival featuring family and adult activities and entertainment designed to bring visitors to Pella for the weekend. Ideas for the activities and promotion are a joint effort of the Chamber and retail community.
--

PROMOTER AND CONTACT PERSON INFORMATION

Promoter's Name: Pella Chamber	Contact Person: Karen Eischen		
Signature: [Signature]	Signature: [Signature]		
Address: 718 Washington St Pella	Address:		
Phone: 628-2626	Cell Phone: 780-5159	Phone:	Cell Phone: 780-5159

EVENT INFORMATION

DATE(S) AND TIME(S) OF EVENT: September 25-26, 2015
DATE(S) AND TIME(S) OF SET-UP/TAKE DOWN: 12 pm on Sept 25 - 8 pm Sept 26
LOCATION OF EVENT: Name streets, parks, area, etc and ATTACH map or drawing. See map.

EVENT INFORMATION (continued)

DO STREETS NEED TO BE CLOSED? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If YES, list streets to be closed and indicate on map. Also list number of barricades needed.			
See map			
Street Name	Distance on Street	Date/ Time for Street Closings	# of Barricades
		Starting: Ending:	
		Starting: Ending:	
DO PARKING SPACES NEED TO BE RESERVED? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If spaces need to be roped off or reserved, please indicate below.			
Location See map (Klokkenspel)			# of Cones 8
WILL SIGNAGE BE USED? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, complete the Special Event Signage Information Sheet.			
WILL POLICE OFFICERS OR RESERVES BE NEEDED? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, list number needed and for what length of time. You will be billed \$30 per hour per officer.			
WILL ADDITIONAL ELECTRICITY BE REQUIRED? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, complete the Special Event Electrical Information Sheet.			
WILL ANY OTHER CITY SERVICES BE NEEDED? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, list details.			
- Barricades - Additional garbage cans/liners (see map) - "No Through Street" sign at Franklin + E 1st.			
COMPLETE LAYOUT OF THE CITY PROPERTY TO BE USED: <input checked="" type="checkbox"/> Map <input type="checkbox"/> Drawing If the map does not accurately show the area, then a drawing should be included. For example, the dimensions of the area to be used or a more detailed description of the area would be helpful. Please be reminded that if you are requesting the use of a park, the parking spaces around that area are not included in the permit, unless specifically requested.			
WILL THERE BE VENDOR BOOTHS? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, a list of the names of all vendors and a map showing the location and size of the vendor booths needs to be sent to City Hall prior to the date of the event as outlined in Sec 123.04 of the City Code (attached). The time requirement for submittal of this list is dependent upon the length and size of your event. For large events, please supply this information earlier than the one month recommendation.			
WILL ANY PART OF THE EVENT BE HELD ON PRIVATE PROPERTY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, list the address of the property and have the property owner sign below giving their consent for use of their property for this special event.			
Property Owner	Address	Signature of Property Owner	



THE
CITY of PELLA

SPECIAL EVENTS--SIGNAGE INFORMATION SHEET

Information Required:

Anyone that is planning to have temporary signage associated with a Special Event Permit will need to submit the following signage information along with the Special Event Permit Application.

Type of Sign(s): <input checked="" type="checkbox"/> A-frame <input type="checkbox"/> banner <input type="checkbox"/> portable <input type="checkbox"/> sandwich board <input type="checkbox"/> traffic directional <input type="checkbox"/> vehicle mounted <input type="checkbox"/> window <input type="checkbox"/> other (please describe)	
Size of Sign(s): 2 ft x 4 ft	
Time of Sign Placement: 3pm Sept 25	Time of Sign Removal: 8pm Sept 26
Colors and Materials of Proposed Sign: wood painted black	
Any Proposed Lighting: no	
Proposed Location(s) of Signage: Information Windmill	

Traffic Safety

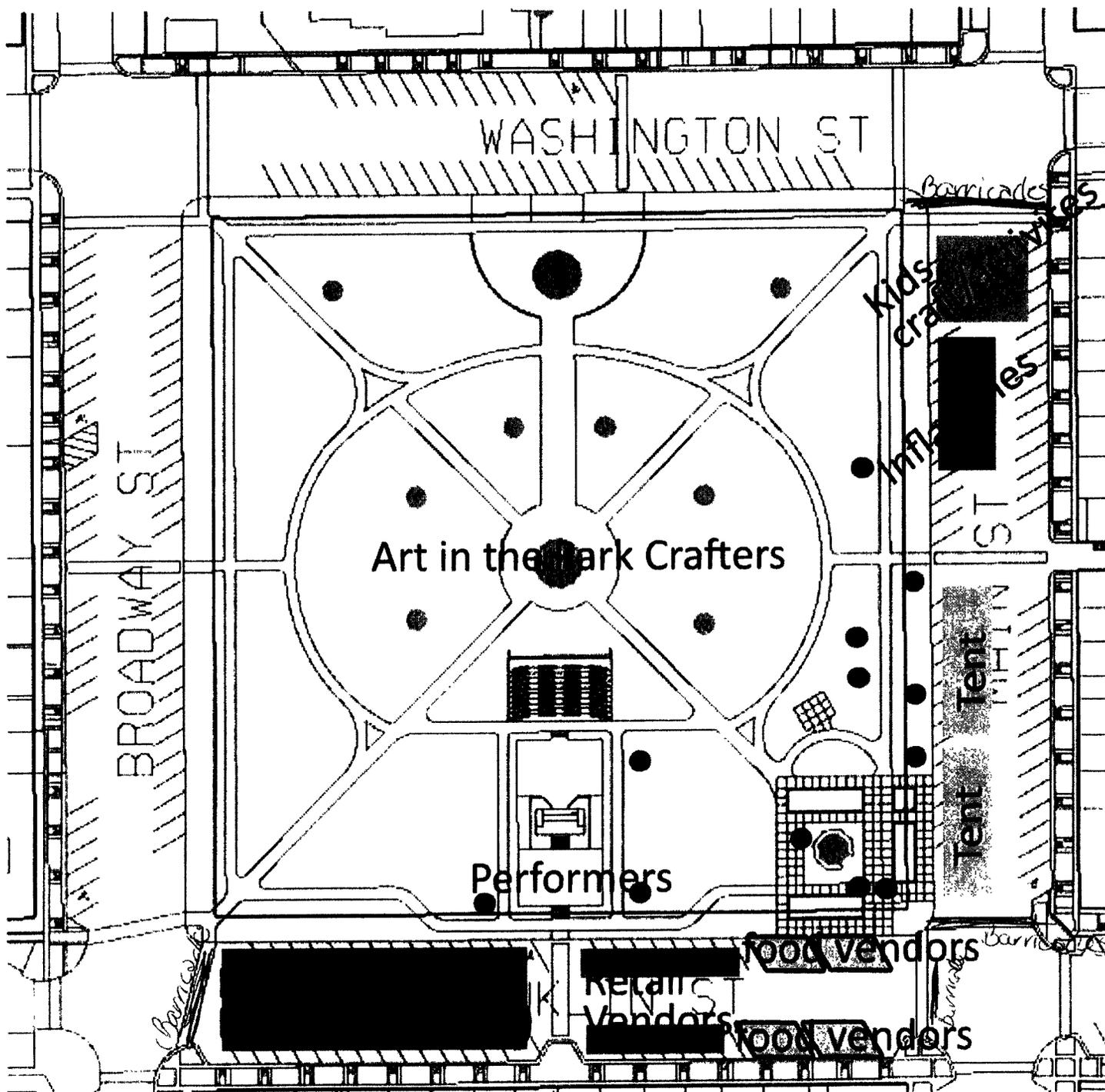
Signs shall not create a traffic hazard or impede vehicular or pedestrian traffic. Signs in the public right of way are prohibited unless expressly authorized by the Special Event Permit. The City of Pella reserves the right to require additional signage, which may be at the expense of the Special Event applicant, as determined for the safety and well being of the general public.

Prompt Removal of Signs

Temporary signs associated with a Special Event Permit must be removed immediately upon the termination of the event.

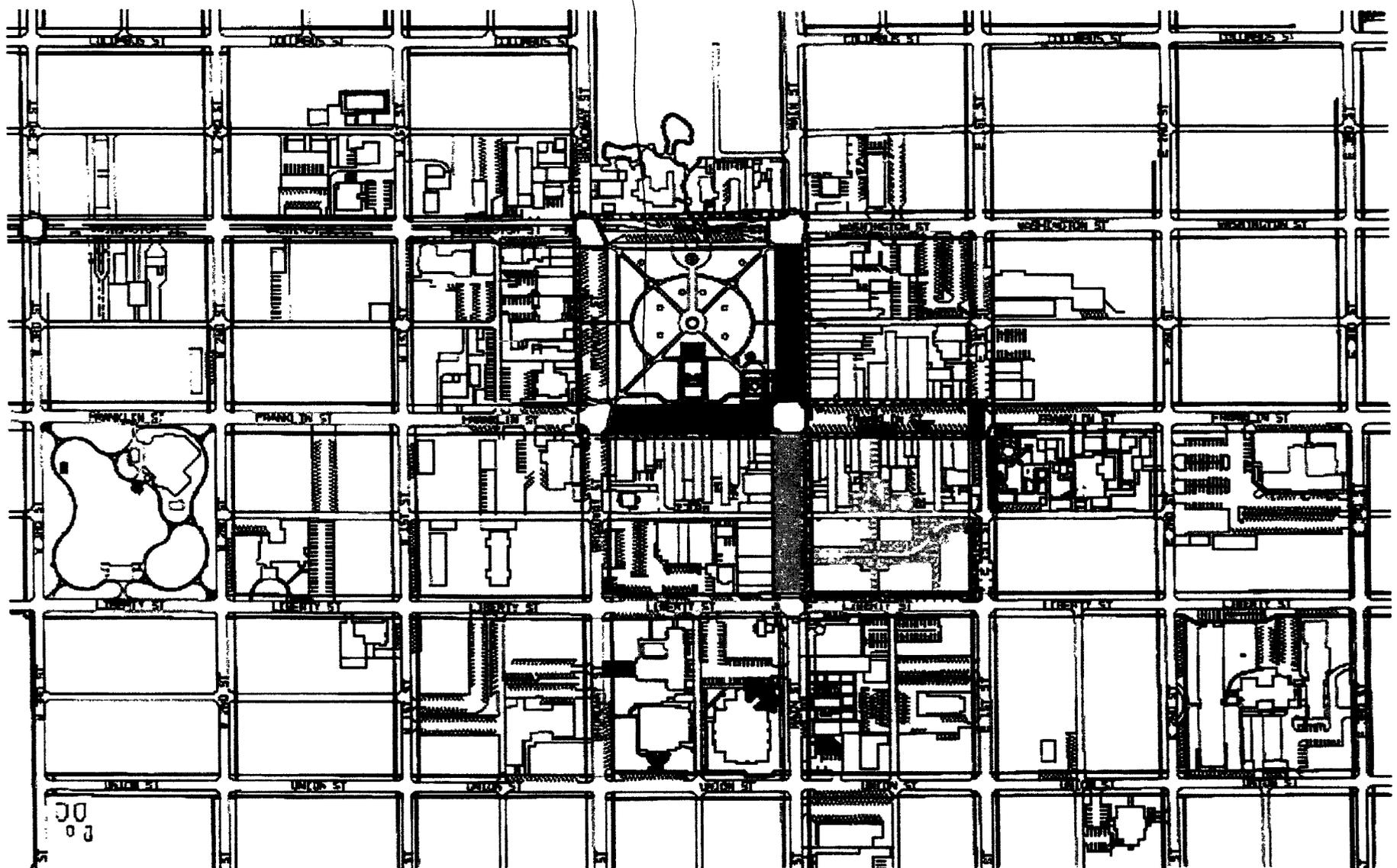
Right of Approval/Denial

The City of Pella reserves the right to approve or deny signage associated with Special Events and to determine the scheduling of such display if approved.



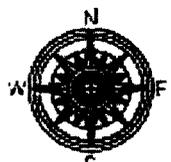
● - garbage can placement

700 Block Franklin 9-16-15 7am - 8pm
 500 Block Main 9-25-15 12pm - 9-26-15 - 9pm



CENTRAL
 BUSINESS
 DISTRICT

Pella, Iowa



Pop up retail vendor area if needed (26th; 9 am-6 pm)

-  Street Closure - Sept 25, 12 pm - Sept 26, 9 pm
-  Street Closure - Sept 26, 7 am- 8 pm
-  Street Closure by Many Hands for Haiti (Color Blast Run) Sept 26 - 7 am - 11 am (MHFH will file a separate permit for this street but we are working in conjunction on the overall schedule of events for Saturday)
-  -"No Through Street" Sign (Sept 26; 7am - 8 pm)

Herfst Feest (Harvest Fest) – Sept 25-26

(*This is the same weekend as the Marching Dutch Invitational at Pella Community High – great audience)

Mid-September - Fall window decorating contest (businesses owners)

Friday – Sept 25

6-8 pm - Bacon Fest – in tents set up on East Side of Square

6-8 pm - Steel Pans perform (awaiting confirmation)

6-8 pm – Wine Walk (current host businesses: Boat’s Home Furnishings, Work of Our Hands, Silver Lining and In’t Velds). Would like to have 3 or 4 additional).

- Encourage in-store promotions!
- Artisans inside Historical Village

Saturday – Sept 26

7-10 am Pancake Breakfast @ Memorial Building – Boy Scouts will host

9 – 10:30 am Color Blast Run

Registration will be located in tent on Main. Start/end of race in front of Mango Tree

9 am – 12 pm Farmers Market moved to Downtown this particular Saturday morning (south side of square; west ½ of street)

9 am – 6 pm **Chamber member businesses outside of the downtown are encouraged to set up/sell downtown also!**

10 am – 5 pm Artisans inside Historical Village

10 am – 6 pm Art in the Park

11 am – 2 pm Pella Brew Club sampling in stores (need volunteer store locations – commitments thus far from Boat’s Home Furnishings, Work of Our Hands, Pella Scrubs, In’t Veld Meat Market)

11 am – 4 pm Food vendors in downtown area (Chamber member vendors only)

11 am – 6 pm:

- Salsa Contest (potential for sustainability students @ Central)
- Baking Contest
- Street Entertainers – Sarah is coordinating
- Music/groups performing on Tulip Toren – Sarah is coordinating
- Activities for children:
 - Bouncy House
 - Photo Booth
 - Crafts – possibly Central Education students lead
 - Pony rides



CITY OF PELLA SPECIAL EVENTS DEPARTMENT REVIEW

[REDACTED]	Herfst Feest (Fall Festival)
[REDACTED]	July 17, 2015
[REDACTED]	Ronda Brown
[REDACTED]	September 25-26
[REDACTED]	Karen Eischen 628-2626 or 780-5159

[REDACTED]
Recommend approval. RAB

[REDACTED]
Event coordinator to contact Doug Rigen @ 230-0084 prior to event to coordinate barricades/cones. OK DR DB

[REDACTED]
Recommend approval. GW

[REDACTED]
Recommend approval. DM

[REDACTED]
Event coordinator to arrange for special weekend trash pick-up. Parks will also deliver 3 additional picnic tables to Central Park for the event. Recommend approval. JV



THE
CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: H-1

SUBJECT: Resolution Approving Dental Premiums

DATE: August 4, 2015

BACKGROUND:

Annually, the City Council approves premiums for the City's Dental Care Plan. Currently, the City of Pella has a fully-insured indemnity plan with monthly premiums of \$22.48 for single coverage and \$73.51 for family coverage. As a reminder, in FY 2014, the City Council elected to transition from Delta Dental to Lincoln Financial Group in an effort to mitigate increasing dental rates, which ultimately lowered insurance rates by approximately 19%.

This year, our insurance broker, Cottingham and Butler, researched a variety of options for the City of Pella to consider during the renewal process. As it was last year, the proposed plan from Lincoln Financial resulted in the lowest cost option for dental insurance with single rates of \$25.13 and a family rate of \$82.18, of which 100% of the premium is paid by the employees. Although there is an 11.8% increase in cost, the renewal quote from Lincoln Financial was approximately 16% lower than a similar plan with Delta Dental.

Under the proposed agreement with Lincoln Financial Group, the City of Pella Dental Plan would continue to operate as a fully-insured indemnity plan. Employees would be free to choose their dentist and would not be limited to any particular network of dentists. Fees are charged at a 90th usual and customary rate, which means that the fee charged for services is based on fees charged by 9 out of 10 dentists in a given area.

This resolution authorizes and directs the Finance Director to sign the dental insurance policy between Lincoln Financial and the City of Pella to provide City of Pella employees with a fully-insured dental plan effective September 1, 2015 and also establishes the premiums for single dental coverage at \$25.13 per month and family dental coverage at \$82.18 per month.

ATTACHMENT: Resolution

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: City Administrator
City Clerk

RECOMMENDATION: Approve Resolution.

RESOLUTION NO. 5590

RESOLUTION APPROVING THE INSURANCE POLICY BETWEEN LINCOLN
FINANCIAL GROUP AND THE CITY OF PELLA

WHEREAS, the City of Pella provides group Dental Insurance for full-time employees; and,

WHEREAS, Lincoln Financial Group is a provider of Dental Insurance; and,

WHEREAS, Lincoln Financial Group desires to sell, and City of Pella desires to purchase and receive dental insurance coverage as defined in the policy.

NOW THEREFORE, BE IT RESOLVED that Corey Goodenow, Finance Director, be, and hereby is authorized and directed to sign the renewal insurance policy between Lincoln Financial Group and the City of Pella, Iowa, and by this reference incorporated herein; and,

BE IT FURTHER RESOLVED that said renewal policy is effective September 1, 2015 and that the monthly premiums for the Dental Plan be as follows:

Dental Plan

Family - \$82.18 per month

Single - \$25.13 per month

PASSED and ADOPTED this 4th day of August, 2015.

James Mueller, Mayor

ATTEST:

Ronda Brown, City Clerk



THE
CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO: H-2

SUBJECT: Resolution Approving Engineering Services Agreement with Garden & Associates for the Washington Street Reconstruction Project--E 1st Street to Hazel Street

DATE: August 4, 2015

BACKGROUND: This resolution approves an engineering contract with Garden & Associates in the amount of \$106,000 for the Washington Street Reconstruction Project.

This project includes reconstruction of Washington Street from E 1st Street to Hazel Street that also involves widening the street from the existing 26 feet to 31 feet, replacement of the existing water mains with new 8" mains, new sanitary sewers, storm sewers, and associated intakes.

Preliminary construction cost estimates are shown below:

Washington Street – E 1st Street to Hazel Street

Street & Storm Sewer	\$ 586,683
Water Main	127,919
Sanitary Sewer	<u>116,142</u>
Total	<u>\$ 830,744</u>

Actual construction is planned for the 2016 construction season.

Garden & Associates have worked with the City on many projects in the past, such as the North Main, University, Hazel, Broadway, Washington and Jefferson projects. They have been very competitive in price, are professional in all aspects of their product delivery, and continue to give us excellent service. In addition, staff believes their fees are reasonable in relation to the scale of the project.

The estimated breakdown of engineering fees based on hourly rates and not to exceed amounts is as follows:

Preliminary & Final Design	\$ 44,900
<u>Construction Administration, Observation & Staking</u>	<u>61,100</u>
Total Engineering Services	<u>\$106,000</u>

ATTACHMENTS: Resolution, Map, Engineering Agreement

REPORT PREPARED BY: Public Works

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDATION: Approve resolution.

RESOLUTION NO. 5591

RESOLUTION APPROVING ENGINEERING SERVICES AGREEMENT
WITH GARDEN & ASSOCIATES FOR THE WASHINGTON STREET – E 1ST
STREET TO HAZEL STREET RECONSTRUCTION PROJECT

WHEREAS, the City deems it necessary to construct public improvements known in general as the Washington Street – E 1st Street to Hazel Street Reconstruction Project; and,

WHEREAS, Garden & Associates, was determined to be the best candidate to provide design and construction engineering services for this project.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Pella, Iowa,

Section 1. That the City enters into an Engineering Services Agreement with Garden & Associates to provide design and construction engineering services for the project known in general as the Washington Street – E 1st Street to Hazel Street Reconstruction Project for an estimated cost of one hundred six thousand dollars (\$106,000).

Section 2. Said project to begin immediately upon receipt of the Notice to Proceed which is considered as issued with the adoption of this resolution.

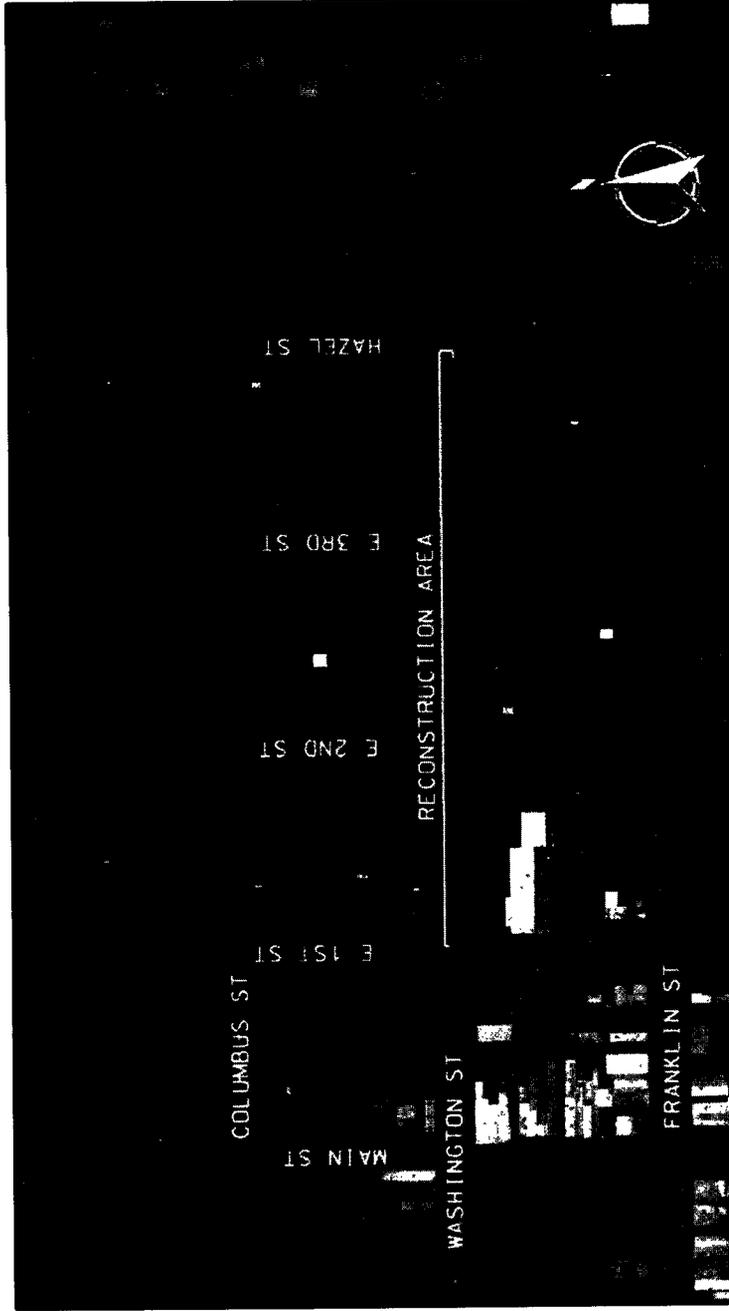
PASSED and ADOPTED this 4th day of August, 2015.

James Mueller, Mayor

ATTEST:

Ronda Brown, City Clerk

Washington Street Reconstruction



This document has important legal consequences; consultation with an attorney is encouraged with respect to its use or modification. This document should be adapted to the particular circumstances of the contemplated Project and the Controlling Law

**STANDARD FORM OF AGREEMENT
BETWEEN OWNER (CITY OF PELLA, IOWA)
AND
ENGINEER (GARDEN & ASSOCIATES, LTD.)
FOR PROFESSIONAL SERVICES FOR
WASHINGTON STREET RECONSTRUCTION
EAST 1ST STREET TO HAZEL STREET
PELLA, IOWA**

Prepared by

ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

and

Issued and Published Jointly By



**AMERICAN CONSULTING
ENGINEERS COUNCIL**



**National Society of
Professional Engineers**
Professional Engineers in Private Practice



**AMERICAN SOCIETY OF
CIVIL ENGINEERS**

PROFESSIONAL ENGINEERS IN PRIVATE PRACTICE
a practice division of the
NATIONAL SOCIETY OF PROFESSIONAL ENGINEERS

AMERICAN CONSULTING ENGINEERS COUNCIL

AMERICAN SOCIETY OF CIVIL ENGINEERS

This Agreement has been prepared for use with the Standard General Conditions of the Construction Contract (No. 1910-8, 1996 Edition) of the Engineers Joint Contract Documents Committee. Their provisions are interrelated, and a change in one may necessitate a change in the other. For guidance in the preparation of Supplementary Conditions, see Guide to the Preparation of Supplementary Conditions (No. 1910-17) (1996 Edition). For guidance on the completion and use of this Agreement, see EJCDC Users Guide, No. 1910-50.

Copyright ©1996 National Society of Professional Engineers
1420 King Street, Alexandria, VA 22314

American Consulting Engineers Council
1015 15th Street N.W., Washington, DC 20005

American Society of Civil Engineers
345 East 47th Street, New York, NY 10017

**STANDARD FORM OF AGREEMENT
BETWEEN OWNER AND ENGINEER
FOR
PROFESSIONAL SERVICES**

THIS IS AN AGREEMENT effective as of _____ (“Effective Date”) between **The City of Pella, Iowa** (“OWNER”) and **Garden & Associates, Ltd. – Oskaloosa, Iowa** (“ENGINEER”).

OWNER intends to **reconstruct Washington Street from East 1st Street to Hazel Street, install storm sewer improvements and replace existing water main.** (“Project”). OWNER and ENGINEER in consideration of their mutual covenants as set forth herein agree as follows:

ARTICLE 1 - SERVICES OF ENGINEER

1.01 Scope

A. ENGINEER shall provide the Basic and Additional Services set forth herein and in Exhibit A.

B. Upon this Agreement becoming effective, ENGINEER is authorized to begin Basic Services as set forth in Exhibit A.

C. If authorized by OWNER, ENGINEER shall furnish Resident Project Representative(s) with duties, responsibilities and limitations of authority as set forth in Exhibit D.

ARTICLE 2 - OWNER'S RESPONSIBILITIES

2.01 General

A. OWNER shall have the responsibilities set forth herein and in Exhibit B.

ARTICLE 3 - TIMES FOR RENDERING SERVICES

3.01 General

A. ENGINEER's services and compensation under this Agreement have been agreed to in anticipation of the orderly and continuous progress of the Project through completion. Unless specific periods of time or specific dates for providing services are specified in this Agreement, ENGINEER's obligation to render services hereunder will be for a period which may reasonably be required for the completion of said services.

B. If in this Agreement specific periods of time for rendering services are set forth or specific dates by which services are to be completed are provided, and if such periods of time or dates are changed through no fault of ENGINEER, the rates and amounts of compensation provided for herein shall be subject to equitable adjustment. If OWNER has requested changes in the scope, extent, or character of the Project, the time of performance of ENGINEER's services shall be adjusted equitably.

C. For purposes of this Agreement the term "day" means a calendar day of 24 hours.

3.02 Suspension

A. If OWNER fails to give prompt written authorization to proceed with any phase of services after completion of the immediately preceding phase, or if ENGINEER's services are delayed through no fault of ENGINEER, ENGINEER may, after giving seven days written notice to OWNER, suspend services under this Agreement.

B. If ENGINEER's services are delayed or suspended in whole or in part by OWNER, or if ENGINEER's services are extended by Contractor's actions or inactions for more than 90 days through no fault of ENGINEER, ENGINEER shall be entitled to equitable adjustment of rates and amounts of compensation provided for elsewhere in this Agreement to reflect, reasonable costs incurred by ENGINEER in connection with, among other things, such delay or suspension and reactivation and the fact that the time for performance under this Agreement has been revised.

ARTICLE 4 - PAYMENTS TO ENGINEER

4.01 Methods of Payment for Services and Reimbursable Expenses of ENGINEER

A. *For Basic Services.* OWNER shall pay ENGINEER for Basic Services performed or furnished under Exhibit A, Part 1, as set forth in Exhibit C.

B. *For Additional Services.* OWNER shall pay ENGINEER for Additional Services performed or furnished under Exhibit A, Part 2, as set forth in Exhibit C.

C. *For Reimbursable Expenses.* In addition to payments provided for in paragraphs 4.01.A and 4.01.B, OWNER shall pay ENGINEER for Reimbursable Expenses incurred by ENGINEER and ENGINEER's Consultants as set forth in Exhibit C.

4.02 Other Provisions Concerning Payments

A. *Preparation of Invoices.* Invoices will be prepared in accordance with ENGINEER's standard invoicing practices and will be submitted to OWNER by ENGINEER, unless otherwise agreed. The amount billed in each invoice will be calculated as set forth in Exhibit C.

B. *Payment of Invoices.* Invoices are due and payable within 30 days of receipt. If OWNER fails to make any payment due ENGINEER for services and expenses within 30 days after receipt of ENGINEER's invoice therefore, the amounts due ENGINEER will be increased

at the rate of 1.0% per month (or the maximum rate of interest permitted by law, if less) from said thirtieth day. In addition, ENGINEER may, after giving seven days written notice to OWNER, suspend services under this Agreement until ENGINEER has been paid in full all amounts due for services, expenses, and other related charges. Payments will be credited first to interest and then to principal.

C. *Disputed Invoices.* In the event of a disputed or contested invoice, only that portion so contested may be withheld from payment, and the undisputed portion will be paid.

D. *Payments Upon Termination.*

1. In the event of any termination under paragraph 6.06, ENGINEER will be entitled to invoice OWNER and will be paid in accordance with Exhibit C for all services performed or furnished and all Reimbursable Expenses incurred through the effective date of termination.

2. In the event of termination by OWNER for convenience or by ENGINEER for cause, ENGINEER, in addition to invoicing for those items identified in subparagraph 4.02.D.1, shall be entitled to invoice OWNER and shall be paid a reasonable amount for services and expenses directly attributable to termination, both before and after the effective date of termination, such as reassignment of personnel, costs of terminating contracts with ENGINEER's Consultants, and other related close-out costs, using methods and rates for Additional Services as set forth in Exhibit C.

E. *Records of ENGINEER's Costs.* Records of ENGINEER's costs pertinent to ENGINEER's compensation under this Agreement shall be kept in accordance with generally accepted accounting practices. To the extent necessary to verify ENGINEER's charges and upon OWNER's timely request, copies of such records will be made available to OWNER at cost.

F. *Legislative Actions.* In the event of legislative actions after the Effective Date of the Agreement by any level of government that impose taxes, fees, or costs on ENGINEER's services or other costs in connection with this Project or compensation therefore, such new taxes, fees, or costs shall be invoiced to and paid by OWNER as a Reimbursable Expense to which a Factor of 1.0 shall be applied. Should such taxes, fees, or costs be imposed, they shall be in addition to ENGINEER's estimated total compensation.

ARTICLE 5 - OPINIONS OF COST

5.01 Opinions of Probable Construction Cost

A. ENGINEER's opinions of probable Construction Cost provided for herein are to be made on the basis of ENGINEER's experience and qualifications and represent ENGINEER's best judgment as an experienced and qualified professional generally familiar with the industry. However, since ENGINEER has no control over the cost of labor, materials, equipment, or services furnished by others, or over the Contractor's methods of determining prices, or over competitive bidding or market conditions, ENGINEER cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by ENGINEER. If OWNER wishes greater assurance as to probable Construction Cost, OWNER shall employ an independent cost estimator as provided in Exhibit B.

5.02 Designing to Construction Cost Limit

~~A. If a Construction Cost limit is established between OWNER and ENGINEER, such Construction Cost limit and a statement of ENGINEER's rights and responsibilities with respect thereto will be specifically set forth in Exhibit F, "Construction Cost Limit," to this Agreement.~~

5.03 Opinions of Total Project Costs

A. ENGINEER assumes no responsibility for the accuracy of opinions of Total Project Costs.

ARTICLE 6 - GENERAL CONSIDERATIONS

6.01 Standards of Performance

A. The standard of care for all professional engineering and related services performed or furnished by ENGINEER under this Agreement will be the care and skill ordinarily used by members of ENGINEER's profession practicing under similar circumstances at the same time and in the same locality. ENGINEER makes no warranties, express or implied, under this Agreement or otherwise, in connection with ENGINEER's services.

B. ENGINEER shall be responsible for the technical accuracy of its services and documents resulting there from, and OWNER shall not be responsible for discovering deficiencies therein. ENGINEER shall correct such deficiencies without additional compensation except to the extent such action is directly attributable to deficiencies in OWNER-furnished information.

C. ENGINEER shall perform or furnish professional engineering and related services in all phases of the Project to which this Agreement applies. ENGINEER shall serve as OWNER's prime professional for the Project. ENGINEER may employ such ENGINEER's Consultants as ENGINEER deems necessary to assist in the performance or furnishing of the services. ENGINEER shall not be required to employ any ENGINEER's Consultant unacceptable to ENGINEER.

D. ENGINEER and OWNER shall comply with applicable Laws or Regulations and OWNER-mandated standards. This Agreement is based on these requirements as of its Effective Date. Changes to these requirements after the Effective Date of this Agreement may be the basis for modifications to OWNER's responsibilities or to ENGINEER's scope of services, times of performance, or compensation.

E. OWNER shall be responsible for, and ENGINEER may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, and other information furnished by OWNER to ENGINEER pursuant to this Agreement. ENGINEER may use such requirements, reports, data, and information in performing or furnishing services under this Agreement.

F. OWNER shall make decisions and carry out its other responsibilities in a timely manner and shall bear all costs incident thereto so as not to delay the services of ENGINEER.

G. Prior to the commencement of the Construction Phase, OWNER shall notify ENGINEER of any variations from the language indicated in Exhibit E, "Notice of Acceptability of Work," or of any other notice or certification that ENGINEER will be requested to provide to OWNER or third parties in connection with the Project. OWNER and ENGINEER shall reach agreement on the terms of any such requested notice or certification, and OWNER shall authorize such Additional Services as are necessary to enable ENGINEER to provide the notices or certifications requested.

H. ENGINEER shall not be required to sign any documents, no matter by whom requested, that would result in the ENGINEER's having to certify, guarantee or warrant the existence of conditions whose existence the ENGINEER cannot ascertain. OWNER agrees not to make resolution of any dispute with the ENGINEER or payment of any amount due to the ENGINEER in any way contingent upon the ENGINEER's signing any such certification.

I. During the Construction Phase, ENGINEER shall not supervise, direct, or have control over Contractor's work, nor shall ENGINEER have authority over or

responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor, for safety precautions and programs incident to the Contractor's work in progress, nor for any failure of Contractor to comply with Laws and Regulations applicable to Contractor's furnishing and performing the Work.

J. ENGINEER neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform the Work in accordance with the Contract Documents.

K. ENGINEER shall not be responsible for the acts or omissions of any Contractor(s), subcontractor or supplier, or of any of the Contractor's agents or employees or any other persons (except ENGINEER's own employees) at the Site or otherwise furnishing or performing any of the Contractor's work; or for any decision made on interpretations or clarifications of the Contract Documents given by OWNER without consultation and advice of ENGINEER.

L. The General Conditions for any construction contract documents prepared hereunder are to be the "Standard General Conditions of the Construction Contract" as prepared by the Engineers Joint Contract Documents Committee (Document No. 1910-8, 1996 Edition) unless both parties mutually agree to use other General Conditions as specifically referenced in Exhibit J.

6.02 Authorized Project Representatives

A. Contemporaneous with the execution of this Agreement, ENGINEER and OWNER shall designate specific individuals to act as ENGINEER's and OWNER's representatives with respect to the services to be performed or furnished by ENGINEER and responsibilities of OWNER under this Agreement. Such individuals shall have authority to transmit instructions, receive information, and render decisions relative to the Project on behalf of each respective party.

6.03 Design without Construction Phase Services

A. Should OWNER provide Construction Phase services with either OWNER's representatives or a third party, ENGINEER's Basic Services under this Agreement will be considered to be completed upon completion of the Final Design Phase or Bidding or Negotiating Phase as outlined in Exhibit A.

B. It is understood and agreed that if ENGINEER's Basic Services under this Agreement do not include Project observation, or review of the Contractor's

performance, or any other Construction Phase services, and that such services will be provided by OWNER, then OWNER assumes all responsibility for interpretation of the Contract Documents and for construction observation or review and waives any claims against the ENGINEER that may be in any way connected thereto.

6.04 Use of Documents

A. All Documents are instruments of service in respect to this Project, and ENGINEER shall retain an ownership and property interest therein (including the right of reuse at the discretion of the ENGINEER) whether or not the Project is completed.

B. Copies of OWNER-furnished data that may be relied upon by ENGINEER are limited to the printed copies (also known as hard copies) that are delivered to the ENGINEER pursuant to Exhibit B. Files in electronic media format of text, data, graphics, or of other types that are furnished by OWNER to ENGINEER are only for convenience of ENGINEER. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk.

C. Copies of Documents that may be relied upon by OWNER are limited to the printed copies (also known as hard copies) that are signed or sealed by the ENGINEER. Files in electronic media format of text, data, graphics, or of other types that are furnished by ENGINEER to OWNER are only for convenience of OWNER. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk.

D. Because data stored in electronic media format can deteriorate or be modified inadvertently or otherwise without authorization of the data's creator, the party receiving electronic files agrees that it will perform acceptance tests or procedures within 60 days, after which the receiving party shall be deemed to have accepted the data thus transferred. Any errors detected within the 60-day acceptance period will be corrected by the party delivering the electronic files. ENGINEER shall not be responsible to maintain documents stored in electronic media format after acceptance by OWNER.

E. When transferring documents in electronic media format, ENGINEER makes no representations as to long term compatibility, usability, or readability of documents resulting from the use of software application packages, operating systems, or computer hardware differing from those used by ENGINEER at the beginning of this Project.

F. OWNER may make and retain copies of Documents for information and reference in connection with use on the Project by OWNER. Such Documents are not

intended or represented to be suitable for reuse by OWNER or others on extensions of the Project or on any other project. Any such reuse or modification without written verification or adaptation by ENGINEER, as appropriate for the specific purpose intended, will be at OWNER's sole risk and without liability or legal exposure to ENGINEER or to ENGINEER's Consultants. OWNER shall indemnify and hold harmless ENGINEER and ENGINEER's Consultants from all claims, damages, losses, and expenses, including attorneys' fees arising out of or resulting therefrom.

G. If there is a discrepancy between the electronic files and the hard copies, the hard copies govern.

H. Any verification or adaptation of the Documents for extensions of the Project or for any other project will entitle ENGINEER to further compensation at rates to be agreed upon by OWNER and ENGINEER.

6.05 Insurance

A. ENGINEER shall procure and maintain insurance as set forth in Exhibit G, "Insurance."

B. OWNER shall procure and maintain insurance as set forth in Exhibit G, "Insurance." ~~OWNER shall cause ENGINEER and ENGINEER's Consultants to be listed as additional insureds on any general liability or property insurance policies carried by OWNER which are applicable to the Project.~~

C. OWNER shall require Contractor to purchase and maintain general liability and other insurance as specified in the Contract Documents and to cause ENGINEER and ENGINEER's Consultants to be listed as additional insureds with respect to such liability and other insurance purchased and maintained by Contractor for the Project

~~D. OWNER and ENGINEER shall each deliver to the other certificates of insurance evidencing the coverages indicated in Exhibit G. Such certificates shall be furnished prior to commencement of ENGINEER's services and at renewals thereafter during the life of the Agreement.~~

E. All policies of property insurance shall contain provisions to the effect that ENGINEER's and ENGINEER's Consultants' interests are covered and that in the event of payment of any loss or damage the insurers will have no rights of recovery against any of the insureds or additional insureds thereunder.

F. At any time, OWNER may request that ENGINEER, at OWNER's sole expense, provide additional insurance coverage, increased limits, or revised deductibles that are more protective than those specified in Exhibit G. If so requested by OWNER, with the

concurrence of ENGINEER, and if commercially available, ENGINEER shall obtain and shall require ENGINEER's Consultants to obtain such additional insurance coverage, different limits, or revised deductibles for such periods of time as requested by OWNER, and Exhibit G will be supplemented to incorporate these requirements.

6.06 Termination

A. The obligation to provide further services under this Agreement may be terminated:

1. *For cause,*

a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party.

b. By ENGINEER:

1) upon seven days written notice if ENGINEER believes that ENGINEER is being requested by OWNER to furnish or perform services contrary to ENGINEER's responsibilities as a licensed professional; or

2) upon seven days written notice if the ENGINEER's services for the Project are delayed or suspended for more than 90 days for reasons beyond ENGINEER's control.

3) ENGINEER shall have no liability to OWNER on account of such termination.

c. Notwithstanding the foregoing, this Agreement will not terminate as a result of such substantial failure if the party receiving such notice begins, within seven days of receipt of such notice, to correct its failure to perform and proceeds diligently to cure such failure within no more than 30 days of receipt thereof; provided, however, that if and to the extent such substantial failure cannot be reasonably cured within such 30 day period, and if such party has diligently attempted to cure the same and thereafter continues diligently to cure the same, then the cure period provided for herein shall extend up to, but in no case more than, 60 days after the date of receipt of the notice.

2. *For convenience,*

A. By OWNER effective upon the receipt of notice by ENGINEER.

B. The terminating party under paragraphs 6.06.A.1 or 6.06.A.2 may set the effective date of termination at a time up to 30 days later than otherwise provided to allow ENGINEER to demobilize personnel and equipment from the Site, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of completed and uncompleted tasks, and to assemble Project materials in orderly files.

6.07 Controlling Law

A. This Agreement is to be governed by the law of the state in which the Project is located.

6.08 Successors, Assigns, and Beneficiaries

A. OWNER and ENGINEER each is hereby bound and the partners, successors, executors, administrators and legal representatives of OWNER and ENGINEER (and to the extent permitted by paragraph 6.08.B the assigns of OWNER and ENGINEER) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement.

B. Neither OWNER nor ENGINEER may assign, sublet, or transfer any rights under or interest (including, but without limitation, moneys that are due or may become due) in this Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated or restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement.

C. Unless expressly provided otherwise in this Agreement:

1. Nothing in this Agreement shall be construed to create, impose, or give rise to any duty owed by OWNER or ENGINEER to any Contractor, Contractor's subcontractor, supplier, other individual or entity, or to any surety for or employee of any of them.

2. All duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of OWNER and ENGINEER and not for the benefit of any other party. The OWNER agrees that the substance of the provisions of this paragraph 6.08.C shall appear in the Contract Documents.

6.09 Dispute Resolution

A. OWNER and ENGINEER agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice prior to exercising their rights under Exhibit H or other provisions of this Agreement, or under law. In the absence of such an agreement, the parties may exercise their rights under law.

B. If and to the extent that OWNER and ENGINEER have agreed on a method and procedure for resolving disputes between them arising out of or relating to this Agreement, such dispute resolution method and procedure is set forth in Exhibit H, "Dispute Resolution."

6.10 Hazardous Environmental Condition

A. OWNER represents to Engineer that to the best of its knowledge a Hazardous Environmental Condition does not exist.

B. OWNER has disclosed to the best of its knowledge to ENGINEER the existence of all Asbestos, PCB's, Petroleum, Hazardous Waste, or Radioactive Material located at or near the Site, including type, quantity and location.

C. If a Hazardous Environmental Condition is encountered or alleged, ENGINEER shall have the obligation to notify OWNER and, to the extent of applicable Laws and Regulations, appropriate governmental officials.

D. It is acknowledged by both parties that ENGINEER's scope of services does not include any services related to a Hazardous Environmental Condition. In the event ENGINEER or any other party encounters a Hazardous Environmental Condition, ENGINEER may, at its option and without liability for consequential or any other damages, suspend performance of services on the portion of the Project affected thereby until OWNER: (i) retains appropriate specialist consultant(s) or contractor(s) to identify and, as appropriate, abate, remediate, or remove the Hazardous Environmental Condition; and (ii) warrants that the Site is in full compliance with applicable Laws and Regulations.

E. OWNER acknowledges that ENGINEER is performing professional services for OWNER and that ENGINEER is not and shall not be required to become an "arranger," "operator," "generator," or "transporter" of hazardous substances, as defined in the Comprehensive Environmental Response, Compensation, and Liability Act of 1990 (CERCLA), which are or may be encountered at or near the Site in connection with ENGINEER's activities under this Agreement.

F. If ENGINEER's services under this Agreement cannot be performed because of a Hazardous Environmental Condition, the existence of the condition shall justify ENGINEER's terminating this Agreement for cause on 30 days notice.

6.11 Allocation of Risks

A. Indemnification

1. To the fullest extent permitted by law, ENGINEER shall indemnify and hold harmless OWNER, OWNER's officers, directors, partners, and employees from and against any and all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of ENGINEER or ENGINEER's officers, directors, partners, employees, and ENGINEER's Consultants in the performance and furnishing of ENGINEER's services under this Agreement.

2. To the fullest extent permitted by law, OWNER shall indemnify and hold harmless ENGINEER, ENGINEER's officers, directors, partners, employees, and ENGINEER's Consultants from and against any and all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals, and all court or arbitration or other dispute resolution costs) caused solely by the negligent acts or omissions of OWNER or OWNER's officers, directors, partners, employees, and OWNER's consultants with respect to this Agreement or the Project.

3. To the fullest extent permitted by law, ENGINEER's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss, or damages caused in part by the negligence of ENGINEER and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that ENGINEER's negligence bears to the total negligence of OWNER, ENGINEER, and all other negligent entities and individuals.

4. In addition to the indemnity provided under paragraph 6.11.A.2 of this Agreement, and to the fullest extent permitted by law, OWNER shall indemnify and hold harmless ENGINEER and its officers, directors, partners, employees, and ENGINEER's Consultants from and against all costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys,

and other professionals, and all court or arbitration or other dispute resolution costs) caused by, arising out of or resulting from a Hazardous Environmental Condition, provided that (i) any such cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than completed Work), including the loss of use resulting therefrom, and (ii) nothing in this paragraph 6.11.A.4. shall obligate OWNER to indemnify any individual or entity from and against the consequences of that individual's or entity's own negligence or willful misconduct.

5. The indemnification provision of paragraph 6.11.A.1 is subject to and limited by the provisions agreed to by OWNER and ENGINEER in Exhibit I, "Allocation of Risks," if any.

6.12 Notices

A. Any notice required under this Agreement will be in writing, addressed to the appropriate party at its address on the signature page and given personally, or by registered or certified mail postage prepaid, or by a commercial courier service. All notices shall be effective upon the date of receipt.

6.13 Survival

A. All express representations, indemnifications, or limitations of liability included in this Agreement will survive its completion or termination for any reason.

6.14 Severability

A. Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon OWNER and ENGINEER, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

6.15 Waiver

A. Non-enforcement of any provision by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this Agreement.

6.16 Headings

A. The headings used in this Agreement are for general reference only and do not have special significance.

ARTICLE 7 - DEFINITIONS

7.01 Defined Terms

A. Wherever used in this Agreement (including the Exhibits hereto) and printed with initial or all capital letters, the terms listed below have the meanings indicated, which are applicable to both the singular and plural thereof:

1. *Addenda*--Written or graphic instruments issued prior to the opening of Bids which clarify, correct, or change the Bidding Documents.

2. *Additional Services*--The services to be performed for or furnished to OWNER by ENGINEER in accordance with Exhibit A, Part 2 of this Agreement.

3. *Agreement*--This "Standard Form of Agreement between OWNER and ENGINEER for Professional Services," including those Exhibits listed in Article 8 hereof.

4. *Application for Payment*--The form acceptable to ENGINEER which is to be used by Contractor in requesting progress or final payments for the completion of its Work and which is to be accompanied by such supporting documentation as is required by the Contract Documents.

5. *Asbestos*--Any material that contains more than one percent asbestos and is friable or is releasing asbestos fibers into the air above current action levels established by the United States Occupational Safety and Health Administration.

6. *Basic Services*--The services to be performed for or furnished to OWNER by ENGINEER in accordance with Exhibit A, Part 1, of this Agreement.

7. *Bid*--The offer or proposal of the bidder submitted on the prescribed form setting forth the prices for the Work to be performed.

8. *Bidding Documents*--The advertisement or invitation to Bid, instructions to bidders, the Bid form and attachments, the Bid bond, if any, the proposed Contract Documents, and all Addenda, if any.

9. *Change Order*--A document recommended by ENGINEER, which is signed by Contractor and OWNER to authorize an addition, deletion or

revision in the Work, or an adjustment in the Contract Price or the Contract Times, issued on or after the Effective Date of the Construction Agreement.

10. *Construction Agreement*--The written instrument which is evidence of the agreement, contained in the Contract Documents, between OWNER and Contractor covering the Work.

11. *Construction Contract*--The entire and integrated written agreement between the OWNER and Contractor concerning the Work.

12. *Construction Cost*--The cost to OWNER of those portions of the entire Project designed or specified by ENGINEER. Construction Cost does not include costs of services of ENGINEER or other design professionals and consultants, cost of land, rights-of-way, or compensation for damages to properties, or OWNER's costs for legal, accounting, insurance counseling or auditing services, or interest and financing charges incurred in connection with the Project, or the cost of other services to be provided by others to OWNER pursuant to Exhibit B of this Agreement. Construction Cost is one of the items comprising Total Project Costs.

13. *Contract Documents*--Documents that establish the rights and obligations of the parties engaged in construction and include the Construction Agreement between OWNER and Contractor, Addenda (which pertain to the Contract Documents), Contractor's Bid (including documentation accompanying the Bid and any post-Bid documentation submitted prior to the notice of award) when attached as an exhibit to the Construction Agreement, the notice to proceed, the bonds, appropriate certifications, the General Conditions, the Supplementary Conditions, the Specifications and the Drawings as the same are more specifically identified in the Construction Agreement, together with all Written Amendments, Change Orders, Work Change Directives, Field Orders, and ENGINEER's written interpretations and clarifications issued on or after the Effective Date of the Construction Agreement. Approved Shop Drawings and the reports and drawings of subsurface and physical conditions are not Contract Documents.

14. *Contract Price*--The moneys payable by OWNER to Contractor for completion of the Work in accordance with the Contract Documents and as stated in the Construction Agreement.

15. *Contract Times*--The numbers of days or the dates stated in the Construction Agreement to: (i) achieve Substantial Completion, and (ii) complete the Work so that it is ready for final payment as

evidenced by ENGINEER's written recommendation of final payment.

16. *Contractor*--An individual or entity with whom OWNER enters into a Construction Agreement.

17. *Correction Period*--The time after Substantial Completion during which Contractor must correct, at no cost to OWNER, any Defective Work, normally one year after the date of Substantial Completion or such longer period of time as may be prescribed by Laws or Regulations or by the terms of any applicable special guarantee or specific provision of the Contract Documents.

18. *Defective*--An adjective which, when modifying the word Work, refers to Work that is unsatisfactory, faulty, or deficient, in that it does not conform to the Contract Documents, or does not meet the requirements of any inspection, reference standard, test, or approval referred to in the Contract Documents, or has been damaged prior to ENGINEER's recommendation of final payment.

19. *Documents*--Data, reports, Drawings, Specifications, Record Drawings, and other deliverables, whether in printed or electronic media format, provided or furnished in appropriate phases by ENGINEER to OWNER pursuant to this Agreement.

20. *Drawings*--That part of the Contract Documents prepared or approved by ENGINEER which graphically shows the scope, extent, and character of the Work to be performed by Contractor. Shop Drawings are not Drawings as so defined.

21. *Effective Date of the Construction Agreement*--The date indicated in the Construction Agreement on which it becomes effective, but if no such date is indicated, it means the date on which the Construction Agreement is signed and delivered by the last of the two parties to sign and deliver.

22. *Effective Date of the Agreement*--The date indicated in this Agreement on which it becomes effective, but if no such date is indicated, it means the date on which the Agreement is signed and delivered by the last of the two parties to sign and deliver.

23. *ENGINEER's Consultants*--Individuals or entities having a contract with ENGINEER to furnish services with respect to this Project as ENGINEER's independent professional associates, consultants,

subcontractors, or vendors. The term ENGINEER includes ENGINEER's Consultants.

24. *Field Order*--A written order issued by ENGINEER which directs minor changes in the Work but which does not involve a change in the Contract Price or the Contract Times.

25. *General Conditions*--That part of the Contract Documents which sets forth terms, conditions, and procedures that govern the Work to be performed or furnished by Contractor with respect to the Project.

26. *Hazardous Environmental Condition*--The presence at the Site of Asbestos, PCB's, Petroleum, Hazardous Waste, or Radioactive Materials in such quantities or circumstances that may present a substantial danger to persons or property exposed thereto in connection with the Work.

27. *Hazardous Waste*--The term Hazardous Waste shall have the meaning provided in Section 1004 of the Solid Waste Disposal Act (42 USC Section 6903) as amended from time to time.

28. *Laws and Regulations; Laws or Regulations*--Any and all applicable laws, rules, regulations, ordinances, codes, standards, and orders of any and all governmental bodies, agencies, authorities, and courts having jurisdiction.

29. *PCB's*--Polychlorinated biphenyls.

30. *Petroleum*--Petroleum, including crude oil or any fraction thereof which is liquid at standard conditions of temperature and pressure (60 degrees Fahrenheit and 14.7 pounds per square inch absolute), such as oil, petroleum, fuel oil, oil sludge, oil refuse, gasoline, kerosene, and oil mixed with other non-Hazardous Waste and crude oils.

31. *Radioactive Materials*--Source, special nuclear, or byproduct material as defined by the Atomic Energy Act of 1954 (42 USC Section 2011 et seq.) as amended from time to time.

32. *Record Drawings*--The Drawings as issued for construction on which the ENGINEER, upon completion of the Work, has shown changes due to Addenda or Change Orders and other information which ENGINEER considers significant based on record documents furnished by Contractor to ENGINEER and which were annotated by Contractor to show changes made during construction.

33. *Reimbursable Expenses*--The expenses incurred directly by ENGINEER in connection with the performing or furnishing of Basic and Additional Services for the Project for which OWNER shall pay ENGINEER as indicated in Exhibit C.

34. *Resident Project Representative*--The authorized representative of ENGINEER, if any, assigned to assist ENGINEER at the Site during the Construction Phase. The Resident Project Representative will be ENGINEER's agent or employee and under ENGINEER's supervision. As used herein, the term Resident Project Representative includes any assistants of Resident Project Representative agreed to by OWNER. The duties and responsibilities of the Resident Project Representative are as set forth in Exhibit D.

35. *Samples*--Physical examples of materials, equipment, or workmanship that are representative of some portion of the Work and which establish the standards by which such portion of the Work will be judged.

36. *Shop Drawings*--All drawings, diagrams, illustrations, schedules, and other data or information which are specifically prepared or assembled by or for Contractor and submitted by Contractor to ENGINEER to illustrate some portion of the Work.

37. *Site*--Lands or areas indicated in the Contract Documents as being furnished by OWNER upon which the Work is to be performed, rights-of-way and easements for access thereto, and such other lands furnished by OWNER which are designated for use of Contractor.

38. *Specifications*--That part of the Contract Documents consisting of written technical descriptions of materials, equipment, systems, standards, and workmanship as applied to the Work and certain administrative details applicable thereto.

39. *Substantial Completion*--The time at which the Work (or a specified part thereof) has progressed to the point where, in the opinion of ENGINEER, the Work (or a specified part thereof) is sufficiently complete, in accordance with the Contract Documents, so that the Work (or a specified part thereof) can be utilized for the purposes for which it is intended. The terms "substantially complete" and "substantially completed" as applied to all or part of the Work refer to Substantial Completion thereof.

40. *Supplementary Conditions*--That part of the Contract Documents which amends or supplements the General Conditions.

41. Total Project Costs--The sum of the Construction Cost, allowances for contingencies, the total costs of services of ENGINEER or other design professionals and consultants, cost of land, rights-of-way, or compensation for damages to properties, or OWNER's costs for legal, accounting, insurance counseling or auditing services, or interest and financing charges incurred in connection with the Project, or the cost of other services to be provided by others to OWNER pursuant to Exhibit B of this Agreement.

42. Work--The entire completed construction or the various separately identifiable parts thereof required to be provided under the Contract Documents with respect to this Project. Work includes and is the result of performing or furnishing labor, services, and documentation necessary to produce such construction and furnishing, installing, and incorporating all materials and all equipment into such construction, all as required by the Contract Documents.

43. *Work Change Directive*--A written directive to Contractor issued on or after the Effective Date of the Construction Agreement and signed by OWNER upon recommendation of the ENGINEER, ordering an addition, deletion, or revision in the Work, or responding to differing or unforeseen subsurface or physical conditions under which the Work is to be performed or to emergencies. A Work Change Directive will not change the Contract Price or the Contract Times but is evidence that the parties expect that the change directed or documented by a Work Change Directive will be incorporated in a subsequently issued Change Order following negotiations by the parties as to its effect, if any, on the Contract Price or Contract Times.

44. *Written Amendment*--A written amendment of the Contract Documents signed by OWNER and Contractor on or after the Effective Date of the Construction Agreement and normally dealing with the non-engineering or non-technical rather than strictly construction-related aspects of the Contract Documents.

ARTICLE 8 - EXHIBITS AND SPECIAL PROVISIONS

8.01 Exhibits Included

A. Exhibit A, "ENGINEER's Services," consisting of 9 pages.

B. Exhibit B, "OWNER's Responsibilities," consisting of 3 pages.

C. Exhibit C, "Payments to Engineer for Services and Reimbursable Expenses," consisting of 4 pages.

D. Exhibit D, "Duties, Responsibilities and Limitations of Authority of Resident Project Representative," consisting of 4 pages.

~~E. Exhibit E, "Notice of Acceptability of Work," consisting of pages.~~

~~F. Exhibit F, "Construction Cost Limit," consisting of pages.~~

G. Exhibit G, "Insurance," consisting of 2 pages.

H. Exhibit H, "Dispute Resolution," consisting of 1 pages.

~~I. Exhibit I, "Allocation of Risks," consisting of pages.~~

J. Exhibit J, "Special Provisions," consisting of 1 pages.

~~K. Exhibit K, "Required Contract Provisions," consisting of 3 pages.~~

8.02 Total Agreement

A. This Agreement (consisting of pages 1 to 12 inclusive, together with the Exhibits identified above) constitutes the entire agreement between OWNER and ENGINEER and supersedes all prior written or oral understandings. This Agreement may only be amended, supplemented, modified, or canceled by a duly executed written instrument.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, the Effective Date of which is indicated on page 1.

OWNER:	ENGINEER:
CITY OF PELLA, IOWA	GARDEN & ASSOCIATES, LTD.
By:	By: <i>Robert Nielsen</i>
Title: Mayor	Title: President
Date Signed:	Date Signed: <i>5/3/14</i>
Address for giving notices:	Address for giving notices:
100 Truman Road	P.O. Box 451
Pella, Iowa 50219	1701 3rd Avenue East, Suite 1
	Oskaloosa, IA 52577
Designated Representative (paragraph 6.02.A):	Designated Representative (paragraph 6.02.A):
Mike Nardini	Robert A. Nielsen, P.E.
Title: City Administrator	Title: President
Phone Number: (641) 628-4173	Phone Number: 641- 672-2526
Facsimile Number: (641) 628-3120	Facsimile Number: 641-672-2091
E-Mail Address: mnardini@cityofpella.com	E-Mail Address: email@gardenassociates.net

This is **EXHIBIT A**, consisting of 9 pages, referred to in and part of the **Agreement between OWNER and ENGINEER for Professional Services** dated _____.

Initial:
OWNER _____
ENGINEER

ENGINEER's Services

Article 1 of the Agreement is amended and supplemented to include the following agreement of the parties. ENGINEER shall provide Basic and Additional Services as set forth below.

PART 1 -- BASIC SERVICES

A1.01 *Study and Report Phase (Deleted)*

~~A. ENGINEER shall:~~

- ~~1. Consult with OWNER to define and clarify OWNER's requirements for the Project and available data.~~
- ~~2. Advise OWNER as to the necessity of OWNER's providing data or services of the types described in Exhibit B which are not part of ENGINEER's Basic Services, and assist OWNER in obtaining such data and services.~~
- ~~3. Identify, consult with, and analyze requirements of governmental authorities having jurisdiction to approve the portions of the Project designed or specified by ENGINEER, including but not limited to mitigating measures identified in the environmental assessment.~~
- ~~4. Identify and evaluate viable and practical alternate solutions available to OWNER and, after consultation with OWNER, recommend to OWNER those solutions which in ENGINEER's judgment meet OWNER's requirements for the Project.~~
- ~~5. Prepare a report (the "Report") which will, as appropriate, contain schematic layouts, sketches and conceptual design criteria with appropriate exhibits to indicate the agreed to requirements, considerations involved, and those alternate solutions available to OWNER which ENGINEER recommends. This Report will be accompanied by ENGINEER's opinion of Total Project Costs for each solution which is so recommended for the Project with each component separately itemized, including the following, which will be separately itemized: opinion of probable Construction Cost, allowances for contingencies and for the estimated total costs of design, professional, and related services provided by ENGINEER and, on the basis of information furnished by OWNER, allowances for other items and services included within the definition of Total Project Costs.~~
- ~~6. Perform or provide the following additional Study and Report Phase tasks or deliverables: .~~
- ~~7. Furnish ___ review copies of the Report to OWNER within ___ days of authorization to begin services and review it with OWNER.~~
- ~~8. Revise the Report in response to OWNER's and other parties' comments, as appropriate, and furnish ___ final copies of the revised Report to the OWNER within ___ days after completion of reviewing it with OWNER.~~

~~B. ENGINEER's services under the Study and Report Phase will be considered complete on the date when the final copies of the revised Report have been delivered to OWNER.~~

A1.02 *Preliminary Design Phase*

A. After ~~acceptance by OWNER of the Report~~, selection by OWNER of a recommended solution and indication of any specific modifications or changes in the scope, extent, character, or design requirements of the Project desired by OWNER, and upon written authorization from OWNER, ENGINEER shall:

1. On the basis of the above acceptance, selection, and authorization, prepare Preliminary Design Phase documents consisting of final design criteria, ~~preliminary drawings, outline specifications and written descriptions of the Project.~~
2. Provide necessary field surveys and topographic and utility mapping for design purposes. Utility mapping will be based upon information obtained from utility owners.
3. Advise OWNER if additional reports, data, information, or services of the types described in Exhibit B are necessary and assist OWNER in obtaining such reports, data, information, or services.
4. Based on the information contained in the Preliminary Design Phase documents, submit a revised opinion of probable Construction Cost and any adjustments to Total Project Costs known to ENGINEER, which will be itemized as provided in paragraph A1.01.A.5.
5. Perform or provide the following additional Preliminary Design Phase tasks or deliverables: **NONE**
6. Furnish the Preliminary Design Phase documents to and review them with OWNER.
7. Submit to OWNER 2 final copies of the Preliminary Design Phase documents and revised opinion of probable Construction Cost within 60 days after authorization to proceed with this phase.

B. ENGINEER's services under the Preliminary Design Phase will be considered complete on the date when final copies of the Preliminary Design Phase documents have been delivered to OWNER.

A1.03 *Final Design Phase*

A. After acceptance by OWNER of the Preliminary Design Phase documents and revised opinion of probable Construction Cost as determined in the Preliminary Design Phase, but subject to any OWNER-directed modifications or changes in the scope, extent, character, or design requirements of or for the Project, and upon written authorization from OWNER, ENGINEER shall:

1. On the basis of the above acceptance, direction, and authorization, prepare final Drawings indicating the scope, extent, and character of the Work to be performed and furnished by Contractor. Specifications will be prepared, where appropriate, in general conformance with the 16-division format of the Construction Specifications Institute.
2. Provide technical criteria, written descriptions, and design data for OWNER's use in filing applications for permits from or approvals of governmental authorities having jurisdiction to review or approve the final design of the Project and assist OWNER in consultations with appropriate authorities.
3. Advise OWNER of any adjustments to the opinion of probable Construction Cost and any adjustments to Total Project Costs known to ENGINEER, itemized as provided in paragraph A1.01.A.5.
4. Perform or provide the following additional Final Design Phase tasks or deliverables: **NONE**
5. Prepare and furnish Bidding Documents for review and approval by OWNER, its legal counsel, and other advisors, as appropriate, and assist OWNER in the preparation of other related documents.

6. Submit 5 final copies of the Bidding Documents and a revised opinion of probable Construction Cost to OWNER within 30 days after authorization to proceed with this phase.

B. In the event that the Work designed or specified by ENGINEER is to be performed or furnished under more than one prime contract, or if ENGINEER's services are to be separately sequenced with the work of one or more prime Contractors (such as in the case of fast-tracking), OWNER and ENGINEER shall, prior to commencement of the Final Design Phase, develop a schedule for performance of ENGINEER's services during the Final Design, Bidding or Negotiating, Construction, and Post-Construction Phases in order to sequence and coordinate properly such services as are applicable to the work under such separate prime contracts. This schedule is to be prepared and included in or become an amendment to Exhibit A whether or not the work under such contracts is to proceed concurrently.

C. The number of prime contracts for Work designed or specified by ENGINEER upon which the ENGINEER's compensation has been established under this Agreement is one (1).

D. ENGINEER's services under the Final Design Phase will be considered complete on the date when the submittals required by paragraph A1.03.A.6 have been delivered to OWNER.

A1.04 *Bidding or Negotiating Phase*

A. After acceptance by OWNER of the Bidding Documents and the most recent opinion of probable Construction Cost as determined in the Final Design Phase, and upon written authorization by OWNER to proceed, ENGINEER shall:

1. Assist OWNER in advertising for and obtaining bids or negotiating proposals for the Work and, where applicable, maintain a record of prospective bidders to whom Bidding Documents have been issued, attend pre-Bid conferences, if any, and receive and process Contractor deposits or charges for the Bidding Documents.
2. Issue Addenda as appropriate to clarify, correct, or change the Bidding Documents. Answer questions that may be generated by office of contracts.
3. Consult with OWNER as to the acceptability of subcontractors, suppliers, and other individuals and entities proposed by Contractor for those portions of the Work as to which such acceptability is required by the Bidding Documents.
4. Perform or provide the following additional Bidding or Negotiating Phase tasks or deliverables:
5. Attend the Bid opening, prepare Bid tabulation sheets, and assist OWNER in evaluating Bids or proposals and in assembling and awarding contracts for the Work. Assist owner in evaluating bids.

B. The Bidding or Negotiating Phase will be considered complete upon commencement of the Construction Phase or upon cessation of negotiations with prospective Contractors (~~except as may be required if Exhibit F is a part of this Agreement~~).

A1.05 *Construction Phase*

A. Upon successful completion of the Bidding and Negotiating Phase, and upon written authorization from OWNER, ENGINEER shall:

1. *General Administration of Construction Contract.* Consult with OWNER and act as OWNER's representative as provided in the General Conditions. The extent and limitations of the duties, responsibilities and authority of ENGINEER as assigned in said General Conditions shall not be modified, except as ENGINEER may otherwise agree in writing. All of OWNER's instructions to Contractor will be issued through ENGINEER, who shall have authority to act on behalf of OWNER in dealings with Contractor to the extent provided in this Agreement and said General Conditions except as otherwise provided in writing.

2. *Resident Project Representative (RPR)*. Provide the services of an RPR at the Site to assist the ENGINEER and to provide more extensive observation of Contractor's work. Duties, responsibilities, and authority of the RPR are as set forth in Exhibit D. The furnishing of such RPR's services will not extend ENGINEER's responsibilities or authority beyond the specific limits set forth elsewhere in this Agreement.

3. *Selecting Independent Testing Laboratory*. Assist OWNER in the selection of an independent testing laboratory to perform the services identified in paragraph B2.01.O.

4. *Pre-Construction Conference*. Participate in a Pre-Construction Conference prior to commencement of Work at the Site.

5. *Baselines and Benchmarks*. As appropriate, establish baselines and benchmarks for locating the Work, which in ENGINEER's judgment are necessary to enable Contractor to proceed.

6. *Visits to Site and Observation of Construction*. In connection with observations of Contractor's work in progress while it is in progress:

a. Make visits to the Site at intervals appropriate to the various stages of construction, as ENGINEER deems necessary, in order to observe as an experienced and qualified design professional the progress and quality of the Work. Such visits and observations by ENGINEER, and the Resident Project Representative, if any, are not intended to be exhaustive or to extend to every aspect of Contractor's work in progress or to involve detailed inspections of Contractor's work in progress beyond the responsibilities specifically assigned to ENGINEER in this Agreement and the Contract Documents, but rather are to be limited to spot checking, selective sampling, and similar methods of general observation of the Work based on ENGINEER's exercise of professional judgment as assisted by the Resident Project Representative, if any. Based on information obtained during such visits and such observations, ENGINEER will determine in general if Contractor's work is proceeding in accordance with the Contract Documents, and ENGINEER shall keep OWNER informed of the progress of the Work.

b. The purpose of ENGINEER's visits to, and representation by the Resident Project Representative, if any, at the Site, will be to enable ENGINEER to better carry out the duties and responsibilities assigned to and undertaken by ENGINEER during the Construction Phase, and, in addition, by the exercise of ENGINEER's efforts as an experienced and qualified design professional, to provide for OWNER a greater degree of confidence that the completed Work will conform in general to the Contract Documents and that the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents has been implemented and preserved by Contractor. ENGINEER shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct, or have control over Contractor's work, nor shall ENGINEER have authority over or responsibility for the means, methods, techniques, sequences, or procedures of construction selected by Contractor, for safety precautions and programs incident to Contractor's work, or for any failure of Contractor to comply with Laws and Regulations applicable to Contractor's furnishing and performing the Work. Accordingly, ENGINEER neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

7. *Defective Work*. Recommend to OWNER that Contractor's work be disapproved and rejected while it is in progress if, on the basis of such observations, ENGINEER believes that such work will not produce a completed Project that conforms generally to the Contract Documents or that it will prejudice the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents.

8. *Clarifications and Interpretations; Field Orders*. Issue necessary clarifications and interpretations of the Contract Documents as appropriate to the orderly completion of Contractor's work. Such clarifications and interpretations will be consistent with the intent of and reasonably inferable from the Contract Documents. ENGINEER may issue Field Orders authorizing minor variations from the requirements of the Contract Documents.

9. *Change Orders and Work Change Directives*. Recommend Change Orders and Work Change Directives to OWNER, as appropriate, and prepare Change Orders and Work Change Directives as required.

10. *Shop Drawings and Samples.* Review and approve or take other appropriate action in respect to Shop Drawings and Samples and other data which Contractor is required to submit, but only for conformance with the information given in the Contract Documents and compatibility with the design concept of the completed Project as a functioning whole as indicated in the Contract Documents. Such reviews and approvals or other action will not extend to means, methods, techniques, sequences or procedures of construction or to safety precautions and programs incident thereto. ENGINEER has an obligation to meet any Contractor's submittal schedule that has earlier been acceptable to ENGINEER.

11. *Substitutes and "or-equal."* Evaluate and determine the acceptability of substitute or "or-equal" materials and equipment proposed by Contractor, but subject to the provisions of paragraph A2.02.A.2 of this Exhibit A.

12. *Inspections and Tests.* Require such special inspections or tests of Contractor's work as deemed reasonably necessary, and receive and review all certificates of inspections, tests, and approvals required by Laws and Regulations or the Contract Documents. ENGINEER's review of such certificates will be for the purpose of determining that the results certified indicate compliance with the Contract Documents and will not constitute an independent evaluation that the content or procedures of such inspections, tests, or approvals comply with the requirements of the Contract Documents. ENGINEER shall be entitled to rely on the results of such tests.

13. *Disagreements between OWNER and Contractor.* Render formal written decisions on all claims of OWNER and Contractor relating to the acceptability of Contractor's work or the interpretation of the requirements of the Contract Documents pertaining to the execution and progress of Contractor's work. In rendering such decisions, ENGINEER shall be fair and not show partiality to OWNER or Contractor and shall not be liable in connection with any decision rendered in good faith in such capacity.

14. *Applications for Payment.* Based on ENGINEER's observations as an experienced and qualified design professional and on review of Applications for Payment and accompanying supporting documentation:

a. Determine the amounts that ENGINEER recommends Contractor be paid. Such recommendations of payment will be in writing and will constitute ENGINEER's representation to OWNER, based on such observations and review, that, to the best of ENGINEER's knowledge, information and belief, Contractor's work has progressed to the point indicated, the quality of such work is generally in accordance with the Contract Documents (subject to an evaluation of the Work as a functioning whole prior to or upon Substantial Completion, to the results of any subsequent tests called for in the Contract Documents and to any other qualifications stated in the recommendation), and the conditions precedent to Contractor's being entitled to such payment appear to have been fulfilled in so far as it is ENGINEER's responsibility to observe Contractor's work. In the case of unit price work, ENGINEER's recommendations of payment will include final determinations of quantities and classifications of Contractor's work (subject to any subsequent adjustments allowed by the Contract Documents). The responsibilities of ENGINEER contained in paragraph A1.05.A.6.a are expressly subject to the limitations set forth in paragraph A1.05.A.6.b and other express or general limitations in this Agreement and elsewhere.

b. By recommending any payment, ENGINEER shall not thereby be deemed to have represented that observations made by ENGINEER to check the quality or quantity of Contractor's work as it is performed and furnished have been exhaustive, extended to every aspect of Contractor's work in progress, or involved detailed inspections of the Work beyond the responsibilities specifically assigned to ENGINEER in this Agreement and the Contract Documents. Neither ENGINEER's review of Contractor's work for the purposes of recommending payments nor ENGINEER's recommendation of any payment including final payment will impose on ENGINEER responsibility to supervise, direct, or control Contractor's work in progress or for the means, methods, techniques, sequences, or procedures of construction or safety precautions or programs incident thereto, or Contractor's compliance with Laws and Regulations applicable to Contractor's furnishing and performing the Work. It will also not impose responsibility on ENGINEER to make any examination to ascertain how or for what purposes Contractor has used the moneys paid on account of the Contract Price, or to determine that title to any portion of the work in progress, materials, or equipment has passed to OWNER free and clear of any liens, claims, security

interests, or encumbrances, or that there may not be other matters at issue between OWNER and Contractor that might affect the amount that should be paid.

15. *Contractor's Completion Documents.*

- a. Receive and review maintenance and operating instructions, schedules, and guarantees.
- b. Receive bonds, certificates, or other evidence of insurance not previously submitted and required by the Contract Documents, certificates of inspection, tests and approvals, Shop Drawings, Samples and other data approved as provided under paragraph A1.05.A.10, and the annotated record documents which are to be assembled by Contractor in accordance with the Contract Documents to obtain final payment. The extent of such ENGINEER's review will be limited as provided in paragraph A1.05.A.10.
- c. ENGINEER shall transmit these documents to OWNER.

16. *Substantial Completion.* Promptly after notice from Contractor that Contractor considers the entire Work ready for its intended use, in company with OWNER and Contractor, conduct an inspection to determine if the Work is Substantially Complete. If after considering any objections of OWNER, ENGINEER considers the Work Substantially Complete, ENGINEER shall deliver a certificate of Substantial Completion to OWNER and Contractor.

17. *Additional Tasks.* Perform or provide the following additional Construction Phase tasks or deliverables: **Provide construction survey and staking to enable contractor to perform work as required.**

18. *Final Notice of Acceptability of the Work.* Conduct a final inspection to determine if the completed Work of Contractor is acceptable so that ENGINEER may recommend, in writing, final payment to Contractor. Accompanying the recommendation for final payment, ENGINEER shall also provide a notice in the form attached hereto as Exhibit E (the "Notice of Acceptability of Work") that the Work is acceptable (subject to the provisions of paragraph A1.05.A.14.b) to the best of ENGINEER's knowledge, information, and belief and based on the extent of the services provided by ENGINEER under this Agreement.

B. *Duration of Construction Phase.* The Construction Phase will commence with the execution of the first Construction Agreement for the Project or any part thereof and will terminate upon written recommendation by ENGINEER for final payment to Contractors. If the Project involves more than one prime contract as indicated in paragraph A1.03.C, Construction Phase services may be rendered at different times in respect to the separate contracts.

C. *Limitation of Responsibilities.* ENGINEER shall not be responsible for the acts or omissions of any Contractor, or of any of their subcontractors, suppliers, or of any other individual or entity performing or furnishing any of the Work. ENGINEER shall not be responsible for failure of any Contractor to perform or furnish the Work in accordance with the Contract Documents.

A1.06 *Post-Construction Phase*

- A. Upon written authorization from OWNER, ENGINEER, during the Post-Construction Phase, shall:
 1. Provide assistance in connection with the testing and adjusting of Project equipment or systems.
 2. Assist OWNER in training OWNER's staff to operate and maintain Project, equipment, and systems.
 3. Assist OWNER in developing procedures for control of the operation and maintenance of, and record keeping for Project equipment and systems.
 4. Together with OWNER, visit the Project to observe any apparent defects in the Work, assist OWNER in consultations and discussions with Contractor concerning correction of any such defects, and make recommendations as to replacement or correction of Defective Work, if present.

5. Perform or provide the following additional Post-Construction Phase tasks or deliverables: **Record Drawings**.
6. Preparing and furnishing to OWNER Record Drawings showing appropriate record information based on Project annotated record documents received from Contractor.
7. In company with OWNER or OWNER's representative, provide an inspection of the Project within one month before the end of the Correction Period to ascertain whether any portion of the Work is subject to correction.

B. The Post-Construction Phase services may commence during the Construction Phase and, if not otherwise modified in this Exhibit A, will terminate at the end of the Correction Period.

PART 2 -- ADDITIONAL SERVICES

A2.01 Additional Services Requiring OWNER's Authorization in Advance

A. If authorized in writing by OWNER, ENGINEER shall furnish or obtain from others Additional Services of the types listed below. These services will be paid for by OWNER as indicated in Article 4 of the Agreement.

1. Preparation of applications and supporting documents (in addition to those furnished under Basic Services) for private or governmental grants, loans or advances in connection with the Project; preparation or review of environmental assessments and impact statements; review and evaluation of the effects on the design requirements for the Project of any such statements and documents prepared by others; and assistance in obtaining approvals of authorities having jurisdiction over the anticipated environmental impact of the Project.

2. Services to make measured drawings of or to investigate existing conditions or facilities, or to verify the accuracy of drawings or other information furnished by OWNER.

3. Services resulting from significant changes in the scope, extent, or character of the portions of the Project designed or specified by ENGINEER or its design requirements including, but not limited to, changes in size, complexity, OWNER's schedule, character of construction, or method of financing; and revising previously accepted studies, reports, Drawings, Specifications, or Contract Documents when such revisions are required by changes in Laws and Regulations enacted subsequent to the Effective Date of this Agreement or are due to any other causes beyond ENGINEER's control.

4. Services resulting from OWNER's request to evaluate additional ~~Study and Report Phase~~ alternative solutions beyond those identified in ~~paragraph A1.01.A.4.~~

5. Services required as a result of OWNER's providing incomplete or incorrect Project information with respect to Exhibit B.

6. Providing renderings or models for OWNER's use.

7. Undertaking investigations and studies including, but not limited to, detailed consideration of operations, maintenance, and overhead expenses; the preparation of feasibility studies, cash flow and economic evaluations, rate schedules, and appraisals; assistance in obtaining financing for the Project; evaluating processes available for licensing, and assisting OWNER in obtaining process licensing; detailed quantity surveys of materials, equipment, and labor; and audits or inventories required in connection with construction performed by OWNER.

8. Furnishing services of ENGINEER's Consultants for other than Basic Services.

9. Services attributable to more prime construction contracts than specified in paragraph A1.03.C.

10. Services during out-of-town travel required of ENGINEER other than for visits to the Site or OWNER's office.

11. Preparing for, coordinating with, participating in and responding to structured independent review processes, including, but not limited to, construction management, cost estimating, project peer review, value engineering, and constructibility review requested by OWNER; and performing or furnishing services required to revise studies, reports, Drawings, Specifications, or other Bidding Documents as a result of such review processes.

12. Preparing additional Bidding Documents or Contract Documents for alternate bids or prices requested by OWNER for the Work or a portion thereof.

13. Determining the acceptability of substitute materials and equipment proposed during the Bidding or Negotiating Phase when substitution prior to the award of contracts is allowed by the Bidding Documents.

14. Assistance in connection with Bid protests, rebidding, or renegotiating contracts for construction, materials, equipment, or services, ~~except when such assistance is required by Exhibit F.~~

15. ~~Providing construction surveys and staking to enable Contractor to perform its work other than as required under paragraph A1.05.A.5, and~~ any type of property surveys or related engineering services needed for the transfer of interests in real property; and providing other special field surveys.

16. Providing Construction Phase services beyond the Contract Times set forth in Exhibit C.

17. Providing assistance in resolving any Hazardous Environmental Condition in compliance with current Laws and Regulations.

~~18. Preparing and furnishing to OWNER Record Drawings showing appropriate record information based on Project annotated record documents received from Contractor.~~

19. Preparation of operation and maintenance manuals.

20. Preparing to serve or serving as a consultant or witness for OWNER in any litigation, arbitration or other dispute resolution process related to the Project.

21. Providing more extensive services required to enable ENGINEER to issue notices or certifications requested by OWNER under paragraph 6.01.G of the Agreement.

22. Other services performed or furnished by ENGINEER not otherwise provided for in this Agreement.

A2.02 *Required Additional Services*

A. ENGINEER shall perform or furnish, without requesting or receiving specific advance authorization from OWNER, the Additional Services of the types listed below. ENGINEER shall advise OWNER in writing promptly after starting any such Additional Services.

1. Services in connection with Work Change Directives and Change Orders to reflect changes requested by OWNER so as to make the compensation commensurate with the extent of the Additional Services rendered.

2. Services in making revisions to Drawings and Specifications occasioned by the acceptance of substitute materials or equipment other than "or-equal" items; and services after the award of the Construction Agreement in evaluating and determining the acceptability of a substitution which is found to be inappropriate for the Project or an excessive number of substitutions.

3. Services resulting from significant delays, changes, or price increases occurring as a direct or indirect result of materials, equipment, or energy shortages.

4. Additional or extended services during construction made necessary by (1) emergencies or acts of God endangering the Work, (2) an occurrence of a Hazardous Environmental Condition, (3) Work damaged by fire or other cause during construction, (4) a significant amount of defective, neglected, or delayed work by Contractor, (5) acceleration of the progress schedule involving services beyond normal working hours, or (6) default by Contractor.

5. Services (other than Basic Services during the Post-Construction Phase) in connection with any partial utilization of any part of the Work by OWNER prior to Substantial Completion.

6. Evaluating an unreasonable claim or an excessive number of claims submitted by Contractor or others in connection with the Work.

7. Preparation of easement and acquisition plats and descriptions.

This is **EXHIBIT B**, consisting of 3 pages, referred to in and part of the **Agreement between OWNER and ENGINEER for Professional Services** dated _____.

Initial:
OWNER _____
ENGINEER _____

OWNER's Responsibilities

Article 2 of the Agreement is amended and supplemented to include the following agreement of the parties.

B2.01 In addition to other responsibilities of OWNER as set forth in this Agreement, OWNER shall:

A. Provide ENGINEER with all criteria and full information as to OWNER's requirements for the Project, including design objectives and constraints, space, capacity and performance requirements, flexibility, and expandability, and any budgetary limitations; and furnish copies of all design and construction standards which OWNER will require to be included in the Drawings and Specifications; and furnish copies of OWNER's standard forms, conditions, and related documents for ENGINEER to include in the Bidding Documents, when applicable.

B. Furnish to ENGINEER any other available information pertinent to the Project including reports and data relative to previous designs, or investigation at or adjacent to the Site.

C. Following ENGINEER's assessment of initially-available Project information and data and upon ENGINEER's request, furnish or otherwise make available such additional Project related information and data as is reasonably required to enable ENGINEER to complete its Basic and Additional Services. Such additional information or data would generally include the following:

1. Property descriptions.
2. Zoning, deed, and other land use restrictions.
3. Property, boundary, easement, right-of-way, and other special surveys or data, including establishing relevant reference points.
4. Explorations and tests of subsurface conditions at or contiguous to the Site, drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the Site, or hydrographic surveys, with appropriate professional interpretation thereof.
5. Environmental assessments, audits, investigations and impact statements, and other relevant environmental or cultural studies as to the Project, the Site, and adjacent areas.
6. Data or consultations as required for the Project but not otherwise identified in the Agreement or the Exhibits thereto.

D. Give prompt written notice to ENGINEER whenever OWNER observes or otherwise becomes aware of a Hazardous Environmental Condition or of any other development that affects the scope or time of performance of ENGINEER's services, or any defect or nonconformance in ENGINEER's services or in the work of any Contractor.

E. Authorize ENGINEER to provide Additional Services as set forth in Part 2 of Exhibit A of the Agreement as required.

F. Arrange for safe access to and make all provisions for ENGINEER to enter upon public and private property as required for ENGINEER to perform services under the Agreement.

G. Examine all alternate solutions, studies, reports, sketches, Drawings, Specifications, proposals, and other documents presented by ENGINEER (including obtaining advice of an attorney, insurance counselor, and other advisors or consultants as OWNER deems appropriate with respect to such examination) and render in writing timely decisions pertaining thereto.

H. Provide reviews, approvals, and permits from all governmental authorities having jurisdiction to approve all phases of the Project designed or specified by ENGINEER and such reviews, approvals, and consents from others as may be necessary for completion of each phase of the Project.

I. Provide, as required for the Project:

1. Accounting, bond and financial advisory, independent cost estimating, and insurance counseling services.
2. Legal services with regard to issues pertaining to the Project as OWNER requires, Contractor raises, or ENGINEER reasonably requests.
3. Such auditing services as OWNER requires to ascertain how or for what purpose Contractor has used the moneys paid.
4. Placement and payment for advertisement for Bids in appropriate publications.

J. Advise ENGINEER of the identity and scope of services of any independent consultants employed by OWNER to perform or furnish services in regard to the Project, including, but not limited to, cost estimating, project peer review, value engineering, and constructibility review.

K. Furnish to ENGINEER data as to OWNER's anticipated costs for services to be provided by others for OWNER so that ENGINEER may make the necessary calculations to develop and periodically adjust ENGINEER's opinion of Total Project Costs.

L. If OWNER designates a construction manager or an individual or entity other than, or in addition to, ENGINEER to represent OWNER at the Site, define and set forth as an attachment to this Exhibit B the duties, responsibilities, and limitations of authority of such other party and the relation thereof to the duties, responsibilities, and authority of ENGINEER.

M. If more than one prime contract is to be awarded for the Work designed or specified by ENGINEER, designate a person or entity to have authority and responsibility for coordinating the activities among the various prime Contractors, and define and set forth the duties, responsibilities, and limitations of authority of such individual or entity and the relation thereof to the duties, responsibilities, and authority of ENGINEER as an attachment to this Exhibit B that is to be mutually agreed upon and made a part of this Agreement before such services begin.

N. Attend the ~~pre-bid conference~~, ~~bid opening~~, pre-construction conferences, construction progress and other job related meetings, and Substantial Completion and final payment inspections.

O. Provide the services of an independent testing laboratory to perform all inspections, tests, and approvals of Samples, materials, and equipment required by the Contract Documents, or to evaluate the performance of materials, equipment, and facilities of OWNER, prior to their incorporation into the Work with appropriate professional interpretation thereof.

P. Provide inspection or monitoring services by an individual or entity other than ENGINEER (and disclose the identity of such individual or entity to ENGINEER) as OWNER determines necessary to verify:

1. That Contractor is complying with any Laws and Regulations applicable to Contractor's performing and furnishing the Work.

2. That Contractor is taking all necessary precautions for safety of persons or property and complying with any special provisions of the Contract Documents applicable to safety.

Q. Provide ENGINEER with the findings and reports generated by the entities providing services pursuant to paragraphs B2.01.O and P.

R. Perform or provide the following additional services: **NONE**

This is **EXHIBIT C**, consisting of 4 pages, referred to in and part of the **Agreement between OWNER and ENGINEER for Professional Services** dated _____.

Initial:
OWNER _____
ENGINEER

Payments to ENGINEER for Services and Reimbursable Expenses

Article 4 of the Agreement is amended and supplemented to include the following agreement of the parties:

ARTICLE 4 -- PAYMENTS TO THE ENGINEER

C4.01 For Basic Services Having A Determined Scope - Standard Hourly Rates Method of Payment

A. OWNER shall pay ENGINEER for Preliminary Design Phase and Final Design Phase Services as set forth in Exhibit A, as follows:

1. An amount equal to the cumulative hours charged to the Project by each class of ENGINEER's employees times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus Reimbursable Expenses and ENGINEER's Consultant's charges, if any.

2. ENGINEER's Reimbursable Expenses Schedule and Standard Hourly Rates are attached to this Exhibit C as Appendix 1.

3. The total compensation for services under paragraph C4.01.A is estimated to be **\$106,000.00** based on the following distribution:

a. Preliminary and Final Design Phase Services (Exhibit C – Paragraphs A1.02 and A1.03)	<u>\$44,900</u>
b. Construction Phase Services (Administration, Observation And Staking)	<u>\$61,100</u>
TOTAL	<u>\$106,000</u>

4. ENGINEER may alter the distribution of compensation between individual phases of the work noted herein to be consistent with services actually rendered, but shall not exceed the total estimated compensation amount unless approved in writing by OWNER.

5. The total estimated compensation for ENGINEER's services included in the breakdown by phases as noted in paragraph 4.01.A.3 incorporates all labor, overhead, profit, Reimbursable Expenses and ENGINEER's Consultant's charges.

6. The amounts billed for ENGINEER's services under paragraph C4.01 will be based on the cumulative hours charged to the Project during the billing period by each class of ENGINEER's employees times Standard Hourly Rates for each applicable billing class, plus Reimbursable Expenses and ENGINEER's Consultant's charges.

7. The Standard Hourly Rates and Reimbursable Expenses Schedule will be adjusted annually (as of **March 1st**) to reflect equitable changes in the compensation payable to ENGINEER.

8. The Standard Hourly Rates Method of Payment is conditioned on Contract Times to complete the Work not exceeding **12** months. Should the Contract Times to complete the Work be extended beyond this period, the total compensation to ENGINEER shall be appropriately adjusted.

9. If more prime contracts are awarded for Work designed or specified by ENGINEER for this Project than identified in Exhibit A, the ENGINEER shall be compensated an additional amount equal to **\$ 5,000** for all Basic Services for each prime contract added.

~~10. If after completion of Preliminary and Final Design Phase services, OWNER decides to proceed with completion of the Project, OWNER and ENGINEER will negotiate fees for Bidding and Negotiating Phase Services and Construction Phase Services including services of ENGINEER'S Resident Project Representative.~~

C4.02 For Basic Services Having An Undetermined Scope -- Standard Hourly Rates Method of Payment

A. OWNER shall pay ENGINEER for Basic Services having an undetermined scope as follows:

1. Resident Project Representative Services. For services of ENGINEER's Resident Project Representative, if any, under paragraph A1.05A.2.a of Exhibit A, an amount equal to the cumulative hours charged to the Project by each class of ENGINEER's employees times Standard Hourly Rates for each applicable billing class for all Resident Project Representative services performed on the Project, plus Reimbursable Expenses and ENGINEER's Consultant's charges, if any. The total compensation under this paragraph will be as follows included in paragraph C4:01A.3.b above:

2. Post-Construction Phase Services. For Post-Construction Phase services under paragraph A1.06 of Exhibit A, an amount equal to the cumulative hours charged to the Project by each class of ENGINEER's employees times Standard Hourly Rates for each applicable billing class for all services performed on the Project, plus Reimbursable Expenses and ENGINEER's Consultant's charges, if any. The total compensation under this paragraph is estimated to be NONE.

C4.03 For Additional Services

A. OWNER shall pay ENGINEER for Additional Services as follows:

1. General. For services of ENGINEER's employees engaged directly on the Project pursuant to paragraph A2.01 or A2.02 of Exhibit A, except for services as a consultant or witness under paragraph A2.01.A.20, an amount equal to the cumulative hours charged to the Project by each class of ENGINEER's employees times Standard Hourly Rates for each applicable billing class for all Additional Services performed on the Project, plus Reimbursable Expenses and ENGINEER's Consultant's charges, if any.

2. Serving as a Witness. For services performed by ENGINEER's employees as witnesses giving testimony in any litigation, arbitration, or other legal or administrative proceeding under paragraph A2.01.A.20, at the rate of \$ 1,000.00 per

day or any portion thereof (but compensation for time spent in preparing to testify in any such litigation, arbitration, or proceeding will be on the basis provided in paragraph C4.03.A.1). Compensation for ENGINEER's Consultants for such services will be on the basis provided in paragraph C4.06.

C4.04 For Reimbursable Expenses

A. When not included in compensation for Basic Services under paragraph C4.01, OWNER shall pay ENGINEER for Reimbursable Expenses at the rates set forth in Appendix 1 to this Exhibit C.

B. Reimbursable Expenses include the following categories: transportation and subsistence incidental thereto; obtaining bids or proposals from Contractor(s); providing and maintaining field office facilities including furnishings and utilities; subsistence and transportation of Resident Project Representative and their assistants; toll telephone calls and telegrams; reproduction of reports, Drawings, Specifications, Bidding Documents, and similar Project-related items in addition to those required under Exhibit A, and, if authorized in advance by OWNER, overtime work requiring higher than regular rates. In addition, if authorized in advance by OWNER, Reimbursable Expenses will also include expenses incurred for computer time and the use of other highly specialized equipment.

C. The amounts payable to ENGINEER for Reimbursable Expenses will be the Project-related internal expenses actually incurred or allocated by ENGINEER, plus all invoiced external Reimbursable Expenses allocable to the Project, the latter multiplied by a Factor of 1.00.

D. The Reimbursable Expenses Schedule will be adjusted annually (as of March 1st) to reflect equitable changes in the compensation payable to ENGINEER.

C4.05 Standard Hourly Rates

A. Standard Hourly Rates are set forth in Appendix 1 to this Exhibit C and include salaries and wages paid to personnel in each billing class plus the cost of customary and statutory benefits, general and administrative overhead, non-project operating costs, and operating margin or profit.

B. The Standard Hourly Rates will be adjusted annually (as of March 1st) to reflect equitable changes in the compensation payable to ENGINEER.

C4.06 For ENGINEER's Consultant's Charges

A. Whenever compensation to ENGINEER herein is stated to include charges of ENGINEER's Consultants, those charges shall be the amounts billed by ENGINEER's Consultants to ENGINEER times a Factor of 1.00.

C4.07 Factors

A. The external Reimbursable Expenses and ENGINEER's Consultant's Factors include ENGINEER's overhead and profit associated with ENGINEER's responsibility for the administration of such services and costs.

C4.08 Other Provisions Concerning Payment

A. Progress Payments. The portion of the amounts billed for ENGINEER's services which are related to the services identified in paragraphs C4.02 and C4.03, will be during the billing period based on the cumulative hours charged to the Project by each class of ENGINEER's employees times the Standard Hourly Rate for each class plus Reimbursable Expenses and ENGINEER's Consultant's charges, if any.

B. Extended Contract Times. Should the Contract Times to complete the Work be extended beyond the

period identified in paragraph C4.01, payment for ENGINEER's services shall be continued based on the Standard Hourly Rates Method of Payment.

C. Estimated Compensation Amounts

1. ENGINEER's estimate of the amounts that will become payable for Basic Services are only estimates for planning purposes, are not binding on the parties, and are not the minimum or maximum amounts payable to ENGINEER under the Agreement.

2. When estimated compensation amounts have been stated herein and it subsequently becomes apparent to ENGINEER that a compensation amount thus estimated will be exceeded, ENGINEER shall give OWNER written notice thereof. Promptly thereafter OWNER and ENGINEER shall review the matter of services remaining to be performed and compensation for such services. OWNER shall either agree to such compensation exceeding said estimated amount or OWNER and ENGINEER shall agree to a reduction in the remaining services to be rendered by ENGINEER, so that total compensation for such services will not exceed said estimated amount when such services are completed. If ENGINEER exceeds the estimated amount before OWNER and ENGINEER have agreed to an increase in the compensation due ENGINEER or a reduction in the remaining services, the ENGINEER shall be paid for all services rendered hereunder.

This is **Appendix 1** to **EXHIBIT C**, consisting of 1 page, referred to in and part of the **Agreement between OWNER and ENGINEER for Professional Services** dated _____.

Initial:
OWNER _____
ENGINEER _____

ENGINEER's Hourly Rate Schedule and Reimbursable Expenses

Current agreements for engineering services stipulate that the Hourly Rates and Reimbursable Expenses are subject to review and adjustment per Exhibit C. Hourly Rates and Reimbursable Expenses for services performed on the date of the Agreement are:

2015 RATE SCHEDULE

<u>Classification</u>	<u>Rate Per Hour</u>
Principal Engineer	\$130.00
Project Manager	\$125.00
Engineer 1	\$114.00
Engineer 2	\$105.00
Engineer 3	\$ 96.00
Engineer 4	\$ 88.00
Engineer 5	\$ 82.00
Surveyor 1	\$105.00
Surveyor 2	\$102.00
Surveyor 3	\$ 85.00
Technician 1	\$ 89.00
Technician 2	\$ 80.00
Technician 3	\$ 77.00
Technician 4	\$ 73.00
Technician 5	\$ 63.00
Technician 6	\$ 50.00

REIMBURSABLE EXPENSES

Mileage, Per Mile	\$ 0.57
Printing, Per Square Foot	\$ 0.25
Printing – Color, Per Square Foot	\$ 2.00
Copying, Per Sheet	\$ 0.25
Copying – Color, Per Sheet	\$ 1.50
GPS Survey Equipment, Per Hour	\$ 45.00
Robotic Total Station Equipment, Per Hour	\$ 45.00
ATV GPS Mapping, Per Hour	\$120.00

OTHER REIMBURSABLE EXPENSES

1. Charges for outside services such as soils and materials testing, fiscal, and legal will be billed at their invoice cost.
2. All other direct expenses will be invoiced at cost.

ADJUSTMENTS TO FEE SCHEDULE

1. Rate Schedule effective March 1, 2015 through February 28, 2016. The Rate Schedule shall be subject to change each March 1st of each year this agreement is in effect.

This is **EXHIBIT D**, consisting of 4 pages, referred to in and part of the **Agreement between OWNER and ENGINEER** for Professional Services dated _____.

Initial:

OWNER _____

ENGINEER [Signature]

Duties, Responsibilities, and Limitations of Authority of Resident Project Representative

Paragraph 1.01C of the Agreement is amended and supplemented to include the following agreement of the parties:

D6.02 Resident Project Representative

A. ENGINEER shall furnish a Resident Project Representative ("RPR"), assistants, and other field staff to assist ENGINEER in observing progress and quality of the Work. The RPR, assistants, and other field staff under this Exhibit D may provide full time representation or may provide representation to a lesser degree.

B. Through such additional observations of Contractor's work in progress and field checks of materials and equipment by the RPR and assistants, ENGINEER shall endeavor to provide further protection for OWNER against defects and deficiencies in the Work. However, ENGINEER shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct, or have control over the Contractor's Work nor shall ENGINEER have authority over or responsibility for the means, methods, techniques, sequences, or procedures selected by Contractor, for safety precautions and programs incident to the Contractor's work in progress, for any failure of Contractor to comply with Laws and Regulations applicable to Contractor's performing and furnishing the Work, or responsibility of construction for Contractor's failure to furnish and perform the Work in accordance with the Contract Documents. In addition, the specific limitations set forth in section A.1.05 of Exhibit A of the Agreement are applicable.

C. The duties and responsibilities of the RPR are limited to those of ENGINEER in the Agreement with the OWNER and in the Contract Documents, and are further limited and described as follows:

1. *General:* RPR is ENGINEER's agent at the Site, will act as directed by and under the supervision of ENGINEER, and will confer with ENGINEER regarding RPR's actions. RPR's dealings in matters pertaining to the Contractor's work in progress shall in general be with ENGINEER and Contractor, keeping OWNER advised as necessary. RPR's dealings with subcontractors shall only be through or with the full knowledge and approval of Contractor. RPR shall generally communicate with OWNER with the knowledge of and under the direction of ENGINEER.

2. *Schedules:* Review the progress schedule, schedule of Shop Drawing and Sample submittals, and schedule of values prepared by Contractor and consult with ENGINEER concerning acceptability.

3. *Conferences and Meetings:* Attend meetings with Contractor, such as preconstruction conferences, progress meetings, job conferences and other project-related meetings, and prepare and circulate copies of minutes thereof.

4. *Liaison:*

a. Serve as ENGINEER's liaison with Contractor, working principally through Contractor's superintendent and assist in understanding the intent of the Contract Documents.

b. Assist ENGINEER in serving as OWNER's liaison with Contractor when Contractor's operations affect OWNER's on-Site operations.

c. Assist in obtaining from OWNER additional details or information, when required for proper execution of the Work.

5. *Interpretation of Contract Documents:* Report to ENGINEER when clarifications and interpretations of the Contract Documents are needed and transmit to Contractor clarifications and interpretations as issued by ENGINEER.

6. *Shop Drawings and Samples:*

- a. Record date of receipt of Samples and approved Shop Drawings.
- b. Receive Samples which are furnished at the Site by Contractor, and notify ENGINEER of availability of Samples for examination.
- c. Advise ENGINEER and Contractor of the commencement of any portion of the Work requiring a Shop Drawing or Sample submittal for which RPR believes that the submittal has not been approved by ENGINEER.

7. *Modifications:* Consider and evaluate Contractor's suggestions for modifications in Drawings or Specifications and report with RPR's recommendations to ENGINEER. Transmit to Contractor in writing decisions as issued by ENGINEER.

8. *Review of Work and Rejection of Defective Work:*

- a. Conduct on-Site observations of Contractor's work in progress to assist ENGINEER in determining if the Work is in general proceeding in accordance with the Contract Documents.
- b. Report to ENGINEER whenever RPR believes that any part of Contractor's work in progress will not produce a completed Project that conforms generally to the Contract Documents or will prejudice the integrity of the design concept of the completed Project as a functioning whole as indicated in the Contract Documents, or has been damaged, or does not meet the requirements of any inspection, test or approval required to be made; and advise ENGINEER of that part of work in progress that RPR believes should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.

9. *Inspections, Tests, and System Startups:*

- a. Consult with ENGINEER in advance of scheduled major inspections, tests, and systems startups of important phases of the Work.
- b. Verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate OWNER's personnel, and that Contractor maintains adequate records thereof.
- c. Observe, record, and report to ENGINEER appropriate details relative to the test procedures and systems startups.
- d. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the results of these inspections, and report to ENGINEER.

10. *Records:*

- a. Maintain at the Site orderly files for correspondence, reports of job conferences, reproductions of original Contract Documents including all Change Orders, Field Orders, Work Change Directives, Addenda, additional Drawings issued subsequent to the execution of the Contract, ENGINEER's clarifications and interpretations of the Contract Documents, progress reports, Shop Drawing and Sample submittals received from and delivered to Contractor, and other Project related documents.

b. Prepare a daily report or keep a diary or log book, recording Contractor's hours on the Site, weather conditions, data relative to questions of Change Orders, Field Orders, Work Change Directives, or changed conditions, Site visitors, daily activities, decisions, observations in general, and specific observations in more detail as in the case of observing test procedures; and send copies to ENGINEER.

c. Record names, addresses and telephone numbers of all Contractors, subcontractors, and major suppliers of materials and equipment.

d. Maintain records for use in preparing Project documentation.

e. Upon completion of the Work, furnish original set of all RPR Project documentation to ENGINEER.

11. *Reports:*

a. Furnish to ENGINEER periodic reports as required of progress of the Work and of Contractor's compliance with the progress schedule and schedule of Shop Drawing and Sample submittals.

b. Draft and recommend to ENGINEER proposed Change Orders, Work Change Directives, and Field Orders. Obtain backup material from Contractor.

c. Furnish to ENGINEER and OWNER copies of all inspection, test, and system startup reports.

d. Report immediately to ENGINEER the occurrence of any Site accidents, any Hazardous Environmental Conditions, emergencies, or acts of God endangering the Work, and property damaged by fire or other causes.

12. *Payment Requests:* Review Applications for Payment with Contractor for compliance with the established procedure for their submission and forward with recommendations to ENGINEER, noting particularly the relationship of the payment requested to the schedule of values, Work completed, and materials and equipment delivered at the Site but not incorporated in the Work.

13. *Certificates, Operation and Maintenance Manuals:* During the course of the Work, verify that materials and equipment certificates, operation and maintenance manuals and other data required by the Specifications to be assembled and furnished by Contractor are applicable to the items actually installed and in accordance with the Contract Documents, and have these documents delivered to ENGINEER for review and forwarding to OWNER prior to payment for that part of the Work.

14. *Completion:*

a. Before ENGINEER issues a Certificate of Substantial Completion, submit to Contractor a list of observed items requiring completion or correction.

b. Observe whether Contractor has arranged for inspections required by Laws and Regulations, including but not limited to those to be performed by public agencies having jurisdiction over the Work.

c. Participate in a final inspection in the company of ENGINEER, OWNER, and Contractor and prepare a final list of items to be completed or corrected.

d. Observe whether all items on final list have been completed or corrected and make recommendations to ENGINEER concerning acceptance and issuance of the Notice of Acceptability of the Work.

D. Resident Project Representative shall not:

1. Authorize any deviation from the Contract Documents or substitution of materials or equipment (including "or-equal" items).

2. Exceed limitations of ENGINEER's authority as set forth in the Agreement or the Contract Documents.
3. Undertake any of the responsibilities of Contractor, subcontractors, suppliers, or Contractor's superintendent.
4. Advise on, issue directions relative to or assume control over any aspect of the means, methods, techniques, sequences or procedures of Contractor's work unless such advice or directions are specifically required by the Contract Documents.
5. Advise on, issue directions regarding, or assume control over safety precautions and programs in connection with the activities or operations of OWNER or Contractor.
6. Participate in specialized field or laboratory tests or inspections conducted off-site by others except as specifically authorized by ENGINEER.
7. Accept Shop Drawing or Sample submittals from anyone other than Contractor.
8. Authorize OWNER to occupy the Project in whole or in part.

This is **EXHIBIT G**, consisting of 2 pages, referred to in and part of the **Agreement between OWNER and ENGINEER for Professional Services** dated _____.

Initial:
OWNER _____
ENGINEER [Signature]

Insurance

Paragraph 6.05 of the Agreement is amended and supplemented to include the following agreement of the parties.

G6.05 *Insurance*

A. The limits of liability for the insurance required by paragraph 6.05.A and 6.05.B of the Agreement are as follows:

1. By ENGINEER:

a. Workers' Compensation: Statutory

b. Employer's Liability –

- 1) Each Accident: \$ 1,000,000
- 2) Disease, Policy Limit: \$ 1,000,000
- 3) Disease, Each Employee: \$ 1,000,000

c. General Liability --

- 1) Each Occurrence (Bodily Injury and Property Damage): \$ 1,000,000
- 2) General Aggregate: \$ 2,000,000

d. Excess or Umbrella Liability –

- 1) Each Occurrence and Annual Aggregate \$ 2,000,000

e. Automobile Liability --

- 1) Bodily Injury:
 - a) Each Accident \$ N/A
- 2) Property Damage:
 - a) Each Accident \$ N/A

[or]

- 1) Combined Single Limit (Bodily Injury and Property Damage):
Each Accident

\$ 1,000,000 Combined Single limit.

f. Other (specify):

Errors and Omissions

Limits of \$1,000,000 per claim.

\$ 2,000,000 Annual Aggregate

2. By OWNER:

- a. Workers' Compensation: Statutory
- b. Employer's Liability --
- | | |
|---------------------------|--------------|
| 1) Each Accident | \$ 1,000,000 |
| 2) Disease, Policy Limit | \$ 1,000,000 |
| 3) Disease, Each Employee | \$ 1,000,000 |
- c. General Liability --
- | | |
|---|--------------|
| 1) General Aggregate: | \$ 1,000,000 |
| 2) Each Occurrence (Bodily Injury and Property Damage): | \$ 1,000,000 |
- d. Excess Umbrella Liability --
- | | |
|-----------------------|--------------|
| 1) Each Occurrence: | \$ 1,000,000 |
| 2) General Aggregate: | \$ 1,000,000 |
- e. Automobile Liability --
- | | |
|---------------------|--------------|
| 1) Bodily Injury: | |
| a) Each Accident | \$ 1,000,000 |
| 2) Property Damage: | |
| a) Each Accident | \$ 1,000,000 |
- [or]
- | | |
|---|--------|
| 1) Combined Single Limit (Bodily Injury and Property Damage): | |
| Each Accident | \$ N/A |
- f. Other (specify):
- | | |
|-------------|--------|
| <u>NONE</u> | \$ N/A |
|-------------|--------|

B. Additional Insureds

~~1. The following persons or entities are to be listed on OWNER's policies of insurance as additional insureds as provided in paragraph 6.05.B:~~

a. ENGINEER

b. ENGINEER'S CONSULTANT

c. ENGINEER'S CONSULTANT

This is **EXHIBIT H**, consisting of 1 pages, referred to in and part of the **Agreement between OWNER and ENGINEER for Professional Services** dated _____.

Initial:

OWNER _____

ENGINEER 

Dispute Resolution

Paragraph 6.09 of the Agreement is amended and supplemented to include the following agreement of the parties:

H6.09 *Dispute Resolution*

A. OWNER and ENGINEER agree that they shall first submit any and all unsettled claims, counterclaims, disputes, and other matters in question between them arising out of or relating to this Agreement or the breach thereof (“Disputes”) to mediation by mediator agreed upon by both parties to this Agreement.

This is **EXHIBIT J**, consisting of 1 pages, referred to in and part of the **Agreement between OWNER and ENGINEER for Professional Services** dated _____.

Initial:

OWNER _____

ENGINEER _____

Special Provisions

Standard Form of Agreement is amended to include the following agreement(s) of the parties:

1. Article 5 Opinions of Cost: Delete paragraph 5.02.A. in its entirety.
2. Article 6 General Considerations: Delete the last sentence of paragraph 6.05B.
3. Article 6 General Considerations: Delete paragraph 6.05.D in its entirety.
4. Article 8 Exhibits and Special Provisions: Delete Exhibit E, Exhibit F, Exhibit I, and Exhibit K.

Exhibit A to the Agreement is amended to include the following agreement(s) of the parties:

1. Section A1.01 Study and Report Phase is deleted in its entirety from this agreement.



THE
CITY of PELLA

STAFF MEMO TO COUNCIL

ITEM NO. I-1 & I-2

SUBJECT: Ordinances Amending Zoning Regulations Amendments to Zoning Regulations 165.33 Signs Regulations by Amending the Provisions for Drive-Through Menu Signs and Adding New Provisions for Preview Menu Signs

DATE: August 4, 2015 (3rd Reading)

BACKGROUND:

These proposed ordinances would increase the allowable area for menu board signs and allow an additional menu sign for restaurants with drive-through lanes. Currently, the City Code allows one menu board and the square footage is limited to 24 square feet. If Council approves these ordinances, restaurants with drive-through lanes would be allowed two menu signs with a total square footage of 64 square feet.

As background on this request, Dairy Queen plans to build a new restaurant on Lot 3 of Gateway Commercial Park, west of Country Inn & Suites Hotel and south of Casey's on Roosevelt Road. Dairy Queen would also like to move their existing business location menu board sign, which is approximately 40 square feet, to their new location. However, the maximum size limit for menu board signs under the City Code is 24 square feet. As a result, Dairy Queen requested an amendment to the City's sign ordinance to accommodate their existing menu board sign.

At the March 24, 2015 Policy and Planning meeting, Council discussed the latest industry trends for menu board signage and the Dairy Queen request. After discussing these issues, Council directed staff to prepare these two sign ordinances. The Community Development Committee unanimously approved these proposed ordinances at their April 11, 2015 meeting. However, the Planning and Zoning Commission tabled the ordinances at the April 27, 2015 meeting to allow for additional research on menu signs.

Based on staff's research, it appears the existing menu sign ordinance dates back to the 1976 Code. Furthermore, based on a recent survey, it appears City of Pella's allowable menu sign limit of 24 square feet is less than other comparable communities. Enclosed for Council's review is a summary of the survey results. After reviewing the above information, the Planning and Zoning Commission recommended approval of both ordinances (8 to 0) at their June 8, 2015 special meeting.

ATTACHMENTS: Ordinances; Expanded Menu Sign Survey Summary

REPORT PREPARED BY: Planning and Zoning Department

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve the Ordinances.

ORDINANCE NO. 899

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.33 BY ADDING NEW PROVISIONS PERTAINING TO MENU SIGNS FOR DRIVE-THROUGH RESTAURANT USES

Be it enacted by the City Council of the City of Pella, Iowa:

SECTION 1. TEXT AMENDMENTS. The City Code of the City of Pella is hereby amended by deleting the Menu Signs: Drive-Through Restaurant section under Table 165.33-1: Sign Requirements by Type replacing with the following:

Menu Signs: Drive-Through Restaurant	
Dimensional Requirements	The sign shall have a maximum area of 40 square feet.
Height Requirements	Height limit shall be the same as freestanding ground sign.
Siting Requirements	The sign shall be located in connection with the drive-through traffic lane.
Design/Lighting Requirements	A menu sign shall be a freestanding ground sign. Lighting shall be non-intrusive with back lighting or other method of indirect lighting.
Number Allowed	One menu sign shall be allowed in addition to the freestanding ground sign otherwise allowable under this section.
Other	

SECTION 2. NOTATION. The Zoning Administrator shall hereby record the ordinance number and date of passage of this Ordinance.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this ____ day of _____, 20__.

James Mueller, Mayor

ATTEST: _____
Ronda Brown, City Clerk

ORDINANCE NO. 897

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.33 BY ADDING NEW PROVISIONS PERTAINING TO PREVIEW MENU SIGNS FOR DRIVE-THROUGH RESTAURANT USES

Be it enacted by the City Council of the City of Pella, Iowa:

SECTION 1. TEXT AMENDMENTS. The City Code of the City of Pella is hereby amended by adding the following new section under Table 165.33-1: Sign Requirements by Type:

Preview Menu Signs: Drive-Through Restaurant

Dimensional Requirements	The sign shall have a maximum area of 24 square feet.
Height Requirements	Height limit shall be the same as freestanding ground sign.
Siting Requirements	The sign shall be located in connection with the drive-through traffic lane.
Design/Lighting Requirements	A preview menu sign shall be a freestanding ground sign. Lighting shall be non-intrusive with back lighting or other method of indirect lighting.
Number Allowed	One preview menu sign shall be allowed in addition to the menu sign and freestanding ground sign otherwise allowable under this section.
Other	

SECTION 2. NOTATION. The Zoning Administrator shall hereby record the ordinance number and date of passage of this Ordinance.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this ____ day of _____, 20__.

James Mueller, Mayor

ATTEST: _____
Ronda Brown, City Clerk

Ankeny: 30 square feet maximum (2 menu signs allowed per drive through lane), max. height of 8 feet

195.04 SIGNS REQUIRING A PERMIT.

10. Menu Boards. Menu boards are permitted under the following conditions:

A. A maximum of two menu boards per drive-through lane shall be permitted on a parcel of land with a restaurant providing drive-up window service.

B. The menu board shall be a maximum of 30 square feet in area and may be in addition to any other signs permitted by this chapter.

C. The menu board shall be single-sided and oriented in such a manner so that the sign provides information to the patrons using the drive-through facility only, and does not provide supplemental advertising to pass-by traffic.

D. The menu board signage shall be completely enclosed within one sign area.

E. Order confirmation signage no greater than one square foot and incorporated into the drive-through speaker pedestal shall not be calculated as part of the menu board signage area. Order confirmation signage greater than one square foot shall be incorporated into menu board and calculated as part of said board's sign area.

Clear Lake: Not addressed; not treated the same as other signs

Des Moines: Not regulated as sign if not legible from a public street. Volume of speaker is regulated by the sound regulations. Electric permit required. Site plan review for minimum setbacks and vision clearance.

Oskaloosa: Typically is exempt from the sign permitting because it is not visible from a main right of way.

Pella:

Menu Signs: Drive-Through Restaurant	
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Dimensional Requirements	The sign shall have a maximum area of 24 square feet.
Height Requirements	
Siting Requirements	The sign shall be located in connection with the drive-through traffic lane.
Design/Lighting Requirements	A menu sign shall be a freestanding ground sign.
Number Allowed	One menu sign shall be allowed in addition to the freestanding ground sign otherwise allowable under this section.
Other	

Coralville: 32 square foot maximum. One sign.

165.36 SIGN STANDARDS.

4. Permitted Signs.

E. Drive-Thru Menu Sign. Drive-thru menu signs are permitted in commercial zoning districts only, and only one drive-thru menu sign is permitted on a parcel, said sign not to exceed thirty-two square feet on one face.

Davenport: Menu board signs included with regulations for business signs. 100 square feet or more permitted depending on exact district.

17.45.020 Definitions.

28. "Sign, menu board" shall mean a permanently mounted sign for a drive-in or drive-through restaurant listing the foods available and their prices for the benefit of customers already on the property.

17.45.070 Permitted sign types, area, height and setback requirements.

District	Permitted Signs and Standards	Maximum Number of Business Signs	Maximum Business Sign Area	Maximum Business Sign Height	Minimum Front Yard Setback	Minimum Side Yard Setback
Agricultural All R Districts	(1)(2)(3)(4)(5)	Two(8)	One square foot for each eight feet of frontage. Freestanding sign area maximum is 100 square feet*	6 feet	10 feet	10 feet
Office- transitional Office-shop	(1)(2)(3)(4)(5)	Three(8)	One square foot for each two feet of frontage. Freestanding sign area maximum is 100 square feet*	6 feet	10 feet	0 feet. 10 feet when adjacent to R
Neighborhood shopping	FPS, [REDACTED] (1)(2)(3)(4)(5)(6)	Three(8)	One square foot for each one foot of frontage. Freestanding sign area maximum is 100 square feet*	25 feet	10 feet	0 feet. 20 feet when adjacent to R
General commercial Planned development	SS, FPS, [REDACTED], BS(1)(2)(3)(4)(5)(6)(7)	Three(8)	Two square feet for each one foot of frontage. Freestanding sign area maximum is 400 square feet*	45 feet	10 feet	0 feet. 25 feet when adjacent to R
Central business	FPS, [REDACTED], BS (1)(2)(3)(4)(5)(6)(7)	Three(8)	Two square feet for each one foot of frontage. Freestanding sign area maximum is 400 square feet*	45 feet	0 feet	0 feet(10)
Light industrial Heavy industrial Planned industrial	FPS, [REDACTED], BS(1)(2)(3)(4)(5)(6)(7)	Three(8)	Three square feet for each one foot of frontage with a maximum of 750 square feet. Freestanding sign area maximum is 400 square feet*	45 feet	10 feet	25 feet when adjacent to R
Planned Institutional District	(1)(2)(3)(4)(5)	The approved land use plan shall determine the number and area of signs.		6 feet	10 feet	10 feet when adjacent to R

Highway Corridor Overlay District	(1)(2)(3)(4)(5)(6)(9)	Three(8)	(9)	Determined by the underlying zoning district
Hilltop Campus Village Overlay District	BS (1)(2)(3)(4)(5)(6)(7)	Determined by the underlying zoning district		6 feet Determined by the underlying zoning district
Historic Shopping District	BS (1)(2)(3)(4)(5)(6)(7)	Signage plans shall be reviewed and approved by the Design Review Board. The approved signage plan shall determine the permitted sign types, number of signs, sign area and sign location.		
Downtown Design Overlay District	BS (1)(2)(3)(4)(5)(6)(7)	Signage plans shall be reviewed and approved by the Design Review Board. The approved signage plan shall determine the permitted sign types, number of signs, sign area and sign location.		
Local Landmarks	Determined by the underlying zoning district, however, the Historic Preservation Commission may grant deviations to the sign type and dimensional requirements in the underlying zoning district if it determines that the deviation comports to Chapter 17.23 of the Davenport Municipal Code.			

Notes:
 FPS: Freestanding Pole Sign for a Business
 [Redacted]: Menu Board Sign
 BS: Billboard Sign
 *If the development is located on a corner lot, the lot frontage used for the calculation shall be that frontage from which the development takes its identity and address.

Iowa City: In Iowa City, a sign is only considered a sign if it is visibly readable from a public right of way. While you may be able to see that there is a menu board from the public right of way, menu boards generally are either turned at an angle or the copy is so small that they are not readable from that distance. So they are not regulated as signs

Marshalltown

Chapter 30 Signs

Section 2. Definitions:

Menu Board: A permanently mounted sign displaying the bill of fare of a drive-in or drive-thru restaurant.

3. Exemptions:

11. Menu boards, both electronic and non-electronic, as long as pictures and text on the board do not utilize chasing or flashing effects. These signs must be oriented towards customers using the service and may not be intended for any other advertising purpose.

West Des Moines: They typically stay quiet with menu signs. Similar to Des Moines, they treat them through the site plan process, most are designed to view from 20 ft away, but not large enough for the general public. They do not approve of large logos on their signs, however.



THE
CITY of PELLA
STAFF MEMO TO COUNCIL

ITEM NO: I-3

SUBJECT: Rezoning Application by Missouri River Energy Services to Rezone Property from A1 Agricultural District to M1 Limited/Light Industrial District

DATE: August 4, 2015 (2nd Reading)

BACKGROUND:

Missouri River Energy Services (MRES) is requesting to rezone a 3.44 acre parcel located at the southwest corner of 198th Place and 216th Place. This property is located in the Marion County Extraterritorial Zoning Jurisdiction. The current zoning is A1 Agricultural. The proposed zoning is M1 Limited/Light Industrial.

The proposed use includes a proposed metal storage building, approximately 60 by 100 feet in size constructed to facilitate the long term storage of various fixtures, jigs and large spare parts to assist with the operation of the Red Rock Hydroelectric Plant. The site in question was chosen due to its proximity to the Red Rock Hydroelectric construction site. In addition, MRES believes the impact to the existing road system will likely be lessened if the storage facility is located in close proximity to the construction site.

The Comprehensive Plan--Future Land Use Map targets the area proposed to be rezoned for Preserve which includes areas that should be preserved as natural green space and are primarily defined by the floodplains. Therefore, the proposal to rezone the property to M1 Limited/Light Industrial is not consistent with the Comprehensive Plan. It should also be noted, the proposed rezoning parcel is located in the Flood Plain Overlay District. Therefore, if the rezoning would be approved, prior to development, the necessary flood plain permitting would be required in addition to a site plan. This would include meeting 165.15 Flood Plain Overlay District requirements along with any other governmental approvals (IDNR, for example) as applicable.

The Planning and Zoning Commission approved a conditional rezoning (7 to 1 with 1 abstention) at their June 22, 2015 meeting. The condition or limitation is that the permitted land use for the property be limited to indoor storage only. It is important to note, this condition is included in the proposed ordinance.

ATTACHMENTS: Ordinance, Zoning Map

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR
CITY CLERK

RECOMMENDED ACTION: Approve ordinance per Planning and Zoning Commission recommendation.

ORDINANCE NO. 900

AN ORDINANCE AMENDING THE ZONING ORDINANCE OF THE CITY OF PELLA, IOWA, BY AMENDING THE BOUNDARIES OF THE M1 DISTRICT TO INCLUDE THE PROPERTY LEGALLY DESCRIBED IN "EXHIBIT A" AND DIRECTING THE ZONING ADMINISTRATOR TO NOTE THE ORDINANCE NUMBER AND DATE OF THIS CHANGE ON THE OFFICIAL ZONING MAP

Be it enacted by the City Council of the City of Pella, Iowa:

SECTION 1. ZONING AMENDMENT. The Zoning Ordinance of the City of Pella, Iowa, is hereby amended by amending the boundaries of the M1 District to include a parcel of land owned by Kathi Doyle and legally described in Exhibit A that is within the extraterritorial zoning jurisdiction of the City of Pella, Iowa, from an "A1" (Agricultural Zoning District) to a "M1" (Limited/Light Industrial Zoning District).

SECTION 2. USE LIMITATION. Permitted land use for the property shall be limited specifically to indoor storage only.

SECTION 3. NOTATION. The Zoning Administrator shall hereby record the ordinance number and date of passage of this Ordinance on the Official Zoning Map.

SECTION 4. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 6. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this ____ day of _____, 2015.

James Mueller, Mayor

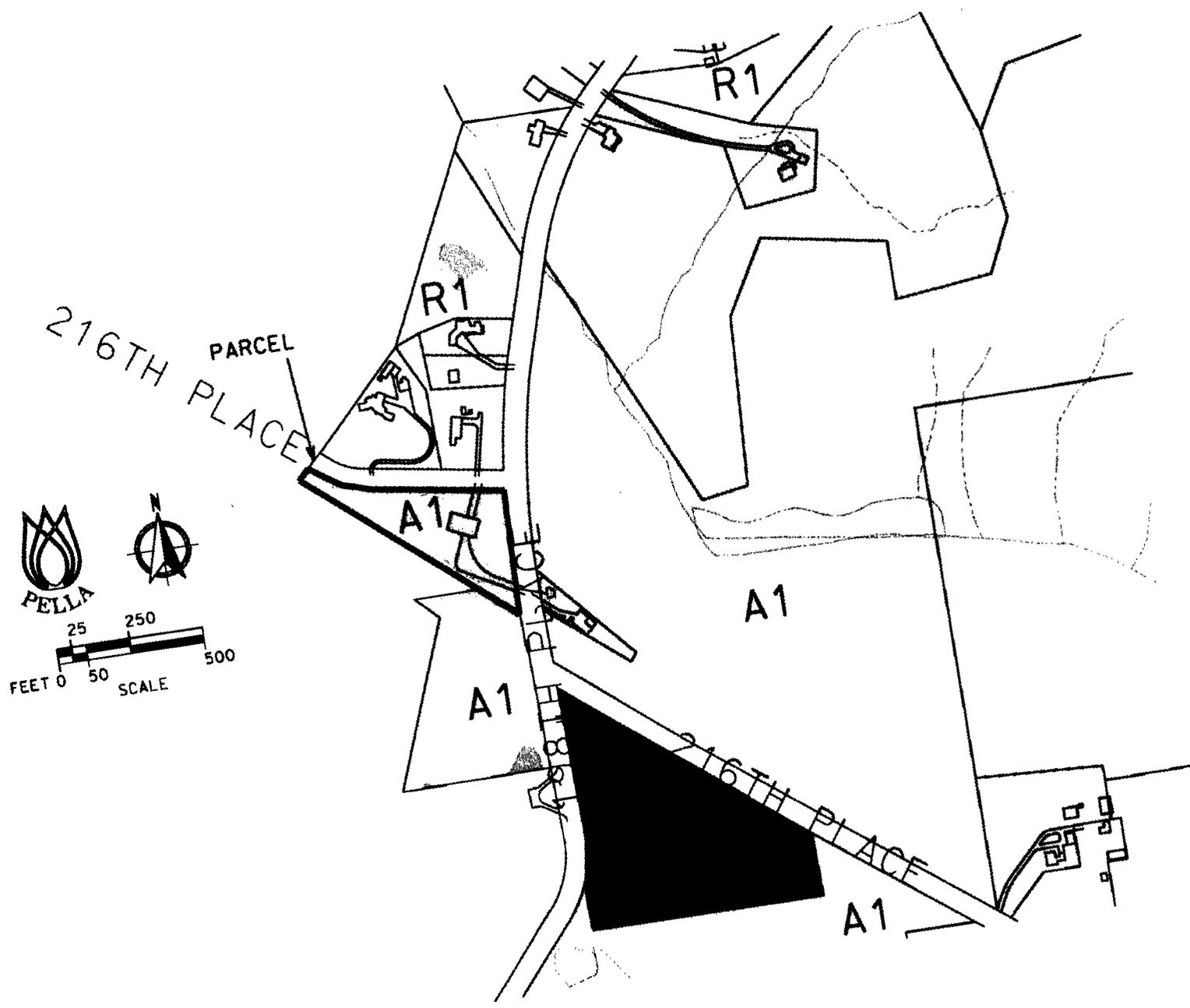
ATTEST:

Ronda Brown, City Clerk

Exhibit A

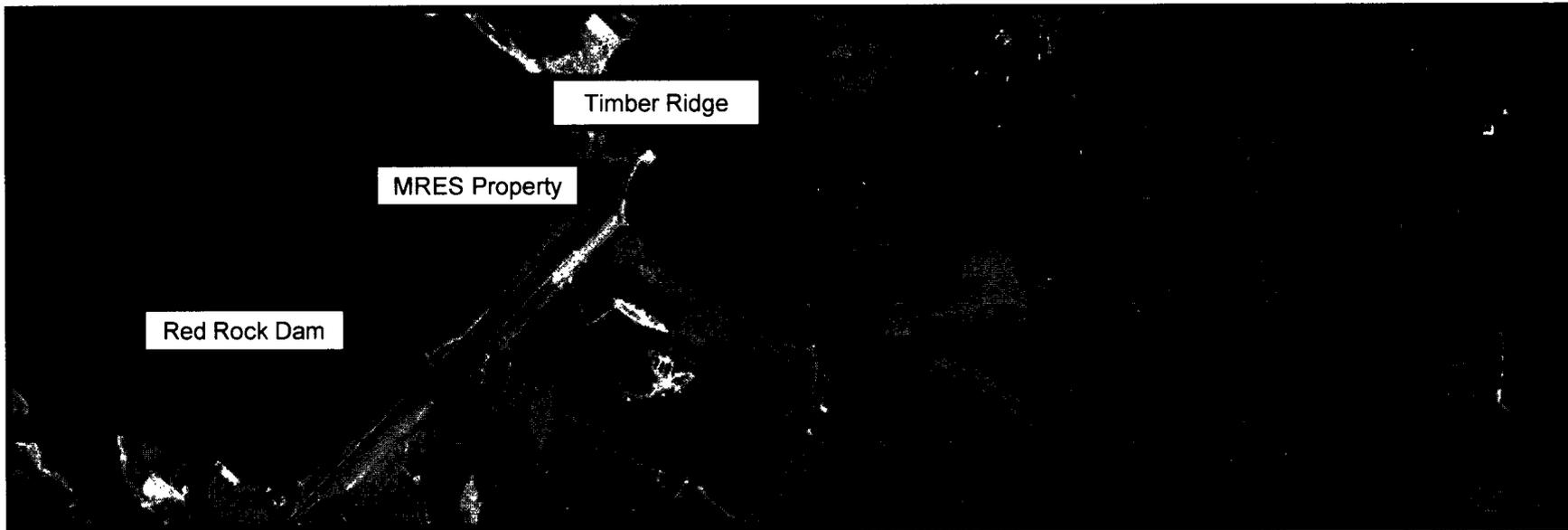
Lot Four (4) of Lot Three (3) of Lot "D" of the West Half of Section Twenty (20),
Township Seventy-six (76) North, Range Eighteen (18) West of the 5th P.M., according
to survey recorded in Book 97, page 266, Land Deed Record, Marion County, Iowa.

AD-7



Rezoning from A1 to M1

- Missouri River Energy Services Missouri River Energy Services (MRES) is requesting to rezone a 3.44 acre parcel located at the southwest corner of 198th Place and 216th Place.



J-1

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
ABS FIRE EQUIPMENT INC (1014)						
0132601	FIRE EST SERVICE	07/21/2015	08/04/2015	37.20	07:15	100.5.05.2200.6590
Total ABS FIRE EQUIPMENT INC (1014):				37.20		
ACCO UNLIMITED CORP (1020)						
0154573-IN	CHEMICALS	07/13/2015	08/04/2015	1,326.60	07:15	100.5.04.4301.6503
Total ACCO UNLIMITED CORP (1020):				1,326.60		
ALLIANT ENERGY (1058)						
072315	NAT GAS-CC	07/23/2015	08/04/2015	92.15	07:15	100.5.04.4100.6371
072315-CC	NAT GAS-CC	07/23/2015	08/04/2015	18.03	07:15	100.5.04.4100.6371
Total ALLIANT ENERGY (1058):				110.18		
ALLIANT-IES (GAS) (1060)						
07142015	NATURAL GAS - MOLENGRACHT	07/14/2015	08/04/2015	20.18	06:15	100.5.09.4250.6371
Total ALLIANT-IES (GAS) (1060):				20.18		
AMAZON (1070)						
003735047318	SERVER RACK 1/3 DISTR - EL	07/01/2015	08/04/2015	396.66	07:15	400.5.06.8588.9950
003735047318	SERVER RACK 1/3 TRANS - EL	07/01/2015	08/04/2015	396.67	07:15	400.5.06.8566.9030
003735047318	SERVER RACK 1/3 METER - EL	07/01/2015	08/04/2015	396.66	07:15	400.5.06.8586.9030
003735047318	SERVER RACK 1/3 DISTR - EL	07/01/2015	08/04/2015	2.00	07:15	400.5.06.8566.9030
004783389959	POWER STRIP:CABLE ORGANIZER -	07/01/2015	08/04/2015	297.61	07:15	400.5.06.8586.9030
004786247113	MEDIA CONVERTER CHASIS - EL	07/01/2015	08/04/2015	259.35	07:15	400.5.06.8586.9030
020891387664	USB-PS2 CONVERTER - EL	06/25/2015	08/04/2015	7.25	06:15	400.5.06.8584.9030
020891387664	TOILET BOWL BRUSH:STAND - EL	06/25/2015	08/04/2015	30.88	06:15	400.5.06.8588.9300
020894590107	PLUNGER - EL	06/25/2015	08/04/2015	25.30	06:15	400.5.06.8588.9300
088221623477	SHIPPING LABELS:ENVELOPES - EL	07/01/2015	08/04/2015	68.63	07:15	400.5.06.8588.9920
096640024290	AMERICAN FLAGS - EL	06/30/2015	08/04/2015	69.24	06:15	400.5.06.8588.9300
105835871647	THERMAL BINDERS - EL	07/10/2015	08/04/2015	9.15	07:15	400.5.06.8588.9920
105835871647	FIBER PATCH CABLES - EL	07/10/2015	08/04/2015	19.20	07:15	400.5.06.8588.9950
105836974200	SERVER SHELF - EL	07/07/2015	08/04/2015	82.99	07:15	400.5.06.8586.9030
127999278816	CLEANING SUPPLIES - EL	06/25/2015	08/04/2015	23.16	06:15	400.5.06.8588.9300
161362912149	THERMAL BINDERS - EL	07/07/2015	08/04/2015	11.29	07:15	400.5.06.8588.9920
165122144364	HEAT SHRINK CABLE - EL	06/18/2015	08/04/2015	247.50	06:15	410.5.06.8977.3970
Total AMAZON (1070):				2,339.54		
AMERICAN BLINDS (1084)						
3679727	WINDOW SHADE - PD	07/29/2015	08/04/2015	131.25	07:15	100.5.01.1000.6310
Total AMERICAN BLINDS (1084):				131.25		
ARNOLD MOTOR SUPPLY (1126)						
37-487854	ANTIFREEZE	07/17/2015	08/04/2015	84.64	07:15	100.5.02.1100.6330
Total ARNOLD MOTOR SUPPLY (1126):				84.64		
AXT, HANNAH (1144)						
2015BAND	2015 CITY BAND	07/29/2015	08/04/2015	105.42	08:15	100.5.08.6400.6416
Total AXT, HANNAH (1144):				105.42		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
BAILEY, JUSTIN (1156)						
072815PD	MEALS - TRAINING - PD	07/28/2015	08/04/2015	26.97	07/15	100.5.01.1030.6260
1511580062	EE REBATE - EL	07/21/2015	08/04/2015	30.00	07/15	400.2215
Total BAILEY, JUSTIN (1156):				56.97		
BAKER & TAYLOR INC-BOOKS (1158)						
2030808972	ADULT BOOKS-LIB	06/30/2015	08/04/2015	361.25	06/15	100.5.03.4000.6529
Total BAKER & TAYLOR INC-BOOKS (1158):				361.25		
BARCO MUNICIPAL PRODUCTS INC (1175)						
IN-216503	SAFETY FENCE	07/17/2015	08/04/2015	112.19	07/15	300.5.05.8130.6510
Total BARCO MUNICIPAL PRODUCTS INC (1175):				112.19		
BECKER, BRENDA (5505)						
2015BAND	2015 CITY BAND	07/29/2015	08/04/2015	175.70	08/15	100.5.08.6400.6416
Total BECKER, BRENDA (5505):				175.70		
BECKER, MACKENZIE (1198)						
2015BAND	2015BAND	07/29/2015	08/04/2015	70.28	08/15	100.5.08.6400.6416
Total BECKER, MACKENZIE (1198):				70.28		
BIOSOLIDS MANAGEMENT GROUP INC (1237)						
4800	LIME SOLIDS REMOVAL	07/19/2015	08/04/2015	24,528.43	07/15	300.5.05.8120.6499
4801	LIME SOLIDS REMOVAL	07/20/2015	08/04/2015	14,489.05	07/15	300.5.05.8120.6499
Total BIOSOLIDS MANAGEMENT GROUP INC (1237):				39,017.48		
BITUMINOUS MATERIALS AND SUPPLY LP (5169)						
22130165	SPRAY PATCHER	07/04/2015	08/04/2015	354.90	07/15	115.5.05.2100.6549
22130220	SPRAY PATCHER	07/11/2015	08/04/2015	341.25	07/15	115.5.05.2100.6549
Total BITUMINOUS MATERIALS AND SUPPLY LP (5169):				696.15		
BLAIR, GUY (1247)						
2015BAND	2015 BAND	07/29/2015	08/04/2015	235.14	08/15	100.5.08.6400.6416
Total BLAIR, GUY (1247):				235.14		
BOERTJE, BRUCE (5148)						
2015BAND	2015BAND	07/29/2015	08/04/2015	152.27	08/15	100.5.08.6400.6416
Total BOERTJE, BRUCE (5148):				152.27		
BOERTJE, NATHAN (5149)						
2015BAND	2015BAND	07/29/2015	08/04/2015	175.70	08/15	100.5.08.6400.6416
Total BOERTJE, NATHAN (5149):				175.70		
BOERTJE-DE VRIES, BARBARA (4763)						
2015BAND	2015BAND	07/29/2015	08/04/2015	163.98	08/15	100.5.08.6400.6416
Total BOERTJE-DE VRIES, BARBARA (4763):				163.98		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
BONHAM, KATELYN (5513)						
2015BAND	2015BAND	07/29/2015	08/04/2015	58.57	08/15	100.5.08.6400.6416
Total BONHAM, KATELYN (5513):				58.57		
BOSUN SUPPLIES (1306)						
P133282	ANCHORS	04/29/2015	08/04/2015	126.37	06/15	100.5.04.4301.6310
Total BOSUN SUPPLIES (1306):				126.37		
BRUXVOORT, MARK (1375)						
431-43/8410	SAFETY SHOES - EL	07/14/2015	08/04/2015	106.97	07/15	400.5.06.8588.9720
Total BRUXVOORT, MARK (1375):				106.97		
BYERS, JERRY (1400)						
071615PZ	LUNCH MEETING REIMBURSEMENT	07/16/2015	08/04/2015	79.54	07/15	100.5.05.5000.6240
Total BYERS, JERRY (1400):				79.54		
C.R. PLUMBING LLC (5262)						
1020	SEWER REPAIR-LIB	07/13/2015	08/04/2015	414.06	06/15	100.5.03.4000.6310
1021	DRINKING FOUNTAIN REPAIR-PK	07/13/2015	08/04/2015	121.93	07/15	100.5.09.4200.6320
Total C.R. PLUMBING LLC (5262):				535.99		
CAPITAL CITY EQUIPMENT CO (1420)						
28337D	KUBOTA REPAIR #302-PK	07/23/2015	08/04/2015	1,265.83	07/15	100.5.09.4200.6350
Total CAPITAL CITY EQUIPMENT CO (1420):				1,265.83		
CENTRAL IA WATER ASSOC (1462)						
072715	WATER BILL - ANNEXED AREA	07/27/2015	08/04/2015	1,163.23	08/15	300.5.05.8100.6416
Total CENTRAL IA WATER ASSOC (1462):				1,163.23		
CENTRAL TIRE & AUTO (1466)						
15304	REPAIR TIRE	07/20/2015	08/04/2015	16.36	07/15	350.5.05.8330.6330
15421	TIRE REPAIR	07/27/2015	08/04/2015	16.36	07/15	300.5.05.8130.6330
Total CENTRAL TIRE & AUTO (1466):				32.72		
CIVIC SYSTEMS LLC (1508)						
CVC13185	UB & CR SUPPORT	07/20/2015	08/04/2015	3,919.00	07/15	100.5.00.6310.6405
CVC13185	GL, AP, AR, MIEXCEL & AM SUPPORT	07/20/2015	08/04/2015	2,296.00	07/15	100.5.00.6100.6403
CVC13185	BUILDING PERMIT SUPPORT	07/20/2015	08/04/2015	1,091.00	07/15	100.5.05.5000.6403
Total CIVIC SYSTEMS LLC (1508):				7,306.00		
CLASSIC AVIATION INC (1519)						
080115	AIRPORT MANAGER	08/01/2015	08/04/2015	3,447.50	08/15	100.5.05.2200.6405
Total CLASSIC AVIATION INC (1519):				3,447.50		
COTTINGTON, DAVE (1577)						
2015BAND	2015BAND	07/29/2015	08/04/2015	58.57	08/15	100.5.08.6400.6416

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total COTTINGTON, DAVE (11577):				58.57		
COTTINGTON, GARY (1578)						
2015BAND	2015BAND	07/29/2015	08/04/2015	93.70	08/15	100.5.08.6400.6416
Total COTTINGTON, GARY (1578):				93.70		
COX, SHANE (1588)						
072915PD	TRAINING - TRAVEL/LODGING/MEALS	07/29/2015	08/04/2015	88.88	07/15	100.5.01.1030.6260
072915PD	TRAVEL - FUEL - PD	07/29/2015	08/04/2015	35.65	07/15	100.5.01.1030.6514
Total COX, SHANE (1588):				124.53		
CUSTOMIZED ENERGY SOLUTIONSLTD (1622)						
1037317	TRANSMISSION - FTR'S	07/15/2015	08/04/2015	1,000.00	06/15	400.5.06.8565.9520
Total CUSTOMIZED ENERGY SOLUTIONSLTD (1622):				1,000.00		
D & K PRODUCTS (1625)						
0432226-IN	SOIL TEST-PK	07/13/2015	08/04/2015	70.00	07/15	100.5.09.4245.6560
0432870-IN	SOIL TEST-PK	07/23/2015	08/04/2015	70.00	07/15	100.5.09.4200.6560
Total D & K PRODUCTS (1625):				140.00		
DE ARMOND, FRANCES (5515)						
2015BAND	2015BAND	07/29/2015	08/04/2015	70.28	08/15	100.5.08.6400.6416
Total DE ARMOND, FRANCES (5515):				70.28		
DE JONG DOOR SERVICE (1668)						
14754	DOOR WORK-AMBULANCE BLDG	06/23/2015	08/04/2015	130.00	06/15	100.5.08.6400.6310
14895	REPAIR DOOR	07/17/2015	08/04/2015	390.00	07/15	201.5.02.7040.6750
14897	DOOR WORK	07/17/2015	08/04/2015	390.00	07/15	100.5.08.6400.6310
Total DE JONG DOOR SERVICE (1668):				910.00		
DE JONG, JOHN (5498)						
1511580068	EE REBATE - EL	07/28/2015	08/04/2015	30.00	07/15	400.2215
Total DE JONG, JOHN (5498):				30.00		
DE JOODE, DONNA (1676)						
2015BAND	2015BAND	07/29/2015	08/04/2015	105.28	08/15	100.5.08.6400.6416
Total DE JOODE, DONNA (1676):				105.28		
DE RUITER EQUIPMENT (1685)						
071515PWS	SAW PARTS	07/15/2015	08/04/2015	19.50	07/15	115.5.05.2100.6545
071615	TRIMMER-PK	07/16/2015	08/04/2015	299.95	07/15	100.5.09.4200.6510
25578	BAR OIL	06/20/2015	08/04/2015	5.99	06/15	100.5.02.1100.6510
Total DE RUITER EQUIPMENT (1685):				325.44		
DE VOS, KAYLEY (1689)						
2015BAND	2015BAND	07/29/2015	08/04/2015	105.42	08/15	100.5.08.6400.6416

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total DE VOS, KAYLEY (1689):				105.42		
DE VOS, KEN (1690)						
2015BAND	2015BAND	07/29/2015	08/04/2015	152.27	08/15	100.5.08.6400.64.16
Total DE VOS, KEN (1690):				152.27		
DE VRIES, BRIAN (5052)						
1520580022	EE REBATE - EL	07/28/2015	08/04/2015	10.00	07/15	400.22.15
Total DE VRIES, BRIAN (5052):				10.00		
DE WILD, KRIS (1707)						
2015BAND	2015BAND	07/29/2015	08/04/2015	152.27	08/15	100.5.08.6400.64.16
Total DE WILD, KRIS (1707):				152.27		
DE YOUNG, BOB (1709)						
2015BAND	2015BAND	07/29/2015	08/04/2015	93.70	08/15	100.5.08.6400.64.16
Total DE YOUNG, BOB (1709):				93.70		
DE YOUNG, CAROL (1710)						
2015BAND	2015BAND	07/29/2015	08/04/2015	93.70	08/15	100.5.08.6400.64.16
Total DE YOUNG, CAROL (1710):				93.70		
DE YOUNG, ZACH (4767)						
2015BAND	2015BAND	07/29/2015	08/04/2015	46.85	08/15	100.5.08.6400.64.16
Total DE YOUNG, ZACH (4767):				46.85		
DGR ENGINEERING (1706)						
00215670	CONSULTING - MISC - EL	07/16/2015	08/04/2015	130.00	06/15	400.5.06.8588.98.10
00215671	CONSULTING - WEST SUB - EL	07/16/2015	08/04/2015	36,680.00	06/15	410.5.06.8955.39.00
00215672	CONSULTING - SCADA UPGRADE - EL	07/16/2015	08/04/2015	455.00	06/15	410.5.06.8977.39.70
00215673	CONSULTING - ARC FLASH STUDY - E	07/16/2015	08/04/2015	2,168.50	06/15	400.5.06.8588.98.10
00215674	CONSULTING - WASH. ST.CONVERSI	07/16/2015	08/04/2015	9,375.65	06/15	410.5.06.8993.36.70
Total DGR ENGINEERING (1706):				48,809.15		
DIAMOND VOGEL PAINTS (1747)						
277161136	BUILDING MAINTENANCE	07/21/2015	08/04/2015	34.60	07/15	115.5.05.2100.63.10
Total DIAMOND VOGEL PAINTS (1747):				34.60		
DIGITAL-ALLY (1762)						
1078813	CAR VIDEO CAMERA - PD	07/17/2015	08/04/2015	4,325.00	07/15	201.5.01.7003.67.10
Total DIGITAL-ALLY (1762):				4,325.00		
DINGEMAN, JEAN (1765)						
2015BAND	2015BAND	07/29/2015	08/04/2015	175.70	08/15	100.5.08.6400.64.16
Total DINGEMAN, JEAN (1765):				175.70		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
DMACC (1776)						
072715WTP	WATER CONFERENCE- HARLEY	07/27/2015	08/04/2015	125.00	07:15	300.5.05.8100.6240
Total DMACC (1776):				125.00		
DOWIE PEST CONTROL (1801)						
17755	RODENT CONTROL-AIRPORT	07/20/2015	08/04/2015	100.00	07:15	100.5.05.2200.6310
Total DOWIE PEST CONTROL (1801):				100.00		
DUGGER, MACKENZIE (4768)						
2015BAND	2015BAND	07/29/2015	08/04/2015	117.13	08:15	100.5.08.6400.6416
Total DUGGER, MACKENZIE (4768):				117.13		
EGESDAL, JESSICA (5516)						
2015BAND	2015BAND	07/29/2015	08/04/2015	23.43	08:15	100.5.08.6400.6416
Total EGESDAL, JESSICA (5516):				23.43		
EGESDAL, ROBIN (1867)						
2015BAND	2015BAND	07/29/2015	08/04/2015	23.43	08:15	100.5.08.6400.6416
Total EGESDAL, ROBIN (1867):				23.43		
ELECTRONIC ENGINEERING (1878)						
1537871	PAGERS - EL	07/25/2014	08/04/2015	83.65	07:15	400.5.06.8588.9950
Total ELECTRONIC ENGINEERING (1878):				83.65		
EMMERT, JAMES (1894)						
2015BAND	2015BAND	07/29/2015	08/04/2015	128.84	08:15	100.5.08.6400.6416
Total EMMERT, JAMES (1894):				128.84		
FARVER, JOAN (5500)						
1511580071	EE REBATE (604 LIBERTY #311) - EL	07/28/2015	08/04/2015	30.00	07:15	400.2215
1511580072	EE REBATE (604 LIBERTY #313) - EL	07/28/2015	08/04/2015	30.00	07:15	400.2215
Total FARVER, JOAN (5500):				60.00		
FASTENAL COMPANY (1929)						
IAPEA88117	DRILL BITS' PC REPAIR	06/30/2015	08/04/2015	165.04	06:15	115.5.05.2100.6549
IAPEA88120	HARDWARE	06/30/2015	08/04/2015	4.37	06:15	115.5.05.2100.6330
IAPEA88137 07011	DRILL BITS - PK	07/01/2015	08/04/2015	20.23	07:15	100.5.09.4200.6590
IAPEA88244	PARTS	07/08/2015	08/04/2015	5.91	07:15	115.5.05.2100.6330
IAPEA88268	INVERTED STRIPE- LOCATES	07/09/2015	08/04/2015	47.61	07:15	300.5.05.8130.6399
IAPEA88318 07131	EARPLUGS & EYE WEAR-PK	07/13/2015	08/04/2015	25.93	07:15	100.5.09.4200.6546
IAPEA88363	STAINLESS BOLTS - EL	07/14/2015	08/04/2015	8.71	07:15	400.5.06.8584.9030
IAPEA88371	ANCHOR FISH PAD-POOL	07/14/2015	08/04/2015	4.27	07:15	100.5.04.4301.6590
Total FASTENAL COMPANY (1929):				282.07		
FLAHVE, JESSICA (1969)						
2015BAND	2015BAND	07/29/2015	08/04/2015	175.70	08:15	100.5.08.6400.6416
Total FLAHVE, JESSICA (1969):				175.70		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
FLEENOR, TAYLOR (4769)						
2015BAND	2015BAND	07/29/2015	08/04/2015	152.27	08/15	100.5.08.6400.6416
Total FLEENOR, TAYLOR (4769):				152.27		
FLETCHER-REINHARDT CO (1971)						
S1116387.001	LED FLOOD LIGHT - EL	05/07/2015	08/04/2015	481.50	06/15	400.5.06.8588.9030
S1119477.001	LED STREET LIGHT - EL	05/22/2015	08/04/2015	246.10	06/15	400.5.06.8588.9030
S1119478.001	STREET LIGHT FUSES - EL	06/01/2015	08/04/2015	256.80	06/15	400.5.06.8588.9030
Total FLETCHER-REINHARDT CO (1971):				984.40		
FOUR SEASONS YARD CARE (1980)						
8748	MOWING-SUB B	06/15/2015	08/04/2015	25.20	06/15	400.5.06.8588.9810
8748	MOWING-SUB C	06/15/2015	08/04/2015	21.00	06/15	400.5.06.8588.9810
8748	MOWING-SUB D	06/15/2015	08/04/2015	12.56	06/15	400.5.06.8588.9810
8748	MOWING-SUB E	06/15/2015	08/04/2015	16.80	06/15	400.5.06.8588.9810
8748	MOWING-SUB VM	06/15/2015	08/04/2015	25.20	06/15	400.5.06.8588.9810
8748	MOWING-SUB WEST 1ST	06/15/2015	08/04/2015	100.00	06/15	400.5.06.8588.9810
8748	MOWING-WAREHOUSE	06/15/2015	08/04/2015	105.00	06/15	400.5.06.8588.9300
8748	MOWING-SUB STATION 1015	06/15/2015	08/04/2015	357.00	06/15	400.5.06.8566.9030
8748	MOWING-SUB W-1	06/15/2015	08/04/2015	157.50	06/15	400.5.06.8562.9030
8748	MOWING-CLARK SUB STATION	06/15/2015	08/04/2015	255.00	06/15	400.5.06.8588.9810
8748	MOWING-W-2	06/15/2015	08/04/2015	157.50	06/15	400.5.06.8549.9020
8748	MOWING-LIFT 1	06/15/2015	08/04/2015	105.00	06/15	350.5.05.8320.6320
8748	MOWING-LIFT 2	06/15/2015	08/04/2015	21.00	06/15	350.5.05.8320.6320
8748	MOWING-HOWELL STATION -1	06/15/2015	08/04/2015	16.80	06/15	350.5.05.8320.6320
8748	MOWING-WASTEWATER PLANT	06/15/2015	08/04/2015	472.50	06/15	350.5.05.8300.6320
8748	MOWING-WW HOLDING POND	06/15/2015	08/04/2015	360.00	06/15	350.5.05.8300.6320
8748	MOWING-HOWELL STATION-2	06/15/2015	08/04/2015	16.80	06/15	300.5.05.8110.6320
8748	MOWING-WATER PLANT	06/15/2015	08/04/2015	630.00	06/15	300.5.05.8120.6320
8748	MOWING-EXIT 41	06/15/2015	08/04/2015	120.00	06/15	115.5.05.2100.6403
8748	MOWING-EXIT 42	06/15/2015	08/04/2015	120.00	06/15	115.5.05.2100.6403
Total FOUR SEASONS YARD CARE (1980):				3,094.96		
GARDEN & ASSOCIATES LTD (2026)						
33216	WW LINING PROJECT	07/23/2015	08/04/2015	525.00	07/15	360.5.05.8390.6790
33217	JEFFERSON/HAZEL RECON	07/23/2015	08/04/2015	2,661.24	07/15	215.5.05.2184.6761
Total GARDEN & ASSOCIATES LTD (2026):				3,186.24		
GENERAL FIRE & SAFETY (2050)						
15889	FIRST AID SUPPLIES - PD	07/07/2015	08/04/2015	35.50	07/15	100.5.01.1030.6546
15892	PPE	07/07/2015	08/04/2015	32.85	07/15	115.5.05.2100.6546
15893	FIRST AID SUPPLIES	07/07/2015	08/04/2015	52.30	07/15	300.5.05.8100.6546
Total GENERAL FIRE & SAFETY (2050):				120.65		
GOLDEN, BETTY M (5499)						
1511580069	EE REBATE - EL	07/28/2015	08/04/2015	30.00	07/15	400.2215
Total GOLDEN, BETTY M (5499):				30.00		
GPM (5503)						
IE-2304	SAMPLER CONTROLLER	07/23/2015	08/04/2015	1,766.00	07/15	350.5.05.8300.6547
IE-2304	SHIPPING	07/23/2015	08/04/2015	28.00	07/15	350.5.05.8300.6531

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total GPM (5503):				1,794.00		
GRAINGER INC, W W (2086)						
9784452501	ASPHALT PATCH MACHINE	07/07/2015	08/04/2015	140.90	07:15	115.5.05.2100.6549
9790339833	LIGHTS - EL	07/14/2015	08/04/2015	68.08	07:15	400.5.06.8548.9030
9792829302	BATTERY	07/16/2015	08/04/2015	9.46	07:15	350.5.05.8310.6543
9794482282	INK CARTRIDGE	07/20/2015	08/04/2015	57.00	07:15	350.5.05.8310.6543
Total GRAINGER INC, W W (2086):				275.44		
GRAYMONT WESTERN LIME INC. (2093)						
58552 RI	LIME	07/22/2015	08/04/2015	4,030.18	07:15	300.5.05.8120.6503
Total GRAYMONT WESTERN LIME INC. (2093):				4,030.18		
GRIMES ASPHALT AND PAVING CORP (2101)						
9199	COLD MIX	07/04/2015	08/04/2015	362.08	07:15	115.5.05.2100.6549
Total GRIMES ASPHALT AND PAVING CORP (2101):				362.08		
GRITTERS ELECTRIC (2104)						
00075298	SUNKING GARDENS FOUNTAIN REPA	07/20/2015	08/04/2015	158.00	07:15	100.5.09.4200.6320
75178	GFCI INSTALLATION	07/01/2015	08/04/2015	556.45	06:15	300.5.05.8120.6310
Total GRITTERS ELECTRIC (2104):				714.45		
GROENENDYK, LISA (2112)						
2015BAND	2015BAND	07/29/2015	08/04/2015	152.27	08:15	100.5.08.6400.6416
Total GROENENDYK, LISA (2112):				152.27		
GROENENDYK, NATHAN (2113)						
2015BAND	2015BAND	07/29/2015	08/04/2015	140.56	08:15	100.5.08.6400.6416
Total GROENENDYK, NATHAN (2113):				140.56		
HAASE, PAUL (2135)						
072815PD	MILEAGE - PD	07/28/2015	08/04/2015	30.48	07:15	100.5.01.1030.6260
072815PD1	MEALS - TRAINING - PD	07/28/2015	08/04/2015	47.70	07:15	100.5.01.1030.6260
Total HAASE, PAUL (2135):				78.18		
HACH COMPANY (2136)						
9476297	PH PROBE	07/16/2015	08/04/2015	860.77	07:15	300.5.05.8120.6350
9484968	LAB CHEMICALS	07/21/2015	08/04/2015	436.13	07:15	300.5.05.8120.6547
Total HACH COMPANY (2136):				1,296.90		
HAUPERT, BRET (2190)						
072815PD	UNIFORM EXPENSE - PD	07/28/2015	08/04/2015	52.98	07:15	100.5.01.1030.6510
Total HAUPERT, BRET (2190):				52.98		
HAWKINS INC (2198)						
3755827 RI	CHEMICALS	07/22/2015	08/04/2015	745.00	07:15	300.5.05.8120.6503

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total HAWKINS INC (2198):				745.00		
HEDRICK, CAROL (2214)						
2015BAND	2015BAND	07/29/2015	08/04/2015	175.70	08/15	100.5.08.6400.6416
Total HEDRICK, CAROL (2214):				175.70		
HOWARD R GREEN COMPANY (2290)						
99303	RO WTP/JORDAN WELL	07/13/2015	08/04/2015	12,558.38	07/15	310.5.05.8182.6727
99432	GENERAL WATER/WASTEWATER	07/16/2015	08/04/2015	1,390.50	07/15	350.5.05.8310.6405
Total HOWARD R GREEN COMPANY (2290):				13,948.88		
HRDLICKA, MIKA (2294)						
2015BAND	2015BAND	07/29/2015	08/04/2015	152.27	08/15	100.5.08.6400.6416
Total HRDLICKA, MIKA (2294):				152.27		
HRDLICKA, RHONDA (5506)						
2015BAND	2015BAND	07/29/2015	08/04/2015	175.70	08/15	100.5.08.6400.6416
Total HRDLICKA, RHONDA (5506):				175.70		
HRDLICKA, SIERRA (2295)						
2015BAND	2015BAND	07/29/2015	08/04/2015	175.70	08/15	100.5.08.6400.6416
Total HRDLICKA, SIERRA (2295):				175.70		
HY-VEE (2328)						
4702867230	ICE - POOL	07/17/2015	08/04/2015	11.94	07/15	100.5.04.4301.6590
4703214930	ICE - POOL	07/23/2015	08/04/2015	3.98	07/15	100.5.04.4301.6590
4703344561	ICE - POOL	07/25/2015	08/04/2015	11.94	07/15	100.5.04.4301.6590
4703510137	SNACKS-ADULT ART CLASS	07/28/2015	08/04/2015	20.26	07/15	100.5.04.4110.6544
842932	SAMPLER ICE	07/14/2015	08/04/2015	15.92	07/15	350.5.05.8300.6547
Total HY-VEE (2328):				64.04		
IA DEPT TRANSPORTATION (2361)						
27429	PAPER - PD	07/22/2015	08/04/2015	121.68	07/15	100.5.01.1030.6543
Total IA DEPT TRANSPORTATION (2361):				121.68		
IA DIVISION OF LABOR SERVICES (2364)						
143936	BOILER INSPECTION - PD	07/08/2015	07/21/2015	120.00	07/15	100.5.01.1000.6310
143936-2	BOILER INSPECTION WWTP	07/08/2015	08/04/2015	80.00	07/15	350.5.05.8300.6350
143936-CR	BOILER INSPECTION - PD	07/08/2015	08/04/2015	120.00	07/15	100.5.01.1000.6310
143936PD	BOILER INSPECTION - PD	07/08/2015	08/04/2015	120.00	07/15	100.5.01.1000.6310
Total IA DIVISION OF LABOR SERVICES (2364):				200.00		
IA LIBRARY SERVICES (3805)						
1618518	EBOOKS-LIB	07/01/2015	07/21/2015	65.00	07/15	151.5.03.4000.6526
1618518-	EBOOKS-LIB	07/01/2015	08/04/2015	65.00	07/15	151.5.03.4000.6526
1618934	WILBOR-LIB	07/01/2015	07/21/2015	1,166.68	07/15	151.5.03.4000.6526
Total IA LIBRARY SERVICES (3805):				1,166.68		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
IA ONE CALL (2385)						
171894	LOCATES-EL	07/09/2015	08/04/2015	187.40	06/15	400.5.06.8588.9810
172999	LOCATES WTP	07/09/2015	08/04/2015	82.35	06/15	300.5.05.8100.6405
172999	LOCATES WWTP	07/09/2015	08/04/2015	82.35	06/15	350.5.05.8330.6405
Total IA ONE CALL (2385):				352.10		
ICMA RETIREMENT ROTH IRA (2423)						
072415	ICMA ROTH	07/24/2015	07/24/2015	1,247.30	07/15	100.2171
Total ICMA RETIREMENT ROTH IRA (2423):				1,247.30		
ICMA RETIREMENT TRUST401 (2424)						
072415	ICMA 401	07/24/2015	07/24/2015	757.09	07/15	100.2167
Total ICMA RETIREMENT TRUST401 (2424):				757.09		
ICMA RETIREMENT TRUST457 (2425)						
072415	ICMA 457	07/24/2015	07/24/2015	6,316.69	07/15	100.2169
Total ICMA RETIREMENT TRUST457 (2425):				6,316.69		
IDEAL READY MIX COMPANY (2429)						
455467	SAND FOR BRICKS	07/04/2015	08/04/2015	57.75	07/15	201.5.05.7116.6790
455468	CONCRETE	07/04/2015	08/04/2015	851.50	06/15	310.5.05.8183.6790
456058	CONCRETE	07/11/2015	08/04/2015	932.00	07/15	300.5.05.8130.6399
Total IDEAL READY MIX COMPANY (2429):				1,841.25		
IPERS (2482)						
080415	IPERS	08/04/2015	08/04/2015	10,546.49	08/15	100.2160
080415	IPERS	08/04/2015	08/04/2015	15,828.69	08/15	100.2162
080415	IPERS	08/04/2015	08/04/2015	10,404.46	08/15	100.2160
080415	IPERS	08/04/2015	08/04/2015	15,615.55	08/15	100.2162
080415	IPERS	08/04/2015	08/04/2015	.02	08/15	100.5.00.6100.6502
Total IPERS (2482):				52,395.17		
JAARSMA, JON (2501)						
2015BAND	2015BAND	07/29/2015	08/04/2015	117.13	08/15	100.5.08.6400.6416
Total JAARSMA, JON (2501):				117.13		
JEFF ELLIS & ASSOCIATES INC. (2518)						
20073221	ELLIS FEE	08/01/2015	08/04/2015	833.33	07/15	100.5.04.4300.6416
Total JEFF ELLIS & ASSOCIATES INC. (2518):				833.33		
JOEL'S PAINTING (2527)						
868973	LIGHT POLES & DIVING BOARD	07/24/2015	08/04/2015	4,155.00	06/15	201.5.04.7080.6727
Total JOEL'S PAINTING (2527):				4,155.00		
JOHN DEER FINANCIAL (2528)						
2410989-052315	ANCHORS	07/23/2015	08/04/2015	11.94	06/15	100.5.04.4301.6310
2443611	SHOP TOOL	07/07/2015	08/04/2015	31.98	07/15	115.5.05.2100.6510
2443611	SPRAY PATCHER SUPPLIES	07/07/2015	08/04/2015	39.76	07/15	115.5.05.2100.6549
2445501	REPAIR	07/10/2015	08/04/2015	4.49	07/15	115.5.05.2100.6545

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
2445503	SPRAY PATCHER - CREDIT	07/10/2015	08/04/2015	32.77	07:15	115.5.05.2100.6549
2448794	SHOP SUPPLIES	07/16/2015	08/04/2015	7.16	07:15	115.5.05.2100.6330
2449065	STEP BIT SET & WIRE	07/16/2015	08/04/2015	18.78	07:15	300.5.05.8120.6510
2449552	ANT KILLER - EL	07/17/2015	08/04/2015	12.98	07:15	400.5.06.8584.9030
2449701	TRANSFER PUMP	07/17/2015	08/04/2015	259.99	07:15	350.5.05.8300.6510
2451276	PIPE FITTINGS	07/20/2015	08/04/2015	5.49	07:15	350.5.05.8300.6350
2451276	PIPE FITTINGS	07/20/2015	08/04/2015	14.99	07:15	350.5.05.8310.6546
2452175	BOS LANDEN CLUBHOUSE	07/22/2015	08/04/2015	8.72	07:15	201.5.00.7093.6750
2452340	SHOP SUPPLIES	07/22/2015	08/04/2015	3.19	07:15	115.5.05.2100.6330
2452378	PIPE FITTINGS	07/22/2015	08/04/2015	4.58	07:15	350.5.05.8300.6350
45580390018	DRILL BITS	06/24/2015	08/04/2015	13.44	07:15	100.5.09.4200.6510
45770264018	PAINT THINNER, BRUSH, ROLLER-PK	07/13/2015	08/04/2015	41.04	07:15	100.5.09.4200.6552
45780055018	TOOLS, RAIN GAUGE, AND HOSE	07/14/2015	08/04/2015	36.26	07:15	100.5.09.4200.6590
45800025018	TAPE-PK	07/16/2015	08/04/2015	3.99	07:15	100.5.09.4200.6590
45810320018	QUICK LINKS AND NUMBERS-PK	07/17/2015	08/04/2015	10.13	07:15	100.5.09.4245.6350
45810344018	PAINT THINNER-PK	07/17/2015	08/04/2015	17.98	07:15	100.5.09.4200.6552
45860080018	HEARING PROTECTION-PK	07/22/2015	08/04/2015	44.99	07:15	100.5.09.4200.6546
45870104018	HERBICIDE-TORDON	07/23/2015	08/04/2015	16.99	07:15	100.5.09.4200.6503
45870203018	PIK STIK-PK	07/23/2015	08/04/2015	18.99	07:15	100.5.09.4200.6590
Total JOHN DEER FINANCIAL (2528):				595.09		
KELLY SUPPLY CO (2579)						
8155449-0	FURNACE FILTERS	07/15/2015	08/04/2015	83.63	07:15	100.5.00.6100.6310
8155966-0	MAINJEFFERSON- STORM	07/09/2015	08/04/2015	44.69	07:15	115.5.05.2120.6548
8156004-0	PVC PARTS	07/13/2015	08/04/2015	17.04	07:15	300.5.05.8120.6590
8156006-0	STRUT CLAMPS	07/13/2015	08/04/2015	9.78	07:15	300.5.05.8120.6590
8156102-0	LIGHT BULBS - WTP	07/20/2015	08/04/2015	34.22	07:15	300.5.05.8120.6310
8156223-0	FITTINGS - EL	07/23/2015	08/04/2015	78.35	07:15	400.5.06.8548.9030
Total KELLY SUPPLY CO (2579):				267.71		
KEYSTONE LABORATORIES (2590)						
1Y04954	WATER TESTING	06/25/2015	08/04/2015	506.80	06:15	300.5.05.8100.6405
Total KEYSTONE LABORATORIES (2590):				506.80		
KING, DENNIS (5502)						
1511580075	EE REBATE - EL	07/28/2015	08/04/2015	250.00	07:15	400.2215
Total KING, DENNIS (5502):				250.00		
KINNEY, LEAH (4770)						
2015BAND	2015BAND	07/29/2015	08/04/2015	81.99	08:15	100.5.08.6400.6416
Total KINNEY, LEAH (4770):				81.99		
KIOUS, REED (5495)						
1511580060	EE REBATE - EL	07/28/2015	08/04/2015	250.00	07:15	400.2215
Total KIOUS, REED (5495):				250.00		
KLK CONSTRUCTION (2621)						
15041	UG INSTALLATION- WEST WASHINGT	07/20/2015	08/04/2015	16,495.10	07:15	400.5.06.8588.9810
15042	INSTALL FIBER OPTIC CABLE - EL	07/20/2015	08/04/2015	1,334.00	07:15	400.5.06.8588.9810
Total KLK CONSTRUCTION (2621):				17,829.10		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
KOOI, CODY (2646)						
37	VIDEO TAPING SERVICES JUN:JUL 20	07/24/2015	08/04/2015	238.00	07:15	100.5.00.6350.6403
Total KOOI, CODY (2646):				238.00		
KOOISTRA, ZACH (5517)						
2015BAND	2015BAND	07/29/2015	08/04/2015	105.42	08:15	100.5.08.6400.6416
Total KOOISTRA, ZACH (5517):				105.42		
KOOKER, NATHAN (2648)						
2015BAND	2015BAND	07/29/2015	08/04/2015	46.85	08:15	100.5.08.6400.6416
Total KOOKER, NATHAN (2648):				46.85		
KOSLOSKE, LOREN W (5470)						
71-10146-11-01	CREDIT BALANCE REFUND	07/22/2015	08/04/2015	69.36	08:15	001.1199
Total KOSLOSKE, LOREN W (5470):				69.36		
KRUSEMAN IMPLEMENT INC (2669)						
85725	BATWING MOWER REPAIR	06/02/2015	08/04/2015	381.57	06:15	100.5.05.2200.6350
85839	BATWING MOWER REPAIR	06/08/2015	08/04/2015	427.11	06:15	100.5.05.2200.6350
Total KRUSEMAN IMPLEMENT INC (2669):				808.68		
LAMPERT LUMBER (2653)						
9095406	BOS LANDEN CLUBHOUSE	07/09/2015	08/04/2015	8.58	07:15	201.5.00.7093.6750
9095410	JEFFERSON/MAIN- STORM	07/09/2015	08/04/2015	14.99	07:15	115.5.05.2120.6548
9096035	STORM SEWER	07/22/2015	08/04/2015	6.49	07:15	115.5.05.2120.6548
9096075	HEMLOCK/N PRAIRIE	07/23/2015	08/04/2015	30.97	07:15	115.5.05.2120.6548
Total LAMPERT LUMBER (2653):				61.03		
LANSER & SONS LTD,JOHN W (2713)						
S-17543	CLARK SUB A/C REPAIR - EL	07/15/2015	08/04/2015	151.01	07:15	400.5.06.8592.9030
Total LANSER & SONS LTD,JOHN W (2713):				151.01		
LINCOLN NATIONAL (2752)						
3059927355	LIFE & LTD INSURANCE PREMIUM	07/10/2015	08/04/2015	510.51	08:15	191.5.08.9200.6154
3059927355	LIFE & LTD INSURANCE PREMIUM	07/10/2015	08/04/2015	86.14	08:15	191.5.08.9200.6154
3059927355	LIFE & LTD INSURANCE PREMIUM	07/10/2015	08/04/2015	81.90	08:15	191.5.08.9200.6154
3059927355	LIFE & LTD INSURANCE PREMIUM	07/10/2015	08/04/2015	1,317.72	08:15	191.5.08.9200.6155
3059958427	DENTAL PREMIUMS	07/10/2015	08/04/2015	2,462.92	08:15	191.5.08.9200.6158
Total LINCOLN NATIONAL (2752):				4,459.19		
LINN, DENNIS (2759)						
2015BAND	2015BAND	07/29/2015	08/04/2015	81.99	08:15	100.5.08.6400.6416
Total LINN, DENNIS (2759):				81.99		
LOGAN CONTRACTORS SUPPLY (2769)						
C29784	SPRAY PATCHER	07/02/2015	08/04/2015	3,850.00	07:15	115.5.05.2100.6549
K14949	PC	06/29/2015	08/04/2015	594.09	06:15	115.5.05.2100.6545
K14949	PC	06/29/2015	08/04/2015	500.00	06:15	310.5.05.8183.6790
K19876	AIR FILTERS	07/15/2015	08/04/2015	56.35	07:15	350.5.05.8330.6350

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
K22165	JOINT SEAL NO TACK	07/22/2015	08/04/2015	291.40	07:15	115.5.05.2100.6545
Total LOGAN CONTRACTORS SUPPLY (2769):				5,291.84		
LYONS, HEIDI (5143)						
2015BAND	2015BAND	07/29/2015	08/04/2015	128.84	08:15	100.5.08.6400.6416
Total LYONS, HEIDI (5143):				128.84		
LYONS, KALEB (5507)						
2015BAND	2015BAND	07/29/2015	08/04/2015	128.84	08:15	100.5.08.6400.6416
Total LYONS, KALEB (5507):				128.84		
MAHASKA BOTTLING/PEPSI-COLA (2803)						
00439961	POP	07/15/2015	08/04/2015	595.16	07:15	100.5.04.4310.6530
00441002	POP	07/22/2015	08/04/2015	102.30	07:15	100.5.04.4310.6530
Total MAHASKA BOTTLING/PEPSI-COLA (2803):				697.46		
MALLOY ELECTRIC BEARING SUPPLY (2815)						
6033464	N PLANT SUB TRANSFORMER GASKE	07/13/2015	08/04/2015	2,470.00	07:15	400.5.06.8592.9030
Total MALLOY ELECTRIC BEARING SUPPLY (2815):				2,470.00		
MARTIN MARIETTA MATERIALS (2842)						
15557449	SPRAY PATCHER	07/06/2015	08/04/2015	69.49	07:15	115.5.05.2100.6549
15580806	SPRAY PATCHER	07/09/2015	08/04/2015	235.07	07:15	115.5.05.2100.6549
15580812	GRAVEL -REPAIR SUMP - EL	07/09/2015	08/04/2015	172.08	07:15	400.5.06.8584.9030
15626220	ROCK	07/16/2015	08/04/2015	596.91	07:15	300.5.05.8130.6399
15629273	SPRAY PATCHER	07/16/2015	08/04/2015	220.04	07:15	115.5.05.2100.6549
15657487	SPRAY PATCHER	07/20/2015	08/04/2015	111.27	07:15	115.5.05.2100.6549
Total MARTIN MARIETTA MATERIALS (2842):				1,404.86		
MARTISOVITSOVA, LUCIA (2848)						
2015BAND	2015BAND	07/29/2015	08/04/2015	58.57	08:15	100.5.08.6400.6416
Total MARTISOVITSOVA, LUCIA (2848):				58.57		
MATHES, VERLAN (2855)						
2447840	SAFETY APPAREL-PP	07/14/2015	08/04/2015	17.11	07:15	400.5.06.8549.9020
Total MATHES, VERLAN (2855):				17.11		
MC COMBS, STEVE (2870)						
2015BAND	2015BAND	07/29/2015	08/04/2015	217.13	08:15	100.5.08.6400.6416
Total MC COMBS, STEVE (2870):				217.13		
MC GLADREY LLP (5098)						
M-4625731-019	IT SERVICES-JUNE 2015	07/09/2015	08/04/2015	8,847.00	07:15	100.5.00.6200.6405
M-5629954-019	JULY IT SERVICES	07/20/2015	08/04/2015	3,001.00	07:15	100.5.00.6200.6405
Total MC GLADREY LLP (5098):				11,848.00		
MC KLVEEN, KRIS (2880)						
2015BAND	2015BAND	07/29/2015	08/04/2015	46.85	08:15	100.5.08.6400.6416

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total MC KLVEEN, KRIS (2880):				46.85		
MC MASTER-CARR SUPPLY CO (2886)						
34167000	PIPE FITTINGS	07/09/2015	08/04/2015	16.02	07/15	350.5.05.8300.6350
Total MC MASTER-CARR SUPPLY CO (2886):				16.02		
MENNINGA PEST CONTROL (2913)						
40101	PEST CONTROL - PP	06/18/2015	08/04/2015	59.92	06/15	400.5.06.8549.9020
40434	PEST CONTROL - POOL	07/09/2015	08/04/2015	35.00	07/15	100.5.04.4300.6310
40648	PEST CONTROL - SOCCER	07/10/2015	08/04/2015	26.00	07/15	100.5.09.4200.6403
40671	PEST CONTROL - CH	07/20/2015	08/04/2015	30.00	07/15	100.5.00.6100.6310
40776	PEST CONTROL - PP	07/16/2015	08/04/2015	59.92	07/15	400.5.06.8549.9020
Total MENNINGA PEST CONTROL (2913):				210.84		
METERING & TECHNOLOGY SOLUTIONS (4934)						
4083	WATER METERS	07/20/2015	08/04/2015	2,439.19	07/15	300.5.05.8140.6350
Total METERING & TECHNOLOGY SOLUTIONS (4934):				2,439.19		
MIDWEST MUNI TRANSMISSION GROU (2976)						
974	MMTG DUES 2ND HALF 2015 - EL	07/10/2015	08/04/2015	6,080.00	07/15	400.5.06.8930.9840
Total MIDWEST MUNI TRANSMISSION GROU (2976):				6,080.00		
MIDWEST SAFETY COUNSELORS INC. (2980)						
IVC0042946	GAS MONITOR SENSOR	07/09/2015	08/04/2015	110.00	07/15	350.5.05.8330.6546
IVC0042946	SHIPPING	07/09/2015	08/04/2015	15.65	07/15	350.5.05.8300.6531
Total MIDWEST SAFETY COUNSELORS INC. (2980):				125.65		
MIDWEST SANITATION (2981)						
080115	GARBAGE HAULING	08/01/2015	08/04/2015	20,000.00	08/15	195.5.05.8400.6403
Total MIDWEST SANITATION (2981):				20,000.00		
MIEDEMA, BRENDA (5504)						
69-00700-01	CREDIT BALANCE REFUND	07/28/2015	08/04/2015	107.10	08/15	001.1199
Total MIEDEMA, BRENDA (5504):				107.10		
MINER, NATHAN (5508)						
2015BAND	2015BAND	07/29/2015	08/04/2015	175.70	08/15	100.5.08.6400.6416
Total MINER, NATHAN (5508):				175.70		
MISSOURI RIVER ENERGY SERVICES (3001)						
072915	PURCHASED POWER	07/14/2015	07/29/2015	1,445,129.22	07/15	400.5.06.8555.9500
072915	TRANSMISSION	07/14/2015	07/29/2015	218,302.12	07/15	400.5.06.8565.9520
Total MISSOURI RIVER ENERGY SERVICES (3001):				1,663,431.34		
MOHAPP, KELSEY J (5489)						
39-10705-13	DEPOSIT REFUND	07/21/2015	08/04/2015	38.41	08/15	400.2210

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total MOHAPP, KELSEY J (5489):				38.41		
MUNI FIRE & POLICE RETIREMENT (3047)						
080415	MFPRS - PENSION WITHHOLD	08/04/2015	08/04/2015	3,280.00	08/15	100.2161
080415	MFPRS - PENSION WITHHOLD	08/04/2015	08/04/2015	9,690.15	08/15	100.2163
080415	MFPRS - PENSION WITHHOLD	08/04/2015	08/04/2015	3,260.75	08/15	100.2161
080415	MFPRS - PENSION WITHHOLD	08/04/2015	08/04/2015	9,633.13	08/15	100.2163
Total MUNI FIRE & POLICE RETIREMENT (3047):				25,864.03		
MUNICIPAL SUPPLY INC (3052)						
0595323-IN	12"TWIST PLUG	07/13/2015	08/04/2015	120.00	07/15	300.5.05.8130.6399
0595325-IN	WIRE CONNECTOR-DISTRIBUTION S	07/13/2015	08/04/2015	49.50	07/15	300.5.05.8130.6399
0595508-IN	DISTRIBUTION SUPPLIES	07/14/2015	08/04/2015	789.00	07/15	300.5.05.8130.6399
0596551-IN	DISTRIBUTION SUPPLIES	07/24/2015	08/04/2015	995.95	07/15	300.5.05.8130.6399
Total MUNICIPAL SUPPLY INC (3052):				1,954.45		
MURPHY TRACTOR & EQUIPMENT CO (3056)						
135006	COMPACTOR-JOHN DEERE BACKHO	07/13/2015	08/04/2015	3,050.00	07/15	310.5.05.8183.6790
135006	COMPACTOR-JOHN DEERE BACKHO	07/13/2015	08/04/2015	3,050.00	07/15	350.5.05.8330.6510
Total MURPHY TRACTOR & EQUIPMENT CO (3056):				6,100.00		
N C L OF WISCONSIN INC (3063)						
358257	LAB SUPPLIES - WTP	07/10/2015	08/04/2015	208.75	07/15	300.5.05.8120.6547
Total N C L OF WISCONSIN INC (3063):				208.75		
NAADEN, CONNOR (3064)						
2015BAND	2015BAND	07/29/2015	08/04/2015	70.28	08/15	100.5.08.6400.6416
Total NAADEN, CONNOR (3064):				70.28		
NOLDER, BRIAN (3128)						
2015BAND	2015BAND	07/29/2015	08/04/2015	23.43	08/15	100.5.08.6400.6416
Total NOLDER, BRIAN (3128):				23.43		
NOSSAMAN, AMY (3147)						
2015BAND	2015BAND	07/29/2015	08/04/2015	81.99	08/15	100.5.08.6400.6416
Total NOSSAMAN, AMY (3147):				81.99		
NOSSAMAN, MACY (5509)						
2015BAND	2015BAND	07/29/2015	08/04/2015	46.85	08/15	100.5.08.6400.6416
Total NOSSAMAN, MACY (5509):				46.85		
NSI SOLUTIONS INC (3156)						
323059	LABORATORY CONTROL SAMPLES	07/17/2015	08/04/2015	149.00	07/15	350.5.05.8300.6547
323059	SHIPPING	07/17/2015	08/04/2015	21.50	07/15	350.5.05.8300.6531
Total NSI SOLUTIONS INC (3156):				170.50		
NUNNIKHOVEN, MIKKI (3163)						
2015BAND	2015BAND	07/29/2015	08/04/2015	152.27	08/15	100.5.08.6400.6416

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total NUNNIKHOVEN, MIKKI (3163):				152.27		
OHNEMUS, SHEILA (3178)						
2015BAND	2015BAND	07/29/2015	08/04/2015	175.70	08/15	100.5.08.6400.64.16
Total OHNEMUS, SHEILA (3178):				175.70		
OLSSON ASSOCIATES (5398)						
234706	BOS LANDEN CLUB HOUSE	07/22/2015	08/04/2015	127.50	07/15	201.5.00.7093.6750
Total OLSSON ASSOCIATES (5398):				127.50		
OSCARSON, BARBARA (3198)						
2015BAND	2015BAND	07/29/2015	08/04/2015	197.27	08/15	100.5.08.6400.64.16
Total OSCARSON, BARBARA (3198):				197.27		
OSTRANDER, HEIDI J (5490)						
71-10089-19	DEPOSIT REFUND	07/27/2015	08/04/2015	15.10	08/15	400.2210
Total OSTRANDER, HEIDI J (5490):				15.10		
OSTREM, ELIZABETH (3202)						
2015BAND	2015BAND	07/29/2015	08/04/2015	46.85	08/15	100.5.08.6400.64.16
Total OSTREM, ELIZABETH (3202):				46.85		
OSTREM, LAURA (3203)						
2015BAND	2015BAND	07/29/2015	08/04/2015	105.42	08/15	100.5.08.6400.64.16
Total OSTREM, LAURA (3203):				105.42		
OUTDOOR RECREATION PRODUCTS (3208)						
9055	MEMORIAL BENCH FOR BOERTJE	07/14/2015	08/04/2015	1,243.50	07/15	176.5.09.4230.6560
Total OUTDOOR RECREATION PRODUCTS (3208):				1,243.50		
OVERDRIVE INC (3210)						
1618934	WILBOR-LIB	07/01/2015	08/04/2015	1,166.68	07/15	151.5.03.4000.6526
Total OVERDRIVE INC (3210):				1,166.68		
PALMER, BEN (3223)						
2015BAND	2015BAND	07/29/2015	08/04/2015	128.84	08/15	100.5.08.6400.64.16
Total PALMER, BEN (3223):				128.84		
PARTSMASTER (4615)						
20920385	DRILL BIT SET & CONCRETE REPAIR	07/21/2015	08/04/2015	391.81	07/15	100.5.09.4200.6510
Total PARTSMASTER (4615):				391.81		
PAYLOCITY PAYROLL (3245)						
072315	PAYROLL EXPENSE & TAXES 07/24/15	07/23/2015	07/23/2015	165,414.72	07/15	100.2010
072315	PAYROLL EXPENSE & TAXES 07/24/15	07/23/2015	07/23/2015	54,577.42	07/15	100.2165
072315	PAYROLL EXPENSE & TAXES 07/24/15	07/23/2015	07/23/2015	9,587.62	07/15	100.2166
072315	PAYROLL EXPENSE & TAXES 07/24/15	07/23/2015	07/23/2015	171.42	07/15	100.2155

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
072315	PAYROLL EXPENSE & TAXES 07/24/15	07/23/2015	07/23/2015	556.14	07:15	100.2158
072315	PAYROLL EXPENSE & TAXES 07/24/15	07/23/2015	07/23/2015	517.94	07:15	100.5.00.6320.6403
072315	PAYROLL EXPENSE & TAXES 07/24/15	07/23/2015	07/23/2015	90.08	07:15	300.5.05.8100.6405
072315	PAYROLL EXPENSE & TAXES 07/24/15	07/23/2015	07/23/2015	67.56	07:15	350.5.05.8310.6405
072315	PAYROLL EXPENSE & TAXES 07/24/15	07/23/2015	07/23/2015	450.38	07:15	400.5.06.8923.9820
B3841 072815	PAYLOCITY ACESS- 1 YEAR	07/28/2015	08/04/2015	339.48	08:15	100.5.00.6320.6403
B3841 072815	PAYLOCITY ACESS- 1 YEAR	07/28/2015	08/04/2015	59.04	08:15	300.5.05.8100.6405
B3841 072815	PAYLOCITY ACESS- 1 YEAR	07/28/2015	08/04/2015	44.28	08:15	350.5.05.8310.6405
B3841 072815	PAYLOCITY ACESS- 1 YEAR	07/28/2015	08/04/2015	295.20	08:15	400.5.06.8923.9820
Total PAYLOCITY PAYROLL (3245):				232,171.28		
PELLA CAR CARE (3257)						
0214279	REPAIR LEAK & REPLACE HANDLE-P	07/15/2015	08/04/2015	93.26	07:15	100.5.09.4200.6330
Total PELLA CAR CARE (3257):				93.26		
PELLA ENGRAVING CO (3272)						
131527	NAME PLATES FOR PLAQUE	07/17/2015	08/04/2015	18.50	07:15	100.5.05.6500.6543
Total PELLA ENGRAVING CO (3272):				18.50		
PELLA LOCK & KEY (3282)						
763870	TOILET KEYS	06/25/2015	08/04/2015	40.00	06:15	100.5.04.4301.6310
961668	DOOR HANDLE ROM 200-CC	07/21/2015	08/04/2015	195.95	07:15	100.5.04.4100.6310
Total PELLA LOCK & KEY (3282):				235.95		
PELLA REGIONAL HEALTH CT (3296)						
06032015-DRUG-E	RANDOM DRUG TESTING - EL	06/03/2015	08/04/2015	30.00	06:15	400.5.06.8925.9700
070415	PRE SCREEN & HEP B-POOL	07/04/2015	08/04/2015	1,758.00	06:15	100.5.04.4300.6546
070415PD	VACCINATION - PD	07/04/2015	07/21/2015	116.00	07:15	100.5.01.1030.6546
070415VWVTP	DRUG TEST	06/01/2015	08/04/2015	30.00	06:15	350.5.05.8310.6546
07042015	PHYSICAL FD	07/04/2015	08/04/2015	498.00	07:15	100.5.02.1100.6546
Total PELLA REGIONAL HEALTH CT (3296):				2,432.00		
PELLA RENTAL & SALES INC (3297)						
1-510842	MINI EXCAVATOR RENTAL-PWS	07/23/2015	08/04/2015	410.00	07:15	115.5.05.2100.6418
Total PELLA RENTAL & SALES INC (3297):				410.00		
PELLA TREE SERVICE INC (3302)						
4433	MULCH - PK	07/06/2015	08/04/2015	640.00	07:15	100.5.09.4200.6560
4435	ASH TREE TREATMENT	07/10/2015	08/04/2015	2,790.00	07:15	201.5.09.7230.6799
Total PELLA TREE SERVICE INC (3302):				3,430.00		
PENTICO, JASON (3307)						
2015BAND	2015BAND	07/29/2015	08/04/2015	46.85	08:15	100.5.08.6400.6416
Total PENTICO, JASON (3307):				46.85		
PETTIT, STEVE (5494)						
1511580064	EE REBATE - EL	07/21/2015	08/04/2015	250.00	07:15	400.2215
Total PETTIT, STEVE (5494):				250.00		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
PETTY CASH (3318)						
061815PWS	PREMIUM FUEL	06/18/2015	08/04/2015	6.05	06/15	115.5.05.2100.6514
07282015-EL	CAR WASH - UNTIL 6/18/2015 - EL	07/28/2015	08/04/2015	100.05	06/15	400.5.06.8588.9660
07282015-EL	MEALS FOR ODA TRAINING - EL	07/28/2015	08/04/2015	30.00	06/15	400.5.06.8921.9900
07282015-EL	POSTAGE 4/16/15 - EL	07/28/2015	08/04/2015	7.70	06/15	400.5.06.8921.9020
07282015-EL	POSTAGE 3/13/15- EL	07/28/2015	08/04/2015	6.35	06/15	400.5.06.8921.9020
Total PETTY CASH (3318):				150.15		
PLACE, DAMEON (5514)						
2015BAND	2015BAND	07/29/2015	08/04/2015	135.14	08/15	100.5.08.6400.6416
Total PLACE, DAMEON (5514):				135.14		
POLKING, DOUGLAS (5496)						
1511580066	EE REBATE - EL	07/28/2015	08/04/2015	30.00	07/15	400.2215
Total POLKING, DOUGLAS (5496):				30.00		
POST OFFICE (3371)						
072215	MAIL 12 DAY NOTICES	07/22/2015	07/22/2015	52.95	07/15	300.5.05.8100.6531
072215	MAIL 12 DAY NOTICES	07/22/2015	07/22/2015	47.66	07/15	195.5.05.8400.6531
072215	MAIL 12 DAY NOTICES	07/22/2015	07/22/2015	47.66	07/15	350.5.05.8310.6531
072215	MAIL 12 DAY NOTICES	07/22/2015	07/22/2015	63.53	07/15	400.5.06.8921.9020
073115	MAILING UTILITY BILLS	07/31/2015	07/31/2015	1,644.57	07/15	100.5.00.6310.6531
Total POST OFFICE (3371):				1,856.37		
PREMIER STORAGE (4505)						
1111	STORAGE FEE-FLOAT-PK	07/17/2015	08/04/2015	175.00	07/15	100.5.09.4200.6418
1111 071715	STORAGE FEE-FLOAT-PK	07/17/2015	08/04/2015	1,050.00	06/15	100.5.09.4200.6418
1112	STORAGE FEE-FLOAT-PK	07/17/2015	08/04/2015	90.00	07/15	100.5.09.4200.6418
1112 071715	STORAGE FEE-FLOAT-PK	07/15/2015	08/04/2015	540.00	06/15	100.5.09.4200.6418
Total PREMIER STORAGE (4505):				1,855.00		
QUILL CORPORATION (3420)						
5841101	OFFICE SUPPLIES	07/13/2015	08/04/2015	11.99	07/15	100.5.05.6500.6543
5851307	OFFICE SUPPLIES	07/13/2015	08/04/2015	104.34	07/15	100.5.05.6500.6543
5893078	OFFICE SUPPLIES-PZ	07/14/2015	08/04/2015	45.75	07/15	100.5.05.5000.6543
5893078	OFFICE SUPPLIES-PW	07/14/2015	08/04/2015	84.81	07/15	100.5.05.6500.6543
5917764	CELL PHONE CHARGER CABLE	07/15/2015	08/04/2015	7.21	07/15	100.5.05.5000.6544
5937092	SUPPLIES-PW	07/15/2015	08/04/2015	5.07	07/15	100.5.05.6500.6543
6001950	SUPPLIES-PW	07/17/2015	08/04/2015	32.96	07/15	100.5.05.6500.6543
6096931	TAPE DISPENSER & CORRECTION TA	07/21/2015	08/04/2015	40.80	07/15	100.5.04.4100.6543
Total QUILL CORPORATION (3420):				332.93		
REDMAN, DICK (3453)						
2015BAND	2015BAND	07/29/2015	08/04/2015	550.00	08/15	100.5.08.6400.6416
Total REDMAN, DICK (3453):				550.00		
REEVES, GEOFFREY M (4650)						
69-16008-19	DEPOSIT REFUND	07/27/2015	08/04/2015	83.42	08/15	400.2210
Total REEVES, GEOFFREY M (4650):				83.42		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
RESCO (3480)						
614190-00	TRANSFORMER BOX PAD - EL	07/23/2015	08/04/2015	4,868.50	07:15	410.5.06.8993.3670
Total RESCO (3480):				4,868.50		
REYNOLDS, JEREMY (5510)						
2015BAND	2015BAND	07/29/2015	08/04/2015	11.71	08:15	100.5.08.6400.6416
Total REYNOLDS, JEREMY (5510):				11.71		
RICOH USA INC.-DALLAS (3493)						
95003435	P&Z COPIER LEASE	07/02/2015	08/04/2015	61.12	07:15	100.5.05.5000.6403
Total RICOH USA INC.-DALLAS (3493):				61.12		
RIDDER, DONALD (5225)						
1511580065	EE REBATE - EL	07/28/2015	08/04/2015	30.00	07:15	400.2215
Total RIDDER, DONALD (5225):				30.00		
ROORDA, DOUG (3527)						
2015BAND	2015BAND	07/29/2015	08/04/2015	140.56	08:15	100.5.08.6400.6416
Total ROORDA, DOUG (3527):				140.56		
ROORDA, ISAAC (3529)						
10050864006416	2015BAND	07/29/2015	08/04/2015	70.28	08:15	100.5.08.6400.6416
Total ROORDA, ISAAC (3529):				70.28		
ROORDA, JOSEPH (3530)						
2015BAND	2015BAND	07/29/2015	08/04/2015	23.43	08:15	100.5.08.6400.6416
Total ROORDA, JOSEPH (3530):				23.43		
ROOSE, JESSE (3535)						
2015BAND	2015BAND	07/29/2015	08/04/2015	128.84	08:15	100.5.08.6400.6416
Total ROOSE, JESSE (3535):				128.84		
ROSEBURROUGH, JULI (3545)						
2015BAND	2015BAND	07/29/2015	08/04/2015	35.14	08:15	100.5.08.6400.6416
Total ROSEBURROUGH, JULI (3545):				35.14		
RUS, ROBERT (3570)						
2015BAND	2015BAND	07/29/2015	08/04/2015	175.70	08:15	100.5.08.6400.6416
Total RUS, ROBERT (3570):				175.70		
SADLER SIGN/DESIGN (3584)						
13873	DOOR PAINTING	07/15/2015	08/04/2015	82.00	07:15	100.5.02.1100.6330
13880	FLOWER BED SIGNAGE	07/16/2015	08/04/2015	246.00	07:15	100.5.09.4200.6561
Total SADLER SIGN/DESIGN (3584):				328.00		
SCHEMM, DAVID (5518)						
072815	FUEL-SWIM MEET	07/28/2015	08/04/2015	37.72	07:15	100.5.04.4300.6564

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total SCHEMM, DAVID (5518):				37.72		
SCHOTT, GABE (5512)						
2015BAND	2015BAND	07/29/2015	08/04/2015	105.42	08/15	100.5.08.6400.6416
Total SCHOTT, GABE (5512):				105.42		
SCHURING, JESSICA (5511)						
2015BAND	2015BAND	07/29/2015	08/04/2015	70.28	08/15	100.5.08.6400.6416
Total SCHURING, JESSICA (5511):				70.28		
SCHWEITZER ENGINEERING LABORATORIES INC (4506)						
68255-659415	AUTOMATION CONTROLLER - EL	07/23/2015	08/04/2015	2,273.70	07/15	410.5.06.8977.3970
Total SCHWEITZER ENGINEERING LABORATORIES INC (4506):				2,273.70		
SIEWERT, COLE (5150)						
2015BAND	2015BAND	07/29/2015	08/04/2015	105.42	08/15	100.5.08.6400.6416
Total SIEWERT, COLE (5150):				105.42		
SIEWERT, KRISTIN (3704)						
2015BAND	2015BAND	07/29/2015	08/04/2015	152.27	08/15	100.5.08.6400.6416
Total SIEWERT, KRISTIN (3704):				152.27		
SLINGS, JUDY S (5466)						
30320520	CREDIT BALANCE REFUND	07/22/2015	08/04/2015	74.43	08/15	001.1199
Total SLINGS, JUDY S (5466):				74.43		
SLYCORD, MARCIA (3726)						
072315PD	TRAVEL - PD	07/23/2015	08/04/2015	176.53	07/15	100.5.01.1010.6260
072315PD	CONFERENCE REGISTRATION FEE -	07/23/2015	08/04/2015	30.00	07/15	100.5.01.1010.6240
Total SLYCORD, MARCIA (3726):				206.53		
SNACK EXPRESS (5397)						
960	CONCESSION ITEMS	07/16/2015	08/04/2015	1,888.00	07/15	100.5.04.4310.6530
962	CONCESSION ITEMS	07/20/2015	08/04/2015	1,128.00	07/15	100.5.04.4310.6530
967	CONCESSION ITEMS	07/23/2015	08/04/2015	950.40	07/15	100.5.04.4310.6530
968	CONCESSION ITEMS	07/23/2015	08/04/2015	1,291.60	07/15	100.5.04.4310.6530
Total SNACK EXPRESS (5397):				5,258.00		
SNYDER & ASSOCIATES INC (3748)						
115.0024.01-3	ENGINEERING SERVICES	07/24/2015	08/04/2015	330.00	06/15	100.5.05.5000.6405
Total SNYDER & ASSOCIATES INC (3748):				330.00		
SPIEGEL & MCDIARMID LLP (3767)						
210208086	LEGAL FEES - EL	07/15/2015	08/04/2015	254.05	06/15	400.5.06.8928.9850
Total SPIEGEL & MCDIARMID LLP (3767):				254.05		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
SPOLAR, MIKE (3773)						
2015BAND	2015BAND	07/29/2015	08/04/2015	140.56	08/15	100.5.08.6400.6416
Total SPOLAR, MIKE (3773):				140.56		
SPORTS PAGE TEAM (3777)						
6.450710.5489	T-SHIRTS	07/10/2015	08/04/2015	308.00	07/15	115.5.05.2100.6413
Total SPORTS PAGE TEAM (3777):				308.00		
STAR EQUIPMENT CO (3800)						
01510093	QUICK ATTACH PIN-EXCAVATOR	06/24/2015	07/21/2015	115.79-	07/15	350.5.05.8330.6350
Total STAR EQUIPMENT CO (3800):				115.79-		
STRATTON, DEREK (3836)						
2015BAND	2015BAND	07/29/2015	08/04/2015	93.70	08/15	100.5.08.6400.6416
Total STRATTON, DEREK (3836):				93.70		
STRAVERS TRUE VALUE (3838)						
A213801	BOLTS - PD	07/21/2015	08/04/2015	3.85	07/15	100.5.01.1000.6310
A214161	KEYS FOR SOCCER-CC	07/27/2015	08/04/2015	10.00	07/15	100.5.04.4100.6590
A2214175	FOAM FOR AC-CC	07/27/2015	08/04/2015	4.29	07/15	100.5.04.4100.6590
AS13362	CLEANER-PK	07/13/2015	08/04/2015	12.99	07/15	100.5.09.4200.6553
AS13395	BRUSHES-PK	07/13/2015	08/04/2015	20.48	07/15	100.5.09.4200.6552
Total STRAVERS TRUE VALUE (3838):				51.61		
TANGEN, JOE (3895)						
2015BAND	2015BAND	07/29/2015	08/04/2015	177.27	08/15	100.5.08.6400.6416
Total TANGEN, JOE (3895):				177.27		
TAYLOR, KATHLEEN (3900)						
2015BAND	2015BAND	07/29/2015	08/04/2015	152.27	08/15	100.5.08.6400.6416
Total TAYLOR, KATHLEEN (3900):				152.27		
TAYLOR, KELLY (3901)						
2015BAND	2015BAND	07/29/2015	08/04/2015	11.71	08/15	100.5.08.6400.6416
Total TAYLOR, KELLY (3901):				11.71		
TEARE, KURT (5488)						
65-00018-01	CORRECT ACH PYMT	07/21/2015	08/04/2015	45.06	08/15	001.1110
Total TEARE, KURT (5488):				45.06		
TITAN MACHINERY (3959)						
6085710GP	BRUSH HOG MOWER	06/11/2015	08/04/2015	69.00	06/15	115.5.05.2100.6350
Total TITAN MACHINERY (3959):				69.00		
TONY'S AUTO PARTS (3968)						
5797-195039	SHOP SUPPLIES	07/10/2015	08/04/2015	20.94	07/15	115.5.05.2100.6330
5797-195052	SHOP SUPPLIES	07/10/2015	08/04/2015	47.25	07/15	115.5.05.2100.6330

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total TONY'S AUTO PARTS (3968):				68.19		
TOWN CRIER (3979)						
18280	UTILITY SERVICE DOOR HANGERS	07/08/2015	08/04/2015	232.00	07:15	300.5.05.8130.6399
Total TOWN CRIER (3979):				232.00		
TRANSAMERICA LIFE INSURANCE (3986)						
2501662040	SUPPL LIFE INSUR	08/01/2015	08/04/2015	464.32	08:15	100.2152
Total TRANSAMERICA LIFE INSURANCE (3986):				464.32		
TRANS-IOWA EQUIPMENT INC (3988)						
17151168	ST-22	07/06/2015	08/04/2015	553.16	07:15	115.5.05.2100.6350
Total TRANS-IOWA EQUIPMENT INC (3988):				553.16		
TUCKER TRUCKING, ALAN (4009)						
10531	ROCK & HAULING CHARGE	07/20/2015	08/04/2015	317.98	07:15	300.5.05.8130.6399
Total TUCKER TRUCKING, ALAN (4009):				317.98		
UHLENHOPP, MACKENZIE (4024)						
2015BAND	2015BAND	07/29/2015	08/04/2015	152.27	08:15	100.5.08.6400.6416
Total UHLENHOPP, MACKENZIE (4024):				152.27		
UNITED PARCEL SERVICES (4036)						
0000536050305	536050-UPS	07/25/2015	08/04/2015	16.18	07:15	400.5.06.8588.9920
0000536050305	536050-UPS	07/25/2015	08/04/2015	123.61	07:15	400.5.06.8588.9720
0000536050305	536050-UPS	07/25/2015	08/04/2015	12.11	07:15	350.5.05.8300.6531
Total UNITED PARCEL SERVICES (4036):				151.90		
UNIVAR USA INC (4040)						
BR557441	FERRIC SOLFATE-WTP	07/14/2015	08/04/2015	8,698.72	07:15	300.5.05.8120.6503
Total UNIVAR USA INC (4040):				8,698.72		
UPBEAT INC (5289)						
566473	ADA PICNIC TABLE-PK	07/13/2015	08/04/2015	2,694.60	07:15	176.5.09.4220.6544
Total UPBEAT INC (5289):				2,694.60		
US CELLULAR (4047)						
0093632590	491953432-CELL PHONE	07/12/2015	08/04/2015	21.83	07:15	100.5.05.5000.6373
0093632590	491953432-CELL PHONE	07/12/2015	08/04/2015	37.02	07:15	400.5.06.8588.9920
0093632590	491953432-CELL PHONE	07/12/2015	08/04/2015	21.04	07:15	400.5.06.8549.9020
0093632590	491953432-CELL PHONE	07/12/2015	08/04/2015	51.75	07:15	100.5.05.6500.6373
0093632590	491953432-CELL PHONE	07/12/2015	08/04/2015	27.26	07:15	100.5.09.4200.6373
0093632590	491953432-CELL PHONE	07/12/2015	08/04/2015	52.58	07:15	100.5.05.6500.6373
0093632590	491953432-CELL PHONE	07/12/2015	08/04/2015	51.22	07:15	100.5.00.6100.6373
0093632590	491953432-CELL PHONE	07/12/2015	08/04/2015	46.03	07:15	100.5.05.5000.6373
0093632590	491953432-CELL PHONE	07/12/2015	08/04/2015	49.70	07:15	100.5.04.4100.6373
0093632590	491953432-CELL PHONE	07/12/2015	08/04/2015	56.71	07:15	100.5.02.1100.6373
0093632590	491953432-CELL PHONE	07/12/2015	08/04/2015	21.03	07:15	300.5.05.8100.6373
0093632590	491953432-CELL PHONE	07/12/2015	08/04/2015	69.41	07:15	400.5.06.8584.9030

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
0093632590	491953432-CELL PHONE	07/12/2015	08/04/2015	34.70	07:15	350.5.05.8330.6373
0093632590	491953432-CELL PHONE	07/12/2015	08/04/2015	34.71	07:15	300.5.05.8100.6373
Total US CELLULAR (4047):				574.99		
VAN DUSSELDORP, STEVE (5493)						
1511580063	EE REBATE - EL	07/21/2015	08/04/2015	30.00	07:15	400.2215
Total VAN DUSSELDORP, STEVE (5493):				30.00		
VAN HAAFTEN PLBG & HTG INC (4093)						
29904	3RD FLOOR AC REPAIRED-CC	07/10/2015	08/04/2015	721.69	07:15	100.5.04.4100.6310
Total VAN HAAFTEN PLBG & HTG INC (4093):				721.69		
VAN HAAFTEN, JON (5501)						
1511580074	EE REBATE - EL	07/28/2015	08/04/2015	525.00	07:15	400.2215
Total VAN HAAFTEN, JON (5501):				525.00		
VAN MAANEN SEED & CHEM (4117)						
072315PWS	VEG CONTROL:STREETS	07/23/2015	08/04/2015	194.75	07:15	115.5.05.2100.6545
072315WWTP	HERBICIDE	07/23/2015	08/04/2015	95.00	07:15	350.5.05.8300.6320
Total VAN MAANEN SEED & CHEM (4117):				289.75		
VAN ROEKEL, NANCY (4127)						
1511580070	EE REBATE - EL	07/28/2015	08/04/2015	30.00	07:15	400.2215
Total VAN ROEKEL, NANCY (4127):				30.00		
VAN WALBEEK, TUNIS (5492)						
1511580061	EE REBATE - EL	07/21/2015	08/04/2015	30.00	07:15	400.2215
Total VAN WALBEEK, TUNIS (5492):				30.00		
VANDEN BERG, JIM (5497)						
1511580067	EE REBATE - EL	07/28/2015	08/04/2015	30.00	07:15	400.2215
Total VANDEN BERG, JIM (5497):				30.00		
VANDER BEEK TRUCK ACCESSORIES (4190)						
19283	SAFETY LIGHTS. 2 WATER TRUCKS-P	07/14/2015	08/04/2015	2,168.50	07:15	201.5.09.7218.6727
Total VANDER BEEK TRUCK ACCESSORIES (4190):				2,168.50		
VANDER PLOEG BAKERY (4209)						
42902	POOL PARTY BIRTHDAY CAKE	07/25/2015	08/04/2015	45.00	07:15	100.5.04.4300.6590
Total VANDER PLOEG BAKERY (4209):				45.00		
VANDER PLOEG, KURT (4210)						
2015BAND	2015BAND	07/29/2015	08/04/2015	128.84	08:15	100.5.08.6400.6416
Total VANDER PLOEG, KURT (4210):				128.84		
VANDER WAL, JULIA (4219)						
2015BAND	2015BAND	07/29/2015	08/04/2015	23.43	08:15	100.5.08.6400.6416

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total VANDER WAL, JULIA (4219):				23.43		
VAN-WALL EQUIPMENT (5434)						
99587	3 TIRES-PK	07/16/2015	08/04/2015	412.49	07:15	100.5.09.4200.6350
Total VAN-WALL EQUIPMENT (5434):				412.49		
VEENSTRA, SHAWN (4242)						
072915PD	MEALS - PD	07/29/2015	08/04/2015	26.79	07:15	100.5.01.1030.6260
Total VEENSTRA, SHAWN (4242):				26.79		
VERMEER SALES & SERVICE (4252)						
01135056	VERMEER PIERCING TOOL - EL	07/21/2015	08/04/2015	5,339.30	07:15	400.5.06.8584.9030
Total VERMEER SALES & SERVICE (4252):				5,339.30		
WALMART COMMUNITY (4312)						
000686	PARTY SUPPLIES-CC	07/11/2015	08/04/2015	24.10	06:15	100.5.04.4301.6590
000950	ENVELOPES - PD	06/26/2015	08/04/2015	1.94	06:15	100.5.01.1030.6543
002563	INK CARTRIDGE - FD	06/29/2015	08/04/2015	39.97	06:15	100.5.02.1100.6543
005372	GYM BALLS-PK	06/17/2015	08/04/2015	24.78	06:15	100.5.04.4100.6590
005923	PARTY SUPPLIES-CC	06/20/2015	08/04/2015	17.52	06:15	100.5.04.4301.6590
005951	PHONE-CC	06/15/2015	08/04/2015	31.86	06:15	100.5.04.4301.6590
006214	JANITORIAL SUPPLIES - PD	06/16/2015	08/04/2015	110.16	06:15	100.5.01.1000.6411
006214	LOCK TIGHT AND BATTERIES - PD	06/16/2015	08/04/2015	15.29	06:15	100.5.01.1030.6544
006926	PARTY SUPPLIES-CC	07/22/2015	08/04/2015	7.41	06:15	100.5.04.4301.6590
007504	PAPER PLATES-ART CENTER	06/22/2015	08/04/2015	2.14	06:15	100.5.04.4110.6544
009208	KIDS PHONE	06/30/2015	08/04/2015	50.03	06:15	100.5.04.4301.6373
009758	CORDED DRILL-ART CENTER	07/02/2015	08/04/2015	39.26	06:15	100.5.04.4110.6544
016054	TELEPHONE	07/16/2015	08/04/2015	14.97	07:15	350.5.05.8310.6543
016054	LAB SUPPLIES	07/16/2015	08/04/2015	2.48	07:15	350.5.05.8300.6547
016054	BLDG SUPPLIES	07/16/2015	08/04/2015	24.89	07:15	350.5.05.8310.6544
016054	BATTERIES	07/16/2015	08/04/2015	6.97	07:15	350.5.05.8300.6350
019531	BUILDING SUPPLIES	06/19/2015	08/04/2015	57.91	06:15	300.5.05.8120.6590
029680	BATTERIES	06/29/2015	08/04/2015	4.97	06:15	300.5.05.8120.6543
030898	OFFICE SUPPLIES	06/30/2015	08/04/2015	20.65	06:15	300.5.05.8120.6543
519800669373	OFFICE SUPPLIES	07/17/2015	08/04/2015	6.34	07:15	100.5.00.6100.6543
520400204200	OFFICE SUPPLIES-LASER POINTER &	07/23/2015	08/04/2015	6.31	07:15	100.5.00.6100.6543
Total WALMART COMMUNITY (4312):				509.95		
WEB.COM (4339)						
071715	MONTHLY WEB SERVICE	07/17/2015	07/22/2015	29.95	07:15	100.5.00.6200.6373
Total WEB.COM (4339):				29.95		
WESCO DISTRIBUTION INC (4357)						
114587	SECONDARY GEL PORT CONNECTO	07/13/2015	08/04/2015	1,762.16	07:15	410.5.06.8993.3670
120651	AUGER - EL	07/20/2015	08/04/2015	2,736.10	07:15	400.5.06.8585.9030
Total WESCO DISTRIBUTION INC (4357):				4,498.26		
WINDSTREAM IOWA COMMUNICATIONS (4413)						
071515VWTP	TELEPHONE SERVICE	07/15/2015	08/04/2015	25.70	07:15	350.5.05.8310.6373
07222015-1456	PHONE 1456 - EL	07/22/2015	08/04/2015	228.58	07:15	400.5.06.8549.9020
07222015-8334	PHONE 8334 - EL	07/22/2015	08/04/2015	20.19	07:15	400.5.06.8588.9920

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
07222015-8334	PHONE 8334 - EL	07/22/2015	08/04/2015	20.20	07:15	400.5.06.8562.9030
Total WINDSTREAM IOWA COMMUNICATIONS (4413):				294.67		
WINWARD, KYLE (4421)						
2015BAND	2015BAND	07/29/2015	08/04/2015	23.43	08:15	100.5.08.6400.6416
Total WINWARD, KYLE (4421):				23.43		
WISE, ERIC D (5491)						
71-10105-14	DEPOSIT REFUND	07/27/2015	08/04/2015	19.02	08:15	400.2210
Total WISE, ERIC D (5491):				19.02		
WITT, JON (4427)						
2015BAND	2015BAND	07/29/2015	08/04/2015	175.70	08:15	100.5.08.6400.6416
Total WITT, JON (4427):				175.70		
WOLFF, NATHAN (5197)						
072015PD	MEALS - PD	07/20/2015	08/04/2015	27.67	07:15	100.5.01.1030.6260
Total WOLFF, NATHAN (5197):				27.67		
ZIEGLER INC (4466)						
SW570047414	GENERATOR SET MAINTENANCE	06/19/2015	08/04/2015	753.73	06:15	350.5.05.8320.6350
Total ZIEGLER INC (4466):				753.73		
ZWIERS, JUDY (4473)						
2015BAND	2015BAND	07/29/2015	08/04/2015	140.56	08:15	100.5.08.6400.6416
Total ZWIERS, JUDY (4473):				140.56		
ZWIERS, RON (4475)						
2015BAND	2015BAND	07/29/2015	08/04/2015	152.27	08:15	100.5.08.6400.6416
Total ZWIERS, RON (4475):				152.27		
ZYLSTRA'S WELDING INC (4477)						
17609	LAWN MOWER REPAIR	07/24/2015	08/04/2015	30.00	06:15	100.5.05.2200.6350
Total ZYLSTRA'S WELDING INC (4477):				30.00		
Grand Totals:				2,285,670.02		

Report GL Period Summary

GL Period	Amount
06:15	69,398.40
08:15	118,202.40
07:15	2,098,069.22

Vendor number hash:	0
Vendor number hash - split:	0
Total number of invoices:	0