

**CITY OF PELLA, IOWA**  
**AMENDED TENTATIVE CITY COUNCIL MEETING AGENDA**  
**July 7, 2015–7:00 p.m. – Public Safety Complex**  
**Liberty Street Entrance**

**A. CALL TO ORDER BY MAYOR AND ROLL CALL**

**B. MAYOR'S COMMENTS**

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
  - a. Department Update—Planning and Zoning; Library.
2. Approval of tentative agenda.
3. Announce Closed Session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

**\*PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

(Public comments are limited to 3 minutes.)

**C. APPROVAL OF CONSENT AGENDA**

"Consent Agenda" means that all items listed below will be automatically approved with one Roll Call vote approving the "Consent Agenda". Any City Council member may ask to pull an item from the "Consent Agenda" for discussion and a separate vote. The purpose of a "Consent Agenda" is to expedite routine items and allow Council time to discuss more important matters."

1. Approval of Minutes
  - a. Official Council Minutes for June 16, 2015.
2. Report of Committees
  - a. Policy and Planning Minutes for June 16, 2015.
  - b. Library Board Minutes for May 12, 2015.
  - c. Planning and Zoning Commission Special Minutes for June 8, 2015.
3. Petitions and Communications
  - a. Renewal of Class A Liquor License with Outdoor Service and Sunday Sales for Pella Golf & Country Club.
  - b. Renewal of Class C Liquor License with Catering, Outdoor Service and Sunday Sales for Billyjak's Saloon.
4. Administration Reports  
None

**D. \*PUBLIC HEARINGS**

(Statutory rule may be waived and ordinance passed without further readings.)

1. a. Public Hearing on Amending the Provisions for Drive-Through Menu Signs and Adding New Provisions for Preview Menu Signs.
  1. b. Ordinance No. 896 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.33 BY ADDING NEW PROVISIONS PERTAINING TO MENU SIGNS FOR DRIVE-THROUGH RESTAURANT USES". (1<sup>st</sup> Reading)
  1. c. Ordinance No. 897 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.33 BY ADDING NEW PROVISIONS PERTAINING TO PREVIEW MENU SIGNS FOR DRIVE-THROUGH RESTAURANT USES". (1<sup>st</sup> Reading)
2. a. Public Hearing on Amending the Provisions Pertaining to Personal Improvement Services Uses in the Central Business District".
  2. b. Ordinance No. 898 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.12 ZONING DISTRICT REGULATIONS BY AMENDING THE PROVISIONS PERTAINING TO PERSONAL IMPROVEMENT SERVICES USES IN THE CENTRAL BUSINESS DISTRICT". (1<sup>st</sup> Reading)
3. a. Public Hearing on the Jefferson Street Reconstruction Project.

3. b. Resolution No. 5581 entitled, "A RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT, ESTIMATE OF COSTS, RECEIVING BIDS AND MAKING AWARD OF CONSTRUCTION CONTRACT FOR THE JEFFERSON STREET RECONSTRUCTION PROJECT".

#### **E. PETITIONS & COMMUNICATIONS**

1. Special Event—Raise a Screen Outdoor Movie.
- 2.a. Special Event—Unite Midwest.
- 2.b. Resolution No. 5582 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS FOR THE SPECIAL EVENT KNOWN AS "UNITE MIDWEST".

#### **F. PLANNING AND ZONING ITEMS**

NONE

#### **G. ADMINISTRATION REPORTS**

NONE

#### **H. RESOLUTIONS**

1. Resolution No. 5583 entitled, "RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF PELLA AND DGR ENGINEERING IN CONNECTION WITH THE ADDITION OF 15KV DISTRIBUTION SWITCHGEAR AND FEEDERS AND RELOCATION OF THE EXISTING SUBSTATION POWER TRANSFORMER IN CONJUNCTION WITH THE PROPOSED 69KV RING BUS ADDITION AT THE PELLA WEST SUBSTATION".
2. Resolution No. 5584 entitled, "RESOLUTION AMENDING THE PROFESSIONAL SERVICES AGREEMENT WITH DGR ENGINEERING IN CONNECTION WITH THE EAST WASHINGTON UNDERGROUND CONVERSION PROJECT".
3. Resolution No. 5585 entitled, "RESOLUTION ACCEPTING IMPROVEMENTS AND AUTHORIZING FINAL PAYMENT TO MASTEC NORTH AMERICA, INC. FOR WORK ASSOCIATED WITH THE PROJECT KNOWN AS THE 2013 UNDERGROUND CONVERSION PROJECT".
4. Resolution No. 5586 entitled, "A RESOLUTION AUTHORIZING THE CITY OF PELLA TO SUBMIT AN APPLICATION FOR FUNDING FROM THE IOWA STATE RECREATIONAL TRAILS PROGRAM TO THE IOWA DEPARTMENT OF TRANSPORTATION FOR THE PARTIAL FUNDING OF THE CONSTRUCTION OF THE VOLKSWEG TRAIL EXTENSION TO THE PELLA SPORTS PARK AND VERMEER CORPORATION AND FURTHER APPROVING THE APPLICATION WHICH OBLIGATES THE CITY OF PELLA TO MATCHING FUNDS FOR THE CONSTRUCTION OF SAID PROJECT".

#### **I. ORDINANCES**

(Statutory rule may be waived and ordinance passed without further readings.)

1. Ordinance 896 entitled, "AN ORDINANCE AMENDING WATER RATES OF THE CITY OF PELLA IOWA". (2nd Reading)

#### **J. CLAIMS**

1. Abstract of bills No. 1938.

#### **K. OTHER BUSINESS/\*PUBLIC FORUM (any additional comments from the Public)**

(Public comments are limited to 3 minutes.)

#### **L. CLOSED SESSION**

1. Closed Session pursuant to Iowa Code Chapter 21.5 1 (c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

#### **M. ADJOURNMENT**

**NOTICE:** Items to be presented to the City Council must be in the hands of the City Clerk no later than 4:00 p.m. on the Monday before the week of the Council meeting. A packet containing the agenda and documentation for each item listed on the agenda is then prepared on Friday and delivered to each Councilmember. The next regular Council meeting is scheduled for July 21, 2015. The deadline for items is July 13, 2015. *The CITY OF PELLA encourages all citizens of Pella to attend Council meetings. Our Council Chambers are handicapped accessible and City Staff are available to give assistance if needed. If you are hearing impaired or vision impaired or a person with Limited English Proficiency and require an interpreter or reader, please contact City Hall by NOON on the Monday prior to Council meetings to arrange for assistance. (641-628-4173). TTY telephone service available for the hearing impaired through Relay Iowa 1-800-735-2942.*

**CITY OF PELLA, IOWA  
CITY COUNCIL  
OFFICIAL MINUTES  
CITY OF PELLA, IOWA  
June 16, 2015**

**A. CALL TO ORDER BY MAYOR AND ROLL CALL**

The City Council of the City of Pella, Iowa, met in regular session at the Public Safety Complex meeting room at 7:00 p.m., Councilmember Schiebout presiding. Members present were: Dave Vander Horst, Dan L. Vander Beek, Harold Van Stryland, and Larry Peterson. Absent: Mayor James Mueller, Mark De Jong. City Administrator Mike Nardini, City Attorney Bob Stuyvesant, and City Clerk Ronda Brown were present. Seven staff members and two members of the general public signed the register.

**B. MAYOR'S COMMENTS**

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
  - a. Department Update—Police.
2. Approval of tentative agenda. Councilmember Vander Beek moved to approve the tentative agenda, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, Vander Horst.

**\*PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

NONE

**C. APPROVAL OF CONSENT AGENDA**

Councilmember Vander Beek moved to approve the consent agenda, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, Vander Horst. NAYS: None. Motion carried. The following items were approved:

1. Approval of Minutes
  - a. Official Council Minutes for June 2, 2015.
2. Report of Committees
  - a. Policy and Planning Minutes for June 2, 2015.

Policy and Planning Minutes  
June 2, 2015

PRESENT: Mayor Mueller, Mark De Jong, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, Larry Peterson

ABSENT: Dave Vander Horst

OTHERS: City Staff and Visitors

The Policy and Planning meeting began at 7:34 p.m. The first item was a Pella Area Development Corporation (PADCO) update from Karen Eischen, Executive Director. Some of the highlights are as follows:

- PADCO prepared an informational booklet for the Washington DC trip. The Pella delegation consisted of six members.
- Proposals were submitted for two leads from the Greater Des Moines Partnership. They are also working with two local businesses for expansion opportunities as well as trying to find commercial property for a business.
- Karen Eischen took part in the Greater Des Moines Partnership's annual Washington, DC trip. A total of 206 delegates from Central Iowa took part.

The next item was to provide an update on potential street reconstruction projects for calendar year 2015 and 2016. Due to an elongated review process by the Iowa Department of Transportation (IDOT), it appears the earliest the Oskaloosa Reconstruction Project can be bid is September of 2015. The concern staff has in bidding this project in September is the construction for the project would take place in calendar years 2015 and 2016, which may lead to prolonged road closures. As a result, staff is recommending we secure approvals from the IDOT and obtain the necessary temporary easements for the project in 2015 to start construction in April 2016.

As background, this project includes reconstruction of Oskaloosa Street from Prairie Street to E 16<sup>th</sup> Street that also involves reconstructing the street from the existing 36 to 40 feet in width to a standard 38 feet, back of curb to back of curb. The project will also include the installation of new storm sewers, secondary storm sewers and intakes, including sub-drains. The sanitary sewers will be rehabilitated and replaced where needed. The estimated project cost is \$2.4 million of which approximately \$1.3 million will be the utilization of federal funds.

The Washington Street project includes the reconstruction of Washington Street from E. 1<sup>st</sup> Street to Hazel Street and includes widening the street from 25 feet to 31 feet. The project also includes the replacement of the existing water mains, sanitary sewer, storm sewer, and secondary storm sewers. In addition, the project also includes the underground conversion of electrical distribution lines which is expected to be completed by December of 2015. The overall estimated cost for this project is \$1,175,674.

Originally, the City had planned on reconstructing Washington Street in calendar year 2016 with the assumption the Oskaloosa Street Reconstruction project would be completed in 2015. However, it now appears the Oskaloosa Street Reconstruction project will be delayed until 2016.

There could be issues with conducting both the Oskaloosa Street and Washington Street reconstruction projects in the same calendar year.

The Jefferson Street Reconstruction Project includes the reconstruction of Jefferson Street from E. 2<sup>nd</sup> Street to Hazel Street and an asphalt overlay from Main Street to E. 2<sup>nd</sup> Street under a separate contract at a later date. Also included in the project scope is the replacement of the water main and storm sewer from Main Street to Hazel Street. The anticipated total project cost, including engineering, is \$517,750. The project is currently scheduled to occur during the summer and fall of 2015.

The Hazel Street Reconstruction Project includes the reconstruction of Hazel Street from Maple to Elm Street. Also included in the project scope is the replacement of the water main, storm sewers, and repair/replacement of the sanitary sewer. The anticipated total project cost, including engineering, is \$170,000. The project is currently scheduled to occur during the summer and fall of 2015.

After discussion, staff was directed to move forward with the plans and design for Washington Street, so it's ready to go in 2016. Council can decide later whether to proceed with reconstructing Washington Street and Oskaloosa Street at the same time.

The last item discussed was the need for a water rate increase. The FY 15-16 Budget includes a 7% increase in the City's water rates which is needed to fund the long term water supply plan.

As background, the City's long-term water supply plan is intended to meet the community's supply and treatment needs through the year 2037. Overall, the plan includes a new 3.0 million gallon per day (MGD) reverse osmosis (RO) treatment process, an additional Jordan Well and new water main, and improvements to the existing lime softening treatment plant. The estimated cost of the plan is \$16 million, and the tentative completion date for the plan is the fall of 2016. However, the time period needed to secure the necessary permits for the project could delay components of the plan, which has the potential to delay the project's completion date.

The proposed ordinance represents a water rate increase of 7% for all customer classes. The proposed rate increase would be effective for utility bills due September 20, 2015 for August usage. Overall, rates are projected to increase by 20% to 30% to fully fund the plan. However, future rate increases will be implemented on an incremental basis and discussed during budget time in 2016.

After discussion, staff was directed to proceed with the water rate increase. The first reading of the ordinance will be presented for formal Council consideration on June 16, 2015.

The meeting adjourned at 8:30 p.m.

Respectfully Submitted,

Ronda Brown, City Clerk

## b. Planning and Zoning Commission Minutes for April 27, 2015.

### Planning and Zoning Commission Regular Meeting April 27, 2015

1) The meeting was called to order at 7:00 p.m.

2) Roll Call.

Present: Craig Agan, Nelson Bogaard, Julio Chiarella, Jim Danks, Bob Smith, Mike Vander Molen, Gary Van Vark, Ervin Van Wyk, Ann Visser.

Absent: David Landon, Teri Vos.

Others Present: Mark Blankespoor, Curt Hooyer, Doug Van Zee, Tim Te Grootenhuis, Angela Vander Linden, Ron Paxton, Brenda Speer, Mike Lubberden, George Wesselhoft.

3) Approval of Minutes. The minutes of the April 13, 2015 special meeting were approved as submitted.

4) Public Hearing on Amendments to Zoning Regulations 165.33 Sign Regulations by Amending the Provisions for Drive-Through Menu Signs and Adding New Provisions for Preview Menu Signs.

No written comments were received.

Tim Te Grootenhuis stated his question is two and a half years ago they went the process of getting all the signage for the Culver's approved and they have followed all the rules and regulations that were stipulated at that time including the 24 square feet which is what the current ordinance states and what has changed in the two and a half years since he went through the process. He added if this ordinance is to be looked at then can we look at the entire ordinance in regards to exterior signs and other regulations that go along with signs.

George Wesselhoft responded that City Council was made aware at the Policy and Planning meeting where this was first discussed that Culver's met the rules but since the current ordinance dates back to at least 1987 they felt it was time to look at modifying the ordinance

The public hearing was closed.

5) Amendments to Zoning Regulations 165.33 Sign Regulations by Amending the

Provisions for Drive-Through Menu Signs and Adding New Provisions for Preview Menu Signs. Dairy Queen plans to build a new restaurant on Lot 3 of Gateway Commercial Park, west of Country Inn & Suites Hotel and south of Casey's on Roosevelt Road. They would like to move their existing business location menu board sign, which is nonconforming in so far as size, to their new location. The maximum size limit is 24 square feet for drive through restaurant menu board sign. Dairy Queen is requesting allowance to accommodate their existing sign at 106" by 54" (39.75 square feet). City Council at the February 17, 2015 Policy and Planning directed Staff and the Committee to look into this sign type area to see if the Code should be changed with respect to sign area. Staff surveyed other cities in Iowa and found a range of regulations from Pella's 24 square feet maximum to no sign regulation by Des Moines or Oskaloosa where the signs are not visible from the public street. The Community Development Committee discussed the request at the March 11, 2015 meeting. The unanimous consensus of the Committee was to recommend a change to the Code to accommodate the request with a new menu board maximum size area of 40 square feet. City Council at the March 24, 2015 Policy and Planning meeting gave direction to prepare the menu board sign ordinance amendment but also to consider additional option for menu preview sign. The proposed menu sign ordinance would allow a new square footage maximum of 40 square feet instead of the current 24 square feet. The proposed preview menu sign ordinance would allow an additional menu sign in conjunction with the drive thru lane up to 24 square feet. Total new square footage allowed for all menu signage would therefore be 64 square feet versus the existing 24 square feet. The Community Development Committee at their April 8, 2015 meeting unanimously voted (8 to 0) to recommend approval of the proposed ordinances to the Planning and Zoning Commission and City Council.

Gary Van Vark asked if Culver's had the opportunity today would they put in a larger sign.

Tim Te Grootenhuis responded absolutely, that they have numerous items that are not displayed on their menu board. They had to pay an extra \$1300 for the special size to reach the 24 square foot. He added there were four different instances working today where someone that went through the drive through said they did not see the menu item and now there would be a replacement cost of \$7000 to put a new one in.

Julio Chiarella mentioned that some restaurants in Des Moines allow two signs.

Gary Van Vark asked why the research was not done earlier as he sees unfairness.

There was further discussion about the menu signs for drive through restaurants and the proposed ordinance and why it is being considered at this time.

Mike Vander Molen stated this is a request by a specific company and if this was an issue it should have been looked at comprehensively and that it seems like we are making an exception for a specific business in this instance.

Julio Chiarella mentioned that in the case of Dairy Queen the menu sign will be in the back of the building versus a larger sign up front.

Bob Smith stated that the proposed ordinance does not cover that aspect and asked about proximity to an interchange under the ordinance.

George Wesselhoft responded that the interchange ordinance pertains to the pole sign option which Dairy Queen is not proposing for their new site. Jim Danks stated that he hears two subjects being discussed: the fairness part and then whether the ordinance should be tabled to look at other aspects.

There was additional discussion about the proposed ordinance as well as other sign ordinance aspects.

- Gary Van Vark made a motion to table the ordinance amendments for further study for 30 days. Mike Vander Molen seconded the motion. Upon vote, Van Vark, Vander Molen, Agan, Danks, Smith voted yes. Bogaard, Chiarella, Van Wyk and Visser voted no. Motion carried 5 to 4.
- 6) Site Plan for Dairy Queen (Re-approval of Expired Site Plan). Dairy Queen is proposing a 3,400 square foot restaurant with drive up on Gateway Commercial Park, Lot 3 located directly west of Country Inn & Suites on Roosevelt Road. As their site plan was originally approved on February 24, 2014 it has expired due to 180 day expiration time frame under Code. Dairy Queen is requesting re-approval of the same site plan. The Community Development Committee re-approved the design permit for Dairy Queen at their meeting on April 8, 2015. Nelson Bogaard made a motion to approve the site plan. Julio Chiarella seconded the motion. Upon vote, all voted yes. Motion carried 9 to 0.
- 7) Site Plan for Sun Valley Barn (Re-approval of Expired Site Plan). Angela Vander Linden and Ron Paxton are proposing a 4,800 square foot reception hall, Sun Valley Barn, along with associated parking on an existing 7.38 acre parcel adjacent 2001 Fifield Road. As their site plan was originally approved on September 22, 2014 it has expired due to 180 day expiration time frame under Code. Applicant is requesting re-approval of the same site plan. Mike Vander Molen made a motion to approve the site plan. Gary Van Vark seconded the motion. Upon vote, all voted yes. Motion carried 9 to 0.
- 8) Site Plan for Work Systems Building LLC. Work Systems Building LLC is proposing a new indoor sports complex on Lots 16 & 17 of Southgate Plat 2. The building area would be 62,300 square feet with single story and mezzanine. The Southgate Design & Development Review Committee approved the project design at their April 16, 2015 meeting. Julio Chiarella made a motion to approve the site plan. Ann Visser seconded the motion. Upon vote, all voted yes. Motion carried 9 to 0.
- 9) Site Plan for Central College. Central College is proposing hardscape improvements and minor grading work with portions of new fencing, gateways to Schipper Stadium, and a paved plaza space. Craig Agan made a motion to approve the site plan. Nelson Bogaard seconded the motion. Upon vote, all voted yes. Motion carried 9 to 0.
- 10) Other Business. George Wesselhoft mentioned that the May Commission meeting date would be on May 18 due to Memorial Day. He also mentioned that the City Council tentatively will discuss the proposed single and two family residential tree ordinance which was tabled at their last meeting at Policy and Planning on May 19. Mr. Wesselhoft stated he would send out an email to the Commission beforehand as members would be invited to attend.
- 11) The meeting was adjourned at 7:47 p.m.
- Respectfully submitted,  
George Wesselhoft  
Planning and Zoning Director

### c. Board of Adjustment Minutes for May 12, 2015.

Board of Adjustment  
Meeting Minutes  
May 12, 2015

- 1.) Call the meeting to Order  
Chairperson Jim Corbett called the meeting of the Board of Adjustment to order at 6:00 p.m.
- 2.) Roll Call.  
Members Present: Jim Corbett, Vince Nossaman, Lyle Vander Meiden, Byron Vander Molen, Mike Vander Wert, John Van Den Berg, Glenn Van Wyk.  
Members Absent: Merlan Rolffs.  
Others Present: Jerry Byers – Board Secretary, Isaac Nunnikhoven
- 3.) Approval of Agenda  
Vince Nossaman made a motion to approve the agenda as submitted. Byron Vander Molen seconded the motion. The amended agenda was approved.
- 4.) Approval of Minutes  
Mike Vander Wert made a motion to approve the Minutes of the February 10, 2015 meeting as submitted. Glenn Van Wyk seconded the motion. The minutes were approved as submitted.
- 5.) Variance Application – 513 Woodlawn Drive  
Public Hearing on Variance Applications by Ron and Judy Nunnikhoven concerning a proposed deck addition at 513 Woodlawn Drive. The appellant is requesting a variance to build a deck addition that would be setback four feet from the west side lot line. A seven foot side setback is required. Chairman Corbett asked if there were any written comments.  
Jerry Byers, Secretary to the Board, stated the only written comments were included in the packet.  
Isaac Nunnikhoven spoke to the Board concerning the proposed location of the deck in the rear yard of his parent's home. He continued by stating that the house sits diagonally on the lot and the lot is pie shaped getting narrower at the South end of the lot.  
Mr. Byers spoke to the Board concerning the west property line running north and south along the driveway of the neighboring property. There was discussion concerning the west property line.  
Vince Nossaman asked about a possible privacy fence.  
There was discussion about the possibility of putting the fence on the property line.  
John Van Den Berg asked how far the house was from the property line currently.  
Mr. Nunnikhoven stated it was 7 feet.  
Mr. Nunnikhoven produced a drawing showing the proposed deck in relation to the property line.  
The Board talked about possible alternatives to the proposed deck.  
Mr. Van Den Berg commented that the Board had granted variances to neighbors to the west in previous years.  
Chairman Corbett expressed that neighbors in the general area did not have the same property issues due to the shape of the lot.  
There was general discussion concerning the variance and future construction.  
Mr. Van Den Berg stated that the applicant could build a patio in the same location right up to the property line with no permit.  
The public hearing was closed.
- 6.) Variance Application – 513 Woodlawn Drive  
Variance Applications by Ron and Judy Nunnikhoven concerning a proposed deck addition at 513 Woodlawn Drive.  
The applicant is requesting a variance to build a deck within four (4) feet of the property line.  
Vince Nossaman made a motion to approve the variance as submitted due to unique nature of a narrow frontage and narrow rear lot. He continued by stating that approval of the variance would not affect the neighborhood and he felt that the appellant had attempted to keep the deck away as best as possible.  
Mike Vander Wert seconded the motion.  
Upon vote, motion passed 7 to 0.
- 7.) Other Business  
John Van Den Berg informed the Board that Larry Lautenbach had resigned from the Board of Adjustment due to health reasons.
- 8.) Adjournment  
The meeting adjourned at 6:40 p.m.  
Respectfully submitted,

### 3. Petitions and Communications

#### a. Renewal of Cigarette Permits for The Lamppost Lounge/Tobacco Shop and Wal-Mart Supercenter #751.

SUBJECT: Applications for Renewal of Cigarette Permits

DATE: June 16, 2015

BACKGROUND: Cigarette/tobacco permits are required for the retail sale of all tobacco products. All current cigarette/tobacco permits expire June 30, 2015, and renewals will be valid until June 30, 2016. The following businesses have applied for renewal of their cigarette/tobacco permits. All applications and fees are in order.

Wal-Mart Supercenter #751                      1650 Washington Street  
The Lamppost Lounge/Tobacco Stop    813 ½ Washington Street

ATTACHMENTS:                      None

REPORT PREPARED BY:              City Clerk

REPORT REVIEWED BY:              CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve renewal of cigarette permits.

### 4. Administration Reports

None

## **D. \*PUBLIC HEARINGS**

(Statutory rule may be waived and ordinance passed without further readings.)

1. a. Public Hearing on the East Washington Street Electric Distribution Conversion Project. No written comments were received. Oral comments were received and addressed. Councilmember Vander Horst moved to close the public hearing, seconded by Councilmember Peterson. On roll call the vote was: AYES: Vander Horst, Peterson, Vander Beek, Van Stryland, Schiebout. NAYS: None. Motion carried.

SUBJECT: Resolution Approving Plans, Specifications, Form of Contract, Estimate of Costs, Receiving Bids and Making Award of Construction Contract for the East Washington Street Distribution Conversion Project

DATE: June 16, 2015

BACKGROUND: This resolution approves the plans, specifications, form of contract, and estimate of costs, accepts bids, and awards the contract for the East Washington Street Distribution Conversion Project to Schoon Construction of Grinnell, IA in the amount of \$129,506.00.

The project consists of installation of approximately six City blocks of underground conduit and secondary cable including bases for devices such as pedestals, transformers, switches and related equipment. The boundaries for this phase are Columbus Street (north), Franklin Street (south), Main Street (west), and Hazel Street (east)—see attached map.

The Bid opening was held at 1:30 on June 9, 2015. Five bids were received and are summarized below.

Company	Location	Bid Security	Total Bid
Dig America	St Cloud MN	Yes	\$233,572.50
Schoon Construction	Grinnell IA	Yes	\$129,506.00
MP Nexlevel	Maple Lake MN	Yes	\$140,410.65
Arvig	Perham MN	Yes	\$169,897.40
KLK Construction	Pella IA	Yes	\$129,748.00

After reviewing the bid proposals, the project Engineer, DGR, recommends awarding the contract to Schoon Construction of Grinnell, IA in the amount of \$129,506.00. The estimate for construction was \$130,000 - \$150,000. The Engineer's estimate for the total project is \$344,000.

If Council approves this resolution, the Notice to Proceed is scheduled to be issued on or before July 1, 2015. This project has a substantial completion date of October 1, 2015. This resolution also gives the City Administrator and Electric Distribution Superintendent authorization to issue the notice to proceed once the contract, bonds, insurance certificates and appropriate permits are in proper order and fully executed.

ATTACHMENTS:                      Resolution, Bid Summary, Bid Tabulation, Engineer's Recommendation, Contract

REPORT PREPARED BY:              Electric Department

REPORT REVIEWED BY:              CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve resolution.

1. b. Resolution No. 5577 entitled, "A RESOLUTION APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT, ESTIMATE OF COSTS, RECEIVING BIDS AND MAKING AWARD OF CONTRACT FOR THE CONSTRUCTION OF THE EAST WASHINGTON STREET ELECTRIC DISTRIBUTION CONVERSION PROJECT". Councilmember Vander Beek moved to approve, seconded by Councilmember Peterson. On roll call the vote was: AYES: Vander Beek, Peterson, Vander Horst, Van Stryland, Schiebout. NAYS: None. Motion carried.

## **E. PETITIONS & COMMUNICATIONS**

1.a. Special Event—4<sup>th</sup> of July. Councilmember Vander Beek moved to approve, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, Vander Horst. NAYS: None. Motion carried.

SUBJECT: Special Event Permit and Street Closings for 4th of July Activities

DATE: June 16, 2015

BACKGROUND: The City of Pella is requesting a special event permit for the 4<sup>th</sup> of July activities. Plans call for a celebration on July 4, 2015 with a parade, fireworks and other activities around the community. There will also be fishing at Caldwell Park, tours of the Windmill & Scholte House, live music, and many games and activities in Central Park. At dusk, fireworks are planned east of Madison Elementary School.

There are street closings associated with the "4<sup>th</sup> of July Activities" event and the appropriate resolution, along with maps of the area, are included for Council's review. The following street closings are requested:

- 1) For Parade Staging from 6:00 am-5:00 pm: East 2<sup>nd</sup> Street from the intersection of Washington Street to the intersection of Union Street; Liberty Street from the intersection of East 1<sup>st</sup> Street to the intersection of East 3<sup>rd</sup> Street; Franklin Street from the intersection of East 1<sup>st</sup> Street to the intersection of East 3<sup>rd</sup> Street.
- 2) For Parade Route from 1:00 pm-4:00 pm: Franklin Street from W 3<sup>rd</sup> Street to East 1st Street.
- 3) Other activities from 6:00 am-6:00 pm: Franklin Street from Broadway Street to Main Street.
- 4) Fireworks Display from 8:00 pm-10:00 pm: 240<sup>th</sup> Place from the intersections of Business Highway 163 to the intersection of East Vermeer Road and from 12:00 pm to 12:00 am East University Street from the intersection of East 13<sup>th</sup> Street to the intersection of 240th Place.

Rain date for fireworks only will be Thursday July 9, 2015 after Thursdays in Pella events.

ATTACHMENTS: Resolution, Application, Department Comments, Map of Street Closings

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve Special Event Permit and Resolution.

1.b. Resolution No. 5578 entitled, "RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS FOR THE SPECIAL EVENT KNOWN AS "4<sup>TH</sup> OF JULY ACTIVITIES". Councilmember Vander Horst moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Vander Horst, Vander Beek, Van Stryland, Schiebout, Peterson. NAYS: None. Motion carried.

## **F. PLANNING AND ZONING ITEMS**

NONE

## **G. ADMINISTRATION REPORTS**

NONE

## **H. RESOLUTIONS**

1. Resolution No. 5579 entitled, "RESOLUTION ORDERING THE PREPARATION OF PLANS AND SPECIFICATIONS, FORM OF CONTRACT, NOTICE OF HEARING AND LETTING, SETTING DATE FOR PUBLIC HEARING, AUTHORIZING THE TAKING OF BIDS AND AUTHORIZING BID OPENING FOR THE JEFFERSON STREET RECONSTRUCTION PROJECT--E 2<sup>ND</sup> STREET TO HAZEL STREET". Councilmember Van Stryland moved to approve with two changes (changing the amount from \$421,156 to \$416,224 and changing the bid letting date from June 26, 2015 to July 2, 2015), seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Van Stryland, Vander Beek, Schiebout, Peterson, Vander Horst. NAYS: None. Motion carried.

SUBJECT: Resolution Ordering the Preparation of Plans and Specifications, Form of Contract, Notice of Hearing and Letting, Setting Date for Public Hearing, Authorizing the Taking of Bids and Authorizing Bid Opening for the Jefferson Street Reconstruction Project--E 2<sup>nd</sup> Street to Hazel Street.

DATE: June 16, 2015

BACKGROUND: This resolution establishes July 7, 2015 as the public hearing date and authorizes staff to seek bids for the Jefferson Street Reconstruction Project--E 2<sup>nd</sup> Street to Hazel Street.

The Jefferson Street Reconstruction Project includes street reconstruction and widening from 26' to 31' on Jefferson Street from E 2<sup>nd</sup> Street to Hazel Street. Also included in the project scope is the replacement of the 8" water main with a new 12" water main and storm sewer improvements. The anticipated total project cost is \$416,224.00.

The proposed timeline for the project is:

06/26/2015 Bid Letting  
07/07/2015 Receive Bids and Award of Contract

07/13/2015 Notice to Proceed Issued

11/15/2015 Substantial Completion

This project will be financed from the General Fund and Road Use Tax (RUT).

ATTACHMENTS: Resolution

REPORT PREPARED BY: Public Works Department

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDATION: Approve resolution.

2. Resolution No. 5580 entitled, "RESOLUTION APPROVING CHANGE ORDERS #7, #8, #9 WITH TODD HACKETT CONSTRUCTION CO. FOR THE PELLA SPORTS PARK, PHASE 1 IMPROVEMENTS". Councilmember Peterson moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Peterson, Vander Beek, Van Stryland, Schiebout, Vander Horst. NAYS: None. Motion carried.

SUBJECT: Resolution Approving Change Orders #7, #8, & #9 for the Pella Sports Park, Phase 1 Improvements

DATE: June 16, 2015

BACKGROUND: This resolution approves Change Orders #7, #8, & #9 in the total amount of \$164,116.00 with Todd Hackett Construction Co. for the Pella Sports Park. Listed below is a summary of the Change Orders:

**Change Order Summary**

Change order #7- Adds gray metal fascia to all 10 dugouts to cover up exposed treated lumber at a cost of \$1,925.00.

Change order #8- Adds a window to the Parks maintenance building employee entrance door at a cost of \$370.00.

Change order #9- Removal, replacement & reconstruction of all fire damage to the Parks maintenance building at a cost of \$161,821.00.

Total for Change Orders #7, #8, & #9 is \$164,116.00.

**Construction Contract Summary:**

If Council approves these Change Orders, the City's contract with Todd Hackett Construction would be revised as follows:

Original Construction Contract:	\$5,283,000
CO #1	42,851
CO #2	47,604
CO #3	18,680
CO #4	4,550
CO #5	185,556
CO #6	14,396
CO #7	1,925
CO #8	370
CO #9	<u>161,821</u>

**Revised Construction Contract: \$5,760,753**

It should be noted, Fields for Our Future has agreed to fund 100% of the cost of Change Orders #7 & #8 for a total of \$2,295.00. It is also important to note, the City has received reimbursement for Change Order #9 from the City's insurance company in the amount of \$159,063.97, leaving the City with a net cost of \$2,757.03 (\$161,821.00-159,063.97=\$2,757.03).

**Substantial Completion Date and Liquidated Damages**

Change Orders #7 & #8 also extends the substantial completion date for the project from November 4, 2014 to November 10, 2014, and Change Order #9 extends the substantial completion for the fire damage repair only to October 8, 2015. It is important to note, Section 8.3 of the City's construction contract with Todd Hackett Construction Company provides for liquidated damages of \$250 per day for every working day the contractor fails to meet the project's substantial completion date. Once substantial completion is achieved for the project, the City Council will need to assess whether liquidated damages should be assessed to the contractor.

ATTACHMENTS: Resolution, Change Orders #7, #8 & #9 w/attachments

REPORT PREPARED BY: Public Works Department

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve resolution.

## **I. ORDINANCES**

(Statutory rule may be waived and ordinance passed without further readings.)

1. Ordinance 896 entitled, "AN ORDINANCE AMENDING WATER RATES OF THE CITY OF PELLA IOWA". Councilmember Vander Beek moved to place Ordinance No. 896 on its first reading, seconded by Councilmember Vander Horst. On roll call the vote was: AYES: Vander Beek, Vander Horst, Van Stryland, Schiebout, Peterson. NAYS: None. Motion carried.

SUBJECT: Ordinance Amending Water Rates of the City of Pella

DATE: June 16, 2015 (1<sup>st</sup> Reading)

BACKGROUND:

**Purpose**

As discussed at the June 2<sup>nd</sup> Policy and Planning meeting, the FY 15-16 Budget includes a 7% increase in the City's water rates which is needed to fund the long term water supply plan. Listed below is background information on the proposed increase.

**Long-term Water Supply Plan**

The City's long-term water supply plan is intended to meet the community's supply and treatment needs through the year 2037. Overall the plan includes a new 3.0 million gallon per day (MGD) reverse osmosis (RO) treatment process, an additional Jordan Well and new water main, and improvements to the existing lime softening treatment plant. The estimated cost of the plan is \$16 million, and the tentative completion date for the plan is the fall of 2016.

However, it is important to note, the time period needed to secure the necessary permits for the project could delay components of the plan, which has the potential to delay the project's completion date.

**Proposed Rate Structure**

The proposed rate increase of 7% would be effective for utility bills due September 20, 2015 for August usage. At that time, the base fee for inside the City limits would increase from \$14.50 per month to \$15.52 per month. In addition to the increase in base fee, the ordinance would amend the cost per 1,000 gallons from \$3.50 to \$3.75.

**Impact of Water Rate Increases**

The proposed ordinance represents a water rate increase of 7% for all customer classes. The following chart represents the impact of the water rate increase in both dollar amount and percentage of increase for different customer types inside the City limits. As you can see, for the average residential customer using 4,000 gallons per month, the proposed increase is \$2.02 per month. For the average commercial customer using 35,000 gallons per month, the proposed increase is \$9.77 per month. For the average industrial customer using 100,000 gallons per month, the proposed increase is \$26.02 per month.

Residential	4,000	\$28.50	\$30.52	\$2.02	7%
Commercial	35,000	\$137.00	\$146.77	\$9.77	7%
Industrial	100,000	\$364.50	\$390.52	\$26.02	7%

**Comparable Cities**

The chart below compares water rates of similar sized cities in our region. For the average residential user, Pella would continue to have the highest rate by a minimal amount. For the average commercial user, Pella would pay just slightly more than the City of Knoxville and still significantly less than the City of Oskaloosa. For the industrial user, the City of Pella would continue to maintain the lowest rates in the region. It is important to note that when comparing our rates to others in the region one must consider the service level provided by the utilities. For instance, there are utilities who perform minimal water treatment. In comparison, our water treatment process is a significant component of our rates. In order to compensate for the lack of water treatment, their customers will often need to install additional filtration systems to obtain a higher quality of water. Unfortunately, these costs are typically not included in water rate comparisons.

**Water Rate Comparisons--In City Limits**

Knoxville	\$8.00	\$16.00	\$140.00	\$400.00
Oskaloosa	\$10.26	\$27.43	\$240.04	\$632.32
Pella	\$14.50	\$28.50	\$137.00	\$364.50
Pella Proposed	\$15.52	\$30.52	\$146.59	\$390.02

**Summary**

As stated previously, the proposed 7% rate increase is needed to fund the City's long term water supply plan. Overall, rates are projected to increase by 20% to 30% to fully fund the plan. However, future rate increases will be implemented on an incremental basis. The reason for this approach is to potentially minimize the financial impact to the rate payers while at the same time ensuring the utility has adequate cash flows to fund the plan.

ATTACHMENTS: Ordinance  
 REPORT PREPARED BY: City Administration  
 REPORT REVIEWED BY: CITY ADMINISTRATOR  
 CITY CLERK  
 RECOMMENDATION: Approve ordinance.

**J. CLAIMS**

1. Abstract of bills No. 1937. Councilmember Vander Horst moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Vander Horst, Vander Beek, Van Stryland, Schiebout, Peterson. NAYS: None. Motion carried.

**K. OTHER BUSINESS/\*PUBLIC FORUM (any additional comments from the Public)**

Comments were received and addressed.

**L. CLOSED SESSION**

NONE

**M. ADJOURNMENT**

There being no further business claiming their attention, Councilmember Vander Beek moved to adjourn, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, Peterson, Vander Horst. NAYS: None. Motion carried. Meeting adjourned at 7:43 p.m.

Policy and Planning Minutes  
June 16, 2015

PRESENT: Dave Vander Horst, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, Larry Peterson

ABSENT: Mayor Jim Mueller, Mark De Jong

OTHERS: City Staff and Visitors

The Policy and Planning meeting began at 7:45 p.m. The only item on the agenda was an update from Chief Bokinsky of the Pella Police Department. Highlights are listed below:

- Recruiting for Reserve Officers—5 candidates showed up to hear about the requirements and training.
- Lt. Paul Haase will be attending the Precision Driving Instructor School.
- The Pella Police Department has worked on a number of cases with the Task Force and have been very pleased with their help and cooperation.
- Computers have been ordered for the Police vehicles along with bar code scanners. This should lead to greater efficiencies for the department.
- They have been working on the logistics for the June 17<sup>th</sup> visit of Jeb Bush and the ABC Nightly News crew.

The meeting adjourned at 8:10 p.m.

Respectfully Submitted,  
Ronda Brown, City Clerk

**PELLA PUBLIC LIBRARY**  
Board of Trustees Meeting  
May 12, 2015

**I. Call To Order:** President Mary Barnes called the meeting to order at 4:00 p.m. Board members present were: Alli Bogaard, John Evenhouse, Jane Koogler, and Rebecca Manifold. Board members absent were: Sarah Cottingham and Praveen Mohan. Library Director Wendy Street was present.

**II. Recognition of Visitors and Visitor Comments:** Kenny Nedder was present. He is a new board member. His term will start July 1, 2015.

**III. Approval of Agenda:** There were no changes to the agenda. The agenda stood as approved.

**IV. Disposition of Minutes:** All Board members received the April minutes prior to the meeting. John moved to approve the minutes as presented; Jane seconded the motion. The minutes were unanimously approved.

**V. Approval of Bills:** All Board members received the May list of bills prior to the meeting. After some general discussion and questions regarding the monthly bills, Jane moved to approve the May bills. Rebecca seconded the motion. The bills were unanimously approved.

**VI. Unfinished Business:**

a. **Mediacom Internet and filtering:**

The City of Pella is putting a new firewall in our system this year. The City's IT consultant has suggested a different option for our filtering that will work well with the new firewall. It is Cisco Cloud Web Security. It will cost \$1400 a year, but we can control the settings in-house. This will filter all devices used in the library (library owned and private). There was discussion regarding canceling the Lisco Internet completely and using the Mediacom exclusively. The speed of Mediacom has not slowed down. No votes were taken on these issues.

**VII. New Business:**

a. **Loan Periods:**

The Board discussed the current loan periods for collections. Wendy included information regarding this issue in the Board packets. Discussion centered around increasing the loan periods for collection items that are no longer on the "new" shelf. The library would start with the DVD/VHS collection and, if it went well, would eventually add in the various book collections. Alli proposed a motion to change the DVD/VHS loan period per Wendy's suggestions in Loan Period document effective in August or September (at Wendy's discretion). John seconded the motion and it carried.

b. **Block amount (currently \$5):**

The Board discussed increasing the "blocked" amount from \$5 to \$10. With the library starting to accept credit/debit cards, patrons may want to pay a higher bill. John moved to approve the change, Rebecca seconded, and the motion carried.

**VIII. President's Report and Announcements:** The president did not have a report.

**IX. Director's Report:**

A. **Hoopla**

The new digital service Hoopla was launched on May 11. There has already been significant usage by patrons. All Board members are encouraged to spread the word about this new service. Patrons can check out up to 25 items per month. Wendy is researching if these check-outs will count on our circulation numbers.

B. **Food for Fines**

The Library waived \$94.80 in fines this year. This is an increase from last year.

C. State Funding update

- Two new Syndetics modules are ordered and the bill was received today. It will be on next month's bill report.
- The laptop bar plans have been finalized and Wendy is waiting for a final quote from Iowa Prison Industries. The estimated delivery date is 4 months from ordering so it will be on next years' budget and an amendment will be made.
- Credit/Debit Card processing negotiation: The City of Pella's company is not interested in taking on the library's business as our transactions are so small. Wendy is negotiating with a new company who would charge \$0.50 per transaction (to be passed onto the patron). Wendy has had the tech departments from this company talk with the tech departments from Envisionware (our software) and with the City's tech department. She is awaiting a final decision from the Finance Director of the City of Pella.

D. Friends of the Library

The Friends of the Library held their annual meeting on April 28. They elected two new board members: Vicki Linkmeyer, Secretary and Diane Wegter, Vice President.

E. Buildings & Grounds

- The Pella Garden Club planted the urns before Tulip Time.
- The replacement TVSS (surge protector for the building) has been ordered and will be installed ASAP. Cost is estimated at \$2600
- We are participating in the "Public Writing, Public Libraries" project of the Grin City Collective. Wendy sent out pictures of the work. Poetry excerpts will be put on the front, glass doors. The Vermeer Charitable Trust funded the project. We were approached by the Collective (they did all the fundraising and organizing).
- There was a suggestion in the "suggestion box" that the chairs at the computers be "more comfortable and easier to use". There are various types of chairs at various stations.
- Three older public computers were retired due to low use, slow processing speeds, and difficulties in maintaining.

F. Staff Activities

Youth Services: Spring sessions of story time, tot time, and lap sits is over. Summer sessions will start in July. Katie attended a conference in May and will do school visits.

Assistant Director: Chris worked on integrating Hoopla digital records into Millennium; monitored library technology including increasing internet speeds and replacing obsolete hardware.

Director: Wendy weeded the DVD's and started on adult non-fiction, worked on the laptop bar design, and the credit/debit card options.

G. Upcoming Events:

As listed in the Director's report – no changes.

**X. Committee reports:**

A. Governance and Policy committee: Revised Computer and Internet Use Policy. The committee agreed to the suggested changes. Alli moved to approve the changes, Rebecca seconded, and the motion carried. The board may have to discuss changing this again if we move to having only Mediacom Internet and using the Cisco filter with the new firewall.

**XI. Adjournment:** President Mary Barnes adjourned the meeting at 5:15 p.m. The next regularly scheduled Board Meeting is scheduled for June 9, 2015 at 4 PM.

Planning and Zoning Commission  
Special Meeting  
June 8, 2015

- 1) The meeting was called to order at 7:00 a.m.
- 2) Roll Call.  
Present: Craig Agan, Nelson Bogaard, Jim Danks, Cathy Haustein, David Landon, Bob Smith, Mike Vander Molen, Ann Visser.  
  
Absent: Gary Van Vark, Ervin Van Wyk, Teri Vos.  
  
Others Present: Brad Uitermarkt, Jim Speer, Brenda Speer, Dave Melhus, Roger De Waard, George Wesselhoft.

The Commission welcomed new member Cathy Haustein.

- 3) Approval of Minutes. The minutes of the April 27, 2015 regular meeting were approved as submitted.
- 4) Public Hearing on Amendment to Zoning Regulations, Table 165.12-2 Permitted Uses by Zoning Districts by Changing Personal Improvement Services to Permitted by Special Use Permit in the CBD Central Business District.

No written or oral comments were received.

- 5) Amendment to Zoning Regulations, Table 165.12-2 Permitted Uses by Zoning Districts by Changing Personal Improvement Services to Permitted by Special Use Permit in the CBD Central Business District. As part of a request by Anytime Fitness concerning their Personal Improvement Services use in the Central Business District (CBD) at 819 Broadway Street, the City Council at the March 24, April 7 and May 19 Policy & Planning meetings discussed the specific request and CBD zoning in general. Over the course of the three meetings they reviewed three options to accommodate the request: 1) a global text amendment for the CBD to permit Personal Improvement Services by right 2) a CBD overlay district specifically for the west and north sides of the town square and 3) an ordinance to permit Personal Improvement Services by Special Use Permit. As background, Anytime Fitness is defined under the zoning code as a Personal Improvement Service. This use type also includes driving schools, health or physical fitness studios, music schools, reducing salons, dance studios, handicraft and hobby instruction. In 2004, the Zoning Ordinance was amended to allow Personal Improvements Services in the CBD as long as 51% of the building's square footage was dedicated to retail services and the retail component was located in the front of the building. Anytime Fitness is requesting to utilize the space in Wear Me Out (previously Remember When, a scrapbooking store) as additional exercise space, which would be below the 51% retail threshold in this request. This would necessitate an amendment to the Zoning Ordinance in so far

as how Personal Improvement Services is permitted in the CBD Central Business District. The existing and proposed building layout is as follows:

Current Building Layout (7584 square feet total)

3916 square feet retail and general 51.6%

3668 square feet fitness 48.4%

Proposed Building Layout (7584 square feet total)

2877 square feet retail other (3916-1039) 37.9%

4707 square feet fitness (3668 + 1039) 62.1%

The City Council at the May 19 Policy and Planning meeting with four Planning and Zoning Commission members in attendance gave direction to proceed with a Special Use Permit ordinance. In terms of the proposed ordinance, any new Personal Improvement Services uses proposed for the CBD Central Business District or significant modifications to existing such uses would require a Special Use Permit through the Board of Adjustment.

Dave Melhus, one of the owners of Anytime Fitness, stated he appreciated the Council's consideration and also the Commission's consideration. Part of their request is back in 2012 when they opened they lived within the restrictions of the 51% retail use and tried for two and ½ years to make a go of the Wear Me Out retail. It was very difficult to get retail on the west side of the square. They are successful on the supplement end of the business but even with the captive audience of the membership it is just not what they are there for and Mr. Melhus added they were not even successful at Tulip Time. There was a study done about the retail segment and really you have to maximize the best use of the retail business in order to keep retail viable; Mr. Melhus stated that have maximized their gym and would like to use the space for equipment to better utilize the space to maximize their revenue.

Jim Danks asked if the ordinance as suggested is adopted does the special use permit go with the business, the building or the current ownership.

George Wesselhoft responded it is based on the use regardless of ownership.

There was further discussion about the proposed ordinance and use.

Mike Vander Molen made a motion to recommend approval of the ordinance. David Landon seconded the motion. Upon vote, all voted yes. Motion carried 8 to 0.

- 6) Amendments to Zoning Regulations 165.33 Sign Regulations by Amending the Provisions for Drive-Through Menu Signs and Adding New Provisions for Preview Menu Signs (*this item was tabled at the April 27, 2015 meeting*). Dairy Queen plans to build a new restaurant on Lot 3 of Gateway Commercial Park, west of Country Inn & Suites Hotel and south of Casey's on Roosevelt Road.

They would like to move their existing business location menu board sign, which is nonconforming in so far as size, to their new location. The maximum size limit is 24 square feet for drive through restaurant menu board sign. Dairy Queen is requesting allowance to accommodate their existing sign at 106” by 54” (39.75 square feet).

City Council at the February 17, 2015 Policy and Planning directed Staff and the Community Development Committee to look into this sign type area to see if the Code should be changed with respect to sign area.

The Community Development Committee discussed the request at the March 11, 2015 meeting. The unanimous consensus of the Committee was to recommend a change to the Code to accommodate the request with a new menu board maximum size area of 40 square feet.

City Council at the March 24, 2015 Policy and Planning meeting gave direction to prepare the menu board sign ordinance amendment but also to consider additional option for menu preview sign. Currently the Sign Code does not permit an additional menu sign beyond the one main sign.

The Community Development Committee at their April 8, 2015 meeting unanimously voted (8 to 0) to recommend approval of the proposed ordinances to the Planning and Zoning Commission and City Council.

The proposed menu sign ordinance would allow a new square footage maximum of 40 square feet instead of the current 24 square feet. The proposed preview menu sign ordinance would allow an additional menu sign in conjunction with the drive thru lane up to 24 square feet.

*The Planning and Zoning Commission at the April 27, 2015 meeting voted 5 to 4 to table the amendments for 30 days to allow for further study.*

George Wesselhoft presented information as part of the slide presentation at the meeting including further research into the City Code going back to 1976, an expanded survey of other Iowa cities, and information on other sign types not tied specifically to menu signs.

Bob Smith asked for clarification on whether the ordinances in front of the Commission would permit two signs aggregating not more than 40 square feet.

Mr. Wesselhoft clarified that the ordinances would allow for two separate signs, the menu sign at up to 40 square feet and the preview menu sign at up to 24 square feet.

Jim Danks asked if signage came up during the Comprehensive Plan review.

Mr. Wesselhoft responded that the only signage in particular that came up was way finding signage.

Craig Agan asked with regard to the preview sign and menu sign their location.

Mr. Wesselhoft responded that they would have to be separate and located in conjunction with the drive thru lane and meet other freestanding sign criteria.

There was further discussion about the proposed menu and preview sign ordinances and enforcement of signs.

David Landon made a motion to recommend approval of the ordinances. Ann Visser seconded the motion. Upon vote, all voted yes. Motion carried 8 to 0.

- 7) Site Plan for Pella Community School District. The Pella Community School District is proposing a new team room building comprising 5,280 square feet that would be located to the west of the football stadium. As part of this project, they would remove an existing maintenance building and construct a new 2,880 square foot maintenance building.

Bob Smith made a motion to approve the site plan. Mike Vander Molen seconded the motion. Upon vote, all voted yes. Motion carried 8 to 0.

- 8) Other Business. George Wesselhoft mentioned that the next meeting is the regular meeting scheduled for June 22 at 7:00 p.m. and that two items, a rezoning application and a site plan application, will be on the agenda.
- 9) The meeting was adjourned at 7:33 a.m.

Respectfully submitted,  
George Wesselhoft  
Planning and Zoning Director



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THE  
**CITY of PELLA**  

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STAFF MEMO TO COUNCIL

ITEM NO. C-3-a

SUBJECT: Renewal of Class A Liquor License for Pella Golf & Country Club

DATE: July 7, 2015

BACKGROUND: Pella Golf & Country Club, located at 600 Elm Street, has applied for renewal of their Class A liquor license with Outdoor Service and Sunday Sales. The application was completed with the state online. The term of the new license is twelve months and would expire July 23, 2016.

ATTACHMENTS: None

REPORT PREPARED BY: Administrative Accounts Clerk

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve as requested.



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO. C-3-b

SUBJECT: Renewal of Class C Liquor License for Billyjak's

DATE: July 7, 2015

BACKGROUND: Billyjak Enterprises Corporation, dba Billyjak's Saloon, located at 514 ½ Main, has applied for renewal of their Class C liquor license with Catering Privilege, Outdoor Service and Sunday Sales. The term for the new license is 12 months, and the new license would expire July 20, 2016.

ATTACHMENTS: None

REPORT PREPARED BY: Administrative Accounts Clerk

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve renewal of Liquor License.



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THE  
**CITY of PELLA**

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STAFF MEMO TO COUNCIL

ITEM NO. D-1a & 1b & 1c

SUBJECT: Ordinances Amending Zoning Regulations Amendments to Zoning Regulations 165.33 Signs Regulations by Amending the Provisions for Drive-Through Menu Signs and Adding New Provisions for Preview Menu Signs

DATE: July 7, 2015

**BACKGROUND:**

These proposed ordinances would increase the allowable area for menu board signs and allow an additional menu sign for restaurants with drive-through lanes. Currently, the City Code allows one menu board and the square footage is limited to 24 square feet. If Council approves these ordinances, restaurants with drive-through lanes would be allowed two menu signs with a total square footage of 64 square feet.

As background on this request, Dairy Queen plans to build a new restaurant on Lot 3 of Gateway Commercial Park, west of Country Inn & Suites Hotel and south of Casey's on Roosevelt Road. Dairy Queen would also like to move their existing business location menu board sign, which is approximately 40 square feet, to their new location. However, the maximum size limit for menu board signs under the City Code is 24 square feet. As a result, Dairy Queen requested an amendment to the City's sign ordinance to accommodate their existing menu board sign.

At the March 24, 2015 Policy and Planning meeting, Council discussed the latest industry trends for menu board signage and the Dairy Queen request. After discussing these issues, Council directed staff to prepare these two sign ordinances. The Community Development Committee unanimously approved these proposed ordinances at their April 11, 2015 meeting. However, the Planning and Zoning Commission tabled the ordinances at the April 27, 2015 meeting to allow for additional research on menu signs.

Based on staff's research, it appears the existing menu sign ordinance dates back to the 1976 Code. Furthermore, based on a recent survey, it appears City of Pella's allowable menu sign limit of 24 square feet is less than other comparable communities. Enclosed for Council's review is a summary of the survey results. After reviewing the above information, the Planning and Zoning Commission recommended approval of both ordinances (8 to 0) at their June 8, 2015 special meeting.

ATTACHMENTS: Ordinances; Expanded Menu Sign Survey Summary

REPORT PREPARED BY: Planning and Zoning Department

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve the Ordinances.

ORDINANCE NO. 896

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.33 BY ADDING NEW PROVISIONS PERTAINING TO MENU SIGNS FOR DRIVE-THROUGH RESTAURANT USES

Be it enacted by the City Council of the City of Pella, Iowa:

SECTION 1. TEXT AMENDMENTS. The City Code of the City of Pella is hereby amended by deleting the Menu Signs: Drive-Through Restaurant section under Table 165.33-1: Sign Requirements by Type replacing with the following:

<b>Menu Signs: Drive-Through Restaurant</b>	
<b>Dimensional Requirements</b>	The sign shall have a maximum area of 40 square feet.
<b>Height Requirements</b>	Height limit shall be the same as freestanding ground sign.
<b>Siting Requirements</b>	The sign shall be located in connection with the drive-through traffic lane.
<b>Design/Lighting Requirements</b>	A menu sign shall be a freestanding ground sign. Lighting shall be non-intrusive with back lighting or other method of indirect lighting.
<b>Number Allowed</b>	One menu sign shall be allowed in addition to the freestanding ground sign otherwise allowable under this section.
<b>Other</b>	

SECTION 2. NOTATION. The Zoning Administrator shall hereby record the ordinance number and date of passage of this Ordinance.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST: \_\_\_\_\_  
Ronda Brown, City Clerk

ORDINANCE NO. 897

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.33 BY ADDING NEW PROVISIONS PERTAINING TO PREVIEW MENU SIGNS FOR DRIVE-THROUGH RESTAURANT USES

Be it enacted by the City Council of the City of Pella, Iowa:

SECTION 1. TEXT AMENDMENTS. The City Code of the City of Pella is hereby amended by adding the following new section under Table 165.33-1: Sign Requirements by Type:

<b>Preview Menu Signs: Drive-Through Restaurant</b>	
<b>Dimensional Requirements</b>	The sign shall have a maximum area of 24 square feet.
<b>Height Requirements</b>	Height limit shall be the same as freestanding ground sign.
<b>Siting Requirements</b>	The sign shall be located in connection with the drive-through traffic lane.
<b>Design/Lighting Requirements</b>	A preview menu sign shall be a freestanding ground sign. Lighting shall be non-intrusive with back lighting or other method of indirect lighting.
<b>Number Allowed</b>	One preview menu sign shall be allowed in addition to the menu sign and freestanding ground sign otherwise allowable under this section.
<b>Other</b>	

SECTION 2. NOTATION. The Zoning Administrator shall hereby record the ordinance number and date of passage of this Ordinance.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST: \_\_\_\_\_  
Ronda Brown, City Clerk

**Ankeny:** 30 square feet maximum (2 menu signs allowed per drive through lane), max. height of 8 feet

**195.04 SIGNS REQUIRING A PERMIT.**

10. Menu Boards. Menu boards are permitted under the following conditions:

A. A maximum of two menu boards per drive-through lane shall be permitted on a parcel of land with a restaurant providing drive-up window service.

B. The menu board shall be a maximum of 30 square feet in area and may be in addition to any other signs permitted by this chapter.

C. The menu board shall be single-sided and oriented in such a manner so that the sign provides information to the patrons using the drive-through facility only, and does not provide supplemental advertising to pass-by traffic.

D. The menu board signage shall be completely enclosed within one sign area.

E. Order confirmation signage no greater than one square foot and incorporated into the drive-through speaker pedestal shall not be calculated as part of the menu board signage area. Order confirmation signage greater than one square foot shall be incorporated into menu board and calculated as part of said board's sign area.

**Clear Lake:** Not addressed; not treated the same as other signs

**Des Moines:** Not regulated as sign if not legible from a public street. Volume of speaker is regulated by the sound regulations. Electric permit required. Site plan review for minimum setbacks and vision clearance.

**Oskaloosa:** Typically is exempt from the sign permitting because it is not visible from a main right of way.

**Pella:**

<b>Menu Signs: Drive-Through Restaurant</b>	
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<b>Dimensional Requirements</b>	The sign shall have a maximum area of 24 square feet.
<b>Height Requirements</b>	
<b>Siting Requirements</b>	The sign shall be located in connection with the drive-through traffic lane.
<b>Design/Lighting Requirements</b>	A menu sign shall be a freestanding ground sign.
<b>Number Allowed</b>	One menu sign shall be allowed in addition to the freestanding ground sign otherwise allowable under this section.
<b>Other</b>	

**Coralville:** 32 square foot maximum. One sign.

**165.36 SIGN STANDARDS.**

**4. Permitted Signs.**

E. Drive-Thru Menu Sign. Drive-thru menu signs are permitted in commercial zoning districts only, and only one drive-thru menu sign is permitted on a parcel, said sign not to exceed thirty-two square feet on one face.

**Davenport:** Menu board signs included with regulations for business signs. 100 square feet or more permitted depending on exact district.

**17.45.020 Definitions.**

28. "Sign, menu board" shall mean a permanently mounted sign for a drive-in or drive-through restaurant listing the foods available and their prices for the benefit of customers already on the property.

**17.45.070 Permitted sign types, area, height and setback requirements.**

District	Permitted Signs and Standards	Maximum Number of Business Signs	Maximum Business Sign Area	Maximum Business Sign Height	Minimum Front Yard Setback	Minimum Side Yard Setback
Agricultural All R Districts	(1)(2)(3)(4)(5)	Two(8)	One square foot for each eight feet of frontage. Freestanding sign area maximum is 100 square feet*	6 feet	10 feet	10 feet
Office-transitional Office-shop	(1)(2)(3)(4)(5)	Three(8)	One square foot for each two feet of frontage. Freestanding sign area maximum is 100 square feet*	6 feet	10 feet	0 feet. 10 feet when adjacent to R
Neighborhood shopping	FPS, [REDACTED] (1)(2)(3)(4)(5)(6)	Three(8)	One square foot for each one foot of frontage. Freestanding sign area maximum is 100 square feet*	25 feet	10 feet	0 feet. 20 feet when adjacent to R
General commercial Planned development	SS, FPS, [REDACTED], BS(1)(2)(3)(4)(5)(6)(7)	Three(8)	Two square feet for each one foot of frontage. Freestanding sign area maximum is 400 square feet*	45 feet	10 feet	0 feet. 25 feet when adjacent to R
Central business	FPS, [REDACTED], BS (1)(2)(3)(4)(5)(6)(7)	Three(8)	Two square feet for each one foot of frontage. Freestanding sign area maximum is 400 square feet*	45 feet	0 feet	0 feet(10)
Light industrial Heavy industrial Planned industrial	FPS, [REDACTED], BS(1)(2)(3)(4)(5)(6)(7)	Three(8)	Three square feet for each one foot of frontage with a maximum of 750 square feet. Freestanding sign area maximum is 400 square feet*	45 feet	10 feet	25 feet when adjacent to R
Planned Institutional District	(1)(2)(3)(4)(5)	The approved land use plan shall determine the number and area of signs.		6 feet	10 feet	10 feet when adjacent to R

Highway Corridor Overlay District	█ (1)(2)(3)(4)(5)(6)(9)	Three(8)	(9)	Determined by the underlying zoning district
Hilltop Campus Village Overlay District	█, BS (1)(2)(3)(4)(5)(6)(7)	Determined by the underlying zoning district		6 feet
Historic Shopping District	█, BS (1)(2)(3)(4)(5)(6)(7)	Signage plans shall be reviewed and approved by the Design Review Board. The approved signage plan shall determine the permitted sign types, number of signs, sign area and sign location.		
Downtown Design Overlay District	█, BS (1)(2)(3)(4)(5)(6)(7)	Signage plans shall be reviewed and approved by the Design Review Board. The approved signage plan shall determine the permitted sign types, number of signs, sign area and sign location.		
Local Landmarks	Determined by the underlying zoning district, however, the Historic Preservation Commission may grant deviations to the sign type and dimensional requirements in the underlying zoning district if it determines that the deviation comports to Chapter 17.23 of the Davenport Municipal Code.			

Notes:

FPS: Freestanding Pole Sign for a Business

█: Menu Board Sign

BS: Billboard Sign

\*If the development is located on a corner lot, the lot frontage used for the calculation shall be that frontage from which the development takes its identity and address.

**Iowa City:** In Iowa City, a sign is only considered a sign if it is visibly readable from a public right of way. While you may be able to see that there is a menu board from the public right of way, menu boards generally are either turned at an angle or the copy is so small that they are not readable from that distance. So they are not regulated as signs

**Marshalltown**

**Chapter 30 Signs**

Section 2. Definitions:

Menu Board: A permanently mounted sign displaying the bill of fare of a drive-in or drive-thru restaurant.

3. Exemptions:

11. Menu boards, both electronic and non-electronic, as long as pictures and text on the board do not utilize chasing or flashing effects. These signs must be oriented towards customers using the service and may not be intended for any other advertising purpose.

**West Des Moines:** They typically stay quiet with menu signs. Similar to Des Moines, they treat them through the site plan process, most are designed to view from 20 ft away, but not large enough for the general public. They do not approve of large logos on their signs, however.



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THE  
**CITY of PELLA**

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STAFF MEMO TO COUNCIL

ITEM NO. D-2a & 2b

SUBJECT: Ordinance Amending Zoning Regulations 165.12 by Amending the Provisions Pertaining to Personal Improvement Services Uses in the Central Business District

DATE: July 7, 2015

**BACKGROUND:**

As part of a request by Anytime Fitness concerning their Personal Improvement Services use in the Central Business District (CBD) at 819 Broadway Street, the City Council at the March 24, April 7 and May 19 Policy & Planning meetings discussed the specific request and CBD zoning in general. Over the course of the three meetings, they reviewed three options to accommodate the request: 1) a global text amendment for the CBD to permit Personal Improvement Services by right 2) a CBD overlay district specifically for the west and north sides of the town square and 3) an ordinance to permit Personal Improvement Services by Special Use Permit.

As background, Anytime Fitness is defined under the zoning code as a Personal Improvement Service. This use type also includes driving schools, health or physical fitness studios, music schools, reducing salons, dance studios, handicraft and hobby instruction. In 2004, the Zoning Ordinance was amended to allow Personal Improvements Services in the CBD as long as 51% of the building's square footage was dedicated to retail services and the retail component was located in the front of the building. The reason for the retail component was due to concerns about the need to protect retail services in the CBD. Likewise, the intent was to provide flexibility for the CBD property owners by allowing them additional zoning uses for their property. As a result, the compromise ordinance was adopted. In 2012, a Zoning Ordinance amendment was adopted to accommodate Anytime Fitness by allowing Personal Improvement Services to place signage on the front of the building.

Anytime Fitness is requesting to utilize the space in Wear Me Out (previously Remember When, a scrapbooking store) as additional exercise space, which would be below the 51% retail threshold in this request. This would necessitate an amendment to the Zoning Ordinance in so far as how Personal Improvement Services is permitted in the CBD Central Business District. The existing and proposed building layout is as follows:

Current Building Layout (7584 square feet total)

3916 square feet retail and general 51.6%

3668 square feet fitness 48.4%

Proposed Building Layout (7584 square feet total)

2877 square feet retail other (3916-1039) 37.9%

4707 square feet fitness (3668 + 1039) 62.1%

After reviewing the request by Anytime Fitness, it appears retail services would be a minor component of their business. In addition, non-retail uses would be located in the front of the building.

The City Council at the May 19 Policy and Planning meeting with four Planning and Zoning Commission members in attendance gave direction to proceed with a Special Use Permit ordinance. In terms of the proposed ordinance, any new Personal Improvement Services uses proposed for the CBD Central Business District or

significant modifications to existing such uses would require a Special Use Permit through the Board of Adjustment. This would mean case by case review with neighbor notification at a public hearing similar to other Special Use Permits that the Board already considers under the Zoning Ordinance.

The Planning and Zoning Commission recommended approval of the ordinance (8 to 0) at their June 8, 2015 special meeting.

ATTACHMENTS: Ordinance  
REPORT PREPARED BY: Planning and Zoning Department  
REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK  
RECOMMENDED ACTION: Approve the Ordinance

ORDINANCE NO. 898

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.12 ZONING DISTRICT REGULATIONS BY AMENDING THE PROVISIONS PERTAINING TO PERSONAL IMPROVEMENT SERVICES USES IN THE CENTRAL BUSINESS DISTRICT

Be it enacted by the City Council of the City of Pella, Iowa:

SECTION 1. TEXT AMENDMENTS. The City Code of the City of Pella is hereby amended by amending Chapter 165, Zoning Ordinance, 165.12 Zoning District Regulations as follows:

Amendment to Table 165.12-2 Permitted Uses by Zoning Districts by deleting the existing P\* and associated notation for Personal Improvement Services uses under said Table and replacing with an S for Special Use Permit requirement.

SECTION 2. NOTATION. The Zoning Administrator shall hereby record the ordinance number and date of passage of this Ordinance.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST: \_\_\_\_\_  
Ronda Brown, City Clerk



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THE  
**CITY of PELLA**  

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STAFF MEMO TO COUNCIL

ITEM NO: D-3a & 3b

SUBJECT: Resolution Approving Plans, Specifications, Form of Contract, Estimate of Costs, Receiving Bids and Making Award of Construction Contract for the Jefferson Street Reconstruction Project

DATE: July 7, 2015

**BACKGROUND:** This resolution approves the plans, specifications, form of contract, estimate of costs, accepts bids and awards the contract for the Jefferson Street Reconstruction Project. The Jefferson Street Reconstruction Project includes street reconstruction and widening from 26' to 31' on Jefferson Street from E 2<sup>nd</sup> Street to Hazel Street. Also included in the project scope is the replacement of the 8" water main with a new 12" water main and storm sewer improvements. The engineer's estimated project cost is \$416,224.00.

On July 2, 2015, a bid letting was held for this project and the City received one bid from Pella Concrete Contractors in the amount of \$433,559, which exceeds the engineer's estimated cost. The engineer for the project, Garden and Associates, has reviewed the bid proposal and believes it is within an acceptable range of the engineer's estimate. Furthermore, Garden and Associates believes Pella Concrete Contractors is capable of completing the project within the sixty working days as required in the contract. As a result, Garden and Associates is recommending awarding the contract for the project to Pella Concrete Contractors.

If Council approves this resolution, the project is scheduled to be completed within 60 working days from the written Notice to Proceed, which will be issued on or before July 20, 2015. It should be noted, working days are defined as Monday thru Friday and exclude any days in which inclement weather prevents construction. Therefore, the tentative timeline for completing the project is likely between mid-October 2015 to mid-November of 2015. It should also be noted, there is a liquidated damage provision of \$600 per working day for each day the work remains uncompleted at the end of the contract period.

Financing for the street portion of the project is approximately \$339,501 and will be provided through Local Option Sales and Services Tax. The respective utilities will fund their portion of the project, approximately \$93,558 for water and \$500 for sewer.

This resolution also gives the Public Works Director, Denny Buyert, authorization to issue the notice to proceed once the contract, bonds, insurance certificates and appropriate permits are in proper order and fully executed.

ATTACHMENTS: Resolution, Contract, Engineer's Recommendation

REPORT PREPARED BY: Public Works Department

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve resolution.

RESOLUTION NO. 5581

RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT,  
ESTIMATE OF COSTS, RECEIVING BIDS AND MAKING AWARD  
OF CONSTRUCTION CONTRACT FOR THE JEFFERSON STREET  
RECONSTRUCTION PROJECT

WHEREAS, the City deems it necessary to construct public improvements known in general as the Jefferson Street Reconstruction Project; and,

WHEREAS, on the 2<sup>nd</sup> day of July, 2015 plans, specifications, form of contract, and estimate of costs were filed with the Clerk for repairs described in general as the Jefferson Street Reconstruction Project; more specifically described as:

Total reconstruction and widening from 26' to 31', back of curb to back of curb of Jefferson Street from E 2<sup>nd</sup> Street to Hazel Street. Also included in the project scope is the replacement of the 8" water main with a new 12" water main and storm sewer improvements.

WHEREAS, sealed bids for the construction of certain improvements described in general as the Jefferson Street Reconstruction, described in the plans and specifications, be and are hereby accepted, the same being the lowest responsible bid received for said work, as follows:

Contractor: Pella Concrete Contractors

Amount of Bid: \$433,559

WHEREAS, funding for the street portion of the project will be from local option sales and services taxes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, IOWA:

Section 1. That the said plans, specifications, form of contract and estimate of costs are hereby adopted as the plans, specifications, form of contract and estimate of costs for said public improvements, as described in general as the Jefferson Street Reconstruction Project and more specifically described above.

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for the construction of said improvements, said contract not to be binding on the City until fully executed.

Section 3. The Public Works Director is authorized to issue the notice of award at this time and the notice to proceed once the contract, bonds, insurance certificates and appropriate permits are in proper order and fully executed.

PASSED and ADOPTED this 7th day of July, 2015.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST: \_\_\_\_\_  
Ronda Brown, City Clerk

TO: The City of Pella, Iowa

**PROPOSAL**

**PROPOSAL: PART A – SCOPE**

The City of Pella, Iowa hereinafter called the “Jurisdiction”, has need of a qualified contractor to complete the work comprising the below referenced improvement. The undersigned Bidder hereby proposes to complete the work comprising the below referenced improvement as specified in the contract documents, which are officially on file with the City of Pella in the office of the City Clerk, at the prices hereinafter provided in Part C of the Proposal, for the following described improvements:

**JEFFERSON STREET**

**RECONSTRUCTION**

**PELLA, IOWA**

**2015**

**PROPOSAL: PART B – ACKNOWLEDGMENT OF ADDENDA**

The Bidder hereby acknowledges that all addenda become a part of the contract documents when issued, and that each such addendum has been received and utilized in the preparation of this bid. The Bidder hereby acknowledges receipt of the following addenda by inserting the number of each addendum in the blanks below:

ADDENDUM NUMBER \_\_\_\_\_ ADDENDUM NUMBER \_\_\_\_\_

ADDENDUM NUMBER \_\_\_\_\_ ADDENDUM NUMBER \_\_\_\_\_

and certifies that said addenda were utilized in the preparation of this bid.

**PROPOSAL: PART C – BID ITEMS, QUANTITIES AND PRICES**

**UNIT BID PRICE CONTRACTS:** The Bidder must provide the Unit Bid Price, the Total Bid Price, any Alternate Prices and the Total Construction Costs on the Proposal Attachment: Part C – Bid Items, Quantities, and Prices. In case of discrepancy, the Unit Bid Price governs. The quantities shown on the Proposal Attachment: Part C – Bid Items, Quantities and Prices are approximate only, but are considered sufficiently adequate for the purpose of comparing bids. The Total Construction Cost plus any alternates selected by the City shall be used only for comparison of bids. The Total Construction Cost, including any Add-Alternates, shall be used for determining the sufficiency of the bid security.

**BASE BID CONTRACTS:** The Bidder must provide any Bid Prices, any Alternate Prices, and the Total of the Base Bid plus any Add-Alternates on the Proposal Attachment: Part C – Bid Items, Quantities, and Prices. The Total of the Base Bid plus any Alternates selected by the City of Pella, Iowa shall be used only for comparison of bids. The Total of the Base Bid plus any Add-Alternates shall be used for determining the sufficiency of the bid security.

**PROPOSAL: PART D – GENERAL**

The Bidder hereby acknowledges that the City of Pella, Iowa, in advertising for public bids for this project reserves the right to:

1. Reject any or all bids. Award of the contract, if any, to be to the lowest responsible, responsive bidder; and
2. Reject any or all alternates in determining the items to be included in the contract. Designation of the lowest responsible, responsive bidder to be based on comparison of the total bid plus any selected alternates; and
3. Make such alterations in the documents or in the proposal quantities as it determines necessary in accordance with the contract documents after execution of the contract. Such alterations shall not be considered a waiver of any conditions of the contract documents, and shall not invalidate any of the provisions thereof; and

The Bidder hereby agrees to:

1. Enter into a contract, if this proposal is selected, in the form approved by the City of Pella, Iowa provide proof of registration with the Iowa Division of Labor in accordance with Chapter 91C of the Iowa Code, and furnish a performance, maintenance, and payment bond; and
2. Forfeit bid security, not as a penalty but as liquidated damages, upon failure to enter into such contract and/or to furnish said bond; and
3. Commence the work on this project on or before a date to be specified in a written notice to proceed by the Jurisdiction, and to fully complete the project within 60 working days, and to pay liquidated damages for noncompliance with said completion provisions at the rate of Six Hundred dollars (\$600.00) for each consecutive working day thereafter that the work remains incomplete.

**PROPOSAL: PART E – NON-COLLUSION AFFIDAVIT**

The Bidder hereby certifies:

1. That this proposal is not affected by, contingent on, or dependent on any other proposal submitted for any improvement with the City of Pella, Iowa; and
2. That no individual employed by the Bidder has employed any person to solicit or procure the work on this project, nor will any employee of the Bidder make any payment or agreement for payment of any compensation in connection with the procurement of this project; and

3. That no part of the bid price received by the Bidder was or will be paid to any person, corporation, firm, association, or other organization for soliciting the bid, other than the payment of their normal compensation to persons regularly employed by the Bidder whose services in connection with the construction of the project were in the regular course of their duties for the Bidder; and
4. That this proposal is genuine and not collusive or sham; that the Bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to submit a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought, by agreement or collusion, or communication or conference, with any person, to fix the bid price of the Bidder or of any other bidder, and that all statements in this proposal are true; and
5. That the individual(s) executing this proposal have the authority to execute this proposal on behalf of the Bidder.

**PROPOSAL: PART F – ADDITIONAL REQUIREMENTS**

The Bidder hereby agrees to comply with the additional requirements listed below which are included in this proposal and identified as proposal attachments:

<u>ITEM NO.</u>	<u>DESCRIPTION OF ATTACHMENT</u>
1.	<u>Bidder Status Form</u>
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____

**PROPOSAL: PART G – IDENTITY OF BIDDER**

The Bidder shall indicate whether the bid is Submitted by a/an:

- Individual, Sole Proprietorship
- Partnership
- Corporation
- Limited Liability Company
- Joint-venture: all parties must join-in and execute all documents
- Other

Pella Concrete Contractors Inc.  
Bidder

Nelson Bogaard  
Signature

By Nelson Bogaard  
Name (Print/Type)

President - owner  
Title

The Bidder's Public Registration Number, issued by the Iowa Commissioner of Labor pursuant to Section 91C.5 of the Iowa Code, is as follows:

Number C 0 9 8 4 - 4 0

The Bidder should contact 515-242-5871 for registration information.

Failure to provide said Registration Number shall result in the bid being read under advisement. A contract will not be executed until the Contractor is registered.

669 Highway 714  
Street Address

Pella, Iowa 50219  
City, State, Zip Code

641-628 3753  
Telephone Number

Type or print the name and title of the company's owner, president, CEO, etc. if a different person than entered above.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

**NOTE: The signature on this proposal must be an original signature in ink; copies or facsimile of any signature will not be accepted.**

Subscribed and sworn to before me this 2nd day of July, 20 15.

[Signature]

Notary Public in and for: State of Iowa County of Marion

My commission expires 5/17/16.



## PROPOSAL

### PROPOSAL ATTACHMENT: PART C - BID ITEMS, QUANTITIES AND PRICES

This is a UNIT BID PRICE CONTRACT. The bidder must provide the Unit Bid Price, the Total Bid Price, any Alternate Price(s) and the Total Construction Cost; in case of discrepancy, the Unit Bid Price governs. The quantities shown on the Proposal Attachment: Part C - Bid Items, Quantities and Prices are approximate only, but are considered sufficiently adequate for the purpose of comparing bids.

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>UNIT</u>	<u>ESTIMATED QUANTITY</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
1 1090-105-D	Mobilization	LS	1	\$ <u>25000</u>	\$ <u>25000</u>
2 2010-108-E-0	Excavation, Class 10	CY	1,145	\$ <u>13</u>	\$ <u>14885</u>
3 2010-108-G-0	Subgrade Preparation	SY	3,952	\$ <u>1</u>	\$ <u>3952</u>
4 2010-108-I-0	Granular Subbase, Modified Subbase	SY	3,952	\$ <u>7.00</u>	\$ <u>27664</u>
5 2010-108-L-0	Compaction Testing	LS	1	\$ <u>0000</u>	\$ <u>0000</u>
6 3010-108-F-0	Trench Compaction Testing - Storm Sewer and Water Main	LS	1	\$ <u>0000</u>	\$ <u>0000</u>
7 4020-108-A-1	Storm Sewer, Trenched, RCP, 12"	LF	5	\$ <u>50</u>	\$ <u>250</u>
8 4020-108-A-1	Storm Sewer, Trenched, RCP, 15"	LF	432	\$ <u>49</u>	\$ <u>21168</u>
9 4040-108-A-0	Subdrain, Perforated PE, 4"	LF	2,060	\$ <u>7</u>	\$ <u>14420</u>
10 4040-108-D-0	Subdrain Outlets and Connections, CMP, 6"	EA	9	\$ <u>125</u>	\$ <u>1125</u>
11 4040-108-E-0	Storm Sewer Service Stub, PVC, 4"	LF	35	\$ <u>25</u>	\$ <u>875</u>
12 5010-108-A-1	Water Main, Trenched, PVC, 8"	LF	55	\$ <u>25</u>	\$ <u>1375</u>
13 5010-108-A-1	Water Main, Trenched, PVC, 12"	LF	460	\$ <u>40</u>	\$ <u>18400</u>
14 5010-108-A-2	Water Main, Trenchless, RJ PVC, 12"	LF	450	\$ <u>60</u>	\$ <u>27000</u>
15 5010-108-D-0	Water Service Stub, PVC, 6"	EA	2	\$ <u>1000</u>	\$ <u>2000</u>
16 5010-108-D-0	Water Service Stub, Type K Copper, 1"	EA	4	\$ <u>1500</u>	\$ <u>6000</u>
17 5020-108-A-0	Gate Valve, 8"	EA	3	\$ <u>1300</u>	\$ <u>3900</u>
18 5020-108-C-0	Fire Hydrant Assembly	EA	3	\$ <u>3500</u>	\$ <u>10500</u>
19 XXXX-XXX-X-X	Removal of Existing Fire Hydrant Assembly	EA	3	\$ <u>500</u>	\$ <u>1500</u>
20 XXXX-XXX-X-X	Connection to Existing Water Main	EA	4	\$ <u>4000</u>	\$ <u>16000</u>
21 6010-108-A-0	Manhole, Type SW-401, 60" Dia.	EA	1	\$ <u>4200</u>	\$ <u>4200</u>
22 6010-108-B-0	Intake, Type SW-501 Single Grate	EA	2	\$ <u>2500</u>	\$ <u>5000</u>
23 6010-108-B-0	Intake, Type SW-505 Double Grate	EA	2	\$ <u>3000</u>	\$ <u>3000</u>
24 6010-108-E-0	Manhole Adjustment, Minor	EA	1	\$ <u>500</u>	\$ <u>500</u>
25 XXXX-XXX-X-X	Existing Storm Sewer Structure Modification	LS	1	\$ <u>4500</u>	\$ <u>4500</u>
26 7010-108-A-0	Pavement, PCC, 8" Thick (with 'CD' baskets)	SY	3,487	\$ <u>45</u>	\$ <u>156915</u>
27 7010-108-I-0	PCC Pavement Samples and Testing	LS	1	\$ <u>2500</u>	\$ <u>2500</u>
28 7030-108-A-0	Removal of Sidewalk	SY	333	\$ <u>4</u>	\$ <u>1332</u>
29 7030-108-A-0	Removal of Driveway	SY	1,143	\$ <u>5</u>	\$ <u>5715</u>
30 7030-108-E-0	Sidewalk, PCC, 4" Thick	SY	223	\$ <u>40</u>	\$ <u>8920</u>
31 7030-108-E-0	Sidewalk, PCC, 6" Thick	SY	5	\$ <u>45</u>	\$ <u>225</u>
32 7030-108-G-0	Detectable Warning	SF	8	\$ <u>30</u>	\$ <u>240</u>
33 7030-108-H-1	Driveway, Paved, PCC, 6" Thick	SY	136	\$ <u>45</u>	\$ <u>6120</u>

ITEM	DESCRIPTION	UNIT	ESTIMATED	UNIT	AMOUNT
			QUANTITY	PRICE	
34 7030-108-H-1	Driveway, Paved, PCC, 7" Thick	SY	16	\$ 48	\$ 768
35 XXXX-XXX-X-X	Existing Retaining Wall Removal	LS	1	\$ 3200	\$ 3200
36 7040-108-H-0	Pavement Removal	SY	3,220	\$ 5.52	\$ 17710
37 9010-108-A-0	Conventional Seeding, Fertilizing, and Mulching	AC	0.60	\$ 4000	\$ 2400
38 9040-108-A-1	SWPPP Preparation	LS	1	\$ 1000	\$ 1000
39 9040-108-A-2	SWPPP Manangement	LS	1	\$ 1500	\$ 1500
40 9040-108-A-3	SWPPP Qualifying Rainfall Event Inspection	EA	5	\$ 500	\$ 2500
41 XXXX-XXX-X-X	Traffic Control	LS	1	\$ 4500	\$ 4500

TOTAL BID \$ 433559<sup>00</sup>

**NOTE:** THE ABOVE PRICES **DO NOT** INCLUDE SALES TAX FOR BUILDING MATERIALS, SUPPLIES AND EQUIPMENT INCORPORATED INTO SAID IMPROVEMENTS THAT ARE EXEMPT FROM IOWA DEPARTMENT OF REVENUE AND FINANCE SALES TAX AND APPLICABLE LOCAL OPTION SALES TAX AND SCHOOL INFRASTRUCTURE LOCAL OPTION SALES TAX PURSUANT TO IOWA CODE SECTIONS. BIDDER SHALL INCLUDE ALL OTHER APPLICATION FEES AND TAXES IN BID.

**NOTE:** IT IS UNDERSTOOD THAT THE ABOVE QUANTITIES ARE ESTIMATED FOR THE PURPOSE OF THIS BID. ALL QUANTITIES ARE SUBJECT TO REVISION BY THE CITY OF PELLA, IOWA. QUANTITY CHANGES WHICH AMOUNT TO TWENTY (20) PERCENT OR LESS OF THE TOTAL BID SHALL NOT AFFECT THE UNIT BID PRICE.

# Bidder Status Form

## To be completed by all bidders

## Part A

Please answer "Yes" or "No" for each of the following:

- Yes  No My company is authorized to transact business in Iowa.  
(To help you determine if your company is authorized, please review the worksheet on the next page).
- Yes  No My company has an office to transact business in Iowa.
- Yes  No My company's office in Iowa is suitable for more than receiving mail, telephone calls, and e-mail.
- Yes  No My company has been conducting business in Iowa for at least 3 years prior to the first request for bids on this project.
- Yes  No My company is not a subsidiary of another business entity or my company is a subsidiary of another business entity that would qualify as a resident bidder in Iowa.

If you answered "Yes" for each question above, your company qualifies as a resident bidder. Please complete Parts B and D of this form.

If you answered "No" to one or more questions above, your company is a nonresident bidder. Please complete Parts C and D of this form.

## To be completed by resident bidders

## Part B

My company has maintained offices in Iowa during the past 3 years at the following addresses:

Dates: 4/1/11 to Present Address: 669 Highway T 14  
City, State, Zip: Pella, IA 50219

Dates:      /      /      to      /      /      Address:       
City, State, Zip:     

Dates:      /      /      to      /      /      Address:       
City, State, Zip:     

You may attach additional sheet(s) if needed.

## To be completed by non-resident bidders

## Part C

1. Name of home state or foreign country reported to the Iowa Secretary of State: ~~Iowa~~
2. Does your company's home state or foreign country offer preferences to bidders who are residents?  Yes  No
3. If you answered "Yes" to question 2, identify each preference offered by your company's home state or foreign country and the appropriate legal citation.
- 
- 

You may attach additional sheet(s) if needed.

## To be completed by all bidders

## Part D

I certify that the statements made on this document are true and complete to the best of my knowledge and I know that my failure to provide accurate and truthful information may be a reason to reject my bid.

Firm Name: Pella Concrete Contractors Inc.

Signature: Nelson Prognos Date: 7-2-2015

You must submit the completed form to the governmental body requesting bids  
per 875 Iowa Administrative Code Chapter 156.

This form has been approved by the Iowa Labor Commissioner.

## Worksheet: Authorization to Transact Business

This worksheet may be used to help complete Part A of the Resident Bidder Status form. If at least one of the following describes your business, you are authorized to transact business in Iowa.

- Yes  No      My business is currently registered as a contractor with the Iowa Division of Labor.
- Yes  No      My business is a sole proprietorship and I am an Iowa resident for Iowa income tax purposes.
- Yes  No      My business is a general partnership or joint venture. More than 50 percent of the general partners or joint venture parties are residents of Iowa for Iowa income tax purposes.
- Yes  No      My business is an active corporation with the Iowa Secretary of State and has paid all fees required by the Secretary of State, has filed its most recent biennial report, and has not filed articles of dissolution.
- Yes  No      My business is a corporation whose articles of incorporation are filed in a state other than Iowa, the corporation has received a certificate of authority from the Iowa secretary of state, has filed its most recent biennial report with the secretary of state, and has neither received a certificate of withdrawal from the secretary of state nor had its authority revoked.
- Yes  No      My business is a limited liability partnership which has filed a statement of qualification in this state and the statement has not been canceled.
- Yes  No      My business is a limited liability partnership which has filed a statement of qualification in a state other than Iowa, has filed a statement of foreign qualification in Iowa and a statement of cancellation has not been filed.
- Yes  No      My business is a limited partnership or limited liability limited partnership which has filed a certificate of limited partnership in this state, and has not filed a statement of termination.
- Yes  No      My business is a limited partnership or a limited liability limited partnership whose certificate of limited partnership is filed in a state other than Iowa, the limited partnership or limited liability limited partnership has received notification from the Iowa secretary of state that the application for certificate of authority has been approved and no notice of cancellation has been filed by the limited partnership or the limited liability limited partnership.
- Yes  No      My business is a limited liability company whose certificate of organization is filed in Iowa and has not filed a statement of termination.
- Yes  No      My business is a limited liability company whose certificate of organization is filed in a state other than Iowa, has received a certificate of authority to transact business in Iowa and the certificate has not been revoked or canceled.



Signed and sealed this 30th day of June, 2015.

SURETY:

IMT Insurance Company  
Surety Company

By Mary Beth Williams  
Signature Attorney-in-Fact/Officer

Mary Beth Williams  
Name of Attorney-in-Fact/Officer

Van Gorp Insurors  
Company Name

723 Main St  
Company Address

Pella, IA 50219  
City, State, Zip Code

641-628-4100  
Company Telephone Number

PRINCIPAL:

Pella Concrete Contractors, Inc.  
Bidder

By Nelson Bogaard  
Signature

Nelson Bogaard  
Name (Print/Type)

President  
Title

669 Hwy T14  
Address

Pella, IA 50219  
City, State, Zip Code

641-628-3753  
Telephone Number

NOTE: All signatures on this bid bond must be original signatures in ink; copies or facsimile of any signature will not be accepted. This bond must be sealed with the Surety's raised, embossing seal. The Certificate or Power of Attorney accompanying this bond must be valid on its face and sealed with the Surety's raised, embossing seal.



POWER OF ATTORNEY

No. 77876

Notice: The warning found elsewhere in this Power of Attorney affects the validity thereof. Please review carefully.

Know All Persons By These Presents, that IMT Insurance Company a corporation duly organized under the laws of the State of Iowa, and having its principal office in the City of West Des Moines, County of Polk, State of Iowa, hath made, constituted and appointed, and does by these presents make, constitute and appoint

Dennis J. Van Gorp, Mary Beth Williams and Kyle Edwards

of Pella and State of Iowa its true and lawful Attorney-in-Fact, with full power and authority hereby conferred in its name, place and stead, to sign, execute, acknowledge and deliver in its behalf as surety any and all bonds, undertakings, recognizances or other written obligations in the nature thereof, subject to the limitation that any such instrument shall not exceed the amount of:

\*\*\*\*\*Unlimited Amount\*\*\*\*\*

and to bind IMT Insurance Company thereby as fully and to the same extent as if such bond or undertaking was signed by the duly authorized officers of IMT Insurance Company, and all such acts of said Attorney-in-Fact, pursuant to the authority herein given, are hereby ratified and confirmed.

This Power-of-Attorney is made and executed pursuant to and by authority of the following By-Laws adopted by the Board of Directors of IMT Insurance Company on December 18, 1998.

ARTICLE VIII, SECTION 4. - The President or any Vice President or Secretary shall have the authority to appoint Attorneys In Fact and to authorize them to execute on behalf of the Company, and attach thereto the Corporate Seal, bonds, undertakings, recognizances, contracts of indemnity or other obligatory writings, excluding insurance policies and endorsements.

ARTICLE VIII, SECTION 5. - The signature of any authorized officer and the Corporate Seal may be affixed by facsimile to any Power of Attorney authorizing the execution and delivery of any of the instruments described in Article VIII, Section 4 of the By-Laws. Such facsimile signature and seal shall have the same force and effect as though manually affixed.

In Witness Whereof, IMT Insurance Company has caused these presents to be signed by its President and its corporate seal to be hereto affixed, this 13th day of January, 2014.

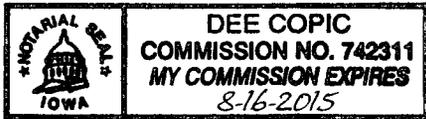
IMT Insurance Company
Richard Keith, President

WARNING: THIS POWER IS INVALID IF NOT PRINTED WITH RED BORDER AND RED LOGO.

STATE OF IOWA }
COUNTY OF POLK } ss:

On this 13th day of January, 2014, before me appeared Richard Keith, to me personally known, who being by me duly sworn did say that he is President of the IMT Insurance Company, the corporation described in the foregoing instrument, and that the Seal affixed to the said instrument is the Corporate Seal of the said Corporation and that the said instrument was signed and sealed in behalf of said Corporation by authority of its Board of Directors.

In Testimony Whereof, I have hereunto set my hand and affixed my Official Seal at the City of West Des Moines, Iowa, the day and year first above written.



Dee Copic
Notary Public, Polk County, Iowa

CERTIFICATE

I, Dalene Holland, Secretary of the IMT Insurance Company do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY, executed by said the IMT Insurance Company, which is still in force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the Seal of the Company on 30th day of June, 2015.

Dalene W. Holland
Dalene Holland, Secretary



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO. E-1

SUBJECT: Special Event Permit for Raise a Screen Outdoor Movie

DATE: July 7, 2015

BACKGROUND: Kayla Van Wyk has requested a special event permit for "Raise a Screen Outdoor Movie" to be held behind the Tulip Toren on July 31, 2015 starting around 8:00 pm. Set-up would begin around 4:00 pm with take down until 12:00 am.

The event is a fundraiser for Many Hands for Haiti. There will be a movie projected onto the back of the Tulip Toren with a variety of snacks and drinks being offered for sale. The event is free to attend, but free-will donations will be taken. An estimated 200-500 people are expected to attend.

All pertinent City Departments have reviewed this application and comments are attached. The fee and insurance certificate have been received. It should be noted, at this time the event organizers have not secured the necessary licensing rights to show the proposed film. Therefore, staff recommends approval of this request subject to written receipt of the required film licensing rights.

ATTACHMENTS: Application, Department Comments

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve Special Event Permit subject to written receipt of licensing rights for movies to be shown during the event.



THE  
**CITY of PELLA**

**SPECIAL EVENTS APPLICATION**

Please make sure the application is complete before submitting it to City Hall. This includes the *fee payment* and the *\$1,000,000 insurance certificate*. The application should be submitted at least a month in advance of the event date.

**For Office Use Only:**

Date Received: 6/11/15 Received by: MW Fee: 20 Insurance Certificate: Yes

Name of Event: Raise A Screen Outdoor Movie

Date of Application: <u>6/10/15</u>	Fee Paid: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Make check payable to City of Pella
Attach Insurance Certificate (\$1,000,000 min) naming City of Pella "Also Insured".	Insurance Certificate: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Describe the Event: (Purpose of event, activities planned, number of anticipated people in attendance, history/origin of event, etc.) (Attach additional page is needed.) The event is a fundraiser for Many Hands for Haiti. There will be a movie projected onto the back of the Tulip Toren, and we will be offering a variety of snacks and drinks. There will be no cost to attend the event, but we will accept free-will donations and charge for some snacks. I would guess the number of people could range anywhere from 200-500. This is the first time this event has occurred, and I'm choosing to do it as a final project for my senior year of college.

**PROMOTER AND CONTACT PERSON INFORMATION**

Promoter's Name: <u>Kayla Van Wyk</u>	Contact Person: <u>Kayla Van Wyk</u>	
Signature: <u>Kayla Van Wyk</u>	Signature: <u>Kayla Van Wyk</u>	
Address: <u>1154 Highway 102 Pella, IA 50219</u>	Address: <u>1154 Highway 102 Pella, IA 50219</u>	
Phone:	Cell Phone: <u>641-750-0525</u>	
	Phone:	Cell Phone: <u>641-750-0525</u>

**EVENT INFORMATION**

DATE(S) AND TIME(S) OF EVENT: July 31, 2015 - movie to start around 8:00 PM

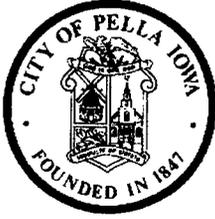
DATE(S) AND TIME(S) OF SET-UP/TAKE DOWN: July 31 about 4:00 PM - 12:00 AM

LOCATION OF EVENT: Name streets, parks, area, etc and ATTACH map or drawing.

Central Park -- behind the Tulip Toren

## EVENT INFORMATION (continued)

<b>DO STREETS NEED TO BE CLOSED?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If YES, list streets to be closed and indicate on map. Also list number of barricades needed.			
Street Name	Distance on Street	Date/ Time for Street Closings	# of Barricades
		Starting:                      Ending:	
		Starting:                      Ending:	
<b>DO PARKING SPACES NEED TO BE RESERVED?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If spaces need to be roped off or reserved, please indicate below.			
Location			# of Cones
<b>WILL SIGNAGE BE USED?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, complete the Special Event Signage Information Sheet.			
<b>WILL POLICE OFFICERS OR RESERVES BE NEEDED?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, list number needed and for what length of time. You will be billed \$30 per hour per officer.			
<b>WILL ADDITIONAL ELECTRICITY BE REQUIRED?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If Yes, complete the Special Event Electrical Information Sheet.			
<b>WILL ANY OTHER CITY SERVICES BE NEEDED?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, list details.			
<b>COMPLETE LAYOUT OF THE CITY PROPERTY TO BE USED:</b> <input checked="" type="checkbox"/> Map <input type="checkbox"/> Drawing If the map does not accurately show the area, then a drawing should be included. For example, the dimensions of the area to be used or a more detailed description of the area would be helpful. Please be reminded that if you are requesting the use of a park, the parking spaces around that area are not included in the permit, unless specifically requested.			
<b>WILL THERE BE VENDOR BOOTHS?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, a list of the names of all vendors and a map showing the location and size of the vendor booths needs to be sent to City Hall prior to the date of the event as outlined in Sec 123.04 of the City Code (attached). The time requirement for submittal of this list is dependent upon the length and size of your event. For large events, please supply this information earlier than the one month recommendation.			
<b>WILL ANY PART OF THE EVENT BE HELD ON PRIVATE PROPERTY?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, list the address of the property and have the property owner sign below giving their consent for use of their property for this special event.			
Property Owner	Address	Signature of Property Owner	




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THE  
**CITY of PELLA**

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**SPECIAL EVENTS--SIGNAGE INFORMATION SHEET**

**Information Required:**

Anyone that is planning to have temporary signage associated with a Special Event Permit will need to submit the following signage information along with the Special Event Permit Application.

Type of Sign(s): <input type="checkbox"/> A-frame <input type="checkbox"/> banner <input type="checkbox"/> portable <input type="checkbox"/> sandwich board <input type="checkbox"/> traffic directional <input type="checkbox"/> vehicle mounted <input type="checkbox"/> window <input type="checkbox"/> other (please describe)	
Size of Sign(s):	
Time of Sign Placement:	Time of Sign Removal:
Colors and Materials of Proposed Sign:	
Any Proposed Lighting:	
Proposed Location(s) of Signage:	

**Traffic Safety**

Signs shall not create a traffic hazard or impede vehicular or pedestrian traffic. Signs in the public right of way are prohibited unless expressly authorized by the Special Event Permit. The City of Pella reserves the right to require additional signage, which may be at the expense of the Special Event applicant, as determined for the safety and well being of the general public.

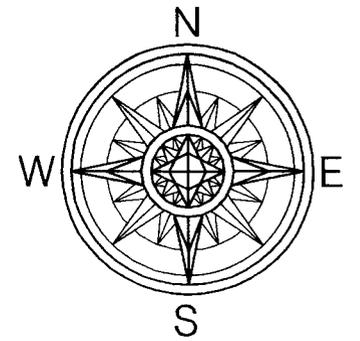
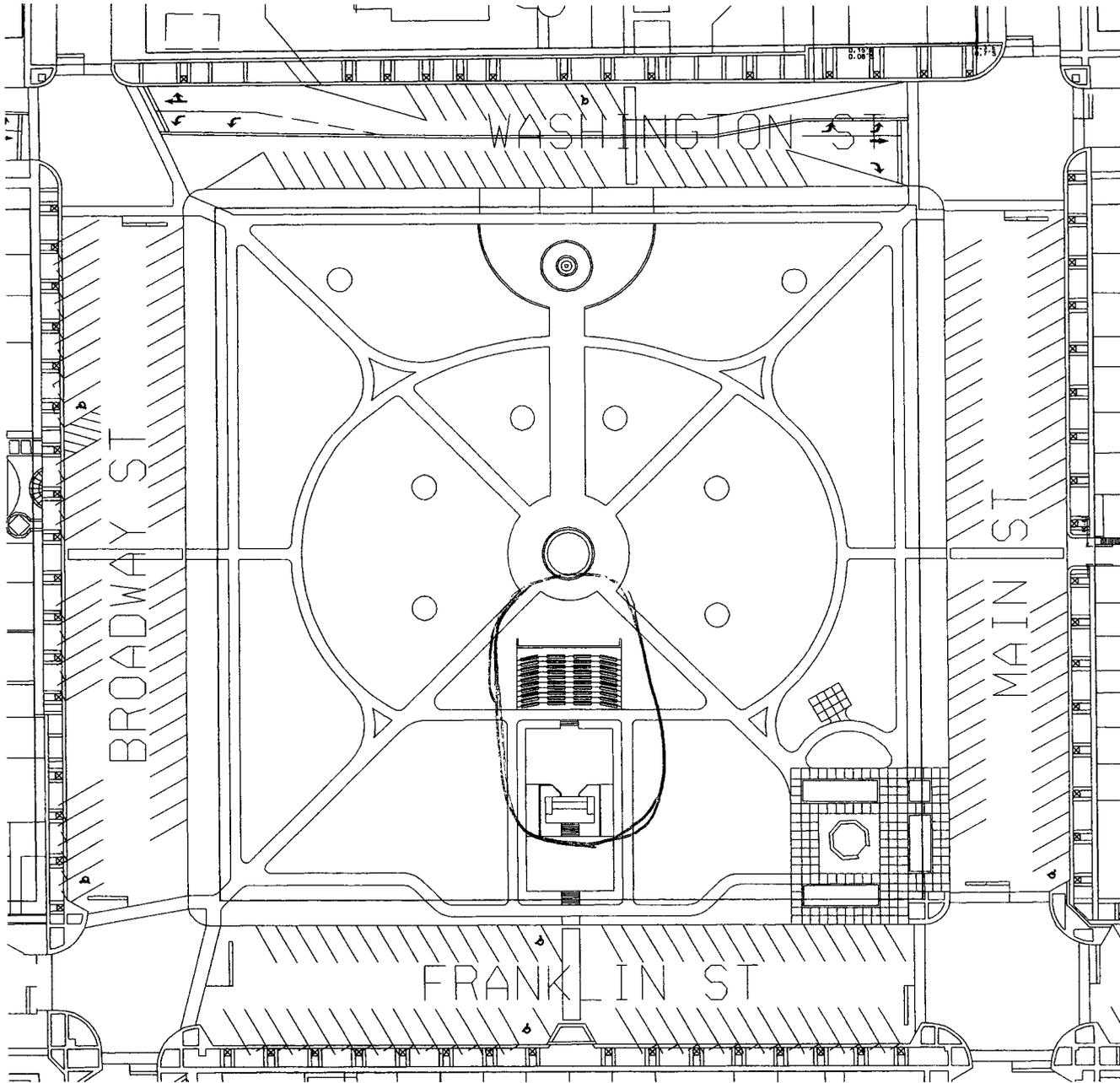
**Prompt Removal of Signs**

Temporary signs associated with a Special Event Permit must be removed immediately upon the termination of the event.

**Right of Approval/Denial**

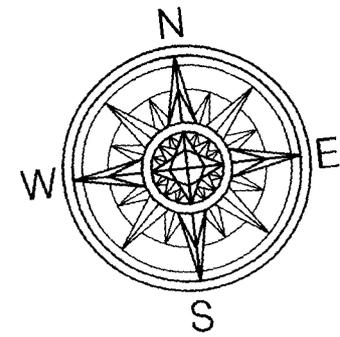
The City of Pella reserves the right to approve or deny signage associated with Special Events and to determine the scheduling of such display if approved.





# CENTRAL PARK

Pella, Iowa



# CALDWELL PARK

Pella, Iowa



## CITY OF PELLA SPECIAL EVENTS DEPARTMENT REVIEW

Event	Raise a Screen Outdoor Movie
Event Date	June 22, 2015
City Council	Ronda Brown
Event End Date	July 31, 2015
Event Contact	Kayla Van Wyk 641.780.0528

Recommend approval. RAB

Recommend approval. DB

Recommend approval. GW

Electricity hook-up at Tulip Toren is provided by Parks Department. Please contact Parks Dept. prior to the event. Recommend approval. DM

Caldwell shelter house is not available that date. Event Coordinator should Contact Community Services Office to check availability for other locations, 628-4571. Recommend approval. JV



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO. E-2a & 2b

SUBJECT: Special Event Permit and Street Closing for "Unite Midwest"

DATE: July 7, 2015

BACKGROUND: Nathan Clayberg and Josh De Waard are requesting a special event permit for Saturday, July 25, 2015 for "Unite Midwest". This proposed concert is intended to be a night of worship provided by two artists from Bethel Music.

A map of the proposed concert area is enclosed for Council's review and generally includes the Tulip Toren area and Franklin Street from Broadway Street to Main Street. The proposed concert is scheduled to start at 7:00 p.m. and last until 8:30 p.m. on the 25<sup>th</sup>. It is important to note, setup for the event is planned to start at 3:00 p.m. on the 25<sup>th</sup> with clean-up concluding at 10:30 p.m. on the same evening.

The event organizers have stated they believe attendance for the event will likely be in the range of 500 to 2,000. In reviewing this request, staff believes the proposed site is capable of accommodating a capacity of up to 2,000, which is comparable to a large Thursday night in Pella event. Therefore, staff believes approval of the special event permit should be subject to a paid attendance of not to exceed 2,000. In addition, since the event is scheduled for a Saturday evening, staff is also recommending requiring the event organizers to perform trash removal from the site at the conclusion of the event. The reason for this request is Central Park typically receives a numbers of visitors on Sunday afternoons in the summer. Due to the potential size of this event, there could be a significant amount of trash and debris in the park which would not be able to be cleaned up by City staff until the following Monday. Therefore, staff believes it is reasonable to request trash removal from the site.

It is also important to note, to accommodate this event, Franklin Street from Broadway Street to Main Street is being requested to be closed on Saturday, July 25<sup>th</sup> from 3:00 pm to 10:30 pm.

In summary, the required fees and insurance certificates have been received. In addition, staff is recommending conditional approval of this special event subject to attendance limits and trash removal requirements.

ATTACHMENTS: Resolution, Application, Department Comments, Map of Street Closing

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve Special Event Permit and Resolution subject to the following conditions: 1. Paid attendance for the event is limited to 2,000. 2. The event organizers will be required to remove trash from the site by 10:30 p.m. on Saturday, July 25, 2015.

RESOLUTION NO. 5582

RESOLUTION TEMPORARILY CLOSING  
PUBLIC WAYS OR GROUNDS FOR THE SPECIAL EVENT KNOWN AS  
“UNITE MIDWEST “

WHEREAS, Iowa Code Section 364.12 (2) states that “a city shall keep all public grounds, streets, sidewalks, alleys, bridges, culverts, overpasses, underpasses, grade crossing separations and approaches, public ways, squares, and commons open, in repair, and free from nuisance, with the following exceptions”; and,

WHEREAS, Iowa Code Section 364.12 (2)(a) states that "Public ways and grounds may be temporarily closed by resolution"; and,

WHEREAS, the following street closing has been requested for “Unite Midwest”:

Franklin Street from Broadway Street to Main Street on July 25, 2015 from 3:00 pm to 10:30 pm.

NOW THEREFORE, BE IT RESOLVED pursuant to Iowa Code Section 364.12 (2)(a), the City Council of the City of Pella does hereby temporarily close the street as stated above.

PASSED AND ADOPTED this 7th day of July, 2015.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk



THE  
**CITY of PELLA**

**SPECIAL EVENTS APPLICATION**

Please make sure the application is complete before submitting it to City Hall. This includes the **fee payment** and the **\$1,000,000 insurance certificate**. The application should be submitted **at least a month in advance** of the event date.

<b>For Office Use Only:</b>			
Date Received: 6/19/15	Received by: JDU	Fee: \$20.00	Insurance Certificate: <input checked="" type="checkbox"/>

Name of Event: <b>Unite Midwest</b>
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Date of Application: <b>6-17-15</b>	Fee Paid: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Attach Insurance Certificate (\$1,000,000 min) naming City of Pella "Also Insured".	Insurance Certificate: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Describe the Event: (Purpose of event, activities planned, number of anticipated people in attendance, history/origin of event, etc.) (Attach additional page is needed.)

**See attached page**

**PROMOTER AND CONTACT PERSON INFORMATION**

Promoter's Name: <b>Nathan Clayberg</b>	Contact Person: <b>Josh DeHaard</b>
Signature: <i>Nathan Clayberg</i>	Signature: <i>Josh DeHaard</i>
Address: <b>134 East 9th Pella, IA</b>	Address: <b>306 W. 5th St, Pella, IA</b>
Phone: <b>641-204-1367</b> Cell Phone:	Phone: <b>641-204-2037</b> Cell Phone:

**EVENT INFORMATION**

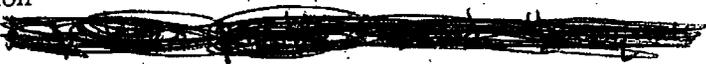
DATE(S) AND TIME(S) OF EVENT: <b>July 25, 2015 7:00 - 9:30 PM</b>
DATE(S) AND TIME(S) OF SET-UP/TAKE DOWN: <b>July 25, 2015 4:30<sup>3:00</sup> - 7:00 PM, 9:30 - 10:30 PM</b>
LOCATION OF EVENT: Name streets, parks, area, etc and ATTACH map or drawing. <b>Franklin Street in front of Tulip Tosen, with the street blocked off from Broadway to Main. We also hope to use the stage of the Tulip Tosen</b>

**EVENT INFORMATION (continued)**

**DO STREETS NEED TO BE CLOSED?**  Yes  No If YES, list streets to be closed and indicate on map. Also list number of barricades needed.

Street Name	Distance on Street	Date/ Time for Street Closings	# of Barricades
Franklin Street	From Main to Broadway	Starting: 4:00 PM Ending: 10:30 PM	8
		Starting: Ending:	

**DO PARKING SPACES NEED TO BE RESERVED?**  Yes  No If spaces need to be roped off or reserved, please indicate below.

Location	# of Cones
	

**WILL SIGNAGE BE USED?**  Yes  No If Yes, complete the Special Event Signage Information Sheet.

**WILL POLICE OFFICERS OR RESERVES BE NEEDED?**  Yes  No If Yes, list number needed and for what length of time. You will be billed \$30 per hour per officer.

We will provide security (volunteer)

**WILL ADDITIONAL ELECTRICITY BE REQUIRED?**  Yes  No If Yes, complete the Special Event Electrical Information Sheet.

**WILL ANY OTHER CITY SERVICES BE NEEDED?**  Yes  No If Yes, list details.

Trash cans (8-10)

**COMPLETE LAYOUT OF THE CITY PROPERTY TO BE USED:**  Map  Drawing

If the map does not accurately show the area, then a drawing should be included. For example, the dimensions of the area to be used or a more detailed description of the area would be helpful. Please be reminded that if you are requesting the use of a park, the parking spaces around that area are not included in the permit, unless specifically requested.

**WILL THERE BE VENDOR BOOTHS?**  Yes  No If Yes, a list of the names of all vendors and a map showing the location and size of the vendor booths needs to be sent to City Hall prior to the date of the event as outlined in Sec 123.04 of the City Code (attached). The time requirement for submittal of this list is dependent upon the length and size of your event. For large events, please supply this information earlier than the one month recommendation.

**WILL ANY PART OF THE EVENT BE HELD ON PRIVATE PROPERTY?**  Yes  No If Yes, list the address of the property and have the property owner sign below giving their consent for use of their property for this special event.

Property Owner	Address	Signature of Property Owner



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THE  
**CITY of PELLA**

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**SPECIAL EVENTS--SIGNAGE INFORMATION SHEET**

**Information Required:**

Anyone that is planning to have temporary signage associated with a Special Event Permit will need to submit the following signage information along with the Special Event Permit Application.

Type of Sign(s): <input type="checkbox"/> A-frame <input type="checkbox"/> banner <input type="checkbox"/> portable <input type="checkbox"/> sandwich board <input type="checkbox"/> traffic directional <input type="checkbox"/> vehicle mounted <input type="checkbox"/> window <input type="checkbox"/> other (please describe)	
Size of Sign(s):	
Time of Sign Placement:	Time of Sign Removal:
Colors and Materials of Proposed Sign:	
Any Proposed Lighting:	
Proposed Location(s) of Signage:	

**Traffic Safety**

Signs shall not create a traffic hazard or impede vehicular or pedestrian traffic. Signs in the public right of way are prohibited unless expressly authorized by the Special Event Permit. The City of Pella reserves the right to require additional signage, which may be at the expense of the Special Event applicant, as determined for the safety and well being of the general public.

**Prompt Removal of Signs**

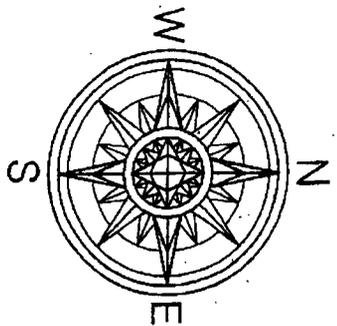
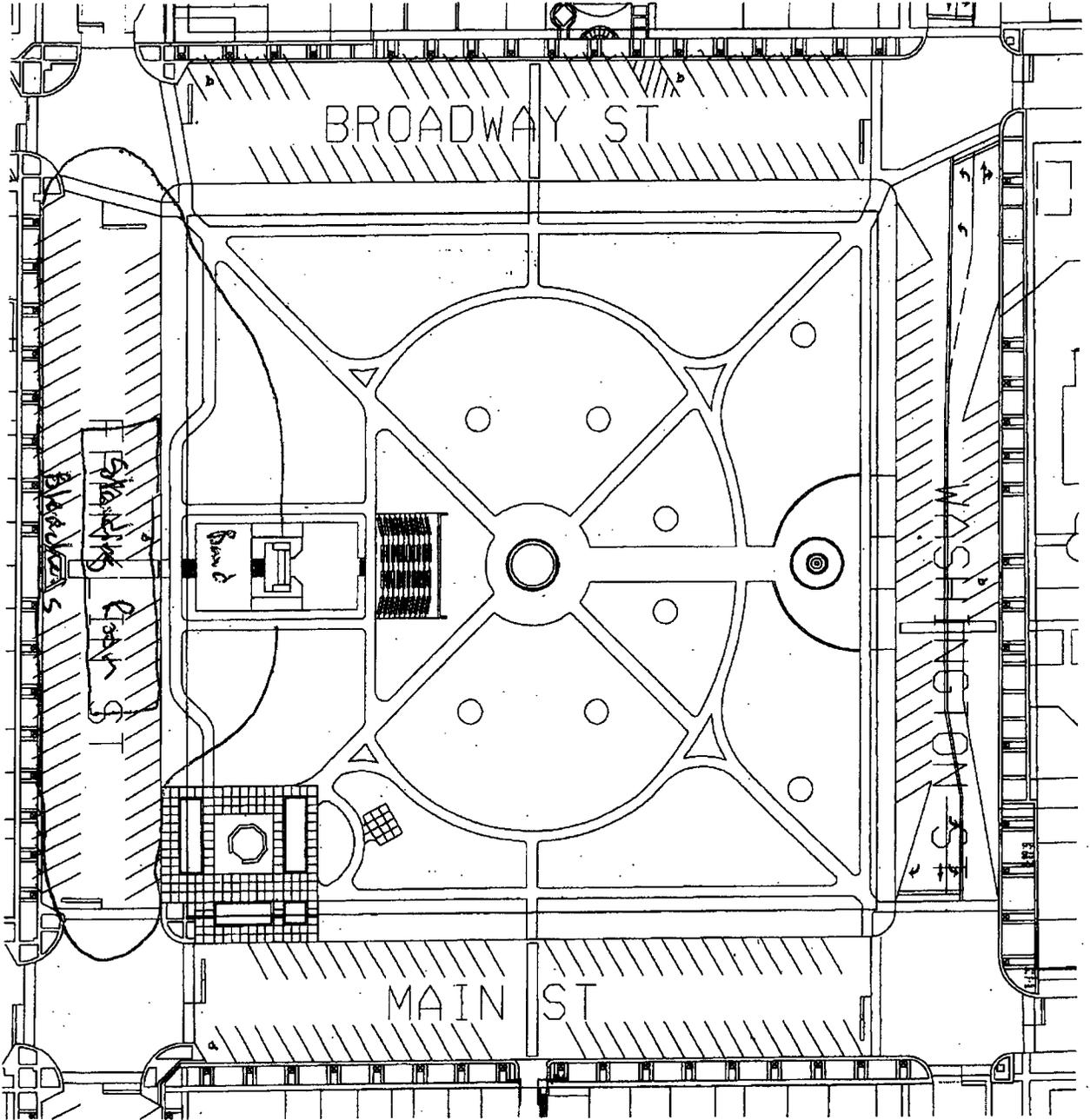
Temporary signs associated with a Special Event Permit must be removed immediately upon the termination of the event.

**Right of Approval/Denial**

The City of Pella reserves the right to approve or deny signage associated with Special Events and to determine the scheduling of such display if approved.



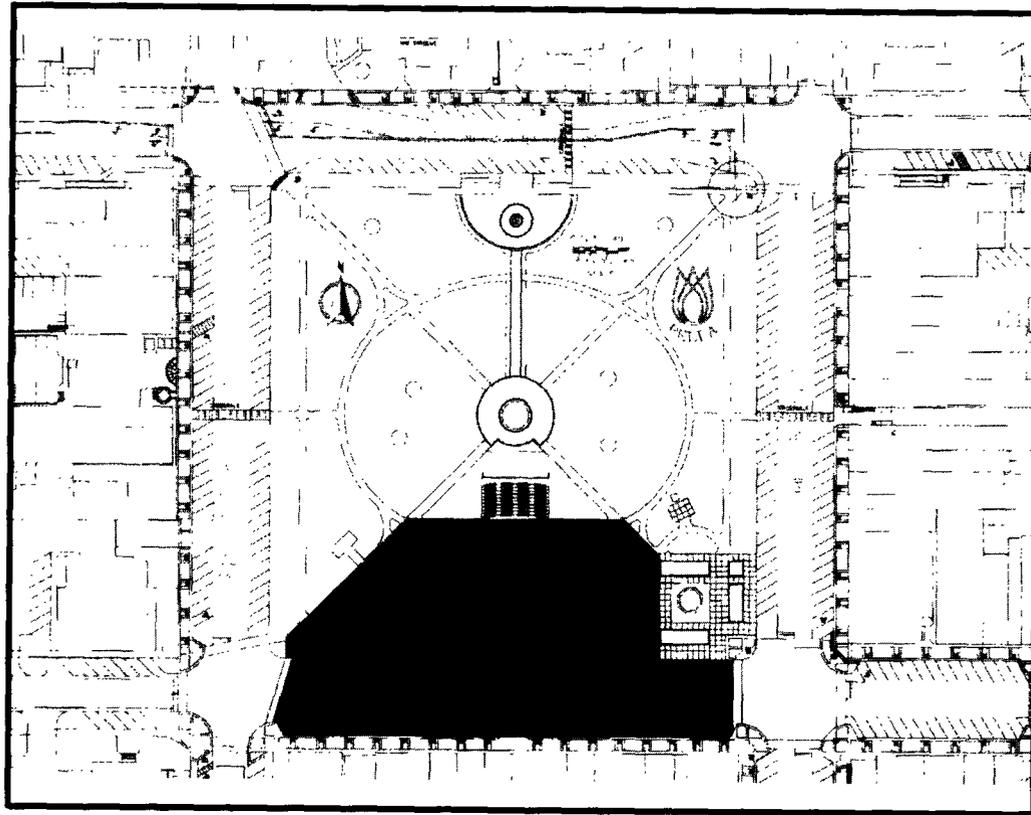
On July 25<sup>th</sup>, 2015, two artists from Bethel Music will be coming to Pella to put on a night of worship. *Who is Bethel Music?* As stated on their website, "Bethel Music is a community of worshippers and artists based in Redding, California pursuing the presence of God." Bethel Music travels all over the world and their music is sweeping this nation in young Christian communities. Their latest album reached number two on iTunes, regardless of genre. *What is our vision for the night?* The vision for the night is simple: to see a movement of God, and to see unification and healing throughout the region. *What will this night consist of?* This night will consist of Bethel Music's Kalley Heiligenthal and Josh Baldwin, being backed by 4 musicians, leading worship music from 7:00pm to 8:30pm. As of now, we do not know whether to expect 400 people or 4,000 people surrounding the Tulip Toren. *Why the Tulip Toren?* Logistically, the Tulip Toren provides a stage, power accessibility, it is a free location, and there are many opportunities for parking off of the square. Furthermore, this venue allows for multiple options of seating (standing, bleachers, lawn chairs). Another thing to note is that we are expecting for this concert to bring in people from our surrounding communities. Having the concert at the Tulip Toren would bring positive promotion for the town of Pella as well as potential customers for the local business owners.



CENTRAL  
 PARK  
 Peled. lowd

# United Midwest

Franklin Street Closed July 25, 2015 from 3:00 pm to 10:30 pm





## CITY OF PELLA SPECIAL EVENTS DEPARTMENT REVIEW

<b>Event:</b>	Unite MidWest
<b>Add Comments by:</b>	June 25, 2015
<b>City Hall Contact:</b>	Cynthia Vaske
<b>Date of Event:</b>	July 25, 2015
<b>If questions, contact:</b>	Nathan Clayberg: 641.0204.1367

### Police Comments

Recommend approval, however, I believe insufficient time is allocated for set up and tear down of bleachers if the intent is to mirror the Tulip Time configuration.  
RAB

### Public Works Comments

Event coordinator to contact Doug Rigger @ 230-0084 prior to event to coordinate barricades/cones. OK DB DR

### Planning & Zoning Comments

Recommend approval. GW

### Electric Comments

Event coordinator to email electrical requirements at least two weeks prior to event. Information required is quantity of 240V and 120V outlets. City can provide NEMA Type 14-50 240V outlets and / or 20A 120V outlets. Labor rate is \$30/hour for any modifications to the electrical services at the Tulip Toren. NS

### Community Services/Parks Comments

Recommend approval however for the high end of the estimated attendees this may not be the ideal location. (The bleacher set up used during Tulip Time in the same area seats approximately 300-320 people). We request that the event coordinator contact the Parks Manager, Chandler Nunnikhoven, (641-230-0074) 3 days prior to the event with a more accurate count of attendees as we will likely need to schedule staff to clean the park following the event. Also, more than 8-10 garbage cans will be needed should attendance reach 4,000.



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THE  
**CITY of PELLA**  

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**STAFF MEMO TO COUNCIL**

ITEM NO: H-1

**SUBJECT:** Resolution Approving a Professional Services Agreement with DGR Engineering for the Addition of 15kV Distribution Switchgear and Feeders and Relocation of the Existing Substation Power Transformer in Conjunction with Proposed 69kV Ring Bus Addition at the Pella West Electrical Substation

**DATE:** July 7, 2015

**BACKGROUND:** This resolution approves a Professional Services Agreement with DGR Engineering in the amount of \$72,800 for engineering services for the addition of a new 15kV metalclad switchgear and underground feeder lines and relocation of the existing 10 MVA base substation power transformer at the Pella West Electrical Substation.

The Pella West Electrical Substation is located at 1011 West Tenth Street and is currently configured with a single substation power transformer to feed City customers in a wide area of the electric service territory. The territory covered by the West Substation includes all customers west of Main Street and north of Liberty Street. The electrical load in this area includes the Wal-Mart commercial area, Westpoort commercial area, a significant number of residential customers, and the City's collector well system.

All of these customers are served off a single transformer and 15kV bus with one main breaker and five feeder breakers. With the reconfiguration of the 69kV ring bus, there will be an opportunity to greatly increase redundancy and reliability for the City's electric distribution system. The existing 20 MVA base generation step-up transformer will be reconfigured to a distribution load-serving transformer. An additional main breaker, 15kV bus, and four additional feeder breakers and a bus tie breaker will be added to the existing switchgear building to accommodate new underground distribution feeder lines serving the north side of town and west as identified in the 2015 Northside Distribution Study performed by DGR.

The two reconfigured load-serving transformers will be separated onto separate sections of the 69kV ring bus, with the City's 69kV transmission line to the Southeast Switching Station directly between them. In the event of a fault or failure on one transformer, it will be isolated from the other while losing only half of the distribution load. If the transformer is permanently out of service for repair or replacement, all of the load can be switched to the other using the bus tie breaker.

This resolution would approve an engineering agreement for \$72,800 for engineering design and construction observation services for the proposed 15kV distribution improvements. If Council approves this resolution, the preliminary schedule for the project would be as follows:

Plans and Specs Complete:	January 2016
Bid Opening:	March 2016
Construction Start:	April 2016
Construction Complete:	April 2017

Due to historical knowledge of the City's electrical system and an established relationship, staff recommends the approval of the agreement with DGR. The Electric Department has worked with DGR consultants since the early 90s and believes they have good baseline knowledge of our systems and operations. Furthermore, the City's net engineering services contract of \$72,800 is approximately 6% of the estimated total project cost (\$1,212,660), which staff believes is reasonable considering the complexity of the project.

ATTACHMENTS: Resolution, Proposed Engineering Services Contract, Map of Electric Service Territory Currently Served by West Substation

REPORT PREPARED BY: Electric Department

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve resolution.

RESOLUTION NO. 5583

RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT  
BETWEEN THE CITY OF PELLA AND DGR ENGINEERING IN CONNECTION  
WITH THE ADDITION OF 15KV DISTRIBUTION SWITCHGEAR AND FEEDERS  
AND RELOCATION OF THE EXISTING SUBSTATION POWER TRANSFORMER  
IN CONJUNCTION WITH THE PROPOSED 69KV RING BUS ADDITION AT THE  
PELLA WEST SUBSTATION

WHEREAS, the City of Pella owns and operates an electric utility that provides electricity to residents of the City of Pella and also to residents outside the City limits but within the service area boundary established by the State of Iowa; and,

WHEREAS, the City of Pella Electric Department is requesting a Professional Services Agreement for engineering services with DGR Engineering for the proposed 15kV Distribution Switchgear, Feeders, and Relocation of the Existing Substation Power Transformer at the Pella West Electrical Substation; and,

WHEREAS, the contract includes engineering fees of \$72,800 for design and construction observation services for the proposed ring bus; and,

WHEREAS, staff believes the proposed engineering fees are reasonable in consideration of the complexity of the project.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PELLA, IOWA that the Professional Services Agreement with DGR Engineering for engineering services as listed above relating to the proposed distribution improvements to the Pella West Electrical Substation be approved.

PASSED AND ADOPTED this 7th day of July, 2015.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk

## **DGR ENGINEERING**

### **Agreement for Professional Services**

THIS AGREEMENT is entered into on the \_\_\_ day of July, 2015, by and between City of Pella, Iowa, hereinafter referred to as "Client" and DeWild Grant Reckert and Associates Company, d/b/a DGR Engineering, hereinafter referred to as "Consultant".

WHEREAS, Client requires professional services for **West Substation 15 kV Improvements** and,

WHEREAS, Consultant is willing to provide such services upon the terms and conditions hereinafter set forth,

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained, the parties agree to the following general terms and conditions:

#### **1. BASIC AGREEMENT:**

- 1.1. SCOPE OF WORK:** The Scope of Work for this Project shall be documented in a manner consistent with the format of Exhibit A to this Agreement and shall be considered an integral part of this Agreement.
- 1.2. GENERAL:** This Agreement sets forth the general terms and conditions which will apply to all services rendered. Consultant shall provide or cause to be provided the services set forth in this Agreement and any subsequent amendments; and Client shall pay Consultant for such services as set forth in Paragraph 3.3.
- 1.3. TERM:** This Agreement shall be effective on the date shown above, until terminated as provided in paragraph 4.2 below.

#### **2. CONSULTANT'S RESPONSIBILITIES:**

- 2.1. SERVICES PROVIDED:** Exhibit A will describe services to be performed and deliverables, if any, to be provided. Consultant shall not be obligated to perform any services unless and until Client and Consultant agree as to the scope of Consultant's services, time for performance, Consultant's compensation, and Client's responsibilities. All services shall be subject to the terms and conditions of this Agreement.
- 2.2. STANDARD OF CARE:** The standard of care for all professional engineering and related services performed or furnished by Engineer under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Engineer makes no warranties, express or implied, under this Agreement or otherwise, in connection with Engineer's services.
- 2.3. INDEPENDENT CONTRACTOR:** All labor, material and equipment necessary to complete the Services shall be provided by Consultant as an independent contractor. Consultant shall be solely responsible for the means and methods used to complete its Services. Consultant is not an employee of or in a joint venture with Client.
- 2.4. TIMELINESS OF PERFORMANCE:** The Consultant will perform its Services with reasonable diligence and expediency consistent with sound professional practices.

### 3. CLIENT'S RESPONSIBILITY:

- 3.1. DUTY TO PROVIDE INFORMATION:** Client agrees to provide Consultant with any and all documents, including but not limited to, structural documents, geotechnical reports and other technical information regarding the location where Services are to be performed (the "Site"), if any, which are available to Client and which relate to the Services. Client shall be responsible for, and Consultant may rely upon, the accuracy and completeness of all requirements, programs, instructions, reports, data, documents and other information furnished by Client to Consultant under the Agreement. Consultant may use such requirements, reports, data, documents and information in performing or furnishing Services under the Agreement. Client shall make decisions and carry out its other responsibilities in a timely manner under the Agreement so as not to delay Consultant's Services.
- 3.2. PERMITS AND LICENSES:** Client agrees to timely obtain and provide all licenses, permits, registrations, certificates and government or agency approvals that may be required to commence and/or complete Client's Project.
- 3.3. PAYMENT AND TERMS:** Consultant shall prepare invoices in accordance with its standard invoicing practices and Exhibit A. Consultant shall submit its invoices to Client on a monthly basis. Invoices are due and payable within 30 days of receipt. If Client fails to make any payment due Consultant for services and expenses within 30 days after receipt of Consultant's invoice, then Client will be considered in breach of the payment terms of this Agreement, and the compounded amount due Consultant will be increased.

If Client disputes an invoice, Client may withhold until resolution of the disputed portion only that portion so disputed, and must pay the undisputed portion.

Client shall pay all governmental taxes and fees applicable to Engineer's services. If after the Effective Date of this Agreement any governmental entity takes a legislative action that imposes sales or use taxes, fees, or charges on Consultant's services or compensation different than as described by Exhibit A, then the Consultant may invoice such new taxes, fees, or charges as a Reimbursable Expense to which a factor of 1.0 shall be applied. Client shall reimburse Consultant for the cost of such invoiced new taxes, fees, and charges; such reimbursement shall be in addition to the compensation to which Consultant is entitled under the terms of this Agreement.

### 4. GENERAL CONSIDERATIONS:

- 4.1. OWNERSHIP OF DOCUMENTS:** All data, reports, drawings, specifications, record drawings, work-product, and other deliverables (whether in printed or electronic format) provided by or furnished by Consultant pursuant to the Agreement (the "Documents") are instruments of service in respect to this Project, and Consultant shall retain an ownership and property interest therein (including the right of reuse at the discretion of Consultant) whether or not the Project is completed. Notwithstanding the foregoing, upon completion of the project or termination of the services and payment of all monies due the Consultant, Consultant hereby grants to Client a royalty-free, non-exclusive unlimited license to utilize Consultant's Documents provided to Client as part of the Services to the extent necessary for the construction, operation, maintenance or repair of the Project or any unit or component thereof. Client may also make and retain copies of Documents for information and reference in connection with use on the Project by Client and others. Such Documents

are not intended or represented to be suitable for reuse by Client or others on extensions of the Project or on any other project. Any such reuse or modification without written verification or adaptation by Consultant, as appropriate for the specific purpose intended, will be at Client's sole risk and without liability or legal exposure to Consultant, its officers, directors, employees, agents, or Consultants. Client shall indemnify and hold harmless Consultant, its officers, directors, partners, employees, agents, and its Consultants from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting there from.

- 4.2. SUSPENSION AND TERMINATION:** If the client is in breach of the payment terms or otherwise is in material breach of this Agreement, the Consultant may suspend performance of services upon seven (7) days' notice to the Client. The Consultant shall have no liability to the Client, and the Client agrees to make no claim for any delay or damage as a result of such suspension caused by any breach of this Agreement by the Client. Upon receipt of payment in full of all outstanding sums due from the Client, or curing of such other breach which caused the Consultant to suspend services, the Consultant shall resume services and there shall be an equitable adjustment to the remaining project schedule and fees as a result of the suspension.

Either party may terminate this Agreement by giving the other party a written seven (7) days' notice of its intent to terminate. Client shall pay for all services rendered and all reimbursable costs incurred by Consultant up to the date of termination. Payment to Consultant shall be made within 30 days of the date of termination.

- 4.3. INSURANCE:** Consultant will purchase and maintain such insurance as is reasonable and necessary for the Services being performed. The insurance required by this section shall include the coverage and be written for not less than the limits of liability and coverage as hereinafter provided, or as required by law, whichever is greater.

Workers Compensation:	Statutory Limits in state where Project is located
Commercial Gen. Liability:	\$1,000,000 per occurrence \$1,000,000 general aggregate
Professional Errors and Omissions:	\$1,000,000 per claim \$1,000,000 general aggregate

Upon Client's request, Consultant shall deliver to Client certificates of insurance evidencing the coverage set forth above.

- 4.4. OPINIONS OF COST:** Consultant's opinions of probable Construction Cost are to be made on the basis of Consultant's experience and qualifications and represent Consultant's estimate as an experienced and qualified professional generally familiar with the construction industry. However, because Consultant has no control over the cost of labor, materials, equipment, or services furnished by others, or over contractors' methods of determining prices, or over competitive bidding or market conditions, Consultant cannot and does not guarantee that proposals, bids, or actual Construction Cost will not vary from opinions of probable Construction Cost prepared by Consultant. If Client requires greater assurance as to probable Construction Cost, Client must employ an independent cost estimator.

- 4.5. STATUS DURING CONSTRUCTION:** If Construction Observation is included in the scope of services, the Consultant shall visit the Project site at intervals appropriate to the stage of construction, or as otherwise agreed to in writing by the Client and the Consultant, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow the Consultant, as an experienced professional, to become generally familiar with the Work in progress and to determine, in general, if the Work is proceeding in accordance with the Construction Contract Documents.

Based on this general observation, the Consultant shall keep the Client informed about the progress of the Work and shall endeavor to inform the Client of observed deficiencies in the Work. If the Client desires more extensive project observation or full-time project representation, the Client shall request that such services be provided by the Consultant as Additional Services.

The Consultant shall not supervise, direct or have control over the Contractor's work nor have any responsibility for the construction means, methods, techniques, sequences or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. These rights and responsibilities are solely those of the Contractor in accordance with the Construction Contract Documents.

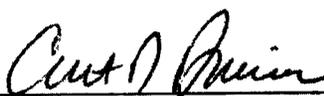
The Consultant shall not be responsible for any acts or omissions of the Contractor, subcontractor, any entity performing any portions of the Work, or any agents or employees of any of them. The Consultant does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Construction Contract Documents or any applicable laws, codes, rules or regulations.

## **5. MISCELLANEOUS PROVISIONS:**

- 5.1. MUTUAL WAIVERS:** To the fullest extent permitted by law, Client and Consultant (1) waive against each other, and the other's employees, officers, directors, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to the Project, and (2) agree that Consultant's total liability to Client and to all construction contractors and subcontractors on construction related to any services provided, due to Consultant's negligent acts, errors, or omissions, shall be limited to \$50,000 or the total amount of compensation received by Consultant, whichever is greater.
- 5.2. CODE COMPLIANCE:** The Consultant shall exercise usual and customary professional care in its efforts to comply with applicable laws, codes and regulations in effect as of the date of this Agreement issued by Client to Consultant. Design changes made necessary by newly enacted laws, codes and regulations after the Agreement date shall entitle the Consultant to a reasonable adjustment in the schedule and additional compensation based upon Consultant's Standard Fee Schedule in effect when the work is completed. In the event of a conflict between laws, codes and regulations of various governmental entities having jurisdiction over a Project under this Agreement, the Consultant shall notify the Client of the nature and impact of such conflict. The Client agrees to cooperate and work with the Consultant in an effort to resolve this conflict.

- 5.3. **DISPUTE RESOLUTION:** The Parties agree to submit all disputes between them to formal non-binding mediation prior to exercising their rights under the Agreement or under law.
- 5.4. **SEVERABILITY:** Any term or provision of this Agreement found to be invalid or unenforceable under any applicable statute or rule of law shall be deemed omitted and the remainder of this Agreement shall remain in full force and effect.
- 5.5. **ASSIGNMENT:** Neither Client nor Consultant may assign, sublet, or transfer any rights under or interest (including, but without limitation, monies that are due or may become due) under the Agreement without the written consent of the other, except to the extent that any assignment, subletting, or transfer is mandated by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Agreement.
- 5.6. **GOVERNING LAW and JURISDICTION:** Client and Consultant agree that the Contract Documents and any legal actions concerning their validity, interpretation and performance shall be governed by the laws of the State in which the project is located.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement for Professional Services as of the date first above written.

<u>City of Pella, Iowa</u> (Client)	<u>DeWild Grant Reckert and Associates Company</u> <u>d/b/a DGR Engineering</u> (Consultant)
By: _____	By: <u></u>
Title: _____ (Authorized signature and Title)	Title: <u>Vice President</u> (Authorized signature and Title)
Address: <u>825 Broadway</u>	Address: <u>1302 South Union Street</u>
City: <u>Pella, IA 50219</u>	City: <u>Rock Rapids, IA 51246</u>
Phone: <u>641-628-4173</u>	Phone: <u>712-472-2531</u>

**Exhibit A**  
**Scope of Work**

DGR Engineering (Consultant) agrees to provide to: City of Pella, Iowa (Client), the professional services described below for the Project identified below.

**PROJECT NAME: West Substation 69 kV Improvements**

**PROJECT DESCRIPTION:** The City of Pella is proposing to add a new 15 kV metalclad switchgear at the Pella West Substation. The project covered by this engineering services agreement includes the following:

- A new metalclad switchgear (1M, 4F, 1T) to be located in the existing control building.
- Relocate the existing substation power transformer to a new position on the proposed 69 kV ring bus configuration.
- New transformer foundation with oil containment and associated control and power duct raceways.
- 12.47 kV power cable connection to existing transformer.
- Installation of concrete-encased feeder duct line and associated manholes, exiting the substation control building and connecting to existing distribution system.
- Installation of approximately four 12.47kV circuits running in the new duct line, and connecting to existing circuits at various locations near the West substation.

**DGR CONTACT PERSON: Dennis Haselhoff, Project Manager**

**CLIENT CONTACT PERSON: Nate Spurgeon, Electric Distribution Superintendent**

**SCOPE OF WORK:** We will perform the following services under this contract:

Preliminary Phase:

- Prepare a short preliminary memo of the project along with preliminary drawings, and discuss same with the City prior to starting final design.
- Develop a general project-timing plan that establishes the unfolding of the various project components.

Design Phase:

- Prepare a material specification for the metalclad switchgear.
- Determine routing for proposed duct lines.
- Determine required conductor sizes and conductor types for each circuit, along with necessary associated work.
- Produce staking sheets or drawings illustrating the required work.

- Assemble material lists so that materials can be purchased by the City, or provide specifications and bidding documents for those portions of the project for which bids will be necessary.

Bidding Phase:

- Provide bidding documents to interested bidders, issue plan holder lists, and respond to bidder questions.
- Assist the City in receiving bids, attend bid openings, analyze bids, develop spreadsheets detailing bid results, and make recommendations of award of contracts.

Construction Phase:

- Organize and attend preconstruction conferences.
- Review shop drawings.
- Assist in construction administration and scheduling.
- Develop protective relay settings for the switchgear circuit breakers.
- Make site visits to observe construction.
- Respond to Contractor questions.
- Process pay requests.

Final Phase:

- Conduct project walk-throughs, and develop “punch lists”.
- Develop close-out documents for signatures.
- Assemble construction record drawings and instruction books.
- Assist in training local operating personnel.

Fee Arrangement:

We propose the following fee arrangement for this work. All hourly work will be billed at the Hourly Fee schedule in effect at the time the work is performed plus direct expenses. If additional assistance is needed beyond the appropriated hourly fees, we will seek authorization from the City of Pella and if approved, we will bill for those tasks at our Hourly rates. The 2015 Hourly Fee Schedule A is attached as Appendix I.

<u>Component</u>	<u>Fee Type</u>	<u>Fee</u>
Design Phase	Lump Sum	\$ 57,800
Bidding Phase	Lump Sum	\$ 3,000
Construction Administration	Hourly	\$ 10,000
Final phase	Hourly	\$ 2,000
	Total	\$ 72,800

Appendix I

# DGR ENGINEERING

Rock Rapids, IA – Sioux Falls, SD – Sioux City, IA – Ankeny, IA

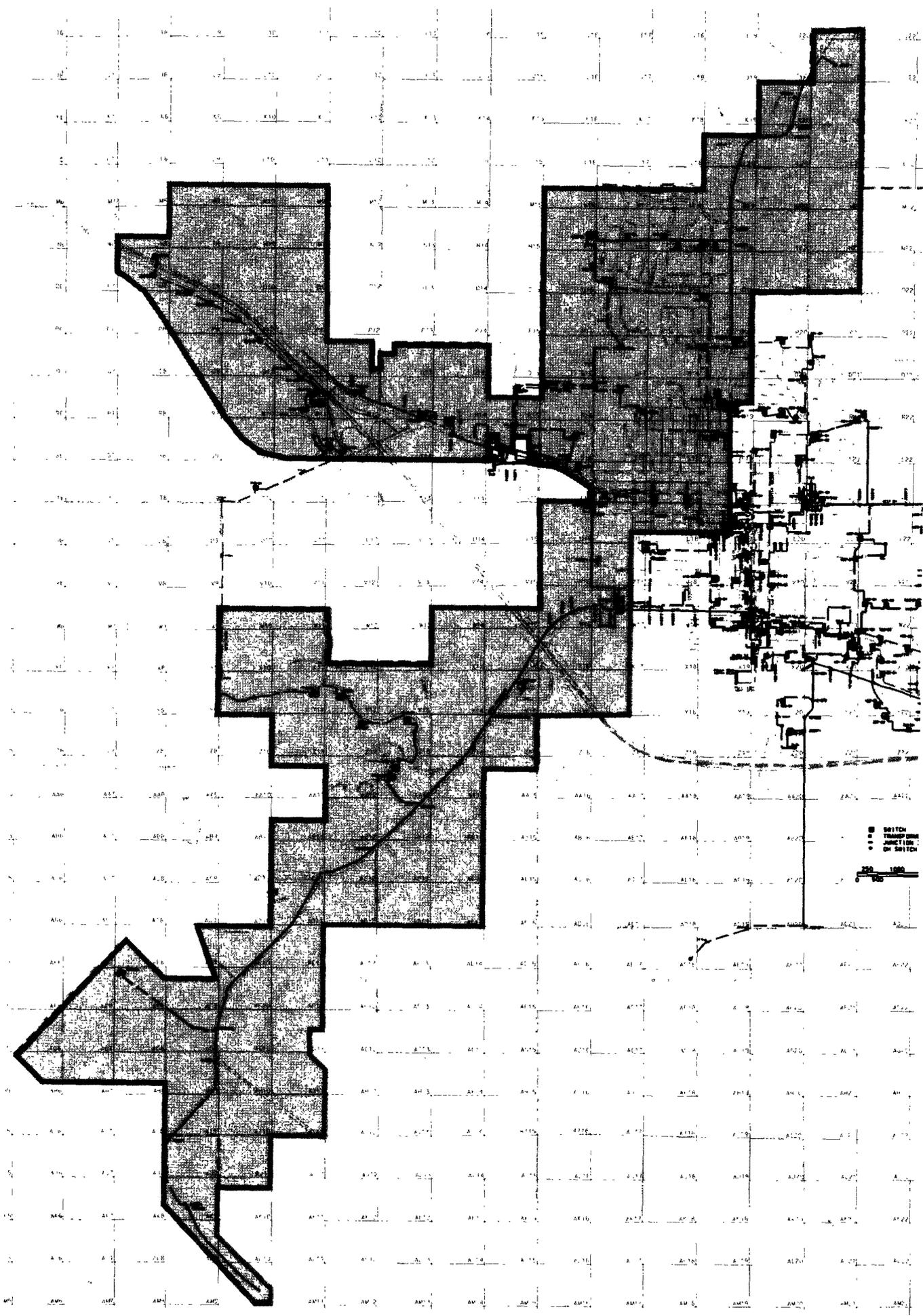
JANUARY 2015

## HOURLY FEE SCHEDULE A

<b>Personnel Grade</b>	<b>Engineer Hourly Rate</b>	<b>Technician Hourly Rate</b>	<b>Administrative Hourly Rate</b>
01	\$78	\$46	\$42
02	\$83	\$49	\$44
03	\$88	\$54	\$46
04	\$94	\$58	\$48
05	\$102	\$62	\$52
06	\$111	\$66	\$56
07	\$120	\$70	\$60
08	\$130	\$75	\$64
09	\$140	\$79	\$69
10	\$150	\$83	\$75
11	\$159	\$87	\$81
12	\$171	\$92	\$90
13	\$184	\$99	\$107
14	\$191	\$106	\$133
15	\$196	\$114	\$174

Reimbursable Expenses:

1. Company vehicles, all at the IRS standard mileage rate in effect at the time.
2. Other travel, subsistence, lodging at actual out-of-pocket cost.
3. GPS Survey Equipment (when used) at \$31.25 per hour.
4. ATV and UTV Equipment (when applicable) at \$12.50 per hour.



- SWITCH
- TRANSFORMER
- JUNCTION ON SWITCH





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THE  
**CITY of PELLA**  

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STAFF MEMO TO COUNCIL

ITEM NO: H-2

SUBJECT: Resolution Amending the Professional Services Agreement with DGR Engineering in Connection with the East Washington Underground Conversion Project

DATE: July 7, 2015

BACKGROUND: This resolution amends the Professional Services Agreement with DeWild, Grant, and Reckert (DGR) in the amount of \$27, 400. The purpose of the proposed amendment is to expand the project scope for the East Washington Underground Conversion Project to include three blocks of Franklin Street east of E 3<sup>rd</sup> Street (see enclosed map).

As background, this proposed project involves the conversion of approximately three blocks of Franklin Street of the primary and secondary overhead 4.160 kV electric system to 12.470 kV underground. Electric reliability in the area should be increased due to the increase in voltage and placement of the distribution system underground. As with past conversion projects, a contractor will install the underground conduit system and set the primary transformer pads, and City staff will install the primary and secondary cables. It should also be noted, there will also be homeowner expenses associated with this project as the homeowner will be responsible for connecting to the new electric underground lines. Depending on the customer's existing service, this cost could vary from a nominal amount up to \$1,000.

If this amendment is approved by Council, the engineering design services are scheduled to be completed by October 1, 2015. Since this area abuts the Washington Street Underground Conversion Project area, the City has the option of amending the conversion area for the East Washington Underground Conversion Project to include these three blocks of Franklin Street. Based on conversations with the various contractors for Washington Underground Conversion Project, it appears they would be receptive to a quantity adjustment to include this area of Franklin Street. At this time, staff believes the project could be completed by the spring of 2016. Overall, the estimated cost of the Franklin Street Conversion project is \$167,400. The proposed funding source for the project is electric service revenues.

Listed below is a contract summary with DGR:

Original Contract Amount	\$30,400
Amendment #1 – Oostpoort Alley	6,800
Amendment #2 - Franklin Street	<u>27,400</u>
Revised Contract Amount	<u>\$64,600</u>

Staff is recommending approval of this amendment as the City has an opportunity to complete the Franklin Street underground conversion area for the same bid prices we received for the Washington Street Conversion project, which were under the engineer's estimate. If we don't proceed with the Franklin Street Conversion project this year, then the project will need to be bid separately in the future and could be subject to cost escalation.

ATTACHMENTS: Resolution, Amendment No. 2, Map

REPORT PREPARED BY: Electric Department

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve resolution.

RESOLUTION NO. 5584

RESOLUTION ACCEPTING AMENDMENT NO. 2 IN CONNECTION WITH  
PROFESSIONAL SERVICES AGREEMENT TERMS AND CONDITIONS  
BETWEEN THE CITY OF PELLA AND DGR ENGINEERING IN CONNECTION  
WITH THE EAST WASHINGTON UNDERGROUND CONVERSION PROJECT

WHEREAS, the City of Pella owns and operates an electric utility that provides electricity to residents of the City of Pella and also to residents outside the City limits but within the service area boundary established by the State of Iowa; and,

WHEREAS, the City of Pella Electric Department is requesting Amendment No. 2 to the Engineering Services Agreement with EGR Engineering for the conversion of East Franklin Street; and,

WHEREAS, Amendment No. 2 with DGR Engineering is for \$27,400 and covers engineering costs associated with the East Franklin Street Conversion, making the total contract cost \$64,600; and,

WHEREAS, it is deemed advantageous to complete the Franklin Street Conversion project by the spring of 2016; and,

WHEREAS, staff believes the proposed engineering fees and timeline are reasonable in relation to the complexity of the Franklin Street Conversion Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, IOWA:

Section 1. That Amendment No. 2 to the Professional Services Agreement with DGR Engineering in the amount of \$27,400 for services relating to the East Franklin Street Conversion Project be approved.

PASSED and ADOPTED this 7th day of July, 2015.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk

AMENDMENT #2

**RE: Electric Distribution System Conversion-Washington Street  
City of Pella, IA  
DGR Project No. 414950**

Original Contract Date: January 20, 2015

Amendment Items: This amendment modifies the Scope of Work and Fee for the project, as described below.

**ADDED SCOPE OF WORK:**

City Staff has requested to add an additional area of the conversion set forth in the original contract. The new area will include approximately three blocks of single phase overhead primary electric system along Franklin Street east of E 3<sup>rd</sup> Street. The existing overhead secondary system will also be installed underground. This project will also include approximately 24 overhead electric service that will be installed underground.

**SCHEDULE:**

The design services for the added scope of work described will commence upon authorization to proceed. Authorization is anticipated in the first two weeks of July 2015, with completion of the work then accomplished by October 1, 2015.

**FEE ARRANGEMENT:**

We propose the following fee arrangement to replace existing fee arrangement for distribution design, bidding, and construction phases of the project.

<u>Task</u>	<u>Original Fee w/ Amend #1</u>	<u>Revised Fee w/ Amend #2</u>
Design & Bidding Phases (Lump Sum):	\$ 26,200	\$ 44,600
Construction & Final Phases (Estimate – hourly):	\$ 11,000	\$ 20,000
Total:	\$ 37,200	\$ 64,600

If additional assistance is needed, we will bill for those tasks at our Hourly rates.

DGR ENGINEERING

CITY OF PELLA

By   
Curt D. Dieren, Vice-President

By \_\_\_\_\_

By \_\_\_\_\_

Date 7-2-15

Date \_\_\_\_\_

INGTON ST

WASHINGTON ST

VERMEER RD

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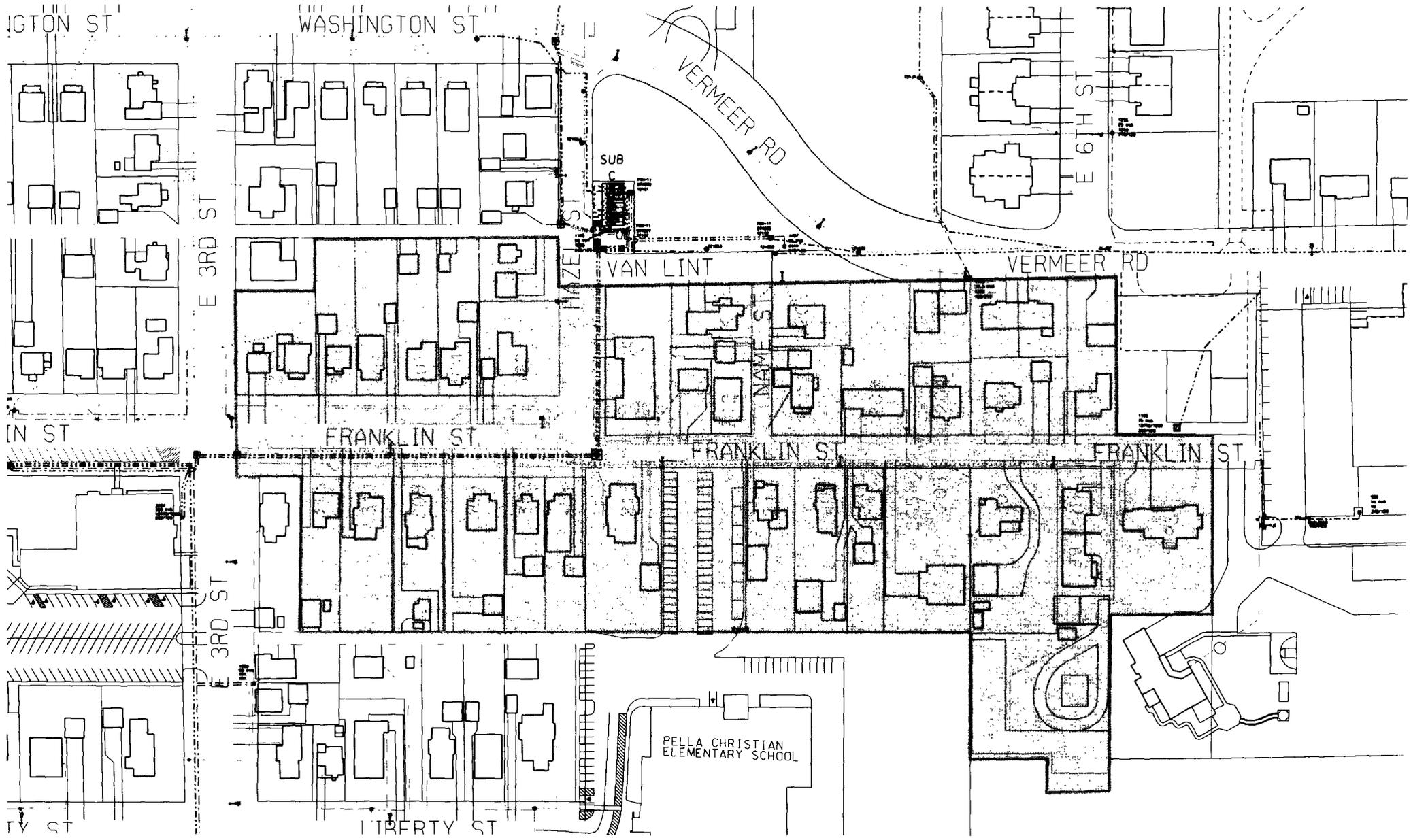
FRANKLIN ST

E 3RD ST

IV ST

LIBERTY ST

PELLA CHRISTIAN  
ELEMENTARY SCHOOL





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THE  
**CITY of PELLA**

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**STAFF MEMO TO COUNCIL**

ITEM NO: H-3

SUBJECT: Approval of Final Payment, Acceptance of Contract Construction, and Authorization to Close Out the 2013 Underground Conversion Project.

DATE: July 7, 2015

BACKGROUND: On October 2, 2012, Council approved the Engineering Services Agreement with DeWild, Grant, Reckert and Associates Company for the 2013 Underground Conversion Project. On October 1, 2013, Council awarded the contract for construction to Mastec North America, Inc.

All contractor work on this project has now been completed, the engineer has submitted final documents, and the project is ready to be closed out.

This resolution accepts improvements for the 2013 Underground Conversion Project and authorizes final payment to Mastec North America, Inc. in the amount of \$16,554.49. The total project construction cost is \$361,204.75, which is \$18,061.31 under the original contract price. Below is the final contract breakdown:

Original Contract Price:	\$ 379,266.06
Revised Quantities:	\$ (18,061.31)
Total Project Construction Cost:	\$ <u>361,204.75</u>
Less Previous Payments	\$ (344,650.26)
Final Amount Due Contractor	\$ <u>16,554.49</u>

Attachments: Resolution; Final Documents; Engineer's Statement of Final Completion

Report Prepared By: Electric Department

Report Reviewed By: CITY ADMINISTRATOR  
CITY CLERK

Recommendation: Approve resolution.

RESOLUTION NO. 5585

RESOLUTION ACCEPTING IMPROVEMENTS AND AUTHORIZING FINAL PAYMENT  
TO MASTEC NORTH AMERICA, INC. FOR WORK ASSOCIATED WITH THE PROJECT  
KNOWN AS THE 2013 UNDERGROUND CONVERSION PROJECT

WHEREAS, on September 24, 2013, the City of Pella awarded the construction contract for the 2013 Underground Conversion Project to Mastec North America, Inc., Shelvin, MN, for construction of certain improvements; and,

WHEREAS, the Engineer for the project, DGR, has reviewed final closeout documents and issued an Engineer's Statement of Final Completion and Owners Acceptance of Contract Construction.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PELLA, IOWA:

Section 1. The work completed by Mastec North America, Inc. is accepted by the City as having been fully completed in accordance with the said plans, specifications and contract documents. The total contract cost of the improvements payable under said contract was \$361,204.75; and,

Section 2. Final payment to Mastec North America, Inc. for work completed is authorized in the amount of \$16,554.49.

PASSED AND APPROVED this 7th day of July, 2015.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk

# **2013 ELECTRIC DISTRIBUTION CONVERSION**

**CITY OF PELLA**

**PELLA, IOWA**

## **FINAL DOCUMENTS**

**Enclosures:**

1. Certificate of Contractor and Indemnity Agreement (FD/1).
2. Iowa Contractors Statement.
3. Waiver and Release of Liens (FD/4).
4. Final Inventory.
5. Final Contract Breakdown.
6. Pay Estimate No. 5 - Final
7. Engineer's Statement of Final Completion and Owner's Acceptance of Contract Construction (FD/2).
8. Contractor's Receipt for Final Payment (FD/3). \_\_\_\_\_

**OWNER'S COPY**

## CERTIFICATE OF CONTRACTOR AND INDEMNITY AGREEMENT

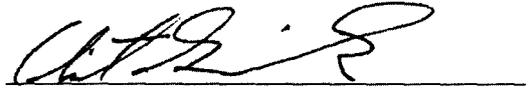
Clint Grassmuck, certifies that he is the \* Regional VP  
Title or Designation  
 of Mastec North America, Inc., Shevlin, MN, the Contractor,  
Name of Contractor  
 in a contract No. 414944 dated 10-1-13, entered into between the Contractor  
 and City of Pella, Pella, IA  
Name of Owner  
 the Owner, for the construction of 2013 Electric Distribution Conversion:  
Name of Project

and that he is authorized to and does make this Certificate and Indemnity Agreement on behalf of the Contractor in order to induce the Owner to make payment to the Contractor, in accordance with the provisions of the Contract. Undersigned further certifies that:

1. The Project has been completed in accordance with provisions of the Construction Contract; provided however, that acceptance by the Owner shall not be deemed to relieve the Contractor of his obligations contained in the Construction Contract with respect to defective workmanship and materials discovered within two (2) year(s) after the date of completion.
2. All persons who have furnished labor in connection with the Project have been paid in full at hourly wage rates not less than those, if any, set forth in the Construction Contract; that all manufacturers, materialmen and subcontractors which furnished any materials or services, or both, for the Project have been paid in full; that no lien has been filed against the Project and no person has any right to claim any lien against the Project.
3. That the Contractor has delivered to the Owner duplicate releases of liens executed by all manufacturers, materialmen and subcontractors that furnished materials or services for the project as follows:

Name	Kind of Material and Services
<u>Southern Minnesota Drilling</u>	<u>Boring and misc. construction services</u>
<u>S &amp; S Directional Drilling</u>	<u>Boring and misc. construction services</u>
<u>Graybar Electric Co.</u>	<u>Innerduct and misc. construction materials</u>
_____	_____
_____	_____
_____	_____
_____	_____

If the Owner pays the Contractor the total amount due under the Contract, which the Contractor agrees is \$ 361,204.75, including \$ 2,565.74 for \*\* state sales and use taxes paid by the Contractor, the Contractor will indemnify and hold harmless and does hereby undertake and agree to indemnify and hold harmless the Owner, including the defense of any suit, from any claim, demand or lien arising out of the acts of the Contractor in the performance of the Contract for which the Contractor is liable and which may have been or may be filed against the Owner.

A handwritten signature in black ink, appearing to be 'C. A. R.', written over a horizontal line.

Signature

- \* President, Vice-President, Partner or Owner, or, if undersigned is other than one of the foregoing, Power of Attorney signed by one of the foregoing in favor of the undersigned should be attached. Indicate applicable designation.
- \*\* In addition, Contractor shall submit a detailed statement of sales and use taxes paid in accordance with requirements of statute in state having jurisdiction.



Iowa Department of Revenue

www.iowa.gov/tax

# Iowa Contractor's Statement

Contractor's Name <b>Mastec North America</b>	
Address <b>152 Park Ave. PO Box: 70</b>	
City, State, ZIP <b>Shevlin, MN 56676</b>	
Iowa Sales or Use Tax Permit No. <b>20014085</b>	FEIN <b>65-0879357</b>
1 Project Description: <b>Electric Distribution</b>	
2. Is your contract written? If so, date signed:	

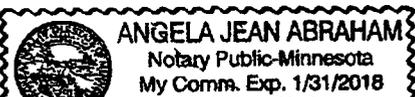
Name of government unit, private nonprofit education institution, nonprofit museum, business in economic development area, rural water district, or Habitat for Humanity
Address
City, State, ZIP
If contract is not directly with above name, who is your contract directly with?

**INCLUDE ONLY BUILDING MATERIALS THAT BECOME PART OF REAL PROPERTY. See instructions on reverse side.**

A. Name, City, and State of Material Supplier	B. Type of Building Material	C. Purchase Price	D. Amount of Iowa sales/use tax	E. Did supplier collect IA sales/use tax? (yes/no) If no, who paid the tax/when?	F. Amount of Iowa local option tax	G. County # where Iowa local option was paid
1. <b>Graybar Electric Co Inc.</b>	<b>Electric distribution</b>	<b>42,762.34</b>	<b>2,565.74</b>	<b>yes</b>		
2.						
3.						
4.						
5.						
6.						
7.						
8.						
<b>TOTALS</b>		<b>42,762.34</b>	<b>2,565.74</b>			

Subscribed and sworn to by Angela Jean Abraham  
 before me this 29<sup>th</sup> day of May, 2015  
 Notary Public in and for Clearwater County of Iowa  
Minnesota

I, "Contractor," \_\_\_\_\_ state that this statement is made pursuant to section 423.4, Code of Iowa, that all statements made herein are true and accurate to the best of my knowledge and belief; that all of the tangible personal property described herein became an integral part of the project herein described, and sales or use tax was paid to Iowa as shown.  
 Name: [Signature] Title: Contractor



**WAIVER AND RELEASE OF LIEN**

WHEREAS, the undersigned, Southern Minnesota Drilling  
Name of Manufacturer, Materialman or Subcontractor

has furnished to Mastec North America, Inc., Shevlin, MN the following:  
Name of Contractor

Boring & Misc. Construction Services for use in the construction of a  
Kind of Material and Services Furnished

project belonging to City of Pella - Pella, Iowa, and  
Name of Owner

designated as, 2013 Electric Distribution Conversion  
Name of Project

NOW, THEREFORE, the undersigned, Southern Minnesota Drilling  
Name of Manufacturer, Materialman or Subcontractor

for and in consideration of \$ 1.00, and other good and valuable consideration, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all liens, or right to or claim of lien, on the above described project and premises, under any law, common or statutory, on account of labor or materials, or both, heretofore or hereafter furnished by the undersigned to or for the account of said MasTec North America, Inc. for said project.  
Name of Contractor

Given under my (our) hand(s) and seal(s) this 5<sup>th</sup> day of February, 2015.

Southern Minnesota Drilling, Inc.  
Name of Manufacturer, Materialman or Subcontractor

By [Signature]

President, Vice-President, Partner or Owner, or, if signed by other than one of foregoing, accompanied by Power of Attorney signed by one of the foregoing in favor of the signer. (Use designation applicable)

WAIVER AND RELEASE OF LIEN

WHEREAS, the undersigned, S & S Directional Drilling
Name of Manufacturer, Materialman or Subcontractor

has furnished to Mastec North America, Inc., Shevlin, MN the following:
Name of Contractor

Boring & Misc. Construction Services for use in the construction of a
Kind of Material and Services Furnished

project belonging to City of Pella - Pella, Iowa, and
Name of Owner

designated as, 2013 Electric Distribution Conversion
Name of Project

NOW, THEREFORE, the undersigned, S & S Directional Drilling
Name of Manufacturer, Materialman or Subcontractor

for and in consideration of \$ 1.00, and other good and valuable consideration, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all liens, or right to or claim of lien, on the above described project and premises, under any law, common or statutory, on account of labor or materials, or both, heretofore or hereafter furnished by the undersigned to or for the account of said MasTec North America, Inc. for said project.
Name of Contractor

Given under my (our) hand(s) and seal(s) this 20 day of March, 2015.

SS Drilling, LLC
Name of Manufacturer, Materialman or Subcontractor

By [Signature]
President, Vice-President, Partner or Owner, or, if signed by other than one of foregoing, accompanied by Power of Attorney signed by one of the foregoing in favor of the signer. (Use designation applicable)

WAIVER AND RELEASE OF LIEN

WHEREAS, the undersigned, Graybar Electric Co, Inc.  
Name of Manufacturer, Materialman or Subcontractor

has furnished to Mastec North America, Inc., Shevlin, MN the following:  
Name of Contractor

Innerduct & Misc Construction Materials for use in the construction of a  
Kind of Material and Services Furnished

project belonging to City of Pella - Pella, Iowa, and  
Name of Owner

designated as, 2013 Electric Distribution Conversion  
Name of Project

NOW, THEREFORE, the undersigned, Graybar Electric Co, Inc.  
Name of Manufacturer, Materialman or Subcontractor

for and in consideration of \$ 1.00, and other good and valuable consideration, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any and all liens, or right to or claim of lien, on the above described project and premises, under any law, common or statutory, on account of labor or materials, or both, heretofore or hereafter furnished by the undersigned to or for the account of said MasTec North America, Inc. for said project.  
Name of Contractor

Given under my (our) hand(s) and seal(s) this 4th day of February, 2015.

Graybar Electric  
Name of Manufacturer, Materialman or Subcontractor

By [Signature] Director, Finance  
President, Vice-President, Partner or Owner, or, if signed by other than one of foregoing, accompanied by Power of Attorney signed by one of the foregoing in favor of the signer. (Use designation applicable)

# Graybar

CORPORATE OFFICE  
34 NORTH MERAMEC AVENUE  
P.O. BOX 7231  
ST. LOUIS, MISSOURI 60177

MATTHEW W. GEEKIE  
SENIOR VICE PRESIDENT  
SECRETARY AND GENERAL COUNSEL  
TEL: (314) 573-9278  
FAX: (314) 573-9445  
EMAIL: MATTHEW.GEEKIE@GRAYBAR.COM

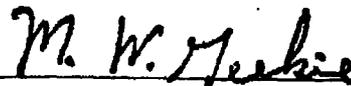
## SECRETARY'S CERTIFICATE

I, M. W. Geekie, hereby certify that I am Secretary of Graybar Electric Company, Inc., a New York corporation, with its principal office at Clayton, Missouri; that as such I am custodian of the records and official seal of said Corporation, and that the following is a true and correct copy of a resolution duly adopted by the Board of Directors of said Corporation at a meeting held in Clayton, Missouri, on March 1, 2004:

“NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED, that the Treasurer of the Company and the District Vice President or Director, Finance of each District of the Company be and each of them hereby is authorized to execute in the name and on behalf of the Company Waivers of Lien for contractor customers to reflect payments made in satisfaction or partial satisfaction of the accounts secured by such loans.”

Further, that the foregoing meeting was convened and the proceedings held in accordance with the law and the charter and by-laws of said Corporation and said resolution has not been revoked, annulled, or amended.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the Corporation the 3rd day of February 2015.



Secretary of

GRAYBAR ELECTRIC COMPANY, INC.

**FINAL INVENTORY**  
 2013 ELECTRIC DISTRIBUTION CONVERSION  
 CITY OF PELLA - PELLA, IA  
 DGR Project Number 414944  
 Bid Date: September 17, 2013  
 Inventory Date: September 10, 2014



UNIT NO.	NAME AND DESCRIPTION OF CONSTRUCTION UNIT	UNIT PRICE			QUANTITIES		EXTENDED PRICE		INCREASE/ (DECREASE) (FINAL - ORIGINAL)
		LABOR	MATERIALS	LABOR & MATERIALS	ORIGINAL QUANTITY	FINAL QUANTITY	ORIGINAL EXT. PRICE-LABOR-MAT.	FINAL EXT. PRICE-LABOR-MAT.	
UD-4/0-TPLX	1,000', 4/0 Al. Triplex, Secondary Cable	\$800.00	\$54.00	\$654.00	5,400	5,365	\$3,531.80	\$3,508.71	(\$22.89)
UD-350-TPLX	1,000', 350 Al. Triplex, Secondary Cable	600.00	54.00	654.00	1,360	0,660	889.44	431.64	(457.80)
UG-PAD	Single Phase Transformer Box Pad Only (ea.)	420.00	18.40	438.40	30	33	13,152.00	14,487.20	1,315.20
UG3-PAD	Three Phase Transformer Pad Only (ea.)	420.00	32.97	452.97	4	4	1,811.88	1,811.88	0.00
UPS-PAD	Padmount Switch Box Pad Only (ea.)	420.00	19.71	439.71	5	5	2,198.55	2,198.55	0.00
USL-HH	Street Light Hand Hole (ea.)	360.00	1.08	361.08	47	31	16,970.76	11,193.48	(5,777.28)
UK5	Secondary Pedestal (ea.)	210.00	1.11	211.11	3	1	633.33	211.11	(422.22)
UM3-30-GS	Single Phase Sectionalizing Ground Sleeve Only (ea.)	450.00	19.78	469.78	4	5	1,879.12	2,348.90	469.78
UM33-64-GS	Three Phase Sectionalizing Ground Sleeve Only (ea.)	450.00	19.71	469.71	5	3	2,348.55	1,409.13	(939.42)
UM33-PB-24x36	Pull Box, 24" x 36" (ea.)	210.00	18.54	228.54	7	11	1,598.78	2,513.94	914.16
UM33-PB-30x48	Pull Box, 30" x 48" (ea.)	240.00	19.78	259.78	4	4	1,039.12	1,039.12	0.00
UM33-PB-36x60	Pull Box, 36" x 60" (ea.)	330.00	21.96	351.96	1	1	351.96	351.96	0.00
UM33-PB-48x72	Pull Box, 48" x 72" (ea.)	456.00	22.91	478.91	7	6	3,352.37	2,873.46	(478.91)
UR2-24	1,000', Trenching, 24" Deep	5,490.00	108.00	5,598.00	2,830	3,168	15,842.34	17,734.46	1,892.12
UR2-36	1,000', Trenching, 36" Deep	5,612.00	108.00	5,720.00	3,320	2,965	18,990.40	16,959.80	(2,030.60)
UR2-42	1,000', Trenching, 42" Deep	6,222.00	108.00	6,330.00	13,500	13,371	85,455.00	84,638.43	(816.57)
UR3-24	1,000', Trenching, 24" Deep, Sand Backfill	10,980.00	108.08	11,088.08	0.100	0.000	1,108.81	0.00	(1,108.81)
UR3-36	1,000', Trenching, 36" Deep, Sand Backfill	11,285.00	108.08	11,393.08	0.100	0.000	1,139.31	0.00	(1,139.31)
UR3-42	1,000', Trenching, 42" Deep, Sand Backfill	11,590.00	108.08	11,698.08	0.100	0.000	1,169.81	0.00	(1,169.81)
UR4-1P	1,000', Conduit in trench, Plastic, one (1) 1"D.	850.00	324.00	1,174.00	6,300	6,109	7,396.20	7,171.97	(224.23)
UR4-2P	1,000', Conduit in trench, Plastic, one (1) 2"D.	950.00	1,080.01	2,030.01	6,220	5,125	12,626.66	10,403.80	(2,222.86)
UR4-(2)2P	1,000', Conduit in trench, Plastic, two (2) 2"D.	1,100.00	1,512.10	2,612.10	1,080	1,520	2,821.07	3,970.39	1,149.32
UR4-(3)2P	1,000', Conduit in trench, Plastic, three (3) 2"D.	1,150.00	2,268.04	3,418.04	4,470	4,662	15,278.64	15,934.90	656.26
UR4-(4)2P	1,000', Conduit in trench, Plastic, four (4) 2"D.	1,200.00	3,024.57	4,224.57	0,370	0,423	1,563.09	1,786.99	223.90
UR4-(6)2P	1,000', Conduit in trench, Plastic, six (6) 2"D.	1,700.00	4,536.25	6,236.25	1,280	1,198	7,982.40	7,471.03	(511.37)
UR4-(7)2P	1,000', Conduit in trench, Plastic, seven (7) 2"D.	2,200.00	5,293.42	7,493.42	0,280	0,400	1,948.29	2,997.37	1,049.08
UR4-3P	1,000', Conduit in trench, Plastic, one (1) 3"D.	1,150.00	1,717.37	2,867.37	0,700	0,813	2,907.16	2,331.17	(575.99)
UR5-1P	1,000', Conduit in bore, Plastic, (1)1"	9,000.00	324.02	9,324.02	1,120	1,117	10,442.90	10,414.93	(27.97)
UR5-2P	1,000', Conduit in bore, Plastic, (1)2"	9,750.00	756.02	10,506.02	3,230	3,068	33,934.44	32,232.47	(1,701.97)
UR5-(1)1P-(1)2P	1,000', Conduit in bore, Plastic, (1)1", (1)2"	10,500.00	1,080.33	11,580.33	0,230	0,305	2,663.48	3,532.00	868.52
UR5-(2)2P	1,000', Conduit in bore, Plastic, (2)2"	11,750.00	1,512.42	13,262.42	0,250	0,370	3,315.61	4,907.10	1,591.49
UR5-(2)2P-(1)1P	1,000', Conduit in bore, Plastic, (2)2", (1)1"	12,250.00	1,837.29	14,087.29	0,100	0,087	1,408.73	1,225.69	(183.04)
UR5-(3)2P	1,000', Conduit in bore, Plastic, (3)2"	12,750.00	2,268.15	15,018.15	1,040	1,920	15,618.88	28,834.85	13,215.97
UR5-(3)2P-(1)1P	1,000', Conduit in bore, Plastic, (3)2", (1)1"	13,250.00	2,592.57	15,842.57	0,320	0,340	5,069.62	5,386.47	316.85
UR5-(4)2P	1,000', Conduit in bore, Plastic, (4)2"	18,750.00	3,026.12	21,776.12	0,100	0,050	2,177.61	1,088.81	(1,088.80)
UR5-(4)2P-(1)1P	1,000', Conduit in bore, Plastic, (4)2", (1)1"	19,250.00	3,350.34	22,600.34	0,100	0,010	2,260.03	226.00	(2,034.03)
UR5-(6)2P	1,000', Conduit in bore, Plastic, (6)2"	22,750.00	4,537.98	27,287.98	0,160	0,176	4,366.08	4,802.88	436.80
UR5-(6)2P-(1)1P	1,000', Conduit in bore, Plastic, (6)2", (1)1"	23,250.00	4,862.43	28,112.43	0,140	0,135	3,935.74	3,795.18	(140.56)
UR5-(6)2P-(2)1P	1,000', Conduit in bore, Plastic, (6)2", (2)1"	23,750.00	5,186.59	28,936.59	0,140	0,140	4,051.12	4,051.12	0.00
UR5-3P	1,000', Conduit in bore, Plastic, (1)3"	11,000.00	1,718.12	12,718.12	0,130	0,276	1,853.36	3,510.20	1,656.84
UR5-(1)3P-(1)2P	1,000', Conduit in bore, Plastic, (1)3", (1)2"	13,000.00	2,473.51	15,473.51	0,55	0,819	8,510.43	12,672.80	4,162.37
UR6-24	1,000' Boring w/o Conduit 24" Deep	12,500.00	54.01	12,554.01	0,400	0,389	5,021.60	4,883.51	(138.09)
UR6-36	1,000' Boring w/o Conduit 36" Deep	13,500.00	54.02	13,554.02	0,200	0,085	2,710.80	1,152.09	(1,558.71)
UR8-(6)	Core Drill, 6" (ea.)	550.00	59.86	609.86	9	1	5,488.74	609.86	(4,878.88)
UR9-D	1,000', Deep Crossing (ea.)	25,000.00	54.04	25,054.04	0,100	0,000	2,505.40	0.00	(2,505.40)
UR9-S	1,000', Shallow Crossing (ea.)	24,000.00	540.38	24,540.38	0,100	0,000	2,454.04	0.00	(2,454.04)
UR12-90-24-2S	Conduit elbow, Steel, 90°, 24"R., 2"D. (ea.)	30.00	48.94	78.94	10	0	789.40	0.00	(789.40)
UR-LDS	1,000', Lawn Damage Seeding	1,140.00	50.00	1,190.00	19.7	19.4	23,419.20	23,052.68	(366.52)
UR-WD	Wood Deck Removal & Replacement (ea.)	1,250.00	2,801.82	4,051.82	1	0	4,051.82	0.00	(4,051.82)
PCC-REM	Concrete Pavement Removal (sq. yd.)	240.00	23.34	263.34	5.0	0.7	1,316.70	184.34	(1,132.36)
PCC-REPLC	Portland Cement Concrete Paving (cu. yd.)	762.59	635.49	1,398.08	3.0	0.0	4,194.24	0.00	(4,194.24)
ASP-REM	Asphalt Pavement Removal (sq. yd.)	180.00	23.34	203.34	5.0	2.3	1,016.70	467.68	(549.02)
ASP-REPLC	Asphalt Replacement (ton)	961.63	840.12	1,801.75	1.0	0.0	1,801.75	0.00	(1,801.75)
1	City of Pella lime to fix conduits	1,005.00		1,005.00	0	-1	0.00	(1,005.00)	(1,005.00)
2	1" HDPE from City of Pella		290.00	290.00	0,000	-2,000	0.00	(580.00)	(580.00)

TOTAL \$379,266.06 \$361,204.75 (\$18,061.31)

**2013 ELECTRIC DISTRIBUTION CONVERSION**

**CITY OF PELLA  
PELLA, IOWA**

**FINAL CONTRACT BREAKDOWN**

ORIGINAL CONTRACT PRICE	\$ 379,266.06
Revised Quantities	\$ <u>(18,061.31)</u>
TOTAL PROJECT CONSTRUCTION COST	\$ 361,204.75
Less Previous Payments	<u>(\$ 344,650.26)</u>
FINAL AMOUNT DUE CONTRACTOR	<u>\$ 16,554.49</u>



Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD		
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work
UD-40-TPLX	1,000', 4/0 Al. Triplex, Secondary Cable	5.400	\$600.00	\$54.00	\$654.00	\$3,531.60	5.365	99%	\$3,508.71			
UD-350-TPLX	1,000', 350 Al. Triplex, Secondary Cable	1.360	600.00	54.00	654.00	889.44	0.660	49%	\$431.64			
UG-PAD	Single Phase Transformer Box Pad Only (ea.)	30	420.00	18.40	438.40	13,152.00	33	110%	\$14,467.20			
UG3-PAD	Three Phase Transformer Pad Only (ea.)	4	420.00	32.97	452.97	1,811.88	4	100%	\$1,811.88			
UPS-PAD	Padmount Switch Box Pad Only (ea.)	5	420.00	19.71	439.71	2,198.55	5	100%	\$2,198.55			
USL-HH	Street Light Hand Hole (ea.)	47	360.00	1.08	361.08	16,970.76	31	66%	\$11,183.48			
UK5	Secondary Pedestal (ea.)	3	210.00	1.11	211.11	633.33	1	33%	\$211.11			
UM3-30-GS	Single Phase Sectionalizing Ground Sleeve Only (ea.)	4	450.00	19.78	469.78	1,879.12	5	125%	\$2,348.90			
UM33-64-GS	Three Phase Sectionalizing Ground Sleeve Only (ea.)	5	450.00	19.71	469.71	2,348.55	3	60%	\$1,409.13			
UM33-PB-24x36	Pull Box, 24" x 36" (ea.)	7	210.00	18.54	228.54	1,599.78	11	157%	\$2,513.94			
UM33-PB-30x48	Pull Box, 30" x 48" (ea.)	4	240.00	19.78	259.78	1,039.12	4	100%	\$1,039.12			
UM33-PB-36x60	Pull Box, 36" x 60" (ea.)	1	330.00	21.96	351.96	351.96	1	100%	\$351.96			
UM33-PB-48x72	Pull Box, 48" x 72" (ea.)	7	456.00	22.91	478.91	3,352.37	6	86%	\$2,873.46			
UR2-24	1,000', Trenching, 24" Deep	2.830	5,490.00	108.00	5,598.00	15,842.34	3.168	112%	\$17,734.46			
UR2-36	1,000', Trenching, 36" Deep	3.320	5,612.00	108.00	5,720.00	18,990.40	2.965	89%	\$16,968.80			
UR2-42	1,000', Trenching, 42" Deep	13.500	6,222.00	108.00	6,330.00	85,455.00	13.371	99%	\$84,638.43			
UR3-24	1,000', Trenching, 24" Deep, Sand Backfill	0.100	10,980.00	108.08	11,088.08	1,108.81						
UR3-36	1,000', Trenching, 36" Deep, Sand Backfill	0.100	11,285.00	108.08	11,393.08	1,139.31						
UR3-42	1,000', Trenching, 42" Deep, Sand Backfill	0.100	11,590.00	108.08	11,698.08	1,169.81						
UR4-1P	1,000', Conduit in trench, Plastic, one (1) 1"D.	6.300	850.00	324.00	1,174.00	7,386.20	6.109	97%	\$7,171.97			
UR4-2P	1,000', Conduit in trench, Plastic, one (1) 2"D.	6.220	950.00	1,080.01	2,030.01	12,626.66	5.125	82%	\$10,403.80			
UR4-(2)2P	1,000', Conduit in trench, Plastic, two (2) 2"D.	1.080	1,100.00	1,512.10	2,612.10	2,821.07	1.520	141%	\$3,970.39			
UR4-(3)2P	1,000', Conduit in trench, Plastic, three (3) 2"D.	4.470	1,150.00	2,268.04	3,418.04	15,278.64	4.662	104%	\$15,934.90			
UR4-(4)2P	1,000', Conduit in trench, Plastic, four (4) 2"D.	0.370	1,200.00	3,024.57	4,224.57	1,563.09	0.423	114%	\$1,786.99			
UR4-(6)2P	1,000', Conduit in trench, Plastic, six (6) 2"D.	1.280	1,700.00	4,536.25	6,236.25	7,982.40	1.198	94%	\$7,471.03			
UR4-(7)2P	1,000', Conduit in trench, Plastic, seven (7) 2"D.	0.260	2,200.00	5,293.42	7,493.42	1,948.29	0.400	154%	\$2,987.37			
UR4-3P	1,000', Conduit in trench, Plastic, one (1) 3"D.	0.700	1,150.00	1,717.37	2,867.37	2,007.16	0.813	116%	\$2,331.17			
UR5-1P	1,000', Conduit in bore, Plastic, (1)1"	1.120	9,000.00	324.02	9,324.02	10,442.90	1.117	100%	\$10,414.93			
UR5-2P	1,000', Conduit in bore, Plastic, (1)2"	3.230	9,750.00	756.02	10,506.02	33,934.44	3.068	95%	\$32,232.47			
UR5-(1)1P-(1)2P	1,000', Conduit in bore, Plastic, (1)1", (1)2"	0.230	10,500.00	1,080.33	11,580.33	2,663.48	0.305	133%	\$3,532.00			
UR6-(2)2P	1,000', Conduit in bore, Plastic, (2)2"	0.250	11,750.00	1,512.42	13,262.42	3,315.61	0.370	148%	\$4,907.10			
UR5-(2)2P-(1)1P	1,000', Conduit in bore, Plastic, (2)2", (1)1"	0.100	12,250.00	1,837.28	14,087.28	1,408.73	0.087	87%	\$1,225.59			
UR6-(3)2P	1,000', Conduit in bore, Plastic, (3)2"	1.040	12,750.00	2,268.15	15,018.15	15,618.88	1.920	185%	\$28,834.85			
UR5-(3)2P-(1)1P	1,000', Conduit in bore, Plastic, (3)2", (1)1"	0.320	13,250.00	2,592.57	15,842.57	5,069.62	0.340	106%	\$5,386.47			
UR5-(4)2P	1,000', Conduit in bore, Plastic, (4)2"	0.100	18,750.00	3,026.12	21,776.12	2,177.61	0.050	50%	\$1,088.81			

PAY ESTIMATE NO. 5 - FINAL  
 CITY OF PELLA  
 2013 ELECTRIC DISTRIBUTION CONVERSION  
 PELLA, IA  
 DGR Project Number 414944

For Period From: 7/18/14 to: 9/10/14  
 Contractor: MASTEC NORTH AMERICA, INC.  
 Bid Date: 9/17/2013



Unit No.	Name and Description of Construction Unit	No. of Units	UNIT PRICE				WORK COMPLETED TO DATE (Including this Pay Period)			WORK COMPLETED THIS PERIOD				
			Labor	Material	L & M	Ext. Price L & M	Units Comp.	% Comp.	Value of Comp. Work	Units Comp.	% Comp.	Value of Comp. Work		
UR5-(4)2P-(1)1P	1,000' Conduit in bore, Plastic, (4)2", (1)1"	0.100	19,250.00	3,350.34	22,600.34	2,260.03	0.010	10%	\$226.00					
UR5-(6)2P	1,000' Conduit in bore, Plastic, (6)2"	0.160	22,750.00	4,537.98	27,287.98	4,366.08	0.176	110%	\$4,802.68					
UR5-(6)2P-(1)1P	1,000' Conduit in bore, Plastic, (6)2", (1)1"	0.140	23,250.00	4,862.43	28,112.43	3,935.74	0.135	96%	\$3,795.18					
UR5-(6)2P-(2)1P	1,000' Conduit in bore, Plastic, (6)2", (2)1"	0.140	23,750.00	5,186.59	28,936.59	4,051.12	0.140	100%	\$4,051.12					
UR5-3P	1,000' Conduit in bore, Plastic, (1)3"	0.130	11,000.00	1,718.12	12,718.12	1,653.36	0.276	212%	\$3,510.20					
UR5-(1)3P-(1)2P	1,000' Conduit in bore, Plastic, (1)3", (1)2"	0.550	13,000.00	2,473.51	15,473.51	8,510.43	0.819	148%	\$12,672.80					
UR6-24	1,000' Boring w/o Conduit 24" Deep	0.400	12,500.00	54.01	12,554.01	5,021.60	0.389	97%	\$4,883.51					
UR6-36	1,000' Boring w/o Conduit 36" Deep	0.200	13,500.00	54.02	13,554.02	2,710.80	0.085	43%	\$1,152.09					
UR8-(6)	Core Drill, 6" (ea.)	9	550.00	59.86	609.86	5,488.74	1	11%	\$609.86					
UR9-D	1,000' Deep Crossing (ea.)	0.100	25,000.00	54.04	25,054.04	2,505.40								
UR9-S	1,000' Shallow Crossing (ea.)	0.100	24,000.00	540.38	24,540.38	2,454.04								
UR12-90-24-2S	Conduit elbow, Steel, 90°, 24"R., 2"D. (ea.)	10	30.00	48.94	78.94	789.40								
UR-LDS	1,000' Lawn Damage Seeding	19.680	1,140.00	50.00	1,190.00	23,419.20	19.372	98%	\$23,052.68					
UR-WD	Wood Deck Removal & Replacement (ea.)	1	1,250.00	2,801.82	4,051.82	4,051.82								
PCC-REM	Concrete Pavement Removal (sq. yd.)	5.0	240.00	23.34	263.34	1,316.70	0.7	14%	\$184.34					
PCC-REPLC	Portland Cement Concrete Paving (cu. yd.)	3.0	762.59	635.49	1,398.08	4,184.24								
ASP-REM	Asphalt Pavement Removal (sq. yd.)	5.0	180.00	23.34	203.34	1,016.70	2.3	46%	\$467.68					
ASP-REPLC	Asphalt Replacement (ton)	1.0	961.63	840.12	1,801.75	1,801.75								
1	City of Pella time to fix conduits		1,005.00		1,005.00		-1	100%	-\$1,005.00	-1	100%	-\$1,005.00		
2	1" HDPE from City of Pella			290.00	290.00		-2.000	100%	-\$580.00	-2.000	100%	-\$580.00		
									CONTRACT TOTAL					
TOTAL CONTRACT PRICE:						<u>\$379,266.06</u>	TOTAL TO DATE:			<u>\$361,204.75</u>	THIS PERIOD:		<u>-\$1,585.00</u>	

PAY ESTIMATE NO. 5 - FINAL  
 CITY OF PELLA  
 2013 ELECTRIC DISTRIBUTION CONVERSION  
 PELLA, IA  
 DGR Project Number 414944

For Period From: 7/18/14 to: 9/10/14  
 Contractor: MASTEC NORTH AMERICA, INC.  
 Bid Date: 9/17/2013



**SUMMARY**

VALUE OF WORK COMPLETED TO DATE .....	\$361,204.75
LESS RETAINAGE...(0% ).....	\$0.00
TOTAL AMOUNT DUE INCLUDING THIS PAYMENT.....	\$361,204.75
LESS ESTIMATES PREVIOUSLY APPROVED. ....	
Pay Estimate No. 1.....	\$145,088.31
Pay Estimate No. 2.....	\$33,679.67
Pay Estimate No. 3.....	\$83,141.84
Pay Estimate No. 4.....	\$82,740.44
Pay Estimate No. 5.....	
Pay Estimate No. 6.....	
Pay Estimate No. 7.....	
Pay Estimate No. 8.....	
Pay Estimate No. 9.....	
Pay Estimate No. 10.....	
Pay Estimate No. 11.....	
TOTAL AMOUNT DUE THIS ESTIMATE.....	<b>\$16,554.49</b>

The undersigned Contractor hereby certifies that payment has been made in full for all labor and materials incorporated in the project to date, in accordance with the terms of the Construction Contract.

Prepared by MASTEC NORTH AMERICA, INC., Contractor

By  Date 6-3-15

**CERTIFICATE**

THE AMOUNT OF \$ \$16,554.49 IS APPROVED FOR PAYMENT ACCORDING TO THE TERMS OF THE CONTRACT.

\_\_\_\_\_  
 CITY OF PELLA, Owner

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

\_\_\_\_\_  
 DGR ENGINEERING, Engineer

By

Date 6-8-15

**ENGINEER'S STATEMENT OF FINAL COMPLETION  
AND  
OWNER'S ACCEPTANCE OF CONTRACT CONSTRUCTION**

TO: City of Pella  
825 Broadway  
Pella, IA 50219  
2013 Electric Distribution Conversion  
PROJECT DESIGNATION

I, the undersigned Engineer of the above designated project, do hereby state that:

1. The construction provided for pursuant to Construction Contract No. 414944, dated 10-1-13, including all approved amendments and change orders, (hereinafter called the "Project") between City of Pella, Pella, IA ("Owner") and Mastec North America, Inc., Shevlin, MN ("Contractor") has been completed as of 9-10-14 and to the best of my knowledge, information and belief, based on observations made during the period of construction, is in substantial compliance with the provisions of the Construction Contract, including all plans, specifications and drawings, and modifications thereof.

To the best of my knowledge, information and belief,

2. Defects in workmanship and materials reported during the period of construction of the Project have been corrected.

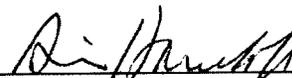
3. The total cost of the project as completed is three hundred sixty-one thousand, two hundred four and 75/100-----dollars (\$ 361,204.75).

4. The Final Inventory attached hereto and made a part hereof is a complete and accurate summary of the work performed in accordance with the Construction Contract.

Accepted:

DGR Engineering

City of Pella, IA  
Owner

By   
Dennis J. Haselhoff, P.E.

By \_\_\_\_\_

Title Project Manager

Date \_\_\_\_\_

Date 6-8-15

Attest \_\_\_\_\_



---

THE

# CITY of PELLA

---

## STAFF MEMO TO COUNCIL

ITEM NO: H-4

SUBJECT: Resolution Authorizing an Application for Funding from the Iowa DOT Recreational Trails Program

DATE: July 7, 2015

This resolution approves a grant application in the amount of \$300,000 to the Iowa Department of Transportation (DOT) to financially support the construction of a trail to the Pella Sports Park and Vermeer Corporation.

As background, the City's comprehensive plan provides several recommendations for transportation as well as recreational enhancements. One noted enhancement is the extension of the City's trail system to the Pella Sports Park as well as Vermeer Corporation. The estimated cost for the trail construction is \$671,600, which includes a 10% construction contingency as well as engineering fees. The proposed funding sources for the project are listed below:

City of Pella	\$ 271,600
Iowa DOT	300,000
Vermeer Charitable Foundation	<u>100,000</u>
Total Estimated Cost	<u>\$ 671,600</u>

The proposed trail would include a 10 foot wide hard surfaced trail which would extend east from Madison Elementary School on University Street to the Pella Sports Park and then run north from the Pella Sports Park to Vermeer Corporation. According to officials with the Iowa DOT, the Iowa State Recreational Trails Program has approximately \$3.5 million available for awards, which will likely be made in September or October of 2015. In addition, it is important to note, the Vermeer Charitable Foundation has pledged \$100,000 for the project, which they believe would improve both safety and general wellbeing for their team members and the community as a whole.

As Council is aware, staff is currently in the planning phase of the Sports Park/Vermeer Trail extension. Listed below is the tentative timeline for the trail extension project:

Engineering and Design:	Calendar Year 2015
Construction Contract Award:	February/March 2016
Trail Construction Complete:	Summer of 2016

Finally, this resolution authorizes the City's Finance Director to sign the grant application on behalf of the City. In addition, the resolution states that if the City of Pella is awarded grant funding in the amount of \$300,000, the City will maintain the trail extension improvements for a minimum of twenty years.

ATTACHMENTS: Resolution, Grant Application Materials

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve resolution.

RESOLUTION NO. 5586

A RESOLUTION AUTHORIZING THE CITY OF PELLA TO SUBMIT AN APPLICATION FOR FUNDING FROM THE IOWA STATE RECREATIONAL TRAILS PROGRAM TO THE IOWA DEPARTMENT OF TRANSPORTATION FOR THE PARTIAL FUNDING OF THE CONSTRUCTION OF THE VOLKSWEG TRAIL EXTENSION TO THE PELLA SPORTS PARK AND VERMEER CORPORATION AND FURTHER APPROVING THE APPLICATION WHICH OBLIGATES THE CITY OF PELLA TO MATCHING FUNDS FOR THE CONSTRUCTION OF SAID PROJECT

WHEREAS, the Iowa State Recreational Trails Program provides funding to local jurisdictions for the construction of eligible trails projects; and,

WHEREAS, the program is administered by the Iowa Department of Transportation which prioritizes and awards funds; and,

WHEREAS, the Vermeer Charitable Foundation has committed \$100,000 towards the construction of a recreational trail to provide access to the Vermeer Corporate Campus.

NOW, THEREFORE, BE IT RESOLVED BY THE City Council of the City of Pella that:

The Pella City Council supports and approves the application for the Iowa State Recreational Trails Program.

The Pella City Council hereby pledges matching funds as required in the City's grant application of \$271,600.

If the City of Pella receives funding form the Iowa State Recreational Trails program of \$300,000 the Pella City Council pledges to accept and maintain these improvements for a minimum of twenty (20) years following the project completion.

The City's Finance Director is hereby authorized to execute the grant application to be submitted by the City of Pella to the Iowa State Recreational Trails Program for the Volksweg Trail extension to the Pella Sports Park & Vermeer Corporation.

PASSED and ADOPTED this 7<sup>th</sup> day of July, 2015.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST: \_\_\_\_\_  
Ronda Brown, City Clerk

**PROJECT APPLICATION  
IOWA STATE RECREATIONAL TRAILS PROGRAM**

**General Information**

Applicant Agency: City of Pella e-Mail: cgoodenow@cityofpella.com

Contact Person (Name & Title): Corey Goodenow, Finance Director

Complete Mailing Address: 825 Broadway PO Box 88  
Street Address and/or Box No.

<u>Pella</u>	<u>Iowa</u>	<u>5021</u>	<u>641-628-4173</u>
		<u>9</u>	
City	State	Zip	Daytime Phone

If more than one agency or organization is involved in this project, please state the name, contact person, mailing address, and telephone number of the second agency. (Attach an additional page if more than two agencies are involved.)

Applicant Agency: \_\_\_\_\_ e-Mail: \_\_\_\_\_

Contact Person (Name & Title): \_\_\_\_\_

Complete Mailing Address: \_\_\_\_\_  
Street Address and/or Box No.

_____	_____	_____	_____
City	State	Zip	Daytime Phone

**Project Information**

Project Title: Phase 1 - Volksweg Trail Extension to Pella Sports Park and Vermeer Corporation

Project Description (including length): The proposed trail extension is a 5,475' extension of the Volksweg trail extension plan which will cross undeveloped farm ground to provide access to the newly constructed Pella Sports Park in addition to bike and pedestrian access to Vermeer Corporation. The trail project includes nearly 3 acres of ROW purchase which is necessary to accommodate the 10' wide cross section.

**Economic Impact Information**

Type of Project:

- Acquisition – Number of Acres \_\_\_\_\_
- Development
- Combination – Number of Acres 3
- Refurbish an existing trail bridge with documented historical and architectural significance.

Exhibit A-1

Type of Proposal:  Grant  Loan  Combination

If this application is for a loan or a combination loan/grant, please state the proposed repayment terms. Include amount of principal to be repaid, proposed interest rate, length of repayment, etc.

Note: Minimum 50% local match is required for historical trail bridge projects; all other project types require minimum 25% local match.

The City requests \$300,000 in grant funds that will be matched by funds provided by the City of Pella

and Vermeer Corporation.

**Project Costs (An itemized breakdown must be included on an attached sheet):**

Total Cost	\$	<u>671,525</u>
Trails Fund	\$	<u>300,000</u>
Applicant Match (25% Minimum)	\$	<u>371,525</u>

	Match Source (s)	Amount	Assured or Anticipated (Date Anticipated)
1.	City of Pella	\$271,525.00	Secured
2.	Vermeer Charitable Foundation	\$100,000.00	Secured
3.			

Are any other state funds involved in this project?  Yes  No

If yes, please explain the source and conditions \_\_\_\_\_

Are any federal funds involved in this project?  Yes  No

If yes, please explain the source and conditions \_\_\_\_\_

**Estimated Project Development Schedule:**

Design	Start Date	<u>October 1, 2015</u>	Completion Date	<u>January 15, 2016</u>
Land Acquisition	Start Date	<u>November 15, 2015</u>	Completion Date	<u>January 15, 2016</u>
Construction	Start Date	<u>April 1, 2016</u>	Completion Date	<u>June 30, 2016</u>

Has any part of this trail project been started?  Yes  No

If yes, explain The City has been in the process of working with Vermeer Corporation and the current land owners in an effort to determine the appropriate location and size of the trail to meet the needs of the potential users.

Do you intend to charge a fee to trail users?  Yes  No

If yes, how much? \$ \_\_\_\_\_

What will it be used for? \_\_\_\_\_

Exhibit A-2

**Required Documentation and Narrative Information**

The following documents and narratives must be attached to this application. In the upper right-hand corner of each document or narrative write the corresponding letter shown below.

- A. A NARRATIVE assessing existing conditions, outlining the concept of the proposed project, and providing adequate project justification. The narrative must show that the concept is reasonable from a transportation engineering and/or recreational standpoint and is part of an area-wide, local, regional, or statewide plan.
- B. A MAP identifying the location of the project – An optional mapping application tool is available for your use at the following website address: [www.sysplan.dot.state.ia.us/fedstate\\_rectrails.htm](http://www.sysplan.dot.state.ia.us/fedstate_rectrails.htm)
- C. If applying under the Existing Historic Trail Bridge project type, DOCUMENTATION showing proof that the bridge is either already listed on the National Register of Historic Places or that it is eligible to be listed.
- D. A CROSS-SECTION of the proposed trail project.
- E. A SKETCH-PLAN of the trail project.
- F. An ITEMIZED BREAKDOWN of the total project costs.
- G. A TIME SCHEDULE for the total project development.
- H. An OFFICIAL ENDORSEMENT of the trail proposal from the authority to be responsible for the maintenance and operation. The authority must provide written assurance that it will adequately maintain the trail for its intended use and maintain the total trail used to justify the project in public use for a minimum of 20 years following project completion.
- I. A NARRATIVE discussing the extent to which adjacent property owners have been informed of the proposed project and an assessment of their acceptance.
- J. Completed Minority Impact Statement attached to application

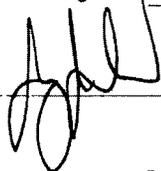
The award of State Recreational Trails funds; any subsequent funding or letting of contracts for design, construction, reconstruction, improvement, or maintenance; and the furnishing of materials for this project shall not involve direct or indirect interest of any state, county, or city official, elective or appointive. All of the above are prohibited by Iowa Code Sections 314.2, 362.5, or 331.342. Any award of funding or any letting of a contract in violation of the foregoing provisions shall invalidate the award of State Recreational Trails funding and authorize a complete recovery of any funds previously disbursed.

**Certification**

To the best of my knowledge and belief, all information included in this application is true and accurate, including the commitment of all physical and financial resources. This application has been duly authorized by the participating local authority. I understand the attached OFFICIAL ENDORSEMENT(S) binds the participating local governments to assume responsibility for adequate maintenance of any new or improved trails.

I understand that, although this information is sufficient to secure a commitment of funds, an executed contract between the applicant and the Department is required prior to the authorization of funds.

Representing the City of Pella



Signature

6/30/15

Date

Corey Goodenow, Finance Director

June 30, 2015

Typed Name and Title

Date

## PROJECT SELECTION CRITERIA POINT SYSTEM IOWA STATE RECREATIONAL TRAILS PROGRAM

### A. NARRATIVE:

The City of Pella has long been committed to providing recreational opportunities to the region. These recreational opportunities include cooperation with the US Army Corps of Engineers to construct the nearly 14.25 miles of the Volksweg Trail.

The trail runs parallel to Idaho Drive and 198th Place for 3 miles from the southwestern edge of Pella to Howell Station Recreation Area. At the popular destination, the Volksweg Trail runs adjacent to the Des Moines River for a short distance.

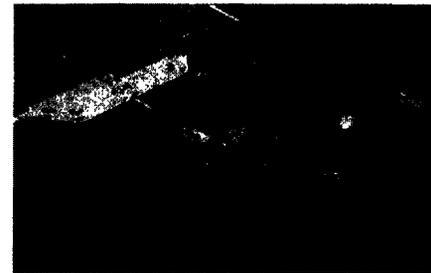
North of Howell Station, the trail winds through North Overlook Recreation Area, which is well-known for its densely wooded campsites. Additional recreation opportunities can be found in Wallashuck Recreation Area, through which the Volksweg Trail later meanders. The trail, which previously ended at Fifield Recreation Area on the north shore of Lake Red Rock, was extended an additional 1.25 miles to a brand new trail head at Roberts Creek in 2014 in coordination with the Red Rock Hydroelectric Project.



*Robert's Creek Trail Head*

In addition to these exciting recreational opportunities, the City of Pella, along with the a local non-profit, Fields for Our Future, is in the process of constructing a nearly \$8.0 million youth and adult recreational facility titled the "Pella Sports Park" which is expected to open in the Fall of 2015. The project consists of building of 5 youth baseball/softball fields, 1 Babe Ruth field, and 4 multipurpose fields that can be used for soccer or football, among other things. It also will include a main concession stand, batting cages, a playground area, a few picnic areas, and centralized parking. The site will also allow for longer term growth as there will be room for additional ball fields, multipurpose fields, or other amenities.

The realization of the Pella Sports Park is a result of a grassroots effort to provide the community a safe facility for youth recreational opportunities, enhance community involvement and provide an additional economic attraction to our region of the state. This group's effort resulted in financial commitments from the City of Pella (\$2.5 million), Pella Rolscreen Foundation & Peter H. and E. Lucille Gaass Kuyper Foundation (\$2 million), Vermeer Charitable Foundation (\$1.5 million), Vision Iowa Board (\$1 million) and numerous individual contributions.



*Pella Sports Park - Under Construction*

At the same time as these two significant projects were under construction, the City was in the process of updating its comprehensive plan to articulate the community values and priorities and set the direction for future investment. As stated in the plan which was ultimately adopted by the City Council on August 19, 2014:

*"Pella has an opportunity to be a premier city for biking, thus reinforcing its strong Dutch heritage" and further states that "These new trails cannot be built all at once. As part of the parks master plan, the City should prioritize the trail extensions."*

What resulted from this comprehensive analysis of the City's trail system was a desire to provide trail extensions to the Pella Sports Park and Vermeer Corporation, which lies directly north of the new park.

As expected, the study noted that the new sports park will be a popular destination, particularly for children. Safe bike and pedestrian access from the City center as well as the public school facilities is a key component in the City's desire to submit an application to the Iowa State Recreational Trails Program. In addition to the aspiration of providing safe transportation for the City's youth, the plan goes on to identify the importance of providing safe bicycling and pedestrian access to Vermeer Corporation. The second leg of the trail would provide access from the Pella Sports Park to the Vermeer Corporate Campus and remove the pedestrian and bicycle access from this heavily trafficked and somewhat congested area of the community.

As discussed, this proposed project would not only provide safe bicycle and pedestrian access to area youths and daily bicycle commuters, it further exemplifies the community's efforts to become a premier city for biking. By incorporating the City's comprehensive plan to extend trails to the existing Volksweg trail, the proposed project would have multi-jurisdictional benefit.



*Volksweg Trail*

RESOLUTION NO. 5586

A RESOLUTION AUTHORIZING THE CITY OF PELLA TO SUBMIT AN APPLICATION FOR FUNDING FROM THE IOWA STATE RECREATIONAL TRAILS PROGRAM TO THE IOWA DEPARTMENT OF TRANSPORTATION FOR THE PARTIAL FUNDING OF THE CONSTRUCTION OF THE VOLKSWEG TRAIL EXTENSION TO THE PELLA SPORTS PARK AND VERMEER CORPORATION AND FURTHER APPROVING THE APPLICATION WHICH OBLIGATES THE CITY OF PELLA TO MATCHING FUNDS FOR THE CONSTRUCTION OF SAID PROJECT

WHEREAS, the Iowa State Recreational Trails Program provides funding to local jurisdictions for the construction of eligible trails projects; and,

WHEREAS, the program is administered by the Iowa Department of Transportation which prioritizes and awards funds; and,

WHEREAS, the Vermeer Charitable Foundation has committed \$100,000 towards the construction of a recreational trail to provide access to the Vermeer Corporate Campus.

NOW, THEREFORE, BE IT RESOLVED BY THE City Council of the City of Pella that:

The Pella City Council supports and approves the application for the Iowa State Recreational Trails Program.

The Pella City Council hereby pledges matching funds as required in the City's grant application of \$271,600.

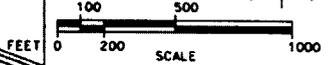
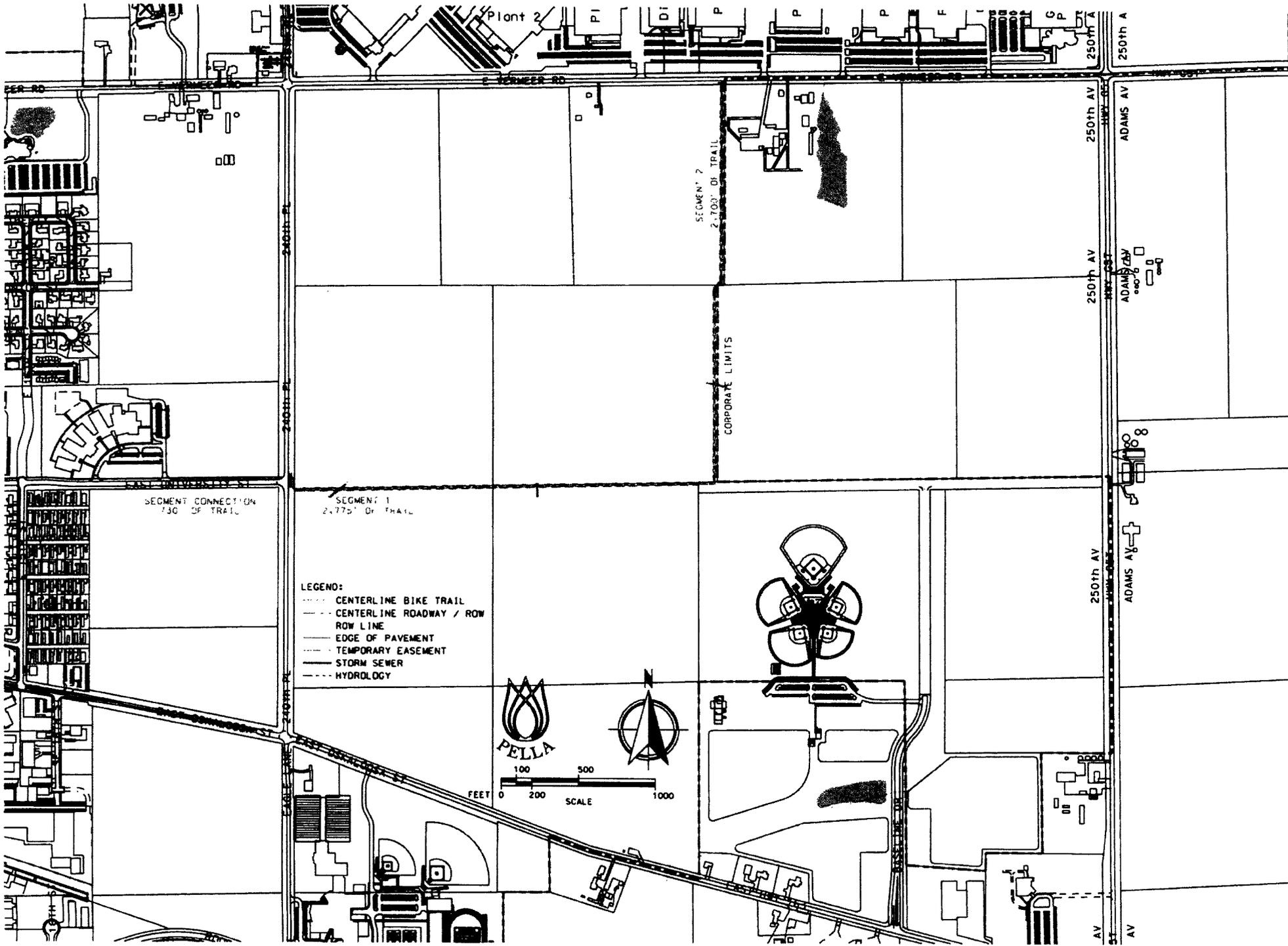
If the City of Pella receives funding from the Iowa State Recreational Trails program of \$300,000 the Pella City Council pledges to accept and maintain these improvements for a minimum of twenty (20) years following the project completion.

The City's Finance Director is hereby authorized to execute the grant application to be submitted by the City of Pella to the Iowa State Recreational Trails Program for the Volksweg Trail extension to the Pella Sports Park & Vermeer Corporation.

PASSED and ADOPTED this 7<sup>th</sup> day of July, 2015.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST: \_\_\_\_\_  
Ronda Brown, City Clerk



- LEGEND:**
- ..... CENTERLINE BIKE TRAIL
  - CENTERLINE ROADWAY / ROW
  - LINE
  - EDGE OF PAVEMENT
  - TEMPORARY EASEMENT
  - STORM SEWER
  - HYDROLOGY

SEGMENT CONNECTION  
136' OF TRAIL

SEGMENT 1  
2,775' OF TRAIL

SEGMENT 2  
2,703' OF TRAIL

CORPORATE LIMITS

Plant 2

250th A  
250th A

250th AV

250th AV

250th AV

250th A

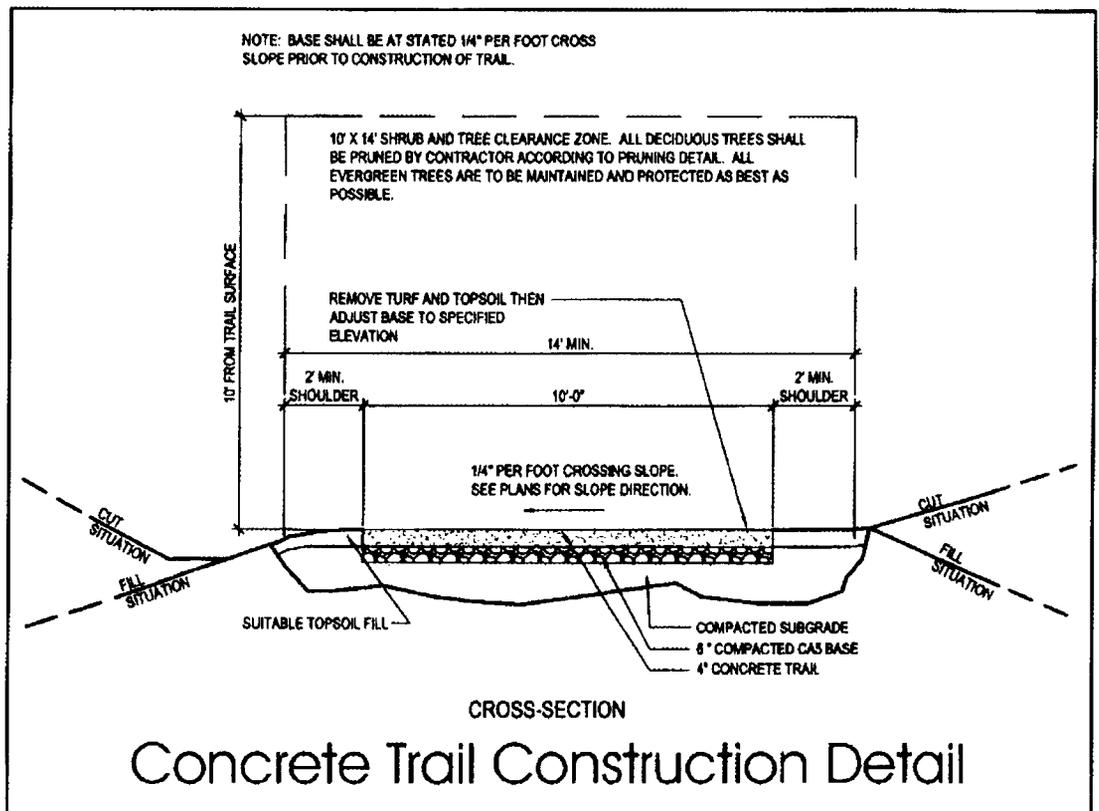
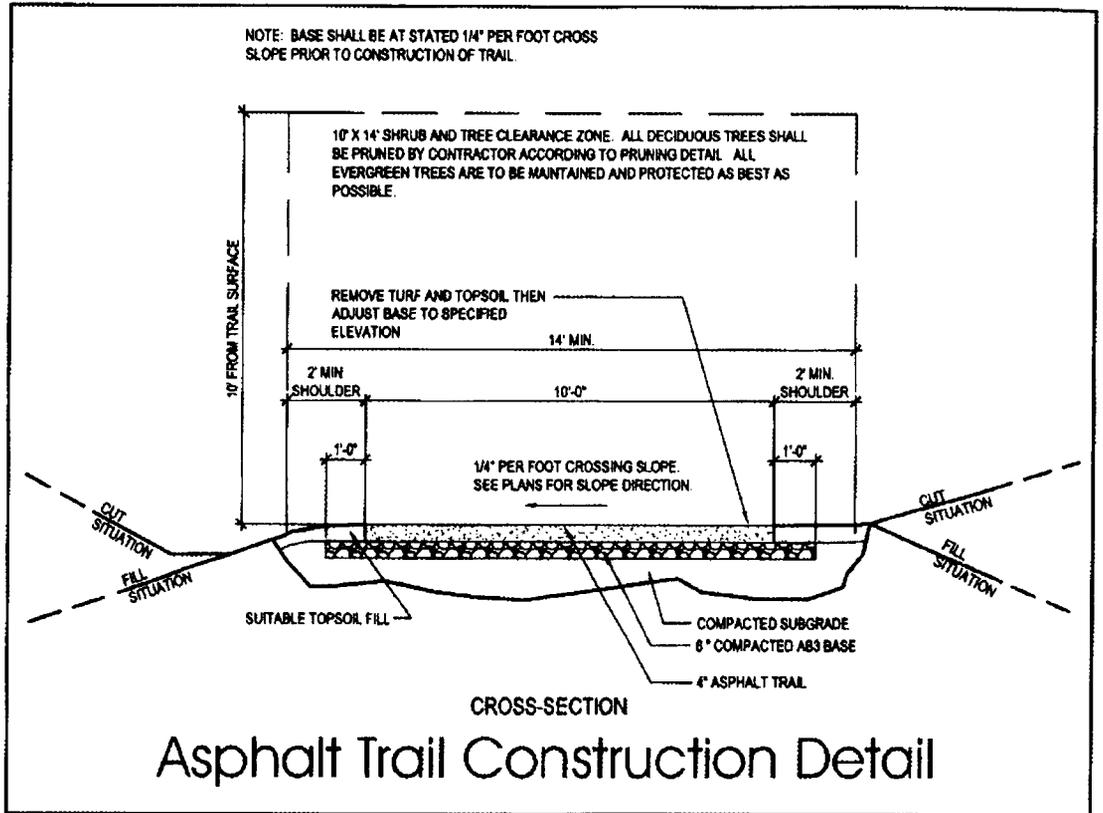
ADAMS AV

ADAMS AV

ADAMS AV

AV

AV



VERMEER BICYCLE TRAIL

06.29.2015 Cost Estimate – 5,475' of trail

Item No.	Description	Unit	Estimated Quantity	Unit Price	Extended Price
1	Excavation	CY	4,500	15.00	67,500.00
2	Subgrade Preparation – 6" depth	SY	7,250	3.50	25,375.00
3	Subbase, Granular	SY	7,250	10.00	72,500.00
4	Trail Pavement	SY	6,100	39.00	237,900.00
5	Culverts, 24" RCP	LF	200	80.00	16,000.00
6	Detectable Warnings	EA	4	250.00	1,000.00
7	Seeding, Surface Restoration	LS	LS	LS	10,000.00
8	Traffic Control	LS	LS	LS	5,000.00
9	Painting/ Signs	LS	LS	LS	8,250.00
10	Miscellaneous Construction and Land Acquisition	LS	LS		100,000.00
	TOTAL CONSTRUCTION COST				543,525.00
	ENGINEERING, LEGAL, & ADMIN				55,000.00
	TOTAL PROJECT COST				598,525.00
	Add trail from 240 <sup>th</sup> to Madison School Driveway	LS	730LF	100LF	73,000.00
	NEW TOTAL PROJECT COST				671,525.00

## **1. Define need, in terms of the population to be served and existing trails in the area (25 points)**

As discussed in the narrative, the City of Pella has worked with other local and federal jurisdictions to provide a trail network which runs through the natural terrain of Lake Red Rock and currently completes a trail segment at Central College. This existing trail segment services both the local population and visitors to the area looking for a hard surfaced of the traditional road surface.

Locally, the trail is heavily used and depended upon by the City's youth, Central College students and for general recreational activities for active runners and cyclists. Given the relatively accommodating terrain of the trail, a number of demographics can be found utilizing the trail on a regular basis. In addition, the trail is currently connected to a number of campsites and other recreational facilities currently managed by the Army Corps of Engineers.

The purpose of the City's request for assistance is to further expand the existing trail system to the newly constructed Pella Sports Park and Vermeer Corporation. The proposed trail would assist the City by providing additional resources to implement the long term trail plan identified in the recently completed comprehensive plan. The completed plan references the importance of providing safe bicycle and pedestrian access to these two heavily trafficked locations as well as the importance of creating a complete trail system network that would enhance this already important regional attraction.

The purpose of focusing this request on the two locations noted above, is the heavy traffic and significance of the two locations. Vermeer Corporation currently employees approximately 2,500 employees locally and provides a significant economic benefit to the region. Likewise, the Pella Sports Park is expected to receive a significant number of visitors to the community through state and regionally marketed tournaments.

## **2. Describe the compatibility with local, area-wide, regional, or statewide plans (15 points)**

As previously discussed, the proposed trail would continue the City's commitment to providing users pedestrian and bike friendly ways to enjoy community and regional attractions. The recently completed 2015 Comprehensive Plan identifies the importance to the community of providing trails and recognizes the City's Dutch Heritage on page 61 of the plan which states

*"With its compact size, attractive streets, local employers, and student population, Pella is already a great environment for pedestrian and bicycle travel. Biking is an important part of Dutch culture, and investing in a strong biking network is one more way in which Pella can embrace its heritage.*

*Bike and pedestrian access is lacking for new parts of town, such as the sports park and the Christian high school on the east side, and existing assets such as shopping on Washington Street, Vermeer, and the growing north side."*

As you can see from the quoted information from the City's Comprehensive Plan, while the City has partnered with Marion County and the Army Corps of Engineers to provide access to the Volksweg trail, providing connectivity to one of the City's major employers and new City attractions have created additional demand to expand the City's trail network. The proposed trail is the first phase in the City's trail enhancement plan that will initiate the implementation of a trail system that connects back to the Volksweg through a 10 foot wide hard surfaced trail. This connection is currently being served by a pedestrian sidewalk that provides sufficient access, but will require additional improvements to meet the needs of the increased bicycling and pedestrian traffic resulting from the new Pella Sports Park.

Included with this application is a Figure 5.2 City's Proposed Trails, Parks and Preserves, of the City's Comprehensive Plan which demonstrates the City's local trails plan. Not shown on the map, but equally important, is the partnership with other federal, state and local jurisdictions which provide access to major regional attractions around Lake Red Rock.

### **3. Define the benefit of multiple uses and recreational opportunities (20 points)**

The City of Pella's application is a result of requests from a number of large current and potential user groups. As discussed above and noted in the included letter from Vermeer Corporation, there is a significant number of employees and/or members of the community who have great interest in a trail that would provide bike and pedestrian access to the City's east side, which is currently isolated by heavily trafficked roads with narrow shoulders.

Uses and users of the trail include the following:

*Vermeer Corporation:* Vermeer Corporation has a long history of promoting healthy living to team members and believes that those employees, of which there are nearly 2,500 locally, would have great interest in biking or walking to work or utilizing the trail for other recreational purposes.

*Sports Park Visitors:* The City of Pella, as mentioned above, is in the process of completing a nearly \$8 million recreational complex near the eastern corporate limits of the City. This park, upon opening, is expected to provide daily recreational activities for the community's youth. Currently, there is no acceptable way for a participant wishing to access the facility by walking or biking. Given the large number of users which are expected to be school aged children, the importance of a trail which connects to the City's large trail network is of great importance.

*Volksweg Trail Users:* The City is the beneficiary of regional cooperation to provide access to Lake Red Rock by way of the Volksweg Trail. This nearly 14.25 mile trail provides access from the numerous destinations within the City, including the Central Business District and Central College, and extends to Roberts Creek, one of the large county managed parks in the State of Iowa.

*Lake Red Rock Campers and Visitors:* Lake Red Rock is home to some of the premier camping in the State of Iowa. As a part of the camping experience at Lake Red Rock, visitors will find access to great fishing, trails, boating, hiking and a significant number of other recreational opportunities. The Volksweg Trail, including the proposed trail extension, have become an important part of this experience by providing access to the community's many attractions.

As you can see, while the current trail system is considered a regional asset, major employers and additional community attractions have resulted in the demand of additional connectivity with the existing trail system.

#### **4. Define the quality of the site (25 points)**

The proposed site for the trail is currently relatively flat agricultural ground. The City has, over the course of several years, had conversations with the land owners regarding improvements in the area. Generally, the land owners have knowledge that the development of the Pella Sports Park as well as the increasing demand for safe pedestrian travel to the Vermeer Campus will result in the construction of a trail.

As discussed in previous sections, the connection of the Volksweg Trail, which received recognition as a National Recreational Trail in 2013, and was recently expended 1.25 miles from the Fifield Recreation Area to the new Robert's Creek Trailhead. This extension and additional trailhead was made in conjunction with the Red Rock Hydroelectric Project which also included the following:

- In the South Tailwater Area, enhanced existing features with a picnic shelter and group grill, new playground with play features, a fish-cleaning station with shelter, and additional parking spaces.
- Constructed the new Robert's Creek Trailhead which includes a restroom, picnic shelter with group grill, parking lot, and a kiosk for posting information.
- In Cordova Park, the addition of a large picnic shelter to existing features.
- The expansion of the Volksweg Bike Trail 1.25 miles from the Fifield Recreation Area to the new Robert's Creek Trailhead.
- The addition of two water fountains and two additional group grills that will be installed by the U.S. Army Corps of Engineers and Marion County at a later date at sites they select.

As demonstrated above, this phase of the proposed trail extension will provide access to two important destinations within the community and enhance access to the region's vibrant recreational opportunities which have recently seen significant improvements.

#### **5. Describe the economic benefits to the local area (10 points)**

The City of Pella is home to two significant industrial partners, Pella Corporation and Vermeer Corporation, which provide a significant economic impact to the region. As expected recreational opportunities are key to attracting and maintain the highly skilled and educated workforce required to support the community's thriving businesses. The importance of recreational opportunities to the City's business community was demonstrated by the \$3.5 million investment by the City's two largest employers in the Pella Sports Park. It was further remarked upon in the letter of support letter for the Pella Sports Park by executive team members from Pella Corporation which wrote:

*"Pella's recreational facilities pale in comparison to other communities of our size and communities that are much smaller than Pella. This can put us at a disadvantage in recruiting and retaining the talent needed by area businesses to continue to grow and prosper."*

As you can see, in a rural community with industries that compete with the entire world for talent, providing quality of life improvements, like the proposed trail extension, are important for their success.

In addition to assisting the City's businesses and industries in providing quality of life improvements, the Pella Chamber expressed the importance of tournaments and the significant impact visitors can have on the City's local businesses. Providing biking and pedestrian access to the City's primary business district through interaction with the Volksweg trail will further encourage tournament goers to visit the community's vibrant downtown and support local business. General connectivity and utilization by out-of-town guests will encourage the exploration of the City and generate additional interest in the recreational opportunities resulting from the recreational activities associated with Lake Red Rock.

**6. Describe special facilities for disabled users (5 points)**

The proposed trail will be designed and constructed using the SUDAS standards which meet the requirements under the ADA. In addition to ensuring appropriate construction, the anticipated grade and terrain of the proposed trail is expected to remain under 5% throughout its construction.

While not directly attributed to the trail construction, the proposed trail will provide access to the outdoor playground equipment which will be located at the Pella Sports Park. This equipment will be placed on a level grade playing surface that will allow for ease of movement and transfer to platforms for utilization by those with disabilities. This type of play surface will be the only facility of its kind within the community. For this reason, the construction of the trail will further enhance the accessibility to recreational opportunities for those with a disability.

**MINORITY IMPACT STATEMENT**

Pursuant to 2008 Iowa Acts, HF 2393, Iowa Code Section 8.11, all grant applications submitted to the state of Iowa that are due beginning January 1, 2009 shall include a Minority Impact Statement. This is the state's mechanism for requiring grant applicants to consider the potential impact of the grant project's proposed programs or policies on minority groups.

**Please choose the statement(s) that pertains to this grant application. Complete all the information requested for the chosen statement(s). Submit additional pages as necessary.**

- The proposed grant project programs or policies could have a disproportionate or unique **positive** impact on minority persons.

Describe the positive impact expected from this project.

Indicate which group is impacted:

- Women     Persons with a disability     Blacks     Latinos     Asians  
 Pacific Islanders     American Indians     Alaskan Native Americans     Other

- The proposed grant project programs or policies could have a disproportionate or unique **negative** impact on minority persons.

Describe the negative impact expected from this project.

Present the rationale for the existence of the proposed program or policy.

Provide evidence of consultation with representatives of the minority groups impacted.

Indicate which group is impacted:

- Women     Persons with a disability     Blacks     Latinos     Asians  
 Pacific Islanders     American Indians     Alaskan Native Americans     Other

- The proposed grant project programs or policies are **not expected to have** a disproportionate or unique impact on minority persons.

Present the rationale for determining no impact.

I hereby certify that the information on this form is complete and accurate, to the best of my knowledge:

Name: Corey Goodenow

Title: Finance Director

#### **Definitions**

"Minority Persons," as defined in Iowa Code Section 8.11, means individuals who are women, persons with a disability, Blacks, Latinos, Asians or Pacific Islanders, American Indians, and Alaskan Native Americans.

"Disability," as defined in Iowa Code Section 15.102, subsection 7, paragraph "b," subparagraph (1):

b. As used in this subsection:

- (1) "*Disability*" means, with respect to an individual, a physical or mental impairment that substantially limits one or more of the major life activities of the individual, a record of physical or mental impairment that substantially limits one or more of the major life activities of the individual, or being regarded as an individual with a physical or mental impairment that substantially limits one or more of the major life activities of the individual.

"*Disability*" does not include any of the following:

- (a) Homosexuality or bisexuality.  
(b) Transvestism, transsexualism, pedophilia, exhibitionism, voyeurism, gender identity disorders not resulting from physical impairments or other sexual behavior disorders.  
(c) Compulsive gambling, kleptomania, or pyromania.  
(d) Psychoactive substance abuse disorders resulting from current illegal use of drugs.

"State Agency," as defined in Iowa Code Section 8.11, means a department, board, bureau, commission, or other agency or authority of the state of Iowa.

**City of Pella – State Recreational Trails Program Application  
Volksweg Trail Extension to Pella Sports Park – Timeline**

**07/01/2015 – Application submission**

**10/01/2015 – Notice of Award**

**10/01/2015 – 11/30/2015 – Surveying/Preliminary Design**

**11/15/2015 - 01/15/2016 – Land Acquisition**

**11/30/2015 – 01/15/2016 – Engineering/Final Design**

**01/15/2016 – 02/15/2016 – Project Approval/Competitive Bidding**

**02/28/2016 – Award Construction Contract**

**04/01/2016 – Construction Begins**

**06/30/2016 – Project Complete**



**Vermeer Manufacturing Co.**  
P.O. Box 200  
Pella, Iowa 50219-0200 U.S.A.

Phone: (641) 628-3141  
Customer Service Fax: (641) 621-7731  
Sales Fax: (641) 621-7734

June 22, 2015

City of Pella  
Mike Nardini, City Administrator  
825 Broadway Street  
Pella, IA 50219

Vermeer Corporation is pleased to support efforts by the City of Pella to enhance the community in a variety of ways. One such opportunity is to create a bike path connecting the community's members and visitors to the developing Pella Sports Park, as well as to Vermeer facilities at 1210 Vermeer Road East, Pella. Vermeer has pledged its financial support to the project, and the City's efforts to secure additional funding to bring the project to completion. The following provides background on Vermeer, as well as its interest in the bike path.

Vermeer Corporation is a family-owned and -operated company headquartered in Pella, Iowa, with more than 3,000 team members employed worldwide. Vermeer manufactures environmental, tree care, underground construction, surface mining and agricultural equipment, providing localized customer service through more than 600 dealership locations globally. Founded in 1948, Vermeer strives to be a good corporate citizen, with a culture built on helping people and communities move forward.

We believe a bike path that links Vermeer to the Pella Sports Park as well as the downtown area would improve both safety and general wellbeing for our team members and the community as a whole. There are a number of employees who ride bike to work, or would like to, but are limited by the traffic and narrow aggregate shoulder space along Vermeer Road. We also promote healthy living to Vermeer team members, who are always looking for a safe, public path to exercise to and from work. Vermeer also features a tourist destination and rental facilities in its Global Pavilion and Museum, and would like to provide guests to our community a convenient and fun pathway to visit Vermeer. A bike path extending to this east area of Pella would be beneficial to our business, and to even broader community betterment and development.

You are welcome to contact me at 641-628-3141 for additional information. Thank you for your consideration of this valuable project to our community and its members.

Sincerely,

Dell Collins  
Director of Facilities



*President's E Star Award*



Recommendation: Create a phased plan to expand the Pella trail system with the routes shown in Figure 5.2.

Recommendation: Add new parks as the city grows, with the goal of providing parks within 1/4 mile walking distance of all residential areas.

## New Trails

Pella has an opportunity to be a premier city for biking, thus reinforcing its strong Dutch heritage. Figure 5.2 presents a plan for new off-street trail extensions in the existing city and in priority growth areas. Chapter 4 describes the proposed trail system and how it works together with proposed on-street bike routes to create a city-wide bicycle network. (Refer to page 65 for more detail on the trail connections).

These new trails can not be built all at once. As part of a parks master plan (see page 75), the City should prioritize the trail extensions shown here, and add additional extensions if appropriate. Recommended priority destinations include:

- New sports park - This will be a popular destination, particularly for children. Safe bike and pedestrian access should be a priority. The proposed trails on the east side, combined with a "complete street" extension of University that accommodates bikes, will provide safe access.
- Vermeer Corporation - Bike commuters to Vermeer Corporation, one of Pella's biggest employers, are currently risking dangerous travel conditions along Vermeer Road. The proposed trail along 240th will provide access for commuters coming from the south side of town, while a complete street extension of Jefferson Street (see Figure 4. 3) will provide access from the north.

## Neighborhood Parks for Priority Growth Areas

As described in Chapters 1 and 2, Pella has two major residential growth areas - the East (east of Madison Elementary) and the Northwest (North of Wal-Mart). Pella should strive to continue its current high level of park service, by **providing neighborhood parks within a 1/4-1/2 mile walking distance of residential areas**. Figure 5.1 shows that the growth areas are not served by parks within this distance. Maintaining Pella's existing level of service will require new parks for the residential growth areas, illustrated in Figure 5.2 and described below:

### East Growth Area

The proposed sports park on Oskaloosa Street will feature baseball, softball and multi-use fields. It is also planned to include a public playground and open, unprogrammed playing space - these features will allow it to function as a neighborhood park for future residential uses in that immediate area. The sports park broke ground in the fall of 2013, and is projected to be completed in late 2014.

Additional opportunity for park amenities in this area include:

- The detailed concept for this area in Chapter 2 shows a small water feature and green space directly across from Pella Christian high school.
- The western side of this growth area includes a large amount of school property at and around Madison Elementary. The city could coordinate with the school district to share maintenance of playgrounds or other outdoor facilities in return for making them open to the community as a neighborhood park.

### Northwest Growth Area

The northwest side of town is currently slightly underserved by neighborhood parks. Although Big Rock Park is in this area, it serves a relatively specialized function as a wilderness area, and does not serve as a neighborhood park, as defined in Table 5.1.

Figure 5.2 shows a proposed location for a new northwest park that would serve the proposed residential growth, if and when it occurs. The park site is shown on the Elm Street extension, west of W 4th Street. This site is in an environmentally sensitive area that should not have high intensity development, making it a good candidate for parkland.

### North Side

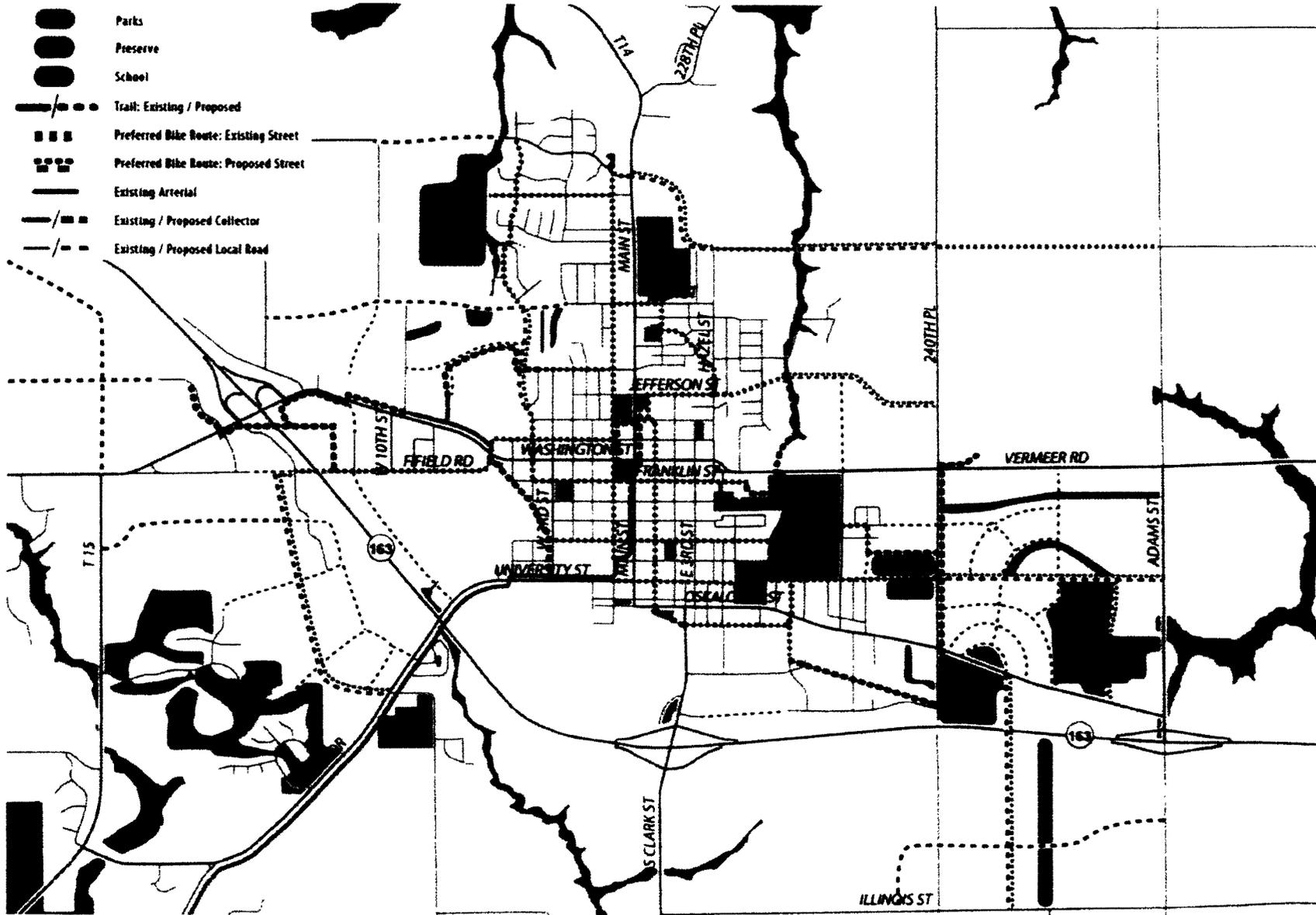
A 1.5 acre parcel known as Fountain Hills Park has been dedicated by the developer on the far north side of Pella, off of Fountain View drive. Due to the small size of this park, it is best described as a mini park (Neighborhood parks are ideally a minimum of 5 acres). However, it will have the features of a neighborhood park, including playground equipment and a shelter. The city should look for opportunities to expand this park as/if the surrounding land becomes available.

### Long-Term Growth Areas

Park sites were not identified for the longer-term, non-priority growth areas, such as the current airport site and the far southeast side (south side of 163). If and when these areas develop, they should provide parks and trails, with the general goal of providing neighborhood parks within a 1/4-1/2 mile distance of residential areas (as described above).



Figure 5.2 - Proposed Trails, Parks and Preserves





THE  
**CITY of PELLA**  
 STAFF MEMO TO COUNCIL

ITEM NO: I-1

SUBJECT: Ordinance Amending Water Rates of the City of Pella

DATE: July 7, 2015 (2nd Reading)

BACKGROUND:

**Purpose**

As discussed at the June 2<sup>nd</sup> Policy and Planning meeting, the FY 15-16 Budget includes a 7% increase in the City’s water rates which is needed to fund the long term water supply plan. Listed below is background information on the proposed increase.

**Long-term Water Supply Plan**

The City’s long-term water supply plan is intended to meet the community’s supply and treatment needs through the year 2037. Overall the plan includes a new 3.0 million gallon per day (MGD) reverse osmosis (RO) treatment process, an additional Jordan Well and new water main, and improvements to the existing lime softening treatment plant. The estimated cost of the plan is \$16 million, and the tentative completion date for the plan is the fall of 2016. However, it is important to note, the time period needed to secure the necessary permits for the project could delay components of the plan, which has the potential to delay the project’s completion date.

**Proposed Rate Structure**

The proposed rate increase of 7% would be effective for utility bills due September 20, 2015 for August usage. At that time, the base fee for inside the City limits would increase from \$14.50 per month to \$15.52 per month. In addition to the increase in base fee, the ordinance would amend the cost per 1,000 gallons from \$3.50 to \$3.75.

**Impact of Water Rate Increases**

The proposed ordinance represents a water rate increase of 7% for all customer classes. The following chart represents the impact of the water rate increase in both dollar amount and percentage of increase for different customer types inside the City limits. As you can see, for the average residential customer using 4,000 gallons per month, the proposed increase is \$2.02 per month. For the average commercial customer using 35,000 gallons per month, the proposed increase is \$9.77 per month. For the average industrial customer using 100,000 gallons per month, the proposed increase is \$26.02 per month.

Residential	4,000	\$28.50	\$30.52	\$2.02	7%
Commercial	35,000	\$137.00	\$146.77	\$9.77	7%
Industrial	100,000	\$364.50	\$390.52	\$26.02	7%

**Comparable Cities**

The chart below compares water rates of similar sized cities in our region. For the average residential user, Pella would continue to have the highest rate by a minimal amount. For the average commercial user, Pella would pay just slightly more than the City of Knoxville and still significantly less than the City of Oskaloosa. For the industrial user, the City of Pella would continue to maintain the lowest rates in the region.

It is important to note that when comparing our rates to others in the region one must consider the service level provided by the utilities. For instance, there are utilities who perform minimal water treatment. In comparison, our water treatment process is a significant component of our rates. In order to compensate for the lack of water treatment, their customers will often need to install additional filtration systems to obtain a higher quality of water. Unfortunately, these costs are typically not included in water rate comparisons.

**Water Rate Comparisons--In City Limits**

Knoxville	\$8.00	\$16.00	\$140.00	\$400.00
Oskaloosa	\$10.26	\$27.43	\$240.04	\$632.32
<b>Pella</b>	<b>\$14.50</b>	<b>\$28.50</b>	<b>\$137.00</b>	<b>\$364.50</b>
<b>Pella Proposed</b>	<b>\$15.52</b>	<b>\$30.52</b>	<b>\$146.59</b>	<b>\$390.02</b>

**Summary**

As stated previously, the proposed 7% rate increase is needed to fund the City's long term water supply plan. Overall, rates are projected to increase by 20% to 30% to fully fund the plan. However, future rate increases will be implemented on an incremental basis. The reason for this approach is to potentially minimize the financial impact to the rate payers while at the same time ensuring the utility has adequate cash flows to fund the plan.

ATTACHMENTS: Ordinance

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Approve ordinance.

ORDINANCE NO. 896

AN ORDINANCE AMENDING WATER RATES  
OF THE CITY OF PELLA IOWA

Be it Enacted by the City Council or the City of Pella, Iowa:

SECTION ONE:

Chapter 171 Section 8 be hereby amended by deleting the subsection in its entirety and substituting in place thereof the following:

**Description**

Water-Hydrant meter installation + Hydrant meter water usage per water rates	\$ 30.00
Water – new user (not previously assessed) per lineal front ft.	\$ 8.00
Water hookup fee outside of Corporate Limits	\$800.00
Water reconnect	\$ 30.00
Water reconnect after hours	\$ 60.00
Water – Temporary Vacancy	\$ 30.00
Water vending (located at water treatment) 120 gallons per	\$ .25
Water Laboratory Fees:	
Total Coliform Bacteria	\$ 10.00
Nitrate	\$ 13.00
Bacteria and Nitrate	\$ 22.00
Fluoride	\$ 12.00

Monthly Water Rates:

Rates within the Corporate Limits per 1,000 gallons used

Water User Minimum Charge	\$15.52 per month
Water Use Rate	\$ 3.75 per 1k gal.
Secondary Meter (Garden Meter)	\$ 4.87 per month

Rates outside Corporate Limits per 1,000 gallons used

Water User Minimum Charge	\$23.28 per month
Water Use Rate	\$ 5.63 per 1k gal.
Secondary Meter (Garden Meter)	\$ 7.31 per month

All ordinances or portions of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION TWO:

This Ordinance shall be in effect with utility bills due September 20, 2015 after its final passage, approval and publication as provided by law.

SECTION THREE:

If any section, provision or part of this Ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

**PASSED and ADOPTED** by the Council of the City of Pella, Iowa, this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk

J-1

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>AALBERS, ANNE (5443)</b>						
1511580025	EE REBATE	06/16/2015	07/07/2015	425.00	06/15	400.2215
Total AALBERS, ANNE (5443):				425.00		
<b>ABS FIRE EQUIPMENT INC (1014)</b>						
0132471	MONTHLY INSPECTION - EL	06/17/2015	07/07/2015	55.00	06/15	400.5.06.8588.9300
Total ABS FIRE EQUIPMENT INC (1014):				55.00		
<b>ACCO UNLIMITED CORP (1020)</b>						
153237	CHEMICALS - INDOOR POOL	06/09/2015	07/07/2015	837.90	06/15	100.5.04.4300.6503
153261	CHEMICALS - OUTDOOR POOL	06/09/2015	07/07/2015	1,490.20	06/15	100.5.04.4301.6503
153732	CHEMICALS - OUTDOOR POOL	06/19/2015	07/07/2015	1,867.60	06/15	100.5.04.4301.6503
Total ACCO UNLIMITED CORP (1020):				4,195.70		
<b>ACME TOOLS (5432)</b>						
3410287	WET/DRY VAC	05/27/2015	07/07/2015	99.00	06/15	100.5.02.1100.6510
Total ACME TOOLS (5432):				99.00		
<b>AFLAC (1040)</b>						
780029	SUPPLEMENTAL INSURANCE	06/30/2015	07/07/2015	1,828.58	07/15	100.2152
Total AFLAC (1040):				1,828.58		
<b>ALLIANT-IES (GAS) (1060)</b>						
060915INPOOL	NATURAL GAS - INDOOR POOL	06/09/2015	07/07/2015	666.07	06/15	100.5.04.4300.6371
060915MOL	NATURAL GAS - GARAGE HTR	06/09/2015	07/07/2015	16.82	06/15	100.5.09.4250.6371
060915MOLEN	NATURAL GAS - WEST HTR	06/09/2015	07/07/2015	17.07	06/15	100.5.09.4250.6371
060915POOL	NATURAL GAS - OUTDOOR POOL	06/09/2015	07/07/2015	2,141.28	06/15	100.5.04.4301.6371
062415CC	NATURAL GAS - CC	06/24/2015	07/07/2015	19.23	06/15	100.5.04.4100.6371
062415COMCTR	NATURAL GAS - CC	06/24/2015	07/07/2015	93.56	06/15	100.5.04.4100.6371
062515AIR	GAS BILL-AIR	06/25/2015	07/07/2015	16.82	06/15	100.5.05.2200.6371
062515AIROFF	GAS BILL-AIRPORT OFFICE	06/25/2015	07/07/2015	16.82	06/15	100.5.05.2200.6371
062515PK	NATURAL GAS - PK	06/25/2015	07/07/2015	33.50	06/15	100.5.09.4200.6371
062615PD	UTILITY - GAS EXPENSE - PD	06/26/2015	07/07/2015	598.66	06/15	100.5.01.1000.6371
062915PK	NATURAL GAS - PK	06/29/2015	07/07/2015	17.43	06/15	100.5.09.4200.6371
62515120TRUMAN	NATURAL GAS SERVICE	06/25/2015	07/07/2015	20.43	06/15	350.5.05.8320.6371
62615198LIFT	NATURAL GAS SERVICE	06/26/2015	07/07/2015	77.20	06/15	350.5.05.8320.6371
62615UNION	NATURAL GAS SERVICE	06/26/2015	07/07/2015	14.66	06/15	350.5.05.8320.6371
Total ALLIANT-IES (GAS) (1060):				3,749.55		
<b>AMAZON (1070)</b>						
113407621990	THERMAL BINDERS-EL	05/14/2015	07/07/2015	41.47	06/15	400.5.06.8588.9920
133993295738	THERMAL BINDERS-EL	05/14/2015	07/07/2015	13.70	06/15	400.5.06.8588.9920
173101957419	CONFRENENCE ROOM CHAIRS-EL	05/15/2015	07/07/2015	104.99	06/15	400.5.06.8588.9920
173106659750	CONFRENENCE ROOM CHAIRS-EL	05/15/2015	07/07/2015	104.99	06/15	400.5.06.8588.9920
173106944177	CONFRENENCE ROOM CHAIRS-EL	05/15/2015	07/07/2015	104.99	06/15	400.5.06.8588.9920
173109716751	CONFRENENCE ROOM CHAIRS-EL	05/15/2015	07/07/2015	104.99	06/15	400.5.06.8588.9920
207789781878	THERMAL BINDERS-EL	05/14/2015	07/07/2015	11.15	06/15	400.5.06.8588.9920
Total AMAZON (1070):				486.28		
<b>APWA (1111)</b>						
60915PW0	APWA RENEWAL	06/09/2015	07/07/2015	300.00	06/15	100.5.05.6500.6210

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total APWA (1111):				300.00		
<b>ARNOLD MOTOR SUPPLY (1126)</b>						
37-485309	ST-22	06/09/2015	07/07/2015	93.42	06/15	115.5.05.2100.6350
37-485426	FILTER	06/10/2015	07/07/2015	41.17	06/15	350.5.05.8300.6330
37-485446	AIR FILTER	06/10/2015	07/07/2015	27.55	06/15	350.5.05.8300.6330
37-485830	FUEL ADDITIVE	06/16/2015	07/07/2015	7.64	06/15	100.5.02.1100.6514
37-486556	CRACK SEALING MACHINE	06/26/2015	07/07/2015	4.15	06/15	115.5.05.2100.6350
Total ARNOLD MOTOR SUPPLY (1126):				173.93		
<b>ATLANTIC ULTRAVIOLET CORP (1132)</b>						
245887	BALLASTS	06/05/2015	07/07/2015	1,330.00	06/15	350.5.05.8300.6350
245887	SHIPPING	06/05/2015	07/07/2015	51.28	06/15	350.5.05.8300.6531
Total ATLANTIC ULTRAVIOLET CORP (1132):				1,381.28		
<b>BAYCOM INC (5440)</b>						
95588	TOUGHBOOK LAPTOP COMPUTERS -	06/25/2015	07/07/2015	33,676.00	06/15	186.5.01.1050.6512
Total BAYCOM INC (5440):				33,676.00		
<b>BELL, LISA D (5435)</b>						
75-21037-01	DEPOSIT REFUND	06/16/2015	07/07/2015	12.26	07/15	400.2210
Total BELL, LISA D (5435):				12.26		
<b>BIOSOLIDS MANAGEMENT GROUP INC (1237)</b>						
4796	LIME SLUDGE REMOVAL	06/10/2015	07/07/2015	16,948.96	06/15	310.5.05.8163.6799
4797	LIME REMOVAL	06/17/2015	07/07/2015	27,899.87	06/15	310.5.05.8163.6799
Total BIOSOLIDS MANAGEMENT GROUP INC (1237):				44,848.83		
<b>BOAT'S HOME FURNISHINGS (1266)</b>						
151458005	EE REBATE	06/16/2015	07/07/2015	7,564.00	06/15	400.2215
Total BOAT'S HOME FURNISHINGS (1266):				7,564.00		
<b>BOSUN SUPPLIES (1306)</b>						
P133452	SHACKLE WITH PINS - OUT POOL	06/22/2015	07/07/2015	93.25	06/15	100.5.04.4301.6590
Total BOSUN SUPPLIES (1306):				93.25		
<b>BRUXVOORT, JOEL (5453)</b>						
1511580040	EE REBATE	06/23/2015	07/07/2015	30.00	06/15	400.2215
Total BRUXVOORT, JOEL (5453):				30.00		
<b>BRUXVOORT, MARK (1375)</b>						
2439182	STEEL TOE SHOES-EL	06/29/2015	07/07/2015	96.29	06/15	400.5.06.8588.9720
Total BRUXVOORT, MARK (1375):				96.29		
<b>C L CARROLL CO INC (1407)</b>						
JORDANWELLPP5	JORDAN WELL PP5	06/26/2015	07/07/2015	351,531.57	06/15	310.5.05.8152.6780

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total C L CARROLL CO INC (1407):				351,531.57		
<b>C.R. PLUMBING LLC (5262)</b>						
1005	SVC WATER HEATERS & FLANGED V	06/13/2015	07/07/2015	681.02	06/15	100.5.04.4301.6310
1006	FOUNTAIN REPAIRS - PK	06/13/2015	07/07/2015	525.22	06/15	201.5.09.7218.8727
Total C.R. PLUMBING LLC (5262):				1,206.24		
<b>CARPENTER UNIFORM CO (1428)</b>						
391269	UNIFORM EXPENSE - PD	06/17/2015	07/07/2015	68.56	06/15	100.5.01.1030.6510
Total CARPENTER UNIFORM CO (1428):				68.56		
<b>CENTRAL IA WATER ASSOC (1462)</b>						
062515	WATER BILL - ANNEXED AREA	06/25/2015	07/07/2015	1,236.60	06/15	300.5.05.8100.6416
Total CENTRAL IA WATER ASSOC (1462):				1,236.60		
<b>CHEMSEARCH (1483)</b>						
1924656	GLASS CLEANER - POOL	06/10/2015	07/07/2015	462.63	06/15	100.5.04.4300.6590
1926053	TOLIET & HAND CLEANER - PK	06/10/2015	07/07/2015	393.70	06/15	100.5.09.4200.6553
1926054	BUILDING & GROUNDS SUPPLIES- AE	06/10/2015	07/07/2015	200.67	06/15	300.5.05.8120.6544
Total CHEMSEARCH (1483):				1,057.00		
<b>CIVIL DESIGN ADVANTAGE LLC (1509)</b>						
16425	SPORTS PARK	06/05/2015	07/07/2015	4,350.50	06/15	203.5.08.7226.6799
Total CIVIL DESIGN ADVANTAGE LLC (1509):				4,350.50		
<b>CLASSIC AVIATION INC (1519)</b>						
070115	AIRPORT MANAGER	07/01/2015	07/07/2015	3,447.50	07/15	100.5.05.2200.6405
Total CLASSIC AVIATION INC (1519):				3,447.50		
<b>CONTINENTAL RESEARCH CORPORATI (1556)</b>						
421450-CRC-1	FLOW/SPREADER PART	06/24/2015	07/07/2015	241.00	06/15	115.5.05.2100.6420
Total CONTINENTAL RESEARCH CORPORATI (1556):				241.00		
<b>COWMAN, JOSH (5444)</b>						
1511580026	EE REBATE	06/16/2015	07/07/2015	475.00	06/15	400.2215
Total COWMAN, JOSH (5444):				475.00		
<b>CUMMINS CENTRAL POWER LLC (1614)</b>						
020-40583	ST-22	06/04/2015	07/07/2015	386.94	06/15	115.5.05.2100.6350
020-42084	GENERATOR REPAIR	06/23/2015	07/07/2015	1,310.42	06/15	100.5.02.1100.6330
Total CUMMINS CENTRAL POWER LLC (1614):				1,697.36		
<b>CUSTOMIZED ENERGY SOLUTIONSLTD (1622)</b>						
1036375	TRANSMISSION - FTR'S	04/15/2015	07/07/2015	12,178.00	06/15	400.5.06.8565.9520
1036651	TRANSMISSION - FTR'S	05/12/2015	07/07/2015	11,728.00	06/15	400.5.06.8565.9520
1036926	TRANSMISSION - FTR'S	06/04/2015	07/07/2015	12,311.00	06/15	400.5.06.8565.9520

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total CUSTOMIZED ENERGY SOLUTIONSLTD (1622):				36,217.00		
<b>DE LAGE LANDEN PUBLIC FINANCE LLC (4658)</b>						
45879955	624974-COPIER LEASE	06/03/2015	07/07/2015	152.03	06/15	100.5.00.6100.6550
45879955	624974-COPIER LEASE	06/03/2015	07/07/2015	32.18	06/15	100.5.00.6100.6550
45879955	624974-COPIER LEASE	06/03/2015	07/07/2015	27.90	06/15	100.5.04.4100.6543
45879955	624974-COPIER LEASE	06/03/2015	07/07/2015	58.74	06/15	100.5.05.6500.6418
45879955	624974-COPIER LEASE	06/03/2015	07/07/2015	50.87	06/15	400.5.06.8549.9020
45879955	624974-COPIER LEASE	06/03/2015	07/07/2015	53.05	06/15	100.5.01.1010.6550
45879955	624974-COPIER LEASE	06/03/2015	07/07/2015	53.05	06/15	100.5.01.1030.6550
45879955	624974-COPIER LEASE	06/03/2015	07/07/2015	32.18	06/15	300.5.05.8120.6543
Total DE LAGE LANDEN PUBLIC FINANCE LLC (4658):				460.00		
<b>DE NOOY, SYDNEY (1682)</b>						
1003828652	REPL LOST PR CK	06/12/2015	06/25/2015	295.50	06/15	100.2010
Total DE NOOY, SYDNEY (1682):				295.50		
<b>DE RUITER EQUIPMENT (1685)</b>						
060915PK	TRIMMER LINE - PK	06/09/2015	07/07/2015	10.99	06/15	100.5.09.4200.6590
061615WTP	WEED EATER BLADES	06/16/2015	07/07/2015	10.99	06/15	300.5.05.8110.6320
062615PK	OIL - PK	06/26/2015	07/07/2015	10.75	06/15	100.5.09.4200.6590
24690 - 3381	CHAIN SAW SERVICE-EL	05/20/2015	07/07/2015	23.54	06/15	400.5.06.8594.9610
62215PWS	ROPE/SMALL ENGINE	06/22/2015	07/07/2015	4.00	06/15	115.5.05.2100.6350
62415WWTP	BLADE HEAD	06/24/2015	07/07/2015	21.99	06/15	350.5.05.8300.6510
Total DE RUITER EQUIPMENT (1685):				82.26		
<b>DEN ADEL, VERLAN (1728)</b>						
1511580037	EE REBATE	06/23/2015	07/07/2015	30.00	06/15	400.2215
Total DEN ADEL, VERLAN (1728):				30.00		
<b>DGR ENGINEERING (1706)</b>						
00215251	CONSULTING - REVENUE METER SET	06/11/2015	07/07/2015	520.00	06/15	410.5.06.8981.3530
00215251	CONSULTING -MEC 3-PHASE UNDER	06/11/2015	07/07/2015	420.00	06/15	400.5.06.8563.9030
00215252	CONSULTING - 2013 CONVERSION - E	06/11/2015	07/07/2015	124.50	06/15	410.5.06.8974.3670
00215253	CONSULTING - SCADA UPGRADE - EL	06/11/2015	07/07/2015	3,900.00	06/15	410.5.06.8977.3970
00215254	CONSULTING - WASH. ST.CONVERSI	06/11/2015	07/07/2015	7,101.00	06/15	410.5.06.8993.3670
Total DGR ENGINEERING (1706):				12,065.50		
<b>DIAMOND VOGEL PAINTS (1747)</b>						
277160128	TRAFFIC PAINT - SPORTS PARK	06/09/2015	07/07/2015	252.60	06/15	203.5.08.7226.6799
277160181	TRAFFIC PAINT - SPORTS PARK	06/10/2015	07/07/2015	89.95	06/15	203.5.08.7226.6799
277160357	EQUIPMENT PAINT	06/18/2015	07/07/2015	112.50	06/15	115.5.05.2100.6350
Total DIAMOND VOGEL PAINTS (1747):				455.05		
<b>DICKINSON CONSULTING LLC (5439)</b>						
DLLC-2015-06-001	TRAINING - PD	06/13/2015	07/07/2015	700.00	06/15	100.5.01.1030.6230
Total DICKINSON CONSULTING LLC (5439):				700.00		
<b>DIELEMAN, BETH (5448)</b>						
1511580031	EE REBATE	06/16/2015	07/07/2015	250.00	06/15	400.2215

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total DIELEMAN, BETH (5448):				250.00		
<b>DIELEMAN, BRADY (5433)</b>						
2429737	SAFETY SHOES - PK	06/15/2015	07/07/2015	89.99	06/15	100.5.09.4200.6546
Total DIELEMAN, BRADY (5433):				89.99		
<b>DMACC (1776)</b>						
062515WTP	WATER CONFERENCE-BRENT & ROB	06/25/2015	07/07/2015	375.00	06/15	300.5.05.8100.6240
Total DMACC (1776):				375.00		
<b>DUTCH MEADOWS LANDSCAPING INC (1832)</b>						
1281	SHOP/VEG NEEDS	06/16/2015	07/07/2015	196.99	06/15	115.5.05.2100.6310
Total DUTCH MEADOWS LANDSCAPING INC (1832)				196.99		
<b>DUTCH MILL SUPPLY (1834)</b>						
153128	3" CONNECTOR	05/07/2015	07/07/2015	2.00	06/15	300.5.05.8120.6350
154663	TARGET REPAIR - PD	06/22/2015	07/07/2015	38.80	06/15	100.5.01.1030.6230
Total DUTCH MILL SUPPLY (1834):				40.80		
<b>EGGINK, LARRY (5257)</b>						
1511580029	EE REBATE	06/16/2015	07/07/2015	30.00	06/15	400.2215
Total EGGINK, LARRY (5257):				30.00		
<b>ELECTRONIC ENGINEERING (1878)</b>						
1534086	PAGERS - EL	06/25/2015	07/07/2015	83.65	06/15	400.5.06.8588.9950
Total ELECTRONIC ENGINEERING (1878):				83.65		
<b>ELLIOTT EQUIPMENT CO (1883)</b>						
130147	GARBAGE TOTES	06/25/2015	07/07/2015	5,975.00	06/15	195.5.05.8400.6545
Total ELLIOTT EQUIPMENT CO (1883):				5,975.00		
<b>EMPLOYEE BENEFITS SYSTEMS (1895)</b>						
070115	MEDICAL CLAIMS	07/01/2015	07/01/2015	3,759.90	07/15	191.1651
Total EMPLOYEE BENEFITS SYSTEMS (1895):				3,759.90		
<b>ERTZ, JACOB C (5436)</b>						
12-08503-17	DEPOSIT REFUND	06/23/2015	07/07/2015	28.27	07/15	400.2210
Total ERTZ, JACOB C (5436):				28.27		
<b>EVANS, MARK (5459)</b>						
48-06207-05	DEPOSIT REFUND	06/30/2015	07/07/2015	65.47	07/15	400.2210
Total EVANS, MARK (5459):				65.47		
<b>FASTENAL COMPANY (1929)</b>						
IAPEA87323	PARTS/SHOP	05/21/2015	07/07/2015	12.27	06/15	115.5.05.2100.6330
IAPEA87467	HARDWARE-WTP SUPPLY BINS	05/29/2015	07/07/2015	87.85	06/15	300.5.05.8120.6543
IAPEA87509	HARDWARE	06/01/2015	07/07/2015	.88	06/15	300.5.05.8120.6590

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
IAPEA87569	PPE	06/03/2015	07/07/2015	24.08	06/15	115.5.05.2100.6546
IAPEA87618	WALL ANCHORS-EL	06/04/2015	07/07/2015	5.16	06/15	400.5.06.8588.9300
IAPEA87668	HARDWARE	06/08/2015	07/07/2015	14.61	06/15	300.5.05.8130.6510
IAPEA87669	PPE	06/08/2015	07/07/2015	89.94	06/15	115.5.05.2100.6546
IAPEA87670	WIRE BRUSH/WHEEL-EL	06/08/2015	07/07/2015	30.55	06/15	400.5.06.8588.9950
IAPEA87671	CHOP SAW BLADE-EL	06/08/2015	07/07/2015	43.24	06/15	400.5.06.8588.9950
IAPEA87673	STREET HARDWARE	06/09/2015	07/07/2015	13.43	06/15	115.5.05.2100.6330
IAPEA87673	PPE	06/09/2015	07/07/2015	74.20	06/15	115.5.05.2100.6546
IAPEA87691	SUPPLIES	06/09/2015	07/07/2015	7.36	06/15	115.5.05.2100.6330
IAPEA87765	SHOP HARDWARE	06/12/2015	07/07/2015	6.28	06/15	115.5.05.2100.6330
IAPEA88006	DRILL BITS - PK	06/24/2015	07/07/2015	7.92	06/15	100.5.09.4200.6590
Total FASTENAL COMPANY (1929):				<u>417.77</u>		
<b>FELD FIRE (1937)</b>						
0231737	TOOLS FOR TRAILER	06/29/2015	07/07/2015	765.30	06/15	201.5.02.7044.6727
Total FELD FIRE (1937):				<u>765.30</u>		
<b>FOOTE, SHANNON (1976)</b>						
00720157723-4	SAFETY FOOTWARE-EL	06/15/2015	07/07/2015	299.98	06/15	400.5.06.8588.9720
00720157723-4	SAFETY FOOTWARE-EL	06/15/2015	07/07/2015	25.02	06/15	400.5.06.8588.9720
Total FOOTE, SHANNON (1976):				<u>325.00</u>		
<b>FPL ENERGY HANCOCK CTY WIND (1982)</b>						
070615	PURCHASED POWER - RESALE (WIN	07/06/2015	07/06/2015	10,485.42	06/15	400.5.06.8555.9501
Total FPL ENERGY HANCOCK CTY WIND (1982):				<u>10,485.42</u>		
<b>GALLS INC (2022)</b>						
003624733	UNIFORM EXPENSE - PD	06/05/2015	07/07/2015	189.95	06/15	100.5.01.1030.6510
Total GALLS INC (2022):				<u>189.95</u>		
<b>GARDEN &amp; ASSOCIATES LTD (2026)</b>						
33166	JEFFERSON/HAZEL RECON	06/23/2015	07/07/2015	8,865.01	06/15	215.5.05.2184.6761
Total GARDEN & ASSOCIATES LTD (2026):				<u>8,865.01</u>		
<b>GARLING CONSTRUCTION INC (4964)</b>						
APPL16 5344-14	INDOOR POOL PROJECT FINAL	05/27/2015	07/07/2015	1,000.00	06/15	202.5.04.7065.6750
Total GARLING CONSTRUCTION INC (4964):				<u>1,000.00</u>		
<b>GARR, KEVIN (5452)</b>						
1511580039	EE REBATE	06/23/2015	07/07/2015	30.00	06/15	400.2215
Total GARR, KEVIN (5452):				<u>30.00</u>		
<b>GEMPLER'S INC (2047)</b>						
SI01670812	EXIT SIGNS	06/22/2015	07/07/2015	8.50	06/15	350.5.05.8310.6546
Total GEMPLER'S INC (2047):				<u>8.50</u>		
<b>GEORGE, BARBARA (4524)</b>						
1511580024	EE REBATE	06/09/2015	07/07/2015	30.00	06/15	400.2215

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total GEORGE, BARBARA (4524):				30.00		
<b>GONOKOBRA ENTERPRISES INC (2072)</b>						
4491	VEHICLE EXPENSE - PD	05/31/2015	07/07/2015	52.00	06/15	100.5.01.1030.6330
Total GONOKOBRA ENTERPRISES INC (2072):				52.00		
<b>GRANT, JOSEPH T (5437)</b>						
39-10676-09	DEPOSIT REFUND	06/23/2015	07/07/2015	33.88	07/15	400.2210
Total GRANT, JOSEPH T (5437):				33.88		
<b>GRAYMONT WESTERN LIME INC. (2093)</b>						
55984RI	LIME	05/29/2015	07/07/2015	3,997.84	06/15	300.5.05.8120.6503
Total GRAYMONT WESTERN LIME INC. (2093):				3,997.84		
<b>GRITTERS ELECTRIC (2104)</b>						
00075159	SIREN REPAIR	06/24/2015	07/07/2015	55.00	06/15	100.5.02.1100.6310
Total GRITTERS ELECTRIC (2104):				55.00		
<b>HAAG, STEPHEN R (4842)</b>						
061015CC	TUNE PIANO - CC	06/10/2015	07/07/2015	110.00	06/15	100.5.04.4100.6590
Total HAAG, STEPHEN R (4842):				110.00		
<b>HAASE, PAUL (2135)</b>						
061515PD	MEALS - TRAINING - PD	06/15/2015	07/07/2015	38.08	06/15	100.5.01.1030.6260
Total HAASE, PAUL (2135):				38.08		
<b>HACH COMPANY (2136)</b>						
9413949	LAB SUPPLIES - WTP	06/10/2015	07/07/2015	285.88	06/15	300.5.05.8120.6547
9416119	TURBODIMETER PARTS	06/11/2015	07/07/2015	24.90	06/15	300.5.05.8120.6350
9430262	LAB SUPPLIES - WTP	06/19/2015	07/07/2015	25.15	06/15	300.5.05.8120.6547
Total HACH COMPANY (2136):				335.93		
<b>HADEN, TYLER (5040)</b>						
79-10978-15 CR	CREDIT BALANCE REFUND	06/29/2015	07/07/2015	59.49	07/15	001.1199
Total HADEN, TYLER (5040):				59.49		
<b>HASAPIS, EMMANUEL (5456)</b>						
48-07701-15	DEPOSIT REFUND	06/30/2015	07/07/2015	146.52	07/15	400.2210
Total HASAPIS, EMMANUEL (5456):				146.52		
<b>HAUG, ROGER (5449)</b>						
1511580033	EE REBATE	06/16/2015	07/07/2015	30.00	06/15	400.2215
Total HAUG, ROGER (5449):				30.00		
<b>HAUPERT, BRET (2190)</b>						
060915PD	FUEL - PD	06/09/2015	07/07/2015	34.62	06/15	100.5.01.1030.6514

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total HAUPERT, BRET (2190):				34.62		
<b>HAWKINS INC (2198)</b>						
3737564RI	CHIMICALS	06/09/2015	07/07/2015	744.50	06/15	300.5.05.8120.6503
Total HAWKINS INC (2198):				744.50		
<b>HILDEBRAND, ROSS (2250)</b>						
00720158060	SAFETY CLOTHING/FOOTWARE-EL	06/25/2015	07/07/2015	263.14	06/15	400.5.06.8588.9720
Total HILDEBRAND, ROSS (2250):				263.14		
<b>HOUSER, DAN (2288)</b>						
2435880	SAFETY SHOES/BOOTS - EL	06/24/2015	07/07/2015	274.43	06/15	400.5.06.8588.9720
Total HOUSER, DAN (2288):				274.43		
<b>HOWARD R GREEN COMPANY (2290)</b>						
98751	JORDAN WELL DESIGN	06/10/2015	07/07/2015	15,890.37	06/15	310.5.05.8182.6727
98755	GENERAL WATER/WASTEWATER	06/10/2015	07/07/2015	658.50	06/15	350.5.05.8310.6405
Total HOWARD R GREEN COMPANY (2290):				16,548.87		
<b>HY-VEE (2328)</b>						
061615ARTCTR	ADULT CLASS SNACK - ART CENTER	06/16/2015	07/07/2015	3.99	06/15	100.5.04.4110.6544
217597	SAMPLER ICE	06/30/2015	07/07/2015	11.94	06/15	350.5.05.8300.6547
4700595566	POPCICLES & ICE CREAM - POOL	06/09/2015	07/07/2015	7.96	06/15	100.5.04.4310.6530
4700615795	POPCICLES & ICE CREAM - POOL	06/09/2015	07/07/2015	42.77	06/15	100.5.04.4310.6530
4700696317	LUNCH FOR BUILDING COMMITTEE -	06/11/2015	07/07/2015	47.83	06/15	100.5.04.4100.6240
4700700180	ICE - POOL	06/11/2015	07/07/2015	15.92	06/15	100.5.04.4301.6590
4701313728	ICE - POOL	06/21/2015	07/07/2015	15.92	06/15	100.5.04.4301.6590
4701420874	ADULT CLASS SNACK - ART CENTER	06/23/2015	07/07/2015	11.18	06/15	100.5.04.4110.6544
4798884068	ICE - POOL	05/28/2015	07/07/2015	7.96	06/15	100.5.04.4301.6590
Total HY-VEE (2328):				165.47		
<b>IA DEPT OF NATURAL RES (2352)</b>						
5998	CERTIFICATION RENEWAL	05/05/2015	06/25/2015	60.00	06/15	350.5.05.8310.6210
IA668033 070115	JEFFERSON STREET PROJECT PERM	07/01/2015	07/01/2015	250.00	07/15	310.5.05.8191.6790
Total IA DEPT OF NATURAL RES (2352):				310.00		
<b>IA LEAGUE OF CITIES (2377)</b>						
068034	IA LEAGUE OF CITIES DUES 7-1-15-6-	06/15/2015	07/07/2015	3,752.00	06/15	100.5.00.6000.6210
Total IA LEAGUE OF CITIES (2377):				3,752.00		
<b>IA MUNICIPALITIES WORKERS' (2382)</b>						
INV57683	WORK COMP DEPOSIT 15-16T	06/01/2015	07/07/2015	3,747.00	07/15	115.5.05.2100.6160
INV57683	WORK COMP DEPOSIT 15-16T	06/01/2015	07/07/2015	271.00	07/15	100.5.04.4100.6160
INV57683	WORK COMP DEPOSIT 15-16T	06/01/2015	07/07/2015	1,867.00	07/15	300.5.05.8100.6160
INV57683	WORK COMP DEPOSIT 15-16T	06/01/2015	07/07/2015	4,465.00	07/15	400.5.06.8925.9740
INV57683	WORK COMP DEPOSIT 15-16T	06/01/2015	07/07/2015	884.00	07/15	350.5.05.8300.6160
INV57683	WORK COMP DEPOSIT 15-16T	06/01/2015	07/07/2015	1,489.00	07/15	100.5.02.1100.6160
INV57683	WORK COMP DEPOSIT 15-16T	06/01/2015	07/07/2015	95.00	07/15	100.5.01.1000.6160
INV57683	WORK COMP DEPOSIT 15-16T	06/01/2015	07/07/2015	1,188.00	07/15	100.5.01.1010.6160
INV57683	WORK COMP DEPOSIT 15-16T	06/01/2015	07/07/2015	4,542.00	07/15	100.5.01.1030.6160

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
INV57683	WORK COMP DEPOSI 15-16T	06/01/2015	07/07/2015	210.00	07/15	100.5.01.1070.6160
INV57683	WORK COMP DEPOSI 15-16T	06/01/2015	07/07/2015	6.00	07/15	100.5.00.6000.6160
INV57683	WORK COMP DEPOSI 15-16T	06/01/2015	07/07/2015	143.00	07/15	100.5.00.6100.6160
INV57683	WORK COMP DEPOSI 15-16T	06/01/2015	07/07/2015	239.00	07/15	100.5.03.4000.6160
INV57683	WORK COMP DEPOSI 15-16T	06/01/2015	07/07/2015	1,211.00	07/15	100.5.04.4300.6160
INV57683	WORK COMP DEPOSI 15-16T	06/01/2015	07/07/2015	1,260.00	07/15	100.5.09.4200.6160
INV57683	WORK COMP DEPOSI 15-16T	06/01/2015	07/07/2015	489.00	07/15	100.5.05.5000.6160
INV57683	WORK COMP DEPOSI 15-16T	06/01/2015	07/07/2015	121.00	07/15	100.5.04.4460.6160
Total IA MUNICIPALITIES WORKERS' (2382):				22,227.00		
<b>IA ONE CALL (2385)</b>						
170971	LOCATES-EL	06/10/2015	07/07/2015	167.50	06/15	400.5.06.8588.9810
171630	LOCATES WTP	06/10/2015	07/07/2015	71.55	06/15	300.5.05.8100.6405
171630	LOCATES WWTP	06/10/2015	07/07/2015	71.55	06/15	350.5.05.8330.6405
Total IA ONE CALL (2385):				310.60		
<b>IA PRISON INDUSTRIES (2392)</b>						
936444	SIGNS	06/12/2015	07/07/2015	181.10	06/15	115.5.05.2100.6532
936558	SIGNS	06/19/2015	07/07/2015	146.90	06/15	115.5.05.2100.6532
936565	BICYCLE REGISTRATION STICKERS -	06/19/2015	07/07/2015	60.00	06/15	100.5.01.1010.6417
936583	SIGNS	06/23/2015	07/07/2015	37.65	06/15	115.5.05.2100.6532
Total IA PRISON INDUSTRIES (2392):				425.65		
<b>IA TURFGRASS OFFICE (2409)</b>						
063015PK	TURFGRASS FIELD DAY VOS & NUNN	06/30/2015	07/07/2015	60.00	06/15	100.5.09.4200.6240
Total IA TURFGRASS OFFICE (2409):				60.00		
<b>ICMA RETIREMENT ROTH IRA (2423)</b>						
062615	ICMA ROTH	06/26/2015	06/26/2015	1,247.30	06/15	100.2171
Total ICMA RETIREMENT ROTH IRA (2423):				1,247.30		
<b>ICMA RETIREMENT TRUST401 (2424)</b>						
062615	ICMA 401	06/26/2015	06/26/2015	757.09	06/15	100.2167
Total ICMA RETIREMENT TRUST401 (2424):				757.09		
<b>ICMA RETIREMENT TRUST457 (2425)</b>						
062615	ICMA 457	06/26/2015	06/26/2015	6,633.09	06/15	100.2169
Total ICMA RETIREMENT TRUST457 (2425):				6,633.09		
<b>IDEAL READY MIX COMPANY (2429)</b>						
452328	CONCRETE	05/30/2015	07/07/2015	233.00	06/15	310.5.05.8183.6790
452987	SAND FOR BALL FIELDS - PK	06/06/2015	07/07/2015	19.25	06/15	100.5.09.4200.6558
452988	BOONE/LINCOLN	06/06/2015	07/07/2015	2,973.38	06/15	115.5.05.2100.6549
452989	CONCRETE	06/06/2015	07/07/2015	116.50	06/15	310.5.05.8183.6790
452989	CONCRETE	06/06/2015	07/07/2015	640.75	06/15	350.5.05.8330.6499
453657	CONCRETE	06/13/2015	07/07/2015	331.38	06/15	310.5.05.8183.6790
453658	BOONE/LINCOLN PC.	06/13/2015	07/07/2015	981.75	06/15	115.5.05.2100.6549
453659	W 4TH/PEACE PC.	06/13/2015	07/07/2015	701.25	06/15	115.5.05.2100.6549
Total IDEAL READY MIX COMPANY (2429):				5,997.26		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>INDUSTRIAL FILTER MFG. INC (2444)</b>						
185214	FILTER	06/15/2015	07/07/2015	397.00	06/15	350.5.05.8330.6350
185214	SHIPPING	06/15/2015	07/07/2015	49.85	06/15	350.5.05.8300.6531
Total INDUSTRIAL FILTER MFG. INC (2444):				446.85		
<b>INSIDE THE TAPE (5431)</b>						
061615PD	TRAINING - PD	06/15/2015	07/07/2015	295.00	06/15	100.5.01.1030.6230
Total INSIDE THE TAPE (5431):				295.00		
<b>IPERS (2482)</b>						
070715	IPERS	07/07/2015	07/07/2015	10,107.21	07/15	100.2160
070715	IPERS	07/07/2015	07/07/2015	15,169.22	07/15	100.2162
070715	IPERS	07/07/2015	07/07/2015	10,176.93	07/15	100.2160
070715	IPERS	07/07/2015	07/07/2015	15,273.83	07/15	100.2162
070715	IPERS	07/07/2015	07/07/2015	.08-	07/15	100.5.00.6100.6502
Total IPERS (2482):				50,727.11		
<b>IRBY (2483)</b>						
S008420048.003	LED STREET LIGHT WARRANTY - EL	05/08/2015	07/07/2015	161.57-	06/15	400.5.06.8585.9030
S008420048.004	LED STREET LIGHT WARRANTY - EL	06/18/2015	07/07/2015	161.57-	06/15	400.5.06.8585.9030
S008905686.001	LED STREET LIGHT WARRANTY - EL	04/30/2015	07/07/2015	151.00	06/15	400.5.06.8585.9030
S008950442.001	SECONDARY CABLE/E WASH-EL	06/23/2015	07/07/2015	10,972.85	06/15	410.5.06.8993.3670
S008964787.001	TEST SWITCHES/SCADA UPGRADES-	06/01/2015	07/07/2015	4,066.75	06/15	410.5.06.8977.3970
S008981660.001	FIBERGLASS PATCH-EL	06/01/2015	07/07/2015	436.56	06/15	400.5.06.8584.9030
Total IRBY (2483):				15,304.02		
<b>J &amp; M TRUCK &amp; EQUIP.REPAIR INC (2493)</b>						
21992	ST-22	06/09/2015	07/07/2015	156.58	06/15	115.5.05.2100.6350
Total J & M TRUCK & EQUIP.REPAIR INC (2493):				156.58		
<b>JAARSMA, RALPH (5445)</b>						
1511580027	EE REBATE	06/16/2015	07/07/2015	525.00	06/15	400.2215
1511580032	EE REBATE	06/16/2015	07/07/2015	525.00	06/15	400.2215
Total JAARSMA, RALPH (5445):				1,050.00		
<b>JEFF ELLIS &amp; ASSOCIATES INC. (2518)</b>						
20072639	LIFEGUARD TRAINING LICENSES- PO	06/09/2015	07/07/2015	27.00	06/15	100.5.04.4300.6416
20072801	MONTHLY FLAT FEE - POOL	07/01/2015	07/07/2015	833.33	06/15	100.5.04.4300.6416
Total JEFF ELLIS & ASSOCIATES INC. (2518):				860.33		
<b>JOHN DEER FINANCIAL (2528)</b>						
2374233	SHOP FENCE	03/26/2015	07/07/2015	12.97	06/15	115.5.05.2100.6310
2377089	SPRAY MARKING PAINT	03/31/2015	07/07/2015	9.98	06/15	350.5.05.8330.6499
2378416	KEY	04/02/2015	07/07/2015	4.47	06/15	300.5.05.8120.6310
2378416-1	KEY CREDIT	04/07/2015	07/07/2015	4.47-	06/15	300.5.05.8120.6310
2400252	SHOP FENCE	05/05/2015	07/07/2015	4.88	06/15	115.5.05.2100.6310
2407632	SHOP SUPPLIES	05/15/2015	07/07/2015	5.58	06/15	115.5.05.2100.6330
2421526	NUMBERS & FLOOT MATS - PK	06/03/2015	07/07/2015	44.73	06/15	100.5.09.4200.6330
2424763	CORNER IRON - PK	06/08/2015	07/07/2015	3.89	06/15	100.5.09.4200.6590
2425519	BALL MOUNT & BULBS FOR SCOUT -	06/09/2015	07/07/2015	26.98	06/15	100.5.09.4245.6350
2425542	CORNER IRON,BRUSH,CLEANER - PK	06/09/2015	07/07/2015	56.43	06/15	100.5.09.4200.6590

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
2425743	SIGNS	06/09/2015	07/07/2015	6.58	06/15	115.5.05.2100.6532
2425825	ELECTRIC CORD	06/09/2015	07/07/2015	7.99	06/15	350.5.05.8300.6547
2426726	HOLE SAW - PK	06/11/2015	07/07/2015	7.59	06/15	100.5.09.4200.6590
2426796	WALL ANCHORS	06/11/2015	07/07/2015	7.00	06/15	100.5.02.1100.6310
2426925	HARDWARE, CONNECTORS & SILICO	06/11/2015	07/07/2015	33.74	06/15	300.5.05.8120.6543
2427489	JULY 4 FISHING EQUIP - PK	06/12/2015	07/07/2015	7.66	06/15	100.5.09.4200.6590
2427673	CONTACT CEMENT, SEALER & CARG	06/12/2015	07/07/2015	42.36	06/15	300.5.05.8120.6544
2429197	PROPANE TORCH - PK	06/15/2015	07/07/2015	31.99	06/15	100.5.09.4200.6590
2429243	RETURN HOLE SAW - PK	06/15/2015	07/07/2015	7.59	06/15	100.5.09.4200.6590
2429244	WASHERS - PK	06/15/2015	07/07/2015	1.98	06/15	100.5.09.4200.6590
2429368	SAFETY SHOES-EL	06/15/2015	07/07/2015	159.99	06/15	400.5.06.8588.9720
2429420	BOLTS - PD	06/15/2015	07/07/2015	2.44	06/15	100.5.01.1000.6310
2429443	PHILLIPS POWER BITS	06/15/2015	07/07/2015	4.99	06/15	300.5.05.8120.6510
2429496	AMBULANCE BUILDING	06/15/2015	07/07/2015	3.99	06/15	100.5.08.6400.6310
2429887	HARDWARE & CLEANING SUPPLIES	06/16/2015	07/07/2015	12.78	06/15	300.5.05.8120.6544
2429899	AMBULANCE BUILDING	06/16/2015	07/07/2015	16.79	06/15	100.5.08.6400.6310
2430636	SHOVELS-EL	06/17/2015	07/07/2015	35.98	06/15	400.5.06.8588.9950
2430780	AMMUNITION - TRAINING - PD	06/17/2015	07/07/2015	168.86	06/15	100.5.01.1030.6230
2430868	HERBICIDE	06/17/2015	06/17/2015	14.99	06/15	350.5.05.8310.6320
2431378	RATCHET STRAP - PK	06/18/2015	07/07/2015	35.97	06/15	100.5.09.4200.6590
2431436	TUBING-CHLORINE METER	06/18/2015	07/07/2015	5.70	06/15	300.5.05.8120.6350
2431808	EXTENSION CORD REEL - PD	06/18/2015	07/07/2015	6.99	06/15	100.5.01.1000.6310
2431808	BATTERY CHARGE PACK - PD	06/18/2015	07/07/2015	69.99	06/15	100.5.01.1030.6330
2435149	GLOVES	06/23/2015	07/07/2015	25.98	06/15	300.5.05.8100.6546
2435465	BRUSH & GLOVES - PK	06/24/2015	07/07/2015	35.96	06/15	100.5.09.4200.6590
2435473	WRENCH & CUTTING WHEEL - PK	06/24/2015	07/07/2015	10.17	06/15	100.5.09.4200.6590
2435480	PPE	06/24/2015	07/07/2015	16.99	06/15	115.5.05.2100.6546
2435688	OIL - PK	06/24/2015	07/07/2015	27.38	06/15	100.5.09.4200.6350
2436296	CLAMPS,WASHERS,BOLTS - PK	06/25/2015	07/07/2015	10.69	06/15	100.5.09.4200.6590
2436340	TOOLS FOR SPORTS PARK	06/25/2015	07/07/2015	627.76	06/15	100.5.09.4245.6510
2436710	PEAT MOSS & KNIFE - PK	06/26/2015	07/07/2015	81.93	06/15	100.5.09.4200.6560
2436738	PEAT MOSS - PK	06/26/2015	07/07/2015	77.94	06/15	100.5.09.4200.6560
2439483	LADDER STORAGE MATERIALS	06/30/2015	07/07/2015	13.82	06/15	350.5.05.8310.6546
Total JOHN DEER FINANCIAL (2528):				1,772.82		
<b>KELLY SUPPLY CO (2579)</b>						
8155377-0	AIR HANDLING UNIT FILTERS - PD	06/08/2015	07/07/2015	60.36	06/15	100.5.01.1000.6310
8155386-0	GFCI OUTLET & BULBS - PK	06/08/2015	07/07/2015	46.64	06/15	100.5.09.4200.6310
8155448-0	FURNACE FILTERS	06/11/2015	07/07/2015	20.12	06/15	100.5.00.6100.6310
8155499-0	LIGHT BULBS - CC	06/15/2015	07/07/2015	54.73	06/15	100.5.04.4100.6590
8155499-1	LIGHT BULBS - CC	06/24/2015	07/07/2015	41.97	06/15	100.5.04.4100.6590
8155512-0	BULBS	06/17/2015	07/07/2015	225.43	06/15	100.5.00.6100.6240
8155550-0	LIGHT BULBS - PK	06/17/2015	07/07/2015	8.23	06/15	100.5.09.4200.6310
8155656-0	FURNACE FILTERS	06/22/2015	07/07/2015	22.44	06/15	300.5.05.8120.6590
8155656-1	FURNACE FILTERS	06/24/2015	07/07/2015	51.11	06/15	300.5.05.8120.6590
8155690-0	OUTLET COVER-EL	06/24/2015	07/07/2015	2.49	06/15	400.5.06.8588.9300
8155695-0	LIGHT BULBS - PK	06/24/2015	07/07/2015	43.89	06/15	100.5.09.4200.6320
8155703-0	GFCI OUTLET - CC	06/24/2015	07/07/2015	15.76	06/15	100.5.04.4100.6310
8508881-0	RETURN LIGHT BULBS - PK	06/17/2015	07/07/2015	30.49	06/15	100.5.09.4200.6310
8508883-0	RETURN LIGHT BULBS - PK	06/24/2015	07/07/2015	19.51	06/15	100.5.09.4200.6320
Total KELLY SUPPLY CO (2579):				543.17		
<b>KNIA KRLS (2630)</b>						
15050327	RADIO EXPENSE	05/31/2015	07/07/2015	216.20	06/15	100.5.00.6350.6402

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total KNIA KRLS (2630):				216.20		
<b>LAMPERT LUMBER (2653)</b>						
9094576	TOOLS FOR TRAILER	06/24/2015	07/07/2015	1,035.61	06/15	201.5.02.7044.6727
Total LAMPERT LUMBER (2653):				1,035.61		
<b>LASER RESOURCES LLC (4705)</b>						
AR339314	101596 COPIER LEASE	06/01/2015	07/07/2015	7.09	06/15	100.5.00.6100.6550
AR339314	101596 COPIER LEASE	06/01/2015	07/07/2015	27.61	06/15	100.5.00.6100.6550
AR339314	101596 COPIER LEASE	06/01/2015	07/07/2015	104.73	06/15	100.5.04.4100.6543
AR339314	101596 COPIER LEASE	06/01/2015	07/07/2015	1.04	06/15	100.5.05.6500.6418
AR339314	101596 COPIER LEASE	06/01/2015	07/07/2015	.10	06/15	400.5.06.8549.9020
AR339314	101596 COPIER LEASE	06/01/2015	07/07/2015	38.96	06/15	100.5.01.1010.6550
AR339314	101596 COPIER LEASE	06/01/2015	07/07/2015	38.95	06/15	100.5.01.1030.6550
AR339314	101596 COPIER LEASE	06/01/2015	07/07/2015	28.47	06/15	300.5.05.8120.6543
Total LASER RESOURCES LLC (4705):				246.95		
<b>LEYDENS, CLARENCE L (5442)</b>						
1511580023	EE REBATE	06/09/2015	07/07/2015	30.00	06/15	400.2215
Total LEYDENS, CLARENCE L (5442):				30.00		
<b>LIFEGUARD STORE INC., THE (2748)</b>						
301184	GUARD SUITS - POOL	06/12/2015	07/07/2015	253.37	06/15	100.5.04.4300.6425
307147	GUARD SUITS - POOL	06/25/2015	07/07/2015	53.63	06/15	100.5.04.4300.6425
Total LIFEGUARD STORE INC., THE (2748):				307.00		
<b>LINCOLN NATIONAL (2752)</b>						
3041040470	LIFE & LTD INSURANCE PREMIUM	06/10/2015	07/07/2015	464.10	07/15	191.5.08.9200.6154
3041040470	LIFE & LTD INSURANCE PREMIUM	06/10/2015	07/07/2015	86.14	07/15	191.5.08.9200.6154
3041040470	LIFE & LTD INSURANCE PREMIUM	06/10/2015	07/07/2015	81.90	07/15	191.5.08.9200.6154
3041040470	LIFE & LTD INSURANCE PREMIUM	06/10/2015	07/07/2015	1,142.85	07/15	191.5.08.9200.6155
3041074523	DENTAL-CITYPELLA-BL-1536343	06/10/2015	07/07/2015	2,462.92	07/15	191.5.08.9200.6158
Total LINCOLN NATIONAL (2752):				4,237.91		
<b>LOGAN CONTRACTORS SUPPLY (2769)</b>						
K08480	P-STAKE	06/10/2015	07/07/2015	180.00	06/15	115.5.05.2100.6545
Total LOGAN CONTRACTORS SUPPLY (2769):				180.00		
<b>MAACO COLLISON REPAIR &amp; AUTO PAINTING (5461)</b>						
23608	REPAINT TRUCK PK	06/30/2015	07/07/2015	1,060.00	06/15	100.5.09.4200.6330
Total MAACO COLLISON REPAIR & AUTO PAINTING (5461):				1,060.00		
<b>MAC RUNNEL, PATRICIA (5458)</b>						
69-61815-02	DEPOSIT REFUND	06/30/2015	07/07/2015	83.59	07/15	400.2210
Total MAC RUNNEL, PATRICIA (5458):				83.59		
<b>MAHASKA BOTTLING/PEPSI-COLA (2803)</b>						
11726075	POP FOR RESALE	06/11/2015	07/07/2015	486.80	06/15	100.5.04.4310.6530
11726183	POP FOR RESALE	06/18/2015	07/07/2015	287.40	06/15	100.5.04.4310.6530

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
11726289	POP FOR RESALE	06/24/2015	07/07/2015	248.96	06/15	100.5.04.4310.6530
Total MAHASKA BOTTLING/PEPSI-COLA (2803):				1,023.16		
<b>MALLOY ELECTRIC BEARING SUPPLY (2815)</b>						
6027167	OIL TESTING - TRANSFORMERS IN S	06/10/2015	07/07/2015	2,860.11	06/15	400.5.06.8592.9030
Total MALLOY ELECTRIC BEARING SUPPLY (2815):				2,860.11		
<b>MARTIN MARIETTA MATERIALS (2842)</b>						
15355486	ROCK	06/08/2015	07/07/2015	473.18	06/15	115.5.05.2100.6549
15371283	ROCK BILL	06/11/2015	07/07/2015	146.74	06/15	115.5.05.2100.6549
15400174	ROCK BILL	06/15/2015	07/07/2015	1,303.02	06/15	115.5.05.2100.6549
15419322	ROCK BILL	06/18/2015	07/07/2015	641.67	06/15	115.5.05.2100.6549
Total MARTIN MARIETTA MATERIALS (2842):				2,564.61		
<b>MARTISOVITSOVA, DANIELA (2847)</b>						
061815	TRAVEL - MRES ANNUAL MEETING -	06/18/2015	07/07/2015	125.06	06/15	400.5.06.8921.9900
Total MARTISOVITSOVA, DANIELA (2847):				125.06		
<b>MC GLADREY LLP (5098)</b>						
M-4608862-019	775-582-7 MONTHLY IT SERVICE	06/08/2015	07/07/2015	5,725.00	06/15	100.5.00.6200.6405
Total MC GLADREY LLP (5098):				5,725.00		
<b>MC MASTER-CARR SUPPLY CO (2886)</b>						
32337281	PIPE FITTINGS	06/15/2015	07/07/2015	405.00	06/15	350.5.05.8330.6350
32337281	SHIPPING	06/15/2015	07/07/2015	13.62	06/15	350.5.05.8300.6531
Total MC MASTER-CARR SUPPLY CO (2886):				418.62		
<b>MEDIACOM (5331)</b>						
61415PWO	INTERNET BILL	06/14/2015	07/07/2015	135.90	06/15	100.5.05.6500.6373
Total MEDIACOM (5331):				135.90		
<b>MENNINGA PEST CONTROL (2913)</b>						
39849	PEST CONTROL - SOCCER	06/12/2015	07/07/2015	26.00	06/15	100.5.09.4200.6403
39993	1027-PEST CONTROL-CH	06/15/2015	07/07/2015	30.00	06/15	100.5.00.6100.6310
Total MENNINGA PEST CONTROL (2913):				56.00		
<b>METERING &amp; TECHNOLOGY SOLUTIONS (4934)</b>						
3677	WATER METERS	06/02/2015	07/07/2015	2,447.67	06/15	300.5.05.8140.6350
3733	WATER METERS	06/03/2015	07/07/2015	2,500.00	06/15	310.5.05.8145.6727
3734	WATER METERS	06/03/2015	07/07/2015	838.86	06/15	310.5.05.8145.6727
3734	WATER METERS	06/03/2015	07/07/2015	1,661.14	06/15	300.5.05.8140.6530
3855	WATER METER	06/19/2015	07/07/2015	2,485.56	06/15	300.5.05.8140.6530
Total METERING & TECHNOLOGY SOLUTIONS (4934):				9,933.23		
<b>MIDLAND SCIENTIFIC INC (2957)</b>						
5453020	PRINTER PAPER- LAB	06/22/2015	07/07/2015	76.46	06/15	300.5.05.8120.6547
5454032	LAB CHEMICALS	06/25/2015	07/07/2015	197.62	06/15	300.5.05.8120.6547

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total MIDLAND SCIENTIFIC INC (2957):				274.08		
<b>MIDTOWN TIRE COMPANY (2961)</b>						
150767	ST-7 FLAT	06/10/2015	07/07/2015	16.82	06/15	115.5.05.2100.6330
150797	VEHICLE REPAIR - PD	06/11/2015	07/07/2015	16.82	06/15	100.5.01.1030.6330
151005	TIRE REPAIR - PK	06/15/2015	07/07/2015	42.00	06/15	100.5.09.4200.6350
151125	BACK HOE TIRES	06/22/2015	07/07/2015	490.00	06/15	300.5.05.8130.6510
151125	BACK HOE TIRES	06/22/2015	07/07/2015	490.00	06/15	350.5.05.8330.6350
Total MIDTOWN TIRE COMPANY (2961):				1,055.64		
<b>MIDWEST COMPUTER BROKERS (2967)</b>						
110811	ECYCLE EVENT	05/19/2015	07/07/2015	7,412.00	06/15	195.5.05.8400.6545
Total MIDWEST COMPUTER BROKERS (2967):				7,412.00		
<b>MIDWEST SANITATION (2981)</b>						
053115PD	GARBAGE HAULING - PD	05/31/2015	07/07/2015	135.00	06/15	100.5.01.1000.6372
053115SP	ROLLOFF - SPORTS PARK	05/31/2015	07/07/2015	254.75	06/15	203.5.08.7226.6799
070115	GARBAGE HAULING	07/01/2015	07/07/2015	20,000.00	07/15	195.5.05.8400.6403
07012015	GARBAGE HAULING	07/01/2015	07/07/2015	18,671.96	07/15	195.5.05.8400.6403
Total MIDWEST SANITATION (2981):				39,061.71		
<b>MISSOURI RIVER ENERGY SERVICES (3001)</b>						
060915	PURCHASED POWER	06/24/2015	06/24/2015	845,072.20	06/15	400.5.06.8555.9500
060915	TRANSMISSION	06/24/2015	06/24/2015	182,322.78	06/15	400.5.06.8565.9520
Total MISSOURI RIVER ENERGY SERVICES (3001):				1,027,394.98		
<b>MNR TECHNICAL SERVICES INC (5441)</b>						
1505271	LIMITSWITCH-EL	05/27/2015	07/07/2015	370.90	06/15	400.5.06.8548.9030
Total MNR TECHNICAL SERVICES INC (5441):				370.90		
<b>MORSE EQUIPMENT CO LLC (3031)</b>						
M-4529	COUPLING ELEMENTS	06/23/2015	07/07/2015	452.90	06/15	350.5.05.8300.6350
M-4529	SHIPPING	06/23/2015	07/07/2015	38.49	06/15	350.5.05.8300.6531
Total MORSE EQUIPMENT CO LLC (3031):				491.39		
<b>MUNI FIRE &amp; POLICE RETIREMENT (3047)</b>						
00000253	2015-06 MFPRSI PENSION	06/30/2015	07/07/2015	3,148.99	07/15	100.2161
00000253	2015-06 MFPRSI PENSION	06/30/2015	07/07/2015	10,187.25	07/15	100.2163
00000253	2015-06 MFPRSI PENSION	06/30/2015	07/07/2015	3,148.99	07/15	100.2161
00000253	2015-06 MFPRSI PENSION	06/30/2015	07/07/2015	10,187.25	07/15	100.2163
00000253	2015-06 MFPRSI PENSION	06/30/2015	07/07/2015	.09	07/15	100.5.00.6100.6502
Total MUNI FIRE & POLICE RETIREMENT (3047):				26,672.57		
<b>MUNICIPAL SUPPLY INC (3052)</b>						
0591961-IN	HYDRANT WRENCH	06/08/2015	07/07/2015	24.50	06/15	310.5.05.8183.6790
0591962-IN	WATER METER GASKETS	06/08/2015	07/07/2015	81.00	06/15	300.5.05.8140.6510
0591964-IN	STORM SEWER	06/08/2015	07/07/2015	3,999.70	06/15	115.5.05.2120.6548
0592256-IN	HYDRANT EXTENSION	06/09/2015	07/07/2015	530.00	06/15	310.5.05.8183.6790
0592703-IN	DISTRIBUTION SUPPLIES	06/12/2015	07/07/2015	2,091.00	06/15	310.5.05.8183.6790
0592918-IN	SEWER REPAIR MATERIALS	06/15/2015	07/07/2015	725.65	06/15	350.5.05.8330.6499

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
0592918-IN	MANHOLE HOOKS	06/15/2015	07/07/2015	165.00	06/15	350.5.05.8330.6510
0593322-IN	DISTRIBUTION SYSTEM PARTS	06/19/2015	07/07/2015	6,371.55	06/15	310.5.05.8183.6790
Total MUNICIPAL SUPPLY INC (3052):				13,988.40		
<b>MURPHY, JAY (5455)</b>						
1510580001	EE REBATE	06/23/2015	07/07/2015	350.00	06/15	400.2215
Total MURPHY, JAY (5455):				350.00		
<b>N C L OF WISCONSIN INC (3063)</b>						
356837	BUFFER SOLUTION	06/10/2015	07/07/2015	98.83	06/15	350.5.05.8300.6547
356903	LAB SUPPLIES - WTP	06/11/2015	07/07/2015	257.95	06/15	300.5.05.8120.6547
357401	LABORATOR SUPPLIES	06/22/2015	07/07/2015	73.21	06/15	350.5.05.8300.6547
Total N C L OF WISCONSIN INC (3063):				429.99		
<b>NALCO (3070)</b>						
62899743	WATER TREATMENT	06/18/2015	07/07/2015	1,283.53	06/15	400.5.06.8505.9060
Total NALCO (3070):				1,283.53		
<b>NARDINI, MIKE (3074)</b>						
061215	CPA RENEWAL	06/12/2015	07/07/2015	100.00	06/15	100.5.00.6100.6210
Total NARDINI, MIKE (3074):				100.00		
<b>NESTER, AARON (5454)</b>						
1511580041	EE REBATE	06/23/2015	07/07/2015	30.00	06/15	400.2215
Total NESTER, AARON (5454):				30.00		
<b>NEU, FRANK (5446)</b>						
1511580028	EE REBATE	06/16/2015	07/07/2015	30.00	06/15	400.2215
Total NEU, FRANK (5446):				30.00		
<b>NORRIS ASPHALT PAVING (3134)</b>						
100121	ASPHALT	06/06/2015	07/07/2015	377.40	06/15	310.5.05.8183.6790
Total NORRIS ASPHALT PAVING (3134):				377.40		
<b>NUNNIKHOVEN, GARY L (3160)</b>						
62215WWTP	SHOE REIMBURSEMENT	06/22/2015	07/07/2015	100.00	06/15	350.5.05.8310.6546
Total NUNNIKHOVEN, GARY L (3160):				100.00		
<b>OATI (OPEN ACCESS TECH INTER) (3170)</b>						
111791	TAGGING - EL	06/01/2015	07/07/2015	469.71	06/15	400.5.06.8565.9520
Total OATI (OPEN ACCESS TECH INTER) (3170):				469.71		
<b>O'REILLY AUTO PARTS (3193)</b>						
0339-338999	ST-29/BRAKES	06/23/2015	07/07/2015	15.64	06/15	115.5.05.2100.6330
Total O'REILLY AUTO PARTS (3193):				15.64		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>ORR, DAVID (3195)</b>						
1511580035	EE REBATE	06/23/2015	07/07/2015	30.00	06/15	400.2215
Total ORR, DAVID (3195):				30.00		
<b>PADCO (3219)</b>						
11812-11816	PADCO DC TRIP	04/03/2015	07/07/2015	297.50	06/15	100.5.00.6000.6260
Total PADCO (3219):				297.50		
<b>PARTSMaster (4615)</b>						
20902888	PLIERS - PK	05/29/2015	07/07/2015	18.70	06/15	100.5.09.4200.6510
Total PARTSMaster (4615):				18.70		
<b>PAYLOCITY PAYROLL (3245)</b>						
062515	PAYROLL EXPENSE & TAXES 06/26/15	06/25/2015	06/25/2015	154,725.35	06/15	100.2010
062515	PAYROLL EXPENSE & TAXES 06/26/15	06/25/2015	06/25/2015	49,192.01	06/15	100.2165
062515	PAYROLL EXPENSE & TAXES 06/26/15	06/25/2015	06/25/2015	8,647.28	06/15	100.2166
062515	PAYROLL EXPENSE & TAXES 06/26/15	06/25/2015	06/25/2015	256.42	06/15	100.2155
062515	PAYROLL EXPENSE & TAXES 06/26/15	06/25/2015	06/25/2015	556.14	06/15	100.2158
062515	PAYROLL EXPENSE & TAXES 06/26/15	06/25/2015	06/25/2015	484.38	06/15	100.5.00.6320.6403
062515	PAYROLL EXPENSE & TAXES 06/26/15	06/25/2015	06/25/2015	84.24	06/15	300.5.05.8100.6405
062515	PAYROLL EXPENSE & TAXES 06/26/15	06/25/2015	06/25/2015	63.18	06/15	350.5.05.8310.6405
062515	PAYROLL EXPENSE & TAXES 06/26/15	06/25/2015	06/25/2015	421.20	06/15	400.5.06.8923.9820
Total PAYLOCITY PAYROLL (3245):				214,430.20		
<b>PELLA CAR CARE (3257)</b>						
213838	BRAKE REPAIR #104 - PK	06/22/2015	07/07/2015	199.78	06/15	100.5.09.4200.6350
Total PELLA CAR CARE (3257):				199.78		
<b>PELLA CONVENTION &amp; VISITOR'S B (3267)</b>						
063015	HOTEL/MOTEL DISTRIBUTION	07/07/2015	07/07/2015	39,489.70	06/15	100.5.08.5100.6416
Total PELLA CONVENTION & VISITOR'S B (3267):				39,489.70		
<b>PELLA ENGRAVING CO (3272)</b>						
130605	BOERTJE MEMORIAL PLAQUE - PK	06/23/2015	07/07/2015	83.50	06/15	176.5.09.4230.6560
130725	SUBSTATION NAME PLATES-EL	06/19/2015	07/07/2015	95.24	06/15	410.5.06.8977.3970
Total PELLA ENGRAVING CO (3272)				178.74		
<b>PELLA FIRE DEPARTMENT (3274)</b>						
070115	STATION MAINTENANCE	07/01/2015	07/07/2015	520.00	07/15	100.5.02.1100.6310
Total PELLA FIRE DEPARTMENT (3274):				520.00		
<b>PELLA GLASS/HOME IMP (3275)</b>						
85220	GLASS REPAIR - PK	05/05/2015	07/07/2015	20.10	06/15	100.5.09.4200.6590
Total PELLA GLASS/HOME IMP (3275):				20.10		
<b>PELLA HISTORICAL SOCIETY (3277)</b>						
1020	TULIP TIME-PW	06/24/2015	07/07/2015	2,700.00	06/15	100.5.08.5200.6599

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total PELLA HISTORICAL SOCIETY (3277):				2,700.00		
<b>PELLA IMAGING CONSULTANTS (3280)</b>						
1306068-QMPS1-1	FIREFIGHTER PHYSICAL EXPENSES	04/16/2015	07/07/2015	32.00	06/15	100.5.02.1100.6546
145949-QMPS1-15	FIREFIGHTER PHYSICAL	05/04/2015	07/07/2015	32.00	06/15	100.5.02.1100.6546
Total PELLA IMAGING CONSULTANTS (3280):				64.00		
<b>PELLA REGIONAL HEALTH CT (3296)</b>						
060414 PK	SCREENING- SUMMER WORKERS-PK	06/04/2015	07/07/2015	186.00	06/15	100.5.09.4200.6546
060415	PHYSICAL FD	06/04/2015	07/07/2015	1,475.00	06/15	100.5.02.1100.6546
060415POOL	PREWORK SCREEN & HEP B - POOL	06/04/2015	07/07/2015	1,794.00	06/15	100.5.04.4300.6546
60414PWS	SCREENING- SUMMER WORKERS-P	06/04/2014	07/07/2015	124.00	06/15	115.5.05.2100.6546
Total PELLA REGIONAL HEALTH CT (3296):				3,579.00		
<b>PETERSON, LYNDA (5457)</b>						
15-28200-00	DEPOSIT REFUND	06/30/2015	07/07/2015	265.29	07/15	400.2210
Total PETERSON, LYNDA (5457):				265.29		
<b>PLUMB SUPPLY COMPANY (3357)</b>						
3426358	AIR HANDLING UNIT COIL CLEANER -	06/10/2015	07/07/2015	24.85	06/15	100.5.01.1000.6310
3427924	CLEANER- PW	06/12/2015	07/07/2015	24.85	06/15	100.5.05.6500.6543
3446969	AMBULANCE BLDG	06/25/2015	07/07/2015	16.61	06/15	100.5.08.6400.6310
Total PLUMB SUPPLY COMPANY (3357):				66.31		
<b>POST OFFICE (3371)</b>						
063015	POSTAGE FOR MAILING UTILITY BILL	06/30/2015	06/30/2015	1,598.75	06/15	100.5.00.6310.6531
Total POST OFFICE (3371):				1,598.75		
<b>QUILL CORPORATION (3420)</b>						
4845984	GIS SUPPLIES	06/05/2015	07/07/2015	55.43	06/15	100.5.05.6500.6540
4885055	OFFICE SUPPLIES	06/08/2015	07/07/2015	51.91	06/15	100.5.05.5000.6543
4924991	OFFICE SUPPLIES-PP	06/09/2015	07/07/2015	43.19	06/15	400.5.06.8549.9020
5053792	FOLDER HOLDER, INK CARTRIDGES,	06/12/2015	07/07/2015	339.67	06/15	100.5.01.1030.6544
5245423	INK CARTRIDGES, FOLDERS, PAPER	06/19/2015	07/07/2015	243.70	06/15	100.5.01.1070.6543
Total QUILL CORPORATION (3420):				733.90		
<b>RACOM CORPORATION (3429)</b>						
5B105064	RADIO PARTS & REPAIR	06/05/2015	07/07/2015	94.00	06/15	100.5.02.1100.6510
5B105239	INSTALL FLASHLIGHT CHARGERS - P	06/05/2015	07/07/2015	75.00	06/15	100.5.01.1030.6544
5B105469	3975 PAGER REPAIR	06/05/2015	07/07/2015	145.25	06/15	100.5.02.1100.6510
5B107333	INSTALL LAPTOP COMPUTER MOUNT	06/12/2015	07/07/2015	1,200.00	06/15	201.5.01.7003.6710
5B107494	RADIO REPAIR	06/05/2015	07/07/2015	47.50	06/15	100.5.02.1100.6510
5B107495	PORTABLE RADIO MICROPHONE - PD	06/05/2015	07/07/2015	72.37	06/15	100.5.01.1030.6350
5B107503	GUN LOCK INSTALLATION - PD	06/05/2015	07/07/2015	300.00	06/15	201.5.01.7003.6710
Total RACOM CORPORATION (3429):				1,934.12		
<b>REINEKE, SETH (3464)</b>						
2437086	SAFETY FOOTWEAR - EL	06/26/2015	07/07/2015	60.10	06/15	400.5.06.8588.9720

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total REINEKE, SETH (3464):				60.10		
<b>RESCO (3480)</b>						
606993-01	2/0 COMPRESSION LUGS-EL	06/11/2015	07/07/2015	98.98	06/15	400.5.06.8584.9030
611302-02	ANTI-OXIDIZING COMPOUND-EL	06/15/2015	07/07/2015	218.28	06/15	400.5.06.8588.9950
611317-00	SIS PANEL WIRE-EL	06/11/2015	07/07/2015	765.05	06/15	410.5.06.8977.3970
611838-00	SECONDARY SERVICE CABLE-EL	06/08/2015	07/07/2015	4,227.84	06/15	400.5.06.8584.9030
611838-00	METERING WIRE-EL	06/08/2015	07/07/2015	69.55	06/15	400.5.06.8586.9030
613848-00	UNDERGROUND SECONDARY BLOCK	06/24/2015	07/07/2015	213.47	06/15	400.5.06.8584.9030
Total RESCO (3480):				5,593.17		
<b>ROZENDAAL DRAIN CLEANING INC (3560)</b>						
10809	CLEAN DRAIN 3RD FLOOR - CC	06/25/2015	07/07/2015	90.00	06/15	100.5.04.4100.6310
Total ROZENDAAL DRAIN CLEANING INC (3560):				90.00		
<b>RYKEN SEPTIC SERVICES (5059)</b>						
INV0001	SEPTIC TANK REPAIR	06/08/2015	07/07/2015	994.52	06/15	100.5.05.2200.6416
Total RYKEN SEPTIC SERVICES (5059):				994.52		
<b>SCHULDT, DUSTIN (3630)</b>						
063015PD	TRAINING MATERIALS - PD	06/30/2015	07/07/2015	179.35	06/15	100.5.01.1030.6230
Total SCHULDT, DUSTIN (3630):				179.35		
<b>SCHUMACHER ELEVATOR COMPANY (3633)</b>						
90364239	ELEVATOR MAINTENANCE-CH	06/01/2015	07/07/2015	205.05	06/15	100.5.00.6100.6310
90364239	ELEVATOR MAINTENANCE-CC	06/01/2015	07/07/2015	205.05	06/15	100.5.04.4100.6310
Total SCHUMACHER ELEVATOR COMPANY (3633):				410.10		
<b>SCHWEITZER ENGINEERING LABORATORIES INC (4506)</b>						
68255-653006	SATELLITE CLOCK-METERING-EL	06/23/2015	07/07/2015	5,528.96	06/15	410.5.06.8981.3530
Total SCHWEITZER ENGINEERING LABORATORIES INC (4506):				5,528.96		
<b>SHA-RAN WINDOW SERVICES (3668)</b>						
061915	WINDOW CLEANING	06/22/2015	07/07/2015	18.00	06/15	100.5.00.6100.6310
Total SHA-RAN WINDOW SERVICES (3668):				18.00		
<b>SHETTERLY, JOSHUA &amp; TANYA (3677)</b>						
79-20174-01	DEPOSIT REFUND	06/12/2015	07/07/2015	68.38	07/15	400.2210
Total SHETTERLY, JOSHUA & TANYA (3677):				68.38		
<b>SISCO (3718)</b>						
169056	FIXED INSURANCE COSTS	07/01/2015	07/07/2015	182.75	07/15	191.5.08.9200.6157
169056	FIXED INSURANCE COSTS	07/01/2015	07/07/2015	48,199.23	07/15	191.5.08.9200.6152
169056	FIXED INSURANCE COSTS	07/01/2015	07/07/2015	691.39	07/15	191.5.08.9200.6196
169056	FIXED INSURANCE COSTS	07/01/2015	07/07/2015	933.75	07/15	191.5.08.9200.6157
169056	FIXED INSURANCE COSTS	07/01/2015	07/07/2015	548.25	07/15	191.5.08.9200.6157
169056	FIXED INSURANCE COSTS	07/01/2015	07/07/2015	1,500.00	07/15	191.5.08.9200.6196

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total SISCO (3718):				52,055.37		
<b>SKYLINE READY MIX (3723)</b>						
6838	SIDEWALK RAMP	05/31/2015	07/07/2015	225.50	06/15	115.5.05.2100.6549
Total SKYLINE READY MIX (3723):				225.50		
<b>SNACK EXPRESS (5397)</b>						
937	CONCESSION STAND ITEMS	06/12/2015	07/07/2015	1,393.60	06/15	100.5.04.4310.6530
940	CONCESSION STAND ITEMS	06/16/2015	07/07/2015	1,940.40	06/15	100.5.04.4310.6530
950	CONCESSION STAND ITEMS	06/25/2015	07/07/2015	1,546.80	06/15	100.5.04.4310.6530
Total SNACK EXPRESS (5397):				4,880.80		
<b>SNELLER, BERNICE (5447)</b>						
1511580030	EE REBATE	06/16/2015	07/07/2015	30.00	06/15	400.2215
Total SNELLER, BERNICE (5447):				30.00		
<b>SPIEGEL &amp; MCDIARMID LLP (3767)</b>						
210207967	LEGAL FEES - EL	06/10/2015	07/07/2015	793.37	06/15	400.5.06.8928.9850
Total SPIEGEL & MCDIARMID LLP (3767):				793.37		
<b>SPORTS PAGE TEAM (3777)</b>						
5372	UNIFORM EXPENSE - PD	06/29/2015	07/07/2015	1,502.00	06/15	100.5.01.1030.6510
6.150616.5297	T-SHIRTS	06/16/2015	07/07/2015	308.00	06/15	115.5.05.2100.6413
Total SPORTS PAGE TEAM (3777):				1,810.00		
<b>SPURGEON, NATE (4791)</b>						
217516405	SAFETY FOOTWEAR	06/17/2015	07/07/2015	190.00	06/15	400.5.06.8588.9720
217630758	SAFETY FOOTWEAR	06/18/2015	07/07/2015	120.00	06/15	400.5.06.8588.9720
Total SPURGEON, NATE (4791):				310.00		
<b>STAM GARDEN CENTER &amp; NURSERY LLC (4643)</b>						
794014	ANNUALS - PK	06/08/2015	07/07/2015	4,215.00	06/15	100.5.09.4200.6561
794015	ANNUALS - PK	06/10/2015	07/07/2015	1,920.00	06/15	100.5.09.4200.6561
794019	ANNUALS - PK	06/24/2015	07/07/2015	152.00	06/15	100.5.09.4200.6561
Total STAM GARDEN CENTER & NURSERY LLC (4643):				6,287.00		
<b>STAR EQUIPMENT CO (3800)</b>						
594110	QUICK ATTACH PIN-EXCAVATOR	06/24/2015	07/07/2015	115.79	06/15	300.5.05.8130.6510
Total STAR EQUIPMENT CO (3800):				115.79		
<b>STRAVERS TRUE VALUE (3838)</b>						
A210879	CLEANER - PK	05/29/2015	07/07/2015	12.99	06/15	100.5.09.4200.6320
A211549	BATTERIES	06/11/2015	07/07/2015	17.68	06/15	115.5.05.2100.6330
A211796	AMBULANCE BUILDING	06/16/2015	07/07/2015	4.58	06/15	100.5.08.6400.6310
A212268	TOLIET BOWL CLEANER - CC	06/24/2015	07/07/2015	32.50	06/15	100.5.04.4100.6590
A212344	BOLTS - PD	06/25/2015	07/07/2015	2.68	06/15	100.5.01.1000.6310
E50646	TRASH BAGS - POOL	06/12/2015	07/07/2015	34.99	06/15	100.5.04.4301.6590
E50835	KEYS - PD	06/24/2015	07/07/2015	10.00	06/15	100.5.01.1000.6310
E50917	ROPE	06/29/2015	07/07/2015	54.00	06/15	201.5.02.7044.6727

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total STRAVERS TRUE VALUE (3838):				169.42		
<b>TERPSTRA MASONRY (3920)</b>						
53	CBD	06/23/2015	07/07/2015	4,730.00	06/15	201.5.05.7116.6790
Total TERPSTRA MASONRY (3920):				4,730.00		
<b>TITAN MACHINERY (3959)</b>						
6029688GP	OIL & FILTER FOR MOWER	06/01/2015	07/07/2015	24.79	06/15	100.5.05.2200.6310
Total TITAN MACHINERY (3959):				24.79		
<b>TODD HACKETT CONSTRUCTION CO (4830)</b>						
SPORTSPARKPP1	SPORTS PARK PP14	04/30/2015	07/07/2015	311,089.85	06/15	203.5.08.7226.6799
Total TODD HACKETT CONSTRUCTION CO (4830):				311,089.85		
<b>TONY'S AUTO PARTS (3968)</b>						
5797-192972	AIR HOSE - PK	06/15/2015	07/07/2015	39.99	06/15	100.5.09.4200.6510
5797-193002	FILTER	06/15/2015	07/07/2015	54.14	06/15	350.5.05.8300.6330
5797-193224	ST-3	06/18/2015	07/07/2015	207.42	06/15	115.5.05.2100.6330
5797-193282	VEHICLE SUPPLIES	06/18/2015	07/07/2015	7.20	06/15	115.5.05.2100.6330
5797-193286	IMPACT GUN - PK	06/18/2015	07/07/2015	178.05	06/15	100.5.09.4200.6510
5797-193470	ST-29	06/22/2015	07/07/2015	94.67	06/15	115.5.05.2100.6330
5797-193530	ST-29	06/22/2015	07/07/2015	5.87	06/15	115.5.05.2100.6330
5797-193647	IMPACT SOCKETS SOCCER - PK	06/23/2015	07/07/2015	31.76	06/15	100.5.09.4200.6510
5797-193762	FILTER	06/24/2015	07/07/2015	12.26	06/15	350.5.05.8320.6350
5797-193921	EQUIPMENT PARTS	06/26/2015	07/07/2015	27.50	06/15	115.5.05.2100.6350
5797-193937	AUTOMOTIVE BULBS	06/26/2015	07/07/2015	12.82	06/15	300.5.05.8120.6330
Total TONY'S AUTO PARTS (3968):				671.68		
<b>TRANSAMERICA LIFE INSURANCE (3986)</b>						
2501635097	SUPPL LIFE INSUR	06/30/2015	07/07/2015	464.32	07/15	100.2152
Total TRANSAMERICA LIFE INSURANCE (3986):				464.32		
<b>TRANS-IOWA EQUIPMENT INC (3988)</b>						
I7151042	PARTS/ ST-22	06/10/2015	07/07/2015	136.90	06/15	115.5.05.2100.6350
Total TRANS-IOWA EQUIPMENT INC (3988):				136.90		
<b>TUCKER TRUCKING, ALAN (4009)</b>						
10429	GRAVEL	06/07/2015	07/07/2015	30.00	06/15	310.5.05.8183.6790
Total TUCKER TRUCKING, ALAN (4009):				30.00		
<b>TWO RIVERS COOPERATIVE (4019)</b>						
0220403	CBD/ VEG CONTROL	06/10/2015	07/07/2015	150.00	06/15	201.5.05.7116.6790
Total TWO RIVERS COOPERATIVE (4019):				150.00		
<b>ULINE, INC (4026)</b>						
68311664	COLORED CONES - POOL	06/15/2015	07/07/2015	128.09	06/15	100.5.04.4300.6590
Total ULINE, INC (4026):				128.09		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>ULRICH MOTOR CO (4028)</b>						
203431	TRUCK DIFFERENTIAL REPAIR	04/30/2015	07/07/2015	1,530.46	06/15	300.5.05.8130.6330
Total ULRICH MOTOR CO (4028):				1,530.46		
<b>UNITED PARCEL SERVICES (4036)</b>						
0000536050265	536050-UPS	06/27/2015	07/07/2015	85.43	06/15	400.5.06.8588.9720
0000536050265	536050-UPS	06/27/2015	07/07/2015	23.50	06/15	350.5.05.8300.6531
Total UNITED PARCEL SERVICES (4036):				108.93		
<b>US CELLULAR (4047)</b>						
0089494118	491953432-CELL PHONE	06/12/2015	07/07/2015	21.05	06/15	100.5.05.5000.6373
0089494118	491953432-CELL PHONE	06/12/2015	07/07/2015	32.06	06/15	400.5.06.8588.9920
0089494118	491953432-CELL PHONE	06/12/2015	07/07/2015	21.05	06/15	400.5.06.8549.9020
0089494118	491953432-CELL PHONE	06/12/2015	07/07/2015	52.29	06/15	100.5.05.6500.6373
0089494118	491953432-CELL PHONE	06/12/2015	07/07/2015	27.29	06/15	100.5.09.4200.6373
0089494118	491953432-CELL PHONE	06/12/2015	07/07/2015	52.34	06/15	100.5.05.6500.6373
0089494118	491953432-CELL PHONE	06/12/2015	07/07/2015	51.24	06/15	100.5.00.6100.6373
0089494118	491953432-CELL PHONE	06/12/2015	07/07/2015	46.05	06/15	100.5.05.5000.6373
0089494118	491953432-CELL PHONE	06/12/2015	07/07/2015	52.34	06/15	100.5.04.4100.6373
0089494118	491953432-CELL PHONE	06/12/2015	07/07/2015	56.48	06/15	100.5.02.1100.6373
0089494118	491953432-CELL PHONE	06/12/2015	07/07/2015	21.04	06/15	300.5.05.8100.6373
0089494118	491953432-CELL PHONE	06/12/2015	07/07/2015	114.41	06/15	400.5.06.8584.9030
0089494118	491953432-CELL PHONE	06/12/2015	07/07/2015	57.20	06/15	350.5.05.8330.6373
0089494118	491953432-CELL PHONE	06/12/2015	07/07/2015	57.21	06/15	300.5.05.8100.6373
Total US CELLULAR (4047):				662.05		
<b>USA BLUE BOOK (4050)</b>						
670946	GATE VALVE	06/15/2015	07/07/2015	404.95	06/15	350.5.05.8330.6350
670946	SHIPPING	06/15/2015	07/07/2015	32.30	06/15	350.5.05.8300.6531
Total USA BLUE BOOK (4050):				437.25		
<b>USPS-HASLER 0008014227 (5414)</b>						
070115	REFILL POSTAGE METER	07/01/2015	07/07/2015	200.00	07/15	300.5.05.8100.6531
070115	REFILL POSTAGE METER	07/01/2015	07/07/2015	180.00	07/15	195.5.05.8400.6531
070115	REFILL POSTAGE METER	07/01/2015	07/07/2015	180.00	07/15	350.5.05.8310.6531
070115	REFILL POSTAGE METER	07/01/2015	07/07/2015	240.00	07/15	400.5.06.8921.9020
Total USPS-HASLER 0008014227 (5414):				800.00		
<b>VAN BERKUM APPLIANCE (4061)</b>						
7107	REPAIR DRYER - ART CTR	06/10/2015	07/07/2015	78.00	06/15	100.5.04.4110.6544
Total VAN BERKUM APPLIANCE (4061):				78.00		
<b>VAN RHEENEN INC (5124)</b>						
1510580001	EE REBATE	06/23/2015	07/07/2015	100.00	06/15	400.2215
Total VAN RHEENEN INC (5124):				100.00		
<b>VAN ZANTE, ARVIN (5251)</b>						
1511580034	EE REBATE	06/16/2015	07/07/2015	30.00	06/15	400.2215
Total VAN ZANTE, ARVIN (5251):				30.00		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>VANDER PLOEG BAKERY (4209)</b>						
41320	POOL PARTY BIRTHDAY CAKE	06/29/2015	07/07/2015	17.00	06/15	100.5.04.4300.6590
42540	POOL PARTY BIRTHDAY CAKE	06/22/2015	07/07/2015	28.00	06/15	100.5.04.4300.6590
Total VANDER PLOEG BAKERY (4209):				45.00		
<b>VAN-WALL EQUIPMENT (5434)</b>						
78237	FIELD DRAGGER REPAIR #312 - PK	06/11/2015	07/07/2015	37.62	06/15	100.5.09.4200.6350
Total VAN-WALL EQUIPMENT (5434):				37.62		
<b>VOS, BARBARA A (5450)</b>						
1511580036	EE REBATE	06/23/2015	07/07/2015	30.00	06/15	400.2215
Total VOS, BARBARA A (5450):				30.00		
<b>WALMART COMMUNITY (4312)</b>						
005710	VEHICLE EXPENSE - PD	05/25/2015	07/07/2015	13.94	06/15	100.5.01.1030.6544
021127	BUILDING SUPPLIES	05/21/2015	07/07/2015	22.14	06/15	300.5.05.8120.6544
027682	STAPLER & STAPLES	05/27/2015	07/07/2015	24.78	06/15	300.5.05.8120.6543
1033	PITCHER,PIZZA CUTTER,NAPKINS- P	06/02/2015	07/07/2015	15.41	06/15	100.5.04.4301.6590
216	GARDEN CREATURES - PK	05/14/2015	07/07/2015	18.38	06/15	176.5.09.4220.6544
308	PAINT,TAPE,CHALK,CLEANER - POOL	05/19/2015	07/07/2015	107.88	06/15	100.5.04.4300.6590
308	PAINT,TAPE,CHALK,CLEANER - POOL	05/19/2015	07/07/2015	107.89	06/15	100.5.04.4301.6590
3463	SHOP VAC - POOL	05/29/2015	07/07/2015	29.97	06/15	100.5.04.4300.6590
3581	PAINT & WAX PAPER - ART CENTER	06/10/2015	07/07/2015	3.34	06/15	100.5.04.4110.6544
462	PHONE - POOL	05/19/2015	07/07/2015	45.22	06/15	100.5.04.4301.6373
505	GARDEN CREATURES - PK	06/01/2015	07/07/2015	38.77	06/15	176.5.09.4220.6544
592	FORKS,SPOONS,NAPKINS,PLATES-C	05/21/2015	07/07/2015	16.10	06/15	100.5.04.4100.6590
592	PERLITE - RAISED BED - CC	05/21/2015	07/07/2015	4.13	06/15	172.5.04.4130.6310
594	PEAT MOSS & PERLITE - RAISED BED	05/21/2015	07/07/2015	14.01	06/15	172.5.04.4130.6310
6032202000353988	MISC SUPPLIES	06/16/2015	07/07/2015	56.14	06/15	100.5.00.6100.6543
6384	FEBREEZE - PK	05/26/2015	07/07/2015	4.94	06/15	100.5.09.4200.6590
6952	PAINT - ART CTR	06/09/2015	07/07/2015	9.85	06/15	100.5.04.4110.6544
7263	PAINT - ART CTR	05/28/2015	07/07/2015	8.91	06/15	100.5.04.4110.6544
7697	MOUNTING TAPE,PENS,SHARPIES - P	05/24/2015	07/07/2015	55.31	06/15	100.5.04.4301.6590
9319	NAPKINS, PLATE & CLEANER - PK	05/14/2015	07/07/2015	13.93	06/15	100.5.09.4200.6590
Total WALMART COMMUNITY (4312):				611.04		
<b>WAYNE COUNTY SHERIFF'S OFFICE (5460)</b>						
15-000125	LEGAL EXPENSE	06/08/2015	07/07/2015	31.10	06/15	100.5.05.5000.6414
Total WAYNE COUNTY SHERIFF'S OFFICE (5460):				31.10		
<b>WEB.COM (4339)</b>						
061915	WEB SERVICE	06/19/2015	06/19/2015	29.95	06/15	100.5.00.6200.6373
Total WEB.COM (4339):				29.95		
<b>WESCO DISTRIBUTION INC (4357)</b>						
091895	15KV CABLE-1/0 SOLID-EL	06/12/2015	07/07/2015	13,530.21	06/15	400.5.06.8584.9030
Total WESCO DISTRIBUTION INC (4357):				13,530.21		
<b>WILEY, DOUG (5451)</b>						
1511580038	EE REBATE	06/23/2015	07/07/2015	30.00	06/15	400.2215

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total WILEY, DOUG (5451):				30.00		
<b>WINDSTREAM (4411)</b>						
091244209 06/15	641-621-9584 PHONE EXPENSE FOR	06/24/2015	07/07/2015	232.82	06/15	100.5.00.6100.6373
091244209 06/15	641-621-9584 PHONE EXPENSE FOR	06/24/2015	07/07/2015	232.82	07/15	100.5.00.6100.6373
Total WINDSTREAM (4411):				.00		
<b>WINDSTREAM IOWA COMMUNICATIONS (4413)</b>						
062415AIR	PHONE BILL-AIR	06/24/2015	07/07/2015	49.78	06/15	100.5.05.2200.6373
062415CC	PHONE 6830 CC	06/24/2015	07/07/2015	97.73	06/15	100.5.04.4100.6373
062415PD	TELEPHONE BILL - PD	06/24/2015	07/07/2015	300.48	06/15	100.5.01.1010.6373
062415PK	PHONE 4299- PK	06/24/2015	07/07/2015	26.71	06/15	100.5.09.4200.6373
062415POOL	PHONE 0-9212 POOL	06/24/2015	07/07/2015	81.92	06/15	100.5.04.4300.6373
062415PW	PHONE BILL-PW	06/24/2015	07/07/2015	181.81	06/15	100.5.05.6500.6373
062415REC	PHONE 4571 REC - CC	06/24/2015	07/07/2015	27.73	06/15	100.5.04.4100.6373
091243731 062415	641-621-1108 PHONE HOWELL	06/24/2015	07/07/2015	73.07	06/15	400.5.06.8562.9030
091244209 06/15	641-621-9584 PHONE CH	06/24/2015	07/07/2015	232.82	07/15	100.5.00.6100.6373
091249676 062415	641-628-1414 PHONE FD	06/24/2015	07/07/2015	61.71	06/15	100.5.02.1100.6373
091249723 062215	641-628-1456 PHONE EL	06/22/2015	07/07/2015	223.06	06/15	400.5.06.8549.9020
091250561 062415	641-628-2300 PHONE EL DIST OFC	06/24/2015	07/07/2015	47.92	06/15	400.5.06.8588.9920
091254867 062415	641-628-4128 PHONE EL DIST OFC	06/24/2015	07/07/2015	228.58	06/15	400.5.06.8588.9920
091259368 062415	641-628-9036 PHONE EAST SUB	06/24/2015	07/07/2015	78.10	06/15	400.5.06.8592.9030
091259411 062415	641-628-9221 PHONE WEST SUB	06/24/2015	07/07/2015	24.58	06/15	400.5.06.8592.9030
091259411 062415	641-628-9221 PHONE WEST SUB	06/24/2015	07/07/2015	24.58	06/15	400.5.06.8562.9030
091608691 062215	641-628-8334 PHONE EL	06/22/2015	07/07/2015	19.72	06/15	400.5.06.8588.9920
091608691 062215	641-628-8334 PHONE EL	06/22/2015	07/07/2015	19.72	06/15	400.5.06.8562.9030
61615WWTP	TELEPHONE SERVICE	06/16/2015	07/07/2015	25.12	06/15	350.5.05.8310.6373
62415WWTP	TELEPHONE SERVICE	06/24/2015	07/07/2015	38.63	06/15	350.5.05.8310.6373
Total WINDSTREAM IOWA COMMUNICATIONS (4413):				1,863.77		
<b>XCESSORIES SQUARED DEV&amp;MFG INC (4448)</b>						
I-00042685	PARTS	06/11/2015	07/07/2015	186.00	06/15	115.5.05.2100.6532
Total XCESSORIES SQUARED DEV&MFG INC (4448):				186.00		
<b>ZEBEC OF NORTH AMERICA INC. (4464)</b>						
22904	15 RIVER TUBES - OUT POOL	06/10/2015	07/07/2015	682.38	06/15	100.5.04.4301.6590
Total ZEBEC OF NORTH AMERICA INC. (4464):				682.38		
<b>ZEE MEDICAL, INC (5359)</b>						
I0D6820501	AUTOMATIC EXTERNAL DEFIBRILLAT	07/01/2015	07/07/2015	1,699.00	07/15	201.5.01.7003.6710
Total ZEE MEDICAL, INC (5359):				1,699.00		
<b>ZELLMER, KATHERINE A (5438)</b>						
33-09631-27	DEPOSIT REFUND	06/16/2015	07/07/2015	42.62	07/15	400.2210
Total ZELLMER, KATHERINE A (5438):				42.62		
<b>ZIMCO SUPPLY CO (4469)</b>						
88843	ROUND UP & HERBICIDE - PK	05/28/2015	07/07/2015	435.00	06/15	100.5.09.4200.6503
89198	GRASS SEED - PK	06/09/2015	07/07/2015	923.00	06/15	100.5.09.4200.6560

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Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
	Total ZIMCO SUPPLY CO (4469):			1,358.00		
	Grand Totals:			2,520,651.07		

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Report GL Period Summary

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GL Period	Amount
06/15	2,312,484.08
07/15	208,166.99

Vendor number hash	0
Vendor number hash - split:	0
Total number of invoices:	0
Total number of transactions.	0

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Report Criteria:

Invoice Detail.Input date = 06/17/2015-07/07/2015

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