

PELLA PUBLIC LIBRARY
Board of Trustees Meeting
March 10, 2015

I. Call To Order: President Mary Barnes called the meeting to order at 5:06 P.M. The meeting started after the trustee training on Internet content filtering by Maryann Mori and Jay Peterson from Iowa Library Services. Board members present were Alli Bogaard, John Evenhouse, Jane Koogler, Rebecca Manifold and Praveen Mohan. Library Director Wendy Street was also present. Sarah Cottington was an excused absence.

II. Recognition of Visitors and Visitor Comments: There were no visitors or guests present.

III. Approval of Agenda: There were no changes to the agenda. The agenda stood as approved.

IV. Disposition of Minutes: All Board members received the February minutes prior to the meeting. Alli moved to approve the minutes as presented and Jane seconded the motion. The minutes were unanimously approved.

V. Approval of Bills: All Board members received the February list of bills prior to the meeting. Updated February bills were provided by Wendy at the meeting. After some discussion and questions regarding the monthly bills, John moved to approve the February bills. Rebecca seconded the motion. The bills were unanimously approved.

VI. Unfinished Business: There was no unfinished business.

VII. New Business:

A. Upcoming vacancy on the board:

Wendy mentioned that two individuals were interested. Vacancy will still be advertised.

B. Food for fines during National library week:

It will happen between April 12 and April 18. Rebecca moved to approve the same and Jane seconded the motion.

C. State Funding:

Voting for the state funding will be next month

VIII. President's Report and Announcements: The president did not have a report.

IX. Director's Report:

A. Budget update

Wendy mentioned that the budget was passed at the March 3 Council meeting with no changes.

B. Mediacom Internet service

Mediacom has not connected the cable to our network yet.

C. Grant applications

- Our first grant application to Cargill Cares was not funded. I submitted a second proposal to fund prizes and performers for the 2015 Summer Reading Program.
- Marion County Community Foundation grant

D. Winter Reading Programs

Thirty families participated in the Family Winter Reading Program—a total of 134 people. The program and the format were well received. We will continue to offer it as a family winter reading program (instead of a preschool program) in coming years.

There were fifty entries in the adult program. The grand prize was \$25 in Pella Bucks. I should have offered an online option as I have done for the summer program, and I will do that next year.

E. 1000 Books Before Kindergarten

On February 21, Library held our "1000 Books before Kindergarten" Graduation Party. In the first year of the program, 18 kids finished 1,000 books! Each child received a book bag and a book in a small ceremony. Then they and their families enjoyed cake and punch.

F. Building & Grounds

- Demolition will begin on bathroom as soon as Public Works personnel are available.
- Measurements have been taken for the granite countertop replacement. Installation is expected later this month. I will need to submit a budget amendment for this unbudgeted expense.

G. Staff activities

Youth Services: Katie oversaw the Family Winter Reading Program held the first graduation party for 1000 Books Before Kindergarten.

Assistant Director: Chris attended the Pella Community Foundation grant ceremony and has been working on coordinating the installation of the meeting room projector. He also investigated cash register software for the front desk and completed cataloging both the Pella and Iowa vertical files.

Director: Wendy submitted a second grant proposal to Cargill Cares, led the Brown Bag book discussion of *Little Wolves*, and researched a number of online products. She is almost done weeding the adult fiction.

H. Upcoming events

- March 16 at 10:30 a.m.: Morning Movie.
- March 19 from 9:00 – 11:00 a.m.: Doll and Me Crafts and Tea with the Art Center for kids in K and up.

Registration is required at the Community Center office.

- March 19 at 10:15 a.m.: Genealogy Club will meet in the Heritage Room
- March 25 at 2:45 p.m.: Afternoon Movie on the big screen in the meeting room.
- March 26 at 12:00 noon: The Brown Bag Book Club will discuss *Just Like Other Daughters* by Colleen Faulkner.
- March 27 at 3:30 p.m.: Open LEGO Play. No sign up is needed. LEGOs are provided.
- March 31 at 7:00 p.m.: All Iowa Reads book discussion. Join us to talk about the 2015 selection *My Name is Mary Sutter* by Robin Oliveira.

Plan for April includes:

- Friends of the library book sale April 10-20
- National Library Week April 12-19 (Food for Fines)
- Money Smart Week April 19-25

X. Committee reports: There were no committee reports.

XI. Adjournment: President Mary Barnes adjourned the meeting at 5:59 P.M. The next regularly scheduled Board Meeting is scheduled for April 14, 2015.