

**CITY OF PELLA, IOWA**  
**AMENDED TENTATIVE CITY COUNCIL MEETING AGENDA**  
**April 21, 2015—7:00 p.m. – Public Safety Complex**  
**Liberty Street Entrance**

**A. CALL TO ORDER BY MAYOR AND ROLL CALL**

**B. MAYOR'S COMMENTS**

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
  - a. Parking on Washington Street.
  - b. Discussion on the West Substation Improvements.
  - c. Department Updates—Community Services.
2. Approval of tentative agenda.
3. Appointment of Glenn Steimling to the Community Services Board.
4. Reappointment of Curtis Baugh to the Civil Service Commission.

**\*PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

(Public comments are limited to 3 minutes.)

**C. APPROVAL OF CONSENT AGENDA**

"Consent Agenda" means that all items listed below will be automatically approved with one Roll Call vote approving the "Consent Agenda". Any City Council member may ask to pull an item from the "Consent Agenda" for discussion and a separate vote. The purpose of a "Consent Agenda" is to expedite routine items and allow Council time to discuss more important matters."

1. Approval of Minutes
  - a. Official Council Minutes for April 7, 2015.
2. Report of Committees
  - a. Policy and Planning Minutes for April 7, 2015.
  - b. Community Development Committee Special Minutes for February 25, 2015.
  - c. Community Development Committee Minutes for March 11, 2015.
  - d. Planning and Zoning Commission Minutes for March 23, 2015.
3. Petitions and Communications
  - a. Special Event—Union Vacation Bible School
  - b. Renewal of Class C Beer Permit with Sunday Sales for Git-N-Go Convenience Store #38.
  - c. Renewal of Class B Native Wine Permit with Living Quarters for Silver Lining Enterprises, LLC.
4. Administration Reports  
None

**D. \*PUBLIC HEARINGS**

(Statutory rule may be waived and ordinance passed without further readings.)

1. a. Public Hearing on the Solid Waste Contract.
1. b. Resolution No. 5557 entitled, "RESOLUTION MAKING AWARD OF RESIDENTIAL AND MUNICIPAL SOLID WASTE CONTRACT."
  2. a. Public Hearing Pertaining to Tree Planting Requirements for Single and Two Family Residential Uses.
  2. b. Ordinance 895 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.31 BY ADDING PROVISIONS PERTAINING TO TREE PLANTING REQUIREMENTS FOR SINGLE AND TWO FAMILY RESIDENTIAL USES". (1<sup>ST</sup> RDG)

**E. PETITIONS & COMMUNICATIONS**

1. Temporary Outdoor Service Area Extension for Class C Liquor License for Billyjak's Saloon.

**F. PLANNING AND ZONING ITEMS**

NONE

## **G. ADMINISTRATION REPORTS**

NONE

## **H. RESOLUTIONS**

1. Resolution No. 5558 entitled, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PELLA, IOWA APPROVING PRELIMINARY PLAT OF LAUTENBACH ESTATES".
2. Resolution No. 5559 entitled, "RESOLUTION APPROVING DEVELOPMENT AGREEMENT BETWEEN THE CITY OF PELLA, IOWA AND RONALD KLAASEN, TRUSTEE OF THE RONALD KLAASEN REVOCABLE TRUST U/A DATED DECEMBER 3, 2008, AND ERMA JEAN KLAASEN, TRUSTEE OF THE ERMA JEAN KLAASEN REVOCABLE TRUST U/A DATED DECEMBER 3, 2008 AND LAUTENBACH DEVELOPMENT, INC.".
3. Resolution No. 5560 entitled, "RESOLUTION APPROVING AMENDMENT TO THE WASHINGTON STREET ACCESS MANAGEMENT PLAN".
4. Resolution No. 5561 entitled, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PELLA, IOWA APPROVING FINAL PLAT OF LAUTENBACH ESTATES".
5. Resolution No. 5562 entitled, "RESOLUTION APPROVING CHANGE ORDER NO. 8 WITH GARLING CONSTRUCTION FOR THE INDOOR POOL RENOVATION PROJECT".
6. Resolution No. 5563 entitled, "RESOLUTION ORDERING SPECIFICATIONS, FORM OF CONTRACT, NOTICE TO BIDDERS, SETTING DATE FOR PUBLIC HEARING, AND AUTHORIZING THE TAKING OF BIDS AND AUTHORIZING THE BID OPENING IN CONNECTION WITH FURNISHING UNDERGROUND ELECTRIC MATERIALS FOR THE CITY OF PELLA".

## **I. ORDINANCES**

(Statutory rule may be waived and ordinance passed without further readings.)

NONE

## **J. CLAIMS**

1. Abstract of bills No. 1933.

## **K. OTHER BUSINESS/\*PUBLIC FORUM (any additional comments from the Public)**

(Public comments are limited to 3 minutes.)

## **L. CLOSED SESSION**

NONE

## **M. ADJOURNMENT**

**NOTICE:** Items to be presented to the City Council must be in the hands of the City Clerk no later than 4:00 p.m. on the Monday before the week of the Council meeting. A packet containing the agenda and documentation for each item listed on the agenda is then prepared on Friday and delivered to each Councilmember. The next regular Council meeting is scheduled for May 5, 2015. The deadline for items is April 27, 2015. *The CITY OF PELLA encourages all citizens of Pella to attend Council meetings. Our Council Chambers are handicapped accessible and City Staff are available to give assistance if needed. If you are hearing impaired or vision impaired or a person with Limited English Proficiency and require an interpreter or reader, please contact City Hall by NOON on the Monday prior to Council meetings to arrange for assistance. (641-628-4173). TTY telephone service available for the hearing impaired through Relay Iowa 1-800-735-2942.*



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: B-3

SUBJECT: Community Services Board Appointment – Glenn Steimling

DATE: April 21, 2015

**BACKGROUND:**

Glenn Steimling has recently moved to Pella and has an interest in serving the community on the Community Services Board. Glenn is the Associate Professor of Kinesiology at William Penn University. He has over 30 years of experience in sport, recreation, and aquatics as a practitioner and as an educator. Glenn's three-year term would expire on December 31, 2017.

ATTACHMENTS: None

REPORT PREPARED BY: Community Services Department

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve the appointment



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: B-4

SUBJECT: Civil Service Commission Reappointment – Curtis Baugh

DATE: April 21, 2015

**BACKGROUND:**

Curtis Baugh would like to be reappointed to another term on the City of Pella Civil Service Commission. He is owner of Pella Art and Graphics and Senior Manager of Business Relations at Newton Manufacturing, Curtis is married and has eight children. His four-year term would expire on April 1, 2019.

ATTACHMENTS: None

REPORT PREPARED BY: Robert A. Bokinsky, Chief of Police

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Approve the reappointment.

**CITY OF PELLA, IOWA  
CITY COUNCIL  
OFFICIAL MINUTES  
CITY OF PELLA, IOWA  
April 7, 2015**

**A. CALL TO ORDER BY MAYOR AND ROLL CALL**

The City Council of the City of Pella, Iowa, met in regular session at the Public Safety Complex meeting room at 7:00 p.m., Mayor James Mueller presiding. Members present were: Mark De Jong, Dave Vander Horst, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout. Absent: Larry Peterson. Administrator Mike Nardini, City Attorney Bob Stuyvesant, and City Clerk Ronda Brown were present. Nine staff members and seven members of the general public signed the register.

**B. MAYOR'S COMMENTS**

1. Announce Policy and Planning Meeting following the regular Council meeting to discuss:
  - a. Anytime Fitness CBD Zoning Ordinance Change Request
  - b. Department Updates—Electric
2. Approval of tentative agenda. Councilmember Vander Beek moved to approve the tentative agenda, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, De Jong, Vander Horst. NAYS: None. Motion carried.
3. Proclamation for Sexual Assault Awareness Month.

SUBJECT: Proclamation Declaring the Month of April as Sexual Assault Awareness Month

DATE: April 7, 2015

BACKGROUND: Crisis Intervention Services is requesting a Proclamation declaring the Month of April as Sexual Assault Awareness Month.

ATTACHMENTS: Proclamation

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Proclaim the month of April as Sexual Assault Awareness Month.

**\*PUBLIC FORUM (for anyone wishing to address Council regarding agenda items.)**

NONE

**C. APPROVAL OF CONSENT AGENDA**

Councilmember Vander Beek moved to approve the consent agenda, seconded by Councilmember De Jong. On roll call the vote was: AYES: Vander Beek, De Jong, Vander Horst, Van Stryland, Schiebout. NAYS: None. Motion carried. The following items were approved:

1. Approval of Minutes
  - a. Official Council Minutes for March 24, 2015.
2. Report of Committees
  - a. Policy and Planning Minutes for March 24, 2015.

Policy and Planning Minutes

March 24, 2015

PRESENT: Mayor Mueller, Mark De Jong, Dave Vander Horst, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout, Larry Peterson

ABSENT: None

STAFF: City Staff

The Policy and Planning meeting began at 7:49 p.m. The first item was a request from Dairy Queen. They plan to build a new restaurant on Lot 3 of Gateway Commercial Park, west of Country Inn & Suites Hotel and south of Casey's on Roosevelt Road. They would like to move their existing business location menu board sign, which is nonconforming in so far as size, to their new location. The maximum size limit is 24 square feet for drive through restaurant menu board sign. Dairy Queen is requesting allowance to accommodate their existing sign which they indicate to be 106" by 54" (39.75 square feet).

Staff surveyed other cities in Iowa and found a range of regulations from Pella's 24 square feet maximum to no sign regulation by Des Moines or Oskaloosa where the signs are not visible from the public street. Ankeny has a limit of 30 square feet, but they allow two menu boards per drive through lane.

At their March 11, 2015 meeting, the Community Development Committee discussed the request and unanimously voted to recommend a change to the Code to accommodate the request with a new menu board maximum size area of 40 square feet. After Council discussion, staff was directed to draft an ordinance that would allow more than one menu board sign with no more than 40 square foot on one. The draft ordinance will need to go to CDC and Planning and Zoning before coming back for Council consideration.

The second item was a request from Anytime Fitness to permit an additional exercise fitness area for their business, which is located at 819 Broadway Street and is in the Central Business District (CBD) zoning jurisdiction. David Melhus and Barry Westerkamp, representing Anytime Fitness, were in attendance.

As background, Anytime Fitness is defined under the zoning code as a Personal Improvement Service. This use type also includes driving schools, health or physical fitness studios, music schools, reducing salons, dance studios, handicraft and hobby instruction. In 2004, the City Council amended the zoning code to allow Personal Improvements Services in the CBD as long as 51% of the building's square footage was dedicated to retail services and the retail component was located in the front of the building. The reason for the retail component was due to concerns about the need to protect retail services in the CBD. Likewise, Council also wanted to provide flexibility for the CBD property owners by allowing them additional zoning uses for their property. As a result, the compromise ordinance was adopted. In 2012, Council approved a zoning amendment to accommodate Anytime Fitness by allowing Personal Improvement Services to place signage on the front of the building. In addition, the 2012 amendment also allowed by right Personal Improvement Services in the CBD if the only access for the business was via an alley.

Anytime Fitness is requesting to utilize the space in Wear Me Out (previously Remember When, a scrapbooking store) as additional exercise space, which would be below the 51% retail threshold in this request. This would necessitate an amendment to the Zoning Ordinance in so far as how Personal Improvement Services is permitted in the CBD Central Business District. After reviewing the request by Anytime Fitness, it appears retail services would be a minor component of their business. In addition, non-retail uses would be located in the front of the building.

After discussion, staff was directed to research this further and present their findings at the Policy and Planning meeting on April 7, 2015.

Public Works Director, Denny Buyert, gave an update on the Oskaloosa Reconstruction Project. The project was originally slated to begin following Tulip Time. Due to the extended review period required by the Iowa Department of Transportation for the Oskaloosa Street Reconstruction project, it does not appear the City of Pella will be able to conduct a spring bid letting for the project. As a result, there may need to be adjustments to the project's scope or construction timelines to account for the extended review period. These items will be evaluated by the Pella City Council once the project has received all required regulatory approvals. The City of Pella plans to keep the public informed on the status of the project as information becomes available. Project notices will also be posted on the City of Pella's website at [www.cityofpella.com](http://www.cityofpella.com).

Departmental updates were given by Planning and Zoning and the Library. Highlights are listed below:

#### Library

- There is a big Friends of the Library book sale scheduled for April 10-20.
- During National Library Week, April 13-18, the library will accept non-perishable food items in exchange for overdue fines. One food item will equal up to \$1.00 in fines. Each food item donated to the library will be given to the Food Shelf.
- A Moment with Mozart, a musical story time, will be held on April 23 in the Meeting Room. This is suggested for ages 3-6 with Central College providing the music.
- Money Smart Week will be held April 18-25. Events for all ages are planned.

#### Planning and Zoning

- Marion County Bank purchased the adjacent real estate office building north of their building on the square in order to expand their first floor area and add a second story (2,660 sf. in total).
- Vermeer Corporation is proposing an addition to their Plant 1 office that would consist of 11,060 square feet of building area on two stories.
- Taco Bell has been issued a building permit. They are waiting on their contractor to start.
- Gym panels are going up on the new Lincoln School.

The meeting adjourned at 8:49 p.m.

Respectfully Submitted,  
Ronda Brown, City Clerk

## b. Community Services Board Minutes for October 17, 2014.

### COMMUNITY SERVICES BOARD

October 17, 2014

Present: Arvin Van Zante, Teresa Thompson, Rich Schulte, Lauri Amelse, Cody Kooi & Jacki Craver

Staff: Jeanette Vaughan, Chandler Nunnikhoven, Mallary Herring & Brenda Ross

Rich made a motion to approve the minutes from the September 17, 2014 meeting. This was seconded by Cody.

#### Tree Plan

The revised tree plan was given to the board members for their review. This plan provides written guidance on tree care, removals, replacements and new plantings on city property. The plan was created partially based on current policies that are already in place but not formally written down, recommendations from IDNR's Urban Tree specialist and research done on other communities. Each year a plan will be brought to Community Services Board and Council to discuss tree removal/replacement for the year. Rich made a motion to approve the plan, which was seconded by Arvin.

#### Departmental update – Aquatics

- Staff has been working on putting together all the programming for the upcoming winter months at the indoor pool that include lessons, swim team, water aerobics, and new private lesson programs. The program guide is ready once the City Council approves the new rates.
- Staff is working on getting bids out for all the CIPs for this budget year.
- The Indoor pool project is moving right along with the pool basin being painted, the down stairs being painted, and all the lights are installed. Staff is still looking at a substantial completion of the project in mid-November.
- With the recent rains, there are leaks in the basement and staff is looking into the reasoning of why. Staff has located a couple of potential infiltration sites which will be addressed.

#### Departmental update – Parks

- There were 6 trees planted in Fountain Hills Park. There will be a load of mulch delivered next week, which will be spread out by volunteers. The restroom building will be painted next spring.
- The Sport Complex has been moving along slowly mainly due to weather. The parts of the project that are complete are of high quality. A draft operations plan for the park has been submitted to Fields of our Future for review. The Board will also be asked to review the plan at an upcoming meeting.
- Staff has started planting tulips in Central Park. A total of 105,000 bulbs will be planted this year.
- There is a volunteer day on October 25 where both high schools cross country teams will be helping to plant tulips on Main Street.
- Staff is still mowing.

#### Departmental update – Art/Rec

- There are 78 kids registered for Little Tyke Football, which starts October 18 and runs for the next 4 Saturdays.
- Youth Flag Football finished on October 9<sup>th</sup>. We had 106 boys registered, which made 10 teams and 19 volunteer coaches. The season went smoothly.
- Youth Soccer finished on October 11<sup>th</sup>. We had 433 kids registered, which made 51 teams and 82 volunteer coaches. The season went smoothly.

- Boys Basketball started the week of October 13<sup>th</sup>. They will practice once a week and have a game on Saturday mornings through December 13<sup>th</sup>. There are 74 boys registered, which made 10 teams and 15 volunteer coaches. The girls' basketball program will start in January.
- We currently have 104 kids signed up for the art center class, which is down from last year.

The next meeting is scheduled for Friday, November 21, at noon in room 204, at the Community Center. Rich made a motion to adjourn, seconded by Cody.  
Meeting adjourned at 1:00 pm.

Respectfully submitted:  
Brenda Ross  
October 17, 2014

### c. Planning and Zoning Commission Minutes for October 27, 2014.

Planning and Zoning Commission  
Regular Meeting  
October 27, 2014

- 1) The meeting was called to order at 7:00 p.m.
  - 2) Roll Call.  
Present: Craig Agan, Nelson Bogaard, Julio Chiarella, Jim Danks, David Landon, Gary Van Vark, Ervin Van Wyk, Ann Visser.  
Absent: Bob Smith, Mike Vander Molen, Teri Vos.  
Others Present: Mike & Sarah Buchheit, Brad Uitermarkt, Dell Collins, George Wesselhoft.
  - 3) Approval of Minutes. The minutes of the October 13, 2014 special meeting were approved as submitted.
  - 4) Site Plan for Vermeer Corporation. Vermeer Corporation previously submitted a site plan for a new sand blast shed. The new site plan is different in two respects: the proposed location is singular with no alternate locations as previous and the size of the proposed building is larger (30 by 100 foot structure with 20 foot sidewalls instead of the previous 24 by 80 foot structure with 14 foot sidewalls). The building will be located behind Plant 3. Ervin Van Wyk made a motion to approve the site plan. Julio Chiarella seconded the motion. Upon vote, Van Wyk, Chiarella, Agan, Bogaard, Danks, Van Vark, Visser voted yes, Landon abstained. Motion carried 7 to 0 with 1 abstention.
  - 5) Site Plan for Mike & Sarah Buchheit. Mike and Sarah Buchheit are proposing a triplex, a three unit multi-family development, on Lot 53 of Eastside Addition. This is a 0.70 acre previously platted lot located at Glenwood Street and East 6<sup>th</sup> Street. The property is zoned R3 Multi Family Residential. Julio Chiarella made a motion to approve the site plan. David Landon seconded the motion. Upon vote, all voted yes. Motion carried 8 to 0.
  - 6) Other Business. Jim Danks asked whether the recently approved ordinance for common wall lot line would apply to the Buchheit tri-plex. George Wesselhoft responded in the negative, that the ordinance was specifically designed for the R2 Zoning District and duplex uses. There was further discussion.
  - 7) The meeting was adjourned at 7:10 p.m.
- Respectfully submitted,  
George Wesselhoft  
Planning and Zoning Director

### 3. Petitions and Communications

#### a. Special Event-Pella Municipal Airport Tulip Time Flight Breakfast.

SUBJECT: Special Event – Pella Municipal Airport Tulip Time Flight Breakfast

DATE: April 7, 2015

BACKGROUND: The Pella Airport Committee is requesting a special event permit for "Pella Municipal Airport Tulip Time Flight Breakfast". In conjunction with this event, the airport hosts an open house. Typically, 500-1,000 people attend this event each year.

The Tulip Time Flight Breakfast will be held Saturday May 9, 2015, from 7:00-10:00 a.m. on the Pella Municipal Airport property. Setup will begin Friday May 8 at 5:00 p.m. and take down will be May 9 until 11:00 a.m. All pertinent City Departments have reviewed this application, and staff recommends approval.

ATTACHMENTS: Application and Department Comments

REPORT PREPARED BY: Administrative Accounts Clerk

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve Special Event Permit.

### 4. Administration Reports

None

### **D. \*PUBLIC HEARINGS**

(Statutory rule may be waived and ordinance passed without further readings.)

1. a. Public Hearing on Wall Signs in the Central Business District. No written comments were received. Oral comments were received and addressed. Councilmember Vander Beek moved to close the public hearing, seconded by Councilmember Vander Horst. On roll call the vote was: AYES: Vander Beek, Vander Horst, Van Stryland, Schiebout, De Jong. NAYS: None. Motion carried.

SUBJECT: Ordinance Amending Zoning Regulations 165.33 Sign Regulations by Adding New Provisions Pertaining to Wall Signs in the CBD Central Business District

DATE: April 7, 2015

BACKGROUND:

Boat's Home Furnishings is under new ownership and is proposing to redo their entire storefront including roofing, repairs, painting, new awning and new signage. As part of their proposed new signage, they would like to do four separate awning signs, which would total 59.58 square feet.

Awning and canopy signs are defined under the Pella City Code as wall signage. The Code permits for the CBD Central Business District one wall sign permit business not to exceed 50 square feet at 1.25 square feet per linear foot of wall frontage. As Boat's is proposing four separate awning signs and would also be over the 50 square foot limit, staff and CDC cannot approve the sign permit application for this aspect of the storefront improvements. Boat's, in their request, notes that they have 90 feet of storefront and that their current wall signage totals 83.50 square feet, which has been in place since the 1980s. Although City Code amendments were done previously for the CC District to allow for more wall signage under certain criteria, no changes have been made for CBD wall sign regulations. In particular, the CC District wall sign changes included a provision that buildings that have walls which are broken up with different facades may have one wall sign per faux facade provided the total square footage of all the signage does not exceed the maximum allowed for the entire wall.

At the March 3, 2015 Policy and Planning meeting, the City Council discussed this matter and directed staff to proceed with an ordinance amendment to permit Boat's request. The proposed ordinance would allow extra square footage for wall signage for businesses in the CBD Central Business District which have more than 40 feet of frontage using the 1.25 square foot per linear foot formula up to an absolute maximum of 75 square feet (still less than the 1980s Boat's wall signage). The ordinance would also allow multiple wall signs if the business in question has different facade elements and has front frontage greater than 40 feet.

The Community Development Committee at their March 11, 2015 meeting unanimously voted (7 to 0) to recommend approval of the proposed ordinance to the Planning and Zoning Commission and City Council.

The Planning and Zoning Commission unanimously recommended approval (10 to 0) of the ordinance at their March 23, 2015 meeting.

Boat's Home Furnishings has also requested a waiver of the 2<sup>nd</sup> and 3<sup>rd</sup> readings of the ordinance so they can order their awnings and begin the first phase of their construction.

ATTACHMENTS: Ordinance, Boat's Letter Request

REPORT PREPARED BY: Planning and Zoning Department

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve Ordinance.

1. b. Ordinance 894 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.33 BY ADDING NEW PROVISIONS PERTAINING TO WALL SIGNS IN THE CBD CENTRAL BUSINESS DISTRICT". Councilmember Van Stryland moved to place Ordinance No. 894 on its first reading, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Van Stryland, Vander Beek, Schiebout, De Jong, Vander Horst. NAYS: None. Motion carried. It was moved by Councilmember De Jong, and seconded by Councilmember Schiebout that the statutory rule requiring said ordinance to be considered and voted on for passage at two Council meetings prior to the meeting at which it is to be finally passed be suspended. On roll call the vote was: AYES: De Jong, Schiebout, Vander Horst, Vander Beek, Van Stryland. NAYS: None. Motion carried. Councilmember Vander Beek moved that Ordinance No. 894 be adopted, seconded by Councilmember De Jong. On roll call the vote was: AYES: Vander Beek, De Jong, Vander Horst, Van Stryland, Schiebout. NAYS: None. Mayor Mueller declared the motion carried and the ordinance duly passed and adopted.

## **E. PETITIONS & COMMUNICATIONS**

1. a. Special Event-2015 Tulip Time Festival. Councilmember Schiebout moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Schiebout, Vander Beek, Van Stryland, De Jong, Vander Horst. NAYS: None. Motion carried.

SUBJECT: Special Event Permit Request for Pella Tulip Festival

DATE: April 7, 2015

BACKGROUND: The Pella Historical Society is requesting a Special Event Permit for "2015 Tulip Time Festival" for Tuesday, May 5, 2015--5:00 p.m. through Monday, May 11, 2015--12:00 p.m.

A resolution requesting street closings for "2015 Tulip Time Festival" is the same as last year.

Listed below are streets/alleys that are requested to be permanently closed in the downtown area and those used as the staging area for the parade. In addition, there are streets temporarily closed during the parade and others with controlled access.

### Streets/Alleys permanently closed during Tulip Time 2015

- Broadway Street from Liberty Street north to Washington Street
- Main Street from Liberty Street north to Washington Street
- East 1<sup>st</sup> Street from the alley south of Franklin north to the alley north of Franklin
- Franklin Street from East 3<sup>rd</sup> Street to W 2<sup>nd</sup> Street
- Alley from Main Street to East 1<sup>st</sup> Street between Franklin and Washington Streets
- Alley from Main Street to East 1<sup>st</sup> Street between Franklin and Liberty Streets
- Alley from East 1<sup>st</sup> to East 2<sup>nd</sup> Streets between Franklin and Liberty Streets
- West 2<sup>nd</sup> Street from Liberty Street north to Franklin Street
- Liberty Street from West 2<sup>nd</sup> to West 3<sup>rd</sup>

### Streets closed permanently as staging area for parade during Tulip Time 2015

- Independence Street from East 3<sup>rd</sup> Street west to Main Street
- East 1<sup>st</sup> Street from Independence Street north to Union Street
- East 2<sup>nd</sup> Street from Independence Street north to Union Street

### Streets temporarily closed during Tulip Time 2015 for parade or traffic congestion

- Main Street from University Street north to Liberty Street
- Washington Street from Main Street west to Broadway Street

### Streets with controlled access during Tulip Time 2015 for the parade

- Washington Street from East 1<sup>st</sup> Street west to Main Street

- Washington Street from Broadway Street west to West 1<sup>st</sup> Street
- Main Street from Washington Street north to Columbus Street
- Broadway Street from Washington Street north to Columbus Street

All pertinent City Departments have reviewed this application and comments are attached. The appropriate fee and insurance certificate have been received, and approval is recommended.

ATTACHMENTS: Resolution, Map, Application, Department Comments

REPORT PREPARED BY: Administrative Accounts Clerk

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve permit and resolution.

1. b. Resolution No. 5553 entitled, "A RESOLUTION TEMPORARILY CLOSING PUBLIC WAYS OR GROUNDS FOR THE SPECIAL EVENT KNOWN AS "2015 TULIP TIME FESTIVAL". Councilmember Vander Beek moved to approve, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Vander Beek, Van Stryland, Schiebout, De Jong, Vander Horst. NAYS: None. Motion carried.

## **F. PLANNING AND ZONING ITEMS**

NONE

## **G. ADMINISTRATION REPORTS**

1. Set Public Hearing Date for Budget Amendment. Councilmember Vander Horst moved to approve, seconded by Councilmember Schiebout. On roll call the vote was: AYES: Vander Horst, Schiebout, De Jong, Vander Beek, Van Stryland. NAYS: None. Motion carried.

SUBJECT: Requesting Council to Set May 5, 2015 as the Public Hearing Date for Amending the FY 14-15 Annual Budget

DATE: April 7, 2015

BACKGROUND: Staff requests permission to set May 5, 2015 as the public hearing date for amending the FY 14-15 Budget.

The reason for the amendment is to adjust timing differences for capital improvement projects and to adjust accounts that may be over/under funded. All adjustments will be covered by additional revenues or existing funds. Therefore, there will not be an increase in taxes or fees as a result of the amendment.

ATTACHMENTS: None

REPORT PREPARED BY: Finance Director

REPORT REVIEWED BY: CITY CLERK

CITY ADMINISTRATOR

RECOMMENDATION: Set May 5, 2015 as the Public Hearing Date for Amending the FY 14-15 Budget.

## **H. RESOLUTIONS**

1. Resolution No. 5554 entitled, "RESOLUTION AUTHORIZING EXECUTION OF THE PELLA ELECTRIC POWER UTILITY COLLECTIVE BARGAINING AGREEMENT". Councilmember Schiebout moved to approve, seconded by Councilmember Vander Horst. On roll call the vote was: AYES: Schiebout, Vander Horst, Vander Beek, Van Stryland, De Jong. NAYS: None. Motion carried.

SUBJECT: Resolution Authorizing Execution of the City of Pella Electric Power Utility Collective Bargaining Agreement

DATE: April 7, 2015

BACKGROUND: This resolution authorizes the Mayor and City Administrator to execute the Electric Power Utility Collective Bargaining Agreement, which is scheduled to be in effect from July 1, 2015-June 30, 2018. The Electric Power Utility employees ratified the three year union contract on January 13, 2015. The City Council approved the tentative agreement on February 3, 2015. Major changes to the contract are as follows:

### Wage Schedule for all employees except Electric System Operators above pay scale:

- July 1, 2015 \$ .55/hour increase.
- July 1, 2016 \$ .53/hour increase.
- July 1, 2017 \$ .52/hour increase.

The above increases equate to approximately a 2.5% increase for each contract year.

### Wage Schedule for Electric Systems Operators above scale:

The wages of three Electric Systems Operators are above scale and have been frozen during the last two contract years as they transitioned from the Power Plant wage scale to the Diesel Plant wage scale. During the course of the proposed contract, these employees' wages will finally be in line with the Electric System Operator pay scale. Therefore, the Electric System Operators that currently are above the established pay scale will receive the following increases which equate to approximately a 1% increase for each contract year.

- July 1, 2015 \$ .25/hour increase.
- July 1, 2016 \$ .29/hour increase.
- July 1, 2017 \$ .30/hour increase.

### Miscellaneous

The City may elect to reopen wage negotiations for the Electric Distribution employees during the term of the contract.

### Estimated Cost:

The estimated annual cost for wage adjustments for the Electric Power Utility union employees are as follows:

- FY 16 – \$11,592.
- FY 17 – \$11,534.
- FY 18 – \$11,434.

In evaluating the wage increase, it is important to note union settlements across Iowa have been in the range of 2.5% - 3%.

ATTACHMENTS: Resolution, Electric Power Utility Collective Bargaining Agreement  
REPORT PREPARED BY: City Administration  
REPORT REVIEWED BY: City Administrator  
City Clerk  
RECOMMENDATION: Approve resolution.

2. Resolution No. 5555 entitled, "RESOLUTION AUTHORIZING EXECUTION OF THE PELLA PUBLIC WORKS COLLECTIVE BARGAINING AGREEMENT." Councilmember Van Stryland moved to approve, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Van Stryland, Vander Beek, Schiebout, De Jong, Vander Horst. NAYS: None. Motion carried.

SUBJECT: Resolution Authorizing Execution of the City of Pella Public Works Collective Bargaining Agreement

DATE: April 7, 2015

BACKGROUND: This resolution authorizes the Mayor and City Administrator to execute the Public Works Collective Bargaining Agreement, which is scheduled to be in effect from July 1, 2015-June 30, 2018. The Public Works employees ratified the three year union contract on January 21, 2015. The City Council approved the tentative agreement on February 3, 2015. Major changes to the contract are as follows:

Wages

- July 1, 2015 \$ .55/hour increase.
- July 1, 2016 \$ .53/hour increase.
- July 1, 2017 \$ .52/hour increase.

Note that the above increases equate to approximately a 2.5% increase for each contract year.

The estimated annual cost for wage adjustments for the Public Works union employees are as follows:

- FY 16 – \$29,227
- FY 17 – \$28,164
- FY 18 – \$27,633

Miscellaneous

Due to current job duties and requirements, the Building Maintenance Technician position is being reclassified as a Grade 5 position instead of Grade 4.

In evaluating the wage increase, it is important to note union settlements across Iowa have been in the range of 2.5% - 3%.

ATTACHMENTS: Resolution, Public Works Collective Bargaining Agreement

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: City Administrator

City Clerk

RECOMMENDATION: Approve resolution.

3. Resolution No. 5556 entitled, "RESOLUTION ENTERING INTO A 28E AGREEMENT FOR THE ESTABLISHMENT, CONTINUED PLANNING, SUPPORT AND OPERATION OF A HEALTH AND WELFARE AND RELATED BENEFITS PROGRAM." Councilmember Schiebout moved to approve, seconded by Councilmember Van Stryland. On roll call the vote was: AYES: Schiebout, Van Stryland, De Jong, Vander Horst, Vander Beek. NAYS: None. Motion carried.

SUBJECT: Approve Resolution entering into 28E Agreement with Iowa Community Trust

DATE: April 7, 2015

BACKGROUND:

At the March 3, 2015 Policy and Planning meeting, Council discussed the health insurance renewal options presented by the City's broker, Cottingham and Butler. The City of Pella has been part of the Iowa Governmental Health Care Plan (IGHCP) since August 1, 2009. While staff has been pleased with the ability of IGHCP to control health care costs over the years, we do have concerns with a potential loss of member entities due to issues with the plan's broker. As a result, the City's broker, Cottingham and Butler, researched alternatives for the City's FY 15-16 renewal process.

Cottingham and Butler has presented the City two alternative health care plans, each with a lower fixed cost than the renewal received from IGHCP. These options continue the City's partial self-funding model, of which, Wellmark would continue to provide the fully insured plan for employees. The quote for contracting directly with Wellmark is \$606,452, and the quote to participate in a newly formed trust, Iowa Community Trust (ICT) is \$589,343. Both quotes present the City with lower cost alternatives to the IGHCP renewal of \$654,578.

Based on the cost savings and the ability to continue the City's partial self-funding model with Wellmark continuing to provide the fully insured plan for employees, staff recommends joining the Iowa Community Trust (ICT) for FY 15-16. It is important to note, Hancock County and Dubuque County have joined the Iowa Community Trust, and several other communities similar to Pella are considering joining the Trust.

This resolution adopts and approves entering into a 28E Agreement with the Iowa Community Trust (ICT). The resolution also authorizes the Mayor to sign the agreement on behalf of the City of Pella. In addition, it appoints the Finance Director as the City's representative on the ICT Board and to sign documents on behalf of the City. Key points established under the 28E agreement are as follows:

Purpose: To provide for a health insurance program for member entities. The agreement only applies to the administration and operation of the health and benefits program.

Term of the Agreement: The duration of the agreement is intended to be perpetual unless the agreement is terminated by the members as outlined in the agreement (3/4 of members required to terminate). In addition, the City of Pella can withdraw at the close of any fiscal year, providing it gives notice by April 1<sup>st</sup> of that particular year.

Fiscal Year: As defined under the plan is the period commencing each July 1<sup>st</sup> and ending the next June 30<sup>th</sup>.

Representative: Each participating member of the plan is entitled to one representative to the ICT Board. The Board's main responsibility is to adopt by-laws and standing rules necessary for the operation of the health care plan.

ATTACHMENTS: Resolution, 28E Agreement

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR

CITY CLERK

RECOMMENDED ACTION: Approve Resolution.

**I. ORDINANCES**

(Statutory rule may be waived and ordinance passed without further readings.)

NONE

**J. CLAIMS**

1. Abstract of bills No. 1932. Councilmember Schiebout moved to approve, seconded by Councilmember De Jong. On roll call the vote was: AYES: Schiebout, De Jong, Vander Horst, Vander Beek, Van Stryland. NAYS: None. Motion carried.

**K. OTHER BUSINESS/\*PUBLIC FORUM (any additional comments from the Public)**

NONE

**L. CLOSED SESSION**

NONE

**M. ADJOURNMENT**

There being no further business claiming their attention, Councilmember Vander Horst moved to adjourn, seconded by Councilmember Vander Beek. On roll call the vote was: AYES: Vander Horst, Vander Beek, Van Stryland, Schiebout, De Jong. NAYS: None. Motion carried. Meeting adjourned at 7:34 p.m.

PRESENT: Mayor Mueller, Mark De Jong, Dave Vander Horst, Dan L. Vander Beek, Harold Van Stryland, Bruce Schiebout

ABSENT: Larry Peterson

STAFF: City Staff

The Policy and Planning meeting began at 7:37 p.m. The first item was an Electric Department update. With warmer weather, the Southeast Conversion project is continuing and progressing at a good pace. The Distribution crew has been busy with locates and over the last few months have tested approximately 700 electric meters. The overhead electricity at Oostpoort is slated to be converted to underground later this year. The Diesel Plant retrofit project went well and is now completed.

The next item discussed was a request from Anytime Fitness for a global zoning text amendment to permit an additional exercise fitness area for their business, which is located at 819 Broadway Street and is in the Central Business District (CBD) zoning jurisdiction.

As background, Anytime Fitness is defined under the zoning code as a Personal Improvement Service. This use type also includes driving schools, health or physical fitness studios, music schools, reducing salons, dance studios, handicraft and hobby instruction. In 2004, the City Council amended the zoning code to allow Personal Improvements Services in the CBD as long as 51% of the building's square footage was dedicated to retail services and the retail component was located in the front of the building. The reason for the retail component was due to concerns about the need to protect retail services in the CBD. Likewise, Council also wanted to provide flexibility for the CBD property owners by allowing them additional zoning uses for their property. As a result, the compromise ordinance was adopted.

Anytime Fitness is requesting to utilize the space in Wear Me Out (previously Remember When, a scrapbooking store) as additional exercise space, which would be below the 51% retail threshold in this request. This would necessitate an amendment to the Zoning Ordinance in so far as how Personal Improvement Services is permitted in the CBD Central Business District. If this request is approved, retail services would be a minor component of their business and non-retail uses would be located in the front of the building.

Pros of a global text amendment permitting Personal Improvement Services by right would include accommodating the immediate business request along with other uses in the future that would fall under the same use type without restriction in so far as percentage of retail versus non-retail. In addition, if the ordinance is to be changed, staff believes code enforcement would be more manageable with a by right amendment rather than further percentage requirements for retail versus non-retail use. This would also pertain to the business planning for the use in question such that they would not have to factor in square footage percentage calculation and maintenance of retail percentage with a by right text amendment.

Cons could include a use which may not be traditional to the downtown and/or parking problems created depending on the location of the use in question (example: a new exercise or fitness studio on Franklin Street could have greater parking impact than the current Anytime Fitness location). Further, allowing

more non-retail uses by right could in the long term potentially erode the retail component of the downtown such that there are more non-retail uses than retail uses than presently exist.

As an additional option to consider, a CBD Overlay District (CBD-A) could be created. This overlay district could allow all the normally permitted CBD uses but also permit additional uses including Personal Improvement Services. An overlay district creation would have to follow rezoning procedures as far as property owner notices, etc., which will take longer than just a text amendment specific to the Personal Improvement Services use.

The originally proposed CBD-A was for the half block along Broadway Street between Franklin and Washington Streets. Mayor Mueller suggested extending the district in more of an L-shaped area that would include the north side of Washington as well. After discussion, all of the Council were in agreement and directed staff to proceed with the overlay district process for the larger area that would include the half block along Broadway Street between Franklin and Washington Street and the north side of Washington Street.

The meeting adjourned at 8:12 p.m.

Respectfully Submitted,  
Ronda Brown, City Clerk

Community Development Committee  
Special Meeting Minutes  
February 25, 2015

**1.) Call the Meeting to Order**

The meeting of the Community Development Committee was called to order by Vice Chairperson Ginny Moore at 5:30 p.m.

**2.) Roll Call.**

*Members Present:* Jerry Brummel, Mike DeWild, Jody Lautenbach, Ginny Moore, Lori Parisee, Robyn Van Berkum, and Dennis Vander Beek.

*Members Absent:* Patsy Cody, Linda Groenendyk, Mike Kiser, Wayne Stienstra.

*Others Present:* George Wesselhoft – Director of Planning and Zoning, Jerry Byers – CDC Secretary, Bryan Gaylor – President/Owner Boat’s Home Furnishings.

**3.) Design Permit Application – Boat’s Home Furnishings**

A Design Permit application was submitted by Boat’s Home Furnishings for a Re-roof of the Lacery portion of the building with acceptable architectural asphalt shingles that match the east building brick front. To replace the rotten boards on the storefront and extend current lettering on the overhangs, paint existing surfaces on the store front to match with new company logo. And remove and replace awnings.

Mr. Wesselhoft explained to the Committee the applications submitted and what the Committee could and could not act upon. The Committee could act on the shingle sign permit but not the signage for the awnings without change to requirements in so far as allowable square footage and number of signs under Central Business District (CBD) wall signs.

Bryan Gaylor, President and Owner of Boat’s Home Furnishings spoke to the Committee concerning the decay happening to the building and what would need to be fixed and what they hoped to have fixed or painted.

Mr. Gaylor talked to the Committee about the branding and the logos for the company which directs the colors and design of the signage for the shingle sign.

Robyn Van Berkum made a motion to accept the shingle sign as submitted.

Mike DeWild seconded the motion.

Upon vote, motion passed 7 to 0.

Mr. Gaylor continued by talking about the awnings and what the options were for the business.

There was discussion about square foot requirements for signage for the front of the building.

Discussion also ensued about colors and materials to be used.

Mike DeWild made a motion to approve the Design Permit as submitted. He continued by making a recommendation to City Council for approval of the new sign square foot requirements for the awnings.

Robyn Van Berkum seconded the motion.

Upon vote, motion passed 7 to 0.

#### **4.) Approval of the Minutes**

Approval of the minutes of the February 11, 2015 Regular Meeting.

The minutes were approved as submitted.

#### **5.) Other Business**

George Wesselhoft mentioned the next meeting will be on March 11, 2015.

#### **6.) Adjourn**

Vice-Chairperson Moore adjourned the meeting at 6:12 p.m.

Respectfully submitted.  
Jerry Byers  
Building Official

Community Development Committee  
Regular Meeting Minutes  
March 11, 2015

**1) Call the Meeting to Order**

The meeting of the Community Development Committee was called to order by Vice Chairperson Ginny Moore at 5:30 p.m.

**2) Roll Call**

*Members Present:* Mike De Wild, Linda Groenendyk, Jody Lautenbach, Ginny Moore, Wayne Stienstra, Robyn Van Berkum, Dennis Vander Beek.

*Members Absent:* Jerry Brummel, Patsy Cody, Mike Kiser, Lori Parisee.

*Others Present:* Jim Speer, Brenda Speer, Bryan Gaylor, George Wesselhoft – Director of Planning and Zoning.

**3) Review of Drive-Thru Menu Signage Regulations**

Dairy Queen owner Jim Speer stated what they would like to do is move their existing menu board sign which is 106” by 54” (39.75 square feet) to their new location on Roosevelt Road. Nationwide that is what the sign is for most restaurants, they are not adding anything or shrinking anything; that is basically what they would like to do.

Ginny Moore asked for clarification on what the procedure is currently with the Committee as the current menu board sign limit is 24 square feet and Dairy Queen sign is 39.75 square feet.

George Wesselhoft responded that the Dairy Queen request was discussed at Policy and Planning meeting on February 17 and staff and the Committee were directed to look into this sign matter. He stated that staff researched menu board sign regulations and found a range from Pella’s 24 square feet all the way to Des Moines and Oskaloosa where such signs are not regulated for area if they are not visible from a public street. He added that no record of a sign permit for the current Dairy Queen menu board could be found but there was application in the 1990s for a 24 square foot menu board.

Mr. Wesselhoft noted there were two options for the Committee to consider: 1) a recommendation to Council whether to change the ordinance or not or 2) direct staff if further research was needed into the matter.

Ginny Moore asked about Dairy Queen standard for menu board signage.

Brenda Speer responded that it is a nationwide size for Dairy Queen and added that they are a full restaurant so they have the full food menu and ice cream menu and cakes which is separate from the Orange Julius, how you condense something like that to such a little space. They pay funds into an advertising fund through Dairy Queen, and every quarter they get a kit with posters and they would not be able to utilize at the 24 square feet.

There was further discussion about Dairy Queen menu board signage, including the siting of it at their new proposed business location on Roosevelt Road.

The unanimous consensus of the Committee was to recommend a change to the Code to accommodate the request with the menu board maximum size limit for drive thru restaurant be increased to 40 square feet.

#### **4) CBD Wall Sign Ordinance Amendment**

Bryan Gaylor reviewed the proposal for Boat's Home Furnishings. He mentioned they have to do repairs on the storefront, which they have three buildings that take up 90 linear feet. The letters that Tim Sadler did in the 1980s are beyond repair, they are decaying along with the plywood behind them. Mr. Gaylor went over what the project would entail in further detail. He mentioned the existing signage is over Code at 83 and 1/2 square feet and if the building burned to the ground they could not put up the same signage. The design they came up with was four awnings, black color, a solid fixed awning with welded aluminum framework with no lighting underneath. He added they have to go with awnings due to sun fade concerns with their merchandise. The awnings would be set 8' off the ground. The plywood would be replaced and painted black also, to create a European look overhang. That is where they came up with the signage proposal. He mentioned that the request was discussed at the Policy and Planning of the City Council.

Ginny Moore reviewed the proposed ordinance which would allow extra square footage for wall signage for businesses in the CBD Central Business District which have more than 40 feet of frontage using the 1.25 square foot per linear foot formula up to an absolute maximum of 75 square feet (still less than the 1980s Boat's wall signage). The ordinance would also allow multiple wall signs if the business in question has different elements and has front frontage greater than 40 feet.

Mike De Wild asked how the regulations would apply to George's and the Brew.

George Wesselhoft responded stated that they are still limited to the 1.25 square foot per linear foot for wall sign for their respective frontage but if they had greater than 40 linear feet of wall frontage right now they would still be limited to 50 square feet absolute maximum.

Bryan Gaylor stated that they are one corporation and they have no intentions for additional signage for the Lacery.

Robyn Van Berkum made a motion to recommend approval of the ordinance. Mike De Wild seconded the motion. Upon vote, all voted yes. Motion carried 7 to 0.

**5) Design and Sign Permit Summaries**

There was no discussion concerning the design and permit summaries.

**6) Other Business**

George Wesselhoft mentioned projects in the downtown including the Marion County Bank project, the Boat's project just discussed and possible repainting of the new salon.

**7) Adjourn**

Vice Chairperson Moore adjourned the meeting at 6:03 p.m.

Respectfully submitted.

George Wesselhoft

Planning and Zoning Director

Planning and Zoning Commission  
Regular Meeting  
March 23, 2015

- 1) The meeting was called to order at 7:00 p.m.
- 2) Roll Call.  
Present: Craig Agan, Nelson Bogaard, Julio Chiarella, Jim Danks, Bob Smith, Mike Vander Molen, Gary Van Vark, Ervin Van Wyk, Ann Visser, Teri Vos.  
Absent: David Landon.  
  
Others Present: Justin Jackson, Seth Sunderman, Jeanette Vaughan, Jill Vande Weerd, Steve Kraayenbrink, Doug Van Zee, T. Waldmann-Williams, Bryan Gaylor, Brad Uitermarkt, Dell Collins, Bob Zandi – Kirk Gross Co., Greg Ebeling, George Wesselhoft.
- 3) Annual Elections
  - a) Chair. The Commission unanimously elected Jim Danks as Chair for 2015.
  - b) Vice Chair. The Commission unanimously elected Bob Smith as Vice Chair for 2015.
- 4) Approval of Minutes. The minutes of the October 27, 2014 regular meeting were approved as submitted.
- 5) Public Hearing on Ordinance Amending Zoning Regulations 165.33 Sign Regulations by Adding New Provisions Pertaining to Wall Signs in the CBD Central Business District. Boat's Home Furnishings is under new ownership and they are proposing to redo their entire storefront including roofing, repairs, painting, new awning and new signage. As part of their proposed new signage, they would like to do four separate awning signage, which would total 59.58 square feet. Awnings and canopies are treated the same under Code as wall signage. The Code permits for the CBD Central Business District one wall sign permit business not to exceed 50 square feet at 1.25 square feet per linear foot of wall frontage. As Boat's is proposing four separate awning signs and would also be over the 50 square foot limit, staff and CDC cannot approve the sign permit application for this aspect of the storefront improvements. City Council at the March 3, 2015 Policy and Planning meeting discussed this matter and directed staff to proceed with the preparation of an ordinance amendment to permit the request. The proposed ordinance would allow extra square footage for wall signage for businesses in the CBD Central Business District which have more than 40 feet of frontage using the 1.25 square foot per linear foot formula up to an absolute maximum of 75 square feet. The ordinance would also allow multiple wall signs if the business in question has different facade elements and has front frontage greater than 40 feet.

The Community Development Committee at their March 11, 2015 meeting unanimously voted (7 to 0) to recommend approval of the proposed ordinance to the Planning and Zoning Commission and City Council.

No written or oral comments were received.

- 6) Ordinance Amending Zoning Regulations 165.33 Sign Regulations by Adding New Provisions Pertaining to Wall Signs in the CBD Central Business District.

Bob Smith made a motion to recommend approval of the ordinance. Julio Chiarella seconded the motion. Upon vote, all voted yes. Motion carried 10 to 0.

- 7) Public Hearing on Ordinance Amending Zoning Regulations 165.31 Landscaping and Screening Standards by Adding Provisions Pertaining to Single and Two Family Residential Uses. The City Council at the January 20 and February 17 Policy and Planning meetings discussed tree planting requirements. One area that was discussed specifically was planting requirements for new developments. While all other uses requiring a site plan (commercial, industrial, institutional, multi-family) are already required to install trees facing the right of way and other landscaping, single and two family uses are currently not required in City Code to install trees. The Council at the Policy and Planning meeting in February directed staff to move forward with ordinance preparation upon review of a draft ordinance that was prepared using information from other cities. Key provisions of the ordinance include:

- All new one- and two-family dwellings are required to plant and maintain at least four (4) shrubs and two (2) trees for any lots 10,000 square feet or more in size.
- Lots less than 10,000 square feet in size shall only be required to plant two (2) shrubs and one (1) tree.
- Required trees shall be planted between the front of the house and the front property line on the lot but outside any utility easements.
- Species and tree caliper size shall be per Zoning Regulations, Section 165.31.
- Pre-existing trees and shrubs may count toward the requirement.

A final certificate of occupancy would not be issued for the home or duplex until such time that the required landscaping is installed.

Julio Chiarella questioned whether the ordinance would specify the distance where the trees should be planted.

George Wesselhoft responded that a landscaping plan would be required as part of the building permit application.

Nelson Bogaard questioned the feasibility of the landscaping requirements on a narrow cul de sac lot and how the ordinance would be applied if someone's house would get finished in the winter.

George Wesselhoft responded that if there was truly hardship, like other Zoning Ordinance provisions, they could possibly apply for a variance and that a temporary certificate of occupancy would allow occupancy in the wintertime without having to install the required landscaping until a final certificate of occupancy. A temporary certificate of occupancy is good for six months.

Gary Van Vark mentioned as he looks around the neighborhoods they have done a pretty good job of planting the trees of the species they want and where they want them and he does think we need any more ordinances tacked onto developers or residences in this town. He stated he cannot support it.

Ervin Van Wyk asked who is going to police it and thinks most residents would take care of it themselves and not being told what to put in their front yard.

There was further discussion about the proposed ordinance.

Jeanette Vaughan mentioned there was a lot of discussion based on the diminishing tree canopy and it was discussed at several Council meetings.

Doug Van Zee stated he feels the proposed ordinance would be an infringement on personal property rights and he would rather decide himself.

- 8) Ordinance Amending Zoning Regulations 165.31 Landscaping and Screening Standards by Adding Provisions Pertaining to Single and Two Family Residential Uses.

Bob Smith made a motion to recommend approval of the ordinance. Ann Visser seconded the motion.

Mike Vander Molen stated he agrees with the gentlemen up front, that he feels the ordinance would be somewhat of an infringement of property rights and we should not make it incumbent on the developer.

Upon vote, Smith, Visser, Chiarella voted yes, Bogaard, Danks, Vander Molen, Van Vark, Van Wyk, Vos voted no with Agan abstaining. Motion failed 3 to 6 with 1 abstention.

- 9) Site Plan for Marion County Bank. Marion County State Bank purchased the adjacent real estate office building north of their building in order to expand their first floor area and add a second story. A total of 2,660 square feet of building space will be constructed. The Community Development Committee approved the design permit for this project at their February 11, 2015 meeting.

Gary Van Vark made a motion to approve the site plan. Julio Chiarella seconded the motion. Upon vote, all voted yes. Motion carried 10 to 0.

- 10) Site Plan for Vermeer Corporation. Vermeer Corporation is proposing an addition to their Plant 1 office that would consist of 11,060 square feet of building area on two stories. The new addition would be on the east side of their existing office space and would face Vermeer Road.

Julio Chiarella made a motion to approve the site plan. Ervin Van Wyk seconded the motion. Upon vote, Chiarella, Van Wyk, Agan, Bogaard, Danks, Vander Molen, Van Vark, Visser voted yes. Smith and Vos abstained. Motion carried 8 to 0 with 2 abstentions.

- 11) Site Plan for Pella Community School District. The Pella Community School District is proposing new drive and student drop area hard surfaced improvements (37,710 square feet total approximate increase) for Jefferson Elementary School off East. 8<sup>th</sup> Street. A proposed drive connection to the Pella Aquatic Center north parking lot is included as part of these site improvements.

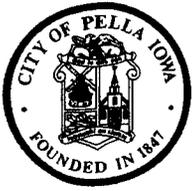
Gary Van Vark asked if the proposal relieves some parking problem or is it strictly additional.

Greg Ebeling responded it is really about the traffic and the parent pickup and how it queues on E. 13<sup>th</sup> and Vermeer Road currently. There will be times where cars get land locked with a lot of traffic bound up. He commented if you would build a new building you would separate out parent drop off from buses. The idea is to create a parent drop off loop and there would be parallel parking for twenty five cars, as well as the ability to drive all the way through. They are extremely tight with the situation on E. 13<sup>th</sup>, so it relieves some of the pressure. There was additional discussion about the site plan including the grade of the slope.

Gary Van Vark made a motion to approve the site plan. Nelson Bogaard seconded the motion. Upon vote, all voted yes. Motion carried 10 to 0.

- 12) 2014 Development Report. George Wesselhoft mentioned the total valuation figure for 2014 for all permits was over \$46 million. This represents the highest level of valuations since 2008.
- 13) Other Business. George Wesselhoft mentioned there would be two meetings of the Commission in April, including a special meeting on April 13 and the regular meeting on April 27.
- 14) The meeting was adjourned at 7:38 p.m.

Respectfully submitted,  
George Wesselhoft  
Planning and Zoning Director



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO. C-3-a

SUBJECT: Special Event Permit Request for Union Vacation Bible School Registration Carnival

DATE: April 21, 2015

BACKGROUND: Shannan Duenwald has requested a special event permit to hold the annual Union Vacation Bible School Carnival on Wednesday May 13, 2015 in Central Park. The carnival would run from 6:30-8:00 p.m., with setup starting at 6:00 p.m. and take down until 8:30 p.m. Rain date is May 16 from 10:00-11:30 a.m., with setup starting at 9:30 a.m. and take down ending at 11:30 a.m.

The purpose of the event is to promote and register children for Bible school this summer. In addition, there will be simple carnival games.

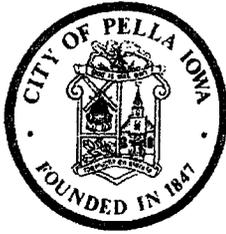
The fee has been paid and the insurance certificate is on file. All pertinent City Departments have reviewed this application, and staff recommends approval.

ATTACHMENTS: Application, Department Comments

REPORT PREPARED BY: Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve as requested.



THE  
**CITY of PELLA**

**SPECIAL EVENTS APPLICATION**

Please make sure the application is complete before submitting it to City Hall. This includes the *fee payment* and the *\$1,000,000 insurance certificate*. The application should be submitted at least a month in advance of the event date.

<b>For Office Use Only:</b>			
Date Received:	3/31/15	Received by:	M
Fee:	\$20	Insurance Certificate:	Yes

Name of Event: Union Vacation Bible School Registration Carnival

Date of Application:	3/23/15	Fee Paid:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Attach Insurance Certificate (\$1,000,000 min) naming City of Pella "Also Insured".		Make check payable to City of Pella	Insurance Certificate: <input type="checkbox"/> Yes <input type="checkbox"/> No

Describe the Event: (Purpose of event, activities planned, number of anticipated people in attendance, history/origin of event, etc.) (Attach additional page is needed.)

Children & families come to register for VBS. carnival games for kids and clowns who make balloon animals. Approximately 200 people attend each year

**PROMOTER AND CONTACT PERSON INFORMATION**

Promoter's Name:		Contact Person:	Shannan Duenwald
Signature:		Signature:	Shannan Duenwald
Address:		Address:	1331 Boone Pella IA 50219
Phone:	Cell Phone:	Phone:	628-8788
		Cell Phone:	780-3346

**EVENT INFORMATION**

DATE(S) AND TIME(S) OF EVENT: Wed. May 13 6pm-8:30pm, raindate Sat. May 16 10-11:30 am

DATE(S) AND TIME(S) OF SET-UP/TAKE DOWN: 6pm-May 13 take down 8-8:30pm or ↑ 9:30 setup 11:30-noon take down

LOCATION OF EVENT: Name streets, parks, area, etc and ATTACH map or drawing.  
Central Park around sundial

## EVENT INFORMATION (continued)

**DO STREETS NEED TO BE CLOSED?**  Yes  No If YES, list streets to be closed and indicate on map. Also list number of barricades needed.

Street Name	Distance on Street	Date/ Time for Street Closings		# of Barricades
		Starting:	Ending:	
		Starting:	Ending:	

**DO PARKING SPACES NEED TO BE RESERVED?**  Yes  No If spaces need to be roped off or reserved, please indicate below.

Location	# of Cones

**WILL SIGNAGE BE USED?**  Yes  No If Yes, complete the Special Event Signage Information Sheet.

**WILL POLICE OFFICERS OR RESERVES BE NEEDED?**  Yes  No If Yes, list number needed and for what length of time. You will be billed \$30 per hour per officer.

**WILL ADDITIONAL ELECTRICITY BE REQUIRED?**  Yes  No If Yes, complete the Special Event Electrical Information Sheet.

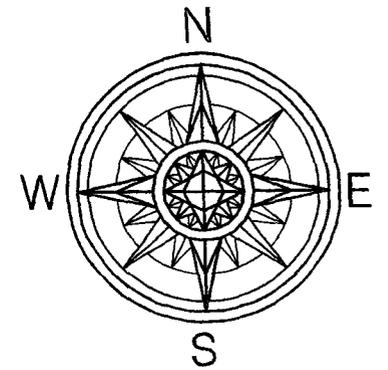
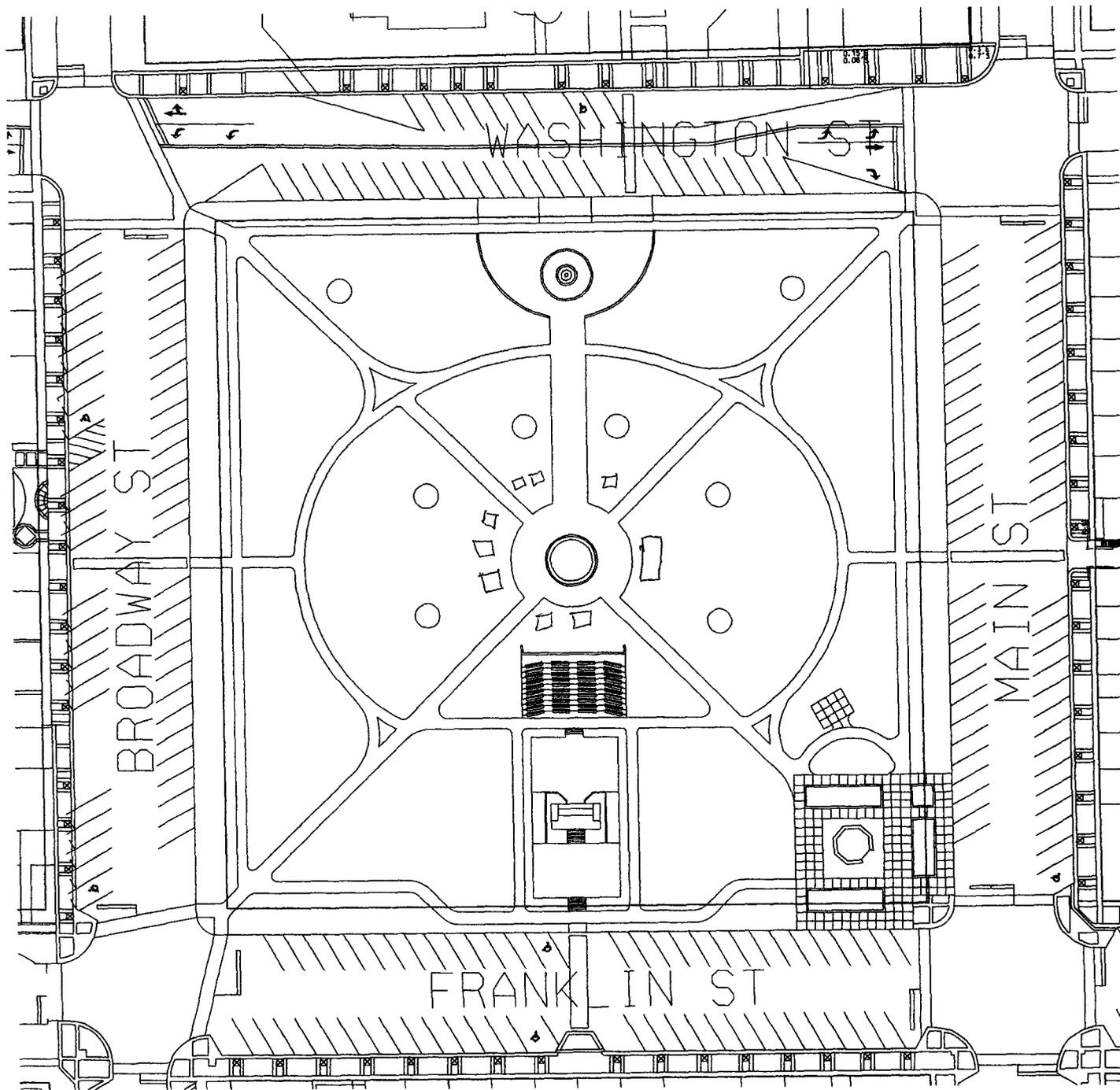
**WILL ANY OTHER CITY SERVICES BE NEEDED?**  Yes  No If Yes, list details.

**COMPLETE LAYOUT OF THE CITY PROPERTY TO BE USED:**  Map  Drawing  
 If the map does not accurately show the area, then a drawing should be included. For example, the dimensions of the area to be used or a more detailed description of the area would be helpful. Please be reminded that if you are requesting the use of a park, the parking spaces around that area are not included in the permit, unless specifically requested.

**WILL THERE BE VENDOR BOOTHS?**  Yes  No If Yes, a list of the names of all vendors and a map showing the location and size of the vendor booths needs to be sent to City Hall prior to the date of the event as outlined in Sec 123.04 of the City Code (attached). The time requirement for submittal of this list is dependent upon the length and size of your event. For large events, please supply this information earlier than the one month recommendation.

**WILL ANY PART OF THE EVENT BE HELD ON PRIVATE PROPERTY?**  Yes  No If Yes, list the address of the property and have the property owner sign below giving their consent for use of their property for this special event.

Property Owner	Address	Signature of Property Owner



# CENTRAL PARK

Pella, Iowa

- ◻ = card table/game area w/ activity for children hosted by VBS participating ch
- ▭ = table for registering children to attend VBS this summer



## CITY OF PELLA SPECIAL EVENTS DEPARTMENT REVIEW

Event:	Union Vacation Bible School Registration Carnival
Proposed by:	April 13, 2015
Proposed by:	Ronda Brown
Proposed by:	May 13, 2015 Rain date: May 16, 2015
For more contact:	Shannon Duenwald 641.628.8788 or 641.780.3346

### Police Comments

Recommend approval. rab

### Public Works Comments

Recommend approval. DB

### Planning & Zoning Comments

Recommend approval. GW

### Electric Comments

Recommend approval. DM

### Community Services/Parks Comments

Recommend approval. JV



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO. C-3-b

SUBJECT: Renewal of Class C Beer Permit for Git-N-Go Convenience Store #38

DATE: April 21, 2015

BACKGROUND: Git-N-Go Convenience Store #38, located at 209 Oskaloosa Street, has applied for renewal of their Class C Beer Permit with Sunday Sales.

The application has been completed online with the State. The term of the new license is twelve months and would expire June 1, 2016. Staff is recommending approval.

ATTACHMENTS: Application

REPORT PREPARED BY: Administrative Accounts Clerk

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve renewal.

**Applicant License Application ( BC0027999 )**

<b>Name of Applicant:</b> <u>Git-N-Go Convenience Stores, Inc.</u>		
<b>Name of Business (DBA):</b> <u>Git-N-Go Convenience Stores #38</u>		
<b>Address of Premises:</b> <u>209 Oskaloosa</u>		
<b>City</b> <u>Pella</u>	<b>County:</b> <u>Marion</u>	<b>Zip:</b> <u>50219</u>
<b>Business</b>	<u>(515) 288-8565</u>	
<b>Mailing</b>	<u>2716 Indianola Ave.</u>	
<b>City</b> <u>DesMoines</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>50315</u>

**Contact Person**

<b>Name</b> <u>Karen White</u>
<b>Phone:</b> <u>(515) 288-8565</u> <b>Email</b>

**Classification** Class C Beer Permit (BC)

**Term:** 12 months

**Effective Date:** 06/02/2015

**Expiration Date:** 06/01/2016

**Privileges:**

Class C Beer Permit (BC)

Sunday Sales

**Status of Business**

<b>BusinessType:</b> <u>Privately Held Corporation</u>
<b>Corporate ID Number:</b> <u>          </u> <b>Federal Employer ID</b> <u>          </u>

**Ownership**

**Dennis Flora**

**First Name:** Dennis

**Last Name:** Flora

**City:** Des Moines

**State:** Iowa

**Zip:** 50315

**Position:** Owner

**% of Ownership:** 100.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b> <u>First Western Insurance</u>	
<b>Policy Effective Date:</b>	<b>Policy Expiration</b>
<b>Bond Effective</b>	<b>Dram Cancel Date:</b>
<b>Outdoor Service Effective</b>	<b>Outdoor Service Expiration</b>
<b>Temp Transfer Effective</b>	<b>Temp Transfer Expiration Date:</b>



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: C-3-c

SUBJECT: Renewal of Class B Native Wine Permit for Silver Lining Enterprises LLC

DATE: April 21, 2015

BACKGROUND: Lorie Melhus, owner of Silver Lining Enterprises LLC, has applied for a renewal of a Class B Native Wine Permit with living quarters privilege for her store at 733 Franklin Street. The term of the new license is twelve months and would expire April 30, 2016. The application has been completed online with the State, and staff is recommending approval.

ATTACHMENTS: License Application

REPORT PREPARED BY: City Clerk

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve license.

<b>Name of Applicant:</b> <u>Silver Lining Enterprises LLC</u>		
<b>Name of Business (DBA):</b> <u>Silver Lining Enterprises LLC</u>		
<b>Address of Premises:</b> <u>733 Franklin Street</u>		
<b>City</b> <u>Pella</u>	<b>County:</b> <u>Marion</u>	<b>Zip:</b> <u>50219</u>
<b>Business</b>	<u>(641) 780-3836</u>	
<b>Mailing</b>	<u>733 Franklin Street</u>	
<b>City</b> <u>Pella</u>	<b>State</b> <u>IA</u>	<b>Zip:</b> <u>50219</u>

**Contact Person**

<b>Name</b> <u>Lorie Melhus</u>	<b>Phone:</b> <u>(641) 780-3836</u>	<b>Email</b> <u>silverlining33@gmail.com</u>
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**Classification** Class B Native Wine Permit (WBN)

**Term:** 12 months

**Effective Date:** 05/01/2015

**Expiration Date:** 04/30/2016

**Privileges:**

Class B Native Wine Permit (WBN)

Living Quarters

**Status of Business**

<b>BusinessType:</b> <u>Limited Liability Company</u>	
<b>Corporate ID Number:</b> <u>[REDACTED]</u>	<b>Federal Employer ID</b> <u>[REDACTED]</u>

**Ownership**

**Lorie Melhus**

**First Name:** Lorie

**Last Name:** Melhus

**City:** Pella

**State:** Iowa

**Zip:** 50219

**Position:** Owner

**% of Ownership:** 100.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b>	
<b>Policy Effective Date:</b>	<b>Policy Expiration</b>
<b>Bond Effective</b>	<b>Dram Cancel Date:</b>
<b>Outdoor Service Effective</b>	<b>Outdoor Service Expiration</b>
<b>Temp Transfer Effective</b>	<b>Temp Transfer Expiration Date:</b>



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: D-1a & 1b

SUBJECT: Public Hearing and Resolution Making Award of the Residential and Municipal Solid Waste Collection Contract.

DATE: April 21, 2015

BACKGROUND: The existing solid waste agreement with Midwest Sanitation will terminate on July 31, 2015. Recently, staff solicited bids for a new five year solid waste contract which includes solid waste collection from residential and municipal facilities as well as “single stream recycling”. Listed below is a summary of the bid process and the proposed contract.

**Bid Results:**

Following Council’s approval to seek bids for solid waste services, City staff published a notice of letting and reached out to contractors who had historical interest in the City’s solid waste business. On April 2<sup>nd</sup> staff held a pre-bid conference to answer any questions regarding the proposed agreement and any related materials. Two interested parties attended the meeting and an addendum to the bid materials was issued April 6th to further clarify items included in the bid packet.

Final bids were due for the solid waste service on April 10<sup>th</sup>, after which a bid opening was immediately held. The total annual cost is used for bid evaluation. While only a single bid was received, staff believes these rates are very competitive and within only a few cents of the City’s current contract with Kal Services, Inc. The following represents the summary of bids received as well as the City’s current costs.

Contractor	Total Size	Current Cost	Bid Amount	Alternate I
Kal Services Inc. D.B.A. Midwest Sanitation Pella, IA	Small	\$9.45	\$9.49	\$9.45
	Medium	\$11.86	\$11.86	\$11.81
	Large	\$14.85	\$14.83	\$14.76
	<b>Annual Cost</b>	<b>\$478,193.16</b>	<b>\$478,207.56</b>	<b>\$476,088.36</b>

Alternate I=Removal of glass as an eligible recyclable item.

**Services:**

The City’s request for bid included the request for the following services:

- Household Waste – Weekly collection of non-recyclable household waste set out at the curb and collected in 35, 65 and 95 gallon totes provided by the City of Pella.
- Recyclable Solid Waste – Weekly collection of recyclable solid waste set out at the curb and collected in 95 gallon totes provided by the contractor.
- Bulk Solid Waste – Twice annually bulk solid waste collection (clean-up week)

- Yard Waste – Weekly collection of bagged and/or bundled yard waste once weekly during the months of March through November and the first and third Wednesday during the months of December through February.
- City Facilities – Regular collection of solid waste from City facilities, including the supplying of totes, dumpsters and roll-offs.

**Contract Terms:**

The following are key terms of the agreement:

- Term – In an attempt to secure the best possible rates given the anticipated significant capital investment, the contract included a term of five (5) years from August 1, 2015 through July 31, 2020.
- Recycling Totes – Given the Council’s desire to utilize single stream recycling, the contract called for the contractor to purchase 3,000, 95 gallon navy blue totes with yellow lids with the City of Pella logo hot stamped on the side. Also included in the contract is the required distribution of new totes and collection of previously utilized bins. Following delivery of the new totes, they become the property of the City.
- Liquidated Damages – If the contractor fails to remedy the cause of any service complaint which is found to be a breach of the contract, the contractor shall pay liquidated damages to the City. Examples are: failure to clean up spilled solid waste; failure to collect waste from any eligible residence within twelve hours from the scheduled date for collection; failure to maintain office and phone hours as per contract; and collection service delivered outside of the approved hours of collection as per contract.
- Default and Termination – Additional changes were made to further define termination and default and provide for financial penalties that would allow the City to take legal action and identify collection alternatives.
- Fee Adjustments – The agreement continues the City’s current utilization of monthly fee adjustment based on landfill tipping fees and fuel prices.

**Recommendation:**

Based upon the bids received, staff recommends accepting Midwest Sanitation’s bid amount of \$9.49 small, \$11.86 medium, \$14.83 large with a total annual cost of \$478,207.56. While the Alternate I bid resulted in slightly lower collection fees, staff recommends awarding based on the original proposal which will allow for the continued collection of glass.

The awarding of this contact will result in no staff recommended annual increase in solid waste collection fees for solid waste customers and provide the desired “single-stream” recycling method requested by Council.

ATTACHMENTS: Resolution, Solid Waste Agreement

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Approval of the resolution

RESOLUTION NO. 5557

RESOLUTION MAKING AWARD OF RESIDENTIAL AND MUNICIPAL SOLID  
WASTE CONTRACT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, IOWA:

Section 1. That the following bid for the RESIDENTIAL AND MUNICIPAL SOLID WASTE CONTRACT, described in the plans and specifications, be and are hereby accepted, the same being the lowest responsible bid received, as follows:

Contractor:                   Kal Services Inc. D.B.A. Midwest Sanitation  
                                      906 West 9<sup>th</sup> St.  
                                      Pella, Iowa

Amount of Bid:           \$9.49 Small Tote  
                                  \$11.86 Medium Tote  
                                  \$14.83 Large Tote

Portion of Project: Collection of residential household waste that is set out at the curb, collection and disposal of residential bulk solid waste collected during two clean-up weeks per year, collection and disposal of waste from City facilities, collection and delivery of recyclable solid waste in totes provided by the Contractor, and twice a week collection and disposal of solid waste from City-owned receptacles within the Central Business District.

Section 2. That the Mayor and Clerk are hereby directed to execute contract with the contractor for residential and municipal solid waste services, said contract not to be binding on the City until approved by this Council.

PASSED and ADOPTED this 21st day of April, 2015.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk

## AGREEMENT

This Agreement, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2015, by and between the City of Pella, Iowa, a Municipal Corporation, (hereinafter referred to as the City), and \_\_\_\_\_ (hereinafter referred to as \_\_\_\_\_ or Contractor).

## WITNESS

WHEREAS, the City, on behalf of its residents, desires to provide proper management of solid waste generated by City residential customers, including household waste, recyclable solid waste, yard waste, residential bulk solid waste, and solid waste in City-owned receptacles located within the central business district; and,

WHEREAS, the City of Pella desires to provide proper management of solid waste generated by its own facilities; and,

WHEREAS, the City anticipates that an agreement with \_\_\_\_\_ regarding the same will be of substantial benefit to the City in that it will allow City to attain solid waste management requirements mandated by the State of Iowa pursuant to Title V Code of Iowa; and,

WHEREAS, \_\_\_\_\_ desires to provide the City with solid waste management services;

NOW, THEREFORE, in consideration of the recitals and the following mutual agreements and covenants, it is understood and agreed by and between the parties hereto as follows:

### **Article 1. Term of Agreement**

1. This Agreement shall commence August 1, 2015 and shall remain in full force and effect through July 31, 2020.

### **Article 2. Definitions**

The following terms, whenever used in this Agreement, shall have the meanings set forth in this Article unless otherwise limited or expanded elsewhere in this Agreement.

1. *Appliances* means refrigerators, freezers, kitchen ranges, air conditioning units, dehumidifiers, water heaters, commercial coolers, furnaces, thermostats, clothes washers, clothes dryers, dishwashers, microwave ovens, and PCB-containing ballasts and capacitors.
2. *Approved solid waste collection site* means at the site where the residential customer must set out solid waste for collection, and where the Contractor collects the solid waste. An approved solid waste collection site meets the following criteria:
  - A. Solid waste must be set out for collection at ground level within the City right-of-way at the curb no sooner than 18 hours prior to collection. Solid waste

containers must be removed from the collection site within 12 hours after the collection event, regardless whether or not the solid waste was collected.

- B. Solid waste collection containers must be placed at the approved solid waste collection site in a position easily accessible to the Contractor.
3. *Assigned territory* means the city limits of the City of Pella. Except as explicitly provided herein, assigned territory does not include commercial or industrial waste or collection from multi-family dwelling units larger than four (4) units, both of which shall be open to all licensed haulers, regardless of location. The assigned territory may be expanded due to annexations.
  4. *Bagged yard waste* means yard waste consisting of lawn trimmings, leaves, garden waste, or other yard waste suitable for bagging, which is contained in City-authorized biodegradable bags. City-authorized biodegradable bags shall be available for purchase at local outlets as specified in Exhibit H. Bags may not exceed 40 pounds.
  5. *Bulk solid waste* means nonputrescible solid waste that is either too large or too heavy to be contained inside a tote, or which cannot be safely or conveniently loaded into solid waste collection vehicles. Bulk solid waste includes construction debris, demolition debris, appliances, and furniture, but does not include yard waste.
  6. *Bundled yard waste* means yard waste that is not suitable for containment in bags, and that is securely tied, using twine, rope, string, or other biodegradable material (no wire or plastic) and forms an easily handled package that does not exceed 48 inches in length, 30 inches in diameter, that weighs less than forty (40) pounds, and that bears a City-authorized tag. Bundles may not contain branches in excess of 3 inches in diameter. City-authorized tags shall be available for purchase at local outlets through a separate contract.
  7. *Central Business District (CBD)* means Washington Street to Liberty St and East 1<sup>st</sup> Street to West 1<sup>st</sup> Street. (See appendix A for map)
  8. *City* means the City of Pella, Iowa.
  9. *Clean-up week* means a designated week, during which a contractor for the City provides services to residential customers for collection, transportation, and disposal of residential bulk solid waste. There shall be two clean-up weeks per year: one in spring and another in fall, typically in April and October.
  10. *Construction debris* means solid waste generated by construction activities, including lumber and other processed materials, and is not recyclable solid waste or yard waste.
  11. *Demolition debris* means solid waste generated by demolition activities, including lumber and other processed materials, and is not recyclable solid waste or yard waste.
  12. *Dwelling unit* means a room or group of rooms that are arranged, designed, or used as living quarters for the occupancy of one family or individual.

13. *Household waste* means garbage, refuse, and trash, and other solid waste generated by dwelling units.
14. *Non-residential bulk solid waste* means bulk solid waste that includes or contains the following materials:
- A. Solid waste generated outside the assigned territory
  - B. Solid waste generated by other than residential customers
  - C. Solid waste generated by businesses, schools, or commercial entities
  - D. Solid waste generated by agricultural activities on farms and properties zoned for agricultural use
  - E. Solid waste containing asbestos containing materials regulated pursuant to Title 40 Code of Federal Regulations Part 61
  - F. Appliances, tires, lead-acid batteries
  - G. Liquid waste or solid waste containing free liquids
  - H. Soils contaminated with petroleum products
  - I. Solid waste containing construction debris or demolition debris
  - J. Solid waste containing materials that are prohibited from the landfill.
15. *Recyclable solid waste* means household waste, which, until such time that the waste is recycled, reused, or processed in a manner that the waste is reintroduced into the economic stream as raw or usable materials, or, until such time that the waste is delivered to a facility approved by the State of Iowa for receiving such waste, is considered solid waste. For the purpose of this Agreement, recyclable solid waste includes, but is not limited to: glass (clear and colored), tin cans, plastics (#1-#7, and plastic milk jugs), aluminum foil, newsprint (newspaper, magazines, phone books, junk mail, news print with glossy inserts, office paper, computer paper, chipboard (e.g., cereal boxes)), and corrugated cardboard, but does not include construction debris, demolition debris, plastic grocery bags or yard waste.
16. *ALTERNATE - Recyclable solid waste* means household waste, which, until such time that the waste is recycled, reused, or processed in a manner that the waste is reintroduced into the economic stream as raw or usable materials, or, until such time that the waste is delivered to a facility approved by the State of Iowa for receiving such waste, is considered solid waste. For the purpose of this Agreement, recyclable solid waste includes, but is not limited to: tin cans, plastics (#1, #2, #3, and plastic milk jugs), aluminum foil, newsprint (newspaper, magazines, phone books, junk mail, news print with glossy inserts, office paper, computer paper, chipboard (e.g., cereal boxes)), and corrugated cardboard, but does not include construction debris, demolition debris, any color of glass or yard waste.
17. *Recycling tote* means a durable, rigid-wall plastic container. Containers shall be a Shaefer model USD95 95 gallon tote with 10 inch in diameter plastic wheels. The load rating shall be a minimum of 330 pounds. The tote shall be navy blue in color with a yellow lid and shall have the City of Pella logo hot stamped into the sides.

18. *Residential bulk solid waste* means bulk solid waste that is not non-residential bulk solid waste.
19. *Residential customer* means any person or household residing within the corporate limits of the City whose dwelling unit is a single-family residence or part of a multi-family complex which contains no more than four (4) dwelling units.
20. *Specifications* means the documents listed in Article 23 of this Agreement.
21. *Solid waste* means putrescible and nonputrescible waste and other discarded material, including solid, liquid, semi-solid, or contained gaseous materials, resulting from industrial, commercial, mining, agricultural, institutional, and residential activities. Solid waste does not include hazardous waste as defined by the Iowa State Code 455B.411.
22. *Tote* means a durable, rigid-wall plastic container with a hinged lid, and with wheels designed to provide adequate support to roll when fully-loaded with household waste. Totes shall be available in three sizes  $\pm$  three gallons: small, 35 gallon; medium, 65 gallon; and large, 95 gallon
23. *Unit-based pricing system* means a system in which residential customers pay for household waste management services based on a per unit volume basis, instead of through a fixed fee or property taxes. A residential customer who sets out for collection more volume units of household waste will pay a correspondingly higher fee. A unit-based pricing system for household waste collection is required pursuant to Iowa State Code 455D.3(4)(C).
24. *Yard waste* means grass clippings, leaves, garden waste, brush, tree limbs, and other vegetative material, but does not include lumber or other processed materials.

### **Article 3. Scope of Work**

1. The scope of work under this Agreement shall include the work described in the Specifications, composed of the documents listed in Article 23 of this Agreement, and shall include all supervision, materials, equipment, labor, and all other items necessary to complete such work in accordance with the Agreement.
2. During the term of this Agreement, and as defined and detailed in the Specifications, the Contractor shall provide to the City, services related to collection, transportation, and disposal of household waste collected from residential customers within the assigned territory and municipal facilities. Household and municipal waste shall be transported to the South Central Iowa Solid Waste Agency (SCISWA) Landfill, Tracy, Iowa, for disposal.
3. During the term of this Agreement, and as defined and detailed in the Specifications, the Contractor shall provide to the City, services related to collection, transportation, and delivery of recyclable solid waste collected from residential customers within the assigned territory and municipal facilities. Recyclable solid waste shall be transported to a facility approved by the State of Iowa for receiving recyclable solid waste.

4. During the term of this Agreement, and as defined and detailed in the Specifications, the Contractor shall provide to the City, services related to collection, transportation, and disposal of residential bulk solid waste collected from residential customers within the assigned territory during two clean-up weeks per year. Residential bulk solid waste shall be transported to the SCISWA Landfill for disposal.
5. During the term of this Agreement, and as defined and detailed in the Specifications, the Contractor shall provide to the City, services related to collection, transportation, and disposal of solid waste collected from City of Pella solid waste receptacles, which are located within the central business district, and which are set out at the curb.
6. During the term of this Agreement, and as defined and detailed in the Specifications, the Contractor shall provide to the City, services related to collection and transportation to the City's selected yard waste disposal site, bagged and bundled yard waste collected from within the assigned territory. The contractor shall enter into an agreement, as specified under Exhibit H, for transportation of approved yard waste and provide residents with yard waste disposal site approved biodegradable yard waste bags and self-adhering stickers.
7. During the term of this Agreement, the Contractor shall provide to the City, services related to recordkeeping and reporting, as detailed in Article 6, Table 2.
8. The Contractor shall extend all services in this Agreement to new residential customers in the assigned territory at the contract price.
9. The Contractor shall purchase, assemble and deliver new recycling totes as defined in Article 2, Definitions. The initial purchase of totes shall be in the sum of 3,000 totes and shall become the property of the City upon delivery. Any unused totes shall be delivered to the City of Pella to be utilized as future replacement and/or new customer totes. The Contractor shall bear the responsibility of the initial distribution of the new totes and collection of current receptacles. The Contractor shall also bear the responsibility of coordination and communication with customers as defined in Article 4, Section 2.C.
10. In the event of a tornado, flood, ice storm, disabling snow event, or other disaster, the City may grant the contractor a temporary variance in the Contractor's regular schedules and routes at the option of, and according to, conditions set by the City Administrator or its designee.
11. The Contractor shall adhere to the Quality Control procedures as detailed in Article 6-7, Quality Control.
12. The City shall conduct work related to residential customer monthly billing for solid waste services.

#### **Article 4. Collection Services Provided**

##### **1. General Requirements**

- A. The contractor shall load and transport solid waste in such a manner as to be as inoffensive to the public as practicable and shall exert all reasonable precautions to prevent spilling or scattering of solid waste in transit or while loading. In the event that solid waste is spilled or scattered, the Contractor shall immediately remove the solid waste and clean up the area, regardless whether the spillage occurred on private or public property, or within or outside the City limits.
- B. The Contractor shall not knowingly collect any hazardous waste.

##### **2. Public Education Program**

The Contractor shall be responsible for a public education program and public information efforts. The Contractor shall develop, distribute and pay for all education and information program costs concerning the solid waste, yard waste, bulk collection and electronic waste programs. All materials shall be approved by the City to assure that information is consistent with the contract and City ordinances. The information shall include a description of the collection process and the regulations pertaining to preparation of materials to be collected and times of collection. The information should also communicate to the residents any problems that are being experienced by the Contractor and what the residents can do to eliminate the problems. Distribution of information shall be made no less often than every thirteen weeks or when a change in service, regulations or manner of collection is made. Other than the items outlined below, the Contractor can determine the manner of distribution to each residence as long as each and every resident is kept informed. Copies of all materials must be submitted to the City no less than 30 days prior to distribution for review and comments.

- A. Information (advertisements) regarding clean up weeks shall be published in two local papers, with significant circulation, a minimum of two weeks prior to the event.
- B. The Contractor shall publish at least three (3) advertisements per year in the local newspaper extolling the benefits of recycling and encouraging Pella residents to recycle. Each ad must cover at least one-quarter of a page.
- C. The Contractor shall publish four (4) consecutive weekly advertisements, one month in advance of the implementation of single stream recycling program. The advertisement shall be developed in consultation with the City and contain mutually agreed upon information regarding the transition to the 95 gallon recycling container and acceptable materials. The advertisement shall also include detailed logistical information pertaining to the process by which the new

95 gallon recycling totes will be distributed and the currently utilized bins will be collected.

3. Household waste

- A. The Contractor shall collect household waste from residential customers within the assigned territory at the frequency listed for household waste collection in Article 5, Table 1 during the term of this Agreement.
- B. Household waste shall be collected from approved solid waste collection sites.
- C. Individual customer collection days shall remain the same throughout the term of this Agreement, unless specifically approved by the City.
- D. All household waste must be set out for collection in totes.
- E. Each residential customer shall be issued: a small, medium, or large tote, and shall pay the corresponding monthly fee for that tote size. A residential customer with a large tote may request an additional large tote for household waste collection if the following conditions, pursuant to the Pella City Code, Chapter 171.01.12 are met:
  - i. the residential customer pays the monthly fee for the additional large tote in addition to the monthly fee for the initially-issued large tote
  - ii. the residential customer pays service fee for the additional large tote
- F. A service fee, pursuant to the Pella City Code, Chapter 171.01.12, shall be charged to change a tote size.
- G. The residential customer will be responsible for the cost of replacing or repairing assigned totes not damaged by the Contractor. A service fee, pursuant to the Pella City Code, Chapter 171.01.12, shall be charged to replace or repair a tote.
- H. The City shall provide inventory, storage, maintenance and repair of all City owned totes.

4. Recyclable Solid Waste

- A. The Contractor shall collect recyclable solid waste from residential customers within the assigned territory at the frequency listed for recyclable solid waste collection in Article 5.1, Table 1 of this Agreement during the term of this Agreement. The collection day of the recyclable solid waste shall be the same day of the week as the household waste collection.

- B. The collection of recyclable solid waste shall be limited to the items listed in the Article 2, Definitions.
- C. The Contractor shall not incinerate or landfill recyclable solid waste without specific approval from the City.
- D. Recycling totes containing recyclable solid waste shall be collected from approved solid waste collection sites.
- E. Recycling totes containing solid waste other than recyclable solid waste may be deemed by the Contractor as unacceptable and may not be collected. In such case, the customer is responsible to retrieve the recycling tote from the approved solid waste collection site.
- F. The residential customer will be responsible for the cost of replacing or repairing assigned totes not damaged by the Contractor. A service fee, pursuant to the Pella City Code, Chapter 171.01.12, shall be charged to replace a tote.
- G. Contractor shall provide customers new recycling totes as specified under Article 3.9 of this Agreement.
- H. Upon receipt of new recycling totes as specified under Article 3.9 the City shall provide inventory, storage, maintenance and repair of all City owned totes.

5. Residential bulk solid waste

- A. The Contractor shall provide services for collection, transport, and disposal of residential bulk solid waste set out for collection during clean-up weeks.
- B. Residential bulk solid waste shall be set out for collection at an approved solid waste collection site.
- C. Residential bulk solid waste must be set out for collection in a manner that does not require mechanical means (i.e., shoveling, sweeping, gathering, binding, bundling, etc.), or that requires a task in addition to placing the solid waste into the collection vehicle.

6. Clean-up weeks

- A. The Contractor shall conduct two clean-up weeks per year during the spring and fall seasons (specific dates will be scheduled in cooperation with the City and with sufficient time in advance for planning).
- B. Only residential bulk solid waste generated within the assigned territory shall be collected during clean-up weeks.

- C. Items not collected must be tagged with detailed information describing why the item was not collected. A list of uncollected items will be provided to the City each day of pick up.
- D. Clean-up week collections shall be scheduled on the same normal collection day as household waste and recyclable solid waste.
- E. Residential customers who wish to dispose of non-residential bulk solid waste, or residential bulk solid waste at times other than clean-up weeks shall make arrangements with a locally licensed contractor for collection at their own expense.

7. Bagged yard waste and bundled yard waste

- A. The Contractor shall collect bagged yard waste and bundled yard waste at the frequencies listed in Article 5, Table 1.
- B. Items not collected must be tagged with detailed information describing why the item was not collected. A list of uncollected items will be provided to the City each day of pick up
- C. The Contractor shall deliver all collected bagged yard waste and bundled yard waste to the compost facility, as specified under Appendix H.
- D. Bagged yard waste and bundled yard waste shall be collected from approved solid waste collection sites.
- E. Yard waste bags and bundles containing solid waste other than yard waste may be deemed by the Contractor as unacceptable and may not be collected. In such case, the customer is responsible to retrieve the bag or bundle from the approved solid waste collection site.
- F. The Contractor agrees to inventory and provide customers biodegradable yard waste bags and self-adhering tags in accordance with the requirements with the City's selected disposal site as stipulated in Appendix H.
- G. Contractor agrees to enter an agreement, provided in Appendix H, with City's selected disposal site and to manage the City's yard waste program in accordance with yard waste guidelines also provided in Appendix H.

8. Commercial and Industrial Waste and Recyclable Solid Waste

- A. The Contractor shall collect commercial and industrial solid waste and recyclable solid waste from each City facility at the locations and at the frequencies listed in Appendix B.

- B. The individual City facility collection days for collection of commercial and industrial solid waste and recyclable solid waste shall remain the same throughout the term of this Agreement, unless specifically approved by the City.
- C. The Contractor shall provide dumpsters and roll-offs as identified in Appendix B. The Contractor shall maintain all dumpsters and roll-offs in good repair and appearance, replacing or repairing as needed.

**Article 5. Solid Waste Collection Operation**

1. Frequency of Collection

Solid waste shall be collected at the frequencies listed in Table 1 below:

<b>Table 1</b>	
<b>Type of Solid Waste</b>	<b>Frequency</b>
A. Household waste	One time per week
B. Recyclable solid waste	One time per week – must occur on the same day of the week as household waste collection
C. Yard waste (bags and bundles)	<ul style="list-style-type: none"> <li>• One time per week on Wednesdays during the months of March through November</li> <li>• First and third Wednesday during the months of December through February.</li> </ul>
D. Residential bulk solid waste	<ul style="list-style-type: none"> <li>• Two times per year during clean up weeks</li> </ul>
E. Other solid waste nonresidential bulk solid waste, etc.	By appointment with licensed contractor
F. City Receptacles in the Central Business District, including extra bags set out during special events, excluding Tulip Time.	Twice per week: Monday and Friday; prior to 7:00 a.m

## 2. Hours of Operation

Collection services for household waste, recyclable solid waste, and yard waste, shall not start before 7:00 a.m. nor continue after 9:00 p.m., or on Saturday or Sunday. The City Administrator may grant exceptions to these hours, and may require a full explanation of any request for such exception.

## 3. Collection Routes

- A. The Contractor shall establish regular routes for collection of each type of solid waste. Routes must be provided and approved by the City. (See the map of the City of Pella Corporate Boundary in Appendix C.)
- B. The Contractor shall establish a regular schedule for each residential customer. (See the map of the current route in Appendix D), The Contractor shall notify residential customers of their regular collection day for each type of solid waste collected if the system used is different than that shown in Appendix D. The Contractor shall inform residential customers of their regular collection days either by mail, or in local newspaper ads covering at least one-quarter of a page and published at least two weeks prior to beginning the new collection schedule.
- C. Collection is restricted on identified streets from 7:00am-8:30am and 3:00pm-5:00pm. (See restricted route map, Appendix E)
- D. Collection routes may be altered as necessary and after approval from the City; altered routes must be provided to the City and residential customers must be notified by mail at least two weeks prior to any changes in their regular collection day.

## 4. Holiday Collection of Household and Recyclable Solid Waste

- A. It shall be the Contractor's responsibility to notify the public, through two local newspapers with significant circulation, and Pella's T.V. station, of any changes to the collection schedule. The Contractor shall provide reasonable advance notice of these schedule changes.
- B. It shall be the Contractor's responsibility to notify the City of any changes to the collection schedule for City facilities. The Contractor shall contact the Public Works Department, City Hall and the Police Department.
- C. For the purpose of this Agreement, the following days are considered holidays:

Thanksgiving Day  
Memorial Day  
Independence Day

New Year's Day  
Christmas Day  
Labor Day

- D. The Contractor shall observe the following schedule for holiday collection of household waste, recyclable solid waste, yard waste, and solid waste collected from City of Pella receptacles in the Central Business District:
1. Holidays falling on Monday – solid waste scheduled for collection on Monday will be collected on Tuesday; solid waste scheduled for collection on Tuesday will be collected on Wednesday.
  2. Holidays falling on Tuesday –solid waste scheduled for collection on Tuesday will be collected on Wednesday.
  3. Holidays falling on Wednesday – yard waste scheduled to be collected in Wednesday will be collected on Thursday.
  4. Holidays falling on Thursday -- solid waste scheduled for collection on Thursday will be collected on Wednesday;
  5. Holidays falling on Friday -- solid waste scheduled for collection on the preceding Thursday will be collected on the preceding Wednesday; solid waste scheduled for collection on Friday will be collected on Thursday.
- E. The contractor shall adhere to the following schedule for bulk solid waste collection:
1. Residential bulk solid waste shall be picked up during clean-up weeks on the same day as the normally scheduled pick up day for household waste.
  2. At times other than during clean-up weeks, residential bulk solid waste, non-residential bulk solid waste, or other solid waste shall be picked up by appointment with a locally licensed contractor at the customer's expense.

5. Availability of Contractor

- A. The Contractor shall maintain availability for accepting, responding, and documenting complaints or other calls from City of Pella residential customers. The Contractor shall be continuously available during the hours of 8:00 a.m. to 5:00 p.m. Monday through Friday, except on holidays pursuant to Article 5.
- B. The Contractor shall maintain a local access phone number for the purposes of customer assistance.
- C. The Contractor shall designate a service manager to provide a single point of contact with the City's designated representative. The service manager shall be available to respond to emergencies 24/7.

## 6. Complaints

All complaints made directly to the Contractor shall be given prompt and courteous attention. In the case of alleged missed collections, the Contractor shall investigate and if such allegations are verified, the Contractor shall arrange for the prompt collection of the solid waste from the complainant within 12 hours of the complaint.

If a collection from an eligible household is inadvertently missed and the Contractor is notified by the household, the Contractor shall return to collect the materials. In all cases, the missed collection shall be handled within a 12 hour period after notification or during the next scheduled work shift, whichever is sooner.

If the Contractor is able to substantiate via a process pre-approved by the City using documentation such as written records or date and time stamped photos that the household did not have their tote out at the time the collection vehicle serviced the household, the Contractor may inform the household of this fact and provide the household the option to pay a "Return Service Fee" to return. Contractor shall also inform the resident that they may also hold the waste until the next schedule collection.

In the case of complaints regarding collection service or any related activities, the Contractor shall, upon being notified of the complaint, resolve the complaint with the eligible household or other person/entity submitting the complaint. The Contractor shall work cooperatively with the eligible households and the City to resolve complaints as appropriate. The Contractor shall make a record of each complaint received on a form approved by the City and shall be tracked and reported in accordance with Article 6-7 of this Agreement.

In the event that a dispute between the eligible household and the Contractor cannot be resolved, the City shall have the final say on the resolution.

## 7. Liquidated Damages

The failure of the Contractor to remedy the cause of any service complaints which is found to be justified shall be deemed a breach of this Agreement. In the event of such breach, the Contractor shall pay liquidated damages to the City according to the following schedule. The parties agree that actual damages incurred for each complaint may be difficult to ascertain. It is agreed between the parties that the following schedule reasonably reflects the actual damages that may be incurred, and that the City may deduct such damages from payments due or to become due to the Contractor and that said amounts are the appropriate damages for Contractor's breach. Extended or significant failure and/or neglect of the following items may result in default and result in further action as noted in Article 12 of this agreement.

- A. Failure to clean up spilled Solid Waste - \$50 each incident.
- B. Failure or neglect to collect solid waste from any eligible residence within twelve (12) hours from the scheduled date for collection - \$50 each failure or neglect.

- C. Failure to keep equipment in clean, safe and sanitary manner – \$100 per vehicle incident per day.
- D. Failure to have vehicle operators properly licensed - \$500 per incident per day.
- E. Failure to maintain office and phone hours in the manner specified Article 5.5 of this agreement - \$100 per incident per day.
- F. Failure to file on a timely basis information and reports required by this agreement - \$100 per incident per day.
- G. Failure or neglect to complete each route on the regular schedule collection day, if failure to complete collection is attributable to the Contractor - \$1,000 for each route not completed each day.
- H. Collection Service delivered outside of the approved hours of collection as specified in Article 5.3 - \$100 per incident per day.

Complaints listed above will be vigorously investigated and damages will be assessed when justified. However, the City, prior to any assessment of damages, shall give written notice to Contractor of any allegations and shall also give reasonable opportunity for Contractor to contest the alleged violation. The City shall have the option to waive damages assessment where, in its sole judgement, circumstances warrant the same.

- 8. Contractor understands and agrees that Contractor and Contractor's employees, agents, servants, or other personnel are not City of Pella employees. Contractor shall be solely responsible for payment of salaries, wages, payroll taxes, unemployment benefits, or any other form of compensation or benefit to Contractor or any of the Contractor's employees, agents, servants, or any other personnel performing the services or work or supplying equipment or materials specified herein. Whether it be of a direct or indirect nature. Further, it is expressly understood and agreed that neither Contractor nor Contractor's employees, agents, servants, or other personnel shall be entitled to any City of Pella payroll, insurance, unemployment, worker's compensation, retirement, or any other benefits whatsoever.

#### **Article 6. Operations Procedures**

- 1. The Contractor's employees shall handle all solid waste containers with reasonable care to avoid damage and shall exert all reasonable precautions to prevent spilling or scattering of solid waste. Upon emptying containers, bags, or totes, the Contractor shall immediately clean up and dispose of any spilled or scattered waste, regardless whether the spilled solid waste is on public or private property.
- 2. The Contractor shall be liable for replacement of all solid waste and recycling containers damaged by reason of misuse or mishandling by the Contractor. The Contractor shall not be liable for damage to containers caused by weather, normal wear and tear, or damage to the containers caused by the customers. All claims for damage by reason of misuse or mishandling of containers by the Contractor shall be submitted to the Contractor in writing. The City Administrator or his designee shall mediate all such disputes.

### 3. Collection Equipment

The Contractor shall provide an adequate number of vehicles for regular collection services and sufficient back-up vehicles to provide uninterrupted service including seasonal variations and maintenance down times. The Contractor shall maintain all collection equipment in good repair and appearance at all times and free of excessive noise, odor, leakage of fluids or emissions. The Contractor's logo, telephone number and individual vehicle identification number shall be clearly visible. All vehicles shall be operated and maintained properly and kept in sanitary condition at all times. The Contractor shall take reasonable care to prevent damage to residential refuse and recycling totes during collection.

### 4. Personnel and Safety

The Contractor shall employ personnel of sufficient numbers and qualifications to carry out the Contractor's obligation under this agreement. Such Personnel shall have the ability and authority to make operating decisions during normal working hours. The Contractor shall have key maintenance and operational personnel on call at all other times.

Employees who normally and regularly come in to direct contact with the public shall bear some means of individual identification such as a name tag or identification card. If wearing company apparel, the apparel shall identify the employee with the same company name as on the equipment used for this agreement. Contractor's employees shall be courteous at all times and shall work quietly, not use profane or loud language.

Employees driving the Contractor's vehicles shall at all times possess and carry a valid commercial vehicle operator's license of the State of Iowa required for the type of vehicle they are operating.

Contractor's employees, officers, and agents, shall at no time, be allowed to identify themselves or in any way represent themselves as being employees or agents of the City of Pella.

The Contractor agrees that it will take all reasonable precautions to prevent damage, injury, or loss by reason of or related to its operations to any property along its Routes, and that the Contractor will establish and maintain safety equipment and procedures for protection of employees and visitors to its facilities consistent with industry standard, applicable laws or regulations and with normal operating practices. The collection vehicles and other equipment shall be equipped with all required safety equipment and warning stickers to comply with OSHA, ANSI and IDOT regulations. The Contractor shall comply with all applicable federal, state and local laws, ordinances, rules, regulations, and lawful orders of any public authority relating to safety of persons or property.

### 5. Inspection

The City, or its authorized agent, may inspect the work performed for compliance with this Agreement.

6. Point of Contact

The point of contact for the City is the City Administrator or his designee.

7. Quality Control Procedures.

The Contractor shall provide the City the following information at the frequencies and reporting times required in Article 6, Table 2.

- A. List of major complaints. A complaint is major if it is a repeat complaint, an area-wide complaint, or the occurrence of a major spill of solid waste.
- B. Date and time each major complaint was received
- C. Nature (brief description) of the complaint
- D. Name, phone number, and address of the complainant(s), if provided
- E. Follow-up actions
- F. Date and time of follow-up actions

8. Auditing.

The City may conduct an audit of the information reported to the City by the Contractor as the City deems necessary. The City may, at its discretion, and at its expense, require the Contractor to submit to a financial audit, conducted by a certified public accountant.

9. Reporting.

The Contractor shall obtain the data for the report items, at the frequency stated, and provide this information annually, based on the calendar year, to the City at the report due dates given in Table 2 below:

<b>Table 2</b>		
<b>Report Item</b>	<b>Frequency of Data Collection</b>	<b>Report Due Date*</b>
A. Summary list of major complaints described in Article 6-7, above.	Each Occurrence	Within two weeks, or upon request by the City
B. Tons of household waste collected from residential customers in the assigned territory and number of stops on	Monthly	Final Business day of the

each route		month.
C. Tons of recyclable solid waste collected from residential customers in the assigned territory and number of stops on each route	Monthly	Final Business day of the month.
D. Tons of yard waste (bagged and bundles) collected from residential customers in the assigned territory and number of stops on each route	Monthly	Final Business day of the month.
E. Tons of residential bulk solid waste collected during each clean-up week from residential customers in the assigned territory and number of stops on each route	Each event	Within 30 days following the event

*\*The City reserves the right to request data more frequently as needed.*

**Article 7. Compliance with Laws**

1. In performing any actions or services under this Agreement, the Contractor shall comply with any and all federal and state statutes, rules, regulations, and any and all city ordinances and regulations pertaining to or regulating such services or actions, including those now in effect or hereafter adopted.
2. The City and the Contractor agree to conform to all applicable statutes, ordinances, rules, and regulations.
3. Amendments to existing regulatory laws, ordinances, rules, and regulations and enactment of new laws, ordinances, rules, and regulations shall not serve as justification for the Contractor to terminate his obligations hereunder, unless such changes make the completion of this Agreement impossible.

**Article 8. Insurance**

1. Specific Requirements

The Contractor shall procure and maintain at all times during the term of this Agreement, insurance of such types and amounts as may be necessary to protect the Contractor, the City of Pella, its agents, officers, and employees against all hazard or risks or loss as hereinafter specified. The insurance shall be provided by an insurance company(ies), “admitted” and “non-admitted” to do business in the State of Iowa, having no less than a A-VII Am Best rating. The form and limits of such insurance, together with the underwriter thereof in each case shall be acceptable to the City, but regardless of acceptance, it shall be the responsibility of the contractor to maintain adequate coverage at all times during the contract term, in

accordance with the terms of this Section. All insurance companies utilized under this Agreement must be authorized to do business in the State of Iowa. Failure of the Contractor to maintain coverage shall not relieve the Contractor of any contractual responsibility or obligation.

Satisfactory certificates of insurance shall be filed with the City prior to the commencement of this agreement. The certificate shall state that 30 days advance written notice will be given to the City before any policy covered thereby is changed or cancelled.

The insurance shall be written on an occurrence form of policy for not less than any limits of liability specified herein, or required by law, whichever is greater.

2. Insurance Required

The Contractor must provide certificates of insurance for all of the following insurance coverages:

- A. The Contractor agrees to provide workman's compensation and employer's liability insurance for the term of this Agreement. Worker's compensation, as required by Iowa State law and employer's liability shall provide coverage for \$500,000.00 per accident, \$500,000.00 for each employee, and a \$500,000.00 policy limit.
- B. General Liability – This insurance shall be written on an occurrence form of policy and shall protect the Contractor against all claims arising from injuries to members of the public or damage to property of others arising out of any act or omission of the Contractor or its agents, employees, or subcontractors. This policy shall specifically insure the contractual liability assumed by the Contractor under any lawsuits arising from the above actions or omissions. The City, its agents, officers, and employees will be named as additional insured. In addition, this policy shall include coverage for contractual incident contracts, broad form property damage, personal injury, underground explosion, collapse hazards, and coverage for punitive damages.

Bodily Injury -	\$1,000,000/combined single limit/occurrence \$2,000,000/aggregate
Property Damage-	\$1,000,000/ combined single limit/occurrence \$2,000,000/aggregate

- C. Vehicle liability – This insurance shall be written in occurrence form and shall protect the Contractor against all claims arising from injuries to members of the public or damage to property of others arising from the use of licensed motor vehicles, whether owned, non-owned, or hired. The liability limits shall be no less than:

Bodily Injury - \$1,000,000/person  
Property Damage- \$1,000,000/occurrence

D. Umbrella Liability – This insurance shall apply directly to excess of above liability coverages

Bodily Injury - \$3,000,000/combined single limit/occurrence  
\$3,000,000/aggregate  
Property Damage- \$1,000,000/ combined single limit/occurrence  
\$1,000,000/aggregate

3. Performance Bond (See Appendix F for calculations)

The Contractor agrees to provide a performance bond for the term of the contract. The performance bond shall be acceptable to the City Council. The performance bond shall be for the amount equal to or exceeding 150% of the estimated annual fees. The estimated annual fee includes costs associated with all work associated with this Agreement. The calculation to determine the required amount of the performance bond is located in Appendix F of this Agreement.

4. Indemnification

Contractor agrees to indemnify and hold harmless the City, its officers, agents, and employees from any and all claims, settlements, and judgements to include all reasonable investigative fees, attorney's fees, and court costs for any damage or loss which is due to or arises in whole or in part from the services performed under this Agreement, a breach of this Agreement, or any omission or negligence arising out of performance or nonperformance of this Agreement, and those of its subcontractors or anyone for whom the Contract is legally liable.

5. Disclaimer of Adequacy

Approval of insurance by the City does not in any way relieve or decrease the liability of the Contractor hereunder, and is expressly understood that the City does not in any way represent that the above-specified insurance or limits of liability are sufficient or adequate to protect the Contractor's interests or liabilities.

**Article 9. Licenses and Permits**

1. The Contractor shall obtain all required licenses and permits to perform the contract.

**Article 10. Transferability of Agreement**

1. Other than by operation of law, no assignment of the Agreement or any right accruing under this Agreement shall be made, in whole or in part, by the Contractor without the express

written consent of the City. In the event of an assignment, the Contractor shall act as a guarantor of the assignee's satisfactory performance of all contractual obligations.

**Article 11. Exclusive Agreement**

1. The Contractor shall have then sole and exclusive license and privilege to provide collection, transportation, and disposal or delivery services as provided in this Agreement, except as provided in Article 12, Article 13 and/or Article 17.

**Article 12. Default**

1. It shall be an Event of Default if Contractor:
  - A. Fails to collect all Solid Waste, Bulky Waste, and special collections placed out for collection as required by this Agreement;
  - B. Fails to deliver all Solid Waste, Bulky Waste, and special collections collected to the designated facilities as required by this Agreement;
  - C. Fails for any reason to comply with insurance and/or Performance Bond requirements;
  - D. Assigns for the benefit of creditors of files or has filed a voluntary or involuntary petition by or against Contractor under any law for the purpose of adjudicating Contractor as bankrupt;
  - E. Fails to perform any other material obligation or comply with any material term of this Agreement.
2. The City shall have the ability to exercise the following remedies in the Event of Default:
  - A. Upon the occurrence of an Event of Default, the City shall not exercise any of the remedies described below unless the City has given the Contractor written notice describing in reasonable detail the nature of the Event of Default and the Contractor has failed to cure the Event of Default within a period of five (5) days of receipt of such notice; provided, however, if the Event of Default is an Event of Default listed in Article 12.1, Contractor shall have 24 hours from receipt of notice of default to cure the Event of Default; or, if the Event of Default is one not listed in Section 12.1, Contractor shall have such reasonable time, not to exceed 30 days, to effect a cure.
  - B. Subject to the foregoing required notice and cure period, the City may take any or all of the following actions:
    - a. Terminate this Agreement immediately without any obligation or liability to the Contractor, unless such Event of Default is cured within the cure period;

- b. Call upon the Contractor's Performance Surety for performance or payment and compensation in such amount as shall reasonably compensate the City for any and all loss, costs, and expenses incurred as a result of the Event of Default; or
- c. Take such action and exercise such rights as the City may have at law or in equity, including, without limitation, the right to seek injunctive relief and specific performance on the Contractor's obligations hereunder. All rights and remedies of the City shall be cumulative and the exercise of any right or remedy shall not be deemed a waiver, relinquishment, or abandonment of any other right or remedy.

**Article 13. Termination**

1. The proper exercise of the right of termination is in addition to, and not in substitution for, such other remedies whether damages or otherwise of the Party exercising the right of termination. When one Party terminates its obligations to the other Party in accordance with this Agreement, all of its rights, remedies, powers, and privileges are terminated, except as provided in Article 15 and Article 16, and as may otherwise be specifically provided in this Agreement.

**Article 14. Damages and Enforcement**

1. Upon the occurrence of an Event of Default, the Party in Default hereunder shall be liable to the non-defaulting Party for all loss, costs, and expenses incurred as a result of the Event of Default. The Party who is unsuccessful shall bear the costs of the Party who is successful in any legal proceeding enforcing any provision of this Agreement or in defending such action, including reasonable attorney's fees. The term 'successful' as used herein, shall mean the substantially prevailing party.
2. No termination of this Agreement limits or otherwise affects the rights and obligations of any Party that have accrued before the date of such termination

**Article 15. Mitigation of Damages**

1. The Parties recognize that their legal obligation to mitigate damages to the other party in the Event of Default shall apply.

**Article 16. Contingency**

1. In the event of the default as specified under Article 12.1 of this Agreement, the City may at its option and without notice to the Contractor, cause such materials to be collected and disposed of by any other available means, and any and all reasonable expenses incurred by the City in so doing may be charged to and collected from the Contractor and, in the event that the Contractor does not pay the same, charged against the performance bond as provided in Article 8.3 of this agreement.

**Article 17. Method of Payment**

1. For services related to Articles 3 Scope of Work, but excluding Article 3.6, (i.e., household waste, recyclable solid waste, residential bulk solid waste collected during clean-up days, and solid waste collected from City-owned receptacles, and associated tracking and reporting) the City shall receive payment directly from residential customers utilizing these services.
2. Services related to Articles 3.6 (bagged yard waste and bundled yard waste with associated tracking and reporting); the Contractor shall be paid in accordance with Exhibit H.
3. The City shall not pay the Contractor for bulk solid waste disposal services at times other than scheduled clean-up weeks; the Contractor shall obtain payment directly from the customer for this service.
4. The City shall be responsible for billing and collection of fees for solid waste listed in Article 17.1, above. The City shall provide the Contractor with printed accountings of City residential customers including residences considered vacant. The City shall remit payment to the contractor Wednesday following the second City Council meeting of every month.

**Article 18. Fee Adjustments**

1. Monthly fee adjustment for increases in landfill tipping fees. (See Appendix G for calculations)

The City may authorize increases to the monthly fee charged to each residential customer due to increases in the tipping fee levied by the South Central Iowa Solid Waste Agency Landfill. The increase to the monthly fee shall be equivalent to the increase cost due to the tipping fee increase. The Contractor shall use the formulas in Appendix G of this Agreement to calculate the amount of the increase.

2. Fee adjustment for bagged yard waste and bundled yard waste

The price for City-authorized bags and tags will not be adjusted for the duration of the City's contract with the City's disposal site which will expire on July 31, 2016.

3. Monthly fuel fee adjustments

The parties agree that the price which the City shall pay the Contractor will be adjusted on a monthly basis, upward or downward, according to a fuel adjustment factor. The fuel

adjustment factor shall be calculated monthly by the City and provided to the Contractor with payment. The fuel adjustment will be charged per household.

The fuel adjustment calculation will be tied directly to the national average price of diesel fuel as reported weekly by the Energy Information Administration of the U.S. Department of Energy (“EIA/DOE”) in its Weekly Retail On-highway Diesel Prices Index, “Midwest” column. This index is objective, publicly available and widely recognized in the trucking and transportation industries.

The EIA/DOE average is published each Monday. The report for national diesel price index, “Midwest” column, published on the last Monday of each month before payment is generated will be used for calculating the current month’s fuel adjustment.

Fuel adjustments will be calculated using a base diesel fuel price of \$2.83 per gallon. Adjustments, upward or downward, will be calculated using 1/20 of a percent adjustment for each one cent change in the national average price of diesel fuel.

Fuel % Adjustment = (current national average – base) x 100 x .05

- Where the current national average is the price posted on the last Monday of each month
- Where the Base price is \$2.83
- Where the percentage increase equals 1/20 of a percent for each one cent

**Examples**

$(\$2.80 - \$2.83) \times 100 \times .05 = (.15\%)$  fuel adjustment (decrease) per household

$(\$2.83 - \$2.83) \times 100 \times .05 = 0\%$  fuel adjustment per household

$(\$2.97 - \$2.83) \times 100 \times .05 = .7\%$  fuel adjustment (increase) per household

$(\$3.05 - \$2.83) \times 100 \times .05 = 1.1\%$  fuel adjustment (increase) per household

**Article 19. Conflict of Interest**

1. The Contractor agrees that no member, officer, or employee of the City shall have any direct or indirect interest in this Agreement or the proceeds thereof. Violations of this provision shall cause this Agreement to be null and void and the Contractor shall forfeit any payments made under this contract.

**Article 20. Force Majeure**

1. Force Majeure means any of the following acts or events, and not others, which materially adversely affect the performance of the obligations of the City or the Contractor if such act or event is beyond the reasonable control, and not the result of willful or negligent action or a lack of due diligence of the Party relying upon:

A. An act of God, fire, flood, or other casualty;

- B. A valid and enforceable order, judgment, or law of any federal, state, or local court, administrative agency or governmental body, specifically excluding OSHA, ANSI, IDOT or other health or safety-related enforcement actions; provided that the contesting in good faith or the failure in good faith to contest any such order, judgment, or law shall not constitute or be construed as such a wrongful or negligent act or omission or lack of reasonable diligence, and
2. As soon as a Party becomes aware of a possible Force Majeure, such Party shall notify the other Party. In the event either Party by reason of a Force Majeure is rendered unable to perform its obligations, then upon said Party giving prompt telephone notice followed by written notice to the other Party after knowledge of the occurrence of said Force Majeure, said Party shall be excused from performing such obligations and have its time of performance delayed; provided, however, that, in no event, will a Force Majeure event affecting a Party excuse it from any obligation to make any payment for Services performed in accordance with this Agreement. Notwithstanding anything in this Section, should such delay exceed ninety (90) days, the party not claiming the Force Majeure may, at its sole election, terminate this Agreement. A Force Majeure for which said notice has not been given shall be an unexcused delay. The effects of said Force Majeure shall be remedied with all reasonable dispatch, and said Party giving notice shall use best efforts to eliminate and mitigate the consequences thereof.
3. If a Force Majeure event occurs which prevents or interferes with the provision of Services, the City shall be obligated for payments to the Contractor only to the extent of Services performed.
4. The Contractor shall not be paid for Services not performed as a result of a Force Majeure. In the event that the Contractor is unable to perform the Collection Services as a result of a Force Majeure, the City may enter into service agreements with others or take whatever action the City deems appropriate to cause the provision of Collection Services during the period of the Force Majeure.

**Article 21. Governing Law**

1. The laws of the State of Iowa shall be used to interpret this Agreement.

**Article 22. Agreement Components**

1. The following additional documents are incorporated into and constitute part of the entire Agreement between the City and the Contractor:
  - A. Signed and dated Residential Solid Waste Collection Agreement (this document), with Appendices A, B, C, D, E, F G and H.
  - B. Notice of Hearing and Letting
  - C. Instructions to Bidders
  - D. The Contractor's response on the Bid Form

- E. The Contractor's performance bond
  - F. The Resolution of the City Council approving this Agreement
2. While this Agreement instrument and the exhibits listed in Article 23 above constitute the entire Agreement between the parties, this Agreement instrument supersedes all other documents, proposals, or representations between the parties, whether written or oral, and this Agreement instrument shall govern in the event of a conflict or inconsistency between various documents.
3. No amendment shall be construed to release either party from any obligations of this Agreement, except as specifically provided for by written amendment.

**Article 23. Signatures**

CITY OF PELLA, IOWA A MUNICIPAL CORPORATION OF MARION COUNTY,

By: \_\_\_\_\_  
James Mueller, Mayor Date

By: \_\_\_\_\_  
Ronda Brown, City Clerk Date

Seal of the City of Pella, Iowa

*Contractor Name*

By: \_\_\_\_\_  
*Name of authorized signer* Date



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THE  
**CITY of PELLA**

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STAFF MEMO TO COUNCIL

ITEM NO. D-2a & 2b

SUBJECT: Ordinance Amending Zoning Regulations 165.31 Landscaping and Screening Standards by Adding Provisions Pertaining to Single and Two Family Residential Uses.

DATE: April 21, 2015

**BACKGROUND:**

At the January 20th and February 17th Policy and Planning meetings, the City Council discussed tree planting requirements. This discussion came out of a concern about the diminishing tree canopy in the community and options available to address this issue. One area that was discussed specifically was planting requirements for new developments. While all other uses requiring a site plan (commercial, industrial, institutional, multi-family) are already required to install trees facing the right-of-way and other landscaping, single and two family uses are currently not required under the City Code to install trees. At the Policy and Planning meeting in February, Council directed staff to draft an ordinance requiring new residential dwellings to plant trees and shrubs. In preparing the draft ordinance, staff used the City of Indianola as a guide. Key provisions of the proposed ordinance include:

- All new one- and two-family dwellings are required to plant and maintain at least four (4) shrubs and two (2) trees for any lots 10,000 square feet or more in size.
- Lots less than 10,000 square feet in size shall only be required to plant and maintain two (2) shrubs and one (1) tree.
- Required trees shall be planted between the front of the house and the front property line on the lot but outside any utility easements.
- Species and tree caliper size shall be per Zoning Regulations, Section 165.31.
- Pre-existing trees and shrubs count towards the requirement for plantings.

A final certificate of occupancy would not be issued for the home or duplex until such time that the required landscaping is installed.

The Planning and Zoning Commission at their March 23, 2015 meeting failed to approve the ordinance by a vote of 3 to 6 with 1 abstention. Concerns were raised by both Commission members and attendees in the audience about private property rights and homeowners having the decision versus regulations.

ATTACHMENTS: Ordinance

REPORT PREPARED BY: Planning and Zoning Department

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Staff recommends Council choose one of the options listed below:  
1) Approve proposed ordinance based on prior City Council direction.  
2) Table proposed ordinance until a joint meeting can be held with the P&Z Commission to discuss their concerns and if possible, seek a compromise ordinance.

ORDINANCE NO. 895

AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF PELLA BY AMENDING CHAPTER 165, ZONING ORDINANCE, 165.31 BY ADDING PROVISIONS PERTAINING TO TREE PLANTING REQUIREMENTS FOR SINGLE AND TWO FAMILY RESIDENTIAL USES

Be it enacted by the City Council of the City of Pella, Iowa:

SECTION 1. TEXT AMENDMENTS. The City Code of the City of Pella is hereby amended by adding the following provisions to Chapter 165, Zoning Ordinance, 165.31 as follows:

Adding the following new provision:

19. Single and Two Family Residential Plantings. All new one- and two-family dwellings are required to plant and maintain at least four (4) shrubs and two (2) trees for any lots 10,000 square feet or more in size. Lots less than 10,000 square feet in size shall only be required to plant and maintain two (2) shrubs and one (1) tree. Required trees shall be planted between the front of the house and the front property line on the lot but outside any utility easements. Required shrubs may be planted anywhere on the lot outside of utility easements. Required plantings shall not be placed in the corner visibility triangle as defined under 165.31. Species and tree caliper size shall be per Zoning Regulations, Section 165.31. Pre-existing trees and shrubs may count toward this requirement. Also, in addition to required plantings all disturbed areas of the lot must either be sodded or seeded prior to issuance of a final certificate of occupancy for the residence.

SECTION 2. NOTATION. The Zoning Administrator shall hereby record the ordinance number and date of passage of this Ordinance.

SECTION 3. REPEALER. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 4. SEVERABILITY CLAUSE. If any section, provision, or part of this ordinance shall be adjudged invalid or unconstitutional such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

SECTION 5. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law.

Passed and adopted this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST: \_\_\_\_\_  
Ronda Brown, City Clerk



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: E-1

SUBJECT: Temporary Outdoor Service Area Extension for Billyjak's Saloon

DATE: April 21, 2015

BACKGROUND: Billyjak's Saloon, located at 514 ½ Main Street, has applied for a temporary outdoor service area extension on their Class C Liquor License for the last day of Tulip Time, Saturday, May 9, from 7:00 a.m. to 2:00 a.m. (Sunday). They have requested to fence off an area approximately 44 ft by 20 ft adjacent to their current outdoor service area in which they would block off about five parking spaces on their property, which is allowable under the City Code on a short-term or temporary basis. To accommodate the outdoor service area, Billyjak's has proposed to remove the east end fencing of their current outdoor space so access to the enlarged service area is only through the bar.

As Council considers this request, it is important to note that parking in the downtown area during Tulip Time is at a premium and five parking spaces will be lost to accommodate this outdoor service area extension, which could place additional demands upon public parking. In addition, another factor to consider is this location is in close proximity to the Tulip Time parade route and staging areas.

Finally, the last time Billyjak's made a similar temporary outdoor service area was during RABGRAI in July 2013. The police commented that during that time, Billyjak's practices were appropriate, sound was not too loud, and they made sure they kept underage persons out of the area.

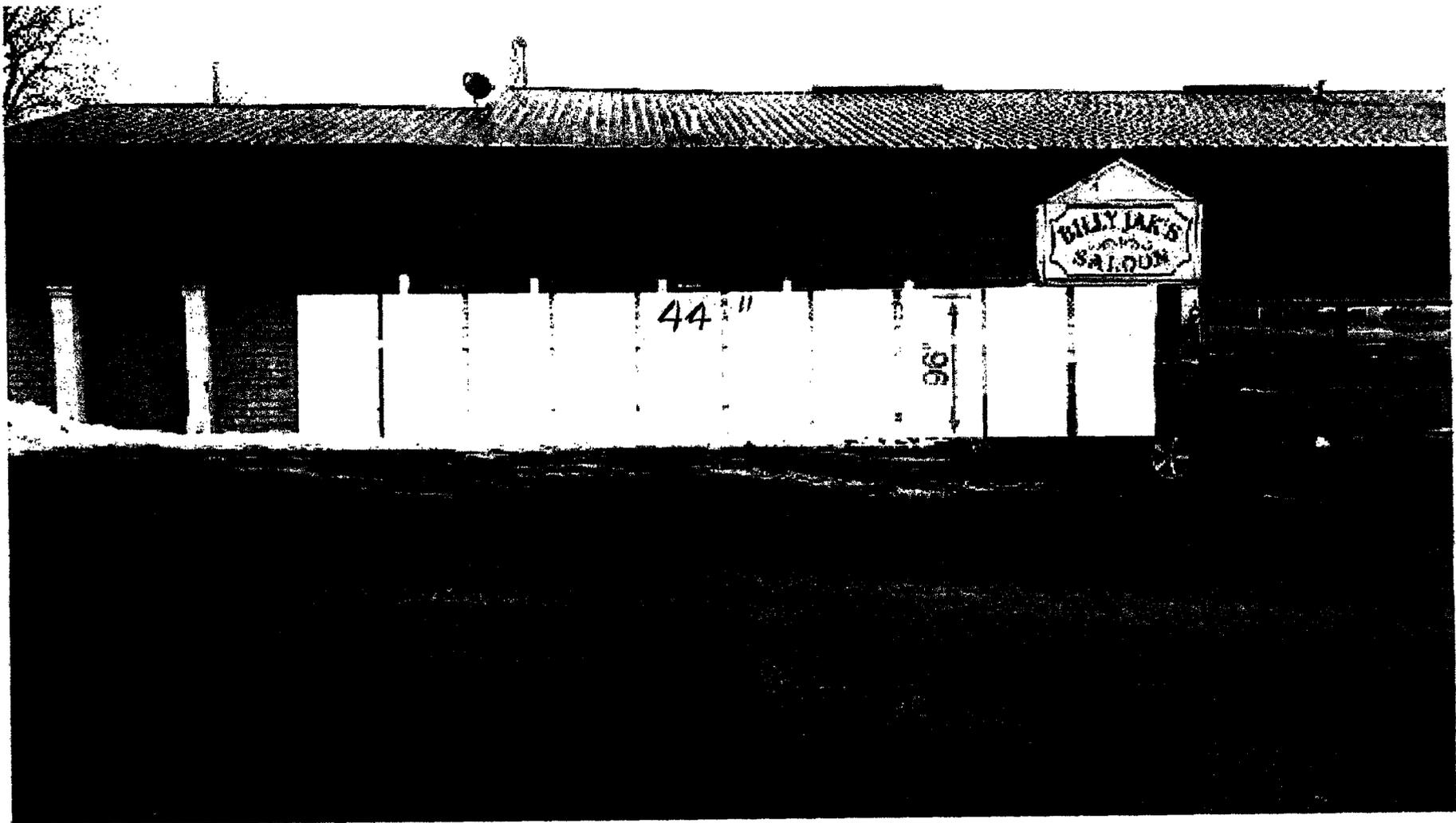
The application has been completed online with the state along with the required dram shop insurance.

ATTACHMENTS: Sketch, Application

REPORT PREPARED BY: City Administration

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Council decision.

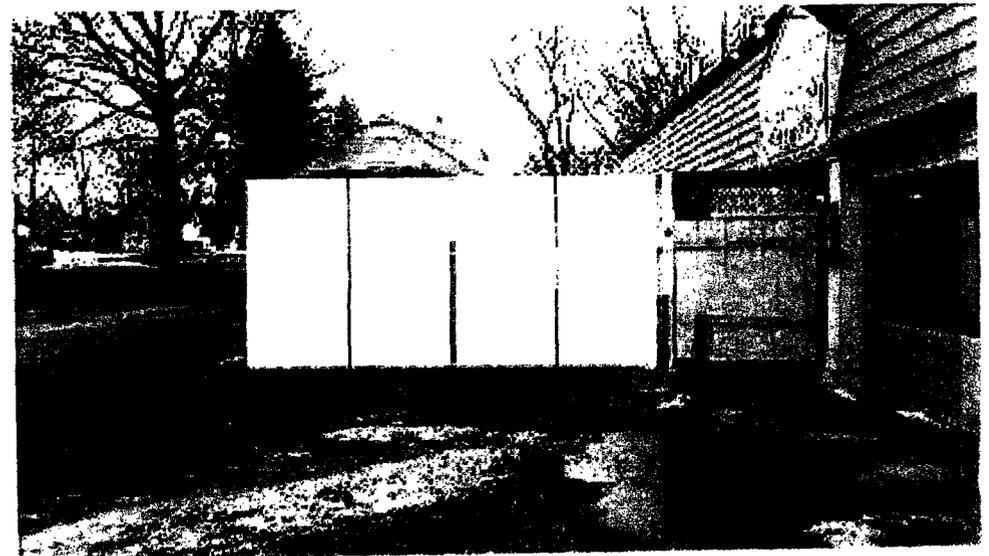


8 ft tall x 4 ft. wide lattice panels  
14 ft out from current smoking area  
will lose 5 parking spaces

8 feet tall x 4 feet wide, white vinyl lattice panels.

4  
8 feet out from current smoking area.

lose (4) parking spaces



**Applicant License Application ( LC0037025 )**

<b>Name of Applicant:</b>	<u>Billyjak Enterprises Corporation</u>		
<b>Name of Business (DBA):</b>	<u>Billyjak's Saloon</u>		
<b>Address of Premises:</b>	<u>514 1/2 Main Street</u>		
<b>City</b>	<u>Pella</u>	<b>County:</b>	<u>Marion</u> <b>Zip:</b> <u>50219</u>
<b>Business</b>	<u>(641) 628-0113</u>		
<b>Mailing</b>	<u>514 1/2 Main Street</u>		
<b>City</b>	<u>Pella</u>	<b>State</b>	<u>IA</u> <b>Zip:</b> <u>50219</u>

**Contact Person**

<b>Name</b>	<u>William Harkins</u>		
<b>Phone:</b>	<u>(641) 660-3396</u>	<b>Email</b>	<u>billyjaksaloon@gmail.com</u>

**Classification** Class C Liquor License (LC) (Commercial)

**Term:** 12 months

**Effective Date:** 07/21/2014

**Expiration Date:** 07/20/2015

**Privileges:**

Class C Liquor License (LC) (Commercial)

Outdoor Service

**Status of Business**

<b>BusinessType:</b>	<u>Privately Held Corporation</u>		
<b>Corporate ID Number:</b>	<u>383100</u>	<b>Federal Employer ID</b>	<u>27-0474242</u>

**Ownership**

**William Harkins**

**First Name:** William

**Last Name:** Harkins

**City:** Pella

**State:** Iowa

**Zip:** 50219

**Position:** owner/president

**% of Ownership:** 100.00%

**U.S. Citizen:** Yes

**Insurance Company Information**

<b>Insurance Company:</b>	<u>Cincinnati Specialty Underwriters</u>		
<b>Policy Effective Date:</b>	<u>07/21/2014</u>	<b>Policy Expiration</b>	<u>07/21/2015</u>
<b>Bond Effective</b>		<b>Dram Cancel Date:</b>	
<b>Outdoor Service Effective</b>	<u>05/09/2015</u>	<b>Outdoor Service Expiration</b>	<u>05/09/2015</u>
<b>Temp Transfer Effective</b>		<b>Temp Transfer Expiration Date:</b>	



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: H-1

SUBJECT: Resolution Approving Preliminary Plat for Lautenbach Estates Subdivision

DATE: April 21, 2015

**BACKGROUND:**

Lautenbach Development is proposing to preliminary plat Lautenbach Estates, a four lot subdivision on Washington Street in front of PPI. Lot sizes would range from 0.28 to 0.40 acres. Duplex is the proposed use with one duplex per lot. Access would be via a single new drive off Washington Street.

As all of the proposed lots in this subdivision would have frontage on Washington Street, no new public street is required. Water would be serviced by Central Iowa Water Association. Sanitary sewer would be provided from an existing 20' easement located along the south property lines of the proposed lots. A detention basin is proposed behind the duplexes for storm water management.

The Washington Street Access Management Plan adopted by City Council on July 3, 2007 limits new drive access points along Washington Street for traffic safety and efficiency. The City Engineer provided a memo with recommendations as part of a review for the sketch plan for this subdivision. The plat meets these recommendations in so far as limiting the use and access in particular from a traffic standpoint.

In conjunction with the approval of the preliminary and final plats, staff is recommending a development agreement to assure proposed use and access off Washington Street will be strictly limited per the plat proposal. In addition, approval of an amendment to the Washington Street Access Management Plan will also be needed prior to final plat approval by City Council.

At their April 13, 2015 special meeting, the Planning and Zoning Commission approved (8 to 0) the preliminary plat subject to the proposed development agreement.

ATTACHMENTS: Resolution; Preliminary Plat

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Approve the resolution.

# LAUTENBACH ESTATES

## RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PELLA, IOWA APPROVING PRELIMINARY PLAT OF LAUTENBACH ESTATES

City of Pella Resolution No. 5558

WHEREAS, Ronald Klaasen, Trustee of the Ronald Klaasen Revocable Trust U/A dated December 3, 2008, and Erma Jean Klaasen, Trustee of the Erma Jean Klaasen Revocable Trust U/A dated December 3, 2008, have caused certain real estate located in the City of Pella, Marion County, Iowa, to be surveyed and platted, and have presented the Preliminary Plat of said real estate to the City Council of the City of Pella, Marion County, Iowa; and,

WHEREAS, said Preliminary Plat has been reviewed by the Pella Zoning Administrator and the City of Pella Planning and Zoning Committee and they have found no objection thereto; and

WHEREAS, said Preliminary Plat was approved by the Zoning Administrator and the Planning and Zoning Committee, and complies in all respects with the rules and procedures concerning the subdivision of lands in the City of Pella, Iowa; and,

WHEREAS, said Preliminary Plat conforms in all respects with the laws of the State of Iowa.

NOW, THEREFORE, BE IT RESOLVED that the Preliminary Plat of the following described real estate situated in the City of Pella, Marion County, Iowa, known as LAUTENBACH ESTATES, and having a legal description as follows:

Part of Lot M of the West ½ of Section 4, Township 76 North, Range 18 West of the 5th P.M. according to the Plat thereof recorded in Book 3, Page 146, Irregular Surveys Record. And a part of Parcel C of the South 25 chains of the SW ¼ of Section 4, Township 76 North, Range 18 West of the 5th P.M., according to the Plat thereof recorded in Book 247, Page 311, Deed Record, all in the City of Pella, Marion County, Iowa and more particularly described as follows: Beginning at the Northeast corner of Parcel C; thence South 01°37'50" West 62.18 feet along the East line of Parcel C to the Southeast corner thereof; thence South 89°44'20" West 322.96 feet along the line between Parcel C and Parcel E to the Southeast corner of Parcel K as recorded in Book 2001 Page 5623; thence North 21°06'30" East 66.75 feet to the North line of Parcel C; thence continuing North 21°06'30" East 196.05 feet along the Easterly line of Parcel K to the Southerly right of way line of Washington Street; thence South 68°53'05" East 280.00 feet along said right of way line; thence South 21°06'35" West 86.46 feet along the Westerly line of Parcel B(and/or Parcel E) to the point of beginning, containing 1.35 acres, the Southerly R.O.W. line of Washington Street is South 68°53'05"

East for this description.

be, and hereby is, approved by the City Council of the City of Pella, Marion County, Iowa.

BE IT FURTHER RESOLVED that all easements as shown on said plat are hereby approved and accepted for perpetual use as dedicated to the City of Pella, Iowa, as set out in the Consent to Plat which is filed with said Preliminary Plat.

DATED this \_\_\_\_\_ day of April, 2015

CITY OF PELLA, IOWA

By \_\_\_\_\_  
James Mueller, Mayor

Attest: \_\_\_\_\_  
Ronda Brown, City Clerk





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THE  
**CITY of PELLA**

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STAFF MEMO TO COUNCIL

ITEM NO: H-2

SUBJECT: Resolution Approving Development Agreement Between the City of Pella, Iowa, Ronald Klaasen and Erma Jean Klaasen and Lautenbach Development, Inc.

DATE: April 21, 2015

**BACKGROUND:**

Lautenbach Development is proposed to plat Lautenbach Estates, a four lot subdivision that would be located on West Washington Street and is intended for duplex development. This proposed subdivision is located in the area of the Washington Street Access Management Plan adopted by City Council Resolution No. 4687 on July 3, 2007. This Plan, in the interest of traffic safety and efficiency, limits the number of new driveways onto Washington Street and provides for a framework for review of development and redevelopment proposals along the corridor involving new driveways.

As part of the Lautenbach Estates proposal, the developer agrees to limit the use to four duplex structures (8 residential units total) and access to just one new driveway as identified on the subdivision plat. The developer also agrees to public sidewalk installation by owner at the time the City would upgrade the street to urban cross section.

At a special meeting held on April 13, 2015, the Planning and Zoning Commission recommended approval (8 to 0) of both the preliminary and final plats subject to the proposed development agreement.

ATTACHMENTS: Resolution; Development Agreement

REPORT PREPARED BY: Planning and Zoning Department

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Approve resolution.

RESOLUTION NO. 5559

RESOLUTION APPROVING DEVELOPMENT AGREEMENT BETWEEN THE CITY OF PELLA, IOWA AND RONALD KLAASEN, TRUSTEE OF THE RONALD KLAASEN REVOCABLE TRUST U/A DATED DECEMBER 3, 2008, AND ERMA JEAN KLAASEN, TRUSTEE OF THE ERMA JEAN KLAASEN REVOCABLE TRUST U/A DATED DECEMBER 3, 2008 AND LAUTENBACH DEVELOPMENT, INC.

WHEREAS, a subdivision plat of Lautenbach Estates was submitted for a four lot subdivision on West Washington Street attached hereto as Exhibit A; and,

WHEREAS, said subdivision plat is located in an area that is part of the Washington Street Access Management Plan approved by City Council Resolution No. 4687 on July 3, 2007; and,

WHEREAS, as part of the development of the subdivision of Lautenbach Estates one new driveway onto Washington Street is proposed which is not otherwise identified in the Washington Street Access Management Plan; and,

WHEREAS, the land use type and associated traffic generation along with the number of driveway access points can affect traffic safety and efficiency which are reasons behind the Washington Street Access Management Plan; and,

WHEREAS, as additional consideration a public sidewalk as part of the subdivision is proposed to be deferred until such time that an urban cross section street is established; and,

WHEREAS, the City seeks assurances as part of approving the final plat for Lautenbach Estates subdivision that use and access will be limited strictly per the proposal; and,

WHEREAS, the Planning and Zoning Commission recommended approval of the Preliminary and Final Plats for Lautenbach Estates subject to the proposed development agreement at their special meeting on April 13, 2015.

NOW, THEREFORE, it is hereby resolved by the City Council of Pella, Iowa, that the development agreement be formally approved at this time. Be it further resolved that the Mayor and the City Clerk of Pella, Iowa, are authorized and directed to certify a copy of this Resolution for filing with the Marion County Recorder.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk



## **Lautenbach Estates**

### **Development Agreement**

This Development Agreement is entered into this \_\_\_\_ day of April, 2015, by and among the City of Pella, Iowa (hereinafter referred to as the "City"), Ronald Klaasen, Trustee of the Ronald Klaasen Revocable Trust U/A dated December 3, 2008, and Erma Jean Klaasen, Trustee of the Erma Jean Klaasen Revocable Trust U/A dated December 3, 2008, (hereinafter referred to as "Developers") and Lautenbach Development, Inc. (hereinafter referred to as "Lautenbach").

WHEREAS, Developers are the owners of the following described real estate:

Part of Lot M of the West ½ of Section 4, Township 76 North, Range 18 West of the 5th P.M. according to the Plat thereof recorded in Book 3, Page 146, Irregular Surveys Record. And a part of Parcel C of the South 25 chains of the SW ¼ of Section 4, Township 76 North, Range 18 West of the 5th P.M., according to the Plat thereof recorded in Book 247, Page 311, Deed Record, all in the City of Pella, Marion County, Iowa and more particularly described as follows: Beginning at the Northeast corner of Parcel C; thence South 01°37'50" West 62.18 feet along the East line of Parcel C to the Southeast corner thereof; thence South 89°44'20" West 322.96 feet along the line between Parcel C and Parcel E to the Southeast corner of Parcel K as recorded in Book 2001 Page 5623; thence North 21°06'30" East 66.75 feet to the North line of Parcel C; thence continuing North 21°06'30" East 196.05 feet along the Easterly line of Parcel K to the Southerly right of way line of Washington Street; thence South 68°53'05" East 280.00 feet along said right of way line; thence South 21°06'35" West 86.46 feet along the Westerly line of Parcel B(and/or Parcel E) to the point of beginning, containing 1.35 acres, the Southerly R.O.W. line of Washington Street is South 68°53'05" East for this description.

WHEREAS, the Developers have caused said real estate to be surveyed and subdivided into four residential lots, and which shall be known as Lautenbach Estates (hereinafter referred to as the "Final Plat"); and

WHEREAS, Lautenbach intends to purchase Lots 1 through 4 from the Developers and to construct one two-family unit (a duplex) on each of said four (4) lots, for a total of no more than eight (8) residential units; and

WHEREAS, the Developer and Lautenbach agree to limit access to and use of Lots 1 through 4 as set out herein; and

WHEREAS, the parties also agree that the installation of the public sidewalk shall be deferred until improvement of the cross section street, at which time the owner(s) of Lots 1 through 4 shall be responsible for installation of said public sidewalk; and

WHEREAS, the City is willing to approve the Final Plat, which includes the provisions set out herein, provided the ownership, use and development of said Lots 1 through 4 are subject to all of the terms and conditions of this Agreement; and

WHEREAS the Developers and the City now desire to memorialize their Agreement as to the submission and approval of Final Plat with regard to Lot 1 through 4 of Lautenbach Estates.

NOW, THEREFORE, IT IS AGREED as follows:

1. General Performance. The purpose of this Agreement is to ensure compliance with all of the terms and provisions of this Agreement. Should any provision of this Agreement conflict with existing zoning and subdivision regulations of the City, this Agreement shall govern and take precedence.
2. Use and Development Covenants and Restrictions. The Final Plat may be approved and recorded, subject to the following:
  - a. Access for all four (4) duplex buildings to Washington Street shall be restricted to the single designated location shown on the Final Plat.
  - b. If an alternate practical access becomes available, relocation of the existing access shall be at the owners' expense
  - c. The use of Lots 1 through 4 shall be strictly limited to four (4) duplex buildings, for a total of no more than eight (8) dwelling units total), with no other use permitted.
  - d. Installation of the public sidewalk shall be deferred until improvement of the urban cross section street (Washington Street), at which time the owner(s) shall cause said public sidewalk to be installed at the owners' expense.

3. Conveyance Requirements. Developers shall be responsible to ensure that the property which is the subject of this Agreement is conveyed by Developers in conformity herewith. The provisions of this Agreement shall be a covenant which shall be perpetual, shall run with the land, which shall be binding upon the parties hereto, their heirs, successors and assigns.

4. Notices. Notices given under this Agreement by any party to another shall be deemed sufficient if sent by registered or certified mail, postage prepaid, return receipt requested, addressed as follows:

To Developers:                   The Erma Jean Klaasen Revocable Trust U/A  
dated December 3, 2008  
19278 E Ave.  
Wellsburg, IA 50680

The Ronald Klaasen Revocable Trust U/A  
dated December 3, 2008  
19278 E Ave.  
Wellsburg, IA 50680

To Lautenbach:                   Lautenbach Development, Inc.  
Larry J. Lautenbach, President  
1021 218<sup>th</sup> Avenue  
Pella, IA 50219

To City of Pella:                   City of Pella  
Attn: Planning and Zoning Administrator  
100 Truman Road  
Pella, IA 50219

Executed on the date first set forth above.

City of Pella, Iowa:

\_\_\_\_\_  
James Mueller, Mayor

\_\_\_\_\_  
Ronda Brown, City Clerk

The Ronald Klaasen Revocable Trust U/A  
dated December 3, 2008

By: \_\_\_\_\_  
Ronald Klaasen, Trustee

The Erma Jean Klaasen Revocable Trust U/A  
dated December 3, 2008

By: \_\_\_\_\_  
Erma Jean Klaasen, Trustee

Lautenbach Development, Inc.

By: \_\_\_\_\_  
Larry J. Lautenbach, President

By: \_\_\_\_\_  
Jody L. Lautenbach, Secretary

STATE OF IOWA            )  
                                          ) ss:  
COUNTY OF MARION    )

This instrument was acknowledged before me on April \_\_\_\_, 2015, by James  
Mueller as Mayor of the City of Pella.

\_\_\_\_\_  
Notary Public

STATE OF IOWA            )  
                                          ) ss:  
COUNTY OF MARION    )

This instrument was acknowledged before me on April \_\_\_\_, 2015, by Ronda Brown, as  
City Clerk of the City of Pella.

\_\_\_\_\_  
Notary Public

STATE OF IOWA            )  
                                          ) ss:  
COUNTY OF MARION        )

This instrument was acknowledged before me on April \_\_\_\_\_, 2015, by Larry J. Lautenbach as President and by Jody L. Lautenbach as Secretary of Lautenbach Development, Inc.

\_\_\_\_\_  
Notary Public

STATE OF IOWA            )  
                                          ) ss:  
COUNTY OF \_\_\_\_\_ )

This instrument was acknowledged before me on April \_\_\_\_\_, 2015, by Ronald Klaasen as Trustee of the Ronald Klaasen Revocable Trust U/A December 3, 2008

\_\_\_\_\_  
Notary Public in and for the State of Iowa

STATE OF IOWA            )  
                                          ) ss:  
COUNTY OF \_\_\_\_\_ )

This instruction was acknowledged before me on April \_\_\_\_\_, 2015, by Irma Jean Klaasen as Trustee of the Erma Jean Klaasen Klaasen Revocable Trust U/A December 3, 2008.

\_\_\_\_\_  
Notary Public in and for the State of Iowa



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THE  
**CITY of PELLA**

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STAFF MEMO TO COUNCIL

ITEM NO: H-3

SUBJECT: Resolution Approving Washington Street Access Management Plan Amendment

DATE: April 21, 2015

**BACKGROUND:**

The Planning and Zoning Commission approved the Washington Street Access Management Plan on June 25, 2007. The City Council approved the same on July 3, 2007. The Plan is intended to be used as a tool for development of existing parcels occurs so that it is reasonably clear as to how access onto Washington Street would be permitted, whether it would be private driveway or street access.

In general, the Plan aims to minimize the number of new private drives while at the same time providing for future public street and private points of access. Traffic safety and traffic efficiency are the two key reasons why the number of new drives should be minimized as much as possible. Safety and effective traffic operations are, in fact, stated under the purpose of the Plan.

In terms of application as it pertains to specific development requests, the Washington Street Access Management Plan details that proposed access changes due to land development or expansion will be reviewed by City staff and brought before the Pella Planning and Zoning Commission for approval. If reasonable access cannot be provided for a property per these access management standards, City staff may recommend that the Planning and Zoning Commission reduce spacing requirements if joint or cross access and internal site circulation are provided, so there would be a process set forth for implementation as development occurs.

In the case of the Lautenbach Estates, proposed subdivision joint access could not be obtained through adjoining existing PPI drive as identified in the Plan. The City Engineer reviewed the proposed access (see City Engineer memo) and supports limited new access across from Dahm Dental based on the duplex use proposal. This new access is recommended as an amendment to the Plan.

At a special meeting on April 13, 2015, the Planning and Zoning Commission approved (8 to 0) the proposed amendment to the Washington Street Access Management Plan.

ATTACHMENTS: Resolution; Washington Street Access Management Plan; City Engineer Memo

REPORT PREPARED BY: Planning and Zoning Department

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve the resolution.

RESOLUTION NO. 5560

RESOLUTION APPROVING AMENDMENT TO THE WASHINGTON STREET ACCESS  
MANAGEMENT PLAN

WHEREAS, City Council adopted Resolution No. 4687 on July 3, 2007 which approved the Washington Street Access Management Plan; and,

WHEREAS, the Washington Street Access Management Plan is intended as a transportation planning document that serves as a guide for future development and redevelopment of the Washington Street corridor; and,

WHEREAS, a subdivision plat known as Lautenbach Estates is proposed, attached as Exhibit A, hereto which includes one new driveway access onto Washington Street not identified in said Access Management Plan; and,

WHEREAS, the Planning and Zoning Commission reviewed and approved said amendment to the Washington Street Access Management Plan to account for this new driveway access on April 13, 2015; and,

NOW, THEREFORE, it is hereby resolved by the City Council of Pella, Iowa, that the amendment to the Washington Street Access Management Plan be formally approved.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

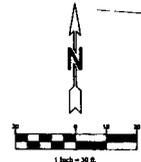
\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

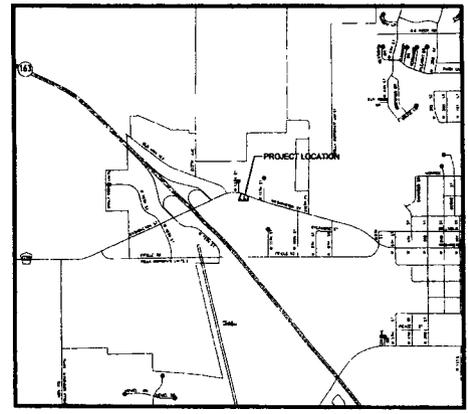
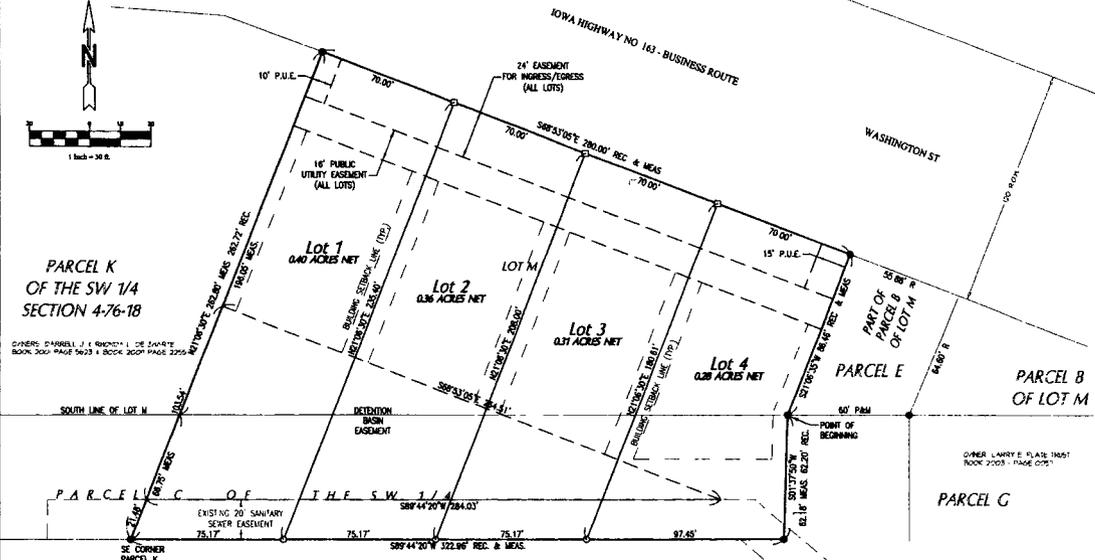
\_\_\_\_\_  
Ronda Brown, City Clerk

Exhibit A

PARCEL #	AREA (AC)	AREA (SF)
1	0.40 AC.	17,437 SF
2	0.38 AC.	15,519 SF
3	0.31 AC.	13,601 SF
4	0.28 AC.	12,377 SF
TOTAL	1.35 AC.	58,934 SF



# FINAL PLAT LAUTENBACH ESTATES PELLA, IOWA



VICINITY MAP  
SCALE: NONE

**MISCELLANEOUS INFORMATION**  
OWNER OF RECORD:  
HOWARD KLAMON, REV TRUST 1/2 INT,  
DANA JEAN KLAMON, REV TRUST - 1/2 INT,  
10724 E. AVE,  
WELLSBURG, IA 50880

**DEVELOPER:**  
LAUTENBACH DEVELOPMENT  
1021 318TH AVE,  
PELLA, IOWA 50219

**ENGINEER AND SURVEYOR:**  
GARDEN & ASSOCIATES, LTD  
P.O. BOX 451  
1701 3RD AVE, EAST SUITE 1  
OSKAHOJA, IOWA 52577

**COURT RECORD:**  
CC - COMMUNITY COMBINATION DISTRICT

**MINIMUM LOT REQUIREMENTS:**  
MINIMUM AREA - 7,000 SF

**BUILDING SETBACK REQUIREMENTS:**  
REAR YARD 25 FEET  
SIDE YARD 7 FEET  
STREET SIDE YARD 15 FEET  
FRONT YARD 40 FEET

**REQUIRED SEED LOCATION:**  
BOOK 2008, PAGE 4411

**TOTAL AREA OF DEVELOPMENT: 1.35 ACRES**

**NOTES:**  
APPROVAL OF THE FINAL PLAT BY THE CITY COUNCIL SHALL BE NULL AND VOID IF VERIFICATION OF RECORDING IS NOT PROVIDED TO THE ZONING ADMINISTRATOR WITHIN NINETY (90) DAYS AFTER APPROVAL OF THE FINAL PLAT.

ALL PUBLIC EASEMENTS SHALL BE DEDICATED TO THE CITY OF PELLA, IOWA. NO PERMANENT BUILDINGS OR RETAINING WALLS SHALL BE CONSTRUCTED IN SAID EASEMENT AREAS. DETENTION AND OVERLAND FLOWAGE EASEMENTS SHALL BE THE RESPONSIBILITY OF THE PROPERTY OWNER (CITY OF PELLA SHALL HAVE THE RIGHT, BUT NOT THE OBLIGATION, TO ENTER EASEMENTS TO REMOVE OBSTRUCTIONS). NO TREES SHALL BE PLANTED WITHIN ANY SANITARY SEWER EASEMENT. NO CHANGE OF GRADE SHALL BE ALLOWED WITHIN WATER MAIN EASEMENTS WITHOUT APPROVAL OF THE PUBLIC WORKS DIRECTOR.

**LEGAL DESCRIPTION:**  
Lautenbach Estates, a 4 lot subdivision, is a part of Lot M of the West 1/2 of Section 4, Township 76 North, Range 18 West of the SW 1/4 of Section 4, Township 76 North, Range 18 West of the 5th P.M., according to the Plat thereof recorded in Book 247, Page 311, said Record, all in the City of Pella, Marion County, Iowa and more particularly described as follows: Beginning at the Northwest corner of Parcel C; thence South 01°37'50" West 82.18 feet along the East line of Parcel C to the Southwest corner thereof; thence South 88°44'20" West 322.95 feet along the line between Parcel K and Parcel E to the Southwest corner of Parcel K as recorded in Book 2001, Page 3623; thence North 21°06'30" East 68.75 feet to the North line of Parcel C; thence containing North 21°06'30" East 138.65 feet along the Eastern line of Parcel K to the Southerly right of way line of Washington Street; thence South 88°53'05" East 280.00 feet along said right of way line; thence South 21°06'35" West 85.46 feet along the Westerly line of Parcel B (and/or Parcel E) to the point of beginning, containing 1.35 acres, the Southerly R.O.W. line of Washington Street is South 88°53'05" East for the description.

**PARCEL E**  
OWNER: PROCELSA, INC.  
BOOK 2007, PAGE 2149; QUIT CLAIM DEED  
BOOK 2001, PAGE 2416; HARBANITY CREED

- ▲ SECTION CORNER FOUND
- △ SECTION CORNER SET (5'10" X 30" BEAM) #11420
- PROPERTY CORNER FOUND
- PROPERTY CORNER SET (5'10" X 30" BEAM) #11420
- PROPERTY CORNER SET (LARGE MAG. NAIL IN CONCRETE)

APPROVAL OF THE PELLA PLANNING AND ZONING COMMISSION AND CITY COUNCIL

THIS PRELIMINARY PLAT OF "LAUTENBACH ESTATES" WAS APPROVED BY THE PELLA PLANNING AND ZONING COMMISSION ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.

CHAIRMAN, PELLA PLANNING AND ZONING COMMISSION  
MAYOR, CITY OF PELLA



I hereby certify that this final surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.

Gary Wayne Keith, P.L.S.  
2 Apr 1 2015  
License number: 11420  
My license renewed date is December 31, 2018  
Pages or sheets covered by this seal: 1 of 1

**GARDEN & ASSOCIATES, LTD.**  
ENGINEERS & SURVEYORS

1021 318th Ave, Suite C  
P.O. Box 451  
Oskahoja, Iowa 52577  
Garden, Iowa 50801  
GARDEN & ASSOCIATES, LTD.  
641.622.2801 Fax  
641.622.2801 Fax  
800.691.2524 Iowa Toll Free  
email@gardenassociates.net

FINAL PLAT  
LAUTENBACH ESTATES  
PELLA, IOWA

© COPYRIGHT 2015 GARDEN & ASSOCIATES, LTD.

SHEET TITLE  
FINAL PLAT

SCALE  
1"=30'

FIELD BOOK

DRAWN BY  
TRH

APPROVED  
GWK

REVISIONS

DATE  
APRIL 7, 2015

PROJECT NO.  
70LS043

SHEET NO.  
1 OF 1

I:\Projects\150701\150701.dwg Plotting Date: 4/1/2015 10:00:00 AM

### **Section I: Purpose**

The purpose of the Washington Street Access Management Plan is to provide for safe and effective traffic operations on the Washington Street/County Road G-28 corridor in and near Pella, Iowa. The access management plan is entered into by and between the City of Pella and Marion County, Iowa.

The Washington Street corridor is a primary gateway to Pella from IA 163, and is also a direct link to downtown Pella. Washington Street is experiencing new commercial development pressure on vacant land, and redevelopment of portions of the corridor is likely. The newly constructed Wal-Mart on Washington Street is expected to be a catalyst for adjacent commercial and retail development, based on current zoning and planned comprehensive plan uses. In addition, tourist destination developments are proposed west of IA 163 near Washington Street/County Road G-28, increasing traffic pressures on Washington Street.

Washington Street is classified as an arterial street, which means its primary function should be mobility, in order to provide efficient and safe traffic movement. Washington Street is projected to develop into a three-lane facility, including one through lane in each direction with a two-way left turn lane (with the option for a five-lane expansion based on land development levels and associated traffic growth). The three lane cross section has been established by the recent widening project from 218<sup>th</sup> Street to West 6<sup>th</sup> Street. At this time there will be no raised median to control future driveway operations; because of this, improper access spacing and a proliferation of independent driveways will be barriers to efficient and safe vehicle movements in the corridor

The Washington Street Access Management Plan should be implemented as land is developed or redeveloped and reviewed through the site plan review process. It is not the purpose of this plan to identify specific projects, but to establish access management standards and requirements for the Washington Street corridor as redevelopment occurs. This will allow for a consistent set of goals and objectives to create appropriate driveway and public street intersections to enhance the driver mobility for developments in the corridor.

### **Section II: Area Definition**

These guidelines are proposed for Washington Street, from County Road T15 to W. 6<sup>th</sup> Street in Pella, Iowa. The guidelines also apply to other streets intersecting Washington in order to provide adequate access spacing for Washington Street.

Per the 2002 City Comprehensive Plan, functional classifications for streets within the defined corridor include:

- A. Arterial Roadways - Washington Street, W. 11<sup>th</sup> Street, Elm Street: The primary purpose of an arterial roadway should be traffic mobility. Lower roadway classifications move away from this focus towards land access. Therefore, access points should be reduced on these streets through land redevelopment. Overall, direct land access via collector roads (public streets) should be provided wherever possible off arterial streets.
- B. Collector Roadways – Fifield Road, W. 16<sup>th</sup> Street, W. 15<sup>th</sup> Street, W. 8<sup>th</sup> Street, County Road T-15: Collector roadways should function as feeder roadways to arterials, funneling traffic to arterials from local roads. Collector roadways should allow for traffic mobility like arterial roadways, but also have increased land access (driveways) like local roadways.
- C. Local Roadways – All other streets: Local roads are lower-speed facilities with a primary focus on land access. Opportunities should be pursued with development that provide combined access from multiple land uses to common local streets which then in turn can intersect with collector or arterial roadways.

### **Section III: Conformance**

The location and design of access points and other such access-related items as outlined in this plan shall conform to all existing Federal, State, and Local requirements, including and not limited to those established in this access management plan. Further, this access management plan is not to be substituted for the zoning, subdivision, and site plan approval process provided by the City of Pella, but is to be considered additional requirements for the corridor area.

### **Section IV: Definitions**

Access – A way or means of approach to provide vehicular or pedestrian entrance or exit to a property.

Access Connection, Access Point – Any driveway, street, turnout or other means of providing for the movement of vehicles to or from the public road system or between abutting sites.

Access Management – The systematic control of the location, spacing, design, and operations of driveways, median openings, interchanges, and street connections to a roadway.

Access Road, Service Road – A public or private road, located to provide access to land uses as an alternate to using the controlled access facility (Washington Street)

Arterial Road – Primary road serving large volumes of high-speed, long-distance, or through traffic, and provides limited access to adjacent properties.

Collector Road – Road providing access to adjacent properties, and serves traffic linking from local and collector roadways to arterial roadways.

Corner Clearance – The distance provided between an intersection and the nearest driveway or access point.

Cross Access – A service road, driveway, or access point providing vehicular access between two or more contiguous sites so the driver need not enter the public street system

Driveway – Any entrance or exit used by vehicular traffic to or from land or buildings abutting a public or private road.

Functional Classification – Process by which streets are grouped into classes based on intended roadway function. Basic functional classifications include Interstate, (Major and Minor) Arterial, (Major and Minor) Collector, and Local Roadways.

Intersection Functional Area – The area beyond the exact intersection of two roads, which includes driver decision and maneuver distance, in addition to specified vehicle queuing lengths.

Nonconforming Access – Any access on the existing corridor that does not conform to the recommendations of this access management plan.

Reasonable Access – The minimum number of access connections, direct or indirect, necessary to provide safe access to and from a public road, as consistent with the purpose and intent of this access management plan and any other applicable plans and policies of Pella.

Temporary Access – Provision of direct access to a controlled access facility (Washington Street) until that time when adjacent properties develop or reasonable access in line with the access management plan becomes available for use.

## **Section V: Standards and Requirements**

### **A. Access Requirements**

#### **1. General**

- a. The access management standards and requirements should be applied assuming proposed full development of a property.
- b. The access management standards and requirements are applicable to new development or redevelopment - existing non-conforming access points are not included.
- c. Properties having frontage on more than one road should have access located on the lower classified roadway (not Washington Street) if possible.
- d. If a parcel changes in land use, any non-conforming access for that parcel as shown on the access management plan map will be eliminated at that time.

#### **2. Traffic Signal Spacing Standards**

Traffic signal spacing recommendations are made to maintain vehicle progression, efficiency, and safety. Generally, as more traffic signals are spaced closer together on a corridor, vehicle delays and crash potential increase. Based on future traffic demand and the existing roadway network, the only recommended locations for potential traffic signals include:

1. Fifield Road-W6th Street/Washington Street
2. W. 8th Street/Washington Street (existing)
3. W. 11th Street/Washington Street
4. IA 163 East Ramp/Washington Street
5. IA 163 West Ramp/Washington Street/15th Street
6. Washington Street/County Road T-15

The above are recommended locations for potential traffic signals based on access spacing and land access; all proposed signals need to meet traffic signal warrants as outlined in the Manual On Uniform Traffic Control Devices.

Roundabouts may be an alternative to traditional traffic signal control at various intersections on the Washington Street corridor. The IA 163 ramp intersections with Washington Street could be future roundabout locations with Washington Street and bridge redesign and construction; road and bridge reconstruction would be needed for conversion to a five-lane facility. Away from the interchange, the intersection of County Road T-15 and Washington Street could be controlled with a roundabout if it is determined that traffic control is needed with increasing traffic volumes and delays. A roundabout at this location could be a gateway feature for proposed tourist development on County Road T-15, in addition to providing traffic control.

#### B. Driveway Spacing Standards

Proper driveway spacing reduces potential vehicle conflicts and improves vehicle progression; driveway spacing is determined by roadway functional classification and roadway speed limits or design speeds. The minimum access spacing requirement is based on stopping sight distance, the minimum distance needed to allow drivers to react to a potential conflict and come to a complete stop.

- a. As related to stopping sight distance, the Washington Street speed limit at the town square is 15 mph, 30 mph from the square west to W. 6<sup>th</sup> Street, and 35 mph from W. 6<sup>th</sup> Street west to County Road T15. Minimum access spacing by posted speed limit is listed below for urban areas, with corner-to-corner (near-edge to near-edge) distances noted.
  - i. 35 mph posted speed: 305' spacing
  - ii. 25 mph posted speed: 200' spacing
- b. As part of proper driveway spacing, driveways should be aligned across the road wherever possible to eliminate potential conflicts due to jogged turning movements. Also, if minimum driveway spacing for Washington Street is not feasible, considerations for access from other roads should be considered.
- c. County road access spacing is dependent upon the nature of the roadway. Based on potential future development opportunities, Washington Street should be designed as an urban street (with shorter access spacings) although it is a county road west of IA 163. County Road T-15 should retain its design as a rural road (600' minimum access spacing).
- d. Driveways should not be constructed within a right turn lane.

#### C. Corner Clearance

Corner clearance is the minimum spacing that should be provided between an intersection and the nearest driveway. Proper corner clearance can improve traffic operations and reduce safety or capacity problems. Corner clearance should be a priority on the arterial and collector road system, where access spacing is a higher priority than local roads. Minimum corner clearances from Washington Street intersections are listed below (corner clearances are calculated for a 35-mph posted speed limit).

- Driveway upstream of the intersection on Washington Street: 365'

- Driveway downstream of the intersection on Washington Street: 305'

#### D. Driveway Throat Width

Adequate driveway throat width will allow vehicles to access driveways at higher speeds, reducing restrictions on mainline traffic. Driveway throat width requirements include:

- a. It is recommended that as the corridor redevelops, driveways be designed with radius return driveways. Driveway designs should be checked to ensure adequate vehicle turning paths would be provided. Dustpan and dropped curb driveway designs typically do not provide adequate vehicle turning paths.
- b. Throat width will be a function of radius length, with larger radii typically pairing with narrower throat widths. The proper mix of radius to throat length should be determined based on the projected driveway users (personal vehicles or trucks), and checked to determine that adequate turning paths are provided.

#### E. Driveway Throat Length

Adequate driveway throat length will provide queue storage for vehicles yielding to Washington Street traffic, and will also reduce potential vehicle conflicts by separating Washington Street traffic from internal site traffic. Driveway throat length requirements include:

- a. Driveway throat lengths should be an uninterrupted distance, and should not contain additional access points or parking stalls.
- b. At signalized intersections, throat length should be determined by the queue storage required at the intersection, creating an unbroken throat length that will contain any needed auxiliary lanes and tapers.
- c. At unsignalized intersections, throat length should be a minimum of 50', or enough uninterrupted distance to store two vehicles.
- d. If the unsignalized access is a truck access, throat length should at least be equal to the length of a truck (approximately 75').
- e. Throat length requirements may be longer based on traffic impact studies for proposed development or redevelopment.

#### F. Driveway Design

A goal of access management is to keep traffic on the mainline flowing as smoothly as possible. Mainline traffic will be less disrupted by turning vehicles if the turning vehicles are able to make a smooth turn. In order for a driver to make a smooth turn, driveway profiles must have a non-abrupt change in slope from the roadway to the driveway apron, which will also ensure that vehicles will not scrape on the driveway apron. Suggestions for proper driveway apron length as related to roadway functional classification are listed below<sup>1</sup>:

- Arterial Roadway: 20' (can be greater)
- Collector Roadway (commercial uses): 15'
- Collector Roadway (residential uses): 10-15'
- Local Roadway (residential uses): 10'

Please refer to SUDAS for additional driveway design guidelines.

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<sup>1</sup> Per the Transportation Research Board's *Access Management Manual*, p. 187 (2003)

#### G. Auxiliary Lanes:

- a. Auxiliary lanes may be recommended at specific locations to mitigate projected impacts of proposed development.
- b. Left turn lanes: Left turn storage needs should be accommodated by the proposed two-way left turn lane on the study corridor, in combination with the recommended access spacing.
- c. Right turn lanes: Right turn lane needs should be assessed as land development proposals are made. Right turn lanes typically are required for two reasons: 1) to provide a deceleration area to minimize disruption to through traffic, and 2) serve a high right turn volume need. Due to the two or three lane characteristic of Washington Street, right turn lanes should be strongly considered on any public street intersection or commercial land use driveway. These right turn lanes can also be designed to function as a future additional through lane if the entire corridor is widened to five lanes. From a capacity standpoint the Highway Capacity Manual recommends that right turn lanes should be considered for right turn movements greater than 300 vehicles per hour (with mainline traffic greater than 300 vehicles per hour). Proposed developments with projected heavy right turn movements should provide right-of-way for a right turn lane (minimum length of 75' queue storage).

#### H. Joint and Cross Access

Whenever possible, opportunities for joint or cross access should be made. Where feasible, all attempts should be made to eliminate direct land access points that are not shared accesses or public streets. Examples of joint access include shared parking areas, frontage roads, backage roads, shared driveways, and service roads. Joint access is typically done for nonresidential land uses.

- a. Shared parking areas should be encouraged to promote joint access.
- b. If feasible for the proposed site, joint access should be required through site development review processes.
- c. Access Easement: Cross access can be provided by recording an access easement with the deed allowing cross access from adjacent properties.

#### I. Internal Connectivity

- a. Spacing from mainline access: Internal site circulation should be developed with respect to driveway throat length guidelines above.
- b. Internal access spacing: Internal site circulation should maintain proper driveway throat lengths at internal intersections to reduce conflicts.
- c. Parking lots: Internal site parking lots should not interfere with the uninterrupted driveway throat length as specified above. No parking stalls should be included in driveway throat lengths. Internal circulation should be developed with respect to parking circulation as well as inter-site travel.

#### J. Land Development or Redevelopment

1. Traffic impact studies should be required for large-scale land developments, or for areas with dense land development. These studies will be used to define traffic impact on the public street system, define access parameters for the development, and determine if

additional traffic control features are needed (i.e. signalization). The study can also serve to determine impacts caused by a change in land use from current zoning or comprehensive plan to better understand responsibility for costs associated with public infrastructure improvement needs. Traffic impact studies may be required based on common triggers as identified by the Institute of Transportation Engineers, including:

- a. Daily projected traffic of 500-1,000 vehicle trips per day
  - b. Peak hour projected traffic of 50-100 vehicle trips per hour
2. Individual land developments should be assessed with adjacent development and network traffic needs in mind (in regards to joint access, shared driveways, driveway spacing, and internal circulation).

K. Non-Conforming Access

1. Any access point in place that does not meet these access management plan requirements upon plan adoption will be regarded as a non-conforming access. Non-conforming accesses will be allowed to continue as long as its associated land use is not discontinued, redeveloped, or expanded.
2. If a land use associated with a non-conforming access point is expanded or redeveloped, the non-conforming access should be eliminated or brought into conformance per this access management plan.
3. If the land use associated with a non-conforming access is discontinued for a period exceeding of six months, use of the non-conforming access must not be reestablished.

L. Changes in Access, Special Circumstances

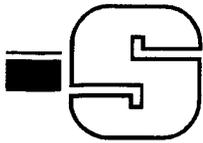
1. Proposed access changes due to land development or expansion will be reviewed by City staff (Planning and Zoning Director, Public Works Director, and the City Engineer), and brought before the Pella Planning and Zoning Commission for approval.
2. If reasonable access cannot be provided for a property per these access management standards, City staff may recommend that the Planning and Zoning Commission reduce spacing requirements if joint or cross access and internal site circulation are provided.

M. Amendments

Amendments since original adoption by City Council Resolution No. 4687 (July 3, 2007) include the following:

1. Resolution No. 5560 (April 21, 2015) for Lautenbach Estates





## Memorandum

**To:** George Wesselhoft, Planning and Zoning Director      **Date:** February 12, 2015  
**From:** Laura C. Lamberty, PE  
**CC:** Denny Buyert, City of Pella Public Works Director  
Kathleen Connor, Snyder & Associates  
**RE:** Klaasen Parcel Access Recommendation (Washington Street)

---

Snyder & Associates is in receipt of the sketch plan for the Klaasen Parcel (Pcl # 1455201120). This sketch plan was reviewed by Snyder & Associates for purposes of determining a recommended location for access for the subject parcel for a proposed land use of up to 8 dwelling units.

**Finding:** The subject parcel, without access from the neighboring PPI parcel to the east, cannot be provided access that conforms to the adopted Washington Street Access Management Plan requirements and provisions or with the less restrictive SUDAS access spacing requirements. The Washington Street Access Management Plan allows City Staff to consider recommendation to the Planning and Zoning Commission that a reduction in access spacing requirements be allowed if joint or cross access internal site circulation is provided.

**Recommendation:** Snyder & Associates recommends the following to City Staff:

- 1) Access for the subject parcel be recommended for approval located opposite and in full alignment with the Dahm Dental access subject to the following additional conditions.
- 2) Any future plat or site plan shall include an easement for potential future access relocation that extends to the east and west property lines. Site design shall be required to accommodate reasonable future access relocation as a condition of approval of access since said access does not meet minimum access spacing requirements per SUDAS or Washington Street Access Management Plan.
- 3) Site plan/Subdivision plat and plan shall provide for a cross-access easement for all proposed residential units to take access on a single shared driveway access and development of new or additional access to Washington Street shall be not permitted.
- 4) Access and internal site circulation shall be required to conform to geometric requirements and design provisions of SUDAS and provide for adequate delivery of municipal and other services including but not limited to, emergency services, trash collection and mail delivery.

**Limitations:** The proposed sketch development plan as submitted is reviewed for access location only and not reviewed by Snyder & Associates for the following:

- 1) Lot layout or dimensions
- 2) Internal access layout and dimensions
- 3) Zoning regulations including bulk regulations
- 4) Other engineering items including provision of utility service, grading, drainage.



---

THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

---

ITEM NO: H-4

SUBJECT: Resolution Approving Final Plat for Lautenbach Estates Subdivision

DATE: April 21, 2015

**BACKGROUND:**

Lautenbach Development is proposing to final plat Lautenbach Estates, a four lot subdivision on Washington Street in front of PPI. Lot sizes would range from 0.28 to 0.40 acres.

Whereas the preliminary plat lays out any public infrastructure, topography and additional information in greater detail, the final plat is the document that is recorded and primarily contains the associated lots and easements.

The Planning and Zoning Commission approved (8 to 0) the final plat subject to development agreement.

ATTACHMENTS: Resolution; Final Plat

REPORT PREPARED BY: Planning and Zoning Director

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: If Council approves resolutions #5559 & #5560, then staff recommends approval of this resolution.

# LAUTENBACH ESTATES

## RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PELLA, IOWA APPROVING FINAL PLAT OF LAUTENBACH ESTATES

City of Pella Resolution No. 5561

WHEREAS, Ronald Klaasen, Trustee of the Ronald Klaasen Revocable Trust U/A dated December 3, 2008, and Erma Jean Klaasen, Trustee of the Erma Jean Klaasen Revocable Trust U/A dated December 3, 2008, have caused certain real estate located in the City of Pella, Marion County, Iowa, to be surveyed and platted, and have presented the Final Plat of said real estate to the City Council of the City of Pella, Marion County, Iowa; and,

WHEREAS, said Final Plat has been reviewed by the Pella Zoning Administrator and the City of Pella Planning and Zoning Committee and they have found no objection thereto; and

WHEREAS, said Final Plat was approved by the Zoning Administrator and the Planning and Zoning Committee, and complies in all respects with the rules and procedures concerning the subdivision of lands in the City of Pella, Iowa; and,

WHEREAS, said Final Plat conforms in all respects with the laws of the State of Iowa.

NOW, THEREFORE, BE IT RESOLVED that the Final Plat of the following described real estate situated in the City of Pella, Marion County, Iowa, known as LAUTENBACH ESTATES, and having a legal description as follows:

Part of Lot M of the West ½ of Section 4, Township 76 North, Range 18 West of the 5th P.M. according to the Plat thereof recorded in Book 3, Page 146, Irregular Surveys Record. And a part of Parcel C of the South 25 chains of the SW ¼ of Section 4, Township 76 North, Range 18 West of the 5th P.M., according to the Plat thereof recorded in Book 247, Page 311, Deed Record, all in the City of Pella, Marion County, Iowa and more particularly described as follows: Beginning at the Northeast corner of Parcel C; thence South 01°37'50" West 62.18 feet along the East line of Parcel C to the Southeast corner thereof; thence South 89°44'20" West 322.96 feet along the line between Parcel C and Parcel E to the Southeast corner of Parcel K as recorded in Book 2001 Page 5623; thence North 21°06'30" East 66.75 feet to the North line of Parcel C; thence continuing North 21°06'30" East 196.05 feet along the Easterly line of Parcel K to the Southerly right of way line of Washington Street; thence South 68°53'05" East 280.00 feet along said right of way line; thence South 21°06'35" West 86.46 feet along the Westerly line of Parcel B(and/or Parcel E) to the point

of beginning, containing 1.35 acres, the Southerly R.O.W. line of Washington Street is South 68°53'05" East for this description.

be, and hereby is, approved by the City Council of the City of Pella, Marion County, Iowa.

BE IT FURTHER RESOLVED that all easements as shown on said plat are hereby approved and accepted for perpetual use as dedicated to the City of Pella, Iowa, as set out in the Consent to Plat which is filed with said Final Plat.

DATED this \_\_\_\_\_ day of April, 2015

CITY OF PELLA, IOWA

By \_\_\_\_\_  
James Mueller, Mayor

Attest \_\_\_\_\_  
Ronda Brown, City Clerk

## PETITION

TO: The City of Pella, Iowa

The undersigned, **Ronald Klaasen, Trustee of the Ronald Klaasen Revocable Trust U/A dated December 3, 2008 and Erma Jean Klaasen, Trustee of the Erma Jean Klaasen Revocable Trust U/A dated December 3, 2008**, being the owners of the following described real estate, situated in the City of Pella, Marion County, Iowa, to wit:

Part of Lot M of the West ½ of Section 4, Township 76 North, Range 18 West of the 5th P.M. according to the Plat thereof recorded in Book 3, Page 146, Irregular Surveys Record. And a part of Parcel C of the South 25 chains of the SW ¼ of Section 4, Township 76 North, Range 18 West of the 5th P.M., according to the Plat thereof recorded in Book 247, Page 311, Deed Record, all in the City of Pella, Marion County, Iowa and more particularly described as follows: Beginning at the Northeast corner of Parcel C; thence South 01°37'50" West 62.18 feet along the East line of Parcel C to the Southeast corner thereof; thence South 89°44'20" West 322.96 feet along the line between Parcel C and Parcel E to the Southeast corner of Parcel K as recorded in Book 2001 Page 5623; thence North 21°06'30" East 66.75 feet to the North line of Parcel C; thence continuing North 21°06'30" East 196.05 feet along the Easterly line of Parcel K to the Southerly right of way line of Washington Street; thence South 68°53'05" East 280.00 feet along said right of way line; thence South 21°06'35" West 86.46 feet along the Westerly line of Parcel B(and/or Parcel E) to the point of beginning, containing 1.35 acres, the Southerly R.O.W. line of Washington Street is South 68°53'05" East for this description.

respectfully submit herewith a Final Plat of Lautenbach Estates and petition the Mayor and City Council of the City of Pella, Iowa, to approve and accept said plat. The undersigned Developers further offer to dedicate and convey all easements to the use of the public as set forth in the Owners' Consent to Plat which is attached to the Final Plat of Lautenbach Estates.

Dated this \_\_\_\_\_ day of April, 2015.

The Ronald Klaasen Revocable Trust U/A  
dated December 3, 2008

By: \_\_\_\_\_  
Ronald Klaasen, Trustee

The Erma Jean Klaasen Revocable Trust U/A  
dated December 3, 2008

By: \_\_\_\_\_  
Erma Jean Klaasen, Trustee

STATE OF IOWA            )  
                                          ) ss:  
COUNTY OF \_\_\_\_\_)

This instruction was acknowledged before me on April \_\_\_\_, 2015, by Ronald  
Klaasen as Trustee of the Ronald Klaasen Revocable Trust U/A December 3, 2008

\_\_\_\_\_  
Notary Public in and for the State of Iowa

STATE OF IOWA            )  
                                          ) ss:  
COUNTY OF \_\_\_\_\_)

This instruction was acknowledged before me on April \_\_\_\_, 2015, by Irma Jean  
Klaasen as Trustee of the Erma Jean Klaasen Klaasen Revocable Trust U/A December  
3, 2008.

\_\_\_\_\_  
Notary Public in and for the State of Iowa

## LAUTENBACH ESTATES

### OWNERS' CONSENT TO PLAT

WHEREAS, the undersigned, Ronald Klaasen, Trustee of the Ronald Klaasen Revocable Trust U/A dated December 3, 2008, and Erma Jean Klaasen, Trustee of the Erma Jean Klaasen Revocable Trust U/A dated December 3, 2008, are the owners in fee simple of the following described real estate situated in the City of Pella, Marion County, Iowa, to wit:

Part of Lot M of the West ½ of Section 4, Township 76 North, Range 18 West of the 5th P.M. according to the Plat thereof recorded in Book 3, Page 146, Irregular Surveys Record. And a part of Parcel C of the South 25 chains of the SW ¼ of Section 4, Township 76 North, Range 18 West of the 5th P.M., according to the Plat thereof recorded in Book 247, Page 311, Deed Record, all in the City of Pella, Marion County, Iowa and more particularly described as follows: Beginning at the Northeast corner of Parcel C; thence South 01°37'50" West 62.18 feet along the East line of Parcel C to the Southeast corner thereof; thence South 89°44'20" West 322.96 feet along the line between Parcel C and Parcel E to the Southeast corner of Parcel K as recorded in Book 2001 Page 5623; thence North 21°06'30" East 66.75 feet to the North line of Parcel C; thence continuing North 21°06'30" East 196.05 feet along the Easterly line of Parcel K to the Southerly right of way line of Washington Street; thence South 68°53'05" East 280.00 feet along said right of way line; thence South 21°06'35" West 86.46 feet along the Westerly line of Parcel B(and/or Parcel E) to the point of beginning, containing 1.35 acres, the Southerly R.O.W. line of Washington Street is South 68°53'05" East for this description.

and;

WHEREAS, Ronald Klaasen, Trustee of the Ronald Klaasen Revocable Trust U/A dated December 3, 2008, and Erma Jean Klaasen, Trustee of the Erma Jean Klaasen Revocable Trust U/A dated December 3, 2008, (hereinafter referred to as "the Developer") have had said premises surveyed and divided into four residential lots and platted as Lautenbach Estates, which is a subdivision in the City of Pella, Marion County, Iowa, as shown by the plat to which this Consent is attached: and;

WHEREAS, the Developer desires to record said plat.

NOW, THEREFORE, KNOW ALL MEN BY THESE PRESENTS:

That the undersigned, Ronald Klaasen, Trustee of the Ronald Klaasen Revocable Trust U/A dated December 3, 2008 and Erma Jean Klaasen, Trustee of the Erma Jean Klaasen Revocable Trust U/A dated December 3, 2008, hereby acknowledge that the

subdivision and platting of the property is with their consent and in accordance with their desires as proprietors, and said owners hereby dedicate all easements shown upon said plat to be used for private road and for construction, reconstruction, operation and maintenance of electric lines, water lines, sanitary sewer lines, telephone lines and other necessary utilities in the areas included within said easements as shown on the plat attached hereto.

Dated this \_\_\_\_\_ day of April, 2015.

The Ronald Klaasen Revocable Trust U/A  
dated December 3, 2008

By: \_\_\_\_\_  
Ronald Klaasen, Trustee

The Erma Jean Klaasen Revocable Trust U/A  
dated December 3, 2008

By: \_\_\_\_\_  
Erma Jean Klaasen, Trustee

**TREASURER'S CERTIFICATE**  
**FOR LAUTENBACH ESTATES**

The undersigned Treasurer of Marion County, Iowa, hereby certifies that the premises described in the Final Plat of **LAUTENBACH ESTATES** is free from taxes and encumbrances as shown in the office of the Treasurer of Marion County, Iowa.

Dated this \_\_\_\_\_ day of April, 2015.

\_\_\_\_\_  
Treasurer of Marion County, Iowa

**Marion County, Iowa**  
**Approval of Subdivision Plat Name by Marion County Auditor**

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Date: \_\_\_\_\_

Whereas, Larry J. Lautenbach and Jody L. Lautenbach, husband and wife, owners in fee simple of the following property:

Lautenbach Estates, a 4 lot subdivision, is a part of Lot M of the West ½ of Section 4, Township 76 North, Range 18 West of the 5th P.M. according to the Plat thereof recorded in Book 3, Page 146, Irregular Surveys Record. And a part of Parcel C of the South 25 chains of the SW ¼ of Section 4, Township 76 North, Range 18 West of the 5th P.M., according to the Plat thereof recorded in Book 247, Page 311, Deed Record, all in the City of Pella, Marion County, Iowa and more particularly described as follows: Beginning at the Northeast corner of Parcel C; thence South 01°37'50" West 62.18 feet along the East line of Parcel C to the Southeast corner thereof; thence South 89°44'20" West 322.96 feet along the line between Parcel C and Parcel E to the Southeast corner of Parcel K as recorded in Book 2001 Page 5623; thence North 21°06'30" East 66.75 feet to the North line of Parcel C; thence continuing North 21°06'30" East 196.05 feet along the Easterly line of Parcel K to the Southerly right of way line of Washington Street; thence South 68°53'05" East 280.00 feet along said right of way line; thence South 21°06'35" West 86.46 feet along the Westerly line of Parcel B(and/or Parcel E) to the point of beginning, containing 1.35 acres, the Southerly R.O.W. line of Washington Street is South 68°53'05" East for this description.

have requested that said property be surveyed into lots and platted as:

Lautenbach Estates

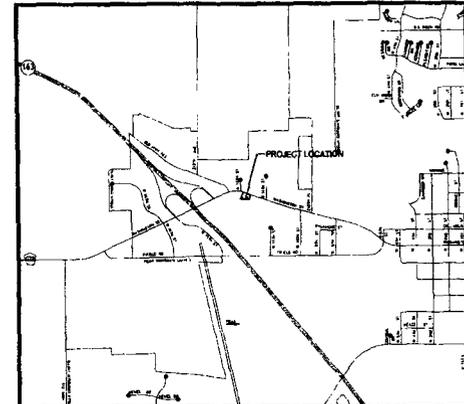
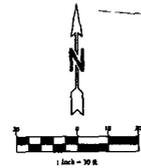
The Marion County Auditor, pursuant to Iowa Code ' 354.6(2) and ' 354.11(5), approves the use of this subdivision name or title as requested.

Signed: \_\_\_\_\_  
(Marion Co. Auditor or designee)

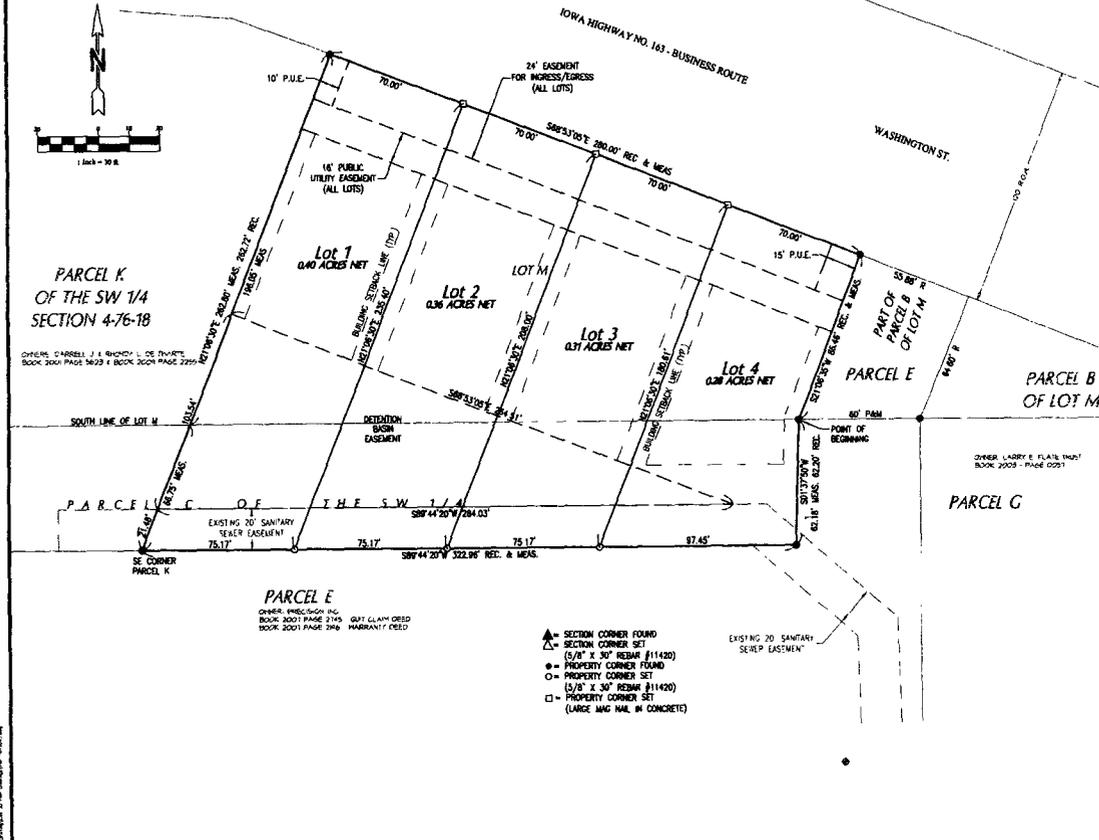
(SEAL)

# FINAL PLAT LAUTENBACH ESTATES PELLA, IOWA

PARCEL #	AREA (AC)	AREA (SF)
1	0.40 AC	17,437 SF
2	0.38 AC	15,519 SF
3	0.31 AC	13,601 SF
4	0.28 AC	12,371 SF
<b>TOTAL</b>	<b>1.35 AC</b>	<b>58,934 SF</b>



VICINITY MAP  
SCALE: NONE



**RECORDING INFORMATION**  
**OWNER OF RECORD:**  
 EDWARD ELZEGER, REV. TRUST 1/2 INT.  
 EDNA EDNA ELZEGER, REV. TRUST - 1/2 INT.  
 15220 E. AVE.  
 WELLSBURG, IA 50980

**DEVELOPER:**  
 LAUTENBACH DEVELOPMENT  
 1021 218TH AVE.  
 PELLA, IOWA 50219

**ENGINEER AND SURVEYOR:**  
 GARDEN & ASSOCIATES, LTD.  
 P.O. BOX 424  
 1791 2nd Avenue East, Suite 1  
 Oskaloosa, Iowa 52577

**CURRENT ZONING:**  
 C2 - COMMUNITY COMMERCIAL DISTRICT

**URBAN LOT REQUIREMENTS:**  
 MINIMUM AREA - 7,000 SF

**BUILDING SETBACK REQUIREMENTS:**  
 FIELD SIDEWALK 25 FEET  
 FRONT YARD 7 FEET  
 STREET SIDE YARD 15 FEET  
 REAR YARD 40 FEET

**RECORDED DEED LOCATION:**  
 BOOK 2008, PAGE 841

**ALL PUBLIC EASEMENTS SHALL BE DEDICATED TO THE CITY OF PELLA, IOWA. NO PERMANENT BUILDINGS OR RETAINING WALLS SHALL BE CONSTRUCTED IN SAID EASEMENT AREAS. DETENTION AND OVERLAND FLOWAGE EASEMENTS SHALL BE THE RESPONSIBILITY OF THE PROPERTY OWNER (CITY OF PELLA SHALL MAKE THE RIGHT, BUT NOT THE OBLIGATION TO ENTER EASEMENTS TO REMOVE OBSTRUCTIONS). NO TREES SHALL BE PLANTED WITHIN ANY SANITARY SEWER EASEMENT. NO CHANGE OF GRADE SHALL BE ALLOWED WITHIN WATER MAIN EASEMENTS WITHOUT APPROVAL OF THE PUBLIC WORKS DIRECTOR.**

**TOTAL AREA OF DEVELOPMENT: 1.35 ACRES**

**LEGAL DESCRIPTION:**  
 Lautenbach Estates, a 4 lot subdivision, is a part of Lot M of the West 1/2 of Section 4, Township 76 North, Range 18 West of the 5th P.M., according to the Plat thereof recorded in Book 3, Page 144, Irregular Surveys Record, and a part of Parcel C of the South 25 chains of the SW 1/4 of Section 4, Township 76 North, Range 18 West of the 5th P.M., according to the Plat thereof recorded in Book 247, Page 311, Deed Record, all in the City of Pella, Marion County, Iowa, and more particularly described as follows: Beginning at the Northwest corner of Parcel C; thence South 01°37'50" West 82.18 feet along the East line of Parcel C to the Southeast corner thereof; thence South 89°44'20" West 322.95 feet along the line between Parcel C and Parcel E to the Southeast corner of Parcel K as recorded in Book 2001 Page 5623; thence North 21°06'30" East 66.73 feet to the North line of Parcel G; thence continuing North 21°06'30" East 196.05 feet along the Eastern line of Parcel K to the Southerly right of way line of Washington Street; thence South 85°53'05" East 280.00 feet along said right of way line, thence South 21°06'30" West 86.45 feet along the Western line of Parcel B (and/or Parcel E) to the point of beginning, containing 1.35 acres, the Southerly R.O.W. line of Washington Street is South 85°53'05" East for this description.

**GARDEN & ASSOCIATES, LTD.**  
**ENGINEERS & SURVEYORS**  
 500 E. Taylor, Suite C  
 1791 2nd Avenue East, Suite 1  
 Oskaloosa, Iowa 52577  
 641.782.4000 Phone  
 641.672.2515 Fax  
 641.782.2651 Text  
 email@gardenassociates.com  
 800.621.2224 Toll Free 24/7/365

**FINAL PLAT  
LAUTENBACH ESTATES  
PELLA, IOWA**

SHEET TITLE	FINAL PLAT
SCALE	1" = 30'
FIELD BOOK	
DRAWN BY	TRH
APPROVED	GWK

REVISIONS	
DATE	APRIL 7, 2015
PROJECT NO.	7015043
SHEET NO.	1 OF 1

**APPROVAL OF THE PELLA PLANNING AND ZONING COMMISSION AND CITY COUNCIL**  
 THIS PRELIMINARY PLAT OF "LAUTENBACH ESTATES" WAS APPROVED BY THE PELLA PLANNING AND ZONING COMMISSION ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2015.  
 \_\_\_\_\_  
 CHAIRMAN, PELLA PLANNING AND ZONING COMMISSION  
 \_\_\_\_\_  
 MAYOR, CITY OF PELLA



I hereby certify that this land surveying document was prepared and the related survey work was performed by me or under my direct personal supervision and that I am a duly licensed Professional Land Surveyor under the laws of the State of Iowa.  
 Gary Wayne Kott, P.L.S.  
 License number: 11420  
 My license renewal date is December 31, 2018  
 Pages or sheets covered by this seal: 1 of 1

REMARK: ABBREVIATION OF ELEVATION SOUTH OF SUBJECT PROPERTY ELEV. = 872.19



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THE  
**CITY of PELLA**  

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STAFF MEMO TO COUNCIL

ITEM NO: H-5

SUBJECT: Resolution Approving Change Order No. 8 with Garling Construction for the Indoor Pool Renovation Project

DATE: April 21, 2015

BACKGROUND: This resolution approves Change Order No. 8 in the amount of \$2,119.69 with Garling Construction for the Indoor Pool Renovation Project. As background, this project consists of repairs and improvements to the mechanical system, boiler, air handling system, pool deck and basin, sprinkler system, exterior sealing, locker rooms, meeting room/public spaces and office area of the indoor pool.

This change order is to correct the transition from the gutter to the deck. This differential was existing prior to the renovation; however, during inspection by the State Pool inspector, it was identified as an item that needed to be corrected in order to prevent injuries to patrons walking along the gutter at the pool edge. Transitional aluminum pieces laminated with a vinyl material were designed as inserts to be placed along the edge of the decking to slope onto the gutter material.

In considering this, it is important to note, the contractor requested \$2,303; however, at this time, staff is recommending approval of \$2,119.69. The difference between staff's recommendation and the contractor's request is due to markups included by the contractor for this change order request. Since staff has not received sufficient documentation from the contractor to justify these mark ups, we cannot recommend paying this additional markup at this time.

If Council approves Change Order No. 8, the City's contract with Garling Construction would be revised as follows:

Original Construction Contract:	\$2,719,500.00
CO #1-Breaker/Soffit Credit	(3,039.23)
CO #2-Piping/Move Gas line	12,766.00
CO #3-Corroded Pool Wiring/Doors	9,876.00
CO #4-Various	63,073.00
CO #5-Various	16,679.00
CO #6-Various	116,221.00
CO #7-Various	8,491.00
CO # 8-Gutter Transitions	2,119.69
Revised Construction Contract:	<u>\$2,945,686.46</u>

ATTACHMENTS: Resolution, Change Order No. 8

REPORT PREPARED BY: Community Services Department

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDATION: Approve resolution.

RESOLUTION NO. 5562

RESOLUTION APPROVING CHANGE ORDER NO. 8 WITH GARLING  
CONSTRUCTION FOR THE INDOOR POOL RENOVATION PROJECT

WHEREAS, on December 17, 2013, the City of Pella entered into a contract with Garling Construction for the Indoor Pool Renovation Project within the City of Pella; and,

WHEREAS, the Indoor Pool Renovation Project is nearing completion; and,

WHEREAS, the City of Pella is denying the contractor's request for additional markups until additional justification is provided.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, IOWA:

Section 1. That Change Order No. 8 for the project described in general as the Indoor Pool Renovation Project be adopted by Council.

Contractor: Garling Construction  
Net Amount of Change Order No. 8: \$2,119.69

PASSED AND APPROVED this 21<sup>st</sup> day of April 2015.

\_\_\_\_\_  
James Mueller, Mayor

Attest:

\_\_\_\_\_  
Ronda Brown, City Clerk

# AIA Document G701™ – 2001

## Change Order

<b>PROJECT (Name and address):</b> Pella Aquatic Center 602 East 8th Street Pella, Iowa 50219	<b>CHANGE ORDER NUMBER:</b> 008 <b>DATE:</b> March 16, 2015	<b>OWNER:</b> <input checked="" type="checkbox"/> <b>ARCHITECT:</b> <input checked="" type="checkbox"/> <b>CONTRACTOR:</b> <input checked="" type="checkbox"/> <b>FIELD:</b> <input checked="" type="checkbox"/> <b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR (Name and address):</b> Garling Construction 1120 11th Street Belle Plaine, Iowa 52208	<b>ARCHITECT'S PROJECT NUMBER:</b> 4095321 <b>CONTRACT DATE:</b> December 17, 2013 <b>CONTRACT FOR:</b> General Construction	

**THE CONTRACT IS CHANGED AS FOLLOWS:**  
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

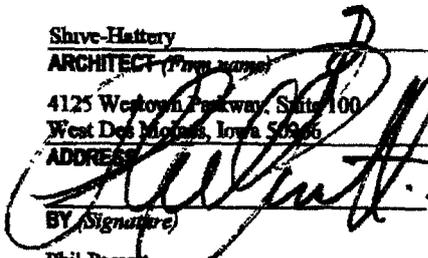
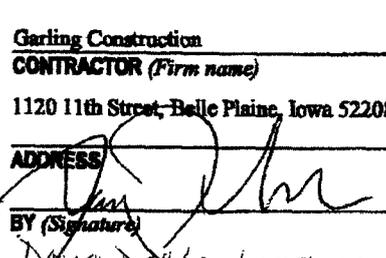
- COR-052 Gutter Curbs - New Transitions Per State Pool Inspector.....ADD \$2,303.00

The original Contract Sum was	\$ 2,719,500.00
The net change by previously authorized Change Orders	\$ 225,319.77
The Contract Sum prior to this Change Order was	\$ 2,944,819.77
The Contract Sum will be increased by this Change Order in the amount of	\$ 2,303.00
The new Contract Sum including this Change Order will be	\$ 2,947,122.77

The Contract Time will be increased by Zero (0) days.  
The date of Substantial Completion as of the date of this Change Order therefore is December 15, 2014

**NOTE:** This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

<u>Shive-Hattery</u> <b>ARCHITECT (Firm name)</b>	<u>Garling Construction</u> <b>CONTRACTOR (Firm name)</b>	<u>City of Pella</u> <b>OWNER (Firm name)</b>
<u>4125 Westown Parkway, Suite 100</u> <u>West Des Moines, Iowa 50266</u> <b>ADDRESS</b>	<u>1120 11th Street, Belle Plaine, Iowa 52208</u> <b>ADDRESS</b>	<u>825 Broadway, Pella, Iowa 50219</u> <b>ADDRESS</b>
 <b>BY (Signature)</b>	 <b>BY (Signature)</b>	 <b>BY (Signature)</b>
<u>Phil Parrot</u> <b>(Typed name)</b>	<u>Doug DeMeulender</u> <b>(Typed name)</b>	 <b>(Typed name)</b>
<u>3.17.2015</u> <b>DATE</b>	<u>3/17/15</u> <b>DATE</b>	 <b>DATE</b>



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THE  
**CITY of PELLA**  
STAFF MEMO TO COUNCIL

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ITEM NO: H-6

SUBJECT: Resolution Ordering Specifications, Form of Contract, Notice to Bidders, Setting the Public Hearing, and Authorizing the Taking of Bids and Authorizing Bid Opening in Connection with Furnishing Underground Electric Materials for the City of Pella

DATE: April 21, 2015

BACKGROUND: This resolution sets the Public Hearing date as May 5, 2015 and authorizes the taking of bids for primary power cable, secondary cable, transformers, box pads, and street lights. This material will be used in conjunction with the East Washington Underground Conversion Project.

Critical dates have been identified as:

April 28, 2015 Bid Opening at 1:30 p.m. at City Hall  
May 5, 2015 Public Hearing at 7:00 p.m.

The estimated cost for the material is:

\$22,000 for Primary Power Cable  
\$28,000 for Secondary Cable  
\$30,000 for Single-Phase Transformers  
\$3,000 for Transformer Box Pads  
\$30,000 for Street Lights

ATTACHMENTS: Resolution / Copies of the specifications and bid documents are on file at City Hall

REPORT PREPARED BY: Electric Superintendent

REPORT REVIEWED BY: CITY ADMINISTRATOR  
CITY CLERK

RECOMMENDED ACTION: Approve resolution.

RESOLUTION NO. 5563

RESOLUTION ORDERING SPECIFICATIONS, FORM OF CONTRACT, NOTICE TO BIDDERS, SETTING DATE FOR PUBLIC HEARING, AND AUTHORIZING THE TAKING OF BIDS AND AUTHORIZING THE BID OPENING IN CONNECTION WITH FURNISHING UNDERGROUND ELECTRIC MATERIALS FOR THE CITY OF PELLA

WHEREAS, the City Council has deemed it advisable and necessary to obtain certain materials for the project described in general as the East Washington Underground Conversion project and has caused to be prepared specifications and form of contract placed on file in the office of the Clerk for public inspection; and,

WHEREAS, before said specifications, form of contract, and contracts for material are entered into, it is necessary, pursuant to Division VI of Chapter 384 of the Code of Iowa, to hold a public hearing and to advertise for bids,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PELLA, IOWA:

Section 1. That it is hereby determined that it is necessary and advisable to purchase certain materials for the project known as the East Washington Underground Conversion Project. Requesting bids for said materials set forth in the specifications and form of contract, above referred to, the cost thereof to be paid in accordance with the provisions as set out in the published Notice of Hearing and Letting, said materials being more generally described as follows:

- Bid No. 1 for Primary Power Cable
- Bid No. 2 for Secondary Cable
- Bid No. 3 for Single-Phase Transformers
- Bid No. 4 for Transformer Box Pads
- Bid No. 5 for Street Lights

Section 2. That the amount of bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice to bidders approved as a part of said specifications; and,

BE IT FURTHER RESOLVED, that the Clerk be and is hereby directed to publish notice to bidders once in the Pella Chronicle, a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall be not less than four days nor more than forty-five days prior to April 28, 2015, which is hereby fixed as the date for receiving bids. Said bids are to be filed prior to 1:30 p.m. on said date; and,

BE IT FURTHER RESOLVED, that bids shall be received and opened at a public meeting as provided in the public notice and the results of said bids shall be considered at

a meeting of this Council on May 5, 2015 at 7:00 p.m.; and,

BE IT FURTHER RESOLVED, that the City Clerk is hereby designated as the authority to receive and open said bids on behalf of the City of Pella, Iowa; and,

BE IT FURTHER RESOLVED, that the Clerk be and is hereby directed to publish notice of hearing once in said newspaper, said publication to be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the final plans, specifications, form of contract and estimate of costs for said project; said hearing to be at 7:00 p.m. on May 5, 2015.

PASSED and ADOPTED this 21st day of April, 2015.

\_\_\_\_\_  
James Mueller, Mayor

ATTEST:

\_\_\_\_\_  
Ronda Brown, City Clerk

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>ACCO UNLIMITED CORP (1020)</b>						
151159	CHEMICALS - INDOOR POOL	03/30/2015	04/21/2015	376.74	04/15	100.5.04.4300.6503
Total ACCO UNLIMITED CORP (1020):				376.74		
<b>ADVANTAGE COMPANIES (1036)</b>						
15840	MICROFILMING	03/20/2015	04/21/2015	600.00	04/15	151.5.03.4000.6422
Total ADVANTAGE COMPANIES (1036):				600.00		
<b>AGRIVISION (4963)</b>						
2226186	SERVICE GATOR AFTER FIRE - PK	03/21/2015	04/21/2015	50.75	04/15	100.5.09.4200.6350
2226187	SERVICE 485 AFTER FIRE - PK	03/21/2015	04/21/2015	50.75	04/15	100.5.09.4200.6350
Total AGRIVISION (4963):				101.50		
<b>AHLERS &amp; COONEY P C (1048)</b>						
689669	LEGAL FEES	03/27/2015	04/21/2015	1,802.00	04/15	201.5.00.7093.6750
Total AHLERS & COONEY P C (1048):				1,802.00		
<b>ALL-AMERICAN SCAFFOLD LLC (5083)</b>						
112551	BOS LANDEN BUILDING REPAIR	03/30/2015	04/21/2015	278.20	04/15	100.5.04.4460.6310
Total ALL-AMERICAN SCAFFOLD LLC (5083):				278.20		
<b>ALLIANT-IES (GAS) (1060)</b>						
032615PWO	GAS BILL- PW OFFICE	03/26/2015	04/21/2015	146.67	04/15	100.5.05.6500.6371
032615PWS	GAS BILL- PWS	03/26/2015	04/21/2015	365.97	04/15	100.5.05.6500.6371
032615WTP	NATURAL GAS	03/26/2015	04/21/2015	2,568.14	04/15	300.5.05.8120.6371
032715CC	NATURAL GAS - CC	03/27/2015	04/21/2015	97.10	04/15	100.5.04.4100.6371
032715COMCTR	NATURAL GAS - CC	03/27/2015	04/21/2015	1,747.07	04/15	100.5.04.4100.6371
033015PK	NATURAL GAS - PK	03/30/2015	04/21/2015	210.30	04/15	100.5.09.4200.6371
033015TRUMAN	NATURAL GAS SERVICE	03/30/2015	04/21/2015	67.68	04/15	350.5.05.8300.6371
03302015-222	GAS - EL	03/30/2015	04/21/2015	411.13	04/15	400.5.06.8588.9920
033115198LIFT	NATURAL GAS SERVICE	03/31/2015	04/21/2015	66.57	04/15	350.5.05.8320.6371
033115AIROFF	GAS BILL-AIR OFFICE	03/31/2015	04/21/2015	40.97	04/15	100.5.05.2200.6371
033115HANGER	GAS BILL-HANGER	03/31/2015	04/21/2015	141.47	04/15	100.5.05.2200.6371
040115PD	UTILITY - GAS EXPENSE - PD	04/01/2015	04/21/2015	605.97	04/15	100.5.01.1000.6371
040115PK	NATURAL GAS - PK	04/01/2015	04/21/2015	34.80	04/15	100.5.09.4200.6371
040115UNIONLIFT	NATURAL GAS SERVICE	04/01/2015	04/21/2015	91.02	04/15	350.5.05.8320.6371
041015MOL	NATURAL GAS - MOLENGRACHT	04/10/2015	04/21/2015	16.82	04/15	100.5.09.4250.6371
041015POOL	NATURAL GAS - POOL	04/10/2015	04/21/2015	1,477.76	04/15	100.5.04.4300.6371
78-35-011-0900-03	GAS	03/27/2015	04/21/2015	215.90	04/15	100.5.03.4000.6371
Total ALLIANT-IES (GAS) (1060):				8,305.34		
<b>AMAZON (1070)</b>						
006591 8 031015	ADULT DVD	03/10/2015	04/21/2015	328.77	04/15	151.5.03.4000.6516
006591 8 031015	JUVENILE DVDS	03/10/2015	04/21/2015	254.55	04/15	151.5.03.4000.6517
006591 8 031015	ADULT BOOKS	03/10/2015	04/21/2015	534.84	04/15	151.5.03.4000.6529
006591 8 031015	JUVENILE BOOKS	03/10/2015	04/21/2015	43.79	04/15	151.5.03.4000.6534
Total AMAZON (1070):				1,161.95		
<b>AMER PUBLIC POWER ASSOC (1077)</b>						
263907	APPA CONFERENCE REGISTRATION	04/09/2015	04/21/2015	935.00	04/15	400.5.06.8921.9900

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total AMER PUBLIC POWER ASSOC (1077):				935.00		
<b>AMES CONSTRUCTION INC (5362)</b>						
30-12900-06	DEPOSIT REFUND	04/13/2015	04/21/2015	65.80	04/15	400.2210
Total AMES CONSTRUCTION INC (5362):				65.80		
<b>AMJ HOLDINGS LLC (1092)</b>						
51-13301-13	CREDIT BALANCE ON TERM ACCT	04/02/2015	04/21/2015	82.90	04/15	001.1199
Total AMJ HOLDINGS LLC (1092):				82.90		
<b>ANSWERS MAGAZINE (1100)</b>						
3843781	ANSMAG- 1-YR SUBSCRIPTION	03/30/2015	04/21/2015	24.00	04/15	100.5.03.4000.6537
Total ANSWERS MAGAZINE (1100):				24.00		
<b>ARNOLD MOTOR SUPPLY (1126)</b>						
37-480786	V-BELTS FOR HANGER DOORS	03/24/2015	04/21/2015	19.36	04/15	100.5.05.2200.6590
37-480880	EQUIPMENT PARTS	03/26/2015	04/21/2015	39.61	04/15	115.5.05.2100.6350
Total ARNOLD MOTOR SUPPLY (1126):				58.97		
<b>BAKER &amp; TAYLOR INC-BOOKS (1158)</b>						
2030357302	YP BOOKS-LIB	02/24/2015	04/21/2015	34.26	04/15	100.5.03.4000.6535
2030357303	JUVENILE BOOKS-LIB	02/24/2015	04/21/2015	75.65	04/15	151.5.03.4000.6534
2030369692	ADULT BOOKS-LIB	02/26/2015	04/21/2015	504.21	04/15	151.5.03.4000.6529
2030370052	JUVENILE BOOKS-LIB	02/26/2015	04/21/2015	136.51	04/15	151.5.03.4000.6534
2030383737	ADULT BOOKS-LIB	03/03/2015	04/21/2015	234.50	04/15	151.5.03.4000.6529
2030406905	JUVENILE BOOKS-LIB	03/10/2015	04/21/2015	83.29	04/15	151.5.03.4000.6534
2030409026	ADULT BOOOKS-LIB	03/10/2015	04/21/2015	260.61	04/15	100.5.03.4000.6529
2030414978	YP BOOKS-LIB	03/11/2015	04/21/2015	164.18	04/15	100.5.03.4000.6535
2030419586	JUVENILE BOOKS-LIB	03/13/2015	04/21/2015	764.75	04/15	151.5.03.4000.6534
2030434412	ADULT BOOOKS-LIB	03/17/2015	04/21/2015	184.35	04/15	100.5.03.4000.6529
2030457023	JUVENILE BOOKS-LIB	03/24/2015	04/21/2015	75.64	04/15	151.5.03.4000.6534
2030459211	ADULT BOOOKS-LIB	03/24/2015	04/21/2015	248.91	04/15	100.5.03.4000.6529
2030462914	YP BOOKS-LIB	03/25/2015	04/21/2015	13.58	04/15	100.5.03.4000.6535
2030463698	YP BOOKS-LIB	03/24/2015	04/21/2015	8.39	04/15	100.5.03.4000.6535
2030469836	ADULT BOOKS-LIB	03/27/2015	04/21/2015	327.08	04/15	151.5.03.4000.6529
5013568078	ADULT BOOKS-LIB	04/02/2015	04/21/2015	134.53	04/15	151.5.03.4000.6529
Total BAKER & TAYLOR INC-BOOKS (1158):				3,250.44		
<b>BENTLEY SYSTEMS INC (1208)</b>						
47672705	MICROSTATION SUBSCRIPTION- EL	04/01/2015	04/21/2015	427.00	04/15	400.5.06.8588.9920
47672706	GIS	04/01/2015	04/21/2015	213.50	04/15	100.5.05.6500.6540
Total BENTLEY SYSTEMS INC (1208):				640.50		
<b>BERENS-TATE CONSULTING GROUP (1211)</b>						
733400-000M 03/15	1999 SEWER ARBITRAGE FEES	03/31/2015	04/21/2015	3,000.00	04/15	350.5.05.8310.6500
Total BERENS-TATE CONSULTING GROUP (1211):				3,000.00		
<b>BERG AUDIO &amp; VIDEO (5358)</b>						
2384	MEETING ROOM PROJECTOR-LIB	03/26/2015	04/21/2015	3,120.98	04/15	151.5.03.4000.6422

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Total BERG AUDIO & VIDEO (5358):				3,120.98		
<b>BLICK ART MATERIALS (1251)</b>						
4354705	40 CANVAS & TIE DYE SUPPLIES - AR	04/08/2015	04/21/2015	126.61	04/15	100.5.04.4110.6544
4363548	PAINT - ART CTR	04/09/2015	04/21/2015	50.75	04/15	100.5.04.4110.6544
Total BLICK ART MATERIALS (1251):				177.36		
<b>BOKINSKY, ROBERT A. (1283)</b>						
041015PD	TRAVEL - PD	04/10/2015	04/21/2015	73.87	04/15	100.5.01.1010.6260
Total BOKINSKY, ROBERT A. (1283):				73.87		
<b>BROWNS SHOE FIT CO #29 (1364)</b>						
1026	UNIFORM EXPENSE - PD	04/11/2015	04/21/2015	159.95	04/15	100.5.01.1010.6510
Total BROWNS SHOE FIT CO #29 (1364):				159.95		
<b>C L CARROLL CO INC (1407)</b>						
JORDANWELLPP2	JORDAN WELL PP2	03/27/2015	04/21/2015	16,150.00	04/15	310.5.05.8152.6780
Total C L CARROLL CO INC (1407):				16,150.00		
<b>C.R. PLUMBING LLC (5262)</b>						
053	PUMP REPAIR-LIBRARY	03/25/2015	04/21/2015	1,294.76	04/15	100.5.03.4000.6310
Total C.R. PLUMBING LLC (5262):				1,294.76		
<b>CARPENTER UNIFORM CO (1428)</b>						
386093	UNIFORM EXPENSE - PD	03/26/2015	04/21/2015	58.49	04/15	100.5.01.1030.6510
386830	UNIFORM EXPENSE - PD	04/06/2015	04/21/2015	259.41	04/15	100.5.01.1030.6510
386931	UNIFORM EXPENSE - PD	04/07/2015	04/21/2015	34.99	04/15	100.5.01.1030.6510
387104	UNIFORM EXPENSE - PD	04/09/2015	04/21/2015	104.98	04/15	100.5.01.1010.6510
Total CARPENTER UNIFORM CO (1428):				457.87		
<b>CDW GOVERNMENT INC (1446)</b>						
TM04366	ANTI-VIRUS RENEWAL	03/30/2015	04/21/2015	1,969.05	04/15	201.5.00.7090.6725
TQ91540	PC-COMM CTR	04/08/2015	04/21/2015	409.08	04/15	201.5.00.7090.6725
Total CDW GOVERNMENT INC (1446):				2,378.13		
<b>CENTER POINT LARGE PRINT (1450)</b>						
1266391	LP BOOKS-LIB	03/01/2015	04/21/2015	83.88	04/15	100.5.03.4000.6536
Total CENTER POINT LARGE PRINT (1450):				83.88		
<b>CENTRAL COLLEGE (1451)</b>						
1062	VOLUNTEERS APPRECIATION DINNE	04/01/2015	04/21/2015	150.00	04/15	100.5.08.6400.6500
Total CENTRAL COLLEGE (1451):				150.00		
<b>CENTRAL COLLEGE FOOD SERVICE (1453)</b>						
9374	VOLUNTEERS APPRECIATION DINNE	03/31/2015	04/21/2015	1,868.50	04/15	100.5.08.6400.6500
Total CENTRAL COLLEGE FOOD SERVICE (1453):				1,868.50		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>CENTRAL TIRE &amp; AUTO (1466)</b>						
13433	TRAILER TIRE - EL	03/26/2015	04/21/2015	147.66	04/15	400.5.06.8588.9660
Total CENTRAL TIRE & AUTO (1466):				147.66		
<b>CG AUTOMATION SOLUTIONS USA (1473)</b>						
072091	SFTWR SERVICE AGREEMENT - EL	04/01/2015	04/21/2015	8,352.00	04/15	400.5.06.8592.9030
Total CG AUTOMATION SOLUTIONS USA (1473):				8,352.00		
<b>CHEMSEARCH (1483)</b>						
1863487	FLOOR CLEANER - POOL	04/02/2015	04/21/2015	265.39	04/15	100.5.04.4300.6590
Total CHEMSEARCH (1483):				265.39		
<b>CITY OF PELLA (1503)</b>						
031015LIFT1	ELECTRIC SERVICE- LIFT 1	03/10/2015	04/21/2015	1,118.90	04/15	350.5.05.8320.6370
031015LIFT1	WATER SERVICE- LIFT 1	03/10/2015	04/21/2015	14.50	04/15	350.5.05.8320.6374
031015WTP	ELECTRCITY- WTP	03/10/2015	04/21/2015	50.00	04/15	300.5.05.8120.6370
031115WWTP	ELECTRIC SERVICE- WWTP	03/11/2015	04/21/2015	6,130.90	04/15	350.5.05.8300.6370
031115WWTP	WATER SERVICE- WWTP	03/11/2015	04/21/2015	84.50	04/15	350.5.05.8300.6374
031215LIFT3	ELECTRIC SERVICE- LIFT 3	03/12/2015	04/21/2015	446.90	04/15	350.5.05.8320.6370
031215NWT	ELECTRCITY- NWT	03/12/2015	04/21/2015	52.90	04/15	300.5.05.8120.6370
031315HOWELL	ELECTRCITY- HOWELL	03/13/2015	04/21/2015	115.60	04/15	300.5.05.8110.6370
031315HOWELLIF	ELECTRIC SERVICE- HOWELL LIFT	03/13/2015	04/21/2015	214.90	04/15	350.5.05.8320.6370
031315SHALLOW4	ELECTRCITY- WELL 4	03/13/2015	04/21/2015	793.60	04/15	300.5.05.8110.6370
031315WELL2	ELECTRICITY- WELL 2	03/13/2015	04/21/2015	930.50	04/15	300.5.05.8110.6370
031315WELL6	ELECTRCITY- WELL 6	03/13/2015	04/21/2015	718.60	04/15	300.5.05.8110.6370
031615JORDAN	ELECTRICITY-JORDAN WELL	03/18/2015	04/21/2015	267.05	04/15	300.5.05.8110.6370
031615LIFT2	ELECTRIC SERVICE- LIFT 2	03/16/2015	04/21/2015	1,310.90	04/15	350.5.05.8320.6370
031615WELL4	ELECTRICITY- WELL 4	03/16/2015	04/21/2015	3,798.89	04/15	300.5.05.8110.6370
031615WTP	ELECTRICITY- WTP	03/16/2015	04/21/2015	4,341.00	04/15	300.5.05.8120.6370
03312015-101	UTILITIES - 101 CLARK SUB	03/31/2015	04/21/2015	417.95	04/15	400.5.06.8588.9950
03312015-1011	UTILITIES - 1011 W 10TH SUB	03/31/2015	04/21/2015	1,053.20	04/15	400.5.06.8588.9950
03312015-1015	UTILITIES - 1015 ROOSEVELT SUB	03/31/2015	04/21/2015	866.28	04/15	400.5.06.8588.9950
03312015-1108	UTILITIES - 1108 VERMEER SUB	03/31/2015	04/21/2015	571.27	04/15	400.5.06.8588.9950
03312015-1875	WATER & ELECTRIC - PP	03/31/2015	04/21/2015	6,354.67	04/15	400.5.06.8549.9020
03312015-1875A	WATER - PP	03/31/2015	04/21/2015	18.00	04/15	400.5.06.8548.9030
03312015-222	UTILITIES - 222 TRUMAN	03/31/2015	04/21/2015	673.03	04/15	400.5.06.8588.9920
03312015-222A	UTILITIES - 222 TRUMAN A	03/31/2015	04/21/2015	34.78	04/15	400.5.06.8588.9920
03312015-515	UTILITIES - 515 HUBER	03/31/2015	04/21/2015	622.74	04/15	400.5.06.8588.9950
Total CITY OF PELLA (1503):				31,001.56		
<b>CIVIL DESIGN ADVANTAGE LLC (1509)</b>						
16013	SPORTS PARK	04/03/2015	04/21/2015	1,549.90	04/15	203.5.08.7226.6799
Total CIVIL DESIGN ADVANTAGE LLC (1509):				1,549.90		
<b>COTTINGHAM &amp; BUTLER INSURANCE SERVICES (5100)</b>						
CBB932	BROKER FEE	04/01/2015	04/21/2015	1,500.00	04/15	191.5.08.9200.6196
Total COTTINGHAM & BUTLER INSURANCE SERVICES (5100):				1,500.00		
<b>CROSBY, ZACHARY &amp; (5355)</b>						
51-18035-11	DEPOSIT REFUND	04/01/2015	04/21/2015	11.58	04/15	400.2210

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total CROSBY, ZACHARY & (5355):				11.58		
<b>D &amp; K PRODUCTS (1625)</b>						
425136	SPECTICLE HERBICIDE - PK	03/25/2015	04/21/2015	220.50	04/15	100.5.09.4200.6503
425284	FERTILIZER - PK	03/30/2015	04/21/2015	190.00	04/15	100.5.09.4200.6513
Total D & K PRODUCTS (1625):				410.50		
<b>DE BOER, JAMES (1663)</b>						
050124E0070519	9 STORAGE CONTAINERS-TRAILER	03/27/2015	04/21/2015	171.62	04/15	201.5.02.7048.6710
Total DE BOER, JAMES (1663):				171.62		
<b>DE LAGE LANDEN PUBLIC FINANCE LLC (4658)</b>						
44977673	814035-COPIER LEASE	03/14/2015	04/21/2015	99.50	04/15	100.5.03.4000.6340
45139178	PHOTOCOPIER LEASE - EL	03/31/2015	04/21/2015	95.71	04/15	400.5.06.8588.9920
45154962	624974-COPIER LEASE	04/03/2015	04/21/2015	154.04	04/15	100.5.00.6100.6550
45154962	624974-COPIER LEASE	04/03/2015	04/21/2015	32.18	04/15	100.5.00.6100.6550
45154962	624974-COPIER LEASE	04/03/2015	04/21/2015	27.90	04/15	100.5.04.4100.6543
45154962	624974-COPIER LEASE	04/03/2015	04/21/2015	62.91	04/15	100.5.05.6500.6418
45154962	624974-COPIER LEASE	04/03/2015	04/21/2015	50.84	04/15	400.5.06.8549.9020
45154962	624974-COPIER LEASE	04/03/2015	04/21/2015	49.98	04/15	100.5.01.1010.6550
45154962	624974-COPIER LEASE	04/03/2015	04/21/2015	49.97	04/15	100.5.01.1030.6550
45154962	624974-COPIER LEASE	04/03/2015	04/21/2015	32.18	04/15	300.5.05.8120.6543
Total DE LAGE LANDEN PUBLIC FINANCE LLC (4658):				655.21		
<b>DE ZURIK INC (1712)</b>						
844733	VALVE PLUG	03/26/2015	04/21/2015	416.00	04/15	300.5.05.8120.6350
Total DE ZURIK INC (1712):				416.00		
<b>DEMCO (1724)</b>						
5560811	50850168 SUPPLIES-LIB	03/27/2015	04/21/2015	120.40	04/15	100.5.03.4000.6543
Total DEMCO (1724):				120.40		
<b>DES MOINES REGISTER, THE (1736)</b>						
DM8955491 033116	1 YEAR SUBSCRIPTION-LIBRARY	03/26/2015	04/21/2015	323.73	04/15	100.5.03.4000.6537
Total DES MOINES REGISTER, THE (1736):				323.73		
<b>DIAMOND VOGEL PAINTS (1747)</b>						
277158561	PRIMER	03/26/2015	04/21/2015	102.20	04/15	115.5.05.2100.6545
277158900	CBD PAINT	04/14/2015	04/21/2015	980.15	04/15	115.5.05.2100.6545
Total DIAMOND VOGEL PAINTS (1747):				1,082.35		
<b>DICKINSON CO INC (1753)</b>						
J15007	OUTDOOR WARNING SIREN UPGRAD	03/31/2015	04/21/2015	15,990.00	04/15	201.5.01.7002.6727
Total DICKINSON CO INC (1753):				15,990.00		
<b>DOWIE PEST CONTROL (1801)</b>						
17038	RODENT CONTROL-AIRPORT	03/30/2015	04/21/2015	100.00	04/15	100.5.05.2200.6310
17084	PEST CONTROL - APR - PD	04/01/2015	04/21/2015	30.00	04/15	100.5.01.1000.6310

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Total DOWIE PEST CONTROL (1801):				130.00		
<b>DPT MECHANICAL LLC (5361)</b>						
15M-0190	SYNTHETIC OIL - PP	04/01/2015	04/21/2015	801.50	04/15	400.5.06.8553.9030
Total DPT MECHANICAL LLC (5361):				801.50		
<b>DREYER, KATIE (1810)</b>						
030515	SUPPLIES FOR 1000 BOOKS B4 PRE	03/05/2015	04/21/2015	15.79	04/15	151.5.03.4000.6564
Total DREYER, KATIE (1810):				15.79		
<b>DUTCH MILL SUPPLY (1834)</b>						
151066	ST LIGHT CONTROL - INDEP+MAIN - E	03/04/2015	04/21/2015	109.14	04/15	400.5.06.8585.9030
151243	LUMBER - PK	03/02/2015	04/21/2015	130.56	04/15	100.5.09.4200.6590
151501	BUILDING MAINTENANCE	03/17/2015	04/21/2015	33.83	04/15	100.5.05.2200.6310
152048	ST LIGHT CONTROL - INDEP+MAIN - E	04/09/2015	04/21/2015	35.00	04/15	400.5.06.8585.9030
40X80X10	BOS LANDEN GOLF CART SHED	11/05/2014	04/14/2015	62,135.00	04/15	201.5.00.7093.6750
40X80X10	BOS LANDEN GOLF CART SHED	11/05/2014	04/14/2015	62,135.00	04/15	201.5.00.7093.6750
Total DUTCH MILL SUPPLY (1834):				308.53		
<b>ELECTRICAL ENGINEERING (1876)</b>						
200019-00	VFD REPAIR	03/30/2015	04/21/2015	2,130.03	04/15	300.5.05.8120.6350
Total ELECTRICAL ENGINEERING (1876):				2,130.03		
<b>EMPLOYEE BENEFITS SYSTEMS (1895)</b>						
041415	MEDICAL CLAIMS	04/14/2015	04/14/2015	20,000.00	04/15	191.1651
Total EMPLOYEE BENEFITS SYSTEMS (1895):				20,000.00		
<b>ENVISION WARE (1903)</b>						
INV-US-20392	ANNUAL MAINTENANCE-LIB	03/13/2015	04/21/2015	643.79	04/15	151.5.03.4000.6422
Total ENVISION WARE (1903):				643.79		
<b>FASTENAL COMPANY (1929)</b>						
IAPEA74339	SUPPLIES	02/15/2013	04/21/2015	24.81	04/15	115.5.05.2100.6330
IAPEA85426	BATHROOM/SUPPLY	02/12/2015	04/21/2015	63.96	04/15	115.5.05.2100.6590
IAPEA86027	DISK FLANGE	03/18/2015	04/21/2015	3.99	04/15	300.5.05.8120.6510
IAPEA86066	ICE MELT LIB	03/18/2015	04/21/2015	12.95	04/15	100.5.03.4000.6310
IAPEA86099	HARDWARE & RESPIRATOR	03/19/2015	04/21/2015	67.90	04/15	300.5.05.8120.6544
IAPEA86300	SHOP SUPPLES	03/31/2015	04/21/2015	40.17	04/15	115.5.05.2100.6330
IAPEA86335	SHOP SUPPLIES	04/01/2015	04/21/2015	5.09	04/15	115.5.05.2100.6330
IAPEA86363	LOCATE PAINT	04/02/2015	04/21/2015	177.84	04/15	300.5.05.8130.6398
IAPEA86387	SAFETY GLASSES - PK	04/02/2015	04/21/2015	34.01	04/15	100.5.09.4200.6546
Total FASTENAL COMPANY (1929):				430.72		
<b>FOUR SEASONS YARD CARE (1980)</b>						
8361	ROCK REMOVAL- SNOW	01/03/2015	04/21/2015	75.00	04/15	300.5.05.8120.6320
8361	LIQUID SALT FOR MOLENGRACHT - P	01/03/2015	04/21/2015	302.50	04/15	100.5.09.4250.6320
Total FOUR SEASONS YARD CARE (1980):				377.50		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>FPL ENERGY HANCOCK CTY WIND (1982)</b>						
040815	PURCHASED POWER - RESALE (WIN	04/08/2015	04/08/2015	25,689.81	04/15	400.5.06.8555.9501
Total FPL ENERGY HANCOCK CTY WIND (1982):				25,689.81		
<b>G &amp; L CLOTHING (2010)</b>						
2-160940	SAFETY SHOES (MARK) - EL	03/23/2015	04/21/2015	209.93	04/15	400.5.06.8588.9720
Total G & L CLOTHING (2010):				209.93		
<b>GALE/CENGAGE LEARNING INC (2017)</b>						
54715193	LP BOOKS - LIBRARY	03/03/2015	04/21/2015	95.96	04/15	100.5.03.4000.6536
54821691	ADULT BOOK-LIB	03/19/2015	04/21/2015	19.46	04/15	151.5.03.4000.6529
54912851	LP BOOKS-LIB	04/02/2015	04/21/2015	23.99	04/15	151.5.03.4000.6536
Total GALE/CENGAGE LEARNING INC (2017):				139.41		
<b>GARLING CONSTRUCTION INC (4964)</b>						
5344-14 APPL 14	INDOOR POOL RENOV-CONSTRUCTI	03/19/2015	04/21/2015	2,013.71	04/15	202.5.04.7065.6750
Total GARLING CONSTRUCTION INC (4964):				2,013.71		
<b>GONOKOBRA ENTERPRISES INC (2072)</b>						
4460	VEHICLE EXPENSE - PD	03/31/2015	04/21/2015	74.50	04/15	100.5.01.1030.6330
Total GONOKOBRA ENTERPRISES INC (2072):				74.50		
<b>GOVERNMENT FINANCE OFFICERS ASSOC (4761)</b>						
300202993	GFOA MEMBERSHIP-GOODENOW FIN	03/26/2015	04/21/2015	150.00	04/15	100.5.00.6100.6210
Total GOVERNMENT FINANCE OFFICERS ASSOC (4761):				150.00		
<b>GRAYMONT WESTERN LIME INC. (2093)</b>						
53013RI	LIME	03/24/2015	04/21/2015	4,039.42	04/15	300.5.05.8120.6503
Total GRAYMONT WESTERN LIME INC. (2093):				4,039.42		
<b>GRIMES ASPHALT AND PAVING CORP (2101)</b>						
11161	COLD MIX	04/02/2015	04/21/2015	293.46	04/15	115.5.05.2100.6549
Total GRIMES ASPHALT AND PAVING CORP (2101):				293.46		
<b>GRITTERS ELECTRIC (2104)</b>						
74441	ELECTRIC MOTOR	03/24/2015	04/21/2015	1,096.28	04/15	350.5.05.8320.6350
74441	SHIPPING	03/24/2015	04/21/2015	71.84	04/15	350.5.05.8300.6531
Total GRITTERS ELECTRIC (2104):				1,168.12		
<b>GUIDEPOSTS PUBLICATIONS (5360)</b>						
031815LIB	ADULT BOOK-LIB	03/18/2015	04/21/2015	17.74	04/15	151.5.03.4000.6529
Total GUIDEPOSTS PUBLICATIONS (5360):				17.74		
<b>HACH COMPANY (2136)</b>						
9306201	LAB SUPPLIES - WTP	03/30/2015	04/21/2015	232.92	04/15	300.5.05.8120.6547
Total HACH COMPANY (2136):				232.92		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>HAGENS TREE SVC (2141)</b>						
033115PWS	ROW TREE REMOVAL	03/31/2015	04/21/2015	460.00	04/15	115.5.05.2100.6403
Total HAGENS TREE SVC (2141):				460.00		
<b>HAUPERT, BRET (2190)</b>						
033115PD	MEALS - PD	03/31/2015	04/21/2015	26.75	04/15	100.5.01.1030.6260
033115PD	FUEL - PD	03/31/2015	04/21/2015	30.00	04/15	100.5.01.1030.6514
Total HAUPERT, BRET (2190):				56.75		
<b>HAWKEYE TRUCK EQUIPMENT (2197)</b>						
115847	EQUIPMENT PARTS	03/24/2015	04/21/2015	310.00	04/15	115.5.05.2100.6350
Total HAWKEYE TRUCK EQUIPMENT (2197):				310.00		
<b>HOLDSWORTH, DAVID OR VICTORIA (5075)</b>						
65-00880-01	CREDIT BALANCE REFUND	04/02/2015	04/21/2015	88.72	04/15	001.1199
Total HOLDSWORTH, DAVID OR VICTORIA (5075):				88.72		
<b>HY-VEE (2328)</b>						
4768173481	ADULT CLASS SNACK - ART CENTER	04/07/2015	04/21/2015	31.96	04/15	100.5.04.4110.6544
4772172031	ADULT CLASS SNACK - ART CENTER	04/14/2015	04/21/2015	35.93	04/15	100.5.04.4110.6544
Total HY-VEE (2328):				67.89		
<b>IA ONE CALL (2385)</b>						
169266	LOCATES WTP	03/25/2015	04/21/2015	9.90	04/15	300.5.05.8100.6405
169266	LOCATES WWTP	03/25/2015	04/21/2015	9.90	04/15	350.5.05.8330.6405
Total IA ONE CALL (2385):				19.80		
<b>ICMA RETIREMENT ROTH IRA (2423)</b>						
041715	ICMA ROTH	04/17/2015	04/17/2015	1,197.30	04/15	100.2171
Total ICMA RETIREMENT ROTH IRA (2423):				1,197.30		
<b>ICMA RETIREMENT TRUST401 (2424)</b>						
041715	ICMA 401	04/17/2015	04/17/2015	757.09	04/15	100.2167
Total ICMA RETIREMENT TRUST401 (2424):				757.09		
<b>ICMA RETIREMENT TRUST457 (2425)</b>						
041715	ICMA 457	04/17/2015	04/17/2015	6,917.79	04/15	100.2169
Total ICMA RETIREMENT TRUST457 (2425):				6,917.79		
<b>IDEAL READY MIX COMPANY (2429)</b>						
447191	CONCRETE	03/28/2015	04/21/2015	2,635.50	04/15	300.5.05.8130.6398
447718	CONCRETE	04/04/2015	04/21/2015	436.88	04/15	310.5.05.8183.6790
447719	CONCRETE PEACE/PRAIRIE	04/04/2015	04/21/2015	1,194.13	04/15	115.5.05.2100.6549
447720	CONCRETE	04/04/2015	04/21/2015	466.00	04/15	310.5.05.8183.6790
Total IDEAL READY MIX COMPANY (2429):				4,732.51		
<b>INDIAN HILLS COMMUNITY COLLEGE (2440)</b>						
LR 31	TRAINING-FIRE SCHOOL 2015	04/01/2015	04/21/2015	130.00	04/15	100.5.02.1100.6230

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total INDIAN HILLS COMMUNITY COLLEGE (2440):				130.00		
<b>INTERSTATE COMPANIES INC (2459)</b>						
R012044709:01	GENERATOR DIAGNOSTICS - PP	03/26/2015	04/21/2015	888.33	04/15	400.5.06.8553.9030
Total INTERSTATE COMPANIES INC (2459):				888.33		
<b>ITRON INC (2487)</b>						
369610	METER READING SOFTWARE & HAR	04/11/2015	04/21/2015	1,687.32	04/15	300.5.05.8100.6405
369610	METER READING SOFTWARE & HAR	04/11/2015	04/21/2015	1,687.31	04/15	350.5.05.8300.6350
Total ITRON INC (2487):				3,374.63		
<b>JAARSMA BAKERY (2499)</b>						
112584	EMPLOYEE RELATIONS THANK-YOU	04/10/2015	04/21/2015	8.98	04/15	100.5.09.4200.6425
Total JAARSMA BAKERY (2499):				8.98		
<b>JANSEN'S DECORATING &amp; KITCHENS INC (5280)</b>						
21646	GRANITE REPLACEMENT LIB	03/23/2015	04/21/2015	3,900.00	04/15	100.5.03.4000.6310
Total JANSEN'S DECORATING & KITCHENS INC (5280):				3,900.00		
<b>JOHN DEER FINANCIAL (2528)</b>						
2365299	SUPPLIES LIB	03/10/2015	04/21/2015	11.99	04/15	100.5.03.4000.6310
2369711	NUTS & BOLTS - PK	03/18/2015	04/21/2015	.70	04/15	100.5.09.4200.6590
2373207	SUPPLIES LIB	03/24/2015	04/21/2015	5.99	04/15	100.5.03.4000.6310
2373836	SHOP SUPPLIES	03/25/2015	04/21/2015	19.98	04/15	115.5.05.2100.6330
2374294	WOOD FILLER - CC	03/26/2015	04/21/2015	3.99	04/15	100.5.04.4100.6310
2374677	BULB LIB	03/27/2015	04/21/2015	7.99	04/15	100.5.03.4000.6310
2376489	PAINTING SUPPLIES	03/30/2015	04/21/2015	30.53	04/15	300.5.05.8120.6310
2376852	SUPPLIES LIB	03/31/2015	04/21/2015	5.99	04/15	100.5.03.4000.6310
2377076	GLOVES & PAINT - PK	03/31/2015	04/21/2015	22.64	04/15	100.5.09.4200.6590
2377155	GRASS SEED & HARDWARE	03/31/2015	04/21/2015	28.45	04/15	300.5.05.8120.6320
2378085	TOOLS- DISTRIBUTION	04/02/2015	04/21/2015	78.46	04/15	300.5.05.8130.6510
2378104	SCREWDRIVER MULTI-TOOLS - EL	04/02/2015	04/21/2015	21.98	04/15	400.5.06.8588.9950
2378354	MOWER DECK SEALER - PK	04/02/2015	04/21/2015	7.18	04/15	100.5.09.4200.6590
2380377	DEER REPELLENT - PK	04/06/2015	04/21/2015	19.99	04/15	100.5.09.4200.6560
2380499	SAFETY EAR MUFF - PK	04/06/2015	04/21/2015	47.99	04/15	100.5.09.4200.6546
2380522	PUMP FOR WATER TANK - PK	04/06/2015	04/21/2015	109.99	04/15	100.5.09.4200.6320
2380544	RETRACTABLE KNIFE & BLADES	04/06/2015	04/21/2015	13.56	04/15	300.5.05.8130.6510
2381066	SCREWS - PK	04/07/2015	04/21/2015	6.79	04/15	100.5.09.4200.6590
2381437	SCREWS - PK	04/08/2015	04/21/2015	13.58	04/15	100.5.09.4200.6590
2382004	JET/VAC HOSE ROLLER	04/09/2015	04/21/2015	2.99	04/15	350.5.05.8330.6350
2382008	KLOKENSPIEL FOUNTAIN REPAIR - P	04/09/2015	04/21/2015	10.44	04/15	100.5.09.4200.6320
2382620	SPRAY PAINT CENTRAL PK FOUNTAI	04/10/2015	04/21/2015	34.95	04/15	100.5.09.4200.6320
2384969	RAIN GAUGE	04/13/2015	04/21/2015	4.58	04/15	100.5.05.6500.6543
Total JOHN DEER FINANCIAL (2528):				510.73		
<b>KELLY SUPPLY CO (2579)</b>						
8153350-0	BUILDING MAINTENANCE	02/07/2015	04/21/2015	86.23	04/15	115.5.05.2100.6310
8154126-1	SHOWERHEAD - POOL	04/06/2015	04/21/2015	45.16	04/15	100.5.04.4300.6310
8154129-0	CONNECTORS	03/27/2015	04/21/2015	14.20	04/15	350.5.05.8300.6350
8154215-0	BALLAST - PD	04/01/2015	04/21/2015	74.24	04/15	100.5.01.1000.6320
8154334-0	CONDUIT HUB - EL	04/08/2015	04/21/2015	12.39	04/15	400.5.06.8938.9971
8154349-0	BRINKHOFF LIGHT REPAIR - PK	04/09/2015	04/21/2015	34.71	04/15	100.5.09.4200.6310

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
8154355-0	WEST MARKET BATHROOM REPAIR -	04/09/2015	04/21/2015	4.83	04/15	100.5.09.4200.6310
8154355-1	CALDWELL BATHROOM REPAIR - PK	04/10/2015	04/21/2015	12.85	04/15	100.5.09.4200.6310
8154387-0	LIGHT BULB - PD	04/10/2015	04/21/2015	38.48	04/15	100.5.01.1000.6320
8154410-0	COPPER WIRE - EL	04/13/2015	04/21/2015	56.78	04/15	400.5.06.8938.9971
8508773-0	AIR VALVES	03/20/2015	04/21/2015	55.07	04/15	350.5.05.8300.6350
Total KELLY SUPPLY CO (2579):				324.80		
<b>KEYSTONE LABORATORIES (2590)</b>						
1Y02277	LABORATORY TESTING	03/30/2015	04/21/2015	1,179.70	04/15	300.5.05.8100.6405
Total KEYSTONE LABORATORIES (2590):				1,179.70		
<b>KLK CONSTRUCTION (2621)</b>						
15004	BORE WORK- FRANKLIN STREET	04/01/2015	04/21/2015	650.00	04/15	310.5.05.8183.6790
Total KLK CONSTRUCTION (2621):				650.00		
<b>KRIZ-DAVIS COMPANY (2667)</b>						
S101057318.002	TRANSFORMER SPADES - EL	04/03/2015	04/21/2015	627.80	04/15	400.5.06.8584.9030
S101062241.001	MANHOLE RACKING - EL	04/03/2015	04/21/2015	1,545.86	04/15	400.5.06.8584.9030
Total KRIZ-DAVIS COMPANY (2667):				2,173.66		
<b>LAMPERT LUMBER (2653)</b>						
9089145	SPRAY PAINT/CAULKING	03/02/2015	04/21/2015	9.98	04/15	201.5.02.7048.6710
9089285	PLYWOOD	03/05/2015	04/21/2015	97.96	04/15	201.5.02.7048.6710
9089309	PAINT	03/05/2015	04/21/2015	9.98	04/15	201.5.02.7048.6710
9089685	TREATED WOOD	03/16/2015	04/21/2015	83.16	04/15	201.5.02.7044.6727
9090132	WOOD - CC	03/26/2015	04/21/2015	49.32	04/15	100.5.04.4100.6310
9090154	FENCE REPAIR/ ROW	03/26/2015	04/21/2015	21.68	04/15	115.5.05.2100.6545
9090157	WOOD - CC	03/26/2015	04/21/2015	2.18	04/15	100.5.04.4100.6310
9090173	WOOD - CC	03/26/2015	04/21/2015	10.59	04/15	100.5.04.4100.6310
9090290	STREET REPAIR	03/30/2015	04/21/2015	39.54	04/15	115.5.05.2100.6549
STMT 032515 5179	FC-32515	03/25/2015	04/21/2015	4.58	04/15	201.5.02.7044.6727
Total LAMPERT LUMBER (2653):				328.97		
<b>LANTEC PRODUCTS INC (2714)</b>						
IN000021905	AERATOR PACKING	04/06/2015	04/21/2015	6,037.00	04/15	310.5.05.8199.6780
Total LANTEC PRODUCTS INC (2714):				6,037.00		
<b>LASER RESOURCES LLC (4705)</b>						
AR332759	COPIER USE - EL	04/01/2015	04/21/2015	28.70	04/15	400.5.06.8588.9920
AR332808	101789-COLOR COPIER MAINT LIB	04/01/2015	04/21/2015	73.82	04/15	100.5.03.4000.6340
AR333206	101596 COPIER LEASE	04/01/2015	04/21/2015	23.03	04/15	100.5.00.6100.6550
AR333206	101596 COPIER LEASE	04/01/2015	04/21/2015	45.53	04/15	100.5.00.6100.6550
AR333206	101596 COPIER LEASE	04/01/2015	04/21/2015	24.93	04/15	100.5.04.4100.6543
AR333206	101596 COPIER LEASE	04/01/2015	04/21/2015	5.27	04/15	100.5.05.6500.6418
AR333206	101596 COPIER LEASE	04/01/2015	04/21/2015	.30	04/15	400.5.06.8549.9020
AR333206	101596 COPIER LEASE	04/01/2015	04/21/2015	51.20	04/15	100.5.01.1010.6550
AR333206	101596 COPIER LEASE	04/01/2015	04/21/2015	51.16	04/15	100.5.01.1030.6550
AR333206	101596 COPIER LEASE	04/01/2015	04/21/2015	23.83	04/15	300.5.05.8120.6543
Total LASER RESOURCES LLC (4705):				327.77		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>LIFEGUARD STORE INC., THE (2748)</b>						
262184	LG TUBES,FANNIES,BACKBOARDS -	04/01/2015	04/21/2015	1,211.10	04/15	100.5.04.4301.6590
Total LIFEGUARD STORE INC., THE (2748):				1,211.10		
<b>LISCO (2761)</b>						
1588983	INTERNET ACCESS-1810	04/06/2015	04/21/2015	55.56	04/15	400.5.06.8549.9020
1588983	INTERNET ACCESS-1810	04/06/2015	04/21/2015	55.56	04/15	100.5.05.6500.6373
1588983	INTERNET ACCESS-1810	04/06/2015	04/21/2015	55.56	04/15	400.5.06.8588.9920
1588983	INTERNET ACCESS-1810	04/06/2015	04/21/2015	55.56	04/15	100.5.00.6200.6373
1588983	INTERNET ACCESS-1810	04/06/2015	04/21/2015	55.56	04/15	350.5.05.8310.6373
1588983	INTERNET ACCESS-1810	04/06/2015	04/21/2015	55.55	04/15	300.5.05.8100.6373
1588983	INTERNET ACCESS-1810	04/06/2015	04/21/2015	55.55	04/15	100.5.01.1010.6373
1588983	INTERNET ACCESS-1810	04/06/2015	04/21/2015	55.55	04/15	100.5.04.4100.6373
1588983	INTERNET ACCESS-1810	04/06/2015	04/21/2015	55.55	04/15	100.5.04.4300.6373
1589206	RDSL - POLICE	04/07/2015	04/22/2015	48.00	04/15	100.5.01.1040.6373
27958 030615	27958 INTERNET-LIB	03/06/2015	04/21/2015	92.17	04/15	100.5.03.4000.6373
Total LISCO (2761):				640.17		
<b>LOGAN CONTRACTORS SUPPLY (2769)</b>						
J88790	PARTS	04/08/2015	04/21/2015	508.74	04/15	115.5.05.2100.6545
J89025	CONCRETE TOOLS	04/08/2015	04/21/2015	113.02	04/15	300.5.05.8130.6510
Total LOGAN CONTRACTORS SUPPLY (2769):				621.76		
<b>M&amp;M SALES COMPANY (2794)</b>						
227832	6284173-PRINTER MAINT	04/06/2015	04/21/2015	166.88	04/15	100.5.00.6100.6403
Total M&M SALES COMPANY (2794):				166.88		
<b>MARCO INC (4674)</b>						
INV2520242	COPIER MAINENANCE-LIB	04/06/2015	04/21/2015	20.78	04/15	100.5.03.4000.6340
Total MARCO INC (4674):				20.78		
<b>MARTIN MARIETTA MATERIALS (2842)</b>						
14843912	ROCK BILL-PWS	03/16/2015	04/21/2015	197.63	04/15	115.5.05.2100.6549
14882041	ROCK-PWS	03/23/2015	04/21/2015	401.52	04/15	115.5.05.2100.6549
Total MARTIN MARIETTA MATERIALS (2842):				599.15		
<b>MARTISOVITSOVA, DANIELA (2847)</b>						
04102015-TECHDA	TRAVEL EXPENSE TECHNOLOGY DA	04/10/2015	04/21/2015	494.11	04/15	400.5.06.8921.9900
Total MARTISOVITSOVA, DANIELA (2847):				494.11		
<b>MENNINGA PEST CONTROL (2913)</b>						
38396	PEST CONTROL - EL	04/06/2015	04/21/2015	41.73	04/15	400.5.06.8588.9300
38397	PEST CONTROL - PK	04/06/2015	04/21/2015	32.00	04/15	100.5.09.4200.6403
38443	PEST CONTROL - CC	04/07/2015	04/21/2015	92.00	04/15	100.5.04.4100.6310
38444	1139 PEST CONTROL LIB	04/07/2015	04/21/2015	42.00	04/15	100.5.03.4000.6310
Total MENNINGA PEST CONTROL (2913):				207.73		
<b>METERING &amp; TECHNOLOGY SOLUTIONS (4934)</b>						
3231	WATER METERS	03/31/2015	04/21/2015	2,175.85	04/15	300.5.05.8140.6350

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total METERING & TECHNOLOGY SOLUTIONS (4934):				2,175.85		
<b>MICROMARKETING LLC (2949)</b>						
563224	13809 ADULT AUDIO BOOK LIB	02/25/2015	04/21/2015	59.98	04/15	100.5.03.4000.6518
563286	13809 JUVENILE AUDIO BOOK LIB	02/25/2015	04/21/2015	55.00	04/15	100.5.03.4000.6519
564123	13809 ADULT AUDIO BOOK LIB	03/05/2015	04/21/2015	171.96	04/15	100.5.03.4000.6518
564246	13809 JUVENILE AUDIO BOOK LIB	03/05/2015	04/21/2015	169.95	04/15	100.5.03.4000.6519
565108	13809 ADULT AUDIO BOOK LIB	03/12/2015	04/21/2015	39.99	04/15	100.5.03.4000.6518
565194	13809 JUVENILE AUDIO BOOK LIB	03/12/2015	04/21/2015	167.98	04/15	100.5.03.4000.6519
565577	13809 JUVENILE AUDIO BOOK LIB	03/19/2015	04/21/2015	62.98	04/15	100.5.03.4000.6519
565792	13809 ADULT AUDIO BOOK LIB	03/19/2015	04/21/2015	35.00	04/15	100.5.03.4000.6518
Total MICROMARKETING LLC (2949):				762.84		
<b>MIDWEST SANITATION (2981)</b>						
040115	GARBAGE HAULING	04/01/2015	04/21/2015	18,395.77	04/15	195.5.05.8400.6403
Total MIDWEST SANITATION (2981):				18,395.77		
<b>MIDWESTONE INSURANCE SERVICES (1562)</b>						
33240	LIABILITY/PROP INSUR RENEWAL	03/03/2015	04/21/2015	33,654.69	04/15	100.5.08.6405.6410
33240	LIABILITY/PROP INSUR RENEWAL	03/03/2015	04/21/2015	12,515.20	04/15	300.5.05.8100.6410
33240	LIABILITY/PROP INSUR RENEWAL	03/03/2015	04/21/2015	18,744.31	04/15	350.5.05.8310.6410
33240	LIABILITY/PROP INSUR RENEWAL	03/03/2015	04/21/2015	19,438.81	04/15	400.5.06.8924.9000
33240	LIABILITY/PROP INSUR RENEWAL	03/03/2015	04/21/2015	68,200.33	04/15	100.5.08.6405.6409
33240	LIABILITY/PROP INSUR RENEWAL	03/03/2015	04/21/2015	19,660.38	04/15	300.5.05.8100.6409
33240	LIABILITY/PROP INSUR RENEWAL	03/03/2015	04/21/2015	27,734.67	04/15	350.5.05.8310.6409
33240	LIABILITY/PROP INSUR RENEWAL	03/03/2015	04/21/2015	54,418.61	04/15	400.5.06.8924.9000
33341	AIRPORT LIABILITY INSUR	03/31/2015	04/21/2015	1,438.00	04/15	100.5.08.6405.6410
33342	TRAILER INSUR-EL	04/01/2015	04/21/2015	96.00	04/15	400.5.06.8924.9000
33342	TRAILER INSUR-PW	04/01/2015	04/21/2015	63.00	04/15	300.5.05.8100.6409
Total MIDWESTONE INSURANCE SERVICES (1562):				255,964.00		
<b>MUNICIPAL SUPPLY INC (3052)</b>						
0585745-IN	DISTRIBUTION SUPPLIES	03/26/2015	04/21/2015	358.40	04/15	300.5.05.8130.6398
0585904-IN	DISTRIBUTION SYSTEM SUPPLIES	03/30/2015	04/21/2015	277.35	04/15	310.5.05.8183.6790
0587075-IN	DISTRIBUTION SUPPLIES	04/10/2015	04/21/2015	1,937.00	04/15	310.5.05.8183.6790
Total MUNICIPAL SUPPLY INC (3052):				2,572.75		
<b>NSI SOLUTIONS INC (3156)</b>						
319026	LABORATORY SAMPLES-WWTP	03/20/2015	04/21/2015	194.00	04/15	350.5.05.8300.6547
319026	SHIPPING	03/20/2015	04/21/2015	25.00	04/15	350.5.05.8300.6531
Total NSI SOLUTIONS INC (3156):				219.00		
<b>OATI (OPEN ACCESS TECH INTER) (3170)</b>						
110263	TAGGING - EL	04/01/2015	04/21/2015	469.71	04/15	400.5.06.8565.9520
Total OATI (OPEN ACCESS TECH INTER) (3170):				469.71		
<b>OCLC (3172)</b>						
0000384888	MONTHLY SERVICE-LIB	03/31/2015	04/21/2015	370.26	04/15	100.5.03.4000.6422
Total OCLC (3172):				370.26		

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<b>ODYSSEY SPAS (3173)</b>						
11358	CHEMICALS FOR CANAL - MOLENGR	04/09/2015	04/21/2015	180.00	04/15	100.5.09.4250.6320
Total ODYSSEY SPAS (3173):				180.00		
<b>O'HALLORAN INTERNATIONAL INC (3176)</b>						
R100034537:01	ST-24 BRAKES	03/28/2015	04/21/2015	2,561.32	04/15	115.5.05.2100.6350
Total O'HALLORAN INTERNATIONAL INC (3176):				2,561.32		
<b>O'KEEFE ELEVATOR COMPANY INC (3180)</b>						
01326775	R364333 CH ELEVATOR REPAIR	03/31/2015	04/21/2015	11,524.00	04/15	201.5.00.7098.6727
Total O'KEEFE ELEVATOR COMPANY INC (3180):				11,524.00		
<b>OSKALOOSA HERALD (3200)</b>						
033115	LEGAL PUBLICATIONS-MARCH 2015	03/31/2015	04/21/2015	184.33	04/15	100.5.00.6000.6414
033115PZ	LEGAL ADVERTISEMENTS	03/31/2015	04/21/2015	41.13	04/15	100.5.05.5000.6414
1704 032615	1 YR SUBSCRIPTION LIB	03/26/2015	04/21/2015	143.88	04/15	100.5.03.4000.6537
Total OSKALOOSA HERALD (3200):				369.34		
<b>OUTDOOR RECREATION PRODUCTS (3208)</b>						
8904	3 BENCHES FOR DE VRIES - PK	04/07/2015	04/21/2015	3,360.00	04/15	176.5.09.4230.6560
Total OUTDOOR RECREATION PRODUCTS (3208):				3,360.00		
<b>OVERDRIVE INC (3210)</b>						
1460-114401130-03	E-BOOKS-LIB	03/17/2015	04/21/2015	29.97	04/15	151.5.03.4000.6526
Total OVERDRIVE INC (3210):				29.97		
<b>PAINT PUMP PROS (3222)</b>						
39387	PAINTER HOSE	03/26/2015	04/21/2015	96.44	04/15	115.5.05.2100.6350
Total PAINT PUMP PROS (3222):				96.44		
<b>PAYLOCITY PAYROLL (3245)</b>						
041615	PAYROLL EXPENSE & TAXES 04/17/15	04/16/2015	04/16/2015	136,858.04	04/15	100.2010
041615	PAYROLL EXPENSE & TAXES 04/17/15	04/16/2015	04/16/2015	45,497.69	04/15	100.2165
041615	PAYROLL EXPENSE & TAXES 04/17/15	04/16/2015	04/16/2015	8,593.03	04/15	100.2166
041615	PAYROLL EXPENSE & TAXES 04/17/15	04/16/2015	04/16/2015	556.14	04/15	100.2158
041615	PAYROLL EXPENSE & TAXES 04/17/15	04/16/2015	04/16/2015	420.13	04/15	100.5.00.6320.6403
041615	PAYROLL EXPENSE & TAXES 04/17/15	04/16/2015	04/16/2015	73.07	04/15	300.5.05.8100.6405
041615	PAYROLL EXPENSE & TAXES 04/17/15	04/16/2015	04/16/2015	54.80	04/15	350.5.05.8310.6405
041615	PAYROLL EXPENSE & TAXES 04/17/15	04/16/2015	04/16/2015	365.34	04/15	400.5.06.8923.9820
Total PAYLOCITY PAYROLL (3245):				192,418.24		
<b>PELLA CAR CARE (3257)</b>						
0212348	ST-16	04/02/2015	04/21/2015	145.96	04/15	115.5.05.2100.6330
211952	OIL CHANGE & INSPECTIONS #112 - P	03/13/2015	04/21/2015	34.95	04/15	100.5.09.4200.6330
Total PELLA CAR CARE (3257):				180.91		
<b>PELLA CONCRETE CONTRTRS (3265)</b>						
032415	TOOLS & ACCESSORIES	03/24/2015	04/21/2015	300.22	04/15	100.5.02.1100.6510

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total PELLA CONCRETE CONTRTRS (3265):				300.22		
<b>PELLA CONVENTION &amp; VISITOR'S B (3267)</b>						
033115	HOTEL/MOTEL DISTRIBUTION	03/31/2015	04/21/2015	41,823.31	04/15	100.5.08.5100.6416
Total PELLA CONVENTION & VISITOR'S B (3267):				41,823.31		
<b>PELLA COOP ELECTRIC ASSN (3268)</b>						
033115AIR	AIRPORT-ELECTRIC	03/31/2015	04/21/2015	1,166.54	04/15	100.5.05.2200.6370
Total PELLA COOP ELECTRIC ASSN (3268):				1,166.54		
<b>PELLA NURSERY CO (3288)</b>						
033434	CBD TREES	04/03/2015	04/21/2015	5,045.00	04/15	201.5.05.7116.6790
Total PELLA NURSERY CO (3288):				5,045.00		
<b>PELLA PRECAST PRODUCTS INC (3291)</b>						
040615AIR	CLEAR STREAM MAINTENANCE CON	04/06/2015	04/21/2015	215.00	04/15	100.5.05.2200.6416
Total PELLA PRECAST PRODUCTS INC (3291):				215.00		
<b>PELLA PRINTING CO (3292)</b>						
46507	NEWSLETTER-APR 2015	03/25/2015	04/21/2015	340.00	04/15	100.5.00.6350.6417
Total PELLA PRINTING CO (3292):				340.00		
<b>PELLA PUBLIC LIBRARY (3294)</b>						
032315	POSTAGE-LIBRARY	03/23/2015	04/21/2015	225.00	04/15	100.5.03.4000.6531
Total PELLA PUBLIC LIBRARY (3294):				225.00		
<b>PELLA REGIONAL HEALTH CENTER (3295)</b>						
033115PD	DETAINEE MEALS - PD	03/31/2015	04/22/2015	32.00	04/15	100.5.01.1020.6425
Total PELLA REGIONAL HEALTH CENTER (3295):				32.00		
<b>PELLA RENTAL &amp; SALES INC (3297)</b>						
1-508885	SOD CUTTER RENTAL - PK	03/31/2015	04/21/2015	52.00	04/15	100.5.09.4200.6418
1-508906	POWER BROOM RENTAL	04/01/2015	04/21/2015	19.00	04/15	300.5.05.8120.6418
508890	WALK-BEHIND TRENCHER - EL	03/31/2015	04/21/2015	64.20	04/15	400.5.06.8584.9030
Total PELLA RENTAL & SALES INC (3297):				135.20		
<b>PENGUIN RANDOM HOUSE LLC (3438)</b>						
1082947176	ADULT ADUDIOBOOKS-LIB	03/06/2015	04/21/2015	63.75	04/15	100.5.03.4000.6518
1083065312	ADULT AUDIO BOOK-LIB	03/16/2015	04/21/2015	30.00	04/15	100.5.03.4000.6518
1083185628	ADULT ADUDIOBOOKS-LIB	03/27/2015	04/21/2015	33.75	04/15	100.5.03.4000.6518
Total PENGUIN RANDOM HOUSE LLC (3438):				127.50		
<b>PIONEER MANUFACTURING COMPANY (5345)</b>						
549295	SOCCER FIELD MARKING PAINT - PK	04/06/2015	04/21/2015	1,665.00	04/15	100.5.09.4200.6552
Total PIONEER MANUFACTURING COMPANY (5345):				1,665.00		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>PLUMB SUPPLY COMPANY (3357)</b>						
3348978	BLDG MAINTENANCE	04/07/2015	04/21/2015	5.75	04/15	100.5.05.2200.6310
Total PLUMB SUPPLY COMPANY (3357):				5.75		
<b>PRAXAIR DISTRIBUTION INC (3385)</b>						
52255471	CYLINDER RENTAL - EL	03/27/2015	04/21/2015	42.23	04/15	400.5.06.8588.9950
Total PRAXAIR DISTRIBUTION INC (3385):				42.23		
<b>QUILL CORPORATION (3420)</b>						
2692091	OFFICE SUPPLIES	03/25/2015	04/21/2015	47.78	04/15	100.5.05.6500.6543
2725978	SUPPLIES LIB	03/26/2015	04/21/2015	5.58	04/15	100.5.03.4000.6543
2740196	SUPPLIES LIB	03/26/2015	04/21/2015	55.08	04/15	100.5.03.4000.6543
2740879	CHAIR - CC	03/26/2015	04/21/2015	188.09	04/15	100.5.04.4100.6543
2773074	SUGGESTION BOX - PK	03/27/2015	04/21/2015	40.98	04/15	100.5.04.4100.6543
2913863	DVDS,WRIST RESTS - PD	04/01/2015	04/22/2015	77.00	04/15	100.5.01.1010.6543
2958107	INK CARTRIDGES - CC	04/02/2015	04/21/2015	77.98	04/15	100.5.04.4100.6543
Total QUILL CORPORATION (3420):				492.49		
<b>REGENT BOOK CO (3458)</b>						
51177	ADULT BOOKS - LIBRARY	04/02/2015	04/21/2015	15.01	04/15	151.5.03.4000.6529
Total REGENT BOOK CO (3458):				15.01		
<b>REHRIG PACIFIC COMPANY (3461)</b>						
KE82722	RECYCLE BINS	03/11/2015	04/21/2015	250.50	04/15	115.5.05.2100.6372
Total REHRIG PACIFIC COMPANY (3461):				250.50		
<b>RESCO (3480)</b>						
595999-00	UG LIGHTNING ARRESTERS - EL	04/07/2015	04/21/2015	2,808.75	04/15	400.5.06.8584.9030
603951-00	BURNDY WIRE LUGS - EL	03/26/2015	04/21/2015	92.44	04/15	400.5.06.8584.9030
603951-01	BURNDY LUGS - EL	04/08/2015	04/21/2015	937.32	04/15	400.5.06.8584.9030
605287-00	PHOTO CELL STREET LIGHTS - EL	03/27/2015	04/21/2015	254.13	04/15	400.5.06.8585.9030
605287-00	ELECTRIC TAPE - EL	03/27/2015	04/21/2015	428.00	04/15	400.5.06.8584.9030
605287-01	PULLING LUBRICANT - EL	04/03/2015	04/21/2015	516.70	04/15	400.5.06.8584.9030
605763-00	STREET LIGHT WIRE - EL	04/07/2015	04/21/2015	1,144.90	04/15	400.5.06.8585.9030
606122-00	SCOTCHKOTE - EL	04/07/2015	04/21/2015	246.10	04/15	400.5.06.8585.9030
Total RESCO (3480):				6,428.34		
<b>RESERVE ACCOUNT (3481)</b>						
040115	REFILL POSTAGE METER	04/01/2015	04/21/2015	200.00	04/15	300.5.05.8100.6531
040115	REFILL POSTAGE METER	04/01/2015	04/21/2015	180.00	04/15	195.5.05.8400.6531
040115	REFILL POSTAGE METER	04/01/2015	04/21/2015	180.00	04/15	350.5.05.8310.6531
040115	REFILL POSTAGE METER	04/01/2015	04/21/2015	240.00	04/15	400.5.06.8921.9020
Total RESERVE ACCOUNT (3481):				800.00		
<b>RICOH USA INC. (3492)</b>						
5035225496	3073420-P&Z COPIER	03/23/2015	04/21/2015	102.10	04/15	100.5.05.5000.6403
Total RICOH USA INC. (3492):				102.10		
<b>RICOH USA INC.-DALLAS (3493)</b>						
5035225496	P&Z COPIER LEASE	03/23/2015	04/21/2015	102.10	04/15	100.5.05.5000.6403

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
5035225496	P&Z COPIER LEASE	03/23/2015	04/21/2015	102.10	04/15	100.5.05.5000.6403
94457007	P&Z COPIER LEASE	04/02/2015	04/21/2015	61.12	04/15	100.5.05.5000.6403
94457007	P&Z COPIER LEASE	04/02/2015	04/21/2015	61.12	04/15	100.5.05.5000.6403
94457007-1	1115867-1020371ML P&Z COPIER LEA	04/02/2015	04/21/2015	61.12	04/15	100.5.05.5000.6403
Total RICOH USA INC.-DALLAS (3493):				61.12		
<b>SAFE BUILDING COMPLIANCE &amp; TEC (3587)</b>						
1346	BACK UP ELECTRICAL INSPECTION	04/01/2015	04/21/2015	248.52	04/15	100.5.05.5000.6403
Total SAFE BUILDING COMPLIANCE & TEC (3587):				248.52		
<b>SCHUMACHER ELEVATOR COMPANY (3633)</b>						
90358727	SERVICE CALL-BROKEN PUMP	04/01/2015	04/21/2015	190.00	04/15	100.5.00.6100.6310
Total SCHUMACHER ELEVATOR COMPANY (3633):				190.00		
<b>SHA-RAN WINDOW SERVICES (3668)</b>						
033015	WINDOW CLEANING-CH	03/30/2015	04/21/2015	18.00	04/15	100.5.00.6100.6310
Total SHA-RAN WINDOW SERVICES (3668):				18.00		
<b>SKARSHAUG TESTING LABS (3720)</b>						
196815	TEST GLOVES - EL	03/17/2015	04/21/2015	164.84	04/15	400.5.06.8588.9720
Total SKARSHAUG TESTING LABS (3720):				164.84		
<b>SKYLINE READY MIX (3723)</b>						
6159	CATCH BASIN	03/12/2015	04/21/2015	56.85	04/15	115.5.05.2120.6548
6159	SAND	03/12/2015	04/21/2015	188.00	04/15	115.5.05.2100.6420
6209	CATCH BASIN	03/25/2015	04/21/2015	124.75	04/15	115.5.05.2120.6548
6221	STORM SEWER REPAIR	03/25/2015	04/21/2015	124.75	04/15	115.5.05.2120.6548
6280	STREET REPAIR	03/31/2015	04/21/2015	266.88	04/15	115.5.05.2100.6549
Total SKYLINE READY MIX (3723):				761.23		
<b>SNYDER &amp; ASSOCIATES INC (3748)</b>						
115.0024.01-1	ENGINEERING FEES	03/04/2015	04/21/2015	593.50	04/15	100.5.05.5000.6405
24	112.0865.01 FAA PLANNING STUDY	03/31/2015	04/21/2015	20,307.16	04/15	141.5.05.2200.6408
Total SNYDER & ASSOCIATES INC (3748):				20,900.66		
<b>SPIEGEL &amp; MCDIARMID LLP (3767)</b>						
210207741	LEGAL FEES - EL	03/26/2015	04/21/2015	8,718.75	04/15	400.5.06.8928.9850
Total SPIEGEL & MCDIARMID LLP (3767):				8,718.75		
<b>SPORTS PAGE TEAM (3777)</b>						
4679	T-SHIRTS/SWEATSHIRTS - PK	03/27/2015	04/21/2015	350.00	04/15	100.5.09.4200.6425
Total SPORTS PAGE TEAM (3777):				350.00		
<b>STOREY-KENWORTHY CO (3834)</b>						
111506	RETURN SOAP - PK	03/23/2015	04/21/2015	60.96	04/15	100.5.09.4200.6553
277965	TOLIET PAPER - CC	03/04/2015	04/21/2015	49.99	04/15	100.5.04.4100.6590
277965	TOLIET PAPER - POOL	03/04/2015	04/21/2015	49.99	04/15	100.5.04.4300.6590
282840	SOAP & TOLIET PAPER - PK	03/20/2015	04/21/2015	105.53	04/15	100.5.09.4200.6553
282860	SANITARY LINERS - CC	03/20/2015	04/21/2015	14.34	04/15	100.5.04.4100.6590

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
282860	SANITARY LINERS - PK	03/20/2015	04/21/2015	14.34	04/15	100.5.09.4200.6553
283066	SOAP - PK	03/23/2015	04/21/2015	60.96	04/15	100.5.09.4200.6553
PINV279949	PAPER PADS/PEN REFILLS	03/11/2015	04/21/2015	47.42	04/15	100.5.00.6100.6543
PINV283185	PAPER	03/23/2015	04/21/2015	73.98	04/15	100.5.00.6100.6543
PINV284782	DUSTER SPRAY	03/27/2015	04/21/2015	28.30	04/15	100.5.00.6100.6543
Total STOREY-KENWORTHY CO (3834):				383.89		
<b>STRAVERS TRUE VALUE (3838)</b>						
10065203	CABLE PARTS	04/10/2015	04/21/2015	9.98	04/15	115.5.05.2100.6310
10065204	CABLE	04/10/2015	04/21/2015	4.99	04/15	115.5.05.2100.6310
A206016	FOAM PAINT BRUSH	02/27/2015	04/21/2015	3.87	04/15	100.5.02.1100.6590
A206276	SUPPLIES LIB	03/05/2015	04/21/2015	8.99	04/15	100.5.03.4000.6310
A207481	WIPE ALL & TOLIET CLEANER - CC	03/31/2015	04/21/2015	112.49	04/15	100.5.04.4100.6590
A207558	NUTS, BOLTS - PD	04/01/2015	04/22/2015	1.30	04/15	100.5.01.1000.6320
A207838	FILTER PLUG - MOLENGRACHT - PK	04/07/2015	04/21/2015	1.79	04/15	100.5.09.4250.6320
A207843	BUILDING MAINTENANCE	04/07/2015	04/21/2015	39.97	04/15	100.5.05.2200.6310
A207949	BLDG MAINTENANCE	04/09/2015	04/21/2015	5.99	04/15	100.5.05.2200.6310
A208040	CENTRAL FOUNTAIN PUMP REPAIR -	04/10/2015	04/21/2015	8.99	04/15	100.5.09.4200.6320
E48970	TRASH BAGS - POOL	03/03/2015	04/21/2015	34.99	04/15	100.5.04.4300.6590
E48996	SUPPLIES LIB	03/05/2015	04/21/2015	16.99	04/15	100.5.03.4000.6310
E48997	SUPPLIES LIB	03/05/2015	04/21/2015	5.99	04/15	100.5.03.4000.6310
E49269	BUILDING REPAIR	03/26/2015	04/21/2015	4.99	04/15	115.5.05.2100.6310
E49345	HAND SOAP - POOL	04/01/2015	04/21/2015	144.68	04/15	100.5.04.4300.6590
Total STRAVERS TRUE VALUE (3838):				406.00		
<b>STUYVESANT &amp; BENTON (3860)</b>						
11312-S	LEGAL EXPENSE	04/07/2015	04/21/2015	1,020.00	04/15	100.5.00.6100.6430
Total STUYVESANT & BENTON (3860):				1,020.00		
<b>SWIMMING POOL SUPPLY CO (3884)</b>						
138481	2 DIVING BOARDS - POOL	03/27/2015	04/21/2015	7,760.00	04/15	201.5.04.7080.6727
138760	HANDICAP CHAIR LIFT - POOL	04/09/2015	04/21/2015	4,750.00	04/15	202.5.04.7065.6750
Total SWIMMING POOL SUPPLY CO (3884):				12,510.00		
<b>TASTE OF HOME BOOKS (3897)</b>						
01046	ADULT BOOKS-LIB	03/23/2015	04/21/2015	31.98	04/15	151.5.03.4000.6529
Total TASTE OF HOME BOOKS (3897):				31.98		
<b>THOMPSON ENVIRONMENTAL CONSULT (3945)</b>						
2015-241	ENVIRONMENTAL REPORTING - PP	03/31/2015	04/21/2015	1,983.87	04/15	400.5.06.8923.9820
Total THOMPSON ENVIRONMENTAL CONSULT (3945):				1,983.87		
<b>TOMETICH ENGINEERING INC (5236)</b>						
U14-404-3	BOS CLUB HOUSE	03/31/2015	04/21/2015	1,306.50	04/15	201.5.00.7093.6750
Total TOMETICH ENGINEERING INC (5236):				1,306.50		
<b>TOMPKINS INDUSTRIES INC (3965)</b>						
402960746	FITTING	03/23/2015	04/21/2015	14.99	04/15	300.5.05.8130.6350
Total TOMPKINS INDUSTRIES INC (3965):				14.99		

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
<b>TONY'S AUTO PARTS (3968)</b>						
5797-186037	ST-9	03/23/2015	04/21/2015	7.53	04/15	115.5.05.2100.6330
5797-186039	EQUIPMENT	03/23/2015	04/21/2015	480.00	04/15	115.5.05.2100.6510
5797-186081	VEHICLE PARTS	03/23/2015	04/21/2015	7.53	04/15	115.5.05.2100.6330
5797-186515	EQUIPMENT PARTS	03/27/2015	04/21/2015	19.34	04/15	115.5.05.2100.6350
5797-186854	FILTER,NUTS & BOLTS - PK	04/01/2015	04/21/2015	8.15	04/15	100.5.09.4200.6330
5797-186907	SPARK PLUG & CARB CLEANER - PK	04/02/2015	04/21/2015	8.44	04/15	100.5.09.4200.6330
5797-187066	ST-22	04/03/2015	04/21/2015	42.77	04/15	115.5.05.2100.6350
5797-187202	BRAKE SHOES	04/06/2015	04/21/2015	34.90	04/15	300.5.05.8120.6330
5797-187205	SAFETY VISORS & DRIVE BELT	04/06/2015	04/21/2015	19.88	04/15	300.5.05.8120.6544
5797-187247	ST-17	04/06/2015	04/21/2015	248.30	04/15	115.5.05.2100.6350
Total TONY'S AUTO PARTS (3968):				876.84		
<b>TOWN CRIER (3979)</b>						
127481	DOOR HANGERS CREDIT	02/25/2015	04/21/2015	33.50-	04/15	350.5.05.8330.6544
127481	ADMIN AD	02/25/2015	04/21/2015	42.00	04/15	100.5.08.6400.6500
14572	EMPLOYMENT AD	03/04/2015	04/21/2015	42.00	04/15	100.5.08.6400.6500
14623	LIFEGUARD AD - POOL	03/04/2015	04/21/2015	52.50	04/15	100.5.04.4300.6402
14624	SUMMER HELP AD- PW	03/04/2015	04/21/2015	15.75	04/15	115.5.05.2100.6402
14624	SUMMER HELP AD- POOL	03/04/2015	04/21/2015	15.75	04/15	100.5.04.4300.6402
14624	SUMMER HELP AD- PK	03/04/2015	04/21/2015	15.75	04/15	100.5.09.4200.6402
14999	LIFEGUARD AD - POOL	03/18/2015	04/21/2015	52.50	04/15	100.5.04.4300.6402
15000	SUMMER HELP AD- PW	03/18/2015	04/21/2015	15.75	04/15	115.5.05.2100.6402
15000	SUMMER HELP AD- PK	03/18/2015	04/21/2015	15.75	04/15	100.5.09.4200.6402
15000	SUMMER HELP AD- POOL	03/18/2015	04/21/2015	15.75	04/15	100.5.04.4300.6402
15102	RECYCLE BIN LABELS	03/23/2015	04/21/2015	35.00	04/15	115.5.05.2100.6372
15176	BUILDING AD	03/18/2015	04/21/2015	36.00	04/15	100.5.05.5000.6417
15236	MAINTENANCE WORKER AD - PK	03/25/2015	04/21/2015	52.50	04/15	100.5.09.4200.6402
15305	EMPLOYMENT AD	03/25/2015	04/21/2015	52.50	04/15	100.5.08.6400.6500
Total TOWN CRIER (3979):				426.00		
<b>TRANS-IOWA EQUIPMENT INC (3988)</b>						
I7150585	SWEeper REPAIR	03/27/2015	04/21/2015	1,638.10	04/15	115.5.05.2100.6350
Total TRANS-IOWA EQUIPMENT INC (3988):				1,638.10		
<b>TREASURER STATE OF IOWA (3991)</b>						
5105000634	USE TAX 1ST QTR - EL	04/15/2015	04/21/2015	1,497.00	04/15	400.5.06.8930.9940
040915	stATE SALES TAX 1ST HALF OF APR 2	04/09/2015	04/09/2015	16,000.00	04/15	400.2140
041015	STATE SALES TAX 2ND HALF OF MA	04/10/2015	04/10/2015	18,570.98	04/15	400.2140
041015	STATE SALES TAX 2ND HALF OF MA	04/10/2015	04/10/2015	8,983.41	04/15	400.2141
041015	STATE SALES TAX 2ND HALF OF MA	04/10/2015	04/10/2015	691.73	04/15	400.2140
041015	STATE SALES TAX 2ND HALF OF MA	04/10/2015	04/10/2015	122.16	04/15	400.2141
041015	STATE SALES TAX 2ND HALF OF MA	04/10/2015	04/10/2015	.28-	04/15	400.5.06.8930.9940
Total TREASURER STATE OF IOWA (3991):				45,865.00		
<b>TREAT AMERICA (3993)</b>						
457913	MEALS - JAIL TRAINING - PD	01/20/2015	04/22/2015	22.74	04/15	100.5.01.1020.6260
Total TREAT AMERICA (3993):				22.74		
<b>TRI-COUNTY VET CLINIC PC (4000)</b>						
239628	ANIMAL CONTROL - PD	04/01/2015	04/22/2015	110.00	04/15	100.5.01.1060.6490

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total TRI-COUNTY VET CLINIC PC (4000):				110.00		
<b>TSCHETTER, JARED (5356)</b>						
57-05600-00	CREDIT BAL ON TERM ACCT	04/02/2015	04/21/2015	8.77	04/15	001.1199
Total TSCHETTER, JARED (5356):				8.77		
<b>TWO RIVERS COOPERATIVE (4019)</b>						
00511450 033115	FUEL	03/31/2015	04/21/2015	21.80	04/15	100.5.02.1100.6514
033115PD	FUEL - PD	03/31/2015	04/22/2015	67.63	04/15	100.5.01.1070.6514
033115PD	FUEL - PD	03/31/2015	04/22/2015	2,017.12	04/15	100.5.01.1030.6514
033115PK	FUEL - PK	03/31/2015	04/21/2015	454.64	04/15	100.5.09.4200.6514
033115PWS	FUEL - PWS	03/31/2015	04/21/2015	2,123.87	04/15	115.5.05.2100.6514
033115PZ	P&Z TRUCK FUEL	03/31/2015	04/21/2015	41.09	04/15	100.5.05.5000.6514
033115WTP	FUEL - WTP	03/31/2015	04/21/2015	980.89	04/15	300.5.05.8100.6514
033115WWTP	FUEL - WWTP	03/31/2015	04/21/2015	388.70	04/15	350.5.05.8330.6514
033115WWTP	FUEL - WWTP	03/31/2015	04/21/2015	30.59	04/15	350.5.05.8310.6514
STMT03312015-EL	FUEL - EL	03/31/2015	04/21/2015	1,116.49	04/15	400.5.06.8588.9660
STMT03312015-PP	FUEL - PP	03/31/2015	04/21/2015	49.00	04/15	400.5.06.8549.9020
Total TWO RIVERS COOPERATIVE (4019):				7,291.82		
<b>VALLEY ENVIRONMENTAL SERVICES (4056)</b>						
187712	PARTS WASHER RENT	03/31/2015	04/21/2015	24.83	04/15	115.5.05.2100.6330
Total VALLEY ENVIRONMENTAL SERVICES (4056):				24.83		
<b>VAN ESSEN AUTO (4075)</b>						
030915PD	VEHICLE EXPENSE - PD	03/09/2015	04/22/2015	46.65	04/15	100.5.01.1030.6330
031115PD	VEHICLE EXPENSE - PD	03/11/2015	04/22/2015	39.90	04/15	100.5.01.1030.6330
032515PD	VEHICLE EXPENSE - PD	03/25/2015	04/22/2015	229.00	04/15	100.5.01.1030.6330
032615PD	VEHICLE EXPENSE - PD	03/26/2015	04/22/2015	46.90	04/15	100.5.01.1030.6330
032715PD	VEHICLE EXPENSE - PD	03/27/2015	04/22/2015	39.65	04/15	100.5.01.1030.6330
Total VAN ESSEN AUTO (4075):				402.10		
<b>VAN ROEKEL, KEN (4888)</b>						
9-03501-01	CREDIT BALANCE ON TERM ACCT	04/02/2015	04/21/2015	27.74	04/15	001.1199
Total VAN ROEKEL, KEN (4888):				27.74		
<b>VAN WYK, COLE (5352)</b>						
24-08200-10 CR	CREDIT BALANCE ON TERM ACCT	04/02/2015	04/21/2015	7.20	04/15	001.1199
Total VAN WYK, COLE (5352):				7.20		
<b>VANDE NOORD, MATT (5357)</b>						
36-13400-00	CREDIT BAL ON TERM ACCT	04/02/2015	04/21/2015	53.43	04/15	001.1199
Total VANDE NOORD, MATT (5357):				53.43		
<b>VILLAGE INDUSTRIAL LAUNDRY (4263)</b>						
79472	MAT RENTAL 3892	03/30/2015	04/21/2015	21.87	04/15	100.5.00.6100.6310
79473	TOWEL SERVICE - EL	03/30/2015	04/21/2015	15.00	04/15	400.5.06.8588.9300
79474	ROLL TOWELS/MATS/CABINET	03/30/2015	04/21/2015	19.01	04/15	100.5.02.1100.6413
79475	ROLL TOWELS	03/30/2015	04/21/2015	27.50	04/15	115.5.05.2100.6403
79475	UNIFORM CLEANING	03/30/2015	04/21/2015	87.52	04/15	115.5.05.2100.6413

Invoice	Description	Invoice Date	Due Date	Total Cost	Period	GL Account
Total VILLAGE INDUSTRIAL LAUNDRY (4263):				170.90		
<b>WALMART COMMUNITY (4312)</b>						
027714	SHOP SUPPLIES	03/27/2014	04/21/2015	107.07	04/15	115.5.05.2100.6590
Total WALMART COMMUNITY (4312):				107.07		
<b>WARRIOR GOLF VENTURE LLC (5237)</b>						
40X80X10	BOS LANDEN GOLF CART SHED	11/05/2014	04/14/2015	62,135.00	04/15	201.5.00.7093.6750
Total WARRIOR GOLF VENTURE LLC (5237):				62,135.00		
<b>WESCO DISTRIBUTION INC (4357)</b>						
036984	OVERHEAD SPLICE - EL	04/02/2015	04/21/2015	201.33	04/15	400.5.06.8583.9030
036984	CURRENT TRANSFORMERS - EL	04/02/2015	04/21/2015	1,438.08	04/15	400.5.06.8586.9030
Total WESCO DISTRIBUTION INC (4357):				1,639.41		
<b>WINDSTREAM IOWA COMMUNICATIONS (4413)</b>						
032515AIR	PHONE BILL- AIRPORT	03/25/2015	04/21/2015	39.89	04/15	100.5.05.2200.6373
032515PD	TELEPHONE BILL - PD	03/25/2015	04/22/2015	278.01	04/15	100.5.01.1010.6373
032515PW	PHONE BILL- PW	03/25/2015	04/21/2015	192.00	04/15	100.5.05.6500.6373
032515WTP	TELECOMMUNICATIONS	03/25/2015	04/21/2015	137.53	04/15	300.5.05.8100.6373
032515WWTP	TELEPHONE SERVICE- WWTP	03/25/2015	04/21/2015	33.42	04/15	350.5.05.8310.6373
03252015-1108	PHONE 1108 - EL	03/25/2015	04/21/2015	73.00	04/15	400.5.06.8562.9030
03252015-2300	PHONE 2300 - EL	03/25/2015	04/21/2015	47.73	04/15	400.5.06.8588.9920
03252015-4128	PHONE 4128 - EL	03/25/2015	04/21/2015	233.54	04/15	400.5.06.8588.9920
040315REC	PHONE 0-0011 - REC FAX	04/03/2015	04/21/2015	40.45	04/15	100.5.04.4100.6373
04032015-9901	PHONE 9901 - EL	04/03/2015	04/21/2015	33.77	04/15	400.5.06.8592.9030
04032015-9901	PHONE 9901 - EL	04/03/2015	04/21/2015	14.48	04/15	400.5.06.8562.9030
091249592 040315	641-628-1326 PHONE LIB	04/03/2015	04/21/2015	56.36	04/15	100.5.03.4000.6373
091249676 032515	641-628-1414 PHONE	03/25/2015	04/21/2015	61.37	04/15	100.5.02.1100.6373
Total WINDSTREAM IOWA COMMUNICATIONS (4413):				1,241.55		
<b>ZIMCO SUPPLY CO (4469)</b>						
85876	HERBICIDE - PK	04/02/2015	04/21/2015	330.00	04/15	100.5.09.4200.6560
Total ZIMCO SUPPLY CO (4469):				330.00		
<b>ZYLSTRA'S WELDING INC (4477)</b>						
17269	STORM SEWER PARTS	03/12/2015	04/21/2015	60.60	04/15	115.5.05.2120.6548
17270	BUILDING MAINTENANCE	03/12/2015	04/21/2015	70.25	04/15	115.5.05.2100.6310
17282	WELD CENTER COLUMN	03/18/2015	04/21/2015	220.00	04/15	350.5.05.8300.6350
17287	BUILDING MAINTENANCE	03/20/2015	04/21/2015	30.00	04/15	100.5.05.2200.6310
17292	ST-22	03/23/2015	04/21/2015	39.74	04/15	115.5.05.2100.6350
17300	DRAIN GRATES - MOLENGRACHT - P	03/24/2015	04/21/2015	85.88	04/15	100.5.09.4250.6320
17304	TRAILER REPAIR	03/25/2015	04/21/2015	63.60	04/15	115.5.05.2100.6350
17305	WELD SOCCER GOALS - PK	03/26/2015	04/21/2015	81.25	04/15	100.5.09.4200.6320
17319	ST-9	03/30/2015	04/21/2015	76.40	04/15	115.5.05.2100.6330
Total ZYLSTRA'S WELDING INC (4477):				727.72		
Grand Totals:				928,905.68		

<u>GL Period</u>	<u>Amount</u>
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<u>GL Period</u>	<u>Amount</u>
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04/15	928,905.68
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Vendor number hash:	0
Vendor number hash - split:	0
Total number of invoices:	0
Total number of transactions:	0

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Report Criteria:

Invoice Detail.Input date = 04/08/2015-04/21/2015

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